



AGENDA FOR ORDINARY COUNCIL MEETING

24 October 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **24 October 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

## **Table of Contents**

|                                                                                                              |    |
|--------------------------------------------------------------------------------------------------------------|----|
| 1. OPENING OF MEETING .....                                                                                  | 6  |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS .....                                                               | 6  |
| 3. LEAVE OF ABSENCE .....                                                                                    | 6  |
| 4. WELCOME TO VISITORS .....                                                                                 | 6  |
| 5. PUBLIC FORUM PRESENTATIONS - NIL .....                                                                    | 6  |
| 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS.....                                                     | 10 |
| 7. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                             | 11 |
| 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 SEPTEMBER 2017 .....                                         | 11 |
| 8. REPORTS OF COMMITTEES/DELEGATES.....                                                                      | 23 |
| 8.1 LOCAL AREA TRAFFIC COMMITTEE MINUTES – 5 <sup>th</sup> October 2017 .....                                | 23 |
| 9. MAYORAL MINUTES.....                                                                                      | 28 |
| 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil .....                                                       | 29 |
| 11. REPORTS FROM OFFICERS .....                                                                              | 30 |
| 11.1 GENERAL MANAGER.....                                                                                    | 30 |
| 11.1.1 COUNCIL’S DECISION ACTION REPORT – OCTOBER 2017.....                                                  | 30 |
| 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW.....                                                  | 40 |
| 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT..                                          | 42 |
| 11.1.4 MONTHLY CALENDAR OCTOBER – DECEMBER 2017.....                                                         | 47 |
| 11.1.5 LOCAL GOVERNMENT NSW – ANNUAL CONFERENCE.....                                                         | 51 |
| 11.1.6 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS<br>POLICY .....                       | 57 |
| 11.1.7 ORDINARY COUNCIL MEETINGS – TIME, DATES AND VENUES FOR 2018 .....                                     | 59 |
| 11.1.8 AMBASSADORS - AUSTRALIA DAY 2018 .....                                                                | 61 |
| 11.1.9 2018 AUSTRALIA DAY JUDGING PANEL .....                                                                | 63 |
| 11.1.10 TOURISM DEVELOPMENT – INFORMATION ONLY .....                                                         | 65 |
| 11.1.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY<br>FROM GENERAL MANAGER .....                | 68 |
| 11.2 CHIEF FINANCIAL OFFICER .....                                                                           | 73 |
| 11.2.1 CASH ON HAND & INVESTMENT AS AT 31 <sup>st</sup> AUGUST 2017.....                                     | 73 |
| 11.2.2 MONTHLY OUTSTANDING RATES REPORT .....                                                                | 77 |
| 11.2.3 COMMUNITY DEVELOPMENT & CAPACITY BUILDING: QUARTERLY REPORT<br>JULY – SEPTEMBER 2017.....             | 80 |
| 11.2.4 RESPONSE TO CLR MURRAY – NOTICE OF MOTION – YOUTH DEVELOPMENT<br>& SERVICES IN THE WALGETT SHIRE..... | 87 |

|                                                                                                                          |     |
|--------------------------------------------------------------------------------------------------------------------------|-----|
| 11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER.....                              | 93  |
| 11.3 ENVIRONMENTAL SERVICES .....                                                                                        | 95  |
| 11.3.1 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS .....                                                                    | 95  |
| 11.3.2 TEACHER HOUSING AUTHORITY – DEVELOPMENT APPLICATIONS – DUAL OCCUPANCY – 20 ARTHUR ST & 61 NAMOI ST, WALGETT ..... | 97  |
| 11.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES .....                     | 98  |
| 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES .....                                                                        | 102 |
| 11.4.1 MONTHLY RMCC WORKS REPORT .....                                                                                   | 102 |
| 11.4.2 MONTHLY SERVICE PROGRESS REPORT.....                                                                              | 103 |
| 11.4.3 MONTHLY MAINTENANCE GRADING REPORT.....                                                                           | 105 |
| 11.4.4 ADDITIONAL FUNDING REQUEST FOR URGENT REGIONAL ROAD MAINTENANCE WORKS FOR 2017/2018 .....                         | 113 |
| 11.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES .....             | 115 |
| 12. QUESTIONS FOR THE NEXT MEETING .....                                                                                 | 116 |
| 13. CLOSE OF MEETING.....                                                                                                | 117 |

## 1. OPENING OF MEETING

Time:\_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                          |            |
|-------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                    |            |
| That the leave of absence received from _____are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                             | <b>Clr</b> |
| <b>Seconded:</b>                                                                          | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS - NIL

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

**5.1 Jenni Brammall – Australian Opal Centre – Refer to attached letter on pg. 7**

**5.2 Jessica Picton - Epuron (Solar Farm)**

**5.3 Josephine Kirchner, Jason Vidler and Michael Marom – Telstra**

**5.4 Penny Magann-Jones - Walgett Netball Association - ClubGRANTS Category 3**

**5.5 Brian Lees**

**5.6 Marilyn Collins – request for letter to be read out at the Council Meeting**



LROFC Inc • PO Box 229 • 3/11 Morilla Street • Lightning Ridge • NSW 2834 • AUSTRALIA • ABN 20 377 425 512  
(+61) 2 6829 1667 • contact@australianopalcentre.com • www.australianopalcentre.com

Don Ramsland  
General Manager, Walgett Shire Council  
PO Box 31  
Walgett NSW 2832  
16 October 2017

Dear Don,

### **Update on Australian Opal Centre and request for Council contribution to travel expenses**

On 14 September 2017, a delegation from the Australian Opal Centre (LROFC Inc) and Walgett Shire Council (councillor Ian Woodcock, Mayor) met with John Barilaro, Minister for Regional NSW and Deputy Premier of NSW and Kevin Humphries, Member for Barwon, at Parliament House in Sydney.

In attendance for the AOC were Vicki Bokros, President; David Lane, Vice President; Brigadier Darren Naumann, Honorary Infrastructure Advisor; and Jenni Brammall, Manager.

The team briefed Mr Barilaro and his senior advisor Mr Peter Minucos on the proposed new AOC building and LROFC Inc's expression of interest for funding from the NSW Government *Regional Growth: Environment and Tourism Fund*.

Mr Barilaro showed strong interest in the project and suggested that given its national and international significance, the new AOC should be jointly funded by the NSW and Federal governments. He suggested \$20 million from the NSW Government and \$10 million from the Federal Government, and directed Mr Minucos to investigate next steps including facilitating negotiations with the Federal Government. AOC representatives were told to expect to attend another meeting in Sydney in October. This is a coup for Lightning Ridge and Walgett Shire.

Mr Barilaro's enthusiasm for the project didn't stop there. The 1:200 scale model of the Murcutt + Lewin designed AOC building had been transported from Lightning Ridge to Mr Barilaro's office for the meeting. Mr Barilaro asked us to leave the model in Sydney so he could seek permission to display it in the foyer of the NSW Parliament – indicating keen personal interest in the project as well as enthusiasm on behalf of the NSW Government. Based on discussions with Mark Coulton (Federal Member for Parkes), we expect the Federal Government to be just as positive.

Our thanks for the advice you provided in advance of this recent successful meeting, to Cllr Woodcock for travelling to Sydney for that meeting, and to Walgett Shire Council for its continued support and assistance.

In discussions after the meeting, Kevin Humphries MP advised that given this unprecedented level of interest from the NSW Government, the AOC should make submission to Walgett Shire Council to assist with travel expenses. Several trips to Sydney and Canberra will be required to secure this important economic development project for Walgett Shire, and the AOC does not have the capacity to fund such travel on a recurring basis. The AOC runs on a very tight budget, relying on donations and its own revenue-generated initiatives to pay rents, wages and all other operational costs, as well as the costs of progressing this major development. We are struggling



to find the money for this extra travel over and above the existing small travel allowance in our budget. Our committee members already pay all of their own AOC-related travel expenses.

**LROFC Inc would like to request that Walgett Shire Council assist with travel expenses to enable AOC personnel to attend meetings with NSW and Federal government representatives over the next six to nine months, with the goal of securing funding for the new Australian Opal Centre.** Financial assistance is requested commencing in October for airfares, fuel, taxis and accommodation, reimbursed on provision to Council of tax invoices (or as otherwise directed by Council), **to a maximum total value of approximately \$6,000.**

Sources of funding might include WSC's Economic Development Budget, Tourism Budget or Community Contribution Assistance Programs.

Travel would be by the most cost effective means available and accommodation as economical as practicable. Each trip would involve two night stay for representatives travelling from Walgett Shire. Those from Canberra and Newcastle would generally require a one night stay but where feasible would make round trips (no overnight accommodation).

The following people will be required to attend meetings:

|                             |                                                   |
|-----------------------------|---------------------------------------------------|
| Jenni Brammall              | (Manager AOC – Lightning Ridge)                   |
| Brig. Darren Naumann (Retd) | (Honorary Infrastructure Advisor – Canberra)      |
| Jamie Young, Case Analytix  | (Business Case writer and Consultant – Newcastle) |

We anticipate the following travel, with actual costs depending on available fares:

|                |                                                                                                                                                                                                                                                                        |
|----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jenni Brammall | 2 trips to Sydney, 1 to Canberra (drive to Dubbo, fly Dubbo to Sydney or Canberra; 2 nights/trip). Total cost of each trip estimated at \$940 (fuel \$100, flights \$380, taxis \$100, 2 nights accommodation \$360).                                                  |
| Darren Naumann | 2 trips to Sydney (fly; 1 night/trip), 2 meetings in Canberra (drive; 0 nights). Sydney cost per trip estimated at \$720 (flights \$360, taxis/trains/parking \$100, accommodation \$260). Canberra cost per trip estimated at \$100 (fuel/taxi/parking)               |
| Jamie Young    | 1 trip to Sydney (drive or train; 1 night), 1 to Canberra (fly; 1 night). Sydney cost per trip estimated at \$410 (fuel/taxi/train/parking \$100, accommodation \$260). Canberra cost per trip estimated at \$1,040 (flights \$680, taxis \$100, accommodation \$260). |

We hope the Mayor or another WSC representative could participate when appropriate.

The following committee members of LROFC Inc (AOC) will also be required to attend meetings, however, assistance is not sought for travel expenses for AOC Committee members, who have always paid their own expenses to attend such meetings.

|              |                            |
|--------------|----------------------------|
| Vicki Bokros | (President LROFC Inc)      |
| David Lane   | (Vice President LROFC Inc) |

The Australian Opal Centre project has gathered great momentum with Council's assistance, we can seize this unprecedented opportunity to get an enthusiastic NSW Government involved. We look forward to providing a further update at Council's meeting of 24 October.

Yours sincerely,



Vicki Bokros  
President, LROFC Inc

Cc Councillor Ian Woodcock, Mayor Walgett Shire Council



Mrs M. Collins,

4 Doody St.,

Narrabri. NSW 2390

9.10.17

RECEIVED 18 OCT 2017

The General Manager

Walgett Shire Council

Walgett NSW 2832

Dear Mr, Ramsland,

I wish to refer to the matter that I wrote to you some time ago regarding the state of the Walgett Cemetery.

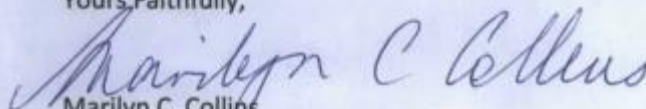
I was there again on the 8<sup>th</sup> October and the cemetery is still in the same state of disarray. This is supposed to be a lawn cemetery, which is where we choose to bury my parents and husband. There is NOTHING closely resembling a lawn cemetery, it really does not take a huge deal of effort or money to MOW and whipper snip the graves. There is couch grass growing up into the plaques which will eventually lift the plaques, again a bit of round-up in not going to make the council insolvent.

My husband and I had a perfect record of prompt payment of our rates and I feel it is not very much to ask this improvement of you.

It is interesting to note that Tibooburra, which is rather isolated, is a much tidier and tourist friendly town and is run by women.

I would appreciate it if you could read this letter out at your next council meeting. I'm sure some of your councillors may also have relatives and friends in the cemetery and hopefully, they would like it cared for in the same way.

Yours Faithfully,

  
Marilyn C. Collins

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 SEPTEMBER 2017**

| <b>Minutes of Ordinary Council Meeting – 26 September 2017</b>                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 26 September 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 26 September 2017



# **MINUTES FOR ORDINARY COUNCIL MEETING**

## **26 September 2017**

**ADOPTED: 24 October 2017**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE ROWENA HALL ON TUESDAY 22 AUGUST 2017 AT 10:05AM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
Clr L Walford  
Clr G Murray  
Clr R Turnbull  
Clr M Taylor  
Clr K Smith  
Michael Urquhart (Acting General Manager)  
Sylvester Otieno (Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**Declaration of Pecuniary/Non Pecuniary Interests – Nil**

**9/2017/1 Leave of Absence**

**Resolved:**

That the leave of absence from Clr Keir, Clr Cameron and Clr Martinez are accepted and a leave of absence granted.

**Moved: Clr Murray**  
**Seconded: Clr Walford**  
**CARRIED**

**9/2017/2 Minutes of Ordinary Council Meeting – 22 August 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 22 August 2017, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Murray**  
**Seconded: Clr Smith**  
**CARRIED**

**9/2017/3 Lawn Cemetery at Collarenebri**

**Resolved:**

That Council makes provision for establish a lawn cemetery in Collarenebri in the 2018/2019 annual budget and accept the in-kind support from the Zell family.

**Moved: Clr Smith**  
**Seconded: Clr Walford**  
**CARRIED**

**9/2017/4 Mayoral Report**

**Resolved:**

That Council receive and note the tabled mayoral report.

**Moved: Clr Murray**

**Seconded: Clr Smith**

**CARRIED**

**9/2017/5 Notice of Motion – Clr Murray**

**Resolved:**

That Council prepare a report for the October, 2017 meeting which details the following:

- The number of youth workers working for the various organisations in Walgett Shire
- The number of youth centres and similar facilities in Walgett Shire, their hours of operation and costs of operation
- The number of youth attending the various youth centres/facilities on a regular daily basis
- The level of government grant being received for the operation of these centres/facilities
- What co-contributions are being made By Walgett Shire and any of the other organisations involved?

**Moved: Clr Murray**

**Seconded: Clr Smith**

**CARRIED**

**9/2017/6 Council's Decision Action Report**

**Resolved:**

That the Resolution Register for September 2017 be received and noted.

**Moved: Clr Murray**

**Seconded: Clr Walford**

**CARRIED**

**9/2017/7 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 31-35 from the Local Government NSW be received and noted. Encroachment

**Moved: Clr Murray**

**Seconded: Clr Taylor**

**CARRIED**

**9/2017/8 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 24-26 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Walford**  
**CARRIED**

**9/2017/9 Monthly Calendar September – November 2017**

**Resolved:**

That Council receive & note the regular monthly calendar for the period September – November 2017.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Turnbull**  
**CARRIED**

**9/2017/10 Delegates and Representatives to, and members of External bodies 2017-18**

**Resolved:**

That members, representatives and delegates remain as is (2016-17) schedule.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Murray**  
**CARRIED**

**9/2017/11 Closedown of Administration over Festive Season 2017/2018**

**Resolved:**

1. Council operations close for the three days Wednesday 27<sup>th</sup> to Friday 29<sup>th</sup> December 2017 inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note a shutdown period of two weeks will be put in place for all Outdoor Staff only as per the award.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Turnbull**  
**CARRIED**



**9/2017/12 Land Classification - 20 Pitt Street Walgett**

**Resolved:**

That Council resolve to classify 20 Pitt Street, Walgett (Lot 1 DP1083221) as operational land.

**Seconded: Clr Murray**

**Moved: Clr Walford**

**CARRIED**

**9/2017/13 Council Policy Review**

**Resolved:**

That the Council confirm the Policies and associated Procedures as at 14 September 2017 on the attached schedule as current policies of the Council and, that a review of these Policies and Procedures be undertaken on a priority basis.

**Moved: Clr Walford**

**Seconded: Clr Turnbull**

**CARRIED**

**9/2017/14 Regional Economic Funding – Growing Local Economies Fund**

**Resolved:**

That the General Manager's Report on the Regional Economic Funding concept be received and noted and a further report prepared for Council's consideration once the initial meetings with government representatives and the Council group have been held.

**Moved: Clr Walford**

**Seconded: Clr Smith**

**CARRIED**

**9/2017/15 Matters for Brief Mention or Information Only from General Manager**

**Resolved:**

That the above matters listed for brief mention or information only provided by the General Manager be received and noted.

**Moved: Clr Smith**

**Seconded: Clr Murray**

**CARRIED**

**9/2017/14 Cash and Investment Report as at 31<sup>st</sup> August 2017**

**Resolved:**

That the Investment report as at 31<sup>st</sup> August 2017 be received and noted.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Taylor**  
**CARRIED**

**9/2017/15 Monthly Outstanding Rates Report – 31<sup>st</sup> August 2017**

**Resolved:**

The 31<sup>st</sup> August 2017 outstanding rates report be received and noted.

**Moved:**        **Clr Turnbull**  
**Seconded:**   **Clr Smith**  
**CARRIED**

**9/2017/16 Rates and Charges Written Off During the year 2016-2017**

**Resolved:**

That the Council write-offs \$197,242.40 as per Council's abandonments register as at 30<sup>th</sup> June 2017.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Walford**  
**CARRIED**

**9/2017/17 2017/2018 Fees & Charges Correction**

**Resolved:**

That Council having displayed the amended fees for a period of 28 days not having received any submissions, formally adopts the revised fees for 2017/2018.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Murray**  
**CARRIED**

**9/2017/19 Matters Generally for Brief Mention or Information Only – From CFO**

**Resolved:**

That the matters generally for brief mention or information only from the Chief Financial Officer be received and noted.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Taylor**  
**CARRIED**

**9/2017/20 Purchase Asset Management Software**

**Resolved:**

That Council purchase the upgrade software licences and new GNSS antenna for \$15,364.80 (GST incl).

**Moved:** Cllr Murray

**Seconded:** Cllr Smith

**CARRIED**

**9/2017/21 Monthly RMCC Works Report**

**Resolved:**

That Council receive and note the monthly RMCC works report for August 2017.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Murray

**CARRIED**

**9/2017/22 Monthly Service Progress Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for August 2017.

**Moved:** Cllr Taylor

**Seconded:** Cllr Turnbull

**CARRIED**

**9/2017/23 Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for July 2017.

**Moved:** Cllr Smith

**Seconded:** Cllr Turnbull

**CARRIED**

**9/2017/24 Electric Line Interface Agreement between Walgett Shire Council and Walgett Solar Farm**

**Resolved:**

That Council approves signing of the Electric Line Agreement between Walgett Shire Council and Walgett Solar Farm on the following basis.

1. The agreement shall have a term of three (3) years
2. In consideration of grant of the easement, the Solar Farm shall pay Council \$30,000 per kilometre plus an additional charge on a pro-rata basis for any distance over and above a kilometre.
3. The Solar Farm has agreed to pay all legal costs and disbursements associated with negotiation, preparation and completion of the agreement (no monetary limit).
4. The Solar Farm will not grant the easement to a third party without Council's prior approval and disclosure as to who that party may be.

**Moved:** Clr Murray

**Seconded:** Clr Smith

**CARRIED**

**9/2017/25 O'Neils Road Corridor Running through Freehold land**

**Resolved:**

That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.

**Moved:** Clr Murray

**Seconded:** Clr Turnbull

**CARRIED**

**9/2017/26 Resolution to Authorise Acquisition of Walgett Levee Corridor by Compulsory Process**

**Resolved:**

1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.
2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.

**Moved:** Clr Turnbull

**Seconded:** Clr Taylor

**CARRIED**

**9/2017/27 Collarenebri Water Treatment Plant- Pre-treatment**

**Resolved:**

1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.
2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.
3. Lodge an expression of interest (EOI) for the safe and secure water programme.

**Moved:** Cllr Murray

**Seconded:** Cllr Smith

**CARRIED**

**9/2017/28 Matters Generally For Brief Mention or Information Only From Director of Engineering/Technical Services**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Director of Engineering/Technical Services listed for September 2017 be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

**CARRIED**

**9/2017/29 Match grant funds for the Gray Park shade shelter for playground**

**Resolved:**

That Council approve expenditure for matching grant funds for the shade shelter over the playground in Gray Park.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

**Cllr Taylor**

**Q1:** Can the lights in the park opposite the hotel in Carinda be repaired for the activities this weekend?

**Q2:** Road to Gingie (if it is Council's responsibility can the potholes be filled in?)

**Q3:** Dick O'Brien Bridge Lightning Ridge end potholes need filling in.

**Q4:** Gravel placed in creek crossing (bridge is very narrow and wide loads use the creek crossing some trees need trimming back).

**Q5:** All electrical checked for the Carinda Hall before the Christmas activities begin.

**Cllr Turnbull**

**Q1:** Can Council move extra staff members to help out in Collarenebri before next week for mowing, cleaning up etc.?

**Q2:** Can a big skip bin be placed at the bore baths in Lightning Ridge at the truck parking bay?

**Clr Walford**

**Q1:** Can Council check the position of the fire hydrant Cnr Fantasia and Lapkalle Street in Lightning Ridge?

**Clr Smith**

**Q1:** Can Council spray the weeds at the tennis courts in Collarenebri?

**9/2017/30 Move into Closed Session at 12:28pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:       Clr Walford**

**Seconded:   Clr Taylor**

**CARRIED**

*Clr smith left the meeting room at 12:29pm*

**9/2017/31 Purchase Property from Friend Lot 1 DP 348070 Neilly Street Walgett**

**Resolved:**

1. That the General Manager's report be received and noted and the General Manager's actions in making an offer on the property endorsed.
2. Council agrees to the purchase of lot 1 DP 348070 Neilly Street Walgett for the sum of \$30,000 and the contract documentation be executed under the Common Seal of Council.
3. The land be classified as "operational land" pursuant to Section 31 LGA.

**Moved:       Clr Murray**

**Seconded:   Clr Turnbull**

**CARRIED**

*Clr Smith returned to the meeting room at 12:35pm*

**9/2017/32**

**Resolved:**

That Council accepts the tender for RFT17/035 from *All Kerb Pty Ltd* in the sum of \$202,959.02 in accordance with the specifications forming part of the tender document

**Moved:       Clr Turnbull**

**Seconded:   Clr Walford**

**CARRIED**

**9/2017/33 RFT17/037 Design and Construction of Walgett Saleyards Truck wash facility – September 2017**

**Resolved:**

That Council accepts the tender for RFT17/037 from EnvironH2O in the sum of \$475,935.90 in accordance with the specifications forming part of the tender document. This acceptance is subject to background checks and negotiation with the recommended tenderer in relation to remote monitoring of the proposed facility.

**Moved:** Clr Martinez

**Seconded:** Clr Murray

**CARRIED**

**9/2017/34 Walgett Levee section adjacent to Bate Street**

**Resolved:**

The Director of Engineering/Technical Services Sylvester Otumbo to provide a report to Council in relation to the cost of moving the levee to the opposite side of Bates Street.

**Moved:** Clr Murray

**Seconded:** Clr Walford

**CARRIED**

**9/2017/35 Return to Open Session at 12:46pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Taylor

**Seconded:** Clr Turnbull

**CARRIED**

**9/2017/36 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Clr Turnbull

**Seconded:** Clr Walford

**CAARIED**

**Close of Meeting**

The meeting closed at 12:46pm

To be confirmed at the meeting of Council to be held on 24<sup>th</sup> September 2017.

---

Mayor

---

General Manage



## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 LOCAL AREA TRAFFIC COMMITTEE MINUTES – 5<sup>th</sup> October 2017

| Local Area Traffic Committee Minutes – 5 <sup>th</sup> October 2017                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of Local Area Traffic Committee meeting held on 5<sup>th</sup> October 2017 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT  
WALGETT COUNCIL MEETING ROOM ON THURSDAY 5<sup>TH</sup> OCTOBER 2017**

**PRESENT**

|                  |                                                  |
|------------------|--------------------------------------------------|
| Michael Urquhart | (Acting General Manager)                         |
| David Vant       | (Road Safety & Traffic, Western Region, RMS NSW) |
| Sylvester Otieno | (Director Engineering/Technical Services)        |
| Ben Tuckett      | (NSW Police)                                     |
| Rachel Sellers   | (NSW Police)                                     |
| Kelly Smith      | (Councillor- Walgett Shire Council)              |
| Ali Colless      | (Administrative Services Coordinator)            |
| Manuel Martinez  | (Councillor- Walgett Shire Council)              |

**1. APOLOGIES**

**Apologies – 5<sup>th</sup> October 2017**

**Recommendation:**

Apologies received from the following to be accepted:

|                          |                                          |
|--------------------------|------------------------------------------|
| Don Ramsland             | (General Manager- Walgett Shire Council) |
| Snr Con. Gavin Partridge | (NSW Police)                             |
| Ian Woodcock             | (Mayor – Walgett Shire Council)          |

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 3<sup>rd</sup> August 2017**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 3<sup>rd</sup> August 2017, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** David Vant

**Second:** Kelly Smith

**4 MATTERS ARISING FROM PREVIOUS MEETING**

**4.1 Pitt / Warrena Street Intersection**

- Signs have been installed, lines repainted and tree has been trimmed.

**4.2 Letter from Coolibah Kids – Pitt Street**

- Classified data shows no major issue with speed.
- Police to do extra patrols around day car
- A letter to be sent out to Coolibah Kids to advise the Director of above finding and recommended action.

**4.3 PAMP Plan**

- PAMP Plan had no issues from the Committee
- Committee recommends RMS funding for half of the cost

**4.4 Fantasia Street Lightning Ridge**

- Classified data shows no major issue with speed.
- Sylvester to extract time-based classified speed data and send to Ben for further action.

**5 PARKING ON ARTHUR STREET BETWEEN PITT & NAMOI STREET**

A lady has rung complaining about vision out of her driveway because of the parking on Arthur Street between Namoi and Pitt Street.

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

- |                   |
|-------------------|
| 1. Change Parking |
|-------------------|

|                |
|----------------|
| <b>ACTION:</b> |
|----------------|

- |                                                                                  |
|----------------------------------------------------------------------------------|
| 1. Committee agrees that changing the parking lines would create more complaints |
| 2. No action to be taken – Sylvester to discuss with land owner                  |

**6 INFORMATION CENTRE SIGNAGE**

Alan from the Information Centre has sent through an email regarding complaints from tourists about the Information Centre 400m sign being more than 400m away.

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

- |                                                                  |
|------------------------------------------------------------------|
| 1. Find out how far away the sign is from the information centre |
| 2. Look into the standards of the sign                           |

|                |
|----------------|
| <b>ACTION:</b> |
|----------------|

- |                                                                               |
|-------------------------------------------------------------------------------|
| 1. David Vant to investigate standards of sign and email through to Sylvester |
|-------------------------------------------------------------------------------|

**7 SHOWGROUND & BARWON INN REST AREA**

Alanna from the Information Centre has sent through an email regarding signs for the showground and Barwon Inn rest area.

**RECOMMENDATION:**

1. Committee approves directional signs for the showground
2. Barwon Inn rest area is not a designated rest area and cannot be sign posted.

**ACTION:**

1. Install Blue Bladed finger sign on the Fox/Euroka Street Intersection
2. No action to be taken for Barwon Inn rest area

**8 PRIMITIVE CAMP SITE CARINDA**

Loretta Robinson has emailed through asking Council to install directional signs to the primitive camp site in Carinda to direct travellers into the town

**RECOMMENDATION:**

1. Sylvester to talk to local committee to decide a suitable location for the signs to go.

**ACTION:**

1. Committee approves the installation of signs

**9 LORNE ROAD**

Letter from Adam Sweeney regarding problems with Lorne Road Lightning Ridge

**RECOMMENDATION:**

1. Committee has decided that Classified Data is needed before any decisions are made.

**ACTION:**

2. Sylvester to organise classified data to be brought back to next meeting.

**10 WALGETT COMMUNITY COLLEGE WARRENA STREET - SCHOOL ZONE  
ROAD SAFETY**

Email from Jenene Pout regarding changes to signage around the Walgett Community College

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

- |                            |
|----------------------------|
| 1. No recommendations made |
|----------------------------|

|                |
|----------------|
| <b>ACTION:</b> |
|----------------|

- |                                   |
|-----------------------------------|
| 2. Committee approves all changed |
|-----------------------------------|

**11 GENERAL BUSINESS**

11.1 Railway Crossings

- David Vant recommends that Council investigates all railway crossing on local road network to make sure they are up to standard. If they are not up to standard and there is an accident, Council are liable.
- Sylvester to investigate and send through to committee for comments.

11.2 Burren Junction Intersection

- Investigate into rumble strip to help slow cars down for give way sign
- David Van to send through design to Sylvester and bring to next meeting for comments.

11.3 Windlass / Nobby Road Intersection Lightning Ridge

- Intersection has no give way signs – Knobby Road has priority
- Sylvester to investigate and erect signs and organise line marking to be done

**12 CONFIRMATION OF NEXT MEETING** – Thursday 7<sup>th</sup> December 2017 at 10am

**13 CLOSE OF MEETING** – 11:15am

## 9. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil**



## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT – OCTOBER 2017

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for October 2017 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Dpt</b>              | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received<br>27.6.17 In progress |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up<br>21.7.17 arranging to meet early August 2017<br>16.10.17 again requested meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                               | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget<br>27.6.17 In Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.                                                                                                              | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.<br>31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|          |           | 3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                   |                                             | 5.4.17 GM nominate as additional Council delegate<br>16.10.17 awaiting ministerial appointments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                              | Director Engineering/<br>Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.<br>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.<br>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.<br>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway. |                                     |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                     | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility<br>27.6.17 In progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |
| 24.04.16 | 28/2016/3 | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                  | Director Environmental Services             | Public exhibition of the Planning Proposal has been completed. Minor amendments have been made following public submissions, and these are to be considered at the March 2017 meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental Services             | Council adopted a resolution to support this proposal at its August 2017 meeting and Council staff are currently working with DoPE staff to finalise legal requirements.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | This matter is currently in action. |
| 31.05.16 | 4/2016/29 | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir                                                                                                                                                     | Director Environmental Services             | This matter requires further action and enforcement in 2017. Council staff to decide how to proceed and what enforcement action may be required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |
| 28.06.16 | 12/2016/6 | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                         | General Manager                             | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017<br>9.8.17 EOI's Readvertised<br>30.9.17 EOI's closed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                          |                                                                                                                                                                                                                                                                                                                                                   |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.                                                                                                                                                                                                              | General Manager                          | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103<br>18.4.17 Councils bid for SR103 on short list for funding<br>1.8.17 5.4 million approved awaiting funding agreement before proceeding<br>16.10.17 Awaiting funding agreement                                                                               |  |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director of Environmental Services       | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.                                                                                                                                                                   |  |
| 27.09.16 | 10/2016/32 | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | General Manager                          | 31.1.17 to be put before meeting to be arranged                                                                                                                                                                                                                                                                                                   |  |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Chief Financial Officer                  | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.<br>27.6.17 In progress                                                                                                                                                                                                                    |  |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.<br>Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering/ Technical Services |                                                                                                                                                                                                                                                                                                                                                   |  |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                                                                                                                                                                                                                                        | General Manager                          | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting<br>9.8.17 Advice Council's EOI has been short listed formal application due 16.10.17 concept design prepared, applications close 31.10.17                                                                                                                            |  |
| 22.11.16 | 12/2016/24 | 1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.<br>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.<br>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.<br>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.<br>Moved: Clr Walford<br>Seconded: Clr Murray | Director of Environmental Services       | August 2017 – Grant application submitted under stronger communities program.                                                                                                                                                                                                                                                                     |  |
| 13.12.16 | 13/2016/07 | That Council:<br>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.<br>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.<br>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing                                                                                                                                                                                                                                                                                                                                            | General Manager                          | Council's Submission submitted to OLG 16 December 2017<br>30.01.17 arranging meeting with New minister of LG<br>28.3.17 FWI concept now uncertain to proceed<br>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference<br>31.7.17 still awaiting formal advice<br>16.10.17 still no advice from OLG |  |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                          |                                                                                                                                                                                                                                                                                                                            |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | <p>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.</p> <p>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.</p> <p>6. Consider conducting a community survey to gauge community support for the stand alone council approach.</p> <p>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.</p>                                                    |                                          |                                                                                                                                                                                                                                                                                                                            |  |
| 13.12.16 | 13/2016/16 | <p>1. Develop a vision for the Walgett Shire Council Waste Management Strategy;</p> <p>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.</p>                                                                                                                                                                                                                                                                                                                                                   | Director Environment al Service          | Visit by consultants in August 2017 and report for mention to October 2017 meeting.                                                                                                                                                                                                                                        |  |
| 28.03.17 | 1/2017/19  | <p>Lightning Ridge Improvement and Beautification Section 355 Committee</p> <p>1. That the General Manager's report be received and noted.</p> <p>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.</p> <p>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest</p>                                          | General Manager                          | <p>12.4.17 Meeting of committee to be held may to finalise membership and works programme</p> <p>9.8.17 Report to Council August S355 Committee appointed</p> <p>16.10.17 grant applied - SCCP</p>                                                                                                                         |  |
| 28.03.17 | 1/2017/23  | <p>Gordon Pavilion Walgett Showground</p> <p>1. That the Chief financial Officers report be received.</p> <p>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.</p> <p>3. Three quotes to be obtained for the works</p>                                                                                                                                                                                                                                                                                    | Chief Financial Officer                  | <p>18.4.17 In Progress</p> <p>27.6.17 In Progress</p> <p>18.9.17 Waiting on quotation</p>                                                                                                                                                                                                                                  |  |
| 28.03.17 | 1/2017/26  | <p>That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:</p> <p>1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.</p> <p>2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508</p>                                                                                                                                                                                                                               | Director Environment al Services         |                                                                                                                                                                                                                                                                                                                            |  |
| 28.03.17 | 1/2017/27  | <p>That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.</p>                                                                                                                                                                                                                                                                                                                                                      | Director Environment al Service          | Council is currently working with the NSW RFS in regards to the maps and will provide any feedback as a result of our inspections by July 2017.                                                                                                                                                                            |  |
| 28.03.17 | 1/2017/28  | <p>Lightning Ridge CBD Upgrade</p> <p>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Environment al Service          | New quotes and costings in relation to grass and paving are being sought from a variety of suppliers in accordance with the amended concept plan for the July 2017 meeting.                                                                                                                                                |  |
| 28.04.17 | 3//2017/5  | <p>Resolved:</p> <p>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History &amp; Agricultural progression of the Shire</p>                                                                                                                                                                                                                             | General Manager                          | <p>23.5.17 to be investigated July 2017</p> <p>31.7.17 Being investigated as part of Reginal Growth Funding proposal</p>                                                                                                                                                                                                   |  |
| 28.04.17 | 3/2017/22  | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | Director Engineering/ Technical Services | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> |  |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                          |                                                                                                                                                                                                                                                                       |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/25 | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                  | 27.6.17 In Progress – waiting on Engineers Report                                                                                                                                                                                                                     |  |
| 23.5.17  | 4/2017/18 | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Chief Financial Officer                  | 27.6.17 In Progress – Business plan underway & Lease of agency residence completed                                                                                                                                                                                    |  |
| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Environmental Services          | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress                                     |  |
| 23.5.17  | 4/2017/29 | Authorise Acquisition by Compulsory Process<br>That Council authorise acquisition of the road corridor through Lot 7303 DP1160968 by the compulsory acquisition process<br>That Council make an application to the Minister/Governor to the Minister to approve the compulsory acquisition process and to allow the acquisition process to be expedited ahead of the coming 2017 'flood season'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering/ Technical Services | Application lodged for consent to Crown Lands, NSW Aboriginal Land Council. Local Land Services, Walgett Aboriginal Land Council Survey has been completed.<br>6.9.17 Application for 12 month temporary license lodged.<br>14.9.17 Consent received from Crown Lands |  |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                          | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG                                                                                                                                               |  |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Chief Financial Officer                  | 27.6.17 Quotation for design & construction to be called in coming months.<br>Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank         |  |
| 29.06.17 | 6/2017/7  | That Council investigate and report to Council to the July 2017 Council Meeting on the following:<br>1. The options of increasing the proposed special rate variation (SRV) from 5% to 10% and 15% and consider accessing additional loan funds with a view to commencing further community consultation in August 2017.<br>2. Explore the introduction of rebates for irrigation systems and supply of tap timers.<br>3. If the Burren Junction airport turn around apron is required at an estimated cost of \$75,000.<br>4. The option of sealing Wilga Street in Carinda at an estimated cost of \$180,000.<br>5. Differential rating structure review be undertaken prior to 2018/19 budget.<br>6. Review the operating hours and fees of the swimming pools throughout the Shire.<br>7. Review the operating hours of the youth centres in conjunction with the libraries and PCYC<br>8. The options of a compliant pound facility at a reduced cost<br>9. The options for the Collarenebri to Ridge Road diversion | CFO/GM                                   | 18.8.17 Council staff attending (SRV) workshop in Dubbo on 18.8.17<br>16.10.17 application being prepared                                                                                                                                                             |  |
| 29.06.17 | 6/2017/8  | Note and resolve to publicly exhibit the Walgett Shire State of the Environment Report for 2013 - 2017, as prepared by Council's Town Planner with further amendments to be included by the Director of Environmental Services prior to public exhibition and a further report to Council for its adoption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Environmental Services          | Preliminary work commenced and consultation with relevant Government departments.                                                                                                                                                                                     |  |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                          | 7.8.17 EOI's invited for S355 Committee<br>16.10.17 EOI's now closed                                                                                                                                                                                                  |  |



**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                           |                                                                                                               |             |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------|
|          |           | 2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                           |                                                                                                               |             |
| 29.06.17 | 6/2017/18 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Economic Development Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br><br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | General Manager                           | 7.8.17 EOI invited for S355 Committee<br>16.10.17 EOI's now closed                                            |             |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM                                        | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                 |             |
| 29.06.17 | 6/2017/25 | That the Chief Financial Officer report be received.<br>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.<br>2. Council advertise the new Committees and call for nominations.<br>3. Council investigate a system for the Burren Junction Bore Baths.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                   | Advertising for members underway<br>18.9.17 Report to Council October meeting 17 with application for members | In progress |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br><br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering / Technical Services | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.   |             |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br>3.WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br>And further that<br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | Chief Financial Officer                   | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements             |             |
| 25.07.17 | 7/2017/10 | That Walgett Shire Council renew its support for the approach outlined in the Western Division Group of Councils Strategic concept paper and the four year commitment to the concept and to paying a \$9,000 (ex GST) p a membership fee subject of course to Council being able to continue to have access to membership of more than one regional organisation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM                                        | See 4/2017/31 of 23.5.17                                                                                      |             |
| 25.07.17 | 7/2017/30 | That Council transfer \$176,000 from the reserve fund (footpath replacement) to the Lightning Ridge CBD beautification budget for 17/18 to fund the footpath proposal (from Opal Street to Onyx Street – both sides)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                   |                                                                                                               | In Progress |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |                                                                                                                                                                                            |             |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 25.07.17 | 7/2017/31 | 1. That Council allocate \$80,000 to fund the supply, installation and irrigation of Buffalo grass on Morilla Street as proposed in the report.<br>2. Council review funds available for the proposed project at the September quarterly budget review.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Chief Financial Officer                   |                                                                                                                                                                                            | In Progress |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .<br>Moved: Clr Taylor<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                           | 22.8.17 Advised GrowerCo of Council's approval – requested invoice                                                                                                                         |             |
| 22.08.17 | 8/2017/19 | That Council:<br>a) Note the proposed APA gas pipeline is designated State Significant Infrastructure;<br>b) Council is not the consent authority, but the Minister for Planning and Environment;<br>c) Council make comment and a submission once the proposal is exhibited.<br>d) Council ensure residents of the Shire are aware of the opportunity to make submissions in regard to the proposal.<br>Moved: Clr Cameron<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Environmental Services           | Report for mention at Council meeting October 2017                                                                                                                                         |             |
| 22.08.17 | 8/2017/26 | That the following report be deferred to the September 2017 Meeting; O'Neils Road Corridor Running through Freehold land<br>Moved: Clr Murray<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering / Technical Services | 8.9.17 Meeting held between DETS and Mr & Mrs Raymond Pike who agree to the land swap.                                                                                                     |             |
| 22.08.17 | 8/2017/29 | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.<br>Moved: Clr Smith<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering / Technical Services | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.                                    |             |
| 22.08.17 | 8/2017/30 | 1. Council offer compensation at market value for the land (Lot 120 DP 750291, approx. 860m²) required for construction of a flood levy bank.<br>2. Council seek legal advice relating to swapping of land for access to filtered water.<br>3. Council express concerns over the long term maintenance of water quality for this type of water mains extension.<br>Moved: Clr Keir<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering / Technical Services | 25.8.17 Council offers \$20k compensation<br>22.8.17 Solicitor advisors against compensation with water – has to be monetary per legislation<br>5.9.17 Campbell's response letter received |             |
| 22.08.17 | 8/2017/32 | 1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.<br>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.<br>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".<br>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.<br>5. LG Solutions provide training to all Councillors prior on the same day as the review.<br>Moved: Clr Keir<br>Seconded: Clr Murray | General Manager                           | 16.10.17 LG Solutions contacted – performance review scheduled for 27 November 2017                                                                                                        |             |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                           |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|--|
| 22.08.17 | 8/2017/33 | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;<br>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and<br>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.<br>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews. | General Manager                           | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRs review |  |
| 26.09.17 | 9/2017/24 | That Council approves signing of the Electric Line Agreement between Walgett Shire Council and Walgett Solar Farm on the following basis.<br>1. The agreement shall have a term of three (3) years<br>2. In consideration of grant of the easement, the Solar Farm shall pay Council \$30,000 per kilometre plus an additional charge on a pro-rata basis for any distance over and above a kilometre.<br>3. The Solar Farm has agreed to pay all legal costs and disbursements associated with negotiation, preparation and completion of the agreement (no monetary limit).<br>4. The Solar Farm will not grant the easement to a third party without Council's prior approval and disclosure as to who that party may be.                                                                                                     | Director Engineering / Technical Services |                                                                                                                                           |  |
| 26.09.17 | 9/2017/25 | That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering / Technical Services |                                                                                                                                           |  |
| 26.09.17 | 9/2017/26 | 1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering / Technical Services |                                                                                                                                           |  |
| 26.09.17 | 9/2017/27 | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme.                                                                                                                                                                                                                                                                                                                                                                                                        | Director Engineering / Technical Services |                                                                                                                                           |  |
| 26.09.17 | 9/2017/29 | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chief Financial Officer                   | 18.10.17 Quotations underway                                                                                                              |  |
| 26.09.17 | 9/2017/31 | 1. That the General Manager's report be received and noted and the General Manager's actions in making an offer on the property endorsed.<br>2. Council agrees to the purchase of lot 1 DP 348070 Neilly Street Walgett for the sum of \$30,000 and the contract documentation be executed under the Common Seal of Council.<br>3. The land be classified as "operational land" pursuant to Section 31 LGA.                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                           | 16.10.17 awaiting details of vendors solicitors                                                                                           |  |
| 26.09.17 | 9/2017/34 | The Director of Engineering/Technical Services Sylvester Otumbo to provide a report to Council in relation to the cost of moving the levee to the opposite side of Bates Street.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering / Technical Services |                                                                                                                                           |  |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

Copies of weekly circulars numbers 31-35 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

**Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

Issue 36

- Item 8: Australia Council for the arts projects funding available
- Item 9: Get ready for youth week 2018
- Item 11: Pesticides Regulation 2017 commences
- Item 15: Programs for elected members

Issue 37

- Item 2: Draft crown land management regulation 2017- exhibition period extended
- Item 4: Draft NSW Waste and Resource recovery infrastructure strategy – call for submissions
- Item 7: National Heavy vehicle regulator – road manager portal rollout
- Item 8: productivity Commission national water reform inquiry – draft report

Issue 38

- Item 3: Changes to conditions for award of emeritus Mayor
- Item 6: Models for community governance: a practitioner roundtable
- Item 12: Workforce planning workshop

Issue 39

- Item 5: Annual Conference – Early bird registration
- Item 9: Take part in LGNSW's remuneration survey

Issue 40

- Item 3: Notice of election office bearers and board of directors
- Item 4: NSW disaster ready Councils forum
- Item 7: Local Government skills shortage survey
- Item 8: COTA 2017 consumer survey
- Item 10: Community infrastructure grants
- Item 11: NSW Safer communities fund open
- Item 14: Programs for elected members

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 36-40 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

Copies of circular received Circular No 27-29 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

17-27 End of Year Financial Reporting 2016-17

17-28 2017-2018 Calendar of Compliance and Reporting Requirements

17-29 Investment Policy Guidelines – Interim TCorp Waiver

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                   |
|-------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b> |
|-------------------------------------------------------------------|

**Recommendation:**

That the information contained in the following Departmental circulars No 27-29 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                   |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-27 / 25 September 2017 / A559732                                                                   |
| <b>Previous Circular</b>    | 16-31                                                                                                             |
| <b>Who should read this</b> | General Managers / Finance & Rating Staff                                                                         |
| <b>Contact</b>              | Performance Team / 02 4428 4100 / <a href="mailto:finance@olg.nsw.gov.au">finance@olg.nsw.gov.au</a>              |
| <b>Action required</b>      | Councils to apply the 2016-17 end of year financial reporting arrangements and complete the Financial Data Return |

### End of Year Financial Reporting 2016-17

#### What's new or changing

- End of year financial reporting information has been updated for 2016-17.
- The Financial Data Return (FDR) 2016-17 has also been updated to reflect the changes within the Local Government Code of Accounting Practice and Financial Reporting (Update No. 25).
- Additional worksheets have been included to capture the assets, liabilities and rating information of new entities.

#### What this will mean for your council

- Councils need to review the attached end of year financial reporting information and apply it when completing their Financial Statements and the FDR.

#### Key points

- Annexure 1 provides information to assist councils prepare their 2016-17 Financial Statements.
- The Financial Statements and FDR are to be sent electronically to OLG by **31 October 2017**. Detailed instructions on how and where to email these are included in the Annexure.
- GST certificates should be emailed to [finance@olg.nsw.gov.au](mailto:finance@olg.nsw.gov.au) (see Circular 11-23).
- Domestic waste reasonable cost audits will not be undertaken this year; however Councils are still required to calculate these costs. Councils will need to retain a copy of these calculations.

#### Where to go for further information

- The Code of Accounting Practice and Financial Reporting (Update No. 25) is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Code of Accounting Practice and Financial Reporting Circular 17-10, issued 7 June 2017.
- Special Schedule 8 Permissible Income Workpapers 2017-18, Circular 17-21 issued 24 July 2017.

**Tim Hurst**  
Acting Chief Executive

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



Office of  
Local Government

## Circular to Councils

|                             |                                                |
|-----------------------------|------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-28 / 09 October 2017 / A541286  |
| <b>Previous Circular</b>    | 16-21                                          |
| <b>Who should read this</b> | Councillors / General Managers / Council staff |
| <b>Contact</b>              | Performance Team (02) 4428 4100                |
| <b>Action required</b>      | Information / Council to Implement             |

**2017-2018 Calendar of Compliance and Reporting Requirements****What's new or changing**

- The 2017-18 Calendar of Compliance and Reporting Requirements is now available for councils.

**What this will mean for your council**

- Councils should use the Calendar to assist in planning strategic and operational tasks for 2017-18.

**Key points**

- The Calendar includes key statutory and other reporting deadlines for councils.
- For new councils, some dates may have changed by Proclamation.
- The on-line Calendar of Compliance and Reporting, developed by the Office of Local Government (OLG), will be updated to reflect the 2017-18 Calendar.

**Where to go for further information**

- The Calendar of Compliance and Reporting is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

**Tim Hurst**  
Acting Chief Executive

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 44 913 630 046



Office of  
Local Government

## Circular to Councils

|                             |                                                                                          |
|-----------------------------|------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-29 / 10 October 2017 / A524071                                            |
| <b>Previous Circular</b>    | 10-11                                                                                    |
| <b>Who should read this</b> | Councillors / General Managers / Finance Staff                                           |
| <b>Contact</b>              | Policy Team – 02 4428 4100 or <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                              |

### Investment Policy Guidelines – Interim TCorp Waiver

#### What's new or changing

- The NSW Government has provided a waiver to certain provisions within OLG's Investment Policy Guidelines to allow councils to engage NSW Treasury Corporation (TCorp) in the provision of investment advice.

#### What this will mean for your council

- Councils can now seek investment advice from TCorp as part of their financial and strategic planning processes.

#### Key points

- Section 5 of OLG's Investment Policy Guidelines requires councils to seek advice only from advisors licensed by the Australian Securities and Investments Commission, to obtain written confirmation that no actual or potential conflicts of interest exist, and to undertake separate reference checks of advisors.
- Those requirements have now been waived to the extent that councils wish to engage TCorp to provide advice about investments.
- The waiver applies only to TCorp and recognises its unique position as a public sector financial services provider. TCorp has in place a robust Conflicts Management Policy, which will apply to any advisory services provided to councils, and is accountable to NSW Treasury.
- Councils are reminded of their fiduciary responsibility when investing, and should exercise the care, diligence and skill that a prudent person would exercise in managing the affairs of other persons.
- OLG will undertake a broader review and update of the Ministerial Investment Order and Investment Guidelines in the coming months. OLG will consult with councils as part of that process.

#### Where to go for further information

- The Investment Policy Guidelines are available from the 'Resources' page of OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

**Tim Hurst**  
Acting Chief Executive

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

### 11.1.4 MONTHLY CALENDAR OCTOBER – DECEMBER 2017

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar October - December 2017                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period October – December 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                           |                               |
|---------------|----------|-------------|---------------------------|-------------------------------|
| <b>Oct-17</b> |          |             |                           |                               |
|               |          |             |                           |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>               | <b>Who</b>                    |
| Sunday        | 01-10-17 |             |                           |                               |
| Monday        | 02-10-17 |             | Public Holiday            |                               |
| Tuesday       | 03-10-17 |             |                           |                               |
| Wednesday     | 04-10-17 |             |                           |                               |
| Thursday      | 05-10-17 | 10:00am     | Traffic Committee Mtg     |                               |
| Friday        | 06-10-17 |             |                           |                               |
| Saturday      | 07-10-17 |             |                           |                               |
| Sunday        | 08-10-17 |             |                           |                               |
| Monday        | 09-10-17 |             |                           |                               |
| Tuesday       | 10-10-17 |             |                           |                               |
| Wednesday     | 11-10-17 |             |                           |                               |
| Thursday      | 12-10-17 |             |                           |                               |
| Friday        | 13-10-17 |             |                           |                               |
| Saturday      | 14-10-17 |             |                           |                               |
| Sunday        | 15-10-17 |             |                           |                               |
| Monday        | 16-10-17 |             |                           |                               |
| Tuesday       | 17-10-17 |             |                           |                               |
| Wednesday     | 18-10-17 |             |                           |                               |
| Thursday      | 19-10-17 |             |                           |                               |
| Friday        | 20-10-17 |             |                           |                               |
| Saturday      | 21-10-17 |             |                           |                               |
| Sunday        | 22-10-17 |             |                           |                               |
| Monday        | 23-10-17 |             |                           |                               |
| Tuesday       | 24-10-17 | 10:00am     | Council Meeting (Walgett) | All Directors and Councillors |
| Wednesday     | 25-10-17 |             | RFS Zone Meeting          | GM, CFO, DETS                 |
| Thursday      | 26-10-17 |             |                           |                               |
| Friday        | 27-10-17 |             |                           |                               |
| Saturday      | 28-10-17 |             |                           |                               |
| Sunday        | 29-10-17 |             |                           |                               |
| Monday        | 30-10-17 |             |                           |                               |
| Tuesday       | 31-10-17 |             |                           |                               |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                                   |                            |
|---------------|----------|-------------|-----------------------------------|----------------------------|
| <b>Nov-17</b> |          |             |                                   |                            |
|               |          |             |                                   |                            |
|               |          |             |                                   |                            |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                       | <b>Who</b>                 |
| Wednesday     | 01-11-17 |             |                                   |                            |
| Thursday      | 02-11-17 |             |                                   |                            |
| Friday        | 03-11-17 |             | Picnic Day                        | All Staff                  |
| Saturday      | 04-11-17 |             |                                   |                            |
| Sunday        | 05-11-17 |             |                                   |                            |
| Monday        | 06-11-17 |             |                                   |                            |
| Tuesday       | 07-11-17 | TBA         | Toursim - Sect 355 C'tte          |                            |
| Wednesday     | 08-11-17 |             |                                   |                            |
| Thursday      | 09-11-17 | TBA         | Economic Dev Sec 355 C'tte        |                            |
| Friday        | 10-11-17 |             |                                   |                            |
| Saturday      | 11-11-17 |             |                                   |                            |
| Sunday        | 12-11-17 |             |                                   |                            |
| Monday        | 13-11-17 |             |                                   |                            |
| Tuesday       | 14-11-17 | 10:00am     | Waste Strategy Meeting            | Councillors                |
| Wednesday     | 15-11-17 | 11:00am     | LEMC Meeting                      | GM                         |
| Thursday      | 16-11-17 |             |                                   |                            |
| Friday        | 17-11-17 |             | BROC                              | Mayor and GM               |
| Saturday      | 18-11-17 |             |                                   |                            |
| Sunday        | 19-11-17 |             |                                   |                            |
| Monday        | 20-11-17 | 10:00am     | CMCC                              |                            |
| Tuesday       | 21-11-17 |             |                                   |                            |
| Wednesday     | 22-11-17 | 10:00am     | Hudson Pear Taskforce Mtg         | Clr Martinez, Mayor and GM |
| Thursday      | 23-11-17 |             |                                   |                            |
| Friday        | 24-11-17 |             |                                   |                            |
| Saturday      | 25-11-17 |             |                                   |                            |
| Sunday        | 26-11-17 |             |                                   |                            |
| Monday        | 27-11-17 |             | GM Performance Review             | GM and Councillors         |
| Tuesday       | 28-11-17 | 10:00am     | Council meeting - Burren Junction | Councillors and Directors  |
| Wednesday     | 29-11-17 | 3.00pm      | Local Area Traffic Committee      |                            |
| Thursday      | 30-11-17 |             | REMC Meeting                      | GM                         |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                             |                               |
|---------------|----------|-------------|-----------------------------|-------------------------------|
| <b>Dec-17</b> |          |             |                             |                               |
|               |          |             |                             |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                 | <b>Who</b>                    |
| Friday        | 01-12-17 |             | OROC Meeting                | Mayor and GM                  |
| Saturday      | 02-12-17 |             |                             |                               |
| Sunday        | 03-12-17 |             |                             |                               |
| Monday        | 04-12-17 |             | LG Annual Conferenece       | Mayor and GM                  |
| Tuesday       | 05-12-17 |             | LG Annual Conferenece       | Mayor and GM                  |
| Wednesday     | 06-12-17 |             | LG Annual Conferenece       | Mayor and GM                  |
| Thursday      | 07-12-17 |             | LG Annual Conferenece       | Mayor and GM                  |
| Friday        | 08-12-17 |             |                             |                               |
| Saturday      | 09-12-17 |             |                             |                               |
| Sunday        | 10-12-17 |             |                             |                               |
| Monday        | 11-12-17 |             |                             |                               |
| Tuesday       | 12-12-17 |             |                             |                               |
| Wednesday     | 13-12-17 |             |                             |                               |
| Thursday      | 14-12-17 |             |                             |                               |
| Friday        | 15-12-17 |             |                             |                               |
| Saturday      | 16-12-17 |             |                             |                               |
| Sunday        | 17-12-17 |             |                             |                               |
| Monday        | 18-12-17 |             |                             |                               |
| Tuesday       | 19-12-17 | 10:00am     | Council Meeting (Walgett)   | All Directors and Councillors |
| Wednesday     | 20-12-17 |             |                             |                               |
| Thursday      | 21-12-17 |             |                             |                               |
| Friday        | 22-12-17 |             |                             |                               |
| Saturday      | 23-12-17 |             | Close Down Period commences |                               |
| Sunday        | 24-12-17 |             |                             |                               |
| Monday        | 25-12-17 |             | Xmas                        |                               |
| Tuesday       | 26-12-17 |             | Boxing Day                  |                               |
| Wednesday     | 27-12-17 |             |                             |                               |
| Thursday      | 28-12-17 |             |                             |                               |
| Friday        | 29-12-17 |             |                             |                               |
| Saturday      | 30-12-17 |             |                             |                               |
| Sunday        | 31-12-17 |             |                             |                               |



### 11.1.5 LOCAL GOVERNMENT NSW – ANNUAL CONFERENCE

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

The Annual Conference of LGNSW will be held in Sydney at the Hyatt Regency from Monday 4<sup>th</sup> December until the evening of Wednesday 6<sup>th</sup> December 2017 inclusive. It is necessary that Council resolve attendance at the October Council Meeting to enable registration and accommodation arrangements to be finalised.

**Background:**

The draft Conference Program is attached. The Conference is the signature event of the year, bringing together NSW Councils and providing a forum to debate issues that are important to their communities. It also provides the opportunity for Councils to hear from State Government Leaders, Business Representatives, Community Groups and Academics.

**Current Position:**

The Mayor and General Manager will be attending the Conference. As provided for in the policy, all Councillors and their partners are entitled to attend and it is considered that it would be particularly appropriate for first time Councillors to attend and gain further insight into how the Local Government Industry in NSW operates.

**Relevant Reference Documents:**

LGNSW Conference Program

**Stakeholders:**

Council  
Councillors

**Governance issues:**

Council policies cover conference attendance arrangements.

**Environmental issues:**

Various environmental issues are likely to be raised and discussed during the course of the Conference.

**Financial Implications:**

Costs per attendee will include \$999 for the registration fee plus accommodation, meals and travel expenses.

**Legal issues:**

None identified

**Alternative solutions:**

Not to attend the conference, but this might be unwise with regard to the Government's response to the Local Government Reform.

**Conclusion:**

It is appropriate for Council to be represented at this conference.

|                                                 |
|-------------------------------------------------|
| <b>Local Government NSW – Annual Conference</b> |
|-------------------------------------------------|

**Recommendation:**

That, in addition to attendance of the Mayor and General Manager at the LGNSW Annual Conference in Sydney between 4-6<sup>th</sup> December 2017 the following Councillors be confirmed and expenses paid.

**Moved:**

**Seconded:**

**Attachment:**

Draft Program for the LGNSW Conference.





## Local Government NSW Annual Conference 2017

Monday 4 – Wednesday 6 December 2017

Main conference venue is Hyatt Regency Sydney, 161 Sussex Street Sydney

This program is correct at the time of publication; speakers and program details may have changed due to unforeseen circumstances.

### DRAFT PROGRAM (as of 12 October 2017)

| MONDAY 4 December                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11.00am – 4.00pm                                                               | Bump in sponsors to set up trade exhibition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2.00pm – 4.45pm                                                                | Registration opens in foyer entrance to main ballrooms                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 3.00pm – 4.00pm                                                                | Two optional concurrent briefing sessions.<br>Coming together post-amalgamation: lessons and next steps three case studies<br><b>Peter Tegart</b> , Former Interim General Manager, Queanbeyan Palerang Regional Council<br><b>Gail Connolly</b> , General Manager, Georges River Council<br><b>Mike Eden</b> , Former Administrator, Federation Council<br><br>or<br><br>Elected life and good governance: building your capabilities. A session for new councillors<br><b>Susan Benedyka</b> , Chief Executive Officer, Rural and Regional Community Development |
| 4.00pm – 5.00pm                                                                | Sessions repeated above                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 5.00pm – 7.00pm                                                                | President's Opening Reception in Maritime Ballroom in the trade exhibition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| TUESDAY 5 December – Business Session Day 1 / Grand Ballroom/Maritime Ballroom |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| 7.30am – 5.00pm                                                                | Registration opens                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 8.00am – 9.00am                                                                | Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors<br>(Voting for all positions at the one time) in Wharf 3, 4 and 5 (rooms)                                                                                                                                                                                                                                                                                                                                                                                                               |
| 8.15am – 9.00am                                                                | Distribution of voting materials and electronic handsets<br><br>Trade exhibition opens in Maritime Ballroom                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 9.15am – 9.45am                                                                | Address from The Hon Gladys Berijiklian MP, Premier of New South Wales                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 9.45am – 11.00am                                                               | Address from Cr Keith Rhoades AFSM, President, LGNSW<br><br>Opening of the Federal Conference, chaired by Cr Keith Rhoades AFSM<br>including demonstration of voting units, adoption of standing orders, presentation of                                                                                                                                                                                                                                                                                                                                           |

|                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                       |
|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                    | <p>the auditor's report, general financial report and operating report to members. Business session and consideration of motions.</p> <p>Opening of the State Conference, chaired by Cr Keith Rhoades AFSM including adoption of standing orders. Presentation of the auditor's report, general financial and operating report to members.</p> <p>Business sessions and consideration of motions.</p> |
| 11.00am – 11.30am                                                                                  | <p>Morning tea in trade exhibition area</p> <p>Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors</p>                                                                                                                                                                                                                                                                         |
| 11.30am – 1.00pm                                                                                   | <p>Consideration of Conference business continued, chaired by the President</p>                                                                                                                                                                                                                                                                                                                       |
| 1.00pm – 2.00pm                                                                                    | <p>Lunch in trade exhibition</p> <p>Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors</p>                                                                                                                                                                                                                                                                                    |
| 2.00pm – 3.30pm                                                                                    | <p>Consideration of Conference business continued, chaired by the President</p>                                                                                                                                                                                                                                                                                                                       |
| 3.30pm – 4.00pm                                                                                    | <p>Afternoon tea in trade exhibition area</p> <p>Voting for LGNSW Board President, Vice Presidents, Treasurer and Directors</p> <p>Voting closes</p>                                                                                                                                                                                                                                                  |
| 4.00pm – 5.30pm                                                                                    | <p>Consideration of Conference business continued, chaired by the President</p> <p>Collection of all electronic handsets and motions voting cards</p> <p>Conference business session closes</p>                                                                                                                                                                                                       |
| 5.30pm – 6.30pm                                                                                    | <p>Delegate networking function in trade exhibition area</p>                                                                                                                                                                                                                                                                                                                                          |
| 6.30pm                                                                                             | <p>Trade exhibition closes. Free night for delegates.</p>                                                                                                                                                                                                                                                                                                                                             |
| <b>Wednesday 6 December– Business Session Day 2 / Grand Ballroom/Maritime Ballroom/Wharf rooms</b> |                                                                                                                                                                                                                                                                                                                                                                                                       |
| 7.30am – 5.00pm                                                                                    | <p>Registration opens</p>                                                                                                                                                                                                                                                                                                                                                                             |
| 7.30am – 8.45am                                                                                    | <p><b>Australian Local Government Women's Association (ALGWA NSW) Breakfast</b></p> <p>Special Guest Speaker Rhoda Roberts, Head of First Nation Programming, Sydney Opera House, Festival Director Boomerang, will speak on Accessing and Creating Relationships with Your Local Community.</p>                                                                                                      |
| 8.00am – 5.30pm                                                                                    | <p>Trade exhibition open in Maritime Ballroom</p>                                                                                                                                                                                                                                                                                                                                                     |
| 9.00am – 9.05am                                                                                    | <p>Introduction by Ellen Fanning, Master of Ceremonies</p>                                                                                                                                                                                                                                                                                                                                            |
| 9.05am – 9.20am<br>9.20am – 9.35am                                                                 | <p><b>Address from The Hon Gabrielle Upton MP, Minister for Local Government</b></p> <p>Facilitated questions from the conference to the Minister</p>                                                                                                                                                                                                                                                 |
| 9.35am – 10.05am                                                                                   | <p><b>Keynote: Dr Jonathan Carr-West, Chief Executive, Local Government Information Unit UK presents on Transforming Local Government</b></p>                                                                                                                                                                                                                                                         |
| 10.05am – 10.30am                                                                                  | <p>Morning tea in trade exhibition area</p>                                                                                                                                                                                                                                                                                                                                                           |
| 10.30am – 10.45am<br>10.45am – 11.00am                                                             | <p><b>Address from The Hon Peter Primrose MLC, Shadow Minister for Local Government</b></p> <p>Facilitated questions from the conference to the Shadow Minister</p>                                                                                                                                                                                                                                   |

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11.00am – 11.15am                                                                                                                                                                               | Address from <b>The Hon Melinda Pavey MP</b> , Minister for Roads, Maritime and Freight                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 11.15am – 11.30am                                                                                                                                                                               | Address from <b>Carolyn McNally</b> , Secretary of the Department of Planning and Environment, on Housing Affordability and Partnerships with Councils.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 11.30am – 11.40am                                                                                                                                                                               | MC to facilitate Q and A to both speakers (10 mins only)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 11.40am – 12.10pm                                                                                                                                                                               | Address from <b>Stuart Reeve</b> , Managing Director, Micromex Research and Consulting on Community Perceptions of Local Government                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 12.10pm – 12.30pm                                                                                                                                                                               | Presentation of the AR Bluett Awards (20 mins)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 12.30pm - 12.40pm                                                                                                                                                                               | Address from <b>Cr Keith Rhoades AFSM</b> , LGNSW President on Association Initiatives                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 12.40pm – 12:50pm                                                                                                                                                                               | Treasurer's Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 12.50pm – 1.40pm                                                                                                                                                                                | Lunch in the trade exhibition area<br>General Managers Lunch sponsored by StateCover: a short update from StateCover, Local Government Super and LGP (30 mins)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 1.40pm – 3.10pm                                                                                                                                                                                 | <b>MOVE TO CONCURRENT SESSIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Environment and Planning</b><br><br>1.40pm – 1.45 intro<br>1.45pm – 2.05pm<br>2.05pm – 2.10 intro<br>2.10pm – 2.30pm<br>2.30pm – 2.35intro<br>2.35pm – 2.55pm<br>2.55pm – 3.10pm Q and A     | Stream facilitated by <b>Sarah Gardner</b> , Executive Director Waste and Resource Recovery, Environment Protection Authority (EPA).<br><br><ul style="list-style-type: none"> <li>• <b>Dr Bruce Christie</b>, Deputy Director General, Biosecurity and Food Safety, Department of Primary Industries on The biosecurity framework and shared responsibilities</li> <li>• <b>Phoebe Ashe</b>, Unit Head, Container Deposit Scheme Implementation Team, Environment Protection Authority on Introducing a Container Deposit Scheme</li> <li>• <b>Tom Celebrezze</b>, Director Biodiversity Policy, Office of Environment and Heritage on Biodiversity reforms and Local Government</li> </ul> |
| <b>Infrastructure and Economics</b><br><br>1.40pm – 1.45 intro<br>1.45pm – 2.05pm<br>2.05pm – 2.10 intro<br>2.10pm – 2.30pm<br>2.30pm – 2.35intro<br>2.35pm – 2.55pm<br>2.55pm – 3.10pm Q and A | Stream facilitated by <b>Place Design Group</b> .<br><br><ul style="list-style-type: none"> <li>• <b>Greg Dyer</b>, General Manager City of Parramatta, Case study on the Redevelopment of Parramatta Square</li> <li>• <b>Susie Matthews</b>, Director Small Business Engagement, NSW Department of Industry on In Support of night-time economies</li> <li>• <b>Sean Gordon</b>, Chief Executive Officer, Darkinjung Local Aboriginal Land Council on Building local economies and the economic development of aboriginal lands</li> </ul>                                                                                                                                                 |

|                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>People and Communities</b><br><br>1.40pm – 1.45 intro<br>1.45pm – 2.05pm<br>2.05pm – 2.10 intro<br>2.10pm – 2.30pm<br>2.30pm – 2.35intro<br>2.35pm – 2.55pm<br>2.55pm – 3.10pm Q and A | Stream facilitated by TBC.<br><br><ul style="list-style-type: none"> <li>• <b>Jody Broun</b>, Director NSW/ACT, Red Cross on Disaster Preparedness – council's building resilience with their communities in times of natural disaster or accident</li> <li>• <b>Wendy Waller</b>, Mayor and <b>Shabnam Bhana</b>, Community Development Worker, Liverpool City Council, and <b>Cr Greg Conkey</b>, Mayor, Wagga Wagga City Council on Refugee Resettlement</li> <li>• <b>Mary Barry</b>, Chief Executive Officer, Our Watch on the national framework for preventing violence against families and women</li> </ul> |
| 3.10pm – 3.20pm<br><br>3.20pm – 4.00pm<br><br>4.00pm – 4.30pm                                                                                                                             | <b>RETURN TO PLENARY SESSION AND CLOSE OF CONFERENCE</b><br><br><b>Keynote: Annabel Crabb</b> , Walkley Award winning journalist on 'What the community wants and expects from government; what local government can learn from the international, national and state experience; and what it means for local government in the future'.<br><br>Afternoon tea and delegate networking function in trade exhibition area                                                                                                                                                                                              |
| <b>7.30pm – 11.00pm</b>                                                                                                                                                                   | <b>CONFERENCE DINNER, Grand Ballroom Hyatt Regency (in the conference room)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7.30pm<br><br>7.45pm<br><br>8.00pm<br><br>8.10pm<br><br>8.35pm<br><br>9.35pm<br><br>11.00pm                                                                                               | Doors open<br><br>Delegates seated and entrée served<br><br>LGNSW President introduces Elite Sponsor, StateCover Mutual Limited<br><br>LGNSW President and Elite Sponsor present the Outstanding Service Awards Presentation of the Heart Foundation Local Government Awards National Winner by CEO Kerry Doyle (invited)<br><br>Main course served<br><br>Entertainment and dancing<br><br>Function finishes                                                                                                                                                                                                        |
| <b>CLOSE OF CONFERENCE</b>                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

This program is correct at the time of publication. Speakers and program details may change due to unforeseen circumstances.

### **11.1.6 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

The purpose of this report is to enable Council to review the Policy for the Payment of Expenses and Provision of Facilities to Councillors.

**Background:**

Council is required to adopt a Policy for the Payment of Expenses and the Provision of Facilities to Councillors within five months after the end of each year, with a copy of the Policy to be forwarded to the Department of Local Government.

**Current Position:**

The existing Policy has been revised for Council's consideration, taking into account the existing policy, legislative requirements and the guidelines issued by the Department of Local Government.

Vide Minute Council adopted that for 2017/2018 Councillor fees be set at the maximum level set by the Local Government Remuneration Tribunal in March, 2017 subject to 25% of the Mayoral fee being allocated to the Councillor who occupies the position of Deputy Mayor.

**Relevant Reference Documents:**

Local Government Act 1993  
WSC Policies Document  
WSC Procedures Document

**Governance Issues:**

The adoption of a sound policy will contribute to the good governance of the organisation.

**Environmental Issues:**

Nil

**Stakeholders:**

Councillors

**Financial Implications:**

The monetary amounts in the policy were updated six years ago, and the current draft policy provides for an increase in the kilometre rates for private usage as per the Local Government (State) Award 2017 and daily sustenance rate.

**Options/Alternatives:**

Council is required to adopt a policy for the Payment of Expenses and the Provision of Facilities to Councillors; however the terms of the policy may be varied.

**Conclusion:**

The limits of expenditure have not been increased as they were reviewed in 2015. Council should consider whether the suggested limits are equitable.

| <b>Payment of Expenses and Provision of Facilities for Councillors</b>                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.</li><li>2. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Draft Payment Expenses and Provision of Facilities for Councillors Policy (Separate Document)

### 11.1.7 ORDINARY COUNCIL MEETINGS – TIME, DATES AND VENUES FOR 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

---

**Summary:**

Council's Code of Meeting practice Clause 5 (2) requires "that Council shall, by resolution set the Time, Date and place of Ordinary Meetings of the Council" It is desirable that Council determine its meeting schedule for the whole of 2018, to facilitate forward planning.

**Background:**

Council has previously determined that Ordinary Meetings of Council should generally be held on the fourth Tuesday of each month and that "in any calendar year one Ordinary Meeting of Council be held in each of Lightning Ridge, Collarenebri, Rowena, Burren Junction and Carinda".

**Proposed:**

The following schedule provides for Meetings in 2018 to be held on the fourth Tuesday of the month other than in February when it is proposed to be held on the second Tuesday and December, the third Tuesday. The locations are in the same sequence as for 2017. No meeting is scheduled for January. It is proposed that meetings continue to commence at 10.00am as has been the practice in the past.

13 February – Walgett – Council Chambers  
27 March – Lightning Ridge – Bowling Club  
24 April – Walgett – Council Chambers  
22 May – Collarenebri - Hall  
26 June – Walgett – Council Chambers  
24 July – Rowena – Hall  
28 August – Walgett – Council Chambers  
25 September – Carinda - Hall  
23 October – Walgett – Council Chambers  
27 November – Burren Junction – Hall  
18 December – Walgett – Council Chambers

**Relevant Reference Documents:**

Council's Code of Meeting Practice

**Stakeholders:**

Councillors, staff and public

**Financial Implications:**

Nil

|                                                                    |
|--------------------------------------------------------------------|
| <b>Ordinary Council Meetings – Time, Dates and Venues for 2018</b> |
|--------------------------------------------------------------------|

**Recommendation:**

That Council endorse the below time, dates and venues for the 2018 Ordinary Council Meetings.

13 February – Walgett – Council Chambers  
27 March – Lightning Ridge – Bowling Club  
24 April – Walgett – Council Chambers  
22 May – Collarenebri - Hall  
26 June – Walgett – Council Chambers  
24 July – Rowena – Hall  
28 August – Walgett – Council Chambers  
25 September – Carinda - Hall  
23 October – Walgett – Council Chambers  
27 November – Burren Junction – Hall  
18 December – Walgett – Council Chambers

**Moved:**

**Seconded:**

**Attachments:**

Nil



### 11.1.8 AMBASSADORS - AUSTRALIA DAY 2018

**REPORTING SECTION:** Governance  
**AUTHOR:** Executive Assistant  
**FILE NUMBER:** 17/21

---

**Summary:**

Council has been advised that registrations have opened for the 2018 Australia Day Ambassador Program.

Council's consideration is sought as to whether it wishes to participate in the Australia Day Ambassador Program for the 2018 Australia Day Celebrations. The Australia Day Ambassador program is a very popular feature of the day.

**Background:**

Each year, the Australia Day Ambassador Program sees more than 150 inspirational Australians speaking about what it truly means to be Australian at events across New South Wales. The Ambassador Program gives Council and the residents of the Shire the opportunity to meet some inspiring Australians and celebrate our national day with them.

The success of the Australia Day Ambassador Program grows each year thanks largely to the support and enthusiasm of the Ambassadors who volunteer their time and energy to bring an extra element of celebration to Australia Day events, as well as to their host communities.

The 2018 Australia Day celebrations will take place in Walgett at the Sporting Club. The Day is planned to commence with a free buffet breakfast to engage the community in the festivities of Australia Day.

**Relevant Reference Documents/Policies:**

Community Strategic Plan  
Community/Social Plan  
2017/2018 Annual budget

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Shire community

**Financial Implications:**

The total budget allocation for Australia Day in the 2017/2018 Operational Plan is \$5,762.00. This covers the cost of advertising, awards/certificates and frames, venue hire and decorations, free buffet breakfast for the community and hosting Australia Day Council Ambassadors (accommodation and travel).

**Alternative Solutions/Options:**

Council may choose to select local Ambassadors as opposed to an Ambassador provided by the Australia Day Council.

|                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Ambassadors – Australia Day 2018</b>                                                                                                                                                                |
| <p><b>Recommendation:</b></p> <p>That Council participates in the Australia Day Program in 2018 hosting an Ambassador from the Australia Day Council.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 11.1.9 2018 AUSTRALIA DAY JUDGING PANEL

**REPORTING SECTION:** Governance  
**AUTHOR:** Executive Assistant  
**FILE NUMBER:** 17/21

---

**Summary:**

On Friday 26th January 2018, Council's Australia Day Breakfast and Celebration will be held in Walgett. The centrepiece of the morning will be the presentation of Council's Australia Day Awards by the Mayor and the Australia Day Council's Ambassador to Walgett Shire. Among other things, Council needs to establish an Australia Day Committee and a Judging Panel for the Awards.

**Background:**

Every year Council celebrates Australia Day on 26<sup>th</sup> January, usually with a breakfast early in the morning followed by an official presentation of Awards by the Mayor and the Australia Day Ambassador.

Each year, Council rotates the location of the event between its three major towns, Lightning Ridge, Walgett, and Collarenebri. This year the event is scheduled to be in Walgett. The event was held in Walgett 2015, Collarenebri 2016 and Lightning Ridge 2017.

**Current Position:**

Council has previously determined that the Judging Panel should comprise the Mayor (as Chairperson), one or two Councillors and community members. It was also determined in 2010 that the Councillor members of the Panel should be authorised to extend invitations to community members to join the Panel, as they see fit. It is envisaged that the judging for the awards will take place in the week beginning 4<sup>th</sup> December 2017 well before the Christmas/New Year shutdown because of the need to arrange awards, engraving etc.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Council  
Walgett Shire Ratepayers

**Financial Implications:**

Council has a budget of \$5,762 for its Australia Day Celebrations for 2018.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council needs to determine its action in respect of forming a community committee to organise the 2018 event, as well as determine who will be on the judging panel for the awards.

|                                         |
|-----------------------------------------|
| <b>2017 Australia Day Judging Panel</b> |
|-----------------------------------------|

**Recommendation:**

That:

1. The Mayor and the following Councillors be members of the 2018 Australia Day Awards Judging panel Cllr \_\_\_\_\_ and Cllr \_\_\_\_\_.
2. The Mayor be the chairperson of the Judging panel.
3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.1.10 TOURISM DEVELOPMENT – INFORMATION ONLY

**REPORTING SECTION:** Executive  
**AUTHOR:** Alana Copelin – Senior Visitor Information Centre Officer  
**FILE NUMBER:** 00/00/00

---

#### 1. WEEKLY BULLETIN

Campaign engagement  
 563 Emails Delivered (7 days)  
 Opened 195 - 34.7% of delivered  
 Clicked 17 - 3% of opened

#### 2. WALGETT SHIRE COUNCIL WEBSITE STATISTICS SEPTEMBER 2017

| Total Visitors | Page Views    | Pages per Visit | Conversions                          |
|----------------|---------------|-----------------|--------------------------------------|
| 6,338          | 16,095        | 2.5             | 13<br>1 for every 1,238.1 page views |
| 4.1% of total  | 2.6% of total | average is 4.1  | 4.2% of total                        |

The following pages were viewed most often during the reporting period.

| Page                                   | Page views | Unique Visitors |
|----------------------------------------|------------|-----------------|
| Home                                   | 4,683      | 3,126           |
| Home                                   | 5,698      | 3,786           |
| What's On                              | 1,650      | 163             |
| What's On                              | 1,421      | 10              |
| Tenders                                | 557        | 250             |
| Quotations and Expression Of Interests | 502        | 203             |

#### 4. PROJECT – STATIC DISPLAY SERIES – PROPOSED CHICKPEA SULPTURE

The General Manager is investigating alternate proposals.

#### 5. COLLARENEBRI TOWN MAP & BROCHURE

The Collarenebri brochure has been printed and delivered with two signs for Collarenebri also being delivered and erected.

#### 7. CARINDA TOWN MAP & BROCHURE

Awaiting final draft for Sign from Design & Digital

#### 8. WSC TOURISM ADVISORY COMMITTEE

Expressions of Interest are now closed and a meeting is being scheduled for November 2017.

## **9. WALGETT REGION DESTINATION GUIDE**

Four Quotes for the 2017/2028 Walgett Region Visitor Guide were received and recommendations have been presented to the General Manager. At this stage it is likely that the guide will be produced in house.

## **10. AVIC NETWORK UPDATE (The Tourism Group)**

2 Staff members and 1 Volunteer will attend a Customer Service Workshop in Dubbo Thursday 19<sup>th</sup> October 2017

## **11. KAMILAROI HIGHWAY COMMITTEE UPDATE**

Kamialroi Highway will attend the Sydney Caravan Camping Lifestyle Expo from 3<sup>rd</sup> to 6<sup>th</sup> November 2017. Walgett Shire Council will provide one staff member to attend the event, with accommodation and meals to be covered by the Kamialroi Highway Committee.

## **12. GREAT INLAND WAY UPDATE**

Walgett Shire Council has been accepted as an Administrator on the Great Inland Way Facebook Page which will help us reach a greater number of potential visitors and promote events and attractions along the highway.

## **13. DESTINATION MACQUARIE MARSHES TASKFORCE UPDATE**

RiverSmart has now submitted its application for an NSW NPWS Ecopass for Marsh tours. Tours of the Macquarie Marshes commenced in September and are proving to be very popular with over 50 people attending the tours in the last 3 weeks.

MMTF have given us permission to use the newly approved logo in our Carinda Town Brochure and will also provide text with updated information on the Macquarie Marshes and Macquarie River Trails.

I met with Bill Phillips on Wednesday 9<sup>th</sup> August to discuss the draft Destination Macquarie Marshes Work Plan and opportunities for our individual Council's to contribute, or where things might be advanced collectively. He has asked that Council contribute to developing a Macquarie Marshes signage strategy specific to the Walgett Shire, in particular Walgett and Carinda. He also advised that his Expression of Interest had been successful and we would plan a meeting as soon as possible with the entire Taskforce to discuss the application.

Request for Engineering/Technical Services to install two counters at the entrances to Carinda town to estimate visitation. **Approved.**

## **16. SIGNAGE**

- Request for new "Showground" fingerboard sign to be placed at corner of Fox and Euroka Street to help visitors find the Showground Camping Facilities. **Approved.**
- Request for Rest Area directional sign to be placed at Barwon Inn Rest Area on the Kamilaroi Highway. **Declined.** (The Barwon Inn Rest Area is not a formal RTA approved Rest Area.)
- Request to move the 400m blue and white 'I' (information sign) to be more accurate. **Being Investigated** (David Vant from the RMS is investigating this request further and will report back to the traffic committee)

## **18. SOCIAL MEDIA UPDATE**

Contacted The Darling Design Co regarding the development of a Social Media Strategy for Walgett Shire which would include: The Weekly Bulletin newsletter, Walgett Shire Website,

Walgett Shire Council & Lightning Ridge Visitor Information Centre Facebook Pages and how we can engage our target markets with Instagram and the use of hashtags.

Ellie Russell from the Darling Design Co is interested in talking more regarding this strategy and will provide a quote in the effort of developing one.

#### **19. LIGHTNING RIDGE VISITOR INFORMATION CENTRE REPORT**

The Ridge has had an amazing month with the inaugural Kokoda Caravan Gathering stopping in Lightning Ridge. Approx. 200 members who own a Kokoda Caravan arrived into the Ridge on Tuesday 10<sup>th</sup> to Saturday 14<sup>th</sup> October, there were 80 vans in total.

Vicki & Glenn Bryant from Happy Campers estimate attendees at the event and the Kokoda group have spent over \$100,000 in the town in the five day period.

Tess from Kokoda Caravans was successful in getting Sunrise Weather to visit Lightning Ridge coinciding with their visit; the broadcast from the Lightning Ridge Visitor Information Centre was well received by locals and viewers across the country.

Figures for the VIC had dropped this past week with school holidays coming to an end and the weather starting to warm up. To date totals for this month are Weekly 746, Monthly 2,853 and Yearly 45,548. Annually the figures are 36.5% higher than total of 2016.

Lightning Ridge have also welcomed a new volunteer Elizabeth Dallen. Elizabeth will accompany two staff members to Dubbo to attend the Customer Service Workshops on Thursday 19<sup>th</sup> October.

#### **20. VISITOR INFORMATION CENTRE VOLUNTEER DRIVE**

With record numbers visiting the Lightning Ridge Visitor Information Centre in the peak 2017 tourist season the need to boost the volunteer base is undeniable. A new volunteer program and strategy is currently being put together, with the intent to host a barbeque in November as a way to secure new volunteers for 2018.

#### **21. SOUVENIRS**

A supplier of Walgett Chickpeas has been found. We can finally move forward with the development of packaging using the recently developed chickpea logo. The latest Walgett Shire tea towels have arrived for next season. Burren Junction licence plates have been ordered in conjunction with Narrabri Visitor Information Centre. Arrival is anticipated by the end of October. The latest Chickpea Recipe Book has arrived and is already flying off the shelves with visitors seeking the book out.

#### **Conclusion:**

If there are no other queries, the above matters should be received and noted.

#### **Tourism Development – Information Only**

##### **Recommendation:**

That the matters listed by the Senior Visitor Information Officer for information is received, noted and endorsed.

##### **Moved:**

##### **Seconded:**

### **11.1.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

#### **Special Rate Variation Process**

Staff have commenced working on the preparation of a special rate variation application for 2018/19 and the following years. Details of the process were provided to the September, 2017 Council meeting. Once the outline of the application is completed, Council will need to commence extensive community consultation.

It is proposed to put a detailed report to the November, 2017 meeting but a series of public forums will need to be commenced prior to that as the application will need to be lodged mid-December, 2017 and a huge amount of work is required in the lead up to submitting the application.

#### **2016/17 Financial Statements – Auditing**

It has been necessary to make a request for an extension of time in which to lodge the 2016/17 annual financial statements.

It appears that with the change to the NSW Auditor General assuming responsibility for the signing off of all Council audit reports that there has been an unprecedented number of applications for extensions.

As Council is aware, the annual financial returns must be audited and submitted to the OLG by 31 October, each year. Following on, the audited financial returns must be included in the Council's Annual Report which must be lodged by 30 November, each year.

In 2018 further requirements are proposed by the Auditor General which will involve two hard closes of our ledgers including one at the end of March. This is likely to place additional strain on Council's staff resources because it will clash with annual budget preparations.

It is proposed to draft a motion in respect of these mooted changes for consideration at the Annual LGNSW conference in December and to seek OROC support for the motion.

#### **Lightning Ridge – Collarenebri Road Realignment**

Arrangements have been made for the main land owners involved in the proposed realignment of the Lightning Ridge-Collarenebri Road to attend the October meeting to discuss the proposal.

#### **Performance Review Arrangements – General Manager**

As per the previous Council resolution arrangements have been made for the General Manager's annual performance review to be carried out on Monday 27 November, 2017 by LGNSW Management Solutions.

#### **Expression of Interest – Lightning Ridge Tourist Information Centre Upgrade**

Following advice that Council's application for the funding of a new Visitor Information Centre at Lightning Ridge had been short listed for Restart NSW Regional Growth – Environment and Tourism first round Funding, consultant Barnsons from Dubbo have been engaged to prepare a design concept and have made a presentation of the concept to Council for initial comment.



As part of Council's application it will need to prepare the following:

- A business case and economic appraisal for the project including financial forecast in accordance with NSW Government Guidelines and including evidence for the supporting assumptions
- Information demonstrating operational sustainability and that Council is able to meet ongoing operational, maintenance and asset renewal costs
- A risk assessment and a risk management strategy
- An asset procurement plan describing the propose delivery approach and project delivery timeframe

Council's application is to be submitted to INSW by COB 31 October, 2017.

### **Walgett Weir – Fishway Funding**

Following advice from INSW, Council has submitted an EOI under the Safe and Secure Water Programme for additional funds to construct the Fishway as part of the initial Walgett Weir project. It is proposed to seek the State Member for Barwon, Mr. Kevin Humphries support for the application.

### **Regional Economic Development Strategy**

As part of the State Government's funding proposals under its \$1.3B Regional Growth Fund funds have been earmarked under the Growing Local Economies component to develop enabling infrastructure to grow regional centres by investing in crucial projects needed to support job creation and economic growth.

The State has been divided into seven regional clusters and a consultant appointed to each cluster to prepare a regional growth strategy. Our cluster includes the Councils of Bogan, Warren, Coonamble, Bourke, Cobar, Brewarrina and Walgett. Preliminary discussions have suggested that sub groups within the cluster may be a more effective way of delivering the concept.

A further meeting is to be held at the Bogan Shire Council Chambers on Wednesday 25 October, 2017 and a further report will be prepared for Council following that meeting.

### **ICAC Scholarships – Strategic Responses to Corruption**

In March, 2018 ICAC will be running a workshop for executives and managers who have operational Responsibility for work areas where there is significant vulnerability to corruption. The workshop costs \$4,995 and I have applied for one of fifteen scholarships available to attend.

If there are no other queries that the above matters should be received and noted and the actions taken endorsed where appropriate.

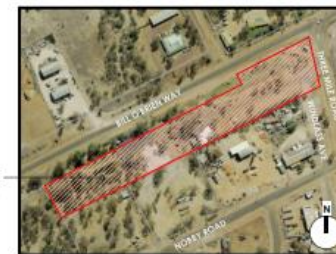
| <b>Matters for Brief Mention or Information Only from the General Manager</b>                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the above matters listed for brief mention or information only be received and noted and the actions taken endorsed where appropriate.</p> <p><b>Moved:</b></p> <p><b>Seconded</b></p> |



## proposed visitors centre

WALGETT SHIRE  
BILL O'BRIEN WAY, LIGHTNING RIDGE

proposed area of works  
bill o'brien way, lightning ridge  
lots 18/17 dp 62049



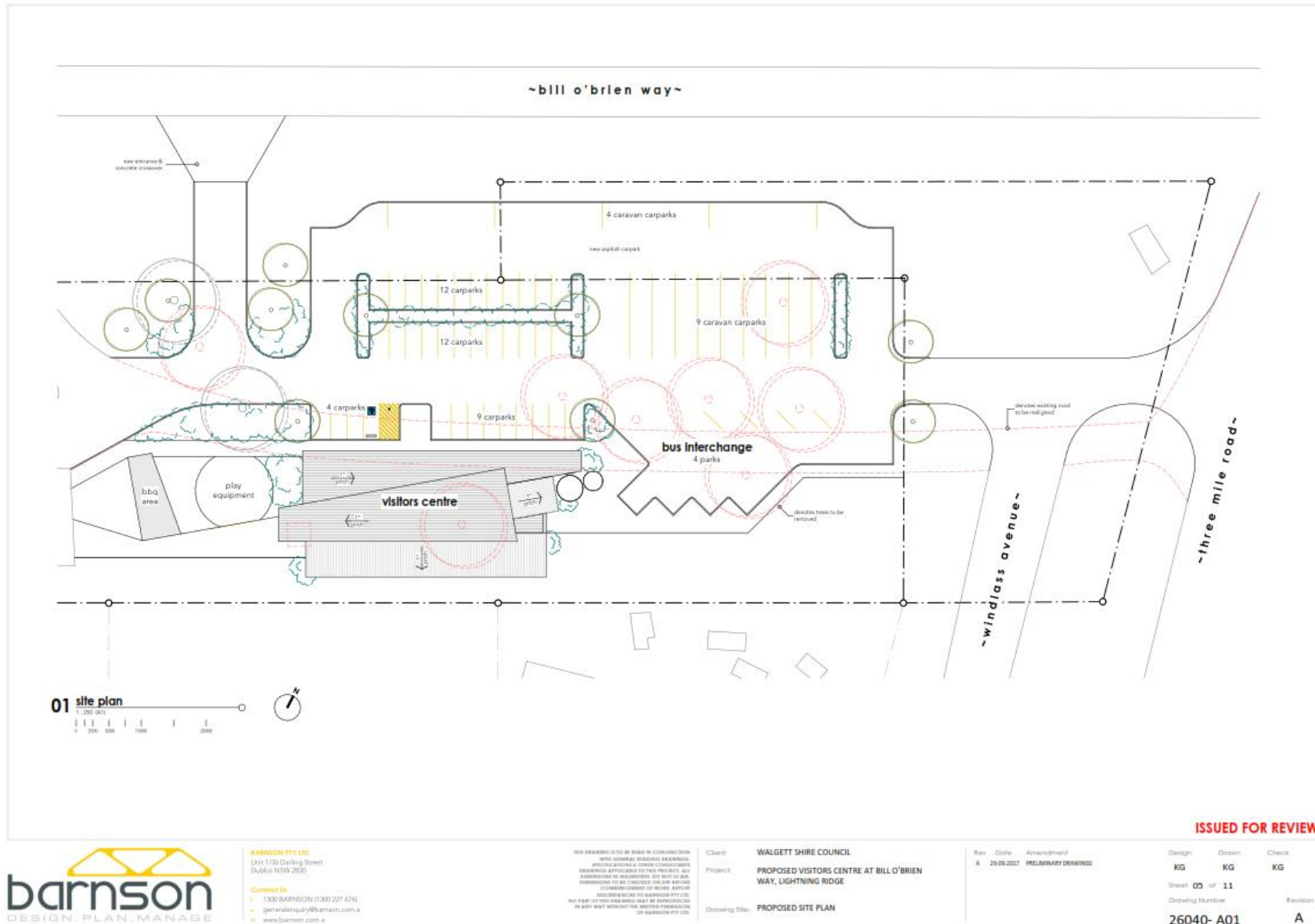
**barnson**  
DESIGN · PLAN · MANAGE

**BARNSON PTY LTD**  
Unit 1/34 Darling Street  
Dubbo NSW 2830  
  
**Contact Us**  
• 1300 BARNSON (1300 227)  
• generalenquiry@barnson.com.au  
• www.barnson.com.au

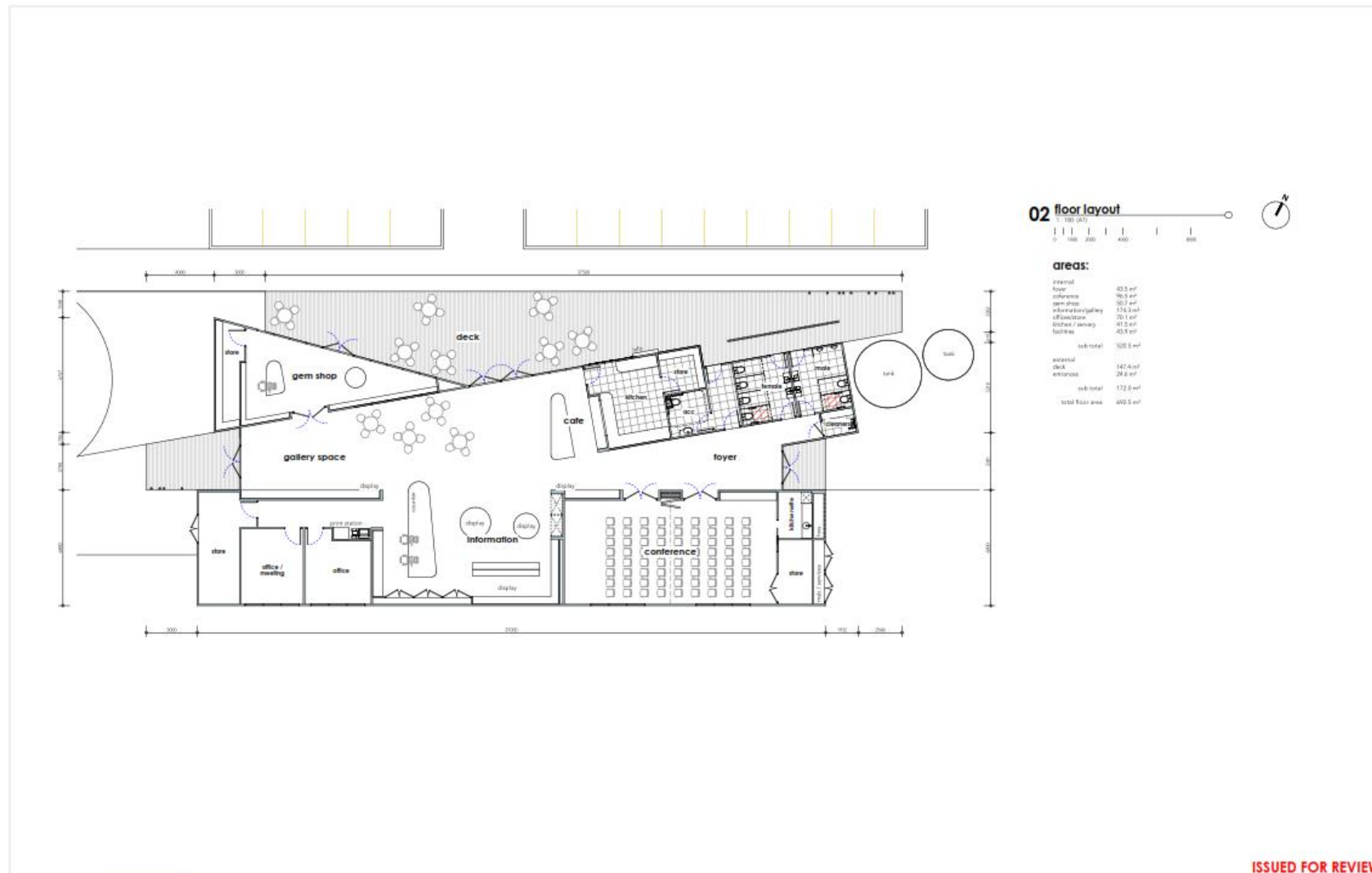
**Client** WALGETT SHIRE COUNCIL  
**Project** PROPOSED VISITORS CENTRE  
AT BILL O'BRIEN WAY,  
LIGHTNING RIDGE  
**Title** COVER SHEET  
**Drawing Number** 26040- A00  
**Revision** 0

proposed visitors centre, lightning ridge  
preliminary issue - 29 september 2017

# WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING



# WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING



ISSUED FOR REVIEW



**BARNSON PTY LTD**  
Unit 1/36 Darling Street,  
Dubbo NSW 2830  
  
Contact us:  
+ 1300 BARNSON / 1300 227 674  
+ generalenquiry@barnson.com.au  
+ www.barnson.com.au

THIS DRAWING IS TO BE MADE IN CONJUNCTION  
WITH BARNSON'S BUSINESS DRAWINGS.  
BARNSON'S BUSINESS DRAWINGS ARE  
BARNSON'S PROPERTY AND ARE NOT TO BE  
REPRODUCED OR USED IN ANY MANNER  
WITHOUT THE WRITTEN PERMISSION  
OF BARNSON PTY LTD.

Client: WALGETT SHIRE COUNCIL  
Project: PROPOSED VISITORS CENTRE AT BILL O'BRIEN  
WAY, LIGHTNING RIDGE  
Drawing Title: FLOOR LAYOUT

Rev: A Date: 20.09.2017 Amendment: PRELIMINARY DRAWINGS

| Design         | Drawn    | Check |
|----------------|----------|-------|
| KG             | KG       | KG    |
| Sheet          | 06       | 11    |
| Drawing Number | Revision |       |
| 26040- A02     | A        |       |

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 31<sup>st</sup> AUGUST 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

#### Summary:

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> September 2017.

#### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines. All investments at 30<sup>th</sup> September 2017 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

#### Current Position:

Council at the end of September 2017 held a total of \$30,622,454.97 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of September 2017 Council had earned \$118,945.56 in interest including accrued interest to 30<sup>th</sup> September 2017. This result is in excess of the current budget of \$166,986 for the period and validates Council's current investing strategy.

Council's investments at 30<sup>th</sup> September 2017 had an average interest rate of 2.59% per annum and a weighted average interest rate of 2.45%, both of which are higher than the 3 and 6 months BBSW rates of 1.7100% and 1.9100% respectively as at 30<sup>th</sup> September 2017.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

#### Overall Portfolio Maturity as at 30th September 2017

| <i><b>Maturity Periods</b></i>  | <i><b>Policy Minimum</b></i> | <i><b>Policy Maximum</b></i> | <i><b>% of Money held</b></i> | <i><b>Amount held</b></i> |
|---------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| Portfolio % < 1 year            | 40%                          | 100%                         | 73.88%                        | \$ 22,622,454.97          |
| Portfolio % > 1 year, < 3 years | 0%                           | 60%                          | 13.06%                        | \$ 4,000,000.00           |
| Portfolio % > 3 year, < 5 years | 0%                           | 40%                          | 13.06%                        | \$ 4,000,000.00           |
| Portfolio % > 5 years           | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                 |                              |                              | 100%                          | \$ 30,622,454.97          |

#### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

| Attachment One<br>Cash and Investments Holdings as at 30th September 2017 |                                         |                             |                       |                    |                                  |                                     |                                                |
|---------------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|-------------------------------------|------------------------------------------------|
| Investment                                                                | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | % of Total<br>Funds (Face<br>Value) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                                   |                                         |                             |                       |                    |                                  |                                     |                                                |
| Commonwealth Bank                                                         | On Call                                 | 0.90%                       | Monthly               | EOM                | 3,314,609                        | 10.82%                              | Pd Monthly                                     |
| Commonwealth Bank                                                         | On Call                                 | 1.10%                       | Monthly               | EOM                | 1,302,427                        | 4.25%                               | Pd Monthly                                     |
| Commonwealth Bank                                                         | On Call                                 | 0.90%                       | Monthly               | EOM                | 5,415                            | 0.02%                               | Pd Monthly                                     |
| Suncorp                                                                   | On Call                                 | 0.00%                       | Monthly               | EOM                | 4                                | 0.00%                               | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                                             |                                         |                             |                       |                    | <b>4,622,455</b>                 | <b>15.09%</b>                       |                                                |
| <u>Term Deposits</u>                                                      |                                         |                             |                       |                    |                                  |                                     |                                                |
| Bendigo and Adelaide Bank                                                 | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | 1.63%                               | \$3,397.26                                     |
| Bendigo and Adelaide Bank                                                 | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | 1.63%                               | \$3,287.67                                     |
| Newcastle Permanent Building Society                                      | 21/08/2019                              | 3.00%                       | Maturity              | 17/11/2017         | 500,000                          | 1.63%                               | \$1,808.22                                     |
| Newcastle Permanent Building Society                                      | 15/08/2018                              | 2.90%                       | Maturity              | 17/11/2017         | 500,000                          | 1.63%                               | \$1,747.94                                     |
| Westpac                                                                   | 10/01/2018                              | 2.60%                       | Maturity              | 10/01/2018         | 1,000,000                        | 3.27%                               | \$2,635.62                                     |
| ING                                                                       | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | 1.63%                               | \$683.84                                       |
| National Australia Bank                                                   | 17/01/2018                              | 2.56%                       | Maturity              | 17/01/2018         | 1,000,000                        | 3.27%                               | \$1,122.19                                     |
| Auswide Bank                                                              | 25/10/2017                              | 2.65%                       | Maturity              | 25/10/2017         | 500,000                          | 1.63%                               | \$5,699.32                                     |
| Bank of Queensland                                                        | 16/03/2020                              | 3.30%                       | Maturity              | 16/11/2017         | 1,000,000                        | 3.27%                               | \$29,383.56                                    |
| Bank of Queensland                                                        | 8/11/2017                               | 2.45%                       | Maturity              | 8/11/2017          | 1,000,000                        | 3.27%                               | \$4,363.01                                     |
| ME Bank                                                                   | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | 3.27%                               | \$13,594.79                                    |
| ME Bank                                                                   | 13/12/2017                              | 2.65%                       | Maturity              | 13/12/2017         | 1,000,000                        | 3.27%                               | \$8,349.32                                     |
| AMP Bank                                                                  | 30/05/2018                              | 2.60%                       | Maturity              | 30/05/2018         | 1,000,000                        | 3.27%                               | \$2,208.22                                     |
| Bank Australia                                                            | 31/01/2018                              | 2.30%                       | Maturity              | 31/01/2018         | 1,000,000                        | 3.27%                               | \$189.04                                       |
| My State Bank                                                             | 6/12/2017                               | 2.70%                       | Maturity              | 6/12/2017          | 1,000,000                        | 3.27%                               | \$8,580.82                                     |
| Bank Australia                                                            | 20/12/2017                              | 2.80%                       | Maturity              | 20/12/2017         | 1,000,000                        | 3.27%                               | \$8,821.92                                     |
| Bank Australia                                                            | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | 3.27%                               | \$1,304.11                                     |
| Beyond Bank                                                               | 4/10/2017                               | 2.65%                       | Maturity              | 4/10/2017          | 1,000,000                        | 3.27%                               | \$6,316.44                                     |
| Beyond Bank                                                               | 11/10/2017                              | 2.65%                       | Maturity              | 11/10/2017         | 1,000,000                        | 3.27%                               | \$6,316.44                                     |
| ME Bank                                                                   | 1/11/2017                               | 2.45%                       | Maturity              | 1/11/2017          | 500,000                          | 1.63%                               | \$2,215.07                                     |
| ME Bank                                                                   | 15/11/2017                              | 2.45%                       | Maturity              | 15/11/2017         | 1,000,000                        | 3.27%                               | \$3,960.28                                     |
| ME Bank                                                                   | 22/11/2017                              | 2.45%                       | Maturity              | 22/11/2017         | 1,000,000                        | 3.27%                               | \$3,020.55                                     |
| National Australia Bank                                                   | 3/01/2018                               | 2.49%                       | Maturity              | 3/01/2018          | 1,000,000                        | 3.27%                               | \$2,524.11                                     |
| Westpac                                                                   | 17/01/2018                              | 2.59%                       | Maturity              | 17/01/2018         | 1,000,000                        | 3.27%                               | \$1,703.01                                     |
| <b>Total Term Deposits</b>                                                |                                         |                             |                       |                    | <b>20,500,000</b>                | <b>66.94%</b>                       | <b>\$123,232.75</b>                            |
| <u>Variable Rate Deposits</u>                                             |                                         |                             |                       |                    |                                  |                                     |                                                |
| IMB                                                                       | 24/01/2018                              | 2.49%                       | Quarterly             | 27/10/2017         | 500,000                          | 1.63%                               | \$2,217.12                                     |
| IMB                                                                       | 14/02/2018                              | 2.50%                       | Quarterly             | 17/11/2017         | 500,000                          | 1.63%                               | \$1,506.85                                     |
| Commonwealth Bank                                                         | 20/04/2021                              | 2.93%                       | Quarterly             | 20/10/2017         | 500,000                          | 1.63%                               | \$2,889.86                                     |
| Commonwealth Bank                                                         | 23/08/2021                              | 2.82%                       | Quarterly             | 24/11/2017         | 500,000                          | 1.63%                               | \$1,426.78                                     |
| Commonwealth Bank                                                         | 31/08/2021                              | 2.76%                       | Quarterly             | 28/11/2017         | 500,000                          | 1.63%                               | \$1,247.67                                     |
| National Australia Bank                                                   | 4/11/2019                               | 2.78%                       | Quarterly             | 3/11/2017          | 1,000,000                        | 3.27%                               | \$4,417.53                                     |
| Westpac                                                                   | 16/11/2021                              | 2.89%                       | Quarterly             | 16/11/2017         | 1,000,000                        | 3.27%                               | \$3,563.01                                     |
| Newcastle Permanent Building Society                                      | 2/09/2020                               | 2.71%                       | Quarterly             | 30/11/2017         | 1,000,000                        | 3.27%                               | \$2,301.64                                     |
| <b>Total Floating Rate Deposits</b>                                       |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>17.96%</b>                       | <b>\$19,570.47</b>                             |
| <b>Total Cash and Investments</b>                                         |                                         |                             |                       |                    | <b>30,622,455</b>                | <b>100.00%</b>                      | <b>\$142,803.22</b>                            |



**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 30th September 2017 |                                 |                               |                           |
|-------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                    | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| AMP                                                               | AMP                             | 3.27%                         | \$1,000,000.00            |
| Auswide Bank                                                      | AB                              | 1.63%                         | \$500,000.00              |
| Bank of Queensland                                                | BOQ                             | 6.53%                         | \$2,000,000.00            |
| Bendigo and Adelaide Bank                                         | BAB                             | 3.27%                         | \$1,000,000.00            |
| Commonwealth Bank                                                 | CBA                             | 19.99%                        | \$6,122,451.04            |
| IMB                                                               | IMB                             | 3.27%                         | \$1,000,000.00            |
| ING                                                               | ING                             | 1.63%                         | \$500,000.00              |
| Members Equity Bank                                               | ME                              | 14.70%                        | \$4,500,000.00            |
| My State Bank                                                     | MSB                             | 3.27%                         | \$1,000,000.00            |
| National Australia Bank                                           | NAB                             | 9.80%                         | \$3,000,000.00            |
| Newcastle Permanent Building Society                              | NPBS                            | 6.53%                         | \$2,000,000.00            |
| Bank Australia                                                    | BA                              | 9.80%                         | \$3,000,000.00            |
| Westpac                                                           | W                               | 9.80%                         | \$3,000,000.00            |
| Beyond Bank                                                       | BB                              | 6.53%                         | \$2,000,000.00            |
| Suncorp                                                           | SC                              | 0.00%                         | \$3.93                    |
|                                                                   |                                 | 100%                          | \$30,622,454.97           |

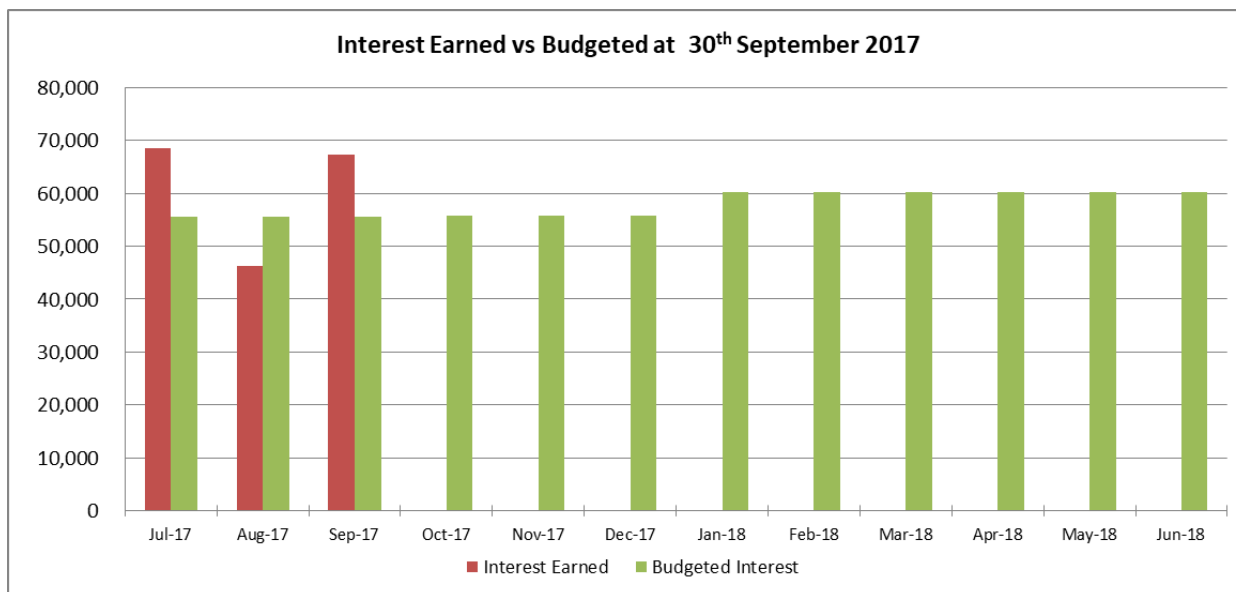
**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30<sup>th</sup> September 2017 Walgett Shire Council's total available cash and invested funds totalled \$30,622,454.97, a decrease of \$1,311,493.25 from 31<sup>st</sup> August 2017. This fluctuation in the total portfolio can be attributed in part to the progress being made in completing budgeted capital works projects.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



### General Fund Bank Account Reconciliation

|                                      |                     |                                                    |                                                    |
|--------------------------------------|---------------------|----------------------------------------------------|----------------------------------------------------|
| <u>Bank Account no. 273228000051</u> |                     |                                                    |                                                    |
| Bank account Closing Balance         | 3,314,609.48        | As per Bank Statement dated 30-09-2017             |                                                    |
| Less Unpresented Cheques             | (13,526.53)         | As per Bank Reconciliation Report dated 03-10-2017 |                                                    |
| Plus Unpresented Deposits            | 2,550.23            | As per Bank Reconciliation Report dated 03-10-2017 |                                                    |
|                                      | <b>3,303,633.18</b> |                                                    |                                                    |
| General Ledger Balance               | 1,549,334.31        | 2017FY                                             | As per Bank Reconciliation Report dated 03-10-2017 |
|                                      | 1,754,298.87        | 2018FY                                             | As per Bank Reconciliation Report dated 03-10-2017 |
|                                      | <b>3,303,633.18</b> |                                                    |                                                    |

### Certification – Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.

I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> September 2017.

Michael J Urquhart  
Chief Financial Officer – Responsible Accounting Officer

### Cash and Investment Report as at 30<sup>th</sup> September 2017

#### Recommendation:

That the Investment report as at 30<sup>th</sup> September 2017 be received and noted.

**Moved:**

**Seconded:**



## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

---

### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The un-audited result of 10.38% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position**

Collection of the current years levy and arrears as at 30<sup>th</sup> September 2017 is 41.89% down from 44.10% at the 30<sup>th</sup> September 2016. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30<sup>th</sup> September 2017.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

| <b>Monthly Report - Outstanding Rates Report – September 2017</b>                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the Monthly Report - Outstanding Rates Report for September 2017.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 30<sup>th</sup> September 2017.

**Monthly Report - Outstanding Rates & Annual Charges as at 31 August 2017**

**Report on Rates and Annual Charges - 31 August 2017**

*Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017*

|                                                         | <b>10 September 2017</b> | <b>31 August 2017</b> | <b>31 August 2016</b> |
|---------------------------------------------------------|--------------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 729,437.40               | 729,437.40            | 840,548.33            |
| Adjustment                                              |                          |                       |                       |
| Sub Total                                               | 729,437.40               | 729,437.40            | 840,548.33            |
| <b>Current Year Activity</b>                            |                          |                       |                       |
| Legal fees (including write off's)                      | 17,435.40                | 741.80                | 4,001.40              |
| Adjusted Levy                                           | 9,143,980.28             | 9,143,980.28          | 8,952,841.47          |
| Interest (including write off's)                        | 8,812.33                 | 8,016.21              | 9,244.51              |
| Adjustments (Including Write Off's)                     | (13,114.88)              | (13,114.88)           | 0.00                  |
| Sub Total                                               | 9,157,113.13             | 9,140,223.41          | 8,966,087.38          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>9,886,550.53</b>      | <b>9,869,660.81</b>   | <b>9,806,635.73</b>   |
| Payments                                                | (3,641,927.95)           | (3,171,277.27)        | (3,733,349.44)        |
| Pensioner Concessions - Govt                            | (90,522.81)              | (90,623.80)           | (90,612.00)           |
| Pensioner Concessions - Council                         | (78,977.13)              | (79,059.80)           | (79,050.00)           |
| Discount                                                | 15.81                    | 15.81                 | (90,180.39)           |
| Special Rebate Council                                  | 0.00                     | 0.00                  | 0.00                  |
| Sub Total                                               | (3,817,412.08)           | (3,346,945.12)        | (4,003,199.09)        |
| <b>Total Remaining Levy</b>                             | <b>\$0,009,138.47</b>    | <b>\$0,522,715.69</b> | <b>\$5,801,436.64</b> |
| Current                                                 | 5,231,705.48             | 5,075,574.87          | 5,000,888.40          |
| Arrears                                                 | 560,657.59               | 580,761.87            | 625,862.51            |
| Interest b/f from previous years                        | 88,659.15                | 92,704.57             | 68,685.30             |
| Current year Interest                                   | 7,996.08                 | 7,979.04              | 8,086.44              |
| Legals                                                  | 180,119.57               | 165,695.34            | 97,313.93             |
| <b>Total Remaining Levy</b>                             | <b>\$0,009,138.47</b>    | <b>\$0,522,715.69</b> | <b>\$5,801,436.64</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>            | <b>-\$0.00</b>        | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                          |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 38.61%                   | 33.91%                | 40.84%                |
| Collected YTD % of Levy                                 | 39.77%                   | 34.70%                | 41.64%                |

### 11.2.3 COMMUNITY DEVELOPMENT & CAPACITY BUILDING: QUARTERLY REPORT JULY – SEPTEMBER 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

---

**Summary:**

During the reporting period Councils community services and development teams managed projects related and targeted community engagement, community consultations, cultural development and recognition, group capacity building, Aboriginal affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

**Background:**

This report summarises project progress and outcomes of our community and youth development teams, libraries and Aboriginal Affairs, community capacity building supported by delivery to community during the reporting period, July – September 2017. Last report submitted April – June 2017.

**Current Position:**

During the reporting period Councils community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with *Council's Community Strategic Plan 2017-2027*.

The community development team focused on community engagement, awareness, community capacity building, initiated and supported projects and have partnering in programs, working with service providers and community alike as outlined below.

**Community capacity building:**

During this reporting period our department has facilitated and supported the following:

- Community consultation, meetings and planning sessions regarding programing and event management and delivery
- Meetings with Liquor Accords
- Lightning Ridge Community Drug Action Team and Walgett Drug Action Team with key roles in committee and auspice body.
- Facilitated community / service provider "working group" meetings throughout the Shire in pre planning of event and program delivery to communities across Walgett.
- Walgett and Lightning Ridge Inter-agency groups
- NAIDOC Week 2017 celebrations and events across the Shire
- Delivered award winning National Youth Week events.
- Comprehensive consultation program in reviewing the *Aboriginal Community Development and Reconciliation Action Plan*.
- Delivered programs and initiatives in partnership with local services, strengthening relationships with local services and agencies.

**Youth and Young People Affairs:**

**After School Activities / Youth Centre's:**

Stable numbers of youth and young people participation at youth centres has been recorded during this period. Young people frequenting the centres are engaged in a variety of programs and options. Activities for this period include arts and crafts, sport, social interaction and programs aligning with the National Quality Standards and Framework of delivery.

**Vacation Care / Holiday Programs / Leadership:**

The July Vacation Care Programs coincided with NAIDOC Week across all Vacation Care centres and offered a great opportunity for parents and care givers to recreate and celebrate with their children. A full outline of NAIDOC Week activities is highlighted further in this report. Currently the first week of the September Vacation Care is being rolled out in four communities and again outstanding participation numbers are evident. *School 2 Work* participants are to be interviewed in the coming weeks in both Walgett and Collarenebri.

**Youth Development Officer:**

Our previous youth worker, progressing to the role of Youth Development Officer-(YDO), Mrs Janet Mason has resigned from her role to further her work life in her community of Collarenebri. Janet came into the role as YDO in 2013 after several years as Team Leader of youth services in Collarenebri. She has been a true credit to our Community Development Team and we wish her all the best in her future endeavours. Moving forward, Council has reviewed the youth development officer position description to include alignment with NQF standards and once endorsed by the consultative committee will be placed as a position vacant. In the interim the Manager Community Development will continue to ensure that services to youth and young people across our Shire continue.

**Walgett Shire NAIDOC Week 2017**

Council's successful NAIDOC funding submission of \$3,000 from Prime Minister and Cabinet has aided in a series of extremely successful events and opportunities across the Shire for all residents. The theme of 2017 NAIDOC WEEK, "Our Languages Matter" was a celebration of Aboriginal and Torres Strait Islanders languages and the role they played in the history of Aboriginal and Torres Strait Islander people. The three larger communities of Walgett, Lightning Ridge and Collarenebri all hosted a series of significant events in which Walgett Shire Council supported and facilitated engaging programs and events targeting social inclusion for all community. NAIDOC week within the Walgett Shire continues to improve and gain more interest from the broader community every year.

*Walgett:* As in previous years the Walgett Shire initiated the forming of a NAIDOC Committee with a large cross section of community, agencies and organisations partnering in a collaboration of delivery to offer the Walgett community a series of weeklong events.

The inclusion of a community inter active display of traditional weapons and artefacts, local Indigenous artists, public speaking by the Mayor of the Walgett Shire, youth representative, local Indigenous representatives, all featured and engaged in events throughout the week. The Family Fun Day in Gray Park was a standout event that witnessed huge participation and

engagement from local community with a live band, BBQ, games and service providers sharing resources and enjoying a day of celebration. It is estimated over 300 people were in attendance throughout the day.

*Lightning Ridge:* The community of Lightning Ridge also staged numerous events to celebrate and acknowledge NAIDOC week. Events included: Lightning Ridge Local Aboriginal Land Council supported by Walgett Shire Council offered a community morning tea and lunch for all community members with guest speakers. Our youth teams at Vacation Care implemented a NAIDOC Party witnessing excellent community engagement at this event. Lightning Ridge's Family Fun Day was very well attended by around 200 people. Guest speakers, Youth Indigenous dancers, performers, Councilor address and a huge cake and games were on offer.

*Collarenebri:* The NAIDOC Family Fun Day event which was well attended with BBQ, music, cake cutting, games, give aways and service providers stalls and loads of entertainment on offer to Collarenebri residents. The Mayor of Walgett Shire Council, Mr. Ian Woodcock attended the Collarenebri NAIDOC event and addressed the crowd alongside other guest speakers. The Collarenebri School NAIDOC Events supported by Walgett Shire Council witnessed a huge community event supported with a series of games and performances from the Collarenebri School dance group.

#### **NSW Local Government Awards -National Youth Week 2017:**

National Youth Week 2017 was rolled out across communities in April this year recording the highest number of youth participation to date delivering a variety of high quality and meaningful programs and initiatives offered to the youth and young people of Walgett Shire. The success of the program gained recognition at State level with Walgett Shire Council judged finalists in (2) two of the eligible categories of the NSW Local Government Youth Week Awards 2017. Representing Council at the 2017 Local Government Awards were Youth Council Chairperson, Miss Hollie Cooling - (Grawin), Youth Council representative Miss Lachrista Barden -(Collarenebri) ,General Manager, Mr Don Ramsland ,Walgett Shire Mayor, Mr Ian Woodcock, Walgett Shire Council Youth Development Officer, Mrs Janet Mason and Council's Manager Community Development, Mr George McCormick .

In front of a huge crowd at the NSW Awards evening in Sydney, Walgett Shire Council was awarded the winners of, **NSW *Best Small Council with the most outstanding Youth Week Program in 2017.* Council was also recognised as a top 5 finalists in the category of Best on-going commitment to local Youth Week programs 2017**

This is an outstanding result which again, for the 11<sup>th</sup> (eleventh) consecutive year saw *Walgett Shire Council* and communities acknowledged by their peers for delivering great outcomes based results for our young people. Underpinning the success is the role that *Walgett Shire Youth Council* plays in providing young people with a forum for decision making and participation in the youth week programs, support and partnerships from many services, agencies, and organisations local and beyond, our young people and a commitment from our Youth Development Officer and teams of youth and community staff to make a positive difference in the lives of our youth and young people.

**Libraries and services:**

*Walgett*

*Patrons and usage*

Libraries are community hubs. In addition to connecting people to information, libraries connect people to people. They are safe havens for kids when school is not in session and help to enable older adults stay engaged in a digital world. These day's books take different shapes, such as e-books and audio books. We offer newspapers, full text journals, magazines, online databases, use of computers, wifi, printing and scanning facilities. New members for the reporting period totalled (39) boosted by (34) members re-registering giving a total of 712 current members. During this three month reporting period 1686 items were borrowed from the Library and 420 computer bookings were placed.

*Preschool literacy-*

Bulk borrowing to all preschools takes place each term as this continues to build infants listening, memory, and vocabulary skills.

Every term picture books are delivered to the three preschools in Walgett. Library staff provides books that are relevant to their current learning topics.

Playgroup is very popular which is held at the Library with Goonimoo Mobile Children's Service every second Friday 10am till 12 pm for children 0-5 years. We have up to 20 infants and parents/carer's enjoying socialising at the library that provides a free play based environment whilst promoting the value of Early Childhood Education.

**Library programs:**

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. Currently the group are knitting baby blankets for families in need and knitted stuffed toys for kids with cancer.

The local painting group use the Library on Thursdays with painting and art activities with an exhibition of their work hosted at the Library on the 10<sup>th</sup> November, 2017. The Library now has a pottery club and we hosted their first exhibition on Thursday 28<sup>th</sup> September, which was very successful.

Technology awareness continues being promoted through Borrow Box to Library members helping them download eBooks, eMagazines and eAudio

*Outreach programs*

Goonimoo playgroup remains a key program of engagement with our younger generation on Friday mornings recording approximately 15 children and their carers enjoy story time and doing a craft activity.

*Afterschool and Holiday Groups*

Holiday group activities are programmed for visits from youth and young adults spending their afternoons in the library. The library is very popular with the teenage children after school using our collections, computers, games, art equipment and Wi-Fi. These young patrons have displayed a care for the library and continue to appreciate alternate means of engagement and literacy support.

*Deposit Stations*

Both deposit stations at Collarenebri and Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks.

We have continued weeding books from the library and delivering them to Burren Junction Bore Baths and our libraries as free books for local and visiting tourists which has been very popular.

*Book Club*

Book club has started and we have 10 members that meet once a month to discuss the book of the month and enjoy morning tea. The Library source the books on member's recommendations and group interests.

*Homebound*

This year homebound was launched within the Walgett community. To date we have 10 members in this program who receive books, audio books, magazines and DVD's delivered to their home every fortnight.

**Lightning Ridge:**

*Patrons and usage*

Lightning Ridge Library continues to be a very popular meeting spot for the local community that enjoy the programs and initiatives it offers to all ages.

New members for the reporting period totalled (29) plus (29) members re-registering giving a total of 710 members. During this reporting period 1314 items were borrowed from the Library and 380 computer bookings were placed.

Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

*Preschool literacy*

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. This is a very popular activity for the younger children. We deliver interactive nursery rhymes, stories, songs and age appropriate craft using collections, activities and resources provided by the Library.

*School Holiday & After School Programs*

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities offered at the library including board games, craft activities and computer workshops. This program is offered Wednesday and Thursday afternoons and continues to be popular during this quarter we have had over 150 youth and young people attending this program.

*Book Club*

Book Club is still very popular with the community. We currently have 12 members involved in the Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together.

**Aboriginal Affairs and Multi-Cultural programs:**

NAIDOC 2017 has been hailed as a tremendous success with hundreds of community members involved, both Indigenous and non-Indigenous. Councils ACDLO has been proactive in building and developing good relationships with agencies and organisations across the Shire. The input from all concerned with the Review of the ACDARAP has been positive with many wanting to have their say and input.



Council has been working with the Neighborhood center in Lightning Ridge supporting the program. To date the program has proved successful with locals from diverse backgrounds using this initiative to liaise with others in relation to their wellbeing and accessibility to other essential services

**The Walgett Shire Aboriginal Community Development & Reconciliation Action Plan:**

The current review of the Walgett Shire Aboriginal Community Development & Reconciliation Action Plan is progressing well with a comprehensive community consultation plan implemented across the Shire. At the time of this report Council community development staff has consulted with 15 organizations/ agencies across the Shire equaling over 65 individuals offering input into the review. This will ensure that when final draft is presented to Council the plan will be reflective of what the community said, what they believe needs to happen to continue to build and improve the lives of Aboriginal residents across the Shire and the significance of programs and community development initiatives delivered to achieve these outcomes.

**Upcoming events and Programs**

|                              |                     |
|------------------------------|---------------------|
| Shire Vacation Care Services | 25 /9/17 – 6/10/17  |
| Children's Week              | 21/10/17 – 29/10/17 |
| Christmas Celebrations       | 11/12/17 -15/12/17  |
| Vacation Care Programs       | January 2018        |

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Disability and Inclusion Plan 2017-2021 , Walgett Shire Youth Development Youth Strategy 2009 – 2014, Walgett Shire Community Safety and Crime Prevention Plan 2016-2020, Australian National Quality Framework.

**Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents.

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2017 – 2027 , Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

|                                                           |
|-----------------------------------------------------------|
| <b>Community Development Report July – September 2017</b> |
|-----------------------------------------------------------|

**Recommendation:**

That the report for Community Development: July – September 2017 be received.

**Moved:**

**Seconded:**

## 11.2.4 RESPONSE TO CLR MURRAY – NOTICE OF MOTION – YOUTH DEVELOPMENT & SERVICES IN THE WALGETT SHIRE

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

---

### **Summary:**

At the September 17 Ordinary meeting Clr Murray gave notice of motion asking for a report detailing the following:

- *The number of youth workers working for various organisations in Walgett Shire*
- *b) The number of Youth centres and similar facilities in Walgett Shire, their hours of operation and costs of operation*
- *c) The number of youth attending the various youth centres/ facilities on a regular daily basis*
- *d) The level of Government grant being received for the operation of these centres/ facilities*
- *e) What co-contributions are being made by Walgett shire and any other organisations involved*

The following report highlights Councils strategy and processes implemented in the development of young people within the Walgett Shire.

A response to the questions and information requested follows the background:

### **Background:**

Council currently facilitates three youth centres (Walgett, Collarenebri and Lightning Ridge) and four Vacation Care services including the above mentioned along with Grawin.

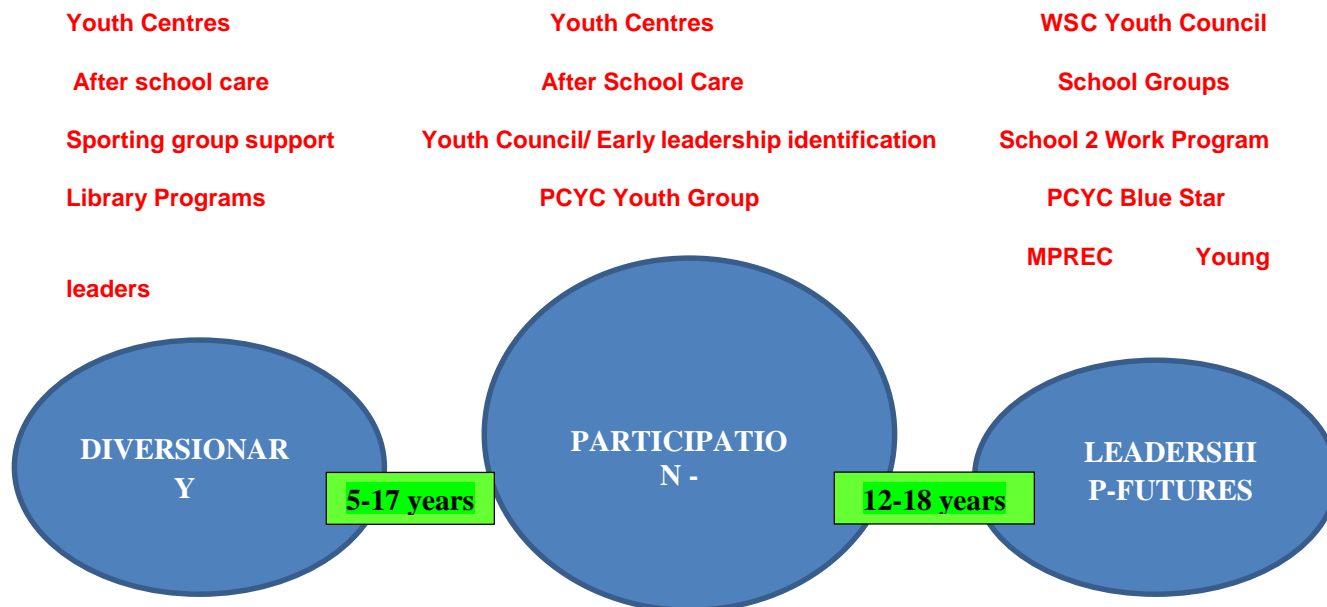
The centres have been operational for over 12 years and offer a safe, friendly, welcoming environment for young people to create, engage and act as a diversionary space for young people of the Walgett Shire. The centres plan and implement learning opportunities aligning with the National Quality Standard (NQS) for services to young people.

Walgett Shire Youth Development has been recognised at State (2006 -2017) and National (2010) level for its “best practice”- youth/ young people services and program delivery guided by its overarching model of meaningful youth engagement.

Utilising the existing services, local infrastructure and collaboration with other services within each specific community, the team implement a service model.

**Walgett Shire Council model:**

**DIVERSION - PARTICIPATION/ ENGAGEMENT – LEADERSHIP- ROLE MODELING**



Following an overwhelming, visual presence of anti-social behaviours and damage to Council and community property in 2007 an initial existing policy review revealed that Council had not taken a policy position on Youth services.

A literature review then exposed International and National best practise, which informed the change management process. A change management plan was developed with identifying key stakeholders, rationale for change, key elements and messages. Consultation: As no youth strategy existed prior to 2006, Council, through its community youth development officer, committed to an extensive 12 month survey, targeting young people's views about their futures and how to make positive change in their life.

Consultation resulted in a snapshot of views and aspirations of young people and community members. All ages in the community identified a high concern for youth anti-social behaviour/ lack of self-responsibility.

A key concern was ***"if we don't take a lead role in the engagement and development of our youth and young people of Walgett Shire, where will this community, our communities be in another 10 years"***.

An analysis of stakeholders resulted in Council taking on the lead agency role in both the change process and service delivery. This resulted in the development of the Walgett Shire Youth Strategy 2009-2014, adopted by Council in June 2009.

*Above is the model of engagement Council continues to implement:*

Council youth staff sought to have young people not just engaged and participating, but also supported by a succession plan aiming to develop a continuum of connected, community awareness, empowering young people. A framework of participation was therefore developed and implemented across all youth focused areas within Council. This framework offers engagement approaches that are “progressive” (able to develop an increasing commitment to participation) as well as “just in time” (able to drop in at any stage they desire). This is part of the planning processes which supports the view that young people, are a diverse group, operating from different levels of confidence and commitment, and offers a pathway to services regardless of the level of participation the young person is willing to initially give.

The innovation in this strategic approach involves taking a holistic view to youth and young people engagement across our Shire, the third most disadvantaged LGA in NSW. Council, rather than providing silo experiences or programs for young people, has responded to their issues which has provided pathways for young people to identify solutions, and to act on them in a meaningful way. Development of the Walgett Shire Youth Council (YC) has established an innovative approach to identifying, engaging and encouraging young people to participate in their community.

**Current Position:**

Response:

***a) The number of youth workers working for various organisations in Walgett Shire:***

Council

Currently:

Team leaders- Four (4)

On call staff: Eight (8) (two positions to be filled) - working on a needs basis/dependant of numbers at centre. Council Youth Development Team: Overseeing and guiding services to youth and young people in Walgett, Lightning Ridge, Collarenebri and Grawin. (Shire Wide)

PCYC

Two youth workers and Manager (Walgett only)

Police

One Youth Liaison Officer – (Shire Wide)

Mackillop Services

One Youth Worker- Case Management – (Shire Wide)

MPREC

Several school attendance officers – assist at Council centres over holiday programs

***b) The number of Youth centres and similar facilities in Walgett Shire, their hours of operation and costs of operation***

- Council operates three youth centres each afternoon – Monday – Friday 3.00 - 6.00pm and four Vacation Care services an average eight (8) weeks of the year (Grawin 5.5 weeks). Holiday program hours are 9am-2pm. Walgett operates from the Youth Centre (Pitt St) and Collarenebri, the Town Hall. In Lightning Ridge no such facility exists and staff operate from the Aboriginal Integrated Child and Family Centre until a grant can be sourced to build an identified youth space in Lightning Ridge. This current arrangement at the ACFC is by no means adequate, however, we have no other option, and staff are working to the best of their ability with what we have available. The staff are doing a great job engaging young people, keeping them safe and off the streets while providing an engaging space and service.

- PCYC Walgett operating early morning boxing for fitness (6am- 9am)- after school programs (ALL HIGH SCHOOL AGED YOUTH ONLY)
- Some Church Services offer youth and young people programs on occasions.

**b.1) Costs of operation**

| Expenditure Item                       | Budget 17/18 \$ |
|----------------------------------------|-----------------|
| Wages – Youth Development Officer      | 70,772          |
| Motor Vehicle and Bus running expenses | 56,886          |
| Wages – Walgett Vacation Care          | 14,401          |
| Wages – Lightning Ridge Vacation Care  | 29,024          |
| Wages – Collarenebri Vacation Care     | 25,214          |
| Wages - Grawin Vacation Care           | 8,657           |
| Wages - Walgett Youth Centre           | 74,355          |
| Wages – Lightning Ridge Youth Centre   | 74,355          |
| Wages – Collarenebri Youth Centre      | 63,507          |
| Youth Programs                         | 6,417           |
| Youth Council                          | 500             |
| Children's Week                        | 2,523           |
| Youth Centre Resources                 | 2,080           |
| Youth Leadership Development           | 8,274           |
| Youth Week Activities                  | 5,171           |
| Other Working Expenses                 | 5,171           |
| <b>TOTAL</b>                           | <b>447,307</b>  |

**c) The number of youth attending the various youth centres/ facilities on a regular daily basis.**

We have averaged out the last three months of operation for each centre in regards to statistics of attendance.

Research and evidence notes that Young people are generally not consistent in *things they do*, so in turn our numbers vary from day to day for no apparent reason. Some days only 8 young people might be at the Youth Centre in Walgett, the next day 26 may turn up.

While numbers for April 2017 holiday programs were; Walgett Centre averaged 43 young people a day, Lightning Ridge 57 per day and Collarenebri 46 per day.

In Walgett specifically young people now have options, something they never had offered previously. High school aged youth can also attend the PCYC, or any young people can attend the Library of an afternoon. Youth and young people now have option of “things to do” and engagement, and this we know is the vital element in reducing anti-social behaviours and keeping young people busy.

| Town            | After school care attendance per day | Vacation Care- per week              |
|-----------------|--------------------------------------|--------------------------------------|
| Walgett         | 23                                   | 190 - 38 per day                     |
| Lightning Ridge | 25                                   | 205 - 41 per day                     |
| Collarenebri    | 15                                   | 165 - 33 per day                     |
| Grawin          | n/a                                  | 80- 20 per day<br>( operates 4 days) |

**Note:** At the time of submitting this report other service statistics were unavailable however it was noted that 12 young people (high school aged) are engaging in the Boxing for Fitness truancy program staged at the Walgett PCYC from 7am.

**d) The level of Government grant being received for the operation of these centres/ facilities**

| <b>Income Item</b>                | <b>Budget 17/18 \$</b> |
|-----------------------------------|------------------------|
| CDAT Grant                        | 15,375                 |
| Contributions to Day Care         | 6,150                  |
| Grant – Youth Week                | 1,248                  |
| Program Events                    | 3,426                  |
| Grant – Youth Development Officer | 54,684                 |
| <b>Total</b>                      | <b>80,883</b>          |

**e) What co-contributions are being made by Walgett shire and any other organisations involved**

Council work in partnership with PCYC / Police/ Schools and other many services throughout the year to provide the following: Movie Nights, Dance Parties, Children's Week events, Youth Week, School attendance programs, Big Day Outs, Library Fun Days, Pool events, Family and Youth connection events, Youth Awards , Intergenerational events and varied events offered at random by visiting services. The support from other local and regional services is significant and assists our teams to deliver the quality programs throughout the year.

We have specific programs in which we partner with PCYC (leadership), Schools ( Youth Council), Mission Aus, WAMS, ODGP, FACS, MacKillop, Health Services, Police ...and the list goes on (Health and Wellbeing) MPREC ( Holiday Programs ). Services and organisations often can assist with staff, resources, or catering for youth events and programs. There are limited cash / monetary contributions to services. During Youth Week 2017 we had 32 organisations, agencies, services and individuals supporting. Council continue to advocate for our young people and look for funding opportunities where possible. Our focus is on forming as many partnerships and collaborative delivery of services as we can.

An example of this is National Youth Week 2017 where the Emmanuelle crew from Sydney travelled to our Shire for the tenth consecutive year with 60 young people and delivered song, dance, drama, martial arts, stage and cooking initiatives to not just our youth and young people free of charge but to our broader community aligning with National Youth Week and staging three separate community festivals across the Shire.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 – 2027 , Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Australian National Quality Framework

**Governance issues:**

n/a

**Environmental issues:**

To be considered as relevant to particular operations and activities.

**Stakeholders:**

Walgett Shire youth, young people and their families,  
Community members, organisations and agencies with an interest in the social outcomes of all people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Budgeted for in current budget

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council and community benefit through participation of active, resilient young people. The whole community benefits enormously from the development of insecure young people into confident, connected youth eager to make effective transitions to adulthood, and reaching their full potential. This service is a vital cog in developing and building sustainable connected communities, and Walgett Shire is experiencing far less anti-socialism than we did ten years ago, as a result of the cultivation of young leaders. These young leaders several years ago, attended the youth centre, attended Vacation Care programs and Youth Council in their journeys.

It is paramount that within a Local Government Area ranked third most disadvantaged in the State that the community development and youth services team, continue to engage our youth and the broader community.

The costs of implementing youth services, supporting and developing our younger generation could be far outweighed by costs of anti-social acts, repairs, the name of our Shire and general perception of others , and furthermore the costs of unconnected adults in the years to come.

**Response to Cllr Murray: Notice of Motion – Youth Development and Services In The Walgett Shire**

**Recommendation:**

That the report on youth and services to young people within the Walgett Shire be received.

**Moved:**

**Seconded:**



## 11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 17/18

---

### **1. Lightning Ridge Bore Baths**

The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building which has been reported to Council. The Chief Financial Officer has placed an order with GHD for development of engineer's plans for the construction of a new tank.

### **2. Property Officer**

Council's Property Officer Mr Ian Murray has officially resigned from Council. Mr Murray worked with Council for eleven (11) months and during this time he put together a very comprehensive maintenance program for Council properties, managed a number of capital projects and the reinstatement of several infrastructure assets that had fallen into a state of disrepair over the years. We wish Ian all the best for the future.

### **3. Audit 2016-2017 Financial Statements.**

The Audit Office of NSW Contract Audit Agent Luka Group were on-site w/c 11<sup>th</sup> September conducting the 2016-2017 end of year financial audit.

While it is planned to table the financials at the October 17 meeting, a number of issues has arisen with the new assets program, and the lack of reporting functionality to produce a number of notes and Special Schedules, and this may place lodgement with the Audit Office behind Schedule. The new Audit Office requirements for Local Government audit has also stretched the resources of the sub-contractors. To ensure compliance with the end of year reporting provisions, the General Manager has requested an extension of time for lodgement of the financials and the writer shall keep Council informed on the progress of this matter.

### **4. Property Matters**

- Refurbishment of the bathroom facilities at the **Administration Centre** has been put on hold.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been ordered for the walkways.
- The CFO and Property Officer have met with **Burren Junction Hall** committee members and heritage adviser Mr Ray Christenson regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the "Drought Communities Program". A local builder has provided a scope of works and Tenders will be called after quotations for painting and electrical work are received.
- Quotations have been received for the **Burren Junction toilet facility**.
- Estimates are underway for painting/refurbishment and air conditioning of the **Collarenebri Town Hall**. It is recommended this project be also funded from the "Drought Communities program". A scope of works is also under development.
- Seats have been ordered for the **Collarenebri Skate Park**.
- Quotations are being sought for the installation of a new shop front to Council properties in **Fox Street Walgett** that have been the subject of vandalism.
- Council was successful with its grant for the fencing of number **2 & 3 ovals at Walgett**. Work is now complete and the fence looks fantastic.

- An engineering firm has been engaged to provide a report on the strengthening of the **Colless grandstand** and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed.
- **Len Cram Park** disabled toilet and shade shelter plans are underway and quotations have been finalised.
- Quotations are being sought for two (2) sheds for the **Collarenebri Showground** that will double as dorms during events such as “Pony Club”.
- Quotations are being finalised for the new roof on the **Gordon Pavilion** at the Walgett Showground.
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council.
- General maintenance issues at the **Walgett Youth Centre** have been addressed.
- **Collarenebri Agency house** has been leased effective the 4<sup>th</sup> August 2017.
- Repairs to the **Lightning Ridge skate park** are complete, and seating for the shade shelter has been ordered.
- Quotations are being sought for the air-conditioning and replacement of entry and emergency doors at the **Lightning Ridge Arts & Crafts Centre**.
- Seating has been ordered for the **Carinda Swimming Pool**.

**Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer listed for October 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris and Ray Christison  
**FILE NUMBER:** 00/00/00

**Summary:**

Recently a letter was sent to the owners/managers of local heritage items inviting applications for a grant from Council's Local Heritage Fund. It is recommended that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

**Background:**

In a letter dated 19 July 2017 Walgett Shire Council wrote to 57 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (eg. State Government, Council). The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2017-2018 to assist with conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council's contribution.

**Current position:**

Six applications for grants were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                                  | Address                                 | Proposed works                  | Cost of Works      | Requested          | Recommended Grant  |
|--------------------------------------------|-----------------------------------------|---------------------------------|--------------------|--------------------|--------------------|
| Ben Wilcox                                 | Barwon Vale Homestead, Walgett          | Stabilise and restore homestead | \$20,000.00        | \$5,000.00         | <b>\$5,000.00</b>  |
| Burren Junction CWA                        | Burren Junction CWA                     | Repaint exterior walls          | \$1,100.00         | \$550.00           | <b>\$550.00</b>    |
| Lightning Ridge Historical Society         | Bush Nurse Cottage                      | Upgrade termite protection      | \$2,274.00         | \$1,100.00         | <b>\$1,174.00</b>  |
| Special District of Walgett & Collarenebri | St John's Anglican Church, Collarenebri | Upgrade air-conditioning        | \$19,029.80        | \$5,000.00         | <b>\$5,000.00</b>  |
| Neil Fletcher                              | Tattersalls Hotel, Collarenebri         | Upgrade hotel kitchen           | \$10,000.00        | \$5,000.00         | <b>\$5,000.00</b>  |
| <b>TOTAL</b>                               |                                         |                                 | <b>\$52,403.80</b> | <b>\$18,000.00</b> | <b>\$18,000.00</b> |

Under a "Local Heritage Places Development Grant", the NSW Office of Environment & Heritage (now known as NSW Department of Planning & Environment [DoPE]) will reimburse Council one third (33%) of the grants that it distributes, up to a maximum of \$3,500. Council must submit a claim at the end of the financial year to obtain the DoPE funding. A key requirement of the funding agreement is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

**Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008.

Heritage schedule in the Walgett Local Environmental Plan 2013.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter.

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners, Walgett Shire.

**Financial implications:**

Council has established a \$18,000 budget for 2017-2018 expenditure associated with the operation of the local heritage fund. A grant of up to \$3,500 will be available from DoPE if Council complies with the terms of the grant offer. An unallocated amount of \$1,350.00 will remain available if Council proceeds with the distribution recommended for the Walgett Shire Council Local Heritage Fund Grant.

**Alternative solutions/options:**

Decline to offer grants: - Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts: - Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- There is a limited amount of funding available to Council from DoPE.
- The amounts have been recommended by Council's Heritage Advisor with regard for the heritage merits of the respective applications.

**Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Grants from the Walgett Shire Local Heritage Fund**

**Recommendation:**

Disperse \$18,000 from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:

- a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.
- b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.
- c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.
- d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.
- e) \$5,000 to Neil Fletcher to upgrade the kitchen of Tattersalls Hotel, Collarenebri.

**Moved:**

**Seconded:**

**11.3.2 TEACHER HOUSING AUTHORITY – DEVELOPMENT  
APPLICATIONS – DUAL OCCUPANCY – 20 ARTHUR ST & 61  
NAMOI ST, WALGETT**

Supplementary Report: *The above development applications are on public exhibition until 20/10/17. It is recommends that Council consider a late report in relation to this matter to be tabled at the Council meeting.*

### 11.3.3 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris - Director Environmental Services  
**FILE NUMBER:** 00/00/00

---

#### **Item 1 - Invitation for Councillors to attend planning forum 16 or 18 October 2017**

Department of Planning and Environment (DPE) has invited Councillors to attend a Councillor Forum introducing you to key topics on planning, and senior staff in both DPE and the Greater Sydney Commission (GSC).

Topics will include an overview of the new landscape of planning, Independent Hearing and Assessment Panels, creating good places, GSC plans for Sydney and districts as well as how Councils and DPE can engage into the future.

Two sessions are available, please book now to secure your place:

Monday 16 October 2017, 11.30am-1.30pm

Primus Hotel, 339 Pitt Street, SYDNEY

<https://www.eventbrite.com.au/e/councillor-forum-sydney-tickets-38716482040>

Wednesday 18 October 2017, 3-5pm

Parramatta Novotel, 350 Church Street, PARRAMATTA

<https://www.eventbrite.com.au/e/councillor-forum-parramatta-tickets-38716488058>

For more information

For more information on these sessions please contact Jodie Healy, Communications Manager on 8217 2030 or [jodie.healy@planning.nsw.gov.au](mailto:jodie.healy@planning.nsw.gov.au)

#### **Item 2 – Proposed Alternative Route for Western Slopes Pipeline**

Cobar Shire Council has raised the proposition of an alternative route for the proposed Western Slopes Gas Pipeline. The resolution proposes the line is constructed from Narrabri to Walgett, Brewarrina, Bourke and Cobar to then join the Moomba Sydney Pipeline.

Cobar Shire Council believes this alternative route, utilising stock routes and passing through many towns will provide an additional energy supply and have significant benefit for our communities both present and future. Cobar Shire Council is seeking the support of Walgett Shire to support the alternative route.

The Letter received from Cobar Shire Council is in the attachment. No details or analysis of the proposed route is provided.

#### **Item 3 – Competent Fire Safety Practitioners**

Competent fire safety practitioner is a new role in the EP&A Regulation for professionals and technicians who have specialist fire safety skills. The regulations will require that they be involved in key parts of the regulatory process. The Department of Finance, Services and Innovation (DFSI) is presently working on establishing a regulatory framework for recognising industry schemes for accrediting individuals as competent fire safety practitioners.

This change is particularly relevant to building owners required to submit annual and supplementary fire safety statements in respect of buildings with essential fire services.

Maintenance of fire safety systems is now required to be carried out by a competent Fire Safety Practitioner.

In the interim, certifying authorities (Councils and Private Certifiers) will need to ensure that the person who performs one of the new functions is competent, and to confirm this in writing

**Item 4 – Ranger Services**

Council is currently without a permanent Ranger and recent advertisements to fill the position have been unsuccessful in attracting any applicants. Since the close of advertisements several potential candidates have come forward and are currently being vetted.

Interim arrangements are now in place for a contract Ranger to commence duties on 23 October 2017 on a trial basis for a two week period.

All avenues are currently being investigated to fulfil the requirements of this position and an update will be provided at the Council meeting.

**Item 5 – Waste Strategy**

Consultants Impact Environmental have provided Council with a preliminary report as a guide to the overall direction of the waste strategy in MS PowerPoint format.

Council's senior management have reviewed the information provided and prepared a briefing session for Councillors that will be presented at the Council meeting. PowerPoint presentation for Councillors at a time to be nominated.

**Item 6 - Landfill Consolidation and Environmental Improvement grants open**

Regional and rural Local Councils are invited to apply for a share of \$2.5 million to fund landfill consolidation, closure and environmental improvements. This is Round 3 of the Landfill Consolidation and Environmental Improvement grants. Rounds 1 and 2 provided \$6.8 million in funding to close 31 landfills and fund environmental improvements to 63 landfills.

Licensed and unlicensed landfills within regional areas of NSW are eligible for funding up to \$200,000 to cover up to 70 per cent of project costs. The program is being delivered through a partnership between the EPA and the Environmental Trust.

Applications close 5pm Thursday 23 November. Guidelines, application form and information about workshops/webinars are available from the Environmental Trust.

As part of the grants an E-RAMP assessment (Environmental Risk Assessment and Mitigation Package) should be undertaken. The package is an Microsoft Excel based tool designed to assist operators of small waste facilities assess and manage environmental risks.

The E-RAMP package is available on the EPA website  
<http://www.epa.nsw.gov.au/warr/ERAMPv2.htm>

Council staff are looking at options for involvement in this program.

|                                                                                                          |
|----------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From Director of Environmental Services</b> |
|----------------------------------------------------------------------------------------------------------|

**Recommendation**

That the Matters Generally for Brief Mention or Information Only from the Director of Environmental Services listed for October 2017 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Letter received 4 September from Cobar Shire Council.



PO Box 223  
COBAR NSW 2835

Telephone: (02) 6836 5888  
Facsimile: (02) 6836 3964

Email: [mail@cobar.nsw.gov.au](mailto:mail@cobar.nsw.gov.au)  
Website: [www.cobar.nsw.gov.au](http://www.cobar.nsw.gov.au)

In your reply please quote:

G1-1  
PV: jlb



Cobar Shire Council Offices  
36 Lindsay Street  
COBAR NSW 2835

ABN: 71 579 717 155

RECEIVED 4 SEP 2017

*"Regional Centre in Western NSW"*

Thursday, 31 August 2017

Walgett Shire Council  
General Manager, Don Ramsland  
77 Fox Street  
**WALGETT NSW 2832**

Dear Don, *Don*

**RE: PROPOSED ALTERNATIVE ROUTE FOR WESTERN SLOPES PIPELINE**

Cobar Shire Council at its August Ordinary Council Meeting resolved to put forward to APA Group a consideration of an alternate route for the proposed Western Slopes Gas Pipeline from Narrabri to Walgett, Brewarrina, Bourke and Cobar to then join the Moomba Sydney Pipeline.

Council believes that by having this alternative route, utilising existing stock routes and passing through our towns the opportunity for gas to be provided as an additional energy supply can have significant benefits for our communities as well as both present and future industries.

Please find attached some information provided by APA in relation to their current proposed route.

We therefore now seek as a matter of urgency your Councils support for our proposal to put forward this alternate gas pipeline route to APA Group.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Peter Vlatko".

Peter Vlatko  
GENERAL MANAGER

Enc.

CC: Bourke Shire Council  
General Manager, Ross Earl  
PO Box 21  
**BOURKE NSW 2840**

Brewarrina Shire Council  
General Manager, Jeff Sowiak  
PO Box 125  
**BREWARRINA NSW 2839**

---

*Cobar – On the crossroads of the Kidman Way and the Barrier Highway*

## 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30<sup>th</sup> September 2017.

**Background:**

The RMS has approved a contract of \$3,879,324 for 2017/2018 financial year which are made up of \$939,583 and \$2,939,741 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 30<sup>th</sup> September 2017, \$993,278 from Ordered Works and \$215,951 for Routine Services for 2016/2017 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Acting Director Engineering / Technical Services – September 2017.**

**Recommendation:**

That Council receive and note the monthly RMCC works report for September 2017.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description            | Physical status |
|----|------------------------|-----------------|
| 1  | SH12 Dundalla Widening | Complete        |
| 2  | Routine Services       | Ongoing         |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> September 2017.

**Background:**

A budget of \$26.07 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2017/2018.

**Current Position:**

The status of work progress is as follows;

| In Progress                       | Comments |
|-----------------------------------|----------|
| Merrywinebone Road heavy-patching | Ongoing  |
| Carinda Road heavy-patching       | Ongoing  |
| Gingie Road heavy-patching        | Ongoing  |
| Blacks Bridge Replacement         | Ongoing  |
| Kerb and gutter renewal           | Ongoing  |
| Lightning Ridge Stormwater Pipe   | Ongoing  |
| Wilson St Concrete Works          | Complete |
| Gundabloui Road Upgrade           | Ongoing  |

**Relevant Reference Documents/Policies:**

2017/18 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 30<sup>th</sup> September 2017, \$8,351,105 has been spent from a total amount of \$26,070,161 allocated for the 2017/2018 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for September 2017.

**Moved:**

**Seconded:**

**Attachment:**

2017/2018 Budget vs Expenditure spread sheet up the 30<sup>th</sup> September 2017.

| Ledger Item                               | Actual, Committed and On Cost up to 30 <sup>th</sup> September 2017 | Budget                 |
|-------------------------------------------|---------------------------------------------------------------------|------------------------|
| Engineering Administration                | \$161,600.00                                                        | \$607,070.00           |
| Depot Operation                           | \$1,168.00                                                          | \$25,857.00            |
| Emergency Services (RFS*SES)              | \$648.00                                                            | \$341,565.00           |
| Emergency Services                        | \$748.00                                                            | \$25,511.00            |
| Fleet Operations & Workshop               | \$384,505.00                                                        | \$4,016,423.00         |
| Emergency Works Flood Damage              | \$36,341.00                                                         | \$0.00                 |
| Regional Road Flood Damage                | \$120,167.00                                                        | \$0.00                 |
| Urban Road Operation                      | \$123,896.00                                                        | \$591,916.00           |
| Local Roads Operations                    | \$972.00                                                            | \$0.00                 |
| Local Roads Maintenance                   | \$227,300.00                                                        | \$1,338,463.00         |
| Regional Roads Operations and Maintenance | \$1,318,739.00                                                      | \$2,116,183.00         |
| RMCC                                      | \$1,209,229.00                                                      | \$3,879,324.00         |
| Private Works                             | \$114,073.00                                                        | \$132,210.00           |
| Walgett Depot Renewal and Improvements    | \$1.00                                                              | \$2,400,000.00         |
| Fleet Renewal and Improvements            | \$986,269.00                                                        | \$2,303,542.00         |
| Local Roads Renewal                       | \$3,426,055.00                                                      | \$6,011,052.00         |
| Regional Road Renewal                     | \$0.00                                                              | \$2,281,000.00         |
| Regional Road Improvement                 | \$239,394.00                                                        | \$0.00                 |
| <b>Total</b>                              | <b>\$8,351,105.00</b>                                               | <b>\$26,070,116.00</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo - Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 30<sup>th</sup> September 2017.

**Background:**

Council has allocated amounts of \$564,443 and \$349,990 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. In addition, the estimated carryover from FY16/17 of \$228,893 has been added to this year's budget thus bringing the total available funds to \$1,143,325.

The budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council, Walgett Residents and Tourists

**Financial Implications:**

As at 30<sup>th</sup> September 2017, \$145,870.82 has been spent from a total amount of \$1,143,325 provided in the 2017/2018 budget and operational plan.

**Conclusion:**

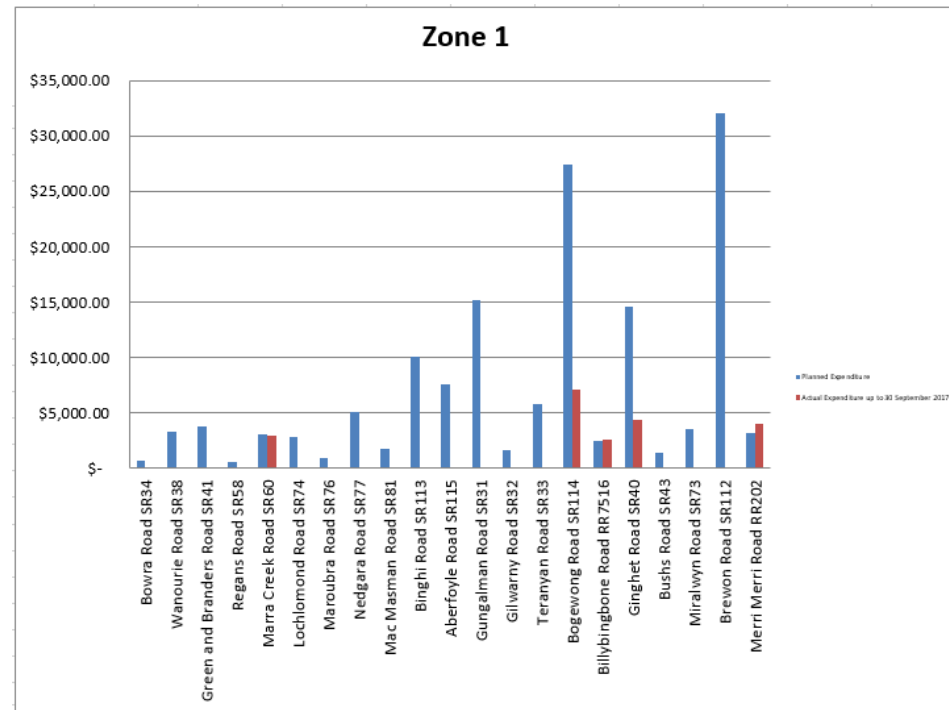
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for September 2017.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

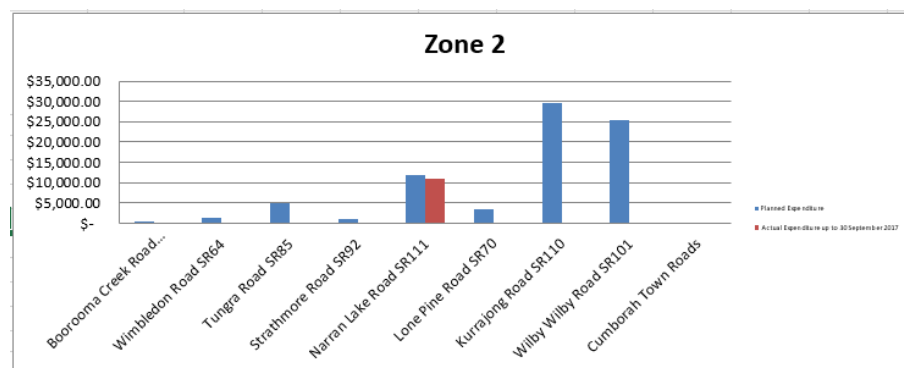
Maintenance works progress summary.

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**



**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

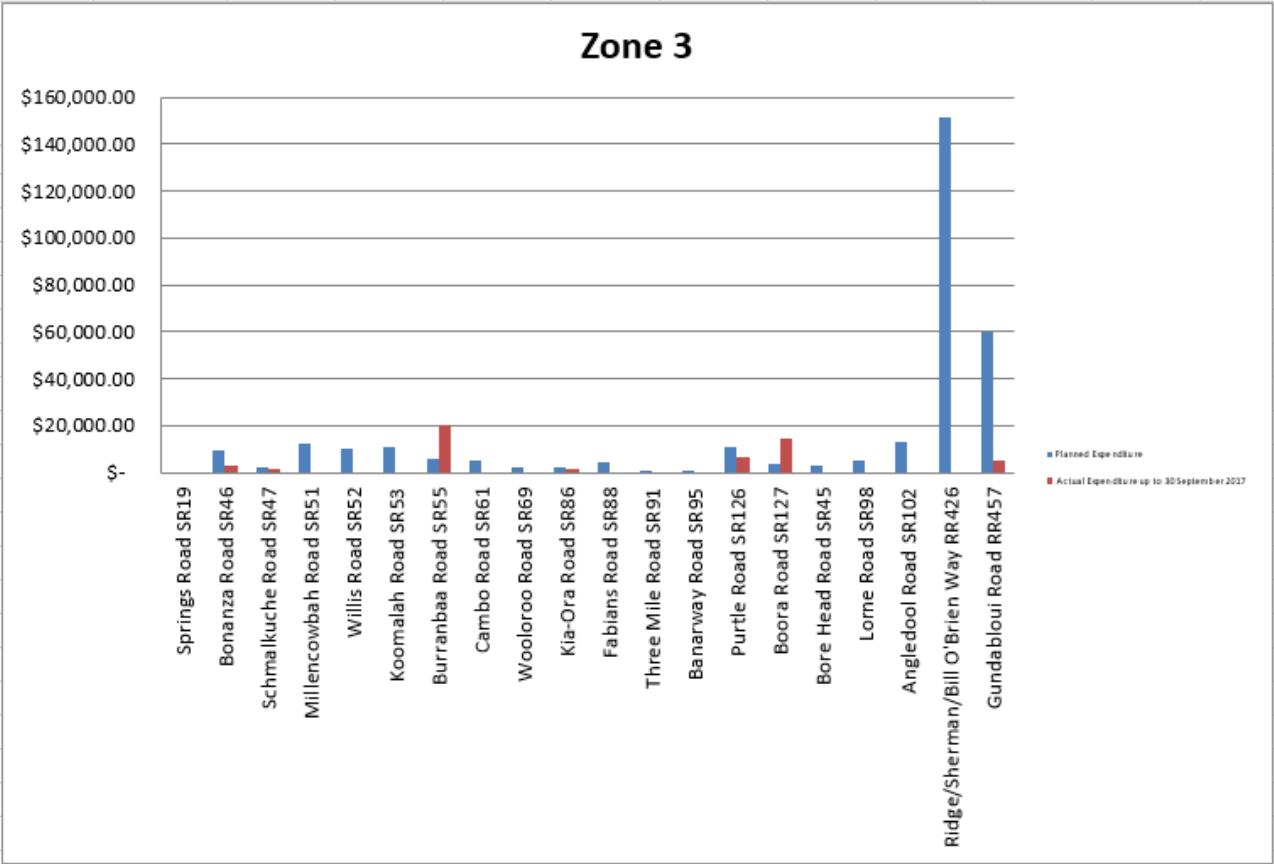
| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 September 2017 |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                            |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 675.00            | F             |                 |                                            |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 3,307.00          | E             |                 |                                            |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 3,780.00          | F             |                 |                                            |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 607.00            | F             |                 |                                            |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 3,000.00          | E             | 28-07-17        | \$2,940.00                                 |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 2,869.00          | E             |                 |                                            |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 877.00            | E             |                 |                                            |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 5,135.00          | F             |                 |                                            |
| Mac Masman Road SR81         | 8                    | 8              | \$ 1,755.00          | E             |                 |                                            |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 10,125.00         | E             |                 |                                            |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 7,560.00          | D             |                 |                                            |
| Gungahman Road SR31          | 43.7                 | 43.7           | \$ 15,211.00         | D             |                 |                                            |
| Gilwary Road SR32            | 7.9                  | 7.9            | \$ 1,620.00          | F             |                 |                                            |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 5,841.00          | D             |                 |                                            |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 27,412.00         | D             | 25-09-17        | \$7,140.00                                 |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,487.00          | C             | 23-08-17        | \$2,578.25                                 |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 14,535.00         | D             | 23-07-17        | \$4,410.00                                 |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 1,350.00          | D             |                 |                                            |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 3,577.00          | D             |                 |                                            |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 32,066.00         | C             |                 |                                            |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 3,119.00          | C             | 23-08-17        | \$3,990.00                                 |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 146,908.00</b> |               |                 | <b>\$ 21,058.25</b>                        |



**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

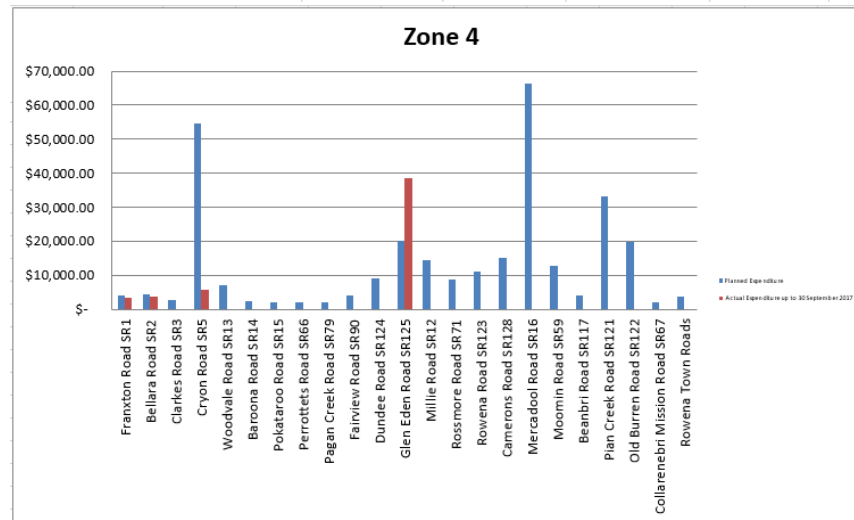
| Road Name                | Total Length of Road | Planned Length | Planned Expenditure | Road Category | Actual End date | Actual Expenditure up to 30 September 2017 |
|--------------------------|----------------------|----------------|---------------------|---------------|-----------------|--------------------------------------------|
| <b>Zone 2</b>            |                      |                |                     |               |                 |                                            |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 515.00           | E             |                 |                                            |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 1,308.00         | E             |                 |                                            |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 5,000.00         | F             |                 |                                            |
| Strathmore Road SR92     | 19.2                 | 19.2           | \$ 1,172.00         | E             |                 |                                            |
| Narran Lake Road SR111   | 61                   | 61             | \$ 12,000.00        | D             | 14-07-17        | \$10,935.00                                |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 3,330.00         | D             |                 |                                            |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 29,761.00        | D             |                 |                                            |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 25,446.00        | D             |                 |                                            |
| Cumborah Town Roads      |                      |                | \$ -                | E             |                 |                                            |
| <b>Sub total Zone 2</b>  | <b>181.5</b>         | <b>181.5</b>   | <b>\$ 78,532.00</b> |               |                 | <b>\$ 10,935.00</b>                        |



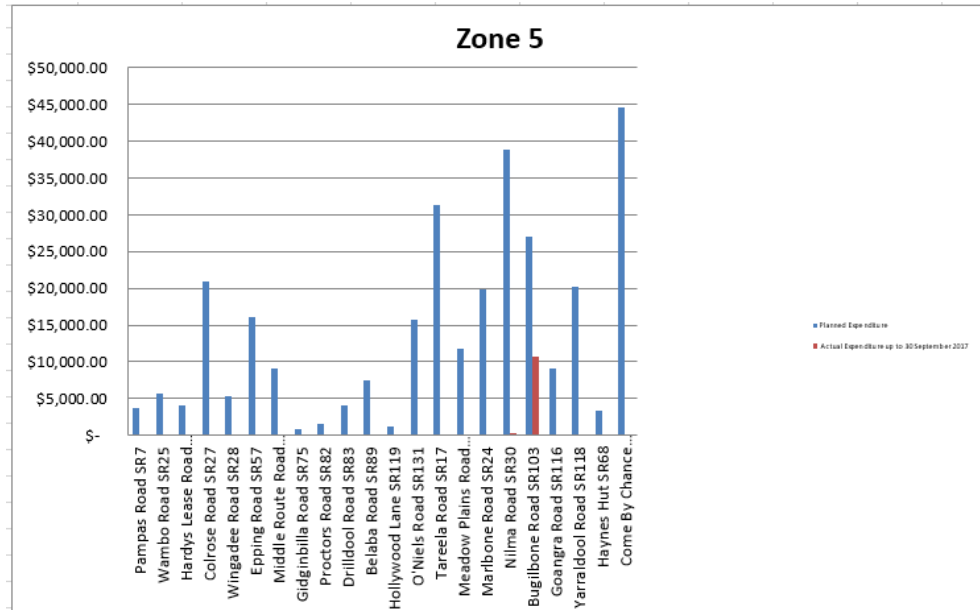


**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

| Road Name                            | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 September 2017 |
|--------------------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------------|
| <b>Zone 3</b>                        |                      |                |                      |               |                 |                                            |
| Springs Road SR19                    | 2.7                  | 2.7            |                      | E             |                 |                                            |
| Bonanza Road SR46                    | 16.9                 | 16.9           | \$ 9,580.00          | E             | 04-07-17        | \$3,080.00                                 |
| Schmalkuche Road SR47                | 14.4                 | 14.4           | \$ 2,225.00          | E             | 26-07-17        | \$1,431.87                                 |
| Millencowbah Road SR51               | 27.7                 | 27.7           | \$ 12,270.00         | E             |                 |                                            |
| Willis Road SR52                     | 14.5                 | 14.5           | \$ 9,948.00          | F             |                 |                                            |
| Koomalah Road SR53                   | 28.4                 | 28.4           | \$ 10,900.00         | E             |                 |                                            |
| Burranbaa Road SR55                  | 18.1                 | 18.1           | \$ 6,000.00          | E             | 29-07-17        | \$20,240.00                                |
| Cambo Road SR61                      | 21.1                 | 21.1           | \$ 5,393.00          | E             |                 |                                            |
| Woolaroo Road SR69                   | 1                    | 1              | \$ 2,000.00          | E             |                 |                                            |
| Kia-Ora Road SR86                    | 6.8                  | 6.8            | \$ 2,000.00          | F             | 21-07-17        | \$1,147.50                                 |
| Fabians Road SR88                    | 24.8                 | 24.8           | \$ 3,990.00          | E             |                 |                                            |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 582.00            | E             |                 |                                            |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 283.00            | D             |                 |                                            |
| Purtle Road SR126                    | 26.8                 | 26.8           | \$ 10,864.00         | E             | 13-09-17        | \$6,155.31                                 |
| Boora Road SR127                     | 63.8                 | 63.8           | \$ 3,653.00          | D             | 03-08-17        | \$14,650.00                                |
| Bore Head Road SR45                  | 5.1                  | 5.1            | \$ 2,710.00          | D             |                 |                                            |
| Lorne Road SR98                      | 6.9                  | 6.9            | \$ 5,120.00          | D             |                 |                                            |
| Angledool Road SR102                 | 49.3                 | 49.3           | \$ 13,210.00         | C             |                 |                                            |
| Ridge/Sherman/Bill O'Brien Way RR426 | 70.1                 | 70.1           | \$ 151,100.00        | C             |                 |                                            |
| Gundabloui Road RR457                | 40.9                 | 40.9           | \$ 59,772.00         | C             | 07-08-17        | \$5,185.14                                 |
| <b>Sub total Zone 3</b>              | <b>440.7</b>         | <b>440.7</b>   | <b>\$ 311,600.00</b> |               |                 | <b>\$ 51,889.82</b>                        |



**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

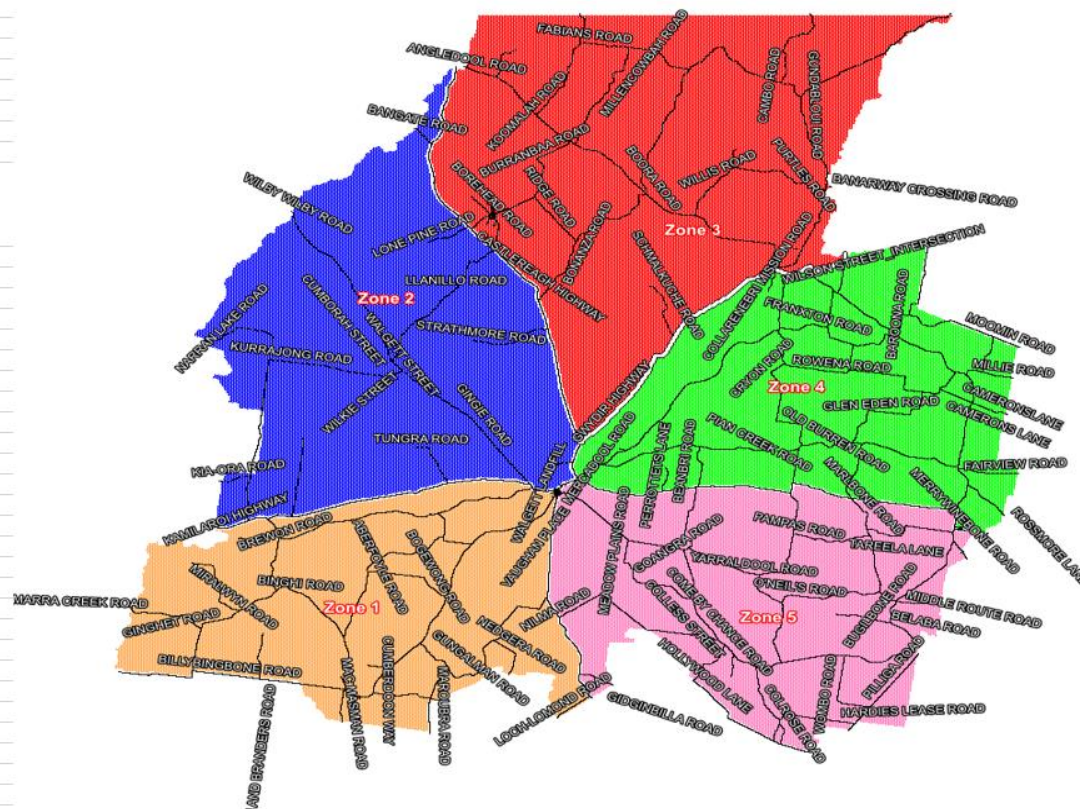


| Road Name                 | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 30 September 2017 |
|---------------------------|----------------------|----------------|----------------------|---------------|-----------------|--------------------------------------------|
| <b>Zone 5</b>             |                      |                |                      |               |                 |                                            |
| Pampas Road SR7           | 16.3                 | 16.3           | \$ 3,640.00          | E             |                 |                                            |
| Wambo Road SR25           | 17.7                 | 17.7           | \$ 5,625.00          | E             |                 |                                            |
| Hardys Lease Road SR26    | 16                   | 16             | \$ 3,992.00          | E             |                 |                                            |
| Colrose Road SR27         | 20.6                 | 20.6           | \$ 20,867.00         | E             |                 |                                            |
| Wingadee Road SR28        | 11.8                 | 11.8           | \$ 5,292.00          | E             |                 |                                            |
| Epping Road SR57          | 15.4                 | 15.4           | \$ 16,080.00         | E             |                 |                                            |
| Middle Route Road SR72    | 9.6                  | 9.6            | \$ 9,030.00          | E             |                 |                                            |
| Gidginbilla Road SR75     | 7.4                  | 7.4            | \$ 770.00            | E             |                 |                                            |
| Proctors Road SR82        | 4.4                  | 4.4            | \$ 1,500.00          | F             |                 |                                            |
| Drilldool Road SR83       | 5.1                  | 5.1            | \$ 4,130.00          | F             |                 |                                            |
| Belaba Road SR89          | 11.2                 | 11.2           | \$ 7,490.00          | F             |                 |                                            |
| Hollywood Lane SR119      | 29.9                 | 29.9           | \$ 1,210.00          | E             |                 |                                            |
| O'Niels Road SR131        | 31.1                 | 31.1           | \$ 15,784.00         | D             |                 |                                            |
| Tareela Road SR17         | 19.4                 | 19.4           | \$ 31,290.00         | D             |                 |                                            |
| Meadow Plains Road SR21   | 23.9                 | 23.9           | \$ 11,867.00         | D             |                 |                                            |
| Marlbone Road SR24        | 28.4                 | 28.4           | \$ 19,880.00         | D             |                 |                                            |
| Nilma Road SR30           | 37.8                 | 37.8           | \$ 38,800.00         | D             | 05-08-17        | \$358.76                                   |
| Bugilbone Road SR103      | 28.7                 | 28.7           | \$ 27,020.00         | C             | 10-09-17        | \$10,657.50                                |
| Goangra Road SR116        | 16.4                 | 16.4           | \$ 9,062.00          | D             |                 |                                            |
| Yarraldool Road SR118     | 41.3                 | 41.3           | \$ 20,160.00         | C             |                 |                                            |
| Haynes Hut SR68           | 4.5                  | 4.5            | \$ 3,370.00          | E             |                 |                                            |
| Come By Chance Road RR716 | 60.9                 | 60.9           | \$ 44,583.69         | C             |                 |                                            |
| <b>Sub total Zone 5</b>   | <b>457.8</b>         | <b>457.8</b>   | <b>\$ 301,442.69</b> |               |                 | <b>\$ 11,016.26</b>                        |

**WALGETT SHIRE COUNCIL AGENDA –24 October 2017 – ORDINARY COUNCIL MEETING**

| SUMMARY      |                           |                         |                      |                           |                     |                                       |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|---------------------------------------|
| Zones        | Total Length of Road (km) | Carried Forward FY16/17 | FY17/18 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 30 September |
| Zone 1       | 392.29                    | \$ 75,465.74            | \$ 71,442.26         | \$ 146,908.00             | 392.29              | \$ 21,058.25                          |
| Zone 2       | 181.5                     | \$ 15,270.49            | \$ 63,261.51         | \$ 78,532.00              | 181.50              | \$ 10,935.00                          |
| Zone 3       | 440.7                     | \$ 46,470.99            | \$ 265,129.01        | \$ 311,600.00             | 440.70              | \$ 51,889.82                          |
| Zone 4       | 432.91                    | \$ 4,197.65             | \$ 300,645.35        | \$ 304,843.00             | 432.91              | \$ 50,971.49                          |
| Zone 5       | 457.8                     | \$ 87,487.82            | \$ 213,954.87        | \$ 301,442.69             | 457.80              | \$ 11,016.26                          |
| <b>Total</b> | <b>1905.2</b>             | <b>\$ 228,892.69</b>    | <b>\$ 914,433.00</b> | <b>\$ 1,143,325.69</b>    | <b>1905.20</b>      | <b>\$ 145,870.82</b>                  |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |



### **11.4.4 ADDITIONAL FUNDING REQUEST FOR URGENT REGIONAL ROAD MAINTENANCE WORKS FOR 2017/2018**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering Services  
**FILE NUMBER:** 11/211

---

**Summary:**

This report is for Council to consider and approve additional maintenance road work funding request for Merrywinebone and Carinda Roads.

**Background:**

Sections of Merrywinebone (RR329), Gingie (RR402) and Carinda (RR333) Roads have been repaired under the current year's heavy patching budget. The sections had been prioritized on a worst-section-first basis.

More work was carried out last financial year under heavy patching, Emergency and Flood damage budgets. With funds exhausted, there is still quite some significant damage that presents very high road safety risks. The damages caused by heavy vehicles driving on moisture-saturated geotextile pavements. These types of pavements are very vulnerable to damage, especially when wet. This was aggravated by long rains and consequent increased use by harvest traffic.

**Current Position:**

2017/18 heavy-patching allocation is 64% overspent, Emergency Flood Damage Funds is 100% spent and only approximately \$50,000 remain under Flood Damage allocation. Regional Roads Bitumen Patching budget is 92% spent.

There is significant outstanding work that needs to be done in order to make Merrywinebone, Gingie and Carinda Roads safe. There is need to allocate additional funds to this end.

In the next financial years, there will be more emphasis on replacing all geotextile pavements on all the regional roads.

**Relevant Reference Documents/Policies:**

Council's 2017/ 2018 Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering

**Environmental issues:**

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents  
Tourist  
Other agricultural farm operators

**Financial Implications:**

WSC Operational plan 2017/18

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

The proposed road sections are significantly damaged and pose serious danger to road users. As a result, they should be urgently repaired.

**Additional Funds for Urgent Roads Repair**

**Recommendation:**

Council should consider the following options;

3. Approach the RMS for additional Regional Road maintenance funding
4. Defer reconstruction of Shermans Way and reallocate the \$622,000 in addition to \$150,000 of carryover funds from Local Roads Maintenance to regional roads bitumen and heavy-patching, or
5. Defer reconstruction of Come By Chance Road and reallocate the \$840,000 to regional roads bitumen and heavy-patching, or
6. Cease repair of regional roads and sign-post them at 60-80km/h.

**Moved:**

**Seconded:**

## 11.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno - Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

---

### 1. RMS Walking Grant

Roads and maritime Services opened application for active transport grants. Council is eligible to apply for funds to construct kerb ramps. Council has submitted application for \$80,000 to implement part of recommendations in the Pedestrian Active Movement Plan (PAMP). The grant is dollar for dollar, so Council will contribute half of the cost (\$40,000).

### 2. Bridge Replacement Program

Construction of Blacks Bridge's structural components is complete. Work is ongoing on the approach and safety works. The contractor has mobilised to Wanourie Bridge on Brewon Road. Driving of piles will commence mid-October.

### 3. Walgett Weir Fishway

Council has submitted an expression of interest (EOI) under the *Safe and Secure Water Program*, for \$5,484,905 additional funds to construct the fishway. This will be a 75:25 grant and Council will use the already secured RESTART NSW funds as the 25% co-contribution. This EOI is the first stage in a 2-stage application process.

### 4. Road Safety Grant

Council was successful in securing \$161,392 for rehabilitating George Sand Way from the intersection with the highway to the grid. However, Council was not successful in securing funds for Gary Murphy Way. Roads and Maritime Services indicated that \$208,142 will be allocated for rehabilitation of Gary Murphy Way in 2018/19.

| Matters Generally For Brief Mention or Information Only From Director of Engineering/Technical Services                                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Director of Engineering/Technical Services listed for October 2017 be received and noted.</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*



### **13. CLOSE OF MEETING**

**Time: .....**