



AGENDA FOR ORDINARY COUNCIL MEETING

25th October, 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Carinda Hall** on **25th October, 2016** commencing at 10.00am to discuss the items listed in the Agenda.

George Cowan
ACTING GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. APOLOGIES AND LEAVE OF ABSENCE

### Apologies and Leave of Absence

#### Recommendation:

That the apologies received from Councillors \_\_\_\_\_  
are accepted and a leave of absence granted.

**Moved:**                      **Clr**  
**Seconded:**                **Clr**

## 5. WELCOME TO VISITORS

## 6. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

## 7. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **8. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **8.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 27<sup>th</sup> SEPTEMBER 2016**

| <b>Minutes of Ordinary Council Meeting – 27 September 2016</b>                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 27 September 2016, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 27 September 2016



# **MINUTES FOR ORDINARY COUNCIL MEETING**

**27<sup>th</sup> September 2016**

**ADOPTED: 25<sup>th</sup> October 2016**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 27 SEPTEMBER 2016 AT 10:10 AM**

**Record of affirmation or oath:**

Kelly Smith oath at 10:00am 27 Sep 2016  
Michael Taylor oath at 10:02am 27 Sep 2016  
Lawrence Walford oath at 10:04am 27 Sep 2016  
Manuel Martinez oath at 10:05am 27 Sep 2016  
Bill Murray oath at 10:06am 27 Sep 2016  
Robert Turnbull oath at 10:07am 27 Sep 2016  
Tanya Cameron oath at 10:08am 27 Sep 2016  
Jane Keir oath at 10:10am 27 Sep 2016  
Ian Woodcock oath at 10:10am 27 Sep 2016

**PRESENT**

Clr Ian Woodcock (Mayor)  
Clr M Martinez (Deputy Mayor)  
Clr L Walford  
Clr G Murray  
Clr J Keir  
Clr K Smith  
Clr R Turnbull  
Clr T Cameron  
Clr M Taylor  
Don Ramsland (General Manager)  
Prafulla KC (Acting Deputy Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

**Election of Mayor/Deputy Mayor**

*The General Manager then assumed the Chair as Returning Officer to conduct the Mayoral Elections.*

**10/2016/1 Election of Mayor and Deputy Mayor**

**Resolved:**

That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

**Election of Mayor for Ensuring Two (2) Years**

*There being two nominations for the position of Mayor, those of Clr G Murray and Clr I Woodcock, the Returning Officer then conducted an election for the position by ordinary ballot. Following the counting of votes the Returning Officer declared the number of votes for Clr I Woodcock (5) and Clr B Murray (4). Ian Woodcock was declared Mayor for the ensuring term.*

**Election of Deputy Mayor for Ensuring Two (2) Years**

*There being two nominations for the position of Deputy Mayor, those of Clr J Keir and Clr M Martinez, the Returning Officer then conducted an election for the position by ordinary ballot. Following the counting of votes the Returning Officer declared the number of votes for Clr M Martinez (5) and Clr J Keir (4). Manuel Martinez was declared Deputy Mayor for the ensuring term.*

**10/2016/2 Destruction of Election Ballot Papers**

**Resolved:**

That any ballot papers used in conjunction with the bi-annual elections now be destroyed.

**Moved: Clr Walford**

**Seconded: Clr Taylor**

**CARRIED**

*Clr Woodcock then assumed the Chair for the remainder of the meeting.*

**Declaration of Pecuniary/Non Pecuniary Interests**

| Councillor | Item No.                   | Pecuniary/Non-Pecuniary | Reason                                                                                                                  |
|------------|----------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------|
| Keir       | 18.3.2<br>18.2.1<br>15.4.3 | Pec<br>Non-Pec<br>Pec   | Business on the tender list<br>Affiliate of the Sporting Club Trust<br>Related field of work (grading)– family business |
| Murray     | 18.2.1                     | Non-Pec                 | Affiliate of the Sporting Club Trust                                                                                    |
| Martinez   | 15.4.1<br>18.3.2           | Pec<br>Pec              | Plant on the job<br>Business on the tender list                                                                         |
| Turnbull   | 15.4.1.<br>18.3.2          | Pec<br>Pec              | Relationship to Clr Martinez<br>Relationship to Clr Martinez                                                            |

**Confirmation of Minutes**

**9/2016/3 Minutes of Ordinary Council Meeting – 23<sup>rd</sup> August 2016**

**Resolved:**

That the minutes of the Ordinary Council meeting held 23 August 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Murray**

**Seconded: Clr Walford**

**CARRIED**

**Motions of Which Notice has been Given – Nil**

**Reports of Committees/Delegates – Nil**

**Reports from Officers**

**10/2016/4 Council's Decision Action Report – September**

**Resolved:**

That the Resolution Register for September 2016 be received and noted.

**Moved:** Clr Martinez

**Seconded:** Clr Murray

**CARRIED**

**10/2016/5 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 32-36 from the Local Government NSW be received and noted.

**Moved:** Clr Keir

**Seconded:** Clr Cameron

**CARRIED**

**10/2016/6 Circulars Received from the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circular 25-34 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Taylor

**Seconded:** Clr Cameron

**CARRIED**

**10/2016/7 Monthly Calendar September - November 2016**

**Resolved:**

That Council receive and note the regular monthly calendar for the period September - November 2016.

**Moved:** Clr Smith

**Seconded:** Clr Keir

**CARRIED**

**10/2016/8 Results of Quadrennial Local Government Elections – Information and Training Session for Councillors**

**Resolved:**

That the General Manager's report be received and noted and appropriate arrangements made for Councillors to attend the training session being offered in Gilgandra on the 9<sup>th</sup> November, 2016.

**Moved:** Clr Walford

**Seconded:** Clr Murray

**CARRIED**

**10/2016/9 Delegates and Representatives to, and members of External bodies**

**Resolved:**

That members, representatives and delegates be as outlined in the attached schedule 1.

**Moved:** Clr Walford

**Seconded:** Clr Cameron

**CARRIED**

**10/2016/10 Ordinary Council Meetings – Time, Dates and Venues for 2017**

**Resolved:**

That Council endorse the schedule of proposed time, dates and venues for the 2017 Ordinary Council Meetings.

**Moved:** Clr Walford

**Seconded:** Clr Smith

**10/2016/11 Closedown of Administration over Festive Season**

**Resolved:**

1. Council operations close for the three days Wednesday 28<sup>th</sup> to Friday 30<sup>th</sup> December 2016 inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note the Outdoor Staff shutdown period from Friday 16 December, 2016 to Monday 16 January 2017.

**Moved:** Clr Keir

**Seconded:** Clr Murray

**CARRIED**

**10/2016/12 Local Government NSW – Annual Conference – 16-18 October 2016**

**Resolved:**

That attendance of the Mayor and General Manager at the LGNSW Annual Conference in Wollongong between 16-18 October 2016 be confirmed and expenses paid.

**Moved:** Cllr Murray

**Seconded:** Cllr Taylor

**CARRIED**

**10/2016/13 Payment of Expenses and Provision of Facilities for Councillors Policy**

**Resolved:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 252 of the Local Government Act.

2. And that the Revised Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited for a period of 28 (twenty-eight) days.

**Moved:** Cllr Taylor

**Seconded:** Cllr Martinez

**CARRIED**

**10/2016/14 Advertising – Public Consultation Sessions and Council Meeting**

**Resolved:**

That Council run an extensive publicity campaign in relation to the Far West Initiative – public consultation sessions and make arrangements for a meeting at 3:00pm on the 6<sup>th</sup> October 2016 for the General Manager and Councillors to discuss the direction and position of Council with regards to Local Government reform.

**Moved:** Cllr Murray

**Seconded:** Cllr Cameron

**CARRIED**

**10/2016/15 Matters Generally for Brief Mention or Information Only From the General Manager**

**Resolved:**

That the matters listed by the General Manager for brief mention or information be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Cameron

**CARRIED**

*Clr Walford left the Meeting Room at 11:55am*  
*Clr Walford returned to the Meeting Room at 12:05pm*  
*Clr Smith left the Meeting Room at 12:09pm*

**10/2016/16 Cash and Investment Report as at 30<sup>th</sup> June 2016**

**Resolved:**

That the Investment report as at 31<sup>st</sup> August 2016 be received and noted.

**Moved:**        **Clr Keir**  
**Seconded:**   **Clr Taylor**

**CARRIED**

*Clr Smith returned to the Meeting Room at 12:10pm*

**10/2016/17 Collarenebri Mulga Mudlarks – Crown Reserve R82811**

**Resolved:**

1. That a licence be issued to the Collarenebri Mulga Mudlarks Inc. for use of Lot 57 DP 752673 for use as a Mud Trials area.
2. That the rent fee be \$468.00 per annum + GST for a total of 3 years duration.
3. That the Mayor and General Manager be authorised to sign the licence.
4. That the Council seal be applied to the Licence Agreement (3 copies)

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Turnbull**

**CARRIED**

**10/2016/18 Monthly Outstanding Rates Report**

**Resolved:**

Council note the outstanding rates arrears percentage and ongoing commitment to improve this key performance indicator.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Keir**

**CARRIED**

**10/2016/19 Walgett Shire Council Community Safety Plan**

**Resolved:**

That the Walgett Shire Crime Prevention & Community Safety Plan be formally adopted.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Taylor**

**CARRIED**

**10/2016/20 Section 356 - Rebates Churches and Other Not For Profit Organisations**

**Resolved:**

1. That a budget adjustment of \$2,823 increasing the budget from \$17,086 to \$19,909 be approved.
2. That the applications for a donation received from eligible not-for-profit organisations as per the attached list be approved and the rebates on annual service charges as detailed therein be granted and any interest raised because of the lateness of the report be written off.
3. Three properties be reviewed for eligibility:
  - 14 Shaw St Walgett – Trustee of Diocese Armidale
  - 47 Namoi St Walgett – Australian Indigenous Ministries
  - 35 Sutherland St Walgett – Australian Indigenous Ministries

**Moved: Clr Martinez**

**Seconded: Clr Keir**

**Against: Clr Taylor**

**CARRIED**

**10/2016/21 Annual Financial Statements 2015/2016**

**Resolved:**

1. The Draft Annual Financial Reports for 2015/2016 be referred to Council's Auditor.
2. The Mayor, Deputy Mayor, the General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.
3. On receipt of the Audit Report, a copy shall be forwarded to the Office of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements.

**Moved: Clr Walford**

**Seconded: Clr Turnbull**

**CARRIED**

**10/2016/22 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for the following:

- Installation of Air conditioning Administration Centre, Spider Brown Oval Facilities, Walgett Long Jump Pit, Lightning Ridge Bore Baths, Disabled Toilet at the Lightning Ridge Visitor Information Centre, Grant Application Come-By-Chance Toilet Facility and the End of Year financial Statements

**Moved: Clr Walford**

**Seconded: Clr Martinez**

**CARRIED**

**10/2016/23 Walgett CBD Business Contribution Application**

**Resolved:**

1. That Council note the letter from the Keith Whiteman dated 22 August 2016 and quote from Matthew Wilson dated 16 August 2016.
2. That Council Reimburse \$5,000 to Keith Whiteman upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 January 2017.

**Moved:** Clr Martinez

**Seconded:** Clr Taylor

**CARRIED**

**10/2016/24 Walgett CCTV System Grant**

**Resolved:**

1. Note the letter from Department of Justice to Walgett 2020 group dated 26 August 2016.
2. Project management and administration of the CCTV system and grant for a minimum of 15 years.

**Moved:** Clr Keir

**Seconded:** Clr Murray

**CARRIED**

**10/2016/25 Container Deposit Scheme – New Legislation**

**Resolved:**

1. That Council note the attached document.
2. That Council work in conjunction with NetWaste in regards to the Container Deposit Scheme.

**Moved:** Clr Martinez

**Seconded:** Clr Keir

**10/2016/26 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Clr Smith

**Seconded:** Clr Turnbull

**CARRIED**

*Clr Turnbull and Clr Martinez left the Meeting Room at 12:48pm*

**10/2016/27 Monthly Progress Report from Acting Director Engineering Technical Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for August 2016.

**Moved:**       Clr Smith  
**Seconded:**   Clr Murray

**CARRIED**

*Clr Turnbull and Clr Martinez returned to the Meeting Room at 12:52pm*

**10/2016/28 Monthly RMCC works Report from Acting Director Engineering/Technical Services**

**Resolved:**

That Council receive and note the monthly RMCC works report for August 2016.

**Moved:**       Clr Taylor  
**Seconded:**   Clr Cameron

**CARRIED**

*Clr Keir left the Meeting Room at 1:01pm*

**10/2016/29 Monthly Maintenance Grading Report from Director Technical/Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for August 2016.

**Moved:**       Clr Smith  
**Seconded:**   Clr Turnbull

**CARRIED**

*The correspondence received by Council from Joanne Hackett on 25 September, 2016 in relation to Stoney's Road in Lightning Ridge was presented to Councillors and discussions took place.*

*The meeting adjourned for lunch at 1:24pm*

*The meeting resumed at 2:03 with all those previously present again present including Clr Keir.*

**QUESTIONS FOR THE MEETING**

**Clr Smith**

**Q1.** Drainage of streets in Collarenebri and Rowena.

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q2.** No L/Ridge sign or kms on Gwydir Hwy cnr of Herbert & Wilson St.

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q3.** Merrywinebone Road (RR329) in state of disrepair (Dangerous).

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q4.** Explanation/removal of cricket pitch Collarenebri oval ? replacement.

**Response:** The Chief Financial Officer to investigate and report accordingly.

**Q5:** Remove young trees in table drains on road (RR329).

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

#### **Clr Taylor**

**Q1.** Road improvements between tourist icons within the Shire. This road improvement would enhance the travel of essential service vehicles e.g. Police, Fire, Ambulance, tourists and folk who live along this road network. Council should be able to undertake this task by going for a grant and council should go for this grant as a matter of urgency or by levy of \$10 per lease.

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Q2.** Can Council support funding for road improvements from the end of the bitumen to where the school buses are housed? This move would make the school kids trip a bit better.

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Q3.** Is there a hold up with the start-up date of the Grawin Bore. If not when will drilling start.

**Response:** The General Manager advised that the drilling will start within the next few weeks and is expected to be completed end of November 2016.

**Q4.** Is WSC pushing ahead with the street sweeper. If so when does the Shire take delivery of its new machine.

**Response:** The General Manager advised that Council is in the process of preparing tender documents.

**Q5.** We need in LR school zone a designated school child drop off point. Parents are being hit hard with penalties by over-zealous police issuing \$380 fines to parents. We need our traffic committee to take an urgent look at this problem.

**Response:** The Acting Director Engineering/Technical Services to list the matter on the Traffic Committee agenda.

#### **Clr Walford – Nil**

#### **Clr Martinez**

**Q1.** Can Council ensure the authorities have approved the closed wet road signs and can assist with enforcement?

**Response:** The Acting Director Engineering/Technical Services to investigate and action accordingly.

**Q2.** Contractor list reviewed twice yearly. Requested that the process for Expression of Interest for Contractors be reviewed and General Manager matter reviewed in conjunction.

**Q3.** Can Council arrange a cost estimate for the maintenance of roads in the opal fields based on two grades a year for each road?

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Q4.** Can Council fund the supply of notice boards throughout the Shire?

**Response:** The Chief Financial Officer to investigate and action accordingly.

**Clr Murray**

**Q1.** Council letter to SES. David Monk or higher.

That a letter be sent to the SES (high up the food chain) i.e. potential flood in this area and the possible use of helicopters for stock retrieval and or stock inspection. In the 2012 flood farms wanted to use the SES chopper for stock inspection, but needed to have a 2 day induction course to ride in the helicopter. These farmers had to use the pilots to check their stock, and through no experience looked at the wrong stock and wrong paddocks. Also need to embed a local to direct the choppers delivering supplies to the properties.

**Response:** The General Manager will draft an appropriate letter to Macquarie SES.

**Clr Turnbull**

**Q1.** Can someone check/fix road near property 'Jomara' on Boorah Road

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q2:** Fix access into wheat paddock on property 'Bando' on the Collarenebri-Angledool Road where road works have been carried out working on gravel.

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q3:** Dirt roads north of Lightning Ridge need serious attention before harvest as farmers will not be able to access with trucks to transport their commodities.

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Clr Cameron**

**Q1:** When will work be done to repair sections of RR329 where dangerous conditions will prove extremely hazardous during the upcoming harvest season?

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q2.KC** - add flooding issues @ Rowena tip to waste problems of the village

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q3:** Can Council follow up with the NSW Ambulance Service regarding the possibility of the provision of aero medical response or retrieval (helicopter) services during times when black soil roads are closed or impassable during wet weather?

**Response:** The General Manager to investigate and report accordingly.

**Clr Keir**

**Q1.** Can Council provide an update on the SR7716 with regards to funding?

**Response:** The General Manager advised that in this year's budget Council has allocated funds (approx. 1million) for 4kms of sealing and Council will be engaging a consult to carry out a feasibility study prior to submitting an application for funding under round 3 – Fixing Country Roads.

**Clr Woodcock**

**Q1.** That the use of microphones at meetings be re-introduced if they are still operational.

**Q2.** Gave intention to lodge a notice of motion for council meetings to be recorded.

**10/2016/30 Matters Generally For Brief Mention or Information Only –  
Engineering/Technical Services**

**Resolved:**

That the matters listed for brief mention or information is received, noted and endorsed in regards to Walgett drought emergency works, Walgett weir raising and fish conservation and Road and Bridge Projects.

**Moved:**           **Clr Smith**

**Seconded:**   **Clr Walford**

**CARRIED**

**10/2016/31 Move into Closed Session at 2:40pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

(a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)

(b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**           **Clr Keir**

**Seconded:**   **Clr Murray**

**CARRIED**

**10/2016/32 External Investigation Report – Pendlebury Workplace Law**

**Resolved:**

That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.

**Moved:**           **Clr Turnbull**

**Seconded:**   **Clr Murray**

**CARRIED**

*Clr Keir and Clr Murray left to the Meeting Room at 2:41pm*

**10/2016/33 Walgett District Sporting Club (WDSC)**

**Resolved:**

That Council seek legal advice on the matter.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Walford**

**CARRIED**

*Clr Keir and Clr Murray returned to the Meeting Room at 3:02pm*

**10/2016/34 Illegal Dwelling Lightning Ridge Golf Course**

**Resolved:**

That Council receive and note the report.

**Moved:**        **Clr Cameron**  
**Seconded:**   **Clr Martinez**

**CARRIED**

**10/2016/35 Restart NSW Funding for the Reconstruction and Sealing of the Gundabloui Road between Collarenebri and Mungindi – 6km segment**

**Resolved:**

1. Council accept the Restart NSW funding offer for the Reconstruction and Sealing of the Gundabloui Road between Collarenebri and Mungindi – 6km segment
2. Council execute the Restart NSW funding deed and affix the Common Seal of Council.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Taylor**

**CARRIED**

*Clr Keir and Clr Martinez left to the Meeting Room at 3:19pm*

**10/2016/36 Plant Hire - Opportunity for a Further Tender**

**Resolved:**

That Council accept the late tender from the following Contractor for RFQ 16/010 Hired Plant and Minor Works on a Casual Basis for the period 27 September 2016 to 30 June 2017.

1. Hunter's Agricultural Services Pty Ltd

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Walford**

**CARRIED**

*Clr Keir and Clr Martinez returned to the Meeting Room at 3:21pm*

**10/2016/37 Return to Open Session at 3:21 pm**

**Resolved:**

That Council return to open session.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Walford**

**CARRIED**

**10/2016/38 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- External Investigation Report – Pendlebury Workplace Law
- Walgett District Sporting Club (WDSC)
- Illegal Dwelling Lightning Ridge Golf Course
- Restart NSW Funding for the Reconstruction and Sealing of the Gundabloui Road between Collarenebri and Mungindi – 6km segment
- Plant Hire - Opportunity for a Further Tender

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Martinez**

**CARRIED**

**10/2016/39 Letter from Col Hundy**

**Resolved:**

That Council receive and note the letter from Col Hundy.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Turnbull**

**CARRIED**

**Close of Meeting**

The meeting closed at 3:35pm

To be confirmed at the meeting of Council to be held on 25<sup>th</sup> October 2016.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

**Schedule 1 - Delegates and Representatives to, and members of External Bodies**

| <b>COMMITTEE</b>                                                                    | <b>OFFICER</b>                                              | <b>COUNCILLOR</b>                                        |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------|----------------------------------------------------------|
| Australian Airports Association                                                     | Director Engineering/Technical Services                     | Not required                                             |
| Bushfire Management Committee                                                       | Director Engineering/Technical Services                     | Clr Murray                                               |
| Castlereagh Macquarie County Council<br>4 year Term                                 | General Manager                                             | Clr Woodcock<br>Clr Martinez                             |
| Collarenebri Community Working party                                                | General Manager                                             | Mayor                                                    |
| Community Safety Precinct Committee                                                 | General Manager                                             | Mayor and Deputy Mayor                                   |
| Lightning Ridge & Surrounding Opal Fields Management<br>Crown Reserve 1024168 Trust | Director Environmental Services                             | Mayor<br>Deputy Mayor                                    |
| Kamilaroi Highway Group                                                             | Tourism Development Officer & General Manager               | Not Required                                             |
| Lightning Ridge Advisory Board                                                      |                                                             | Clr Walford<br>Alternate Clr Taylor                      |
| Lightning Ridge Community Working Party                                             | General Manager                                             | Clr Walford                                              |
| Local Emergency Management Committee                                                | General Manager as LEMO and Chief Financial Officer         | Mayor                                                    |
| Local Traffic Committee                                                             | Director Engineering/Technical Services and General Manager | Clr Smith<br>Alternative Clr Martinez                    |
| Netwaste                                                                            | Director Environmental Services                             | Not Required                                             |
| Big Sky Libraries                                                                   | Director Chief Financial Officer                            | Clr Keir<br>Clr Smith                                    |
| Regional Development Australia - Orana                                              | General Manager                                             | Clr Cameron                                              |
| Orana Regional Organisations of Council – GMAC                                      | General Manager                                             | Not Required                                             |
| Orana Regional Organisations of Council (OROC)                                      | General Manager                                             | Mayor and Deputy Mayor                                   |
| Outback Arts Incorporated                                                           | Director Chief Financial Officer                            | Clr Taylor<br>Alternative Clr Keir                       |
| Plant Committee                                                                     | Director Engineering/Technical Services and General Manager | Clr Turnbull<br>Clr Woodcock<br>Clr Murray<br>Clr Taylor |
| Regional Procurement Initiative                                                     | Director Engineering/Technical Services                     | Not Required                                             |
| Rural Bush Fire Management Group                                                    | Director Engineering/Technical Services                     | Clr Murray                                               |
| Saleyards Advisory Committee                                                        | Director Engineering/Technical Services                     | Clr Murray                                               |
| Western Division of the Shire's Association                                         | General Manager                                             | Mayor& Deputy Mayor                                      |
| Walgett Community Working Party                                                     | Manager Community Services and General Manager              | Mayor                                                    |
| Water Utilities Group                                                               | Director Engineering/Technical Services                     | Not required                                             |
| Internal Audit and Risk Management                                                  | General Manager                                             | Not required                                             |
| Walgett HACC                                                                        | General Manager                                             | Clr Keir                                                 |
| Outback Shires Alliance                                                             | General Manager                                             | Mayor & Deputy Mayor                                     |
| Local Government NSW                                                                | General Manager                                             | Mayor & Deputy Mayor                                     |
| Far West Imitative Advisory Committee                                               | General Manager as advisor                                  | Mayor<br>Alternative Deputy Mayor                        |
| Hudson Pear Taskforce                                                               | General Manager                                             | Clr Woodcock<br>Clr Taylor                               |
| Far West Academy of Sport                                                           | General Manager                                             | Mayor                                                    |
| Western Division Councils of NSW                                                    | General Manager                                             | Mayor                                                    |

## **8.2 MINUTES OF EXTRA-ORDINARY COUNCIL MEETING HELD 13<sup>th</sup> OCTOBER 2016**

| <b>Minutes of Extra-Ordinary Council Meeting – 13<sup>th</sup> October 2016</b>                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extra-Ordinary Council meeting held 13<sup>th</sup> October 2016, having been circulated be received, noted and confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 13<sup>th</sup> October 2016.



# **MINUTES FOR EXTRA-ORDINARY COUNCIL MEETING**

**13<sup>th</sup> October, 2016**

OLG Community Session will be held between 5pm – 7pm following meeting.

Don Ramsland  
**GENERAL MANAGER**

**MINUTES**

*The meeting lapsed for the want of a quorum at 14.50pm.*

**Present:**

Clr Ian Woodcock  
Clr Jane Keir  
Clr Tanya Cameron  
Clr Michael Taylor  
Don Ramsland  
Jess McDonald  
KC

**Apologies:**

Clr Kelly Smith  
Clr Lawrence Walford  
Clr Manuel Martinez  
Clr Bill Murray  
Clr Robbie Turnbull

**General Manager's Report**

**- Consideration of Far West Initiative Proposal**

An informal discussion then took place as a result of which it was decided to make the following recommendation to the October meeting of Council.

That Council:

1. Prepare and lodge a submission for Walgett Shire to stand alone but be a member of any joint organisation based around the existing Orana Regional organisation of Councils. The submission to stress Council's various strengths including:
  - a. Potential for future growth in the agricultural sectors
  - b. Regional centre of community predominately Dubbo
  - c. Council's financial viability
  - d. Council's ability to attract quality staff
  - e. The community reference to stand alone
  - f. Success in resource sharing
2. As a fall-back position, submit an alternative proposal to the Government's Far West Initiative proposal which centres on a Western Division type regional organisation with mandatory meetings with key government agencies on a regular basis and regional matters determined on a strategic basis.
3. Submit a boundary proposal for a joint organisation as per (1) above which provides for Walgett Shire to be part of the Orana Joint Organisation.

**Close of meeting**

**16.08PM**

**9. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – Nil**

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – Nil**

**11. PRESENTATION OF PETITIONS- Nil**

## 12. QUESTIONS FROM LAST MEETING

### **Clr Smith**

**Q1.** Drainage of streets in Collarenebri and Rowena.

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q2.** No L/Ridge sign or kms on Gwydir Hwy cnr of Herbert & Wilson St.

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q3.** Merrywinebone Road (RR329) in state of disrepair (Dangerous).

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q4.** Explanation/removal of cricket pitch Collarenebri oval ? replacement.

**Response:** The Chief Financial Officer to investigate and report accordingly.

**Q5:** Remove young trees in table drains on road (RR329).

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

### **Clr Taylor**

**Q1.** Road improvements between tourist icons within the Shire. This road improvement would enhance the travel of essential service vehicles e.g. Police, Fire, Ambulance, tourists and folk who live along this road network. Council should be able to undertake this task by going for a grant and council should go for this grant as a matter of urgency or by levy of \$10 per lease.

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Q2.** Can Council support funding for road improvements from the end of the bitumen to where the school buses are housed? This move would make the school kids trip a bit better.

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Q3.** Is there a hold up with the start-up date of the Grawin Bore. If not when will drilling start.

**Response:** The General Manager advised that the drilling will start within the next few weeks and is expected to be completed end of November 2016.

**Q4.** Is WSC pushing ahead with the street sweeper. If so when does the Shire take delivery of its new machine?

**Response:** The General Manager advised that Council is in the process of preparing tender documents.

**Q5.** We need in LR school zone a designated school child drop off point. Parents are being hit hard with penalties by over-zealous police issuing \$380 fines to parents. We need our traffic committee to take an urgent look at this problem.

**Response:** The Acting Director Engineering/Technical Services to list the matter on the Traffic Committee agenda.

### **Clr Walford – Nil**

**Clr Martinez**

**Q1.** Can Council ensure the authorities have approved the closed wet road signs and can assist with enforcement?

**Response:** The Acting Director Engineering/Technical Services to investigate and action accordingly.

**Q2.** Contractor list reviewed twice yearly. Requested that the process for Expression of Interest for Contractors be reviewed and General Manager matter reviewed in conjunction.

**Q3.** Can Council arrange a cost estimate for the maintenance of roads in the opal fields based on two grades a year for each road?

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Q4.** Can Council fund the supply of notice boards throughout the Shire?

**Response:** The Chief Financial Officer to investigate and action accordingly.

**Clr Murray**

**Q1.** Council letter to SES. David Monk or higher.

That a letter be sent to the SES (high up the food chain) i.e. potential flood in this area and the possible use of helicopters for stock retrieval and or stock inspection. In the 2012 flood farms wanted to use the SES chopper for stock inspection, but needed to have a 2 day induction course to ride in the helicopter. These farmers had to use the pilots to check their stock, and through no experience looked at the wrong stock and wrong paddocks. Also need to embed a local to direct the choppers delivering supplies to the properties.

**Response:** The General Manager will draft an appropriate letter to Macquarie SES.

**Clr Turnbull**

**Q1.** Can someone check/fix road near property 'Jomara' on Boorah Road

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

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**Clr Cameron**

**Q1:** When will work be done to repair sections of RR329 where dangerous conditions will prove extremely hazardous during the upcoming harvest season?

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Q2:**KC - add flooding issues @ Rowena tip to waste problems of the village

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**Q3:** Can Council follow up with the NSW Ambulance Service regarding the possibility of the provision of aero medical response or retrieval (helicopter) services during times when black soil roads are closed or impassable during wet weather?

**Response:** The General Manager to investigate and report accordingly.

**Clr Keir**

**Q1.** Can Council provide an update on the SR7716 with regards to funding?

**Response:** The General Manager advised that in this year's budget Council has allocated funds (approx. 1million) for 4kms of sealing and Council will be engaging a consult to carry out a feasibility study prior to submitting an application for funding under round 3 – Fixing Country Roads.

**Clr Woodcock**

**Q1.** That the use of microphones at meetings be re-introduced if they are still operational.

Clr Woodcock gave intention to lodge a notice of motion for council meetings to be recorded.

## **13. REPORTS OF COMMITTEES/DELEGATES**

### **13.1 MINUTES OF THE OROC BOARD MEETING HELD 30<sup>TH</sup> SEPTEMBER 2016**

| <b>Minutes of the OROC Board Meeting held 30<sup>th</sup> September 2016</b>                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the OROC Board Meeting held 30<sup>th</sup> September 2016, having been circulated be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 30<sup>th</sup> September, 2016.

**Minutes of the OROC Board Meeting**  
held at  
Dubbo Regional Council  
Central Conference Room  
On Friday 30<sup>th</sup> September 2016  
at 9.30am

**1.1 Meeting Open**

**Chair:** Cllr Rex Wilson, OROC Joint Deputy Chair and Mayor Warren Shire Council.

**Present:** Ashley Wielinga, General Manager Warren Shire; Greg Lamont, General Manager Narromine Shire; Cllr Craig Davies, Mayor Narromine Shire; Michael Kniepp, Administrator Dubbo Regional Council; Cllr Peter Abbott, Deputy Mayor Cobar Shire; Peter Vlatko, General Manager, Cobar Shire; Cllr Peter Shinton, Mayor Warrumbungle Shire; Steve Loane, General Manager Warrumbungle Shire; Cllr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; Don Ramsland, General Manager Walgett Shire; Cllr Ian Woodcock, Mayor Walgett Shire; Cllr Phillip O'Connor, Mayor Brewarrina Shire; Dan Simmons, General Manager Brewarrina Shire General Manager; Cllr Doug Batten, Mayor Gilgandra Shire; David Neeves, General Manager Gilgandra Shire; David Dwyer, Acting Interim General Manager Dubbo Regional Council; Ross Earl, General Manager Bourke Shire; Cllr Barry Hollman, Mayor Bourke Shire; Brad Cam, General Manager Mid-Western Regional; David Swan, Lower Macquarie Water Utilities Alliance (LMWUA); Stewart McLeod, Director Technical Services Dubbo Regional (representing LMWUA) Kerrie Murphy, Director Infrastructure and Engineering Services Narromine Shire (representing LMWUA) and Belinda Barlow OROC Executive Officer.

**Apologies:** Cllr Ray Donald, Mayor Bogan Shire; Derek Francis, General Manager Bogan Shire; Cllr Lilliane Brady, Mayor Cobar Shire; Mark Riley, Interim General Manager Dubbo Regional and Cllr Des Kennedy, Mayor Mid-Western Regional.

**1.2 Welcome to Dubbo Regional Council**

Acting Interim General Manager Dubbo Regional, David Dwyer warmly welcomed the OROC Board and guests to Dubbo Regional Council.

**1.3 Acknowledgement of previous OROC Board Members**

Cllr Rex Wilson acknowledged the contributions of all former OROC Board Members, particularly OROC Chair Cllr Bill McAnally and OROC Joint Deputy Chair Cllr Andrew Lewis.

**1.4 Apologies**

**Motion:** *That the apologies be accepted by the OROC Board.*

**Moved:** Cllr Ashley Wielinga

**Seconded:** Cllr Doug Batten

**CARRIED**

**2. Lower Macquarie Water Utilities Alliance**

**Project Officer's Report to the Board**

**2.1 LMWUA Technical Committee Minutes**

The minutes of the LMWUA Technical Committee Meetings held on 26<sup>th</sup> April 2016, 21<sup>st</sup> June 2016 and 23<sup>rd</sup> August 2016 were noted by the Board.

**2.2 Water and Drought Security Report Launch**

OROC Executive Officer advised the Board that Ministers Toole, Blair and Joyce were all unavailable for a launch of the LMWUA Water and Drought Security Report Launch on Friday 21<sup>st</sup> October 2016 (National Water Week). It was noted that Member for Parkes Mark Coulton MP is available in Dubbo on 21<sup>st</sup> October 2016 for a launch of the report.

**Motion:** *That LMWUA will launch the 'Drought and Water Security Report' in Dubbo on Friday 21<sup>st</sup> October 2016 and that a deputation will meet with relevant State Government Ministers in early 2017 for an official State launch of the publication.*

**Moved:** Doug Batten

**Seconded:** Steve Loane

**CARRIED**

**2.3 Retirement of Stewart McLeod**

Stewart McLeod accepted the thanks of the Board and spoke to the report making the following points:

- The Technical Committee was working through the recommendations of the Strategic Business Plan. The Strategic Business Plan has been a good document and process. Stewart considered its value and suggested a review of the Plan every 5 years.
- Due to imminent retirement from local government, Stewart McLeod offered a suggestion to the Board to re-engage Daryl McGregor as 'a champion/mentor' to the LMWUA.

**Motion:** *That LMWUA formally thank Stewart McLeod for his role within the Alliance and that LMWUA seek Daryl McGregor's interest in being involved following Stewart McLeod's retirement from local government in early 2017.*

**Moved:** Ashley Wielinga

**Seconded:** Greg Lamont

**CARRIED**

**2.4 Asset Management Group**

It was reported that the Asset Management Group had participated in 4 meetings to date and was now starting to make progress in the Asset Management area. *Brearley and Hansen* have been engaged by LMWUA to facilitate the LMWUA Asset Management Group and will be presenting to the next meeting of GMAC.

The Board noted the Asset Management Report.

**2.5 Drinking Water Quality Review Committees**

LMWUA Project Officer David Swann advised that the first round of meetings were underway and all but three Councils had now met. The meetings had progressed well and the facilitator engaged by LMWUA was proving to be a valuable during this process.

The Board noted the Drinking Water Quality Review Committee report.

**2.6 Microbial Health Based Targets**

The Board noted the report in respect to Microbial Health Based Targets.

**2.7 NSW Water Directorate**

Stewart McLeod advised the Board that four Councils owed outstanding membership contributions towards the Water Directorate. Stewart also reported that General Managers will be encouraged to vote for suggested LMWUA nominees to the Water Directorate in the future.

The Board noted the report in respect to NSW Water Directorate.

**2.8 Vale Sam Samra**

**Motion:** *That LMWUA write to Mrs Joyce Samra the late wife of Sam Samra expressing the Board's condolences on his recent passing.*

**Moved:** Rick Warren

**Seconded:** Cllr Michael Webb

**CARRIED**

**Motion:** *That LMWUA Project Officer's report be accepted by the Board.*

**Moved:** Peter Vlatko

**Seconded:** Ashley Wielinga

**CARRIED**

**2.9 Midwestern Regional Council**

As a late item, Brad Cam, General Manager Mid-Western Regional Council, indicated the Council's interest in joining LMWUA.

**Motion:** *i) That LMWUA invite Mid-Western Regional Council to join LMWUA.*

*ii) That the LMUWA Board unanimously endorse the inclusion of Mid-Western Regional Council as a member of LMWUA.*

**Moved:** Peter Vlatko

**Seconded:** David Neeves

**CARRIED**

At this juncture David Swann and Stewart McLeod left the meeting.

At this juncture Ian Scott NBN Co joined the meeting.

**3. NBN Co – Ian Scott Community Affairs Manager**

Ian Scott offered the OROC Board an update on the roll out of NBN in the region.  
A copy of Ian Scott's presentation has been supplied to each OROC Member Council.

At this juncture Ian Scott left the meeting.

**4. Minutes of the previous OROC Board Meeting**

**Motion:** *That the minutes of the meeting of OROC Board Meeting held in Gilgandra on 8<sup>th</sup> July 2016 be accepted as a true and accurate record of that meeting noting that item 9.1.2 is amended to reflect the item Moved by Ross Earl and Seconded by Cllr Rex Wilson.*

**Moved:** Cllr Barry Hollman

**Seconded:** Cllr Doug Batten

**CARRIED**

**4.1 Fit for the Future – Local Government Reform Submission 'Towards a new model for regional collaboration'**

**Motion:** *That OROC's submission 'Towards a new model for regional collaboration' is noted by the OROC Board.*

**Moved:** Cllr Peter Shinton

**Seconded:** Peter Vlatko

**CARRIED**

**4.2. Fit for the Future – ‘Getting the Boundaries Right’**

Invitation to Mid-Western Regional Council

- Motion:** i) *That the OROC Board invite Mid-Western Regional Council to join OROC.*
- ii) *That the OROC Board unanimously endorses the inclusion of Mid-Western Regional Council as a member of OROC.*

**Moved:** *Clr Doug Batten*                      **Seconded:** *Clr Craig Davies*                      **CARRIED**

- Motion:** i) *That the OROC Executive Officer prepares a submission to the Fit for the Future discussion paper ‘Getting the Boundaries Right’. That such a submission includes the 4 Far West Councils to be included as members of the Orana Joint Organisation as well as Mid-Western Regional Council. Also noting that, the JO boundary published for the Orana does not align/nest with the strategic growth planning boundary of Orana.*

**Moved:** *Clr Doug Batten*                      **Seconded:** *Clr Craig Davies*                      **CARRIED**

**4.3 Fit for the Future Far West Initiative – ‘Improving the outcomes for people of Western NSW’**

- Motion:** *That OROC prepares a submission to ‘Improving the outcomes for people of Western NSW.’*

**Moved:** *Clr Doug Batten*                      **Seconded:** *Clr Craig Davies*                      **CARRIED**

**5. OROC Board Current Issues**

**5.1 OROC Constitution**

- Motion:** *That the OROC Board notes the changes to the OROC constitution, replacing the membership of Dubbo City and Wellington Councils with the recently proclaimed Dubbo Regional Council and the recent inclusion of the membership of Mid-Western Regional Council.*

**Moved:** *Clr Doug Batten*                      **Seconded:** *Peter Vlatko*                      **CARRIED**

**5.2 Office of Local Government – Hit the Ground Running Workshops**

Brewarrina Shire Council is conducting a councillor training series ‘Elected Life’ that will be facilitated by LGNSW. Mid-Western Regional Council is running a series of training workshops over the next few months for councillors.

- Motion:** *That OROC determines the demand for ongoing professional development for elected members in the region once ‘Hit the Ground ’ running workshops are conducted throughout the region.*

**Moved:** *Clr Greg Lamont*                      **Seconded:** *Clr Michael Webb*                      **CARRIED**

**5.3 NSW Department of Industry**

The OROC Board had before it the Central West/Orana and Far West Regional Economic Opportunities and Infrastructure Priorities Project documents.

That such information is noted by the OROC Board.

**5.4 NSW Inquiry into Crown Land**

**Motion:** That OROC notes the submission to NSW Inquiry into Crown Land offered by OROC.

**Moved:** Ashley Wielinga **Seconded:** Greg Lamont **CARRIED**

**5.5 IPART – Draft Report on Rates Review**

**Motion:** That OROC notes the IPART Review of the local government rating system in NSW.

**Moved:** Ashley Wielinga **Seconded:** Greg Lamont **CARRIED**

**5.6 Western Mining Taskforce**

The OROC Board had before it a communique dated 11<sup>th</sup> July 2016 from the NSW Western Mining Taskforce.

That such information is noted by the OROC Board.

**5.7 Electricity Contracts Street Lighting**

**Motion:** That OROC Board nominates a delegate from Dubbo Regional Council to represent OROC on the Essential Energy Street Lighting Consultative Committee.

**Motion:** That OROC endorses the actions in engaging Energy and Management Services to undertake a full investigation of Essential Energy's proposal for LED street lighting.

**Moved:** Cllr Ian Woodcock **Seconded:** Steve Loane **CARRIED**

**Motion:** That OROC seek a proposal from Energy and Management Services to scope the costs to provide the following:  
i) the benefit of installing smart meters for over 40kW hour sites across the region;  
ii) the benefit of installing solar systems on council administration and works depot buildings.

The OROC Board noted that Midwestern Regional Council and Warrumbungle Shire Council have progressed to an Expression of Interest stage to undertake a similar scope of works within each of their respective local government areas.

**Moved:** Ashley Wielinga **Seconded:** Cllr Michael Webb **CARRIED**

**5.8 Regional Road Freight Transport Route**

**Motion:** That OROC Board adopts the Regional Road Freight route map prepared by General Manager Warren Shire Council and OROC Executive Officer as the preferred major regional freight route, noting the inclusion of Coonabarabran to Purlawaugh and Pilliga to Burren Junction Roads.

**Moved:** Cllr Doug Batten **Seconded:** Cr Peter Shinton **CARRIED**

**5.9 NSW Container Deposit Scheme**

The OROC Board notes the OROC submission provided to the NSW Container Deposit Scheme Regulatory Framework Discussion Paper.

**5.10 Impact of the loss of the Greyhound racing industry to rural communities**

The OROC Board had before it information in respect of the impact of the loss of the Greyhound Industry to rural communities.

**Motion:** That such information be noted by the OROC Board.

**Moved:** Cllr Doug Batten

**Seconded:** Michael Kneipp

**CARRIED**

**6. Minutes of previous GMAC Meeting held 2<sup>nd</sup> September 2016**

**Motion:** That the minutes of the meeting of GMAC meeting held in Dubbo on Friday 2<sup>nd</sup> September 2016 be accepted as a true and accurate record of that meeting.

That the OROC Board note the contribution made by Warren Shire Council General Manager Ashley Wielinga in developing the OROC Regional Road Freight Route.

**Moved:** Greg Lamont

**Seconded:** Peter Vlatko

**CARRIED**

**Motion:** That the 10 recommendations contained therein be adopted by the OROC Board.

**Moved:** Greg Lamont

**Seconded:** Peter Vlatko

**CARRIED**

- 1: That Asset Management training for Councillors is to be delivered in early 2017 across all 11 LMWUA member councils.
- 2: That Jacqui Hansen and Mark Looney be invited to present on the topic of Asset Management at a future meeting of GMAC.
- 3: That LMWUA Board considers the most appropriate way to officially launch the Water and Drought Security Report.
- 4: That LMWUA consider opportunities to nominate the Water and Drought Security Report to a suitable awards program.
- 5: That the OROC submission 'Towards a new model for Regional Collaboration' be noted.
- 6: That OROC Executive Officer prepares a submission to the Far West Initiative Consultation Paper 'Improving the outcomes for the people of Western NSW'.
- 7: That OROC advise NSW Department of Infrastructure of OROC's disappointment in the lack of lead time to attend the workshops in view of the long distances required to travel to Broken Hill or Orange to participate.
- 8: That OROC seek a proposal from Energy and Management Services to scope the costs to provide the following:
  - i) The benefit of installing smart meters for over 40 kW hour sites across the region;
  - ii) The benefit of installing solar systems on council administration and works depot buildings;
  - iii) A full investigation and audit of street lighting in the OROC region determining those lights that can be modified to LED.
- 9: That OROC nominate a delegate to the Essential Energy Street Lighting Consultative Committee to replace the former Mayor of Dubbo City Council.

- 10: That the OROC Executive Officer prepares a submission to the NSW Container Deposit Scheme Regulatory Framework Discussion Paper.

**Motion:** *That the 26 determinations contained therein be endorsed by the OROC Board.*

**Moved:** Greg Lamont

**Seconded:** Peter Vlatko

**CARRIED**

- 1: That the apologies be accepted.
- 2: That David Swan Project Officer and LMWUA be congratulated on the LMWUA Water and Drought Security report.
- 3: That the minutes of previous GMAC Meeting held 24<sup>th</sup> June 2016 be adopted.
- 4: That the information supplied in respect to Regional Tourism Operators be noted.
- 5: That the information supplied in respect to Office of Local Government's final discussion paper Joint Organisations - Towards a new model for Regional Collaboration be noted.
- 6: That the information supplied in respect to OLG's circular 'Preparing for New Joint Organisations in each region' be noted.
- 7: That the information supplied in respect to OLG's Consultation Paper 'Improving the outcomes for the people of Western NSW' be noted.
- 8: That GMAC note the 'Making it Happen in the Regions' communique supplied by NSW Department of Premier and Cabinet.
- 9: That the *Central West/Orana and Far West Regional Economic Opportunities and Infrastructure Prioritisation* draft report be noted.
- 10: That General Managers provide additional information to the OROC Executive Officer in respect to the list of priority projects.
- 11: That OROC Executive Officer together with Warren Shire Council General Manager be requested to consolidate a summary of Infrastructure and Road plans and develop a draft regional freight route map for the OROC Board to consider at its next meeting.
- 12: That the information supplied in respect to LGNSW Disability Inclusion Action Planning be noted.
- 13: That the submission provided to the NSW Inquiry into Crown Land be noted.
- 14: That the information supplied in respect to IPART's draft report on Rates Review be noted.
- 15: That it be noted IPART will be conducting a public forum on 10<sup>th</sup> October 2016 in Dubbo.
- 16: That the communique supplied by Western Mining Taskforce following its most recent meeting on 11<sup>th</sup> July 2016 be noted.
- 17: That the information supplied in respect to Fixing Country Freight announcements be noted.
- 18: That the information in respect to the Rural Fire Fighting Fund Contributions be noted.
- 19: That the information in respect to the Emergency Services Property Levy be noted.

**20:** That the OROC Correspondence report be accepted.

**21:** That the financial report for period ending 29<sup>th</sup> August 2016 be noted.

**22:** That the Executive Officer's report be accepted.

**23:** That it be noted the OROC Human Resource and Development Team will meet on Thursday 13<sup>th</sup> October 2016 in Bourke and it is strongly encouraged that all councils send a representative to this meeting.

**24:** That it be noted BUPA (previously known as MBF) has agreed to conduct a 'Health and Wellbeing' survey across the entire workforce of the 11 member councils of OROC.

**25:** That GMAC note the recent release of the Local Government Amendment (Governance and Planning) Bill 2016 and relevant changes to the Role of the Mayor and Mayoral Term.

**26:** That it be noted the report supplied in respect of the loss of greyhound racing industry to rural communities.

**7. OROC Correspondence**

**Motion:** *That the OROC correspondence be accepted.*

**Moved:** Peter Vlatko

**Seconded:** Clr Doug Batten

**CARRIED**

**8. OROC Financial Report**

**Motion:** *That the OROC financial report for the period ending 30<sup>th</sup> June 2016 be accepted by the OROC Board.*

**Moved:** Greg Lamont

**Seconded:** Clr Peter Shinton

**CARRIED**

**9. OROC Executive Officer's Report**

**Motion:** *That the OROC Executive Officer's Report be accepted by the OROC Board.*

**Moved:** Dan Simmons

**Seconded:** Clr Peter Abbott

**CARRIED**

**10. OROC General Business**

**10.1 RDA Review**

**Motion:** *The OROC Board notes the Independent Review of the effectiveness of Regional Development Australia (RDA) programme and that OROC is to offer a submission to this review.*

**Moved:** Greg Lamont

**Seconded:** Steve Loane

**CARRIED**

**10.2 Changes to the framework for Regional Tourism Operators**

**Motion:** *The OROC Board notes the boundary changes to the framework for Regional Tourism Operators and that General Manager Midwestern Regional Council Brad Cam has nominated as a Director to the Country and Outback NSW region.*

**Moved:** Greg Lamont

**Seconded:** Steve Loane

**CARRIED**

**10.3 Western Regional Roundtable**

**Motion:** *The OROC Board notes the Western Regional Roundtable is to be held in October 2016 with representatives from CENTROC and OROC.*

*The Hon Sarah Mitchell Parliamentary Secretary to Western NSW be invited to the next OROC Board meeting on 2<sup>nd</sup> December 2016.*

**Moved:** Steve Loane

**Seconded:** Greg Lamont

**CARRIED**

**10.4 Hear Our Heart**

The OROC Board notes the meeting held between Member for Dubbo The Hon Troy Grant MP and Member for Parkes Mark Coulton in respect to securing ongoing funding for the Hear our Heart project.

**10.5 Fixing Country Rail**

The OROC Board notes the information in respect to Fixing Country Rail funding.

**10.6 Central West/Orana Regional Plan - Regional Narrative**

**Motion:** *The OROC Board notes the information supplied by NSW Planning and Infrastructure in respect to the 'Regional Narrative key themes' for the Central West/Orana Regional Plan noting that Midwestern Regional Council is part of the Orana region and NSW Planning be notified accordingly.*

**Moved:** Greg Lamont

**Seconded:** Steve Loane

**CARRIED**

**10. Close / Next Meeting**

The meeting closed at 1.20pm.

The next OROC Board Meeting and AGM is to be held on Friday 2<sup>nd</sup> December 2016 in Bourke.

## 14. REPORTS FROM OFFICERS

### 14.1 GENERAL MANAGER

#### 14.1.1 DELEGATION OF AUTHORITY BY COUNCIL

**REPORTING SECTION:** General Manager  
**AUTHOR:** George Cowan – Acting General Manager  
**FILE NUMBER:** 00/00/00

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**Summary:**

This report recommends that Council confirms the appointment and delegates to the Acting General Manager, Mr George Cowan all powers and duties necessary to carry out the functions of that office under Section 335 of the Local Government Act effective from 19<sup>th</sup> October, 2016.

**Discussion (including issues and background):**

Mr George Cowan commenced as Acting General Manager from 19<sup>th</sup> October, 2016.

Under Section 377 of the Local Government Act 1993 Council may delegate appropriate power, duties and functions to the General Manager.

The functions of General Manager relevant to the operations of Council are as per Section 335 of the Local Government Act 1993.

**Relevant Reference Documents:**

Local Government Act 1993

**Stakeholders:**

Walgett Shire Council  
Mr George Cowan

**Financial Implications:**

Nil

| Delegation of Authority by Council                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council confirm the appointment of Mr. Cowan as Acting General Manager and delegate all powers and duties necessary to carry out the functions of that office under Section 335 of the Local Government Act 1993 and any other Act of Parliament or any rule, regulation, ordinance or by-law under or pursuant to any such Act but subject to Section 377 of the Local Government Act.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

## 14.1.2 COUNCIL'S DECISION ACTION REPORT – OCTOBER 2016

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 16/39

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### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

### **Relevant Reference Documents/Policies:**

Resolution Register

### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Council and Manex Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report – October 2016</b>                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for October 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register –October 2016

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

**RESOLUTION ACTION LIST**

| <b>Date</b> | <b>Ref</b>      | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Department</b>                       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Completion date</b> |
|-------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer                 | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment. |                        |
| 27.05.14    | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |
| 24.06.14    | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                        | General Manager                         | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.<br>31.5.16 Auditing issue of deeds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                        |
| 26.08.15    | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                     | General Manager                         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |
| 28.10.14    | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering/Technical Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |
|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         | 19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report. RMS is in process to prepare the audit report.                                                                                                                                                                                                                                                                                                                                       |          |
| 25.11.14 | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                         | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors<br>1.3.16 EDO to arrange meeting<br>19.07.16 contractors meeting scheduled for August 2016.                                                                                                                                                                                                                                                                                                    |          |
| 10.02.15 | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution                                                                                                                                                                                                                          |          |
| 10.02.15 | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                           | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.<br>- grant offers made 26.4.16                                                                                                                            |          |
| 10.02.15 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                          | Complete |
| 24.03.15 | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.                                                                                                                                                                                                                                                                       |          |
| 24.03.15 | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Environmental Services         | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |          |
| 24.03.15 | Qs next         | What is happening with the disabled toilet at the Lightning Ridge Visitor Information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chief Financial Officer                 | 28.04.15 project needs to be re-allocated to 15/16 draft budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |          |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |
|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          | meeting         | Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                        |                                               | 26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.<br>27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.<br>27.05.16 CFO meeting with Councillors week commencing 06/06/2016 to review existing toilet block.<br>19.7.16 plans for facility obtained and costing review underway.<br>20.10.16 Report to October 2016 Council Meeting.                                                                                                                                                                            |          |
| 24.03.15 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                          | Director<br>Engineering/Technical<br>Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                                                                                                 |          |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                     | Director<br>Engineering/Technical<br>Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather and scared tree issues.<br>26.5.16 Being delayed LALC issues<br>20.10.16 Land matter still unresolved |          |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                       | Director<br>Engineering/Technical<br>Services | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department<br>26.5.16 DA required – part of construction – work to be arranged                                                                                                                                                                                                                                                                                                                                                                                                                           | Complete |
| 28.07.15 | Qs next meeting | Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?                                                                                                                                                                                                         | Director<br>Engineering/Technical<br>Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |
| 28.07.15 | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                              | Director<br>Environmental<br>Services         | 18.8.15 revision of subdivision plan and costing in progress<br>26.4.16- Report to April Meeting<br>Crown Lands advised February 2016 that a private treaty for the sale of the land is unlikely given the declining population of Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                             |          |
| 28.07.15 | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock | Director<br>Environmental<br>Services         | 18.8.15 research of previous reports in progress<br>26.4.16- Report to April Meeting<br>Research has been completed and Planning Proposal in drafting stage                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?                                                                                                                                                                                                                | Director<br>Engineering/Technical<br>Services | 14.10.2015 Action is in progress<br>20.10.16 Action in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                        | Chief Financial Officer                       | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.<br>19.7.16 CFO to review arrangement                                                                                                                                                                                                                                                                                                                                                                                                               |          |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                |                                                                                                                                               |          |
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| 22.09.15 | 8/2015/38       | <p>Recommendation:</p> <ol style="list-style-type: none"> <li>That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.</li> <li>That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.</li> <li>That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.</li> </ol> <p>Moved: Clr Greenaway<br/>Seconded: Clr Taylor</p>                                                                                                                                          | Director Engineering/Technical Services        | <p>26.5.16 Report to April Meeting<br/>- Recommendation work to be completed by August<br/>26.5.16- Fresh tenders being called to stage 5</p> | Complete |
| 22.03.16 | 9/2016/2        | <p>Recommendation:</p> <p>That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                    | Chief Financial Officer                        | 25.05.16 General Manager advised Sally Perry from Office of Local Government will be contacting IT coordinator.                               | Complete |
| 24.04.16 | 15/2016/3       | <p>Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>Hire temporary trained staff to assist the Compliance Officer, and</li> <li>Allocate an appropriate budget for ancillary resources required.</li> <li>Develop a "keeping of animals" policy</li> </ol>                                                                                                                                                                                                                                                                                                                                                                        | Director Environmental Services                | 26.5.16 Report to April Meeting – Temp Officer Arranged for June                                                                              |          |
| 24.04.16 | 23/2016/3       | That the landholder be required to maintain grid approaches in a suitable condition and fence out by 30th June, 2016 otherwise Council will remove the grids on 1 July, 2016 and deduct the cost along with any maintenance costs from the previously agreed contribution of \$24,000.00                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services        |                                                                                                                                               | Complete |
| 24.04.16 | 26/2016/3       | <ol style="list-style-type: none"> <li>That the content of the report be noted</li> <li>That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                   | Chief Financial Officer                        | <p>27.05.16 Nil<br/>20.10.16 Town Planner developing on master plan for facility</p>                                                          |          |
| 24.04.16 | 28/2016/3       | <p>Resolved:</p> <ol style="list-style-type: none"> <li>Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.</li> <li>Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</li> </ol>                                                                                                                                                                                                                     | Director Environmental Services                | Council's Town Planner is currently preparing a 'housekeeping' Planning Proposal which will incorporate the rezoning.                         |          |
| 24.04.16 | 29/2016/3       | <p>Resolved:</p> <ol style="list-style-type: none"> <li>Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</li> <li>Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</li> <li>Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</li> </ol> | Director Environmental Services                | GHD and Council's Town Planner are currently preparing a draft Planning Proposal, which is expected to be completed by 30 June.               |          |
| 31.05.16 | 4/2016/29       | <p>Resolved:</p> <ol style="list-style-type: none"> <li>Note the letter from George Mulder received 15 April 2016.</li> <li>Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the: <ol style="list-style-type: none"> <li>Building Permit 31/94 and the Building Code of Australia in force at that time,</li> <li>Environmental Planning and Assessment Act 1979 and associated regulation.</li> </ol> </li> </ol> <p>Moved: Clr Martinez<br/>Seconded: Clr Keir</p>                                                                                                   | Director Environmental Services                |                                                                                                                                               |          |
| 31.05.16 | Qs next meeting | Can Council arrange for the rocks be to relocated to the outside of the bore bath fence in Lightning Ridge?<br>Response                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Acting Director Engineering/Technical Services |                                                                                                                                               | Complete |
| 31.05.16 | Qs next meeting | <p>Clr Taylor</p> <p>Can Council remove the dead trees in Lions Park in Lightning Ridge?</p> <p>Response</p> <p>The Director of Engineering/Technical Services will investigate and take</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Acting Director Engineering/Technical Services |                                                                                                                                               | Complete |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                |                                                      |                                                                                                                   |          |
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|          |                 | appropriate action.                                                                                                                                                                                                                                                                                                                            |                                                      |                                                                                                                   |          |
| 31.05.16 | Qs next meeting | Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?<br>Response<br>The Acting Director of Engineering/Technical Services will investigate and take appropriate action.                                                                                                                              | Acting Director<br>Engineering/Technical<br>Services |                                                                                                                   | Complete |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council's Regulatory Officer ensure insurance checks are carried out on market day in Lightning Ridge?                                                                                                                                                                                                                       | Director of<br>Environmental<br>Services             |                                                                                                                   |          |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council investigate installing additional powerpoints at the race club facilities in Lightning Ridge?<br>Response<br>The Chief Financial Officer advised of Council's grant application for an upgraded kitchen facility.                                                                                                    | Chief Financial Officer                              | 19.7.16 CFO to meet with Clr Taylor on site for location of powerpoints.<br>20.10.16 Meeting scheduled – 24/10/16 |          |
| 31.05.16 | Qs next meeting | Clr Greenaway<br>Can Council inform Peter Harrison of possible approval requirements to reopen the silo at Rowena?<br>Response<br>The Director of Environmental Services will investigate and take appropriate action.                                                                                                                         | Director of<br>Environmental<br>Services             |                                                                                                                   |          |
| 31.05.16 | Qs next meeting | Clr Woodcock<br>Can Council investigate install irrigation for the trees in Lightning Ridge?                                                                                                                                                                                                                                                   | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Ongoing                                                                                                  |          |
| 31.05.16 | Qs next meeting | Can Council look at the possibility of limiting the Council meetings to Walgett and Lightning Ridge?<br>Response<br>The General Manager to investigate and report accordingly.                                                                                                                                                                 | General Manager                                      | 14.7.16 report to August meeting                                                                                  |          |
| 31.05.16 | Qs next meeting | Clr Keir<br>Can Council write to the Minister for Primary Industries, Lands and water, Niall Blair giving Council's support to the imminent changes to the Native Vegetation Act particularly in view of the economic benefits this will bring to the Walgett Shire?<br>Response<br>The General Manager to investigate and report accordingly. | General Manager                                      | Letter sent<br>Favourable response from DPI Minister                                                              |          |
| 31.05.16 | Qs next meeting | Clr Martinez<br>What is the expected completion date for the bore in Walgett?                                                                                                                                                                                                                                                                  | Acting Director<br>Engineering/Technical<br>Services |                                                                                                                   | Complete |
| 28.06.16 | 2/2016/6        | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.                                                                                                                                       | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Quotes for feasibility Study will be called for at the end of October                                    |          |
| 28.06.16 | 12/2016/6       | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                   | General Manager                                      | 14.7.16 EOI called                                                                                                |          |
| 28.06.16 | 23/2016/6       | 1. Note the grant applications and quotes from Diane Kelly.<br>2. Reimburse \$3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.<br>Moved: Clr Keir<br>Seconded: Clr Murray                                                   | Director of<br>Environmental<br>Services             |                                                                                                                   |          |
| 28.06.16 | Qs next meeting | Can Council inspect Pandora Street and the corner of Potch and Pandora Street with regards to drainage?<br>Clr Woodcock                                                                                                                                                                                                                        | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Planned for November                                                                                     |          |
| 28.06.16 | Qs next meeting | What is happening with the grader driver in Lightning Ridge?<br>Clr Woodcock                                                                                                                                                                                                                                                                   | Acting Director<br>Engineering/Technical<br>Services |                                                                                                                   |          |
| 28.06.16 | Qs next         | Can Council inspect the puddles on the roads in Lightning Ridge that require                                                                                                                                                                                                                                                                   | Acting Director                                      |                                                                                                                   | Complete |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                   |                                                                          |          |
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|          | meeting         | repairing?<br>Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Engineering/Technical Services                    |                                                                          |          |
| 28.06.16 | Qs next meeting | Can Council inspect the drainage in the streets of Burren Junction?<br>Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Acting Director<br>Engineering/Technical Services |                                                                          | Complete |
| 28.06.16 | Qs next meeting | Are there any monies owing to the LRMA for past grading works undertaken and if so can they be paid?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Acting Director<br>Engineering/Technical Services |                                                                          | Complete |
| 28.06.16 | 32/2016/6       | 1. That Council receive and note NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Construction of Extension to Town Levee.<br>2. That Council accept and endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Constructoin of Extension of Town Levee and mandatory alternative work to be awarded to Batterline Earthmoving Pty Ltd subject to satisfactory financial assessment report.<br>3. Note that the Aboriginal land claims have been rejected subject to appeal by Walgett LALC until 7 July, 2016.<br>4. Advise OEH of acceptance of tender as above.    | Acting Director<br>Engineering/Technical Services |                                                                          | Complete |
| 26.07.16 | 4/2016/8        | That the Mayor and General Manager investigate the proposed formation and operation of the Lightning Ridge Reserve Trust Management Committee.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                                   |                                                                          |          |
| 26.07.16 | 14/2016/8       | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced. | General Manager                                   |                                                                          |          |
| 26.07.16 | 20/2016/8       | 1. That the Chief Financial Officers Report be received.<br>2. That Council place the Draft Walgett Shire Crime Prevention & Community Safety Plan on public exhibition for a period of 28 days from 29th June, 2016.                                                                                                                                                                                                                                                                                                                                                                                                   | Chief Financial Officer                           |                                                                          | Complete |
| 26.07.16 | 22/2016/8       | a) That Council receive the Chief Financial Officers report.<br>b) The Chief Financial Officer arrange for valuations of the three (3) properties:<br>46 Euroka Street Walgett<br>32 Namoi Street Walgett<br>45 Pitt Street Walgett;<br>c) Council engage a local auctioneer and proceed to auction all three (3) properties.<br>d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.                                                          | Chief Financial Officer                           | 20.10.16 Awaiting valuator report from local valour                      |          |
| 26.07.16 | 24/2016/8       | Lightning Ridge Town Signage - Not proceed with tabled proposal but review other options.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director of<br>Environmental Services             |                                                                          |          |
| 26.07.16 | Qs next meeting | Clr Martinez<br>Can Council change the 'closed during cleaning times' sign at bore baths in Lightning Ridge because tourist are driving away when they see the word 'closed'?                                                                                                                                                                                                                                                                                                                                                                                                                                           | Acting Director<br>Engineering/Technical Services | 20.10.16 In process                                                      |          |
| 26.07.16 | Qs next meeting | Clr Taylor<br>What is the progress on the disabled toilets and showers at the bore baths of Lightning Ridge?<br>Response<br>The Chief Financial Officer to investigate and report accordingly                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                           | 20.10.16 Report to October 2016 Council Meeting                          |          |
| 26.07.16 | Qs next meeting | Clr Taylor<br>Can council provide a report on the progress of the Grawin Bore project?<br>Response<br>The Acting Director Engineering/Technical Services to report accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                         | Engineering/Technical Services                    | 20.10.16 Site clearing and setting up working platform for drilling rigs |          |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                                     |                                                      |                                                            |          |
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| 26.07.16 | Qs next meeting | Clr Woodcock<br>What is the update on the Spider Brown oval?<br>Response<br>The Acting Director Engineering/Technical Services to investigate and report accordingly.                                                                                                                                                                                               | Acting Director<br>Engineering/Technical<br>Services |                                                            | Complete |
| 26.07.16 | 31/2016/8       | That Council note that the offer of \$70,250 for the tender purchase of land at the corner of Fox/Neill Streets has been accepted, that contacts are being drawn up and exchanged and that the land is to be classified as operational land pursuant to Section 31 (2) of the Local Government Act 1993 once the sale is finalised.                                 | General Manager                                      | Contract settled                                           | Complete |
| 23.08.16 | 9/2016/9        | That the matters listed by the General Manager for brief mention or information be received and noted and that Council request the General Manager to prepare and issue a newsletter in respect of the FWI concept and draft a 'Fit for Purpose' Standalone case including continuing membership of a Dubbo based Joint organisation concept and any other options. | General Manager                                      |                                                            | Complete |
| 23.08.16 | 9/2016/18       | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                               | Director of<br>Environmental<br>Services             |                                                            |          |
| 23.08.16 | Qs next meeting | Q1.What is the progress on the submission for the Grawin Bridge at Collarenebri to be renamed the 'J.H. Tomkins Bridge'?<br>Response: The Acting Director Engineering/Technical Services to investigate and report accordingly.                                                                                                                                     | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Letter has been sent to RMS – waiting on response |          |
| 23.08.16 | Qs next meeting | Q2. What is the progress with the Collarenebri Bank House/Agency?<br>Response: The Chief Financial Officer to investigate and report accordingly.                                                                                                                                                                                                                   | Chief Financial Officer                              | 20.10.16 EOI commend                                       |          |
| 23.08.16 | Qs next meeting | Q4.Can Council notify Telstra in regards to the damaged box outside the Rowena School?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                                                                                                  | Acting Director<br>Engineering/Technical<br>Services |                                                            | Complete |
| 23.08.16 | Qs next meeting | Q1.Can Council provide an update on the rectification works for the Walgett levee bank?<br>Response: The Acting Director Engineering/Technical Services advised that the company is committed to rectifying the problem areas and has held off due to the recent wet weather.                                                                                       | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Ongoing                                           |          |
| 23.08.16 | Qs next meeting | Q2.Can Council arrange for an updated list of staff contact details to be sent to Councillors?<br>Response: The Chief Financial Officer to action accordingly.                                                                                                                                                                                                      | Chief Financial Officer                              |                                                            |          |
| 23.08.16 | Qs next meeting | Q1.Can Council review the water rating system?<br>Response: The Chief Financial Officer to investigate and report accordingly.                                                                                                                                                                                                                                      | Chief Financial Officer                              | 20.10.16 To be reviewed for 2017/2018 pricing policy       |          |
| 23.08.16 | Qs next meeting | Q1. Can a sign be placed in Cumborah advising where the local toilets are located?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                                                                                                      | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Sign has been ordered                             |          |
| 23.08.16 | Qs next meeting | Q2. What is the progress on the solar power proposal?<br>Response: The Chief Financial Officer to investigate and report accordingly.                                                                                                                                                                                                                               | Chief Financial Officer                              | 20.10.16 Awaiting report from solar power company.         |          |
| 23.08.16 | Qs next meeting | Q1.Can Council inspect a leaking pipe at the Lightning Ridge bore bath behind the building?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                                                                                             | Acting Director<br>Engineering/Technical<br>Services |                                                            | Complete |
| 23.08.16 | Qs next meeting | Q2. Can Council arrange for the road team to return to the Lightning Ridge Bowling Club to complete the top sheeting of the carpark?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                                                    | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Pot Holes filled in                               |          |
| 23.08.16 | Qs next meeting | Q1. Can Council repair the raised footpath between the historical society building and the caravan park?<br>Response: The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                                                                                | Acting Director<br>Engineering/Technical<br>Services |                                                            | Complete |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                      |                                                                                                        |          |
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| 27.09.16 | 10/2016/8       | That the General Manager's report be received and noted and appropriate arrangements made for Councillors to attend the training session being offered in Gilgandra on the 9th November, 2016.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                                      | Gilgandra session cancelled<br>Now scheduled for Walgett 10/11<br>All Councillors encouraged to attend | Complete |
| 27.09.16 | 10/2016/12      | That attendance of the Mayor and General Manager at the LGNSW Annual Conference in Wollongong between 16-18 October 2016 be confirmed and expenses paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                                      | Attended                                                                                               | Complete |
| 27.09.16 | 10/2016/13      | 1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 252 of the Local Government Act.<br>2. And that the Revised Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited for a period of 28 (twenty-eight) days.                                                                                                                                                                                                                                                                     | General Manager                                      | Advertising scheduled to commence 24/10.                                                               |          |
| 27.09.16 | 10/2016/14      | That Council run an extensive publicity campaign in relation to the Far West Initiative – public consultation sessions and make arrangements for a meeting at 3:00pm on the 6th October 2016 for the General Manager and Councillors to discuss the direction and position of Council with regards to Local Government reform.                                                                                                                                                                                                                                                                                                                                                              | General Manager                                      | Campaign run and meeting well attended                                                                 | Complete |
| 27.09.16 | 10/2016/17      | 1. That a licence be issued to the Collarenebri Mulga Mudlarks Inc. for use of Lot 57 DP 752673 for use as a Mud Trials area.<br>2. That the rent fee be \$468.00 per annum + GST for a total of 3 years duration.<br>3. That the Mayor and General Manager be authorised to sign the licence.<br>4. That the Council seal be applied to the Licence Agreement (3 copies).                                                                                                                                                                                                                                                                                                                  | Chief Financial Officer                              | 20.10.16 September 16 awaiting members comment.                                                        |          |
| 27.09.16 | 10/2016/19      | That the Walgett Shire Crime Prevention & Community Safety Plan be formally adopted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                              | 20.10.16 September 16 Council Meeting                                                                  | Compete  |
| 27.09.16 | 10/2016/20      | 1. That a budget adjustment of \$2,823 increasing the budget from \$17,086 to \$19,909 be approved.<br>2. That the applications for a donation received from eligible not-for-profit organisations as per the attached list be approved and the rebates on annual service charges as detailed therein be granted and any interest raised because of the lateness of the report be written off.<br>3. Three properties be reviewed for eligibility:<br>- 14 Shaw St Walgett – Trustee of Diocese Armidale<br>- 47 Namoi St Walgett – Australian Indigenous Ministries<br>- 35 Sutherland St Walgett – Australian Indigenous Ministries                                                       | Chief Financial Officer                              | 20.10.16 September QBR for adoption November 16 Council Meeting                                        |          |
| 27.09.16 | 10/2016/21      | 1. The Draft Annual Financial Reports for 2015/2016 be referred to Council's Auditor.<br>2. The Mayor, Deputy Mayor, the General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.<br>3. On receipt of the Audit Report, a copy shall be forwarded to the Office of Local Government and any other relevant statutory body.<br>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements. | Chief Financial Officer                              | 20.10.16 In progress                                                                                   |          |
| 27.09.16 | 10/2016/23      | 1. That Council note the letter from the Keith Whiteman dated 22 August 2016 and quote from Matthew Wilson dated 16 August 2016.<br>2. That Council Reimburse \$5,000 to Keith Whiteman upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 January 2017.                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                              | 20.10.16 Nil reimbursement                                                                             |          |
| 27.09.16 | Qs next meeting | Clr Smith:<br>Drainage of streets in Collarenebri and Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Council used additional pump to dispose rain water in Rowena                                  |          |
| 27.09.16 | Qs next meeting | Clr Smith:<br>No L/Ridge sign or kms on Gwydir Hway cnr of Herbert & Wilson St.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 In Progress                                                                                   |          |
| 27.09.16 | Qs next meeting | Clr Smith:<br>Merrywinebone Road (RR329) in state of disrepair (Dangerous).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Temporary repair work was carried out last week.                                              |          |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                      |                                                                                                                                          |          |
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| 27.09.16 | Qs next meeting | Clr Smith:<br>Explanation/removal of cricket pitch Collarenebri oval ? replacement.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                              | 20.10.16 Report to October 16 Council Meeting                                                                                            |          |
| 27.09.16 | Qs next meeting | Clr Smith:<br>Remove young trees in table drains on road (RR329).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Council is seeking quotes                                                                                                       |          |
| 27.09.16 | Qs next meeting | Clr Taylor:<br>Road improvements between tourist icons within the Shire. This road improvement would enhance the travel of essential service vehicles e.g. Police, Fire, Ambulance, tourists and folk who live along this road network. Council should be able to undertake this task by going for a grant and council should go for this grant as a matter of urgency or by levy of \$10 per lease.                                                                                                                                                                                                                      | General Manager                                      |                                                                                                                                          |          |
| 27.09.16 | Qs next meeting | Clr Taylor:<br>Can Council support funding for road improvements from the end of the bitumen to where the school buses are housed? This move would make the school kids trip a bit better.                                                                                                                                                                                                                                                                                                                                                                                                                                | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Council has allocated funding for local road maintenance which encompasses school bus route.                                    |          |
| 27.09.16 | Qs next meeting | Clr Taylor:<br>Is there a hold up with the start-up date of the Grawin Bore. If not when will drilling start?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                                      | The General Manager advised that the drilling will start within the next few weeks and is expected to be completed end of November 2016. |          |
| 27.09.16 | Qs next meeting | Clr Taylor:<br>Is WSC pushing ahead with the street sweeper. If so when does the Shire take delivery of its new machine.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | General Manager                                      | The General Manager advised that Council is in the process of preparing tender documents.                                                |          |
| 27.09.16 | Qs next meeting | Clr Taylor:<br>We need in LR school zone a designated school child drop off point. Parents are being hit hard with penalties by over-zealous police issuing \$380 fines to parents. We need our traffic committee to take an urgent look at this problem.                                                                                                                                                                                                                                                                                                                                                                 | Acting Director<br>Engineering/Technical<br>Services |                                                                                                                                          | Complete |
| 27.09.16 | Qs next meeting | Clr Martinez:<br>Can Council ensure the authorities have approved the closed wet road signs and can assist with enforcement?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 Council is seeking advice from Councils solicitor; it was advised in Traffic Committee Meeting that this signs are enforceable. |          |
| 27.09.16 | Qs next meeting | Clr Martinez:<br>Contractor list reviewed twice yearly. Requested that the process for Expression of Interest for Contractors be reviewed and General Manager matter reviewed in conjunction                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                                      |                                                                                                                                          |          |
| 27.09.16 | Qs next meeting | Clr Martinez:<br>Can Council arrange a cost estimate for the maintenance of roads in the opal fields based on two grades a year for each road?                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 In Progress                                                                                                                     |          |
| 27.09.16 | Qs next meeting | Clr Martinez:<br>Can Council fund the supply of notice boards throughout the Shire?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                              | 20.10.16 Director Environmental Services has received legal response                                                                     |          |
| 27.09.16 | Qs next meeting | Clr Murray:<br>Council letter to SES. David Monk or higher.<br>That a letter be sent to the SES (high up the food chain) i.e. potential flood in this area and the possible use of helicopters for stock retrieval and or stock inspection. In the 2012 flood farms wanted to use the SES chopper for stock inspection, but needed to have a 2 day induction course to ride in the helicopter. These farmers had to use the pilots to check their stock, and through no experience looked at the wrong stock and wrong paddocks. Also need to embed a local to direct the choppers delivering supplies to the properties. | General Manager                                      | The General Manager will draft an appropriate letter to Macquarie SES                                                                    |          |
| 27.09.16 | Qs next meeting | Clr Turnbull:<br>Can someone check/fix road near property 'Jomara' on Boorah Road                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Acting Director<br>Engineering/Technical<br>Services |                                                                                                                                          | Complete |
| 27.09.16 | Qs next meeting | Clr Turnbull:<br>Fix access into wheat paddock on property 'Bando' on the Collarenebri-Angledool Road where road works have been carried out working on gravel.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Acting Director<br>Engineering/Technical<br>Services |                                                                                                                                          | Complete |
| 27.09.16 | Qs next meeting | Clr Turnbull:<br>Dirt roads north of Lightning Ridge need serious attention before harvest as farmers will not be able to access with trucks to transport their commodities.                                                                                                                                                                                                                                                                                                                                                                                                                                              | Acting Director<br>Engineering/Technical<br>Services | 20.10.16 In Progress                                                                                                                     |          |
| 27.09.16 | Qs next         | Clr Cameron:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Acting Director                                      | 20.10.16 Repair work was done last Saturday on causeway in RR329 other works                                                             |          |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|          |                 |                                                                                                                                                                                                                                                             |                                                   |                                                                                                                                                                                                                                                                                        |          |
|----------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
|          | meeting         | When will work be done to repair sections of RR329 where dangerous conditions will prove extremely hazardous during the upcoming harvest season?                                                                                                            | Engineering/Technical Services                    | are progressing.                                                                                                                                                                                                                                                                       |          |
| 27.09.16 | Qs next meeting | Clr Cameron:<br>KC - add flooding issues @ Rowena tip to waste problems of the village                                                                                                                                                                      | Acting Director<br>Engineering/Technical Services |                                                                                                                                                                                                                                                                                        |          |
| 27.09.16 | Qs next meeting | Clr Cameron:<br>Can Council follow up with the NSW Ambulance Service regarding the possibility of the provision of aero medical response or retrieval (helicopter) services during times when black soil roads are closed or impassable during wet weather? | General Manager                                   |                                                                                                                                                                                                                                                                                        |          |
| 27.09.16 | Qs next meeting | Clr Keir:<br>Can Council provide an update on the SR7716 with regards to funding?                                                                                                                                                                           | General Manager                                   | The General Manager advised that in this year's budget Council has allocated funds (approx. 1million) for 4kms of sealing and Council will be engaging a consult to carry out a feasibility study prior to submitting an application for funding under round 3 – Fixing Country Roads. |          |
| 27.09.16 | Qs next meeting | Clr Woodcock:<br>That the use of microphones at meetings be re-introduced if they are still operational.                                                                                                                                                    | General Manager                                   |                                                                                                                                                                                                                                                                                        |          |
| 27.09.16 | 10/2016/32      | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                            | General Manager                                   |                                                                                                                                                                                                                                                                                        |          |
| 27.09.16 | 10/2016/33      | That Council seek legal advice on the matter.                                                                                                                                                                                                               | Chief Financial Officer                           |                                                                                                                                                                                                                                                                                        |          |
| 27.09.16 | 10/2016/34      | That Council receive and note the report.                                                                                                                                                                                                                   | Director<br>Environmental Services                |                                                                                                                                                                                                                                                                                        |          |
| 27.09.16 | 10/2016/35      | 1. Council accept the Restart NSW funding offer for the Reconstruction and Sealing of the Gundabloui Road between Collarenebri and Mungindi – 6km segment<br>2. Council execute the Restart NSW funding deed and affix the Common Seal of Council.          | Acting Director<br>Engineering/Technical Services |                                                                                                                                                                                                                                                                                        | Complete |
| 27.09.16 | 10/2016/36      | That Council accept the late tender from the following Contractor for RFQ 16/010 Hired Plant and Minor Works on a Casual Basis for the period 27 September 2016 to 30 June 2017.<br>1.Hunter's Agricultural Services Pty Ltd                                | Acting Director<br>Engineering/Technical Services |                                                                                                                                                                                                                                                                                        | Complete |

### 14.1.3 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

---

**Summary:**

Copies of weekly circulars numbers 37-40 received from Local Government NSW since the March Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

**Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

Issue 37

- Item 4: New LGNSW Program – Facilitated In-house Service Reviews
- Item 7: School Bus Stop Location Guideline Working Group
- Item 9: Councillor Professional Development – Post-Election 2016
- Item 11: LGNSW Human Resources Conference 2016

Issue 38

- Item 5: Court Decisions on amalgamation challenges
- Item 6: Joint Organisations Boundaries Paper
- Item 10: Local Government Amendment ( Governance and Planning) Act 2016
- Item 13: Mayor's Weekend – Sydney in November 2016

Issue 39

- Item 9: Community War Memorials Fund Grants Open
- Item 11: Disaster assistance for Flood Affected NSW Communities
- Item 12: Lifejacket Wear Initiative – old4new mobile campaign
- Item 13: Auditor- General taking on Financial and Performance Audits of Councils
- Item 14: Upcoming Event: Conversation with the NSW Auditor- General

Issue 40

- Item 6: Human Services reform Preliminary Findings Report

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

**Environmental issues:**

Nil

**Stakeholders:**

Councillors

Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 37-40 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 14.1.4 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Copies of circular received Circular No 16-35 - 16-38 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 16-38 2016 “Hit the Ground Running” Councillor Workshops for councils with elections in September and October 2016 – promotional flyer and online registrations
- 16-37 Local authority mandatory swimming pool inspection program reminder
- 16-36 Financial reporting obligations - AASB 124 Related party disclosures
- 16-35 More Phase 1 amendments to the Local Government Act commenced by proclamation

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b>                                                                                                                                                                                                      |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars No 16-35 to 16-38 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circular 16-35

Circular 16-36

Circular 16-37

Circular 16-38

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                           |
|-----------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-35 / 26 September 2016 / A514402                                                                           |
| <b>Previous Circular</b>    | 16-01 New Local Government Act Development Consultation<br>16-30 Local Government Amendment (Governance and Planning) Act |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                                        |
| <b>Contact</b>              | Council Governance Team / Performance Team - 02 4428 4100                                                                 |
| <b>Action required</b>      | Information                                                                                                               |

### More Phase 1 amendments to the Local Government Act commenced by proclamation

#### What's new or changing

- As notified in Circular 16-30, the NSW Parliament passed amendments to the *Local Government Act 1993* (the LGA) in the *Local Government Amendment (Governance and Planning) Act 2016*. These reforms are known as the Phase 1 amendments.
- Some Phase 1 amendments commenced on 30 August 2016 and were notified to councils in Circular 16-30.
- Further Phase 1 amendments have now been commenced by proclamation, which was published on 23 September 2016 under the Notification-Gazette tab of the [NSW Legislation website](#).
- The remaining Phase 1 amendments will be put in place over time.

#### What this will mean for your council

The following Phase 1 amendments have been commenced by proclamation and are now in force:

- new purposes and principles for local government;
- new roles and responsibilities for mayors, councillors and governing bodies;
- new functions of general managers;
- a clarification of the role of administrators and temporary administrators;
- an extension to the delegation power of a council to include the acceptance of tenders by the general manager for services, where those services are not currently provided by council staff; and
- a clarification that a mayor elected by councillors does not continue to hold mayoral office if they cease to hold office as a councillor.

The Phase 1 reforms that appoint the Auditor-General as the auditor of all councils come into force on 1 October 2016. Transition arrangements, including for new councils, for the 2015-16 and 2016-17 financial periods are set out in Schedule 8 of the LGA and in the *Local Government (General) Regulation*.

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**Key points**

- Mayors, councillors and council staff will need to become familiar with the new roles and responsibilities that are set out in the LGA.
- The NSW Audit Office will be in direct contact with all councils in connection with the Auditor-General's new role and the proposed transitional arrangements.
- Councils will need to notify the Auditor-General in writing of all council entities (including partnerships, trusts, corporations, joint ventures, syndicates or other bodies the council has formed or has a controlling interest in) in existence on 1 July 2016, by **31 December 2016**.
- Councils may now delegate to the general manager the function of accepting tenders for services, where those services are not currently provided by council staff.

**Where to go for further information**

In relation to auditing changes, please contact the Performance Team, and regarding other changes, please contact the Council Governance Team, at the Office of Local Government on 02 4428 4100.



**Tim Hurst  
Acting Chief Executive  
Office of Local Government**

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-36 / 27 September 2016 / A515462                                                      |
| <b>Previous Circular</b>    |                                                                                                      |
| <b>Who should read this</b> | General Managers / Senior Staff / Finance Staff                                                      |
| <b>Contact</b>              | Ms Laura Love, Policy Team, <a href="mailto:laura.love@olg.nsw.gov.au">laura.love@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                          |

**Financial reporting obligations - AASB 124 Related party disclosures****What's new or changing**

- As advised during the Code of Accounting Practice and Financial Reporting (Code) Update 24 consultation process, the Australian Accounting Standards Board has determined that, from 1 July 2016, AASB 124 related party disclosures will apply to government entities, including local governments.
- In the annual financial statements for 2016-17, councils must disclose related party relationships, transactions and outstanding balances, including commitments.

**What this will mean for your council**

- Related parties are likely to include the mayor, councillors, general manager, senior executives, their close family members and any entities controlled or jointly controlled by councils.
- Any transactions between councils and these parties, whether monetary or otherwise, will need to be identified and may need to be disclosed.
- This information will be audited as part of the annual external audit.
- From 1 July 2016 councils should have systems in place to identify related parties and capture transactions. Comparatives are not required.

**Key points**

- In the financial reporting period beginning 1 July 2016, related party relationships and transactions with key management personnel, their close family members and council-related entities, will need to be identified and may need to be disclosed in councils' financial statements.

**Where to go for further information**

- The Office of Local Government is hosting a webinar on Wednesday 12 October 2016 (11:30am to 12:30pm) to provide further guidance on related party disclosures and assist councils in meeting their requirements.
- Council finance staff, general managers, other key management personnel and key stakeholders are encouraged to participate.
- Details on how to participate in the webinar are provided at Attachment A.

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Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-37 / 28 September 2016 / A508249                                                   |
| <b>Previous Circular</b>    |                                                                                                   |
| <b>Who should read this</b> | General Managers / Council Staff dealing with swimming pools                                      |
| <b>Contact</b>              | Program Delivery Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Councils to Implement                                                               |

### Local authority mandatory swimming pool inspection program reminder

#### What's new or changing

- Local authorities are required to develop and adopt a program for the inspection of swimming pools in their areas to ensure compliance with the requirements of section 22B of the *Swimming Pools Act 1992* (the Act).
- Swimming pools that fall within the following two categories require mandatory inspection:
  - premises on which there is a tourist and visitor accommodation; or
  - properties with more than two dwellings.

#### What this will mean for your council

- Councils are reminded they were required to inspect all tourist and visitor accommodation and properties with more than two dwellings **by 29 April 2016**.

#### Key points

- Section 22B(2) of the Act requires local authorities to make provision for the inspection, at least once every three years, of any swimming pool situated on premises on which there is tourist and visitor accommodation or premises where there are more than two dwellings.

#### Where to go for further information

- The Program Delivery Team can be contacted on 02 4428 4100 or at [www.olg@olg.nsw.gov.au](http://www.olg@olg.nsw.gov.au)

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## Circular to Councils

|                             |                                                                                                                                    |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 16-38 / 12 October 2016 / A513618                                                                                                  |
| <b>Previous Circular</b>    | 16-33                                                                                                                              |
| <b>Who should read this</b> | Councillors and General Managers of councils with elections in September and October 2016                                          |
| <b>Contact</b>              | Development Team / 4428 4100<br><a href="mailto:onestopshop@fitforthefuture.nsw.gov.au">onestopshop@fitforthefuture.nsw.gov.au</a> |
| <b>Action required</b>      | Register participants to attend a workshop                                                                                         |

### 2016 “Hit the Ground Running” Councillor Workshops for councils with elections in September and October 2016 – promotional flyer and online registrations

#### What’s new or changing

- A promotional flyer has been produced to provide information to General Managers and Councillors on the upcoming “Hit the Ground Running” Councillor Workshops.
- The promotional flyer is attached to this Circular.
- Online registrations are now open for General Managers to enrol themselves and their Councillors to attend one of the workshops.

#### What this will mean for your council

General Managers are asked to:

- widely promote the workshops and strongly encourage attendance, including by putting relevant workshop dates/locations in the council calendar, including an item on the agenda of a Council meeting and providing information about the workshops (using the promotional flyer);
- co-ordinate the registration of Councillors to attend a workshop; and
- attend one of the workshops to ensure awareness of the latest information provided to councillors by OLG.

#### Key points

- Being a councillor is an important role that carries with it significant responsibilities to the community. Councillors owe it to their communities to take personal responsibility for their learning and to equip themselves with the skills and knowledge necessary to perform their role effectively.
- As a result of the Phase 1 amendments to the *Local Government Act 1993* and proposed amendments to the Regulation, councils will soon be required to support councillors with their learning. Councils will soon be required to:
  - develop an induction program for newly-elected and returning Councillors, and a special supplementary program for the Mayor;

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- develop each year an ongoing professional development program for the Mayor and each councillor; and
  - consult with Councillors and consider their specific needs in tailoring a program for each Councillor.
- Councillors will in turn have a responsibility to participate in the training their council arranges for them. Councils will be required to publicly report on each Councillor's participation in the training arranged for them.
- On-line registrations for the workshops can be accessed through the Fit for the Future secure council portal. If you don't have a personal login, please apply for one [here](#)
- To ensure that Councillors do not miss out, General Managers are asked to co-ordinate and register attendance as soon as possible using the Fit for the Future login details.
- If you have any queries or require any changes to be made to any of your Council's registrations, please advise the One Stop Shop by email to [onestopshop@fitforthefuture.nsw.gov.au](mailto:onestopshop@fitforthefuture.nsw.gov.au)

**Where to go for further information**

- The promotional flyer is also available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au)
- Any queries about the workshops can be directed to your Relationship Manager via the One Stop Shop email address [onestopshop@fitforthefuture.nsw.gov.au](mailto:onestopshop@fitforthefuture.nsw.gov.au)



**Tim Hurst**  
**Acting Chief Executive**

### 14.1.5 MONTHLY CALENDAR: OCTOBER - DECEMBER 2016

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar for the months of September - November 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                 |
|-------------------------------------------------|
| <b>Monthly Calendar October - December 2016</b> |
|-------------------------------------------------|

**Recommendation:**

That Council receive and note the regular monthly calendar for the period October - December 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar October – December 2016.

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

| <b>Oct-16</b> |          |             |                                               |                               |
|---------------|----------|-------------|-----------------------------------------------|-------------------------------|
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                                   | <b>Who</b>                    |
| Saturday      | 01-10-16 |             |                                               |                               |
| Sunday        | 02-10-16 |             |                                               |                               |
| Monday        | 03-10-16 |             |                                               |                               |
| Tuesday       | 04-10-16 |             | FWIAC Forums                                  | Public                        |
| Wednesday     | 05-10-16 |             | FWIAC Forums                                  | Public                        |
| Thursday      | 06-10-16 |             | FWIAC Forums                                  | Public                        |
| Friday        | 07-10-16 |             |                                               |                               |
| Saturday      | 08-10-16 |             |                                               |                               |
| Sunday        | 09-10-16 |             |                                               |                               |
| Monday        | 10-10-16 | 10:00AM     | CMCC Meeting                                  |                               |
| Tuesday       | 11-10-16 |             |                                               |                               |
| Wednesday     | 12-10-16 |             |                                               |                               |
| Thursday      | 13-10-16 |             | FWIAC Forums                                  | Public                        |
| Friday        | 14-10-16 |             |                                               |                               |
| Saturday      | 15-10-16 |             |                                               |                               |
| Sunday        | 16-10-16 |             | LG NSW Annual Conference 2016                 |                               |
| Monday        | 17-10-16 |             | LG NSW Annual Conference 2016                 |                               |
| Tuesday       | 18-10-16 |             | LG NSW Annual Conference 2016                 |                               |
| Wednesday     | 19-10-16 |             |                                               |                               |
| Thursday      | 20-10-16 |             |                                               |                               |
| Friday        | 21-10-16 |             |                                               |                               |
| Saturday      | 22-10-16 |             |                                               |                               |
| Sunday        | 23-10-16 |             |                                               |                               |
| Monday        | 24-10-16 |             |                                               |                               |
| Tuesday       | 25-10-16 | 10:00AM     | Council Meeting - Carinda                     | All Directors and Councillors |
| Wednesday     | 26-10-16 |             | Walgett Community College - Refurbish Opening |                               |
| Thursday      | 27-10-16 |             | JO Boundaries - Submissions Close             |                               |
| Friday        | 28-10-16 |             |                                               |                               |
| Saturday      | 29-10-16 |             |                                               |                               |
| Sunday        | 30-10-16 |             |                                               |                               |
| Monday        | 31-10-16 |             | FWIAC Submissions Close                       |                               |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|               |          |             |                                            |                               |
|---------------|----------|-------------|--------------------------------------------|-------------------------------|
| <b>Nov-16</b> |          |             |                                            |                               |
|               |          |             |                                            |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                                | <b>Who</b>                    |
| Tuesday       | 01-11-16 |             |                                            |                               |
| Wednesday     | 02-11-16 |             |                                            |                               |
| Thursday      | 03-11-16 |             |                                            |                               |
| Friday        | 04-11-16 |             |                                            |                               |
| Saturday      | 05-11-16 |             |                                            |                               |
| Sunday        | 06-11-16 |             |                                            |                               |
| Monday        | 07-11-16 |             |                                            |                               |
| Tuesday       | 08-11-16 |             |                                            |                               |
| Wednesday     | 09-11-16 |             |                                            |                               |
| Thursday      | 10-11-16 |             | OLG Councillor Induction Session - Walgett | All Councillors               |
| Friday        | 11-11-16 |             |                                            |                               |
| Saturday      | 12-11-16 |             |                                            |                               |
| Sunday        | 13-11-16 |             |                                            |                               |
| Monday        | 14-11-16 |             |                                            |                               |
| Tuesday       | 15-11-16 |             |                                            |                               |
| Wednesday     | 16-11-16 |             |                                            |                               |
| Thursday      | 17-11-16 |             |                                            |                               |
| Friday        | 18-11-16 |             |                                            |                               |
| Saturday      | 19-11-16 |             |                                            |                               |
| Sunday        | 20-11-16 |             |                                            |                               |
| Monday        | 21-11-16 |             |                                            |                               |
| Tuesday       | 22-11-16 | 10:00AM     | Council Meeting - Burren Junction          | All Directors and Councillors |
| Wednesday     | 23-11-16 |             |                                            |                               |
| Thursday      | 24-11-16 |             |                                            |                               |
| Friday        | 25-11-16 |             |                                            |                               |
| Saturday      | 26-11-16 |             |                                            |                               |
| Sunday        | 27-11-16 |             |                                            |                               |
| Monday        | 28-11-16 |             |                                            |                               |
| Tuesday       | 29-11-16 |             |                                            |                               |
| Wednesday     | 30-11-16 |             |                                            |                               |
|               |          |             |                                            |                               |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

|               |          |             |                           |                             |
|---------------|----------|-------------|---------------------------|-----------------------------|
| <b>Dec-16</b> |          |             |                           |                             |
|               |          |             |                           |                             |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>               | <b>Who</b>                  |
| Thursday      | 01-12-16 |             |                           |                             |
| Friday        | 02-12-16 |             | OROC Meeting - Bourke     |                             |
| Saturday      | 03-12-16 |             |                           |                             |
| Sunday        | 04-12-16 |             |                           |                             |
| Monday        | 05-12-16 |             |                           |                             |
| Tuesday       | 06-12-16 |             |                           |                             |
| Wednesday     | 07-12-16 |             |                           |                             |
| Thursday      | 08-12-16 |             |                           |                             |
| Friday        | 09-12-16 |             |                           |                             |
| Saturday      | 10-12-16 |             |                           |                             |
| Sunday        | 11-12-16 |             |                           |                             |
| Monday        | 12-12-16 |             |                           |                             |
| Tuesday       | 13-12-16 |             |                           |                             |
| Wednesday     | 14-12-16 |             |                           |                             |
| Thursday      | 15-12-16 |             |                           |                             |
| Friday        | 16-12-16 |             |                           |                             |
| Saturday      | 17-12-16 |             |                           |                             |
| Sunday        | 18-12-16 |             |                           |                             |
| Monday        | 19-12-16 |             |                           |                             |
| Tuesday       | 20-12-16 | 10:00 AM    | Council Meeting - Walgett | All Directors & Councillors |
| Wednesday     | 21-12-16 |             |                           |                             |
| Thursday      | 22-12-16 |             |                           |                             |
| Friday        | 23-12-16 |             |                           |                             |
| Saturday      | 24-12-16 |             |                           |                             |
| Sunday        | 25-12-16 |             | Christmas                 |                             |
| Monday        | 26-12-16 |             |                           |                             |
| Tuesday       | 27-12-16 |             |                           |                             |
| Wednesday     | 28-12-16 |             |                           |                             |
| Thursday      | 29-12-16 |             |                           |                             |
| Friday        | 30-12-16 |             |                           |                             |
| Saturday      | 31-12-16 |             |                           |                             |

### 14.1.6 AMBASSADORS - AUSTRALIA DAY 2017

**REPORTING SECTION:** Governance  
**AUTHOR:** Executive Assistant  
**FILE NUMBER:** 16/39

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**Summary:**

Council has been advised that registrations have opened for the 2017 Australia Day Ambassador Program. Council's consideration is sought as to whether it wishes to participate in the Australia Day Ambassador Program for the 2017 Australia Day Celebrations. The Australia Day Ambassador program is a very popular feature of the day.

**Background:**

Each year, the Australia Day Ambassador Program sees more than 150 inspirational Australians speaking about what it truly means to be Australian at events across New South Wales. The Ambassador Program gives Council and the residents of the Shire the opportunity to meet some inspiring Australians and celebrate our national day with them.

The success of the Australia Day Ambassador Program grows each year thanks largely to the support and enthusiasm of the Ambassadors who volunteer their time and energy to bring an extra element of celebration to Australia Day events, as well as to their host communities.

The 2017 Australia Day celebrations will take place in Lightning Ridge at the Bowling Club. The Day is planned to commence with a free buffet breakfast to engage the community in the festivities of Australia Day.

**Relevant Reference Documents/Policies:**

Community Strategic Plan  
Community/Social Plan  
2016/2017 Annual budget

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Shire community

**Financial Implications:**

The total budget allocation for Australia Day in the 2016/17 Operational Plan is \$3,814. This covers the cost of advertising, awards/certificates and frames, venue hire and decorations, free buffet breakfast for the community and hosting Australia Day Council Ambassadors.

**Alternative Solutions/Options:**

Council may choose to select local Ambassadors as opposed to an Ambassador provided by the Australia Day Council.

**Ambassadors – Australia Day 2017**

**Recommendation:**

That Council participates in the Australia Day Program in 2017 hosting an Ambassador from the Australia Day Council.

**Moved:**

**Seconded:**

### 14.1.7 2017 AUSTRALIA DAY JUDGING PANEL

**REPORTING SECTION:** Governance  
**AUTHOR:** Executive Assistant  
**FILE NUMBER:** 16/39

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**Summary:**

On Thursday 26th January 2017, Council's Australia Day Breakfast and Celebration will be held in Lightning Ridge. The centrepiece of the morning will be the presentation of Council's Australia Day Awards by the Mayor and the Australia Day Council's Ambassador to Walgett Shire. Among other things, Council needs to establish an Australia Day Committee and a Judging Panel for the Awards.

**Background:**

Every year Council celebrates Australia Day on 26<sup>th</sup> January, usually with a breakfast early in the morning followed by an official presentation of Awards by the Mayor and the Australia Day Ambassador.

Each year, Council rotates the location of the event between its three major towns, Lightning Ridge, Walgett, and Collarenebri. This year the event is scheduled to be in Lightning Ridge. The event was held in Lightning Ridge 2014 and Walgett in 2015, Collarenebri 2016.

**Current Position:**

Council has previously determined that the Judging Panel should comprise the Mayor (as Chairperson), one or two Councillors and community members. It was also determined in 2010 that the Councillor members of the Panel should be authorised to extend invitations to community members to join the Panel, as they see fit. It is envisaged that the judging for the awards will take place in the week beginning 5<sup>th</sup> December 2016 well before the Christmas/New Year shutdown because of the need to arrange awards, engraving etc.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Council  
Walgett Shire Ratepayers

**Financial Implications:**

Council has a budget of \$3,814 for its Australia Day Celebrations for 2017.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council needs to determine its action in respect of forming a community committee to organise the 2017 event, as well as determine who will be on the judging panel for the awards.

**2017 Australia Day Judging Panel**

**Recommendation:**

That:

1. The Mayor and the following Councillors be members of the 2017 Australia Day Awards Judging panel Cllr \_\_\_\_\_ and Cllr \_\_\_\_\_.
2. The Mayor be the chairperson of the Judging panel.
3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 14.1.8 FAR WEST INITIATIVE

**REPORTING SECTION:** Executive  
**AUTHOR:** George Cowan – Acting General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

This report seeks Councils confirmation by resolution of the position in respect of the Far West Initiative and the proposed Joint Organisation boundaries. Submissions on both proposals are expected to be made and lodged before the end of October, 2016.

**Background:**

The General Manager Mr Don Ramsland presented a report to Council earlier in October in the following terms, and fresh copies of any background papers can be made available to Councillors if requested.

*In August, 2016, the NSW Office of Local Government (OLG) released Consultation and Background Papers in respect of the Far West Initiative – “Improving outcomes for the people of Far Western NSW” and invited public submissions by 14 October, 2016. Various delays, wet weather and impassable roads have seen the deadline for submissions extended until at least the end of October, if not longer.*

*Several of the eight councils have requested that the submission closing date be extended to the end of November.*

*Copies of the discussion papers have been made available to Councillors and members of the public.*

*In early September, 2016 the OLG also released a discussion paper – “Joint Organisations – Getting the boundaries right” and submissions on this discussion paper are also expected by the end of October. Councillors should note that the discussion paper does not include Walgett Shire in any Joint Organisation of Councils.*

**Current Position:**

*The documents have been the subject of a series of presentations by the OLG during late September/early October across the eight council areas that are part of the Far West Initiative. This included presentations at Collarenebri, Burren Junction, Walgett, Lightning Ridge, Grawin and Walgett.*

*An outline of the contents of the Consultation paper is as follows:*

*How to give your feedback  
Introduction  
About the Far West Initiative  
Why change is needed  
The Far West Initiative  
A new governance approach  
The proposed approach  
Functions  
Representations  
Funding and accountability  
Next Steps*

*Attendance at the various sessions has not been as large as expected and the majority of those people attending were more seeking information about the concept rather than being in a position to provide meaningful input as to what functions should be the responsibility of which tier of the proposed regional governance model.*

*The issues raised most frequently by the public included:*

- Whether there was a real need for a regional organisation overseeing the eight councils, how it would be structured, where would it be located, how board members would be determined, what the organisation would cost to operate and who would fund it.*
- The consultation process was poor being really more of an information dissemination exercise rather than one where meaningful discussion was taking place and this was put down to the secrecy surrounding the initial activities of the Far West Initiative Advisory Committee and lack of communication with various government agencies.*
- If the aim was to improve service delivery in the far west, what services would be involved and who would they be provided by. It was generally agreed that the state and federal agencies were the areas that required a shakeup from the service delivery aspect rather than local councils.*
- Local councils were constrained in some of the functions they performed because of the lack of funding available and the impact of cost shifting.*
- Whether existing levels of FAGs funding would be maintained and payment still be made directly to councils.*

*The “Frequently Asked Questions” annexure attached details other concerns raised at the public sessions.*

*Council will need to consider what approach it wishes to take in relation to this concept, bearing in mind the community views and perceptions identified during the public awareness campaign.*

**Relevant Reference Documents:**

- ILGRP discussion paper “Final Report of the NSW Independent Local Government Review Panel”*
- ILGRP discussion paper “Strengthening Far West Communities – A Pathway for Change” Supporting ILGRP Volumes 1-3.*
- Consultation and Background Papers in respect of the Far West Initiative – “Improving outcomes for the people of Far Western NSW”*
- Joint Organisations – “Getting the boundaries right”*

**Stakeholders:**

*Walgett Shire community, Councillors and staff  
Western Division Councils  
State Agencies*

**Governance issues:**

*Various governance issues are discussed broadly in the body of the background paper. However, as raised previously, much reliance is placed on anticipated population declines over the next twenty five years. No consideration has been given at this stage to likely falls in property valuations and their resultant impact on Council’s financial viability or the wider business community.*

*Draft demographic and State Government expenditure estimates have now been released. Whilst the population figures show a downwards trend over the next 25 years or so, no*

action has been taken to identify the drivers of these trends or what actions could be taken to reverse them.

**Environmental issues:**

*The papers focus on the future of local government in NSW and what the position is likely to be in twenty five year's time based on current trends. Little comment, if any, is made on the impact the changes being identified would have on the environmental sustainability of the broader community if they went ahead.*

**Financial Implications:**

*Decisions with regards the Far West Initiative (FWI) will no doubt have a significant financial impact on Councils. However, with the concept only in its embryonic stage it is difficult to determine what those levels impact could be.*

**Legal Issues:**

*As discussed in the ILGR Panel's discussion documents – some proposals would need legislative change.*

*Work on the Proposed "Phase 2 Amendments" to the Local Government Act, 1993 is in train and legislative amendments are likely to be announced and assented to in the next sitting of State Parliament towards the end of 2016.*

At the Local Government conference attended by the Mayor and General Manager the opportunity was taken to discuss the implications further with the Minister for Local Government.

**Alternative Solutions/Options:**

Council should ideally nominate its preferred position and determine what action needs to be taken to endorse this stance.

**Councillors that met on the 13 October and discussed this issue indicated that Council should:**

1. Prepare and lodge a submission for Walgett Shire to stand alone but be a member of any joint organisation based around the existing Orana Regional organisation of Councils. The submission to stress Council's various strengths including:
  - a. Potential for future growth in the agricultural sectors
  - b. Regional centre of community predominately Dubbo
  - c. Council's financial viability
  - d. Council's ability to attract quality staff
  - e. The community reference to stand alone
  - f. Success in resource sharing
2. As a fall-back position, submit an alternative proposal to the Government's Far West Initiative proposal which centres on a Western Division type regional organisation with mandatory meetings with key government agencies on a regular basis and regional matters determined on a strategic basis.
3. Submit a boundary proposal for a joint organisation as per (1) above which provides for Walgett Shire to be part of the Orana Joint Organisation. Orana Regional Organisation of Councils have indicated that they are currently making submissions to the proposals which strongly support the inclusion of Walgett Shire within that JO.

If not the preferred option, Council might also like to consider how it would support the case for the FWI concept and, along with the other seven councils, as a fall-back position.

This could involve identifying a number of issues/steps the eight councils could address as a collective, some being undertaken as sole or joint functions and others elevated to a higher, regional approach which could draw other State/Federal agencies into the picture to address particular community issues or problems.

**Conclusion:**

Council to determine what approach to the whole financial viability and long term sustainability would best suit the needs of local resident and ratepayers. It should also consider what effective action it could implement to have State/Federal service delivery mapped as the first stage in reducing waste and making those agencies more openly accountable.

| <b>Local Government Reform – The Far West Initiative</b>                                                       |
|----------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>For Council's Consideration.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Frequently Asked Questions

## **FREQUENTLY ASKED QUESTIONS**

1. What operational functions will remain with existing Councils, what strategic functions would be taken over by a regional organisation, how would other functions to be jointly carried out by the regional organisation and council be determined?
2. Could Walgett Shire choose to stand alone and become a member of a regional organisation based on Dubbo where its regional centre of interest lies?
3. Is there a clear definition of what constitutes a rural council available yet, and if not, when will this be available?
4. Where would a regional organisation, serving Far Western NSW, be based?
5. How would a regional organisation be funded?
6. Would existing far western councils continue to receive the full FAGs grants that they currently receive?
7. How would the membership of the board of a regional organisation be determined? Would it comprise only elected local government members or would there be ministerial appointments?
8. When would a regional organisation commence operations?
9. How would staff be appointed to a regional organisation?
10. Would there be seed funding available to set up a regional organisation similar to the \$300,000 be mooted for other regional organisations?
11. If existing Councils can prove their ongoing financial viability and sustainability why is there a need to proceed with the Far West Initiative?
12. To what extent have the various State and Federal Government agencies been consulted about the Far West Initiative and when and how was this done?
13. Have the T-Corp calculations with regards to financial viability of the existing Far Western councils been reviewed and what was the outcome?
14. What current State and Federal Agency functions be devolved to local councils if the Far West Initiative proceeds and how would these be funded?
15. Action is being taken to stop cost shifting onto local councils by higher tiers of government?
16. Will the Outback Shires Alliance still be able to share resources if the Far West Initiative goes ahead?
17. Given that it has now been ascertained that 85% of the expenditure by state agencies in the Western Division is for the functions of policing, health, education and family services, and that this was information not available to the Independent Local Government Review Panel at the time it carried out its research, can proceeding with the Panel's recommendations still be justified?
18. When will details of the Federal Government's spending in the Western Division be available, and are arrangements currently in place to source this information?
19. Is there a way to ensure that the reform measures being contemplated don't lead to another level of bureaucracy and associated duplication of governance?
20. Why is it necessary to go outside the democratic election process when making appointments to the Board of the proposed regional organisation?

### 14.1.9 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM THE GENERAL MANAGER

**REPORTING SECTION:** General Manager  
**AUTHOR:** George Cowan – Acting General Manager  
**FILE NUMBER:** 16/39

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**1. Notice of Natural Disaster Declaration and Joint Media Release – The Hon Michael Keenan MP and The Hon Troy Grant MP**

Minister for Justice Michael Keenan and NSW Deputy Premier and Minister for Justice and Police Troy Grant announced disaster assistance available for flood affected communities across NSW.

Council has developed preliminary cost estimates as required by the jointly funded Commonwealth-State Natural Disaster Relief and Recovery Arrangements (NDRRA). Council has estimated the cost of repairs is in the order of half a million.

**2. Letter dated 13-10-2016 from The Hon. Duncan Gay MLC – NSW Government Funding for flood ravaged communities**

Walgett Shire Council's will be receiving \$500,000 from the NSW Government for Council to fix the local roads devastated by floodwater. Roads and Maritime will release the funds to Councils by the end of October. This is a special grant providing immediate funding relief.

**3. Letter from The Hon Sarah Mitchell MLC - Membership of the Western NSW Mining and Resource Development Taskforce**

Sarah Mitchell Parliamentary Secretary for Western NSW is writing to the eight Mayors to invite them to nominate a principle representative and an alternate to participate on the Western NSW Mining and Resource Development Taskforce.

Council is to provide the details of the nominees to the NSW department of Premier and cabinet by Friday 4<sup>th</sup> November, 2016.

The taskforce meets every quarter for approximately 3 hours via video conference. The next meeting is scheduled for Monday 21 November 2016.

| Matters Generally for Brief Mention or Information Only From the General Manager                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the General Manager for brief mention or information be received and noted</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

A- Notice of Natural Disaster Declaration and Joint Media Release – The Hon Michael Keenan MP and The Hon Troy Grant MP – 12-10-2016.

B- Letter dated 13-10-2016 from The Hon. Duncan Gay MLC – NSW Government Funding for flood ravaged communities.

C- Letter from The Hon Sarah Mitchell MLC - Membership of the Western NSW Mining and Resource Development Taskforce.

A- Notice of Natural Disaster Declaration and Joint Media Release – The Hon Michael Keenan MP and The Hon Troy Grant MP



NOTICE OF NATURAL DISASTER DECLARATION

|                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                             |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| <b>Notification Type</b>                                | <input type="checkbox"/> Initial Notification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input checked="" type="checkbox"/> Updated |
| <b>Name of disaster event</b>                           | Inland Storms and Floods 30 August 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |
| <b>Australian Government Registration Number (AGRN)</b> | AGRN 731                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |
| <b>Combat Agency event reference numbers</b>            | SES 39/1617                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                             |
| <b>Date event started</b>                               | 30 August 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                             |
| <b>Local Government Areas included (full list)</b>      | <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <b>Initial declaration</b><br/>                     1. Bathurst<br/>                     2. Bland<br/>                     3. Blayney<br/>                     4. Cabonne<br/>                     5. Coonamble<br/>                     6. Cootamundra – Gundagai<br/>                     7. Cowra<br/>                     8. Dubbo Regional<br/>                     9. Forbes<br/>                     10. Gilgandra<br/>                     11. Hilltops<br/>                     12. Lachlan<br/>                     13. Mid-Western<br/>                     14. Narromine                 </div> <div style="width: 45%;">                     15. Orange City<br/>                     16. Parkes<br/>                     17. Temora<br/>                     18. Walgett<br/>                     19. Warren<br/>                     20. Warrumbungle<br/>                     21. Yass Valley<br/> <br/> <b>Extension one</b><br/>                     22. Bogan<br/>                     23. Coolamon<br/>                     24. Junee<br/>                     25. Murrumbidgee<br/>                     26. Narrabri<br/>                     27. Narrandera<br/>                     28. Weddin                 </div> </div> |                                             |
| <b>Date of Media Release for this event</b>             | 12 October 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                             |
| <b>Media Release Attached</b>                           | <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                             |
| <b>Additional Information</b>                           | This update is for the seven additional areas declared in Extension One                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                             |
| <b>Prepared by</b>                                      | Alexandra Squires – McCarthy, Project Officer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                             |
| <b>Authorised by (signed and dated)</b>                 | 12/10/2016<br>Adam Tran<br>Senior Policy Manager<br>Natural Disaster Expenditure and Governance Review<br>Department of Justice<br>Office of Emergency Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                             |



**The Hon Michael Keenan MP**  
Minister for Justice  
Minister Assisting the Prime Minister for Counter Terrorism

**The Hon Troy Grant MP**  
NSW Deputy Premier  
Minister for Justice and Police

**JOINT MEDIA RELEASE**

12 October 2016

**DISASTER ASSISTANCE ANNOUNCED FOR FLOOD AFFECTED NSW COMMUNITIES**

Minister for Justice Michael Keenan and NSW Deputy Premier and Minister for Justice and Police Troy Grant today announced that disaster assistance has been made available for seven additional flood affected communities across New South Wales.

Minister Keenan said the Australian and New South Wales Governments are committed to working together to ensure communities across the state have the assistance they need to recover.

"Through the jointly-funded Commonwealth-State Natural Disaster Relief and Recovery Arrangements (NDRRA) we will continue to activate disaster assistance to support flood affected communities," Mr Keenan said.

A range of assistance is now available to the affected communities of Bogan, Coolamon, Junee, Murrumbidgee, Narrabri, Narrandera, and Weddin.

Minister Grant said today's announcement of additional assistance takes the total number of disaster declared local government areas to twenty-eight and will speed up the recovery process for many communities affected by the floods.

"We are closely monitoring the flood situation and will make assistance available to other communities as required to allow local governments to get on with the job of rebuilding as quickly as possible," Mr Grant said.

Under the NDRRA, a range of assistance is available to help flood affected individuals, small businesses, primary producers, and the local councils with their recovery, including:

- Help for eligible people whose homes or belongings have been damaged;
- Support for affected local councils to help with the costs of cleaning up and restoring damaged essential public assets;
- Concessional interest rate loans for small businesses, primary producers and not-for-profit organisations;
- Freight subsidies for primary producers; and
- Grants to not-for-profit organisations.

The 28 local government areas receiving NDRRA assistance are: Bathurst, Bland, Blayney, Bogan, Cabonne, Coolamon, Coonamble, Cootamundra-Gundagai, Cowra, Dubbo, Forbes, Gilgandra, Hilltops, Junee, Lachlan, Mid-Western, Murrumbidgee, Narrabri, Narrandera, Narromine, Orange, Parkes, Temora, Walgett, Warren, Warrumbungle, Weddin and Yass Valley.

For information on personal hardship and distress assistance, contact the Disaster Welfare Assistance Line on 1800 018 444. To apply for a concessional loan, grant or freight subsidy, contact the NSW Rural Assistance Authority on 1800 678 593 or visit [raa.nsw.gov.au](http://raa.nsw.gov.au).

Further information on disaster assistance is available at [disasterassist.gov.au](http://disasterassist.gov.au) and [emergency.nsw.gov.au](http://emergency.nsw.gov.au).

**Media contacts:**

**Emily Broadbent 0400 390 008 or Jacqueline Byrde 0418 228 407 (Minister Keenan)**  
**Kara Lawrence 0428 807 084 or Elizabeth Bold 0418 453 324 (Deputy Premier Grant)**

B. Letter dated 13-10-2016 from The Hon. Duncan Gay MLC – NSW Government Funding for flood ravaged communities



**The Hon. Duncan Gay MLC**  
Minister for Roads, Maritime and Freight  
Leader of the Government in the Legislative Council

M16/0868

Councillor David Lane  
Mayor  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mayor

I am pleased to advise flood ravaged communities in the state's Central West will be provided immediate funding relief with \$13 million from the NSW Government to councils to fix local roads devastated by floodwater.

Walgett Shire Council will receive \$500,000.

NSW Government funding will be administered by Roads and Maritime Services on behalf of Transport for NSW. Funds will be released by Roads and Maritime direct to your Council account.

Roads and Maritime will release the funds to Councils by the end of October.

I recognise this special grant is only the initial funding Councils will require. Councils can access Disaster Assistance funding for short and longer term repairs through the existing NDRRA arrangements.

The NSW Government seeks to work with Council to restore these important community connections as quickly as possible.

Should you require more information, Ms Sharon Bennett, Acting Network General Manager NSW, at Roads and Maritime would be pleased to take your call on (02) 8843 3077.

Yours sincerely

  
**Duncan Gay MLC** 13-10-16

C. Letter from The Hon Sarah Mitchell MLC - Membership of the Western NSW Mining and Resource Development Taskforce



**The Hon Sarah Mitchell MLC**  
Parliamentary Secretary for Regional and Rural Health  
Parliamentary Secretary for Western NSW

Ref: A1844147

Cr David Lane  
Mayor  
Walgett Shire Council  
PO Box 77  
Walgett NSW 2832

Dear Cr Lane,

The NSW Government convenes a regional taskforce of leaders from across the New England North West, Orana, Central West and Far West regions to provide advice on actions that can maximise the social and employment benefits from mining growth in Western NSW. The Taskforce has the continued support of Government to work with communities across Western NSW, to assist them to prepare and respond to opportunities arising from the mining and resource development sector. This is a unique collective of industry, government and community working together to advance Western NSW.

Under the current Terms of Reference, Local Government is "generally be represented through the Regional Organisations of Councils/Joint Organisations representing Councils across the New England North West, Orana, Central West and Far West regions. Where no Regional Organisation of Councils or other relevant grouping of Councils exists, individual Councils may be invited to be represented on the Taskforce, as determined by the Chair, the Parliamentary Secretary for Western NSW."

I am currently contacting all member organisations to confirm their representative and an alternate for the next phase of the Taskforce's work. To ensure strong representation from the Far West Region, I am writing to the 8 Mayors to invite you as a Group to nominate a principal representative and an alternate to participate on the Taskforce. It would be appreciated if the relevant contact details for the Far West's principal nominee, along with the details of an alternate delegate could be provided to the NSW Department of Premier and Cabinet by **Friday 4 November 2016**.

The Taskforce generally meets every quarter for approximately 3 hours. The next meeting of the Taskforce is scheduled for **Monday, 21 November** at 1pm via video conference from Sydney, Dubbo and Tamworth, with options available in Bathurst and Broken Hill, as required.

If you have any questions about the Taskforce, please contact Alison McGaffin, Director, Northern NSW with the NSW Department of Premier and Cabinet on (02) 6760 2671 or by email at [alison.mcgaffin@dpc.nsw.gov.au](mailto:alison.mcgaffin@dpc.nsw.gov.au). Your nominee response can be sent to Alison by email or post (NSW Department of Premier and Cabinet, PO Box 865, TAMWORTH NSW 2340).

Yours sincerely

Sarah Mitchell  
Parliamentary Secretary for Regional and Rural Health  
Parliamentary Secretary for Western NSW

## 14.2 CHIEF FINANCIAL OFFICER

### 14.2.1 CASH ON HAND & INVESTMENT REPORT – 30 SEPTEMBER 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 30<sup>th</sup> September 2016.

**Background:**

The investment portfolio consists of on call bank accounts, interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

All investments at 30<sup>th</sup> September 2016 are in compliance with the revised Ministerial Investment Order released by the OLG on 5<sup>th</sup> January 2016 and with Council's investment policy.

| Operational Account Bank Reconciliation<br>As at 30th September 2016 |                     |
|----------------------------------------------------------------------|---------------------|
|                                                                      | \$                  |
| <b>Opening Ledger Account Balance as at 1 September 2016</b>         | <b>1,564,865.01</b> |
| Add: Receipts and Recalled Investments                               | 14,655,746.86       |
| Less: Payments and New Investments                                   | (15,900,748.06)     |
| <b>Closing Ledger Balance as at 30 September 2016</b>                | <b>319,863.81</b>   |
| <b>Balance as per Bank Statement as at 30 September 2016</b>         | <b>387,557.08</b>   |
| Add: Receipts not banked                                             | 1,066.98            |
| Less: Payments not presented                                         | (68,760.25)         |
| <b>Closing Balance of Bank Account</b>                               | <b>319,863.81</b>   |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

| Attachment One                                          |                                         |                             |                       |                    |                                  |                                                |
|---------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 30th September 2016 |                                         |                             |                       |                    |                                  |                                                |
| Investment                                              | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                 |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                       | On Call                                 | 1.15%                       | Monthly               | EOM                | 387,557                          | Pd Monthly                                     |
| Commonwealth Bank                                       | On Call                                 | 1.20%                       | Monthly               | EOM                | 1,035,810                        | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                           |                                         |                             |                       |                    | <b>1,423,367</b>                 |                                                |
| <u>Term Deposits</u>                                    |                                         |                             |                       |                    |                                  |                                                |
| Australian Military Bank                                | 16/11/2016                              | 3.00%                       | Maturity              | 16/11/2016         | 1,000,000                        | 16,803.28                                      |
| National Australia Bank                                 | 5/10/2016                               | 3.08%                       | Maturity              | 5/10/2016          | 500,000                          | 7,447.54                                       |
| National Australia Bank                                 | 12/10/2016                              | 3.09%                       | Maturity              | 12/10/2016         | 500,000                          | 7,176.23                                       |
| Members Equity Bank                                     | 30/11/2016                              | 3.15%                       | Maturity              | 30/11/2016         | 500,000                          | 6,713.11                                       |
| Bank of Queensland                                      | 9/11/2016                               | 2.95%                       | Maturity              | 9/11/2016          | 500,000                          | 5,722.68                                       |
| National Australia Bank                                 | 23/11/2016                              | 2.98%                       | Maturity              | 23/11/2016         | 500,000                          | 5,210.93                                       |
| Bankwest                                                | 24/11/2016                              | 2.80%                       | Maturity              | 24/11/2016         | 500,000                          | 4,896.17                                       |
| Bank of Queensland                                      | 7/12/2016                               | 3.00%                       | Maturity              | 7/12/2016          | 1,000,000                        | 9,918.03                                       |
| Suncorp                                                 | 11/01/2017                              | 3.00%                       | Maturity              | 11/01/2017         | 500,000                          | 4,672.13                                       |
| National Australia Bank                                 | 12/10/2016                              | 2.91%                       | Maturity              | 12/10/2016         | 500,000                          | 4,253.69                                       |
| Westpac                                                 | 26/10/2016                              | 2.90%                       | Maturity              | 26/10/2016         | 500,000                          | 3,961.75                                       |
| National Australia Bank                                 | 18/01/2017                              | 2.93%                       | Maturity              | 18/01/2017         | 1,000,000                        | 6,884.70                                       |
| Bendigo and Adelaide Bank                               | 10/07/2019                              | 3.10%                       | Maturity              | 10/07/2019         | 500,000                          | 3,387.98                                       |
| Bendigo and Adelaide Bank                               | 11/07/2018                              | 3.00%                       | Maturity              | 11/07/2018         | 500,000                          | 3,278.69                                       |
| National Australia Bank                                 | 15/02/2017                              | 2.90%                       | Maturity              | 15/02/2017         | 500,000                          | 2,852.46                                       |
| Bank of Queensland                                      | 25/01/2017                              | 2.90%                       | Maturity              | 25/01/2017         | 1,000,000                        | 5,704.92                                       |
| Bank of Queensland                                      | 25/01/2017                              | 2.85%                       | Maturity              | 25/01/2017         | 500,000                          | 2,530.74                                       |
| Newcastle Permanent Building Society                    | 26/10/2016                              | 2.70%                       | Maturity              | 26/10/2016         | 500,000                          | 2,397.54                                       |
| Commonwealth Bank                                       | 5/10/2016                               | 2.75%                       | Maturity              | 5/10/2016          | 1,000,000                        | 4,883.88                                       |
| AMP                                                     | 1/02/2017                               | 2.85%                       | Maturity              | 1/02/2017          | 1,000,000                        | 4,516.39                                       |
| Bank of Queensland                                      | 1/02/2017                               | 2.75%                       | Maturity              | 1/02/2017          | 1,000,000                        | 4,357.92                                       |
| AMP                                                     | 8/03/2017                               | 2.95%                       | Maturity              | 8/03/2017          | 500,000                          | 2,055.33                                       |
| Bank of Queensland                                      | 15/02/2017                              | 2.80%                       | Maturity              | 15/02/2017         | 500,000                          | 1,683.06                                       |
| Newcastle Permanent Building Society                    | 21/08/2019                              | 3.00%                       | Maturity              | 17/11/2016         | 500,000                          | 1,803.28                                       |
| Newcastle Permanent Building Society                    | 15/08/2018                              | 2.90%                       | Maturity              | 17/11/2016         | 500,000                          | 1,743.17                                       |
| Bank of Queensland                                      | 22/02/2017                              | 2.80%                       | Maturity              | 22/02/2017         | 1,000,000                        | 3,289.62                                       |
| AMP                                                     | 22/03/2017                              | 2.95%                       | Maturity              | 22/03/2017         | 1,000,000                        | 3,465.85                                       |
| Westpac                                                 | 24/08/2017                              | 3.00%                       | Maturity              | 24/08/2017         | 1,000,000                        | 3,032.79                                       |
| IMB                                                     | 8/02/2017                               | 2.60%                       | Maturity              | 8/02/2017          | 500,000                          | 816.94                                         |
| Bankwest                                                | 2/11/2016                               | 2.45%                       | Maturity              | 2/11/2016          | 1,000,000                        | 1,071.04                                       |
| ING                                                     | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2021         | 500,000                          | 681.97                                         |
| Suncorp                                                 | 8/02/2017                               | 2.50%                       | Maturity              | 8/02/2017          | 500,000                          | 68.31                                          |
| Commonwealth Bank                                       | 2/11/2016                               | 2.15%                       | Maturity              | 2/11/2016          | 1,000,000                        | 117.49                                         |
| National Australia Bank                                 | 21/12/2016                              | 2.63%                       | Maturity              | 21/12/2016         | 1,000,000                        | 71.86                                          |
| <b>Total Term Deposits</b>                              |                                         |                             |                       |                    | <b>23,500,000</b>                | <b>\$137,471.45</b>                            |
| <u>Floating Rate Deposits</u>                           |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                     | 24/01/2018                              | 2.68%                       |                       | 27/10/2016         | 500,000                          | 2,379.78                                       |
| IMB                                                     | 14/02/2018                              | 2.56%                       |                       | 17/11/2016         | 500,000                          | 4,756.28                                       |
| ING                                                     | 1/03/2017                               | 2.76%                       |                       | 1/12/2016          | 1,000,000                        | 2,186.89                                       |
| Commonwealth Bank                                       | 20/04/2021                              | 4.00%                       |                       | 20/10/2016         | 500,000                          | 3,934.43                                       |
| Commonwealth Bank                                       | 23/08/2021                              | 3.21%                       |                       | 24/11/2016         | 500,000                          | 1,622.54                                       |
| Commonwealth Bank                                       | 31/08/2021                              | 4.10%                       |                       | 30/11/2016         | 500,000                          | 1,680.33                                       |
| <b>Total Floating Rate Deposits</b>                     |                                         |                             |                       |                    | <b>3,500,000</b>                 | <b>\$16,560.25</b>                             |
| <b>Total Cash and Investments</b>                       |                                         |                             |                       |                    | <b>28,423,367</b>                | <b>\$154,031.69</b>                            |

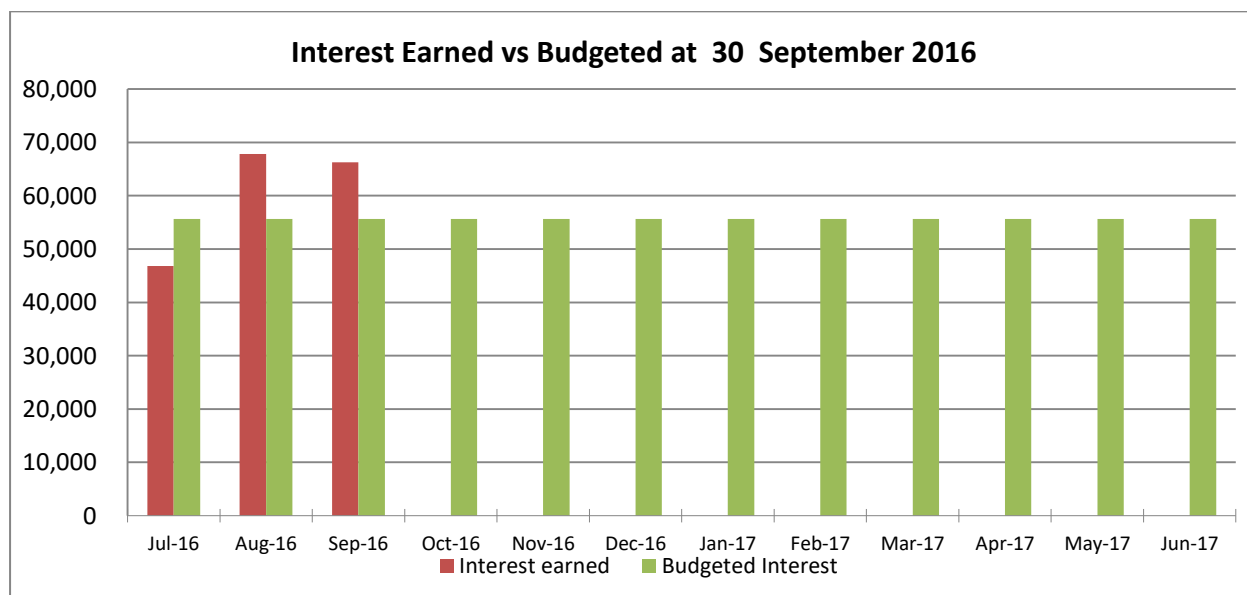
**Current Position:**

Council at the end of the September 2016 held a total of \$28,423,367 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with limited exposure to unrated institutions.

The unrated institutions are IMB and the Australian Military Bank; both have a reputable history in the financial institutions market. Investments in unrated institutions are grandfathered, are being reviewed upon maturity and reinvested in compliance with Council's current investment policy.

At the end of September 2016 Council had earned \$180,869.55 in interest including accrued interest to 30<sup>th</sup> September 2016. This result compares favourably with the current budget.

Council's investments at 30<sup>th</sup> September 2016 had an average interest rate of 2.84% per annum which is higher than the 3 and 6 months BBSW rates 1.74% and 1.965% respectively as at 30<sup>th</sup> of September 2016.



**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2016)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 30<sup>th</sup> September 2016 Walgett Shire Council's total available cash and invested funds totalled \$28,423,366.77 a decrease of \$394,652.18 from 31<sup>st</sup> August 2016. The decrease represents a draw down to finance net expenditures for the month of September 2016.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.

| Percentage invested in each institution as at 30th September 2016 |                                 |                               |                           |
|-------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                    | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| Commonwealth Bank                                                 | CBA                             | 17.32%                        | \$4,923,366.77            |
| Members Equity Bank                                               | ME                              | 1.76%                         | \$500,000.00              |
| Bank of Queensland                                                | BOQ                             | 19.35%                        | \$5,500,000.00            |
| National Australia Bank                                           | NAB                             | 15.83%                        | \$4,500,000.00            |
| Newcastle Permanent Building Society                              | NPBS                            | 5.28%                         | \$1,500,000.00            |
| Bankwest                                                          | BW                              | 5.28%                         | \$1,500,000.00            |
| Suncorp                                                           | SC                              | 3.52%                         | \$1,000,000.00            |
| Australian Military Bank                                          | AMB                             | 3.52%                         | \$1,000,000.00            |
| Westpac                                                           | W                               | 5.28%                         | \$1,500,000.00            |
| IMB                                                               | IMB                             | 5.28%                         | \$1,500,000.00            |
| AMP                                                               | AMP                             | 8.80%                         | \$2,500,000.00            |
| BAB                                                               | BAB                             | 3.52%                         | \$1,000,000.00            |
| ING                                                               | ING                             | 5.28%                         | \$1,500,000.00            |
|                                                                   |                                 | 100%                          | \$28,423,366.77           |

| Overall Portfolio Maturity as at 30th September 2016 |                              |                              |                               |                           |
|------------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><u>Maturity Periods</u></i>                       | <i><u>Policy Minimum</u></i> | <i><u>Policy Maximum</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount held</u></i> |
| Portfolio % < 1 year                                 | 40%                          | 100%                         | 82.41%                        | \$ 23,423,366.77          |
| Portfolio % > 1 year, < 3 years                      | 0%                           | 60%                          | 10.55%                        | \$ 3,000,000.00           |
| Portfolio % > 3 year, < 5 years                      | 0%                           | 40%                          | 7.04%                         | \$ 2,000,000.00           |
| Portfolio % > 5 years                                | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                      |                              |                              | 100%                          | \$ 28,423,366.77          |

M J Urquhart

Chief Financial Officer – Responsible Accounting Officer

**Cash and Investment Reports 30<sup>th</sup> September 2016**

**Recommendation:**

That the Investment report as at 30<sup>th</sup> September 2016 be received and noted.

**Moved:**

**Seconded:**

## 14.2.2 MONTHLY OUTSTANDING RATES REPORT – SEPTEMBER 2016

**REPORTING SECTION:** Finance Department  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%, however, in 2016 the unrecovered balance increased to 9.58%, a consequence of reduced debt recovery, due to vacancies in the rating area.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage. The purpose of this KPI is *"to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."*

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 30<sup>th</sup> September is 44.10%, compared to 45.69% for the same time last year, a reduction of 1.59%. Debt recovery will be ramped up in the coming months, with reminder letters being issued to those ratepayers with outstanding rates and charges.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 30 September 2016

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community

Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

| <b>Monthly Outstanding Rates Report – September 2016</b>                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the September 2016 outstanding rates report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 30 September 2016.

**Monthly Report - Outstanding Rates & Annual Charges as at 30 September 2016**

**Report on Rates and Annual Charges - 30 September 2016**

|                                                         | 0th October 2016      | 30th September 2016   | 30th September 2015   |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 840,348.33            | 840,348.33            | 774,770.07            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 840,348.33            | 840,348.33            | 774,770.07            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (including write off's)                      | 21,376.80             | 21,376.80             | 1,495.20              |
| Adjusted Levy                                           | 8,952,841.47          | 8,952,841.47          | 8,761,746.99          |
| Interest (including write off's)                        | 13,301.99             | 13,458.03             | 13,133.90             |
| Adjustments (including Write Off's)                     | 0.00                  | 0.00                  | (1.24)                |
| Sub Total                                               | 8,989,720.26          | 8,989,676.32          | 8,778,374.83          |
| <b>Total Arrears and Adjusted Levy</b>                  | 9,830,268.61          | 9,830,224.67          | 9,553,145.52          |
| Payments                                                | (4,090,047.32)        | (4,060,839.70)        | (4,077,135.59)        |
| Pensioner Concessions - Govt                            | (96,699.39)           | (96,699.39)           | (95,746.31)           |
| Pensioner Concessions - Council                         | (79,121.67)           | (79,121.67)           | (78,341.75)           |
| Discount                                                | (98,511.22)           | (98,304.72)           | (96,953.85)           |
| Special Rebate Council                                  | (13,880.73)           | 0.00                  | (16,785.30)           |
| Sub Total                                               | (4,380,200.35)        | (4,334,965.48)        | (4,364,962.80)        |
| <b>Total Remaining Levy</b>                             | <b>\$5,450,068.26</b> | <b>\$5,495,259.19</b> | <b>\$5,188,182.72</b> |
| Current                                                 | 4,673,742.43          | 4,706,887.00          | 4,503,157.71          |
| Arrears                                                 | 582,456.20            | 592,492.53            | 517,548.60            |
| Interest b/f from previous years                        | 65,636.02             | 67,573.92             | 73,371.46             |
| Current year interest                                   | 13,875.50             | 13,957.63             | 13,417.98             |
| Legals                                                  | 114,298.11            | 114,348.11            | 80,686.97             |
| <b>Total Remaining Levy</b>                             | <b>\$5,450,068.26</b> | <b>\$5,495,259.19</b> | <b>\$5,188,182.72</b> |
| Variance                                                | -\$0.00               | -\$0.00               | \$0.00                |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 44.56%                | 44.10%                | 43.69%                |
| Collected YTD % of Levy                                 | 43.50%                | 43.17%                | 46.43%                |

### 14.2.3 RATES & CHARGES WRITTEN OFF DURING THE YEAR 2015-2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

The report provides Council with information for a decision regarding the formal write off of rates and charges for 2015-2016.

**Background:**

Each year Council writes off rates and charges for a number of reasons, including pensioner rebates and donations. In accordance with Clause 131 of the Local Government (General) Regulations 2005, Council needs to resolve to write-off applicable rates and charges amounts which occurred during the 2015-2016 financial year.

**Current Position:**

The “Abandonments Register” as at the 30<sup>th</sup> June 2016 total \$193,923.65 and the write-offs consist of the following.

*Amounts of Rates and Charges Written Off During the Year [2015-2016]*

|                                                                                                                                           |                     |
|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Pensioner rates and charges abandoned under Section 583 of the Local Government Act 1993 *                                                | \$175,265.30        |
| Donations made under Section 356 of the Local Government Act 1993                                                                         | \$16,785.30         |
| Rates and charges abandoned in accordance with Division 5 – Sale of Land for Unpaid Rates and Charges of the Local Government Act 1993 ** | \$1,873.05          |
| <b>Total</b>                                                                                                                              | <b>\$193,923.65</b> |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council.

**Financial Implications:**

The write-offs totalling \$193,923.65 have been processed throughout the year to the rates sub-ledger and general ledger.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council is obliged to write-off rates and charges in accordance with Section 583 of the Local Government Act 1993 and in accordance with the provisions of Division 5 – Sale of Land for Unpaid Rates and Charges of the Local Government Act 1993 where insufficient amounts exist to extinguish the outstanding rates and charges.

|                                                                  |
|------------------------------------------------------------------|
| <b>Rates &amp; Charges Written Off During the Year 2015-2016</b> |
|------------------------------------------------------------------|

**Recommendation:**

That the Council write-offs \$193,926.65 as per Council's Abandonments Register as at 30<sup>th</sup> June 2016.

**Moved:**

**Seconded:**

## 14.2.4 IPART REVIEW OF THE LOCAL GOVERNMENT RATING SYSTEM

**REPORTING SECTION:** Finance Department  
**AUTHOR:** Kevin Dunshea (*Rates Clerk*)  
**FILE NUMBER:** 10/770

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### **Background:**

The NSW Government asked the Independent Pricing and Regulatory Tribunal (*IPART*) to review the local government rating system in NSW. The purpose of the review is to develop recommendations to improve the equity and efficiency of the rating system in order to enhance council's ability to implement sustainable fiscal policies over the long term. The review process involved consultation mechanisms including extending an invitation to all interested parties to provide written submissions addressing matters as contained within their draft report by the 14<sup>th</sup> October 2016. IPART held a public hearing in Dubbo on the 10<sup>th</sup> October 2016 which was attended by two members of staff from Walgett Shire Council. IPART has allowed an extension of time to the 28<sup>th</sup> October 2016 for late submissions on the proviso that a draft submission be submitted by the 14<sup>th</sup> October 2016. Council submitted a draft submission on the 13<sup>th</sup> October 2016 pending the elected Council's consideration. Council can withdraw the draft submission, endorse it unchanged, make amendments to it, or make a new submission by the 28<sup>th</sup> October 2016.

### **Definition Guide:**

UV (*Unimproved Value*) is the monetary amount assignment to land without any buildings or structures on it. {UV is currently used by the Valuer General [VG] for valuation of parcels of land for rating purposes}

CIV (*Capital Improved Value*) is the monetary amount assignment to land inclusive of buildings, structures and improvements on it.

EPSL (*Emergency Services Property Levy*) a proposed new system of collecting contributions from land owners via the local government rating mechanism to fund emergency services to replace contributions being obtained through the insurance industry.

KPI (*Key Performance Indicator*) a benchmark quantity or value used for comparison.

### **Draft Submission made to IPART on the 13<sup>th</sup> October 2016**

Walgett Shire Council has arguably a "unique" characteristic in that its geographical location encompasses one of the two (2) opal mining districts within NSW, with a concentration of periodically renewable opal mining claims and leases at Lightning Ridge and outlying areas. Some of these mining claims and leases are converted residential mining leases or Western Land Leases. Opal Mining and Western Land leases (*being either crown land or mineral or other rights over freehold land*) are administered by different state government departments and Council is dependent upon information flow from these entities for rating purposes and for future infrastructure development. Opal mining is estimated to represent approximately 37% of the total number of rateable parcels of land within the local government area but currently only contributes approximately 10% of the ordinary rating revenue.

Being a rural local government area with limited strata developments, Walgett Shire Council preference is for the retention of UV valuations issued by the Valuer General or for choice. Walgett Shire Council, whilst acknowledging issues related to the rating of low value land, supports the removal of minimums in favour of ad valorem and base amounts.

Walgett Shire Council welcomes the proposed mechanisms of increasing general income outside rate pegging provided that models can be devised that are not solely based on CIV growth.

Walgett Shire Council supports in principle the new rating categorisations, however, whilst outside the scope of the IPART Review, there appears to be some conflict with EPSL categorisations such as with vacant land being at category level whereas in the case of EPSL it is at sub-category level. Also with respect to the residential category, a Council can have situations of isolated dwellings in rural areas that do not meet rural residential or farmland definition criteria. This can occur when farmland is subdivided or existing registered lots are sold leaving a small residential holding of less than two (2) hectares or a holding where there is no activity of a farmland nature. It is felt that this maybe an opportunity to assess accommodation of such occurrences within applicable categorisation definitions.

Walgett Shire Council supports the removal of exemptions in general. In regards to an exemption being extending to private hospitals however, the exemption should be specific to not-for-profits as to do otherwise may inadvertently contribute to dividend growth to shareholders.

Walgett Shire Council does not support the proposed pensioner deferral scheme due to the possible ongoing administration obligation to retain deferral debt “on its books” which then may need to be included in statutory reports impacting the local government KPI in regards to outstanding rates and charges debt (*in NSW the KPI for rural councils is less than 10%*). As the detail of the operational model is unknown, it is possible that Council may also need to retain subsidy funds in reserves to offset the impact of accruing debt each year. Council prefers a 100% fully funded State scheme model that offsets and extinguishes pensioner concession rebates in each financial year. It is worth noting that in NSW, pensioner concessions apply to a range of pensioner types e.g. DSP, NS, etc., and not exclusively to aged pensioners (*i.e. senior card holders*) as appears to be the case in South Australia. Irrespective, a pensioner may live for a considerable period of time which may eventually result in Council having to write-off debt, which forms a cost to the community in the period in which the write-off occurs. Also in the case were a person is a pensioner for a specific time only, that debt (*it is assumed*) would need to remain “on the books” and may possibly prevent Council from using sale for land for unpaid rates provisions as appears to be the case in Western Australia and South Australia where the deferral debt remains “on the books” until a death or change of ownership trigger event. Whilst outside the scope of the IPART rating review, water and sewerage pensioner concession rebates and their impacts should also be considered as they are arguably unable to be seen in isolation from ordinary and special rates.

**Relevant Reference Documents/Policies:**

IPART Review of the Local Government Rating System – Local Government – Draft Report – August 2016

**Governance issues:**

Council needs to decide whether or not to make a formal submission to IPART.

**Environmental issues:**

There are no current or future environmental issues known associated with this matter.

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council

**Financial Implications:**

There are no immediate financial issues associated with this matter

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

This is the last opportunity for Council to influence the final recommendations of IPART to the NSW Government.

|                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>IPART Review of the Local Government Rating System</b>                                                                                                      |
| <p><b>Recommendation:</b></p> <p>That Council endorse the draft submission as its formal submission to IPART.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 14.2.5 COLLARENEBRI CRICKET PITCH

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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### **Summary:**

This report provides Council with information regarding the decision to remove the cricket pitch at the Collarenebri sporting oval. The matter was raised by Clr Smith at the September 2016 Ordinary meeting of Council.

### **Background:**

In March 2014 the Director Corporate Services reported the Collarenebri Cricket Club was successful in obtaining a Commonwealth Bank grant to construct a new cricket pitch at the oval. No formal Council approval was given with work undertaken by cricket club members. A Council representative informed the Director, the pitch was constructed on top of two previous pitches which should have been demolished first. The Director commented, construction had resulted in the surrounding playing surface being sloped up to the pitch so that it didn't protrude above ground level. Safety issues were raised at the time and a layer of sand was placed over the pitch to protect football players from injury.

The oval was used by football players for the next two (2) seasons without injury, however, in 2016 the pitch had risen to such an extent, that it was impossible to slope the surrounding surface in order to retain the sand overlay at a thickness that would protect football players from serious injury. (See pictures below).

In May 2016 rugby league players raised the issue of player safety as the sand overlay was insufficient to protect players from injury. In response to the claims the Chief Financial Officer requested Council's Workplace Health & Safety Officer (WH&SO) conduct a risk assessment of the ground. The WH&SO report indicated concern for player welfare, recommending Council "consider removing both the top pitch and the pitch below completely, backfill with good soil, soil and sand mix as a top soil".

### **Current Position:**

On the 18<sup>th</sup> May 2016 the Chief Financial Officer asked the General Manager, for approval to remove the cricket pitch situated at the Collarenebri Sporting Oval. The General Manager subsequently approved the request, asking what cricket had been played on the oval recently, as Council may need to replace the pitch before next summer. Information to hand at the time, revealed cricket had not been played on the ground for a number of years. The following week Council staff removed the pitch and backfilled with a sand and soil mixture.

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Users of the Collarenebri Sports Oval

**Financial Implications:**

Should the Collarenebri Cricket Club become active again, Council may need to revisit the matter and investigate construction of a turf pitch that allows football to be played on the ground, without fear of serious injury from a concrete pitch.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The cricket pitch in its raised state presented a risk to players and removal was the only solution to avoid possible litigation because of player injury, as a result of Councils negligence.

**Collarenebri Cricket Pitch**

**Recommendation:**

That Council receive and note the Collarenebri Cricket Pitch Report.

**Moved:**

**Seconded:**

**Attachments:**

Photos



## **14.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

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### **1. Installation of Air Conditioning Administration Centre**

In March 16 Council issued a purchase order to the successful tenderer LRE of Lightning Ridge for the installation of air-conditioning to the Administration Centre and Council Chamber. All necessary plant & equipment has been installed and is now waiting connection to the upgraded power board. Completion date 31<sup>st</sup> October 2016.

### **2. Spider Brown Oval Facilities**

Report from Town Planner and development of a “Master Plan” report.

### **3. Lightning Ridge Bore Baths**

Council will issue a scope of works for drainage works and quotations will be called after the Engineer inspects the site. The structural issues of the amenities building can then be assessed.

### **4. Walgett Shire Council – Disability Inclusion Action Plan (DIAP)**

Council is required under the Disability Inclusion Act 2014 to undertake disability inclusion action planning by the 1<sup>st</sup> July 2017. In developing a DIAP, Council must give consideration to:

- Developing a positive community attitudes and behaviours
- Creating liveable communities
- Supporting access to meaningful employment
- Improving access to services through better systems and processes

An overarching planning Committee will be formed in the coming weeks with sub-committees in Walgett, Lightning Ridge and Collarenebri. The committee’s will consist of people with disabilities, disability organisations, families, agencies and Council representatives. Extensive community consultation is scheduled for November 16, along with a community survey. A draft report is scheduled for the December 2016 ordinary meeting.

The five (5) year DIAP actions/recommendations are then incorporated into the next Delivery Program and Operational plan. Some examples of actions may include:

- Promotion of disability inclusion (DA’s, hall management and events).
- Provision of mobility maps.
- Council HR policies reflect employment of people with disabilities.
- Review EEO Management Plan.
- Update Council website to ensure compliance.
- Review Council properties for disability access eg: footpaths, libraries and offices.

### **5. Emergency Services Property Levy (ESPL)**

The emergency services agencies such as RFS, SES and Fire and rescue NSW are currently funded by the “Emergency Services Levy” on insurance premiums and contributions from State and Local Governments.

In 2015 the NSW Government announced it would abolish the insurance based levy and replace the revenue it generates with and “Emergency Services Property Levy” (ESPL)

effective the 1<sup>st</sup> July 2017. NSW Councils will now collect the ESPL and forward to the State Government.

The levy will consist of a fixed amount plus an ad valorem amount based upon land value. The implementation process includes:

- Initial classification of all properties by 31<sup>st</sup> December 2016 for NSW Government.
- Community consultation program (news articles, newsletters, webpage and part of the Community Strategic Plan consultation process).
- By 30<sup>th</sup> April 17 Council advises all land owners (or lessees) of their classification.
- ESPL levied by Council on first notice issued after 1<sup>st</sup> July 2017.
- Council claims reasonable start-up costs, as certified by Council auditor.
- Operational costs to be collected during first year of operation and used to determine on-going formulae for subsequent year's reimbursement.

This is a big project for Council given the small number of staff in the rating section. During the classification phase of the implementation process, finance staff duties have been rearranged to allow rating staff additional time to carry out the classification of all properties.

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From Chief Financial Officer</b> |
|-----------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                               |
|---------------------------------------------------------------------------------------------------------------|
| <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:</p> |
|---------------------------------------------------------------------------------------------------------------|

- |                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. Installation of Air conditioning Administration Centre.</li><li>2. Spider Brown Oval Facilities</li><li>3. Lightning Ridge Bore Baths</li><li>4. Walgett Shire Council – Disability Inclusion Action Plan (DIAP)</li><li>5. Emergency Services Property Levy (ESPL)</li></ol> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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|----------------------|
| <p><b>Moved:</b></p> |
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|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
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## 14.3 DIRECTOR ENVIRONMENTAL SERVICES

### 14.3.1 WALGETT SHIRE WASTE MANAGEMENT STRATEGY – PRELIMINARY AUDIT

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director of Environmental Services  
**FILE NUMBER:** 09/1132

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**Summary:**

Council's Environmental Services department is developing a shire-wide Waste Management Strategy to make the most efficient use of existing infrastructure, and comply with legislative requirements.

The initial stage of the process required investigation of current facilities. To this end Council applied to the NSW Environment Protection Authority (EPA) for a free assessment of our waste and recycling infrastructure. A consultant was appointed by the EPA who inspected the respective sites.

A summary report has been provided which will be utilised in future decision making and grant applications (see attachment A).

**Scope:**

Investigations were conducted at:

- Lightning Ridge,
- Walgett,
- Collarenebri,
- Burren Junction, and
- Rowena landfill sites.

Carinda landfill was inaccessible due to road conditions.

**Relevant Reference Documents:**

- Environmental Planning & Assessment Act 1979.
- Environmental Planning & Assessment Regulation 2000.
- State Environmental Planning Policy (Infrastructure) 2007.
- Walgett Local Environmental Plan 2013.
- Walgett Landfill License (including variations).
- Environmental Guidelines: Solid Waste Landfills.
- Walgett Landfill Management Plan.

**Stakeholders:**

Walgett Shire Council, the public, and NSW Environment Protection Agency.

**Financial Implications:**

Significant penalties may be imposed by the NSW Environment Protection Authority for non-compliance with legislation.

|                                                                    |
|--------------------------------------------------------------------|
| <b>Walgett Shire Waste Management Strategy – Preliminary Audit</b> |
|--------------------------------------------------------------------|

**Recommendation:**

That Walgett Shire Council resolve to note the Audit of Waste Management Facilities undertaken by GHD dated 15 September 2016.

**Moved:**

**Seconded:**

**Attachments:**

A - Audit of Waste Management Facilities undertaken by GHD dated 15 September 2016.

*Please refer to attachment document.*

## 14.3.2 ADOPTION OF WALGETT DEVELOPMENT CONTROL PLAN 2016

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Town Planner, Matt Clarkson  
**FILE NUMBER:** 11/380

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### Summary:

Recently Walgett Shire Council publicly exhibited the draft Walgett Shire Development Control Plan 2016. This report recommends that Council resolve to adopt the publicly exhibited plan.

### Background:

At a meeting held on 23 August 2016 Walgett Shire Council considered the draft Walgett Shire Development Control Plan 2016 (DCP) document that had been prepared by Council staff. Council resolved to undertake public consultation will be undertaken for a minimum of 28 days via:

- Advertising in Council's newspaper column within the Walgett Spectator.
- Notification letters to Council's precinct committees and community working parties.
- Making digital (PDF) copies of the document available via Council's web site.
- Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge.

### Current Position:

Clause 18 of the Environmental Planning and Assessment Regulation 2000 requires that the draft DCP be exhibited for a minimum of 28 days.

Walgett Shire Council publicly exhibited the Draft Walgett Development Control Plan 2016 (DCP) from Friday 26 August 2016 to Friday 7 October 2016 via:

- Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.
- Notification letters to Council's precinct committees and community working parties.
- Making digital (PDF) copies of the document available via Council's web site.
- Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge.

The only correspondence received in relation to the draft DCP was from the Department of Planning and Environment, who noted that it was consistent with:

- The Walgett Local Environmental Plan 2013, and
- State Environmental Planning Policies.

Clause 21 of the Environmental Planning and Assessment Regulation delineates the last stages of the process for Council to approve the DCP, as follows:

**21 Approval of development control plans**

(cf clause 20 of EP&A Regulation 1994)

- (1) After considering any submissions about the draft development control plan that have been duly made, the council:
  - (a) may approve the plan in the form in which it was publicly exhibited, or
  - (b) may approve the plan with such alterations as the council thinks fit, or
  - (c) may decide not to proceed with the plan.
- (2) The council must give public notice of its decision in a local newspaper within 28 days after the decision is made.
- (3) Notice of a decision not to proceed with a development control plan must include the council's reasons for the decision.
- (4) A development control plan comes into effect on the date that public notice of its approval is given in a local newspaper, or on a later date specified in the notice.

**Relevant Reference Documents/Policies:**

DCP preparation is regulated by:

- Environmental Planning & Assessment Act 1979.
- Environmental Planning & Assessment Regulation 2000.

Other relevant documents include:

- Planning Circular PS 06-012, New Transitional Arrangements for Development Control Plans, issued 5 May 2006 by Department of Planning.
- Walgett Local Environmental Plan 2013 (gazetted 5-7-2013).
- Walgett Shire Development Control Plan 2015 (adopted 25-8-2015).
- Business papers and minutes for the 23 August 2016 meeting of Council.

**Governance issues:**

Council's charter: - Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- To exercise community leadership
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- To have regard to the long term and cumulative effects of its decisions
- To engage in long-term strategic planning on behalf of the local community
- To exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Voting: - Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

**Environmental issues:**

A DCP is important document which establishes Council's requirements for minimum development standards within the Shire.

**Stakeholders:**

The public, developers and Walgett Shire Council.

**Financial Implications:**

None

**Alternative Solutions/Options:**

Do nothing: - This has not been recommended as the DCP would not reflect Council's current minimum development standards.

**Conclusion:**

The Draft Walgett Shire Development Control Plan 2016 has been publicly exhibited prior to adoption in accordance with relevant legislative requirements. It reflects the minimum development standards generally required in Walgett Shire.

| <b>Adoption of Draft Walgett Shire Development Control Plan 2016</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. Adopt the Walgett Shire Development Control Plan 2016.</li><li>2. Request that the General Manager:<ol style="list-style-type: none"><li>(a) Give public notice of Walgett Shire Council's decision to adopt the Walgett Shire Development Control Plan 2016 via advertisements within the Walgett Spectator and Lightning Ridge News.</li><li>(b) Make the Walgett Shire Development Control Plan 2016 publicly available via Council's web site.</li></ol></li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### 14.3.3 COUNCIL'S NOMINEES FOR THE WESTERN REGION JOINT REGIONAL PLANNING PANEL

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald – Director Environmental Services  
**FILE NUMBER:** 10/763

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**Summary:**

Walgett Shire Council last nominated delegates to participate in the Western Region Joint Regional Planning Panel at a Council meeting held on 24 April 2012. It is recommended that Council review its nominees.

**Background:**

At a meeting held on 24 April 2012, Walgett Shire Council considered a report on the establishment of Joint Regional Planning Panels and resolved to:

4/2012/21 Council Nominees for the Western Region JRPP Resolution:

1. Maintain the following Councillor's as its nominees for the Western Region JRPP Planning Panel.

- (a) David Lane (Member)
- (b) Ian Woodcock (Member)
- (c) Bill Murray (Alternate Member)

A Joint Regional Planning (JRPP) is an independent body comprising three State appointed and two Council appointed members which determine development applications for a range of regionally significant developments in New South Wales. Currently regionally significant development is defined by schedule 4A of the Environmental Planning & Assessment Act 1979 and includes:

- Development with a capital investment value (CIV) over \$20 million,
- Development with a CIV over \$5 million which is:
  - council related,
  - lodged by or on behalf of the Crown (State of NSW),
  - private infrastructure and community facilities, or
  - eco-tourist facilities,
- Extractive industries, waste facilities and marinas that are designated development,
- Certain coastal subdivisions,
- Development with a CIV between \$10 million and \$20 million which are referred to the regional panel by the applicant after 120 days,
- Modifications to regional development under Section 96 (2) of the Environmental Planning and Assessment Act 1979 (the Act), and
- Crown development applications (with a CIV under \$5 million) referred to the regional panel by the applicant or local council after 70 days from lodgement as undetermined, including where recommended conditions are in dispute.

Developments which meet State Significant Development criteria are not determined by regional panels.

**Current position:**

Walgett Shire Council has not reviewed its JRPP nominations since 24th April 2012.

Since the implementation of the JRPP process only one Walgett Shire Development Application has been referred to the Western Region JRPP for determination, which was Development Application 2011/017 for the demolition and rebuilding of the Walgett Police

station. Because the application was for a Crown development, the JRPP could not impose conditions of consent unless the applicant or the Minister for Planning agrees (see section 89 of the Environmental Planning & Assessment Act 1979).

Of the two Council appointed members, one member must have expertise in one or more of the following fields: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism. In the above context it would be appropriate for Council to review its nominations for members of the Western Region JRPP.

**Relevant Reference Documents:**

- Environmental Planning & Assessment Act 1979.
- Planning Circular PS09-016 titled “Establishment of Joint Regional Planning Panels”, published by the Department of Planning on 2 July 2009.
- Joint Regional Planning Panels Code of Conduct, April 2010, available from <http://jrpp.nsw.gov.au/>
- Joint Regional Planning Panels Operational Procedures, April 2010, available from <http://jrpp.nsw.gov.au/>
- Business paper for the 23 June 2009 meeting of Walgett Shire Council.
- Minutes for the 23 June 2009 and 24 April 2012 meetings of Walgett Shire Council.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council’s charter, which includes:

- To exercise community leadership
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- To have regard to the long term and cumulative effects of its decisions
- To engage in long-term strategic planning on behalf of the local community
- To exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

No significant environmental issues arise.

**Stakeholders:**

Public, applicants, Council and Department of Planning.

**Financial implications:**

Nil

**Alternative solutions/options:**

Council can nominate some, or all, new members for the Western Region Joint Regional Planning Panel.

**Council's Nominees for the Western Region Joint Regional Planning Panel**

**Recommendation:**

1. Note the letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning.
2. Note the letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel.
3. Select new nominees for the Western Region Joint Regional Planning panel in line with published guidelines.

**Moved:**

**Seconded:**

**Attachments**

A - Letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning.

B- Letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel.

Attachment A - Letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning.



**Rob Stokes**  
Minister for Planning

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
admin@walgett.nsw.gov.au

16/05929

Dear Mr Ramsland,

**Joint Regional Planning Panel appointments**

I am pleased to advise of the appointments of State members and alternates to the Western Joint Regional Planning Panels for a period of three years, ending 30 June 2019.

I have appointed Gordon Kirkby, Ruth Fagan and Mark Grayson as State members to the Western Joint Regional Planning Panel (planning panel). Local Government NSW has endorsed the appointment of Gordon Kirkby as the Chair of the planning panel. A table outlining all State members and alternates of the planning panel is attached as Annexure A.

The appointment of Council nominated members to planning panels and the remuneration of those members remains a matter for Council to determine. However, you are reminded that, consistent with the Department of Premier and Cabinet *Guidelines for NSW Board and Committee Members: Appointment and Remuneration*, payments should not be made to council staff or Public Sector employees.

The *NSW Government Boards and Committees Guidelines* require that all members complete an annual Pecuniary Interests Declaration and Undertaking.

The Planning Panels Secretariat manages this process for State appointed panel members. Councillors and council staff members who are required to complete these same annual declarations under the *Local Government Act 1993* need not complete additional declarations for their role on the planning panel. However Council should ensure that the required declarations are obtained for all Council nominated panel members who are not subject to these requirements, such as community members.

In recognition of the importance of maintaining the reputation and integrity of the planning panels it would be appreciated if Council could provide written acknowledgement from its members that they will comply with the requirements of the *Joint Regional Planning Panels Code of Conduct*, as is currently required of the State appointed members.

I would like to take this opportunity to thank you for your Council's ongoing co-operation with, and support for the planning panels.

Should you have any enquiries about this matter, please contact Mr Stuart Withington, Manager, Planning Panels Secretariat at the Department of Planning and Environment, on (02) 9228 2061.

Yours sincerely



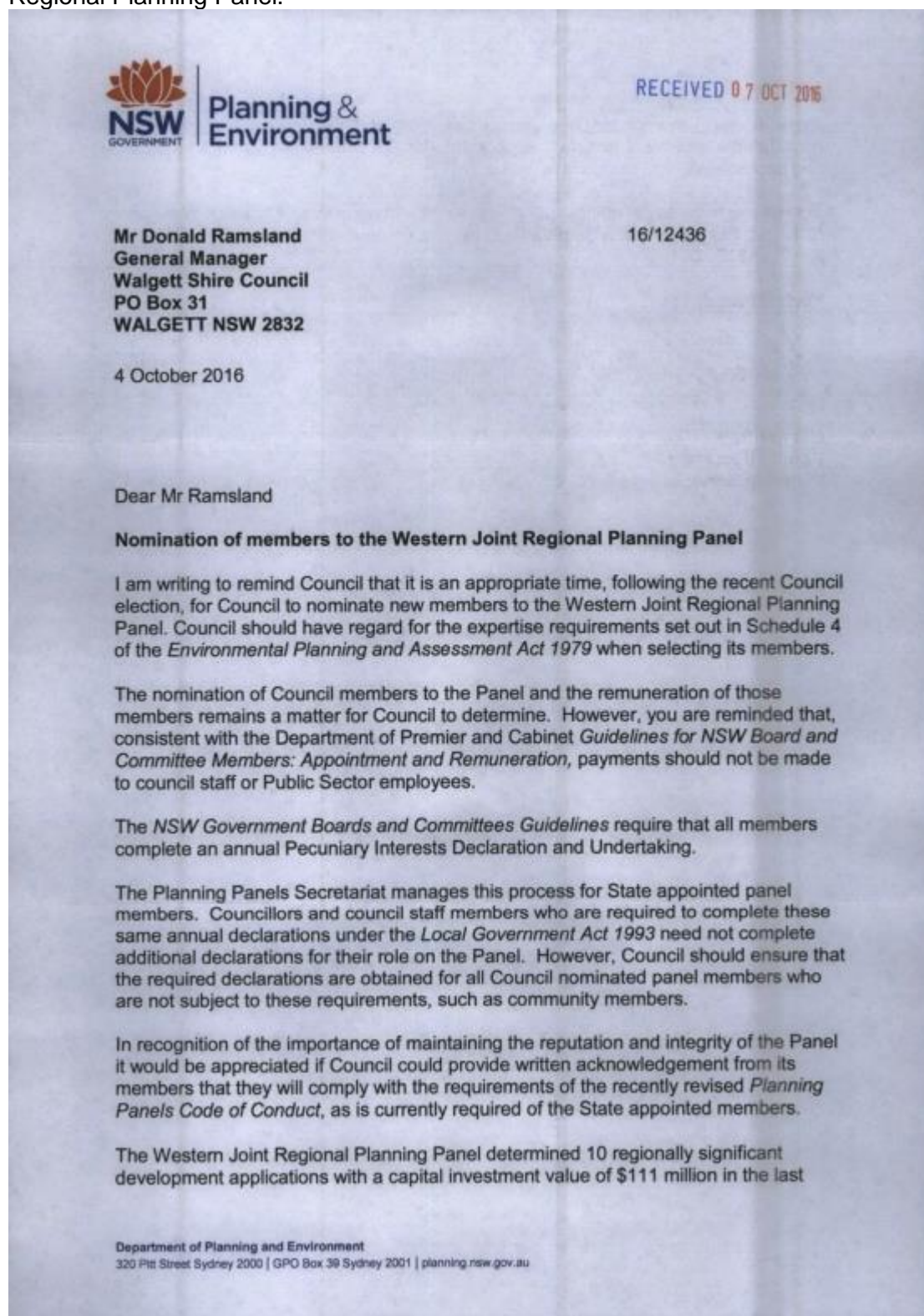
**Rob Stokes**  
**Minister for Planning**

**Annexure A**

**Membership of Western Joint Regional Planning Panel**

| Chair         | Members                    | Pool of Alternates                                                                                                                                                                  |
|---------------|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Gordon Kirkby | Ruth Fagan<br>Mark Grayson | Peter Brennan<br>Clare Brown<br>Susan Budd<br>Louise Camenzuli<br>Lindsay Fletcher<br>Abigail Goldberg<br>Dr John Griffin<br>Dr Andrew Kelly<br>Stuart McDonald<br>Julie Savet Ward |

B- Letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel.

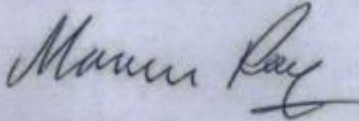


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financial year. The important role Council's planning staff play in providing quality, well-considered assessment reports to support the Panel's determination role is recognised and appreciated.

Should you have any enquiries about this matter, please contact Mr Stuart Withington, Manager, Planning Panels Secretariat at the Department of Planning and Environment, on (02) 8217 2061.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Marcus Ray', with a stylized flourish at the end.

**Marcus Ray  
Deputy Secretary  
Planning Services**

### 14.3.4 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Ray Christison, Heritage Advisor  
**FILE NUMBER:** 16/75

**Summary:**

Recently a letter was sent to the owners/managers of local heritage items inviting applications for a grant from Council's Local Heritage Fund. It is recommended that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

**Background:**

In a letter dated 28 July 2015 Walgett Shire Council wrote to 57 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (e.g. State Government, Council).

The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2016-2017 to assist with conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council's contribution.

**Current position:**

Six applications for grants were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                             | Address                                           | Proposed works                                      | Cost of Works      | Requested          | Recommended Grant  |
|---------------------------------------|---------------------------------------------------|-----------------------------------------------------|--------------------|--------------------|--------------------|
| Ivana Prasad                          | Astronomers' Monument, Lightning Ridge            | Repair works & install windows to protect interiors | \$5,862.00         | \$2,887.00         | \$2,000.00         |
| Glen Whitely (Collarenebri Mens Shed) | Old Bakery, Collarenebri                          | Secure the site and building                        | \$15,000.00        | \$4,800.00         | \$4,000.00         |
| BEST Employment                       | Old Post Office, Walgett                          | Repair entrance roof & ceilings                     | \$14,701.13        | \$5,000.00         | \$4,000.00         |
| Anglican Parish of Coonamble          | St John the Evangelist Church, Colin St., Carinda | Repair roof & paint exterior                        | \$6,000.00         | \$4,000.00         | \$2,000.00         |
| Anglican Parish of Walgett            | St Peters Anglican Church, 21 Pitt St, Walgett    | Install air-conditioning & upgrade switchboard      | \$9,945.00         | \$4,975.00         | \$3,000.00         |
| Anglican Parish of Lightning Ridge    | St Petrus in the Pines, Cumborah                  | Repair fascias & install guttering                  | \$9,770.00         | \$5,000.00         | \$3,000.00         |
| <b>TOTAL</b>                          |                                                   |                                                     | <b>\$61,278.13</b> | <b>\$26,662.00</b> | <b>\$18,000.00</b> |

Under a "Local Heritage Places Development Grant", the NSW Office of Environment & Heritage (now known as NSW Department of Planning & Environment [DoPE]) will reimburse Council one third (33%) of the grants that it distributes, up to a maximum of \$3,500. Council must submit a claim at the end of the financial year to obtain the DoPE funding. A key requirement of the funding agreement is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

**Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008.  
Heritage schedule in the Walgett Local Environmental Plan 2013.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners and Walgett Shire.

**Financial implications:**

Council has established a \$18,000 budget for 2015-2016 expenditure associated with the operation of the local heritage fund. A grant of up to \$3,500 will be available from DoPE if Council complies with the terms of the grant offer. An unallocated amount of \$10,602 will remain available if Council proceeds with the distribution recommended for the Walgett Shire Council Local Heritage Fund Grant.

**Alternative solutions/options:**

Decline to offer grants: - Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts: - Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that: There is a limited amount of funding available to Council from DoPE. The amounts have been recommended by Council's Heritage Advisor with regard for the heritage merits of the respective applications.

**Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Walgett Shire Local Heritage Fund Grants**

**Recommendation:**

Disperse \$18,000 from the Walgett Shire Council Local Heritage Fund 2016-2017 in the following manner:

1. \$2,000 to Ivana Prasad to undertake conservation works on the Astronomers' Monument, Lightning Ridge.
2. \$4,000 to Glen Whitely to secure the site and building of the Old Bakery at Collarenebri.
3. \$4,000 to BEST Employment to repair the entrance roof & ceilings in the Old Post Office, Walgett.
4. \$2,000 to Anglican Parish of Coonamble to repair the roof & repaint interior of the St John the Evangelist Church at Carinda (Stage 2).
5. \$3,000 to Anglican Parish of Walgett to install air-conditioning & upgrade the switchboard of St Peters Anglican Church, Walgett.
6. \$3,000 to Anglican Parish of Lightning Ridge to repair fascias and install guttering at St Peters in the Pines Church at Cumborah upon completion of proposed works and receipt of paid invoices for same.

**Moved:**

**Seconded:**

**Attachments**

Nil

### **I14.3.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### **1. Lightning Ridge BMX Bike Track Clean Up**

On October 6<sup>th</sup> and 7<sup>th</sup> the burnt out humpy located at the Lightning Ridge BMX Bike Track Reserve was cleaned up by Newbold Bulk Haulage and a site inspection carried out by a hygienist (report attached below). Council was granted \$19,800 as part of the Crown Reserves Management Fund Program in order to clean up the burnt out humpy and asbestos at the site and make this portion of the site clean and safe for public use. The site was inspected by Council staff on Tuesday and photos of the results were taken for Council records.

| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b>                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Clearance Report by EnviroScience - 40-42 Pandora Street, Lightning Ridge BMX Bike Track. *Please refer to attachment document.*

## 14.4 ACTING DIRECTOR ENGINEERING/TECHNICALSERVICES

### 14.4.1 MONTHLY REPROT SERVICE PROGRESS REPORT – SEPTEMBER 2016

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Prafulla KC – Acting Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30 September 2016.

**Background:**

A budget of \$23.68 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2016/2017.

**Current Position:**

The status of work progress is as follows;

| In Progress                     | Comments                   |
|---------------------------------|----------------------------|
| RR426 Ridge Road                | Delayed due to Wet Weather |
| Culvert Replacement – SH29 West | Ongoing                    |
| Bill O'Brien Way – Heavy Patch  | Ongoing                    |
| Wee Waa Street                  | Delayed due to Wet Weather |
| Angeldool Road Re-sheeting      | Delayed due to Wet Weather |
| Collarenebri Streets - Repair   | Delayed due to Wet Weather |
| Sherman's Way                   | Delayed due to Wet Weather |

**Relevant Reference Documents/Policies:**

2016/17 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 30 September 2016, \$2,776,093 has been spent from a total amount of \$23,679,061 allocated for the 2016/2017 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for September 2016.

**Moved:**

**Seconded:**

**Attachment:**

2016/2017 Budget vs Expenditure spread sheet up the 30 September 2016.

| <b>Ledger Item</b>                     | <b>Actual, Committed and<br/>On Cost up to 30<br/>September 2016</b> | <b>Budget</b>          |
|----------------------------------------|----------------------------------------------------------------------|------------------------|
| Engineering Administration             | \$70,343.00                                                          | \$620,144.00           |
| Depot Operation                        | \$19,415.00                                                          | \$47,799.00            |
| Emergency Services (RFS*SES)           | \$79,217.00                                                          | \$295,780.00           |
| Emergency Services                     | \$379.00                                                             | \$25,085.00            |
| Fleet Operations & Workshop            | \$429,754.00                                                         | \$3,650,722.00         |
| Regional Road Flood Damage             | \$0.00                                                               | \$0.00                 |
| Urban Road Operation                   | \$0.00                                                               | \$318,404.00           |
| Local Roads Operations                 | \$52,534.00                                                          | \$682,196.00           |
| Local Roads Maintenance                | \$261,798.00                                                         | \$1,516,043.00         |
| Regional Roads Operations              | \$29,797.00                                                          | \$720,853.00           |
| Regional Roads Maintenance             | \$168,561.00                                                         | \$1,348,051.00         |
| RMCC                                   | \$632,634.00                                                         | \$2,931,172.00         |
| Private Works                          | \$3,367.00                                                           | \$30,000.00            |
| Walgett Depot Renewal and Improvements | \$0.00                                                               | \$0.00                 |
| Fleet Renewal and Improvements         | \$103,386.00                                                         | \$1,886,683.00         |
| Local Roads Renewal                    | \$361,681.00                                                         | \$8,100,563.00         |
| Regional Road Renewal                  | \$0.00                                                               | \$250,471.00           |
| Regional Road Improvement              | \$563,497.00                                                         | \$1,255,095.00         |
| <b>Total</b>                           | <b>\$2,776,093.00</b>                                                | <b>\$23,679,061.00</b> |

## 15.4.2 MONTHLY RMCC WORKS REPORT - SEPTEMBER 2016

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Prafulla KC – Acting Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 30 September 2016.

**Background:**

The RMS has approved a contract of \$ 4,775,000 for 2016/2017 financial year which are made up of \$980,000 and \$3,795,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing. Culvert replacement works SH29 west ongoing.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30 September 2016, \$399,558 from Ordered Works and \$233,076 for Routine Services for 2016/2017 budget has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

|                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Acting Director Engineering/Technical Services – September 2016</b>                                                          |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for September 2016.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Table 1 – 2016/2017 RMCC Ordered Works

| SN | Description                                | Physical status |
|----|--------------------------------------------|-----------------|
| 1  | Resealing                                  | Not Commenced   |
| 2  | Heavy Patching                             | Not Commenced   |
| 3  | Routine Services                           | On Going        |
| 4  | Lightning Ridge Rehabilitation Final Seal  | Not Commenced   |
| 5  | SH12 Warrambool Widening Phase 3           | Not Commenced   |
| 6  | BJ Railway Crossing Approach Work          | Not Commenced   |
| 7  | Namoi Bridge Approach Shoulder Widening    | Completed       |
| 8  | Walgett Town Street Shoulder Widening HW18 | Completed       |
| 9  | SH12 & HW18 Intersection Shoulder Widening | Completed       |
| 10 | Culverts Replacement SH18, SH29            | Ongoing         |

### 15.4.3 MONTHLY MAINTENANCE GRADING – SEPTEMBER 2016

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Prafulla KC – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2016/2017 Maintenance Road Works Programme on Shire Roads for the period ending 30 September 2016.

**Background:**

Council has allocated amounts of \$962,488 and \$290,000 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

To optimize use of available moisture after the recent rainfall events, as many roads as possible are being graded.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2016/2017 Shire Roads Maintenance Grading Works schedule

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

**Financial Implications:**

As at 30 September 2016, \$209,843.88 has been spent from a total amount of \$1,252,488 provided in the 2016/2017 budget and operational plan.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

**Monthly Maintenance Grading Report from Director Technical/Engineering Services**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for September 2016.

**Moved:**

**Seconded:**

**Attachments:**

Maintenance works progress summary Zone 1 – Zone 5

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>             | <b>Planned Expenditure</b> | <b>Actual Expenditure up to 30 September 2016</b> |
|------------------------------|----------------------------|---------------------------------------------------|
| <b>Zone 1</b>                |                            |                                                   |
| Bowra Road SR34              | \$ 3,600.00                | \$675                                             |
| Wanourie Road SR38           | \$ 3,600.00                |                                                   |
| Green and Branders Road SR41 | \$ 7,006.00                | \$1,282.50                                        |
| Regans Road SR58             | \$ 4,278.00                | \$607.50                                          |
| Marra Creek Road SR60        | \$ 7,000.00                |                                                   |
| Lochlomond Road SR74         | \$ 3,600.00                |                                                   |
| Maroubra Road SR76           | \$ 3,600.00                | \$877.50                                          |
| Nedgara Road SR77            | \$ 4,600.00                |                                                   |
| Mac Masman Road SR81         | \$ 3,600.00                | \$1,755                                           |
| Binghi Road SR113            | \$ 9,000.00                |                                                   |
| Aberfoyle Road SR115         | \$ 10,000.00               |                                                   |
| Gungalman Road SR31          | \$ 16,000.00               |                                                   |
| Gilwarny Road SR32           | \$ 3,600.00                | \$1,620                                           |
| Teranyan Road SR33           | \$ 6,500.00                | \$3,344.07                                        |
| Bogewong Road SR114          | \$ 30,194.00               | \$18,098                                          |
| Billybingbone Road RR7516    | \$ 6,500.00                | \$1,501.10                                        |
| Ginghet Road SR40            | \$ 17,500.00               | \$1,170                                           |
| Bushs Road SR43              | \$ 3,600.00                |                                                   |
| Miralwyn Road SR73           | \$ 11,098.00               |                                                   |
| Brewon Road SR112            | \$ 30,000.00               | \$12,667.80                                       |
| Merri Merri Road RR202       | \$ 5,500.00                | \$2,456.66                                        |
| <b>Sub total Zone 1</b>      | <b>\$ 190,376.00</b>       | <b>\$ 46,054.63</b>                               |

| <b>Road Name</b>         | <b>Planned Expenditure</b> | <b>Actual Expenditure up to 30 September 2016</b> |
|--------------------------|----------------------------|---------------------------------------------------|
| <b>Zone 2</b>            |                            |                                                   |
| Boorooma Creek Road SR48 | \$ 11,842.00               |                                                   |
| Wimbledon Road SR64      | \$ 3,600.00                |                                                   |
| Tungra Road SR85         | \$ 7,874.00                |                                                   |
| Strathmore Road SR92     | \$ 11,904.00               |                                                   |
| Narran Lake Road SR111   | \$ 15,000.00               |                                                   |
| Lone Pine Road SR70      | \$ 3,600.00                | \$3,330                                           |
| Kurrajong Road SR110     | \$ 17,236.00               |                                                   |
| Wilby Wilby Road SR101   | \$ 17,794.00               |                                                   |
| Cumborah Town Roads      | \$ -                       |                                                   |
| <b>Sub total Zone 2</b>  | <b>\$ 88,850.00</b>        | <b>\$ 3,330.00</b>                                |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

| Road Name                            | Planned Expenditure  | Actual Expenditure up to 30 September 2016 |
|--------------------------------------|----------------------|--------------------------------------------|
| <b>Zone 3</b>                        |                      |                                            |
| Springs Road SR19                    | \$ 4,278.00          |                                            |
| Bonanza Road SR46                    | \$ 10,478.00         | \$1,820                                    |
| Schmalkuche Road SR47                | \$ 8,928.00          |                                            |
| Millencowbah Road SR51               | \$ 17,174.00         | \$10,660                                   |
| Willis Road SR52                     | \$ 11,478.00         |                                            |
| Koomalah Road SR53                   | \$ 17,608.00         | \$5,490                                    |
| Burranbaa Road SR55                  | \$ 11,222.00         | \$1,795.72                                 |
| Cambo Road SR61                      | \$ 13,082.00         | \$4,570                                    |
| Woolaroo Road SR69                   | \$ 5,063.00          |                                            |
| Kia-Ora Road SR86                    | \$ 5,770.00          |                                            |
| Fabians Road SR88                    | \$ 15,376.00         |                                            |
| Three Mile Road SR91                 | \$ 9,152.00          | \$582.80                                   |
| Banarway Road SR95                   | \$ 4,720.00          |                                            |
| Purtle Road SR126                    | \$ 23,780.00         |                                            |
| Boora Road SR127                     | \$ 39,556.00         |                                            |
| Bore Head Road SR45                  | \$ 4,278.00          | \$890                                      |
| Lorne Road SR98                      | \$ 4,278.00          | \$2,050                                    |
| Angledool Road SR102                 | \$ 30,566.00         | \$5,030                                    |
| Ridge/Sherman/Bill O'Brien Way RR426 | \$ 68,275.00         | \$3,855.55                                 |
| Gundabloui Road RR457                | \$ 38,600.00         | \$5,359.47                                 |
| <b>Sub total Zone 3</b>              | <b>\$ 343,662.00</b> | <b>\$ 42,103.90</b>                        |

| Road Name                      | Planned Expenditure  | Actual Expenditure up to 30 September 2016 |
|--------------------------------|----------------------|--------------------------------------------|
| <b>Zone 4</b>                  |                      |                                            |
| Franxton Road SR1              | \$ 11,780.00         |                                            |
| Bellara Road SR2               | \$ 13,268.00         |                                            |
| Clarkes Road SR3               | \$ 5,700.00          |                                            |
| Cryon Road SR5                 | \$ 35,185.00         |                                            |
| Woodvale Road SR13             | \$ 8,556.00          |                                            |
| Baroona Road SR14              | \$ 6,882.00          |                                            |
| Pokataroo Road SR15            | \$ 3,600.00          |                                            |
| Perrottets Road SR66           | \$ 3,600.00          |                                            |
| Pagan Creek Road SR79          | \$ 3,600.00          |                                            |
| Fairview Road SR90             | \$ 13,300.00         |                                            |
| Dundee Road SR124              | \$ 8,618.00          |                                            |
| Glen Eden Road SR125           | \$ 15,252.00         |                                            |
| Millie Road SR12               | \$ 5,642.00          | \$2,356.20                                 |
| Rossmore Road SR71             | \$ 10,220.00         | \$3,080                                    |
| Rowena Road SR123              | \$ 37,730.00         |                                            |
| Camerons Road SR128            | \$ 9,424.00          | \$9,100                                    |
| Mercadool Road SR16            | \$ 35,774.00         | \$ 30,700.92                               |
| Moomin Road SR59               | \$ 19,220.00         |                                            |
| Beanbri Road SR117             | \$ 3,600.00          |                                            |
| Pian Creek Road SR121          | \$ 25,854.00         |                                            |
| Old Burren Road SR122          | \$ 21,018.00         | \$8,470                                    |
| Collarenebri Mission Road SR67 | \$ 3,600.00          |                                            |
| Rowena Town Roads              | \$ 3,600.00          |                                            |
| <b>Sub total Zone 4</b>        | <b>\$ 305,023.00</b> | <b>\$ 53,707.12</b>                        |

**WALGETT SHIRE COUNCIL AGENDA –25<sup>th</sup> OCTOBER 2016 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>           | <b>Planned<br/>Expenditure</b> | <b>Actual<br/>Expenditure<br/>up to 30<br/>September<br/>2016</b> |
|----------------------------|--------------------------------|-------------------------------------------------------------------|
| <b>Zone 5</b>              |                                |                                                                   |
| Pampas Road SR7            | \$ 10,106.00                   |                                                                   |
| Wambo Road SR25            | \$ 10,974.00                   |                                                                   |
| Hardys Lease Road SR26     | \$ 9,920.00                    |                                                                   |
| Colrose Road SR27          | \$ 12,772.00                   | \$8,975                                                           |
| Wingadee Road SR28         | \$ 7,316.00                    | \$1,425                                                           |
| Epping Road SR57           | \$ 9,548.00                    | \$6,617.50                                                        |
| Middle Route Road SR72     | \$ 5,952.00                    |                                                                   |
| Gidginbilla Road SR75      | \$ 3,600.00                    |                                                                   |
| Proctors Road SR82         | \$ 3,600.00                    |                                                                   |
| Drilldool Road SR83        | \$ 3,600.00                    |                                                                   |
| Belaba Road SR89           | \$ 6,944.00                    |                                                                   |
| Hollywood Lane SR119       | \$ 18,538.00                   | \$1,210                                                           |
| O'Niels Road SR131         | \$ 19,282.00                   |                                                                   |
| Tareela Road SR17          | \$ 12,028.00                   | \$5,040                                                           |
| Meadow Plains Road SR21    | \$ 14,818.00                   |                                                                   |
| Marlbone Road SR24         | \$ 17,608.00                   | \$5,530                                                           |
| Nilma Road SR30            | \$ 23,436.00                   | \$11,806.66                                                       |
| Bugilbone Road SR103       | \$ 32,725.00                   | \$4,900                                                           |
| Goangra Road SR116         | \$ 10,168.00                   |                                                                   |
| Yarraldool Road SR118      | \$ 28,000.00                   |                                                                   |
| Haynes Hut SR68            | 30/0                           | \$3,357.50                                                        |
| Come By Chance Road RR7716 | \$ 63,642.00                   | \$15,786.57                                                       |
| <b>Sub total Zone 5</b>    | <b>\$ 324,577.00</b>           | <b>\$ 64,648.23</b>                                               |
| <b>Total</b>               | <b>\$ 1,252,488.00</b>         | <b>209,843.88</b>                                                 |

#### 14.4.4 RESTART NSW FUNDING FOR CUMBORAH WATER SUPPLY SCHEME

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Prafulla KC – Acting Director Technical/Engineering Services  
**FILE NUMBER:** 16/50

---

**Summary:**

This report recommends that Council accept the funding offered by NSW Government for the construction of new bore and tanks in the Cumborah Village.

**Background:**

NSW Government's Regional Water and Waste Water Backlog Program which has funding of \$110 million was announced last year. The Cumborah Water Supply was listed as the backlog project in the Minister's list. Council was invited to submit an Expression of Interest for this project.

Council submitted the application seeking full project funding in the sum of \$946,000 instead of 50/50. The scope of works includes construction of a new artesian bore, electrical and mechanical work and chlorination system.

On 7 October 2016 from Minister for Primary Industries, Minister for Lands, The Hon Niall Blair MLC advised that Council had been successful in securing the funds for the proposed work.

**Current Position:**

Council has to accept the offer and execute the deed agreement. Following which endorsement Council staff will initiate preliminary discussion with DPI Water to obtain a work assess licence and engage hydrogeologist to determine location of new bore.

**Relevant Reference Documents/Policies:**

Letter received 7 October 2016 from Minister for Primary Industries, Minister for Lands, The Hon Niall Blair MLC

**Governance Issues:**

Nil

**Environmental Issues:**

Environmental Management Plan will be prepared during construction of the bore.

**Stakeholders:**

Walgett Shire Council, residents and tourists.

**Financial implications:**

This project is fully funded by NSW Government. There is no cost to Council.

**Alternative Solution/options:**

Nil

**Conclusion:**

Construction of new bore will secure robust and reliable water supply for Cumborah Village.

|                                                             |
|-------------------------------------------------------------|
| <b>Restart NSW Funding for Cumborah Water Supply Scheme</b> |
|-------------------------------------------------------------|

**Recommendation:**

1. Council accept the Restart NSW funding offer for the Cumborah Water Supply.
2. Council execute the Restart NSW funding deed and affix the Common Seal of Council.

**Moved:**

**Seconded:**

**Attachments:**

Letter received 7 October 2016 from Minister for Primary Industries, Minister for Lands, The Hon Niall Blair MLC



**The Hon Niall Blair MLC**  
Minister for Primary Industries  
Minister for Lands and Water

RECEIVED 07 OCT 2016

RECEIVED 07 OCT 2016

OM16/2132

Mayor David Lane  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2358

Dear Mayor Lane

*David*

**Reference: RNSW837 Restart NSW - Applications for funding for Water & Waste Water Projects: Cumborah Water Supply Scheme (Option 2)**

I am pleased to advise that this project has successfully obtained approval for Restart NSW Water & Waste Water Infrastructure Funding.

This project has also been approved for Hardship Funds from the NSW Government. Restart funding of \$946,000 has been approved this work.

This approval is part of the NSW Government's \$110 million Regional Water and Waste Water Backlog Program to ensure regional communities have the right infrastructure to build for the future.

The Regional Water and Waste Water Backlog Program enables local water utilities to construct modern water and sewerage infrastructure and associated works to provide safe, secure and reliable water and sewerage services for their communities.

The NSW Government will hold a Regional Water and Waste Water Backlog Program Industry Briefing in the coming months. An invitation to this briefing will be issued to council directly.

The next step is for Council to contact Infrastructure NSW regarding the process for the funding arrangements. Restart NSW Funding of this project will be by a new funding deed.

---

GPO Box 5341, Sydney NSW 2001

Phone: (61 2) 8574 7190 Fax: (61 2) 9339 5560 [www.nsw.gov.au/ministercontactform/minister-blair](http://www.nsw.gov.au/ministercontactform/minister-blair)


-2-

The Hon Niall Blair MLC

Please contact [restarttpmo@insw.com](mailto:restarttpmo@insw.com) to arrange a time for this meeting within two weeks.

Congratulations on receiving additional funding for this important project.

Yours Sincerely, 22 SEP 2016



**The Hon Niall Blair MLC  
Minister for Primary Industries  
Minister for Lands and Water**

### 14.4.5 2016- AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla KC– Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/339

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**Summary:**

The purpose of this report is to inform Council of participation the congress by Councillors and staff on 9-11<sup>th</sup> November 2016 at Toowoomba.

**Background:**

The National Local Road and Transport Congress is an annual event and councils gather as a united national force to develop and refine a coherent case for improved investment in local roads, local government owned transport infrastructure and other transport infrastructure those impacts on our communities. The purpose and focus of the 2016 National Local Roads and Transport Congress has a strong focus on collaboration between towns, cities, regions and jurisdictions.

**Current Position:**

A key aim of the 2016 Congress is to highlight the importance of Federal funding in overcoming to local government in overcoming road and infrastructure challenges.

**Relevant Reference Documents/Policies:**

ALGA - National Local Roads and Transport Congress Program 2016

**Governance issues:**

Nil

**Environmental issues:**

Road safety

**Stakeholders:**

Council and Users

**Financial Implications:**

Cost per attendee will include the registration fee, accommodation, meals and travel expenses.

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

The National Local Road and Transport Congress is an annual event and an excellent chance to meet with other Councils and exchange ideas regarding local road issues

| 2015 Local Government National Local Roads and Transport Congress - Toowoomba                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council approves Councillors and staff to attend the Congress.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **14.4.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM ACTING DIRECTOR ENGINEERING/ TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Prafulla KC-Acting Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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#### **1. Pandora Street Extension in Lightning Ridge**

The survey of proposed Pandora Street Extension was completed in September 2016. The proposed road alignment was discussed with NSW Department of Industry (Mine Safety Operations). It was advised that the proposed extension route is extensively undermined by shallow historic underground mine workings but they do not have a record of the location of the historic workings.

In absence of mining records it is necessary to engage a geotechnical consultant to investigate subsurface conditions, voids and soil/rock characteristics. Subject to the investigation report a detailed pavement design can be developed. However, considering advice from Department of Industry (Mine), the cost to fill mining voids and undermines this project may not be feasible to proceed with as the risk of future of undermining will always be there.

#### **2. Grawin Bore and Tanks**

Watermin Drillers (contractor) has been on site and 50% of site clearing is completed. All machinery and plants has been transported to the site. Currently three crew members are setting up the pump, pipes and erecting working platform. The actual bore drilling may start in two weeks.

Quotes have been obtained for delivery of tanks and an NMI number has been obtained for electricity supply. Both these works will commence on completion of bore drilling.

#### **3. Walgett Levee Stage 5**

Council has discussed Walgett Levee Stage 5 commencement date with successful contractor Battleline Earthmoving Pty Ltd. The new contract commencement date is mid-January 2017. This commencement date may change subject to resolving land matter in relation to a land claim by Walgett Local Aboriginal Land Council.

| <b>Matters Generally For Brief Mention or Information Only – Engineering/Technical Services</b>                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed for brief mention or information is received, noted and endorsed in regards to Pandora Street Extension, Grawin Bore and Tanks and the Walgett Levee stage 5.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **15. QUESTIONS FOR THE NEXT MEETING**

