



AGENDA FOR ORDINARY COUNCIL MEETING

27 March 2018

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Rowena Hall** on **27 March 2018** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **Local Government Act 1993**

### **Chapter 3 section 8A**

### **GUIDING PRINCIPLES FOR COUNCILS**

#### **(1) Exercise of Functions Generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

#### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

#### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

## Contents

|                                                                                                                 |    |
|-----------------------------------------------------------------------------------------------------------------|----|
| 1. OPENING OF MEETING.....                                                                                      | 6  |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....                                                                   | 6  |
| 3. LEAVE OF ABSENCE .....                                                                                       | 6  |
| 4. WELCOME TO VISITORS .....                                                                                    | 6  |
| 5. PUBLIC FORUM PRESENTATIONS.....                                                                              | 6  |
| 5.1 JEFF SHANKS PRESENTING THE 2016-2017 AUDITOR’S REPORT .....                                                 | 6  |
| 6. DECLARATION OF PRECUNIARY/NON-PECUNIARY INTERESTS.....                                                       | 7  |
| 7. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                                | 8  |
| 7.1 MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD 8 <sup>TH</sup> FEBRUARY 2018 .....                           | 8  |
| 7.2 MINUTES OF ORDINARY COUNCIL MEETING HELD 13 <sup>TH</sup> FEBRUARY 2018.....                                | 11 |
| 8. REPORTS OF COMMITTEES/DELEGATES – Nil .....                                                                  | 24 |
| 9. MAYORAL MINUTES.....                                                                                         | 24 |
| 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – NIL .....                                                          | 25 |
| 11. REPORTS FROM OFFICERS.....                                                                                  | 26 |
| 11.1 GENERAL MANGER.....                                                                                        | 26 |
| 11.1.1 COUNCIL’S DECISION ACTION REPORT .....                                                                   | 26 |
| 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW .....                                                    | 35 |
| 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT .....                                         | 37 |
| 11.1.4 MONTHLY CALENDAR FEBRUARY – APRIL 2018 .....                                                             | 50 |
| 11.1.5 MONTHLY REPORT - VISITOR INFORMATION CENTRES.....                                                        | 54 |
| 11.1.6 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT FOR 2018.....                                              | 56 |
| 11.1.7 ROUND 2 - STRONGER COUNTRY COMMUNITIES FUND – INVITING PROJECTS FOR<br>CONSIDERATION .....               | 59 |
| 11.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL<br>MANAGER – FEBRUARY, 2018 .....   | 62 |
| 11.2 CHIEF FINANCIAL OFFICER .....                                                                              | 65 |
| 11.2.1 CASH ON HAND AND INVESTMENT AS AT 28 <sup>TH</sup> FEBRUARY 2018 .....                                   | 65 |
| 11.2.2 MONTHLY OUTSTANDING RATES REPORT.....                                                                    | 69 |
| 11.2.3 REPORT FOR COUNCIL- COMMUNITY DEVELOPMENT & COMMUNITY CAPACITY BUILDING:<br>OCTOBER – DECEMBER 2017..... | 72 |
| 11.2.4 BURREN JUNCTION BORE BATH 355 COMMITTEE APPLICATIONS .....                                               | 78 |
| 11.2.5 BIG SKY LIBRARIES – COOPERATIVE LIBRARY SERVICE AGREEMENT .....                                          | 80 |
| 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL<br>OFFICER.....                  | 82 |
| 11.3 ENVIRONMENTAL SERVICES .....                                                                               | 84 |
| 11.3.1 DISPOSAL OF WASTES – COUNCIL LANDFILLS.....                                                              | 84 |

|                                                                                                                   |                                     |
|-------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 11.3.2 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES .....      | 86                                  |
| 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES.....                                                                 | 88                                  |
| 11.4.1 MONTHLY RMCC WORKS REPORT .....                                                                            | 88                                  |
| 11.4.2 MONTHLY MAINTENANCE GRADING REPORT.....                                                                    | 89                                  |
| 11.4.3 CHANGE OF SITE FOR LIGHTNING RIDGE KERB AND GUTTER WORKS .....                                             | 96                                  |
| 11.4.4 DRINKING WATER MANAGEMENT SYSTEM.....                                                                      | 98                                  |
| 11.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES.....       | 100                                 |
| 12. RESPONSES TO QUESTIONS FROM THE LAST MEETING .....                                                            | 103                                 |
| 13. QUESTIONS FOR THE NEXT MEETING .....                                                                          | 104                                 |
| 14. MOVE INTO CLOSED SESSION .....                                                                                | <b>Error! Bookmark not defined.</b> |
| 15. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING.....                                                              | <b>Error! Bookmark not defined.</b> |
| 15.1 DIRECTOR ENVIRONMENTAL SERVICES .....                                                                        | <b>Error! Bookmark not defined.</b> |
| 15.1.1 LANDFILL MANAGEMENT & OPERATIONS, TENDER PROCESS AND CONTRACTS EXTENSIONS – WALGETT & LIGHTNING RIDGE..... | <b>Error! Bookmark not defined.</b> |
| 15.2 GENERAL MANAGER .....                                                                                        | <b>Error! Bookmark not defined.</b> |
| 15.2.1 SUPPLEMENTARY REPORT – GENERAL MANAGER’S CONTRACT.....                                                     | <b>Error! Bookmark not defined.</b> |
| 16. RETURN TO OPEN SESSION .....                                                                                  | <b>Error! Bookmark not defined.</b> |
| 17. ADOPTION OF CLOSED SESSION REPORTS.....                                                                       | <b>Error! Bookmark not defined.</b> |
| 18. CLOSE OF MEETING.....                                                                                         | <b>Error! Bookmark not defined.</b> |

## 1. OPENING OF MEETING

Time: \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                          |            |
|-------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                    |            |
| That the leave of absence received from _____are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                             | <b>Clr</b> |
| <b>Seconded:</b>                                                                          | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

### 5.1 JEFF SHANKS PRESENTING THE 2016-2017 AUDITOR'S REPORT

## 6. DECLARATION OF PECUNIARY/NON-PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non<br>-Pecuniary | Reason |
|------------|----------|-----------------------------|--------|
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |
|            |          |                             |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD 8<sup>TH</sup> FEBRUARY 2018

| Minutes of Extraordinary Council Meeting – 8 <sup>th</sup> February 2018                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extraordinary Council meeting held 8<sup>th</sup> February 2018, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 8<sup>th</sup> February 2018





## **MINUTES FOR EXTRAORDINARY COUNCIL MEETING**

**8 FEBRUARY 2018**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON THURSDAY 8<sup>TH</sup> FEBRUARY 2018 AT 6:05PM**

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Bill Murray  
 Clr Kelly Smith  
 Clr Michael Taylor  
 Clr Robert Turnbull  
 Clr Lawrence Walford  
 Don Ramsland (General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Michael Urquhart (Chief Financial Officer)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Peta Schiller (Minute Secretary)

**1/2018/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Clr Martinez, Clr Keir and Clr Cameron be accepted and leave of absence granted.

**Moved: Clr Walford**  
**Seconded: Clr Turnbull**  
**CARRIED**

**1/2018/2 Special Rate Variation Application to IPART**

**Resolved:**

That Council:

1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.
2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.
3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields
4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.
5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.
6. Investigate the re-establishment of precinct committees.
7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.

**Moved: Clr Smith**  
**Seconded: Clr Walford**  
**CARRIED**

**Close of Meeting**

The meeting closed at 6.45pm

To be confirmed at the meeting of Council to be held on 27<sup>th</sup> March 2018.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## 7.2 MINUTES OF ORDINARY COUNCIL MEETING HELD 13<sup>TH</sup> FEBRUARY 2018

### Minutes of Ordinary Council Meeting – 13<sup>th</sup> February 2018

**Recommendation:**

That the minutes of the Ordinary Council meeting held 13<sup>th</sup> February 2018, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 13<sup>th</sup> February 2018



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**13 February 2018**

Don Ramsland  
**GENERAL MANAGER**

13 February 2018

Ordinary Council Meeting

Council Minutes

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 13 FEBRUARY 2018 AT 10:10AM**

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Bill Murray  
 Cllr Jane Keir  
 Cllr Kelly Smith  
 Cllr Lawrence Walford  
 Cllr Michael Taylor  
 Cllr Robert Turnbull  
 Cllr Tanya Cameron  
 Don Ramsland (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Sylvester Otieno (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Leave of Absence**

**2/2018/1 Leave of absence until arrival**

**Resolved:**

That leave of absence received from Cllr Keir and Cllr Walford be accepted and leave of absence be granted until their arrival.

**Moved: Cllr Turnbull**

**Seconded: Cllr Taylor**

**CARRIED**

*Cllr Keir entered the meeting room at 10:15am*

**Public Forum Presentations**

*NSW Police - Superintendent Gary Moore and Inspector David Checkley discussed a range of policing matters.*

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/<br>Councillor | Item<br>No.       | Pecuniary/<br>Non-Pecuniary | Reason                                     |
|----------------------|-------------------|-----------------------------|--------------------------------------------|
| Don Ramsland         | 14.3.2            | Non-Pecuniary               | Family member connection                   |
| Cllr B Murray        | 11.1.7<br>&11.1.8 | Non-Pecuniary               | Committee membership – family relationship |
| Cllr J Keir          | 11.4.2<br>&11.4.3 | Pecuniary                   | Related to field of work/family business   |
| Cllr M Martinez      | 11.4.2            | Pecuniary                   | Related to field of work/family business   |
| Cllr R Turnbull      | 11.4.2            | Pecuniary                   | Relationship to Cllr Martinez              |
| Cllr L Walford       | 11.3.3            | Non-Pecuniary               | Family relationship                        |

**2/2018/2 Minutes of Ordinary Council Meeting – 19 December 2017****Resolved:**

That the minutes of the Ordinary Council meeting held 19 December 2017, having been circulated be confirmed as a true and accurate record of that meeting and endorse the final amendments.

**Moved:** Cllr Keir

**Seconded:** Cllr Cameron

**CARRIED**

**2/2018/3 Local Area Traffic Committee Minutes – 1 February 2018****Resolved:**

That the minutes of the LATC meeting held on 1 February 2018 having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Smith

**Seconded:** Cllr Murray

**CARRIED**

**2/2018/4 Mayoral Report****Resolved:**

That Council receive and note the Mayoral report.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Cameron

**CARRIED**

**2/2018/5 Council's Decision Action Report****Resolved:**

That the Resolution Register as at February 2018 be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Cameron

**CARRIED**

*Cllr Walford entered the meeting room at 10:45am*

**2/2018/6 Local Government Weekly received from the LGNSW****Resolved:**

That the information contained in the weekly circulars dated 12/01/2018, 19/01/2018, 25/01/2018 and 02/02/2018 from the Local Government NSW be received and noted.

**Moved:** Cllr Smith

**Seconded:** Cllr Keir

**CARRIED**



|                                                                                                                                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>2/2018/7 Circulars Received From the NSW Office of Local Government</b><br><b>Resolved:</b><br><p>That the information contained in the following Departmental circulars No 41-43 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <b>Moved: Cllr Smith</b><br><b>Seconded: Cllr Walford</b><br><b>CARRIED</b> |
| <b>2/2018/8 Monthly Calendar February – April 2018</b><br><b>Resolved:</b><br><p>That Council receive and note the regular monthly calendar for the period February – April 2018.</p> <b>Moved: Cllr Turnbull</b><br><b>Seconded: Cllr Walford</b><br><b>CARRIED</b>                                                                                             |
| <b>2/2018/9 Monthly Report - Visitor Information Centres</b><br><b>Resolved:</b><br><p>Council receive and note the information provided in report.</p> <b>Moved: Cllr Martinez</b><br><b>Seconded: Cllr Cameron</b><br><b>CARRIED</b>                                                                                                                           |
| <b>2/2018/10 Economic Development Activities – First Quarter</b><br><b>Resolved:</b><br><p>Council receive and note the information provided in report.</p> <b>Moved: Cllr Murray</b><br><b>Seconded: Cllr Keir</b><br><b>CARRIED</b>                                                                                                                            |

*Cllr Smith left the meeting room at 11:07am*

*Cllr Smith returned to the meeting room at 11:12am*

**2/2018/11 Appointment of Walgett Shire Section 355 Tourism Committee****Resolved:**

That the following residents;

Joanne Coleman

Scott Franklin

Alan Douglas

Erin McGrath

Kristie Murray

Sue Cummins

Jared Hamston

be appointed as members of the Walgett Shire Section 355 Tourism Committee.

**Moved:** Cllr Taylor

**Seconded:** Cllr Turnbull

**CARRIED**

**2/2018/12 Appointment of Walgett Shire Section 355 Economic Development Committee****Resolved:**

That the following residents;

Cameron Rowntree

Bill Murray

Rod White

Mark Evans

Greg Rummery

Peter Bruce

Paul Duncan

Andrew Kennedy

Keith Whiteman

Jane Keir

Tanya Cameron

be appointed as members of the Walgett Shire Section 355 Economic Development Committee.

**Moved:** Cllr Murray

**Seconded:** Cllr Taylor

**CARRIED**

**2/2018/13 Western Division Councils of NSW – 2018 Annual Conference - Motions****Resolved:**

That the Mayor and General Manager attend the 2018 Annual Conference of the Western Division Group of Shires being held at Balranald between 25/27 February, 2018, that expenses be paid and suitable motions be prepared and submitted for consideration at the conference.

**Moved:** Cllr Cameron

**Seconded:** Cllr Turnbull

**CARRIED**



**2/2018/14 Supplementary Report – Proposed Joint Organisation****Resolved:**

1. Council intends to remain a standalone Council
2. Seek further information in relation to Joint Organisations so that Council can make an informed decision including why it is necessary to lodge a JO application by the 28<sup>th</sup> February 2018.
3. Discuss the position of other Council's at the OROC meeting on the 16<sup>th</sup> March and the Western Division of Councils on the 26<sup>th</sup> -27<sup>th</sup> February 2018.

Moved:       Clr Keir  
 Seconded:   Clr Walford  
**CARRIED**

**2/2018/15 Matters for Brief Mention or Information Only from General Manager– February, 2018****Resolved:**

That the above matters listed for brief mention or information only be received and noted.

Moved:       Clr Martinez  
 Seconded:   Clr Keir  
**CARRIED**

**2/2018/16 Cash on Hand and Investment Report as at 31<sup>st</sup> January 2018****Resolved:**

That the Investment Report as at 31<sup>st</sup> January 2018 be received and noted.

Moved:       Clr Cameron  
 Seconded:   Clr Turnbull  
**CARRIED**

**2/2018/17 Monthly Outstanding Rates Report as at 31<sup>st</sup> December 2017****Resolved:**

The December 2017 outstanding rates report to received and noted.

Moved:       Clr Walford  
 Seconded:   Clr Murray  
**CARRIED**

**2/2018/18 Monthly Outstanding Rates Report as at 31<sup>st</sup> January 2018****Resolved:**

The January 2018 outstanding rates report be received and noted.

Moved:       Clr Keir  
 Seconded:   Clr Turnbull  
**CARRIED**

**2/2018/19 Community Assistance Scheme Donations – Round 1 2017/2018 Applications****Resolved:**

The matter be deferred to allow further information as to the financial position of each organisation to be obtained.

**Moved:** Cllr Murray  
**Seconded:** Cllr Martinez  
**CARRIED**

**Recommittal Motion at 3.05pm****Resolved:**

That this matter be recommitted for consideration because of the date of impending functions and the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of 2017/2018;

1. CWA Goodooga Lightning Ridge Branch for their 2018 Wool Day - \$1,000
  2. Carinda Race Day for the Hire of toilets for race day - \$2,000
  3. Lightning Ridge Pony Club for Repairs to Chutes & Canteen - \$2,000
  4. Walgett Branch Isolated Children Parents Association for the Community cricket day to raise funds for federal conference - \$250
  5. Barwon District Anglican Churches for a Portable PA system for funerals - \$250
  6. Walgett Rugby Club for their 60<sup>th</sup> Anniversary event - \$1450
- And that Council's community assistance guidelines be amended to require organisations to submit full details of their financial position.

**Moved:** Cllr Cameron  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Turnbull left the meeting room at 12.01pm*

**2/2018/20 Burren Junction Toilet Facility – Transfer of funds****Resolved:**

That Council transfer \$20,000 from the Burren Junction Hall capital allocation in 17/18 to the Burren Junction Hall Toilet project.

**Moved:** Cllr Cameron  
**Seconded:** Cllr Smith  
**CARRIED**

**2/2018/21 Second Quarter Operational Plan & Year End Delivery Program 17/18****Resolved:**

1. That the content of the report be noted.
2. Council accept the progress made on the 2017/2018 Operational Plan and Delivery Program as at 31st December 2017.

**Moved:** Clr Walford  
**Seconded:** Clr Cameron  
**CARRIED**

**2/2018/22 Quarterly Budget Review Statement 2017/2018****Resolved:**

1. That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> December 2017 as tabled.

**Moved:** Clr Turnbull  
**Seconded:** Clr Smith  
**CARRIED**

*Clr Turnbull returned to the meeting room at 12.40pm*

**2/2018/23 RFS Bushfire Prone Maps****Resolved:**

That this matter be deferred to allow the present approach to be queried through OROC and the Local Emergency Management Committee (LEMC).

**Moved:** Clr Murray  
**Seconded:** Clr Keir  
**CARRIED**

**2/2018/24 Place Naming Request – Burren Junction Park****Resolved:**

1. Council extensively advertise for 28 Days, Jude Retford's request to name the Park at Burren Junction the 'Bill Findley Memorial Park' and seek feedback and submissions from the general public.
2. The matter be brought back to Council for consideration following public consultation.

**Moved:** Clr Murray  
**Seconded:** Clr Walford  
**CARRIED**

*The meeting adjourned for lunch at 1:00pm  
 The meeting resumed at 1:30pm*

*Clr Walford declared a pecuniary interest and left the meeting room at 1:33pm*

**2/2018/25 Development Application, Jennifer Brammall Lightning Ridge Field Study Centre 31 Potch Street**

**Resolved:**

That Council approve Development Application 2017/033 for a field study centre with short term accommodation and associated infrastructure on Lot 2, Section 40, DP 758612 subject to the conditions detailed in the Director of Environmental Services report.

**Moved:** Clr Taylor  
**Seconded:** Clr Turnbull

**CARRIED**

**PLANNING DIVISION**

**For:**

Clr Taylor  
 Clr Turnbull  
 Clr Smith  
 Clr Murray  
 Clr Cameron  
 Clr Keir  
 Clr Martinez  
 Clr Woodcock

**Against:**

Nil

**Absent:**

Clr Walford

*Clr Walford returned to the meeting room at 1:54pm*

**2/2018/26 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information and

1. Council invite a representative from the Department of Planning to address Council on future requirements
2. That a report be prepared for Council's March, 2018 meeting in respect of scavenger rights at the landfill areas.

**Moved:** Clr Murray  
**Seconded:** Clr Walford

**CARRIED**

**2/2018/27 Monthly RMCC works Report from Director Engineering / Technical Services**

**Resolved:**

That Council receive and note the monthly RMCC works report for January 2018.

**Moved:** Clr Cameron  
**Seconded:** Clr Murray

**CARRIED**



*Clr Martinez, Clr Turnbull and Clr Keir left the meeting room at 2.15pm*

**2/2018/28 Monthly Progress report from Director Engineering/Technical Services**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for January 2018.

**Moved:** Clr Smith  
**Seconded:** Clr Turnbull  
**CARRIED**

*Clr Martinez and Clr Turnbull returned to the meeting room at 2.21pm*

**2/2018/29 Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for January 2018.

**Moved:** Clr Smith  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Keir returned to the meeting room at 2.28pm*

**2/2018/30 Request for Waiver of Cost of Grid Replacement**

**Resolved:**

That Council rejects the request for waiver of cost of a 4m grid (\$4,858 ex GST) from Peter and Diane Radford.

**Moved:** Clr Martinez  
**Seconded:** Clr Keir  
**CARRIED**

**Questions for Next Meeting**

***Clr Smith***

*Q1: Signage on Shermans Way construction, need to check detours each afternoon.*

***Clr Taylor:***

*Q1: Present position of shed to cover the chemicals at Collarenebri water plant?*

*Q2: What is the progress of the bypass from Pandora St to 3 Mile Road?*

*Q3: Khans entry Lightning Ridge needs attention from Opal Street.*

*Q4: Bore baths upgrade, where is Council up to with this improvement?*

*Q5. Can signage be provided for the recycling centre in Lightning Ridge?*

*Q6. The watering of trees in streets of Lightning Ridge, will Council please water these assets? During summer on a regular basis.*

**Clr Turnbull:**

Q1: Once people can freehold land will their rates increase?

Q2: Can we find some funding or grant for play equipment in Collarenebri?

Q3: Can someone check the compaction of the Shermans Road? Seems soft

**Clr Martinez**

Q1: How are we going to lobby the Government for OPA 4?

Q2: What is the update of the waste management strategy and outcomes of community survey?

Q3: Land blocks in Lightning Ridge, when will they be released?

Q4: The odour is back in the Lightning Ridge water and causing problems with the air conditioners

Q5: Can provision be considered in the draft budget to;

1. Sealing of the Grawin road to the Bore

2. Sealing of the road to the AOC

3. Funding the Lightning Ridge –Collarenebri Road upfront using existing provision of 5km per annum on a 4:1 grant funding basis

**Clr Murray**

Q1: Can the Gordon Pavilion project at the Walgett Showground be completed prior to the annual Walgett Show in May?

**Clr Cameron – Nil****Clr Keir:**

Q1: Have we advertised or when will the Dick Colless Scholarships be announced for application?

Q2: Have we postponed/deferred the works on Come-by-Chance and Gundabloui Roads to take advantage of the Fixing Country Program as is stated in the quarterly budget (p21) and when will work commence?

**2/2018/31 Move into Closed Session at 3:15pm****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Clr Murray

Seconded: Clr Taylor

**CARRIED**

**2/2018/32 Glengarry, Grawin, Sheeppyard Miners Association Inc – Report deferred****Resolved:**

That the report on the Glengarry, Grawin, Sheeppyard Miners Association Inc be deferred till March 2018.

Moved: Clr Cameron

Seconded: Clr Keir

**CARRIED**

**2/2018/33 Request for water connection to Lot 100 DP 1076708****Resolved:**

1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.
2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council.

**Moved:** Cllr Walgett  
**Seconded:** Cllr Keir  
**CARRIED**

*Don Ramsland left the meeting room at 3:29pm*

**2/2018/34 RFT17050 – Supply & Delivery of a Backhoe Loader****Resolved:**

That Council accepts the tender of WESTRAC in the amount of \$140,000 for the supply & delivery of one (1) New Caterpillar 432F Backhoe Loader and trade in one (1) Caterpillar 428C Backhoe Loader No. 792 as it represents best value for money following detailed assessment.

**Moved:** Cllr Smith  
**Seconded:** Cllr Keir  
**CARRIED**

*Don Ramsland returned to the meeting room at 3.35pm. Cllr Smith made comments and displayed photos in relation to a range of issues he has in the town of Collarenebri.*

**2/2018/35 Return to Open Session at 4.00pm****Resolved:**

That Council return to open session.

**Moved:** Cllr Walford  
**Seconded:** Cllr Keir  
**CARRIED**

**2/2018/36 Adoption of Closed Session Reports****Resolved:**

- That Council adopt the following recommendations of the Closed Committee Reports;
1. Glengarry, Grawin, Sheeppark Miners Association Inc – Report deferred
  2. Request for water connection to Lot 100 DP 1076708 and illegal water connections
  3. RFT17050 – Supply & Delivery of a Backhoe Loader

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Keir  
**CARRIED**

**Close of Meeting**

The meeting closed at 4:00pm

To be confirmed at the meeting of Council to be held on 27<sup>th</sup> March 2018.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES – Nil

## 9. MAYORAL MINUTES

The mayoral report will be tabled at the meeting.

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN – NIL**

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>General Manager</b>               |
| <b>AUTHOR:</b>            | <b>Don Ramsland- General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at March 2018 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Dpt</b> | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Status</b> |
|-------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 11.02.14    | 2/2014/39  | <p>1. That the content of the report be noted.</p> <p>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock</p> <p>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | CFO        | <p>11.03.14 Matter ongoing.</p> <p>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.</p> <p>20.05.14 Proof of claim lodged with liquidators by lawyers.</p> <p>14.07.14 Proof of claim admitted by liquidators.</p> <p>12.08.14 Awaiting further update.</p> <p>01.12.14 Ongoing.</p> <p>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.</p> <p>24.03.15 Matter ongoing no further update.</p> <p>28.04.15 Matter ongoing – no further update</p> <p>26.05.15 \$200,000 in draft 2015/16 budget</p> <p>23.06.15 Advice received that payment of interim dividend will be made around mid-July.</p> <p>28.07.15 no further update received</p> <p>18.8.15 payment authority provided</p> <p>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.</p> <p>27.10.15 \$19,974.19 received as initial dividend</p> <p>24.11.15 Matter in progress</p> <p>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.</p> <p>18.4.17 Further payment received</p> <p>27.6.17 In progress</p> |               |
| 27.05.14    | 8/2014/21  | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Clr Walford</p> <p>Seconded: Clr Taylor</p> <p>That the General Manager</p> <p>1. Invite expressions of interest for the development of all or part of the CBD parking area</p> <p>2. Consider submitting a tender price for land adjoining the CBD car park.</p> <p>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.</p>                                                                                                     | GM         | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p> <p>1.06.15 MOU being delayed because of ongoing drought conditions</p> <p>18.11.15 Report to November Meeting</p> <p>31.5.16 Report to May Meeting 2016</p> <p>19.07.16 EOI called closing 25 July 2016</p> <p>25.1.16 EOI lodged</p> <p>5.1.17 applicant drafting up detailed proposal for consideration</p> <p>18.4.17 applicant followed up</p> <p>21.7.17 arranging to meet early August 2017</p> <p>16.10.17 again requested meeting</p> <p>23.11.17 Expression of Interest advertised and closed on 22 November 2017, 1 submission received.</p> <p>19.12.17 The action proposed of drafting a memorandum of understanding be endorsed.</p>                                                                                                                                                                                                                                                                                                                              |               |
| 10.02.15    | 1/2015/11  | <p>That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO        | <p>10.6.15 referred to DCS to undertaken review</p> <p>28.07.15 project yet to commence</p> <p>18.8.15 information to be available for December Meeting</p> <p>24.11.15 Matter not progressed</p> <p>1.4.16 Report to May meeting</p> <p>27.05.16 DA adopted by Council April 2016</p> <p>20.10.16 CFO to review all facility contribution for 17/18 budget</p> <p>27.6.17 In Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |               |
| 24.03.15    | 2/2015/4   | <p>That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:</p> <p>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.</p> <p>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources &amp; Energy.</p> <p>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.</p> | GM         | <p>20.4.15 Letter to New Minister</p> <p>10.06.15 issue raised with new Minister</p> <p>06.08.15 meeting held with new minister in Sydney</p> <p>18.8.15 Report to August Meeting</p> <p>31.10.15 Trust being established</p> <p>19.07.16 awaiting appointment of industrial chairperson.</p> <p>31.1.17 Crown Lands representatives to address council February council meeting</p> <p>28.2.17 Awaiting Ministerial announcement</p> <p>5.4.17 GM nominate as additional Council delegate</p> <p>16.10.17 awaiting ministerial appointments</p> <p>19.3.18 Appointments gazetted</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |
| 24.03.15    | 2/2015/38  | <p>1. That Council receive and note the report</p> <p>2. That Council endorse the action taken by General Manager to commence the weir raising project</p> <p>3. Resolve the issue of ownership of the weir and approve to raise the weir height.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DETS       | <p>Consultant engaged</p> <p>Site investigation is scheduled on 25-26th June 2015</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |               |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      | <p>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.</p> <p>14.09.15 Detail design of weir is progressing.</p> <p>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.</p> <p>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.</p> <p>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.</p> <p>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.</p> <p>20.10.2017 Council applied for additional funding under SSWP and received invitation for a detailed application.</p> <p>23.11.17 Meeting scheduled for December 2017 to discuss ownership</p> <p>24.1.18 Business case submitted for SSWP funding.</p> |  |
| 24.04.16 | 26/2016/3  | <p>1. That the content of the report be noted</p> <p>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</p>                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | <p>27.05.16 Nil</p> <p>20.10.16 Town Planner developing on master plan for facility</p> <p>27.6.17 In progress</p> <p>23.11.17 Grant application for multi-purpose facility for LR showground unsuccessful</p> <p>13.12.17 CFO to investigate alternative funding &amp; design</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 24.04.16 | 29/2016/3  | <p>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</p> <p>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</p> <p>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p>                            | DES  | <p>Council adopted a resolution to support this proposal at its August 2017 meeting and Council staff are currently working with DoPE staff to finalise legal requirements.</p> <p>7.02.18 Planning proposal has been accepted by the Dept. Planning conditionally. Some conditions must be met and proven to the NSW Planning prior to any public consultations occurring.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 31.05.16 | 4/2016/29  | <p>Resolved:</p> <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p>                                                                                                                                                                                                        | DES  | <p>Discussions and written advice from Mr Mulder indicate the premises are no longer occupied. Council is currently negotiating with Mr Mulder in relation to the enforcement of legal provisions.</p> <p>7.2.18 An inspection will take place at Mr. Mulder's premises in February 2018 for an update of this situation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.                                                                                                                                                                                                                                                                                                                                                                                                                   | GM   | <p>14.7.16 EOI called</p> <p>31.1.17 fresh EOI's to be invited April/May 2017</p> <p>9.8.17 EOI's Readvertised</p> <p>30.9.17 EOI's closed</p> <p>23.11.17 First Meeting scheduled for 14 December 2017</p> <p>20.03.18 committee meeting</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 26.07.16 | 14/2016/8  | <p>That the General Manager's report with regards the Fixing Country Roads Programme:</p> <p>1. Be received and noted.</p> <p>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.</p> <p>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.</p> <p>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced.</p> | GM   | <p>30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103</p> <p>18.4.17 Councils bid for SR103 on short list for funding</p> <p>1.8.17 5.4 million approved awaiting funding agreement before proceeding</p> <p>16.10.17 Awaiting funding agreement</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 25.10.16 | 11/2016/18 | <p>1. That Council receive and note the Collarenebri Cricket Pitch Report.</p> <p>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri</p>                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | <p>2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.</p> <p>27.6.17 In progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 22.11.16 | 12/2016/24 | <p>1. Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2. Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p>                                                                                                                                                                                                                                                                                            | DES  | <p>August 2017 – Grant application submitted under stronger communities program.</p> <p>2.7.18 Commencement of Lightning Ridge works February 2018. Walgett CBD concept to be reconsidered.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |

WALGETT SHIRE COUNCIL AGENDA –27 March 2018 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | <p>3. Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p> <p>4. Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:</p> <ul style="list-style-type: none"> <li>- Advertising the strategy in the Walgett Spectator.</li> <li>- Making the strategy available as a pdf file via Council's web site.</li> </ul> <p>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 13.12.16 | 13/2016/07 | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.</li> <li>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.</li> <li>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing</li> <li>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.</li> <li>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.</li> <li>6. Consider conducting a community survey to gauge community support for the stand alone council approach.</li> <li>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.</li> </ol> | GM   | <p>Council's Submission submitted to OLG 16 December 2017</p> <p>30.01.17 arranging meeting with New minister of LG</p> <p>28.3.17 FWI concept now uncertain to proceed</p> <p>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference</p> <p>31.7.17 still awaiting formal advice</p> <p>16.10.17 still no advice from OLG</p> <p>20.03.18 JO decision by Council</p>                                                                                                                                                               |  |
| 13.12.16 | 13/2016/16 | <ol style="list-style-type: none"> <li>1. Develop a vision for the Walgett Shire Council Waste Management Strategy;</li> <li>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES  | <p>Review of current practices distributed to Councillors and questions and discussions scheduled for Council Meeting November 2017.</p> <p>7.2.18 Community Survey to commence Late Feb/March to collect community input.</p>                                                                                                                                                                                                                                                                                                                                                    |  |
| 28.03.17 | 1/2017/23  | <p>Gordon Pavilion Walgett Showground</p> <ol style="list-style-type: none"> <li>1. That the Chief financial Officers report be received.</li> <li>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.</li> <li>3. Three quotes to be obtained for the works</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | CFO  | <p>18.4.17 In Progress</p> <p>27.6.17 In Progress</p> <p>18.9.17 Waiting on quotation</p> <p>22.11.17 Order issued for construction</p> <p>13.12.17 Matter awaiting info from building contractor</p> <p>5.2.18 Waiting info from show society regarding new quotation</p>                                                                                                                                                                                                                                                                                                        |  |
| 28.03.17 | 1/2017/27  | <p>That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DES  | <p>Council officers have reached agreement with the NSW RFS in regards to the map criteria and a new bushfire mapping is currently being prepared by the RFS.</p> <p>8.2.18 Proposed Maps anticipated to be adopted early 2018 for implementation</p>                                                                                                                                                                                                                                                                                                                             |  |
| 28.03.17 | 1/2017/28  | <p>Lightning Ridge CBD Upgrade</p> <p>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street</p> <p>Lightning Ridge as part of the CBD upgrade program.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DES  | <p>Council has lodged a grant for the proposed works under Stronger Country Communities Program.</p> <p>8.2.18 Works to commence Feb 2018.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 28.04.17 | 3/2017/5   | <p>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History &amp; Agricultural progression of the Shire</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | GM   | <p>23.5.17 to be investigated July 2017</p> <p>31.7.17 Being investigated as part of Regional Growth Funding proposal</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 28.04.17 | 3/2017/22  | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burrumbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> |  |
| 28.04.17 | 3/2017/25  | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p>                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 23.5.17  | 4/2017/18  | <p>That the report regarding the Collarenebri Agency be received</p> <p>That a Business Plan be completed for the Agency options</p> <p>The Agency residence be made available for immediate lease</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | <p>27.6.17 In Progress – Business plan underway &amp; Lease of agency residence completed</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
| 23.5.17  | 4/2017/23  | <p>Walgett CBD Mesh Façade Removal</p> <p>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DES  | <p>Town Planner to work with business owner to finalise the project and allocate funding monies.</p> <p>8.11.17 Agency house listed 4/8/2017</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

WALGETT SHIRE COUNCIL AGENDA –27 March 2018 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                               |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           | 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe' mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |      | 8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress<br>8.2.18 On-going, however little response. Council may reconsider the concept.                                                                                                                                                                                     |  |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM   | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division<br>16.10.17 awaiting response from OLG<br>28.02.18 no decision by Western Division                                                                                                                                                                                           |  |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | CFO  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan |  |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GM   | 7.8.17 EOI's invited for S355 Committee<br>16.10.17 EOI's now closed                                                                                                                                                                                                                                                                                          |  |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;<br>1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM   | 7.8.17 GM preparing media releases and formal package document.<br>16.10.17 packages in draft                                                                                                                                                                                                                                                                 |  |
| 29.06.17 | 6/2017/25 | That the Chief Financial Officer report be received.<br>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.<br>2. Council advertise the new Committees and call for nominations.<br>3. Council investigate a system for the Burren Junction Bore Baths.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | CFO  | Advertising for members underway<br>18.9.17 Report to Council October meeting 17 with application for members<br>22.11.17 Three (3) applications received, report to Dec 17 meeting<br>20.03.18 Committee Meeting Monthly                                                                                                                                     |  |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.                                                                                                                                                                                                                                                   |  |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br>And further that<br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | CFO  | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements<br>22.11.17 In progress<br>5.2.18 Representatives from WDSC met with Council staff                                                                                                                                                                          |  |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | GM   | 22.8.17 Advised GrowerCo of Council's approval – requested invoice<br>23.11.17 awaiting invoice for payment                                                                                                                                                                                                                                                   |  |

WALGETT SHIRE COUNCIL AGENDA –27 March 2018 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                                                                                                                                                                                                                                                                                                                               |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 22.08.17 | 8/2017/29  | 1.Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.<br>21.11.17 DETS held talks with Peter Scoles of Rugby. He has no objection for the section through his property.<br>7.12.17 Discussion with Brian, Nathan & Sue Lees |  |
| 22.08.17 | 8/2017/32  | 1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.<br>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.<br>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".<br>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.<br>5. LG Solutions provide training to all Councillors prior on the same day as the review. | GM   | 16.10.17 LG Solutions contacted – performance review scheduled for 27 November 2017<br>23.11.17 Scheduled for Monday 27 November 2017                                                                                                                                                                                         |  |
| 22.08.17 | 8/2017/33  | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;<br>3.Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and<br>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.<br>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.                                                                           | GM   | 22.8.17 Documents adopted<br>01.9.2017 M/s Bronte Kerr appointed as complaints co-ordinator<br>30.09.2017 \$10k allocation in QBRs review<br>20.03.18 Review to be tabled at March 2018 Meeting                                                                                                                               |  |
| 26.09.17 | 9/2017/25  | That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey                                                                                                                                                                                   |  |
| 26.09.17 | 9/2017/26  | 1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 5.11.17 Quote received for cadastral survey<br>10.1.18 Quote accepted                                                                                                                                                                                                                                                         |  |
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 8.10.17 Council lodges EOI under SSWP<br>9.1.18 Council invited for detailed application<br>26/02/2018 Detailed application submitted.                                                                                                                                                                                        |  |
| 26.09.17 | 9/2017/29  | Council has approved expenditure for matching grant funds for the shade shelter over the playground in Gray Park.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO  | 18.10.17 Quotations underway<br>13.12.17 Waiting on engineers specifications<br>5.2.18 New quotations underway                                                                                                                                                                                                                |  |
| 24.10.17 | 10/2017/20 | 1. Allocate funds from the Walgett Shire Council Local Heritage Fund 2017-2018 in the following manner:<br>a) \$5,000 to Ben Wilcox to stabilise and restore Barwon Vale Homestead, Walgett.<br>b) \$550.00 to Burren Junction CWA to repaint the exterior of the building.<br>c) \$1,100.00 to Lightning Ridge Historical Society to upgrade termite protection of the Bush Nurse Cottage.<br>d) \$5,000 to The Special District of Walgett and Collarenebri to upgrade air-conditioning of St John's Anglican Church, Collarenebri.<br>2. Seek further information in regards to Neil Fletcher application for the upgrade to the kitchen of Tattersalls Hotel, Collarenebri.                                                                                                                                                                                                                           | DES  | Report to November 2017 Council Meeting.                                                                                                                                                                                                                                                                                      |  |



*WALGETT SHIRE COUNCIL AGENDA –27 March 2018 – ORDINARY COUNCIL MEETING*

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |            |                                                                                                                                                                                                                         |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 24.10.17 | 10/2017/25 | 1. Approach member for Barwon for additional funding for Carinda Rd and Merrywinebone Rd because of heavy vehicle traffic by passing safety cams and point to point speed cameras<br>2. Seek support from local operators/land owners for this approach<br>2. Place road counters on Carinda Rd and Merrywinebone Rd<br>3. Erect signs on dangerous road sections and carry out regular inspections                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS       | 8.11.17 Traffic counters installed on Carinda Road.<br>13.12.17 Signs are currently being installed on the Carinda road, will be complete by Christmas.<br>15/12/2017 Traffic counter's installed on both roads.        |  |
| 24.10.17 | 10/2017/29 | 1. That Council apply for an interim heritage order<br>2. Seek clarification on the situation on the Minister's office and from LAC<br>3. Request a copy of the report from the Police property branch in relation to the building                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES        | Council has advised NSW Police of its intentions, GM and staff have met with the local Police Commander on site, negotiations are continuing.<br>8.2.18 Works have been stopped. Advice to be received from NSW Police. |  |
| 28.11.17 | 11/2017/14 | That Walgett Shire Council continue to push to be allowed to join in as a voting member of OROC joint organisation and seek confirmation that the Western Division Initiative concept will not proceed and Walgett Shire will be able to continue as a stand-alone council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM         |                                                                                                                                                                                                                         |  |
| 28.11.17 | 11/2017/25 | That Walgett Shire Council resolve to issue a deferred commencement approval of the development application DA2017/026 by the teacher housing authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES        | 8.2.18 Deferred conditions have been met by the applicant. Construction certificates for both premises are lodged.                                                                                                      |  |
| 28.11.17 | 11/2017/26 | That Walgett Shire Council resolve to issue a deferred commencement approval of the Development Application DA2017/026 by the Teacher Housing Authority for a dual occupancy dwelling subject to the recommended conditions of development consent.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DES        | 8.2.18 Deferred Conditions have been met. Consents are now in force.                                                                                                                                                    |  |
| 28.11.17 | 11/2017/37 | That Walgett Shire Council resolve on compassionate grounds to waive the pound fees of \$1,565.00 and release the dog to a person nominated by the Estate of Ms P Dennis.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES        | 12.12.17 Crown Lands notified Council that license not likely before end of 2017.<br>Council applied for EOF to Restart NSW.                                                                                            |  |
| 28.11.17 | 11/2017/3  | 1. That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS       | Safety case lodged with CASA<br>28/02/2018 Crownlands license received.                                                                                                                                                 |  |
| 19.12.17 | 12/2017/2  | Richard Buckley of Nes's Puddling Dam inc – letter received<br>Council deferred for consideration at the February meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES        |                                                                                                                                                                                                                         |  |
| 19.12.17 | 12/2017/11 | Local Government Refroms – Joint Organisation Announcements<br>WSC consider joining a Joint Organisation once it has the opportunity to review both the new legislation and supporting regulations and had discussion with surrounding Councils                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM         | Report to February Meeting                                                                                                                                                                                              |  |
| 19.12.17 | 12/2017/16 | Place naming request Burren Junction Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES        |                                                                                                                                                                                                                         |  |
| 19.12.17 | 12/2017/24 | Walgett CBD Car Park – From the GM report – action proposed of drafting a memorandum of understanding be endorsed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GM         | MOU being drafted                                                                                                                                                                                                       |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO        | 5.2.18 Proposal in the planning phase                                                                                                                                                                                   |  |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.<br>2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. | GM/<br>CFO | 19.03.18 ongoing                                                                                                                                                                                                        |  |
| 13.02.18 | 2/2018/15  | 1. Council intends to remain a standalone Council<br>2. Seek further information in relation to Joint Organisations so that Council can make an informed decision including why it is necessary to lodge a JO application by the 28th February 2018.<br>3. Discuss the position of other Council's at the OROC meeting on the 16th March and the Western Division of Councils on the 26th -27th February 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                          | GM         | 19.03.18 ongoing                                                                                                                                                                                                        |  |
| 13.02.18 | 2/2018/20  | That Council transfer \$20,000 from the Burren Junction Hall capital allocation in 17/18 to the Burren Junction Hall Toilet project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | CFO        |                                                                                                                                                                                                                         |  |

WALGETT SHIRE COUNCIL AGENDA –27 March 2018 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                    |              |  |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--|--|
| 13.02.18 | 2/2018/23 | That this matter be deferred to allow the present approach to be queried through OROC and the Local Emergency Management Committee (LEMC).                                                                                                                                                                                                                                                                                         | DES          |  |  |
| 13.02.18 | 2/2018/24 | 1. Council extensively advertise for 28 Days, Jude Retford's request to name the Park at Burren Junction the 'Bill Findley Memorial Park' and seek feedback and submissions from the general public.<br>2. The matter be brought back to Council for consideration following public consultation.                                                                                                                                  | DES          |  |  |
| 13.02.18 | 2/2018/25 | That Council approve Development Application 2017/033 for a field study centre with short term accommodation and associated infrastructure on Lot 2, Section 40, DP 758612 subject to the conditions detailed in the Director of Environmental Services report.                                                                                                                                                                    | DES          |  |  |
| 13.02.18 | 2/2018/26 | Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information and<br>1. Council invite a representative from the Department of Planning to address Council on future requirements<br>2. That a report be prepared for Council's March, 2018 meeting in respect of scavenger rights at the landfill areas.                                                             | DES          |  |  |
| 13.02.18 | 2/2018/30 | That Council rejects the request for waiver of cost of a 4m grid (\$4,858 ex GST) from Peter and Diane Radford.                                                                                                                                                                                                                                                                                                                    | DETS         |  |  |
| 13.02.18 | 2/2018/32 | That the report on the Glengarry, Grawin, Sheepyard Miners Association Inc be deferred till March 2018.                                                                                                                                                                                                                                                                                                                            | CFO          |  |  |
| 13.02.18 | 2/2018/33 | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council. | DETS/<br>DES |  |  |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

### Summary:

Copies of weekly circulars published in January and February 2018 received from Local Government NSW since the last Council meeting have been distributed to Councillors. The Local Government weeklies are emailed to Councillors when published from LGNSW.

### Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### March 2018

LGNSW Weekly 16 March 2018

- Remuneration and legacy report
- Emergency Management Awards

LGNSW Weekly 9 March 2018

- Draft Regional Pest Animal Management Plans

LGNSW Weekly 2 March 2018

- Statecover and Local Government Super – Call For Nominations for non-executive director positions
- Stronger Country communities Grants
- Biodiversity Offset Scheme

#### February 2018

LGNSW Weekly 23 February 2018

- Draft Freight and Ports Plan Roundtables
- Events Funding for Rural and Regional NSW

LGNSW Weekly 16 February 2018

- Community Resilience Innovation Program
- Office of Local Government Recruitment
- Restoration and Rehabilitation Grants

LGNSW Weekly 9 February 2018

- Western Lands Leasehold to Freehold Information
- Best Practice Asbestos Management Forum
- Infrastructure Grants

### Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors

Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars dated 9/02/18, 16/02/18, 23/02/18, 2/03/18, 9/03/18 and 16/03/18 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

Copies of circular received Circular No 01-08 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 18-08 - Information about Rating 2018-19
- 18-07 - Council Crown Land Managers – General Manager and senior staff webinar
- 18-06 - 2018 Ministers' Awards for Women in Local Government
- 18-05 - Commencement of the biodiversity offset scheme across most of NSW
- 18-04 - OLG Financial Reporting Roadshows 2018
- 18-03 - Reminder: Invitation for submissions on consultation drafts - Councillor Induction and Professional Development Guidelines & Model Code of Meeting Practice for Local Councils in NSW
- 18-02 - Supporting Joint Organisation success – Consultation on regulations and extension to the nomination deadline
- 18-01 - Establishment of a Council Engagement Team

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                   |
|-------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b> |
|-------------------------------------------------------------------|

**Recommendation:**

That the information contained in the following Departmental circulars No 01-08 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars 01-08

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                                           |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-01 / 9 February 2018 / A581427                                                                                                             |
| <b>Previous Circular</b>    | <i>Not applicable</i>                                                                                                                                     |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                                                                        |
| <b>Contact</b>              | Melissa Gibbs, Director Policy and Sector Development,<br><a href="mailto:melissa.gibbs@olg.nsw.gov.au">melissa.gibbs@olg.nsw.gov.au</a> ; (02) 4428 4174 |
| <b>Action required</b>      | Information                                                                                                                                               |

**Establishment of a Council Engagement Team****What's new or changing**

- OLG is changing the way it engages with councils.
- A key step is the establishment of a Council Engagement Team.

**What this will mean for your council**

- The Council Engagement Team will:
  - work closely with councils and Joint Organisations
  - identify emerging issues and opportunities for OLG to address
  - implement programs to support improved council performance
  - build working relationships with State agencies.
- OLG will be establishing six new positions – Council Engagement Managers – to work more closely with councils across the state.


**Key points**

- The Council Engagement Team will include six new Council Engagement Manager positions, whose role will be to:
  - develop and build relationships with councils and Joint Organisations
  - determine and identify emerging issues affecting councils and those that are likely to eventuate; and identify solutions and initiatives to respond
  - provide information and assistance to councils on State Government policy priorities
  - facilitate effective working relationships between State and local government agencies and improve collaboration and support
  - develop and deliver programs to support councils.
- Council Engagement Managers will travel extensively, and will work with clusters of councils on a regional basis.
- The Council Engagement Team will work closely with the Department of Premier and Cabinet's regional directors and established regional collaboration processes.
- Some Council Engagement Managers will be based in Sydney to work with councils in the metropolitan area.
- Recruitment action has commenced, and appointments should be finalised by the end of March 2018.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



## Circular to Councils

|                                                                                                                     |                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|
|  <b>Office of Local Government</b> | Circular No 18-02 / 16 February 2018 / Doc ID A581840                                                                      |
| <b>Details</b>                                                                                                      | 16-25, 15-28, 14-30, 14-24                                                                                                 |
| <b>Previous Circular</b>                                                                                            |                                                                                                                            |
| <b>Who should read this</b>                                                                                         | Regional NSW Councillors and General Managers                                                                              |
| <b>Contact</b>                                                                                                      | JO Team Tel: 02 4428 4100, Email: <a href="mailto:jointorganisations@olg.nsw.gov.au">jointorganisations@olg.nsw.gov.au</a> |
| <b>Action required</b>                                                                                              | Consider and make submissions about Joint Organisations                                                                    |

### Supporting Joint Organisation success – Consultation on regulations and extension to the nomination deadline

#### What's new or changing

- With more than half of regional and rural NSW councils having already resolved to join a Joint Organisation (JO), results have been encouraging.
- A few councils have requested an extension and, to make it fair across the board, the NSW Government has decided to extend the period by which all councils must submit nominations to be part of a JO to 23 March 2018.
- [Draft regulations](#) to support Joint Organisations (JOs) and a [Regulation Consultation Guide](#) have been released for council consideration and feedback by 16 March 2018.

#### What this will mean for your council

- Regional and rural councils now have until 23 March 2018 to resolve to join a JO and submit their nominations to the Minister for Local Government.
- Councils are encouraged to review and provide feedback on proposed amendments to the Local Government (General) Regulation 2005 by 16 March 2018.

#### Key points

- The [Local Government \(Amendment\) Regional Joint Organisations Act 2017](#) was assented to on 30 November 2107.
- Consistent with feedback from councils over the past three years, the proposed regulations for JOs are minimal and designed to assist JOs to focus on their principal functions and operate in a way that best suits their region.
- Council resolutions are a critical input in the process of establishing JOs and OLG has provided relevant councils with Joint Organisations Resolution guidance and other information to support the nomination process.
- Councils should list all potential councils that they may form a JO with in their resolutions. This generally comprises councils in the same State planning region only. Far West Region councils may join a JO an adjacent region.

#### Where to go for further information

- Go to: [www.olg.nsw.gov.au/joint-organisations-strengthen-regional-nsw](http://www.olg.nsw.gov.au/joint-organisations-strengthen-regional-nsw)
- Feedback on JO regulations should be provided via the [online feedback form](#).
- Contact the JO Team on 02 4428 4100 or [jointorganisations@olg.nsw.gov.au](mailto:jointorganisations@olg.nsw.gov.au).

Tim Hurst



Office of  
Local Government

## Circular to Councils

Strengthening local government

|                             |                                                                                                                                                                                                           |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 18-03 / 19 February 2018 / A581542                                                                                                                                                                        |
| <b>Previous Circular</b>    | 17-39 <i>Consultation on the Proposed Councillor Induction and Professional Development Guidelines</i><br>17-40 <i>Consultation on the draft Model Code of Meeting Practice for Local Councils in NSW</i> |
| <b>Who should read this</b> | Mayors / Councillors / General Managers / Council Governance Staff                                                                                                                                        |
| <b>Contact</b>              | Council Governance Team – 02 4428 4100                                                                                                                                                                    |
| <b>Action required</b>      | Response to OLG                                                                                                                                                                                           |

**Reminder: Invitation for submissions on consultation drafts of the following:**

- *Councillor Induction and Professional Development Guidelines*
- *Model Code of Meeting Practice for Local Councils in NSW*

**What's new or changing**

- The purpose of this Circular is to remind councils of the opportunity to make submissions on the *Councillor Induction and Professional Development Guidelines* and the *Model Code of Meeting Practice for Local Councils in NSW* which are currently on public exhibition.

**Key points**

- The consultation drafts of the Model Meeting Code and the Guidelines are available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Submissions may be made by email to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- Submissions should be labelled either "*Councillor Induction and Professional Development Guidelines Consultation*" or "*Model Meeting Code Consultation*" and marked to the attention of OLG's Council Governance Team.
- Submissions should be made by COB **Friday 16 March 2018**.

**Where to go for further information**

- For further information, contact OLG's Council Governance Team on (02) 4428 4100.

**Tim Hurst**  
Acting Chief Executive

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

Office of  
Local Government

## Circular to Councils

|                             |                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-04 / 20 February 2018 / A582048                                            |
| <b>Previous Circular</b>    | NA                                                                                        |
| <b>Who should read this</b> | General Managers / All council finance staff                                              |
| <b>Contact</b>              | Policy Team / 02 4428 4178 / <a href="mailto:code@olg.nsw.gov.au">code@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Response to OLG                                                             |

## OLG Financial Reporting Roadshows 2018

## What's new or changing

- The Office of Local Government (OLG) is conducting a series of information sessions in March 2018 on impending Accounting Standards and the auditing of financial statements.
- There will also be an opportunity at the sessions to discuss accounting issues and provide input into OLG's financial reporting policy and guidelines.
- Details of the dates and locations for the information sessions are shown in Attachment A.

## What this will mean for your council

- All council staff involved in accounting practice and financial reporting are encouraged to attend.

## Key points

- The information sessions will be held at eight locations across NSW during March and April 2018, and are designed for council finance staff playing a role in accounting and financial reporting functions.
- The sessions will include:
  - an overview of the three new accounting standards that will apply to financial statements in the near future:
    - AASB 15 Revenue from Contracts with Customers;
    - AASB 1058 Income of Not-for-Profit entities
    - AASB 9 Financial Instruments; and
    - AASB 16 Leases.
  - 2016-17 auditing of financial statements (Audit Office observations and themes) and focus areas for 2018; and
  - discussion on accounting issues, policies and guidance.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046





Office of  
Local Government

## Circular to Councils

|                             |                                                                                                        |
|-----------------------------|--------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-05 / 23 February 2018 / A581471                                                         |
| <b>Previous Circular</b>    | NA                                                                                                     |
| <b>Who should read this</b> | General Managers / Planning and Assessment Staff                                                       |
| <b>Contact</b>              | Council Engagement Team - 02 4428 4183 –<br><a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                            |

### Commencement of the biodiversity offset scheme across most of NSW

#### What's new or changing?

- The Office of Local Government (OLG) is working in partnership with the Office of Environment and Heritage and the Department of Planning and Environment to support the commencement of the Biodiversity Offset Scheme.
- This will include overseeing the establishment of a network of regional biodiversity reform support officers to assist councils.
- OLG will facilitate the coordination between agencies through this network.
- From 25 February 2018, in most local government areas, any new application for development consent or modification to an approved development under Part 4 of the *Environmental Planning & Assessment (EP&A) Act 1979* (not including State Significant Development) will be subject to the biodiversity assessment requirements of the *Biodiversity Conservation Act 2016*.
- The Minister for the Environment has declared five additional Councils in the Lower Hunter (Cessnock, Newcastle, Port Stephens, Lake Macquarie and Maitland), Central Coast, Coffs Harbour and Wollongong (West Dapto) as Interim Designated Areas. These are in addition to seven Western Sydney local government areas (Camden, City of Campbelltown, City of Fairfield, City of Hawkesbury, City of Liverpool, City of Penrith and Wollondilly) previously identified as Interim Designated Areas.
- In these areas, applications for development consent, or modifications to an approved development, under Part 4 of the EP&A Act, will continue to be assessed under former planning provisions until the 24 November 2018. This is an extension of three months from 24 August 2018. The Biodiversity Offset Scheme will commence in these areas on 25 November 2018.
- Strategic biodiversity certification, a new biodiversity assessment and approval pathway under the *Biodiversity Conservation Act 2016*, is already underway in Western Sydney. It is intended to deliver upfront conservation outcomes when planning for future development. Biodiversity certification will now also be pursued in the Lower Hunter, Central Coast, Coffs Harbour and West Dapto. To provide a simpler transition for these areas, local development will continue to be assessed under the former planning provisions until 24 November 2018.
- Transitional arrangements will continue to apply to activities under Part 5 of the EP&A Act, major projects and mining projects as outlined in the *Biodiversity Conservation Regulation (Savings and Transitional) 2017*.

- The Native Vegetation Panel is in the process of being established. Local Land Services offices are located in many regional areas and will accept applications for clearing of native vegetation under Division 6 of Part 5A of the *Local Land Services Act 2013* and Part 4 of the *State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017*.

**What this will mean for your council**

*Applications for development consent subject to the Biodiversity Conservation Act 2016*

- A development to which the biodiversity offset scheme applies will be required to apply the Biodiversity Assessment Method and produce a biodiversity development assessment report to accompany a development application.
- The biodiversity offset scheme will apply to local developments<sup>1</sup> likely to significantly affect threatened species. These are defined as a development that:
  - Impacts on an Area of Outstanding Biodiversity Value
  - Exceeds the biodiversity offset scheme threshold, or
  - Is likely to significantly affect threatened species, ecological communities or their habitats according to the test of significance in section 7.3 of the *Biodiversity Conservation Act 2016* (BC Act).
- The biodiversity impacts of developments that do not trigger the biodiversity offsets scheme will continue to be assessed under section 79C of the EP&A Act. Evidence that the biodiversity offset scheme threshold is not triggered and a test of significance will accompany a development application to demonstrate that the biodiversity offset scheme does not apply.

*Decision making where the biodiversity offset scheme applies*

- Council will be required to determine whether a development will have a serious or irreversible impact in accordance with principles set out in the *Biodiversity Conservation Regulation 2017*. [Guidance to assist a decision-maker to determine a serious and irreversible impact](#) is available, including criteria and lists of potential serious and irreversible impacts.
- Where council is the consent authority, a development that is determined likely to have a serious and irreversible impact must be refused.
- If a development to which the biodiversity offset scheme applies is to be approved, council must outline the offset obligation as a condition of consent. Model conditions of consent will be available soon to assist councils in formulating conditions and confirming required compliance actions.
- Council may set an offset obligation above or below the requirement reflected in the biodiversity development assessment report (supporting document submitted with the development application). Where the offset obligation is below the requirement calculated in the report by an accredited assessor, council must seek concurrence from the Chief Executive of the Office of Environment and Heritage (OEH) and publish reasons for discounting the credit requirement.
- The proponent must meet their offset obligation before the biodiversity impact occurs. There is flexibility in how a proponent can meet offset obligations. They can buy and retire credits from a private entity, make a payment into the Biodiversity Conservation Fund, or fund a biodiversity action in accordance with the offset rules.
- Council will have responsibility for monitoring compliance with the conditions of consent, including the discharge of the offset obligations prior to impact.

---

<sup>1</sup> Development proposals assessed under Part 4 of the Environmental Planning and Assessment Act (other than State Significant Development and Exempt and Complying developments)



- Councils are asked to advise OEH of any consents issued for development applications to which the biodiversity offset scheme applies, including a copy of the conditions of consent. Notifying determined development applications will allow OEH to monitor biodiversity losses and gains. A form for notifying development consents is available <http://www.environment.nsw.gov.au/biodiversity/ldging-an-offset-obligation.htm>

*Strategy for supporting councils in implementation*

- An online resource with information, frequently asked questions and links specific to Local Government can be accessed at <http://www.environment.nsw.gov.au/biodiversity/localgovernment.htm>
- Updated Threatened Species Test of Significance Guidelines will be made available shortly.
- An online decision support tool to help assessment officers determine the correct assessment pathway for development applications will be available shortly.
- The [Biodiversity Offset Scheme Entry Tool](#) is available to assist in determining whether the biodiversity offset scheme threshold has been exceeded. The tool should be used in conjunction with the [BOSET User Manual](#).
- Training sessions targeted at local government approvers will continue to roll out over 2018. For information on upcoming training sessions and to register your interest visit: <https://www.greencap.com.au/training/biodiversity-offsets-scheme-training-nsw>.
- Local government support officers have been recruited to support the following regions: Hunter and Central Coast; North Coast; New England North West and northern Far West; and Riverina and Murray and southern Far West. Introductions will be made in coming weeks. Announcements will be made as recruitment is finalised for the remaining four support officers. Visit <http://www.environment.nsw.gov.au/biodiversity/localgovernment.htm> for support officer contact details.

**Key points**

- From 25 February 2018 the *Biodiversity Conservation Act 2016* will fully commence across most of the State for local development.
- Councils are encouraged to pursue training and connect with the regional support network. For scheduled staff training opportunities, go to <https://www.greencap.com.au/training/biodiversity-offsets-scheme-training-nsw>

**Where to go for further information**

- Information about Council assessment and approval obligations or the support network for local government can be directed to 02 4428 4183 or [Elizabeth.Dixon@olq.nsw.gov.au](mailto:Elizabeth.Dixon@olq.nsw.gov.au)
- Questions about the *Biodiversity Conservation Act 2016* or the Biodiversity offset scheme should be directed to the Land Management and Biodiversity Conservation Service Centre at [lmbsc.support@environment.nsw.gov.au](mailto:lmbsc.support@environment.nsw.gov.au) or 1800 931 717.

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                   |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 18-06 / Wednesday 7 March 2018 / A581525                                                                          |
| <b>Previous Circular</b>    | <i>Circular No 17-03</i>                                                                                          |
| <b>Who should read this</b> | Councillors, General Managers and council staff                                                                   |
| <b>Contact</b>              | Client Services - 02 4428 4100 or<br><a href="mailto:WomensAwards@olg.nsw.gov.au">WomensAwards@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                                       |

## 2018 Ministers' Awards for Women in Local Government

## What's new or changing

- The Minister for Local Government, the Hon. Gabrielle Upton MP, announced the winners of the eleventh annual Ministers' Awards for Women in Local Government at Parliament House on 7 March 2018.
- The Awards were established to recognise the outstanding contributions and achievements of women in local government in NSW. The awards are delivered in partnership with the Minister for Women, the Hon. Tanya Davies MP.

## Key points

- Winners of the 2018 Ministers' Awards for Women in Local Government are:

**Elected Representative from a Metropolitan Council**

- Winner: Cllr Lucille McKenna (Inner West Council)

**Elected Representative from a Rural or Regional Council**

- Winner: Cllr Tegan Swan (Coffs Harbour City Council)

**GM/Senior Staff Member – Metropolitan Council**

- Winner: Simone Cook (Canterbury Bankstown Council)
- Highly commended: Meredith Wallace (Bayside Council)

**GM/Senior Staff Member – Rural or Regional Council**

- Winner: Rebecca Ryan (Blayney Shire Council)
- Highly commended: Fiona Plesman (Muswellbrook Shire Council)

**Non-Senior Staff Member – Metropolitan Council**

- Winner: Turkan Aksoy (Canterbury Bankstown Council)
- Highly commended: Emily Raymond (Newcastle City Council)
- Highly commended: Carol Ashworth (Blacktown City Council)

**Non-Senior Staff Member – Rural or Regional Council**

- Winner: Maree Edwards (Lake Macquarie City Council)
- Highly commended: Gina Mobayed (Goulburn Mulwaree Council)

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-07 / 12 March 2018 / A584389                                                                             |
| <b>Previous Circular</b>    | <a href="#">17-42</a>                                                                                                   |
| <b>Who should read this</b> | General Managers / Senior staff                                                                                         |
| <b>Contact</b>              | Mr Glen Colley/ Policy Team / 02 4428 4129 / <a href="mailto:glen.colley@olg.nsw.gov.au">glen.colley@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                                         |

## Council Crown Land Managers – General Manager and senior staff webinar

### What's new or changing

- The Office of Local Government and the Department of Industry – Crown Land will be co-hosting a webinar for council General Managers and senior staff with public land management responsibilities **from 10.30am to 12.00pm on Wednesday 21 March 2018**.
- Webinar RSVP instructions are contained in the attachment to this Circular and will also be emailed through to councils separately.

### What this will mean for your council

- The webinar will provide information about:
  - key issues for councils to consider in preparing for the commencement of the Crown Land Management Act later in 2018
  - new tools for council staff to access timely and regular information and resources from OLG in the coming months.
- Following the webinar, General Managers and senior staff will be provided with a slide package designed to brief councillors about the impact of the changes on their council.

### Where to go for further information

- The first in a series of Frequently Asked Questions for council Crown land managers was recently published on OLG's website at: [www.olg.nsw.gov.au/crownland](http://www.olg.nsw.gov.au/crownland)
- **General Managers and senior staff should read the FAQs before attending the webinar and ensure that they are brought to the attention of relevant staff.**
- Enquiries about the webinars, the future management of Crown reserves under the LG Act and support material should be directed to OLG's Crown Land Project Officer, Glen Colley on 0419 002 541 or by email at: [glen.colley@olg.nsw.gov.au](mailto:glen.colley@olg.nsw.gov.au)
- Information about the broader Crown land reform program can be obtained at the Department of Industry – Crown Land website at: <https://www.crownland.nsw.gov.au/crown-lands/comprehensive-review-of-nsw-crown-land-management>

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

Office of  
Local Government

## Circular to Councils

|                             |                                                |
|-----------------------------|------------------------------------------------|
| <b>Circular Details</b>     | Circular No 18-08 / 20 March 2018 / A580394    |
| <b>Previous Circular</b>    | 17-09 / 18 May 2017                            |
| <b>Who should read this</b> | Councillors / General Managers / Council staff |
| <b>Contact</b>              | Performance Team (02) 4428 4100                |
| <b>Action required</b>      | Information / Council to Implement             |

## Information about Rating 2018-19

## What's new or changing

- The maximum Boarding House Tariffs for 2018-19 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2018-19 has been determined.
- Section 603 Certificate fee for 2018-19 has been determined.
- The statutory limit on the maximum amount of minimum rates for 2018-19 has been determined.

## What this will mean for your council

- Councils should incorporate these determinations into their 2018-19 rating structures and Operational Plan Statement of Revenue Policies.

## Key points

Boarding House Tariffs 2018-19

- In accordance with section 516 of the *Local Government Act 1993* (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:
  - a) Where **full board and lodging** was provided:
    - \$381 per week per room for single accommodation; or
    - \$630 per week per room for family or shared accommodation.
  - b) Where **less than full board and lodging** is provided:
    - \$255 per week per room for single accommodation; or
    - \$423 per week per room for family or shared accommodation.

Maximum Interest on Overdue Rates and Charges

- In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the 2018-19 rating year will be **7.5%**.
- The methodology used to calculate the interest rate is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent of the maximum interest rate for the previous year. The cash rate used for the purposes of the maximum interest rate for local government is based on the rate as at 6 February 2018.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



Notice giving effect to these decisions will be published in the NSW Government Gazette

Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc., due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2018-19 is determined to be **\$80**.

- This determination applies to the issuing of a certificate for the matters specified in section 603(3) of the Act.
- Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service.
- Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 Certificate.

Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2005* has recently been amended, so as to provide:

- Under section 548(3)(a) of the Act the maximum amount of a minimum ordinary rate to be **\$526** for 2018-19.
- Under section 548(3)(b) of the Act the maximum amount of a minimum special rate will remain at **\$2**.

**Where to go for further information**

- The NSW Legislation website at: [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au)



**Tim Hurst**  
**Acting Chief Executive**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

**11.1.4 MONTHLY CALENDAR FEBRUARY – APRIL 2018**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 18/260

---

**Summary:**

Councillor's monthly calendar from March - May 2018 is provided.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meetings listed.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar March - May 2018                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period December - February 2018.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

| <div>2018</div> <div>MARCH</div> | SUN | MON                                                | TUE                                     | WED | THU | FRI                                                         | SAT                   |
|----------------------------------|-----|----------------------------------------------------|-----------------------------------------|-----|-----|-------------------------------------------------------------|-----------------------|
|                                  | 25  | 26                                                 | 27                                      | 28  | 1   | 2                                                           | 3                     |
|                                  | 4   | 5<br>18/19 Public Reserve Mgt Fund Program - Close | 6                                       | 7   | 8   | 9                                                           | 10                    |
|                                  | 11  | 12                                                 | 13                                      | 14  | 15  | 16<br>Joint Organisation Draft Regulations - Comments Close | 17                    |
|                                  | 18  | 19<br>CMCC Council Meeting                         | 20<br>Extraorindary Council Meeting     | 21  | 22  | 23<br>Joint Organisation Application Close                  | 24                    |
|                                  | 25  | 26                                                 | 27<br>Ordinary Council Meeting - Rowena | 28  | 29  | 30<br>Good Friday                                           | 31<br>Easter Saturday |
|                                  | 1   | 2                                                  | NOTES:<br><br>51                        |     |     |                                                             |                       |

2018

APRIL

| SUN                | MON                | TUE                                                              | WED             | THU                                                                   | FRI | SAT |
|--------------------|--------------------|------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------|-----|-----|
| 1<br>Easter Sunday | 2<br>Easter Monday | 3                                                                | 4               | 5                                                                     | 6   | 7   |
| 8                  | 9                  | 10<br>10:00am 2nd Draft<br>Budget Workshop                       | 11              | 12                                                                    | 13  | 14  |
| 15                 | 16                 | 17<br>Draft Budget<br>Documents to be<br>circulated              | 18              | 19                                                                    | 20  | 21  |
| 22                 | 23                 | 24<br>Ordinary Council<br>Meeting -<br>Walgett + Draft<br>Budget | 25<br>Anzac Day | 26<br>Draft Budget<br>Advertising/<br>Public Display<br>Period Begins | 27  | 28  |
| 29                 | 30                 | 1                                                                | 2               | 3                                                                     | 4   | 5   |
| 6                  | 7                  | 52                                                               |                 |                                                                       |     |     |

2018

MAY

| SUN | MON | TUE                                                                                        | WED | THU | FRI                                                   | SAT |
|-----|-----|--------------------------------------------------------------------------------------------|-----|-----|-------------------------------------------------------|-----|
| 29  | 30  | 1                                                                                          | 2   | 3   | 4<br>Stronger Country<br>Communities<br>Grant - Close | 5   |
| 6   | 7   | 8                                                                                          | 9   | 10  | 11                                                    | 12  |
| 13  | 14  | 15                                                                                         | 16  | 17  | 18                                                    | 19  |
| 20  | 21  | 22<br>Ordinary Council<br>Meeting -<br>Collarenebri                                        | 23  | 24  | 25                                                    | 26  |
| 27  | 28  | 29<br>Extraordinary<br>Council Meeting<br>(Adopt Draft<br>Budget in Principle-<br>Walgett) | 30  | 31  | 1                                                     | 2   |
| 3   | 4   | :NOTES: 1st May<br>to 21st May -<br>Community<br>Meetings (Draft<br>Budget)                |     |     |                                                       |     |

## 11.1.5 MONTHLY REPORT - VISITOR INFORMATION CENTRES

**REPORTING SECTION:** Executive  
**AUTHOR:** Alana Copelin – Senior Visitor Information Centre Officer  
**FILE NUMBER:** 18/260

---

### WEEKLY BULLETIN

#### Campaign engagement

Successful deliveries Successful deliveries 553: 99.6%

Total opens 504

Clicks per unique opens 24.2%

Total clicks 104

### WSC TOURISM ADVISORY COMMITTEE

The Tourism Advisory Committee met on Wednesday 14th February at 5:30pm. Attendees represented Walgett, Carinda, Collarenebri, Come By Chance and other farming areas. Committee Members were asked to comment on the Draft Walgett Shire Tourism Plan. The March meeting has been set down as a planning meeting to develop actions for the Committee. The next meeting of the Tourism Advisory Committee will be Wednesday 14<sup>th</sup> March 2018.

### DESTINATION MANAGEMENT PLAN

The draft Country and Outback Destination Management Plan will not be received until March. Feedback Forums have been set for the end of April.

Options in our area include:

BOURKE: Thursday March 22nd, 2018, 5.00pm - 8.00pm

MOREE Wednesday March 28, 2018, 9.00am - 1.00pm

DUBBO: Thursday March 29, 2018, 11.30am - 1.30pm

### ADVERTISING

Caravanning Australia

Free Range Camping

North West Region Cartoscope Map

### AVIC NETWORK UPDATE (The Tourism Group)

The Tourism Group have formed the Industry Advisory Group to assist in the development and promotion of the AVIC network. Penny Jobling from Narrabri will be our representative for the Outback Region. The Tourism Group will conduct an Audit of the Lightning Ridge AVIC Thursday 12th April.

### KAMILAROI HIGHWAY COMMITTEE UPDATE

The Kamilaroi Highway Marketing Group met in Quirindi in early February. The Group hosted Nicola Chandler Business Development Manager, Country & Outback NSW Destination Network to discuss both the Kamilaroi Highway DMP and Country & Outback NSW DMP. The next meeting set for June in Bourke to coincide with the NSW Aboriginal Tour Operators Council industry association NATOC.

The Kamilaroi Highway attended the Newcastle Caravan & Camping Show from Thursday, 8<sup>th</sup>-11<sup>th</sup> February, 2018. Staff who attended thought the Show was extremely worthwhile. Information for Lightning Ridge was again the most sought after at the stand.

The Kamilaroi Highway Marketing Group have approved John Murray to provide a series of Selfie Boards along the highway for promotion on social media. Awaiting John's quote at this time.

Walgett Shire Council provided feedback on the Draft Kamilaroi Highway Destination Management Plan, the final draft is expected to be completed by April.

#### **LIGHTNING RIDGE EASTER FESTIVAL**

Walgett Shire Council has committed to providing 1000 maps for the Easter Festival Show bags.

#### **GREAT ARTESIAN DRIVE COMMITTEE**

The Great Artesian Drive Committee will print 20,000 A3 Information maps, information and images were required for a new look flyer and will support the newly designed website.

#### **GREAT INLAND WAY COMMITTEE**

The Great Inland Way Committee have revised and reprinted its brochure in time for the new tourist season with a major brochure revision due for completion in 2018.

#### **Destination Macquarie Marshes Task Force**

The Destination Macquarie Marshes Task Force is applying for two funding programs: Regional Growth - Environment Infrastructure and Tourism Programme: For implementing the Destination Macquarie Marshes Action Plan (Stage 1) and Tourism Demand-driven Infrastructure Programme.

The next meeting is the 5<sup>th</sup> April in Warren to discuss these applications.

#### **LIGHTNING RIDGE VISITOR INFORMATION CENTRE REPORT**

February 2018 started slowly, as the weather slightly cooled and a wet coastline some visitors changed their direction and headed west. The numbers have increased by 72% from last year, the highest number to date for February 708. The record number of visitors from the past years was 637 in 2008, this year an increase of 11%. Earlier in the month Walgett Shire joined with others in the Kamilaroi Hwy Group to attend the Newcastle Caravan & Camping Show. A successful venture with the Highway group, Lightning Ridge was the main destination along the highway & the partnership is positive for tourism in the Walgett Shire. The heat has never stopped overseas visitors coming to Lightning Ridge. One traveller said he would rather 40 above than 40 below in his country.

#### **Conclusion:**

If there are no other queries, the above matters should be received and noted.

| <b>Monthly Report Tourism Development Report</b>                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the information provided in report by the Senior Tourism Development Officer.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.1.6 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT FOR 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

### **Summary:**

The National General assembly of Local Government will be held in Canberra from 17-20 June at the National Convention Centre, Canberra. It is necessary that Council resolve attendance at the Council Meeting to enable registration and accommodation arrangements to be finalised.

### **Background:**

The draft Conference Program is attached. The conference involves presentations by representatives of the State Government and Federal Government. The theme for this year's NGA – Australia's future: make it local – reflects not just the wide scope and importance of Local Government, but its ability to influence and affect fundamental change and improvement at the community level.

The 2018 theme also hints at the strong possibility a federal election being called later this year or early next. That being the case, Local Government will need to be ready and able to speak up on behalf of our constituents.

### **Current Position:**

As it is important that Council be represented at major State and National Conferences the Mayor and General Manager will be attending the National General Conference Assembly of Local Government Conference.

This is an excellent opportunity for our representatives to put forward local issues that have State/ National significance. It also affords an opportunity to meet with the various departmental representatives on a face to face basis to pursue Government funding for a roads and raise drought impacts/issues.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria;

- Be relevant to the work of local government nationally
- Be consistent with the theme of the NGA
- Complement or build on the policy objectives of your state and territory local government association
- Be submitted by a council which is a financial member of their state or territory local government association
- Propose a clear action and outcome
- Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

Walgett Shire



Councillors

**Governance Issues:**

Council has an opportunity to debate motions before the conference in line with the conference theme.

**Environmental Issues:**

Nil

**Financial Implications:**

Cost per attendee will be approximately \$1,800 (Early Bird Registration fee is \$969, accommodation will be in order of \$210-250 per night – 3 nights.

**Alternatives/Options:**

Nil

**Conclusion:**

It is appropriate for Council to be represented at this conference because of the opportunity to put Walgett's case at a National forum.

| 2018 National General Assembly of Local Government                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor and General Manager attend the 2018 National General Assembly of Local Government in Canberra 17-20 June 2018 and expenses be paid.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Draft Program for the National General Assembly of Local Government 2018

#### Sunday 17 June 2018

8.00am Registration Opens

5.00pm Service NSW Welcome Reception



#### Monday 18 June 2018

8.00am Registration Opens

9.00am Opening Ceremony

9.20am ALGA President's Opening

9.30am Government Address

The Hon Malcolm Turnbull MP, Prime Minister (invited)

10.00am MORNING TEA

10.30am Keynote Address: The Australian Political Landscape

David Speers, Political Editor, SKY NEWS

11.00am Keynote Address: The Case of Gender Diversity in Local Government

Virginia Haussegger, Australian Journalist, Media Commentator and Television Presenter

11.30am Panel Session - Changing Political Culture

12.30pm LUNCH - Sponsored by JLT



1.30pm Panel Session - Balancing Innovation and the Public Interest

3.00pm AFTERNOON TEA

3.30pm Debate on Motions

Stephen Jones MP, Shadow Minister for Shadow Minister for Regional Services, Territories and Local Government (invited)

4.30pm

5.00pm Close Day 1

7.00pm NETWORKING DINNER, National Arboretum



#### Tuesday 19 June 2018

8.00am Registration Opens

9.00am Keynote Address: Population and the Policy Imperative

Bernard Salt, Author and Columnist

9.45am Panel Session - Building Tomorrow's Communities: Livability

10.30am MORNING TEA

11.00am Debate on Motions

12.30pm LUNCH - Sponsored by BMW



1.30pm Concurrent Sessions

Energy and climate Change

Arts and Culture

Digital Technology

Recycling and Waste

3.00pm AFTERNOON TEA

3.30pm The Hon Bill Shorten MP, Leader of the Opposition

4.00pm Debate on Motions

5.00pm Close Day 2

7.00pm NGA DINNER, Australian Institute of Sport

#### Wednesday 20 June 2018

9.00am Setting ALGA's Election Priorities

9.30am Panel of Mayors - Local Government and the Federal Election

10.30am MORNING TEA

11.00am Panel Session - How to Create Resilient Local Communities

12.30pm ALGA President's Close

LUNCH

## 11.1.7 ROUND 2 - STRONGER COUNTRY COMMUNITIES FUND – INVITING PROJECTS FOR CONSIDERATION

**REPORTING SECTION:** Executive  
**AUTHORS:** Peta Schiller  
**FILE NUMBER:** 18/260

### Summary:

To draw attention to the opportunity to put forward projects for consideration under Round 2 of the Stronger Country Communities Grant Programme with an allocation of 1.6m.

### Background:

The Stronger Country Communities Fund is investing in infrastructure projects in regional NSW communities to improve the lives of residents and enhance the attractiveness of these areas as vibrant places to live and work.

The NSW Government has committed \$200 million to support local infrastructure projects such as parks, community halls, playgrounds and amenity blocks.

Council are reminded that the following Stronger Country Community Project for Round 1 were successful and announced in February 2018:

### Playground Enhancement Project - \$212,600

| Park                         | Funding Allocation | Project Elements                                                                                                                                                                                                    |
|------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Apex Park – Walgett          | \$64,180           | Upgrade of existing playground surface (softfall area), Additional play equipment, Installation of permanent shade structure, Upgrade of the picnic sheltered area, Signage, Landscaping – Natural Shade            |
| Burren Junction Park         | \$41,180           | Erection of shade shelter and concrete slab for a BBQ area, Installation of picnic setting, Installation of a single plate BBQ, Installation of a 120L permanent bin surround, Landscaping – Natural Shade, Signage |
| Carinda Park                 | \$17,360           | Installation of additional play equipment, Installation of shade sail, Landscaping – Natural Shade, Signage                                                                                                         |
| Collarenebri Park            | \$18,725           | Installation of play equipment for junior age group, Installation of picnic setting and 120L permanent bin surround, Landscaping – Natural Shade, Signage                                                           |
| Len Cram Park                | \$68,725           | Removal of existing play equipment, Installation of softfall area, Installation of new play equipment, Installation of permanent shade structure, Signage, Landscaping – Natural Shade                              |
| Lions Park – Lightning Ridge | \$ 2,450           | Installation of shade sail, Refurbishment of picnic setting, Signage                                                                                                                                                |

### Walgett Cemetery Upgrade - \$269,000

| Funding Allocation (\$) | Project Elements                            |
|-------------------------|---------------------------------------------|
| \$83,000                | Automatic Watering System                   |
| \$15,000                | Beam Cemetery                               |
| \$30,000                | Turf                                        |
| \$127,500               | Bitumen Roads (Upgrade To All Weather Road) |

### Lightning Ridge Beautification Project - \$319,000

| Funding Allocation (\$) | Project Elements              |
|-------------------------|-------------------------------|
| \$240,000               | Construction Of New Footpaths |
| \$30,000                | Irrigation System             |
| \$49,000                | Turf                          |

## **Stronger Country Communities Round 2**

### **Proposals for Consideration:**

There are already a number of projects being discussed including:

- **Collarenebri:** CBD CCTV – Similar system as installed in Walgett.
- **Collarenebri:** Redesign of Earl Park/Lions Park/Collarenebri Boat Ramp so the entire area complements each other - New BBQ/Picnic Area overlooking the Barwon River, increased seating throughout Lions Park and along river bank, extension of the Parking Bay in Lions Park including a large turning circle on the southern end for caravans, improved landscaping of both parks.
- **Lightning Ridge:** Sporting Precinct Multi-Purpose Facility complete with a commercial grade kitchen to be available to all community, school and sporting groups, as well as a venue for after school and vacation care due to the fact that the Ella Nagy Youth Centre was condemned in 2016.
- **Lightning Ridge:** CBD CCTV – Similar system as installed in Walgett.
- **Rowena:** Primitive Camping Ground to complement the Rowena Hall complete with a Playground, BBQ/Picnic Area and Amenities Block.
- **Shire Wide:** Upgrade of Parks and Playgrounds Stage 2 - Perimeter safety fencing, landscaping, BBQ/Picnic Areas, painting or re-facing of existing facilities, replace worn fitness stations, install new rubbish bins and extend existing pathways.
- **Shire Wide:** Town Entry Concept - New signage and planting of Tree Corridors at the entrance of each Town/Village but only where drip irrigation is available.
- **Shire Wide** - Upgrade of Skate Parks in Collarenebri, Lightning Ridge, Walgett - Enhance existing facilities, landscaping and incorporating BMX Tracks.
- **Walgett:** Accommodation Blocks at Walgett Airport – The Walgett Aero Club now owns 3 Aircraft and are seeking funds for onsite dongas that are capable of accommodating up to 6 people.
- **Walgett:** Walgett Cemetery Upgrade, Stage 2 – Rose Gardens, Gathering Space, Toilet, Storage Shed with Water Tank, Park Benches, Garbage Bins, Location and Interpretive Signage, Solar Light and Pole. (Proposal by Dharriwa Elders Group)

It is proposed that all proposal will be submitted to Council's April, 2018 meeting to allocate priorities.

### **Relevant Reference Documents:**

Stronger Country Communities Fund

### **Stakeholders:**

NSW Rural Communities  
Walgett Shire  
Walgett Shire Residents

### **Conclusion:**

This is the time for regions. Council needs to continue to seek input from the community to identify possible projects and then review possible funding sources to determine the best fit.

**Round 2 Stronger Country Communities Fund – Inviting Projects for Consideration**

**Recommendation:**

That Council continue to seek input from the community to identify possible projects, then review possible funding sources to determine the best fit and at the April Council meeting, consider the level of cross community support for the various projects put forward and allocate each project a priority accordingly.

**Moved:**

**Seconded:**

### 11.1.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – FEBRUARY, 2018

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 18/260

---

**1. Application – Lightning Ridge Visitor Information Centre, Council agency, Conference /Community Centre, Cafe, Shop and Transit Hub proposal.**

Council has received advice that its Application for the Lightning Ridge Visitor Information Centre, Council agency, Conference/Community Centre, Cafe, Shop and Transit Hub proposal has been unsuccessful.

The Regional NSW Business Division of NSW Premier and Cabinet on Thursday 15 March, 2018 advised as follows:

*Thank you for taking the time and effort to apply for the Regional Growth – Environment and Tourism Fund.*

*There has been an overwhelming level of enthusiasm for this round of Regional Growth – Environment and Tourism Fund and this was reflected in the large number of high-quality projects proposed from all across NSW. This round was oversubscribed to a large extent and we were unfortunately unable to provide funding for all projects.*

*I regret to inform you that following the assessment process, your application was unsuccessful. As part of the assessment process Infrastructure NSW convened the Regional Independent Assessment Panel to consider all detailed applications in line with usual Restart NSW fund requirements, taking into consideration the analysis provided by the Department of Premier and Cabinet. A probity advisor was engaged to ensure that the assessment process was fair and transparent.*

*Your application was assessed under the criteria outlined in the Guidelines; including Strategic Assessment, Economic Assessment, Affordability, and Deliverability. As part of this process the Department of Premier and Cabinet undertook a Cost Benefit Analysis to determine whether the estimated benefits of the project were likely to be greater than the forecasted costs. I would be happy to arrange a meeting between a representative from your organisation and staff from my Department to provide feedback and to support any future applications. If you would like to arrange this please contact: Mr Luke Murray – A/Manager Programs, Regional Infrastructure - Department of Premier and Cabinet via email at [luke.murray@dpc.nsw.gov.au](mailto:luke.murray@dpc.nsw.gov.au) or by phone on 02 9228 4528.*

*I am aware that developing project applications takes considerable time and resources We would like to thank you for the significant time and effort spent developing your application and strongly encourage you to apply in a future round of the Regional Growth Environment and Tourism Fund.*

*Alternatively, other NSW Government funding opportunities may be available to you. The Regional Growth Fund will invest in projects that facilitate regional development through six funds. Please review the fund information and eligibility criteria here: [www.nsw.gov.au/regionalgrowth](http://www.nsw.gov.au/regionalgrowth); or email [regionalsw.business@dpc.nsw.gov.au](mailto:regionalsw.business@dpc.nsw.gov.au) for more information on regional opportunities.*

Arrangements are in hand to meet with staff from Regional NSW Business to gain feedback in respect of Council's application, and particularly the outcome of the Cost Benefit Analysis, with a view to resubmitting and application under either the same funding programme or one of the other appropriate programmes currently available under The Regional Growth Fund to facilitate regional development.

It is also proposed to investigate if any similar programmes may be available federally.

## **2. Emergency Airstrip Carinda Locality – Warren Shire Council**

Council has received a letter date 8 February, 2018 (copy attached) advising of a community request to locate an emergency airfield to the north west of Warren Shire for use by the RFDS and other emergency service groups following a series of motor vehicle and on farm accidents.

Warren Shire has identified that an existing airstrip has been formed up on a road reserve or crownland near Carinda village and they request an opportunity to meet with Walgett Shire representatives to consider lodging a funding application to install solar lighting and other essential airport needs to further develop the facility.

In actual fact, there are two emergency landing areas at Carinda as shown in the attachment which indicates the position of the Carinda Airport (Authorized Landing Area) and the Emergency Strip (on the road) both about 2kms from town on the Walgett side of Regional Road 333. The natural surface of the ALO is suitable for dry weather only. Prior notice must be given to allow for inspection, due to lack of air traffic, for safety purpose and any maintenance required.

The ALO strip is 1250m X 20m and the Emergency Strip is 1,000m X 9m (but emergency services must arrange traffic control for each end on road).

Arrangements are in hand to discuss the matter with Warren Shire staff and to make appropriate grant submissions if considered necessary.

## **3. Castlereagh Macquarie County Council Initiative – Reduction in Members**

At the Castlereagh Macquarie County Council meeting on Monday 19 March, 2018 it was resolved to approach constituent councils to seek their concurrence to a proposal to reduce the number of members from each council from two back to one.

This followed advice from the Office of Local Government that prior to putting a proposal to the Minister for Local Government to reduce numbers that it should elicit the views of constituent councils to determine their support or otherwise for the proposal.

It is recommended that Walgett Shire support the proposal.

## **4. 2018/19 Budget Preparations**

Following the first Budget Workshop on Tuesday 20 March, 2018 a further Workshop is to be held on Tuesday 10 April, 2018 commencing at 10 am.

At that workshop Council will be provided with position papers for the 2018/19 capital works programme and a list of 2017/18 capital works to be carried forward.

It is also intended that the QBRs for 31 March, 2018 be available to be able to identify current levels of income and expenditure.

It is intended to distribute the draft budget papers, including the related integrated planning and reporting documentation on 17 April, 2018 for consideration and adoption in principle at Council's meeting on 24 April, 2018.

A series of community briefing sessions will then be held across the Shire and the budget papers will be available on Council's website and at the usual locations throughout the Shire.

It is also planned that circulars advising of the dates of the community briefing sessions be distributed as widely as possible across the shire ahead of the community briefings to ensure

as many local residents as possible are aware of the sessions and have adequate notice to allow them to arrange to attend should they so wish.

#### **5. Federal Regional Growth Fund Grants**

Details are attached from the Federal Minister Hon Dr. John McVeigh that the Federal Regional Growth Fund of \$272.2M is now open for initial applications.

The programme is designed in a two stage process. Stage One involves an initial application to confirm applicant and project eligibility and provide evidence of how the project addresses the merit criteria. Stage Two involves the preparation of a full business case but applicants only move to this stage after being successful in Stage One. There are some local projects in the pipeline that may be suitable for applications under this fund.

#### **6. Lightning Ridge Field Study Project**

During informal discussions with The Mayor and General Manager on Wednesday afternoon 21 March, 2018 with M/s Jenni Brammall and Mr David Lane from the Australian Opal Centre it was indicated they would be declining the offer of matching federal funding of \$97,500 under the TDDI as their organisation wasn't in a position at this stage to give any commitment to repaying funds should an advance be made available by Council.

#### **7. Reformation of Precinct Committees**

Council some years ago operated with a series of Precinct Committees to encourage local participation in local affairs. However, over a period the interest of the community waned and they gradually went into recess.

Following recent community meetings it is believed that it would be appropriate to canvass the various communities to gauge whether there is any interest in reforming precinct committees in the centres where they previously operated namely Lightning Ridge, Rowena and Collarenebri. Other villages could also become part of this approach if there is sufficient interest.

Arrangements are in hand to call expressions of interest from the residents of the various centres identified shortly.

#### **Conclusion:**

If there are no other queries that the above matters should be received and noted.

#### **Matters for Brief Mention or Information Only – March, 2018**

##### **Recommendation:**

That the above matters listed for brief mention or information only be received and noted and Council formally resolve to reduce Castlereagh Macquarie County Council members from two back to one per constituent Council.

##### **Moved:**

##### **Seconded:**



## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND AND INVESTMENT AS AT 28<sup>TH</sup> FEBRUARY 2018

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
 Hafiz Malik - Graduate Accountant  
**FILE NUMBER:** 09/1460-03/0050

---

**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 28<sup>th</sup> February 2018.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 28<sup>th</sup> February 2018 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

**Current Position:**

Council at the end of February 2018 held a total of \$26,880,587.55 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of February 2018 Council had earned \$ 490,842.12 in interest including accrued interest to 28<sup>th</sup> February 2018. This result is in excess of the current budget of \$454,566 for the period and validates Council's current investing strategy.

Council's investments at 28<sup>th</sup> February 2018 had an average interest rate of 2.65% per annum and a weighted average interest rate of 2.58%, both of which are higher than the 3 and 6 months BBSW rates of 1.7850% and 1.9550% respectively as at 28<sup>th</sup> February 2018.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

| Overall Portfolio Maturity as at 28th February 2018 |                              |                              |                               |                           |
|-----------------------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><b>Maturity Periods</b></i>                      | <i><b>Policy Minimum</b></i> | <i><b>Policy Maximum</b></i> | <i><b>% of Money held</b></i> | <i><b>Amount held</b></i> |
| Portfolio % < 1 year                                | 40%                          | 100%                         | 62.80%                        | \$ 16,880,587.55          |
| Portfolio % > 1 year, < 3 years                     | 0%                           | 60%                          | 22.32%                        | \$ 6,000,000.00           |
| Portfolio % > 3 year, < 5 years                     | 0%                           | 40%                          | 14.88%                        | \$ 4,000,000.00           |
| Portfolio % > 5 years                               | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                                     |                              |                              | 100%                          | \$ 26,880,587.55          |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

| Attachment One<br>Cash and Investments Holdings as at 28th February 2018 |                                         |                             |                       |                    |                                  |                                                |
|--------------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Investment                                                               | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                                  |                                         |                             |                       |                    |                                  |                                                |
| Commonwealth Bank                                                        | On Call                                 | 0.90%                       | Monthly               | EOM                | 1,321,744                        | Pd Monthly                                     |
| Commonwealth Bank                                                        | On Call                                 | 1.10%                       | Monthly               | EOM                | 1,558,844                        | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                                            |                                         |                             |                       |                    | <b>2,880,588</b>                 |                                                |
| <u>Term Deposits</u>                                                     |                                         |                             |                       |                    |                                  |                                                |
| Bendigo and Adelaide Bank                                                | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | \$9,809.59                                     |
| Bendigo and Adelaide Bank                                                | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | \$9,493.15                                     |
| Newcastle Permanent Building Society                                     | 21/08/2019                              | 3.00%                       | Maturity              | 17/05/2018         | 500,000                          | \$452.05                                       |
| Newcastle Permanent Building Society                                     | 15/08/2018                              | 2.90%                       | Maturity              | 17/05/2018         | 500,000                          | \$436.99                                       |
| Westpac                                                                  | 11/04/2018                              | 2.49%                       | Maturity              | 11/04/2018         | 1,000,000                        | \$3,342.74                                     |
| ING                                                                      | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2018         | 500,000                          | \$7,137.53                                     |
| Bank of Queensland                                                       | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2018         | 1,000,000                        | \$9,402.74                                     |
| ME Bank                                                                  | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | \$27,950.14                                    |
| AMP Bank                                                                 | 30/05/2018                              | 2.60%                       | Maturity              | 30/05/2018         | 1,000,000                        | \$12,964.39                                    |
| Bank Australia                                                           | 12/09/2018                              | 2.80%                       | Maturity              | 12/09/2018         | 1,000,000                        | \$12,887.67                                    |
| National Australia Bank                                                  | 2/05/2018                               | 2.48%                       | Maturity              | 2/05/2018          | 1,000,000                        | \$3,804.93                                     |
| Westpac                                                                  | 21/03/2018                              | 2.40%                       | Maturity              | 21/03/2018         | 1,000,000                        | \$2,761.65                                     |
| National Australia Bank                                                  | 9/05/2018                               | 2.47%                       | Maturity              | 9/05/2018          | 1,000,000                        | \$2,368.49                                     |
| National Australia Bank                                                  | 4/03/2018                               | 2.55%                       | Maturity              | 4/03/2018          | 1,000,000                        | \$10,269.87                                    |
| Bank of Queensland                                                       | 4/04/2018                               | 2.60%                       | Maturity              | 4/04/2018          | 1,000,000                        | \$10,471.23                                    |
| Westpac                                                                  | 16/05/2018                              | 2.46%                       | Maturity              | 16/05/2018         | 1,000,000                        | \$943.56                                       |
| Westpac                                                                  | 17/10/2018                              | 2.67%                       | Maturity              | 17/10/2018         | 1,000,000                        | \$10,241.09                                    |
| Bank of Queensland                                                       | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2018         | 1,000,000                        | \$12,082.19                                    |
| Westpac                                                                  | 14/03/2018                              | 2.51%                       | Maturity              | 14/03/2018         | 1,000,000                        | \$5,295.07                                     |
| Bankwest                                                                 | 23/05/2018                              | 2.50%                       | Maturity              | 23/05/2018         | 1,000,000                        | \$958.90                                       |
| Bankwest                                                                 | 13/06/2018                              | 2.50%                       | Maturity              | 13/06/2018         | 1,000,000                        | \$410.96                                       |
|                                                                          |                                         |                             |                       |                    |                                  |                                                |
| <b>Total Term Deposits</b>                                               |                                         |                             |                       |                    | <b>18,500,000</b>                | <b>\$153,484.94</b>                            |
| <u>Variable Rate Deposits</u>                                            |                                         |                             |                       |                    |                                  |                                                |
| IMB                                                                      | 29/07/2020                              | 2.54%                       | Quarterly             | 24/04/2018         | 500,000                          | \$1,252.60                                     |
| IMB                                                                      | 18/02/2021                              | 2.56%                       | Quarterly             | 17/05/2018         | 500,000                          | \$490.96                                       |
| Commonwealth Bank                                                        | 20/04/2021                              | 3.03%                       | Quarterly             | 20/04/2018         | 500,000                          | \$1,616.10                                     |
| Commonwealth Bank                                                        | 23/08/2021                              | 2.88%                       | Quarterly             | 24/05/2018         | 500,000                          | \$157.81                                       |
| Commonwealth Bank                                                        | 31/08/2021                              | 2.78%                       | Quarterly             | 28/02/2018         | 500,000                          | \$3,503.56                                     |
| National Australia Bank                                                  | 4/11/2019                               | 2.66%                       | Quarterly             | 3/05/2018          | 1,000,000                        | \$1,676.16                                     |
| Westpac                                                                  | 16/11/2021                              | 2.97%                       | Quarterly             | 16/05/2018         | 1,000,000                        | \$974.80                                       |
| Newcastle Permanent Building Society                                     | 2/09/2020                               | 2.79%                       | Quarterly             | 30/05/2018         | 1,000,000                        | \$0.00                                         |
| <b>Total Floating Rate Deposits</b>                                      |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$9,671.98</b>                              |
|                                                                          |                                         |                             |                       |                    |                                  |                                                |
| <b>Total Cash and Investments</b>                                        |                                         |                             |                       |                    | <b>26,880,588</b>                | <b>\$163,156.93</b>                            |

**Governance issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

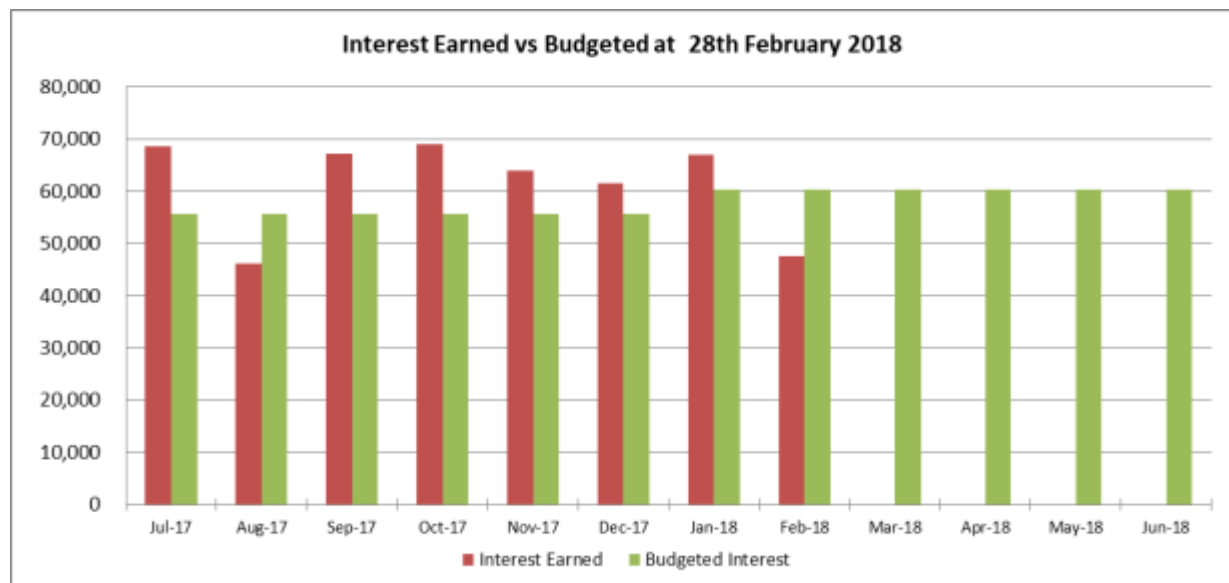
| Percentage invested in each institution as at 28th February 2018 |                                 |                               |                           |
|------------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                                   | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| AMP                                                              | AMP                             | 3.72%                         | \$1,000,000.00            |
| Bank of Queensland                                               | BOQ                             | 11.16%                        | \$3,000,000.00            |
| Bendigo and Adelaide Bank                                        | BAB                             | 3.72%                         | \$1,000,000.00            |
| Commonwealth Bank                                                | CBA                             | 16.30%                        | \$4,380,587.55            |
| IMB                                                              | IMB                             | 3.72%                         | \$1,000,000.00            |
| ING                                                              | ING                             | 1.86%                         | \$500,000.00              |
| Members Equity Bank                                              | ME                              | 3.72%                         | \$1,000,000.00            |
| National Australia Bank                                          | NAB                             | 14.88%                        | \$4,000,000.00            |
| Newcastle Permanent Building Society                             | NPBS                            | 7.44%                         | \$2,000,000.00            |
| Bank Australia                                                   | BA                              | 3.72%                         | \$1,000,000.00            |
| Bank West                                                        | BW                              | 7.44%                         | \$2,000,000.00            |
| Westpac                                                          | W                               | 22.32%                        | \$6,000,000.00            |
|                                                                  |                                 | 100%                          | \$26,880,587.55           |

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 28<sup>th</sup> February 2018 Walgett Shire Council's total available cash and invested funds totalled \$26,880,587.55, a slight decrease of \$257,405.15 from 31<sup>st</sup> January 2018. This decrease in the total portfolio can be attributed to the expenditure related to the ongoing capital projects. Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



**General Fund Bank Account Reconciliation**

| <b>Bank Account no. 273228000051</b> |                     |        |                                                           |  |  |  |  |
|--------------------------------------|---------------------|--------|-----------------------------------------------------------|--|--|--|--|
| <b>Bank account Closing Balance</b>  | 1,321,743.67        |        | <i>As per Bank Statement dated 28-02-2018</i>             |  |  |  |  |
| <b>Less Unpresented Cheques</b>      | (5,506.03)          |        | <i>As per Bank Reconciliation Report dated 28-02-2018</i> |  |  |  |  |
| <b>Plus Unpresented Deposits</b>     | 16,122.04           |        | <i>As per Bank Reconciliation Report dated 28-02-2018</i> |  |  |  |  |
|                                      | <b>1,332,359.68</b> |        |                                                           |  |  |  |  |
| <b>General Ledger Balance</b>        | 1,549,334.31        | 2017FY |                                                           |  |  |  |  |
|                                      | (216,974.63)        | 2018FY |                                                           |  |  |  |  |
|                                      | <b>1,332,359.68</b> |        |                                                           |  |  |  |  |

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Councils cash book and ledger have been reconciled to the bank statement as at 28<sup>th</sup> February 2018.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

**Cash and Investment Report as at 28<sup>th</sup> February 2018****Recommendation:**

That the Investment report as at 28<sup>th</sup> February 2018 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

---

### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The un-audited result of 10.38% for 2016/17 is a good outcome, with a big improvement on the previous year's result.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 28<sup>th</sup> February 2018 is 72.34% down from 72.74% at the 28<sup>th</sup> February 2017. Removal of the 3.6% discount for upfront rate payment has resulted in ratepayers electing to pay by instalments, and this is reflected in the collections result to date. It is pleasing to see the rate payments to the 8<sup>th</sup> March have increased to 73.11%.

The debt recovery process will continue with another round of follow up after the February 18 deadline for the third instalment for 2017/18.

The on-going drought conditions is having an adverse effect on rate recovery with 315 ratepayers make alternative arrangements for the payment of current years and arrears of rates.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 28<sup>th</sup> February 2018.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator. Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report – February 2018                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The February 2018 outstanding rates report to received and noted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 28<sup>th</sup> February 2018.

**Monthly Report - Outstanding Rates & Annual Charges as at 28 February 2018****Report on Rates and Annual Charges - 28 February 2018***Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017*

|                                                         | <b>6 March 2018</b>          | <b>28 February 2018</b>      | <b>28 February 2017</b>      |
|---------------------------------------------------------|------------------------------|------------------------------|------------------------------|
| Arrears from previous year                              | 729,437.40                   | 729,437.40                   | 840,548.35                   |
| Adjustment                                              |                              |                              |                              |
| Sub Total                                               | <u>729,437.40</u>            | <u>729,437.40</u>            | <u>840,548.35</u>            |
| <b>Current Year Activity</b>                            |                              |                              |                              |
| Legal fees (Including write off's)                      | 59,931.40                    | 59,931.40                    | 73,835.20                    |
| Adjusted Levy                                           | 9,157,787.61                 | 9,158,166.57                 | 8949490.31                   |
| Interest (Including write off's)                        | 33,409.33                    | 33,915.95                    | 42,218.77                    |
| Adjustments (Including Write Off's)                     | (13,026.12)                  | (13,026.12)                  | (8,422.37)                   |
| Sub Total                                               | <u>9,238,102.22</u>          | <u>9,238,987.80</u>          | <u>9,057,121.91</u>          |
| <b>Total Arrears and Adjusted Levy</b>                  | <u>9,967,539.62</u>          | <u>9,968,425.20</u>          | <u>9,897,670.26</u>          |
| Payments                                                | (7,108,308.14)               | (7,032,188.49)               | (6,906,749.68)               |
| Pensioner Concessions - Govt                            | (98,273.74)                  | (98,273.74)                  | (98,105.70)                  |
| Pensioner Concessions - Council                         | (80,409.79)                  | (80,409.79)                  | (80,272.34)                  |
| Discount                                                | 15.81                        | 15.81                        | (98,632.15)                  |
| Special Rebate Council                                  | 0.00                         | 0.00                         | (15,880.75)                  |
| Sub Total                                               | <u>(7,286,975.86)</u>        | <u>(7,210,856.21)</u>        | <u>(7,199,640.62)</u>        |
| <b>Total Remaining Levy</b>                             | <u><b>\$2,680,563.76</b></u> | <u><b>\$2,757,568.99</b></u> | <u><b>\$2,698,029.64</b></u> |
| Current                                                 | 2,077,198.17                 | 2,150,599.34                 | 2,122,217.39                 |
| Arrears                                                 | 382,858.54                   | 383,418.54                   | 396,047.28                   |
| Interest b/f from previous years                        | 13,634.39                    | 15,761.93                    |                              |
| Current year interest                                   | 27,005.28                    | 27,099.80                    | 29,069.60                    |
| Legals                                                  | 179,867.38                   | 180,689.38                   | 150,695.37                   |
| <b>Total Remaining Levy</b>                             | <u><b>\$2,680,563.76</b></u> | <u><b>\$2,757,568.99</b></u> | <u><b>\$2,698,029.64</b></u> |
| <b>Variance</b>                                         | <u><b>-\$0.00</b></u>        | <u><b>-\$0.00</b></u>        | <u><b>\$0.00</b></u>         |
| <b>Total YTD Collected</b>                              |                              |                              |                              |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 73.11%                       | 72.34%                       | 72.74%                       |
| Collected YTD % of Levy                                 | 76.95%                       | 76.11%                       | 76.26%                       |

### 11.2.3 REPORT FOR COUNCIL- COMMUNITY DEVELOPMENT & COMMUNITY CAPACITY BUILDING: OCTOBER – DECEMBER 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

---

**Summary:**

During this reporting period community services and development managed projects related and targeted community engagement, cultural development and recognition, group capacity building, Aboriginal and Multicultural Affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

**Background:**

This report summarises project progress and outcomes of our community and youth development teams, Libraries and Aboriginal and Multicultural Affairs and delivery to communities across the Shire during the reporting period October – December 2017. Last report submitted July – September 2017.

**Current Position:**

During the reporting period Council's community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with *Council's Community Strategic Plan 2012-2022*.

**Community capacity building:**

The Community Development Team has been focusing on a range of community programs and initiatives across the Shire and is enthused by the number of community members attending consultations and events during the last few months. The development and formation of these groups in each community has assisted in successful implementation of a series of events and programs. Collaboration and partnerships are vital in achieving a common goal and the realization of achieving this has been evident.

Throughout the period Council staff have consulted extensively with community in a bid to development the most reflective of community needs, *"Aboriginal Community Development and Reconciliation Action Plan"*. Planning for Christmas Parties, Vacation Care programs, Beat the Heat Initiative have all been well attended by services, agencies and organisations across the three communities.

**Youth Development Officer:**

Since the resignation of our previous Youth Development Officer our team have had to cover the position which has been demanding with the current period involving school holiday programs, Christmas events and community initiatives to deliver. The position has now been filled by a suitably qualified applicant from Lightning Ridge Ms. Sandra Bladen with commencement scheduled for February 2018.

**Community Engagement and Consultations:**

Council works closely with communities across our Shire with groups, organisations, agencies and peak bodies to meet local needs, advocating, facilitating and negotiating where needed and encourage partnerships with community stakeholders to deliver tangible benefits to the



community. During this reporting period our department has facilitated and supported the following:

- Community consultation, meetings and planning sessions regarding programing and event management and delivery across communities within the Shire
- Community Christmas Parties- planning and delivery in Walgett, Lightning Ridge and Collarenebri
- Planned and delivered Walgett specific : Walgett Youth Engagement Program- Beat the Heat ( BTH)
- Walgett and Lightning Ridge Inter-agency groups and health and wellbeing services
- Extensive community consultation regarding Aboriginal Community Development and Reconciliation Plan.

As we move forward into 2018 a significant number of events are due to be rolled out over the next few months which include Seniors Weeks events and programs, International Women's Day events throughout the Shire, Meet and Greet in all communities, Harmony Day events, Vacation Care Programs in January and April along with International Youth Week, Volunteers Week and National Sorry Day. Council's community development team, youth and Library staff will again call community meetings in a bid to develop *working groups* around each event in each community ensuring residents have input into what takes place in their community.

#### **Walgett Shire Youth Week 2018: "Unity through Diversity"**

Youth Week 2018 is gearing up to be bigger and better with several regional services expressing interest to be a part of the massive two week celebration of our youth and young people out here in our Shire. Brewarrina Shire has expressed interest in again partnering with our youth teams to deliver a collaborative event. We also have confirmation that the Immanuel group (Koreans) will again be visiting the communities within our Shire for the 11<sup>th</sup> consecutive year. Youth Week will be staged from the 13<sup>th</sup>-22<sup>ND</sup> April 2018.

#### **Community Drug Action Teams- Walgett & Lightning Ridge:**

Continuing the promotion and education of reducing drug and alcohol usage/ minimization of harm and risky behaviors the Lightning Ridge and Walgett CDAT'S which Council partner and auspice funding for have delivered several events targeting Ice, drug and alcohol, sexual health, mental health and wellbeing of our Youth. Girls and Boys Nights In have again been successful and participation numbers encouraging. Programs and planning are underway for further events, community promotion and education initiatives in the coming months. Council have again, in 2018, agreed to auspice this funding from Australian Drug Foundation for both Community Drug Action teams in Walgett and Lightning Ridge.

#### **Youth Affairs**

##### **After School Activities/ Youth Centre's:**

Participation numbers of youth and young people at youth centres continues to remain stable during this period. Lightning Ridge numbers remain stable due to support by the FACS funded *Aboriginal Integrated Child and Family Centre* and local agencies in approving the service be delivered from that venue until further advised. Council has been in consultations with the Ella Nagy Youth Centre owners Barriekneal Housing in regards to progress on repairing the building however no progress has been made to date. Collarenebri and Walgett numbers of young people attending fluctuates due to the heat and other options with pool open each afternoon. We have incorporated a pool event in each weekly program across the Shire.

**Vacation Care Services:**

Vacation Care Programs have recorded stable numbers during October holiday period and all centers recorded healthy attendance numbers.

Programs, initiatives and engagement opportunities aligned with the National Quality Framework objectives. Planning is underway for the January 2018 holiday period in which the youth teams will again offer a full two weeks of programs within the larger communities of Walgett, Lightning Ridge and Collarenebri.

**Children's Week 2017:**

The youth development team facilitated several events during a week long program seeking to acknowledge and recognise our Shires children and promote the need to connect, role model and care for them. Events staged included; Movie Nights, Dance Parties, Health and Well Being Sessions. The support from services for these events was welcomed and Council looks forward to continue to strengthen this relationship.

**Beat the Heat:**

Services from the Walgett community came together to meet and plan another series of events during the summer months in Walgett. The "*Beat the Heat Initiative*" was planned again following the resounding success of the pilot program last Christmas holiday period in Walgett aligning with youth diversionary activities and strategy and the general wellbeing of community. Services a plenty have partnered in this initiative with a series of nine (9) events to be staged. To date the two events up till end of December recorded 317 youth and young people participating.

**Partnerships and collaboration:**

Council continues to support and build capacity through organisations and individuals across the shire and support areas of need through partnerships and delivery support. Council works with a multitude of services across the Shire too numerous to mention

**Libraries and services:**

**Walgett**

**Patrons and usage**

A cool, welcoming and friendly space is hard to find these days, and the library has the remarkable opportunity to become a community gathering place in communities where such a space is not available. Library staff report the strength is in the ties to the community, and the relationships built with customers.

The libraries offer a range of materials that residents can access free of charge including books, newspapers and magazines, DVD's, audio books and ebooks. Residents can use computers to access the internet and Microsoft Office, plus printing, scanning and free wifi facilities are available at both locations.

New members for the reporting period totalled (21) boosted by (27) members re-registering giving a total of 732 current members. During this three month reporting period 1361 items were borrowed from the Library and 350 computer bookings were placed.

**Preschool literacy**

Bulk borrowing to all preschools takes place each term as this helps build children's early literacy skills that help them go on to read successfully later in childhood. Every term picture books are delivered to the three preschools in Walgett that are relevant to their current learning topics.

Playgroup is very popular which is held at the Library with Goonimoo Mobile Children's Service every second Friday 10am till 12 pm for children 0-5 years. We have up to 20 infants and parents/carer's enjoying socialising at the library that provides a free play based environment that helps a young child's development in lots of ways.

#### **Library programs:**

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. Currently the group are knitting premature baby cardigans to donate to special care nurseries and knitted toys for kids with cancer.

The local painting group use the Library on Thursdays with painting and art activities. An exhibition of their work was hosted at the Library in December with 80 people attending the opening night and a total of 45 articles were sold. Library programs participants all took part in decorating the front of the Library for Christmas which won the Walgett Community Promotions Christmas decorating competition for best institution for 2017. Technology awareness continues being promoted through Borrow Box to Library members helping them download eBooks, eMagazines and eAudio on their own devices.

#### **Outreach programs**

Goonimoo playgroup remains a key program of engagement with our younger generation on every second Friday recording approximately 20 infants and their carer's enjoying educational toys, story time and craft activities.

#### **Afterschool and holiday groups**

Holiday group activities are programmed for visits from youth and young adults spending their afternoons in the library. The library is very popular with the teenage children after school using our collections, computers, games, art equipment and Wi-Fi. These young patrons have displayed a respect for the library and continue to appreciate alternate means of engagement and literacy support.

#### **Deposit stations**

Both deposit stations at Collarenebri and Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks. We have continued weeding books from the library and delivering them to Burren Junction Bore Baths and our libraries as free books for locals and visiting tourists.

#### **Book Club**

Book club members continue to grow with 10 members that meet once a month to discuss the book of the month and enjoy morning tea. The Library source the books on member's recommendations and group interests.

#### **Homebound**

This year homebound was launched within the Walgett community. To date we have 10 members in this program at Kookaburra Court who receive books, audio books, magazines and DVD's delivered every month.

#### **Lightning Ridge:**

##### **Patrons and usage**

Lightning Ridge Library continues to be a very popular meeting spot for the local community that enjoy the space and initiatives it offers to all ages within the community. New members for the reporting period totalled (11) plus (20) members re-registering giving a total of 722 members. During this reporting period 1228 items were borrowed from the Library and 363 computer bookings were placed. Continuous liaison with the NSW State Library with (ILL) Inter

Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

### **Preschool literacy**

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. This is a very popular activity for the younger children. We deliver interactive nursery rhymes, stories, songs and age appropriate craft using collections, activities and resources provided by the Library.

### **School Holiday & After School Programs**

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities offered at the library including board games, craft activities and computer workshops. This program is offered Wednesday and Thursday afternoons and continues to be popular during this quarter we have had over 150 youth and young people attending this program.

### **Book Club**

Book Club is still very popular with the community. We currently have 12 members involved in the Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together.

### **Aboriginal and Multi-Cultural Affairs:**

Within the quarter our Aboriginal Liaison & Community Development Officer has been actively involved in a number of activities, programs and support roles across the Shire. The role continues to support, advocate and establish positive relationships across residents within the Walgett Local Government Area. The position sustains the support of local CDAT'S, DV Committee, Inter Agency Meetings and working groups and service providers addressing a range of needs of our residents. During this reporting period the ACDLO has been involved in developing an anti- graffiti program to be rolled out in early 2018.

He has also played a key role in “filling” the gap since our YDO position has been vacant, supporting youth centres across the Shire and also continues to represent on the CDAT executive team.

### **Upcoming events and Programs:**

*Walgett – Beat the Heat Initiatives and programs -14/12/17, on-going – 25/1/2018-(Thursday and Friday afternoons)*

*Shire Vacation Care Services -2 weeks* 15<sup>th</sup> January 2018

*Seniors Week* 4/4/18 - 15/4/18

*International Women's Day* 8/3/18

*Harmony Day* 21/3/18

*Youth Council meetings* TBC

*Youth Week 2018* 12/4/18- 22/4/2018

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Disability and Inclusion Plan 2017-2021 , Walgett Shire Youth Development Youth Strategy 2009 – 2014, Walgett Shire Community Safety and Crime Prevention Plan 2016-2020, Australian National Quality Framework.

### **Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities and programs conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2017 – 2027 , Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

**Community Development Report October – December 2017**

**Recommendation:**

That the report for Community Development & Capacity Building: October- December 2017 be received.

**Moved:**

**Seconded:**

## 11.2.4 BURREN JUNCTION BORE BATH 355 COMMITTEE APPLICATIONS

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 19/196/0022

---

### **Summary:**

The report is presented to Council for consideration of the following residents for membership to the Burren Junction Bore Bath 355 Committee.

### **Background:**

Section 355 of the Local Government Act 1993 allows Council to delegate authority to Individuals or committees to carry out functions on its behalf, or to take the care, control and management of various facilities. The Burren Junction community group has made a significant contribution to the on-going management and maintenance of one of the shires important tourist attractions. At its June 2017 Council formalised the formation of the Burren Junction Bore Bath 355 Committee and called for applications. To date three (3) applications have been received for membership.

### **Current position:**

The Burren Junction Bore Bath is owned by Walgett Shire Council and the water operations from the bore to the bath is monitored by Council staff. General grounds and amenities maintenance is managed by a dedicated unincorporated community group, consisting of local residents and volunteer visiting campers.

For many years the group has raised funds for the improvement of the facility from camper donations and the proceeds of raffles. In more recent times the group has made the following improvements at the bore bath facility, purchase of a ride on lawn mower, planting/purchase of trees and irrigation system, construction of a new men's toilet, upgrade of lighting and painting of the amenities building. The group also has an amount of unexpended donations.

This arrangement will continue with the Committee carrying out small maintenance and grounds activities. The Committee can raise funds for future works at the Bore Bath and this will be reported to Council. The financial position of the Committee shall form part of Council's consolidated year-end financial statements. The members and CFO have developed a procedure for the collection of monies and monitoring of campers at the site.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
WSC Section 355 Committee Guidelines

### **Stakeholders:**

Walgett Shire Council  
Burren Junction Community

### **Governance issues:**

Council has the authority to delegate management of the hall under section 355 of the Local Government Act 1993.

### **Financial Implications:**

The 355 Committee operates under the control of Council and will provide a monthly financial report, end of year financials are also lodged with Council for auditing and inclusion in Council's financial statements. When volunteers work for the Committee they also complete a

volunteers register of attendance. Creating a 355 Committee reduces unnecessary expenditure for a community group aiming to assist Council in the management and maintenance of its assets. The Committee members are covered by Council's public liability insurance, accident and volunteer's insurance cover.

**Alternative Solutions/Options:**

Council not approve membership of the applicants to the Burren Junction Bore bath 355 Committee.

**Conclusion**

The writer recommends to Council the following applicants be accepted as members of the Burren Junction Bore Bath 355 Committee; Mr. Owen Hardy, Ms. Angie Kersten and Mr. Brett Stevens.

| <b>Burren Junction Bore Bath 355 Committee Application</b>                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>That Council formally agree to the membership of Mr. Owen Hardy, Ms. Angie Kersten and Mr Brett Stevens to the Burren Junction Bore Bath 355 Committee.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Nil



## 11.2.5 BIG SKY LIBRARIES – COOPERATIVE LIBRARY SERVICE AGREEMENT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart (Chief Financial Officer)  
**FILE NUMBER:** 09/52/0026

---

### **Summary:**

The report is presented to Council for consideration of the proposed Big Sky Libraries, Library Service Agreement that was considered by Member Council's at the meeting held on 21<sup>st</sup> February 2018.

### **Background:**

In accordance Section 22 of the Local Government Act 1993, Council has an obligation under the Library Act 1939, for the delivery of library services to its community. Walgett Shire Council has for many years been a member Council of "Big Sky Libraries". Other member Council's include Brewarrina and Moree Plains Shire Council's. Moree Plains Shire Council currently provides and manages the library service on behalf of the member Council's.

### **Current position:**

Big Sky Libraries currently operates under an old service agreement "North West Slopes & Plains Cooperative", which also included the former Gwydir Shire Council. In the past six (6) years a lot of things have changed in our libraries provide, in particular the way in which they are provided, and this includes many new digital services.

The new agreement has a revamped "service level" component that clearly defines the various services for each functional area, along with performance indicators.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
Library Act 1939

### **Stakeholders:**

Walgett Shire Council  
Brewarrina Shire Council  
Moree Plains Shire Council

### **Governance issues:**

Council has the authority to delegate management of the library service in accordance with Section 355 (c) of the Local Government Act 1993.

### **Financial Implications:**

The Service Agreement set outs responsibilities for participating Council's, and Walgett Shire Council makes provision in its long-term financial plan for the on-going commitment of providing staffing and facilities to comply with its obligations.

In accordance with the agreement Council's contribution is 30% of total annual contributions and this is proposed to be increased annually by the IPART "Rate Peg" limit for NSW Local Government.

### **Alternative Solutions/Options:**

Council not approve the Service Agreement and withdraw from the joint library service.

**Conclusion:**

The writer recommends that Council resolves to adopt the Library Act 1939, as amended, pursuant to section 8(1)(a) of the Act and to execute the new “Big Sky Libraries – Cooperative Library Service Agreement”.

|                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Big Sky Libraries Meeting and Service Agreement</b>                                                                                                                                                                                                                                       |
| <p><b>Recommendation:</b></p> <p>That Council formally agree to the adoption of the “Big Sky Libraries – Cooperative Library Service Agreement” in accordance with the Library Act 1939, as amended pursuant to section 8(1)(a) of the Act.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Draft Big Sky Libraries Cooperative Library Service Agreement. Refer to attachment document.

## 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 17/18/009

---

### 1. Property Officer

Council has appointed a new Property Officer Mr. Peter Iramu. Peter holds a degree in Technology and Land management (Valuation and property management) and has a wealth of property management experience in the Solomon Islands and in PNG for a multinational oil company. Peter commenced on Monday 5<sup>th</sup> February 2018.

### 2. Property Matters

- Extensive electrical repairs are now complete for the Rowena Hall. Repairs to the fire exits and windows is underway.
- Quotations are underway for replacement of the shade sail in Apex Park Walgett. *Estimated Completion Date 31<sup>st</sup> May 2018.*
- The shade sail in Grey Park has been restored and a quotation for its replacement is being sought. *Estimated Completion Date 30<sup>th</sup> April 2018.*
- Another quotation has been requested for the Collarenebri Swimming Pool shade sail and it is envisaged this will be in place in April 2018.
- The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building which has been reported to Council. The plans made available in November were changed because of risk issues with the disable ramp. It is proposed to call expressions of interest as soon as the plans and scope of works is available. *Estimated Completion Date - To be rolled over to 18/19 December 2018.*
- Refurbishment of the bathroom facilities at the Administration Centre has been put on hold.
- Work has commenced on the painting of the Walgett Swimming Pool amenities. Painting of the kiosk/entry will commence after the 17/18 season. New galvanised lids have been installed in the walkways. *Estimated Completion Date 30<sup>th</sup> June 2018.*
- The CFO and Property Officer have met with Burren Junction Hall committee members and heritage adviser Mr Ray Christison regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the “Drought Communities Program”. A local builder has provided a scope of works and Tenders will be called after quotations for painting and electrical work are received. Grant application completed and submitted. Waiting approval. *Estimated Completion Date 30<sup>th</sup> September 2018.*
- Purchase Order issued for the Burren Junction toilet facility. *Estimated Completion Date 31<sup>st</sup> July 2018.*
- Estimates are underway for painting/refurbishment and air conditioning of the Collarenebri Town Hall. It is recommended this project be also funded from the “Drought Communities program”. A scope of works is also under development. *Estimated Completion Date 30<sup>th</sup> September 2018.*
- A new shop front to be installed w/c 12<sup>th</sup> March 18 to Council property in Fox Street Walgett that has been the subject of vandalism. Estimate lodged with insurer. *Estimated Completion date 31 March 2018.*
- An engineering firm has been engaged to provide a report on the strengthening of the Colless grandstand and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of

existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed. *Estimated Completion Date Timeframe not available.*

- Len Cram Park disabled toilet. Purchase order issued. *Estimated Completion Date 31<sup>st</sup> July 2018.*
- Grant application submitted for two (2) sheds for the Collarenebri Showground that will double as dorms during events such as “Pony Club”. *Estimated Completion Date 30<sup>th</sup> June 2018.*
- Quotations are being finalised for the new roof on the Gordon Pavilion at the Walgett Showground. *Estimated Completion Date 30<sup>th</sup> April 2018.*
- The Lightning Ridge depot has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council. Discussions to be held with Director Engineering to assess scope of works and completion date.
- Quotations are being sought for the air-conditioning and replacement of entry and emergency doors at the Lightning Ridge Arts & Crafts Centre. *Estimated Completion Date 30<sup>th</sup> April 2018.*
- Council has received a quotation for the Collarenebri Golf Club replacement as this is an insurance matter. *Timeframe not available.*
- Quotations are being sought for the upgrade of toilet facilities at Burren Junction Bore Baths, Carinda Pool, Walgett Showground and new kitchen and dining facilities for the Collarenebri and Burren Junction Showgrounds with funding from the ‘Drought Communities fund’.

*Note from CFO:* The timeframe for the abovementioned works are estimates only and will be updated monthly as work progresses.

| <b>Matters Generally for Brief Mention or Information Only – From Chief Financial Officer</b>                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 DISPOSAL OF WASTES – COUNCIL LANDFILLS

|                           |                                                       |
|---------------------------|-------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>                         |
| <b>AUTHOR:</b>            | <b>Director Environmental Services, Jess McDonald</b> |
| <b>FILE NUMBER:</b>       | <b>13/259/0004 &amp; 13/260/0005</b>                  |

---

#### **Summary**

This report is in relation to the disposal of wastes from Council's landfills.

#### **Background:**

On occasion, Council receives requests from the public to utilise various wastes from Council's Landfills. For example, people may make a request to utilise old industrial or building waste such as concrete to crush up and fill a wash out. The EPA Dubbo has been consulted in relation to these types of requests. The EPA considers the disposal of clean wastes appropriate where Council is aware of who is removing the waste and when, how much waste is being removed and where the waste will be used, to ensure the waste is not dumped elsewhere and becomes an issue.

#### **Issues:**

Disposal of Council's Wastes can be carried out in accordance with Council's Procurement & Disposal Policy & Procedure. Where a person wishes to obtain certain wastes from a Landfill and Council considers the waste is appropriate to use, that person can make an offer for the wastes which can then be approved by the GM or DES. It is considered the value of many of these exchanges will be much less than \$5000.

Council would, in these instances, also need to ensure health and safety of the persons removing the waste, particularly in the unmanned landfills. Council may need to be involved in the process of removing waste materials to be taken away and this is where costs may need to be recovered in the offer for the wastes.

#### **Governance issues**

Local Government Act 1993  
Competition Policy Reform (NSW) Act 1995  
Independent Commission against Corruption Act 1988  
Local Government (General) Regulation 2005  
Protection of the Environment Operations Act 1997

#### **Environmental issues**

The reuse of clean wastes from Council's Landfills, whilst rare, is a positive motion. It reduces the amounts of rubbish in the landfills and encourages the community to reuse materials where possible. Other benefits include provision of low cost items to the community and environmental benefits from the reduction of new materials purchased. WH&S issues must be considered when recovering items from mixed waste loads.

#### **Stakeholders**

Walgett Shire Council, Community, EPA.

#### **Alternative Solutions/Options**

Refuse the reuse of materials – this will only occur if the materials to be reused are suspected to be contaminated in any way. This can be considered on a case by case basis as per request.

|                                               |
|-----------------------------------------------|
| <b>Disposal of Wastes – Council Landfills</b> |
|-----------------------------------------------|

**Recommendation:**

Council note the report in relation to removing wastes from the landfills for reuse elsewhere in accordance with Council's Procurement & Disposal Policy & Procedure.

**Moved:**

**Seconded:**

### 11.3.2 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### **1. NetWaste Financial Assistance – Walgett Waste Management Strategy & Community Projects**

In February 2018 Council's DES responded to an offer made by NetWaste in relation to financial assistance towards the development of waste management strategies. In March 2018 Council received notification of a successful grant worth \$5000.00 towards the remaining activities related to the development of the Walgett Waste Management Strategy. In Late March/early April 2018 Council will, working with Impact Environmental Consulting, commence community engagement starting with a survey to be released on various platforms with an opportunity for participants to win a voucher (local business) for participating in the survey.

Walgett Shire has also been offered funding towards community environmental projects. In 2017 Council, at a NetWaste meeting discussed the concern towards plastic bags in the community and discussed programs to help people choose alternative options to plastic bags. Council has been successful in funding to the tune of \$5000. The program must be implemented by a community person or group and this project will be run by Gini Gatgens from Lightning Ridge.

#### **2. Town Planner – Glenn Peterson**

Council's new Town Planner Glenn Peterson commenced work with Council on 5<sup>th</sup> March 2018. Glenn has lived in Lightning Ridge for some time and has excellent local knowledge.

#### **3. Shredding – Walgett Shire**

Shredding Operations went underway in the Walgett Shire at the Collarenebri, Burren Junction, Lightning Ridge & Walgett Landfills. The shredding targeted tyres, mattresses and other wastes, breaking the wastes down into small pieces. The tyres can be used as tip cover and other wastes are able to be buried easier, taking up less space in the landfill. JLW Transport Services is carrying out the shredding and will spend one (1) day in Burren Junction and Collarenebri and several days in Walgett & Lightning Ridge.

#### **4. Walgett Animal Shelter - Statistics**

The following is a breakdown of the Pound Stats from *1 October 2017 to 13 March 2018* for dogs and cats:

##### Totals for period:

##### Dogs:

Impounded – 68

Re-housed – 55

Euthanised – 2

Returned to owner – 11

##### Cats:

Impounded – 71



Re-housed – 45  
Euthanised – 27  
Returned to owner – 1

Council is currently working with contract rangers to fulfil the duties of the role and Council continues to seek a full-time Ranger for the shire.

#### **5. Walgett Shire Council Bushfire Prone Areas – mapping update**

At the February meeting Council considered a report in relation to the updating of Council's Bushfire Prone Mapping. One of the Directors from NSW Rural Fire Service is looking to attend the April 2018 meeting to discuss the proposals, associated legislation, and the process for updating maps and to answer the questions of Councilors, staff and the community.

#### **6. Walgett Waste Management Strategy**

The next phase of the Walgett Waste Management Strategy is undertaking community consultation, this will commence March 2018 with a community survey which will be released online and across various platforms to reach the community. Upon completion and evaluation of the survey, the responses may help determine the next level of consultation and the results will be reported to Council for consideration.

| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b> |
|--------------------------------------------------------------------------------------------------------|
|--------------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|
| <p>Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> |
|---------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

**Summary:**

The purpose of this report is to inform Council of progress with regards to the RMCC works till 28th February 2018.

**Background:**

The RMS has approved a contract of \$4,162,500 for the 2017/2018 financial year which are made up of \$825,000 and \$3,337,500 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire and Walgett Residents

**Financial Implications:**

As at 28<sup>th</sup> February 2018, \$1,809,746 (75%) from Ordered Works and \$573,700 (76%) for Routine Services for 2017/2018 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

#### Monthly RMCC Works Report from Director Engineering / Technical Services

**Recommendation:**

That Council receive and note the monthly RMCC works report for February 2018.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description                             | Physical Status |
|----|-----------------------------------------|-----------------|
| 1  | Yallambie Rehabilitation (SH29)         | Commenced       |
| 2  | Heavy Patch (SH29) East                 | Commenced       |
| 3  | Wellwood Widening & Culvert Replacement | Ongoing         |
| 4  | Routine Services                        | Ongoing         |

## 11.4.2 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otieno–Director Engineering /Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 28<sup>th</sup> February 2018.

**Background:**

Council has allocated amounts of \$1,074,495 and \$75,865 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council, Walgett Residents and tourists

**Financial Implications:**

As of 28<sup>th</sup> February 2018, \$451,507 (39%) has been spent from a total amount of \$1,150,360 provided in the 2017/2018 budget and operational plan.

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

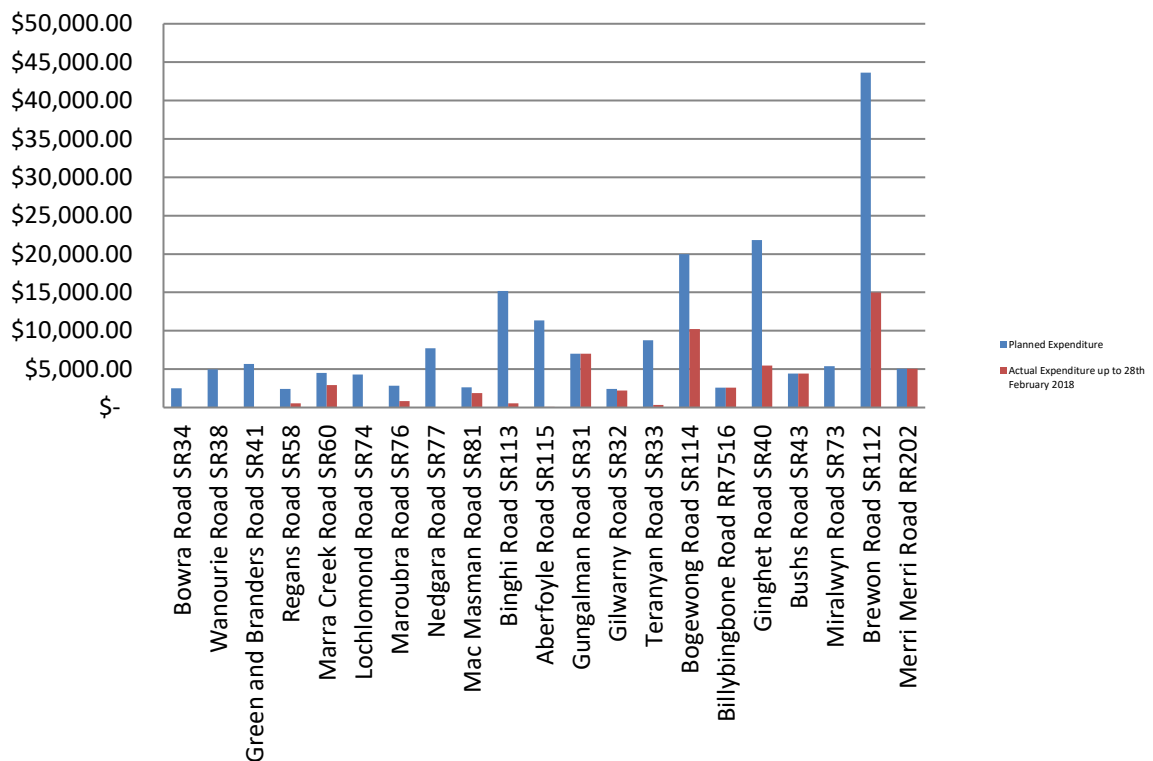
| Monthly Maintenance Grading Report                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

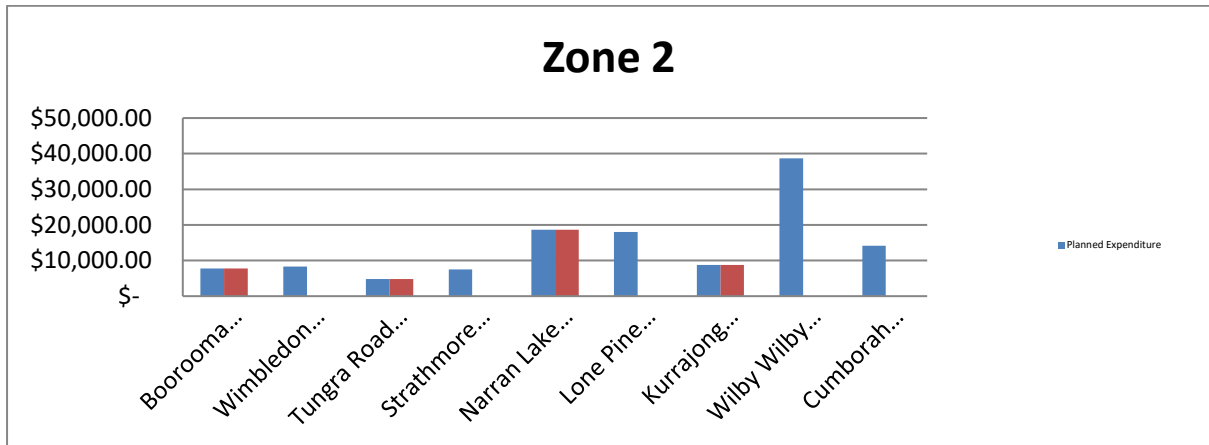
Maintenance works progress summary.

| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 28th February 2018 | %          |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------------|------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                             |            |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 2,514.59          | F             |                 |                                             | 0%         |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 4,964.62          | E             |                 |                                             | 0%         |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 5,674.71          | F             |                 |                                             | 0%         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 2,412.50          | F             | 13-11-17        | \$560.00                                    | 23%        |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 4,503.74          | E             | 28-07-17        | \$2,940.00                                  | 65%        |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 4,307.07          | E             |                 |                                             | 0%         |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 2,817.84          | E             | 15-11-17        | \$840.00                                    | 30%        |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 7,708.90          | F             |                 |                                             | 0%         |
| Mac Masman Road SR81         | 8                    | 8              | \$ 2,634.69          | E             | 23-11-17        | \$1,890.00                                  | 72%        |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 15,200.11         | E             | 20-01-18        | \$560.00                                    | 4%         |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 11,349.42         | D             | 30-01-18        | \$95.68                                     | 1%         |
| Gungalman Road SR31          | 43.7                 | 43.7           | \$ 7,000.00          | D             | 02-10-17        | \$7,000.00                                  | 100%       |
| Gilwary Road SR32            | 7.9                  | 7.9            | \$ 2,432.02          | F             | 15-10-17        | \$2,205.00                                  | 91%        |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 8,768.78          | D             | 17-10-17        | \$350.00                                    | 4%         |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 20,000.00         | D             | 25-09-17        | \$10,220.00                                 | 51%        |
| Billybingbone Road RR7516    | 18.67                | 18.67          | \$ 2,578.25          | C             | 23-08-17        | \$2,578.25                                  | 100%       |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 21,820.61         | D             | 23-07-17        | \$5,460.00                                  | 25%        |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 4,410.00          | D             | 25-10-17        | \$4,410.00                                  | 100%       |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 5,369.96          | D             |                 |                                             | 0%         |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 43,635.21         | C             | 20-01-18        | \$14,980.00                                 | 34%        |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 5,040.00          | C             | 23-08-17        | \$5,040.00                                  | 100%       |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 185,142.99</b> |               |                 | <b>\$ 59,128.93</b>                         | <b>32%</b> |

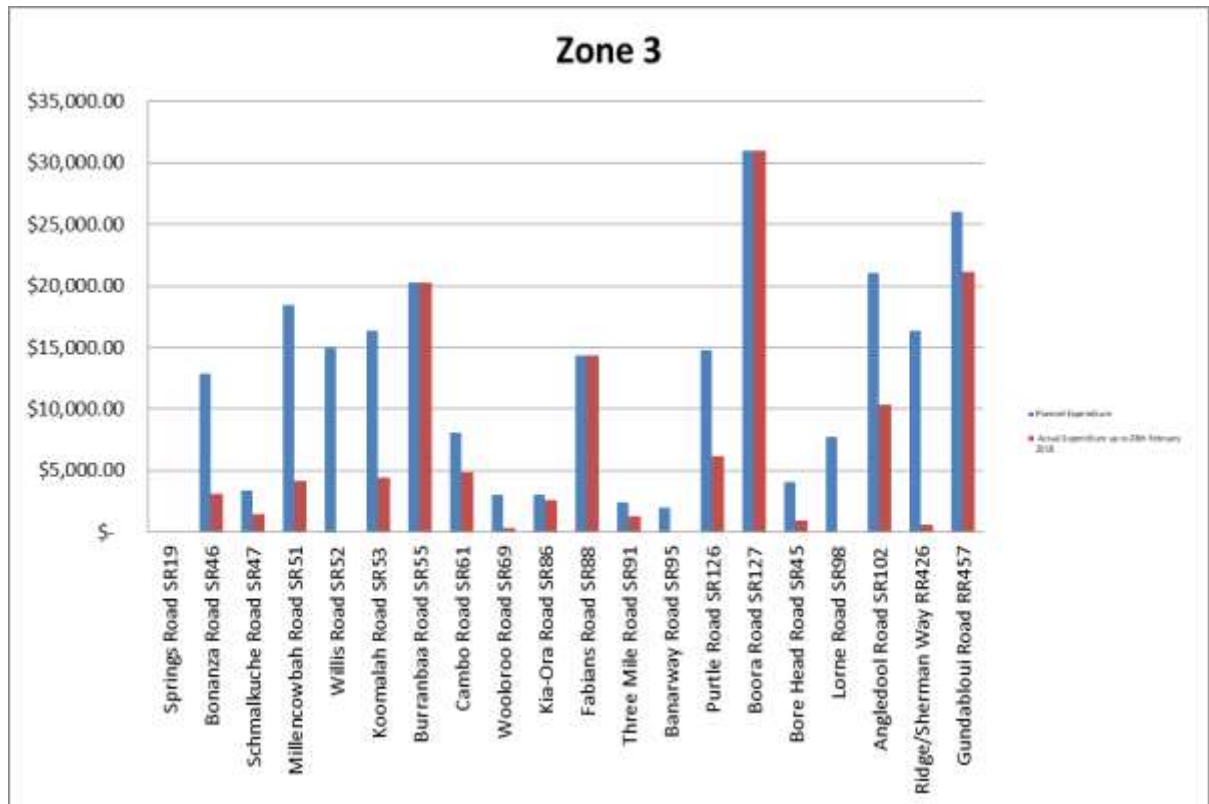
## Zone 1



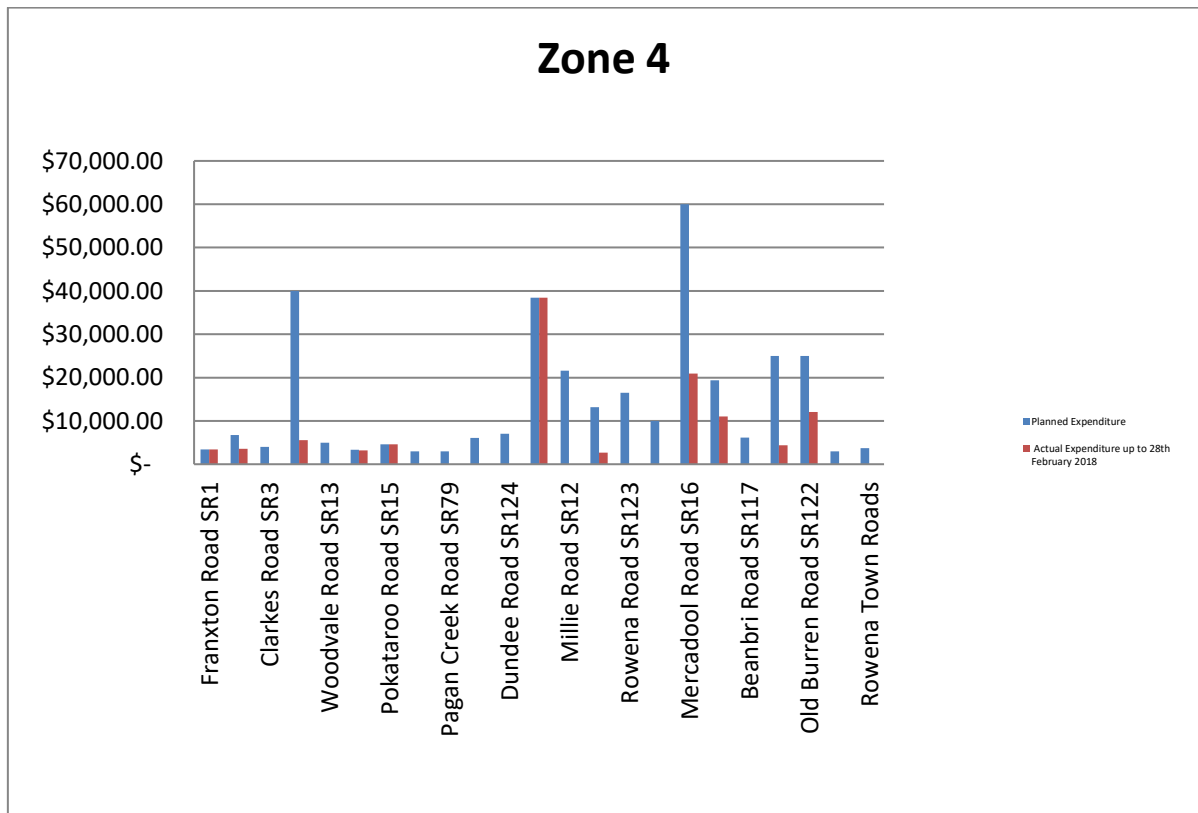
| Road Name                | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 28th February 2018 |            |
|--------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------------|------------|
| <b>Zone 2</b>            |                      |                |                      |               |                 |                                             |            |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 7,738.26          | E             | 15-01-18        | \$7,738.26                                  | 100%       |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 8,279.37          | E             |                 |                                             | 0%         |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 4,802.12          | F             | 05-12-17        | \$4,802.12                                  | 100%       |
| Strathmore Road SR92     | 16.42                | 16.42          | \$ 7,506.23          | E             |                 |                                             | 0%         |
| Narran Lake Road SR111   | 61                   | 61             | \$ 18,658.70         | D             | 14-07-17        | \$18,658.70                                 | 100%       |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 18,014.95         | D             |                 |                                             | 0%         |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 8,726.80          | D             | 15-01-18        | \$8,726.80                                  | 100%       |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 38,673.59         | D             | 30-01-18        |                                             | 0%         |
| Cumbarah Town Roads      |                      |                | \$ 14,181.36         | E             |                 |                                             |            |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>178.72</b>  | <b>\$ 126,581.38</b> |               |                 | <b>\$ 39,925.88</b>                         | <b>32%</b> |



| Road Name               | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 28th February 2018 |            |
|-------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------------|------------|
| <b>Zone 3</b>           |                      |                |                      |               |                 |                                             |            |
| Springs Road SR19       | 2.7                  | 2.7            | \$ -                 | E             |                 |                                             |            |
| Bonanza Road SR46       | 16.9                 | 16.9           | \$ 12,880.69         | E             | 04-07-17        | \$3,080.00                                  | 24%        |
| Schmalkuche Road SR47   | 14.4                 | 14.4           | \$ 3,340.27          | E             | 26-07-17        | \$1,431.87                                  | 43%        |
| Millencowbah Road SR51  | 27.7                 | 27.7           | \$ 18,420.28         | E             | 08-11-17        | \$4,180.00                                  | 23%        |
| Willis Road SR52        | 14.5                 | 14.5           | \$ 14,934.39         | F             |                 |                                             | 0%         |
| Koomalah Road SR53      | 28.4                 | 28.4           | \$ 16,363.58         | E             | 28-11-17        | \$4,440.00                                  | 27%        |
| Burranbaa Road SR55     | 18.1                 | 18.1           | \$ 20,240.00         | E             | 29-07-17        | \$20,240.00                                 | 100%       |
| Cambo Road SR61         | 21.1                 | 21.1           | \$ 8,096.22          | E             | 27-04-17        | \$4,820.40                                  | 60%        |
| Woolaroo Road SR69      | 1                    | 1              | \$ 3,002.49          | E             | 10-10-17        | \$350.00                                    | 12%        |
| Kia-Ora Road SR86       | 6.8                  | 6.8            | \$ 3,002.49          | F             | 21-07-17        | \$2,595.68                                  | 86%        |
| Fabians Road SR88       | 24.8                 | 24.8           | \$ 14,320.00         | E             | 01-12-17        | \$14,320.00                                 | 100%       |
| Three Mile Road SR91    | 0.2                  | 0.2            | \$ 2,374.97          | E             | 19-10-17        | \$1,302.14                                  | 55%        |
| Banarway Road SR95      | 1.2                  | 1.2            | \$ 1,926.10          | D             |                 |                                             | 0%         |
| Purtle Road SR126       | 26.8                 | 26.8           | \$ 14,808.29         | E             | 13-09-17        | \$6,155.31                                  | 42%        |
| Boora Road SR127        | 63.8                 | 63.8           | \$ 31,008.10         | D             | 03-08-17        | \$31,008.10                                 | 100%       |
| Bore Head Road SR45     | 5.1                  | 5.1            | \$ 4,068.38          | D             | 10-10-17        | \$910.00                                    | 22%        |
| Lorne Road SR98         | 6.9                  | 6.9            | \$ 7,686.38          | D             |                 |                                             | 0%         |
| Angledool Road SR102    | 49.3                 | 49.3           | \$ 21,039.97         | C             | 12-11-17        | \$10,340.00                                 | 49%        |
| Ridge/Sherman Way RR426 | 70.1                 | 70.1           | \$ 16,371.75         | C             | 13-01-18        | \$560.00                                    | 3%         |
| Gundabloui Road RR457   | 40.9                 | 40.9           | \$ 26,000.00         | C             | 07-08-17        | \$21,098.29                                 | 81%        |
| <b>Sub total Zone 3</b> | <b>440.7</b>         | <b>440.7</b>   | <b>\$ 239,884.34</b> |               |                 | <b>\$ 126,831.79</b>                        | <b>53%</b> |

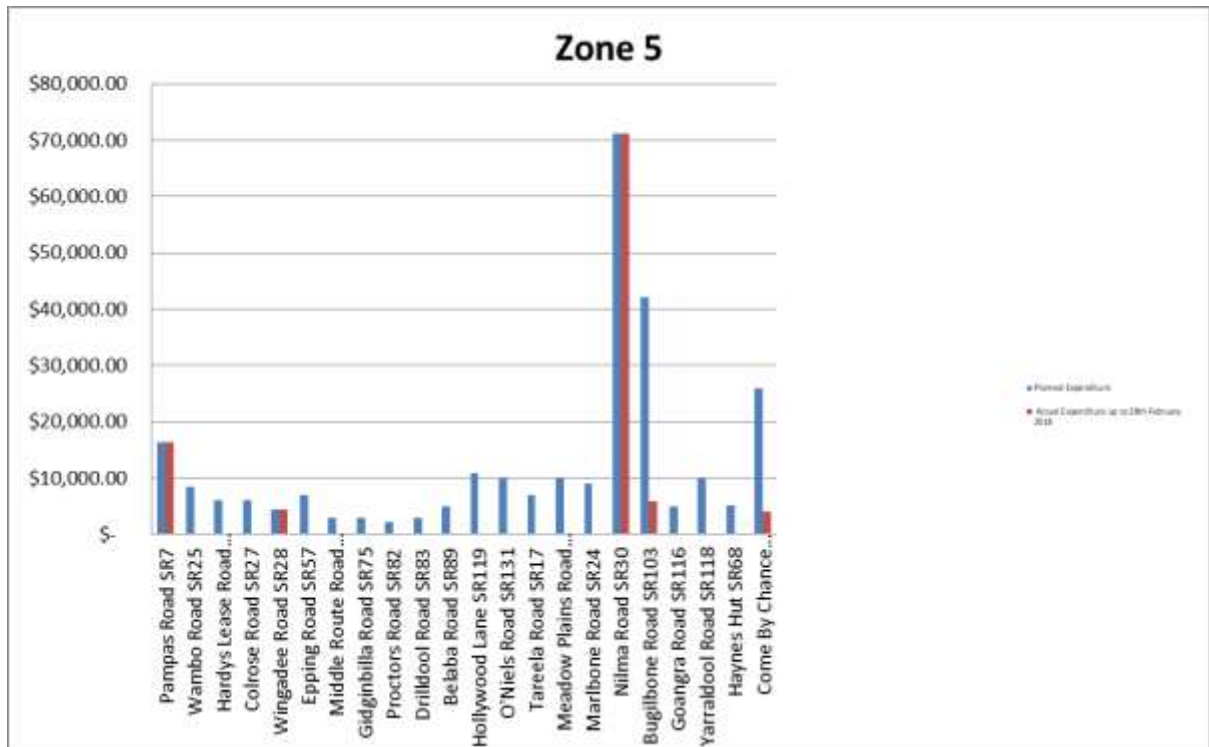


| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 28th February 2018 |            |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------------|------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                             |            |
| Franxton Road SR1              | 19                   | 19             | \$ 3,403.00          | E             | 03-08-17        | \$3,403.40                                  | 100%       |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 6,755.61          | D             | 23-07-17        | \$3,534.30                                  | 52%        |
| Clarkes Road SR3               | 6                    | 6              | \$ 4,027.84          | E             |                 |                                             | 0%         |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 40,000.00         | C             | 31/7/2017       | \$5,563.25                                  | 14%        |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 5,000.00          | E             |                 |                                             | 0%         |
| Baroon Road SR14               | 11.1                 | 11.1           | \$ 3,340.27          | E             | 28-12-17        | \$3,166.70                                  | 95%        |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 4,612.05          | E             | 11-12-17        | \$4,612.05                                  | 100%       |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 3,002.49          | F             |                 |                                             | 0%         |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 3,002.49          | F             |                 |                                             | 0%         |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 6,095.06          | F             |                 |                                             | 0%         |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 7,000.00          | F             |                 |                                             | 0%         |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 38,470.54         | E             | 30-09-17        | \$38,470.54                                 | 100%       |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 21,619.44         | C             |                 |                                             | 0%         |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 13,135.90         | C             | 14-12-17        | \$2,682.50                                  | 20%        |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 16,519.71         | E             |                 |                                             | 0%         |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 10,000.00         | D             |                 |                                             | 0%         |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 60,000.00         | C             | 22-12-17        | \$20,950.85                                 | 35%        |
| Moomin Road SR59               | 31                   | 31             | \$ 19,364.57         | D             | 05-01-18        | \$11,034.90                                 | 57%        |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 6,134.09          | C             |                 |                                             | 0%         |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 25,000.00         | C             | 15-01-18        | \$4,397.45                                  | 18%        |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 25,000.00         | D             | 12-12-17        | \$12,035.00                                 | 48%        |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 3,002.49          | C             |                 |                                             | 0%         |
| Rowena Town Roads              |                      |                | \$ 3,739.38          | D             |                 |                                             | 0%         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 328,224.92</b> |               |                 | <b>\$ 109,850.94</b>                        | <b>33%</b> |



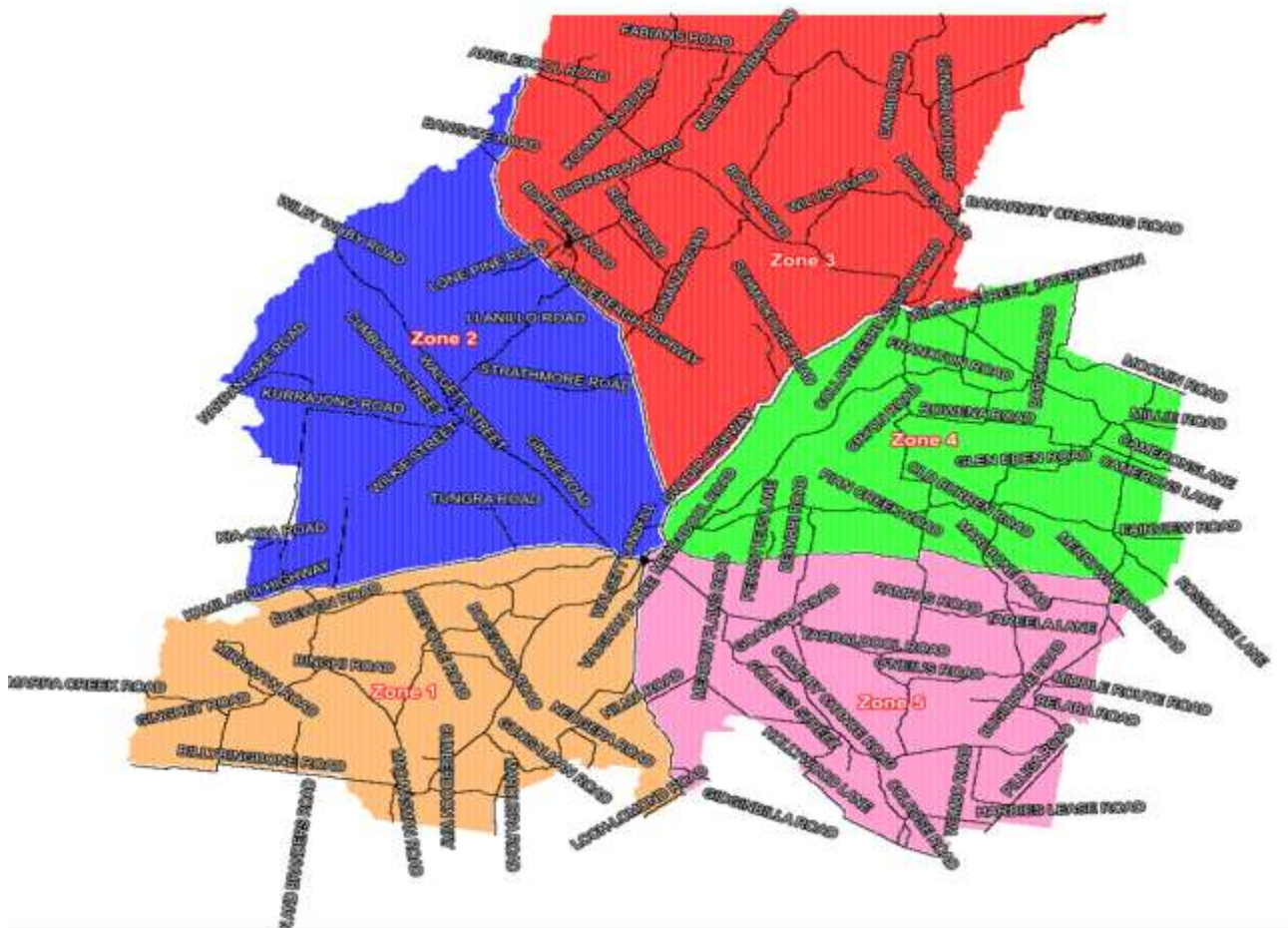


| Road Name                  | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 28th February 2018 |            |
|----------------------------|----------------------|----------------|----------------------|---------------|-----------------|---------------------------------------------|------------|
| <b>Zone 5</b>              |                      |                |                      |               |                 |                                             |            |
| Pampas Road SR7            | 16.3                 | 16.3           | \$ 16,385.00         | E             | 01-12-17        | \$16,385.00                                 | 100%       |
| Wombo Road SR25            | 17.7                 | 17.7           | \$ 8,444.51          | E             |                 |                                             | 0%         |
| Hardys Lease Road SR26     | 16                   | 16             | \$ 5,992.97          | E             |                 |                                             | 0%         |
| Colrose Road SR27          | 20.6                 | 20.6           | \$ 6,000.00          | E             |                 |                                             | 0%         |
| Wingadee Road SR28         | 11.8                 | 11.8           | \$ 4,370.00          | E             | 20-01-18        | \$4,370.00                                  | 100%       |
| Epping Road SR57           | 15.4                 | 15.4           | \$ 7,000.00          | E             |                 |                                             | 0%         |
| Middle Route Road SR72     | 9.6                  | 9.6            | \$ 3,000.00          | E             |                 |                                             | 0%         |
| Gidginbilla Road SR75      | 7.4                  | 7.4            | \$ 3,000.00          | E             |                 |                                             | 0%         |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 2,251.87          | F             |                 |                                             | 0%         |
| Drilldool Road SR83        | 5.1                  | 5.1            | \$ 3,000.00          | F             |                 |                                             | 0%         |
| Belaba Road SR89           | 11.2                 | 11.2           | \$ 5,000.00          | F             |                 |                                             | 0%         |
| Hollywood Lane SR119       | 29.9                 | 29.9           | \$ 10,881.63         | E             |                 |                                             | 0%         |
| O'Niels Road SR131         | 31.1                 | 31.1           | \$ 10,000.00         | D             |                 |                                             | 0%         |
| Tareela Road SR17          | 19.4                 | 19.4           | \$ 7,000.00          | D             |                 |                                             | 0%         |
| Meadow Plains Road SR21    | 23.9                 | 23.9           | \$ 10,000.00         | D             |                 |                                             | 0%         |
| Marlbone Road SR24         | 28.4                 | 28.4           | \$ 9,000.00          | D             |                 |                                             | 0%         |
| Nilma Road SR30            | 37.8                 | 37.8           | \$ 71,128.76         | D             | 23-11-17        | \$71,128.76                                 | 100%       |
| Bugilbone Road SR103       | 28.7                 | 28.7           | \$ 42,137.43         | C             | 12-08-17        | \$5,800.00                                  | 14%        |
| Goangra Road SR116         | 16.4                 | 16.4           | \$ 5,000.00          | D             |                 |                                             | 0%         |
| Yarraldool Road SR118      | 41.3                 | 41.3           | \$ 10,000.00         | C             |                 |                                             | 0%         |
| Haynes Hut SR68            | 4.5                  | 4.5            | \$ 5,059.20          | E             |                 |                                             | 0%         |
| Come By Chance Road RR7716 | 60.9                 | 60.9           | \$ 25,875.00         | C             | 17-11-17        | \$4,060.00                                  | 16%        |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>457.8</b>   | <b>\$ 270,526.37</b> |               |                 | <b>\$ 101,743.76</b>                        | <b>38%</b> |



| Zones        | Total Length of Road (km) | Carried Forward FY16/17 | FY17/18 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 28 February | %          |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|--------------------------------------|------------|
| Zone 1       | 392.29                    | \$ 279,178.08           | \$ (94,035.10)       | \$ 185,142.99             | 392.29              | \$ 94,567.72                         | 51%        |
| Zone 2       | 178.72                    | \$ 56,491.68            | \$ 70,089.70         | \$ 126,581.38             | 178.72              | \$ 55,054.77                         | 43%        |
| Zone 3       | 440.7                     | \$ 171,914.86           | \$ 67,969.48         | \$ 239,884.34             | 440.70              | \$ 179,616.90                        | 75%        |
| Zone 4       | 432.91                    | \$ 15,528.79            | \$ 312,696.13        | \$ 328,224.92             | 432.91              | \$ 134,294.86                        | 41%        |
| Zone 5       | 457.8                     | \$ 323,652.59           | \$ (53,126.22)       | \$ 270,526.37             | 457.80              | \$ 52,808.26                         | 20%        |
| <b>Total</b> | <b>1902.42</b>            | <b>\$ 846,766.00</b>    | <b>\$ 303,594.00</b> | <b>\$ 1,150,360.00</b>    | <b>1902.42</b>      | <b>\$ 516,342.51</b>                 | <b>45%</b> |

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |



### 11.4.3 CHANGE OF SITE FOR LIGHTNING RIDGE KERB AND GUTTER WORKS

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno -Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

---

**Summary:**

This report informs Council of the decision to swap kerb and guttering worksites in Lightning Ridge.

**Background:**

The western section of Opal Street between Morilla and Kaolin Street had been earmarked for kerb and guttering. Contract for the works was awarded to Allkerb Ltd. Upon further site inspections, it was found not advisable to proceed with works at the location because an underground drain was already in place, and that a kerb would take up parking space in front of the Police Station.

**Current Position:**

Upon discussion on 14<sup>th</sup> February 2018 between the Mayor and the Director of Engineering/Technical services and in the presence of Samuel Lenkaak, it was deemed appropriate to move the works to the eastern section of Brilliant St between Kaolin and Morilla Streets. This would join similar work on the northern section of Morilla Street between Brilliant and Gem Streets.

It was agreed that the kerb and gutter would be constructed 5.5m away from the fence line for both worksites. Hydraulic design of Morilla Street (Brilliant - Gem Streets) revealed infeasibility of kerb and gutter since adjacent property levels were going to be lower than the kerb and gutter invert. As a result, it was decided that a spoon drain would be more suitable.

**Relevant Reference Documents/Policies:**

Council's 2017/18 Works Program

**Governance issues:**

Council is responsible for drainage on its roads.

**Environmental issues:**

Any issues will be addressed through the project environmental management plan.

**Stakeholders:**

Walgett Shire Council, Walgett Shire Council residents and Allkerb Ltd

**Financial Implications:**

Funds for the works are allocated in the current year's budget.

**Alternative Solutions/Options:**

Proceed with works as intended

Withdraw the work altogether

Move the work to another location

**Conclusion:**

Allkerb has been informed of the change and is proceeding with the work on kerb and gutter on the Brilliant Street section and spoon drain on the Morilla Street section.

**Change of Site for Lightning Ridge Kerb and Gutter Works**

**Recommendation:**

1. That Council endorses decision to move kerb and gutter work from Opal Street (Kaolin – Morilla St) to Brilliant Street (Kaolin – Morilla St).
2. That Council endorses decision to replace kerb and gutter with spoon drain for Morilla Street (Brilliant – Gem St).

**Moved:**

**Seconded:**

#### 11.4.4 DRINKING WATER MANAGEMENT SYSTEM

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno -Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

---

**Summary:**

This report presents the Walgett Shire Council Drinking Water Management System prepared by Bligh Tanner in collaboration with NSW Health, Department of Industries – Water and Council staff.

**Background:**

Walgett Shire Council (WSC), in partnership with NSW Health, has developed a risk based Drinking Water Management System (DWMS) consistent with the *Australian Drinking Water Quality Guidelines* (ADWG) (NHMRC, NRMCC, 2011). This document aims to support Walgett Shire Council to deliver safe drinking water. Access to safe water is a basic need and is one of the most important contributors to public health.

NSW Health has provided funding to support Walgett Shire Council to fulfil its obligations under Section 25 of the Public Health Act 2010 (NSW) and Part 5 Section 34 the Public Health Regulation 2012.

The ADWG provides the framework for the good management of drinking water supplies. The framework was developed to guide a structured and systematic approach for the management of drinking water quality from catchment to tap. It incorporates a quality assurance program developed specifically for the water industry, and includes elements of Hazard Analysis Critical Control Point (HACCP), ISO 9001 (Quality Management) and AS/NZS ISO31000:2009 (Risk Management

The system is required to be reviewed annually and whenever new systems are introduced.

**Current Position:**

The DWMS has been developed by Bligh Tanner, a consultant commissioned by NSW Health on behalf of Council. It was reviewed by Council staff, NSW Health and DPI Water.

**Relevant Reference Documents/Policies:**

Australian Drinking Water Guidelines  
ISO 9001 Quality Management Systems  
AS/NZS ISO 31000:2009 Risk Management

**Governance issues:**

Every local water utility must have a current Drinking Water Management System, and this must be reviewed annually or whenever there is a change warranting a review.

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett Shire Council  
NSW Health  
DoI Water  
Bligh Tanner

**Financial Implications:**

Cost of monitoring, operation and maintenance of water supply systems is/will be catered for in the budget under the respective Water Fund. Additional funds will be sought on needs basis.

**Alternative Solutions/Options:**

Do nothing.

**Conclusion:**

The DWMS is a living document and will be reviewed and updated in line with Council's monitoring and reporting procedures and when new processes or changes are introduced.

| Drinking Water Management System                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receives and notes the Drinking Water Management System.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Drink Water Management System – Refer to Attachment Document.

## 11.4.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno-Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

---

### 1. Reverse Osmosis

This process is used mostly for desalinating salty water to bring it to potable standards. It removes all trace elements including the beneficial ones.

Any Iron and Manganese and suspended solids need to be removed prior to this process. As a result, filtration is necessary prior to Reverse Osmosis (RO).

The initial capital cost for a typical RO plant is in the range of \$8-10M, excluding the cost of filtration which is \$1-1.5M. During operation, RO uses large amounts of electricity and chemicals.

The cost of replacing RO plant parts is very high. Furthermore, RO produces Brine as waste. Brine has special disposal needs. As an example, Broken Hill Council, at a great cost, had to transport waste Brine for disposal to Adelaide. Lastly, an RO plant would require specialised operator skills.

In Walgett Shire Council, river water from Barwon and Namoi has high turbidity and suspended solids. Therefore, an RO plant would have to be installed as an addition to existing water treatment infrastructure rather than as a stand-alone water treatment process.

Bore water from Lightning Ridge, Cumborah, Walgett, Carinda and Grawin also have high Iron and Manganese therefore they would have to be filtered prior to an RO process.

In conclusion, RO process is not applicable in any of Walgett Shire Council's water supply systems since none of them has saline water. In addition, cost of installing and operating an RO plant would be prohibitive and unsustainable.

### 2. Pandora Street Extension and Lorne Road Investigative Drilling

#### Pandora Street Extension

Investigative drilling was carried out for the proposed extension of Pandora Street, Lightning Ridge. Numerous old workings were found and verbal advice from local miners who worked the area confirms the drill results.

Some of the voids found may be drives or bellouts but some are larger areas (ballrooms). Two of the areas found were very close to the surface, at 1.5m to 3m which was also confirmed by miners.

Test holes which identified voids are: 4, 26, 27, 28, 29, 32, 33, 34, 38, 39, 40 & 52.





Lorne Road

No drilling was completed at the Lorne road site as local miners confirmed that there are large areas which have extensive underground cavities under the existing roads which have already started to subside underground and it is only a matter of time before they subside to the surface.

The approximate areas are marked on map as indicated by the miners who worked these areas. They are more than 50m diameter by 4m high – as an analogy, a double-decker bus can turn around within this bell out or a basket-ball match can be played in it.

In conclusion, it is not advisable to upgrade Lorne Road as an alternative heavy vehicle route. Investigation is ongoing as to whether the voids along Pandora St Extension can be filled with soil.



**Matters Generally For Brief Mention or Information Only – Engineering/Technical Services**

**Recommendation:**

That Council receives and notes the report.

**Moved:**

**Seconded:**

## 12. RESPONSES TO QUESTIONS FROM THE LAST MEETING

### **Clr Smith**

Q1: Signage on Shermans Way construction, need to check detours each afternoon. *Ongoing.*

### **Clr Taylor:**

Q1: Present position of shed to cover the chemicals at Collarenebri water plant? *DETS working on it.*

Q2: What is the progress of the bypass from Pandora St to 3 Mile Road? *DETS to present report march 2018.*

Q3: Khans entry Lightning Ridge needs attention from Opal Street. *DETS looking into it.*

Q4: Bore baths upgrade, where is Council up to with this improvement? *No response received*

Q5: Can signage be provided for the recycling centre in Lightning Ridge? *No response received.*

Q6: The watering of trees in streets of Lightning Ridge, will Council please water these assets? During summer on a regular basis. *Ongoing.*

### **Clr Turnbull:**

Q1: Once people can freehold land will their rates increase? *The rates will be reflective of the land category.*

Q2: Can we find some funding or grant for play equipment in Collarenebri? *The report presented at the February meeting advises of the successful grant under the Stronger Country Communities Fund.*

Q3: Can someone check the compaction of the Shermans Road? Seems soft. *Compaction seems soft.*

### **Clr Martinez**

Q1: How are we going to lobby the Government for OPA 4? *Crown Lands advise delay in opening OPA 4 centres arounds the need for a survey.*

Q2: What is the update of the waste management strategy and outcomes of community survey? *No response.*

Q3: Land blocks in Lightning Ridge, when will they be released? *An independent valuation will be required prior to offering for sale.*

Q4: The odour is back in the Lightning Ridge water and causing problems with the air conditioners *No response received.*

Q5: Can provision be considered in the draft budget to;

1. Sealing of the Grawin road to the Bore *These will need to be gazetted into public roads before work is carried out.*
2. Sealing of the road to the AOC *Can be considered in the 18/19 annual budget*
3. Funding the Lightning Ridge –Collarenebri Road upfront using existing provision of 5km per annum on a 4:1 grant funding basis *There is no annual allocation for 5km of this road. This approach may not work well for regional roads due to limited block grant funding and unguaranteed grant funding.*

### **Clr Murray**

Q1: Can the Gordon Pavilion project at the Walgett Showground be completed prior to the annual Walgett Show in May? *No response received*

### **Clr Keir:**

Q1: Have we advertised or when will the Dick Colless Scholarships be announced for application? *Yes, applications close on the 2<sup>nd</sup> of April 2018.*

Q2: Have we postponed/deferred the works on Come-by-Chance and Gundabloui Roads to take advantage of the Fixing Country Program as is stated in the quarterly budget (p21) and when will work commence? *Only Come By Chance works is postponed to take advantage of FCR funding, and building better regions funding (\$300k) already applied for. DETS is putting together a further application for \$1.2m under HUSPP.*

### **13. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*