



AGENDA FOR ORDINARY COUNCIL MEETING

22nd October, 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **22 October, 2013** commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However,

Councillors should consider providing an explanation of why they consider a conflict does not exist.

- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

**1. Opening of Meeting**

**2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

**6. Declaration of Pecuniary/Non Pecuniary Interests**

**7. Confirmation of Minutes/Matters Arising**

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**8. Reserve Trust Management Committee Reports**

**9. Mayoral Minutes**

**10. Motions of which Notice has been given**

**11. Presentation of Petitions**

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**16. Close of Meeting**

**Apologies**

**Welcome to Visitors**

**Public Forum Presentations**

**Declaration of Pecuniary/Non Pecuniary Interests**

## **Confirmation of Minutes/Matters Arising**

### **Minutes of Council meeting –24<sup>th</sup> September 2013**

#### **Recommendation:**

That the minutes of the Council meeting held 24 September 2013, have been circulated be confirmed as a true and accurate record of that meeting.

#### **Moved:**

#### **Seconded:**

#### **Attachment**

Minutes of Council Meeting held 24<sup>th</sup> September 2013.



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**24<sup>th</sup> September, 2013**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Rowena Hall**, on **24 September 2013** commencing at 10:13 am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of interests"** – A conflict of interests can be two types:

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**No interest in the Matter**

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- Just because the person is a member of, or is employed by, the Council
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**Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT ROWENA HALL ON TUESDAY 24<sup>TH</sup> SEPTEMBER, 2013 AT 10:13 AM**

**PRESENT**

Clr B Murray (Mayor)  
Clr D Cooper  
Clr R Greenaway  
Clr J Keir  
Clr D Lane  
Clr M Martinez  
Clr L Walford  
Clr M Taylor  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Andrew Wilson (Acting Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Victoria Renshaw (Minute Secretary)

**Welcome to Visitors**

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

**9/2013/1 APOLOGIES – 25<sup>th</sup> September 2013**

**Resolved:**

That apologies received from Clr Woodcock be accepted and leave of absence granted.

**Moved: Clr Lane**  
**Seconded: Clr Keir**

**CARRIED**

**Public Forum Presentations**

**Mr Peter Scoles discussed the following;**

- There are issues at the Lightning Ridge Racetrack that will stop the race meet.
- Include water system, pump site on track.
- Mr Scoles tabled a letter received from the racing stewards advising that race meet cannot go ahead if issues are not fixed.
- Flood work done on Sherman's Way Road at Lightning Ridge have made the road worse than it originally was. There are a number of large rocks on the road.
- This is dangerous, especially because a lot of tourists and school buses use this road.
- Noted that Council truck was in Lightning Ridge yesterday and could have been used to do some work fixing the road.
- Mr Scoles expressed concern that a letter was sent to Mineral Resources by Council in February 2013 asking for a private agreement to stop mining in buffer zones.
- This letter affects miners and camps on claims. There needs to be more liaison between Council and the local mining fraternities.

**Mr Col Hundy discussed the following;**

- Mr Lundy noted that he is aware of the letter Councillor Lane sent to Kevin Humphries, the mining community is in support of Council's opposition to letter.
- He would like what was done to be overturned.
- Suggested that Council asking for a meeting with the Minister of Planning or the NSW Premier to discuss.
- Noted that there have been complaints made by local people about Council's Planning & Regulatory Department.
- There is difficulty in the application of planning guidelines/regulations that are being made in Sydney in our rural Shire.
- These guidelines should change in areas with camps on claims.
- Requested the General Manager direct the Planning & Regulatory Department to understand the needs of the local community more.

After discussion on the issue of buffer zones and the LEP Cllr Lane moved the following motion;

**9/2013/2 Request to move buffer zone**

**Resolved:**

1. That Council write to the Mineral Resources Unit of NSW Trade & Investment requesting that mineral claims are not granted;
  - within 50 metres of the centreline of the Castlereagh Highway or the road corridor, whichever is greater; and
  - within 20 metres of the centreline of any other public road (regional road or shire road) or the road corridor, whichever is greater.

**Moved: Cllr Lane**

**Seconded: Cllr Walford**

**CARRIED**

**Declaration of Pecuniary/Non Pecuniary Interests**

Cllr Martinez declared a Pecuniary Interest in item 26 - Monthly Flood works report from Director Engineering Services as his family is currently operating contract plant.

Cllr Keir declared a Pecuniary Interest in item 26 - Monthly Flood works report from Director Engineering Services as her family is currently operating contract plant.

Cllr Greenaway declared a Pecuniary Interest in item 26 - Monthly Flood works report from Director Engineering Services as his family is currently operating contract plant.

**Election of Mayor & Deputy Mayor**

**9/2013/3 Election of Mayor and Deputy Mayor**

**Resolved:**

1. That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.

**Moved: Clr Lane**  
**Seconded: Clr Keir**

**CARRIED**

*The General Manager then assumed the Chair as Returning Officer to conduct the Mayoral Elections for 2013/2014.*

**9/2013/4 Election of Mayor for Ensuring Twelve (12) Months**

There being only one nomination for the position of Mayor, that of Clr G.A. Murray, the Returning Officer declared Clr G.A. Murray elected as Mayor for the 2013/2014 term of office.

**9/2013/5 Election of Deputy Mayor for Ensuring Twelve (12) Months**

There being only one nomination for the position of Deputy Mayor, that of Clr D. Lane, the Returning Officer declared Clr D. Lane elected as Deputy Mayor for the 2013/2014 term of office.

*Clr G.A. Murray then assumed the Chair as the newly elected Mayor for 2013/2014.*

**Confirmation of Minutes**

**9/2013/6 Minutes of Council meeting –27<sup>th</sup> August 2013**

**Resolved:**

1. That the minutes of the Council meeting held 27 August 2013, have been circulated be confirmed as a true and accurate record of that meeting, subject to the additional notation that the tennis courts at Lightning Ridge were in need of repair.

**Moved: Clr Keir**  
**Seconded: Clr Martinez**

**CARRIED**

**9/2013/7 Minutes of Extra-Ordinary Council Meeting 12 September 2013**

**Resolved:**

1. That the minutes of the Extra-Ordinary Council meeting held 12 September 2013 be received and noted.

**Moved: Cllr Cooper**

**Seconded: Cllr Lane**

**CARRIED**

**Mayoral Minutes**

**9/2013/8 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

1. That the Matters listed by the Mayor for brief mention or information only be received and noted.

**Moved: Cllr Greenaway**

**Seconded: Cllr Cooper**

**CARRIED**

**Councillors Questions From Last Meeting**

**Cllr Greenaway**

**Question 1**

The Collarenebri School has built a roof over the two tennis courts in High Street. Water from the roof is being let run over the block. Shouldn't this water be drained into the street gutter instead.

**Response**

The Acting Director Planning & Regulatory Services advised that a COLA was approved for the NSW Public Works via a DA issued by Council on 1 May 2013. The applicant has proposed a stormwater harvesting plan, of which a "to be constructed" amenities building on the adjoining lot is an integral part. In conjunction with kerb & gutter works which are currently being organised with Council's Urban Engineers, the stormwater management system should be sound.

**Question 2**

Do the Council have any control over the opening in the fence in Wilson Street, Collarenebri? The fence has not been replaced since fire burnt down the nearby building.

**Response**

The Acting Director Planning & Regulatory Services advised that as this is not a public safety issue an order cannot be sent to the landowner. Council is to write to the landowner to prompt them to replace the fence.

**Question 3**

What is the progress of repairs at the Collarenebri agency house?

**Response**

The General Manager advised that the property must first be made secure. Council is currently working on tidying up the yard and broken fibro downstairs. Access to the front and back needs to be done by repairing the stairs and doors. The house needs a good clean and appliances repaired. The General Manager has noted that the air conditioner has been replaced. Council will undertake some of the work, the rest Council will call Expressions of Interest. The house will then be in a position to lease/sell.

**Clr Cooper**

**Question 1**

The alleyway near IGA is full of rubbish. Can this be investigated?

**Response**

The Acting Director Planning & Regulatory Services advised that the IGA are currently experiencing waste collection issues, and have sourced a bin with a lid as an interim solution. They are currently arranging with the waste management contractor to remove additional waste. Council's Planning & Regulatory staff will review the site regularly.

**Clr Keir**

**Question 1**

Have Council acknowledged letter received from the Walgett Historical Society regarding repairs to old Council Chambers and other matters?

**Response**

The General Manager advised that a letter has been drafted. The Director Corporate Services is to draft a pro forma letter we can send out after receiving correspondence to acknowledge receipt.

**Question 2**

Will Council have the shade shelter erected at the Walgett pool prior to the swimming season?

**Response**

The General Manager advised that the smaller shade has been repaired and a larger shade has been purchased. Council is currently investigating whether existing shelter poles need to be replaced or not.

**Question 4**

What is happening regarding the renewal of the Sporting Club lease?

**Response**

The General Manager advised that a new lease has not yet been signed, in the interim period the previous lease will continue to operate. New lease to be signed when Mr Duncan returns from overseas.

**Clr Martinez**

**Question 1**

The lane marking and pot holes on Morilla Street need attention.

**Response**

The Director Engineering Services advises that an inspection has been completed and scheduling is in progress.

**Question 2**

How is the Beautification Program going?

**Response**

The General Manager advised that this program is underway. Plan is to do Collarenebri main street, then Walgett and lastly Lightning Ridge. Council is to inform communities of the project. The new concrete gang is to do the work.

**Clr Lane**

**Question 1**

Have the Lightning Ridge Library opening hours decreased?

**Response**

The Director Corporate Services advised that the Lightning Ridge opening hours have remained unchanged for the past 4 years.

**Question 2**

Glen Peterson, a graduate town planner recently enquired about undertaking work experience with Council and was told that we do not provide work experience. Can this be investigated?

**Response**

The General Manager advised that this approach was made quite some time ago. Whilst we endeavour to provide work opportunities whenever possible, there is a limit to the amount of time our professional staff can take away from their regular duties to provide such supervision.

**Clr Walford**

**Question 1**

Why wasn't a burst pipe near the IGA fixed until the next day?

**Response**

The General Manager advises that the work was undertaken as soon as parts were available and to minimise disruption to local consumers.

**Clr Taylor**

**Question 1**

Is the Lightning Ridge tip going to be extended out another 10 metres?

**Response**

The General Manager advises he is unaware of any proposal to extend the Lightning Ridge Waste Management Facility, however, planning is underway to prepare a site management plan.



**Question 2**

What is happening with the water connections to the camps?

**Response**

The General Manager advises that this matter was discussed in detail at the July 2013 Council Meeting.

**Question 3**

Can the rough areas and gravel issues in the road extension near the bore baths be investigated?

**Response**

General Manager has referred this matter to the Director Engineering Services.

**Question 4**

When can the tree planting program commence? Can a letter be written to the Health Department enquiring if there are issues with watering trees outside their office?

**Response**

The General Manager has requested details of proposed tree plantings at Lightning Ridge and will contact the Health Department with request for tree watering.

**Question 5**

Stewarts have advised that the Lightning Ridge Race Club needs improvements, a race meeting may not take place this year if improvements are not made.

**Response**

The General Manager advised that the race track issue has recently been investigated by Council and costing for improvements is being undertaken.

**Question 6**

What is happening with the Lightning Ridge tourism committee?

**Response**

General Manager advised that Council is currently revising shire tourism strategies. General Manager to liaise with Lightning Ridge tourism committee once drafted.

**Question 7**

Both Bins at Belmore Park are full and need to be emptied.

**Response**

General Manager has directed Council staff to empty bins.

**Question 8**

Can the three outdoor cold water showers at the Lightning Ridge bore baths be connected to hot water from the bore head? Also water is slow to drain from the bathroom and showers are unclean.

**Response**

General Manager has requested a costing for upgrade of outdoor showers as there could be a problem with bore water temperatures. Drainage is being investigated as a maintenance issue.

**Reports of Officers**

**9/2013/9 Minutes of Health & Safety Committee Meeting – 5 September 2013**

**Resolved:**

That the minutes of the Council meeting held 5 September 2013, have been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Keir  
Seconded: Cllr Walford**

**CARRIED**

**9/2013/10 COUNCIL DECISIONS ACTION REPORT – AUGUST 2013**

**Resolved:**

1. That the Resolution Register for August 2013 be received and noted.

**Moved: Cllr Lane  
Seconded: Cllr Greenaway**

**CARRIED**

**9/2013/11 Circulars Received from the Local Government NSW**

**Resolved:**

1. That the information contained in the weekly circulars numbers 34-37 from the Local Government NSW be received and noted.

**Moved: Cllr Cooper  
Seconded: Cllr Walford**

**CARRIED**

**9/2013/12 Circulars Received from the Division of Local Government – September 2013**

**Resolved:**

1. That the information contained in the following Departmental circulars 13-38 to 13-40 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved: Cllr Lane  
Seconded: Cllr Greenaway**

**CARRIED**



|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>9/2013/13 Monthly Calendar – September to November 2013</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Resolved:</b><br><br>1. That Council receive and note the regular monthly calendar for the period September 2013 to November 2013.<br><br><b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Cooper</b><br><br><b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                         |
| <b>9/2013/14 Fees for Mayor and Councillors 2013/2014</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Resolved:</b><br><br>That:<br><br>1. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor<br><br><b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Keir</b><br><br><b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                         |
| <b>9/2013/15 Closedown of Administration over Festive Season</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>Resolved:</b><br><br>1. Council operations close for the three days Friday 27 <sup>th</sup> to Tuesday 31 <sup>st</sup> inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.<br><br>2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.<br><br>3. Note the Outdoor Staff shutdown period from Friday 20 December, 2013 to Monday 13 January 2014.<br><br><b>Moved: Clr Walford</b><br><b>Seconded: Clr Keir</b> |
| <b>9/2013/16 Ordinary Council meetings – Dates and Venues for 2014</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Resolved:</b><br><br>1. That the schedule of Ordinary Council Meetings for 2014 be outlined as follows:<br>12th February – Walgett<br>25th March – Lightning Ridge<br>22nd April – Collarenebri<br>27th May – Walgett<br>24th June – Walgett                                                                                                                                                                                                                                                                                                                                                       |

22nd July – Rowena  
26th August – Walgett  
23rd September – Carinda  
28th October – Walgett  
25th November – Burren Junction  
16th December – Walgett

**Moved: Cllr Greenaway**  
**Seconded: Cllr Cooper**

**CARRIED**

**9/2013/17 Delegates and Representatives to, and members of External bodies**

**Resolved:**

1. That members, representatives and delegates for 2013/2014 be as outlined in the attached schedule "1".

**Moved: Cllr Greenaway**  
**Seconded: Cllr Taylor**

**CARRIED**

**9/2013/18 Matters for Brief Mention or Information Only – General Manager**

**Resolved:**

That the General Manager's Report on matters for brief mention or information only be received and noted:

**Moved: Cllr Lane**  
**Seconded: Cllr Keir**

**CARRIED**

**9/2013/19 Proposed Legal Access to Walgett Weir**

**Resolved:**

1. That the Mayor, Councillor Cooper and General Manager be given delegated authority to meet with key stakeholders with a view to negotiating an appropriate outcome.

**Moved: Cllr Walford**  
**Seconded: Cllr Keir**

**CARRIED**

**9/2013/20 Cash on Hand and Investment Report as at 31 August 2013**

**Resolved:**

1. That the cash on hand and investment report as at 31 August 2013 be received.

**Moved: Clr Lane**

**Seconded: Clr Taylor**

**CARRIED**

**9/2013/21 Murcutt Model – Proposed Lightning Ridge Community Centre**

**Resolved:**

1. That the Council write to the Mitchell Library to ascertain their interest in having the 'Murcutt Community Centre model donated to the library for their Murcutt collection.
2. That should the Mitchell Library confirm their interest that the General Manager be delegated authority to make the necessary arrangements for the transfer of ownership of the Murcutt model to the Mitchell Library.

**Moved: Clr Lane**

**Seconded: Clr Martinez**

**CARRIED**

**9/2013/22 Matters for Brief Mention or Information Only – Director Corporate Services**

**Resolved:**

Council Elections

That: pursuant to sec 296(2) and (3) of the Local Government Act 1993 (NSW) an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council and;

Further that pursuant to sec 286(2) and (3) of the Local Government Act 1993, as applied and modified by sec 18, a Council poll arrangement be entered into by contract for the Electoral Commissioner to administer all polls of the Council and;

Further that pursuant to sec 296(2) and (3) of the Local Government Act 1993, as applied and modified by sec 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.

Shire Libraries

That: the information be noted.

**Moved: Clr Greenaway**

**Seconded: Clr Taylor**

**CARRIED**

**9/2013/23 Walgett Shire Council Local Approvals Policy**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Adopt the publicly exhibited Walgett Shire Council Local Approvals Policy.
2. In accordance with section 162 of the Local Government Act 1993, write to the Director General of the Division of Local Government seeking approval for part of the Walgett Shire Council Local Approvals Policy relating to exemptions from the necessity to obtain approval.
3. If the Director General of the Division of Local Government approves the exemption provisions, then give public notice that Council has adopted the Walgett Shire Council Local Approvals Policy 2013.

**Moved: Clr Lane**

**Seconded: Clr Cooper**

**CARRIED**

**9/2013/24 Order regarding Khans IGA Supermarket**

**Resolved:**

**That Walgett Shire Council resolve to note:**

1. The order issued under section 121B of the Environmental Planning and Assessment Act 1979 on 28 August 2013 to Dunpec Pty Ltd which requires an engineering assessment of the structural integrity of the Khan's IGA supermarket building at 34 Opal Street, Lightning Ridge (lot 33, DP 752756).
2. Pending compliance with the order, Council staff will continue to monitor the condition of the building.

**Moved: Clr Greenaway**

**Seconded: Clr Lane**

**CARRIED**

**9/2013/25 Monthly RMCC works Report from Director Engineering Services – September 2013**

**Resolved:**

1. That Council receive and note the monthly RMCC works report for September 2013.

**Moved: Clr Greenaway**

**Seconded: Clr Walford**

**CARRIED**

*Stephen Holland left the meeting at 11:49am.  
Stephen Holland returned to the meeting at 11:51am.*

*Cirs Martinez, Keir and Greenaway declared a pecuniary interest in the following item and left the meeting at 11:52am.*

**9/2013/26 Monthly flood works Report from Director Engineering Services**

**Resolved:**

1. That Council receive and note the monthly flood restoration works report for September 2013.

**Moved: Clr Cooper  
Seconded: Clr Lane**

**CARRIED**

*Cirs Martinez, Keir and Greenaway returned to the meeting at 11:58am.*

**9/2013/27 Matters Generally for Brief Mention or Information only from Director Engineering Services – September 2013**

**Resolved:**

1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted.

**Moved: Clr Walford  
Seconded: Clr Cooper**

**CARRIED**

**9/2013/28 Grain Harvest Management Scheme 2013/2014 – September Report**

**Resolved:**

1. That Council receive and note the attached correspondence and provide Transport for NSW with written confirmation that it wishes to participate in the NSW Grain Harvest Management Scheme 2013/2014.

**Moved: Clr Lane  
Seconded: Clr Greenaway**

**CARRIED**

**Questions for the next Meeting**

**Clr Martinez**

**Question 1**

What is happening with work regarding Sherman's Way?

**Response**

The General Manager advised that he has requested Council's engineer to prepare a report. The General Manager and Clr Woodcock inspected the road last Friday and General Manager notes that he was surprised at the type of gravel used on the road. The General Manager advised that a decision was previously made by Council to not seal the road. The report to be prepared will include a costing and funds will be utilised from the current maintenance budget, resulting in a delay on other projects. The General Manager is to circulate the draft report to Councillors once prepared.

**Question 2**

The Lightning Ridge netball competition plays in the evening and there is a lack of lightning available to the courts. Can this be addressed?

**Response**

The Director Corporate Services advised that there is a light from the soccer fields that can be turned around but it does not give enough light. Suggestion that for this season the lightning tower is used until a more permanent solution is available.

**Clr Lane**

**Question 1**

What will be the solution regarding the Lightning Ridge Racetrack?

**Response**

The General Manager advised that he had recently been to inspect the racetrack with Clr Woodcock. Noted that the following issues need to be addressed;

- Pipe running across track halfway up the straight
- Running rail near the finish line needs to be curved and extended
- Trees on bend and near new pump station to be removed
- Sprinkler and control box on track need to be relocated

The General Manager advised that the Director Urban Infrastructure has been away causing a delay in work. The trees near the pump station have been removed. Funds for this will come out of Council's maintenance fund where available. However, additional costs may need to be covered from Race Course Development Grants or other Sport and Recreation grants. The race club has indicated it would contribute about \$15,000.

**Question 2**

What is the process for putting a motion to Council to write to the Minister regarding the LEP?

**Response**

The General Manager advised Clr Lane should draft a notice of motion to Council, to be listed at the next Council meeting. Clr Lane is to draft the notice. The General Manager noted that at the August 2013 Council Meeting the Regional Director of Planning was requested to investigate, he is yet come back to Council with a response.



**Clr Taylor**

**Question 1**

After the recent storm in Lightning Ridge the caretaker of the race club advised that the tree leaning over the race club and over the care takers residence have suffered damage. Can these be cut down?

**Response**

The Director Urban Infrastructure to investigate.

**Question 2**

Houses adjacent to the Lightning Ridge Diving Complex are experiencing dust from passing traffic. Can a bitumen sideways be laid?

**Response**

The Director Engineering Services to investigate.

**Question 3**

The presentation of Lyons Park in Lightning Ridge is tatty. There are approximately 100/200 to pine logs that are rotting and/or falling down. Can they be replaced?

**Response**

The General Manager advised that issues such as this need to be costed and added to the annual budget. This should not be done halfway through the year and the correct process needs to be followed. The General Manager will see if an interim solution can be made.

**Question 4**

There is a pot hole in Pandora Street Lightning Ridge near Khans IGA. Can this be investigated?

**Response**

The Director Engineering Services to investigate.

**Clr Greenaway**

**Question 1**

Can a sign be placed in Collarenebri at the intersection of Wilson and Herbert Streets to indicate where the primitive camping ground is?

**Response**

The Director Engineering Services is to refer matter to the next traffic control meeting for consideration.

**Question 2**

Funds were allocated towards improving roads in Collarenebri. When will this work commence?

**Response**

The Director Engineering Services to investigate.

**Question 3**

There are funds available to be spent improving Shire Road #11. Will funds be spent on improving the low level crossing?

**Response**

The Director Engineering Services to investigate.

**Question 4**

There are gaps in doorways of the Rowena Hall. Can they be fixed?

**Response**

The Director Urban Infrastructure to investigate.

**Clr Keir**

**Question 1**

The General Manager circulated a copy of the NSW Health Plan recently and responses to be received by 30 September. There are shortcomings in the plan; can a response be formulated addressing these shortcomings?

**Response**

The General Manager and Clr Keir to liaise regarding a response.

**Question 2**

Can Council have a liaison officer available to assist people when completing Development Applications?

**Response**

The General Manager advised that the Economic Development Officer could assist. Another option could be that a private consultant is available to the applicant at Council's cost.

**Clr Cooper**

**Question 1**

What is happening with the pool work and shade structures?

**Response**

The Director Corporate Services advised that a tentative completion date has been set for November. The 30 metre shade structure is currently being repaired. The Walgett Pool will open on 1 October and the Collarenebri Pool will open 1 week after, as work is still being done on chlorine equipment and fibre glassing issues.

**Clr Walford**

**Question 1**

Youth Suicide is on the increase in the area, as is Domestic Violence.

**Response**

Noted.

**Question 2**

After the Knockout last weekend it was noted that there were not enough toilets or shade for the crowd. An amplifier also had to be plugged in to power points located in the shower room with leads running through water.

**Response**

The General Manager advises that initially when Knockout started the committee were also going to contribute towards costs, but to date no contributions have been made. Council have not been approached to provide additional toilets, committee could hire additional services if needed. In regards to shade there are a number of local organisations that may be able to provide shade marquees. General Manager will investigate issues with access to power. The General Manager congratulated the indigenous community for the event running smoothly.

*The meeting adjourned at 12:15pm for lunch.*

*The meeting resumed at 1:42pm with all those previously present again present.*



**9/2013/29 Move into Closed Session At 1:42PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Cllr Walford**

**Seconded: Cllr Cooper**

**CARRIED**

**9/2013/30 Panel of Code of Conduct Reviewers – Council's Code of Conduct**

**Resolved:**

1. That the persons listed in Schedule "2", as attached to this report, be appointed as members to Walgett Shire Council Panel of Conduct Reviewers and/or act as sole reviewers.

**Moved: Cllr Keir**

**Seconded: Cllr Lane**

**CARRIED**

**9/2013/31 External Audit 2013-2019**

**Resolved:**

1. That the tender from Luka Group for the provision of external audit services for the six (6) year period 2013-2019 be accepted.

**Moved: Cllr Lane**

**Seconded: Cllr Walford**

**CARRIED**

**9/2013/32 Return to Open Session at 2:08pm**

**Resolved:**

1. That Council return to open session.

**Moved: Cllr Greenaway**

**Seconded: Cllr Keir**

**CARRIED**

**9/2013/33 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Panel of Code of Conduct Reviewers – Council's Code of Conduct
- 2) External Audit 2013-2019

**Moved: Cllr Walford**

**Seconded: Cllr Greenaway**

**CARRIED**

*See attached schedules;*

*Schedule 1 – List of Council Delegates 2013/2014.*

*Schedule 2 – Panel Members for Code of Conduct Review Panel.*

**Close of Meeting**

The meeting closed at 2:11pm.

To be confirmed at the meeting of Council to be held on Tuesday 22<sup>nd</sup> October at Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **Mayoral Minutes – to be circulated at the meeting**

### **Councillors Questions from Last Meeting**

**Clr Martinez**

#### **Question 1**

What is happening with work regarding Sherman's Way?

#### **Response**

The General Manager advised that he has requested Council's engineer to prepare a report. The General Manager and Clr Woodcock inspected the road last Friday and General Manager notes that he was surprised at the type of gravel used on the road. The General Manager advised that a decision was previously made by Council to not seal the road. The report to be prepared will include a costing and funds will be utilised from the current maintenance budget, resulting in a delay on other projects. The General Manager is to circulate the draft report to Councillors once prepared.

#### **Question 2**

The Lightning Ridge netball competition plays in the evening and there is a lack of lightning available to the courts. Can this be addressed?

#### **Response**

The Director Corporate Services advised that there is a light from the soccer fields that can be turned around but it does not give enough light. Suggestion that for this season the lightning tower is used until a more permanent solution is available.

**Clr Lane**

#### **Question 1**

What will be the solution regarding the Lightning Ridge Racetrack?

#### **Response**

The General Manager advised that he had recently been to inspect the racetrack with Clr Woodcock. Noted that the following issues need to be addressed;

Pipe running across track halfway up the straight

Running rail near the finish line needs to be curved and extended

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The General Manager advised that the Director Urban Infrastructure has been away causing a delay in work. The trees near the pump station have been removed. Funds for this will come out of Council's maintenance fund where available. However, additional costs may need to be covered from Race Course Development Grants or other Sport and Recreation grants. The race club has indicated it would contribute about \$15,000.

#### **Question 2**

What is the process for putting a motion to Council to write to the Minister regarding the LEP?

#### **Response**

The General Manager advised Clr Lane should draft a notice of motion to Council, to be listed at the next Council meeting. Clr Lane is to draft the notice. The General Manager noted that at the August

2013 Council Meeting the Regional Director of Planning was requested to investigate, he is yet come back to Council with a response.

**Clr Taylor**

**Question 1**

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**Response**

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**Question 2**

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**Response**

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**Question 4**

There is a pot hole in Pandora Street Lightning Ridge near Khans IGA. Can this be investigated?

**Response**

The Director Engineering Services advises that Engineering staff have inspected the site and work has been scheduled for 2<sup>nd</sup> week in October.

**Clr Greenaway**

**Question 1**

Can a sign be placed in Collarenebri at the intersection of Wilson and Herbert Streets to indicate where the primitive camping ground is?

**Response**

The Director Engineering Services is to refer matter to the next traffic control meeting for consideration.

**Question 2**

Funds were allocated towards improving roads in Collarenebri. When will this work commence?

**Response**

The Director Engineering Services advises that funds were not allocated towards such work in the 2013/2014 budget.

**Question 3**

There are funds available to be spent improving Shire Road #1. Will funds be spent on improving the low level crossing?

**Response**

The Director Engineering Services advises that funds allocated for SR1 have been already utilised and reinspection is in progress.

**Question 4**

There are gaps in doorways of the Rowena Hall. Can they be fixed?

**Response**

The Director Urban Infrastructure to investigate.

**Clr Keir**

**Question 1**

The General Manager circulated a copy of the NSW Health Plan recently and responses to be received by 30 September. There are shortcomings in the plan; can a response be formulated addressing these shortcomings?

**Response**

The General Manager and Clr Keir to liaise regarding a response.

**Question 2**

Can Council have a liaison officer available to assist people when completing Development Applications?

**Response**

The General Manager advised that the Economic Development Officer could assist. Another option could be that a private consultant is available to the applicant at Council's cost.

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**Question 1**

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**Response**

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**Clr Walford**

**Question 1**

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**Response**

Noted.

**Question 2**

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**Response**

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## ***COUNCIL'S DECISION ACTION REPORT – SEPTEMBER 2013***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

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### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council.

### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings which required action.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

### **Relevant Reference Documents/Policies:**

Resolution Register 24 September 2013

### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Council and Manex Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL DECISIONS ACTION REPORT – SEPTEMBER 2013**

**Recommendation:**

That the Resolution Register for September 2013 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Resolution Register- September 2013.

## Resolution Actions for Ordinary Meeting 19<sup>th</sup> February 2013

|                          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                    |  |
|--------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|
| 19th<br>February<br>2013 | 1/2013/22 | <p>1. That Council resolve to sell Lot 20 Sec 41 DP 759036 to Walgett Preschool and Long Day Care Centre for the purchase of the sum of \$35,000 plus GST.</p> <p>2. That Council resolve to waive rental payments of \$28,800 under the lease agreement.</p> <p>3. That Council instruct solicitors Booth, Brown Samuels and Olney to prepare a Contract of Sale between the Walgett Preschool &amp; Long Day Care Centre for Lot 20 Section 41 DP759036 to complete the transaction.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Cooper</p> | Corporate Services | <p>19/03/2013 Contracts currently being drawn up by Booth, Brown Samuels and Olney.</p> <p>10/04/2013 Contracts have been drawn up and settlement scheduled.</p> <p>22/04/2013 Contract for sale documents signed by General Manager.</p> <p>22/04/2013 Contract for Sale – Lot 20 Pitt Street Walgett signed and forwarded to Booth, Brown, Samuels and Olney.</p> <p>17/06/2013 Sale is progressing, should be finalised by the end of June 2013, 149 Certificate has been issued.</p> <p>15/07/2013 Transfer on hold pending receipt of letter from WP &amp; LDC regarding building condition issues.</p> <p>07.08.13 Advised that a letter would be coming from the Committee advising that they wish to proceed with the purchase and that Council give consideration to assisting with some identified maintenance issues.</p> <p>16.09.2013 Coolibah Kids is to meet on 18/9, awaiting letter.</p> | Corporate Services |  |
|--------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|



# WALGETT SHIRE COUNCIL AGENDA

|                    |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |  |
|--------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--|
| 19th February 2013 | 1/2013/45                      | <p>That Council approve the renewal of lease between Walgett Shire Council as Trust Manager for the Walgett Recreation (D520033) Reserve Trust; Walgett Recreation (R69987) Reserve Trust and Walgett Baths (R82251 Reserve Trust and the Walgett and District Sporting Club Limited for a term of twenty years from 1 January 2012 to 31 December 2031 at an annual rental of \$2 and on the same terms and conditions of the former lease.</p> <p>Further that Council execute the appropriate lease documentation under the Common Seal of Council and seek the Minister's approval/concurrence to the proposed new twenty year lease.</p> <p>Moved: Cllr Woodcock<br/>Seconded: Cllr Lane</p> | General Manager                           | <p>18/03/2013 Lease is currently in the process of being drafted and has been forwarded to the Club for signing.</p> <p>16/06/2013 Matter on hold until Sporting Club administration is finalised.</p> <p>16.09.2013 Current status of matter is being followed up.</p>                                                                                                                                                                                                                                                                                                                                                                          | General Manager                           |  |
| 19th February 2013 | Questions for the next Meeting | <p>What is the progress of the Sewer Dump Point's relocation at Lightning Ridge?<br/><b>Cllr Woodcock</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director of Urban Infrastructure Services | <p>18/03/2013 Planned completion of relocation for May 2013.</p> <p>15/04/2013 Installation of the Sewer Pump will be completed by 30 June 2013.</p> <p>15/05/2013 New sewer dump point is in Windlass Ave next to Lions Park, as it is not practical to install near new bore.</p> <p>17/06/2013 Awaiting a dump point kit, will be installed in Harlequin Street.</p> <p>12/07/2013 Contract has been awarded, still awaiting the dump point kit.</p> <p>07.08.13 As discussed in July Council meeting location near the standpipe in Onyx Street is being investigated. The only problem may be access to the site during heavy rainfall.</p> | Director of Urban Infrastructure Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

|                    |                                |                                                                                                                                                                    |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                               |  |
|--------------------|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|
| 19th February 2013 | Questions for the next Meeting | Clr Greenaway advised Suzanne Murray sent a request for a Levee to be Maitland Street, Collarenebri; what is the progress of this request?<br><b>Clr Greenaway</b> | General Manager               | Legal Position being investigated letter sent to Mrs Murray.                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager               |  |
| 19th February 2013 | Questions for the next Meeting | What is the progress of the proposed pedestrian crossing outside of the Lightning Ridge Pre-School?<br><b>Clr Walford</b>                                          | Director Engineering Services | 01/03/2013 Traffic studies are in progress.<br>17/05/2013 Counter was removed on the 16/05/2013, data processing is currently in progress.<br>17/06/2013 The traffic data will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013.<br>10/07/2013 Draft design has been submitted to RMS for comments on 04/07/2013<br><br>Re inspected on 10/09/2013 and in progress in re-drafting the design.<br><br>04.10.13 Waiting for RMS'S comments | Director Engineering Services |  |

## **Resolution Actions for Ordinary Meeting 26 March**

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                  |                 |                                                                                                          |                 |  |
|---------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------|-----------------|--|
| 26 March 2013 | 3/2013/11 | Resolved:<br>1. That a fresh ten year licence with a five year renewal option at market value be negotiated with Imparja Television Pty. Ltd. with regards their existing Walgett site and a further option to purchase the land at market value also negotiated when the issues surrounding the requirements of the new LEP and power connections are resolved.<br>Moved:           Clr Walford | General Manager | Licence being prepared for signature. Digital Broadcasting has commenced in Walgett and Lightning Ridge. | General Manager |  |
|---------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------|-----------------|--|

# WALGETT SHIRE COUNCIL AGENDA

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                 |                                           |  |
|---------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--|
|               |           | Seconded:     Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                 |                                           |  |
| 26 March 2013 | 3/2013/15 | <p>That the Council give consideration to a provision in the 2013/2014 budget of an amount of \$20,000.00 for the purchase of 17 iPad tablets and data packages and the Council Dashboard Intranet Software.</p> <p>Moved:           Clr Martinez<br/>Seconded:       Clr Lane</p>                                                                                                                                                                                                                                | Director Corporate Services               | <p>15/04/2013 Provisions to be made in draft estimates.<br/>15/05/2013 Provision made in draft budget.<br/>15/07/2013 Estimated start date 19/08/2013 to include production of Aug Business Paper. 15 units to be installed.<br/>07.08.13 Scheduled for use at August meeting in conjunction with hardcopy of the business paper.<br/>16.09.2013 Transition to iPad only scheduled October Council Meeting.</p> | Director Corporate Services               |  |
| 26 March 2013 | 3/2013/17 | <p>That the Council invite expressions of interest for the provision of external audit services for a six year period commencing 1 July 2013 on a joint basis with the councils of Coonamble, Warren, Gilgandra and Warrumbungle.</p> <p>Moved:           Clr Lane<br/>Seconded:       Clr Keir</p>                                                                                                                                                                                                               | Director Corporate Services               | <p>15/04/2013 Matter proceeding. Specifications being prepared prior to advertising.<br/>17/06/2013 Gilgandra Shire Council is progressing the Expression of Interest process.<br/>15/07/2013 Matter progressing.<br/>16.09.2013 Report to be presented to September Council Meeting.</p>                                                                                                                       | Director Corporate Services               |  |
| 26 March 2013 | 3/2013/22 | <p>1. That Council endorse the recommendation to request Veolia Water Supply to run a prototype trial plant in Collarenebri.<br/>2. That, should the trial prove a success, retrofit of Collarenebri treatment plant be considered in conjunction with the 2013/14 Operational Plan and Budget preparations with a special report being prepared in respect of this issue including sourcing of government funding which may be available.</p> <p>Moved:           Clr Greenaway<br/>Seconded:       Clr Lane</p> | Director Urban Infrastructure Services    | <p>04/04/2013 Veolia has been informed about Councils resolution, Veolia is currently sourcing trial unit.<br/>15/05/2013 Veolia is still sourcing a trial unit.<br/>16/06/2013 Trial unit could possibly be received by the end of June 2013.<br/>10/07/2013 Trial unit will cost \$58,000.00 as advised by Veolia-included in MFBM in July.<br/>07.08.13 Expressions of Interest close 19 August 2013.</p>    | Director Urban Infrastructure Services    |  |
| 26 March 2013 | 3/2013/23 | <p>That Walgett Shire Council resolve to:</p> <p>1. Adopt part of Crown Reserve 230076, commonly known as the Lions Park, as its preferred site at Lightning Ridge for a declared off-leash area for dogs.</p> <p>2. Write to the Crown Lands Division of the NSW Department of Primary Industries and seek its agreement for the establishment of an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in Attachment B.</p>                        | Director Planning and Regulatory Services | <p>1. No action required.<br/>2. Letter sent 4/4/2013<br/>3. Pending, awaiting response from Crown Lands.<br/>4. Response received 15/08/13. Report to prepared for Council response.</p>                                                                                                                                                                                                                       | Director Planning and Regulatory Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |  |
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|               |           | 3. Consider the allocation of a budget of \$3,000 for faeces receptacle and signage for an off-leash area for dogs at Lightning Ridge as part of Council's budget for 2013-2014.                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |  |
| 26 March 2013 | 3/2013/30 | <p>1. That Council endorse the action of the General Manager in completing the revised agreement with IMF (Australia) to include the action against Standard and Poors (S&amp;P) to act on behalf of Walgett Shire Council.</p> <p>2. That the successful recoupment of the Dante investment in the sum of \$494,876.90 be noted and the funds be restricted into a Reserve for Economic Development.</p> <p>Moved:       Clr Greenaway<br/>Seconded:    Clr Martinez</p>                                                                                                                                                    | Director Corporate Services | <p>16/04/2013 Settlement details expected to be advised shortly.</p> <p>1. 15/05/2013 still awaiting details of final settlement from Lehman Bros.</p> <p>2. Funds restricted to Economic Development Reserves.</p> <p>17/06/2013 Update provide to Council 25/06/2013.</p> <p>15/07/2013 Awaiting further advice from IMF regarding negotiations to implement the settlement agreement.</p> <p>07.08.13 No further advice received in relation to this matter.</p> <p>16.09.2013 Matter progressing with substantial progress on a settlement expected before end of 2013.</p>                                                                                                             | Director Corporate Services |  |
| 26 March 2013 | 3/2013/31 | <p>1. That the Council note the content of the report and that the property described as Lot 2 &amp; Lot 10 sec 13 DP 758227 (Carinda Hotel) be withdrawn from sale due to a lack of clarity over the current ownership of the property and as a result, whether required notifications have been given to all parties with an interest in the land.</p> <p>2. That Ms Jennifer Petkovic be advised that Council has deferred the sale of the property and that it will be re-listed for a further sale in the event that outstanding rates remain unpaid.</p> <p>Moved:       Clr Greenaway<br/>Seconded:    Clr Taylor</p> | Director Corporate Services | <p>16/04/2013 Property withdrawn from sale. \$7,500 received as at report date. Further \$1,000 paid bringing total payments to \$8,500. Matter to be followed up with SR Law to determine recovery action.</p> <p>17/06/2013 Legal action options being investigated.</p> <p>15/07/2013 SR Law have been provided with relevant documentation. Awaiting further advice.</p> <p>07.08.13 No response to letter of demand. Solicitors instructed to lodge statement of claim.</p> <p>16.09.2013 Matter proceeding to judgement. \$9,533.45 as at 16/9 after payments of \$822.67 on 23/7, \$1,000.00 on 23/8 and \$500.00 on 11/9. Ratepayer has made no contact with SR Law or Council.</p> | Director Corporate Services |  |
| 26 March 2013 | 3/2013/34 | <p>Senior staff of Walgett Shire Council meet with representatives from the Australian Opal Centre to establish a Memorandum of Understanding.</p> <p>Moved:       Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager             | Meeting to be arranged.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | General Manager             |  |

# WALGETT SHIRE COUNCIL AGENDA

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|               |                                 | Seconded: Cllr Martinez                                                                                                                                       |                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                        |  |
| 26 March 2013 | Questions from the last meeting | Can funding for maintenance on the Castlereagh Highway between Lightning Ridge and Walgett be investigated?<br><b>Cllr Martinez</b>                           | Director Engineering Services          | 15/04/2013 Will be discussed at the next RMCC Meeting.<br>15/05/2013 Was discussed at the RMCC meeting held 8 <sup>th</sup> May 2013, RMS is currently considering.<br>17/06/2013 Currently awaiting RMS's 2013/2014 Work Program.<br><br>10/07/2013 RMS has agreed for the work and awaiting for their work schedule                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering Services          |  |
| 26 March 2013 | Questions from the last meeting | If \$90,000 is to be spent on the Collarenebri Agency House, what is the value of the House and the cost benefits of the renovations?<br><b>Cllr Martinez</b> | Director Urban Infrastructure Services | 15/04/2013 As at the 29 <sup>th</sup> October 2010 current market value of the property was \$60,000.00. However, Council's General Manager believes that there is justification to carrying out renovations to the premises on a limited scale and will be preparing a further report for Council's consideration in this regard in conjunction with a report on the future operation of the Collarenebri Agency.<br>15/05/2013 A report will be submitted Council.<br>10/07/2013 An inspection of Collarenebri Agency House will be conducted by General Manager, Director Urban Infrastructure Services and Senior Health and Building Surveyor.<br>07.08.13 Inspection Completed.<br>24.09.13 The General Manager advised that the property must first be made secure. Council is currently working on tidying up the yard and broken fibro downstairs. General Manager has noted that the air conditioner has been replaced.<br>Council will undertake some of the work, the rest Council will call Expressions of Interest. The house will then be in a position to lease/sell. | Director Urban Infrastructure Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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| 26 March 2013 | Questions from the last meeting | Can a report be bought to Council on the cost of the Bill O'brien subdivision?<br><b>Clr Lane</b> | General Manager | 17/04/2013 The General Manager will investigate and prepare a report for Council's consideration. | General Manager |  |
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## Resolution Actions for Ordinary Meeting 23 April 2013

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                             |                                                                                                                                                                                                                                                                                                                                           |                             |  |
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| 23 April 2013 | 4/2013/7  | That Walgett Shire Council:<br>1. Support the notion of "public funding being used for public benefit"<br>2. Supports "in principle" the SEXI proposal and the development of a solar energy industry in Walgett Shire.<br>3. Call on the Federal Government, through the Australia Renewable Energy Agency (ARENA), to provide up to \$200M over five years to the SEXI Group of Councils. To allow the SEXI proposal to be built and operated.<br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Greenaway</b>                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager             | Letter of Support being drafted.                                                                                                                                                                                                                                                                                                          | General Manager             |  |
| 23 April 2013 | 4/2013/12 | That the State Minister and Federal Shadow Minister for the Environment be invited to inspect the extent of the Hudson Pear outbreak in the Shire and to fund the \$350,000 required annually to treat new weed incursions and stop the weed spreading.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Greenaway</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager             | Invitation being extended through Local Member.                                                                                                                                                                                                                                                                                           | General Manager             |  |
| 23 April 2013 | 4/2013/13 | That the "Sculptures on the Highway" project be included for consideration at the 2013/14 Budget Workshop and that further consideration be given regarding the level of participation which Council may have in the organisation of the project.<br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Martinez</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager             | Provision to be made in 2013/14 draft estimates.                                                                                                                                                                                                                                                                                          | General Manager             |  |
| 23 April 2013 | 4/2013/21 | 1. That Council delegate to the General Manager authority to sell the two (2) remaining properties being Assessment 6544 for 75 Warrena Street, Walgett – Lot 41 DP 802933 and Assessment 6569 20 Peel Street, Walgett – Lot 1 Section 10 DP 759036 by private treaty in accordance with Section 716 of the Local Government Act 1993.<br>2. That the General Manager be delegated authority to complete the required legal documentation associated with the sale of the properties submitted for sale under Section 713 of the Local Government Act 1993 and to affix the Council Seal where required.<br>3. That agreement be sought from owners with multiple properties to transfer any surplus of funds from sale prices exceeding the outstanding rate amount, to other properties in the owner's name for which the sale price did not meet the outstanding rate amount.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Taylor</b> | Director Corporate Services | 1. & 2. All properties settled 13 May with exception of 5-7 Church Street Collarenebri. Requires Documentation to be sorted.<br>3. To be further considered when final costs have been allocated to each assessment.<br>17/06/2013 Related processes proceeding.<br>15/07/2013 1&2 – All properties settled.<br>2. Letter to be forwarded | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|               |                               |                                                                                                                                                                                                                                                                                                                                                                                          |                                | <p>when full costs have been apportioned to assessment.</p> <p>07.08.13 Assets officer instructed to market properties. Meeting held with ratepayer. Ratepayer agreeable to pay some of the surplus of remaining properties but is seeking that some funds be returned.</p> <p>17.09.2013 Sale of 75 Wareena Street &amp; 20 Peel Street yet to be progressed.</p>                                                      |                                |                        |
| 23 April 2013 | Question for the next meeting | <p>Could the Gem Street "shoulders" have a bitumen coating. Due to it being a high traffic area, a dust problem is being created for residents in Gem Street opposite the Lightning Ridge Diving and Swimming Pool Complex?</p> <p><b>Clr Taylor</b></p>                                                                                                                                 | Director Engineering Services  | <p>10/07/2013 Work programme is in progress.</p> <p>07.08.13 Due to other commitments this has been postponed to October 2013.</p>                                                                                                                                                                                                                                                                                      | Director Engineering Services  | Completed on 4/10/2013 |
| 23 April 2013 | Question for the next meeting | <p>Can a letter be written to the Regional Manager of Australia Post in relation to the issues being experienced at the Lightning Ridge Post Office?</p> <p><b>Clr Keir</b></p>                                                                                                                                                                                                          | Director of Corporate Services | <p>Letter being drafted to the Regional Manager of Australia Post.</p> <p>17/06/2013 Awaiting letter from Australia Post.</p> <p>15/07/2013 Further phone call to regional manager. He will follow up with State Manager regarding response to Council's letter.</p> <p>07.08.13 Advised that letter should be received by Council week ending 9 August 2013.</p> <p>16.09.2013 No further progress on this matter.</p> | Director of Corporate Services |                        |
| 23 April 2013 | Question for the next meeting | <p>Can the condition of the bitumen in Colless Street Come-By-Chance be inspected?</p> <p><b>Clr Keir</b></p>                                                                                                                                                                                                                                                                            | Director Engineering Services  | <p>15/05/2013 Has been inspected on 13/05/2013, work will be undertaken by the end of May 2013.</p> <p>17/06/2013 Due to excessive work load, the work on Colless Street has been rescheduled to July 2013.</p> <p>10/07/2013 Due to the urgent commitments, the work on the Colless Street has been Postponed to October 2013.</p>                                                                                     | Director Engineering Services  |                        |
| 23 April 2013 | Question for the next meeting | <p>Noted that he had raised this matter at the February meeting and resident's letters on the issue had not been replied to. He requested that a report be brought back to Council regarding possible funding and planned maintenance for the Bridges and side tracks on the Brew on Road. It was also suggested that Council officers meet with residents.</p> <p><b>Clr Cooper</b></p> | Director Engineering Services  | <p>15/05/2013 A meeting has been scheduled for 20/05/2013 with Clr Cooper and residents onsite.</p> <p>17/06/2013 Due to the weather conditions the meeting needs to be rescheduled.</p> <p>07.08.13 Councillor Cooper has spoken with residents and happy to see the construction of the bridge this</p>                                                                                                               | Director Engineering Services  |                        |

# WALGETT SHIRE COUNCIL AGENDA

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## Resolution Actions for Ordinary Meeting 28 May 2013

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| 28 May 2013 | 5/2013/9  | <b>Resolved:</b><br>1. That Council review the document and highlight those matters within the Taskforce's latest paper which it is felt should be supported, changed or amended.<br>2. That the General Manager prepare a submission to The Local Government Acts Taskforce and submit same prior to the closing date of 28th June 2013.<br><b>Moved: Cllr Keir</b><br><b>Seconded: Cllr Lane</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager | Attended Taskforce Workshop at Dubbo on 15 May, submission being prepared to be lodged by 28/06/2013. | General Manager |  |
| 28 May 2013 | 5/2013/11 | 1. That Council review the options as detailed<br>2. The Council identifies any further options not detailed.<br>3. That Council eliminate any options not considered suitable.<br>4. Council identify a preferred option or options that they would like to further evaluate.<br>5. The General Manager hold a meeting with all Council staff to outline the work of the Panel and Council's position going forward.<br>6. That Council determine the need to hold a series of public forums to explain the work of the Panel and the proposals being considered.<br>7. That a full explanation of the current proposals and Council's preferred option(s) be circulated through Council's newsletter and website.<br>8. That Council further explore options 2, 4 and 5 only.<br>2. Enter into a strong resource sharing agreement with our surrounding Councils (Not necessarily limited to the three identified) which will provide some economies of scale and cost savings. This could be strengthened by the undertaking of a Memorandum of Understanding<br>4. Look at the concept of a much smaller Regional Authority, say based on Walgett, Brewarrina and Bourke. This could bring to the table the State and Federal Governments and the Aboriginal Organisations. The determination of representation would be one hurdle to overcome.<br>5. Form a County Council with the three Councils to facilitate a better resource sharing model and also have additional bargaining power with the State and Federal Agencies and the ability to engage with the aboriginal communities on a regional basis.<br>9. That the results of the further research be brought back to a Council Workshop.<br>10. That the General Manager engage additional professional expertise if required. | General Manager | Meeting held with Councillors on the 14 <sup>th</sup> June to discuss submission.                     | General Manager |  |



# WALGETT SHIRE COUNCIL AGENDA

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|             |                                | 11. That the General Manager consult with surrounding Shires to ascertain their intended actions.<br>12. The Mayor and the General Manager be authorised to take any other appropriate action in preparing information for Council's workshop.                                                                                                                                                                                                       |                                               |                                                                                                                                                                                                                                                                                     |                                               |                    |
| 28 May 2013 | 5/2013/14                      | <b>Resolved:</b><br><br>1. That Council agree to provide a Migrant Information and Referral service through the Community Development unit subject to funding for employment of the worker being provided by the Community Relations Commission (CRC)<br><br>2. That a provision of \$5000 in 2013-2014 budget for administrative and office expenses associated with the position.<br><b>Moved: Cllr Woodcock</b><br><b>Seconded: Cllr Martinez</b> | Director Corporate Services                   | 17/06/2013 Arrangements proceeding.<br>15/07/2013 Letter written and funding application lodged.<br>07.08.13 Matter progressing<br>16.09.2013 Council awaiting outcome of funding application.                                                                                      | Director Corporate Services                   |                    |
| 28 May 2013 | Questions for the next meeting | What is the progress on the amalgamation of the Engineering Department?<br>Cllr Woodcock                                                                                                                                                                                                                                                                                                                                                             | General Manager                               | The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.                                                                                                                                               | General Manager                               |                    |
| 28 May 2013 | Questions for the next meeting | Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir?                                                                                                                                                                                                                                                                                                                                                                | Director Engineering Services                 | 17/06/2013 A site meeting will be scheduled and further investigations undertaken.<br>10/07/2013 Investigation has been done. Council has submitted an opposed letter to Crown Lands.<br>07.08.13 Waiting for the Crown Land's action.                                              | Director Engineering Services                 |                    |
| 28 May 2013 | Questions for the next meeting | When will the resurfacing of the tar in George Street Collarenebri be undertaken?                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering Services                 | 17/06/2013 Big potholes have been filled with black jack, resealing has been scheduled within the 2013/14 Budget.                                                                                                                                                                   | Director Engineering Services                 |                    |
| 28 May 2013 | Questions for the next meeting | Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?                                                                                                                                                                                                                                                                                                     | Director Planning & Regulatory Services       | 17/06/2013 awaiting response from Crown Lands Dubbo regarding the proposal for Lions Park. Regulatory Officer will be undertaking weekend patrols to ensure all pets restrained at markets.<br>11.10.13 Weekend patrol completed & warnings issued. No further complaints received. | Director Planning & Regulatory Services       | Completed 11.10.13 |
| 28 May 2013 | 5/2013/22                      | That Walgett Shire Council resolve to provide of up to \$70,000 from the Water Fund to engage a consultant to undertake the feasibility study, hydrology study and concept design for raising the Barwon Weir 11A and incorporating a fishway.<br><br><b>Moved: Cllr Keir</b><br><b>Seconded: Cllr Lane</b>                                                                                                                                          | Acting Director Urban Infrastructure Services | Feasibility study concept being finalised.<br>07.08.13 Site meeting scheduled for 2 <sup>nd</sup> week of August with Consultant                                                                                                                                                    | Acting Director Urban Infrastructure Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution actions for 25<sup>th</sup> June 2013 Meeting

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| 25 June 2013 | 6/2013/11 | That attendance of the Mayor and General Manager at the Local Government NSW Annual Conference be confirmed with expenses paid and Councillors submit any issues they would like to be submitted for consideration for the business session of the conference.<br><b>Moved: Cllr Lane</b><br><b>Seconded: Cllr Cooper</b>                                                                                                                                                                                                                                                                                                                                            | General Manager    | Appropriate Action being taken as required.                                                                                                                                                                                                                                 | General Manager             |  |
| 25 June 2013 | 6/2013/13 | 1.Council endorse the Walgett Submission in response to the Independent Local Government Review Panel's discussion papers and supporting documentation.<br>2.Reserve the right to make further submissions to the Panel in respect of any further information/discussion papers released subsequently by the Panel.<br>3.Make a formal approach to Bourke and Brewarrina Shires to establish a joint Section 355 Committee, comprised of three elected representatives of each Council, to investigate and implement a higher level of strategic and functional resource sharing by the three Councils.<br><b>Moved: Cllr Woodcock</b><br><b>Seconded: Cllr Keir</b> | General Manager    | Appropriate Action being taken as required.                                                                                                                                                                                                                                 | General Manager             |  |
| 25 June 2013 | 6/2013/18 | 1.That the Council agree in principle to assuming responsibility for the Come By Chance hall and that a further report is presented in relation to the lease conditions and the establishment of a SEC 355 committee for the ongoing administration of the hall.<br><b>Moved: Cllr Woodcock</b><br><b>Seconded: Cllr Greenaway</b>                                                                                                                                                                                                                                                                                                                                   | Corporate Services | 15/07/2013 Current Trustees progressing updating of Certificate of Title. Documentation being progressed.<br>07.08.13 Matter being progressed. Lease template purchased.<br>16.09.2013 Awaiting updating of title to current trustees. Documentation still to be completed. | Director Corporate Services |  |
| 25 June 2013 | 6/2013/19 | That Council agree to be a partner in the Collarenebri aboriginal cemetery toilet block project and that \$5,000 be restricted from budget ledger 11.03561.1479 and \$5,000 be restricted from budget ledger 11.03561.1480 and carried forward to the 2013 / 2014 to fund councils contribution to the project.<br><b>Moved: Cllr Woodcock</b><br><b>Seconded: Cllr Martinez</b>                                                                                                                                                                                                                                                                                     | Corporate Services | 15/07/2013 Project to be progressed in 13/14 together with Gosford City Council and other project partners.<br>07.08.13 Matter to be progressed.<br>16.09.2013 Awaiting firming up of scope & timelines from Gosford City Council.                                          | Director Corporate Services |  |
| 25 June 2013 | 6/2013/20 | That Council endorse the change to the Implementation Plan and the proposed location of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.<br><b>Moved: Cllr Cooper</b><br><b>Seconded: Cllr Keir</b>                                                                                                                                                                                                                                                                                                                                                                                                                                           | Corporate Services | 15/07/2013 Project plan progressing with installation estimated for Nov / Dec this year.<br>07.08.13 Advice to community provided via Council Column.<br>16.09.2013 Project progressing with installation set for November 2013.                                            | Director Corporate Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

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| 25 June 2013 | Questions for the next Meeting | The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land and action be taken to rectify the issue.                                                                                                                                                                                                                                                                                                                                                     | Director Planning & Regulatory Services | 01.08.13 Notice of Intention to Issue an Order sent. Proposes that building be demolished.<br>11.10.13 Owner has indicated building will be repaired & secured.                           | Director Planning & Regulatory Services |   |
| 25 June 2013 | Questions for the next Meeting | The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Urban Infrastructure Services  | 10/07/2013 Inspection has been undertaken and the report will be included in MFBM in July.<br>07.08.13 The playground equipment is for ages 7 +. A sign is being prepared to be installed | Director Urban Infrastructure Services  |   |
| 25 June 2013 | Questions for the next Meeting | What is the progress of R & M Pearsons letter regarding access to the Walgett Weir.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering Services           | 10/07/2013 Investigated and has been responded to by phone and letter.                                                                                                                    | Director Engineering Services           |   |
| 25 June 2013 | Questions for the next Meeting | Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                         | The North West Weight of loads Moree Representative has been contacted in early July to have the Dick Colless email address removed.                                                      | General Manager                         |   |
| 25 June 2013 | Questions for the next Meeting | The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated.                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services           | 10/07/2013 Planning section is in process to contact land owner.<br>07.08.13 Council has issued letter to the landowner Re: demolish and remove fencing.                                  | Director Engineering Services           | . |
| 25 June 2013 | 6/2013/32                      | That the action taken by Council's representatives in securing an agreement with the Walgett and District Sporting Club Ltd.'s Administrators for the immediate and ongoing community access to the Club's sporting facilities be endorsed and a watching brief be maintained over efforts to have the Club resume trading as soon as possible<br><br>Further that the Mayor and General Manager be authorised to hold further negotiations with the Administrators should such a course of action become necessary.<br><br>Moved:       Clr Greenaway<br>Seconded:   Clr Walford | General Manager                         | Appropriate action being taken as required.                                                                                                                                               | General Manager                         |   |
| 25 June 2013 | 6/2013/34                      | 1. That Council note the report and endorse the action of the General Manager in regard to acceptance of the settlement scheme proposed to creditors.<br><br>Moved:       Clr Woodcock<br>Seconded:   Clr Keir                                                                                                                                                                                                                                                                                                                                                                    | General Manager                         | Appropriate action being taken as required.                                                                                                                                               | General Manager                         |   |
| 25 June 2013 | 6/2013/36                      | That Walgett Shire Council resolve to:<br><br>1)               Connect a Master Meter at the edge of town on all private line to confirm consumption, with a backflow prevention unit, with a letter of advice to all individuals with legal connections.<br><br>2)               Seek legal advice on the situation.                                                                                                                                                                                                                                                             | Director Planning & Regulatory Services | 10/07/2013 In progress.<br>11.10.13 Awaiting advice                                                                                                                                       | Director Planning & Regulatory Services |   |

# WALGETT SHIRE COUNCIL AGENDA

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|  |  | 3) A further report be bought back to Council once legal opinion is sought.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane |  |  |  |  |
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## Resolution Actions for 23<sup>rd</sup> July 2013

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| 23 July 2013 | 7/2013/7  | 1. That a licence for a period of three (3) years be granted to the Lightning Ridge Arts and Craft Council Incorporated for use of part Lot 8 DP1123745 (previously gazetted as Lot 166 DP820444) for use as an Arts and Craft Centre.<br>2. That the rent fee be \$434.00 per annum plus \$43.40 GST (\$477.40 in total).<br>3. That the Mayor and General Manager be authorised to sign the licence.<br>4. That Lightning Ridge Arts & Crafts Centre be requested to provide an audited set of Financial Statements. | Director Corporate Services | 07.08.13 Letter written advising of Council resolution.<br>16.09.2013 No response to letter yet. Matter being followed up by Senior Admin Officer. | Director Corporate Services |  |
| 23 July 2013 | 7/2013/13 | That the draft policy for noise and hearing loss be adopted.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager             | Work Health & Safety Committee / Staff to be advised.                                                                                              | General Manager             |  |
| 23 July 2013 | 7/2013/16 | 1. That the General Manager's Report be received and noted and Council endorse the action being taken and approve contributions amounting to \$4426.82 per annum in 2012, 2013 and 2014 being paid towards the cost of promoting the "YES" case.<br>2. Once the legality is confirmed, the General Manager arrange for representation at the polling booths during the coming Federal Election.                                                                                                                        | General Manager             | 1) Community Forums being planned.<br>2) Media Release in Draft<br>3) Planning for Attendance Pooling Booths in train.                             | General Manager             |  |
| 23 July 2013 | 7/2013/17 | That Council note the outcomes of the LGNSW presentation session at Cobar as well as the planned meeting with our neighbouring Councils.<br><br>Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                             | General Manager             | Meeting with Bourke and Brewarrina Shires planned for 5 August, 2013.                                                                              | General Manager             |  |
| 23 July 2013 | 7/2013/19 | That the report be received and action taken to partner with the NSW Department of Office and Communities to present the Sport & Recreation Forum be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                        | Director Corporate Service  | 07.08.13 Preparations for conduct of the forum in hand.<br>16.09.2013 Preparations progressing for forum on 30/31 October 2013.                    | Director Corporate Service  |  |
| 23 July 2013 | 7/2013/23 | That the request from Carinda Public School that fees for their use of the reserve be donated from Council's Sec 356 donations expenditure vote.                                                                                                                                                                                                                                                                                                                                                                       | Director Corporate Service  | 07.08.13 Letter written and cheque requested.<br>16.09.2013 Letter of thanks received from Carinda Public School.                                  | Director Corporate Service  |  |

# **WALGETT SHIRE COUNCIL AGENDA**

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| 23 July 2013 | 7/2013/25                      | 1. That the draft Internal Policy and Procedures be adopted in principle and placed on public exhibition for 28 days.                                                                                                                                                                                                                                                                                                                                 | Director Corporate Service                      | 07.08.13 Policy and procedures placed on public exhibition.<br>16.09.13 Matter to go back to October Council Meeting following public exhibition.                                                                                                                                   | Director Corporate Service                      |                        |
| 23 July 2013 | 7/2013/27                      | 1. That Council receive and endorse acceptance of the \$25,000 grant offered by the NSW Government Office of Communities - Sport and Recreation Grant Funding.<br>2. That Council reallocate funding to complete the original project scope be relocated from Recreation and Culture Capital Maintenance ledger 11.03056.4081 in the sum of \$25,000.<br>3. A check be made to see whether such structures are covered by insurance and at what cost. | Director Corporate Services                     | 07.08.13 Offer accepted on-line.<br>Referred to FM for action.<br>16.09.13 Grant to be acquitted when project completed.                                                                                                                                                            | Director Corporate Services                     |                        |
| 23 July 2013 | 7/2013/31                      | 1. That Council accept and recommend the road train bypass.                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering Services                   | 08.07.13 Has been submitted to RMS for approval.<br>02.10.2013- Received approval and in the RMS web site.                                                                                                                                                                          | Director Engineering Services                   | Completed on 2/10/2013 |
| 23 July 2013 | 7/2013/35                      | 1. That Council resolve to move additional FAG funding of \$484,236 to restricted assets, in the form of a Contingent Reserve Fund for future allocation as required.                                                                                                                                                                                                                                                                                 | Director Corporate Services                     | 07.08.13 Referred to FM for action.<br>16.09.13 Process required to be effected as at 30 June 2013.                                                                                                                                                                                 | Director Corporate Services                     |                        |
| 23 July 2013 | 7/2013/36                      | 1. That Council receive and note the request for the acquisition.<br>2. That Council accepts the acquisition proposal, and authorise the General Manager to explore acquisition arrangements and negotiate further as required.                                                                                                                                                                                                                       | Director Engineering Services & General Manager | 07.08.13 Further investigation in progress.<br>02.10.2013 -Waiting for a quotation from a qualified surveyor.                                                                                                                                                                       | Director Engineering Services & General Manager |                        |
| 23 July 2013 | Questions for the next meeting | Can the Tender of the Harris Bridge on the Brew on Road be included in the Tender for the Baroka Overflow Bridge B67 and Big Baroka B66 Bridges on the Brew on Road?<br>Clr Cooper                                                                                                                                                                                                                                                                    | Director Engineering Services                   | 07.08.13 Only B66 and B66 have been included on 2013/14 program.<br><br>In process for tendering and tender will be out on 19/09/2013.<br><br>02.10.2013- in tendering stage.                                                                                                       | Director Engineering Services                   |                        |
| 23 July 2013 | Questions for the next meeting | Has the level of assistance that Council will provide to the Sporting Club been determined?<br>Clr Cooper                                                                                                                                                                                                                                                                                                                                             | General Manager                                 | Awaiting formal application from new Sporting Club Committee.<br><br>24.09.13 The General Manager advised that a new lease has not yet been signed, in the interim period the previous lease will continue to operate. New lease to be signed when Mr Duncan returns from overseas. | General Manager                                 |                        |
| 23 July 2013 | Questions for the next meeting | Can Council investigate acquiring the Lightning Ridge Bowling Club Greens and use on the Lightning Ridge Netball Courts?<br>Clr Martinez                                                                                                                                                                                                                                                                                                              | Director Urban Infrastructure Services          | 07.08.13 Staff has advised to talk with the manager of Bowling Club regarding bowling green.                                                                                                                                                                                        | Director Urban Infrastructure Services          |                        |

# **WALGETT SHIRE COUNCIL AGENDA**

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| 23 July 2013 | Questions for the next meeting | Can a letter be written to Telstra from Walgett Shire Council with regards complaint regarding the state of communication service to customers from the Berkley Downs Tower East of Walgett?<br>Clr Keir | General Manager | Letter being drafted. | General Manager |  |
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## **Resolution Actions for Ordinary Meeting 27<sup>th</sup> August 2013**

|                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |  |                 |  |
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| 27 August 2013 | 8/2013/11 | <p>1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.</p> <p>2. Consider updating the various expenditure limits.</p> <p>3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                              | General Manager |  | General Manager |  |
| 27 August 2013 | 8/2013/12 | <p>1. Refuse Cubbaroo Campdraft Club's request to install an additional amenities block on Lot 7001 DP 1032424</p> <p>2. Investigate the various alternative options including a mobile ablutions trailer and provide a report to Council including plans and costings.</p> <p>3. General Manager is to investigate if sewerage funds can be utilised for this project.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                      | General Manager |  | General Manager |  |
| 27 August 2013 | 8/2013/13 | <p>1. Formally adopt the draft "Barwon Darling Co-ordination Group" agreement; and</p> <p>2. Establish a joint committee as outlined in the agreement under section 355 of the Local Government Act 1993</p> <p>3. Authorise the Mayor and General Manager to take appropriate action in conjunction with the Shire of Bourke and Brewarrina to implement the terms of the agreement</p> <p>4. Advise the Independent Local Government Review Panel, Minister for Local Government, Local Member for Barwon Hon. Kevin Humphries, relevant unions and state and federal departments of the action being taken in terms of the agreement.</p> <p>5. Advise the local community and Council staff by way of public</p> | General Manager |  | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                |           | forums and new sletters of the adoption of the agreement and establishment of the Section 355 Committee.<br><br>Moved: Clr Keir<br>Seconded: Clr Greenaw ay                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                                                                       |                             |  |
| 27 August 2013 | 8/2013/16 | 1. Seek support/facilitation from DAA to prepare draft MOUs betw een Council and the Local Aboriginal Land Councils from Collarenebri, Lightning Ridge and Walgett; and<br>2. Forw ard letters to each LALC detailing local issues/projects that could be taken into consideration w hen each LALC is preparing its Community Land and Business Plan.<br><br>Moved: Clr Walford<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager             |                                                                       | General Manager             |  |
| 27 August 2013 |           | That the follow ing applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the first round of 2013/2014;<br>Collarenebri Jockey Club Cover mandatory ambulance fees for annual race meeting \$500.00<br>Lighting Ridge Community Radio Picnic in the Park to celebrate 17th Birthday and promote talent in Shire \$500.00<br>Lightning Ridge IBC Maintain and improve the IBC Gem Gardens by installing new watering system and assistance with insurance fees \$500.00<br>Lightning Ridge Neighbourhood Centre Provides office space, electricity, paper and printing through the NILS program – No Interest Loan Scheme \$500.00<br>Walgett Men's Shed Inc To purchase furniture and fittings. Provides a location w here men can meet, socialise and utilize the tools and work benches to make or repair articles. \$1,000.00<br>Lightning Ridge Junior Rugby League Club Purchase kitchen equipment for canteen (pie w armer, bay Marie etc) \$500.00<br>Carinda Race Club Cover costs associated with providing portable units on the day of the race event \$2,800.00<br><br>Moved: Clr Lane<br>Seconded: Clr Walford | Director Corporate Services | 16.09.13 Letters forwarded to successful and unsuccessful applicants. | Director Corporate Services |  |
| 27 August 2013 | 8/2013/21 | That the applications from eligible non-profit organisations as per the attached list except for 35/37 Wilson Street Collarenebri be approved and the rebates on annual service charges as detailed therein be granted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Corporate Services | 16.09.13 Donations processed in accordance with Council resolution.   | Director Corporate Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

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|                |           | Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                       |                                   |                                                                  |                                |  |
| 27 August 2013 | 8/2013/22 | 1. That Council approve the rates and charges written off totalling \$104,738.32 as detailed on the attached schedule in relation to the sale of land for unpaid rates on 13th April 2013.<br>2. That Council approve the write off of non-recoverable sales cost totalling \$3,229.81 as detailed on the attached schedule.<br><br>Moved: Clr Cooper<br>Seconded: Clr Lane                                                      | Director<br>Corporate<br>Services | 16.09.13 Referred to FM for<br>actioning.                        | Director Corporate<br>Services |  |
| 27 August 2013 | 8/2013/23 | That Council approve the write off of stock with a total value of \$21,276.53 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached<br><br>Moved: Clr Lane<br>Seconded: Clr Taylor                                                                                                                                                                       | Director<br>Corporate<br>Services | 16.09.13 Referred to FM for<br>actioning.                        | Director Corporate<br>Services |  |
| 27 August 2013 | 8/2013/24 | That the Council confirm the Policies and associated Procedures as at 8 September 2012 on the attached schedule as current policies of the Council and, that a review of these Policies and Procedures be undertaken on a priority basis.<br><br>Moved: Clr Keir<br>Seconded: Clr Lane                                                                                                                                           | Director<br>Corporate<br>Services | 16.09.13 Review of policies and<br>procedures not yet commenced. | Director Corporate<br>Services |  |
| 27 August 2013 | 8/2013/25 | 1. That the annual donation equivalent to 25% of Water and Sewer charges and 50% of Waste charges be made to the Collarenebri CWA in recognition of the provision of a library service to the residents of Collarenebri and District and that it be applied directly to the rate assessment.<br><br>2. That the Collarenebri CWA be thanked for continuing to provide this service.<br><br>Moved: Clr Lane<br>Seconded: Clr Keir | Director<br>Corporate<br>Services | 16.09.13 Donations processed and<br>letter sent.                 | Director Corporate<br>Services |  |



# WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | 8/2013/26 | <p>1. The Draft Annual Financial Reports for 2012/2013 be referred to Council's Auditor.</p> <p>2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.</p> <p>3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.</p> <p>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.</p> <p>5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2012/2013 at the October Council meeting</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p> | Director Corporate Services             | 16.09.13 Finalisation of Annual Financial Reports progressing. | Director Corporate Services             |                    |
| 27 August 2013 | 8/2013/30 | <p>1. Council publicly exhibit the draft Swimming Pool Inspection Program for a period of thirty days.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Planning & Regulatory Services | 11.10.13 Exhibition undertaken September 2013                  | Director Planning & Regulatory Services | 11.10.13 Completed |
| 27 August 2013 | 8/2013/31 | <p>1. That Council resolve to note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during June and July 2013</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Planning & Regulatory Services | 11.10.13 No action required                                    | Director Planning & Regulatory Services | 11.10.13 Completed |
| 27 August 2013 | 8/2013/32 | <p>That Walgett Shire Council resolve to:</p> <p>1. Approve Development Application DA2013/016 by David Lane for a Primitive campground, café &amp; 2 neighbourhood shops on Lot 6824 DP 46195.</p> <p>2. Approval of the Development Application is subject to the inclusion of conditions as per the assessment report.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Planning & Regulatory Services | 11.10.13 Consent Issued                                        | Director Planning & Regulatory Services | 11.10.13 Completed |

# WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | 8/2013/33 | <p>1. Approve Development Application 2013/004 by Graham Wilson for a truck depot on Lots 21, 22 &amp; 23 DP 15645 at Burren Junctions with the following conditions;</p> <p>a) Operating hours of 6:00am to 9:00pm during off peak season times;</p> <p>b) Operating hours of 6:00am to midnight during peak season times;</p> <p>c) That the operator provides a plan for the mitigation of environmental disturbances including noise, light and dust that is satisfactory to the General Manager;</p> <p>d) A speed limit of 10km/h is to be applied in the access lanes between the site and the Kamilaroi Highway;</p> <p>e) Council's generic standard conditions.</p> <p>Moved: Cllr Lane<br/>Seconded: Cllr Greenaway</p> | Director Planning & Regulatory Services | 11.10.13 Consent Issued                                                   | Director Planning & Regulatory Services | 11.10.13 Completed |
| 27 August 2013 | 8/2013/35 | <p>1. That Council accept and recommend the improvement of Morilla Street between Brilliant and Opal Street project.</p> <p>Moved: Cllr Martinez<br/>Seconded: Cllr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering Services           | Design work in progress and design will be submitted to RMS on 6/12/2013. | Director Engineering Services           |                    |
| 27 August 2013 | 8/2013/40 | <p>1. That Council resolve to sell the properties as listed in appendix 1 of this report in accordance by public auction in accordance with the Sec 713 of the Local Government Act 1993</p> <p>2. That the only payment arrangement acceptable to the Council be payment in full.</p> <p>3. It is noted that the anticipated sale date is Saturday 14 December 2013.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Taylor</p>                                                                                                                                                                                                                                                                                                   | Director Corporate Services             | 16.09.13 Preparations for sale proceeding.                                | Director Corporate Services             |                    |
| 27 August 2013 | 8/2013/42 | <p>1. That Council receive and note the Collarenebri Water Treatment Plant Upgrade Progress Report.</p> <p>2. That Council resolve to adopt a Selective Tendering Process after calling for Expressions of Interest from interested suppliers.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Urban Infrastructure           |                                                                           | Director Urban Infrastructure           |                    |

# WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | 8/2013/44 | <p>1. That Council call fresh tenders for RFT13/005 – Construction of Box Culvert in Old Burren Creek – Merrywinebone Road (RR329).</p> <p>2. That tenderers who have previously submitted a tender are advised why fresh tenders are being called.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Lane</p>                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services           | <p>Fresh tender has been called and will close on 26/09/2013.</p> <p>Tender evaluation report will be submitted in October 2013 Council meeting</p> | Director Engineering Services           |                    |
| 27 August 2013 | 8/2013/45 | <p>1. That Council accept the offer of \$50,000.00 for Lot 160 DP 882747 in Council's Industrial Subdivision and that any necessary documentation be executed under the Common Seal of Council.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                         | Director Corporate Services             |                                                                                                                                                     | Director Corporate Services             |                    |
| 27 August 2013 | 8/2013/47 | <p>1. That Council endorse the changes made to position descriptions and proposed to the Organisational Structure and those changes now be negotiated through the relevant award processes prior to implementation.</p> <p>Moved: Cllr Lane<br/>Seconded: Cllr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                        | General Manager                         |                                                                                                                                                     | General Manager                         |                    |
| 27 August 2013 | 8/2013/48 | <p>1. That the tender submitted by Riley Aquatic Management P/L for the management of the Walgett and Collarenebri swimming pools be rejected.</p> <p>2. That the Mayor and General Manager be authorised to enter into negotiations with Riley Aquatic Management on the basis of extending the current contract arrangements for the 2013/2014 season or; Alternatively a revised price for a three year period commencing 2013/2014 on the basis of a revised scope for variable inclusions within the contract; and that the outcome of the negotiations be reported back to Council.</p> <p>Moved: Cllr Lane<br/>Seconded: Cllr Walford</p> | Director Corporate Services             | 16.09.13 Management Agreement with RAM confirmed by Council at Extra-Ordinary Meeting on 12 September 2013.                                         | Director Corporate Services             |                    |
| 27 August 2013 | 8/2013/49 | <p>1. Note the seven quotes provided for the preparation of a Walgett Shire Rural Residential Strategy.</p> <p>2. Engage GHD to prepare the Walgett Shire Rural Residential</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Planning & Regulatory Services | 11.10.13 GHD has been engaged & working on strategy                                                                                                 | Director Planning & Regulatory Services | 11.10.13 Completed |

# WALGETT SHIRE COUNCIL AGENDA

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|                |                                | <p>Strategy for \$22,000.</p> <p>3. Write to the respective unsuccessful firms notifying them of Council's resolution and thank them for submitting a quote.</p> <p>4. If GHD declines the tender Edge Management are to be engaged instead.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Keir</p>                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                    |
| 27 August 2013 | 8/2013/51                      | <p>1. That Council adopt the tender recommendation to reject all tenders for the Management &amp; Operation of the Walgett &amp; Lightning Ridge Waste Management Facilities.</p> <p>2. That Council authorise the General Manager to negotiate with the lowest tenderer D&amp;G Lane Earthmoving.</p> <p>3. That Council consider endorsing a proposal to change the Landfill operating hours for both Waste Management Facilities.</p> <p>Moved:<br/>Seconded:</p> | Director Urban Infrastructure           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Urban Infrastructure           |                    |
| 27 August 2013 | 8/2013/52                      | <p>1. That Council endorse the NSW Public Works tender recommendation for Walgett Water and Sewerage Upgrade program.</p> <p>2. That Council accept the revised tender price offer submitted by Milbant Constructions Pty Ltd of \$2,355,876.33 inclusive of GST.</p> <p>Moved: Cllr Lane<br/>Seconded: Cllr Taylor</p>                                                                                                                                              | Director Urban Infrastructure           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Urban Infrastructure           |                    |
| 27 August 2013 | Questions for the next meeting | <p>The Collarenebri School has built a roof over the two tennis courts in High Street. Water from the roof is being let run over the block. Shouldn't this water be drained into the street gutter instead?</p> <p>Cllr Greenaway</p>                                                                                                                                                                                                                                | Director Planning & Regulatory Services | <p>24.09.13 Acting Director Planning &amp; Regulatory Services advised that a COLA was approved for the NSW Public Works via a DA issued by Council on 1 May 2013. The applicant has proposed a stormwater harvesting plan, of which a "to be constructed" amenities building on the adjoining lot is an integral part. In conjunction with kerb &amp; gutter works which are currently being organised with Council's Urban Engineers, the stormwater management system should be sound.</p> | Director Planning & Regulatory Services | 11.10.13 Completed |

# WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | Questions for the next meeting | Do the Council have any control over the opening in the fence in Wilson Street, Collarenebri? The fence has not been replaced since fire burnt down the nearby building.<br>Clr Greenaway | Director Planning & Regulatory Services | 24.09.13 Acting Director Planning & Regulatory Services advised that as this is not a public safety issue an order cannot be sent to the landowner. Council is to write to the landowner to prompt them to replace the fence.<br>11.10.13 Letter sent to landowner.                                                                                            | Director Planning & Regulatory Services |  |
| 27 August 2013 | Questions for the next meeting | The alleyway near the IGA in Walgett is full of rubbish. Can this be investigated?<br>Clr Cooper                                                                                          | Director Planning & Regulatory Services | 24.09.13 Acting Director Planning & Regulatory Services advised that the IGA are currently experiencing waste collection issues, and have sourced a bin with a lid as an interim solution. They are currently arranging with the waste management contractor to remove additional waste. Council's Planning & Regulatory staff will review the site regularly. | Director Planning & Regulatory Services |  |
| 27 August 2013 | Questions for the next meeting | Have Council acknowledged letter received from the Walgett Historical Society regarding repairs to old Council Chambers and other matters?<br>Clr Keir                                    | General Manager                         | 18.09.13 Response letter is being drafted.                                                                                                                                                                                                                                                                                                                     | General Manager                         |  |
| 27 August 2013 | Questions for the next meeting | Will Council have the shade shelter erected at the Walgett pool prior to the swimming season?<br>Clr Keir                                                                                 | General Manager                         | 27.08.2013 General Manager advised that the smaller shade has been repaired and a larger shade has been purchased. Council is currently investigating whether existing shelter poles need to be replaced or not.                                                                                                                                               | General Manager                         |  |
| 27 August 2013 | Questions for the next meeting | The line marking and pot holes on Morilla Street need attention.<br>Clr Martinez                                                                                                          | Director Engineering Services           | Director Engineering Services to investigate.<br><br>Inspection has been completed and Scheduling is in progress.<br><br>02.10.2013- Have been scheduled for 3 <sup>rd</sup> week of October 2013.                                                                                                                                                             | Director Engineering Services           |  |
| 27 August 2013 | Questions for the next meeting | How is the Beautification Program going?<br>Clr Martinez                                                                                                                                  | General Manager                         | 27.08.2013 The General Manager advised that planning for this program is underway. Plan is to do Collarenebri main street first, then                                                                                                                                                                                                                          | General Manager                         |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                |                                |                                                                                                                                                                                                                                      |                                        | Walgett and lastly Lightning Ridge. Council will need to inform communities of the project. The new concrete gang should do the work.                                                                                                                                                     |                             |  |
| 27 August 2013 | Questions for the next meeting | Can funds be accessed from the sewerage and water fund to be utilised for toilet block in the Len Cram Park, Lightning Ridge playground?<br>Clr Martinez                                                                             | General Manager                        | 27.08.2013 General Manager advised that the works program has been set for this financial year. This will be flagged as an item to be included in next year's budget.                                                                                                                     | General Manager             |  |
| 27 August 2013 | Questions for the next meeting | Have the Lightning Ridge Library opening hours decreased?<br>Clr Lane                                                                                                                                                                | Director Corporate Services            | 16.09.13 Library Hours at Lightning Ridge have remained unchanged for past 4 years.                                                                                                                                                                                                       | Director Corporate Services |  |
| 27 August 2013 | Questions for the next meeting | Glen Peterson, a graduate town planner recently enquired about undertaking work experience with Council and was told that we do not provide work experience. Can this be investigated?<br>Clr Lane                                   | General Manager                        | 16.09.13 General Manager advises that this approach was made quite some time ago. Whilst we endeavour to provide work opportunities whenever possible, there is a limit to the amount of time our professional staff can take away from their regular duties to provide such supervision. | General Manager             |  |
| 27 August 2013 | Questions for the next meeting | Why wasn't a burst pipe near the IGA fixed until the next day?<br>Clr Walford                                                                                                                                                        | General Manager                        | 16.09.13 General Manager advises that the work was undertaken as soon as parts were available and to minimise disruption to local consumers.                                                                                                                                              | General Manager             |  |
| 27 August 2013 | Questions for the next meeting | Is the Lightning Ridge tip going to be extended out another 10 metres?<br>Clr Taylor                                                                                                                                                 | Director Urban Infrastructure Services | 16.09.2013 General Manager advises he is unaware of any proposal to extend the Lightning Ridge Waste Management Facility, however, planning is underway to prepare a site management plan.                                                                                                | General Manager             |  |
| 27 August 2013 | Questions for the next meeting | What is happening with water connections to camps?<br>Clr Taylor                                                                                                                                                                     | General Manager                        | General Manager advises that this matter was discussed in detail at the July 2013 Council Meeting.                                                                                                                                                                                        | General Manager             |  |
| 27 August 2013 | Questions for the next meeting | Can the rough areas and gravel issues in the road extension near the bore baths be investigated?<br>Clr Taylor                                                                                                                       | General Manager                        | 16.09.13 General Manager has referred this matter to Engineering for attention.                                                                                                                                                                                                           | General Manager             |  |
| 27 August 2013 | Questions for the next meeting | When can the tree planting program commence? Can a letter be written to the Health Department enquiring if there are issues with watering trees outside their office (at the Multi-Purpose Centre in Lightning Ridge)?<br>Clr Taylor | General Manager                        | 16.09.13 General Manager has requested details of proposed tree plantings at Lightning Ridge and will contact the Health Department with                                                                                                                                                  | General Manager             |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |                                |                                                                                                                                                                                                               |                 |                                                                                                                                                                                                  |                 |  |
|----------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|
|                |                                |                                                                                                                                                                                                               |                 | request for tree watering.                                                                                                                                                                       |                 |  |
| 27 August 2013 | Questions for the next meeting | Stew arts have advised that the Lightning Ridge Race Club needs improvements, a race meeting may not take place this year if improvements are not made.<br>Clr Taylor                                         | General Manager | 27.08.2013 General Manager advised that the race track issue has recently been investigated by Council and costing for improvements is being undertaken.                                         | General Manager |  |
| 27 August 2013 | Questions for the next meeting | What is happening with the Lightning Ridge tourism committee?<br>Clr Taylor                                                                                                                                   | General Manager | 27.08.2013 General Manager advised that Council is currently revising shire tourism strategies. General Manager to liase with Lightning Ridge tourism committee once drafted.                    | General Manager |  |
| 27 August 2013 | Questions for the next meeting | Both Bins at Belmore Park are full and need to be emptied.<br>Clr Taylor                                                                                                                                      | General Manager | 16.09.13 General Manager advised staff have been requested to empty bins.                                                                                                                        | General Manager |  |
| 27 August 2013 | Questions for the next meeting | Can the three outdoor cold water showers at the Lightning Ridge bore baths be connected to hot water from the bore head? Also water is slow to drain from the bathroom and showers are unclean.<br>Clr Taylor | General Manager | 16.09.13 General Manager has requested a costing for upgrade of outdoor showers as there could be a problem with bore water temperatures. Drainage is being investigated as a maintenance issue. | General Manager |  |

## Resolution Actions for Extra - Ordinary Meeting 12<sup>th</sup> September 2013

|                   |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |  |                 |  |
|-------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----------------|--|
| 12 September 2013 | 9/2013/3 | <p>1. That Council endorse the recommendation made by NSW Public Works for Design and Construction of 1.5ML/day Water Treatment Plant in Walgett with reduced scope of works and a revised tender price.</p> <p>2. That Council accept and adopt the change of project scope for design and construction of 1.5 ML/day Water Treatment Plant in Walgett.</p> <p>3. That Council accept the revised tender price offer submitted by Water Treatment Australia Pty Ltd for the amount \$3,627,859.40 inclusive GST.</p> <p>4. That Council note that there is a forward exposure to a shortfall of \$158,611 in respect of contingency funding and that PWD, as project managers, be required to have prior approval from Council's project superintendent for any proposed contract variation which exceeds \$2,000.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Keir</p> | General Manager |  | General Manager |  |
|-------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----------------|--|

# WALGETT SHIRE COUNCIL AGENDA

|                   |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                                                                                                       |                             |  |
|-------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 12 September 2013 | 9/2013/4 | 1. That Council's representatives on the new Section 355 Barw on Darling Co-ordination Group Committee be Councillors Murray and Lane together with the General Manager.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager             |                                                                                                       | General Manager             |  |
| 12 September 2013 | 9/2013/5 | 1. That Council increase the budget provision for the Cumborah hall to \$135,000 and that the project be undertaken as soon as possible.<br>Moved: Clr Taylor<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager             |                                                                                                       | General Manager             |  |
| 12 September 2013 | 9/2013/6 | 1. The Council enter into a management contract with Riley Aquatic Management P/L for the management and operation of the Walgett and Collarenebri swimming pools at an annual fee of \$140,686 for Walgett and \$122,380 for Collarenebri for a three year period commencing 1 October 2013 with a further two twelve month options should council request this.<br>2. The Council note the re-apportionment of variable costs to Council as detailed in the report.<br>3. The rental for the pool residence be set at \$90 per week at Walgett and \$50 per week at Collarenebri.<br>4. The Council set the following admission fees for the Walgett and Collarenebri swimming pools and that they be placed on public exhibition for a period of 28 days;<br>Walgett<br>Adults                   \$2.50<br>Children   \$2.50<br>Season Ticket<br>Family                   \$300.00<br>Single                   \$150.00<br>Collarenebri<br>Adults                   \$2.50<br>Children   \$2.50<br>Season Ticket<br>Family                   \$190.00<br>Single                   \$85.00<br><br>Moved: Clr Woodcock<br>Seconded: Clr Keir | Director Corporate Services | 16.09.13 Management Contract being finalised with pre-season meeting scheduled for 25 September 2013. | Director Corporate Services |  |



# WALGETT SHIRE COUNCIL AGENDA

|                   |          |                                                                                                                                                                                                                                                                                                                                            |                 |  |                 |  |
|-------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----------------|--|
| 12 September 2013 | 9/2013/7 | <p>1. That Council enters into 6 hours per day, 7 days per week operating hours for both the Walgett and Lightning Ridge Waste Management Facilities.</p> <p>2. That Council place skip bins outside the Walgett Waste Management Facility for use when the facility is closed.</p> <p>Moved: Cllr Taylor</p> <p>Seconded: Cllr Cooper</p> | General Manager |  | General Manager |  |
|-------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----------------|--|

## Resolution Actions for Ordinary Meeting 24<sup>th</sup> September 2013

|                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |  |                 |  |
|-------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|-----------------|--|
| 24 September 2013 | 9/2013/2  | <p>1. That Council write to the Mineral Resources Unit of NSW Trade &amp; Investment requesting that mineral claims are not granted;</p> <p>- within 50 metres of the centreline of the Castlereagh Highway or the road corridor, whichever is greater; and</p> <p>- within 20 metres of the centreline of any other public road (regional road or shire road) or the road corridor, whichever is greater.</p> <p>Moved: Cllr Lane</p> <p>Seconded: Cllr Walford</p>                                                                                 | General Manager |  | General Manager |  |
| 24 September 2013 | 9/2013/15 | <p>1. Council operations close for the three days Friday 27th to Tuesday 31st inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.</p> <p>2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.</p> <p>3. Note the Outdoor Staff shutdown period from Friday 20 December, 2013 to Monday 13 January 2014.</p> <p>Moved: Cllr Walford</p> <p>Seconded: Cllr Keir</p> | General Manager |  | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

|                   |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                                                         |                                         |  |
|-------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------|--|
| 24 September 2013 | 9/2013/16 | <p>1. That the schedule of Ordinary Council Meetings for 2014 be outlined as follows:</p> <p>12th February – Walgett</p> <p>25th March – Lightning Ridge</p> <p>22nd April – Collarenebri</p> <p>27th May – Walgett</p> <p>24th June – Walgett</p> <p>22nd July – Rowena</p> <p>26th August – Walgett</p> <p>23rd September – Carinda</p> <p>28th October – Walgett</p> <p>25th November – Burren Junction</p> <p>16th December – Walgett</p> <p>Moved: Cllr Greenaway</p> <p>Seconded: Cllr Cooper</p>                                                                                        | General Manager                         |                                                                                         | General Manager                         |  |
| 24 September 2013 | 9/2013/19 | <p>1. That the Mayor, Councillor Cooper and General Manager be given delegated authority to meet with key stakeholders with a view to negotiating an appropriate outcome.</p> <p>Moved: Cllr Walford</p> <p>Seconded: Cllr Keir</p>                                                                                                                                                                                                                                                                                                                                                            | General Manager                         |                                                                                         | General Manager                         |  |
| 24 September 2013 | 9/2013/21 | <p>1. That the Council write to the Mitchell Library to ascertain their interest in having the 'Murcutt Community Centre model donated to the library for their Murcutt collection.</p> <p>2. That should the Mitchell Library confirm their interest that the General Manager be delegated authority to make the necessary arrangements for the transfer of ownership of the Murcutt model to the Mitchell Library.</p> <p>Moved: Cllr Lane</p> <p>Seconded: Cllr Martinez</p>                                                                                                                | General Manager                         |                                                                                         | General Manager                         |  |
| 24 September 2013 | 9/2013/23 | <p>1. Adopt the publicly exhibited Walgett Shire Council Local Approvals Policy.</p> <p>2. In accordance with section 162 of the Local Government Act 1993, write to the Director General of the Division of Local Government seeking approval for part of the Walgett Shire Council Local Approvals Policy relating to exemptions from the necessity to obtain approval.</p> <p>3. If the Director General of the Division of Local Government approves the exemption provisions, then give public notice that Council has adopted the Walgett Shire Council Local Approvals Policy 2013.</p> | Director Planning & Regulatory Services | <p>1. No action required</p> <p>2. Letter sent 11.10.13</p> <p>3. Awaiting Response</p> | Director Planning & Regulatory Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                   |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                                                                                                                    |                                         |            |
|-------------------|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------|
|                   |                                | Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                                                                                                                    |                                         |            |
| 24 September 2013 | 9/2013/24                      | 1.The order issued under section 121B of the Environmental Planning and Assessment Act 1979 on 28 August 2013 to Dunpec Pty Ltd which requires an engineering assessment of the structural integrity of the Khan's IGA supermarket building at 34 Opal Street, Lightning Ridge (lot 33, DP 752756).<br><br>2.Pending compliance with the order, Council staff will continue to monitor the condition of the building.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane | Director Planning & Regulatory Services | 11.10.13 Order not complied with as at this date. Response expected within 7 days.                                                 | Director Planning & Regulatory Services |            |
| 24 September 2013 | 9/2013/28                      | 1. That Council receive and note the attached correspondence and provide Transport for NSW with written confirmation that it wishes to participate in the NSW Grain Harvest Management Scheme 2013/2014.<br><br>Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                                                                                                                                                              | Director Engineering Services           | Supporting letter has been Prepared                                                                                                | Director Engineering Services           | 08/10/2013 |
| 24 September 2013 | 9/2013/30                      | 1. That the persons listed in Schedule "2", as attached to this report, be appointed as members to Walgett Shire Council Panel of Conduct Reviewers and/or act as sole reviewers.<br><br>Moved: Clr Keir<br>Seconded: Clr Lane                                                                                                                                                                                                                                          | General Manager                         |                                                                                                                                    | General Manager                         |            |
| 24 September 2013 | 9/2013/31                      | 1. That the tender from Luka Group for the provision of external audit services for the six (6) year period 2013-2019 be accepted.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                      | Director Corporate Services             |                                                                                                                                    | Director Corporate Services             |            |
| 24 September 2013 | Questions for the next meeting | What is happening with work regarding Sherman's Way?<br>Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                         | 24.09.13 The General Manager advised that he has requested Council's engineer to prepare a report, to be circulated once prepared. | General Manager                         |            |
| 24 September 2013 | Questions for the next meeting | The Lightning Ridge netball competition plays in the evening and there is a lack of lightning available to the courts. Can this be addressed?<br>Clr Martinez                                                                                                                                                                                                                                                                                                           | Director Corporate Services             | 24.09.13 Director Corporate Services advised that the light tower can be used until a more permanent solution is available.        | Director Corporate Services             |            |

# WALGETT SHIRE COUNCIL AGENDA

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|-------------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------|
| 24 September 2013 | Questions for the next meeting | What will be the solution regarding the Lightning Ridge Racetrack?<br>Clr Lane                                                                                                                                         | Director Urban Infrastructure | 24.09.13 Director Urban Infrastructure to investigate.                                                                                                                                                                                                                          | Director Urban Infrastructure |                         |
| 24 September 2013 | Questions for the next meeting | After the recent storm in Lightning Ridge the caretaker of the race club advised that the tree leaning over the race club and over the caretakers residence have suffered damage. Can these be cut down?<br>Clr Taylor | Director Urban Infrastructure | 24.09.13 Director Urban Infrastructure to investigate.                                                                                                                                                                                                                          | Director Urban Infrastructure |                         |
| 24 September 2013 | Questions for the next meeting | Houses adjacent to the Lightning Ridge Diving Complex are experiencing dust from passing traffic. Can a bitumen sidewalk be laid?<br>Clr Taylor                                                                        | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate                                                                                                                                                                                                                       | Director Engineering Services | Completed on 02/10/2013 |
| 24 September 2013 | Questions for the next meeting | The presentation of Lyons Park in Lightning Ridge is tatty. There are approximately 100/200 pine logs that are rotting and/or falling down. Can they be replaced?<br>Clr Taylor                                        | General Manager               | 24.09.13 The General Manager advised that issues such as this need to be costed and added to the annual budget. This should not be done halfway through the year and the correct process needs to be followed. The General Manager will see if an interim solution can be made. | General Manager               |                         |
| 24 September 2013 | Questions for the next meeting | There is a pot hole in Pandora Street Lightning Ridge near Khans IGA. Can this be investigated?<br>Clr Taylor                                                                                                          | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate.<br><br>04.10.13 Engineering staff has inspected the site and has been scheduled for 2 <sup>nd</sup> week of October 2013.                                                                                            | Director Engineering Services |                         |
| 24 September 2013 | Questions for the next meeting | Can a sign be placed in Collarenebri at the intersection of Wilson and Herbert Streets to indicate where the primitive camping ground is?<br>Clr Greenaway                                                             | Director Engineering Services | 24.09.13 The Director Engineering Services is to refer matter to the next traffic control meeting for consideration.<br>04.10.13 Agenda for October LATC meeting                                                                                                                | Director Engineering Services |                         |
| 24 September 2013 | Questions for the next meeting | Funds were allocated towards improving roads in Collarenebri. When will this work commence?<br>Clr Greenaway                                                                                                           | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate.<br><br>04.10.13 No budget for urban roads have been allocated for 2013/2014                                                                                                                                          | Director Engineering Services |                         |
| 24 September 2013 | Questions for the next meeting | There are funds available to be spent improving Shire Road 1. Will funds be spent on improving the low level crossing?<br>Clr Greenaway                                                                                | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate.<br><br>04.10.13 Full funds have been used for SR1.<br>And reinspection is in progress.                                                                                                                               | Director Engineering Services |                         |

# WALGETT SHIRE COUNCIL AGENDA

|                   |                                |                                                                                                                                                                                                                                           |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |  |
|-------------------|--------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|
| 24 September 2013 | Questions for the next meeting | There are gaps in doorways of the Rowena Hall. Can they be fixed?<br>Cllr Greenaway                                                                                                                                                       | Director Urban Infrastructure | 24.09.13 The Director Urban Infrastructure to investigate.                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Urban Infrastructure |  |
| 24 September 2013 | Questions for the next meeting | The General Manager circulated a copy of the NSW Health Plan recently and responses to be received by 30 September. There are shortcomings in the plan; can a response be formulated addressing these shortcomings?<br>Cllr Keir          | General Manager               | 24.09.13 The General Manager and Cllr Keir to liaise regarding a response                                                                                                                                                                                                                                                                                                                                                                                                     | General Manager               |  |
| 24 September 2013 | Questions for the next meeting | Can Council have a liaison officer available to assist people when completing Development Applications?<br>Cllr Keir                                                                                                                      | General Manager               | 24.09.13 The General Manager advised that the Economic Development Officer could assist. Another option could be that a private consultant is available to the applicant at Council's cost.                                                                                                                                                                                                                                                                                   | General Manager               |  |
| 24 September 2013 | Questions for the next meeting | What is happening with the pool work and shade structures?<br>Cllr Cooper                                                                                                                                                                 | Director Corporate Services   | 24.09.13 The Director Corporate Services advised that a tentative completion date has been set for November. The 30 metre shade structure is currently being repaired. The Walgett Pool will open on 1 October and the Collarenebri Pool will open 1 week after, as work is still being done on chlorine equipment and fibre glassing issues.                                                                                                                                 | Director Corporate Services   |  |
| 24 September 2013 | Questions for the next meeting | After the Knockout last weekend it was noted that there were not enough toilets or shade for the crowd. An amplifier also had to be plugged in to power points located in the show room with leads running through water.<br>Cllr Walford | General Manager               | 24.09.13 The General Manager advises that initially when Knockout started the committee were also going to contribute towards costs, but to date no contributions have been made. Council have not been approached to provide additional toilets, committee could hire additional services if needed. In regards to shade there are a number of local organisations that may be able to provide shade marquees. General Manager will investigate issues with access to power. | General Manager               |  |

**LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – OCTOBER 2013**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 10/615

---

**Summary:**

Copies of weekly circulars numbers 39 - 41 received from Local Government NSW since the September Council meeting have been distributed to Councillors.

**Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

Issue 39

Item 11 – Sport and Recreation Participation and Facility Program Grants  
Item 15 – Community Resilience Innovation Program

Issue 40

Item 2 – New Local Government NSW Board Elected

Issue 41

Item 10 – Executive Certificate for Elected Members

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 39 - 41 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil.

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT  
DEPARTMENT OF PREMIER AND CABINET – OCTOBER 2013***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 10/616

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**Summary:**

Copies of circulars received 13-42 to 13-46 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

13-42: Round 3 Local Infrastructure Renewal Scheme

Action: Applications for Round 3 close 31 December 2013. Likely project – bridge replacement.

13-43: Changes affecting Water Measurement, Stormwater Management and Trade Waste Disposal.

Action: Relevant staff to note and retain where necessary.

13-44: Special Rate and Minimum Rate Variation Guidelines and Process for 2014/15

Action: No impact on Walgett Shire.

13-45: Comparative Information on NSW Local Government 2011-12

Action: Councillors and staff to note revised format and provide comment.

13-46: Release of the Division's First Edition of *locality*

Action: Copy of "*locality*" distributed and attached.

All circulars have been emailed to Councillors prior to Council meeting.

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.



## WALGETT SHIRE COUNCIL AGENDA

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### **Legal Issues:**

Nil

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

### **Circulars Received from the Division of Local Government – October 2013**

#### **Recommendation:**

That the information contained in the following Departmental circulars 13-42 to 13-46 from the Local Government Division Department of Premier and Cabinet be received and noted.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Circulars 13-42 to 13-46

Circular No. 13-42  
Date 23 September 2013  
Doc ID. A345737

Contact Coordinator Infrastructure  
(02) 4428 4100

**LOCAL INFRASTRUCTURE RENEWAL SCHEME – ROUND THREE NOW OPEN**

**Purpose**

To invite councils and county councils to apply for funding under the third round of the Local Infrastructure Renewal Scheme (LIRS).

**Issue**

- The NSW Government is providing \$100 million over six years to unlock up to \$1 billion in investment in local infrastructure through the Local Infrastructure Renewal Scheme (LIRS). The scheme provides an interest subsidy to fund council infrastructure backlog borrowing.
- Recognising the importance of housing growth to the future prosperity of NSW, infrastructure projects to support housing, e.g. roads and sewage, are also eligible for funding under LIRS.
- In the first two rounds of the Scheme, the NSW Government provided interest subsidies worth over \$93 million over ten years to 87 councils for 138 individual projects throughout the State. This scheme has already unlocked almost \$680 million worth of investment in our local infrastructure and more communities can benefit from LIRS through projects to receive funding under round three.
- Following on from the success of the scheme so far, \$30 million is still available out of the initial 6 year allocation to support both backlog infrastructure projects as well as projects providing enabling infrastructure for new housing development. The third round of the scheme will provide a 3% interest subsidy on loans taken out to undertake these projects.
- Councils that have not yet benefited from the scheme are particularly encouraged to apply for eligible projects if their financial situation allows debt financing of infrastructure projects to facilitate intergenerational equity. Smaller councils are also encouraged to apply for projects with total project values of less than \$1 million rather than holding back due to the minimum project value guideline.
- Guidelines to help with the preparation of applications can be downloaded by going to the DLG website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) and clicking on the LIRS link. Section 7 of the Guidelines provides a summary of information required to fill in the online application form, which will be available between 19 September 2013 and 31 December 2013.

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 13-43  
Date 30 September 2013  
Doc ID. A344241

Contact Innovation & Legal  
02 4428 4100

### **CHANGES AFFECTING WATER MEASUREMENT, STORMWATER MANAGEMENT AND TRADE WASTE DISPOSAL**

#### **Purpose**

To inform councils that the Local Government (General) Regulation 2005 has been amended to include new requirements relating to the measurement of water, the management of stormwater and the disposal of trade waste.

#### **Issue**

- The Local Government (General) Amendment (Council Sewerage Systems) Regulation 2013 commenced on 9 August 2013.
- The changes were developed in response to requests from the Water Directorate and the Office of Water and will help councils manage their water supply and sewerage systems more effectively.
- A summary of the amendments is attached and a full copy of the Regulation may be viewed on the NSW Government's website for legislation at <http://www.legislation.nsw.gov.au/>.

#### **Action**

Councils' General Managers are asked to inform councillors and relevant council staff of the commencement of the Regulation.

A handwritten signature in blue ink, reading 'Ross Woodward'.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 13-44  
Date 30 September 2013  
Doc ID. A346391

Contact Innovation Team  
(02) 4428 4100

### **SPECIAL RATE AND MINIMUM RATE VARIATION GUIDELINES AND PROCESS FOR 2014/15**

#### **Purpose**

To advise councils of the release of new guidelines for Special Rate and Minimum Rate Variations for the 2014/15 rating year.

#### **Issue**

Revised Special Rate and Minimum Rate Variation guidelines are available on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

The Special Rate Variation guidelines were amended last year to minimise the burden on councils of applying for a variation, in recognition of the implementation of Integrated Planning and Reporting (IP&R) across all councils. IP&R now forms the basis of special variation applications.

Some of the more substantive changes made to the Guidelines for 2014/15 include:

- the transitional arrangements will no longer apply
- each council's IP&R documents must be adopted by the council prior to applying to Independent Pricing and Regulatory Tribunal (IPART) for a special variation to general income
- Councils are not required to provide an approved Operational Plan to IPART for assessing special variations to general income
- IPART is only able to consider a special rate variation outside of the IP&R process in exceptional circumstances as detailed in the guidelines
- Councils will be required to prepare their applications earlier this year with special rate variations due by 24 February 2014 and the Minimum rate variations due by 24 March 2014.

#### **Action**

Councils who are seeking to apply for a Special Rate or Minimum Rate Variation should note the revised guidelines and dates for application. All councils who are intending to apply for a Special Rate or Minimum Rate Variation should contact IPART well in advance of submitting an application.

**Ross Woodward**  
**Chief Executive, Local Government**  
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**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

|                             |                                                |
|-----------------------------|------------------------------------------------|
| <b>Circular Details</b>     | Circular No 13-45 / 2 October 2013 / A345508   |
| <b>Previous Circular</b>    | Nil                                            |
| <b>Who should read this</b> | Councillors / General Managers / Council staff |
| <b>Contact</b>              | Performance & Compliance Team, 02 4428 4100    |
| <b>Action required</b>      | Information                                    |

### Subject

#### Comparative Information on NSW Local Government 2011-12

##### What's new or changing

The *Comparative Information on NSW Local Government Councils for 2011/12* report has been released, and feedback on the new format is welcome. This new-look publication is a step towards a new framework and set of consistent, meaningful indicators that show how well councils are performing across a range of activities and in the delivery of services.

##### What this will mean for your council

The Division has revised the contents and format of the Comparative Report to provide improved public reporting on council performance.

##### Key points

- The publication consists of two main parts:
  - *Part 1: State of Local Government in NSW* - presents an overview of the performance of the local government sector as a whole.
  - *Part 2: Your Council's Performance* - presents stand-alone, individual snapshots of each of the 152 general purpose councils in NSW.
- General Managers are asked to bring the Report to the attention of councillors and council staff.
- Councils are invited to provide feedback on the revised format by emailing [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au).

##### Where to go for further information

A PDF version of the publication and time series data excel spreadsheets can be accessed by selecting 'Comparative Information' on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

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|                             |                                                        |
|-----------------------------|--------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 13-46 / 4 October 2013 / A351474           |
| <b>Previous Circular</b>    | N/A                                                    |
| <b>Who should read this</b> | Councillors / General Managers / all council staff     |
| <b>Contact</b>              | Ms Natasa Mitic, Executive Support Group, 02 4428 4152 |
| <b>Action required</b>      | Information & response to DLG                          |

## Subject

### Release of the Division's first edition of *locality*

#### What's new or changing

The Division has developed a new tool for communication in the e-bulletin, *locality*.

#### What this will mean for your council

- This handy new tool provides your council with a monthly summary of local government issues and information, from the Division's perspective.
- News, updates and releases will be summarised in one easy to read format.

#### Key points

- The Division has reviewed its communications tools and identified an opportunity to provide regular, informal updates to councils and the community. *Locality* is one way in which the Division is able to provide a summary of issues and information to the sector.
- *Locality* will be released at the beginning of each month, distributed via email and also be available on the Division's website.
- Councils are encouraged to promote *locality* to their councillors, staff, and members of the public. A PDF version will be available for download on the Division's website.

#### Where to go for further information

- A PDF version of the first edition of *locality* is available for download on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)
- To subscribe/unsubscribe to *locality* or to forward, select from one of the tabs at the end of the edition.



**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

# locality



Department of  
Premier & Cabinet  
Division of Local Government

OCTOBER 2013

## In this issue:

From the Minister's desk...

From the Chief Executive's  
desk...

New look 'Comparatives'

Ministers' Awards for Women in  
Local Government

Watch this space!

Making a splash...

Funding to support local  
infrastructure

What's on?

Recent Releases

### From the Minister's desk...

Welcome to the first edition of *locality*. Speaking at the Local Government NSW conference a few days ago, I reflected on the changing nature of local government. The future for local government is bright, but there is still work to do. The time has come to roll up our sleeves to continue to do the work that needs to be done to strengthen local government. This month, I will be receiving the Independent Local Government Review Panel's report, and the Local Government Acts Taskforce's report. I thank you for your contributions to the Panel and Taskforce, and look forward to working with you to strengthen local government.



The Hon Don Page MP, Minister for Local Government

### From the Chief Executive's desk...

Welcome to the Division's first edition of *locality*. This is the first of a monthly publication on events and happenings in local government. *Locality* forms part of the Division's new look communications. You will notice that our letterheads, Circulars and publications are now branded with a reference to 'strengthening local government'. This is a summary of our purpose, and it's clear for all to see. I hope that you enjoy reading our inaugural issue.



Ross Woodward, DLG Chief Executive

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New look Comparative Report

### New look 'Comparatives'

Staff in the Division have been busy preparing a new look Comparatives Report. This new look report is a step towards a set of consistent, meaningful performance indicators that show how well local councils are performing overall, across a range of activities. For the first time, councils and their communities can download two page summaries specific to their local government area. The Minister for Local Government has released the report which is available for download on the Division's website.

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Ministers' Award recipients 2013

### Ministers' Awards for Women in Local Government

Nominations for the 2014 Ministers' Awards for Women in Local Government are open until 6 December 2013. The awards aim to recognise outstanding contributions and achievements made by women in local government in NSW. There are three categories this year, with the winners to be announced at a ceremony held at Parliament House in conjunction with International Women's Day ceremonies in March 2014. Download the nomination form from the Division's website and nominate a woman that inspires you!

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### Watch this space!

The Independent Local Government Review Panel and Local Government Acts Taskforce have formally wrapped up public submissions on their latest discussions papers, and are finalising their reports, which are due to the Minister this month. Watch this space!

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### Making a splash...

With over 98,000 NSW backyard swimming pools and spas already registered, the Division has been working with Royal Life NSW to promote the NSW Swimming Pool Register and encourage pool owners to register their pools. By 29 October 2013, all swimming pools must be registered, and councils will commence swimming pool inspection programs. The Division has finished its roll out of information sessions, but councils are welcome to contact the Division's Development Team if they have any questions by phoning 02 4428 4100.

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### Funding to support local infrastructure



Councils are encouraged to consider applying for Round Three applications under the Local Infrastructure Renewal Scheme. Round three will provide a 3% interest subsidy on loans taken out for infrastructure backlog works as well as for projects providing infrastructure to enable new housing. No matter how big the project is, or even if it is just below the \$1,000,000 threshold, councils can think about whether the LIRS may benefit their circumstances. Questions may be directed to the Division's Infrastructure Coordinator by phoning 02 4428 4100.

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### What's on?

- 29 October 2013 – all NSW swimming pools to be registered and council inspection programs due to commence
- October and November 2013 – two more Council Governance Information Sessions to be held
- 7 November 2013 - Audited Financial Statements are due to the Division

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### Recent Releases

- 2011-12 Report on Comparative Information on NSW Local Government
- Special Rate Variation Guidelines released
- Government announcement on Companion Animals
- Local Infrastructure Renewal Scheme – Round Three Applications open

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## ***MONTHLY CALENDAR– OCTOBER 2013***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of October 2013 to December 2013 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar – October to January 2014</b>                                                                                                                                          |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period October 2013 to December 2013.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for October 2013 to December 2013.

# WALGETT SHIRE COUNCIL AGENDA

October 2013

| Date of Meeting     | Time                            | What                                                                                                  | Who                                                           |
|---------------------|---------------------------------|-------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| <b>Tues 1 Oct</b>   |                                 | Local Government NSW Annual Conference , Western Division Councils Lunch Seminar                      | Mayor & General Manager                                       |
| Wed 2 Oct           |                                 | Local Government NSW Annual Conference                                                                | Mayor & General Manager                                       |
| Thus 3 Oct          |                                 | Local Government NSW Annual Conference                                                                | Mayor & General Manager                                       |
| Fri 4 Oct           |                                 |                                                                                                       |                                                               |
| Sat 5 Oct           |                                 |                                                                                                       |                                                               |
| Sun 6 Oct           |                                 |                                                                                                       |                                                               |
| Mon 7 Oct           |                                 |                                                                                                       |                                                               |
| Tues 8 Oct          |                                 |                                                                                                       |                                                               |
| Wed 9 Oct           |                                 |                                                                                                       |                                                               |
| <b>Thurs 10 Oct</b> | <b>10:00am</b>                  | Jim Diers Workshop                                                                                    | General Manager                                               |
| <b>Fri 11 Oct</b>   | <b>10:00am</b>                  | OROC GMAC – Dubbo                                                                                     | General Manager                                               |
| Sat 12 Oct          |                                 |                                                                                                       |                                                               |
| Sun 13 Oct          |                                 |                                                                                                       |                                                               |
| Mon 14 Oct          |                                 |                                                                                                       |                                                               |
| <b>Tues 15 Oct</b>  | <b>2:00pm</b>                   | Interdepartmental Committee – Opal Mining                                                             | Mayor & General Manager                                       |
| <b>Wed 16 Oct</b>   | <b>10:00am</b><br><b>6:30pm</b> | CMCC Meeting – Gilgandra<br>Lightning Ridge Tourism Association- Annual General Meeting               | Clr Woodcock & Clr Greenaway<br>General Manager<br>Clr Taylor |
| <b>Thurs 17 Oct</b> | <b>10:00am</b>                  | LEMC Meeting – Council Chambers                                                                       | General Manager                                               |
| <b>Fri 18 Oct</b>   | <b>10:00am</b>                  | OROC Meeting – Wellington                                                                             | All Councillors & Directors                                   |
| Sat 19 Oct          |                                 |                                                                                                       |                                                               |
| Sun 20 Oct          |                                 |                                                                                                       |                                                               |
| <b>Mon 21 Oct</b>   | <b>9:00am</b>                   | New Depot Working Party                                                                               | General Manager & Staff                                       |
| <b>Tues 22 Oct</b>  | <b>10:00am</b>                  | Council Meeting - Walgett                                                                             | All Councillors and Directors                                 |
| <b>Wed 23 Oct</b>   | <b>4:00pm</b>                   | PCYC Development Committee                                                                            | Mayor & General Manager                                       |
| Thurs 24 Oct        |                                 |                                                                                                       |                                                               |
| Fri 25 Oct          |                                 |                                                                                                       |                                                               |
| Sat 26 Oct          |                                 |                                                                                                       |                                                               |
| Mon 28 Oct          |                                 |                                                                                                       |                                                               |
| Tues 29 Oct         |                                 |                                                                                                       |                                                               |
| <b>Wed 30 Oct</b>   | <b>3:00pm</b>                   | Plant Committee                                                                                       | General Manager, Clrs Greenaway, Lane, Woodcock & Taylor      |
| <b>Thurs 31 Oct</b> | <b>10:30am</b>                  | Walgett Strategic Coordination Group Meeting – Sporting Club<br>S & R Youth Seminar – Lightning Ridge | General Manager                                               |

# WALGETT SHIRE COUNCIL AGENDA

**November 2013**

| <b>Date of Meeting</b> | <b>Time</b>    | <b>What</b>                                          | <b>Who</b>                                                |
|------------------------|----------------|------------------------------------------------------|-----------------------------------------------------------|
| Fri 1 Nov              |                |                                                      |                                                           |
| Sat 2 Nov              |                |                                                      |                                                           |
| Sun 3 Nov              |                |                                                      |                                                           |
| Mon 4 Nov              |                |                                                      |                                                           |
| Tues 5 Nov             |                |                                                      |                                                           |
| <b>Wed 6 Nov</b>       | <b>11:00am</b> | <b>Official Opening – Walgett Library Extensions</b> | <b>All Councillors and Directors</b>                      |
| <b>Thurs 7 Nov</b>     | <b>1:00pm</b>  | <b>REMC – Orange</b>                                 | <b>General Manager</b>                                    |
| Fri 8 Nov              |                |                                                      |                                                           |
| Sat 9 Nov              |                |                                                      |                                                           |
| Sun 10 Nov             |                |                                                      |                                                           |
| Mon 11 Nov             |                |                                                      |                                                           |
| Tues 12 Nov            |                |                                                      |                                                           |
| <b>Wed 13 Nov</b>      | <b>10:00am</b> | <b>Inland Tourism – DM Working Group</b>             | <b>General Manager &amp; Economic Development Officer</b> |
| Thurs 14 Nov           |                |                                                      |                                                           |
| Fri 15 Nov             |                |                                                      |                                                           |
| Sat 16 Nov             |                |                                                      |                                                           |
| Sun 17 Nov             |                |                                                      |                                                           |
| Mon 18 Nov             |                |                                                      |                                                           |
| Tues 19 Nov            |                |                                                      |                                                           |
| Wed 20 Nov             |                |                                                      |                                                           |
| Thurs 21 Nov           |                |                                                      |                                                           |
| Fri 22 Nov             |                |                                                      |                                                           |
| Sat 23 Nov             |                |                                                      |                                                           |
| Sun 24 Nov             |                |                                                      |                                                           |
| Mon 25 Nov             |                |                                                      |                                                           |
| <b>Tues 26 Nov</b>     | <b>10:00am</b> | <b>Council Meeting – Burren Junction</b>             | <b>All Councillors and Directors</b>                      |
| Weds 27 Nov            |                |                                                      |                                                           |
| Thurs 28 Nov           |                |                                                      |                                                           |
| Fri 29 Nov             |                |                                                      |                                                           |
| Sat 30 Nov             |                |                                                      |                                                           |

# WALGETT SHIRE COUNCIL AGENDA

**December 2013**

| Date of Meeting | Time    | What                      | Who                                        |
|-----------------|---------|---------------------------|--------------------------------------------|
| Sun 1 Dec       |         |                           |                                            |
| Mon 2 Dec       |         |                           |                                            |
| Tues 3 Dec      |         |                           |                                            |
| Weds 4 Dec      |         |                           |                                            |
| Thurs 5 Dec     |         |                           |                                            |
| Fri 6 Dec       | 10:00am | OROC AGM                  | General Manager                            |
| Sat 7 Dec       |         |                           |                                            |
| Sun 8 Dec       |         |                           |                                            |
| Mon 9 Dec       |         |                           |                                            |
| Tues 10 Dec     |         |                           |                                            |
| Weds 11 Dec     |         |                           |                                            |
| Thurs 12 Dec    |         |                           |                                            |
| Fri 13 Dec      |         |                           |                                            |
| Sat 14 Dec      |         |                           |                                            |
| Sun 15 Dec      |         |                           |                                            |
| Mon 16 Dec      |         |                           |                                            |
| Tues 17 Dec     | 10:00am | Council Meeting - Walgett | All Councillors and Directors              |
| Weds 18 Dec     | 10:00am | CMCC – Warren             | General Manager, Cirs Woodcock & Greenaway |
| Thurs 19 Dec    |         |                           |                                            |
| Fri 20 Dec      | 3:30pm  | Outdoor Staff Closedown   | Outdoor Staff                              |
| Sat 21 Dec      |         |                           |                                            |
| Sun 22 Dec      |         |                           |                                            |
| Mon 23 Dec      |         |                           |                                            |
| Tues 24 Dec     |         |                           |                                            |
| Weds 25 Dec     |         | Christmas Day             |                                            |
| Thurs 26 Dec    |         |                           |                                            |
| Fri 27 Dec      |         | Council Operations Closed |                                            |
| Sat 28 Dec      |         |                           |                                            |
| Sun 29 Dec      |         |                           |                                            |
| Mon 30 Dec      |         | Council Operations Closed |                                            |
| Tues 31 Dec     |         | Council Operations Closed |                                            |

**REVIEW OF POLICY AND WSC PROCEDURES – PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/355

---

**Summary:**

To review Council's Policy and WSC Procedures – Payment of Expenses and Provision of Facilities for Councillors Policy.

**Background:**

This matter was previously considered at Council's meeting on 27 August 2013.  
At that time the following was resolved:

|                                                                                         |
|-----------------------------------------------------------------------------------------|
| <b>8/2013/11 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY</b> |
|-----------------------------------------------------------------------------------------|

**Resolved:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.
2. Consider updating the various expenditure limits
3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors policy then be placed on public exhibition and public submissions invited.

**Moved:** Clr Lane  
**Seconded:** Clr Martinez  
**CARRIED**

**Current Position:**

Subsequently the proposal was advertised in the local newspapers during the weeks commencing September 2<sup>nd</sup>, September 9<sup>th</sup> & September 16<sup>th</sup> 2013. The proposal was also displayed at Council Reception and on Council's website during the above periods.

No submissions were received during the period the proposed amendments were on public exhibition and accordingly it is now appropriate for Council to further consider and determine the matter.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
WSC Policy Document  
WSC Procedure Document

**Governance issues:**

The adoption of the Policy will contribute to good governance of the organisation.

**Environmental issues:**

Not Applicable

**Stakeholders:**

Councillors, Council Staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Following exhibition and in view of the fact no submissions were received, it is now appropriate for Council to resolve, in accordance with the requirements of Sections 361, 362 and 363 of the Local Act 1993 as amended, to adopt the draft "Policy – Payment of Expenses and Provision of Facilities for Councillors Policy".

|                                                                                                              |
|--------------------------------------------------------------------------------------------------------------|
| <b>Review of Policy and WSC Procedures – Payment of Expenses and Provision of Facilities for Councillors</b> |
|--------------------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>That in accordance with the requirements of Sections 361, 362 and 363 of the Local Government Act 1993 as amended Council adopt the draft "Policy – Payment of Expenses and Provision of Facilities for Councillors Policy".</p> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|



## 2014 AUSTRALIA DAY CELEBRATIONS

**REPORTING SECTION:** Governance  
**AUTHOR:** Executive Assistant  
**FILE NUMBER:** 11/306

---

### **Summary:**

On Sunday 26th January 2014, Council's Australia Day Breakfast and Celebration will be held in Lightning Ridge. The centrepiece of the morning will be the presentation of Council's Australia Day Awards by the Mayor and the Australia Day Council's Ambassador to Walgett Shire. Among other things, Council needs to establish an Australia Day Committee and a Judging Panel for the Awards.

### **Background:**

Every year Council celebrates Australia Day on 26<sup>th</sup> January, usually with a breakfast early in the morning followed by an official presentation of Awards by the Mayor and the Australia Day Ambassador.

Each year, Council rotates the location of the event between its three major towns, Walgett, Lightning Ridge and Collarenebri. This year the event is scheduled to be in Lightning Ridge.

The event was held in Lightning Ridge in 2011, Walgett in 2012 and Collarenebri in 2013.

### **Current Position:**

For 2013, the Council utilised the expertise of our community members in helping organise the day, the committee consisted of the General Manager, Executive Assistant to the General Manager & Mayor and members of the local community.

Council has previously determined that the Judging Panel should comprise the Mayor (as Chairperson), one or two Councillors and at least five community members. It was also determined in 2010 that the Councillor members of the Panel should be authorised to extend invitations to community members to join the Panel, as they see fit. It is envisaged that the judging for the awards will take place in the week beginning 9 December 2014 well before the Christmas/New Year shutdown because of the need to arrange awards, engraving etc.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council Residents

**Financial Implications:**

Council has a budget of \$3,200 for its 2014 Australia Day Celebrations

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council needs to determine its action in respect of forming a community committee to organise the 2014 event, as well as determine who will be on the judging panel for the awards.

**2014 Australia Day Celebrations**

**Recommendation:**

That:

1. The Mayor and the following Councillors be members of the 2014 Australia Day Awards Judging panel Cllr \_\_\_\_\_ and Cllr \_\_\_\_\_.
2. The Mayor be the chairperson of the Judging panel.
3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **REPORT ON DISCLOSURE RETURNS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/581

---

### **Summary:**

Divisions 1 and 2 of Part 2 (Duties of Disclosure) of the Local Government Act 1993, provide that “designated persons” are required to “submit written returns of interest” within three months of becoming a “designated person” and at least annually thereafter.

### **Background:**

Designated persons include: “the General Manager”, “other senior staff of Council”, “a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under this or any other Act (such as Regulatory functions or contractual functions) that, in their exercise could give rise to a conflict between the person’s duty as a member of staff or delegate and the person’s private interest”.

Designated persons (and Councillors) are required to lodge written returns of their interest (including interest in property and trusts, sources of income, persons to whom a debt is owed, interests and positions in Corporations, positions in trade unions and professional or business associations) which are to be tabled before Council and held in a Register to be controlled by the General Manager. The returns are to be updated at least annually.

As at the 30 June 2013 Council meeting, the following positions were deemed as “designated persons”:

1. Director, Corporate and Community Services
2. Director, Planning and Regulatory Services
3. Director, Engineering Services
4. Director, Urban Infrastructure Services
5. Finance Manager
6. Technical Officers with expenditure authority of \$20,000 or greater
7. Stores Officer
8. Support Services Co-ordinator
9. Roads and Bridges Engineer
10. Manager Community Development
11. Senior Finance Officer
12. Senior Health and Building Surveyor

A memorandum has been sent to all Councillors and the holder of the above positions asking them to complete the disclosure form and return it by 30 September 2013.

**Current Position:**

The following disclosure returns have now been received and are tabled according to the provisions of the Local Government Act 1993.

Councillors

Clr Darryl Cooper  
Clr Robert Greenaway  
Clr Jane Keir  
Clr David Lane  
Clr Manuel Martinez  
Clr Michael Taylor  
Clr Lawrence Walford

Designated Staff

Don Ramsland  
Matthew Clarkson  
Matthew Goodwin  
Stephen Holland  
Prafulla K.C  
George McCormick  
Bradley Pascoe  
Edward Picker  
Raju Ranjit  
Shane Roberts  
Ramesh Sharma  
Melissa Tooth  
Andrew Wilson

Outstanding

Clr Bill Murray  
Clr Ian Woodcock  
Greg Leersen  
Megan Glascott  
Barry Maher  
Luke Day  
Jeff Chape

**Relevant Reference Documents:**

Sections 449 and 450A of the Local Government Act 1993

**Stakeholders:**

Staff, Councillors and citizens

**Financial Implications:**

Nil

**Legal Implications:**

Under Sections 449 and 450 A of the Local Government Act, Disclosure Returns must be completed and returned to the General Manager within three months of 30 June 2013 each year and the General Manager must then table those returns at the next Council Meeting following the final date (30 September 2013) for the lodgement of those returns.

**Conclusion:**

This report is the basis for ensuring all Councillors and Designated Staff comply annually with the disclosure provisions of the Local Government Act.

| Reporting on Disclosure Returns                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## **REGIONAL DEVELOPMENT AUSTRALIA FUND – ROUND 5 – MAINSTREET MAKEOVERS**

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland General Manager  
**FILE NUMBER:** 00/0000

---

### **Summary:**

To update Council in relation to the application for a Round 5 of RDAF grant.

### **Background:**

Applications for Round 5 of RDAF grants were called on 19 June 2013 and closed on Monday 22 July, 2013

Round 5 was targeted specifically at smaller projects, particularly those put forward by Local Government. Council's grant was been determined at \$313,036.

Council updated and re-lodged the concept put forward for Round 3 – *“Walgett Shire – Main Street Makeovers”*.

The following case study explained the logic behind Council's application.

### **CASE STUDY - WALGETT SHIRE - MAINSTREET MAKEOVERS**

*Walgett Shire Council wishes to simultaneously undertake major “main street” upgrade programmes in its three main towns of Collarenebri, Lightning Ridge and Walgett. All three towns have been impacted in recent years by the withdrawal of government services which has in turn contributed to diminished employment prospects, a substantial loss in population and gradual downsizing of the local commercial sectors in each location.*

*At the same time social problems as a result of poor literacy and numeracy levels, unemployment and drug and alcohol dependence have contributed to social problems and a general loss of amenity within each “town centre.” This, in turn, further impacts on the viability and sustainability of local business and the local economy in each town.*

### **WHO:**

*Walgett is one of only two towns in NSW being funded under the Federal Government's Remote Service Delivery Programme (RSD) for indigenous communities. The effectiveness of that programme is diminished by the lack of complimentary programmes for the broader community that contribute to increasing local amenities and community wellbeing.*

*Although Walgett is receiving funding under RSD, the two other towns in Walgett Shire – Collarenebri and Lightning Ridge – that also have relatively high indigenous communities have no access to the Federal Remote Service Delivery Programme funding. The ability to undertake main street upgrade programmes with the assistance of RDAF funding would assist in giving these communities a greater focus and amenity.*

*Council wishes to implement a programme to progressively upgrade the appearance of the main streets in each of the three centres as this has been identified by each of the communities as one of the most effective, ongoing ways of addressing a range of economic and community in each centre in both the short and longer term.*

## WALGETT SHIRE COUNCIL AGENDA

Council is currently working with a number of State and Federal Agencies through NSW Premier and Cabinet and RSD to better co-ordinate and target services to the objectives and strategies identified in Council's ten year Community Strategic Plan.

At the same time, Council has enlisted the support and active involvement by a range of local organisations including Local Aboriginal Land Councils, Community Working Parties, service organisations coupled with leading local identities and business houses.

### WHAT:

The project involves the laying of pavers in the main CBD of each town, coupled with extensive landscaping/beautification through the replacement of existing flower beds and poor stormwater drainage with more suitable garden beds, kerb and gutters, safety bollards, storm water drainage, underground irrigation and more appropriate and hardy native street trees.

At the same time, an extensive makeover of main street commercial premises involving replacement of existing bars on windows and doors with modern more effective and efficient security screening, an upgrade of the existing CCTV in Walgett and painting of premises in appropriate heritage colours would be undertaken through a partnership with property owners, a leading paint company and security/insurance service providers.

A more inviting atmosphere would be created for passing tourists by the erection of a series of banner poles at the main entrances to each CBD and the provision of permanent banner brackets along the entire length of each CBD to hold flags and promotional banners advertising local events and attractions which would be changed at regular intervals throughout the year.

### HOW:

By initiating a raft of town beautification, economic development, employment generation and tourism strategies as part of an overall "Main Street Makeover Project" over a three year timeframe local employment and business prospects will be considerably enhanced.

As an example, this would involve Walgett Shire establishing a construction/maintenance team of three people in each of the three towns. Nine new full-time equivalent jobs would be created to undertake paving, landscaping, irrigation and other town beautification projects.

It is envisaged that approximately 30% of these positions would be targeted at local youth who would be encouraged to take up training opportunities by way of apprenticeships and traineeships.

At the same time, other small business and employment opportunities would be created in the commercial sector to undertake ongoing building upgrades including new security measures encouraging "taking down the bars," provision of modern security screening, painting and building maintenance.

Local businesses, which would also be supported during the construction process by the purchase of materials and equipment, would be encouraged to also provide employment opportunities for local youth.

Council estimates that during the construction phase some \$150,000 will be injected into the local economy of each town and this will translate to an ongoing amount of \$50,000 annually.

### WHY:

Like most smaller, more isolated centres the major population centres in Walgett Shire of Collarenebri, Lightning Ridge and Walgett are all experiencing ongoing financial hardship as a result of the gradual withdrawal of State and Federal Government Services over the last ten to twenty years which has seen the population of each centre also diminishing impacting directly on the economic viability of each town.

Providing attractive commercial business districts in each town will boost the economic sustainability of existing small business operators reducing the likelihood of any further closures and also provide new stimulus for the further development of the developing tourism sector which will be the lifeblood of such centres in the years ahead.

Each centre also has a large Aboriginal population. There is a need to focus on alleviating ongoing disadvantage and social issues through increased local amenity by developing and expanding business, enhanced employment prospects for our diverse communities in each town.

Federal Remote Service Delivery (RSD) funding is available for Walgett township only and Council believes that there is a need to simultaneously address the economic viability and sustainability in the three towns identified. However, as a smaller, more remote local government authority Walgett Shire does not have the financial resources to achieve this outcome alone. It is intended that RDAF will be matched where appropriate by Council's own funds or those of other agencies to fast track the

## WALGETT SHIRE COUNCIL AGENDA

*Communities identified objectives in the Community Strategic Plan for the town centres in each town to be improved.*

### WHEN:

*The project consists of a three year programme commencing 1 July, 2013 to be completed by 30 June 2016. Milestones are to be identified for each financial year with paving, kerb and gutter and irrigation elements being targeted for completion by 31 May 2014. Landscaping would be completed by 30 September 2014 and tree planting finalised by September 2015.*

*Provision of banner poles and brackets, coupled with upgraded CCTV infrastructure would be completed by 31 May 2016.*

*Local business houses would be encouraged to improved building security in year 1 with a start to "taking down the bars" being made by 31 December 2013. Repainting of premises would also be undertaken on an "opportunity basis" commencing in the first year of the project.*

### **Current Position:**

Following the change of the Federal Government on 7 September, 2013, it would appear that the new Federal Coalition Government is not going to honour any RDAF grants that were not covered by signed contractual agreements prior to the Federal Election. This appears to apply to the whole of the grants identified under round 5 which were directed at local council projects in particular.

There is a need to make the new government fully aware of the impact its decision will have on local government, not only in NSW but right across Australia.

It is suggested that as a starting point to making the Federal Government aware of the adverse impact its decision will have on the smaller communities across the country, Council approach OROC to make a summary of the impact on OROC council projects and make that summary the focus of a delegation to Deputy Prime Minister, Hon Warren Truss, who now holds the portfolio responsibility for regional development and local government.

### **Relevant Reference Documents/Policies:**

RDAF Guidelines – Round 5 and subsequent changes in Government Policy

### **Governance issues:**

Not applicable

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Walgett Shire

Communities of Lightning Ridge, Collarenebri and Walgett

### **Financial Implications:**

The application made provision for a grant of \$313,023 for a total project of \$650,000. Council's contribution was to be \$250,000 in cash and \$50,000 in kind. Contributions of \$36,977 were be sought from the commercial sector and other government agencies. The breakdown of in kind/agency support could have been increased offsetting Council's contribution as the project proceeded. The project period was to run from 1 July 2013 to 31 December 2016 should the formal application have been approved.



**Alternative Solutions/Options:**

Fund this concept from Council's own funds over a longer period

**Conclusion:**

The opportunity was taken to prepare an application which involved a number of elements in relation to the upgrade of the main streets in our three main towns of Collarenebri, Lightning Ridge and Walgett.

The short lead time to submit an application was obviously because of the intention to have approvals granted prior to the time in August, 2013 that the Federal Government went into "Caretaker Mode" ahead of the 7 September, 2013 Federal Election.

However, the fact that the election was held a week earlier than planned meant that formal contracts were never signed and as a result those grant funds are now in jeopardy.

**RDAF Round 5 – Main Street Makeovers – Focus for Delegation**

**Recommendation:**

That OROC be requested to compile a summary of the impact not proceeding with Round 5 RDAF grants will have on smaller communities across western NSW with a view to making this summary the focus of a delegation to the Deputy Prime Minister, Hon. Warren Truss, who holds the portfolio responsibility for regional development and local government.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***NSW LOCAL INFRASTRUCTURE RENEWAL SCHEME – ROUND 2 – EXECUTION OF AGREEMENTS***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

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### **Summary:**

To authorise the execution of funding agreements for Round 2 of the Local Infrastructure Renewal Scheme (LIRS) under the Common Seal of Council.

### **Background:**

The Division of Local Government has confirmed that Council has been successful in attracting funding under LIRS for the Replacement of Bridges and New Works Depot projects.

### **Current Position:**

Council is now required to execute funding agreements under the Common Seal of Council.

### **Relevant Reference Documents:**

NSW Local Infrastructure Renewal Scheme.

### **Stakeholders:**

Councillors  
Local Community

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Financial Implications:**

Council has attracted a 3% interest subsidy which will be paid six monthly by the Division of Local Government.

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

Council should now formally authorise the execution of the Round 2 funding agreements under the Common Seal of Council.

| Local Infrastructure Renewal Scheme – Execution of Funding Agreements                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council formally authorise the execution of the Round 2 Local Infrastructure Renewal Scheme (LIRS) funding agreements under the Common Seal of Council.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## **LOCAL GOVERNMENT REFORM PROCESS– UPDATE ON BARWON DARLING CO-ORDINATION GROUP**

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000

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### **Summary:**

To update Council with recent developments in relation to the Barwon Darling Co-ordination Group

### **Background:**

Council will recall endorsing the establishment of the Barwon Darling Co-ordination Group under the provisions of Section 355 of the Local Government Act 1993.

As advised at the September, 2013 meeting of Council, the general managers of the three Councils attended a meeting of the Murdi Paaki Regional Assembly to discuss the concept and gain their support in identifying Aboriginal representation from each Council area to sit on the Committee.

However, the advice received was that each Council should invited expression of interest from within its own community and make a determination locally. This process could become quite time consuming and would delay any start to the Councils immediately identifying and commencing resource sharing activities within the three councils' operational areas.

### **Current Position:**

Both Bourke and Brewarrina Shires have responded in the affirmative with regards to establishing the Barwon Darling Co-ordination Group. However, following discussions with the Murdi Paaki Regional Assembly, some slight amendments to the draft agreement are required to allow Councils to immediately proceed with identifying and commencing resource sharing activities within the Councils' own functional/operational areas.

All three Councils are submitting reports to their October meetings to obtain approval for the suggested amendments to the draft Section 355 agreement already adopted by the Councils. A copy of the revised draft agreement is attached for Council's information.

Provided all three Councils concur with the suggested amendments to the draft agreement arrangements will be made for the mayors, deputy mayors and general managers to meet early in November to formally sign off on the agreement.

The next step in the process will be for the three General Managers to meet and identify key areas where resource sharing can be undertaken involving all three Councils in the initial stage and determine how best to approach its introduction.

**Relevant Reference Documents:**

ILGR Panel – discussion papers

**Stakeholders:**

Councillors  
General Manager,  
Staff  
Ratepayers

**Governance issues:**

Whilst several suggestion put forward by the Panel represent changes of a positive nature that can be made with regards local government functions, unfortunately these are being overshadowed by issues such as the Western Regional Authority recommendations. Never the less, all three Councils should consider introducing any of the Panel's financial recommendations that would be to the Councils' advantage.

**Environmental issues:**

Nil

**Financial Implications:**

At this stage, until specific resource sharing opportunities are identified it is not possible to accurately gauge the level of saving that will be achieved.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That Council endorse the proposed amendments to the draft Barwon Darling Co-ordination Group agreement, arrange with the two other participating Councils for the agreement to be signed and then proceed with the introduction of local resource sharing.

| Local Government Reform Process - Update                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council endorse the proposed amendments to the draft Barwon Darling Co-ordination Group Agreement, arrange with the two other participating Councils for the agreement to be signed, and then proceed with the introduction of local resource sharing.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Draft amended Barwon Darling Co-ordination Group Agreement

## WALGETT SHIRE COUNCIL AGENDA



### BARWON DARLING CO-ORDINATION GROUP

#### DRAFT AGREEMENT

##### Definitions and Interpretation

"constituent councils" the councils representing the Local Government areas of Bourke, Brewarrina and Walgett

*(Other definitions etc. to be included later)*

- 1) THIS AGREEMENT made this XX day of XX 201X sets out the commitment of the Council of Walgett Shire and the Council of Brewarrina Shire and the Council of Bourke Shire to form a Co-ordination Group to benefit from economies of scale, increase the range and quality of services and improve lifestyle of their residents and where possible reduce the cost of services to ratepayers, through a consultative and cooperative approach.

The group will identify opportunities for greater involvement in the improved coordination of a number of services currently being delivered by the State/Federal Government Agencies with the aim of improved outcomes and benefits for their respective communities

- 2) The parties have willingly agreed to enter into this agreement on the terms and subject to the conditions hereafter.

##### (a) Potential Areas for Participation in Service Delivery and Cooperative Arrangements

1. The Group shall within two (2) months of the signing of this agreement identify a detailed list of services that can be delivered through cooperation and economies of scale. Services so identified shall be included in a consolidated regional strategic community plan of action.

##### (b) Group Structure

The Group shall consist of

- Two Councillors (one of whom shall be the Mayor) from each constituent Council
- The General Manager from each constituent council

## WALGETT SHIRE COUNCIL AGENDA

To enable the group to identify opportunities for greater involvement in the improved coordination of services being delivered via State/ Federal Government Agencies, communication and engagement will be undertaken with:

- Established and recognized representative indigenous groups from each local government area
- State and Federal Government networks and agencies

From time to time this will involve seeking specific discussions with representatives from the above.

- An indigenous community representative nominated through the Murdi Paaki Regional Assembly from each local government area TO BE DELETED
- A representative of State Agencies (nominated by NSW Department of Premier and Cabinet) TO BE DELETED
- A representative of Federal Agencies (nominated by Federal Department of Prime Minister and Cabinet) TO BE DELETED

The group shall meet bi-monthly, or more frequently if required.

Chairmanship of the Group shall rotate between participating Councils on a twelve monthly basis. The Chairman shall have a casting vote in the event of a tied vote.

Each Council shall have the discretion to participate or not in any joint initiatives.

### (c) Role/Responsibilities of Group

The role of the Group shall be to:

1. Identify ~~the~~ potential savings or gaps in strategic or operational functions and/or service delivery by constituent councils
2. Identify ~~the~~ potential savings or gaps in strategic or operational functions and/or service delivery by State and/or Federal Agencies
3. Identify ~~the~~ potential savings or gaps in strategic or operational functions and/or service delivery by Non Government Organizations
4. Coordinate the improvement of governance and local service delivery by constituent councils, and to identify suggestions for the improvement of governance and local service delivery undertaken by State and/or Federal Agencies and Non Government Organizations by:
  - a. eliminating waste and duplication
  - b. ensuring such governance structures and service delivery meets locally identified (place based) needs and can be tied back to appropriately funded State/Federal programmes
  - c. ensuring they are delivered efficiently and effectively
  - d. ensuring that an appropriate level of ongoing communication and consultation occurring between all key stakeholders

The responsibilities of the Group shall be to:

## WALGETT SHIRE COUNCIL AGENDA

1. Undertake any responsibilities that are delegated to it by the constituent councils, State and/or Federal Agencies and Non Government Organizations
2. Co-ordinate the preparation of a consolidated regional strategic community plan
3. Devise key performance indicators for effective and efficient local governance structures and service delivery

### **(d) Quorum**

The quorum shall be the majority of members with a minimum of one member of each constituent council and one indigenous community representative.

### **(e) Twelve Monthly Review**

The Group and each constituent council shall carry out a formal review of the Group on a twelve monthly basis to ensure it is meeting its aims and objectives and savings and benefits to the ratepayers and residents of the constituent councils are being achieved.

2. The Auditors for the constituent councils shall meet with the Group on an annual basis to review the consolidated regional strategic community plan of action and any commercial issues.

### **(f) Secretariat**

Secretarial Services shall be provided by the Council whose Councillor is Chair of the Group.

### **(g) Enhancement of Employment in Towns and Villages of constituent councils**

A supplementary aim of the Co-ordination Group is to maintain employment levels and enhance employment and career opportunities in the ~~towns and villages~~ Local Government Area of the constituent councils.

### **(h) Centres of Excellence**

It is acknowledged that the constituent councils have expertise in particular areas. The Co-ordination Group shall formulate strategies to further develop these Centres of Excellence with a possibility of employing extra staff and outsourcing services to other Councils, Government Agencies and the Private Sector.

The Co-ordination Group shall have the authority to investigate the establishment of other means of governance and service delivery.

### **(i) Consultation with Staff and Unions**

The group will consult with the staff of each constituent council and any relevant unions through the established local consultative committee process to detail the benefits to be obtained for each constituent council and the communities they serve.



## WALGETT SHIRE COUNCIL AGENDA

### **(j) State Government Agencies and Services**

To improve Local Government/Interagency cooperation and efficiencies the Co-ordination Group shall meet on a six monthly basis with Regional Co-ordinator (Western NSW) and other representatives as deemed necessary, of the Department of Premier and Cabinet

### **(k) Assistance to Other Councils**

The Co-ordination Group undertakes to assist other Councils that have a genuine commitment to cooperation and resource sharing.

### **(l) Division of Local Government Consultation**

Co-ordination Group shall meet with the Director General Division of Local Government (or his nominee) at least annually to discuss the outcomes achieved and areas where further development might occur.

### **(m) Admission of Other Council to the Co-ordination Group**

The Co-ordination Group may at any time resolve to admit other Councils to the Co-ordination Group on such terms and conditions as the Co-ordination Group determines.

### **(n) Termination of the Agreement**

This agreement may be terminated by six (6) months written notice by any of the parties.

The termination of this agreement shall not preclude the other parties from entering into a further ~~Co-ordination Group Agreement~~.

SIGNED BY:

\_\_\_\_\_  
MAYOR  
WALGETT COUNCIL

\_\_\_\_\_  
MAYOR  
BREWARRINA COUNCIL

\_\_\_\_\_  
MAYOR  
BOURKE COUNCIL

\_\_\_\_\_  
GENERAL MANAGER  
WALGETT COUNCIL

\_\_\_\_\_  
GENERAL MANAGER  
BREWARRINA COUNCIL

\_\_\_\_\_  
GENERAL MANAGER  
BOURKE COUNCIL

## **MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

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### **Summary:**

To advise Council of the following matters/issues which are for brief mention or information only;

#### **1. Local Government NSW Executive Certificate for Elected Members**

Local Government NSW has joined with the University of Technology and TAFE NSW to provide an accredited training program for Councillors, called the *Executive Certificate for Elected Members* (ECEM). Completion of the program can be credited towards a UTS Graduate Certificate, Diploma or Masters.

The program will be piloted in Sydney in November 2013 and Coffs Harbour in early 2014. Learning Solutions is coordinating the program and can be contacted on 02 9242 4181 for more information. The attached brochure also outlines further information about the program.

#### **2. NSW Police – Castlereagh Local Area Command Staff Movements**

Castlereagh Local Area Commander Supt. Bob Noble has been transferred to the Wagga Wagga Local Area Command with effect from 20 October 2013. Pending the appointment of a new Superintendent, Inspector Rod Shoesmith, who recently arrived from Armidale, will relieve in the position.

#### **3. RDA ORANA – Regional Profile**

A copy of a profile and opportunities developed for Regional Development Australia – Orana by the Western Research Institute Ltd, released on 14 October 2013, has been forwarded to all Councillors under separate cover.

#### **4. Review of Weed Management in NSW**

The Minister for Primary Industries has announced a major review of weeds management in NSW. The review will include:

- the distribution and abundance of weeds across NSW and their impact on production and natural assets, having regard to historical trends and likely trajectory, current condition and risk creators and bearers
- current regulatory and institutional arrangements in meeting state agreed outcomes across both public and private tenures, including identifying characteristics of any constraints, barriers and best practice

## WALGETT SHIRE COUNCIL AGENDA

- weed management activities funded by the Australian and NSW Government incentive and grant programs such as (but not limited to) *Caring for our Country* and *Catchment Action NSW*, *NSW Weeds Action Program*, including identifying characteristics of any constraints, barriers and best practice
- viable alternative weed management arrangements, including risks and opportunities.

The Macquarie Valley Weeds Advisory Committee will be holding a workshop in Narromine on 12 November, 2013 to prepare a submission expressing the views of member councils.

It would be appropriate for Walgett Shire to request the Castlereagh Macquarie County Council to prepare a submission on behalf of its constituent Councils.

### 5. Workers Compensation Insurance

Council has been advised of an extra premium payable of \$131,502.12 in respect of Workers Compensation Insurance for 2013/2014 based on its poor claims record. A more detailed report will be presented at the November meeting.

| Matters for Brief Mention or Information Only – General Manager                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the General Manager's Report on matters for brief mention or information only be received and noted:</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Executive Certificate Program

## EXECUTIVE CERTIFICATE FOR ELECTED MEMBERS

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### Overview

Local Government NSW (LGNSW), in partnership with the University of Technology, Sydney - Centre for Local Government and TAFE NSW, has developed a high quality accredited program for NSW Elected Members. Based on the new National Local Government Training Package Skills Set for Elected Members, and designed with the support of the Australian Centre of Excellence for Local Government (ACELG), the program will be delivered in regional and metropolitan locations.

Participants will have the opportunity to acquire skills and knowledge to improve their effectiveness as a leader in their council and local community. This course will help them to better understand their legislative responsibilities, and build their skills and capacity to have a positive and well informed impact on council decision-making.

**Program fee:** \$3,500

The program fee will cover attendance at three workshops, with the first to be delivered by NSW TAFE and the second and third to be delivered by the UTS Centre for Local Government.

Previous participants of \*relevant LGNSW professional development workshops will be given credit for Stage 2, and will only need to attend workshops for Stages 1 and 3, reducing the program fee to \$2,200.

\* For a list of relevant LGNSW professional development workshops, contact our training unit, Local Government Learning Solutions, on **9242 4181** or **9242 4081** or at [learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

### Qualifications

Participants will receive a TAFE NSW Statement of Attendance on completion of Stage 1, and will engage in a range of discussions, problem-solving tasks and activities throughout the course that will enable assessment of their achievement of course competencies and learning outcomes. On successful completion of Stages 2 and 3 participants will receive a Statement of Attainment for the National Elected Members' Skill Set as well as a UTS Executive Certificate for Elected Members.

Eligible participants wishing to progress to postgraduate tertiary studies will receive one subject credit towards the UTS Centre for Local Government's Graduate Certificate in Local Government Leadership or the Master of Local Government.

### Topics covered

#### Stage 1 – Introduction to the Role of an Elected Member (1 day)

- Overview of Local Government in NSW
- Understanding where to find assistance – LGNSW functions, peers, role of the DLG etc
- Understanding how to review and analyse issues using council policies, decision-making processes and legislative responsibilities
- Understanding the separation of responsibilities between councillors and employed staff
- Defining advocacy and community representation

#### Stage 2 – Legislative Responsibilities of NSW Elected Members (2 days)

- Clarifying limitations on council and councillor jurisdiction
- Meeting procedures and Code of Conduct issues
- Understanding the requirements of the Integrated Planning and Reporting framework
- Introduction to the land-use planning system
- Introduction to finance and asset management strategies

#### Stage 3 – Effective Decision-Making (2 days)

- Working with others to achieve outcomes
- Engaging with the community – representation vs participation
- Problem solving and identification of solutions
- Setting vision, direction and policy
- Balancing short term and longer term needs and issues
- Local area and place-based leadership

## **CASH ON HAND & INVESTMENT REPORT**

REPORTING SECTION: Corporate Services  
 AUTHOR: Shane Roberts – Senior Finance Officer  
 FILE NUMBER: 09/1460

### **Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 September 2013.

### **Background:**

Walgett Shire Council operates one primary working account with the Commonwealth Bank and invests surplus funds to suit its operational requirements. The level of funds held in the account at any time reflects the need of meeting operational requirements (cashflow) in the short to mid term.

### **Current Position:**

As at 30 September 2013 the operational bank account's balance was \$42,635.50. The reconciliation of this balance is:

#### **Operational Account Bank Reconciliation As at 30 September 2013**

|                                                                  |                      |
|------------------------------------------------------------------|----------------------|
|                                                                  | \$                   |
| <b>Opening Ledger Account Balance as at 1 September 2013</b>     | <b>3,474,540.11</b>  |
| Add: Receipts                                                    | 2,466,083.01         |
| Add: Recalled Investments                                        | 250,000.00           |
| Less: New Investments                                            |                      |
| Less: Payments                                                   | (6,197,465.23)       |
| <b>Closing Ledger Balance as at 30 September 2013</b>            | <b>(6,842.11)</b>    |
| <br><b>Balance as per Bank Statement as at 30 September 2013</b> | <br><b>42,635.50</b> |
| Add: Receipts not banked                                         | 11,707.96            |
| Less: Payments not presented                                     | (61,185.57)          |
| <b>Closing Balance of Bank Account</b>                           | <b>(6,842.11)</b>    |

## WALGETT SHIRE COUNCIL AGENDA

1 Term Deposits was recalled to the value of \$250,000.00.  
4 new Term Deposits were made to the value of \$2,000,000.00.  
1 transfer was made from the 24hour online account to the value of \$500,000.00.  
1 transfer was made to the 24hour online account to the value of \$1,000,000.00.  
As at 30 September 2013 Walgett Shire Council's investment register's balance was \$16,500,000.00. The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$16,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 August 2013 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                |                 |
|--------------------------------|-----------------|
| 24 Hour Online Account Balance | \$ 1,457,763.28 |
|--------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                                   |
|-----------------|---------------------------------------------------|
| 09/1772-02/0010 | September 2013 bank reconciliation ledger 11.5010 |
| 09/1460-03/0001 | Investments Report to Council 2013/2014           |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 30 September 2013 Walgett Shire Council's total available cash and invested funds were \$17,950,921.17 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ (6,842.11)   |
| Investments                            | \$16,500,000.00 |
| 24 Hour Online Saver Account           | \$ 1,457,763.28 |

**CASH ON HAND AND INVESTMENT REPORT AS AT 30 SEPTEMBER 2013**

**Recommendation:**

1. That the cash on hand and investment report as at 30 September 2013 be received.

**Moved:**

**Seconded:**

**Attachment:**

Cash on Hand and Investment Report

# WALGETT SHIRE COUNCIL AGENDA

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                        |
|-------------------------------------------------------------|---------------------------|-------------|---------------|------------|-------------------|----------------------|------------------------|
| <b>Term Deposits</b>                                        |                           |             |               |            |                   |                      |                        |
| Credit Union Australia                                      | Term Deposit              | 273         | 4.20          | 827/13     |                   | 27-Nov-13            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 182         | 4.50          | 835/13     |                   | 23-Oct-13            | \$500,000.00           |
| National Australia Bank                                     | Term Deposit              | 182         | 4.10          | 840/13     |                   | 27-Nov-13            | \$500,000.00           |
| IMB                                                         | Term Deposit              | 182         | 4.00          | 846/13     |                   | 04-Dec-13            | \$500,000.00           |
| National Australia Bank                                     | Term Deposit              | 189         | 4.09          | 847/13     |                   | 11-Dec-13            | \$500,000.00           |
| IMB                                                         | Term Deposit              | 189         | 4.00          | 848/13     |                   | 18-Dec-13            | \$500,000.00           |
| CBA                                                         | Term Deposit              | 118         | 3.79          | 850/13     |                   | 09-Oct-13            | \$500,000.00           |
| NAB                                                         | Term Deposit              | 189         | 4.08          | 851/13     |                   | 18-Dec-13            | \$500,000.00           |
| NAB                                                         | Term Deposit              | 188         | 4.14          | 852/14     |                   | 08-Jan-14            | \$500,000.00           |
| ING                                                         | Term Deposit              | 188         | 4.28          | 853/14     |                   | 08-Jan-14            | \$750,000.00           |
| ING                                                         | Term Deposit              | 209         | 4.09          | 854/14     |                   | 05-Feb-14            | \$500,000.00           |
| IMB                                                         | Term Deposit              | 92          | 3.70          | 855/14     |                   | 30-Oct-13            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 91          | 3.95          | 856/14     |                   | 30-Oct-13            | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 56          | 3.50          | 857/14     |                   | 02-Oct-13            | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 91          | 3.50          | 858/14     |                   | 06-Nov-13            | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 182         | 3.90          | 859/14     |                   | 12-Feb-14            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 182         | 3.90          | 860/14     |                   | 12-Feb-14            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 98          | 3.70          | 861/14     |                   | 04-Dec-13            | \$500,000.00           |
| Westpac                                                     | Term Deposit              | 103         | 3.95          | 862/14     |                   | 11-Dec-13            | \$500,000.00           |
| Westpac                                                     | Term Deposit              | 103         | 3.95          | 863/14     |                   | 11-Dec-13            | \$1,000,000.00         |
| ING                                                         | Term Deposit              | 174         | 3.92          | 864/14     |                   | 17-Feb-14            | \$750,000.00           |
| Suncorp                                                     | Term Deposit              | 35          | 3.30          | 865/14     |                   | 09-Oct-13            | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 63          | 3.40          | 866/14     |                   | 06-Nov-13            | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 63          | 3.40          | 867/14     |                   | 06-Nov-13            | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 49          | 3.45          | 868/14     |                   | 23-Oct-13            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 42          | 3.50          | 869/14     |                   | 16-Oct-13            | \$500,000.00           |
| Commonwealth Bank                                           | Term Deposit              | 41          | 3.29          | 870/14     |                   | 16-Oct-13            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 63          | 3.29          | 871/14     |                   | 13-Nov-13            | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 63          | 3.39          | 872/14     |                   | 13-Nov-13            | \$500,000.00           |
| IMB                                                         | Term Deposit              | 63          | 3.45          | 873/14     |                   | 20-Nov-13            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 63          | 3.27          | 874/14     |                   | 20-Nov-13            | \$500,000.00           |
|                                                             |                           |             |               |            |                   |                      | <u>\$16,500,000.00</u> |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |             |               |            |                   |                      |                        |
| Zircon Finance Ltd                                          | Floating Rate CDO         |             | 0.00          |            |                   | 20-Sep-14            | \$0.00                 |
| Morgan Stanley Aces SP                                      | Floating Rate CDO         |             | 0.00          |            | 20-Mar-12         | 20-Jun-15            | \$0.00                 |
| Helium Capital Ltd                                          | Floating Rate CDO         |             | 0.00          |            |                   | 23-Jun-14            | \$0.00                 |
|                                                             |                           |             |               |            |                   |                      | <u>\$0.00</u>          |
|                                                             |                           |             |               |            |                   |                      | <u>\$16,500,000.00</u> |
|                                                             |                           |             |               |            |                   |                      | <u>\$1,457,763.28</u>  |
|                                                             |                           |             |               |            |                   |                      | <u>\$17,957,763.28</u> |

Term Deposit Ledger Balance  
24 hour Online Bank Account

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 30 September 2013

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.

Signed

  
Bradley Pascoe  
Finance Manager

Prepared and Reconciled by Shane Roberts  
Senior Finance Officer



## ***PUBLIC TOILET - OPAL STREET LIGHTNING RIDGE***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

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### **Summary:**

The public toilet block in Opal Street Lightning Ridge has reached the end of its serviceable life and is in a state of disrepair. It is frequented by drug users and doesn't present an attractive image for visitors to Lightning Ridge. The report recommends that the toilet block be demolished and not replaced.

### **Background:**

It is believed that the Opal St Public toilet was constructed around 1984 as part of the old RED Scheme. It is mainly used by social tennis players and prior to the construction of the Harlequin Street toilet block was frequented regularly by travellers.

### **Current Position:**

The Opal St public toilet has fallen into a state of severe disrepair and is frequented by drug users who discard their drug paraphernalia. This poses a danger to other users of the facility and council staff. This problem has also previously been brought to Council's attention by Police who are located nearby. There is a new toilet block in Harlequin Street and a larger one at the sports ground across the field from this one. It is understood that the main 'legitimate' users of this facility are social tennis players. There is currently no tennis club or regular tennis competition in Lightning Ridge.

Given the state of the toilet block it is believed that the most cost effective option is for it to be demolished. This would remove the drug problem from that area and also remove a facility that doesn't contribute to a positive impression of Lightning Ridge for visitors to the area. As mentioned, visitors are catered for by the new toilet block in Harlequin Street. Also given that the toilet block does not support any regular sporting users it is believed that its replacement with a new facility is not warranted.

### **Relevant Reference Documents/Policies:**

There are no particular Council documents or policies relating to this matter.

### **Governance issues:**

There are no particular governance issues relating to this matter.

### **Environmental issues:**

The toilet block in its current state poses a potential health hazard from the condition of the facility and its use by drug users.

**Stakeholders:**

Lightning Ridge resident and visitor populations.  
Walgett Shire Council.

**Financial Implications:**

The demolition of the old Walgett Medical Centre toilet by Batterline cost \$7,700 including GST. It is not envisaged that the cost of demolishing the Opal Street toilet block would exceed this amount. There is no specific budget for this type of project and it is recommended that it be funded from the recreation and culture capital maintenance budget 11.03056.4081.

**Alternative Solutions/Options:**

That the toilet block remains as it is although this option is not supported for the reasons stated in this report.

**Conclusion:**

The Opal Street toilet block is approximately thirty (30) years old and has reached the end of its serviceable life. It is not cost effective to refurbish the toilet block and given that there are other alternative options available for public toilets, the report recommends that it be demolished and not replaced.

| Public Toilet – Opal Street Lightning Ridge                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. That the public toilet located in Opal Street Lightning Ridge be demolished and that it not be replaced.</li><li>2. That the cost of demolishing the toilet be funded from Budget Ledger 11.03056.4081.</li></ol> |
| <p><b>Moved:</b><br/><b>Seconded:</b></p>                                                                                                                                                                                                                  |



**Attachments:**

Photographs of public toilet block located in Opal Street Lightning Ridge

**Toilet Block at Opal Street Lighting Ridge**



## ***INTERNAL REPORTING POLICY & PROCEDURES– PUBLIC INTEREST DISCLOSURES ACT 1994***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

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### **Summary:**

Under Sec 6D of the Public Interest Disclosures Act, Council is required to have an Internal Reporting Policy and Procedures Policy in place. The draft policy and procedures was placed on public exhibition and no submissions were received. It is recommended that Council now confirm adoption of the policy following the public exhibition period.

### **Background:**

Under Section 6D of the Public Interest Disclosures Act (PID), Council is required to have a policy and procedures for receiving, assessing, and dealing with public interest disclosures. Council resolved at its meeting on 23/7/2013 to adopt the policy in principle and place it on Public Exhibition for 28 days.

### **Current Position:**

The Policy was placed on public exhibition on Council's website on 29 July 2013 and in the Council newspaper columns with residents invited to make submissions.

No submissions were received and the policy and procedures are now submitted for adoption by the Council.

### **Relevant Reference Documents/Policies:**

Public Interest Disclosure Act  
Related documents and policies as detailed in the policy

### **Governance issues:**

Council is required to have a policy and procedures in place and to receive and process disclosures in accordance with the legislation. The policy and procedures are supported by the Code of Conduct.

### **Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council, Councillors and Staff  
Walgett Shire Community  
NSW Government

**Financial Implications:**

It is not possible to quantify costs that may result from a disclosure, which would depend on the extent and seriousness of the disclosure.

**Alternative Solutions/Options:**

Council is required to have a policy and procedures in place.

**Conclusion:**

This report recommends that the Internal Reporting Policy and Procedures be adopted by Council as required by the PID legislation.

| Internal Reporting Policy & Procedures – Public Interest Disclosures Act 1994                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council having noted that no submissions were received now adopt the Internal Reporting Policy and Procedures.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

## **COMMUNITY DEVELOPMENT QUARTERLY REPORT JULY 2013 – SEPTEMBER 2013**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** George McCormick - Manager Community Development  
**FILE NUMBER:** 09/1763

### **Summary:**

During the period July – September 2013 Community Services managed projects related to community engagement, cultural development and recognition, group capacity building, collaborative events, health and wellbeing initiatives youth & early childhood initiatives. This report summarises project progress and outcomes across Community and Youth Development programs, Libraries, Aboriginal Affairs and Healthy Communities Initiative during the period July – September 2013

### **Background:**

Last quarterly report submitted for the period April – June 2013.

### **Current Position:**

During the reporting period Councils community services team have initiated and supported projects and are partnering in programs, working with service providers as outlined below.

### **Youth Affairs:**

Services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The Youth Development team have recorded high Vacation Care attendance numbers across the four programs conducted in Walgett, Lightning Ridge, Collarenebri and Grawin. The team have continued successful partnerships with service providers and organizations in delivery of programs targeting development, leadership, early intervention and health and wellbeing initiatives.

### **Youth Week 2013 Award Winners:**

Executive members of the Walgett Shire Youth Council, Kayla Sands and Michael Graham accompanied by Council staff, George McCormick (Manager Community Development), Janet Mason (Youth Development Officer) and Walgett Shire Councillor Ian Woodcock travelled to Sydney to attend the NSW 2013 Local Government Awards.

The gala event held on the 1<sup>st</sup> of August was attended by representatives of Councils and NSW Government Ministers held at Dolton House, Jefferson Wharf, and Pyrmont.

Walgett Shire Council attended the event as one of five finalists in the category of "Best Small Council-Most Outstanding Youth Week program 2013". On the night Walgett Shire was named the outright winner of this Award. The award continues on from four previous wins and seven nominations in the State awards since 2007.

## WALGETT SHIRE COUNCIL AGENDA

Youth Week 2013 targeted engagement, diversionary activities, fun and life skills developed and delivered in partnership with councils youth and community development teams, local services and agencies and more importantly the young people from across our Shire.

The theme for 2014 is '*Our Voice, Our Impact.*' The Walgett Shire Youth Council representatives and young people of the Shire are already in the planning stages to deliver an exciting, entertaining, engaging and meaningful program again next year.

### **After School Activities/ Youth Centre's:**

All Youth Centre's across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri.

Programs for this period have included activities directly related to meeting the National Quality Framework and Standards of children's services including sports orientated games, arts and crafts, healthy cooking options workshops, Wii games, pool/table tennis competitions, waste to art projects, painting, recycling, environmental initiatives and activities.

Youth and Community Development Teams continue to support and partner with local services and organisations to deliver quality engaging programs for the youth and young people of the Shire. All programming is in consultation with the Walgett Shire's Youth Council. The Youth Development Team have weekly youth centre programs displayed in each community and promoted through school newsletters, via email, flyers and word of mouth to the wider community.

### **Vacation Care Services:**

Attendance numbers continue to be encouraging for the July school holiday period, with young people across the shire engaging in action packed programs aimed at diversion, participatory opportunities and skill enhancement through cultural activities, arts and crafts, sporting initiatives, scavenger hunts, movie nights, health and wellbeing programs.

The Youth Council works with our youth development team and plans, workshops and offers input into the holiday program allowing young people input into decisions that affect them. This we believe aids in continued high attendance numbers and engaging programs.

### **Youth Council:**

The young people of the youth council will have the opportunity to participate in the Duke of Edinburgh program gaining new skills, enhancing skills and learning and to be involved in leadership opportunities. Youth Council representatives have been attending the Youth Focus Forums in Walgett offering input into youth related affairs and issues along with local services and agency representatives. The next meeting of the Youth council will take place on the 24<sup>th</sup> October in Lightning Ridge.

### **Friday Night Engagement Program - (externally funded): Walgett:**

Friday Night Engagement Initiative continues along as per the funding agreement and is taking place every second Friday Night and one Saturday a month.

## **WALGETT SHIRE COUNCIL AGENDA**

Walgett Shire youth development team facilitate this project with a number of local service providers. Participation and engagement are still high with young people enthusiastically involved in positive recreational activities including netball, football and basketball. Dance parties, movie nights and chill out sessions were held at the youth centre during periods of inclement weather.

### **Youth Engage, Encourage, Participate Initiatives- YEEPI (externally funded): Collarenebri and Lightning Ridge:**

The YEEPI project is funded through the NSW Government Office of Communities and is aimed at sustaining Youth importance, recognition, employment and increased understanding of local government. Through the Youth council's subgroups, role modeling will be created for younger youth in the communities creating interest and opportunities to encourage other young people to get involved and have a go.

Included in the YEEPI funding is an opportunity for all interested Youth Council members to participate in the Duke of Edinburgh's initiative, the program will encourage competition and assist in future employment prospects for participants. To date, six Friday night sessions have been held at Lightning Ridge and five at Collarenebri, The young people involved have held brainstorming sessions coming up with activities and skills to help with everyday life and work towards reaching personal and group goals. Activities have included cooking sessions, health and hygiene and sporting activities.

### **Accreditation Walgett Shire Youth Centres:**

To comply with the National Quality framework all youth centres and any facilities holding Vacation Care/Youth Services are to be accredited under the new law. Walgett Shire Council Youth Centres have had building inspections and are working towards meeting the guidelines for all other aspects of the accreditation. All documentation has now been completed and accreditation is expected in the near future.

### **School to Work Initiative:**

Six young people have nearly finished their time as part of this program with all participants learning a range of skills, enhancing their knowledge and creating future opportunities for employment. The next phase is about to commence with more young people being identified to participate.

### **Up and coming events:**

Youth Council meeting 24<sup>th</sup> October

Reclaim the Night Dance Party 25<sup>th</sup> October

Youth Advisory Council meeting Dubbo 22-24<sup>th</sup> November

Goodbye Jamie Boyd (Theatre production tackling youth mental illness) 25<sup>th</sup> & 26<sup>th</sup> November

Christmas Break up Youth Centres 16<sup>th</sup> – 18<sup>th</sup> December



## **Walgett Shire Council Libraries**

### *Walgett:*

Preschool literacy: The Stories on the Floor early literacy project has resumed at Walgett Library. The Walgett Library Outreach Program is ongoing with visits to Gingie Reserve providing early literacy services to families with limited access to the library.

The outreach officer visits Euragai Goondi in Walgett to provide early literacy services in conjunction with other children's service providers. Children enjoy a wide selection of fiction and nonfiction books to encourage literacy from an early age.

### **Library Programs:**

Art across the Ages program continues. Members from this program exhibited their work in the Art Craft and Curio Exhibition and were successful in winning this section.

Books and Babies targeting 0-2 years and parents resumed once the library extensions renovations were complete. During these sessions the group have readings, sing nursery rhymes with small craft activities. This continues to be very popular with participants with 33 children and parents participating in this quarter.

### After School and Holiday Groups:

Children visiting the library engaged in group activities including with Mother's Day craft. Access to the library ceased whilst the extensions were in progress.

Walgett Library hosted a traditional weaving workshop sponsored by Outback Arts run by Boolarng Nangamas. In a very successful program, 14 locals attended this workshop learning new techniques in weaving.

### Deposit Stations:

Burren Junction, Carinda deposit stations and Collarenebri Library have had one exchange this quarter. Collarenebri Library is open Saturday mornings. The three preschools in Walgett use bulk borrowing from the library and complete regular exchanges of books.

### *Lightning Ridge:*

### After School Activities:

After school programs are arranged for Wednesday and Thursdays. The children are engaged in various activities including Homework, computer, art and craft.

### Senior citizens program:

This program supports our Shire's seniors in Lightning Ridge and offers fun workshops for learning new skills, motivation and socialisation. Events offered this quarter were, dietician visit, silk flower arranging, book club, life story writing workshop, creative beading and pyrography State Library:

## WALGETT SHIRE COUNCIL AGENDA

Multicultural books are provided by State Library. Interestingly 100 books every quarter through multi-cultural bulk loans are borrowed as a permanent rotation. Various languages are selected to accommodate the increase in multicultural residents, visitors and new members.

Winter craft:

Activities Included father's day craft with card making, origami shirts, photo frames. Targeting school aged children; these activities are held on Wednesday and Thursday afternoons from 3-5pm. This year's quarter saw 269 children/parents and care givers participate.

Tuesday Books and Babies are targeting 0-5 years and parents. During these sessions the group have readings, sing nursery rhymes and small craft activities. 52 children and parents participated in this quarter. This quarter the selected reading theme was dinosaurs. The children enthusiastically participated in reading, singing, and stomping and dinosaur craft.

Collection:

New stock has enhanced our collection. A new system of exchanging is commencing in October with monthly exchanges being focused on the types of reading material that residents mostly request. This rotation will give a better selection for patrons.

Statistics:

| <b>Walgett</b>          |         |          | <b>Lightning Ridge</b>  |         |
|-------------------------|---------|----------|-------------------------|---------|
|                         | Mar/Jun | July/Sep |                         | Mar/Jun |
| July/Sep                |         |          |                         |         |
| Number of New Patrons – | 8       | 27       | Number of New Patrons – | 19      |
| 21                      |         |          |                         |         |
| Items Borrowed –        | 1389    | 1353     | Items Borrowed –        | 1486    |
| 1987                    |         |          |                         |         |
| Number of Visits –      | 2857    | 5379     | Number of Visits –      | 1181    |
| 1208                    |         |          |                         |         |
| Information Requests –  | 234     | 189      | Information Request     | 10      |
| 23                      |         |          |                         |         |
| Internet Usage –        | 426     | 584      | Internet Usage          | 307     |
| 267                     |         |          |                         |         |
| WiFi –                  | 111     | 86       | WiFi -                  | 24      |
| 19                      |         |          |                         |         |
| Visitors                | 64      | 102      | Visitors                | 387     |
| 1125                    |         |          |                         |         |
| Inter Library Loans     | 0       | 0        | Inter Library Loans     | 6       |
| 11                      |         |          |                         |         |
| Books and Babies        | 32      | 28       | Books and Babies        | 82      |
| 52                      |         |          |                         |         |
| After School Program    | 826     | 962      | After School Program    | 239     |
| 330                     |         |          |                         |         |

**Walgett Library building extension opening:**

The extensions of the Walgett Library have been completed and an official opening will take place at the Library from 10am on the 6<sup>th</sup> November 2013. Invitations are in the process of being sent out to invited guests.

**Aboriginal Programs and Reconciliation:**

During the reporting period the Community Development team has progressed and strengthened relationships with communities and Aboriginal services within the Walgett Shire. The Aboriginal Liaison Officer has been on maternity leave during this period. Support and capacity building has been targeted through the partnership with local services to deliver NAIDOC events and opportunities were conducted across the Shire at our larger communities of Walgett, Lightning Ridge and Collarenebri.

**NAIDOC Events:**

Successful NAIDOC celebrations and recognition events were held in the Walgett Shire during NAIDOC week 2013. Funding received from *Department of Families, Housing, Community Service and Indigenous Affairs* was divided between three communities of Walgett, Lightning Ridge and Collarenebri, each receiving \$1000.00 towards the NAIDOC celebrations and associated community events.

**Walgett:**

A full calendar of events was planned in Walgett, with Council Aboriginal Liaison Officer Miss Whitney Dennis facilitating and liaising between services and individuals to establish an overarching NAIDOC steering committee. The committee consisted of members of local Aboriginal organisations, Land Council, Health services and Youth representatives along with Council and other local services.

The opening ceremony was very well attended with approximately 80 people in attendance, The Community day also went well with approximately 160 people engaged and celebrating the week of recognition of Aboriginal and Torres Strait Islander peoples. On the Friday Fun Day the Youth Centre and development team staged the Red Black and Yellow Theme Dance Party to over 100 young people.

The winning recipients of the Walgett NAIDOC committee Aboriginal Achievement Awards - 2013 Walgett Aboriginal Young Sportsperson of the year: Tyeisha Tighe; Walgett Aboriginal Senior Sportsperson of the year: Keith Thorne; Walgett Aboriginal Consistent Community Service award for an individual; Frank Wright, Walgett Aboriginal Education Excellence of the year: Janadel Lane; Walgett Aboriginal Young Citizen of the year: Kaylah Sands; Walgett Aboriginal Senior Citizen of the year: Phillip Kennedy.

**Lightning Ridge:**

Our youth and community development team partnered with the school in the delivery of an outstanding day of celebrations at the local Lightning Ridge Central School. Our team assisted with TIG games, jewellery and art workshops and worked closely with other local services offering the young people opportunities to participate and celebrate NAIDOC.

## WALGETT SHIRE COUNCIL AGENDA

Council hosted the Black Red and Yellow Deadly Dance Party with over 87 youth and young people along with a large contingent of parents getting in and engaging in the celebrations

Collarenebri:

The NAIDOC event was a great opportunity for the Collarenebri community to come together as one and enjoy some light entertainment and fine food. Over 68 people celebrated at the youth centre in recognition of NAIDOC. The Collarenebri Preschool and Collarenebri Central School events recorded a positive day with awards, story time and a showcase of dance and songs performed by the young, with the not so young joining in.

The events held demonstrated a commitment by the community to work together to achieve a common goal and a fun day for all concerned.

During NAIDOC over 26 local and regional organisations partnered with Council to deliver programs.

### **Walgett Festival:**

The Walgett Festival has again been hailed by locals and visitors as a huge success. The Festival was staged from the 7<sup>th</sup> -11<sup>th</sup> August 2013. Programs and events during the festival were planned and organised by Walgett Shire Council Library Staff and Walgett Community Festival Committee.

The Festival commenced with displays from Dhariwaa Elders Group, Walgett Historical Society depicting the 100 year birthday of the Old Council Chambers, Art Craft and Curio Exhibition, Chick pea cooking competition, Photography competition "Babies and Grandparents", Waste to Art Exhibition Competition then presentation night in the library to recognise the winners. These exhibitions continued through to Friday 9<sup>th</sup> August 2013.

Other events included Gosford Sister City Darts Competition which was held on the Thursday at the Sporting Club. A weaving workshop was attended by 12 community members with Karin Thurston showing what can be achieved with different media.

Over 80 participants attended the High Tea in the CWA rooms and Wine with Words in the Library. Eight different varieties of tea were available for the tea tasting and several locals and visitors showcased their talents in reciting poetry at the wine night.

On the Friday workshops with 'I'm not fussy' making breads and cheeses attended by 13 community members. The Bush Dinner under the Stars was a great family outing with Donna from Siding Springs showing the children and adults how to use telescopes, entertainment by Black Feet, Beer Appreciation by Rebel Ant Brewery Tamworth, Stew and Damper presented by CWA members.

Saturday events were held at the showground with stalls, a free BBQ and lots of entertainment with local talent entering the Walgett Voice.

Sunday Western CMA, North West Sustainable Group and Hunt Camp and Fish contributed to a Carp Fishing Competition on the Barwon/Namoi with over 200 competitors trying their luck and a massive 904 carp were caught on the day.

During the week Slippery Sirkus worked with the local children with circus performances to create a show to present at the Big Day Out on Saturday.

## **Walgett Shire Healthy Communities Initiative (WSHCI)**

### **Market gardens:**

Progress has been made with establishing the Collarenebri Market Garden and a partnership has been initiated with HCI and Murdi Paaki Regional Enterprise Corporation (MPREC).

The location of the garden is at the rear of the town hall. It is envisaged that MPREC and community will drive the program, HCI will provide assistance with purchasing of materials and seedlings to establish the garden and follow-up with cooking and healthy eating programs.

### **On for young and Old:**

A variety of fitness and sporting programs have been made available to Shire residents offering participants the opportunity to learn new skills and develop their knowledge relating to healthier lifestyle options through their participation in regular exercise and healthy lifestyle based programs aimed to prevent and reduce chronic disease and illness.

### **Gala Days:**

HCI has partnered with local services to develop and deliver the first HCI Gala Day, 9-a-side cricket was held in Walgett on number 1 & 2 ovals. Five teams took part in the round robin competition. The event was supported by Far West Medicare Local and Walgett Community Promotions.

The day was a huge success; Gala Days will continue to be rolled out monthly until June 2014.

### **Heart Foundation Heartmoves:**

Participant numbers continue to strengthen in Walgett and Lightning Ridge. Lightning Ridge classes are held weekly at the Health and Community Centre and Walgett classes were being staged at the Walgett Youth Centre. In the new term sessions will also be staged at Gingie Reserve.

### **Bootcamp:**

Sessions facilitated by a trained instructor continue to be conducted two mornings a week in Lightning Ridge and now two evenings a week Walgett (due to popular demand). High numbers of participants have been recorded, with in excess of 70 people participating weekly.

### **Community Events attended and supported in reporting period:**

NAIDOC - HCI supported NAIDOC celebrations through catering for participants, adding value to the Community Day staged by WSC and Community Service Providers, Gray Park Walgett.

### **Coordinate & strengthen physical activity options:**

Outdoor gym equipment - The Outdoor Gym Equipment project has been at the forefront of project development. Within this reporting period a project brief has been developed, quotes received, location maps and consultation with community has taken place. Once finalised the Outdoor Gym Equipment will look to be installed late 2013 - early 2014. All projects within HCI are in line with funding requirements and deliverables.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

**Governance issues:**

Nil.

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

All activities have been conducted in accordance with the relevant approved budget and/or external funding.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

The Community Development team supported by the Healthy Communities Initiative have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014. The quarter's activities and programs have contributed to the overriding objective of improving community wellbeing across the Shire.

**Manager Community Development Report July – September 2013**

**Recommendation:**

That the quarterly report for June –September 2013 on Community Development be received and noted

**Moved:**

**Seconded:**

***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION  
ONLY FROM DIRECTOR CORPORATE SERVICES – OCTOBER 2013***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

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Walgett Swimming Club

By letter dated 14 October, the Walgett Swimming Club (WSC) has requested that the pool be closed at 6 pm each Friday to provide the club with exclusive use of the pool for club activities. The pool currently closes at 6 pm but will close at 7pm from November. With the swimming club going into recess for the Christmas school holidays, the effect of the earlier Friday closure on the public is only during November, and a couple of weeks in December and February. The pool Manager is in agreement with the proposal to close at 6pm on Fridays and the proposal is also supported at an administrative level. It would be proposed to inform the public of the earlier Friday closing through the Council column and notices at the pool. A copy of the WSC letter is attached.

Walgett Swimming Club

**Recommendation:**

1. That the Council approve the earlier closing time for the Walgett Swimming Pool on Fridays from 7pm to 6pm..

**Moved:**

**Seconded:**

**Attachments:**

Nil

WALGETT SHIRE COUNCIL AGENDA

RECEIVED 15 OCT 2013

**WALGETT SWIMMING CLUB**

Monday, October 14, 2013

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Don,

**Utilisation of Walgett Swimming Pool by Walgett Swimming Club**

The Walgett Swimming Club would like to congratulate the Shire on its recent upgrades to the Walgett Pool. The resurfacing of the infant's pool, pool deck areas and starting blocks has greatly improved the appearance and usability of this great community facility. We look forward to the placement of new shade structures at the pool in coming weeks and believe that these will become a great asset to the pool complex, especially with the prediction of a hot summer ahead. These shade structures are critical to ensure a sun safe environment for our children when at the pool or when hosting interclub competitions.

Following recent discussions with Kimbal Riley Walgett Pool Manager we raised the topic of the swimming club having exclusive use of the pool after 6.00pm on a Friday evening to conduct weekly club nights. Mr Riley advised that he had already spoken with the shire in relation to this matter and that they were in support. I wish to further reinforce this request made by Mr Riley and advise that the Walgett Swimming Club would support fully this move to have exclusive use of the Pool from 6.00pm each Friday evening.

Our club is well supported by many families from across the district with members coming from, Carinda, Burren Junction and Collarenebri to attend weekly squad training as well as Friday club nights. We currently have about 40 families involved and there can be up to 60 sixty children swimming on a club night. Having the ability to start at 6.00pm with full use of all 6 lanes of the pool greatly improves the smooth running and finishing time of club night. The only other days we have full utilisation of the pool are for the annual Walgett Invitational swimming meet which will be held this year on Sunday 15<sup>th</sup> December 2013 (last year over 300 nominations) and again in late March for our final club carnival (date to be determined).

I hope that council will look favorably upon this request from both Walgett Swimming Club and Pool Manager and look forward to your response in the near future.

Regards



Simon Logan  
President  
Walgett Swimming Club.  
PO Box 48  
Walgett NSW 283



## **2012-2013 STATE OF THE ENVIRONMENT REPORT**

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matt Clarkson – Town Planner

**FILE NUMBER:** 09/1523

### **Summary:**

A draft Walgett Shire State of the Environment Report for 2012-2013 has been prepared. It is recommended that Walgett Shire Council endorse the report and submit it to the Division of Local Government.

### **Background:**

Currently Councils are required to prepare a State of the Environment report (SOE) in the year in which an ordinary election of councillors is to be held and make that report available to the public, as well as submitting it to the Division of Local Government, Department of Premier and Cabinet by 30 November 2013.

Walgett Shire Council adopted a Community Strategic Plan in 2012, in conjunction with recent legislative changes. This has led to greater integration between Council's planning processes and state of the environment reporting.

Section 428A of the Local Government Act 1993 states:

The annual report of a council in the year in which an ordinary election of councillors is to be held must include a report (a **state of the environment report**) as to the state of the environment in the local government area in relation to such environmental issues as may be relevant to the objectives for the environment established by the community strategic plan (the **environmental objectives**).

### **Current position:**

A draft SOE report has been prepared and a digital copy (pdf file) was circulated to Councillors via e-mail and a hard copy will be provided at the Council meeting. Due to delays in obtaining the data required to complete the report, inadequate time remains available for public consultation.

Former clause 220 of the Local Government (General) Regulation 2005 requires Council to consult with the community regarding a State of the Environment Report.

### **Relevant Reference Documents:**

- Local Government Act 1993.
- Local Government (General) Regulation 2005, especially former clauses 218 to 226.

### **Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership

## WALGETT SHIRE COUNCIL AGENDA

- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### **Environmental issues:**

The SOE report provides the community with an overview of key environmental issues within the Shire.

### **Stakeholders:**

Walgett Shire Council, community, Division of Local Government – Department of Premier and Cabinet.

### **Financial implications:**

Costs associated with the preparation of the draft SOE report have been met from existing budgets.

### **Alternative solutions/options:**

Do nothing:- If a SOE report is not submitted to the Division of Local Government, Department of Premier and Cabinet then Council will not comply with section 428A of the Local Government Act 1993.

### **Conclusion:**

#### **Draft State of the Environment Report**

#### **Recommendation:**

That Walgett Shire Council resolve to:

1. Adopt and endorse the Walgett Shire State of the Environment Report for 2012-2013.
2. Submit the Walgett Shire State of the Environment Report for 2012-2013 to the Division of Local Government and the Department of Premier and Cabinet as a component of Council's Annual Report by 30 November 2013.
3. Publish the Walgett Shire State of the Environment Report for 2012-2013 on Council's website.

**Moved:**

**Seconded:**

## WALGETT SHIRE LOCAL HERITAGE FUND GRANTS

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 13/215

### Summary:

Recently a letter was sent to the owners/managers of local heritage items inviting applications for a grant from Council's Local Heritage Fund. It is recommended that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

### Background:

In a letter dated 13 August 2013 Walgett Shire Council wrote to 58 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (eg. State Government, Council).

The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2013-2014 to with conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council's contribution.

### Current position:

Six applications for grants were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                          | Address                            | Proposed works                                                       | Cost of Works      | Requested          | Recommended Grant  |
|------------------------------------|------------------------------------|----------------------------------------------------------------------|--------------------|--------------------|--------------------|
| Lightning Ridge Historical Society | 7 Morilla St., Lightning Ridge     | Clean & repaint roofs of hospital gallery & Spicer's hut             | \$2,000.00         | \$1,000.00         | \$1,000.00         |
| Oliver Hall                        | 35 Slacksmith St., Burren Junction | Repair roof & western wall of cottage                                | \$10,000.00        | \$5,000.00         | \$4,000.00         |
| Brian & Kay Gibbons                | "Moongulla", Collarenebri          | Repair termite damage to outbuildings                                | \$5,000.00         | \$2,500.00         | \$2,500.00         |
| BEST Employment                    | 63 Fox St., Walgett                | Repair termite damage, paint external timberwork of old post office  | \$8,500.00         | \$4,000.00         | \$4,000.00         |
| Anglican Parish of Coonamble       | Colin St., Carinda                 | Repair interior walls of St John the Evangelist Church               | \$6,600.00         | \$3,300.00         | \$3,300.00         |
| Anglican Parish of Coonamble       | 21 Pitt St, Walgett                | Repair roof & guttering, paint exterior of St Peters Anglican Church | \$18,393.00        | \$5,000.00         | \$5,200.00         |
| TOTAL                              |                                    |                                                                      | <b>\$50,493.00</b> | <b>\$21,100.00</b> | <b>\$20,000.00</b> |

Under a Local Heritage Fund agreement with the NSW Office of Environment & Heritage (OEH) for 2011-14, Council will be reimbursed up to one third (33%) of the grants that it distributes. In that context Council can fund up to \$25,500 in grants and receive up to \$8,500 financial support from OEH. Council must submit a claim at the end of the financial year to obtain OEH funding. A key requirement of the funding agreement is that grants be dispersed with regard for the recommendations of Council's Heritage Advisor.

Given that the recommended grants total \$20,000, there will be a residual amount of \$5,500 which could be allocated to any additional local heritage projects identified and recommended by Council's Heritage Advisor during 2013-2014.

**Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008.  
Heritage schedule in the Walgett Local Environmental Plan 2013.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners, Walgett Shire.

**Financial implications:**

Council has established a 2013-2014 budget for the grant income and expenditure associated with the operation of the local heritage fund.

**Alternative solutions/options:**

Decline to offer grants:- Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts:- Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

## WALGETT SHIRE COUNCIL AGENDA

- \* There is a limited amount of funding available to Council from the NSW Office of Environment and Heritage.
- \* The amounts have been recommended by Council's Heritage Advisor with regard for the perceived heritage merits of the respective applications.

### Conclusion:

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

### Grants from the Walgett Shire Local Heritage Fund

#### Recommendation:

#### That Walgett Shire Council resolve to:

1. Disperse \$20,000 from the Walgett Shire Council Local Heritage Fund 2013-2014 in the following manner:
  - (a) \$1,000 to Lightning Ridge Historical Society for cleaning and painting roof of hospital gallery & Spicer's hut, 7 Morilla St, Lightning Ridge.
  - (b) \$4,000 to Oliver Hall to repair the roof and western wall of a cottage at 35 Slacksmith St, Burren junction.
  - (c) \$2,500 to Brian and Kay Gibbons to repair termite damage to the Moongulla outbuildings, Collarenebri.
  - (d) \$4,000 to Best Employment to repair termite damage and paint external timberwork at the old post office at 63 Fox St, Walgett.
  - (e) \$3,300 to Anglican Parish of Coonamble to repair the interior walls of the St John the Evangelist Church at Colin St, Carinda.
  - (f) \$5,200 to Anglican Parish of Coonamble to repair roof, repair guttering and paint exterior of St Peters Anglican Church, Walgett.

**Moved:**

**Seconded:**

### Attachments

Nil

## PUBLIC EXHIBITION OF SWIMMING POOL INSPECTION PROGRAM

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Doug McLennan – Environmental Health and Building Surveyor

**FILE NUMBER:** 12/176

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### Summary:

Recently Walgett Shire Council publicly exhibited a draft Swimming Pool Inspection Program. It is recommended that Council adopt the exhibited program.

### Background:

A comprehensive review of swimming pool legislation was recently undertaken by the NSW Division of Local Government (DLG). Various changes in legislation have been prompted by high rates of preventable drowning and near drowning's in privately owned swimming pools and non-compliant swimming pool fences.

The resulting amendments to the Act require, in part, that NSW councils develop and implement a locally appropriate swimming pool barrier inspection program in consultation with the community for privately owned swimming pools by 29 October 2013.

Under previous arrangements Council addressed private swimming pool safety by:

- Inspecting pools in conjunction with a formal construction approval (CC or CDC).
- Inspecting pools upon landowners request.
- Inspecting pools upon receiving a complaint.
- Reviewing aerial imagery provided by NSW Land and Property Information Division (LPI) to identify unauthorized pools and enable compliance inspections.
- Periodically advertising requirements for backyard swimming pool safety in local newspapers.
- Maintaining information on swimming pool safety requirements on its web site.

A draft Swimming Pool Inspection Program has been developed to address Council's new obligations under the amended Swimming Pools Act 1992. It is based on Council's current practices and the additional requirements which arise, including inspection of pools:

1. Situated on premises where there is tourist and visitor Accommodation, or more than two dwellings, every three years.
2. Where the property is being sold or leased and where a compliant inspection hasn't been undertaken in three years.

The DLG also requires Council to have a Community Engagement Strategy

At a meeting on 27 August 2013 Walgett Shire Council resolved to publicly exhibit the draft Swimming Pool Inspection Program for a period of thirty days.

**Current Position:**

The draft Swimming Pool Inspection Program was publicly exhibited from 1 September 2013 to 30 September 2013. This Public exhibition was advertised in the Council column within the:

- Walgett Spectator on: 4, 11 and 18 September 2013.
- Lightning Ridge News on: 5, 12 and 19 September 2013.

No submissions have been received regarding draft Swimming Pool Inspection Program.

**Relevant Reference Documents/Policies:**

- Walgett Shire Council Enforcement Policy, as adopted 25 June 2013 (Trim record 09/1409/0013).
- The Swimming Pools Act 1992.
- The Swimming Pools Regulation 2008.
- NSW Division of Local Government Circular to Councils, titled Swimming Pool Amendment Act 2012 Circular No. 12-40.

**Governance issues:**

1. Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:
  - to exercise community leadership
  - to have regard to the long term and cumulative effects of its decisions
  - to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
  - to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
  - to keep the local community and the State government (and through it, the wider community) informed about its activities
  - to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
  - to be a responsible employer.
2. Section 22B of the Swimming Pools Act requires Council to develop and adopt a program for the inspection of swimming pools in its area to ensure compliance with the Part 4 of the Act.
3. Clause 16 of the Swimming Pools Regulation requires that;
  - Council must establish and implement a strategy for engagement with the local community when developing a program for the inspection of swimming pools in its area.
  - The strategy must be based on social justice principles of equity, access, participation and rights.
  - The local community must be consulted in accordance with the strategy in relation to the development of the inspection program (including in relation to any review of such a program).

**Environmental issues:**

No significant issues known or expected.

**Stakeholders:**

Walgett Shire Council, Division of Local Government, public.

**Financial Implications:**

Swimming Pool inspections are to be undertaken by Planning and Regulatory staff. It is estimated around twenty pools will be required to be inspected a year. In a recent audit of unauthorized swimming pools there was an average of two inspections per pool before compliance was achieved. Accordingly, it is expected that around forty inspections will be carried out per year under the proposed program. This can be achieved within the existing budget by diverting existing staff from other work deemed to be of a lower priority.

**Alternative Solutions/Options:**

Do nothing; this is not recommended as Council is required under section 22B of the Swimming Pools Act 1992 to publicly exhibit and adopt a Swimming Pool Inspection Program by 29 October 2013.

Adopt a modified Swimming Pool Inspection program; this is not recommended as modifications to the draft Swimming Pool Inspection program could lead to Council either not meeting its regulatory requirements or incurring unreasonable costs.

**Conclusion:**

Council needs to adopt a swimming pool inspection program to ensure that it complies with the Swimming Pools Act 1992. The attached draft program provides a reasonable approach to this requirement and enables Council to practically identify the majority of unauthorised and non-compliant pools over time.

**Draft Swimming Pool Inspection Program**

**Recommendation:**

**That Council resolve to;**

1. Adopt the Swimming Pool Inspection Program that was publicly exhibited from 1 September 2013 to 30 September 2013.
2. Advertise the adoption of the Swimming Pool Inspection Program in Council's newspaper columns.
3. Make the Swimming Pool Inspection Program available to the public via Council's website.

**Moved:**

**Seconded:**

**Attachments:** Draft Swimming Pool Inspection Program





## **P&R – SWIMMING POOL INSPECTION PROGRAM**

Adoption Date: DRAFT

Review Date: As required

Responsible Officer: Director Planning and Regulatory Services

### **OBJECTIVES:**

The objectives of the Walgett Shire Council swimming pool inspection program are to:

- Increase public awareness of swimming pool safety.
- Reduce the potential for infant drowning and near drowning events within the Walgett Shire.
- Implement an inspection program that effectively meets Council's obligations under the Swimming Pools Act and Regulation.

### **BACKGROUND:**

The NSW Division of Local Government implemented a number of changes to legislation regarding the operation of private swimming pools during 2013. The changes were prompted by ongoing significant numbers of preventable drowning, and near drowning, incidents in privately owned swimming pools in NSW. In part the drownings have been associated with a relatively high rate of non-compliant swimming pool barriers.

The recent amendments to the Swimming Pools Act require, in part, that NSW councils develop and implement a locally appropriate swimming pool barrier inspection program for privately owned swimming pools, in consultation with the community.

### **PROGRAM ELEMENTS:**

#### **Swimming Pool Inspections**

Council staff will inspect properties with swimming pools under the following circumstances:

##### **i. Inspection as a result of a complaint (Section 29A)**

Section 29A of the Swimming Pools Act requires Council to commence an investigation within three working days of a written complaint being made.

**ii. Inspection at the request of a pool owner – General (section 22C(1))**

Section 22C (1) of the Swimming Pools Act requires Council to carry out an inspection of swimming pool upon request of a pool owner.

**iii. Inspection at the request of a pool owner – sale or lease (Section 22C(3))**

From 29 April 2014, Section 22C (3) of the Swimming Pools Act requires Council to carry out an inspection of a swimming pool that is being sold or leased where a compliant inspection hasn't been undertaken in three years.

Such an inspection is to be undertaken within ten working days of a written request.

**iv. Inspection of tourist, visitor, multi occupancy development (Section 22B(2))**

From 29 April 2014, Section 22B(2) requires Council to inspect swimming pools on premises on which there is Tourist and Visitor Accommodation, or more than two dwellings, every three years.

**v. Inspections prompted by a review of aerial photography.**

Periodically, Council obtains recent aerial photography of urban and/or rural areas. This can be used to indicate whether there is a swimming pool present on a given site. Council will review new aerial photography, within twelve months of it becoming available, to check for evidence of unauthorized pools. Letters will be written to the owners of any unauthorized pools reminding them of their obligation to comply with swimming pool safety standards and subsequently a compliance inspection will be undertaken where the pool remains in place.

Council shall also issue a Certificate of Compliance where a swimming pool has been found to comply with the Swimming Pools Act.

**Community Engagement Strategy**

1. Council will place regular advertisements regarding swimming pool safety in local newspapers, especially during spring and summer.
2. Council will provide and maintain publicly accessible information on its web site regarding current swimming pool safety standards.

**Enforcement**

Enforcement action relating to non compliant pools shall be carried out in accordance with Council's Enforcement Policy.

### Program Reporting

Details of regulatory functions undertaken in accordance with this policy will be included in Council's Annual Report.

### PROGRAM IMPLEMENTATION PROCEDURES, GUIDELINES AND DOCUMENTS

- NSW Swimming Pools Act 1992
- NSW Swimming Pools Regulation 2008.
- NSW Division of Local Government Circular to Councils, titled Swimming Pool Amendment Act 2012 Circular No. 12-40.

### RELATED WSC POLICIES

Enforcement Policy.

### VERSION HISTORY

| Version | Date        | Author | Section | Page | Changes                                                                                   |
|---------|-------------|--------|---------|------|-------------------------------------------------------------------------------------------|
| 1.0     | August 2013 | EHBS   | All     | All  | Draft policy created after a review of similar policies maintained by other NSW Councils. |

## MINING SEPP & STRATEGIC AGRICULTURAL LAND

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services

**FILE NUMBER:** 09/1126

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### Summary:

The NSW Government is currently undertaking public consultation regarding proposed changes to the regulation of coal seam gas and mining developments. It is recommended that Council make a submission regarding mapping for the Walgett Shire that is associated with the proposed changes.

### Background:

The NSW Department of Planning and Infrastructure (DoPI) is currently seeking feedback on maps which show the location of additional strategic agricultural land across the State, including parts of Walgett Shire. The maps can be accessed via the Department of Planning and Infrastructure's web site at <http://www.planning.nsw.gov.au/biophysical-strategic-agricultural-land-mapping>.

The web site states:

The NSW Government is inviting feedback on mapping which identifies the location of approximately one million hectares of the State's most valuable farming land called Biophysical Strategic Agricultural Land (BSAL).

This land has the best quality soil and water resources and is capable of sustaining high levels of productivity. It represents only 3.5 per cent of the State, but it plays a critical role sustaining the State's \$12 billion agricultural industry.

Currently there is no land within the Walgett Shire that is covered by BSAL mapping. This will change if DoPI proceeds with the current proposal, as there are three maps being exhibited which include parts of the shire.

If an area is mapped as BSAL then any new State significant mining and coal seam gas proposals on the land are subject to an additional assessment process by the NSW Government. This will include assessment of potential aquifer impacts from the Minister for Primary Industries and the Commonwealth Independent Expert Scientific Committee. Part 4AA of State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007 [Mining SEPP] triggers an additional assessment process for land that is mapped as BSAL.

### Current Position:

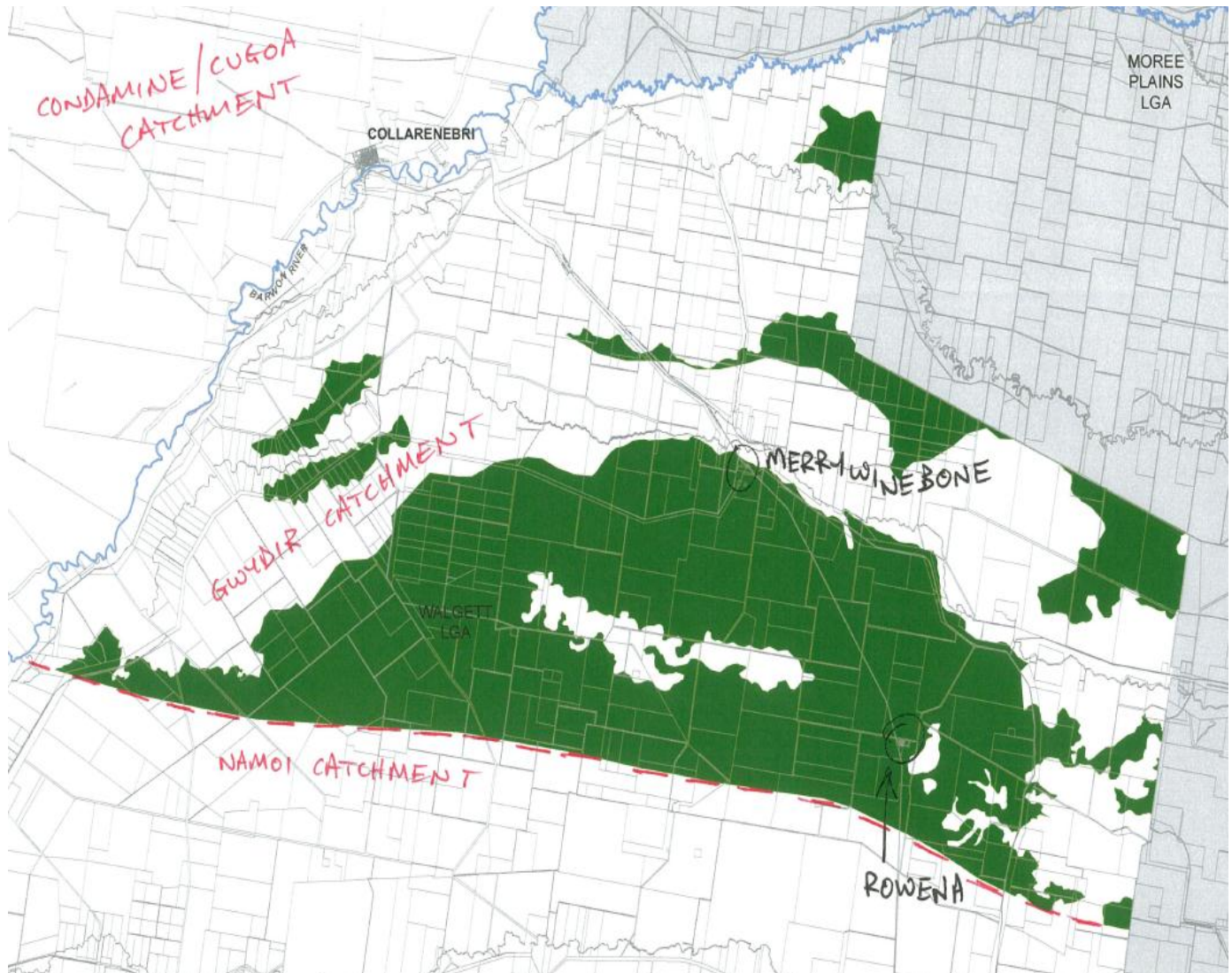
Council's Planning and Regulatory Services staff have reviewed the strategic agricultural land maps being exhibited, as follows:

- Map STA\_005 – south western corner of the Shire.
- Map STA\_018 – area between Burren Junction, Collarenebri and Walgett.
- Map STA\_019 – area between Pilliga and Come-by-Chance.

## WALGETT SHIRE COUNCIL AGENDA

That review showed:

- DoPI states that the maps show “best quality soil and water resources”.
- Negligible correlation between the mapping and NSW Agricultural Land Classification mapping prepared by the state government in 2000 or current land use patterns.
- That the mapping is partially based on NSW Government mapping of subcatchments (see annotated extract of map STA\_018 below).



In summary it is evident that the DoPI statement that the maps show “best quality soil and water resources” is quite inaccurate for the Walgett Shire.

**Relevant Reference Documents/Policies:**

- Environmental Planning & Assessment Act 1979.
- State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007.
- ‘Agricultural Land Classification Study - Walgett Shire’, July 2000, NSW Agriculture.
- Public exhibition BSAL maps - <http://www.planning.nsw.gov.au/biophysical-strategic-agricultural-land-mapping>
- Public exhibition regarding Mining SEPP changes - [http://planspolicies.planning.nsw.gov.au/index.pl?action=view\\_job&job\\_id=6175](http://planspolicies.planning.nsw.gov.au/index.pl?action=view_job&job_id=6175)
- ‘Strategic regional land use policy fact Sheet, The Gateway process’ - [http://www.nsw.gov.au/sites/default/files/uploads/common/StrategicRegionalLandUsePolicy-GatewayFactSheet\\_SD\\_v01.pdf](http://www.nsw.gov.au/sites/default/files/uploads/common/StrategicRegionalLandUsePolicy-GatewayFactSheet_SD_v01.pdf)

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council’s charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected

**Environmental issues:**

No significant issues known or expected at this time. Any future state significant mining development within the Shire will be subject to the additional requirements. At this stage there are no known plans for such development.

**Stakeholders:**

Walgett Shire Council, Department of Planning & Infrastructure, public.

**Financial Implications:**

None known or expected for Council.

**Alternative Solutions/Options:**

Do nothing; This approach is not recommended as the exhibited strategic agricultural land maps for the Walgett Shire are quite inaccurate.

Object to any land being mapped as strategic agricultural land; This approach is not recommended as the mapping is intended to identify, and facilitate the protection of, strategic agricultural land.

**Conclusion:**

It is appropriate for Council to advocate that the NSW Department of Planning and Infrastructure act to address inaccuracies in the exhibited strategic agricultural land maps.

**Strategic Agricultural Land Maps**

**Recommendation:**

**That Council resolve to;**

1. Note the public exhibition of strategic agricultural land maps by the Department of Planning and Infrastructure.
2. Make a submission to the Department of Planning and Infrastructure regarding Strategic Agricultural Land Map sheet STA\_018 that:
  - (a) It does not accurately show the extent of reflect the extent of “best quality soil and water resources” as it is partially based on a notional catchment boundary and does not correlate with the Agricultural Land Classification Study - Walgett Shire (July 2000, by NSW Agriculture).
  - (b) Council requests that the Department revise the map to include significant additional areas of important agricultural land, especially to the south of the currently mapped area.

**Moved:**

**Seconded:**

**Attachments:**

Nil



## ***MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2013***

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit - Director Engineering Services

**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as at 4 October 2013.

### **Background:**

In December 2011 and February 2012, Walgett Shire suffered major flood disasters which significantly affected 62 Shire Roads, 7 Regional roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge areas were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves the remediation & reconstruction.

### **Current Position:**

Council is waiting for a response from RMS for betterment funding and Grain flow for Beanbri Road rehabilitation works.

### **Relevant Reference Documents/Policies:**

RMS approved schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**



## WALGETT SHIRE COUNCIL AGENDA

Walgett Shire Council  
Walgett Residents  
Tourists

### **Financial Implications:**

As at 4 October 2013, \$ 10,595,039.74 has been spent from a total amount of \$ 11,623,727 provided in the February 2012 flood restoration works programme.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council can monitor progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

### **Monthly flood works Report from Director Engineering Services**

#### **Recommendation:**

1. That Council receive and note the monthly flood restoration works report for October 2013

**Moved:**

**Seconded:**

### **Attachments:**

Flood restoration works progress summary.

**WALGETT SHIRE COUNCIL AGENDA**

Shire Roads

| Item No. | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 4/10/2013 | Total expenditure upto 04/09/2013 By RMS | Progress in % | Status    |
|----------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------------|------------------------------------------|---------------|-----------|
| S R 1    | 2284       | Franxton Road                       | \$36,769                        |                                     |                         | \$42,847.57                      | \$42,847.57                              | 116.5         | completed |
| S R 2    | 2285       | Belarra Lane                        | \$106,061                       |                                     |                         | \$90,571.01                      | \$90,571.01                              | 85.4          | completed |
| S R 3    | 2286       | Clarkes Lane                        | \$9,885                         |                                     |                         | \$11,966.97                      | \$11,966.97                              | 121.1         | completed |
| S R 5    | 2287       | Cryon Road                          | \$190,907                       |                                     |                         | \$172,878.29                     | \$172,878.29                             | 90.6          | completed |
| S R 12   | 2288       | Millie Road                         | \$143,025                       |                                     |                         | \$181,538.75                     | \$181,538.75                             | 126.9         | completed |
| S R 13   | 2289       | Woodvale Road                       | \$111,256                       |                                     |                         | \$120,828.19                     | \$120,828.19                             | 108.6         | completed |
| S R 14   | 2290       | Baroona Road                        | \$91,346                        |                                     |                         | \$90,885.55                      | \$90,885.55                              | 99.5          | completed |
| S R 15   | 2291       | Pokataroo Road                      | \$50,030                        |                                     |                         | \$27,632.16                      | \$27,632.16                              | 55.2          | completed |
| S R 16   | 2292       | Mercadool Road                      | \$145,698                       |                                     |                         | \$139,080.34                     | \$139,080.34                             | 95.5          | completed |
| S R 19   | 2293       | Springs Road                        | \$3,630                         |                                     |                         | \$3,630.00                       | \$3,630.00                               | 100.0         | completed |
| S R 21   | 2294       | Meadow Plains Road                  | \$17,000                        |                                     |                         | \$25,549.09                      | \$25,549.09                              | 150.3         | completed |
| S R 24   | 2295       | Marlbone Road                       | \$20,716                        |                                     |                         | \$25,438.76                      | \$25,438.76                              | 122.8         | completed |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 4/10/2013 | Total expenditure upto 04/09/2013 By RMS | Progress in % | Status    |
|----------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------------|------------------------------------------|---------------|-----------|
| R        |            |                                     |                                 |                                     |                         |                                  |                                          |               | ted       |
| S<br>R   | 27<br>2296 | Colrose Road                        | \$19,456                        |                                     |                         | \$23,444.48                      | \$23,444.48                              | 120.5         | completed |
| S<br>R   | 28<br>2297 | Wingadee Road                       | \$10,140                        |                                     | \$812.97                | \$19,079.30                      | \$18,266.33                              | 188.2         | completed |
| S<br>R   | 31<br>2298 | Gungalman Road                      | \$39,781                        |                                     |                         | \$30,285.17                      | \$30,285.17                              | 76.1          | completed |
| S<br>R   | 38<br>2299 | Wanourie Creek Road                 | \$18,120                        |                                     |                         | \$13,264.08                      | \$13,264.08                              | 73.2          | completed |
| S<br>R   | 40<br>2300 | Ginghet Road                        | \$7,061                         |                                     | \$3,912.74              | \$11,680.10                      | \$7,767.36                               | 165.4         | completed |
| S<br>R   | 43<br>2301 | Bushs Road                          | \$9,846                         |                                     |                         | \$6,323.59                       | \$6,323.59                               | 64.2          | completed |
| S<br>R   | 45<br>2302 | Borehead Road                       | \$7,914                         |                                     |                         | \$1,779.83                       | \$1,779.83                               | 22.5          | completed |
| S<br>R   | 48<br>2303 | Boorooma Creek Road                 | \$25,252                        |                                     |                         | \$17,898.83                      | \$17,898.83                              | 70.9          | completed |
| S<br>R   | 51<br>2304 | Millencowbah Road                   | \$23,400                        |                                     |                         | \$23,985.09                      | \$23,985.09                              | 102.5         | completed |
| S<br>R   | 52<br>2305 | Willis Road                         | \$6,570                         |                                     |                         | \$7,395.32                       | \$7,395.32                               | 112.6         | completed |
| S<br>R   | 53<br>2306 | Koomalah Road                       | \$124,044                       |                                     |                         | \$47,398.46                      | \$47,398.46                              | 38.2          | completed |
| S        | 57<br>2307 | Epping Road                         | \$50,889                        |                                     |                         | \$49,370.09                      | \$49,370.09                              | 97.0          | comple    |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |    | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 4/10/2013 | Total expenditure upto 04/09/2013 By RMS | Progress in % | Status      |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------------|------------------------------------------|---------------|-------------|
| R        |    |            |                                     |                                 |                                     |                         |                                  |                                          |               | ted         |
| S R      | 59 | 2308       | Moomin Road                         | \$60,342                        |                                     |                         | \$62,413.51                      | \$62,413.51                              | 103.4         | completed   |
| S R      | 60 | 2309       | Marra Creek Road                    | \$7,512                         |                                     |                         | \$3,300.00                       | \$3,300.00                               | 43.9          | completed   |
| S R      | 61 | 2310       | Cambo Road                          | \$34,365                        |                                     |                         | \$28,240.46                      | \$28,240.46                              | 82.2          | completed   |
| S R      | 64 | 2311       | Wimbledon Road                      | \$26,028                        |                                     |                         | \$19,377.31                      | \$19,377.31                              | 74.4          | completed   |
| S R      | 67 | 2312       | Collarenebri Mission Road           | \$13,000                        |                                     |                         | \$180.01                         | \$180.01                                 | 1.4           | In progress |
| S R      | 70 | 2313       | Lone Pine Road                      | \$13,980                        |                                     | \$1,718.37              | \$17,096.37                      | \$15,378.00                              | 122.3         | completed   |
| S R      | 71 | 2314       | Rossmore Lane                       | \$8,100                         |                                     |                         | \$19,855.63                      | \$19,855.63                              | 245.1         | completed   |
| S R      | 72 | 2315       | Middle Route Road                   | \$17,496                        |                                     |                         | \$11,221.29                      | \$11,221.29                              | 64.1          | completed   |
| S R      | 73 | 2316       | Miralwyn Road                       | \$10,554                        |                                     |                         | \$10,540.02                      | \$10,540.02                              | 99.9          | completed   |
| S R      | 77 | 2317       | Nedgera Road                        | \$11,009                        |                                     |                         | \$3,840.00                       | \$3,840.00                               | 34.9          | completed   |
| S R      | 79 | 2318       | Pagan Creek Road                    | \$5,916                         |                                     |                         | \$5,916.00                       | \$5,916.00                               | 100.0         | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works<br>(Road Name)      | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 4/10/2013 | Total expenditure upto 04/09/2013 By RMS | Progress in % | Status      |
|----------|-----|------------|------------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------------|------------------------------------------|---------------|-------------|
| S R      | 85  | 2319       | Tungra Road                              | \$47,510                        |                                     |                         | \$38,956.28                      | \$38,956.28                              | 82.0          | completed   |
| S R      | 88  | 2320       | Fabians Road                             | \$24,990                        |                                     |                         | \$14,356.87                      | \$14,356.87                              | 57.5          | completed   |
| S R      | 89  | 2321       | Belaba Road                              | \$17,007                        |                                     |                         | \$15,394.69                      | \$15,394.69                              | 90.5          | completed   |
| S R      | 90  | 2322       | Fairview Road                            | \$26,436                        |                                     |                         | \$14,791.99                      | \$14,791.99                              | 56.0          | completed   |
| S R      | 92  | 2357       | Strathmore Road                          | \$6,360                         |                                     |                         | \$6,105.69                       | \$6,105.69                               | 96.0          | completed   |
| S R      | 95  | 2323       | Banarway Crossing Road                   | \$22,360                        |                                     |                         | \$24,271.65                      | \$24,271.65                              | 108.5         | completed   |
| S R      | 98  | 2324       | Lorne Road                               | \$72,913                        |                                     |                         | \$77,865.06                      | \$77,865.06                              | 106.8         | completed   |
| S R      | 101 | 2325       | Wilby Wilby Road                         | \$1,084,467                     |                                     |                         | \$735,559.81                     | \$735,559.81                             | 67.8          | In progress |
|          |     | 2387       | Kurrajong Road under Wilby Wilby Funding | \$350,000                       |                                     |                         | \$293,714.61                     | \$293,714.61                             | 83.9          | completed   |
| S R      | 102 | 2326       | Angledool Road                           | \$244,548                       |                                     |                         | \$258,438.52                     | \$258,438.52                             | 105.7         | completed   |
| S R      | 103 | 2327       | Bugilbone Road                           | \$130,824                       |                                     |                         | \$116,081.34                     | \$116,081.34                             | 88.7          | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 4/10/2013 | Total expenditure upto 04/09/2013 By RMS | Progress in % | Status      |
|----------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------------|------------------------------------------|---------------|-------------|
| S 11 R 0 | 2328       | Kurrajong Road                      | \$5,040                         |                                     | \$10,000.00             | \$17,367.15                      | \$7,367.15                               | 344.6         | completed   |
| S 11 R 1 | 2329       | Narran Lake Road                    | \$20,170                        |                                     | \$4,047.00              | \$26,233.88                      | \$22,186.88                              | 130.1         | completed   |
| S 11 R 2 | 2330       | Brewon Road                         | \$72,024                        |                                     |                         | \$71,583.71                      | \$71,583.71                              | 99.4          | completed   |
| S 11 R 3 | 2331       | Binghi Road                         | \$13,168                        |                                     | \$2,639.95              | \$17,360.35                      | \$14,720.40                              | 131.8         | completed   |
| S 11 R 4 | 2332       | Bogewong Road                       | \$24,378                        |                                     |                         | \$19,476.40                      | \$19,476.40                              | 79.9          | completed   |
| S 11 R 5 | 2333       | Aberfoyle Road                      | \$18,266                        |                                     |                         | \$14,781.94                      | \$14,781.94                              | 80.9          | completed   |
| S 11 R 6 | 2334       | Goangra Road                        | \$185,711                       |                                     |                         | \$136,686.27                     | \$136,686.27                             | 73.6          | completed   |
| S 11 R 7 | 2335       | Beanbri Road                        | \$499,530                       |                                     |                         | \$8,892.15                       | \$8,892.15                               | 1.8           | In progress |
| S 11 R 8 | 2336       | Yarraldool Road                     | \$140,365                       |                                     |                         | \$139,941.23                     | \$139,941.23                             | 99.7          | completed   |
| S 12 R 1 | 2337       | Pian Creek Road                     | \$156,948                       |                                     |                         | \$127,932.53                     | \$127,932.53                             | 81.5          | completed   |
| S 12 R 2 | 2338       | Old Burren Road                     | \$54,015                        |                                     |                         | \$91,376.97                      | \$91,376.97                              | 169.2         | completed   |
| S 12     | 2339       | Rowena Road                         | \$131,288                       |                                     |                         | \$75,917.48                      | \$75,917.48                              | 57.8          | comple      |



**WALGETT SHIRE COUNCIL AGENDA**

| Item No.    | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 4/10/2013 | Total expenditure upto 04/09/2013 By RMS | Progress in % | Status    |
|-------------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|----------------------------------|------------------------------------------|---------------|-----------|
| R 3         |            |                                     |                                 |                                     |                         |                                  |                                          |               | ted       |
| S 12<br>R 4 | 2340       | Dundee Road                         | \$52,470                        |                                     |                         | \$63,254.18                      | \$63,254.18                              | 120.6         | completed |
| S 12<br>R 5 | 2341       | Glen Eden Road                      | \$145,997                       |                                     |                         | \$150,200.65                     | \$150,200.65                             | 102.9         | completed |
| S 12<br>R 6 | 2406       | Purtles Road                        | \$53,486                        |                                     |                         | \$50,234.41                      | \$50,234.41                              | 93.9          | completed |
| S 12<br>R 7 | 2342       | Boora Road                          | \$21,870                        |                                     |                         | \$31,053.89                      | \$31,053.89                              | 142.0         | completed |
| S 12<br>R 8 | 2343       | Camerons Lane                       | \$36,389                        |                                     | \$6,000.00              | \$72,435.23                      | \$66,435.23                              | 199.1         | completed |
| S 12<br>R 9 | 2344       | George Sands Way                    | \$131,640                       |                                     |                         | \$116,228.41                     | \$116,228.41                             | 88.3          | completed |
| S 13<br>R 1 | 2345       | O'Neils Road                        | \$59,754                        |                                     |                         | \$78,426.46                      | \$78,426.46                              | 131.2         | completed |
|             | 2346       | Tip Road                            | \$70,200                        |                                     |                         | \$63,214.15                      | \$63,214.15                              | 90.0          | completed |
|             |            | Emergency Works                     | \$476,727                       |                                     |                         | \$476,727.00                     | \$476,727.00                             | 100.0         | completed |
|             |            | Council's Contribution              | -\$29,000                       | \$29,000                            |                         |                                  | \$0.00                                   | 0.0           |           |
|             |            |                                     | <b>\$5,844,947</b>              | <b>\$29,000</b>                     | <b>\$29,131</b>         | <b>\$4,811,592.57</b>            | <b>\$4,782,461.54</b>                    | <b>82.3</b>   |           |

# WALGETT SHIRE COUNCIL AGENDA

## Regional Roads

| Item No. |           | Work Order | Road name           | Amount to be Contributed by Council | RMS's Contribution | Total Expenditure to 4/10/2013 | %      | Status    |
|----------|-----------|------------|---------------------|-------------------------------------|--------------------|--------------------------------|--------|-----------|
| 1        | RR329     | 2347       | MERRYWINE BONE ROAD | N/A                                 | \$3,822,345        | \$3,750,267.56                 | 98.11  | completed |
| 2        | RR333     | 2348       | CARRINDA ROAD       | N/A                                 | \$552,750          | \$693,906.02                   | 125.54 | completed |
| 3        | RR402     | 2349       | GINGIE/LLANILLO     | N/A                                 | \$628,763          | \$586,009.45                   | 93.20  | completed |
| 5        | RR426     | 2350       | SHERMANS WAY        | N/A                                 | \$29,480           | \$13,953.23                    | 47.33  | completed |
| 5        | RR426     | 2351       | RIDGE ROAD          | N/A                                 | \$55,228           | \$55,228.00                    | 100.00 | completed |
| 6        | RR457     | 2352       | GUNDABLOUI ROAD     | N/A                                 | \$348,161          | \$360,362.64                   | 103.50 | completed |
| 7        | RR7716    | 2353       | COME BY CHANCE      | N/A                                 | \$168,578          | \$179,377.19                   | 106.41 | completed |
|          | Emergency |            |                     |                                     | \$173,474.11       | \$173,474.11                   | 100.00 | completed |
|          |           |            | TOTAL               |                                     | \$5,778,779        | \$5,812,578.20                 | 100.58 |           |

| Summary        |                         |                             |               |
|----------------|-------------------------|-----------------------------|---------------|
| Road Hierarchy | Toad amount             | Expenditure up to 8/08/2013 | Status        |
| Local Roads    | \$ 5,844,948.00         | 4,782,461.54                | 82.30%        |
| Regional Roads | \$ 5,778,779.00         | 5,812,578.20                | 100.58%       |
| <b>TOTAL</b>   | <b>\$ 11,623,727.00</b> | <b>\$ 10,595,039.74</b>     | <b>91.15%</b> |



## **MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2013**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director of Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works in the period since the report was prepared on 2<sup>nd</sup> October 2013.

### **Background:**

RMS has awarded a contract of 5,914,000 for 2013/2014. The scope of works involved in this contract are;

Resealing, heavy patching Geo textile work on SH29 west, Shoulder widening on SH29 west, Rehabilitation work on HW29 East Pian creek, Flood works and Routine works.

### **Current Position:**

Currently, two council teams are working on flood restoration works.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 2 October 2013, \$1,491,105 has been spent from a total amount of 5,914,000, provided in the 2013/2014 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue in monitoring the work progress of RMCC to ensure the works complete within the guidelines.

**Monthly RMCC works Report from Director Engineering Services – October 2013**

**Recommendation:**

That Council receive and note the monthly RMCC works report for October 2013.

**Moved:**

**Seconded:**

**Attachments:**

RMCC works summary.

The funding allocations for 2013/2014 RMCC works are \$5,914,000.00. The details are as follows:

| <b>SN</b> | <b>Description</b>                          | <b>Budget</b>          | <b>Expenditure<br/>Till 2/10/2013</b> | <b>Status</b>                                              |
|-----------|---------------------------------------------|------------------------|---------------------------------------|------------------------------------------------------------|
| 1         | Resealing                                   | \$ 1,240,000.00        | -                                     | Not started                                                |
| 2         | Heavy patching                              | \$ 439,000.00          | -                                     | Not started                                                |
| 3         | SH29 west<br>Geotextile Rehab<br>final seal | TBA                    | -                                     | Not Started                                                |
| 4         | HW29 west<br>widening                       | \$ 500,000.00          | -                                     | WP sent to RMS.<br>Environmental memo<br>under preparation |
| 5         | HW29 east Pian<br>Creek rehab               | \$ 1,050,000.00        | -                                     | TBA                                                        |
| 6         | Flood damage                                | \$ 1,500,000.00        | \$ 1,086,160                          | 72.41%                                                     |
| 7         | Routine works                               | \$ 1,185,000.00        | \$ 404,945                            | 34.17%                                                     |
|           | <b>TOTAL</b>                                | <b>\$ 5,914,000.00</b> | <b>\$1,491,105</b>                    | <b>25.2 %</b>                                              |

## ***PARTIAL ACQUISITION OF LAND-RIDGE ROAD ENCROACHMENT- OCTOBER 2013***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director of Engineering Services  
**FILE NUMBER:** 10/130

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### **Summary:**

This report recommends that Council accepts partial acquisition of property Lot 3172 DP 765377.

### **Background:**

While marking the boundaries of Lot 3172 in DP 765377, it has been discovered that Ridge Road encroaches upon the land. The centreline of the road encroaches up to 16.6 metres in the lot at a bend located at the following approximate MGA coordinates:

E: 623186  
N: 6743980

The encroachment has developed a sharp bend in the section and is essential to acquire the land to open the road over the encroachment and to avoid the sharp bend. The approximate area that would have to be acquired is 4040 sq m.

### **Current Position:**

Council does not own the portion of land and the land owner is planning to fence up in his property boundary. This will develop a sharp bend and hence accidents may occur.

Council has negotiated with the land owner and he agreed to supply & install the fence on his own cost and Council will carry out survey plans, and plan lodgement to Land & Property Information NSW.

### **Relevant Reference Documents/Policies:**

Letter from Doherty Smith & Associates

### **Governance issues:**

Nil

### **Environmental issues:**

Possible road accidents

### **Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

2013/2014- WSC Management Plan does not have provision for land acquisition.  
The total estimated cost to acquire the 4040 sq. m is:

|                                  |               |
|----------------------------------|---------------|
| Field work -                     | \$ 3,960      |
| Administration and lodgement fee | \$ 605        |
| Land & Property Information NSW  | \$ 1,397.50   |
| Town planning                    | \$ 300        |
| Title                            | <u>\$ 300</u> |
| Total                            | \$6,562.50    |

**Alternative Solutions/Options:**

Nil

**Conclusion:**

It is essential to acquire the land to rectify the encroachment on the lot.

**Acquisition of LOT 3172 IN DP 765377 – October 2013**

**Recommendation:**

1. That Council accepts the acquisition proposal and the budget.

**Moved:**

**Seconded:**

**Attachment:**

Quotation from Doherty Smith & Associates Consulting Surveyors



**DOHERTY SMITH & ASSOCIATES**  
CONSULTING SURVEYORS

PO Box 87  
30 Swift Street  
Wellington NSW 2820  
T: 02 6845 1403  
F: 02 6845 3329

Your Ref:

In Reply Please Quote: 06052

3 October 2013

The General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Sir,

**RE: RIDGE ROAD - ENCROACHMENT  
LOT 3172 DP 765377  
PARISH OF GOONINGERI  
COUNTY OF FINCH**

Thank you for the opportunity to provide a quotation in the above matter.

Given that we have already established boundaries in the area, our price to complete a plan of survey for the purpose of opening this area of road will be:

| Item                                                                                                 | Cost (Including GST) |
|------------------------------------------------------------------------------------------------------|----------------------|
| 1. Survey fieldwork, prepare plan of subdivision and administration sheets, including search (plans) | \$ 3,355             |
| 2. Administration and electronic lodgment of plan                                                    | \$ 605               |
| <b>Total</b>                                                                                         | <b>\$ 3,960</b>      |

This fee includes:

1. Survey fieldwork, connect to boundaries and state survey control marks, mark corners of land, place reference marks. Prepare plan of subdivision and administration sheets.
2. Administration and compilation time for subdivision certificate and plan lodgment, including liaising with Council for subdivision certificate, electronic lodgment of plan. Council fees payable for the subdivision certificate application are not included in this price.

N:\Jobs\2006\0652\06052 Letter Council 03-10-2013.doc

1 of 2

www.dohertysmith.com.au  
dsa@dohertysmith.com.au

## WALGETT SHIRE COUNCIL AGENDA

Doherty Smith & Associates Pty Ltd

[www.dohertysmith.com.au](http://www.dohertysmith.com.au)

There will be fees payable to Land & Property Information NSW for lodgement of the plan estimated to be \$1397.50. Lodgement fees will be payable directly to LPI unless arrangements are made for Doherty Smith & Associates Pty Ltd to issue an invoice for this amount to you, then pay the lodgement fee on your behalf. The LPI lodgement fee is valid for the current financial year, as these fees will increase at this time.

Other fees will be payable in order to produce the original certificate of titles for the land (meaning having it sent to LPI NSW so that new titles can be issued). Doherty Smith & Associates Pty Ltd has no control over these fees and cannot be held responsible for their payment.

This quotation assumes that the road opening will be added to the existing plan of subdivision prepared for M Lees & Sons (exempt boundary adjustment) in order to save on lodgement fees and to make the road opening process simple, occurring upon registration of the plan.

This quotation is valid for a period of two months.

I look forward to hearing from you in relation to this project.

If you have any further queries please contact me.

Yours faithfully,



Eric Smith,  
Surveyor Registered Under  
The Surveying & Spatial Information Act 2002.

# WALGETT SHIRE COUNCIL AGENDA



DOHERTY SMITH & ASSOCIATES  
CONSULTING SURVEYORS

ABN 95 136 639 394

dsa@dohertysmith.com.au  
www.dohertysmith.com.au

PO Box 87  
30 Swift Street  
Wellington NSW 2820  
P: 02 6845 1403  
F: 02 6845 3329

## Terms of Engagement

### Client Details:

Client (Company Name or Individual): \_\_\_\_\_ ABN: \_\_\_\_\_  
Company Contact: \_\_\_\_\_ ACN: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Mobile Number: \_\_\_\_\_  
Street Address: \_\_\_\_\_ Postal Address: \_\_\_\_\_  
\_\_\_\_\_

How did you find us? ☐ Existing Client ☐ Local knowledge ☐ Other \_\_\_\_\_  
☐ Yellow Pages (Book) ☐ Yellow Pages Online ☐ Google search ☐ Referral from friend

### Project Details:

Project Location/Address: RIDGE ROAD  
Project Description: ROAD OPENING (SUBDIVISION)  
Job Number: 06052 Staff Member in charge of job: ERIC SMITH Signature: [Signature]

### Hourly Rates (Including GST)

Hourly Rate: Field Party \$198/hr  
Hourly Rate: Surveyor, office \$154/hr  
Hourly Rate: Technician, office \$66/hr

### Fee Estimate/Quote

Is figure below a Fee Estimate or Fixed Price Quote?

☐ Fee Estimate ☒ Fixed price Quote

Estimated fees: \$3960 Incl. GST AS PER QUOTE

### Payment Terms:

Deposit Required: ☐ Yes ☐ No Deposit Amount: \_\_\_\_\_  
Account Terms: ☐ Payment Up Front ☐ COD ☐ 7 Days ☐ 14 Days ☒ 30 Days

### Start/Completion dates:

Preferred Start Date: \_\_\_\_\_ Preferred completion date: \_\_\_\_\_

### Terms and Conditions:

1. Payment in full is required within 30 days from the date of invoice.
2. An account keeping fee of \$25.00 per month will be imposed on overdue accounts.
3. Accounts referred to a collection agency or solicitor will have all legal costs and commission added to the amount due.
4. Overdue accounts will be subject to interest charged at 10% per annum, in addition to account keeping fees outlined above.
5. Where more than one party is liable for payment of this account, they will be liable jointly and severally.
6. The customer covenants that the information provided in this application is true and correct.
7. Orders are subject to the terms and conditions notified to the customer from time to time.
8. Reference to an individual includes reference to their heirs and executors and reference to a company shall include its receivers, administrators and liquidator.

I understand and agree to the terms of engagement specified above. I acknowledge that any estimate of fees above does not comprise a fixed quote unless it is expressed to be a quote and is an estimate only which may increase throughout the course of the matter. I agree to the payment terms specified above. I understand that invoices more than 30 days overdue will be subject of further action to recover the debt and that the company/sole trader/individual above will be liable to pay any fees incurred by Doherty Smith & Associates in recovering or attempting to recover overdue accounts in addition to account keeping fees as outlined above.

Signature: \_\_\_\_\_

Signed by (Print full name) \_\_\_\_\_ On behalf of the customer on (Date) \_\_\_\_\_

Position held: \_\_\_\_\_



## **RR426-SHERMANS WAY– GRAVELLING WORKS**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/260

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### **Summary:**

The purpose of this report is to inform Council regarding the gravelling work done on RR426, reason of failure and possible remedial methods.

### **Background:**

As part of Council's capital work programme, a budget was sanctioned for reconstruction and resealing work on RR426 Shermans Way for 1.5km from the Lightning Ridge Bore Bath. According to the schedule, the works commenced from the first week of April 2013. The works consisted of 200 mm thick of gravel and two coats of sealing.

Regarding the gravel sources, we had three choices;

1. Lightning Ridge Race Course
2. Cumborah Quarry
3. John Borke's Property in Lightning Ridge

The gravel from Lightning Ridge Race Course was not suitable as it has more fine materials. Because of the haulage concerns from Cumborah Quarry, the gravel from John Borke's quarry was carted. The material was perfect for sealing work. On 23/04/2013, the scope of works changed. The new scopes of works were:

- Only gravelling
- Sealing on Causeway

Prior to the decision, most of the gravel was already carted to the site for 1.5 km. Based on the new scope of works and available budget, the section of the road was stretched to 3.10 km from 1.5 km (original) and the 410 section causeway was sealed.

### **Current Position:**

The gravel that was used consisted of a mixture of iron stone with fine material. The fine materials were lost due to weathering action and traffic movements and left the road with a rough surface with iron rocks on top surface.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

N/A

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council, residents and other users

**Financial Implications:**

The rehabilitation work will impact other set programmes in the FY 2013/2014 budget.

**Alternative Solutions/Options:**

Option 1: Do nothing

This is not an idle option for this scenario as the road is very rough and the speed on the particular section is required to reduce to 40 km/per hour all the time and will continue to receive the complaints.

Option 2: 100 mm thick gravel re sheeting the section

Bore bath is just couple of hundreds away from the site and will have dust nuisance for the bore bath. The cost of the will be \$ 165,000 (excluding gst).

Option 3: 100 mm thick gravel and seal the section

The cost will be \$ 303,800 (excluding gst).

**Conclusion:**

Option 3 is the preferred option. To proceed with the option, the capital work programme "reconstruction and sealing work for RR457" is required to be deferred for FY2013/2014 (\$300,000).

**RR426- SHERMANS WAY – GRAVELLING WORKS- October 2013 Report**

**Recommendation:**

1. That Council note and accepts option 3.
2. That Council accept the deferral of work programme for RR457 (\$ 300,000) for FY2013/2014 and approves to transfer the budget \$ 300,000 to RR426 Sherman's Way sealing works.

**Moved:**

**Seconded:**

**Attachments:**

Nil

***NEW PROVISIONS LOCAL GOVERNMENT (GENERAL)  
REGULATION 2005: REGULATION OF SEWAGE & TRADE WASTE  
DISCHARGES***

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla K.C.-Acting Director  
**FILE NUMBER:** 09/1499

**Summary:**

This report recommend that Council receive and note the Circular issued by Department of Primary Industries Office of Water incorporating amendments to the Local Government (General) Regulation (2005) in regards to regulate sewage and trade waste discharges to Council's sewerage system.

**Current Position:**

The Local Government (General) Regulation 2005 was amended to incorporate new provision in regard to regulation of sewage and trade waste discharges to council sewerage systems in regional NSW. Following are the amendments which are explained and highlighted in the Circular attached with this report.

Prohibited substances  
Inspection of pipes and measurements of sewage  
Schedule 12- Penalty notice offences  
Liquid Trade Waste Policy

**Relevant Reference Documents:**

Circular attached.

**Governance issues:**

Relevant council's department needs to be more vigil and prompt on regulating if such offences are found.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council's rate payers  
Walgett Shire Council Employee  
Office of Water

**Financial Implications:**

Nil

**Alternative Options:**

Nil

**Conclusion:**

This report recommend that Council note and receive the Circular issued by Department of Primary Industries, Office of Water incorporating amendments to the Local Government (General) Regulation(2005) in regard to regulate sewage and trade waste discharges to Council's sewerage system.

|                                                                                                             |
|-------------------------------------------------------------------------------------------------------------|
| <b>New Provisions in the Local Government (General) Regulation 2005: Sewage &amp; Trade Waste Discharge</b> |
|-------------------------------------------------------------------------------------------------------------|

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|------------------------|
| <b>Recommendation:</b> |
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- |                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. That Council receive and note the amendments in the Local Government (General) Regulation 2005 in regard to regulate sewage and trade waste discharge to council sewerage system. |
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| <b>Moved:</b> |
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| <b>Seconded:</b> |
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**Attachments:**

Circular LWU 14



Department of  
Primary Industries  
Office of Water

Circular No. LWU 14  
Date 27 September 2013  
Contact Padmini Vitharana  
Phone 8281 7429  
Email [Padmini.vitharana@water.nsw.gov.au](mailto:Padmini.vitharana@water.nsw.gov.au)

**New Provisions in the Local Government (General) Regulation 2005  
for Regulation of Sewage and Trade Waste Discharges  
to Sewerage Systems in Regional NSW**

On 9 August 2013 the *Local Government (General) Regulation 2005* (Regulation) was amended<sup>1</sup> to incorporate new provisions in regard to regulation of sewage and trade waste discharges to council sewerage systems in regional NSW. This Circular LWU 14 highlights these amendments to the Regulation.

**Prohibited substances**

New clause 137A of the Regulation specifies roof, rain, surface, seepage and ground water as substances prohibited from discharge to the sewerage system (refer to Attachment A). Accordingly, any unauthorised roof connection from residential or non-residential premises that discharges stormwater to a council sewerage system is now prohibited under the *Local Government Act 1993*. Such dischargers are guilty of an offence under s.638 of the Act. On the spot penalties can also be applied under Schedule 12 of the Regulation as discussed overleaf.

Please note that unauthorised discharge of the above substances by a trade waste discharger is already prohibited under the *Liquid Trade Waste Regulation Guidelines 2009* ([www.water.nsw.gov.au](http://www.water.nsw.gov.au)) and council liquid trade waste regulation policies. Such trade waste discharges are prohibited unless approved under s.68 of the *Local Government Act*. No changes are needed to council trade waste regulation policies. Where a council supports the acceptance of limited quantities of these substances to its sewerage system, concurrence of the NSW Office of Water will continue to be necessary. Each application for the discharge of such waters to the sewerage system will need to continue to be assessed on a case by case in accordance with the *Liquid Trade Waste Regulation Guidelines, 2009* (page 170 of Appendix D and pages 269 to 273 of Appendix F).

<sup>1</sup> The amendment was effected by the *Local Government (General) Amendment (Council Sewerage Systems) Regulation 2013*.  
<http://www.legislation.nsw.gov.au/sessionalview/sessional/subordleg/2013-419.pdf>

In addition to the sewage and trade waste matters discussed in this Circular, the above Amendment Regulation covers:

- Clause 125AA - Maximum annual charge for stormwater management services (section 510A)
- Clause 158 - Testing of meters

- **Inspection of pipes and measurement of sewage**

Clause 143 of the Regulation has been amended by providing councils with the power to inspect any trade waste pre-treatment devices and to measure both the quantity and quality of wastewater discharged from a premises.

- **Schedule 12 – Penalty notice offences**

This schedule has been amended by including penalty notice offences for failure to obtain an approval to discharge waste under s.68 Part C4 of the *Local Government Act* and for failure to comply with such an approval. Such notices can be also issued for the discharge of prohibited substances. The Regulation specifies a maximum penalty of \$330.

Council's authorised officers can issue the above penalty notices, where appropriate. Councils are advised to apply such powers where there is a proper cause and sufficient evidence.

- **Liquid Trade Waste Policy**

Any Liquid Trade Waste Regulation Policy adopted after 9 August 2013 needs to incorporate references to the current *Regulation* in accordance with Attachment 1. All new council approvals of trade waste discharges to the sewerage system need to refer to relevant clauses of the new *Regulation* to ensure validity.

To assist LWUs with updating their Local Approval Policies and approval conditions, the Office of Water has updated the following Appendices of the *Liquid Trade Waste Regulation Guidelines 2009*:

- Appendix B – Liquid trade waste provisions in the Local Government Act and the Local Government (General) Regulation
- Appendix C – Liquid trade waste application forms
- Appendix D – Model policy for discharge of liquid trade waste to the sewerage system
- Appendix E – General conditions of approval

The updated *Appendices* are now available on the Office of Water's website [www.water.nsw.gov.au](http://www.water.nsw.gov.au) and have been emailed to all LWUs.

Any enquires in relation to this Circular should be directed to Padmini Vitharana on 8281 7429 or at [padmini.vitharana@water.nsw.gov.au](mailto:padmini.vitharana@water.nsw.gov.au).

Yours sincerely



David Harriss  
Commissioner  
NSW Office of Water

Encl

Attachment A

**137A Substances prohibited from being discharged into public sewers**

- (1) For the purposes of section 638 of the Act (Discharge of prohibited matter into sewer or drain), roof, rain, surface, seepage or ground water is prescribed as prohibited matter.
- (2) This clause does not apply in relation to:
- (a) a discharge that is specifically approved under section 68 of the Act, or
  - (b) a discharge into a public drain or a gutter of a council, or
  - (c) a discharge in an area of operations within the meaning of the Sydney Water Act 1994 or the Hunter Water Act 1991.

**143 Inspection of pipes and drains and measurement of water and sewage**

- (1) The council may, at any reasonable time:
- (a) inspect any service pipe connected to a water main, and
  - (b) inspect any drain connected to a sewer main, and
  - (c) install meters or other devices for measuring the quantity of water supplied to, or the quantity and quality of sewage discharged from, premises, and
  - (d) measure the quantity of water supplied to, or the quantity and quality of sewage discharged from, premises, and
  - (e) inspect any pre-treatment devices connected to the council's sewerage system.
- (2) The occupier of the relevant premises must provide to the council such information as it requires to enable it to estimate the quantity of water actually supplied to, or the quantity and quality of sewage actually discharged from, the premises.
- (3) In this clause, **pre-treatment device** means any device used to reduce or eliminate contaminants in trade waste, or to alter the waste's nature, before it is discharged into a sewer.

**Schedule 12 Penalty notice offences**

|                                                                                                                                                                                                                                                               |       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|
| Section 626 (3)—carry out without prior approval of council an activity specified in item 4 of Part C (Management of waste) of the Table to section 68                                                                                                        | \$330 |
| Section 627 (3)—having obtained the council's approval to the carrying out of an activity specified in item 4 of Part C (Management of waste) of the Table to section 68, carry out the activity otherwise than in accordance with the terms of that approval | \$330 |

**Questions for the next Meeting**

**Confidential Reports/Closed Council meeting**