



AGENDA FOR ORDINARY COUNCIL MEETING

16th December, 2014

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **16 December, 2014** commencing at 10.00am to discuss the items listed in the Agenda.

Please note:

A Citizenship Ceremony will take place at 9:30am.

A Christmas Luncheon will take place after the meeting.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

5.1 Presentation by Andrew Kemeny – Lightning Ridge Easter Festival Co-ordinator

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

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### **8. Reserve Trust Management Committee Reports**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given**

10.1 Meeting with RFS Commissioner

10.2 Meeting with NSW Education Minister

### **11. Presentation of Petitions - Nil**

### **12. Councillor's Questions from Last Meeting**

### **13. Reports of Committees/Delegates**

### **14. Reports from Officers**

#### **14.1 GENERAL MANAGER**

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#### **14.2 DIRECTOR CORPORATE SERVICES**

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#### **14.4 DIRECTOR PLANNING AND REGULATORY SERVICES**

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#### **14.4 DIRECTOR ENGINEERING SERVICES**

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#### **14.5 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

Critical Water Shortage - Walgett.....Supplementary

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#### **15. Questions for the Next Meeting**

#### **16. Confidential Reports/Closed Council Meeting**

#### **17. Close of Meeting**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

5.1 Presentation by Andrew Kemeny – Lightning Ridge Easter Festival  
Co-ordinator

## **6. Declaration of Pecuniary/Non Pecuniary Interests**

## **7. Confirmation of Minutes/Matters Arising**

### **7.1 Minutes of Ordinary Council meeting held 25 November 2014**

| <b>Minutes of Ordinary Council meeting –25 November 2014</b>                                                                                                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 25 November 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### **Attachment**

Minutes of Meeting held 25 November 2014



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**25<sup>th</sup> November, 2014**

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE BURREN JUNCTION RSL CLUB ON TUESDAY 25 NOVEMBER, 2014 AT 10:03 AM**

**PRESENT**

Clr D Lane (Mayor)

Clr J Keir

Clr G Murray

Clr R Greenaway

Clr D Cooper

Clr I Woodcock

Clr M Martinez

Clr L Walford

Clr M Taylor

Don Ramsland (General Manager)

Stephen Holland (Director Corporate Services)

Matthew Goodwin (Director Planning & Regulatory Services)

Raju Ranjit (Director Engineering Services)

Dilip Tiwari (Project Officer – Urban Infrastructure Services)

Victoria Renshaw (Minute Secretary)

**Apologies - Nil**

**Public Forum Presentations - Nil**

**Declaration of Pecuniary Interests - Nil**

**Confirmation of Minutes**

**15/2014/1 Minutes of Ordinary Council meeting –28 October 2014**

**Resolved:**

That the minutes of the Ordinary Council meeting held 28 October 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Keir**

**Seconded: Clr Cooper**

**CARRIED**

**15/2014/2 Minutes of Extra-Ordinary Council meeting –12 November 2014**

**Resolved:**

That the minutes of the Extra-Ordinary Council meeting held 12 November 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Woodcock**

**Seconded: Clr Taylor**

**CARRIED**



**Mayoral Minutes**

**15/2014/3 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Woodcock

**CARRIED**

**Reports of Committees/Delegates -**

**15/2014/4 Minutes of Workplace Health & Safety Committee meeting – 6 November 2014**

**Resolved:**

That the minutes of the Workplace Health and Safety Committee meeting held 6 November 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**

**Reports from Officers**

**15/2014/5 Council's Decision Action Report – November 2014**

**Resolved:**

That the Resolution Register for November 2014 be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

**15/2014/6 Circulars Received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 41 – 43 from the Local Government NSW be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Murray

**CARRIED**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>15/2014/7 Circulars Received from the NSW Office of Local Government – November 2014</b></p> <p><b>Resolved:</b></p> <p>That the information contained in the following Departmental circulars 14-28 to 14-30 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b>        <b>Clr Cooper</b><br/> <b>Seconded:</b>    <b>Clr Murray</b></p> <p><b>CARRIED</b></p>                                                                                  |
| <p><b>15/2014/8 Monthly Calendar – November 2014 to January 2015</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the regular monthly calendar for the period November 2014 to January 2015.</p> <p><b>Moved:</b>        <b>Clr Taylor</b><br/> <b>Seconded:</b>    <b>Clr Murray</b></p> <p><b>CARRIED</b></p>                                                                                                                                                                                     |
| <p><b>15/2014/9 National Stronger Regions Fund – Expression of Interest – Main Street Makeovers</b></p> <p><b>Resolved:</b></p> <p>That the action being taken by the General Manager in preparing and submitting an application for National Stronger Regions Fund – “Main Street Makeovers” be endorsed.</p> <p><b>Moved:</b>        <b>Clr Murray</b><br/> <b>Seconded:</b>    <b>Clr Cooper</b></p> <p><b>CARRIED</b></p>                                                                                       |
| <p><b>15/2014/10 Matters Generally for Brief Mention or Information Only General Manager</b></p> <p><b>Resolved:</b></p> <p>1. That the matters listed for brief mention or information are received, noted and endorsed, and further that the General Manager investigate the position with regards to the use of the Lightning Ridge Arts and Crafts Centre buildings for their intended purpose</p> <p><b>Moved:</b>        <b>Clr Keir</b><br/> <b>Seconded:</b>    <b>Clr Taylor</b></p> <p><b>CARRIED</b></p> |

**15/2014/11 Grant Funding and Possible Utilisation of Specialist Grants Officer**

**Resolved:**

1. For Council's information.

**Moved:** Clr Keir

**Seconded:** Clr Taylor

**CARRIED**

**15/2014/12 Cash on Hand and Investment Report as at 31 October 2014**

**Resolved:**

1. That the cash on hand and investment report as at 31 October 2014 be received.

**Moved:** Clr Greenaway

**Seconded:** Clr Woodcock

**CARRIED**

**15/2014/13 Quarterly Outstanding Rates Report – September 2014**

**Resolved:**

That Council note the improved outstanding rates percentage and ongoing commitment to improve this key performance indicator.

**Moved:** Clr Woodcock

**Seconded:** Clr Cooper

**CARRIED**

**15/2014/14 Walgett Shire Community Sharps Initiative**

**Resolved:**

That Council receive and note the Community Sharps Initiative Report.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

**15/2014/15 Policy – Procurement and Tendering**

**Resolved:**

1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.
2. That the Procurement and Tendering Policy and Policy Procedure be adopted.

**Moved: Clr Martinez**

**Seconded: Clr Murray**

**CARRIED**

**Donation Request – Rotary Club of West Tamworth**

This item was withdrawn.

**15/2014/16 Matters for Brief Mention or Information Only – Director Corporate Services**

**Resolved:**

1. That the information in respect of;
  - 2014 NSW Local Government/Department of Sport and Recreation Forum
  - Burren Junction HallBe received and noted.

**Moved: Clr Greenaway**

**Seconded: Clr Keir**

**CARRIED**

**September 2014 Quarterly Budget Review**

This item was deferred until the December 2014 Meeting.

**15/2014/17 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services – October 2014**

**Resolved:**

That Council receive and note the Engineering Services monthly work progress report for October 2014.

**Moved: Clr Woodcock**

**Seconded: Clr Taylor**

**CARRIED**



**15/2014/18 Monthly RMCC works Report from Director Engineering Services – October 2014**

**Resolved:**

That Council receive and note the monthly RMCC works report for October 2014.

**Moved:** Cllr Walford  
**Seconded:** Cllr Greenaway

**CARRIED**

**15/2014/19 RMS Regional Roads Repair Program – Applications for 2015/2016**

**Resolved:**

That Council note the applications for funding of the projects :

1. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on the Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$910,000.
2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on the Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$340,000.
3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716) near the Pilliga end. The estimated total cost is \$ 924,000
4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on the Ridge Road (RR426) near the Collarenebri end . The estimated total cost is \$924,000
5. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Shermans Way (RR426) at Lightning Ridge end. The estimated total cost is \$924,000.

**Moved:** Cllr Keir  
**Seconded:** Cllr Martinez

**CARRIED**

**15/2014/20 Tenders for Provision of Hired Plant and Minor Works on a Casual Basis – Nov 2014**

**Resolved:**

That Council note and approve tendering from other interested parties for the provision of Casual Plant Hire and Minor Works for the period January 2015 to June 2015.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Woodcock

**CARRIED**

**15/2014/21 Improvement of Intersection of Opal and Pandora Street – Black Spot Programme – November 2014 from Director Engineering Services**

**Resolved:**

1. That Council accept and recommend the project to RMS.
2. That Council reviews the road train route through Lightning Ridge.
3. That appropriate community consultation sessions be held in Lightning Ridge to ensure local residents are afforded the opportunity to be adequately informed of the project.

**Moved:** Cllr Martinez

**Seconded:** Cllr Taylor

**CARRIED**

**15/2014/22 Spider Brown Oval Status Report**

**Resolved:**

That Council receive and note the report detailing the works carried out and progress being made with regards to renovation of the oval surface.

**Moved:** Cllr Keir

**Seconded:** Cllr Walford

**CARRIED**

*The meeting adjourned at 1:00pm for lunch.*

*The meeting resumed at 1:31pm with all those previously present again present.*

**Questions for the Next Meeting**

**Cllr Woodcock**

**Question 1**

What is the progress of the drainage matter at the property located behind Woodhams in Walgett?

**Response**

The General Manager advised that following the area being filled and levelled, the owners have been advised of appropriate drainage options.

**Cllr Greenaway**

**Question 1**

Has the automatic telemetry system at Rowena been fixed?

**Response**

The Projects Officer advised that the Acting Director Urban Infrastructure Services is working with the system provider to resolve the issue.

**Question 2**

What is the progress of the Collarenebri Bank House?

**Response**

The General Manager advised that the carpenter Council was hoping to engage to undertake the work was previously working out of the Shire; however he is now back and may potentially become available in the near future to undertake the work.

**Question 3**

Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?

**Response**

The Director Engineering Services to investigate.

**Clr Martinez**

**Question 1**

What is the progress of the Grawin Bore project?

**Response**

The General Manager advised that a community consultation session is to be held at Grawin in the near future. Residents are to be advised that they will need to contribute towards the cost of the bore.

**Clr Keir**

**Question 1**

The 2015 ANZAC Day celebrations will be held in Gray Park, Walgett. Will the Walgett ANZAC Committee have to cover the cost of temporary toilet facilities for the day?

**Response**

The Director Corporate Services to investigate.

**Question 2**

Will part of Fox Street, Walgett be closed for the Street Party to be held on 11 December 2014?

**Response**

The General Manager advised that Council will be seeking approval from the Local Area Traffic Committee Meeting for the area between the roundabout and BP to be closed for the event.

**Question 3**

Did Council staff install "Fire Hydrant" signs on top of the existing signs at St Joseph's School Walgett?

**Response**

The General Manager to investigate.

**Clr Murray**

**Question 1**

Can garbage bins be installed along the footpath outside of the Walgett IGA?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Question 2**

In the lead up to the upcoming Christmas period, can Council implement a "shop locally" campaign?

**Response**

The General Manager advised that this will occur as part of the upcoming Walgett Street Party and late night shopping events.

**Question 3**

Is recycling available at the Walgett tip?

**Response**

The General Manager to investigate.

**Question 4**

Can Council write to Kevin Humphries MP requesting that mental health services within the Shire are better coordinated and have a more regular presence?

**Response**

The General Manager to investigate.

**Clr Cooper**

**Question 1**

Who is organising the upcoming Walgett Christmas Street Party?

**Response**

The General Manager advised that the Street Party is being organised by a group of Walgett Business Owners, including Keith Whiteman. Council's Economic Development Officer is also assisting with the event.

**Question 2**

With regards to the Walgett IGA parking spaces, can actions be taken to reallocate parking spaces if required?

**Response**

The General Manager to investigate

**Question 3**

What is the progress of the Lightning Ridge Council staffing issues?

**Response**

The General Manager advised that two positions are currently being advertised, with interviews to occur shortly.

**Clr Taylor**

**Question 1**

Walgett fishermen have noted that they have recently not been able to access the Weir. Why are they not able to access the weir now?

**Response**

The General Manager to investigate

**Question 2**

Can Council install water meters to properties outside of Lightning Ridge near the tip?

**Response**

The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to Council recently and he is waiting on further legal advice to provide to Council.



**Question 3**

What is the progress of the Lightning Ridge Post Office issue?

**Response**

The Mayor advised that he has been informed by Mr Mark Coulton MP that Australia Post are planning to take over the Post Office from the current Post Master.

**Question 4**

People who leave their car windows open to cool their car down while they are parked in Lightning Ridge during hot weather are receiving \$104.00 fines from the Highway Patrol Officer. Can Council discuss this issue with the Police?

**Response**

The General Manager advised that the Highway Patrol does not operate as part of the Castlereagh Local Area Command. The General Manager further advised that he will be attending an REMC meeting next week and he will raise the issue with the Assistant Police Commissioner who will be in attendance as well.

**Clr Walford**

**Question 1**

Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?

**Response**

The General Manager to investigate.

**15/2014/23 Move into Closed Session at 2:17pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Walford**

**Seconded: Clr Greenaway**

**CARRIED**

**15/2014/24 Section 713 Sale of Land for Unpaid Rates**

**Resolved:**

1. That Council resolve to sell the properties as listed in appendix 1 of this report in accordance by public auction in accordance with the Sec 713 of the Local Government Act 1993.
2. That the only payment arrangement acceptable to the Council be payment in full.
3. That Council resolve that Saturday 28<sup>th</sup> March 2015 at 10:30am be the date and time of the auction for sale of land for unpaid rates.

**Moved:** Clr Cooper  
**Seconded:** Clr Greenaway

**CARRIED**

**15/2014/25 Quarterly Report on Concrete Crew for November 2014 Meeting**

**Resolved:**

For Council's information

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

**15/2014/26 RFQ 14/037 Investigate, design, tender documentation and commission of HVAC Walgett: Tender Recommendation**

**Resolved:**

1. That Council rejects tender submitted for RFQ 14/037 for design and tender documentation of air-conditioning system of administrative building of Walgett Shire Council.
2. That Council reevaluate previous tenders for supply and install complete package.

**Moved:** Clr Keir  
**Seconded:** Clr Cooper

**CARRIED**

**15/2014/27 Walgett Levee Refurbishment and Rehabilitation**

**Resolved:**

(i) That the Council accept NSW Public Works recommendation to accept and approve the variation cost from Central West Civil Pty Ltd in the sum of \$173,090 (inc GST) for the additional 440 metres of work on the Walgett Levee.

(ii) That the Council approve the recommendation (i) as a variation to the current contract for Walgett Levee Refurbishment stage 4.

**Moved: Cllr Greenaway**

**Seconded: Cllr Taylor**

**CARRIED**

**15/2014/28 Return to Open Session at 2:37pm**

**Resolved:**

1. That Council return to open session.

**Moved: Cllr Greenaway**

**Seconded: Cllr Woodcock**

**CARRIED**

**15/2014/29 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Section 713 Sale of Land for Unpaid Rates
- 2) Quarterly Report on Concrete Crew for November 2014
- 3) Walgett Levee Refurbishment and Rehabilitation

**Moved: Cllr Greenaway**

**Seconded: Cllr Woodcock**

**CARRIED**

**Close of Meeting**

The meeting closed at 2:28pm.

To be confirmed at the meeting of Council to be held on 16 December 2014 at Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR**

**REPORTING SECTION:** Governance

**AUTHOR:** Cllr David Lane - Mayor

### Tuesday 2<sup>nd</sup> December

The Deputy Mayor, General Manager and I attended a Western Region Initiative (WRI) meeting at Cobar. The Hon Paul Toole MP, Minister for Local Government was also in attendance. He reiterated that we are working with a blank sheet of paper in regards the Western Area; and again said we were welcome to submit a Fit for the Future submission in June 2015 if we wished. During discussions we were told that the make-up of the WRI in regards to a southern, mid and northern region was *“open to discussion”*. The workshop was in the form of a facilitated workshop, where we were asked for input on different scenarios. The response by the group will now be put together and distributed as a discussion paper by Premier and Cabinet early in the New Year. The matter of Federal Government involvement was raised by most Councils, and the 2IC of Premier and Cabinet informed the meeting that an informal discussion have been had, and a formal discussion will begin next year. This is also the case with State Government departments.

### Tuesday 9<sup>th</sup> December

Attended the General Managers annual review at Council chambers.

During the month I have also had several discussions with the Sec Manager of the LRMA, who has been requested to look at the purchase of properties that are affected by mining. Discussion was around the Crown Reserve for Mining and Access and what if any role it could play in any possible future purchases.

| <b>Matters Generally for Brief Mention or Information only from Mayor</b>                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. Motions of which Notice has been given**

### **1. Notice of Motion – Cllr Murray – NSW RFS Issues**

Motion:

That an invitation be extended to the NSW RFS Commissioner Shane Fitzsimmons to meet with Council representatives to discuss the following issues;

- a) The issue of the use of cheaper, more effective tanker trailer units in the North West Zone rather than more expensive fire trucks.
- b) The issue of fire protection clothing suitable for North West Zone conditions.

### **2. Notice of Motion – Cllr Murray – Review of effectiveness of Connected Communities Concept – Walgett Community College**

Motion:

That an invitation be extended to the NSW Minister for Education Mr Adrian Piccoli MP to review the effectiveness of the Connected Communities concept at the Walgett Community College as it does not appear to be meeting whole of community expectations.

## **11. Presentation of Petitions - Nil**

## 12. Questions from Last Meeting

### Clr Woodcock

#### **Question 1**

What is the progress of the drainage matter at the property located behind Woodhams in Walgett?

#### **Response**

The General Manager advised that following the area being filled and levelled, the owners have been advised of appropriate drainage options.

### Clr Greenaway

#### **Question 1**

Has the automatic telemetry system at Rowena been fixed?

#### **Response**

The Acting Director Urban Infrastructure Services advises that he is working with the system provider to resolve the issue and a maintenance run is required for all stations.

#### **Question 2**

What is the progress of the Collarenebri Bank House?

#### **Response**

The General Manager advised that the carpenter Council was hoping to engage to undertake the work was previously working out of the Shire; however he is now back and may potentially become available in the near future to undertake the work.

#### **Question 3**

Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?

#### **Response**

The Director Engineering Services is preparing a report for the February Council Meeting.

### Clr Martinez

#### **Question 1**

What is the progress of the Grawin Bore project?

#### **Response**

The General Manager advised that a community consultation session is to be held at Grawin in the near future. Residents are to be advised that they will need to contribute towards the cost of the bore.

### Clr Keir

#### **Question 1**

The 2015 ANZAC Day celebrations will be held in Gray Park, Walgett. Will the Walgett ANZAC Committee have to cover the cost of temporary toilet facilities for the day?

#### **Response**

The Director Corporate Services advises that a grant application has been lodged for new facilities but temporary facilities will be made available for this event.

#### **Question 2**

Will part of Fox Street, Walgett be closed for the Street Party to be held on 11 December 2014?

**Response**

The General Manager advised that Council will be seeking approval from the Local Area Traffic Committee Meeting for the area between the roundabout and BP to be closed for the event.

**Question 3**

Did Council staff install "Fire Hydrant" signs on top of the existing signs at St Joseph's School Walgett?

**Response**

The General Manager advises that the signs were not installed by Council staff.

**Clr Murray**

**Question 1**

Can garbage bins be installed along the footpath outside of the Walgett IGA?

**Response**

The Acting Director Urban Infrastructure Services is to install metal garbage bins in the area.

**Question 2**

In the lead up to the upcoming Christmas period, can Council implement a "shop locally" campaign?

**Response**

The General Manager advised that this will occur as part of the upcoming Walgett Street Party and late night shopping events.

**Question 3**

Is recycling available at the Walgett tip?

**Response**

The Acting Director Urban Infrastructure Services advises that only limited recycling is available at present.

**Question 4**

Can Council write to Kevin Humphries MP requesting that mental health services within the Shire are better coordinated and have a more regular presence?

**Response**

The General Manager is drafting letter.

**Clr Cooper**

**Question 1**

Who is organising the upcoming Walgett Christmas Street Party?

**Response**

The General Manager advised that the Street Party is being organised by a group of Walgett Business Owners, including Keith Whiteman. Council's Economic Development Officer is also assisting with the event.

**Question 2**

With regards to the Walgett IGA parking spaces, can actions be taken to reallocate parking spaces if required?

**Response**

The Director Engineering Services is to refer the matter to the next Local Traffic Committee for consideration.

**Question 3**

What is the progress of the Lightning Ridge Council staffing issues?

**Response**

The General Manager advised that two positions are currently being advertised, with interviews to occur shortly.

**Clr Taylor**

**Question 1**

Walgett fishermen have noted that they have recently not been able to access the Weir. Why are they not able to access the weir now?

**Response**

The General Manager is researching the private property issues involved.

**Question 2**

Can Council install water meters to properties outside of Lightning Ridge near the tip?

**Response**

The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to Council recently and he is waiting on further legal advice to provide to Council.

**Question 3**

What is the progress of the Lightning Ridge Post Office issue?

**Response**

The Mayor advised that he has been informed by Mr Mark Coulton MP that Australia Post are planning to take over the Post Office from the current Post Master.

**Question 4**

People who leave their car windows open to cool their car down while they are parked in Lightning Ridge during hot weather are receiving \$104.00 fines from the Highway Patrol Officer. Can Council discuss this issue with the Police?

**Response**

The General Manager advised that the Highway Patrol does not operate as part of the Castlereagh Local Area Command. The General Manager further advised that he will be attending an REMC meeting next week and he will raise the issue with the Assistant Police Commissioner who will be in attendance as well.

**Clr Walford**

**Question 1**

Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?

**Response**

The General Manager is referring the concept to the next community consultation session.



## **13. Reports of Committees/Delegates**

## **14.1 GENERAL MANAGER**

### **COUNCIL'S DECISION ACTION REPORT – DECEMBER 2014**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

#### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

#### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

#### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

#### **Relevant Reference Documents/Policies:**

Resolution Register December 2014

#### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Council and Manex Team

#### **Financial Implications:**

Nil

#### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report – December 2014</b>                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for December 2014 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register- December 2014

## Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |  |
|--------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 11th February 2014 | 2/2014/3 | <p>That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .</p> <p>Provision of evidence of public liability insurance</p> <p>The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,</p> <p>That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>11.03.14 Letter forwarded to Club. Meeting with Club reps to progress works.</p> <p>15.04.14 Awaiting confirmation from former Cr Smith regarding on-site meeting.</p> <p>20.05.14 Contact made with Committee regarding site meeting to take place.</p> <p>29.05.14 Site meeting held with Club reps. Awaiting details of work proposed to bring toilets up to standard.</p> <p>14.07.14 Senior Admin Officer following up.</p> <p>12.08.14 Matter still being followed up. Advised primary driver of project has left the area.</p> <p>18.09.14 Further enquiries to be made as to whether sufficient interest in project remains.</p> <p>10.10.14 Followed up with James Earl. Appears there is minimal local interest in the project.</p> <p>18.11.14 No further action.</p> <p>01.12.14 No further update.</p> | Director Corporate Services |  |
| 11th February 2014 | 2/2014/4 | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                             | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager.</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p> <p>14.07.14 \$57,000 provision made in budget.</p> <p>12.08.14 Grant approved. Additional budget required at September QBRS.</p> <p>18.09.14 Meeting to be convened with showground users to firm up design and commence works.</p> <p>Meeting held 26.09.14.</p> <p>Awaiting plans from the Jockey Club.</p>                                                                                                                                                                                                                                                                                                                                 | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|  |           |                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                             |  |
|--|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
|  |           |                                                                                                                                                                                                                                                                                                                                                                                                                   |                             | 18.11.14 Still awaiting plans from Dick James, regular follow up taking place..<br>01.12.14 Still awaiting plans.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |  |
|  | 2/2014/19 | <p>1.That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.</p> <p>2.That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park</p> <p>3.That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.</p> <p>16.06.14 Gray Park Toilet project not included in budget. New Property Officer undertaking inspection and report.</p> <p>14.07.14 Application for 50% funding submitted under the Community Building Partnerships Program.</p> <p>12.08.14 Awaiting outcome of grant application.</p> <p>10.10.14 No further update.</p> <p>18.11.14 Awaiting outcome of grant application.</p> <p>01.12.14 Advice on grant application due December.</p> | Director Corporate Services |  |
|  | 2/2014/20 | <p>That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                  | Director Corporate Services | <p>11.03.14 Specifications being developed.</p> <p>15.04.14 Submissions close 30.04.14.</p> <p>20.05.14 Tenders received to be considered at June meeting.</p> <p>16.06.14 Project working group formed to assess tenders.</p> <p>14.07.14 Project team meeting on 15 July to review tender spec.</p> <p>12.08.14 Tenders due 18 August.</p> <p>10.10.14 Project under</p>                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
|                    |           |                                                                                                                                                                                                                                                            |                             | review by GM.<br>18.11.14 Project under review.                                                                                                                                                                                                                                        |                             |  |
| 11th February 2014 | 2/2014/39 | <p>1. That the content of the report be noted.<br/>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p> | Director Corporate Services | <p>11.03.14 Matter ongoing.<br/>15.04.14 Matter ongoing.<br/>Awaiting proof of debt from lawyers.<br/>20.05.14 Proof of claim lodged with liquidators by lawyers.<br/>14.07.14 Proof of claim admitted by liquidators.<br/>12.08.14 Awaiting further update.<br/>01.12.14 Ongoing.</p> | Director Corporate Services |  |

## Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                        |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                             |  |
|-----------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 25th March 2014 | 5/2014/35 | <p>That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p> | Director Corporate Services | <p>15.04.14 Included in draft 14/15 budget.<br/>20.05.14 Awaiting budget determination.<br/>16.06.14 No funds provided in 2014/15 budget.<br/>14.07.14 Provision made in final adopted budget.<br/>Consultant finalising tender spec.<br/>12.08.14 Tender advertised.<br/>Tenders closed 09.09.14.<br/>Report to October meeting<br/>18.11.14 Project progressing on schedule.<br/>01.12.14 Project on scheduled. Cabling project to be finalised.</p> | Director Corporate Services |  |
|-----------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|

## Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014

|            |           |                                                                                                                                                                                                                                                                                                               |                             |                                                                                                                                                                          |                             |  |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 8 May 2014 | 7/2014/13 | <p>That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>20.05.14 Awaiting further information.<br/>16.06.14 Request for detailed proposal made again on 16 June.<br/>14.07.14 Detailed proposal to be provided by 16 July</p> | Director Corporate Services |  |
|------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|

# WALGETT SHIRE COUNCIL AGENDA

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|--|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
|  |  |  |  | <p>2014 with report to August meeting.</p> <p>12.08.14 Company has had further discussions with DCS and DUS.</p> <p>18.09.14 Further clarification on some aspects being sought.</p> <p>10.10.14 Further discussions held with supplier. Pricing, modelling and further cost benefit analysis required.</p> <p>18.11.14 No further progress.</p> <p>01.12.14 No further progress.</p> |  |  |
|--|--|--|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|

## Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014

|             |           |                                                                                                                                                                                                                                                                                                    |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                          |                             |  |
|-------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 27 May 2014 | 8/2014/10 | <p>1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.</p> <p>2. That naming rights for the Lightning Ridge Pool are investigated.</p> <p>Moved: Cllr Lane<br/>Seconded: Cllr Walford</p>                                                            | General Manager             | <p>02.06.14 Report being prepared for August 2014 meeting</p> <p>18.09.14 Deferred to October meeting.</p> <p>22.10.14 Deferred to November meeting.</p>                                                                                                                                                                                                                                                                                 | General Manager             |  |
| 27 May 2014 | 8/2014/12 | <p>That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Lane</p>                                                                                  | Director Corporate Services | <p>16.06.14 Project proceedings with next stage to stack and wrap on pallets.</p> <p>14.07.14 Project progressing.</p> <p>12.08.14 Project progressing.</p> <p>18.09.14 Project on hold due to other priorities.</p> <p>10.10.14 Project on hold. Interest in participating to be sought from Brewarrina and Bourke Councils.</p> <p>18.11.14 Project yet to be progressed.</p> <p>01.12.14 Project on hold due to other priorities.</p> | Director Corporate Services |  |
| 27 May 2014 | 8/2014/21 | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Cllr Walford</p> | General Manager             | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p>                                                                                                                                                                                                                                                                                                                                                             | General Manager             |  |

# WALGETT SHIRE COUNCIL AGENDA

|             |                 |                                                                                                                                                                                                                                                                              |                                               |                                                                                                                                                                                                                                                                                                  |                                               |  |
|-------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
|             |                 | Seconded: Cllr Taylor                                                                                                                                                                                                                                                        |                                               |                                                                                                                                                                                                                                                                                                  |                                               |  |
| 27 May 2014 | Qs next meeting | <p>Cllr Taylor<br/>Can Council investigate the possibility of implementing a user pays system at the Burren Junction Bore Baths?</p> <p>Response<br/>The General Manager advised that investigations will take place as part of Council's review of Shire wide services.</p> | General Manager                               | <p>27.05.14 The General Manager advised that investigations will take place as part of Council's review of Shire wide services.<br/>15.09.14 Being prepared for October 2014 Meeting.<br/>22.10.14 Preparation of report delayed until November meeting.</p>                                     | General Manager                               |  |
| 27 May 2014 | Qs next meeting | <p>Cllr Lane<br/>There are currently no precinct committees in operation in Lightning Ridge, Walgett and Grawin. Should we encourage residents to get these committees up and running again?</p>                                                                             | General Manager                               | <p>27.05.14 General Manager to investigate. The General Manager also advised that the Collarenebri Precinct Committee is in the process of being re-established as the Town Improvement Committee.</p>                                                                                           | General Manager                               |  |
| 27 May 2014 | Qs next meeting | <p>Cllr Martinez<br/>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?</p>                                                                                                                                                                        | Director Engineering Services                 | <p>Has been scheduled for inspection( 19/06/2014)</p> <p>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br/>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.</p> | Director Engineering Services                 |  |
| 27 May 2014 | Qs next meeting | <p>Cllr Cooper<br/>Can a potential drainage issue be investigated in the Walgett Cemetery area between the Castlereagh Highway and Carinda Road.</p>                                                                                                                         | Acting Director Urban Infrastructure Services | <p>20.10.14 Levels taken and design options being investigated.<br/>04.11.14 Investigated and new retention pond on the Castlereagh Highway.</p>                                                                                                                                                 | Acting Director Urban Infrastructure Services |  |
| 27 May 2014 | Qs next meeting | <p>Cllr Keir<br/>A ramp on the Pilliga to Walgett road near the cement bridge has collapsed. Can this be investigated/signage placed either side?</p>                                                                                                                        | Director Engineering Services                 | <p>Has been inspected on 28/06/2014.<br/>27.05.14 Reduced signage has been installed. Work scheduling is in progress.<br/>11.11.2014- Work will be commencing from 25/11/2014.</p>                                                                                                               | Director Engineering Services                 |  |



# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014

|              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |  |
|--------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 24 June 2014 | 9/2014/14       | <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.</li> <li>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison: <ol style="list-style-type: none"> <li>(a) Walgett Shire Local Heritage Fund Annual Report 2013-2014.</li> <li>(b) Walgett Shire Council Heritage Strategic Plan 2014-2017.</li> </ol> </li> <li>3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning &amp; Environment.</li> <li>4. Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.</li> <li>5. Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.</li> <li>6. Seek expressions of interest for a new Heritage Advisor: <ol style="list-style-type: none"> <li>(a) Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of Environment &amp; Heritage, July 2011.</li> <li>(b) Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</li> </ol> </li> </ol> <p>Moved: Clr Cooper<br/>Seconded: Clr Greenaway</p> | Director Planning & Regulatory Services | <p>Director Planning &amp; Regulatory Services is currently consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</p> <p>Meeting held 10/9/2014 at Brewarrina to meet with Brewarrina heritage advisor and discuss resource sharing.</p> <p>31.10.14 Council wrote to Office Environment &amp; Heritage regarding facilitating sharing of Heritage Advisor</p> | Director Planning & Regulatory Services |  |
| 24 June 2014 | Qs next meeting | <p>What is the progress of the fencing and ramps to be installed on Gerard O'Brien's property?</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services           | <p>24.06.14 The Director Engineering Services advised that Expressions of Interest close on Friday 4 July 2014.</p> <p>11.09.2014 – Waiting for response.</p>                                                                                                                                                                                                                                                                                | Director Engineering Services           |  |
| 24 June 2014 | Qs next meeting | <p>Does Council currently have a Carpenter on staff?</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager                         | <p>24.06.14 The General Manager advised that Council do not currently have a Carpenter, however are interested in hiring one. Council's current Building Maintenance Officer does undertake small tasks in the main administration building.</p>                                                                                                                                                                                             | General Manager                         |  |
| 24 June 2014 | Qs next meeting | <p>What is the progress of the Coonabarabran to Mungindi Road Improvement Programme?</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering Services           | <p>24.06.14 The General Manager advised that Council have undertaken a feasibility study and are now waiting for response from Kevin Humphries MP who is coordinating the</p>                                                                                                                                                                                                                                                                | Director Engineering Services           |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--|
|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                             | <p>programme. Director of Engineering is to contact Mr Humphries to investigate where matter is up to.</p> <p>14.07.14 Discussed with Mayor of Narrabri Shire Council on 7/7/2014 regarding the project. He will contact with Kevin Humphries for further updates.</p>                                                                                                                                       |                                             |  |
| 24 June 2014 | 9/2014/20 | <p>1. That Council reject both Graincorp Walgett and Southern Game Meat Pty Ltd's request to connect to the filtered water connection.</p> <p>2. Negotiate with the business houses to share the cost of upgrading the production capacity of the under construction filtration plant and meet the cost of pipe work. The pipe work has to comply with WSAA Water Supply Code of Australia</p> <p>3. Negotiate contract based water rates to these business houses to recover the cost of plant upgrading and extending the water mains to these business houses.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Keir</p> | Director Urban Infrastructure Services      | 18.11.14 No further action required.                                                                                                                                                                                                                                                                                                                                                                         | Director Urban Infrastructure Services      |  |
| 24 June 2014 | 9/2014/21 | <p>1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.</p> <p>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                  | General Manager                             | <p>15.09.14 All owners contacted and in process of arranging transfers.</p> <p>21.10.14 Solicitors advise matter nearing resolution.</p>                                                                                                                                                                                                                                                                     | General Manager                             |  |
| 24 June 2014 | 9/2014/22 | <p>1. That a detailed review of Council's staff housing stock be carried out in the 2014/15 financial year with a view to preparing not only not only a routine maintenance programme but also a capital upgrade and replacement programme as well.</p> <p>2. Further that Council reaffirm the approach of transferring the income from any property sales to a cash backed reserve to provide for future property development.</p> <p>3. Council obtain quotes for upgrade of work to the 6 Vaughn Place property and undertake work as necessary.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Greenaway</p>       | General Manager/Director Corporate Services | <p>14.07.14 Matter referred to Property Officer to obtain work schedule and cost.</p> <p>12.08.14 Awaiting report from builder.</p> <p>18.09.14 Review ongoing, tenders advertised for refurbishment of 6 Vaughn Place.</p> <p>10.10.14 Quotations being obtained.</p> <p>01.12.14 Analysis of property reports for overall works programs ongoing. Contract for 6 Vaughn Place awarded to GBC Builders.</p> | General Manager/Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
| 22 July 2014 | 10/2014/16             | <p>1. That repairs to the existing lights on the western towers be undertaken at an estimated cost of \$10,000 subject to unspent funds being brought forward from the 2013/2014 Parks and Reserves Capital Maintenance Vote.</p> <p>2. That an application be submitted under the Sport and Recreation Facility Development Program for 50% funding of a total upgrade of the Spider Brown Oval lights and if successful, that matching funding be provided from Parks and Reserves Capital Maintenance Vote in the 2015 / 2016 Budget.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p> | Director Corporate Services                   | <p>12.08.14 LRE to undertake lightning repairs.</p> <p>18.09.14 Work completed, funding program not yet open.</p> <p>10.10.14 Application being developed. Program open and closes on 31 October 2014.</p> <p>01.12.14 Awaiting outcome of grant application.</p> | Director Corporate Services                   |  |
| 22 July 2014 | Questions next meeting | <p>The Lightning Ridge Bore Baths are currently closed for two hours in the morning for cleaning. Bore Baths users would prefer that this closure for cleaning takes place between 12:00pm and 2:00pm instead. Can this be investigated?</p> <p>Response<br/>The Acting Director Urban Infrastructure Services to investigate.</p> <p>Clr Lane</p>                                                                                                                                                                                                                                            | Acting Director Urban Infrastructure Services | <p>12.08.14 Potential change of hours canvassed with regular users who oppose a change in hours.</p> <p>18.11.14 Not a feasible option.</p>                                                                                                                       | Acting Director Urban Infrastructure Services |  |
| 22 July 2014 | Questions next meeting | <p>There are parts of fencing, doors and windows missing from a house on the corner of Morilla and Gem Streets which looks untidy. Can Council issue an order for the property to be tidied up?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services to investigate</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                        | Director Planning & Regulatory Services       | <p>The residence is boarded up, ongoing investigation, monitoring by P&amp;R staff is occurring currently.</p> <p>8/9/2014. . Owner has advised that unsecured buildings will be made secure.</p>                                                                 | Director Planning & Regulatory Services       |  |
| 22 July 2014 | Questions next meeting | <p>The change room floor at the Lightning Ridge Bore Baths becomes slippery and a user has fallen. There are also loose floor tiles and drainage issues. Can work be done to resolve these issues?</p> <p>Response<br/>The Director Corporate Services advised that the Property Officer is in the process of organising a non-slip flooring to be installed as an interim measure.</p> <p>Clr Woodcock</p>                                                                                                                                                                                   | General Manager                               | <p>12.08.14 Anti-slip coating purchased and to be applied by urban services staff.</p> <p>22.10.14 New tiles etc have been laid in men's dressing shed.</p>                                                                                                       | General Manager                               |  |
| 22 July 2014 | Questions next meeting | <p>Does Council currently own a mobile kitchen?</p> <p>Response<br/>The General Manager advised that Council does own a mobile kitchen which is kept at the Depot. Some work will need to be done before it is able to be used.</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                      | Director Corporate Services                   | <p>12.08.14 Unit to be made roadworthy in first instance.</p> <p>18.09.15 Report to September meeting.</p> <p>10.10.14 Refurbishment of unit proceeding.</p> <p>18.11.14 Project on track.</p> <p>01.12.14 Update to be provided to December meeting.</p>         | Director Corporate Services                   |  |
| 22 July 2014 | Questions next meeting | <p>What is the progress of works to be undertaken at the Lightning Ridge IGA?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services advised that propping has been put in place and an engineer has approved this propping. Council recently wrote to the IGA owner requesting information regarding permanent propping with no response. The Director Planning &amp; Regulatory Services will follow up response.</p>                                                                                                                                                          | Director Planning & Regulatory Services       | <p>Ongoing correspondence between Council and IGA owner relating to permeant propping, currently no indication as to when design shall be completed</p>                                                                                                           | Director Planning & Regulatory Services       |  |

# WALGETT SHIRE COUNCIL AGENDA

|              |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                                                                                                                                    |                                               |  |
|--------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
|              |            | Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               | by Engineers.<br><br>As at 7.11.14 ongoing correspondence between owner and Council.                                                                               |                                               |  |
| 22 July 2014 | 10/2014/24 | 1. That Council receive and note the report and consider the waste management facilities opening hours.<br>2. That Council conduct a consumer survey to establish the times consumers use the facilities to see if the actual hours of operation need to be varied rather than the length of time the facilities are open.<br>3. That Council conduct an education campaign for the users of all waste management facilities within the Shire.<br><br>Moved: Clr Walford<br>Seconded: Clr Cooper | Acting Director Urban Infrastructure Services | 12.08.14 Education campaign underway, potential survey to go out with next newsletter to residents.<br>18.11.14 Education campaign progressing re illegal dumping. | Acting Director Urban Infrastructure Services |  |

## Resolution Actions for Ordinary Meeting 26<sup>th</sup> August 2014

|                |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                 |                                                                     |                 |  |
|----------------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|--|
| 26 August 2014 | 11/2014/4  | That the General Manager investigate the most appropriate or opportune timing for withdrawal from the Weight of Loads Committee, and that Council advise the Weights of Loads Committee that Council will be withdrawing membership of the organisation at that time.<br><br>Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                              | General Manager | 15.09.14 Constitution to be reviewed to determine process required. | General Manager |  |
| 26 August 2014 | 11/2014/11 | 1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).<br><br>2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane | General Manager | 1. No further action required.<br>2. Currently being investigated.  | General Manager |  |
| 26 August 2014 | 11/2014/12 | That Council convene a meeting of all the stakeholders involved with the Lightning Ridge Racecourse and Spider Brown Oval Complex to agree on a list of projects to be undertaken and then setting a reasonable time frame in which to prepare a strategic plan for the complex in order to both attract funding and carry out the works involved.                                                                                                                                                                                                                                                                                                   | General Manager | 15.09.14 Meetings held report to September meeting.                 | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                             |                                                                                                                                                                                                                                                                                           |                                             |  |
|----------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--|
|                |            | Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                             |                                                                                                                                                                                                                                                                                           |                                             |  |
| 26 August 2014 | 11/2014/13 | That That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.<br><br>Moved: Clr Lane<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager                             | 15.09.14 MOU discussions arranged.<br>22.10.14 Discussions ongoing.                                                                                                                                                                                                                       | General Manager                             |  |
| 26 August 2014 | 11/2014/17 | 1.The Draft Annual Financial Reports for 2013/2014 be referred to Council's Auditor.<br>2.The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.<br>3.On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.<br>4.Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 requirements.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock | Director Corporate Services/General Manager | 18.09.14 Auditors were on site week of 8 September including review of initial draft statements.<br>10.10.14 Final adjustments to statements proceeding.<br>7.11.14 Statements finalised and lodged with Office Local Government.<br>01.12.14 Auditor to attend December council meeting. | Director Corporate Services/General Manager |  |
| 26 August 2014 | 11/2014/21 | That Council advise the Burren Junction community that if a partnership arrangement can be established between the Burren Junction community and the Department of Education with regards to the Burren Junction School of Arts Hall, Council will;<br>1. Consider re-opening the main hall for restricted use after completing repairs estimated to cost \$67,000 including the replacement of guttering.<br>2. Hold a further community meeting at Burren Junction on Thursday 17 September 2014 at 5:30pm at the Burren Junction RSL.<br>3. Apply for heritage funding grants to carry out necessary renovations to the hall.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                   | Director Corporate Services                 | Meeting at Burren Junction held 17.09.14<br>10.10.14 Further community meeting held 17.09.14. Scope of works to be developed by working group before meeting at Burren Junction.<br>18.11.14 Project progressing on schedule.<br>01.12.14 Project on schedule.                            | Director Corporate Services                 |  |
| 26 August 2014 | 11/2014/35 | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br><br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                          | General Manager                             | 15.09.14 Negotiations continuing.                                                                                                                                                                                                                                                         | General Manager                             |  |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 23<sup>rd</sup> September 2014

|                                    |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
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| 23 September 2014                  | 12/2014/14          | <p>1.Council operations close for the three days Monday 29th to Wednesday 31st inclusive and Friday 2 January 2015 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.</p> <p>2.The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.</p> <p>3. Note the Outdoor Staff shutdown period from Friday 19 December, 2014 to Monday 12 January 2015.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Lane</p>                                                                                                                                                                          | General Manager             | 24.09.14 Action to initiate closedowns etc have been finalised.                                | General Manager             | 17.11.14 Completed |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 23 September 2014                  | 12/2014/17          | <p>1. As the Lightning Ridge Bore Baths perimeter fencing has now been completed at a cost of \$ 23,030 providing a saving of \$16,970 that this amount be transferred to the Contingency Account in 2014/15.</p> <p>2. In turn, that an amount of \$8,000 (est) be transferred from the Contingency Account to undertake the urgent improvement works to the Lightning Ridge Bore Baths change rooms, showers and toilets.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                 | General Manager             | 30.09.14 Appropriate provisions being made in 1 <sup>st</sup> QTR QBRS                         | General Manager             | 18.11.14 Completed |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 23 September 2014                  | 12/2014/18          | <p>1. That Council adopt a budget of \$35,100 to carry out the works identified above within the current year and that appropriate amendments be made to the 2014/15 Operating Plan and Budget in conjunction with the September, 2014 QBRS.</p> <p>And further that Council's Asset Management staff work with key stakeholders to prepare a strategic plan for the complex which includes detailed cost estimates and identifies funding sources for the proposed capital works programme</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                   | Director Corporate Services | 18.11.14 To be included in September QBRS.<br>01.12.14 Purchase Order issued for construction. | Director Corporate Services |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 23 September 2014                  | 12/2014/19          | <p>1. That Council adopt the following roster for the Lions Park Lightning Ridge Sunday Markets:</p> <table><tr><td>Dates</td><td>Event Co-ordinator</td></tr><tr><td>1st Sunday of Every Month</td><td>Lightning Ridge</td></tr><tr><td>Community Radio Inc.</td><td></td></tr><tr><td>2nd Sunday of Every Month</td><td>United Hospital</td></tr><tr><td>Auxiliary</td><td></td></tr><tr><td>3rd Sunday of Every Month</td><td>Royal Flying Doctor</td></tr><tr><td>Service</td><td></td></tr><tr><td>4th Sunday of Every Month</td><td>Historical Society</td></tr><tr><td>Trust/LR Mens' Shed</td><td></td></tr><tr><td>5th Sunday of every Month (2 p.a.)</td><td>Rotary Club of</td></tr><tr><td>Lightning Ridge</td><td></td></tr></table> | Dates                       | Event Co-ordinator                                                                             | 1st Sunday of Every Month   | Lightning Ridge    | Community Radio Inc. |  | 2nd Sunday of Every Month | United Hospital | Auxiliary |  | 3rd Sunday of Every Month | Royal Flying Doctor | Service |  | 4th Sunday of Every Month | Historical Society | Trust/LR Mens' Shed |  | 5th Sunday of every Month (2 p.a.) | Rotary Club of | Lightning Ridge |  | General Manager | 24.09.14 Regulatory signs in place.<br>22.10.14 Advice of market arrangements to be circulated. | General Manager |  |
| Dates                              | Event Co-ordinator  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 1st Sunday of Every Month          | Lightning Ridge     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| Community Radio Inc.               |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 2nd Sunday of Every Month          | United Hospital     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| Auxiliary                          |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 3rd Sunday of Every Month          | Royal Flying Doctor |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| Service                            |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 4th Sunday of Every Month          | Historical Society  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| Trust/LR Mens' Shed                |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| 5th Sunday of every Month (2 p.a.) | Rotary Club of      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |
| Lightning Ridge                    |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                |                             |                    |                      |  |                           |                 |           |  |                           |                     |         |  |                           |                    |                     |  |                                    |                |                 |  |                 |                                                                                                 |                 |  |

# WALGETT SHIRE COUNCIL AGENDA

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|-------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
|                   |            | <p>2. Further that the Historical Society Trust share its allocated date with the Lightning Ridge Mens' Shed group who would undertake the BBQ on behalf of the Trust and that on any month were there wasn't a fifth Sunday that the Historical Society Trust and Rotary Club of Lightning Ridge would share the 4th Sunday rotating alternatively.</p> <p>3. It is also a condition that dogs not be allowed to be taken to the Sunday Markets.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Lane</p>                                                                                                                         |                             |                                                                                                                                                                 |                             |  |
| 23 September 2014 | 12/2014/22 | <p>That Council consider inviting local residents to register their interest in participating drought relief employment projects as a means to being able to justify the funding for such projects.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                   | General Manager             | 22.10.14 Advertisements forms and press releases being drafted.                                                                                                 | General Manager             |  |
| 23 September 2014 | 12/2014/24 | <p>1. That the Council accept the \$20,000 grant offered by the NSW Government of Communities Sport and Recreation Grant Funding for the upgrade of the Lightning Ridge netball courts lighting and;</p> <p>2. That provision be made in the September QBRS for the project funding of \$40,000 to be offset by grant income of \$20,000 (bet cost \$20,000) and Council's contribution being by way of transfer from the Recreation and Capital Maintenance Vote.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                        | Director Corporate Services | <p>10.10.14 Project to be progressed in accordance with Council resolution.</p> <p>18.11.14 Project progressing.</p> <p>01.12.14 Quotations being sought.</p>   | Director Corporate Services |  |
| 23 September 2014 | 12/2014/25 | <p>That:</p> <p>1. Council note the content of the report.</p> <p>2. A hire charge of \$100 per day be set for use of the unit.</p> <p>3. The unit is only available for hire by community organisation.</p> <p>4 The hire income be receipted into the general ledger and that income be journaled back to the plant fund.</p> <p>5. That the hire charge for functions held at the Burren Junction Hall be covered by Council during the period that the Burren Junction Hall kitchen is unavailable.</p> <p>6. That a bond of \$200 be set for the use of the unit.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Taylor</p> | Director Corporate Services | <p>10.10.14 Arrangements progressing and hire form being developed.</p> <p>18.11.14 Project progressing.</p> <p>01.12.14 Project on track.</p>                  | Director Corporate Services |  |
| 23 September 2014 | 12/2014/26 | <p>1. That the content of the report be noted.</p> <p>2. That the quotation from Douglas Bros for supply and installation of new front fence at the Walgett Masonic Lodge at an estimated cost of \$7,700.00 be accepted and that it be funded from B/L 11.03056.4081 Recreation and Culture Capital Maintenance.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                           | Director Corporate Services | <p>10.10.14 Project proceeding and DA lodged.</p> <p>18.11.14 DA approved, awaiting contractor.</p> <p>01.12.14 Job scheduled to commence 10 December 2014.</p> | Director Corporate Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

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|-------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
| 23 September 2014 | 12/2014/35      | <p>That Council endorse the recommendation to remove three Athol Pines trees from Opal Street Lightning Ridge. And further;</p> <p>1. Suitable trees are planted to replace the Athol Pine Trees</p> <p>2. An irrigation system be installed to water the replacement trees.</p> <p>3. Council advertise for quotations to remove the 3 Athol Pine trees.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p> | Acting Director Urban Infrastructure Services | <p>22.10.14 Project underway</p> <p>18.11.14 Project to be undertaken by A1 Tree Services, completion date 15 December 2014.</p> <p>01.12.14 Work to be completed by 15.12.14.</p> <p>Best Employment are to provide trees and look after watering of trees.</p> | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | <p>Opal FM have been unsuccessful in obtaining ongoing funding. Can Council look into giving financial assistance to Opal FM?</p> <p>Clr Taylor</p>                                                                                                                                                                                                                                                             | General Manager                               | <p>23.09.14 GM requested further info from Opal FM</p>                                                                                                                                                                                                           | General Manager                               |  |
| 23 September 2014 | Qs next meeting | <p>There is a drainage issue in Peel Street, Walgett between Arthur and Euroka Streets with water and scum in the gutters. Can this be investigated?</p> <p>Clr Cooper</p>                                                                                                                                                                                                                                      | Acting Director Urban Infrastructure Services | <p>18.11.14 Investigation complete, pipe and bits to be installed.</p> <p>01.12.14 Work scheduled for 28 January 2015.</p>                                                                                                                                       | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | <p>The Carinda to Walgett Road is in poor condition where geotextile has been applied. Can this be investigated?</p> <p>Clr Cooper</p>                                                                                                                                                                                                                                                                          | Director Engineering Services                 | <p>11.11.2014 – Work has commenced.</p>                                                                                                                                                                                                                          | Director Engineering Services                 |  |
| 23 September 2014 | Qs next meeting | <p>Could the lack of drainage on the western side of Narran Street in Collarenebri be investigated?</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                    | Acting Director Urban Infrastructure Services | <p>17.11.14 Report to the December Council meeting.</p>                                                                                                                                                                                                          | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | <p>There are a high number of wandering dogs in Lightning Ridge. Can this be investigated?</p> <p>Clr Martinez</p>                                                                                                                                                                                                                                                                                              | Director Planning & Regulatory Services       | <p>26.09.14 Acting Director requested Council's Ranger to undertake increased regular patrols in Lightning Ridge.</p> <p>7.11.14 Completed with ongoing surveillance by Council's Regulatory Officer.</p>                                                        | Director Planning & Regulatory Services       |  |

## **Resolution Actions for Ordinary Meeting 28 October 2014**

|                 |            |                                                                                                                                                                                                                                                                                      |                             |                                                                                                                       |                             |  |
|-----------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 28 October 2014 | 13/2014/13 | <p>1. That a community meeting be held in Carinda to discuss the operation of the Carinda Pool.</p> <p>2. That following the community meeting the General Manager and Mayor be delegated authority to take appropriate action.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Walford</p> | Director Corporate Services | <p>18.11.14 Meeting held and local contact is Carinda Service Station.</p> <p>01.12.14 New arrangements in place.</p> | Director Corporate Services |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|-----------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------|
| 28 October 2014 | 13/2014/15      | <p>1.Note the response letter dated 25 September 2014 from NSW Crown Lands indicating that it has no objection to the establishment of an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse.</p> <p>2.Proceed with the establishment of an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse, over the area shown in Attachment A.</p> <p>3.Request the General Manager to make arrangements for the erection of appropriate signage for the off leash area.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                     | Director Planning & Regulatory Services       | 7.11.14 Email sent asking Acting Director Urban Infrastructure to action resolution.                     | Director Planning & Regulatory Services       |                                                    |
| 28 October 2014 | 13/2014/16      | <p>1.Disperse \$9,533 from the Walgett Shire Council Local Heritage Fund 2014-2015 in the following manner:</p> <p>(a) \$2,500 to Brian and Kay Gibbons to stabilise the external bathroom at Moongulla, Collarenebri.</p> <p>(b) 1,700 to Anglican Parish of Coonamble to replace windows (stage 1) at the St John the Evangelist Church at Carinda.</p> <p>(c) \$250 to Anglican Parish of Collarenebri upgrade roof drainage on St Johns Anglican Church at Collarenebri.</p> <p>(d) \$3,345 to Anglican Parish of Coonamble to paint the exterior of St Peters Anglican Church, Walgett.</p> <p>(e) \$1,738 to Lightning Ridge Community Church to replace the mains electrical connection of St Peters in the Pines Anglican Church, Cumborah.</p> <p>2. That Council make an application for a Local Heritage Fund grant for the Burren Junction Hall upgrade project.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p> | Director Planning & Regulatory Services       | <p>1. Grant offer letters sent 29.10.14</p> <p>2. In progress</p>                                        | Director Planning & Regulatory Services       | <p>1. Completed 29.10.14</p> <p>2. In progress</p> |
| 28 October 2014 | 13/2014/18      | <p>That Walgett Shire Council resolve to:</p> <p>1. Note the letter dated 9 September 2014 from NSW Trade and Investment seeking Council's comments on an application by Tony Cummings for a Western Lands Lease for Business Purposes over Part Lot 1952 DP 763834 (Sheepyard Inn) in the Grawin Opal Fields locality.</p> <p>2. Write to the Department of Primary Industries and state that Walgett Shire Council has no objection to granting of a Western Lands Lease for Business Purposes (hotel) of up to 3200 square metres over Part Lot 1952 DP 763834 (Sheepyard Inn).</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                          | Director Planning & Regulatory Services       | Letter sent 3 November 2014, to Bruce Flood Property Services Officer Crown Lands Division (West Region) | Director Planning & Regulatory Services       | Completed 03.11.14                                 |
| 28 October 2014 | Qs next meeting | <p>Can Council ensure that regular tree watering in Lightning Ridge takes place? Can the Rural Fire Service assist if needed?</p> <p>Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Acting Director Urban Infrastructure Services | 17.11.14 Regular tree watering occurring, twice weekly basis, usually on Monday and Thursday.            | Acting Director Urban Infrastructure Services |                                                    |
| 28 October 2014 | Qs next meeting | <p>Can the road verges on roads across the Shire be slashed? If it is not Council's responsibility to do so, can Council request the Roads and Maritimes Services undertake the slashing?</p> <p>Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services                 | Work is in progress                                                                                      | Director Engineering Services                 |                                                    |

# WALGETT SHIRE COUNCIL AGENDA

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|-----------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------|
| 28 October 2014 | Qs next meeting | Properties in Walgett appear to not be watering their lawns. Is this a raw water pricing issue?<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Corporate Services                   | 18.11.14 Analysis of issue yet to be determined.<br>01.12.14 Level 2 Water Restrictions now in place.                                                                                                                                                                                                       | Director Corporate Services                   |                    |
| 28 October 2014 | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services                 | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.                                                                                                                                                                                                   | Director Engineering Services                 |                    |
| 28 October 2014 | Qs next meeting | The Lightning Ridge soccer fields are patchy and there are burrs present. Can this be investigated?<br>Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                               | Acting Director Urban Infrastructure Services | 18.11.14 Spraying burrs took place on 17.11.14                                                                                                                                                                                                                                                              | Acting Director Urban Infrastructure Services |                    |
| 28 October 2014 | Qs next meeting | What is the progress of updating the Council Chambers honour boards?<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Corporate Services                   | 28.10.14 The Director Corporate Services advised that the Administrative Services Officer is currently undertaking historical research for this project. Once this has been completed a report will be provided to Council.<br>18.11.14 Matter progressing.<br>01.12.14 Report to December Council Meeting. | Director Corporate Services                   |                    |
| 28 October 2014 | Qs next meeting | There are potholes in the lane between Onyx and Brilliant Streets in Lightning Ridge. Can this be investigated?<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                   | Acting Director Urban Infrastructure Services | 18.11.14 Work planned to start week starting 24.11.14                                                                                                                                                                                                                                                       | Acting Director Urban Infrastructure Services | 17.11.14 Completed |
| 28 October 2014 | Qs next meeting | What is the progress of the Lightning Ridge IGA matter?<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Planning & Regulatory Services       | Letter sent 16 October 2014 requesting confirmation of who has been appointed as the engineer and expected time frame for completion of permanent remediation works.                                                                                                                                        | Director Planning & Regulatory Services       |                    |
| 28 October 2014 | 13/2014/28      | 1. That Council accept the tender from Talkware in the sum of \$136,230.00 for the supply and installation of a Unified Communications system in accordance with the tender specification and the tender response.<br>2. That Council proceed with upgrading and replacing the current cable network infrastructure and that quotations be invited for this work.<br>3. That and amount of \$10,000 be transferred from Budget 11.03823.2336 (computer equipment replacement) to Budget 11.03823.3923 (telephone system upgrade). | Director Corporate Services                   | 18.11.14 Project on schedule<br>01.12.14 Project proceeding. Cabling contract to be finalised.                                                                                                                                                                                                              | Director Corporate Services                   |                    |

# **WALGETT SHIRE COUNCIL AGENDA**

|                 |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                                                                                |                                         |                     |
|-----------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------|
|                 |            | Moved: Clr Keir<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |                                                                                                |                                         |                     |
| 28 October 2014 | 13/2014/29 | That the quotation from A1 Pest Control in the sum of \$15,785 including GST for the provision of an annual pest control services in accordance with the council specification be accepted.<br><br>Moved: Clr Martinez<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Corporate Services             | 18.11.14 Contractor engaged.                                                                   | Director Corporate Services             |                     |
| 28 October 2014 | 13/2014/30 | It is recommended that Walgett Shire Council resolve to:<br>1. Note the letter dated 30th September 2014 from Mr Andrew Kerr requesting Council's support to establish a Permanent Practical access.<br>2. Note the correspondence received on 19th September and 1st October 2014 from Crown Lands regarding the proposal to close Crown Roads within the Walgett Shire.<br>3. Respond to Crown Lands indicating that Walgett Shire Council:<br>(a) Has not, and does not intend to, maintain any Shire Roads within the Crown Road Corridors proposed to be closed,<br>(b) Has no objection to the proposed Crown Road closures and wishes to relinquish control of any relevant roads.<br>(c) Notes that Mr Andrew Kerr is seeking ongoing legal access from the "Merndah" homestead to the Castlereagh Highway. It is Council's understanding that this should be able to be achieved via relevant Crown Roads remaining in place, a "right of way" or a similar mechanism.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Keir | Director Planning & Regulatory Services | Crown Lands advised 29.11.14, Kerrs notified 30/11/14. Director Planning & Regulatory Services | Director Planning & Regulatory Services | Completed 30.11.14. |
| 28 October 2014 | 13/2014/31 | That Council advise the Walgett IGA certifier that the external shutters do not meet the conditions of development consent.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Planning & Regulatory Services | Letter sent 29/10/2014                                                                         | Director Planning & Regulatory Services | Completed 29.10.14  |

## **Resolution Actions for Ordinary Meeting 25 November 2014**

|                  |            |                                                                                                                                                                                                                          |                             |                                                  |                             |  |
|------------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------|-----------------------------|--|
| 25 November 2014 | 15/2014/9  | That the action being taken by the General Manager in preparing and submitting an application for National Stronger Regions Fund – "Main Street Makeovers" be endorsed.<br><br>Moved: Clr Murray<br>Seconded: Clr Cooper | General Manager             | 28.11.14 Application lodged.                     | General Manager             |  |
| 25 November 2014 | 15/2014/15 | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br><br>Moved: Clr Martinez   | Director Corporate Services | 01.12.14 Policy and procedure to be implemented. | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
|                  |                 | Seconded: Clr Murray                                                                                                                                                                                                                                                                      |                                               |                                                                                                                            |                                               |  |
| 25 November 2014 | Qs next meeting | Has the automatic telemetry system at Rowena been fixed?<br>Response<br>The Projects Officer advised that the Acting Director Urban Infrastructure Services is working with the system provider to resolve the issue.<br>Clr Greenaway                                                    | Acting Director Urban Infrastructure Services | 01.12.14 Resolved<br>28.11.14. A maintenance run is required for all stations.                                             | Acting Director Urban Infrastructure Services |  |
| 25 November 2014 | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                  | Director Engineering Services                 | 11.12.14 A report is to be prepared for the February Council Meeting.                                                      | Director Engineering Services                 |  |
| 25 November 2014 | Qs next meeting | What is the progress of the Grawin Bore project?<br>Response<br>The General Manager advised that a community consultation session is to be held at Grawin in the near future. Residents are to be advised that they will need to contribute towards the cost of the bore.<br>Clr Martinez | Acting Director Urban Infrastructure Services | 01.12.14 A meeting is to be held with the Grawin community shortly.                                                        | Acting Director Urban Infrastructure Services |  |
| 25 November 2014 | Qs next meeting | The 2015 ANZAC Day celebrations will be held in Gray Park, Walgett. Will the Walgett ANZAC Committee have to cover the cost of temporary toilet facilities for the day?<br>Response<br>The Director Corporate Services to investigate.<br>Clr Keir                                        | Director Corporate Services                   | 01.12.14 Awaiting outcome of grant application in December, but temporary facilities will be made available for the event. | Director Corporate Services                   |  |
| 25 November 2014 | Qs next meeting | Did Council staff install "Fire Hydrant" signs on top of the existing signs at St Joseph's School Walgett?<br>Response<br>The General Manager to investigate.<br>Clr Keir                                                                                                                 | General Manager                               | 11.12.14 Signs were not installed by Council staff.                                                                        | General Manager                               |  |
| 25 November 2014 | Qs next meeting | Can garbage bins be installed along the footpath outside of the Walgett IGA?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate.<br>Clr Murray                                                                                                               | Acting Director Urban Infrastructure Services | 01.12.14 Investigating                                                                                                     | Acting Director Urban Infrastructure Services |  |
| 25 November 2014 | Qs next meeting | Is recycling available at the Walgett tip?<br>Response<br>The General Manager to investigate.<br>Clr Murray                                                                                                                                                                               | Acting Director Urban Infrastructure Services | 01.12.14 Recycling is available.                                                                                           | Acting Director Urban Infrastructure Services |  |
| 25 November 2014 | Qs next meeting | Can Council write to Kevin Humphries MP requesting that mental health services within the Shire are better coordinated and have a more regular presence?<br>Response<br>The General Manager to investigate<br>Clr Murray                                                                  | General Manager                               | 04.12.14 Letter being drafted.                                                                                             | General Manager                               |  |
| 25 November 2014 | Qs next meeting | With regards to the Walgett IGA parking spaces, can actions be taken to reallocate parking spaces if required?<br>Response<br>The General Manager to investigate<br>Clr Cooper                                                                                                            | Director Engineering Services                 | 11.12.14 To be referred to the Local Traffic Committee for consideration.                                                  | Director Engineering Services                 |  |

# WALGETT SHIRE COUNCIL AGENDA

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|------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------------------|--|
| 25 November 2014 | Qs next meeting | What is the progress of the Lightning Ridge Council staffing issues?<br>Response<br>The General Manager advised that two positions are currently being advertised, with interviews to occur shortly.<br>Clr Cooper                                                                                                                                                                                                                                                                                                                                                                      | General Manager                           | 04.12.14 Interviews being arranged shortly.                                            | General Manager                           |  |
| 25 November 2014 | Qs next meeting | Walgett fishermen have noted that they have recently not been able to access the Weir. Why are they not able to access the weir now?<br>Response<br>The General Manager to investigate<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                           | 04.12.14 Private property access issues being researched.                              | General Manager                           |  |
| 25 November 2014 | Qs next meeting | Can Council install water meters to properties outside of Lightning Ridge near the tip?<br>Response<br>The Director Planning and Regulatory Services advised that Council cannot install water meters outside of the town area. He further advised that a report on illegal use of the town water supply was brought to Council recently and he is waiting on further legal advice to provide to Council<br>Clr Taylor                                                                                                                                                                  | Director Planning and Regulatory Services | 02.12.14 Response provided at meeting by Director Planning and Regulatory Services     | Director Planning and Regulatory Services |  |
| 25 November 2014 | Qs next meeting | What is the progress of the Lightning Ridge Post Office issue?<br>Response<br>The Mayor advised that he has been informed by Mr Mark Coulton MP that Australia Post are planning to take over the Post Office from the current Post Master.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                               | Director Corporate Services               | 11.12.14 Waiting for advice from Australia Post.                                       | Director Corporate Services               |  |
| 25 November 2014 | Qs next meeting | People who leave their car windows open to cool their car down while they are parked in Lightning Ridge during hot weather are receiving \$104.00 fines from the Highway Patrol Officer. Can Council discuss this issue with the Police?<br>Response<br>The General Manager advised that the Highway Patrol does not operate as part of the Castlereagh Local Area Command. The General Manager further advised that he will be attending an REMC meeting next week and he will raise the issue with the Assistant Police Commissioner who will be in attendance as well.<br>Clr Taylor | General Manager                           | 04.12.14 Not raised at the meeting. Being checked with Highway Patrol.                 | General Manager                           |  |
| 25 November 2014 | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                           | 04.12.14 To be listed for discussion at next consultation session.                     | General Manager                           |  |
| 25 November 2014 | 15/2014/24      | 1. That Council resolve to sell the properties as listed in appendix 1 of this report in accordance by public auction in accordance with the Sec 713 of the Local Government Act 1993.<br>2. That the only payment arrangement acceptable to the Council be payment in full.<br>3. That Council resolve that Saturday 28th March 2015 at 10:30am be the date and time of the auction for sale of land for unpaid rates.<br><br>Moved: Clr Cooper<br>Seconded: Clr Greenaway                                                                                                             | Director Corporate Services               | 1. Letter send 01.12.14<br>2. Progressing<br>01.12.14 Arrangements being put in place. | Director Corporate Services               |  |

## WALGETT SHIRE COUNCIL AGENDA

|                     |            |                                                                                                                                                                                                                                                                                                                                  |                                                  |                                                                |                                                  |  |
|---------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------|--|
| 25 November<br>2014 | 15/2014/26 | <p>1. That Council rejects tender submitted for RFQ 14/037 for design and tender documentation of air-conditioning system of administrative building of Walgett Shire Council.</p> <p>2. That Council reevaluate previous tenders for supply and install complete package.</p> <p>Moved: Cllr Keir<br/>Seconded: Cllr Cooper</p> | Acting Director Urban<br>Infrastructure Services | 11.12.14 Discussions<br>proceeding with previous<br>tenderers. | Acting Director Urban<br>Infrastructure Services |  |
|---------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|----------------------------------------------------------------|--------------------------------------------------|--|

## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – NOVEMBER 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 44-47 received from Local Government NSW since the October Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 44

Item 4: Joint Organisation Pilots Announced  
Item 10: In-house Training Services – Working with Your Communities  
Item 16: Local Government Procurement Training Modules

#### Issue 45

Item 2: LGNSW 2014-15 Remuneration Survey  
Item 4: Grants Available to Tackle Illegal Dumping on Aboriginal Land  
Item 6: Rural Financial Counselling Service  
Item 7: Applications Open for Growing Community Energy Grants  
Item 8: Green Army Program – Applications Now Open  
Item 9: State Awards that Apply to Local Government  
Item 11: In-house Professional Development for Councillors

#### Issue 46

Item 6: LGNSW Human Resources Conference Presentations Available  
Item 8: In-house Training Services – Financial Management  
Item 9: Environmental Planning and Assessment Amendment Bill 2014  
Item 11: State-significant Development Processes

#### Issue 47

Item 11: Heritage Grant Applications Now Open

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 44 – 47 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil



## ***CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT – DECEMBER 2014***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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### **Summary:**

Copies of circular received 14-31 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 14-31: Announcement of Changes to Improve Boat Trailer Parking

### **Relevant Reference Documents:**

Nil

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received from the NSW Office of Local Government – December 2014</b>                                                                                                                                                                         |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 14-31 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circular 14-31



Office of  
Local Government

## Circular to Councils

|                             |                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 14-31 / 3 December 2014 / A399669                                               |
| <b>Previous Circular</b>    | NIL                                                                                         |
| <b>Who should read this</b> | Councillors / General Managers/Staff                                                        |
| <b>Contact</b>              | Innovation Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | For information                                                                             |

### Announcement of changes to improve boat trailer parking

#### What's new or changing

- The NSW Government will make \$5 million available for new dedicated off-street boat trailer storage solutions.
- Next year the Government will seek legislative changes to provide councils with the power to impound boat trailers parked for more than 3 months.
- Changes will also be made to allow councils to issue penalty notices for unregistered trailers and to issue resident parking permits for boat trailers.

#### What this will mean for your council

- Councils may wish to register their interest in providing alternative storage options for boat trailers in their local government area.
- If Government legislation is passed, councils will be able to take impounding action if boat trailers are parked for longer than 3 months.
- Councils would also be able to issue fines for unregistered trailers from 1 December and issue parking permits for boat trailers from early next year.

#### Key points

- The NSW Government has announced that a total of \$5 million will be available in 2014-15 and 2015-16 to assist with the establishment of new off-street boat trailer storage solutions via a registration of interest process.
- Legislation will be introduced next year to amend the *Impounding Act 1993* to allow councils to impound parked boat trailers if they are unmoved after 3 months. Boat trailer owners would need to be given 15 days' notice.
- The Road Transport (General) Regulation 2013 will be amended with effect from 1 December to make it illegal for an unregistered trailer to be parked on a road and enable council officers to issue penalty notices for this offence.
- Roads and Maritime Services Residential Parking Permit guidelines will also be amended next year to allow councils to issue permits for boat trailers.

#### Where to go for further information

- Further information about the registration of interest process and Transport for NSW contacts are available on the NSW Government e-tendering website: <https://tenders.nsw.gov.au/?event=public.rft.show&RFTUID=4E9F0EC4-A652-0AFC-FA4C4BF7D5D19977>.

**Steve Orr**  
Acting Chief Executive

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## **MONTHLY CALENDAR – DECEMBER 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of December 2014 to February 2015 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar – December 2014 to February 2015</b>                                                                                                                                    |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period December 2014 to February 2015.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for December 2014 to February 2015

## December 2014

| Date of Meeting | Time    | What                                                                     | Who                                                                                   |
|-----------------|---------|--------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| Mon 1 Dec       | 6:30pm  | Combined Churches Carols in the Park                                     | Walgett Councillor - TBC                                                              |
| Tues 2 Dec      | 9:00am  | Fit for the Future Meeting – Cobar                                       | Mayor, Deputy Mayor & General Manager                                                 |
| Weds 3 Dec      | 9:00am  | Fit for the Future Workshop - Dubbo                                      | Mayor, Deputy Mayor & General Manager                                                 |
| Thurs 4 Dec     |         |                                                                          |                                                                                       |
| Fri 5 Dec       | 9:00am  | REMC Meeting – Dubbo (Farewell REMO)<br>Outback Arts Meeting - Coonamble | General Manager<br>Clr Keir                                                           |
| Sat 6 Dec       |         |                                                                          |                                                                                       |
| Sun 7 Dec       |         |                                                                          |                                                                                       |
| Mon 8 Dec       |         |                                                                          |                                                                                       |
| Tues 9 Dec      | 8:00am  | GM Performance Review                                                    | All Councillors                                                                       |
| Weds 10 Dec     |         |                                                                          |                                                                                       |
| Thurs 11 Dec    | 10:00am | Local Area Traffic Committee Meeting – Walgett                           | Director Engineering Services,<br>Clrs Keir, Martinez and Woodcock                    |
| Fri 12 Dec      | TBA     | West Tamworth Rotary Community Functions                                 | Walgett Community                                                                     |
| Sat 13 Dec      |         |                                                                          |                                                                                       |
| Sun 14 Dec      |         |                                                                          |                                                                                       |
| Mon 15 Dec      |         |                                                                          |                                                                                       |
| Tues 16 Dec     | 10:00am | Council Meeting – Walgett                                                | All Directors & Councillors                                                           |
| Weds 17 Dec     | 10:00am | CMCC Meeting – Coonamble<br>NWSP Cooperative Library Meeting - Moree     | General Manager, Clr Woodcock, Clr Greenaway<br>Director Corporate Services, Clr Keir |
| Thurs 18 Dec    | TBC     | HACC Meeting – Walgett                                                   | Clr Keir                                                                              |
| Fri 19 Dec      |         | Outdoor Staff Closedown                                                  |                                                                                       |
| Sat 20 Dec      |         |                                                                          |                                                                                       |
| Sun 21 Dec      |         |                                                                          |                                                                                       |
| Mon 22 Dec      |         |                                                                          |                                                                                       |
| Tues 23 Dec     |         |                                                                          |                                                                                       |
| Weds 24 Dec     |         |                                                                          |                                                                                       |
| Thurs 25 Dec    |         | Christmas Day                                                            |                                                                                       |
| Fri 26 Dec      |         | Boxing Day                                                               |                                                                                       |
| Sat 27 Dec      |         |                                                                          |                                                                                       |
| Sun 28 Dec      |         |                                                                          |                                                                                       |
| Mon 28 Dec      |         | Council Office Closed                                                    |                                                                                       |
| Tues 30 Dec     |         | Council Office Closed                                                    |                                                                                       |
| Weds 31 Dec     |         | Council Office Closed                                                    |                                                                                       |

# WALGETT SHIRE COUNCIL AGENDA

January 2015

| Date of Meeting   | Time       | What                                              | Who                                 |
|-------------------|------------|---------------------------------------------------|-------------------------------------|
| Thurs 1 Jan       |            |                                                   |                                     |
| Fri 2 Jan         |            |                                                   |                                     |
| Sat 3 Jan         |            |                                                   |                                     |
| Sun 4 Jan         |            |                                                   |                                     |
| Mon 5 Jan         |            |                                                   |                                     |
| Tues 6 Jan        |            |                                                   |                                     |
| Weds 7 Jan        |            |                                                   |                                     |
| Thurs 8 Jan       |            |                                                   |                                     |
| <b>Fri 9 Jan</b>  | <b>TBC</b> | <b>Australia Day Awards Judging Panel Meeting</b> | <b>Clrs Keir, Murray and Taylor</b> |
| Sat 10 Jan        |            |                                                   |                                     |
| Sun 11 Jan        |            |                                                   |                                     |
| Mon 12 Jan        |            |                                                   |                                     |
| Tues 13 Jan       |            |                                                   |                                     |
| Weds 14 Jan       |            |                                                   |                                     |
| Thurs 15 Jan      |            |                                                   |                                     |
| Fri 16 Jan        |            |                                                   |                                     |
| Sat 17 Jan        |            |                                                   |                                     |
| Sun 18 Jan        |            |                                                   |                                     |
| Mon 19 Jan        |            |                                                   |                                     |
| Tues 20 Jan       |            |                                                   |                                     |
| Weds 21 Jan       |            |                                                   |                                     |
| Thurs 22 Jan      |            |                                                   |                                     |
| Fri 23 Jan        |            |                                                   |                                     |
| Sat 24 Jan        |            |                                                   |                                     |
| <b>Sun 25 Jan</b> | <b>TBC</b> | <b>Australia Day Celebrations - Walgett</b>       |                                     |
| Mon 26 Jan        |            |                                                   |                                     |
| Tues 27 Jan       |            |                                                   |                                     |
| Weds 28 Jan       |            |                                                   |                                     |
| Thurs 29 Jan      |            |                                                   |                                     |
| Fri 30 Jan        |            |                                                   |                                     |
| Sat 31 Jan        |            |                                                   |                                     |

# WALGETT SHIRE COUNCIL AGENDA

February 2015

| Date of Meeting    | Time           | What                                      | Who                                  |
|--------------------|----------------|-------------------------------------------|--------------------------------------|
| Sun 1 Feb          |                |                                           |                                      |
| Mon 2 Feb          |                |                                           |                                      |
| Tues 3 Feb         |                |                                           |                                      |
| Weds 4 Feb         |                |                                           |                                      |
| Thurs 5 Feb        |                |                                           |                                      |
| Fri 6 Feb          |                |                                           |                                      |
| Sat 7 Feb          |                |                                           |                                      |
| Sun 8 Feb          |                |                                           |                                      |
| Mon 9 Feb          |                |                                           |                                      |
| <b>Tues 10 Feb</b> | <b>10:00am</b> | <b>February Council Meeting – Walgett</b> | <b>All Councillors and Directors</b> |
| Weds 11 Feb        |                |                                           |                                      |
| Thurs 12 Feb       |                |                                           |                                      |
| Fri 13 Feb         |                |                                           |                                      |
| Sat 14 Feb         |                |                                           |                                      |
| Sun 15 Feb         |                |                                           |                                      |
| Mon 16 Feb         |                |                                           |                                      |
| Tues 17 Feb        |                |                                           |                                      |
| Weds 18 Feb        |                |                                           |                                      |
| Thurs 19 Feb       |                |                                           |                                      |
| Fri 20 Feb         |                |                                           |                                      |
| Sat 21 Feb         |                |                                           |                                      |
| Sun 22 Feb         |                |                                           |                                      |
| Mon 23 Feb         |                |                                           |                                      |
| Tues 24 Feb        |                |                                           |                                      |
| Weds 25 Feb        |                |                                           |                                      |
| Thurs 26 Feb       |                |                                           |                                      |
| Fri 27 Feb         |                |                                           |                                      |
| Sat 28 Feb         |                |                                           |                                      |



***DROUGHT RELIEF MEASURES***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 000/000

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A supplementary report will be circulated prior to the meeting.

***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION  
FROM GENERAL MANAGER – DECEMBER 2014***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 000/000

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A supplementary report will be circulated prior to the meeting.

| <b>Matters Generally for Brief Mention or Information Only General Manager</b>                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the matters listed for brief mention or information is received, noted and endorsed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 14.2 DIRECTOR CORPORATE SERVICES

**CASH ON HAND & INVESTMENT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-03

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 November 2014.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 30 November 2014 the operational bank account's balance was \$805,383.15. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
 As at 30 November 2014**

|                                                                 |                       |
|-----------------------------------------------------------------|-----------------------|
|                                                                 | \$                    |
| <b>Opening Ledger Account Balance as at 1 November 2014</b>     | <b>910,170.97</b>     |
| Add: Receipts                                                   | 3,110,277.89          |
| Add: Recalled Investments                                       |                       |
| Less: New Investments                                           |                       |
| Less: Payments                                                  | (3,213,069.21)        |
| <b>Closing Ledger Balance as at 30 November 2014</b>            | <b>807,379.65</b>     |
| <br><b>Balance as per Bank Statement as at 30 November 2014</b> | <br><b>805,383.15</b> |
| Add: Receipts not banked                                        | 4,241.92              |
| Less: Payments not presented                                    | (2,245.42)            |
| <b>Closing Balance of Bank Account</b>                          | <b>807,379.65</b>     |

No Term Deposits were recalled.

2 new Term Deposits were made to the value of \$1,000,000.00.

No transfers were made from the BOS account.

1 transfer was made to the BOS account to the value of \$500,000.00.

As at 30 November 2014 Walgett Shire Council's investment register's balance was \$17,000,000.00. The balance as per the attached investment report comprised:

## WALGETT SHIRE COUNCIL AGENDA

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$17,000,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 October 2014 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                       |                 |
|---------------------------------------|-----------------|
| Business Online Saver Account Balance | \$ 2,103,729.86 |
|---------------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                                  |
|-----------------|--------------------------------------------------|
| 09/1772-02/0027 | November 2014 bank reconciliation ledger 11.5010 |
| 09/1460-03/0015 | Investments Report To Council 2014/2015          |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 30 November 2014 Walgett Shire Council's total available cash and invested funds were \$18,509,926.80 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 807,379.65   |
| Investments                            | \$17,000,000.00 |
| BOS Account                            | \$ 2,103,729.86 |

### CASH ON HAND AND INVESTMENT REPORT AS AT 30 NOVEMBER 2014

#### Recommendation:

1. That the cash on hand and investment report as at 30 November 2014 be received.

Moved:

Seconded:

| <u>Investment Institution</u>        | <u>Type of Investm</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                |
|--------------------------------------|------------------------|-------------|---------------|------------|-------------------|----------------------|----------------|
| <b>Term Deposits</b>                 |                        |             |               |            |                   |                      |                |
| Suncorp                              | Term Deposit           | 266         | 3.55          | 908/14     |                   | 21-Jan-15            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 273         | 3.67          | 909/14     |                   | 04-Feb-15            | \$500,000.00   |
| Bank of Queensland                   | ELE - Term Dep         | 272         | 3.72          | 913/14     |                   | 18-Feb-15            | \$500,000.00   |
| ING                                  | Term Deposit           | 189         | 3.55          | 922/15     |                   | 14-Jan-15            | \$750,000.00   |
| IMB                                  | Term Deposit           | 187         | 3.50          | 923/15     |                   | 21-Jan-15            | \$500,000.00   |
| Westpac                              | Term Deposit           | 181         | 3.75          | 925/15     |                   | 14-Jan-15            | \$500,000.00   |
| Suncorp                              | Term Deposit           | 174         | 3.45          | 929/15     |                   | 28-Jan-15            | \$1,000,000.00 |
| Bank of Queensland                   | Term Deposit           | 188         | 3.60          | 930/15     |                   | 11-Feb-15            | \$500,000.00   |
| Westpac                              | Term Deposit           | 272         | 3.60          | 931/15     |                   | 06-May-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 202         | 3.65          | 932/15     |                   | 25-Feb-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 203         | 3.65          | 933/15     |                   | 04-Mar-15            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 203         | 3.53          | 934/15     |                   | 11-Mar-15            | \$500,000.00   |
| Credit Union Australia               | Term Deposit           | 203         | 3.15          | 935/15     |                   | 18-Mar-15            | \$500,000.00   |
| ING                                  | Term Deposit           | 203         | 3.55          | 937/15     |                   | 25-Mar-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 91          | 3.35          | 938/15     |                   | 10-Dec-14            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 196         | 3.60          | 939/15     |                   | 01-Apr-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 96          | 3.35          | 940/15     |                   | 17-Dec-14            | \$500,000.00   |
| IMB                                  | Term Deposit           | 140         | 3.40          | 941/15     |                   | 18-Feb-15            | \$500,000.00   |
| Westpac                              | Term Deposit           | 182         | 3.40          | 942/15     |                   | 08-Apr-15            | \$500,000.00   |
| ING                                  | Term Deposit           | 63          | 3.02          | 943/15     |                   | 17-Dec-15            | \$750,000.00   |
| Bankwest                             | Term Deposit           | 84          | 3.40          | 944/15     |                   | 07-Jan-15            | \$500,000.00   |
| IMB                                  | Term Deposit           | 91          | 3.40          | 945/15     |                   | 21-Jan-15            | \$500,000.00   |
| Bankwest                             | Term Deposit           | 91          | 3.40          | 946/15     |                   | 28-Jan-15            | \$1,000,000.00 |
| Bankwest                             | Term Deposit           | 70          | 3.35          | 947/15     |                   | 07-Jan-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 91          | 3.51          | 948/15     |                   | 04-Feb-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 89          | 3.51          | 949/15     |                   | 11-Feb-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 98          | 3.51          | 950/15     |                   | 25-Feb-15            | \$500,000.00   |
| IMB                                  | Term Deposit           | 76          | 3.27          | 951/15     |                   | 02-Feb-15            | \$500,000.00   |
| Westpac                              | Term Deposit           | 69          | 3.10          | 952/15     |                   | 28-Jan-15            | \$500,000.00   |
| Suncorp                              | Term Deposit           | 120         | 3.50          | 953/15     |                   | 26-Mar-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 92          | 3.35          | 954/15     |                   | 26-Feb-15            | \$500,000.00   |

**\$17,000,000.00**

**Floating Rates Collateralized Debt Obligations (CDO)**  
**Morgan Stanley Aces SP**

Floating Rate CDO

0.00

20-Jun-15


**\$0.00**

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 30 November 2014

|                             |                        |
|-----------------------------|------------------------|
| Term Deposit Ledger Balance | \$17,000,000.00        |
| 24 hour Online Bank Account | \$2,103,729.86         |
|                             | <b>\$19,103,729.86</b> |

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.

Signed

  
Shane Roberts  
Senior Finance Officer

Prepared and Reconciled by Niki Ryan  
Finance Officer

## **COUNCIL CHAMBER HONOUR BOARDS**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Rebecca Wilson - Administrative Services Officer  
**FILE NUMBER:** 12/14

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### **Summary:**

Council records were researched to identify former Councillors and staff of Walgett Shire Council since 1999.

The purpose of this report is to inform Council of the outcome of the research and for Councillors and current staff to review the list for any amendments or omissions.

### **Background:**

The Honour Boards in the Council Chambers list Councillors and staff who have served on Council since the temporary Council was formed on 13 June 1906. The boards were last updated in 1999.

### **Current Position:**

To commence the updating of the honour boards, council records were researched to obtain the names of councillors who had served on council since 1999 and those staff in the respective senior positions since that date. The attached list provides details of those councillors and staff and it is recommended that councillors and current senior staff review the list for any amendments or omissions. It is proposed to proceed to firm up the supply of any additional boards and lettering in January and it is requested that any required amendments or inclusions be advised to Rebecca before 31 December.

### **Relevant Reference Documents/Policies:**

Council files and minutes.

### **Governance issues:**

It is essential that the details of those inscribed on the board are accurate and that there are no omissions.

### **Environmental issues:**

There are no identified environmental issues in relation to this matter.

### **Stakeholders:**

Councillors and senior staff, both past and present.

### **Financial Implications:**

An estimated cost for updating the boards is yet to be determined.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Following Council's direction for the Honour Boards to be updated, Council records were researched to identify former Councillors and staff. The purpose of this report is to inform Council of the outcome of the research and for Councillors and current staff to review the list for any amendments or omissions.

| Council Chambers Honour Boards                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council note the content of the report and that the list be reviewed by councillors and staff for accuracy and omissions.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Spreadsheet of information collated for Honour Board update.

| Year                   | 1999-2000                                               | 2000-2001                                               | 2001-2002                                                    | 2002-2003                                                    | 2003-2004                                                    | 2004-2005                                             | 2005-2006                                             |
|------------------------|---------------------------------------------------------|---------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|
| <b>Mayor</b>           | Alan Friend                                             | Alan Friend                                             | Peter Waterford                                              | Peter Waterford                                              | Peter Waterford                                              | Administration                                        | Administration                                        |
| <b>Deputy Mayor</b>    | Prue Hutchinson                                         | Prue Hutchinson                                         | Prue Hutchison                                               | Prue Hutchinson                                              | Prue Hutchinson                                              | Administration                                        | Administration                                        |
| <b>1. Councillor</b>   | Marg Bow                                                | Marg Bow                                                | Marg Bow                                                     | Marg Bow                                                     | Marg Bow                                                     | Administration                                        | Administration                                        |
| <b>2. Councillor</b>   | Robert Greenaway                                        | Robert Greenaway                                        | Robert Greenaway                                             | Robert Greenaway                                             | Robert Greenaway                                             | Administration                                        | Administration                                        |
| <b>3. Councillor</b>   | Robert Hewlett                                          | Robert Hewlett                                          | Robert Hewlett                                               | Robert Hewlett                                               | Robert Hewlett                                               | Administration                                        | Administration                                        |
| <b>4. Councillor</b>   | Tim Horan                                               | Tim Horan                                               | Tim Horan                                                    | Tim Horan                                                    | Tim Horan                                                    | Administration                                        | Administration                                        |
| <b>5. Councillor</b>   | W Jeffries                                              | W Jeffries                                              | W Jeffries                                                   | W Jeffries                                                   | W Jeffries                                                   | Administration                                        | Administration                                        |
| <b>6. Councillor</b>   | David Lane                                              | David Lane                                              | David Lane                                                   | David Lane                                                   | David Lane                                                   | Administration                                        | Administration                                        |
| <b>7. Councillor</b>   | Peter Lang                                              | Peter Lang                                              | Peter Lang                                                   | Peter Lang                                                   | Peter Lang                                                   | Administration                                        | Administration                                        |
| <b>8. Councillor</b>   | Charles Mitchell                                        | Charles Mitchell                                        | Charles Mitchell                                             | Charles Mitchell                                             | Charles Mitchell                                             | Administration                                        | Administration                                        |
| <b>9. Councillor</b>   | Joan Treweek                                            | Joan Treweek                                            | Joan Treweek                                                 | Joan Treweek                                                 | Joan Treweek                                                 | Administration                                        | Administration                                        |
| <b>10. Councillor</b>  | P Waterford                                             | Peter Waterford                                         |                                                              |                                                              |                                                              | Administration                                        | Administration                                        |
| <b>Administrator</b>   |                                                         |                                                         |                                                              |                                                              |                                                              | Administrator<br>Hugh Percy                           | Administrator<br>Hugh Percy                           |
| <b>General Manager</b> | A/General Manager<br>Graham Kellett                     | A/General Manager<br>Graham Kellett                     | General Manager<br>Vic North                                 | General Manager<br>Vic North                                 | General Manager<br>Vic North                                 | A/General Manager<br>Jeff Austin                      | General Manager<br>Stephen McLean                     |
|                        |                                                         | General Manager<br>Vic North                            |                                                              |                                                              |                                                              |                                                       |                                                       |
| <b>Director</b>        | A/Director<br>Engineering Services<br>Rolly Lawford     | A/Director<br>Engineering Services<br>Rolly Lawford     | Group Manager<br>Services Management<br>Jonathon Wooldridge  | Group Manager<br>Services Management<br>Jonathon Wooldridge  | Group Manager<br>Services Management<br>Jonathon Wooldridge  | Acting Manager<br>Corporate Governance<br>John Burden | A/Manager Corporate<br>Services Emma<br>Darcy         |
| <b>Director</b>        | A/Director Financial<br>Services<br>John Stuart         | A/Director Financial<br>Services<br>John Stuart         | Group Manager<br>Infrastructure<br>Management<br>John Burden | Group Manager<br>Infrastructure<br>Management<br>John Burden | Group Manager<br>Infrastructure<br>Management<br>John Burden | Acting Manager<br>Regulation Matthew<br>Goodwin       | Manager Regulation<br>and Planning Matthew<br>Goodwin |
| <b>Director</b>        | A/Director<br>Environmental Services<br>Maurice Freixas | A/Director<br>Environmental Services<br>Maurice Freixas |                                                              |                                                              |                                                              | Acting Manager<br>Engineering Alan<br>Nelson          | Manager Engineering<br>Alan Nelson                    |
| <b>Director</b>        |                                                         |                                                         |                                                              |                                                              |                                                              |                                                       |                                                       |



WALGETT SHIRE COUNCIL AGENDA

| Year                   | 2006-2007                                             | 2007-2008                                             | 2008-2009                                             | 2009-2010                                                              | 2010-2011                                                              | 2011-2012                                                 | 2012-2013                                                       | 2013-2014                                                       | 2014-2015                                                       |
|------------------------|-------------------------------------------------------|-------------------------------------------------------|-------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|-----------------------------------------------------------------|
| <b>Mayor</b>           | Administration                                        | Administration                                        | Ian Woodcock                                          | Ian Woodcock                                                           | Ian Woodcock                                                           | Gustavus Murray                                           | Gustavus Murray                                                 | Gustavus Murray                                                 | David Lane                                                      |
| <b>Deputy Mayor</b>    | Administration                                        | Administration                                        | Geoffrey Colless                                      | Geoffrey Colless                                                       | Geoffrey Colless                                                       | David Lane                                                | David Lane                                                      | David Lane                                                      | Jane Keir                                                       |
| <b>1. Councillor</b>   | Administration                                        | Administration                                        | Gustavus Murray                                       | Gustavus Murray                                                        | Lawrence Walford                                                       | Lawrence Walford                                          | Jane Keir                                                       | Jane Keir                                                       | Gustavus Murray                                                 |
| <b>2. Councillor</b>   | Administration                                        | Administration                                        | Jane Keir                                             | Jane Keir                                                              | Robert Greenaway                                                       | Jane Keir                                                 | Ian Woodcock                                                    | Ian Woodcock                                                    | Ian Woodcock                                                    |
| <b>3. Councillor</b>   | Administration                                        | Administration                                        | Manuel Martinez                                       | Manuel Martinez                                                        | David Lane                                                             | Robert Greenaway                                          | Manuel Martinez                                                 | Manuel Martinez                                                 | Manuel Martinez                                                 |
| <b>4. Councillor</b>   | Administration                                        | Administration                                        | David Lane                                            | David Lane                                                             | Gustavus Murray                                                        | Kelly Smith                                               | Michael Taylor                                                  | Michael Taylor                                                  | Michael Taylor                                                  |
| <b>5. Councillor</b>   | Administration                                        | Administration                                        | Robert Greenaway                                      | Robert Greenaway                                                       | Manuel Martinez                                                        | Ian Woodcock                                              | Robert Greenaway                                                | Robert Greenaway                                                | Robert Greenaway                                                |
| <b>6. Councillor</b>   | Administration                                        | Administration                                        | Lawrence Walford                                      | Lawrence Walford                                                       | Jane Keir                                                              | Manuel Martinez                                           | Lawrence Walford                                                | Lawrence Walford                                                | Lawrence Walford                                                |
| <b>7. Councillor</b>   | Administration                                        | Administration                                        | Kelly Smith                                           | Kelly Smith                                                            | Kelly Smith                                                            |                                                           | Darryl Cooper                                                   | Darryl Cooper                                                   | Darryl Cooper                                                   |
| <b>8. Councillor</b>   | Administration                                        | Administration                                        |                                                       |                                                                        |                                                                        |                                                           |                                                                 |                                                                 |                                                                 |
| <b>9. Councillor</b>   | Administration                                        | Administration                                        |                                                       |                                                                        |                                                                        |                                                           |                                                                 |                                                                 |                                                                 |
| <b>10. Councillor</b>  | Administration                                        | Administration                                        |                                                       |                                                                        |                                                                        |                                                           |                                                                 |                                                                 |                                                                 |
| <b>Administrator</b>   | Administrator<br>Vic Smith                            | Administrator<br>Vic Smith                            |                                                       |                                                                        |                                                                        |                                                           |                                                                 |                                                                 |                                                                 |
| <b>General Manager</b> | General Manager<br>Stephen McLean                     | General Manager<br>Stephen McLean                     | A/General Manager<br>Carole Medcalf                   | General Manager<br>Ray Kent                                            | General Manager<br>Don Ramsland                                        | General Manager<br>Don Ramsland                           | General Manager<br>Don Ramsland                                 | General Manager<br>Don Ramsland                                 | General Manager<br>Don Ramsland                                 |
|                        |                                                       |                                                       | General Manager<br>Ray Kent                           |                                                                        |                                                                        |                                                           |                                                                 |                                                                 |                                                                 |
| <b>Director</b>        | A/Manager Corporate<br>Services Emma<br>Darcy         | Manager Corporate<br>Services<br>Emma Darcy           |                                                       | Director Corporate and<br>Community Services<br>Carole Medcalf         |                                                                        | A/Director Corporate<br>Services<br>Glen Warren           | Director Corporate<br>Services<br>Stephen Holland               | Director Corporate<br>Services<br>Stephen Holland               | Director Corporate<br>Services<br>Stephen Holland               |
| <b>Director</b>        | Manager Regulation<br>and Planning Matthew<br>Goodwin | Manager Regulation<br>and Planning Matthew<br>Goodwin | Manager Regulation<br>and Planning Matthew<br>Goodwin | Manager Regulation<br>and Planning Matthew<br>Goodwin                  | Manager Regulation<br>and Planning Matthew<br>Goodwin                  | Manager Regulation<br>and Planning Matthew<br>Goodwin     | Director Planning and<br>Regulatory Services<br>Matthew Goodwin | Director Planning and<br>Regulatory Services<br>Matthew Goodwin | Director Planning and<br>Regulatory Services<br>Matthew Goodwin |
| <b>Director</b>        | Manager Engineering<br>Alan Nelson                    | Manager Engineering<br>Alan Nelson                    | Director Urban<br>Infrastructure<br>Fred Coralde      | Director Rural<br>Infrastructure and<br>Support Services<br>Ian Taylor | Director Rural<br>Infrastructure and<br>Support Services<br>Ian Taylor | Director Engineering<br>Services<br>Raju Ranjit           | Director Engineering<br>Services<br>Raju Ranjit                 | Director Engineering<br>Services<br>Raju Ranjit                 | Director Engineering<br>Services<br>Raju Ranjit                 |
| <b>Director</b>        |                                                       |                                                       |                                                       | Director Urban<br>Infrastructure Services<br>Fred Coralde              | Director Urban<br>Infrastructure Services<br>Fred Coralde              | Director Urban<br>Infrastructure Services<br>Fred Coralde | A/Director Urban<br>Infrastructure Services<br>Prafulla KC      | A/Director Urban<br>Infrastructure Services<br>Prafulla KC      | A/Director Urban<br>Infrastructure Services<br>Prafulla KC      |

## **QUARTERLY BUDGET REVIEW STATEMENTS 2014/15**

**REPORTING SECTION:** Finance Department

**AUTHOR:** Brad Pascoe – Finance Manager

**FILE NUMBER:**

---

### **Summary:**

This report is to advise Council of the September Quarterly Budget Review Statement, outlining Council financial status following the original budget adoption for 2014/15 fiscal year.

### **Background:**

The quarterly review is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter, however have been delayed due to completion of Annual Financial Statements and other items.

### **Current Position:**

The current position can be attained by viewing the attached Quarter 1 (period ending 30<sup>th</sup> September 2014) Quarterly Budget Review Statement attached.

### **Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Integrated Planning and Reporting Framework  
Quarterly Budget Review Statement September 2014

### **Governance issues:**

N/A

### **Financial Implications:**

The Quarterly Budget Reviews indicate Councils current financial projections for the 2014/15 fiscal year at the quarter ending 30<sup>th</sup> September 2014.

### **Alternative Solutions/Options:**

N/A

**Conclusion:**

That Council note the attached Quarterly Budget Review Statements and adopt the adjustments/changes indicated within each report respectively.

| QUARTERLY BUDGET REVIEW STATEMENT 2013/14                                                                                                                                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council note the attached Quarterly Budget Review Statement for September and adopt the adjustments/changes indicated within each report respectively.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

September 2014 Quarterly Budget Review Statement – provided under separate cover

## ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – DECEMBER 2014***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Mobile Food Van**

The mobile kitchen is expected to be fully operational by the week ending 5 December 2014. The total cost to date to get the unit operational is approx. \$ 3,000 which has been costed to the unit as an item of council plant.

Works undertaken included;

- Road worthy and registration
- Potable water tanks flushed
- Checking of pumps, hot water system, gas supply and cooking appliances
- Checking of electrical supply and power points
- Fire safety and miscellaneous items
- Cleaning of the unit.

Attached are photographs of the completed interior of the unit.

### **Burren Junction Hall**

The plumbing and electrical work required to re-open the hall to the public have been completed with remaining carpentry and maintenance works scheduled to be finalised by 5 December. Following completion of the works an inspection will be undertaken by council staff prior to use. A booking has been received from the school for their presentation night to be held on Monday 15 December.

### **2013 / 2014 Annual Report**

The Annual Report is the final component of the Integrated Planning and reporting (IP&R) process for the financial year. The report includes a number of compliance reporting aspects in addition to recording achievements and particular items of interest. The report has been posted on Council's web site and copies made available for the public at the Walgett and Lightning Ridge libraries and the Collarenebri Agency. Copies of the report will be tabled at the meeting.

| <b>Matters for Brief Mention or Information Only – Director Corporate Services</b>                               |
|------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation;</b></p> <p>1. That the information be noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

WALGETT SHIRE COUNCIL AGENDA



### 14.3 DIRECTOR PLANNING AND REGULATORY SERVICES

## ***DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS***

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matt Clarkson, Town Planner

**FILE NUMBER:** 09/1367-03

---

#### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

#### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

#### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

#### **Relevant Reference Documents:**

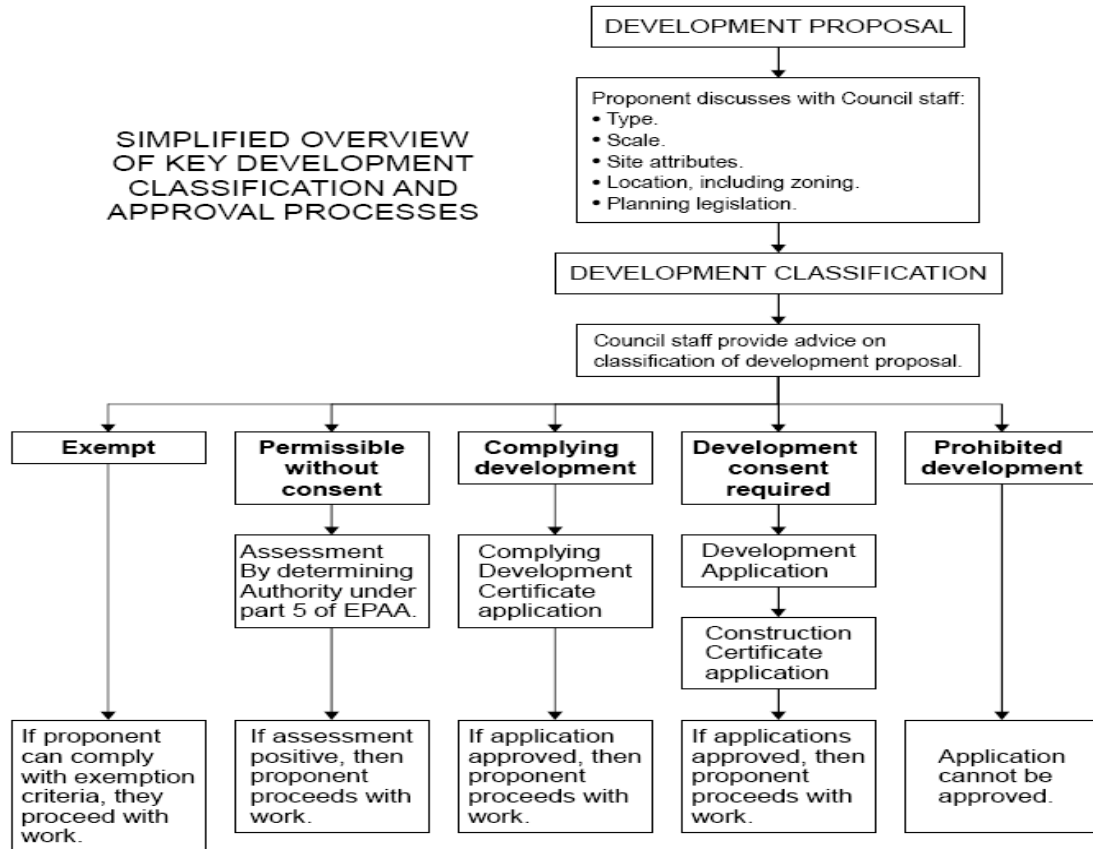
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

#### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil.

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

| <b>Development and Complying Development Applications</b>                                                                                                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation;</b></p> <p>It is recommended that Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"><li>1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for October and November 2014</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachment:**

DAs & CDCs approved October and November 2014



|            |             |                                                                               |                                                                               |         |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|
| 12/02/2014 | Parameters: | Date Range: Y<br>Start Date: 1/10/2014<br>End Date: 30/11/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 1 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|

| Document                 | Applicant Name / Address                                                          | Development Type<br>Property Address<br>Title Owner                                                                      | Determination               | Determined | Received   |
|--------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b> |                                                                                   |                                                                                                                          |                             |            |            |
|                          | <i>Stop the Clock</i>                                                             | <i>Total Elapsed Calendar Days: 34<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 34</i>                          |                             |            |            |
| 020/2014/00000028/001    | Ms U Bibby<br>PO Box 6<br>LIGHTNING RIDGE NSW 2834                                | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>Mining LIGHTNING RIDGE<br>LOT: 60 DP: 1076808 WLL: 14738<br>Ms U Bibby | Approved - Staff Delegation | 20/10/2014 | 17/09/2014 |
| <hr/>                    |                                                                                   |                                                                                                                          |                             |            |            |
|                          | <i>Stop the Clock</i>                                                             | <i>Total Elapsed Calendar Days: 5<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 5</i>                            |                             |            |            |
| 020/2014/00000030/001    | Mr D Cooper<br>PO Box 497<br>WALGETT NSW 2832                                     | 151 Class 10b - Fence<br>Peel ST WALGETT<br>LOT: 160 DP: 882747<br>WR Nominees Pty Ltd                                   | Approved - Staff Delegation | 20/10/2014 | 16/10/2014 |
| <hr/>                    |                                                                                   |                                                                                                                          |                             |            |            |
|                          | <i>Stop the Clock</i>                                                             | <i>Total Elapsed Calendar Days: 21<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 21</i>                          |                             |            |            |
| 020/2014/00000031/001    | Mr T Paszkiewicz<br>Brookfield Johnson Controls<br>GPO Box 172<br>SYDNEY NSW 2001 | 150 Class 10b - Fence/Antenna/Other<br>25 Walgett ST COLLARENEBRI<br>LOT: 102 DP: 1168830<br>NSW Police Force            | Approved - Staff Delegation | 18/11/2014 | 29/10/2014 |
| <hr/>                    |                                                                                   |                                                                                                                          |                             |            |            |
|                          | <i>Stop the Clock</i>                                                             | <i>Total Elapsed Calendar Days: 9<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 9</i>                            |                             |            |            |

# WALGETT SHIRE COUNCIL AGENDA

## AUTHORITY

## Determined Applications



|            |             |                                                                               |                                                                               |        |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 12/02/2014 | Parameters: | Date Range: Y<br>Start Date: 1/10/2014<br>End Date: 30/11/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:2 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document                                                                       | Applicant Name / Address                                                                                                               | Development Type<br>Property Address<br>Title Owner                                           | Determination                                                                                                                    | Determined | Received   |
|--------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------|------------|
| <b>Document Type: 20</b><br>020/2014/00000032/001                              | Mrs C Hiscox<br>PO Box 31<br>WALGETT NSW 2832                                                                                          | 151 Class 10b - Fence<br>72 Euroka ST WALGETT<br>LOT: 372 DP: 828037<br>Walgett Shire Council | Approved - Staff Delegation                                                                                                      | 13/11/2014 | 05/11/2014 |
| <hr/>                                                                          |                                                                                                                                        |                                                                                               |                                                                                                                                  |            |            |
| Officer: Mr M Clarkson<br>Number of Applications: 4                            | <i>Average Elapsed Calendar Days: 17.25</i><br><i>Average Calendar Stop Days: 0.00</i><br><i>Average Adjusted Calendar Days: 17.25</i> |                                                                                               | <i>Total Elapsed Calendar Days: 69.00</i><br><i>Total Calendar Stop Days: 0.00</i><br><i>Total Adjusted Calendar Days: 69.00</i> |            |            |
| <u>Report Totals &amp; Averages</u><br><u>Total Number of Applications : 4</u> | <i>Average Elapsed Calendar Days: 17.25</i><br><i>Average Calendar Stop Days: 0.00</i><br><i>Average Adjusted Calendar Days: 17.25</i> |                                                                                               | <i>Total Elapsed Calendar Days: 69.00</i><br><i>Total Calendar Stop Days: 0.00</i><br><i>Total Adjusted Calendar Days: 69.00</i> |            |            |

### 14.3 DIRECTOR ENGINEERING SERVICES

#### ***MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING SERVICES – 30 NOVEMBER 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

---

#### **Summary:**

The purpose of this report is to inform Council relating to the Engineering Services work progress as at 30 November 2014.

#### **Background:**

A budget of \$16.04 Million (including RMCC work) has been allocated to the Rural Infrastructure and Support Services team for capital & maintenance works, fleet management and engineering administration for the 2014/2015 year.

#### **Current Position:**

The grid project on the Castlereagh Highway, north of the Lightning Ridge turnoff was completed on 30 November 2014. Council currently has three construction teams and they are currently working in the following areas;

Team 1 – Castlereagh Highway (Big Warrambool widening work)  
Team 2- Merrywinebone Road near Rowena Junction  
Team 3 – Cumberland Road near Carinda

Inspection works on highways and shire roads are in progress.

#### **Relevant Reference Documents/Policies:**

2014/15 Operational Plan and Budget.

#### **Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

#### **Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30 November 2014, \$5,259,450 has been spent from a total amount of \$16,036,862 allocated for in the 2014/2015 budget. The expenditure for capital and maintenance work as at 30 November is \$2,000,286.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

|                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services – 30 November 2014</b> |
|-------------------------------------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------|
| <p>That Council receive and note the Engineering Services monthly work progress report for 30 November 2014.</p> |
|------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

2014/2015 Budget allocations 30 November 2014

The Rural Infrastructure and support Services 2014/2015 budget allocations for Capital and Maintenance works are as follows:

| <b>Ledger Item</b>                        | <b>Actuals,<br/>committed and<br/>on cost up to 30<br/>November 2014</b> | <b>Budget</b>       | <b>% Budget</b> |
|-------------------------------------------|--------------------------------------------------------------------------|---------------------|-----------------|
| Engineering Administration                | \$267,167                                                                | \$637,842           | 42%             |
| Emergency Services (RFS * SES)            | \$143,316                                                                | \$315,000           | 45%             |
| Enforcement of Regulations                | \$7,206                                                                  | \$20,000            | 36%             |
| Fleet Operations                          | \$920,795                                                                | \$2,432,716         | 38%             |
| Local Roads Operations                    | \$28,363                                                                 | \$52,000            | 55%             |
| Local Roads Maintenance                   | \$266,330                                                                | \$683,000           | 39%             |
| Regional Roads Operations                 | \$35,948                                                                 | \$841,044           | 4%              |
| Regional Roads Maintenance                | \$273,410                                                                | \$695,427           | 39%             |
| Walgett Depot Renewal and<br>Improvements | \$1,124                                                                  | \$187,192           | 1%              |
| Fleet Renewal and Improvement             | \$56,627                                                                 | \$1,400,000         | 4%              |
| <b>Total</b>                              | <b>\$2,000,286</b>                                                       | <b>\$ 7,264,221</b> | <b>28%</b>      |

## ***RURAL FIRE SERVICES TANKER TRAILER WRITE OFF***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

---

### **Summary:**

This report recommends that Council accept the Rural Fire Service's proposal to write all tanker trailers units off.

### **Background:**

The Bush Fire Service North West Zone (NWZ) records show an inaccurate number of 650 litre units on the books. Currently there are 19 units listed for the Coonamble district. There are additional units in the NWZ however they are not pink slipped or listed in the RFS database.

### **Current Position:**

There are 19 Units listed for the Coonamble district. There are additional units in the NWZ however they are not pink slipped or listed in the RFS database. The RFS is looking to write all tanker trailers units off and they will not be covered by RFS insurance. In this case landholders will be responsible for the units if they want to use it and RFS will provide minor equipment for the units. The tanker trailer can still attend fires incidents under work cover insurance.

### **Relevant Reference Documents/Policies:**

NSW Rural Fire Service North West Zone Service Level Agreement Meeting minutes.

### **Governance issues:**

The tanker trailer will not be covered under RFS insurance policy.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The written off tanker trailer can be used during fire incidents under Work Cover Insurance.

| <b>Rural fire services tanker trailer write off</b>                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and accept the proposal to write of the Tanker Trailer unit</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

23<sup>rd</sup> July 2014 RFS – SLA Agreement Meeting Minutes.



NSW RURAL FIRE SERVICE



## NORTH WEST ZONE SERVICE LEVEL AGREEMENT MEETING MINUTES

**Meeting:** North West Zone Service Level Agreement  
**Convened by:** G Sim  
**Attendees:** G Sim, G Primmer, A McDowall, R Ranjit, B Quamby, M Webb, L Fuller, A Weilinga,  
**Location:** Coonamble Fire Control Centre  
**Date and time:** 23<sup>rd</sup> July 2014  
**Apologies:** S Holland, J Guest, J Keir  
**Minutes by:** G Primmer

### Minutes

#### **Previous Minutes**

Previous Minutes moved as true and correct.  
 Moved; M Webb  
 Second; R Ranjit  
 Carried

#### **Business Arising**

Walgett HQ proposed station build has been approved to apply for funding over a two year period.

Lighting Ridge HQ station is on Crown Land currently managed by the RFS. Management and reporting to the Crown Lands needs to be managed by Walgett Shire, ownership needs to be put into Councils name and not RFS. Walgett Shire to follow up.

Power at the Cumborah Village shed has been run up due to members of the public refilling from the bore, hence causing the pump to operate. Council may need to look at a locking system for the pump or some type of metered reading for the pump and water usage.



**Correspondence**

Nil

**M & R Budget**

State-wide the RFS is placing more emphasis on reporting on their budgets. Have approximately \$43000 left over, final figures are yet to be finalised.

**RFS Staff Report**

Currently have full staff, M Mulheron is still on sick leave, will return to work shortly.

**Training, Operations & Community Education Report**

See below report.

**Presentation of Schedule 3**

See attached.

Pink slipping of tankers is currently behind as the Operations Officer is on leave. Some vehicles have not been inspected as they are to be disposed of. Three more additional tankers are to arrive once these are received there will be six tankers to dispose of.

WHS safety information is to go out to members at the brigades AGM's.

Incident reporting is currently behind as the Operations Officer is on leave.

**General Business**

Those present questioned if there was a Mutual Aid Agreement for Gulargambone. Gular is RFS District only, FRNSW assist when required.

Weather- winter will be a dryer and warmer than normal, with El Nino conditions expected for this fire season. Summer will be dryer and hotter than normal.

Fuel loadings across Walgett Shire are light and the area is currently in drought, Coonamble has slightly more fuel and Warren District has the most growth. A wet summer will impact fuel loadings across Warren Shire.

Hazard Reductions- RFS would like see works completed by October where possible and claims submitted as soon as possible. Claims can be staggered and submitted as works are completed rather than a bulk claim at the end of the financial year. A McDowall will be contacting Councils to discuss.

Councils advised there needs to be some flexibility in the completion of the H/R works. A wet summer may result in a later fire season and problems for January, February and March; this will need to be taken into account by the RFS in regard to the completion of the H/R works. Works may need to be staggered over the summer.

The directive to complete the works by October comes from RFS Regional Office. Councils asked the RFS to take their concerns back to the RFS Regional Office for consideration.

Water tank at Coonamble airport- currently looking at locations at the site. Tank builders have recommended that the tank be placed on a crusher dust pad rather than a concrete pad. Cost savings from laying a crusher dust pad will allow a much larger tank to be installed. Concrete pads have been done at Walgett and Warren.

Tanker Trailers- NWZ records show an inaccurate number of 650 litre units on the books. Currently have 19 units listed for Coonamble district. There are additional units in the NWZ- however they are not pink slipped or listed in the RFS database.

RFS is looking to write all tanker trailers units off and will discuss at the upcoming captains meetings. If written off the T/T become the responsibility of the landholder and will not be covered by RFS insurance. RFS will provide minor equipment for the units.

Councils asked that a copy of the SLA minutes and resolution to write the T/T units off be emailed to them for consideration.

Motion; Requesting that Councils resolve to write off all Rural Fire Service tanker trailers and associated equipment.

Moved; A Weilinga

Second; B Quamby

Carried

The T/T units can still attend fires; the RFS needs to be advised that private units are on scene for coverage under Work cover insurance.

Brigades and members will be advised when the tanker trailers are written off.

RFS tanker booklet provided to Councils needs to be updated with the current information.

Councils asked that the booklet be updated for the next meeting.

A new Group Vehicle has been received for the NWZ, this vehicle was free for the Zone and has been allocated to Group Captain Neal Coombes of Coonamble and is located at his private residence. Other Group Vehicles have been moved around the NWZ as a result of the new vehicle. Group Officer Peter Byrne of Gulargambone received a newer vehicle and his older vehicle will be relocated to either Lightning Ridge or Burren Junction. All Group Vehicles are located at the private residences of the Group Officers.

A new Cat 1 tanker has been received by Gulargambone brigade also.

Walgett Shire advised the design and contract document for the Walgett HQ new station is being done. The same plans as the RFS provided previously will be used for the station.

Water tank at Walgett airport has been filled with water by contractors. Walgett Council does not have water carts to fill the tank and will have to hire contractors to refill- this will be charged to the RFS. Warren airport tank will be filled by Councils water carts.

Water mains to the Walgett airport site are located near the airport office building, may need to look at having the water main connected to the tank for refilling- need to look at a stop valve on

the tank for refilling. If any funds are remaining once the Coonamble airport tank is finished, these could be utilised for the water main connection.

Walgett airport site also requires gravel to the area to improve access. Walgett Council to arrange.

Bush fire season- currently October to March across the NWZ. Some permanent variations have been made to the season in other areas. Those present discussed the BFDP and agreed there was no need to vary the current season.

Councils also asked to discuss the optimal resourcing levels across the NWZ at the next meeting and for the RFS to provide an update on the current resourcing levels.

NWZ has received more newer trucks for the area. The RFS overall has a shortage of vehicles available through the second hand tanker program. NWZ to check if funding for second hand tankers that is allocated can be utilised and put toward brand new tankers if second hand units are unavailable.

Bids and estimates- Warren Shire is happy with the amendments made for the 14/15 bids and estimates, thus reducing Councils costs. Happy RFS has listened to Councils previous concerns re the cost.

Pre season operations plan checklist is currently being worked on, includes such things as the heavy plant check list, staging areas etc. It is the RFS responsibility to set up staging areas. Currently working to identify staging areas across the NWZ with suitable facilities. Councils are happy for RFS to use their Showgrounds as staging areas. Group Captains will need to be advised of the staging area locations. A McDowall to contact Councils are staging area locations.

Copy of level 3 Staging Area Template presented to those present. Copy attached

Next BFMC meeting is on 24<sup>th</sup> September, same day as the next SLA meeting.

Table 1: Documents referred to in the meeting

| Document title                        | Author | Version | Date      |
|---------------------------------------|--------|---------|-----------|
| NWZ SLA RFS Operational Report        |        |         | 8/7/2014  |
| NWZ June Quarterly Performance Report |        |         | June 2014 |
| Level 3 Staging Area Template         |        |         |           |



# WALGETT SHIRE COUNCIL AGENDA

**Table 2: Action items**

| Ref. | Item description                                                               | Owner                                | Due date     | Status          |
|------|--------------------------------------------------------------------------------|--------------------------------------|--------------|-----------------|
| 1    | Hazard reduction- works completion                                             | G Sim                                | ASAP         | See attachment1 |
| 2    | Update RFS tanker location booklet                                             | A McDowall                           | Next Meeting |                 |
| 3    | Second hand tanker funding-can this be used for new tankers                    | G Sim                                | ASAP         | See attachment  |
| 4    | Optimal resourcing levels-include as an agenda items next SLA                  | G Sim                                | Next Meting  |                 |
| 5    | Copy of minutes re T/T write off to Councils                                   | G Sim                                | ASAP         |                 |
| 6    | Staging area locations                                                         | A McDowall                           | ASAP         |                 |
| 7    | Lightning Ridge HQ station on Crown Land- to be transferred into Councils name | Walgett Shire Council                | ASAP         |                 |
| 8    | Cumborah Village station-lock for water pump                                   | Walgett Shire Council                | ASAP         |                 |
| 9    | Write off of tanker trailer resolution to go to all Councils for endorsement   | Walgett, Warren & Coonamble Councils | ASAP         |                 |
|      |                                                                                |                                      |              |                 |

## 3: Attachments

| Attachment No | Document Date | Document Name                                                       |
|---------------|---------------|---------------------------------------------------------------------|
| 1             | 23/7/14       | Email from ZM to Council's about HR funding and vehicle allocations |

## 4: Next meeting

| Date                       | Start time | Finish time | Location      |
|----------------------------|------------|-------------|---------------|
| 24 <sup>th</sup> Sept 2014 | 11am       |             | Coonamble FCC |

## ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – 30 NOVEMBER 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 12/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works as at 30 November 2014.

### **Background:**

The initial contract awarded for 2014/2015 was \$3,390,000. Due to the increase of scope of works RMS has approved a variation of \$211,351. The total contract now is \$3,601,351.

The scope of works involved in this contract are;

Resealing, heavy patching, HW 12 Mt Brandon widening, grids replacement (new item), Big Warrambool widening (new item) and routine works.

### **Current Position:**

The Grid on the Castlereagh Highway (North of Lightning Ridge) has been completed. At present one Council team is working on HW18 North near Big Warrambool Bridge and the resealing work is in progress by Fulton Hogan. The resealing work will be finished by 19<sup>th</sup> December 2014.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 30 November 2014, \$1,033,793.24 has been spent from a total amount of \$3,601,351, provided in the 2014/2015 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

|                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Director Engineering Services – 30 November 2014</b>                                                                              |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for 30 November 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

RMCC works summary

**WALGETT SHIRE COUNCIL AGENDA**

The funding allocations for 2014/2015 RMCC works are \$3,601,351 and details are as follows:

| <b>S<br/>N</b> | <b>Description</b>        | <b>Budget</b>          | <b>Expenditure Till<br/>30/11/2014</b> | <b>Status</b> |
|----------------|---------------------------|------------------------|----------------------------------------|---------------|
| 1              | Resealing                 | \$ 1,030,000.00        |                                        |               |
| 2              | Heavy patching            | \$ 500,000.00          | \$463,460.54                           | 92.69%        |
| 3              | HW 12 Warrambool Widening | \$ 700,000.00          | \$28,948.51                            | 4.14%         |
| 4              | Routine works             | \$ 1,160,000.00        | \$394,880.93                           | 34.04%        |
| 5              | Grids Replacement         | \$146,351.06           | \$6,496.60                             | 4.44%         |
| 6              | Culvert Headwall Works    | \$65,000               | \$102.95                               | 0.16%         |
| 7              | Culvert Replacement       |                        | \$139,903.71                           |               |
|                | <b>TOTAL</b>              | <b>\$ 3,601,351.06</b> | <b>\$ 1,033,793.24</b>                 | <b>28.71%</b> |

#### 14.4 ACTING DIRECTOR URBAN INFRASTRUCTURE SERVICES

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM ACTING DIRECTOR URBAN INFRASTRUCTURE SERVICES – DECEMBER 2014***

**REPORTING SECTION:** Urban Infrastructure Services

**AUTHOR:** Prafulla KC-Acting Director-Urban Infrastructure Services

**FILE NUMBER:**

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#### **1. Narran Street Drainage(Corner of Narran and Walgett Street)**

Council staff have investigated the drainage issue at Narran Street Collarenebri. It was found that the house located on the corner of Narran and Herbert Streets was constructed on raised ground. This in effect is discharging rainwater runoff to the adjacent property. Another issue associated with the drainage is that existing houses located between Herbert and Walgett Streets have installed small diameter pipes under their gravel driveway. In the event of rainfall this is obstructing the runoff water. The third and most important issue is the topography of the location. The drainage channel/line adjacent to the road reserve is flat. There is not enough fall for rainwater to flow into the Walgett street drainage.

To address the issue it is planned to fill and raise the area on the corner of Herbert and Narran Streets (approximately 150mm) to create enough fall for the runoff water to flow in Walgett Street. The existing gravel driveway and pipe has to be levelled to maintain the fall and not obstruct the flow path. The work is scheduled for last week of January 2015.

#### **2. Collarenebri Membrane Filtration Plant Upgrade**

The final design of the new membrane and media filtration upgrade for the Collarenebri Membrane Filtration Plant is underway. Currently media filtration has been approved and associated parts are being assembled offsite and will be delivered to site on 14 December 2014. This is scheduled to be installed and commissioned by 19 December 2014. Other works such as membrane filters and tanks will be arriving on site in mid March 2015.

#### **3. Walgett and Lightning Ridge Fencing-Grant Application**

The NSW Environmental Trust and the NSW Environment Protection Authority (EPA) called applications for the Landfill Consolidation and Environmental Improvements Grants Program. Round 1 application opened on 1 October and closed on 8 December 2014.

The grant program consists of two streams: Stream 1 - Landfill Consolidation and Closure and Stream 2 - Environmental Improvements of Landfills.

Funding is available for up to 70% of the project value. Thus for a \$200,000 grant, the project value would be around \$285,000, and Council financial and 'in-kind' contributions of around \$85,000 would be required.

Council has applied for Stream 2 environmental improvements for the Walgett and Lightning Ridge landfills. The projects identified are security fencing, signboards and internal access roads. The total project cost is \$158,900. The amount requested from EPA is \$107,600 and if the funding application is successful Council's contribution will be \$45,000. Funding has to



## WALGETT SHIRE COUNCIL AGENDA

be expended within 18 months of the grant being available. A detailed report will be provided to Council upon receipt of the application outcome from EPA.

|                                                                                                |
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| <b>Matters Generally for Brief Mention or Information Only – Urban Infrastructure Services</b> |
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| <b>Recommendation:</b> |
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| That the matters listed for brief mention or information is received, noted and endorsed. |
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| <b>Moved:</b> |
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| <b>Seconded:</b> |
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