



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**24<sup>th</sup> June, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **24 June, 2014** commencing at 10.00am to discuss the items listed in the Agenda.

**Please note:**

- 1. A Citizenship Ceremony will take place before the meeting at 9:30am.**
- 2. At the conclusion of the Ordinary Meeting an Extra Ordinary Meeting will be held to adopt Council's 2014/15 Operational Plan and Budget.**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

Presentation by Rural Financial Counsellor, Ms Julie Casey.....pg 6

Presentation by Mr Col Hundy.....pg 6

Presentation by Mr Kenny Westbrook.....pg 23

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

Minutes of Council Meeting 27 May 2014.....pg 6

Minutes of Extra-Ordinary Council Meeting 27 May 2014.....pg 23

### **8. Reserve Trust Management Committee Reports**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given - Nil**

### **11. Presentation of Petitions - Nil**

### **12. Councillor's Questions from Last Meeting**

### **13. Reports of Committees/Delegates - Nil**

### **14. Reports from Officers**

#### **14.1 GENERAL MANAGER**

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Local Government Weekly – June 2014.....pg 42

Circulars from the Local Government Department of Premier & Cabinet – June 2014.....pg 44

Monthly Calendar – June 2014.....pg 48

Council's Future Sustainability – Assets Renewal Reserve.....pg 53

Water Security for the Regions Grant.....pg 55

Matters for Brief Mention or Information Only – General Manager.....pg 57

#### **14.2 DIRECTOR CORPORATE SERVICES**

Cash on Hand and Investment Report.....pg 58

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### **14.3 DIRECTOR PLANNING & REGULATORY SERVICES**

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| Heritage Advisors and Activities 2013/14.....                                                | pg 64 |
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### **14.4 DIRECTOR ENGINEERING SERVICES**

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| Monthly RMCC Works Report from Director Engineering Services .....  | pg 81 |
| Monthly Flood Works Report from Director Engineering Services ..... | pg 84 |

### **14.5 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

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| Walgett and Lightning Ridge Waste Management Facility Disposal Fees ..... | pg 91 |
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## **15. Questions for the Next Meeting**

## **16. Confidential Reports/Closed Council Meeting**

### **16.1 GENERAL MANAGER**

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| Review of Council's Housing Stock .....      | pg 101 |
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### **16.2 DIRECTOR ENGINEERING SERVICES**

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### **16.3 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

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| Installation of Sewer Rising Main Walgett –Tender Recommendation ..... | pg 107 |
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## **17. Close of Meeting**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

5.1 Presentation by Rural Financial Counsellor, Ms Julie Casey

5.2 Presentation by Mr Col Hundy

5.3 Presentation by Mr Kenny Westbrook

**6. Declaration of Pecuniary/Non Pecuniary Interests**

## **7. Confirmation of Minutes/Matters Arising**

### **7.1 Minutes of Ordinary Council meeting held 27 May 2014**

| <b>Minutes of Ordinary Council meeting – 27 May 2014</b>                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 27 May 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### **Attachment**

Minutes of Council meeting held 27 May 2014



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**27<sup>th</sup> MAY, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Deferred Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers**, on **27 May 2014** commencing at 10:18 am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

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### **Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 27<sup>th</sup> MAY, 2014 AT 10:18 AM**

**PRESENT**

Clr G Murray (Mayor)  
Clr J Keir  
Clr R Greenaway  
Clr D Cooper  
Clr D Lane  
Clr L Walford  
Clr R Martinez  
Clr M Taylor  
Clr I Woodcock  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Prafulla KC (Acting Director Urban Infrastructure Services)  
Victoria Renshaw (Minute Secretary)

**Apologies – Nil**

**Public Forum Presentations**

**Mr Col Hundy discussed the following;**

- Currently one Council meeting per year is held in Lightning Ridge.
- It would be beneficial for more Council meetings to take place in Lightning Ridge.
- The latest Walgett Shire Council Newsletter contains limited items about Lightning Ridge.
- Can more items containing Lightning Ridge news be included in the next newsletter.
- Difficulty arises when Council staff implement policy and principles made in urban areas outside of the Shire.

**Declaration of Pecuniary Interests**

Clr Lane declared a Non Pecuniary Interest in item 9 as his nephew is a scholarship recipient.

Clrs Greenaway and Keir declared a Pecuniary Interest in item 24 as their families are currently operating contract plant.

**Confirmation of Minutes**

**8/2014/1 Minutes of Ordinary Council meeting – 8 May 2014**

**Resolved:**

That the minutes of the Ordinary Council meeting held 8 May 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Lane  
**Seconded:** Clr Walford

**CARRIED**

**Mayoral Minutes**

**8/2014/2 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**Reports of Committees/Delegates**

**8/2014/3 Minutes of Health & Safety Committee Meeting – 13 May 2014**

**Resolved:**

1. That the minutes of the Health & Safety Committee Meeting held 13 May 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Cooper

**Seconded:** Cllr Taylor

**CARRIED**

**Reports from Officers**

**8/2014/4 Council's Decision Action Report – May 2014**

**Resolved:**

That the Resolution Register for May 2014 be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Keir

**CARRIED**

**8/2014/5 Circulars Received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 15 – 18 from the Local Government NSW be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Lane

**CARRIED**

**8/2014/6 Circulars Received from the Division of Premier & Cabinet – May 2014**

**Resolved:**

That the information contained in the following Departmental circulars 14-11 to 14-12 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**        **Clr Cooper**  
**Seconded:**   **Clr Lane**

**CARRIED**

**8/2014/7 Monthly Calendar – May 2014 to July 2014**

**Resolved:**

That Council receive and note the regular monthly calendar for the period May 2014 to July 2014.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Lane**

**CARRIED**

**8/2014/8 ICAC Investigation – "Operation Jarek"**

**Resolved:**

That Council endorse the action taken/being taken by the General Manager to implement the recommendations of the findings of the ICAC Investigation and the reporting of these action to ICAC.

**Moved:**        **Clr Cooper**  
**Seconded:**   **Clr Woodcock**

**CARRIED**

*Clr Lane declared a Non Pecuniary Interest in the following item and left the meeting at 11:06am.*

**8/2014/9 Dick Colless Memorial Scholarship Awards**

**Resolved:**

That Council adopt the following recommendations for the awarding of the 2014 Dick Colless Memorial Scholarships:

|                  |                                                  |
|------------------|--------------------------------------------------|
| Geoffrey Lane    | \$2,000 (Electrical Apprenticeship)              |
| Brook Holland    | \$2,000 (Bachelor of Business)                   |
| Emma Denyer      | \$1,200 (Bachelor of Civil Engineering/Commerce) |
| Rebecca Clauss   | \$1,200 (Bachelor of Pharmacy)                   |
| Leonie Gawthorne | \$1,200 (Master of Physiotherapy)                |
| Anna Holcombe    | \$1,200 (Bachelor of Agricultural Science)       |
| Sky Holland      | \$1,200 (Bachelor of Sport and Exercise Science) |

and an appropriate presentation ceremony be arranged to co-incide with the June/July university vacations.

**Moved:** Clr Walford

**Seconded:** Clr Martinez

**CARRIED**

*Clr Lane returned to the meeting at 11:16am.*

**8/2014/10 Request to Write Off Debt Owing by Lightning Ridge Olympic Pool Committee**

**A motion was moved by Clr Woodcock/Clr Martinez**

1. That the debt of \$200,000 owing by the Lightning Ridge Olympic Pool Committee be written off subject to advice from the Department of Local Government and Council's legal advisors and internal auditor.

**An amendment was moved by Clr Greenaway/Clr Keir**

1. That Council defer the item until all relevant information is available and a decision then be made with regards to writing off the debt.

**On being put to the vote the amendment was lost.**

**The original motion was then put to the meeting.**

**Resolved**

That the debt of \$200,000 owing by the Lightning Ridge Olympic Pool Committee be written off subject to advice from the Department of Local Government and Council's legal advisors and internal auditor.

**Moved:** Clr Woodcock

**Seconded:** Clr Martinez

**CARRIED**

Councillors Keir, Greenaway and Cooper requested it be noted that they had voted against the resolution.

**Resolved**

1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.
2. That naming rights for the Lightning Ridge Pool are investigated.

**Moved:** Cllr Lane  
**Seconded:** Cllr Walford

**CARRIED**

**8/2014/11 CASH ON HAND AND INVESTMENT REPORT AS AT 30 April 2014**

**Resolved:**

1. That the cash on hand and investment report as at 30 April 2014 be received.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Cooper

**CARRIED**

**8/2014/12 Disposal of Council's redundant IT Equipment**

**Resolved:**

That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Lane

**CARRIED**

*The meeting adjourned for morning tea at 12:03pm.*

*The meeting resumed at 12:21pm with all those previously present again present.*

**8/2014/13 Stock Take Variance Financial Year 2014**

**Resolved:**

1. That Council approve the write off of stock with a total value of \$-1,892.05 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached.

**Moved:** Cllr Lane  
**Seconded:** Cllr Walford

**CARRIED**



**8/2014/14 Matters Generally for Brief Mention or Information Only from Director Corporate Services – May 2014**

**Resolved:**

1. That the Funding Deed between Walgett Shire Council and NSW Family and Community Services be executed under the Seal of Council.

**Moved:** Cllr Lane

**Seconded:** Cllr Taylor

**CARRIED**

**8/2014/15 Revised draft Walgett Shire Council Consent Authority Conflict of Interest Policy**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Note the draft revised Walgett Shire Council Consent Authority Conflict of Interest Policy.
2. Place the draft Walgett Shire Council Consent Authority Conflict of Interest Policy on public exhibition for a minimum of four weeks and invite written submissions from the public on the draft policy.
3. Advertise the public exhibition of the draft Walgett Shire Council Consent Authority Conflict of Interest Policy via:
  - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
  - (b) Council's web site.

**Moved:** Cllr Cooper

**Seconded:** Cllr Keir

**CARRIED**

**Planning Division**

**For**

Cllr Murray

Cllr Cooper

Cllr Keir

Cllr Woodcock

Cllr Greenaway

Cllr Martinez

Cllr Lane

Cllr Walford

Cllr Taylor

**Against**

Nil

**8/2014/16 Development and Complying Development Certificate Applications**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for April 2014.

**Moved: Cllr Lane**

**Seconded: Cllr Walford**

**CARRIED**

**8/2014/17 Development Determination 2014/017 Gregory Sim**

**Resolved:**

**That Walgett Shire Council:**

1. Approve Development Application 2014/017 in the name of Gregory Sim for a Rural Fire Station at Rowena (lot 21, DP 552634) subject to the recommended conditions of development consent.
2. Waive the requirement under Council's Consent Authority Conflict of Interest Policy for an assessment review by an appropriately skilled independent party, such as external planning consultants or planners from another Council.

**Moved: Cllr Lane**

**Seconded: Cllr Taylor**

**CARRIED**

**Planning Division**

**For**

Cllr Murray

Cllr Cooper

Cllr Keir

Cllr Woodcock

Cllr Greenaway

Cllr Martinez

Cllr Lane

Cllr Walford

Cllr Taylor

**Against**

Nil

**8/2014/18 Monthly RMCC works Report from Director Engineering Services – May 2014**

**Resolved:**

That Council receive and note the monthly RMCC works report for May 2014.

**Moved: Cllr Walford**

**Seconded: Cllr Cooper**

**CARRIED**

**8/2014/19 Monthly Flood Works Report from Director Engineering Services**

**Resolved:**

1. That Council receive and note the monthly flood restoration works report for May 2014.

**Moved:** Cllr Lane  
**Seconded:** Cllr Woodcock

**CARRIED**

**8/2014/20 Move into Closed Session At 12:30PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Walford

**CARRIED**

**8/2014/21 Walgett Home Hardware**

**Resolved:**

That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor

**CARRIED**

**8/2014/22 Interest in Purchase of Council Residence**

**Resolved:**

That the General Manager is authorised to negotiate a sale for the property at 6 Vaughn Place.

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor

**CARRIED**



**8/2014/23 Update of Supermarket Development Proposals**

**Resolved:**

That the General Manager and Mayor are authorised to negotiate with IGA, DPC, Department Education and Minister Humphries in regards to Walgett IGA continuing to use the Primary School site for the temporary supermarket for a further six months as the alternate premises identified by DPC are considered unsuitable following an inspection by Council.

**Moved:** Cllr Kier

**Seconded:** Cllr Martinez

**CARRIED**

*The meeting adjourned for lunch at 1:16pm.*

*The meeting resumed at 2:15pm with all those previously present again present except for Cllr Greenaway.*

**8/2014/24 Performance of Concrete Crew - May 2014**

**Resolved:**

That Council receive and note the performance of the Concrete Crew for April 2014.

**Moved:** Cllr Lane

**Seconded:** Cllr Cooper

**CARRIED**

*Cllr Keir declared a Pecuniary Interest in the following item and left the meeting at 2:33pm.*

**8/2014/25 Tender Casual Hire Plant - July 1<sup>st</sup> 2014- June 30 2015 Report from Director Engineering Services**

**Resolved:**

1. That Council accept tenders from the following businesses for RFQ 14/031 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW - for 1st July 2014 to 30th June 2015.  
 MaxHire  
 Ezyquip Hire  
 Cutting Edge  
 Sherrin Rentals  
 Bunyan Earthmoving  
 Rollers Australia  
 Kennards Hire  
 Grace Civil  
 Conplant Pty Ltd  
 Eastern Mechanical Services  
 Earth Plant Hire  
 North West Plant Hire  
 J R Weate Pty Ltd  
 Ellis Profiling Pty Ltd  
 PR & JA Cochrane  
 Thurstons Transport  
 Hyroll Hire Pty Ltd  
 Rob Ruby & Ruby Bros Pty td  
 Wintergreen Investment Pty Ltd

|                                                                                                                                                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Tierney Crushing & Transport Pty Ltd<br>MJ & GD Barton Pty Ltd<br>RGT Cochrane<br>Stabilco Pty Ltd<br>Doncorp Pty Ltd<br>Calvani Crushing Pty Ltd<br>Coates Hire Operations Pty Ltd<br>Sandaran Australia Pty Ltd<br>Bows Sand & Gravel Pty Ltd<br>Moved: Cllr Cooper<br>Seconded: Cllr Lane<br><br>CARRIED |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

*Cllr Keir returned to the meeting at 2:37pm*

| 8/2014/26 Walgett Levee Refurbishment Stage 4 Tender                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Resolved:<br><br>1. That Council endorse the NSW Public Works tender recommendation for the Walgett Levee Stage 4 works.<br>2. This report also recommends that Council accept the tender price offered by Central West Civil Pty Ltd in the amount of \$1,166,050.00 inclusive of GST.<br>3. This report also recommends that Council accept the proposal for Project Management of the Construction phase for Stage 4 submitted by the NSW Public Works for the amount of \$95,610.00 exclusive of GST.<br><br>Moved: Cllr Taylor<br>Seconded: Cllr Lane<br><br>CARRIED |

| 8/2014/27 Return to Open Session at 2:40pm                                                                                |
|---------------------------------------------------------------------------------------------------------------------------|
| Resolved:<br><br>1. That Council return to open session.<br><br>Moved: Cllr Walford<br>Seconded: Cllr Lane<br><br>CARRIED |

**8/2014/28 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Interest in Purchase of Council Residence
- 2) Update on Temporary Supermarket
- 3) Performance of Concrete Crew
- 4) Tenders Casual Plant Hire
- 5) Walgett Levee Stage 4 Tender

**Moved:** Cllr Lane

**Seconded:** Cllr Cooper

**CARRIED**

**Questions for the Next Meeting**

**Cllr Taylor**

**Question 1**

The Grawin Glengarry Sheeppark Miners Association have applied for a community grant. What is the progress of this application?

**Response**

The General Manager advised that applications are considered in the 2014/15 draft budget and paid to successful applicants in the new financial year.

**Question 2**

What is the progress of the Grawin Miner's association request for financial assistance for a new bore?

**Response**

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Will any funds received from the Catchment Authority be available to the Lightning Ridge and Grawin Miners Association for weeds control?

**Response**

The General Manager advised that this matter is being addressed by the Castlereagh Macquarie County Council, not Walgett Shire Council. The General Manager advised that he has confirmed with both Miner's Associations that approximately \$20,000 each will be available on the proviso that funds are spent on weed control in these areas. Funds will also be made available to individual farmers on this basis. Ken Harrison is preparing a strategic analysis that will be circulated once available.

**Question 4**

Thank you for repairing the grid on the Angledool Road as requested. The school bus driver is also appreciative of this.

**Response**

Noted

**Question 5**

Can Council investigate the possibility of implementing a user pays system at the Burren Junction Bore Baths?



**Response**

The General Manager advised that investigations will take place as part of Council's review of Shire wide services.

**Question 6**

What is the progress of the Walgett Shire promotional booklet?

**Response**

The General Manager advised that the booklet is currently being drafted and it is anticipated that it will be ready by late July 2014.

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**Response**

Director Engineering Services to investigate.

**Clr Lane**

**Question 1**

Does Council have an employment/appointment policy as raised by Mr Col Hundy earlier in the meeting?

**Response**

General Manager to investigate.

**Question 2**

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**Response**

General Manager to investigate. The General Manager also advised that the Collarenebri Precinct Committee is in the process of being re-established as the Town Improvement Committee.

**Clr Martinez**

**Question 1**

The latest Walgett Shire Council newsletter contains limited items about Lightning Ridge news. Can the next newsletter include more items about Lightning Ridge?

**Response**

All Councillors were encouraged to submit items for inclusion in future newsletters. The General Manager also advised that he will ensure a wider range of items are included.

**Question 2**

Can Council implement the use of a tender system for the supply of concrete to Council?

**Response**

The General Manager advised that this issue was discussed at the April Council meeting.

**Question 3**

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**Response**

Director Engineering Services to investigate.

**Question 4**

What is the progress of the reporting into the previous tip contractor?

**Response**

The General Manager advised that a meeting has been held with the contractor and as a result Council will seek advice from the EPA.

**Clr Cooper**

**Question 1**

What is the expected timeframe for water and sewer to be connected to the industrial blocks in Walgett?

**Response**

General Manager to investigate.

**Question 2**

Can a potential drainage issue be investigated in the Walgett Cemetery area between the Castlereagh Highway and Carinda Road.

**Response**

Acting Director Urban Infrastructure Services to investigate.

**Clr Keir**

**Question 1**

Who is monitoring the Police Only parking in Wee Waa Street?

**Response**

The General Manager advised that the purpose of this parking restriction is to provide the Police vehicles adequate parking while the new Police Station is being constructed. Once construction commences Highway Patrol Officers should monitor the area.

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**Response**

Director Engineering Services to investigate.

**Question 3**

Is there a drill hole in the levee near the golf course for accessing pipes?

**Response**

Acting Director Urban Infrastructure Services advised that such a drill hole should not affect the strength of the levee.

**Clr Woodcock**

**Question 1**

Can Council investigate the possibility of the Rural Financial Counsellor attending a future Council meeting to discuss current drought issues in the Shire?

**Response**

General Manager to invite Rural Financial Counsellor to a future meeting.

**Question 2**

There are two ramps on SH 18 North that need to be repaired;

- Big Warrambool 16 km south of Lightning Ridge turn off
- 1 km north of Lightning Ridge turn off at Lone Pine Road intersection

Can this be investigated?

**Response**

The Director Engineering Services advised that this project is included in the 2014/15 budget.

**Close of Meeting**

The meeting closed at 3:32pm.

To be confirmed at the meeting of Council to be held on 24 June 2014 at Walgett.

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Mayor

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General Manager

## 7.2 Minutes of Extra-Ordinary Council meeting held 27 May 2014

|                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Minutes of Extra-Ordinary Council meeting – 27 May 2014</b>                                                                                                                                                                                |
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extra-Ordinary Council meeting held 27 May 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Extra-Ordinary Council meeting held 27 May 2014



**MINUTES FOR  
EXTRA ORDINARY COUNCIL  
MEETING**

**27<sup>th</sup> MAY, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Deferred Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers**, on **27 May 2014** commencing at 3:35 pm to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**



## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

**Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

**Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE EXTRA ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 27<sup>th</sup> MAY, 2014 AT 3:35 AM**

**PRESENT**

Cllr G Murray (Mayor)  
 Cllr J Keir  
 Cllr D Cooper  
 Cllr D Lane  
 Cllr L Walford  
 Cllr R Martinez  
 Cllr M Taylor  
 Cllr I Woodcock  
 Don Ramsland (General Manager)  
 Stephen Holland (Director Corporate Services)  
 Matthew Goodwin (Director Planning & Regulatory Services)  
 Raju Ranjit (Director Engineering Services)  
 Prafulla KC (Acting Director Urban Infrastructure Services)  
 Bradley Pascoe (Finance Manager)  
 Victoria Renshaw (Minute Secretary)

**Apologies**

**9/2014/1 Apologies – 27 May 2014**

**Resolved:**

1. That the apology received from Councillor Greenaway is accepted and a leave of absence granted.

**Moved: Cllr**

**Seconded: Cllr**

**CARRIED**

**Reports from Officers**

**9/2014/2 Draft 2014/15 Budget, Delivery Program, Operational Plan, Long Term Financial Plan, including Rates, Fees & Charges**

**Resolved:**

1. That Council endorse the 2014 / 2015 Draft Budget, Operational Plan, Delivery Program Long Term Financial Plan, Rates and Fees and Charges Schedules and that they be placed on public exhibition and submissions invited.

**Moved: Cllr Walford**

**Seconded: Cllr Lane**

**CARRIED**

**Close of Meeting**

The meeting closed at 5:39pm.

To be confirmed at the meeting of Council to be held on 24 June 2014 at Walgett.

---

Mayor

---

General Manager

DRAFT

- 8. Reserve Trust Management Committee Reports- Nil**
- 9. Mayoral Minutes – To Be Circulated**
- 10. Motions of which Notice has been given - Nil**
- 11. Presentation of Petitions - Nil**

## 12. Questions from Last Meeting

### Clr Taylor

#### **Question 1**

The Grawin Glengarry Sheeppark Miners Association have applied for a community grant. What is the progress of this application?

#### **Response**

The General Manager advised that applications are considered in the 2014/15 draft budget and paid to successful applicants in the new financial year.

#### **Question 2**

What is the progress of the Grawin Miner's association request for financial assistance for a new bore?

#### **Response**

The General Manager advised that this item will be considered in the 2014/15 draft budget.

#### **Question 3**

Will any funds received from the Catchment Authority be available to the Lightning Ridge and Grawin Miners Association for weeds control?

#### **Response**

The General Manager advised that this matter is being addressed by the Castlereagh Macquarie County Council, not Walgett Shire Council. The General Manager advised that he has confirmed with both Miner's Associations that approximately \$20,000 each will be available on the proviso that funds are spent on weed control in these areas. Funds will also be made available to individual farmers on this basis. Ken Harrison is preparing a strategic analysis that will be circulated once available.

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Can this be investigated?

**Response**

The Director Engineering Services advised that this project is included in the 2014/15 budget.

## 14.1 GENERAL MANAGER

### ***COUNCIL'S DECISION ACTION REPORT – JUNE 2014***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion.

**Relevant Reference Documents/Policies:**

Resolution Register June 2014

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil



**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

|                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report – June 2014</b>                                                                                                 |
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for June 2014 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register- June 2014

## Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                             |  |
|--------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 11th February 2014 | 2/2014/3  | <p>That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .</p> <p>Provision of evidence of public liability insurance</p> <p>The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,</p> <p>That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>11.03.14 Letter forwarded to Club. Meeting with Club reps to progress works.</p> <p>15.04.14 Awaiting confirmation from former Cr Smith regarding on-site meeting.</p> <p>20.05.14 Contact made with Committee regarding site meeting to take place.</p> <p>29.05.14 Site meeting held with Club reps. Awaiting details of work proposed to bring toilets up to standard.</p>                                                                                                | Director Corporate Services |  |
| 11th February 2014 | 2/2014/4  | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                             | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager.</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p>                                                                                                                                                                                                                                                                                                        | Director Corporate Services |  |
| 11th February 2014 | 2/2014/5  | <p>That Council consults with the Burren Junction Community in order to ascertain an agreeable outcome based on community needs in conjunction with Council resourcing strategies/financial framework.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services | <p>11.03.14 Preparation for meeting in progress.</p> <p>15.04.14 History being researched for meeting.</p> <p>20.05.14 History not yet finalised.</p> <p>16.06.14 Matter still being researched.</p>                                                                                                                                                                                                                                                                            | Director Corporate Services |  |
| 11th February 2014 | 2/2014/19 | <p>1. That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.</p> <p>2. That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park</p> <p>3. That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                           | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.</p> <p>16.06.14 Gray Park Toilet project not included in budget. New Property Officer undertaking inspection and report.</p> | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                                                          |                             |                                                                                                                                                                                                             |                             |  |
|--------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 11th February 2014 | 2/2014/20 | That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Lane | Director Corporate Services | 11.03.14 Specifications being developed.<br>15.04.14 Submissions close 30.04.14.<br>20.05.14 Tenders received to be considered at June meeting.<br>16.06.14 Project working group formed to assess tenders. | Director Corporate Services |  |
| 11th February 2014 | 2/2014/39 | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                        | Director Corporate Services | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.                                                    | Director Corporate Services |  |

## Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                                                                              |                                         |                     |
|-----------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------|---------------------|
| 25th March 2014 | 5/2014/17 | That Council endorse action taken to support the new appointments/re-appointments to the SES positions at Lightning Ridge and Glengarry and Collarenebri, Carinda and Walgett and extend letters of appreciation to the outgoing controllers and those being re-appointed and also congratulate the newly appointed controllers.<br><br>Moved: Clr Lane<br>Seconded: Clr Martinez                                                                                                           | General Manager                         | 01.04.14 Letters drafted.                                                                    | General Manager                         | Completed 22.05.14  |
| 25th March 2014 | 5/2014/18 | That Council consider the attached draft submission, make any changes it considers appropriate and forward it to the Office of Local Government prior to 4 April, 2014.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                  | General Manager                         | 04.04.14 Submission lodged.                                                                  | General Manager                         | 04.04.14 Completed. |
| 25th March 2014 | 5/2014/24 | 1. That Council Note the letter dated 27 February 2014 from SMK requesting that Council write to Crown Lands asking that control these parts of the reserve be transferred to Council from Crown lands.<br>2. Respond to Crown Lands requesting that Neill Street and the part of Pitt Street that form part of Travelling Stock Reserve 12870 be dedicated to Council control.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                           | Director Planning & Regulatory Services |                                                                                              | Director Planning & Regulatory Services |                     |
| 25th March 2014 | 5/2014/31 | 1. That Council receive and notes the draft budget for 2014/2015.<br>2. That Council advise the RFS that it is unable to approve any increase in the 2014/15 RFS budget that exceeds the 2.3% State Government rate pegging limit.<br>3. That Council request OROC to investigate whether other local Councils are having similar levies in excess of rate pegging limits imposed on them.<br>4. Council adopt a similar stance with other government agencies (eg. NSW Fire & Rescue etc). | Director Engineering Services           | Received amended budget from RFS and accepted by Council on 8 <sup>th</sup> May 2014 meeting | Director Engineering Services           | Completed 8/05/2014 |

# **WALGETT SHIRE COUNCIL AGENDA**

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                                                                                                                                      |                             |  |
|-----------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
|                 |           | Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                        |                             |                                                                                                                                      |                             |  |
| 25th March 2014 | 5/2014/33 | 1. That Walgett Shire Council provide the Castlereagh Macquarie County Council with an advance of \$50,000.00 to be repaid over a period of 3 years interest free.<br>2. That Walgett Shire Council submit an Expression of Interest for operation of the administration and finance function of the Castlereagh Macquarie County Council.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway | General Manager             | 14.04.14 Letter sent, awaiting response.<br>07.05.14 Council's offer under negotiation. Report submitted to CMCC meeting on 25.6.14  | General Manager             |  |
| 25th March 2014 | 5/2014/35 | That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.<br><br>Moved: Clr Lane<br>Seconded: Clr Cooper                   | Director Corporate Services | 15.04.14 Included in draft 14/15 budget.<br>20.05.14 Awaiting budget determination.<br>16.06.14 No funds provided in 2014/15 budget. | Director Corporate Services |  |

## **Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014**

|            |           |                                                                                                                                                                                                                                                                                                                                                              |                             |                                                                                                                          |                             |                    |
|------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|
| 8 May 2014 | 7/2014/9  | That the Mayor and General Manager attend the National General Assembly of Local Government in Canberra 15-18 June 2014 and expenses be paid.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                              | General Manager             | 22.05.14 General Manager will be unavailable to attend.<br>Mayor attended assembly report to be provided to June meeting | General Manager             | Completed 19.06.14 |
| 8 May 2014 | 7/2014/13 | That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.<br><br>Moved: Clr Keir<br>Seconded: Clr Lane                                                        | Director Corporate Services | 20.05.14 Awaiting further information.<br>16.06.14 Request for detailed proposal made again on 16 June.                  | Director Corporate Services |                    |
| 8 May 2014 | 7/2014/16 | 1. That Council view the indicative interest rates listed, advise which loan agreement would be acceptable based on information provided, allowing the General Manager discretion in executing the loan/s should interest rates vary into the future.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                   | General Manager             | 22.05.14 Loan quotations being invited.                                                                                  | General Manager             |                    |
| 8 May 2014 | 7/2014/19 | That Council:<br>1. Provide support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by:<br>a. Making representation to the local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services; | Director Corporate Services | 20.05.14 Letter to be forwarded.<br>16.06.14 Matter still being actioned.                                                | Director Corporate Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

|            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                                                                                                                                                                                                                                          |                                         |                      |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------|
|            |           | <p>b. Writing to the Hon. Troy Grant, Minister for Hospitality, Gaming and Racing and Minister for the Arts, calling upon the Government to implement the Reforming Public Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries;</p> <p>c. Approving the distribution of NSW Public Library Associations campaign information in Council libraries;</p> <p>d. Taking a lead role in activating the campaign locally.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p> |                                         |                                                                                                                                                                                                                                                          |                                         |                      |
| 8 May 2014 | 7/2014/20 | <p>1. That the Walgett Showground Trust are consulted in regards to this proposal and the item is deferred to a future meeting.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                           | Director Corporate Services             | <p>20.05.14 Meeting is to be scheduled when firmer details of proposed course are provided.</p> <p>16.06.14 Meeting held with Club representatives awaiting more detailed plan and clarification of water supply prior to meeting with stakeholders.</p> | Director Corporate Services             |                      |
| 8 May 2014 | 7/2014/21 | <p>1. That the quotation from Nicholas Schiller and Yeomans Engineering, in the sum of \$12,407.12 for the upgrade of the Gordon and Wool pavilions be approved and that the project be funded from budget 11.03056.4081</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                       | Director Corporate Services             | 20.05.14 Work order issued.                                                                                                                                                                                                                              | Director Corporate Services             |                      |
| 8 May 2014 | 7/2014/25 | <p>That Walgett Shire Council resolve to:</p> <p>1. Adopt amended exclusion buffers for opal mining and prospecting over public roads within the Walgett Shire as detailed in Attachment C.</p> <p>2. Request that NSW Mineral Resources apply the amended exclusion buffers for opal mining and prospecting over public roads within the Walgett Shire as detailed in Attachment C and shown in mapping data prepared by Council's GIS Coordinator.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                           | Director Planning & Regulatory Services |                                                                                                                                                                                                                                                          | Director Planning & Regulatory Services |                      |
| 8 May 2014 | 7/2014/26 | <p>That this item is deferred to the May 2014 meeting as a 2014/15 budget item.</p> <p>Moved:<br/>Seconded:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services           | Collection of related information is in progress.                                                                                                                                                                                                        | Director Engineering Services           |                      |
| 8 May 2014 | 7/2014/27 | <p>1. That Council having noted that no submissions were received now adopt the CCTV Policy and Procedures.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services           | The policy has been adopted.                                                                                                                                                                                                                             | Director Engineering Services           | Completed 8/05/2014. |

# **WALGETT SHIRE COUNCIL AGENDA**

|            |           |                                                                                                                                                                                                                                                                                         |                                        |                             |                                        |                      |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------|----------------------------------------|----------------------|
| 8 May 2014 | 7/2014/28 | 1. That Council receive and approves the contribution of \$210,984.11 to Rural Fire Services fund for 2014/2015.<br><br>Moved: Clr Cooper<br>Seconded: Clr Walford                                                                                                                      | Director Engineering Services          | No further action required. | Director Engineering Services          | Completed 8/05/2014. |
| 8 May 2014 | 7/2014/31 | 1. That Council endorse and adopt the proposed sportsground line marking fee for the 2014/2015 financial year.<br>2. That Council adopt the line marking fee of \$690.80 including GST per season and \$338.35 including GST per event.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford | Director Urban Infrastructure Services |                             | Director Urban Infrastructure Services |                      |

## **Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014**

|             |           |                                                                                                                                                                                                                                                                                                                                                             |                                         |                                                                            |                                         |                    |
|-------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------|-----------------------------------------|--------------------|
| 27 May 2014 | 8/2014/8  | That Council endorse the action taken/being taken by the General Manager to implement the recommendations of the findings of the ICAC Investigation and the reporting of these action to ICAC.<br><br>Moved: Clr Cooper<br>Seconded: Clr Woodcock                                                                                                           | General Manager                         | Recommendations submitted to ICAC 29.5.14                                  | General Manager                         | Completed 29.06.14 |
| 27 May 2014 | 8/2014/10 | 1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.<br>2. That naming rights for the Lightning Ridge Pool are investigated.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                   | General Manager                         | 02.06.14 Report being prepared for August 2014 meeting                     | General Manager                         |                    |
| 27 May 2014 | 8/2014/12 | That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                     | Director Corporate Services             | 16.06.14 Project proceedings with next stage to stack and wrap on pallets. | Director Corporate Services             |                    |
| 27 May 2014 | 8/2014/13 | 1. That Council approve the write off of stock with a total value of \$-1,892.05 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                             | Director Corporate Services             | 16.06.14 Stores ledger adjustments processed.                              | Director Corporate Services             |                    |
| 27 May 2014 | 8/2014/15 | That Walgett Shire Council resolve to:<br><br>1. Note the draft revised Walgett Shire Council Consent Authority Conflict of Interest Policy.<br>2. Place the draft Walgett Shire Council Consent Authority Conflict of Interest Policy on public exhibition for a minimum of four weeks and invite written submissions from the public on the draft policy. | Director Planning & Regulatory Services | Complete placed on public exhibition on 11 June and ends on 9 July 2014.   | Director Planning & Regulatory Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

|             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                                                                              |                                               |                        |
|-------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------|
|             |           | <p>3.Advertise the public exhibition of the draft Walgett Shire Council Consent Authority Conflict of Interest Policy via:<br/>(a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.<br/>(b) Council's web site.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                      |                                               |                                                                                              |                                               |                        |
| 27 May 2014 | 8/2014/17 | <p>Resolved:<br/>That Walgett Shire Council:<br/>1.Approve Development Application 2014/017 in the name of Gregory Sim for a Rural Fire Station at Rowena (lot 21, DP 552634) subject to the recommended conditions of development consent.<br/>2.Waive the requirement under Council's Consent Authority Conflict of Interest Policy for an assessment review by an appropriately skilled independent party, such as external planning consultants or planners from another Council.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Taylor</p> | Director Planning & Regulatory Services       |                                                                                              | Director Planning & Regulatory Services       | Completed on 27/5/2014 |
| 27 May 2014 | 8/2014/21 | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                | General Manager                               | 16.06.14 Report to June Council meeting.                                                     | General Manager                               |                        |
| 27 May 2014 | 8/2014/22 | <p>That the General Manager is authorised to negotiate a sale for the property at 6 Vaughn Place.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                  | General Manager                               | 16.06.14 Report to June Council meeting.                                                     | General Manager                               |                        |
| 27 May 2014 | 8/2014/23 | <p>That the General Manager and Mayor are authorised to negotiate with IGA, DPC, Department Education and Minister Humphries in regards to Walgett IGA continuing to use the Primary School site for the temporary supermarket for a further six months as the alternate premises identified by DPC are considered unsuitable following an inspection by Council.</p> <p>Moved: Clr Kier<br/>Seconded: Clr Martinez</p>                                                                                                                   | General Manager                               | Meeting held with Kev in Humphries on 6.06.14. Further meeting with Stakeholders on 19.06.14 | General Manager                               |                        |
| 27 May 2014 | 8/2014/26 | <p>1. That Council endorse the NSW Public Works tender recommendation for the Walgett Levee Stage 4 works.<br/>2.This report also recommends that Council accept the tender price offered by Central West Civil Pty Ltd in the amount of \$1,166,050.00 inclusive of GST.<br/>3.This report also recommends that Council accept the proposal for Project Management of the Construction phase for Stage 4 submitted by the NSW Public Works for the amount of \$95,610.00 exclusive of GST.</p>                                           | Acting Director Urban Infrastructure Services |                                                                                              | Acting Director Urban Infrastructure Services |                        |



# WALGETT SHIRE COUNCIL AGENDA

|             |                 |                                                                                                                                                                                                                                                                     |                                               |                                                                                                                                                                                                 |                                               |                    |
|-------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------|
|             |                 | Moved: Cllr Taylor<br>Seconded: Cllr Lane                                                                                                                                                                                                                           |                                               |                                                                                                                                                                                                 |                                               |                    |
| 27 May 2014 | Qs next meeting | Cllr Taylor<br>Can Council investigate the possibility of implementing a user pays system at the Burren Junction Bore Baths?<br><br>Response<br>The General Manager advised that investigations will take place as part of Council's review of Shire wide services. | General Manager                               | 27.05.14 The General Manager advised that investigations will take place as part of Council's review of Shire wide services.                                                                    | General Manager                               |                    |
| 27 May 2014 | Qs next meeting | Cllr Taylor<br>There is bitumen breaking away in one part of the Grawin to Lightning Ridge Road 1km off the Kamilaroi Highway. Can patching be done to resolve this?                                                                                                | Director Engineering Services                 | Inspection done on 13/06/2014 and has been scheduled for July 2014.                                                                                                                             | Director Engineering Services                 |                    |
| 27 May 2014 | Qs next meeting | Cllr Lane<br>Does Council have an employment/appointment policy as raised by Mr Col Hundy earlier in the meeting?                                                                                                                                                   | General Manager                               | 29.05.14 Appropriate instructions issued to Council staff on a needs basis. Staff also have to comply with various legislative provisions.                                                      | General Manager                               |                    |
| 27 May 2014 | Qs next meeting | Cllr Lane<br>There are currently no precinct committees in operation in Lightning Ridge, Walgett and Grawin. Should we encourage residents to get these committees up and running again?                                                                            |                                               | 27.05.14 General Manager to investigate. The General Manager also advised that the Collarenebri Precinct Committee is in the process of being re-established as the Town Improvement Committee. | General Manager                               |                    |
| 27 May 2014 | Qs next meeting | Cllr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                       | Director Engineering Services                 | Has been scheduled for inspection( 19/06/2014)                                                                                                                                                  | Director Engineering Services                 |                    |
| 27 May 2014 | Qs next meeting | Cllr Cooper<br>What is the expected time frame for water and sewer to be connected to the industrial blocks in Walgett?                                                                                                                                             | General Manager                               | 29.05.14 Council is working with purchasers of industrial land to ensure services will be available at the time any building works are completed                                                | General Manager                               | 29.05.14 completed |
| 27 May 2014 | Qs next meeting | Cllr Cooper<br>Can a potential drainage issue be investigated in the Walgett Cemetery area between the Castlereagh Highway and Carinda Road.                                                                                                                        | Acting Director Urban Infrastructure Services |                                                                                                                                                                                                 | Acting Director Urban Infrastructure Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

|             |                 |                                                                                                                                                                                         |                               |                                                                                  |                               |                    |
|-------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------|-------------------------------|--------------------|
| 27 May 2014 | Qs next meeting | <p>Clr Keir</p> <p>A ramp on the Pilliga to Walgett road near the cement bridge has collapsed. Can this be investigated/signage placed either side?</p>                                 | Director Engineering Services | Has been inspected on 28/06/2014.                                                | Director Engineering Services |                    |
| 27 May 2014 | Qs next meeting | <p>Clr Woodcock</p> <p>Can Council investigate the possibility of the Rural Financial Counsellor attending a future Council meeting to discuss current drought issues in the Shire?</p> | General Manager               | 29.05.14 Arrangements made for Rural counsellor to attend Council's June meeting | General Manager               | 29.05.14 completed |

## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – JUNE 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 19-22 received from Local Government NSW since the April Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 19

Item 4: 2014 LGNSW Annual Conference  
Item 10: Campaign for Sustainable Funding for Public Libraries  
Item 11: Budget Changes for Family Day Care  
Item 13: Commonwealth Home Support Programme Discussion Paper  
Item 20: Local Infrastructure Funding Seminar

#### Issue 20

Item 3: The AR Bluett Memorial Award – Nominations Open Next Week  
Item 10: Streamlining of the National Local Government Training Package  
Item 16: Development Assessment Process for Bush Fire Prone Land  
Item 17: Review of Pre-gateway Process for 'Spot Rezonings'

#### Issue 21

Item 9: Protecting our Water Sources Workshop for Council Officers  
Item 11: NAIDOC Week to be held Sunday 6 July – Sunday 13 July  
Item 14: Final IPART Decision on Prices for Land Valuation  
Item 15: IPART Special Rate Variation Determinations 2014/15  
Item 17: In-house Training Services for Councillors  
Item 20: IPWEA 2014 NSW Local Roads Congress Communique

#### Issue 22

Item 4: Fourth Indigenous Employment in Local Government Roundtable  
Item 8: Local Government (State) Award 2014  
Item 14: The NSW Government Proposes Greater Sydney Commission  
Item 15: Vehicle Registration Initiatives Discussion Paper

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of

following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 19 – 22 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT  
DEPARTMENT OF PREMIER & CABINET – JUNE 2014***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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**Summary:**

Copies of circulars received 14-13 to 14-14 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 14-13: Managing owner compliance with control requirements provided by the Companion Animals Act for dangerous, menacing and restricted dogs

Circular 14-14: Calendar of Compliance and Reporting Requirements 2014/15

All circulars have been emailed to Councillors prior to Council meeting.

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received from the Division of Local Government – June 2014</b>                                                                                                                                                                                         |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 14-13 to 14-14 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars 14-13 to14-14



Office of  
Local Government

## Circular to Councils

|                             |                                                |
|-----------------------------|------------------------------------------------|
| <b>Circular Details</b>     | Circular No 14-13/ Date 27 May 2014 / A371555  |
| <b>Previous Circular</b>    | 13-32                                          |
| <b>Who should read this</b> | Councillors / General Managers / Council staff |
| <b>Contact</b>              | Performance and Compliance Team (02) 4428 4100 |
| <b>Action required</b>      | Information / Council to Implement             |

### Calendar of Compliance and Reporting Requirements 2014.15

#### What's new or changing

- To advise of the release of the 2014/15 Calendar of Compliance and Reporting Requirements for councils.

#### What this will mean for your council

- The 2014/15 Calendar of Compliance and Reporting Requirements includes key deadlines for strategic management tasks for all general purpose councils in NSW, but is not limited to these statutory requirements.

#### Key points

It should be noted that the following items have been added to the Calendar since last year;

- Local Infrastructure Renewal Scheme claim periods (November and May);
- Requirements associated with the conduct of the 2016 Council Ordinary Elections (March and June).

#### Where to go for further information

A copy of the Calendar is available on the Office of Local Government's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

**Ross Woodward**  
Chief Executive  
Office of Local Government

Office of Local Government  
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Locked Bag 3015 NOWRA NSW 2541  
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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                    |
|-----------------------------|----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 14-14 / 16 June 2014 / A381075                                                                     |
| <b>Previous Circular</b>    | 13/39                                                                                              |
| <b>Who should read this</b> | Councillors / General Managers / Companion Animals Staff                                           |
| <b>Contact</b>              | Development Team, Tel: 44284100, Email: <a href="mailto:dlg@dlg.nsw.gov.au">dlg@dlg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                               |

### Managing owner compliance with the strict control requirements provided by the Companion Animals Act for dangerous, menacing and restricted dogs

#### What this will mean for your council

- Councils are reminded to ensure the effective management by owners of dangerous, menacing and restricted dogs, using the legislative provisions of the *Companion Animals Act 1998* (the Act) and information contained on the Companion Animals Register.
- Councils are also encouraged to have procedures in place to assist staff in conducting and maintaining records of regular inspections of prescribed enclosures on properties with dangerous and restricted dogs.

#### Key points

- Owners of dangerous or restricted dogs must comply with each of the control requirements listed under section 51(1) (dangerous) and section 56 (restricted) of the Act in respect of the dog, including but not limited to:
  - being registered and desexed
  - wearing of prescribed collars and muzzles
  - display of "Warning Dangerous Dog" signs
  - Certificate of Compliance for the prescribed enclosure
- The owner of a menacing dog must comply with each of the control provisions set out in section 51(1A) of the Act, which are the same as those that apply to dangerous and restricted dogs, with the exception of the prescribed enclosure requirements.
- It is imperative that councils continue to monitor dangerous, menacing and restricted dog owners' compliance with control provisions at regular intervals, with particular regard to ensuring enclosures for dangerous and restricted dogs, for which a Certificate of Compliance has been issued, continue to meet the requirements.

#### Where to go for further information

- Further information on the responsibilities of owners of dangerous, menacing and restricted dogs is contained in section 11 of the *Guidelines on the exercise of functions under the Companion Animals Act* available on the Office of Local Government's website [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

**Ross Woodward**  
Chief Executive  
Office of Local Government

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## **MONTHLY CALENDAR– JUNE 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of June 2014 to August 2014 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar –June 2014 to August 2014                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period June 2014 to August 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for May 2014 to July 2014.

## June 2014

| Date of Meeting      | Time                      | What                                                          | Who                                                   |
|----------------------|---------------------------|---------------------------------------------------------------|-------------------------------------------------------|
| Sun 1 June           |                           |                                                               |                                                       |
| Mon 2 June           |                           |                                                               |                                                       |
| Tues 3 June          |                           |                                                               |                                                       |
| Weds 4 June          |                           |                                                               |                                                       |
| <b>Thurs 5 June</b>  | <b>9:30am</b>             | <b>REMC Meeting – Orange</b>                                  | <b>General Manager</b>                                |
| Fri 6 June           |                           |                                                               |                                                       |
| Sat 7 June           |                           |                                                               |                                                       |
| Sun 8 June           |                           |                                                               |                                                       |
| Mon 9 June           |                           | <b>Queen's Birthday Public Holiday</b>                        |                                                       |
| <b>Tues 10 June</b>  |                           | <b>Western Division Meeting – Hillston</b>                    | <b>General Manager &amp; Mayor</b>                    |
| Weds 11 June         |                           |                                                               |                                                       |
| <b>Thurs 12 June</b> | <b>10:00am</b>            | <b>Local Area Traffic Committee Meeting</b>                   | <b>General Manager, Cirs Keir &amp; Martinez</b>      |
| Fri 13 June          |                           |                                                               |                                                       |
| Sat 14 June          |                           |                                                               |                                                       |
| Sun 15 June          |                           |                                                               |                                                       |
| <b>Mon 16 June</b>   |                           | <b>National General Assembly – Canberra</b>                   | <b>General Manager &amp; Mayor</b>                    |
| <b>Tues 17 June</b>  |                           | <b>National General Assembly – Canberra</b>                   | <b>General Manager &amp; Mayor</b>                    |
| <b>Weds 18 June</b>  |                           | <b>National General Assembly – Canberra</b>                   | <b>General Manager &amp; Mayor</b>                    |
| Thurs 19 June        |                           |                                                               |                                                       |
| Fri 20 June          |                           |                                                               |                                                       |
| Sat 21 June          |                           |                                                               |                                                       |
| Sun 22 June          |                           |                                                               |                                                       |
| Mon 23 June          |                           |                                                               |                                                       |
| <b>Tues 24 June</b>  | <b>10:00am</b>            | <b>Council Meeting – Walgett</b>                              | <b>All Directors &amp; Councillors</b>                |
| <b>Weds 25 June</b>  | 10:00am                   | <b>CMCC Meeting – Coonamble</b>                               | <b>General Manager, Cirs Woodcock &amp; Greenaway</b> |
| <b>Thurs 26 June</b> | <b>10:00am<br/>3:30pm</b> | <b>Outback Arts Meeting<br/>HACC Meeting</b>                  |                                                       |
| <b>Fri 27 June</b>   | <b>12:30pm</b>            | <b>Interdepartmental Meeting – Lightning Ridge (by phone)</b> | <b>General Manager</b>                                |
| Sat 28 June          |                           |                                                               |                                                       |
| Sun 29 June          |                           |                                                               |                                                       |
| Mon 30 June          |                           |                                                               |                                                       |

# WALGETT SHIRE COUNCIL AGENDA

July 2014

| Date of Meeting      | Time           | What                            | Who                                    |
|----------------------|----------------|---------------------------------|----------------------------------------|
| Tues 1 July          |                |                                 |                                        |
| Weds 2 July          |                |                                 |                                        |
| Thurs 3 July         |                |                                 |                                        |
| Fri 4 July           |                |                                 |                                        |
| Sat 5 July           |                |                                 |                                        |
| Sun 6 July           |                |                                 |                                        |
| Mon 7 July           |                |                                 |                                        |
| Tues 8 July          |                |                                 |                                        |
| Weds 9 July          |                |                                 |                                        |
| Thurs 10 July        |                |                                 |                                        |
| Fri 11 July          |                |                                 |                                        |
| Sat 12 July          |                |                                 |                                        |
| Sun 13 July          |                |                                 |                                        |
| Mon 14 July          |                |                                 |                                        |
| Tues 15 July         |                |                                 |                                        |
| Weds 16 July         |                |                                 |                                        |
| <b>Thurs 17 July</b> | <b>5:30pm</b>  | <b>Community Forum – Rowena</b> | <b>All Directors &amp; Councillors</b> |
| Fri 18 July          |                |                                 |                                        |
| Sat 19 July          |                |                                 |                                        |
| Sun 20 July          |                |                                 |                                        |
| Mon 21 July          |                |                                 |                                        |
| <b>Tues 22 July</b>  | <b>10:00am</b> | <b>Council Meeting – Rowena</b> | <b>All Directors &amp; Councillors</b> |
| Weds 23 July         |                |                                 |                                        |
| Thurs 24 July        | <b>3:30pm</b>  | <b>HACC Meeting</b>             |                                        |
| Fri 25 July          |                |                                 |                                        |
| Sat 26 July          |                |                                 |                                        |
| Sun 27 July          |                |                                 |                                        |
| Mon 28 July          |                |                                 |                                        |
| Tues 29 July         |                |                                 |                                        |
| Weds 30 July         |                |                                 |                                        |
| Thurs 31 July        |                |                                 |                                        |

# WALGETT SHIRE COUNCIL AGENDA

**August 2014**

| Date of Meeting     | Time           | What                            | Who                                    |
|---------------------|----------------|---------------------------------|----------------------------------------|
| <b>Fri 1 Aug</b>    | <b>TBC</b>     | <b>GMAC Meeting – Dubbo</b>     | <b>Mayor &amp; General Manager</b>     |
| Sat 2 Aug           |                |                                 |                                        |
| Sun 3 Aug           |                |                                 |                                        |
| Mon 4 Aug           |                |                                 |                                        |
| Tues 5 Aug          |                |                                 |                                        |
| Weds 6 Aug          |                |                                 |                                        |
| Thurs 7 Aug         |                |                                 |                                        |
| Fri 8 Aug           |                |                                 |                                        |
| Sat 9 Aug           |                |                                 |                                        |
| Sun 10 Aug          |                |                                 |                                        |
| Mon 11 Aug          |                |                                 |                                        |
| <b>Tues 12 Aug</b>  | <b>10:00am</b> | <b>RLG Meeting</b>              | <b>General Manager</b>                 |
| Weds 13 Aug         |                |                                 |                                        |
| Thurs 14 Aug        |                |                                 |                                        |
| Fri 15 Aug          |                |                                 |                                        |
| Sat 16 Aug          |                |                                 |                                        |
| Sun 17 Aug          |                |                                 |                                        |
| Mon 18 Aug          |                |                                 |                                        |
| Tues 19 Aug         |                |                                 |                                        |
| Weds 20 Aug         |                |                                 |                                        |
| Thurs 21 Aug        |                |                                 |                                        |
| Fri 22 Aug          |                |                                 |                                        |
| Sat 23 Aug          |                |                                 |                                        |
| Sun 24 Aug          |                |                                 |                                        |
| Mon 25 Aug          |                |                                 |                                        |
| <b>Tues 26 Aug</b>  | <b>10:00am</b> | <b>Council Meeting – Rowena</b> | <b>All Councillors &amp; Directors</b> |
| Weds 27 Aug         |                |                                 |                                        |
| <b>Thurs 28 Aug</b> | <b>3:30pm</b>  | <b>HACC Meeting</b>             |                                        |
| Fri 29 Aug          |                |                                 |                                        |
| Sat 30 Aug          |                |                                 |                                        |
| Sun 31 Aug          |                |                                 |                                        |

## ***COUNCIL'S FUTURE SUSTAINABILITY – ESTABLISHMENT OF ASSETS RENEWAL RESERVE***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00/00

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### **Summary:**

To consider the establishment of an Assets Renewal Reserve to underpin Council's future sustainability.

### **Background:**

It is reported that as part of the local government reform process all NSW councils will be the subject of further TCorp reports targeting measures councils are taking to ensure their future financial sustainability. A key to this will be the action councils are taking with regards fully funding for depreciation by way of ongoing funding commitments through the establishment of appropriate reserves for asset renewal initiatives.

### **Current Position:**

As part of Council's internal audit process, Council's auditors have been examining the unaudited special schedules to Council's accounts that identify asset conditions and our asset maintenance back log. They are seeking a response to the following issues:

- Where is council's infrastructure backlog at currently and where is it heading
- What are Council's thoughts on getting it back to a satisfactory position
- Does the actual infrastructure backlog reflect what is in Council's asset management plans
- What bench marks are Council currently using and are these worse than what TCorp used last
- What is Council doing to reduce its infrastructure backlog
- Could Council provide any spreadsheets it might have produced with regards to forecasting future infrastructure requirements.

The auditors approach gives further support to reports circulating in local government quarters of pending changes.

Obviously, Council needs to be on the front foot in addressing these issues. One key element will be addressing current depreciation practices and rates to ensure that the assumptions being made theoretically have a practical application.

The issue of identifying any "lazy" assets Council may have and converting them into cash to fund future asset renewals and upgrades has already been addressed as part of the 2014/15 Budget and Operational Plan. The concept of using funds realized in establishing an assets realization reserve could be coupled with setting up an asset renewal reserve.

Being proactive with this issue would however come at a cost. This would involve prioritizing the work to be undertaken by key staff and deferring some of the lower priority tasks which would not have similar ramifications for Council's long term sustainability.

Essential to this will be the need to wrap up the 2013/14 accounts at the earliest possible opportunity and this itself presents some problems in view of the Council's limited financial staff capability.

**Relevant Reference Documents:**

TCorp bench marks for local government

**Stakeholders:**

Walgett Council, Walgett Community  
Outback Shire Alliance

**Governance issues:**

Not identified at this stage.

**Environmental issues:**

Not identified at this stage

**Financial Implications:**

In early 2013/14 Council resolved to transfer additional FAGS grant income received of \$484,236.00 to a cash backed Contingencies Reserve.

**Legal Issues:**

Not identified at this stage

**Alternative Solutions/Options:**

The other alternative available to Council would be to do nothing. However, it is believed that this is not an option Council should consider seriously.

**Conclusion:**

Council would be well advised to be proactive in this area of its operations by the creation of an assets renewal reserve from the additional FAGS grant funds received in 2013/14 and to also commence a detailed review of the infrastructure issues raised at an internal audit level.

**Council's Future Sustainability – Establishment of an Assets Renewal Reserve.**

**Recommendation:**

That Council be proactive in this area of its operations by the creation of a cash backed assets renewal reserve from the additional FAGS grant funds received in 2013/14 and to also commence a detailed review of the infrastructure replacement issues raised at an internal audit level.

**Moved:**

**Seconded:**

**Attachments:**

Nil



## **WATER SECURITY FOR THE REGIONS GRANT PROGRAMME**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00/00

---

### **Summary:**

To consider lodging applications under the State Government Water Security for the Regions programme

### **Background:**

The State Government has announced that 24 local councils are eligible to apply for funding under the \$40M Water Security for the Regions programme which closes on 30 June, 2014. However, some \$20M from the programme has already been allocated to several projects around the state including ones at Bourke and Cobar.

The short lead time for lodging applications once again highlights the need for Council to be constantly developing grant proposals that can be quickly developed into formal grant applications.

### **Current Position:**

Council has two projects that it believes will be eligible for funding under the Water Security for the Regions:

- The first is the upgrading of the Walgett Weir by raising the level of the weir by up to 1 metre. Council is fortunate to have been progressing this proposal in earnest over the last couple of years and now has received the completed "*Walgett Weir 11A – Raising Concept and Fishway Feasibility*" study undertaken by the Department of Finance and Services. A copy of that report will be tabled at the meeting.

Council is fortunate that the consultant that has been co-ordinating this project (M/s Jill Kilby) is back in Australia for an assignment in Brisbane and is available to assist with finalization of Council's application due on 30 June, 2015.

One issue that has been highlighted by the study is the cost of upgrading the weir (\$433K) itself as compared with also providing a fishway (\$4.724M). Other project costs for design and investigation would add some \$1.4M to these costs. Council staff are currently exploring the possibility of developing fish hatcheries as an alternative to complying with government requirements for fishways

- The second is the provision of an artesian bore for the community of Grawin. The estimated cost of the bore is in the order of \$400K. In preliminary negotiations it has been indicated that the local community would be prepared to contribute to the project but to what extent and how the funds would be guaranteed is the subject of ongoing negotiations and perhaps this aspect would only need to be fleshed out in detail once a firm grant offer was secured.

**Relevant Reference Documents:**

Walgett Weir 11A – Raising Concept and Fishway Feasibility Report, March 2014  
Grawin Bore quotations

**Stakeholders:**

Walgett Council, Walgett Community, Grawin Community.

**Governance issues:**

Not identified at this stage

**Environmental issues:**

Not identified at this stage

**Financial Implications:**

The Walgett Weir raising project would form part of the current Walgett Water and Sewerage Upgrading Project and would be funded by way of loan.

The Grawin bore project would be jointly funded by grant and community contributions. However, the form that the community contribution would take has not been identified at this stage.

Both projects would need to be leveraged by external funding of fifty per cent to have any chance of attracting the grant element.

**Legal Issues:**

Not identified at this stage.

**Alternative Solutions/Options:**

Alternatives to the Walgett Weir project are detailed above. There is no other alternative to the Grawin bore project other than to do nothing.

**Conclusion:**

Council's direction is now sought with regards the preferred approach to be followed in regards the lodgement of these grant applications bearing in mind the extremely limited time available in which to prepare and lodge viable applications

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Water Security for the Regions Grant Programme – Walgett Weir and Grawin Bore Projects</b> |
| <b>Recommendation:</b><br>For Council's consideration                                         |
| <b>Moved:</b><br><b>Seconded:</b>                                                             |

**Attachments:**

Nil – Walgett Weir Feasibility Study will be tabled at the meeting

## **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM GENERAL MANAGER– APRIL 2014**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:**

---

### **1. NeatStreets – Reporting Street Lightning Outages/Defects**

The NeatStreets service is a new service which enables users to report street lightning outages/defects directly to Essential Energy. The types of issues that can be reported via NeatStreets include: Street Lighting (Essential Energy boundary/footprint now exists for NeatStreets) road obstructions, vandalism, potholes, fallen trees, abandoned shopping trolleys, litter and graffiti.

Essential Energy has requested that the OROC region be included as a trial area for reporting street lighting issues via NeatStreets.

NeatStreets is a downloadable application for iPhone, Android, Windows Phone and BlackBerry platforms. A photograph is taken by the user, a category is selected, and text can be included in a message and press send. This report is automatically forwarded to the appropriate authority. The report remains anonymous unless the user/reporter decides to be recognised.

Essential Energy encourages OROC member councils to use NeatStreets to report any street lighting defects and outages. Further information can be found on the NeatStreets website [www.neatstreets.com.au](http://www.neatstreets.com.au).

| <b>Matters Generally for Brief Mention or Information Only – General Manager</b>                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed for brief mention or information is received, noted and endorsed.</p> <p>1. NeatStreets</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

**14.2 DIRECTOR CORPORATE SERVICES*****CASH ON HAND & INVESTMENT REPORT***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 May 2014.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 31 May 2014 the operational bank account's balance was \$1,031,384.71. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 31 May 2014**

|                                                            |                         |
|------------------------------------------------------------|-------------------------|
|                                                            | \$                      |
| <b>Opening Ledger Account Balance as at 1 May 2014</b>     | <b>558,539.41</b>       |
| Add: Receipts                                              | 5,708,469.80            |
| Add: Recalled Investments                                  |                         |
| Less: New Investments                                      |                         |
| Less: Payments                                             | (5,244,284.94)          |
| <b>Closing Ledger Balance as at 31 May 2014</b>            | <b>1,022,724.27</b>     |
| <br><b>Balance as per Bank Statement as at 31 May 2014</b> | <br><b>1,031,384.71</b> |
| Add: Receipts not banked                                   | 26,886.06               |
| Less: Payments not presented                               | (35,546.50)             |
| <b>Closing Balance of Bank Account</b>                     | <b>1,022,724.27</b>     |

No Term Deposits were recalled.

1 new Term Deposits was made to the value of \$500,000.00.

1 transfer was made from the BOS account to the value of \$500,000.00.

1 transfer was made to the BOS account to the value of \$1,000,000.00.

## WALGETT SHIRE COUNCIL AGENDA

As at 31 May 2014 Walgett Shire Council's investment register's balance was \$12,500,000.00. The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$12,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 30 April 2014 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                |                 |
|--------------------------------|-----------------|
| 24 Hour Online Account Balance | \$ 1,972,258.23 |
|--------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                             |
|-----------------|---------------------------------------------|
| 09/1772-02/0018 | May 2014 bank reconciliation ledger 11.5010 |
| 09/1460-03/0001 | Investments Report To Council 2013/2014     |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council, Residents of Walgett Shire

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 31 May 2014 Walgett Shire Council's total available cash and invested funds were \$15,494,982.50 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 1,022,724.27 |
| Investments                            | \$12,500,000.00 |
| BOS Account                            | \$ 1,972,258.23 |

## CASH ON HAND AND INVESTMENT REPORT AS AT 31 MAY 2014

### Recommendation:

1. That the cash on hand and investment report as at 31 May 2014 be received.

**Moved:**

**Seconded:**

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u>           | <u>Maturity Date</u> |                        |
|-------------------------------------------------------------|---------------------------|-------------|---------------|------------|-----------------------------|----------------------|------------------------|
| <b>Term Deposits</b>                                        |                           |             |               |            |                             |                      |                        |
| Bankwest                                                    | Term Deposit              | 273         | 3.50          | 883/14     |                             | 06-Aug-14            | \$500,000.00           |
| Westpac                                                     | Term Deposit              | 217         | 3.75          | 889/14     |                             | 02-Jul-14            | \$500,000.00           |
| Credit Union Australia                                      | Term Deposit              | 242         | 3.65          | 890/14     |                             | 27-Aug-14            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 188         | 3.75          | 894/14     |                             | 11-Jun-14            | \$500,000.00           |
| Bank West                                                   | Term Deposit              | 181         | 3.50          | 895/14     |                             | 04-Jun-14            | \$500,000.00           |
| National Australia Bank                                     | Term Deposit              | 245         | 3.80          | 896/14     |                             | 13-Aug-14            | \$500,000.00           |
| Westpac                                                     | Term Deposit              | 217         | 3.65          | 897/14     |                             | 16-Jul-14            | \$500,000.00           |
| Westpac                                                     | Term Deposit              | 231         | 3.65          | 898/14     |                             | 30-Jul-14            | \$1,000,000.00         |
| National Australia Bank                                     | Term Deposit              | 182         | 4.08          | 899/14     |                             | 18-Jun-14            | \$500,000.00           |
| ING                                                         | Term Deposit              | 182         | 3.55          | 900/14     |                             | 09-Jul-14            | \$750,000.00           |
| ING                                                         | Term Deposit              | 210         | 3.66          | 902/14     |                             | 03-Sep-14            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 189         | 3.70          | 903/14     |                             | 20-Aug-14            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 259         | 3.50          | 904/14     |                             | 05-Nov-14            | \$500,000.00           |
| ING                                                         | Term Deposit              | 238         | 3.70          | 905/14     |                             | 15-Oct-14            | \$750,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 105         | 3.50          | 907/14     |                             | 11-Jun-14            | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 175         | 3.55          | 908/14     |                             | 21-Jan-15            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 273         | 3.67          | 909/14     |                             | 04-Feb-15            | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 196         | 3.60          | 910/14     |                             | 26-Nov-14            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 98          | 3.50          | 911/14     |                             | 27-Aug-14            | \$500,000.00           |
| IMB                                                         | Term Deposit              | 154         | 3.50          | 912/14     |                             | 22-Oct-14            | \$500,000.00           |
| Bank of Queensland                                          | ELE - Term Dep            | 252         | 3.72          | 913/14     |                             | 18-Feb-14            | \$500,000.00           |
| IMB                                                         | Term Deposit              | 174         | 3.50          | 914/14     |                             | 01-Oct-14            | \$500,000.00           |
| National Australia Bank                                     | Term Deposit              | 182         | 3.63          | 915/14     |                             | 12-Nov-14            | \$500,000.00           |
|                                                             |                           |             |               |            |                             |                      | <u>\$12,500,000.00</u> |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |             |               |            |                             |                      |                        |
| Zircon Finance Ltd                                          | Floating Rate CDO         |             | 0.00          |            |                             | 20-Sep-14            | \$0.00                 |
| Morgan Stanley Aces SP                                      | Floating Rate CDO         |             | 0.00          |            | 20-Mar-12                   | 20-Jun-15            | \$0.00                 |
| Helium Capital Ltd                                          | Floating Rate CDO         |             | 0.00          |            |                             | 23-Jun-14            | \$0.00                 |
|                                                             |                           |             |               |            |                             |                      | <u>\$0.00</u>          |
|                                                             |                           |             |               |            | Term Deposit Ledger Balance |                      | \$12,500,000.00        |
|                                                             |                           |             |               |            | 24 hour Online Bank Account |                      | \$1,972,258.23         |
|                                                             |                           |             |               |            |                             |                      | <u>\$14,472,258.23</u> |

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 31 May 2014

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.  
Signed

*S.2. RD. 4/6/14*  
Shane Roberts  
Senior Finance Officer

*J. McKeown 4/6/14.*  
Prepared and Reconciled by Julie McKeown  
Assistant Rates

## **WRITE OFF OF RATES ON CANCELLED ASSESSMENTS**

**REPORTING SECTION:** Director of Corporate Services

**AUTHOR:** Jeremy Way – Rates Clerk

**FILE NUMBER:** 09/745-08

---

### **Summary:**

This report details properties that have been cancelled but still have outstanding balances on them and recommends that the Council resolve to write off these amounts in accordance with Section 607 of Local Government Act 1993 and Section 131 of Local Government (General) Regulation 2005.

### **Background:**

Section 607 of the Local Government Act 1993 states that the regulations may specify circumstances in which Council may write off rates and charges and interest accrued on unpaid rates and charges.

Section 131 (4) states an amount of rates or charges can be written off under this clause only

(d) if the Council or the General Manger believes on reasonable grounds that an attempt to recover the amount would not be cost effective.

### **Current Position:**

All attempts to recover overdue rates and charges on the attached list of assessments have proven unsuccessful or due to the amount not worth pursuing further. Council has obtained judgment against ratepayers on assessments with outstanding balances over \$1,500, this affects the persons credit rating and will not be released until outstanding amount noted in obtained judgment has been paid in full.

All of the assessments noted in attachment have had their tenure over the property cancelled so Council does not have the option of selling land for unpaid rates.

Included in this list of properties are nineteen (19) Mineral Claims, one (1) Mining Purposes Lease, one (1) Western Lands Lease, one (1) Railway Lease and one (1) Permissive Occupancy Lease.

Section 131 (3) of the Local Government (General) Regulations 2005 states;

A resolution or order writing off an amount of rates or charges must:

- (a) specify the name of the person whose debt is being written off, and
- (b) identify the account concerned, and
- (c) specify the amount written off,

### **Relevant Reference Documents/Policies:**

See Attachment for list of assessments and amounts outstanding

Section 607 of the Local Government Act 1993

Section 131 of Local Government (General) Regulation 2005

**Governance issues:**

Council will ensure it remains fair, equitable and transparent in the process of rates write offs and will ensure that all other possible action has been taken prior to any write offs.

**Environmental issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council

**Financial Implications:**

The write off of outstanding balances on these cancelled assessments is the final measure available to Council to remove the debts from its outstanding rates balance. Continuing to attempt collection of these outstanding amounts through debt recovery options available would not be cost effective and only increase amounts outstanding through addition of legal fees.

Should ratepayer come forward after rates have been written off Council can still demand the payment of these outstanding amounts.

**Alternative Solutions/Options:**

Council could continue to pursue these outstanding amounts using available debt recovery option. Given the nominal amounts on some of these assessments and fact all previous efforts to recover the debts have not been successful, it is recommended these outstanding balances be written off.

**Conclusion:**

The report recommends that Council resolve to write off the outstanding balances noted in attachment.

| <b>Request to write off of rates on cancelled assessments</b>                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council resolve to write off outstanding rates and charges totalling \$38,370.42 on assessments noted in attachment in accordance with Section 607 of Local Government Act 1993 and Section 131 of Local Government (General) Regulation 2005.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Attachment 1 – Possible Rates Write Offs



# Attachment 1 - Possible Rates Write Offs

| Assessment Number | Ratepayer Name               | Details of Land Held in Assessment                                       | Amount to be written off |
|-------------------|------------------------------|--------------------------------------------------------------------------|--------------------------|
| 18614             | Estate of Late Ivon Louricic | Cancelled Permissive Occupancy Lease 1987/28 - Cancelled 21/04/2011      | \$ 16,436.05             |
| 27292             | Edward & Ruth Ovens          | Cancelled Railway Land Lease - Cancelled in 2011/2012 rating year        | \$ 52.67                 |
| 30007             | Estate of Late S Paulovs     | Cancelled Mining Purposes Lease 91 - Cancelled in 2003/2004 rating year  | \$ 364.37                |
| 34306             | Kacey Wilson                 | Cancelled Mineral Claim 40164 - Cancelled in 2006/2007 rating year       | \$ 283.27                |
| 37788             | Patricia Airs                | Cancelled Mineral Claim 42524 - Cancelled in 2004/2005 rating year       | \$ 172.88                |
| 38877             | Brian McMillan               | Cancelled Mineral Claim 36375 - Cancelled in 2005/2006 rating year       | \$ 1,670.74              |
| 40261             | Ivy Woodrow                  | Cancelled Western Lands Lease 14447 - Cancelled in 2009/2010 rating year | \$ 192.97                |
| 40469             | Cristo Tapiola               | Cancelled Mineral Claim 11823 - Cancelled in 2005/2006 rating year       | \$ 136.39                |
| 41244             | Estate of Late P Yates       | Cancelled Mineral Claim 28202 - Cancelled in 2005/2006 rating year       | \$ 79.54                 |
| 41541             | Shane Mackenzie              | Cancelled Mineral Claim 37729 - Cancelled in 2009/2010 rating year       | \$ 2,162.57              |
| 42655             | William Alvin Smith          | Cancelled Mineral Claim 35569 - Cancelled in 2012/2013 rating year       | \$ 3,367.82              |
| 43851             | Leanne Milward               | Cancelled Mineral Claim 39126 - Cancelled in 2006/2007 rating year       | \$ 1,419.20              |
| 48389             | Geoffrey Campbell            | Cancelled Mineral Claim 37500 - Cancelled in 2005/2006 rating year       | \$ 7.09                  |
| 51540             | Geoffrey Campbell            | Cancelled Mineral Claim 42521 - Cancelled in 2008/2009 rating year       | \$ 75.58                 |
| 51649             | Irene Milham                 | Cancelled Mineral Claim 50404 - Cancelled in 2007/2008 rating year       | \$ 1,037.73              |
| 51748             | Chad Watters                 | Cancelled Mineral Claim 40498 - Cancelled in 2010/2011 rating year       | \$ 2,702.24              |
| 52449             | Michael Charvat              | Cancelled Mineral Claim 42003 - Cancelled in 2008/2009 rating year       | \$ 1,536.13              |
| 52613             | Linda Campbell               | Cancelled Mineral Claim 20625 - Cancelled in 2011/2012 rating year       | \$ 985.06                |
| 52969             | Paul Daffey                  | Cancelled Mineral Claim 44114 - Cancelled in 2005/2006 rating year       | \$ 352.70                |
| 53975             | Stephen Dean                 | Cancelled Mineral Claim 44748 - Cancelled in 2005/2006 rating year       | \$ 103.44                |
| 54551             | Ana Milosevic                | Cancelled Mineral Claim 47371 - Cancelled in 2002/2003 rating year       | \$ 340.44                |
| 55483             | Helen Poole                  | Cancelled Mineral Claim 38119 - Cancelled in 2008/2009 rating year       | \$ 2,360.06              |
| 55830             | Stuart Taunton               | Cancelled Mineral Claim 49848 - Cancelled in 2010/2011 rating year       | \$ 2,531.48              |
|                   |                              |                                                                          |                          |
|                   |                              |                                                                          | \$ 38,370.42             |

## **14.3 DIRECTOR PLANNING AND REGULATORY SERVICES**

### ***HERITAGE ADVISOR & ACTIVITIES 2013/2014***

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin

**FILE NUMBER:** 09/1165-03

#### **Summary:**

Council's Heritage Advisor has recently:

- Prepared heritage related reports for 2013-2014 on behalf of Walgett Shire Council.
- Advised that he will cease providing heritage advisory services to Council.

It is recommended that Council note and endorse the respective reports and seek expressions of interest for the appointment of a new heritage advisor for Walgett Shire Council.

#### **Background:**

Council has two ongoing local heritage programs, as follows:

- Heritage advisory services – Ray Christison of High Ground Consulting visits the Shire periodically and provides technical assistance to Council and the community on heritage matters. This includes advice for people considering, or undertaking, work on items proposed for listing as local heritage items.
- Local heritage fund – Small grants are provided to owners of items proposed for listing a local heritage items to assist with the maintenance of those items.

Both programs are partially funded by grants from the Heritage Branch of NSW Department of Planning & Environment. A condition of each grant requires that annual reports be prepared and submitted to the Office prior to payment.

#### **Current position:**

**HERITAGE ADVISOR ACTIVITIES:-** Ray Christison is engaged to implement Council's Heritage Strategy and to provide advice to owners of heritage properties. During the period he worked with owners of heritage buildings to ensure good outcomes for their properties and provided advice to Council on development applications affecting heritage items.

The following has been achieved in 2013/2014.

- Provision of advice on the management of heritage items within the shire, including:
  - Church of St John the Evangelist, Carinda,
  - Collarenebri Aboriginal Cemetery,
  - Collarenebri Race Track Grandstand,
  - Lightning Ridge Hospital (former),
  - Spicer's Hut, Lightning Ridge,
  - St John's Anglican Church, Collarenebri,
  - St Peter's Anglican Church, Walgett,
  - Walgett Post Office (former).

## WALGETT SHIRE COUNCIL AGENDA

- Advice provided on developments potentially affecting heritage places, including:
  - Collarenebri Public School,
  - Lightning Ridge Police Station (former).
- Provision of small grants through the Local Heritage Fund to assist owners of heritage properties:
  - Church of St John the Evangelist, Carinda,
  - Lightning Ridge Bush Nurse's Cottage,
  - Moongulla Homestead,
  - St Peter's Anglican Church, Walgett,
  - Walgett Post Office (former).
- Preparation of submission for State Heritage Register listing – Collarenebri Aboriginal Cemetery.
- Development of a 2014/2017 Heritage Strategy.

Ray Christison advised Council in May 2014 that he will cease providing heritage advisory services as soon as Walgett Shire Council can appoint a new heritage advisor. He has indicated that the key reason for his decision was that he has excess work commitments and would like to focus his efforts on locations that are closer to his home in Lithgow.

**HERITAGE REPORTS:-** The Heritage Branch requires annual reports to be prepared by council's Heritage Advisor as follows:

- Walgett Shire Local Heritage Fund Annual Report 2013-2014 (Attachment A).
- Walgett Shire Council Heritage Strategic Plan 2014-2017 (Attachment B).

### **Relevant reference documents/policies:**

- Report of the Community Based Heritage Study of Walgett Shire, 2008 (Trim record 09/1165/013).
- Heritage schedule within the Walgett Local Environmental Plan 2013.
- Heritage Information Series - How to Establish a Heritage Advisor Service, published by Heritage Branch, NSW Office of Environment & Heritage, July 2011.

### **Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected

### **Environmental issues:**

Local heritage grants and heritage advisory services are a positive demonstration of Council's commitment to assisting land owners with the maintenance of local heritage items.

**Stakeholders:**

Owners of items listed as local heritage items within the draft LEP, Walgett Shire Council, public, NSW Department of Planning & Environment.

**Financial Implications:**

The following table summarises budgeted and actual expenditure for heritage related matters during the 2013-2014 financial year.

|         | LINE ITEM               | BUDGET   | ACTUAL   |
|---------|-------------------------|----------|----------|
| Revenue | Heritage advisor grant  | \$11,942 | \$4,850  |
|         | Heritage projects grant | \$13,442 | \$5,333  |
| Expense | Heritage advisor        | \$35,826 | \$14,550 |
|         | Heritage projects       | \$40,326 | \$16,000 |

The Heritage Branch grants are funded at the rate of \$1 for every \$2 spent by Council, up to the maximum amount permitted.

Receipt of the heritage advisor grant and the local heritage fund grant is conditional upon Council submitting the appropriate reports and plan (Attachments A, B and C). These reports were submitted on 16 May 2014.

**Alternative solutions/options:**

Do nothing:- Council could choose not to endorse the documents that are required by the Heritage Branch. This option has not been recommended as it may result in the Office withdrawing some or all heritage grant funds.

**Conclusion:**

The heritage grants and advice services provided by Walgett Shire Council with the financial assistance of the NSW Department of Planning & Environment are important tools to facilitate heritage conservation and awareness within the local community.

**Heritage Advisor and Activities 2013-2014**

**Recommendation:**

**That Walgett Shire Council resolve to:**

1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.
2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:
  - (a) Walgett Shire Local Heritage Fund Annual Report 2013-2014.
  - (b) Walgett Shire Council Heritage Strategic Plan 2014-2017.
3. Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning & Environment.
4. Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.
5. Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.
6. Seek expressions of interest for a new Heritage Advisor:
  - (a) Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of Environment & Heritage, July 2011.
  - (b) Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.

**Moved:**

**Seconded:**

**Attachments:**

A – Walgett Shire Local Heritage Fund Annual Report 2013-2014

B – Walgett Shire Council Heritage Strategic Plan 2014-2017

ATTACHMENT A – LOCAL HERITAGE FUND ANNUAL REPORT 2013-2014



## Summary Local Heritage Fund Annual Report

These reporting requirements must be completed to claim funds for your local heritage fund.

The Heritage Branch will reimburse our funding share according to the funding agreement with council for that financial year.

- STEP 1. Council issues project Funding Agreement offers to successful applicants specifying the exact work to be funded, required supervision and completion date.
- STEP 2. Prior to the project commencing, Council (and/or applicant) should take photographs for use in the Council final report to the Heritage Branch.
- STEP 3. Once the project is completed, the Council heritage officer or heritage advisor will inspect the project and take a photo of the project.
- STEP 4. The council heritage officer or heritage advisor (or heritage specialist) will also complete and sign off a **Project Compliance Certification Form** for the project. This form must be submitted to Council before the project funding can be paid.
- STEP 5. Complete Templates A and B and email to the Heritage Branch by 15 May each year as your claim for your Local heritage fund reimbursement. (DO NOT post as we have a paperless office).
- **Template A** - A one page summary report on all completed projects
  - **Template B** - A one page final project report for each project

Note: Information included in this summary report can also be used to complete your local Council Heritage Strategy annual report.

**Walgett Shire Council Local Heritage Fund for 2013-14 financial year**
**SUMMARY REPORT ON ALL COMPLETED PROJECTS**

| <b>Applicant</b>                   | <b>Heritage item address</b>                            | <b>Project description</b>                               | <b>Total project cost</b> | <b>Applicant's contribution</b> | <b>Local heritage funding</b> |
|------------------------------------|---------------------------------------------------------|----------------------------------------------------------|---------------------------|---------------------------------|-------------------------------|
| Lightning Ridge Historical Society | Bush Nurse Hospital, 7 Morilla St, Lightning Ridge      | Clean & repaint roofs of hospital gallery & Spicer's Hut | <b>\$2,675.00</b>         | <b>\$1,675.00</b>               | <b>\$1,000.00</b>             |
| Brian & Kay Gibbons                | Outbuildings, Moongulla, Collarenebri                   | Repair termite damage to outbuildings.                   | <b>\$5,000.00</b>         | <b>\$2,500.00</b>               | <b>\$2,500.00</b>             |
| Anglican Parish of Coonamble       | St John the Evangelist Church, 45 Colin Street, Carinda | Repair interior walls                                    | <b>\$6,600.00</b>         | <b>\$3,300.00</b>               | <b>\$3,300.00</b>             |
| Anglican Parish of Walgett         | St Peters Anglican Church, 21 Pitt St, Walgett          | Repair roof & guttering. Repaint exterior                | <b>\$11,843.05</b>        | <b>\$6,643.05</b>               | <b>\$5,200.00</b>             |
| BEST Employment Services Ltd       | Old Post Office, 63 Fox St, Walgett                     | Repair termite damage & paint external timberwork        | <b>\$8,000.00</b>         | <b>\$4,000.00</b>               | <b>\$4,000.00</b>             |
| <b>TOTAL</b>                       |                                                         |                                                          | <b>\$34,118.05</b>        | <b>\$18,118.05</b>              | <b>**\$16,000.00</b>          |

**Based on the approved funding agreement for 2013-04 financial year and the local heritage funding expenditure of \$16,000.00, the Heritage Branch will reimburse \$5,333.33.**

*\*\* Council can claim reimbursement on this amount from the Heritage Branch, according to the approved Council funding agreement.*

## Walgett Shire Council Local Heritage Fund for 2013-14

### FINAL PROJECT REPORT

|                               |                                                          |
|-------------------------------|----------------------------------------------------------|
| <b>Heritage item address</b>  | 7 Morilla Street, Lightning Ridge NSW 2834               |
| <b>Project description</b>    | Clean & repaint roofs of hospital gallery & Spicer's Hut |
| <b>Reason for the project</b> | Floor & wall partly collapsed                            |
| <b>Heritage item listing</b>  | Identified as an item of local significance              |
| <b>Applicant</b>              | Lightning Ridge Historical Society                       |
| <b>Date commenced</b>         | 1 December 2013                                          |
| <b>Date completed</b>         | 15 May 2014                                              |
| <b>Total project cost</b>     | <b>\$2,675.00</b>                                        |
| <b>Applicant contribution</b> | <b>\$1,675.00</b>                                        |
| <b>Local heritage funding</b> | <b>\$1,000.00</b>                                        |

Before photo



After photo





## Walgett Shire Council Local Heritage Fund for 2013-14

### FINAL PROJECT REPORT

|                               |                                             |
|-------------------------------|---------------------------------------------|
| <b>Heritage item address</b>  | Moongulla, Collarenebri NSW 2833            |
| <b>Project description</b>    | Repair termite damage to outbuildings.      |
| <b>Reason for the project</b> | Floor & wall partly collapsed               |
| <b>Heritage item listing</b>  | Identified as an item of local significance |
| <b>Applicant</b>              | Brian & Kay Gibbons                         |
| <b>Date commenced</b>         | 1 December 2013                             |
| <b>Date completed</b>         | 15 May 2014                                 |
| <b>Total project cost</b>     | <b>\$5,000.00</b>                           |
| <b>Applicant contribution</b> | <b>\$2,500.00</b>                           |
| <b>Local heritage funding</b> | <b>\$2,500.00</b>                           |

Before photo



After photo



## Walgett Shire Council Local Heritage Fund for 2013-14

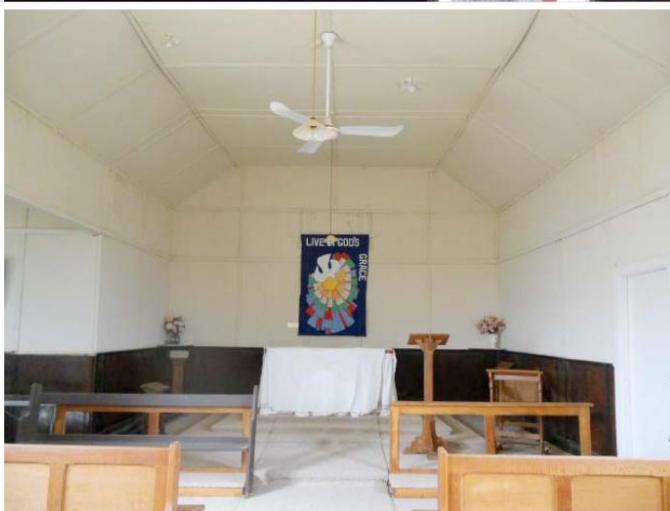
### FINAL PROJECT REPORT

|                               |                                                     |
|-------------------------------|-----------------------------------------------------|
| <b>Heritage item address</b>  | 45 Colin Street, Carinda NSW 2831                   |
| <b>Project description</b>    | Repair interior walls                               |
| <b>Reason for the project</b> | Termite damage & movement in the building structure |
| <b>Heritage item listing</b>  | Identified as an item of local significance         |
| <b>Applicant</b>              | Anglican Parish of Coonamble                        |
| <b>Date commenced</b>         | 1 December 2013                                     |
| <b>Date completed</b>         | 7 April 2014                                        |
| <b>Total project cost</b>     | <b>\$6,600.00</b>                                   |
| <b>Applicant contribution</b> | <b>\$3,300.00</b>                                   |
| <b>Local heritage funding</b> | <b>\$3,300.00</b>                                   |

**Before photo**



**After photo**



## Walgett Shire Council Local Heritage Fund for 2013-14

### FINAL PROJECT REPORT

|                               |                                             |
|-------------------------------|---------------------------------------------|
| <b>Heritage item address</b>  | 21 Pitt Street, Walgett NSW 2832            |
| <b>Project description</b>    | Repair roof & guttering. Repaint exterior   |
| <b>Reason for the project</b> |                                             |
| <b>Heritage item listing</b>  | Identified as an item of local significance |
| <b>Applicant</b>              | Anglican Parish of Walgett                  |
| <b>Date commenced</b>         | 1 December 2013                             |
| <b>Date completed</b>         | 31 March 2014                               |
| <b>Total project cost</b>     | <b>\$11,843.05</b>                          |
| <b>Applicant contribution</b> | <b>\$6,643.05</b>                           |
| <b>Local heritage funding</b> | <b>\$5,200.00</b>                           |

**Before photo**



**After photo**





## Walgett Shire Council Local Heritage Fund for 2013-14

### FINAL PROJECT REPORT

|                               |                                                   |
|-------------------------------|---------------------------------------------------|
| <b>Heritage item address</b>  | 63 Fox Street, Walgett NSW 2832                   |
| <b>Project description</b>    | Repair termite damage & paint external timberwork |
| <b>Reason for the project</b> | Termite damage & building movement                |
| <b>Heritage item listing</b>  | Identified as an item of local significance       |
| <b>Applicant</b>              | BEST Employment Services Ltd                      |
| <b>Date commenced</b>         | 1 December 2013                                   |
| <b>Date completed</b>         | 15 May 2014                                       |
| <b>Total project cost</b>     | <b>\$8,000.00</b>                                 |
| <b>Applicant contribution</b> | <b>\$4,000.00</b>                                 |
| <b>Local heritage funding</b> | <b>\$4,000.00</b>                                 |

Before photo



After photo



## **WALGETT SHIRE COUNCIL HERITAGE STRATEGIC PLAN 2014-17**

### **VISION**

That the Shire's heritage be identified, conserved and appreciated.

### **STRATEGIES**

#### **1. Identify items of local and state significance**

##### **Actions**

- List the items identified by the Community-Based Heritage Study in the Local Environmental Plan.
- Complete an Archaeological Management Plan of the Preserved Opal Fields with assistance from the Heritage Branch, Office of Environment & Heritage during 2014-2017.
- Review the 2008 Community-Based Heritage Study to review items and develop more robust statements of significance.
- Continue to identify and record heritage items within the shire.
- Support State Heritage Register listing of the Collarenebri Aboriginal Cemetery and other sites of significance to the Aboriginal community.

#### **2. Promote the appreciation of the Shire's heritage**

##### **Actions**

- Continue ongoing liaison with local communities and community representatives regarding heritage matters.
- Identify and record places associated with the important stories of the region.
- Heritage Advisor to brief the Council on heritage and local government.
- Liaise with local media, provide material as relevant.
- Liaise with schools.
- Liaise with tourism organisations.
- Consider interpretive and heritage trail programs.

#### **3. Encourage conservation of the Shire's heritage**

##### **Actions**

- Inform owners that the Heritage Adviser can provide advice to owners of heritage items on heritage conservation, proposals for sympathetic alterations or extensions, and adaptive re-use of heritage items.
- Use the Local Heritage Fund judiciously to ensure and encourage heritage conservation.
- Assist owners in obtaining other funding that may be available.
- Support the establishment of a regional network of owners of historic homesteads and woolsheds.

#### **4. Protect the Shire's heritage**

##### **Actions**

- Follow procedures for assessing Development Applications with heritage implications.
- Assist applicants submitting Development Application affecting heritage items.
- Liaise with State/Commonwealth agencies about heritage items they control within the Shire.
- Implement appropriate measures to protect Aboriginal, natural and moveable items not best protected through the Local Environmental Plan.

#### **5. Council to lead by example in implementing strategies 1-4.**

##### **Actions**

- Prepare and implement Conservation Management Strategies for heritage items owned by Walgett Shire Council.

## **MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division since December 2013.

### **a) OUTBACK SHIRES ALLIANCE - RESOURCE SHARING INITIATIVES**

An Outback Shires Alliance directors' workshop was held at Brewarrina on Wednesday 26 March 2014. The meeting was attended by management representatives (general managers, directors/managers, supervisors) of the Bourke, Brewarrina and Walgett Shire Councils (Outback Shires Alliance members). At that meeting there was agreement for the planning/building directorates to have a follow up meeting to pursue opportunities for resource sharing in the town planning and geographic information systems (GIS) areas in the first instance.

On 29 May 2014 Council's Director of Planning & Regulatory Services, Town Planner and GIS Coordinator attended a meeting at Brewarrina Shire Council with similar staff from the Brewarrina and Bourke Councils. As a result of that meeting several resource sharing proposals are being developed initially relating to GIS maintenance, town planning and heritage advisory services.

### **b) NEW MINING CAMP DWELLINGS IN CROWN RESERVE 1024168**

In response to a letter from Walgett Shire Council dated 11 December 2013, Kevin Humphries MP held a meeting on 21 March 2014 to discuss issues associated with the opal fields and the Walgett Local Environment Plan (LEP). Representatives of NSW Department of Premier & Cabinet, NSW Trade & Investment, NSW Planning & Infrastructure and Walgett Shire Council participated (Clr Lane, Steve Holland & Matthew Goodwin).

Councillor Lane spoke of Council's desire to have the Walgett LEP amended to enable mining camps within the Crown Reserve 1024168 for opal mining and exploration, given the unique nature of Lightning Ridge. This outcome was supported by Minister Humphries.

The outcome of the meeting was:

*"That the Interdepartmental Committee on Lightning Ridge (through the Department of Premier and Cabinet and the Division of Resources and Energy) investigate whether it is possible and appropriate to enable mining camps via a Plan of Management for Crown Reserve 1024 168 which "switches off" approval requirements under the Environmental Planning and Assessment Act 1979. It was noted that a meeting of the IDC would be convened in approximately 2 months to discuss. In the interim, the various Agencies would commence investigation of the options with a view to taking legal advice on the preferred option after discussion at the IDC meeting."*

**c) RURAL RESIDENTIAL LAND USE STRATEGY**

Public exhibition of the Walgett Shire Rural Residential Land Use Strategy ceased on 10 February 2014. GHD is currently reviewing the submissions.

**d) POUND DOG REHOMING**

Nina Hartland of Riverina Pet Rescue continues to arrange for the pick up of unclaimed and surrendered dogs from the Walgett pound. The number of dogs entering the pound remains far higher than the local demand and capacity for re-homing with responsible pet owners. Riverina Pet Rescue continues to work with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners. The group publicises its activities via the internet at the following address - <http://www.petrescue.com.au/groups/10030>

Riverina Rescue has undertaken the following pick ups in recent months:

- 7-2-2014 – 6 dogs
- 27-2-2014 – 7 dogs
- 6-3-2014 – 7 dogs
- 26-3-2014 – 4 dogs
- 5-4-2014 – 6 dogs
- 11-4-2014 – 8 dogs
- 2-5-2014 – 10 dogs
- 22-5-2014 – 5 dogs

The total number of dogs collected by Riverina Pet Rescue from their first trip on 1 May 2013 to 1 May 2014 is 199. Due to the combined efforts of Riverina Pet Rescue and Council's Regulatory Officers, Ned Kovacevic and Louise Fowler, Council has only euthanised a very small number of sick, seriously malnourished and/or aggressive dogs since May 2013

**e) STAFF MOVEMENTS**

Council's Regulatory Officer, Ned Kovacevic resigned effective on 25 April 2014 and has been replaced by Louise Fowler, who commenced employment on 19 May 2014.

Council's Environmental Health and Building Surveyor, Doug McLennan, resigned effective on 10 April 2014 and has been replaced by Tony Pope, who will commence employment on 16 June 2014. Mr Pope is a qualified Environmental Health Officer, but will need to undertake appropriate Tertiary studies in the building field to obtain accreditation as a building certifier from the NSW Building Professionals Board prior to undertaking building inspections.

**f) ALL MATERIALS LOCATOR**

Council's GIS Coordinator, James Abel, has been investigating options for relocating subsurface water, sewer and stormwater pipes that are not identified with surface markers, made of metal, or have accurate survey plans (design or 'works as executed').

Use of Council's existing radiodetection unit (RD400STX) showed that it is useful for locating wires carrying an electrical current (eg phone or power cables), but nothing else.

A review of commercially available pipe locator products suggested that a device marketed as the All Material Locator (AML) warranted further investigation as a potential cost effective pipe locator. The vendor provided a trial of the product for two weeks at \$500. The device uses ultra-high microwave frequencies to detect changes in ground conditions that indicate trench boundaries, pipes, etc.

The GIS Coordinator trialled the device in black soil, loamy soil and ridge country with numerous pipe types and diameters. Ultimately it gave far too many false positive responses to be of any use whatsoever. It is suspected that the device might work in sandy or fine grained soils with a more consistent structure.

**g) ELECTRONIC HOUSING CODE & DATRACKING**

The Department of Planning & Environment has indicated that Walgett Shire Council will be receiving a grant to implement the electronic housing code (EHC) and an on-line development application tracking system. It is understood that the grant will be sufficient to cover all of the costs likely to be incurred by Council.

Council staff are working on reviewing datasets required to enable EHC implementation to proceed and seeking quotes for appropriate software and linkages between software packages.

**h) WESTERN REGION EXEMPT AND COMPLYING DEVELOPMENT FORUM**

Since 2009 Council's Director of Planning & Regulatory Services has repeatedly sought to bluntly inform senior management of the Department of Planning & Infrastructure (now known as Department of Planning & Environment) that their efforts to simplify the NSW planning system were not working for smaller rural Councils.

For example, Walgett Shire's proportion of Complying Development Certificate applications compared to combined Development & Construction Certificates in recent years has shown a strong downward trend. This trend is associated with the commencement of State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 [Codes SEPP], as can be seen below:

- 2006-2007 – 48% - SEPP 60
- 2007-2008 – 47% - SEPP 60
- 2008-2009 – 55% - SEPP 60, Codes SEPP commenced 27-2-2009
- 2009-2010 – 47% - Codes SEPP
- 2010-2011 – 33% - Codes SEPP
- 2011-2012 – 22% - Codes SEPP
- 2012-2013 – 20% - Codes SEPP

It is relevant to note that SEPP 60 was 36 pages (2008) and the Codes SEPP is now 211 pages. Consequently:

- The changeover to the Codes SEPP brought increased complexity that is irrelevant to most rural development. For example, the most recent NSW Building Professionals Board checklist for the general housing code within the Codes SEPP is 12 pages long!
- Builders often find it easier to use DA/CC process than CDC process because:
  - Difficult to determine whether a proposal is actually complying development (even if the Electronic Housing Code has been implemented) due to the numerous development standards involved.
  - A reasonable DA/CC will be approved (ie greater certainty about process).
- There are no significant apparent improvements in outcomes for the community or environment.

In the above context, Council's Director of Planning & Regulatory Services was invited to attend the Western Region Exempt and Complying Development Forum convened by the Dept. of Planning & Environment in Sydney on 6 May 2014. The meeting included:

- Council staff from Dubbo, Wagga, Tamworth, Orange, Albury and Oberon.
- Commercial builders from regional NSW.
- Dept. of Planning & Environment staff responsible for Codes SEPP.



At the meeting the Dept. indicated that:

- It accepted that the Codes SEPP was having an adverse impact on medium and small rural Council's.
- Gave a commitment that it would promptly commence work on new simpler exempt and complying development provisions specifically for Councils within the Dept's Western Region.
- It would also consider the possibility of including all regional areas.

On 2-6-2014 the Dept advised that a small working group consisting of several Councils and builders had been formed and prepared a simplified draft Codes SEPP for the Western Region. It is expected that this document will be forwarded to the initial forum participants for comment within the next week.

**i) ADDITIONAL CORS SITE**

Since 2010 Walgett Shire Council has entered into agreements with NSW Land and Property Information (LPI) to host Continuously Operating Reference Stations (CORS) at Walgett (Council chambers), Lightning Ridge (HACC centre), Burren Junction (council depot), Collarenebri (water filtration plant). Council hosts an antenna, GPS receiver and internet connection which enables each CORS station to record data that is then used by LPI to provide correctional data that is sold to users of high accuracy global navigation satellite systems (GNSS).

As part of the hosting agreement Council has free access to the correctional data generated by the system. This data is used by Council's GIS Coordinator for differential Global Positioning System (GPS) surveying. Council's current GPS hardware can generate 0.1 metre accuracy using the system on a 'post processing' basis.

A new agreement is in the process of being established for Council to host a new CORS station at the Carinda SES depot.

By now hosting five CORS stations Council will incur an electricity cost of about \$40 per site per year (\$200/year total) while getting 'free' licences to access the correctional data (commercial access costs around \$2,000 per year per licence).

When the five CORS stations are operating, it is anticipated that 100% of the Shire will be covered by the system. This will benefit agricultural users and surveyors who need high accuracy GPS data which enables measurements with an error of less than 1m or 0.1m (compared to  $\pm 5$ m typical for hand held GPS).

**Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
  - Outback Shires Alliance – Resource Sharing Initiatives
  - New Mining Camp Dwellings in Crown Reserve 1024168
  - Rural Residential Land Use Strategy discussion paper
  - Pound dog rehoming.
  - Staff movements
  - All materials locator
  - Electronic housing code & DA tracking
  - Western Region Exempt & Complying Development forum
  - Additional CORS site

**Moved:**

**Seconded:**

**Attachments:**

Nil

#### 14.4 DIRECTOR ENGINEERING SERVICES

### ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JUNE 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Ramesh Sharma –Roads and Bridges Engineer  
**FILE NUMBER:** 11/211

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#### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works to June 5, 2014.

#### **Background:**

RMS have awarded a contract of \$7,678,492.57 for the 2013/2014 financial year. The scope of works involved in this contract are :

Resealing, geo textile work on SH29 west, shoulder widening on SH29 west, rehabilitation work on HW29 East Pian Creek, flood damage works and routine works.

#### **Current Position:**

Currently, two Council teams are working on State Highways. One team is working on pipe replacement work on the Gwydir Highway near Collarenebri and the other team is working on the Kamilaroi Highway on the Pian Creek Rehab Project.

#### **Relevant Reference Documents/Policies:**

Nil

#### **Governance issues:**

Nil

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire  
Walgett Residents

#### **Financial Implications:**

As at 5 June 2014, \$6,979,968.48 has been spent from a total amount of \$7,678,492.57 provided in the 2013/2014 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of the RMCC to ensure the works are completed within the guidelines.

|                                                                                 |
|---------------------------------------------------------------------------------|
| <b>Monthly RMCC Works Report from Director Engineering Services – June 2014</b> |
|---------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                   |
|-----------------------------------------------------------------------------------|
| <p>That Council receive and note the monthly RMCC Works report for June 2014.</p> |
|-----------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

RMCC works summary.

**WALGETT SHIRE COUNCIL AGENDA**

The funding allocations for 2013/2014 RMCC works are \$ 7,678,492.57. The details are as follows:

| <b>SN</b> | <b>Description</b>                       | <b>Budget</b>          | <b>Expenditure Till<br/>30/04/2014</b> | <b>Status</b> |
|-----------|------------------------------------------|------------------------|----------------------------------------|---------------|
| 1         | Resealing                                | \$ 1,240,000.00        | \$1,162,000.00                         | 93.71%        |
| 2         | Heavy patching                           | \$ 439,000.00          | \$438,417.00                           | Completed     |
| 3         | SH29 west Geotextile<br>Rehab final seal | \$ 275,483.53          | \$276,502.36                           | 100.37 %      |
| 4         | HW29 west widening                       | \$ 845,860.04          | \$845,860.04                           | 100%          |
| 5         | HW29 east Pian Creek<br>rehab            | \$ 1,084,198.00        | \$560,000.00                           | 51.65%        |
| 6         | Flood damage                             | \$ 2,608,951.00        | \$2,595,389.53                         | 99.48 %       |
| 7         | Routine works                            | \$ 1,185,000.00        | \$1,101,799.55                         | 92.98 %       |
|           | <b>TOTAL</b>                             | <b>\$ 7,678,492.57</b> | <b>\$6,979,968.48</b>                  | <b>90.9%</b>  |

## ***MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JUNE 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as at 12 June 2014.

### **Background:**

In December 2011 and February 2012, the Walgett Shire suffered major flood disasters and which significantly affected 62 Shire Roads, 7 Regional Roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge areas were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) have assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves remediation & reconstruction works.

### **Current Position:**

All the flood restoration works have been completed except the Beanbri Road which is anticipated to be completed by the end of June 2014.

### **Relevant Reference Documents/Policies:**

RMS approved schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

### **Financial Implications:**

As at 12 June 2014 \$11,452,201.41 has been spent from a total amount of \$11,643,791 provided in the February 2012 Flood Restoration Works Programme.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has been monitoring the progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

|                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly flood works Report from Director Engineering Services</b>                                                                                                      |
| <p><b>Recommendation:</b></p> <p>1. That Council receive and note the monthly flood restoration works report for June 2014.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Flood restoration works progress summary.

Shire Roads

| Item No. |    | Work Order | Description of Works | Amount to be contributed | Amount spent by Council | Total Expenditure up to 12/06/2014 | Progress Percentage | Status    |
|----------|----|------------|----------------------|--------------------------|-------------------------|------------------------------------|---------------------|-----------|
|          |    |            | (Road Name)          | by RMS                   |                         |                                    |                     |           |
| SR       | 1  | 2284       | Franxton Road        | \$36,769                 |                         | <b>\$40,445.46</b>                 | 110.0               | completed |
| SR       | 2  | 2285       | Belarra Lane         | \$106,061                |                         | <b>\$114,782.26</b>                | 108.2               | completed |
| SR       | 3  | 2286       | Clarkes Lane         | \$9,885                  |                         | <b>\$10,063.50</b>                 | 101.8               | completed |
| SR       | 5  | 2287       | Cryon Road           | \$190,907                |                         | <b>\$210,697.56</b>                | 110.4               | completed |
| SR       | 12 | 2288       | Millie Road          | \$143,025                |                         | <b>\$157,327.51</b>                | 110.0               | completed |
| SR       | 13 | 2289       | Woodvale Road        | \$111,256                |                         | <b>\$120,828.19</b>                | 108.6               | completed |
| SR       | 14 | 2290       | Baroona Road         | \$91,346                 |                         | <b>\$90,885.55</b>                 | 99.5                | completed |
| SR       | 15 | 2291       | Pokataroo Road       | \$50,030                 |                         | <b>\$49,541.10</b>                 | 99.0                | completed |
| SR       | 16 | 2292       | Mercadool Road       | \$145,698                |                         | <b>\$139,080.84</b>                | 95.5                | completed |
| SR       | 19 | 2293       | Springs Road         | \$3,630                  |                         | <b>\$3630.00</b>                   | 100                 | completed |
| SR       | 21 | 2294       | Meadow Plains Road   | \$17,000                 |                         | <b>\$18,609.17</b>                 | 109.5               | completed |
| SR       | 24 | 2295       | Marlbone Road        | \$20,716                 |                         | <b>\$22,787.87</b>                 | 110.0               | completed |
| SR       | 27 | 2296       | Colrose Road         | \$19,456                 |                         | <b>\$21,041.60</b>                 | 108.1               | completed |
| SR       | 28 | 2297       | Wingadee Road        | \$10,140                 |                         | <b>\$11,154.00</b>                 | 110.0               | completed |
| SR       | 31 | 2298       | Gungalman Road       | \$39,781                 |                         | <b>\$43,759.10</b>                 | 110.0               | completed |
| SR       | 38 | 2299       | Wanourie Creek Road  | \$18,120                 |                         | <b>\$13,264.08</b>                 | 73.2                | completed |
| SR       | 40 | 2300       | Ginghet Road         | \$7,061                  |                         | <b>\$7,767.37</b>                  | 110.0               | completed |
| SR       | 43 | 2301       | Bushs Road           | \$9,846                  |                         | <b>\$6,323.59</b>                  | 64.2                | completed |
| SR       | 45 | 2302       | Borehead Road        | \$7,914                  |                         | <b>\$7,733.33</b>                  | 97.7                | completed |
| SR       | 48 | 2303       | Boorooma Creek Road  | \$25,252                 |                         | <b>\$17,898.83</b>                 | 70.9                | completed |
| SR       | 51 | 2304       | Millencowbah Road    | \$23,400                 |                         | <b>\$25,767.13</b>                 | 110.1               | completed |



**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works      | Amount to be contributed | Amount spent by Council | Total Expenditure up to 12/06/2014 | Progress Percentage | Status    |
|----------|-----|------------|---------------------------|--------------------------|-------------------------|------------------------------------|---------------------|-----------|
|          |     |            | (Road Name)               | by RMS                   |                         |                                    |                     |           |
| SR       | 52  | 2305       | Willis Road               | \$6,570                  |                         | <b>\$7,395.32</b>                  | 112.6               | completed |
| SR       | 53  | 2306       | Koomalah Road             | \$124,044                |                         | <b>\$53,183.92</b>                 | 42.9                | completed |
| SR       | 57  | 2307       | Epping Road               | \$50,889                 |                         | <b>\$49,780.33</b>                 | 97.8                | completed |
| SR       | 59  | 2308       | Moomin Road               | \$60,342                 |                         | <b>\$62,413.51</b>                 | 103.4               | completed |
| SR       | 60  | 2309       | Marra Creek Road          | \$7,512                  |                         | <b>\$2,796.53</b>                  | 37.2                | completed |
| SR       | 61  | 2310       | Cambo Road                | \$34,365                 |                         | <b>\$28,240.46</b>                 | 82.2                | completed |
| SR       | 64  | 2311       | Wimbledon Road            | \$26,028                 |                         | <b>\$25,803.31</b>                 | 99.1                | completed |
| SR       | 67  | 2312       | Collarenebri Mission Road | \$13,000                 |                         | <b>\$12,287.45</b>                 | 94.5                | completed |
| SR       | 70  | 2313       | Lone Pine Road            | \$13,980                 |                         | <b>\$15,378.00</b>                 | 110.0               | completed |
| SR       | 71  | 2314       | Rossmore Lane             | \$8,100                  |                         | <b>\$8,910.00</b>                  | 110.0               | completed |
| SR       | 72  | 2315       | Middle Route Road         | \$17,496                 |                         | <b>\$11,221.29</b>                 | 64.1                | completed |
| SR       | 73  | 2316       | Miralwyn Road             | \$10,554                 |                         | <b>\$10,540.02</b>                 | 99.9                | completed |
| SR       | 77  | 2317       | Nedgera Road              | \$11,009                 |                         | <b>\$3,840.00</b>                  | 34.9                | completed |
| SR       | 79  | 2318       | Pagan Creek Road          | \$5,916                  |                         | <b>\$5,955.37</b>                  | 100.7               | completed |
| SR       | 85  | 2319       | Tungra Road               | \$47,510                 |                         | <b>\$38,956.28</b>                 | 82.0                | completed |
| SR       | 88  | 2320       | Fabians Road              | \$24,990                 |                         | <b>\$25,153.24</b>                 | 100.7               | completed |
| SR       | 89  | 2321       | Belaba Road               | \$17,007                 |                         | <b>\$15,394.69</b>                 | 90.5                | completed |
| SR       | 90  | 2322       | Fairview Road             | \$26,436                 |                         | <b>\$18,221.99</b>                 | 68.9                | completed |
| SR       | 92  | 2357       | Strathmore Road           | \$6,360                  |                         | <b>\$6,105.69</b>                  | 96.0                | completed |
| SR       | 95  | 2323       | Banarway Crossing Road    | \$22,360                 |                         | <b>\$24,271.65</b>                 | 108.5               | completed |
| SR       | 98  | 2324       | Lorne Road                | \$72,913                 |                         | <b>\$77,865.06</b>                 | 106.8               | completed |
| SR       | 101 | 2325       | Wilby Wilby Road          | \$1,104,532              |                         | <b>\$1,104,103.30</b>              | 100.0               | completed |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works                     | Amount to be contributed | Amount spent by Council | Total Expenditure up to 12/06/2014 | Progress Percentage | Status      |
|----------|-----|------------|------------------------------------------|--------------------------|-------------------------|------------------------------------|---------------------|-------------|
|          |     |            | (Road Name)                              | by RMS                   |                         |                                    |                     |             |
|          |     | 2387       | Kurrajong Road under Wilby Wilby Funding | \$350,000                |                         | <b>\$293,859.45</b>                | 84.0                | completed   |
| SR       | 102 | 2326       | Angledool Road                           | \$244,548                |                         | <b>\$258,438.52</b>                | 105.7               | completed   |
| SR       | 103 | 2327       | Bugilbone Road                           | \$130,824                |                         | <b>\$129,947.35</b>                | 99.3                | completed   |
| SR       | 110 | 2328       | Kurrajong Road                           | \$5,040                  |                         | <b>\$17,367.15</b>                 | 344.6               | completed   |
| SR       | 111 | 2329       | Narran Lake Road                         | \$20,170                 |                         | <b>\$22,187.00</b>                 | 110.0               | completed   |
| SR       | 112 | 2330       | Brewon Road                              | \$72,024                 |                         | <b>\$71,583.71</b>                 | 99.4                | completed   |
| SR       | 113 | 2331       | Binghi Road                              | \$13,168                 |                         | <b>\$14,484.80</b>                 | 110.0               | completed   |
| SR       | 114 | 2332       | Bogewong Road                            | \$24,378                 |                         | <b>\$19,476.40</b>                 | 79.9                | completed   |
| SR       | 115 | 2333       | Aberfoyle Road                           | \$18,266                 |                         | <b>\$14,781.94</b>                 | 80.9                | completed   |
| SR       | 116 | 2334       | Goangra Road                             | \$185,711                |                         | <b>\$184,522.77</b>                | 99.4                | completed   |
| SR       | 117 | 2335       | Beanbri Road                             | \$499,530                |                         | <b>\$371,395.07</b>                | 74.3                | In progress |
| SR       | 118 | 2336       | Yarraldool Road                          | \$140,365                |                         | <b>\$140,371.63</b>                | 100.0               | completed   |
| SR       | 121 | 2337       | Pian Creek Road                          | \$156,948                |                         | <b>\$127,932.53</b>                | 81.5                | completed   |
| SR       | 122 | 2338       | Old Burren Road                          | \$54,015                 |                         | <b>\$59,416.50</b>                 | 110.0               | completed   |
| SR       | 123 | 2339       | Rowena Road                              | \$131,288                |                         | <b>\$116,290.68</b>                | 88.6                | completed   |
| SR       | 124 | 2340       | Dundee Road                              | \$52,470                 |                         | <b>\$57,717.00</b>                 | 110.0               | completed   |
| SR       | 125 | 2341       | Glen Eden Road                           | \$145,997                |                         | <b>\$150,200.65</b>                | 102.9               | completed   |
| SR       | 126 | 2406       | Purtles Road                             | \$53,486                 |                         | <b>\$54,971.55</b>                 | 102.8               | completed   |
| SR       | 127 | 2342       | Boora Road                               | \$21,870                 |                         | <b>\$20,157.88</b>                 | 92.2                | completed   |
| SR       | 128 | 2343       | Camerons Lane                            | \$36,389                 |                         | <b>\$40,028.17</b>                 | 110.0               | completed   |
| SR       | 129 | 2344       | George Sands Way                         | \$131,640                |                         | <b>\$144,228.33</b>                | 109.6               | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works   | Amount to be contributed | Amount spent by Council | Total Expenditure up to 12/06/2014 | Progress Percentage | Status    |
|----------|-----|------------|------------------------|--------------------------|-------------------------|------------------------------------|---------------------|-----------|
|          |     |            | (Road Name)            | by RMS                   |                         |                                    |                     |           |
| SR       | 131 | 2345       | O'Neils Road           | \$59,754                 |                         | <b>\$65,729.40</b>                 | 110.0               | completed |
|          |     | 2346       | Tip Road               | \$70,200                 |                         | <b>\$75,911.21</b>                 | 108.1               | completed |
|          |     |            | Emergency Works        | \$476,727                |                         | <b>\$476,727.00</b>                | 100.0               | completed |
|          |     |            | Council's Contribution | -\$29,000                | \$29,000                |                                    |                     |           |
|          |     |            |                        | <b>\$5,865,012</b>       | <b>\$29,000</b>         | <b>\$5,668,932.14</b>              | 96.59               |           |

Regional Roads

| Item No. |           | Work Order | Road name          | Amount to be Contributed by Council | RMS's Contribution | Total Expenditure to 10/6/2014 | Progress in Percentage | Status    |
|----------|-----------|------------|--------------------|-------------------------------------|--------------------|--------------------------------|------------------------|-----------|
| 1        | RR329     | 2347       | Merrywinebone Road |                                     | \$3,822,345        | \$3,756,346.57                 | 98.27                  | completed |
| 2        | RR333     | 2348       | Carrinda Road      |                                     | \$552,750          | \$654,374.02                   | 118.39                 | completed |
| 3        | RR402     | 2349       | Gingie/Llanillo    |                                     | \$628,763          | \$586,009.45                   | 93.20                  | completed |
| 5        | RR426     | 2350       | Shermans Way       |                                     | \$29,480           | \$407.78                       | 1.38                   | completed |
| 5        | RR426     | 2351       | Ridge Road         |                                     | \$55,228           | \$69,128.51                    | 125.17                 | completed |
| 6        | RR457     | 2352       | Gundabloui Road    |                                     | \$348,161          | \$364,151.64                   | 104.59                 | completed |
| 7        | RR7716    | 2353       | Come By Chance     |                                     | \$168,578          | \$179,377.19                   | 106.41                 | completed |
|          | Emergency |            |                    |                                     | \$173,474.11       | \$173,474.11                   | 100.00                 | completed |
|          |           |            | <b>TOTAL</b>       | \$4,490.16                          | <b>\$5,778,779</b> | <b>\$5,783,269.27</b>          | 100.08                 |           |

WALGETT SHIRE COUNCIL AGENDA

| Summary        |                         |                              |               |
|----------------|-------------------------|------------------------------|---------------|
| Road Hierarchy | Toad amount             | Expenditure up to 31/03/2014 | Status        |
| Local Roads    | \$ 5,865,012            | \$ 5,668,932.14              | 96.66%        |
| Regional Roads | \$ 5,778,779.00         | \$ 5,783,269.27              | 100.08%       |
| <b>TOTAL</b>   | <b>\$ 11,643,791.00</b> | <b>\$ 11,452,201.41</b>      | <b>98.35%</b> |

## **14.5 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

### ***WALGETT AND LIGHTNING RIDGE WASTE MANAGEMENT FACILITY: WASTE DISPOSAL FEE***

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla K.C.-Acting Director Urban Infrastructure Services  
**FILE NUMBER:** 13/214

#### **Summary:**

This report recommends Council endorse and adopt the proposed waste disposal fee for the Walgett and Lightning Ridge Waste Management Facilities for the 2014/15 financial year and incorporate these fees in Council's Fees and Charges.

#### **Background:**

Council has been providing domestic waste collection and waste management facilities as a service to the community. Council's Walgett and Lightning Ridge Waste Management Facilities are being managed by a private contractor. The contractor has been charging disposal fees for certain waste items. These fees were never formally adopted by Council.

#### **Current Position:**

It is a widespread understanding of the community that there are not any waste disposal fees at these facilities. However, the contractor has been charging fees for certain items such as asbestos dumping, tyre dumping and green waste. These activities requires significant amounts of materials and machine such as pit excavation and providing cover material varying from 1-3 meters deep subject to type of asbestos being disposed. Similarly green waste, tyres and power poles are also subject to high cost of mulching, shredding and chipping.

The current contract stipulates that the contractor has to provide all these activities to ensure fire safety, EPA regulation and saving landfill space.

The proposed waste disposal fee will provide an incentive to the contractor to offset these costs. At the same time it will provide Council approximately a \$25,000 to \$35,000 saving per year on mulching and shredding operations.

These waste disposal fees have been already adopted in principal. Formally adopting and incorporating these fees in Council's fees and charges will inform waste facility users about the applicable fees to dispose certain waste items. Council has been receiving queries from the facility users wanting to dispose waste and being annoyed knowing that there is disposal fee applicable to certain waste items once they reach the waste centres.

#### **Schedule of proposed waste disposal fees:**

|    |                         |                   |
|----|-------------------------|-------------------|
| 1. | Car Tyre                | \$5.00            |
| 2. | Light Truck or 4WD Tyre | \$8.00            |
| 3. | Large Truck Tyre        | \$12.00           |
| 4. | Tractor Tyre            | \$15.00           |
| 5. | Asbestos mtr3           | \$100.00 per mtr3 |
| 6. | Concrete mtr3           | \$50.00 mtr3      |

## WALGETT SHIRE COUNCIL AGENDA

|     |                                       |                  |
|-----|---------------------------------------|------------------|
| 7.  | Building Waste mtr3 unseparated       | \$50.00 per mtr3 |
| 8.  | Chemical drums outside Drum muster    | \$1.00           |
| 9.  | Unsorted box trailer or ute           | \$8.00           |
| 10. | Unsorted large trailer or small truck | \$20.00          |
| 11. | Power poles from within WSC           | \$25.00          |

Free to drop off

|    |                                   |
|----|-----------------------------------|
| 1. | Batteries                         |
| 2. | Sorted metal waste                |
| 3. | Clean green waste                 |
| 4. | Sorted domestic waste             |
| 5. | Clean dry fill and rubble         |
| 6. | Chemical drums within Drum Muster |

### Relevant Reference Documents/Policies:

Management Fees and Chargers 2013/2014

### Governance issues:

The adopted waste disposal fee will enhance good governance as the facility users will have information about the waste disposal fee. On the contrary handling illegal dumping as a repercussion of proposed waste disposal fee may be challenging.

### Environmental issues:

The proposed waste disposal fee may encourage illegal dumping which could be a headache for Council in the long term.

### Stakeholders:

Walgett Shire Council  
Residents of Walgett  
Residents of Lightning Ridge

### Financial Implications:

Council may save approximately \$25,000 to \$35,000 per year. Trying to entertain illegal dumping may attract significant cost to Council. There may be an opportunity for the Council to negotiate with the contractor and retain certain portion of the income if possible.

### Alternative Options:

Nil

### Conclusion:

Adopting proposed waste disposal fee will provide clear directive to the council staff and the contractor. Introduction of waste disposal fee may save Council's cost of mulching and shredding operations.

|                                                                                       |
|---------------------------------------------------------------------------------------|
| <b>Walgett &amp; Lightning Ridge Waste Management Facilities – Waste Disposal Fee</b> |
|---------------------------------------------------------------------------------------|

**Recommendation:**

1. That Council endorse and adopt the proposed waste disposal fee for the Walgett and Lightning Ridge Waste Management Facilities for the 2014/15 financial year.

**Moved:**

**Seconded:**

**Attachments**

Nil