



AGENDA FOR ORDINARY COUNCIL MEETING

28th June 2016

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **Tuesday 28th June, 2016** commencing at 10:00am to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

David Cameron – ABS Presentation at 11.00am

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 31 MAY 2016**

| <b>MINUTES OF ORDINARY COUNCIL MEETING – 31 MAY 2016</b>                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 31<sup>st</sup> May 2016, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 31<sup>st</sup> May 2016.



# **MINUTES FOR ORDINARY COUNCIL MEETING**

**31<sup>st</sup> May 2016**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Collarenebri Hall** on **31 May 2016** commencing at 10:09am to discuss the items listed in the Agenda.

**ADOPTED: 28<sup>th</sup> June 2016**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

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**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

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- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

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- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (c) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (d) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

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- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE COLLARENBRI HALL ON TUESDAY 31 MAY, 2016 AT 10:09 AM**

**PRESENT**

Clr D Lane (Mayor)  
 Clr J Keir (Deputy Mayor)  
 Clr R Greenaway  
 Clr D Cooper  
 Clr M Martinez  
 Clr L Walford  
 Clr M Taylor  
 Clr I Woodcock  
 Don Ramsland (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Prafulla KC (Acting Deputy Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Apologies**

**1/2016/4 Apologies**

**Resolved:**

That the apology from Councillor Murray is accepted and a leave of absence granted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

**Public Forum Presentations**

1. *Greg Rummery provided an update on the progression of the Walgett Weir Steering Committee and their recent meetings with Kevin Humphries and Mark Coulton. The committee chairman sought advice and support from Council to further lobby the Ministers and Government for the additional height of the weir.*
2. *Karen McKinnon, Sean Andrews and Ann Dennis from the Walgett Community College provided an update to Councillors on the school in relation to attendance, timetable structure, composition of the reference group and the construction progress. The school is expecting to hold an open day on the 24th October, 2016. The school is focusing on five critical aspects including; Positive behaviour for learning, reading, attendance, professional teaching, and numeracy and literacy. The school is open to exploring work experience opportunities with local business in Walgett and implementing such program.*
3. *George Mulder discussed his building compliance issues with Council and sought Council's approval to revert back to the original development application due to the cost involved in addressing the unauthorised building alterations.*

*The meeting adjourned for morning tea at 11:50am.*

*The meeting resumed at 12.15pm with all those previously present again present.*

**Declaration of Pecuniary/Non Pecuniary Interests**

*Clr Martinez and Clr Keir declared a pecuniary interest in item 14.4.2 on page 100.*

**Confirmation of Minutes**

**2/2016/4 Minutes of Ordinary Council meeting – 26<sup>th</sup> April 2016**

**Resolved:**

That the minutes of the Ordinary Council meeting held 26<sup>th</sup> April 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Cooper  
**Seconded:** Clr Walford

**CARRIED**

**3/2016/4 Lightning Ridge Information Centre Operations****Resolved:**

Walgett Shire Council take over the operations of the Lightning Ridge Information Centre from 1st July 2016.

**Moved:** Cllr Keir

**Seconded:** Cllr Walford

**CARRIED**

**Mayoral Minutes****4/2016/4 Matters Generally for Brief Mention or Information only from Mayor****Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

*WAMS presented at 12:30pm and provided Council with a brief background and history of WAMS and discussed consideration of an MOU.*

**Reports of Committees/Delegates – Nil****Reports from Officers****5/2016/4 Council's Decision Action Report – May 2016****Resolved:**

That the Resolution Register for May 2016 be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

*The meeting adjourned for morning tea at 1:10pm.*

*The meeting resumed at 1:40pm with all Councillors and Staff previously present again present.*

**6/2016/4 Circulars Received from the Local Government NSW****Resolved:**

That the information contained in the weekly circulars numbers 14-20 from the Local Government NSW be received and noted.

**Moved:** Cllr Cooper

**Seconded:** Cllr Keir

**CARRIED**

**7/2016/4 Circulars Received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular 11-14 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

**8/2016/4 Monthly Calendar May – July 2016****Resolved:**

That Council receive and note the regular monthly calendar for the period May 2016 to July 2016.

**Moved:** Cllr Keir  
**Seconded:** Cllr Woodcock

**CARRIED****9/2016/4 Local Government Reform – Zonal Taxation Concept****Resolved:**

That Council prepare and lodge a submission for the Legislative Assembly Zonal Taxation Inquiry.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Keir

**CARRIED****10/2016/4 Local Government Reform – A Two Tiered Concept Model****Resolved:**

The General Manager's report be received and noted.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Walford

**CARRIED****11/2016/4 Matters Generally for brief mention or information only****Resolved:**

That the matters listed for brief mention or information is received, noted and endorsed.

**Moved:** Cllr Cooper  
**Seconded:** Cllr Woodcock

**CARRIED****12/2016/4 Cash and investment report as at 30 April 2016****Resolved:**

That the Investment report as at 30<sup>th</sup> April 2016 be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Taylor

**CARRIED****13/2016/4 Third quarter operational plan****Resolved:**

1. That the content of the report be noted.
2. Council accept the progress made on the 2015/2016 Operational Plan as at 31<sup>st</sup> March 2016.

**Moved:** Cllr Cooper  
**Seconded:** Cllr Greenaway

**CARRIED****14/2016/4 Revised investment policy****Resolved:**

1. That the content of the report be noted.
2. Council adopts the revised Investment policy as presented.

**Moved:** Clr Walford  
**Seconded:** Clr Greenaway

**CARRIED**

#### **15/2016/4 Quarterly Budget Review Statement 2015/2016**

**Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2016 as tabled.

**Moved:** Clr Cooper  
**Seconded:** Clr Woodcock

**CARRIED**

#### **16/2016/4 Move into Closed Session at 2.30pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Greenaway  
**Seconded:** Clr Taylor

**CARRIED**

#### **17/2016/4 Return to Open Session at 2.30 pm**

**Resolved:**

That Council return to open session.

**Moved:** Clr Walford  
**Seconded:** Clr Keir

**CARRIED**

#### **18/2016/4 Keeping of Animals Orders Policy**

**Resolved:**

Adopt in principle 'Walgett Shire Council Keeping of Animals Orders Policy' and place on public exhibition for 28 days .

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

#### **19/2016/4 Aboriginal community based environmental and waste management**

**Resolved:**

Participate in the Aboriginal Community based Environmental and Waste Management program as part of the Fit For The Future Government Program.

**Moved:** Clr Woodcock  
**Seconded:** Clr Walford

**CARRIED**

**20/2016/4 Move into Closed Session at 2.41pm****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**21/2016/4 Return to Open Session at 2.42 pm****Resolved:**

That Council return to open session.

**Moved:** Cllr Walford

**Seconded:** Cllr Greenaway

**CARRIED**

**22/2016/4 Unauthorised building works & occupation 6 Windlass Ave Lightning Ridge****Resolved:**

1. Note the letter from George Mulder received 15 April 2016.
2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:
  - a) Building Permit 31/94 and the Building Code of Australia in force at that time,
  - b) Environmental Planning and Assessment Act 1979 and associated regulation.

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**

**23/2016/4 Matters generally for brief mention or information only from Director of Environmental Services****Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only and the Western Lands Lease matter be referred for further information.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

**24/2016/4 Move into Closed Session at 3.00 pm****Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Cooper

**Seconded:** Cllr Woodcock

**CARRIED**

**25/2016/4 Report from Luka Group - Water Fund****Resolved:**

That Council receive and note the report from Luka Group in relation to the Lightning Ridge Water Fund.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Cooper

**CARRIED**

**26/2016/4 Return to Open Session at 4.09 pm****Resolved:**

That Council return to open session.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

**27/2016/4 Adoption of Closed Session Report****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Luka Group Report

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

**28/2016/4 Monthly RMCC works report from Director Engineering Services – April 2016****Resolved:**

That Council receive and note the monthly RMCC works report for April 2016.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

*Cllr Keir and Cllr Martinez left the meeting room at 4.10pm*

**29/2016/4 Monthly maintenance grading report from Director Technical /Engineering Services****Resolved:**

That Council receive and note the monthly maintenance grading works report for April 2016.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**30/2016/4 Monthly Progress Report from Acting Director Engineering/Technical Services****Resolved:**

That Council receive and note the April 2016 Monthly Progress Report from Acting Director Engineering/Technical Services.

**Moved: Clr Cooper**  
**Seconded: Clr Greenaway**

**CARRIED**

*Clr Keir left the meeting room at 4.14pm*

**31/2016/4 Gravel sheeting Work on Billybingbone Road (RR7516) and Millie Road (SR12)**

**Resolved:**

That Council endorse the following re-allocations:

- \$9000 from 11.3150.2645 to 11.3150.2656
- \$43,000 from 11.3150.2525 to 11.3150.2656
- \$20,000 from 11.3185.2546 to 11.3185.2816

**Moved: Clr Cooper**  
**Seconded: Clr Taylor**

**CARRIED**

*Clr Keir returned to the meeting at 4.18pm*

The General Manager informed Councillors of the correspondence received from Max Jones – Managing Director of Watermin Drillers Pty Ltd in relation to the tender/contract of the Grawin bore works.

**32/2016/4 Matters Generally for Brief Mention or Information Only-Engineering/Technical Services**

**Resolved:**

That the matters listed for brief mention or information only be received, noted and endorsed, noting letter from Watermin Drillers.

**Moved: Clr Woodcock**  
**Seconded: Clr Martinez**

**CARRIED**

**QUESTIONS**

**Clr Walford**

**Question 1:** Can Council arrange for the rocks be to relocated to the outside of the bore bath fence in Lightning Ridge?

**Response:** The Acting Director Engineering/Technical Services to investigate and take action accordingly.

**Clr Taylor**

**Question 1:** Can Council remove the dead trees in Lions Park in Lightning Ridge?

**Response:** The Director of Engineering/Technical Services will investigate and take appropriate action.

**Question 2:** Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?

**Response:** The Director of Engineering/Technical Services will investigate and take appropriate action.

**Question 3:** Can Council's Regulatory Officer ensure insurance checks are carried out on market day in Lightning Ridge?

Clr Taylor passed on thanks from the Rotary Club for allowing them to utilise the tennis courts for establishing a community garden.

**Question 4:** Can Council investigate installing additional powerpoints at the race club facilities in Lightning Ridge?

**Response:** The Chief Financial Officer advised of Council's grant application for an upgraded kitchen facility.

**Clr Greenaway**

**Question 1:** Can Council inform Peter Harrison of possible approval requirements to reopen the silo at Rowena?

**Response:** The Director of Environmental Services will investigate and take appropriate action.

**Clr Woodcock**

**Question 1:** Can Council investigate install irrigation for the trees in Lightning Ridge?

**Response:** The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Question 2:** What is the progress on the disabled toilet for the visitor information centre in Lightning Ridge?

**Response:** The Chief Financial Officer advised that additional options are being explored and quote being sought.

**Clr Keir**

**Question 1:** Can Council look at the possibility of limiting the Council meetings to Walgett and Lightning Ridge?

**Response:** The General Manager to investigate and report accordingly.

**Question 2:** Can Council write to the Minister for Primary Industries, Lands and water, Niall Blair giving Council's support to the imminent changes to the Native Vegetation Act particularly in view of the economic benefits this will bring to the Walgett Shire?

**Response:** The General Manager to investigate and report accordingly.

**Clr Cooper – Nil**

**Clr Martinez**

**Question 1:** What is the expected completion date for the bore in Walgett?

**Response:** The Acting Director Engineering/Technical Services advised it is expected to be completed in three weeks.

**Question 2:** What is the update on the visitor information centre toilet block in Lightning Ridge?

**Response:** The Chief Financial Officer advised that additional options are being explored and quotes being sought.

**33/2016/4 Move into Closed Session at 4.43pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Keir**

**Seconded: Clr Greenaway**

**CARRIED**

**34/2016/4 Expression of interest in the development/exchange/purchase of Council land**

**Resolved:**

That the General Manager

- 1. Invite expressions of interest for the development of all or part of the CBD parking area
- 2. Consider submitting a tender price for land adjoining the CBD car park.
- 3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.

**Moved: Clr Keir**

**Seconded: Clr Taylor**

**CARRIED**

**35/2016/4 Local Government Reform – Far West Initiative Update**

**Resolved:**

- 1. The General Manager's report be received and noted and the action being taken to run a series of confidential workshops be endorsed.
- 2. The Mayor and General Manager attend the next FWIAC meeting during the week commencing 11 July, 2016 and expenses be paid.

3. The General Manager's paper on his Two Tiered Model is tabled in a separate report to this meeting, A copy has also been forwarded to DPC/OLG.
4. Continue to work with the far western division councils to devise, develop and consider alternate model(s) of both governance and service delivery.
5. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing
6. Carry out a detailed examination of Council's long term financial future with the aid of T-Corp support
7. Should the opportunity arise, seek approval to remain a stand-alone Council.
8. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.
9. Following the release of the further discussion papers by the Minister for Local Government, Council consider whether or not it should be preparing submissions in respect of the recommendations it contains.
10. Commence its own community consultation process in conjunction with the 2016/17 draft budget forums.
11. Continue to press for the release of service mapping for the FWI area as a matter of urgency as Council believes that the DPC/OLG approach of determining a governance structure(s) first this is putting the cart before the horse as the service mapping exercise should be done at least concurrently, if not prior to the review of the governance, so that any change in the governance structure can be adequately reflected any change in responsibilities and/or legislation

**Moved: Cllr Greenaway**  
**Seconded: Cllr Keir**

**CARRIED**

#### **36/2016/4 Return to Open Session at 5.14pm**

**Resolved:**

That Council return to open session.

**Moved: Cllr Woodcock**  
**Seconded: Cllr Greenaway**

**CARRIED**

#### **37/2016/4 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

- Expression of interest in the development/exchange/purchase of Council land
- Local Government Reform Update – Far West Initiative Update

**Moved: Cllr Greenaway**  
**Seconded: Cllr Walford**

**CARRIED**

Close of Meeting

The meeting closed at 5.15pm.

To be confirmed at the meeting of Council to be held on 28 June in Walgett.

## **8. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL**

## **9. MAYORAL MINUTES**

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR***

**REPORTING SECTION:** Governance  
**AUTHOR:** Cllr David Lane – Mayor

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To be tabled \*

| <b>MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR</b>                                                                                                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

### NOTICE OF MOTION – WALGETT TO PILLIGA – RR7716

**Motion: Subject to Funding**

That Council urgently upgrade and prioritise further bitumen sealing of the Walgett to Pilliga Road RR7716 from the existing seal at the Walgett end to the Shire boundary.

Clr Keir

Signed:



Moved:

Seconded:

## **11. PRESENTATION OF PETITIONS- NIL**

## **12. QUESTIONS FROM LAST MEETING**

### **QUESTIONS FOR NEXT MEETING**

#### **Clr Walford**

##### **Question 1**

Can Council arrange for the rocks be to relocated to the outside of the bore bath fence in Lightning Ridge?

##### **Response**

The Acting Director Engineering/Technical Services to investigate and take action accordingly.

#### **Clr Taylor**

##### **Question 1**

Can Council remove the dead trees in Lions Park in Lightning Ridge?

##### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

##### **Question 2**

Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?

##### **Response**

The Director of Engineering/Technical Services will investigate and take appropriate action.

##### **Question 3**

Can Council's Regulatory Officer ensure insurance checks are carried out on market day in Lightning Ridge?

Clr Taylor passed on thanks from the Rotary Club for allowing them to utilise the tennis courts for establishing a community garden.

##### **Question 4**

Can Council investigate installing additional powerpoints at the race club facilities in Lightning Ridge?

##### **Response**

The Chief Financial Officer advised of Council's grant application for an upgraded kitchen facility.

#### **Clr Greenaway**

##### **Question 1**

Can Council inform Peter Harrison of possible approval requirements to reopen the silo at Rowena?

##### **Response**

The Director of Environmental Services will investigate and take appropriate action.

#### **Clr Woodcock**

##### **Question 1**

Can Council investigate install irrigation for the trees in Lightning Ridge?

##### **Response**

The Acting Director Engineering/Technical Services to investigate and report accordingly.

**Question 2**

What is the progress on the disabled toilet for the visitor information centre in Lightning Ridge?

**Response**

The Chief Financial Officer advised that additional options are being explored and quote being sought.

**Clr Keir**

**Question 1**

Can Council look at the possibility of limiting the Council meetings to Walgett and Lightning Ridge?

**Response**

The General Manager to investigate and report accordingly.

**Question 2**

Can Council write to the Minister for Primary Industries, Lands and water, Niall Blair giving Council's support to the imminent changes to the Native Vegetation Act particularly in view of the economic benefits this will bring to the Walgett Shire?

**Response**

The General Manager to investigate and report accordingly after receiving further information from Clr Murray.

**Clr Cooper – Nil**

**Clr Martinez**

**Question 1**

What is the expected completion date for the bore in Walgett?

**Response**

The Acting Director Engineering/Technical Services advised it is expected to be completed in three weeks.

**Question 2**

What is the update on the visitor information centre toilet block in Lightning Ridge?

**Response**

The Chief Financial Officer advised that additional options are being explored and quotes being sought.

## **13. REPORTS OF COMMITTEES/DELEGATES**

### **13.1 MINUTES OF WORK HEALTH AND SAFETY COMMITTEE MEETING HELD 9<sup>TH</sup> JUNE 2016**

| <b>Minutes of Local Area Traffic Committee Meeting 9<sup>th</sup> June 2016</b>                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 9<sup>th</sup> June 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 9<sup>th</sup> June 2016

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT WALGETT  
COUNCIL MEETING ROOM ON 9<sup>th</sup> JUNE 2016 AT 10:10 AM**

**PRESENT**

|                         |                                                          |
|-------------------------|----------------------------------------------------------|
| Prafulla KC             | (Acting Director Engineering Technical Services)         |
| David Vant              | (Road Safety & Traffic, Western Region, RMS NSW)         |
| Jane Keir               | (Councillor)                                             |
| Manuel Martinez         | (Councillor)                                             |
| Snr Con.Gavin Partridge | (NSW Police)                                             |
| Ann-Maree Ritchie       | (Administration Services Officer- Walgett Shire Council) |

**1. APOLOGIES**

**Apologies**

**Recommendation:**

Apologies received from the following be accepted:

|              |                   |
|--------------|-------------------|
| Don Ramsland | (General Manager) |
| Ian Woodcock | (Councillor)      |

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 14 April 2016**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 14 April 2016, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

**4. BUSINESS ARISING FROM PREVIOUS MINUTES – SEE ACTION LIST**

**4.1 Walgett Main Street Beautification Project**

PAMP (Pedestrian Access Mobility Plan) to be included in the 2016/2017 WSC Budget.

**ACTION:**

1. Council will engage consultant for PAMP study and conduct community workshops in Walgett, Lightning Ridge, Collarenebri, Burren Junction and Carinda.

**RECOMMENDATION:**

Nil

#### **4.2 Lightning Ridge School Bus Stop Signs, Kaolin St Lightning Ridge**

|                |
|----------------|
| <b>ACTION:</b> |
|----------------|

- |                                                                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. David Vant suggested new timed No Stopping signs at each end of the bus zone and timed School Bus Only signs for the indent. Entry and Exit signs to also be installed.</li><li>2. David Vant to consult with Janene Pout regarding an inspection on the precinct as a whole</li></ol> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

### **5. INCOMING CORRESPONDENCE**

#### **5.1 Road Closure Application – Bulldust to Bitumen Festival**

|                |
|----------------|
| <b>ACTION:</b> |
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- |                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. TCP to be provided by Council.</li><li>2. Application then to be forwarded to David Vant who will send it through to Luke Hodges</li></ol> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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|------------------------|
| <b>RECOMMENDATION:</b> |
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|     |
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| Nil |
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#### **5.2 Walgett High School Bus Stop**

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|----------------|
| <b>ACTION:</b> |
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- |                                                                                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. Committee accepts proposal to temporarily change the school bus zone at the Walgett High School.</li><li>2. KC to organise works for signs to be installed</li></ol> |
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|------------------------|
| <b>RECOMMENDATION:</b> |
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|     |
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| Nil |
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#### **5.3 Coolibah Kids request for signage and speed humps**

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|----------------|
| <b>ACTION:</b> |
|----------------|

- |                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. KC to write a response letter outlining the current situation of school zone speeds and the continuous monitoring of the area by police</li></ol> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

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| <b>RECOMMENDATION:</b> |
|------------------------|

|                                 |
|---------------------------------|
| Police to keep monitoring area. |
|---------------------------------|

### **6. GENERAL BUSINESS**

#### **6.1 Walgett Primary School Bus Zone**

Currently there are minimal signs for the bus zone and people are parking within them making it difficult for the buses

|                |
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| <b>ACTION:</b> |
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- |                                                                    |
|--------------------------------------------------------------------|
| 1. KC to organise installation of a repeater sign for the bus zone |
|--------------------------------------------------------------------|

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|------------------------|
| <b>RECOMMENDATION:</b> |
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|-----|
| Nil |
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## **6.2 Walgett Primary School Driveway entrance**

School maintenance man is using current driveway to drive down footpath into gateway.

|                |
|----------------|
| <b>ACTION:</b> |
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- |                                                |
|------------------------------------------------|
| 1. Letter needs to be sent in from the school. |
|------------------------------------------------|

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
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|                                                         |
|---------------------------------------------------------|
| Letter to come from school regarding the safety hazards |
|---------------------------------------------------------|

## **6.3 Trail bikes at Pandora St, Lightning Ridge**

Trail bikes using vacant block as access to cross the street

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|----------------|
| <b>ACTION:</b> |
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- |                                                                                    |
|------------------------------------------------------------------------------------|
| 1. Committee write a letter to the property owners regarding fencing the block off |
|------------------------------------------------------------------------------------|

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|------------------------|
| <b>RECOMMENDATION:</b> |
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|                                                     |
|-----------------------------------------------------|
| Letter must be written from Council, not committee. |
|-----------------------------------------------------|

## **6.4 Road Closure Signs for Wet Weather**

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|----------------|
| <b>ACTION:</b> |
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- |                                                             |
|-------------------------------------------------------------|
| 1. KC to follow up on progress of the policy for the signs. |
| 2. Speak with David Vant regarding other signage options    |

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
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|                                                                                                      |
|------------------------------------------------------------------------------------------------------|
| KC and David Vant to speak on sign designs for the major gravel roads as Narrabri Council have done. |
|------------------------------------------------------------------------------------------------------|

## **7. CLOSE OF MEETING –11:05am**

## **8. CONFIRMATION OF NEXT MEETING – Thursday 11 June 2016, 10:00am**

| WALGETT LOCAL AREA TRAFFIC COMMITTEE              |                                                                                                                                                                                                             |                    |          |                |                                                                                                                                                                                                  |
|---------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actions carried forward from the previous minutes |                                                                                                                                                                                                             |                    |          |                |                                                                                                                                                                                                  |
| Last Meeting Date: 11 February 2016               |                                                                                                                                                                                                             |                    |          |                |                                                                                                                                                                                                  |
| Action No.                                        | Actions                                                                                                                                                                                                     | Responsible Person | Due Date | Completed Date | Notes / Comments                                                                                                                                                                                 |
| 4.1                                               | Walgett Main Street Beautification<br>Raju Ranjit to seek Council approval to engage PAMP consultant and conduct community workshops in Walgett, Lightning Ridge, Collarenebri, Burren Junction and Carinda | KC                 | 1/7/2015 | In Progress    | RMS – requested involvement, as main St is on State Highway<br><br>Council to engage consultant for PAMP<br><br>RMS to fund project 50/50<br><br>Council to allocate funding in 2016/2017 Budget |
| 4.2                                               | Lightning Ridge School Bus Stop Signs, Kaolin St Lightning Ridge                                                                                                                                            | KC                 |          | In progress    | New timed signs will be installed in both the indent and on the street                                                                                                                           |
| 5.1                                               | Road Closure Application for Bulldust to bitumen festival                                                                                                                                                   | KC                 |          | In Progress    | TCP to be completed and forwarded to David Vant with the application so he can forward it to Luke Hodges                                                                                         |
| 5.2                                               | Walgett High School Bus Stop                                                                                                                                                                                | KC                 |          | In Progress    | KC to organise signs to be relocated to Pitt St                                                                                                                                                  |
| 5.3                                               | Coolibah Kids requesting speed humps or more signage                                                                                                                                                        | KC                 |          | In Progress    | KC to write a response letter regarding the current signage and police presence                                                                                                                  |
| 6.1                                               | Walgett Primary School Bus Zone                                                                                                                                                                             | KC                 |          | In Progress    | KC to organise installation of repeater sign in Warrena St                                                                                                                                       |
| 6.2                                               | Walgett Primary School Driveway                                                                                                                                                                             |                    |          |                | Letter to be sent in by school regarding safety issues                                                                                                                                           |
| 6.3                                               | Trail bikes using vacant block at the end of Pandora St                                                                                                                                                     | KC                 |          | In Progress    | Letter from Council to be sent to property owners regarding fencing off the block                                                                                                                |
| 6.4                                               | Road Closure Signs for gravel roads during Wet Weather                                                                                                                                                      | KC<br>David        |          | In Progress    | KC and David to discuss designs of signs like Narrabri Council has done.                                                                                                                         |

## **14. REPORTS FROM OFFICERS**

### **14.1 GENERAL MANAGER**

#### **14.1.1 COUNCIL'S DECISION ACTION REPORT – JUNE 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 16/39

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##### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL'S DECISION ACTION REPORT – JUNE 2016****Recommendation:**

That the Resolution Register for June 2016 be received and noted.

**Moved:****Seconded:****Attachment:**

Resolution Register – June 2016

## RESOLUTION ACTION LIST

| <b>Date</b> | <b>Ref</b>      | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                       | <b>Department</b>                       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11.02.14    | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                           | Chief Financial Officer                 | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment. |
| 27.05.14    | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                                          | General Manager                         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 24.06.14    | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                    | General Manager                         | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.<br>31.5.16 Auditing issue of deeds                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 26.08.15    | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper | General Manager                         | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| 28.10.14    | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                               | Director Engineering/Technical Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report. RMS is in process to prepare the audit report.                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 25.11.14    | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                              | General Manager                         | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors<br>1.3.16 EDO to arrange meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 25.11.14    | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                              | General Manager                         | 04.12.14 To be listed for discussion at next consultation session.in 2015<br>29.01.16 see report to February Meeting 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 10.02.15    | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway                                                                 | Chief Financial Officer                 | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|          |                 | Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | 27.05.16 DA adopted by Council April 2016                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 10.02.15 | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                           | Director Environmental Services         | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.<br>- grant offers made 26.4.16                                                                                                                               |
| 10.02.15 | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering/Technical Services | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                             |
| 24.03.15 | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established                                                                                                                                                                                                                                                                                                                                      |
| 24.03.15 | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                    | Director Environmental Services         | 7-4-15 Letters sent to affected landholders regarding proposed name change.<br>Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |
| 24.03.15 | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                 | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.<br>27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.<br>27.05.16 CFO meeting with Councillors week commencing 06/06/2016 to review existing toilet block.                                                                                                                                                             |
| 24.03.15 | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Engineering/Technical Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                                                                |
| 24.03.15 | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                         | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain<br>18.11.15 project delayed by wet weather<br>1.4.16 Walgett completed – Collarenebri by May                                                                                                                                                                                                                                                                                                                             |

|          |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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|          |                 | Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 28.04.15 | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                         | General Manager                         | 21.5.15 workshop to be held 25.6.15<br>18.08.15 strategies being drafted<br>18.11.15 ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 28.04.15 | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                | Chief Financial Officer                 | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.<br>27.10.15 Eight trees removed to date.<br>11.12.15 Will require additional funds in the 16/17 Budget.                                                                                                                                                                         |
| 28.04.15 | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Director Engineering/Technical Services Services to investigate and report accordingly<br>Clr Taylor                                                                                                                 | Chief Financial Officer                 | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating<br>27.10.15 No further action to date<br>24.11.15 A/ Director Urban Services to consider in works program.                                                                                                                                                                                                                                         |
| 28.04.15 | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                   | Director Engineering/Technical Services | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather and scared tree issues.<br>26.5.16 Being delayed LALC issues |
| 23.06.15 | 5/2015/18       | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                 | Chief Financial Officer                 | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.<br>27.10.15 Process discussed with auditor<br>24.11.15 Auditor to undertake week commencing 23/11/15<br>11.12.15 Awaiting auditors report.<br>24.05.16 Audit report to be tabled and presentation to Council by Auditor Jeff Shanks.                                                                                                                                                                                                                              |
| 28.07.15 | 6/2015/14       | Recommendation:<br>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.<br>Moved: Clr Taylor<br>Seconded: Clr Keir | General Manager                         | 18.08.15 work proceeding as time and resources allow<br>18.11.15 Ongoing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 28.07.15 | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                     | Director Engineering/Technical Services | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department<br>26.5.16 DA required – part of construction – work to be arranged                                                                                                                                                                                                                                                                                                                                                                                  |
| 28.07.15 | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Director Engineering/Technical Services to arrange for erection of appropriate signage.                                                                                                                                                           | Director Engineering/Technical Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 28.07.15 | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                            | Director Environmental Services         | 18.8.15 revision of subdivision plan and costing in progress<br>26.4.16- Report to April Meeting<br>Crown Lands advised February 2016 that a private treaty for the sale of the land is unlikely given the declining population of Lightning Ridge.                                                                                                                                                                                                                                                                                                                    |
| 28.07.15 | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                               | Director Environmental Services         | 18.8.15 research of previous reports in progress<br>26.4.16- Report to April Meeting<br>Research has been completed and Planning Proposal in drafting stage                                                                                                                                                                                                                                                                                                                                                                                                            |
| 25.08.15 | 7/2015/4        | Recommendation:                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager                         | 21.10.15 Report to October Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|          |                 | That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                     |                                         | 18.11.15 Awaiting outcome of LRTA meeting<br>26.5.16 – consulting with committee                                                                             |
| 25.08.15 | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                                        | Director Engineering/Technical Services | 14.10.2015 Action is in progress                                                                                                                             |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                              | Chief Financial Officer                 | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting. |
| 22.09.15 | 8/2015/38       | Recommendation:<br>1. That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.<br>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.<br>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor | Director Engineering/Technical Services | 26.5.16 Report to April Meeting<br>- Recommendation work to be completed by August<br>26.5.16- Fresh tenders being called to stage 5                         |
| 22.03.16 | 9/2016/2        | Recommendation:<br>That the General Manager's report with regards the purchasing of video conferencing facilities for Councils involved with the Far West Initiative be received and noted and the action being taken endorsed.                                                                                                                                                                                                                        | Chief Financial Officer                 | 25.05.16 General Manager advised Sally Perry from Office of Local Government will be contacting IT coordinator.                                              |
| 22.03.16 | 10/2016/2       | Recommendation:<br>That Council note the General Manager's Report in relation to the potential access by the Far West Initiative Councils to the T-Corp borrowing facilities and endorse the action being taken.                                                                                                                                                                                                                                       | General Manager                         | 25.5.16 awaiting contact from OLG                                                                                                                            |
| 22.03.16 | 15/2016/2       | Recommendation:<br>That Council apply for innovation Fund Grants to acquire the LG Solutions integrated Financial Management & Reporting suite of "cloud" applications.                                                                                                                                                                                                                                                                                | Chief Financial Officer                 | 27.05.16 Grant application lodged 5.05.16                                                                                                                    |
| 24.04.16 | 15/2016/3       | Walgett Shire Council resolve to:<br>1. Hire temporary trained staff to assist the Compliance Officer, and<br>2. Allocate an appropriate budget for ancillary resources required.<br>3. Develop a "keeping of animals" policy                                                                                                                                                                                                                          | Director Environmental Services         | 26.5.16 Report to April Meeting – Temp Officer Arranged for June                                                                                             |
| 24.04.16 | 22/2016/3       | Resolved:<br>Council approve in principle the DA2016/006 and the General Manager be authorised to determine the development application.                                                                                                                                                                                                                                                                                                               | General Manager                         | 26.5.16 DA approved awaiting further at Carinda                                                                                                              |
| 24.04.16 | 23/2016/3       | Resolved:<br>That the landholder be required to maintain grid approaches in a suitable condition and fence out by 30th June, 2016 otherwise Council will remove the grids on 1 July, 2016 and deduct the cost along with any maintenance costs from the previously agreed contribution of \$24,000.00                                                                                                                                                  | Director Engineering/Technical Services |                                                                                                                                                              |
| 24.04.16 | 26/2016/3       | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                              | Chief Financial Officer                 | 27.05.16 Nil                                                                                                                                                 |
| 24.04.16 | 28/2016/3       | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                    | Director Environmental Services         | Council's Town Planner is currently preparing a 'housekeeping' Planning Proposal which will incorporate the rezoning.                                        |
| 24.04.16 | 29/2016/3       | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP                                                                                                                                                          | Director Environmental Services         | GHD and Council's Town Planner are currently preparing a draft Planning Proposal, which is expected to be completed by 30 June.                              |

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|          |                 | 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                           |                                                |                                                                                                                                          |
| 24.04.16 | 30/2016/3       | Resolved:<br>That Council accept the tender for the construction and design of the Grawin bore submitted by WaterMin Drillers Pty Ltd for \$355,200.00 excluding GST.                                                                                                                                                                                                                                                                            | Director Engineering/Technical Services        | 13.5.16 Letter accepting tender                                                                                                          |
| 31.05.16 | 4/2016/4        | Walgett Shire Council take over the operations of the Lightning Ridge Information Centre from 1st July 2016.<br>Moved: Clr Keir<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                         | Chief Financial Officer                        |                                                                                                                                          |
| 31.05.16 | 4/2016/9        | Resolved:<br>That Council prepare and lodge a submission for the Legislative Assembly Zonal Taxation Inquiry.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                      | General Manager                                | 03.06.2016 Submission sent to Legislative Assembly- Committee on Investment, Industry and Regional Development                           |
| 31.05.16 | 4/2016/29       | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir | Director Environmental Services                |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Walford<br>Can Council arrange for the rocks be to relocated to the outside of the bore bath fence in Lightning Ridge?<br>Response<br>The Acting Director Engineering/Technical Services to investigate and take action accordingly.                                                                                                                                                                                                         | Acting Director Engineering/Technical Services |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council remove the dead trees in Lions Park in Lightning Ridge?<br>Response<br>The Director of Engineering/Technical Services will investigate and take appropriate action.                                                                                                                                                                                                                                                    | Acting Director Engineering/Technical Services |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?<br>Response<br>The Acting Director of Engineering/Technical Services will investigate and take appropriate action.                                                                                                                                                                                                                  | Acting Director Engineering/Technical Services |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council's Regulatory Officer ensure insurance checks are carried out on market day in Lightning Ridge?                                                                                                                                                                                                                                                                                                                         | Director of Environmental Services             |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council investigate installing additional powerpoints at the race club facilities in Lightning Ridge?<br>Response<br>The Chief Financial Officer advised of Council's grant application for an upgraded kitchen facility.                                                                                                                                                                                                      | Chief Financial Officer                        |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Taylor<br>Can Council arrange for the sump drain to be cleaned out at the bore baths in Lightning Ridge?<br>Response<br>The Director of Engineering/Technical Services will investigate and take appropriate action.                                                                                                                                                                                                                         | Acting Director Engineering/Technical Services |                                                                                                                                          |
| 31.05.16 | Qs next meeting | Clr Greenaway<br>Can Council inform Peter Harrison of possible approval requirements to reopen the silo at Rowena?<br>Response<br>The Director of Environmental Services will investigate and take appropriate action.                                                                                                                                                                                                                           | Director of Environmental Services             | June 2016 – Town Planner has contacted the owner of the Silo operation to discuss requirements of any intention to reopen the operation. |
| 31.05.16 | Qs next         | Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                     | Acting Director                                |                                                                                                                                          |

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|          | meeting         | Can Council investigate install irrigation for the trees in Lightning Ridge?<br>Response<br>The Acting Director Engineering/Technical Services to investigate and report accordingly.                                                                                                                                                                             | Engineering/Technical Services                 |                                              |
| 31.05.16 | Qs next meeting | Clr Woodcock<br>What is the progress on the disabled toilet for the visitor information centre in Lightning Ridge?<br>Response<br>The Chief Financial Officer advised that additional options are being explored and quote being sought.                                                                                                                          | Chief Financial Officer                        |                                              |
| 31.05.16 | Qs next meeting | Can Council look at the possibility of limiting the Council meetings to Walgett and Lightning Ridge?<br>Response<br>The General Manager to investigate and report accordingly.                                                                                                                                                                                    | General Manager                                | Report being prepared                        |
| 31.05.16 | Qs next meeting | Clr Keir<br>Can Council write to the Minister for Primary Industries, Lands and water, Niall Blair giving Council's support to the imminent changes to the Native Vegetation Act particularly in view of the economic benefits this will bring to the Walgett Shire?<br>Response<br>The General Manager to investigate and report accordingly.                    | General Manager                                | Awaiting further information from Clr Murray |
| 31.05.16 | Qs next meeting | Clr Martinez<br>What is the expected completion date for the bore in Walgett?<br>Response<br>The Acting Director Engineering/Technical Services advised it is expected to be completed in three weeks.                                                                                                                                                            | Acting Director Engineering/Technical Services |                                              |
| 31.05.16 | Qs next meeting | Clr Martinez<br>What is the update on the visitor information centre toilet block in Lightning Ridge?<br>Response<br>The Chief Financial Officer advised that additional options are being explored and quotes being sought.                                                                                                                                      | Chief Financial Officer                        |                                              |
| 31.05.16 | Qs next meeting | Resolved:<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.<br>Moved: Clr Keir<br>Seconded: Clr Taylor | General Manager                                | Report to June meeting                       |

## **14.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Copies of weekly circulars numbers 21-24 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 21

Item 4: NSW Government Guidelines for Stronger Communities Fund  
Item 6: Privatisation of LPI Land titling and registry functions  
Item 13: Youth Opportunities Funding Round  
Item 15: Determination of Local Government Remuneration Tribunal  
Item 21: Good Governance Forum

#### Issue 22

Item 3: Grant and funding opportunities for local government  
Item 4: 2016 A R Bluett Memorial Awards  
Item 11: Local Lands Services- Board Members Sought

#### Issue 23

Item 8: Joint Organisations Model – Submissions Open  
Item 9: Councillors Mentor Program  
Item 10: New IP&R Review Services  
Item 12: Country Arts Support Program Grants  
Item 16: Links to learning Community Grants Program  
Item 22: National Wage Increase

#### Issue 24

Item 2: Grant and funding opportunities for local government  
Item 3: LGNSW Finance Summit 2016  
Item 4: Community Development War Memorial Grants  
Item 5: Inquiry into Transport access in Rural and Regional NSW  
Item 11: Candidate Briefings for Upcoming Elections

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

**Environmental issues:**

Nil

**Stakeholders:**

Councillors

Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

**WEEKLY'S RECEIVED FROM THE LOCAL GOVERNMENT NSW****Recommendation:**

That the information contained in the weekly circulars numbers 21-24 from the Local Government NSW be received and noted.

**Moved:****Seconded:****Attachments:**

Nil

### **14.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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**Summary:**

Copies of circular received Circular No 16-07 - 16-10 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 16-15: 2016/17 Determination of the Local Government Remuneration Tribunal  
Circular 16-16: Final Code of Accounting Practice and Financial Reporting (update 24)  
Circular 16-17: Public access to the new NSW Companion Animals Registry for cat and dog owners

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

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| <b>CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT</b>                                                                                                                                                                                                    |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars No 16-15- 16-17 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circular 16-15

Circular 16-16

Circular 16-17



|                             |                                            |
|-----------------------------|--------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-15 / 10 June 2016 / A489989 |
| <b>Previous Circular</b>    | 15-24                                      |
| <b>Who should read this</b> | Councillors / General Managers             |
| <b>Contact</b>              | Council Governance Team – 4428 4100        |
| <b>Action required</b>      | Council to Implement                       |

## 2016/17 Determination of the Local Government Remuneration Tribunal

### What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2.5% to mayoral and councillor fees for the 2016/17 financial year, with effect from 1 July 2016.

### What this will mean for your council

- Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2016/17 financial year.

### Key points

- The level of fees paid will depend on what category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

### Where to go for further information

- The Tribunal's report and determination is available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) and on the NSW Remuneration Tribunal's website [www.remtribunals.nsw.gov.au](http://www.remtribunals.nsw.gov.au)

**Tim Hurst**  
Acting Chief Executive

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|                             |                                              |
|-----------------------------|----------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-16 / 16 June 2016 / A484630   |
| <b>Previous Circular</b>    | 16-04                                        |
| <b>Who should read this</b> | General Managers / Council Finance staff     |
| <b>Contact</b>              | Policy Team / 44284178 / code@olg.nsw.gov.au |
| <b>Action required</b>      | Council to Implement                         |

## Final Code of Accounting Practice and Financial Reporting (update 24)

### What's new or changing

- The final Code of Accounting Practice and Financial Reporting (Code) (update 24) is now available for use by councils in preparation of their 2015/16 financial statements.
- Within the document, changes highlighted in yellow are new for this year, commentary in red relates to Office of Local Government requirements and commentary in blue relates to the Australian Accounting Standards.

### What this will mean for your council

- The Code is required to be used by councils in the preparation of their annual financial statements as per the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*.

### Key points

- Fundamental changes in this year's Code were highlighted in Circular 16-04.
- The key changes between the draft and the final Code, following feedback, provide more clearly defined requirements and commentary in relation to:
  - Note 4 - Expenses from continuing operations
  - Note 9 - Infrastructure property plant and equipment
  - Note 20 - Retained earnings, revaluation reserves, changes in accounting policies, changes in accounting estimates and errors.
  - Note 27 - Fair value measurement
  - Special Schedule 7 (SS7) - Report on Infrastructure Assets.
  - draft Note 28 has been deleted and required disclosures are now reported in Note 20.
- SS7 will not be audited in the 2015/16 financial year. The auditing of SS7 will be the subject of further sector consultation.
- The illustrated financial statements within the Code refer to the year-end date for existing councils as at 30 June 2016. New councils preparing financial statements for former councils will have a year-end date in accordance with the Proclamation amalgamation date as at 12 May 2016.
- Existing councils are required to submit their financial statements on or before 31 October 2016. New councils are required to submit the financial statements of the former councils on or before 31 December 2016.
- A Code supplement is being prepared for issue to new councils providing additional guidance in preparing financial statements for the former councils for the period from 1 July 2015 to 12 May 2016.

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|                             |                                                                                                                                        |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 16-17 / 17 June 2016 / A482423                                                                                             |
| <b>Previous Circular</b>    | NIL                                                                                                                                    |
| <b>Who should read this</b> | General Managers / Companion Animal Compliance and Enforcement Officers / Customer Service Officers / Companion Animals Register Users |
| <b>Contact</b>              | Program Delivery Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                    |
| <b>Action required</b>      | Councils to prepare for implementation                                                                                                 |

## Public access to the new NSW Companion Animals Registry for cat and dog owners

### What's changing?

- In accordance with the NSW Government's election commitment, the companion animals register is being redeveloped to provide a simpler one-step online registration process, and enhanced monitoring and enforcement.
- OLG is undertaking the redevelopment of the register in two phases:
  1. In July 2016, a public portal will be added to the register, called the *NSW Pet Registry* ([www.petregistry.nsw.gov.au](http://www.petregistry.nsw.gov.au)).
  2. From early 2017 a modern, transformed register with enhanced enforcement and reporting functionality will be released.
- This means that, from July 2016:
  - Pet owners and breeders can create an online profile, update their details, notify their dog or cat as missing, register ownership changes, and pay registration fees from the convenience of their personal computers or mobile devices.
  - Vets and other Authorised Identifiers will enter microchip implantation information for cats and dogs directly onto the register. This practice will greatly reduce the data entry burden for councils over time.
  - Cats will need to be desexed by four months age to receive the discounted lifetime registration fee. The discounted lifetime registration fee will continue to apply to dogs desexed by six months of age.
  - Breeders will be given a Breeder ID Number, creating efficiencies in recording owner and animal information on the register and to help track litters over time.
  - Vets will be required to update the desexed status on the register for cats and dogs they desex. Vets can also update the register if they believe that a pet should not be desexed for medical reasons.

### What this will mean for your council

- Councils and registration agents will continue to use the current register until Phase 2 is released in 2017.

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- In July 2016, new forms will be available for councils and the public to download from the OLG website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) and the NSW Pet Registry at [www.petregistry.nsw.gov.au](http://www.petregistry.nsw.gov.au)
- Councils should phase out the use of the current forms (i.e. P1A, M1, R2, C3A and C3B).
- Council customer service officers can assist pet owners who have difficulty using an online service by helping them create a profile, process paper application forms and complete data entry.
- It is anticipated that there will be an increased number of pet owners claiming ownership and updating their details by submitting statutory declarations directly with councils, as owners create a new online profile and then seek to add existing pets to it.
- Pet owners entitled to a zero dollar registration fee will still need to attend a council to register their pets.
- Pensioners with a desexed cat or dog can pay registration online and obtain the discounted fee for eligible pensioners.
- From July 2016, OLG will be issuing text messages and emails to existing pet owners encouraging them to create their online profile. This will continue over several months.

#### Key points

- The Register is going online so that pet owners and breeders can update their details, pay registration and change ownership of cats and dogs from the convenience of their personal computers or mobile devices.
- The new register aims to capture breeders as the first owner of a pet, who can complete the transfer of ownership to a new owner online.
- The new public portal will be available at [www.petregistry.nsw.gov.au](http://www.petregistry.nsw.gov.au). Pet owners, breeders, vets, Authorised Identifiers and Approved Persons will use the public portal.
- Councils and other registration agents will access the current register through a link on the public portal.

#### Where to go for further information

- OLG will conduct information webinars for councils in June 2016.
- More information will be provided to councils before the launch of the NSW Pet Registry website in July 2016.



**Tim Hurst**  
**Acting Chief Executive**

## **14.1.4 MONTHLY CALENDAR: JUNE –AUGUST 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of May-July 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                           |
|-------------------------------------------|
| <b>MONTHLY CALENDAR JUNE- AUGUST 2016</b> |
|-------------------------------------------|

**Recommendation:**

That Council receive and note the regular monthly calendar for the period June- August 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

|               |            |             |                                       |                               |
|---------------|------------|-------------|---------------------------------------|-------------------------------|
| <b>Jun-16</b> |            |             |                                       |                               |
|               |            |             |                                       |                               |
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>                           | <b>Who</b>                    |
| Wednesday     | 1/06/2016  | 5:30PM      | Budget Forum - Carinda                | GM, Directors and Councillors |
| Thursday      | 2/06/2016  | 5:30PM      | Budget Forum - Lightning Ridge        | GM, Directors and Councillors |
| Friday        | 3/06/2016  |             |                                       |                               |
| Saturday      | 4/06/2016  |             |                                       |                               |
| Sunday        | 5/06/2016  |             |                                       |                               |
| Monday        | 6/06/2016  |             |                                       |                               |
| Tuesday       | 7/06/2016  | 5:30PM      | Budget Forum - Cumborah/Garwin        | GM, Directors and Councillors |
| Wednesday     | 8/06/2016  | 5:30PM      | Big Sky Library - Bre/ Budget Walgett | Clr Keir/ GM Directors & Clrs |
| Thursday      | 9/06/2016  | 5:30PM      | Hudson PearMeeting                    | Clr Woodcock, GM              |
| Friday        | 10/06/2016 |             |                                       |                               |
| Saturday      | 11/06/2016 |             |                                       |                               |
| Sunday        | 12/06/2016 |             |                                       |                               |
| Monday        | 13/06/2016 |             | Queens Birthday                       |                               |
| Tuesday       | 14/06/2016 |             |                                       |                               |
| Wednesday     | 15/06/2016 |             |                                       |                               |
| Thursday      | 16/06/2016 |             |                                       |                               |
| Friday        | 17/06/2016 |             |                                       |                               |
| Saturday      | 18/06/2016 |             |                                       |                               |
| Sunday        | 19/06/2016 |             | National General Assembly of LG       |                               |
| Monday        | 20/06/2016 |             | National General Assembly of LG       |                               |
| Tuesday       | 21/06/2016 |             | National General Assembly of LG       |                               |
| Wednesday     | 22/06/2016 |             |                                       |                               |
| Thursday      | 23/06/2016 |             |                                       |                               |
| Friday        | 24/06/2016 |             | GMAC Meeting - Dubbo                  | GM                            |
| Saturday      | 25/06/2016 |             |                                       |                               |
| Sunday        | 26/06/2016 |             |                                       |                               |
| Monday        | 27/06/2016 | 10:00 AM    | CMCC Meeting - Coonabarabran          | Clr Woodcock, Greenaway, GM   |
| Tuesday       | 28/06/2016 | 10:00 AM    | Council Meeting - Walgett             | All Directors and Councillors |
| Wednesday     | 29/06/2016 |             | NSW Deputy Ombudsman                  | Clr Lane and GM               |
| Thursday      | 30/06/2016 |             |                                       |                               |

|               |            |             |                                     |                               |
|---------------|------------|-------------|-------------------------------------|-------------------------------|
| <b>Jul-16</b> |            |             |                                     |                               |
|               |            |             |                                     |                               |
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>                         | <b>Who</b>                    |
| Friday        | 1/07/2016  |             |                                     |                               |
| Saturday      | 2/07/2016  |             |                                     |                               |
| Sunday        | 3/07/2016  |             |                                     |                               |
| Monday        | 4/07/2016  |             |                                     |                               |
| Tuesday       | 5/07/2016  |             | Rural Counselling Services- Meeting |                               |
| Wednesday     | 6/07/2016  |             | Plant Committee Meeting             |                               |
| Thursday      | 7/07/2016  |             |                                     |                               |
| Friday        | 8/07/2016  |             | OROC Gilgandra                      | GM and Mayor                  |
| Saturday      | 9/07/2016  |             |                                     |                               |
| Sunday        | 10/07/2016 |             |                                     |                               |
| Monday        | 11/07/2016 |             | Mid-term Western Division - Cobar   | GM and Mayor                  |
| Tuesday       | 12/07/2016 |             | FWIAC - Cobar                       | GM and Mayor                  |
| Wednesday     | 13/07/2016 |             |                                     |                               |
| Thursday      | 14/07/2016 |             |                                     |                               |
| Friday        | 15/07/2016 |             | J.O Submissions close               |                               |
| Saturday      | 16/07/2016 |             |                                     |                               |
| Sunday        | 17/07/2016 |             |                                     |                               |
| Monday        | 18/07/2016 |             |                                     |                               |
| Tuesday       | 19/07/2016 |             |                                     |                               |
| Wednesday     | 20/07/2016 |             | LG Reform Forum - TBA               |                               |
| Thursday      | 21/07/2016 |             | LG Reform Forum - TBA               |                               |
| Friday        | 22/07/2016 |             | LG Reform Forum - TBA               |                               |
| Saturday      | 23/07/2016 |             |                                     |                               |
| Sunday        | 24/07/2016 |             |                                     |                               |
| Monday        | 25/07/2016 |             |                                     |                               |
| Tuesday       | 26/07/2016 | 10:00AM     | Council Meeting - Rowena ""         | All Directors and Councillors |
| Wednesday     | 27/07/2016 |             | LG Reform Forum - TBA               |                               |
| Thursday      | 28/07/2016 |             | LG Reform Forum - TBA               |                               |
| Friday        | 29/07/2016 |             |                                     |                               |
| Saturday      | 30/07/2016 |             |                                     |                               |

|               |            |             |                           |                             |
|---------------|------------|-------------|---------------------------|-----------------------------|
| <b>Aug-16</b> |            |             |                           |                             |
|               |            |             |                           |                             |
| <b>Date</b>   |            | <b>Time</b> | <b>What</b>               | <b>Who</b>                  |
| Monday        | 1/08/2016  |             |                           |                             |
| Tuesday       | 2/08/2016  |             | LG Reform Forum - TBA     |                             |
| Wednesday     | 3/08/2016  |             | LG Reform Forum - TBA     |                             |
| Thursday      | 4/08/2016  |             | LG Reform Forum - TBA     |                             |
| Friday        | 5/08/2016  |             |                           |                             |
| Saturday      | 6/08/2016  |             |                           |                             |
| Sunday        | 7/08/2016  |             |                           |                             |
| Monday        | 8/08/2016  |             |                           |                             |
| Tuesday       | 9/08/2016  |             |                           |                             |
| Wednesday     | 10/08/2016 |             |                           |                             |
| Thursday      | 11/08/2016 |             |                           |                             |
| Friday        | 12/08/2016 |             |                           |                             |
| Saturday      | 13/08/2016 |             |                           |                             |
| Sunday        | 14/08/2016 |             |                           |                             |
| Monday        | 15/08/2016 | 10:00AM     | CMCC Meeting              | Clr Woodcock, Greenaway, GM |
| Tuesday       | 16/08/2016 |             |                           |                             |
| Wednesday     | 17/08/2016 |             |                           |                             |
| Thursday      | 18/08/2016 |             |                           |                             |
| Friday        | 19/08/2016 |             |                           |                             |
| Saturday      | 20/08/2016 |             |                           |                             |
| Sunday        | 21/08/2016 |             |                           |                             |
| Monday        | 22/08/2016 |             |                           |                             |
| Tuesday       | 23/08/2016 | 10:00AM     | Council Meeting - Walgett | All Directors & Councillors |
| Wednesday     | 24/08/2016 |             |                           |                             |
| Thursday      | 25/08/2016 |             |                           |                             |
| Friday        | 26/08/2016 |             |                           |                             |
| Saturday      | 27/08/2016 |             |                           |                             |
| Sunday        | 28/08/2016 |             |                           |                             |
| Monday        | 29/08/2016 |             |                           |                             |
| Tuesday       | 30/08/2016 |             |                           |                             |
| Wednesday     | 31/08/2016 |             |                           |                             |

## **14.1.5 2016/17 DRAFT BUDGET & OPERATIONAL PLAN AND SUPPORTING INTEGRATED PLANNING & REPORTING DOCUMENTATION – GENERAL MANAGER’S OVERVIEW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Overview:**

Since the adoption of the draft 2016/17 Budget and Operating Plan in principle on 20 May, 2016, there has been quite reasonable rainfall right across the Shire and although it is too early to predict the end of drought conditions farmers and graziers right across the shire are looking forward to a much improved outlook in the second half of 2016/17

Following up on our usual practice, Council ran community forum to present and discuss the 2016/17 Budget and Operating Plan at six centres and although attendance was generally poor it presented a sound opportunity for community consultation.

The State Budget was handed down on Tuesday 21 June, 2016 and although it is too early to identify all the areas of funding that may benefit Council at first glance there appears to have been a small boost in the Regional Roads Block Grant funding and the Regional Roads REPAIR programme.

There has also been a boost of \$10.7M to the Fixing Country Roads Programme and unconfirmed reports are that Council has been allocated \$1.5 under the Fixing Country Roads Programme for the next stage of the Gundabloui Road upgrade but has missed out at this stage in respect of the Pilliga-Burren Junction Road.

At this stage Council will have a funding shortfall in 2016/17 that will have to be made up from the reassessment of Roads to Recovery funding.

At present we are exploring the possibility of securing additional road funding under a new federal programme where it appears matching funds are not required.

### **1. 2016/17 Draft Budget and Operational Plan - Introduction**

We live in challenging and tumultuous times when ongoing change is the only thing we can be really certain of in our day to day activities. Local government is falling under the spot light more and more as governments at all levels and of all colours seek ways of doing more with less but at the same time accommodate the ever increasing demands from the public for fewer and fewer resources.

An added complication for NSW Councils is that they don't know what change tomorrow might bring and this presents tremendous difficulties in planning for the future.

This is in part due to community expectations exceeding the scarce resources Council has at its disposal. It is also due in part to the cost shifting burden Council continues to carry on behalf of higher tiers of government and these are two key elements Council needs to address in the short term future if it is to continue to remain both financially viable and have a sustainable future.

We are now well advanced in the area asset management but there is more work to be done. There is also a need to review all major areas of our operations to set appropriate,

agreed performance standards for our core activities that the broader community understands and endorses.

Walgett Shire and the seven other Western Division Councils are currently part of the Far West Initiative, the State Government driven reform of local government services in the west.

Details as to how legislative reform will impact on these Councils is expected to be known early in the third quarter of 2016. The OLG Joint Organisation Concept paper is the subject of another item for consideration at this meeting along with the latest update from the FWIAC.

At this stage, however, Council will be going to a quadrennial election in September, 2016.

On more positive note, Council should be able to achieve small operating surpluses in all operating funds. A summary of the forecast results for each fund is set out in the Chief Financial Officer's Budget Report.

The 2016/17 Draft Budget has been cast on the basis of fully taking up the 2016/17 rate pegging allowance of 1.8% across all funds.

## **2. Integrated Reporting and Planning Documentation**

As this is the fifth year we have been using the integrated planning and reporting format, Council no doubt understands and appreciates the need for all councils in NSW to prepare a ten year Community Strategic Plan which is informed by a resourcing strategy comprised of a ten year Asset Management Plan, a ten year Long Term Financial Plan and a four year Workforce Strategy. In turn these documents will inform a four year Delivery Programme and the annual Operational Plan and Budget for 2015/2016.

As mentioned above this is the fifth occasion Council has had to prepare this suite of documents (known as the Integrated Planning and Reporting Documentation) and it can be considered an evolving process with the quality of the contents of the various documents being progressively enhanced as part of an ongoing process.

The Draft 2016/17 Budget, Operational Plan and Integrated Planning and Reporting Documentation once adopted by Council in principle was placed on public exhibition for 28 days and community comment invited.

Submissions received from the general public will be addressed in the Chief Financial Officer's Budget Report to the June, 2016 Council meeting. One of the problems council will continue to have is how to meet the ever increasing community expectations from its ever diminishing scarce resources.

One way forward is to set, through community consultation, a series of service standards which clearly define what levels of service the community is prepared to pay for as no Council has a bottomless bucket of funds.

## **3. Directors' Reports**

Following on from the change introduced last year, each Director has prepared a report in respect their Division's Budget and Operational planning for 2016/17 and these are attached to this report.

## **4. Draft Budget and Operational Plan Considerations**

As is usually the case, a number of key elements have been the special focus of the 2016/17 Budget and Operational Plan.

The first is to endeavour as far as possible to ensure Council continues to be financially sound, flexible and sustainable.

This is particularly important having regard to the “Far West Initiative” process which is currently in train and based around the 2012 assessment of Walgett Shire as having a Financial Sustainability Rating (FSR) of “Moderate” with a “Negative” Outlook.

In recent years, Council recognised that a number of issues that were flagged in local government reform documentation were already in place at Walgett. These included applications to IPART and the Division of Local Government for an extra 3% increase in the general rate across the Shire over and above the rate pegging limit to fund our rural roads Betterment Programme and for a loan interest subsidy under the State Government’s new Local Infrastructure Renewal Subsidy (LIRS) scheme respectively.

A special section has been included in the budget documents to identify changes in T-Corp ratios and demonstrate improvements in issues surrounding depreciation, asset renewal and capital replacement. These ratios will rate highly in any future T-Corp reviews.

The second is to address, and adequately provide for, the fact that large parts of Council’s area continue to be badly affected by the worst drought in living memory. Unfortunately, the State and Federal Government assistance available in this regard continues to fall far short of community expectations.

Council has approached both tiers of government to consider making special grants available to Council to write off 50% of the General Rate for all ratepayers other than government departments/agencies and non-government organisations all to no avail.

Council’s application for National Stronger Regions funding to match Council’s own commitments to infrastructure upgrading through a programme for the upgrading of the main streets at Collarenebri, Walgett and Lightning Ridge has been unsuccessful and Council will now have to go these projects alone.

Council’s efforts to pick up such a short fall in certain areas will come at a cost although every effort should be made to limit any further cost shifting on to Council.

We have been fortunate enough to attract \$1.5M under the Federal Government’s Drought Communities Programme and the first of a series of projects has now been approved and work will commence in the very near future. A further package of shovel ready, local infrastructure and employment projects along the lines of proposals we have been raising with both levels of government over the last couple of years is in the course of preparation.

At this stage we are still assessing the ramifications of the Federal and anticipate further announcements prior to the Federal Election on Saturday 2 July, 2016. The State Budget will be announced shortly and until that happens we cannot be sure what other new programmes and grant schemes are available and how they will impact on Council.

## **5. Federal/State Budget Impacts**

We have preliminary advice that the capping of the Federal FAG grants, which has meant loss of grant funds in the order of \$200K per year since 2014/15, will be lifted in 2017/18. However, we have received a boost in funding under the Roads to Recovery Programme of \$2,486,128 in 2015/16 and 2016/17.

We have also received three grants totalling \$1,559,250 for Bridge Renewal Works

At a State level, RMS grants for 2016/17 have been provisionally advised to be a total of \$5.398M, down from \$5.836M in 2015/16. Council has also been advised of \$1.5M grants under the "Fixing Country Roads" Programme for a further project in 2016/17. We have also attracted grants for water security works at Walgett, the Walgett Weir and Grawin, and have an application pending in respect of Cumborah.

A tourism infrastructure grant of \$742,700 has been secured to upgrade the Lightning Ridge Airport.

This higher level of grant funding will place relieve some of the pressure on ensuring we have adequate work for our outdoor workforce that can be undertaken on a cost effective basis and without having to consider reducing staffing levels

Hopefully, details of any other Federal and State programmes will become available over the next few weeks and it is understood this will include new programmes for green army initiatives, black spot funding and other National Stronger Regions Fund projects. However, it has not been possible to make any other provisions in the Draft Budget/Plan at this stage.

## **6. Elimination of Waste/Better Use of Scarce Resources**

As a result though, we still remain in a position of having to do a lot more with what little resources we have at our disposal. As in the past, this represents an enormous challenge. More than ever, we will have to do a lot of things differently if our community is to gain the greatest benefits.

Being able to attract and retain staff with suitable skills and experience at middle and higher level management to provide adequate staff supervision is seen as one of the keys to achieving this.

Waste can be identified in various ways but the areas Council needs to focus upon in the immediate future include staff supervision, effective cost controls and regular monitoring of budget expenditure, resource utilisation and lost opportunities.

Council staff will be re-examining the various options available to us including ensuring the impact of unfunded mandates and provision of services on behalf of other tiers of government and to the private sector is fully recouped. In the main this will be done in three ways, through increasing the indirect overheads charges on various grant and private works to a more reasonable level so as to completely cover our costs, the regular review of plant hire charges in line with CPI fluctuations and through impending local government reform joint resourcing initiatives.

Other issues such as superannuation and workers' compensation premiums are also being closely scrutinised along with asset management issues to properly provide for both adequate asset maintenance and renewal. Our workers' compensation premium in 2015/16 is estimated to be in the order of \$300K. Superannuation will remain at 9.50%.

The various Divisional Directors have also been requested to prepare comprehensive work programmes and schedules for 2016/17 and in a fresh approach to keeping Council fully informed as to progress across all works area, each Director has been requested to provide monthly updates on a three month works programme which will be tied into the Quarterly Budget Review Statement now required of all Councils.

## **7. Restricted Grant Funds and Internally Restricted Reserves**

It is important for Council to take the hard option and provide for the future by way of adequate transfers to identified reserves. In the years to come, these reserves will be able to be used to fund various key acquisition and/or revenue items without any adverse impact

on Council's financial integrity at that time. However, all such restricted funds must be fully cash backed with either invested funds or specifically identified cash reserves

In view of our extremely tight financial situation, our Chief Financial Officer has been requested to review our externally restricted grant/internally restricted reserves as at 30 June, 2016 to see if there is any possibility of bringing some funds into play to provide for additional capital works in 2016/17. It is anticipated that this information will be available to Council in July.

#### **8. The User Pays Principle**

The matter of "user pays" has been revisited in relation to domestic waste, water and sewerage charges. Particular attention is being paid to endeavouring to apply this approach the consumers from the area surrounding Lightning Ridge who regularly draw water from the town supply but make no contributions.

A similar approach is being taken to fully cover the cost of the proposed bore at Grawin not covered by grant funds.

To this end, there has been an adjustment made between the general rate levies in these areas. By taking this approach, Council has avoided the need to apply to and gain formal approval from IPART.

As mentioned above, service delivery standards will be under scrutiny during the coming year as a means of ensuring the broader community becomes more aware of the competing basis for fund allocation.

#### **9. 2012/2022 Community Strategic Plan**

Recent legislation provides for Council's activities to be split into "strategic" themes in the Community Strategic Plan, provide details of ongoing works and services to be undertaken in the four year Delivery Programme and set out projects, works and services to be undertaken in the next twelve months in "operational" functional areas in the annual Operating Plan and Budget for 2016/2017.

This approach allows Council and the community to be afforded the opportunity of having greater input and, in turn, greater responsibility and ownership of the planned outcomes.

Council has reviewed the various strategic issues identified in the Community Strategic Plan and made minor amendments to provide for the following issues:

- Drought Relief and Resilience Plan
- Shire Airports Management Strategy
- Transport/Freight Centre Strategy
- Walgett Weir Upgrading
- Land development

#### **10. Capital Expenditure**

The schedule of projected capital expenditure sets out proposed expenditure during 2016/17. Councillors should acquaint themselves with the various projects provided for in the 2016/17 Budget and be able to respond to any queries they may receive in this regard.

It is also proposed to undertake a review of all of Council's assets with the aim of identifying "lazy assets" that might be turned into cash to fund future capital works projects. Details of Councillors' Budget Requests are also included.

### **11. 2012/2022 Long Term Financial Plan**

The Long Term Financial Plan is currently being revised to reflect the various amendments now made to the draft 2016/17 Draft Budget and Operational Plan. It is essential that the LTFP accurately reflect income and expenditure trends over the next ten years as this is one of the main sources T- Corp draws on to establish a Council's ongoing financial sustainability. It will also identify any future funding shortfalls where Council will have the opportunity of reducing expenditure or sourcing additional income and this could involve the preparation of an IPART application for additional rate revenue.

### **12. Other Integrated Planning and Reporting Documentation**

Other supporting documentation has been updated as necessary as reflected by changes in the principal documentation.

### **13. Economic Development**

Council needs to be proactive in providing encouragement for economic development initiatives throughout the Shire and be on the lookout for new or expanding industries that can underpin the local economy.

### **14. Facilitation, Advocacy, Lobbying and Leadership**

One of the most important roles Council plays from a community aspect is that of facilitation, advocacy and most importantly, providing sound and effective leadership for our local community. These roles cannot be specifically identified and provided in the budget process. They include things like being able to address emerging issues like floods and other natural disasters, changes in government policies, lobbying for State and Federal Government services or service cutbacks to name just a few areas.

More often than not they arise out of the blue and require immediate attention resulting in a redetermination of existing work priorities and this comes at a staff cost as well as quite often being a disruption to programmed works.

Lobbying for issues such as the opening of new opal fields at Lightning Ridge and Cumborah or the relaxation of State Government Native Vegetation legislation is seen as providing valuable future opportunities for ongoing economic development but they are usually "silent" issues from a budgetary perspective.

In many instances there is an opportunity for Council to seize the initiative, "own your own" problems and identify our own solutions.

### **15. Outback Shires Alliance**

Council is aware of the partnership formed in 2013 with our neighbouring Shires of Bourke and Brewarrina to form the Outback Shires Alliance. It is anticipated this partnership should go a long way to establishing the sharing of resources that will address in part the difficulties encountered in the past by all three Councils in attracting and retaining suitably qualified and experienced staff.

As an example, the three Councils have combined to provide water and sewerage services to the Aboriginal villages in our areas and this is proving to be only be a cost effective, revenue raising exercise providing funding for a future expansion of the Alliance's activities but also sends a clear message to other tiers of government of what can be achieved by having the appropriate types of joint resource activities in place.

However, the continuation of this partnership hinges on the determinations made by the State Government as part of the Far West Initiative.

## **16. Conclusion:**

I would like to take this opportunity to extend my thanks for the time and efforts our key staff has put into the preparation of this plan. It would be inappropriate to single out anyone in what has really been a concerted team effort but I commend them all on the fruits of their labours.

Mr. Michael Urquhart, our Chief Financial Officer, and I will be available at any time to respond to any enquiries in relation to any issues associated with the draft 2016/17 Budget and Operational Plan. Quite often a few minutes spent now can save a lot of time and heartache later. Remember well founded comments on the Plan are always welcome.

It also needs to be recognised that our draft 2016/17 Budget and Operational Plan, coupled with the supporting integrated planning and reporting documentation, are living breathing documents that can and will be varied during the public exhibition period to meet any emerging or changing circumstances that may arise.

### **2016/17 DRAFT BUDGET & OPERATIONAL PLAN AND SUPPORTING INTEGRATED PLANNING AND REPORTING DOCUMENTATION – GENERAL MANAGER'S OVERVIEW**

#### **Recommendation:**

That the General Manager's Report in relation to the 2016/17 Draft Budget and Operational Plan and Integrated Planning and Reporting documentation be received and noted and the 2016/17 Budget and Operating Plan and associated documentation adopted by Council.

**Moved:**

**Seconded:**

## 14.1.6 LOCAL GOVERNMENT REFORM – JOINT ORGANISATION

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

To provide Council with details of the Local Government Reform model for Joint Organisations and consider whether or not Council should be making a submission. Submissions close 15 July, 2016.

### **Background:**

On 8 June, 2016 the Minister for Local Government the Hon Paul Toole MP released a proposed model for Joint Organisations (JO) to be developed in partnership with Councils for consultation.

The key document, ***Joint Organisations - Towards a new model for regional collaboration***, provides the State Government's take on progress to date, seeks feedback on the proposed JO model, and outlines the next steps which should be followed in building JOs.

### **Current Position:**

The State Government believes that the JO pilot process has been successful and the 5 JO pilot regions have been effective in delivering benefits including youth employment and education programmes, as well as better strategies for transport and priority infrastructure and improved growth planning.

Council is a member of OROC which was not successful in being chosen for one of the pilot programmes and anecdotal comment is that this was probably a good thing.

The discussion paper is some 39 pages long and includes a reference to County Councils at page 36.

It appears at this stage that the intention is for the JOs to overlay "rural councils" that have been determined as being "fit for the future" and possibly some other councils that haven't been. It is not certain whether merged councils will also have to become part of a JO.

The issue here is that it is difficult to know which way to jump until the mandatory functions that are to be allocated to JOs are announced and the manner in which "rural councils" will be able to operate is ratified.

By having a better grasp of the JO model concept, it might be possible to draw on some of the planned concepts for incorporation into a subsequent FWI regional model.

### **Relevant Reference Documents:**

ILGRP discussion paper "Final Report of the NSW Independent Local Government Review Panel"

ILGRP discussion paper "Strengthening Far West Communities – A Pathway for Change" Supporting ILGRP Volumes 1-3.

DCP "Far West Initiative" presentations – February/December, 2015

DPC/UTS Options Paper – April, 2016

JOs – Towards a new model for regional collaboration, OLG, June, 2016.

**Stakeholders:**

Walgett Shire Community Councillors and staff  
Western Division Group of Shires  
State Agencies

**Governance issues:**

The discussion paper contains no comprehensive population and financial statistics similar to those provided as part of the Far West Initiative and this gives rise to the belief that such information, which should be critical to the decision making process as to how to proceed with regional collaboration, is simply not available at either a state or federal level in any meaningful format.

**Environmental issues:**

The core functions of Jos have been defined as:

- Regional strategic planning and priority setting
- Intergovernmental Collaboration
- Regional leadership and advocacy

Despite repeated requests for more information because of a belief that these core functions may not build a council's capacity for financial viability, long term sustainability or service delivery the government has determined that these core functions will remain.

This then gives rise to a further question – why the need for these types of reforms as they may not have any positive impact on councils or the communities they represent. This is another concern of FWI councils for the same reasons.

**Financial Implications:**

The carrot for local government in the JO process is a \$300,000 allocation of seed capital. Whilst this may seem to be a reasonable amount to get the concept in place and working, it will not address the ongoing cost involved which will remain the responsibility of member councils.

**Legal Issues:**

As discussed previously in the ILGR Panel's discussion documents – some proposals including the JO concept would need legislative change.

Public comment on the Proposed "Phase 1 Amendments" to the Local Government Act, 1993 closed recently and legislative amendments are likely to be announced and assented in the next sitting of State Parliament in 2016. These changes will include a two year term for Mayors.

**Alternative Solutions/Options:**

1. Do nothing
2. Prepare a submission by the closing date of 15 July, 2016 highlight issues with this process as compared with the FWI reform process.

**Conclusion:**

That following the release of the JO consultation paper by the Minister for Local Government, Council should consider including this concept when commencing its own community consultation process. It is disappointing that the JO and FWI discussion paper processes won't be running parallel.

## LOCAL GOVERNMENT REFORM – JOINT ORGANISATION CONCEPT

**Recommendation:**

That Council consider whether or not to prepare a submission with respect to the JO discussion paper and also include the concept in its own community consultation process.

**Moved:****Seconded:****Attachments:**

1. Press release by Minister for Local Government dated 8 June, 2016
2. Executive summary of JO discussion paper



**Paul Toole**  
Minister for Local Government

## MEDIA RELEASE

Wednesday, 8 June 2016

### WORKING TOGETHER FOR STRONGER COUNCILS

The NSW Government is inviting feedback on the proposed Joint Organisation framework for regional councils which will transform the way state and local governments collaborate, Minister for Local Government Paul Toole said today.

"More regional councils will be working with State Government on issues of strategic regional importance across council boundaries," Mr Toole said.

"Joint Organisations are a crucial part of the NSW Government's plan to revitalise and strengthen regional NSW by improving the way councils and the government plan and deliver on key regional priorities such as jobs, education, transport and water supplies.

"Through the proposed model, Joint Organisations will also help councils provide better services and infrastructure to their communities by sharing resources, lowering costs and reducing red tape.

"This will be achieved through measures such as allowing Joint Organisations to regionally manage significant projects and initiatives, and funding.

"Over the next six weeks the NSW Government will be consulting with councils and communities to get the model right and enshrine these changes in legislation."

Mr Toole said an independent evaluation of five pilot Joint Organisations set up in November 2014 found improvements to the way councils and the NSW Government work together to deliver real benefits to local communities.

"Across the state, pilot Joint Organisations are already improving freight transport in the Riverina, tackling youth unemployment in the Illawarra, attracting agricultural investment in the Namoi, prioritising infrastructure investment in Central NSW and growing the tourism industry in the Hunter," Mr Toole said.

"The pilots have been so successful that, in response to demand, the NSW Government will soon call for Expressions of Interest for two early starter Joint Organisations that will support the wider implementation of the model across regional NSW."

Mr Toole encouraged councils, communities and stakeholders to provide feedback on the proposed model.

Submissions close 15 July, 2016. To have your say please visit:  
[www.haveyoursay.nsw.gov.au](http://www.haveyoursay.nsw.gov.au)

**MEDIA: Antonia Morrow 0419 468 235**

## Executive summary of JO discussion paper

### Delivering Joint Organisations for regional NSW



Joint Organisations (JOs) will provide a forum for local councils and the State to work together on issues of regional strategic priority and deliver the things that matter most to regional communities.

The NSW Government is committed to building stronger communities supported by stronger local councils.

Joint Organisations are a crucial part of the NSW Government's plan to revitalise and strengthen regional NSW.



**The Hon Paul Toole MP**  
Minister for Local Government

Joint Organisations will change the way that councils and State Government work together on regional planning and help to provide better services and infrastructure for regional communities through sharing resources, lowering costs and reducing red tape.

They are already delivering real outcomes for regional NSW: improving freight transport, tackling youth unemployment and attracting investment in regional economies and infrastructure.

The NSW Government is investing \$5.3 million in seed funding for this important initiative.

We are now ready to finalise the model and recognise through legislation the role that Joint Organisations will play in regional planning, collaboration, leadership and advocacy.

#### Pilot JOs are already:

- ✓ Improving freight transport in the Riverina
- ✓ Increasing youth employment in the Illawarra
- ✓ Attracting agricultural investment in the Namoi
- ✓ Prioritising infrastructure investment in Central NSW
- ✓ Growing the tourism industry in the Hunter.

#### What have we achieved so far?

The NSW Government has listened to regional communities and JOs are a direct response to their calls for stronger and more effective regional planning and collaboration.

Throughout 2015 we piloted different JO models in five regions—Central NSW, Hunter, Illawarra, Namoi and Riverina—to test and reflect the different working relationships and priorities of each area.

The JO pilot successfully brought policy development 'into the field', encouraging active participation from the local government sector and NSW Government agencies.

The independent evaluation has found the JO pilot was a success and that JOs can really work for regional communities.

#### How will Joint Organisations work?

JOs will be strong enough to drive consistent regional planning and collaboration, but flexible enough to recognise and support the unique differences of each region.

They will transform the way that the State and local government collaborate, plan, set priorities and deliver important projects—such as jobs, education, transport and secure water supplies—to strengthen regional communities across council boundaries.

#### A clear set of principles has guided the development of JOs so they:

- 1 Feature a consistent core with flexible elements
- 2 Are run, owned by and accountable to member councils
- 3 Create minimal red tape, cost and risk
- 4 Protect council staff entitlements
- 5 Enable significant projects and initiatives—and associated funding and assets—to be managed regionally
- 6 Serve the best interest of regions and their communities.

# Overview of the proposed JO model

A summary of the proposed JO model is provided below. For a more detailed explanation, refer to the detailed [background paper](#)



## LEGAL ENTITY

- JOs will be proclaimed as bodies corporate in the Local Government Act



## FUNCTIONS

### Core functions

- JO core functions will be embedded in legislation and include strategic planning and priority setting, intergovernmental collaboration, and regional leadership and advocacy
- All JOs will perform these core functions

### Optional functions

- JO optional functions—such as service delivery and capacity building—will be enabled but not prescribed by legislation
- JOs can select which of these functions, if any, they will carry out



## MEMBERSHIP

- Mayors of member councils will sit on the JO Board for their term of office
- The JO Board will appoint its own Chair
- There will be equal voting rights between members and no casting vote for the Chair
- Additional councillors may be appointed to the JO Board, provided representation remains equal among councils
- General Managers of member councils will advise and contribute to the JO Board
- The NSW Government representative will be an associate (non-voting) member
- Other organisations—such as county councils and cross-border partners—may be associate (non-voting) members



## BOUNDARIES

- JO boundaries will be set by Proclamation. All councils in regional and rural NSW will be a voting member of one JO
- JO boundaries will be aligned with, or nest within, State Government Regional Plan boundaries
- JOs will demonstrate a strong community of interest between member councils
- JOs will be based around a regional centre, where possible, and big enough to form strong partnerships



## RESOURCING

### Funding

- JOs will each receive \$300,000 seed funding from the NSW Government
- JOs will be able to apply for grants and generate income to help fund their ongoing operations

### Staffing

- JOs will employ an Executive Officer with appropriate skills under a flexible standard contract
- JOs will employ staff under the Local Government (State) Award



## SERVICE SHARING AND CAPACITY BUILDING

- Once the core JO model is established, JOs will be able to carry out optional functions such as shared service delivery through JO-formed corporations or other entities. This will be enabled after the core JO model is established
- JOs may choose to carry out optional functions directly or through member councils

## Making it happen

There are exciting possibilities ahead as the JO Pilot program has shown the proposed JO model to be both practical and effective.

We will be working hard over the next 12 months to get the model right, make any final adjustments required, agree boundaries and ensure these important changes are embedded in legislation and ready for roll-out from 2017.

**The NSW Government is committed to the future of regional NSW and the pivotal role JOs will play in making our regions stronger and will:**

- ✓ Provide seed funding of \$5.3 million to help establish JOs
- ✓ Support JOs through a central State Agency Advisory Group and Regional Leadership Groups to help connect JOs with relevant State agencies and planning and funding opportunities
- ✓ Work with JOs to support them on their journey, share lessons learned, and help develop useful tools and resources to support their operations and roll out
- ✓ Amend legislation to remove existing barriers and pave the way for more effective and efficient regional collaboration, service provision and procurement.

## Get involved

Consultation with key stakeholders so far shows great support for JOs from a range of councils, pilot JOs, Regional Organisations of Councils, NSW Government agencies and others.

Now we would like your feedback on the proposed JO model. The timeline below shows where we are in the process, and next steps for recruiting early-starter JOs and implementing the required legislative changes.



### We want your feedback!

- 1 Read the detailed background paper [here](#).
- 2 Complete the online questionnaire [here](#) or visit the NSW Government [Have Your Say](#) site.
- 3 Submissions close at 5pm on Friday 15 July 2016.

## Program Stages

2015



### Pilot Process

- Pilot in five regions
- Develop a working model
- Strengthen relationships between local and State agencies
- Build a regional focus and identify priorities
- Evaluate the JO Pilot program

2016



### Consolidation

- Consult and decide on the final JO model
- Refine options for non-core activities
- Test the model in two early starter regions. Pilot groups can continue
- Finalise merger proposal process and boundaries
- Amend legislation

2017



### Implementation

- Establish JOs in remaining regions
- Work with the new regional governance and planning framework
- Monitor roll-out and results
- Embed JOs within the State's regional governance, planning and delivery framework

## **14.1.7 MEMORANDUM OF UNDERSTANDING – WALGETT ABORIGINAL MEDICAL SERVICE CO-OPERATIVE LTD**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

To consider the establishment of a Memorandum of Understanding with the Walgett Aboriginal Medical Service Co-operative Ltd (WAMS) and whether or not we should be taking a whole of community approach to all local service delivery in view of pending government reforms in such functional areas

### **Background:**

The Walgett Aboriginal Medical Service Co-operative Ltd met with Council at its May, 2016 meeting and made a presentation outlining the services they provide to our community

They are seeking to establish Memorandums of Understanding with organisations that they are work with in partnership.

They have forwarded a draft document and have requested Council to consider and edit the roles of Walgett Shire Council as set out in the document.

### **Current Position:**

Council believes that there are a number of issues where the need exists for State, Federal and Local Government agencies, along with Non-Government organisations, to work more closely together to deliver a wider range services locally on a more efficient and effective basis by eliminating duplication, waste and cost shifting.

The draft WAMS document has now been reviewed on this basis and suggested Amendments are highlighted in red.

Council now needs to consider whether or not this broader concept is achievable and, if so, How to have other local organisations join with Council in a partnership to deliver local services with a more holistic approach.

### **Relevant Reference Documents:**

Draft WAMS Memorandum of Understanding

### **Stakeholders:**

Walgett Aboriginal Medical Service Co-operative Ltd.  
Walgett Shire  
Local residents and ratepayers

### **Governance issues:**

One of the issues raised as part of the local government reform initiatives proposed by the Far West Initiative (FWI) is aimed at working more closely with a range of State, Federal and Local government agencies and Non-Government organisations to eliminate duplication, waste and cost shifting to allow the delivery of a larger range of services locally more effectively and efficiently.

### **Environmental issues:**

Nothing identified at this stage.

**Financial Implications:**

It is not intended for the Memorandum of Understanding to have any direct financial impacts, rather it should be used as one of many tools available to promote the development of partnerships at a local level.

**Legal Issues:**

Any Memorandum of Understanding must meet the requirements of the local Government Act 1993 and affiliated legislation.

**Alternative Solutions/Options:**

Agree to the request by WAMS to establish the Memorandum of Understanding but on the limited basis suggested by WAMS.

Do nothing

Take a different approach all together.

**Conclusion:**

Local government reform demands that all Councils look at new ways of doing business with a range of State and Federal government departments and NGOs to deliver a wider range of services more effectively and efficiently and to eliminate duplication of service provision and associated waste.

The revised approach detailed above sets out some of the parameters Council will need to be able to demonstrate in the future if the needs for wide ranging reforms as part of the Far West initiative to be taken seriously.

|                                                                                              |
|----------------------------------------------------------------------------------------------|
| <b>MEMORANDUM OF UNDERSTANDING – WALGETT ABORIGINAL MEDICAL SERVICE<br/>CO-OPERATIVE LTD</b> |
|----------------------------------------------------------------------------------------------|

**Recommended:**

That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.

**Moved:****Seconded:****Attachments:**

Revised draft Memorandum of Understanding



**Walgett Aboriginal Medical Service Co-operative Ltd**

**ABN: 78 014 990 451**

37 Pitt St (P.O. Box 396) Walgett NSW 2832

Phone: (02) 6828 1611, 6828 1798 Fax: (02) 6828 1201

Email: [walgettams@bigpond.com](mailto:walgettams@bigpond.com)

**INSERT  
WALGETT SHIRE COUNCIL LOGO HERE**

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
WALGETT ABORIGINAL MEDICAL SERVICE CO-OPERATIVE LIMITED  
AND  
THE WALGETT SHIRE COUNCIL**

## Overview

Currently Walgett Aboriginal Medical Service Co-operative Ltd (WAMS) and the Walgett Shire Council (WSC) are amongst the largest employers of Aboriginal people in Walgett and each provides a range of services which are integral to the health and welfare of Aboriginal people living within the Walgett Local Government Area (LGA).

WAMS is an Aboriginal Community Controlled Health Organisation (ACCHO) that provides a range of centre-based and out-reach Primary Health Care Services to Aboriginal people which include:

- General **Medical Practitioners** and Dental Clinics
- Antenatal and Postnatal Clinics
- Treatment and Prevention of Chronic Disease
- Healthy for Life Program
- Immunizations and Vaccinations
- Mobile Children's Outreach Services
- Ear and Eye Health
- Mental Health
- Drug and Alcohol
- Social and Emotional Wellbeing Services (**deleting Counselling**)
- Sexual Health
- Public Health

WSC, **as the third tier of government**, provides general public services which include:

- Health, welfare and community services
- **Youth and Aged Services**
- Planning and building services
- Land use management services
- Environment services
- **Essential transport** infrastructure and asset management services
- **Water, sewerage and waste management services**
- **Tourist Promotion and Economic Development**
- **Governance and Civic Leadership.**

As **such** WSC is responsible for a range of assets and infrastructure within the Shire catchment area. These include, **but are not limited to**, roads, bridges, town halls, recreation and leisure facilities, drains, libraries and parks to name but a few. Further WSC is responsible for developing local laws to deal with important community safety, peace and order issues such as public health, management of council property, environment and amenity. Local laws apply to noise, fire hazards, abandoned vehicles, parking permits, street stalls, disabled parking, furniture on footpaths, graffiti, burning off, animals in public spaces and nuisance pets.

While each organisation provides a number of services for Aboriginal people in the health and community service sector these can be enhanced and strengthened by working together in a well thought out and planned manner **and embracing the whole community.**

## Purpose

The purpose of this Memorandum of Understanding between Walgett Aboriginal Medical Service and the Walgett Shire Council, is to clarify the roles and responsibilities of each organization in the provision of a range of health and community services **to all the people**

living in the Walgett LGA. Further it is an opportunity to identify how Aboriginal people who work for the Shire Council may take advantage of the range of Primary Health Care and Preventative Services that are offered by WAMS, and where WAMS may make use of joint work or employment opportunities with WSC. It is anticipated that through working in this 'partnership' each organization will be in a better position to achieve their overall organizational objectives and ensure that **all people** living in the Walgett LGA have access to an enhanced range of services.

This Memorandum of Understanding outlines the objectives of this enhanced service provision for **all people** living in Walgett LGA as well as the responsibilities of each organization to ensure effective communication, including decision-making processes.

### **Underlying Principles of the Memorandum of Understanding**

The underlying principles are essentially the key values the two participating agencies will need to ensure that Primary Health Care Services and those offered by Local Government for **all people** living in Walgett and surrounding areas remain culturally appropriate and viable. These include:

- A recognition of the functional requirements of an adequate, culturally appropriate Primary Health Care Service for **all people** living in Walgett and surrounding areas
- A recognition of the operational responsibilities of each organization as well as their limitations
- A recognition of the principles and ideas that underpin the operation of Aboriginal Community Controlled Health Organizations (ACCHO's) in a Primary Health Care setting
- A recognition of the principles and ideas that underpin the operation of Local Government Services in Australia in that Councils are area-based, representative governments with a legislative and electoral mandate to manage local issues and plan for the community's needs and must operate in accordance with the Local Government Act **1993 and allied legislation**.
- Willingness to work together in a spirit of co-operation to improve the provision of Primary Health Care Services and Local Government Services for **all people including** Aboriginal people living in Walgett and surrounding areas

### **Objectives of the Memorandum of Understanding**

The purpose of this Memorandum of Understanding is to clearly articulate the key objectives for the provision of adequate culturally appropriate health and community services for **all people including** Aboriginal people living in the Walgett LGA and outlines what each participating agency will provide. Although this document refers to Aboriginal people it is recognised that on occasions non-Aboriginal people also access health and community services from WAMS. Key objectives for this MOU include the following:

### **Roles and Responsibilities**

WAMS and WSC will explore the possibilities of working together, **and with all other relevant State, Federal and Non-Government Organisations**, in the following areas:

- **All Council staff including** Aboriginal staff access to WAMS programs ( Men's Pit Stop, Healthy for Life Allied Health Services)
- Domestic Violence
- Youth Services
- Community/Market Garden
- Infrastructure and Building programs
- Shared employment for **all people including** Aboriginal people through the Step Program

- Physical activity programs in the community
- Delivering a wider range of services more efficiently and effectively
- Eliminating duplication and waste in service delivery

### Communication Protocols

It is expected that all staff involved in the provision of culturally appropriate and accessible health and community services to all people living in Walgett LGA will at all times maintain confidentiality regarding client information and all matters relating to the operation of this program.

- To ensure effective communication is maintained between WAMS and WSC a formal **bi-monthly meeting** will take place between the Chief Executive Officers (or delegates) in order to deal with issues as they arise and pursue best practice concepts in the provision of culturally appropriate and accessible health and community services for all people including Aboriginal people living in the Walgett LGA. It is also expected that this forum will enable more effective planning of future service provision and prevent all duplication of service provision and that venues will alternate between WAMS and WSC.

(Not necessary if CEO's are mtg).

### Terms and Conditions of this Memorandum of Understanding

- This Memorandum is effective for twelve/twenty four months from the date of signing subject to change, renewal and/or termination by mutual consent

### Legal Effect of the Memorandum of Understanding

This Memorandum is only to express the intention of the participating organisations.

The expressed intentions are not binding and no legally binding obligations are intended, or do arise as a consequence of the signing of this document. Actions taken by any institution in reliance of this document will be at that institutions sole risk

### SIGNED FOR AND ON BEHALF OF WALGETT ABORIGINAL MEDICAL SERVICE CO-OPERATIVE LIMITED

.....  
**Christine Corby OAM**  
**Chief Executive Officer**  
**Walgett Aboriginal Medical Service Co-operative Ltd**  
**Date**

### SIGNED FOR AND ON BEHALF OF THE WALGETT SHIRE COUNCIL

.....  
**Don Ramsland**  
**General Manager**  
**Walgett Shire Council**  
**Date**

## **14.1.8 REVIEW OF WALGETT SHIRE TOURIST DESTINATION STRATEGY**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **Summary:**

To initiate a review of the Walgett Shire Tourism Destination Strategy 2007 - 2010

### **Background:**

The original strategy was prepared in 2007 and is now in need of major revision.

### **Current Position:**

With the Council's decision in May, 2016 to take over the running of the Lightning Ridge Visitor Information Centre it is timely to reconsider the approach Council has taken to tourism in the past.

Whilst Lightning Ridge will always remain as the focal point of tourism in the Shire, recent developments in the industry have indicated a change in the pattern tourism now takes with stakeholders tending to stay longer at a main destination point and spend time visiting the towns and attractions around that central point.

This outreaching concept opens the way for Walgett Shire to establish an umbrella tourist committee made up of a series of delegates from the various towns and for that umbrella organization to then review and update any present plans or strategies.

To start the review/updating process it is proposed to invite expression of interest from interested local residents to join the proposed umbrella group.

### **Relevant Reference Documents:**

Walgett Shire Tourism Destination Strategy

### **Stakeholders:**

Walgett Shire resident  
Shire wide tourism operators  
Local commercial enterprises

### **Governance issues:**

Ideally any new umbrella organisation should be constituted under section 355 LGA to afford individuals appropriate protection from any proceedings that could be taken against committee members on a joint and several basis.

### **Environmental issues:**

Various environmental attractions could be developed and enhanced to promote a greater volume of tourism than some parts of the Shire currently attract.

### **Financial Implications:**

Council already has a funding provision for tourism that needs to be reviewed following the transfer of the Lightning Ridge Visitor Information Centre to Council's control.

By coordinating the tourism message right across the Shire it is believed that Council could get a far greater return for money spent than is now the case.

**Legal Issues:**

Any new committee should be established under the umbrella of Section 355 LGA

**Alternative Solutions/Options:**

Do nothing

Establish smaller committees in each town within the Shire

**Conclusion:**

With recent changes, Council has a golden opportunity to take a proactive stance in expanding the local tourism industry through increased visitation.

**REVIEW OF WALGETT SHIRE TOURIST DESTINATION STRATEGY****Recommendation:**

That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **14.1.9 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM THE GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 16/39

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### **1. Hudson pear Taskforce Minutes**

The minutes of the meeting of the Hudson pear Task Force Meeting held on 9 June, 2016 are attached for Councillors' information.

### **2. Drought Communities Programme Projects**

Applications are now being prepared for a further round of projects under the Drought Communities Programme and an opportunity is available for community organisation to gain funding for projects which meet the guidelines.

### **3. Advertising for Director of Engineering/Technical Services position**

It is proposed to engage consultants shortly to run the selection process to fill the vacancy of Director of Engineering/Technical Services now there is more certainty in the local government industry as to where amalgamation proposals are heading.

### **4. Re-instatement of RPT Air Services**

Council staff are continuing to lobby for the re-introduction of RPT air services to Walgett. At this stage it appears that expressions of interest are being processed with the NSW Department of Transport with no definitive time available as to when an announcement is likely.

### **5. Lightning Ridge Camps/ Grawin Opal Fields – addressing system**

Following a presentation made at the May meeting of the Walgett Shire Local Emergency Management Committee, sponsorship of a tablet to run the demonstration system on has been obtained from Telstra and the concept will shortly be demonstrated to the various regional government agencies responsible for emergency services in Dubbo.

### **6. Media Release -21 June 2016 -Road funding to Local Govt maintained in Budget**

#### **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY**

##### **Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

##### **Moved:**

##### **Seconded:**

##### **Attachment:**

Hudson Pear Taskforce Minutes – 9<sup>th</sup> June 2016

Media Release - Road funding to local Govt maintained in budget

## HPTF COMMITTEE MINUTES - 9<sup>TH</sup> JUNE 2016

| <b>PRESENT</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Don Ramsland - CMCC<br>Geoff Wise - Independent Chair<br>Ian Woodcock – CMCC<br>Maxine O'Brien - LRMA<br>Lesley Baker – GGSMA<br>Lis Arundell - MVWAC<br>Clair Bergin – North West LLS<br>Andrew McConnachie – DPI Biosecurity<br>John Unwin - CMCC<br>Peter Dawson – North West LLS<br>Matthew Compton – Green Army<br>Douglas Tree – Green Army<br>Anthony Tree – Green Army<br>Raymond Blair – Green Army<br>Brett Farrow – Conservation Volunteers Australia | David Head – Cumborah Resident<br>Bernard Doggett – GGSMA<br>Matthew Davidson – Manager North West LLS<br>Kerinne Harvey – NSW DPI<br>Philip Blackmore – NSW DPI<br>Neil Warden – Local Farmer<br>Wayne Newton – NSW Farmers Association Representative<br>Nick Deshon – Local Farmer<br>David Wurst – NPWS<br>Rebecca Chalker - NPWS<br>Ashleigh McCudden - CMCC |
| <b>APOLOGIES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                   |
| Royce Holtkamp – Horizon Ecological Consulting<br>Patrick Fletcher - GGSMA<br>Bryson Rees - MVWAC<br>Ken Flower – GM North West LLS<br>Erlina Compton – GM Western LLS<br>Andrew Mulligan – Acting GM Central West LLS                                                                                                                                                                                                                                           | Peter Jones – Biosecurity Queensland<br>Michael Day – Biosecurity Queensland<br>Tanya Slack-Smith – Crown Lands West Region<br>Ken Harrison – DPI Regional Director<br>Rosemary Maddox – Cumborah Resident                                                                                                                                                        |

*Geoff Wise chaired the meeting.*

### **Hudson Pear Taskforce Minutes – 9 March, 2016**

#### **Resolved:**

The minutes of the Hudson Pear Taskforce meeting held at Lightning Ridge on Wednesday 9 March, 2016, having been circulated, be confirmed as a true and accurate record of that meeting.

#### **CARRIED BY CONSENSUS**

#### Review Membership of HPTF:

The secretariat addressed that additional representatives from each of the organisations seemed to be present at the meeting and advised that there had been no response from the chair of the Local Land Services in each region with regards to funding allocations for continued Hudson Pear control.

#### Review Hudson Pear Management Plan

### **Review Hudson Pear Management Plan**

#### **Resolved:**

That the secretariat write to the chair of the Local Land Services endorsing in principal the draft Local Strategic Weed Management Plan for Hudson Pear with amendments made today and recognising it as a fluent document.

#### **CARRIED BY CONSENSUS**

- The HPTF is to address the options of implementing a rapid response plan and a strategy for execution and control management for localised eradication.
- That the HPTF and key stakeholders identify key sites and outline actions to be taken in the critical control of Hudson Pear near water courses, high risk pathways and remote outbreaks.

Biological Control Update presented by Andrew McConnachie:

#### **Biological Control Update**

##### **Resolved:**

The Biological Control Research update be received and noted and committee encourage the work of Pete Jones, Andrew McConnachie and Michael Day.

##### **CARRIED BY CONSENSUS**

#### Future Funding Opportunities for Green Army

Matthew Davidson advised that the North West Local Land Services have submitted another application for round two of the Green Army Project.

#### Legislation Update presented by Lis Arundell

The North West Regional Weeds Committee are currently prioritising weeds to be included in the Regional Strategic Weed Management Plan. This document will form a critical role in the implementation of the incoming Biosecurity Act 2015.

#### **MVWAC Legislation Update**

##### **Resolved:**

That the HPTF Committee write to the Chair of the Regional Weeds Committee and put forward recommendation that Hudson Pear be included on the 'Priority List'.

##### **CARRIED BY CONSENSUS**

#### General Discussion and Comment

1. It was suggested that Claire Bergin, John Unwin and members of the Community Group discuss and identify a new location at Cumborah for the fencing of a new plot for future Biological Control research.
2. Landholders who are exposed to the infestation of Hudson Pear on their property requested that the need for vermin control fencing should not be overlooked by the HPTF as a control measure for the spread of Hudson Pear.

Next Meeting – 20<sup>th</sup> October 2016

*Meeting closed at 12:45pm*

**MEDIA RELEASE****21 June 2016****ROAD FUNDING TO LOCAL GOVT MAINTAINED IN BUDGET**

The Baird Government has largely maintained road funding to local government in real terms with its latest budget, delivering overall a slight \$10.7 million boost to the Fixing Country Roads Program, Local Government NSW said today.

NSW Treasurer Gladys Berejiklian's Budget today largely redistributed \$111 million of existing funding in improved road freight productivity, road safety and the Bridges for the Bush program, while boosting both Regional Road Block Grant funding and the Regional Roads REPAIR program by 2% to a total of \$180.7 million.

"NSW councils are wholly responsible for managing more than 164,000 kilometres – about 90% - of all local roads in NSW," LGNSW President Keith Rhoades said.

"They spend more than \$1.2 billion each year to maintain these roads, but the life cycle cost of the state's entire local road system is estimated at \$1.5 billion per year.

"For regional roads and bridges there is a life cycle funding gap of \$89 million per year, and this \$10.7 million won't go very far in meeting that.

"Local government is keen to address the existing roads maintenance backlog and provide a local road network that is effective and efficient, not only for private travel, but the movement of goods.

"The Government has not seized the opportunity to do so while it is benefitting from the lease of electricity poles and wires, and it will only get tougher to make up the shortfall in the future when this windfall is no longer available."

Clr Rhoades noted that the Government had kept its funding commitments to amalgamated councils and future Joint Organisations of councils, which would go part of the way to meet the costs imposed through this process.

Other Budget implications for local government included:

- \$240 million over five years for biodiversity reforms, including up to \$15 million in the 2016/17 financial year for biodiversity conservation on public land
- \$45 million for the Country Towns Water Supply and Sewage Program
- Container Deposit Scheme funding of \$2.5 million
- \$31 million for coastal, estuary and flood management
- \$23 million for community building partnerships to provide improved community infrastructure projects
- \$17 million allocated to the Greater Sydney Commission to work with councils and the community on high level planning issues
- A multicultural grants program of \$2.8 million to foster community harmony
- A \$2 million increase in funding for local arts and cultural development (from \$51 million last year to \$53 million in 2016/17)
- \$1 million for liveable communities as part of the NSW Ageing Strategy
- A small but symbolic funding increase of \$800,000 to \$28.3 million in 2016/17 for public libraries

Clr Rhoades said it was important to recognise that programs such as the Local Infrastructure Renewal Scheme – promoted by Local Government Minister Paul Toole as a \$16 million funding boon – really provided a subsidy on the interest paid on council loans taken out to build community infrastructure. The program is now closed and the funding outlined in the budget is for legacy commitments.

"We're also disappointed that there is no additional funding for local government's ageing and disability workers beyond the existing three-year funding agreement that ends in 2018/19," he said.

## 14.2 CHIEF FINANCIAL OFFICER

### 14.2.1 CASH ON HAND & INVESTMENT REPORT - 31 May 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460-03

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#### Summary:

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> May 2016.

#### Background:

The investment portfolio consists of on call bank accounts, interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

All investments at 31<sup>st</sup> May 2016 are in compliance with the revised Ministerial Investment Order released by the OLG on 5<sup>th</sup> January 2016 and with Council's investment policy.

| <b>Operational Account Bank Reconciliation</b>           |                     |
|----------------------------------------------------------|---------------------|
| <b>As at 31st May 2016</b>                               |                     |
|                                                          | <b>\$</b>           |
| <b>Opening Ledger Account Balance as at 1st May 2016</b> | <b>1,014,236.26</b> |
| Add: Receipts                                            | 4,936,018.66        |
| Add: Recalled Investments                                |                     |
| Less: New Investments                                    | (2,000,000.00)      |
| Less: Payments                                           | (2,840,095.77)      |
| <b>Closing Ledger Balance as at 31 May 2016</b>          | <b>1,110,159.15</b> |
| <b>Balance as per Bank Statement as at 31 May 2016</b>   | <b>1,117,277.62</b> |
| Add: Receipts not banked                                 | 11,379.71           |
| Less: Payments not presented                             | (18,498.18)         |
| <b>Closing Balance of Bank Account</b>                   | <b>1,110,159.15</b> |

| Attachment One<br>Cash and Investments Holdings as at 31 May 2016 |                                         |                             |                       |                    |                                  |                                     |                                                |
|-------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|-------------------------------------|------------------------------------------------|
| Investment                                                        | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | % of Total<br>Funds (Face<br>Value) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                                           |                                         |                             |                       |                    |                                  |                                     |                                                |
| Commonwealth Bank                                                 | On Call                                 | 1.40%                       | Monthly               | EOM                | 1,124,396                        | 4.35%                               | Pd Monthly                                     |
| Commonwealth Bank                                                 | On Call                                 | 1.70%                       | Monthly               | EOM                | 2,727,389                        | 10.55%                              | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                                     |                                         |                             |                       |                    | <b>3,851,785</b>                 | <b>14.90%</b>                       |                                                |
| <u>Term Deposits</u>                                              |                                         |                             |                       |                    |                                  |                                     |                                                |
| Bank of Queensland                                                | 1/06/2016                               | 3.00%                       | Maturity              | 1/06/2016          | 500,000                          | 1.93%                               | \$7,418.03                                     |
| Bank of Queensland                                                | 1/06/2016                               | 3.00%                       | Maturity              | 1/06/2016          | 500,000                          | 1.93%                               | \$7,418.03                                     |
| Suncorp                                                           | 8/06/2016                               | 3.00%                       | Maturity              | 8/06/2016          | 500,000                          | 1.93%                               | \$5,983.61                                     |
| ADCU                                                              | 8/06/2016                               | 2.95%                       | Maturity              | 8/06/2016          | 500,000                          | 1.93%                               | \$5,883.88                                     |
| National Australia Bank                                           | 15/06/2016                              | 3.05%                       | Maturity              | 15/06/2016         | 500,000                          | 1.93%                               | \$5,791.67                                     |
| Commonwealth Bank                                                 | 20/07/2016                              | 2.91%                       | Maturity              | 20/07/2016         | 500,000                          | 1.93%                               | \$5,247.54                                     |
| Bank of Queensland                                                | 27/07/2016                              | 3.10%                       | Maturity              | 27/07/2016         | 500,000                          | 1.93%                               | \$5,293.72                                     |
| Bank of Queensland                                                | 3/08/2016                               | 3.10%                       | Maturity              | 3/08/2016          | 1,000,000                        | 3.87%                               | \$9,909.84                                     |
| Bank of Queensland                                                | 10/08/2016                              | 3.10%                       | Maturity              | 10/08/2016         | 500,000                          | 1.93%                               | \$4,700.82                                     |
| Westpac                                                           | 22/06/2016                              | 2.95%                       | Maturity              | 22/06/2016         | 500,000                          | 1.93%                               | \$4,473.36                                     |
| Westpac                                                           | 24/08/2016                              | 2.90%                       | Maturity              | 24/08/2016         | 1,000,000                        | 3.87%                               | \$7,606.56                                     |
| Australian Military Bank                                          | 2/08/2016                               | 2.95%                       | Maturity              | 2/08/2016          | 500,000                          | 1.93%                               | \$3,627.05                                     |
| Australian Military Bank                                          | 16/11/2016                              | 3.00%                       | Maturity              | 16/11/2016         | 1,000,000                        | 3.87%                               | \$6,803.28                                     |
| ING                                                               | 14/09/2016                              | 3.00%                       | Maturity              | 14/09/2016         | 500,000                          | 1.93%                               | \$3,401.64                                     |
| IMB                                                               | 7/09/2016                               | 2.90%                       | Maturity              | 7/09/2016          | 500,000                          | 1.93%                               | \$3,288.25                                     |
| Commonwealth Bank                                                 | 13/07/2016                              | 2.95%                       | Maturity              | 13/07/2016         | 500,000                          | 1.93%                               | \$3,062.84                                     |
| Newcastle Permanent Building Society                              | 29/06/2016                              | 3.00%                       | Maturity              | 29/06/2016         | 1,000,000                        | 3.87%                               | \$6,229.51                                     |
| National Australia Bank                                           | 21/09/2016                              | 3.05%                       | Maturity              | 21/09/2016         | 500,000                          | 1.93%                               | \$3,166.67                                     |
| Suncorp                                                           | 28/09/2016                              | 3.08%                       | Maturity              | 28/09/2016         | 500,000                          | 1.93%                               | \$2,608.74                                     |
| Bankwest                                                          | 17/08/2016                              | 3.00%                       | Maturity              | 17/08/2016         | 500,000                          | 1.93%                               | \$2,540.98                                     |
| Newcastle Permanent Building Society                              | 6/07/2016                               | 3.00%                       | Maturity              | 6/07/2016          | 500,000                          | 1.93%                               | \$2,540.98                                     |
| Newcastle Permanent Building Society                              | 27/07/2016                              | 3.00%                       | Maturity              | 27/07/2016         | 500,000                          | 1.93%                               | \$2,254.10                                     |
| National Australia Bank                                           | 5/10/2016                               | 3.08%                       | Maturity              | 5/10/2016          | 500,000                          | 1.93%                               | \$2,314.21                                     |
| National Australia Bank                                           | 12/10/2016                              | 3.09%                       | Maturity              | 12/10/2016         | 500,000                          | 1.93%                               | \$2,026.23                                     |
| Bankwest                                                          | 13/07/2016                              | 3.05%                       | Maturity              | 13/07/2016         | 1,000,000                        | 3.87%                               | \$4,000.00                                     |
| Bankwest                                                          | 21/09/2016                              | 3.08%                       | Maturity              | 21/09/2016         | 500,000                          | 1.93%                               | \$1,725.14                                     |
| Commonwealth Bank                                                 | 27/07/2016                              | 3.05%                       | Maturity              | 27/07/2016         | 1,000,000                        | 3.87%                               | \$2,833.33                                     |
| Members Equity Bank                                               | 30/11/2016                              | 3.15%                       | Maturity              | 30/11/2016         | 500,000                          | 1.93%                               | \$1,463.11                                     |
| Bank of Queensland                                                | 9/11/2016                               | 2.95%                       | Maturity              | 9/11/2016          | 500,000                          | 1.93%                               | \$806.01                                       |
| Newcastle Permanent Building Society                              | 17/08/2016                              | 2.85%                       | Maturity              | 17/08/2016         | 500,000                          | 1.93%                               | \$506.15                                       |
| Bankwest                                                          | 17/08/2016                              | 2.80%                       | Maturity              | 17/08/2016         | 500,000                          | 1.93%                               | \$497.27                                       |
| National Australia Bank                                           | 23/11/2016                              | 2.98%                       | Maturity              | 23/11/2016         | 500,000                          | 1.93%                               | \$244.26                                       |
| Bankwest                                                          | 24/11/2016                              | 2.80%                       | Maturity              | 24/11/2016         | 500,000                          | 1.93%                               | \$229.51                                       |
| <b>Total Term Deposits</b>                                        |                                         |                             |                       |                    | <b>19,500,000</b>                | <b>75.43%</b>                       | <b>\$125,896.31</b>                            |
| <u>Floating Rate Deposits</u>                                     |                                         |                             |                       |                    |                                  |                                     |                                                |
| IMB                                                               | 24/01/2018                              | 3.08%                       | Maturity              | 27/04/2016         | 500,000                          | 1.93%                               | \$5,259.56                                     |
| IMB                                                               | 14/02/2018                              | 3.09%                       | Maturity              | 17/05/2016         | 500,000                          | 1.93%                               | \$4,390.16                                     |
| ING                                                               | 1/03/2017                               | 3.32%                       | Maturity              | 1/06/2016          | 1,000,000                        | 3.87%                               | \$8,254.64                                     |
| Commonwealth Bank                                                 | 20/04/2021                              | 4.00%                       | Maturity              | 19/07/2016         | 500,000                          | 1.93%                               | \$2,240.44                                     |
| <b>Total Floating Rate Deposits</b>                               |                                         |                             |                       |                    | <b>2,500,000</b>                 | <b>9.67%</b>                        | <b>\$20,144.81</b>                             |
| <b>Total Cash and Investments</b>                                 |                                         |                             |                       |                    | <b>25,851,785</b>                | <b>100.00%</b>                      | <b>\$146,041.12</b>                            |

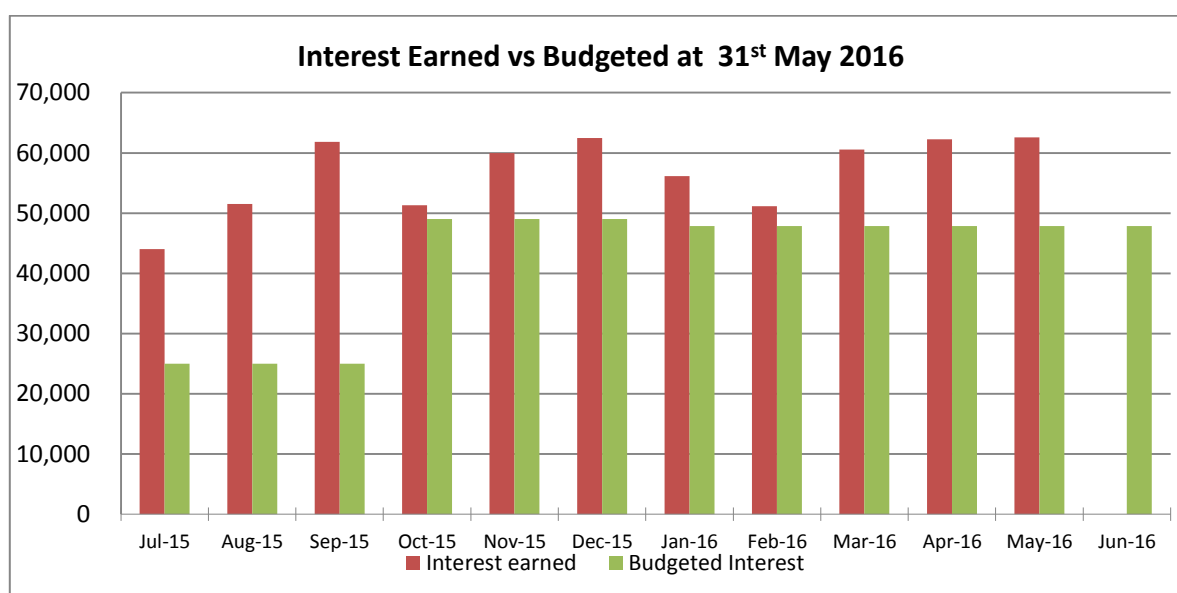
**Current Position:**

Council at the end of the May reporting period held a total of \$25,851,785.44 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with limited exposure to unrated institutions.

The unrated institutions are IMB and the Australian Military Bank; both have a reputable history in the financial institutions market. Investments in unrated institutions will be reviewed in the coming months with a view to using only rated institutions.

At the end of May 2016 Council had earned \$477,828.49 in interest and had accrued interest in the current investments of \$146,041.12 a total interest earned at 31<sup>st</sup> May 2016 of \$623,869.61. This result compares favourably with the current budget.

Council's investments at 31<sup>st</sup> May 2016 had an average interest rate of 2.96% per annum which is 86 basis points above the 90 day average BBSW rate of 2.01%.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2016)

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31<sup>st</sup> May 2016 Walgett Shire Council's total available cash and invested funds totalled \$25,851,785.44, an increase of \$2,111,239.99 from 30<sup>th</sup> April 2016. This fluctuation in the total portfolio can be attributed to the receipt of the Financial Assistance Grant quarterly payment and the final rates instalment falling due, which has boosted Council's cash available for investment.

**Certification – Responsible Accounting Officer**

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.

| Percentage invested in each institution as at 31 May 2016 |                                 |                               |                           |
|-----------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                            | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| Commonwealth Bank                                         | CBA                             | 24.57%                        | \$6,351,785.44            |
| Members Equity Bank                                       | ME                              | 1.93%                         | \$500,000.00              |
| Bank of Queensland                                        | BOQ                             | 11.60%                        | \$3,000,000.00            |
| National Australia Bank                                   | NAB                             | 9.67%                         | \$2,500,000.00            |
| Newcastle Permanent Building Society                      | NPBS                            | 9.67%                         | \$2,500,000.00            |
| Bankwest                                                  | BW                              | 13.54%                        | \$3,500,000.00            |
| Suncorp                                                   | SC                              | 3.87%                         | \$1,000,000.00            |
| Australian Military Bank                                  | AMB                             | 7.74%                         | \$2,000,000.00            |
| Westpac                                                   | W                               | 5.80%                         | \$1,500,000.00            |
| IMB                                                       | IMB                             | 5.80%                         | \$1,500,000.00            |
| ING                                                       | ING                             | 5.80%                         | \$1,500,000.00            |
|                                                           |                                 | 100%                          | \$25,851,785.44           |

| Overall Portfolio Maturity      |                              |                              |                               |                           |
|---------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><u>Maturity Periods</u></i>  | <i><u>Policy Minimum</u></i> | <i><u>Policy Maximum</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount held</u></i> |
| Portfolio % < 1 year            | 40%                          | 100%                         | 94.20%                        | \$ 24,351,785.44          |
| Portfolio % > 1 year, < 3 years | 0%                           | 60%                          | 3.87%                         | \$ 1,000,000.00           |
| Portfolio % > 3 year, < 5 years | 0%                           | 40%                          | 1.93%                         | \$ 500,000.00             |
| Portfolio % > 5 years           | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                 |                              |                              | 100%                          | \$ 25,851,785.44          |

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

**Note from the Chief Financial Officer**

A number of economic indicators suggest that an increase in interest rates may be sometime away, however, Council's adoption of the revised "Investment policy" in May 2016 will provide the flexibility needed to improve the rate of return on the portfolio at a time when interest rates are at an all-time low.

**CASH AND INVESTMENT REPORT AS AT 31<sup>st</sup> MAY 2016****Recommendation:**

That the Investment report as at 31<sup>st</sup> May 2016 be received and noted.

**Moved:**

**Seconded:**

## **14.2.2 ADOPTION 2013/14-2016/17 DELIVERY PROGRAM, 2016/2017 OPERATIONAL PLAN AND LONGTERM FINANCIAL PLAN INCLUDING FEES AND CHARGES**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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### **Summary:**

This report recommends the 2013/14/2016/17 Delivery Program and 2016/2017 Operational Plan and Long Term Financial Plan and Fees and Charges are formally made and adopted as required under the Local Government Act (1993) for the 2016/17 financial year.

### **Background:**

The 2016/2017 Operational Plan and Budget including all section 356 donations and the Schedule of Fees and Charges for the 2016/17 year, the Delivery Program for the four years commencing 2013/14, and the Long Term Financial Plan for the 10 year period starting 2016/17 were placed on exhibition on 25th May 2016, and public comment invited with submissions closing at 4.30pm on Tuesday 21st June 2016.

### **Current Position:**

No submissions were received.

### **2015 / 2016 Fees and Charges:**

The fees and charges have been reviewed and increased by 3.0% on average.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993 and Integrated Planning and Reporting legislation.

### **Governance issues:**

Local Government Act 1993 and Integrated Planning and Reporting legislation.

### **Stakeholders:**

Walgett Shire Community  
Walgett Shire Council  
Division of Local Government

### **Financial Implications:**

The respective financial details relating to the components of this report are detailed in the Operational Plan and long-term budget.

**ADOPTION 2013/14-2016/17 DELIVERY PROGRAM, 2016/2017 OPERATIONAL PLAN  
AND LONGTERM FINANCIAL PLAN INCLUDING FEES AND CHARGES**

**Recommendation:**

1. Adopts the 2016 / 2017 Operational Plan and Budget, 2013/2014 – 2016/2017 Delivery Program and Long Term Ten (10) Year Financial Plan.
2. Adopts Fees and Charges 2016/2017 as listed in the Schedule of Fees and Charges 2016/2017 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Water Pricing Structure as set out in the Schedule of Fees and Charges

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 14.2.3 MAKING THE ORDINARY RATES AND ANNUAL CHARGES

**REPORTING SECTION:** Director Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/17

### Summary:

Council is required to make the rates and charges each financial year commencing on 1<sup>st</sup> July, pursuant to sections 500, 534 and 535 of the *Local Government Act 1993 NSW*.

### Background:

In accordance with Sections 532 and 535 of the Local Government Act 1993, Council having given public notice, to exhibit its Operational Plan for a period of 28 days, and having considered all matters concerning the Draft Operational Plan, now makes the rates for the year 2016/2017.

### Current Position:

That, in accordance with section 534 and 535 of the *Local Government Act 1993 NSW*, Council make the Ordinary Rates (numbered 1 to 19) for every parcel of rateable land within the Walgett Shire for the 2016/2017 rating year commencing 1 July 2016 as detailed in the Operation Plan 2016/2017 – Statement of Revenue Policy. A summary of these Ordinary Rates is noted in **Table 1** below.

**TABLE 1**

| Rates<br>Walgett Shire Council - General Purpose Rates Forecast 2016/2017.                                                                                                                                          |             |                                 |             |                      |                 |                    |                |                 |                                  |                  |                |                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|---------------------------------|-------------|----------------------|-----------------|--------------------|----------------|-----------------|----------------------------------|------------------|----------------|--------------------|
| Ordinary Rates - Depicting 1.8% Rates Pegging Increase                                                                                                                                                              |             |                                 |             |                      |                 |                    |                |                 |                                  |                  |                |                    |
| Description                                                                                                                                                                                                         | No. Assess  | Ad Valorem Amount in the Dollar | Base Amount | Land Value           | 2016/17 Minimum | 2016/17 Ad Valorem | 2016/17 Base   | 2016/17 Minimum | 2016/17 Above Minimum Ad Valorem | 2016/17 Totals   | 2016/17 Base % | Avg Per Assessment |
| Walgett Residential                                                                                                                                                                                                 | 651         | 0.01729640                      | 200.00      | 10,937,890           | 0               | 189,186.13         | 130,200.00     |                 |                                  | 319,386.13       | 41%            | 490.61             |
| Lightning Ridge Residential                                                                                                                                                                                         | 654         | 0.01185969                      | 200.00      | 15,835,010           | 0               | 187,798.31         | 130,800.00     |                 |                                  | 318,598.31       | 41%            | 487.15             |
| Collarenebri Residential                                                                                                                                                                                            | 208         | 0.10873689                      | 200.00      | 449,230              | 0               | 48,847.87          | 41,600.00      |                 |                                  | 90,447.87        | 46%            | 434.85             |
| Burren Junction Residential                                                                                                                                                                                         | 94          | 0.03423533                      | 150.00      | 720,400              | 0               | 24,663.13          | 14,100.00      |                 |                                  | 38,763.13        | 36%            | 412.37             |
| Carinda Residential                                                                                                                                                                                                 | 65          | 0.07428801                      | 75.00       | 98,300               | 0               | 7,302.51           | 4,875.00       |                 |                                  | 12,177.51        | 40%            | 187.35             |
| Cumborah Residential                                                                                                                                                                                                | 56          | 0.00921331                      | 75.00       | 602,100              | 0               | 5,547.33           | 4,200.00       |                 |                                  | 9,747.33         | 43%            | 174.06             |
| Rowena/Come-By-Chance Residential                                                                                                                                                                                   | 38          | 0.13907858                      | 75.00       | 25,300               | 0               | 3,518.69           | 2,850.00       |                 |                                  | 6,368.69         | 45%            | 167.60             |
| Residential - Preserved Opal Fields                                                                                                                                                                                 | 1768        | 0.08230154                      | 100.00      | 4,218,450            | 0               | 347,184.93         | 176,800.00     |                 |                                  | 523,984.93       | 34%            | 296.37             |
| Residential                                                                                                                                                                                                         | 87          | 0.00711874                      | 150.00      | 3,694,560            | 0               | 26,300.61          | 13,050.00      |                 |                                  | 39,350.61        | 33%            | 452.31             |
| Walgett Business                                                                                                                                                                                                    | 124         | 0.02787952                      | 300.00      | 2,935,240            | 0               | 81,833.08          | 37,200.00      |                 |                                  | 119,033.08       | 31%            | 959.94             |
| Lightning Ridge Business                                                                                                                                                                                            | 109         | 0.01213815                      | 300.00      | 6,170,900            | 0               | 74,903.31          | 32,700.00      |                 |                                  | 107,603.31       | 30%            | 987.19             |
| Collarenebri Business                                                                                                                                                                                               | 31          | 0.12057126                      | 300.00      | 112,150              | 0               | 13,522.07          | 9,300.00       |                 |                                  | 22,822.07        | 41%            | 736.20             |
| Burren Junction Business                                                                                                                                                                                            | 19          | 0.03427557                      | 250.00      | 258,800              | 0               | 8,870.52           | 4,750.00       |                 |                                  | 13,620.52        | 35%            | 716.87             |
| Carinda Business                                                                                                                                                                                                    | 16          | 0.01719588                      | 120.00      | 135,500              | 0               | 2,330.04           | 1,920.00       |                 |                                  | 4,250.04         | 45%            | 265.63             |
| Rowena/Come-By-Chance Business                                                                                                                                                                                      | 7           | 0.09720446                      | 120.00      | 13,200               | 0               | 1,283.10           | 840.00         |                 |                                  | 2,123.10         | 40%            | 303.30             |
| Business - Preserved Opal Fields                                                                                                                                                                                    | 49          | 0.05244029                      | 250.00      | 272,150              | 0               | 14,271.62          | 12,250.00      |                 |                                  | 26,521.62        | 46%            | 541.26             |
| Business                                                                                                                                                                                                            | 105         | 0.00971145                      | 150.00      | 2,623,530            | 0               | 25,478.28          | 15,750.00      |                 |                                  | 41,228.28        | 38%            | 392.65             |
| Rural (Farmland)                                                                                                                                                                                                    | 739         | 0.00312532                      | 0.00        | 909,823,741          | 206.00          | 0.00               | 0.00           | 9277            | 2,843,490.33                     | 2,843,490.33     | 0%             | 3,847.75           |
| Rural Irrigable (Farmland)                                                                                                                                                                                          | 81          | 0.00330564                      | 0.00        | 230,309,000          | 206.00          | 0.00               | 0.00           | 618             | 761,318.64                       | 761,318.64       | 0%             | 9,399.00           |
| <b>Totals</b>                                                                                                                                                                                                       | <b>4901</b> |                                 |             | <b>1,189,235,451</b> |                 | <b>1,062,842</b>   | <b>633,185</b> | <b>0</b>        | <b>3,604,809</b>                 | <b>5,300,836</b> |                |                    |
|                                                                                                                                                                                                                     |             |                                 |             |                      |                 |                    |                |                 |                                  | 5,212,679        |                |                    |
|                                                                                                                                                                                                                     |             |                                 |             |                      |                 |                    |                |                 |                                  | 93,828           |                |                    |
|                                                                                                                                                                                                                     |             |                                 |             |                      |                 |                    |                |                 |                                  | 5,306,507        |                |                    |
|                                                                                                                                                                                                                     |             |                                 |             |                      |                 |                    |                |                 |                                  | -5,671           |                |                    |
|                                                                                                                                                                                                                     |             |                                 |             |                      |                 |                    |                |                 |                                  | <b>5,300,836</b> |                |                    |
| Discount for Payment of Rates in Full                                                                                                                                                                               |             |                                 |             |                      |                 |                    |                |                 |                                  |                  |                |                    |
| A discount of 3.6% of total rates and charges (less any rebates) will be granted to ratepayers whose payments are received in full on or before 31 August 2016, as per Section 563 of the Local Government Act 1993 |             |                                 |             |                      |                 |                    |                |                 |                                  |                  |                |                    |

### Relevant Reference Documents/Policies

Local Government Act 1993 NSW  
 Circular 15-14 - Office of Local Government  
 Operational Plan – Schedule of Fees and Charges 2016/2017

**Governance Issues:**

Council will ensure it remains fair, equitable and transparent in the process of making the rates and charges annually and has meet requirements of Section 532 of the Local Government Act 1993 NSW

**Environmental issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council

**Financial Implications:**

As per the 2016/2017 Operational Plan.

**Alternative Solutions/Options:**

There are no alternative options available to Council I when making the annual rates and charges.

**MAKING OF THE ORDINARY RATES FOR THE 2016/2017 YEAR****Recommendation:**

- (a) Chief Financial Officers Report be received.
- (b) Whereas the Operational Plan detailing the Estimates of Revenue and Expenditure for the year commencing 1<sup>st</sup> July 2016 were adopted by the Walgett Shire Council on Tuesday 20<sup>th</sup> May 2016 for public exhibition, and the 2016/2017 Draft Operational Plan was adopted on Tuesday 28<sup>th</sup> June 2016 and that:  
Ordinary Rates for 2016/2017 be made for the following Rate Categories in accordance with the Ministers rate pegging legislation:

**1. Residential**

A Residential Rate having a base rate per assessment of \$150.00 representing 33% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.00711874 in the dollar on Land Value.

**2. Walgett Residential**

A Walgett Residential Rate having a base rate per assessment of \$200.00 representing 41% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01729640 in the dollar on Land Value.

**3. Lightning Ridge Residential**

A Lightning Ridge Residential Rate having a base rate per assessment of \$200.00 representing 41% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01185969 in the dollar on Land Value.

**4. Collarenebri Residential**

A Collarenebri Residential Rate having a base rate per assessment of \$200.00 representing 46% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.10873689 in the dollar on Land Value.

**5. Burren Junction Residential**

A Burren Junction Residential Rate having a base rate per assessment of \$150.00 representing 36% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.03423533 in the dollar on Land Value.

**6. Carinda Residential**

A Carinda Residential Rate having a base rate per assessment of \$75.00 representing 40% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.07428801 in the dollar on Land Value.

**7. Cumborah Residential**

A Cumborah Residential Rate having a base rate per assessment of \$75.00 representing 43% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.00921331 in the dollar on Land Value.

**8. Rowena/Come-By-Chance Residential**

A Rowena/Come-By-Chance Residential Rate having a base rate per assessment of \$75.00 representing 45% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.13907858 in the dollar on Land Value.

**9. Residential Preserved Opal Fields**

A Residential Preserved Opal Fields Rate having a base rate per assessment of \$100.00 representing 34% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.08230154 in the dollar on Land Value.

**10. Walgett Business**

A Walgett Business Rate having a base rate per assessment of \$300.00 representing 31% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.02787952 in the dollar on Land Value.

**11. Lightning Ridge Business**

A Lightning Ridge Business Rate having a base rate per assessment of \$300.00 representing 30% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01213815 in the dollar on Land Value.

**12. Collarenebri Business**

A Collarenebri Business Rate having a base rate per assessment of \$300.00 representing 41% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.12057126 in the dollar on Land Value.

**13. Burren Junction Business**

A Burren Junction Business Rate having a base rate per assessment of \$250.00 representing 35% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.03427557 in the dollar on Land Value.

**14. Carinda Business**

A Carinda Business Rate having a base rate per assessment of \$120.00 representing 45% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.01719588 in the dollar on Land Value.

**15. Rowena/Come-By-Chance Business**

A Rowena/Come-By-Chance Business Rate having a base rate per assessment of \$120.00 representing 40% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.09720446 in the dollar on Land Value.

**16. Business – Preserved Opal Fields**

A Business – Preserved Opal Fields Rate having a base rate per assessment of \$250.00 representing 46% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.05244029 in the dollar on Land Value.

**17. Business**

A Business Rate having a base rate per assessment of \$150.00 representing 38% of the total amount payable by the levying of this rate, together with an ad valorem rate of 0.00971145 in the dollar on Land Value.

**18. Rural (Farmland)**

A Rural (Farmland) Rate having a minimum of \$206.00, with an ad valorem rate of 0.00312532 in the dollar on Land Value.

**19. Rural Irrigable (Farmland)**

A Rural Irrigable (Farmland) Rate having a minimum of \$206.00, with an ad valorem rate of 0.00330564 in the dollar on Land Value.

- (c) In accordance with Section 496 of the local Government Act 1993, Council having publicly exhibited its Draft Operational Plan now makes the following charges for the year 2016/2017 for the provision of **“Domestic Waste Management Service”** provided to Burren Junction, Carinda, Collarenebri, Cumborah, Lightning Ridge, Rowena and Walgett, a charge of \$461.00 pa per service for each parcel of rateable land for which the service is available for the 2016/2017 rating year commencing on 1<sup>st</sup> July 2016; and \$461.00 pa per service requested to non-rateable residential properties for the 2016/2017 rating year commencing 1<sup>st</sup> July 2016

and in accordance with Section 501 of the Local Government Act 1993, Council having publicly exhibited its Draft Operational Plan now makes the following charges for the year 2016/2017:

**“Trade Waste Collection Service”** for services provided to Burren junction, Carinda, Collarenebri, Cumborah, Lightning Ridge, Rowena and Walgett  
\$461.00 p.a for 240L MGB Weekly Collection  
\$1,317.00 p.a for 360L MGB twice weekly Collection  
\$659.00 p.a for 360L MGB Weekly Collection

**“Waste management Availability Charge”** per rateable assessment of \$51.00 pa

- (d) Council adopts the scheduled **“Waste Disposal Fees”** as detailed in the Draft operational Plan, Fees and Charges for 2016/2017
- (e) Whereas the Walgett Water Supply Service, Lightning Ridge Water Supply Service, Collarenebri Water Supply Service and Village Water Supply Service Estimates of Revenue and Expenditure for the year commencing 1<sup>st</sup> July 2016 were publicly exhibited, Water Supply Service Charges for 2016/2017 be made in accordance with the following tables.

| Access Charges                                          |                                | 2016/2017 | GST | TOTAL     |
|---------------------------------------------------------|--------------------------------|-----------|-----|-----------|
| <b>River Water - Walgett and Collarenebri</b>           |                                |           |     |           |
| 20mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 20mm Connection                                         | <i>Non Residential</i>         | 467.00    | 0   | 467.00    |
| 25mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 25mm Connection                                         | <i>Non Residential</i>         | 729.00    | 0   | 729.00    |
| 32mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 32mm Connection                                         | <i>Non Residential</i>         | 1,195.00  | 0   | 1,195.00  |
| 40mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 40mm Connection                                         | <i>Non Residential</i>         | 1,867.00  | 0   | 1,867.00  |
| 50mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 50mm Connection                                         | <i>Non Residential</i>         | 2,918.00  | 0   | 2,918.00  |
| 75mm Connection                                         | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 75mm Connection                                         | <i>Non Residential</i>         | 6,566.00  | 0   | 6,406.00  |
| 100mm Connection                                        | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| 100mm Connection                                        | <i>Non Residential</i>         | 11,672.00 | 0   | 11,387.00 |
| Unmetered                                               | <i>Residential</i>             | 467.00    | 0   | 467.00    |
| Unmetered                                               | <i>Non Residential</i>         | 467.00    | 0   | 467.00    |
|                                                         |                                |           |     |           |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                                | 2016/2017 | GST | TOTAL     |
| 20mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 20mm Connection                                         | <i>Non Residential</i>         | 308.00    | 0   | 308.00    |
| 25mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 25mm Connection                                         | <i>Non Residential</i>         | 480.00    | 0   | 480.00    |
| 32mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 32mm Connection                                         | <i>Non Residential</i>         | 788.00    | 0   | 788.00    |
| 40mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 40mm Connection                                         | <i>Non Residential</i>         | 1,231.00  | 0   | 1,231.00  |
| 50mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 50mm Connection                                         | <i>Non Residential</i>         | 1,924.00  | 0   | 1,924.00  |
| 75mm Connection                                         | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 75mm Connection                                         | <i>Non Residential</i>         | 4,308.00  | 0   | 4,203.00  |
| 100mm Connection                                        | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| 100mm Connection                                        | <i>Non Residential</i>         | 7,655.00  | 0   | 7,468.00  |
| Unmetered                                               | <i>Residential</i>             | 308.00    | 0   | 308.00    |
| Unmetered                                               | <i>Non Residential</i>         | 308.00    | 0   | 308.00    |
|                                                         |                                |           |     |           |
| <b>USAGE</b>                                            |                                |           |     |           |
| <b>River Water - Walgett and Collarenebri</b>           |                                | 2016/2017 | GST | TOTAL     |
| Filtered Usage Charge                                   | <i>per kilolitre &lt;500kl</i> | 0.7800    | 0   | 0.7800    |
| Filtered Usage Charge                                   | <i>per kilolitre &gt;500kl</i> | 1.0900    | 0   | 1.0900    |
| Raw Usage Charge                                        | <i>per kilolitre &lt;600kl</i> | 0.2600    | 0   | 0.2600    |
| Raw Usage Charge                                        | <i>per kilolitre &gt;600kl</i> | 0.3600    | 0   | 0.3600    |
|                                                         |                                |           |     |           |
| <b>Bore Water - Lightning Ridge, Carinda and Rowena</b> |                                | 2016/2017 | GST | TOTAL     |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | 0.2600    | 0   | 0.2600    |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | 0.3600    | 0   | 0.3600    |
|                                                         |                                |           |     |           |

- (f) Whereas the Walgett, Lightning Ridge and Collarenebri Sewerage Service Estimates of Revenue and Expenditure for the year commencing 1<sup>st</sup> July, 2016 were publicly exhibited, and Sewerage Service Charges for the 2016/2017 be made in accordance with the following.

| Acces Charges                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                    | 2016/2017 | GST | TOTAL     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-----------|-----|-----------|
| All properties either connected to or within 75 metres of a Council sewer main and able to connect are charged                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                    |           |     |           |
| Walgett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <i>per annum</i>   | \$ 465.00 | Nil | \$ 465.00 |
| Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <i>per annum</i>   | \$ 415.00 | Nil | \$ 415.00 |
| Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <i>per annum</i>   | \$ 495.00 | Nil | \$ 495.00 |
| Additional Sewer Connections (per connection)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                    |           |     |           |
| Walgett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <i>per annum</i>   | \$ 465.00 | Nil | \$ 465.00 |
| Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <i>per annum</i>   | \$ 415.00 | Nil | \$ 415.00 |
| Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <i>per annum</i>   | \$ 495.00 | Nil | \$ 495.00 |
| Cistern charges - Applicable to Business categories (per toilet/urinal)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                    |           |     |           |
| Walgett                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <i>per cistern</i> | \$ 72.00  | Nil | \$ 72.00  |
| Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <i>per cistern</i> | \$ 65.00  | Nil | \$ 65.00  |
| Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <i>per cistern</i> | \$ 65.00  | Nil | \$ 65.00  |
| <p>(g) In accordance with Section 566 of the <i>Local Government Act 1993</i>, adopts an interest rate on overdue rates and charges for the 2016/2017 rating year commencing on 1<sup>st</sup> July 2016 of 8.0%, being the maximum rate set by the Office of Local Government.</p> <p>(h) In accordance with Section 563 of the <i>Local Government Act 1993</i>, adopts a discount of 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 31 August 2016.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |                    |           |     |           |

## **14.2.4 TENDER FOR SUPPLY AND DELIVERY OF BULK FUEL**

**REPORTING SECTION:** Corporate and Community  
**AUTHOR:** Gary Cameron, Finance Officer-Stores  
**FILE NUMBER:** 00/00/00

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### **Summary:**

Council from time to time participates in tendering for compliance with the Local Government (general) Regulation 2005. It is proposed that council select the best fit for purpose/value tenderer source as a panel for the supply of bulk fuel for the period 1 July 2016 to 30 June 2018 and that provision be made for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 30 June 2019

### **Background:**

Council is a member of Regional Procurement, who have undertaken an evaluation process for a single source tender for Supply and Delivery of Bulk Fuel.

Attached is the tender evaluation from Regional Procurement.

### **Current position:**

Following the tender evaluation and after consultation with the Chief Financial Officer it is recommended that the tender from Inland Petroleum be accepted.

### **Relevant Reference Documents/Policies:**

Evaluation Report: Supply and Delivery of Bulk Fuel

### **Governance issues:**

In accordance with the Local Government (General) Regulation 2005 – Part 7 Tendering, where expenditure on a tender exceeds \$150,000 over the term of the contract a council must, by resolution, adopt a report accepting the tender recommendation.

Where expenditure is less than \$150,000 over the term of the contract, acceptance of the tender recommendation may be undertaken by the responsible officer (subject to internal delegations).

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Regional Procurement

### **Financial Implications:**

In the evaluation process cost was allocated a weighting of 55%, which significantly affects the outcome for best fit.

As the cost price of fuel fluctuates significantly, price comparisons of tenders were done by using cost of freight as a major factor. The tender from Inland Petroleum will reduce our current price of freight by approximately 28.9%

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That council accepts the tender of Inland Petroleum as evaluated by Regional Procurement.

**ACCEPTANCE OF CONTRACT FOR SUPPLY AND DELIVERY OF BULK FUEL****Recommendation:**

1. Accept the tender from Inland Petroleum for supply and deliver of Bulk Fuel.
2. Make provision for a 12 month extension after the initial 24 month contract.

**Moved:****Seconded:****Attachment:**

Tender evaluation from Regional Procurement

**EVALUATION REPORT 'COMMERCIAL IN CONFIDENCE'  
Supply and Delivery of Bulk Fuel  
T051617OROC**

As a result of discussions with participating councils regarding their requirements for the Supply and Delivery of Bulk Fuel, Regional Procurement® has called an open tender.

Tenders closed at 10.00am on 19<sup>th</sup> April 2016. (Electronic Tender Box)

**The following councils have signed a Letter of Participation for this tender:**

|                            |                          |
|----------------------------|--------------------------|
| Bourke Shire Council       | Dubbo City Council       |
| Bogan Shire Council        | Gilgandra Shire Council  |
| Brewarrina Shire Council   | Narromine Shire Council  |
| Coonamble Shire Council    | Walgett Shire Council    |
| Gunnedah Shire Council     | Warren Shire Council     |
| Warrumbungle Shire Council | Wellington Shire Council |

This tender was advertised in the following media:

|               |                                                                          |
|---------------|--------------------------------------------------------------------------|
| 22 March 2016 | Tender ad placed in the Sydney Morning Herald and uploaded to Tenderlink |
| 22 March 2016 | Tender ad placed in the Western Daily News and the Northern leader.      |

**Nine (9) tenders in total were received from:**

|                                                                                |
|--------------------------------------------------------------------------------|
| Caltex Australia Petroleum Pty Ltd                                             |
| K.D & M.I Prugger Pty LTD trading as Coona Fuel & Gas                          |
| Dowell's Fuel Pty Ltd                                                          |
| Lidocole Pty Ltd Trading as Hopes Fuel Suppliers                               |
| GIEO Pty Ltd John Bouchier Family Settlement Trading as Macquarie Valley Fuels |
| Liberty Oil Australia Pty Ltd Trading as Liberty Oil Rural                     |
| Ocwen Energy Pty Ltd Trading aslowes Petroleum Services                        |
| Park Pty Ltd                                                                   |
| Inland Petroleum                                                               |

**Probity**

The tender has been conducted in accordance with Clause 166(a) of the Local Government (General) Regulation 2005.

Conflict of Interest Declarations were signed by all participating evaluation panel members including the Regional Procurement® facilitator. The declarations are available to be viewed if required.

All tenderer insurance records were checked against Tender requirements and potential non-conformities were noted in the Evaluation Matrix for the consideration of the panel.

The evaluation was conducted in accordance with the Local Government Tendering Guidelines, Regional Procurement® Tendering Code of Conduct and Tendering Evaluation Principles and Process. Confidentiality and probity were maintained throughout the process.

### **Tender Evaluation**

**The tender evaluation was conducted on as indicated below:**

- 9<sup>th</sup> May 2016 1.30pm Wellington Council - Kieth Adams
- 10<sup>th</sup> May 2016 8.30pm Dubbo City Council – Waynee Sonneman/ Kevin Thomas
- 10<sup>th</sup> May 2016 2.00pm Warren Shire Council including Gilgandra/Narromine/Bogan
- 11<sup>th</sup> May 2016 9.30am Bourke Shire Council
- 11<sup>th</sup> May 2016 11.30am Brewarrina Shire Council
- 11<sup>th</sup> May 2016 1.30pm Wallgett Shire Council
- 12<sup>th</sup> May 2016 8.30am Warrumbungle Shire Council
- 12<sup>th</sup> May 2016 2.00PM Gunnedah Shire Council
- Facilitator: Craig Wade Regional Procurement.

### **Methodology:**

The % weightings and criteria were agreed upon prior to the tender closing.

The evaluation result was determined by:

- Adding the total value of all items together to determine the lowest overall price.
- The lowest overall amount was awarded the full Criteria % for each Category, as shown in the Evaluation Results Table on the following page.
- Each subsequent total \$ value was then divided into the lowest total amount to obtain a score.
- Other Evaluation Criteria was evaluated based on the following factors:
  - If the tenderer provided the required evidence to meet the benchmark, eg: ISO 9001:2008 certificate and QMS document contents page, the Evaluation Panel awarded full marks (5) for that category.
  - If the tenderer provided partial evidence to meet the benchmark, eg: provided a QMS document contents page but they are not ISO certified, the Panel determined a lower score between 2-4, subject to the evidence in front of them.
  - If the tenderer failed to meet the benchmark completely, eg: they demonstrated no ability to meet the criteria and did not provide any evidence, the Panel awarded 0 points to the tenderer for that evaluation criteria.
- Each Tenderer's Referees Score was calculated by adding the total scores obtained from the Tenderer's three nominated referees (each totalling up to 25 points) and dividing this total by the maximum possible score of 75, then multiplying this number by the allocated matrix Weighting value (eg 5%).

### Evaluation Results:

| Evaluation Matrix<br>For T051617OROC<br>Bulk Fuel |         | Caltex<br>Australia<br>Petroleum<br>Pty Ltd | Ocwen<br>Energy<br>Pty Ltd<br>Trading<br>as Lowes<br>Petroleum<br>Services | Park<br>Pty<br>Ltd | Castlyn<br>Pty Ltd<br>Trustee<br>As for<br>Inland<br>group<br>Trust |
|---------------------------------------------------|---------|---------------------------------------------|----------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------|
| Customer<br>Service                               | 15      | 15.00                                       | 15.00                                                                      | 15.00              | 15.00                                                               |
| WH&S                                              | 10      | 8.00                                        | 7.00                                                                       | 7.00               | 7.00                                                                |
| Referees                                          | 10      | 6.13                                        | 8.73                                                                       | 8.93               | 10.00                                                               |
| Guaranteed<br>Delivery<br>Time                    | 10      | 8.00                                        | 10.00                                                                      | 10.00              | 10.00                                                               |
| Sub Total                                         | 45      | 37.13                                       | 40.73                                                                      | 40.93              | 42.00                                                               |
| DISTILLATE<br>LOW<br>SULPHUR<br>10PPM             | 55      |                                             |                                                                            |                    |                                                                     |
| 30,000ltrs -<br>40,000ltrs                        | Walgett | 55.00                                       | 53.21                                                                      | 53.84              | 54.46                                                               |
| Final Score<br>100                                |         | 92.13                                       | 93.95                                                                      | 94.78              | 96.46                                                               |

### **Note:**

- No late tenders were received.
- All tenderers had been noted as active on the ASIC website.
- No tenders were deemed non-compliant.
- All Minor non- conformances have been listed
- Bourke Council offers, Caltex and Inland Petroleum have service centres in bourke.
- Two referees have responded but Caltex third has not responded therefore a reduction in total.
- All comments in relation to the points awarded are in the excel evaluation sheet.
- To achieve the best supplier for council operation. The price component which is 55 percent will indicate the best margin and freight differential as these are fixed and not market driven.

### Evaluation Outcome:

**That council select the best fit for purpose supplier for its needs as a single source tender.**

### **Contract Duration**

This contract will run for 24 months from 1 July 2016 to 30 June 2018. A 12 month option may be taken up based on satisfactory performance by the successful tenderer.

### **Contract Price Variations:**

#### **2.3 Term**

2.3.1 This Agreement commences on 1 July 2016 and will conclude on 30 June 2018 (24 months).

2.3.2 The Principal may in its sole discretion extend this Agreement for an additional period of 12 months.

### 3. GOODS AND PRICING

#### 3.1 List of Goods

3.1.1 The list of Goods offered by the Service Provider is contained in the Price Schedule.

#### 3.2 Variations to Goods

3.2.1 The Service Provider shall not vary the Goods unless agreed in writing by Regional Procurement®.

3.2.2 A variation under clause 3.2.1 excludes a variation to the Price of the Good.

3.2.3 The Service Provider must notify Regional Procurement® in writing as soon as practicable of any variation to the Goods offered in the Price Schedule.

3.2.4 Regional Procurement® will notify the Service Provider of its acceptance or rejection of the variation of a Good. If the variation is accepted, it shall be taken to be incorporated in the Price Schedule.

#### 3.3 Prices for the Goods

3.3.1 The price of the Goods to be supplied under a Purchase Order Contract shall be the Tender Price for those Goods, as amended in accordance with this clause 3.4 of this Agreement.

#### 3.4 Price variations

3.4.1 This clause sets out the procedures for a Price variation to take effect.

3.4.2 The Service Provider shall not vary the Price of a Good except in accordance with this clause 3.4.

3.4.3 The Prices shall be fixed for margin and freight as per 3.4.4b and 3.4.4c and adjusted in accordance with Clause 3.4.4.

#### 3.4.4 Category 1 - Bulk Fuels Price variations

This clause sets out the procedures for a Price variation to take effect.

The Service Provider shall not vary the Price except in accordance with this clause 3.4. The Price means the Supply Price, calculated in accordance with the following formula:

**\$ Supply Price = Daily Price + FD + Margin.**

Where:

\$ Supply Price is the price per litre applicable on the day of order;

Price per litre is to be calculated to 4 decimal places in accordance with Specification Clause 2.1;

Daily Price is the Price (from the terminal) of the Service Provider applicable for the day of order;

FD is the Freight Differential

;

Margin is the amount tendered as the Margin in the Schedule – Tender Price.

3.4.4(a) Daily Price shall NOT be subject to rise and fall. Daily Price is the price for the Goods from the terminal on the day of ordering and will be published by the Service Provider on its website or otherwise as agreed.

3.4.4(b) Margin is fixed for the duration of this Agreement. No rise and fall is permitted during the period of the Agreement.

3.4.4(c) Freight Differential pricing shall be fixed for the first six (6) month period of this Agreement. Freight Differential prices may be adjusted every six (6) months of this Agreement thereafter in accordance with Clause 3.4.5. Each time the Freight Differential is adjusted it shall remain fixed for the applicable six (6) month period.

- 3.4.5 Where the Service Provider seeks to vary the Freight Differential it shall provide to Regional Procurement the formula used to determine the variation 30 days prior to the end of each six (6) month period. The request for a variation shall be considered by Regional Procurement and subject to the request being granted it shall apply to the next six (6) month period. Such requests shall not be unreasonably withheld.
- 3.4.6 The Supply Price calculated in accordance with this clause 3.4 shall be the Price applicable to all Purchase Orders for Goods placed by Member Councils.
- 3.4.7 The provision of Goods under a Purchase Order Contract shall not be withheld or disrupted by formalities or disputes associated with the variation of a Price.

**Tender de-brief:**

Regional Procurement® formally invites all tenderers to make an appointment to discuss their respective tender submissions with a view to providing them with feedback on the tender process.

**Report to council**

In accordance with the Local Government (General) Regulation 2005 – Part 7 Tendering, where expenditure on a tender exceeds \$150,000 over the term of the contract a council must, by resolution, adopt a report accepting the tender recommendation.

Where expenditure is less than \$150,000 over the term of the contract, acceptance of the tender recommendation may be undertaken by the manager responsible (subject to internal delegations).

Either way, an email confirmation advising council's acceptance/rejection of the tender recommendation is required prior to the successful tenderer being advised.

To achieve a start date of 1 July 2016 for this tender, please submit your respective reports to council as soon as possible.

Your advice by return email is appreciated.

**Evaluation Panel Recommendation:**

1. That council select the best fit for purpose supplier for its needs as a single source tender for the period 1 July 2016 to 30 June 2018, and
2. That a provision be allowed for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 30 June 2019.

Yours truly,

**Craig Wade**  
**Account Executive**  
**Regional Procurement Initiative®**

## 14.2.5 WALGETT SHIRE YOUTH WEEK 2016

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

Youth Week began as a NSW Government initiative in 1989, and has since grown to be a celebration of young people in every state and territory across the country.

It is organised by young people, for young people, in communities across NSW and Australia. Following the success of the NSW Youth Week program, Youth Week became a National event in 2000. National Youth Week is jointly supported by the Australian Government, State and Territory Governments and Local Governments. National Youth Week is an opportunity for young people to share ideas, attend live events, have their voices heard on issues of concern to them, showcase their talents, celebrate their contribution to the community, take part in competitions and have fun!

### **Background:**

National Youth Week (NYW) which this year was staged in our Shire from 8<sup>th</sup> – 22<sup>nd</sup> April and is an important event for youth services as it is the largest celebration of young people across Australia, with thousands of young people aged 12-25 involved each year.

The Walgett Shire Youth and Community Development Team planned all year, working in partnership with the Youth Council and service providers to improve all outcomes for the 2016 program.

Walgett Shire has won the “*Best Small Council NSW*” Youth Week Award consistently for the past (9) nine years, along with a series of other categories in the State awards.

This year, with an increased number of partners and supporters, Council offered our youth and young people an amazing two weeks (simply because we can’t fit it all in one week) of entertainment opportunities and excitement to be remembered focusing on the theme “*It starts with us*”.

### **Current Position:**

The 2016 program recorded 3587 participants, an average of 61 youth and young people attending 58 programs and initiatives spread across the Walgett Shire.

Under the direction of the Walgett Youth Council, fresh ideas has allowed for these outstanding outcomes with support by Councils Libraries, Youth and Community Development teams, local, regional and state organisations, agencies and individuals.

The events staged include, Blue Light Dance parties, Youth Mental Health and Wellbeing Workshops, Red Cross Save a Mate, Sporting Events, Tri-Sports Knock Out, Competitions, Environment clean ups, Arts comps, Youth Forum, Driver Education Safety Program, Traditional Korean Dance and Martial Arts performances (troop of 60 members), Extreme Sports, Expression sessions, Walgett Shires Got Youth Talent and excursions to neighbouring Shire events in Brewarrina, Bourke and Moree. The partnership event with WAMS 30<sup>th</sup> year anniversary recorded huge numbers of participation and offered a broad variety of entertainment, information and opportunities.

### **Relevant Reference Documents/Policies**

Walgett Shire Council Community Strategic Plan 2012 – 2022

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council, Walgett Shire Youth Council, Youth Development Team  
Youth and Young people of Walgett Shire, Walgett Shire Communities  
Service providers and local organisations/agencies

**Financial Implications:**

Allocated for - 2015/16 budget.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The youth and Community Development teams and our Youth Council have successfully implemented youth week programs again this year recording the highest participation numbers to date. This is a great result for our entire community and other service providers who together with our young people have delivered another outstanding youth week program.

**Note from the Chief Financial Officer**

Council and the community are very fortunate to have such a dedicated and passionate Community Services team that go beyond the normal work commitment to achieve a highly successful and diverse program for the youth of Walgett Shire.

| WALGETT SHIRE COUNCIL YOUTH WEEK 2016                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report for Walgett Shire Youth Week 2016 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:** Report and evaluation of Walgett Shire Youth Week under separate cover.

## **14.2.6 INFORMATION TECHNOLOGY (IT) EQUIPMENT DISPOSAL POLICY**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

---

**Summary:**

The Chief Financial Officer (CFO) presents a new policy for “IT Equipment Disposal”.

**Background:**

In the past old and obsolete IT Equipment was stored for years until an auction of old materials sale was conducted.

**Current Position:**

Council has very little old IT equipment as the majority of operational, obsolete equipment was disposed of at the recent “Sale of Old Materials”.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government (General) Regulation 2005

**Governance issues:**

The Policy will provide guidance to staff in the future for the disposal of old and obsolete IT Equipment.

**Financial Implications:**

Under the policy, Corporate Services staff have a procedure whereby IT Equipment will be sold or disposed of by other means, maximising the financial return to Council.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The Policy provides a mechanism for staff to consider various disposal options for IT Equipment.

| <b>INFORMATION TECHNOLOGY EQUIPMENT DISPOSAL POLICY</b>                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the Chief Financial Officers Report be received.</li><li>2. That Council adopt the IT Equipment Disposal Policy as presented.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

IT Equipment Disposal Policy – \*Refer to attachment Document\*

## 15.2.7 RECORDS MANAGEMENT POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

The Chief Financial Officer (CFO) presents a revised policy for “Records Management”

**Background:**

Council must in accordance with the State Records Act must implement a Records Management Policy.

**Current Position:**

Council has a very comprehensive Records Management Policy and this exercise recognises the merging of both the Policy & Procedure into one document, along with a number of minor changes.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
State Records Act 1998  
State Records Regulation 2010

**Governance issues;**

The Policy will provide guidance to staff and Councillors in the management of Council records.

**Financial Implications:**

Allocation is made in Council’s annual budget for the management of Walgett Shire Council records.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The Policy provides a mechanism to management the various records generated and received by Council.

### RECORDS MANAGEMENT POLICY

**Recommendation:**

1. That the Chief Financial Officers Report be received.
2. That Council adopt the “Records Management” Policy as presented.

**Moved:**

**Seconded:**

**Attachments:**

Records Management Policy – \*Refer to attachment Document\*

## **14.2.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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### **1. Installation of Air Conditioning Administration Centre**

In March 16 Council issued a purchase order to the successful tenderer LRE of Lightning Ridge for the installation of air-conditioning to the Administration Centre and Council Chamber.

All necessary plant & equipment has arrived on-site and installation commenced on Friday 15<sup>th</sup> April 2016. LRE staff have experienced health issues which has put the project behind, however, LRE advise the project will be back on track shortly.

### **2. Spider Brown Oval Facilities**

The Chief Financial Officer will in the coming months prepare a long-term strategy for the upgrading of “Spider Brown Oval” facilities. Council will apply for grant funding to construct a new multi-purpose kitchen and bar facility with the removal of obsolete and old structures from the Oval precinct.

### **3. Walgett Long Jump Pit**

Council received two quotations for the construction of the Walgett No 2 Oval “Long Jump Pit”. A purchase order was subsequently issued to the successful company and Council has since removed the “Athol Pine” trees that were obstructing the run up to the long jump pit.

It is expected the facility will be completed in the coming weeks, weather permitting.

### **4. Transfer Management of Lightning Ridge Visitor Information Centre (VIC)**

Council at its May 16 Ordinary meeting formally resolved to resume management of the Lightning Ridge received VIC.

The Chief Financial Officer has met with the executive of the Lightning Ridge Tourist Association and transfer of the VIC operations is well underway and on track for completion by the 30<sup>th</sup> June 16.

### **5. Disable Toilet at the Lightning Ridge Visitor Information Centre**

The CFO has met with Councillors from Lightning Ridge and it was agreed the CFO should prepare a plan for the Lions Park facility including a new Visitor Information Centre to be financed from grant funding. A report is required for Council.

Councillors supported the idea of spending a small amount of funds on a tidy-up of the existing toilet facility, which is very tired and doesn't present well to the thousands of visitors coming to Lightning Ridge each year. Funding allocation of \$5,000 to be approved by Council.

### **6. Procurement & Tendering**

The CFO to confirm the attendance of Public Works representative (Gavin Priestly) at a workshop for local contractors interested in sub-contract work with Government Agencies.

Council to advertise the six monthly invitations for registration of local contractors for inclusion in Council's providers/contractors register. Please refer to the procurement and tendering policy and procedure document – \*Refer to attachment Document\*

## **7. Staff Housing**

The CFO is working on a report regarding the staff housing requirements which includes the selling of older flats and cottages and the construction of another unit complex.

## **8. Innovation Funding Grant Application**

OLG has advised Council was successful with its grant application for the "Integrated Financial Management & Reporting suite of Cloud applications"

The grant of \$37,500 will purchase the programs that will enhance council's ability to become financially fit through improved financial information supporting better planning and decision making. The suite includes the following products:

- a. QBRS (a current year budgeting tool that feeds into the LTFP)
- b. LTFP (a Long Term Financial Plan where Councils determine how far out it goes)
- c. Fees & Charges
- d. An Analyser tool (to compare, contrast & report Council's financials against other NSW Councils)
- e. Cloud Year End (permitting the collaborative preparation of Council's Financial Statements)
- f. A LG "expert financial panel" (the FCC links Council to LG Financial Experts for external review)
- g. PuMA (a Performance Management & Analysis tool for all of Council's internal & statutory KPI's)
- h. Council Services (a tool that integrates all the Financial Control Centre products & all of Council's Service providing a fully integrated view of Council's Services from a financial perspective)

## **9. Walgett Senior Librarian**

With the upcoming retirement of the current Walgett librarian Mrs Christie Duggan, Council recently called applications for the position and I am pleased to report Mrs Catherine Hiscox was the successful applicant.

This position is a full-time position and the opening hours of the Walgett Library will be increased to reflect this. The longer opening hours are catered for in the proposed 2016-2017 budget with no increase in operating expenditure other than cpi increase.

In the coming weeks Council will call applications to fill the vacant "Property Officers" position.

## **10. Mayors Sporting Challenge**

In the coming months Walgett Shire Council will partner with the NSW Office of Sport and the Primary Schools in the Shire for the delivery of the Mayors Sporting Challenge. The Mayors sporting challenge is based on the model utilised for the Premiers Sporting challenge with a greater emphasis on a local challenge between the schools and engagement with local sporting bodies.

The program aims to engage young people in sport and physical activity and encourages them to lead healthy active lifestyles. Council's role will be by way of attendance by Councillors /Senior Management Staff at presentations of awards at programs end. At this point in time, start dates are Monday 25<sup>th</sup> July and program concludes 19<sup>th</sup> August.

### 11. Community Safety Plan

After calling for “Expressions of Interest” Consultant Patrick Shepherdson was engaged by Council to develop a “Walgett Shire Community Safety Plan”. In recent months he has conducted a significant community consultation program. The draft community safety plan is now nearing completion and will be tabled at the July Council meeting recommending it be placed on public exhibition for a period of 28 days.

#### **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY – FROM CHIEF FINANCIAL OFFICER**

##### **Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer for:

1. Installation of Air conditioning Administration Centre.
2. Spider Brown Oval Facilities
3. Walgett Long Jump Pit
4. Transfer management of Lightning Ridge Visitor Information Centre (VIC)
4. Disable Toilet at the Lightning Ridge Visitor Information Centre – Funding allocation of \$5,000 for Council approval.
6. Procurement & Tendering
7. Staff housing
8. Innovation Funding
9. Walgett Senior Librarian
10. Mayors Sporting Challenge
11. Community Safety Plan

be received.

**Moved:**

**Seconded:**

## 14.3 DIRECTOR ENVIRONMENTAL SERVICES

### 14.3.1 DEVELOPMENT & COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1367-03

---

#### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

#### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Environmental Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

#### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

#### **Relevant Reference Documents:**

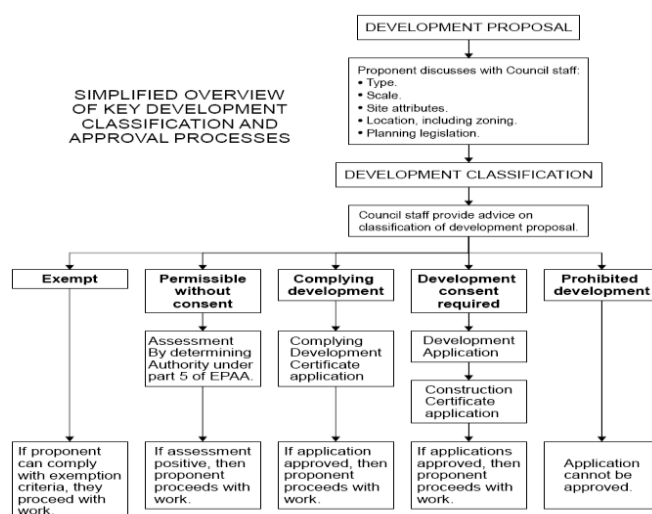
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

#### **Governance issues:**

**DAs:** DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

### Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:** Nil

### Conclusion:

It is recommended that Council note the current level of development activity within the Shire.

## DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS DECEMBER 2015 TO MAY 2016

### Recommendation:

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for December 2015 to May 2016.

### Moved:

### Seconded:

### Attachments:

A - DAs & CDCs approved December 2015 to May 2016.

| AUTHORITY                                                                                                                                                                |                          | Determined Applications                                                                                              |                                                                            | CIVICA     |            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|------------|------------|
| 06/09/2016                                                                                                                                                               | Parameters:              | Date Range: Y<br>Start Date: 1/1/2015<br>End Date: 31/05/2016<br>As At Date:                                         | Document Type:<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 1    |            |
| Document                                                                                                                                                                 | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner                                                                  | Determination                                                              | Determined | Received   |
| Document Type: 20                                                                                                                                                        |                          |                                                                                                                      |                                                                            |            |            |
| <div> <div>Stop the Clock</div> <div> <div>Total Elapsed Calendar Days: 1</div> <div>Calendar Stop Days: 0</div> <div>Adjusted Calendar Days: 1</div> </div> </div>      |                          |                                                                                                                      |                                                                            |            |            |
| 02/0/2011/000000009/002                                                                                                                                                  | Mr M Martinez            | 160 Subdivision/Consolidation<br>93-105 Pandora ST LIGHTNING RIDGE<br>LOT: 954 DP: 872184<br>Mr M & Mrs C M Martinez | Approved - Staff Delegation                                                | 09/05/2016 | 09/05/2016 |
| <div> <div>Stop the Clock</div> <div> <div>Total Elapsed Calendar Days: 239</div> <div>Calendar Stop Days: 213</div> <div>Adjusted Calendar Days: 26</div> </div> </div> |                          |                                                                                                                      |                                                                            |            |            |
| 02/0/2015/000000019/001                                                                                                                                                  | Mr L D Farr              | 10 Class 1a - Single Dwelling/Dual Occupancy<br>**** NOT DEFINED **** WALGETT<br>LOT: 22 DP: 752271<br>Mr L D Farr   | Approved - Staff Delegation                                                | 01/03/2016 | 07/07/2015 |
| <div> <div>Stop the Clock</div> <div> <div>Total Elapsed Calendar Days: 7</div> <div>Calendar Stop Days: 0</div> <div>Adjusted Calendar Days: 7</div> </div> </div>      |                          |                                                                                                                      |                                                                            |            |            |
| 02/0/2016/000000010/001                                                                                                                                                  | Mr R J Ward              | 150 Class 10b - Fence/Antenna/Other<br>Fox ST WALGETT<br>PLT: 1 DP: 863511<br>Walgett RSL Sub-Branch                 | WITHDRAWN BY APPLICANT                                                     | 25/01/2016 | 19/01/2016 |
| <div> <div>Stop the Clock</div> <div> <div>Total Elapsed Calendar Days: 21</div> <div>Calendar Stop Days: 0</div> <div>Adjusted Calendar Days: 21</div> </div> </div>    |                          |                                                                                                                      |                                                                            |            |            |
| <div> <div>Stop the Clock</div> <div> <div>Total Elapsed Calendar Days: 21</div> <div>Calendar Stop Days: 0</div> <div>Adjusted Calendar Days: 21</div> </div> </div>    |                          |                                                                                                                      |                                                                            |            |            |
| AUTHORITY                                                                                                                                                                |                          |                                                                                                                      |                                                                            |            |            |

| 06/09/2016                                            |                                      | Parameters:                                  | Date Range: Y                                                    |       | Document Type:            |                             | Page:2     |            |
|-------------------------------------------------------|--------------------------------------|----------------------------------------------|------------------------------------------------------------------|-------|---------------------------|-----------------------------|------------|------------|
|                                                       |                                      |                                              | Start Date: 1/1/2015                                             |       | Officer: ALL              |                             |            |            |
|                                                       |                                      |                                              | End Date: 31/05/2016                                             |       | Number of Days: 0         |                             |            |            |
|                                                       |                                      |                                              | As At Date:                                                      |       | Stop The Clock: Yes       |                             |            |            |
| Document                                              | Applicant Name / Address             | Development Type                             | Property Address                                                 | Title | Owner                     | Determination               | Determined | Received   |
| <b>Document Type: 20</b>                              |                                      |                                              |                                                                  |       |                           |                             |            |            |
| 020/2016/00000002/001                                 | Mr B Cirie                           | 10 Class 1a - Single Dwelling/Dual Occupancy | Mining LIGHTNING RIDGE LOT: 111 DP: 1076808 WLL: 14997           |       | Mr B Cirie                | Approved - Staff Delegation | 21/03/2016 | 01/03/2016 |
| <b>Stop the Clock</b>                                 |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Total Elapsed Calendar Days: 74</b>                |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Calendar Stop Days: 60</b>                         |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Adjusted Calendar Days: 14</b>                     |                                      |                                              |                                                                  |       |                           |                             |            |            |
| 020/2016/00000003/001                                 | Mr R K White                         | 160 Subdivision/Consolidation                | 12-20 Neill ST WALGETT LOT: 511 DP: 600800                       |       | Mr R K White              | Approved - Staff Delegation | 16/05/2016 | 04/03/2016 |
| <b>Stop the Clock</b>                                 |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Total Elapsed Calendar Days: 12</b>                |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Calendar Stop Days: 0</b>                          |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Adjusted Calendar Days: 12</b>                     |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <i>There are Multiple Parcels on this application</i> |                                      |                                              |                                                                  |       |                           |                             |            |            |
| 020/2016/00000004/001                                 | Mr M Walsh                           | 10 Class 1a - Single Dwelling/Dual Occupancy | 142-186 Pandora ST LIGHTNING RIDGE LOT: 2 DP: 1079966 WLL: 14484 |       | Opal Caravan Park Pty Ltd | Approved - Staff Delegation | 18/03/2016 | 07/03/2016 |
| <b>Stop the Clock</b>                                 |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Total Elapsed Calendar Days: 10</b>                |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Calendar Stop Days: 0</b>                          |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Adjusted Calendar Days: 10</b>                     |                                      |                                              |                                                                  |       |                           |                             |            |            |
| 020/2016/00000005/001                                 | Ms Frances Little C/o Sheds Out West | 141 Class 10a - Garage                       | 19 Fantasia ST LIGHTNING RIDGE LOT: 39 DP: 837866                |       | Mrs F C Little            | Approved - Staff Delegation | 22/04/2016 | 13/04/2016 |
| <b>Stop the Clock</b>                                 |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Total Elapsed Calendar Days: 10</b>                |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Calendar Stop Days: 0</b>                          |                                      |                                              |                                                                  |       |                           |                             |            |            |
| <b>Adjusted Calendar Days: 10</b>                     |                                      |                                              |                                                                  |       |                           |                             |            |            |

|            |             |                                                                               |                                                                            |         |
|------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------|
| 06/09/2016 | Parameters: | Date Range: Y<br>Start Date: 1/12/2015<br>End Date: 31/05/2016<br>As At Date: | Document Type:<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 3 |
|------------|-------------|-------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------|

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|----------|--------------------------|------------------|---------------|------------|----------|
|          | Property Address         | Title            | Owner         |            |          |

Document Type: 20

*Stop the Clock*  
Total Elapsed Calendar Days: 27  
Calendar Stop Days: 0  
Adjusted Calendar Days: 27

|                       |              |                           |                               |                             |            |            |
|-----------------------|--------------|---------------------------|-------------------------------|-----------------------------|------------|------------|
| 020/2016/00000006/001 | Mrs C Hiscox | 170                       | Change of Use                 | Approved - Staff Delegation | 10/05/2016 | 14/04/2016 |
|                       |              | 17-31 McNamara ST CARINDA | LOT: 49 DP: 751556 CRN: 80297 |                             |            |            |
|                       |              | Walgett Shire Council     |                               |                             |            |            |

*Stop the Clock*  
Total Elapsed Calendar Days: 16  
Calendar Stop Days: 0  
Adjusted Calendar Days: 16

|                       |                                    |                                    |                     |                             |            |            |
|-----------------------|------------------------------------|------------------------------------|---------------------|-----------------------------|------------|------------|
| 020/2016/00000008/001 | Mr Andrew Johnson Kordia Solutions | 153                                | Class 10b - Antenna | Approved - Staff Delegation | 19/05/2016 | 04/05/2016 |
|                       |                                    | 45 Alma ST BURREN JUNCTION         | LOT: 2 DP: 736997   |                             |            |            |
|                       |                                    | Mr D S Langbien & Miss K A Carroll |                     |                             |            |            |

*There are Multiple Parcels on this application*

Officer: Mr M Clarkson  
Number of Applications: 9  
Average Elapsed Calendar Days: 14.89  
Average Calendar Stop Days: 30.33  
Average Adjusted Calendar Days: 14.89  
Total Elapsed Calendar Days: 407.00  
Total Calendar Stop Days: 273.00  
Total Adjusted Calendar Days: 134.00

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|----------|--------------------------|------------------|---------------|------------|----------|
|          | Property Address         | Title            | Owner         |            |          |

Document Type: 24

*Stop the Clock*  
Total Elapsed Calendar Days: 6  
Calendar Stop Days: 0  
Adjusted Calendar Days: 6

06/09/2016      Parameters:      Date Range: Y      Document Type:      Page: 4  
 Start Date: 1/12/2015      Officer: ALL  
 End Date: 31/05/2016      Number of Days: 0  
 As At Date:      Stop The Clock: Yes

| Document                 | Applicant Name / Address | Development Type          | Determination | Determined | Received   |
|--------------------------|--------------------------|---------------------------|---------------|------------|------------|
| <b>Document Type: 24</b> |                          |                           |               |            |            |
| 024/2016/0000001/001     | Mr R J Townsend          | 141    Class 10a - Garage | Cancelled     | 17/05/2016 | 12/05/2016 |
|                          |                          | 73 Dewhurst ST WALGETT    |               |            |            |
|                          |                          | LOT: 1 DP: 209706         |               |            |            |
|                          |                          | Mr R J & Mrs A L Townsend |               |            |            |

**Officer: Mr A R Wilson**  
**Number of Applications: 1**

|                                             |                                           |
|---------------------------------------------|-------------------------------------------|
| <b>Average Elapsed Calendar Days: 6.00</b>  | <b>Total Elapsed Calendar Days: 6.00</b>  |
| <b>Average Calendar Stop Days: 0.00</b>     | <b>Total Calendar Stop Days: 0.00</b>     |
| <b>Average Adjusted Calendar Days: 6.00</b> | <b>Total Adjusted Calendar Days: 6.00</b> |

**Report Totals & Averages**

|                                              |                                             |
|----------------------------------------------|---------------------------------------------|
| <b>Average Elapsed Calendar Days: 41.30</b>  | <b>Total Elapsed Calendar Days: 413.00</b>  |
| <b>Average Calendar Stop Days: 27.30</b>     | <b>Total Calendar Stop Days: 273.00</b>     |
| <b>Average Adjusted Calendar Days: 14.00</b> | <b>Total Adjusted Calendar Days: 140.00</b> |

Total Number of Applications : 10

## **14.3.2 WALGETT CBD BUSINESS CONTRIBUTION APPLICATIONS**

|                           |                                |
|---------------------------|--------------------------------|
| <b>REPORTING SECTION:</b> | Planning & Regulatory Services |
| <b>AUTHOR:</b>            | Town Planner, Matt Clarkson    |
| <b>FILE NUMBER:</b>       | 14/234                         |

---

### **Summary:**

Council has received three applications for grants under the Walgett Main Street Upgrade Business Contributions scheme from Diane Kelly. It is recommended that Council resolve to reimburse Ms Kelly \$3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016 (50% of eligible upgrades up to a maximum of \$5,000 for the sites).

### **Background:**

Ms Kelly supplied quotations on 17 December 2015 which were lacking in detail compared with others previously received from the same contractor. This was noted by Council staff, and Ms Kelly advised that more detailed quotes would be forthcoming. On 12 April 2016 Council advised Ms Kelly that if updated quotes were not provided by 15 April 2016, the applications must reasonably be refused, as works under the Business Contributions program were required to be completed by 31 March 2016 (as advertised). Revised quotes were received on 14 April 2016, with a more appropriate level of detail; however each quote had risen from \$6,200 to \$7,800 (see attachment A).

As the quotes were supplied by Ms Kelly's daughter (trading as GBC Building), and the three subject properties are owned by various members of Ms Kelly's family, it was considered warranted to consider issues of transparency and pecuniary interest when assessing the applications.

On 26 April Council resolved to write to Diane Kelly requesting quotes for the proposed works from 2 other contractors by 31 May 2016.

### **Current position:**

Quotes have been received from two other contractors for the proposed works:

1. Lukas Building have quoted \$8,394 for each of the three shops (see attachment B).
2. R. James & K. O'Shea have quoted \$9,163 for each of the three shops (see attachment C).

### **Relevant Reference Documents/Policies:**

Local Government Act 1993.

Business papers and minutes for 24 March 2015, 23 June 2015, 22 September 2015 and 26 April 2016 Council meetings.

### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Nil.

**Stakeholders:**

Walgett community, business owners, Walgett Shire Council, and the travelling public.

**Financial Implications:**

Council allocated a budget of \$160,000 for upgrades to the Walgett CBD in the 2014-2015 budget.

**Alternative Solutions/Options:**

Refuse Diane Kelly's applications: - This option has not been recommended as:

- The applications satisfy the advertised criteria, and
- Ms Kelly has provided quotes from 2 other contractors which exceed the quotes from GBC Building.

**Conclusion:**

Endorsement of the grant applications from Diane Kelly presents as an appropriate allocation of Walgett CBD upgrade funds.

| WALGETT CBD BUSINESS CONTRIBUTION APPLICATIONS                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. Note the grant applications and quotes from Diane Kelly.</li><li>2. Reimburse \$3,900 each for 51, 53 &amp; 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

A – Amended grant application invoices from Diane Kelly (1-3) dated 14 April 2016.

B – Quotes from Lukas Building for 51, 53 & 55 Fox St Walgett dated 27 May 2016.

C – Quotes from R. James & K. O'Shea for 51, 53 & 55 Fox St Walgett dated 27 May 2016.

Attachment A – Amended grant application invoices from Diane Kelly (1-3) dated 14 April 2016.

## QUOTE

KELLY & KELLY  
51 Fox St,  
Walgett NSW 2832



GBC Building & Hardware Pty Ltd  
ABN: 61104285903  
P: 68283525  
E: [info@gbcbuilding.com.au](mailto:info@gbcbuilding.com.au)  
W: [www.gbcbuilding.com.au](http://www.gbcbuilding.com.au)  
Quote Date: 14/04/2016  
Quote No: 4152  
Reference No: SHOPFRONT

Valid for 30 days from Quote Date

| Description                                                                                                                                                                                                                                                                                                                                                                                                                              | Quantity | Unit Price | Net Amount | Amount     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|------------|
| 51 FOX ST<br>WALGETT<br>- Supply and install new awning at the front of office<br>LABOUR \$600<br>MATERIALS \$2300<br>TOTAL \$2900<br>- Remove and dispose of existing broken and chipped tiles<br>- Supply & replace new non slip tiles<br>LABOUR \$2640<br>MATERIALS \$500<br>TOTAL \$3140<br>- Repair and Paint the shop front and above the awning<br>- Remove and replace signs<br>LABOUR \$1540<br>MATERIALS \$220<br>TOTAL \$1760 |          |            |            |            |
| QUOTED ITEM                                                                                                                                                                                                                                                                                                                                                                                                                              | 1        | \$7,090.91 | \$7,090.91 | \$7,800.00 |
| Subtotal:                                                                                                                                                                                                                                                                                                                                                                                                                                |          |            |            | \$7,090.91 |
| GST Total:                                                                                                                                                                                                                                                                                                                                                                                                                               |          |            |            | \$709.09   |
| Amount Due:                                                                                                                                                                                                                                                                                                                                                                                                                              |          |            |            | \$7,800.00 |

Valid for 30 days from Quote Date



## QUOTE

KELLY KELLY CULLEN  
C/- MOREE REAL ESTATE  
MOREE, NSW 2832

GBC Building & Hardware Pty Ltd  
ABN: 61104285903  
P: 68283525  
E: [info@gbcbuilding.com.au](mailto:info@gbcbuilding.com.au)  
W: [www.gbcbuilding.com.au](http://www.gbcbuilding.com.au)  
Quote Date: 14/04/2016  
Quote No: 4281  
Reference No: SHOPFRONT

Valid for 30 days from Quote Date

| Description                                                                                                                                                                                                                                                                                                                                                                                                                              | Quantity | Unit Price | Net Amount | Amount     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|------------|
| 55 FOX ST<br>WALGETT<br>- Supply and install new awning at the front of office<br>LABOUR \$600<br>MATERIALS \$2300<br>TOTAL \$2900<br>- Remove and dispose of existing broken and chipped tiles<br>- Supply & replace new non slip tiles<br>LABOUR \$2640<br>MATERIALS \$500<br>TOTAL \$3140<br>- Repair and Paint the shop front and above the awning<br>- Remove and replace signs<br>LABOUR \$1540<br>MATERIALS \$220<br>TOTAL \$1760 |          |            |            |            |
| QUOTED ITEM                                                                                                                                                                                                                                                                                                                                                                                                                              | 1        | \$7,090.91 | \$7,090.91 | \$7,800.00 |
| Subtotal:                                                                                                                                                                                                                                                                                                                                                                                                                                |          |            |            | \$7,090.91 |
| GST Total:                                                                                                                                                                                                                                                                                                                                                                                                                               |          |            |            | \$709.09   |
| Amount Due:                                                                                                                                                                                                                                                                                                                                                                                                                              |          |            |            | \$7,800.00 |

Valid for 30 days from Quote Date



## QUOTE

KELLYS PROPERTY SALES  
P.O BOX 206  
WALGETT, NSW 2832

GBC Building & Hardware Pty Ltd  
ABN: 61104285903  
P: 68283525  
E: [info@gbcbuilding.com.au](mailto:info@gbcbuilding.com.au)  
W: [www.gbcbuilding.com.au](http://www.gbcbuilding.com.au)  
Quote Date: 14/04/2016  
Quote No: 4280  
Reference No: SHOPFRONT

Valid for 30 days from Quote Date

| Description                                                                                                                                                                                                                                                                                                                                                                                                                              | Quantity | Unit Price | Net Amount | Amount     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------|------------|------------|
| 53 FOX ST<br>WALGETT<br>- Supply and install new awning at the front of office<br>LABOUR \$600<br>MATERIALS \$2300<br>TOTAL \$2900<br>- Remove and dispose of existing broken and chipped tiles<br>- Supply & replace new non slip tiles<br>LABOUR \$2640<br>MATERIALS \$500<br>TOTAL \$3140<br>- Repair and Paint the shop front and above the awning<br>- Remove and replace signs<br>LABOUR \$1540<br>MATERIALS \$220<br>TOTAL \$1760 |          |            |            |            |
| QUOTED ITEM                                                                                                                                                                                                                                                                                                                                                                                                                              | 1        | \$7,090.91 | \$7,090.91 | \$7,800.00 |
| Subtotal:                                                                                                                                                                                                                                                                                                                                                                                                                                |          |            |            | \$7,090.91 |
| GST Total:                                                                                                                                                                                                                                                                                                                                                                                                                               |          |            |            | \$709.09   |
| Amount Due:                                                                                                                                                                                                                                                                                                                                                                                                                              |          |            |            | \$7,800.00 |

Valid for 30 days from Quote Date

Attachment B – Quotes from Lukas Building for 51, 53 & 55 Fox St Walgett dated 27 May 2016.



**Lukas Building & Excavation**  
PO Box 175  
Brewarrina NSW 2839  
Australia  
Phone: 0407115495  
ABN: 31 202 157 906

Quote: 60

Quote

Quote date: 27/05/2016

KELLY'S PROPERTY SALES  
P.O BOX 206  
WALGETT NSW 2832

Expiry:  
26/06/2016

| ITEM             | DESCRIPTION                                                                                                    | UNITS | UNIT PRICE<br>(inc GST) | TAX TYPE | AMOUNT<br>(inc GST) |
|------------------|----------------------------------------------------------------------------------------------------------------|-------|-------------------------|----------|---------------------|
|                  | 51 FOX ST, WALGETT<br>supply and install new awning to front of<br>office<br>labour: \$720<br>Material: \$2330 | Qty 1 | 3,050.00                | GST      | 3,050.00            |
|                  | supply, fix and finish new R10 non slip tiles<br>to front<br>Labour: \$2800<br>Material: \$460                 | Qty 1 | 3,260.00                | GST      | 3,260.00            |
|                  | patch and paint entire shop front<br>labour \$1834<br>material \$250                                           | Qty 1 | 2,084.00                | GST      | 2,084.00            |
| GST:             |                                                                                                                |       |                         |          | \$763.08            |
| TOTAL (inc GST): |                                                                                                                |       |                         |          | \$8,394.00          |



**Lukas Building & Excavation**  
 PO Box 175  
 Brewarrina NSW 2839  
 Australia  
 Phone: 0407115495  
 ABN: 31 202 157 906

Quote: 61

Quote

Quote date: 27/05/2016

KELLY'S PROPERTY SALES  
 P.O BOX 206  
 WALGETT NSW 2832

Expiry:  
 26/06/2016

| ITEM             | DESCRIPTION                                                                                                    |     | UNITS | UNIT PRICE<br>(inc GST) | TAX TYPE | AMOUNT<br>(inc GST) |
|------------------|----------------------------------------------------------------------------------------------------------------|-----|-------|-------------------------|----------|---------------------|
|                  | 53 FOX ST, WALGETT<br>supply and install new awning to front of<br>office<br>labour: \$720<br>Material: \$2330 | Qty | 1     | 3,050.00                | GST      | 3,050.00            |
|                  | supply, fix and finish new R10 non slip tiles<br>to front<br>Labour: \$2800<br>Material: \$460                 | Qty | 1     | 3,260.00                | GST      | 3,260.00            |
|                  | patch and paint entire shop front<br>labour \$1834<br>material \$250                                           | Qty | 1     | 2,084.00                | GST      | 2,084.00            |
| GST:             |                                                                                                                |     |       |                         |          | \$763.08            |
| TOTAL (inc GST): |                                                                                                                |     |       |                         |          | \$8,394.00          |



**Lukas Building &  
Excavation**  
PO Box 175  
Brewarrina NSW 2839  
Australia  
Phone: 0407115495  
ABN: 31 202 157 906

Quote: 62

Quote

Quote date: 27/05/2016

KELLY'S PROPERTY SALES  
P.O BOX 206  
WALGETT NSW 2832

Expiry:  
26/06/2016

| ITEM             | DESCRIPTION                                                                                    |     | UNITS | UNIT PRICE<br>(inc GST) | TAX TYPE | AMOUNT<br>(inc GST) |
|------------------|------------------------------------------------------------------------------------------------|-----|-------|-------------------------|----------|---------------------|
|                  | 55 FOX ST, WALGETT                                                                             | Qty | 1     | 3,050.00                | GST      | 3,050.00            |
|                  | supply and install new awning to front of<br>office<br>labour: \$720<br>Material: \$2330       |     |       |                         |          |                     |
|                  | supply, fix and finish new R10 non slip tiles<br>to front<br>Labour: \$2800<br>Material: \$460 | Qty | 1     | 3,260.00                | GST      | 3,260.00            |
|                  | patch and paint entire shop front<br>labour \$1834<br>material \$250                           | Qty | 1     | 2,084.00                | GST      | 2,084.00            |
| GST:             |                                                                                                |     |       |                         |          | \$763.08            |
| TOTAL (inc GST): |                                                                                                |     |       |                         |          | \$8,394.00          |

Attachment C – Quotes from R. James & K. O'Shea for 51, 53 & 55 Fox St Walgett dated 27 May 2016.

**R.James & K.O'Shea**

#3 ARTHUR STREET  
PO BOX 268  
WALGETT NSW 2832

**Quote**

A.B.N. 26 907 110 194

Invoice No.: 00005253

A.C.N.

Date: 27/05/2016

Ship Via:

**Bill To:**

Kelly Property Sales

**Ship To:**

Kelly Property Sales

| DESCRIPTION                                        | AMOUNT     | CODE |
|----------------------------------------------------|------------|------|
| Quotation<br>51 Fox Street, Walgett                |            |      |
| Replacement of tiling at front with non slip tiles |            |      |
| Labour                                             | \$3,080.00 | GST  |
| Tiles and associated                               | \$838.00   | GST  |
| New awning to the Front                            |            |      |
| Awning                                             | \$2,585.00 | GST  |
| Labour                                             | \$660.00   | GST  |
| Decorate/paint shopfront                           |            |      |
| Labour                                             | \$1,870.00 | GST  |
| Materials                                          | \$330.00   | GST  |

|                |                           |                     |                   |     |
|----------------|---------------------------|---------------------|-------------------|-----|
| Your Order No: | Customer ABN:             | Freight:            | \$0.00            | GST |
| Shipping Date: | Terms: Net 30th after EOM | GST:                | \$833.00          |     |
| Comment:       |                           | Total Inc GST:      | \$9,163.00        |     |
|                |                           | Amount Applied:     | \$0.00            |     |
|                |                           | <b>Balance Due:</b> | <b>\$9,163.00</b> |     |

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**R.James & K.O'Shea**

23 ARTHUR STREET  
PO BOX 265  
WALGETT NSW 2832

**Quote**

A.B.N. 26 907 110 194

A.C.N.

Invoice No.: 00005253

Date: 27/05/2016

Ship Via:

**Bill To:**

Kelly Property Sales

**Ship To:**

Kelly Property Sales

| DESCRIPTION                                                                               | AMOUNT     | CODE |
|-------------------------------------------------------------------------------------------|------------|------|
| Quotation<br>53 Fox Street, Walgett<br>Replacement of tiling at front with non slip tiles |            |      |
| Labour                                                                                    | \$3,060.00 | GST  |
| Tiles and associated                                                                      | \$638.00   | GST  |
| New awning to the Front                                                                   |            |      |
| Awning                                                                                    | \$2,585.00 | GST  |
| Labour                                                                                    | \$660.00   | GST  |
| Decorate/paint shopfront                                                                  |            |      |
| Labour                                                                                    | \$1,670.00 | GST  |
| Materials                                                                                 | \$330.00   | GST  |

|                |                           |                 |            |     |
|----------------|---------------------------|-----------------|------------|-----|
| Your Order No: | Customer ABN:             | Freight:        | \$0.00     | GST |
| Shipping Date: | Terms: Net 30th after EOM | GST:            | \$833.00   |     |
| Comment:       |                           | Total Inc GST:  | \$9,163.00 |     |
|                |                           | Amount Applied: | \$0.00     |     |
|                |                           | Balance Due:    | \$9,163.00 |     |

| Code | Rate | GST      | Sale Amount |
|------|------|----------|-------------|
| GST  | 10%  | \$833.00 | \$8,330.00  |

## R.James & K.O'Shea

63 ARTHUR STREET  
PO BOX 268  
WALGETT NSW 2832

### Quote

A.B.N. 26 907 110 194

A.C.N.

Invoice No.: 00005253

Date: 27/05/2016

Ship Via:

Bill To:

Kelly Property Sales

Ship To:

Kelly Property Sales

| DESCRIPTION                                                                               | AMOUNT     | CODE |
|-------------------------------------------------------------------------------------------|------------|------|
| Quotation<br>55 Fox Street, Walgett<br>Replacement of tiling at front with non slip tiles |            |      |
| Labour                                                                                    | \$3,090.00 | GST  |
| Tiles and associated                                                                      | \$638.00   | GST  |
| New awning to the Front                                                                   |            |      |
| Awning                                                                                    | \$2,585.00 | GST  |
| Labour                                                                                    | \$660.00   | GST  |
| Decorate/paint shopfront                                                                  |            |      |
| Labour                                                                                    | \$1,870.00 | GST  |
| Materials                                                                                 | \$330.00   | GST  |

|                |                           |                 |            |     |
|----------------|---------------------------|-----------------|------------|-----|
| Your Order No: | Customer ABN:             | Freight:        | \$0.00     | GST |
| Shipping Date: | Terms: Net 30th after EOM | GST:            | \$833.00   |     |
| Comment:       |                           | Total Inc GST:  | \$9,163.00 |     |
|                |                           | Amount Applied: | \$0.00     |     |
|                |                           | Balance Due:    | \$9,163.00 |     |

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### **14.3.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

#### **1. Report on Crown Lands rejection of Western Lands Lease application 15151**

Council is currently awaiting documentation from Mr George Mulder and information from Mineral Resources in relation to this matter. A report will be tabled at the 26 July 2016 Council meeting.

#### **2. Dog 'Blitz' Update**

The 'dog blitz' has proved to be successful so far with a large number of roaming dogs being picked up and impounded. Feedback from the public has been very positive with some community members stating they can see the reduction in dogs on the streets already.

Also Microchipping days were held as follows:

- Walgett 26th May 2016
- Lightning Ridge 16th June 2016
- Collarenebri 16th June 2016

All micro-chipping days were a huge success with many members of the public also attending to ask questions and access informative handouts. A full report outlining details of the 'dog blitz' will be tabled at the July meeting.

#### **3. 9 Wilson Street Awning Update – Legal Action**

As a result of a previous Council meeting resolution, Council is now taking action in order to carry out rectification works for the awning at the subject address. In order to do so, and to ensure the legal process is thorough, a new Order process under the Local Government 1993 Act was issued, however, with no response from the awning owners. Council is now working with Pikes & Verekers Lawyers with an official letter from the solicitor being sent to the property owners at 9 Wilson Street.

It is expected such a formal letter will provoke the owners at 9 Wilson Street to carry out the rectification or demolition works on their own accord and that Council will not have to commence formal legal action to carry out the works. A full report on the status of this process and the outcomes will be reported in due course.

#### **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENVIRONMENTAL SERVICES**

##### **Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

##### **Moved:**

##### **Seconded:**

## 14.4 ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 14.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Prafulla K.C. – Acting Director - Technical/Engineering Services  
**FILE NUMBER:** 12/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31 May 2016.

**Background:**

The RMS has approved a contract of \$ 4,890,000 for 2015/2016 financial year. The details of scope of works are given in Table 1.

On top of that, RMS awarded Council additional works and budget has been reviewed to \$5,738,958.97.

**Current Position:**

Routine maintenance works is ongoing. Works on Lightning ridge Rutting Project have been completed. The extra heavy-patching work on SH18S will commence on 14 June 2016, weather permitting.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> May 2016, a budgeted amount of \$5,104,765.90 from 2015/2016 budget has been spent. (Ref. Table 1).

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

**MONTHLY RMCC WORKS REPORT FROM ACTING DIRECTOR ENGINEERING/  
TECHNICAL SERVICES**

**Recommendation:**

That Council receive and note the monthly RMCC works report for May 2016.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – Allocations for 2015/2016 RMCC Works

| SN | Description                         | Physical status |
|----|-------------------------------------|-----------------|
| 1  | HW 12 Warrambool Widening 2         | Completed       |
| 2  | HW12 Intersection Signs             | Completed       |
| 3  | Routine works                       | On going        |
| 4  | Culvert Headwall Works              | Completed       |
| 5  | Incident Management                 | On going        |
| 6  | Heavy patching                      | On going        |
| 7  | Lightning Ridge Rutting             | On going        |
| 8  | Reseals                             | On going        |
| 9  | Dewhurst/Fox St Int Culvert         | Completed       |
| 11 | Guardrail posts                     | Completed       |
| 12 | Culverts SH18, SH12, SH29           | On going        |
| 13 | Aboriginal Road Safety              | On going        |
| 14 | Supply of gravel for B/Warrambool 3 | On going        |

## **14.4.2 MONTHLY MAINTENANCE GRADING REPORT**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otumbo – Deputy Director Technical/Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period ending 31 May 2016.

### **Background:**

Council has allocated amounts of \$962,254 and \$329,590 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

### **Current Position:**

To optimize use of available moisture after the recent rainfall events, as many roads as possible are being graded.

During dry weather, grading activity is reduced and only very critical work is carried out, subject to availability of water.

Details of maintenance grading locations are detailed in the attached report.

### **Relevant Reference Documents/Policies:**

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

### **Financial Implications:**

As at 31<sup>st</sup> May 2016, \$ 591,349.18 has been spent from a total amount of \$ 1,291,844 provided in the 2015/2016 budget and operational plan.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

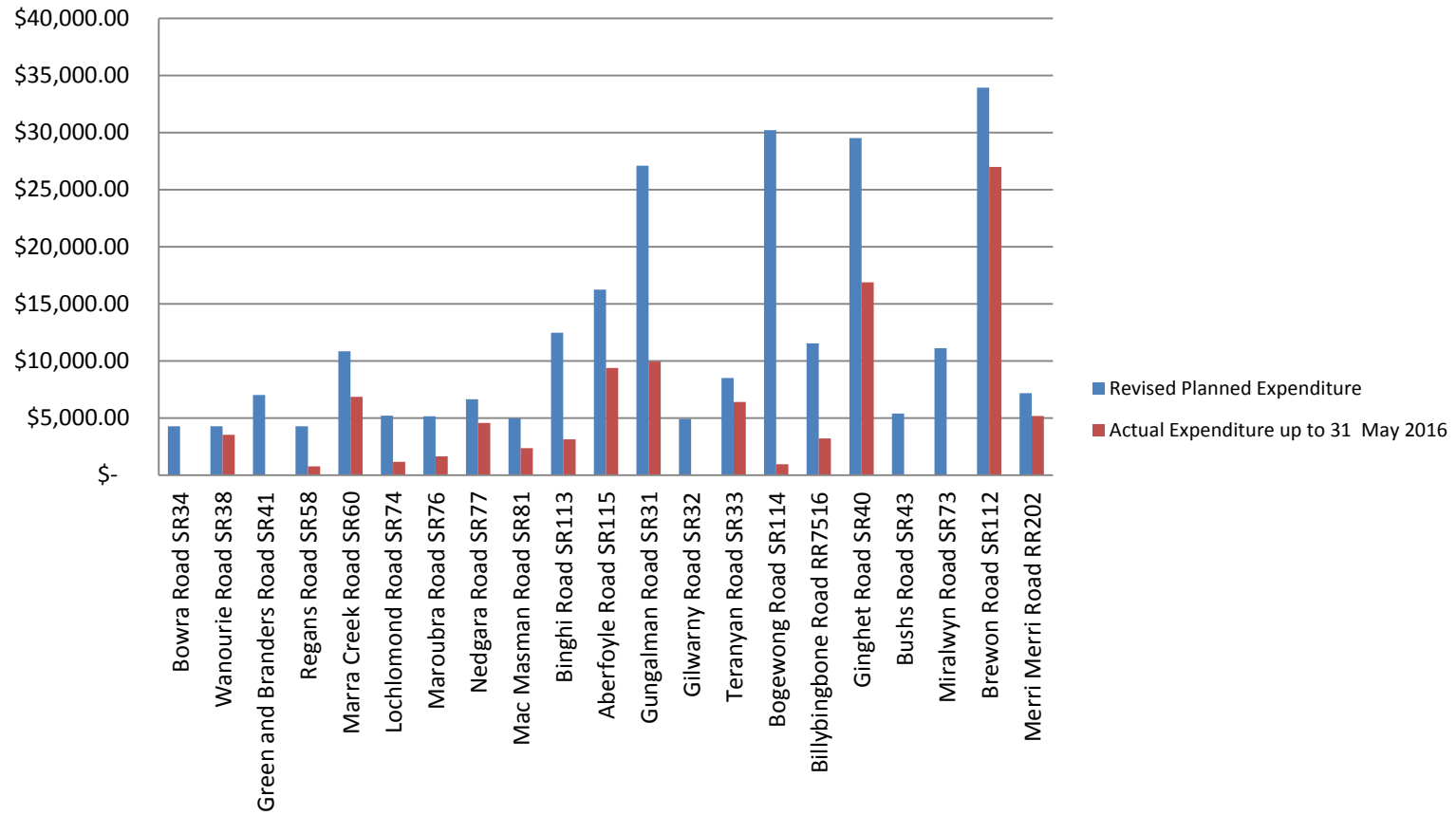
|                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MONTHLY MAINTENANCE GRADING REPORT FROM ACTING DIRECTOR<br/>TECHNICAL/ENGINEERING SERVICES</b>                                                               |
| <b>Recommendation:</b><br><br>That Council receive and note the monthly maintenance grading works report for May 2016.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachments:**

Maintenance works progress summary.

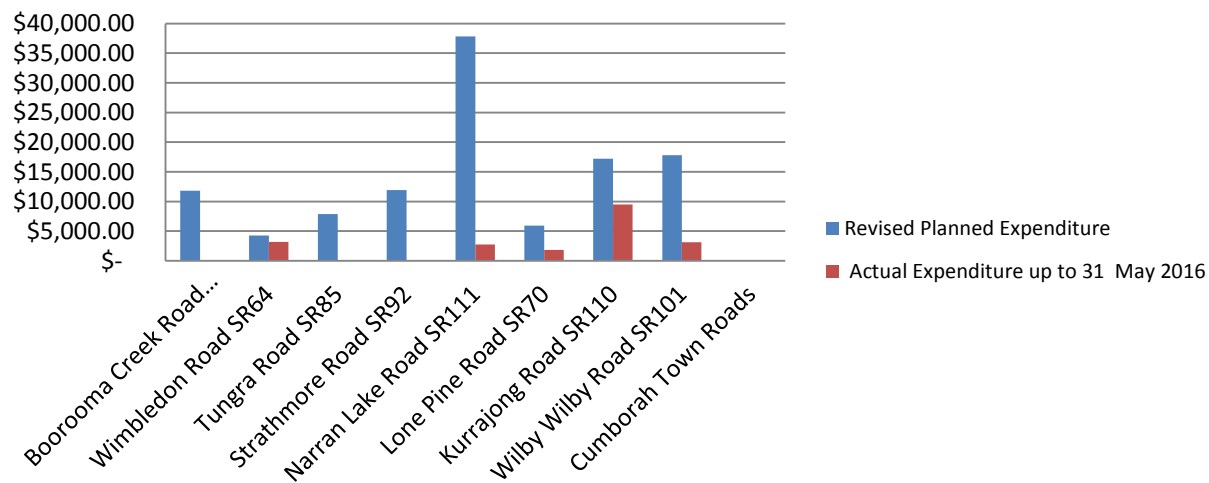
| Road Name                    | Total Length of Road | Planned Length  | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 May 2016 |
|------------------------------|----------------------|-----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|--------------------------------------|
| <b>Zone 1</b>                |                      |                 |                             |                    |                  |                   |                 |                                      |
| Bowra Road SR34              | 3.95                 | 3.95            | \$ 4,278.00                 | 20/07/2015         | 20/07/2015       |                   |                 |                                      |
| Wanourie Road SR38           | 6.5                  | 3.8             | \$ 4,278.00                 | 21/07/2015         | 21/07/2015       | 22/02/2016        | 23/02/2016      | \$ 3,525.53                          |
| Green and Branders Road SR41 | 11.3                 | 6.7             | \$ 7,006.00                 | 22/07/2015         | 22/07/2015       |                   |                 |                                      |
| Regans Road SR58             | 3.2                  | 3.2             | \$ 4,278.00                 | 23/07/2015         | 23/07/2015       | 18/08/2015        | 19/08/2015      | \$ 752.63                            |
| Marra Creek Road SR60        | 17.5                 | 10.3            | \$ 10,850.00                | 27/07/2015         | 28/07/2015       | 8/09/2015         | 9/09/2015       | \$ 6,854.84                          |
| Lochlomond Road SR74         | 8.4                  | 5.0             | \$ 5,208.00                 | 29/07/2015         | 29/07/2015       |                   |                 |                                      |
| Maroubra Road SR76           | 8.3                  | 4.9             | \$ 5,146.00                 | 30/07/2015         | 30/07/2015       | 20/07/2015        | 19/08/2015      | \$ 1,157.94                          |
| Nedgara Road SR77            | 10.7                 | 6.3             | \$ 6,634.00                 | 31/07/2015         | 31/07/2015       | 4/05/2016         | 1/08/2015       | \$ 1,634.73                          |
| Mac Masman Road SR81         | 8                    | 4.7             | \$ 4,960.00                 | 3/08/2015          | 3/08/2015        | 17/08/2015        | 18/08/2015      | \$ 4,563.81                          |
| Binghi Road SR113            | 20.1                 | 11.9            | \$ 12,462.00                | 4/08/2015          | 5/08/2015        | 21/04/2016        | 24/04/2016      | \$ 3,133.22                          |
| Aberfoyle Road SR115         | 26.2                 | 15.5            | \$ 16,244.00                | 6/08/2015          | 11/08/2015       | 16/02/2016        | 2/03/2016       | \$ 9,370.81                          |
| Gungalman Road SR31          | 43.7                 | 25.8            | \$ 27,094.00                | 12/08/2015         | 18/08/2015       | 8/07/2015         | 29/07/2015      | \$ 9,944.58                          |
| Gilwarny Road SR32           | 7.9                  | 4.7             | \$ 4,898.00                 | 19/08/2015         | 19/08/2015       |                   |                 |                                      |
| Teranyan Road SR33           | 13.7                 | 8.1             | \$ 8,494.00                 | 7/07/2015          | 8/07/2015        | 23/03/2016        | 23/03/2016      | \$ 6,394.36                          |
| Bogewong Road SR114          | 48.7                 | 28.7            | \$ 30,194.00                | 20/08/2015         | 28/08/2015       | 3/03/2016         | 17/08/2015      | \$ 953.60                            |
| Billybingbone Road RR7516    | 18.67                | 11.0            | \$ 11,532.00                | 31/08/2015         | 1/09/2015        | 30/01/2016        | 1/02/2016       | \$ 3,201.35                          |
| Ginghet Road SR40            | 47.6                 | 28.1            | \$ 29,512.00                | 2/09/2015          | 10/09/2015       | 20/07/2015        | 06.08.2015      | \$ 16,890.57                         |
| Bushs Road SR43              | 8.7                  | 5.1             | \$ 5,394.00                 | 11/09/2015         | 11/09/2015       |                   |                 |                                      |
| Miralwyn Road SR73           | 17.9                 | 10.6            | \$ 11,098.00                | 14/09/2015         | 15/09/2015       |                   |                 |                                      |
| Brewon Road SR112            | 54.7                 | 32.3            | \$ 33,914.00                | 16/09/2015         | 24/09/2015       | 3/02/2016         | 11/02/2016      | \$ 26,972.48                         |
| Merri Merri Road RR202       | 6.57                 | 3.9             | \$ 7,166.00                 | 6/07/2015          | 6/07/2015        | 2/02/2016         | 2/02/2016       | \$ 5,167.46                          |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>234.3826</b> | <b>\$ 250,640.00</b>        |                    |                  |                   |                 | <b>\$ 102,870.89</b>                 |

## Zone 1



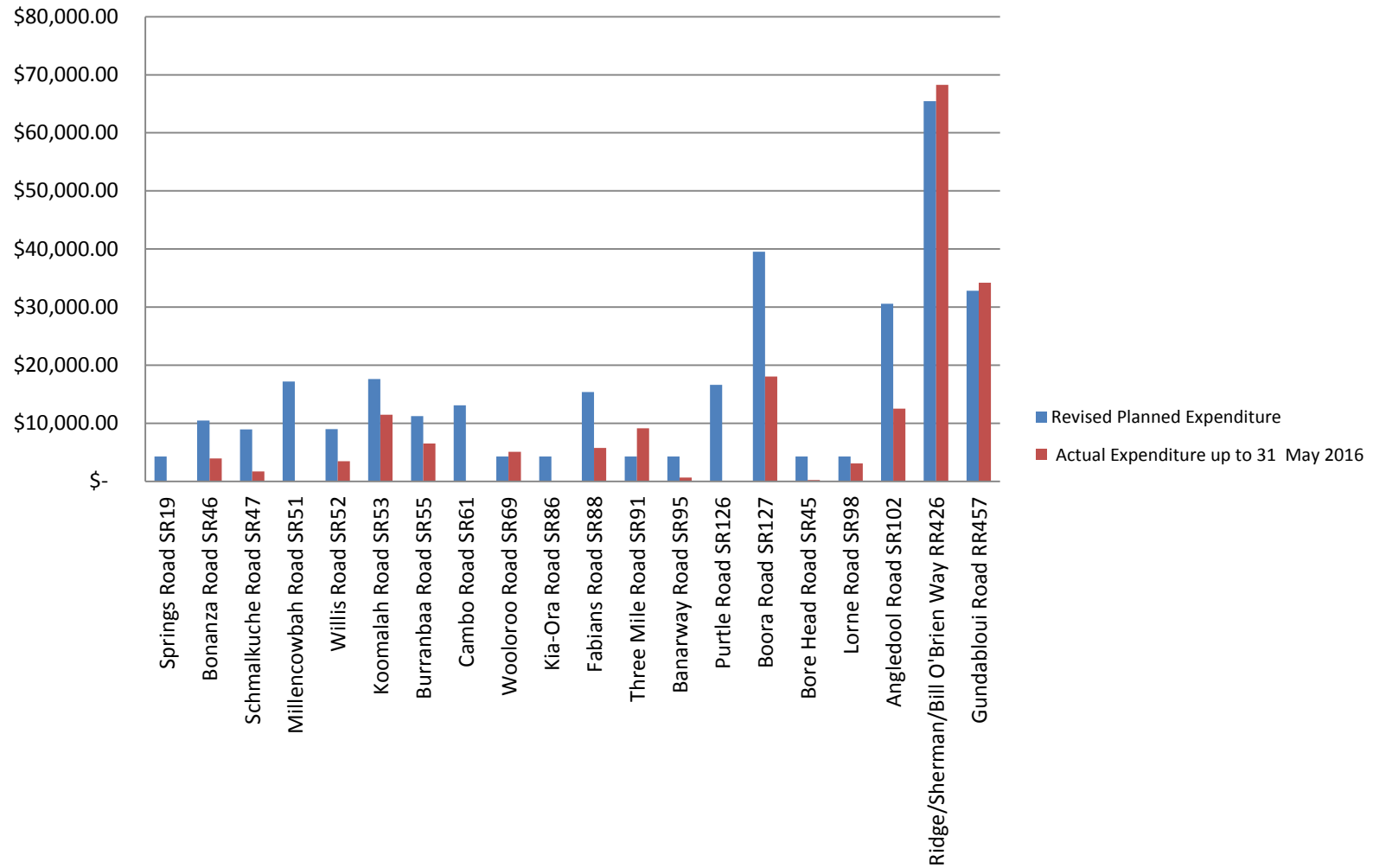
| Road Name                | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date  | Actual Start Date | Actual End date | Actual Expenditure up to 31 May 2016 |
|--------------------------|----------------------|----------------|-----------------------------|--------------------|-------------------|-------------------|-----------------|--------------------------------------|
| <b>Zone 2</b>            |                      |                |                             | <b>20/07/2015</b>  | <b>15/10/2015</b> |                   |                 |                                      |
| Boorooma Creek Road SR48 | 19.1                 | 11.3           | \$ 11,842.00                | 25/09/2015         | 28/09/2015        |                   |                 | \$ 73.63                             |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 4,278.00                 | 29/09/2015         | 29/09/2015        | 12/02/2016        | 15/02/2016      | \$ 3,167.75                          |
| Tungra Road SR85         | 12.7                 | 7.5            | \$ 7,874.00                 | 30/09/2015         | 30/09/2015        |                   |                 | \$ 65.60                             |
| Strathmore Road SR92     | 19.2                 | 11.3           | \$ 11,904.00                | 1/10/2015          | 6/10/2015         |                   |                 |                                      |
| Narran Lake Road SR111   | 61                   | 36.0           | \$ 37,820.00                | 7/10/2015          | 15/10/2015        |                   |                 | \$ 2,734.70                          |
| Lone Pine Road SR70      | 9.6                  | 5.7            | \$ 5,952.00                 | 20/07/2015         | 20/07/2015        |                   |                 | \$ 1,841.59                          |
| Kurrajong Road SR110     | 27.8                 | 16.4           | \$ 17,236.00                | 21/07/2015         | 23/07/2015        |                   |                 | \$ 9,476.39                          |
| Wilby Wilby Road SR101   | 28.7                 | 16.9           | \$ 17,794.00                | 27/07/2015         | 29/07/2015        | 20/01/2016        | 22/01/2016      | \$ 3,133.23                          |
| Cumborah Town Roads      |                      |                | \$ -                        | 30/07/2015         | 30/07/2015        |                   |                 |                                      |
| <b>Subtotal Zone 2</b>   | <b>181.5</b>         | <b>108.479</b> | <b>\$ 114,700.00</b>        |                    |                   |                   |                 | <b>\$ 20,492.89</b>                  |

## Zone 2



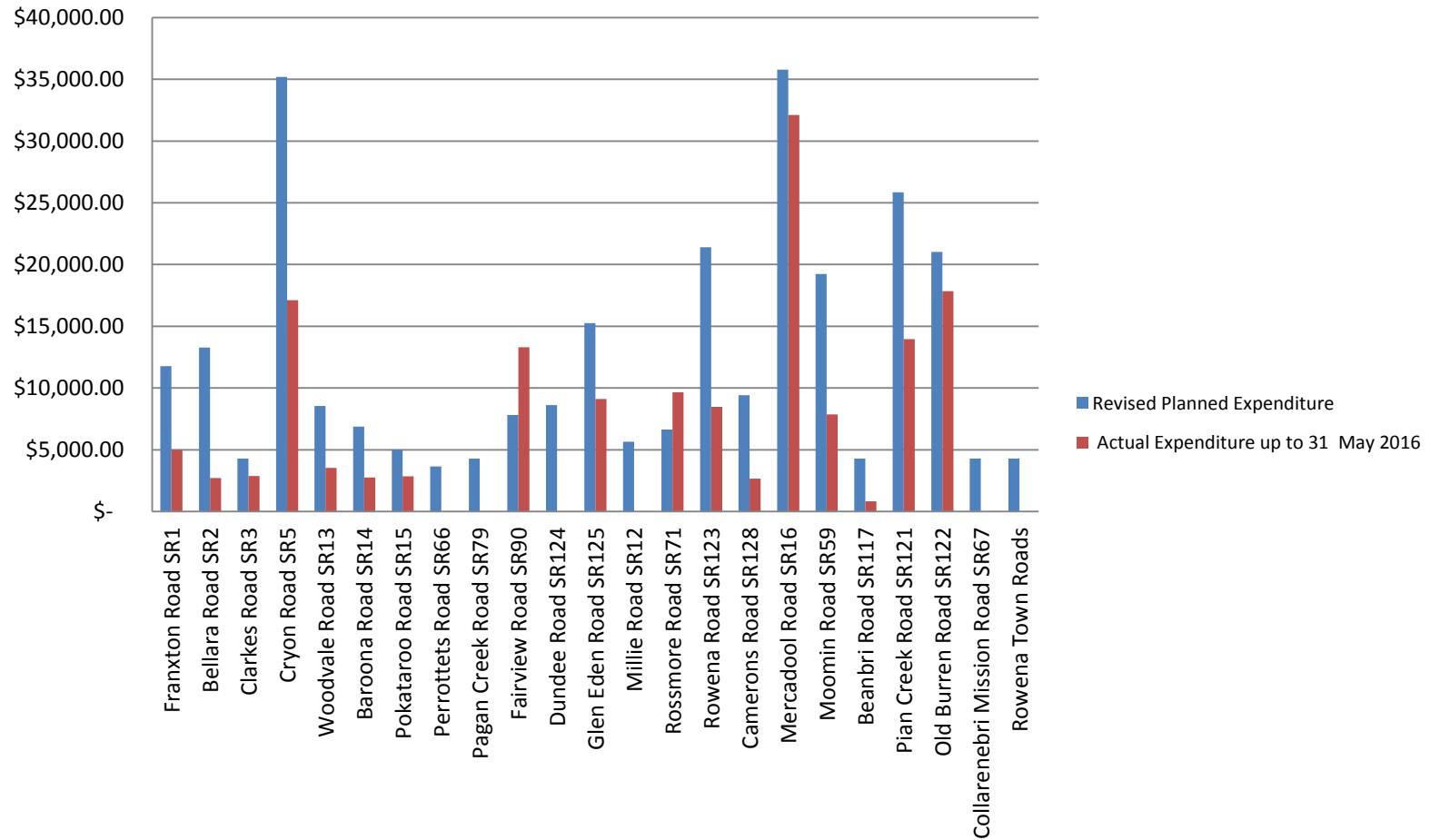
| Road Name                            | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date  | Actual Start Date | Actual End date | Actual Expenditure up to 31 May 2016 |
|--------------------------------------|----------------------|----------------|-----------------------------|--------------------|-------------------|-------------------|-----------------|--------------------------------------|
| <b>Zone 3</b>                        |                      |                |                             | <b>31/07/2015</b>  | <b>29/10/2015</b> |                   |                 |                                      |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 4,278.00                 | 31/07/2015         | 31/07/2015        |                   |                 |                                      |
| Bonanza Road SR46                    | 16.9                 | 10.0           | \$ 10,478.00                | 3/08/2015          | 4/08/2015         | 10-Aug            | 12/08/2015      | \$ 3,960.00                          |
| Schmalkuche Road SR47                | 14.4                 | 8.5            | \$ 8,928.00                 | 5/08/2015          | 6/08/2015         | 4/05/2016         |                 | \$ 1,701.70                          |
| Millencowbah Road SR51               | 27.7                 | 16.3           | \$ 17,174.00                | 10/08/2015         | 12/08/2015        |                   |                 |                                      |
| Willis Road SR52                     | 14.5                 | 8.6            | \$ 8,990.00                 | 13/08/2015         | 14/08/2015        | 4/02/2016         | 5/02/2016       | \$ 3,450.00                          |
| Koomalah Road SR53                   | 28.4                 | 16.8           | \$ 17,608.00                | 17/08/2015         | 19/08/2015        | 14/03/2016        | 18/03/2016      | \$ 11,477.50                         |
| Burranbaa Road SR55                  | 18.1                 | 10.7           | \$ 11,222.00                | 20/08/2015         | 24/08/2015        |                   |                 | \$ 6,510.00                          |
| Cambo Road SR61                      | 21.1                 | 12.4           | \$ 13,082.00                | 25/08/2015         | 26/08/2015        |                   |                 |                                      |
| Woolaroo Road SR69                   | 1                    | 1.0            | \$ 4,278.00                 | 27/08/2015         | 27/08/2015        |                   |                 | \$ 5,063.17                          |
| Kia-Ora Road SR86                    | 6.8                  | 4.0            | \$ 4,278.00                 | 28/08/2015         | 28/08/2015        |                   |                 | \$ 89.21                             |
| Fabians Road SR88                    | 24.8                 | 14.6           | \$ 15,376.00                | 31/08/2015         | 2/09/2015         | 9/11/2015         | 17/11/2015      | \$ 5,770.00                          |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 4,278.00                 | 3/09/2015          | 3/09/2015         |                   |                 | \$ 9,151.83                          |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 4,278.00                 | 7/09/2015          | 7/09/2015         | 11/08/2015        | 11/08/2015      | \$ 654.50                            |
| Purtle Road SR126                    | 26.8                 | 15.8           | \$ 16,616.00                | 8/09/2015          | 10/09/2015        |                   |                 |                                      |
| Boora Road SR127                     | 63.8                 | 37.6           | \$ 39,556.00                | 11/09/2015         | 23/09/2015        | 18/08/2015        | 28/08/2015      | \$ 18,060.00                         |
| Bore Head Road SR45                  | 5.1                  | 3.0            | \$ 4,278.00                 | 24/09/2015         | 24/09/2015        | 8/11/2015         | 9/11/2015       | \$ 232.44                            |
| Lorne Road SR98                      | 6.9                  | 4.1            | \$ 4,278.00                 | 25/09/2015         | 25/09/2015        | 25/09/2015        | 25/09/2015      | \$ 3,064.96                          |
| Angledool Road SR102                 | 49.3                 | 29.1           | \$ 30,566.00                | 28/09/2015         | 7/10/2015         | 14/01/2016        | 26/01/2016      | \$ 12,510.00                         |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 43.7           | \$ 65,450.00                | 8/10/2015          | 21/10/2015        | 5/05/2016         | 16/05/2016      | \$ 68,275.01                         |
| Gundabloui Road RR457                | 52.9                 | 31.2           | \$ 32,798.00                | 22/10/2015         | 29/10/2015        | 13/01/2013        | 6/02/2016       | \$ 34,174.38                         |
| <b>Subtotal Zone 3</b>               | <b>456.7</b>         | <b>271.544</b> | <b>\$ 317,790.00</b>        |                    |                   |                   |                 | <b>\$184,144.70</b>                  |

## Zone 3



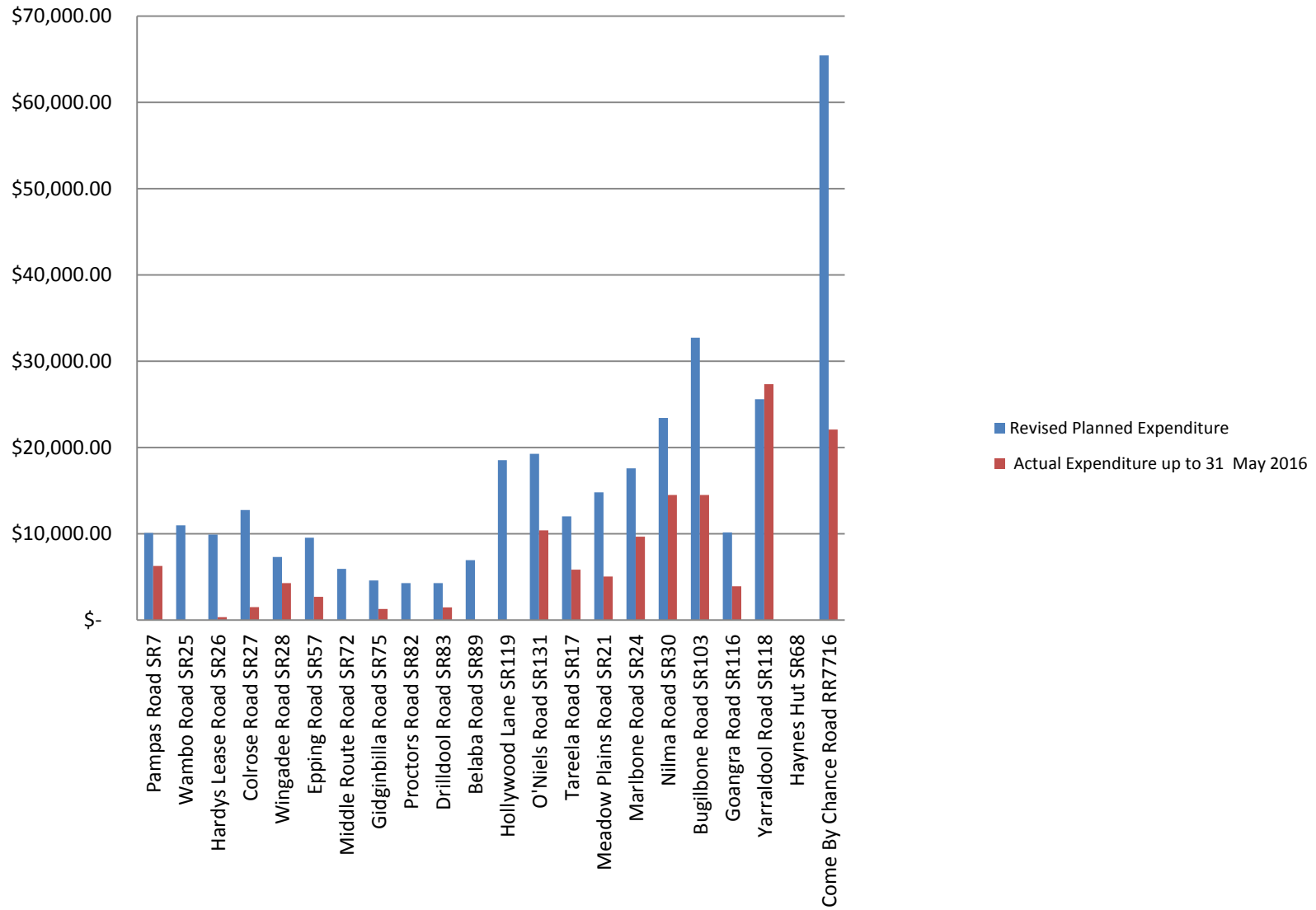
| Road Name                      | Total Length of Road | Planned Length  | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 May 2016 |
|--------------------------------|----------------------|-----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|--------------------------------------|
| <b>Zone 4</b>                  |                      |                 |                             | <b>2/11/2015</b>   | <b>5/02/2016</b> |                   |                 |                                      |
| Franxton Road SR1              | 19                   | 11.2            | \$ 11,780.00                | 2/11/2015          | 3/11/2015        | 12/02/2016        | 14/02/2016      | \$ 4,982.90                          |
| Bellara Road SR2               | 21.4                 | 12.6            | \$ 13,268.00                | 4/11/2015          | 6/11/2015        | 15/02/2016        | 16/02/2016      | \$ 2,707.11                          |
| Clarkes Road SR3               | 6                    | 3.5             | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 17/02/2016        | 18/02/2016      | \$ 2,871.27                          |
| Cryon Road SR5                 | 56.75                | 33.5            | \$ 35,185.00                | 10/11/2015         | 19/11/2015       | 2/02/2016         |                 | \$ 17,115.01                         |
| Woodvale Road SR13             | 8.96                 | 5.3             | \$ 8,556.00                 | 20/11/2015         | 20/11/2015       | 13/02/2016        | 23/02/2016      | \$ 3,534.30                          |
| Barooka Road SR14              | 11.1                 | 6.5             | \$ 6,882.00                 | 23/11/2015         | 23/11/2015       | 7/03/2016         | 9/03/2016       | \$ 2,748.90                          |
| Pokataroo Road SR15            | 8.1                  | 4.8             | \$ 5,022.00                 | 24/11/2015         | 24/11/2015       | 23.10.15          |                 | \$ 2,858.00                          |
| Perrottets Road SR66           | 5.9                  | 3.5             | \$ 3,658.00                 | 25/11/2015         | 25/11/2015       |                   |                 |                                      |
| Pagan Creek Road SR79          | 1.3                  | 1.3             | \$ 4,278.00                 | 26/11/2015         | 26/11/2015       |                   |                 |                                      |
| Fairview Road SR90             | 12.6                 | 7.4             | \$ 7,812.00                 | 30/11/2015         | 30/11/2015       | 29/02/2016        | 06/03/16\$9100  | \$ 13,300.00                         |
| Dundee Road SR124              | 13.9                 | 8.2             | \$ 8,618.00                 | 1/12/2015          | 2/12/2015        |                   |                 |                                      |
| Glen Eden Road SR125           | 24.6                 | 14.5            | \$ 15,252.00                | 3/12/2015          | 7/12/2015        | 5/08/2015         | 13/08/2015      | \$ 9,100.00                          |
| Millie Road SR12               | 9.1                  | 5.4             | \$ 5,642.00                 | 8/12/2015          | 8/12/2015        |                   |                 |                                      |
| Rossmore Road SR71             | 10.7                 | 6.3             | \$ 6,634.00                 | 9/12/2015          | 9/12/2015        | 23/02/2016        | 26/02/2016      | \$ 9,660.00                          |
| Rowena Road SR123              | 34.5                 | 20.4            | \$ 21,390.00                | 10/12/2015         | 16/12/2015       | 13/08/2015        | 31/08/2015      | \$ 8,470.00                          |
| Camerons Road SR128            | 15.2                 | 9.0             | \$ 9,424.00                 | 17/12/2015         | 18/12/2015       | 2/09/2015         | 3/09/2015       | \$ 2,660.00                          |
| Mercadool Road SR16            | 57.7                 | 34.0            | \$ 35,774.00                | 21/12/2015         | 11/01/2016       | 22/03/2016        | 23/03/2016      | \$ 32,112.12                         |
| Moomin Road SR59               | 31                   | 18.3            | \$ 19,220.00                | 12/01/2016         | 18/01/2016       | 9/03/2016         | 10/03/2016      | \$ 7,854.00                          |
| Beanbri Road SR117             | 4.9                  | 4.9             | \$ 4,278.00                 | 19/01/2016         | 19/01/2016       | 13/11/2015        | 13/11/2015      | \$ 817.32                            |
| Pian Creek Road SR121          | 41.7                 | 24.6            | \$ 25,854.00                | 20/01/2016         | 27/01/2016       | 25/02/2016        | 2/03/2016       | \$ 13,963.27                         |
| Old Burren Road SR122          | 33.9                 | 20.0            | \$ 21,018.00                | 28/01/2016         | 3/02/2016        | 23/02/2016        | 4/03/2016       | \$ 17,843.14                         |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6             | \$ 4,278.00                 | 4/02/2016          | 4/02/2016        |                   |                 |                                      |
| Rowena Town Roads              |                      |                 | \$ 4,278.00                 | 5/02/2016          | 5/02/2016        |                   |                 |                                      |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>259.8449</b> | <b>\$ 282,379.00</b>        |                    |                  |                   |                 | <b>\$152,597.43</b>                  |

## Zone 4



| Road Name                  | Total Length of Road | Planned Length | Revised Planned Expenditure | Planned Start Date | Planned End date | Actual Start Date | Actual End date | Actual Expenditure up to 31 May 2016 |
|----------------------------|----------------------|----------------|-----------------------------|--------------------|------------------|-------------------|-----------------|--------------------------------------|
| <b>Zone 5</b>              |                      |                |                             | <b>7/07/2015</b>   | <b>5/01/2016</b> |                   |                 |                                      |
| Pampas Road SR7            | 16.3                 | 9.6            | \$ 10,106.00                | 19/10/2015         | 20/10/2015       | 6/03/2016         | 6/03/2016       | \$ 6,283.75                          |
| Wambo Road SR25            | 17.7                 | 10.4           | \$ 10,974.00                | 21/10/2015         | 22/10/2015       |                   |                 |                                      |
| Hardys Lease Road SR26     | 16                   | 9.4            | \$ 9,920.00                 | 23/10/2015         | 26/10/2015       | 5/05/2016         | 6/05/2016       | \$ 355.72                            |
| Colrose Road SR27          | 20.6                 | 12.2           | \$ 12,772.00                | 27/10/2015         | 28/10/2015       | 16.09.15          | 16.09.15        | \$ 1,522.50                          |
| Wingadee Road SR28         | 11.8                 | 7.0            | \$ 7,316.00                 | 29/10/2015         | 29/10/2015       | 08.09.15          | 11.09.15        | \$ 4,277.50                          |
| Epping Road SR57           | 15.4                 | 9.1            | \$ 9,548.00                 | 2/11/2015          | 3/11/2015        | 16/02/2016        | 16/02/2016      | \$ 2,707.50                          |
| Middle Route Road SR72     | 9.6                  | 5.7            | \$ 5,952.00                 | 4/11/2015          | 4/11/2015        |                   |                 |                                      |
| Gidginbilla Road SR75      | 7.4                  | 4.4            | \$ 4,588.00                 | 5/11/2015          | 5/11/2015        |                   |                 | \$ 1,294.16                          |
| Proctors Road SR82         | 4.4                  | 4.4            | \$ 4,278.00                 | 6/11/2015          | 6/11/2015        |                   |                 |                                      |
| Drilldool Road SR83        | 5.1                  | 3.0            | \$ 4,278.00                 | 9/11/2015          | 9/11/2015        | 16/11/2015        | 16/11/2015      | \$ 1,470.00                          |
| Belaba Road SR89           | 11.2                 | 6.6            | \$ 6,944.00                 | 10/11/2015         | 10/11/2015       |                   |                 |                                      |
| Hollywood Lane SR119       | 29.9                 | 17.6           | \$ 18,538.00                | 11/11/2015         | 17/11/2015       |                   |                 |                                      |
| O'Niels Road SR131         | 31.1                 | 18.3           | \$ 19,282.00                | 18/11/2015         | 23/11/2015       | 11/02/2016        | 15/02/2016      | \$ 10,407.50                         |
| Tareela Road SR17          | 19.4                 | 11.4           | \$ 12,028.00                | 14/07/2015         | 15/07/2015       | 14/07/2015        | 21/07/2015      | \$ 5,838.02                          |
| Meadow Plains Road SR21    | 23.9                 | 14.1           | \$ 14,818.00                | 24/11/2015         | 26/11/2015       | 17/11/2015        |                 | \$ 5,049.50                          |
| Marlbone Road SR24         | 28.4                 | 16.8           | \$ 17,608.00                | 30/11/2015         | 2/12/2015        | 11/11/2015        | 12/11/2015      | \$ 9,660.00                          |
| Nilma Road SR30            | 37.8                 | 22.3           | \$ 23,436.00                | 3/12/2015          | 8/12/2015        | 18/01/2016        | 27/02/2016      | \$ 14,515.00                         |
| Bugilbone Road SR103       | 28.7                 | 16.9           | \$ 32,725.00                | 9/12/2015          | 14/12/2015       | 13/01/2016        | 17/01/2016      | \$ 14,498.64                         |
| Goangra Road SR116         | 16.4                 | 9.7            | \$ 10,168.00                | 15/12/2015         | 16/12/2015       |                   |                 | \$ 3,915.00                          |
| Yarraldool Road SR118      | 41.3                 | 24.4           | \$ 25,606.00                | 17/12/2015         | 5/01/2016        | 24/02/2016        | 7/03/2016       | \$ 27,365.64                         |
| Haynes Hut SR68            | 4.5                  | 2.7            |                             |                    |                  |                   |                 |                                      |
| Come By Chance Road RR7716 | 69.7                 | 41.1           | \$ 65,450.00                | 7/07/2015          | 16/07/2015       | 23/01/2016        | 23/01/2016      | \$ 22,082.84                         |
| <b>Subtotal Zone 5</b>     | <b>466.6</b>         | <b>277.098</b> | <b>\$ 326,335.00</b>        |                    |                  |                   |                 | <b>\$131,349.27</b>                  |

## Zone 5



| <b>Zones</b>    | <b>Total Length of Road<br/>(km)</b> | <b>Revised Planned<br/>Expenditure</b> | <b>Actual Expenditure up<br/>to 31 May 2016</b> |
|-----------------|--------------------------------------|----------------------------------------|-------------------------------------------------|
| Subtotal Zone 1 | 392.29                               | \$ 250,640.00                          | \$ 102,870.89                                   |
| Subtotal Zone 2 | 181.5                                | \$ 114,700.00                          | \$ 20,492.89                                    |
| Subtotal Zone 3 | 456.7                                | \$ 317,790.00                          | \$ 184,144.70                                   |
| Subtotal Zone 4 | 432.91                               | \$ 282,379.00                          | \$ 152,597.43                                   |
| Subtotal Zone 5 | 466.6                                | \$ 326,335.00                          | \$ 131,243.27                                   |
| <b>Total</b>    | <b>1930</b>                          | <b>\$ 1,291,844.00</b>                 | <b>\$ 591,349.18</b>                            |

### 14.4.3 MONTHLY ENGINEERING/TECHNICAL SERVICES PROGRESS REPORT

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Prafulla K.C. – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 00/00/00

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> May 2016.

**Background:**

A budget of \$25.15 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2015/2016.

**Current Position:**

The status of work progress is as follows;

| In Progress                  | Completed                          |
|------------------------------|------------------------------------|
| Culverts SH12, SH18 and SH29 | Merrywinebone Road                 |
| Heavy-patching SH18S         | Gingie Village Road                |
| Namoi Street                 | Merrywinebone Road (Near Mayleigh) |
| Gundabloui Road              | Maitland Street                    |
| Wee Waa Street               | Lane ways in Collarenebri          |
| Angledool Road Re-sheeting   | Mission Road                       |
|                              | Pitt Street                        |
|                              | Castlereagh Highway North          |
|                              | Namoi Village Road                 |
|                              | Opal Street                        |
|                              | Onyx Street                        |
|                              | Castlereagh Highway South          |
|                              | Bellara Lane                       |
|                              | Cedar St (Pitt-Fox)                |
|                              | Euroka St (Pitt-Fox)               |
|                              | Wee Waa St (Namoi-Pitt)            |
|                              | Waterloo St (Alma-Slacksmith)      |
|                              | Thomas St                          |
|                              | Houhalan St (Alma-Slacksmith)      |
|                              | Waterloo St (Balaclava-Sebastopol) |
|                              | Cedar Street (Peel-Duff)           |
|                              | Pitt/Wee Waa St Spoon Drain        |
|                              | Pilliga Burren Junction Road       |
|                              | Dewhurst/Fox St Culvert            |
|                              | Lightning Ridge Rehab              |

**Relevant Reference Documents/Policies:**

2015/16 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 31<sup>st</sup> May 2016, \$12,476,274 has been spent from a total amount of \$ 25,150,161 allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$7,671,036. See attachment for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

|                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------|
| <b>MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS REPORT<br/>FROM ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES</b> |
|---------------------------------------------------------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for May 2016.

**Moved:****Seconded:****Attachment:**

2015/2016 Budget vs Expenditure spread sheet up the 31<sup>st</sup> May 2016.

The Rural Infrastructure and support Services 2015/2016 allocated budget is as follows:

| Ledger Item                            | Actual, Committed and On Cost up to 31st May 2016 | Budget                 | % Budget  |
|----------------------------------------|---------------------------------------------------|------------------------|-----------|
| Engineering Administration             | \$380,078.00                                      | \$704,684.00           | 54        |
| Depot Operation                        | \$49,264.00                                       | \$41,000.00            | 120       |
| Emergency Services (RFS*SES)           | \$296,388.00                                      | \$340,000.00           | 87        |
| Emergency Services                     | \$58,727.00                                       | \$65,000.00            | 90        |
| Fleet Operations & Workshop            | \$1,644,333.00                                    | \$3,610,000.00         | 46        |
| Regional Road Flood Damage             | \$0.00                                            | \$30,000.00            | 0         |
| Urban Road Operation                   | \$2,282.52                                        | \$311,140.00           | 1         |
| Local Roads Operations                 | \$86,391.81                                       | \$909,002.00           | 10        |
| Local Roads Maintenance                | \$719,559.40                                      | \$1,696,554.00         | 42        |
| Regional Roads Operations              | \$69,391.86                                       | \$710,172.00           | 10        |
| Regional Roads Maintenance             | \$722,896.28                                      | \$1,261,255.00         | 57        |
| RMCC                                   | \$3,226,509.35                                    | \$4,890,000.00         | 66        |
| Private Works                          | \$668,207.50                                      | \$234,000.00           | 286       |
| Walgett Depot Renewal and Improvements | \$886.41                                          | \$2,587,192.00         | 0         |
| Fleet Renewal and Improvements         | \$1,549,287.91                                    | \$2,492,376.00         | 62        |
| Local Roads Renewal                    | \$1,597,625.19                                    | \$2,302,030.00         | 69        |
| Regional Road Renewal                  | \$0.00                                            | \$145,000.00           | 0         |
| Regional Road Improvement              | \$1,404,445.48                                    | \$2,820,756.00         | 50        |
| <b>Total</b>                           | <b>\$12,476,273.71</b>                            | <b>\$25,150,161.00</b> | <b>50</b> |

#### ***14.4.4 SUPPLEMENTARY REPORTS***

To be tabled \*

## **15. QUESTIONS FOR THE NEXT MEETING**

