



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**27<sup>th</sup> May, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **27 May, 2014** commencing at 10.00am to discuss the items listed in the Agenda.

**Please note:**

- 1. A Citizenship Ceremony will take place before the meeting at 9:30am.**
- 2. At the conclusion of the Ordinary Meeting an Extra Ordinary Meeting will be held to consider the Adoption in Principle of Council's draft 2014/15 Operational Plan and Budget.**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

Presentation by Mr Col Hundy.....

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

Minutes of Council Meeting 8 May 2014.....pg 6

### **8. Reserve Trust Management Committee Reports**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given - Nil**

### **11. Presentation of Petitions - Nil**

### **12. Councillor's Questions from Last Meeting**

### **13. Reports of Committees/Delegates**

Minutes of Health & Safety Committee Meeting 13 May .....pg 25

### **14. Reports from Officers**

#### **14.1 GENERAL MANAGER**

Council's Decision Action Report.....pg 32  
Local Government Weekly – May 2014.....pg 41  
Circulars from the Local Government Department of Premier & Cabinet – May 2014.....pg 43  
Monthly Calendar – May 2014.....pg 48  
ICAC Investigation – Outcome of "Operation Jarek".....pg 53  
2014 Dick Colless Memorial Scholarship Awards.....pg 59  
Lightning Ridge Pool Committee Request to Write Off Debt.....pg 62

#### **14.2 DIRECTOR CORPORATE SERVICES**

Cash on Hand and Investment Report.....pg 71  
Disposal of Council's Redundant IT Equipment.....pg 74  
Stocktake Variance Financial Year 2014.....pg 77  
Matters For Brief Mention or Information Only – Director Corporate Services.....pg 82  
Quarterly Budget Review.....Supplementary

### **14.3 DIRECTOR PLANNING & REGULATORY SERVICES**

|                                                                   |       |
|-------------------------------------------------------------------|-------|
| Revised Consent Authority Conflict of Interest Policy.....        | pg 83 |
| Development & Complying Development Certificate Applications..... | pg 90 |
| Development Application 2014/017.....                             | pg 95 |

### **14.4 DIRECTOR ENGINEERING SERVICES**

|                                                                     |        |
|---------------------------------------------------------------------|--------|
| Monthly RMCC Works Report from Director Engineering Services .....  | pg 112 |
| Monthly Flood Works Report from Director Engineering Services ..... | pg 115 |

## **15. Questions for the Next Meeting**

## **16. Confidential Reports/Closed Council Meeting**

### **16.1 GENERAL MANAGER**

|                                                  |        |
|--------------------------------------------------|--------|
| Interest in Purchase of Council Property.....    | pg 124 |
| Update of Supermarket Development Proposals..... | pg 125 |

### **16.2 DIRECTOR ENGINEERING SERVICES**

|                                           |        |
|-------------------------------------------|--------|
| Concrete Crew Report May 2014.....        | pg 126 |
| Tenders – Casual Plant Hire May 2014..... | pg 128 |

### **16.3 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

|                                                                |        |
|----------------------------------------------------------------|--------|
| Walgett Levee Refurbishment Stage 4 Tender Recommendation..... | pg 131 |
|----------------------------------------------------------------|--------|

## **17. Close of Meeting**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

**5.1 Presentation by Mr Col Hundy**

**6. Declaration of Pecuniary/Non Pecuniary Interests**

## **7. Confirmation of Minutes/Matters Arising**

### **7.1 Minutes of Ordinary Council meeting held 8 May 2014**

| <b>Minutes of Ordinary Council meeting – 8 May 2014</b>                                                                                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 8 May 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### **Attachment**

Minutes of Council meeting held 8<sup>th</sup> May 2014



**MINUTES FOR  
ADJOURNED ORDINARY COUNCIL  
MEETING**

**8<sup>th</sup> MAY, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Deferred Ordinary Council Meeting of Walgett Shire Council was held at the **Collarenebri Hall**, on **8 May 2014** commencing at 10:04 am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

**Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

**Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.



**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE COLLARENEBRI HALL ON THURSDAY 8<sup>th</sup> MAY, 2014 AT 10:04 AM**

**PRESENT**

Clr G Murray (Mayor)  
Clr J Keir  
Clr R Greenaway  
Clr D Cooper  
Clr D Lane  
Clr L Walford  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Victoria Renshaw (Minute Secretary)

**Apologies**

**7/2014/1 Apologies – 8 May 2014**

**Resolved:**

1. That the apologies received from Councillors Martinez, Taylor and Woodcock are accepted and a leave of absence granted.

**Moved: Clr Cooper**

**Seconded: Clr Walford**

**CARRIED**

**Confirmation of Minutes**

**7/2014/2 Minutes of Ordinary Council meeting –25 March 2014**

**Resolved:**

That the minutes of the Ordinary Council meeting held 25 March 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Walford**

**Seconded: Clr Greenaway**

**CARRIED**

**7/2014/3 Minutes of Ordinary Council meeting –8 April 2014**

**Resolved:**

That the minutes of the Ordinary Council meeting held 8 April 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**

**Reports of Committees/Delegates**

**7/2014/4 Minutes of Health & Safety Committee Meeting – 13 March 2014**

**Resolved:**

1. That the minutes of the Health & Safety Committee Meeting held 13 March 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Cooper

**Seconded:** Cllr Greenaway

**CARRIED**

**Reports from Officers**

**7/2014/5 Council's Decision Action Report – April 2014**

**Resolved:**

That the Resolution Register for March 2014 be received and noted.

**Moved:** Cllr Cooper

**Seconded:** Cllr Walford

**CARRIED**

**7/2014/6 Circulars Received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 10 – 14 from the Local Government NSW be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Keir

**CARRIED**

**7/2014/7 Circulars Received from the Division of Local Government – April 2014**

**Resolved:**

That the information contained in the following Departmental circulars 14-06 to 14-10 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Lane  
**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/8 Monthly Calendar – April 2014 to June 2014**

**Resolved:**

That Council receive and note the regular monthly calendar for the period April 2014 to June 2014.

**Moved:** Cllr Keir  
**Seconded:** Cllr Walford

**CARRIED**

**7/2014/9 2014 National General Assembly**

**Resolved:**

That the Mayor and General Manager attend the National General Assembly of Local Government in Canberra 15-18 June 2014 and expenses be paid.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Keir

**CARRIED**

**7/2014/10 Matters Generally for Brief Mention or Information Only – General Manager**

**Resolved:**

That the matters listed for brief mention or information is received, noted and endorsed.

1. Lightning Ridge Olympic Pool Association
2. Interdepartmental Committee on Opal Mining
3. 2014/15 Draft Operational Plan and Budget Meeting
4. Federal Government's Green Army
5. Remote School Attendance Strategy
6. Drought Assistance Measures

**Moved:** Cllr Lane  
**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/11 Cash on Hand and Investment Report as at 31 March 2014**

**Resolved:**

1. That the cash on hand and investment report as at 31 March 2014 be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**7/2014/12 356 Donations to Local Churches and Other Organisations**

**Resolved:**

1. That the applications from eligible non-profit organisations as per the attached list be approved and the rebates on annual service charges as detailed therein be granted.

**Moved:** Cllr Walford

**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/13 Lightning Ridge Water Standpipe Water Billing**

**Resolved:**

That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.

**Moved:** Cllr Keir

**Seconded:** Cllr Lane

**CARRIED**

**7/2014/14 NSW Local Government /Sport and Recreation Forum 2014**

**Resolved:**

That the report be received and the revised changed of date noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/15 Manager Community Development Report - January- March 2014**

**Resolved:**

1. That the quarterly report for January – March 2014 on Community Development be received and noted

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**7/2014/16 Local Infrastructure Renewal Project Loans**

**Resolved:**

1. That Council view the indicative interest rates listed, advise which loan agreement would be acceptable based on information provided, allowing the General Manager discretion in executing the loan/s should interest rates vary into the future.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

**7/2014/17 Lightning Ridge Pool – Annual Subsidy**

**Resolved:**

1. That provision be made in the 2014 / 2015 budget for a subsidy in the sum of \$350,000 to be provided to the Lightning Ridge Pool Committee.

**Moved:** Cllr Walford

**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/18 2015 Swimming NSW Country Regional Meet –Sponsorship Request**

**Resolved:**

1. That the actions of the General Manager in agreeing to support the event be endorsed and that provision be made in the 2014/2015 budget for an amount of \$5,000 plus GST sponsorship for the conduct of the 2015 Swimming NSW Regional Meet at Lightning Ridge in January 2015.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/19 NSW Public Library Funding**

**Resolved:**

That Council:

1. Provide support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by:
  - a. Making representation to the local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services;
  - b. Writing to the Hon. Troy Grant, Minister for Hospitality, Gaming and Racing and Minister for the Arts, calling upon the Government to implement the Reforming Public Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries;
  - c. Approving the distribution of NSW Public Library Associations campaign information in Council libraries;
  - d. Taking a lead role in activating the campaign locally.

**Moved:** Cllr Walford

**Seconded:** Cllr Lane

**CARRIED**

**7/2014/20 Walgett Mud Trials Club**

**Resolved:**

1. That the Walgett Showground Trust are consulted in regards to this proposal and the item is deferred to a future meeting.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

**7/2014/21 Gordon and Wool Pavilions – Walgett Showground**

**Resolved:**

1. That the quotation from Nicholas Schiller and Yeomans Engineering, in the sum of \$12,407.12 for the upgrade of the Gordon and Wool pavilions be approved and that the project be funded from budget 11.03056.4081

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**



**7/2014/22 Quarterly Rates Report – March 2014**

**Resolved:**

Council note the improved outstanding rates percentage and ongoing commitment to improve this key performance indicator.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**

*The meeting adjourned at 11:47am.*

*The meeting resumed at 11:52am with all those previously present again present.*

**7/2014/23 Review of Development Determination 2014/003 – Michael McCarthy**

**Resolved:**

That Walgett Shire Council resolve to:

1. Approve Development Application DA2014/003 by Michael McCarthy for a Change of Use to caretaker's accommodation on Lot 4 DP 833122 subject to the conditions of development consent recommended in the application assessment report.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**Planning Division**

**For**

Cllr Greenaway

Cllr Keir

Cllr Lane

Cllr Walford

Cllr Murray

Cllr Cooper

**Against**

Nil

**Absent**

Cllr Martinez

Cllr Taylor

Cllr Woodcock

**7/2014/24 Development & Complying Development Certificate Applications**

**Resolved:**

1. That Council note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for February and March 2014.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/25 Mineral Claim Buffer Zones on Roads**

**Resolved:**

That Walgett Shire Council resolve to:

1. Adopt amended exclusion buffers for opal mining and prospecting over public roads within the Walgett Shire as detailed in Attachment C.
2. Request that NSW Mineral Resources apply the amended exclusion buffers for opal mining and prospecting over public roads within the Walgett Shire as detailed in Attachment C and shown in mapping data prepared by Council's GIS Coordinator.

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**

**7/2014/26 RMS funding for PAM Plans and Bike Plans for Walgett Shire**

**Resolved:**

That this item is deferred to the May 2014 meeting as a 2014/15 budget item.

**Moved:**

**Seconded:**

**CARRIED**



**7/2014/27 CCTV Policy & Procedures – April 2014**

**Resolved:**

1. That Council having noted that no submissions were received now adopt the CCTV Policy and Procedures.

**Moved:** Clr Keir

**Seconded:** Clr Cooper

**CARRIED**

**7/2014/28 Rural Fire Fighting North West Zone Service budget 2014/2015**

**Resolved:**

1. That Council receive and approves the contribution of \$210,984.11 to Rural Fire Services fund for 2014/2015.

**Moved:** Clr Cooper

**Seconded:** Clr Walford

**CARRIED**

**7/2014/29 Monthly Flood Works Report from Director Engineering Services**

**Resolved:**

That Council receive and note the monthly flood restoration works report for April 2014.

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

**CARRIED**

**7/2014/30 Monthly RMCC Works Report from Director Engineering Services – April 2014**

**Resolved:**

That Council receive and note the monthly RMCC works report for April 2014.

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

**CARRIED**

**7/2014/31 Sportsground Line marking Fee: Fees and Charges**

**Resolved:**

1. That Council endorse and adopt the proposed sportsground line marking fee for the 2014/2015 financial year.
2. That Council adopt the line marking fee of \$690.80 including GST per season and \$338.35 including GST per event.

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**

**7/2014/32 Matters Generally for Brief Mention or Information only from Acting Director Urban Infrastructure Services – April 2014**

**Resolved:**

1. That the matters listed for brief mention or information be received and noted.
  - Walgett Levee Refurbishment-Stage 4
  - Aboriginal Community Water and Sewerage Operation and Maintenance Work Contract
  - Walgett New Water Treatment Plant 1.5 ML/day
  - Pipeline contract and Namoi Sewerage Upgrade Project
  - Walgett Levee Construction Grant Application

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**

**Questions for the Next Meeting**

**Cllr Cooper**

**Question 1**

What is the progress of Karen Mackey's letter regarding a dog attack on her property?

**Response**

Director Planning and Regulatory Services to investigate.

**Cllr Lane**

**Question 1**

Users of the Lightning Ridge football oval have advised that there is no grass on the oval. Junior Rugby will be using the oval in June. Can Council investigate?

**Response**

The General Manager advised that Council are undertaking work in order for the ground to be ready for use. Fertilisation and aeration of the oval has been completed recently and if needed, Council can reseed the oval

**Question 2**

Complaints have been received regarding used syringes being dropped in BMX area of park near the Lightning Ridge Hospital. Can Council investigate this?

**Response**

The General Manager advised that he will discuss this issue at the next Community Consultative Committee. The General Manager will also write to our Local Member requesting funding for staff to safely collect and dispose of used syringes.

**Clr Keir**

**Question 1**

As the temporary IGA store are not currently selling the \$9.00 wine casks the police and hospital have noted a drop in alcohol related issues. Can Council request that this product is not sold in the new store?

**Response**

The General Manager to investigate.

**Question 2**

Can the Coolabah tree near the Walgett post office be looked at by an arborist?

**Response**

The General Manager advised that he has requested for the Acting Director Urban Infrastructure Services to investigate.

**Question 3**

What is the progress of the matter regarding weir access at the Schmetzer's property? Gavin Schmetzer has indicated that he will assist with construction of fencing.

**Response**

The General Manager advised that the matter will be resolved shortly.

**Question 4**

Can Council obtain a quote for the upgrade of the interior of the Council Chambers?

**Response**

Director Corporate Services to obtain quote.

**Clr Greenaway**

**Question 1**

Can the broken light at the back of the Collarenebri Hall be fixed?

**Response**

Director Corporate Services to investigate.

**Question 2**

There are some tables missing from the Collarenebri Hall. Can this be investigated?

**Response**

Director Corporate Services to investigate.

**7/2014/33 Move into Closed Session At 12:51PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Lane

**CARRIED**

**7/2014/34 Proposal Not to Renew/extend Lease – Temporary IGA Store**

**Resolved:**

- 1. That Council receive and note the report.

**Moved:** Cllr Keir

**Seconded:** Cllr Cooper

**CARRIED**

**7/2014/35 Performance of Concrete Crew – March 2014**

**Resolved:**

- 1. That Council receive and note the performance of the Concrete Crew for March 2014

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**7/2014/36 Return to Open Session at 1:10pm**

**Resolved:**

- 1. That Council return to open session.

**Moved:** Cllr Walford

**Seconded:** Cllr Lane

**CARRIED**

**7/2014/37 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Proposal Not to Renew/extend Lease – Temporary IGA Store
- 2) Request for Inspection Report – George Mulder

**Moved:** Cllr Lane

**Seconded:** Cllr Greenaway

**CARRIED**

**Close of Meeting**

The meeting closed at 1:11pm.

To be confirmed at the meeting of Council to be held on 27 May 2014 at Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

- 8. Reserve Trust Management Committee Reports- Nil**
- 9. Mayoral Minutes – To Be Circulated**
- 10. Motions of which Notice has been given - Nil**
- 11. Presentation of Petitions - Nil**



## 12. Questions from Last Meeting

**Clr Cooper**

**Question 1**

What is the progress of Karen Mackey's letter regarding a dog attack on her property?

**Response**

Director Planning and Regulatory Services to investigate.

**Clr Lane**

**Question 1**

Users of the Lightning Ridge football oval have advised that there is no grass on the oval. Junior Rugby will be using the oval in June. Can Council investigate?

**Response**

The General Manager advised that Council are undertaking work in order for the ground to be ready for use. Fertilisation and aeration of the oval has been completed recently and if needed, Council can reseed the oval

**Question 2**

Complaints have been received regarding used syringes being dropped in BMX area of park near the Lightning Ridge Hospital. Can Council investigate this?

**Response**

The General Manager advised that he will discuss this issue at the next Community Consultative Committee. The General Manager will also write to our Local Member requesting funding for staff to safely collect and dispose of used syringes.

**Clr Keir**

**Question 1**

As the temporary IGA store are not currently selling the \$9.00 wine casks the police and hospital have noted a drop in alcohol related issues. Can Council request that this product is not sold in the new store?

**Response**

The General Manager will refer this issue to the next meeting of the Walgett Liquor Accord.

**Question 2**

Can the Coolabah tree near the Walgett post office be looked at by an arborist?

**Response**

The Acting Director Urban Infrastructure Services advises that a quote is being obtained from A1 Trees.

**Question 3**

What is the progress of the matter regarding weir access at the Schmetzer's property? Gavin Schmetzer has indicated that he will assist with construction of fencing.

**Response**

The General Manager advised that the matter will be resolved shortly.

**Question 4**

Can Council obtain a quote for the upgrade of the interior of the Council Chambers?

**Response**

Director Corporate Services to obtain quote for consideration in the 2014/15 budget.

**Clr Greenaway**

**Question 1**

Can the broken light at the back of the Collarenebri Hall be fixed?

**Response**

Director Corporate Services to investigate.

**Question 2**

There are some tables missing from the Collarenebri Hall. Can this be investigated?

**Response**

Director Corporate Services to investigate.



## 13. Reports of Committees/Delegates

### 13.1 Walgett Shire Council Health & Safety Committee Minutes

| Minutes of Health & Safety Committee Meeting – 13 May 2014                                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the minutes of the Health &amp; Safety Committee Meeting held 13 May 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachment:**

Minutes of Health & Safety Committee Meeting 13 May 2014.

## **MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE**

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Tuesday, 13<sup>th</sup> May 2014 in the Walgett Admin Building commencing at 3 pm.

### **1. PRESENT**

|                  |                                |
|------------------|--------------------------------|
| Raju Ranjit      | Management Representative      |
| Barry Maher      | Committee Member (Chairperson) |
| Ramesh Sharma    | Committee Member               |
| Rebecca Jones    | Committee Member               |
| Michael Brayshaw | Committee Member               |
| David Callander  | Secretary                      |

### **2. APOLOGIES**

Prafulla KC  
Dallas Williams  
Donald Ramsland  
Donna Ruttley

### **3. MINUTES –**

The minutes from the meeting held on the 13<sup>th</sup> March 2014 were circulated via email and tabled for endorsement.

No meeting held in April.

The minutes of the Health & Safety Committee Meeting held on 13th March 2014 were confirmed and accepted

Moved: Rebecca Wilson  
Seconded: Raju Ranjit

### **4. BUSINESS ARISING**

**4.1 Depot Steering Committee.** Raju reported that the steering committee had met now on three occasions, had completed a couple of field trips to other councils to look at different depot setups. The committee are almost ready to have the first meeting with the architect.

**4.2 First Aid officers training.** David reported that this is an ongoing process in that with each visit to a work site he looks at and goes through the process with the first aiders on site. This process will likely continue indefinitely.

**4.3 Emergency Trailer.** In Dallas' absence Barry advised that the trailers are at the depot and are ready to go. Training will have to be completed for those that require training in areas such as where items are located, how to activate..., when to do... etc. David will put together a training package to cover these and any other areas that need covering, in consultation with the supervisors and operators.

**Action:** David to devise a training program for the emergency trailer's use.

**4.4 Fence at Bore Baths, Lightning Ridge.** No report was available due to KC's absence

**Action:** KC to report to next meeting on progress

**4.5 Storage Containers.** David reported that the chemicals inventory was well under way with Collarenebri and Lightning Ridge now both counted. Walgett depot is being counted / listed with the assistance of Mel Tooth. Ongoing action, will provide a final report when ready.

**4.6 Hoists for workshop.** The new hoists have been purchased and installed. Training has been provided. The hoists are working well. No further action required.

**4.7 Strong room cleanout.** Rebecca reported that the strongroom had been cleaned and a list of items given to the General Manager to make a decision on what to do with the contents

**Action:** General Manager to decide what to do with the strong room contents

**4.8 Smelly toilet exhaust fan.** A quote has been provided and the work is due for completion by the contractor in the very near future.

## **5. GENERAL BUSINESS**

**5.1** David reported on the previous months incident reports. There were four incidents reported. One was a minor head injury due to a falling door closer mechanism – no lost time, foreign object flushed from an eye –no lost time, death of a kangaroo due to collision with a motor vehicle – damage to the vehicle, damage to a private vehicle after being backed into by a garbage truck.

**5.2** Raju reported that following an inspection of the park in Collarenebri it was observed that the vent pipe from the septic system located in the park behind the toilet block was missing.

**Action:** Raju to organise for the local depot crew to replace the vent pipe

**5.3** David spoke on a project that he has been working on as a result of an enquiry from Michael through the week regarding bobcat tickets. David explained a proposal that involved having qualified, competent operators acting as mentors for those that require plant tickets that are no longer assessed by WorkCover as a means of guaranteeing competent operators of plant within the Shire. David will present his completed proposal to the committee when it is complete prior to presenting it to the G.M for endorsement.

5.4 Barry advised the committee that the new fence trailers have been completed and Barry will be organising collection of the new fence panels to go with the trailers.

5.5 David advised that the suitable duties list is growing but has requested that more ideas be communicated to him to add to the list.

5.6 The inspection sheets from the Lightning Ridge Depot inspection conducted on 13<sup>th</sup> May are to go to David who will collate and return with necessary actions prior to the next meeting.

#### **6. NEXT MEETING**

The next meeting is to be held 12<sup>th</sup> June commencing at 2pm.

**There being no further business the meeting closed at 3:35pm.**

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

**Walgett Shire Council**
**Accident or Incident Report January 2014 - December 2014**
*Information taken from Incident reports. No corrections to spelling.*

| Month | Incident                                                                                                                      | Injury | Lost        | Action                                                            | Comments            |
|-------|-------------------------------------------------------------------------------------------------------------------------------|--------|-------------|-------------------------------------------------------------------|---------------------|
|       | <i>As written on report form</i>                                                                                              |        | <b>time</b> | <i>As written on report form</i>                                  |                     |
| March | Fell into small hole - twisted ankle                                                                                          | yes    | yes         | Look where walking- more care                                     | one day sick leave. |
| April | Attempted to adjust security screen door closer when the entire part fell out and hit me just under the right eye             | yes    | no          | Dr checked the eye. The steel part hit face just below right eye. |                     |
|       | Flush right eye to remove foreign object- dirt / bug                                                                          | yes    | no          | eye flushed out by WHS Coord                                      |                     |
|       | On a call out, Kangaroo hit right rear door and mud guard. Big dent in door. Pushed mudguard back towards tyre. Kangaroo dead | no     | no          | night time call out. Mechanics told                               |                     |
|       | While reversing did back into motorcar in Opal Street                                                                         | no     | no          | owner will complete repairs                                       |                     |
|       | Classic car Ford Ltd JR2488 owner Jeff Rose                                                                                   |        |             |                                                                   |                     |
|       |                                                                                                                               |        |             |                                                                   |                     |

# WALGETT SHIRE COUNCIL AGENDA

| Walgett Shire Council Health & Safety Committee |                                                                                                              |                    |                                  |                |                                                                                          |
|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------|----------------|------------------------------------------------------------------------------------------|
| Actions listed from minutes                     |                                                                                                              |                    |                                  |                |                                                                                          |
| Actions carried forward                         |                                                                                                              |                    | Last meeting date: 13th May 2014 |                |                                                                                          |
| Action No.                                      | Actions                                                                                                      | Responsible Person | Due Date                         | Completed Date | Notes / Comments                                                                         |
| 4.1                                             | Mr Ranjit to advise Mr Ramsland of a date to hold a steering committee meeting regarding the new works depot | Raju Ranjit        |                                  |                | committee have met on three occasions. Waiting to meet with the architect .              |
| 4.2                                             | Advise progress of First Aid Officer training                                                                | Mr Callander       |                                  |                | Is being completed a little at a time, will be an ongoing process                        |
| 4.3                                             | Advise "fitout" progress and of training progress                                                            | Mr Williams        |                                  |                | Fitout is complete. David to devise a training program for the relevant staff            |
| 4.4                                             | Update the committee on fencing progress - Lightning Ridge Bore                                              | Mr Prafulla KC     |                                  |                | No report available due to KC being on leave                                             |
| 4.5                                             | Advise progress of chemicals list                                                                            | Mr Callander       |                                  |                | Lightning Ridge and Collarenebri lists completed, working on Walgett list with Mel Tooth |
| 4.6                                             | Advise Committee on outcome of Plant Committee meeting regarding workshop Hoists                             | Mr Ramsland        |                                  |                | New hoists are installed and some staff trained in there operation.                      |
| 4.7                                             | Report on progress of strong room cleanout                                                                   | Mr Ramsland        |                                  |                | General Manager to decide what to do with the contents                                   |

**WALGETT SHIRE COUNCIL AGENDA**

| Walgett Shire Council Health & Safety Committee |                                                                    |                    |                                  |                |                                                                             |
|-------------------------------------------------|--------------------------------------------------------------------|--------------------|----------------------------------|----------------|-----------------------------------------------------------------------------|
| Actions listed from minutes                     |                                                                    |                    |                                  |                |                                                                             |
| Actions carried forward                         |                                                                    |                    | Last meeting date: 13th May 2014 |                |                                                                             |
| Action No.                                      | Actions                                                            | Responsible Person | Due Date                         | Completed Date | Notes / Comments                                                            |
| 4.8                                             | Report on progress of installation of exhaust fan in ladies toilet | Ms Wilson          |                                  |                | task awarded to contractor. Job should be completed before the next meeting |
|                                                 |                                                                    |                    |                                  |                |                                                                             |

## **14.1 GENERAL MANAGER**

### **COUNCIL'S DECISION ACTION REPORT – MAY 2014**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

#### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

#### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

#### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

#### **Relevant Reference Documents/Policies:**

Resolution Register May 2014

#### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Council and Manex Team

#### **Financial Implications:**

Nil

#### **Alternative Solutions/Options:**

Nil



**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report – May 2014</b>                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for May 2014 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register- May 2014

## Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                                                                                                                                                                                                                                                             |                             |                     |
|--------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------|
| 11th February 2014 | 2/2014/3  | <p>That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .</p> <p>Provision of evidence of public liability insurance</p> <p>The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,</p> <p>That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>11.03.14 Letter forwarded to Club. Meeting with Club reps to progress works.</p> <p>15.04.14 Awaiting confirmation from former Cr Smith regarding on-site meeting.</p> <p>20.05.14 Contact made with Committee regarding site meeting to take place.</p> | Director Corporate Services |                     |
| 11th February 2014 | 2/2014/4  | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                             | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager.</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p>                                                                                    | Director Corporate Services |                     |
| 11th February 2014 | 2/2014/5  | <p>That Council consults with the Burren Junction Community in order to ascertain an agreeable outcome based on community needs in conjunction with Council resourcing strategies/financial framework.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services | <p>11.03.14 Preparation for meeting in progress.</p> <p>15.04.14 History being researched for meeting.</p> <p>20.05.14 History not yet finalised.</p>                                                                                                       | Director Corporate Services |                     |
| 11th February 2014 | 2/2014/12 | <p>1.Council review the Independent Local Government Review Panel's and Taskforce's Final Reports and supporting documentation</p> <p>2.Council prepare an appropriate submission commenting on the Recommendations made in the Panel's and Taskforce's Final Report.</p> <p>3.Agree to having a joint seminar for the Councillors from Bourke, Brewarrina and Walgett Shires on Tuesday 18 February, 2014 at Brewarrina to consider advancing the Barwon Darling Coordination Group concept, with the seminar facilitated by Mr Graeme Fleming.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Taylor</p>                           | General Manager             | 04.04.14 Submission lodged.                                                                                                                                                                                                                                 | General Manager             | 04.04.14 Completed. |
| 11th February 2014 | 2/2014/17 | <p>1. That Council support the monument restoration project and provide funding of \$2,000 from the community projects budget 11.03561.1480.</p> <p>2. That the project committee be informed of Council's requirements for supervision of the project and the preparation of a risk assessment.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                          | Director Corporate Services | <p>11.03.14 Letter sent to applicant.</p> <p>15.04.14 Awaiting receipt of tax invoice from applicant.</p> <p>20.05.14 Funds paid to applicant.</p>                                                                                                          | Director Corporate Services |                     |
| 11th February 2014 | 2/2014/19 | <p>1.That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.</p> <p>2.That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park</p> <p>3.That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                              | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).</p>                                                       | Director Corporate Services |                     |

# WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |                                                                                                                                                 |                                         |                     |
|--------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------|
|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         | 15.04.14 Included in draft 14/15 budget.<br>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.           |                                         |                     |
| 11th February 2014 | 2/2014/20 | That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Lane                                                                                                                                                                                                                                                           | Director Corporate Services             | 11.03.14 Specifications being developed.<br>15.04.14 Submissions close 30.04.14.<br>20.05.14 Tenders received to be considered at June meeting. | Director Corporate Services             |                     |
| 11th February 2014 | 2/2014/24 | 1. That Council make a gratuity payment to Mr Les Greene in due recognition of his constant devotion to his duties during his continuous period of service of 53 years with Walgett Shire Council.<br>2. That the General Manager may use his discretion in determining the amount and type of payment to be made to Mr Greene.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Keir                                                                                                                                                                   | General Manager                         | 01.04.14 Completed – vehicle & gratuity payment.                                                                                                | General Manager                         | 01.04.14 Completed. |
| 11th February 2014 | 2/2014/29 | 1. Adopt the Walgett Shire Development Control Plan 2014, subject to the amendment allowing 12 months for the removal of existing security shutters.<br>2. Request that the General Manager:<br>(a) Give public notice of Walgett Shire Council's decision to adopt the Walgett Shire Development Control Plan 2014 via advertisements within the Walgett Spectator and Lightning Ridge News.<br>(b) Make the Walgett Shire Development Control Plan 2014 publically available via Council's website.<br><br>Moved: Clr Keir<br>Seconded: Clr Lane | Director Planning & Regulatory Services | Completed and website amended 10/3/2014.                                                                                                        | Director Planning & Regulatory Services | Completed 10/3/2014 |
| 11th February 2014 | 2/2014/32 | That Council resolves to approve the application by AWB Grainflow Pty Ltd to modify development consent DA2004/034 for the upgrading of the Beanbri Silo to a 180,000 tonnes grains storage facility at 5584 Beanbri Road, Walgett (Lot 1 DP 1009636) subject to the recommended modified conditions of development consent.<br><br>Moved: Clr Lane<br>Seconded: Clr Taylor                                                                                                                                                                        | Director Planning & Regulatory Services |                                                                                                                                                 | Director Planning & Regulatory Services | Completed 17.02.14. |
| 11th February 2014 | 2/2014/36 | That Council note and accept the offer of \$ 250,000 for the 5.7 km rehabilitation works and \$50,000 for the intersection upgrade - Basic right (BAR) turn treatment as per Development consent condition 5 as per attached scope of works<br><br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                                                                        | Director Engineering Services           | 19.02.2014 – Deed agreement has been sent to Council's legal adviser.                                                                           | Director Engineering Services           |                     |

## WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                   |                                         |                                                                                                                                                             |                                         |                    |
|--------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------|
| 11th February 2014 | 2/2014/39 | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Taylor | Director Corporate Services             | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing.<br>Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers. | Director Corporate Services             |                    |
| 11th February 2014 | 2/2014/39 | That an onsite inspection of the property by Councillors is scheduled and this item is deferred to the March Council meeting.<br><br>Moved: Clr Lane<br>Seconded: Clr Taylor                                                                      | Director Planning & Regulatory Services | 11.03.14 Inspection being arranged by Executive Assistant.                                                                                                  | Director Planning & Regulatory Services | Completed 25.03.14 |

### Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                                  |                                         |                      |
|-----------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------|-----------------------------------------|----------------------|
| 25th March 2014 | 5/2014/17 | That Council endorse action taken to support the new appointments/re-appointments to the SES positions at Lightning Ridge and Glengarry and Collarenebri, Carinda and Walgett and extend letters of appreciation to the outgoing controllers and those being re-appointed and also congratulate the newly appointed controllers.<br><br>Moved: Clr Lane<br>Seconded: Clr Martinez                                                 | General Manager                         | 01.04.14 Letters drafted.                        | General Manager                         | Completed 22.05.14   |
| 25th March 2014 | 5/2014/18 | That Council consider the attached draft submission, make any changes it considers appropriate and forward it to the Office of Local Government prior to 4 April, 2014.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                        | General Manager                         | 04.04.14 Submission lodged.                      | General Manager                         | 04.04.14 Completed.  |
| 25th March 2014 | 5/2014/24 | 1. That Council Note the letter dated 27 February 2014 from SMK requesting that Council write to Crown Lands asking that control these parts of the reserve be transferred to Council from Crown lands.<br>2. Respond to Crown Lands requesting that Neill Street and the part of Pitt Street that form part of Travelling Stock Reserve 12870 be dedicated to Council control.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane | Director Planning & Regulatory Services | Letter sent 27 March 2014 to Trade & Investment. | Director Planning & Regulatory Services | Completed 27.03.14   |
| 25th March 2014 | 5/2014/27 | That the draft Road Network Risk Management Policy be adopted in principle and placed on public exhibition and public comment invited.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Cooper                                                                                                                                                                                                                                         | Director Engineering Services           | On public exhibition                             | Director Engineering Services           |                      |
| 25th March 2014 | 5/2014/28 | 1. That Council note the report and support the disposal of the existing RFS station and the building of a new station.<br>2. That Council allow the Brigade to dispose of the existing station.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                               | Director Engineering Services           | No further action required                       | Director Engineering Services           | Completed 25/03/2014 |

# WALGETT SHIRE COUNCIL AGENDA

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                                                                                   |                                         |                      |
|-----------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------|
| 25th March 2014 | 5/2014/31 | <p>1. That Council receive and notes the draft budget for 2014/2015.<br/> 2. That Council advise the RFS that it is unable to approve any increase in the 2014/15 RFS budget that exceeds the 2.3% State Government rate pegging limit.<br/> 3. That Council request OROC to investigate whether other local Councils are having similar levies in excess of rate pegging limits imposed on them.<br/> 4. Council adopt a similar stance with other government agencies (eg. NSW Fire &amp; Rescue etc).</p> <p>Moved: Clr Lane<br/> Seconded: Clr Woodcock</p>                                                                        | Director Engineering Services           | Received amended budget from RFS and accepted by Council on 8 <sup>th</sup> May 2014 meeting      | Director Engineering Services           | Completed 8/05/2014  |
| 25th March 2014 | 5/2014/33 | <p>1. That Walgett Shire Council provide the Castlereagh Macquarie County Council with an advance of \$50,000.00 to be repaid over a period of 3 years interest free.<br/> 2. That Walgett Shire Council submit an Expression of Interest for operation of the administration and finance function of the Castlereagh Macquarie County Council.</p> <p>Moved: Clr Woodcock<br/> Seconded: Clr Greenaway</p>                                                                                                                                                                                                                            | General Manager                         | <p>14.04.14 Letter sent, awaiting response.<br/> 07.05.14 Council's offer under negotiations.</p> | General Manager                         |                      |
| 25th March 2014 | 5/2014/35 | <p>That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.</p> <p>Moved: Clr Lane<br/> Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                | Director Corporate Services             | <p>15.04.14 Included in draft 14/15 budget.<br/> 20.05.14 Awaiting budget determination.</p>      | Director Corporate Services             |                      |
| 25th March 2014 | 5/2014/36 | <p>1. That the General Manager have further correspondence with Mr George Mulder, in view of the fact that the unauthorised residential occupation has primarily now ceased, with regards to the options going forward.</p> <p>Moved: Clr Lane<br/> Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                         | Director Planning & Regulatory Services | Letter sent 27/3/2014 outlining options for addressing unauthorised uses and building works.      | Director Planning & Regulatory Services | Completed 27/3/2014  |
| 25th March 2014 | 5/2014/37 | <p>1. That Walgett Shire Council advise that it is unable to provide financial assistance for private gain pursuant to section 356 of the Local Government Act without giving due notice and inviting public submissions.<br/> 2. That Walgett Shire Council request Outback Arts call a special meeting of those people interested in the Lightning Ridge Arts &amp; Crafts Council to see if they are willing to provide funds requested or if there are other persons who would be interested in taking over the running of the Lightning Ridge Arts &amp; Crafts Council.</p> <p>Moved: Clr Woodcock<br/> Seconded: Clr Taylor</p> | General Manager                         | Letters sent 02.04.14.                                                                            | General Manager                         | Completed 02.04.14.  |
| 25th March 2014 | 5/2014/38 | <p>1. That Walgett Shire Council approve the project, subject to the following;<br/> a. Community Services workers perform clean-up of the sites on an ongoing basis.<br/> b. The wording on all proposed signage is submitted to Council for approval.<br/> c. Signage is constructed so that it can be lifted and removed from the</p>                                                                                                                                                                                                                                                                                               | Director of Engineering Services        | No further action required.                                                                       | Director of Engineering Services        | Completed 25/03/2014 |

# WALGETT SHIRE COUNCIL AGENDA

|  |  |                                                                                                                                                                                                                       |  |  |  |  |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|
|  |  | <p>site during flood events.<br/> d. The tracks are no wider than one bobcat width.<br/> e. Any grading work by Council is done on a sundry debtor basis.</p> <p>Moved: Clr Greenaway<br/> Seconded: Clr Woodcock</p> |  |  |  |  |
|--|--|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|--|

## Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014

|            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                             |                                                                               |                             |  |
|------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------|-----------------------------|--|
| 8 May 2014 | 7/2014/9  | <p>That the Mayor and General Manager attend the National General Assembly of Local Government in Canberra 15-18 June 2014 and expenses be paid.</p> <p>Moved: Clr Greenaway<br/> Seconded: Clr Keir</p>                                                                                                                                                                                                                                                   | General Manager             | 22.05.14 General Manager will be unavailable to attend.                       | General Manager             |  |
| 8 May 2014 | 7/2014/13 | <p>That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.</p> <p>Moved: Clr Keir<br/> Seconded: Clr Lane</p>                                                                                                                                             | Director Corporate Services | 20.05.14 Awaiting further information.                                        | Director Corporate Services |  |
| 8 May 2014 | 7/2014/16 | <p>1. That Council view the indicative interest rates listed, advise which loan agreement would be acceptable based on information provided, allowing the General Manager discretion in executing the loan/s should interest rates vary into the future.</p> <p>Moved: Clr Greenaway<br/> Seconded: Clr Walford</p>                                                                                                                                        | General Manager             | 22.05.14 Loan quotations being invited.                                       | General Manager             |  |
| 8 May 2014 | 7/2014/17 | <p>1. That provision be made in the 2014 / 2015 budget for a subsidy in the sum of \$350,000 to be provided to the Lightning Ridge Pool Committee.</p> <p>Moved: Clr Walford<br/> Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                 | Director Corporate Services | 20.05.14 Included in draft 2014/15 budget.                                    | Director Corporate Services |  |
| 8 May 2014 | 7/2014/18 | <p>1. That the actions of the General Manager in agreeing to support the event be endorsed and that provision be made in the 2014/2015 budget for an amount of \$5,000 plus GST sponsorship for the conduct of the 2015 Swimming NSW Regional Meet at Lightning Ridge in January 2015.</p> <p>Moved: Clr Greenaway<br/> Seconded: Clr Cooper</p>                                                                                                           | Director Corporate Services | 20.05.14 Event allocated to Economic Development Officer for ongoing liaison. | Director Corporate Services |  |
| 8 May 2014 | 7/2014/19 | <p>That Council:</p> <p>1. Provide support to the campaign mounted by the NSW Public Library Associations for increased State funding to local government for public libraries by:</p> <p>a. Making representation to the local State Member in relation to the need for additional funding from the NSW State Government for the provision of public library services;</p> <p>b. Writing to the Hon. Troy Grant, Minister for Hospitality, Gaming and</p> | Director Corporate Services | 20.05.14 Letter to be forwarded.                                              | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|            |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                                                                          |                                         |                            |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------|
|            |           | <p>Racing and Minister for the Arts, calling upon the Government to implement the Reforming Public Library Funding submission of the Library Council of NSW in 2012 for the reform of the funding system for NSW public libraries;</p> <p>c. Approving the distribution of NSW Public Library Associations campaign information in Council libraries;</p> <p>d. Taking a lead role in activating the campaign locally.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p>                               |                                         |                                                                                          |                                         |                            |
| 8 May 2014 | 7/2014/20 | <p>1. That the Walgett Showground Trust are consulted in regards to this proposal and the item is deferred to a future meeting.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                 | Director Corporate Services             | 20.05.14 Meeting is to be scheduled when firmer details of proposed course are provided. | Director Corporate Services             |                            |
| 8 May 2014 | 7/2014/21 | <p>1. That the quotation from Nicholas Schiller and Yeomans Engineering, in the sum of \$12,407.12 for the upgrade of the Gordon and Wool pavilions be approved and that the project be funded from budget 11.03056.4081</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                             | Director Corporate Services             | 20.05.14 Work order issued.                                                              | Director Corporate Services             |                            |
| 8 May 2014 | 7/2014/23 | <p>That Walgett Shire Council resolve to:</p> <p>1. Approve Development Application DA2014/003 by Michael McCarthy for a Change of Use to caretaker's accommodation on Lot 4 DP 833122 subject to the conditions of development consent recommended in the application assessment report.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                               | Director Planning & Regulatory Services | DA consent posted on 12/05/14.                                                           | Director Planning & Regulatory Services | Completed 12.05.14         |
| 8 May 2014 | 7/2014/25 | <p>That Walgett Shire Council resolve to:</p> <p>1. Adopt amended exclusion buffers for opal mining and prospecting over public roads within the Walgett Shire as detailed in Attachment C.</p> <p>2. Request that NSW Mineral Resources apply the amended exclusion buffers for opal mining and prospecting over public roads within the Walgett Shire as detailed in Attachment C and shown in mapping data prepared by Council's GIS Coordinator.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p> | Director Planning & Regulatory Services | Letter signed by GM on 21 May 2014 and sent to NSW Mineral Resources.                    | Director Planning & Regulatory Services | Completed 21.05.14www.mama |
| 8 May 2014 | 7/2014/26 | <p>That this item is deferred to the May 2014 meeting as a 2014/15 budget item.</p> <p>Moved:<br/>Seconded:</p>                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering Services           | Collection of related information is in progress.                                        | Director Engineering Services           |                            |

# **WALGETT SHIRE COUNCIL AGENDA**

|            |           |                                                                                                                                                                                                                                                                                         |                                        |                              |                                        |                      |
|------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------|----------------------------------------|----------------------|
| 8 May 2014 | 7/201427  | 1. That Council having noted that no submissions were received now adopt the CCTV Policy and Procedures.<br><br>Moved: Clr Keir<br>Seconded: Clr Cooper                                                                                                                                 | Director Engineering Services          | The policy has been adopted. | Director Engineering Services          | Completed 8/05/2014. |
| 8 May 2014 | 7/2014/28 | 1. That Council receive and approves the contribution of \$210,984.11 to Rural Fire Services fund for 2014/2015.<br><br>Moved: Clr Cooper<br>Seconded: Clr Walford                                                                                                                      | Director Engineering Services          | No further action required.  | Director Engineering Services          | Completed 8/05/2014. |
| 8 May 2014 | 7/2014/31 | 1. That Council endorse and adopt the proposed sportsground line marking fee for the 2014/2015 financial year.<br>2. That Council adopt the line marking fee of \$690.80 including GST per season and \$338.35 including GST per event.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford | Director Urban Infrastructure Services |                              | Director Urban Infrastructure Services |                      |



## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – MAY 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

### **Summary:**

Copies of weekly circulars numbers 15-18 received from Local Government NSW since the April Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 15

Item 14: Mining and CSG Gateway Panel Issues First Gateway Certificate

#### Issue 16

Item 8: Natural Disaster Funding – Productivity Commission Inquiry  
Item 15: New Minister and New Name for NSW Planning

#### Issue 17

Item 7: Regional Visitor Economy Fund Grants – Applications Open  
Item 8: 'Wartime Legends' – A NSW Centenary of ANZAC Initiative  
Item 9: Campaign for Sustainable Funding Model for NSW Public Libraries  
Item 10: NSW Government Funding for Arts and Culture  
Item 14: Fisheries Guidelines  
Item 16: Determination of Local Government Remuneration Tribunal

#### Issue 18

Item 7: Water Security for Regions Program  
Item 13: Federal Budget 2014/15  
Item 21: Audit Office of NSW Report on Regional Roads Funding Programs

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 15 – 18 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT  
DEPARTMENT OF PREMIER & CABINET – MAY 2014***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

**Summary:**

Copies of circulars received 14-11 to 14-12 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 14-11: Draft Code of Accounting Practice and Financial Reporting for 2013/14

Circular 14-12: 2014/15 Determination of the Local Government Remuneration Tribunal

All circulars have been emailed to Councillors prior to Council meeting.

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received from the Division of Local Government – May 2014</b>                                                                                                                                                                                          |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 14-11 to 14-12 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars 14-11 to 14-12



Office of  
Local Government

## Circular to Councils

|                             |                                               |
|-----------------------------|-----------------------------------------------|
| <b>Circular Details</b>     | 14-11 / 30 April 2014 / A375015               |
| <b>Who should read this</b> | General Managers / All relevant council staff |
| <b>Contact</b>              | Innovation / 4428 4178                        |
| <b>Action required</b>      | Response to OLG                               |

### DRAFT CODE OF ACCOUNTING PRACTICE AND FINANCIAL REPORTING FOR 2013/14 (VERSION#22)

#### What's new or changing

- The draft 2013-14 Accounting Code of Accounting Practice and Financial Reporting has been released for sector comment.

#### What this will mean for your council

- Councils are asked to provide **feedback on the draft Code #22 by 16 May 2014** to: [code22@dlg.nsw.gov.au](mailto:code22@dlg.nsw.gov.au).
- Following feedback from the sector, the Office of Local Government will aim to provide the final version of the Code #22, with accompanying Guidelines before the end of June 2014 to enable councils time to update systems and processes impacted by changes to the code.

#### Key points

- The Office has prepared draft Accounting Code version 22 in response to sector feedback, policy changes and changes to the Australian Accounting Standards. Key changes include:
  - New Australian Accounting Standard AASB 13 – Fair Value Measurement
  - Updated Special Schedule 7 (SS7) – Condition of Infrastructure.
  - New Special Schedule 9 (SS9) – Permissible Income
  - Changes to Note 13 – Statement of Performance Measures
  - New Appendix K – Australian Accounting Standard AASB 12 – Illustrative Disclosures (to be adopted in 2014-15).
  - New date for requesting extension to lodge Financial Statements now 17 October 2014 (previously 31 October)
  - Financial Statements for 2014-15 to be lodged by 31 October (previously 5th working day of November)

#### Where to go for further information

- A copy of the draft Code #22 is available on the Office's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) > Information For Councils>Accounting Practice.
- There is an opportunity to learn more about the changes and provide feedback via a **webinar on 9 May 2014 (9:30am to 11:00am)**. Details on how to participate are shown in attachment A.

**Ross Woodward**  
Chief Executive  
Office of Local Government

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 44 913 630 046

**Attachment A – Webinar Process**

The Webinar will be held from 9:30am to 11:00am on 9 May 2014.

- The purpose of the webinar is to provide an opportunity for the sector to have an active role in the development of the Code #22 and to also allow council staff to ask questions or provide feedback.
- Participants must register their intention to participate in the webinar using this link <https://www1.gotomeeting.com/register/769190224>.
- Details on how webinar sessions work are available at: [www.gotomeeting.com/fec/webinar](http://www.gotomeeting.com/fec/webinar). For those unable to attend the webinar, the session will be recorded and made available free-of-charge.
- Questions regarding the webinar or the consultation process should be directed to: [code22@dlq.nsw.gov.au](mailto:code22@dlq.nsw.gov.au).



Office of  
Local Government

## Circular to Councils

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 14-12 / 19 May 2014 / A377953                                                       |
| <b>Previous Circular</b>    | <i>Circular 13/27 – Determination of the Local Government Remuneration Tribunal</i> |
| <b>Who should read this</b> | Councillors / General Managers                                                      |
| <b>Contact</b>              | Council Governance Team - 4428 4100                                                 |
| <b>Action required</b>      | Council to Implement                                                                |

### 2014/15 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal has determined an increase to mayoral and councillor fees of 2.5 per cent for the 2014/15 financial year, with effect from 1 July 2014.

#### What this will mean for your council

- Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2014/15 financial year.

#### Key points

- The level of fees paid will depend on what category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.
- The Tribunal has not reviewed the categories of councils during the 2014 review. It will next consider this in 2015.

#### Where to go for further information

- The Tribunal's report and determination is available on the Office of Local Government's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

**Ross Woodward**  
Chief Executive  
Office of Local Government

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 44 913 630 046

## **MONTHLY CALENDAR – MAY 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of April 2014 to June 2014 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil



**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar –May 2014 to July 2014</b>                                                                                                                                     |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period May 2014 to July 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for May 2014 to July 2014.

# WALGETT SHIRE COUNCIL AGENDA

**May 2014**

| Date of Meeting    | Time           | What                                                                | Who                                                   |
|--------------------|----------------|---------------------------------------------------------------------|-------------------------------------------------------|
| Thurs 1 May        |                |                                                                     |                                                       |
| Fri 2 May          |                |                                                                     |                                                       |
| Sat 3 May          |                |                                                                     |                                                       |
| Sun 4 May          |                |                                                                     |                                                       |
| Mon 5 May          |                |                                                                     |                                                       |
| Tues 6 May         |                |                                                                     |                                                       |
| <b>Weds 7 May</b>  | <b>10:00am</b> | <b>CMCC Meeting - Walgett</b>                                       | <b>General Manager, Cirs Woodcock &amp; Greenaway</b> |
| <b>Thurs 8 May</b> | <b>2:30pm</b>  | <b>Consultative Committee Meeting</b>                               | <b>General Manager</b>                                |
| Fri 9 May          |                |                                                                     |                                                       |
| Sat 10 May         |                |                                                                     |                                                       |
| Sun 11 May         |                |                                                                     |                                                       |
| Mon 12 May         |                |                                                                     |                                                       |
| Tues 13 May        |                |                                                                     |                                                       |
| Weds 14 May        |                |                                                                     |                                                       |
| Thurs 15 May       |                |                                                                     |                                                       |
| <b>Fri 16 May</b>  | <b>TBC</b>     | <b>GMAC Meeting – Dubbo</b>                                         | <b>General Manager &amp; Mayor</b>                    |
| Sat 17 May         |                |                                                                     |                                                       |
| Sun 18 May         |                |                                                                     |                                                       |
| Mon 19 May         |                |                                                                     |                                                       |
| Tues 20 May        |                |                                                                     |                                                       |
| Weds 21 May        |                |                                                                     |                                                       |
| Thurs 22 May       |                |                                                                     |                                                       |
| <b>Fri 23 May</b>  | <b>TBC</b>     | <b>OROC Meeting – Coonabarabran</b>                                 | <b>General Manager &amp; Mayor</b>                    |
| Sat 24 May         |                |                                                                     |                                                       |
| Sun 25 May         |                |                                                                     |                                                       |
| Mon 26 May         |                |                                                                     |                                                       |
| <b>Tues 27 May</b> | <b>10:00am</b> | <b>Council Meeting – Walgett<br/>Including Citizenship Ceremony</b> | <b>All Directors &amp; Councillors</b>                |
| Weds 28 May        |                |                                                                     |                                                       |
| Thurs 29 May       |                |                                                                     |                                                       |
| Fri 30 May         |                |                                                                     |                                                       |
| Sat 31 May         |                |                                                                     |                                                       |

## June 2014

| Date of Meeting      | Time           | What                                        | Who                                                   |
|----------------------|----------------|---------------------------------------------|-------------------------------------------------------|
| Sun 1 June           |                |                                             |                                                       |
| Mon 2 June           |                |                                             |                                                       |
| Tues 3 June          |                |                                             |                                                       |
| Weds 4 June          |                |                                             |                                                       |
| <b>Thurs 5 June</b>  | <b>9:30am</b>  | <b>REMC Meeting – Orange</b>                | <b>General Manager</b>                                |
| Fri 6 June           |                |                                             |                                                       |
| Sat 7 June           |                |                                             |                                                       |
| Sun 8 June           |                |                                             |                                                       |
| Mon 9 June           |                | <b>Queen's Birthday Public Holiday</b>      |                                                       |
| <b>Tues 10 June</b>  |                | <b>Western Division Meeting – Hillston</b>  | <b>General Manager &amp; Mayor</b>                    |
| Weds 11 June         |                |                                             |                                                       |
| <b>Thurs 12 June</b> | <b>10:00am</b> | <b>Local Area Traffic Committee Meeting</b> | <b>General Manager, Cirs Keir &amp; Martinez</b>      |
| Fri 13 June          |                |                                             |                                                       |
| Sat 14 June          |                |                                             |                                                       |
| Sun 15 June          |                |                                             |                                                       |
| <b>Mon 16 June</b>   |                | <b>National General Assembly – Canberra</b> | <b>General Manager &amp; Mayor</b>                    |
| <b>Tues 17 June</b>  |                | <b>National General Assembly – Canberra</b> | <b>General Manager &amp; Mayor</b>                    |
| <b>Weds 18 June</b>  |                | <b>National General Assembly – Canberra</b> | <b>General Manager &amp; Mayor</b>                    |
| Thurs 19 June        |                |                                             |                                                       |
| Fri 20 June          |                |                                             |                                                       |
| Sat 21 June          |                |                                             |                                                       |
| Sun 22 June          |                |                                             |                                                       |
| Mon 23 June          |                |                                             |                                                       |
| <b>Tues 24 June</b>  | <b>10:00am</b> | <b>Council Meeting – Walgett</b>            | <b>All Directors &amp; Councillors</b>                |
| Weds 25 June         | 10:00am        | <b>CMCC Meeting – Coonamble</b>             | <b>General Manager, Cirs Woodcock &amp; Greenaway</b> |
| Thurs 26 June        |                |                                             |                                                       |
| Fri 27 June          |                |                                             |                                                       |
| Sat 28 June          |                |                                             |                                                       |
| Sun 29 June          |                |                                             |                                                       |
| Mon 30 June          |                |                                             |                                                       |

# WALGETT SHIRE COUNCIL AGENDA

July 2014

| Date of Meeting     | Time           | What                            | Who                                    |
|---------------------|----------------|---------------------------------|----------------------------------------|
| Tues 1 July         |                |                                 |                                        |
| Weds 2 July         |                |                                 |                                        |
| Thurs 3 July        |                |                                 |                                        |
| Fri 4 July          |                |                                 |                                        |
| Sat 5 July          |                |                                 |                                        |
| Sun 6 July          |                |                                 |                                        |
| Mon 7 July          |                |                                 |                                        |
| Tues 8 July         |                |                                 |                                        |
| Weds 9 July         |                |                                 |                                        |
| Thurs 10 July       |                |                                 |                                        |
| Fri 11 July         |                |                                 |                                        |
| Sat 12 July         |                |                                 |                                        |
| Sun 13 July         |                |                                 |                                        |
| Mon 14 July         |                |                                 |                                        |
| Tues 15 July        |                |                                 |                                        |
| Weds 16 July        |                |                                 |                                        |
| Thurs 17 July       |                |                                 |                                        |
| Fri 18 July         |                |                                 |                                        |
| Sat 19 July         |                |                                 |                                        |
| Sun 20 July         |                |                                 |                                        |
| Mon 21 July         |                |                                 |                                        |
| <b>Tues 22 July</b> | <b>10:00am</b> | <b>Council Meeting – Rowena</b> | <b>All Directors &amp; Councillors</b> |
| Weds 23 July        |                |                                 |                                        |
| Thurs 24 July       |                |                                 |                                        |
| Fri 25 July         |                |                                 |                                        |
| Sat 26 July         |                |                                 |                                        |
| Sun 27 July         |                |                                 |                                        |
| Mon 28 July         |                |                                 |                                        |
| Tues 29 July        |                |                                 |                                        |
| Weds 30 July        |                |                                 |                                        |
| Thurs 31 July       |                |                                 |                                        |

## ***ICAC INVESTIGATION – OUTCOMES OF “OPERATION JAREK”***

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland – General Manger  
**FILE NUMBER:** 00/0000

---

### **Summary:**

To comply with the requirements of ICAC Act in relation to the recommendations of the outcomes of “Operation Jarek.”

### **Background:**

Council has previously been advised that a member of Council’s staff was called before the ICAC Inquiry into allegations that staff from a number of local councils and other public authorities had accepted secret benefits from suppliers and that staff from two local councils facilitated payment of false invoices from suppliers

### **Current Position:**

The ICAC Report on the finding of the Inquiry has now been handed down and a series of fifteen recommendations have been made to minimise/prevent future corruption.

In December, 2012 Council was advised of action already been taken to address a number of the risks and measures identified in the recommendations.

Others have since addressed during reviews of Council’s Organisational Structure and Council’s relevant Policies and Procedures.

Disciplinary action has already been taken in relation to the staff member concerned and the situation is now being constantly monitored.

Council has previously been advised that at the end of the day the issues identified during the ICAC inquiry would have been difficult to detect through normal internal control processes as the delivery of “rewards” was specifically design to be outside the scope of routine council internal control procedures and relied on the honesty and integrity of the staff involved.

Details of the ICAC recommendations and Council’s response are attached for Council’s information.

### **Relevant Reference Documents/Policies:**

ICAC “Operation Jarek” recommendations.  
Walgett Shire Code of Conduct

### **Governance issues:**

Various governance issues are identified and remedial action recommended as appropriate.

### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Various other councils and public authorities

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That Council endorse the action taken/being taken by the General Manager to implement the recommendations of the findings of the ICAC investigation and the reporting of these actions to ICAC.

| ICAC Investigation – “Operation Jarek”                                                                                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council endorse the action taken/being taken by the General Manager to implement the recommendations of the findings of the ICAC Investigation and the reporting of these action to ICAC.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Council responses to ICAC recommendations

**Response to Operation Jarek Recommendations**

Recommendation 1.

That Councils communicate to suppliers a clear set of supplier behaviour expectations and associated consequences for non-compliance.

Response:

*Council has not specifically communicated its expectations of supplier behaviour as the transfer of the stores function to Corporate Services provides a higher level of governance over purchase order approval. The appointment to a newly created position of stores finance officer with direct administrative control over stores operations and staff provides a greater focus on stores operations including regular 'in store' supervision.*

Recommendation 2.

That Councils develop a proactive and comprehensive supplier engagement framework

Response:

*Under Council's realigned organisational structure, the new position of stores finance officer has more personal involvement in purchasing contracts and relationships with suppliers generally.*

Recommendation 3.

That Councils review their codes and policies on gifts and benefits to ensure they effectively communicated expected behaviour in a way that the intended audience can easily grasp.

*Council's code of conduct has been reviewed and adopted by Council on at least two occasions. It specifically addressed the offering of gifts to staff and acceptance of gifts by staff.*

Recommendation 4.

That councils ensure their policy provides that all staff who hold financial delegations are prohibited from receiving gifts of any kind.

Response:

*Council's code of conduct does not specifically prohibit staff who hold financial delegations from receiving gifts of any kind. There are a large number of staff who have very small delegations for operational effectiveness and council is of the view that the current policy on receipt of gifts contained in the code of conduct is sufficient.*

Recommendation 5.

That councils ensure that staff training on gifts has a focus on the disciplinary consequences of accepting gifts.

Response:

*Council's induction training including making staff aware of the code of conduct and that disciplinary procedures can result from breaches of the code of conduct generally.*

Recommendation 6.

That councils assess which of their staff members operate in an environment where relational selling is commonplace, and equip these staff to recognise and respond to these sales tactics, including the offer of gifts.

Response:

*The particular staff, one of whom was directly involved in the commission proceedings, are well aware of their responsibilities which was reinforced by the General Manager's disciplinary action which included addressing the specifics of inducement sales behaviour.*

Recommendation 7.

That councils, if they have not already done so, analyse their procedural processes to identify points of corruption risk and take steps to improve the design of their procurement processes.

Response:

*Procurement processes are being constantly being reviewed along with stores operations by the Stores Finance Officer to achieve a higher level of governance and accountability.*

Recommendation 8.

That councils, if they have not already done so, consider introducing e-procurement as an efficient method of controlling possible vulnerabilities in their system.

Response:

*This recommendation forms part of the ongoing review of procurement procedures.*

Recommendation 9.

That councils, if they have not already done so, review which reports are available to the managers of stores and ensure they (councils) can generate a report showing the orders placed by any individual across all cost centres.



Response:

*The Stores Finance Officer now has access to all relevant reports including fuel usage and purchasing.*

Recommendation 10.

That councils, if they have not already done so, analyse inventory management systems with a view to improving controls and reducing waste.

Response:

*Councils utilises the Authority stores module and the stores finance officer has made improvements to the administration of stores inventory and this will be an area of continual improvement.*

Recommendation 11.

That councils examine options for the control of their pull-based inventory and implement an option that is suitable for their operations.

Response:

*This recommendation will form part of the overall stores operations improvement process being undertaken by the Stores Finance Officer.*

Recommendation 12.

That councils, if they have not already done so, organise their stores so that all items are labelled clearly, stock is securely stored and movement of all goods in or out of the store is recorded on an integrated inventory management system.

Response:

*The layout and display of stock within the store is an area that has been already addressed. This will be further improved when the Council's new works depot and store is completed in 2015.*

Recommendation 13.

That councils ensure stocktakes are conducted independently of stores officers and by staff knowledgeable about the principles of stocktaking.

Response:

*Stocktakes are conducted independently of stores operational staff by the Stores Finance Officer with direct oversight by the Senior Finance Officer.*

Recommendation 14.

That council management assesses the residual risk in its store and, if appropriate for the organisation, conducts random spot checks or cycle counts on selected aspects of inventory management.

Response:

*This aspect forms part of a higher level of oversight and governance relating to store operations.*

Recommendation 15.

That Councils, if they have not already done so, consider the risks highlighted by this report, namely;

- Relationship selling and gifting
- Procurement processes
- Inventory management

and, where they consider the council is at risk, add these topics to their internal audit programmes.

Response:

*Stores operations and associated finance and governance aspects were one of the first areas addressed by Council's new internal audit committee. The appointment of the Stores Finance Officer to implement recommendations was a key aspect of the response to the Internal Audit Committee recommendations.*

## **2014 DICK COLLESS MEMORIAL SCHOLARSHIP AWARDS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00/00

---

### **Summary:**

To approve the 2014 Dick Colless Memorial Scholarship Awards.

### **Background:**

In July 2012 meeting it was resolved to establish a perpetual scholarship to honour the memory of the late Councillor Dick Colless. Subsequently, Council adopted guidelines for the award of those scholarships which included inviting applications at the commencement of each year from persons entering the second and/or subsequent years of study.

A maximum of four scholarships with a maximum value of \$2,500 each be awarded in any one year with scholarships to be available only for recognised courses of study being undertaken at recognised tertiary institutions and TAFE Colleges.

Scholarships be based on course fees, accommodation requirements and any other special requirements for study including residential course attendance expenses. Formal application has to be made on the prescribed application form setting out personal details, course of study being undertaken, past results and any special circumstances for applying. Applicants are to provide written proof of course fees and the like with their application.

Scholarships be only awarded to students who have their principal place of abode within Walgett Shire.

When awarding scholarships due consideration be had to the results achieved in the first or subsequent years of study. Where the annual vote of \$10,000 is not awarded, it be placed in a reserve for future years.

### **Current Position:**

Applications for the 2014 scholarships were invited during December 2013 and closed on 7 February 2014. Eight applications were received and all applications met the required criteria.

A small committee comprising the Mayor, Councillor Keir and General Manager has reviewed the applications received and makes the following recommendations for the award of scholarships in 2014:

|                  |                                                  |
|------------------|--------------------------------------------------|
| Geoffrey Lane    | \$2,000 (Electrical Apprenticeship)              |
| Brook Holland    | \$2,000 (Bachelor of Business)                   |
| Emma Denyer      | \$1,200 (Bachelor of Civil Engineering/Commerce) |
| Rebecca Clauss   | \$1,200 (Bachelor of Pharmacy)                   |
| Leonie Gawthorne | \$1,200 (Master of Physiotherapy)                |
| Anna Holcombe    | \$1,200 (Bachelor of Agricultural Science)       |
| Sky Holland      | \$1,200 (Bachelor of Sport and Exercise Science) |

**Relevant Reference Documents:**

Dick Colless Memorial Scholarship Awards guidelines

**Stakeholders:**

Walgett Shire

Younger members of the community undertaking formal studies

**Governance Issues:**

The aim of the guidelines is to provide some rigor around the annual awarding of scholarships.

**Environmental Issues:**

Not applicable

**Financial Implications:**

Council has agreed to provide \$10,000 annually from interest earned from investments to fund the scholarship concept

**Legal Issues:**

Not applicable

**Alternatives/Options:**

Not applicable

**Conclusion:**

That Council adopt the recommendations for the award of scholarships in 2014. It would also be appropriate to arrange a presentation ceremony to co-incide with the June/July university vacations when it is anticipated that the majority of students will be home.

**2014 Dick Colless Memorial Scholarship Awards**

**Recommendation:**

That Council adopt the following recommendations for the awarding of the 2014 Dick Colless Memorial Scholarships:

|                  |                                                  |
|------------------|--------------------------------------------------|
| Geoffrey Lane    | \$2,000 (Electrical Apprenticeship               |
| Brook Holland    | \$2,000 (Bachelor of Business)                   |
| Emma Denyer      | \$1,200(Bachelor of Civil Engineering/Commerce)  |
| Rebecca Clauss   | \$1,200 (Bachelor of Pharmacy)                   |
| Leonie Gawthorne | \$1,200 (Master of Physiotherapy)                |
| Anna Holcombe    | \$1,200 (Bachelor of Agricultural Science)       |
| Sky Holland      | \$1,200 (Bachelor of Sport and Exercise Science) |

and an appropriate presentation ceremony be arranged to co-incide with the June/July university vacations

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***REQUEST TO WRITE OFF DEBT TO COUNCIL – LIGHTNING RIDGE OLYMPIC POOL COMMITTEE***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00

---

### **Summary:**

To consider a request to write off the \$200,000 Loan made to the Lightning Ridge Olympic Pool Committee.

### **Background:**

A letter dated 10 March 2014 received from the Lightning Ridge Olympic Pool Committee which sets out the history of the outstanding loan is attached.

### **Current Position:**

The Committee's letter sets out its current position and background behind both its operation over the years and reasons for the request for the waiving of the debt.

### **Relevant Reference Documents:**

Letter dated 10 March from the Lightning Ridge Olympic Pool Committee.

### **Stakeholders:**

Walgett Shire  
Lightning Ridge Olympic Pool Committee  
Walgett Shire Community

### **Governance Issues:**

The provisions of Section 356 of the Local Government Act apply where Council makes advances to persons/organisations seeking financial assistance. This involves publically advertising such proposals and inviting community comments where the total amount of an assistance programme in any one year exceeds 5% of the general fund budget. It would be for Council to determine the procedure to be followed on this occasion.

Research is also being undertaken to see if any precedents exists in relation to the writing off of such debts.

### **Environmental Issues:**

Not applicable

### **Financial Implications:**

Council is currently facing a tight financial future. It would be appropriate to seek advice/comment from both Council's Auditor and the Office of Local Government prior to making any decision with regards writing off debts owing to Council.

**Legal Issues:**

In the interests of transparency, Council should seek specific legal advice with regards any proposal to write off a large debt owing to Council.

**Alternatives/Options:**

1. Council agree to the request to waive the loan of \$200,000 owing by the Lightning Ridge Olympic Pool Committee.
2. Council take appropriate action to consider the consequences of agreeing to the request by seeking specific legal advice and comment/advice from the Office of Local Government and Council's Auditor prior to making any decision.
3. Council refuse the request for the debt to be written off and reduce the annual pool contribution by the agreed loan instalment of \$66.666.66 over three years or such other amount/period that Council may determine.
4. Council refuse the request for the debt to be written off.

**Conclusion:**

That Council adopt an appropriate course of action to deal with the request to write off the loan of \$200,000 owing to Council by the Lightning Ridge Olympic Pool Committee.

| <b>Request to Write Off Debt Owing by Lightning Ridge Olympic Pool Committee</b>                              |
|---------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>For Council's consideration</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Letter dated 10 March, 2014 from Lightning Ridge Olympic Pool Committee.

**LIGHTNING RIDGE OLYMPIC POOL ASSOCIATION  
INCORPORATED**

**PO BOX 179**

**TEL: (02)68290569**

**LIGHTNING RIDGE**

**FAX: (02) 68290773**

**NSW, 2834**

**Mr Don Ramsland  
General Manager - Walgett Shire Council  
PO Box 31  
Walgett  
NSW, 2834**

**March 10, 2014**

Dear Mr Ramsland,

I am writing this letter in regards to having the loan the Lightning Ridge Olympic Pool Association has with the Walgett Shire Council, written off.

In November 2000, the Walgett Shire Council gave the Lightning Ridge Olympic Pool Association, an interest free loan of \$200,000.00, to assist in the building of the Indoor Heated Diving Pool.

The terms of the loan are that 12 months after the final completion of the Indoor Heated Diving Pool, the loan is to be repaid over 3 years, in yearly instalments of \$66,666.66.

As of this moment, the loan has not yet fallen due, as the Indoor Heated Diving Complex has not reached final completion. Thirty six of forty lights have not yet been put up, due to a lack of funds, thus leaving the project incomplete.

Last year, the Association was faced with some major repairs in our Olympic Pool, due to two broken inlet/outlet pipes. The process of digging up the pipes and trying to find where the problems were was a very tedious task and we were very lucky to open just 2 weeks behind schedule, taking into consideration that we had to have the entire Water Theme Park and the Octopus Baby Pool, sandblasted and repainted. As well as repainting the Olympic Pool and all the features in the Water Theme Park too.



The cost of sandblasting, added to the cost of repainting the Olympic Pool & Water Theme Park Pools, added to the cost of repairing the Olympic Pool, resulted in some very large expenses for the Association.

Thanking the Walgett Shire Council for their \$50,000.00 contribution last year towards the pool repairs, which was very much appreciated and needed.

We are however carrying out maintenance and repairs at the complex all the time, without any contributions from anyone and soon will have the added expense of having to repaint the Indoor Heated Pool.

For those of you that are not aware, this Sport & Aquatic Complex was built by the community of Lightning Ridge, with very little assistance from the Council or any Government body.

In 1988, five little girls had a big dream – *raise the money needed to build a pool for their town*. Never once did they think they couldn't do it and because of that determination and with the help of their parents and the wonderful people of Lightning Ridge, that dream was not only realised, but exceeded beyond their wildest expectations. Not only did Lightning Ridge get its pool, but the girls continued on to build a Sports and Aquatic Complex, the likes of which you would not find outside of any major city in Australia.

Money was raised using every method possible with the end result being the opening of the Five Star Olympic Pool in 1990, built at a cost of \$650,000.00, the opening of the Indoor Sports Centre in 1995, built at a cost of \$550,000.00, the opening of the Water Theme Park in 1998, built at a cost of \$550,000.00 and the opening of the Indoor Heated Diving Pool in 2011, built at a cost of \$1.5 million.

Very kind and generous people have worked tirelessly over the past twenty six years to get where we are today but had it not been for the special relationship that the 5 girls had with the Contractors (particularly the local ones) and the Community, these 4 stages could not have been built as cheaply as they were, considering the quality of the end result - 'especially the Indoor Pool'.

As each stage was opened and up and running, any profit made from the gate entry and the kiosk along with continued fundraising, was put towards the next project.

Fundraising events along the way have not only helped to fund each new stage, but have also benefited the town and the Walgett Shire.

The Ridge Stock Rock Concert and also the Lightning Ridge Country Music Festival, brought people to town from all over and events such as the Celebrity Black Opal Classic Swimming Carnival, also had the same effect.

The \$50,000.00 prize money on offer at the 1993 Black Opal Classic (for breaking a world record) not only brought tourists to the town, but also brought professional swimmers to the Ridge, from Australia and around the world.

In the almost 3 years that the Indoor Heated Diving Pool has been opened, things have been moving at a rapid pace as well. We have now hosted 5 diving camps, as well as the 2012 NSW Country Diving Championships and the Geoff Montgomery Memorial Diving Championships last November, which we have been asked to host again this October. Attached to this years Geoff Montgomery event, NSW Diving would also like to have a week long camp, prior to the event.

The Indoor Pool has also been the choice of training venue for the NSW Institute of Sport Elite Diving Team as well as the Brisbane Chandler Diving Team prior to the 2012 NSW Country Diving Championships. It was also chosen as the training venue for the USA Junior World Diving Team, prior to the Word Junior Diving Championships, in Adelaide in 2012.

The Indoor Complex was also used as the venue to hold the 2011 NSW Opal Symposium Dinner and has recently been chosen as the venue to hold a dinner for the Annual Sport and Recreation Government Forum. All eventuated due to the more than excellent venue that the Lightning Ridge Olympic Pool Association supplied.

Lightning Ridge Diving has already seen its divers compete at School, State and National levels (Bridgit Yeoman's from Walgett- first to compete at National level, in Perth last year) and it has not even been in existence for 3 years. The club is made up of children from both Lightning Ridge and Walgett (in fact, half the children in the club are from Walgett), aged between 6 to 18 years old.

What they have achieved in this time frame is nothing short of amazing and with the dedicated local coaches as well as continuing help from NSW Diving, the possibilities are endless. A future Olympic Diver does not seem out of the realms of possibility, these days.

Over the past twenty four years, the goal of the Lightning Ridge Olympic Pool Association has always been, to run and maintain the Complex to the highest standard possible and to assist and support the groups using the facility as much as possible. This goal remains the same today.

This Complex wasn't built for the Lightning Ridge Olympic Pool Association and it wasn't built just for the sake of building a pool in Lightning Ridge. This Complex was built by the people of Lightning Ridge, for their Community and for the people in the Walgett Shire to use and enjoy.

The Walgett Shire now has a fantastic asset valued in the millions of dollars, which has come into being with very little cost to Council. And by the Association running the facility as the Reserve Trust (instead of the council having to do so), the Council essentially has to do nothing more than provide a subsidy to assist in the running of this fabulous World Class Complex.

Also, by having people involved in the running of the Complex that have been there from the beginning, is ensuring that the Complex is run the best it can be and that the facility is maintained to the highest of standards.

We are not asking for any thanks and we are not asking for any praise. All we would like is to have a bit more support, to make our job a little easier.

We would like to be able to continue on doing the best job we can. But with constantly rising prices, unexpected major repairs (as the pool is 24 years old), continuing maintenance issues and an Indoor Diving Centre that is not yet complete, we are struggling to keep our heads above water. Having a loan repayment on top of all this, will only add to our already stressful situation and make it very difficult to get by.

A lot of volunteer work still goes on, in regards to the Lightning Ridge Sport & Aquatic Complex, but it cannot be expected to go on indefinitely. Once we have to start paying for all the things that are currently done for free, we will be in dire straits. As we have highlighted in the past, the value of all the volunteer work done each year by members of the Association and the Community, equals about \$100,000.00 and this is big money in anyone's eyes.

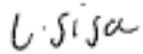
We have heard that in the past, the Council has written off other loans and we are hoping that you will seriously consider our request, as it would make a huge difference to our Association, if we did not have this loan hanging over our heads.

Hoping to receive an affirmative reply.

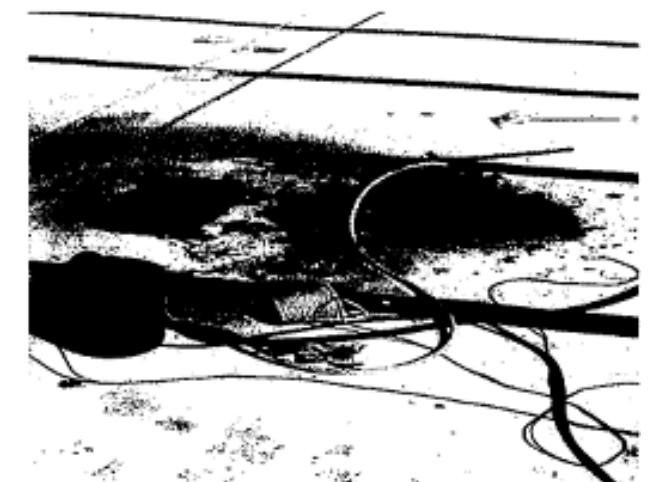
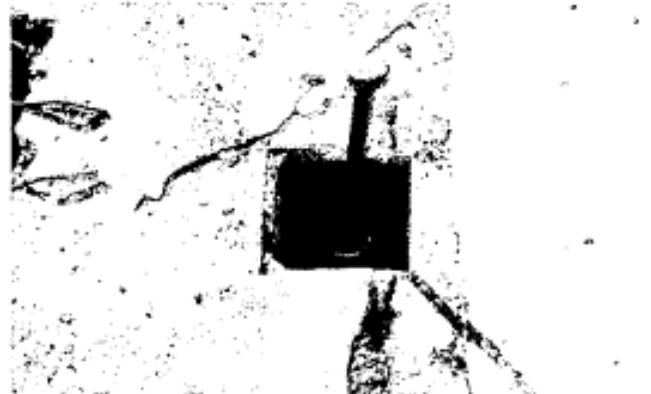
Thanking you in advance.

Kindest Regards

Lily Sisa

A handwritten signature in cursive script, appearing to read 'L. Sisa'.

Secretary  
Lightning Ridge  
Olympic Pool  
Association



WALGETT SHIRE COUNCIL AGENDA



**14.2 DIRECTOR CORPORATE SERVICES*****CASH ON HAND & INVESTMENT REPORT***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 April 2014.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 30 April 2014 the operational bank account's balance was \$553,804.13. The reconciliation of this balance is:

**Operational Account Bank Reconciliation**  
**As at 30 April 2014**

|                                                              |                       |
|--------------------------------------------------------------|-----------------------|
|                                                              | \$                    |
| <b>Opening Ledger Account Balance as at 1 April 2014</b>     | <b>704,323.09</b>     |
| Add: Receipts                                                | 8,547,162.08          |
| Add: Recalled Investments                                    |                       |
| Less: New Investments                                        |                       |
| Less: Payments                                               | (8,692,945.76)        |
| <b>Closing Ledger Balance as at 30 April 2014</b>            | <b>558,539.41</b>     |
| <br><b>Balance as per Bank Statement as at 30 April 2014</b> | <br><b>553,804.13</b> |
| Add: Receipts not banked                                     | 8,646.80              |
| Less: Payments not presented                                 | (3,911.52)            |
| <b>Closing Balance of Bank Account</b>                       | <b>558,539.41</b>     |

4 Term Deposits were recalled to the value of \$2,000,000.00.

No new Term Deposits were made.

1 transfer was made from the BOS account to the value of \$1,200,000.00.

1 transfer was made to the BOS account to the value of \$2,500,000.00.

## WALGETT SHIRE COUNCIL AGENDA

As at 30 April 2014 Walgett Shire Council's investment register's balance was \$14,500,000.00. The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$12,000,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 March 2014 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                |                 |
|--------------------------------|-----------------|
| 24 Hour Online Account Balance | \$ 1,470,173.50 |
|--------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                               |
|-----------------|-----------------------------------------------|
| 09/1772-02/0014 | April 2014 bank reconciliation ledger 11.5010 |
| 09/1460-03/0001 | Investments Report To Council 2013/2014       |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council, Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 30 April 2014 Walgett Shire Council's total available cash and invested funds were \$14,028,712.91 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 558,539.41   |
| Investments                            | \$12,000,000.00 |
| BOS Account                            | \$ 1,470,173.50 |

## CASH ON HAND AND INVESTMENT REPORT AS AT 30 April 2014

### Recommendation:

1. That the cash on hand and investment report as at 30 April 2014 be received.

**Moved:**

**Seconded:**

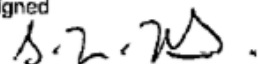


| <u>Investment Institution</u>                               | <u>Type of Investm</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                        |
|-------------------------------------------------------------|------------------------|-------------|---------------|------------|-------------------|----------------------|------------------------|
| <b>Term Deposits</b>                                        |                        |             |               |            |                   |                      |                        |
| Bank of Queensland                                          | Term Deposit           | 203         | 3.85          | 878/14     |                   | 07-May-14            | \$500,000.00           |
| Bankwest                                                    | Term Deposit           | 273         | 3.50          | 883/14     |                   | 06-Aug-14            | \$500,000.00           |
| Suncorp                                                     | Term Deposit           | 182         | 3.65          | 884/14     |                   | 14-May-14            | \$500,000.00           |
| IMB                                                         | Term Deposit           | 182         | 3.50          | 887/14     |                   | 21-May-14            | \$500,000.00           |
| National Australia Bank                                     | Term Deposit           | 182         | 3.77          | 888/14     |                   | 28-May-14            | \$500,000.00           |
| Westpac                                                     | Term Deposit           | 217         | 3.75          | 889/14     |                   | 02-Jul-14            | \$500,000.00           |
| Credit Union Australia                                      | Term Deposit           | 242         | 3.65          | 890/14     |                   | 27-Aug-14            | \$500,000.00           |
| IMB                                                         | Term Deposit           | 174         | 3.50          | 893/14     |                   | 28-May-14            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit           | 188         | 3.75          | 894/14     |                   | 11-Jun-14            | \$500,000.00           |
| Bank West                                                   | Term Deposit           | 181         | 3.50          | 895/14     |                   | 04-Jun-14            | \$500,000.00           |
| National Australia Bank                                     | Term Deposit           | 245         | 3.80          | 896/14     |                   | 13-Aug-14            | \$500,000.00           |
| Westpac                                                     | Term Deposit           | 217         | 3.65          | 897/14     |                   | 16-Jul-14            | \$500,000.00           |
| Westpac                                                     | Term Deposit           | 231         | 3.65          | 898/14     |                   | 30-Jul-14            | \$1,000,000.00         |
| National Australia Bank                                     | Term Deposit           | 182         | 4.08          | 899/14     |                   | 18-Jun-14            | \$500,000.00           |
| ING                                                         | Term Deposit           | 182         | 3.55          | 900/14     |                   | 09-Jul-14            | \$750,000.00           |
| ING                                                         | Term Deposit           | 210         | 3.66          | 902/14     |                   | 03-Sep-14            | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit           | 189         | 3.70          | 903/14     |                   | 20-Aug-14            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit           | 259         | 3.50          | 904/14     |                   | 05-Nov-14            | \$500,000.00           |
| ING                                                         | Term Deposit           | 238         | 3.70          | 905/14     |                   | 15-Oct-14            | \$750,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit           | 84          | 3.50          | 906/14     |                   | 21-May-14            | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit           | 105         | 3.50          | 907/14     |                   | 11-Jun-14            | \$500,000.00           |
| Suncorp                                                     | Term Deposit           | 175         | 3.55          | 908/14     |                   | 21-Jan-15            | \$500,000.00           |
|                                                             |                        |             |               |            |                   |                      | <b>\$12,000,000.00</b> |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                        |             |               |            |                   |                      |                        |
| Zircon Finance Ltd                                          | Floating Rate CDO      |             | 0.00          |            |                   | 20-Sep-14            | \$0.00                 |
| Morgan Stanley Aces SP                                      | Floating Rate CDO      |             | 0.00          |            | 20-Mar-12         | 20-Jun-15            | \$0.00                 |
| Helium Capital Ltd                                          | Floating Rate CDO      |             | 0.00          |            |                   | 23-Jun-14            | \$0.00                 |
|                                                             |                        |             |               |            |                   |                      | <b>\$0.00</b>          |
| Term Deposit Ledger Balance                                 |                        |             |               |            |                   |                      | \$12,000,000.00        |
| 24 hour Online Bank Account                                 |                        |             |               |            |                   |                      | \$1,470,173.50         |
|                                                             |                        |             |               |            |                   |                      | <b>\$13,470,173.50</b> |

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 30 April 2014

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.

Signed



Shane Roberts  
Senior Finance Officer



Prepared and Reconciled by Julie McKeown  
Assistant Rates

## ***DISPOSAL OF COUNCILS REDUNDANT IT EQUIPMENT***

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Jay Ryan - Information Services Coordinator  
**FILE NUMBER:** 14/112

---

### **Summary:**

This report is to inform the Council of the outcome of the investigation and audit into Councils current stockpile of redundant IT products (e-waste). It is recommended that Council approve the removal and disposal of these items as outlined in the report.

### **Background:**

For a considerable period Council has been accumulating redundant or unserviceable IT equipment and burdened with the task of managing with this e-waste in a number of locations. During the last round of computer replacements in 2013 it was identified that Council has no process or procedure in place for the disposal of retired or unserviceable IT equipment. Subsequently this project was undertaken to identify and recommend a disposal process.

Over the last few weeks an audit was undertaken to identify all of Councils retired and unserviceable IT related items. The affected equipment has been stockpiled to a central location at the main administration building and works Depot. All items were tested for functionality and also to determine if they could be repurposed or used by another organisation. Only a very few items were identified and are not included to be recycled. The items are no longer on Councils current asset register and have no monetary value. All computer hard drives were removed from the devices and destroyed to meet any security concerns regarding Council data stored on the computers.

### **Current Position:**

The next stage of the project is to physically dispose of the items and a certified contractor appointed for their removal. It is estimated that there will be 6 -10 pallets of e-waste to be disposed of comprising

- PC towers
- CRT monitors
- Printers
- Keyboards & cables
- Miscellaneous IT switches

A small amount of computer monitors, printers and a large plotter printer have been identified as still in working condition, which have no useable function for Councils operations. These will be retained until options for these items can be given further consideration.

Enquiries were made to identify reputable contractors that could remove the e-waste and dispose of it appropriately. Several companies were contacted with Reverse E-waste confirming that they are able to collect, transport and dispose of Councils e-waste. The items need to be packed and wrapped on pallets by Council and Reverse E-waste will pick up and transport the e-waste at no cost to Council. Reverse E-waste are a free service as they are funded by the Australian Federal Government under the Product Stewardship Legislation and are approved as a Co-Regulatory Arrangement under the scheme.

**Relevant Reference Documents/Policies:**

NSW Local Government Act 1993  
Federal Product Stewardship Legislation

**Governance issues:**

The disposal of Councils assets requires Council approval.

**Environmental issues:**

The engagement of an accredited e-waste contractor will support the national e-waste scheme which aims to reduce e-waste into landfills across Australia.

**Stakeholders:**

Walgett Shire Council  
Community of Walgett Shire

**Financial Implications:**

Council will incur some minor costs for stacking & wrapping the equipment onto pallets which will be met from existing budgets.

**Alternative Solutions/Options:**

Given the storage issues associated with the volume of e-waste and the environmental requirements for its disposal, it is believed that the recommended option best meets Councils obligations and interests.

**Conclusion:**

It is recommended that Council approve the disposal of identified e-waste as detailed in this report and that Reverse E-waste be engaged to transport and dispose of the e-waste at no cost to Council.

|                                                     |
|-----------------------------------------------------|
| <b>Disposal of Council's redundant IT Equipment</b> |
|-----------------------------------------------------|

**Recommendation:**

That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **STOCK TAKE VARIANCE FINANCIAL YEAR 2014**

**REPORTING SECTION:** Corporate Services

**AUTHOR:** Melissa Tooth – Stores Finance Officer

**FILE NUMBER:**

---

### **Summary:**

This report is to advise Council of the outcome of the stores and materials stocktake held on site at Council stores depot on 31st March 2013. The report provides explanations for discrepancies where these have been identified and recommends that the adjustments to the stores subsidiary ledger be approved.

### **Background:**

The Local Government (General) Regulation 2005 requires Council to take all reasonable measures to ensure that the assets owned, or under control of, the Council are properly accounted for. To assist in the control of Council's Stores and Material's assets, a stock take is undertaken quarterly. Physical counts are performed on all stock items held in the store. The results of the count are then compared to the stock item balances contained in Council's Corporate Database (Authority). If there are any major variances, a physical re-count is usually performed on each item to confirm the original count. Once all counts are completed, a discrepancy report is produced which details the recommended write-off or write-on for the stock take period.

### **Current Position:**

The stock take resulted in a net variance of \$-1,892.05 which is reflective of write-off and write on values for approximately 100 stores items. The main variances for this stocktake are Bulk Diesel Fuel which had a net write on value of \$8,303+. Other significant contributors were write offs of CM10 (Black Jack) \$1,541- and 100mm Gibault Joints \$1299-. The balance of the stock variances were relatively small amounts involving write ons and write offs.

A check of the fuel pumps has identified that the discrepancies with fuel are a result of faulty calibration due to the pumps not being periodically serviced and re-calibrated. This has resulted in the pumps recording more fuel than was actually issued and a write on in the value of the fuel stock. Contact has been made with Gilbarco to have a scheduled preventative maintenance program put in place to maintain the accuracy of the pump calibrations.

Fuel trailer gauges have been checked and will be regularly checked when the plant is serviced to maintain their accuracy. The need to increase the accuracy of fuel issues from trailers has been identified and the introduction of regular dipping of fuel and associated practices are being looked at.

CM10, also known as Black Jack, is issued by estimation which would be a contributing factor to this variance.

100mm Cast Iron Gibault Joints are used by the Water and Sewerage team for the repair and maintenance of blue brute PVC pipes and AC fibro pipes. These joints are located

outside the store for access to the water and sewerage team for emergency works. The write-off value is approximately 0.28% of the total asset value for stores.

**Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Stocktake policy and procedures

**Governance issues:**

Since the appointment of the Stores Finance Officer, the operation of the stores function has improved considerably. This stocktake reflects a further improvement in stores operations and the explanations for identified discrepancies as well as actions taken to reduce their future occurrence.

Stocktake policy and procedures are being continually reviewed and it is still proposed to set up and maintain stock control at Lightning Ridge and Collarenebri. The implementation of stock control at these locations will require alterations to the depots and the allocation of a budget for the work.

**Financial Implications:**

A write off of \$-1,892.05 will be expended in 2013-2014 for the year ended 30 June 2014 as a result of the stock take adjustments

**Alternative Solutions/Options:**

The Council is required to approve the adjustments to the Stores Ledger and subsequent write off of value.

**Conclusion:**

All stocktakes will result in variances across stock items principally as a result of errors and omissions in recording stock receipts and issues. This report is to inform the council of the outcome of the stocktake as at 31 March 2014 and to seek council approval for the necessary adjustments to be made to the stores ledger.

The report recommends that Council approve the write off of stock to the stores ledger and control account.

| STOCK TAKE VARIANCE FINANCIAL YEAR 2014                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council approve the write off of stock with a total value of \$-1,892.05 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachment:**

Stocktake Discrepancy Report

Location 1 Walgett

| Bin Number | Stock Item Description                              | Quantity         | Transaction | Count    | Discrepancy | Value   |
|------------|-----------------------------------------------------|------------------|-------------|----------|-------------|---------|
|            |                                                     | Ord Unit On Hand | Quantity    | Quantity | Quantity    |         |
| A 32       | 2590 03526808 Camlock Coupler H/Shank 50mm          | EACH 1.00        | .00         | .00      | 1.00        | 7.94    |
| A 4        | 7385 VALVE BRASS FOOT 75mm                          | EAC 1.00         | .00         | .00      | 1.00        | 62.88   |
| A 45       | 7448 Safety Glasses                                 | EACH 131.00      | .00         | 113.00   | 18.00       | 96.56   |
| A 45       | 6939 Cutters Bolt 900Mm                             | EACH 1.00        | .00         | 2.00     | -1.00       | -63.75  |
| A 45       | 7626 Hook Fern                                      | EACH 2.00        | .00         | .00      | 2.00        | 9.10    |
| A 45       | 7634 Hook Reaping                                   | EACH 1.00        | .00         | .00      | 1.00        | 1.50    |
| A 65       | 8004 07931415 Pliers Multigrip Groove Joint JBS 10" | EACH 1.00        | .00         | .00      | 1.00        | 18.47   |
| A 65       | 8153 Pliers Visegrip                                | EACH 8.00        | .00         | 7.00     | 1.00        | 9.56    |
| A 78       | 8575 Screwdriver                                    | EACH 46.00       | .00         | 33.00    | 13.00       | 98.08   |
| A 85       | 9613 Socket Set 12Mm Drive                          | EACH 2.00        | .00         | 1.00     | 1.00        | 99.75   |
| A 90       | 6523 Auger Earth 100Mm                              | EACH -1.00       | .00         | 1.00     | -2.00       | -170.40 |
| A 90       | 7812 Key Service Valve                              | EACH 5.00        | .00         | 6.00     | -1.00       | -4.50   |
| A 90       | 8162 Chain 4Mm                                      | EACH 31.50       | .00         | 28.00    | 3.50        | 12.59   |
| A 90       | 8712 Sling Round 3m                                 | EA 6.00          | .00         | 1.00     | 5.00        | 255.63  |
| B          | 3591 Toilet Roll                                    | EACH 1245.00     | .00         | 1189.00  | 56.00       | 31.91   |
| B          | 3606 Toilet Tissue Inter Leave                      | EACH 1224.00     | .00         | 1280.00  | -56.00      | -31.58  |
| B          | 3622 Towel Roll                                     | EACH 83.00       | .00         | 82.00    | 1.00        | 1.62    |
| B          | 3623 Towel Centre Feed 1Ply 20cm x 300mtr           | EACH 48.00       | .00         | 40.00    | 8.00        | 74.47   |
| C          | 420 100BAR2 Lamp LED Trailer Square                 | EACH 5.00        | .00         | 4.00     | 1.00        | 51.81   |
| C          | 957 47955 Tape Thread Pink                          | EACH 21.00       | .00         | 20.00    | 1.00        | 8.75    |
| C          | 964 Solder Resin Core                               | EACH 4.00        | .00         | 3.00     | 1.00        | 29.72   |
| C          | 1060 587 Loctite Blue Max                           | EACH 12.00       | .00         | 11.00    | 1.00        | 12.10   |
| C          | 2199 00555679 Battery AA Alkaline                   | EACH 371.00      | .00         | 375.00   | -4.00       | -2.02   |
| C          | 2200 00555730 Battery 9V Alkaline                   | EACH 66.00       | .00         | 63.00    | 3.00        | 5.53    |
| G          | 4408 Flush                                          | EACH 188.00      | .00         | 201.00   | -13.00      | -84.50  |
| H          | 3027 Cement Rapid Mix                               | EA 104.00        | .00         | 98.00    | 6.00        | 11.10   |
| H          | 3272 AGGREGATE (Precoated) 7mm                      | M3 761.72        | .00         | 761.00   | .72         | 38.37   |
| H          | 3274 CM10                                           | M3 29.33         | .00         | 26.00    | 3.33        | 1541.15 |
| H          | 3276 10mm Precoated Aggregate                       | M3 1061.44       | .00         | 1061.00  | .44         | 24.49   |
| H          | 4181 Disinfectant                                   | EACH 372.00      | .00         | 312.00   | 60.00       | 99.83   |
| H          | 4791 04467209 Hose Suction 50mm PVC H/Duty          | MTR 52.50        | .00         | 52.00    | .50         | 3.80    |
| H          | 8687 Peg Survey 36X2X1                              | EACH 275.00      | .00         | 200.00   | 75.00       | 212.25  |
| I          | 1620 Blade Hacksaw                                  | EACH 69.00       | .00         | 56.00    | 13.00       | 45.49   |
| I          | 2074 "Drill 3/16""                                  | EACH 8.00        | .00         | 7.00     | 1.00        | 2.92    |
| I          | 2105 "Drill 15/64""                                 | EACH 10.00       | .00         | .00      | 10.00       | 10.90   |
| I          | 2210 "Drill 25/64""                                 | EACH 10.00       | .00         | 9.00     | 1.00        | 7.30    |
| I          | 2244 "Drill 15/32""                                 | EACH 7.00        | .00         | 6.00     | 1.00        | 9.83    |
| I          | 2294 Drill 12Mm Masonry                             | EACH 3.00        | .00         | 2.00     | 1.00        | 7.73    |
| I          | 6001 STAR PLUGS 6.5MM                               | EA 1.00          | .00         | .00      | 1.00        | .09     |
| I 10       | 3290 File Wood Rasp                                 | EACH 6.00        | .00         | 5.00     | 1.00        | 46.99   |
| I 17       | 6796 Cock Head-Stem & Washer                        | EACH 16.00       | .00         | 10.00    | 6.00        | 37.71   |
| I 46       | 6094 Valve Jumper H/W 12Mm                          | EACH 36.00       | .00         | 33.00    | 3.00        | 3.06    |
| I 49       | 6086 Valve Jumper P/Cock 25Mm                       | EACH 3.00        | .00         | 2.00     | 1.00        | 4.10    |
| J 2        | 5894 Camlock Adaptor Nozzle 75Mm                    | EACH 8.00        | .00         | .00      | 8.00        | 316.16  |
| J 5        | 4338 Holder Lamp Hpm333                             | EACH 5.00        | .00         | 3.00     | 2.00        | 2.23    |
| J 5        | 5789 "Rivet Pop 1/8 X 1/2""                         | EACH 1483.00     | .00         | 1466.00  | 17.00       | 1.23    |
| M          | 1341 Pipe Sewer Pvc 150Mm                           | EACH 18.00       | .00         | 10.00    | 8.00        | 83.21   |
| M          | 2445 Joint Gibault C/I 100 Mm                       | EACH 18.00       | .00         | 7.00     | 11.00       | 1299.61 |
| M          | 2762 Pipe Pvc - Pressure 50Mm                       | EACH 47.50       | .00         | 49.50    | -2.00       | -14.77  |
| M          | 2770 S9733 Joint Multifit 200mm                     | EACH 5.00        | .00         | 3.00     | 2.00        | 479.60  |
| M          | 2885 Pipe Pvc - Pressure 150Mm                      | EACH 13.70       | .00         | 20.00    | -6.30       | -114.32 |
| M          | 3548 Pipe Pvc 20Mm                                  | EACH 40.80       | .00         | 41.00    | -.20        | -.24    |
| M          | 4337 34452 Band Tapping 100mm x 20mm AC/Blue PVC    | EACH 11.00       | .00         | 12.00    | -1.00       | -48.20  |

# WALGETT SHIRE COUNCIL AGENDA

Authority 6.5.30.11 LIVE  
r\_ic012.08/04/2014 09:32:42

## STOCKTAKE DISCREPANCY REPORT

Report Date: 08/04/2014 Page: 2

Location 1 Walgett

| Bin Number | Stock Item Description                               | Quantity         | Transaction | Count    | -----Discrepancy----- |          |
|------------|------------------------------------------------------|------------------|-------------|----------|-----------------------|----------|
|            |                                                      | Ord Unit On Hand | Quantity    | Quantity | Quantity              | Value    |
| M          | 4339 Band Tapping AC/Blue PVC 100mm x 50mm           | EACH 9.00        | .00         | 10.00    | -1.00                 | .00      |
| M          | 5118 Pipe Gal 20Mm                                   | EACH 14.50       | .00         | 8.50     | 6.00                  | 33.12    |
| M          | 5150 Pipe Gal 50Mm                                   | EACH 9.10        | .00         | 9.00     | .10                   | 1.05     |
| M          | 6261 Pipe Copper 19G 20Mm                            | MTR 35.60        | .00         | 35.00    | .60                   | 3.75     |
| M          | 6279 Pipe Copper 19G 25Mm                            | EACH 7.50        | .00         | 7.00     | .50                   | 5.73     |
| M          | 6431 Pipe Copper 19G 50Mm                            | EACH 5.00        | .00         | 4.90     | .10                   | 2.42     |
| N 11       | 5176 Plug Gal 15Mm                                   | EACH 9.00        | .00         | 4.00     | 5.00                  | 4.49     |
| N 11       | 5192 Plug Gal 25Mm                                   | EACH 4.00        | .00         | 2.00     | 2.00                  | 2.29     |
| N 22       | 931 Socket Galvanised 50Mm                           | EACH 7.00        | .00         | 6.00     | 1.00                  | 4.63     |
| N 27       | 2274 Cap Gal 20Mm                                    | EACH 11.00       | .00         | 9.00     | 2.00                  | 3.38     |
| N 33       | 4845 Elbow Gal M/F 50Mm                              | EACH 15.00       | .00         | 13.00    | 2.00                  | 14.73    |
| N 4        | 4942 Nipple Gal 15Mm                                 | EACH .00         | .00         | 11.00    | -11.00                | -41.90   |
| N 4        | 4968 Nipple Gal 25Mm                                 | EACH 3.00        | .00         | 2.00     | 1.00                  | 1.41     |
| N 5        | 4992 Nipple Gal 50Mm                                 | EACH 5.00        | .00         | 4.00     | 1.00                  | 1.12     |
| N 57       | 5786 Pipe Piece Gal 450 25Mm                         | EACH 4.00        | .00         | 3.00     | 1.00                  | 14.50    |
| N 6        | 5037 Nipple Red Gal 25 X 20Mm                        | EACH 11.00       | .00         | 7.00     | 4.00                  | 7.63     |
| N 69       | 5972 Pipe Piece Gal 600 X 50Mm                       | EACH -1.00       | .00         | .00      | -1.00                 | -20.64   |
| N 8        | 4455 Bend Gal M/F 32Mm                               | EACH 19.00       | .00         | 7.00     | 12.00                 | 60.05    |
| N 8        | 4463 Bend Gal F/F 32Mm                               | EACH .00         | .00         | 12.00    | -12.00                | -104.15  |
| Q SEW      | 1260 Cap Push On 150Mm                               | EACH 13.00       | .00         | 20.00    | -7.00                 | -33.66   |
| Q SEW      | 1553 Junction R60 150X100Mmx45Deg                    | EACH 13.00       | .00         | 7.00     | 6.00                  | 124.84   |
| Q SEW      | 9532 Junction Sewer 8/S 150Mmx45D                    | EACH .00         | .00         | 3.00     | -3.00                 | -50.04   |
| S          | 3698 Turps                                           | EACH 39.00       | .00         | 30.00    | 9.00                  | 38.41    |
| S          | 7060 Petrol Unleaded                                 | EACH 74.00       | .00         | 73.00    | 1.00                  | 1.45     |
| S          | 8126 Oil 2-Stroke 5ltr                               | LTR 80.00        | .00         | 15.00    | 65.00                 | 258.70   |
| S          | 8822 Diesel Bulk                                     | LTR 39830.10     | .00         | 16500.00 | 23330.10              | 33756.32 |
| S          | 8896 Petrol Two Stroke                               | EACH 49.00       | .00         | .00      | 49.00                 | 65.28    |
| U 11       | 4285 Coupling Red Pvc 50 X 50Mm                      | EACH 7.00        | .00         | 6.00     | 1.00                  | 4.65     |
| U 16       | 4308 Adaptor Valve T/O 25 X 20Mm                     | EACH 25.00       | .00         | 24.00    | 1.00                  | 2.75     |
| U 2        | 3506 Adaptor Valve T/O Pvc 25Mm                      | EACH 26.00       | .00         | 27.00    | -1.00                 | -4.38    |
| U 23       | 3491 Adaptor Valve T/O Pvc 50Mm                      | EACH 34.00       | .00         | 28.00    | 6.00                  | 21.28    |
| U 46       | 4269 Tee Pvc 25Mm                                    | EACH 13.00       | .00         | 7.00     | 6.00                  | 13.02    |
| U 49       | 3390 Coupling Comp Pvc 50Mm                          | EACH 8.00        | .00         | 7.00     | 1.00                  | 23.34    |
| U 67       | 3637 Caps Pvc 20Mm                                   | EACH 10.00       | .00         | 4.00     | 6.00                  | 3.25     |
| W          | 8826 Sign Boxed Edge (80) Ahead 1200 x 900           | EACH .00         | .00         | 12.00    | -12.00                | -894.60  |
| W          | 8828 Sign Boxed Edge Blank Speed Red/Black 1200 x 90 | EACH 24.00       | .00         | 12.00    | 12.00                 | 894.60   |
| W          | 9446 Sign - DIP W5-9A (600x600)                      | EACH 3.00        | .00         | 1.00     | 2.00                  | 45.00    |
| W          | 9548 Sign Keep Left                                  | EACH 12.00       | .00         | 13.00    | -1.00                 | -19.82   |
| W          | 9615 T3-13B Sign Gravel Road 1500 x 750              | EACH 9.00        | .00         | 10.00    | -1.00                 | -60.00   |
| W          | 9660 Sign Curve Right Hand W1-3A                     | EACH 26.00       | .00         | 20.00    | 6.00                  | 169.30   |
| W          | 9877 Sign Boxed Edge (60) Roadwork Red               | EACH 2.00        | .00         | .00      | 2.00                  | 149.10   |
| W          | 9889 Sign Boxed Edge Stop Here On Red Signal         | EACH 8.00        | .00         | .00      | 8.00                  | 596.40   |
| Y 102      | 6897 Connector Union No68 20X25Mm                    | EACH 10.00       | .00         | 11.00    | -1.00                 | -1.56    |
| Y 109      | 6025 Connector Straight No 3 20Mm                    | EACH 26.00       | .00         | 20.00    | 6.00                  | 10.57    |
| Y 118      | 9095 Elbow & Nut S/I-M/C 25Mm                        | EACH 8.00        | .00         | 7.00     | 1.00                  | 14.50    |
| Y 18       | 6415 Elbow No13 15 X 15Mm                            | EACH 14.00       | .00         | 13.00    | 1.00                  | .93      |
| Y 24       | 6067 Coupling Straight No 1 25Mm                     | EACH 24.00       | .00         | 19.00    | 5.00                  | 5.87     |
| Y 45       | 6350 Coupling Straight 32mm CU Socket                | EACH 25.00       | .00         | 23.00    | 2.00                  | 8.13     |
| Y 70       | 6017 Connector Straight No 2 20Mm                    | EACH 13.00       | .00         | 11.00    | 2.00                  | 5.25     |
| Y 80       | 6766 End Stop No61 20Mm                              | EACH 6.00        | .00         | .00      | 6.00                  | 7.80     |
| Y 94       | 6423 Kingco Nuts And Olives 12Mm                     | EACH 6.00        | .00         | 4.00     | 2.00                  | 1.18     |
| Y B57      | 6295 Tee No27 25 X 20 X 20Mm                         | EACH 21.00       | .00         | .00      | 21.00                 | 114.50   |
| Y END      | 8035 "Insert 6" 1/16"                                | EACH 34.00       | .00         | 29.00    | 5.00                  | 36.86    |



# WALGETT SHIRE COUNCIL AGENDA

Authority 6.5.30.11 LIVE  
r\_ic012.08/04/2014 09:32:59

## STOCKTAKE DISCREPANCY REPORT

Report Date: 08/04/2014 Page: 3

Location 1 Walgett

| Bin Number | Stock Item Description         | Ord Unit | Quantity On Hand | Transaction Quantity | Count Quantity | -----Discrepancy-----<br>Quantity | Value    |
|------------|--------------------------------|----------|------------------|----------------------|----------------|-----------------------------------|----------|
| Y TOP      | 2591 Clamp S/S 6.84-7.24 150Mm | EACH     | 4.00             | .00                  | 2.00           | 2.00                              | 191.64   |
| Total:     |                                |          |                  |                      |                |                                   | 40167.31 |

Authority 6.5.30.11 LIVE  
r\_ic012 16/04/2014 15:54:33

## STOCKTAKE DISCREPANCY REPORT

Report Date: 16/04/2014 Page: 1

Location 1 Walgett

| Bin Number | Stock Item Description | Ord Unit | Quantity On Hand | Transaction Quantity | Count Quantity | -----Discrepancy-----<br>Quantity | Value     |
|------------|------------------------|----------|------------------|----------------------|----------------|-----------------------------------|-----------|
| S          | 8822 Diesel Bulk       | LITR     | -24731.60        | .00                  | 4337.00        | -29068.60                         | -42059.36 |
| Total:     |                        |          |                  |                      |                |                                   | -42059.36 |

## ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – MAY 2014***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Funding Deed- Vacation Care Services :**

Funding from NSW Family and Community Service has been provided for the Vacation Care Programs to be conducted in the communities of Walgett, Lightning Ridge ,Collarenebri and Grawin for the 2014- 2015 financial year.

This funding has been provided for a number of years with the council's programs being highly regarded by the communities and the funding body. The Department has revised the contractual arrangements under which organisations such as council provide these services. From July 1st 2014 the new "Funding Deed" will take effect and council is now required to execute the agreement under seal of council The report recommends that Council execute the agreement under the seal of council.

|                                                                                                            |
|------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information only from Director Corporate Services – May 2014</b> |
|------------------------------------------------------------------------------------------------------------|

**Recommendation:**

1. That the Funding Deed between Walgett Shire Council and NSW Family and Community Services be executed under the Seal of Council.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***REVISED CONSENT AUTHORITY CONFLICT OF INTEREST POLICY***

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Town Planner, Matt Clarkson

**FILE NUMBER:** 09/1409

---

### **Summary:**

This report recommends that a revised Walgett Shire Council Consent Authority Conflict of Interest Policy be issued for public consultation.

### **Background:**

The Walgett Shire Council Consent Authority Conflict of Interest Policy (the Policy) is an important document that regulates the processing Development Applications where WSC is the applicant, landowner, or trustee.

The policy has been in its present form since 25 August 2009 (see Attachment A).

The Policy currently requires that:

1. Where a development is \$100,000 or less in value and no written objections are received by Council, the Development Application will be subject to assessment by staff, and determination by staff under delegated authority or by Council.
2. Where a development is between \$100,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:
  - An assessment prepared by Council staff not involved in compiling the application documentation.
  - An assessment review by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
  - Determination by Council.

### **Current position:**

It is currently proposed to:

- increase the maximum value of small scale development (where WSC is the applicant) able to be assessed and determined by staff from \$100,000 to \$150,000.
- increase the maximum value of small scale development (where WSC is not the applicant) able to be assessed and determined by staff from \$100,000 to \$300,000.

These changes will reflect on the minimum values required for qualification as medium scale development (see Attachment B).

### **Relevant reference documents/policies:**

- Environmental Planning and Assessment Act 1979.
- Environmental Planning and Assessment Regulation 2000.
- State Environmental Planning Policy (Major Development) 2005.

## WALGETT SHIRE COUNCIL AGENDA

- 'Procedures for the Operation of Joint Regional Planning Panels', July 2009, Department of Planning.
- Position Paper titled "Corruption Risks in NSW Development Approval Processes", Independent Commission Against Corruption, published September 2007 (particularly pp. 55-62).
- Walgett Shire Council Procedure – P&R – Planning and Building.

### **Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- to be a responsible employer.

### **Environmental issues:**

No significant environmental issues known or expected.

### **Stakeholders:**

Public, Walgett Shire Council.

### **Financial Implications:**

Costs to Council will reduced, as more non-controversial small-scale developments can be approved at an operational level, without incurring the significant cost of independent review.

### **Alternative solutions/options:**

Do nothing:- Council can choose not to approve the amendments to the Policy. This option has not been recommended as there are significant savings to Council in the amendments, and processing times for non-controversial small-scale development applications are reduced by up to 8 weeks.

### **Conclusion:**

The revised draft Walgett Shire Council Consent Authority Conflict of Interest Policy reduces processing costs and times for Development Applications where there is no public benefit in conducting an independent review.

**Revised draft Walgett Shire Council Consent Authority Conflict of Interest Policy**

**Recommendation:**

**That Walgett Shire Council resolve to:**

1. Note the draft revised Walgett Shire Council Consent Authority Conflict of Interest Policy.
2. Place the draft Walgett Shire Council Consent Authority Conflict of Interest Policy on public exhibition for a minimum of four weeks and invite written submissions from the public on the draft policy.
3. Advertise the public exhibition of the draft Walgett Shire Council Consent Authority Conflict of Interest Policy via:
  - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
  - (b) Council's web site.

**Moved:**

**Seconded:**

**Attachments:**

ATTACHMENT A: WALGETT SHIRE COUNCIL CONSENT AUTHORITY CONFLICT OF INTEREST POLICY

ATTACHMENT B: DRAFT REVISED WALGETT SHIRE COUNCIL CONSENT AUTHORITY CONFLICT OF INTEREST POLICY

ATTACHMENT A: WALGETT SHIRE COUNCIL CONSENT AUTHORITY CONFLICT OF INTEREST POLICY

|                                                                                   |                                                                  |
|-----------------------------------------------------------------------------------|------------------------------------------------------------------|
|  | <b>P &amp; R - CONSENT AUTHORITY CONFLICT OF INTEREST POLICY</b> |
| Adoption Date:                                                                    | 25 August 2009                                                   |
| Review Date:                                                                      | 25 August 2010                                                   |
| Responsible Officer:                                                              | Director Planning and Regulatory Services                        |

**POLICY STATEMENT**

WSC is committed to objectivity, fairness and transparency when dealing with Development Applications where it is the consent (approval) authority and also the applicant, landowner or trustee.

**OBJECTIVES:**

- To process Development Applications where WSC is the applicant, landowner or trustee in a manner that ensures objectivity, fairness and transparency.
- To comply with the Environmental Planning and Assessment Act 1979 and associated regulations.
- To comply with current environmental planning instruments.

**STRATEGIES:**

The following management strategies will be applied by WSC with a view to meeting the above objectives.

**Small scale development**

Where a development is \$100,000 or less in value and no written objections are received by Council, the Development Application will be subject to:

- **Assessment** by staff.
- **Determination** by staff under delegated authority or by Council.

**Medium scale development**

Where a development is between \$100,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:

- An **assessment prepared** by Council staff not involved in compiling the application documentation.
- An **assessment review** by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- **Determination** by Council.

**Large scale development**

Under clause 13B of State Environmental Planning Policy (Major Development) 2005, any development where council is the proponent, or has a conflict of interest, and the capital investment value is over \$5 million, must be dealt with by a Joint Regional Planning Panel. Such developments cannot be dealt with by Council.

---

**Policy Implementation Procedures, Guidelines and Documents**

Environmental Planning and Assessment Act 1979.

Environmental Planning and Assessment Regulation 2000.

State Environmental Planning Policy (Major Development) 2005.

'Procedures for the Operation of Joint Regional Planning Panels', July 2009, Department of Planning

Position Paper titled "Corruption Risks in NSW Development Approval Processes",

Independent Commission Against Corruption, published September 2007 (particularly pp. 55-62).

Walgett Shire Council Procedure – P&R – Planning and Building

**Related WSC Policies**

N/A

**Version history**

| Version | Date      | Author | Section                 | Page | Changes                                                                                            |
|---------|-----------|--------|-------------------------|------|----------------------------------------------------------------------------------------------------|
| 1       | 15-7-2008 | DPRS   | All                     | All  | New policy adopted by Council based on a compilation and revision of established Council policies. |
| 1.1     | 25-8-2009 | DPRS   | Small scale development | 1    | Value of small scale development increased from \$20,000 to \$100,000.                             |

ATTACHMENT B: DRAFT REVISED WALGETT SHIRE COUNCIL CONSENT AUTHORITY  
CONFLICT OF INTEREST POLICY

|                                                                                   |                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <h2>P &amp; R - CONSENT AUTHORITY CONFLICT<br/>OF INTEREST POLICY</h2> <p>Adoption Date:<br/>Review Date:</p> <p>Responsible Officer: Director Planning and Regulatory Services</p> |
|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

### POLICY STATEMENT

WSC is committed to objectivity, fairness and transparency when dealing with Development Applications where it is the consent (approval) authority and also the applicant, landowner or trustee.

### OBJECTIVES:

- To process Development Applications where WSC is the applicant, landowner or trustee in a manner that ensures objectivity, fairness and transparency.
- To comply with the Environmental Planning and Assessment Act 1979 and associated regulations.
- To comply with current environmental planning instruments.

### STRATEGIES:

The following management strategies will be applied by WSC with a view to meeting the above objectives.

#### Small scale development where WSC is the applicant

Where a development is \$150,000 or less in value and no written objections are received by Council, the Development Application will be subject to:

- **Assessment** by staff.
- **Determination** by staff under delegated authority or by Council.

#### Small scale development where WSC is not the applicant

Where a development is \$300,000 or less in value and no written objections are received by Council, the Development Application will be subject to:

- **Assessment** by staff.
- **Determination** by staff under delegated authority or by Council.

#### Medium scale development where WSC is the applicant

Where a development is between \$150,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:

- An **assessment prepared** by Council staff not involved in compiling the application documentation.
- An **assessment review** by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- **Determination** by Council.



**Medium scale development where WSC is not the applicant**

Where a development is between \$300,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:

- An **assessment prepared** by Council staff not involved in compiling the application documentation.
- An **assessment review** by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- **Determination** by Council.

**Large scale development**

Under clause 13B of State Environmental Planning Policy (Major Development) 2005, any development where council is the proponent, or has a conflict of interest, and the capital investment value is over \$5 million, must be dealt with by a Joint Regional Planning Panel. Such developments cannot be dealt with by Council.

---

**Policy Implementation Procedures, Guidelines and Documents**

Environmental Planning and Assessment Act 1979.

Environmental Planning and Assessment Regulation 2000.

State Environmental Planning Policy (Major Development) 2005.

'Procedures for the Operation of Joint Regional Planning Panels', July 2009, Department of Planning.

Position Paper titled "Corruption Risks in NSW Development Approval Processes", Independent Commission Against Corruption, published September 2007 (particularly pp. 55-62).

Walgett Shire Council Procedure – P&R – Planning and Building.

**Related WSC Policies**

N/A

**Version history**

| Version | Date      | Author | Section                 | Page | Changes                                                                                            |
|---------|-----------|--------|-------------------------|------|----------------------------------------------------------------------------------------------------|
| 1       | 15-7-2008 | DPRS   | All                     | All  | New policy adopted by Council based on a compilation and revision of established Council policies. |
| 1.1     | 25-8-2009 | DPRS   | Small scale development | 1    | Value of small scale development increased from \$20,000 to \$100,000.                             |

## ***DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS***

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matt Clarkson, Town Planner

**FILE NUMBER:** 09/1367-03

---

### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

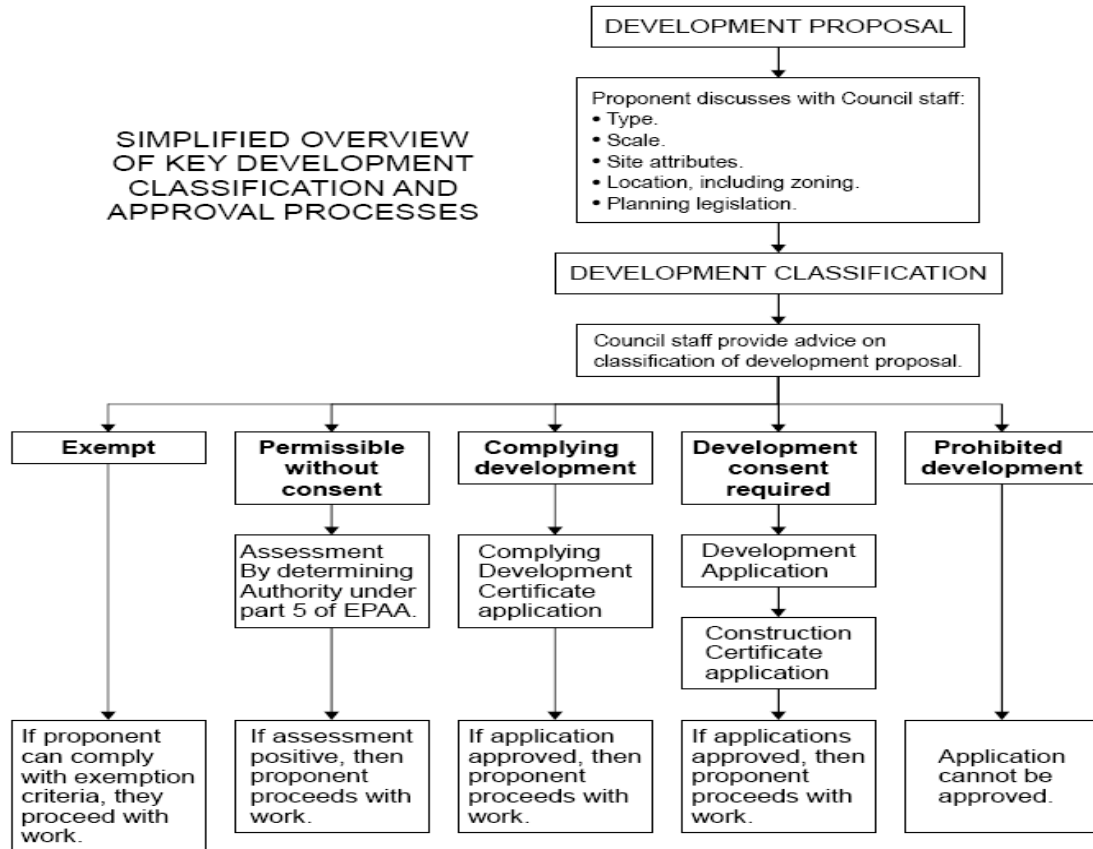
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil.

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

| <b>Development and Complying Development Certificate Applications</b>                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p><b>That Walgett Shire Council resolve to:</b></p> <ol style="list-style-type: none"><li>1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for April 2014.</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments**

A - DAs & CDCs approved April 2014

AUTHORITY

Determined Applications



Page: 1

05/12/2014 Parameters: Date Range: Y  
Start Date: 1/04/2014  
End Date: 30/04/2014  
As At Date: Document Type: 20  
Officer: ALL  
Number of Days: 0  
Stop The Clock: Yes

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 20

Stop the Clock

Total Elapsed Calendar Days: 16

Calendar Stop Days: 0

Adjusted Calendar Days: 16

|                       |                                                                 |                                                                                                            |                             |            |            |
|-----------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| 020/2014/00000010/001 | Mr R P Newman<br>33 Inkerman Street<br>BURREN JUNCTION NSW 2386 | 142 Class 10a - Shed<br>32-34 Inkerman ST BURREN JUNCTION<br>LOT: 38 DP: 753926<br>Mr R P & Mrs K J Newman | Approved - Staff Delegation | 15/04/2014 | 31/03/2014 |
|-----------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|

Stop the Clock

Total Elapsed Calendar Days: 19

Calendar Stop Days: 0

Adjusted Calendar Days: 19

|                       |                                             |                                                                                                      |                           |            |            |
|-----------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------|------------|------------|
| 020/2014/00000011/001 | Mr B Young<br>PO Box 151<br>GRAWIN NSW 2832 | 120 Class 9b - Assembly Building<br>**** UNKNOWN ****<br>LOT: 2 DP: 803377 WLL: 4132<br>Mr G K Kelly | WITHDRAWN BY<br>APPLICANT | 22/04/2014 | 04/04/2014 |
|-----------------------|---------------------------------------------|------------------------------------------------------------------------------------------------------|---------------------------|------------|------------|

Officer: Mr M Clarkson  
Number of Applications: 2

Average Elapsed Calendar Days: 17.50  
Average Calendar Stop Days: 0.00  
Average Adjusted Calendar Days: 17.50

Total Elapsed Calendar Days: 35.00  
Total Calendar Stop Days: 0.00  
Total Adjusted Calendar Days: 35.00

Stop the Clock

Total Elapsed Calendar Days: 6

Calendar Stop Days: 0

Adjusted Calendar Days: 6

|                       |                                               |                                                                                               |                             |            |            |
|-----------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| 020/2014/00000012/001 | Mrs J Watts<br>PO Box 106<br>WALGETT NSW 2832 | 141 Class 10a - Garage<br>32 Cedar ST WALGETT<br>PLT: 2 DP: 1191938<br>Koolyangarra Preschool | Approved - Staff Delegation | 14/04/2014 | 09/04/2014 |
|-----------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------|------------|------------|

AUTHORITY

# WALGETT SHIRE COUNCIL AGENDA

AUTHORITY

Determined Applications



|            |             |                                                                               |                                                                               |        |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 05/12/2014 | Parameters: | Date Range: Y<br>Start Date: 1/04/2014<br>End Date: 30/04/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:2 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

|                           |  |                                      |  |                                    |  |
|---------------------------|--|--------------------------------------|--|------------------------------------|--|
| <b>Document Type: 20</b>  |  |                                      |  |                                    |  |
| Officer: Mr M P Goodwin   |  | Average Elapsed Calendar Days: 6.00  |  | Total Elapsed Calendar Days: 6.00  |  |
| Number of Applications: 1 |  | Average Calendar Stop Days: 0.00     |  | Total Calendar Stop Days: 0.00     |  |
|                           |  | Average Adjusted Calendar Days: 6.00 |  | Total Adjusted Calendar Days: 6.00 |  |

|                                         |  |                                       |  |                                     |  |
|-----------------------------------------|--|---------------------------------------|--|-------------------------------------|--|
| <u>Report Totals &amp; Averages</u>     |  | Average Elapsed Calendar Days: 13.67  |  | Total Elapsed Calendar Days: 41.00  |  |
| <u>Total Number of Applications : 3</u> |  | Average Calendar Stop Days: 0.00      |  | Total Calendar Stop Days: 0.00      |  |
|                                         |  | Average Adjusted Calendar Days: 13.67 |  | Total Adjusted Calendar Days: 41.00 |  |

AUTHORITY

## ***DEVELOPMENT APPLICATION 2014/017***

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** DA2013/031

---

### **Summary:**

Development Application 2014/017 for a Rural Fire Station at Rowena has been lodged.

It is recommended that Council resolve to approve Development Application 2014/017 subject to the recommended conditions of development consent, and waive the requirement for independent review of the application.

### **Background:**

On 8 May 2014 Gregory Sim submitted Development Application 2014/017 on behalf of the Rural Fire Service. Proposed cost of works was listed as \$125,000.

Walgett Shire Council is the landowner.

Council's Consent Authority Conflict of Interest Policy states that where a development is between \$100,001 and \$5,000,000 in value, or written objections are received, and Council is the consent (approval) authority and also the applicant, landowner or trustee, the Development Application will be subject to:

- An **assessment prepared** by Council staff not involved in compiling the application documentation.
- An **assessment review** by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- **Determination** by Council.

### **Current Position:**

Council's Consent Authority Conflict of Interest Policy requires that the Development Application Assessment Report be reviewed by an independent party.

As WSC is not the applicant and derives no direct benefit from the development, it is recommended that the requirement for review be waived by Council. This course of action would:

- prevent Council spending circa \$1000 of public funds, in the context where there is no discernible public benefit.
- reduce the processing time for the development application by up to 8 weeks.

Treating the application in this manner is consistent with 2007 ICAC development approval process recommendations for non-controversial small scale development.

**Relevant Reference Documents/Policies:**

- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning & Assessment Regulation 2000.
- \* Local Government Act 1993
- \* Council's Consent Authority Conflict of Interest Policy 2009.
- \* • Position Paper titled "Corruption Risks in NSW Development Approval Processes", Independent Commission Against Corruption, published September 2007 (particularly pp. 55-62).

**Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

**Environmental issues:**

No significant environmental issues involved.

**Stakeholders:**

NSW Rural Fire Service, Public, Walgett Shire Council.

**Financial Implications:**

Council would save circa \$1000 by not requiring an independent review of the application.

**Alternative Solutions/Options:**

Refuse Development Application 2014/017:- This is not recommended as there appears to no reason to refuse the application.

Require an independent review of Development Application 2014/017: This is not recommended as it presents as a poor use of public funds, and unnecessarily delays the approval process.

**Conclusion:**

That it would be appropriate to approve the Development Application subject to the recommended conditions of development consent and waive the independent review requirement.



**Development Determination 2014/017 Gregory Sim**

**Recommendation:**

**That Walgett Shire Council resolve to:**

1. Approve Development Application 2014/017 in the name of Gregory Sim for a Rural Fire Station at Rowena (lot 21, DP 552634) subject to the recommended conditions of development consent.
2. Waive the requirement under Council's Consent Authority Conflict of Interest Policy for an assessment review by an appropriately skilled independent party, such as external planning consultants or planners from another Council.

**Moved:**

**Seconded:**

ATTACHMENT: A – DEVELOPMENT APPLICATION ASSESSMENT REPORT DA2014/017.

## WALGETT SHIRE COUNCIL AGENDA

### DEVELOPMENT APPLICATION ASSESSMENT REPORT

#### APPLICATION DETAILS

|                                 |                                                 |                             |            |
|---------------------------------|-------------------------------------------------|-----------------------------|------------|
| <b>Application number</b>       | DA2014/017                                      | <b>Lodgement date</b>       | 8.5.2014   |
| <b>Application is for</b>       | Rural fire station                              | <b>Value of development</b> | \$125,000  |
| <b>Land address</b>             | 13 Rowena Street                                | <b>Lot/sec/DP</b>           | 21//552634 |
| <b>Applicant name</b>           | Gregory Sim                                     | <b>Ass</b>                  | 20388      |
| <b>Owner name</b>               | Walgett Shire Council                           |                             |            |
| <b>Land zoning</b>              | RU5 Village                                     |                             |            |
| <b>Current use /development</b> | Rural fire station                              |                             |            |
| <b>Assessment report author</b> | Matt Clarkson, Town Planner                     |                             |            |
| <b>Statutory days</b>           | Deemed refusal after 40 days (Cl. 113 EPAR2000) |                             |            |

#### PROPOSAL

Construct 2 bay rural fire station with training room.

#### SUBJECT SITE AND LOCALITY

A desktop review of the site and surrounding area was undertaken on 19.5.2014.

The site has a total area of 1737 square metres and currently contains a rural fire station.

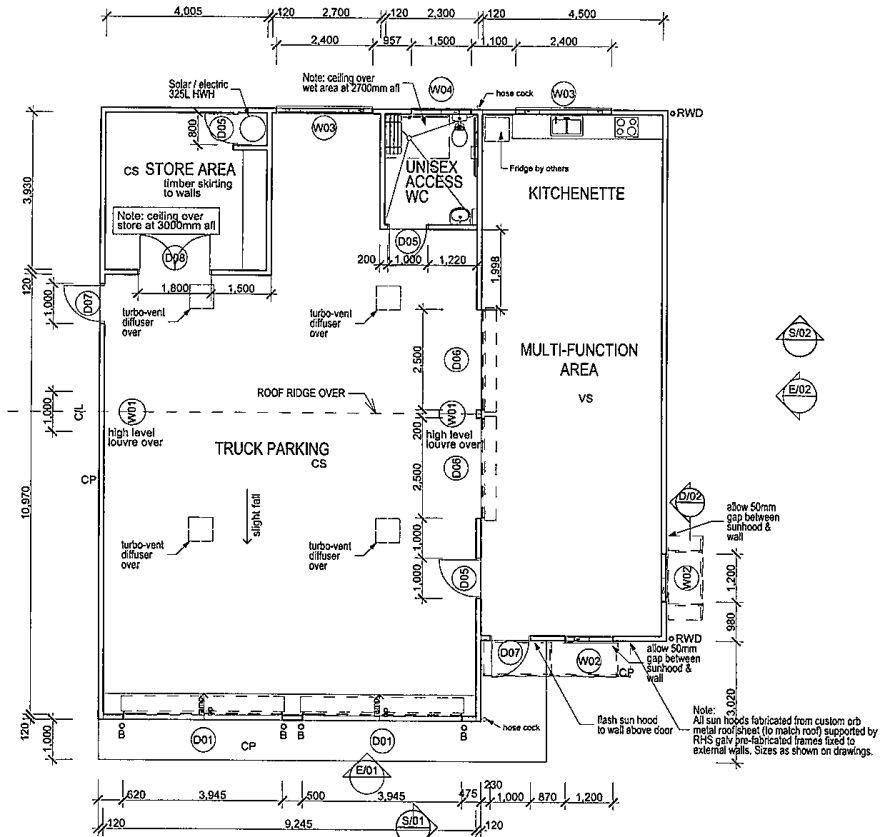
Dominant land use in the area is a mix of residential, commercial, and community facilities, as shown in the aerial photograph below.

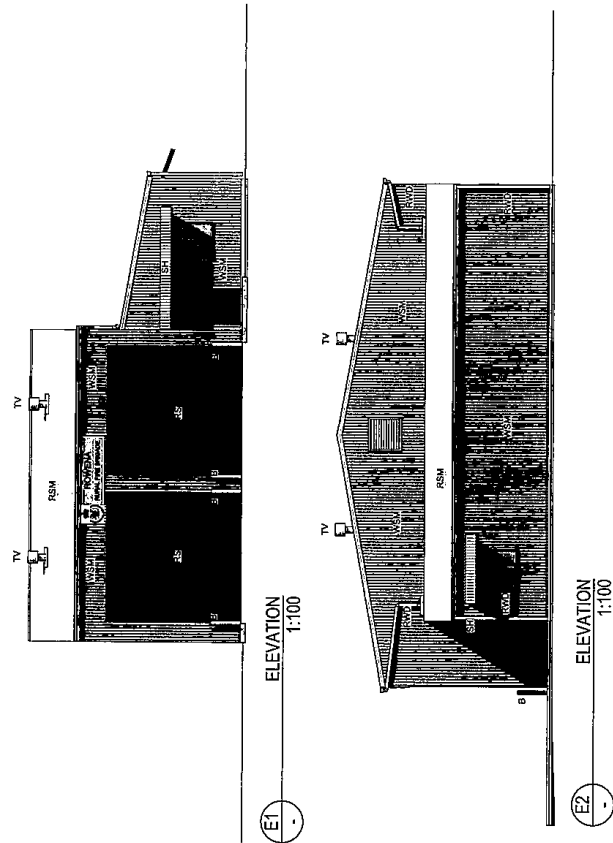
# WALGETT SHIRE COUNCIL AGENDA





# WALGETT SHIRE COUNCIL AGENDA





## WALGETT SHIRE COUNCIL AGENDA

### **DEVELOPMENT APPLICATION AND SITE HISTORY**

**Previous consents:**

DA1998/059, Fire Station & Equipment Shed.

**Previous use/development:**

Rural fire station.

**Previous enforcement action:**

None known.

### **REFERRALS**

Minor local development, no referrals to government authorities warranted or undertaken.

### **SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

**79C(1)(a)(i) the provisions of any environmental planning instrument**

|                                                         | Applicable Clauses                                                                                                                                                             | Compliance                                                                                                                                                                                                                                                                                         |
|---------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State Environmental Planning Policies (SEPPs)           |                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                    |
| Nil                                                     | Nil                                                                                                                                                                            | N/A                                                                                                                                                                                                                                                                                                |
| Regional Environmental Planning Policies (deemed SEPPs) |                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                    |
| Nil                                                     | Nil                                                                                                                                                                            | N/A                                                                                                                                                                                                                                                                                                |
| Local Environmental Plans (LEPs)                        |                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                    |
| Walgett Local Environmental Plan 2013                   | Part 2 Permitted or prohibited development and the land use table for RU5 Village.                                                                                             | The proposed land use requires development consent.                                                                                                                                                                                                                                                |
|                                                         | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | The proposed development is functionally an existing lawful use, is compatible with the general residential character of the village, and is unlikely to adversely affect the amenity of development within the zone. In that context it is compliant with the objectives for an RU5 Village zone. |

# WALGETT SHIRE COUNCIL AGENDA

## 79C(1)(a)(ii) the provisions of any draft environmental planning instrument

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil                | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

## 79C(1)(a)(iii) any development control plan

|                                       | Applicable Clauses       | Compliance                                                                                                                                                                                                                                              |
|---------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Walgett Development Control Plan 2013 | 4.9.1 Building setbacks  | Yes. Setbacks are compliant with the BCA.                                                                                                                                                                                                               |
|                                       | 4.9.8 Traffic and access | No. Vehicles cannot enter and exit the site in a forward direction. Given the minimal traffic associated with the station, and it's location, insistence on compliance with this development standard is unwarranted and unreasonable in this instance. |
|                                       | 4.9.9 Parking            | Generally. It is reasonable to suggest that there is sufficient parking available on-site to service the development.                                                                                                                                   |
|                                       | 6.7 Stormwater           | No. This is effectively addressed by condition of development consent Plu 12.                                                                                                                                                                           |

## 79C(1)(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                                                                                                        |
|---------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition                                                       | Demolition must be conducted in a manner consistent with appropriate standards (see recommended condition Dem21). |
| 93 Fire safety and other considerations                                   | N/A – No change of building use for an existing building proposed.                                                |
| 94 Consent authority may require buildings to be upgraded                 | N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed.                       |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.                                                                            |
| 95 Deferred commencement consent                                          | N/A – Not proposed or required.                                                                                   |
| 97A Fulfilment of BASIX commitments                                       | N/A - Not a residential development.                                                                              |



## WALGETT SHIRE COUNCIL AGENDA

### 79C(1)(b) the likely impacts of that development

| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Nil            | N/A                                                                                                                  |

### 79C(1)(c) the suitability of the site for the development

|                                                       | Summary of site suitability issues                                                                                |
|-------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | Yes. The proposed development replaces an existing similar facility which is consistent with village development. |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development.                     |

### 79C(1)(d) any submissions made in accordance with this Act or the Regulations

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

### 79C(1)(e) the public interest

|                                              | Summary of any detrimental impacts |
|----------------------------------------------|------------------------------------|
| Federal, state or local government interests | None known or expected.            |
| Community interests                          | None known or expected.            |

## **PUBLIC PARTICIPATION**

Public notification was undertaken via letters dated 9.5.2014 to:

- The Rowena Precinct Committee.
- 8 nearby land owners.

As of 22.5.2014 no submissions have been received regarding the Development Application.

## **ASSESSMENT – KEY ISSUES**

No issues which require detailed analysis have been identified.

## **CONFLICT OF INTEREST POLICY**

Walgett Shire Council has a policy for dealing with potential conflicts of interest, such as in this case, where Council is the owner of the development site and the determining authority for the Development Application. That policy is titled "P&R – Consent Authority Conflict of Interest Policy" (trim document 09/1409/013 and version 1.1 of that policy was adopted by Council on 25 August 2009).

That policy states that where a development is between \$100,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:

- An **assessment prepared** by Council staff not involved in compiling the application documentation.
- An **assessment review** by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- **Determination** by Council.

## WALGETT SHIRE COUNCIL AGENDA

### Conclusion

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

### RECOMMENDATION

Approval



Town Planner Date 22.5.2014

### INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

#### SENIOR HEALTH AND BUILDING SURVEYOR

Comments \_\_\_\_\_

Recommendation Approval

Signature [Signature] Date 22/5/2014

#### DIRECTOR ENGINEERING SERVICES

Comments \_\_\_\_\_

Recommendation Approval

Signature [Signature] Date 22/5/2014

### CROWN APPLICATION

Section 89 of the Environmental Planning and Assessment Act 1979 states:

#### 89 Determination of Crown development applications

(1) A consent authority (other than the Minister) must not:

- (a) refuse its consent to a Crown development application, except with the approval of the Minister, or
- (b) impose a condition on its consent to a Crown development application, except with the approval of the applicant or the Minister.

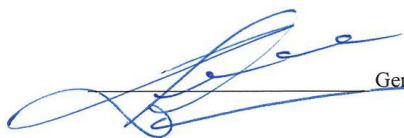
In that context the consent of the applicant or Minister is required to enable the imposition of the proposed development consent conditions.

The applicant was provided with a draft copy of the development assessment report and recommended conditions via e-mail on 21.5.2014. The applicant responded with an e-mail on 21.5.2014 which indicated that the conditions were acceptable (see WSC TRIM record DA2014/017).

## WALGETT SHIRE COUNCIL AGENDA

### **REFERRAL**

This application is referred to Walgett Shire Council for determination to comply with Council's conflict of interest policy.



General Manager

Date 27.5.2014

**ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS**

**CONDITIONS IMPOSED BY COUNCIL**

The following development consent conditions are imposed by Council as the consent authority.

**CONDITIONS THAT ARE ONGOING REQUIREMENTS**

**GENERAL**

**Gen 10**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

**WATER, SEWER, AND STORMWATER**

**Plu 11**

The land surrounding the completed building is to have a drainage system so that stormwater is disposed of in a manner which will not create any additional nuisance to adjoining properties.

*Reason: To minimise the potential for detrimental impacts to buildings or neighbouring properties.*

**Plu 12**

Roof water is to be disposed in a manner the does not cause a nuisance for neighbouring properties, by one of the following methods:

- (a) By piping to the street gutter.
- (b) To a rainwater tank and then via the overflow to the street gutter.
- (c) onto a hardened surface and directed away from the building.
- (d) 3.0 metres clear of any building to a rubble pit.

*Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.*

**CONDITIONS THAT MUST BE COMPLIED WITH DURING CONSTRUCTION**

**SITING/SETOUT**

**Set 20**

The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,

## WALGETT SHIRE COUNCIL AGENDA

- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any buildings being erected in a location where it would be inappropriate.*

### DEMOLITION

#### Dem 21

All demolition work to be undertaken in accordance with Australian Standard 2601 – The Demolition of Structures.

*Reason: To ensure that demolition work is undertaken in a manner that is safe and minimises environmental disturbance.*

### CONSTRUCTION

#### Con 20

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

|                          |                                               |
|--------------------------|-----------------------------------------------|
| Monday to Saturday       | 7.00 AM to 5.00 PM                            |
| Sunday & public Holidays | No construction activities are to take place. |

*Reason: To ensure that public amenity is not unduly affected by noise.*

#### Con 21

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

*Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*

#### Con 25

All glass installation shall comply with the requirements of AS 1288 *Glass in buildings*, and AS 2047 *Windows in buildings*, as applicable. The installer shall provide certification that the glazing complies with the requirements of AS 1288 and AS 2047 immediately following installation.

*Reason: To ensure compliance with appropriate standards.*

**ADVISORY NOTES – Crown building work**

Section 109R of the Environmental Planning and Assessment Act 1979 states:

(1) In this section:

*Crown* has the same meaning as it has in Division 4 of Part 4 except that a reference in section 88 (2) to a thing prescribed by the regulations for the purposes of that Division is to be read as a thing prescribed by the regulations for the purposes of this section.

*Crown building work* means development (other than exempt development), or an activity within the meaning of Part 5, by the Crown that comprises:

- (a) the erection of a building, or
- (b) the demolition of a building or work, or
- (c) the doing of anything that is incidental to the erection of a building or the demolition of a building or work.

*technical provisions of the State's building laws* means those provisions of:

- (a) the regulations, or
- (b) a publication, the provisions of which have been applied, adopted or incorporated by the regulations,

that are prescribed by the regulations to be technical provisions of the State's building laws for the purposes of this section.

(2) Crown building work cannot be commenced to be carried out unless the Crown building work is certified by or on behalf of the Crown to comply with the technical provisions of the State's building laws in force as at:

- (a) the date of the invitation for tenders to carry out the Crown building work, or
- (b) in the absence of tenders, the date on which the carrying out of the Crown building work commences, except as provided by this section.

(3) A Minister, by order in writing, may at any time determine in relation to buildings generally or a specified building or buildings of a specified class that a specified technical provision of the State's building laws:

- (a) does not apply, or
- (b) does apply, but with such exceptions and modifications as may be specified.

(4) A determination of a Minister applies only to:

- (a) a building erected on behalf of the Minister, or
- (b) a building erected by or on behalf of a person appointed, constituted or regulated by or under an Act administered by the Minister.

(5) A determination of a Minister has effect according to its tenor.

|                                 |
|---------------------------------|
| <b>ADVISORY NOTES – General</b> |
|---------------------------------|

**PLUMBING, STORMWATER AND SEWER DRAINAGE WORKS**

Section 68 of the Local Government Act 1993 requires that any plumbing, stormwater or sewer drainage works require prior approval from Council via an Activity Application.

**COVENANTS**

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

**FLOOD**

The applicant/owner is advised that the site is located on a flood plain, hence may be subject to periodic inundation by floodwater to an unknown depth and velocity. You are advised to obtain your own expert advice regarding the risks associated with periodic inundation by floodwater.

**DIAL BEFORE YOU DIG**

Underground infrastructure may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures.

END.

## ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – MAY 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Ramesh Sharma –Roads and Bridges Engineer  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works to April 30, 2014.

### **Background:**

RMS has awarded a contract of \$7,678,492.57 for the 2013/2014 financial year. The scope of works involved in this contract are:

Resealing, Geo textile work on SH29 west, Shoulder widening on SH29 west, Rehabilitation work on HW29 East Pian creek, Flood Damage works and Routine works.

### **Current Position:**

Currently, two Council teams are working on state highways. One team is working on pipe replacement work on the Gwydir Highway near Collarenebri and the other team is working on Kamilaroi highway Pian Creek Rehab Project.

### **Relevant Reference Documents/Policies:**

Nil.

### **Governance issues:**

Nil.

### **Environmental issues:**

Nil.

### **Stakeholders:**

Walgett Shire  
Walgett Residents



**Financial Implications:**

As at 30<sup>th</sup> April 2014, \$5,941,167.57 been spent from a total amount of \$7,678,492.57 , provided in the 2013/2014 budget.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

Council will continue in monitoring the work progress of RMCC to ensure the works are completed within the guidelines.

|                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Director Engineering Services – May 2014</b>                                                                              |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for May 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

RMCC works summary.

The funding allocations for 2013/2014 RMCC works are \$ 7,678,492.57. The details are as follows:

| <b>SN</b> | <b>Description</b>                       | <b>Budget</b>          | <b>Expenditure Till<br/>30/04/2014</b> | <b>Status</b> |
|-----------|------------------------------------------|------------------------|----------------------------------------|---------------|
| 1         | Resealing                                | \$ 1,240,000.00        | \$1,116,000.00                         | 90%           |
| 2         | Heavy patching                           | \$ 439,000.00          | \$438,417.00                           | Completed     |
| 3         | SH29 west Geotextile<br>Rehab final seal | \$ 275,483.53          | \$276,502.36                           | 100.37 %      |
| 4         | HW29 west widening                       | \$ 845,860.04          | \$829,880.04                           | 98.11%        |
| 5         | HW29 east Pian Creek<br>rehab            | \$ 1,084,198.00        | \$29,457.00                            | 2.72%         |
| 6         | Flood damage                             | \$ 2,608,951.00        | \$2,201,170.98                         | 84.37 %       |
| 7         | Routine works                            | \$ 1,185,000.00        | \$1,049,740.19                         | 88.59 %       |
|           | <b>TOTAL</b>                             | <b>\$ 7,678,492.57</b> | <b>\$5,941,167.57</b>                  | <b>77.37%</b> |

## ***MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – MAY 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as of 9<sup>th</sup> May 2014.

### **Background:**

In December 2011 and February 2012, Walgett Shire suffered major flood disasters and significantly affected 62 Shire Roads, 7 Regional roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves the remediation & reconstruction.

### **Current Position:**

All the flood restoration works have been completed except the Beanbri Road which is in progress and will be completed by end of June 2014.

### **Relevant Reference Documents/Policies:**

RMS approved schedule.

### **Governance issues:**

Nil.

### **Environmental issues:**

Nil.

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As at 9<sup>th</sup> May 2014 \$ 11,011,416.72 has been spent from a total amount of \$ 11,643,791.00 provided in the February 2012 flood restoration works programme. The overall work progress is 94.57%.

**Alternative Solutions/Options:**

Nil.

**Conclusion:**

Council has been monitoring the progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

| Monthly Flood Works Report from Director Engineering Services                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council receive and note the monthly flood restoration works report for May 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Flood restoration works progress summary.

Shire Roads

| Item No. |    | Work Order | Description of Works<br>(Road Name) | Amount to be<br>contributed<br>by RMS | Amount<br>spent<br>by Council | Total Expenditure<br>Up to<br>9/05/2014 ( RMS) | Total Expenditure<br>Up to<br>9/05/2014 | Progress<br>in<br>% | Status    |
|----------|----|------------|-------------------------------------|---------------------------------------|-------------------------------|------------------------------------------------|-----------------------------------------|---------------------|-----------|
| SR       | 1  | 2284       | Franxton Road                       | \$36,769                              |                               | \$42,847.57                                    | \$42,847.57                             | 116.5               | completed |
| SR       | 2  | 2285       | Belarra Lane                        | \$106,061                             |                               | \$90,571.01                                    | \$90,571.01                             | 85.4                | completed |
| SR       | 3  | 2286       | Clarkes Lane                        | \$9,885                               |                               | \$11,966.97                                    | \$11,966.97                             | 121.1               | completed |
| SR       | 5  | 2287       | Cryon Road                          | \$190,907                             |                               | \$172,878.29                                   | \$172,878.29                            | 90.6                | completed |
| SR       | 12 | 2288       | Millie Road                         | \$143,025                             |                               | \$181,538.75                                   | \$181,538.75                            | 126.9               | completed |
| SR       | 13 | 2289       | Woodvale Road                       | \$111,256                             |                               | \$120,828.19                                   | \$120,828.19                            | 108.6               | completed |
| SR       | 14 | 2290       | Baroona Road                        | \$91,346                              |                               | \$90,885.55                                    | \$90,885.55                             | 99.5                | completed |
| SR       | 15 | 2291       | Pokataroo Road                      | \$50,030                              |                               | \$27,632.16                                    | \$27,632.16                             | 55.2                | completed |
| SR       | 16 | 2292       | Mercadool Road                      | \$145,698                             |                               | \$139,080.34                                   | \$139,080.34                            | 95.5                | completed |
| SR       | 19 | 2293       | Springs Road                        | \$3,630                               |                               | \$3,630.00                                     | \$3,630.00                              | 100                 | completed |
| SR       | 21 | 2294       | Meadow Plains Road                  | \$17,000                              |                               | \$25,549.09                                    | \$25,549.09                             | 150.3               | completed |
| SR       | 24 | 2295       | Marlbone Road                       | \$20,716                              |                               | \$25,438.76                                    | \$25,438.76                             | 122.8               | completed |
| SR       | 27 | 2296       | Colrose Road                        | \$19,456                              |                               | \$23,444.48                                    | \$23,444.48                             | 120.5               | completed |
| SR       | 28 | 2297       | Wingadee Road                       | \$10,140                              | 812.97                        | \$18,266.33                                    | \$19,079.30                             | 188.2               | completed |
| SR       | 31 | 2298       | Gungalman Road                      | \$39,781                              |                               | \$30,275.17                                    | \$30,275.17                             | 76.1                | completed |
| SR       | 38 | 2299       | Wanourie Creek Road                 | \$18,120                              |                               | \$13,264.08                                    | \$13,264.08                             | 73.2                | completed |
| SR       | 40 | 2300       | Ginghet Road                        | \$7,061                               | 3,912.74                      | \$7,767.36                                     | \$11,680.10                             | 165.4               | completed |
| SR       | 43 | 2301       | Bushs Road                          | \$9,846                               |                               | \$6,323.59                                     | \$6,323.59                              | 64.2                | completed |
| SR       | 45 | 2302       | Borehead Road                       | \$7,914                               |                               | \$1,779.83                                     | \$1,779.83                              | 22.5                | completed |
| SR       | 48 | 2303       | Boorooma Creek Road                 | \$25,252                              |                               | \$17,898.83                                    | \$17,898.83                             | 70.9                | completed |
| SR       | 51 | 2304       | Millencowbah Road                   | \$23,400                              |                               | \$31,552.59                                    | \$31,552.59                             | 134.8               | completed |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works<br>(Road Name) | Amount to be<br>contributed<br>by RMS | Amount<br>spent<br>by Council | Total Expenditure<br>Up to<br>9/05/2014 ( RMS) | Total Expenditure<br>Up to<br>9/05/2014 | Progress<br>in<br>% | Status    |
|----------|-----|------------|-------------------------------------|---------------------------------------|-------------------------------|------------------------------------------------|-----------------------------------------|---------------------|-----------|
| SR       | 52  | 2305       | Willis Road                         | \$6,570                               |                               | \$7,395.32                                     | \$7,395.32                              | 112.6               | completed |
| SR       | 53  | 2306       | Koomalah Road                       | \$124,044                             |                               | \$47,398.46                                    | \$47,398.46                             | 38.2                | completed |
| SR       | 57  | 2307       | Epping Road                         | \$50,889                              |                               | \$49,780.33                                    | \$49,780.33                             | 97.8                | completed |
| SR       | 59  | 2308       | Moomin Road                         | \$60,342                              |                               | \$62,413.51                                    | \$62,413.51                             | 103.4               | completed |
| SR       | 60  | 2309       | Marra Creek Road                    | \$7,512                               |                               | \$3,300.00                                     | \$3,300.00                              | 43.9                | completed |
| SR       | 61  | 2310       | Cambo Road                          | \$34,365                              |                               | \$28,240.46                                    | \$28,240.46                             | 82.2                | completed |
| SR       | 64  | 2311       | Wimbledon Road                      | \$26,028                              |                               | \$19,377.31                                    | \$19,377.31                             | 74.4                | completed |
| SR       | 67  | 2312       | Collarenebri Mission Road           | \$13,000                              |                               | \$6,387.95                                     | \$6,387.95                              | 49.1                | completed |
| SR       | 70  | 2313       | Lone Pine Road                      | \$13,980                              | 1,718                         | \$15,378.37                                    | \$17,096.37                             | 122.3               | completed |
| SR       | 71  | 2314       | Rossmore Lane                       | \$8,100                               |                               | \$19,855.63                                    | \$19,855.63                             | 245.1               | completed |
| SR       | 72  | 2315       | Middle Route Road                   | \$17,496                              |                               | \$11,221.29                                    | \$11,221.29                             | 64.1                | completed |
| SR       | 73  | 2316       | Miralwyn Road                       | \$10,554                              |                               | \$10,540.02                                    | \$10,540.02                             | 99.9                | completed |
| SR       | 77  | 2317       | Nedgera Road                        | \$11,009                              |                               | \$3,840.00                                     | \$3,840.00                              | 34.9                | completed |
| SR       | 79  | 2318       | Pagan Creek Road                    | \$5,916                               |                               | \$5,916.00                                     | \$5,916.00                              | 100                 | completed |
| SR       | 85  | 2319       | Tungra Road                         | \$47,510                              |                               | \$38,956.28                                    | \$38,956.28                             | 82                  | completed |
| SR       | 88  | 2320       | Fabians Road                        | \$24,990                              |                               | \$25,153.24                                    | \$25,153.24                             | 100.7               | completed |
| SR       | 89  | 2321       | Belaba Road                         | \$17,007                              |                               | \$15,394.69                                    | \$15,394.69                             | 90.5                | completed |
| SR       | 90  | 2322       | Fairview Road                       | \$26,436                              |                               | \$14,791.99                                    | \$14,791.99                             | 56                  | completed |
| SR       | 92  | 2357       | Strathmore Road                     | \$6,360                               |                               | \$6,105.69                                     | \$6,105.69                              | 96                  | completed |
| SR       | 95  | 2323       | Banarway Crossing Road              | \$22,360                              |                               | \$24,271.65                                    | \$24,271.65                             | 108.5               | completed |
| SR       | 98  | 2324       | Lorne Road                          | \$72,913                              |                               | \$77,865.06                                    | \$77,865.06                             | 106.8               | completed |
| SR       | 101 | 2325       | Wilby Wilby Road                    | \$1,104,532                           |                               | \$1,092,709.61                                 | \$1,092,709.61                          | 98.9                | completed |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works<br>(Road Name)         | Amount to be<br>contributed<br>by RMS | Amount<br>spent<br>by Council | Total Expenditure<br>Up to<br>9/05/2014 ( RMS) | Total Expenditure<br>Up to<br>9/05/2014 | Progress<br>in<br>% | Status      |
|----------|-----|------------|---------------------------------------------|---------------------------------------|-------------------------------|------------------------------------------------|-----------------------------------------|---------------------|-------------|
|          |     | 2387       | Kurrajong Road under<br>Wilby Wilby Funding | \$350,000                             | 10,000                        | \$283,714.61                                   | \$293,714.61                            | 83.9                | completed   |
| SR       | 102 | 2326       | Angledool Road                              | \$244,548                             |                               | \$258,438.52                                   | \$258,438.52                            | 105.7               | completed   |
| SR       | 103 | 2327       | Bugilbone Road                              | \$130,824                             |                               | \$116,081.34                                   | \$116,081.34                            | 88.7                | completed   |
| SR       | 110 | 2328       | Kurrajong Road                              | \$5,040                               |                               | \$17,367.15                                    | \$17,367.15                             | 344.6               | completed   |
| SR       | 111 | 2329       | Narran Lake Road                            | \$20,170                              | 4,047                         | \$22,186.88                                    | \$26,233.88                             | 130.1               | completed   |
| SR       | 112 | 2330       | Brewon Road                                 | \$72,024                              |                               | \$71,583.71                                    | \$71,583.71                             | 99.4                | completed   |
| SR       | 113 | 2331       | Binghi Road                                 | \$13,168                              | 2,640                         | \$14,720.35                                    | \$17,360.35                             | 131.8               | completed   |
| SR       | 114 | 2332       | Bogewong Road                               | \$24,378                              |                               | \$19,476.40                                    | \$19,476.40                             | 79.9                | completed   |
| SR       | 115 | 2333       | Aberfoyle Road                              | \$18,266                              |                               | \$14,781.94                                    | \$14,781.94                             | 80.9                | completed   |
| SR       | 116 | 2334       | Goangra Road                                | \$185,711                             |                               | \$136,686.27                                   | \$136,686.27                            | 73.6                | completed   |
| SR       | 117 | 2335       | Beanbri Road                                | \$499,530                             |                               | \$42,817.28                                    | \$42,817.28                             | 8.6                 | In progress |
| SR       | 118 | 2336       | Yarraldool Road                             | \$140,365                             |                               | \$139,941.23                                   | \$139,941.23                            | 99.7                | completed   |
| SR       | 121 | 2337       | Pian Creek Road                             | \$156,948                             |                               | \$127,932.53                                   | \$127,932.53                            | 81.5                | completed   |
| SR       | 122 | 2338       | Old Burren Road                             | \$54,015                              |                               | \$91,376.97                                    | \$91,376.97                             | 169.2               | completed   |
| SR       | 123 | 2339       | Rowena Road                                 | \$131,288                             |                               | \$75,917.48                                    | \$75,917.48                             | 57.8                | completed   |
| SR       | 124 | 2340       | Dundee Road                                 | \$52,470                              |                               | \$63,254.18                                    | \$63,254.18                             | 120.6               | completed   |
| SR       | 125 | 2341       | Glen Eden Road                              | \$145,997                             |                               | \$150,200.65                                   | \$150,200.65                            | 102.9               | completed   |
| SR       | 126 | 2406       | Purtles Road                                | \$53,486                              |                               | \$50,234.41                                    | \$50,234.41                             | 93.9                | completed   |
| SR       | 127 | 2342       | Boora Road                                  | \$21,870                              |                               | \$31,053.89                                    | \$31,053.89                             | 142                 | completed   |
| SR       | 128 | 2343       | Camerons Lane                               | \$36,389                              | 6,000                         | \$66,765.23                                    | \$72,765.23                             | 200                 | completed   |
| SR       | 129 | 2344       | George Sands Way                            | \$131,640                             |                               | \$116,228.41                                   | \$116,228.41                            | 88.3                | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |     | Work Order | Description of Works<br>(Road Name) | Amount to be<br>contributed<br>by RMS | Amount<br>spent<br>by Council | Total Expenditure<br>Up to<br>9/05/2014 ( RMS) | Total Expenditure<br>Up to<br>9/05/2014 | Progress<br>in<br>% | Status    |
|----------|-----|------------|-------------------------------------|---------------------------------------|-------------------------------|------------------------------------------------|-----------------------------------------|---------------------|-----------|
| SR       | 131 | 2345       | O'Neils Road                        | \$59,754                              |                               | \$78,426.46                                    | \$78,426.46                             | 131.2               | completed |
|          |     | 2346       | Tip Road                            | \$70,200                              |                               | \$63,214.15                                    | \$63,214.15                             | 90                  | completed |
|          |     |            | Emergency Works                     | \$476,727                             |                               | \$476,727.00                                   | \$476,727.00                            | 100                 | completed |
|          |     |            | Council's Contribution              | <b>-\$29,000</b>                      |                               |                                                |                                         |                     |           |
|          |     |            |                                     | <b>\$5,865,014</b>                    | <b>\$29,131</b>               | <b>\$5,198,839</b>                             | <b>\$5,227,970</b>                      | 89.14               |           |

Regional Roads

| Item No. |           | Work Order | Road name           | Amount to be<br>Contributed<br>by Council | RMS's<br>Contribution | Total<br>Expenditure to<br>4/10/2013 | %      | Status    |
|----------|-----------|------------|---------------------|-------------------------------------------|-----------------------|--------------------------------------|--------|-----------|
| 1        | RR329     | 2347       | MERRYWINE BONE ROAD | N/A                                       | \$3,822,345           | \$3,750,267.56                       | 98.11  | completed |
| 2        | RR333     | 2348       | CARRINDA ROAD       | N/A                                       | \$552,750             | \$693,906.02                         | 125.54 | completed |
| 3        | RR402     | 2349       | GINGIE/LLANILLO     | N/A                                       | \$628,763             | \$586,009.45                         | 93.20  | completed |
| 5        | RR426     | 2350       | SHERMANS WAY        | N/A                                       | \$29,480              | \$13,953.23                          | 47.33  | completed |
| 5        | RR426     | 2351       | RIDGE ROAD          | N/A                                       | \$55,228              | \$55,228.00                          | 100.00 | completed |
| 6        | RR457     | 2352       | GUNDABLOUI ROAD     | N/A                                       | \$348,161             | \$360,362.64                         | 103.50 | completed |
| 7        | RR7716    | 2353       | COME BY CHANCE      | N/A                                       | \$168,578             | \$179,377.19                         | 106.41 | completed |
|          | Emergency |            |                     |                                           | \$173,474.11          | \$173,474.11                         | 100.00 | completed |
|          |           |            | <b>TOTAL</b>        |                                           | <b>\$5,778,779</b>    | <b>\$5,812,578.20</b>                | 100.58 |           |



**WALGETT SHIRE COUNCIL AGENDA**

| <b>Summary</b>        |                         |                                    |               |
|-----------------------|-------------------------|------------------------------------|---------------|
| <b>Road Hierarchy</b> | <b>Toad amount</b>      | <b>Expenditure up to 9/05/2014</b> | <b>Status</b> |
| Local Roads           | \$ 5,865,012            | \$ 5,198,838.52                    | 89.14%        |
| Regional Roads        | \$ 5,778,779.00         | \$ 5,812,578.20                    | 100.58%       |
| <b>TOTAL</b>          | <b>\$ 11,643,791.00</b> | <b>\$ 11,011,416.72</b>            | <b>94.57%</b> |