



AGENDA FOR ORDINARY COUNCIL MEETING

24th November, 2015

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Burren Junction CWA Hall** on **24th November, 2015** commencing at 10.00am to discuss the items listed in the Agenda.

Please Note:

The Meeting will be held at the Burren Junction CWA Hall and lunch will be at the Burren Junction RSL Club, a short walk from the CWA Hall.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **1. OPENING OF MEETING**

## **2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## **3. APOLOGIES**

## **4. WELCOME TO VISITORS**

## **5. PUBLIC FORUM PRESENTATIONS**

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### **5.1 BRETT STEVENS**

Brett Stevens wishes to discuss the following matters with Council;

- 1) The future management and operation of the burren pool.
  - A lack of interest of volunteers to operate/manage the pool.
  - Still getting usage, particularly through the school and their swimming program.
- 2) The 'grey nomad' campers that use the burren bore baths, and their contribution to the local economy.
  - A quick wrap of their contributions to the town during the course of the winter months.
  - Hopefully council will see their value to the town and continue to financially support the bore baths.

### **5.2 AUDITOR'S PRESENTATION – 2014/2015 FINANCIAL REPORTS**

## **6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 27 OCTOBER 2015**

| <b>Minutes of Ordinary Council Meeting – 27 October 2015</b>                                                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 27 October, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 27 October 2015.



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**27<sup>th</sup> October, 2015**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers** on **27 October 2015** commencing at 10:25am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

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**Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 27 OCTOBER, 2015 AT  
10:25 AM**

**PRESENT**

|                 |                                                 |
|-----------------|-------------------------------------------------|
| Clr D Lane      | (Mayor)                                         |
| Clr J Keir      | (Deputy Mayor)                                  |
| Clr G Murray    |                                                 |
| Clr R Greenaway |                                                 |
| Clr D Cooper    |                                                 |
| Clr M Martinez  |                                                 |
| Clr M Taylor    |                                                 |
| Clr Woodcock    |                                                 |
| Don Ramsland    | (General Manager)                               |
| Stephen Holland | (Director Corporate Services)                   |
| Matthew Goodwin | (Director Planning and Regulatory Services)     |
| Raju Ranjit     | (Director Engineering Services)                 |
| Dilip Tiwari    | (Acting Director Urban Infrastructure Services) |
| Matt Clarkson   | (Town Planner)                                  |
| Bronte Kerr     | (Minute Secretary)                              |

**Apologies**

**9/2015/1 Apologies**

**Resolved:**

That the apology from Councillor Walford is accepted and a leave of absence granted.

**Moved: Clr Keir**

**Seconded: Clr Murray**

**CARRIED**

**Public Forum Presentations**

Iain McGregor of Smart Commercial Solar discussed a zero cost solution for installing solar across Walgett Shire assets.

Mr McGregor discussed the following:

- Immediately deliver the shire savings on electricity costs
- A ten year operation and maintenance program
- All costs associated tied directly to performance hence if the solar does not perform then Council does not pay
- Deliver a solar asset (with an expected 20 year further life) to Council after ten years for no cost

**Declaration of Pecuniary/Non Pecuniary Interests**

Clr Keir declared a pecuniary interest in item 15.4.3 & 15.4.6

Clr Martinez declared a pecuniary interest in item 15.4.3

### Confirmation of Minutes

#### **9/2015/2 Minutes of Ordinary Council meeting – 22 September**

**Resolved:**

That the minutes of the Ordinary Council meeting held 22 September 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Cooper

**Seconded:** Cllr Keir

**CARRIED**

### Mayoral Minutes

#### **9/2015/3 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

### Reports of Committees/Delegates

#### **9/2015/4 Minutes of Workplace Health & Safety Committee meeting – 17 September 2015**

**Resolved:**

That the minutes of the Workplace Health and Safety Committee meeting held 17 September 2015, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Keir

**Seconded:** Cllr Cooper

**CARRIED**

#### **9/2015/5 Local Area Traffic Committee Meeting – 8<sup>th</sup> October 2015**

**Recommendation:**

That the minutes of the Local Area Traffic Committee meeting held Thursday 8<sup>th</sup> October 2015, be received and noted.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**



**9/2015/6 Minutes of the Western Division Meeting held 12<sup>th</sup> October 2015**

**Recommendation:**

That the minutes of the Western Division meeting held 12<sup>th</sup> October 2015, be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Cooper

**CARRIED**

**9/2015/7 Minutes of the Lightning Ridge and Surrounding Opal Fields Management Reserve Trust Meeting held 8<sup>th</sup> September 2015**

**Recommendation:**

1. That the minutes of the Lightning Ridge and Surrounding Opal Fields Management Reserve Trust meeting held 8<sup>th</sup> September 2015, be received and noted.
2. That the Mayor be appointed as a delegate and Deputy Mayor as an alternative.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor

**CARRIED**

**Reports from Officers**

**9/2015/8 Council's decision action Report – October 2015**

**Recommendation:**

That the Resolution Register for October 2015 be received and noted.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Woodcock

**CARRIED**

**9/2015/9 weekly's received from Local Government NSW**

**Recommendation:**

That the information contained in the weekly circulars 37-40 from Local Government NSW be received and noted

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Cooper

**CARRIED**

| 9/2015/10 Circulars Received from the NSW Office of Local Government                                                                                                    |                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Resolved:</b>                                                                                                                                                        |                      |
| That the information contained in the following Departmental circular 32-35 from the Local Government Division Department of Premier and Cabinet be received and noted. |                      |
| <b>Moved:</b>                                                                                                                                                           | <b>Clr Greenaway</b> |
| <b>Seconded:</b>                                                                                                                                                        | <b>Clr Woodcock</b>  |
| <b>CARRIED</b>                                                                                                                                                          |                      |

| 9/2015/11 Monthly calendar October – December 2015                                                 |                      |
|----------------------------------------------------------------------------------------------------|----------------------|
| <b>Recommendation:</b>                                                                             |                      |
| That Council receive and note the regular monthly calendar for the period October – December 2015. |                      |
| <b>Moved:</b>                                                                                      | <b>Clr Murray</b>    |
| <b>Seconded:</b>                                                                                   | <b>Clr Greenaway</b> |
| <b>CARRIED</b>                                                                                     |                      |

| 9/2015/12 2016 Australia Day Celebrations                                                                                                                                                                                                                                                                                                                                                                 |                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| <b>Recommendation:</b>                                                                                                                                                                                                                                                                                                                                                                                    |                     |
| That:                                                                                                                                                                                                                                                                                                                                                                                                     |                     |
| <ol style="list-style-type: none"> <li>1. The Mayor and the following Councillors be members of the 2016 Australia Day Awards Judging panel Clr Taylor and Clr Cooper.</li> <li>2. The Mayor be the chairperson of the Judging panel.</li> <li>3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and invite Chris Clemson to join the Panel.</li> </ol> |                     |
| <b>Moved:</b>                                                                                                                                                                                                                                                                                                                                                                                             | <b>Clr Martinez</b> |
| <b>Seconded:</b>                                                                                                                                                                                                                                                                                                                                                                                          | <b>Clr Keir</b>     |
| <b>CARRIED</b>                                                                                                                                                                                                                                                                                                                                                                                            |                     |

*Clr Murray left the meeting at 11.46 am*

| 9/2015/13 2016 Australia Day Celebrations                                                                           |                   |
|---------------------------------------------------------------------------------------------------------------------|-------------------|
| <b>Recommendation:</b>                                                                                              |                   |
| That Council endorse the recommended categories and the attached nomination form for the 2016 Australia Day awards. |                   |
| <b>Moved:</b>                                                                                                       | <b>Clr Keir</b>   |
| <b>Seconded:</b>                                                                                                    | <b>Clr Taylor</b> |
| <b>CARRIED</b>                                                                                                      |                   |



*Clr Murray Returned to the meeting at 11:49 am*

**9/2015/14 Local Government Reform Update**

**Recommendation:**

That Council note how the outcomes of the "Fit For The Future" process have/will be impacting on Councils in the Orana Region and consider what immediate action it should be taking as part of the "Far West Initiative".

**Moved:**        **Clr Greenaway**

**Seconded:**   **Clr Woodcock**

**CARRIED**

**9/2015/15 Matters for brief mention or information only from General Manager**

**Recommendation:**

That the above listed matters be received and noted.

**Moved:**        **Clr Cooper**

**Seconded:**   **Clr Keir**

**CARRIED**

**9/2015/16 Cash on Hand and Investment Report as at 30 September 2015**

**Recommendation:**

That the cash on hand and investment report as at 30 September 2015 be received.

**Moved:**        **Clr Woodcock**

**Seconded:**   **Clr Murray**

**CARRIED**

**9/2015/17 Community Development Report July – September 2015**

**Recommendation:**

That the report for Community Development for July – September 2015 be received and noted.

**Moved:**        **Clr Keir**

**Seconded:**   **Clr Martinez**

**CARRIED**

*Clr Keir left the meeting at 12:22pm*

*Clr Keir returned to the meeting at 12:24pm*

*Clr Taylor left the meeting at 12:26pm*

*Clr Taylor returned to the meeting at 12:28pm*

**9/2015/18 New Disabled Toilet Block – Lions Park – Visitor Information Centre  
Lightning Ridge**

Item deferred for further consideration and investigation of alternative sources of funding and design options with a preference for a concrete/ brick building.

**Moved: Clr Martinez**  
**Seconded: Clr Woodcock**

**CARRIED**

**9/2015/19 Council Chambers Honour Boards**

**Recommendation:**

1. That the honour boards only record Shire President / Mayor and Deputies, Councillors and Shire Clerk / General Managers and that the current boards be amended and updating of the boards proceed on this basis.
2. A separate board be made to record the service of senior staff and staff who have served for 25 years.

**Moved: Clr Keir**  
**Seconded: Clr Cooper**

**CARRIED**

**Against: Clr Murray**

*The meeting adjourned for lunch at 12:48pm*

*The meeting resumed at 1:38pm with all those previously present again in attendance.*

**9/2015/20 Grants from the Walgett Shire Local Heritage Fund**

**Recommendation:**

**That Walgett Shire Council resolve to:**

Disperse \$7,398 from the Walgett Shire Council Local Heritage Fund 2015-2016 in the following manner:

- (a) \$2,931 to Ivana Prasad to undertake conservation works on the Astronomers' Monument, Lightning Ridge.
- (b) 1,717 to Anglican Parish of Coonamble to replace windows in the St John the Evangelist Church at Carinda (Stage 2).
- (c) \$2,750 to Anglican Parish of Walgett to paint the exterior of St Peters Anglican Church, Walgett (Stage 1).

**Moved: Clr Greenaway**  
**Seconded: Clr Keir**

**CARRIED**

**9/2015/20 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Recommendation:**

That Walgett Shire Council resolve to:

Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only.

**Moved:** Cllr Martinez

**Seconded:** Cllr Murray

**CARRIED**

**9/2015/21 Monthly RMCC works Report from Director Engineering Services – September 2015**

**Recommendation:**

That Council receive and note the monthly RMCC works report for September 2015.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**

**9/2015/22 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for September 2015.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**

*Cllr Martinez and Cllr Keir left the meeting at 2.02pm*

**9/2015/23 Monthly Maintenance Grading Report from Director Engineering Services**

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for September 2015.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Cooper

**CARRIED**

*Cllr Martinez and Cllr Keir returned to the meeting at 2.07pm*

*Cllr Murray left the meeting at 2.08 pm*

**9/2015/24 Aboriginal road safety infrastructure program funding 2015/2016****Recommendation:**

1. That Council accepts funding of 93,000 (ex gst) to improve the significantly damage section inside the villages.
2. That Council accepts funding of \$ 65,000 to upgrade the intersection of Kamilaroi Highway & Gary Murphy Drive (\$10,000) and the intersection of Castlereagh Highway & George Sands Way (\$ 55,000).
3. That Council approve a ledger number for Aboriginal Road Safety Infrastructure Program funding ( \$ 93,000)

**Moved: Clr Woodcock****Seconded: Clr Keir****CARRIED***Clr Murray returned to the meeting at 2.10pm***9/2015/25 2015 Local Government National Local Roads and Transport Congress – Ballarat, VIC****Recommendation:**

That General Manager be delegated authority to determine which staff , if any, should attend and expenses be paid.

**Moved: Clr Martinez****Seconded: Clr Greenaway****CARRIED****9/25015/26 Outcomes from Shire Road Network Workshop****Recommendation:**

That Council receive, note and endorse the suggestions from the Shire Road Network Workshop.

**Moved: Clr Greenaway****Seconded: Clr Cooper****CARRIED****9/2015/27 Matters generally for brief mention or information only from Director Engineering Services****Recommendation:**

That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

**Moved: Clr Woodcock****Seconded: Clr Taylor****CARRIED**



### **Questions for the Next Meeting**

#### **Clr Taylor**

**Question 1:** What is the progress on the post office/bank building in Collarenebri?

**Response:** The General Manager advised that Council is currently seeking quotes and a report is being prepared for Council.

**Question 2:** Has Council erected the Narran Lake road sign on the Kamilaroi highway?

**Response:** The Director Engineering Services to investigate and respond accordingly.

**Question 3:** What is the timeframe in regards to the water supply at Grawin?

**Response:** Project engineer advised the tender and specification will be published by December, 2015.

**Question 4:** Can Council ensure the trees in the Main Street of Lightning Ridge are watered regularly?

**Response:** Project engineer to investigate and respond accordingly.

**Question 5:** When is the expected start date for the town beautification project?

**Response:** The General Manager indicated that as previously advised works would be carried out in the order of Collarenebri, Walgett and Lightning Ridge.

**Question 6:** Can Council investigate the available grants for Australia Day i.e. releasing fish into the river?

**Response:** The Director of Corporate Services to investigate.

**Question 7:** Can Council investigate constructing a drain in Lions Park in Lightning Ridge?

**Response:** Project Engineer to investigate and respond accordingly.

#### **Clr Martinez**

**Question 1:** How is Council going to recoup the additional funds of the Grawin bore?

**Response:** The General Manager advised Council will incorporate a fee through the general rates system of the Grawin residents.

**Question 2:** What is the progress regarding the grids on O'Brien's property?

**Response:** Director Engineering Services advised a reply letter had been received by Council and Council will follow the matter up with a phone call in order to clarify the details of the work.

#### **Clr Murray**

**Question 1:** Can Council write a letter to Barnaby Joyce in regards to the Shire retaining the service of rural financial Councillors?

**Response:** The General Manager to action accordingly.

#### **Clr Cooper- Nil**

#### **Clr Greenaway – Nil**

#### **Clr Keir**

**Question 1:** Has the new sign for Hardies Road been erected?

**Response:** The Director Planning and Regulatory Services to investigate and respond accordingly.

Clr Keir commented on the Tour de OROC event stating that there was poor communication by the event planner in regards to the delayed arrival time and hence children were left waiting on the levee bank for over an hour before the riders appeared.

**9/2015/28 Move into Closed Session at 2:48pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Keir**

**Seconded: Clr Greenaway**

**CARRIED**

**9/2015/29 Collarenebri Club Ltd (Temporary Administrator Appointed) Update**

**Recommendation:**

That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be amended for payment of the lump sum of \$15,000 to be now made by 31 December 2015.

**Moved: Clr Greenaway**

**Seconded: Clr Martinez**

**CARRIED**

**9/2015/30 J.B & R Mylan – Rate Assessment 3236**

**Recommendation:**

That Council confirm that amendment to assessment 3236 and the refund of overpaid rates amounting to \$693.10 and compensatory interest of \$35.00 (total \$728.10)

**Moved: Clr Greenaway**

**Seconded: Clr Keir**

**CARRIED**

**9/2015/31 Direction to take preventive action regarding generator noise****Recommendation:**

**That Walgett Shire Council resolve to:**

Note and endorse the report from the Director of Planning & Regulatory Services about the status of a Direction to Take Preventive Action under section 96 of the Protection of the Environment Operations Act 1997 regarding generator noise associated with a mining camp on Western Lands Lease 15118 on the Canfells opal field, Lightning Ridge.

**Moved: Clr Greenaway**

**Seconded: Clr Taylor**

**CARRIED**

*Clr Woodcock left the meeting at 3.07pm*

*Clr Woodcock returned to the meeting at 3.09pm*

**9/2015/32 Application to Modify Development Consent 2014/005 – Vaidehi Adhikari****Recommendation:**

That Walgett Shire Council resolve to issue an amended Notification of Development Application Determination for Development Application 2014/005 on Lot 1 DP 1203370 with consent condition Hrs11 amended as requested by the applicant.

**Moved: Clr Cooper**

**Seconded: Clr Keir**

**CARRIED**

**Planning Division**

| <b>For</b> | <b>Against</b> | <b>Absent</b> |
|------------|----------------|---------------|
| Woodcock   | Taylor         | Walford       |
| Cooper     | Murray         |               |
| Keir       |                |               |
| Martinez   |                |               |
| Greenaway  |                |               |

**9/2015/33 RFT 15021 – Supply & Delivery of Two Graders, Two Rollers and Two Backhoes****Recommendation:**

That the Council Plant Committee minutes be received and noted and approve the purchase of the 6 plant items (2 graders, 2 rollers & 2 backhoes) from Westrac Caterpillar.

**Moved: Clr Greenaway**

**Seconded: Clr Keir**

**CARRIED**

**9/2015/34 Lightning Ridge Visitor Information Centre/ Tourism Association – Additional Subsidy Request – 2015/16**

**Recommendation:**

Delegate authority to the General Manager and Mayor to take necessary action to resolve issues surrounding the operation of the Lightning Ridge Visitor Information Centre.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Keir

**CARRIED**

**9/2015/35 Plant Committee**

**Resolved:**

Cllr Greenaway nominates Cllr Cooper be a member of the Plant Committee.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Keir

**CARRIED**

**9/2015/36 Meeting Arrangements - Far West Initiative**

**Resolved:**

That the General Manager schedule a meeting with Brewarrina and Bourke Shire Councillors and General Managers to discuss future plans and options.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Keir

**CARRIED**

**9/2015/38 Return to Open Session at 4.54pm**

**Resolved:**

That Council return to open session.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Greenaway

**CARRIED**



#### **9/2015/39 Adoption of Closed Session Reports**

##### **Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Collarenebri Club Ltd (Temporary Administrator Appointed) Update
- 2) J.B & R Mylan – Rate Assessment 3236
- 3) Direction to take preventive action regarding generator noise
- 4) Application to Modify Development Consent 2014/005 – Vaidehi Adhikari
- 5) RFT 15021 – Supply & Delivery of Two Graders, Two Rollers and Two Backhoes
- 6) Lightning Ridge Visitor Information Centre/ Tourism Association – Additional Subsidy Request – 2015/16
- 7) Plant Committee
- 8) Meeting Arrangements Far West Initiative

**Moved: Cllr Woodcock**

**Seconded: Cllr Keir**

**CARRIED**

##### **Close of Meeting**

The meeting closed at 4:55pm.

To be confirmed at the meeting of Council to be held on 24 November 2015 at Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## 9. RESERVE TRUST MANAGEMENT COMMITTEE REPORTS – NIL

## 10. MAYORAL MINUTES

Friday 30th October

OROC meeting held in Lightning Ridge, Kevin Humphries attended the meeting, General Manager and I had brief discussions with Bourke, Brewarrina and Cobar Shires before the meeting regarding local government reform.

Tuesday 10th October

Met with Mission Australia to discuss domestic violence in the Shire.  
Blackadder presented the review process for the General Manager.

| Matters Generally for Brief Mention or Information Only From Mayor                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the matters listed by the Mayor for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN- NIL**

## **12. PRESENTATION OF PETITIONS- NIL**

## **13. QUESTIONS FROM LAST MEETING**

### **Clr Taylor**

**Question 1:** What is the progress on the post office/bank building in Collarenebri?

**Response:** The General Manager advised that Council is currently seeking quotes and a report is being prepared for Council.

**Question 2:** Has Council erected the Narran Lake road sign on the Kamilaroi highway?

**Response:** The Director Engineering Services to investigate and respond accordingly.

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**Response:** Director Engineering Services advised a reply letter had been received by Council and Council will follow the matter up with a phone call in order to clarify the details of the work.

**Clr Murray**

**Question 1:** Can Council write a letter to Barnaby Joyce in regards to the Shire retaining the service of rural financial Councillors?

**Response:** The General Manager to action accordingly.

**Clr Cooper- Nil**

**Clr Greenaway – Nil**

**Clr Keir**

**Question 1:** Has the new sign for Hardies Road been erected?

**Response:** The Director and Regulatory Services to investigate and respond accordingly.

## 14. REPORTS OF COMMITTEES/DELEGATES

### 14.1 MINUTES OF WORK HEALTH AND SAFETY COMMITTEE MEETING HELD 29/10/2015

| Minutes of Work Health and Safety Committee Meeting – 29 <sup>th</sup> October 2015                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Work Health and Safety Committee meeting held 29<sup>th</sup> October 2015, having been received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 29<sup>th</sup> October 2015.

## MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday 29<sup>th</sup> October 2015 in the Walgett Council Chambers, meeting room commencing at 8:41am

### 1. PRESENT

|                  |                                |
|------------------|--------------------------------|
| Sylvester Otumbo | Committee Member (Chairperson) |
| Donna Ruttle     | Committee Member               |
| Rebecca Wilson   | Committee Member               |
| Raju Ranjit      | Management Representative      |
| Michael Dowell   | Committee Member               |
| Gary Cameron     | Committee Member               |
| David Callander  | Secretary                      |

### 2. APOLOGIES

|                  |                                       |
|------------------|---------------------------------------|
| Vacant Position  | Committee Member                      |
| Michael Brayshaw | Committee Member (Deputy Chairperson) |
| Donald Ramsland  | Management Representative             |
| Julie McKeown    | HR Manager                            |

David advised the meeting that Michael Brayshaw had handed in his resignation as he will be leaving council shortly.

Sylvester, as Chairperson, officially welcomed Gary to the committee.

### 3. MINUTES –

The minutes from the meeting held on the 17<sup>th</sup> September 2015 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 2015 were confirmed and accepted

Moved: Rebecca Wilson                      Seconded: Raju Ranjit

### 4. BUSINESS ARISING

- 4.1 David confirmed for the members that a letter had been drawn up and emailed to all admin staff regarding the use of contractors and relevant paperwork required prior to contractors commencing work. Discussion ensued in regards to what paperwork is required eg. currency certificates for insurances held, licences, qualifications etc. It was decided that the letter and the context should be discussed further at the next MANNEX meeting.

Action: Raju to raise the issue at the next MANNEX meeting.

- 4.2 David reported that he has done the session plan and asked that the committee allow him time at the end of the meeting to run the program for the committee with the view that any amendments can be made prior to it being run for staff. David asked for half an hour at the end of the meeting. The members agreed to this.

- 4.3 David asked Gary Cameron if he would like to be a part of the committee during an induction walkthrough. Gary said yes.

- 4.4 Donna reported that a letter had been written to the resident regarding the inspection of the rocks in Lightning Ridge.

- 4.5 David reported that he now has 11 names of people interested in doing fire Warden training. David is currently checking and restocking as necessary the warden kit bags. Training will commence in the near future.

Action: David to continue and train new wardens as time permits.

- 4.6 David presented to the meeting a copy of the letter requesting signage to be purchased and the sign design that had been forwarded to the Acting Director Urban Infrastructure Services to have the signs located in Apex Park, therefore allowing for the removal of the fence.
- 4.7 David was required to provide quotes in relation to drug testing. A quote was received from Safety in Focus. Upon advice received from Safety in Focus, David read through the current policy and found that it was inadequate and requires updating. David handed each member present a copy of the current policy, with red highlighted areas of concern. David asked that the committee each take their copy and have a read through with the view to making amendments prior to the next meeting.

Action: All committee members to read and amend the current copy of the policy and bring to the next meeting.

- 4.8 As required from the previous meeting, David commenced Breath Testing for all Walgett staff. Testing was conducted on the 29<sup>th</sup> Sept, 1<sup>st</sup> Oct and 6<sup>th</sup> October. Further testing will continue at random times.

Action: David to continue random breath testing.

## 5. OTHER BUSINESS

- 5.1 David presented to the meeting the incident reports for the month of September.
- 5.2 David presented several images of signs in relation to smoking near children's playgrounds and sporting fields. The committee were asked to select a sign that would be suitable to be placed around the shire at all playgrounds and sporting fields. A sign was chosen. David is to forward the sign chosen to the Acting Director Infrastructure Services with a recommendation from the Committee that the sign be purchased and placed at each relevant site.

Action: David to write to the Acting Director with the committee's request.

- 5.3 Each member was given a copy of a current incident report form and a copy of proposed changes to the form with the view to making it easier for staff to use. The members were requested to review the form, make any changes considered necessary, and to return the form to David to enable changes to be made.

Action: All members to review the form provided and to consider changes. The forms to be returned at the next meeting.

- 5.4 A new risk assessment form has been developed. Members were to review the new format but due to time constraints, this was held over to the next meeting.

- 5.5 As previously reported, the current drug and Alcohol Policy needs to be reviewed and updated. Members were each given a copy of the current policy and asked to review before next meeting.

Action: All members to review the current policy and bring back changes to the next meeting.

- 5.6 Correspondence was received from the Manager Community Development in relation to the shade cloth covering the children's play area in Grey Park. The issues were discussed and a recommendation to the Manager Community Services is to go ahead and investigate / organise the replacement of the shade cloth.

Action: David to write to the Manager Community Services and advise of committee's agreement with the letter and to recommend that the shade be replaced.

- 5.7 Due to time constraints the Risk assessment training was deferred to the next meeting.

- 5.8 Michael advised the committee that the Walgett pool will soon be requiring some major works to be done to the pipework that runs under the apron around the pool. The pipes have rusted to the point that there is a continual leak and it will be a major job to repair due to the confined work space under the apron.

- 5.9 Rebecca enquired about the cigarette receptacles recently purchased and if they were being utilised. Discussion was had and it seems that the three receptacles, which were placed near the IGA, near the newsagent and near the bus stop in Euroka St have been getting utilised. This was a good initiative of the WHS Committee.

**6. NEXT MEETING**

The next meeting is to be held on 26<sup>th</sup> November '15 commencing at 8:30am.

**There being no further business the meeting closed at 10:12am**

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager



| Walgett Shire Council Health & Safety Committee |                                                                                                                                      |                    |                                    |                |                                                                       |  |
|-------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------|----------------|-----------------------------------------------------------------------|--|
| Actions carried forward                         |                                                                                                                                      |                    | Actions listed from minutes        |                |                                                                       |  |
|                                                 |                                                                                                                                      |                    | Last meeting date: 29th October'15 |                |                                                                       |  |
| Action No.                                      | Actions                                                                                                                              | Responsible Person | Due Date                           | Completed Date | Notes / Comments                                                      |  |
| 4.1                                             | Raju to raise the issue at the next MANNEX meeting regarding what the requirements are for engaging contractors                      | Raju               | Next MANNEX Meeting                |                |                                                                       |  |
| 4.2                                             | David to continue preparations to provide Fire Warden Training                                                                       | David              | report next meeting                |                |                                                                       |  |
| 4.3                                             | All members are to read and make amendments to the current copy of the drug and alcohol policy as supplied.                          | All members        | Next Meeting                       |                |                                                                       |  |
| 4.4                                             | David to continue random breath testing of staff                                                                                     | David              | When Available                     |                |                                                                       |  |
| 4.5                                             | David to write to the Acting director Infrastructure regarding purchase and placement of signage near sports fields and playgrounds. | David              | Report next meeting                |                |                                                                       |  |
| 4.6                                             | Members asked to review the incident report form offered as a replacement for the current form                                       | All Members        | Next Meeting                       |                |                                                                       |  |
| 4.7                                             | Covered by 4.3                                                                                                                       |                    |                                    |                |                                                                       |  |
| 4.8                                             | Reply to the Manager Community Development re: letter consenting shade cloth in Grey Park.                                           | David              | Report next meeting                | 2nd Nov 2015   | Letter composed, signed by Chairperson, delivered to George McCormick |  |
|                                                 |                                                                                                                                      |                    |                                    |                |                                                                       |  |

## **15. REPORTS FROM OFFICERS**

### **15.1 GENERAL MANAGER**

#### **15.1.1 COUNCIL'S DECISION ACTION REPORT –NOVEMBER 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

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**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always action after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**Council's decision action Report – November 2015****Recommendation:**

That the Resolution Register for November 2015 be received and noted.

**Moved:****Seconded:****Attachment:**

Resolution Register – November 2015

## RESOLUTION ACTION LIST

| <i>Date</i>                                                                  | <i>Ref</i>      | <i>Resolution</i>                                                                                                                                                                                                                                                                                                                                                        | <i>Department</i>                   | <i>Updates</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <i>Completion date</i> |
|------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| <b>Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 11.02.14                                                                     | 2/2014/39       | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                            | Director<br>Corporate<br>Services   | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress |                        |
| <b>Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014</b>      |                 |                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 27.05.14                                                                     | 8/2014/10       | 1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.<br>2. That naming rights for the Lightning Ridge Pool are investigated.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                    | General Manager                     | 02.06.14 Report being prepared for August 2014 meeting<br>18.09.14 Deferred to October meeting.<br>22.10.14 Deferred to April meeting.<br>18.8.15 being prepared based on last 3 full financial years                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |
| 27.05.14                                                                     | 8/2014/21       | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                           | General Manager                     | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |
| 27.05.14                                                                     | Qs next Meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                                                                                                                             | Director<br>Engineering<br>Services | Has been scheduled for inspection( 19/06/2014)<br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br>12.08.14 Discussion took place with Mr O'Brien and waiting on his response.<br>24.03.15 Received a letter re: the fencing work. Council advised him in writing about the Grid Policy and can pay only \$4,000 per grid.<br>22.7.15 an offer letter has been sent to O'Brien.<br>03.09.2015 - Waiting a response from O'Brien<br>17.11.015- DES has submitted a report to November Council meeting re: maintenance the critical grids on owner's cost                                                                                                                                                                             |                        |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014</b>     |                 |                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                        |
| 24.06.14                                                                     | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                     | General Manager                     | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advised matter nearing resolution.<br>10.6.15 Councils Solicitors have advised all parties contacted and necessary documentation is in the process of being signed.<br>18.11.15 Titled document lodged for stamp duty exemption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| 26.08.14                                                                     | 11/2014/11      | 1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds). | Director<br>Corporate<br>Services   | 1. No further action required.<br>2. Currently being investigated.<br>23.06.15 no future progress<br>18.8.15 to be available by October meeting<br>14.09.15 Updated report on the basis of 30 June 2015. Result to be provided to Nov                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |

|                                                                              |                 |                                                                                                                                                                                                                                                                                                                                                                                         |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|                                                                              |                 | 2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.<br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                        |                               | Meeting.<br>24.11.15 Matter not progressed                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 26.08.15                                                                     | 11/2014/35      | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br>Moved: Clr Lane<br>Seconded: Clr Cooper | General Manager               | 15.09.14 Negotiations continuing                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> October</b>       |                 |                                                                                                                                                                                                                                                                                                                                                                                         |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 28.10.14                                                                     | Qs next meeting | Can a roundabout be put in place in Fox Street near the BP?<br>Clr Murray                                                                                                                                                                                                                                                                                                               | Director Engineering Services | 28.10.14 Council is to forward the request to the Local Area Traffic Committee Meeting for consideration.<br>03.02.15 Matter referred to LATC. Due to cost this will not go ahead.<br>24.3.15 Has been discussed at RMCC meeting and advised to apply with revised data and case study<br>19.08.2015 Discussion in progress<br>17.11.015 Discussed during RMS meeting with safety committee and advised to submit a road safety audit report.RMS is in process to prepare the audit report. |  |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> November 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                         |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 25.11.14                                                                     | 15/2014/15      | 1. That the WSC AFM Quotation and Tender Thresholds and WSC Purchasing Policy and Procedures be rescinded.<br>2. That the Procurement and Tendering Policy and Policy Procedure be adopted.<br>Moved: Clr Martinez<br>Seconded: Clr Murray                                                                                                                                              | Director Corporate Services   | 01.12.14 Policy and procedure to be implemented.<br>03.02.15 Awaiting meeting of contractors.<br>28.04.15 Awaiting meeting of contractors                                                                                                                                                                                                                                                                                                                                                   |  |
| 25.11.14                                                                     | Qs next meeting | Can a report be brought to Council regarding changing the name of the Gundabloui Road to the Mungindi Road as it was previously named?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Greenaway                                                                                                                                                                | Director Engineering Services | 11.12.14 A report is to be prepared for the February Council Meeting.<br>6.3.15 Planning Department is working on it.                                                                                                                                                                                                                                                                                                                                                                       |  |
| 25.11.14                                                                     | Qs next meeting | Can flags be installed in Morilla and Opal Streets in Lightning Ridge as part of the Main Street Beautification Project?<br>Response<br>The General Manager to investigate.<br>Clr Walford                                                                                                                                                                                              | General Manager               | 04.12.14 To be listed for discussion at next consultation session.in 2015                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| <b>Resolution Actions for Ordinary Meeting 17<sup>th</sup> December 2014</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                         |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 17.12.14                                                                     | 16.2014.19      | That this item is deferred until a response is received from the NSW RFS Commissioner Shane Fitzsimmons regarding the issues raised by Clr Murray in his Motion of Notice.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                             | Director Engineering Services | 23.01.15 Work in progress.<br>22.07.15 waiting for a response<br>14.10.2015 received an email RFS and forwarded to Clr. Bill Murray                                                                                                                                                                                                                                                                                                                                                         |  |
| <b>Resolution Actions for Ordinary Meeting 10<sup>th</sup> February 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                         |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 10.02.15                                                                     | 1/2015/11       | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                           | Director Corporate Services   | 10.6.15 referred to DCS to undertake review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed                                                                                                                                                                                                                                                                                                               |  |

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| 10.02.15                                                                  | 1/2015/26       | That Walgett Shire Council resolve to:<br>1. Defer this item to allow for Council staff to prepare a report regarding possible funding of 50% of the cost of updating security of premises to a pre-determined limit with the upgrade to occur within a specific time period.<br>2. Council staff also investigates the possibility of requesting business owners to repaint premises in heritage colours, with the support of a paint company.<br>Moved: Clr Taylor<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                            | Director Planning and Regulatory Services | - Wendy Azevedo notified of resolution via letter dated 26.2.15.<br>- Town Planner drafting request report for March 2015 Council meeting.<br>- Report to be resubmitted to Council once grant offers for premises upgrades publicly notified.<br>- Grant offers publicly available as of 23 June 2015.<br>- Grant offer of \$2,224 made to tenant in letter dated 14-10-2015.                                                                                                                                                           |                   |
| 10.02.15                                                                  | Qs next meeting | Can the bus parking area out the front of the Lightning Ridge School be resealed?<br>Response<br>The Director Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering Services             | 24.3.15 Has been scheduled<br>30.03.15 investigated and estimation is in progress<br>17.06.2015 discussion with Principle is in process as the option to seal on the footpath and nature strip is a budget concern<br>22.07.2015 waiting a call from principal to discuss the matter<br>19.08.15 has been discussed in LATC held on 13/8/15 and has been submitted design and estimate to RMS for funding.<br>14.10.2015 has been discussed in LATC held on 8/10/2015. Waiting for more details from L/R school                          |                   |
| <b>Resolution Actions for Ordinary Meeting 24<sup>th</sup> March 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |
| 24.03.15                                                                  | 2/2015/4        | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4. Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock | General Manager                           | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established                                                                                                                                                                                                                                                                                                                                   |                   |
| 24.03.15                                                                  | 2/2015/24       | That Council resolve to:<br>1. Conduct the appropriate public consultation regarding the spelling of the Shire Road 26 in compliance with NSW Addressing User Manual – October 2014 and the Roads Regulation Act 2008 to confirm that an amendment is required.<br>2. If no objections are received during the public consultation period, Council submits a request to the geographical Names Board of New South Wales to have the spelling of SR26 amended to 'Hardy's Lease Road'.<br>3. Update all Council records and mapping pertaining to SR236 with the amended spelling.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                     | Director Planning & Regulatory Services   | 7-4-15 Letters sent to affected landholders regarding proposed name change. Advertised in newspaper column for 5 weeks. Consultation ended 15 May 2015 with no submissions received. Letter sent to Geographical Names Board on 26-5-2015 requesting name to be amended.<br>14.09.15 Response letter 3-7-2015 from Geographical Names Board indicating no objection to name change.<br>19-11-2015 Request to update road name sign issued.<br>Still awaiting reply from NSW Online Road Naming System to formalise gazettal of amendment |                   |
| 24.03.15                                                                  | 1/2015/31       | 1. That council accept the Restart NSW funding Offer in the amount of \$819,000 for "Gundabloui Road and \$1,116,000 for Bugilbone Road Upgrade Project".<br>2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Engineering Services             | 25.03.15 Draft deed agreement has been submitted to infrastructure NSW<br>17.06.2015 – Council waiting for the signed deed agreement.<br>19.8.15 Council has received a signed deed agreement and work has been scheduled for 1 week of September 2015.<br>14.10.2015 Camping out agreement has been sent out to Union Services United for their comments.<br>17.11.015 – Project has been commenced from 9/11/015                                                                                                                       |                   |
| 24.03.15                                                                  | Qs next meeting | Has Mr. Jan Zamlicka's outstanding rates payment and issue been resolved?<br>Response<br>The General Manager to investigate and organise a meeting with Mr. Jan Zamlicka.<br>Clr Cooper                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                           | 20.4.15 waiting return from leave<br>23.06.15 still away<br>18.8.15 Contact made<br>1.10.15 matter finalised                                                                                                                                                                                                                                                                                                                                                                                                                             | 31.10.15 complete |
| 24.03.15                                                                  | Qs next meeting | What is happening with the disabled toilet at the Lightning Ridge Visitor Information Center?<br>Response<br>The Director of Corporate Services advised that the budget allocation of \$10,000 was insufficient<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director of Corporate Services            | 28.04.15 project needs to be re-allocated to 15/16 draft budget<br>26.05.15 included in draft 15/16 budget<br>28.07.15 planning commenced<br>14.09.15 design to be finalised.<br>27.10.15 Report to October meeting<br>24.11.15 Further design options being investigated.                                                                                                                                                                                                                                                               |                   |

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| 24.03.15                                                                  | 2/2015/38       | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                | Acting Director<br>Urban<br>Infrastructure<br>Services | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.                                                                                                                                                           |                           |
| 24.03.15                                                                  | 2/2015/40       | That Council undertake fencing projects which have been delayed by ongoing drought conditions at both Collarenebri and Walgett as day labour/ contract projects with a view to having both projects completed by late April/ early May.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                | General Manager                                        | Project commenced, due for completion by end of august 2015<br>18.08.15 project under way – some delay due to rain<br>18.11.15 project delayed by wet weather                                                                                                                                                                                                                                                                                                                                             |                           |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> April 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                           |
| 28.04.15                                                                  | 3/2015/12       | Recommendation:<br>That Council establishes a Drought Recovery and Resilience Plan for Walgett Shire through workshop consultation with Councillors and the Community.                                                                                                                                                                                                                                                                                                                                                 | General Manager                                        | 21.5.15 workshop to be held 25.6.15<br>18.08.15 strategies being drafted<br>18.11.15 ongoing                                                                                                                                                                                                                                                                                                                                                                                                              |                           |
| 28.04.15                                                                  | 3/2015/20       | Recommendation:<br>1. That Council request a revised quote from A1 Tree Service for the remove of all identified Athol Pine Trees in Gray Park<br>2. That Council approve the removal of all identified Athol Trees in Gray Park<br>3. That other suitable tree species be planted to replace the removed trees and irrigation is to be fitted.                                                                                                                                                                        | Director<br>Corporate<br>Services                      | 26.05.15 Revised quote to remove 18 trees is \$15,840<br>23.06.15 Removal and replanting of ten trees and associated irrigation planned in July.<br>28.05.15 project referred to A/director Urban Services<br>14.09.15 To be undertaken in conjunction with remedial work on P.O tree.<br>27.10.15 Eight trees removed to date.                                                                                                                                                                           |                           |
| 28.04.15                                                                  | 3/2015/29       | Recommendation:<br>1. That Council note and accept the recommendation regarding stopping Road Train and B Double traffic from passing through the Fox Street roundabout from west side of Walgett town.<br>2. That Council make an application to divert the Road Train and B Double vehicles from the intersection of Peel Street and Wee Waa Street.<br>3. That Council make an application to extend the access route for Road Train and B Double vehicles along Peel Street to Bate Street and then to Fox Street. | Director<br>Engineering<br>Services                    | 05.05.2015 work in progress<br>17.06.2015 Waiting for a response from NVHR<br>22.07.15 discussed with NVHR again and found that the NVHR is sending the approval to RMS first then it comes to Council, it may take another 3 weeks.<br>19.08.15 NVHR has approved and waiting for signage<br>14.10.2015 Council has received the signs and installation is in progress.                                                                                                                                  | Completed on<br>13/10/015 |
| 28.04.15                                                                  | Qs next meeting | Can Council approve for the unused tennis courts in Lightning Ridge to be converted into Community Gardens by the Rotary Club and it be handed over the Transcultural Committee (TCC)?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate and report accordingly<br>Clr Taylor                                                                                                                                                                                                            | Director<br>Corporate<br>Services                      | Council will reconnect water supply for proposed site. Rotary Club member Danielle Osborne mentioned community will take ownership of the Garden, tidy up and general maintenance if required.<br>DCS investigating<br>27.10.15 No further action to date<br>24.11.15 A/ Director Urban Services to consider in works program.                                                                                                                                                                            |                           |
| 28.04.15                                                                  | Qs next meeting | Is council going to install fencing to the weir to provide access?<br>Response<br>The General Manager advised that Council has approved a quote for materials and Council will then investigate what sort of access is required.<br>Clr Keir                                                                                                                                                                                                                                                                           | The Director<br>Engineering<br>Services                | 17.06.2015 Surveyor has completed the survey and established boundary pegs. And significant trees need to be removed.<br>An option for entry to the access needs to be discussed for better and economical ways.<br>19.08.15 discussion with Roo works is in progress regarding the access from Highway.<br>03.09.2015 Waiting on a response from the land department<br>17.11.015 land acquisition is in process and ready to knock down trees on agreed area. This has not been done due to wet weather |                           |
| 28.04.15                                                                  | Qs next meeting | Can Council utilise the diggings from the Australian Opal Center as a road base?<br>Response<br>The Director of Engineering Services advised a cost benefit analysis report will be compiled.<br>Clr Woodcock                                                                                                                                                                                                                                                                                                          | The Director<br>Engineering<br>Services                | 05.05.2015 DES will present a report for the June Council meeting<br>17.06.2015 cost analysis to use crushers is in progress<br>22.07.15 report has been submitted to July meeting<br>19.08.15 Council has accepted the offer. DA in progress.<br>03.09.2015 Dealing with mineral department is in progress                                                                                                                                                                                               |                           |
| 28.04.15                                                                  | Qs next meeting | Can Council investigate the lane where children walk along located behind the Service Station opposite the Police Station in Lightning Ridge, it requires signage to prevent vehicles speeding up to the line?<br>Response<br>The Director of Engineering to investigate and take any action necessary.<br>Clr Woodcock                                                                                                                                                                                                | Director of<br>Engineering                             | 19.08.15 Investigation is in progress.<br>03.09.2015 proposal of an installation of stop signs will be submitted in October LATC meeting<br>17.11.015 the agenda will be Dec LATC meeting                                                                                                                                                                                                                                                                                                                 |                           |
| <b>Resolution Actions for Ordinary Meeting 26<sup>th</sup> May 2015</b>   |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                           |
| 26.05.15                                                                  | 4/2015/16       | Recommendation:<br>Re-establishment of Alcohol Free Zones - refer to May Minutes                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director of<br>Planning and                            | Public notification via Council web site completed 18-6-2015.<br>Public notification via newspaper will occur in week commencing 22 June 2015.                                                                                                                                                                                                                                                                                                                                                            | Matter complete           |

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|                                                                          |                 | Moved: Clr Woodcock<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Regulatory Services                          | Notification mail out in progress.<br>Alcohol free zone signs installed.<br>Alcohol prohibition signage at LR Bore Baths & Len Cram Park installed.                                                                                                                |  |
| 26.05.15                                                                 | 4/2015/19       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the letter dated 7 May 2015 from Ashley Albury, General Manager (Western Region) of the NSW Department of Planning and Environment endorsing public exhibition of the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Adopt and endorse the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>3. Undertake public exhibition for the Draft Walgett Shire Council Rural Residential Land Use Strategy for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge Collarenebri.<br>- Advertising public exhibition of the strategy in the Walgett Spectator and Lightning Ridge News.<br>- Making the strategy available as a pdf file via Council's web site.<br>- Providing a public display hard copy of the strategy at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray | Director of Planning and Regulatory Services | Strategy placed on exhibition from 22-6-2015 until 28-8-2015<br><br>Copies available from council website<br><br>Letters sent to landholders and Gov agencies on 25.6.2015                                                                                         |  |
| 26.05.15                                                                 | 4/2015/24       | Recommendation:<br>That the action to award the contract for construction of the Rowena Fire Station to Castlereagh Construction Group Ltd in the sum of \$200,606 be endorsed.<br>Moved: Clr Murray<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | The Director Engineering Services            | 19.08.15 The project is in progress. (started on 17/8/15)<br>27.10.15 Matter not progressed at this stage<br>17.11.015 construction is in progress                                                                                                                 |  |
| 26.05.15                                                                 | Qs next Meeting | Can Council prepare a report to the Council meeting in June in relation to the water meters - chargers and pipe sizes?<br>Response<br>The Director of Corporate Services to take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Corporate Services                  | 23.06.15 no future action at this stage<br>18.8.15 report being prepared for October Meeting<br>14.09.15 No further progress                                                                                                                                       |  |
| 26.05.15                                                                 | Qs next Meeting | Can Council write to RMS requesting to name the bridge that is located on the Gwydir Hwy, 8.83km east of Collarenebri "Jonny Tomkins Bridge".<br>Response<br>The Director Engineering Services to investigate and take appropriate action.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | The Director Engineering Services            | 22.07.15 waiting response from RMS                                                                                                                                                                                                                                 |  |
| 26.05.15                                                                 | 4/2015/27       | Shop awning remediation & grants, Wilson St, Collarenebri- refer to May Minutes for more detail                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Planning and Regulatory Services    | Grant offer letters sent 24-6-15<br>Orders requiring remediation works sent 24.6.15<br>As of Nov 2015 remediation is:<br><ul style="list-style-type: none"> <li>Complete at 2 Wilson St</li> <li>Planned at 21 Wilson St.</li> </ul> Not happening at 9 Wilson St. |  |
| <b>Resolution Actions for Ordinary Meeting 23<sup>rd</sup> June 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                              |                                                                                                                                                                                                                                                                    |  |
| 23.06.15                                                                 | 5/2015/17       | Recommendation:<br>1. That the council agree to the execution of a Memorandum of Understanding (MOU) or similar instrument to record its intent to provide funding if the AOC obtains firm commitments for the balance of the \$30 million project funding.<br>2. That the AOC be advised that consideration of these projects would need to be undertaken as part of councils overall asset management and as such it is unable to provide a commitment for these future works at this time.<br>Moved: Clr Taylor<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Corporate Services                  | 28.07.15 documentation being prepared<br>15.09.15 Matter not progressed at this stage.<br>27.10.15 documentation being prepared<br>24.11.15 Letter sent, draft agreement prepared.                                                                                 |  |
| 23.06.15                                                                 | 5/2015/18       | Recommendation:<br>That Council note the report and that the Auditor be requested to review and confirm that financial position of the Lightning Ridge Water Fund and that Council prepare a detailed report for each minor fund/town within the Shire for review each year.<br>Moved: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Corporate Services                  | 28.07.15 not yet commenced<br>18.5.15 to be undertaken in September in conjunction with 14/15 audit.<br>27.10.15 Process discussed with auditor<br>24.11.15 Auditor to undertake week commencing 23/11/15                                                          |  |



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|                                                                          |                 | Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                           |                                                                                                                                                                                                                                                                                                                   |                         |
| 23.06.15                                                                 | 5/2015/29       | <p>Recommendation:</p> <p>1. That Council approve the proposed amount of \$ 24,000 (Including Council's contribution at \$ 4000 per grid) to remove the four grids and remove fence from the road reserve to the new fence line and restore the site as per Council's requirement, all work to be undertaken by the landowner at their expense.</p> <p>2. Payment to be made on final inspection.</p> <p>Moved: Clr Greenaway</p> <p>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                           | Director Engineering Services             | <p>22.07.15 an offer letter has been emailed</p> <p>19.08.15 The landowner has no responded to Council yet.</p> <p>14.10.2015 Council has re sent a letter requesting commencement date</p> <p>17.11.015 DES has submitted a report for Council's approval to maintain the critical grids on owner's expense.</p> |                         |
| 23.06.15                                                                 | Qs next Meeting | <p>Can Council write to the RFS regarding the conditions for providing 24hrs notice to burn-off?</p> <p>Response</p> <p>The General Manager to investigate and take appropriate action.</p> <p>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                           | <p>20.07.15 letter sent to RFS</p> <p>31.10.15 response received and input into brief mention report Sep 2015</p>                                                                                                                                                                                                 | Matter Complete         |
| 23.06.15                                                                 | Qs next Meeting | <p>Can Council inspect the Mission Road (R67) that requires resealing?</p> <p>Response</p> <p>The Director of Engineering Services to investigate and take appropriate action.</p> <p>Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director of Engineering Services          | 22.7.15 work in progress                                                                                                                                                                                                                                                                                          | Completed on 23.10.2015 |
| <b>Resolution Actions for Ordinary Meeting 28<sup>th</sup> July 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                           |                                                                                                                                                                                                                                                                                                                   |                         |
| 28.07.15                                                                 | 6/2015/4        | <p>Recommendation:</p> <p>1. That prior to arranging the grading of unsealed roads in the rural area a full road inspection be carried out to determine the exact level and location of any maintenance grading required.</p> <p>2. Council investigate the options of grading twice a year for the identified roads and also prepare a report on the classifying of unsealed roads into three categories - 1. Well used, 2. Used, 3. Low use, for road maintenance purposes.</p> <p>3. Closed road signs – utilise the shape of option 2 and the wording in option 1 based on the draft document and the concept be referred to the Local Traffic Committee for comment.</p> <p>Moved: Clr Greenaway</p> <p>Seconded: Clr Woodcock</p> | Director of Engineering Services          | <p>19.08.15 Maintenance program has been prepared based on the once a year assumption due to the budget constraints. If required more than once in some busy road, it will be presented in Council Meeting for additional budget.</p> <p>17.11.015 Council has advertised for an experienced road auditor .</p>   |                         |
| 28.07.15                                                                 | 6/2015/14       | <p>Recommendation:</p> <p>That the General Manager's Report be received and noted, and work on the development of the Drought Recovery and Resilience Plan continue as a matter of priority drawing on stakeholder resources and those members of the community who participated in the workshop be thanked for their input and making their time available to participate in the process.</p> <p>Moved: Clr Taylor</p> <p>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                       | General Manager                           | <p>18.08.15 work proceeding as time and resources allow</p> <p>18.11.15 Ongoing</p>                                                                                                                                                                                                                               |                         |
| 28.07.15                                                                 | 6/2015/20       | <p>Recommendation:</p> <p>1. That Council enter into a lease with the Walgett Historical Society Incorporated over the old council chambers for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.</p> <p>2. That Council enter into a lease with the Walgett Historical Society Incorporated over the Masonic Lodge for a term of 5 (five) years commencing 1 July 2015 on the basis as outlined in this report.</p> <p>Moved: Clr Keir</p> <p>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                       | Director Corporate Services               | <p>18.8.15 lease being prepared</p> <p>14.09.15 Documentation being finalised</p>                                                                                                                                                                                                                                 |                         |
| 28.07.15                                                                 | 6/2015/26       | Mining Camp Addressing – Refer to minutes for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Planning and Regulatory services | <p>3.8.2015 stakeholders invited to discuss solutions in Lightning Ridge in September 2015</p> <p>Meeting held 13-10-2015.</p>                                                                                                                                                                                    |                         |
| 28.07.15                                                                 | 6/2015/27       | Mining Western Lands Lease – Refer to minutes for details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Planning and Regulatory services | <p>29-7-2015 letter sent to Minister for Primary Industries, lands &amp; Water.</p> <p>Minister responded in a letter dated 21-10-2015.</p>                                                                                                                                                                       | Matter complete         |
| 28.07.15                                                                 | 6/2015/31       | <p>Recommendation:</p> <p>That Council note and accept the quote of Johnstone Concrete Pty which is \$4.80 per tonne and an establishment cost of \$ 13,000 to crush the shincracker and Cumborah Quarry material.</p> <p>Moved: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering Services             | <p>19.08.15 development application is in process.</p> <p>03.09.2015 Council is working to get a permission from Mineral Department</p>                                                                                                                                                                           |                         |

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|                                                                            |                 | Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                                                                                                                                                                   |                    |
| 28.07.15                                                                   | 6/2015/32       | Recommendation:<br>That Council note and accept purchase of raw shincracker (estimated quantity of 10,874 m <sup>3</sup> or 14,136 tonne) or measured quantity after process \$ 3.75 per tonne from the stockpiled on AOC construction site<br>Moved: Clr Cooper<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                       | Director Engineering Services                 | 19.08.15 Once DA is approved, then crushing will commence.<br>14.10.2015 waiting response from Mineral department                                                                 |                    |
| 28.07.15                                                                   | Qs next meeting | Clr Greenaway<br>Can Council install a sign on the corner of the services station in Collarenebri to indicate the location of the primitive camping area?<br>Response<br>The Acting Director Urban Infrastructure Services to arrange for erection of appropriate signage.                                                                                                                                                                                                                                                                                                                       | Acting Director Urban Infrastructure Services | 19.08.15 discussions with RMS and traffic Committee to be held<br>14.09.15 DES is following up with RMS and TC.                                                                   |                    |
| 28.07.15                                                                   | Qs next meeting | Can Council investigate the pump used to clean storm water out of the Streets in Rowena and ensure it is in working condition?<br>Response<br>The Acting Director Urban Infrastructure Services to take appropriate action as soon as possible.<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                                 | Acting Director Urban Services                | 19.08.15 New pit and culvert is programmed to be installed in September<br>14.09.15 Progressing as planned<br>18.11.15 Pits, pipe across road and new submersible pump installed. |                    |
| 28.07.15                                                                   | Qs next meeting | Clr Woodcock<br>Can Council prepare an update on the progress of acquisition of land at Lightning Ridge Western Lands for a residential subdivision?<br>Response<br>The General Manager advised a formal application will be made to Western Lands.                                                                                                                                                                                                                                                                                                                                              | General Manager                               | 18.8.15 revision of subdivision plan and costing in progress                                                                                                                      |                    |
| 28.07.15                                                                   | Qs next meeting | Again raised the issue of development of land at the intersection of the Castlereagh Highway and Bill O'Brien Way as a rural residential subdivision.<br>Response<br>The General Manager will arrange for previous reports in relation to rural residential subdivision at Lightning Ridge to be updated for the August Meeting.<br>Clr Woodcock                                                                                                                                                                                                                                                 | General Manager                               | 18.8.15 research of previous reports in progress                                                                                                                                  |                    |
| 28.07.15                                                                   | 6/2015/39       | Non-urban Water Connections at Collarenebri – refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Planning and Regulatory Services     | 17.08.15 letter to residents sent                                                                                                                                                 |                    |
| 28.07.15                                                                   | 6/2015/40       | Non-urban Water Connections at Walgett– refer to minutes for additional details                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Planning and Regulatory Services     | 17.8.15 Letter to residents sent                                                                                                                                                  |                    |
| <b>Resolution Actions for Ordinary Meeting 25<sup>th</sup> August 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                                                                                                                                                   |                    |
| 25.08.15                                                                   | 7/2015/3        | Recommendation:<br>That payments be made quarterly in advance on receipt of an invoice from the organisations listed under the 356 donations budget.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                               | 21.10.15 Action Taken<br>18.11.15 Finalised                                                                                                                                       | 18.11.15 Complete  |
| 25.08.15                                                                   | 7/2015/4        | Recommendation:<br>That the General Manager provide a report on Tourism promotion for Walgett Shire and in particular the issues raised by the Lightning Ridge Tourism Association.<br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                            | General Manager                               | 21.10.15 Report to October Meeting<br>18.11.15 Awaiting outcome of LRTA meeting                                                                                                   |                    |
| 25.08.15                                                                   | 7/2015/16       | Recommendation:<br>That Walgett Shire Council resolve to:<br>1. Note the 2 letters dated 17 July 2015 have been received by Council from Bernice Mohr and Helen Theuma.<br>2. Write to NSW Department of Primary Industries, Western Lands Commission, Crown Lands Division and any applicable Reserve Trust for Crown Reserve 1024168 and ask whether they would support the amendment of the Walgett Local Environmental Plan 2013 to permit new commercial premises and tourist and visitor accommodation in the SP1 Special Activities zones.<br>Moved: Clr Woodcock<br>Seconded: Clr Cooper | Director Planning and Regulatory Services     | Letters sent 16-9-2015.<br><br>Response letter dated 16-10-2015 received from DPI stating that it does not support amending the LEP.                                              |                    |
| 25.08.15                                                                   | 7/2015/20       | Recommendation:<br>That the General Manager make arrangements for a Council workshop on the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                               | 21.10.15 Workshop held 20.10.15 and report submitted to October Meeting                                                                                                           | Completed 31.10.15 |

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|                                                                  |                 | methodology and criteria used in the formulation of the Shire road maintenance program.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                        |                                                                                                                                   |                            |
| 25.08.15                                                         | 7/2015/25       | Recommendation:<br>That Council provide a donation to the Lightning Ridge Art and Craft Council Inc of \$500.00 for the 2015 Spring Festival Acquisitive Art Prize.<br>Moved: Clr Woodcock<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                      | Director<br>Corporate<br>Services      | 14.09.15 Letter sent.<br>24.11.15 Arrangements in place.                                                                          |                            |
| 25.08.15                                                         | Qs next meeting | Can Council inspect and repair the potholes located on George Sands Way to the Namoi Village boundary?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Walford                                                                                                                                                                                                                                                                                                                                                                    | Director<br>Engineering<br>Services    | 03-09.015 work in progress                                                                                                        | Completed on<br>11.11.2015 |
| 25.08.15                                                         | Qs next meeting | Can Council arrange for the flags to be flown on relevant Public Holidays such as the 25 <sup>th</sup> of April and the 11 <sup>th</sup> of November?<br>Response<br>The Director of Corporate Services to make arrangements.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                              | Director of<br>Corporate<br>Services   |                                                                                                                                   |                            |
| 25.08.15                                                         | Qs next meeting | What is the progress on the water charge for the Walgett Sporting Club in relation to the 100mm water pipe connection?<br>Response:<br>Director Corporate Services advised Council is waiting on the Walgett Sporting Club to provide Council with a fire consultant report to determine the required meter size for firefighting.<br>Clr Murray                                                                                                                                                                                                                                         | Director<br>Corporate<br>Services      | 27.10.15 awaiting advice from sporting club on fire system requirements                                                           |                            |
| 25.08.15                                                         | Qs next meeting | Can Council write to Kevin Humphries and Duncan Gay seeking their support for upgrading the Shire Road; SH103 to a Regional Road?<br>Response<br>The Director of Engineering Services to investigate and take appropriate action.<br>Clr Murray                                                                                                                                                                                                                                                                                                                                          | Director<br>Engineering<br>Services    | 14.10.2015 Action is in progress                                                                                                  |                            |
| <b>Resolution Actions for Ordinary Meeting 22 September 2015</b> |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                        |                                                                                                                                   |                            |
| 22.09.15                                                         | 8/2015/8        | Recommendation:<br>That Council authorises the General Manager to complete a ten year management and repayment contract with the Lightning Ridge Olympic Pool Association which agrees to the following;<br>1. That Council agree to the association repaying the loan at \$20,000.00 per year over ten years.<br>2. That Council agrees to sign a ten year management subsidy agreement of \$350,000.00 + 2.5% or the Sydney CPI increase whichever is the greater, each year for ten years from 1st July 2016 until 30th June 2027.<br>Moved: Clr Lane<br>Seconded: Clr Keir           | General Manager                        | 21.10.15 Draft Agreement forwarded for Comment/ Signatures<br>18.11.15 Draft agreement amended and scanned – requires common seal |                            |
| 22.09.15                                                         | 8/2015/14       | Resolved:<br>That experienced Grader operators (David Keir, Phil Stewart and Council Staff) be invited to discuss grading techniques for gravel roads prior to the commencement of Council's road maintenance workshop on the 16 <sup>th</sup> October, 2015.<br>Moved: Clr Greenaway<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                            | Director of<br>Engineering<br>Services | 14.10.2015 the workshop has been scheduled for 20/10/2015                                                                         | Completed on<br>20.10.2015 |
| 22.09.15                                                         | 8/2015/16       | Recommendation:<br>1. Council operations close for the three days Tuesday 29 <sup>th</sup> to Thursday 31 <sup>st</sup> December 2015 inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.<br>2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.<br>3. Note the Outdoor Staff shutdown period from Friday 18 December, 2015 to Monday 15 January 2016.<br>Moved: Clr Cooper<br>Seconded: Clr Walford | General Manager                        | 21.10.15 Appropriate action being taken<br>18.11.15 arrangements finalised                                                        | 18.11.15 completed         |

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| 22.09.15 | 8/2015/22       | <p>Recommendation:<br/>That the Proponents be advised that the Council is undertaking a cost benefit analysis of its existing primitive camping grounds and that further consideration will be given to the Carinda proposal when that has been completed.<br/>Moved: Clr Keir<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director<br>Corporate<br>Service                | <p>27.10.15 letter forwarded<br/>24.11.15 Primitive Camping ground review not yet commenced.</p>                                                                                                                              |                 |
| 22.09.15 | 8/2015/23       | <p>Recommendation:<br/>1. The Draft Annual Financial Reports for 2014/2015 be referred to Council's Auditor.<br/>2. The Mayor, another Councillor, the General Manager and Director Corporate Services be authorised to sign the necessary Financial Statements.<br/>3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and any other relevant statutory body.<br/>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements.<br/>Moved: Clr Walford<br/>Seconded: Clr Cooper</p>  | Director<br>Corporate<br>Service                | <p>27.10.15 Auditor to present report to November meeting</p>                                                                                                                                                                 |                 |
| 22.09.15 | 8/2015/26       | <p>It is recommended that Walgett Shire Council resolve to:<br/>1. Note and endorse the Walgett Shire Council Noise Guide for the Preserved Opal Fields.<br/>2. Advertise the availability of the Noise Guide for the Preserved Opal Fields via:<br/>(a) Council's newspaper column in the Lightning Ridge News and the Spectator.<br/>(b) Council's web site.<br/>(c) Letters to the:</p> <ul style="list-style-type: none"> <li>- Lightning Ridge Precinct Committee</li> <li>- Lightning Ridge Miners Association</li> <li>- Grawin Glengarry Sheeppark Miners Association</li> <li>- Lightning Ridge and Opal Fields Group</li> <li>- Lightning Ridge Neighbourhood Centre</li> <li>- NSW Police at Lightning Ridge</li> </ul> <p>Moved: Clr Taylor<br/>Seconded: Clr Cooper</p> | Director Planning<br>and Regulatory<br>Services | <p>Noise Guide advertised in newspaper columns on last week of October and first week of November 2015.<br/><br/>Noise Guide placed on Council's web site on 22 October 2015.<br/><br/>Letters posted on 22 October 2015.</p> | Matter Complete |
| 22.09.15 | 8/2015/27       | <p>Recommendation:<br/>That Walgett Shire Council resolve to:<br/>1. Note the grant applications from the Gateway Hotel, NorthWest Vets and Stone's Throw.<br/>2. Reimburse:<br/>a) \$3,610 to the Gateway Hotel,<br/>b) \$5,000 to NorthWest Vets, and<br/>c) \$2224 to Stone's Throw upon completion of proposed works and receipt of paid invoices for same.<br/>Moved: Clr Keir<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                     | Director Planning<br>and Regulatory<br>Services | <p>Grant offer letters sent on 14-10-2015</p>                                                                                                                                                                                 | Matter Complete |
| 22.09.15 | Qs next meeting | <p>Can Council write to the National Bank of Australia thanking them for staying in Walgett?<br/>Response<br/>The General Manager to take appropriate action.<br/>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | General Manager                                 | <p>21.10.15 Letter Drafted</p>                                                                                                                                                                                                |                 |
| 22.09.15 | Qs next meeting | <p>Could the holes in the footpath along Wee Waa Street, Walgett be addressed?<br/>Response<br/>The General Manager advised that it will be addressed under the Main Street upgrade project.<br/>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                                 | <p>21.10.15 Referred to DETS</p>                                                                                                                                                                                              |                 |
| 22.09.15 | Qs next meeting | <p>Can Council write to the IGA in Walgett expressing the need for extended hours, considering daylight savings will begin in October?<br/>Response<br/>The General Manager to take appropriate action.<br/>Clr Murray</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                                 | <p>21.10.15 Meeting held in Sydney 14.10.15<br/>18.11.15 Roller shutter issues considered – October Meeting</p>                                                                                                               |                 |
| 22.09.15 | Qs next meeting | <p>What is the update on removal of the grids on the Burranbaa Road as the works need to be carried out urgently?</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director of<br>Engineering                      | <p>14.10.2015 Received a letter from Land holder with not start date and hence re sent a letter requesting commencing date</p>                                                                                                |                 |

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|          |                 | Response<br>The Director of Engineering Services advised that a letter has been sent to Gerard O'Brien following up on the previous letter and Council is awaiting a reply. If there is no response shortly Council will take necessary action.<br>Clr Cooper                                                             | Services                             | 17.11.2015 DES has submitted a report to gain Council's approval to maintain the critical grids on land owner's expenses. |                         |
| 22.09.15 | Qs next meeting | What is the update on the disabled toilet block at the Visitor Information Centre in Lightning Ridge?<br>Response<br>The General Manager advised that Council is investigating the options of a modular toilet block similar to the one installed at Gray Park in Walgett.<br>Clr Taylor                                  | Director Corporate Services          | 27.10.15 Report to October Meeting                                                                                        |                         |
| 22.09.15 | Qs next meeting | Is there provision for disabled toilets at the bore baths in Lightning Ridge?<br>Response<br>The Director Corporate Services to investigate and advise accordingly.<br>Clr Taylor                                                                                                                                         | Director Corporate Services          | 27.10.15 Project to be considered for 2016/17 budget                                                                      |                         |
| 22.09.15 | Qs next meeting | Can Council provide funding for the Lightning Ridge Easter festival?<br>Response<br>The Director Corporate Services to investigate and advise accordingly.<br>Clr Taylor                                                                                                                                                  | Director Corporate Services          | 27.10.15 Matter not progressed                                                                                            |                         |
| 22.09.15 | Qs next meeting | Can Council consider donating a copy of the photo of the Walford tracker to the Police Station in Walgett with the approval of the Walford family?<br>Response<br>The Director Corporate Services to investigate and take appropriate action.<br>Clr Taylor                                                               | Director Corporate Services          | 27.10.15 matter not progressed<br>24.11.15 Property Officer seeking original photos.                                      |                         |
| 22.09.15 | Qs next meeting | Can Council investigate the possibility of connecting hot water to the outside showers of the bore baths in Lightning Ridge?<br>Response<br>The Acting Director Urban Infrastructure Services to investigate.<br>Clr Taylor                                                                                               | Acting Director Urban Infrastructure | 18.11.15 Quotation already received and matter is in progress.                                                            |                         |
| 22.09.15 | Qs next meeting | Can Council investigate laying gravel at standing area at Lions Park in Lightning Ridge?<br>Response<br>The Director of Engineering Services to investigate.<br>Clr Taylor                                                                                                                                                | Director of Engineering Services     | 14.10.2015 investigation is in process                                                                                    | Completed on 23.10.2015 |
| 22.09.15 | Qs next meeting | Is there funding available for the eradication of Hudson Pear?<br>Response<br>The General Manager advised there is a range of funding available.<br>Clr Taylor                                                                                                                                                            | General Manager                      | 18.11.15 Hudson pear taskforce reconvened                                                                                 |                         |
| 22.09.15 | Qs next meeting | Can Council consider arranging a workshop for Councillors on Tourism facilitated by professionals in the field?<br>Response<br>The General Manager advised he would investigate the associated costs involved.<br>Clr Martinez                                                                                            | General Manager                      | 21.10.15 Workshop being arranged for late 2015/early 2016                                                                 |                         |
| 22.09.15 | Qs next meeting | Can Council investigate clearing the trees and scrub on the Merrywinebone Road?<br>Response<br>The Director of Engineering to investigate and take appropriate action.<br>Clr Lane                                                                                                                                        | Director of Engineering              | 14.10.2015 Investigation is in progress                                                                                   |                         |
| 22.09.15 | 8/2015/32       | Recommendation:<br>That Council appoint Blackadder Associates to conduct the General Manager's performance review involving all Councillors in the process.<br>Moved: Clr Martinez<br>Seconded: Clr Greenaway                                                                                                             | General Manager                      | 21.10.15 Negotiations underway<br>18.11.15 Workshop held, report to Nov Meeting                                           |                         |
| 22.09.15 | 8/2015/33       | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir | Director Corporate Services          | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.                      |                         |
| 22.09.15 | 8/2015/34       | Recommendation:<br>That Council agree to a further extension of the swimming pool management                                                                                                                                                                                                                              | Director Corporate                   | 27.10.15 Contractor advised by letter                                                                                     |                         |

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|          |                 | contracts for Walgett and Collarenebri for twelve (12) months from 1 September 2016 in accordance with the terms of the contract.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                        | Services                                   |                                                                                                                                                            |                            |
| 22.09.15 | 8/2015/38       | Recommendation:<br>1. That Council does not accept any of the tenders received for Walgett Levee Upgrade Stage-5 for the reasons detailed in the report.<br>2. That Council does not endorse NSW Public Works tender recommendation for Walgett Levee Upgrade Stage 5-Extension of Levee.<br>3. That Council defer the project until outstanding Native Title and Aboriginal Land claims are resolved.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor | Acting Director<br>Urban<br>Infrastructure |                                                                                                                                                            |                            |
| 27.10.15 | 9/2015/18       | Item deferred for further consideration and investigation of alternative sources of funding and design options with a preference for a concrete/ brick building.<br>Moved: Clr Martinez<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                      | Director<br>Corporate<br>Services          | 24.11.15 Other design options being investigated.                                                                                                          |                            |
| 27.10.15 | 9/2015/19       | Recommendation:<br>1. That the honour boards only record Shire President / Mayor and Deputies, Councillors and Shire Clerk / General Managers and that the current boards be amended and updating of the boards proceed on this basis.<br>2. A separate board be made to record the service of senior staff and staff who have served for 25 years.<br>Moved: Clr Keir<br>Seconded: Clr Cooper                                                         | Director<br>Corporate<br>Services          | 24.11.15 Boards ready for transport to Dubbo.                                                                                                              |                            |
| 27.10.15 | Qs next meeting | Question 1: What is the progress on the post office/bank building in Collarenebri?<br>Response: The General Manager advised that Council is currently seeking quotes and a report is being prepared for Council<br>Clr Taylor                                                                                                                                                                                                                          | Director<br>Corporate<br>Services          | 24.11.15 Property Officer liaising with General Manager on progressing project.                                                                            |                            |
| 27.10.15 | Qs next meeting | Question 2: Has Council erected the Narran Lake road sign on the Kamilaroi highway?<br>Response: The Director Engineering Services to investigate and respond accordingly.<br>Clr Taylor                                                                                                                                                                                                                                                               | Director<br>Engineering<br>Services        |                                                                                                                                                            | Completed on<br>23.08.2015 |
| 27.10.15 | Qs next meeting | Question 3: What is the timeframe in regards to the water supply at Grawin?<br>Response: Project engineer advised the tender and specification will be published by December, 2015.<br>Clr Taylor                                                                                                                                                                                                                                                      | Acting Director<br>Urban<br>Infrastructure |                                                                                                                                                            |                            |
| 27.10.15 | Qs next meeting | Question 4: Can Council ensure the trees in the Main Street of Lightning Ridge are watered regularly?<br>Response: Project engineer to investigate and respond accordingly.<br>Clr Taylor                                                                                                                                                                                                                                                              | Acting Director<br>Urban<br>Infrastructure | 18.11.15 Instructed to water once a week on a regular basis.                                                                                               |                            |
| 27.10.15 | Qs next meeting | Question 5: When is the expected start date for the town beautification project?<br>Response: The General Manager indicated that as previously advised works would be carried out in the order of Collarenebri, Walgett and Lightning Ridge.<br>Clr Taylor                                                                                                                                                                                             | The General<br>Manager                     | 18.11.15 as advised previously works being carried out in the order of Collarenebri, Walgett then Lightning Ridge and scheduled for completion by 30.06.16 |                            |
| 27.10.15 | Qs next meeting | Question 6: Can Council investigate the available grants for Australia Day i.e. releasing fish into the river?<br>Response: The Director of Corporate Services to investigate.<br>Clr Taylor                                                                                                                                                                                                                                                           | Director<br>Corporate<br>Services          | 24.11.15 Applications for grant closed in May.                                                                                                             | Matter Complete            |
| 27.10.15 | Qs next meeting | Question 7: Can Council investigate constructing a drain in Lions Park in Lightning Ridge?<br>Response: Project Engineer to investigate and respond accordingly.<br>Clr Taylor                                                                                                                                                                                                                                                                         | Acting Director<br>Urban<br>Infrastructure | 18.11.15 All of identified pot holes filled with gravel.                                                                                                   |                            |
| 27.10.15 | Qs next meeting | Question 1: How is Council going to recoup the additional funds of the Grawin bore?<br>Response: The General Manager advised Council will incorporate a fee through the general rates system of the Grawin residents.<br>Clr Martinez                                                                                                                                                                                                                  | The General<br>Manager                     | 18.11.15 further investigations commenced                                                                                                                  |                            |
| 27.10.15 | Qs next meeting | Question 2: What is the progress regarding the grids on O'Brien's property?<br>Response: Director Engineering Services advised a reply letter had been received by Council and Council will follow the matter up with a phone call in order to clarify the                                                                                                                                                                                             | Director<br>Engineering<br>Services        | 17.11.2015 DES has submitted a report for Council's approval to maintain the grids by Council on owner's cost.                                             |                            |

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|          |                 | details of the work.<br>Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                                                                |                         |
| 27.10.15 | Qs next meeting | Question 1: Can Council write a letter to Barnaby Joyce in regards to the Shire retaining the service of rural financial Councillors?<br>Response: The General Manager to action accordingly.<br>Clr Murray                                                                                                                                                                                                                                     | The General Manager                           | 18.11.15 letter drafted                                                        |                         |
| 27.10.15 | Qs next meeting | Question 1: Has the new sign for Hardies Road been erected?<br>Response: The Director Planning and Regulatory Services to investigate and respond accordingly.<br>Clr Keir                                                                                                                                                                                                                                                                      | The Director Planning and Regulatory Services |                                                                                |                         |
| 27.10.15 | 9/2015/29       | Recommendation:<br>That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be amended for payment of the lump sum of \$15,000 to be now made by 31 December 2015.<br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                                                                              | Director Corporate Services                   | 24.11.15 Matter progressing.                                                   |                         |
| 27.10.15 | 9/2015/30       | Recommendation:<br>That Council confirm that amendment to assessment 3236 and the refund of overpaid rates amounting to \$693.10 and compensatory interest of \$35.00 (total \$728.10)<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                            | Director Corporate Services                   | 24.11.15 Entries processed to rate assessment.                                 |                         |
| 27.10.15 | 9/2015/31       | That Walgett Shire Council resolve to:<br>Note and endorse the report from the Director of Planning & Regulatory Services about the status of a Direction to Take Preventive Action under section 96 of the Protection of the Environment Operations Act 1997 regarding generator noise associated with a mining camp on Western Lands Lease 15118 on the Canfells opal field, Lightning Ridge.<br>Moved: Clr Greenaway<br>Seconded: Clr Taylor | Director of Planning & Regulatory Services    | No action required                                                             | Matter complete         |
| 27.10.15 | 9/2015/32       | Recommendation:<br>That Walgett Shire Council resolve to issue an amended Notification of Development Application Determination for Development Application 2014/005 on Lot 1 DP 1203370 with consent condition Hrs11 amended as requested by the applicant.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                                         | Director of Planning & Regulatory Services    | Modified consent sent 29-10-2015                                               | Matter complete         |
| 27.10.15 | 9/2015/33       | Recommendation:<br>That the Council Plant Committee minutes be received and noted and approve the purchase of the 6 plant items (2 graders, 2 rollers & 2 backhoes) from Westrac Caterpillar.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                     | Director Engineering Services                 | 17.11.2015 no further action required                                          | Completed on 27.10.2015 |
| 27.10.15 | 9/2015/34       | Recommendation:<br>Delegate authority to the General Manager and Mayor to take necessary action to resolve issues surrounding the operation of the Lightning Ridge Visitor Information Centre.<br>Moved: Clr Woodcock<br>Seconded: Clr Keir                                                                                                                                                                                                     | The General Manager                           | 18.11.15 Awaiting outcome of LRTA Meeting                                      |                         |
| 27.10.15 | 9/2015/35       | Resolved:<br>Clr Greenaway nominates Clr Cooper be a member of the Plant Committee.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                               | Director Engineering Services                 | 17.11.2015 no further action required                                          | Completed               |
| 27.10.15 | 9/2015/36       | Resolved:<br>That the General Manager schedule a meeting with Brewarrina and Bourke Shire Councillors and General Managers to discuss future plans and options.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                   | The General Manager                           | 19.11.15 Matter raised by Mayor with Bourke and Brewarrina – reluctant to meet |                         |

## **15.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

### **Summary:**

Copies of weekly circulars numbers 41-44 received from Local Government NSW since the March Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 41

Item 3: LGNSW Board Elections  
Item 9: LGNSW Long Service Awards  
Item 16: Local Government (State) Award Interpretation – New Date

#### Issue 42

Item 3: Final FFTF Assessment Report Now Available  
Item 4: LGNSW 2015-2016 Remuneration Survey  
Item 17: Councillor Weekend Seminar

#### Issue 43

Item 3: Parliamentary Inquiry Findings Released  
Item 9: Liveable Communities Grants

#### Issue 44:

Item 12: Independent Review Of Building Professionals Act – Final Report  
Item 14: Feedback Sough on Caravan Parks and Camping grounds  
Item 15: Fixing Country Roads Round 2 – Expressions of Interest Open

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff



**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 41-44 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### **15.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

**Summary:**

Copies of circular received Circular No 15-36 to 15-38 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

|                 |                                                                                          |
|-----------------|------------------------------------------------------------------------------------------|
| Circular 15-36: | Release of IPART's Fit for the Future report - Announcement of Stronger Communities Fund |
| Circular 15-37  | 50% discounted registration fee for desexed animals sold by an eligible pound or shelter |
| Circular 15-38  | Environmental Planning and Assessment Regulation 2000 - Certificate lodgement fees       |

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars received from the NSW Office of Local Government</b>                                                                                                                                                                                         |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 36-38 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circular 15-36

Circular 15-37

Circular 15-38



|                             |                                                                                                                                              |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-36 / 20 October 2015 / A443433                                                                                                            |
| <b>Previous Circulars</b>   | 14-23, 14-28, 15-13, 15-17                                                                                                                   |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                                                           |
| <b>Contact</b>              | Chris Presland, Acting Director Innovation & Development<br><a href="mailto:chris.presland@olg.nsw.gov.au">chris.presland@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council response                                                                                                                             |

## Release of IPART's Fit for the Future report - Announcement of Stronger Communities Fund

### What's new or changing

- The NSW Government has released the Independent Pricing and Regulatory Tribunal (IPART) Assessment of Council Fit for the Future Proposals report.
- There will be a final 30-day consultation opportunity to inform the Government's position on local government reform and respond to the IPART findings.
- A Stronger Communities Fund has been announced for merging councils.

### What this will mean for your council

- Councils have until **18 November 2015** to provide feedback using the online portal on the Department of Premier and Cabinet's website, which will be available shortly.
- For councils that are assessed as being not fit due to scale and capacity, or who neighbour a council that was not fit due to scale and capacity, the Government would also like to know, through the online portal, the merger preferences of these councils.
- Funding will be available for council mergers that are supported by merging partners and supported by the Government.

### Key points

- The IPART report has found that nearly two-thirds of NSW councils are not fit for the future.
- The report found that savings of up to \$2 billion could be achieved through council mergers.

### Where to go for further information

The IPART report is available at;

[http://www.ipart.nsw.gov.au/Home/Industries/Local\\_Govt/Reviews/Fit\\_for\\_the\\_future/Review\\_of\\_Local\\_Council\\_Fit\\_For\\_The\\_Future\\_proposals](http://www.ipart.nsw.gov.au/Home/Industries/Local_Govt/Reviews/Fit_for_the_future/Review_of_Local_Council_Fit_For_The_Future_proposals)

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|                             |                                                                                                                   |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 15-37 / 30 October 2015 / A438484                                                                                 |
| <b>Previous Circular</b>    | 13-47                                                                                                             |
| <b>Who should read this</b> | Councillors / General Managers / Customer Service and Authorised Council Officers/Companion Animal Register users |
| <b>Contact</b>              | Program Delivery Team, Tel: 4428 4100<br>Email: <a href="mailto:pets@olg.nsw.gov.au">pets@olg.nsw.gov.au</a>      |
| <b>Action required</b>      | Information                                                                                                       |

## 50% discounted registration fee for desexed animals sold by an eligible pound or shelter

### What's new or changing

- The *Companion Animals Amendment (Registration Fees) Regulation 2015* commenced on **29 October 2015**.
- For dogs and cats sold by eligible pounds or shelters that are desexed at the time of registration, the fee payable is 50% of the fee for a desexed animal referred to in clause 17(1)(a) of the *Companion Animals Regulation 2008*. This discount also applies to animals transferred from eligible pounds or shelters to a rescue organisation for rehoming.
- An eligible pound or shelter includes a NSW council pound, the Animal Welfare League NSW, the Cat Protection Society of NSW Inc. and the RSPCA NSW.

### What this will mean for your council

- The Companion Animals Register ("the Register") has a new function to flag animals that are sold from eligible pounds/shelters where registration is not yet required or able to be processed at the point of purchase of the animal.
- A new fee category has been added to the Register to enable the 50% discount to be applied.
- The discounted registration will not impact on the payments subsequently made to councils.
- Your contracted registration agents should be advised of the changes.

### Key points

- The discounted registration fee has been introduced to encourage the purchase and re-homing of dogs and cats from pounds and shelters to help reduce the number of animals euthanised in NSW.
- The *Guideline on the Exercise of Functions under the Companion Animals Act 1998* has been revised to include information relating to the 50% discounted registration and a minor amendment to the definition of assistance animal to better reflect the *Disability Discrimination Act 1992* (Commonwealth).
- The Register User Manual has also been revised to include a new function to flag an animal as sold or transferred from an eligible pound/shelter.

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**Where to go for further information**

- Clause 17 of the *Companion Animals Regulation 2008* can be viewed on the NSW legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).
- The updated Guideline is available on the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- The Register User Guide has also been updated and is available on the Register via the main menu.



**Tim Hurst**  
**Acting Chief Executive**





|                             |                                                      |
|-----------------------------|------------------------------------------------------|
| <b>Circular Details</b>     | 15-38 / 11 November 2015 / A437644                   |
| <b>Previous Circular</b>    |                                                      |
| <b>Who should read this</b> | General Manager / Finance / Development Assessment   |
| <b>Contact</b>              | Program Delivery Team / Building Professionals Board |
| <b>Action required</b>      | For information                                      |

## Environmental Planning and Assessment Regulation 2000 - Certificate lodgement fees

### What's new or changing

- The NSW Building Professionals Board has received complaints that some councils are imposing fees and charges for the lodgement of Part 4A certificates and complying development certificates in excess of the \$36.00 statutory limit.
- Councils are reminded that these certificate lodgement fees must comply with the provisions of the *Environmental Planning and Assessment Regulation 2000* (the Regulation) and the *Local Government Act 1993*.

### What this will mean for your council

- The maximum fee of \$36.00 applies regardless of whether certificates are lodged in person, via post or electronically.
- Councils cannot refuse certificates lodged in person or via post, nor can they charge an additional fee under the Local Government Act in these circumstances.

### Key points

- The Office of Local Government commends the efforts of councils to shift to online systems and to make information and services more accessible.
- In doing so, however, councils must comply with the existing statutory requirements of the Regulation and the Local Government Act.

### Where to go for further information

- Further information may be obtained from the Building Professionals Board Telephone: (02) 9860 1800 (general enquiries) or via their website: <http://bpb.nsw.gov.au/certifiers-councils/>

**Tim Hurst**  
Acting Chief Executive

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## **15.1.4 MONTHLY CALENDAR: NOVEMBER 2015- JANUARY 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of November 2015 to January 2016 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.



|                                                      |
|------------------------------------------------------|
| <b>Monthly calendar November 2015 – January 2016</b> |
|------------------------------------------------------|

**Recommendation:**

That Council receive and note the regular monthly calendar for the period November 2015-January 2016.

**Moved:**

**Seconded:**

**Attachment:**

Calendar

## November

| Date of Meeting | Time    | What                                | Who                           |
|-----------------|---------|-------------------------------------|-------------------------------|
| Sun 1 Nov       |         |                                     |                               |
| Mon 2 Nov       |         |                                     |                               |
| Tues 3 Nov      |         |                                     |                               |
| Wed 4 Nov       |         |                                     |                               |
| Thurs 5 Nov     |         |                                     |                               |
| Fri 6 Nov       |         | Union Picnic Day                    |                               |
| Sat 7 Nov       |         |                                     |                               |
| Sun 8 Nov       |         |                                     |                               |
| Mon 9 Nov       |         |                                     |                               |
| Tues 10 Nov     |         |                                     |                               |
| Wed 11 Nov      |         |                                     |                               |
| Thurs 12 Nov    |         |                                     |                               |
| Fri 13 Nov      |         |                                     |                               |
| Sat 14 Nov      |         |                                     |                               |
| Sun 15 Nov      |         |                                     |                               |
| Mon 16 Nov      |         |                                     |                               |
| Tues 17 Nov     |         |                                     |                               |
| Wed 18 Nov      | 5:00 PM | Fit For The Future Submission Close |                               |
| Thurs 20 Nov    |         |                                     |                               |
| Fri 22 Nov      |         |                                     |                               |
| Sat 21 Nov      |         |                                     |                               |
| Sun 22 Nov      |         |                                     |                               |
| Mon 23 Nov      |         |                                     |                               |
| Tues 24 Nov     | 10.00am | Council Meeting – Burren Junction   | All Directors and Councillors |
| Wed 25 Nov      |         | Australia Day Nominations Open      |                               |
| Thurs 26 Nov    |         |                                     |                               |
| Fri 27 Nov      |         |                                     |                               |
| Sat 28 Nov      |         |                                     |                               |
| Sun 29 Nov      |         |                                     |                               |
| Mon 30 Nov      |         |                                     |                               |

## December

| Date of Meeting | Time     | What                                                        | Who                          |
|-----------------|----------|-------------------------------------------------------------|------------------------------|
| Tues 1 Dec      |          |                                                             |                              |
| Wed 2 Dec       |          |                                                             |                              |
| Thurs 3 Dec     |          |                                                             |                              |
| Fri 4 Dec       |          | Collarenebri Street Christmas Party                         |                              |
| Sat 5 Dec       |          |                                                             |                              |
| Sun 6 Dec       |          |                                                             |                              |
| Mon 7 Dec       | 7.00PM   | Meeting with Far West Initiative – Sydney                   | Mayor & GM                   |
| Tues 8 Dec      | 9:00 AM  | FWIAC Meeting – Sydney                                      | Mayor & GM                   |
| Wed 9 Dec       |          |                                                             |                              |
| Thurs 10 Dec    | 10:00 AM | Traffic Committee Meeting                                   |                              |
| Fri 11 Dec      |          |                                                             |                              |
| Sat 12 Dec      |          |                                                             |                              |
| Sun 13 Dec      |          |                                                             |                              |
| Mon 14 Dec      |          |                                                             |                              |
| Tues 15 Dec     | 10.00am  | Council Meeting – Walgett                                   | Councillors & Directors      |
| Wed 16 Dec      |          |                                                             |                              |
| Thurs 17 Dec    | 7:00 PM  | Staff Farewell Xmas Party                                   | All                          |
| Fri 18 Dec      |          | Outdoor staff – closedown<br>Walgett Street Christmas Party |                              |
| Sat 19 Dec      |          |                                                             |                              |
| Sun 20 Dec      |          |                                                             |                              |
| Mon 21 Dec      | 10:00 AM | CMCC Council Meeting – Walgett                              | Ctr Woodcock, Greenaway & GM |
| Tues 22 Dec     |          |                                                             |                              |
| Wed 23 Dec      |          |                                                             |                              |
| Thurs 24 Dec    |          |                                                             |                              |
| Fri 25 Dec      |          | Christmas                                                   |                              |
| Sat 26 Dec      |          |                                                             |                              |
| Sun 27 Dec      |          |                                                             |                              |
| Mon 28 Dec      |          | Council Office Closed                                       |                              |
| Tues 29 Dec     |          | Council Office Closed                                       |                              |
| Wed 30 Dec      |          | Council Office Closed                                       |                              |
| Thurs 31        |          | Council Office Closed                                       |                              |

## January

| Date of Meeting | Time | What                                       | Who                      |
|-----------------|------|--------------------------------------------|--------------------------|
| Fri 1 Jan       |      |                                            |                          |
| Sat 2 Jan       |      |                                            |                          |
| Sun 3 Jan       |      |                                            |                          |
| Mon 4 Jan       |      |                                            |                          |
| Tues 5 Jan      |      |                                            |                          |
| Wed 6 Jan       |      |                                            |                          |
| Thurs 7 Jan     | TBC  | Australia Day Awards Judging Panel Meeting | Clr Kels, Taylor, Cooper |
| Fri 8 Jan       |      |                                            |                          |
| Sat 9 Jan       |      |                                            |                          |
| Sun 10 Jan      |      |                                            |                          |
| Mon 11 Jan      |      |                                            |                          |
| Tues 12 Jan     |      |                                            |                          |
| Wed 13 Jan      |      |                                            |                          |
| Thurs 14 Jan    |      |                                            |                          |
| Fri 15 Jan      |      |                                            |                          |
| Sat 16 Jan      |      |                                            |                          |
| Sun 17 Jan      |      |                                            |                          |
| Mon 18 Jan      |      |                                            |                          |
| Tues 19 Jan     |      |                                            |                          |
| Wed 20 Jan      |      |                                            |                          |
| Thurs 21 Jan    |      |                                            |                          |
| Fri 22 Jan      |      |                                            |                          |
| Sat 23 Jan      |      |                                            |                          |
| Sun 24 Jan      |      |                                            |                          |
| Mon 25 Jan      |      |                                            |                          |
| Tues 26 Jan     | TBC  | Australia Day Celebrations – Collarenebri  |                          |
| Wed 27 Jan      |      |                                            |                          |
| Thurs 28 Jan    |      |                                            |                          |
| Fri 29 Jan      |      |                                            |                          |
| Sat 30 Jan      |      |                                            |                          |
| Sun 31 Jan      |      |                                            |                          |

### **15.1.5 ORDINARY COUNCIL MEETING – TIME, DATES AND VENUES FOR 2016**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/657

---

**Summary:**

Council's Code of Meeting practice Clause 5 (2) requires "that Council shall, by Resolution set the Time, Date and place of Ordinary Meetings of the Council" It is desirable that Council determine its meeting schedule for the whole of 2014, to facilitate forward planning.

**Background:**

Council has previously determined that Ordinary Meetings of Council should generally be held on the fourth Tuesday of each month and that "in any calendar year one Ordinary Meeting of Council be held in each of Lightning Ridge, Collarenebri, Rowena, Burren Junction and Carinda".

**Proposed:**

The following schedule provides for Meetings in 2016 to be held on the fourth Tuesday of the month other than in February when it is proposed to be held on the second Tuesday (9<sup>th</sup> February) and December, the third Tuesday (20<sup>th</sup> December). The locations are in the same sequence as for 2015. No meeting is scheduled for January. It is proposed that meetings continue to commence at 10.00am as has been the practice in the past.

9<sup>th</sup> February – Walgett

22<sup>nd</sup> March – Lightning Ridge

26<sup>th</sup> April – Collarenebri

24<sup>th</sup> May – Walgett

28<sup>th</sup> June – Walgett

26<sup>th</sup> July – Rowena

23<sup>rd</sup> August – Walgett

27<sup>th</sup> September – Carinda

25<sup>th</sup> October – Walgett

22<sup>nd</sup> November – Burren Junction

20<sup>th</sup> December - Walgett

**Relevant Reference Documents:**

Council's Code of Meeting Practice

**Stakeholders:**

Councillors and staff

**Financial Implications:**

Nil

|                                                                    |
|--------------------------------------------------------------------|
| <b>Ordinary Council Meetings – Time, Dates and Venues for 2016</b> |
|--------------------------------------------------------------------|

**Recommendation:**

That Council endorse the proposed time, dates and venues for the 2016 Ordinary Council Meetings.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### **15.1.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/000/000

---

**1. Central West Orana Regional Managers and Leadership Network Meeting held the 3<sup>rd</sup> November, 2015.**

Attended the meeting, was of dubious value.

**2. Weekly bulletin and the events page on Council website have been updated.**

The weekly bulletin has been refreshed and is now sent out on a Wednesday at 5.00pm in order to provide more notice to the public in regards to events that are held on weekends. The Events page on the Council website has had a makeover and provides detailed information on every upcoming event in the Shire.

**3. Walgett Shire Newsletter – Spring Edition 2015.**

The spring 2015 Edition of the Walgett Shire Newsletter is in the process of being printed and should be available for distribution late November.

**4. 2016 Australia Nominations NOW OPEN.**

**Conclusion:**

If there are no other queries that the above matters should be received and noted.

| <b>Matters for brief mention or information only from General Manager</b>                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the above listed matters be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## 15.2 DIRECTOR CORPORATE SERVICES

### 15.2.1 CASH ON HAND & INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kate Anderson – Finance Officer Payroll / HR  
**FILE NUMBER:** 09/1460-03

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#### Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 October 2015.

#### Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

#### Current Position:

As at 31 October 2015 the operational bank account's balance was \$598,282.40. The reconciliation of this balance is:

#### Operational Account Bank Reconciliation As at 31 October 2015

|                                                                |                       |
|----------------------------------------------------------------|-----------------------|
|                                                                | \$                    |
| <b>Opening Ledger Account Balance as at 1 October 2015</b>     | <b>475,724.09</b>     |
| Add: Receipts                                                  | 2,375,858.36          |
| Add: Recalled Investments                                      |                       |
| Less: New Investments                                          |                       |
| Less: Payments                                                 | (2,267,300.05)        |
| <b>Closing Ledger Balance as at 31 October 2015</b>            | <b>584,282.40</b>     |
| <br><b>Balance as per Bank Statement as at 31 October 2015</b> | <br><b>598,397.92</b> |
| Add: Receipts not banked                                       | 874.10                |
| Less: Payments not presented                                   | (14,989.62)           |
| <b>Closing Balance of Bank Account</b>                         | <b>584,282.40</b>     |

No Term Deposit was recalled.

No new Term Deposits were made.

\$300,000.00 transferred from the BOS.

No transfers were made to the BOS account.

As at 31 October 2015 Walgett Shire Council's investment register's balance was \$20,000,000.00. The balance as per the attached investment report comprised:

|               |                 |
|---------------|-----------------|
| Term Deposits | \$20,000,000.00 |
|---------------|-----------------|



The values for the Floating Rate Collateralised Debt Obligation (CDO) have had no legal entitlement since September 2014 and have been removed from Council's Investment Report.

|                                       |                 |
|---------------------------------------|-----------------|
| Business Online Saver Account Balance | \$ 4,204,900.89 |
|---------------------------------------|-----------------|

**Relevant Reference Documents/Policies:**

|                 |                                                 |
|-----------------|-------------------------------------------------|
| 09/1772-02/0039 | October 2015 bank reconciliation ledger 11.5010 |
| 09/1460-03/0029 | Investments Report to Council 2015/ 2016        |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31 October 2015 Walgett Shire Council's total available cash and invested funds were \$24,789,183.29 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 584,282.40   |
| Investments                            | \$20,000,000.00 |
| BOS Account                            | \$ 4,204,900.89 |

**Cash on hand and investment report as at 31 October 2015**

**Recommendation:**

That the cash on hand and investment report as at 31 October 2015 be received.

**Moved:**

**Seconded:**

**Attachments:**

Current Investments

| Investment Institution<br>Term Deposits | Type of Investm | Term | Rate % | Ref    | Reset Date | Maturity Date   |
|-----------------------------------------|-----------------|------|--------|--------|------------|-----------------|
| Westpac                                 | Term Deposit    | 98   | 2.25   | 112/16 |            | 04-Nov-15       |
| Bankwest                                | Term Deposit    | 104  | 2.90   | 113/16 |            | 04-Nov-15       |
| Westpac                                 | Term Deposit    | 105  | 2.25   | 114/16 |            | 11-Nov-15       |
| IMB                                     | Term Deposit    | 105  | 2.75   | 115/16 |            | 11-Nov-15       |
| Member Equity Bank                      | Term Deposit    | 105  | 2.65   | 116/16 |            | 18-Nov-15       |
| Commonwealth Bank                       | Term Deposit    | 105  | 2.74   | 117/16 |            | 18-Nov-15       |
| Commonwealth Bank                       | Term Deposit    | 105  | 2.80   | 118/16 |            | 25-Nov-15       |
| Suncorp                                 | Term Deposit    | 105  | 2.75   | 119/16 |            | 25-Nov-15       |
| Member Equity Bank                      | Term Deposit    | 105  | 2.65   | 120/16 |            | 25-Nov-15       |
| ADCU                                    | Term Deposit    | 105  | 2.60   | 121/16 |            | 02-Dec-15       |
| IMB                                     | Term Deposit    | 105  | 2.75   | 122/16 |            | 02-Dec-15       |
| Bank of Queensland                      | Term Deposit    | 98   | 2.70   | 123/16 |            | 02-Dec-15       |
| Commonwealth Bank                       | Term Deposit    | 98   | 2.81   | 124/16 |            | 09-Dec-15       |
| National Australia Bank                 | Term Deposit    | 98   | 2.82   | 125/16 |            | 09-Dec-15       |
| Bank of Queensland                      | ELE - Term Dep  | 98   | 2.70   | 126/16 |            | 09-Dec-15       |
| IMB                                     | Term Deposit    | 105  | 2.75   | 127/16 |            | 16-Dec-15       |
| Bank of Queensland                      | Term Deposit    | 154  | 2.85   | 128/16 |            | 16-Dec-15       |
| Newcastle Permanent Building Society    | Term Deposit    | 98   | 2.80   | 129/16 |            | 16-Dec-15       |
| Bankwest                                | Term Deposit    | 112  | 2.85   | 130/16 |            | 06-Jan-16       |
| Newcastle Permanent Building Society    | Term Deposit    | 98   | 2.70   | 131/16 |            | 23-Dec-15       |
| ING                                     | Term Deposit    | 93   | 2.28   | 132/16 |            | 18-Dec-15       |
| National Australia Bank                 | Term Deposit    | 91   | 2.95   | 133/16 |            | 23-Dec-15       |
| Suncorp                                 | Term Deposit    | 98   | 2.70   | 134/16 |            | 30-Dec-15       |
| Newcastle Permanent Building Society    | Term Deposit    | 98   | 2.85   | 135/16 |            | 06-Jan-16       |
| Bank of Queensland                      | Term Deposit    | 119  | 2.85   | 136/16 |            | 27-Jan-16       |
| ADCU                                    | Term Deposit    | 91   | 2.60   | 137/16 |            | 06-Jan-16       |
| Bankwest                                | Term Deposit    | 98   | 2.85   | 138/16 |            | 13-Jan-16       |
| National Australia Bank                 | Term Deposit    | 98   | 2.95   | 139/16 |            | 13-Jan-16       |
| National Australia Bank                 | Term Deposit    | 105  | 2.94   | 140/16 |            | 27-Jan-16       |
| Commonwealth Bank                       | Term Deposit    | 98   | 2.82   | 141/16 |            | 20-Jan-16       |
| Bankwest                                | Term Deposit    | 98   | 2.80   | 142/16 |            | 20-Jan-16       |
| IMB                                     | Term Deposit    | 98   | 2.75   | 143/16 |            | \$500,000.00    |
| Westpac                                 | Term Deposit    | 126  | 2.75   | 144/16 |            | \$500,000.00    |
| ING                                     | Term Deposit    | 98   | 2.24   | 145/16 |            | \$500,000.00    |
| Suncorp                                 | Term Deposit    | 98   | 2.80   | 146/16 |            | \$500,000.00    |
| Term Deposit Ledger Balance             |                 |      |        |        |            | \$20,000,000.00 |
| 24 hour Online Bank Account             |                 |      |        |        |            | \$4,204,900.89  |
|                                         |                 |      |        |        |            | \$24,204,900.89 |

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 31 October 2015  
I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.  
Signed

Kate Anderson  
Acting Senior Finance Officer

Prepared and Reconciled by Nikki Ryan  
Assistant Rates Clerk

*Handwritten:* 2-11-15  
31-10-15

## **15.2.2 QUARTERLY OUTSTANDING RATES REPORT – SEPTEMBER 2015**

**REPORTING SECTION:** Finance Department  
**AUTHOR:** Shirley Burraston – Rates Clerk  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding debt recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the shire. The aim of this process is achieve a recovery of rates and charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%.

### **Background:**

Council's must report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage.

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's for Fit for the Future purposes should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage (Rates Arrears) for the consolidated funds.

### **Current Position:**

At the end of September 2015 Council was still awaiting settlement on three properties from the March 2015 Section 713 sale of properties. These settlements have since occurred and Council has received the settlement funds.

Council's percentage of Arrears to the Total Remaining Levy at 30 September 2015 is the same as the previous year at 9.98%. However, Council's has marginally increased the percentage of collected levies and arrears compared the 2014 to 45.69%.

### **Relevant Reference Documents/Policies:**

Quarterly Report - Outstanding Rates Report as at 30 September 2015

### **Governance issues:**

Council must act in the community's best interest, to ensure adequate service provision is upheld through measures of improving long term financial sustainability. A key area is to show improvement in rates recovery by reducing the outstanding rates percentage to an acceptable benchmarked value.

### **Environmental issues:**

There are no current or future environmental issues known associated with this matter.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the improved outstanding rates arrears percentage and ongoing commitment to improve this key performance indicator.

**Quarterly outstanding rates report – September 2015****Recommendation:**

Council note the improved outstanding rates arrears percentage and ongoing commitment to improve this key performance indicator.

**Moved:****Seconded:****Attachments:**

Quarterly Report - Outstanding Rates Report as at 30 September 2015

| Quarterly Report - Outstanding Rates as at 30 September 2015 |                       |                       |                          |  |
|--------------------------------------------------------------|-----------------------|-----------------------|--------------------------|--|
| Report on Rates and Charges - 30 September 2015              |                       |                       |                          |  |
|                                                              | Sep-15                | Sep-14                |                          |  |
| Arrears from previous year                                   | 774,770.67            | 836,128.94            |                          |  |
| Sub Total                                                    | 774,770.67            | 836,128.94            |                          |  |
| <b>Current Year Activity</b>                                 |                       |                       |                          |  |
| Legal fees (Including write off's)                           | 1,495.20              | 7,013.20              | CSL (Legals Charged)     |  |
| Adjusted Levy                                                | 8,761,746.99          | 8,479,641.12          | CSL (Levied)             |  |
| Interest (Including write off's)                             | 15,133.90             | 14,158.55             | CSL (Interest Charged)   |  |
| Adjustments (Including Write Off's)                          | (1.24)                | (7,920.04)            | CSL (Adjustments)        |  |
| Sub Total                                                    | 8,778,374.85          | 8,492,892.83          |                          |  |
| <i>Total Arrears and Adjusted Levy</i>                       | <i>9,553,145.52</i>   | <i>9,329,021.77</i>   |                          |  |
| Payments                                                     | (4,077,135.59)        | (3,923,563.16)        | CSL (Receipts Taken)     |  |
| Pensioner Concessions - Govt                                 | (95,746.31)           | (91,568.73)           | CSL (Pen Rebate Govt)    |  |
| Pensioner Concessions - Council                              | (78,341.75)           | (74,924.10)           | CSL (Pen Rebate Council) |  |
| Discount                                                     | (96,953.85)           | (88,505.58)           | CSL (Discount Granted)   |  |
| Special Rebate Council                                       | (16,785.30)           | (16,003.30)           | CSL (Special Rebate Cou) |  |
| Sub Total                                                    | (4,364,962.80)        | (4,194,564.87)        |                          |  |
| <b>Total Remaining Levy</b>                                  | <b>\$5,188,182.72</b> | <b>\$5,134,456.90</b> |                          |  |
| Current                                                      | 4,503,157.71          | 4,375,992.32          | CSL (Current)            |  |
| Arrears                                                      | 517,548.60            | 512,329.35            | CSL (Arrears Levy)       |  |
| Interest b/f from previous years                             | 73,371.46             | 123,452.62            | CSL (Arrears Interest)   |  |
| Current year interest                                        | 13,417.98             | 13,223.92             | CSL (Overdue)            |  |
| Legals                                                       | 80,686.97             | 109,458.69            | CSL (Legals)             |  |
| <b>Total Remaining Levy</b>                                  | <b>\$5,188,182.72</b> | <b>\$5,134,456.90</b> |                          |  |
| <b>Variance</b>                                              | <b>\$0.00</b>         | <b>\$0.00</b>         |                          |  |
| <b>Total YTD Collected</b>                                   |                       |                       |                          |  |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees      | 45.69%                | 44.96%                |                          |  |
| Collected YTD % of Levy                                      | 46.45%                | 46.20%                |                          |  |
| <b>Arrears Outstanding % of Total Remaining Levy</b>         | <b>9.98%</b>          | <b>9.98%</b>          |                          |  |
| Figures from Control Summary List Report (EOM)               |                       |                       |                          |  |

### **15.2.3 COLLARENEBRI (R82811) RESERVE TRUST**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Alison Rogers – Senior Administration Officer  
**FILE NUMBER:** 09/1746

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#### **Summary:**

This report is to inform Council of the approaching expiry date (31<sup>st</sup> December 2015) of the three (3) year licence for Collarenebri Mulga Mudlarks. This report recommends that the licence to the Mulga Mudlarks for the use of the Reserve as a Mud Trials area be renewed for a further three (3) years.

#### **Background:**

Walgett Shire Council is the Trust Manager for Crown Reserve (R82811) containing the Mulga Mudlarks and Collarenebri Golf Club. As the Reserve Trust Manager, Council is required to enter into a licence with the Mulga Mudlarks Inc. to authorise their use of the Reserve.

#### **Current Position:**

The Collarenebri Mulga Mudlarks Association Inc. have expressed their interest to renew the licence to continue running their Mud Trial events. Once the Licence agreement is executed, 3 copies will be forwarded to The Department of Land and Property Management to seek the Minister's Consent to the licence.

The current 3 year licence expires on 31 December 2015. The Department of Land and Property Management have advised that any lease or licence fee should not be less than the statutory minimum rent. Currently the minimum rent applicable is \$468 + GST. Every year the rent should be increased by CPI at the anniversary date of the lease, as indicated in the Licence Agreement (Item 8 in Schedule 1 and Clause 14.5).

#### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government (General) Regulation 2005  
Land and Property Management Authority Trust Handbook

#### **Governance issues:**

As Reserve Trustee the Council must ensure that third party use is authorised in accordance with the Crown Lands legislation.

#### **Environmental issues:**

The Lands Department has no issues with the intended use of the site by the Mulga Mudlarks and accordingly would have considered any environmental factors.

#### **Stakeholders:**

Walgett Shire Council  
Collarenebri Community and surrounding district communities  
Department of Land and Property Management (LPMA)  
Mulga Mudlarks Incorporated

#### **Financial Implications:**

The rent received will be placed in the Collarenebri (R82811) Trust Account to be reinvested back into the Reserve.

The licence rent is required to be in accordance with the previous Statutory minimum rent, currently \$468 plus GST.

**Alternative Solutions/Options:**

That the Council not issue a licence and the Mulga Mudlarks not have access to the Reserve.

**Conclusion:**

This report provides details relating to the issue of a license to the Mulga Mudlarks for access to the Reserve (Lot 57 DP 752673) for use of a Mud Trial area. The report provides further details in relation to the reduction in rental for the license period.

|                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Interest in establishing primitive camp site - Carinda</b>                                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That a licence be issued to the Collarenebri Mulga Mudlarks Assoc. Inc. for use of Lot 57 DP 752673 for use as a Mud Trials area.</li><li>2. That the rent fee be \$468.00 per annum + GST for a total of 3 years duration.</li><li>3. That the Mayor and General Manager be authorised to sign the licence.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

## **15.2.4 DROUGHT RATES HARDSHIP REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland Director Corporate Services  
**FILE NUMBER:** 12/14-02

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### **Summary:**

It is believed that the Council's Hardship Policy and application form do not provide for an effective and compassionate response to the increasing impact of the drought on landholders' capacity to pay rates by the due date. The report recommends that the decision to waive interest on extended payment arrangements be delegated to the General Manager and that these be subsequently confirmed by the council.

### **Background:**

At its meeting held on 25 June 2013, Council adopted the Financial Rate Relief Hardship Policy (Hardship). It is a requirement under clause 19 of the Local Government (Rates and Charges) Regulation that Council has a Hardship policy with the application process by way of a standard form approved by the Office of Local Government (OLG).

### **Current Position:**

As the shire nears the end of its third year of drought, some landholders who up until this Time had paid their rates as they fell due, are seeking to extend the due date. In addition they have requested that the council not charge interest for the period that the rates remain unpaid from the due date.

### **Assistance by writing off accrued interest and costs**

Accrued interest on rates or charges payable by a person may be written off under Section 567 of the Local Government Act 1993, if:

- The person was unable to pay the rates or charge when they became due for reasons beyond the person's control, or
- The person is unable to pay accrued interest for reasons beyond the person's control, or
- Payment of the accrued interest would cause the person hardship.
- A pensioner meets the eligibility criteria as detailed in clause 4.4 of this policy "Assistance to Pensioner Ratepayers".

Under the Hardship Policy ratepayers are required to complete an application form (copy attached) which includes disclosing personal details including income. It is believed that given the dire nature of a lot of landholder's circumstances, that requiring them to complete the application form will only add to their distress with no real benefit to council. As is usual practice, payment arrangements are approved administratively and it is proposed that decisions to write off interest also be made administratively with a list of those approved (or rejected) submitted to council for endorsement. Given that it can reasonably be expected that the number of applications for the waiving of interest will increase, determining requests administratively will negate the need for a separate report focussing on an individual ratepayer.

### **Relevant Reference Documents/Policies:**

Local Government Act and Regulations  
Financial Rate Relief Hardship Policy

### **Governance issues:**

Council is able to write off interest under Sec 567 of the Local Government Act.



**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Individual ratepayers

**Financial Implications:**

Given that in most instances this will only involve current rates, there will be no material impact on council finances.

**Alternative Solutions/Options:**

Council is required to consider applications for hardship under the regulations and the adopted policy. The recommendation of this report relates to a variation of 'process' only.

**Conclusion:**

Council whilst bound by legislation also seeks to act in the best interests of its residents and ratepayers. It is believed that the recommended change to the process for dealing with hardship applications is an appropriate response to an extraordinary situation resulting from the prolonged period of drought.

| Drought Rates Hardship Report                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the decision to waive interest on extended payment arrangements be delegated to the General Manager and that these determinations be subsequently confirmed by the Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Hardship Rate Relief Application Form

## HARDSHIP RATE RELIEF APPLICATION FORM

Approved by the Director General of the Department of Local Government, in accordance with clause 19 of the Local Government (Rates and Charges) Regulation 1999 under the Local Government Act, 1993.

### APPLICATION FOR HARDSHIP RATE RELIEF FOR THE WHOLE OR PART OF THE YEAR COMMENCING 1 JULY 200\_

*\*please answer all questions relevant to you using block letters and ticking appropriate boxes.*

Assessment No. \_\_\_\_\_

I, \_\_\_\_\_  
(Full name in block letters)

of \_\_\_\_\_  
(Address)

telephone number \_\_\_\_\_ apply for a concession on the basis of financial hardship.

- (1) Do you receive any pensions or benefits? ☐ Yes ☐ No

If yes, please provide type of pension and amount received per fortnight.

Pension: \_\_\_\_\_ Amount: \_\_\_\_\_

- (2) Do you have a current Pensioner Concession Card issued by the Commonwealth Government? ☐ Yes ☐ No

PCC No. \_\_\_\_\_ Date of Grant \_\_\_\_\_

**IF YOU HAVE A PENSIONER CONCESSION CARD, YOU DO NOT NEED TO CONTINUE COMPLETING THIS FORM – PLEASE OBTAIN CORRECT FORM FROM COUNCIL.**

**IF NOT, PLEASE CONTINUE.**

- (3) Is this property your sole or principal place of living? ☐ Yes ☐ No

- (4) Do you rent the property? ☐ Yes ☐ No

- (5) Do you own the property
- |                        |                              |                             |
|------------------------|------------------------------|-----------------------------|
| a) by yourself         | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| b) with a spouse       | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| c) with other person/s | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

If you answered yes to b) or c), please provide details of other owner/s and the % owned by each person.

| Name | Pension Type | Pension No | Date of Grant | Share (%) ownership |
|------|--------------|------------|---------------|---------------------|
|      |              |            |               |                     |
|      |              |            |               |                     |

Please attach evidence of joint ownership.

(6) Is the property owned as shares in a company title? ☐ Yes ☐ No

(7) How many people live at the property? \_\_\_\_\_

(8) Please indicate who these people are?

- ☐ Self  
☐ Spouse  
☐ Children (State ages \_\_\_\_\_)  
☐ Boarders  
☐ Relatives  
☐ Other (please specify)

(9) Do you own (either fully or partially) any other land or buildings?  
☐ Yes ☐ No

If yes, list addresses.

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(10) How many children do you support? \_\_\_\_\_ State ages \_\_\_\_\_

(11) What is the cause of financial hardship? \_\_\_\_\_

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(12) How long have you been experiencing hardship? \_\_\_\_\_

(13) Please state gross weekly amount received in dollars and cents from the following sources of income:

a) Pensions and benefits \$ \_\_\_\_\_

b) Compensation, superannuation insurance  
or retirement benefits \$ \_\_\_\_\_

c) Spouse's income \$ \_\_\_\_\_

d) Income of other residents of the property \$ \_\_\_\_\_

e) Casual/part-time employment \$ \_\_\_\_\_

f) Family allowance \$ \_\_\_\_\_

g) Interest from banks/credit unions/building  
societies \$ \_\_\_\_\_

(14) Please provide name and current balance of all bank, credit union or building society accounts held by you.

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(15) Please state details of fortnightly outgoings.

| Outgoing                     | Owed to | Amount |
|------------------------------|---------|--------|
| Rent/Home Loan               |         |        |
| Other mortgages              |         |        |
| Personal loans/Hire purchase |         |        |
| Health Costs                 |         |        |
| Council rates and charges    |         |        |

Please attach a separate page with any other relevant information you feel may assist your application.

I hereby declare that the information provided is true and correct. **If you make a false statement in an application you may be guilty of an offence and fined up to \$2,200.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## **IMPORTANT NOTICE**

### **CUSTOMER CONSENT**

For the sole purpose of authorising the council to confirm with Centrelink whether or not the detail I have provided to the council matches Centrelink or other Commonwealth portfolio department or agency records in relation to the current status of my Commonwealth Benefit:

I \_\_\_\_\_ authorise the council to confirm with Centrelink the following details:

- Pension No.
- Name
- Address
- Postcode, and
- That I am a valid concessional card holder

I agree that, unless I revoke my consent, this Customer Consent record is a permanent consent, and may be relied on by the council until such time as I revoke it.

I may revoke this Customer Consent record at any time by giving the council **written** notice that my consent is revoked. I understand if I revoke this consent, I may not be eligible for the concession given by the council.

I acknowledge I have read and understood this Customer Consent record.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **PRIVACY AND PERSONAL INFORMATION PROTECTION ACT 1998 Compliance with Section 10**

The information contained in this application form and any information requested for the purpose of assessing eligibility for a pensioner concession is required under the Local Government Act 1993 and the Local Government (Rates and Charges) Regulation 1999. This information is required before your application for a pensioner concession can be processed. The information is private and confidential and council must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected.

If you have a complaint about the use of your personal information, contact the council's Public Officer. The information contained or referred to in this application form may be corrected and updated by you, by contacting the council.

#### **PURPOSE OF THIS FORM**

This form is to be completed by ratepayers wishing to receive a concession on council rates. Eligible ratepayers are entitled to receive up to:

- \$250.00 on ordinary rates and charges for domestic waste management services
- \$87.50 off their annual water rates and charges
- \$87.50 of their annual sewerage rates and charges

Generally, the concessions are available to eligible pensioners, however concessions may be granted to ratepayers suffering financial hardship in certain circumstances.

The information provided by completing this form will enable council to determine eligibility to receive a concession and the level of concession the ratepayer is entitled to.

## **15.2.5 2014-2015 AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 10/178

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### **Summary:**

This report is to recommend that Council formally receives the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2014 to 30 June 2015.

### **Background:**

Council in accordance with Section 419 (1) of the Local Government Act 1993 must present its audited financial accounts together with the auditor's report at a meeting of Council.

### **Current Position:**

Council's Auditor Mr Jeff Shanks will be attending the meeting. Copies of Council's Audited Financial Reports and Auditor's Report are provided under separate cover.

### **NET OPERATING RESULT**

For the year ended 30<sup>th</sup> June 2015 Council's consolidated activities (including Water and Sewer Services) has recorded a net operating surplus of \$7,536,000 after capital grants and contributions. The original budget forecast was an operating surplus of \$7,520,000.

Individual fund results for the year are as follows:

- General Fund \$5,140,000 surplus
- Water Services Fund \$1,863,000 surplus
- Sewer Services Fund \$533,000 surplus

### **WORKING CAPITAL**

The "Working Capital" approach is yet another financial indicator that identifies Council's liquidity or capacity to fund the day to day general purpose operations and delivery of services to the community in the short to medium term. For the year ended 30<sup>th</sup> June 2015 Council's general purpose operations has recorded a working capital surplus of \$124,000 which further improves the accumulation account having a year-end balance of \$2,179,000. Maintenance of this very sound financial position into the future is recommended.

At years end the "working capital" consisted of cash, inventories (stores & gravel) and net sundry debtors.

|                   |                    |
|-------------------|--------------------|
| Stores & Gravel   | \$725,000          |
| Unrestricted Cash | \$992,000          |
| Net debtors       | \$462,000          |
| <b>Total</b>      | <b>\$2,179,000</b> |

### **CASH AND INVESTMENTS**

Council's overall cash position has improved throughout the year with an increase of \$192,000 and a year-end closing balance of \$21,034,000. The cash and investments are held for the following purposes.

#### **External Restrictions**

|                           |           |
|---------------------------|-----------|
| Unexpended loan funds     | 1,665,000 |
| Domestic Waste Management | 1,790,000 |

|                                 |                     |
|---------------------------------|---------------------|
| Unexpended Grants               | 2,399,000           |
| Water Services                  | 1,884,000           |
| Sewer Services                  | 4,712,000           |
| <b>Sub Total</b>                | <b>\$12,450,000</b> |
| <b>Internal Restrictions</b>    |                     |
| Long-term and Rollover Reserves | \$7,592,000         |
| Unrestricted Cash               | 992,000             |
| <b>Total</b>                    | <b>\$21,034,000</b> |

#### **Local Government Industry Financial Performance Indicators – Consolidated.**

##### **1. Operating Performance Ratio**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Benchmark  $\geq 0.00\%$ . **Council result 21.16%**

##### **2. Own Source Operating revenue Ratio**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Benchmark  $\geq 60.00\%$ . **Council result 56.17%**

##### **3. Unrestricted Current Ratio**

This ratio assesses the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Benchmark  $\geq 1.5$ . **Council result 5.43**

##### **4. Debt Service Cover Ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Benchmark  $\geq 2.00$ . **Council result 12.05.**

##### **5. Rate, Annual Charges, Interest & Extra Charges Outstanding Percentage**

This ratio assesses the impact of uncollected rate and annual charges on Council's liquidity and the adequacy of recovery efforts.

Benchmark 10.00%. **Council result 7.35%**

##### **6. Cash Expense Cover Ratio**

This ratio measures the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Benchmark  $\geq 3.00$ . **Council result 13.23 months.**

Council is in a very sound financial position having met five of the six performance indicators in 2014-2015. The "Own Source Operating Revenue Ratio" can be particularly difficult to achieve when the allocation and timing of grant and contribution receipts is out of Council's control. Most medium sized rural Council's that rely upon grants and contributions for roadworks and a growing number of community service activities, find it challenging to successfully meet and maintain this KPI.

The Office of Local Government is also placing particular emphasis upon asset maintenance and Council's capacity to address infrastructure maintenance and the backlog of infrastructure renewal. General fund has by far the largest asset base of all funds with roads making up 64.48% of Council's total carrying value of all asset categories.

Walgett Shire Council's performance for 2014-2015 is as follows:



**7. Building, Infrastructure & Other Structures Renewals Ratio**

This ratio assesses the rate at which assets are being renewed relative to the rate at which they are depreciating.

Benchmark  $\geq 100.00\%$ . Council result 220.99%

**8. Infrastructure Backlog Ratio**

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Benchmark  $< 0.02\%$ . Council result 13.90%.

**9. Asset Maintenance Ratio**

Compares actual maintenance to the required annual asset maintenance. A ratio above 1.0 indicates Council is investing sufficient funds to stop the infrastructure Backlog growing.

Benchmark  $> 1.00$ . Council result 1.01

**10. Capital Expenditure Ratio**

This ratio measures the extent to which a Council is expanding its asset base through capital expenditure on both new assets and the replacement availability of operating cash to service debt including interest, principal and lease payments.

Benchmark  $> 1.10$ . Council result 1.69.

In 2014-2015 Council has met three of the four performance indicators, with significant improvement made on the "Infrastructure Backlog Ratio" decreasing from 28.90% in 2013-2014 to 13.90% last financial year.

The long-term financial plan makes provision for investment in the renewal of existing assets over the next four years and this will further reduce this ratio to the benchmark of 2.00% in 2018-2019.

**Conclusion:**

Council's General Purpose working capital position has improved with the accumulation account at \$2,179,000. This level of working capital when considered in conjunction with the long term internal reserves (\$7,592,000) is very sound.

**Relevant Reference Documents/Policies:**

Local Government Act (1993)

Financial Reports and Auditors Report to 30 June 2015

**Governance issues:**

Presentation to Council of the Annual Financial Statements is a key governance requirement and forms part of Council's reporting to the community.

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Stakeholders:**

Office of Local Government

Luka Group

Walgett Shire Council

**Financial Implications:**

The Financial implications for Council are detailed in the auditor's report and the supporting ratios.

**Alternative Solutions/Options:**

There are no alternative solutions/options.

**2014-2015 Audited financial statements and audit report****Recommendation:**

That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2014 to 30 June 2015.

**Moved:****Seconded:****Attachments:**

- Audited Financial Statements for year ended 30 June 2015.
- Audit Report for General Purpose and Special Purpose Financial Statements, as provided by Council's Auditor Luka Group.

## Walgett Shire Council

## Income Statement

for the financial year ended 30 June 2015

| Budget<br>2015                             | \$ '000                                                                                                | Notes | Actual<br>2015 | Actual<br>2014 |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------|-------|----------------|----------------|
| <b>Income from Continuing Operations</b>   |                                                                                                        |       |                |                |
| <b>Revenue:</b>                            |                                                                                                        |       |                |                |
| 8,502                                      | Rates & Annual Charges                                                                                 | 3a    | 8,283          | 8,055          |
| 4,652                                      | User Charges & Fees                                                                                    | 3b    | 5,903          | 10,898         |
| 429                                        | Interest & Investment Revenue                                                                          | 3c    | 655            | 586            |
| 514                                        | Other Revenues                                                                                         | 3d    | 1,307          | 1,099          |
| 9,571                                      | Grants & Contributions provided for Operating Purposes                                                 | 3e,f  | 10,760         | 7,585          |
| 5,437                                      | Grants & Contributions provided for Capital Purposes                                                   | 3e,f  | 1,840          | 4,753          |
| <b>Other Income:</b>                       |                                                                                                        |       |                |                |
|                                            | Net gains from the disposal of assets                                                                  | 5     | 1              | -              |
|                                            | Net Share of interests in Joint Ventures & Associates using the equity method                          | 19    | -              | -              |
| 29,105                                     | <b>Total Income from Continuing Operations</b>                                                         |       | <b>28,749</b>  | <b>32,976</b>  |
| <b>Expenses from Continuing Operations</b> |                                                                                                        |       |                |                |
| 8,050                                      | Employee Benefits & On-Costs                                                                           | 4a    | 7,450          | 8,512          |
| 327                                        | Borrowing Costs                                                                                        | 4b    | 336            | 272            |
| 5,374                                      | Materials & Contracts                                                                                  | 4c    | 6,333          | 13,207         |
| 3,934                                      | Depreciation & Amortisation                                                                            | 4d    | 4,342          | 5,022          |
| 3,900                                      | Other Expenses                                                                                         | 4e    | 2,752          | 3,049          |
| -                                          | Net Losses from the Disposal of Assets                                                                 | 5     | -              | 1,403          |
| 21,585                                     | <b>Total Expenses from Continuing Operations</b>                                                       |       | <b>21,213</b>  | <b>31,465</b>  |
| 7,520                                      | <b>Operating Result from Continuing Operations</b>                                                     |       | <b>7,536</b>   | <b>1,511</b>   |
| 7,520                                      | <b>Net Operating Result for the Year</b>                                                               |       | <b>7,536</b>   | <b>1,511</b>   |
| 7,520                                      | <b>Net Operating Result attributable to Council</b>                                                    |       | <b>7,536</b>   | <b>1,511</b>   |
| 2,083                                      | <b>Net Operating Result for the year before Grants and Contributions provided for Capital Purposes</b> |       | <b>5,696</b>   | <b>(3,242)</b> |

<sup>†</sup> Original Budget as approved by Council - refer Note 10

<sup>‡</sup> Financial Assistance Grants for 13/14 were lower reflecting a one off timing difference due to a change in how the grant was paid in prior years - refer Note 2 (a)

## Walgett Shire Council

Statement of Comprehensive Income  
for the financial year ended 30 June 2015

| \$ '000                                                                                                             | Notes    | Actual<br>2015   | Actual<br>2014 |
|---------------------------------------------------------------------------------------------------------------------|----------|------------------|----------------|
| <b>Net Operating Result for the year</b> (as per Income statement)                                                  |          | <b>7,536</b>     | <b>1,511</b>   |
| <b>Other Comprehensive Income:</b>                                                                                  |          |                  |                |
| Amounts which will not be reclassified subsequently to the Operating Result                                         |          |                  |                |
| Gain (loss) on revaluation of I,PP&E                                                                                | 20b (ii) | (103,366)        | 3,585          |
| <b>Total Items which will not be reclassified subsequently to the Operating Result</b>                              |          | <b>(103,366)</b> | <b>3,585</b>   |
| Amounts which will be reclassified subsequently to the Operating Result when specific conditions are met            |          |                  |                |
| Other Movements in reserves                                                                                         | 20b (ii) | -                | -              |
| <b>Total Items which will be reclassified subsequently to the Operating Result when specific conditions are met</b> |          | <b>-</b>         | <b>-</b>       |
| <b>Total Other Comprehensive Income for the year</b>                                                                |          | <b>(103,366)</b> | <b>3,585</b>   |
| <b>Total Comprehensive Income for the Year</b>                                                                      |          | <b>(95,830)</b>  | <b>5,096</b>   |
| Total Comprehensive Income attributable to Council                                                                  |          | (95,830)         | 5,096          |

## Walgett Shire Council

Statement of Financial Position  
as at 30 June 2015

| \$ '000                                     | Notes | Actual<br>2015 | Actual<br>2014 |
|---------------------------------------------|-------|----------------|----------------|
| <b>ASSETS</b>                               |       |                |                |
| <b>Current Assets</b>                       |       |                |                |
| Cash & Cash Equivalents                     | 6a    | 5,034          | 4,842          |
| Investments                                 | 6b    | 16,000         | 12,000         |
| Receivables                                 | 7     | 3,175          | 3,565          |
| Inventories                                 | 8     | 1,039          | 923            |
| <b>Total Current Assets</b>                 |       | <b>25,248</b>  | <b>21,330</b>  |
| <b>Non-Current Assets</b>                   |       |                |                |
| Receivables                                 | 7     | 448            | 201            |
| Infrastructure, Property, Plant & Equipment | 9     | 247,366        | 347,727        |
| <b>Total Non-Current Assets</b>             |       | <b>247,814</b> | <b>347,928</b> |
| <b>TOTAL ASSETS</b>                         |       | <b>273,062</b> | <b>369,258</b> |
| <b>LIABILITIES</b>                          |       |                |                |
| <b>Current Liabilities</b>                  |       |                |                |
| Payables                                    | 10    | 1,242          | 1,108          |
| Borrowings                                  | 10    | 559            | 525            |
| Provisions                                  | 10    | 1,918          | 1,941          |
| <b>Total Current Liabilities</b>            |       | <b>3,719</b>   | <b>3,574</b>   |
| <b>Non-Current Liabilities</b>              |       |                |                |
| Borrowings                                  | 10    | 4,442          | 5,001          |
| Provisions                                  | 10    | 123            | 75             |
| <b>Total Non-Current Liabilities</b>        |       | <b>4,565</b>   | <b>5,076</b>   |
| <b>TOTAL LIABILITIES</b>                    |       | <b>8,284</b>   | <b>8,650</b>   |
| <b>Net Assets</b>                           |       | <b>264,778</b> | <b>360,608</b> |
| <b>EQUITY</b>                               |       |                |                |
| Retained Earnings                           | 20    | 94,315         | 86,779         |
| Revaluation Reserves                        | 20    | 170,463        | 273,829        |
| Council Equity Interest                     |       | 264,778        | 360,608        |
| <b>Total Equity</b>                         |       | <b>264,778</b> | <b>360,608</b> |

## Walgett Shire Council

Statement of Changes in Equity  
for the financial year ended 30 June 2015

| \$ '000                                                                   | Notes    | Retained Earnings | Reserves (Refer 20b) | Council Interest | Non-controlling Interest | Total Equity |
|---------------------------------------------------------------------------|----------|-------------------|----------------------|------------------|--------------------------|--------------|
| <b>2015</b>                                                               |          |                   |                      |                  |                          |              |
| <b>Opening Balance</b> (as per Last Year's Audited Accounts)              |          | 86,779            | 273,829              | 360,608          | -                        | 360,608      |
| <b>a. Correction of Prior Period Errors</b>                               | 20 (c)   | -                 | -                    | -                | -                        | -            |
| <b>b. Changes in Accounting Policies (prior year effects)</b>             | 20 (d)   | -                 | -                    | -                | -                        | -            |
| <b>Revised Opening Balance</b> (as at 1/7/14)                             |          | 86,779            | 273,829              | 360,608          | -                        | 360,608      |
| <b>c. Net Operating Result for the Year</b>                               |          | 7,536             | -                    | 7,536            | -                        | 7,536        |
| <b>d. Other Comprehensive Income</b>                                      |          |                   |                      |                  |                          |              |
| - Revaluations : IPP&E Asset Revaluation Rsve                             | 20b (ii) | -                 | (103,366)            | (103,366)        | -                        | (103,366)    |
| - Other Movements                                                         | 20a      | -                 | -                    | -                | -                        | -            |
| - Other Movements                                                         | 20a      | -                 | -                    | -                | -                        | -            |
| <b>Other Comprehensive Income</b>                                         |          | -                 | (103,366)            | (103,366)        | -                        | (103,366)    |
| <b>Total Comprehensive Income (c&amp;d)</b>                               |          | 7,536             | (103,366)            | (95,830)         | -                        | (95,830)     |
| <b>e. Distributions to/(Contributions from) Non-controlling Interests</b> |          | -                 | -                    | -                | -                        | -            |
| <b>f. Transfers between Equity</b>                                        |          | -                 | -                    | -                | -                        | -            |
| <b>Equity - Balance at end of the reporting period</b>                    |          | 94,315            | 170,463              | 264,778          | -                        | 264,778      |
| <b>2014</b>                                                               |          |                   |                      |                  |                          |              |
| <b>Opening Balance</b> (as per Last Year's Audited Accounts)              |          | 286,447           | 66,554               | 353,001          | -                        | 353,001      |
| <b>a. Correction of Prior Period Errors</b>                               | 20 (c)   | (201,179)         | 203,690              | 2,511            | -                        | 2,511        |
| <b>b. Changes in Accounting Policies (prior year effects)</b>             | 20 (d)   | -                 | -                    | -                | -                        | -            |
| <b>Revised Opening Balance</b> (as at 1/7/13)                             |          | 85,268            | 270,244              | 355,512          | -                        | 355,512      |
| <b>c. Net Operating Result for the Year</b>                               |          | 1,511             | -                    | 1,511            | -                        | 1,511        |
| <b>d. Other Comprehensive Income</b>                                      |          |                   |                      |                  |                          |              |
| - Revaluations : IPP&E Asset Revaluation Rsve                             | 20b (ii) | -                 | 3,585                | 3,585            | -                        | 3,585        |
| - Other Movements                                                         | 20a      | -                 | -                    | -                | -                        | -            |
| - Other Movements                                                         | 20a      | -                 | -                    | -                | -                        | -            |
| <b>Other Comprehensive Income</b>                                         |          | -                 | 3,585                | 3,585            | -                        | 3,585        |
| <b>Total Comprehensive Income (c&amp;d)</b>                               |          | 1,511             | 3,585                | 5,096            | -                        | 5,096        |
| <b>e. Distributions to/(Contributions from) Non-controlling Interests</b> |          | -                 | -                    | -                | -                        | -            |
| <b>f. Transfers between Equity</b>                                        |          | -                 | -                    | -                | -                        | -            |
| <b>Equity - Balance at end of the reporting period</b>                    |          | 86,779            | 273,829              | 360,608          | -                        | 360,608      |

## Walgett Shire Council

## Statement of Cash Flows

for the financial year ended 30 June 2015

| Budget<br>2015                              | \$ '000                                                       | Notes | Actual<br>2015 | Actual<br>2014 |
|---------------------------------------------|---------------------------------------------------------------|-------|----------------|----------------|
| <b>Cash Flows from Operating Activities</b> |                                                               |       |                |                |
| <u>Receipts:</u>                            |                                                               |       |                |                |
| 8,650                                       | Rates & Annual Charges                                        |       | 8,286          | 8,256          |
| 4,982                                       | User Charges & Fees                                           |       | 6,513          | 11,284         |
| 429                                         | Investment & Interest Revenue Received                        |       | 754            | 507            |
| 15,108                                      | Grants & Contributions                                        |       | 12,644         | 12,338         |
| 2,287                                       | Other                                                         |       | 2,425          | 483            |
| <u>Payments:</u>                            |                                                               |       |                |                |
| (7,950)                                     | Employee Benefits & On-Costs                                  |       | (7,399)        | (8,600)        |
| (10,310)                                    | Materials & Contracts                                         |       | (7,231)        | (13,131)       |
| (340)                                       | Borrowing Costs                                               |       | (328)          | (258)          |
| (3,950)                                     | Other                                                         |       | (3,601)        | (3,301)        |
| 8,906                                       | <b>Net Cash provided (or used in) Operating Activities</b>    | 11b   | 12,063         | 7,578          |
| <b>Cash Flows from Investing Activities</b> |                                                               |       |                |                |
| <u>Receipts:</u>                            |                                                               |       |                |                |
| 231                                         | Sale of Investment Securities                                 |       | 47,754         | 8,250          |
| 200                                         | Sale of Infrastructure, Property, Plant & Equipment           |       | 86             | 553            |
| <u>Payments:</u>                            |                                                               |       |                |                |
| -                                           | Purchase of Investment Securities                             |       | (51,754)       | (12,000)       |
| (10,308)                                    | Purchase of Infrastructure, Property, Plant & Equipment       |       | (7,432)        | (7,420)        |
| (9,877)                                     | <b>Net Cash provided (or used in) Investing Activities</b>    |       | (11,346)       | (10,617)       |
| <b>Cash Flows from Financing Activities</b> |                                                               |       |                |                |
| <u>Receipts:</u>                            |                                                               |       |                |                |
| -                                           | Proceeds from Borrowings & Advances                           |       | -              | 1,720          |
| <u>Payments:</u>                            |                                                               |       |                |                |
| (529)                                       | Repayment of Borrowings & Advances                            |       | (525)          | (380)          |
| (529)                                       | <b>Net Cash Flow provided (used in) Financing Activities</b>  |       | (525)          | 1,340          |
| (1,500)                                     | <b>Net Increase/(Decrease) in Cash &amp; Cash Equivalents</b> |       | 192            | (1,699)        |
| 2,902                                       | plus: Cash & Cash Equivalents - beginning of year             | 11a   | 4,842          | 6,541          |
| 1,402                                       | <b>Cash &amp; Cash Equivalents - end of the year</b>          | 11a   | 5,034          | 4,842          |
| Additional Information:                     |                                                               |       |                |                |
|                                             | plus: Investments on hand - end of year                       | 6b    | 16,000         | 12,000         |
|                                             | <b>Total Cash, Cash Equivalents &amp; Investments</b>         |       | 21,034         | 16,842         |

Please refer to Note 11 for information on the following:

- Non Cash Financing & Investing Activities.
- Financing Arrangements.
- Net cash flow disclosures relating to any Discontinued Operations



30 October 2015

The Mayor  
Councillor David Lane  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Mayor

**INDEPENDENT AUDITOR'S REPORT ON THE CONDUCT OF THE AUDIT OF  
WALGETT SHIRE COUNCIL**

We have audited the financial statements of Walgett Shire Council for the financial year ended 30 June 2015. The financial statements include the general purpose consolidated accounts of the economic entity comprising the Council and its controlled entities and the special purpose financial statements, detailing the income and expenditure of Council's business units and their financial position at reporting date. The contents of both of these statements include the Council's Certificate as required by section 413(2)(c) of the Local Government Act 1993. The Council is responsible for the preparation and presentation of the financial statements and the information they contain. Our audit resulted in the issuing of an unmodified audit report for both the general purpose financial statements and special purpose financial statements of Council.

In accordance with Section 417 of the Local Government Act 1993 we submit our report on the conduct of the audit of Walgett Shire Council for the year ended 30 June 2015. Our audit reports on the general purpose financial statements of Council and the special purpose financial statements on Council's business units outline the legislative framework of our audit and should be referred to in order to establish the context in which our comments are made.

**Council's Responsibility for the Financial Statements**

The Council is responsible for the preparation and fair presentation of the financial statements in accordance with the Local Government Act 1993. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditor's Responsibility**

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Council, as well as evaluating the overall presentation of the financial statements.



Liability limited by the Accountants Scheme, approved under the Professional Standards Act 1994 (NSW)



We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Review of the Financial Statements*

#### **(a) Result from Continuing Operations**

As disclosed in Council's Income Statement the year's operations resulted in a surplus from continuing operations after capital amounts of \$7,536,000 (2014 - \$1,511,000). Some items of note in the income statement include:

- The operating result from continuing operations *before* capital amounts was a surplus of \$5,696,000 (2014 - \$3,242,000 deficit).
- Rates and annual charges increased by \$228,000 to \$8,283,000 (2014 - \$8,055,000). Ordinary rates increased by \$102,000 to \$4,999,000 due to normal increases in rate levies and property movements during the year. Annual charges increased by \$126,000 to \$3,284,000. Water supply services increased by \$86,000 to \$1,279,000 due to an increase in metered connections not previously recognised.
- User charges and fees decreased by \$4,995,000 to \$5,903,000 (2014 - \$10,898,000). RMS charges decreased by \$4,665,000 to \$5,284,000 due to less ordered works performed this year compared to the prior year. Water supply services decreased by \$68,000 to \$241,000 due to rate payers becoming more water conscious. Private works decreased by \$240,000 to \$101,000 due to projects for AWB grains and Beanbri road in the prior year.
- Interest and investment revenue increased by \$69,000 to \$655,000 (2014 - \$586,000) due to a higher level of investments compared to the prior year.
- Grant and contributions provided for operating activities increased by \$3,175,000 to \$10,760,000 (2014 - \$7,585,000). The financial assistance grant increased by \$2,703,000 to \$5,623,000 as the four quarterly instalments were received this year compared to two instalments in the prior year. Flood restoration decreased by \$1,414,000 to \$315,000 due to the completion of restoration road works from 2010 and 2012 flood damage. Transport - roads to recovery increased by \$974,000 due to the commencement of new five year program. Community care decreased by \$146,000 to \$66,000 due to a one off grant received in the year for community care and services initiatives. Transport - other roads and bridges increased by \$1,066,000 due to increased road works funding for the shire.
- Grants and contributions provided for capital purposes decreased by \$2,913,000 to \$1,840,000 (2014 - \$4,753,000). Water supplies grants decreased by \$2,709,000 to \$903,000 due to upgrades for the Walgett plant and Aboriginal villages in the prior year that was completed this year. Levee rehabilitation decreased by \$500,000 to \$500,000 due to the upgrade of the levee bank around the town of Walgett.
- Employee benefits and on-costs decreased by \$1,062,000 to \$7,450,000 (2014 - \$8,512,000). Salary and wages increased by \$338,000 to \$5,872,000 due to the normal employee movement in grades and skill steps. Employee leave entitlements decreased by \$272,000 to \$1,202,000 due to less pay outs for long serving staff now retired. Workers compensation decreased by \$389,000 to \$148,000 due to a decrease in the number of claims and an improvement of the rolling claims history.
- Materials and contracts decreased by \$6,874,000 to \$6,333,000 (2014 - \$13,207,000). This movement is consistent with the levels of works carried out during the year and has decreased significantly due to the repairing of flood damaged infrastructure in the prior year.
- Depreciation expense decreased by \$680,000 to \$4,342,000 (2014 - \$5,022,000) due to the impact of revaluations of infrastructure assets and updating of asset useful lives and condition assessments. Plant and equipment increased by \$137,000 to \$905,000 and conversely roads decreased by \$726,000 to \$1,051,000.

- Other expenses decreased by \$297,000 to \$2,752,000 (2014 - \$3,049,000). Electricity and heating decreased by \$133,000 to \$320,000 due to a decrease in tariffs and consumption. Office expenses decreased by \$76,000 to \$44,000 due to a decrease in office expense purchases this year. Donations, contributions and assistance to organisations decreased by \$66,000 to \$29,000 due to a less donations being made this year. Bad and doubtful debts decreased by \$244,000 due to a \$200,000 reversal of the provision for doubtful debts relating to the Lightning Ridge Olympic Swimming Pool.
- Net losses from the disposal of assets decreased by \$1,404,000 to \$1,000 (2014 - \$1,403,000 loss). Proceeds on disposal were \$86,000 (2014 - \$553,000) and infrastructure assets of \$85,000 (2014 - \$1,996,000) were written off during the year.

**(b) Financial Position**

The Statement of Financial Position disclosed that for the year ended 30 June 2015 Council's net assets stood at \$264,778,000 (2014 - \$360,608,000) which represents a decrease of \$95,830,000, being the surplus from continuing operations after capital amounts of \$7,536,000 and a revaluation decrement of \$103,366,000 relating to roads, bridges and footpaths and stormwater drainage valued during the year.

To assess the appropriateness or otherwise of Council's net current asset position (available working capital) it is necessary to review the level of restrictions placed against the use of Council's assets. The notes to the financial statements indicate clearly where restrictions exist and the effect of the restrictions is summarised as follows:-

|                                                                                                          | 2015<br>\$'000 | 2014<br>\$'000 |
|----------------------------------------------------------------------------------------------------------|----------------|----------------|
| Net current assets                                                                                       | 21,529         | 17,756         |
| Less: Amounts externally restricted for special purposes (refer Notes 6; 7; & 8 of financial statements) | (12,869)       | (10,786)       |
| Less: Council internally imposed restrictions (refer Note 6 of financial statements)                     | (7,592)        | (5,805)        |
| Less: Real estate held for resale classified as current but not expected to be sold within 12 months     | (314)          | (314)          |
| Add: Applicable liabilities (refer Note 10) matched by a current cash restriction - Water                | 233            | 28             |
| Add: Employee leave entitlements classified as current, but not expected to be settled within 12 months  | 1,266          | 1,262          |
| Unrestricted net current asset surplus                                                                   | <u>2,253</u>   | <u>2,141</u>   |
| Unrestricted net current assets comprise:                                                                |                |                |
| <i>Unrestricted Current Assets</i>                                                                       |                |                |
| Cash and Investments                                                                                     | 992            | 548            |
| Receivables                                                                                              | 2,756          | 3,268          |
| Inventories                                                                                              | <u>1,039</u>   | <u>923</u>     |
|                                                                                                          | 4,787          | 4,739          |
| Less: Unrestricted Current Liabilities                                                                   |                |                |
| Payables                                                                                                 | (1,026)        | (1,108)        |
| Loans                                                                                                    | (542)          | (497)          |
| Provisions                                                                                               | <u>(1,918)</u> | <u>(1,941)</u> |
|                                                                                                          | (3,486)        | (3,546)        |

|                                                                                                         | 2015<br>\$'000 | 2014<br>\$'000 |
|---------------------------------------------------------------------------------------------------------|----------------|----------------|
| Add: Employee leave entitlements classified as current, but not expected to be settled within 12 months | 1,266          | 1,262          |
| Less: Real estate held for resale classified as current but not expected to be sold within 12 months    | (314)          | (314)          |
| Unrestricted net current asset surplus                                                                  | 2,253          | 2,141          |

The unrestricted net current asset position of Council has increased by \$112,000 over the past year to a surplus of \$2,253,000. This is a sound position which will allow Council to meet any unbudgeted expenses in the short term.

#### *Liquidity*

Note 6 to the accounts discloses total cash and investments of \$21,034,000 (2014 - \$16,842,000). Of this amount \$12,450,000 (2014 - \$10,489,000) is subject to external restrictions requiring Council to commit those funds to the purposes for which they were provided and \$7,592,000 (2014 - \$5,805,000) is subject to internal restrictions agreed upon by Council for designated purposes which may be altered at the discretion of Council, consistent with their management plan.

The unrestricted balance of \$992,000 (2014 - \$548,000) represents funds available to cover non-budgeted discretionary expenditure and short-term cash flow requirements.

Council is in a sound financial position to fulfil the objectives as part of its long term financial plans. Whilst the consolidated financial statements display healthy levels of cash and investments, we remind the reader that the consolidated data may not be reflective of the position of the individual funds (General, Water and Sewer).

#### **(c) Performance Indicators**

Note 13 to the Financial Statements provide a measure of Council's performance using a number of selected ratios as follows:

##### *Operating Performance Ratio*

This ratio measures a Council's ability to contain operating expenditure within operating revenue.

Council's ratio of 21.16% (2014 - negative 6.52%) and is above the benchmark of 0% for the first time in the past few years. This is a very strong result for the Council. Council needs to ensure this trend continues in future years, however, this is difficult to achieve when depreciation expense represents 20.5% of Council's expenditure in the income statement.

We stress the importance of considering these ratios in conjunction with other performance indicators and not in isolation. The fact that these ratios are based upon consolidated funds should also be kept in mind as the ratios for individual funds (i.e. General, Water and Sewer, etc.) may vary significantly.

##### *Own Source Operating Revenue Ratio*

This ratio measures the fiscal flexibility of Council and its degree of reliance on external funding sources such as operating grants and contributions. A Council's financial flexibility improves the higher the level of its own source revenue.

The ratio of 56.17% (2014 - 62.58%) is below the benchmark of 60%, and indicates Council has some reliance on government grants and contributions to provide services to the community.

#### *Unrestricted Current Ratio*

The unrestricted current ratio is a measure of Council's liquidity and demonstrates Council's ability to satisfy obligations out of short-term and immediate asset balances.

Council's ratio of 5.43:1 (2014 – 4.48:1) is considered very strong and is well above the benchmark of 1.5:1.

#### *Debt Service Cover Ratio*

The debt service cover ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Council's ratio of 12.05:1 (2014 – 5.30:1) is considered sound, as the benchmark is a minimum of 2:1. It indicates that Council has the ability to borrow further if required.

#### *Rates and Annual Charges Outstanding Ratio*

The rates and annual charges outstanding percentage is a measure of management efficiency. Whilst prevailing economic conditions may influence Council's ability to collect revenue, the efficiency and application of collection procedures are still the largest determinant of this ratio.

Council's rates and annual charges outstanding percentage of 7.35% (2014 – 7.61%) has improved slightly over the past year. Achieving a rates recovery ratio of 92.65% is indicative that Council is maintaining good recovery procedures and is a strong result for a western NSW rural council.

#### *Cash Expense Cover Ratio*

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Council's ratio of 13.23 months (2014 – 7.87 months) has strengthened considerable and is above the minimum benchmark of 3 months. This indicates that Council is in a strong cash and investment position.

#### **(d) Statement of Cash Flows**

The Statement of Cash Flows reports a net increase in cash assets held of \$192,000 (2014 - \$1,699,000 decrease) as follows:

|                                           | 2015<br>\$'000 | 2014<br>\$'000 | Movement<br>\$'000 |
|-------------------------------------------|----------------|----------------|--------------------|
| Cash flow provided by / (used in)         |                |                |                    |
| Operating activities                      | 12,063         | 7,578          | 4,485              |
| Investing activities                      | (11,346)       | (10,617)       | (729)              |
| Financing activities                      | (525)          | 1,340          | (1,865)            |
| Net increase in cash held during the year | 192            | (1,699)        | 1,891              |

#### *Cash Flows from Operating Activities*

The net cash flow provided by operating activities totalled \$12,063,000 (2014 - \$7,578,000). Receipts for grants and contributions increased by \$306,000, while user charges and fees decreased by \$4,771,000. Payments for employee expenses have decreased by \$1,201,000 and payments for materials and contracts decreased by \$5,900,000.

#### *Cash Flows from Investing Activities*

The net cash flow used in investing activities totalled \$11,346,000 (2014 – \$10,617,000). The major cash outflows related to the acquisition of infrastructure, property, plant and equipment of \$7,432,000 (2014 – \$7,420,000) and net acquisition of investment securities of \$4,000,000 (2014 – \$3,750,000). These outflows were partially offset by receipts from sale of infrastructure, property, plant and equipment of \$86,000 (2014 – \$553,000).

Major acquisitions of infrastructure, property, plant and equipment were \$3,080,000 for roads, bridges and footpaths, \$1,756,000 for water supply network and \$1,338,000 for stormwater drainage.

#### *Cash Flows from Financing Activities*

The net cash outflow for financing activities was \$525,000 (2014 – inflow \$1,340,000). Council's borrowings for the year were \$Nil (2014 – \$1,720,000). Repayments of borrowings of \$525,000 (2014 – \$380,000) during the year were in line with the requirements of the loans.

#### **(e) Comparison of Actual and Budgeted Performance**

Council's change in net assets from operations for the year was a surplus of \$7,536,000 compared to a budgeted surplus of \$7,520,000.

The nature of this report does not lend itself to detailed analysis of individual budget variations. Council's financial statements include Note 16, which addresses the contributing factors to these variations in more detail.

#### *Other Matters*

##### **(a) National Competition Policy**

In accordance with the requirements of National Competition Policy guidelines, Walgett Shire Council has prepared special purpose financial statements on its business units for the year ended 30 June 2015. Council has determined that it has two business units within its operations: Water and Sewerage.

The Division of Local Government's July 1997 guidelines 'Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality' outlines the process for identifying and allocating costs of activities and provides a standard of disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, rate of return on investments in business units and dividends paid.

An unmodified audit report on the special purpose reports for the year ended 30 June 2015 has been issued.

##### **(b) Management Letters**

A management letter in relation to the audit was issued during the year and a final letter will be issued within the few weeks.

##### **(c) Legislative Compliance**


As a result of our audit we advise that there are no material deficiencies in the accounting records or financial statements that have come to our attention during the conduct of the audit and that Walgett Shire Council's accounting records have been kept in accordance with the requirements of the Local Government Act, 1993 and regulations.

##### **(d) Matters Relating to the Electronic Presentation of the Audited Financial statements**

This auditor's report relates to the financial statements of Walgett Shire Council for the year ended 30 June 2015 included on Council's web site. Council is responsible for the integrity of Council's web site. We have not been engaged to report on the integrity of the web site. The auditor's report refers only to the statements named above. It does not provide an opinion on any other information which may have been hyperlinked to/from these statements. If users of this report are concerned with the inherent risks arising from electronic data communications they are advised to refer to the hard copy of the audited financial statements to confirm the information included in the audited financial statements presented on this web site.

*Conclusion*

- (a) Walgett Shire Council's accounting records have been kept in a manner and form that facilitated the preparation of the general purpose financial statements and allowed proper and effective audit of this report;
- (b) Walgett Shire Council's accounting records have been kept in a manner and form that facilitated the preparation of the special purpose financial statements and allowed proper and effective audit of this report; and
- (c) all information relevant to the conduct of the audit has been obtained.



LUKA GROUP

2 River Street  
Dubbo  
Dated: 30 October 2015



JM SHANKS  
PARTNER

## 15.2.6 QUARTERLY BUDGET REVIEW STATEMENT – SEPTEMBER 2015

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:**

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### Summary:

The Director Corporate Services reports to Council on the status of the September 2015 Quarterly Budget Review (QBR) Statement. The report outlines the first quarter operations against the adopted 2015-2016 budget estimates, with income and expenditure variations made because of actual differences or known trends.

In order to make the QBR document more user friendly, management has commenced a program of changing the format and terminology used in the report. The QBR is a complex document, particularly for non-financial users and it is hoped the streamlining process will make the report more understandable. A number of small changes have been made to the September 2015 reporting layout.

### Background:

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### Current Position:

The current position is detailed in the attached Quarter 2 (period ending 30<sup>th</sup> September 2015) Quarterly Budget Review Statement report.

The major variations for the September quarter are as follows:

| Ledger                                                        | Description                                                                      | Reason                                                                                               | Positive Variation | Negative Variation            |
|---------------------------------------------------------------|----------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|--------------------|-------------------------------|
| 11.04964.2045                                                 | Fringe Benefit Tax                                                               | Under estimation of original estimate                                                                | 0                  | 55,940                        |
| 11.04964.6125                                                 | W-comp premium                                                                   | Adjustment based upon refund for previous year                                                       | 100,000            | 0                             |
| 11.03808.1532                                                 | Library Priority Programs                                                        | Grant funds carried over from previous year                                                          | 65,831             | 65,831                        |
| 11.03185.2635 & transfer from reserve.                        | Regional Roads Sealed Heavy patch                                                | Block grant carry over from previous year                                                            | 147,305            | 147,305                       |
| 11.00221.0383 Various local road renewal projects             | Special Grant fixing country roads and other local road projects                 | Unspent grant funds from previous year brought forward into 2015-16                                  | 709,066            | 709,066                       |
| 11.03150.2506<br>11.03185.2617<br>& Rural Sealed construction | Shire rd unsealed mtce<br>Regional Rd unsealed<br>Reconstruct rural sealed roads | Reallocation of revenue and grant funding to new road projects or increased maintenance expenditure. | 0<br>0<br>0        | 497,254<br>138,790<br>145,000 |
| 11.00221.0339<br>11.03180.2692                                | RR Repair grant<br>RR Heavy patching                                             | Council was unsuccessful with a repair grant for 15-16                                               | 400,000            | 400,000                       |
| 11.03180.2693<br>11.03150.2644                                | Repair program Cont'b<br>Gundabloui Road                                         | Council contribution to repair program redistribution to shire road heavy patching                   | 400,000            | 400,000                       |

The General Fund variations for the first quarter operations will reduce the Net Operating Result (before capital movements) for the year to \$4,935,937, as recurrent expenses

(materials & contracts) increase as a result of roll-over operational grants brought to account in 2014-15.

Domestic Waste Services has recorded a small positive variation of \$44,976 for the quarter with interest on investments income of \$39,876 brought to account.

The combined Water Services Fund has increased expenditure with the major variation being roll-over grants for capital projects including the “Gingi” upgrade program. Interest on investment income is also adjusted as no allocation was made in the original budget. The revised net Operating result for the year from continuing operations is a deficit of \$573,747.

The Sewer Services Fund also has income variations for interest on investments totalling \$113,837 which increases the net operating result to a year end surplus of \$379,887.

**Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Integrated Planning and Reporting Framework  
Quarterly Budget Review Statement September 2015

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2015/16 fiscal year as at the quarter ending 30<sup>th</sup> September 2015. A revised result forecasts a surplus of \$4,996,270.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The QBRS as at 30<sup>th</sup> September 2015 provides council with information relating to status of the budget after three (3) months of operations. The movement of rollover grants and their related expenditure this financial year has impacted upon the result, with a revised consolidated net operating result from continuing operations being a surplus of \$4,996,270.

**Quarterly budget review statement 2015/2016**

**Recommendation:**

That Council note the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2015 and adopt the adjustments/changes indicated within each report respectively.

**Moved:**

**Seconded:**

**Attachments:**

September 2015. Quarterly Budget Review Statement

**\*Refer to Attachment Document for Ordinary Council Meeting\***



## 15.3 DIRECTOR PLANNING AND REGULATORY SERVICES

### 15.3.1 DEVELOPMENT APPLICATION 2015/031

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson – Town Planner  
**FILE NUMBER:** DA2015/031

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#### **Summary:**

A Development Application has been received from Dennis Smith for an additional use to include a registered club and shop. It is recommended that Council approve the application subject to the attached conditions of development consent.

#### **Background:**

The applicant has been trading in Lightning Ridge for several months without Development Consent (approval) from Council. After providing Mr Smith with several warnings over an extended period, on 15 October 2015 Council advised him that he may be fined if he continued to trade without consent. He has now lodged an application for an additional use: registered club and shop (retail sales of fresh produce) in the Lightning Ridge B2 Local Centre zone.

A copy of the Development Application Assessment Report has been provided as Attachment A.

#### **Current Position:**

As there is some concern among stakeholders as to whether it is appropriate to have itinerant trading outside of community events, this application has been referred to Council to determine whether or not approval is in the public interest.

#### **Relevant Reference Documents/Policies:**

- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning & Assessment Regulation 2000.
- \* Walgett Local Environmental Plan 2013.
- \* Walgett Development Control Plan 2015.

#### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

#### **Environmental issues:**

No significant environmental issues involved.

#### **Stakeholders:**

The applicant, public, and Walgett Shire Council

**Financial Implications:**

None known or expected.

**Alternative Solutions/Options:**

Refuse Development Application 2015/030:- This option has not been recommended as there appears to be no basis for not allowing the development to proceed subject to the conditions of development consent.

**Development Application 2015/031 – Dennis Smith****Recommendation:**

That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: a registered club and shop (retail sales of fresh produce) on Lot 1 Section 10 DP 758612 subject to the recommended conditions of development consent.

**Moved:****Seconded:****Attachments:**

A - Development application assessment report DA2015/031

## DEVELOPMENT APPLICATION ASSESSMENT REPORT

### **APPLICATION DETAILS**

|                                 |                                                 |                             |             |
|---------------------------------|-------------------------------------------------|-----------------------------|-------------|
| <b>Application number</b>       | DA2015/031                                      | <b>Lodgement date</b>       | 15.10.2015  |
| <b>Application is for</b>       | Additional use                                  | <b>Value of development</b> | N/A         |
| <b>Land address</b>             | 25 Morilla Street Lightning Ridge               | <b>Lot/sec/DP</b>           | 1/10/758612 |
| <b>Applicant name</b>           | Dennis Smith                                    | <b>Ass</b>                  | 16683       |
| <b>Owner names</b>              | Lightning Ridge District Bowling Club Ltd       |                             |             |
| <b>Land zoning</b>              | B2 Local Centre                                 |                             |             |
| <b>Current use /development</b> | Registered club                                 |                             |             |
| <b>Assessment report author</b> | Matt Clarkson, Town Planner                     |                             |             |
| <b>Statutory days</b>           | Deemed refusal after 40 days (Cl. 113 EPAR2000) |                             |             |

### **PROPOSAL**

Additional use of shop (retail sales of fresh produce) within part of a registered club (lawn bowls).

### **SUBJECT SITE AND LOCALITY**

A desktop review of the site and surrounding area was undertaken on 15 October 2015, and a site inspection of the installed fire safety measures was undertaken by Councils Senior Environmental Health and Building Surveyor on 21 October 2015.

The site has a total area of 14,150m<sup>2</sup> (lot 1 section 10 DP758612 has an area of 5068m<sup>2</sup>) and currently contains a large licenced venue, bottle shop, bowling greens, and car parking.

Land use in the immediate vicinity of the site is a mix of commercial, residential, and community facilities as shown in the aerial photo below.







## **DEVELOPMENT APPLICATION AND SITE HISTORY**

### **Previous consents:**

DA1973/009, Club extensions, approved 1.2.1973.  
DA1975/021, Club extensions, approved 10.4.1975.  
DA1975/035, Club extensions, approved 12.6.1975.  
DA1979/033, Club extensions, approved 10.5.1979.  
DA1980/121, Skillion awning, approved 11.12.1980.  
DA1981/030, Club extensions, approved 14.5.1981.  
DA1982/053, Club extensions, approved 8.7.1982.  
DA1985/011, Club extensions, approved 20.5.1985.  
DA1998/018, Club extensions, approved 13.8.1998.  
DA2006/037, Relocation of gaming lounge, new veranda & refurbishment, approved 15.1.2007.  
DA2013/009, Construct extension to licenced venue for gaming (smoking room), approved 28.5.2013.

### **Previous use/development:**

Registered club (lawn bowls).

### **Previous enforcement action:**

None known.

## **REFERRALS**

Minor local development, no referrals to government authorities warranted or undertaken.

## **SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

### **79C(1)(a)(i) the provisions of any environmental planning instrument**

|                                                         | Applicable Clauses                                                                     | Compliance                                          |
|---------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------|
| State Environmental Planning Policies (SEPPs)           |                                                                                        |                                                     |
| Nil                                                     | Nil                                                                                    | N/A                                                 |
| Regional Environmental Planning Policies (deemed SEPPs) |                                                                                        |                                                     |
| Nil                                                     | Nil                                                                                    | N/A                                                 |
| Local Environmental Plans (LEPs)                        |                                                                                        |                                                     |
| Waigett Local Environmental Plan 2013                   | Part 2 Permitted or prohibited development and the land use table for B2 Local Centre. | The proposed land use requires development consent. |

|  | Applicable Clauses                                                                                                                                                             | Compliance                                                                                                                                                                          |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | The proposed development is generally compatible with the surrounding commercial development. In that context it is compliant with the objectives for the proposed B2 Local Centre. |

**79C(1)(a)(ii) the provisions of any draft environmental planning instrument**

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | None identified    | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

**79C(1)(a)(iii) any development control plan**

|                                       | Applicable Clauses | Compliance                                                                                                                                                                                                               |
|---------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Walgett Development Control Plan 2014 | 4.9.9 Parking      | Anecdotal evidence indicates that generally carparks are readily available in the immediate vicinity. As such, it is reasonable to suggest that there is sufficient parking for the nature and scale of the development. |

**79C(1)(a)(iv) any matters prescribed by the regulations**

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition                                                       | N/A – No demolition proposed.                                                                                                                                                                                                                                                                                                                                                                                               |
| 93 Fire safety and other considerations                                   | The consent authority has considered the installed fire safety measures and is satisfied that the building will comply with such of the Category 1 fire safety provisions as are applicable to the building's proposed use once the building owner provides Council with a copy of the current annual fire safety statement.<br>A copy of the attached final fire safety schedule shall form part of the approval document. |
| 94 Consent authority may require buildings to be upgraded                 | N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed.                                                                                                                                                                                                                                                                                                                                 |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.                                                                                                                                                                                                                                                                                                                                                                                      |
| 95 Deferred commencement consent                                          | N/A – Not proposed or required.                                                                                                                                                                                                                                                                                                                                                                                             |

| Applicable Clauses                  | Compliance                           |
|-------------------------------------|--------------------------------------|
| 97A Fulfilment of BASIX commitments | N/A - Not a residential development. |

**79C(1)(b) the likely impacts of that development**

| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Nil            | N/A                                                                                                                  |

**79C(1)(c) the suitability of the site for the development**

|                                                       | Summary of site suitability issues                                                            |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | Yes. The proposed development is ancillary to a well-established existing land use.           |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development. |

**79C(1)(d) any submissions made in accordance with this Act or the Regulations**

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

**79C(1)(e) the public interest**

|                                              | Summary of any detrimental impacts |
|----------------------------------------------|------------------------------------|
| Federal, state or local government interests | None known or expected.            |
| Community interests                          | None known or expected.            |

**PUBLIC PARTICIPATION**

Public notification was undertaken via letters dated 20.10.2015 to:

- The Lightning Ridge Working Party.
- The Lightning Ridge Precinct Committee.
- 14 nearby land owners.

As of 4.11.2015 no submissions have been received regarding the Development Application.



## **ASSESSMENT – KEY ISSUES**

### **Trading hours**

While it is understood that enabling itinerant traders to operate within the Shire provides a public benefit, particularly during community events, permitted trading hours need to reflect the 'mobile' nature of these businesses. If traders wish to operate from a site for an extended period, then it is reasonable that they are subject to development standards which apply to other commercial development in the Shire. Should they want permissible trading hours which compare to permanent commercial premises, due weight in the merit assessment process must be given to:

- How the design and location reflects on the existing character of the business precinct,
- Provision of utilities and amenities,
- Compliance with the Building Code of Australia, where applicable.

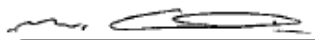
Given that the application is for a market stall, it is a recommended condition of consent that the approved stall may not operate for more than 60 days per year or for a period of more than 2 continuous days (see recommended condition of consent Gen 11).

### **Conclusion**

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

## **RECOMMENDATION**

Approval

 Town Planner Date 4.11.2015.

### **INTERNAL REFERRALS**

Summary of responses from Council staff referrals, where applicable.

#### **SENIOR ENVIRONMENTAL HEALTH AND BUILDING SURVEYOR**

Comments \_\_\_\_\_

Recommendation Approval

Signature [Signature] Date 5/11/2015

#### **DIRECTOR ENGINEERING SERVICES**

Comments \_\_\_\_\_

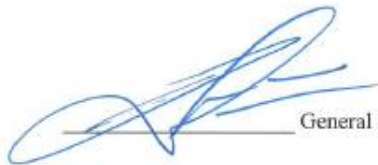
Sub

Recommendation \_\_\_\_\_

Signature [Signature] Date 5/11/2015

### **REFERRAL**

As there is some concern among stakeholders as to whether it is appropriate to have itinerant trading outside of community events, this application is referred to Council to determine whether or not approval is in the public interest.



General Manager Date 4.11.2015.

### CONDITIONS IMPOSED BY COUNCIL

### **CONDITIONS THAT ARE ONGOING REQUIREMENTS**

# Final FIRE SAFETY SCHEDULE

Environmental Planning & Assessment Regulation 2000



Ass no.: 16683

Trim: DA2015/031/0026

## PROPERTY DETAILS

|                         |                                  |                |            |
|-------------------------|----------------------------------|----------------|------------|
| DESCRIPTION OF BUILDING | Lightning Ridge Bowling Club     |                |            |
| ADDRESS:                | 25 Morilla Street                |                |            |
| SUBURB:                 | Lightning Ridge                  | POSTCODE:      | 2834       |
| LOT,SECTION, DP         | 1/10/758612                      | DA,CC, CDC No. | DA2015/031 |
| BCA CLASS               | Class 9b incorporating a class 6 |                |            |

## OWNER DETAILS

|          |                                      |           |      |
|----------|--------------------------------------|-----------|------|
| NAME:    | Lightning Ridge District Bowling Ltd |           |      |
| ADDRESS: | PO Box 462                           |           |      |
| SUBURB:  | Lightning Ridge                      | POSTCODE: | 2834 |

## FIRE SAFETY MEASURES REQUIRED AND/OR PROPOSED

Please tick/cross appropriate boxes to describe the fire safety measures already installed or proposed to be installed in the building:

| EXISTING | STATUTORY<br>FIRE SAFETY<br>MEASURES | DESIGN<br>AND<br>INSTALLATION | MAINTENANCE TO<br>MEET SPECIFIED<br>PERFORMANCE CRITERIA |
|----------|--------------------------------------|-------------------------------|----------------------------------------------------------|
|----------|--------------------------------------|-------------------------------|----------------------------------------------------------|

|                                     |                      |                                                       |                     |
|-------------------------------------|----------------------|-------------------------------------------------------|---------------------|
| <input checked="" type="checkbox"/> | Emergency lighting   | AS/NZ 2293.1 - 2005<br>Parts E4.2 & E3.4 BCA          | AS 2293.2 - 1995    |
| <input checked="" type="checkbox"/> | Exit signs           | AS/NZ 2293.1 - 2005<br>Parts E4.5, 4.6 & 4.8 BCA 2015 | AS/NZ 2293.2 - 1995 |
| <input checked="" type="checkbox"/> | Fire hydrant systems | AS 2419.1 - 2005<br>(external)                        | AS1851.4 - 1992     |

|   |                                                                                                |                                                                                                                                                                                                                               |                                        |
|---|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|
| X | Fire Blanket(s)                                                                                | AS 2444 - 2001, AS 3504 -2006                                                                                                                                                                                                 | AS1851.1 - 1995                        |
| X | Hose reel systems                                                                              | AS 2441 - 2005                                                                                                                                                                                                                | AS1851.2 - 1995                        |
| X | Mechanical air handling systems<br>(automatic shutdown of air-handling system)                 | -                                                                                                                                                                                                                             |                                        |
| X | Portable fire extinguishers                                                                    | AS 2444 - 2001, Part E1.6 BCA 2015                                                                                                                                                                                            | AS1851.1 - 1995                        |
| X | Automatic Fire detection and alarm systems                                                     | -                                                                                                                                                                                                                             |                                        |
| X | Smoke Exhaust system                                                                           | -                                                                                                                                                                                                                             |                                        |
| X | Fire safety & emergency evacuation procedure                                                   | AS3745                                                                                                                                                                                                                        | As per specified maintenance criteria  |
| X | Fire Alarm Communication link (connected to NSW Fire Brigades via private monitoring provider) | AS 4428.6- alarm signalling equipment<br>AS 3013- wiring from ASE to network connection point on secondary link<br>AS 1670.3- monitoring network performance (for primary link comprising a Radio Pocket transmission medium) | To meet specified performance criteria |

#### NOTES:

At least once in each period of twelve months following completion of a building, the owner shall provide Council with certification that each Essential Fire Service measure installed in the building is capable of performing to a standard not less than they were originally required to achieve and/or perform to a standard not less than that determined using Part I.1 of the Building Code of Australia.

This certification is to be in the form of an Annual Fire Safety Statement issued by or on behalf of the owner of the building/s.

A copy of the final completed Fire Safety Schedule and the Annual Fire Safety Statements are to be prominently displayed in the building in accordance with Part 9, Division 4 of the Environmental Planning and Assessment Act 1979.

Note: Fire & Rescue NSW request all Annual Fire Safety Statements and Fire Safety Schedules be submitted electronically to [afss@fire.nsw.gov.au](mailto:afss@fire.nsw.gov.au).

END.

### **15.3.2 DEVELOPMENT APPLICATION 2015/030**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson – Town Planner  
**FILE NUMBER:** DA2015/030

---

#### **Summary:**

A Development Application has been received from Dennis Smith for an additional use to highway service centre and shop. It is recommended that Council approve the application subject to the attached conditions of development consent.

#### **Background:**

The applicant has been trading from the proposed site for over a year without Development Consent (approval) from Council. After providing Mr Smith with several warnings over an extended period, on 15 October 2015 Council advised him that he may be fined if he continued to trade without consent. He has now lodged an application for an additional use: highway service centre and shop (retail sales of fresh produce) in the Walgett IN1 General Industrial zone.

A copy of the Development Application Assessment Report has been provided as Attachment A.

#### **Current Position:**

As there is some concern among stakeholders as to whether it is appropriate to have itinerant trading outside of community events, this application has been referred to Council to determine whether or not approval is in the public interest.

#### **Relevant Reference Documents/Policies:**

- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning & Assessment Regulation 2000.
- \* Walgett Local Environmental Plan 2013.
- \* Walgett Development Control Plan 2015.

#### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community

Voting: - Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

#### **Environmental issues:**

No significant environmental issues involved.

#### **Stakeholders:**

The applicant, public, and Walgett Shire Council.

**Financial Implications:**

None known or expected.

**Alternative Solutions/Options:**

Refuse Development Application 2015/030:- This option has not been recommended as there appears to be no basis for not allowing the development to proceed subject to the conditions of development consent.

**Development Application 2015/030 – Dennis Smith****Recommendation:**

That Walgett Shire Council resolve to approve Development Application DA2015/030 by Dennis Smith for an additional use: highway service centre and shop (retail sales of fresh produce) on Lot 3 DP 718739 subject to the recommended conditions of development consent.

**Moved:****Seconded:****Attachments:**

A - Development application assessment report DA2015/030

## DEVELOPMENT APPLICATION ASSESSMENT REPORT

### APPLICATION DETAILS

|                                 |                                                 |                             |            |
|---------------------------------|-------------------------------------------------|-----------------------------|------------|
| <b>Application number</b>       | DA2015/030                                      | <b>Lodgement date</b>       | 15.10.2015 |
| <b>Application is for</b>       | Additional use                                  | <b>Value of development</b> | N/A        |
| <b>Land address</b>             | 158 Fox Street Walgett                          | <b>Lot/sec/DP</b>           | 3//718739  |
| <b>Applicant name</b>           | Dennis Smith                                    | <b>Ass</b>                  | 3160       |
| <b>Owner names</b>              | George Woodham & Maria Woodham                  |                             |            |
| <b>Land zoning</b>              | IN1 General Industrial                          |                             |            |
| <b>Current use /development</b> | Highway service centre                          |                             |            |
| <b>Assessment report author</b> | Matt Clarkson, Town Planner                     |                             |            |
| <b>Statutory days</b>           | Deemed refusal after 40 days (Cl. 113 EPAR2000) |                             |            |

### PROPOSAL

Additional use - shop (retail sales of fresh produce) on part of a highway service centre (service station) site.

### SUBJECT SITE AND LOCALITY

An inspection of the site and surrounding area was undertaken on 15 October 2015.

The site has a total area of 3381m<sup>2</sup>, and has a vehicle repair station and fuel bowsters within the boundaries of lot 3. This lot, in conjunction with neighbouring lot 7 DP 633738 on the same holding, can most accurately be described as a highway service centre.

Dominant land use in the vicinity is commercial / industrial, and there is a reserve to the east which incorporates a primitive camping ground, as shown in the aerial photograph below.







## **DEVELOPMENT APPLICATION AND SITE HISTORY**

### **Previous consents:**

DA1977/066, Workshop and showroom with office, approved 10.6.1977.

BA1994/072, Addition to existing garage, approved 10.10.1994.

DA1996/027, Roadhouse and bulk fuel, approved 30.9.1996.

CDC 434/2014 (private certification) Roof mounted solar energy system, approved 16.2.2015.

### **Previous use/development:**

Highway service centre / showroom.

### **Previous enforcement action:**

None known.

## **REFERRALS**

Minor local development, no referrals to government authorities warranted or undertaken.

## **SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

### **79C(1)(a)(i) the provisions of any environmental planning instrument**

|                                                         | Applicable Clauses                                                                     | Compliance                                          |
|---------------------------------------------------------|----------------------------------------------------------------------------------------|-----------------------------------------------------|
| State Environmental Planning Policies (SEPPs)           |                                                                                        |                                                     |
| Nil                                                     | Nil                                                                                    | N/A                                                 |
| Regional Environmental Planning Policies (deemed SEPPs) |                                                                                        |                                                     |
| Nil                                                     | Nil                                                                                    | N/A                                                 |
| Local Environmental Plans (LEPs)                        |                                                                                        |                                                     |
| Walgett Local Environmental Plan 2013                   | Part 2 Permitted or prohibited development and the land use table for B2 Local Centre. | The proposed land use requires development consent. |

|  | Applicable Clauses                                                                                                                                                             | Compliance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | Shops are defined in the LEP as a subgroup of commercial premises, which are prohibited in the IN1 General Industrial zone. As the proposed development: <ul style="list-style-type: none"> <li>Does not diminish the possible industrial uses of the land,</li> <li>Is ancillary to the dominant land use,</li> <li>Can reasonably be described as low impact,</li> <li>Is unlikely to adversely affect surrounding development,</li> </ul> there appear to be no reasonable grounds under the LEP provisions to not recommend approval of the application. |
|  | Clause 5.10 Heritage Conservation.                                                                                                                                             | It is proposed to trade on land circa 50 metres to the south of where an item is listed in Schedule 5 Environmental Heritage (Nurse' Home, Item 177). Council's heritage advisor has considered the application, and does not believe it will have a material impact on the assessed cultural heritage significance of the property (see TRIM record DA2015/030/0014). No significant impact expected..                                                                                                                                                      |

**79C(1)(a)(ii) the provisions of any draft environmental planning instrument**

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | None identified    | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

**79C(1)(a)(iii) any development control plan**

|                                       | Applicable Clauses | Compliance                                                                                                                                                                                                               |
|---------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Walgett Development Control Plan 2014 | 4.9.9 Parking      | Anecdotal evidence indicates that generally carparks are readily available in the immediate vicinity. As such, it is reasonable to suggest that there is sufficient parking for the nature and scale of the development. |

**79C(1)(a)(iv) any matters prescribed by the regulations**

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                                                                                  |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition                                                       | N/A – No demolition proposed.                                                               |
| 93 Fire safety and other considerations                                   | N/A – No change of building use for an existing building proposed.                          |
| 94 Consent authority may require buildings to be upgraded                 | N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed. |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.                                                      |
| 95 Deferred commencement consent                                          | N/A – Not proposed or required.                                                             |
| 97A Fulfilment of BASiX commitments                                       | N/A - Not a residential development.                                                        |

**79C(1)(b) the likely impacts of that development**

| Likely impacts              | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report                                                                                                                                                                                                                                                                           |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Trading hours               | See 'key issues' section.                                                                                                                                                                                                                                                                                                                                                                      |
| Refuse and site maintenance | The proposed development has the potential to generate significant amounts of waste during operations. It is a recommended condition of consent that the site must be kept in a clean and tidy state, a minimum of 1 refuse bin must be maintained on site while trading, and the contents of these bins are to be taken to the Walgett landfill. (see recommended condition of consent Env15) |
| Waste water                 | It is expected that operations involving itinerant trading will create a small volume of waste water on site. This is effectively addressed by recommended condition of consent Env14.                                                                                                                                                                                                         |

**79C(1)(c) the suitability of the site for the development**

|                                                       | Summary of site suitability issues                                                            |
|-------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | Proposed development not inconsistent with surrounding uses.                                  |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development. |

**79C(1)(d) any submissions made in accordance with this Act or the Regulations**

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

**79C(1)(e) the public interest**

|                                              | Summary of any detrimental impacts |
|----------------------------------------------|------------------------------------|
| Federal, state or local government interests | None known or expected.            |
| Community interests                          | None known or expected.            |

**PUBLIC PARTICIPATION**

Public notification was undertaken via letters dated 20.10.2015 to:

- The Walgett Working Party.
- 5 nearby land owners.
- As of 4.11.2015 no submissions have been received regarding the Development Application.

**ASSESSMENT – KEY ISSUES****Trading hours**

While it is understood that enabling itinerant traders to operate within the Shire provides a public benefit, particularly during community events, permitted trading hours need to reflect the 'mobile' nature of these businesses. If traders wish to operate from a site for an extended period, then it is reasonable that they are subject to development standards which apply to other commercial development in the Shire. Should they want permissible trading hours which compare to permanent commercial premises, due weight in the merit assessment process must be given to:

- How the design and location reflects on the existing character of the business precinct,
- Provision of utilities and amenities,
- Compliance with the Building Code of Australia, where applicable.

Given that the application is for a market stall, it is a recommended condition of consent that the approved stall may not operate for more than 60 days per year or for a period of more than 2 continuous days (see recommended condition of consent Gen 11).

**Conclusion**

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

**RECOMMENDATION**

Approval

 Town Planner Date 4.11.2015



**INTERNAL REFERRALS**

Summary of responses from Council staff referrals, where applicable.

**SENIOR ENVIRONMENTAL HEALTH AND BUILDING SURVEYOR**

Comments \_\_\_\_\_

Recommendation Approval

Signature [Signature] Date 5/11/2015

**DIRECTOR ENGINEERING SERVICES**

Comments \_\_\_\_\_

*for* Recommendation \_\_\_\_\_

Signature [Signature] Date 5/11/2015

**REFERRAL**

As there is some concern among stakeholders as to whether it is appropriate to have itinerant trading outside of community events, this application is referred to Council to determine whether or not approval is in the public interest.

[Signature]

General Manager Date 4.11.2015.

### CONDITIONS IMPOSED BY COUNCIL

### **CONDITIONS THAT ARE ONGOING REQUIREMENTS**

## Gen 10

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

## Gen 11

*Reason: To ensure that public amenity is not unduly affected by operation of the business.*

## Env 14

Env 15

*Reason: To prevent site refuse from detrimentally affecting the public or environment.*



|                                 |
|---------------------------------|
| <b>ADVISORY NOTES – General</b> |
|---------------------------------|

**PLUMBING, STORMWATER AND SEWER DRAINAGE WORKS**

Section 68 of the Local Government Act 1993 requires that any plumbing, stormwater or sewer drainage works require prior approval from Council via an Activity Application.

**COVENANTS**

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

END.

### **15.3.3 LRMA NON-URBAN WATER CONNECTION, LIGHTNING RIDGE**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 09/1481-02

---

#### **Summary:**

Recent correspondence from the Lightning Ridge Miners' Association has shown that an "in principle" water supply agreement drafted in 2001 has not been formalised. It is recommended that Council take steps to formalise the agreement.

#### **Background:**

At a meeting held on 28 July 2015 Walgett Shire Council considered a report regarding non-urban water connections at Lightning Ridge. Amongst other things, Council resolved to:

- "3. Levy access charges at all water connections identified in Attachment A.*
- 4. Levy use charges on all water connections identified in Attachment A.*
- 5. Write to the holders of all known authorised non-urban water connections at Lightning Ridge identified in Attachment A and advise them that:*
  - (a) Non-urban water mains are vulnerable to unauthorised connections within the opal fields.*
  - (b) Council regards all unauthorised water connections and plumbing works on properties connected to Council mains as a serious public safety issue. As a result it will actively investigate such connections with a view to prosecuting and disconnecting offenders.*
  - (c) Council cannot provide any assurance about water quality within mains passing through the opal fields because there is a significant risk that they could become contaminated by substandard plumbing work, unauthorised connections and mining disturbance.*
  - (d) Given that Council cannot provide any assurance about water quality, it is recommended that any water sourced from their connection should be boiled prior to drinking to reduce the potential for microbiological contamination."*

The associated list of authorised non-urban water connections included one to Mining Purposes Lease 70 (rates assessment 29876), held by the Lightning Ridge Miners' Association (LRMA). Consequently Council sent a letter to the LRMA on 12 August 2015 notifying it of Council's resolution (see Attachment A).

#### **Current position:**

The LRMA responded via a letter dated 27 August 2015 (Attachment B) and a subsequent e-mail dated 29 October 2015 (Attachment C). Key elements of the LRMA response include:

- Council has agreed in principle to enter into an agreement to supply "domestic water" to caretakers at its puddling tanks at no cost. *Note that the use of the term "puddling tanks" in this context includes Mining Purposes Leases 70, 243 & 280.*
- Council has been supplying "domestic water" for over 30 years.

- The supply agreement is related to the LRMA accepting waste water from the Lightning Ridge bore baths.
- It is still waiting for Council to formalise the supply agreement, as per Council's letter dated 5 September 2001 (included in Attachment C).
- It believes that Council would be breaching the terms of the "agreement" if it levies water charges.

A review of Council's records failed to disclose any evidence of action associated with the formalisation of the agreement, subsequent to Council's letter dated 5 September 2001.

Generally Council's policy regarding water supply in non-urban areas (27 April 2010) is not to supply water unless there are significant public benefits. In this case Council is supplying domestic water in conjunction with the LRMA utilising waste water from the Lightning Ridge bore baths. As a result there is an indirect benefit associated with the supply arrangement, by enabling a method for the disposal of waste water from the bore baths.

#### **Relevant Reference Documents:**

- \* Minutes for the 27 August 2001 Council meeting.
- \* Business paper and minutes for the 25 June 2013 Council meeting.
- \* Walgett Shire Council Policy titled "Water supply in Non-urban Areas", adopted 27 April 2010.

#### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Consistency:- It is good practice for Council to be consistent with established policies when making decisions. In rare cases there may be compelling reasons to do otherwise, especially where there are demonstrable public benefits.

#### **Environmental issues:**

No significant environmental issues identified at this stage.

#### **Stakeholders:**

Council, water customers, public.

#### **Financial implications:**

No significant implications identified at this stage.

#### **Alternative solutions/options:**

(a) Levy water access & use charges: This option has not been recommended because:

- It appears that the assertions made by the LRMA are valid.
- It would be unreasonable for Council to levy water access and use charges given the available information.

(b) Do nothing: This option has not been recommended because:

- On 27 August 2001 Council approved in principle an agreement regarding water supply to the LRMA.
- Council needs to follow up its letter dated 5 September 2001.

**Conclusion:**

It would be appropriate for the existing “in principle” water supply agreement between Council and the Lightning Ridge Miners’ Association to be formalised in an appropriate manner.

**LRMA non-urban water connection, Lightning Ridge****Recommendation:**

That Walgett Shire Council resolve to:

1. Note recent correspondence from the Lightning Ridge Miners’ Association (LRMA) regarding water supply issues associated with Mining Purposes Lease 70.
2. Seek a legal opinion on the “in principle” water supply agreement between Walgett Shire Council and the LRMA regarding Lightning Ridge bore baths waste water (outflow) and the supply of domestic (potable) water to caretakers at the LRMA puddling dams on Mining Purposes Leases 70, 243 and 280. The opinion is sought on the basis that Council intends to proceed by formalising an appropriate agreement.
3. Request that the General Manager to provide a further report once the legal opinion has been obtained.
4. Write to the LRMA and inform it of this resolution and that Council will not be proceeding with its previous proposal to levy water access and use charges for Mining Purposes Lease 70 (rates assessment 29,876).

**Moved:**

**Seconded:**

**Attachments:**

A – Council letter dated 12-8-2015

B – LRMA letter dated 27-8-2015

C – LRMA e-mail & associated documents dated 29-10-2015

ATTACHMENT A - COUNCIL LETTER 12-8-2015



**Shire of Walgett**

ABN 88 769 076 385

Reference: LD: MG: 09/1481-02/0005 ASS: 29876 LOT/DP/MPL: MPL 70

Your Reference:

Contact:

Matthew Goodwin

12 August 2015

Lightning Ridge Miners Association  
PO Box 177  
LIGHTNING RIDGE NSW 2834

Dear Land Holder,

**RE. NON-URBAN WATER CONNECTIONS AT LIGHTNING RIDGE**

Council has recently been reviewing the number, type and rating of water connections to the Lightning Ridge urban water supply system that are located on non-urban areas. It has been identified that your non-urban premises at MPL 70 appear to be connected to the Lightning Ridge water supply system.

In the above context, at a meeting held on 28 July 2015 Walgett Shire Council resolved to:

*"Write to the holders of all known authorised non-urban water connections at Lightning Ridge identified in Attachment A and advise them that:*

- (a) Non-urban water mains are vulnerable to unauthorised connections within the opal fields.*
- (b) Council regards all unauthorised water connections and plumbing works on properties connected to Council mains as a serious public safety issue. As a result it will actively investigate such connections with a view to prosecuting and disconnecting offenders.*
- (c) Council cannot provide any assurance about water quality within mains passing through the opal fields because there is a significant risk that they could become contaminated by substandard plumbing work, unauthorised connections and mining disturbance.*
- (d) Given that Council cannot provide any assurance about water quality, it is recommended that any water sourced from their connection should be boiled prior to drinking to reduce the potential for microbiological contamination.*

It has also been determined that some premises may not be levied water access and/or use charges. Those charges will now be levied on all affected premises, based on all water users on a given spur main sharing the total cost of water consumed via that

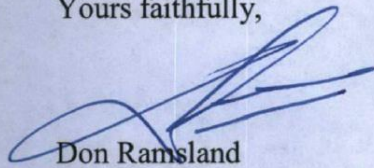
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All communication to be addressed to the: General Manager PO Box 31, Walgett NSW 2832  
Telephone: (02) 6828 1399 Facsimile: (02) 6828 1608 Email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

main. For example, if there are six authorised non-urban water users, the cost of the water consumed via that main will be shared equally between the six authorised users.

Please contact Council's Director of Planning & Regulatory Services, Matthew Goodwin, if you require any additional information.

Yours faithfully,



Don Ramsland  
General Manager





RECEIVED 04 SEP 2015

## Lightning Ridge Miners' Association Ltd.

ABN 36 001 204 726

P O Box 177  
3 Morilla Street  
LIGHTNING RIDGE NSW 2834

Phone: (02) 6829 0427  
Fax: (02) 6829 0830  
Email: [manager.lrma@bigpond.com](mailto:manager.lrma@bigpond.com)

27 August 2015

Matthew Goodwin  
Director of Planning & Regulatory Services  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Dear Matthew,

### Re: Non-Urban Water Connections at Lightning Ridge

The Walgett Shire Council supplies domestic water to the Lightning Ridge Miners Association Ltd's caretakers on our puddling tanks and has done so for over 30 years.

The pipeline from the mains to MPL 70 does not pass through any opal fields and there has never been any unauthorised connections to date and highly unlikely to be in the future. This pipeline is closely monitored.

As part of our agreement in regards to taking the water from the bore baths the Shire agrees to supply domestic water at no cost. On this basis we believe the Shire would be in breach of our agreement should they levy any charge for water usage.

I look forward to your response.

Yours sincerely,

Maxine O'Brien  
Secretary/Manager

## ATTACHMENT C – LRMA E-MAILS & ASSOCIATED DOCUMENTS 29-10-2015

### Matt Goodwin

---

**From:** Maxine O'Brien <manager.lrma@bigpond.com>  
**Sent:** Thursday, October 29, 2015 3:13 PM  
**To:** Matt Goodwin  
**Subject:** RE: Inquiry regarding letter from Lightning Ridge Miners Association regarding Non-Urban Water Connections at Lightning Ridge  
**Attachments:** 20151029145059759.pdf  
**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Matt,

Here it is – needless to say the more formal agreement has not progressed as we are still waiting for the Shire to get back to us with their solicitors comments.

Cheers,  
Maxine

~~~~~  
Maxine O'Brien
Secretary/Manager
Lightning Ridge Miners' Association Ltd
PO Box 177
Lightning Ridge NSW 2834
Ph: 02 6829 0427
Mob: 0427 920 474
E: manager.lrma@bigpond.com
www.lrma.com.au



From: Matt Goodwin [<mailto:mgoodwin@walgett.nsw.gov.au>]
Sent: Friday, 23 October 2015 10:32 AM
To: Maxine O'Brien (manager.lrma@bigpond.com) <manager.lrma@bigpond.com>
Subject: Inquiry regarding letter from Lightning Ridge Miners Association regarding Non-Urban Water Connections at Lightning Ridge

Hello Maxine,

Is there any chance that you could provide a copy of the agreement that you have referred to in the attached letter?

Thanks,

Matthew Goodwin
Director Planning & Regulatory Services
Walgett Shire Council

77 Fox St. (PO Box 31), Walgett NSW 2832
Ph: 02 6828 6120 Fax: 6828 1608 Website: www.walgett.nsw.gov.au

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Please consider the environment before printing this e-mail



Lightning Ridge Miners' Association Ltd.

ABN 36 001 204 726

**PO Box 177
Lot 60 Morilla Street
LIGHTNING RIDGE NSW 2834**

**Phone: (02) 6829 0427
Fax: (02) 6829 0830
Email: lrma@lightningridge.net.au**

21 August 2001

Mr Rolly Lawford
Shire Engineer
Walgett Shire Council
PO Box 31
Walgett NSW 2832

By facsimile: 6828 1608

Dear Rolly,

Attached is a revised draft agreement for the bore baths re-use system as discussed at our meeting of 1 August 2001.

I am in the process of having this agreement drawn up into a legal document. In the meantime I would appreciate it if you would seek the Council's agreement in principal at their next meeting on 27 August 2001.

I understand that you are acting in a temporary capacity and I would like the Council's support of our agreement prior to your departure so that the finalisation of the legal document is merely a formality.

Thank you very much for your assistance in this matter and the LRMA wishes you all the best in your next position.

Kind regards,

Maxine O'Brien
Secretary/Manager

DRAFT AGREEMENT

BETWEEN: WALGETT SHIRE COUNCIL (WSC)
AND
LIGHTNING RIDGE MINERS' ASSOCIATION LTD (LRMA)

FOR SUPPLY AND ACCEPTANCE OF LIGHTNING RIDGE BORE BATHS OUTFLOW

This agreement sets out the LRMA's and WSC's rights and share of obligations and costs in relation to the supply and acceptance of Lightning Ridge bore baths outflow derived from Llanillo No. 2 bore.

BACKGROUND

The Llanillo No. 2 bore was originally sunk in partnership between the two parties with LRMA having an entitlement of one third of the flow, which was 450 megalitres per annum, at that time. The LRMA took this allocation for use at its town puddling operations from the town bore in exchange for an annual fee paid to WSC.

The Llanillo No. 2 bore was used to supply water to the bore baths and to the Llanillo Bore Trust. The outflow from the bore baths in addition to water direct from Llanillo No. 2 bore was routed down a bore drain system, for use by the Llanillo Bore Trust.

In the late 1990s an integrated management of water supply for Lightning Ridge was developed and coordinated by New South Wales Public Works Department, Department of Land and Water Conservation, Walgett Shire Council, Llanillo Bore Trust and the LRMA.

The scheme involved: - the Llanillo Bore Trust sinking a new bore and piping and troughing their bore drain system; the LRMA gaining a water licence and sinking two new bores at the Coocoran opal fields and piping water to five puddling dams; and the LRMA constructing infrastructure to pipe the bore baths outflow for reuse at their town puddling operations.

This scheme reduces the demand on the town water supply and the Great Artesian Basin, disposes of bore baths outflow effectively and secures a water supply for the opal mining industry.

The LRMA contracted Western Irrigation to design and construct the infrastructure to pipe the bore baths outflow to their puddling operations which was approved by WSC. That contract is deemed to be complete upon commencement of this agreement. Sundry works have

AGREEMENT OF SUPPLY AND ACCEPT

WSC agree to supply the LRMA with all water from the bore baths, up to and including six litres per second at no cost. LRMA agree to accept all such water, excluding wash water from cleaning the bore baths.

This agreement is on the understanding that WSC and LRMA make every effort to satisfy each parties requirements due to variations in supply and demand. The LRMA's requirements are determined by mining activities and the WSC's requirements are determined by the maintenance or a certain temperature in the bore baths.

Every effort will be made by WSC to minimise the flow through the bore baths when the LRMA's water requirements are low; and every effort will be made by the LRMA to accept as much water as possible, up to and including 6.0 litres per second, when the WSC's flow requirements are high.

To ensure LRMA is entitled to accept the water, WSC will ensure that the artesian bore licence conditions with Department of Land & Water Conservation for Llanillo No. 2 bore will include a clause permitting the supply of water for mining purposes.

FLOW RATES

Upon commencement of this agreement, WSC and LRMA both agree that the pump and pipe system was designed and constructed to supply up to 6.5 l/s. It is agreed that the maximum rate the system will be used for is 6.0 l/s.

RESPONSIBILITIES FOR INFRASTRUCTURE

WSC agree to maintain all pumps, filters and ancillary equipment necessary to run the re-use line and pay all running costs.

The LRMA agree to maintain the polythene pipeline from the bore baths pump station to the LRMA puddling tanks, currently supplying the LRMA and sundry users with water.

SUPPLEMENTARY SUPPLY

If the bore baths outflow is insufficient to meet the LRMA's requirements, WSC will supplement the outflow with water direct from Llanillo No. 2 bore, up to a total combined amount of 6.0 /s.

If the LRMA's requirement should exceed 6.0 l/s, WSC will make every effort to negotiate a method of supplying the LRMA's needs on a user-pay basis.

INTERRUPTION IN SUPPLY

Should there be an interruption in supply WSC will: - notify the LRMA immediately; and should the interruption in supply be of such a duration as to affect the operations of the LRMA's puddling operations the WSC will make alternative arrangements for supply at no cost to the LRMA.

Should the interruption to supply become permanent the WSC agrees to make every effort to negotiate an alternative supply to the LRMA of 150 megalitres per annum and if possible at no cost to the LRMA.

EXCESS OUTFLOW

The LRMA agree to allow WSC access to their polythene pipeline to construct a T-piece and additional pipeline to the town effluent tanks, at WSC's cost, and to use the LRMA's pipeline to route any additional outflow to those effluent tanks, when necessary, provided the LRMA's requirements have been met.

In exchange WSC agree to supply domestic water from the Town Bore to Caretakers at the LRMA's puddling operations, at no cost.

OTHER PARTIES

LRMA assumes responsibility for the effect of those sundry users permitted by LRMA to access its pipeline. WSC accepts no obligation regarding such users.

TERM OF AGREEMENT

This agreement shall be in effect from 1st March 2000, notwithstanding the date of signing and any further works agreed to by the parties.

The term of this agreement is indefinite and can only be varied or terminated by the agreement of both parties.

SIGNED FOR WALGETT SHIRE COUNCIL

SIGNATORY'S NAME _____

POSITION _____

SIGNATURE _____ DATE _____

WITNESS'S NAME _____ SIGNATURE _____

SIGNED FOR LIGHTNING RIDGE MINERS' ASSOCIATION LTD

SIGNATORY'S NAME _____

POSITION _____

SIGNATURE _____ DATE _____

WITNESS'S NAME _____ SIGNATURE _____

The Council of the Shire of Walgett



All communication to be
addressed to the

General Manager,
P.O. Box 31, Walgett 2832

Telephone: (02) 6828 1399
Facsimile: (02) 6828 1608
Email: admin@walgettshire.com
ABN 88 769 076 385

Reference RL:MW: 235/01/20 and 280/05/04
Your Reference
Contact Mr R Lawford

5 September 2001

Lightning Ridge Miners' Association Limited
P O Box 177
LIGHTNING RIDGE NSW 2834

12 SEP 2001

Attention: Secretary/Manager Maxine O'Brien

Dear Maxine

Re: Proposed Agreement – Bore Baths Water Usage

In reply to your letter dated 21 August, 2001, concerning the above matter, I advise that Council, at its meeting conducted 27 August 2001, resolved:

- 1) That Council approve in principle the Draft Agreement between Walgett Shire Council and Lightning Ridge Miners Association Ltd for the supply and acceptance of Lightning Ridge Bore Baths Outflow;
- 2 To be further considered following report from Council's Solicitor.

I therefore, consider that the formation of a legal document similar to that submitted as a draft be proceeded with.

I also thank you very much for the well wishes included in your letter.

Yours sincerely

Rolly Lawford
Acting Director Engineering Services

For
Vic North
General Manager

15.3.4 LOCAL HERITAGE FUND GRANT APPLICATION

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Ray Christison, Heritage Advisor & Matthew Goodwin, Director
Planning and Regulatory Services
FILE NUMBER: 5/159-02

Summary:

At the previous Council meeting Council resolved to distribute grants from its Local Heritage Fund. This report recommends that the residual uncommitted grant budget be allocated to repainting work at the Burren Junction hall, which is also a local heritage item.

Background:

In a letter dated 28 July 2015 Walgett Shire Council wrote to 57 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (eg. State Government, Council).

The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2015-2016 to assist with conservation and maintenance works on heritage buildings and places. Owners were required to at least match Council's contribution.

Three applications for grants were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications. At a meeting held on 27 October 2015 Walgett Shire Council resolved to:

Disperse \$7,398 from the Walgett Shire Council Local Heritage Fund 2015-2016 in the following manner

- (a) \$2,931 to Ivana Prasad to undertake conservation works on the Astronomers' Monument, Lightning Ridge*
- (b) 1,717 to Anglican Parish of Coonamble to replace windows in the St John the Evangelist Church at Carinda (Stage 2).*
- (c) \$2,750 to Anglican Parish of Walgett to paint the exterior of St Peters Anglican Church, Walgett (Stage 1).*

The resolved grants total \$7,398 and Council has budgeted \$15,000 for heritage projects for 2015-2016. As a result there is a residual amount of \$7,602 which can be allocated to additional local heritage projects identified by Council's Heritage Advisor.

Current position:

An application for a Local Heritage Fund grant has now been lodged by Council's Assets Officer, Cath Hiscox, for a \$9,000 grant, to assist with an \$18,000 project to repaint the Burren Junction hall. The Burren Junction hall is listed as a local heritage item in the Walgett Local Environmental Plan 2013.

One other party previously indicated their intention to lodge a late application for a local heritage fund grant, but no application had been received at the time this report was prepared (18-11-2015).

Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the application and recommended that \$7,602 be offered as a local heritage fund grant to repaint the Burren Junction hall.

Relevant Reference Documents:

Report of the Community Based Heritage Study of Walgett Shire, April 2008.
Heritage schedule in the Walgett Local Environmental Plan 2013.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community
- * to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

Stakeholders:

Public, Walgett Shire.

Financial implications:

There is an unallocated budget of \$7,602 for Walgett Shire Council Local Heritage Fund Grants. If the recommendation is adopted, then 100% of the \$15,000 budget will be committed.

The Heritage Branch of NSW Office of Environment & Heritage (NSW OEH) will provide a grant to support Council's local heritage fund based on \$1 for every \$2 spent by Council on grants, up to a maximum of \$5,000. Council can only claim this grant at the end of the financial year, subject to providing acquittal documentation and complying with grant conditions.

Alternative solutions/options:

Decline to offer grant:- Council could decline to offer the local heritage fund grant. This has not been recommended as maintenance is required for the Burren Junction hall and Council has unallocated funds in its local heritage fund budget.

Vary the grant amount:- Council could increase or decrease the amount of local heritage fund grant. In this context it is relevant to note that:

- * There is a limited amount of funding available to Council from NSW OEH.
- * The amount recommended by Council's Heritage Advisor is the residual of the budget allocated by Council for 2015-2016.

Conclusion:

Local heritage fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items.

Walgett Shire Council Local Heritage Fund grant application
--

Recommendation:

That Walgett Shire Council resolve to:

That a grant of \$7,602 be allocated from the Walgett Shire Council local heritage fund budget to assist with a \$18,000 project to repaint the Burren Junction hall.

Moved:

Seconded:

Attachments:

Nil

15.3.5 MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES

REPORTING SECTION: Planning & Regulatory Services
AUTHOR: Matthew Goodwin, Director Planning & Regulatory Services
FILE NUMBER: 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- a) UNAUTHORISED SOLAR PANEL INSTALLATION, IGA SUPERMARKET, WALGETT**
Previously in letters dated 19 November 2014, 9 December 2014 and 28 September 2015 Council sought structural engineering certification for the integrity of the IGA supermarket building at 38 Fox St, Walgett after the unauthorised installation of a solar energy system. The building owner ultimately provided that information via an email dated 12 October 2015.

In a letter dated 21 October 2015 Council responded by stating that it was now satisfied that the unauthorised installation of solar panels posed a low level of risk to the structural integrity of the building, hence it would take no further action on the matter. It was also suggested that the building owner should provide a copy of Council's letter to any firm insuring the building.

b) REGISTRATION OF FOOD BUSINESSES

From 1 September 2015 food businesses no longer need to register with the NSW Food Authority. Instead they need to register with the local Council.

It is intended that the change will benefit businesses because they now only need to give their business details once – to their local Council.

This does not remove Council from carrying out periodic food inspections.

c) POUND DOG REHOMING

Nina Hartland of Riverina Pet Rescue continues to arrange for the pick-up of unclaimed and surrendered dogs from the Walgett pound. The number of dogs entering the pound remains far higher than the local demand and capacity for re-homing with responsible pet owners. Riverina Pet Rescue continues to work with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners. The group publicises its activities via the internet at the following address - <http://www.petrescue.com.au/groups/10030>

Riverina Rescue made the following pick-ups in recent months:

- 13-10-2015 – 6 dogs.
- 28-10-2015 – 7 dogs.

d) POUND CAPACITY PROBLEM

Over the last two years Council has transitioned from euthanising most impounded companion animals to rehoming them. This has resulted in the pound being frequently filled in recent months. Currently there are 10 dog holding cages which are used to hold up to 24 dogs at a time, if it is feasible for them to share cages.

If the rehoming program is to continue, then it seems likely that it will be necessary to consider doubling the size of the pound. Preliminary investigations into options for

increasing the size of the pound have been commenced, with regard for the likely impending introduction of new minimum standards for NSW pounds.

e) FINES

In the period from 1 August to 8 October 2015 the following fines have been issued for regulatory breaches:

- Two fines of \$220 for dog not under affective control in public place at Walgett.
- One fine of \$550 for abandon a motor vehicle in a public place at Walgett.
- One fine of \$550 for abandon a motor vehicle in a public place at Walgett.

In all cases a warning letter was issued inviting the affected party to “show cause” why a fine should not be issued, or they had a prior history of similar breaches.

f) ILLEGAL WASTE DUMPING

In the period from 12 October to 9 November 2015 the following actions to address illegal waste dumping have been taken:

- One fine of \$2,000 for illegally dumped waste.

Section 143 of the Protection of the Environment Operations Act 1997 provides that the owner of waste must take reasonable precautions and exercise due diligence to prevent their waste from being unlawfully dumped. If a satisfactory response to a warning letter is not forthcoming, then a fine is usually issued.

g) REVIEW OF BUILDING PROFESSIONALS ACT

Council staff lodged a submission regarding the August 2015 Draft Report on the Independent Review of the Building Professionals Act 2005 (See Attachment A). The report proposes significant reforms to building regulation and certification.

The report’s author, former Treasury Secretary, Michael Lambert, sought further information from Council’s Senior Environmental Health and Building Surveyor, Andrew Wilson, regarding the issues raised in the submission.

The final report of the independent review was submitted to the state government on 30 October 2015, but has not yet been publicly released.

h) COMPLYING DEVELOPMENT NOTIFICATION CHANGES

As of 28 October 2015 Council is no longer required to provide notification to neighbours of a Complying Development Certificate (CDC) application for a proposed new building, additions or a demolition. The prior notification requirements were introduced a few years ago as a means of informing neighbours of proposed complying development, but unlike development applications, neighbours did not have any right to comment or object. In practical terms the notification slowed processing times for CDC applications.

It remains a requirement for the person who has the benefit of the CDC to give occupiers of land within 20 metres of the CDC site boundary at least 2 days prior written notice of the proposed commencement of works.

Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services
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Recommendation:

That Walgett Shire Council resolve to:

Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only.

Moved:

Seconded:

Attachments:

A – Staff submission for review of Building Professionals Act

ATTACHMENT A – SUBMISSION FOR REVIEW OF BUILDING PROFESSIONALS ACT

The submission below was made by Council staff regarding the Draft Report dated August 2015 on the Independent Review of the Building Professionals Act 2005. The submission was lodged via e-mail on 17 September 2015.

1. Section 12 - Reforms relating to information systems being e-technology:

It is suggested that State run centralized data base, not a portal, would be the most effective way to manage the e-technology strategies. This would allow all Council's, Certifiers, building owners, building designers, Government Departments, etc access to the data via a 'one stop shop' in a standard format. A recent example of this type of system is the NSW Swimming Pool Register.

A portal will not be as effective as each organization will still have to maintain their own record systems, causing pointless duplication and wasting a significant amount of the limited resources available for building certification. A centralized data base would enable a single point of storage for all relevant information including certification documents, building manuals and fire safety statements. Different levels of access would allow building owners, designers, consultants and the general public to access information such as community notice board of developments. Furthermore automatic non-compliance letters/infringements could be generated relating to annual fire safety statements, which would generate a revenue stream for the State.

2. Page 201 - point relating to 'remove the unavoidable missed inspection process'

Removal of the unavoidable missed inspection process for remote Council's will result in more complexity and little or no public gain. The unavoidable missed inspection process is a critical part of doing business in very remote areas such as Walgett, Brewarrina and Bourke Shire's with very limited accredited certifiers (generally a single accredited A2 certifier covering numerous towns and villages over an area of 20,000 square kilometres or more).

The current process allows Council's to maintain certification when staff are sick, attending training (CPD) or on short periods of leave by using unaccredited staff, thus has allowed Council certifiers the option of to write up the inspection as missed, because they are satisfied the works comply with the requirement specified under legislation. It is worth noting that to engage a certifier from a neighbouring Shire or a private certifier, the travel distances could be in excess of 750kms return for a single inspection and take a whole day. Additionally, notifying the BPB of such unavoidable missed inspections for such circumstances would add another level of complexity, with little or no public gain.

3. Page 203 - 'suitably qualified and experienced persons are accredited to install, commission and certify critical building systems and elements'

This is fine in principle, but the shortage of suitably accredited persons in remote areas is likely to substantially increase building costs if such changes are implemented without regard to the actual availability of relevant people.

4. Page 237 - Creation of A1R Building Certifier classification for regional areas

We supports the creation of the A1R Building Certifier classification for regional areas, however suggests that it not be over restrictive.

Attracting and retaining accredited certifiers in remote regional areas is difficult, including potential staff without qualifications for Building Surveyors roles. It is suggested that all current A2 accredited persons in remote areas have the option to be transitioned into an A1R classification if they have 3 years or more experience, and their application is supported by Council or an A1 accredited certifier.

5. Page 237 - 'A simplified accreditation system'

The concept of "a simplified accreditation system" is strongly supported, especially relating to persons entering the industry. An example of why this is required arises from Council's current situation where it has employed an ex-trades person (carpenter) into the role of a Building Surveyor. 12 months later due to accreditation constraints, they are still not yet accredited as an A4 building inspector due to the recent introduction of a requirement for prior training (UTS short course). Special consideration must be given to remote Councils with limited budgets to encourage training of staff in the role of Building surveyor.

6. Page 253 - Standard DA conditions

Standard DA conditions are supported, provided that they are not excessive or irrelevant to rural areas. For example many of the mandatory conditions and development standards imposed on complying development under the Codes SEPP are pointless in a rural context.

Regards

Andrew Wilson
Senior Environmental Health and Building Surveyor
Walgett Shire Council

15.4 DIRECTOR ENGINEERING SERVICES

15.4.1 MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2015

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit –Director Engineering Services
FILE NUMBER: 12/211

Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 31st October 2015.

Background:

A budget of \$23.738 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2015/2016.

Current Position:

The status of work progress is as follows;

Merrywinebone Road - Completed,
Gingie Road –Completed
Millie Road – completed
Maitland Street – Completed
Lane ways in Collarenebri- Completed
Mission Road – Completed
Pitt Street – In progress
Namoi Street – In progress
Castlereagh Highway North – In progress

Relevant Reference Documents/Policies:

2015/16 Operational Plan and Budget.

Governance issues:

Due processes are followed on a routine basis i.e procurement and tendering.

Environmental issues:

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

Stakeholders:

Walgett Shire
Walgett Residents

Financial Implications:

As at 31st October 2015, \$ 4,087,761 has been spent from a total amount of \$ 23.73 m allocated for 2015/2016 budget. The expenditure for capital and maintenance works is \$2,915,092

See attachment for details.

Alternative Solutions/Options:

Nil

Conclusion:

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services
Recommendation: That Council receive and note the Engineering Services monthly works progress report for October 2015. Moved: Seconded:

Attachment:

2015/2016 Budget vs Expenditure spread sheet up the 31st October 201

The Rural Infrastructure and support Services 2015/2016 allocated budget is as follows:

Ledger Number	Actuals, Committed as at 31 st October 2015	Budget	% Budget	Remarks
Engineering Admin	\$135,056.00	704,684	19%	
Depot Operation	\$ 16,677.00	41,000	41%	
Emergency Services (RFS* SES)	\$138,300.00	340,000	41%	SES vehicle maintenance
Emergency Services	\$55,489.00	25,000	222%	
Fleet Operations	\$422,453.00	3,458,500	12%	
Regional Road Flood Damage	0	30,000	0	
Urban Road Operations	0	394,243	0	
Local Roads Operations	\$26,935.00	552,948	3%	
Local Roads Maintenance	\$176,133.00	799,300	10%	
Regional Roads operations	\$16,103.00	692,452	2%	
Regional Roads Maintenance	\$420,399.00	975,160	33%	
RMCC	\$1, 439 811.00	4,890,000	29%	
Private Works	\$216,148.00	24,000	901%	Costing of RFS station in Rowena (\$275,000) will be revised during Sept 2015 QBR review.
Walgett Depot Renewal and Improvements	0	2,587,192.00	0%	
Fleet Renewal and improvement	\$17,292.00	2,492,375.00	1%	
Local Road Renewal	\$128,862.00	2,159,054	6%	
Regional Road Improvement	\$318,993.00	3,410,720.00	11%	
Workshop	\$26, 560.00	151,500.00	18%	
Total	\$3,555 211.00	\$23,728,128.00	15%	

Summary

Activities	Actuals, Committed and on Cost as at 31 st October, 2015
Capital and maintenance Works	\$2,915,092.00
Others	\$1,001,415.00
Total	\$3,555,211.00

15.4.2 MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2015

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit –Director Engineering Services
FILE NUMBER: 12/211

Summary:

The purpose of this report is to inform Council of progress with regards RMCC works till 30th October 2015.

Background:

The initial approved contract was of \$ 4,890,000 for 2015/2016 financial year. Due to the variation of scope of works, the revised contract is \$ 5,099,171.38.

The details of scope of works are given in Table 1.

The additional scope of works is guardrail works, signs replacement and culvert headwalls construction.

Current Position:

One construction team is working on HW 18 North towards Hebel. Guardrail works and signs replacements are complete while culvert headwalls construction is ongoing.

Relevant Reference Documents/Policies:

RMS approved budget

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire
Walgett Residents

Financial Implications:

As at 30th October 2015, \$1,097,414 from 2015/2016 budget has been spent. (Ref. Table 1).

Alternative Solutions/Options:

Nil

Conclusion:

Council will continue to monitoring the work progress of RMCC to ensure the works complete within the guidelines.

Monthly RMCC works Report from Director Engineering Services – October 2015

Recommendation:

That Council receive and note the monthly RMCC works report for October 2015.

Moved:

Seconded:

Attachments:

Table 1 – Allocations for 2015/2016 RMCC Works

Table 1

SN	Description	Budget	Expenditure Till 31/10/2015	Expenditure in percentage	Physical status
1	HW 12 Warrambool Widening	\$ 1,008,472.07	\$ 647,104.52	64%	Ongoing
2	HW12 Intersection Signs	\$ 51,387.60	\$ 22,576.21	44%	Completed
3	Routine works	\$ 1,100,000.00	\$ 265,359.38	24%	On going
4	Culvert Headwall Works	\$ 72,600.00	\$ 17,745.54	70%	On going
5	Incident Management	\$ 3,011.71	\$ 3,011.71	84%	Completed
6	Heavy patching	\$ 510,000.00	\$ 87,499.26	17%	On going
7	Lightning Ridge Rutting	\$ 1,300,000.00	\$ 3,317.36	0%	On going
8	Reseals	\$ 980,000.00			Not started
9	Guardrail posts	\$ 73,700.00	\$ 50,800.52	69%	On going
TOTAL		\$ 5,099,171.38	\$ 1,097,414.50	21%	

15.4.3 MONTHLY MAINTENANCE GRADING REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2015

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit – Director Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to update Council with regards progress on the 2015/2016 Maintenance Road Works Programme on Shire Roads for the period October 2015.

Background:

Council has allocated amounts of \$465,000 and \$190,000 to maintain the unsealed Local and Rural Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year. This may require an additional budget vote in future, but will have to be offset against other works should this occur.

Current Position:

Council has at present a casual maintenance grader operator working in the Lightning Ridge area and is advertising two permanent positions; 1. Plant Operator- Maintenance Grader based in Lightning Ridge and 2. Plant Operator- Maintenance Grader based in Collarenebri.

External contractors are carrying out urgent maintenance works and this process will be continued until the positions are filled.

Details of maintenance grading locations are detailed in the attached reports.

Relevant Reference Documents/Policies:

Council's approved 2015/2016 Shire Roads Maintenance Grading Works schedule

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Walgett Residents
Tourist

Financial Implications:

As at 31st October 2015, \$ 205,241 has been spent from a total amount of \$ 655,000 provided in the 2015/2016 budget and operational plan.

Alternative Solutions/Options:

Nil

Conclusion:

Council has established a system to monitor progress continually to keep within the approved budget.

Monthly Maintenance Grading Report from Director Engineering Services
--

Recommendation:

That Council receive and note the monthly maintenance grading works report for October 2015

Moved:

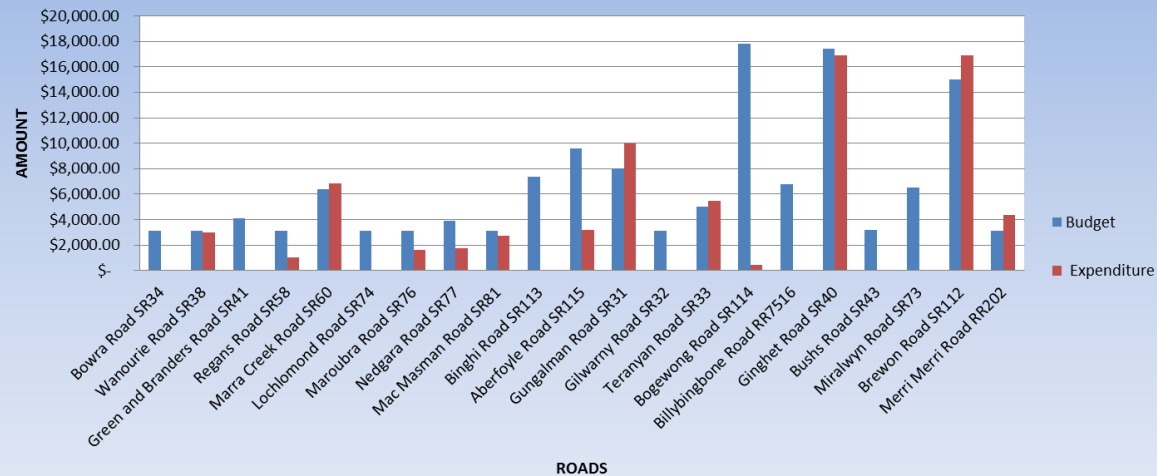
Seconded:

Attachments:

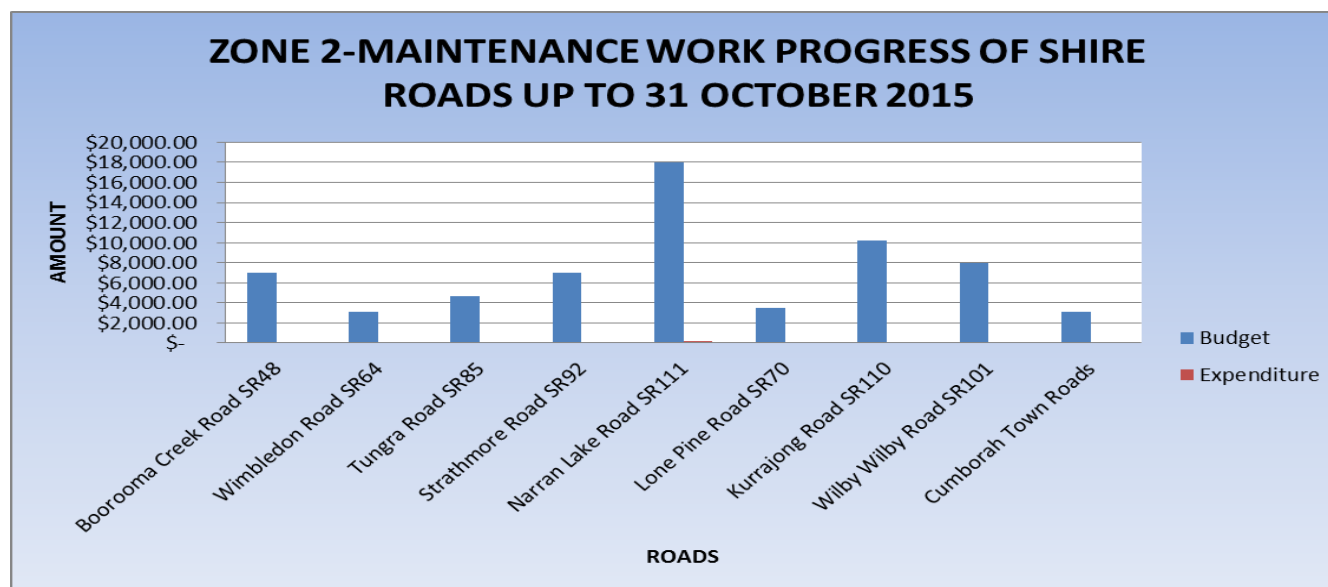
Maintenance works progress summary.

Road Name	Total Length of Road	Budget Required for Entire Road	Planned Length	Planned Expenditure	Planned Start Date	Planned End date	Planned Resource	Actual Start Date	Actual End date	Actual Expenditure up to 30 th October 2015	Actual Resource
Zone 1											
Bowra Road SR34	3.95	\$ 3,100.00	3.95	\$ 3,100.00	20/07/2015	20/07/2015	Jack Mclean				
Wanourie Road SR38	6.5	\$ 4,030.00	3.8	\$ 3,100.00	21/07/2015	21/07/2015	Jack Mclean	19/08/2015	20/08/2015	\$ 2,993.72	WSC- Jack Mclean
Green and Branders Road SR41	11.3	\$ 7,006.00	6.7	\$ 4,134.00	22/07/2015	22/07/2015	Jack Mclean				
Regans Road SR58	3.2	\$ 3,100.00	3.2	\$ 3,100.00	23/07/2015	23/07/2015	Jack Mclean	18/08/2015	19/08/2015	\$ 1,023.32	WSC- Jack Mclean
Marra Creek Road SR60	17.5	\$ 10,850.00	10.3	\$ 6,402.00	27/07/2015	28/07/2015	Jack Mclean	8/09/2015	9/09/2015	\$ 6,854.84	WSC- Jack Mclean
Lochlomond Road SR74	8.4	\$ 5,208.00	5.0	\$ 3,100.00	29/07/2015	29/07/2015	Jack Mclean				
Maroubra Road SR76	8.3	\$ 5,146.00	4.9	\$ 3,100.00	30/07/2015	30/07/2015	Jack Mclean	20/07/2015	19/08/2015	\$ 1,634.73	Contractor Peter Cochrane
Nedgara Road SR77	10.7	\$ 6,634.00	6.3	\$ 3,914.00	31/07/2015	31/07/2015	Jack Mclean	1/08/2015	1/08/2015	\$ 1,771.15	Contractor - Peter Cochrane
Mac Masman Road SR81	8	\$ 4,960.00	4.7	\$ 3,100.00	3/08/2015	3/08/2015	Jack Mclean	17/08/2015	18/08/2015	\$ 2,713.21	WSC- Jack Mclean
Binghi Road SR113	20.1	\$ 12,462.00	11.9	\$ 7,353.00	4/08/2015	5/08/2015	Jack Mclean				
Aberfoyle Road SR115	26.2	\$ 16,244.00	15.5	\$ 9,584.00	6/08/2015	11/08/2015	Jack Mclean	1/09/2015	7/09/2015	\$ 3,197.22	WSC- Jack Mclean
Gungalman Road SR31	43.7	\$ 27,094.00	25.8	\$ 8,000.00	12/08/2015	18/08/2015	Jack Mclean	8/07/2015	29/07/2015	\$ 9,944.58	Contractor - Peter Cochrane
Gilwamy Road SR32	7.9	\$ 4,898.00	4.7	\$ 3,100.00	19/08/2015	19/08/2015	Jack Mclean				
Teranyan Road SR33	13.7	\$ 8,494.00	8.1	\$ 5,011.00	7/07/2015	8/07/2015	Jack Mclean	7/07/2015	15/07/2015	\$ 5,440.77	WSC- Jack Mclean
Bogewong Road SR114	48.7	\$ 30,194.00	28.7	\$ 17,814.00	20/08/2015	28/08/2015	Jack Mclean	17/08/2015	17/08/2015	\$ 421.42	D Chape - signage
Billybingbone Road RR7516	18.67	\$ 11,532.00	11.0	\$ 6,804.00	31/08/2015	1/09/2015	Jack Mclean				
Ginghet Road SR40	47.6	\$ 29,512.00	28.1	\$ 17,412.00	2/09/2015	10/09/2015	Jack Mclean	20/07/2015	06.08.2015	\$ 16,890.57	WSC Jack Mclean
Bushs Road SR43	8.7	\$ 5,394.00	5.1	\$ 3,182.00	11/09/2015	11/09/2015	Jack Mclean				
Miralwyn Road SR73	17.9	\$ 11,098.00	10.6	\$ 6,548.00	14/09/2015	15/09/2015	Jack Mclean				
Brewon Road SR112	54.7	\$ 33,914.00	32.3	\$ 15,000.00	16/09/2015	24/09/2015	Jack Mclean	3/08/2015	21/08/15	\$ 16,902.27	Contractor Peter Cochrane
Merri Merri Road RR202	6.57	\$ 4,092.00	3.9	\$ 3,100.00	6/07/2015	6/07/2015	Jack Mclean	6/07/2015	6/07/2015	\$ 4,350.10	WSC- Jack Mclean
Sub total Zone 1	392.29	\$ 244,962.00	234.3826	\$ 135,958.00						\$ 74,137.90	

ZONE 1- MAINTENANCE WORK PROGRESS OF SHIRE ROADS UP TO 31 OCTOBER 2015

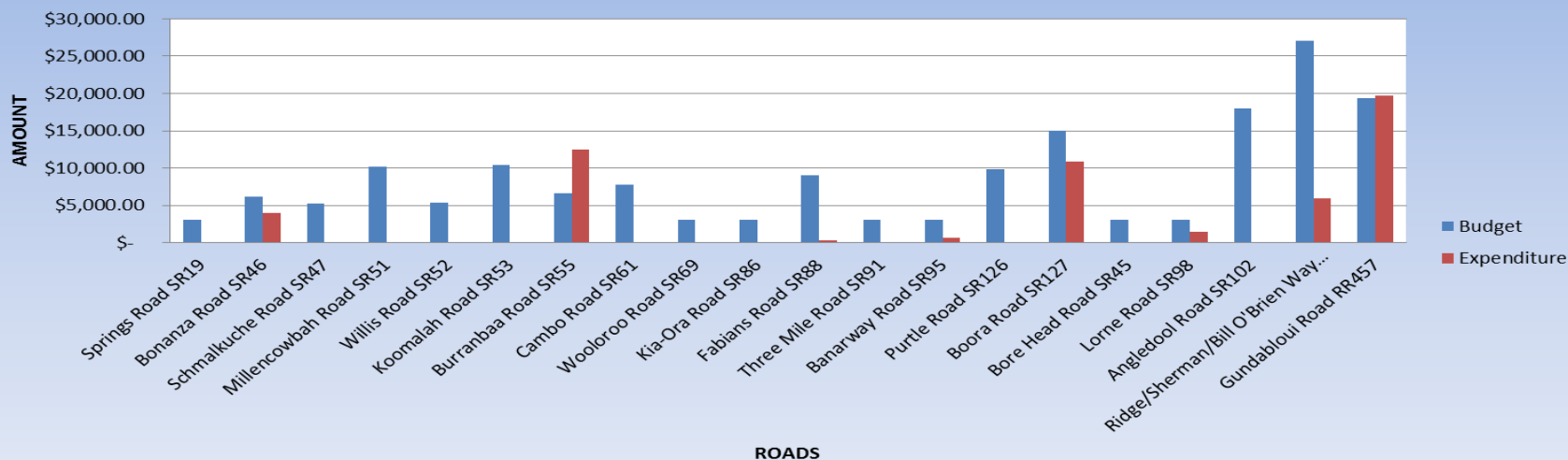


Road Name	Total Length of Road	Budget Required for Entire Road	Planned Length	Planned Expenditure	Planned Start Date	Planned End date	Planned Resource	Actual Start Date	Actual End date	Actual Expenditure up to 30 th October 2015	Actual Resource
Zone 2					20/07/2015	15/10/2015					
Boorooma Creek Road SR48	19.1	\$ 11,842.00	11.3	\$ 6,987.00	25/09/2015	28/09/2015	Jack Mclean			\$ 73.63	WSC - inspection
Wimbledon Road SR64	3.4	\$ 3,100.00	3.4	\$ 3,100.00	29/09/2015	29/09/2015	Jack Mclean				
Tungra Road SR85	12.7	\$ 7,874.00	7.5	\$ 4,646.00	30/09/2015	30/09/2015	Jack Mclean			\$ 65.60	WSC - inspection
Strathmore Road SR92	19.2	\$ 11,904.00	11.3	\$ 7,023.00	1/10/2015	6/10/2015	Jack Mclean				
Narran Lake Road SR111	61	\$ 37,820.00	36.0	\$ 18,000.00	7/10/2015	15/10/2015	Jack Mclean			\$ 146.20	WSC - inspection
Lone Pine Road SR70	9.6	\$ 5,952.00	5.7	\$ 3,512.00	20/07/2015	20/07/2015	Michael Russel				
Kurrajong Road SR110	27.8	\$ 17,236.00	16.4	\$ 10,169.00	21/07/2015	23/07/2015	Michael Russel			\$ 78.55	WSC - inspection
Wilby Wilby Road SR101	28.7	\$ 17,794.00	16.9	\$ 8,000.00	27/07/2015	29/07/2015	Michael Russel				
Cumborah Town Roads				\$ 3,100.00	30/07/2015	30/07/2015	Michael Russel				
Sub total Zone 2	181.5	\$ 113,522.00	108.479	\$ 64,537.00						\$ 363.98	

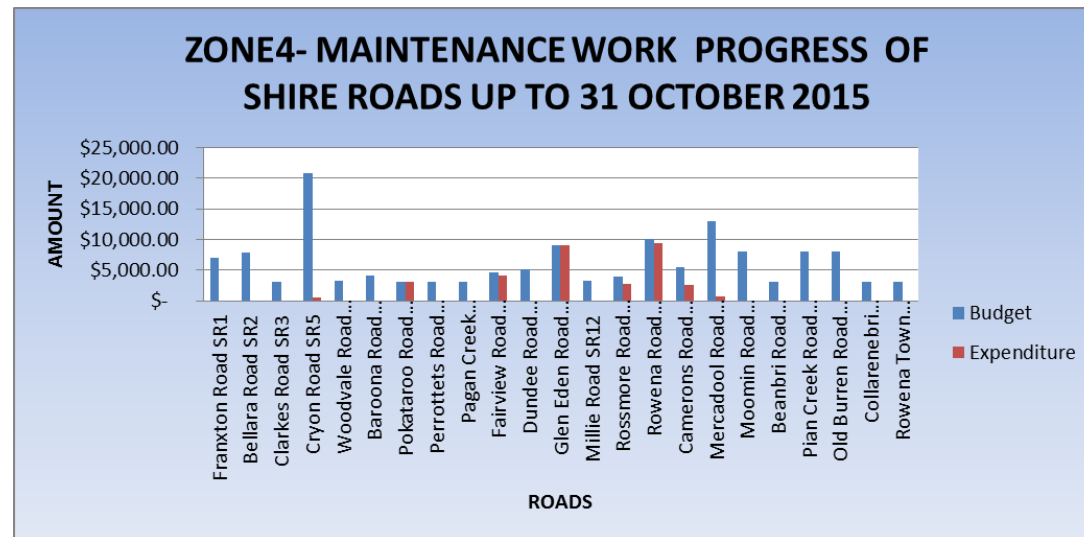


Road Name	Total Length of Road	Budget Required for Entire Road	Planned Length	Planned Expenditure	Planned Start Date	Planned End date	Planned Resource	Actual Start Date	Actual End date	Actual Expenditure up to 30 th October 2015	Actual Resource
Zone 3					31/07/2015	29/10/2015					
Springs Road SR19	2.7	\$ 3,100.00	2.7	\$ 3,100.00	31/07/2015	31/07/2015	Michael Russel				
Bonanza Road SR46	16.9	\$ 10,478.00	10.0	\$ 6,182.00	3/08/2015	4/08/2015	Michael Russel	10-Aug	12/08/2015	\$ 3,960.00	Contractor- Ridgerock
Schmalkuche Road SR47	14.4	\$ 8,928.00	8.5	\$ 5,268.00	5/08/2015	6/08/2015	Michael Russel				
Millencowbah Road SR51	27.7	\$ 17,174.00	16.3	\$ 10,133.00	10/08/2015	12/08/2015	Michael Russel				
Willis Road SR52	14.5	\$ 8,990.00	8.6	\$ 5,304.00	13/08/2015	14/08/2015	Michael Russel				
Koomalah Road SR53	28.4	\$ 17,608.00	16.8	\$ 10,389.00	17/08/2015	19/08/2015	Michael Russel				
Burranbaa Road SR55	18.1	\$ 11,222.00	10.7	\$ 6,621.00	20/08/2015	24/08/2015	Michael Russel			\$ 12,430.00	Contractor- Ridgerock
Cambo Road SR61	21.1	\$ 13,082.00	12.4	\$ 7,718.00	25/08/2015	26/08/2015	Michael Russel				
Woolaroo Road SR69	1	\$ 3,100.00	1.0	\$ 3,100.00	27/08/2015	27/08/2015	Michael Russel				
Kia-Ora Road SR86	6.8	\$ 4,216.00	4.0	\$ 3,100.00	28/08/2015	28/08/2015	Michael Russel			\$ 89.21	WSC - Inspection
Fabians Road SR88	24.8	\$ 15,376.00	14.6	\$ 9,072.00	31/08/2015	2/09/2015	Michael Russel			\$ 350.00	
Three Mile Road SR91	0.2	\$ 3,100.00	0.2	\$ 3,100.00	3/09/2015	3/09/2015	Michael Russel				
Banarway Road SR95	1.2	\$ 3,100.00	1.2	\$ 3,100.00	7/09/2015	7/09/2015	Michael Russel	11/08/2015	11/08/2015	\$ 654.50	Contractor- Ramien
Purtle Road SR126	26.8	\$ 16,616.00	15.8	\$ 9,803.00	8/09/2015	10/09/2015	Michael Russel				
Boora Road SR127	63.8	\$ 39,556.00	37.6	\$ 15,000.00	11/09/2015	23/09/2015	Michael Russel	18/08/2015	28/08/2015	\$ 10,850.00	Contractor- Ridgerock
Bore Head Road SR45	5.1	\$ 3,162.00	3.0	\$ 3,100.00	24/09/2015	24/09/2015	Michael Russel				
Lorne Road SR98	6.9	\$ 4,278.00	4.1	\$ 3,100.00	25/09/2015	25/09/2015	Michael Russel	25/09/2015	25/09/2015	\$ 1,494.60	WSC
Angledool Road SR102	49.3	\$ 30,566.00	29.1	\$ 18,034.00	28/09/2015	7/10/2015	Michael Russel				
Ridge/Sherman/Bill O'Brien Way RR426	74.1	\$ 45,942.00	43.7	\$ 27,106.00	8/10/2015	21/10/2015	Michael Russel			\$ 5,920.00	Contractor- Ridgerock
Gundabloui Road RR457	52.9	\$ 32,798.00	31.2	\$ 19,351.00	22/10/2015	29/10/2015	Michael Russel	6/08/2015	27/08/2015	\$ 19,665.39	Contractor- Ramien
Sub total Zone 3	456.7	\$ 292,392.00	271.544	\$ 171,681.00						\$ 55,413.70	

ZONE 3-MAINTENANCE WORK PROGRESS OF SHIRE ROADS UP TO 31 OCTOBER 2015

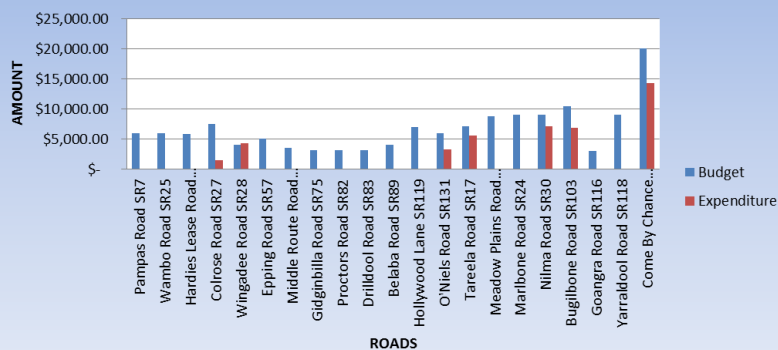


Road Name	Total Length of Road	Budget Required for Entire Road	Planned Length	Planned Expenditure	Planned Start Date	Planned End date	Planned Resource	Actual Start Date	Actual End date	Actual Expenditure up to 30 th October 2015	Actual Resource
Zone 4					2/11/2015	5/02/2016					
Franxton Road SR1	19	\$ 11,780.00	11.2	\$ 6,950.00	2/11/2015	3/11/2015	Michael Russel				
Bellara Road SR2	21.4	\$ 13,268.00	12.6	\$ 7,828.00	4/11/2015	6/11/2015	Michael Russel				
Clarkes Road SR3	6	\$ 3,720.00	3.5	\$ 3,100.00	9/11/2015	9/11/2015	Michael Russel				
Cryon Road SR5	56.75	\$ 35,185.00	33.5	\$ 20,759.00	10/11/2015	19/11/2015	Michael Russel			\$ 500.56	WSC- inspection and signage
Woodvale Road SR13	8.96	\$ 5,555.20	5.3	\$ 3,278.00	20/11/2015	20/11/2015	Michael Russel				
Baroona Road SR14	11.1	\$ 6,882.00	6.5	\$ 4,060.00	23/11/2015	23/11/2015	Michael Russel				
Pokataroo Road SR15	8.1	\$ 5,022.00	4.8	\$ 3,100.00	24/11/2015	24/11/2015	Michael Russel	23.10.15		\$ 3,143.80	Contractor-Ramien
Perrottets Road SR66	5.9	\$ 3,658.00	3.5	\$ 3,100.00	25/11/2015	25/11/2015	Michael Russel				
Pagan Creek Road SR79	1.3	\$ 3,100.00	1.3	\$ 3,100.00	26/11/2015	26/11/2015	Michael Russel				
Fairview Road SR90	12.6	\$ 7,812.00	7.4	\$ 4,609.00	30/11/2015	30/11/2015	Michael Russel	8/09/2015	9/09/2015	\$ 4,200.00	Contractor- Phil Stewart
Dundee Road SR124	13.9	\$ 8,618.00	8.2	\$ 5,085.00	1/12/2015	2/12/2015	Michael Russel				
Glen Eden Road SR125	24.6	\$ 15,252.00	14.5	\$ 8,999.00	3/12/2015	7/12/2015	Michael Russel	5/08/2015	13/08/2015	\$ 9,100.00	Contractor- Phil Stewart
Millie Road SR12	9.1	\$ 5,642.00	5.4	\$ 3,329.00	8/12/2015	8/12/2015	Michael Russel				
Rossmore Road SR71	10.7	\$ 6,634.00	6.3	\$ 3,914.00	9/12/2015	9/12/2015	Michael Russel	3/08/2015	4/08/2015	\$ 2,800.00	Contractor- Phil Stewart
Rowena Road SR123	34.5	\$ 21,390.00	20.4	\$ 10,000.00	10/12/2015	16/12/2015	Michael Russel	13/08/2015	31/08/2015	\$ 9,380.00	Contractor- Phil Stewart
Camerons Road SR128	15.2	\$ 9,424.00	9.0	\$ 5,560.00	17/12/2015	18/12/2015	Michael Russel	2/09/2015	3/09/2015	\$ 2,660.00	Contractor- Phil Stewart
Mercadool Road SR16	57.7	\$ 35,774.00	34.0	\$ 13,000.00	21/12/2015	11/01/2016	Michael Russel			\$ 752.80	
Moomin Road SR59	31	\$ 19,220.00	18.3	\$ 8,000.00	12/01/2016	18/01/2016	Michael Russel				
Beanbri Road SR117	4.9	\$ 3,100.00	4.9	\$ 3,100.00	19/01/2016	19/01/2016	Michael Russel				
Pian Creek Road SR121	41.7	\$ 25,854.00	24.6	\$ 8,000.00	20/01/2016	27/01/2016	Michael Russel				
Old Burren Road SR122	33.9	\$ 21,018.00	20.0	\$ 8,000.00	28/01/2016	3/02/2016	Michael Russel				
Collarenebri Mission Road SR67	4.6	\$ 3,100.00	4.6	\$ 3,100.00	4/02/2016	4/02/2016	Michael Russel				
Rowena Town Roads				\$ 3,100.00	5/02/2016	5/02/2016	Michael Russel				
Sub total Zone 4	432.91	\$ 271,008.20	259.8449	\$ 143,071.00						\$ 32,537.16	



Road Name	Total Length of Road	Budget Required for Entire Road	Planned Length	Planned Expenditure	Planned Start Date	Planned End date	Planned Resource	Actual Start Date	Actual End date	Actual Expenditure up to 30 th October 2015	Actual Resource
Zone 5					7/07/2015	5/01/2016					
Pampas Road SR7	16.3	\$ 10,106.00	9.6	\$ 5,963.00	19/10/2015	20/10/2015	Jack Mclean				
Wambo Road SR25	17.7	\$ 10,974.00	10.4	\$ 6,000.00	21/10/2015	22/10/2015	Jack Mclean				
Hardies Lease Road SR26	16	\$ 9,920.00	9.4	\$ 5,853.00	23/10/2015	26/10/2015	Jack Mclean				
Colrose Road SR27	20.6	\$ 12,772.00	12.2	\$ 7,535.00	27/10/2015	28/10/2015	Jack Mclean	16.09.15	16.09.15	\$ 1,522.50	Contractor- David Keir
Wingadee Road SR28	11.8	\$ 7,316.00	7.0	\$ 4,000.00	29/10/2015	29/10/2015	Jack Mclean	08.09.15	11.09.15	\$ 4,277.50	Contractor- David Keir
Epping Road SR57	15.4	\$ 9,548.00	9.1	\$ 5,000.00	2/11/2015	3/11/2015	Jack Mclean				
Middle Route Road SR72	9.6	\$ 5,952.00	5.7	\$ 3,512.00	4/11/2015	4/11/2015	Jack Mclean				
Gidginbilla Road SR75	7.4	\$ 4,588.00	4.4	\$ 3,100.00	5/11/2015	5/11/2015	Jack Mclean				
Proctors Road SR82	4.4	\$ 3,100.00	4.4	\$ 3,100.00	6/11/2015	6/11/2015	Jack Mclean				
Drilldool Road SR83	5.1	\$ 3,162.00	3.0	\$ 3,100.00	9/11/2015	9/11/2015	Jack Mclean				
Belaba Road SR89	11.2	\$ 6,944.00	6.6	\$ 4,052.00	10/11/2015	10/11/2015	Jack Mclean				
Hollywood Lane SR119	29.9	\$ 18,538.00	17.6	\$ 7,000.00	11/11/2015	17/11/2015	Jack Mclean				
O'Niels Road SR131	31.1	\$ 19,282.00	18.3	\$ 6,000.00	18/11/2015	23/11/2015	Jack Mclean	5/08/2015	16/08/2015	\$ 3,262.50	Contractor- David Keir
Tareela Road SR17	19.4	\$ 12,028.00	11.4	\$ 7,097.00	14/07/2015	15/07/2015	Contractor- Phil Stewart	14/07/2015	21/07/2015	\$ 5,530.00	Contractor- Phil Stewart
Meadow Plains Road SR21	23.9	\$ 14,818.00	14.1	\$ 8,743.00	24/11/2015	26/11/2015	Jack Mclean				
Marlbone Road SR24	28.4	\$ 17,608.00	16.8	\$ 9,000.00	30/11/2015	2/12/2015	Jack Mclean				
Nilma Road SR30	37.8	\$ 23,436.00	22.3	\$ 9,000.00	3/12/2015	8/12/2015	Jack Mclean	22/06/2015	17/08/2015	\$ 7,062.34	WSC- Jack Mclean
Bugilbone Road SR103	28.7	\$ 17,794.00	16.9	\$ 10,498.00	9/12/2015	14/12/2015	Jack Mclean	13.09.15	13.09.15	\$ 6,868.64	Contractor David Keir
Goangra Road SR116	16.4	\$ 10,168.00	9.7	\$ 3,000.00	15/12/2015	16/12/2015	Jack Mclean				
Yarraldool Road SR118	41.3	\$ 25,606.00	24.4	\$ 9,000.00	17/12/2015	5/01/2016	Jack Mclean				
Come By Chance Road RR7716	69.7	\$ 43,214.00	41.1	\$ 20,000.00	7/07/2015	16/07/2015	Contractor-Phil Stewart/David Keir	17.09.15	17.09.15	\$ 14,265.00	Contractor-Phil Stewart David Keir Mick Barton David Keir
Sub total Zone 5	462.1	286874	274.443	\$ 140,553.00						\$ 42,788.48	
Total	1,925.50	1,208,758.20	1,148.69	655,800.00						205,241.22	

ZONE 5-MAINTENANCE WORK PROGRESS OF SHIRE ROADS UP TO 31 OCTOBER 2015



SUMMARY

Zones	Total Length of Road (km)	Budget Required for Entire Road	Planned Length (Km)	Planned Expenditure	Actual Expenditure up to 30 th October 2015
Sub total Zone 1	392.29	\$ 244,962.00	234.38	135958.00	74137.90
Sub total Zone 2	181.5	\$ 113,522.00	108.48	64537.00	\$ 363.98
Sub total Zone 3	456.7	\$ 292,392.00	271.54	171681.00	\$ 55,413.70
Sub total Zone 4	432.91	\$ 271,008.20	259.84	143071.00	\$ 32,537.16
Sub total Zone 5	462.1	\$ 286,874.00	274.44	140553.00	\$ 42,788.48
Total	1925.5	\$ 1,208,758.20	1148.69	\$ 655,800.00	\$ 205,241.22

15.4.4 MAINTENANCE OF GRIDS ON BURRANBAA ROAD (SR55)

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit - Director Engineering Services
FILE NUMBER: 11/211

Summary:

Council has received an unsatisfactory response from a landholder G J O'Brien in relation to the maintenance or removal of Grids on Burranbaa Road (SR 55). This report recommends that Council note and support repairs to the two critical grids on the G. J O'Brien's Property / Burranbaa Road (SR55) at the owner's cost.

Background:

In relation to the Grid removal on Burranba Road (SR 55) Council was requested in writing by the land owner G J O'Brien on 11th October 2013. Based on the Grid condition and reasonable reason, Council granted on 14th July 2015 of \$ 24,000 to remove the grids and fence up on the either side (7 km each side) of the road within his property.

The grids were inspected by Council's maintenance technical officer in September 2015 and have been deemed that two are in critical condition and required urgent attention to make safe road access.

In order to bring to the serviceable level, it requires 20 tonner excavator, grader and other accessories for at least one day. The estimated cost is \$2000 ex.gst.

Current Position:

Two grids on the Burranbaa Road (SR55) - G J O'Brien's property are in critical condition and need urgent attention.

Relevant Reference Documents/Policies:

Walgett Shire Council Grid Policy

Governance issues:

Nil

Environmental issues:

High chances of accident

Stakeholders:

Walgett Shire Council, Rate payers and other road users

Financial Implications:

The work will not impact on WSC Management Plan 2015/2016

Alternative Solutions/Options:

Do nothing

Conclusion:

Due to the critical condition of the grids, it is recommended to Council to carry out urgent repair at the owner's cost as per Grid Policy.

Maintenance of Grids on Burranbaa Road (SR55) - G J O'Brien's property
<p>Recommendation:</p> <p>That Council support the proposal to repair the two grids on Burranbaa Road on GJ O'Brien's Property at the owner's cost. The estimated cost is \$2000.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Letter dated 28th October 2015

Letter dated 28th October 2015

Neirbo Plains
P O Box 693, Lightning Ridge, NSW, 2834
Tel: (02) 6829 0488 Fax: (02) 6829 0182
email: neirbo44@bigpond.com
abn: 65 988 153 645

Mr. Don Ramsland
General Manager,
Shire of Walgett,
P O Box 31,
Walgett, NSW, 2832.

28 October, 2015

Dear Mr. Ramsland,

Your Ref: DR:RR 12/213 – Fencing on Burranbaa Road

I have received your letter dated 22 October, 2015 and am disappointed and somewhat distressed that Council is pressuring me to complete this project whilst I am grappling with the devastating effects of the ongoing three year drought. You may appreciate, this has taken an enormous emotional and financial toll. I am currently endeavouring to procure materials which meet my budget but will not have the funds needed to complete the fencing project until next year.

This is going to cost me an estimated upfront cost of \$80,000 which includes Council's contribution. I have been advised that Council will not pay the \$24,000 until completion.

I have now spoken with the Director of Engineering Services who advises that the project needs to be completed by the end of the financial year, i.e. 30 June 2016. I have assured him that I should be in a position to meet this deadline.

Council inspected these ramps last year without any indication they were in critical condition. Nothing has changed since then and I believe the ramps are safe. In all circumstances, when motorists are approaching a single ramp they should apply natural caution and slow down. Council has now reinforced this by erecting warning signs.

In the meantime, if Council deems all or any of these grids to be in a critical condition, then Council has a duty of care to replace them, as it has done on a number of occasions on other roads in the Shire.

Sincerely,



G J O'BRIEN

Correspondence between WCS & Gerard O'Brien

Correspondence between WSC & Gerard O'Brien		
Letter Received	11-Oct-13	Letter to Mayor, Councillors and GM - Re Gates & Grids on Public Roads
Letter Sent	17-Oct-13	Letter to Gerard - Acknowledgement of letter received 11 Oct 13
Letter Received	16-Feb-15	Letter RE Fencing on Burranbaa Road - Following up on Matter
Letter Sent	23-Feb	Letter to Gerard - Acknowledgement of letter received 16 Feb - Walgett Shire Gates & Grid Policy Offer
Letter Sent	14-Jul-15	Letter to Gerard - Outcome of Council meeting held 23 June 2015
Letter E-mailed	22-Jul-15	Letter dated 14 July 2015 e-mailed to Gerard
Letter Sent	10-Sep-15	Letter to Gerard dated 10 Sep 15 - No response to letter dated 14th July - Meeting Outcome
Letter E-mailed	25-Sep-15	Letter dated 10 Sep 15 e-mailed to Gerard
Letter Received	29-Sep-15	Letter in response to Council Meeting Outcome
Letter Sent	22-Oct-15	Letter to Gerard - Asking to advise start date of works as grids are in a poor state
Letter E-mailed	22-Oct-15	Letter e-mailed - Asking to advise start date of works as grids are in a poor state
Letter Received	28-Oct-15	Letter regarding stressful time because of drought

15.4.5 RMS - REGIONAL ROADS REPAIR PROGRAM- APPLICATIONS FOR 2016/2017

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit – Director Engineering Services
FILE NUMBER: 11/211

Summary:

Roads and Maritime Services invited applications for 2016/2017 Repair Programs. This report is for Council to note the lodgement of the applications.

Background:

The REPAIR Program is one of two programs under which the State Government assists Councils in the management of their Regional Road Infrastructure. The other program is the Regional Road Block Grant Program which includes a supplementary component to replace the former 3 x 3 Council Determined Program.

The Objective of the Repair Program is to provide additional assistance to undertake larger works of rehabilitation, and development on Regional Roads to minimise the long term maintenance costs of these roads commensurate with their function and usage.

Roads and Maritime Services invited applications for 2016/2017 Regional Roads REPAIR Program .The last date for the submissions for the program is Monday 30th November 2015.

The proposed projects based on priority basis in the application are:

1. Heavy patching work with 50 mm thick road base overlay for 1.6 km in length x 8 m seal width on Bill O'Brian Way (RR426).
2. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Ridge Road (RR426) from Collarenebri Road end. The estimated total cost is \$ 924,000
3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Sherman's Way (RR426) from Lightning Ridge end. The estimated total cost is \$ 924,000
4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716). The estimated total cost is \$ 924,000.
5. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 340,000.
6. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 910,000.

The total maximum Roads and Maritime Services (RMS) contribution available to each Council is \$ 400,000) and is on 1:1 funding basis.

Current Position:

For a proposal to be awarded, Council Engineering Department has collected data for following factors:

- Evidence of visitation numbers
- Traffic data during tourist seasons

Relevant Reference Documents/Policies:

Request for proposals, Regional Roads REPAIR Program 2016/2017

Governance issues:

Nil

Environmental issues:

Road safety

Stakeholders:

Walgett Shire Council, residents, tourists, agriculture producers, freight and other road users

Financial Implications:

Management Plan 2016/2017

Alternative Solutions/Options:

Nil

Conclusion:

The cut off score varies every year. It is therefore unlikely, but not impossible, for any of these projects to be successful Projects. If one or more of these projects is similarly submitted in the 2017/2018 funding application, it will attract a 3 point bonus. Hence this submission is beneficial even if is unsuccessful as it places Council in a better position in next year's funding round.

RMS regional roads repair program-applications for 2016/2017

Recommendation:

That Council note the applications for funding of the projects :

1. Heavy patching work with 50 mm thick road base overlay for 1.6 km in length x 8 m seal width on Bill O'Brian Way (RR426).
2. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Ridge Road (RR426) from Collarenebri Road end. The estimated total cost is \$ 924,000
3. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Sherman's Way (RR426) from Lightning Ridge end. The estimated total cost is \$ 924,000
4. Reconstruction and sealing with 200 mm thick road base overlay for 4 km in length x 7 m seal width on Come By Chance Road (RR7716). The estimated total cost is \$ 924,000.
5. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 340,000.
6. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 910,000.
7. In addition the unsuccessful project (Sherman's Way) will also need to be resubmitted.

Moved:

Seconded:

Attachments:

Nil

15.4.6 ADDITIONAL FUNDING REQUEST FOR URGENT ROAD MAINTENANCE WORKS FOR 2015/2016

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit – Director Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is for Council to consider and to gain Council's approval for a proposed additional work program for 2015 /2016 financial year. The report recommends that Council agree to add two more projects

Background:

Merrywinebone Road RR329

A section of Merrywinebone Road (RR329) has been repaired under the current year's heavy patching budget. This section had been prioritized on a worst-section-first basis and conducted around Reo Park precinct

At Mayleigh precinct there has been significant damage to the road surface that was neither envisaged nor included in this year's program. The road surface has failed rapidly and unexpectedly as a result of a combination of rainfall, loading and type of roadbase, in this case clay. Council officers have inspected the road and determined that the section should be urgently repaired. In addition, Council officers have received several requests/complaints (attached to this report) for the section's repair to be prioritised.

Bellara Lane SR2

Council officers have inspected a section of Bellara Lane near the cotton gin. This section has significant sized potholes which is detrimental to the Shire's economy, especially during harvest time. Council officers have determined that it should be urgently repaired. Signs were erected on the 19th October on this road.

Current Position:

The Works Program for 2015/2016 had been prepared based on asset conditions which were extracted from Council's Asset Management system. These sections of road have failed rapidly and unexpectedly as a result of a combination of rainfall, loading and type of roadbase, in this case clay. Council officers have inspected the roads and determined that the section should be urgently repaired. To bring up to the satisfactory level of service, following additional budget votes are required.

- Merrywinebone Road (RR329- near Mayleigh precinct) - \$149,136
- Bellara Lane (Between Railway crossing to the intersection of Bellara Lane & Clarkes Lane) - \$143,887

Council has unspent fund of 145,000 (Block Grant) from 2014/2015 financial year and Council's allocated matching fund for Repair program for 2015/2016 of \$ 400,000 which can be reallocated in other projects as Council failed to receive a repair program funding this financial year (2015/2016).

Relevant Reference Documents/Policies:

Revised Council's 2015/ 2016 capital and maintenance road work program.

Governance issues:

Council has set four year Capital and Maintenance Works Programmes for the whole Shire as part of the Strategic Planning process. Whilst the programme should not be varied once set, occasionally there are circumstances which arise which necessitate Council considering and adopting changes to the approved four year programmes.

Environmental issues:

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

Stakeholders:

Walgett Shire Council
Walgett Shire Council residents
Tourist
Other agricultural farm operators

Financial Implications:

WSC Operational plan 2015/2016

Alternative Solutions/Options:

Nil

Conclusion:

The proposed road sections are significantly damaged and pose serious danger to road users. As a result, they should be urgently repaired.

Council is in a position of having unspent funds from the 2014/25015 Block Grant which have been carried forward 2015/16 and \$400,000 from the unsuccessful repair programme bid. Otherwise to be able to carry out these works Council would have had to re-assess the whole of the remaining 2015/16 works programme.

Additional Funds for Urgent Roads Repair**Recommendation:**

1. That Council receive and adopt the variation of work program for 2015/2016
2. That Council approve the re-allocate the unspent budget to the proposed additional projects.
3. That Council approve the additional budget of \$293,023 for Merrywinebone Road (RR329) and Bellara Lane (SR2).

Moved:**Seconded:****Attachments:**

Complaints from residents
Photographs of road damage

Sylvester,

The Merrywinebone road has got much worse in the last week. I think it is dangerous as I swerved and braked at 50 kilometres a hour, to miss a kangaroo and hit a huge pot hole which in turn caused me to nearly run off the road. I have had a complaint from the Burren Junction Police officer to say when he was attending a emergency call he nearly rolled his car at this section off road. The section is near "Mayleigh". Can something please done about it before there is a car crash there.

Thanks

LOUISE FOWLER

Regulatory Officer
Walgett Shire Council
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lfowler@walgett.nsw.gov.au

Hi Guys,

Pat Stevens who works for Australia Post in this area has complained about the Collarenebri road – very dangerous pot holes

Please return his call on [REDACTED]

Thanks

Meagan Dennis

Trainee Administration Officer
Walgett Shire Council

Hi Guys,

I had a gentlemen complain about the Road from Collarenebri to Burren Junction – he recommended our engineers go and inspect the roads as there's a few large pot holes that are very dangerous

He did not leave a contact number or name he just wanted to inform council

Thanks

Meagan Dennis

Trainee Administration Officer
Walgett Shire Council



Merrywinebone Road (RR329)



Merrywinebone Road (RR329)





Merrywinebone Road (RR329)



Photo 1 – Belarra Lane



Photo 2 – Belarra Lane



Photo 3 – Belarra Lane



Photo 4 – Belarra Lane



Photo 5 – Belarra Lane



Photo 6 – Belarra Lane



Photo 7 – Belarra Lane