



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**28<sup>th</sup> October, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **28 October, 2014** commencing at 10.00am to discuss the items listed in the Agenda.

**Please note:**

**A Citizenship Ceremony will take place at 9:30am.**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

5.1 Presentation by Mr Col Hundy

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

Minutes of Council Meeting 23 September 2014.....pg 6

### **8. Reserve Trust Management Committee Reports**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given - Nil**

### **11. Presentation of Petitions - Nil**

### **12. Councillor's Questions from Last Meeting**

### **13. Reports of Committees/Delegates**

Minutes of Workplace Health and Safety Meeting 9 October 2014.....pg 32

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### **14. Reports from Officers**

#### **14.1 GENERAL MANAGER**

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Circulars from the Local Government Department of Premier & Cabinet – October 2014.....pg 64

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2015 Australia Day Celebrations.....pg 75

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Matters for Brief Mention or Information Only – General Manager.....pg 78

#### **14.2 DIRECTOR CORPORATE SERVICES**

Cash on Hand and Investment Report.....pg 79

Community Development Quarterly Report.....pg 82

Stocktake Variance Report - Financial Year 2015.....pg 89

Carinda Swimming Pool.....pg 92

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### **14.3 DIRECTOR PLANNING & REGULATORY SERVICES**

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| Off Leash Area for Dogs Lightning Ridge .....                                                 | pg 97  |
| Walgett Shire Local Heritage Fund Grants .....                                                | pg 102 |
| Development and Complying Development Certificate Applications .....                          | pg 105 |
| Western Lands Lease Proposal .....                                                            | pg 110 |
| Matters for Brief Mention or Information Only – Director Planning & Regulatory Services ..... | pg 114 |

### **14.4 DIRECTOR ENGINEERING SERVICES**

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| 2014 Local Government Association Roads and Transport Congress .....                  | pg 117 |
| Monthly Engineering Services Progress Report from Director Engineering Services ..... | pg 120 |
| Monthly RMCC Works Report from Director Engineering Services .....                    | pg 123 |
| Variation of School Bus Routes – Rowena and Collarenebri .....                        | pg 126 |

### **14.5 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

|                                                                                                    |        |
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## **15. Questions for the Next Meeting**

## **16. Confidential Reports/Closed Council Meeting**

## **17. Close of Meeting**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

**5.1 Presentation by Mr Col Hundy**

## **6. Declaration of Pecuniary/Non Pecuniary Interests**

## **7. Confirmation of Minutes/Matters Arising**

### **7.1 Minutes of Ordinary Council meeting held 23 September 2014**

| <b>Minutes of Ordinary Council meeting – 23 September 2014</b>                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 23 September 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### **Attachment**

Minutes of Meeting held 23 September 2014



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**23<sup>rd</sup> September, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Carinda Hall** on **23 September 2014** commencing at 10:00am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

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- The person, or a nominee, partner or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

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**Disclosure to be Recorded (S453 Act)**

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**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD  
AT THE CARINDA HALL ON TUESDAY 23 SEPTEMBER, 2014 AT 10:00 AM**

**PRESENT**

|                  |                                                  |
|------------------|--------------------------------------------------|
| Clr G Murray     | (Mayor)                                          |
| Clr D Lane       |                                                  |
| Clr J Keir       |                                                  |
| Clr R Greenaway  |                                                  |
| Clr D Cooper     |                                                  |
| Clr I Woodcock   |                                                  |
| Clr M Martinez   |                                                  |
| Clr L Walford    |                                                  |
| Clr M Taylor     |                                                  |
| Don Ramsland     | (General Manager)                                |
| Stephen Holland  | (Director Corporate Services)                    |
| Andrew Wilson    | (Acting Director Planning & Regulatory Services) |
| Raju Ranjit      | (Director Engineering Services)                  |
| Prafulla KC      | (Acting Director Urban Infrastructure Services)  |
| Victoria Renshaw | (Minute Secretary)                               |
| Matt Clarkson    | (Town Planner)                                   |

**Apologies - Nil**

**Public Forum Presentations**

**Mr Dominic Warnock discussed the following:**

- There are numerous potholes in Oliver Street, Carinda.
- The school bus driver who travels along Gungahman Road in the direction of Coonamble has advised him that the road is also rough in parts.
- The Monkey Scrub Road from Carinda to Coonamble is broken away in parts and becoming impassable.
- The Carinda to Walgett Road also has bitumen breaking away in parts.
- The Billbingbone Road has a 4.5km strip which has been top dressed. The road has turned to dust and people are driving in the table drain instead. This road is part of a school bus run.
- Part of one of the walls of the Carinda Hall is falling away.
- The Carinda Hall Committee are planning on extending the kitchen area and are hoping to secure a grant to assist with the cost of this.
- Mr Warnock noted that due to the closure of the Carinda shop there are no banking facilities in the town. There are also no community transport services in Carinda.
- Is there a warranty for the Carinda Tennis Courts? Cracks and grass are damaging the surface of the courts.
- There is a sharp corner on the Quambone Road and road users are driving in the table drain. There is also a tank on the same road that has been blocked up. Can it please be unblocked so water can drain.
- Can pilons please be put around the historic graves located on the western edge of Carinda.

**Declaration of Pecuniary Interests**

Clr Greenaway declared a non-pecuniary interest in item 26- Walgett Masonic Lodge Security Fencing as he is a member of the Walgett Historical Society. Clr Keir also declared a non-pecuniary interest in item 26 – Walgett Masonic Lodge Security Fencing as she is a member of the Walgett Historical Society. Clr Lane declared a non-pecuniary interest in item

39 – Development of Walgett Waste Management Strategy as he is the current waste management facility contractor.

**Election of Mayor/Deputy Mayor**

*The General Manager then assumed the Chair as Returning Officer to conduct the Mayoral Elections for 2014/2015.*

**12/2014/1 Election of Mayor and Deputy Mayor**

**Resolved:**

1. That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.

**Moved: Cllr Greenaway**

**Seconded: Cllr Walford**

**CARRIED**

**12/2014/2 Election of Mayor for Ensuring Twelve (12) Months**

There being two nominations for the position of Mayor, those of Cllr G Murray and Cllr D Lane, the Returning Officer then conducted an election for the position by ordinary ballot. Following the counting of votes the Returning Officer declared Cllr D Lane elected as Mayor for the 2014/2015 term of office by 5 votes to 4 votes.

**12/2014/3 Election of Deputy Mayor for Ensuring Twelve (12) Months**

**Resolved:**

There being only one nomination for the position of Deputy Mayor, that of Cllr J Keir, the Returning Officer declared Cllr J Keir elected as Deputy Mayor for the 2014/2015 term of office.

**Moved:**

**Seconded:**

**12/2014/4 Destruction of Election Ballot Papers**

**Resolved:**

That any ballot papers used in conjunction with the annual elections now be destroyed.

**Moved:** Cllr Walford  
**Seconded:** Cllr Woodcock

**CARRIED**

Cllr Keir then congratulated Cllr Lane on his appointment and thanked the outgoing Mayor Cllr Murray for his efforts during his term.

Cllr Murray then thanked the Councillors and the General Manager for their assistance and support during his term as Mayor, saying that he started his term in flood and was now finishing in drought.

Cllr Walford also thanked Cllr Murray saying that the role of Mayor is not an easy job.

Cllr Lane also thanked the Councillors for their support.

*At the request of Cllr Lane, Cllr Murray then assumed the Chair for the remainder of the meeting.*

**Confirmation of Minutes**

**12/2014/5 Minutes of Ordinary Council meeting – 26 August 2014**

**Resolved:**

That the minutes of the Ordinary Council meeting held 26 August 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Keir  
**Seconded:** Cllr Lane

**CARRIED**

**Mayoral Minutes**

**12/2014/6 Matters Generally for Brief Mention or Information only from Mayor**

**Resolved:**

That the matters listed by the outgoing Mayor for brief mention or information only be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Greenaway

**CARRIED**

**Reports of Committees/Delegates -**

**12/2014/7 Minutes of Workplace Health & Safety Committee meeting – 28 August 2014**

**Resolved:**

That the minutes of the Workplace Health and Safety Committee meeting held 28 August 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**12/2014/8 Minutes of Local Area Traffic Committee Meeting – 14 August 2014**

**Resolved:**

That the minutes of the Local Area Traffic Committee Meeting held 14 August 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Keir

**Seconded:** Cllr Taylor

**CARRIED**

**Reports from Officers**

**12/2014/9 Council's Decision Action Report – September 2014**

**Resolved:**

That the Resolution Register for September 2014 be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Lane

**CARRIED**

**12/2014/10 Circulars Received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 32 – 35 from the Local Government NSW be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**

**12/2014/11 Circulars Received from the NSW Office of Local Government – September 2014**

**Resolved:**

That the information contained in the following Departmental circulars 14-22 to 14-23 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**12/2014/12 Monthly Calendar –September 2014 to November 2014**

**Resolved:**

That Council receive and note the regular monthly calendar for the period September 2014 to November 2014.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Greenaway

**CARRIED**

**12/2014/13 Fees for Mayor and Councillors 2014/2015**

**Resolved:**

That:

1. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

**12/2014/14 Closedown of Administration over Festive Season**

**Resolved:**

1. Council operations close for the three days Monday 29<sup>th</sup> to Wednesday 31<sup>st</sup> inclusive and Friday 2 January 2015 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note the Outdoor Staff shutdown period from Friday 19 December, 2014 to Monday 12 January 2015.

**Moved: Cllr Cooper**

**Seconded: Cllr Lane**

**CARRIED**

**12/2014/15 Ordinary Council meetings – Dates and Venues for 2015**

**Resolved:**

1. That the schedule of Ordinary Council Meetings for 2015 be outlined as follows:

10<sup>th</sup> February – Walgett

24<sup>th</sup> March – Lightning Ridge

28<sup>th</sup> April – Collarenebri

26<sup>th</sup> May – Walgett

23<sup>rd</sup> June – Walgett

28<sup>th</sup> July – Rowena

25<sup>th</sup> August – Walgett

22<sup>nd</sup> September – Carinda

27<sup>th</sup> October – Walgett

24<sup>th</sup> November – Burren Junction

15<sup>th</sup> December – Walgett

**Moved: Cllr Martinez**

**Seconded: Cllr Keir**

**CARRIED**

**12/2014/16 Delegates and Representatives to, and members of External bodies**

**Resolved:**

1. That members, representatives and delegates be as outlined in the attached schedule 1.

**Moved: Cllr Greenaway**

**Seconded: Cllr Walford**

**CARRIED**

**12/2014/17 Lightning Ridge Bore Baths Upgrade**

**Resolved:**

1. As the Lightning Ridge Bore Baths perimeter fencing has now been completed at a cost of \$ 23,030 providing a saving of \$16,970 that this amount be transferred to the Contingency Account in 2014/15.
2. In turn, that an amount of \$8,000 (est) be transferred from the Contingency Account to undertake the urgent improvement works to the Lightning Ridge Bore Baths change rooms, showers and toilets.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Lane

**CARRIED**

**12/2014/18 Lightning Ridge Racecourse Upgrade**

**Resolved:**

1. That Council adopt a budget of \$35,100 to carry out the works identified above within the current year and that appropriate amendments be made to the 2014/15 Operating Plan and Budget in conjunction with the September, 2014 QBRS.  
 And further that Council's Asset Management staff work with key stakeholders to prepare a strategic plan for the complex which includes detailed cost estimates and identifies funding sources for the proposed capital works programme

**Moved:** Cllr Lane  
**Seconded:** Cllr Cooper

**CARRIED**

**12/2014/19 Lightning Ridge Community Markets – Hire Arrangements**

**Resolved:**

1. That Council adopt the following roster for the Lions Park Lightning Ridge Sunday Markets:  

|                                    |                                        |
|------------------------------------|----------------------------------------|
| Dates                              | Event Co-ordinator                     |
| 1st Sunday of Every Month          | Lightning Ridge Community Radio Inc.   |
| 2nd Sunday of Every Month          | United Hospital Auxiliary              |
| 3rd Sunday of Every Month          | Royal Flying Doctor Service            |
| 4th Sunday of Every Month          | Historical Society Trust/LR Mens' Shed |
| 5th Sunday of every Month (2 p.a.) | Rotary Club of Lightning Ridge         |
2. Further that the Historical Society Trust share its allocated date with the Lightning Ridge Mens' Shed group who would undertake the BBQ on behalf of the Trust and that on any month where there wasn't a fifth Sunday that the Historical Society Trust and Rotary Club of Lightning Ridge would share the 4th Sunday rotating alternatively.
3. It is also a condition that dogs not be allowed to be taken to the Sunday Markets.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Lane

**CARRIED**

**12/2014/20 Matters Generally for Brief Mention or Information Only – General Manager**

**Resolved:**

1. That the matters listed for brief mention or information is received, noted and endorsed.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**12/2014/21 Local Government Reform – “Fit for the Future” Announcement**

**Resolved:**

That Council

1. Receive and note the General Manager’s Report
2. Once all information available has been collated, Council hold a special meeting to determine its preferred course of action.
3. Prepare a list of questions/issues to be raised at both the teleconference on Tuesday 30 September, 2014 and also the forum to be held in November, 2014

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**

**12/2014/22 Drought Relief Concept – Employment Schemes for Infrastructure Works**

**Resolved:**

That Council consider inviting local residents to register their interest in participating drought relief employment projects as a means to being able to justify the funding for such projects.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

**12/2014/23 Cash on Hand and Investment Report as at 31 August 2014**

**Resolved:**

1. That the cash on hand and investment report as at 31 August 2014 be received.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Walford

**CARRIED**

**12/2014/24 Lighting Upgrade Netball Courts – Lightning Ridge**

**Resolved:**

1. That the Council accept the \$20,000 grant offered by the NSW Government of Communities Sport and Recreation Grant Funding for the upgrade of the Lightning Ridge netball courts lighting and;
2. That provision be made in the September QBRS for the project funding of \$40,000 to be offset by grant income of \$20,000 (bet cost \$20,000) and Council's contribution being by way of transfer from the Recreation and Capital Maintenance Vote.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Lane

**CARRIED**

**12/2014/25 Mobile Kitchen – Serial Number 476-04-7-89**

**Resolved:**

That:

1. Council note the content of the report.
2. A hire charge of \$100 per day be set for use of the unit.
3. The unit is only available for hire by community organisation.
4. The hire income be receipted into the general ledger and that income be journaled back to the plant fund.
5. That the hire charge for functions held at the Burren Junction Hall be covered by Council during the period that the Burren Junction Hall kitchen is unavailable.
6. That a bond of \$200 be set for the use of the unit.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Taylor

**CARRIED**

*Cllr Greenaway and Cllr Keir declared a non-pecuniary interest in the below item.*

**12/2014/26 Masonic Lodge Walgett**

**Resolved:**

1. That the content of the report be noted.
2. That the quotation from Douglas Bros for supply and installation of new front fence at the Walgett Masonic Lodge at an estimated cost of \$7,700.00 be accepted and that it be funded from B/L 11.03056.4081 Recreation and Culture Capital Maintenance.

**Moved:** Cllr Lane

**Seconded:** Cllr Taylor

**CARRIED**

**12/2014/27 Walgett Mud Trials**

**Resolved:**

1. That Council request and support the issue of a Trust Licence to the Walgett Mud Trials and that consent be granted to construct a mud trials course on Reserve (R89408) for annual mud trial events in accordance with the attached site plan.

**Moved:** Cllr Keir  
**Seconded:** Cllr Walford

**CARRIED**

**12/2014/28 Spider Brown Oval Grant Application**

**Resolved:**

That the report be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Cooper

**CARRIED**

**12/2014/29 Development and Complying Development Applications**

**Resolved:**

1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for August 2014

**Moved:** Cllr Lane  
**Seconded:** Cllr Walford

**CARRIED**

**12/2014/30 Application to Modify Development Consent 2014/005 – Vaidehi Adhikari**

**Resolved:**

That Walgett Shire Council resolve to:

1. Approve the subdivision plans.
2. Approve the modified plans.
3. Delete consent condition Par14 (Landscaping).
4. Refuse any modifications to consent conditions Plu16 (Stormwater) and Des30 (Design) for Application to Modify Development Consent 2014/005 Vaidehi Adhikari Lots 1 & 2 DP 778763, Lot A DP 31501, Lot 20 DP 662667 & Lot 2 DP 550780.

**Moved:** Cllr Keir

**Seconded:** Cllr Cooper

**CARRIED**

**Planning Division**

**For**

Cllr Murray

Cllr Cooper

Cllr Keir

Cllr Woodcock

Cllr Greenaway

Cllr Martinez

Cllr Lane

Cllr Walford

**Against**

Cllr Taylor

**Absent**

Nil

**12/2014/31 Monthly RMCC works Report from Director Engineering Services – September 2014**

**Resolved:**

That Council receive and note the monthly RMCC works report for September 2014.

**Moved:** Cllr Lane

**Seconded:** Cllr Woodcock

**12/2014/32 RMS – Future Bicycle and Pedestrian Facilities Funding 2014/2015**

**Resolved:**

That Council receive and note the funding allocation for 2014/15 cycle way funding.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**12/2014/33 2014/2015 Bridge Repair Program Funding Application September 2014**

**Resolved:**

1. That Council endorse the applications for funding of the projects; Wanourie and Harris Bridge on Brewon Road. The estimated cost for Wanouri Bridge is \$ 880,000 and for Harris Bridge is \$ 720,000

**Moved: Cllr Walford**

**Seconded: Cllr Cooper**

**CARRIED**

**12/2014/34 Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services – September 2014**

**Resolved:**

That Council receive and note the Engineering Services monthly work progress report for September 2014.

**Moved: Cllr Lane**

**Seconded: Cllr Walford**

**CARRIED**

**12/2014/35 Athol Pines Tree Removal: Opal Street Lightning Ridge**

**Resolved:**

That Council endorse the recommendation to remove three Athol Pines trees from Opal Street Lightning Ridge. And further;

1. Suitable trees are planted to replace the Athol Pine Trees
2. An irrigation system be installed to water the replacement trees.
3. Council advertise for quotations to remove the 3 Athol Pine trees.

**Moved: Cllr Lane**

**Seconded: Cllr Martinez**

**CARRIED**

**Questions for the Next Meeting**

**Clr Taylor**

**Question 1**

Opal FM have been unsuccessful in obtaining ongoing funding. Can Council look into giving financial assistance to Opal FM?

**Response**

The General Manager requested further information from Opal FM.

**Question 2**

The Black Queen in Lightning Ridge will shortly be closing. Can Council give assistance to the Black Queen in order for them to stay open?

**Response**

The General Manager to investigate.

**Question 3**

Can a report be prepared for the next meeting regarding how many Grants Officers does Council currently have and how many grants were applied for and received in the last 2 months?

**Response**

The General Manager to investigate.

**Clr Lane**

**Question 1**

Can a report be prepared for the next meeting regarding an update for on the Council Tourism Brochure?

**Response**

The General Manager to investigate.

**Clr Cooper**

**Question 1**

Can the area to the south of the Walgett Tip (from the Sewerage Treatment Works to the tip entrance) be investigated as there is rubbish and old tyres in the area?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Question 2**

There is a drainage issue in Peel Street, Walgett between Arthur and Euroka Streets with water and scum in the gutters. Can this be investigated?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Question 3**

The Carinda to Walgett Road is in poor condition where geotextile has been applied. Can this be investigated?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Clr Greenaway**

**Question 1**

Could the lack of drainage on the western side of Narran Street in Collarenebri be investigated?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Question 2**

Ratepayers have reported that they are not receiving replies to their emails and letters to Council. Could this be investigated?

**Response**

The Director Corporate Services to investigate.

**Question 3**

Why did Council not use a contractor for the works being carried out on the Gundabloui Road and instead have Council staff travel to and from the site every day?

**Response**

The Director Engineering Services advised that Council staff were not travelling to and from the site each day, instead they remained in the area and received a Camping Allowance. Council staff were engaged to undertake the work as they were suitably skilled. However, towards the end of the project some issues arose which resulted in staff having to travel.

**Clr Martinez**

**Question 1**

There are a high number of wandering dogs in Lightning Ridge. Can this be investigated?

**Response**

The Director Planning & Regulatory Services to investigate.

**Question 2**

About 50% of the trees in Pandora Street Lightning Ridge have died due to drought. Can Council ensure that the remaining trees are adequately watered?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Clr Keir**

**Question 1**

Roadtrains travelling around the ANZAC monument in Fox Street Walgett are causing damage to the Rosemary plants and watering system. Can this be investigated and measures put in place to ensure road users are not driving over the monument area?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Question 2**

Can the temporary fencing outside the Walgett RSL Hall be removed?

**Response**

The General Manager advised that the temporary fencing has been removed.

**Clr Woodcock**

**Question 1**

What is the progress of the Lightning Ridge Olympic Pool Committee's Request to have a loan written off?

**Response**

The General Manager advised that Council's auditors are currently reviewing the request.

**Question 2**

What is the progress of the matter of asbestos dumped at the Walgett tip?

**Response**

The Acting Director Urban Infrastructure Services to investigate. The General Manager advised that the asbestos was treated properly.

**Comment by Clr Greenaway on Mayoral Elections**

Clr Greenaway queried why, if the outgoing Mayor Clr Bill Murray was doing so well, he was thrown out of office. Clr Greenaway stated that he hoped that it would not set a return of a mentality of Lightning Ridge Councillors versus the rest.

**12/2014/36 Move into Closed Session at 12:37PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Greenaway**

**Seconded: Clr Lane**

**CARRIED**

**12/2014/37 Water Security for Regions Funding-Walgett Weir and Construction of a Fish Hatchery**

**Resolved:**

- 1. That Council accept the Restart NSW funding Offer in the amount of \$3,587,000 for "Walgett Water Security-Walgett Weir and Construction of a Fish Hatchery Project".
- 2. That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.

**Moved: Clr Keir**

**Seconded: Clr Walford**

**CARRIED**

**12/2014/38 Water Security for Regions Funding – Grawin Bore Project**

**Resolved:**

1. That Council accept the Restart NSW funding Offer in the amount of \$301,500 for Grawin Water Supply - bore and tanks Project.
2. That Council execute the Restart NSW funding deed signed under Common Seal of Council.
3. Council explore all possible options for cost recovery of Council's share of the project from the residents of Grawin.

**Moved:** Cllr Lane  
**Seconded:** Cllr Taylor

**CARRIED**

*Cllr Lane declared a non-pecuniary interest in the below item and left the meeting at 12:56pm.*

**12/2014/39 Development of Walgett Region Waste Management Strategy and Recycling**

**Resolved:**

Council shall receive and note the report on Solid Waste Management Strategy and Recycling.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Greenaway

**CARRIED**

*Cllr Lane returned to the meeting at 12:58pm*

**12/2014/40 Supply and Replacement of the Membranes at Collarenebri Membrane Filtration Plant**

**Resolved:**

1. That Council endorse the NSW Public Works tender recommendation for the supply and replacement of membrane at Collarenebri membrane filtration plant.
2. That Council accept the tender price offered by Global Water Group Pty Ltd in the amount of \$401,407.31 inclusive of GST, subject to financial assessment being satisfactory.
3. That Council shall annul the tender recommendation if the financial assessment of Global Water Group fails or deemed unsatisfactory to execute the project.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Lane

**CARRIED**

**12/2014/41 Air Services Update**

**Resolved:**

1. That the General Manager's verbal report be received and noted and Council continue with all reasonable action and lobbying for the reintroduction of RPT Air Services into Walgett and Lightning Ridge.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**12/2014/42 Return to Open Session at 1:10pm**

**Resolved:**

1. That Council return to open session.

**Moved:** Cllr Walford

**Seconded:** Cllr Martinez

**CARRIED**

**12/2014/43 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

- 1) Water Security for Regions Funding – Walgett Weir
- 2) Water Security for Regions Funding – Grawin Bore
- 3) Development of Walgett Region Waste Management Strategy and Recycling
- 4) Supply and Replacement of the Membranes at Collarenebri Membrane Filtration Plant
- 5) Airservices Update

**Moved:** Cllr Keir

**Seconded:** Cllr Lane

**CARRIED**

**Close of Meeting**

The meeting closed at 1:10pm.

To be confirmed at the meeting of Council to be held on 28 October 2014 at Walgett.

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Mayor

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General Manager

# WALGETT SHIRE COUNCIL AGENDA

## Schedule "1" – Representatives and Delegates for 2014/15

| COMMITTEE                                                                        | OFFICER                                           | COUNCILLOR.                                        |
|----------------------------------------------------------------------------------|---------------------------------------------------|----------------------------------------------------|
| Australian Airports Association                                                  | Director Urban Infrastructure Services            | Not Required                                       |
| Bushfire Management Committee                                                    | Director Engineering Services                     | Cir Murray                                         |
| Camps on Claims Working Group (Status to be determined)                          | Director Planning and Regulatory Services         | Cir Lane                                           |
| Castlereagh Macquarie County Council                                             | General Manager                                   | Cir Woodcock and Cir Greenaway                     |
| Collarenebri Community Working party                                             | General Manager                                   | Mayor                                              |
| Community Safety Precinct Committee                                              | General Manager                                   | Mayor and Deputy Mayor                             |
| Lightning Ridge & Surrounding Opal Fields Management Crown Reserve 1024165 Trust | Director Planning and Regulatory Services         | Cir Lane<br>Alternative Cir Murray                 |
| Floodplain Management Authorities Group                                          | Director Urban Infrastructure Services            | Cir Taylor and Cir Cooper                          |
| Inland Tourism Organisation                                                      | Tourism Development Officer & General Manager     | Cir Taylor<br>Alternative Cir Lane                 |
| Kamilaroi Highway Group                                                          | Tourism Development Officer & General Manager     | Not Required                                       |
| Lightning Ridge Advisory Board                                                   |                                                   | Delegate Cir Lane<br>Alternative Cir Murray        |
| Lightning Ridge Tourism Board                                                    | General Manager                                   | Cir Taylor<br>Alternative Cir Walford              |
| Lightning Ridge Community Working Party                                          | General Manager                                   | Cir Walford                                        |
| Local Emergency Management Committee                                             | General Manager as LEMO                           | Mayor                                              |
| Local Government Group of the Namoi Catchment Management Authority               | Director Urban Infrastructure Services            | Not Required                                       |
| Local Traffic Committee                                                          | Director Engineering Services and General Manager | Cir Martinez<br>Alternative Cir Kelr               |
| Mungindi Menindee Advisory Council                                               |                                                   | Cir Greenaway and Cir Murray                       |
| Namoi Peel Catchment Customer Service Committee                                  | Director Urban Infrastructure Services            | Cir Greenaway                                      |
| Netwaste                                                                         | Director Urban Infrastructure Services            | Not Required                                       |
| Northwest Slopes & Plains Cooperative Library Service                            | Director Corporate Services                       | Cir Cooper and Cir Kelr                            |
| Regional Development Australia - Orana                                           | General Manager                                   | Cir Lane                                           |
| Orana Regional Organisations of Council – GMAC                                   | General Manager                                   | Not Required                                       |
| Orana Regional Organisations of Council (OROC)                                   | General Manager                                   | Mayor and Deputy Mayor                             |
| Outback Arts Incorporated                                                        | Director Corporate Services                       | Cir Kelr<br>Alternative Cir Taylor                 |
| Plant Committee                                                                  | Director Engineering Services and General Manager | Cir Lane, Cir Woodcock, Cir Greenaway & Cir Taylor |
| Regional Procurement Initiative                                                  | Director Engineering Services                     | Not Required                                       |
| Rural Bush Fire Management Group                                                 | Director Engineering Services                     | Cir Murray                                         |
| Saleyards Advisory Committee                                                     | Director Urban Infrastructure Services            | Cir Murray                                         |
| Western Division of the Shire's Association                                      | General Manager                                   | Not Required                                       |
| Walgett Community Working Party                                                  | Manager Community Services and General Manager    | Mayor                                              |
| Walgett Shire Interagency Group                                                  | General Manager                                   | Cir Kelr                                           |
| Weight of Loads Committee                                                        | Director Engineering Services                     | Cir Lane & Cir Cooper                              |
| Coonabarabran – Mungindi Road Upgrade Project steering Committee                 | Director Engineering Services and General Manager | Mayor<br>Cir Greenaway                             |
| Water Utilities Group                                                            | Director Urban Infrastructure Services            | Not required                                       |
| "C" Division of the Shires Association                                           | General Manager                                   | Not Required                                       |
| Internal Audit and Risk Management                                               | General Manager                                   | Cir Woodcock<br>Alternative Cir Murray             |
| Joint Regional Planning Panel                                                    | Not Required                                      | Cir Lane Cir Woodcock<br>Alternative Cir Murray    |
| Namoi House                                                                      | General Manager                                   | Not Required                                       |
| Walgett HACC                                                                     | General Manager                                   | Cir Kelr                                           |
| Outback Shires Alliance                                                          | General Manager                                   | Mayor & Deputy Mayor                               |
| Local Government NSW                                                             | General Manager                                   | Mayor & Deputy Mayor                               |

## **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM MAYOR**

**REPORTING SECTION:** Governance

**AUTHOR:** Cllr David Lane - Mayor

The events attended by the Mayor during late September / October are as follows:

|                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 25 <sup>th</sup> of September                                    | Travelled to Dubbo with GM for OROC meeting and an update from NSW Office of Local Government on reforms, Paul Toole Minister for Local Government was in attendance at meeting.                                                                                                                                                                                                                                       |
| 29 <sup>th</sup> September                                       | Attended Police memorial day with GM at Walgett Anglican Church.                                                                                                                                                                                                                                                                                                                                                       |
| 30 <sup>th</sup> September                                       | Teleconference with NSW Office of Local Government, Premier and Cabinet, other Western Division councils and GM, Deputy Mayor and Director Corporate Services. Was given an update on the proposed meeting in Cobar, scheduled for 2 <sup>nd</sup> December, in regards the Far West Organisation and what was hoped to be achieved at that meeting.                                                                   |
| 7 <sup>th</sup> October                                          | Attended meeting in LRDBC with LR Tourist Assoc and NSW Outback re Destination Management Plan. Also discussed next year's Easter festival and the management of event and need for Co-ordinator of event.                                                                                                                                                                                                             |
| 8 <sup>th</sup> October                                          | Walgett main street beautification, public consultation meeting at Council Chambers.                                                                                                                                                                                                                                                                                                                                   |
| 9 <sup>th</sup> October                                          | Lightning Ridge main street beautification plan and consultation meeting at LRDBC.                                                                                                                                                                                                                                                                                                                                     |
| 10 <sup>th</sup> October                                         | Attended opening of bus turn around at Namoi by Adrian Piccoli Minister for Education, Minister thanked council and staff for their efforts in getting the turnaround ready for opening at short notice. Also attended a 2.00pm special council meeting, OROC submission for a trial JO.                                                                                                                               |
| 14 <sup>th</sup> October                                         | Met with Neil Macintosh at Spider Brown Oval, Football club would like council to purchase some turf and they offered to cut it up and plant in strips as a working bee to assist with the recovery of the playing surface.                                                                                                                                                                                            |
| 20 <sup>th</sup> , 21 <sup>st</sup> and 22 <sup>nd</sup> October | Attended with GM the Local Government NSW conference in Coffs Harbour. Along with other Western Councils met with the President LGNSW Keith Rhodes, discussed LGNSW view of Far West Organisation reforms. On the Tuesday had a luncheon meeting with Western Councils and Minister Local Government, Discussion was how the minister saw the Far west organisation working and the process over next 12 or 18 months. |

### **Matters Generally for Brief Mention or Information only from Mayor**

#### **Recommendation:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

#### **Moved:**

#### **Seconded:**

**10. Motions of which Notice has been given - Nil**

**11. Presentation of Petitions - Nil**

## 12. Questions from Last Meeting

### Clr Taylor

#### **Question 1**

Opal FM have been unsuccessful in obtaining ongoing funding. Can Council look into giving financial assistance to Opal FM?

#### **Response**

The General Manager requested further information from Opal FM.

#### **Question 2**

The Black Queen in Lightning Ridge will shortly be closing. Can Council give assistance to the Black Queen in order for them to stay open?

#### **Response**

The General Manager to investigate.

#### **Question 3**

Can a report be prepared for the next meeting regarding how many Grants Officers does Council currently have and how many grants were applied for and received in the last 2 months?

#### **Response**

The General Manager to investigate.

### Clr Lane

#### **Question 1**

Can a report be prepared for the next meeting regarding an update for on the Council Tourism Brochure?

#### **Response**

The General Manager to investigate.

### Clr Cooper

#### **Question 1**

Can the area to the south of the Walgett Tip (from the Sewerage Treatment Works to the tip entrance) be investigated as there is rubbish and old tyres in the area?

#### **Response**

The Acting Director Urban Infrastructure Services advises that work is to be undertaken week of 20 October 2014.

#### **Question 2**

There is a drainage issue in Peel Street, Walgett between Arthur and Euroka Streets with water and scum in the gutters. Can this be investigated?

#### **Response**

The Acting Director Urban Infrastructure Services advises that this issue is being dealt with by the Director Planning and Regulatory Services.

#### **Question 3**

The Carinda to Walgett Road is in poor condition where geotextile has been applied. Can this be investigated?

#### **Response**

The Director Engineering Services to investigate.

**Clr Greenaway**

**Question 1**

Could the lack of drainage on the western side of Narran Street in Collarenebri be investigated?

**Response**

The Acting Director Urban Infrastructure Services advises that investigations are proceeding.

**Question 2**

Ratepayers have reported that they are not receiving replies to their emails and letters to Council. Could this be investigated?

**Response**

The Director Corporate Services advises that the Information Services Coordinator was requested to ensure acknowledgement protocol is being followed.

**Question 3**

Why did Council not use a contractor for the works being carried out on the Gundabloui Road and instead have Council staff travel to and from the site every day?

**Response**

The Director Engineering Services advised that Council staff were not travelling to and from the site each day, instead they remained in the area and received a Camping Allowance. Council staff were engaged to undertake the work as they were suitably skilled. However, towards the end of the project some issues arose which resulted in staff having to travel.

**Clr Martinez**

**Question 1**

There are a high number of wandering dogs in Lightning Ridge. Can this be investigated?

**Response**

The Director Planning & Regulatory Services has requested the Regulatory Officer to undertake regular patrols in Lightning Ridge.

**Question 2**

About 50% of the trees in Pandora Street Lightning Ridge have died due to drought. Can Council ensure that the remaining trees are adequately watered?

**Response**

The Acting Director Urban Infrastructure Services advises that regular watering of the trees is taking place.

**Clr Keir**

**Question 1**

Roadtrains travelling around the ANZAC monument in Fox Street Walgett are causing damage to the Rosemary plants and watering system. Can this be investigated and measures put in place to ensure road users are not driving over the monument area?

**Response**

The Acting Director Urban Infrastructure Services is currently investigating.

**Question 2**

Can the temporary fencing outside the Walgett RSL Hall be removed?

**Response**

The General Manager advised that the temporary fencing has been removed.

**Clr Woodcock**

**Question 1**

What is the progress of the Lightning Ridge Olympic Pool Committee's Request to have a loan written off?

**Response**

The General Manager advised that Council's auditors are currently reviewing the request.

**Question 2**

What is the progress of the matter of asbestos dumped at the Walgett tip?

**Response**

The General Manager advised that the asbestos was treated properly.

## 13. Reports of Committees/Delegates

### 13.1 Minutes of Workplace Health and Safety Committee meeting held 9 October 2014

| Minutes of Workplace Health & Safety Committee meeting – 9 October 2014                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Workplace Health and Safety Committee meeting held 9 October 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### Attachment

Minutes of Meeting held 9 October 2014

## MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday 9<sup>th</sup> October 2014 in the meeting room commencing at 2:35 pm.

### 1. PRESENT

|                  |                                       |
|------------------|---------------------------------------|
| Prafulla KC      | Committee Member (Chairperson)        |
| Rebecca Wilson   | Committee Member                      |
| Michael Brayshaw | Committee Member (Deputy Chairperson) |
| Donald Ramsland  | Management Representative             |
| Raju Ranjit      | Management Representative             |
| Donna Ruttley    | Committee Member                      |
| David Callander  | Secretary                             |

### 2. APOLOGIES

|                 |                 |
|-----------------|-----------------|
| Julie McKeown   | Human Resources |
| Barry Maher     | Resigned        |
| Ramesh Sharma   | Resigned        |
| Dallas Williams | Resigned        |

### 3. MINUTES –

The minutes from the meeting held on the 28<sup>th</sup> August, 2014 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 28<sup>th</sup> August 2014 were confirmed and accepted

Moved: David Callander  
Seconded: Don Ramsland

### 4. BUSINESS ARISING FROM PREVIOUS MINUTES, AS PER ACTION LIST ATTACHED.

#### 4.1 First Aid Training

Training has been arranged utilising the services of Safety in Focus. A training company based in Narrabri. Training will be conducted for those notified previously, on the 15<sup>th</sup> Oct in the chambers.

#### 4.2 Chemical Lockers

This was reported as a work in progress

**Action.** David to continue and liaise with Mark and Mel

#### 4.3 Lightning Ridge Inspection report actions.

KC and David to travel to Lightning Ridge to assess work required.

**Action.** David & KC to arrange a date for the inspection.

#### 4.4 Skid Steer Proposal

The proposal has been presented to the General Manager who reported that he has had an initial read but would like more time to have another in depth read of the documents.

**Action.** General Manager to read through skid steer proposal and make recommendation to committee.

#### 4.5 Asbestos removal from Lightning Ridge

**Action.** David & KC to travel to Lightning Ridge to assess what qty of asbestos is to be removed to Walgett.

#### 4.6 Bullying policy to have updated legislation applied.

As Julie was not at the meeting, an update was not available.

**Action.** Julie to report to next meeting.

4.7 Completed

4.8 completed

4.9 Completed

#### 5.1 Investigate

the possibility of workshop staff being trained to inspect and service fire extinguishers

**Action.** Dallas to investigate

### 5. OTHER BUSINESS FROM THE AGENDA AND WITHOUT NOTICE

#### 5.1 Incident report reviews

David presented the incident report which included events from previous month due to no meeting being held last month.

#### 5.2 Asbestos Awareness month

David presented to the group information relating to the upcoming asbestos awareness month happening in November. David invited the group to become actively involved in the awareness campaign. Don suggested that an information session be tagged onto the upcoming E- tender information workshops being conducted at the end of October.

A 'Tradies breakfast' was also discussed to be held in November during Asbestos month.

**Action.** David to speak with Economic Development Officer regarding e-tender session.

#### 5.3 Car park lines.

Discussion was held regarding the painting of car parking lines in the staff car park at the back of council for those that have trouble parking between the lines. A recommendation to put to the General Manager regarding the painting of the lines was tabled, signed as approved by the General Manager and passed onto Raju to instruct engineering department to complete.

**Action.** Raju to organise engineering staff to paint the lines.

#### 5.4 Committee vacancies.

Due to the resignation of Dallas, (unavailable due to work commitments), Ramesh, (resigned to join the RMS in Dubbo) and Barry, (retired from work), there are three vacancies on the committee. Donna has begun a recruiting drive and has spoken with a couple of interested people. It was decided to call for nominations via the payslips.

**Action;** Donna to call for nominations via payslips.

#### 5.5 Raju reported

that he recently received some emails detailing a couple of incidents whereby people were injured. One was in relation to shipping container doors and a hand being squashed. Raju will email the article for others to read.

**Action.** Raju to email the articles to committee members.

### 5.6 Michael suggested

It would be a good idea if perhaps once a month a senior staff member, (Director or GM) attend the depot in the morning and have a talk to the troops. Let them know what's happening. It has been suggested that the outdoor staff may be feeling a bit of 'us and them' and a way to alleviate this problem would be if management met with the staff on a monthly basis.

**Action.** David to draw up a letter to the General Manager requesting consideration be given to the above mentioned.

## 6. NEXT MEETING

The next meeting is to be held on 6<sup>th</sup> Nov '14 commencing at 2pm.

**There being no further business the meeting closed at 15:10hrs**

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

### **13.2 Minutes of Local Area Traffic Committee meeting held 9 October 2014**

|                                                                         |
|-------------------------------------------------------------------------|
| <b>Minutes of Local Area Traffic Committee meeting – 9 October 2014</b> |
|-------------------------------------------------------------------------|

**Recommendation:**

That the minutes of the Local Area Traffic Committee meeting held 9 October 2014, having been circulated be confirmed as a true and accurate record of that meeting and that the recommendations contained therein be adopted as resolutions of Council.

**Moved:**

**Seconded:**

**Attachment**

Minutes of Meeting held 9 October 2014

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC  
COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON  
THURSDAY 9 OCTOBER 2014 AT 10:00 AM**

**PRESENT**

|                 |                                                               |
|-----------------|---------------------------------------------------------------|
| David Vant      | (Road Safety & Traffic, Western Region, RMS NSW)              |
| Sharon Grierson | (Roads and Maritime Services)                                 |
| Ian Woodcock    | (Local State Member's Representative)                         |
| Jane Keir       | (Walgett Shire Council Deputy-Mayor)                          |
| Don Ramsland    | (General Manager)                                             |
| Raju Ranjit     | (Director Engineering Services- Walgett Shire Council)        |
| Cassie Andrews  | (Administrative Services Co-ordinator- Walgett Shire Council) |

**1. APOLOGIES**

**Apologies – 9 October 2014**

**Recommendation:**

Apologies received from the following be accepted:

|                             |                            |
|-----------------------------|----------------------------|
| Snr Constable Brett Jameson | (NSW Police)               |
| Manual Martinez             | (Walgett Shire Councillor) |

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 14 August, 2014**

**Resolved: 95**

1. That the minutes of the Local Area Traffic Committee meeting held 14 August 2014, have been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

**4.1 School Bus Stop Sign at 8662 Millie Road (Request from Christine McDonnell)**

Committee supports signs to be installed. Cost to be covered by Walgett Shire Council. Design for Bus stop and sign to be considered by David Vant. Map of area to be forwarded to David Vant.

**ACTION:**

1. David Vant to draft School Bus Stop sign.
2. Raju Ranjit to forward map of area to David Vant (RMS).
3. Walgett Shire Council to install signs and cover costs.

**4.2 Petition for Speed humps in Fantasia Street Lightning Ridge**

Counter has been installed and data will be reported on at next meeting.

**4.3 Karl Adams (Kardell Driver Training)**

Letter sent to Karl Adams 01/09/2014 advising his proposal is not suitable for the Walgett Streets in their current form.

Heavy Vehicle Driver Training route to be considered when planning future road infrastructure improvements in Walgett.

**ACTION:**

1. NA

**4.4 Inspections completed by RMS and Walgett Shire Council Rural Engineering**

Inspections at Lightning Ridge were completed Wednesday 11<sup>th</sup> June. Areas included the intersection and warning signs at Lightning Ridge Airport, and the pedestrian strip in the main street into town of Lightning Ridge (Morilla Street) from Opal Street to Brilliant Street, which will assist with the Beautification Project at Lightning Ridge.

David provided mud map to Raju Ranjit.

**ACTION:**

1. NA

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

5. INCOMING CORRESPONDENCE

5.1 School Bus Route Variation Applications:  
R & C Cochrane – Collarenebri  
J Brummel – Rowena

Applications have been received by Walgett Shire seeking support for the above school bus routes variations. Proposed variations have been inspected by WSC Local Roads Technical Officer – proposed route changes are supported by WSC.

Proposed changes are:

- Collarenebri School Bus Run – inclusion of Banarway Crossing (SR95)
- Rowena School Bus Run – extension of Burren Junction / Collarenebri Road and inclusion of Cameron's Lane.

Committee is happy to support variations provided confirmation is obtained on the following:

- Confirmation obtained from WSC Tech Officer that roads are suitable for School Bus Run.
- Confirmation obtained that proposed pick up points are suitable
- Any unsealed portions of roads are to be excluded from daily bus runs in wet weather
- Seek clarification on proposed route - Collarenebri application

**ACTION:**

1. Road condition Report obtained from WSC Technical Officer to ensure that proposed roads are safe and suitable for school bus run
2. Ensure safe and appropriate pick up points
3. Confirm with applicant that unsealed roads are to be excluded from daily bus run in wet weather
4. Applications be taken to next Council Meeting for consideration
5. If supported and above conditions satisfied, letter of support be sent to applicant/s that will be included in formal application to Ministry for Transport.
6. Seek clarification on proposed route – Collarenebri application

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

If the area is defined as restricted to light vehicles only, additional signage will be required to ensure that heavy vehicle drivers are aware of the restricted access area. Police may have to be informed so that the area can be policed accordingly.

**ACTION:**

1. Raju Ranjit to investigate if area is restricted and notify David Vant. Outcome to be discussed at next LATC meeting.

**6.4 Black Spot Programme, Morilla Street Lightning Ridge**

Opal and Pandora Street, Lightning Ridge

David Vant advised the urgent need to get plans to him for the Pandora Street project. There is \$90,000 leftover from Black Spot Programme Grant that can be used on Pandora Street to assist with changes to improve road trains access in Lightning Ridge. The \$90,000 must be used before 30 June 2015.

**ACTION:**

1. Raju Ranjit to forward plans to David Vant asap.

**6.5 RMS Council Payment Invoices**

Sharon Grierson explained that the figures submitted to RMS on the Council Payment Invoices must be true and accurate. If plans have changed, please amend and include an explanation.

**ACTION:**

1. Raju Ranjit to correct the next Council Payment Invoice to reflect actual intentions.

**6.6 Cumborah Community Inc. Request for street sign**

Walgett Shire Council has received a request from the Cumborah Community Inc. to install signs informing drivers of children walking and riding bikes in the area. The community also notes that drivers are not abiding by the speed limits in the village.

The committee is not in favour of signs at this point, however will investigate the situation by installation of a Traffic Counter.

**ACTION:**

1. Raju Ranjit to arrange installation of Traffic Counter. Data to be reported at future meeting and referred to police for action if required.

**8. CLOSE OF MEETING - 11:45am**

**9. CONFIRMATION OF NEXT MEETING – Thursday 11 December 2014, 10:00am**

## 14.1 GENERAL MANAGER

### COUNCIL'S DECISION ACTION REPORT – OCTOBER 2014

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion.

**Relevant Reference Documents/Policies:**

Resolution Register September 2014

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report – October 2014</b>                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for October 2014 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register- October 2014

## Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |  |
|--------------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 11th February 2014 | 2/2014/3 | <p>That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .</p> <p>Provision of evidence of public liability insurance</p> <p>The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,</p> <p>That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Lane</p> | Director Corporate Services | <p>11.03.14 Letter forwarded to Club. Meeting with Club reps to progress works.</p> <p>15.04.14 Awaiting confirmation from former Cr Smith regarding on-site meeting.</p> <p>20.05.14 Contact made with Committee regarding site meeting to take place.</p> <p>29.05.14 Site meeting held with Club reps. Awaiting details of work proposed to bring toilets up to standard.</p> <p>14.07.14 Senior Admin Officer following up.</p> <p>12.08.14 Matter still being followed up. Advised primary driver of project has left the area.</p> <p>18.09.14 Further enquiries to be made as to whether sufficient interest in project remains.</p> <p>10.10.14 Followed up with James Earl. Appears there is minimal local interest in the project.</p> | Director Corporate Services |  |
| 11th February 2014 | 2/2014/4 | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Woodcock</p>                                                                                                                                                                                                                                                                                                                             | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager.</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p> <p>14.07.14 \$57,000 provision made in budget.</p> <p>12.08.14 Grant approved. Additional budget required at September QBRS.</p> <p>18.09.14 Meeting to be convened with showground users to firm up design and commence works.</p> <p>Meeting held 26.09.14. Awaiting plans from the Jockey Club.</p>                                                                                                                                                                                                                                                                  | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                             |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                             |  |
|--------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 11th February 2014 | 2/2014/5  | <p>That Council consults with the Burren Junction Community in order to ascertain an agreeable outcome based on community needs in conjunction with Council resourcing strategies/financial framework.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                               | Director Corporate Services | <p>11.03.14 Preparation for meeting in progress.<br/>15.04.14 History being researched for meeting.<br/>20.05.14 History not yet finalised.<br/>16.06.14 Matter still being researched.<br/>14.07.14 Public Consultation meeting being held on 16 July 2014.<br/>12.08.14 Report to August Council Meeting.</p>                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services |  |
| 11th February 2014 | 2/2014/19 | <p>1.That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.<br/>2.That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park<br/>3.That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).<br/>15.04.14 Included in draft 14/15 budget.<br/>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.<br/>16.06.14 Gray Park Toilet project not included in budget. New Property Officer undertaking inspection and report.<br/>14.07.14 Application for 50% funding submitted under the Community Building Partnerships Program.<br/>12.08.14 Awaiting outcome of grant application.<br/>10.10.14 No further update.</p> | Director Corporate Services |  |
| 11th February 2014 | 2/2014/20 | <p>That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                            | Director Corporate Services | <p>11.03.14 Specifications being developed.<br/>15.04.14 Submissions close 30.04.14.<br/>20.05.14 Tenders received to be considered at June meeting.<br/>16.06.14 Project working group formed to assess tenders.<br/>14.07.14 Project team meeting on 15 July to review tender spec.</p>                                                                                                                                                                                                                                                                                                                                                                        | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                            |                             |                                                                                                                                                                                                                                                                                                    |                             |  |
|--------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
|                    |           |                                                                                                                                                                                                                                                            |                             | 12.08.14 Tenders due 18 August.<br>10.10.14 Project under review by GM.                                                                                                                                                                                                                            |                             |  |
| 11th February 2014 | 2/2014/39 | <p>1. That the content of the report be noted.<br/>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p> | Director Corporate Services | <p>11.03.14 Matter ongoing.<br/>15.04.14 Matter ongoing.<br/>Awaiting proof of debt from lawyers.<br/>20.05.14 Proof of claim lodged with liquidators by lawyers.<br/>14.07.14 Proof of claim admitted by liquidators.<br/>12.08.14 Awaiting further update.<br/>17.09.14 Public Meeting held.</p> | Director Corporate Services |  |

## Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                       |                                         |                          |
|-----------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------|
| 25th March 2014 | 5/2014/24 | <p>1. That Council Note the letter dated 27 February 2014 from SMK requesting that Council write to Crown Lands asking that control these parts of the reserve be transferred to Council from Crown lands.<br/>2. Respond to Crown Lands requesting that Neill Street and the part of Pitt Street that form part of Travelling Stock Reserve 12870 be dedicated to Council control.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Planning & Regulatory Services | <p>Letter sent 27 March to Trade &amp; Investment.</p> <p>Advice received 9/9/2014 is that the request is being processed by Crown Lands in Dubbo. Expected to be completed by Christmas.</p>                                                                                                                                         | Director Planning & Regulatory Services | Council action completed |
| 25th March 2014 | 5/2014/35 | <p>That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                     | Director Corporate Services             | <p>15.04.14 Included in draft 14/15 budget.<br/>20.05.14 Awaiting budget determination.<br/>16.06.14 No funds provided in 2014/15 budget.<br/>14.07.14 Provision made in final adopted budget.<br/>Consultant finalising tender spec.<br/>12.08.14 Tender advertised.<br/>Tenders closed 09.09.14.<br/>Report to October meeting.</p> | Director Corporate Services             |                          |

**WALGETT SHIRE COUNCIL AGENDA**

**Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014**

|            |           |                                                                                                                                                                                                                                                                                                                    |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |                    |
|------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|
| 8 May 2014 | 7/2014/13 | <p>That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p>      | Director Corporate Services | <p>20.05.14 Awaiting further information.<br/>16.06.14 Request for detailed proposal made again on 16 June.<br/>14.07.14 Detailed proposal to be provided by 16 July 2014 with report to August meeting.<br/>12.08.14 Company has had further discussions with DCS and DUS.<br/>18.09.14 Further clarification on some aspects being sought.<br/>10.10.14 Further discussions held with supplier. Pricing, modelling and further cost benefit analysis required.</p> | Director Corporate Services |                    |
| 8 May 2014 | 7/2014/16 | <p>1. That Council view the indicative interest rates listed, advise which loan agreement would be acceptable based on information provided, allowing the General Manager discretion in executing the loan/s should interest rates vary into the future.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p> | General Manager             | <p>22.05.14 Loan quotations being invited.<br/>30.06.14 Loan funds Baroka Bridge taken up - \$1.7M</p>                                                                                                                                                                                                                                                                                                                                                               | General Manager             | 30.06.14 Completed |
| 8 May 2014 | 7/2014/20 | <p>1. That the Walgett Showground Trust are consulted in regards to this proposal and the item is deferred to a future meeting.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                          | Director Corporate Services | <p>20.05.14 Meeting is to be scheduled when firmer details of proposed course are provided.<br/>16.06.14 Meeting held with Club representatives awaiting more detailed plan and clarification of water supply prior to meeting with stakeholders.<br/>14.07.14 Meeting with Showground users scheduled for early August.<br/>12.08.14 Meeting held with support for project. Further report to September meeting.<br/>18.09.14 Report to September meeting.</p>      | Director Corporate Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014

|             |                 |                                                                                                                                                                                                                                                                                                                                                                                                                         |                             |                                                                                                                                                                                                                                                                                                                                   |                             |                    |
|-------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------|
| 27 May 2014 | 8/2014/10       | <p>1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.</p> <p>2. That naming rights for the Lightning Ridge Pool are investigated.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                   | General Manager             | <p>02.06.14 Report being prepared for August 2014 meeting</p> <p>18.09.14 Deferred to October meeting.</p> <p>22.10.14 Deferred to November meeting.</p>                                                                                                                                                                          | General Manager             |                    |
| 27 May 2014 | 8/2014/12       | <p>That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                         | Director Corporate Services | <p>16.06.14 Project proceedings with next stage to stack and wrap on pallets.</p> <p>14.07.14 Project progressing.</p> <p>12.08.14 Project progressing.</p> <p>18.09.14 Project on hold due to other priorities.</p> <p>10.10.14 Project on hold. Interest in participating to be sought from Brewarrina and Bourke Councils.</p> | Director Corporate Services |                    |
| 27 May 2014 | 8/2014/21       | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p>                                                                                              | General Manager             | <p>15.09.14 Negotiations continuing.</p> <p>22.10.14 Awaiting draft MOU.</p>                                                                                                                                                                                                                                                      | General Manager             |                    |
| 27 May 2014 | 8/2014/22       | <p>That the General Manager is authorised to negotiate a sale for the property at 6 Vaughn Place.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                | General Manager             | <p>15.09.14 Quotations called for renovations.</p> <p>22.10.14 Sale not proceeding</p>                                                                                                                                                                                                                                            | General Manager             | Completed 22.10.14 |
| 27 May 2014 | 8/2014/23       | <p>That the General Manager and Mayor are authorised to negotiate with IGA, DPC, Department Education and Minister Humphries in regards to Walgett IGA continuing to use the Primary School site for the temporary supermarket for a further six months as the alternate premises identified by DPC are considered unsuitable following an inspection by Council.</p> <p>Moved: Clr Kier<br/>Seconded: Clr Martinez</p> | General Manager             | <p>Meeting held with Kevin Humphries on 6.06.14.</p> <p>Further meeting with Stakeholders on 19.06.14</p> <p>15.09.14 Lease extended until end of 2014.</p>                                                                                                                                                                       | General Manager             | Completed 15.09.14 |
| 27 May 2014 | Qs next meeting | <p>Clr Taylor<br/>Can Council investigate the possibility of implementing a user pays system at the Burren Junction Bore Baths?</p> <p>Response<br/>The General Manager advised that investigations will take place as</p>                                                                                                                                                                                              | General Manager             | <p>27.05.14 The General Manager advised that investigations will take place as part of Council's review of Shire wide services.</p> <p>15.09.14 Being prepared</p>                                                                                                                                                                | General Manager             |                    |

# WALGETT SHIRE COUNCIL AGENDA

|             |                 |                                                                                                                                                                                         |                                               |                                                                                                                                                                                                                                                                                       |                                               |                       |
|-------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------|
|             |                 | part of Council's review of Shire wide services.                                                                                                                                        |                                               | for October 2014 Meeting.<br>22.10.14 Preparation of report delayed until November meeting.                                                                                                                                                                                           |                                               |                       |
| 27 May 2014 | Qs next meeting | Clr Taylor<br>There is bitumen breaking away in one part of the Grawin to Lightning Ridge Road 1km off the Kamilaroi Highway. Can patching be done to resolve this?                     | Director Engineering Services                 | Inspection done on 13/06/2014 and has been scheduled for July 2014. 12.08.14 Work has been rescheduled and will be done in late August.                                                                                                                                               | Director Engineering Services                 | Completed August 2014 |
| 27 May 2014 | Qs next meeting | Clr Lane<br>Does Council have an employment/appointment policy as raised by Mr Col Hundy earlier in the meeting?                                                                        | General Manager                               | 29.05.14 Appropriate instructions issued to Council staff on a needs basis. Staff also have to comply with various legislative provisions. 15.09.14 Minor amendments to Position Descriptions being introduced progressively.                                                         | General Manager                               | Completed 22.10.14    |
| 27 May 2014 | Qs next meeting | Clr Lane<br>There are currently no precinct committees in operation in Lightning Ridge, Walgett and Grawin. Should we encourage residents to get these committees up and running again? |                                               | 27.05.14 General Manager to investigate. The General Manager also advised that the Collarenebri Precinct Committee is in the process of being re-established as the Town Improvement Committee.                                                                                       | General Manager                               |                       |
| 27 May 2014 | Qs next meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                            | Director Engineering Services                 | Has been scheduled for inspection( 19/06/2014)<br><br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid. 12.08.14 Discussion took place with Mr O'Brien and waiting on his response. | Director Engineering Services                 |                       |
| 27 May 2014 | Qs next meeting | Clr Cooper<br>Can a potential drainage issue be investigated in the Walgett Cemetery area between the Castlereagh Highway and Carinda Road.                                             | Acting Director Urban Infrastructure Services | 20.10.14 Levels taken and design options being investigated.                                                                                                                                                                                                                          | Acting Director Urban Infrastructure Services |                       |
| 27 May 2014 | Qs next meeting | Clr Keir<br>A ramp on the Pilliga to Walgett road near the cement bridge has collapsed. Can this be investigated/signage placed either side?                                            | Director Engineering Services                 | Has been inspected on 28/06/2014. 27.05.14 Reduced signage has been installed. Work scheduling is in progress.                                                                                                                                                                        | Director Engineering Services                 |                       |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014

|              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                                                                                                                                                                                                                                        |                                         |                    |
|--------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------|
| 24 June 2014 | 9/2014/9        | <p>That Council be proactive in this area of its operations by the creation of a cash backed assets renewal reserve from the additional FAGS grant funds received in 2013/14 and to also commence a detailed review of the infrastructure replacement issues raised at an internal audit level.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                         | 20.06.14 Reserve established                                                                                                                                                                                                                                                                                           | General Manager                         | Completed 30.06.14 |
| 24 June 2014 | 9/2014/14       | <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.</li> <li>Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison: <ol style="list-style-type: none"> <li>Walgett Shire Local Heritage Fund Annual Report 2013-2014.</li> <li>Walgett Shire Council Heritage Strategic Plan 2014-2017.</li> </ol> </li> <li>Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning &amp; Environment.</li> <li>Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.</li> <li>Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.</li> <li>Seek expressions of interest for a new Heritage Advisor: <ol style="list-style-type: none"> <li>Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of Environment &amp; Heritage, July 2011.</li> <li>Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</li> </ol> </li> </ol> <p>Moved: Clr Cooper<br/>Seconded: Clr Greenaway</p> | Director Planning & Regulatory Services | <p>Director Planning &amp; Regulatory Services is currently consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.</p> <p>Meeting held 10/9/2014 at Brewarrina to meet with Brewarrina heritage advisor and discuss resource sharing.</p> | Director Planning & Regulatory Services |                    |
| 24 June 2014 | 9/2014/18       | <ol style="list-style-type: none"> <li>That a report is prepared regarding extending the opening hours for the Walgett and Lightning Ridge Waste Management Facilities and potential measures for Council to cover the cost of extending opening hours.</li> <li>That an educational campaign is prepared in order to inform Shire residents of the proposed fees and charges</li> </ol> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Urban Infrastructure Services  |                                                                                                                                                                                                                                                                                                                        | Director Urban Infrastructure Services  |                    |
| 24 June 2014 | Qs next meeting | <p>Clr Taylor<br/>Can Council investigate moving the bins at the Astronomers Monument, Lightning Ridge to a location further down the hill?</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Urban Infrastructure Services  |                                                                                                                                                                                                                                                                                                                        | Director Urban Infrastructure Services  |                    |

# WALGETT SHIRE COUNCIL AGENDA

|              |                 |                                                                                                                      |                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                        |                    |
|--------------|-----------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------|
| 24 June 2014 | Qs next meeting | Clr Taylor<br>Can the dead trees in Pandora Street, Lightning Ridge be removed and the area given a general tidy up? | Director Urban Infrastructure Services |                                                                                                                                                                                                                                                                                                                                                                                                                                        | Director Urban Infrastructure Services |                    |
| 24 June 2014 | Qs next meeting | What is the progress of the fencing and ramps to be installed on Gerard O'Brien's property?<br>Clr Greenaway         | Director Engineering Services          | 24.06.14 The Director Engineering Services advised that Expressions of Interest close on Friday 4 July 2014.<br>11.09.2014 – Waiting for response.                                                                                                                                                                                                                                                                                     | Director Engineering Services          |                    |
| 24 June 2014 | Qs next meeting | Does Council currently have a Carpenter on staff?<br>Clr Greenaway                                                   | General Manager                        | 24.06.14 The General Manager advised that Council do not currently have a Carpenter, however are interested in hiring one. Council's current Building Maintenance Officer does undertake small tasks in the main administration building.                                                                                                                                                                                              | General Manager                        |                    |
| 24 June 2014 | Qs next meeting | What is the progress of the Coonabarabran to Mungindi Road Improvement Programme?<br>Clr Greenaway                   | Director Engineering Services          | 24.06.14 The General Manager advised that Council have undertaken a feasibility study and are now waiting for response from Kevin Humphries MP who is coordinating the programme. Director of Engineering is to contact Mr Humphries to investigate where matter is up to.<br><br>14.07.14 Discussed with Mayor of Narrabri Shire Council on 7/7/2014 regarding the project. He will contact with Kevin Humphries for further updates. | Director Engineering Services          |                    |
| 24 June 2014 | Qs next meeting | Can the Pilliga to Burren Junction Road (SR103) be graded?<br>Clr Greenaway                                          | Director Engineering Services          | 24.06.14 The Director Engineering Services advised that the road will be graded in July 2014.                                                                                                                                                                                                                                                                                                                                          | Director Engineering Services          | 14.07.14 Completed |

# **WALGETT SHIRE COUNCIL AGENDA**

|              |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                             |                                                                                                                                                                                                                                                     |                                             |  |
|--------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--|
| 24 June 2014 | Qs next meeting | There are still bike users driving through the park area near Butterfly Avenue, Lightning Ridge. Can Council implement further measures to dissuade bike users?<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Urban Infrastructure Services      |                                                                                                                                                                                                                                                     | Director Urban Infrastructure Services      |  |
| 24 June 2014 | 9/2014/20       | 1. That Council reject both Graincorp Walgett and Southern Game Meat Pty Ltd's request to connect to the filtered water connection.<br>2. Negotiate with the business houses to share the cost of upgrading the production capacity of the under construction filtration plant and meet the cost of pipe work. The pipe work has to comply with WSA Water Supply Code of Australia<br>3. Negotiate contract based water rates to these business houses to recover the cost of plant upgrading and extending the water mains to these business houses.<br><br>Moved: Clr Cooper<br>Seconded: Clr Keir | Director Urban Infrastructure Services      |                                                                                                                                                                                                                                                     | Director Urban Infrastructure Services      |  |
| 24 June 2014 | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                             | General Manager                             | 15.09.14 All owners contacted and in process of arranging transfers.<br>21.10.14 Solicitors advise matter nearing resolution.                                                                                                                       | General Manager                             |  |
| 24 June 2014 | 9/2014/22       | 1. That a detailed review of Council's staff housing stock be carried out in the 2014/15 financial year with a view to preparing not only not only a routine maintenance programme but also a capital upgrade and replacement programme as well.<br>2. Further that Council reaffirm the approach of transferring the income from any property sales to a cash backed reserve to provide for future property development.<br>3. Council obtain quotes for upgrade of work to the 6 Vaughn Place property and undertake work as necessary.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway      | General Manager/Director Corporate Services | 14.07.14 Matter referred to Property Officer to obtain work schedule and cost.<br>12.08.14 Awaiting report from builder.<br>18.09.14 Review ongoing, tenders advertised for refurbishment of 6 Vaughn Place.<br>10.10.14 Quotations being obtained. | General Manager/Director Corporate Services |  |

## **Resolution Actions for Ordinary Meeting 22<sup>nd</sup> July 2014**

|              |           |                                                                                                                                                                                                                                                                                                                |                 |                                                                                                    |                 |                    |
|--------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------|-----------------|--------------------|
| 22 July 2014 | 10/2014/9 | 1. That Council receive, note and endorse the submission.<br>2. That Council invite members of both the state and federal opposition, relevant financial institutions and media contacts to visit the Walgett Shire to further discuss drought in the Shire.<br><br>Moved: Clr Keir<br>Seconded: Clr Greenaway | General Manager | 15.09.14 Contact and meeting held with bankers. Further visits to area by Federal/State Ministers. | General Manager | 23.10.14 Completed |
|--------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------|-----------------|--------------------|

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
| 22 July 2014 | 10/2014/16             | <p>1. That repairs to the existing lights on the western towers be undertaken at an estimated cost of \$10,000 subject to unspent funds being brought forward from the 2013/2014 Parks and Reserves Capital Maintenance Vote.</p> <p>2. That an application be submitted under the Sport and Recreation Facility Development Program for 50% funding of a total upgrade of the Spider Brown Oval lights and if successful, that matching funding be provided from Parks and Reserves Capital Maintenance Vote in the 2015 / 2016 Budget.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p> | Director Corporate Services                   | <p>12.08.14 LRE to undertake lightning repairs.</p> <p>18.09.14 Work completed, funding program not yet open.</p> <p>10.10.14 Application being developed. Program open and closes on 31 October 2014.</p> | Director Corporate Services                   |  |
| 22 July 2014 | Questions next meeting | <p>The Lightning Ridge Bore Baths are currently closed for two hours in the morning for cleaning. Bore Baths users would prefer that this closure for cleaning takes place between 12:00pm and 2:00pm instead. Can this be investigated?</p> <p>Response<br/>The Acting Director Urban Infrastructure Services to investigate.</p> <p>Clr Lane</p>                                                                                                                                                                                                                                            | Acting Director Urban Infrastructure Services | <p>12.08.14 Potential change of hours canvassed with regular users who oppose a change in hours.</p>                                                                                                       | Acting Director Urban Infrastructure Services |  |
| 22 July 2014 | Questions next meeting | <p>Can the Pilliga to Burren Junction road be graded?</p> <p>Response<br/>The Director Engineering Services to investigate.</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering Services                 | Completed on 08/09/2014                                                                                                                                                                                    | Director Engineering Services                 |  |
| 22 July 2014 | Questions next meeting | <p>There are parts of fencing, doors and windows missing from a house on the corner of Morilla and Gem Streets which looks untidy. Can Council issue an order for the property to be tidied up?</p> <p>Response<br/>The Director Planning &amp; Regulatory Services to investigate</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                        | Director Planning & Regulatory Services       | <p>The residence is boarded up, ongoing investigation, monitoring by P&amp;R staff is occurring currently.</p> <p>8/9/2014. . Owner has advised that unsecured buildings will be made secure.</p>          | Director Planning & Regulatory Services       |  |
| 22 July 2014 | Questions next meeting | <p>The change room floor at the Lightning Ridge Bore Baths becomes slippery and a user has fallen. There are also loose floor tiles and drainage issues. Can work be done to resolve these issues?</p> <p>Response<br/>The Director Corporate Services advised that the Property Officer is in the process of organising a non-slip flooring to be installed as an interim measure.</p> <p>Clr Woodcock</p>                                                                                                                                                                                   | General Manager                               | <p>12.08.14 Anti-slip coating purchased and to be applied by urban services staff.</p> <p>22.10.14 New tiles etc have been laid in men's dressing shed.</p>                                                | General Manager                               |  |
| 22 July 2014 | Questions next meeting | <p>The Outback Arts Committee has requested that a public meeting be held to discuss the future of the Lightning Ridge Arts and Crafts Committee. Can this be arranged?</p> <p>Response<br/>General Manager to investigate.</p> <p>Clr Keir</p>                                                                                                                                                                                                                                                                                                                                               | General Manager                               | <p>15.09.14 Contact made with president AGM in November.</p>                                                                                                                                               | General Manager                               |  |
| 22 July 2014 | Questions next meeting | <p>Does Council currently own a mobile kitchen?</p> <p>Response<br/>The General Manager advised that Council does own a mobile kitchen which is kept at the Depot. Some work will need to be done before it is able to be used.</p>                                                                                                                                                                                                                                                                                                                                                           | Director Corporate Services                   | <p>12.08.14 Unit to be made roadworthy in first instance.</p> <p>18.09.15 Report to September meeting.</p> <p>10.10.14 Refurbishment of</p>                                                                | Director Corporate Services                   |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
|              |                        | Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                               | unit proceeding.                                                                                                                                               |                                               |  |
| 22 July 2014 | Questions next meeting | <p>What is the progress of works to be undertaken at the Lightning Ridge IGA?</p> <p>Response</p> <p>The Director Planning &amp; Regulatory Services advised that propping has been put in place and an engineer has approved this propping. Council recently wrote to the IGA owner requesting information regarding permanent propping with no response. The Director Planning &amp; Regulatory Services will follow up response.</p> <p>Clr Cooper</p>                                                        | Director Planning & Regulatory Services       | Ongoing correspondence between Council and IGA owner relating to permeant propping, currently no indication as to when design shall be completed by Engineers. | Director Planning & Regulatory Services       |  |
| 22 July 2014 | 10/2014/24             | <p>1. That Council receive and note the report and consider the waste management facilities opening hours.</p> <p>2. That Council conduct a consumer survey to establish the times consumers use the facilities to see if the actual hours of operation need to be varied rather than the length of time the facilities are open.</p> <p>3. That Council conduct an education campaign for the users of all waste management facilities within the Shire.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Cooper</p> | Acting Director Urban Infrastructure Services | 12.08.14 Education campaign underway, potential survey to go out with next newsletter to residents.                                                            | Acting Director Urban Infrastructure Services |  |

## Resolution Actions for Ordinary Meeting 26<sup>th</sup> August 2014

|                |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                 |                                                                               |                 |  |
|----------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------|-----------------|--|
| 26 August 2014 | 11/2014/4  | <p>That the General Manager investigate the most appropriate or opportune timing for withdrawal from the Weight of Loads Committee, and that Council advise the Weights of Loads Committee that Council will be withdrawing membership of the organisation at that time.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                              | General Manager | 15.09.14 Constitution to be reviewed to determine process required.           | General Manager |  |
| 26 August 2014 | 11/2014/11 | <p>1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).</p> <p>2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | General Manager | <p>1. No further action required.</p> <p>2. Currently being investigated.</p> | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

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| 26 August 2014 | 11/2014/12 | <p>That Council convene a meeting of all the stakeholders involved with the Lightning Ridge Racecourse and Spider Brown Oval Complex to agree on a list of projects to be undertaken and then setting a reasonable time frame in which to prepare a strategic plan for the complex in order to both attract funding and carry out the works involved.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                    | General Manager                             | 15.09.14 Meetings held report to September meeting.                                                                                                                              | General Manager                             |                    |
| 26 August 2014 | 11/2014/13 | <p>That That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager                             | 15.09.14 MOU discussions arranged.<br>22.10.14 Discussions ongoing.                                                                                                              | General Manager                             |                    |
| 26 August 2014 | 11/2014/14 | <p>That attendance of the Mayor and General Manager at the LGNSW Annual Conference in Coffs Harbour between 19/21 October be confirmed and expenses paid. Further that Councillors raise any issues that they would like to be submitted for consideration in the business session of the conference.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                     | General Manager                             | 15.09.14 Arrangements being made.<br>23.10.14 Conference attended.                                                                                                               | General Manager                             | Completed 23.10.14 |
| 26 August 2014 | 11/2014/17 | <p>1.The Draft Annual Financial Reports for 2013/2014 be referred to Council's Auditor.<br/>2.The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.<br/>3.On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.<br/>4.Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 requirements.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p> | Director Corporate Services/General Manager | 18.09.14 Auditors were on site week of 8 September including review of initial draft statements.<br>10.10.14 Final adjustments to statements proceeding.                         | Director Corporate Services/General Manager |                    |
| 26 August 2014 | 11/2014/21 | <p>That Council advise the Burren Junction community that if a partnership arrangement can be established between the Burren Junction community and the Department of Education with regards to the Burren Junction School of Arts Hall, Council will;</p> <p>1. Consider re-opening the main hall for restricted use after completing repairs estimated to cost \$67,000 including the replacement of guttering.<br/>2. Hold a further community meeting at Burren Junction on Thursday 17 September 2014 at 5:30pm at the Burren Junction RSL.<br/>3. Apply for heritage funding grants to carry out necessary renovations to the hall.</p>                                                                                                   | Director Corporate Services                 | Meeting at Burren Junction held 17.09.14<br>10.10.14 Further community meeting held 17.09.14. Scope of works to be developed by working group before meeting at Burren Junction. | Director Corporate Services                 |                    |

# WALGETT SHIRE COUNCIL AGENDA

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|                |            | Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                          |                                         |                       |
| 26 August 2014 | 11/2014/24 | That Council indicate its support for the Walgett Whole of Community Project event to be held at Number 1 oval and that the General Manager be authorised to finalise the extent and quantum of conditions that will attach to the event approval.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                              | Director Corporate Services             | 18.09.14 Letters forwarded to applicant.                                 | Director Corporate Services             |                       |
| 26 August 2014 | 11/2014/26 | That Walgett Shire Council resolve to:<br>1.Note the letter dated 14 July 2014 from the Heritage Council of NSW giving "notice of intention" to consider listing on the State Heritage Register the Collarenebri Aboriginal Cemetery.<br>2. Respond with a letter which states that Walgett Shire Council supports the listing of the Collarenebri Aboriginal Cemetery on the State Heritage Register.<br><br>Moved: Clr Keir<br>Seconded: Clr Cooper | Director Planning & Regulatory Services | Letter sent to Heritage Council on 16-9-2014, as per Council resolution. | Director Planning & Regulatory Services | Complete 16-9-2014    |
| 26 August 2014 | 11/2014/27 | That Walgett Shire Council resolve to:<br>1.Approve Development Application DA2014/021 by Amanda Bird for a pub with attached dwelling and detached accommodation on Lot 1 DP 1196533.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                              | Director Planning & Regulatory Services | DA consent issued posted on 2/9/2014                                     | Director Planning & Regulatory Services | Complete 2/9/2014     |
| 26 August 2014 | 11/2014/28 | That Walgett Shire Council resolve to note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for May-July 2014.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Cooper                                                                                                                                                                                                  | Director Planning & Regulatory Services | Noted                                                                    | Director Planning & Regulatory Services | Complete 26-8-2014    |
| 26 August 2014 | 11/2014/30 | 1.That Council formally accept and note the funding allocation of \$400,000 for 2014/2015 repair program for the reconstruction and sealing of a 5km section of the Gundabloui Road (Collarenebri to Mungindi Road) – MR 457.<br>2.That Council note that the work will be undertaken as part of the 2014/15 works programme.<br><br>Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                       | Director Engineering Services           |                                                                          | Director Engineering Services           | Completed August 2014 |
| 26 August 2014 | 11/2014/31 | 1. That Council formally accept funding of \$125,603.75 (ex gst) to improve the Morilla Street between Opal and Brilliant Streets.<br>2. That Council note that the work will be undertaken in September 2014 as part of the 2014/15 Works Programme.<br>3.That Council note that a community consultation session has been arranged for Friday 29 August 2014 at 1:30pm because of the                                                               | Director Engineering Services           |                                                                          | Director Engineering Services           | Completed             |

# WALGETT SHIRE COUNCIL AGENDA

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|                |            | <p>proposal to consider the front in/rear in parking issue.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                   |                                         |           |
| 26 August 2014 | 11/2014/32 | <p>1. That Council formally accept the budget of \$ 15,360 (ex.gst) subject to Council's pending withdrawal from the Committee.</p> <p>2. That the minutes of the July 2014 meeting of the North West Weight of Loads Group Committee be received and noted</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                | Director Engineering Services           |                                   | Director Engineering Services           | Completed |
| 26 August 2014 | 11/2014/35 | <p>1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.</p> <p>2. That the proceeds of sale be transferred to Council's Property Development Reserve.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                                                                                                                           | General Manager                         | 15.09.14 Negotiations continuing. | General Manager                         |           |
| 26 August 2014 | 11/2014/38 | <p>1. That Council accept tenders from the following businesses for RFQ 14/035 Request for Standing Offers: Casual Plant Hire - Slashing, Walgett Shire NSW - for 1st July 2014 to 30th June 2015:</p> <p>CD &amp; AL Stewart<br/>Carbon Farming Pty Ltd TA Pokataroo<br/>Hume Turf &amp; Machinery Pty Ltd<br/>S &amp; L Girard Grader Hire Pty Ltd<br/>Plains Spraying Pty Ltd</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                       | Director Engineering Services           |                                   | Director Engineering Services           | Completed |
| 26 August 2014 | 11/2014/39 | <p>That Walgett Shire Council resolve to:</p> <p>1. Identify Option A as its preferred area for an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse.</p> <p>2. Write to NSW Crown Lands seeking its agreement for the establishment of the off-leash area.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Lane</p>                                                                                                                                                                                    | Director Planning & Regulatory Services |                                   | Director Planning & Regulatory Services |           |
| 26 August 2014 | 11/2014/40 | <p>1. That Council endorse the budget adjustment of \$18,500 to complete the Works Tender recommendation for the Installation of Automatic Irrigation System and accept the quotation of Purewater Filtration and Plumbing Moree in the sum of \$67,373.90 (incl GST) for an automatic sprinkler system for numbers 2 and 3 Sports Ovals at Walgett.</p> <p>2. That Council endorse the reduction in the Sporting Field Budget ledger no 11.03052.3976 from \$340,000 to \$321,500.</p> <p>3. Council endorse the corresponding increase in the budget on the</p> | Director Urban Infrastructure Services  |                                   | Director Urban Infrastructure Services  |           |

# WALGETT SHIRE COUNCIL AGENDA

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|--|--|-----------------------------------------------------------------------------------------------------|--|--|--|--|
|  |  | ledger number 11.03056.1615 to \$70,500 from \$52,000.<br><br>Moved: Clr Lane<br>Seconded: Clr Keir |  |  |  |  |
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## Resolution Actions for Ordinary Meeting 23<sup>rd</sup> September 2014

|                                                                                               |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
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| 23 September 2014                                                                             | 12/2014/14          | <p>1.Council operations close for the three days Monday 29th to Wednesday 31st inclusive and Friday 2 January 2015 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.</p> <p>2.The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.</p> <p>3. Note the Outdoor Staff shutdown period from Friday 19 December, 2014 to Monday 12 January 2015.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Lane</p> | General Manager                                                                               | 24.09.14 Action to initiate closedowns etc have commenced. | General Manager             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| 23 September 2014                                                                             | 12/2014/17          | <p>1. As the Lightning Ridge Bore Baths perimeter fencing has now been completed at a cost of \$ 23,030 providing a saving of \$16,970 that this amount be transferred to the Contingency Account in 2014/15.</p> <p>2. In turn, that an amount of \$8,000 (est) be transferred from the Contingency Account to undertake the urgent improvement works to the Lightning Ridge Bore Baths change rooms, showers and toilets.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                        | Director Corporate Services                                                                   |                                                            | Director Corporate Services |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| 23 September 2014                                                                             | 12/2014/18          | <p>1. That Council adopt a budget of \$35,100 to carry out the works identified above within the current year and that appropriate amendments be made to the 2014/15 Operating Plan and Budget in conjunction with the September, 2014 QBRs.</p> <p>And further that Council's Asset Management staff work with key stakeholders to prepare a strategic plan for the complex which includes detailed cost estimates and identifies funding sources for the proposed capital works programme</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                          | Director Corporate Services                                                                   |                                                            | Director Corporate Services |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| 23 September 2014                                                                             | 12/2014/19          | <table><tr><td>1. That Council adopt the following roster for the Lions Park Lightning Ridge Sunday Markets:</td><td></td></tr><tr><td>Dates</td><td>Event Co-ordinator</td></tr><tr><td>1st Sunday of Every Month</td><td>Lightning Ridge</td></tr><tr><td>Community Radio Inc.</td><td></td></tr><tr><td>2nd Sunday of Every Month</td><td>United Hospital</td></tr><tr><td>Auxiliary</td><td></td></tr><tr><td>3rd Sunday of Every Month</td><td>Royal Flying Doctor</td></tr><tr><td>Service</td><td></td></tr></table>                                              | 1. That Council adopt the following roster for the Lions Park Lightning Ridge Sunday Markets: |                                                            | Dates                       | Event Co-ordinator | 1st Sunday of Every Month | Lightning Ridge | Community Radio Inc. |  | 2nd Sunday of Every Month | United Hospital | Auxiliary |  | 3rd Sunday of Every Month | Royal Flying Doctor | Service |  | General Manager | 24.09.14 Regulatory signs in place.<br>22.10.14 Advice of market arrangements to be circulated. | General Manager |  |
| 1. That Council adopt the following roster for the Lions Park Lightning Ridge Sunday Markets: |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| Dates                                                                                         | Event Co-ordinator  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| 1st Sunday of Every Month                                                                     | Lightning Ridge     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| Community Radio Inc.                                                                          |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| 2nd Sunday of Every Month                                                                     | United Hospital     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| Auxiliary                                                                                     |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| 3rd Sunday of Every Month                                                                     | Royal Flying Doctor |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |
| Service                                                                                       |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                               |                                                            |                             |                    |                           |                 |                      |  |                           |                 |           |  |                           |                     |         |  |                 |                                                                                                 |                 |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                   |            | <p>4th Sunday of Every Month Historical Society<br/>Trust/LR Mens' Shed<br/>5th Sunday of every Month (2 p.a.) Rotary Club of<br/>Lightning Ridge</p> <p>2. Further that the Historical Society Trust share its allocated date with the Lightning Ridge Mens' Shed group who would undertake the BBQ on behalf of the Trust and that on any month were there wasn't a fifth Sunday that the Historical Society Trust and Rotary Club of Lightning Ridge would share the 4th Sunday rotating alternatively.</p> <p>3. It is also a condition that dogs not be allowed to be taken to the Sunday Markets.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Lane</p> |                             |                                                                          |                             |                    |
| 23 September 2014 | 12/2014/21 | <p>That Council</p> <p>1.Receive and note the General Manager's Report</p> <p>2.Once all information available has been collated, Council hold a special meeting to determine its preferred course of action.</p> <p>3.Prepare a list of questions/issues to be raised at both the teleconference on Tuesday 30 September, 2014 and also the forum to be held in November, 2014</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                         | General Manager             | 22.10.14 Further report prepared for October Council meeting.            | General Manager             | 22.10.14 Completed |
| 23 September 2014 | 12/2014/22 | <p>That Council consider inviting local residents to register their interest in participating drought relief employment projects as a means to being able to justify the funding for such projects.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                                                 | General Manager             | 22.10.14 Advertisements, forms and press releases being drafted.         | General Manager             |                    |
| 23 September 2014 | 12/2014/24 | <p>1.That the Council accept the \$20,000 grant offered by the NSW Government of Communities Sport and Recreation Grant Funding for the upgrade of the Lightning Ridge netball courts lighting and;</p> <p>2.That provision be made in the September QBRs for the project funding of \$40,000 to be offset by grant income of \$20,000 (net cost \$20,000) and Council's contribution being by way of transfer from the Recreation and Capital Maintenance Vote.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                                        | Director Corporate Services | 10.10.14 Project to be progressed in accordance with Council resolution. | Director Corporate Services |                    |
| 23 September 2014 | 12/2014/25 | <p>That:</p> <p>1. Council note the content of the report.</p> <p>2. A hire charge of \$100 per day be set for use of the unit.</p> <p>3. The unit is only available for hire by community organisation.</p> <p>4 The hire income be receipted into the general ledger and that income be journaled back to the plant fund.</p> <p>5. That the hire charge for functions held at the Burren Junction Hall be covered by Council during the period that the Burren Junction Hall kitchen is unavailable.</p> <p>6. That a bond of \$200 be set for the use of the unit.</p> <p>Moved: Clr Greenaway</p>                                                        | Director Corporate Services | 10.10.14 Arrangements progressing and hire form being developed.         | Director Corporate Services |                    |

# WALGETT SHIRE COUNCIL AGENDA

|                   |                 |                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                                               |                                               |  |
|-------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------|-----------------------------------------------|--|
|                   |                 | Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                                               |                                               |  |
| 23 September 2014 | 12/2014/26      | <p>1. That the content of the report be noted.<br/>2. That the quotation from Douglas Bros for supply and installation of new front fence at the Walgett Masonic Lodge at an estimated cost of \$7,700.00 be accepted and that it be funded from B/L 11.03056.4081 Recreation and Culture Capital Maintenance.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Taylor</p>                                     | Director Corporate Services                   | 10.10.14 Project proceeding and DA lodged.                                    | Director Corporate Services                   |  |
| 23 September 2014 | 12/2014/27      | <p>That Council request and support the issue of a Trust Licence to the Walgett Mud Trials and that consent be granted to construct a mud trials course on Reserve (R89408) for annual mud trial events in accordance with the attached site plan.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Walford</p>                                                                                                | Director Corporate Services                   | 10.10.14 Draft licence forwarded to applicant.                                | Director Corporate Services                   |  |
| 23 September 2014 | 12/2014/35      | <p>That Council endorse the recommendation to remove three Athol Pines trees from Opal Street Lightning Ridge. And further;<br/>1. Suitable trees are planted to replace the Athol Pine Trees<br/>2. An irrigation system be installed to water the replacement trees.<br/>3. Council advertise for quotations to remove the 3 Athol Pine trees.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p> | Acting Director Urban Infrastructure Services | 22.10.14 Project underway.                                                    | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | Opal FM have been unsuccessful in obtaining ongoing funding. Can Council look into giving financial assistance to Opal FM?<br>Clr Taylor                                                                                                                                                                                                                                                               | General Manager                               | 23.09.14 GM requested further info from Opal FM                               | General Manager                               |  |
| 23 September 2014 | Qs next meeting | The Black Queen in Lightning Ridge will shortly be closing. Can Council give assistance to the Black Queen in order for them to stay open?<br>Clr Taylor                                                                                                                                                                                                                                               | General Manager                               | 24.09.14 General Manager to contact owners.                                   | General Manager                               |  |
| 23 September 2014 | Qs next meeting | Can a report be prepared for the next meeting regarding how many Grants Officers does Council currently have and how many grants were applied for and received in the last 2 months?<br>Clr Taylor                                                                                                                                                                                                     | General Manager                               | 23.10.14 Report deferred until November meeting.                              | General Manager                               |  |
| 23 September 2014 | Qs next meeting | Can a report be prepared for the next meeting regarding an update for on the Council Tourism Brochure?<br>Clr Lane                                                                                                                                                                                                                                                                                     | General Manager                               | 22.10.14 New brochure in draft format. Report delayed until November meeting. | General Manager                               |  |

# WALGETT SHIRE COUNCIL AGENDA

|                   |                 |                                                                                                                                                                                    |                                               |                                                                                                                                                                                                                                                                                                                                                                                  |                                               |  |
|-------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
| 23 September 2014 | Qs next meeting | Can the area to the south of the Walgett Tip (from the Sewerage Treatment Works to the tip entrance) be investigated as there is rubbish and old tyres in the area?<br>Clr Cooper  | Acting Director Urban Infrastructure Services | 22.10.14 Area to be tidied this week.                                                                                                                                                                                                                                                                                                                                            | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | There is a drainage issue in Peel Street, Walgett between Arthur and Euroka Streets with water and scum in the gutters. Can this be investigated?<br>Clr Cooper                    | Acting Director Urban Infrastructure Services |                                                                                                                                                                                                                                                                                                                                                                                  | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | The Carinda to Walgett Road is in poor condition where geotextile has been applied. Can this be investigated?<br>Clr Cooper                                                        | Director Engineering Services                 |                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering Services                 |  |
| 23 September 2014 | Qs next meeting | Could the lack of drainage on the western side of Narran Street in Collarenebri be investigated?<br>Clr Greenaway                                                                  | Acting Director Urban Infrastructure Services |                                                                                                                                                                                                                                                                                                                                                                                  | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | Ratepayers have reported that they are not receiving replies to their emails and letters to Council. Could this be investigated?<br>Clr Greenaway                                  | Director Corporate Services                   | 10.10.14 Coordinator Information Services requested to ensure acknowledgement protocols remain in place.                                                                                                                                                                                                                                                                         | Director Corporate Services                   |  |
| 23 September 2014 | Qs next meeting | Why did Council not use a contractor for the works being carried out on the Gundabloui Road and instead have Council staff travel to and from the site every day?<br>Clr Greenaway | Director Engineering Services                 | 23.09.14 The Director Engineering Services advised that Council staff were not travelling to and from the site each day, instead they remained in the area and received a Camping Allowance. Council staff were engaged to undertake the work as they were suitably skilled. However, towards the end of the project some issues arose which resulted in staff having to travel. | Director Engineering Services                 |  |
| 23 September 2014 | Qs next meeting | There are a high number of wandering dogs in Lightning Ridge. Can this be investigated?<br>Clr Martinez                                                                            | Director Planning & Regulatory Services       | 26.09.14 Acting Director requested Council's Ranger to undertake increased regular patrols in Lightning Ridge.                                                                                                                                                                                                                                                                   | Director Planning & Regulatory Services       |  |
| 23 September 2014 | Qs next meeting | About 50% of the trees in Pandora Street Lightning Ridge have died due to drought. Can Council ensure that the remaining trees are adequately watered?<br>Clr Martinez             | Acting Director Urban Infrastructure Services |                                                                                                                                                                                                                                                                                                                                                                                  | Acting Director Urban Infrastructure Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

|                   |                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                                                            |                                               |  |
|-------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------|--|
| 23 September 2014 | Qs next meeting | Roadtrains travelling around the ANZAC monument in Fox Street Walgett are causing damage to the Rosemary plants and watering system. Can this be investigated and measures put in place to ensure road users are not driving over the monument area?<br>Clr Keir                                                                                                                                                                                                                                              | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | Qs next meeting | What is the progress of the Lightning Ridge Olympic Pool Committee's Request to have a loan written off?<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                               | 23.09.14 GM advised Council's auditors are currently reviewing request.                    | General Manager                               |  |
| 23 September 2014 | Qs next meeting | What is the progress of the matter of asbestos dumped at the Walgett tip?<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                     | Acting Director Urban Infrastructure Services | 23.09.14 GM advised matter was treated properly but further investigations are being made. | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | 12/2014/37      | 1.That Council accept the Restart NSW funding Offer in the amount of \$3,587,000 for "Walgett Water Security-Walgett Weir and Construction of a Fish Hatchery Project".<br>2.That Council execute the Restart NSW funding deed signed under the Common Seal of the Council.                                                                                                                                                                                                                                   | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | 12/2014/38      | 1.That Council accept the Restart NSW funding Offer in the amount of \$301,500 for Grawin Water Supply - bore and tanks Project.<br>2.That Council execute the Restart NSW funding deed signed under Common Seal of Council.<br>3.Council explore all possible options for cost recovery of Council's share of the project from the residents of Grawin.                                                                                                                                                      | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | 12/2014/40      | 1.That Council endorse the NSW Public Works tender recommendation for the supply and replacement of membrane at Collarenebri membrane filtration plant.<br>2. That Council accept the tender price offered by Global Water Group Pty Ltd in the amount of \$401,407.31 inclusive of GST, subject to financial assessment being satisfactory.<br>3.That Council shall annul the tender recommendation if the financial assessment of Global Water Group fails or deemed unsatisfactory to execute the project. | Acting Director Urban Infrastructure Services |                                                                                            | Acting Director Urban Infrastructure Services |  |
| 23 September 2014 | 12/2014/41      | That the General Manager's verbal report be received and noted and Council continue with all reasonable action and lobbying for the reintroduction of RPT Air Services into Walgett and Lightning Ridge.                                                                                                                                                                                                                                                                                                      | General Manager                               | 09.10.14 Letter of support provided.                                                       | General Manager                               |  |

## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – OCTOBER 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 36-40 received from Local Government NSW since the August Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 36

Item 5: Public Reserves Management Fund – Round Two Open  
Item 7: Small Business Friendly Councils Program

#### Issue 37

Item 11: Round 2 EPA Major Resource Recovery Infrastructure Grants Open  
Item 19: Airservices Australia Enroute Charges Payment Scheme

#### Issue 38

Item 12: Natural Disaster Funding Arrangements Draft Report

#### Issue 39

Item 6: Local Government Leadership Short Course  
Item 7: Short Course on Improving Research Skills  
Item 15: National Stronger Regions Fund Open  
Item 16: Landfill Consolidation and Environmental Improvements Grant Program

#### Issue 40

Item 4: Asbestos Awareness Month in November  
Item 5: Best Practice Management of Water Supply and Sewerage Seminars  
Item 15: Grants open for the 20 Million Trees Programme  
Item 17: Public Holidays

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 36 – 40 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## ***CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT – OCTOBER 2014***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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### **Summary:**

Copies of circulars received 14-24 to 14-27 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

|                 |                                                                                  |
|-----------------|----------------------------------------------------------------------------------|
| Circular 14-24: | Expressions of Interest Sought to Pilot Joint Organisations                      |
| Circular 14-25: | Annual Code of Conduct Complaints Statistics                                     |
| Circular 14-26: | Special Rate and Minimum Rate Variation Guidelines                               |
| Circular 14-27: | Outcome of Round Three of the NSW Government Local Infrastructure Renewal Scheme |

### **Relevant Reference Documents:**

Nil

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received from the NSW Office of Local Government – October 2014</b>                                                                                                                                                                                    |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 14-24 to 14-27 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars 14-24 to14-27



Office of  
Local Government

## Circular to Councils

|                             |                                                                                             |
|-----------------------------|---------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 14/ 24 September 16 2014/ / A393734                                             |
| <b>Previous Circular</b>    | 14-23                                                                                       |
| <b>Who should read this</b> | Councillors / General Managers / ROCs                                                       |
| <b>Contact</b>              | Innovation Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | For information and EOI to OLG by 17 October 2014                                           |

### Expressions of Interest sought to Pilot Joint Organisations

#### What's new

- The NSW Government recently announced up to \$1 billion for local government to strengthen communities and help councils become Fit for the Future;
- The Fit for the Future package includes \$5.3 million to develop and implement new Joint Organisations across regional NSW (other than in the Far West);
- Joint Organisations will connect all councils in defined regions with each other, and with other levels of Government, to build councils' strategic capacity and strengthen communities
- The Government will work closely with local government to design and pilot Joint Organisations over the next 18 months to make sure a robust yet flexible model is developed for roll out from September 2016.

#### What this will mean for your council

- Groups of councils from regional NSW with a good track record of working together are invited to submit an Expression of Interest **by 17 October 2014** to work with the Government to design and pilot Joint Organisations.

#### Key points

- Up to four pilot Joint Organisations will be selected to co-design a model for Joint Organisations in late 2014 and pilot the model throughout 2015;
- Each pilot Joint Organisation will receive support including: \$300,000 to assist with establishment costs; co-design and pilot support from skilled facilitators, and a steering group to provide expert advice in relation to the pilot process.

#### Where to go for further information

- Further information about Joint Organisations, the pilot process and how to submit an EOI are available in the publication, [\*Joint Organisations: A roadmap for intergovernmental collaboration in NSW\*](#), available at: [www.fitforthefuture.nsw.gov.au](http://www.fitforthefuture.nsw.gov.au).

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Acting Chief Executive  
Office of Local Government

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## Circular to Councils

|                             |                                            |
|-----------------------------|--------------------------------------------|
| <b>Circular Details</b>     | 14-25 / 30 September 2014 / A381949        |
| <b>Previous Circular</b>    | Nil                                        |
| <b>Who should read this</b> | General Managers / Complaints Coordinators |
| <b>Contact</b>              | Council Governance Team / 4428 4100        |
| <b>Action required</b>      | Council to implement                       |

### Annual Code of Conduct Complaints Statistics

#### What's new or changing

- Under the Model Code of Conduct Procedures, each council's complaints coordinator must report annually on a range of complaint statistics to their council and to the Office of Local Government within 3 months of the end of September.
- The Model Code of Conduct Complaints Report 2014 collection form has been updated in response to feedback from the sector and to align reporting with the OLG comparatives publication.

#### What this will mean for your council

- Councils are asked to **return the collection form by 30 November 2014**.

#### Key points

- The updated collection form has been emailed to all General Managers for completion by the complaints coordinator.
- The collection form should be returned electronically to the Office of Local Government. Instructions on how and where to email these are included in an email to General Managers.
- The Office intends to publish this data.

#### Where to go for further information

- The Model Code of Conduct Procedures are available on the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- For further information, contact the Office's Council Governance Team.

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Local Government

## Circular to Councils

|                             |                                                                                     |
|-----------------------------|-------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 14-26 / 7 October 2014 / A386512                                                    |
| <b>Previous Circular</b>    | N/A                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / Council Finance and IP&R staff                     |
| <b>Contact</b>              | Innovation / 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                         |

### Special Rate and Minimum Rate Variation Guidelines and Process for 2015/16

#### What's new or changing

- To advise councils of the release of the guidelines for Special Rate and Minimum Rate Variations for the 2015/16 rating year.

#### What this will mean for your council

- Councils who are seeking to apply for a Special Rate or Minimum Rate Variation should note the revised guidelines and dates for application.
- Councils may wish to consider whether a special rate variation application will assist in becoming Fit for the Future. More information on the process, Fit for the Future measures and benchmarks can be found at [www.fitforthefuture.nsw.gov.au](http://www.fitforthefuture.nsw.gov.au)

#### Key Changes

- The dates for application and decision have been brought forward to ensure councils are aware of the outcome of the special rate variation application in time to inform Fit for the Future applications, due 30 June 2015.
- The major change to the Special Variation guidelines has been the removal of the reference to adjustments being monitored by the Office of Local Government. This is consistent with changes made to the Rating Return process earlier this year.
- Other changes to the guidelines this year were to remove ambiguity and improve clarity.
- These guidelines do not incorporate the streamlined special rate variation process outlined in the Fit for the Future package. The revised process will be developed for the 2016/17 rating year onwards, for Fit for the Future councils.

#### Where to go for further information

- The Special Rate and Minimum Rate Variation guidelines are available on the Office's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- All councils who are intending to apply for a Special Rate or Minimum Rate Variation should contact IPART well in advance of submitting an application.

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## Circular to Councils

|                             |                                                                                                              |
|-----------------------------|--------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 14-27 / 17 October 2014 / A383571                                                                |
| <b>Previous Circular</b>    | N/A                                                                                                          |
| <b>Who should read this</b> | Councillors / General Managers / Council staff involved in Infrastructure Projects Management                |
| <b>Contact</b>              | Acting Manager Program Delivery – 02 4428 4100 or <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Nil                                                                                                          |

### Outcome of Round Three of the NSW Government Local Infrastructure Renewal Scheme

#### What's new or changing

- The NSW Government has committed \$120 million to 2025 for the implementation of the local infrastructure backlog policy, including help for local councils to pay for loans to provide upgrades and maintenance of infrastructure under the Local Infrastructure Renewal Scheme.
- The Minister for Local Government, the Hon Paul Toole MP, has announced that 31 projects put forward by 31 Councils totalling \$148 million in overall project costs have been approved under the third round of the scheme.

#### What this will mean for your council

- Successful Councils will receive offer letters via their Local MP's and are encouraged to return their signed Funding Agreements to the OLG as soon as possible.

#### Key points

- Applications for the third round of the LIRS were assessed by an Assessment Panel in accordance with the funding criteria set out in the LIRS Guidelines. Technical specialists provided the Assessment Panel with a detailed technical analysis of each project. A Probity Advisor was appointed to oversee the assessment process to ensure that the assessment of applications occurred in a fair and transparent manner. The recommendations of the Assessment Panel were approved by the Chief Executive of the Office of Local Government.

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## **MONTHLY CALENDAR – OCTOBER 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of October 2014 to December 2014 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar –October 2014 to December 2014</b>                                                                                                                                     |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period October 2014 to December 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for October 2014 to December 2014.

**WALGETT SHIRE COUNCIL AGENDA**

**October 2014**

| <b>Date of Meeting</b> | <b>Time</b>               | <b>What</b>                                                                 | <b>Who</b>                                                                                |
|------------------------|---------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Weds 1 Oct             |                           |                                                                             |                                                                                           |
| Thurs 2 Oct            |                           |                                                                             |                                                                                           |
| Fri 3 Oct              |                           |                                                                             |                                                                                           |
| Sat 4 Oct              |                           |                                                                             |                                                                                           |
| Sun 5 Oct              |                           |                                                                             |                                                                                           |
| Mon 6 Oct              |                           | <b>Labour Day Public Holiday</b>                                            |                                                                                           |
| Tues 7 Oct             |                           |                                                                             |                                                                                           |
| Weds 8 Oct             |                           |                                                                             |                                                                                           |
| <b>Thurs 9 Oct</b>     | <b>10:00am</b>            | <b>Local Area Traffic Committee Meeting – Council Committee Room</b>        | <b>General Manager, Director Engineering Services, Cirs Keir, Martinez &amp; Woodcock</b> |
| Fri 10 Oct             |                           |                                                                             |                                                                                           |
| Sat 11 Oct             |                           |                                                                             |                                                                                           |
| Sun 12 Oct             |                           |                                                                             |                                                                                           |
| Mon 13 Oct             |                           |                                                                             |                                                                                           |
| Tues 14 Oct            |                           |                                                                             |                                                                                           |
| <b>Weds 15 Oct</b>     | <b>10:00am</b>            | <b>CMCC Meeting – Coonabarabran</b>                                         | <b>General Manager, Cirs Woodcock &amp; Greenaway</b>                                     |
| Thurs 16 Oct           |                           | <b>Namoi/Barwon Collective Cultural Event including Corroboree</b>          | <b>Whole Community</b>                                                                    |
| Fri 17 Oct             |                           | <b>Namoi/Barwon Collective Cultural Event including Corroboree</b>          | <b>Whole Community</b>                                                                    |
| Sat 18 Oct             |                           | <b>Namoi/Barwon Collective Cultural Event including Corroboree</b>          | <b>Whole Community</b>                                                                    |
| <b>Sun 19 Oct</b>      |                           | <b>LGNSW Annual Conference – Coffs Harbour</b>                              | <b>General Manager &amp; Mayor</b>                                                        |
| <b>Mon 20 Oct</b>      |                           | <b>LGNSW Annual Conference – Coffs Harbour</b>                              | <b>General Manager &amp; Mayor</b>                                                        |
| Tues 21 Oct            |                           |                                                                             |                                                                                           |
| Weds 22 Oct            |                           |                                                                             |                                                                                           |
| <b>Thurs 23 Oct</b>    |                           |                                                                             |                                                                                           |
| Fri 24 Oct             |                           |                                                                             |                                                                                           |
| Sat 25 Oct             |                           |                                                                             |                                                                                           |
| Sun 26 Oct             |                           |                                                                             |                                                                                           |
| Mon 27 Oct             |                           |                                                                             |                                                                                           |
| <b>Tues 28 Oct</b>     | <b>10:00am<br/>5:30pm</b> | <b>October Council Meeting – Walgett<br/>Meeting – Burren Junction Hall</b> | <b>All Directors &amp; Councillors<br/>Management Staff</b>                               |
| <b>Weds 29 Oct</b>     | <b>Various</b>            | <b>Sport and Rec Forum Events – Lightning Ridge</b>                         | <b>All Councillors</b>                                                                    |
| <b>Thurs 30 Oct</b>    | <b>Various</b>            | <b>Sport and Rec Forum Events – Lightning Ridge</b>                         | <b>All Councillors</b>                                                                    |
| <b>Fri 31 Oct</b>      | <b>9:00am</b>             | <b>GMAC Dubbo</b>                                                           | <b>General Manager</b>                                                                    |

# WALGETT SHIRE COUNCIL AGENDA

November 2014

| Date of Meeting    | Time           | What                                           | Who                                                |
|--------------------|----------------|------------------------------------------------|----------------------------------------------------|
| Sat 1 Nov          |                |                                                |                                                    |
| Sun 2 Nov          |                |                                                |                                                    |
| Mon 3 Nov          |                |                                                |                                                    |
| Tues 4 Nov         |                |                                                |                                                    |
| Weds 5 Nov         |                |                                                |                                                    |
| <b>Thurs 6 Nov</b> | <b>10:00am</b> | <b>Walgett LEMC Meeting – Council Chambers</b> | <b>General Manager</b>                             |
| Fri 7 Nov          |                |                                                |                                                    |
| Sat 8 Nov          |                |                                                |                                                    |
| Sun 9 Nov          |                |                                                |                                                    |
| Mon 10 Nov         |                |                                                |                                                    |
| Tues 11 Nov        |                |                                                |                                                    |
| Weds 12 Nov        | <b>9:00am</b>  | <b>Fit for Future Discussions – Walgett</b>    | <b>All Councillors and Senior Management Staff</b> |
| Thurs 13 Nov       |                |                                                |                                                    |
| Fri 14 Nov         |                |                                                |                                                    |
| Sat 15 Nov         |                |                                                |                                                    |
| Sun 16 Nov         |                |                                                |                                                    |
| Mon 17 Nov         |                |                                                |                                                    |
| Tues 18 Nov        |                |                                                |                                                    |
| Weds 19 Nov        |                |                                                |                                                    |
| Thurs 20 Nov       |                |                                                |                                                    |
| <b>Fri 21 Nov</b>  | <b>9:00am</b>  | <b>OROC Meeting</b>                            | <b>General Manager &amp; Mayor</b>                 |
| Sat 22 Nov         |                |                                                |                                                    |
| Sun 23 Nov         |                |                                                |                                                    |
| Mon 24 Nov         |                |                                                |                                                    |
| <b>Tues 25 Nov</b> | <b>10:00am</b> | <b>Council Meeting – Burren Junction</b>       | <b>All Directors &amp; Councillors</b>             |
| Weds 26 Nov        |                |                                                |                                                    |
| Thurs 27 Nov       |                |                                                |                                                    |
| <b>Fri 28 Nov</b>  |                |                                                |                                                    |
| Sat 29 Nov         |                |                                                |                                                    |
| Sun 30 Nov         |                |                                                |                                                    |

**WALGETT SHIRE COUNCIL AGENDA**

**December 2014**

| <b>Date of Meeting</b> | <b>Time</b>    | <b>What</b>                                 | <b>Who</b>                                          |
|------------------------|----------------|---------------------------------------------|-----------------------------------------------------|
| Mon 1 Dec              |                |                                             |                                                     |
| <b>Tues 2 Dec</b>      | <b>9:00am</b>  | <b>Fit for the Future Meeting – Cobar</b>   | <b>Mayor, Deputy Mayor &amp; General Manager</b>    |
| Weds 3 Dec             |                |                                             |                                                     |
| Thurs 4 Dec            |                |                                             |                                                     |
| <b>Fri 5 Dec</b>       | <b>9:00am</b>  | <b>REMC Meeting – Dubbo (Farewell REMO)</b> | <b>General Manager</b>                              |
| Sat 6 Dec              |                |                                             |                                                     |
| Sun 7 Dec              |                |                                             |                                                     |
| Mon 8 Dec              |                |                                             |                                                     |
| Tues 9 Dec             |                |                                             |                                                     |
| Weds 10 Dec            |                |                                             |                                                     |
| Thurs 11 Dec           |                |                                             |                                                     |
| Fri 12 Dec             |                |                                             |                                                     |
| Sat 13 Dec             |                |                                             |                                                     |
| Sun 14 Dec             |                |                                             |                                                     |
| Mon 15 Dec             |                |                                             |                                                     |
| <b>Tues 16 Dec</b>     | <b>10:00am</b> | <b>Council Meeting – Walgett</b>            | <b>All Directors &amp; Councillors</b>              |
| <b>Weds 17 Dec</b>     | <b>10:00am</b> | <b>CMCC Meeting – Coonamble</b>             | <b>General Manager, Clr Woodcock, Clr Greenaway</b> |
| Thurs 18 Dec           |                |                                             |                                                     |
| <b>Fri 19 Dec</b>      |                | <b>Outdoor Staff Closedown</b>              |                                                     |
| Sat 20 Dec             |                |                                             |                                                     |
| Sun 21 Dec             |                |                                             |                                                     |
| Mon 22 Dec             |                |                                             |                                                     |
| Tues 23 Dec            |                |                                             |                                                     |
| Weds 24 Dec            |                |                                             |                                                     |
| <b>Thurs 25 Dec</b>    |                | <b>Christmas Day</b>                        |                                                     |
| <b>Fri 26 Dec</b>      |                | <b>Boxing Day</b>                           |                                                     |
| Sat 27 Dec             |                |                                             |                                                     |
| <b>Sun 28 Dec</b>      |                |                                             |                                                     |
| <b>Mon 28 Dec</b>      |                | <b>Council Office Closed</b>                |                                                     |
| <b>Tues 30 Dec</b>     |                | <b>Council Office Closed</b>                |                                                     |
| <b>Weds 31 Dec</b>     |                | <b>Council Office Closed</b>                |                                                     |

## **2014 AUSTRALIA DAY CELEBRATIONS**

**REPORTING SECTION:** Governance  
**AUTHOR:** Executive Assistant  
**FILE NUMBER:** 11/306

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### **Summary:**

On Monday 26th January 2015, Council's Australia Day Breakfast and Celebration will be held in Walgett. The centrepiece of the morning will be the presentation of Council's Australia Day Awards by the Mayor and the Australia Day Council's Ambassador to Walgett Shire. Among other things, Council needs to establish an Australia Day Committee and a Judging Panel for the Awards.

### **Background:**

Every year Council celebrates Australia Day on 26 January, usually with a breakfast early in the morning followed by an official presentation of Awards by the Mayor and the Australia Day Ambassador.

Each year, Council rotates the location of the event between its three major towns, Walgett, Lightning Ridge and Collarenebri. This year the event is scheduled to be in Walgett.

The event was held in Walgett in 2012, Collarenebri in 2013 and Lightning Ridge in 2014.

### **Current Position:**

For 2014, the Council utilised the expertise of our community members in helping organise the day, the committee consisted of the General Manager, Executive Assistant to the General Manager & Mayor and members of the local community.

Council has previously determined that the Judging Panel should comprise the Mayor (as Chairperson), one or two Councillors and at least five community members. It was also determined in 2010 that the Councillor members of the Panel should be authorised to extend invitations to community members to join the Panel, as they see fit. It is envisaged that the judging for the awards will take place in the week beginning 9 December 2014 well before the Christmas/New Year shutdown because of the need to arrange awards, engraving etc.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council Residents

**Financial Implications:**

Council has a budget of \$3,200 for its 2015 Australia Day Celebrations

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council needs to determine its action in respect of forming a committee to organise the 2015 event, as well as determine who will be on the judging panel for the awards.

**2014 Australia Day Celebrations****Recommendation:**

That:

1. The Mayor and the following Councillors be members of the 2015 Australia Day Awards Judging panel Clr \_\_\_\_\_ and Clr \_\_\_\_\_.
2. The Mayor be the chairperson of the Judging panel.
3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***SUPPLEMENTARY REPORT – “FIT FOR THE FUTURE” DISCUSSIONS***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:**

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A supplementary report is being prepared on “Fit for the Future” discussions proposed to be held in Walgett on Wednesday 12 November, 2014 and Cobar on Tuesday 2 December 2014.

The report will include issues raised and discussions held during this week’s LGNSW Conference held in Coffs Harbour.

| <b>Supplementary Report – “Fit for the Future” discussions</b>                                                  |
|-----------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. For Council’s information.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

# **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM GENERAL MANAGER – OCTOBER 2014**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:**

## **1. National Stronger Regions Fund Round One**

On 1 October 2014 applications were opened for the National Stronger Regions Fund. This Fund aims to boost social and economic development by funding priority infrastructure projects. Funding is available for projects which involve construction of new infrastructure, or the upgrade, extension or enhancement of existing infrastructure. The Fund will provide between \$20,000 and \$10 million for up to 50% of the cost of the project. Applications close on 28 November 2014. More information can be obtained from the Department of Infrastructure website at <http://investment.infrastructure.gov.au/funding/NSRF/index.aspx>.

## **2. Deferred Reports**

Owing to time pressures preparation of the following reports has been delayed until November 2014;

- a. Report on Grants Officer/grants received
- b. Report on new tourism brochure
- c. Report on Opal FM funding position
- d. Report on Black Queen tourist facility
- e. Report on asbestos disposal – Walgett landfill
- f. Report on the cost of running all sporting facilities in the Walgett Shire
- g. Report on review of Shire wide services running costs

## **3. Walgett PCYC Facility - Progress**

Advice to hand indicates that an appointment to the position of Walgett PCYC Manager is imminent.

Once the successful applicant takes up the position it would appear timely that the Council review the operation of its youth services function in Walgett to ensure that there is no duplication/crossover in the delivery of youth services.

| <b>Matters Generally for Brief Mention or Information Only General Manager</b>                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>2. That the matters listed for brief mention or information is received, noted and endorsed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 14.2 DIRECTOR CORPORATE SERVICES

**CASH ON HAND & INVESTMENT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-03

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 September 2014.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 30 September 2014 the operational bank account's balance was \$324,782.45. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
 As at 30 September 2014**

|                                                                  |                       |
|------------------------------------------------------------------|-----------------------|
|                                                                  | \$                    |
| <b>Opening Ledger Account Balance as at 1 September 2014</b>     | <b>1,081,023.20</b>   |
| Add: Receipts                                                    | 1,928,683.69          |
| Add: Recalled Investments                                        |                       |
| Less: New Investments                                            |                       |
| Less: Payments                                                   | (2,690,797.41)        |
| <b>Closing Ledger Balance as at 30 September 2014</b>            | <b>318,909.48</b>     |
| <br><b>Balance as per Bank Statement as at 30 September 2014</b> | <br><b>324,782.45</b> |
| Add: Receipts not banked                                         | 855.51                |
| Less: Payments not presented                                     | (6,728.48)            |
| <b>Closing Balance of Bank Account</b>                           | <b>318,909.48</b>     |

No Term Deposits were recalled.  
 No new Term Deposits were made.  
 2 transfers were made from the BOS account to the value of \$1,000,000.00.  
 No transfers were made to the BOS account.

## WALGETT SHIRE COUNCIL AGENDA

As at 30 September 2014 Walgett Shire Council's investment register's balance was \$16,500,000.00. The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$16,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 August 2014 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                       |                 |
|---------------------------------------|-----------------|
| Business Online Saver Account Balance | \$ 3,292,527.11 |
|---------------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                                   |
|-----------------|---------------------------------------------------|
| 09/1772-02/0023 | September 2014 bank reconciliation ledger 11.5010 |
| 09/1460-03/0015 | Investments Report To Council 2014/2015           |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 30 September 2014 Walgett Shire Council's total available cash and invested funds were \$20,111,436.59 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 318,909.48   |
| Investments                            | \$16,500,000.00 |
| BOS Account                            | \$ 3,292,527.11 |

## CASH ON HAND AND INVESTMENT REPORT AS AT 30 SEPTEMBER 2014

### Recommendation:

1. That the cash on hand and investment report as at 30 September 2014 be received.

### Moved:

### Seconded

| <u>Investment Institution</u>        | <u>Type of Investm</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                |
|--------------------------------------|------------------------|-------------|---------------|------------|-------------------|----------------------|----------------|
| <b>Term Deposits</b>                 |                        |             |               |            |                   |                      |                |
| Newcastle Permanent Building Society | Term Deposit           | 259         | 3.50          | 904/14     |                   | 05-Nov-14            | \$500,000.00   |
| ING                                  | Term Deposit           | 238         | 3.70          | 905/14     |                   | 15-Oct-14            | \$750,000.00   |
| Suncorp                              | Term Deposit           | 266         | 3.55          | 908/14     |                   | 21-Jan-15            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 273         | 3.67          | 909/14     |                   | 04-Feb-15            | \$500,000.00   |
| Suncorp                              | Term Deposit           | 196         | 3.60          | 910/14     |                   | 26-Nov-14            | \$500,000.00   |
| IMB                                  | Term Deposit           | 154         | 3.50          | 912/14     |                   | 22-Oct-14            | \$500,000.00   |
| Bank of Queensland                   | ELE - Term Dep         | 272         | 3.72          | 913/14     |                   | 18-Feb-15            | \$500,000.00   |
| IMB                                  | Term Deposit           | 126         | 3.50          | 914/14     |                   | 01-Oct-14            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 168         | 3.63          | 915/14     |                   | 12-Nov-14            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 154         | 3.61          | 918/14     |                   | 19-Nov-14            | \$500,000.00   |
| Westpac                              | Term Deposit           | 98          | 3.50          | 921/15     |                   | 08-Oct-14            | \$500,000.00   |
| ING                                  | Term Deposit           | 189         | 3.55          | 922/15     |                   | 14-Jan-15            | \$750,000.00   |
| IMB                                  | Term Deposit           | 187         | 3.50          | 923/15     |                   | 21-Jan-15            | \$500,000.00   |
| Bankwest                             | Term Deposit           | 89          | 3.40          | 924/15     |                   | 15-Oct-14            | \$500,000.00   |
| Westpac                              | Term Deposit           | 181         | 3.75          | 925/15     |                   | 14-Jan-14            | \$500,000.00   |
| IMB                                  | Term Deposit           | 91          | 3.50          | 926/15     |                   | 22-Oct-14            | \$500,000.00   |
| Bankwest                             | Term Deposit           | 91          | 3.45          | 927/15     |                   | 29-Oct-14            | \$1,000,000.00 |
| Bankwest                             | Term Deposit           | 84          | 3.40          | 928/15     |                   | 29-Oct-14            | \$500,000.00   |
| Suncorp                              | Term Deposit           | 174         | 3.45          | 929/15     |                   | 28-Jan-15            | \$1,000,000.00 |
| Bank of Queensland                   | Term Deposit           | 188         | 3.60          | 930/15     |                   | 11-Feb-15            | \$500,000.00   |
| Westpac                              | Term Deposit           | 272         | 3.60          | 931/15     |                   | 06-May-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 202         | 3.65          | 932/15     |                   | 25-Feb-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 203         | 3.65          | 933/15     |                   | 04-Mar-15            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 203         | 3.53          | 934/15     |                   | 11-Mar-15            | \$500,000.00   |
| Credit Union Australia               | Term Deposit           | 203         | 3.15          | 935/15     |                   | 18-Mar-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 91          | 3.40          | 936/15     |                   | 26-Nov-14            | \$500,000.00   |
| ING                                  | Term Deposit           | 203         | 3.55          | 937/15     |                   | 25-Mar-14            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 91          | 3.35          | 938/15     |                   | 10-Dec-14            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 196         | 3.60          | 939/15     |                   | 01-Apr-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 96          | 3.35          | 940/15     |                   | 17-Dec-14            | \$500,000.00   |

#### Floating Rates Collateralized Debt Obligations (CDO)

|                        |                   |      |
|------------------------|-------------------|------|
| Zircon Finance Ltd     | Floating Rate CDO | 0.00 |
| Morgan Stanley Aces SP | Floating Rate CDO | 0.00 |

**\$16,500,000.00**

20-Sep-14 \$0.00

20-Jun-15 \$0.00

**\$0.00**

Term Deposit Ledger Balance \$16,500,000.00

24 hour Online Bank Account \$3,292,527.11

**\$19,792,527.11**

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 30 September 2014

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed

Shane Roberts  
Senior Finance Officer

*S. Z. W.*

Prepared and Reconciled by Niki Ryan  
Assistant Rates

*[Signature]*

1.10.14

## **COMMUNITY DEVELOPMENT - QUARTERLY REPORT TO COUNCIL - JULY – SEPTEMBER 2014**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the period July – September 2014 Community Services managed projects related to community engagement, cultural development and recognition, group capacity building, collaborative events, youth & early childhood initiatives. This report summarises project progress and outcomes of our Community and Youth Development teams, Libraries and Aboriginal Affairs during the period July – September 2014.

### **Background:**

Last quarterly report submitted for the period April – June 2014

### **Current Position:**

During the reporting period Councils community services team have initiated and supported projects and are partnering in programs, working with service providers as outlined below.

### **Youth Affairs:**

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The Youth Development team have recorded sustained outcomes relating to implementation of Vacation Care attendance numbers across the community. Our team has continued successful partnerships with service providers and organisations in delivery of programs targeting development, leadership, early intervention and health and wellbeing initiatives.

### **After School Activities/ Youth Centre's:**

All Youth Centre's across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri. Programs for this period have included activities aligning and meeting the National Quality Framework and Standards. These include sports orientated games, arts and crafts, healthy cooking options workshops, Wii games, pool and table tennis competitions, waste to art projects, painting, recycling, environmental initiatives including worm farms and vegetable gardens. Youth and Community Development Teams continue to support and partner with local services and organisations to deliver quality engaging programs for the youth and young people of the Shire. All programming is in consultation with the Walgett Shire's Youth Council.

**YEEPI - Youth Engage, Encourage and Participate Initiative  
(Collarenebri and Lightning Ridge):**

The initiative funded through the Office of Communities continues to record positive outcomes for youth and young people. Collarenebri numbers of [participation and engagement are increasing with young people being more proactive in choice of activities and facilitation of events. Lightning Ridge has been a bit disrupted whilst building repairs were undertaken to the youth centre, due to break and enter, however are now forging forward with new positive ideas to engage. The programs developed with the input of during this reporting period included Sexual health, Drug and Alcohol and Wellbeing programs. Other activities young people have carried out are sporting activities, chill out sessions, games nights, movie nights, dance parties, cook offs, mentoring, and working with younger members of the community encouraging participation and engagement through creating opportunities. The project is meeting milestones as per funding agreement and is further funded to project end date June 2015.

**National Quality Framework Inspections:**

Our youth centers, Vacation Care and after school services are now registered within the National Quality Framework requirements. Recently the Walgett Youth Centre was inspected by a representative from Australian Children's Education and Care Quality Authority (ACECQA) who visited and spent the afternoon at the centre with staff and young people. Following a comprehensive assessment the Walgett Youth Centre has received a working towards quality standard rating and did not fail any areas of service.

*Areas with a rating of: M = met alternatively, W= working towards, F= fail.*

QA1 Educational program and practice (W)

QA2 Childrens Health and Safety (W)

QA3 Physical Environment (W)

QA4 Staffing arrangements (M)

QA5 Relationships with children (M)

QA6 Collaborative partnerships with families and communities (W)

QA7 Leadership and service management (M)

Lightning Ridge and Collarenebri youth centers have now commenced the assessment and rating processes with visits from (ACECQA) personnel to be conducted between October and November 2014. Quality improvement plans have been updated with both services working hard to meet the recommended outcomes of the NQF.

**Youth Council:**

Youth Council meetings for this reporting period have been conducted in Collarenebri at the Central School. Unfortunately due to bus break down the Lightning Ridge representatives where unable to attend however engaged in a meeting at their youth centre. Once again our young people voiced concerns and issues faced in each community and worked with youth and community staff in setting about addressing those issues. Invites have been done to key services to attend the next meeting to address the needs of youth and young people in the Walgett Shire. Key focuses of the last meeting included holiday programs, Duke of Ed, recycling and anti graffiti.

All young people express their appreciation for Council's commitment to addressing issues and working with young people to develop structures and programs to actively engage youth and young people in meaningful ways. Youth Development staff support Youth Council in working with the young people to build positive relationships in each community. The next Youth Council meeting will be conducted in Walgett towards the end of October.

**Vacation Care Services:**

Attendance numbers for July 2014 school holiday period were encouraging with a total of 1842 young people attending: (*Lightning Ridge 695*), (*Collarenebri 397*), (*Walgett 520*), (*Grawin 240*). Young people engaged in programs aimed at diversion, participatory opportunities and skill enhancement through cultural activities (NAIDOC celebrations), arts and crafts, sporting initiatives, scavenger hunts, movie nights, dance parties and more. The centres offered a waste to art competition with the items entered into the Bulldust to Bitumen festival. Programs aligned with areas of health and wellbeing and were supported by the visiting Storm Co troops in Lightning Ridge and Walgett. Programs and Vacation Care activities and opportunities were widely promoted to all schools, youth services and to the broader community via Councils website.

**Completion of externally funded initiatives and projects managed by Council.**

***Friday Night Engagement Program - ( FaHCSIA)***

The Friday Night Engagement Initiative, delivered to address the positive engagement of Walgett's youth for the past three years, project managed and implemented by Councils community services team has concluded following a three year delivery. The initiative recorded many positive outcomes for the local youth and young people and was supported by local services. Final reports and financials have been submitted to funders and all meets with approval.

***Healthy Communities Initiative - (Department of Health and Ageing NSW)***

The initiative is now completed with final outcomes, auditors reports submitted to the NSW Department of Health and Ageing. Project implementation and management has been recognized at the highest standards with the project being awarded a "Highly Commended" Award at the NSW Local Government Awards. The project has met all outcomes and milestones and has made a positive impact in improving and sustaining a healthy lifestyle for residents across the Walgett Shire

**Community Sharps Initiative:**

Addressing concerns of an increase in needle usage and disregard of disposal across the Shire, Council is currently working with the Western NSW Local Health District & Far West Local Health District Service. Funding submissions, in partnership with the agency and Council will seek to purchase and install new updated community sharps bins in Walgett, Lightning Ridge and Collarenebri, promotional resources and training for Council staff in safe handling and disposal, funded by the Ministry of Health under the 'Community Sharps Management Program NSW project funding.

### **Community Drug Action Team:**

Council continues to support the CDAT team to implement successful informative events and work with service providers interventional in regards to drugs and alcohol misuse. During the reporting period the Walgett CDAT staged a very successful Walk for Awareness event and dance party during *Drug Action Week 2014*. Walgett Shire Council auspices the funding for the Walgett CDAT and our staff play a key role in the initiative targeting awareness and prevention of drug and alcohol usage within Walgett.

### **NSW Local Government Awards 2014**

Council was recognised at the 2014 local Government Awards at Parliament House recently being awarded the 2014 NSW Youth Week Best Small Council - "Most Outstanding Youth Week Program" and named finalists in three other categories. This is the eighth consecutive year Councils youth and community teams have been recipients of awards relating to Youth Week demonstrating sustainability on services to youth. The recent Healthy Communities Initiative delivered to our Shire was also recognised at the Local Government Awards with the project being awarded "Highly Commended" in the NSW Local Government Heart Foundation Awards as a top two health related initiative in NSW for populations under 15,000 demonstrating excellence in delivery and project management.

### **Libraries and services:**

#### **Walgett**

The Walgett and Lightning Ridge library staff continues to work and support community through a range of programs targeting young people, youth, mothers and children and our Seniors.

The Walgett library facilitated a Wine with Words evening within the Bulldust to Bitumen Festival week of celebrations. The evening was well attended with seventy community members participating in this very popular event.

#### *Exhibitions*

The Walgett Library is proving a very suitable venue following the building modifications and offers the community an excellent space to exhibit. Walgett Painting Group Exhibition was housed in the library during September. An opening night was held on 5<sup>th</sup> September with over fifty people attending the event. Other exhibitions offered during the reporting period include, Aboriginal Art and Artefacts, Art Craft and Curio Competition and Waste to Art Competition.

#### *Patronage*

Walgett Library continues to attract new members with 18 new and 9 re-registered giving a total of 334 members. An increased visitation of Aboriginal family units along with youth interaction with parents and their children has also been a highlight during this reporting period. Programs continue targeting early literacy. There is also a recorded increase in teenage participation in after school sessions.

*Preschool literacy*

Goonimoo Pre School visited four times during the July school holiday period. These visits are valuable in bringing new families to the library and increase our borrowing.

*Library Programs*

Wednesday and Friday afternoons are now designated for adult programs with local artists partnering and helping to assist in workshops. In bid to increase awareness and patronage to the library a partnership with the Walgett Community College Primary School also saw two visits from Year 2 with reading and craft activities. The children also borrow books from the library and house them in their classroom creating a sense of ownership and caring for their books borrowed.

*After School / Holiday Groups and Deposit Stations*

During the reporting period statistics indicate that 1486 young people have attended the Walgett Library. Six visits were completed to deposit stations and Collarenebri Library for exchange of books. Due to an increase in borrowing extra books were delivered to Burren Junction

**Lightning Ridge:**

Library staff offered their first *Wine with Words* at the Ridge library on Saturday 6<sup>th</sup> September in partnership with Lightning Ridge Craft Group. The event has been hailed a success with very positive feedback from participants, thirty- six people attended and engaged in the event with eight reciting poetry.

*Preschool literacy*

Books and Babies continue to prove very popular with the community of Lightning Ridge on Tuesday mornings with 132 in attendance. The program involves the 0-5 age group and parent with sessions including readings, singing nursery rhymes and small craft activities.

*After School Activities*

After school programs are offered to young people for Wednesday and Thursdays 3-5pm, 198 children were engaged in various activities during the reporting period targeting school age children/parents and care givers.

*New Collections to libraries*

Collections of new stock in all genres are welcomed by the library staff following improved delivery and support from regional branch with the process of exchanging books from other branches improving considerably.

**Patronage and statistics for reporting period July – September 2014**

| Walgett                             | #    | Lightning Ridge                   | #    |
|-------------------------------------|------|-----------------------------------|------|
| Current Members                     | 334  | Current Members                   | 453  |
| Number of New Patrons               | 18   | Number of New Patrons             | 12   |
| Members re-registered               | 9    | Members re-registered             | 15   |
| Items Borrowed                      | 1547 | Items Borrowed                    | 1451 |
| Number of Visits                    | 5198 | Number of Visits                  | 1365 |
| Information requests                | 15   | Information requests              | 4    |
| Internet Usage                      | 957  | Internet Usage                    | 465  |
| Babies and Books                    | 70   | Babies & Books                    | 132  |
| After School Programs               | 848  | After School Programs             | 198  |
| WiFi                                | 433  | WiFi                              | 19   |
| Inter Library Loans (ILL)           | 0    | Inter Library Loans( ILL)         | 6    |
| Reservations) (from other branches) | 38   | Reservations(from other branches) | 52   |

**Aboriginal Programs and Reconciliation:**

During the reporting period Council worked with the Walgett 2014 NAIDOC committee to deliver another successful week of activities and recognition events. Council supported events and Aboriginal organisations in Collarenebri and Lightning Ridge in planning, delivering and supporting NAIDOC celebrations. The community services team has progressed and strengthened relationships with communities and Aboriginal services within the Walgett Shire. Community development staff supported the recent Ngara Yura Program with the Judicial Commission of New South Wales.

**Multicultural affairs**

Council will soon commence advertising for a part time Multi Cultural support worker to support the CALD /NESB community in Lightning Ridge. The position will be based at Lightning Ridge Health and Community Centre. A partnership with the NSW Community Relations Commission has seen funding support to employ a worker on 18 hrs per week. The position will report directly to the Manager Community Development and prove to be a key addition to the community services team and delivery to community

**2014 NSW Sport and Recreation, 14<sup>TH</sup> Annual Forum – Communities Digging Deep.**

The forum will take place in Lightning Ridge 29<sup>th</sup>-30<sup>th</sup> October. Council has worked in partnership with Department of Sport and Recreation over the last two years to deliver this event to government, sport administrators and council representatives from across NSW. The event will showcase the Lightning Ridge community and surrounds to a wide diverse number of participants and be attended by our Mayor, General Manager and Council representatives.

**Relevant Reference Documents/Policies**

Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Nil.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2012 – 2022, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014

| Community Development Report July – September 2014                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report for Community Development for July – September 2014 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## **STOCK TAKE VARIANCE FINANCIAL YEAR 2015**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Melissa Tooth – Stores Finance Officer  
**FILE NUMBER:**

---

### **Summary:**

This report is to advise Council of the outcome of the stores and materials stocktake held on site at Council stores depot on 27<sup>th</sup> September 2014. The report provides explanations for discrepancies where these have been identified and recommends that the adjustments to the stores subsidiary ledger be approved.

### **Background:**

The Local Government (General) Regulation 2005 requires Council to take all reasonable measures to ensure that the assets owned, or under control of, the Council are properly accounted for. To assist in the control of Council's Stores and Material's assets, a stock take is undertaken quarterly. Physical counts are performed on all stock items held in the store. The results of the count are then compared to the stock item balances contained in Council's Corporate Database (Authority). If there are any major variances, a physical re-count is usually performed on each item to confirm the original count. Once all counts are completed, a discrepancy report is produced which details the recommended write-off or write-on for the stock take period.

### **Current Position:**

The stock take resulted in a net variance of \$1,056.12 which is reflective of an overall write-off with approximately 30 stores items being part of their variance. Significant contributors to the variance for this stocktake are Bulk Diesel Fuel which had a net write on value of \$234.40, Valtorque C4 Transmission fluid 30 with a write off value of \$475.71 and Fastline Linemarking with a write-off value of \$429.62.

Calibration of the Bulk Fuel Tank was carried out by a Gilbarco technician on the 18<sup>th</sup> June 2014.

Fuel trailer gauges are regularly checked when the plant is serviced to maintain their accuracy. The need to increase the accuracy of fuel issues from trailers has been identified and the introduction of regular dipping of fuel and associated practices has been introduced.

The write-off value is approximately 0.13% of the total asset value for stores.

### **Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Stocktake policy and procedures

**Governance issues:**

Since the appointment of the Stores Finance Officer, the operation of the stores function has improved considerably. This stocktake reflects a further improvement in stores operations and the explanations for identified discrepancies as well as actions taken to reduce their future occurrence.

Stocktake policy and procedures are being continually reviewed and it is still proposed to set up and maintain stock control at Lightning Ridge and Collarenebri. The implementation of stock control at these locations will require alterations to the depots and the allocation of a budget for the work.

**Financial Implications:**

A write off of \$1,056.12 will be expended in 2014-2015 for the year ending 30 June 2015 as a result of the stock take adjustments.

**Alternative Solutions/Options:**

The Council is required to approve the adjustments to the Stores Ledger and subsequent write off of value.

**Conclusion:**

All stocktakes will result in variances across stock items principally as a result of errors and omissions in recording stock receipts and issues. This report is to inform the council of the outcome of the stocktake as at 27<sup>th</sup> September 2014 and to seek council approval for the necessary adjustments to be made to the stores ledger.

The report recommends that Council approve the write off of stock to the stores ledger and control account.

| STOCK TAKE VARIANCE FINANCIAL YEAR 2014                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council approve the write off of stock with a total value of \$1,056.12 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Stocktake Discrepancy Report

Location 1 Walgett

| Bin Number | Stock Item Description                               | Ord Unit | Quantity On Hand | Transaction Quantity | Count    | -----Discrepancy----- |         |
|------------|------------------------------------------------------|----------|------------------|----------------------|----------|-----------------------|---------|
|            |                                                      |          |                  |                      | Quantity | Quantity              | Value   |
|            | 2562 Hat Brushed Cotton Cricket Nat/Sand             | EACH     | 1.00             | .00                  | .00      | 1.00                  | 5.89    |
|            | 3075 Paint White Fastline Linemarking 12ltr          | EACH     | .00              | .00                  | 3.00     | -3.00                 | -429.62 |
| A          | 8121 Valtorque C4 Transmission Fluid 30 - VALVOLINE  | LTR      | 80.00            | .00                  | 220.00   | -140.00               | -475.71 |
| A          | 8123 Valtorque C4 Transmission Fluid 50              | LTR      | 220.00           | .00                  | 140.00   | 80.00                 | 291.88  |
| A          | 9288 Coat Water Proof                                | EACH     | 3.00             | .00                  | 4.00     | -1.00                 | -53.05  |
| A 45       | 8630 Shovel Long Handle/Sq Mouth                     | EACH     | .00              | .00                  | 2.00     | -2.00                 | -170.90 |
| A 45       | 8648 Shovel Post Hole                                | EACH     | .00              | .00                  | 4.00     | -4.00                 | -158.61 |
| C          | 957 47955 Tape Thread Pink                           | EACH     | 10.00            | .00                  | 9.00     | 1.00                  | 8.75    |
| H          | 3273 AGGREGATE (Raw) 7mm                             | TON      | -1.50            | .00                  | 1.50     | -3.00                 | -253.93 |
| J 2        | 4929 03530108 Camlock Male Adaptor Hose Shank Type E | EACH     | 22.00            | .00                  | 23.00    | -1.00                 | -12.68  |
| M          | 2439 77602 Joint Gibault Long AC 100mm (4")          | EACH     | 4.00             | .00                  | 5.00     | -1.00                 | -123.50 |
| M          | 2509 Barrel O/S C/I 100Mm                            | EACH     | 9.00             | .00                  | 8.00     | 1.00                  | 10.15   |
| M          | 2754 Pipe Pvc - Pressure 100Mm                       | EACH     | 65.80            | .00                  | 66.00    | -.20                  | -4.39   |
| M          | 2826 Pipe Pvc Pressure 80Mm                          | EACH     | .00              | .00                  | 6.00     | -6.00                 | -70.80  |
| M          | 2887 57819 Pipe Blue Brute CL16 250mm S2             | EACH     | 12.00            | .00                  | 6.00     | 6.00                  | 437.50  |
| M          | 6431 Pipe Copper 19G 50Mm                            | EACH     | 19.90            | .00                  | 20.00    | -.10                  | -2.33   |
| M          | 8780 Pipe Sewer Pvc 100Mm                            | EACH     | 32.20            | .00                  | 32.00    | .20                   | .71     |
| N 11       | 5192 Plug Gal 25Mm                                   | EACH     | 1.00             | .00                  | 7.00     | -6.00                 | -6.80   |
| N 12       | 1074 Socket Gal 20Mm                                 | EACH     | 12.00            | .00                  | 22.00    | -10.00                | -9.71   |
| N 12       | 1082 Socket Gal 25Mm                                 | EACH     | 12.00            | .00                  | 11.00    | 1.00                  | 1.46    |
| N 27       | 4764 Elbow Gal M/F 20Mm                              | EACH     | 13.00            | .00                  | 21.00    | -8.00                 | -16.11  |
| N 27       | 4772 Elbow Gal F/F 20Mm                              | EACH     | 13.00            | .00                  | 23.00    | -10.00                | -15.47  |
| N 31       | 4780 Elbow Gal M/F 25Mm                              | EACH     | 13.00            | .00                  | 23.00    | -10.00                | -36.03  |
| N 33       | 4845 Elbow Gal M/F 50Mm                              | EACH     | 13.00            | .00                  | 14.00    | -1.00                 | -7.36   |
| N 4        | 4976 Nipple Gal 32Mm                                 | EACH     | 3.00             | .00                  | 4.00     | -1.00                 | -2.28   |
| Q SEW      | 7548 Adaptor Sewer Pvc 100Mm                         | EACH     | 4.00             | .00                  | 2.00     | 2.00                  | 5.78    |
| S          | 8126 Oil 2-Storke 5ltr                               | LTR      | .00              | .00                  | 55.00    | -55.00                | -218.90 |
| S          | 8822 Diesel Bulk                                     | LITR     | 54307.20         | .00                  | 54135.00 | 172.20                | 234.40  |
| U 2        | 3506 Adaptor Valve T/O Pvc 25Mm                      | EACH     | 27.00            | .00                  | 25.00    | 2.00                  | 8.76    |
| U 78       | 2041 80Mm Bridging Gasket                            | EACH     | 22.00            | .00                  | 21.00    | 1.00                  | 11.72   |
| Y 86       | 6122 Elbow Nol4 20Mm                                 | EACH     | 10.00            | .00                  | 11.00    | -1.00                 | -4.94   |

Total: -1056.12

## **CARINDA SWIMMING POOL**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Summary:**

The Carinda Pool is a valued community facility for that district community. Being an unsupervised facility it requires that particular attention is paid to risk mitigation to maximise public safety. The report outlines new administration procedures to achieve this.

### **Background:**

The Carinda Pool is a 25 metre pool which opened in 1967. It was administered by a local committee up until approx. ten (10) years ago when the Committee disbanded. Council assumed management of the pool with the most recent arrangement in place being with the general store that received payment for admissions and season tickets and issued access keys. This arrangement ceased with the closure of the general store.

### **Current Position:**

The closure of the store has resulted in the ongoing management of the pool and associated access and risk management issues needing to be reviewed. Being an unsupervised pool with no lifeguard there are inherent risks for council with such an arrangement. Having said this, there are a number of unsupervised pools around the country and council must ensure that it has appropriate risk mitigation processes in place for such a facility.

There is correct behaviour and CPR signage in place and additional signage stating; 'This is an unsupervised pool, No Lifeguard on Duty' has been placed on the access gate.

The former proprietor of the general store has returned the receipt book to council however there have not been any receipts issued since November 2013 and there are no records as to who has been issued with an access key. From a number of perspectives this is an unsatisfactory situation and provides an environment for misuse and potential liability exposure. Enquiries have revealed instances of unsupervised children accessing the pool and alcohol being consumed within the pool enclosure.

To address this, the following action is proposed;

- The administration of the pool continue to be undertaken by council with all payments and issue of keys from the Administration Building in Walgett.
- That access to the pool be provided only to single and family season ticket holders and that there be no single day access.
- That key holders be required to complete and sign the Application for a Season Pass Form part of which acknowledges that they accept responsibility for the safety and correct behaviour of all persons admitted using their key. It is proposed that the key deposit be increased to \$50 (currently \$5) to attach a greater safekeeping value to it.

As stated, council has no way of knowing how many keys are in circulation and who has them. To address this and to put the new arrangements in place for the current season, it is proposed to change the access gate lock and to have this operative from Monday 17

November 2014. Notices will be put up at the pool, service station and hotel as well as in the school newsletter informing residents of the proposed change and to provide them with sufficient time to complete the season pass application and be issued with a new access key before the lock is changed.

**Relevant Reference Documents/Policies:**

2014 / 2015 Fees and Charges

**Governance issues:**

Council is required to have appropriate risk mitigation processes in place and to ensure that revenue for the use of facilities is collected.

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Carinda and District residents

**Financial Implications:**

The cost of running the Carinda Pool in 2013 / 2014 was \$37,500 with an amount of \$35,000 provided in the current budget. The maximum income that could be expected if 50 x \$40 family season passes were issued would be \$2,000. The cost of a season pass should be reviewed in the 2015 / 2016 Fees and Charges.

**Alternative Solutions/Options:**

Close the Carinda Pool for public access

**Conclusion:**

The proposed changes to the administration of the Carinda Pool are believed to be necessary to improve the risk management of the facility and the safety of pool patrons. The report recommends that the Council endorse the content of the report and the proposed changes to the administration of the Carinda Pool.

| <b>Carinda Swimming Pool</b>                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That Council endorse the content of the report and the proposed changes to the administration of the Carinda Pool.</li><li>2. That the key deposit be \$50 and that the single day fee be deleted from the 2014/2015 fees and charges.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Application for season pass and photos of Carinda Pool



## WALGETT SHIRE COUNCIL

### APPLICATION FOR A SEASON PASS FOR ENTRY TO CARINDA SWIMMING POOL

**CARINDA SWIMMING POOL IS UNSUPERVISED – NO LIFEGUARD ON DUTY**

Tick applicable box

☐ SINGLE

☐ FAMILY

Names of persons to which season pass applies:

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

The key holder is provided with access to the Carinda Swimming Pool subject to the following conditions;

1. Payment of a key deposit of \$50.00 (subject to review each financial year)
2. Payment of a family or Single Season Pass (keys will not be issued for single days access)
3. Access only within 2014/2015 swimming season
4. Operating hours 7:00am - 9:00pm
5. No glass containers or alcohol to be brought into the pool grounds
6. Reading of and familiarisation with all signage in particular, 'Correct Baths Behaviour and Basic Life Support Flow Chart' signs
7. The key holder is to report any incident/issues to Council immediately
8. The key is only to provide access for persons listed on this application, not transferable to any other person and remains the responsibility of the key holder until it is returned to Council and deposit refunded.

I, \_\_\_\_\_ having paid a key deposit, receipt no \_\_\_\_\_  
and been issued with key number \_\_\_\_\_ acknowledge that;

- I have read and understand the conditions listed 1 - 7 above
- The pool is unsupervised and no lifeguard is on duty at any time
- As the key holder I am responsible for the safety and correct behaviour for all persons admitted using key \_\_\_\_\_ whilst within the Swimming Pool enclosure

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Key holder: \_\_\_\_\_ Witness: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

*Please note: Family Season Pass - provides entry to a parent/parents or guardian and dependent children.*

## CARINDA SWIMMING POOL



**MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – OCTOBER 2014**

**REPORTING SECTION:** Corporate Services

**AUTHOR:** Stephen Holland – Director Corporate Services

**FILE NUMBER:**

---

**2014 / 2015 Club Grants Category 3 Program:**

The Club Grants program requires that applicants lodge an expression of interest for a project which is then assessed by the funding body. Those applications that strongly meet the criteria and are then invited to lodge a full application for funding. Council submitted an expression of interest (EOI) for the refurbishment of the Burren Junction Hall with advice received by email on 10 October that the EOI was not successful and Council would not be invited to lodge an application. A total of 900 EOI's were submitted for funding.

The scope of work required for carpentry, electrical and plumbing work to make the main hall operational again is being prepared. Council staff will meet with the Burren Junction working group members at the hall on 28 October 2014 at 5.30pm to finalise the works program and to determine what work can be undertaken by the community. It would then be intended to have the work undertaken in time for the hall to be utilised by the school for end of year activities.

**Recommendation:**

| Matters for Brief Mention or Information Only – Director Corporate Services                                                      |
|----------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the information be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Nil

### 14.3 DIRECTOR PLANNING & REGULATORY SERVICES

#### **OFF LEASH AREA FOR DOGS AT LIGHTNING RIDGE**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 10/313-02

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##### **Summary:**

Council recently sought agreement from NSW Crown Lands for the establishment of an off leash area for dogs on part of the racecourse recreation reserve at Lightning Ridge. It is recommended that Council proceed with the establishment of the area.

##### **Background:**

At a meeting held on 26 August 2014 Walgett Shire Council resolved to:

1. *Identify Option A as its preferred area for an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse.*
2. *Write to NSW Crown Lands seeking its agreement for the establishment of the off-leash area.*

A map of Option A is provided as Attachment A to this report.

##### **Current position:**

NSW Crown Lands were notified of Council's resolution in a letter dated 16 September 2014.

In a response letter dated 25 September 2014 NSW Crown Lands indicated that it has no objection to the proposed use of part of Crown Reserve R84117 as an off leash area for dogs (Attachment B).

To establish the off leash area, it would be appropriate to erect at least two signs as per the example below.

##### **OFF LEASH AREA FOR DOGS**

- Keep dogs off sporting fields.
- Your dog must always be under effective control\*.
- If any dog shows signs of aggression or anti-social behaviour then the dog's handler must remove their dog immediately from the area.
- Dog faeces must be removed immediately.

*\* Effective control means that your dog responds to your command and remains close to you. If your dog does not respond, do not allow it off leash.*

Fines apply for breaches of these requirements.

**Caution: Dogs will be encountered unrestrained in this area.**

GENERAL MANAGER

WALGETT SHIRE COUNCIL

Under the provisions of State Environmental Planning Policy (Infrastructure) 2007 the relevant signs are permitted on public reserves without development consent (Schedule 1).

**Relevant reference documents/policies:**

- Companion Animals Act 1998 & Companion Animals Regulation 2008.
- Crown Lands Act 1989 & Crown Lands Regulation 2006.
- Business paper & minutes for Council meeting held on 18 December 2012.
- Business paper & minutes for Council meeting held on 26 March 2013.
- Business paper & minutes for Council meeting held on 25 March 2014.
- Business paper & minutes for Council meeting held on 26 August 2014.

**Governance issues:**

Walgett Shire Council does not have a signposted off-leash area at Lightning Ridge. Sub-section 13(6) of the Companion Animals Act 1998 requires that Council must at all times have at least one public place allocated as an off-leash area.

**Environmental issues:**

No significant issues expected.

**Stakeholders:**

Walgett Shire Council, dog owners at Lightning Ridge, NSW Crown Lands.

**Financial Implications:**

None known at this stage.

**Alternative solutions/options:**

Not proceed: This option has not been considered or recommended because Council is obligated to provide a designated off-leash area and it would be inconsistent with Council's previous resolutions.

**Conclusion:**

There is a legal and ethical case that Council is obliged to establish and maintain an off leash area for dogs in Lightning Ridge.

**Off Leash Area for Dogs at Lightning Ridge**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Note the response letter dated 25 September 2014 from NSW Crown Lands indicating that it has no objection to the establishment of an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse.
2. Proceed with the establishment of an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse, over the area shown in Attachment A.
3. Request the General Manager to make arrangements for the erection of appropriate signage for the off leash area.

**Moved:**

**Seconded:**

**Attachments:**

A – Plan of off leash area

B – 25-9-2014 Letter from NSW Crown Lands Re. off leash area

ATTACHMENT A – PLAN OF OFF LEASH AREA



ATTACHMENT B – 25-9-2014 LETTER FROM NSW CROWN LANDS RE. OFF LEASH  
AREA



Trade &  
Investment  
Crown Lands

RECEIVED 29 SEP 2014

Our Ref: DOC14/158452  
Your Ref: MR,DR;09/790/0029

Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Ramsland,

**Proposed establishment of an off-leash area for dogs on Reserve 84117 for 'Public Recreation and Racecourse', being the Lightning Ridge Sports Ground / Racecourse**

In reply to your letter dated 16 September 2014, the Department has no objection to the establishment of an off-leash area for dogs on Reserve 84117.

Should the construction of this area require a development application, please ensure Council seek land owners consent from the department through the normal process.

Should you require any further information, please do not hesitate to contact myself on phone (02) 6883 5444 or email [natalie.ryan@crownland.nsw.gov.au](mailto:natalie.ryan@crownland.nsw.gov.au).

Yours faithfully

A handwritten signature in black ink, appearing to read 'Natalie'.

Natalie Ryan  
Senior Property Management Officer

25 September 2014

**WALGETT SHIRE LOCAL HERITAGE FUND GRANTS****REPORTING SECTION:** Planning and Regulatory Services**AUTHOR:** Ray Christison, Heritage Advisor & Matthew Goodwin, Director  
Planning and Regulatory Services**FILE NUMBER:** 14/185-02**Summary:**

Recently a letter was sent to the owners/managers of local heritage items inviting applications for a grant from Council's Local Heritage Fund. It is recommended that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

**Background:**

In a letter dated 12 August 2014 Walgett Shire Council wrote to 57 land owners with items listed as local heritage items in Schedule 5 of the Walgett Local Environmental Plan 2013. Letters were sent to owners/managers who are individuals, companies or community groups, but not those who are a public authority (eg. State Government, Council).

The letter indicated that grants of between \$500 and \$5,000 were available from the Walgett Shire Local Heritage Fund for 2014-2015 to assist with conservation and maintenance works on heritage buildings and places. Owners are required to at least match Council's contribution.

**Current position:**

Five applications were received. Walgett Shire Council's Heritage Advisor, Ray Christison of High Ground Consulting, evaluated the applications and has recommended that the grants be dispersed as shown in the table below.

| <b>Applicant</b>                 | <b>Address</b>                                    | <b>Proposed works</b>               | <b>Cost of Works</b> | <b>Requested</b>  | <b>Recommended Grant</b> |
|----------------------------------|---------------------------------------------------|-------------------------------------|----------------------|-------------------|--------------------------|
| Brian & Kay Gibbons              | "Moongulla", Collarenebri                         | Stabilise external bathroom         | \$5,766.00           | \$2,500.00        | \$2,500.00               |
| Anglican Parish of Coonamble     | St John the Evangelist Church, Colin St., Carinda | Window replacement – Stage 1        | \$3,400.00           | \$1,700.00        | \$1,700.00               |
| Anglican Parish of Collarenebri  | St Johns Anglican Church, 58 Wilson St            | Upgrade roof drainage               | \$500.00             | \$250.00          | \$250.00                 |
| Anglican Parish of Walgett       | St Peters Anglican Church, 21 Pitt St, Walgett    | Paint exterior of the church        | \$6,690.00           | \$3,345.00        | \$3,345.00               |
| Lightning Ridge Community Church | St Peters in the Pines, Cumborah                  | Replace mains electrical connection | \$3,476.00           | \$1,738.00        | \$1,738.00               |
| <b>TOTAL</b>                     |                                                   |                                     | <b>\$19,832.00</b>   | <b>\$9,533.00</b> | <b>\$9,533.00</b>        |

Under a “Local Heritage Places Development Grant”, the NSW Office of Environment & Heritage (now known as NSW Department of Planning & Environment [DoPE]) will reimburse Council one third (33%) of the grants that it distributes, up to a maximum of \$3,500. Council must submit a claim at the end of the financial year to obtain the DoPE funding. A key requirement of the funding agreement is that the fund be dispersed with regard for the recommendations of Council’s Heritage Advisor.

The recommended grants total \$9,533 and Council has budgeted \$18,000 for heritage projects for 2014-2015. As a result there will be a residual amount of \$8,467 which could be allocated to any additional local heritage projects identified by Council’s Heritage Advisor during 2014-2015, such as works being considered for the Burren Junction hall.

**Relevant Reference Documents:**

Report of the Community Based Heritage Study of Walgett Shire, April 2008.  
Heritage schedule in the Walgett Local Environmental Plan 2013.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council’s charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners, Walgett Shire.

**Financial implications:**

Council has established a \$18,000 budget for 2014-2015 expenditure associated with the operation of the local heritage fund. A grant of up to \$3,500 will be available from DoPE if Council complies with the terms of the grant offer. An unallocated amount of \$8,467 will remain available if Council proceeds with the distribution recommended for the Walgett Shire Council Local Heritage Fund Grant.

**Alternative solutions/options:**

Decline to offer grants:- Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts:- Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- \* There is a limited amount of funding available to Council from DoPE.

- \* The amounts have been recommended by Council's Heritage Advisor with regard for the heritage merits of the respective applications.

**Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Grants from the Walgett Shire Local Heritage Fund**

**Recommendation:**

**That Walgett Shire Council resolve to:**

1. Disperse \$9,533 from the Walgett Shire Council Local Heritage Fund 2014-2015 in the following manner:
  - (a) \$2,500 to Brian and Kay Gibbons to repair termite damage to the Moongulla building, Collarenebri.
  - (b) 1,700 to Anglican Parish of Coonamble to repair the interior walls of the St John the Evangelist Church at Carinda.
  - (c) \$250 to Anglican Parish of Collarenebri upgrade roof drainage on St Johns Anglican Church at Collarenebri.
  - (d) \$3,345 to Anglican Parish of Coonamble to paint the exterior of St Peters Anglican Church, Walgett.
  - (e) \$1,738 to Lightning Ridge Community Church to paint the exterior of St Peters in the Pines Anglican Church, Cumborah.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS***

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matt Clarkson, Town Planner

**FILE NUMBER:** 09/1367-03

---

### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

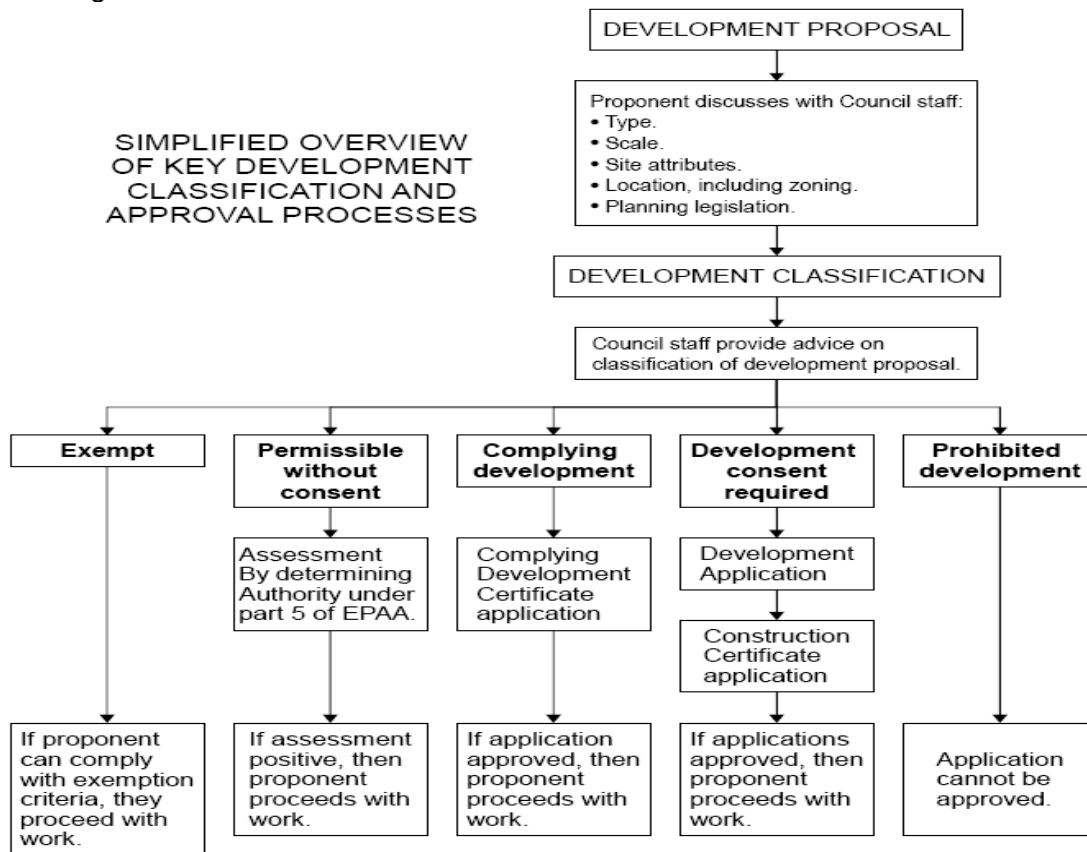
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil.

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

| <b>Development and Complying Development Certificate Applications</b>                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>It is recommended that Walgett Shire Council resolve to note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for September 2014</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

A - DAs & CDCs approved September 2014

|            |             |                                                                               |                                                                               |         |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|
| 10/09/2014 | Parameters: | Date Range: Y<br>Start Date: 1/09/2014<br>End Date: 30/09/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 1 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|

| Document                 | Applicant Name / Address                                 | Development Type<br>Property Address<br>Title Owner                                                                                                    | Determination               | Determined | Received   |
|--------------------------|----------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b> |                                                          |                                                                                                                                                        |                             |            |            |
|                          | <i>Stop the Clock</i>                                    | <i>Total Elapsed Calendar Days: 7<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 7</i>                                                          |                             |            |            |
| 020/2014/00000005/002    | Mrs V Adhikari<br>9 Warrunga Place<br>RIVERVIEW NSW 2066 | 70 Class 6 - Shop<br>34 Fox ST WALGETT<br>LOT: 1 DP: 778763<br>Mesdames S Parekh & V Adhikari<br><i>There are Multiple Parcels on this application</i> | Approved by Council         | 23/09/2014 | 17/09/2014 |
| <hr/>                    |                                                          |                                                                                                                                                        |                             |            |            |
|                          | <i>Stop the Clock</i>                                    | <i>Total Elapsed Calendar Days: 36<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 36</i>                                                        |                             |            |            |
| 020/2014/00000025/001    | Ms B Mehr<br>PO Box 4283<br>DUBBO NSW 2830               | 170 Change of Use<br>7-11 Opal ST LIGHTNING RIDGE<br>PT: 1920 DP: 1072407<br>Ms Z Milas                                                                | Approved - Staff Delegation | 22/09/2014 | 18/08/2014 |
| <hr/>                    |                                                          |                                                                                                                                                        |                             |            |            |
|                          | <i>Stop the Clock</i>                                    | <i>Total Elapsed Calendar Days: 7<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 7</i>                                                          |                             |            |            |
| 020/2014/00000026/001    | Mr G Bullock<br>PO Box 446<br>WALGETT NSW 2832           | 151 Class 10b - Fence<br>61 Pitt ST WALGETT<br>LOT: A DP: 415631<br>Mr G W Bullock                                                                     | Approved - Staff Delegation | 09/09/2014 | 03/09/2014 |
| <hr/>                    |                                                          |                                                                                                                                                        |                             |            |            |
|                          | <i>Stop the Clock</i>                                    | <i>Total Elapsed Calendar Days: 5<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 5</i>                                                          |                             |            |            |

# WALGETT SHIRE COUNCIL AGENDA

AUTHORITY

Determined Applications



|            |             |                                                                               |                                                                               |        |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 10/09/2014 | Parameters: | Date Range: Y<br>Start Date: 1/09/2014<br>End Date: 30/09/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:2 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Applicant Name / Address                           | Development Type<br>Property Address<br>Title Owner                            | Determination                       | Determined | Received   |                        |                                      |  |                                    |  |  |                           |                                  |  |                                |  |  |  |                                       |  |                                     |  |  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------------------------|-------------------------------------|------------|------------|------------------------|--------------------------------------|--|------------------------------------|--|--|---------------------------|----------------------------------|--|--------------------------------|--|--|--|---------------------------------------|--|-------------------------------------|--|--|
| <b>Document Type: 20</b><br>020/2014/00000029/001                                                                                                                                                                                                                                                                                                                                                                                                                     | Mr G R Bow<br>17 Euroka Street<br>WALGETT NSW 2832 | 151 Class 10b - Fence<br>7 Namoi ST WALGETT<br>LOT: C DP: 157836<br>Mr G R Bow | Approved - Staff Delegation         | 26/09/2014 | 22/09/2014 |                        |                                      |  |                                    |  |  |                           |                                  |  |                                |  |  |  |                                       |  |                                     |  |  |
| <table> <tr> <td>Officer: Mr M Clarkson</td><td colspan="2">Average Elapsed Calendar Days: 13.75</td><td colspan="3">Total Elapsed Calendar Days: 55.00</td></tr> <tr> <td>Number of Applications: 4</td><td colspan="2">Average Calendar Stop Days: 0.00</td><td colspan="3">Total Calendar Stop Days: 0.00</td></tr> <tr> <td></td><td colspan="2">Average Adjusted Calendar Days: 13.75</td><td colspan="3">Total Adjusted Calendar Days: 55.00</td></tr> </table> |                                                    |                                                                                |                                     |            |            | Officer: Mr M Clarkson | Average Elapsed Calendar Days: 13.75 |  | Total Elapsed Calendar Days: 55.00 |  |  | Number of Applications: 4 | Average Calendar Stop Days: 0.00 |  | Total Calendar Stop Days: 0.00 |  |  |  | Average Adjusted Calendar Days: 13.75 |  | Total Adjusted Calendar Days: 55.00 |  |  |
| Officer: Mr M Clarkson                                                                                                                                                                                                                                                                                                                                                                                                                                                | Average Elapsed Calendar Days: 13.75               |                                                                                | Total Elapsed Calendar Days: 55.00  |            |            |                        |                                      |  |                                    |  |  |                           |                                  |  |                                |  |  |  |                                       |  |                                     |  |  |
| Number of Applications: 4                                                                                                                                                                                                                                                                                                                                                                                                                                             | Average Calendar Stop Days: 0.00                   |                                                                                | Total Calendar Stop Days: 0.00      |            |            |                        |                                      |  |                                    |  |  |                           |                                  |  |                                |  |  |  |                                       |  |                                     |  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Average Adjusted Calendar Days: 13.75              |                                                                                | Total Adjusted Calendar Days: 55.00 |            |            |                        |                                      |  |                                    |  |  |                           |                                  |  |                                |  |  |  |                                       |  |                                     |  |  |

## Report Totals & Averages

Total Number of Applications : 4

Average Elapsed Calendar Days: 13.75  
Average Calendar Stop Days: 0.00  
Average Adjusted Calendar Days: 13.75

Total Elapsed Calendar Days: 55.00  
Total Calendar Stop Days: 0.00  
Total Adjusted Calendar Days: 55.00

# **WESTERN LANDS LEASE PROPOSAL**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1436

---

## **Summary:**

NSW Primary Industries has written to Council seeking its comments on an application for a Western Lands Lease for Business Purposes over the Sheepyard Inn. It is recommended that Council respond by writing to NSW Primary Industries stating it has no objection to the proposal.

## **Background:**

In a letter dated 9 September 2014, NSW Trade and Investment sought Council's comments on an application by Tony Cummings for a Western Lands Lease of 3161 square metres over Part Lot 1952 DP 763834 (Sheepyard Inn) (see Attachment A). The proposed lease is located on the 'preserved' opal fields within the Grawin Opal Fields locality, and will be for the purpose of a hotel.

## **Current Position:**

A hotel has been operating from the site (Mineral Claim 16688) for in excess of three decades without Development Consent (approval). Establishment of a Western Lands Lease for Business Purposes over the site would provide suitable title should the current owners wish to submit a Development Application to obtain formal approval to operate the hotel. The existing hotel is listed as an Additional Permitted Use (Item 2C) in Schedule One of the Walgett Local Environmental Plan 2013 (LEP), and is therefore permissible with Development Consent.

Core aspects of the applicant's proposal include that they can:

- Accommodate all existing structures relating to the hotel on a single Western Lands Lease.
  - Apply for Development Consent to operate the hotel once a suitable title is obtained.
- Anecdotal evidence suggests that this area has already been extensively mined, with limited prospects of producing significant amounts of opal in the future. It is reasonable to suggest that the benefits of assisting the existing business towards formal approval significantly outweigh any negative impacts.

## **Relevant Reference Documents:**

Walgett Local Environmental Plan 2013.

Walgett Shire Growth Management Study and Strategy, prepared by Edge Land Planning, dated June 2010.

## **Stakeholders:**

The public, opal miners, Walgett Shire Council, NSW Trade and Investment, Mineral Resources, Western Lands Lease applicants.

**Financial Implications:**

None.

**Conclusion:**

The granting of a Western Lands Lease for a hotel over the Sheepyard Inn site is consistent with Council's previous advice to Crown Lands, and presents as being in the public interest.

**Recommendation:**

| Western Lands Lease Proposal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"><li>1. Note the letter dated 9 September 2014 from NSW Trade and Investment seeking Council's comments on an application by Tony Cummings for a Western Lands Lease for Business Purposes over Part Lot 1952 DP 763834 (Sheepyard Inn) in the Grawin Opal Fields locality.</li><li>2. Write to the Department of Primary Industries and state that Walgett Shire Council has no objection to granting of a Western Lands Lease for Business Purposes (hotel) of up to 3200 square metres over Part Lot 1952 DP 763834 (Sheepyard Inn).</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments**

A - Letter and map dated 09-09-2014 from NSW Primary Industries.

WALGETT SHIRE COUNCIL AGENDA



Trade &  
Investment  
Crown Lands

RECEIVED 10 SEP 2014

Our Ref: 14/02421

Your Ref: MC, AW; 09/1839-02/0773, MC 16688

Mr Matt Clarkson  
Town Planner  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

By email: [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

Dear Mr Clarkson,

I refer to Mr Andrew Wilson's letter dated 21 May 2014 regarding the application for Western Lands Lease 15224 from Mr Tony Cummings for his business trading as the "Sheepyard Inn" on the Glengarry Opal fields.

Please find enclosed a diagram of the boundary (red outline) for the proposed Western Lands Lease with an area of approximately 3161m<sup>2</sup> for your perusal. Mr Cummings has indicated agreement to the proposed boundary.

Details of the proposal are as follows:

**Proposed Western Lands Lease 15224**

**Applicant:** Tony Glen CUMMINGS

**Land Description:** Part Lot 1952 / DP 763834 containing Residential Mineral Claim 16688R as per attached diagram. **Area:** 3161m<sup>2</sup>

**Purpose:** Business Purposes (Hotel)

**Term:** 20 Years

Please advise of any matters you wish to have considered in connection with this application. If a reply is not received within one (1) month of the date of this letter, your concurrence to the proposed boundary and lease area will be assumed.

If you have any questions regarding this correspondence I can be contacted on telephone 02 6883 5435.

Yours faithfully

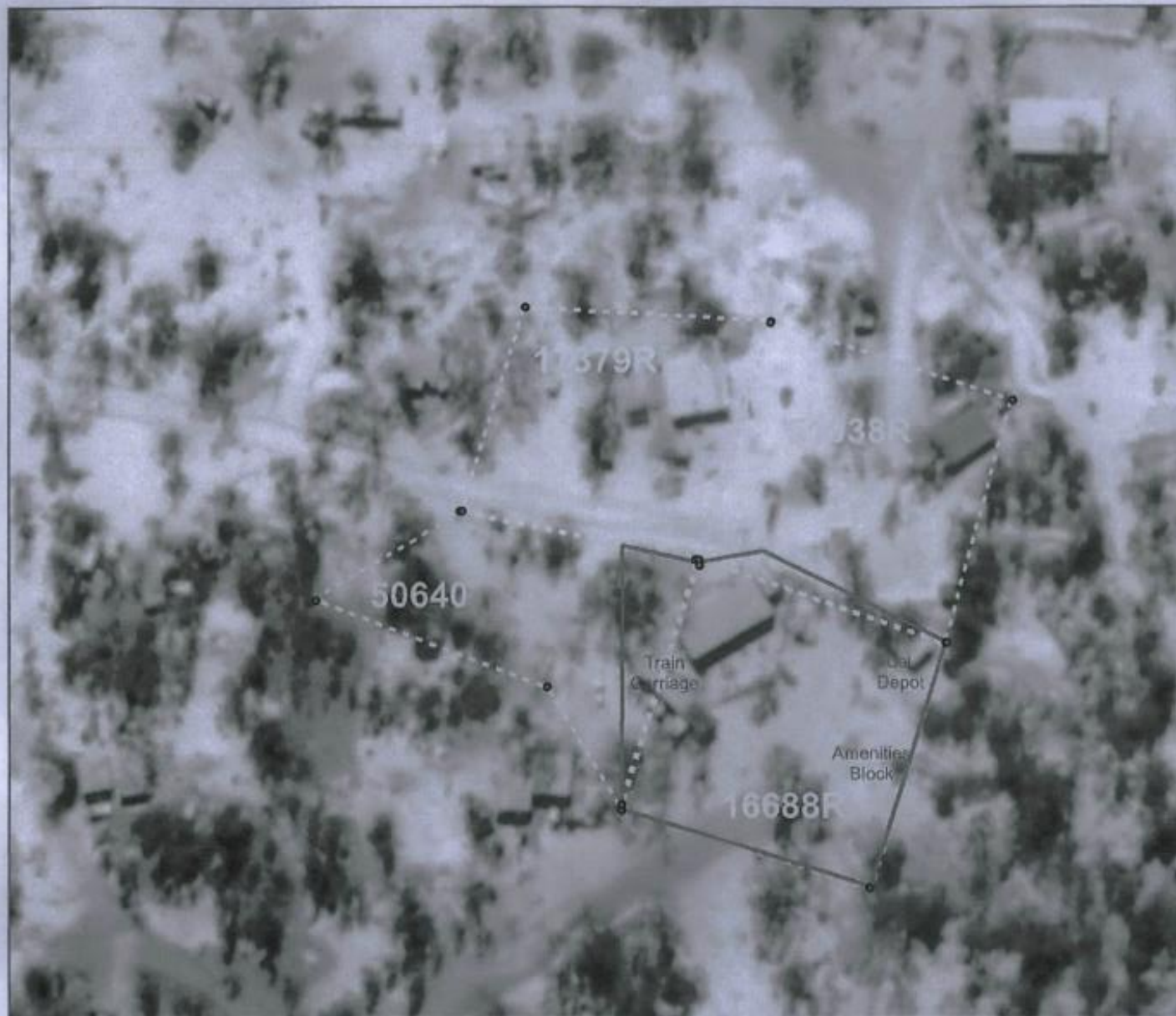
**Property Services Officer  
Crown Lands (West Region)**

Email: [bruce.flood@crowland.nsw.gov.au](mailto:bruce.flood@crowland.nsw.gov.au)

Far West Area: [chwestern.region@crowland.nsw.gov.au](mailto:chwestern.region@crowland.nsw.gov.au)

9 September 2014

Far West Area, West Region  
Crown Lands Division, NSW Trade & Investment  
PO Box 2185, Dangar NSW 2309  
Tel: 02 6883 5400 - Fax: 02 6884 2067 - [www.crowland.nsw.gov.au](http://www.crowland.nsw.gov.au) - ABN: 72 189 919 072





# Proposed WLL 15224 Sheeppark Inn

Proposed Area 3161m<sup>2</sup>



## Legend

-  Sheeppark Inn
-  Mineral Claims



**Trade &  
Investment  
Crown Lands**

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This map is not guaranteed to be free from error or omission. The Department of Trade & Investment and its employees disclaim liability for any act done or omission made on the information in the map and any consequences of such acts or omissions.

Printed by B Flood  
6 August 2014

## **MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

---

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### **a) OUTBACK SHIRES ALLIANCE - RESOURCE SHARING INITIATIVES**

On 10 September 2014 planning & building staff from Bourke, Brewarrina and Walgett Shire Council met in Brewarrina to discuss using a common Heritage Advisor. Kate Higgins, the current Heritage Advisor for Brewarrina Shire, was present. It was agreed that discussions would commence with the Heritage Branch of the Department of Planning and Environment about an appropriate mechanism for establishing a common Heritage Advisor amongst the Outback shires Alliance councils.

### **b) ILLEGAL WASTE DUMPING**

During September 2014 six people were issued with letters inviting them to show cause why they should not be issued with a \$750 fine for allowing the transportation of waste to a place that is not a lawful waste facility. This was in response to illegally dumped waste observed at Walgett and Lightning Ridge by Council's Regulatory Officer.

Section 143 of the Protection of the Environment Operations Act 1997 provides that the owner of waste must take reasonable precautions and exercise due diligence to prevent their waste from being unlawfully dumped. If a satisfactory response is not forthcoming, then it is expected that fines will be issued.

Illegal waste dumping is a significant ongoing problem in this Shire and most others. Recently the NSW Government has increased on the spot fines for this offence to \$2,000 for individuals and \$4,000 for corporations.

### **c) STATE HERITAGE LISTING OF COLLARENEBRI ABORIGINAL CEMETERY**

At the 26 August 2014 meeting Walgett Shire Council resolved to:

3. *Note the letter dated 14 July 2014 from the Heritage Council of NSW giving "notice of intention" to consider listing on the State Heritage Register the Collarenebri Aboriginal Cemetery.*
4. *Respond with a letter which states that Walgett Shire Council supports the listing of the Collarenebri Aboriginal Cemetery on the State Heritage Register.*

In a letter dated 15 September 2014, the Heritage Council of NSW advises that it has now resolved to recommend to the Minister for Heritage that the cemetery be listed. Council will be notified of the Minister's decision in due course.

**d) POUND DOG REHOMING**

Nina Hartland of Riverina Pet Rescue continues to arrange for the pick up of unclaimed and surrendered dogs from the Walgett pound. The number of dogs entering the pound remains far higher than the local demand and capacity for re-homing with responsible pet owners. Riverina Pet Rescue continues to work with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners. The group publicises its activities via the internet at the following address - <http://www.petrescue.com.au/groups/10030>

Riverina Rescue undertook the following pick-ups recently:

- 8-8-2014 - 6 dogs.
- 18-8-2014 - 5 dogs.
- 28-8-2014 - 3 dogs.
- 4-9-2014 – 2 dogs.
- 19-9-2014 – 3 dogs.
- 25-9-2014 – 4 dogs.

**e) STAFF MOVEMENTS**

Justin Bruvel will commence employment on 13 October 2014 as Council's Environmental Health and Building Surveyor. He has extensive experience as a carpenter and in building defect inspection.

**f) 90 ARTHUR STREET WALGETT - WATER LEAK**

WCS issued a notice of intention to issue an order (NOI) on 15 October, in relation to 90B Arthur Street Walgett, due to an excessive amount of filtered water being discharged to Peel Street. A previous NOI had been complied with for the same issue, being a failure of the solar hot water system. The Department of Family and Community Services have advised WSC that:

- The water main has been closed off to dwelling as it is not occupied. (confirmed on site by WSC on 20/10/14)
- The solar hot water system will be fixed by 13/11/2014.

A reinspection of the property will be undertaken on 17/11/2014 to confirm works have been completed.

**Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
  - Outback Shires Alliance resource sharing initiative
  - Illegal waste dumping.
  - State heritage listing of Collarenebri Aboriginal Cemetery.
  - Pound dog rehoming.
  - Staff movements.
  - 90 Arthur Street Walgett – water leak

**Moved:**

**Seconded:**

**Attachments:**

Nil

#### 14.4 DIRECTOR ENGINEERING SERVICES

### **2014- AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS**

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit – Director Engineering Services

**FILE NUMBER:** 11/339

**Summary:**

The purpose of this report is to inform Council of participation the congress by Councillors and staff on 12<sup>th</sup> to 14<sup>th</sup> November 2014 at Tamworth Memorial Hall, Tamworth, and NSW. Unfortunately the Congress clashes with a “Fit for the Future” workshop in Walgett on Wednesday 12 November 2014.

**Background:**

The National Local Road and Transport Congress is an annual event and councils gather as a united national force to develop and refine a coherent case for improved investment in local roads, local government owned transport infrastructure and other transport infrastructure those impacts on our communities. The purpose and focus of the 2014 National Local Roads and Transport Congress is planning and delivery of land transport in Australia, especially Councils

**Current Position:**

A key aim of the 2014 Congress is to highlight the importance of Federal funding in overcoming road and infrastructure challenges and reinforce the need for increased and permanent funding under the Roads to Recovery Program beyond June 2019.

**Relevant Reference Documents/Policies:**

ALGA - National Local Roads and Transport Congress Program 2014

**Governance issues:**

Nil

**Environmental issues:**

Road safety

**Stakeholders:**

Council and Users

**Financial Implications:**

Cost per attendee will include the registration fee, accommodation, meals and travel expenses.

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

The National Local Road and Transport Congress is an annual event and an excellent chance to meet many councils and exchange ideas regarding local road issues and worth it to attend the congress.

|                                                                                     |
|-------------------------------------------------------------------------------------|
| <b>2014 Local Government National Local Roads and Transport Congress - Tamworth</b> |
|-------------------------------------------------------------------------------------|

**Recommendation:**

That Council approve Council staff attending the 2014 Local Government National Roads and Transport Congress and expenses be paid.

**Moved :**

**Seconded:**

**Attachment:**

ALGA - National Local Roads and Transport Congress Program 2014

UPDATED

CONGRESS  
PROGRAMREGISTER ONLINE [www.alga.asn.au](http://www.alga.asn.au)

## Wednesday 12 November 2014

## » TAMWORTH MEMORIAL HALL

|             |                                                                                            |
|-------------|--------------------------------------------------------------------------------------------|
| 5.00-7.00pm | Welcome Drinks                                                                             |
| 5.15-5.25pm | Speeches: <b>ALGA President</b> and <b>Col Murray</b> , Mayor of Tamworth Regional Council |

## Thursday 13 November 2014

» TAMWORTH REGIONAL ENTERTAINMENT AND  
CONFERENCE CENTRE (TRECC)

|           |                                                                                                                                                                                                                                             |
|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9.00am    | Opening Ceremony                                                                                                                                                                                                                            |
| 9.05am    | ALGA President's Welcome                                                                                                                                                                                                                    |
| 9.30am    | <i>Transport planning fit for the future</i><br><b>Greg Martin AM PSM</b> , former Chair of the National Transport Commission                                                                                                               |
| 10.00am   | Deputy Prime Minister<br><b>The Hon Warren Truss MP</b>                                                                                                                                                                                     |
| 10.45am   | MORNING TEA                                                                                                                                                                                                                                 |
| 11.15am   | <i>Paddock to Plate: Boosting Agricultural Competitiveness</i><br>- <b>Brent Finlay</b> , President, National Farmers' Federation<br>- <b>David Turvey</b> , Department of the Prime Minister and Cabinet                                   |
| 12.00noon | <i>Policy reforms: Will they address the transport challenges?</i><br><b>Norm McIlfratrick</b> , former Secretary/CEO of the Department of Infrastructure, Energy and Resources, Tasmania                                                   |
| 12.30pm   | LUNCH                                                                                                                                                                                                                                       |
| 1.30pm    | <i>The Challenge of the Inland Rail</i><br><b>The Hon John Anderson AO</b>                                                                                                                                                                  |
| 2.00pm    | <i>Council Forum</i><br>- <b>Col Murray</b> , Mayor of Tamworth Regional Council, NSW (invited)<br>- <b>Ray Brown</b> , Mayor of Western Downs Regional Council, QLD (invited)<br>- Senior Officer, West Torrens City Council, SA (invited) |
| 3.00pm    | AFTERNOON TEA                                                                                                                                                                                                                               |

|        |                                                                                                                                                                                                                                                                                                                                                                                                            |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.30pm | <i>Up-date on continuing policy priorities</i><br>- <b>Professor Doug Baker</b> , Queensland University of Technology: Airports (master planning, air safety regulation, developing regional networks), (invited)<br>- <b>Roland Pittar</b> , General Manager, Bridges Programme, Department of Infrastructure and Regional Development<br>- <b>Sal Petrocchio</b> , CEO, National Heavy Vehicle Regulator |
| 4.15pm | Update panel session                                                                                                                                                                                                                                                                                                                                                                                       |
| 5.00pm | Close                                                                                                                                                                                                                                                                                                                                                                                                      |
| 7.00pm | DINNER<br>» THE AUSTRALIAN EQUINE AND LIVESTOCK EVENTS CENTRE                                                                                                                                                                                                                                                                                                                                              |

## Friday 14 November 2014

» TAMWORTH REGIONAL ENTERTAINMENT AND  
CONFERENCE CENTRE (TRECC)

|         |                                                                                                                                                                                                                                        |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 9.00am  | Shadow Minister for Infrastructure and Transport<br><b>The Hon Anthony Albanese MP</b> (invited)                                                                                                                                       |
| 9.45am  | <i>Transport reform, the European story</i><br>International Keynote Speaker <b>Jack Short</b> , former Secretary General of the International Transport Forum (ITF), Paris                                                            |
| 10.20am | Presentation from <b>Jeff Roorda</b> , JRA                                                                                                                                                                                             |
| 10.30am | MORNING TEA                                                                                                                                                                                                                            |
| 11.00am | <i>Asset management – Panel</i><br>- <b>Chris Champion</b> , CEO IPWEA<br>- <b>Jeff Roorda</b> , JRA                                                                                                                                   |
| 11.30am | <i>Rural Transport Funding – Workshop</i><br>- <b>Lyn O'Connell</b> , Deputy Secretary, Department of Infrastructure and Regional Development<br>- Representative of WA Roads Group<br>- Representative of NSW Roads Group             |
| 12.30pm | LUNCH                                                                                                                                                                                                                                  |
| 1.30pm  | <i>Panel Session: Are we 'reformed out'?</i><br>- <b>Jack Short</b> , International speaker<br>- <b>Lyn O'Connell</b> , Deputy Secretary, Department of Infrastructure and Regional Development<br>- <b>Chris Champion</b> , CEO IPWEA |
| 2.45pm  | President's Close                                                                                                                                                                                                                      |

## ***MONTHLY ENGINEERING SERVICES PROGRESS REPORT – OCTOBER 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of the Engineering Services Department work progress as at 3 October, 2014.

### **Background:**

A budget of \$14.97 million (including RMCC work) has been allocated to Engineering Services for capital & maintenance works, fleet management and engineering administration for the 2014/2015 financial year.

### **Current Position:**

The Gundabloui Road project has been recently completed. Construction works on George Street in Collarenebri, the Carinda road and SH 12 are in progress.

### **Relevant Reference Documents/Policies:**

2014/15 Operational Plan and Budget.

### **Governance issues:**

Due processes are followed on a routine basis i.e procurement and tendering.

### **Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

### **Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 3 October 2014, \$2,722,299 has been spent from a total amount of 14,974,882 allocated in the 2014/2015 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

|                                                                                                       |
|-------------------------------------------------------------------------------------------------------|
| <b>Monthly Engineering Services Progress report from Director Engineering Services – October 2014</b> |
|-------------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------|
| <p>That Council receive and note the Engineering Services monthly work progress report for the period ending 3 October 2014.</p> |
|----------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

2014/2015 Budget allocations as at 3 October 2014

The Rural Infrastructure and support Services 2014/2015 budget allocations are as follows:

| <b>Ledger Item</b>                     | <b>Actuals,<br/>Committed<br/>and Oncost up<br/>to 3rd October<br/>2014</b> | <b>Budget</b>       | <b>% Budget</b> |
|----------------------------------------|-----------------------------------------------------------------------------|---------------------|-----------------|
| Engineering Administration             | \$175,484                                                                   | \$637,843           | 28%             |
| Walgett Depot Operation                | \$14,105                                                                    | \$40,500            | 35%             |
| Workshop                               | \$24,957                                                                    | \$66,500            | 38%             |
| Emergency Services (RFS * SES)         | \$143,028                                                                   | \$315,000           | 45%             |
| Emergency Services Sundry              | \$1,880                                                                     | \$25,000            | 8%              |
| Enforcement of Regulations             | \$1,880                                                                     | \$20,000            | 9%              |
| Fleet Operations                       | \$580,589                                                                   | \$2,432,716         | 24%             |
| Local Roads Operations                 | \$20,044                                                                    | \$52,000            | 39%             |
| Local Roads Maintenance                | \$208,072                                                                   | \$683,000           | 30%             |
| Regional Roads Operations              | \$23,106                                                                    | \$841,044           | 3%              |
| Regional Roads Maintenance             | \$207,754                                                                   | \$695,427           | 30%             |
| Walgett Depot Renewal and Improvements | \$1,124                                                                     | \$187,192           | 1%              |
| Fleet Renewal and Improvement          | \$23,979                                                                    | \$1,400,000         | 2%              |
| Local Roads Renewal                    | \$311,321                                                                   | \$1,518,660         | 20%             |
| Regional Roads Improvement             | \$521,189                                                                   | \$2,670,000         | 20%             |
| RMCC                                   | \$463,787                                                                   | \$3,390,000         | 14%             |
| <b>TOTAL</b>                           | <b>\$2,722,299</b>                                                          | <b>\$14,974,882</b> | <b>18%</b>      |

## ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works as at 3 October 2014.

### **Background:**

RMS has awarded a contract of \$3,390,000.00 for 2014/2015. The scope of works involved in this contract are :

Resealing, Heavy Patching, HW 12 Mt Brandon Widening and Routine works.

### **Current Position:**

Currently, one Council team is working on state highways for heavy patching work on HW18 South and heading North on the Castlereagh Highway to complete the RMS heavy patching program starting around Angledool.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 3 October 2014, \$463,786.81 has been spent from a total amount of \$3,390,000.00, provided in the 2014/2015 budget.

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works are completed within the guidelines.

|                                                                                    |
|------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Director Engineering Services – October 2014</b> |
|------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                          |
|----------------------------------------------------------------------------------------------------------|
| <p>That Council receive and note the monthly RMCC works report for the period ending 3 October 2014.</p> |
|----------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

RMCC works summary.

**WALGETT SHIRE COUNCIL AGENDA**

The funding allocations for 2014/2015 RMCC works are \$ 3,390,000.00The details are as follows:

| <b>S<br/>N</b> | <b>Description</b>              | <b>Budget</b>          | <b>Expenditure Till 4/09/2014</b> | <b>Status</b> |
|----------------|---------------------------------|------------------------|-----------------------------------|---------------|
| 1              | Resealing                       | \$ 1,030,000.00        |                                   |               |
| 2              | Heavy patching                  | \$ 500,000.00          | \$ 211,113.88                     | 42.2%         |
| 3              | HW 12<br>Warrambool<br>Widening | \$ 700,000.00          |                                   |               |
| 4              | Routine works                   | \$ 1,160,000.00        | \$ 252,672.93                     | 22%           |
|                | <b>TOTAL</b>                    | <b>\$ 3,390,000.00</b> | <b>\$ 463,786.81</b>              | <b>13.70%</b> |

## ***VARIATION OF SCHOOL BUS ROUTES- ROWENA & COLLARENEBRI***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/339

### **Summary:**

The report recommends that Council accept the application for variation of School Bus Routes in Rowena & Collarenebri.

### **Background:**

Four new students from Burren Junction are attending the Rowena Public School. The existing School Bus Route starts from the Rowena School and stops at the intersection of Cameron's Lane and Merrywinebone Road to pick or drop the students from the Burren Junction area.

In order to save about 35 km each day, the School Bus Operator SP & JR Brummel has submitted an application to Council requesting to amend the existing bus route by adding Cameron's Lane in the route.

Council also has received a request to add Banarway Crossing Road (S95) in the existing School Bus Route.

These requests had been discussed in the Local Area Traffic Committee meeting held on 9th October 2014 and have been accepted by the committee.

### **Current Position:**

Compared to the proposed School Bus Route in Rowena, students are currently travelling 35 km extra each day. The adding of the Cameron's Lane will reduce 35 km each day.

### **Relevant Reference Documents/Policies:**

Letters from Rowena Public School letter and R.K & C.A Cochrane

### **Governance issues:**

Applications have been lodged by the applicants to NSW Transport.

### **Environmental issues:**

Road safety.

### **Stakeholders:**

Schools, students and parents

**Financial Implications:**

Costs to install the required signage will be under the Traffic facilities item less than the 2014/2015 Management plan

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The change of School Bus Routes reduces travel time and distance significantly and as a result this report recommends supporting the applications.

| Variation of School Bus Routes in Rowena and Collarenebri                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and approves the proposed School Bus Routes.</p> <p><b>Moved :</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Letter and documents from Rowena Public School  
Rural Road Map





## ROWENA PUBLIC SCHOOL

Shaw Street

Rowena NSW 2387

Phone: 02 6796 5145

Fax: 02 6796 5271

Email: rowena-p.school@det.nsw.edu.au

TO: Walgett Shire ATT: Raju  
FAX NO: Council NO PAGES: (inc this one) 9  
DATE: 15<sup>th</sup> Sept 2014.  
FROM: Jenni Brummell  
SUBJECT: Variation of Bus Route.  
OUR REF: YOUR REF:

Morning Raju

Please find enclosed doc's as discussed on Friday over phone. Basically the Bus Route will change as indicated on maps enclosed. -(Highlighted)  
Could you please comment on Question 4.  
As I need permission to allow this change.  
Thankyou

Jenni Brummell

Ph: 0427.965364

"RESPECT FOR ALL"

This message is intended for the named recipient only. Should you receive this fax in error any information contained herein is strictly confidential and must not be used by you or any other person for any purpose. Should you receive this fax in error please contact the Rowena Public School immediately on (02) 6796 5145.

WALGETT SHIRE COUNCIL AGENDA

15/09 2014 09:40 FAX

002/009



**Transport  
for NSW**

**Contract A**  
**Application for Changes to Services**  
**in accordance with Clause 4**

**WOLLONGONG**  
PO Box 5215  
WOLLONGONG 2520  
Fax: (02) 8265 6633

**PARRAMATTA**  
Locked Bag 5085  
PARRAMATTA 2124  
Fax: (02) 8836 3151

**NEWCASTLE**  
PO Box 871  
NEWCASTLE 2300  
Fax: (02) 4929 8288

|                 |                            |                   |        |
|-----------------|----------------------------|-------------------|--------|
| CONTRACT NUMBER | A 193                      | ROUTE NUMBER      | N 1612 |
| SERVICE NAME    | ROWENA SPECIAL             |                   |        |
| OPERATOR NAME   | SP + JR BRUMMELL           |                   |        |
| ADDRESS         | "RIO-PARK" ROWENA NSW 2357 |                   |        |
| PHONE NO.       | 0427<br>965564             | ACCREDITATION NO. | 34888  |

| Name and Date of Birth      | Address (A)                                   | Is Child on the Service | Year       | School               | Distance*           |      |
|-----------------------------|-----------------------------------------------|-------------------------|------------|----------------------|---------------------|------|
|                             |                                               |                         |            |                      | A                   | B    |
| Sinclair HARRIS<br>08/08/08 | "Gnomery"<br>584 Bugil Lane<br>Burra Junction | NO                      | K          | Rowena Public School | 57km Home to school | 47km |
| Charles BURKE<br>17/11/08   | 37 Slacksmith street<br>Burra Junction        | NO                      | K          | Rowena Public School | 42km Home to school | 32km |
| PLUS STUDENTS FOR 2015      |                                               |                         |            |                      |                     |      |
| Kidman Harris<br>18/12/09   | "Gnomery"<br>Burra Junction                   | NO                      | K          | Rowena Public School | 57km Home to school | 47km |
| Harris Burke                | 37 Slacksmith st.<br>Burra Junction           | NO                      | K          | Rowena Public School | 42km Home to school | 32km |
| Ned Burke                   | "                                             | "                       | Pre school | Rowena Pre School    | 42km                | 32km |

\* Distance from students (A) home to existing pick-up point & (B) home to proposed pick-up point (attach list if necessary)

15/08 2014 08:40 FAX

003/003

if necessary)

1. Please provide any general comments

Currently 2014 - Two new students and Two Pre-schoolers  
2015 - Four students to attend Rowena P School and  
one pre-schooler to attend Rowena Pre School  
This is a 20% increase in attendance @ Rowena Public School  
Attached Explanation Sheet

2. Will the extension alter travel arrangements for the existing passengers? (ie. earlier start or later finish times). (circle correct response)

YES

NO

(if yes please list reasons below)

Effectively adding two new bus stops / pick up / drop off.  
1. New stop for current students - stop close to home.  
2. New stop for new students on variation to  
service.

N.B. Written comment is required from the parents of those students currently travelling, who will be affected by the variation (ie. earlier pick up or later set down time, extra distance to travel). Please attach documents from parents and/or school confirming support or objections.

3. Additional distance / time per day required to travel the extension:

|            |       |
|------------|-------|
| Kilometres | Hours |
|------------|-------|

15/09 2014 09:40 FAX

004/009

|      |       |
|------|-------|
| 15.2 | 14min |
|------|-------|

4. Is the road to be travelled suitable for passenger bus services in the opinion of the Local Government Authority? (Please circle the correct response)

YES

NO

N.B. Written advice regarding road conditions must be obtained from the Local Government Authority and submitted with this form.

5. Is the proposed turnaround point suitable and safe? (circle correct response)

YES

NO

6. Is there sufficient spare capacity on the contracted bus? (circle the correct response)

YES

NO

7. Please nominate neighbouring service providers to this service.

nil

8. Will there be any impact on any adjacent or neighbouring school bus services?

YES

NO

(if yes please list reasons below)

15/08 2014 08:40 FAX

005/008

10. Please indicate expected commencement date: \_\_\_\_\_

**I/We certify and declare that:**

- All students mentioned on this form meet the eligibility conditions for transport in accordance with the School Student Transport Scheme.
- All the information supplied on this form is true and correct.

Jennifer R Brummell  
Signature of Contract Holder

Jennifer Ruth Brummell  
Name of Contract Holder

14/9/14  
Date

**OR**

\_\_\_\_\_  
Signature of Authorised Person  
(where a corporation)

\_\_\_\_\_  
Name of Authorised Person

\_\_\_\_\_  
Date

Operators please note that the provision of false or misleading information to Transport for NSW is a serious offence and is a breach of Clause 1.7 of Schedule 4 to the contract. The maximum penalty for this offence is 2 years imprisonment or a fine of \$22,000 or both.

15/09 2014 08:41 FAX

006/008

## Schedule 5 Service Description



MINISTRY OF TRANSPORT

Print Date: 04/08/2008

Contract : N1612

Variant : AM1

## Notes:

- Individual journey distances are indicative only and rounded to nearest 100 meters.
- Kilometres displayed at Schedule 5 Service Description represent 'Loaded' kilometres only. Kilometres travelled per day at Schedule 4 Funding Model of the Contract represent total contract kilometres (these are paid kms) for funding calculations.

## Route Description

Start at Intersection of Bulweri-Mills Road and Derra Rowena Road (Polson Gate Road)

Go West on Bulweri Mills Rd toward Derra Rowena Rd 3.1 km

Turn left 2.2 km

Arrive at "Alhena" Property (Turnaround), on the left

Depart "Alhena" Property (Turnaround)

Go back North 2.2 km

Turn left on Bulweri Mills Rd 11.9 km

Turn left on Cameron Lane *Turn Left on Burren Rd* 2.2 kmTurn left on Rowena Lane *Turn Right - Cameron Lane* 4.9 kmTurn left on Rowena Lane *Turn Left - Rowena Lane* 2.0 km

Finish at Rowena Public School, on the left 2.0 km

Total Loaded Running Kilometres for route 40

15/09 2014 09:41 FAX

006/009

## Schedule 5 Service Description



Municipal Council of Walgett

Print Date: 04/08/2008

Contract : N1612

Variant : PM1

## Notes:

- Individual journey distances are indicative only and rounded to nearest 100 meters.
- Kilometres displayed at Schedule 5 Service Description represent 'Loaded' kilometres only. Kilometres travelled per day at Schedule 4 Funding Model of the Contract represent total contract kilometres (these are paid kms) for funding calculations.

## Route Description

| Route Description                                                                           | Distance |
|---------------------------------------------------------------------------------------------|----------|
| Start at Rowena Public School                                                               | 0.2 km   |
| Go North on Shaw St toward Rowena L                                                         | 0.2 km   |
| Make sharp right on Rowena L                                                                | 2.0 km   |
| Turn right at Collins St toward Rowena L                                                    | 2.0 km   |
| Turn left on Bulweri-Mills Rd                                                               | 6.9 km   |
| Arrive at intersection of Bulweri-Mills Road and Darra Rowena Road (Tumbarbund) on the left | 6.9 km   |
| Depart intersection of Bulweri-Mills Road and Darra Rowena Road (Tumbarbund)                | 6.1 km   |
| Go back West on Bulweri Mills Rd                                                            | 2.2 km   |
| Turn left                                                                                   | 2.2 km   |
| Finish at "Alhanna" Property, Bulweri, on the left                                          | 2.2 km   |
| Total Loaded Running Kilometers for route                                                   | 43.3 km  |



**Transport  
for NSW**

Contract A  
Application for Changes to Services  
in accordance with Clause 4

WOLLONGONG  
PO Box 5215  
WOLLONGONG 2520  
Fax: (02) 8265 6633

PARRAMATTA  
Locked Bag 5085  
PARRAMATTA 2124  
Fax: (02) 8836 3151

NEWCASTLE  
PO Box 871  
NEWCASTLE 2300  
Fax: (02) 4929 6288

|                 |                                            |                   |      |
|-----------------|--------------------------------------------|-------------------|------|
| CONTRACT NUMBER | A N1341                                    | ROUTE NUMBER      | N    |
| SERVICE NAME    | Collarenebri - Tcheminga.                  |                   |      |
| OPERATOR NAME   | R.K & C.A. Lochwane                        |                   |      |
| ADDRESS         | "Capratat" 204 Gundabloui Rd, Collarenebri |                   |      |
| PHONE NO.       | 0267562377                                 | ACCREDITATION NO. | 8204 |

Shelby Easton 30.10.2007 Herbert St Collarenebri No. 1 Bullarah School Moree.

| Name and Date of Birth            | Address (A)               | Is Child on the Service | Year | School                   | Distance* |   |
|-----------------------------------|---------------------------|-------------------------|------|--------------------------|-----------|---|
|                                   |                           |                         |      |                          | A         | B |
| Troia Chown<br>13.7.2004          | Earl St<br>Collarenebri   | No.                     | 5    | Bullarah School<br>Moree |           |   |
| Ashja Chown<br>26.9.2006          | Earl St<br>Collarenebri   | No.                     | 2    | Bullarah School<br>Moree |           |   |
| Troedyn<br>Lochwane<br>21.3.2008  | Wilson St<br>Collarenebri | No                      | 6    | Bullarah School<br>Moree |           |   |
| Kadiance<br>Lochwane<br>31.3.2005 | Wilson St<br>Collarenebri | No.                     | 4    | Bullarah School<br>Moree |           |   |
| Rosey Linke<br>13.2.2002          | Albert St<br>Collarenebri | No                      | 6    | Bullarah School<br>Moree |           |   |
| Rosey Linke<br>Nicole<br>7.7.2003 | Albert St<br>Collarenebri | No.                     | 5    | Bullarah School<br>Moree |           |   |
| Shane Linke<br>2.8.2004           | Albert St<br>Collarenebri | No.                     | 4    | Bullarah School<br>Moree |           |   |

\* Distance from students (A) home to existing pick-up point & (B) home to proposed pick-up point (attach list if necessary)

1. Please provide any general comments

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2. Will the extension alter travel arrangements for the existing passengers? (ie. earlier start or later finish times). (circle correct response)

**YES**

**NO**

(if yes please list reasons below)

---



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**N.B.** Written comment is required from the parents of those students currently travelling, who will be affected by the variation (ie. earlier pick up or later set down time, extra distance to travel). Please attach documents from parents and/or school confirming support or objections.

3. Additional distance / time **per day** required to travel the extension:

| Kilometres | Hours     |
|------------|-----------|
| 108.2km    | 1hr 20min |

4. Is the road to be travelled suitable for passenger bus services in the opinion of the Local Government Authority? (Please circle the correct response)

**YES**

**NO**

**N.B.** Written advice regarding road conditions must be obtained from the Local Government Authority and submitted with this form.

5. Is the proposed turnaround point suitable and safe? (circle correct response)
- ☒ YES ☐ NO
6. Is there sufficient spare capacity on the contracted bus? (circle the correct response)
- ☒ YES ☐ NO
7. Please nominate neighbouring service providers to this service.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
8. Will there be any impact on any adjacent or neighbouring school bus services?
- ☐ YES ☒ NO
- (if yes please list reasons below)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
9. Please provide the proposed variation by indicating on the Schedule Five of the Contract. Use a copy of the Schedule Five to indicate the proposed timetable and route variation by highlighting the proposed extension or deviation. See Attached Sample.
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

10. Please indicate expected commencement date: \_\_\_\_\_

I/We certify and declare that:

- All students mentioned on this form meet the eligibility conditions for transport in accordance with the School Student Transport Scheme.
- All the information supplied on this form is true and correct.

L. K. Cook  
Signature of Contract Holder

C. O. Cochran  
Name of Contract Holder

18 / 8 / 14  
Date

OR

\_\_\_\_\_  
Signature of Authorised Person  
(where a corporation)

\_\_\_\_\_  
Name of Authorised Person

\_\_\_\_\_  
Date

Operators please note that the provision of false or misleading information to Transport for NSW is a serious offence and is a breach of Clause 1.7 of Schedule 4 to the contract. The maximum penalty for this offence is 2 years imprisonment or a fine of \$22 000 or both.

WALGETT SHIRE COUNCIL AGENDA

| Starting Point 'Capratat' depot                                                                                      | Column1 |
|----------------------------------------------------------------------------------------------------------------------|---------|
| Turn left into Gundabluie Mungindi Rd (Regional Shire Rd 457) + travel south to Albert Rd intersection               | 1.7km   |
| Turn right + travel into Albert Rd to first pick up point                                                            | 0.2km   |
| Travel into Albert Rd to Albert Rd intersection                                                                      | 0.2km   |
| Turn right + travel south on Herbert St                                                                              | 0.2km   |
| Turn left into Wilson St + travel East onto Gwydir Hwy ( Shire Rd Sh12) to Gwydir Hwy tesection                      | 9km     |
| Turn left onto Gwydir Hwy ( Shire Rd SH12 ) + travel East to Baroona Rd turn off                                     | 30km    |
| Turn rigt onto Baroona Rd (Shire Rd SH12)                                                                            | 0.1km   |
| Turn left travel West along Gwydir Hwy (SH12) to Collymongle Rd turn off                                             | 14.8km  |
| Turn right + proceed with along Collymongle Rd (SH12) to Barwon River Rd                                             | 1.6km   |
| Continue with along Barwon River Rd (SR18) to <sup>Barwon</sup> <del>Barwon</del> crossing (Regional Rd 95) turn off | 14km    |
| Turn left + travel West to GundabluieMungindi Rd (SR457) turn off                                                    | 2.1km   |
| Turn right + onto Gundabluie Mungindi Rd (SR457) + travel with to Mogil Mogil (2nd pickup point )                    | 1.5km   |
| Proceed South on Gundabluie Mungindi Rd (SR457) to rainbows <sup>Retreat</sup> <del>test</del> (3rd pickup point )   | 26.6km  |
| Proceed South to Albert Rd intersection                                                                              | 0.2km   |
| Travel South along Herbert St                                                                                        | 0.2km   |
| Turn left into Narran St                                                                                             | 0.1km   |
| Turn right into Wlg St                                                                                               | 0.1km   |
| Turn right into High St + arrive at C.C.S                                                                            | 0.1km   |
| Turn right into Herbert St+ travel North to Albert St intersection                                                   | 0.4km   |
| Proceed onto Gundabluie Mungindi Rd (SR 457 ) + turn right to Capratat Depot                                         | 1.7km   |

**MATTERS FOR BRIEF MENTION OR INFORMATION ONLY**

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit- Director Engineering Services

**FILE NUMBER:** 11/211

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**Road Train Route on Kamilaroi Highway between Peel Street and Fox Street**

It has been revealed that the road trains on the Kamilaroi Highway have impacted adversely on the ANZAC Monument that is situated in the roundabout in Fox Street. This matter had been discussed in the Local Area Traffic Committee meeting held on 9<sup>th</sup> October 2014 and the committee agreed to deactivate.

|                                                                                                  |
|--------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only –Director of Engineering Services</b> |
|--------------------------------------------------------------------------------------------------|

**Recommendation:**

That the matters listed for brief mention or information is received, noted and endorsed.

**Moved:**

**Seconded:**

**Attachment:**

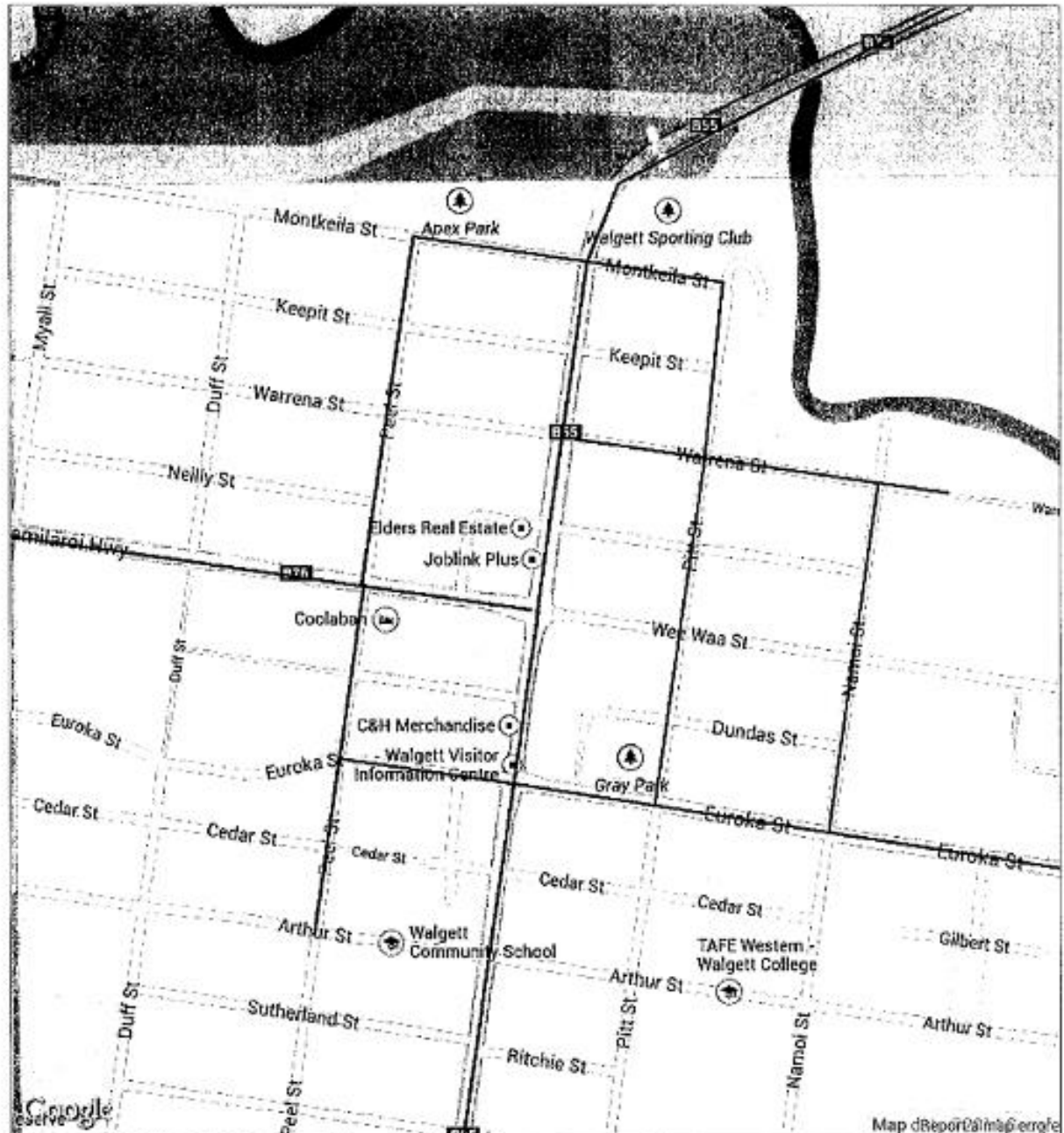
Restricted Access Vehicle Map NSW

10/10/2014

RMS - Restricted Access Vehicle Map NSW Print View

# Restricted Access Vehicle Map NSW

Map Last Updated: 10/10/2014



## Legend

- Through Traffic on Bridge
- Road Train Routes
- Road Train Approved Area with Conditions
- Exception Routes (not approved)
- Through Traffic under Bridge
- Road Train Approved Area
- Travel conditions exist on this route

Provide feedback  
Email: [JourneyInformation@rms.nsw.gov.au](mailto:JourneyInformation@rms.nsw.gov.au)  
Phone: 131 782

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DISCLAIMER ACCEPTED

#### 14.4 DIRECTOR URBAN INFRASTRUCTURE SERVICES

### ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY – ACTING DIRECTOR URBAN INFRASTRUCTURE SERVICES***

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla K.C. – Acting Director Urban Infrastructure Services  
**FILE NUMBER:** 09/1455

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#### **Walgett Levee Refurbishment-Stage 4**

Walgett Levee Refurbishment stage 4 works have been progressing as per the construction schedule. Approximately 1400m of work has been completed to date. The completed section entails 400m from the Pilliga Road and 1000 m from south eastern side of the Castlereagh Highway. Stage 4 work is expected to be completed by mid December 2014.

#### **Collarenebri Membrane Filtration Plant Upgrade**

Public Works has advised that the financial check of the Global Water Group Pty Ltd has been deemed satisfactory. Council expect to receive formal recommendation by 14/10/14. The design and construct project may take approximate 24 weeks after the tender is awarded.

A report was submitted to Council at the September meeting. Considering the urgent need to replace the membranes and the time needed for a detailed review of the proposals for annual maintenance, Council requested that the tender for the membrane replacement including new chemical feed systems and media pre-filtration system be obtained as soon as possible and the annual maintenance contract and the option of early incorporation of media filtration and chemical feed systems be negotiated with Global Water Group Pty Ltd once the contract for upgrading the plant is awarded.

#### **Walgett New Water Treatment Plant 1.5 ML/day**

The construction and installation of the SCADA system for the new Water Treatment Plant has been completed. At the present testing of plant and equipment is progressing. permeability and mechanical test of the sedimentation lagoons filter and clarifier has been completed. Full scale testing and commissioning incorporating chemical dosing and equipment calibration is scheduled for the end of October. The intention is to commission the plant and run it for at least three months with handover to occur prior to closing down of the existing Filtration plant.

#### **Namoi Village Water and Sewerage Upgrade Project**

The Namoi Village water and sewerage upgrade project has been completed. This project has eliminated on site septic tanks from Namoi village. All the effluent from Namoi village will be discharge to Walgett Sewerage System. As part of this contract a new sewer pump station was constructed in Namoi Village and water meters were installed in the each household of Namoi Village.

### **Fish Ladder for Construction Grant Application**

Council has submitted an Expression of Interest (EOI) to Raise Walgett Weir with Fishway with Infrastructure NSW under the Water Security for Regions Fund 2014-15. The application is for 100% funding, at an amount of \$5,865,100. If the grant application is successful Council will construct a Fish Ladder in lieu of a Fish Hatchery.

|                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information only from Acting Director Urban Infrastructure Services – October 2014</b> |
|----------------------------------------------------------------------------------------------------------------------------------|

**Recommendation:**

That the matters listed for brief mention or information be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil