



AGENDA FOR ORDINARY COUNCIL MEETING

28 April 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **28 April 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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**Local Government Act 1993**

**Chapter 3 section 8A**

**GUIDING PRINCIPLES FOR COUNCILS**

**(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

**(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

**(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time:\_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                          |            |
|-------------------------------------------------------------------------------------------|------------|
| <b>Recommendation:</b>                                                                    |            |
| That the leave of absence received from _____are accepted and a leave of absence granted. |            |
| <b>Moved:</b>                                                                             | <b>Clr</b> |
| <b>Seconded:</b>                                                                          | <b>Clr</b> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

### **5.1 Janelle Fletcher - Project Officer – Walgett (National Aboriginal Adult Literacy Campaign)**

*Letter attached – For Council to consider becoming an official local supporter of the Literacy for Life Campaign.*



Literacy for Life Foundation  
ACN 163 634 777  
Level 22, 133 King Street, Sydney NSW 2000  
lfff.org.au  
Janelle Fletcher, Project Officer – Walgett  
National Aboriginal Adult Literacy Campaign  
Email: [janelle.fletcher@lfff.org.au](mailto:janelle.fletcher@lfff.org.au)  
Phone: 0477 832 929

20<sup>th</sup> March, 2017

Dear Mr Ramsland,

Thank you for meeting with Wendy Fernando and I last Thursday. We appreciate your time and the positive support you showed for the Literacy Campaign in Walgett.

As discussed, the Campaign is rolled out in three phases and it is in Phase 3, post literacy, when we build on the skills the participants have acquired in the classroom. As part of our eight-week program, we would like to offer the participants of Yes, I Can! the opportunity to undertake work experience with Aboriginal mentors in various roles at the council. In fitting with the post literacy timetable, we would be seeking work experience in the last two weeks of June and the first two weeks of July, 2017; and this would involve no more than one day a week over the 4-week period. In addition, we will conduct a classroom session on the topic of government, and to build on the students' knowledge, we would like to be able to bring the class along to the council chambers for a tour of its premises.

We also talked about our monthly Working Bee Meeting which is held on the first Tuesday of each month in our office at 105 Wee Waa Street, Walgett. This is when Aboriginal members of different agencies, as well as community members of Walgett, attend in order to provide us with direction and advice in helping to make the Campaign a success. The meeting is held from 12 noon to 1 pm and lunch is provided; and we would appreciate Stephen Ruttley attending this meeting as the Shire's representative.

You provided us with the names of people at the PCYC, the police, as well as your HR Manager, and we will follow up with these people up over the coming weeks to talk to them about the Campaign.

We would appreciate it if the council would consider becoming an official local supporter of the Campaign. To date in Walgett the WLALC, WAMS, and the Walgett AECG are official local supporters. The addition of the Walgett Shire Council to our list of local supporters would demonstrate strong local community support.

Thank you again for your time and we look forward to working with you in the coming months.

Yours sincerely,

*Janelle Fletcher*

Janelle Fletcher

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Campaign Supported by: Walgett Local Aboriginal Land Council | Walgett Aboriginal Medical Service | Walgett Local Aboriginal Education Consultative Group | Murdi Paaki Regional Enterprise Corporation | Murdi Paaki Regional Assembly | Institute of Pedagogy of Latin America and the Caribbean | University of New England | The Lowitja Institute | Commonwealth Department of the Prime Minister & Cabinet, Indigenous Affairs | Vincent Fairfax Family Foundation | Multiplex | Kinetic Superannuation.

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |



## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 MARCH 2017**

| <b>Minutes of Ordinary Council Meeting – 28 March 2017</b>                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 28 March 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 28 March 2017

# **MINUTES FOR ORDINARY COUNCIL MEETING**

**28<sup>th</sup> March 2017**

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT COUNCIL CHAMBERS ON TUESDAY 28<sup>th</sup> MARCH AT 10:20 AM**

**PRESENT**

|                  |                                           |
|------------------|-------------------------------------------|
| Clr Ian Woodcock | (Mayor)                                   |
| Clr M Martinez   | (Deputy Mayor)                            |
| Clr L Walford    |                                           |
| Clr G Murray     |                                           |
| Clr J Keir       |                                           |
| Clr K Smith      |                                           |
| Clr R Turnbull   |                                           |
| Clr T Cameron    |                                           |
| Clr M Taylor     |                                           |
| Don Ramsland     | (General Manager)                         |
| Jess McDonald    | (Director Environmental Services)         |
| Sylvester Otieno | (Director Engineering/Technical Services) |
| Bronte Kerr      | (Minute Secretary)                        |

**Public Forum**

**Darryl Ferguson discussed the following proposal:**

- Painting murals within the Walgett Shire townships to attract tourism and beautify the towns.
- The painters would volunteer their time and engage youth groups to become involved
- An initiative that could be co-ordinated by Walgett Shire Council

**Debra Walford tabled a letter at the Council Meeting in relation to the following proposal:**

- Council to consider; the naming of the Walgett Netballs courts - “Jenny Wright Netball Courts”
- To be unveiled in August on the twentieth anniversary shield
- Display banners in the Fox street for the anniversary for the Ricky Walford Shield and Jenny Wright Shield

**Ross Planning provide Council with a brief presentation in relation to following:**

- The consultation process that is being undertaken to development of an Active Travel Plan in order to understand the current and future needs of the community in regards to walking and cycling.
- The Plan will focus on residents, school children, older persons, mobility and vision impaired and tourists.
- ROSS Planning are inviting residents of Walgett, Lightning Ridge and Collarenebri to come and discuss the project and their walking and cycling needs at the three main towns

**Declaration of Pecuniary/Non Pecuniary Interests**

| Staff/Councillor | Item No.                             | Pecuniary/Non-Pecuniary | Reason                             |
|------------------|--------------------------------------|-------------------------|------------------------------------|
| Keir             | 11.4.2<br>11.4.3<br>11.4.5<br>14.1.2 | Pec                     | Related to field of work/ business |
| Martinez         | 11.4.2<br>11.4.5                     | Pec<br>Pec              | Related to field of work/ business |
| Turnbull         | 11.4.2<br>11.4.5                     | Pec<br>Pec              | Relationship to Clr Martinez       |

**Confirmation of Minutes**

**2/2017/1 Minutes of Ordinary Council Meeting – 14 February 2017**

**Resolved:**

That the minutes of the Ordinary Council meeting held 14 February 2017, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Clr Walford**  
**Seconded: Clr Smith**  
**CARRIED**

**2/2017/2 Minutes of Local Area Traffic Committee Meeting – 9 February 2017**

**Resolved:**

That the minutes of the Local Area Traffic Committee Meeting held 9<sup>th</sup> February 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved: Clr Smith**  
**Seconded: Clr Murray**  
**CARRIED**

**2/2017/3 Minutes of Plant Committee Meeting – 7 March 2017**

**Resolved:**

1. That the minutes of the Plant Committee meeting held 7 March 2017, having been circulated be received and noted and the recommendations contained therein adopted as resolutions of Council

2. That Council amend its organisational structure to include the position of ‘Street Sweeper Operator’.

**Moved: Clr Keir**  
**Seconded: Clr Walford**  
**CARRIED**

**2/2017/4 Minutes of WHS Committee Meeting – 15<sup>th</sup> March 2017**

**Resolved:**

That the minutes of the WHS Committee meeting held 7 March 2017, having been circulated be received and noted and the recommendations contained therein adopted as resolutions of Council.

**Moved: Clr Walford**  
**Seconded: Clr Martinez**  
**CARRIED**

**2/2017/5 Mayoral Report**

**Resolved:**

That Council receive and note the Mayoral report.

**Moved: Clr Woodcock**  
**Seconded: Clr Taylor**  
**CARRIED**

*Clr Woodcock tabled a document provided by Hugh Percy (Percy Consulting) in relation the Expressions of Interest called for consultants – Tourist Information Centre in Lightning Ridge and suggest it be discussed at the Budget Workshop on 20 April 2017.*

**2/2017/6 Council’s Decision Action Report**

**Resolved:**

That the Resolution Register for March 2017 be received and noted.

**Moved: Clr Murray**  
**Seconded: Clr Walford**  
**CARRIED**

**2/2017/7 Weekly’s received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 5-10 from the Local Government NSW be received and noted.

**Moved: Clr Murray**  
**Seconded: Clr Turnbull**

**CARRIED**

**2/2017/8 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 17-03 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Taylor  
**CARRIED**

**2/2017/9 Monthly Calendar March – May 2017**

**Resolved:**

That Council receive and note the regular monthly calendar for the period March - May 2017.

**Moved:** Clr Turnbull  
**Seconded:** Clr Martinez  
**CARRIED**

**2/2017/10 Request to Sponsor the Lightning Ridge Easter Race Meeting**

**Resolved:**

That Council decline to sponsor the 2017 Lightning Ridge Race Meeting and note the cost of cartage for sand and the funds that have been allocated to the upgrade of the kitchen to the value of \$25,000.

**Moved:** Clr Smith  
**Seconded:** Clr Martinez  
**CARRIED**

**2/2017/11 Lightning Ridge Easter Festival – Funding Request**

**Resolved:**

1. For Council's consideration
2. That a contribution of \$2,000 be made available towards the cost of providing portaloos at the 2017 Lightning Ridge Easter Festival
3. Council investigate the costs associated with second hand mobile toilets and make provision in the 17/18 budget for the purchase of this asset.

**Moved:** Clr Martinez  
**Seconded:** Clr Smith  
**CARRIED**

**2/2017/12 Economic Development - Matters for Information Only**

**Resolved:**

That the matters listed by the Economic Development Officer for information is received, noted and endorsed.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Keir

**CARRIED**

**2/2017/13 2017 National General Assembly of Local Government**

**Resolved:**

That the Mayor and General Manager attend the 2017 National General Assembly of Local Government in Canberra 18-21 June 2017 and expenses be paid.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

**2/2017/14 Policy Review – Flexible Work Practices**

**Resolved:**

That the revised Flexible Work Practices be adopted.

**Moved:** Cllr Keir

**Seconded:** Cllr Cameron

**CARRIED**

**2/2017/15 Policy Review –Staff Training Policy**

**Resolved:**

That the revised Staff Training Policy be adopted.

**Moved:** Cllr Taylor

**Seconded:** Cllr Turnbull

**CARRIED**

**2/2017/16 Policy Review - Staff Uniform and PPE Policy and Procedure**

**Resolved:**

That the revised Staff Uniform and PPE Policy and Procedure be adopted.

**Moved:** Cllr Walford

**Seconded:** Cllr Keir

**CARRIED**

**2/2017/17 Policy Review – Time in lieu**

**Resolved:**

That the revised Time in lieu policy be adopted.

**Moved:** Cllr Cameron

**Seconded:** Cllr Taylor

**CARRIED**

**2/2017/18 Walgett CCTV System and Mobile Trailer – Code of Practice**

**Resolved:**

1. Adopt the Code of Practice – CCTV System and Mobile Trailer – in principle and place it on public exhibition for a period of twenty eight (28) and invite submissions from community organisations, local businesses, specific groups and individual members of the public.
2. A Memorandum of Understanding in relation to the CCTV System and Mobile Trailer be entered into both by Walgett Shire Council and the NSW Police Force outlining the respective roles of both parties. The Memorandum of Understanding and any variations to it are to be approved by both the Mayor and General Manager.
3. During the public exhibition period consult with community organisations, local businesses, specific groups and individual members of the public.
4. Monitor the CCTV System and Mobile Trailer and periodically evaluate its effectiveness.

**Moved:** Cllr Keir

**Seconded:** Cllr Cameron

**CARRIED**

*Cllr Murray left the meeting room at 12:09pm and returned to the meeting at 12:13pm*

**2/2017/19 Lightning Ridge Improvement and Beautification Section 355 Committee**

**Resolved:**

1. That the General Manager's report be received and noted.
2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.
3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

*Cllr Taylor left the meeting room at 12:14 and returned to the meeting at 12:16pm*



**2/2017/20 Walgett and Collarenebri Swimming Pool Management**

**Resolved:**

That Council invite tenders for the management of the Walgett and Collarenebri Swimming Pools for 3-5 years.

**Moved: Clr Cameron**

**Seconded: Clr Smith**

**CARRIED**

**2/2017/21 Matters Generally For Brief Mention or Information Only**

**Resolved:**

That the matters listed by the General Manager for brief mention or information is received, noted and endorsed.

**Moved: Clr Cameron**

**Seconded: Clr Turnbull**

**CARRIED**

**2/2017/22 Cash and Investment Report as at 28<sup>th</sup> February 2017**

**Resolved:**

That the Investment report as at 28<sup>th</sup> February 2017 be received and noted.

**Moved: Clr Keir**

**Seconded: Clr Smith**

**CARRIED**

**2/2017/23 Gordon Pavilion Walgett Showground**

**Resolved:**

1. That the Chief financial Officers report be received.
2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.
3. Three quotes to be obtained for the works

**Moved: Clr Murray**

**Seconded: Clr Taylor**

**CARRIED**

**2/2017/24 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer**

**Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in regards to the Spider Brown Oval Facilities, Other Property Matters, Lightning Ridge Bore Baths, Walgett Shire Disability Action Plan and the Walgett Library Disability Access Plan be received and noted.

**Moved:** Clr Cameron

**Seconded:** Clr Keir

**CARRIED**

*The meeting adjourned for lunch at 12:51pm*

*The meeting resumed at 1:34pm*

**2/2017/25 Development and Complying Development Certificate applications July 2016 – February 2017**

**Resolved:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for July 2016 – February 2017.

**Moved:** Clr Turnbull

**Seconded:** Clr Walford

**CARRIED**

**2/2017/26 Amendment of the Walgett Local Environmental Plan 2013 (Planning Proposal)**

**Resolved:**

That Walgett Shire Council resolve to amend Planning Proposal PP\_2016\_WALGE\_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:

1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.
2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508

**Moved:** Clr Taylor

**Seconded:** Clr Turnbull

**CARRIED**

**2/2017/27 RFS Bush Fire Prone – Mapping**

**Resolved:**

That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.

**Moved:** Clr Cameron  
**Seconded:** Clr Murray  
**CARRIED**

**2/2017/28 Lightning Ridge CBD Upgrade**

**Resolved:**

That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.

**Moved:** Clr Murray  
**Seconded:** Clr Smith  
**CARRIED**

**2/2017/29 Matters Generally for Brief Mention or Information only from Director of Environmental Services**

**Resolved:**

That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Clr Keir  
**Seconded:** Clr Turnbull  
**CARRIED**

**2/2017/30 Monthly RMCC works Report from Director Engineering / Technical Services – February 2017**

**Resolved:**

That Council receive and note the monthly RMCC works report for February 2017.

**Moved:** Clr Turnbull  
**Seconded:** Clr Taylor  
**CARRIED**

*Clr Martinez and Clr Turnbull left the meeting room at 2:40pm*

**2/2017/31 Monthly Progress Report from Director Engineering Technical Services –**

**February 2017**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for February 2017.

**Moved:** Clr Cameron

**Seconded:** Clr Walford

**CARRIED**

*Clr Martinez and Clr Turnbull returned to the meeting room at 2:43pm*

*Clr Keir left the meeting room at 2:44pm*

**2/2017/32 Reporting Detail – Completion Dates**

**Resolved:**

That Council revert to the old reporting format but exclude any privacy information.

**Moved:** Clr Martinez

**Seconded:** Clr Smith

**CARRIED**

**2/2017/33 Monthly Maintenance Grading Report – February 2017**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for February 2017

**Moved:** Clr Murray

**Seconded:** Clr Smith

**CARRIED**

*Clr Keir returned to the meeting room at 2:55pm*

**2/2017/34 Request from Community Members to have Greater Lengths of the Mercadool Road Gravel Sheeted**

**Resolved:**

That Council meet with community members from the Mercandool Road to discuss their request for accelerated gravelling of the Road and see what approaches could be taken through selective grading and self-help.

**Moved:** Clr Turnbull

**Seconded:** Clr Walford

**CARRIED**

*Clr Martinez and Clr Turnbull left to the meeting room at 3:08pm*

Clr Keir declared a pecuniary interest in Item 1 of the Report and left the meeting room at 3:08pm

Clr Keir returned to the meeting room at 3:10pm

**2/2017/35 Matters Generally For Brief Mention or Information Only – Engineering/Technical Services**

**Resolved:**

That Council receive and note the report by the Director of Engineering/Technical Services on matters for brief mention, or information only.

**Moved: Clr Smith**

**Seconded: Clr Taylor**

**CARRIED**

Clr Martinez and Clr Turnbull returned to the meeting room at 3:12pm

**QUESTIONS FOR THE NEXT MEETING**

**Clr Turnbull – Nil**

**Clr Murray- Nil**

**Clr Keir – Nil**

**Clr Walford – Nil**

**Clr Smith**

**Q1:** What would be the chance of getting a drum muster depot or a few depots in the Shire for chemicals?

**Clr Taylor**

**Q1:** The drain next to Bruce Dunn's on Opal Street, when is the works due to commence?

**Q2:** Road opposite the old ambulance station needs urgent attention

**Q3:** Banners in the Lightning Ridge town need repairing

**Q4:** Town bypass in Lightning Ridge needs re thinking urgently

**Clr Cameron**

**Q1:** What is the progress on solar energy for the Council Building?

**Clr Martinez**

**Q1:** Streets in Lightning Ridge need tidying up prior to the Lightning Ridge Easter Festival?

**Q2:** What is the progress on the purchase of a street sweeper?

**2/2017/35 Move into Closed Session at 3:32pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**        **Clr Martinez**  
**Seconded:**   **Clr Cameron**  
**CARRIED**

**2/2017/36 RFQ17/016 Construction of Kerb and Gutter in Walgett Town**

**Resolved:**

That Council accepts the tender for RFQ17/016 from Allkerb in the sum of \$580,841.41 in accordance with the specifications forming part of the tender document.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Turnbull**  
**CARRIED**

*Clr Keir left the meeting room at 3:39pm*

**2/2017/37 RFT16/001 Design and Construction of Wanourie, Harris and Blacks Bridges**

**Resolved:**

1. That Council accepts the tender for RFT16/001 from Murray Constructions in the sum of \$2,198,306.00 incl GST in accordance with the specifications forming part of the tender document.
2. Council Investigate transferring the remainder of the funds to either Goangra or Hollywood bridges based on an economic benefit study.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Cameron**  
**CARRIED**

*Clr Keir returned to the meeting room at 3:43pm*

**2/2017/38 Return to Open Session at 3:43pm**

**Resolved:**

That Council return to open session.

**Moved:**        **Clr Walford**  
**Seconded:**   **Clr Cameron**  
**CARRIED**

**2/2017/39 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.  
- RFQ17/016 Construction of Kerb and Gutter in Walgett Town  
- RFT16/001 Design and Construction of Wanourie, Harris and Blacks Bridges

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Turnbull**  
**CARRIED**

**Close of Meeting**

The meeting closed at 3:45pm

To be confirmed at the meeting of Council to be held on 28 April 2017.

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Mayor

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General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 MINUTES OF THE OROC MEETING HELD 10<sup>TH</sup> MARCH 2017

| Minutes of the OROC Meeting – 10 <sup>th</sup> March 2017                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the OROC meeting held 10<sup>th</sup> March 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below



**Minutes of the OROC Board Meeting**

held at

Central Conference Room

Dubbo Regional Council

On Friday 10<sup>th</sup> March 2017

at 9.15am

**1. Meeting Open**

**Chair:** Cllr Rex Wilson, OROC Chair

**Present:** Cllr Des Kennedy, Mayor Mid-Western Regional; Brad Cam, General Manager Mid-Western Regional; Cllr Ray Donald, Mayor Bogan Shire; Derek Francis, General Manager Bogan Shire; Jeff Sowiak, General Manager Brewarrina Shire General Manager; Cllr Phillip O'Connor, Brewarrina Shire; Michael Boyd, General Manager Central Darling; Cllr Barry Holman, Mayor Bourke Shire; Ross Earl, General Manager Bourke Shire; Ashley Wielinga, General Manager Warren Shire; Jane Redden, General Manager Narromine Shire; Cllr Craig Davies, Mayor Narromine Shire; Michael Kniepp, Administrator Dubbo Regional Council; Cllr Peter Abbott, Deputy Mayor Cobar Shire; Peter Vlatko, General Manager, Cobar Shire; Steve Loane, General Manager Warrumbungle Shire; Cllr Michael Webb, Mayor Coonamble Shire; Rick Warren, General Manager Coonamble Shire; Cllr Ian Woodcock, Mayor Walgett Shire; Cllr Greg Peart, Gilgandra Shire; David Neeves, General Manager Gilgandra Shire; John Walkom, RDA Orana; Mark Riley, Interim General Manager Dubbo Regional Council; Daryl McGregor, Lower Macquarie Water Utilities Alliance (LMWUA); David Swan, Lower Macquarie Water Utilities Alliance (LMWUA) and Belinda Barlow OROC Executive Officer.

**Apologies:** Cllr Peter Shinton, Mayor Warrumbungle Shire; Cllr Lilliane Brady, Mayor Cobar Shire; Cllr Doug Batten, Gilgandra Shire, Don Ramsland, General Manager Walgett Shire and Glen Wright, Administrator Central Darling.

**Guests:** Peter Halyburton, Energy and Management Services.

**Welcome to Dubbo Regional Council**

Mr Michael Kniepp, Administrator Dubbo Regional Council warmly welcomed the OROC Board to the City of Dubbo.

**Apologies**

**Motion:** That the apologies be accepted by the OROC Board.

**Moved:** Ross Earl

**Seconded:** Cllr Barry Holman

**CARRIED**

**2. Warrumbungle Shire Council – Sir Ivan Bushfire experience**

Steve Loane General Manager Warrumbungle Shire Council offered the OROC Board a comprehensive review of the devastating Sir Ivan Bushfire that broke out on 11<sup>th</sup> February 2017 near Leadville. This fire has destroyed over 55,000 ha and to date has caused damages equating to \$106 million. This bushfire affected the Warrumbungle, Upper Hunter and Mid-Western Regional Councils' Local Government areas.

**1. Motion:** That OROC write to Warrumbungle Shire Council acknowledging the devastation and loss to the community as a result of the Sir Ivan Bushfire that broke out on 11<sup>th</sup> February 2017.

**Moved:** Cllr Barry Holman

**Seconded:** Cllr Ray Donald

**CARRIED**

**Motion:** *That the OROC Board acknowledge the Warrumbungle Shire Mayor's Bushfire Appeal has been established to directly benefit the community as a result of the Bushfire and that individual member councils determine their own financial contributions to the appeal.*

**Moved:** Cllr Barry Holman

**Seconded:** Cllr Ray Donald

**CARRIED**

### **3. Street Lighting presentation – Peter Halyburton Energy and Management Services**

Managing Director of Energy and Management Services, Peter Halyburton offered the OROC Board a presentation in respect to the current and future electricity and energy markets. A copy of the presentation is attached to the minutes.

In summary,

- OROC members have agreed to allow LED spot replacement (by Essential Energy) to the street lighting network;
- The Essential Energy bulk replacement proposal in 2019 will be too late, as increasing costs will force energy savings to be the most urgent item;
- Timing is now appropriate to consider the future ownership of street lighting as LED replacements are rolled out;
- The high capital cost of luminaire replacements could be leveraged using Energy Savings Certificates (ESCs).

At this juncture Peter Halyburton left the meeting.

#### **3.1 NBN Co – Ian Scott**

Ian Scott joined the OROC Board Meeting.

Ian gave the OROC Board an update in respect to the rollout of the construction of the NBN and explained some of the key messages of the construction phase.

- NBN Co is the government business enterprise tasked with building the pipe between premises and the point of interconnect for internet connection;
- There is a misunderstanding in the market that all NBN services are the same;
- The NBN construction allows retailers/carriers/providers to build services to deliver to the customer;
- There are differentiations in price/quality/quantity of services that the carriers/retailers/providers deliver to the customer;
- It is advisable to gather local expertise and advice prior to signing up to a provider, in order to get the best value for service;
- 'Better Internet for rural and regional Australia' contains relevant information in respect to broadband options and issues for customers;
- SkyMuster Satellite Service has experienced many outages over the past few months as many tens of thousands of customers have been joined to the service;
- SkyMuster Satellite Service was not designed to deliver the same service as a fixed line service, it is a finite resource and the usage keeps growing in Australia. NBN Co has asked the retailers/providers to manage this appropriately;
- The NBN is being constructed for internet usage and it is considered that it is not viable to deliver the Universal Service Obligation (USO) via satellite for phone services;
- If there is NBN designated areas that are serviced by fixed line or satellite, there will **not** be an automatic ADSL switch off – this will only occur in a fixed line footprint area only. There is a policy guarantee that there is availability of a fixed/land line for the next ten years (under the USO) and the availability of such lines is to be protected.
- The NBN Co is obligated to construct services to subdivisions of more than 100 lots and within the fixed line boundary; if lots are less than 100 in total, contractors will be engaged.

Ian Scott was thanked by the OROC Board.  
At this juncture Ian Scott left the meeting.

#### 4. Lower Macquarie Water Utilities Alliance

##### 4.1 LMWUA Technical Committee Minutes

**Motion:** *That the minutes of the Technical Committee Meetings held on 6<sup>th</sup> December 2016 and 28<sup>th</sup> February 2017 be adopted.*

**Moved:** Cllr Ray Donald

**Seconded:** Cllr Michael Webb

**CARRIED**

##### 4.2 2017/18 LMWUA Draft Budget

**Motion:** *That the 2017/2018 budget be adopted by the LMWUA Board and that member Councils include LMWUA budget amounts in their respective budgets.*

**Moved:** Mark Riley

**Seconded:** Cllr Barry Hollman

**CARRIED**

##### 4.3 LMWUA Agreement

**Motion:** *That Daryl McGregor and Ashley Wielinga be requested to develop a LMWUA Agreement for GMAC to consider at a future meeting.*

**Moved:** Mark Riley

**Seconded:** Cllr Peter Abbott

**CARRIED**

At this juncture Daryl McGregor and David Swan left the meeting.

#### 5. Minutes of the previous OROC Board Meeting

**Motion:** *That the minutes of the meeting of OROC Board Meeting held in Dubbo on 2<sup>nd</sup> December 2016 be accepted as a true and accurate record of that meeting.*

**Moved:** Cllr Barry Hollman

**Seconded:** Cllr Ian Woodcock

**CARRIED**

#### Business Arising from Previous Minutes

##### 5.1 Far West Initiative

Bourke Shire Council General Manager Ross Earl offered an update on the recent Western Division Shires' Association Conference held in late February 2017. The delegates were informed by the NSW Deputy Premier The Hon John Barilaro MP at this time that:

- i) There will be no forced amalgamations in Western NSW;
- ii) Each Far West Council will commence the TCorp Fit for the Future process;
- iii) The current NSW Government had not formed a final decision in respect to the future of the Far West Initiative;

**Motion:** *That the OROC Board expresses its reservations to the Deputy Premier and Minister for Local Government in respect to:*

- i) *The establishment of Joint Organisations;*
- ii) *Strongly oppose any future model that will evolve into a fourth tier of government;*
- ii) *Future models of Joint Organisations being based on the business of Regional Organisation of Councils;*
- iv) *Regional representation being based on the current ROC boundary, and*



- v) Any blanket 'one size fits all' approach being carefully considered when determining Joint Organisations across the state.

Moved: Cllr Ray Donald

Seconded: Cllr Michael Webb

CARRIED

## 5.2 Natural Disaster Recovery and Relief Arrangements (NDRRA)

**Motion:** That the National Disaster Recovery and Relief Arrangements Comparative Review Report undertaken by BE Collective be accepted by the OROC Board.

**Motion:** That the National Disaster Recovery and Relief Arrangements research and findings undertaken by OROC be directed to National General Assembly of Local Government Conference in June 2017.

Moved: Cllr Ray Donald

Seconded: Cllr Peter Abbott

CARRIED

## 5.3 Invitation to Central Darling Shire

**Motion:** That Central Darling Shire Council Administrator and General Manager be formally invited to remain for the duration of OROC Board Meetings, when such meetings are held concurrently with the LMWUA Board Meetings.

Moved: Mark Riley

Seconded: Ashley Wielinga

CARRIED

## 6. Minutes of previous GMAC Minutes held 17<sup>th</sup> February 2017

**Motion:** That the minutes of the meeting of GMAC held in Dubbo on Friday 17<sup>th</sup> February 2017 be accepted as a true and accurate record of that meeting.

Moved: Ashley Wielinga

Seconded: Mark Riley

CARRIED

**Motion:** That the 10 recommendations emanating from GMAC be adopted by the OROC Board, noting that **Recommendation 6** will also examine the potential to take the ownership and maintenance of street lighting in the region.

Moved: Peter Vlatko

Seconded: Ross Earl

CARRIED

1. That the apology and text message received from Steve Loane, General Manager Warrumbungle Council acknowledging fellow OROC General Managers who had offered generous provision of plant, personnel and general support over the bushfire disaster period in the Warrumbungle Shire, was noted by GMAC.
2. That the minutes of the GMAC Meeting held on 18th November 2016 be adopted.
3. That the NDRRA Comparative Review Report 2017 supplied by BE Collective be accepted by OROC.
4. That OROC's submission to the Far West Initiative 'Improving the outcomes for the people of the Far Western NSW' be noted.
5. That OROC request Energy and Management Services to undertake a feasibility study to investigate solar technology opportunities for Councils in the OROC region in order to offset Councils' energy consumption.
6. That OROC request Energy and Management Services to provide a scope of works and costing to undertake a project proposal for a major investigative study examining street lighting including the potential for OROC to take the ownership and maintenance of street lighting.
7. That each council proceeds with their own Internal Audit plans and arrangements and if councils identify shared service arrangements in the future such arrangements progress further.

8. That OROC Executive Officer distributes the OROC Code of Conduct Review Panel Information and Membership to General Managers for review.
9. That the OROC Executive Officer proceed to invite Expressions of Interest for membership to the OROC Code of Conduct Panel and it be noted that such panel be in place for 4 years.
10. That Bogan Shire Council General Manager Derek Francis be nominated as OROC's representative to the 'Local Government Award review and renegotiation Committee'.

**Motion:** *That the 21 determinations of GMAC be noted by the OROC Board.*

**Moved:** Mark Riley

**Seconded:** Peter Vlatko

**CARRIED**

1. That the apologies be accepted.
2. That GMAC notes the information supplied by Ashley Albury.
3. That GMAC note the information and presentation supplied by Ian Scott.
4. That the Executive Officer arrange for the payment \$4527 to BE Collective for the OROC NDRRA Comparative Review Report 2017.
5. That GMAC note further discussions are ensuing with Minister for Emergency Services, The Hon Troy Grant in respect OROC's concerns with NDRRA.
6. That Ashley Wielinga will distribute reports and costings once received from Energy and Management Services to the General Managers Advisory Committee for concurrence.
7. That Dubbo Regional Council further investigates the objective of the SafeWork NSW Alliance Agreement and provides such advice to each Council with a view to Member Councils determining their own position on the matter.
8. That the OROC HR & LD Health and Wellbeing Survey be noted by GMAC.
9. That each OROC Member Council determines the individual need to purchase the LGNSW Remuneration Survey for General Managers.
10. That the OROC Correspondence be noted.
11. That the OROC Financial report for period ending 13th February 2016 be noted.
12. That the Executive Officer's report be noted.
13. That Central West Orana Regional Leadership report 'Regional governance and intergovernmental collaboration' be noted.
14. That the minutes of the November 2016 Central West Orana Regional Leadership Group be noted.
15. That the Central West Orana Regional Leadership Group report 'Facilitating state agency engagement in the development of Community Strategic Plans through Joint Organisations' be noted.
16. That the minutes from the NSW ROC Executive Officer meeting held December 2016 be noted.
17. That the OROC HR & LD Team be requested to determine:
  - i) The number of OROC Member Councils that experience difficulty in attracting and retaining grader drivers and plant operators;
  - ii) The enthusiasm across the region to explore the option of formal training and development programs (for grader drivers and plant operators);
  - iii) To assess what percentage of outdoor/road maintenance crews are female and if such there is enthusiasm to develop a program designed to attract females into this area of council workforce.
18. That information supplied in respect to the Western Slopes Pipeline be noted.
19. That the information supplied in respect to Destination Country and Outback NSW Board Members be noted.
20. That it be noted that Warrumbungle Shire has established a Mayor's Bushfire Mayoral Appeal (Sir Ivan Fire) with further information being available from Warrumbungle Shire Council.
21. That individual council's determine contributions towards the Mayor's Bushfire Appeal.

**OROC Board Regional Issues**

**6.1 Natural Disaster Recovery and Relief Arrangements (NDRRA)**

The OROC Board noted the report in respect to Natural Disaster Recovery and Relief Arrangements.

**6.2 Regional Platters Guide**

The OROC Board noted the report in respect to the Regional Platters Guide.

**7. OROC Correspondence**

**Motion:** *That the OROC correspondence be accepted.*

**Moved:** Peter Vlatko

**Seconded:** Ross Earl

**CARRIED**

**8. OROC Financial Report**

**Motion:** *That the OROC financial report for the period ending 7<sup>th</sup> November 2016 be accepted by the OROC Board.*

**Moved:** Ashley Wielinga

**Seconded:** Cllr Ray Donald

**CARRIED**

**9. OROC Executive Officer's Report**

**Motion:** *That the OROC Executive Officer's Report be accepted by the OROC Board.*

**Moved:** Cllr Craig Davies

**Seconded:** Cllr Peter Vlatko

**CARRIED**

**10. General Business**

**10.1 Destination Country and Outback NSW**

**Motion:** *That OROC offer a letter of support to Dubbo Regional Council to support the proposal to attract the Destination Country and Outback NSW office to Dubbo.*

**Moved:** Mark Riley

**Seconded:** Ross Earl

**CARRIED**

**10.2 Regional Services**

Discussion took place in respect to the range of services that are noticeably declining and/or not available in rural and regional areas. Difficulty in attracting specialist and professional workforce to rural and regional areas is recognised as a key influence in attracting and retaining essential public services such as law and order, health and education. This critical issue is to be addressed further by OROC.

**10.3 Update from RDA Orana**

Chair RDA Orana, John Walkom provided an update from RDA Orana:

- Megan Dixon has been appointed as Orana RDA Executive Officer and intends to meet with all councils in coming weeks.
- 'Orana Freight and Logistics Capability and Air Freight Feasibility Study' undertaken by Urbis is currently being finalised.

- The NSW Government withdrew recurrent funding towards the NSW RDA Network in December 2016. The NSW Government will now fund specific projects identified by RDAs as an alternate contribution.
- The Federal Government has recently undertaken a review of the national network of RDAs and a decision of the future of the RDA model is pending.
- NSW Department of Industry will be under the oversight of NSW Premier and Cabinet Western NSW and this Regional Director's role will be located in Dubbo.
- The NSW Government has appointed former Australian Army Chief Lieutenant General Ken Gillespie as the first the Regional Infrastructure Co-ordinator to accelerate the roll out of infrastructure across the state.

|                                 |
|---------------------------------|
| <b>11. Close / Next Meeting</b> |
|---------------------------------|

The meeting closed at 1.05 pm.

The next OROC Board Meeting is to be held on Friday 2<sup>nd</sup> June 2017 in Mudgee.



## **8.2 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 6<sup>th</sup> APRIL 2017**

| <b>Minutes of the Local Area Traffic Committee Meeting – 6<sup>th</sup> April 2017</b>                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee meeting held 6<sup>th</sup> April 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below





## **AGENDA**

# **LOCAL AREA TRAFFIC COMMITTEE MEETING**

**6<sup>th</sup> April 2017**

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT  
WALGETT COUNCIL MEETING ROOM ON THURSDAY 6<sup>th</sup> APRIL 2017 AT 10:00 AM**

**PRESENT**

|                             |                                                       |
|-----------------------------|-------------------------------------------------------|
| Don Ramsland                | (General Manager- Walgett Shire Council)              |
| David Vant                  | (Road Safety & Traffic, Western Region, RMS NSW)      |
| Sylvester Otieno            | (Director Engineering/Technical Services)             |
| Ian Woodcock                | (Mayor – Walgett Shire Council)                       |
| Snr Con Christopher Lockett | (NSW Police)                                          |
| Kelly Smith                 | (Councillor- Walgett Shire Council)                   |
| Manuel Martinez             | (Councillor- Walgett Shire Council)                   |
| Donna Ruttley               | (CSO Infrastructure Services - Walgett Shire Council) |
| Ali Colless                 | (Administrative Services Coordinator)                 |

**1. APOLOGIES**

**Apologies – 6<sup>th</sup> April 2017**

**Recommendation:**

Apologies received from the following to be accepted:

Snr Con Gavin Partridge (NSW Police)

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 9<sup>th</sup> February 2017**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 9<sup>th</sup> February 2017, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

#### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

##### 4.1 Pick Up & drop off zone at Walgett Primary School

###### **ACTION:**

1. Letter from Walgett Community Collage P&C dated 29/11/2016.
2. Email dated 07/02/17 from Tory & Jo Cayzer following up on letter sent to Traffic Committee in October 2016.
3. Janine (Saftey Around Schools Officer) has been in contact with the School Principal. She will be coming out to do an inspection with the school next month. It will be taken to David and brought back to the meeting once it is done.

###### **RECOMMENDATION:**

1. David Vant to organise as Safety around Schools meeting with the school, including Lightning Ridge to investigate and create a design for the schools.
2. David Vant will be meeting with Janine Pout to discuss issues at the Schools regarding signage, parking, safe drop off zones etc.

##### 4.2 Signage off Highway into Rowena

Kelly Smith wondering about getting signage into Rowena from the highway so that travellers know to come into the village.

###### **ACTION:**

1. Erecting a large sign on Private Property would be the next best thing.

###### **RECOMMENDATION:**

1. See attached letter.
2. David Vant to follow up with RMS Signage Department – “Service Signs”
3. Sign can not be approved – RMS can’t turn people off a Highway into a small area with limited facilities.

##### 4.3 Yamballa Bus Run Extension - Lightning Ridge School

###### **ACTION:**

1. Risk Assessments have been done and letter has been sent to Bus Operator.

###### **RECOMMENDATION:**

1. Council carryout Bus Risk Assessment on the extension of the Route only and send letter to Operator. Notification sent to all GM's re the requirements from the Minister of Transport. David Vant to assist in the process.

#### 4.4 Median Strip – Fox Street

The median strip on Fox Street is causing Pavement Detrition

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| <b>ACTION:</b> |
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|--------------------------------------------------------------------------------------------------------------|
| 1. Don has spoken with Siva and RMS. Median strip will remain as all utilities run through the centre of it. |
|--------------------------------------------------------------------------------------------------------------|

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| <b>RECOMMENDATION:</b> |
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- |                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Don Ramsland will be attending a meeting with Siva - RMS later on today. At this meeting he will discuss issues and concerns regarding the median strip in Fox Street Walgett (SH18). |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

#### 4.5 Walgett RSL Club Taxi / Disabled Parking

Letter from Walgett RSL Club requesting the Taxi Zone to be an additional Disabled Parking spot.

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| <b>ACTION:</b> |
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- |                                                                                                 |
|-------------------------------------------------------------------------------------------------|
| 1. Remove Taxi Zone Signage located out the front of the Walgett RSL Club - Fox Street Walgett. |
| 2. Remove all Taxi Parking and revert to regular parking.                                       |

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

- |                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Further investigation required by Council to ascertain if Taxi Plates have been handed in or the possibility of the Taxi Service being reinstated in the near future. Council respond to the Walgett RSL Club's letter in writing. |
| 2. Email response attached below.                                                                                                                                                                                                     |
| 3. Layback needs to be 6.4 m for it to be classified as a "Disabled Parking Bay"                                                                                                                                                      |

#### 4.6 Shipway Pty Ltd - Extension of School Bus Run

Letter from Shipway Pty Ltd requesting Council to reply with written advice of road conditions for the extended route and erect new bus stop signs.

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| <b>ACTION:</b> |
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|------------------------------------------------------------------------------|
| 1. Council provide Bus Proprietor with letter and erect new signs.           |
| 2. Letter have been sent to operator – signs to be erected in 10k intervals. |

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|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

- |                                                                                                                                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Council carryout Bus Risk Assessment on the extension of the Route only and send letter to Operator. Notification sent to all GM's re the requirements from the Minister of Transport. Further investigation of area will be carried out by David Vant. |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



#### 4.7 Signage on Merrywinebone Road - Kamilaroi Highway

Option 1. Improve Signage with Existing Priority – Option 2. Conforming with Standard

| <b>ACTION:</b>                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Council seeking approval of correct signage required at T-Intersection.</li> <li>2. David to measure up intersection and site investigation of the area. David to email through Signage Table to Sylvester.</li> <li>3. Letter to be sent to Bruce Holcombe outlining decision made.</li> </ol> |

| <b>RECOMMENDATION:</b>                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Option 1. Two bottom signs going the wrong way. Option 2. Not approved. David Vant will carry out a site investigation of the area.</li> <li>2. An email has been sent to Council from the Electorate Office. See Attached.</li> <li>3. Option 1 approved by David Vant with bigger signs to be erected.</li> </ol> |

#### 4.8 Agate Street Alignment (to Pandora St) Lightning Ridge – Road Upgrade

| <b>ACTION:</b>                                                                                       |
|------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Road requires reseal &amp; correct line marking</li> </ol> |

| <b>RECOMMENDATION:</b>                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Sylvester to follow up.</li> <li>2. Delayed by we weather, will happen in upcoming weeks.</li> </ol> |

#### 4.9 Cnr Wilson & Herbert Strs Collarenebri - Signage

| <b>ACTION:</b>                                                                                                                                                                           |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Sylvester to organise a "No Stopping" sign be placed within the two access driveways out front of the Collarenebri Service Station.</li> </ol> |

| <b>RECOMMENDATION:</b>                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. David Vant to investigate if a No Stopping Sign would be more appropriate and sign posted to this area, lines to be repainted.</li> <li>2. Decided that a no stopping sign would be more appropriate.</li> </ol> |

#### 4.10 Pedestrian Crossing – Fox Street Walgett

| <b>ACTION:</b>                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Pedestrian Crossing out front of the Walgett Pharmacy needs repainting.</li> </ol> |

| <b>RECOMMENDATION:</b>                                                                        |
|-----------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"> <li>1. Sylvester to follow up.</li> <li>2. Done</li> </ol> |

**Correspondence Relating to Item 4.5**

---

**From:** Paul Clarke [mailto:paul@walgettrsl.com.au]  
**Sent:** Tuesday, 21 February 2017 12:45 PM  
**To:** Sylvester Obiero  
**Subject:** Taxi Zone - Disabled parking

Good afternoon Sylvester,

Thank you for taking our request to your Local Area Traffic Committee.

In response to your correspondence dated 16<sup>th</sup> February 2017.

The Taxi plates are still in the name of the Walgett RSL Memorial Club Ltd.

It is highly unlikely that the taxi service will be reinstated by the Walgett RSL Memorial Club, as there are no licenced Taxi Drivers in the Walgett area. The business has been advertised for sale for over 2 years with no interest from any potential buyer.

Regards

Paul

Paul Clarke JP, Dip(Hon), ACCM  
Chief Executive Officer  
Walgett RSL Memorial Club

Phone 02 6828 1163  
Fax 02 6828 1932  
PO Box 165 Walgett NSW 2832  
[www.walgettrsl.com.au](http://www.walgettrsl.com.au)



Twin Rivers

The logo for Twin Rivers. It features a stylized graphic of a sun or a wave in yellow and blue, followed by the words "Twin Rivers" in a blue, sans-serif font.

**Correspondence Relating to Item 4.7**

----- Original message -----

From: ElectorateOffice Barwon <ElectorateOffice.Barwon@parliament.nsw.gov.au>  
Date: 30/03/2017 2:11 PM (GMT+10:00)  
To: Sylvester Otieno <sotumbo@walgett.nsw.gov.au>  
Subject: RE: SH29/RR329 Intersection

Hi Sylvester,

Thank you for your time on the phone just now.

As discussed, a local Burren Junction resident has raised his concerns about the signage on the intersection of the Kamilaroi Highway and Merrywinebone Rd. I understand that Council is in the process of working out what signage is necessary there and I ask you to take his suggestions into consideration.

He feels that the current signage is not enough to make cars slow down and instead suggests additional options are needed, such as:

- "Give Way Ahead" signage (he feels that this needs to be written words, not the icon signage which might not be recognised by all drivers)
- White lines across the road leading up to the intersection to slow drivers
- Raised lines across the road leading up to the intersection to slow drivers

1

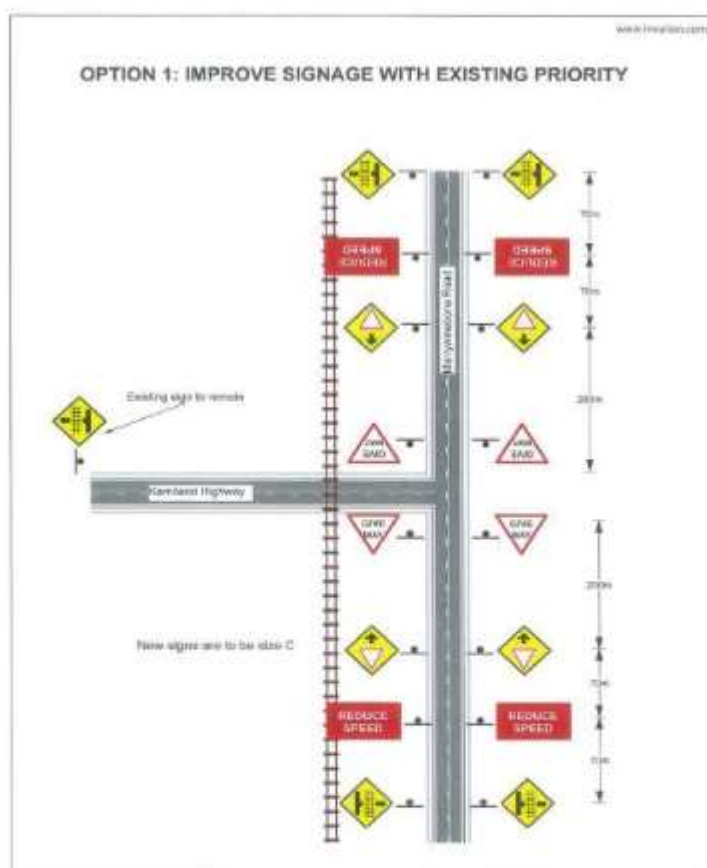
Would you mind considering these options – if you haven't already, and please give us an update as to the decision made in the next Traffic Committee meeting on the 6<sup>th</sup>?

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Many thanks,

Penny

**Correspondence Relating to Item 4.7**





#### 4. GENERAL BUSINESS

##### 5.1 Caravan Park Signs.

Letter from Mark Walsh requesting Council to consider erecting a directional Caravan Park Sign at the corner of Pandora Street and Gem Street towards the Opal Caravan Park. - **Email attached below**

###### **ACTION:**

1. Sylvester to organise consult with Park Owners to discuss final decision.

###### **RECOMMENDATION:**

1. David has no issue with the signs being erected
2. Remove excess signs and replace with on big sign directing caravans along same route to both caravan parks.

##### 5.2 Walgett Charity Bushman's Carnival (Campdraft & Rodeo) Street Parade

Guy has emailed in querying about what is involved in regards to moving a street parade in the main street. The Carnival is held from 18<sup>th</sup> – 20<sup>th</sup> August.

###### **ACTION:**

1. Send through Special Events Policy Forms to seek approval from Council.

###### **RECOMMENDATION:**

1. David Vant has no issues from RMS side.

##### 5.3 Primitive Campsite Signage – Carinda

###### **ACTION:**

1. Letter to Mr Robinson explaining outcome.

###### **RECOMMENDATION:**

1. Primitive Campsite Approved – Later investigated that there is signs at the entrance to the primitive campsite. No need for signs on sport shed.
2. RV Friendly Sign is governed by Campervan Motorhome of Australia.

##### 5.4 Rest area on Kamilaroi Highway

Potential location for future rest areas

###### **ACTION:**

1. David Vant to look into for further approval.

###### **RECOMMENDATION:**

- |                                                           |
|-----------------------------------------------------------|
| 1. 70km West of Walgett on the Northern side of the road. |
|-----------------------------------------------------------|

#### 5.5 Fantasia Street Youth Council

Complaints of speeding along Fantasia Street where kids are playing – possibility of putting in a speed hump.

|                |
|----------------|
| <b>ACTION:</b> |
|----------------|

- |                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Sylvester to set up Counters to get average speed of street. David Vant recommends putting 3 up for seven days to get Classified Data. |
|-------------------------------------------------------------------------------------------------------------------------------------------|

|                        |
|------------------------|
| <b>RECOMMENDATION:</b> |
|------------------------|

- |                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------|
| 1. David Vant recommends getting some Classified Data before putting in the speed hump as many issues can come from speed humps. |
|----------------------------------------------------------------------------------------------------------------------------------|

#### Correspondence Relating to Item 5.1

From: Mark Walsh [mailto:markwalsh@hotmail.com]  
Sent: Friday, February 24, 2017 8:36 AM  
To: Matt Clarkson <mclarkson@walgett.nsw.gov.au>  
Subject: HPRM: Opal Caravan Park Lightning Ridge

Hi Matt,

I would like to request council's consideration to erecting a directional Caravan Park sign at the corner of Pandora St and Gem Street, Lightning Ridge pointing south west along Pandora Street towards the Opal Caravan Park.

There is a sign erected at the corner of Morilla and Gem Streets to direct north easterly traffic in Morilla Street to turn right into Gem Street, however at the intersection with Pandora Street there is no sign erected to prevent vehicles continuing in a south easterly direction along Black Prince Drive and becoming lost.

I am prepared to pay for the cost of this sign if you wish.

Yours Sincerely,

Mark Walsh  
Opal Caravan Park  
142 Pandora St  
Lightning Ridge. 2834

## Correspondence Relating to Item 5.2

From: Peta Schiller  
Sent: Friday, 3 March, 2017 2:49 PM  
To: Sylvester Obieno; Dilip Tiwari  
Cc: Donna Ruttle; Rebecca Wilson  
Subject: Request for Street Parade.

Good Afternoon Everyone,

Guy Yeomans, President of the Walgett Charity Bushman's Carnival (Rodeo & Campdraft) has queried about what is involved in regards to a moving Street Parade in the main street of Walgett?

Years ago, this used to occur on the Friday afternoon of the Carnival but from what Guy has been told it was eventually stopped by Council – Can this be confirmed?

If someone is able to share some light and call Guy on 0418 259 165 it would be really appreciated.

The Walgett Charity Bushman's Carnival is to be held between the 18<sup>th</sup> – 20<sup>th</sup> August 2017.

From: wonga@activ8.net.au  
Sent: Thursday, March 30, 2017 2:41 PM  
To: admin Walgett  
Subject: Re sign for sports shed

Categories: Purple Category

Hello to whomever this may concern

The Carinda community would like to place a sign on the sports shed at the site of the primitive campsite to welcome any campers and to invite them to take part in the Carinda hospitality at the hotel or the service station. To inform them of what is available to them in our small rural village. If we are able to encourage these campers to visit our services that is outside money coming into our small rural village. The community groups are willing to organise this and would appreciate any assistance that the shire could give in regards to advice and costing.

I look forward to a response on this matter from the shire in the near future.

Kind regards  
Loretta Robinson

GH & LL Robinson  
Wonga  
4496 Cumberland Way  
CARINDA  
NSW 2831  
wonga@activ8.net.au



## Correspondence Relating to Item 5.3

**5. CLOSE OF MEETING – 11:35pm**

**6. CONFIRMATION OF NEXT MEETING – 10.00am, Thursday 1<sup>st</sup> June 2017**

## **9. MAYORAL MINUTES**

Report to be tabled

| <b>Mayoral Report</b>                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

| <b>Notice of Motion – Cllr Bill Murray</b>                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History &amp; Agricultural progression of the Shire.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for April 2017 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register



**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Department</b>       | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking. | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                               | Chief Financial Officer | 10.6.15 referred to DCS to undertake review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from                       | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.<br>31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                |                                                                                                                                                                                                                                                                                                                                                 |                                     |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|          |           | Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                |                                                                                                                                                                                                                                                                                                                                                 |                                     |
| 24.03.15 | 2/2015/38 | 1. That Council receive and note the report<br>2. That Council endorse the action taken by General Manager to commence the weir raising project<br>3. Resolve the issue of ownership of the weir and approve to raise the weir height.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                              | Director Engineering/Technical Services        | Consultant engaged<br>Site investigation is scheduled on 25-26th June 2015<br>Site investigation for, geotech, REF and Heritage and historical items completed.<br>Detail design is progressing.<br>14.09.15 Detail design of weir is progressing.<br>Weir ownership issue was discussed and agreed in principal between Water NSW and Council. |                                     |
| 22.09.15 | 8/2015/33 | Recommendation:<br>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.<br>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.<br>Moved: Clr Cooper<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                            | Chief Financial Officer                        | 27.10.15 Further update report to October meeting<br>24.11.15 Matter proceeding as per arrangements.<br>27.05.16 CFO to report to June 2016 Council meeting.<br>19.7.16 CFO to review arrangement                                                                                                                                               |                                     |
| 24.04.16 | 26/2016/3 | 1. That the content of the report be noted<br>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                        | 27.05.16 Nil<br>20.10.16 Town Planner developing on master plan for facility                                                                                                                                                                                                                                                                    |                                     |
| 24.04.16 | 28/2016/3 | Resolved:<br>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.<br>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.                                                                                                                                                                                                                  | Director Environmental Services                | Public exhibition of the Planning Proposal has been completed. Minor amendments have been made following public submissions, and these are to be considered at the March 2017 meeting.                                                                                                                                                          |                                     |
| 24.04.16 | 29/2016/3 | Resolved:<br>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.<br>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).<br>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000. | Director Environmental Services                | GHD and Council's Town Planner have prepared a draft Planning Proposal, which is to be reviewed by DOPE April 2017. The finalised proposal cannot be submitted until the housekeeping Planning Proposal is gazetted.                                                                                                                            | This matter is currently in action. |
| 31.05.16 | 4/2016/29 | Resolved:<br>1. Note the letter from George Mulder received 15 April 2016.<br>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:<br>a) Building Permit 31/94 and the Building Code of Australia in force at that time,<br>b) Environmental Planning and Assessment Act 1979 and associated regulation.<br>Moved: Clr Martinez<br>Seconded: Clr Keir                                                                                                                                                     | Director Environmental Services                | This matter requires further action and enforcement in 2017. Council staff to decide how to proceed and what enforcement action may be required.                                                                                                                                                                                                |                                     |
| 28.06.16 | 2/2016/6  | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.                                                                                                                                                                                                                                                                                                                                                                                             | Acting Director Engineering/Technical Services | 20.10.16 Quotes for feasibility Study will be called for at the end of October<br>2.11.16 Quotes have been called for                                                                                                                                                                                                                           |                                     |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                                                                                                                                                                                                                  |             |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                            | General Manager                         | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017                                                                                                                                                           |             |
| 28.06.16 | 23/2016/6  | 1. Note the grant applications and quotes from Diane Kelly.<br>2. Reimburse \$3,900 each for 51, 53 & 55 Fox St Walgett upon completion of proposed works and receipt of paid invoices for same if submitted to Council prior to 31 October 2016.<br>Moved: Clr Keir<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                            | Director of Environmental Services      | Council resolved to refuse the applications February 2017.                                                                                                                                                                       |             |
| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced. | General Manager                         | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103<br>18.4.17 Councils bid for SR103 on short list for funding                                                                                 |             |
| 26.07.16 | 22/2016/8  | a) That Council receive the Chief Financial Officers report.<br>b) The Chief Financial Officer arrange for valuations of the three (3) properties:<br>46 Euroka Street Walgett<br>32 Namoi Street Walgett<br>45 Pitt Street Walgett;<br>c) Council engage a local auctioneer and proceed to auction all three (3) properties.<br>d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.                                                          | Chief Financial Officer                 | 20.10.16 Awaiting valuator report from local valuer<br>10.02.17 auction process underway<br>18.4.17 45 Pitt & 46 Euroka Street withdrawn from sale as premises required for new staff. Auction 32 Namoi to proceed for June 2017 | In progress |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                   | Director of Environmental Services      | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.                                                  |             |
| 27.09.16 | 10/2016/32 | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                         | 31.1.17 to be put before meeting to be arranged                                                                                                                                                                                  |             |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                 | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.                                                                                                                          |             |
| 25.10.16 | 11/2016/22 | 1. Note the letter received 15 August 2016 regarding Joint Regional Planning Panel appointments from Rob Stokes, NSW Minister for Planning.<br>2. Note the letter received from Marcus Ray regarding nomination of members to the Western Joint Regional Planning Panel.<br>3. Select new nominees for the Western Region Joint Regional Planning panel in line with published guidelines.                                                                                                                                                                                                                              | Director Environmental Services         | 2.11.16 Jessica McDonald, Matt Clarkson & Andrew Wilson Nominated. Letter to JRPP to confirm this.                                                                                                                               |             |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering/Technical Services |                                                                                                                                                                                                                                  |             |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                    |                                                                                                                                                                                                                                                                      |                   |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
|          |            | Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                    |                                                                                                                                                                                                                                                                      |                   |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                    | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting                                                                                                                                                                                         |                   |
| 22.11.16 | 12/2016/21 | 1. That Council allocate \$25,000 to the Lightning Ridge sporting ground bar and kitchen facility for the purpose of building maintenance and facility upgrades from the building and maintenance reserve.<br>Moved: Clr Walford<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Chief Financial Officer            | 10.02.17 complete quotations underway<br>13.4.2017 Completed                                                                                                                                                                                                         | 13.4.17 Completed |
| 22.11.16 | 12/2016/24 | 1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.<br>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.<br>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.<br>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:<br>- Advertising the strategy in the Walgett Spectator.<br>- Making the strategy available as a pdf file via Council's web site.<br>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.<br>Moved: Clr Walford<br>Seconded: Clr Murray                                                                                                                                                                                                                   | Director of Environmental Services | A detailed report will be presented to the March 2017 meeting outlining a concept plans and all costings.                                                                                                                                                            |                   |
| 13.12.16 | 13/2016/07 | That Council:<br>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.<br>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.<br>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing<br>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.<br>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.<br>6. Consider conducting a community survey to gauge community support for the stand alone council approach.<br>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative. | General Manager                    | Council's Submission submitted to OLG 16 December 2017<br>30.01.17 arranging meeting with New minister of LG<br>28.3.17 FWI concept now uncertain to proceed<br>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference |                   |
| 13.12.16 | 13/2016/16 | 1. Develop a vision for the Walgett Shire Council Waste Management Strategy;<br>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Environmental Service     | RFQ has been drafted and is with GM for approval.<br>24.03.2017 the RFQ will be advertised at the begin of April 2017                                                                                                                                                |                   |
| 14.02.17 | 1/2017/15  | (a) That the Chief Financial Officers report be received.<br>(b) That the Council provide a zero interest loan of \$48,000 to the Lightning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer            | 18.4.17 No acknowledgement of Council request for CFO to be given position on Board.                                                                                                                                                                                 |                   |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                                                                                                                |           |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-----------|
|          |           | Ridge Opal and Fossil Centre Inc for the purpose of completing a procurement plan, project management plan, risk management plan and asset management plan.<br>(c) The loan be repaid over five (5) years as follows; 9th January 2018 - \$10,000, 9th January 2019 - \$10,000, 9th January 2020 - \$10,000, 9th January 2021 - \$10,000, 9th January 2022 - \$8,000.<br>(d) That Walgett Shire Council and the Lightning Ridge Opal and Fossil Centre Inc. entre into a formal loan agreement and the General Manager be authorised to execute the loan agreement and the Council Seal be affixed to the loan document.<br>(e) That a Council officer nominated by the General Manager (Chief Financial Officer) becomes a board member of the Lightning Ridge Opal and Fossil Centre to oversee Council's financial interests. |                                         |                                                                                                                                |           |
| 14.02.17 | 1/2017/20 | 1. That the Chief Financial Officer report be received.<br>2. That Council formally agree to the creation of the Burren Junction Hall 355 Committee<br>3. That Council invite interested organisations to nominate representatives and also call for expressions of interest from people who are interested in being members of that Committee and then select people for the Committee from those expressions of interest                                                                                                                                                                                                                                                                                                                                                                                                       | Chief Financial Officer                 | 18.4.17 Four (4) nominations received as at 13.4.2017. CFO to report to May Council meeting, awaiting additional applications. |           |
| 14.02.17 | 1/2017/24 | 1. That the Chief financial Officers report be received.<br>2. That Council transfer \$15,000 from the asset reserve.<br>3. The Chief Financial Officer call for expressions of interest for the construction of the toilet facility at "Len Cran Park" Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Chief Financial Officer                 | 18.4.17 March Quarterly Budget Review                                                                                          |           |
| 14.02.17 | 1/2017/25 | 1. That the Chief financial Officers report be received.<br>2. That Council transfer the net vote of \$25,000 from the Burren junction Playground to Len Cran Park Lightning Ridge for a shade structure.<br>3. Similar shade structures be investigated for Apex Park, Grey Park and Collarenebri Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                 | 18.4.17 March Quarterly Budget Review. Waiting on quotations for shade shelters.                                               |           |
| 14.02.17 | 1/2017/26 | 1. That Council engage a structural engineer firm to assess the bore bath and amenities building and provide Council with a full report and scope of works for repair of the bore bath and amenities building<br>2. And the cost associated is charged directly to the bore bath maintenance/operation budget allocation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer                 | 18.4.17 Engineer has completed assessment at bore baths, awaiting report                                                       |           |
| 14.02.17 | 1/2017/37 | That because of his experience with local conditions Council accept the tender for the RFT 16/021 Lightning Ridge Airport Upgrade - Fence submitted by Danny Drew for the amount of \$237,000.00 excluding GST subject to further clarification of his approach to the work, estimated completion time and quality of materials to be used and if not acceptable tender be awarded to JSB Fencing and Machinery Hire subject to similar clarifications                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering/Technical Services |                                                                                                                                |           |
| 14.02.17 | 1/2017/38 | That Council accept the higher tender for RFT17/015 from Saunders Electrics in the sum of \$469,430 in accordance with the specifications forming part of the tender document. This acceptance is subject to satisfactory reference, financial checks and clarification of technical issues and product quality and value and if not acceptable tender be awarded to Standard Energy T/A LRE Services also subject to the same clarification and note that the lowest tender lacked required experience.                                                                                                                                                                                                                                                                                                                         | Director Engineering/Technical Services |                                                                                                                                |           |
| 14.02.17 | 1/2017/39 | That Council accept the slightly higher tender for the RFT 17/017 Grawin Opal Fields Bore- Pump Station & Associated Works submitted by Darling Irrigation for the amount of \$137,108.00 excluding GST subject to a background check as the tender includes a provision for rock excavation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering/Technical Services |                                                                                                                                |           |
| 28.03.17 | 1/2017/10 | That Council decline to sponsor the 2017 Lightning Ridge Race Meeting and                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                         | 12.4.17 completed                                                                                                              | Completed |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                |                                                                                        |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------------------------------------|--|
|          |           | note the cost of cartage for sand and the funds that have been allocated to the upgrade of the kitchen to the value of \$25,000.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                |                                                                                        |  |
| 28.03.17 | 1/2017/11 | Lightning Ridge Easter Festival – Funding Request<br>1. For Council's consideration<br>2. That a contribution of \$2,000 be made available towards the cost of providing portaloos at the 2017 Lightning Ridge Easter Festival<br>3. Council investigate the costs associated with second hand mobile toilets and make provision in the 17/18 budget for the purchase of this asset.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                | 12.4.17 letter sent to festival committee awaiting invoice                             |  |
| 28.03.17 | 1/2017/13 | That the Mayor and General Manager attend the 2017 National General Assembly of Local Government in Canberra 18-21 June 2017 and expenses be paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                | 12.4.17 registration pending                                                           |  |
| 28.03.17 | 1/2017/18 | Walgett CCTV System and Mobile Trailer – Code of Practice<br>1. Adopt the Code of Practice – CCTV System and Mobile Trailer – in principle and place it on public exhibition for a period of twenty eight (28) and invite submissions from community organisations, local businesses, specific groups and individual members of the public.<br>2. A Memorandum of Understanding in relation to the CCTV System and Mobile Trailer be entered into both by Walgett Shire Council and the NSW Police Force outlining the respective roles of both parties. The Memorandum of Understanding and any variations to it are to be approved by both the Mayor and General Manager.<br>3. During the public exhibition period consult with community organisations, local businesses, specific groups and individual members of the public.<br>4. Monitor the CCTV System and Mobile Trailer and periodically evaluate its effectiveness | General Manager                | 12.4.17 CCTV policy advertised and submissions invited on Council website              |  |
| 28.03.17 | 1/2017/19 | Lightning Ridge Improvement and Beautification Section 355 Committee<br>1. That the General Manager's report be received and noted.<br>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.<br>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest                                                                                                                                                                                                                                                                                                                                                              | General Manager                | 12.4.17 Meeting of committee to be held may to finalise membership and works programme |  |
| 28.03.17 | 1/2017/20 | Walgett and Collarenebri Swimming Pool Management<br>That Council invite tenders for the management of the Walgett and Collarenebri Swimming Pools for 3-5 years.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Chief Financial Officer        | 18.4.17 To be progressed May 2017                                                      |  |
| 28.03.17 | 1/2017/23 | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Chief Financial Officer        | 18.4.17 In Progress                                                                    |  |
| 28.03.17 | 1/2017/26 | That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:<br>1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.<br>2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Environmental Service |                                                                                        |  |
| 28.03.17 | 1/2017/27 | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Environmental Service |                                                                                        |  |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                          |                                         |  |  |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|--|
|          |           | to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                            |                                         |  |  |
| 28.03.17 | 1/2017/28 | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                      | Director Environmental Service          |  |  |
| 28.03.17 | 1/2017/34 | Request from Community Members to have Greater Lengths of the Mercadool Road Gravel Sheeted<br>That Council meet with community members from the Mercandool Road to discuss their request for accelerated gravelling of the Road and see what approaches could be taken through selective grading and self-help.                         | Director Engineering/Technical Services |  |  |
| 28.03.17 | 1/2017/37 | 1. That Council accepts the tender for RFT16/001 from Murray Constructions in the sum of \$2,198,306.00 incl GST in accordance with the specifications forming part of the tender document.<br>2. Council Investigate transferring the remainder of the funds to either Goangra or Hollywood bridges based on an economic benefit study. | Director Engineering/Technical Services |  |  |

## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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### Summary:

Copies of weekly circulars numbers 11-14 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

### Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 11

- Item 3: LGNSW Good Governance Forum
- Item 4: Campaign to restore the financial assistance grants indexation
- Item 5: Local Government Capability Framework
- Item 6: Smart cities and suburbs program: funding and incubator series
- Item 7: Council roadside reserved grants
- Item 11: Productivity commission national water reform inquiry
- Item 13: Local Government NSW employment law seminar 2017 – register now

#### Issue 12

- Item 3: NSW Parliament enacts the fire and emergency services levy
- Item 4: Phase 2 of Campaign to restore the financial assistance grants indexation
- Item 7: Auditor-General performance audits – initial topics announced
- Item 8: NAIDOC local grant funding open
- Item 11: New organics collections grants for Local Government
- Item 12: Exempt development for container deposit scheme equipment
- Item 15: Roads manager activation – New module information session
- Item 16: New signage for electric vehicles charging stations

#### Issue 13

- Item 4: LGNSW Annual Good Governance Forum
- Item 5: Fit for the future innovation fund -\$2 million round 2 grants open
- Item 6: Aboriginal cultural heritage management survey of Local Government
- Item 8: Lift and change facilities – checklist for Council
- Item 10: Disaster assistance for flood affected communities
- Item 12: Managing rapidly decomposed or dehydrated food waste
- Item 13: Council roadside reserves grants – new closing date
- Item 14: New Research on kerbside dumping
- Item 20: Deadline extended for regional growth – environmental and tourism fund

#### Issue 14

- Item 6: Facilities in-house service reviews
- Item 9: constitutional recognition of Aboriginal People
- Item 10: Reconciliation week funding
- Item 11: Aboriginal Councillor to Join Cr Pat Dixon Memorial Scholarship committee
- Item 13: Business Excellence in Local Government



**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level

**Environmental issues:**

Nil

**Stakeholders:**

Councillors

Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 11-14 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Copies of circular received Circular No 17-04 to 17-05 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

05 Apr 2017 17-05 Innovation Fund – Round Two – Open for Applications

24 Mar 2017 17-04 Topics for local government performance audit by Auditor-General of NSW

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                   |
|-------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b> |
|-------------------------------------------------------------------|

**Recommendation:**

That the information contained in the following Departmental circulars No 17-04 to 17-05 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars

17-04

17-05

Office of  
Local Government

## Circular to Councils

|                             |                                                                                |
|-----------------------------|--------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-04 / 27 March 2017 / A537244                                    |
| <b>Previous Circular</b>    | 16-35 Phase 1 amendments to the Local Government Act commenced by proclamation |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                             |
| <b>Contact</b>              | Performance Team – 02 4428 4100                                                |
| <b>Action required</b>      | Information / Response to OLG / Council to Implement                           |

### Topics for local government performance audit by Auditor-General of NSW

#### What's new or changing

- The Auditor-General of NSW was given the mandate to conduct performance audits of a council, or the sector, as part of the Phase 1 amendments to the *Local Government Act 1993*.
- After considering suggestions from stakeholders, the Auditor-General has decided on the following initial performance audit topics:
  - Council reporting on service delivery
  - Fraud control in local government
  - Shared services.

#### What this will mean for your council

- The topics have been selected to enable the Auditor-General to better understand the current performance of the local government sector, and to identify and promote good practice.
- Varying degrees of council involvement will be required on each audit, and the Audit Office will communicate its expectations to affected councils once each audit commences.

#### Key points

- The audits will aim to identify and promote good practice and make practical improvement suggestions.
- The audit of council reporting on service delivery will examine how well councils demonstrate service efficiency and effectiveness through their reporting under the Integrated Planning and Reporting Framework.
- The review of fraud control in local government will provide an analysis of fraud in local government based on a self-assessment by councils of their fraud controls against the Audit Office of NSW's *Fraud Control Improvement Kit*.
- The shared services audit will seek to identify key enablers and barriers to effective and efficient shared services arrangements. Such arrangements are likely to include corporate services but may also include customer services such as waste collection, road maintenance or libraries.
- Planning for the council reporting on service delivery audit has commenced, with the other two audits starting later in the calendar year.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                    |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-05 / 5 April 2017 / A540632                                                                                         |
| <b>Previous Circular</b>    | N/A                                                                                                                                |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                                                 |
| <b>Contact</b>              | Relationship Manager, Development Team / 02 4428 4100 / <a href="mailto:onestopshop@olg.nsw.gov.au">onestopshop@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                                                        |

**Innovation Fund – Round Two – Open for Applications****What's new or changing**

- Round Two of the Innovation Fund is now open for eligible councils.
- The Innovation Fund aims to help small councils in regional NSW overcome some of the challenges they face in supporting their communities and maintaining quality local services.
- Councils with a population of less than 10,000 are eligible to apply for a grant.
- There is also an opportunity for larger councils to partner with smaller councils to act as a mentor or sponsor.
- Funding of \$2 million is available through the second round.

**What this will mean for your council**

- One-off grants (up to \$150,000 for individual projects and up to \$400,000 for projects involving more than one council) are available to support councils develop new ideas or innovative ways of working to improve performance.
- This might include introducing new innovative business processes, developing and implementing more innovative service delivery models, sharing of resources across councils, or using new or emerging technology to help overcome the challenge of distance.

**Key points**

- Applications are now open and close on **9 June 2017**.
- Councils should read the [Innovation Fund Guidelines \(Round Two\)](#) before applying. The Guidelines have been updated, and provide details about who is eligible to apply for funding, the types of projects that may receive a grant, how to apply for a grant and how applications will be assessed.
- A [Funding Application Guide](#) has also been developed to assist councils when applying for a grant.

Office of Local Government  
 5 O'Keefe Avenue NOWRA NSW 2541  
 Locked Bag 3015 NOWRA NSW 2541  
 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046



### 11.1.4 MONTHLY CALENDAR

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar April- June 2017                                                                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period April- May 2017.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                                      |                               |
|---------------|----------|-------------|--------------------------------------|-------------------------------|
| <b>Apr-17</b> |          |             |                                      |                               |
|               |          |             |                                      |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                          | <b>Who</b>                    |
| Saturday      | 01-04-17 |             |                                      |                               |
| Sunday        | 02-04-17 |             |                                      |                               |
| Monday        | 03-04-17 |             |                                      |                               |
| Tuesday       | 04-04-17 |             |                                      |                               |
| Wednesday     | 05-04-17 |             | Hudson Pear Taskforce - LR           | GM and Clr Woodcock           |
| Thursday      | 06-04-17 |             | Local Traffic Committee Meeting      |                               |
| Friday        | 07-04-17 |             |                                      |                               |
| Saturday      | 08-04-17 |             |                                      |                               |
| Sunday        | 09-04-17 |             |                                      |                               |
| Monday        | 10-04-17 |             | CMCC Meeting - Coonabarran           | GM, Clr Woodcock & Martinez   |
| Tuesday       | 11-04-17 |             |                                      |                               |
| Wednesday     | 12-04-17 |             |                                      |                               |
| Thursday      | 13-04-17 |             |                                      |                               |
| Friday        | 14-04-17 |             | Good Friday                          |                               |
| Saturday      | 15-04-17 |             | Easter                               |                               |
| Sunday        | 16-04-17 |             | Easter                               |                               |
| Monday        | 17-04-17 |             | Easter                               |                               |
| Tuesday       | 18-04-17 |             | Plant Committee Meeting              |                               |
| Wednesday     | 19-04-17 |             |                                      |                               |
| Thursday      | 20-04-17 |             |                                      |                               |
| Friday        | 21-04-17 |             |                                      |                               |
| Saturday      | 22-04-17 |             |                                      |                               |
| Sunday        | 23-04-17 |             |                                      |                               |
| Monday        | 24-04-17 |             |                                      |                               |
| Tuesday       | 25-04-17 |             | Anzac Day                            |                               |
| Wednesday     | 26-04-17 |             |                                      |                               |
| Thursday      | 27-04-17 |             | Collarenebri Agency - Public Meeting |                               |
| Friday        | 28-04-17 |             | Council Meeting - Walgett            | All Directors and Councillors |
| Saturday      | 29-04-17 |             |                                      |                               |
| Sunday        | 30-04-17 |             |                                      |                               |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                                   |                               |
|---------------|----------|-------------|-----------------------------------|-------------------------------|
| <b>May-17</b> |          |             |                                   |                               |
|               |          |             |                                   |                               |
|               |          |             |                                   |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                       | <b>Who</b>                    |
| Monday        | 01-05-17 |             |                                   |                               |
| Tuesday       | 02-05-17 |             | Pallative Care Mtg Orange         | GM, Clr Keir                  |
| Wednesday     | 03-05-17 |             |                                   |                               |
| Thursday      | 04-05-17 |             | Western Division Exec Broken Hill | Mayor, Mayor                  |
| Friday        | 05-05-17 |             |                                   |                               |
| Saturday      | 06-05-17 |             |                                   |                               |
| Sunday        | 07-05-17 |             |                                   |                               |
| Monday        | 08-05-17 |             |                                   |                               |
| Tuesday       | 09-05-17 | Orange      | Intergrated Mgt Seminar           | GM, Mayor, Deputy Mayor       |
| Wednesday     | 10-05-17 | 11:00am     | LEMC Meeting                      | GM, Mayor                     |
| Thursday      | 11-05-17 | 2:00pm      | Plant Committee                   |                               |
| Friday        | 12-05-17 | 10:00am     | GMAC - Dubbo                      | GM                            |
| Saturday      | 13-05-17 |             |                                   |                               |
| Sunday        | 14-05-17 |             |                                   |                               |
| Monday        | 15-05-17 |             |                                   |                               |
| Tuesday       | 16-05-17 |             | Budget Meeting                    |                               |
| Wednesday     | 17-05-17 |             | Bio Security Act Workshop Dubbo   | CMCC Staff                    |
| Thursday      | 18-05-17 |             |                                   |                               |
| Friday        | 19-05-17 |             |                                   |                               |
| Saturday      | 20-05-17 |             |                                   |                               |
| Sunday        | 21-05-17 |             |                                   |                               |
| Monday        | 22-05-17 |             |                                   |                               |
| Tuesday       | 23-05-17 | 10:00       | Council Meeting - Collarenebri    | All Directors and Councillors |
| Wednesday     | 24-05-17 |             |                                   |                               |
| Thursday      | 25-05-17 |             |                                   |                               |
| Friday        | 26-05-17 |             |                                   |                               |
| Saturday      | 27-05-17 |             |                                   |                               |
| Sunday        | 28-05-17 |             |                                   |                               |
| Monday        | 29-05-17 |             |                                   |                               |
| Tuesday       | 30-05-17 |             |                                   |                               |
| Wednesday     | 31-05-17 |             |                                   |                               |



**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

|               |          |             |                           |                               |
|---------------|----------|-------------|---------------------------|-------------------------------|
| <b>Jun-17</b> |          |             |                           |                               |
|               |          |             |                           |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>               | <b>Who</b>                    |
| Thursday      | 01-06-17 |             | CW REMC - Dubbo           | GM                            |
| Friday        | 02-06-17 |             |                           |                               |
| Saturday      | 03-06-17 |             |                           |                               |
| Sunday        | 04-06-17 |             |                           |                               |
| Monday        | 05-06-17 |             |                           |                               |
| Tuesday       | 06-06-17 |             |                           |                               |
| Wednesday     | 07-06-17 |             |                           |                               |
| Thursday      | 08-06-17 |             |                           |                               |
| Friday        | 09-06-17 |             |                           |                               |
| Saturday      | 10-06-17 |             |                           |                               |
| Sunday        | 11-06-17 |             |                           |                               |
| Monday        | 12-06-17 |             |                           |                               |
| Tuesday       | 13-06-17 |             |                           |                               |
| Wednesday     | 14-06-17 |             |                           |                               |
| Thursday      | 15-06-17 |             |                           |                               |
| Friday        | 16-06-17 | 5:00pm      | Budget Submission Close   |                               |
| Saturday      | 17-06-17 |             |                           |                               |
| Sunday        | 18-06-17 |             |                           |                               |
| Monday        | 19-06-17 |             |                           |                               |
| Tuesday       | 20-06-17 |             |                           |                               |
| Wednesday     | 21-06-17 |             |                           |                               |
| Thursday      | 22-06-17 |             |                           |                               |
| Friday        | 23-06-17 |             |                           |                               |
| Saturday      | 24-06-17 |             |                           |                               |
| Sunday        | 25-06-17 |             |                           |                               |
| Monday        | 26-06-17 |             |                           |                               |
| Tuesday       | 27-06-17 | 10:00am     | Council Meeting - Walgett | All Directors and Councillors |
| Wednesday     | 28-06-17 |             |                           |                               |
| Thursday      | 29-06-17 |             |                           |                               |
| Friday        | 30-06-17 |             |                           |                               |

## **POLICY REVIEW - MOTOR VEHICLE POLICY AND PROCEDURES**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 000/00/00

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**Summary:**

To review Council's Motor Vehicle Policy and Procedures.

**Background:**

Council should review all its various policies within twelve months of a quadrennial election. Many policies will remain unchanged; others require minor changes and some major review particularly where there has been a change in legislation.

**Current Position:**

With the AFM – Motor Vehicle Policy and Procedures changes are required to:

1. Officer classifications
2. Standard equipment lists
3. Private use lease types B and C
4. Contribution rates.

and to consolidate the former policy and procedure documents into one document

The amendments are highlighted in Appendix A.

**Relevant Reference Documents:**

AFM – Motor Vehicle Policy and Procedures

**Stakeholders:**

Walgett Shire Council  
Council staff

**Governance Issues:**

Council should review all its various policies within twelve months of a quadrennial election or following changes in legislation or circumstances.

**Environmental Issues:**

Nil

**Financial Implications:**

Provision is being made to vary rates annually in line with the CPI.

**Legal Issues:**

Nil

**Alternatives/Options:**

Nil

**Conclusion:**

The revised policy is now tabled for adoption.

|                                                            |
|------------------------------------------------------------|
| <b>Policy Review – Motor Vehicle Policy and Procedures</b> |
|------------------------------------------------------------|

**Recommendation:**

That the revised Motor Vehicle Policy and Procedure document is received, noted and adopted.

**Moved:**

**Seconded:**

**Attachments:**

Motor Vehicle Policy and Procedures – \*Refer to attachment document\*

### **11.1.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 00/00/00

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#### **1. UPDATED LIST OF COMMUNITY FORUMS**

An list of Community Forums to be held in May/June to meet with members of the community across the Shire to give a briefing on Council's 2017/18 Budget and Operational Plan, Integrated Planning and Reporting documentation, together with an update of current local government reform proposals, will be prepared following the Budget Meeting on 16 May, 2017.

As a key requirement is the need for widespread community consultation, it is essential that Councillors attend as many of these public access sessions as possible.

#### **2. WESTERN DIVISION MEETING**

A meeting of the Executive of the Western Division Group of Councils will be held in Broken Hill on Thursday 4 May, 2017. However, in view of recent comments by senior NSW bureaucrats all member councils have been invited to attend and Council will be represented by the Mayor and General Manager

The main issue on the agenda will focus preparing a strategic plan around developing the approach to be taken to the resolutions passed at the February AGM in relation to setting up regular communications with key government agencies including Police, Health, Education and Family and Community Services.

A dinner and informal discussions will be held on the Thursday evening.

#### **3. RESTORING FAGs INDEXATION**

LGNSW has commenced a campaign aimed at having the Federal Government review the freeze placed on the FAGs grants in 2014/15 and having it lifted from 2017/18. A kit is being distributed for Councils to use in raising public awareness in advocating the lifting of the freeze and to use when contacting Federal members.

The national loss to local government from no indexation over the three year period 2014/15 to 2016/17 through not increasing the grants by CPI and include population increases amounts to \$925M with the following impact on the various years:  
2014/15 - \$29.9M, 2015/15 - \$62.2M, 2016/17 - \$95.8M and 2017/18 - \$99.8M (est).

It is proposed to make a submission to our local Federal member prior to the end of April and also release an appropriate press release for the local media.

#### **4. FIRE AND EMERGENCY SERVICES LEVY**

The new Fire and Emergency Services Levy (FESL) comes into effect from 1 July, 2017. A letter is being sent out with the next rate instalment notice later this month to advise all landowners of their FESL classification. Where a rates instalment notice isn't being issued a stand-alone notification will be sent.

NSW Treasury will be undertaking a media campaign during May so that the majority of FESL queries will be handled by a dedicated Treasury call centre. However, FESL property classification issues will still have to be referred to Council staff.

## **5. RESTART NSW – REGIONAL GROWTH AND TOURISM FUND**

Restart NSW – Regional Growth and Tourism Fund EOIs will close on 20 April, 2017 and Council is lodging an EOI in respect of the proposal to upgrade the Lightning Ridge Visitor Information Centre.

During April/May these EOIs will be shortlisted with successful applicants then being invited GTO submit a formal application during May/June.

Infrastructure NSW will then assess all the applications received and make recommendations with regards funding to the NSW Government.

This is a similar process to that Council successfully followed in the past in relation to the Fixing Country Road project Funds.

Restart NSW's Tourism Infrastructure Fund will shortly be calling applications for round 2 of that fund as well and if one application doesn't receive funding then there is still an opportunity with the other scheme.

## **6. 2017/18 BUDGET AND OPERATIONAL PLAN**

The date for the 2017/18 Budget and Operational Plan meeting has been delayed slightly and will now be held on Tuesday 16 May, 2017 to allow the up to date 31 March, 2017 QBRs figures to be used as the basis for our 10 Year Long Term, Financial Plan.

Other Integrated Planning and Reporting documentation will be tabled at the same meeting prior to being placed on public exhibition and submissions invited.

## **7. LOCAL GOVERNMENT WEEK**

Local Government Week will be held between 31 July and 6 August.

This year's Awards Evening will be held on Thursday 3 August, 2017 at Doltone House, Jones Bay Wharf, Pyrmont. Council will be submitting entries in the various Youth Week Categories.

In addition, a local programmes of activities is being planned to allow greater community interaction in Council functions including various open days and the like. Other areas could be the conducting of presentation functions for the community donations and Dick Collis scholarship awards.

## **8. WALGETT WEIR PROJECT**

Problems have been encountered with the various government agencies' commitment to the additional funding of the "fishway" element of this project. It is proposed to organise a face to face meeting shortly with the key players and if this doesn't resolve the issues then to seek the support of both our local member Kevin Humphries and the respective Ministers.

## **9. LOCAL HEALTH ISSUE**

Councillor Keir has drawn attention to a meeting to discuss Palliative Care Services in the region at Orange on 1 May, 2017 to be attended by the Health Minister Brad Hazard. The Palliative Care Services are barely existent in the Northern Sector of the Western NSW Health District and the further north-west you go the greater the gaps become. Unfortunately Councillor Keir is unavailable to attend and arrangements are being made for the General Manager to represent Council.

## **10. WATER ISSUES**

Council has recently encountered problems with the routine weekly water samples which it forwards to a Sydney based laboratory for testing as samples from both Collarenebri and Lightning Ridge have registered high for E-colli.

Whenever adverse reading occurs the problem is automatically reported to the Department of Health and Council must carry out further testing. Where it is necessary to introduce a “boiled water” alert the affected supply must register two clear readings over two weeks before approval can be given by Health NSW to lift the alert.

Where a “boiled water” alert is imposed by the Department of Health, Council must also issue public warnings. This is done by the issue of public notices through the print and radio media and as an extra precaution notices are distributed in the town affected and householder notices also placed in post office boxes. At the same time, the water supply concerned is immediately super-chlorinated.

The current problem at Lightning Ridge has been traced to a break in the seal of the hatch covering the town reservoir and the joint has now been resealed ahead of the hatch being replaced with a Halliday FIR hatch.

At Collarenebri the problem is yet to be determined as it is still under investigation.

For Council’s information, a series of daily reading are kept in respect of water quality at each of our three plants. This is backed up by weekly samples independently tested by a Sydney based laboratory. Council also undertakes a full chemical analysis of all our water supplies at least twice a year.

## **11. INNOVATION FUNDING**

The next round of Innovation Funding is now open. Councils can apply for individual funding of \$140K or joint funding of \$500K. Discussions are being held with Bourke and Brewarrina Shires with regards identifying a joint project.

## **12. INTEGRATED MANAGEMENT LOCAL GOVERNMENT**

The Mayor, Deputy Mayor and General Manager have been invited to a seminar on Tuesday 9<sup>th</sup> May 2017. Integrity Management in Local Government by Statewide Mutual being held in Orange on 9<sup>th</sup> May 2017. Council was unable to attend a similar seminar held in Cobar last July, 2016.

### **Conclusion:**

If there are no other queries, the above matters should be received and noted.

| <b>Matters for Brief Mention or Information Only – April 2017</b>                                                                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the following matters listed for brief mention or information only be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> March 2017.

**Background:**

The investment portfolio consists of on call bank accounts, fixed interest bearing deposits and variable interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio has been reviewed and rebalanced in favour of investments not subject to share market volatility.

Comparisons are often made between existing investments with available products that are not part of Council's portfolio.

All investments at 31<sup>st</sup> March 2017 are in compliance with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's investment policy.

**Current Position:**

Council at the end of the March 2017 held a total of \$28,514,625.49 in on-call and interest bearing deposits with financial institutions within Australia. Most of the investments were held with institutes with a short term rating A-2/A2 or higher with limited exposure to unrated institutions.

At the end of March 2017 Council had earned \$582,821.76 in interest including accrued interest to the 31<sup>st</sup> March 2017. This result compares favourably with the current budget.

Council's investments at 31<sup>st</sup> March 2017 had an average interest rate of 2.67% per annum which is higher than the 3 and 6 months BBSW rates of 1.7950% and 1.99500% respectively as at 31<sup>st</sup> March 2017.

| <b>Overall Portfolio Maturity</b> |                              |                              |                               |                           |
|-----------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------|
| <i><b>Maturity Periods</b></i>    | <i><b>Policy Minimum</b></i> | <i><b>Policy Maximum</b></i> | <i><b>% of Money held</b></i> | <i><b>Amount held</b></i> |
| Portfolio % < 1 year              | 40%                          | 100%                         | 75.45%                        | \$ 21,514,625.49          |
| Portfolio % > 1 year, < 3 years   | 0%                           | 60%                          | 14.03%                        | \$ 4,000,000.00           |
| Portfolio % > 3 year, < 5 years   | 0%                           | 40%                          | 10.52%                        | \$ 3,000,000.00           |
| Portfolio % > 5 years             | 0%                           | 10%                          | 0.00%                         | \$ -                      |
|                                   |                              |                              | 100%                          | \$ 28,514,625.49          |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

| Attachment One                                      |                                |                       |                    |                 |                            |                               |                                       |
|-----------------------------------------------------|--------------------------------|-----------------------|--------------------|-----------------|----------------------------|-------------------------------|---------------------------------------|
| Cash and Investments Holdings as at 31st March 2017 |                                |                       |                    |                 |                            |                               |                                       |
| Investment                                          | Investment Final Maturity Date | Current Interest Rate | Interest Frequency | Coupon Maturity | Amount Invested Value (\$) | % of Total Funds (Face Value) | Accrued Interest to End of Month (\$) |
| <u>On-Call Accounts</u>                             |                                |                       |                    |                 |                            |                               |                                       |
| Commonwealth Bank                                   | On Call                        | 0.90%                 | Monthly            | EOM             | 474,626                    | 1.66%                         | Pd Monthly                            |
| Commonwealth Bank                                   | On Call                        | 1.20%                 | Monthly            | EOM             | 1,539,996                  | 5.40%                         | Pd Monthly                            |
| Suncorp                                             | On Call                        | 0.00%                 | Monthly            | EOM             | 4                          | 0.00%                         | Pd Monthly                            |
| <b>Total On-Call Accounts</b>                       |                                |                       |                    |                 | <b>2,014,625</b>           | <b>7.07%</b>                  |                                       |
| <u>Term Deposits</u>                                |                                |                       |                    |                 |                            |                               |                                       |
| Members Equity Bank                                 | 21/09/2017                     | 2.85%                 | Maturity           | 21/09/2017      | 500,000                    | 1.75%                         | \$4,684.93                            |
| Bendigo and Adelaide Bank                           | 10/07/2019                     | 3.10%                 | Maturity           | 10/07/2017      | 500,000                    | 1.75%                         | \$11,126.03                           |
| Bendigo and Adelaide Bank                           | 1/03/2017                      | 2.60%                 | Maturity           | 1/03/2017       | 500,000                    | 1.75%                         | \$10,767.12                           |
| Newcastle Permanent Building Society                | 21/08/2019                     | 3.00%                 | Maturity           | 29/03/2017      | 500,000                    | 1.75%                         | \$9,287.67                            |
| Newcastle Permanent Building Society                | 15/08/2018                     | 2.90%                 | Maturity           | 5/04/2017       | 500,000                    | 1.75%                         | \$8,978.08                            |
| Westpac                                             | 24/08/2017                     | 3.00%                 | Annually           | 24/08/2017      | 1,000,000                  | 3.51%                         | \$18,000.00                           |
| ING                                                 | 14/09/2021                     | 3.12%                 | Annually           | 14/09/2017      | 500,000                    | 1.75%                         | \$8,462.47                            |
| National Australia Bank                             | 7/06/2017                      | 2.80%                 | Maturity           | 7/06/2017       | 500,000                    | 1.75%                         | \$6,789.04                            |
| National Australia Bank                             | 17/05/2017                     | 2.71%                 | Maturity           | 17/05/2017      | 1,000,000                  | 3.51%                         | \$12,621.92                           |
| My State Bank                                       | 26/04/2017                     | 2.75%                 | Maturity           | 26/04/2017      | 500,000                    | 1.75%                         | \$5,839.04                            |
| Auswide Bank                                        | 26/07/2017                     | 2.75%                 | Maturity           | 26/07/2017      | 500,000                    | 1.75%                         | \$5,839.04                            |
| Bank of Queensland                                  | 16/03/2020                     | 3.30%                 | Maturity           | 16/11/2017      | 1,000,000                  | 3.51%                         | \$12,838.36                           |
| Newcastle Permanent Building Society                | 5/04/2017                      | 2.75%                 | Maturity           | 5/04/2017       | 1,000,000                  | 3.51%                         | \$6,479.45                            |
| Bank of Queensland                                  | 10/05/2017                     | 2.52%                 | Maturity           | 10/05/2017      | 500,000                    | 1.75%                         | \$2,243.84                            |
| Bank of Queensland                                  | 27/07/2017                     | 2.80%                 | Annually           | 27/07/2017      | 1,000,000                  | 3.51%                         | \$4,986.30                            |
| ME Bank                                             | 3/05/2017                      | 2.60%                 | Annually           | 3/05/2017       | 1,000,000                  | 3.51%                         | \$4,131.51                            |
| ME Bank                                             | 10/05/2017                     | 2.60%                 | Maturity           | 10/05/2017      | 1,000,000                  | 3.51%                         | \$3,134.25                            |
| National Australia Bank                             | 24/05/2017                     | 2.60%                 | Maturity           | 24/05/2017      | 1,000,000                  | 3.51%                         | \$3,632.88                            |
| Bankwest                                            | 12/04/2017                     | 2.50%                 | Maturity           | 12/04/2017      | 500,000                    | 1.75%                         | \$1,472.60                            |
| ME Bank                                             | 7/06/2017                      | 2.60%                 | Maturity           | 7/06/2017       | 1,000,000                  | 3.51%                         | \$2,635.62                            |
| ME Bank                                             | 19/07/2017                     | 2.65%                 | Maturity           | 19/07/2017      | 1,000,000                  | 3.51%                         | \$2,686.30                            |
| National Australia Bank                             | 21/06/2017                     | 2.57%                 | Annually           | 21/06/2017      | 500,000                    | 1.75%                         | \$1,302.60                            |
| AMP Bank                                            | 30/08/2017                     | 2.75%                 | Maturity           | 30/08/2017      | 1,000,000                  | 3.51%                         | \$2,260.27                            |
| National Australia Bank                             | 30/08/2017                     | 2.52%                 | Maturity           | 30/08/2017      | 500,000                    | 1.75%                         | \$1,035.62                            |
| Bankwest                                            | 19/04/2017                     | 2.50%                 | Maturity           | 19/04/2017      | 1,000,000                  | 3.51%                         | \$3,972.60                            |
| AMP Bank                                            | 14/06/2017                     | 2.50%                 | Maturity           | 14/06/2017      | 500,000                    | 1.75%                         | \$787.67                              |
| National Australia Bank                             | 21/06/2017                     | 2.54%                 | Maturity           | 21/06/2017      | 1,000,000                  | 3.51%                         | \$626.30                              |
| Bankwest                                            | 24/05/2017                     | 2.50%                 | Maturity           | 24/05/2017      | 500,000                    | 1.75%                         | \$308.22                              |
| Bankwest                                            | 31/05/2017                     | 2.50%                 | Maturity           | 31/05/2017      | 1,000,000                  | 3.51%                         | \$136.99                              |
| Auswide Bank                                        | 27/09/2017                     | 2.70%                 | Maturity           | 27/09/2017      | 500,000                    | 1.75%                         | \$73.97                               |
| <b>Total Term Deposits</b>                          |                                |                       |                    |                 | <b>22,000,000</b>          | <b>77.15%</b>                 | <b>\$157,140.67</b>                   |
| <u>Floating Rate Deposits</u>                       |                                |                       |                    |                 |                            |                               |                                       |
| IMB                                                 | 24/01/2018                     | 2.56%                 | Quarterly          | 27/04/2017      | 500,000                    | 1.75%                         | \$2,209.31                            |
| IMB                                                 | 14/02/2018                     | 2.58%                 | Quarterly          | 17/05/2017      | 500,000                    | 1.75%                         | \$1,484.38                            |
| Commonwealth Bank                                   | 20/04/2021                     | 3.01%                 | Quarterly          | 20/04/2017      | 500,000                    | 1.75%                         | \$2,886.30                            |
| Commonwealth Bank                                   | 23/08/2021                     | 3.21%                 | Quarterly          | 24/05/2017      | 500,000                    | 1.75%                         | \$1,539.04                            |
| Commonwealth Bank                                   | 31/08/2021                     | 2.83%                 | Quarterly          | 28/05/2017      | 500,000                    | 1.75%                         | \$1,201.78                            |
| National Australia Bank                             | 4/11/2019                      | 2.78%                 | Quarterly          | 3/05/2017       | 1,000,000                  | 3.51%                         | \$4,265.21                            |
| Westpac                                             | 16/11/2021                     | 2.98%                 | Quarterly          | 16/05/2017      | 1,000,000                  | 3.51%                         | \$3,510.68                            |
| <b>Total Floating Rate Deposits</b>                 |                                |                       |                    |                 | <b>4,500,000</b>           | <b>15.78%</b>                 | <b>\$17,096.71</b>                    |
| <b>Total Cash and Investments</b>                   |                                |                       |                    |                 | <b>28,514,625</b>          | <b>100.00%</b>                | <b>\$174,237.38</b>                   |



**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 31st March 2017 |                          |                        |                    |
|---------------------------------------------------------------|--------------------------|------------------------|--------------------|
| <i>Institution Name</i>                                       | <i>Institution Codes</i> | <i>% of Money held</i> | <i>Amount Held</i> |
| AMP                                                           | AMP                      | 5.26%                  | \$1,500,000.00     |
| Auswide Bank                                                  | AB                       | 3.51%                  | \$1,000,000.00     |
| Bank of Queensland                                            | BOQ                      | 8.77%                  | \$2,500,000.00     |
| Bankwest                                                      | BW                       | 10.52%                 | \$3,000,000.00     |
| Bendigo and Adelaide Bank                                     | BAB                      | 3.51%                  | \$1,000,000.00     |
| Commonwealth Bank                                             | CBA                      | 12.33%                 | \$3,514,621.56     |
| IMB                                                           | IMB                      | 3.51%                  | \$1,000,000.00     |
| ING                                                           | ING                      | 1.75%                  | \$500,000.00       |
| Members Equity Bank                                           | ME                       | 15.78%                 | \$4,500,000.00     |
| My State Bank                                                 | MSB                      | 1.75%                  | \$500,000.00       |
| National Australia Bank                                       | NAB                      | 19.29%                 | \$5,500,000.00     |
| Newcastle Permanent Building Society                          | NPBS                     | 7.01%                  | \$2,000,000.00     |
| Suncorp                                                       | SC                       | 0.00%                  | \$3.93             |
| Westpac                                                       | W                        | 7.01%                  | \$2,000,000.00     |
|                                                               |                          | 100%                   | \$28,514,625.49    |

**Alternative Solutions/Options:**

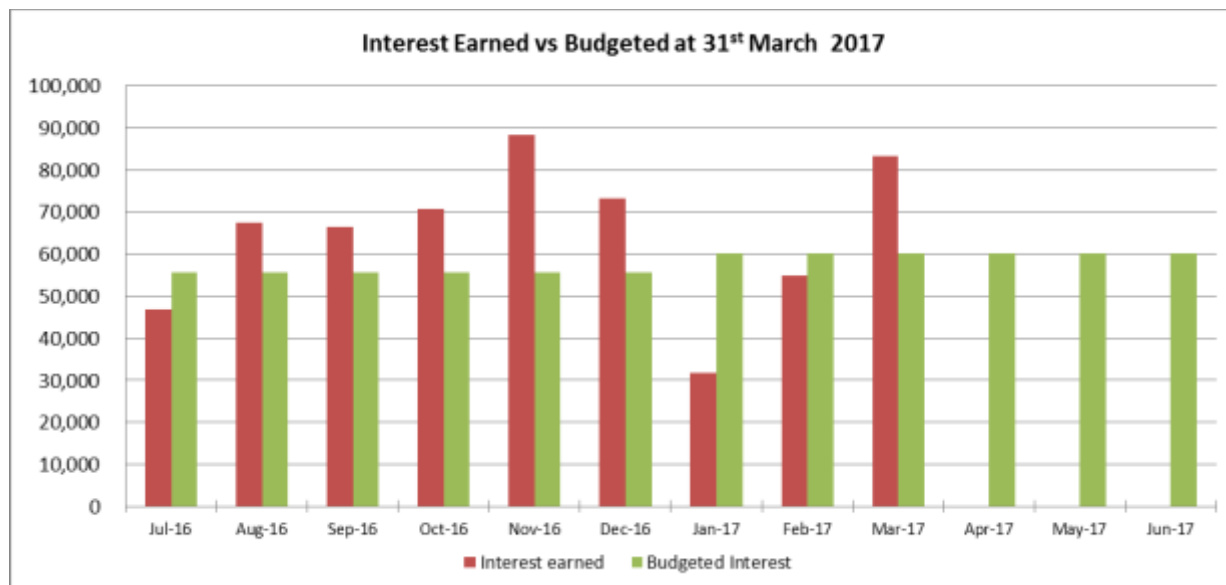
Nil

**Conclusion:**

As at 31<sup>st</sup> March 2017 Walgett Shire Council's total available cash and invested funds totalled \$28,514,625.49, a decrease of \$1,116,288.32 from 28<sup>th</sup> February 2017. RBA has also kept the cash rate unchanged at 1.5%.

Economists are predicting a flat yield curve well into until 2019 with the cash rate expected to remain at 1.5%, while the 10 year bond yield is projected to rise between 40 and 50 basis points to 3.2% in late 2018. Increasing commodity prices and a low Australian dollar is helping the economy.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products and amounts held with financial institutions.



### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> March 2017.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

### Cash and Investment Report as at 31<sup>st</sup> March 2017

#### Recommendation:

That the Investment report as at 31<sup>st</sup> March 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT – MARCH 2017

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%, however, in 2016 the unrecovered balance increased to 9.58%, a consequence of reduced debt recovery, due to vacancies in the rating area.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position:**

Collection of the current years levy and arrears as at 31<sup>st</sup> March 2017 is 80.55%, compared to 80.46% for the same time last year, an increase of 0.09%. This increase on the previous year's collection data is a result of increased debt recovery over recent months. Debt recovery will continue in the coming months, with reminder letters being issued to those ratepayers with outstanding rates and charges.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 31<sup>st</sup> March 2017

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community and Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

| <b>Monthly Outstanding Rates Report – March 2017</b>                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the March 2017 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 31<sup>st</sup> March 2017.

Monthly Report - Outstanding Rates & Annual Charges as at 31 March 2017

Report on Rates and Annual Charges - 31 March 2017

|                                                         | 18th April 2017 | 31 March 2017  | 31 March 2016  |
|---------------------------------------------------------|-----------------|----------------|----------------|
| Arrears from previous year                              | \$40,548.35     | \$40,548.35    | 774,770.67     |
| Adjustment                                              |                 |                | (5.59)         |
| Sub Total                                               | \$40,548.35     | \$40,548.35    | 774,765.08     |
| Current Year Activity                                   |                 |                |                |
| Legal fees (Including write off's)                      | 89,375.02       | 82,884.22      | 56,970.00      |
| Adjusted Levy                                           | 8,945,009.99    | 8,947,011.64   | 8,763,192.73   |
| Interest (including write off's)                        | 49,950.69       | 47,604.69      | 42,177.42      |
| Adjustments (including write Off's)                     | (9,319.39)      | (8,422.37)     | (789.00)       |
| Sub Total                                               | 9,075,016.31    | 9,069,078.18   | 8,861,571.15   |
| Total Arrears and Adjusted Levy                         | 9,915,564.66    | 9,909,626.53   | 9,636,336.23   |
| Payments                                                | (7,373,226.28)  | (7,305,202.83) | (7,129,825.11) |
| Pensioner Concessions - Govt                            | (99,150.10)     | (99,150.10)    | (97,956.43)    |
| Pensioner Concessions - Council                         | (81,126.90)     | (81,126.90)    | (80,150.10)    |
| Discount                                                | (90,587.69)     | (90,632.15)    | (96,979.59)    |
| Special Rebate Council                                  | (15,880.75)     | (15,880.75)    | (16,785.30)    |
| Sub Total                                               | (7,667,971.72)  | (7,599,992.73) | (7,421,796.53) |
| Total Remaining Levy                                    | \$2,247,592.94  | \$2,309,633.80 | \$2,214,539.70 |
| Current                                                 | 1,717,737.61    | 1,767,703.59   | 1,783,339.34   |
| Arrears                                                 | 341,490.39      | 355,050.16     | 298,680.54     |
| Interest b/f from previous years                        |                 |                |                |
| Current year interest                                   | 33,657.49       | 32,920.56      | 32,117.31      |
| Legals                                                  | 154,707.45      | 153,959.49     | 100,402.51     |
| Total Remaining Levy                                    | \$2,247,592.94  | \$2,309,633.80 | \$2,214,539.70 |
| Variance                                                | 50.00           | -50.00         | -50.00         |
| Total YTD Collected                                     |                 |                |                |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 77.33%          | 76.69%         | 77.02%         |
| Collected YTD % of Levy                                 | 81.25%          | 80.55%         | 80.46%         |

**11.2.3 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2017**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 00/00/00

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**Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the March 2017 Quarterly Budget Review (QBR) Statement. The report outlines the third quarter operations against the adopted 2016-2017 budget estimates, with income and expenditure variations made because of actual differences or known trends.

**Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

**Current Position:**

The current position is detailed in the attached Quarter 3 (period ending 31<sup>st</sup> March 2017) Quarterly Budget Review Statement report.

Generally, most income and expenditure estimates for 2016/17 are on track, however there are several major variations brought to account in the attached report because of current expenditure trends or the availability of known actual figures.

The major variations for the March 17 quarter are as follows:

| <b>Ledger</b>                  | <b>Description</b>                         | <b>Reason</b>                                                                                                                                                                               | <b>Positive Variation</b> | <b>Negative Variation</b> |
|--------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|---------------------------|
| 11.04964.6107                  | On-cost of wages                           | An increased expenditure trend with sick leave has warranted additional funding allocation.<br>On-cost recovery increase off-set from increase in various wage and salary expenditure votes | 496,000                   | 496,000                   |
| 11.01029.1101                  | GM Contract packages                       | Increase requested for relieving General Manager salary                                                                                                                                     | 0                         | 28,000                    |
| 11.00019.0615<br>11.03836.1367 | Ratepayer legal income and expenditure     | Increased legal income from ratepayers is offset by expenditure                                                                                                                             | 50,000                    | 50,000                    |
| 11.00808.9807<br>11.03480.2815 | Transfer from reserve Disable Ramp Library | Adjustment reflects the transfer from reserve to fund the construction of the disable ramp at the Walgett library                                                                           | 69,943                    | 69,943                    |
| 11.00812.0951<br>and 11.03400  | Fleet Operations                           | Increased operating expenditure and dry hire plant is off-set by plant income                                                                                                               | 156,313                   | 156,313                   |
| 11.00221 and<br>1103334        | Regional and local road flood damage       | Increased grant allocations off-set with expenditure and Council contribution to the flood event of \$29,000                                                                                | 577,671                   | 606,671                   |

|                           |                                    |                                                                                                     |           |           |
|---------------------------|------------------------------------|-----------------------------------------------------------------------------------------------------|-----------|-----------|
| 11.00221 and 11.03180     | Regional Roads                     | Transfer of roll-over funds to off-set expenditure in 16/17                                         | 154,322   | 154,322   |
| RMCC Contract Works       | RMCC                               | An increase in ordered works will result in increased profit for Council                            | 1,024,242 | 850,000   |
| Various                   | Regional roads Capital Improvement | Transfer of roll-over funds to off-set expenditure in 16.17                                         | 620,000   | 620,000   |
| 11.03150.2506<br>11.01603 | Urban and Shire roads              | Requesting Council to approve the transfer of funds between urban and local road allocations        | 100,000   | 100,000   |
| Various                   | Spider Brown Oval Equipment        | Transfer of reserve funds to finance purchase of equipment                                          | 25,000    | 25,000    |
| Various                   | Walgett Sports grounds             | Emergency works to Walgett sportsground to be funded from the transfer of votes from Swimming pools | 40,000    | 40,000    |
| Various                   | Cumborah Bore                      | Grant allocation for the construction of bore at Cumborah is off-set with expenditure               | 946,000   | 946,000   |
| Other minor adjustments   |                                    |                                                                                                     |           | 189,435   |
|                           |                                    |                                                                                                     | 4,259,491 | 4,281,684 |

**Domestic Waste Services** has recorded a small surplus adjustment variation with \$1,716 to be transferred to the reserve account for year-end accounting purposes due to adjustments to rating income to reflect actuals.

#### **Water funds**

The March 17 income and expenditure votes are on track with only minor variances recorded, totalling \$62,829 for all funds. End of year cash consolidation for all funds is forecast deficit of \$987,926.

#### **Sewer Services**

The combined Sewer Services Fund has a revision of the year end transfer to reserve of a further \$16,435. Adjustments to the income for the NSW Office of Water (NOW) Aboriginal Water and Sewer contract is responsible for a small surplus

#### **Relevant Reference Documents/Policies:**

Local Government (General) Regulation 2005  
Integrated Planning and Reporting Framework

#### **Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

#### **Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2016/17 fiscal year as at the quarter ending 31<sup>st</sup> March 2017. A revised result forecasts a general-purpose cash deficit of \$818,054 including capital movements at year end. March quarterly adjustments resulted in a surplus of \$22,193 due largely to recognition of increased income for the RMCC ordered works component.

#### **Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The working capital is a liquidity financial performance indicator and as at the 30<sup>th</sup> June 2016 the general purpose working capital account was made up as follows;

|                        |                        |
|------------------------|------------------------|
| Stores & Gravel        | \$837,000 (non-cash)   |
| Unrestricted Cash      | \$1,622,000 (cash)     |
| Net debtors/Prepayment | \$1,266,000 (non-cash) |
| <b>Total</b>           | <b>\$3,725,000</b>     |

From a financial perspective it's very important that the "Unrestricted cash" component does not fall too low, as this is needed to pay the monthly expenses of salaries/wages and materials and contracts.

Having an adequate "Unrestricted cash" component reduces the need and reliance upon bank overdraft facilities or the borrowing from cash reserve investments to meet the monthly expense commitments.

**Quarterly budget review statement 31<sup>st</sup> March 2017**

**Recommendation:**

That Council adopt the attached Quarterly Budget Review Statement for 31st March 2017 as tabled.

**Moved:**

**Seconded:**

**Attachments:**

March 2017 Quarterly Budget Review Statement

**\*Refer to Ordinary Attachment Document\***



## 11.2.4 COMMUNITY ASSISTANCE TO COLLARENEBRI “COLLARINDABRI” 150 YEARS 2017 COMMITTEE

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 15/138

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### **Summary:**

This report provides Council with information to make a decision in assisting the Collarenebri “Collarindabri” 150 Years 2017 Committee with its celebrations planned for October 2017.

### **Background:**

The Committee is proposing to hold the 150 year celebration on the long weekend in October 2017 and have requested a number of assistance measures from Council. (See the attached letter). This community based committee will require support from Council if the celebration is to be a success.

Assistance with items:

- Request for use of the Racecourse for extra camping and parade. (Waiving of fee \$390.00)
- Need for extra waste bins at campsite. (Employee and plant cost estimated \$200.00)
- Waiving of the hire fee for the Town Hall. (Waiving of hire fee \$40.00)
- Assistance with application for road closure. (Nil cost)
- Assistance to put up signs on roads to advertise event. (Employee and plant cost estimated \$200.00)
- Place article in Council newsletter. (Nil cost)
- Purchase of plaque and affixing to rock in Lions Park. (Estimate of cost \$500.00)

### **Current Position:**

Estimate of cost for the above items is in the order of \$1,330 and this needs to be allocated from the 2017/2018 budget, or alternatively the Committee submit an application in June 2017 for funding from the 17/18 Community Assistance Scheme (CAS). The only problem sourcing funding from the CAS is, the Committee is not guaranteed a specific amount as the number of applicants requesting assistance is unknown at this time.

### **Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

### **Environmental issues:**

No environmental issues have been identified in relation to this matter.

### **Stakeholders:**

Walgett Shire Council  
Collarenebri “Collarindabri” 150 Years 2017 Committee  
Walgett Shire Community

### **Financial Implications:**

The items requested will cost in the order \$1,330, however the Committee may need assistance with other activities as they arise in the lead up to the event. It is recommended that an allocation of \$5,000 be made in the 2017/2018 budget to assist the Committee.

**Alternative Solutions/Options:**

Council resolve not to approve assistance.

**Conclusion:**

The Chief Financial Officer recommends to Council that \$5,000 be made available in the 2017/2018 budget to assist the Committee.

|                                                                                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Collarenebri “Collarindabri” 150 Years 2017 Committee</b>                                                                                                                                                              |
| <p><b>Recommendation:</b></p> <p>That Council make an allocation of \$5,000 in the 2017/2018 budget to assist the Collarenebri “Collarindabri” 150 Years 2017 Committee.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Letter from Committee

RECEIVED 02 MAR 2017

COLLARENEBRI "COLLARINDABRI "150YEARS 2017

Contact ; Alice Thorne Ph. 0417977954

PO BOX 86

Collarenebri 2833

The General Manager

Walgett Shire

Fox Street Walgett 2832



Dear Don,

I write on behalf of the COLLARENEBRI "COLLARINDABRI "150YEARS 2017 Committee

As you are aware we are planning to celebrate this wonderful mile stone on the long week end in October.

I am attaching the minutes from our first meeting for 2017 for your information.

We would like assistance from the Council as in point 1 of the meeting minutes

- Request the use of race course for extra camping / parade start point
- Need for extra waste bins at campsites
- Ask if fee for town hall could be waived
- Assistance with application for road closure for parade
- Assistance to put up signs on road sides to advertise event
- Asked to be put in upcoming events Walgett Shire Newsletter
- 100 year plaque found at pool and plaque for 150years? put on rock lions park on the weekend

The rough outline to the weekend is ;

Friday Night - Meet, Greet and Reminisce – Camping at oval & race course

Saturday - Street Parade / Historical Displays / Markets

Saturday Night – Dance/ Ball at town hall

Sunday Morning - Breakfast and Catchup Service of thanksgiving

I have been in contact with Peta and I must thank her for all of her assistance,

We will be sourcing Public liability in the next month, sending letters around the community, I will ensure to keep council informed as we make arrangement. If anyone can make our next meeting on the 15/03/2017 7pm at Coily Club it would be much appreciated

Kindness Regards

Alice Thorne

# **WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

## **COLLARENEBRI 150 YEARS COMMITTEE MEETING**

21/02/2017

Held at Tattersails Hotel

7pm start

Alice thanked all for coming

|                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                            |                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------|----------------------------|
| <b>Present-</b> Alice Thorne ( Chair)Nancy Hoare, Alice Williams , Suzanne Mahoney, John Randel, Sally McMillian, Joy Franklin, Carol Smith, Gae Coleman, <b>Apologies –</b> Sarah Connor, Malcolm McMillian, Toni McCarthy, Tracey Grant, Jeff Biddle, John Witts |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                            |                            |
|                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Action required</b>                                     | <b>Who/When</b>            |
| Incoming information                                                                                                                                                                                                                                               | Information received from Peta Shiller re Lions Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Nil                                                        |                            |
| Treasurer Report                                                                                                                                                                                                                                                   | \$700 deposited info Regional Bank –Moree account 2 to sign                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | nil                                                        |                            |
| <b>General Business</b>                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                            |                            |
| 1.                                                                                                                                                                                                                                                                 | Letter to be written to Walgett shire & Police re 150 celebrations and include <ul style="list-style-type: none"> <li>Plan for weekend Friday-Sunday</li> <li>Request the use of race course for extra camping / parade start point</li> <li>Need for extra waste bins at campsites</li> <li>Ask if fee for town hall could be waived</li> <li>Assistance with application for road closure for parade</li> <li>Assistance to put up signs on road sides to advertise event</li> <li>Asked to be put in upcoming events Walgett Shire Newsletter</li> <li>100year plaque found at pool and plaque for 150years? put on rock lions park on the weekend</li> </ul> | Alice Thorne to write and send to Shire ASAP               |                            |
| 2.                                                                                                                                                                                                                                                                 | Promotional Items and Logo for weekend<br>Discussion on Logo competition ; meeting decided that old and new spelling of Colly be used on stubby holders Polo Shirts and pens –NO NEED to run Competition<br>Old and new photos of <b>bridge hospital and school</b> be used if possible                                                                                                                                                                                                                                                                                                                                                                          | Quote and costings for Stubby Holders Polo shirts and pens | Nancy next meeting 15/3/17 |

|                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                |                                        |                      |
|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|----------------------|
| 3                                                               | Signs to advertise event<br>COLLARENEBRI 150years<br>OCTOBER LONG WEEKEND 2017                                                                                                                                                                                                                                                                                                                 | Joy to get quote from Ben              | next meeting 15/3/17 |
| 4                                                               | Sub Committee for ball to arrange & Book <ul style="list-style-type: none"> <li>Band</li> <li>Security</li> <li>Do costings for tickets for Saturday dance/ Ball</li> <li>Book Hall</li> <li>Check liquor licencing requirements</li> </ul>                                                                                                                                                    | Bring info to next meeting             | next meeting 15/3/17 |
| 5                                                               | Letters to Editors Moree, Walgett and school newspapers about weekend market stalls and expression of interest for parade including<br>Contact to be made with Bill P ..... to assist with spreading of word<br>Letter to be sent to all organisations Committees re floats / Stalls to include request for assistance for weekend<br>Letter to Colly Club & Hotel outlining plans for weekend | Alice Thorne ASAP                      | next meeting 15/3/17 |
| 6                                                               | Public Liability Costing                                                                                                                                                                                                                                                                                                                                                                       | Alice to Follow up with Sharon Girling | next meeting 15/3/17 |
| 7                                                               | Face Book page to have brief outline of weekend put up                                                                                                                                                                                                                                                                                                                                         | Alice Thorne ASAP                      |                      |
| 8                                                               | Historical Display<br>School to be approached for the use of community hall for display<br>Use of undercover area for service of thanksgiving                                                                                                                                                                                                                                                  | Alice Thorne ASAP                      |                      |
| 9                                                               | All Positions to be Vacated at next meeting<br>to be refilled everyone encouraged to take on rolls Chair/Secretary/Treasurer/ Publicity Officer<br>Meeting closed 8pm                                                                                                                                                                                                                          | Next meeting                           | 15/03/2017           |
| <b>Next Meeting at Colly Club Wednesday 15/3/2017 7pm start</b> |                                                                                                                                                                                                                                                                                                                                                                                                |                                        |                      |

### 11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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#### 1. Property Matters

- Auction of Council units Euroka Street Walgett underway with advertising to commence and a sale in early June 2017.
- Grant works for the toilet facility at Come-By- Chance underway with completion of construction forecast for early May 17.
- Grant works at Burren Junction Hall to be assessed and commenced in early May.
- Renovation of bathroom facilities at the Administration Centre has been put on hold. Refurbishment strategy under development.

#### 2. Lightning Ridge Bore Baths

The Structural engineer from GHD has inspected the bore bath and amenities building and a report shall be tabled at the May meeting.

#### 3. Walgett Shire Disability Inclusion Action Plan

The second draft plan is currently under review by the various DIA groups and shortly the DIAP Committee will review and a report will be tabled at the May Ordinary meeting of Council.

#### 4. Walgett Library Disability Access Ramp

The Walgett Library disable ramp has been constructed and the installation of stainless steel hand rails will be installed in the coming weeks. The department is looking into a landscape plan for the front of the Library and VIC.

#### Matters Generally for Brief Mention or Information Only – From Chief Financial Officer

##### Recommendation

That the Matters Generally for brief mention or Information Only from the Chief Financial Officer be received and noted.

**Moved:**

**Seconded:**

## 11.3 DIRECTOR ENVIRONMENTAL SERVICES

### 11.3.1 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENVIRONMENTAL SERVICES

|                           |                                                |
|---------------------------|------------------------------------------------|
| <b>REPORTING SECTION:</b> | Environmental Services                         |
| <b>AUTHOR:</b>            | Jess McDonald, Director Environmental Services |
| <b>FILE NUMBER:</b>       | 10/434                                         |

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

**a. Western Slopes Pipeline SEARS**

On March 15 2017 a Western Slopes Pipeline Project Planning Focus Meeting was held in Dubbo with both Council staff and Councillors invited to attend. To follow up this meeting, the Department of Planning requested advice from Agencies and Councils for consideration by the Department in finalising the Secretary's Environmental Assessment Requirements (SEARs) for the project with all advice received by the Department provided to APA for its consideration in the preparation of the Environmental Impact Statement for the project. Council responded to the request for information with the following requests for information to be included in the EIS (see attachment).

**b. Walgett Solar Farm**

The EIS for the Walgett Solar Farm went on exhibition from the 8<sup>th</sup> March until the 6<sup>th</sup> April 2017.

Council's submission to the Department of Planning raised points in regards to access, bushfire and employment benefits for the shire as per attachment below.

**c. 'Mirra Health' Responsible Pet Ownership Grant Program Update**

In 2016 Council was successful in receiving funding from the Office of Local Government under the Responsible Pets Ownership program to the amount of \$14,990.00 which was met with Council's own funding of \$15,000. \$18,600 of the monies was used towards the CAWS desexing program and towards desexing vouchers for cats and dogs. Council also conducted various Free Microchipping days across the shire and chipped a total 200 cats and dogs. In the next phase of the program, Council will be working with NorthWest Vets to conduct 2-3 days of free examinations and vaccinations for Parvovirus in locations across the shire. Free vaccinations will be offered to those with health care benefit cards whilst those without a card can access vaccinations for \$20 under the scheme. Council will also conduct a media campaign including posters with illustrations from local children, radio and letter box drops.

**d. Animal Control, Casual Ranger & PPE**

On 10<sup>th</sup> April 2017 Council welcomed a new 'Dog Blitz' Ranger, John Peacock. John is from Wagga Wagga and has many years' experience in Animal Control. John will be targeting roaming dogs and cats during his time in Walgett and will also be spending four days in Bourke and Brewarrina as part of Council's resource sharing, to spend time with the local Rangers and to target roaming dogs in those shire areas.

Council Rangers are also trialing new body cameras in accordance with appropriate laws. The body cameras were issued to Council by a manufacturer for a three week trial period to test the equipment and for Council to gauge the effectiveness of the device and how it could be implemented into the daily routines of the Ranger's role. Council's Ranger is also trialing the Spot generation 3 tracking device on hand which send regular messages to staff alerting that she is OK, notifies of her whereabouts and allows her to call for help in an isolated location where phone service is not available.

**e. Tip Fencing Grants – Update**

Tip Fencing work has begun with the Lightning Ridge Tip fencing completed in April with Walgett tip fencing commencing April 26<sup>th</sup> 2017. The smaller tips being Come By Chance, Collarenebri and Rowena tips are anticipating commencement by early May.

**f. Waste Management Strategy – Update**

Council's Request for Quotes for the preparation of Council's waste management strategy was advertised in March and will be open until Friday 28<sup>th</sup> April 2017. Council has received a large number of enquiries in relation to the RFQ and aims to have approved a successful candidate by Mid-May.

**g. GIS Officer**

On Friday 21<sup>st</sup> April 2017 Council's GIS Officer Mark Daly finished up his role as he has taken on a new opportunity in Port Douglas. This role was advertised with interviews to be conducted throughout the month of May.

| <b>Matters Generally for Brief Mention or Information only from Director of Environmental Services</b>                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Western Slopes Pipeline SEARS  
Walgett Solar Farm – Submission

SEARS – PIPELINE PROJECT

Stephen

Please see below my official response to request for advice in relation to the SEARS for the subject pipeline.

I would like to see the following issues addressed in the EIS and other documentation:

- Potential impacts on stock kept on affected properties and the sale of those stock;
- Potential impacts on private and public bore water supplies, what these risks are, historical issues and problems and how these will be avoided on this pipeline;
- Management plan for gas leaks and how gas leaks will impact the environment, stock, crops and water supplies and how these impacts will be managed and dealt with;
- Potential impacts on farming ability and the use of the soil above the affected land;
- How maintenance of the gas pipes in events of leaks or other issues will affect crops, stock, water supplies and land owners;
- The future of the pipeline and a touch on further development of the pipeline;
- Touching on existing issues with the pipeline including historical problems, how they've been dealt with and the outcomes of those issues and problems;
- How on-going relationships with the land owners will be maintained in regards to environmental and maintenance issues.

I appreciate these matters being taken into consideration.

Regards

Jessica McDonald





**Shire of Walgett**

ABPN 001 747 076 101

Reference: JM, DR; 17/28/0004

Your Reference:

Contact:

Jessica McDonald

6 April 2017

Iwan Davies  
Senior Planner  
Resource Assessments  
GPO Box 39  
SYDNEY NSW 2001

Dear Sir,

***RE: WALGETT SOLAR FARM PROJECT (SSD 8095) - NOTICE OF EXHIBITION***

Walgett Shire Council has given consideration to the Environmental Impact Statement (EIS) for the proposed Walgett Solar Farm that is currently being publicly exhibited by your agency.

Our comments in relation to the EIS are:

- Commitment to employment of Walgett Shire residents and tradespeople is lacking. Council wishes to see a goal of at least 50% of the total number of workers being local trades and laborers sought and employed for the project.
- Consideration and commitment to employment of indigenous persons is lacking.
- Whilst the site is not located within bushfire prone area on Council's current mapping system, the proposed mapping system provided by the NSW Rural Fire Brigade represents the site as a Category 3 bush fire risk, with these mapping changes proposed to be potentially implemented within 3-4 years. The report acknowledges the grass fire risks associated with the site however the report also relies upon the current information that the site is not bushfire prone. Given the life of the development is expected to be 35 years or more and that the site may be considered Category 3 risk for the majority of that time, it is considered that the bushfire assessment should be reassessed as a Category 3 risk to reduce risks to the site and surrounding land which is predominantly farm land. The 10m Asset

protection Zone (APZ) may not be considered appropriate for the development with a reassessment and further safety measures may be applied to reduce risks.

- Walgett Shire Council's notes that the chosen allotment for the development:
  - Do not have direct access to the Essential Energy Zone substation in relation to other allotments;
  - may lack safety in regards to access to the Castlereagh Highway and this should be considered in any traffic development and management plans;
  - May be of Aboriginal heritage and there may be undiscovered Aboriginal artifacts and other items located on the allotment.

Please contact Council's Director of Environmental Services, Jess McDonald, if you require any additional information.

Yours faithfully,



Don Kentland  
General Manager

## 11.4 DIRECTOR ENGINEERING/TECHNICAL SERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31 March 2017.

**Background:**

The RMS has approved a contract of \$ 4,327,000 for 2016/2017 financial year which are made up of \$980,000 and \$3,347,000 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

As at 31 March 2017, \$1,536,071 from Ordered Works and \$561,038 for Routine Services for 2016/2017 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works complete within the guidelines.

|                                                                                                     |
|-----------------------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Acting Director Engineering / Technical Services – March 2017</b> |
|-----------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                    |
|------------------------------------------------------------------------------------|
| <p>That Council receive and note the monthly RMCC works report for March 2017.</p> |
|------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachments:**

Table 1 – 2016/2017 RMCC Ordered Works

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

| SN | Description                                           | Physical status                                 |
|----|-------------------------------------------------------|-------------------------------------------------|
| 1  | Fox street rehabilitation works (in front of Chemist) | Completed Shire part (Waiting for Reseal works) |
| 2  | Heavy Patching                                        | Completed                                       |
| 3  | Namoi Bridge Approach Shoulder Widening               | Completed                                       |
| 4  | Walgett Town Street Shoulder Widening HW18S           | Completed                                       |
| 5  | SH12 & HW18 Intersection Shoulder Widening            | Completed                                       |
| 6  | Culverts Replacement, SH29W                           | Completed                                       |
| 7  | Culverts Replacement, SH18N and SH18S                 | On going                                        |
| 8  | Resealing HWY'S                                       | On Going                                        |
| 9  | Lightning Ridge Rehabilitation Final Seal             | On Going                                        |
| 10 | SH12 Warrambool Widening Phase 3                      | Ongoing                                         |
| 11 | BJ Railway Crossing Approach Work                     | Not Commenced                                   |
| 12 | Culvert Replacement SH12                              | Completed                                       |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31 March 2017.

**Background:**

A budget of \$25.64 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2016/2017.

**Current Position:**

The status of work progress is as follows;

| In Progress                            | Comments  |
|----------------------------------------|-----------|
| RR426 Ridge Road                       | Completed |
| Heavy patching on SH18N                | Completed |
| Bill O’Brien Way – Heavy Patch         | Completed |
| Box Culvert Replacement SH18N          | Completed |
| Cedar Street (Kerb and Gutter)         | Ongoing   |
| L/Ridge Airport Runway Extension       | Completed |
| Collarenebri Streets - Repair          | Completed |
| Sherman’s Way                          | Completed |
| SH12 Big Warrambool Widening           | Ongoing   |
| SR16 Mercadool Rd – Gravel Resheeting  | Completed |
| RR329 Heavy Patching                   | Ongoing   |
| SR112 Brewon Rd – Gravel Resheeting    | Complete  |
| SR102 Angledool Rd – Gravel Resheeting | Ongoing   |
| RR7716 Come-By-Chance Rd               | Ongoing   |

**Relevant Reference Documents/Policies:**

2016/17 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 31 March 2017, \$11,981,076 has been spent from a total amount of \$25,644,161 allocated for the 2016/2017 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Acting Director Engineering Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for March 2017.

**Moved:**

**Seconded:**

**Attachment:**

2016/2017 Budget vs Expenditure spread sheet up the 31 March 2017.

| Ledger Item                            | Actual, Committed and On Cost up to 31 March 2017 | Budget                 |
|----------------------------------------|---------------------------------------------------|------------------------|
| Engineering Administration             | \$272,250.00                                      | \$620,644.00           |
| Depot Operation                        | \$35,059.00                                       | \$20,575.00            |
| Emergency Services (RFS*SES)           | \$123,296.00                                      | \$305,542.00           |
| Emergency Services                     | \$3,044.00                                        | \$25,085.00            |
| Fleet Operations & Workshop            | \$1,975,350.00                                    | \$3,811,409.00         |
| Emergency Works Flood Damage           | \$187,232.00                                      | \$300,000.00           |
| Regional Road Flood Damage             | \$0.00                                            | \$200,000.00           |
| Urban Road Operation                   | \$227,506.00                                      | \$228,520.00           |
| Local Roads Operations                 | \$303,638.00                                      | \$785,922.00           |
| Local Roads Maintenance                | \$689,804.00                                      | \$1,516,043.00         |
| Regional Roads Operations              | \$942,793.00                                      | \$1,874,939.00         |
| Regional Roads Maintenance             | \$805,132.00                                      | \$1,338,051.00         |
| RMCC                                   | \$2,097,108.00                                    | \$2,931,172.00         |
| Private Works                          | \$137,115.00                                      | \$184,789.00           |
| Walgett Depot Renewal and Improvements | \$0.00                                            | \$0.00                 |
| Fleet Renewal and Improvements         | \$1,173,581.00                                    | \$1,886,683.00         |
| Local Roads Renewal                    | \$599,174.00                                      | \$8,109,206.00         |
| Regional Road Renewal                  | \$0.00                                            | \$250,471.00           |
| Regional Road Improvement              | \$2,408,994.00                                    | \$1,255,110.00         |
| <b>Total</b>                           | <b>\$11,981,076.00</b>                            | <b>\$25,644,161.00</b> |

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo –Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards progress on the 2016/2017 Maintenance Road Works Programme on Shire Roads for the period ending 31 March 2017.

**Background:**

Council has allocated amounts of \$962,488 and \$245,000 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2016/2017 Shire Roads Maintenance Grading Works schedule

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As at 31 March 2017, \$596,904 has been spent from a total amount of \$1,207,488 provided in the 2016/2017 budget and operational plan.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

|                                                                                          |
|------------------------------------------------------------------------------------------|
| <b>Monthly Maintenance Grading Report from Director Technical / Engineering Services</b> |
|------------------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the monthly maintenance grading works report for March 2017.

**Moved:**

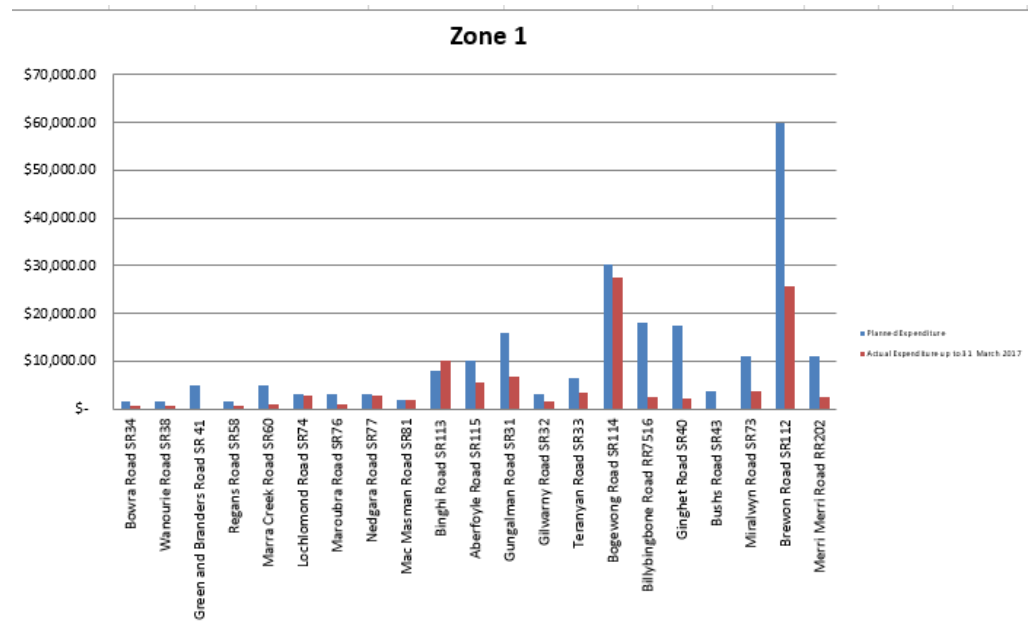
**Seconded:**

**Attachments:**

Maintenance works progress summary

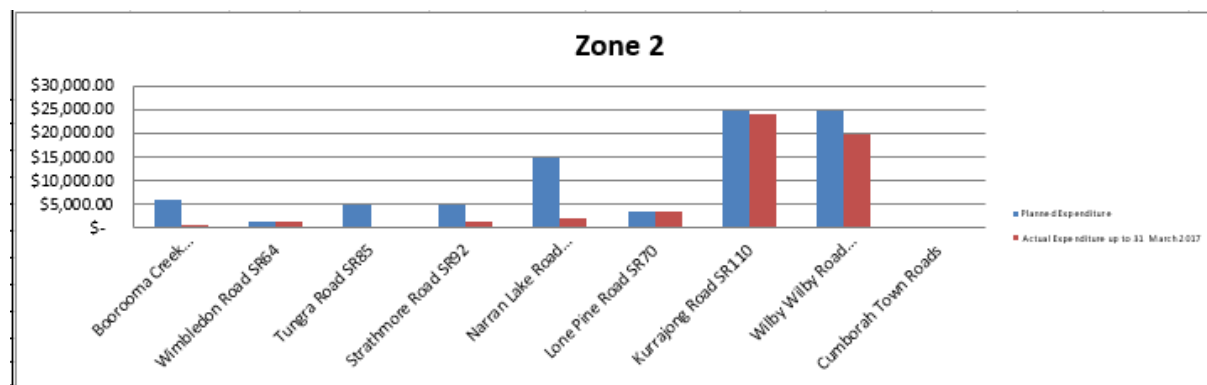


**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**



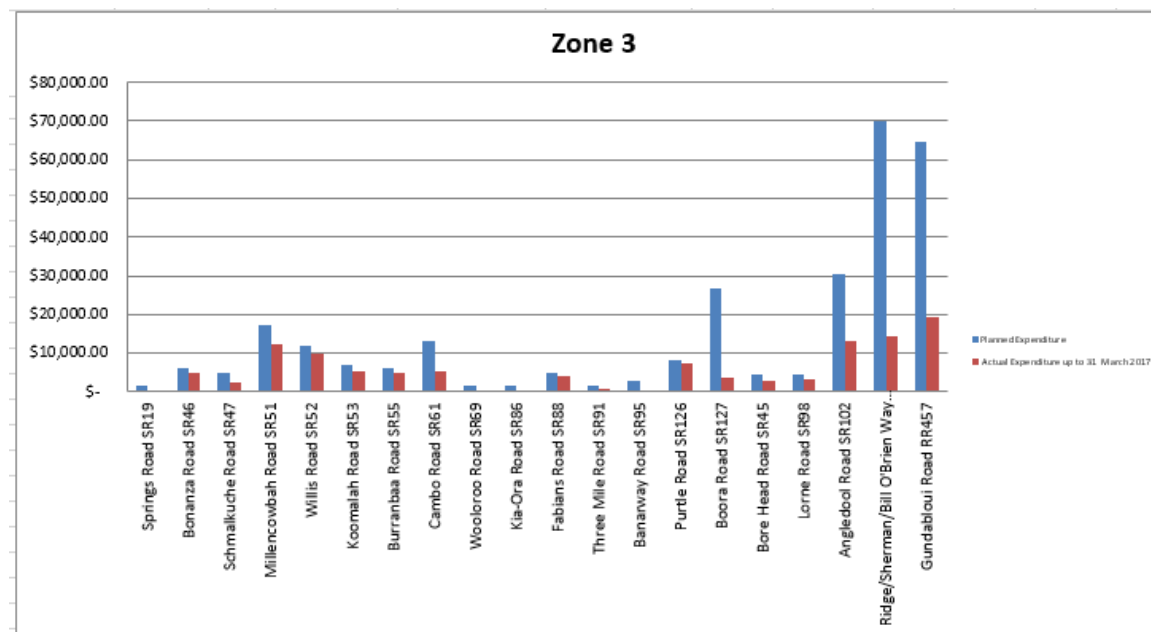
| Road Name                     | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 March 2017 |
|-------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 1</b>                 |                      |                |                      |               |                 |                                        |
| Bowra Road SR34               | 3.95                 | 3.95           | \$ 1,500.00          | F             | 17-07-16        | \$675.00                               |
| Wanourie Road SR38            | 6.5                  | 6.5            | \$ 1,500.00          | E             | 16/01/2017      | \$540.00                               |
| Green and Branders Road SR 41 | 11.3                 | 11.3           | \$ 6,000.00          | F             | 26-03-17        | \$5128.5                               |
| Regans Road SR58              | 3.2                  | 3.2            | \$ 1,500.00          | F             | 15/07/16        | \$607.50                               |
| Marra Creek Road SR60         | 17.5                 | 17.5           | \$ 5,000.00          | E             | 12-07-16        | \$1,012.50                             |
| Lochmond Road SR74            | 8.4                  | 8.4            | \$ 3,000.00          | E             | 11-11-16        | \$2,869.04                             |
| Maroubra Road SR76            | 8.3                  | 8.3            | \$ 3,000.00          | E             | 26/07/16        | \$877.50                               |
| Nedgara Road SR77             | 10.7                 | 10.7           | \$ 3,000.00          | F             | 01-04-17        | \$2,840.72                             |
| Mac Masman Road SR81          | 8                    | 8              | \$ 2,000.00          | E             | 18/07/16        | \$1,755.00                             |
| Binghi Road SR113             | 20.1                 | 20.1           | \$ 8,000.00          | E             | 25/02/2017      | \$10,125.00                            |
| Aberfoyle Road SR115          | 26.2                 | 26.2           | \$ 10,000.00         | D             | 02-09-17        | \$5,602.50                             |
| Gungalman Road SR31           | 43.7                 | 43.7           | \$ 16,000.00         | C             | 01-03-17        | \$6,909.07                             |
| Gilwarry Road SR32            | 7.9                  | 7.9            | \$ 3,000.00          | C             | 0/4/2017        | \$1,620.00                             |
| Teranyan Road SR33            | 13.7                 | 13.7           | \$ 6,500.00          | C             | 06-04-17        | \$3,344.07                             |
| Bogewong Road SR114           | 48.7                 | 48.7           | \$ 30,194.00         | D             | 21/02/2017      | \$27,412.50                            |
| Billybingbone Road RR7516     | 18.67                | 18.67          | \$ 18,000.00         | C             | 20/07/2016      | \$2,487.35                             |
| Ginghet Road SR40             | 47.6                 | 47.6           | \$ 17,500.00         | D             | 04-04-17        | \$2,115.00                             |
| Bushs Road SR43               | 8.7                  | 8.7            | \$ 3,600.00          | D             |                 |                                        |
| Miralwyn Road SR73            | 17.9                 | 17.9           | \$ 11,098.00         | D             | 25/11/2016      | \$3,577.50                             |
| Brevon Road SR112             | 54.7                 | 54.7           | \$ 60,000.00         | C             | 16/01/2017      | \$25,704.16                            |
| Merri Merri Road RR202        | 6.57                 | 6.57           | \$ 11,000.00         | C             | 07-04-17        | \$2,422.17                             |
| <b>Sub total Zone 1</b>       | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 220,392.00</b> |               |                 | <b>\$ 102,496.58</b>                   |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**



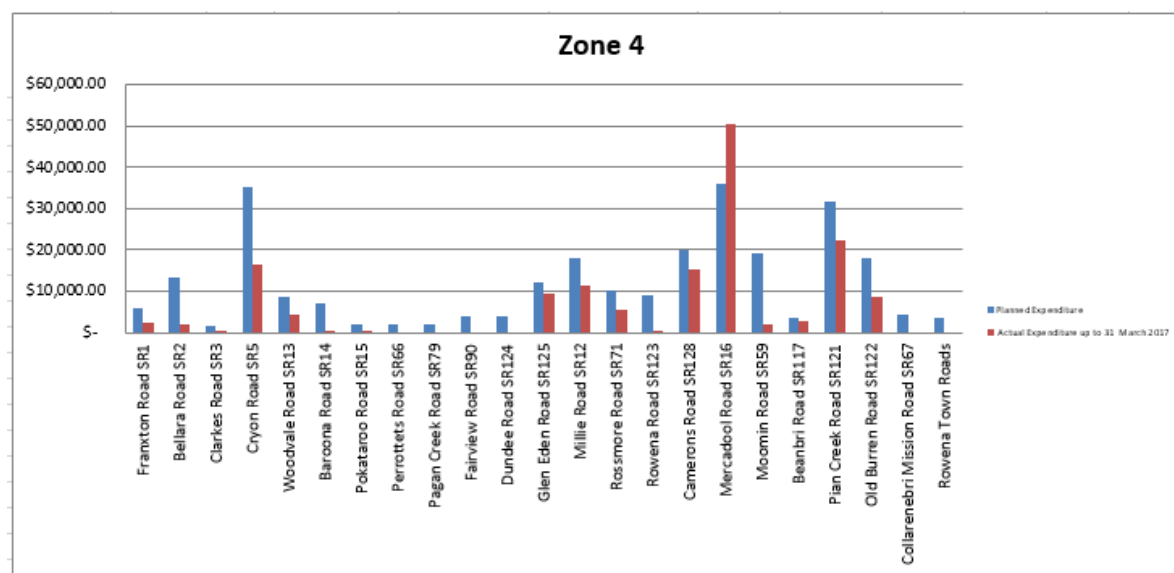
| Road Name                | Total Length of Road | Planned Length | Planned Expenditure | Road Category | Actual End date | Actual Expenditure up to 31 March 2017 |
|--------------------------|----------------------|----------------|---------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 2</b>            |                      |                |                     |               |                 |                                        |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 6,000.00         | E             | 07-04-17        | \$515.16                               |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 1,500.00         | E             | 01-01-17        | \$1,308.36                             |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 5,000.00         | F             |                 |                                        |
| Strathmore Road SR92     | 19.2                 | 19.2           | \$ 5,000.00         | E             | 04-03-17        | \$1,172.61                             |
| Narran Lake Road SR111   | 61                   | 61             | \$ 15,000.00        | D             | 07-04-17        | \$1,889.12                             |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 3,600.00         | D             | 08-12-16        | \$3,330.00                             |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 25,000.00        | D             | 30-03-17        | \$23,966.44                            |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 25,000.00        | D             | 01-04-17        | \$19,902.17                            |
| Cumborah Town Roads      |                      |                | \$ -                | E             |                 |                                        |
| <b>Sub total Zone 2</b>  | <b>181.5</b>         | <b>181.5</b>   | <b>\$ 86,100.00</b> |               |                 | <b>\$ 52,083.86</b>                    |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**



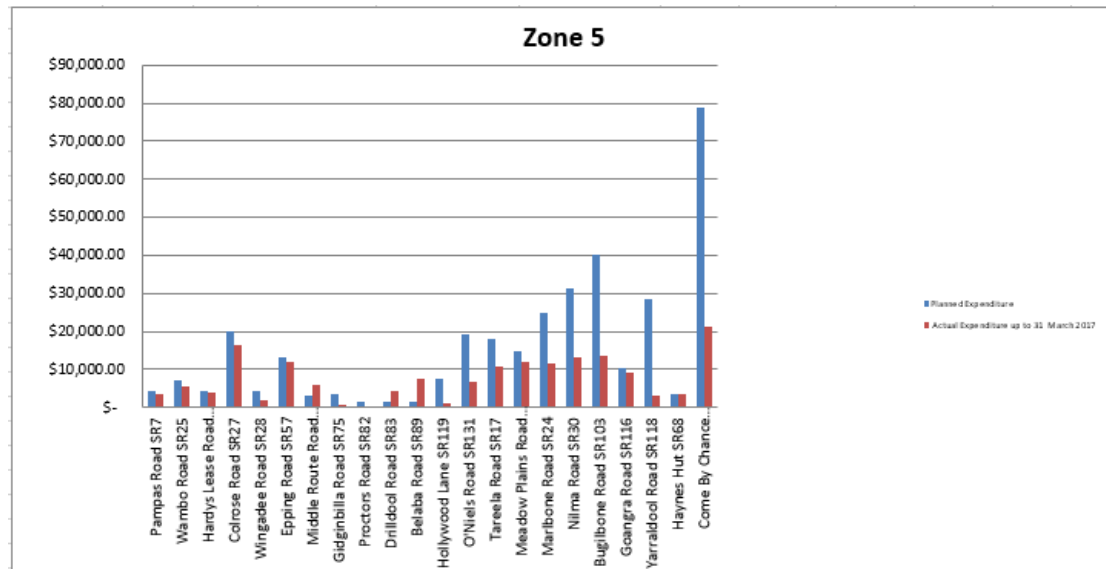
| Road Name                            | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 March 2017 |
|--------------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 3</b>                        |                      |                |                      |               |                 |                                        |
| Springs Road SR19                    | 2.7                  | 2.7            | \$ 1,500.00          | E             |                 |                                        |
| Bonanza Road SR46                    | 16.9                 | 16.9           | \$ 6,000.00          | E             | 01-04-17        | \$4,830.00                             |
| Schmalkuche Road SR47                | 14.4                 | 14.4           | \$ 5,000.00          | E             | 14/11/2016      | \$2,225.30                             |
| Millencowbah Road SR51               | 27.7                 | 27.7           | \$ 17,174.00         | E             | 20/10/2016      | \$12,270.00                            |
| Willis Road SR52                     | 14.5                 | 14.5           | \$ 12,000.00         | F             | 15/11/2016      | \$9,948.40                             |
| Koomalah Road SR53                   | 28.4                 | 28.4           | \$ 7,000.00          | E             | 30/07/16        | \$5,490.00                             |
| Burranbaa Road SR55                  | 18.1                 | 18.1           | \$ 6,000.00          | E             | 15/08/16        | \$4,755.72                             |
| Cambo Road SR61                      | 21.1                 | 21.1           | \$ 13,082.00         | E             | 19/08/16        | \$5,393.95                             |
| Wooleroo Road SR69                   | 1                    | 1              | \$ 1,500.00          | E             |                 |                                        |
| Kia-Ora Road SR86                    | 6.8                  | 6.8            | \$ 1,500.00          | F             |                 |                                        |
| Fabians Road SR88                    | 24.8                 | 24.8           | \$ 5,000.00          | E             | 26/10/2016      | \$3,990.00                             |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 1,500.00          | E             | 04-04-17        | \$582.80                               |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 3,000.00          | D             | 01-01-17        | \$283.00                               |
| Purtle Road SR126                    | 26.8                 | 26.8           | \$ 8,000.00          | E             | 24/11/2016      | \$7,461.30                             |
| Boora Road SR127                     | 63.8                 | 63.8           | \$ 26,566.00         | D             | 08-04-17        | \$3,653.55                             |
| Bore Head Road SR45                  | 5.1                  | 5.1            | \$ 4,278.00          | D             | 03-09-16        | \$2,710.36                             |
| Lorne Road SR98                      | 6.9                  | 6.9            | \$ 4,278.00          | D             | 03-07-16        | \$3,100.00                             |
| Angledool Road SR102                 | 49.3                 | 49.3           | \$ 30,566.00         | C             | 04-11-16        | \$13,210.00                            |
| Ridge/Sherman/Bill O'Brien Way RR426 | 74.1                 | 74.1           | \$ 70,000.00         | C             | 12-09-16        | \$14,280.00                            |
| Gundabloui Road RR457                | 46.9                 | 46.9           | \$ 64,538.00         | C             | 28/10/2016      | \$19,504.10                            |
| <b>Sub total Zone 3</b>              | <b>450.7</b>         | <b>450.7</b>   | <b>\$ 288,482.00</b> |               |                 | <b>\$ 113,688.98</b>                   |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**



| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 March 2017 |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                        |
| Franxton Road SR1              | 19                   | 19             | \$ 6,000.00          | E             | 01-03-17        | \$2,225.30                             |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 13,268.00         | D             | 01-01-17        | \$2,094.40                             |
| Clarkes Road SR3               | 6                    | 6              | \$ 1,500.00          | E             | 01-01-17        | \$392.70                               |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 35,185.00         | C             | 0/3/2017        | \$16,520.00                            |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 8,556.00          | E             | 14/11/2016      | \$4,406.03                             |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 6,882.00          | E             | 01-03-17        | \$153.33                               |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 2,000.00          | E             | 0/4/2017        | \$30.20                                |
| Perrottets Road SR66           | 5.9                  | 5.9            | \$ 2,000.00          | F             |                 |                                        |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 2,000.00          | F             |                 |                                        |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 4,000.00          | F             |                 |                                        |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 4,000.00          | F             |                 |                                        |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 12,000.00         | E             | 27/10/2016      | \$9,450.00                             |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 18,000.00         | C             | 02-02-17        | \$11,390.40                            |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 10,220.00         | C             | 0/4/2017        | \$5,670.00                             |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 9,000.00          | E             | 14-01-17        | \$140.00                               |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 20,000.00         | D             | 16/11/2016      | \$15,120.00                            |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 35,774.00         | C             | 0/4/2017        | \$50,489.14                            |
| Moomin Road SR59               | 31                   | 31             | \$ 19,220.00         | D             | 15/11/2016      | \$2,100.00                             |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 3,600.00          | C             | 0/4/2017        | \$2,616.74                             |
| Pian Creek Road SR121          | 41.7                 | 41.7           | \$ 31,500.00         | C             | 0/4/2017        | \$22,467.74                            |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 18,000.00         | D             | 0/4/2017        | \$8,470.00                             |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 4,500.00          | C             |                 |                                        |
| Rowena Town Roads              |                      |                | \$ 3,600.00          | D             |                 |                                        |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 270,805.00</b> |               |                 | <b>\$ 153,735.98</b>                   |

**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**



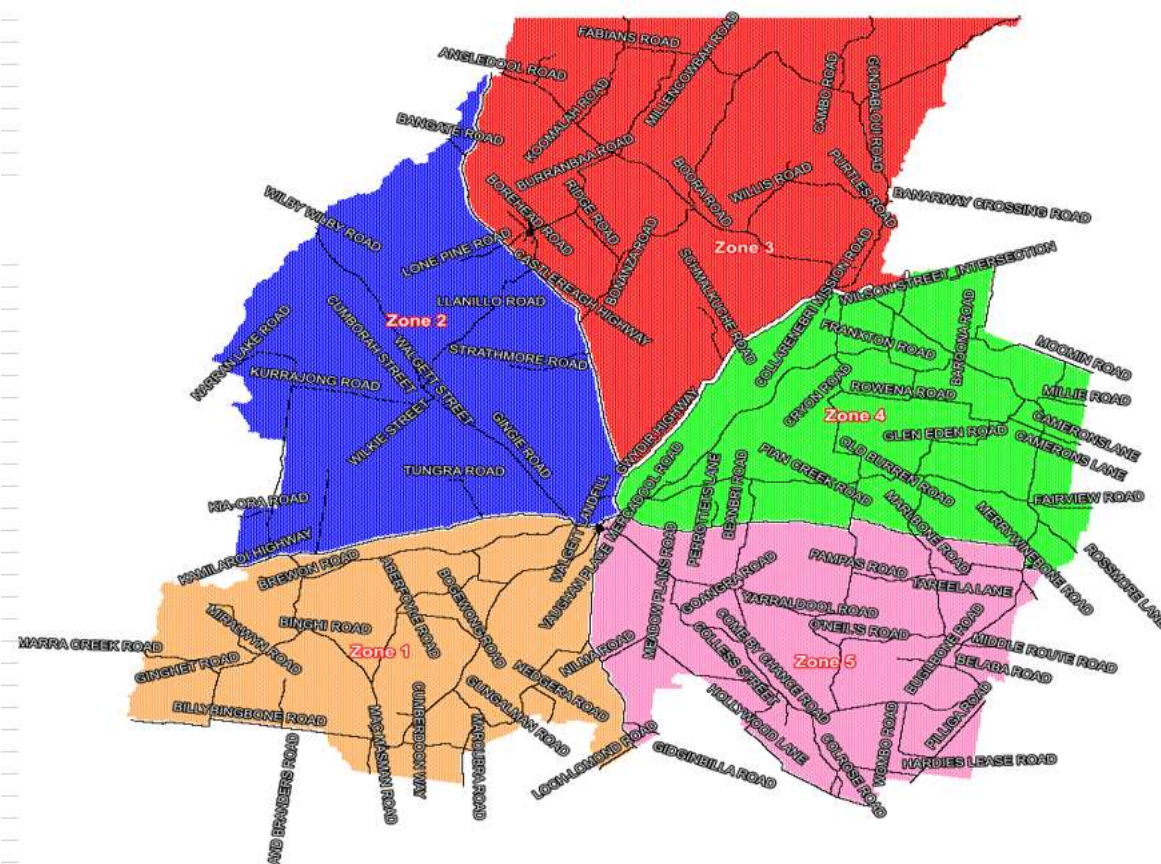
| Road Name                  | Total Length of Road | Planned Length  | Planned Expenditure    | Road Category | Actual End date | Actual Expenditure up to 31 March 2017 |
|----------------------------|----------------------|-----------------|------------------------|---------------|-----------------|----------------------------------------|
| <b>Zone 5</b>              |                      |                 |                        |               |                 |                                        |
| Pampas Road SR7            | 16.3                 | 16.3            | \$ 4,500.00            | E             | 19/10/2016      | \$3,640.00                             |
| Wambo Road SR25            | 17.7                 | 17.7            | \$ 7,000.00            | E             | 18/11/2016      | \$5,625.00                             |
| Hardys Lease Road SR26     | 16                   | 16              | \$ 4,500.00            | E             | 16/11/2016      | \$3,992.50                             |
| Colrose Road SR27          | 20.6                 | 20.6            | \$ 20,000.00           | E             | 15/11/2016      | \$16,457.50                            |
| Wingadee Road SR28         | 11.8                 | 11.8            | \$ 4,500.00            | E             | 27/09/16        | \$1,932.50                             |
| Epping Road SR57           | 15.4                 | 15.4            | \$ 13,000.00           | E             | 21/11/2016      | \$12,077.50                            |
| Middle Route Road SR72     | 9.6                  | 9.6             | \$ 3,000.00            | E             | 02-02-17        | \$5,740.00                             |
| Gidginbilla Road SR75      | 7.4                  | 7.4             | \$ 3,600.00            | E             | 15-02-17        | \$761.99                               |
| Proctors Road SR82         | 4.4                  | 4.4             | \$ 1,500.00            | F             |                 |                                        |
| Drilldool Road SR83        | 5.1                  | 5.1             | \$ 1,500.00            | F             | 15/02/2017      | \$4,130.00                             |
| Belaba Road SR89           | 11.2                 | 11.2            | \$ 1,500.00            | F             | 02-10-16        | \$7,490.00                             |
| Hollywood Lane SR119       | 29.9                 | 29.9            | \$ 7,500.00            | C             | 02-04-17        | \$1,210.00                             |
| O'Niels Road SR131         | 31.1                 | 31.1            | \$ 19,282.00           | C             | 0/4/2017        | \$6,590.00                             |
| Tareela Road SR17          | 19.4                 | 19.4            | \$ 18,000.00           | C             | 0/4/2017        | \$10,780.00                            |
| Meadow Plains Road SR21    | 23.9                 | 23.9            | \$ 14,818.00           | D             | 11-04-16        | \$11,867.50                            |
| Marlbone Road SR24         | 28.4                 | 28.4            | \$ 25,000.00           | C             | 0/4/2017        | \$11,410.00                            |
| Nilma Road SR30            | 37.8                 | 37.8            | \$ 31,500.00           | D             | 28/09/2016      | \$13,111.66                            |
| Bugilbone Road SR103       | 28.7                 | 28.7            | \$ 40,000.00           | C             | 10-03-17        | \$13,720.00                            |
| Goangra Road SR116         | 16.4                 | 16.4            | \$ 10,168.00           | D             | 11-07-16        | \$9,062.50                             |
| Yarraldool Road SR118      | 41.3                 | 41.3            | \$ 28,440.00           | C             | 12-04-17        | \$3,307.50                             |
| Haynes Hut SR68            | 4.5                  | 4.5             | \$ 3,700.00            | E             | 31/08/16        | \$3,357.50                             |
| Come By Chance Road RR7716 | 69.7                 | 69.7            | \$ 78,701.00           | C             | 23/09/2016      | \$21,067.50                            |
| <b>Sub total Zone 5</b>    | <b>466.6</b>         | <b>466.6</b>    | <b>\$ 341,709.00</b>   |               |                 | <b>\$ 167,331.15</b>                   |
| <b>Total</b>               | <b>1,924.00</b>      | <b>1,924.00</b> | <b>\$ 1,207,488.00</b> |               |                 | <b>\$ 589,336.55</b>                   |



**WALGETT SHIRE COUNCIL AGENDA –28 April 2017 – ORDINARY COUNCIL MEETING**

| SUMMARY      |                           |                         |                      |                           |                     |                                        |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|----------------------------------------|
| Zones        | Total Length of Road (km) | Carried Forward FY15/16 | FY16/17 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 31 March 2017 |
| Zone 1       | 392.29                    | \$ 77,659.85            | \$ 142,732.15        | \$ 220,392.00             | 392.29              | \$102,496.58                           |
| Zone 2       | 181.5                     | \$ 42,758.22            | \$ 43,341.78         | \$ 86,100.00              | 181.50              | \$ 52,083.86                           |
| Zone 3       | 450.7                     | \$ 82,610.06            | \$ 205,871.94        | \$ 288,482.00             | 450.70              | \$113,688.98                           |
| Zone 4       | 432.91                    | \$ 97,161.53            | \$ 173,643.47        | \$ 270,805.00             | 432.91              | \$153,735.98                           |
| Zone 5       | 466.6                     | \$ 168,680.34           | \$ 173,028.66        | \$ 341,709.00             | 466.60              | \$167,331.15                           |
| <b>Total</b> | <b>1924</b>               | <b>\$468,870.00</b>     | <b>\$ 738,618.00</b> | <b>\$ 1,207,488.00</b>    | <b>1924.00</b>      | <b>\$589,336.55</b>                    |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |



## 11.4.4 ECONOMIC ANALYSIS OF REALIGNMENT OF RIDGE ROAD

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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### **Summary:**

This report examines options for realignment of Ridge Road, from the end of Shermans Way to the intersection with Angledool Road. The Base Case scenario and three other options have been examined.

### **Background:**

Ridge Road is part of Regional Road no 426. (RR426). It commences at the western end of Narran Street in Collarenebri Town and ends at the tee junction with Shermans Way and Burranbaa Road – just east of Lightning Ridge Town. Shermans Way, also a part of RR426, starts at the tee junction and ends at the eastern end of Pandora Street near Lightning Ridge Bore Baths. The last part of RR426 is Bill O'Brien Way which starts at the western end of Morilla Street in Lightning Ridge Town, and ends at its intersection with Castlereagh Highway. Ridge Road/Shermans Way/Bill O'Brien Way forms an important link in the Shire, especially the link between Collarenebri and Lightning Ridge.

In the March 2017 Council Meeting, it was resolved that realignment of Ridge Road be considered. The current alignment runs southerly from the tee junction with Shermans Way and Burranbaa Road to the intersection with Bonanza Road. It then turns easterly till its intersection with Angledool Road. The total length of this section is 35km.

The following options have been examined, including the Base Case Scenario;  
Option 1 – Retain and upgrade the current alignment as shown on the sketch  
Option 2 – Upgrade 22km realignment across the Big Warrambool as shown on the sketch  
Option 3 – Upgrade a 16km realignment avoiding the Big Warrambool, and a 16km section of Angledool Road as shown on the sketch.

The Base Case scenario is to retain and maintain the unsealed 35km section.

### **Current Position:**

Council has completed upgrading the 4km section of Ridge Road from the end of Narran Street, and 1km section of Shermans Way from the end of bitumen, and also rehabilitating 1.4km section of Bill O'Brien Way.

In addition, Council has applied for funds under REPAIR program, to upgrade the remaining 3.25km unsealed section of Shermans Way, and a further 4km section of Ridge Road from the end of bitumen. Council has not yet received a determination of the applications from Roads and Maritime Services.

### **Relevant Reference Documents/Policies:**

Council's 2016/ 2017 Road, Bridges & Footpaths Capital Program  
10 Year Longterm Financial Plan 2016/17 – 2026/27  
Ridge Road Realignment Economic Analysis Document

### **Governance issues:**

Due processes are followed on a routine basis i.e procurement and tendering

**Environmental issues:**

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents  
Tourist  
Land Owners  
Roads and Maritime Services

**Financial Implications:**

10 Year Long-term Financial Plan 2016/17 – 2026/27

**Alternative Solutions/Options:**

Continue with the Base Case Scenario

**Conclusion:**

As shown in the analysis (Figures 1 & 2), Option 2 is preferable since its BCR are 1.5 and 1 for 4% and 7% discount rates respectively. Its NPV are also positive for the two discount rates.

**Economic Analysis of Realignment of Ridge Road**

**Recommendation:**

That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection with the 22km Option 2 (Realignment across Big Warrambool).

This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.

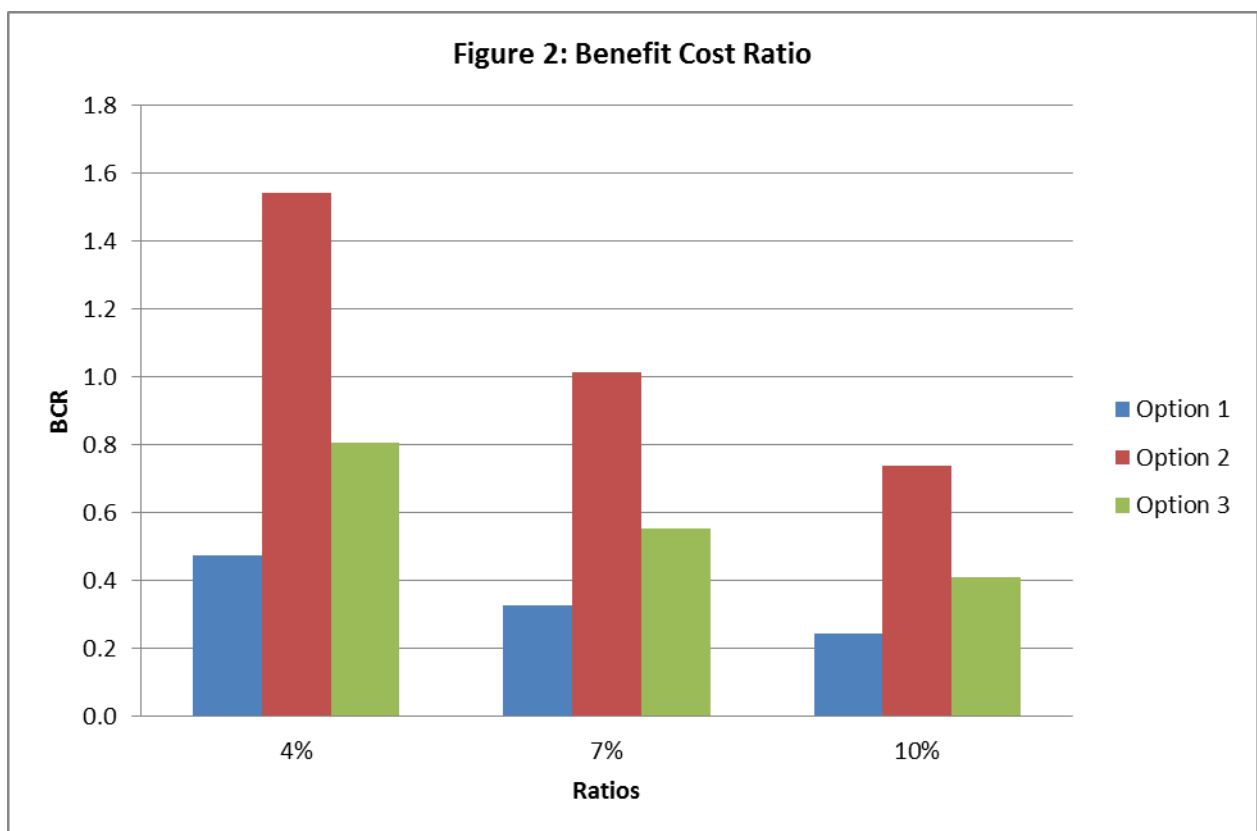
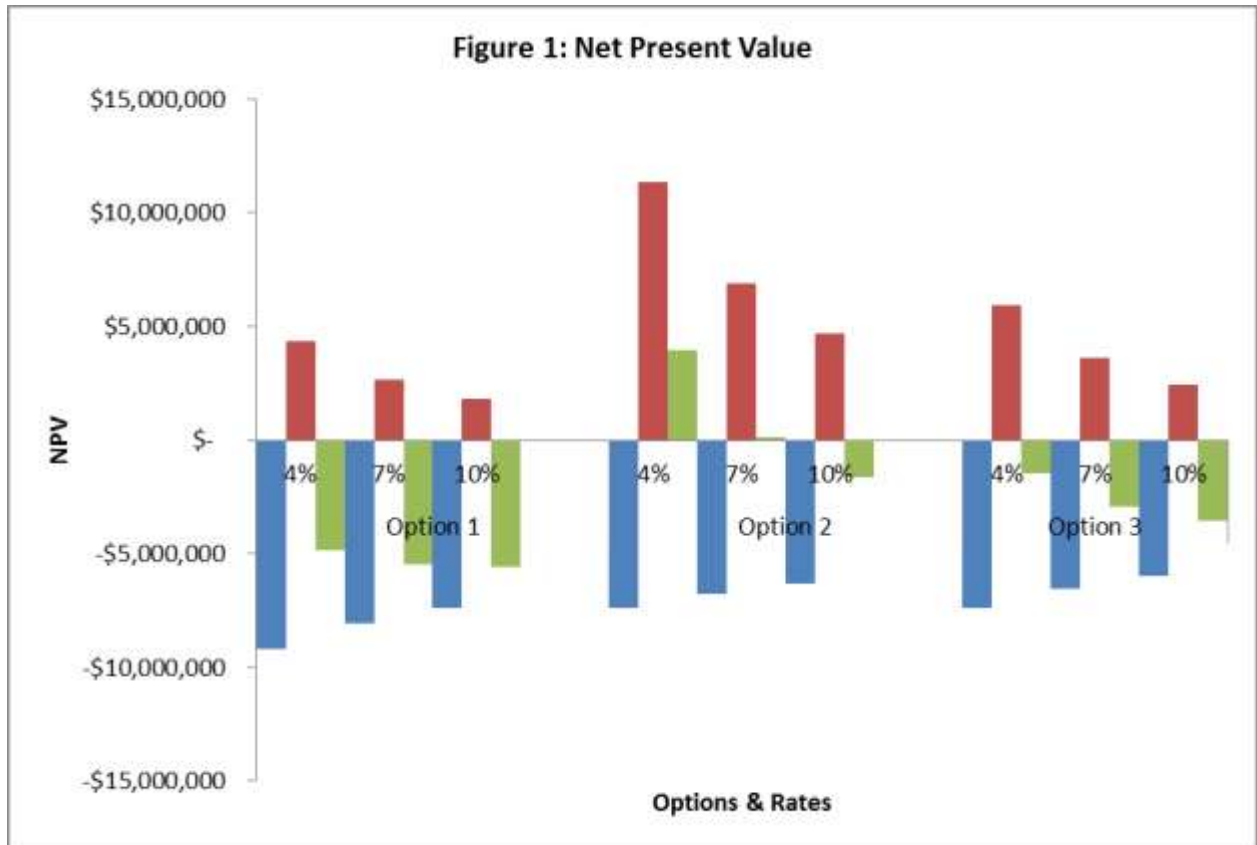
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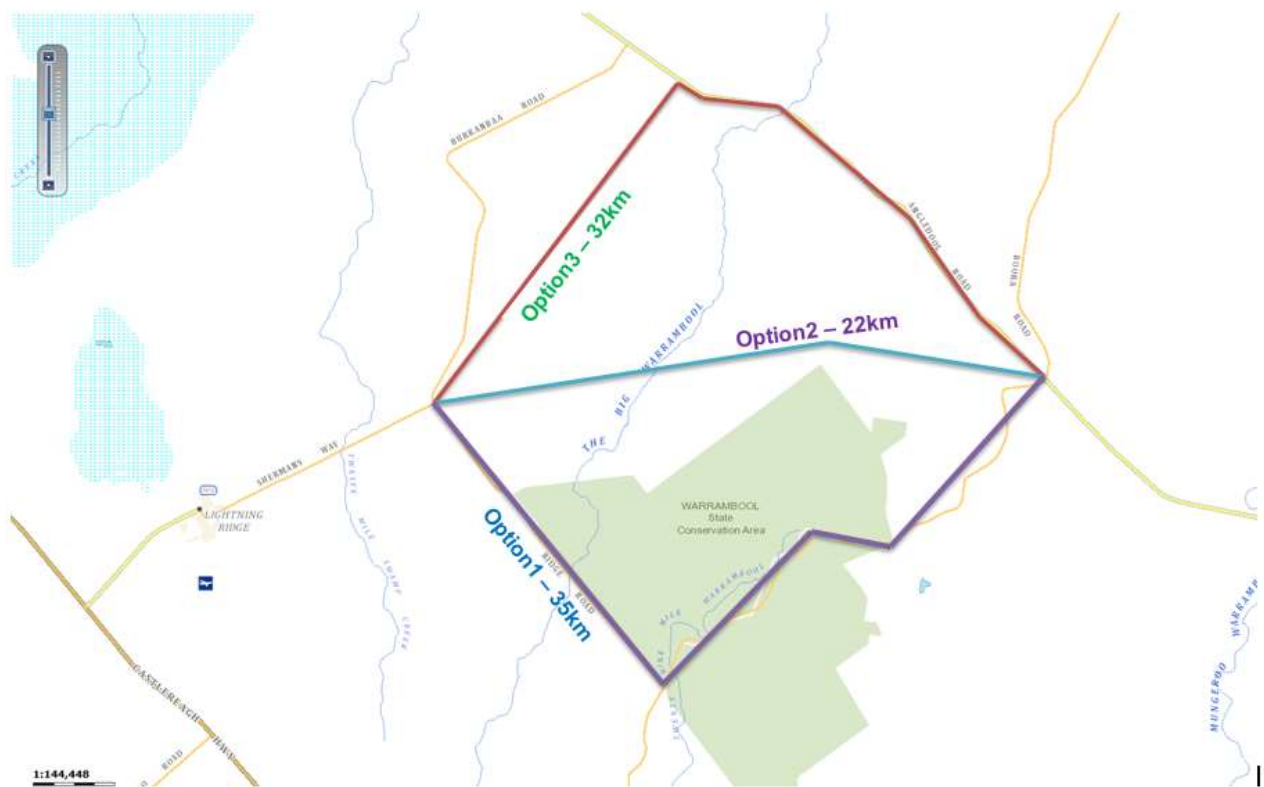
**Seconded:**

**Attachments:**

Economic Analysis of Ridge Road Document







## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

