



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**23<sup>rd</sup> September, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Carinda Hall** on **23 September, 2014** commencing at 10.00am to discuss the items listed in the Agenda.

**Please note:**

**The bus will leave from the back of the Council building at 8:30am.**

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations - Nil**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

### **6. Election of Mayor/Deputy Mayor**

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### **8. Reserve Trust Management Committee Reports**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given - Nil**

### **11. Presentation of Petitions - Nil**

### **12. Councillor's Questions from Last Meeting**

### **13. Reports of Committees/Delegates**

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## **16. Confidential Reports/Closed Council Meeting**

### **16.1 DIRECTOR URBAN INFRASTRUCTURE SERVICES**

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## **17. Close of Meeting**

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations - Nil**

## **6. Election of Mayor/Deputy Mayor**

### ***DETERMINATION OF METHOD OF VOTING FOR ELECTION OF MAYOR AND DEPUTY MAYOR BY COUNCILLORS***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 09/1456

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#### **Summary:**

This report is prepared to allow Council to determine the Method of Voting for the Election of the Mayor and the Deputy Mayor by Councillors.

#### **Discussion (including issues and background):**

Schedule 7 of the Local Government (General) Regulation 2005 sets out the process to be followed for the election of a Mayor and Deputy Mayor by Councillors, including the methods of voting that may be determined by a resolution of Council. The methods of voting for the election of the Mayor and the Deputy Mayor, that Council may adopt are summarised below:-

- Open Voting – this is by show of hands or similar means
- Preferential Ballot – as per its normal interpretation the ballot papers are to contain names of all candidates and Councillors mark their votes 1, 2, 3 and so on against the various names, so as to indicate their order of preference for all of the candidates.
- Ordinary ballot – this is the usual method adopted in New South Wales. Ballots are secret with only one (1) candidate's name written on a ballot paper.

Where there are two (2) candidates, the person with the most votes is elected. If the ballots for the two (2) candidates are tied, the one to be elected is to be chosen by lots, with the first name out being declared elected.

Where there are three (3) or more candidates, the person with the lowest number of votes is eliminated and the process started again until there are only two (2) candidates. The determination of the election would then proceed as if the two (2) were the only candidates. In the case of three (3) or more candidates where a tie occurs the one (1) to be excluded will be chosen by lot.

- Choosing by Lot – to choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at

random by the Returning Officer and the candidate whose name is on the drawn slip is chosen, on the basis detailed above.

\* NOTE: Ballot has its normal meaning of secret ballot.

**Relevant Reference Documents:**

Schedule 7 “Election of Mayor by Councillors” of the Local Government (General) Regulations 2005.

**Stakeholders:**

Councillors.

**Financial Implications:**

Nil

| Election of Mayor and Deputy Mayor                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

## ***ELECTION OF MAYOR FOR ENSURING TWELVE (12) MONTHS***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 09/1456

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### **Summary:**

Section 225 of the Local Government Act 1993 states that each Local Government area must have a Mayor elected in accordance with the provisions of the Act.

### **Discussion (including issues and background):**

The role of Mayor is defined as follows:

- To exercise, in case of necessity, the policy-making functions of the governing body of Council between meetings of the Council;
- To exercise such other functions of the Council as the Council determines;
- To preside at meetings of Council;
- To carry of the civic and ceremonial functions of the Mayoral office.

The Mayor for Walgett Shire Council is elected by the Councillors from among their own number.

The procedures for election of Mayor by Councillors under Schedule 7 of the Local Government (General) Regulation 2005 are summarised below:

- The General Manager (or a person appointed by the General Manager) is the Returning Officer.
- A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- The nomination is to be made in writing by two (2) or more Councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- The nomination is to be delivered or sent to the Returning Officer.
- The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.
- Nomination papers have been enclosed with the business paper and may be delivered or sent to the Returning Officer either prior to or at the commencement of the Ordinary meeting.
- If only one (1) Councillor is nominated, that Councillor is elected.
- If more than one (1) Councillor is nominated then the election will proceed in accordance with the method of voting determined by Council, at this meeting.
- The election is to be held at the Council meeting at which the Council resolves on the method of voting.

Nomination forms are circulated under separate cover with this report.



**Relevant Reference Documents:**

Local Government Act 1993

**Stakeholders:**

Councillors

**Financial Implications:**

Nil

|                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Election of Mayor for Ensuring Twelve (12) Months</b>                                                                                                                           |
| <p><b>Recommendation:</b></p> <p>1. That the report be received and noted and the election for the position of Mayor be held now.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Nomination Form circulated separately.

## ***ELECTION OF DEPUTY MAYOR FOR ENSURING TWELVE (12) MONTHS***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 09/1456

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### **Summary:**

Section 231 of the Local Government Act 1993 sets out the provisions of the Act for election of the Deputy Mayor.

### **Discussion (including issues and background):**

Section 231 of the Local Government Act 1993 states that:-

- The Councillors may elect a person from among their number, to be the Deputy Mayor.
- The person may be elected for the Mayoral term or a shorter term
- The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor or if the Mayor is prevented by illness, absence or otherwise from exercising the function or if there is a casual vacancy in the office of the Mayor.
- The Councillors may elect a person from among their number to act as Deputy Mayor if the Deputy Mayor is prevented by illness, absence or otherwise from exercising a function under this section, or if no Deputy Mayor has been elected..

Procedures for Nominations and the Election of Deputy Mayor are the same as set out for the election of Mayor.

Nomination forms are circulated under separate cover with this report.

### **Relevant Reference Documents:**

Local Government Act 1993.

### **Stakeholders:**

Councillors

### **Financial Implications:**

Nil

|                                                                 |
|-----------------------------------------------------------------|
| <b>Election of Deputy Mayor for Ensuring Twelve (12) Months</b> |
|-----------------------------------------------------------------|

**Recommendation:**

1. That the report be received and noted and the election for the position of Deputy Mayor be held now.

**Moved:**

**Seconded:**

**Attachments:**

Nomination Form circulated separately

## ***DESTRUCTION OF BALLOT PAPERS***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 09/1456

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### **Summary:**

Where elections are held, following the conduct of those annual elections, it is appropriate to pass a motion authorising the destruction of ballot papers.

### **Discussion (including issues and background):**

Over the years it has become accepted practice that any ballot papers used in the annual elections be destroyed and a resolution of Council is required to formalise this process.

### **Relevant Reference Documents:**

Local Government Act 1993 Chapter 12 Part 5 Sections 383/400AA  
Local Government (General) Regulation 2005 – Schedule 9

### **Stakeholders:**

Council Members

### **Financial Implications:**

Nil

| <b>Destruction of Election Ballot Papers</b>                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That any ballot papers used in conjunction with the annual elections now be destroyed.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Nil

## **7. Declaration of Pecuniary/Non Pecuniary Interests**

## **8. Confirmation of Minutes/Matters Arising**

### **7.1 Minutes of Ordinary Council meeting held 26 August 2014**

| <b>Minutes of Ordinary Council meeting – 26 August 2014</b>                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 26 August 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### **Attachment**

Minutes of Meeting held 26 August 2014



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**26<sup>th</sup> AUGUST, 2014**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Walgett Shire Council Chambers**, on **26 August 2014** commencing at 10:10am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

**Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

**Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partner or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL  
HELD AT THE WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 26  
AUGUST, 2014 AT 10:10 AM**

**PRESENT**

|                  |                                                 |
|------------------|-------------------------------------------------|
| Clr G Murray     | (Mayor)                                         |
| Clr D Lane       |                                                 |
| Clr J Keir       |                                                 |
| Clr R Greenaway  |                                                 |
| Clr D Cooper     |                                                 |
| Clr I Woodcock   |                                                 |
| Clr M Martinez   |                                                 |
| Don Ramsland     | (General Manager)                               |
| Stephen Holland  | (Director Corporate Services)                   |
| Matthew Goodwin  | (Director Planning & Regulatory Services)       |
| Raju Ranjit      | (Director Engineering Services)                 |
| Prafulla KC      | (Acting Director Urban Infrastructure Services) |
| Victoria Renshaw | (Minute Secretary)                              |

**Apologies**

**11/2014/1 Apologies – 26 August 2014**

**Resolved:**

That the apology received from Councillors Taylor and Walford are accepted and a leave of absence granted.

**Moved:** Clr Greenaway

**Seconded:** Clr Cooper

**CARRIED**

**Public Forum Presentations**

**Mr David Hutchinson of the Walgett RSL Monument Restoration Committee discussed the following:**

- Next ANZAC day in 2015 will include an ANZAC centenary celebration.
- A grant has been obtained by the Committee to restore the Walgett Monument and work is to start in November 2014.
- As part of the centenary celebrations the usual services will be held, followed by an unveiling of the restored monument. Recognition of indigenous soldiers will also take place.
- Following this a free community BBQ will be held in Gray Park.
- Mr Hutchinson thanked Council for their support of the project so far.

**Mr Col Hundy discussed the following:**

- Mr Hundy tabled 3 letters he received requesting that the Lightning Ridge Bore Baths opening times are reviewed.
- Mr Hundy noted that when an ambulance is needed to attend the Bore Baths the triple 000 operator has trouble locating the correct address to dispatch the ambulance to.
- Mr Hundy suggested that a sign is erected at the Bore Baths displaying the correct address to assist emergency services.



## WALGETT SHIRE COUNCIL AGENDA

- In relation to Camps on Claims Mr Hundy suggested that Councillors and community members are included in meetings held regarding Camps on Claims.
- In relation to a grant obtained by the Grawin Glengarry Sheeppark Miners Association Mr Hundy had been advised by members of the Association that they have been told that they will have to source the balance of funds needed to complete the project.

### Declaration of Pecuniary Interests - Nil

### Confirmation of Minutes

#### **11/2014/2 Minutes of Ordinary Council meeting – 22 July 2014**

##### **Resolved:**

That the minutes of the Ordinary Council meeting held 22 July 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Keir**

**Seconded: Cllr Woodcock**

**CARRIED**

### Mayoral Minutes

#### **11/2014/3 Matters Generally for Brief Mention or Information only from Mayor**

##### **Resolved:**

That the matters listed by the Mayor for brief mention or information only be received and noted.

**Moved: Cllr Cooper**

**Seconded: Cllr Greenaway**

**CARRIED**

### Motions of Which Notice Has Been Given

#### **11/2014/4 Weight of Loads Committee**

##### **Resolved:**

That the General Manager investigate the most appropriate or opportune timing for withdrawal from the Weight of Loads Committee, and that Council advise the Weights of Loads Committee that Council will be withdrawing membership of the organisation at that time.

**Moved: Cllr Lane**

**Seconded: Cllr Greenaway**

**CARRIED**

**Reports of Committees/Delegates -**

**11/2014/5 Minutes of Workplace Health & Safety Committee meeting – 24 July 2014**

**Resolved:**

That the minutes of the Workplace Health and Safety Committee meeting held 24 July 2014, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**Reports from Officers**

**11/2014/6 Council's Decision Action Report – August 2014**

**Resolved:**

That the Resolution Register for August 2014 be received and noted.

**Moved:** Cllr Lane

**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/7 Circulars Received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 27 – 31 from the Local Government NSW be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

**11/2014/8 Circulars Received from the NSW Office of Local Government August 2014**

**Resolved:**

That the information contained in the following Departmental circulars 14-19 to 14-21 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Cooper

**Seconded:** Cllr Lane

**CARRIED**

**11/2014/9 Monthly Calendar –August 2014 to October 2014**

**Resolved:**

That Council receive and note the regular monthly calendar for the period August 2014 to October 2014.

**Moved:** Cllr Lane  
**Seconded:** Cllr Woodcock

**CARRIED**

**11/2014/10 Establishment and Operation of the Economic Development Reserve**

**Resolved:**

1. That the General Manager's report explaining the background of the establishment and operation of Council's Economic Development Reserve be received and noted.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/11 Review of Externally Restricted and Internally Restricted Fund Balances – 30 June, 2014**

**Resolved:**

1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).
2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Lane

**CARRIED**

**11/2014/12 Strategic Planning Requirements for Lightning Ridge Racecourse and Spider Brown Oval**

**Resolved:**

That Council convene a meeting of all the stakeholders involved with the Lightning Ridge Racecourse and Spider Brown Oval Complex to agree on a list of projects to be undertaken and then setting a reasonable time frame in which to prepare a strategic plan for the complex in order to both attract funding and carry out the works involved.

**Moved:** Cllr Lane  
**Seconded:** Cllr Greenaway

**CARRIED**

**11/2014/13 Memorandum of Understanding – Walgett Aboriginal Medical Service Co-operative Ltd**

**Resolved:**

That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.

**Moved:** Cllr Lane  
**Seconded:** Cllr Keir

**CARRIED**

**11/2014/14 2014 LGNSW Annual Conference**

**Resolved:**

That attendance of the Mayor and General Manager at the LGNSW Annual Conference in Coffs Harbour between 19/21 October be confirmed and expenses paid. Further that Councillors raise any issues that they would like to be submitted for consideration in the business session of the conference

**Moved:** Cllr Lane  
**Seconded:** Cllr Martinez

**CARRIED**

**11/2014/15 Matters Generally for Brief Mention or Information Only – General Manager**

**Resolved:**

1. That the matters listed for brief mention or information is received, noted and endorsed.  
Funding for Walgett Weir Project  
Funding for Grawin Bore Project  
OROC Mass Marketing – Joint Electricity Purchasing Scheme  
Collarenebri Water Filtration Plant Upgrade  
Outback Shires Alliance – Meetings with Ministers in Sydney

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

**11/2014/16 Cash On Hand And Investment Report As At 31 July 2014**

**Resolved:**

1. That the cash on hand and investment report as at 31 July 2014 be received.

**Moved:** Cllr Keir

**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/17 Annual Financial Statements 2013/2014 Refer to Audit**

**Resolved:**

1. The Draft Annual Financial Reports for 2013/2014 be referred to Council's Auditor.
2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 requirements.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**



**11/2014/18 Request for Sponsorship – S Duncan****Resolved:**

1. That an amount of \$200 be provided from the community contributions budget for sponsorship for the Big Red Run Foundation Fitness for Fighting Diabetes event with a notation that this had been requested by Mrs Duncan.
2. That Mrs Duncan be advised that sponsorship of the event has been considered on its merits and is not viewed by the Council as offsetting in part that costs associated with the impounding of her dogs.

**Moved: Cllr Woodcock****Seconded: Cllr Cooper****CARRIED****11/2014/19 Reduction of operating times - Grawin Vacation Care Service****Resolved:**

1. That Council resolve to reduce the Vacation Care service at Grawin to twenty (20) days annually.

**Moved: Cllr Cooper****Seconded: Cllr Keir****CARRIED****11/2014/20 Community Assistance Scheme Donations – Round 1 2014/2015 Applications****Resolved:**

That the following applicants be granted financial assistance for the recommended amount subject to any conditions under Section 356 of the Local Government Act 1993 for the first round of 2014/2015;

| Organisation                                     | Project                                                                                                                                               | Recommended Amount |
|--------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Grawin-Glegarry Sheepyards Opalfields Men's Shed | Upgrade facilities at the existing men's shed by installing lockable storage and disability assess.                                                   | \$1,0000           |
| Carinda Digger Memorial Hall Committee           | Purchase of catering facilities including electric fry pans, beaters, portable hot plates knives & baking trays                                       | \$750.00           |
| Lightning Ridge Arts and Crafts Council Inc      | Spring Art Exhibition, allows local artists the chance to display their artwork and for locals to enjoy the exhibition                                | Nil                |
| Barwon District Anglican Churches                | To continue to purchase pieces of equipment to complete an outdoor PA system for Community use                                                        | \$500.00           |
| Walgett Little Athletics                         | To provide specialist coaching and training for volunteers not available in Walgett Shire and to purchase a freezer to store additional food supplies | \$600.00           |

**Moved: Cllr Greenaway****Seconded: Cllr Keir****CARRIED**

**11/2014/21 Burren Junction School of Arts Hall**

**Resolved:**

That Council advise the Burren Junction community that if a partnership arrangement can be established between the Burren Junction community and the Department of Education with regards to the Burren Junction School of Arts Hall, Council will;

1. Consider re-opening the main hall for restricted use after completing repairs estimated to cost \$67,000 including the replacement of guttering.
2. Hold a further community meeting at Burren Junction on Thursday 17 September 2014 at 5:30pm at the Burren Junction RSL.
3. Apply for heritage funding grants to carry out necessary renovations to the hall.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Lane

**CARRIED**

**11/2014/22 Walgett Shire Council Reserves**

**Resolved:**

1. That the report be received and noted

**Moved:** Cllr Keir

**Seconded:** Cllr Greenaway

**CARRIED**

**11/2014/23 Stocktake Variance Financial Year 2013/14**

**Resolved:**

1. That Council approve the write off of stock with a total value of \$2079.70 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/24 Walgett Whole of Community Project – Namoi House**

**Resolved:**

That Council indicate its support for the Walgett Whole of Community Project event to be held at Number 1 oval and that the General Manager be authorised to finalise the extent and quantum of conditions that will attach to the event approval.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**

**11/2014/25 Matters Generally for Brief Mention or Information only from Director Corporate Services – August 2014**

**Resolved:**

1. That the matters listed for brief mention or information be received and noted.  
2014 NSW Local Government Youth Week Awards  
2014 NSW Local Government Heart Foundation Awards  
Grant Funding

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/26 Notice of Intention – Listing Collarenebri Aboriginal Cemetery on State Heritage Register**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Note the letter dated 14 July 2014 from the Heritage Council of NSW giving "notice of intention" to consider listing on the State Heritage Register the Collarenebri Aboriginal Cemetery.
2. Respond with a letter which states that Walgett Shire Council supports the listing of the Collarenebri Aboriginal Cemetery on the State Heritage Register.

**Moved:** Cllr Keir

**Seconded:** Cllr Cooper

**CARRIED**



**11/2014/27 Review of Development Determination 2014/021 – Amanda Bird**

**Resolved:**

That Walgett Shire Council resolve to:

1. Approve Development Application DA2014/021 by Amanda Bird for a pub with attached dwelling and detached accommodation on Lot 1 DP 1196533.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Keir

**CARRIED**

**Planning Division**

**For**

Cllr Murray

Cllr Cooper

Cllr Keir

Cllr Woodcock

Cllr Greenaway

Cllr Martinez

Cllr Lane

**Against**

Nil

**Absent**

Cllr Taylor

Cllr Walford

**11/2014/28 Development & Complying Development Certificate Applications**

**Resolved:**

That Walgett Shire Council resolve to note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for May-July 2014.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/29 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Resolved:**

That Walgett Shire Council resolve to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
  - Outback Shires Alliance – Resource Sharing Initiatives
  - Pound dog rehoming.
  - Staff movements
  - Electronic housing code & DA tracking
  - Western Region Exempt & Complying Development
  - Carinda CORS site

**Moved: Clr Martinez**

**Seconded: Clr Lane**

**CARRIED**

**11/2014/30 Regional Roads Repair Program Funding – August 2014**

**Resolved:**

1. That Council formally accept and note the funding allocation of \$400,000 for 2014/2015 repair program for the reconstruction and sealing of a 5km section of the Gundabloui Road (Collarenebri to Mungindi Road) – MR 457.
2. That Council note that the work will be undertaken as part of the 2014/15 works programme.

**Moved: Clr Lane**

**Seconded: Clr Greenaway**

**CARRIED**

**11/2014/31 Black Spot Program Funding – August 2014**

**Resolved:**

1. That Council formally accept funding of \$125,603.75 (ex gst) to improve the Morilla Street between Opal and Brilliant Streets.
2. That Council note that the work will be undertaken in September 2014 as part of the 2014/15 Works Programme.
3. That Council note that a community consultation session has been arranged for Friday 29 August 2014 at 1:30pm because of the proposal to consider the front in/rear in parking issue.

**Moved: Clr Lane**

**Seconded: Clr Woodcock**

**CARRIED**

**11/2014/32 North West Weight of Loads Committee revised budget and Minutes of 7<sup>th</sup> July 2014**

**Resolved:**

1. That Council formally accept the budget of \$ 15,360 (ex.gst) subject to Council's pending withdrawal from the Committee.
2. That the minutes of the July 2014 meeting of the North West Weight of Loads Group Committee be received and noted

**Moved:** Cllr Greenaway

**Seconded:** Cllr Lane

**CARRIED**

**5 Year Road Capital Works Program for 2014/2015 to 2018/2019**

**REPORT WITHDRAWN**

**11/2014/33 Monthly RMCC works Report from Director Engineering Services – August 2014**

**Resolved:**

That Council receive and note the monthly RMCC works report for August 2014.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

*The meeting adjourned for lunch at 1:04pm.*

*The meeting resumed after lunch at 1:34pm with all those previously present again present.*

**Questions for the Next Meeting**

**Cllr Woodcock**

**Question 1**

Why are there blocks of land in Pandora Street, Cumborah that are zoned as tourist blocks?

**Response**

The Director Planning & Regulatory Services advised that these blocks were zoned as tourism blocks as part of the LEP in order to allow for the opportunity for tourist accommodation to be developed in the area.

**Question 2**

Why are tenders being invited for fencing for Gerard O'Brien's property at Lightning Ridge?

**Response**

The Director Engineering Services advised that Council has invited fencing tenders to be able to accurately compare costs between the cost of fencing and cost of ramp replacement prior to determining Mr O'Brien's request for assistance.

**Question 3**

Do Council provide an acknowledgement to residents who write to Council?

**Response**

The General Manager confirmed that correspondence received by Council receives an acknowledgement. This also includes email correspondence sent directly to Council's main email address.

**Question 4**

There are still bike users driving through the park area near Butterfly Avenue, Lightning Ridge. Can Council implement further measures to dissuade bike users?

**Response**

The Acting Director Urban Infrastructure Services to investigate.

**Question 5**

Clr Woodcock advised that he would follow up the funding of \$125,000 previously advised by the Grawin Glengarry Sheeppark Miners Association as being available for the Grawin Bore with the Grawin Glengarry Sheeppark Miners Association.

**Clr Keir**

**Question 1**

Has Council received advice from the Crown Lands Department regarding weir access to the Schmetzer's property?

**Response**

The General Manager to investigate and provide the Schmetzer's with an update.

**Question 2**

What is the progress of the investigation regarding the tree outside the Post Office?

**Response**

The Acting Director Urban Infrastructure Services advised that a quote has been obtained from A1 Trees to remove branches to increase safety for residents. The possibility of obtaining a safety certificate will be investigated. The Director Planning & Regulatory Services confirmed that the tree is included in the LEP as it was the site of the first Church service.

**11/2014/34 Move into Closed Session at 2:55PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Clr Greenaway**

**Seconded: Clr Cooper**

**CARRIED**



**11/2014/35 Industrial Land Sale - Walgett**

**Resolved:**

1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.
2. That the proceeds of sale be transferred to Council's Property Development Reserve.

**Moved:** Cllr Lane  
**Seconded:** Cllr Cooper

**CARRIED**

**11/2014/36 The Outback Shires Alliance - Meeting with Minister for Local Government  
Hon. Paul Toole MP.**

**Resolved:**

That the General Managers report on the Outback Shires Alliance meeting with the Minister for Local Government received and noted.

**Moved:** Cllr Greenaway  
**Seconded:** Cllr Woodcock

**CARRIED**

**11/2014/37 Confidential Matters for Brief Mention – Director Corporate Services**

**Resolved:**

1. That Council receive and note the report and that the action of the General Manager in signing and returning the Piper Alderman "Acceptance of Terms of Engagement" be endorsed.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Keir

**CARRIED**

**11/2014/38 Tender RFQ14/035**

**Resolved:**

1. That Council accept tenders from the following businesses for RFQ 14/035 Request for Standing Offers: Casual Plant Hire - Slashing, Walgett Shire NSW - for 1st July 2014 to 30th June 2015:  
CD & AL Stewart  
Carbon Farming Pty Ltd TA Pokataroo  
Hume Turf & Machinery Pty Ltd  
S & L Girard Grader Hire Pty Ltd  
Plains Spraying Pty Ltd

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**

**11/2014/39 Off Leash Area for Dogs at Lightning Ridge**

**Resolved:**

**That Walgett Shire Council resolve to:**

1. Identify Option A as its preferred area for an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse.
2. Write to NSW Crown Lands seeking its agreement for the establishment of the off-leash area.

**Moved:** Cllr Martinez

**Seconded:** Cllr Lane

**CARRIED**

**11/2014/40 Installation of Automatic Sprinklers: No.2 & 3 ovals Walgett**

**Resolved:**

1. That Council endorse the budget adjustment of \$18,500 to complete the Works Tender recommendation for the Installation of Automatic Irrigation System and accept the quotation of Purewater Filtration and Plumbing Moree in the sum of \$67,373.90 (incl GST) for an automatic sprinkler system for numbers 2 and 3 Sports Ovals at Walgett.
2. That Council endorse the reduction in the Sporting Field Budget ledger no 11.03052.3976 from \$340,000 to \$321,500.
3. Council endorse the corresponding increase in the budget on the ledger number 11.03056.1615 to \$70,500 from \$52,000.

**Moved:** Cllr Lane

**Seconded:** Cllr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

3:34pm. At this point in time all staff except the General Manager left the meeting and did not return.

3:45pm At this point in time the General Manager also left the meeting and did not return.

### 11/2014/41 Mayoral Minute – Performance Review and Contract Renewal – General Manager

#### Resolved:

That the General Manager's (Don Ramsland) employment contract be renewed for a further period of 3 years from 2 August 2015 at an annual remuneration of \$204,000 inclusive of superannuation with all other existing conditions/benefits remaining unchanged.

Moved: Cllr Greenaway

Seconded: Cllr Keir

**CARRIED**

### 11/2014/42 Return to Open Session at 3:55pm

#### Resolved:

1. That Council return to open session.

Moved: Cllr Woodcock

Seconded: Cllr Cooper

**CARRIED**

### 11/2014/43 Adoption of Closed Session Reports

#### Resolved:

That Council adopt the following recommendation of the Closed Committee:

- 1) Industrial Land Sale Walgett
- 2) Outback Shires Alliance
- 3) Confidential Matters for Brief Mention – Director Corporate Services
- 4) Tender RFQ14/035
- 5) Off Leash Area for Dogs Lightning Ridge
- 6) Quotation – Automatic Sprinkler System Number 2 & 3 Ovals Walgett
- 7) Mayoral Minute – Performance Review and Contract Renewal – General Manager

Moved: Cllr Woodcock

Seconded: Cllr Greenaway

**CARRIED**

#### Close of Meeting

The meeting closed at 4:00pm.

To be confirmed at the meeting of Council to be held on 22 September 2014 at Carinda

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

- 8. Reserve Trust Management Committee Reports - Nil**
- 9. Mayoral Minutes – To Be Circulated**
- 10. Motions of which Notice has been given - Nil**
- 11. Presentation of Petitions - Nil**



## 12. Questions from Last Meeting

**Clr Woodcock**

### **Question 1**

Why are there blocks of land in Pandora Street, Cumborah that are zoned as tourist blocks?

### **Response**

The Director Planning & Regulatory Services advised that these blocks were zoned as tourism blocks as part of the LEP in order to allow for the opportunity for tourist accommodation to be developed in the area.

### **Question 2**

Why are tenders being invited for fencing for Gerard O'Brien's property at Lightning Ridge?

### **Response**

The Director Engineering Services advised that Council has invited fencing tenders to be able to accurately compare costs between the cost of fencing and cost of ramp replacement prior to determining Mr O'Brien's request for assistance.

### **Question 3**

Do Council provide an acknowledgement to residents who write to Council?

### **Response**

The General Manager confirmed that correspondence received by Council receives an acknowledgement. This also includes email correspondence sent directly to Council's main email address.

### **Question 4**

There are still bike users driving through the park area near Butterfly Avenue, Lightning Ridge. Can Council implement further measures to dissuade bike users?

### **Response**

The Acting Director Urban Infrastructure Services to investigate.

### **Question 5**

Clr Woodcock advised that he would follow up the funding of \$125,000 previously advised by the Grawin Glengarry Sheeppark Miners Association as being available for the Grawin Bore with the Grawin Glengarry Sheeppark Miners Association.

**Clr Keir**

### **Question 1**

Has Council received advice from the Crown Lands Department regarding weir access to the Schmetzer's property?

### **Response**

The General Manager to investigate and provide the Schmetzer's with an update.

### **Question 2**

What is the progress of the investigation regarding the tree outside the Post Office?

### **Response**

The Acting Director Urban Infrastructure Services advised that a quote has been obtained from A1 Trees to remove branches to increase safety for residents. The possibility of obtaining a safety certificate will be investigated. The Director Planning & Regulatory Services confirmed that the tree is included in the LEP as it was the site of the first Church service.

## 13. Reports of Committees/Delegates

### 13.1 Minutes of Workplace Health and Safety Committee meeting held 28 August 2014

| Minutes of Workplace Health & Safety Committee meeting – 28 August 2014                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Workplace Health and Safety Committee meeting held 28 August 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### Attachment

Minutes of Meeting held 28 August 2014

## MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 28<sup>th</sup> August 2014 in the Walgett Council Chambers, meeting room commencing at 2:05 pm.

### 1. PRESENT

|                 |                                       |
|-----------------|---------------------------------------|
| Prafulla KC     | Committee Member (Chairperson)        |
| Dallas Williams | Committee Member (Deputy Chairperson) |
| Donald Ramsland | Management Representative             |
| Donna Ruttley   | Committee Member                      |
| Rebecca Wilson  | Committee Member                      |
| David Callander | Secretary                             |
| Julie McKeown   | Human Resources                       |

### 2. APOLOGIES

|                  |                           |
|------------------|---------------------------|
| Barry Maher      | Committee Member          |
| Michael Brayshaw | Committee Member          |
| Ramesh Sharma    | Committee Member          |
| Raju Ranjit      | Management Representative |

### 3. MINUTES –

The minutes from the meeting held on the 24<sup>th</sup> July 2014 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 13<sup>th</sup> May 2014 were confirmed and accepted

Moved: Rebecca Wilson  
Seconded: Don Ramsland

### 4. BUSINESS ARISING

#### 4.1 First Aid Training.

David reported that the company that he looked at no longer teaches and he is looking for another provider. Julie suggested ATAC from Tamworth and Don suggested St John's Ambulance from Dubbo.

**Action:** David to contact either ATAC or St John's Ambulance to organise training.

#### **4.2 Chemical Lockers.**

David has prices for different sizes / styles of cabinet. Needs to work with Mark and Mel at stores to determine sizes needed at each location.

**Action:** David to speak with stores regarding requirements

#### **4.3 L/R Depot Inspection**

David has completed the parts that he can fulfil. Is ready to pass to KC for actioning the remainder.

**Action:** David to pass the report to KC for actioning

#### **4.4 Skid Steer Proposal.**

All members of the committee reviewed the Skid steer proposal. Apart from some minor spelling errors, the proposal was endorsed by the committee and is to be presented to the General Manager for approval / implementation.

**Action:** David to tidy up the proposal and present to the General Manager for approval

#### **4.5 Asbestos removal from Lightning Ridge**

KC reported that this is a work in progress

**ACTION:** KC to continue organising the removal. Report to next meeting

#### **4.6 Bullying Policy review**

This Policy was reviewed by the committee. Julie believes that more information should be included, namely the addition of two more relevant Acts of Parliament.

**Action:** Julie to investigate and report to the next meeting

### **5. OTHER BUSINESS**

#### **5.1 Incident reports review.**

David presented to the committee the incidents reported for the month of July. There were a high number of reports for this period due to some incidents not being reported within the required 24 hrs.

#### **5.2 Received a letter from Mr Steven Abel**

The letter was tabled and spoken of at length by David and Dallas to explain to the committee the origins of the letter. Discussion ensued and it was decided that a letter in reply be written to Mr Abel. Letter is attached as an appendix.

**Action:** David to draft a letter for the Chairperson to sign

### 5.3 Truck mounted cranes

Dallas spoke of the need for training and qualifications required to operate the Hi-Ab on the bridge truck.

**Action:** David to seek information from WorkCover as to the requirements for licencing / ticketing of operators

### 5.4 Exhaust fan installation.

David raised an issue of the chemical smells emanating from the cleaners cupboard located near the men's toilet inside the building. David asked for a resolution to have an exhaust fan installed. The General Manager gave permission in principle for a fan to be installed, upon receipt of a letter of recommendation from the committee.

**Action:** David to write to the General Manager with a recommendation from the committee to have an exhaust fan installed.  
Rebecca to organise for a fan to be installed.

## 6. NEXT MEETING

The next meeting is to be held on 25<sup>th</sup> Sept '14 commencing at 2pm.

**There being no further business the meeting closed at 1500hrs.**

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

# Walgett Shire Council Health & Safety Committee

## Actions listed from minutes

Actions carried forward

Last meeting date: 28th August 2014

| Action No. | Actions                                                                                            | Responsible Person              | Due Date               | Completed Date | Notes / Comments |
|------------|----------------------------------------------------------------------------------------------------|---------------------------------|------------------------|----------------|------------------|
| 4.1        | contact ATAC & / or St John's Ambulance for training of first aid                                  | David                           | before next meeting    |                |                  |
| 4.2        | determine depot requirements for chemical lockers                                                  | David<br>Mark Ward<br>Mel Tooth | before next meeting    |                |                  |
| 4.3        | Lightning Ridge inspection report follow up. David to pass onto KC for actioning                   | David                           | 29th August 2104       |                |                  |
| 4.4        | Skid steer proposal to be tidied up. Recommendation from committee to G. M for endoresment         | David                           | before next meeting    |                |                  |
| 4.5        | asbestos to be removed from Lightning Ridge depot                                                  | KC                              | report to next meeting |                |                  |
| 4.6        | Bullying policy to have legislation update applied                                                 | Julie                           | next meeting           |                |                  |
| 4.7        | response to Mr Steven Abel to be written, signed by Chairperson                                    | David<br>KC                     | 29th August 2014       |                |                  |
| 4.8        | information required regarding Hiab licence requirements                                           | David                           | next meeting           |                |                  |
| 4.9        | letter to G.M recommending installaton of a fan. Exhaust fan to be installed in cleaners cupboard. | David<br>Rebecca                | next meeting           |                |                  |

# WALGETT SHIRE COUNCIL AGENDA

[illegible]

### 13.2 Minutes of Local Area Traffic Committee Meeting held 14 August 2014

| Minutes of Local Area Traffic Committee Meeting – 14 August 2014                                                                                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee Meeting held 14 August 2014, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

#### Attachment

Minutes of Meeting held 14 August 2014



**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC  
COMMITTEE HELD AT WALGETT COUNCIL MEETING ROOM ON  
THURSDAY 14 AUGUST 2014 AT 10:00 AM**

**PRESENT**

|                |                                                               |
|----------------|---------------------------------------------------------------|
| David Vant     | (Road Safety & Traffic, Western Region, RMS NSW)              |
| Ian Woodcock   | (Local State Member's Representative)                         |
| Raju Ranjit    | (Director Engineering Services- Walgett Shire Council)        |
| Cassie Andrews | (Administrative Services Co-ordinator- Walgett Shire Council) |

**1. APOLOGIES**

**Apologies - 10 April 2014**

**Recommendation:**

Apologies received from the following be accepted:

|                             |                            |
|-----------------------------|----------------------------|
| Snr Constable Brett Jameson | (NSW Police)               |
| Don Ramsland                | (General Manger)           |
| Jane Keir                   | (Walgett Shire Councillor) |
| Manual Martinez             | (Walgett Shire Councillor) |

**Moved:** Consensus

**Seconded:**

**2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**

Nil

**3. CONFIRMATION OF MINUTES**

**Minutes of Local Area Traffic Committee Meeting – 12<sup>th</sup> June, 2014**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee meeting held 12 June 2014, have been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Consensus

**Second:**

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

**4. BUSINESS ARISING FROM PREVIOUS MINUTES**

**4.1 School Bus Stop Sign at 8662 Millie Road (Request from Christine McDonnell)**

Raju Ranjit advised that there will be approx. 8 students utilizing the bus stop area. David Vant advised that there is a funding issue with State Government. Design for Bus stop and sign to be prepared and forwarded to David Vant for consideration. Map of area also to be forwarded to David Vant.

**ACTION:**

1. Raju Ranjit to forward map and designs to David Vant (RMS).

**4.2 Petition for Speed humps in Fantasia Street Lightning Ridge**

Counter has been installed for the next 3 months.

**4.3 Karl Adams (Kardell Driver Training)**

Further to last meetings discussing on the proposal for Heavy Vehicle Training in Walgett, Karl Adams has provided David Vant with further draft proposals on the proposed Heavy Vehicle Driver Training Route in Walgett. Walgett Shire Council also provided David Vant (RMS) with draft for proposed lines. David Vant advised that both proposals in their current form are inappropriate from an RMS perspective due to risk associated with Safety and School zones. It was discussed that identifying an appropriate Heavy Vehicle Driver Training route utilizing the current roads in the township would not be advisable due the risks involved. It was recommended that this request be re-visited in the future after works are completed on the roads in and on the outskirts of town, which may allow for further consideration / more suitable location of Heavy Vehicle Driver Route in Walgett. Council and RMS will continue to work with Karl to try and achieve an agreed outcome.

**ACTION:**

1. Letter to be written to Karl Adams advising that the current roads in Walgett are not suitable for Heavy Vehicle Driver Training. The matter will be reviewed in the future.

**4.4 Inspections completed by RMS and Walgett Shire Council Rural Engineering**

Inspections at Lightning Ridge were completed Wednesday 11<sup>th</sup> June. Areas included the intersection and warning signs at Lightning Ridge Airport, and the pedestrian strip in the main street into town of Lightning Ridge (Morilla Street) from Opal Street to Brilliant Street, which will assist with the Beautification Project at Lightning Ridge.

**ACTION:**

1. David Vant to provide mud map to Raju Ranjit.

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

**5. INCOMING CORRESPONDENCE**

**5.1 RUGBY LEAGUE PUBLIC EVENTS**

**5.1.1 Road Closure Request – Rugby League Knock Out Event,  
20/09/2014**

**5.1.2 Dragon Knock out Event – no road closure requested, parking  
plan required.**

Application supported by committee members on basis of obtaining public liability from for the event.

|                                                                                                |
|------------------------------------------------------------------------------------------------|
| <b>ACTION:</b>                                                                                 |
| 1. Follow up Public Liability from Rebecca Wilson, Walgett Shire Council, event booking taker. |
| 2. TPCs to be forwarded to David Vant for events.                                              |

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

**6. GENERAL BUSINESS**

**6.2 Restricted Parking out the front of the Police Station**

Request from Clerk of the Court, Walgett via GM Don Ramsland, to reduce Police Only parking by 6 reserved car parks in front of the Court House, and allocate to the Court House. Written support has been received from Snr Con. Brett Jamieson from Walgett Police. Snr Con. Brett Jamieson has also requested more signs "NO STOPPING POLICE VEHICLES EXCEPTED" be installed in front of the police station as the general public are still parking in this area.

Committee supportive of both requests.

**ACTION:**

1. 6 x Car Park Spaces to be allocated for Court House use, starting at the police driveway
2. More "NO STOPPING POLICE VEHICLES EXCEPTED" to be installed in front of the police station.
3. Public Parking sign to be installed in Car Park at the rear of Fox and Wee Waa Streets.

**6.3 Parking in Fox Street (front of Council Building)**

Issue identified from Council Staff member regarding the sight impairment due to parking at the intersection of Fox and Euroka Streets. Suggestion made removed necessary parking to allow for 10m space from the curb to the first car park to allow for satisfactory vision at intersection.

**ACTION:**

1. Raju Ranjit to investigate further and submit proposal to David Vant (RMS).

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

**6.4 Black Spot Programme, Morilla Street Lightning Ridge**

David Vant advised that if Lightning Ridge Community want the Pedestrian crossing in Morilla Street removed or relocated, that now would be the time to discuss it while the works for the Black Spot Programme are being conducted. Suggestion was made to have parking in Lightning Ridge Town Centre consistent throughout the town. Suggested that nose in to trailed in Morilla Street, then look at adopting in Opal and other streets.

**ACTION:**

1. Raju Ranjit to discuss at Community Brief on 29/08/2014. If changes required, updated plan to be emailed to David Vant.

**7. CLOSE OF MEETING - 11:00am**

**8. CONFIRMATION OF NEXT MEETING – Thursday 9th October 2014, 10:00am**

## 14.1 GENERAL MANAGER

### COUNCIL'S DECISION ACTION REPORT – SEPTEMBER 2014

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

**Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council this year.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion.

**Relevant Reference Documents/Policies:**

Resolution Register September 2014

**Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report – September 2014</b>                                                                                                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for September 2014 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register- September 2014

## Resolution Actions for Ordinary Meeting 11<sup>th</sup> February 2014

|                    |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                             |  |
|--------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 11th February 2014 | 2/2014/3 | <p>That a temporary licence for a period of one (1) year be granted to the Collarenebri Golf Club for use of part reserve (R82811) for use of the golf course and clubhouse including but not limited to the following conditions; .</p> <p>Provision of evidence of public liability insurance</p> <p>The finalisation of a scope of works for renovation of the clubhouse in conjunction with council including a joint risk assessment,</p> <p>That occupation of the clubhouse not be approved until it has been made habitable and safe to Council's satisfaction.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Corporate Services | <p>11.03.14 Letter forwarded to Club. Meeting with Club reps to progress works.</p> <p>15.04.14 Awaiting confirmation from former Cr Smith regarding on-site meeting.</p> <p>20.05.14 Contact made with Committee regarding site meeting to take place.</p> <p>29.05.14 Site meeting held with Club reps. Awaiting details of work proposed to bring toilets up to standard.</p> <p>14.07.14 Senior Admin Officer following up.</p> <p>12.08.14 Matter still being followed up. Advised primary driver of project has left the area.</p> <p>18.09.14 Further enquiries to be made as to whether sufficient interest in project remains.</p> | Director Corporate Services |  |
| 11th February 2014 | 2/2014/4 | <p>That Council considers making provision for \$41,250 in the 2014/15 budget being 50% of the total quoted funds to refurbish/upgrade of the existing male jockey's facilities and the addition of female jockey change and washrooms.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                             | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager.</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p> <p>14.07.14 \$57,000 provision made in budget.</p> <p>12.08.14 Grant approved. Additional budget required at September QBRS.</p> <p>18.09.14 Meeting to be convened with showground users to firm up design and commence works.</p>                                                                                                                                                                                                                                | Director Corporate Services |  |
| 11th February 2014 | 2/2014/5 | <p>That Council consults with the Burren Junction Community in order to ascertain an agreeable outcome based on community needs in conjunction with Council resourcing strategies/financial framework.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services | <p>11.03.14 Preparation for meeting in progress.</p> <p>15.04.14 History being researched for meeting.</p> <p>20.05.14 History not yet finalised.</p> <p>16.06.14 Matter still being researched.</p> <p>14.07.14 Public Consultation meeting being held on 16 July 2014.</p> <p>12.08.14 Report to August</p>                                                                                                                                                                                                                                                                                                                               | Director Corporate Services |  |



# WALGETT SHIRE COUNCIL AGENDA

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                   |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                             |  |
|--------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                   |                             | Council Meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                             |  |
| 11th February 2014 | 2/2014/19 | <p>1.That Council endorse the proposed replacement or refurbishment the Gray Park toilet block.</p> <p>2.That Council consider making provision in the 2014/2015 budget of an amount of \$75,000 for the replacement or refurbishment of the existing amenities block in Gray Park</p> <p>3.That Council also investigate the Walgett caravan park toilets.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Corporate Services | <p>11.03.14 Capital feasibility document provided to Finance Manager. Assets Officer requested to prepare a condition assessment for Alex Trevallion Park Toilets (Walgett Caravan Park toilets).</p> <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination. Trevallion Park Toilets review not yet commenced.</p> <p>16.06.14 Gray Park Toilet project not included in budget. New Property Officer undertaking inspection and report.</p> <p>14.07.14 Application for 50% funding submitted under the Community Building Partnerships Program.</p> <p>12.08.14 Awaiting outcome of grant application.</p> | Director Corporate Services |  |
| 11th February 2014 | 2/2014/20 | <p>That consideration for provision to be made in the 2013/2014 budget for an amount of \$20,000 to conduct an investigation and development of options for the design and upgrade of the administration building air conditioning system.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                  | Director Corporate Services | <p>11.03.14 Specifications being developed.</p> <p>15.04.14 Submissions close 30.04.14.</p> <p>20.05.14 Tenders received to be considered at June meeting.</p> <p>16.06.14 Project working group formed to assess tenders.</p> <p>14.07.14 Project team meeting on 15 July to review tender spec.</p> <p>12.08.14 Tenders due 18 August.</p>                                                                                                                                                                                                                                                                                                    | Director Corporate Services |  |
| 11th February 2014 | 2/2014/39 | <p>1. That the content of the report be noted.</p> <p>2.That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Taylor</p>                                                                                                                                                      | Director Corporate Services | <p>11.03.14 Matter ongoing.</p> <p>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.</p> <p>20.05.14 Proof of claim lodged with liquidators by lawyers.</p> <p>14.07.14 Proof of claim</p>                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|  |  |  |  |                                                                                                |  |  |
|--|--|--|--|------------------------------------------------------------------------------------------------|--|--|
|  |  |  |  | admitted by liquidators.<br>12.08.14 Awaiting further update.<br>17.09.14 Public Meeting held. |  |  |
|--|--|--|--|------------------------------------------------------------------------------------------------|--|--|

## Resolution Actions for Ordinary Meeting 25<sup>th</sup> March 2014

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                                                                                                                                                                                                                                                                            |                                         |                    |
|-----------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------|
| 25th March 2014 | 5/2014/24 | <p>1. That Council Note the letter dated 27 February 2014 from SMK requesting that Council write to Crown Lands asking that control these parts of the reserve be transferred to Council from Crown lands.</p> <p>2. Respond to Crown Lands requesting that Neill Street and the part of Pitt Street that form part of Travelling Stock Reserve 12870 be dedicated to Council control.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Planning & Regulatory Services | <p>Letter sent 27 March to Trade &amp; Investment.</p> <p>Advice received 9/9/2014 is that the request is being processed by Crown Lands in Dubbo. Expected to be completed by Christmas.</p>                                                                                                                                                              | Director Planning & Regulatory Services |                    |
| 25th March 2014 | 5/2014/33 | <p>1. That Walgett Shire Council provide the Castlereagh Macquarie County Council with an advance of \$50,000.00 to be repaid over a period of 3 years interest free.</p> <p>2. That Walgett Shire Council submit an Expression of Interest for operation of the administration and finance function of the Castlereagh Macquarie County Council.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Greenaway</p>                                  | General Manager                         | <p>14.04.14 Letter sent, awaiting response.</p> <p>07.05.14 Council's offer under negotiation. Report submitted to CMCC meeting on 25.6.14</p>                                                                                                                                                                                                             | General Manager                         | Completed 01.07.14 |
| 25th March 2014 | 5/2014/35 | <p>That Council consider a provision in the Draft 2014/15 Budget of \$150,000 for a new Unified Communications telephone system and associated data infrastructure upgrade. Subject to funding it is further recommended that Council proceed to stage 2 being the preparation of tender documentation and the calling of tenders.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                        | Director Corporate Services             | <p>15.04.14 Included in draft 14/15 budget.</p> <p>20.05.14 Awaiting budget determination.</p> <p>16.06.14 No funds provided in 2014/15 budget.</p> <p>14.07.14 Provision made in final adopted budget.</p> <p>Consultant finalising tender spec.</p> <p>12.08.14 Tender advertised.</p> <p>Tenders closed 09.09.14.</p> <p>Report to October meeting.</p> | Director Corporate Services             |                    |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 29<sup>th</sup> April 2014 held 8 May 2014

|            |           |                                                                                                                                                                                                                                                                                                                    |                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                        |  |
|------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--|
| 8 May 2014 | 7/2014/13 | <p>That Council undertake negotiations with Transponder Technologies to develop a scope of works and quotation for the supply, installation and commissioning of a Point of Sale system at both the Harlequin St and Onyx St standpipes in Lightning Ridge.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p>      | Director Corporate Services            | <p>20.05.14 Awaiting further information.<br/>16.06.14 Request for detailed proposal made again on 16 June.<br/>14.07.14 Detailed proposal to be provided by 16 July 2014 with report to August meeting.<br/>12.08.14 Company has had further discussions with DCS and DUS.<br/>18.09.14 Further clarification on some aspects being sought.</p>                                                                                                                | Director Corporate Services            |  |
| 8 May 2014 | 7/2014/16 | <p>1. That Council view the indicative interest rates listed, advise which loan agreement would be acceptable based on information provided, allowing the General Manager discretion in executing the loan/s should interest rates vary into the future.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p> | General Manager                        | 22.05.14 Loan quotations being invited.                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                        |  |
| 8 May 2014 | 7/2014/20 | <p>1. That the Walgett Showground Trust are consulted in regards to this proposal and the item is deferred to a future meeting.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                          | Director Corporate Services            | <p>20.05.14 Meeting is to be scheduled when firmer details of proposed course are provided.<br/>16.06.14 Meeting held with Club representatives awaiting more detailed plan and clarification of water supply prior to meeting with stakeholders.<br/>14.07.14 Meeting with Showground users scheduled for early August.<br/>12.08.14 Meeting held with support for project. Further report to September meeting.<br/>18.09.14 Report to September meeting.</p> | Director Corporate Services            |  |
| 8 May 2014 | 7/2014/31 | <p>1. That Council endorse and adopt the proposed sportsground line marking fee for the 2014/2015 financial year.<br/>2. That Council adopt the line marking fee of \$690.80 including GST per season and \$338.35 including GST per event.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                   | Director Urban Infrastructure Services |                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Urban Infrastructure Services |  |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 27<sup>th</sup> May 2014

|             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                                                                                                                                                                                      |                                               |  |
|-------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
| 27 May 2014 | 8/2014/10 | <p>1. That Council obtain detailed report on cost of running all sporting services in Walgett Shire.</p> <p>2. That naming rights for the Lightning Ridge Pool are investigated.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                 | General Manager                               | <p>02.06.14 Report being prepared for August 2014 meeting</p> <p>18.09.14 Deferred to October meeting.</p>                                                                                                           | General Manager                               |  |
| 27 May 2014 | 8/2014/12 | <p>That Council approve the disposal of identified e-waste and the Reserve e-waste be engaged to remove and dispose of the e-waste at no cost to Council</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                       | Director Corporate Services                   | <p>16.06.14 Project proceedings with next stage to stack and wrap on pallets.</p> <p>14.07.14 Project progressing.</p> <p>12.08.14 Project progressing.</p> <p>18.09.14 Project on hold due to other priorities.</p> | Director Corporate Services                   |  |
| 27 May 2014 | 8/2014/21 | <p>That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p>                                                                                                                                                                            | General Manager                               | <p>15.09.14 Negotiations continuing.</p>                                                                                                                                                                             | General Manager                               |  |
| 27 May 2014 | 8/2014/22 | <p>That the General Manager is authorised to negotiate a sale for the property at 6 Vaughn Place.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                              | General Manager                               | <p>15.09.14 Quotations called for renovations.</p>                                                                                                                                                                   | General Manager                               |  |
| 27 May 2014 | 8/2014/23 | <p>That the General Manager and Mayor are authorised to negotiate with IGA, DPC, Department Education and Minister Humphries in regards to Walgett IGA continuing to use the Primary School site for the temporary supermarket for a further six months as the alternate premises identified by DPC are considered unsuitable following an inspection by Council.</p> <p>Moved: Clr Kier<br/>Seconded: Clr Martinez</p>                                                                               | General Manager                               | <p>Meeting held with Kevin Humphries on 6.06.14.</p> <p>Further meeting with Stakeholders on 19.06.14</p> <p>15.09.14 Lease extended until end of 2014.</p>                                                          | General Manager                               |  |
| 27 May 2014 | 8/2014/26 | <p>1. That Council endorse the NSW Public Works tender recommendation for the Walgett Levee Stage 4 works.</p> <p>2.This report also recommends that Council accept the tender price offered by Central West Civil Pty Ltd in the amount of \$1,166,050.00 inclusive of GST.</p> <p>3.This report also recommends that Council accept the proposal for Project Management of the Construction phase for Stage 4 submitted by the NSW Public Works for the amount of \$95,610.00 exclusive of GST.</p> | Acting Director Urban Infrastructure Services |                                                                                                                                                                                                                      | Acting Director Urban Infrastructure Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|             |                 |                                                                                                                                                                                                                                                                    |                               |                                                                                                                                                                                                                                                                                          |                               |                       |
|-------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------|
|             |                 | Moved: Clr Taylor<br>Seconded: Clr Lane                                                                                                                                                                                                                            |                               |                                                                                                                                                                                                                                                                                          |                               |                       |
| 27 May 2014 | Qs next meeting | Clr Taylor<br>Can Council investigate the possibility of implementing a user pays system at the Burren Junction Bore Baths?<br><br>Response<br>The General Manager advised that investigations will take place as part of Council's review of Shire wide services. | General Manager               | 27.05.14 The General Manager advised that investigations will take place as part of Council's review of Shire wide services.<br>15.09.14 Being prepared for October 2014 Meeting.                                                                                                        | General Manager               |                       |
| 27 May 2014 | Qs next meeting | Clr Taylor<br>There is bitumen breaking away in one part of the Grawin to Lightning Ridge Road 1km off the Kamilaroi Highway. Can patching be done to resolve this?                                                                                                | Director Engineering Services | Inspection done on 13/06/2014 and has been scheduled for July 2014.<br>12.08.14 Work has been rescheduled and will be done in late August.                                                                                                                                               | Director Engineering Services | Completed August 2014 |
| 27 May 2014 | Qs next meeting | Clr Lane<br>Does Council have an employment/appointment policy as raised by Mr Col Hundy earlier in the meeting?                                                                                                                                                   | General Manager               | 29.05.14 Appropriate instructions issued to Council staff on a needs basis. Staff also have to comply with various legislative provisions.<br>15.09.14 Minor amendments to Position Descriptions being introduced progressively.                                                         | General Manager               |                       |
| 27 May 2014 | Qs next meeting | Clr Lane<br>There are currently no precinct committees in operation in Lightning Ridge, Walgett and Grawin. Should we encourage residents to get these committees up and running again?                                                                            |                               | 27.05.14 General Manager to investigate. The General Manager also advised that the Collarenebri Precinct Committee is in the process of being re-established as the Town Improvement Committee.                                                                                          | General Manager               |                       |
| 27 May 2014 | Qs next meeting | Clr Martinez<br>Can 3 grids north of Lightning Ridge on the O'Brien's property be addressed?                                                                                                                                                                       | Director Engineering Services | Has been scheduled for inspection( 19/06/2014)<br><br>14.07.14 Received three written quotations for fencing works. As per Grid policy, \$4000 per grid can be contributed towards the removing the grid.<br>12.08.14 Discussion took place with Mr O'Brien and waiting on his response. | Director Engineering Services |                       |

# **WALGETT SHIRE COUNCIL AGENDA**

|             |                 |                                                                                                                                              |                                               |                                                                                                                                                  |                                               |                    |
|-------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------|
| 27 May 2014 | Qs next meeting | Clr Cooper<br>What is the expected timeframe for water and sewer to be connected to the industrial blocks in Walgett?                        | General Manager                               | 29.05.14 Council is working with purchasers of industrial land to ensure services will be available at the time any building works are completed | General Manager                               | 29.05.14 completed |
| 27 May 2014 | Qs next meeting | Clr Cooper<br>Can a potential drainage issue be investigated in the Walgett Cemetery area between the Castlereagh Highway and Carinda Road.  | Acting Director Urban Infrastructure Services |                                                                                                                                                  | Acting Director Urban Infrastructure Services |                    |
| 27 May 2014 | Qs next meeting | Clr Keir<br>A ramp on the Pilliga to Walgett road near the cement bridge has collapsed. Can this be investigated/signage placed either side? | Director Engineering Services                 | Has been inspected on 28/06/2014.<br>27.05.14 Reduced signage has been installed. Work scheduling is in progress.                                | Director Engineering Services                 |                    |

## **Resolution Actions for Ordinary Meeting 24<sup>th</sup> June 2014**

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                                                                                                                                                                                                                                                                                             |                                         |  |
|--------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 24 June 2014 | 9/2014/9  | That Council be proactive in this area of its operations by the creation of a cash backed assets renewal reserve from the additional FAGS grant funds received in 2013/14 and to also commence a detailed review of the infrastructure replacement issues raised at an internal audit level.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | General Manager                         | 20.06.14 Reserve established                                                                                                                                                                                                                                                                                | General Manager                         |  |
| 24 June 2014 | 9/2014/14 | That Walgett Shire Council resolve to:<br>1.Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2013-2014.<br>2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:<br>(a) Walgett Shire Local Heritage Fund Annual Report 2013-2014.<br>(b) Walgett Shire Council Heritage Strategic Plan 2014-2017.<br>3.Endorse submission of the documents to the Heritage Branch of the NSW Department of Planning & Environment.<br>4.Note that Ray Christison of High Ground Consulting has advised Walgett Shire Council that he will cease providing heritage advisory services as soon as Council can find a replacement advisor.<br>5.Write to Ray Christison and thank him for his work as Walgett Shire Council's heritage advisor from 2008 until 2014.<br>6.Seek expressions of interest for a new Heritage Advisor:<br>(a) Consistent with the document titles "How to Establish a Heritage Advisor Service", published by Heritage Branch, NSW Office of Environment & Heritage, July 2011.<br>(b) Where feasible, in consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback | Director Planning & Regulatory Services | Director Planning & Regulatory Services is currently consultation with the Bourke and Brewarrina Shire Councils as part of a resource sharing initiative of the Outback Shires Alliance.<br>A meeting is scheduled on 10/9/2014 at Brewarrina to meet with a heritage advisor and discuss resource sharing. | Director Planning & Regulatory Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|              |                 |                                                                                                                                                                                                                                                                                                                                                                                           |                                        |                                                                                                                                                                        |                                        |                    |
|--------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--------------------|
|              |                 | Shires Alliance.<br>Moved: Clr Cooper<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                          |                                        |                                                                                                                                                                        |                                        |                    |
| 24 June 2014 | 9/2014/18       | 1. That a report is prepared regarding extending the opening hours for the Walgett and Lightning Ridge Waste Management Facilities and potential measures for Council to cover the cost of extending opening hours.<br>2. That an educational campaign is prepared in order to inform Shire residents of the proposed fees and charges<br><br>Moved: Clr Woodcock<br>Seconded: Clr Taylor | Director Urban Infrastructure Services |                                                                                                                                                                        | Director Urban Infrastructure Services |                    |
| 24 June 2014 | Qs next meeting | Clr Taylor<br>Can Council investigate moving the bins at the Astronomers Monument, Lightning Ridge to a location further down the hill?                                                                                                                                                                                                                                                   | Director Urban Infrastructure Services |                                                                                                                                                                        | Director Urban Infrastructure Services |                    |
| 24 June 2014 | Qs next meeting | Clr Taylor<br>Can the dead trees in Pandora Street, Lightning Ridge be removed and the area given a general tidy up?                                                                                                                                                                                                                                                                      | Director Urban Infrastructure Services |                                                                                                                                                                        | Director Urban Infrastructure Services |                    |
| 24 June 2014 | Qs next meeting | Can Council contact Kevin Humphries MP regarding drought relief assistance?<br>Clr Cooper                                                                                                                                                                                                                                                                                                 | General Manager                        | 24.06.14 The General Manager advised that both Kevin Humphries MP and Mark Coulton MP will be contacted. A Media Release in relation to the matter may also be issued. | General Manager                        | 30.06.14 Completed |
| 24 June 2014 | Qs next meeting | What is the progress of the fencing and ramps to be installed on Gerard O'Brien's property?<br>Clr Greenaway                                                                                                                                                                                                                                                                              | Director Engineering Services          | 24.06.14 The Director Engineering Services advised that Expressions of Interest close on Friday 4 July 2014.<br>11.09.2014 – Waiting for response.                     | Director Engineering Services          |                    |
| 24 June 2014 | Qs next meeting | What is the progress of the maintenance work at Spider Brown Oval, Lightning Ridge?<br>Clr Greenaway                                                                                                                                                                                                                                                                                      | General Manager                        | 24.06.14 The General Manager advised that this matter will be discussed in the Extra-ordinary Meeting to be held later today.                                          | General Manager                        | 30.06.14 Completed |
| 24 June 2014 | Qs next meeting | Does Council currently have a Carpenter on staff?<br>Clr Greenaway                                                                                                                                                                                                                                                                                                                        | General Manager                        | 24.06.14 The General Manager advised that Council do not currently have a Carpenter, however are interested in hiring one. Council's current Building                  | General Manager                        |                    |

# WALGETT SHIRE COUNCIL AGENDA

|              |                 |                                                                                                                                                                  |                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                 |
|--------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------|
|              |                 |                                                                                                                                                                  |                                         | Maintenance Officer does undertake small tasks in the main administration building.                                                                                                                                                                                                                                                                                                                                                           |                                         |                                                                                                 |
| 24 June 2014 | Qs next meeting | What is the progress of the Coonabarabran to Mungindi Road Improvement Programme?<br>Clr Greenaway                                                               | Director Engineering Services           | <p>24.06.14 The General Manager advised that Council have undertaken a feasibility study and are now waiting for response from Kevin Humphries MP who is coordinating the programme. Director of Engineering is to contact Mr Humphries to investigate where matter is up to.</p> <p>14.07.14 Discussed with Mayor of Narrabri Shire Council on 7/7/2014 regarding the project. He will contact with Kevin Humphries for further updates.</p> | Director Engineering Services           |                                                                                                 |
| 24 June 2014 | Qs next meeting | Can Council investigate a water leak in Barwon Street, Collarenebri?<br>Clr Greenaway                                                                            | Director Urban Infrastructure Services  |                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Urban Infrastructure Services  |                                                                                                 |
| 24 June 2014 | Qs next meeting | Can the Pilliga to Burren Junction Road (SR103) be graded?<br>Clr Greenaway                                                                                      | Director Engineering Services           | 24.06.14 The Director Engineering Services advised that the road will be graded in July 2014.                                                                                                                                                                                                                                                                                                                                                 | Director Engineering Services           | 14.07.14 Completed                                                                              |
| 24 June 2014 | Qs next meeting | Funding has been obtained for an independent toilet block at Come By Chance Hall. Will a Development Application need to be lodged for this project?<br>Clr Keir | Director Planning & Regulatory Services | <p>24.06.14 The Director Planning and Regulatory Services advised that Council's Town Planner will be able to assist with this. Clr Keir to forward project details to Council's Town Planner to determine if a Development Application is needed.</p> <p>Email sent to Clr Keir on 8/7/2014 regarding above including aerial image and design considerations.</p>                                                                            | Director Planning & Regulatory Services | Acting Director Andrew Wilson contacted Clr Keir on 8/9/2014 and the matter has been finalised. |



# WALGETT SHIRE COUNCIL AGENDA

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|--------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|--|
| 24 June 2014 | Qs next meeting | There are still bike users driving through the park area near Butterfly Avenue, Lightning Ridge. Can Council implement further measures to dissuade bike users?<br>Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Urban Infrastructure Services      |                                                                                                                                                                                                              | Director Urban Infrastructure Services      |  |
| 24 June 2014 | 9/2014/20       | 1. That Council reject both Graincorp Walgett and Southern Game Meat Pty Ltd's request to connect to the filtered water connection.<br>2. Negotiate with the business houses to share the cost of upgrading the production capacity of the under construction filtration plant and meet the cost of pipe work. The pipe work has to comply with WSAA Water Supply Code of Australia<br>3. Negotiate contract based water rates to these business houses to recover the cost of plant upgrading and extending the water mains to these business houses.<br><br>Moved: Clr Cooper<br>Seconded: Clr Keir | Director Urban Infrastructure Services      |                                                                                                                                                                                                              | Director Urban Infrastructure Services      |  |
| 24 June 2014 | 9/2014/21       | 1. That the General Manager be authorised to take the necessary steps to resolve outstanding Title issues.<br>2. That Council draft a Memorandum of Understanding regarding the development and exchange of the Neilly Street Carpark.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                              | General Manager                             | 15.09.14 All owners contacted and in process of arranging transfers.                                                                                                                                         | General Manager                             |  |
| 24 June 2014 | 9/2014/22       | 1. That a detailed review of Council's staff housing stock be carried out in the 2014/15 financial year with a view to preparing not only not only a routine maintenance programme but also a capital upgrade and replacement programme as well.<br>2. Further that Council reaffirm the approach of transferring the income from any property sales to a cash backed reserve to provide for future property development.<br>3. Council obtain quotes for upgrade of work to the 6 Vaughn Place property and undertake work as necessary.<br><br>Moved: Clr Woodcock<br>Seconded: Clr Greenaway       | General Manager/Director Corporate Services | 14.07.14 Matter referred to Property Officer to obtain work schedule and cost.<br>12.08.14 Awaiting report from builder.<br>18.09.14 Review ongoing, tenders advertised for refurbishment of 6 Vaughn Place. | General Manager/Director Corporate Services |  |
| 24 June 2014 | 9/2014/25       | 1. That Council endorse the NSW Public Works tender recommendation for the Installation of Sewer Rising Main in Walgett.<br>2. This report also recommends that Council accept the tender price offered by Earthfrom Pty Ltd in the amount of \$202,305.61 inclusive of GST.<br><br>Moved: Clr Cooper<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                       | Director Urban Infrastructure Services      |                                                                                                                                                                                                              | Director Urban Infrastructure Services      |  |

## Resolution Actions for Ordinary Meeting 22<sup>nd</sup> July 2014

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------|
| 22 July 2014 | 10/2014/9              | <p>1. That Council receive, note and endorse the submission.<br/>2. That Council invite members of both the state and federal opposition, relevant financial institutions and media contacts to visit the Walgett Shire to further discuss drought in the Shire.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                    | General Manager                               | 15.09.14 Contact and meeting held with bankers. Further visits to area by Federal/State Ministers.                                                                                                               | General Manager                               |                       |
| 22 July 2014 | 10/2014/16             | <p>1. That repairs to the existing lights on the western towers be undertaken at an estimated cost of \$10,000 subject to unspent funds being brought forward from the 2013/2014 Parks and Reserves Capital Maintenance Vote.<br/>2. That an application be submitted under the Sport and Recreation Facility Development Program for 50% funding of a total upgrade of the Spider Brown Oval lights and if successful, that matching funding be provided from Parks and Reserves Capital Maintenance Vote in the 2015 / 2016 Budget.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Lane</p> | Director Corporate Services                   | 12.08.14 LRE to undertake lightning repairs.<br>18.09.14 Work completed, funding program not yet open.                                                                                                           | Director Corporate Services                   |                       |
| 22 July 2014 | 10/2014/19             | <p>1. That the report is received and noted.<br/>2. That the minutes of the North West Weight Of Loads Group meeting held on 7 July 2014 be circulated to Councillors when available.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                             | Director Engineering Services                 | 11.08.14 Minutes attached to report for August Council meeting.                                                                                                                                                  | Director Engineering Services                 | Completed 11.08.14    |
| 22 July 2014 | Questions next meeting | <p>Question 1<br/>Members of the new Lightning Ridge Pony Club Committee have asked if the Lightning Ridge Pony Club grounds are able to be used. What should they be doing to finalise the DA for the facility?<br/>Response<br/>The Director Planning &amp; Regulatory Services requested that the Committee contact Council's Town Planner and Senior Environmental Health &amp; Building Surveyor to discuss.</p> <p>Clr Martinez</p>                                                                                                                                                  | Director Planning & Regulatory Services       | Council's Town Planner and Senior Environmental Health & Building Surveyor discussed the matter with the committee on site on 28 August and are providing a copy of previous documents in relation to approvals. | Director Planning & Regulatory Services       | Completed on 9/9/2014 |
| 22 July 2014 | Questions next meeting | <p>Do all Council staff follow correct procedure when advertising for contractors for work that will cost over \$3,000.00?<br/>Response<br/>The General Manager to investigate.</p> <p>Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                               | 26.08.14 Procedure followed, General Manager has discretion.                                                                                                                                                     | General Manager                               | Completed 26.08.14    |
| 22 July 2014 | Questions next meeting | <p>The Lightning Ridge Bore Baths are currently closed for two hours in the morning for cleaning. Bore Baths users would prefer that this closure for cleaning takes place between 12:00pm and 2:00pm instead. Can this be investigated?<br/>Response<br/>The Acting Director Urban Infrastructure Services to investigate.</p> <p>Clr Lane</p>                                                                                                                                                                                                                                            | Acting Director Urban Infrastructure Services | 12.08.14 Potential change of hours canvassed with regular users who oppose a change in hours.                                                                                                                    | Acting Director Urban Infrastructure Services |                       |
| 22 July 2014 | Questions next meeting | <p>Can the Pilliga to Burren Junction road be graded?<br/>Response<br/>The Director Engineering Services to investigate.</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering Services                 | Completed on 08/09/2014                                                                                                                                                                                          | Director Engineering Services                 |                       |

# WALGETT SHIRE COUNCIL AGENDA

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| 22 July 2014 | Questions next meeting | There are parts of fencing, doors and windows missing from a house on the corner of Morilla and Gem Streets which looks untidy. Can Council issue an order for the property to be tidied up?<br>Response<br>The Director Planning & Regulatory Services to investigate<br><br>Clr Lane                                                                                                                                   | Director Planning & Regulatory Services     | The residence is boarded up, ongoing investigation, monitoring by P&R staff is occurring currently. 8/9/2014. . Owner has advised that unsecured buildings will be made secure. | Director Planning & Regulatory Services     |                                                                             |
| 22 July 2014 | Questions next meeting | I have heard that the tractor used to fill graves at the Lightning Ridge Cemetery will be relocated in the near future. Is this correct?<br>Response<br>The General Manager to investigate.<br><br>Clr Woodcock                                                                                                                                                                                                          | General Manager                             | 33.07.24 Report incorrect.                                                                                                                                                      | General Manager                             | Completed 26.08.14                                                          |
| 22 July 2014 | Questions next meeting | An artist in Lightning Ridge would like to make and sell leadlight works from a property at 6-8 Windlass Avenue Lightning Ridge. Is this able to be undertaken at the property?<br>Response<br>The Director Planning & Regulatory Services to investigate.<br><br>Clr Woodcock                                                                                                                                           | Director Planning & Regulatory Services     | Question addressed in letter to Brenda Steiner & Marie Wilde dated 17 July 2014. Proposed retail sales and food and drink premises prohibited in IN1 General Industrial zone.   | Director Planning & Regulatory Services     | Completed on 17 July 2014                                                   |
| 22 July 2014 | Questions next meeting | The change room floor at the Lightning Ridge Bore Baths becomes slippery and a user has fallen. There are also loose floor tiles and drainage issues. Can work be done to resolve these issues?<br>Response<br>The Director Corporate Services advised that the Property Officer is in the process of organising a non-slip flooring to be installed as an interim measure.<br><br>Clr Woodcock                          | Director Corporate Services/General Manager | 12.08.14 Anti-slip coating purchased and to be applied by urban services staff.                                                                                                 | Director Corporate Services/General Manager |                                                                             |
| 22 July 2014 | Questions next meeting | The Outback Arts Committee has requested that a public meeting be held to discuss the future of the Lightning Ridge Arts and Crafts Committee. Can this be arranged?<br>Response<br>General Manager to investigate.<br><br>Clr Keir                                                                                                                                                                                      | General Manager                             | 15.09.14 Contact made with president AGM in November.                                                                                                                           | General Manager                             |                                                                             |
| 22 July 2014 | Questions next meeting | Can the temporary fencing at the Walgett Masonic Hall be upgraded so that the Hall can be accessed by members of the Historical Society?<br>Response<br>The Director Planning & Regulatory Services to investigate.<br><br>Clr Keir                                                                                                                                                                                      | Director Planning & Regulatory Services     | Suitable fencing discussed with Council Asset Officer. Proposed fencing requires DA. This matter is now in the hands of Director Corporate Services Assets Staff.               | Director Planning & Regulatory Services     | This matter is now in the hands of Director Corporate Services Asset Staff. |
| 22 July 2014 | Questions next meeting | What is the progress of the Walgett IGA?<br>Response<br>The General Manager advised that construction of the new site is underway, with completion anticipated to take place in mid-November. The Department of Education have extended the lease on the temporary store until early August and negotiations are progressing between IGA and St Vincent De Paul for the second temporary store location.<br><br>Clr Keir | Director Planning & Regulatory Services     | Roof on. Project on track for projected October 31 completion date                                                                                                              | Director Planning & Regulatory Services     |                                                                             |

# WALGETT SHIRE COUNCIL AGENDA

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| 22 July 2014 | Questions next meeting | Does Council currently own a mobile kitchen?<br>Response<br>The General Manager advised that Council does own a mobile kitchen which is kept at the Depot. Some work will need to be done before it is able to be used.<br><br>Clr Greenaway                                                                                                                                                                                                                                                     | Director Corporate Services                   | 12.08.14 Unit to be made roadworthy in first instance.<br>18.09.15 Report to September meeting.                                                                | Director Corporate Services                   |                    |
| 22 July 2014 | Questions next meeting | The ride on lawn mower that Council was to fix has still not been returned to the Lightning Ridge Preschool. Can this be investigated?<br>Response<br>The General Manager to investigate.<br><br>Clr Walford                                                                                                                                                                                                                                                                                     | General Manager                               | 15.09.14 Report to September meeting.                                                                                                                          | General Manager                               |                    |
| 22 July 2014 | Questions next meeting | Will Council advertise for the currently vacant Backhoe Operator position?<br>Response<br>The General Manager advised that the position will be shortly advertised internally.<br><br>Clr Walford                                                                                                                                                                                                                                                                                                | General Manager                               | 15.09.14 Appointment made to position                                                                                                                          | General Manager                               | Completed 15.09.14 |
| 22 July 2014 | Questions next meeting | What is the progress of works to be undertaken at the Lightning Ridge IGA?<br>Response<br>The Director Planning & Regulatory Services advised that propping has been put in place and an engineer has approved this propping. Council recently wrote to the IGA owner requesting information regarding permanent propping with no response. The Director Planning & Regulatory Services will follow up response.<br><br>Clr Cooper                                                               | Director Planning & Regulatory Services       | Ongoing correspondence between Council and IGA owner relating to permeant propping, currently no indication as to when design shall be completed by Engineers. | Director Planning & Regulatory Services       |                    |
| 22 July 2014 | 10/2014/22             | That a confidential report is prepared for the next meeting regarding established salary figures and SES increase details for the General Manager's salary.<br><br>Moved: Clr Lane<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                     | General Manager                               | 26.08.14 Report prepared for August meeting.                                                                                                                   | General Manager                               | Completed 15.09.14 |
| 22 July 2014 | 10/2014/24             | 1. That Council receive and note the report and consider the waste management facilities opening hours.<br>2. That Council conduct a consumer survey to establish the times consumers use the facilities to see if the actual hours of operation need to be varied rather than the length of time the facilities are open.<br>3. That Council conduct an education campaign for the users of all waste management facilities within the Shire.<br><br>Moved: Clr Walford<br>Seconded: Clr Cooper | Acting Director Urban Infrastructure Services | 12.08.14 Education campaign underway, potential survey to go out with next newsletter to residents.                                                            | Acting Director Urban Infrastructure Services |                    |

## Resolution Actions for Ordinary Meeting 26<sup>th</sup> August 2014

|                |           |                                                                                                                                                                                                                                                                       |                 |                                                                     |                 |  |
|----------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|--|
| 26 August 2014 | 11/2014/4 | That the General Manager investigate the most appropriate or opportune timing for withdrawal from the Weight of Loads Committee, and that Council advise the Weights of Loads Committee that Council will be withdrawing membership of the organisation at that time. | General Manager | 15.09.14 Constitution to be reviewed to determine process required. | General Manager |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|                |            | Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                             |                                                                                                  |                                             |  |
| 26 August 2014 | 11/2014/11 | <p>1. That Council receive and note the General Manager's Report in respect of fund balances held at 30 June 2014 this report, confirm the amount of \$4213641.52 shown as internally restricted reserves and endorse the carried forward expenditure of \$828,052.00 (General Fund), \$274,110.00 (Water Funds), \$350,000.00 (Sewerage Funds) and \$69,607 (Waste Funds).</p> <p>2. Further, that a report be prepared outlining what courses of action are available to Council to utilise Minor Fund surpluses to address Council's infrastructure backlog and improve its future sustainability.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | General Manager                             | <p>1. No further action required.</p> <p>2. Currently being investigated.</p>                    | General Manager                             |  |
| 26 August 2014 | 11/2014/12 | <p>That Council convene a meeting of all the stakeholders involved with the Lightning Ridge Racecourse and Spider Brown Oval Complex to agree on a list of projects to be undertaken and then setting a reasonable time frame in which to prepare a strategic plan for the complex in order to both attract funding and carry out the works involved.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                 | General Manager                             | 15.09.14 Meetings held reports to September meeting.                                             | General Manager                             |  |
| 26 August 2014 | 11/2014/13 | <p>That That Council consider the revised draft Memorandum of Understanding and determine whether or not it is keen on proceeding with the concept and, if so, how to best further the development of the 'whole of community' in partnership with key local organisations.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                | General Manager                             | 15.09.14 MOU discussions arranged.                                                               | General Manager                             |  |
| 26 August 2014 | 11/2014/14 | <p>That attendance of the Mayor and General Manager at the LGNSW Annual Conference in Coffs Harbour between 19/21 October be confirmed and expenses paid. Further that Councillors raise any issues that they would like to be submitted for consideration in the business session of the conference.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                  | General Manager                             | 15.09.14 Arrangements being made.                                                                | General Manager                             |  |
| 26 August 2014 | 11/2014/17 | <p>1.The Draft Annual Financial Reports for 2013/2014 be referred to Council's Auditor.</p> <p>2.The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.</p> <p>3.On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of</p>                                                                                                                                                                                                                                                                                      | Director Corporate Services/General Manager | 18.09.14 Auditors were on site week of 8 September including review of initial draft statements. | Director Corporate Services/General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

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|----------------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------------------------------|-----------------------------|--|
|                |            | <p>Statistics.</p> <p>4.Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 requirements.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Woodcock</p>                                                                                                                                                                                                                                                                                                                |                             |                                                   |                             |  |
| 26 August 2014 | 11/2014/18 | <p>1.That an amount of \$200 be provided from the community contributions budget for sponsorship for the Big Red Run Foundation Fitness for Fighting Diabetes event with a notation that this had been requested by Mrs Duncan.</p> <p>2.That Mrs Duncan be advised that sponsorship of the event has been considered on its merits and is not viewed by the Council as offsetting in part that costs associated with the impounding of her dogs.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                              | Director Corporate Services | 18.09.14 Applicant advised and funding proceeded. | Director Corporate Services |  |
| 26 August 2014 | 11/2014/19 | <p>1. That Council resolve to reduce the Vacation Care service at Grawin to twenty (20) days annually.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Director Corporate Services | 18.09.14 Revised arrangements implemented         | Director Corporate Services |  |
| 26 August 2014 | 11/2014/20 | <p>That the following applicants be granted financial assistance for the recommended amount subject to any conditions under Section 356 of the Local Government Act 1993 for the first round of 2014/2015;</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Corporate Services | 18.09.14 Applicants advised of Council decision.  | Director Corporate Services |  |
| 26 August 2014 | 11/2014/21 | <p>That Council advise the Burren Junction community that if a partnership arrangement can be established between the Burren Junction community and the Department of Education with regards to the Burren Junction School of Arts Hall, Council will;</p> <p>1. Consider re-opening the main hall for restricted use after completing repairs estimated to cost \$67,000 including the replacement of guttering.</p> <p>2. Hold a further community meeting at Burren Junction on Thursday 17 September 2014 at 5:30pm at the Burren Junction RSL.</p> <p>3. Apply for heritage funding grants to carry out necessary renovations to the hall.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p> | Director Corporate Services | Meeting at Burren Junction held 17.09.14          | Director Corporate Services |  |
| 26 August 2014 | 11/2014/24 | <p>That Council indicate its support for the Walgett Whole of Community Project event to be held at Number 1 oval and that the General Manager be authorised to finalise the extent and quantum of conditions that will attach to the event approval.</p> <p>Moved: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services | 18.09.14 Letters forwarded to applicant.          | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                |            | Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                      |                                         |                       |
| 26 August 2014 | 11/2014/26 | <p>That Walgett Shire Council resolve to:</p> <p>1.Note the letter dated 14 July 2014 from the Heritage Council of NSW giving "notice of intention" to consider listing on the State Heritage Register the Collarenebri Aboriginal Cemetery.</p> <p>2. Respond with a letter which states that Walgett Shire Council supports the listing of the Collarenebri Aboriginal Cemetery on the State Heritage Register.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Cooper</p>                                             | Director Planning & Regulatory Services |                                      | Director Planning & Regulatory Services |                       |
| 26 August 2014 | 11/2014/27 | <p>That Walgett Shire Council resolve to:</p> <p>1.Approve Development Application DA2014/021 by Amanda Bird for a pub with attached dwelling and detached accommodation on Lot 1 DP 1196533.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                              | Director Planning & Regulatory Services | DA consent issued posted on 2/9/2014 | Director Planning & Regulatory Services | Complete 2/9/2014     |
| 26 August 2014 | 11/2014/28 | <p>That Walgett Shire Council resolve to note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for May-July 2014.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                      | Director Planning & Regulatory Services | Noted                                | Director Planning & Regulatory Services | Complete 26 August    |
| 26 August 2014 | 11/2014/30 | <p>1.That Council formally accept and note the funding allocation of \$400,000 for 2014/2015 repair program for the reconstruction and sealing of a 5km section of the Gundabloui Road (Collarenebri to Mungindi Road) – MR 457.</p> <p>2.That Council note that the work will be undertaken as part of the 2014/15 works programme.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Greenaway</p>                                                                                                                       | Director Engineering Services           |                                      | Director Engineering Services           | Completed August 2014 |
| 26 August 2014 | 11/2014/31 | <p>1. That Council formally accept funding of \$125,603.75 (ex gst) to improve the Morilla Street between Opal and Brilliant Streets.</p> <p>2. That Council note that the work will be undertaken in September 2014 as part of the 2014/15 Works Programme.</p> <p>3.That Council note that a community consultation session has been arranged for Friday 29 August 2014 at 1:30pm because of the proposal to consider the front in/rear in parking issue.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Engineering Services           |                                      | Director Engineering Services           | Completed             |
| 26 August 2014 | 11/2014/32 | <p>1. That Council formally accept the budget of \$ 15,360 (ex.gst) subject to Council's pending withdrawal from the Committee.</p> <p>2. That the minutes of the July 2014 meeting of the North West Weight of Loads Group Committee be received and noted</p>                                                                                                                                                                                                                                                   | Director Engineering Services           |                                      | Director Engineering Services           | Completed             |

# WALGETT SHIRE COUNCIL AGENDA

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|                |            | Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                   |                                         |           |
| 26 August 2014 | 11/2014/35 | 1. That the Mayor and General Manager be delegated authority to accept offers for Lot 157 DP 882747, and Lot 156 DP 882747 in Council's Industrial Subdivision, and that any necessary documentation be executed under the Common Seal of Council.<br>2. That the proceeds of sale be transferred to Council's Property Development Reserve.<br><br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                            | General Manager                         | 15.09.14 Negotiations continuing. | General Manager                         |           |
| 26 August 2014 | 11/2014/38 | 1. That Council accept tenders from the following businesses for RFQ 14/035 Request for Standing Offers: Casual Plant Hire - Slashing, Walgett Shire NSW - for 1st July 2014 to 30th June 2015:<br>CD & AL Stewart<br>Carbon Farming Pty Ltd TA Pokataroo<br>Hume Turf & Machinery Pty Ltd<br>S & L Girard Grader Hire Pty Ltd<br>Plains Spraying Pty Ltd<br><br>Moved: Clr Greenaway<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                        | Director Engineering Services           |                                   | Director Engineering Services           | Completed |
| 26 August 2014 | 11/2014/39 | That Walgett Shire Council resolve to:<br>1. Identify Option A as its preferred area for an off-leash area for dogs at Lightning Ridge, within Crown Reserve R84117 for public recreation and a racecourse.<br>2. Write to NSW Crown Lands seeking its agreement for the establishment of the off-leash area.<br><br>Moved: Clr Martinez<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                         | Director Planning & Regulatory Services |                                   | Director Planning & Regulatory Services |           |
| 26 August 2014 | 11/2014/40 | 1. That Council endorse the budget adjustment of \$18,500 to complete the Works Tender recommendation for the Installation of Automatic Irrigation System and accept the quotation of Purewater Filtration and Plumbing Moree in the sum of \$67,373.90 (incl GST) for an automatic sprinkler system for numbers 2 and 3 Sports Ovals at Walgett.<br>2. That Council endorse the reduction in the Sporting Field Budget ledger no 11.03052.3976 from \$340,000 to \$321,500.<br>3. Council endorse the corresponding increase in the budget on the ledger number 11.03056.1615 to \$70,500 from \$52,000.<br><br>Moved: Clr Lane<br>Seconded: Clr Keir | Director Urban Infrastructure Services  |                                   | Director Urban Infrastructure Services  |           |



## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – SEPTEMBER 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 32-35 received from Local Government NSW since the August Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 32

Item 8: Local Government Creative Ageing Grants Announced  
Item 13: Award History and Interpretation  
Item 18: 2014-2015 Country Passenger Transport Infrastructure Grants Scheme

#### Issue 33

Item 5: Australia Council for the Arts – New Grants and Strategic Plan Launch  
Item 6: Community Sharps Management – Funding Support Available  
Item 7: Ability Links Aboriginal Program  
Item 8: Elder Abuse Policy  
Item 13: Local Government Organics Collection Systems Grants Open  
Item 17: In-house Training Services – Financial Management

#### Issue 34

Item 5: LGNSW 2014/15 Remuneration Survey  
Item 7: Expired Dangerous Goods Sites  
Item 12: Councillor Professional Development Workshops in October – Sydney  
Item 13: LGNSW

#### Issue 35

Item 4: LGNSW Government Local Government Reforms  
Item 7: Inaugural Mayor's Weekend – November 2014

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from the Local Government NSW                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 32 – 35 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## ***CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT – SEPTEMBER 2014***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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### **Summary:**

Copies of circulars received 14-22 to 14-23 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

### **Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

Circular 14-22: Responsible Pet Ownership Grants Programme  
Note: OROC has lodged a joint funding application for \$50,000

Circular 14-23: Government Response to the Independent Local Government Review  
Panel and Local Government Acts Taskforce  
Note: This issue is the subject of a separate report to this meeting.

### **Relevant Reference Documents:**

Nil

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circulars Received from the NSW Office of Local Government – September 2014</b>                                                                                                                                                                                  |
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 14-22 to 14-23 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars 14-22 to14-23



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                               |
|-----------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 14-22 / 25 August 2014 / A372903                                                                  |
| <b>Previous Circular</b>    | 13-54                                                                                                         |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Companion Animals staff                                  |
| <b>Contact</b>              | Communications Team / T: 4428 4100/ E: <a href="mailto:rpogrants@dlg.nsw.gov.au">rpogrants@dlg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                                   |

### Responsible Pet Ownership Grants Program – call for applications

#### What's new or changing

- The NSW Government has committed \$900,000 over 3 years to the Responsible Pet Ownership Grants Program. (2014-15 through to 2016-17).
- Applications for the program can now be made.

#### What this means for your council

- The Grants Program is seeking to fund responsible pet ownership projects with a focus on innovation and collaboration, provide opportunities to promote better practice in responsible pet ownership, involve demonstrated collaboration between councils and other organisations and include a co-contribution from applicant councils and/or partners to the overall cost of the project.
- Applications must be sent to the **Responsible Pet Ownership Grants Program** email address: [rpogrants@dlg.nsw.gov.au](mailto:rpogrants@dlg.nsw.gov.au)
- The closing date for applications is **5:00pm, Friday 3 October 2014**.

#### Key points

- Year 1 funding applications can be made from Monday 25 August 2014.
- Individual councils may apply for up to \$15,000 and a group of councils may submit a combined application for up to \$50,000.

#### Where to go for further information

- The Responsible Pet Ownership Grants Program Guidelines are available for download on the Office of Local Government's website <http://www.dlg.nsw.gov.au>

**Steve Orr**  
Acting Chief Executive  
Office of Local Government

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|                             |                                                                                                        |
|-----------------------------|--------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 14-23 / 10 September 2014 / A386940                                                        |
| <b>Previous Circulars</b>   | 14-01 and 14-04                                                                                        |
| <b>Who should read this</b> | Councillors and General Managers                                                                       |
| <b>Contact</b>              | Office of Local Government - 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG by 30 June 2015                                                                        |

## Government response to the Independent Local Government Review Panel and Local Government Acts Taskforce

### What's new or changing

- The NSW Government today announced up to \$1 billion in funding for local government in NSW, to strengthen communities and support councils to become Fit for the Future.

### What this will mean for your council

- Councils in NSW, other than those in the Far West, are asked to submit a proposal by 30 June 2015 outlining plans to become Fit for the Future.
- Fit for the Future councils will have access to significant funding and support to make the structural changes necessary and benefits including:
  - access to a State borrowing facility;
  - access to a streamlined IPART process for setting rates;
  - priority access to State funding and other grants;
  - more flexibility with procurement;
  - simplified reporting; and
  - eligibility for additional planning powers.
- The Government has also announced changes to the system of local government including:
  - a new Local Government Act to be phased in from 2016/17 that will focus on Integrated Planning and Reporting;
  - a new role for the NSW Auditor-General;
  - a review of the rating system;
  - greater clarity on the roles and responsibilities of mayors and general managers; and
  - a review of the regulatory burden on councils.

### Key points

- The Fit for the Future package is the culmination of three years of extensive consultation and research and responds to the recommendations of the Independent Local Government Review Panel and the Local Government Acts Taskforce.
- Councils will shortly be invited to hear more about the Fit for the Future package at a series of workshops to be held throughout NSW in September.
- Councils will also be provided with further information about how to complete a Fit for the Future proposal in the coming weeks.

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 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
 E [olg@dlg.nsw.gov.au](mailto:olg@dlg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

**Where to go for further information**

- Information about the Fit for the Future package, the Government's detailed response to each of the Panel and Taskforce recommendations, and Frequently Asked Questions are available at [www.fitforthefuture.nsw.gov.au](http://www.fitforthefuture.nsw.gov.au)

A handwritten signature in black ink, appearing to be 'Steve Orr', is written over a faint, light blue rectangular background.

**Steve Orr**  
**Acting Chief Executive**  
**Office of Local Government**

## **MONTHLY CALENDAR – SEPTEMBER 2014**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of September 2014 to November 2014 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil



**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar –September 2014 to November 2014</b>                                                                                                                                     |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period September 2014 to November 2014.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Calendar for September 2014 to November 2014.

## September 2014

| Date of Meeting      | Time                                 | What                                                                                                               | Who                                                                                                                |
|----------------------|--------------------------------------|--------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| Mon 1 Sept           |                                      |                                                                                                                    |                                                                                                                    |
| Tues 2 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Weds 3 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Thurs 4 Sept         |                                      |                                                                                                                    |                                                                                                                    |
| Fri 5 Sept           |                                      |                                                                                                                    |                                                                                                                    |
| Sat 6 Sept           |                                      |                                                                                                                    |                                                                                                                    |
| Sun 7 Sept           |                                      |                                                                                                                    |                                                                                                                    |
| <b>Mon 8 Sept</b>    | <b>9:00am</b>                        | <b>Far Western Academy of Sport Meeting - Dubbo</b>                                                                | <b>General Manager</b>                                                                                             |
| Tues 9 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| <b>Weds 10 Sept</b>  | <b>09:00am</b>                       | <b>Drought Meeting – Walgett</b>                                                                                   | <b>General Manager &amp; Mayor</b>                                                                                 |
| Thurs 11 Sept        |                                      |                                                                                                                    |                                                                                                                    |
| Fri 12 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Sat 13 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Sun 14 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Mon 15 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Tues 16 Sept         |                                      |                                                                                                                    |                                                                                                                    |
| <b>Weds 17 Sept</b>  | <b>10:30am<br/>1:30pm<br/>5:30pm</b> | <b>Regional Library Committee Meeting - Brewarrina<br/>LEMC Meeting – Walgett<br/>Burren Junction Hall Meeting</b> | <b>Cirs Keir &amp; Cooper, Director<br/>Corporate Services<br/>General Manager &amp; Mayor<br/>All Councillors</b> |
| <b>Thurs 18 Sept</b> | <b>1:00pm</b>                        | <b>Walgett IGA Site Inspection</b>                                                                                 | <b>All Councillors</b>                                                                                             |
| <b>Fri 19 Sept</b>   | <b>10:00am<br/>11:30am</b>           | <b>New Police Station Sod Turning Ceremony<br/>Don Lillyman Indigenous Art Opening – Café 64</b>                   | <b>General Manager &amp; Mayor<br/>General Manager &amp; Mayor</b>                                                 |
| Sat 20 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Sun 21 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Mon 22 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| <b>Tues 23 Sept</b>  | <b>10:00am</b>                       | <b>Council Meeting – Carinda (Mayoral Elections)</b>                                                               | <b>All Councillors &amp; Directors</b>                                                                             |
| Weds 24 Sept         |                                      |                                                                                                                    |                                                                                                                    |
| <b>Thurs 25 Sept</b> | <b>9:30am</b>                        | <b>Local Government Reform Workshop (OROC &amp; CMCC)</b>                                                          | <b>Mayor &amp; General Manager</b>                                                                                 |
| Fri 26 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Sat 27 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Sun 28 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| Mon 29 Sept          |                                      |                                                                                                                    |                                                                                                                    |
| <b>Tues 30 Sept</b>  | <b>2:30pm</b>                        | <b>Local Government Reform Workshop (Western Group)</b>                                                            | <b>General Manager, Mayor &amp;<br/>Deputy Mayor</b>                                                               |

# WALGETT SHIRE COUNCIL AGENDA

October 2014

| Date of Meeting     | Time           | What                                                                 | Who                                                                                       |
|---------------------|----------------|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Weds 1 Oct          |                |                                                                      |                                                                                           |
| Thurs 2 Oct         |                |                                                                      |                                                                                           |
| Fri 3 Oct           |                |                                                                      |                                                                                           |
| Sat 4 Oct           |                |                                                                      |                                                                                           |
| Sun 5 Oct           |                |                                                                      |                                                                                           |
| Mon 6 Oct           |                | Labour Day Public Holiday                                            |                                                                                           |
| Tues 7 Oct          |                |                                                                      |                                                                                           |
| Weds 8 Oct          |                |                                                                      |                                                                                           |
| <b>Thurs 9 Oct</b>  | <b>10:00am</b> | <b>Local Area Traffic Committee Meeting – Council Committee Room</b> | <b>General Manager, Director Engineering Services, Ctrs Keir, Martinez &amp; Woodcock</b> |
| Fri 10 Oct          |                |                                                                      |                                                                                           |
| Sat 11 Oct          |                |                                                                      |                                                                                           |
| Sun 12 Oct          |                |                                                                      |                                                                                           |
| Mon 13 Oct          |                |                                                                      |                                                                                           |
| Tues 14 Oct         |                |                                                                      |                                                                                           |
| <b>Weds 15 Oct</b>  | <b>10:00am</b> | <b>CMCC Meeting – Coonabarabran</b>                                  | <b>General Manager, Ctrs Woodcock &amp; Greenaway</b>                                     |
| Thurs 16 Oct        |                | Namoi/Barwon Collective Cultural Event including Corroboree          | Whole Community                                                                           |
| Fri 17 Oct          |                | Namoi/Barwon Collective Cultural Event including Corroboree          | Whole Community                                                                           |
| Sat 18 Oct          |                | Namoi/Barwon Collective Cultural Event including Corroboree          | Whole Community                                                                           |
| <b>Sun 19 Oct</b>   |                | <b>LGNSW Annual Conference – Coffs Harbour</b>                       | <b>General Manager &amp; Mayor</b>                                                        |
| <b>Mon 20 Oct</b>   |                | <b>LGNSW Annual Conference – Coffs Harbour</b>                       | <b>General Manager &amp; Mayor</b>                                                        |
| Tues 21 Oct         |                |                                                                      |                                                                                           |
| Weds 22 Oct         |                |                                                                      |                                                                                           |
| <b>Thurs 23 Oct</b> |                |                                                                      |                                                                                           |
| Fri 24 Oct          |                |                                                                      |                                                                                           |
| Sat 25 Oct          |                |                                                                      |                                                                                           |
| Sun 26 Oct          |                |                                                                      |                                                                                           |
| Mon 27 Oct          |                |                                                                      |                                                                                           |
| <b>Tues 28 Oct</b>  | <b>10:00am</b> | <b>October Council Meeting - Walgett</b>                             | <b>All Directors &amp; Councillors</b>                                                    |
| <b>Weds 29 Oct</b>  | <b>Various</b> | <b>Sport and Rec Forum Events – Lightning Ridge</b>                  | <b>All Councillors</b>                                                                    |
| <b>Thurs 30 Oct</b> | <b>Various</b> | <b>Sport and Rec Forum Events – Lightning Ridge</b>                  | <b>All Councillors</b>                                                                    |
| Fri 31 Oct          |                |                                                                      |                                                                                           |

# WALGETT SHIRE COUNCIL AGENDA

November 2014

| Date of Meeting    | Time           | What                                     | Who                                    |
|--------------------|----------------|------------------------------------------|----------------------------------------|
| Sat 1 Nov          |                |                                          |                                        |
| Sun 2 Nov          |                |                                          |                                        |
| Mon 3 Nov          |                |                                          |                                        |
| Tues 4 Nov         |                |                                          |                                        |
| Weds 5 Nov         |                |                                          |                                        |
| Thurs 6 Nov        |                |                                          |                                        |
| Fri 7 Nov          |                |                                          |                                        |
| Sat 8 Nov          |                |                                          |                                        |
| Sun 9 Nov          |                |                                          |                                        |
| Mon 10 Nov         |                |                                          |                                        |
| Tues 11 Nov        |                |                                          |                                        |
| Weds 12 Nov        |                |                                          |                                        |
| Thurs 13 Nov       |                |                                          |                                        |
| Fri 14 Nov         |                |                                          |                                        |
| Sat 15 Nov         |                |                                          |                                        |
| Sun 16 Nov         |                |                                          |                                        |
| Mon 17 Nov         |                |                                          |                                        |
| Tues 18 Nov        |                |                                          |                                        |
| Weds 19 Nov        |                |                                          |                                        |
| Thurs 20 Nov       |                |                                          |                                        |
| Fri 21 Nov         |                |                                          |                                        |
| Sat 22 Nov         |                |                                          |                                        |
| Sun 23 Nov         |                |                                          |                                        |
| Mon 24 Nov         |                |                                          |                                        |
| <b>Tues 25 Nov</b> | <b>10:00am</b> | <b>Council Meeting – Burren Junction</b> | <b>All Directors &amp; Councillors</b> |
| Weds 26 Nov        |                |                                          |                                        |
| Thurs 27 Nov       |                |                                          |                                        |
| <b>Fri 28 Nov</b>  |                |                                          |                                        |
| Sat 29 Nov         |                |                                          |                                        |
| Sun 30 Nov         |                |                                          |                                        |

## ***FEES FOR MAYOR AND COUNCILLORS 2014/15***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 11/304

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### **Summary:**

Pursuant to Section 241 of the Local Government Act 1993, the Local Government Remuneration Tribunal determines the categories for Councils and the maximum and minimum fees to be paid during the forthcoming Financial Year to Mayors and Councillors within each category. The Tribunal released its determinations for the 2014/15 Financial Year on 24 April 2015.

### **Current Position:**

At the September 2011 Ordinary Meeting of Council it was resolved that as a matter of Policy Councillor Fees in future be set at the maximum level set by the Local Government Remuneration Tribunal. Walgett is classified as a "Rural" Council. As such, there is no need to determine this matter annually.

However, the fee for the Deputy Mayor has been allocated from the Mayoral fee in the past and it is recommended that 25% of the Mayor's fee be allocated to the Councillor occupying the position of Deputy Mayor.

### **Relevant Reference Documents:**

Local Government Act 1993

2013/14 Report and Determinations of the Local Government Remuneration Tribunal

### **Governance issues:**

It is considered important that Councillor's fees should properly reflect the effort put into this very important and at times onerous public office.

The consideration of fees is used at some Councils as an opportunity to grandstand and to not keep pace with inflation. By adopting the maximum fees set by an Independent Tribunal Council, can ensure reasonable payment for services rendered. Fees should be reflective of Councillors lost income from their usual occupation or the need to pay someone to replace them whilst they are absent from their usual employment/role on Council business.

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors and citizens

**Financial Implications:**

Provision for the fees has been made in the Draft Budget 2014/2015.

**Alternative Solutions/Options:**

Make no payment to the Deputy Mayor.

**Conclusion:**

That Council determine its position with payment of the Deputy Mayor.

| <b>Fees for Mayor and Councillors 2013/2014</b>                                                                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That:</p> <ol style="list-style-type: none"><li>1. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Determination pursuant to section 241 of Fees for Councillors and Mayors

Determinations of the Local Government Remuneration Tribunal effective on and from 1 July 2014

**Determination 2 - Pursuant to Section 241 of Fees for Councillors and Mayors**

Pursuant to s.241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to councillors, mayors, members and chairpersons of county councils effective on and from 1 July 2014 are determined as follows:

| Category               | Councillor/Member<br>Annual Fee |          | Mayor/Chairperson<br>Additional Fee* |           |
|------------------------|---------------------------------|----------|--------------------------------------|-----------|
|                        | Minimum                         | Maximum  | Minimum                              | Maximum   |
| Principal City         | \$24,430                        | \$35,820 | \$149,460                            | \$196,660 |
| Major City             | \$16,280                        | \$26,880 | \$34,600                             | \$78,300  |
| Metropolitan Major     | \$16,280                        | \$26,880 | \$34,600                             | \$78,300  |
| Metropolitan Centre    | \$12,210                        | \$22,800 | \$25,950                             | \$60,580  |
| Metropolitan           | \$8,130                         | \$17,930 | \$17,310                             | \$39,110  |
| Regional Rural         | \$8,130                         | \$17,930 | \$17,310                             | \$39,110  |
| Rural                  | \$8,130                         | \$10,740 | \$8,640                              | \$23,440  |
| County Council – Water | \$1,620                         | \$8,960  | \$3,460                              | \$14,710  |
| County Council - Other | \$1,620                         | \$5,360  | \$3,460                              | \$9,780   |

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

**Local Government Remuneration Tribunal**

(signed)

Helen Wright

Dated: 24 April 2014

## ***CLOSEDOWN OF ADMINISTRATION OVER FESTIVE SEASON***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 09/1455

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### **Summary:**

It is considered efficient for the majority of Council's operations to close down for the work days between Christmas and New Year's Day. It also suits the needs of the majority of staff to plan holidays during the Festive Season.

### **Discussion (including issues and background):**

This year Christmas Day falls on a Thursday 25<sup>th</sup> December 2014, Boxing Day on Friday 26<sup>th</sup> December, 2014 and New Years Day on Thursday 1<sup>st</sup> January, 2015. It is proposed that Council operations close down for the three intervening days of Monday 29<sup>th</sup> to Wednesday 31<sup>st</sup> inclusive and also on Friday 2 January 2015.

For the three days of the closedown staff are required to take leave and/or to utilise accumulated flexi-time.

During the closedown essential service staff remain on duty in the garbage and water/sewer service areas and emergency service staff are rostered to be on call in other areas of Council operations.

In addition to the standard shutdown, a shutdown for three weeks will be put in place for all Outdoor Staff not rostered for work from Friday 19 December 2014 until Monday 12 January 2015.

### **Relevant Reference Documents:**

Nil

### **Stakeholders:**

Council staff and residents

### **Financial Implications:**

As staff will be required to take either Annual Leave or accumulative Flex Time during this four day period, the four day shutdown will be revenue neutral. Staff rostered to work during the period attracts payment of normal rates of pay.



**Closedown of Administration over Festive Season**

**Recommendation:**

1. Council operations close for the three days Monday 29<sup>th</sup> to Wednesday 31<sup>st</sup> inclusive and Friday 2 January 2015 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note the Outdoor Staff shutdown period from Friday 19 December, 2014 to Monday 12 January 2015.

**Moved:**

**Seconded:**

**Attachments:**

Schedule of 2014-2015 Public Holidays from NSW Government Industrial Relations Website



## NSW Public Holidays 2014-2016

Holidays for NSW under the [Public Holidays Act 2010](#)

|                                                      | 2014                  | 2015                  | 2016                 |
|------------------------------------------------------|-----------------------|-----------------------|----------------------|
| New Year's Day                                       | Wednesday, 1 January  | Thursday, 1 January   | Friday, 1 January    |
| <sup>2</sup> Australia Day                           | Monday, 27 January    | Monday, 26 January    | Tuesday, 26 January  |
| Good Friday                                          | Friday, 18 April      | Friday, 3 April       | Friday, 25 March     |
| Easter Saturday - the Saturday following Good Friday | Saturday, 19 April    | Saturday, 4 April     | Saturday, 26 March   |
| Easter Sunday                                        | Sunday, 20 April      | Sunday, 5 April       | Sunday, 27 March     |
| Easter Monday                                        | Monday, 21 April      | Monday, 6 April       | Monday, 28 March     |
| Anzac Day                                            | Friday, 25 April      | Saturday, 25 April    | Monday, 25 April     |
| Queen's Birthday                                     | Monday, 9 June        | Monday, 8 June        | Monday, 13 June      |
| <sup>1</sup> Bank Holiday                            | Monday, 4 August      | Monday, 3 August      | Monday, 1 August     |
| Labour Day                                           | Monday, 6 October     | Monday, 5 October     | Monday, 3 October    |
| Christmas Day public holiday                         | Thursday, 25 December | Friday, 25 December   | Sunday, 25 December  |
| <sup>3</sup> Additional Day                          |                       |                       | Tuesday, 27 December |
| Boxing Day                                           | Friday, 26 December   | Saturday, 26 December | Monday, 26 December  |
| <sup>3</sup> Additional Day                          |                       | Monday, 28 December   |                      |

1. Applies to banks and certain financial institutions see [Retail Trading Act 2008](#).

2. From 31/12/11 when Australia Day (26 January) falls on a Saturday or Sunday, there will be no public holiday on that day as the following Monday will be declared a public holiday.

3. From 31/12/11, the Holiday Act provides for an extra public holiday to be added when Christmas Day or Boxing Day falls on a weekend.

## **ORDINARY COUNCIL MEETINGS – TIME, DATES AND VENUES FOR 2015**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/657

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### **Summary:**

Council's Code of Meeting practice Clause 5 (2) requires "that Council shall, by Resolution set the Time, Date and place of Ordinary Meetings of the Council" It is desirable that Council determine its meeting schedule for the whole of 2015, to facilitate forward planning.

### **Discussion (including issues and background):**

Council has previously determined that Ordinary Meetings of Council should generally be held on the fourth Tuesday of each month and that "in any calendar year one Ordinary Meeting of Council be held in each of Lightning Ridge, Collarenebri, Rowena, Burren Junction and Carinda".

Council also resolved at its 22 March 2011 Ordinary Meeting the following:

| <b>3/2011/3 Monthly Council meeting for January</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolution:</b></p> <p>That Council resolve to hold a normal monthly meeting in January every year.</p> <p><b>Moved:</b> Cllr Greenaway<br/><b>Seconded:</b> Cllr Martinez</p> <p><b>Amendment:</b></p> <p>That Council resolve to hold its normal monthly December meeting on the last available Tuesday before Christmas and bring its February Meeting to the second Tuesday of February.</p> <p><b>Moved:</b> Cllr Colless<br/><b>Seconded:</b> Cllr Keir</p> <p><b>ON BEING PUT THE AMENDMENT BECAME THE MOTION</b></p> <p><b>ON BEING PUT THE MOTION WAS CARRIED</b></p> |

## WALGETT SHIRE COUNCIL AGENDA

The following schedule provides for Meetings in 2015 to be held on the fourth Tuesday of the month other than in February when it is proposed to be held on the second Tuesday (10<sup>th</sup> February) and December, the third Tuesday (15<sup>th</sup> December). The locations are in the same sequence as for 2013. No meeting is scheduled for January. It is proposed that meetings continue to commence at 10.00am as has been the practice in the past.

10<sup>th</sup> February – Walgett  
24<sup>th</sup> March – Lightning Ridge  
28<sup>th</sup> April – Collarenebri  
26<sup>th</sup> May – Walgett  
23<sup>rd</sup> June – Walgett  
28<sup>th</sup> July – Rowena  
25<sup>th</sup> August – Walgett  
22<sup>nd</sup> September – Carinda  
27<sup>th</sup> October – Walgett  
24<sup>th</sup> November – Burren Junction  
15<sup>th</sup> December - Walgett

### Relevant Reference Documents:

Council's Code of Meeting Practice (Revision 21 December 2010)

### Stakeholders:

Councillors and staff  
Local Communities throughout the Shire

### Financial Implications:

Nil

### Ordinary Council meetings – Dates and Venues for 2015

#### Recommendation:

1. That the schedule of Ordinary Council Meetings for 2015 be outlined as follows:

10<sup>th</sup> February – Walgett  
24<sup>th</sup> March – Lightning Ridge  
28<sup>th</sup> April – Collarenebri  
26<sup>th</sup> May – Walgett  
23<sup>rd</sup> June – Walgett  
28<sup>th</sup> July – Rowena  
25<sup>th</sup> August – Walgett  
22<sup>nd</sup> September – Carinda  
27<sup>th</sup> October – Walgett  
24<sup>th</sup> November – Burren Junction  
15<sup>th</sup> December - Walgett

#### Moved:

#### Seconded:

### Attachments:

Nil

## ***DELEGATES AND REPRESENTATIVES TO, AND MEMBERS OF, EXTERNAL BODIES***

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1454

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### **Summary:**

The term of appointment of Council representatives and delegates is one year, terminating in September, unless indicated otherwise.

### **Discussion (including issues and background):**

Attached is a schedule identifying Councillors and staff who were currently involved in external bodies on behalf of Council.

It should be noted that Councillors Woodcock and Greenaway were elected to the Castlereagh Macquarie County Council for a term of four years and appointments to the County Council are expected to be for the duration of Council.

It should be further noted that:

- 1) The Outback Shires Alliance was formed in February 2014 and the Section 355 Committee is comprised of the Mayor, Deputy Mayor and General Manager of each of the Councils of Bourke, Brewarrina and Walgett.
- 2) The LGNSW representatives will replace the delegate previously elected for “C” Division and Western Division of the NSW Shires Association.
- 3) The following committees/groups are no longer functional and as such no Council delegates are required;
  - a. Local Government Group of the Namoi Catchment Management Authority
  - b. Namoi Peel Catchment Customer Service Committee
  - c. Walgett Community College Board
  - d. Namoi House (now operated by Mission Australia)
- 4) The status of the following committees is being determined;
  - a. Community Safety Precinct Committee
  - b. Lightning Ridge and surrounding Opal Fields Management Crown Reserve 024168 Trust
  - c. Lightning Ridge Advisory Board

It is suggested that the practice of nominating an alternative council delegate also to cover those occasions when the nominated delegate may be unavailable which was introduced in 2010/2011 be continued.

There have also been instances in the past when Council delegates have been unaware that meetings are being held and appropriate action continue to be taken to overcome this problem in the future.

Separate Community Working Parties operate in respect of Walgett, Lightning Ridge, and Collarenebri.

**Relevant Reference Documents:**

Nil

**Stakeholders:**

Councillors and members of MANEX

**Financial Implications:**

Nil

| <b>Delegates and Representatives to, and members of External bodies</b>                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That members, representatives and delegates be as outlined in the attached schedule with the following amendments (if any):<br/><i>(To be determined at meeting)</i></p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Schedule of representatives and delegates for 2013/14

**WALGETT SHIRE COUNCIL AGENDA**

**Schedule of Representatives and Delegates for 2013/14**

| <b>COMMITTEE</b>                                                                                                    | <b>OFFICER</b>                                    | <b>COUNCILLOR.</b>                              |
|---------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|-------------------------------------------------|
| Australian Airports Association                                                                                     | Director Urban Infrastructure Services            | <b>Not Required</b>                             |
| Bushfire Management Committee                                                                                       | Director Engineering Services                     | Clr Keir                                        |
| Camps on Claims Working Group ( <i>Status to be determined</i> )                                                    | Director Planning and Regulatory Services         | Clr Lane                                        |
| Castlereagh Macquarie County Council                                                                                |                                                   | Clr Woodcock and Clr Greenaway                  |
| Collarenebri Community Working party                                                                                | General Manager                                   | Clr Smith                                       |
| Community Safety Precinct Committee ( <i>Status to be determined</i> )                                              | General Manager                                   | Mayor and Deputy Mayor                          |
| Lightning Ridge & Surrounding Opal Fields Management Crown Reserve 1024168 Trust ( <i>Status to be determined</i> ) | Director Planning and Regulatory Services         | Clr Lane<br>Alternative Clr Murray              |
| Floodplain Management Authorities Group                                                                             | Director Urban Infrastructure Services            | Clr Woodcock and Clr Keir                       |
| Inland Tourism Organisation                                                                                         | Tourism Development Officer & General Manager     | Clr Martinez<br>Alternative Clr Lane            |
| Kamilaroi Highway Group                                                                                             | Tourism Development Officer & General Manager     | <b>Not Required</b>                             |
| Lightning Ridge Advisory Board ( <i>Status to be determined</i> )                                                   |                                                   | Delegate Clr Lane<br>Alternate Clr Murray       |
| Lightning Ridge Tourist Association                                                                                 | General Manager                                   | Clr Woodcock                                    |
| Lightning Ridge Community Working Party                                                                             | General Manager                                   | Clr Walford                                     |
| Local Emergency Management Committee                                                                                | General Manager as LEMO                           | Mayor                                           |
| Local Government Group of the Namoi Catchment Management Authority ( <i>No longer required</i> )                    | Director Urban Infrastructure Services            | Clr Greenaway                                   |
| Local Traffic Committee                                                                                             | Director Engineering Services and General Manager | Clr Martinez<br>Alternative Clr Keir            |
| Mungindi Menindee Advisory Council                                                                                  |                                                   | Clr Greenaway and Clr Murray                    |
| Namoi Peel Catchment Customer Service Committee ( <i>No longer required</i> )                                       | Director Urban Infrastructure Services            | Clr Greenaway                                   |
| Netwaste                                                                                                            | Director Urban Infrastructure Services            | <b>Not Required</b>                             |
| Northwest Slopes & Plains Cooperative Library Service                                                               | Director Corporate Services                       | Clr Smith and Clr Keir                          |
| Regional Development Australia - Orana                                                                              | General Manager                                   | Clr Lane                                        |
| Orana Regional Organisations of Council – GMAC                                                                      | General Manager                                   | <b>Not Required</b>                             |
| Orana Regional Organisations of Council (OROC)                                                                      | General Manager                                   | Mayor and Deputy Mayor                          |
| Outback Arts Incorporated                                                                                           | Director Corporate Services                       | Clr Keir, Clr Woodcock and<br>Clr Greenaway     |
| Plant Committee                                                                                                     | Director Engineering Services and General Manager | Clr Lane                                        |
| Regional Procurement Initiative                                                                                     | Director Engineering Services                     | <b>Not Required</b>                             |
| Rural Bush Fire Management Group                                                                                    | Director Engineering Services                     | Clr Keir                                        |
| Saleyards Advisory Committee                                                                                        | Director Urban Infrastructure Services            | Clr Murray                                      |
| Shire's Association of NSW C Division ( <i>No longer required</i> )                                                 | General Manager                                   | Mayor and Deputy Mayor                          |
| Western Division of the Shire's Association ( <i>No longer required</i> )                                           | General Manager                                   | Mayor and Deputy Mayor                          |
| Walgett Community Working Party                                                                                     | Manager Community Services and General Manager    | Mayor                                           |
| Walgett Community College Board ( <i>No longer required</i> )                                                       |                                                   | Clr Murray                                      |
| Walgett Shire Interagency Group                                                                                     | General Manager                                   | Clr Keir                                        |
| Weight of Loads Committee ( <i>Sunset Clause</i> )                                                                  | Director Engineering Services                     | Clr Martinez                                    |
| Coonabarabran – Mungindi Road Upgrade Project steering Committee                                                    | Director Engineering Services and General Manager | Mayor                                           |
| Water Utilities Group                                                                                               | Director Urban Infrastructure Services            | Not required                                    |
| "C" Division of the Shires Association ( <i>No longer required</i> )                                                | General Manager                                   | General Manager, Mayor and Deputy Mayor         |
| Internal Audit and Risk Management                                                                                  | General Manager                                   | Clr Woodcock                                    |
| Joint Regional Planning Panel                                                                                       | Not Required                                      | Clr Lane Clr Woodcock<br>Alternative Clr Murray |
| Namoi House ( <i>No longer required</i> )                                                                           | General Manager                                   | Clr Greenaway                                   |
| Walgett HACC                                                                                                        | General Manager                                   | Clr Keir                                        |
| Outback Shires Alliance                                                                                             | General Manager                                   | Mayor & Deputy Mayor                            |
| LGNSW Conferences                                                                                                   | General Manager                                   | Mayor & Deputy Mayor                            |

## ***LIGHTNING RIDGE BORE BATHS UPGRADE***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:**

---

### **Summary**

To put forward a proposal to upgrade the Lightning Ridge Bore Baths.

### **Background**

A number of meetings/discussions have been held with Councillors and staff with regards slippery conditions in the change rooms at the Lightning Ridge Bore Baths. The issues have been ongoing for some time and centre around the poor design of the change room floor.

### **Current Position**

At a recent meeting of the key stakeholders the following minor capital improvement works were identified and the following costs estimated:

- |                                                                              |       |
|------------------------------------------------------------------------------|-------|
| 1. Remove tile from the Mens' and Womens' toilets and showers                | 1,400 |
| 2. Supply 70 m2 of vitrified tiles, plus glue, grout and spacers             | 3,660 |
| 3. Labour to lay 70 m2 of tiles in the Mens' and Womens' toilets and showers | 2,940 |

Total Estimate    \$8,000

It is estimated that the work will take 7/10 days to complete and require the Mens' and Womens' change rooms to be closed for at least three or four days each because of the need to remove all of the tiles and regrade the floors to the floor waste.

During this period, temporary change rooms will be provided by tarping off one of the picnic table areas. A portaloos will also be positioned in the adjacent carpark.

A firm estimate of \$7,740 has been received from local tiler Bruce Brown and it is not proposed to seek further quotations in order to allow the work to proceed as quickly as possible. The indicative commencement date is Tuesday 7 October, 2014 and appropriate notice to the public will be given through the local media

### **Relevant Reference Documents**

Council's 2014/15 Operating Plan and Budget.

### **Stakeholders**

Walgett Shire  
Lightning Ridge residents  
Visiting tourists

### **Governance issues**

Ideally due process should have been followed by having the various works identified incorporated into the Community Strategic Plan, Development Programme and future Operating Plans and Budgets. However, a public safety risk has been identified that requires urgent attention.



### Environmental issues

Environmental issues flow from the need for tile floor surfaces to be of such a nature that they minimize the risk of injury to users.

### Financial Implications

An amount of \$40,000 was allowed for in carried forward funds from 2013/14 to fence the bore baths facility perimeter. This work has now been completed at a cost of \$ 23,030 providing a saving of \$16,970 which can be transferred to the Contingency Account in 2014/15.

In turn it is recommended that an amount of \$8,000 (est) be transferred from the Contingency Account to undertake the urgent improvement works to the change rooms, showers and toilets.

### Legal Issues

Nil

### Alternative Solutions/Options

Do nothing and risk a public liability claim.

### Conclusion

As the Lightning Ridge Bore Baths perimeter fencing has now been completed at a cost of \$ 23,030 providing a saving of \$16,970 that this amount be transferred to the Contingency Account in 2014/15.

In turn, that an amount of \$8,000 (est) be transferred from the Contingency Account to undertake the urgent improvement works to the Lightning Ridge Bore Baths change rooms, showers and toilets.

| Lightning Ridge Bore Baths Upgrade                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. As the Lightning Ridge Bore Baths perimeter fencing has now been completed at a cost of \$ 23,030 providing a saving of \$16,970 that this amount be transferred to the Contingency Account in 2014/15.</li><li>2. In turn, that an amount of \$8,000 (est) be transferred from the Contingency Account to undertake the urgent improvement works to the Lightning Ridge Bore Baths change rooms, showers and toilets.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### Attachments:

Nil

***LIGHTNING RIDGE RACECOURSE UPGRADE*****REPORTING SECTION:** Executive - Governance**AUTHOR:** Don Ramsland – General Manager**FILE NUMBER:****Summary**

To put forward a proposal to upgrade the Lightning Ridge Racecourse and commence strategic planning for future development. .

**Background**

A number of meetings/discussions have been held with Councillors and representatives from the various organisations with an interest in both the Lightning Ridge Racecourse and the Spider Brown Sports Oval centred around routine maintenance and capital upgrading works.

**Current Position**

At a recent meeting of the key stakeholders the following capital improvement elements were flagged and the following costs estimated:

|                                                                                                                                             |        |
|---------------------------------------------------------------------------------------------------------------------------------------------|--------|
| Extension of racecourse running rail past the winning post                                                                                  | 4,500  |
| Relocation of irrigation system control boxes and in ground spray outlets                                                                   | 3,600  |
| An additional 15 horse stalls and relocation of wash down area                                                                              | 15,000 |
| Upgrading of Jockeys' rooms to provide for female jockeys - 4 showers and 3 toilets and for male jockeys 4 showers, 3 toilets and a urinal. | 12,000 |

|       |          |
|-------|----------|
| Total | \$35,100 |
|-------|----------|

The following funds are available to undertake these improvements

|                                              |       |
|----------------------------------------------|-------|
| Racecourse Development grant to LR Race Club | 5,500 |
| LR Race Club (running rail extension)        | 4,500 |
| LR Race Club contribution                    | 4,000 |
| Walgett Shire (irrigation system mtce)       | 3,600 |

|       |          |
|-------|----------|
| Total | \$17,600 |
|-------|----------|

This leaves an amount of \$17,500 to be found from the 2014/15 Parks and Reserves maintenance budget.

It was also suggested during these discussions that a more detailed evaluation of the following major works being planned would need to be undertaken in conjunction with a strategic master plan for the whole complex.

- Upgrade canteen and kitchen facilities for both the race course and oval including a permanent water supply and other facilities.
- Provide a sealed undercover area between the race club building and sports oval
- Provide additional public toilets and showers.

A ball park estimate of costs involved is that somewhere in the order of between \$150,000/\$300,000.

The stakeholders were further advised that they should seek funding for a master plan, feasibility study and detailed project costings through the local State Member and the State Government's Capacity Building Partnership funding grant scheme.

This approach has been quite successful in attracting funds for the Walgett Showground grandstand upgrading and more recently for jockeys' room improvements at that location.

Council's Parks and Gardens staff and Asset Management Officer will be available to facilitate the process detailed above.

### **Relevant Reference Documents**

Various grant scheme available for capital improvement and upgrading works for public recreation and sporting facilities.

### **Stakeholders**

Walgett Shire  
Lightning Ridge Race Club  
Various Lightning Ridge Sporting Organisations

### **Governance issues**

Ideally due process needs to be followed by having the various works identified incorporated into the Community Strategic Plan, Development Programme and future Operating Plans and Budgets.

### **Environmental issues**

Environmental issues flow from the need for playing field surfaces to be of such a nature that they minimize the risk of injury to users.

### **Financial Implications**

It is believed sufficient funds having been provided in the 2014/15 Operational Plan and Budget for routine maintenance of the race track. It is recommended that now detailed estimates are available for capital improvements of \$35,100 are available that the short fall of \$17,500 be met from the 2014/15 Park and Reserves maintenance vote.

### **Legal Issues**

Nil

### **Alternative Solutions/Options**

Alternative options and solutions will need to be canvassed as part of the preparation of a strategic plan for the facility.

### **Conclusion**

The proposal to adopt a budget of \$35,100 to carry out the works identified within the current financial year will address the immediate issues raised by the Lightning Ridge Race Club.

However, there is a need for all the stakeholders to work together co-operatively to achieve the desired longer term outcomes. This will only be achieved by convening a further meeting

of the key stakeholders to agree that the further major works detailed above are what is wanted and then setting a reasonable time frame in which prepare a strategic plan for the complex in order to both attract funding and carry out the works involved.

|                                           |
|-------------------------------------------|
| <b>Lightning Ridge Racecourse Upgrade</b> |
|-------------------------------------------|

**Recommendation:**

1. That Council adopt a budget of \$35,100 to carry out the works identified above within the current year and that appropriate amendments be made to the 2014/15 Operating Plan and Budget in conjunction with the September, 2014 QBRS.

And further that Council's Asset Management staff work with key stakeholders to prepare a strategic plan for the complex which includes detailed cost estimates and identifies funding sources for the proposed capital works programme

**Moved:**

**Seconded:**

**Attachments:**

Nil

## ***LIGHTNING RIDGE COMMUNITY MARKETS – HIRE ARRANGEMENTS***

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

### **Summary**

To put forward a proposal for formalising event co-ordination/hire arrangements for the Lightning Ridge Community Markets.

### **Background**

Council, in its capacity as Reserve Trustee, has negotiated arrangements and the required documentation for events co-ordinators who conduct the Lions Park, Lightning Ridge Sunday Markets on a roster basis.

Council's records show that the roster comprises the following organisations as the event co-ordinator:

| <b>Dates</b>                                   | <b>Event Co-ordinator</b>            |
|------------------------------------------------|--------------------------------------|
| 1st Sunday of Every Month                      | Lightning Ridge Community Radio Inc. |
| 2 <sup>nd</sup> Sunday of Every Month          | Historical Society Trust             |
| 3rd Sunday of Every Month                      | Royal Flying Doctor Service          |
| 4th Sunday of Every Month                      | United Hospital Auxiliary            |
| 5 <sup>th</sup> Sunday of every Month (2 p.a.) | Rotary Club of Lightning Ridge       |

### **Current Position**

The Lions Park Sunday Markets have been operating quite successfully for a number of years. However, when one of the event co-ordinators was indisposed recently an additional organisation stepped into the breach. As a result, a number of other parties have signalled their interest in becoming event co-ordinators as well.

A meeting of interested parties was held in Lightning Ridge on 3 September, 2014 and chaired by Councillor Ian Woodcock. Agreement was reached at that meeting that the following roster should apply:

| <b>Dates</b>                                   | <b>Event Co-ordinator</b>              |
|------------------------------------------------|----------------------------------------|
| 1st Sunday of Every Month                      | Lightning Ridge Community Radio Inc.   |
| 2 <sup>nd</sup> Sunday of Every Month          | United Hospital Auxiliary              |
| 3rd Sunday of Every Month                      | Royal Flying Doctor Service            |
| 4th Sunday of Every Month                      | Historical Society Trust/LR Mens' Shed |
| 5 <sup>th</sup> Sunday of every Month (2 p.a.) | Rotary Club of Lightning Ridge         |

It was agreed that the Historical Society Trust would share its allocated date with the Lightning Ridge Mens' Shed group who would undertake the BBQ on behalf of the Trust. It was further agreed that on any month where there wasn't a fifth Sunday that the Historical Society Trust and Rotary Club of Lightning Ridge would share the 4<sup>th</sup> Sunday rotating alternatively.

### Relevant Reference Documents

Application for Hire of Facilities – Crown Reserves

### Stakeholders

Walgett Shire  
Lightning Ridge residents, Visiting tourists

### Governance issues

Ideally due process should have been followed by having the various any change to the accepted hire arrangements endorsed by Council.

### Environmental issues

The weekly markets have been deemed a prohibited area for dogs.

### Financial Implications

There is no revenue impact on Council, however it is understood that the event co-ordinators would raise in the order of \$500/\$2,500 depending on the crowd attending and weather conditions

### Legal Issues

Council controls the Lions Park Reserve in its capacity of Reserve Trustee

### Alternative Solutions/Options

Do nothing and risk the abandonment of the market concept. .

### Conclusion:

#### Lightning Ridge Community Markets – Hire Arrangements

##### Recommendation:

That Council adopt the following roster for the Lions Park Lightning Ridge Sunday Markets:

| Dates                              | Event Co-ordinator                     |
|------------------------------------|----------------------------------------|
| 1st Sunday of Every Month          | Lightning Ridge Community Radio Inc.   |
| 2nd Sunday of Every Month          | United Hospital Auxiliary              |
| 3rd Sunday of Every Month          | Royal Flying Doctor Service            |
| 4th Sunday of Every Month          | Historical Society Trust/LR Mens' Shed |
| 5th Sunday of every Month (2 p.a.) | Rotary Club of Lightning Ridge         |

Further that the Historical Society Trust share its allocated date with the Lightning Ridge Mens' Shed group who would undertake the BBQ on behalf of the Trust and that on any month were there wasn't a fifth Sunday that the Historical Society Trust and Rotary Club of Lightning Ridge would share the 4th Sunday rotating alternatively.

It is also a condition that dogs not be allowed to be taken to the Sunday Markets.

**Moved:**

**Seconded:**

## **MATTERS FOR BRIEF MENTION OR INFORMATION ONLY – GENERAL MANAGER**

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:**

---

**1. Inaugural Mayors Weekend Seminar**

Local Government NSW are holding their Inaugural Mayors Weekend Seminar in Sydney from 29 to 30 November 2014. The two day program focuses on specialised professional development for Mayors, Deputy Mayors and aspiring Mayors. Please see the attached brochure for further information on the Seminar

**2. Lightning Ridge Preschool Ride on Mower**

Investigations into this matter indicate that as long as seven or eight years ago the Preschool owned domestic ride-on mower was sent to Council's workshop for repair. On being stripped down it was found to be uneconomical to repair and was returned to the Lightning Ridge depot stripped down on a pallet for collection by the Preschool.

The mower remained at the depot on the pallet for a number of years until it was sent to the local tip.

Council staff regularly mow the small lawn area at the preschool.

**3. Staff Meeting**

A meeting of all available Council staff was held on Thursday 11 September, 2014 at the Walgett Sporting staff to launch a joint statement in respect of Harassment and Bullying in the Workplace Prepared by Council Management in conjunction with the USU.

The opportunity was also taken to explain the Outback Shire Alliance concept to the staff as part of the current Local Government reform process.

| <b>Matters Generally for Brief Mention or Information Only – General Manager</b>                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the matters listed for brief mention or information is received, noted and endorsed.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Local Government NSW Mayors Weekend Brochure

## MAYORS' WEEKEND SEMINAR

### Overview

Local Government in NSW is facing challenges that require fresh thinking. In response, LGNSW Learning Solutions is devising innovative programs to support the sector.

The final report from the Independent Local Government Review Panel (ILGRP) highlighted the important role of mayors and the need to ensure they have the skills and support required to undertake their responsibilities.

Mayors are the face of Local Government, and it is an important and demanding role. Communities expect mayors to provide sound leadership and often turn to them in times of crisis. LGNSW is offering this specialised professional development program to help mayors address complex leadership challenges.

### Program

This program provides a new opportunity for NSW mayors, deputy mayors and aspiring mayors to work through the particular demands of the mayoral role.

The Mayors' Weekend Seminar will explore four aspects of their work in today's Local Government environment:

- ∞ The mayor as community leader
- ∞ The mayor as council leader
- ∞ The mayor and general manager
- ∞ The mayor and Integrated Planning and Reporting (IPR).

The content is based on real-world experiences. It draws on recent reviews in NSW, South Australia and New Zealand, interviews with mayors carried out by the Australian Centre of Excellence for Local Government, and lessons emerging through the LGNSW Mayoral Mentoring Program.

The program will include short presentations, expert panellists and ample time for roundtable discussion amongst participants.

### Presenters

Presenters and panellists will include:

- ∞ Cr Keith Rhoades AFSM: President of LGNSW
- ∞ Felicity-Ann Lewis: President of ALGA and Mayor of Marion City, South Australia
- ∞ Professor Graham Sansom: Former ILGRP Chair and former ALGA CEO
- ∞ Genia McCaffery: LGNSW Mayoral Mentor and former Mayor of North Sydney
- ∞ Glenn Inglis: Former General Manager of Tamworth Regional Council and Panel Member, ILGRP
- ∞ Mike Reid: Principal Policy Advisor, Local Government New Zealand
- ∞ Sarah Artist: Manager, LGNSW Learning Solutions and former Assistant Director, UTS Centre for Local Government
- ∞ Martin Bass: LGNSW Presenter – Integrated Planning and Reporting
- ∞ Narayan van de Graaff: LGNSW Presenter – Governance and Leadership.



## PROGRAM OUTLINE

### Day One: Saturday 29 November

|                   |                                                                                                                                                                                                                                                                                 |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 10am              | <b>Welcome and introductions</b>                                                                                                                                                                                                                                                |
| Session 1         | <b>Future challenges for NSW councils and communities:</b><br>What critical issues are mayors likely to face in coming years, and what will communities expect of them?                                                                                                         |
| Session 2         | <b>The changing role of Mayors:</b><br>What do recent NSW, interstate and international experiences tell us about the role mayors need to play in contemporary Local Government?                                                                                                |
| Session 3         | <b>The Mayor as community leader:</b><br>How can mayors put new thinking about 'place shaping', 'place-based leadership' and strategic partnerships into practice? What role should they play in regional cooperation and working relations with state and federal governments? |
| Pre-dinner debate | <b>How does the State Government view Local Government?</b><br>A panel discussion with leading State Government politicians and senior officials                                                                                                                                |

### Day Two: Sunday 30 November

|           |                                                                                                                                                                                                                       |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Session 1 | <b>The Mayor as council leader:</b><br>How should mayors go about ensuring good governance and the effective performance of the political arm of their council?                                                       |
| Session 2 | <b>The Mayor and General Manager:</b><br>What are the essential ingredients in making this important relationship a successful one?                                                                                   |
| Session 3 | <b>The Mayor and Integrated Planning and Reporting:</b><br>IPR is now widely accepted as a cornerstone of better Local Government – do mayors have a special role in driving the planning process and implementation? |
| Session 4 | <b>Workshop on key themes and issues:</b><br>What are the most important elements of the role of mayors and what additional knowledge, skills and support do mayors need to do their job effectively?                 |
| 4:15 pm   | <b>Conclusion</b>                                                                                                                                                                                                     |

### Registration and Payment

The cost of this program is \$1290. This includes all meals and pre-dinner drinks. Participants should book accommodation at the Stamford Plaza Sydney Airport, or a nearby hotel.

More information and the registration form can be found online at: [lgnsw.org.au/learning](http://lgnsw.org.au/learning)

If you have any questions, contact the LGNSW Learning Solutions team on either:

02 9242 4181

02 9242 4081

[learning@lgnsw.org.au](mailto:learning@lgnsw.org.au)

## ***SUPPLEMENTARY REPORTS – GENERAL MANAGER***

**REPORTING SECTION:** Executive - Governance

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:**

---

The following supplementary reports will be circulated prior to the meeting and a copy provided;

- 1. Local Government Reform**
- 2. Drought Relief**
- 3. Air Services**

## 14.2 DIRECTOR CORPORATE SERVICES

**CASH ON HAND & INVESTMENT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460-03

**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 August 2014.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 31 August 2014 the operational bank account's balance was \$1,034,894.83. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
 As at 31 August 2014**

|                                                               |                         |
|---------------------------------------------------------------|-------------------------|
|                                                               | \$                      |
| <b>Opening Ledger Account Balance as at 1 August 2014</b>     | <b>372,430.17</b>       |
| Add: Receipts                                                 | 9,704,607.42            |
| Add: Recalled Investments                                     |                         |
| Less: New Investments                                         |                         |
| Less: Payments                                                | (8,996,014.39)          |
| <b>Closing Ledger Balance as at 31 August 2014</b>            | <b>1,081,023.20</b>     |
| <br><b>Balance as per Bank Statement as at 31 August 2014</b> | <br><b>1,034,894.83</b> |
| Add: Receipts not banked                                      | 323,417.15              |
| Less: Payments not presented                                  | (277,288.78)            |
| <b>Closing Balance of Bank Account</b>                        | <b>1,081,023.20</b>     |

No Term Deposit were recalled.

4 new Term Deposit were made to the value of \$2,500,000.00.

No transfers were made from the BOS account.

2 transfers were made to the BOS account to the value of \$2,000,000.00.

## WALGETT SHIRE COUNCIL AGENDA

As at 31 August 2014 Walgett Shire Council's investment register's balance was \$16,500,000.00. The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$16,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 July 2014 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                       |                 |
|---------------------------------------|-----------------|
| Business Online Saver Account Balance | \$ 4,286,869.11 |
|---------------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                                |
|-----------------|------------------------------------------------|
| 09/1772-02/0022 | August 2014 bank reconciliation ledger 11.5010 |
| 09/1460-03/0015 | Investments Report To Council 2014/2015        |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 31 August 2014 Walgett Shire Council's total available cash and invested funds were \$21,867,892.31 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 1081,023.20  |
| Investments                            | \$16,500,000.00 |
| BOS Account                            | \$ 4,286,869.11 |

### CASH ON HAND AND INVESTMENT REPORT AS AT 31 AUGUST 2014

#### Recommendation:

1. That the cash on hand and investment report as at 31 August 2014 be received.

Moved:

Seconded:

Attachment:

| <u>Investment Institution</u>        | <u>Type of Investm</u> | <u>Term</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                |
|--------------------------------------|------------------------|-------------|---------------|------------|-------------------|----------------------|----------------|
| <b>Term Deposits</b>                 |                        |             |               |            |                   |                      |                |
| ING                                  | Term Deposit           | 210         | 3.66          | 902/14     |                   | 03-Sep-14            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 259         | 3.50          | 904/14     |                   | 05-Nov-14            | \$500,000.00   |
| ING                                  | Term Deposit           | 238         | 3.70          | 905/14     |                   | 15-Oct-14            | \$750,000.00   |
| Suncorp                              | Term Deposit           | 266         | 3.55          | 908/14     |                   | 21-Jan-15            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 273         | 3.67          | 909/14     |                   | 04-Feb-15            | \$500,000.00   |
| Suncorp                              | Term Deposit           | 196         | 3.60          | 910/14     |                   | 26-Nov-14            | \$500,000.00   |
| IMB                                  | Term Deposit           | 154         | 3.50          | 912/14     |                   | 22-Oct-14            | \$500,000.00   |
| Bank of Queensland                   | ELE - Term Dep         | 272         | 3.72          | 913/14     |                   | 18-Feb-15            | \$500,000.00   |
| IMB                                  | Term Deposit           | 126         | 3.50          | 914/14     |                   | 01-Oct-14            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 168         | 3.63          | 915/14     |                   | 12-Nov-14            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 98          | 3.55          | 917/14     |                   | 17-Sep-14            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 154         | 3.61          | 918/14     |                   | 19-Nov-14            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 91          | 3.50          | 916/14     |                   | 10-Sep-14            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 96          | 3.50          | 920/14     |                   | 24-Sep-14            | \$500,000.00   |
| Westpac                              | Term Deposit           | 98          | 3.50          | 921/15     |                   | 08-Oct-14            | \$500,000.00   |
| ING                                  | Term Deposit           | 189         | 3.55          | 922/15     |                   | 14-Jan-15            | \$750,000.00   |
| IMB                                  | Term Deposit           | 187         | 3.50          | 923/15     |                   | 21-Jan-15            | \$500,000.00   |
| Bankwest                             | Term Deposit           | 89          | 3.40          | 924/15     |                   | 15-Oct-14            | \$500,000.00   |
| Westpac                              | Term Deposit           | 181         | 3.75          | 925/15     |                   | 14-Jan-14            | \$500,000.00   |
| IMB                                  | Term Deposit           | 91          | 3.50          | 926/15     |                   | 22-Oct-14            | \$500,000.00   |
| Bankwest                             | Term Deposit           | 91          | 3.45          | 927/15     |                   | 29-Oct-14            | \$1,000,000.00 |
| Bankwest                             | Term Deposit           | 84          | 3.40          | 928/15     |                   | 29-Oct-14            | \$500,000.00   |
| Suncorp                              | Term Deposit           | 174         | 3.45          | 929/15     |                   | 28-Jan-15            | \$1,000,000.00 |
| Bank of Queensland                   | Term Deposit           | 188         | 3.60          | 930/15     |                   | 11-Feb-15            | \$500,000.00   |
| Westpac                              | Term Deposit           | 272         | 3.60          | 931/15     |                   | 06-May-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 202         | 3.65          | 932/15     |                   | 25-Feb-15            | \$500,000.00   |
| National Australia Bank              | Term Deposit           | 203         | 3.65          | 933/15     |                   | 04-Mar-15            | \$500,000.00   |
| Bank of Queensland                   | Term Deposit           | 203         | 3.53          | 934/15     |                   | 11-Mar-15            | \$500,000.00   |
| Credit Union Australia               | Term Deposit           | 203         | 3.15          | 935/15     |                   | 18-Mar-15            | \$500,000.00   |
| Newcastle Permanent Building Society | Term Deposit           | 91          | 3.40          | 936/15     |                   | 26-Nov-14            | \$500,000.00   |

**\$16,500,000.00**

**Floating Rates Collateralized Debt Obligations (CDO)**

|                        |                   |      |           |        |
|------------------------|-------------------|------|-----------|--------|
| Zircon Finance Ltd     | Floating Rate CDO | 0.00 | 20-Sep-14 | \$0.00 |
| Morgan Stanley Aces SP | Floating Rate CDO | 0.00 | 20-Jun-15 | \$0.00 |

**\$0.00**

Term Deposit Ledger Balance **\$16,500,000.00**

24 hour Online Bank Account **\$4,286,869.11**

**\$20,786,869.11**

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 31 August 2014

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.

Signed

*S. Z. W.*

Shane Roberts  
Senior Finance Officer

Prepared and Reconciled by Niki Ryan  
Assistant Rates

*[Signature]*

## ***LIGHTING RIDGE NETBALL COURTS LIGHTING PROJECT***

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Amanda Cheal - Senior Administration Officer  
**FILE NUMBER:** 12/14

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### **Summary:**

This report is to inform Council of the success in obtaining grant funding of \$20,000 under the NSW Government Department of Communities Sport and Recreation Participation and Facility Program for the upgrade of lighting facilities at Lightning Ridge netball courts. A condition of the grant funding is that Council provide matching funding of \$20,000.

### **Background:**

Following completion of the Lightning Ridge Netball Courts resurfacing, temporary lighting arrangements to enable commencement of a local competition were put in place. Lighting towers located on the soccer fields were rotated and adjusted to provide temporary lighting of the netball courts so the competition could be conducted during evenings. However this temporary arrangement provides only basic lighting and does not meet the required Australian Standard.

To date the courts have been well utilized in the evenings for senior mixed netball, junior netball, social activities and netball/basketball gala events.

### **Current Position:**

The cost of the project was estimated at \$40,000 when the application was submitted. Council did not submit a quote with the application for funding and it is proposed to invite suppliers to submit a 'design and construct' quotation to undertake the work. The report recommends that provision be made in the September QBRS for project funding of \$40,000 to be offset by grant income of \$20,000 (net cost \$20,000) with Councils contribution of \$20,000 from B/L 11.03056.4081 Recreation and Capital Maintenance.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2012-2022  
Department of Communities Sport and Recreation Facility Development Program Guidelines  
Council 2014 / 2015 Budget

### **Governance issues:**

Council will be required to acquit the grant funding in accordance with the funding agreement.

### **Environmental issues:**

Lightning Ridge experiences extreme temperatures during the summer months (often extending from October through to March). Provision of adequate lighting for this facility will enable residents to participate in activities in the evening when temperatures are lower and away from the risks associated with exposure to the sun.

**Stakeholders:**

Walgett Shire Council  
Lightning Ridge Sporting Groups  
Lightning Ridge Community  
Barwon Darling Netball Association  
Department of Communities Sport & Recreation

**Financial Implications:**

Grant funding is provided on the basis of a matching contribution.  
Currently there are no funds in the 2014 / 2015 budget and it is recommended that provision be made in the September QBRS for project funding of \$40,000 to be offset by grant income of \$20,000 (net cost \$20,000) with Councils contribution of \$20,000 from B/L 11.03056.4081 Recreation and Capital Maintenance.

**Alternative Solutions/Options:**

That the grant not be accepted and that the funding received be returned to the Department of Communities Sport & Recreation.

**Conclusion:**

This report informs Council of the receipt of grant funding in the sum of \$20,000 to upgrade lighting at Lightning Ridge netball courts and recommends that provision be made in the September QBRS for project funding of \$40,000 to be offset by grant income of \$20,000 (net cost \$20,000).

**Recommendation:**

| Lighting Upgrade Netball Courts – Lightning Ridge                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the Council accept the \$20,000 grant offered by the NSW Government of Communities Sport and Recreation Grant Funding for the upgrade of the Lightning Ridge netball courts lighting and;</li><li>2. That provision be made in the September QBRS for the project funding of \$40,000 to be offset by grant income of \$20,000 (net cost \$20,000) and Council's contribution being by way of transfer from the Recreation and Capital Maintenance Vote.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

## **MOBILE KITCHEN**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Cath Hiscox – Property Officer  
**FILE NUMBER:** 12/14

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### **Summary:**

An investigation has been undertaken into the re-commissioning of the mobile kitchen and access to it by community organisations. The report is to inform the council of the work undertaken and recommends that it be made available to community organisations under a hire agreement. The report further recommends that a hire charge of \$100 per day apply to its use.

### **Background:**

The Mobile kitchen was purchased by Council in 2006 to provide a kitchen facility at the Walgett Showground after the original kitchen was condemned. When the new kitchen was constructed, the unit was relocated to the Walgett works depot where it has been in storage since that time. At the public meeting in Burren Junction in July, the mobile kitchen was mentioned as an option to provide a kitchen facility for the Burren Junction Hall. Following further enquiry, it was decided to undertake the work required to restore it to an operational state for use by community organisations.

### **Current Position:**

The mobile kitchen has been allocated a plant number, the work required for it to be made roadworthy completed and a Brown Slip for pre-registration issued. Registration of the mobile kitchen will cost approximately \$1000. Total cost to restore the unit to a roadworthy condition amounts to \$887.

The van cannot be towed by a four wheel drive vehicle and requires a medium class truck with air brakes and a pintle hook for attachment.

Council's Senior Health and Building Surveyor inspected the Mobile kitchen and identified the following works that would be required to be undertaken before the unit could again be put into service as a mobile kitchen.

1. Install a hand washing basin with hot water and soap dispenser/hand towel (easy access near door to existing installed services) cannot use existing sink for washing hands.
2. Thorough cleaning of the entire unit.
3. Purchase a garbage bin and lid for kitchen space.
4. Purchase a temperature probe.
5. Paint all exposed raw timber allowing all surfaces to be effectively cleaned including inside cupboards (within 12 months).
6. Flush potable water supply tanks as last usage was between 5 – 8 years ago.
7. Confirm hot water system and pumps work.
8. Confirm gas supply to appliances is up to code.
9. Fire extinguisher and fire blanket to be purchased and installed.



Local plumber Dick James has inspected the mobile kitchen and has submitted a quote of \$2420 to undertake the plumbing and associated gas works. The remaining work and items to be purchased are estimated at a further \$1,000.

*Operation of the Unit*

When the unit is operational, its availability for hire by local organisations will be publicised. Hirers will be required to complete a hire form which will outline the hire conditions and responsibility of the hirer. It is believed that access to the mobile kitchen does not require a separate policy however the conditions of hire would state that it is only available to community organisations and not private individuals.

**Relevant Reference Documents/Policies:**

Mobile Kitchen Hire Form (to be developed)

**Governance issues:**

Council is required to ensure equitable access to council services and facilities. Where possible, services are provided to community organisations on a cost recovery basis. Where revenue does not fully cover costs the variance is referred to as a community service obligation (CSO)

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Stakeholders:**

Walgett Shire Council  
Community organisations

**Financial Implications:**

It is proposed to receipt payments for hire into the general ledger and for this income to be journaled back to the plant fund. It is likely that the extent of hire will be insufficient to cover annual operating costs, however unless there is a major repair, there will be a negligible effect on the plant fund.

**Alternative Solutions/Options:**

That Council resolves to dispose of the unit by sale.

**Conclusion:**

Whilst there has been some interest in hiring the mobile kitchen, the extent of use will not become apparent until its availability is more well known in the community. It is proposed to monitor usage levels and if there is minimal interest in the future, council may need to reconsider whether it retains the unit.

**Mobile Kitchen – Serial Number 476-04-7-89**

**Recommendation:**

That:

1. Council note the content of the report.
2. A hire charge of \$100 per day be set for use of the unit.
3. The unit is only available for hire by community organisation.
- 4 The hire income be receipted into the general ledger and that income be journaled back to the plant fund.

**Moved:**

**Seconded:**

**Attachments:**

Plumber quote/photographs.

# WALGETT SHIRE COUNCIL AGENDA

R.James & K.O'Shea  
63 ARTHUR STREET  
PO BOX 268  
WALGETT NSW 2832

Quote

A.B.N.: 26 907 110 194  
A.C.N.:

Invoice #: 00004228  
Date: 9/09/2014  
Ship Via:  
Page: 1

Bill To:

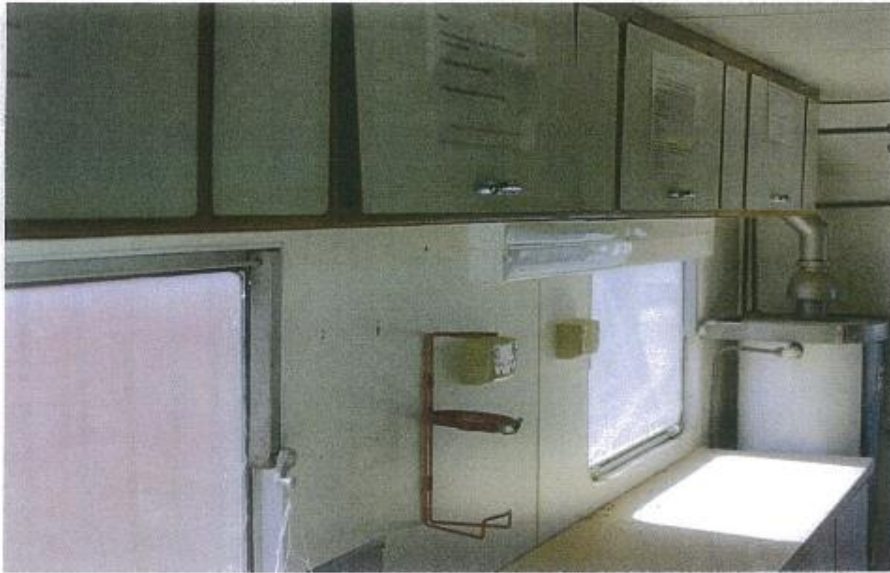
Ship To:

Walgett Shire Council  
P.O Box 31  
WALGETT NSW 2832

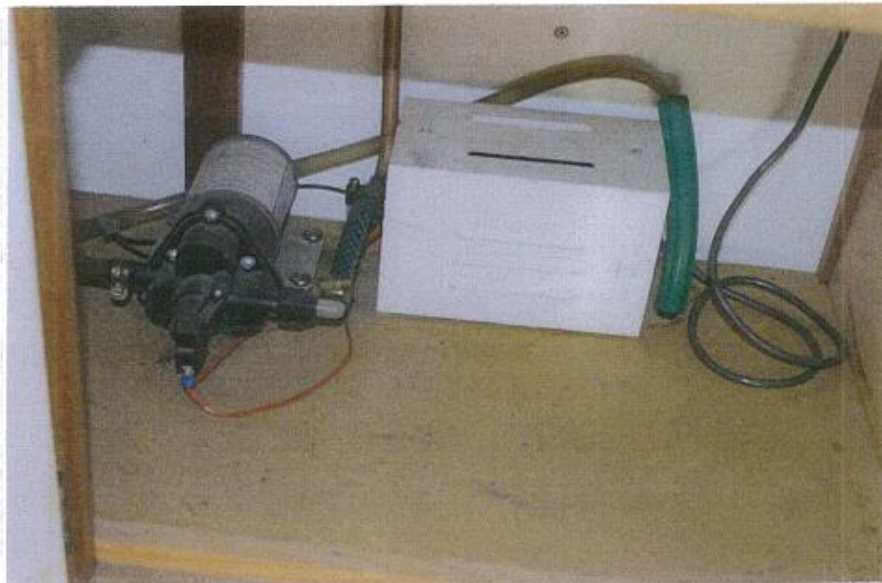
Walgett Shire Council  
P.O Box 31  
WALGETT NSW 2832

| Description                                                                                                                                                         | Amount     | Code |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|------|
| Mobile Kitchen estimates                                                                                                                                            |            |      |
| Supply and instalation of basin with tempered water and drainage                                                                                                    | \$825.00   | GST  |
| The existing pipework will need to renewed as it is not up to code and has extensive corrosion showing where the copper pipework is attached to the metal structure |            |      |
| There is no gas in the cylinders so our testing may not be totally accurate.                                                                                        |            |      |
| A number of the appliance jets would not work and the Hot Water would not continue to operate.                                                                      |            |      |
| To re do pipework to Code and repair faulty appliance                                                                                                               | \$1,595.00 | GST  |
| The fridge and electrical tested alright but may need to run the fridge for an extended period to ensure it is right                                                |            |      |
| Fire blanket right but extinguisher needs to be serviced                                                                                                            |            |      |
| It is possible there may be other things that may need to be fixed but this covers our inspection of the Kitchen                                                    |            |      |

|                |               |          |                                            |
|----------------|---------------|----------|--------------------------------------------|
| Your Order #:  | Customer ABN: | Freight: | \$0.00 GST                                 |
| Shipping Date: | Terms: Net 14 | GST:     | \$220.00                                   |
| COMMENT        | CODE          | RATE     | GST SALE AMOUNT Total Inc GST:             |
|                | GST           | 10%      | \$220.00 \$2,200.00 Amount Applied: \$0.00 |
|                |               |          | Balance Due: \$2,420.00                    |

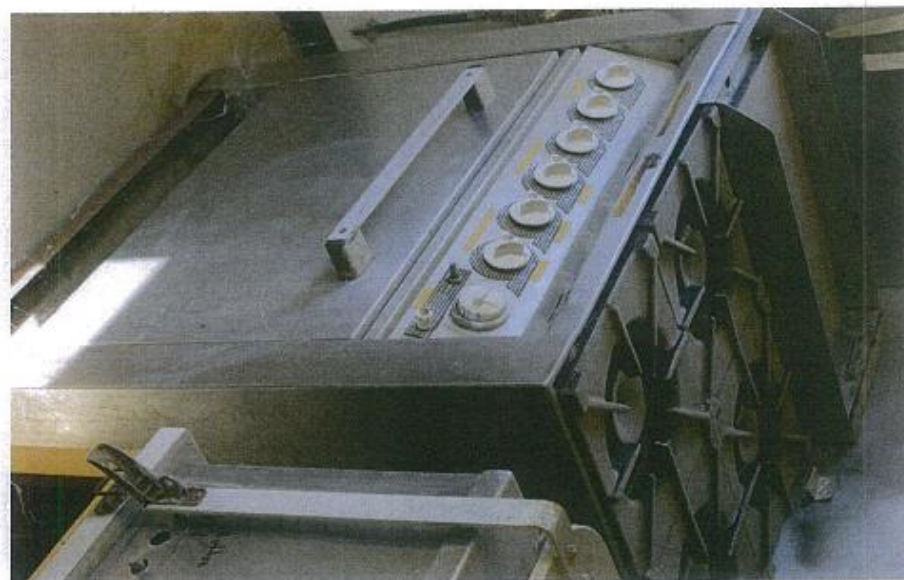
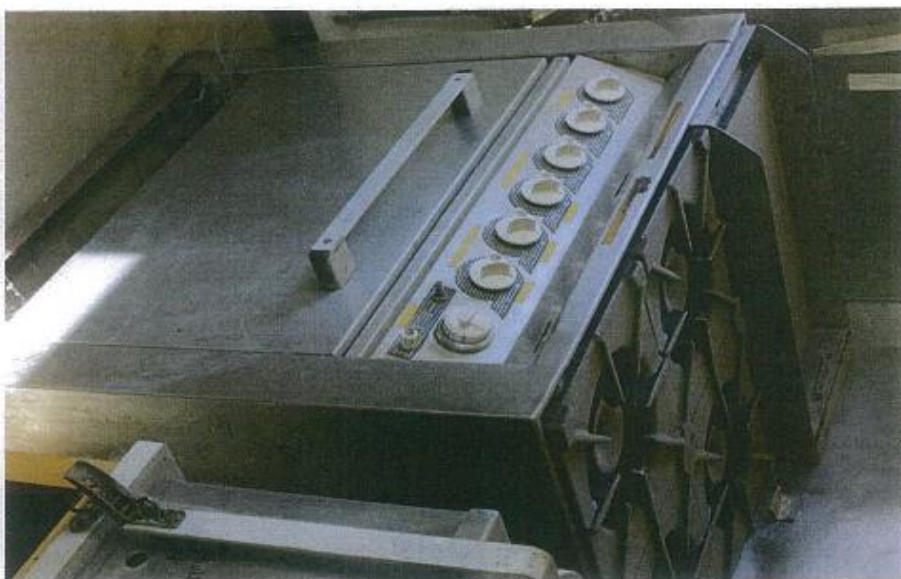
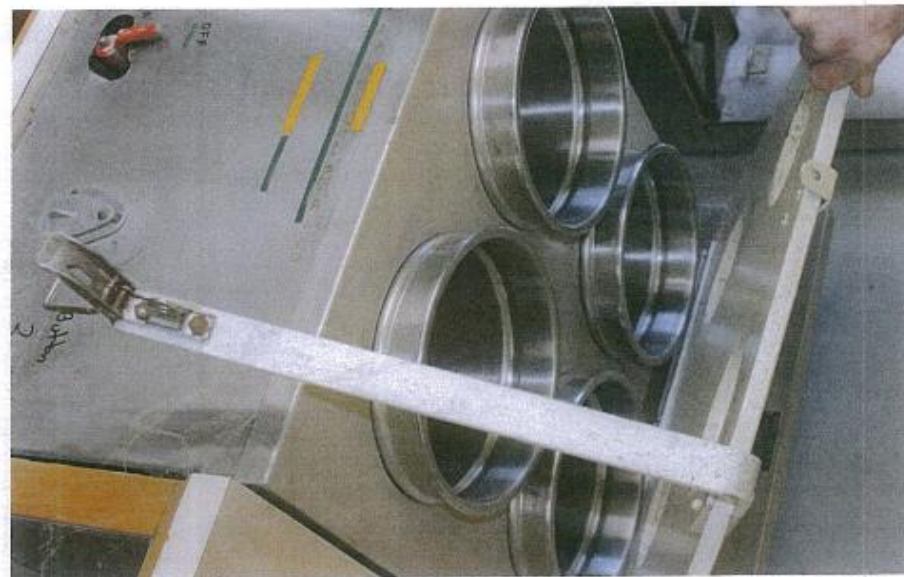








WALGETT SHIRE COUNCIL AGENDA





WALGETT SHIRE COUNCIL AGENDA



## **MASONIC LODGE WALGETT – SECURITY FENCING**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Amanda Cheal - Senior Administration Officer  
**FILE NUMBER:** 12/14

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### **Summary:**

The Walgett Historical Society has proposed to open the Walgett Masonic Hall 'Lodge Barwon' at 72 Euroka Street Walgett, as a local attraction. To enable this project to go forward the building and surroundings need to be returned to a safe and secure standard. The report provides details on the potential and current status of the Masonic Lodge and recommends that a new front fence be constructed at the cost of \$7,700.00.

### **Background:**

The Masonic Lodge building was transferred to Walgett Shire Council in 2004. The purchase price for the building was \$35,000.00 and it was subsequently leased to the Walgett Historical Society for a rental of \$100.00 per annum.

The final meeting of Lodge Barwon was approximately 2003. The Masonic Charter was then cancelled and sent to the Sydney Grand Lodge. It was later returned to Walgett in its frame with a citation at the bottom which confirms the cancellation. It is on display in the meeting room of the Lodge Barwon building.

The Grand Lodge in Sydney originally sought to acquire the contents of the Lodge, however the local Masons pleaded their case that the furnishings and chattels in the Barwon Lodge should remain at Walgett. This was subsequently allowed, however the Bible & some important symbols were sent to the Grand Lodge.

### **Current Position:**

The Walgett Historical Society has proposed to open the Walgett Masonic Hall 'Lodge Barwon' at 72 Euroka Street Walgett, as a local attraction to include tour bookings during set hours. For this project to proceed, the building and surroundings need to be returned to a safe and secure standard.

Currently the power is connected to the Lodge and the Historical Society pays the account. The main switch is turned off as the old wiring may be a fire hazard and needs to be checked. There is an alarm system attached to the Lodge which is currently not operational as the power is shut off. An electrician will need to assess the current condition of the electrical wiring before the power is turned on.

Currently a temporary construction fence is erected across the front of the property. A more permanent security fence is required and two quotes have been received for supply and installation of a black diplomat security fence.

It is recommended that the quotation in sum of \$7,700.00 from Douglas Bros Fencing be accepted. Maintenance to bring the yard up to standard is required and the extent of other maintenance work will not be known until a full property inspection report has been completed.



Within the main meeting hall, there is a large amount of fixtures, furniture and regalia including a display of Aprons & Insignia in the Lodge that was donated. Given the level of detail and its uniqueness in the context of potential for public access, it is believed that the Masonic Lodge provides great potential for development as a tourist attraction.. Local Masons have said there is no problem with the Lodge being open to the general public for exhibition and that anything of a sensitive or secret nature has been removed.

**Relevant Reference Documents/Policies:**

Various documents and records relating to the acquisition of the Masonic Lodge Barwon building, and transfer of its management to Walgett Historical Society who currently have a five year lease (01/07/2010 - 30/06/2015) at a rate of \$100.00 per year.

**Governance issues:**

Erection of a permanent security fencing 1.8 metres in height will require a Development Application and Construction Certificate. It is not Exempt Development of a type listed in Schedule 1 of State Environmental Planning Policy (Infrastructure) 2007.

**Environmental issues:**

There are no identified environmental issues

**Stakeholders:**

Walgett Shire Council  
Walgett Historical Society  
Walgett Visitor Information Centre

**Financial Implications:**

An amount of approximately \$7,700.00 is required for the erection of a security fence. An electrical assessment is required which is likely to identify additional works. Regular maintenance of the yard will be required to be undertaken by Councils Urban Services Staff. It is proposed that the new fence be funded from B/L 11.03056.4081 Recreation and Culture Capital Maintenance.

**Alternative Solutions/Options:**

Council does not undertake work required to open the Masonic Lodge as a local attraction.

**Conclusion:**

As owner of the property, Council has identified the necessity of erecting a fence to enable the Hall to be made secure. The report provides further detail on the potential of the Masonic Lodge as a tourist attraction and recommends that a new front fence be constructed at a cost of \$7,700.00.

**MASONIC LODGE WALGETT**

1. That the content of the report be noted.
2. That the quotation from Douglas Bros for supply and installation of new front fence at the Walgett Masonic Lodge at an estimated cost of \$7,700.00 be accepted and that it be funded from B/L 11.03056.4081 Recreation and Culture Capital Maintenance.

**Moved:**

**Seconded:**

**Attachments:**

Two Fence Quotes

# WALGETT SHIRE COUNCIL AGENDA

ORIGINAL COPY

## QUOTATION

101771

DATE 20-8-14

TO

WALGETT SHIRE  
COUNCIL FOX ST  
WALGETT.

AB.N.

(Of Recipient)

FROM

DOUGLAS BROS FENCING  
CONTRACTORS BOX 275  
WALGETT.


A.B.N/GST No.

(Of Supplier)

THANK YOU FOR THE OPPORTUNITY OF SUBMITTING THIS QUOTATION, AS LISTED BELOW

| QTY/REF                                              | DESCRIPTION                                                                      | GST                    | TOTAL   |
|------------------------------------------------------|----------------------------------------------------------------------------------|------------------------|---------|
|                                                      | FENCING OF FRONT<br>OF MASONIC LODGE WAREHOUSE:                                  |                        |         |
|                                                      | - 30.1 MTs OF 1800 HIGH<br>BLACK DIPLOMAT (SPEAK<br>FINISH) FENCING              |                        |         |
|                                                      | INCL - 1 X 3 <sup>LH</sup> DOUBLE GATE                                           |                        |         |
|                                                      | - 1 X 1 <sup>M</sup> SINGLE GATE                                                 |                        |         |
|                                                      | - 15 MTs OF 1800 HIGH<br>ZINCALUME FENCING ON<br>SIDE FENCES (906 <sup>H</sup> ) |                        |         |
|                                                      | - 4 x 90x90 GATE POSTS.                                                          |                        |         |
|                                                      | - REMOVAL OF EXISTING FENCE                                                      |                        |         |
|                                                      | PRICE \$7011.00                                                                  | 701 10                 | 7712 10 |
|                                                      | SUB TOTAL                                                                        |                        |         |
| QUOTATION WILL REMAIN VALID UNTIL<br><b>20-10-14</b> |                                                                                  | GST                    |         |
| SIGNATURE / [Signature]                              |                                                                                  | TOTAL INCLUSIVE OF GST | 7712 10 |

SIGNATURE

ATURE 

SUB TOTAL

GST

TOTAL INCLUSIVE OF GST

|      |    |
|------|----|
| 7712 | 10 |
|------|----|



DANNY DREW  
PH: 0427955039  
ABN: 72929860919

*Quotation For Fence In Euroka Street*

**To: Walgett Shire Council**  
**ATT: Kathy Cox**

| Quantity | Item | Description                                                                                                                                                                                      | Materials  | Unit Price  | Total      |
|----------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|------------|
|          |      | Remove old front fence supply and erect a new industrial security panel fence with 1 double gate and 1 single gate. Replace new tin on each side of the building to match existing fence height. | \$4,500.00 |             | \$4,500.00 |
|          |      |                                                                                                                                                                                                  | Freight    |             |            |
|          |      |                                                                                                                                                                                                  | \$300.00   |             | \$300.00   |
|          |      |                                                                                                                                                                                                  | Labour     |             |            |
|          |      |                                                                                                                                                                                                  | \$3,000.00 |             | \$3,000.00 |
|          |      |                                                                                                                                                                                                  |            |             |            |
|          |      |                                                                                                                                                                                                  |            | Subtotal    | \$7,800.00 |
|          |      |                                                                                                                                                                                                  |            |             |            |
|          |      |                                                                                                                                                                                                  |            |             |            |
|          |      |                                                                                                                                                                                                  |            | Balance Due | \$7,800.00 |

## **WALGETT MUD TRIALS**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Amanda Cheal - Senior Administration Officer  
**FILE NUMBER:** 12/14

---

### **Summary:**

This report is to inform Council of the outcome of the meeting with Show Ground Users and to recommend that a three year Trust License for Occupation of Land for Public Recreation be issued to Walgett Mud Trials for the use of the southern end of the Walgett Race Course at the Show Ground to conduct an annual mud trials event.

### **Background:**

At its meeting held on 22 April 2014 Council resolved to support the establishment of a mud trials circuit at Walgett Show Ground subject to consultation with other Show Ground Users. Walgett Mud Trials committee propose to use the an area inside the racetrack to establish a facility to host an annual mud trials meet utilising the currently unused space at the southern end of the inner race track. The meet is proposed to be held in late July each year and Walgett Mud Trials will work in with other venues on the mud trials circuit to ascertain the timing of event. The event will be scheduled after the annual Walgett Race meeting.

### **Current Position:**

As resolved at the April meeting, a consultation of Show Ground Users was held on 6 August 2014. Representatives from Council, the Walgett Mud Trials, Jockey Club, Show Society, Camp Draft and Pony Club attended the meeting. All groups meeting supported the Walgett Mud Trials proposal and will work in together to ensure user representative events don't clash.

The Walgett Mud Trials committee are aware of the requirement that vision across the racetrack cannot be impaired and all safety barriers and trenches will be dug out rather than building up. No permanent infrastructure will be added to site and mud 'bombs' will enter in from the back where the camp draft enters and will not cross the track. Once the annual meet is over and the ground is dry enough all pits will be filled and left flat.

Walgett Shire Council is the Trustee for Crown Reserve (R89408) containing the Walgett Show Ground and Race Course. Crown Lands have advised that motor sports do not come under the list of purposes for which temporary licences can be granted and a Trust Licence endorsed by the Minister is required.

Crown Lands have stipulated that the current minimum fee is \$434.00 per annum.

### **Relevant Reference Documents/Policies:**

Crown Lands Act  
Council minutes (22/04/2014)

**Governance issues:**

Council as Trustee for the Reserve (R89408) is able to grant temporary licences for the use of part of the reserve. As motor sports are not a gazetted purpose for use of the Reserve, a Trust Licence endorsed by the Minister is required.

**Environmental issues:**

It is proposed to access water from the Council mains with additional water for the meet being provided to the site by truck. No environmental effects have been identified.

**Stakeholders:**

Walgett Showground Trust  
Walgett Showground Users  
Walgett Mud Trials Club

**Financial Implications:**

The club has indicated that they would not be seeking any financial contribution from Council for development of the facility. Costs for water and power used will be covered by Show Ground expenses as is the case for all other users of the facility.

**Alternative Solutions/Options:**

That the Council not support the proposal as submitted.

**Conclusion:**

Walgett Mud Trials have undertaken significant planning and development for the staging an annual mud trial event in Walgett. Other Users of the Reserve were consulted with, all users of the Show Grounds indicating support of the event.

The report recommends that the Council support the issue of a Trust Licence by the Minister for access to the Show Ground Reserve by the Walgett Mud Trials.

**WALGETT MUD TRIALS**

1. That Council request and support the issue of a Trust Licence to the Walgett Mud Trials and that consent be granted to construct a mud trials course on Reserve (R89408) for annual mud trial events in accordance with the attached site plan.

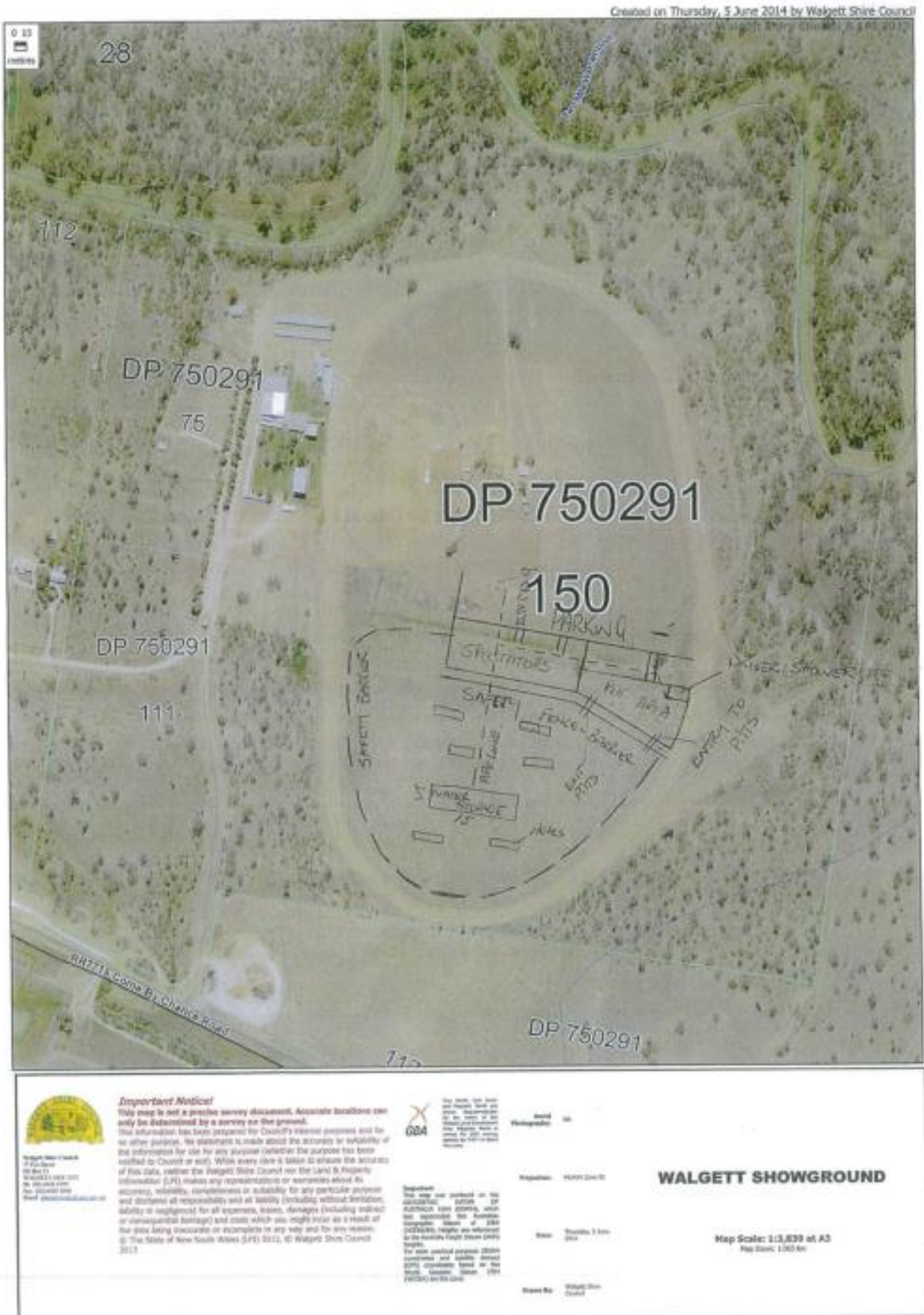
**Moved:**

**Seconded:**

**Attachments:**

Site plan

# WALGETT SHIRE COUNCIL AGENDA



## **SPIDER BROWN OVAL – GRANT APPLICATION**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland Director Corporate Services  
**FILE NUMBER:** 00/0000

---

### **Summary:**

This report is to inform the Council that the application to Sport and Rec for 50% of the cost of funding for the playing surface refurbishment at Spider Brown Oval was unsuccessful. The report also notes that the Acting Director Urban Services will consider further options for having the playing surface to an acceptable standard for next season.

### **Background:**

In April this year Council submitted two (2) applications under the 2014 / 2015 Sport and Rec participation and Facility program. One application was for \$3,000 for the replacement of goal posts at Collarenebri Oval (\$6,000 project) and \$14,975 for the refurbishment of the Spider Brown Oval playing surface (\$29,950 project).

### **Current Position:**

Advice has now been received from Sport and Rec that Council has been successful in receiving funding for the Collarenebri goal posts project but the application to refurbish the Spider Brown Oval playing surface was unsuccessful

Sport and Rec were contacted to obtain feedback on the reasons for the application not being successful with Council being advised that;

- More information was required on the project budget with the individual components costed in greater detail.
- A stronger case for the benefits that would accrue to the community from the project needed to be stated.
- This year's funding round was very competitive with a large number of applications being received.

A separate report will be provided by the Acting Director Infrastructure Services in relation to preparing the ground to an acceptable standard for the commencement of the 2015 Rugby League season.

### **Relevant Reference Documents/Policies:**

Applications submitted under the 2014 / 2015 Sport and Rec Participation and Facility Program.

Letter dated 11 September 2014 from Sport and Rec.

### **Governance issues:**

Grant applications are submitted in accordance with program criteria.

### **Environmental issues:**

There are no identified environmental issues.



**Stakeholders:**

Lightning Ridge Junior Rugby League (LRJRL).  
Lightning Ridge Community  
Dept of Sport and Recreation

**Financial Implications:**

A scope of works is being developed for the works detailed in the letter from LRJRL for an application under the Public Reserves Management Fund program. The actual project amount is yet to be determined but may require matching funding in the order of \$25,000.

**Alternative Solutions/Options:**

The application could be resubmitted under the next funding round.

**Conclusion:**

Advice that the grant for refurbishment of the playing surface was unsuccessful was disappointing and the suggested course of action to have the field ready for use next season will now be reviewed by the Acting Director Urban Services.

| Spider Brown Oval Grant Application                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

## **DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matt Clarkson, Town Planner

**FILE NUMBER:** 09/1367-03

---

### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

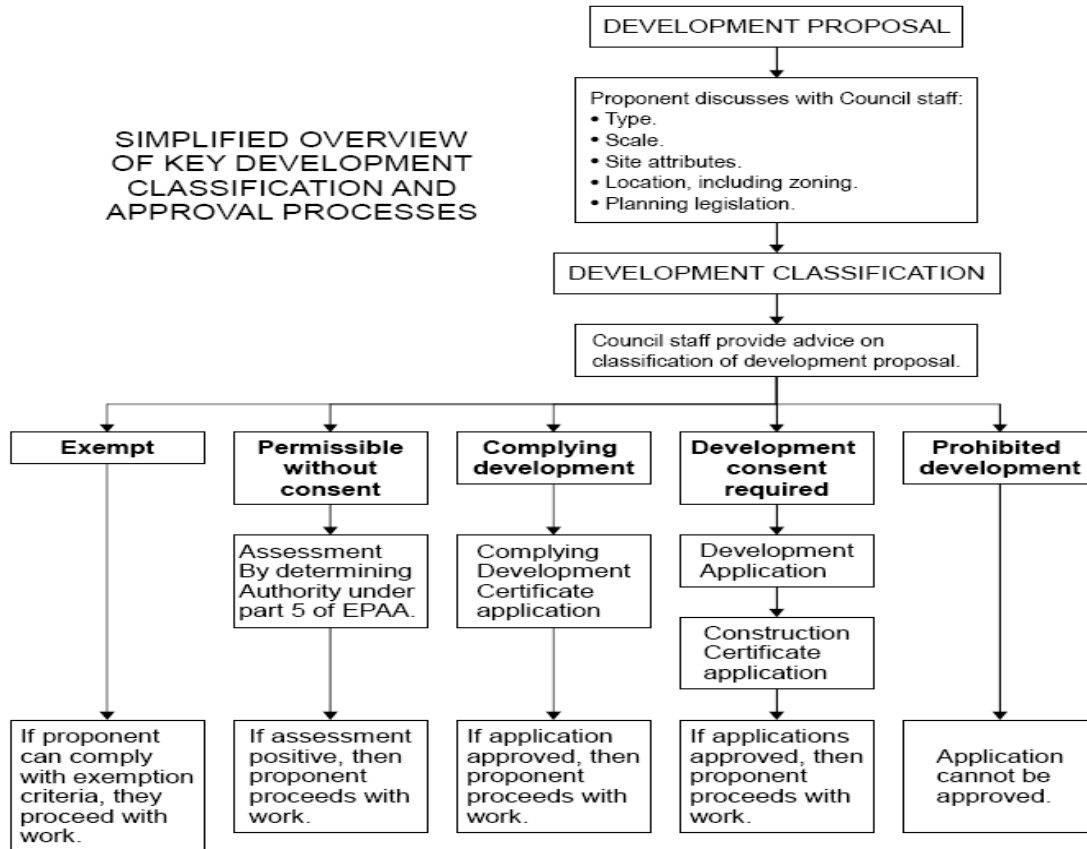
- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.

### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil

**Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

|                                                                                                                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Development and Complying Development Applications</b>                                                                                                                                                                                                                          |
| <p><b>It is recommended that Walgett Shire Council resolve to:</b></p> <p>1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for August 2014</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

A - DAs & CDCs approved August 2014

|            |             |                       |                     |         |
|------------|-------------|-----------------------|---------------------|---------|
| 09/03/2014 | Parameters: | Date Range: Y         | Document Type: 20   | Page: 1 |
|            |             | Start Date: 1/08/2014 | Officer: ALL        |         |
|            |             | End Date: 1/09/2014   | Number of Days: 0   |         |
|            |             | As At Date:           | Stop The Clock: Yes |         |

| Document                 | Applicant Name / Address                                                                                                                   | Development Type<br>Property Address<br>Title Owner                                                                   | Determination               | Determined | Received   |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b> |                                                                                                                                            |                                                                                                                       |                             |            |            |
|                          | <i>Stop the Clock</i>                                                                                                                      | <i>Total Elapsed Calendar Days: 70</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 70</i>           |                             |            |            |
| 020/2014/00000021/001    | Mrs A Bird<br>15 Rowena Street<br>ROWENA NSW 2387                                                                                          | 170 Change of Use<br>15 Rowena ST ROWENA<br>LOT: 1 DP: 1196533<br>Cinjo PTY Ltd                                       | Approved by Council         | 26/08/2014 | 18/06/2014 |
| <hr/>                    |                                                                                                                                            |                                                                                                                       |                             |            |            |
|                          | <i>Stop the Clock</i>                                                                                                                      | <i>Total Elapsed Calendar Days: 7</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 7</i>             |                             |            |            |
| 020/2014/00000023/001    | Ms M M Sladok<br>PO Box 643<br>LIGHTNING RIDGE NSW 2834                                                                                    | 151 Class 10b - Fence<br>Mining LIGHTNING RIDGE<br>LOT: 10 DP: 1120765 WLL: 16089<br>Ms M M Sladok                    | Approved - Staff Delegation | 14/08/2014 | 08/08/2014 |
| <hr/>                    |                                                                                                                                            |                                                                                                                       |                             |            |            |
|                          | <i>Stop the Clock</i>                                                                                                                      | <i>Total Elapsed Calendar Days: 7</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 7</i>             |                             |            |            |
| 020/2014/00000024/001    | Mr D Furnell<br>C/o SMK Consultants<br>PO Box 774<br>MOREE NSW 2400<br>Mr P Furnell<br>C/o SMK Consultants<br>PO Box 774<br>MOREE NSW 2400 | 160 Subdivision/Consolidation<br>16595 Gwydir HWY COLLARENEBRI<br>LOT: 3818 DP: 766261 WLL: 7895<br>D R & P D Furnell | Approved - Staff Delegation | 14/08/2014 | 08/08/2014 |
| <hr/>                    |                                                                                                                                            |                                                                                                                       |                             |            |            |

# WALGETT SHIRE COUNCIL AGENDA

AUTHORITY

Determined Applications



|            |             |                                                                              |                                                                               |        |
|------------|-------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 09/03/2014 | Parameters: | Date Range: Y<br>Start Date: 1/08/2014<br>End Date: 1/09/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:2 |
|------------|-------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 20

|                           |                                       |                                     |
|---------------------------|---------------------------------------|-------------------------------------|
| Officer: Mr M Clarkson    | Average Elapsed Calendar Days: 28.00  | Total Elapsed Calendar Days: 84.00  |
| Number of Applications: 3 | Average Calendar Stop Days: 0.00      | Total Calendar Stop Days: 0.00      |
|                           | Average Adjusted Calendar Days: 28.00 | Total Adjusted Calendar Days: 84.00 |

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|
|----------|--------------------------|-----------------------------------------------------|---------------|------------|----------|

Document Type: 24

|                       |                                                                 |                                                                                                                  |                             |            |            |
|-----------------------|-----------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <i>Stop the Clock</i> |                                                                 | <i>Total Elapsed Calendar Days: 27</i>                                                                           |                             |            |            |
|                       |                                                                 | <i>Calendar Stop Days: 0</i>                                                                                     |                             |            |            |
|                       |                                                                 | <i>Adjusted Calendar Days: 27</i>                                                                                |                             |            |            |
| 024/2014/00000002/001 | Mr V Ivanoff<br>48 Butterfly Avenue<br>LIGHTNING RIDGE NSW 2834 | 145 Class 10a - Other<br>48 Butterfly AV LIGHTNING RIDGE<br>LOT: 34 DP: 40834 IP: 206374<br>Mr V & Mrs A Ivanoff | Approved - Staff Delegation | 25/08/2014 | 30/07/2014 |
| <i>Stop the Clock</i> |                                                                 | <i>Total Elapsed Calendar Days: 9</i>                                                                            |                             |            |            |
|                       |                                                                 | <i>Calendar Stop Days: 0</i>                                                                                     |                             |            |            |
|                       |                                                                 | <i>Adjusted Calendar Days: 9</i>                                                                                 |                             |            |            |
| 024/2014/00000003/001 | Mrs T E Loeve<br>PO Box 412<br>WALGETT NSW 2832                 | 152 Class 10b - Swimming Pool<br>33 Euroka ST WALGETT<br>LOT: 25 DP: 230360<br>Mrs T E Loeve                     | Approved - Staff Delegation | 14/08/2014 | 06/08/2014 |
| <i>Stop the Clock</i> |                                                                 | <i>Total Elapsed Calendar Days: 1</i>                                                                            |                             |            |            |
|                       |                                                                 | <i>Calendar Stop Days: 0</i>                                                                                     |                             |            |            |
|                       |                                                                 | <i>Adjusted Calendar Days: 1</i>                                                                                 |                             |            |            |

AUTHORITY

# WALGETT SHIRE COUNCIL AGENDA

AUTHORITY

Determined Applications



|            |             |                                                                              |                                                                               |        |
|------------|-------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 09/03/2014 | Parameters: | Date Range: Y<br>Start Date: 1/08/2014<br>End Date: 1/09/2014<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:3 |
|------------|-------------|------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document                                | Applicant Name / Address                                                                                  | Development Type |                                                                                                              | Determination                | Determined | Received   |
|-----------------------------------------|-----------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------|------------------------------|------------|------------|
|                                         |                                                                                                           | Property Address |                                                                                                              |                              |            |            |
|                                         |                                                                                                           | Title            | Owner                                                                                                        |                              |            |            |
| <hr/>                                   |                                                                                                           |                  |                                                                                                              |                              |            |            |
| <b>Document Type: 24</b>                |                                                                                                           |                  |                                                                                                              |                              |            |            |
| 024/2014/00000004/001                   | Smart Commercial Solar Central West<br>for<br>Walgett BP- Megan Jones<br>6 Rhyana Court<br>DUBBO NSW 2830 | 150              | Class 10b - Fence/Antenna/Other<br>21 Fox ST WALGETT<br>LOT: 9 DP: 662657<br>Walgett Retail Services Pty Ltd | Approved - Private Certifier | 11/08/2014 | 11/08/2014 |
| <hr/>                                   |                                                                                                           |                  |                                                                                                              |                              |            |            |
| Officer: Mr A R Wilson                  | Average Elapsed Calendar Days: 12.33                                                                      |                  | Total Elapsed Calendar Days: 37.00                                                                           |                              |            |            |
| Number of Applications: 3               | Average Calendar Stop Days: 0.00                                                                          |                  | Total Calendar Stop Days: 0.00                                                                               |                              |            |            |
|                                         | Average Adjusted Calendar Days: 12.33                                                                     |                  | Total Adjusted Calendar Days: 37.00                                                                          |                              |            |            |
| <hr/>                                   |                                                                                                           |                  |                                                                                                              |                              |            |            |
| <u>Report Totals &amp; Averages</u>     | Average Elapsed Calendar Days: 20.17                                                                      |                  | Total Elapsed Calendar Days: 121.00                                                                          |                              |            |            |
| <u>Total Number of Applications : 6</u> | Average Calendar Stop Days: 0.00                                                                          |                  | Total Calendar Stop Days: 0.00                                                                               |                              |            |            |
|                                         | Average Adjusted Calendar Days: 20.17                                                                     |                  | Total Adjusted Calendar Days: 121.00                                                                         |                              |            |            |

AUTHORITY

## ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – SEPTEMBER 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Ramesh Sharma –Roads and Bridges Engineer  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works to September 4, 2014.

### **Background:**

The RMS has awarded a contract of \$3,390,000.00 for 2014/2015. The scope of works involved in this contract are :

Resealing, Heavy Patching, HW 12 Warrambool Widening and Routine works.

### **Current Position:**

Currently, one Council team is working on a state highway for heavy patching work on HW18 South.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 4<sup>th</sup>, September 2014, \$297,320.25 has been spent from a total amount of \$3,390,000.00, provided in the 2014/2015 budget.



**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitoring the work progress of RMCC to ensure the works are completed within the guidelines.

|                                                                                      |
|--------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Director Engineering Services – September 2014</b> |
|--------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                        |
|----------------------------------------------------------------------------------------|
| <p>That Council receive and note the monthly RMCC works report for September 2014.</p> |
|----------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

RMCC works summary

The funding allocations for 2014/2015 RMCC works are \$ 3,390,000.00The details are as follows:

| <b>SN</b> | <b>Description</b>              | <b>Budget</b>          | <b>Expenditure Till<br/>4/09/2014</b> | <b>Status</b> |
|-----------|---------------------------------|------------------------|---------------------------------------|---------------|
| 1         | Resealing                       | \$ 1,030,000.00        |                                       |               |
| 2         | Heavy patching                  | \$ 500,000.00          | \$131,827.13                          | 26.37%        |
| 3         | HW 12<br>Warrambool<br>Widening | \$ 700,000.00          |                                       |               |
| 4         | Routine works                   | \$ 1,160,000.00        | \$165,493.12                          | 14.27%        |
|           | <b>TOTAL</b>                    | <b>\$ 3,390,000.00</b> | <b>\$ 297,320.25</b>                  | <b>8.77%</b>  |

## ***RMS – FUTURE BICYCLE AND PEDESTRIAN FACILITIES – FUNDING FOR 2014/2015***

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit – Director Engineering Services

**FILE NUMBER:** 11/211

### **Summary:**

The purpose of this report is to inform Council of formal advice received regarding approved allocations under 2014 /2015 Network and Safety Works Programs.

### **Background:**

Council submitted an application for bicycle path (Walford track) improvement on December 2013 under Network and Safety Works Programs. The total maximum RMS contribution available to Walgett Shire Council is \$ 41,000 under on a 1:1 funding basis.

### **Current Position:**

The Roads and Maritime Services (RMS) has approved \$ 41,000 for Walford Track improvement.

### **Relevant Reference Documents/Policies:**

RMS approved work schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Road safety

### **Stakeholders:**

Walgett Shire Council, residents and other road users

### **Financial Implications:**

Due to the other commitments, the project has not been proposed for 2014/2015.

### **Alternative Solutions/Options:**

Do nothing

**Conclusion:**

As a budget has not been allocated for the project, it is recommended to request to RMS to switch the funding to other community projects or allocate a budget of \$ 41,000 from Council own funds to permit the work to proceed.

**RMS – FUTURE BICYCLE AND PEDESTRIAN FACILITIES –FUNDING FOR 2014/2015**

**Recommendation:**

1. That Council receive and note the funding allocation for 2014/2015 cycle way funding.
2. That Council approve for the execution of the work
3. That Council do not accept the funding.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **2014/2015- BRIDGE RENEWAL PROGRAM FUNDING -SEPTEMBER 2014**

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit - Director Engineering Services

**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council the lodgement of the funding application for two bridges under the Federal Government Bridge Renewal Program.

### **Background:**

The Australian Government has committed \$ 300 million over five years from 2014-2015 under the Bridge Renewal Programme (BRP) for bridge projects that contribute to productivity and / or community access.

Projects under the BRP will be selected as part of a competitive, merit based process on their ability to meet the four criteria set out as below:

- Improved Productivity and Access
- Quantified benefits
- State / Territory Priority
- Construction Readiness

Council has submitted an application for the Wanouri and Harris bridges on Brewon Road ( ref. table) to the Department of Infrastructure and Regional Development for 2014/2015 and 2015/2016 .Contributions are based on 1:1 funding ratio.

### **Current Position:**

Big Baroka and Big Baroka overflow Bridges on the Brewon Road have been completed recently under LIRS scheme.

### **Relevant Reference Documents/Policies:**

Australian Government – Department of Infrastructure and Regional Development – BRP round one circulation

### **Governance issues:**

Nil

### **Environmental issues:**

The bridge works are required to provide all weather access.

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Residents  
Tourists

**Financial Implications:**

None of the projects are proposed to be undertaken in 2014/2015 however, if successful it would be anticipated that approximately \$ 400,000 would require allocation from Council's own funds to permit the work to go ahead. Council's share of funding would be sourced from loan funds which are currently held.

**Alternative Solutions/Options:**

Option 1- do nothing

Option 2- Postpone to 2015/2016

**Conclusion:**

Council has 61 trafficable bridges. Out of these, four are timber bridges which are in poor condition. Therefore, this submission is beneficial even if it is unsuccessful as it places Council in a better position in next year's funding round.

**2014/2015- BRIDGE REPAIR PROGRAM FUNDING APPLICATION SEPTEMBER 2014**

**Recommendation:**

1. That Council endorse the applications for funding of the projects; Wanourie and Harris Bridge on Brewon Road. The estimated cost for Wanouri Bridge is \$ 880,000 and for Harris Bridge is \$ 720,000

**Moved:**

**Seconded:**

**Attachment:**

Brewon Road Projects Funding Details

| Road No. | Road Name   | Project                                                                                   | Nature of Project | Total cost | Council share | 2014/2015                 |                                         | 2015/2016                 |                                         |
|----------|-------------|-------------------------------------------------------------------------------------------|-------------------|------------|---------------|---------------------------|-----------------------------------------|---------------------------|-----------------------------------------|
|          |             |                                                                                           |                   |            |               | Funds sought from Council | Funds sought from Australian government | Funds sought from Council | Funds sought from Australian government |
| SR112    | Brewon Road | Remove the exiting timber bridge and construct of concrete bridge( Wanourie Bridge – B69) | Construction      | \$880,000  | \$440,000     | \$220,000                 | \$220,000                               | \$220,000                 | \$220,000                               |
| SR1122   | Brewon Road | Remove the exiting timber bridge and construct of concrete bridge( Harris Bridge – B68)   | Construction      | \$720,000  | \$360,000     | \$180,000                 | \$180,000                               | \$180,000                 | \$180,000                               |

## ***MONTHLY RURAL INFRASTRUCTURE AND SUPPORT SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING SERVICES – SEPTEMBER 2014***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council relating to the Engineering Services work progress till 6th September, 2014.

### **Background:**

A budget of \$15.47 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2014/2015.

### **Current Position:**

At present, two teams are working on Gundabloui Road. Out of which, one team is working near the little weir and other team is working near Collarenebri. The team which is near the Little Weir will be shifting to Collarenebri area after 14 weeks and the other team will be working on Highway. Other teams are working on SH 29. Inspection works in highways and Shire roads are in progress.

### **Relevant Reference Documents/Policies:**

2014/15 Operational Plan and Budget.

### **Governance issues:**

Due processes are followed on a routine basis i.e procurement and tendering.

### **Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

### **Stakeholders:**

Walgett Shire  
Walgett Residents



**Financial Implications:**

As at 6<sup>th</sup>, September 2014, \$ 1.870,815 has been spent from a total amount of 15,474,662 allocated for 2014/2015 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

|                                                                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Rural Infrastructure and Support Service Progress report from Director Engineering Services – September 2014</b> |
|-----------------------------------------------------------------------------------------------------------------------------|

|                               |
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| <p><b>Recommendation:</b></p> |
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|                                                                                                                |
|----------------------------------------------------------------------------------------------------------------|
| <p>That Council receive and note the Engineering Services monthly work progress report for September 2014.</p> |
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|                      |
|----------------------|
| <p><b>Moved:</b></p> |
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|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

2014/2015 Budget allocations up the 6<sup>th</sup> September 2014

The Rural Infrastructure and support Services 2014/2015 budget allocations are as follows:

| <b>Ledger Item</b>                        | <b>Actuals,<br/>Committed and<br/>Oncost up to 6<br/>September 2014</b> | <b>Budget</b> | <b>% Budget</b> |
|-------------------------------------------|-------------------------------------------------------------------------|---------------|-----------------|
| Engineering Administration                | \$123,069                                                               | \$637,843     | 19%             |
| Emergency Services (RFS * SES)            | \$57,288                                                                | \$315,000     | 18%             |
| Enforcement of Regulations                | \$270                                                                   | \$20,000      | 1%              |
| Fleet Operations                          | \$362,752                                                               | \$2,432,716   | 15%             |
| Local Roads Operations                    | \$12,681                                                                | \$52,000      | 24%             |
| Local Roads Maintenance                   | \$124,308                                                               | \$683,000     | 18%             |
| Regional Roads Operations                 | \$13,412                                                                | \$841,044     | 2%              |
| Regional Roads Maintenance                | \$112,533                                                               | \$695,427     | 16%             |
| Walgett Depot Renewal and<br>Improvements | \$1,124                                                                 | \$187,192     | 1%              |
| Fleet Renewal and Improvement             | \$23,979                                                                | \$1,400,00    | 2%              |

## ***TREE REMOVAL: OPAL STREET LIGHTNING RIDGE***

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla K.C.-Acting Director Urban Infrastructure Services  
**FILE NUMBER:** 09/77

### **Summary:**

This report recommends that Council endorse the recommendation to remove the three Athol Pine trees from Opal Street Lightning Ridge.

### **Background:**

Council staff have identified an urgent need to remove the three Athol Pines trees in order to eliminate public safety risk and to safeguard Council against any possible liability claim. There are three high risk large Athol Pines trees on the eastern side of Opal Street Lightning Ridge. The tree roots have been obstructing stormwater, damaged water mains and lifted the natural surface. The position of the trees is also causing nuisance to pedestrians.

Two trees are approx. 9-10 metres tall and the third marginally shorter. The trunks are 600mm – 1 metre in diameter although two have splits into two trunks about a metre above ground.

The trees are having an impact on the roofing of a new building adjacent to them. One of the trees lost a large branch over the laneway recently and could have crushed a car or a passer-by. It is envisaged that the removal of these trees is essential before any serious problems occurs considering also that the court house is opposite and the area gets crowded at times.

Council has sought advice from an arborist regarding the Athol Pines. Information provided by the Arborist has been attached with this report.

### **Current Position:**

Council has received a quote from A1 Trees to remove the trees. The option suggested by the arborist is to stump grind the tree. The total cost of removing the tree is \$7,315 including GST. Council staff are planning to replace these trees with trees of a drought resistant variety in order to maintain shade in the area as part of main street beautification.

Council should consider removing these trees which are causing significant public safety risk and risk to the adjacent infrastructure.

### **Relevant Reference Documents:**

Tree removal quote

### **Governance issues:**

Council's due diligence obligations encompass ensuring public safety and minimise risk to the infrastructure.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Councillors  
Residents of Lightning Ridge  
Council Employees

**Financial Implications:**

The cost to remove the three Athol Pines tree is approx. \$7,315 including GST which would be funded from the appropriate maintenance vote.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Removal of these trees will ensure public safety and minimise Council's exposure to liability.

| <b>Athol Pines Tree Removal: Opal Street Lightning Ridge</b>                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council endorse the recommendation to remove three Athol Pines trees from Opal Street Lightning Ridge.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Quote from A1 Tree Service  
Email advice from AdMac Consulting Services  
Photographs of Athol Trees



## A1 Tree Service (NSW) Pty Ltd

PO Box 4388  
Dubbo NSW 2830  
E-MAIL: [office@a1tree.com.au](mailto:office@a1tree.com.au)  
ABN: 32 098 526 786

Phone 02 6882 2052  
Mobile 0418 669 630  
Fax 02 6882 2054

28 March 2014

Walgett Shire Council  
At: Roy White  
Po Box 31  
WALGETT NSW 2832

**Subject: Requested Quotation**  
**Location: Opal St, Lightning Ridge**

Roy

Thank you for your enquiry for the removal of 3 large Athol Pines at Lightning Ridge. It is unfortunate that you have missed us while we had a crew working at the Ridge. At this stage we don't have anything else on at Lightning Ridge or even Walgett. However I have priced the job up and separated the travel. If there is other tree work in the area (or even Walgett) it would make it more convenient and the travel component can be shared with the other work.

Price for removal of 3 large Athol Pines including the chipping of all debris and grinding of stumps \$4,620 including GST.

Travel for truck & chipper, tipper with bobcat, truck with stump grinder. All inclusive return from Dubbo (359km each way) is \$2,695 including GST.

All tree work is performed by a qualified Arborist and carried out to Australian Standards for Pruning Amenity Trees AS4373-2007, Workcover Code of Practice Amenity Tree Industry 034, and OH&S. As a member of the Arboriculture Australia we abide by the association code of ethics.

Thank you for this opportunity to quote and we look forward to hearing from you soon.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Chris Reynolds'.

**Chris Reynolds**  
Qualified Arborist  
Member of the Arboriculture Australia



## WALGETT SHIRE COUNCIL AGENDA

**From:** Don Mackenzie [<mailto:donmackenzie77@gmail.com>]  
**Sent:** Thursday, August 14, 2014 5:13 PM  
**To:** Roy White  
**Subject:** Athel Pines

G'day Roy

Athel Pine is a Class 5 declared noxious weed throughout NSW. Under a Class 5 declaration there are no listed control measures.

In your situation at Lightning Ridge, it would be remiss of me not to recommend that these trees, particularly with their location, be removed at Council's earliest opportunity.

Athel Pines once mature, can become very fragile, and if a strong wind were to blow, which happens in the west quite often, it is quite common for these trees to be split in half, and often with one section falling to the ground.

In your situation, should this happen, if a pedestrian or a motor vehicle were passing and the fallen portion were to land on either, **Council would be liable.**

The root system of Athel Pine goes looking for moisture in areas where dry climates occur, and in doing so, invariably undermine building foundations and cause significant infrastructure damage. The leaves of Athel Pine are full of salt, and any portions of the tree that overhang buildings, you will find the gutters very quickly start to rust out.

Roy, I hope this information helps. If you require any further information, please don't hesitate to contact me

Cheers

**Don Mackenzie** (formally Senior Weeds Officer- Bourke Shire Council)  
*T/As ADMac Consulting Services*

Villa 14- 7 Manning River Drive  
Taree NSW 2430

Mob: 0428225498

Email: [donmackenzie77@gmail.com](mailto:donmackenzie77@gmail.com)

Senior Vice Chairperson: Macquarie Valley Weeds Advisory Committee