



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**14 February, 2012  
Adjourned to 6<sup>th</sup> March, 2012**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Adjourned Ordinary Council Meeting of Walgett Shire Council will be held in the **Council Chambers** on **6<sup>th</sup> March**, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL AGENDA

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **AGENDA**

**1. Opening of Meeting**

**2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

**6. Declaration of Pecuniary/Non Pecuniary Interests**

**7. Confirmation of Minutes/Matters Arising.....**

**8. Reserve Trust Management Committee Reports**

**9. Mayoral Minutes ..... Nil**

**10. Motions of which Notice has been given ..... Nil**

**11. Presentation of Petitions**

**12. Councillor's Questions from Last Meeting ..... 20**

**13. Reports of Delegates and Representatives**

**14. Reservation of items for Debate**

**15. Reports of Officers**

**GENERAL MANAGER**

**COMMUNITY SERVICES**

**DIRECTOR CORPORATE SERVICES**

**DIRECTOR PLANNING AND REGULATORY SERVICES**

**DIRECTOR URBAN INFRASTRUCTURE SERVICES**

**DIRECTOR ENGINEERING SERVICES**

**1. Maintenance of Grounds at Collarenebri Racecourse..... 18**

**1a. Walgett Shire Council Mayoral Minute ..... 20**

## WALGETT SHIRE COUNCIL AGENDA

|            |                                                                                                                             |     |
|------------|-----------------------------------------------------------------------------------------------------------------------------|-----|
| 2.         | Award Consultative Committee Minutes .....                                                                                  | 24  |
| 3.         | Council Decisions Action Report – February 2012.....                                                                        | 31  |
| 4.         | Circulars received from the NSW Local Government and Shires Association of NSW – February 2012 .....                        | 78  |
| 5.         | Circulars received from the Local Government Department of Premier and Cabinet – February 2012 .....                        | 80  |
| 6.         | Monthly Calendar – February 2012.....                                                                                       | 90  |
| 7.         | Agreement for Sourcing Extractive Materials - MOU.....                                                                      | 95  |
| 8.         | Lightning Ridge Opal Mining Report - Submissions.....                                                                       | 97  |
| 9.         | Supplementary Report – Flood Recovery .....                                                                                 | 99  |
| 10.        | Matters Generally for Brief Mention or Information Only from General Manager – February 2012.....                           | 105 |
| 11.        | Report on Youth Development and Services – October 2011 – December 2011 .....                                               | 114 |
| 12.        | Walgett Shire Council Libraries Quarterly Report October to December 2011                                                   | 123 |
| 13.        | Walgett Library Building Extension .....                                                                                    | 126 |
| 14.        | Cash on Hand and Investment Report as at 31 December 2011 .....                                                             | 137 |
| 15.        | Cash on Hand and Investment Report as at 31 January 2012.....                                                               | 140 |
| 16.        | Quarterly Budget Review as at 31 December 2011 .....                                                                        | 143 |
| 17.        | Council Investment Policy and Procedures.....                                                                               | 148 |
| 18.        | Matters Generally for Brief Mention or Information Only from Director Corporate Services – February 2012 .....              | 150 |
| 19.        | Grawin Postcode Request .....                                                                                               | 152 |
| 20.        | Development Application, Rural Subdivision.....                                                                             | 158 |
| 21.        | Development and Complying Development Certificate Applications.....                                                         | 170 |
| 22.        | Draft Policy – Geological Resource Exploration.....                                                                         | 176 |
| 23.        | Matters for Brief Mention, Planning & Regulatory Services.....                                                              | 180 |
| 24.        | Application for replacement Title – Lindberg .....                                                                          | 182 |
| 25.        | Walgett Taxi Shelter – 2011/2012 Country Passenger Transport Infrastructure Grants Scheme .....                             | 184 |
| 26.        | Maintenance Work in Parramatta Road at Glengarry and Grawin by the Glengarry, Grawin Sheepyard Miners Association Inc ..... | 188 |
| 27.        | Monthly Report from Director Engineering Services – February 2012 .....                                                     | 191 |
| 28.        | Monthly Flood Works Report from Director Engineering Services – February 2012 .....                                         | 193 |
| 29.        | Matters Generally for Brief Menion or information only from Director Engineering Services – February 2012 .....             | 197 |
| <b>16.</b> | <b>Reports of Committees.....</b>                                                                                           |     |
| <b>17.</b> | <b>Questions for the Next Meeting</b>                                                                                       |     |
| <b>18.</b> | <b>Confidential Reports/Closed Council Meeting .....</b>                                                                    |     |
| <b>19.</b> | <b>Close of Meeting</b>                                                                                                     |     |



**Apologies**

Nil

**Welcome to Visitors**

N/A

**Declaration of Pecuniary/Non Pecuniary Interests**

N/A

**Confirmation of Minutes/Matters Arising**



**MINUTES FOR  
ORDINARY COUNCIL MEETING**

**20 December, 2011**

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chambers** on **Tuesday 20 December 2011**, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
GENERAL MANAGER

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

#### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

#### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

#### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

#### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

#### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

#### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~~~o0o~~~~

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT SHIRE COUNCIL CHAMBERS ON TUESDAY 20 DECEMBER 2011 AT 10:25AM

##### PRESENT

|                 |  |
|-----------------|--|
| Clr B Murray    | (Mayor) arrived at 11:12am               |
| Clr D Lane      | (Deputy Mayor)                           |
| Clr I Woodcock  |  |
| Clr L Walford   |  |
| Clr G Colless   |  |
| Clr J Keir      |  |
| Clr K Smith     |  |
| Don Ramsland    | (General Manager)                        |
| Mr Raju Ranjit  | (Director Engineering Services)          |
| Mr Fred Coralde | (Director Urban Infrastructure Services) |
| Mr Glen Warren  | (Consultant)                             |
| Mr S Holland    | (Director Corporate Services)            |
| Mrs J Campbell  | (Minute Secretary)                       |
| Miss J Farkas   | (Minute Secretary)                       |

##### Welcome to Visitors

The Deputy Mayor assumed the role of Chairperson and welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

##### Apologies

##### 12/2011/1 Apologies – 20 December011

##### Resolution:

1. That apologies from Clr Greenaway and Clr Martinez be received and a leave of absence be granted.
2. That apology from Clr Murray be received and that a leave of absence be granted until he arrives later today.

**Moved:** Clr Walford

**Seconded:** Clr Keir

**CARRIED**

##### Mayoral Minutes

Nil

##### Public Forum Presentations

Public Forum presentations were held over until after the Mayor arrives for the meeting.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Declaration of Pecuniary/Non Pecuniary Interests**

Nil

#### **Confirmation of Minutes/Matters Arising**

12/2011/2 Minutes of Council meeting –22 November 2011

##### **Resolution:**

That the minutes of the Council meeting held 22 November 2011 be confirmed.

**Moved:** Clr Woodcock

**Seconded:** Clr Lane

**CARRIED**

#### **Reserve Trust Management Committee Reports**

Nil

#### **Mayoral Minutes**

Nil

#### **Motions of which Notice has been given**

Nil

#### **Presentation of Petitions**

N/A

#### **Councillors Questions From Last Meeting**

##### **Clr Martinez**

##### **Question 1:**

It was noted in the July meeting that staff were going to investigate the dump point in front of the Vic centre in Lightning Ridge. At the moment nothing has been done. As the dump point is only about 10 feet away from the front door of the vic centre it causing problems. Can this dump point be moved away? In the July minutes it was noted that we were going to look at the Caravan association for funding?

##### **Response:**

The Director urban Infrastructure Services advised that the dump point has been in place for 12 years already and is considered the ideal place to dispense the waste. This can be moved away but Council needs to find a suitable place and funding to do this. Approach to Caravan Association is in progress. The dump point is fully secured & capped and no known complaints have been received from the community.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Question 2:

Can we use the money that is allocated to the sewerage/waste fund to move the dump point?

#### Response:

The Director Urban Infrastructure Services advised yes.

#### Clr Woodcock

#### Question 1:

There was some money for the Lightning Ridge Swimming pool funding which seems to have been removed and you were going to find some more money for them. Has this been done?

#### Response:

The General Manager advised that he will follow up this matter.

#### Clr Lane

#### Question 1:

Railway crossings at Burren end has deteriorated to such a point where new concrete meets bitumen that it is breaking truck springs.

#### Response:

The Director Engineering services advised that this matter is Scheduled for January Works Programme

#### Clr Smith

1. Several streets are in urgent need of ATTENTION eg potholes filled and replace bitumen where necessary.  
George/Albert/Walgett / Earl /Maitland and Mission Road.
2. Drainage needs to be sorted with water from Swimming Pool.
3. Skatepark
4. Collarenebri Racecourse access for disability ramp to be completed.
5. Tree planting project Precinct Committee the holes need to be wider and deeper.
6. Concerns with the long over grown grass in many streets and Sporting and Rec areas several complaints received re mosquitoes/sand flies breeding and water smelling outside some homes.
7. WSC house behind Agency in need of URGENT repair neighbours have concerns that people are drinking down stairs and loitering around in the yard. Across the road the owner has boarded up windows because people were squatting in house.
8. Process [Coonamble Fire Captain] to have houses with overgrown yards and rubbish eg old cars etc inspected and advise owner to clean up. It is very unfair on the neighbours who

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

have to worry about snakes and their neighbours yard looking so untidy when they take pride in their own yard and gardens.

9. Could we please have a Grader put on RR426 /RR457 / SR5? As soon as roads are open. Weather Permitting (ASAP)

#### **General Manager's Note:**

These matters were raised too late for comment to be included in the agenda and comment will be made verbally at the meeting.

#### **12/2011/3 Council residence behind the Collarenebri agency**

##### **Resolution:**

1. That urgent repairs be carried out on the Council residence behind the Collarenebri Agency and that it be cleaned out by Councils staff and ready for possible renting.

**Moved:** Clr Woodcock

**Seconded:** Clr Smith

**CARRIED**

#### **Reports of Delegates and Representatives**

#### **12/2011/4 Orana Regional Organisation of Council (OROC) Minutes of meeting**

##### **Resolution:**

1. That Council receive and note the minutes of the Orana Regional Organisation of Councils held on 2 December 2011.

**Moved:** Clr Walford

**Seconded:** Clr Keir

**CARRIED**

#### **Reservation of items for Debate**

Nil

#### **Reports of Officers**

#### **12/2011/5 Council Decisions Action Report – 22.11.11**

##### **Resolution:**

1. That the action register be received and noted.

**Moved:** Clr Woodcock

**Seconded:** Clr Smith

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 12/2011/6 Circular received from the Division of Local Government – December 2011

**Resolution:**

1. That the information contained in the following Departmental circulars 11-37 to 11-42 from the Local Government Division Department of Premier and Cabinet be received and noted.
  - Circular to Councils 11/37 - Council Procurement and Contract Management Practices - Contracts for Consultancy and Professional Services
  - Circular to Councils 11/38 - Dual Roles: Councilors as Members of Parliament in NSW- request for Submissions Discussion Paper
  - Circular to Councils 11/39 - NSW 2021- A plan to make NSW number one
  - Circular to Councils 11/40 - Release of The Draft Destination 2036 Action Plan
  - Circular to Councils 11/41 – Updated Guideline on the exercise of functions under the Companion Animals Act 1998
  - Circular to Councils 11/42 – Developing a Council Community Events Policy – A Toolkit for NSW Councils

**Moved:** Clr woodcock

**Seconded:** Clr Colless

**CARRIED**

#### 12/2011/7 Circulars received from the NSW Local Government and Shires Association of NSW – December 2011

**Resolution:**

That:

1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.

**Moved:** Clr Colless

**Seconded:** Clr Walford

**CARRIED**

#### 12/2011/8 Monthly Calendar – December 2011

**Resolution:**

1. That Council receive and note the regular monthly calendar for the period December 2011 to February 2012.

**Moved:** Clr Smith

**Seconded:** Clr Keir

**CARRIE**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 12/2011/9 Destination 2036 Response

**Resolution:**

1. That Council endorse the proposal to conduct a workshop during January, 2012 to review the draft Destination 2036 Action Plan.

**Moved:** Clr Woodcock

**Seconded:** Clr Keir

**CARRIED**

#### 12/2011/10 Organisational Restructure Input

**Recommendation:**

1. For Council's information.

**Moved:** Clr Woodcock

**Seconded:** Clr Walford

**CARRIED**

#### 12/2011/11 Application for Rate Increase 2012/2013

**Resolution:**

1. That Council endorse the action taken by the General Manager in notifying of a possible application for a special rate variation/increase under Sections 508 (2) or 508A for 2012/2013.

**Moved:** Clr Colless

**Seconded:** Clr Keir

**CARRIED**

11:12am Clr Murray arrived at the meeting

11:14am Council Adjourned for a small break

11:36am Council returned from a small break, all previously present again in attendance  
Clr Lane Deputy Mayor stood down from the position of Chairperson and Clr Murray Mayor assumed the position of Chairperson.

#### **Public Forum Presentation**

Council received a presentation from Gary Mattou – Council's Auditor from Hill Rogers Spencer Steer on Council's Financial Statements.

12:35pm Clr Smith left the meeting

12:36pm Clr Smith returned to the meeting



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 12/2011/12 2010-2011 Audited financial statements and audit report

**Resolution:**

1. That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2010 to 30 June 2011.

**Moved:** Clr Lane

**Seconded:** Clr Walford

**CARRIED**

#### 12/2011/13 Matters Generally for Brief Mention or Information only from General Manager – November 2011

**Resolution:**

1. That the matters listed by the General Manager for brief mention or information be received and noted.

1. RAAP-Application form -Round One - 2011-12
2. Polly Haley
3. Regional Development Australia Fund – Round Two - Expression of Interest
4. Review of the Role of the public number database
5. Correspondence Received - Statement by the Minister for Sustainability, Environment, Water, Population and Communities, the Hon Tony Burke, MP - Murray Darling Basin reform
6. Correspondence – From Hon. George Souris MP – Minister for Tourism, Major Events, Hospitality and Racing, Minister for the Arts
7. 2010/2011 Annual Report – Energy and Water Ombudsman
8. Expression of Interest - ALGWA
9. Operation hours of Commonwealth Bank
10. One Association Concept
11. Community Plan Think Tank
12. Walgett PCYC Proposal
13. Health Issues
14. New Depot Proposal
15. Community Welcome Functions
16. Australia Day Nominations

**Moved:** Clr Woodcock

**Seconded:** Clr Lane

**CARRIED**

12:49pm Clr Walford left the meeting

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 12/2011/14 Lightning Ridge Diving Pool Sponsorship

**Resolution:**

1. That Walgett Shire Council contribute \$1000 towards the New South Wales Diving Country Championships on 21<sup>st</sup> & 22<sup>nd</sup> January 2012 at Lightning Ridge.

**Moved:** Clr Woodcock

**Seconded:** Clr Colless

**CARRIED**

#### 12/2011/15 Cash on Hand and Investment Report as at 30 November 2011

**Resolution:**

1. That the cash on hand and investment report as at 30 November 2011 be received.

**Moved:** Clr Lane

**Seconded:** Clr Smith

**CARRIED**

#### 12/2011/16 Sec 713 Sale of land for unpaid Rates – December 2011

**Resolution:**

1. That the report be received and noted.
2. The General Manager be delegated authority to complete the required legal documentation and to affix the Council Seal where required.

**Moved:** Clr Lane

**Seconded:** Clr Keir

**CARRIED**

12:52pm Clr Walford returned to the meeting

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 12/2011/17 NSW Rural Fire Service Proposed Transfer of Lot 1 DP 13603, Come By Chance to Walgett Shire Council

**Resolution:**

1. That, Council approve the Transfer of Lot 1 DP 13603 to Walgett Shire Council.
2. Council execute the Contract of Sale and Transfer documents in anticipation of exchange, settlement and registration by our solicitor, Mr. Nick Wilson of Booth, Brown, Samuels & Olney.

**Moved:** Clr Keir

**Seconded:** Clr Lane

**CARRIED**

#### 12/2011/18 RTA Regional Roads Repair Program Applications for 2012/2013

**Resolution:**

1. That Council note the applications for funding of the re construction and sealing of one kilometre of each of MR 457 Gundabloui Road and MR 426 Ridge Road and 5km of MR 7716 Come By Chance Road under the RTA Regional roads REPAIR Program.

**Moved:** Clr Lane

**Seconded:** Clr Smith

**CARRIED**

#### 12/2011/19 Monthly Flood Works Report from Director Engineering Services – December 2011

**Resolution:**

1. That Council receive and note the regular Monthly December 2010 flood works

**Moved:** Clr Woodcock

**Seconded:** Clr Walford

**CARRIED**

#### 12/2011/20 Monthly Report from Director Engineering Services – December 2011

**Resolution:**

1. That Council receive and note the regular Monthly Road & Bridge Report

**Moved:** Clr Lane

**Seconded:** Clr Walford

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 12/2011/21 Matters Generally for Brief Mention or Information only from Director Engineering Services – November 2011

##### Resolution:

1. That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.
  1. Barwon Councils Strategic Roads Committee- Walgett Shire Road projects

**Moved:** Clr Walford

**Seconded:** Clr Colless

**CARRIED**

#### **Reports of Committees**

Nil

#### **Questions for the next Meeting**

##### **Clr Smith**

##### **Question 1:**

Local contractor at Collarenebri – Pokataroo (John Green) is not being utilised to carry out lawn mowing and slashing around the highways and towns. He submitted his tender paperwork in June 2011 and when he followed it up, he was advised that it had been lost. He resubmitted the paperwork in November this year and still has not heard anything?

##### **Response:**

The General Manager advised that he will investigate this matter.

##### **Clr Keir**

##### **Question 1:**

Just wanted put in a reminder about the bus stop at the Burren Preschool, I don't want it to be forgotten?

##### **Response:**

The Director Engineering Services advised that the Bus culvert has been ordered and he is waiting for its delivery. He further advised that the culvert was suppose to be in Walgett about 3 weeks ago and he has not heard from the company as yet.

##### **Clr Murray**

##### **Question1:**

Has there been any further progress with the dump site at Burren Junction?

##### **Response:**

The Director Engineering Services advised that this matter is for the Director Urban Infrastructure Services.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Clr Colless

##### **Question 1:**

Have we had a State of Emergency declaration as yet?

##### **Response:**

The General Manager advised that he has applied for a declaration and is waiting for a response. He further advised that he has emailed all the councillors of this.

#### Clr Woodcock

##### **Question 1:**

The Bore baths at Burren Junction have closed, is this correct and why?

##### **Response:**

The General Manager advised that the Bore Baths have been closed. He further advised that he had spoken with Brett Stevens about the matter; Brett advised him that no one uses the baths over the Christmas season and it was not worthwhile keeping them open.

#### Confidential Reports/Closed Council meeting

Nil

#### Close of Meeting

The meeting closed at 1:13pm

To be confirmed at the meeting of Council to be held on Tuesday 14 February 2012.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

#### **Minutes of Council meeting – 20 December 2011**

##### **Recommendation:**

That the minutes of the Council meeting held 20 December 2011 be confirmed.

##### **Moved:**

##### **Seconded:**

## **Reserve Trust Management Committee Reports**

### **1. MAINTENANCE OF GROUNDS AT COLLARENEBRI RACECOURSE**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Fred Coralde Director Urban Infrastructure Services  
Danielle Osborne - Assets Officer  
**FILE NUMBER:** 09/782

---

#### **Summary:**

Mr David Furnell, President of Collarenebri Jockey Club, has written to Council expressing dissatisfaction with the way Council staff are maintaining the grounds of the Collarenebri Racecourse. Since the demise of the caretaker in October 2011 Council employees have taking on the responsibility of maintaining the grounds, at least in the interim.

#### **Background:**

Mr Henry Jackwitz was installed by the Jockey Club as an On-site Caretaker, provided with a lawnmower by the previous President, Mr Jack Meaney, and until recently attended to the grounds. Unfortunately Mr Jackwitz passed away recently and Urban Infrastructure Services through Mr Barry Murray (Urban Team Leader) at Collarenebri have assisted with the upkeep. The Club hold their Annual Race Meeting in mid September so for the remainder of the year maintenance is at a minimum.

#### **Current Position:**

To our knowledge no body informed the Jockey Club Committee that they were no longer responsible for the maintaining the grounds. The Collarenebri Racecourse Users Meeting has instigated meeting with the various groups (Jockey Club, Campdraft and Rodeo Associations and other users) discuss their requirements, in particular the upkeep of the grounds. At our last meeting 11 October 2011 (after the Annual Race Meeting) Council staff intended to ask the Jockey Club if they had plans to find a new Caretaker. Unfortunately the President, Mr David Furnell, was sick and couldn't attend. On that date the grounds were fine. Council staff Council staff do not appear to have followed up the matter since that time.

Since then, on at least several occasions, Council employees have slashed the grounds. Mr Furnell has also advised that he has used his own equipment to mow the grounds and remove the clippings.

Late last year Council received some verbal complaints regarding the condition of the ground. In the interim Council has now assumed full responsibility until such time as we call a meeting scheduled for this month. Refer to minutes of the meeting 11 October 2011.

#### **Relevant Reference Documents/Policies:**

Minutes of the Collarenebri Racecourse Users date 11 10 2011.  
Letter from Mr David Furnell, President, Collarenebri Jockey Club dated 01.2012

## WALGETT SHIRE COUNCIL AGENDA

### Governance issues:

Future management of the grounds between Council and Racecourse Users.

### Environmental issues:

Nil

### Stakeholders:

Racecourse users  
Walgett Shire Council

### Financial Implications:

Increased man and plant hours for Collarenebri staff. Usually Reserve Trusts should aim to be revenue neutral.

### Alternative Solutions/Options:

Option 1: To engage an on-site caretaker similar to the previous arrangement with the Jockey Club. If this is to continue, Council needs to determine the impact to Work Place Health and Safety in accordance to the Act and Council's regulations to house an on-site caretaker, with consent from Land and Property Management, planning approval (if necessary) with regards to accommodation to be used by the on-site caretaker. A 3 year Caretaker's Agreement can be formalized between Council and the Users Group once someone is appointed. Council may provide a lawnmower for their use to be housed on-site.

Option 2: Council to assume full responsibility of maintaining the Collarenebri Racecourse. It should be noted that Council mow most of the racecourses around the shire except Collarenebri.

### Conclusion:

Council to discuss Option 1 with the users Group first at the next meeting scheduled for this month. In the meantime, Council will continue the maintenance of Collarenebri Racecourse.

#### Maintenance of Grounds – Collarenebri Racecourse

##### Recommendation:

1. Council to discuss Option 1 with the Users Group at its next meeting.
2. Council advise Mr. Furnell formally regarding the decision

##### Moved:

##### Seconded:

### Attachments:

Nil

## **Mayoral Minutes**

### **1A. WALGETT SHIRE COUNCIL MAYORAL MINUTE**

**COUNCIL MEETING:** 6 March, 2012

**SUBJECT:** December 2011/February 2012 Floods

---

#### **Summary:**

To recommend action to be taken in respect of issues identified during recent flood episode

#### **Discussion (including issues and background):**

##### **1. Thalaba Creek – Flood gauges**

During the most recent flooding episode, the lack of gauges on the Thalaba Creek meant local residents were unaware of the build up flood waters. Gauges at the Afedie Bridge and Avondale would have alerted local residents to the impending danger.

##### **2. Review of Collarenebri Flood Classifications.**

The existing flood categories for the Barwon River at Collarenebri have been in place for more than forty years. Changes to farming practices over the years have drastically altered rates of rainfall runoff and the time has now been reached when the SES should consider reviewing the flood categories of “minor,” “moderate,” and “major” to more accurately reflect river heights.

##### **3. Voluntary Assistance**

During the two most recent flood episodes the Zell family at Pokataroo has devoted a huge amount of private resources – plant and equipment – to addressing local flood issues and the community is greatly indebted to the family for the assistance they have readily rendered without any hesitation or charge.

It is also appropriate to extend appreciation to those many SES volunteers and Council staff who have rendered services far and beyond their normal roles and obligations.

#### **Relevant Reference Documents:**

Flood category guidelines

#### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Community  
SES  
BOM

#### **Financial Implications:**

Nil



**Mayoral Minute December 2011/February 2012 Floods**

**Recommendation:**

That Council

1. Make representations for the provision of flood gauges on the Thalaba Creel at the Alfedi Bridge and Avondale
2. Request the SES to review “minor,” “moderate” and “major” flood classifications for the Barwon River at Collarenebri
3. Forward a letter of thanks to the Zell family at Pokataroo and local Council staff and SES volunteers.

**Moved:**

**Seconded:**

**Attachments:**

Nil

**Motions of which Notice has been given**

Nil

**Presentation of Petitions**

N/A

**Councillors Questions From Last Meeting**

**Clr Smith**

**Question 1:**

Local contractor at Collarenebri – Pokataroo is not being utilised to carry out lawn mowing and slashing around the highways and towns. He submitted his tender paperwork in June 2011 and when he followed it up, he was advised that it had been lost. He resubmitted the paperwork in November this year and still has not heard anything?

**Response:**

The Director Engineering Services advised that the local contractor concerned has been included on Council's Plant Hire Contractors list and is being engaged when appropriate.

**Clr Keir**

**Question 1:**

Just wanted put in a reminder about the bus stop at the Burren Preschool, I don't want it to be forgotten?

**Response:**

The Director Engineering Services advised that the a box culvert has been ordered and is awaiting for its delivery. He further advised that the culvert was to be in Walgett about 3 weeks ago.

**Clr Murray**

**Question1:**

Has there been any further progress with the dump site at Burren Junction?

**Response:**

The Acting Director Urban Infrastructure Services advised that as soon as resources are available, an appropriate dump point will be designed and costed. A case will then be put to Council for funding.

**Question 2:**

Can all general correspondence and complaints receive a letter or email saying that their letter /email has been received and forwarded to the appropriate person?

**Response:**

The Director Corporate Services advised there is currently a standard response letter that should be used. However there is a need to revise Council's procedures to ensure all incoming correspondence items are captured (Letter, email etc) and appropriate responses sent.

**Question 3:**

Quarterly Shire Newsletter should be restarted?

**Response:**

The Director Corporate Services advised that the Monthly newsletter will be published at least quarterly in future and monthly where the need is identified.

**Clr Colless**

**Question 1:**

Have we had a State of Emergency declaration as yet?

**Response:**

The General Manager advised that he has applied for a declaration and is waiting for a response. Councillors have been advised of this. It should be noted that the two declarations have now been made by the minister for Emergency Services, the first on 19 January 2012 and the second on 14 February 2012.

**Clr Woodcock**

**Question 1:**

The Bore baths at Burren Junction are currently closed, is this correct and why?

**Response:**

The General Manager advised that the Bore Baths have been closed for summer as usually occurs. He further advised that he had spoken with Burren Junction Precinct Committee Member, Brett Stevens about the matter; Mr Stevens advised him that no one uses the baths over the Christmas season and it was not worthwhile keeping them open.

The Acting Director Urban Infrastructure services further advised that the Burren Junction Bore baths are currently closed for the summer period and are scheduled to reopen 6/3/2012

## **Reports of Delegates and Representatives**

### **2. AWARD CONSULTATIVE COMMITTEE MINUTES**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1894

---

#### **Summary:**

This report recommends that Council receive and note the minutes of the Award Consultative Committee Minutes for 8 November, 2011.

#### **Background:**

The Award Consultative Committee is designed to provide a forum for consultation between council, council staff and unions to enhance the efficiency and productivity of the Council. The Award Consultative Committee consists of employee representatives from each Union, representatives from management as well as an observer from the United Services Union. The Award Consultative Committee generally meets every month and discusses issues relating to policies and procedures, positions descriptions, organisation structure, training, salary system, and appraisals.

#### **Current Position:**

At its February Meeting, it was resolved that the Award Consultative Committee now meet every month.

#### **Relevant Reference Documents/Policies:**

Walgett Shire Council Policies & Procedures  
Organisational Structure

#### **Governance issues:**

The Award Consultative Committee will make decisions based on consensus of its members.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Walgett Shire Council staff

#### **Financial Implications:**

Nil

#### **Alternative Solutions/Options:**

Nil

**Conclusion:**

The committee is an essential part of the industrial relations interface between Council management and the staff. The Committee only makes comment and recommendations to management.

| Award Consultative Committee Minutes  |
|---|
| <p><b>Recommendation:</b></p> <p>1. That Council received and note the minutes of the Award Consultative Committee meeting for 8 November 2011.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Award Consultative Committee Minutes – 8 November 2011

**MINUTES OF THE MEETING  
WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE**

The following are minutes of the Walgett Shire Council Consultative Committee Meeting held on Tuesday 8<sup>th</sup> November 2011 in the Walgett Council Chambers, meeting room commencing at 12.09pm.

**1. PRESENT**

|                 |  |
|-----------------|--|
| Raju Ranjit     | Management Representative                |
| David Callander | Committee Member (United Services Union) |
| Andrew Wilson   | Committee Member (DEPA Representative)   |
| Terry Dray      | Observer (United Services Union)         |
| Bronwyn Newton  | Human Resources Manager                  |

**2. APOLOGIES**

|                 |  |
|-----------------|--|
| Andrew Bostock  | Committee Member (United Services Union) |
| Donald Ramsland | Management Representative                |
| Roy White       | Management Representative                |

**3. MINUTES**

The Committee discussed the minutes from 20<sup>th</sup> September 2011 as follows:-

**4.5 Flexible Work Practices**

The Committee requested an explanation on what no Leave in advance meant. Ms Bronwyn Newton, Human Resources Manager advised this was stating that an employee could not enter into minus flex hours eg – take flex time before generating flex time.

**5.4 First Aid Allowance**

David Callander explained how the First Aid Allowance system worked, he further commented that the system is not currently working as staff members have been shifted between crews and moved about causing the system to no longer work.

**6. Minutes**

The minutes moved from 19<sup>th</sup> July 2011 should have stated Andrew Bostock as the Mover not Andrew Wilson.

Should read as follows-

|           |                |
|-----------|----------------|
| Moved:    | Andrew Bostock |
| Seconded: | Don Ramsland   |

## WALGETT SHIRE COUNCIL AGENDA

The minutes of the Consultative Committee Meeting held on 20<sup>th</sup> September 2011 were confirmed and accepted with above discussions and amendments:-

Moved: Raju Ranjit  
Seconded: David Callander

### 4. BUSINESS ARISING

#### 4.1 Clause 11 – Payment of Employees (v) – Local Government (State) Award 2010

The Committee was notified that all staff had been supplied a copy of the Draft Natural Disaster (Climatic Circumstances) Standard Operating Procedure.

The Committee were advised that no submissions had been received in relation to the Draft Natural Disaster (Climatic Circumstances) Standard Operating Procedure.

However, Mr Andrew Wilson raised some concerns from the DEPA union members regarding the definition Private Access roads and whether this included Crown Roads, Mineral Claim Tracks etc.

Ms Bronwyn Newton, Human Resources Manager advised the wording states “In the case of bushfires/floods the road network – other than private access roads – must be impassable to all traffic”. It was further stated that if it is not a Council maintained road and that you utilise it as your private access then it is your responsibility to make it to work.

Further discussion continued and it was resolved that Mr Andrew Wilson to email Ms Bronwyn Newton, Human Resources Manager more defined working regarding Private Access roads to be discussed at the next meeting.

#### Action:

**Mr Andrew Wilson to provide more defined wording regarding private access roads to be discussed at the next meeting.**

#### 4.2 Election of new Committee members -2

The Committee was advised that a pending meeting with the Outdoor staff had been arranged for Thursday, 17<sup>th</sup> November 2011 where United Services Union Representative, Mr Terry Dray would address the Staff to encourage new members for the Consultative Committee.

#### 4.3 Consultative Committee Training

Human Resources Manager, Ms Bronwyn Newton advised that Consultative Committee training has been added to Council's training plan and will be arranged once new members are elected. It was further noted that Brewarrina Shire Council may also require the training.

#### Action:

**Human Resources Manager, Ms Bronwyn Newton to arrange Consultative Committee Training once new members are elected.**

#### 4.4 Customer Service Officer Job Evaluations

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that Mr Don Ramsland, General Manager had approved the revised grading of the Customer Service Officer (Engineering) to a Grade 4 and the Customer Services Officer (Planning & Regulation) to a Grade 3.

The Committee was advised the staff members would need to be reassessed and back paid effective upon the introduction of the Mercer CED salary system effective 1<sup>st</sup> July 2009.

**Action:**

**Ms Bronwyn Newton, Human Resources Manager to initiate the re-assessment of the Customer Service Officer (Engineering) & Customer Service Officer (Planning & Regulation) and arrange back pay effective 1<sup>st</sup> July 2009**

#### 4.5 Consultative Committee Constitution

The amended Consultative Committee Constitution was forwarded to all Committee members for comment and discussed. It was noted no comments had been received.

#### 4.6 Aboriginal Liaison Officer

The Committee was advised the Aboriginal Liaison Officer position had been evaluated utilising the Mercer CED job evaluation process and remained a Grade 5.

The Committee were further advised the Council had received one application and were interviewing the applicant for the position next week.

#### 4.7 Team Leader 2IC (Urban Maintenance)

The Committee was advised the Team Leader 2IC (Urban Maintenance) position had been evaluated utilising the Mercer CED job evaluation process which resulted in the positions being identified as Grade 2.

The evaluation documents have been forwarded to the General Manager, Mr Don Ramsland for consideration and approval.

#### 4.8 Administrative Services Officer

The Committee was advised the Administrative Services Officer position had been evaluated utilising the Mercer CED job evaluation process and was determined to be a Grade 3.

The Committee were further advised the Council had received four applications and were interviewing the applicants for the position next week.

#### 4.9 Merit based system for selection

The Committee were provided a copy of Council's Recruitment & Selection Procedures for information purposes.



#### 4.10 Plant Operator (Pulvirizer)

The Committee were advised that the Plant Operator (Pulvirizer) position was to be re-evaluated utilising the Mercer CED Job evaluation process and by members within the Engineering department.

**Action:**

**Ms Bronwyn Newton, Human Resources Manager to follow up on the evaluation of the Plant Operator (Pulvirizer) position.**

### 5. GENERAL BUSINESS

#### 5.1 Training Plan

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the following training had been proposed:

First Aid Training – 21<sup>st</sup> November 2011  
Computer Training – Postponed due to ill trainer  
Confined Spaces – January 2012  
Upgrade of Truck Licences – Continuing

Independent staff training was ongoing.

#### 5.2 Technical Officer (Road Maintenance)

The position description for the Technical Officer (Road Maintenance) position was submitted to the Consultative Committee to review and endorse.

Andrew Wilson enquired when the last Mercer CED Job evaluation was completed for this position. Ms Bronwyn Newton, Human Resources Manager advised that it was possibly the original grading when the Mercer salary system was implemented.

Mr Terry Dray, United Services Union Representative enquired why the position required a HC truck licence. It was suggested that as a supervisor that it would enable the incumbent to operator a large array of Council's vehicles and machinery which would be an advantage to Council.

The Committee was advised that this position may be advertised internally if Council could identify a number of possible candidates if not the position would be advertised externally and all staff interested would be encouraged to apply.

**RECOMMENDATION:**

**That the Position Description for the Technical Officer (Road Maintenance) be endorsed and vacancy advertised.**

**7. NEXT MEETING**

Next Meeting – Tuesday, 13<sup>th</sup> December 2011

**There being no further business the meeting closed at 1.14pm**

I advise that in accordance with my delegated authority, the determinations of the Consultative Committee contained in this report are approved.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

## **Reservation of items for Debate**

Nil

## **Reports of Officers**

### **3. COUNCIL DECISIONS ACTION REPORT – FEBRUARY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/154

#### **Summary:**

This schedule has been revised and will be provided to each Council meeting in the revised format. It summarises action taken in respect of matters considered at the previous meeting of Council and in future will include any action from previous meetings still outstanding.

#### **Background:**

Attached is the Resolution Register related to the 20 December 2011 Council Meeting. The register summarises action in respect of all Resolutions as well as any other matters raised at the Meeting which required action. The second register, in the new format, will list any matters from previous meetings (as of July 2011) that have not yet been finalised.

#### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

Attached are two resolution registers, one commencing from July 2011, and includes all resolutions that are still outstanding and the other includes resolutions from the last council meeting. As soon as staff resources are available these will be further updated.

#### **Relevant Reference Documents/Policies:**

Agenda and Minutes of the 20 December 2011 Council Meeting

#### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Councillors and Executive Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the action list be received and noted. It is suggested that any queries be passed with the General Manager prior to meeting day to facilitate at the meeting.

| <b>Council Quarterly decisions Action Report – February, 2012</b>  |
|--|
| <p><b>Recommendation:</b></p> <p>That:</p> <ol style="list-style-type: none"><li>1. The action register be received and noted</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Resolution Register of action taken in respect of 22 November 2011  
Outstanding Resolutions since 26 July 2011

# WALGETT SHIRE COUNCIL AGENDA

## Resolutions from the December 2011 Council Meeting (Completed and outstanding)

| Resolution Number | Resolution   | Department                    | Action Taken               | Management Officer | Date Completed   |
|-------------------|--|-------------------------------|----------------------------|--------------------|------------------|
| 12/2011/1         | 1. That apologies from Clr Greenaway and Clr Martinez be received and a leave of absence be granted.<br>2. That apology from Clr Murray be received and that a leave of absence be granted until he arrives later today.<br>Moved: Clr Walford Seconded: Clr Keir  | Governance                    | No Further Action Required | General Manager    | 20 December 2011 |
| 12/2011/2         | That the minutes of the Council meeting held 22 November 2011 be confirmed.<br>Moved: Clr Woodcock Seconded: Clr Lane  | Governance                    | No further action required | General Manager    | 20 December 2011 |
| 12/2011/3         | 1. That urgent repairs be carried out on the Council residence behind the Collarenebri Agency and that it be cleaned out by Councils staff and ready for possible renting.<br>Moved: Clr Woodcock Seconded: Clr Smith  | Urban Infrastructure Services | Ongoing maintenance        | ADUIS              | 29 February 2012 |
| 12/2011/4         | 1. That Council receive and note the minutes of the Orana Regional Organisation of Councils held on 2 December 2011.<br>Moved: Clr Walford Seconded: Clr Keir  | Governance                    | No further action required | General Manager    | 20 December 2011 |
| 12/2011/5         | 1. That the action register be received and noted.<br>Moved: Clr Woodcock Seconded: Clr Smith  | Governance                    | No further action required | General Manager    | 20 December 2011 |
| 12/2011/6         | 1. That the information contained in the following Departmental circulars 11-37 to 11-42 from the Local Government Division Department of Premier and Cabinet be received and noted.<br>• Circular to Councils 11/37 - Council Procurement and Contract Management Practices - Contracts for Consultancy and Professional Services<br>• Circular to Councils 11/38 - Dual Roles: Councilors as Members of Parliament in NSW- request for Submissions Discussion Paper<br>• Circular to Councils 11/39 - NSW 2021- A plan to make NSW number one<br>• Circular to Councils 11/40 - Release of The Draft Destination 2036 Action Plan<br>• Circular to Councils 11/41 – Updated Guideline on the exercise of functions under the Companion Animals Act 1998<br>• Circular to Councils 11/42 – Developing a Council Community Events Policy – A Toolkit for NSW Councils<br>Moved: Clr woodcock Seconded: Clr Colless | Governance                    | No further action required | General Manager    | 20 December 2011 |
| 12/2011/7         | 1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.<br>Moved: Clr Colless Seconded: Clr Walford   | Governance                    | No further action required | General Manager    | 20 December 2011 |
| 12/2011/8         | 1. That Council receive and note the regular monthly calendar for the period December 2011 to February 2012.<br>Moved: Clr Smith Seconded: Clr Keir  | Governance                    | No further action required | General Manager    | 20 December 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|            |  |            |  |                                       |                  |
|------------|--|------------|--|---------------------------------------|------------------|
| 12/2011/9  | 1. That Council endorse the proposal to conduct a workshop during January, 2012 to review the draft Destination 2036 Action Plan.<br>Moved: Clr Woodcock Seconded: Clr Keir  | Governance |  |                                       |                  |
| 12/2011/10 | 1. For Council's information.<br>Moved: Clr Woodcock Seconded: Clr Walford   | Governance | No further action required                       | General Manager                       | 20 December 2011 |
| 12/2011/11 | 1. That Council endorse the action taken by the General Manager in notifying of a possible application for a special rate variation/increase under Sections 508 (2) or 508A for 2012/2013.<br>Moved: Clr Colless Seconded: Clr Keir  | Finance    |  |                                       |                  |
| 12/2011/12 | 1. That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2010 to 30 June 2011.<br>Moved: Clr Lane Seconded: Clr Walford   | Finance    |  |                                       |                  |
| 12/2011/13 | 1. That the matters listed by the General Manager for brief mention or information be received and noted.<br>1. RAAP-Application form -Round One - 2011-12<br>2. Polly Haley<br>3. Regional Development Australia Fund – Round Two - Expression of Interest<br>4. Review of the Role of the public number database<br>5. Correspondence Received - Statement by the Minister for Sustainability, Environment, Water, Population and Communities, the Hon Tony Burke, MP - Murray Darling Basin reform<br>6. Correspondence – From Hon. George Souris MP – Minister for Tourism, Major Events, Hospitality and Racing, Minister for the Arts<br>7. 2010/2011 Annual Report – Energy and Water Ombudsman<br>8. Expression of Interest - ALGWA<br>9. Operation hours of Commonwealth Bank<br>10. One Association Concept<br>11. Community Plan Think Tank<br>12. Walgett PCYC Proposal<br>13. Health Issues<br>14. New Depot Proposal<br>15. Community Welcome Functions<br>16. Australia Day Nominations<br>Moved: Clr Woodcock Seconded: Clr Lane | Governance |  |                                       |                  |
| 12/2011/14 | 1. That Walgett Shire Council contribute \$1000 towards the New South Wales Diving Country Championships on 21st & 22nd January 2012 at Lightning Ridge.<br>Moved: Clr Woodcock Seconded: Clr Colless  | Finance    | Donation forwarded<br>Letter of Thanks received. | Acting Director<br>Corporate Services | 15 February 2012 |
| 12/2011/15 | 1. That the cash on hand and investment report as at 30 November 2011 be received.<br>Moved: Clr Lane Seconded: Clr Smith  | Finance    | No further action required                       | Finance Manager                       | 20 December 2011 |
| 12/2011/16 | 1. That the report be received and noted.<br>2. The General Manager be delegated authority to complete the required legal documentation and to affix the Council Seal where required.<br>Moved: Clr Lane Seconded: Clr Keir  | Finance    |  |                                       |                  |

# **WALGETT SHIRE COUNCIL AGENDA**

|                                |   |                               |  |             |                  |
|--------------------------------|---|-------------------------------|--|-------------|------------------|
| 12/2011/17                     | 1. That, Council approve the Transfer of Lot 1 DP 13603 to Walgett Shire Council.<br>2. Council execute the Contract of Sale and Transfer documents in anticipation of exchange, settlement and registration by our solicitor, Mr. Nick Wilson of Booth, Brown, Samuels & Olney.<br>Moved: Clr Keir Seconded: Clr Lane  | Finance                       | Document forwarded to Solicitor  | Rates Clerk | 11 January 2012  |
| 12/2011/18                     | 1. That Council note the applications for funding of the re construction and sealing of one kilometre of each of MR 457 Gundabloui Road and MR 426 Ridge Road and 5km of MR 7716 Come By Chance Road under the RTA Regional roads REPAIR Program.<br>Moved: Clr Lane Seconded: Clr Smith  | Engineering Services          | Application submitted on 6/12/2011   | DES         | 6 December 2011  |
| 12/2011/19                     | 1. That Council receive and note the regular Monthly December 2010 flood works<br>Moved: Clr Woodcock Seconded: Clr Walford   | Engineering Services          | No further action required   | DES         | 20 December 2011 |
| 12/2011/20                     | 1. That Council receive and note the regular Monthly Road & Bridge Report<br>Moved: Clr Lane Seconded: Clr Walford  | Engineering Services          | No further action required   | DES         | 20 December 2011 |
| 12/2011/21                     | 1. That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.<br>1. Barwon Councils Strategic Roads Committee- Walgett Shire Road projects<br>Moved: Clr Walford Seconded: Clr Colless   | Engineering Services          | On Going   | DES         |                  |
| Questions for the next Meeting | Local contractor at Collarenebri – Pokataroo (John Green) is not being utilised to carry out lawn mowing and slashing around the highways and towns. He submitted his tender paperwork in June 2011 and when he followed it up, he was advised that it had been lost. He resubmitted the paperwork in November this year and still has not heard anything?<br>Clr Smith | Engineering Services          | Hiring John Green for RR329 and other roads                                  | DES         |                  |
| Questions for the next Meeting | Just wanted put in a reminder about the bus stop at the Burren Preschool, I don't want it to be forgotten?<br>Clr Keir.   | Engineering Services          |  | DES         |                  |
| Questions for the next Meeting | Has there been any further progress with the dump site at Burren Junction?<br>Clr Murray  | Urban Infrastructure Services | No Funds on going - previous design did not comply with Planning Regulations | ADUIS       |                  |
| Questions for the next Meeting | Have we had a State of Emergency declaration as yet?<br>Clr Colless   | Governance                    |  |             |                  |
| Questions for the next Meeting | The Bore baths at Burren Junction have closed, is this correct and why?<br>Clr Woodcock   | Urban Infrastructure Services | Summer months - will re-open on 6/3/2012                                     | ADUES       |                  |
| Questions for the next Meeting | What actions have been done for the Burren Junction Preschool Bus stop?<br>Clr Murray   | Engineering Services          | Waining for Box Culvert  | DES         |                  |
| Questions for the next Meeting | All general correspondance and complaints should be receiving a letter or email saying that their letter/email has been received and forwarded to the appropriate person?<br>Clr Murray   | Governance                    | In Progress - standard letter  |             |                  |

# WALGETT SHIRE COUNCIL AGENDA

|                                |   |            |   |  |  |
|--------------------------------|---|------------|---|--|--|
| Questions for the next Meeting | Quarterly Shire Newsletter should be restarted?<br>Clr Murray | Governance | Flood Newsletter to be adopted to as Monthly Newsletter |  |  |
|--------------------------------|---|------------|---|--|--|

All resolutions since July 2011 (completed and outstanding)

| Resolution Number | Resolution   | Department           | Action Taken   | Management Officer            | Date Completed   |
|-------------------|--|----------------------|--|-------------------------------|------------------|
| 7/2011/1          | 1. That apologies from Councillor Smith and Clr Lane be received and a leave of absence be granted.<br><b>Moved: Clr Walford Seconded: Clr Colless</b>   | Governance           | No Action Required   | General Manager               | 26 July 2011     |
| 7/2011/2          | 1. That the minutes of the Council meeting held 28 June 2011 be confirmed as a true and correct record of the proceedings of that meeting.<br><b>Moved: Clr Colless Seconded: Clr Murray</b>   | Governance           | No Action Required   | General Manager               | 26 July 2011     |
| Matters Arising   | Clr Murray asked what was happening in relation to items that were asked at the last Council meeting which came out of the Burren Junction Budget meeting, it still says that the Director Engineering Services is currently investigating.<br><br>The General Manager advised that he and the Director Engineering Services will be visiting Burren Junction either later this week or early next week and will speak with residents there. He also advised that some of these roads have been graded as part of flood damage repairs and/or routine maintenance. | Engineering Services | North side of the Namoi River Bridge to Pilliga and Nunkeri causeway will be programmed on 20.12.13<br>1. At the turn near the silo from Burren Junction to Pilliga - 30.9.11<br>2. Burren Junction Road all muddy (Aerodrome Road) - 31.8.11<br>3. Bugilbone crossroad - 30.9.11<br>4. Tareela Lane causeway - 31.8.11<br>5. Tareela Lane - 2 dangerous corners on road - 29.9.11<br>6. Goangra Road (SR 116) - 30.9.11 | Director Engineering Services |                  |
| Matters Arising   | The General Manager also advised that there is a tentative date scheduled for 4 August for the Pilliga to Mungindi road project meeting with Narrabri and Warrumbungle Shires.   | Engineering Services | Meeting arranged for 19 August 2011 in Narrabri  | Director Engineering Services | 26 July 2011     |
| Matters Arising   | Clr Colless asked if Council was going to go back to using local auctioneers for the sale of land for overdue rates sale.<br><br>The General Manager advised that he will be calling for Expression of Interests for conducting this auction and may also include some of Council's properties that we have been unable to sell previously.<br><br>Clr Colless also asked if we could check whoever the Auctioneer will be that if they have any staff interested in the sale to avoid any conflicts of interest.  | Finance              | Sold - Action held on 17/12/11   | Director Corporate Services   | 17 December 2011 |



## WALGETT SHIRE COUNCIL AGENDA

|          |   |                                |   |   |                   |
|----------|---|--------------------------------|---|---|-------------------|
| 7/2011/3 | <p>1. That Council reimburse Lightning Ridge IBC the \$150 fee, for the Lightning Ridge Gem Gardens Temporary Licence Agreement as a charge against Section 356 donations.</p> <p>2. That Council in future donate the \$150 fee annually for Lightning Ridge IBC.</p> <p>3. That Council advise officially the Lightning Ridge IBC of this decision.<br/><b>Moved: Cllr Keir Seconded: Cllr Walford</b></p>  | Urban                          | Letter and cheque has been sent to the Lightning Ridge IBC  | Director Urban Infrastructure Services  | 7 September 2011  |
| 7/2011/4 | <p>1. That Walgett Shire Council impose a moratorium for an indefinite period on any future seismic surveys, drilling or exploration for Coal Seam Gas on property under the ownership or care, control and management of the Walgett Shire Council.</p> <p>2. The Walgett Shire Council requests that the relevant State Government Agency fund and undertake a full assessment of the impact of Coal Seam Gas Extraction on the sustainability of agricultural production and damage to underground aquifers within the shire area during this period.<br/><b>Moved: Cllr Greenaway Seconded: Cllr Keir</b></p> | Planning & Regulatory Services | <p>1. Report prepared for 22-9-2011 Council meeting</p> <p>2. Letter to be forwarded to NSW State Agencies</p> <p>11.11.11 State Gov reviewing approach</p> | General Manager                         |                   |
| 7/2011/5 | <p>1. That Council formulate a policy 'That all applications for seismic surveys must come before Council for consideration and cannot be dealt with under delegation'.<br/><b>Moved: Cllr Greenaway Seconded: Cllr Keir</b></p>  | Corporate Services             | Policy to be drafted for September 2011 Meeting<br>Policy Adopted 22.9.2011   | Director Planning & Regulatory Services | 22 September 2011 |
| 7/2011/6 | <p>1. That the minutes of the 2011 Annual C Division Conference be received and noted.<br/><b>Moved: Cllr Murray Seconded: Cllr Martinez</b></p>  | Governance                     | No Action required  | General Manager                         | 26 July 2011      |
| 7/2011/7 | <p>1. That the minutes of the Lightning Ridge Advisory Board Meeting held 26 May 2011 be received and noted.<br/><b>Moved: Cllr Colless Seconded: Cllr Murray</b></p>   | Governance                     | No Action Required  | General Manager                         | 26 July 2011      |
| 7/2011/8 | <p>1. Council note the Netwaste Minutes of the Meeting held at Grenfell Bowling Club, on 24 June 2011.</p> <p>2. Council note the next Netwaste Meeting is to be held at Gilgandra on 09 September 2011.</p> <p>3. Council agree to send representative/s to the Netwaste Strategic Plan Workshop at Ground Central Conference Room, Dubbo City Council on 10-12 August 2011.<br/><b>Moved: Cllr Murray Seconded: Cllr Keir</b></p>   | Urban Infrastructure Services  | No Action Required  | General Manager                         | 26 July 2011      |

## WALGETT SHIRE COUNCIL AGENDA

|           |  |                               |  |  |              |
|-----------|--|-------------------------------|--|--|--------------|
| 7/2011/9  | <p>1. That the Minutes of the meetings of the Lightning Ridge Precinct Committee held 13 June and 11 July 2011 be noted.</p> <p>2. That representatives from the Lightning Ridge Precinct Committee be invited to address Council's August 2011 meeting.<br/><b>Moved: Cllr Walford Seconded: Cllr Martinez</b></p>  | Governance                    | No Action Required                                 | General Manager                        | 26 July 2011 |
| 7/2011/10 | <p>1. That the report be received and noted.<br/><b>Moved: Cllr Keir Seconded: Cllr Murray</b></p>   | Governance                    | Report being presented in new format               | General Manager                        | 26 July 2011 |
| 7/2011/11 | <p>1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.</p> <p>2. Council endorse the action taken to amend the schedule of Fees and Charges for DAs and Section 149 Certificates as prescribed by legislation.<br/><b>Moved: Cllr Murray Seconded: Cllr Greenaway</b></p>   | Governance                    | Appropriate Items being followed up                | General Manager                        | 26 July 2011 |
| 7/2011/12 | <p>1. That the information contained in the Departmental circulars 11-10 to 11-15 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p>2. That pursuant to DLG Circular 11/15 Council endorse the action taken to amend the rate for overdue rates and charges to the maximum permissible rate of 11% for 2011/2012.<br/><b>Moved: Cllr Greenaway Seconded: Cllr Murray</b></p>  | Governance                    | Appropriate Items being followed up                | General Manager                        | 26 July 2011 |
| 7/2011/13 | <p>1. That Council receive and note the regular monthly calendar for the period July to September 2011.<br/><b>Moved: Cllr Keir Seconded: Cllr Colless</b></p>   | Governance                    | Councillors to advise of commitments               | General Manager                        | 26 July 2011 |
| 7/2011/14 | <p>1. Endorse the proposal to locate the new water filtration plant for Walgett on the old caravan park site on Reserve 81681 on the Brewarrina Road.</p> <p>2. Commence investigations into the possibility of raising the height of the weir on the Barwon River at Walgett to ensure that the town has a secure water supply into the future by convening a meeting between relevant Government Agencies and Council.<br/><b>Moved: Cllr Murray Seconded: Cllr Keir</b></p> | Urban Infrastructure Services | <p>1. Survey in progress</p> <p>2. In progress</p> | Director Urban Infrastructure Services |              |
| 7/2011/15 | <p>1. That following consideration of the power point presentation, Council make a further disability submission to the NSW Grants Commission based on information provided during the Commission's recent visit to Walgett.<br/><b>Moved: Cllr Colless Seconded: Cllr Keir</b></p>  | Governance                    | Follow up Submission to be made                    | General Manager                        |              |

## WALGETT SHIRE COUNCIL AGENDA

|           |   |                                |  |   |                |
|-----------|---|--------------------------------|--|---|----------------|
| 7/2011/16 | 1. That the matters listed by the General Manager for brief mention or information be received and noted.<br><b>Moved: Clr Murray Seconded: Clr Greenaway</b>   | Governance                     | Appropriate Items being followed up          | General Manager                         | 26 July 2011   |
| 7/2011/17 | 1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Variation of Funding Agreement for the Strong Colli project.<br><b>Moved: Clr Greenaway Seconded: Clr Colless</b>              | Community Services             | Revised agreement to be signed and forwarded | General Manager                         | 30 August 2011 |
| 7/2011/18 | 1. That the Community Development and Tourism quarterly report (April– June 2011) be received and noted.<br><b>Moved: Clr Keir Seconded: Clr Martinez</b>   | Community Services             | Relevant items to be followed up             | General Manager                         | 26 July 2011   |
| 7/2011/19 | 1. That the quarterly report on Youth Development and Services for the period April 2011 – June 2011 be received and noted.<br><b>Moved: Clr Greenaway Seconded: Clr Walford</b>  | Community Services             | Relevant items to be followed up             | General Manager                         | 26 July 2011   |
| 7/2011/20 | 1. That Council adopt the 2011 Publication Guide to comply with statutory requirements under the Government Information (Public Access) Act 2009.<br><b>Moved: Clr Martinez Seconded: Clr Keir</b>                                | Corporate Services             | Completed, placed on Council's website       | Director Corporate Services             | 26 July 2011   |
| 7/2011/21 | 1. That the cash on hand and investment report as at 30 June 2011 be received.<br><b>Moved: Clr Murray Seconded: Clr Greenaway</b>  | Finance                        | No Action Required                           | Director Corporate Services             | 26 July 2011   |
| 7/2011/22 | 1. Council resolve to extend the deadline for which the discount is applied for early payment of rates in the 2011/2012 year from the 29th August 2011 to the 31 August 2011.<br><b>Moved: Clr Martinez Seconded: Clr Walford</b> | Finance                        | No Action Required                           | Director Corporate Services             | 26 July 2011   |
| 7/2011/23 | 1. That Council note the Quarterly Review report to 30 June 2011 and all it's identified variations.<br><b>Moved: Clr Martinez Seconded Clr Murray</b>  | Finance                        | No Action Required                           | Director Corporate Services             | 26 July 2011   |
| 7/2011/24 | 1. Council note the Draft restricted cash report, and adopt the following variations to the 2011/2012 budget:<br><b>Moved: Clr Murray Seconded Greenaway</b>  | Finance                        | No Action Required                           | Director Corporate Services             | 26 July 2011   |
| 7/2011/25 | 1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during June 2011.<br><b>Moved: Clr Greenaway Seconded: Clr Keir</b>                    | Planning & Regulatory Services | No Action Required                           | Director Planning & Regulatory Services | 26 July 2011   |

# WALGETT SHIRE COUNCIL AGENDA

|           |  |                                |  |   |              |
|-----------|--|--------------------------------|--|---|--------------|
| 7/2011/26 | <p>1. Note and endorse the recommendations in the letter dated 23 June 2011 from Council's Heritage Advisor, Ray Christisson of High Ground Consulting to remove various items from the draft heritage schedule for the Walgett Local Environmental Plan.</p> <p><b>Moved: Cllr Murray Seconded: Cllr Keir</b></p>   | Planning & Regulatory Services | Affected land owners notified via letter of 2.8.2011 that their properties no longer being considered for Heritage Listing   | Director Planning & Regulatory Services | 26 July 2011 |
| 7/2011/27 | <p>1. Note the letter dated 1 June 2011 from the Lightning Ridge Miners' Association requesting that Walgett Shire Council provide a letter of support that the processing tanks be retained and not rehabilitated after processing operations cease on Mining Purposes Leases 70 and 243.</p> <p>2. Write to the Lightning Ridge Miners' Association and state that it supports processing tanks located on Mining Purposes Leases 70 and 243 not being rehabilitated after processing operations cease. This support is provided on the basis that they are a significant component of the cultural, social and land use history of the region which Council believes will have significant future value for the community as a tourism feature.</p> <p><b>Moved: Cllr Martinez Seconded: Cllr Colless</b></p> | Planning & Regulatory Services | Response letter sent 28.7.2011 to LRMA   | Director Planning & Regulatory Services | 26 July 2011 |
| 7/2011/28 | <p>1. Note the final report of Walgett Shire LGA Aboriginal Heritage Study, dated May 2011 as prepared by Australian Museum Business Services.</p> <p>2. Endorse the land use planning related recommendations made by Australian Museum Business Services in sections 6.1.1, 6.1.2, 6.1.3, 6.1.4 and 6.1.5 of the Walgett Shire LGA Aboriginal Heritage Study, dated May 2011.</p> <p>3. Request the General Manager to provide recommendations for Council's consideration regarding the requests made by the aboriginal community within section 6.2 of the Walgett Shire LGA Aboriginal Heritage Study, dated May 2011.</p> <p><b>Moved: Cllr Walford Seconded: Cllr Martinez</b></p>  | Planning & Regulatory Services | <p>1. No Action Required</p> <p>2. No Action Required</p> <p>3. General Manager to provide report on non-land use planning requests by the Aboriginal Community arising from heritage Study.</p> | General Manager                         |              |
| 7/2011/29 | <p>1. That the report by the Director of Planning &amp; Regulatory Services on matters for brief mention, or information only, be received and noted.</p> <p><b>Moved: Cllr Greenaway Seconded: Cllr Murray</b></p>  | Planning & Regulatory Services | No Action required   | Director Planning & Regulatory Services | 26 July 2011 |
| 7/2011/30 | <p>1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.</p> <p><b>Moved: Cllr Murray Seconded: Cllr Colless</b></p>   | Urban Infrastructure Services  | No Action Required   | Director Urban Infrastructure Services  | 26 July 2011 |
|           | The Director Urban Infrastructure Services will provide a report to the next Council meeting on the Carinda Water Supply   | Urban Infrastructure Services  | Report being presented to the August Council meeting   | Director Urban Infrastructure Services  | 26 July 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|                                       |   |                               |   |  |              |
|---------------------------------------|---|-------------------------------|---|--|--------------|
| 7/2011/31                             | 1. That Council approve the renewal of membership with the IPWEA.<br><b>Moved: Clr Greenaway Seconded: Clr Colless</b>  | Engineering Services          | An amount of \$2,321.00 (inclusive of GST) paid 4 August 2011   | Director Engineering Services          | 26 July 2011 |
| 7/2011/32                             | 1. That Council receive and note the regular Monthly Road & Bridge Report<br><b>Moved: Clr Murray Seconded: Clr Greenaway</b>   | Engineering Services          | No Action Required  | Director Engineering Services          | 26 July 2011 |
| <b>Questions for the next Meeting</b> | In relation to Council's Grid Policy, there are approximately 30 grids within the Shire that are not being used, can these be removed?<br><b>Clr Greenaway</b>  | Engineering Services          | The Director Engineering Services advised that an email was sent to Clr Greenaway requesting detailed information such as locations etc. Once the information is received, a site meeting with property owner will be conducted for further activities. Cost is estimated at \$60,000 for removal of 30 grids. Will be tabled for 2012/2013 Budget discussions  | Director Engineering Services          |              |
| <b>Questions for the next Meeting</b> | In relation the Lions Park in Lightning Ridge, it was agreed to move the play equipment from Lions Park to Len Cram Park, the equipment has been removed from Lions Park but has not made its way to Len Cram Park as yet.<br><b>Clr Martinez</b> | Urban Infrastructure Services | The Director Urban Infrastructure Services advised that he discussed this issue with the Lightning Ridge Rotary Club to undertake this community project. Council staff to assist in providing some base material. The play equipment is still at the Lions Park. Project to start by early September. Rotary Club advised that it is not feasible to move this being an old structure. OH&S also advised that there are some safety issues that need to be addressed. It is therefore advisable to leave it in its present location and improve it to meet OH&S standards. | Director Urban Infrastructure Services |              |
| <b>Questions for the next Meeting</b> | Council was going to have a look at the Dump point at the entrance of the Lightning Ridge Visitor Information Centre.<br><b>Clr Martinez</b>  | Urban Infrastructure Services | The General Manager advised that we can approach the Caravan Park and Camping Association to see if they have access to any grants that Council can apply for to upgrade the facilities or create more dump points.<br>No further action as yet   | Director Urban Infrastructure Services |              |

## WALGETT SHIRE COUNCIL AGENDA

|                                |  |                               |   |  |                  |
|--------------------------------|--|-------------------------------|---|--|------------------|
| Questions for the next Meeting | Can we have the names on the Organisational Chart that we receive?<br><b>Clr Greenaway</b>   | Governance                    | The General Manager had advised that future organisational charts would include staff names. Council is reminded that the management of staff is an operational issue.  | General Manager                        | 23 August 2011   |
| Questions for the next Meeting | Has a position in Lightning Ridge for Parks and Gardens been removed? Some applicants that applied have been advised that the position is being made into part time/casual position.<br><b>Clr Martinez</b>  | Governance                    | The General Manager advised that a suggestion had been made by the Lightning Ridge supervisor that there was insufficient work now for the position to be full time during the winter months. Alternatives including a part time position are currently being investigated.<br>Position to be filled once interviews are completed.<br>11.11.11 Position Filled | General Manager                        | 11 November 2011 |
| 8/2011/1                       | That the minutes of the Council meeting held 26 July 2011 be confirmed.<br><b>Moved: Clr Greenaway Seconded: Clr Smith</b>   | Governance                    | No Action Required  | General Manager                        | 23 August 2011   |
| Matters Arising                | Clr Greenaway asked in relation to the Council's Grid Policy, do we know what our present Grid policy is? Is it to get rid of all single grid by 2013?   | Engineering Services          | Policy will be presented on March 2012 at Council Meeting   | Director Engineering Services          |                  |
| 8/2011/2                       | 1. Council note the Netwaste Steering Committee Minutes of the Meeting held at Dubbo City Council on 25 July 2011.<br><br>2. Council approve to develop its Community Sharps Disposal Plan using Netwaste template.<br><br>3. Council note the next Netwaste Steering Committee Meeting is to be held at Gilgandra on 09 September 2011.<br><b>Moved: Clr Smith Seconded: Clr Keir</b> | Urban Infrastructure Services | Development of the Community Sharps Disposal Plan not yet started   | Director Urban Infrastructure Services |                  |
| 8/2011/3                       | That the action register be received and noted .<br><b>Moved: Clr Murray Seconded: Clr Lane</b>  | Governance                    | No Action Required  | General Manager                        | 23 August 2011   |
| 8/2011/4                       | 1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.<br><b>Moved: Clr Lane Seconded: Clr Keir</b>  | Governance                    | No Action Required  | General Manager                        | 23 August 2011   |

# WALGETT SHIRE COUNCIL AGENDA

|          |   |            |  |                 |                   |
|----------|---|------------|--|-----------------|-------------------|
| 8/2011/5 | <p>1. That the information contained in the Departmental circulars 11-16 to 11-18 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Greenaway</b></p> <ul style="list-style-type: none"> <li>• Circular 11-16 Local Government Destination 2036 Update</li> <li>• Circular 11-17 Goods and Services Tax (GST) Exemption for certain Government taxes, fees and Charges (Division 81 of the GST Act)</li> <li>• Circular 11-18 Annual Reporting, State of the Environment Reporting and End-of-term reporting requirements of Councils</li> </ul>  | Governance | <p>1. 23/8/11 - Supplementary report to Council</p> <p>2. In Progress</p> <p>3. In Progress</p>  | General Manager | 22 September 2011 |
| 8/2011/6 | <p>1. That Council receive and note the regular monthly calendar for the period August to October 2011.</p> <p><b>Moved: Cllr Keir Seconded: Cllr Smith</b></p>   | Governance | No Action Required   | General Manager | 23 August 2011    |
| 8/2011/7 | <p>That Council</p> <p>1. Recommend the appointment of the following candidates to the position of Emergency Unit Controller for a period of two years, effective 1 August 2011.</p> <p>Mr David Lane - Reappointment - Unit Controller Lightning Ridge State Emergency Service</p> <p>Mr Dominic Warnock – Reappointment – Unit Controller Carinda State Emergency Service</p> <p>Alice Thorn – Reappointment – Unit Controller Collarenebri State Emergency Service</p> <p>Neil Adnum – Reappointment – Unit Controller Glengarry State Emergency Service</p> <p>Mrs Julie Marshall – Reappointment – Unit Controller Walgett State Emergency Service</p> <p>2. Formally thanks the five unit controllers for their continued service.</p> <p>3. Investigate holding an annual function for the members of all five local SES units in conjunction with the annual volunteers day to express the communities appreciation for the ongoing voluntary efforts.</p> <p><b>Moved: Cllr Greenaway Seconded: Cllr Walford</b></p> | Governance | <p>1. Letter to Reginal SES office Drafted</p> <p>2. Letters to local controllers drafted</p> <p>3. Arrangements to be made</p> <p>4. Press release prepared</p> | General Manager |                   |
| 8/2011/8 | <p>1. That the General Manager's Report be received and noted.</p> <p><b>Moved: Cllr Murray Seconded: Cllr Lane</b></p>   | Governance | No Action Required   | General Manager | 23 August 2011    |
| 8/2011/9 | <p>1. That the General Manager's Report be received and noted and Council consider whether or not it should be initiating discussions with senior representatives from neighbouring councils and, if so, which councils and on what basis.</p> <p><b>Moved: Cllr Keir Seconded: Cllr Murray</b></p>   | Governance | Discussions with Council's and Brewarrina Shires being arranged  | General Manager |                   |

## WALGETT SHIRE COUNCIL AGENDA

|           |  |            |   |                 |                                       |
|-----------|--|------------|---|-----------------|---------------------------------------|
| 8/2011/10 | <p>1. That the General Manager to approach all precinct committees and offer a higher level of administrative support and to also initiate action to re-establish a precinct committee in Walgett<br/> <b>Moved: Clr Smith Seconded: Clr Keir</b></p>  | Governance | <p>1. Discussions with Precinct Committees being held progressively<br/> 2. Press Release prepared</p>  | General Manager |                                       |
| 8/2011/11 | <p>That Council<br/> 1. Not proceed with any proposal that impacts adversely on traffic flows or involves the establishment of a pedestrian plaza in Wee Waa Street<br/> 2. Hold further public consultations to determine the nature and extent of the Walgett Main Street Beautification Project with a view to undertaking agreed works at the earliest possible opportunity.<br/> <b>Moved: Clr Colless Seconded: Clr Murray</b></p>   | Governance | <p>1. Press release prepared<br/> 2. Letters being drafted<br/> 3. Public consultation session to be arranged</p>   | General Manager |                                       |
| 8/2011/12 | <p>1. That the General Manager's Report be received and noted and the action taken in arranging the next round of community forums be endorsed.<br/> <b>Moved: Clr Walford Seconded: Clr Keir</b></p>  | Governance | Meetings scheduled  | General Manager | 5 September 2011                      |
| 8/2011/13 | <p>1. That Council establish a Plant Committee under Section 355 of the Local Government Act , 1993 with a membership of three elected representatives with the first Committee being appointed in September, 2011 and thereafter annually in September each year.<br/> 2. That the Committee make a recommendation with regards a constitution outlining its roles and functions at its first meeting.<br/> <b>Moved: Clr Lane Seconded: Clr Greenaway</b></p>  | Governance | <p>1. Plant Committee to be elected at September Council Meeting<br/> 2. First Meeting being organised<br/> 1st meeting held 19/10/11</p>   | General Manager | 20 September 2011 and 19 October 2011 |
| 8/2011/14 | <p>1. That the General Manager's Report be received and noted.<br/> 2. That Council agree "in principle" to participate in the joint arrangement with Coonamble, Narromine, Warren, Gilgandra and Warrumbungle Shire Councils to establish an internal audit function to serve the six councils.<br/> 3. That Council provide for an additional vote of \$30,000 in the 2011/12 budget.<br/> 4. That the General Manager and, where appropriate, the Mayor, be authorised to continue negotiations with neighbouring Councils committing to 'in principle' support for the project.<br/> 5. That progress reports be presented to future meetings.<br/> <b>Moved: Clr Lane Seconded: Clr Smith</b></p> | Governance | <p>1. No Action Required<br/> 2. Arrangements made and expression of interest being called<br/> 3. Provision to be made in September Quarterly review<br/> 4. Negotiations continuing<br/> 5. Reports to be prepared<br/> 18/10/2011 - Reported to October Meeting<br/> 11.11.11 Interviews held for Internal Auditor</p> | General Manager |                                       |



## WALGETT SHIRE COUNCIL AGENDA

|           |  |                                |  |  |                  |
|-----------|--|--------------------------------|--|--|------------------|
| 8/2011/15 | That Walgett Shire Council resolve to:<br><br>1. Confirm Development Determination 2011/008 in the name of Paul Carter for a warehouse, loading bay and fencing, made on 9 May 2011.<br><b>Moved: Clr Lane Seconded: Clr Walford</b>   | Planning & Regulatory Services | Notification letter sent   | General Manager                        | 24 August 2011   |
| 8/2011/16 | 1. Council begin considering and formulating a plan for the training of plant operators and maintenance of current plant operators tickets prior to the implementation of the new laws that come into effect 1 September 2011.<br><b>Moved: Clr Lane Seconded: Clr Colless</b>   | Engineering Services           | Log book system to apply   | Director Urban Infrastructure Services |                  |
| 8/2011/17 | 1. That the matters listed by the General Manager for brief mention or information be received and noted.<br><b>Moved: Clr Greenaway Seconded: Clr Colless</b><br><b>1. Quarterly Policy Matters Newsletter</b><br><b>2. Correspondence – Primitive Camping Grounds</b><br><b>3. CSU Submission to establish a medical school in NSW</b><br><b>4. ICAC Reports on Corruption risks in NSW Government Procurement</b><br><b>5. Commonwealth Government Funding available - closing 7th December, 2011</b> | Governance                     | No Action Required   | General Manager                        | 23 August 2011   |
| 8/2011/18 | 1. That the action being taken to review Council's Tourism Plan 2009-2011 and Branding/Marketing Strategy be endorsed.<br><b>Moved: Clr Martinez Seconded: Clr Lane</b>  | Tourism                        | Planning for review commenced  | General Manager                        |                  |
| 8/2011/19 | 1. That Council receive and noted the General Manager's Report and endorse the action being taken to develop a combined Walgett Visitor Information and Aboriginal Cultural Centre concept.<br><br>2. That Council be kept advised of progress being made.<br><b>Moved: Clr Lane Seconded: Clr Walford</b>   | Tourism                        | Letters forwarded to Walgett LALC and CWP<br>20/10/11 - Follow up letters drafted                                  | General Manager                        |                  |
| 8/2011/20 | 1. That the General Manager's Report be received and noted and the action being taken to develop an Expression of Interest for a PCYC facility in Walgett in conjunction with other agencies and stakeholders be endorsed.<br><b>Moved: Clr Walford Seconded: Clr Lane</b>   | Community Services             | Community Input being sought<br>2nd & 3rd Steering Committee Meeting<br>Sept/October<br>31.10.11 Submission Lodged | General Manager                        |                  |
| 8/2011/21 | 1. That the cash on hand and investment report as at 31 July 2011 be received.<br><b>Moved: Clr Greenaway Seconded: Clr Smith</b>  | Finance                        | No Action Required   | Director Corporate Services            | 23 August 2011   |
| 8/2011/22 | 1. That Council applies funds for financial assistance under section 356 of the Local Government Act 1993 for the first round of 2011/2012.<br><b>Moved: Clr Smith Seconded: Clr Lane</b>  | Finance                        | Letters have been sent to successful recipients  | Director Corporate Services            | 5 September 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|           |   |                                |   |   |                |
|-----------|---|--------------------------------|---|---|----------------|
| 8/2011/23 | <p>That Walgett Shire Council resolve to:</p> <p>1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during July 2011.<br/> <b>Moved: Clr Lane Seconded: Clr Walford</b></p>   | Planning & Regulatory Services | No Action Required  | Director Corporate Services             | 23 August 2011 |
| 8/2011/24 | <p>That Walgett Shire Council resolve to:</p> <p>1. Note and endorse the letter dated 21 July 2011 from the General Manager of Walgett Shire Council to the Regional Director of the Department of Planning which:</p> <p>(a) Submitted the draft Walgett Local Environmental Plan 2011 (LEP),<br/> (b) Requested a certificate under section 65 of the Environmental Planning and Assessment Act 1979 to permit the public exhibition of the LEP.<br/> (c) Identified issues that needed to be resolved within the LEP.<br/> <b>Moved: Clr Lane Seconded: Clr Murray</b></p> | Planning & Regulatory Services | Waiting for Response from Department of Planning  | Director Planning & Regulatory Services |                |
| 8/2011/25 | <p>1. That the report by the Director of Planning &amp; Regulatory Services on matters for brief mention, or information only, be received and noted.<br/> <b>Moved: Clr Lane Seconded: Clr Walford</b><br/> <b>a) DRAFT WALGETT LOCAL ENVIRONMENTAL PLAN 2011</b><br/> <b>b) URBAN ADDRESSING PROJECT</b><br/> <b>c) GLOBAL POSITIONING SYSTEM (GPS) SURVEYING SOFTWARE</b><br/> <b>d) TOWN PLANNER POSITION</b><br/> <b>e) CONTRACT BUILDING CERTIFICATION &amp; ENVIRONMENTAL HEALTH SERVICES</b></p>  | Planning & Regulatory Services | No Action required  | Director Planning & Regulatory Services | 23 August 2011 |
| 8/2011/26 | <p>1. This report recommends that the Council notes and acknowledges the report submitted in regards to the low water pressure at Carinda.<br/> <b>Moved: Clr Lane Seconded: Clr Keir</b></p>   | Urban Infrastructure Services  | Action taken with regards water pressure to be followed up Pressure increased to 22-25 PSI - no further complaints received as yet. | Director Urban Infrastructure Services  | 3 October 2011 |
| 8/2011/27 | <p>1. Council note the joint response to the Productivity Commission sent on behalf of the Water Utilities Sharing Group.<br/> <b>Moved: Clr Lane Seconded: Clr Murray</b></p>  | Urban Infrastructure Services  | No Action Required  | Director Urban Infrastructure Services  | 23 August 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|                                       |  |                               |  |  |                |
|---------------------------------------|--|-------------------------------|--|--|----------------|
| 8/2011/28                             | <p>1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.<br/> <b>Moved: Cllr Lane Seconded: Cllr Martinez</b><br/> <b>1. Construction of Dementia Day Care Centre</b><br/> <b>2. Construction of Cumborah Office</b><br/> <b>3. Construction of Fox-Warrena St Stormwater Drainage</b><br/> <b>4. Walgett Bore bath Lights</b><br/> <b>5. Round 2 Regional Infrastructure Projects.</b><br/> <b>6. Round 3 Regional Infrastructure Projects</b><br/> <b>7. Burren Junction 2nd Evaporation Pond</b><br/> <b>8. Burren Junction 1st Evaporation Pond</b><br/> <b>9. Lightning Ridge Hot Artesian Spa</b><br/> <b>10. Walgett Levee Design</b><br/> <b>11. Water Meter Readings.</b><br/> <b>12. Bore Licence Application (Lighting Ridge)</b><br/> <b>13. Aboriginal Communities Water and Sewerage Program</b></p> | Urban Infrastructure Services | <p>1. In Progress - Completed<br/> 2. Not commenced<br/> 3. Not commenced<br/> 4. Not commenced<br/> 5. In Progress - completed<br/> 6. In Progress<br/> 7. In Progress - Completed<br/> 8. In Progress - no further action required<br/> 9. In Progress - no further action required<br/> 10. Funds yet to be sourced<br/> 11. In Progress<br/> 12. In Progress - completed<br/> 13. Arrangements outstanding - completed</p> | Director Urban Infrastructure Services |                |
| 8/2011/29                             | <p>1. That Council receive and note the regular monthly Road and Bridge report.<br/> <b>Moved: Cllr Lane Seconded: Cllr Greenaway</b></p>  | Engineering Services          | No Action Required   | Director Engineering Services          | 23 August 2011 |
| 8/2011/30                             | <p>1. That Walgett Shire Council endorse the Programme of Works proposed for 2011/2012 and note that the works will only proceed subject to the availability of funding.<br/> <b>Moved: Cllr Lane Seconded: Cllr Keir</b></p>  | Engineering Services          | No Action Required   | Director Engineering Services          | 23 August 2011 |
| <b>Questions for the Next Meeting</b> | <p>Would like to find out what vacant blocks so the Shire own in Colly plus what are their DP numbers<br/> <b>Cllr Smith</b></p>   | Corporate Services            | List will be circulated at November 2011 Council meeting   | Director Corporate Services            |                |
| <b>Questions for the Next Meeting</b> | <p>Collarenebri needs a bus stop sign on the corner Wilson and Herbert Streets not an angle parking sign. Colly to waglett Bus run<br/> <b>Cllr Smith</b></p>  | Engineering Services          | Item will need to be forwarded to the March Local Traffic Committee Meeting  | Director Engineering Services          |                |
| <b>Questions for the Next Meeting</b> | <p>At the last few Council Meetings, things have been taken on notice but we never seem to have a response/ For example we asked about the maintenance of Skateparks and this still does not seem to happen even though we have been told it does. The local police man would like to have a skate on it but can't because of the cracks in the cement.<br/> <b>Cllr Smith</b></p>   | Governance                    | <p>1. Generally issues will be reported back to Council. This new process will ensure matters are not overlooked<br/> 2. Skatepark issues being further investigated</p>   | General Manager                        |                |

## WALGETT SHIRE COUNCIL AGENDA

|                                       |  |                               |   |  |                   |
|---------------------------------------|--|-------------------------------|---|--|-------------------|
| <b>Questions for the Next Meeting</b> | Sarah Bull from the Burren Junction preschool has approached me asking if Council can provide a bus stop area out the front of the preschool. The bus driver is not dropping or picking kids up from the preschool as it is not a designated bus stop area. Can Council look into this?<br><i>Clr Keir</i> | Engineering Services          | <ol style="list-style-type: none"> <li>1. Has been designed and forwarded to all Local Traffic Committee members by email for their comments</li> <li>2. Listed for September Traffic Committee</li> <li>3. Traffic Committee approved for Council's consideration</li> </ol>   | Director Engineering Services          | 26.10.11          |
| <b>Questions for the next Meeting</b> | Aboriginal Community Transport bus driver has concerns with driveways in Earl & Barwon Streets?<br><i>Clr Smith</i>  | Urban Infrastructure Services | <p>Council is responsible for the shoulder to the kerb line or in the absence of kerbs, to table drains. There are no kerb and gutters on both streets.</p> <p>Council staff will start installing 150mm relief pipes for 10 household driveways at Earl Street starting on 15 September 2011. Pipes for six driveways at Barwon Street will follow as soon as pipes are available.</p> <p>Three driveways have been completed and another five driveways to go. All driveways are expected to be completed by end of October 2011.</p> | Director Urban Infrastructure Services | 31 October 2011   |
| <b>Questions for the next Meeting</b> | Collarenebri Cemetery needs attention eg: Mowing/whipper snipping/round up would help?<br><i>Clr Smith</i>   | Urban Infrastructure Services | <p>An official complaint letter from Ms. Ainsley Norman was received on 5 September 2011 regarding the maintenance of the cemetery. Two Walgett urban employees were dispatched to Collarenebri to assist Barry Murray with the initial clean-up of the cemetery grounds as well as the show ground. The cemetery ground's maintenance is completed as at this report. Refer to attached photo.</p>   | Director Urban Infrastructure Services | 22 September 2011 |
| <b>Questions for the next Meeting</b> | Review Water Restrictions – Not necessary<br><i>Clr Smith</i>  | Urban Infrastructure Services | <p>Water restriction policy will be reviewed and reported to the October Council Meeting.</p> <p>A report is tabled at the October Council meeting</p>  | Director Urban Infrastructure Services | 19 October 2011   |

# WALGETT SHIRE COUNCIL AGENDA

|                                |  |                               |  |  |                |
|--------------------------------|--|-------------------------------|--|--|----------------|
| Questions for the next Meeting | Mission road no sign post – could a street sign be erected?<br><b>Clr Smith</b>  | Urban Infrastructure Services | investigating type and location for signage request<br>- sign has been ordered, but when arrived they had sent the wrong sign. New sign should be here and installed by end of October 2011. | Director Urban Infrastructure Services |                |
| Questions for the next Meeting | That<br>1. The September Ordinary meeting of Council be moved from the 27 September to Thursday 22nd September.<br>2. The Carinda residents be informed as soon as possible of the date change.<br><b>Moved: Clr Lane Seconded: Clr Walford</b>  | Governance                    | 1. Staff/Councillors advised<br>2. Arrangements made with Carinda Residents  | General Manager                        | 30 August 2011 |
| 8/2011/32                      | 1. That the public be excluded from the meeting pursuant to Sections 10A (2)(c)&(d) of the Local Government Act 1993 on the basis that the items deal with:<br><br>(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,<br>(d) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it, or<br><b>Moved: Clr Walford Seconded: Clr Smith</b> | Governance                    | No Action Required   | General Manager                        | 23 August 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|           |   |                               |   |  |  |
|-----------|---|-------------------------------|---|--|--|
| 8/2011/33 | <p>1. Council note that No. 2 requirement of Resolution 223/6: Selection of Preferred Option for Waste Disposal for the town of Lightning Ridge has been achieved in this report.</p> <p>2. Council approve, in principle, to construct a new landfill along the Castlereagh Highway and half-way between Walgett and Lightning Ridge.</p> <p>3. Council authorize the General Manager to investigate possible site locations along the Castlereagh Highway half-way between Walgett and Lightning Ridge.</p> <p>4. That a further report be provided at the October Council meeting outlining the following items:</p> <ul style="list-style-type: none"> <li>* the impact of recycling on future operations</li> <li>* setting up a transfer station at Lightning Ridge in the shorter term</li> <li>* continue using the Walgett landfill for all waste once the Lightning Ridge landfill closes</li> <li>* look at locating a centrally located non flood prone site, one-third of the way between Walgett and Lightning Ridge, and able to service Collarenebri as well to be developed within five years.</li> <li>* plan to establish transfer stations at Collarenebri, Burren Junction, Carinda as well as Lightning Ridge and Walgett</li> <li>* identify green waste sites</li> <li>* identify emergency (flood) tip sites</li> </ul> <p><b>Moved: Cllr Walford Seconded: Cllr Greenaway</b></p> | Urban Infrastructure Services | In progress<br>Report submitted November 2011 Meeting | Director Urban Infrastructure Services |  |
|-----------|---|-------------------------------|---|--|--|

# WALGETT SHIRE COUNCIL AGENDA

|           |   |                               |   |  |                |
|-----------|---|-------------------------------|---|--|----------------|
| 8/2011/34 | <p>1. That Council accept the amended tender of Prominent Fluid Controls Pty, Ltd. in the amount of \$77,860.00 excluding GST for the installation and construction of one fluoride dosing system in Collarenebri only.</p> <p>2. That Council advise the Office of Water and Centre of Oral Health that the amended Tender of Prominent Fluid Controls Pty, Ltd. in the amount of \$77,860.00 excluding GST for the installation and construction of one fluoride dosing system in Collarenebri only has been accepted.</p> <p>3. That Council notes that installation and construction of Walgett's fluoride dosing system shall be put on hold pending completion of the new water treatment plant due to start in 2012 and the office of Water and centre of Oral Health be advised accordingly.</p> <p>4. That Council commence training of Collarenebri urban water staff in fluoridation monitoring and management.</p> <p>5. That Council advise the general public of the installation of the fluoride dosing system, its associated health benefits for the future of the children of Walgett and Collarenebri townships.<br/><b>Moved: Cllr Keir Seconded: Cllr Lane</b></p> | Urban Infrastructure Services | In progress<br>To commence in March 2012<br>Contract signed   | Director Urban Infrastructure Services |                |
| 8/2011/35 | <p>1. That Council empanel the following tenderers for the Regional Procurement tender T81011OROC -Tender Supply &amp; Delivery of Bitumen Spray Sealing:</p> <ul style="list-style-type: none"> <li>a. Fulton Hogan Pty Ltd</li> <li>. b. Kerway Asphaltting and Sealing Pty.Ltd</li> <li>. c. SRS Roads Pty Ltd</li> <li>. d. Bitupave T/a Boral</li> </ul> <p>2. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to June 2015<br/><b>Moved: Cllr Lane Seconded: Cllr Murray</b></p>   | Engineering Services          | <p>1. The preference number for Kerway has been moved to last from 'b' after checking past history</p> <p>2. Contract Ongoing</p> | Director Engineering Services          | 23 August 2011 |
| 8/2011/36 | <p>1. That Council return to Open Session.<br/><b>Moved: Cllr Greenaway Seconded: Cllr Walford</b></p>  | Governance                    | No Action Required  | General Manager                        | 23 August 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|           |  |                               |  |  |                   |
|-----------|--|-------------------------------|--|--|-------------------|
| 8/2011/37 | <p>1. That Council adopt the following resolutions of the Closed Committee:</p> <p>1. Development of a New Landfill for Lightning Ridge<br/> 2. Walgett and Collarenebri Fluoridation Tenders<br/> 3. Tender T81011OROC – Supply, Delivery and Spray of Bitumen Spray Sealing<br/> <b>Moved: Cllr Lane Seconded: Cllr Keir</b></p> | Governance                    | Action has been forwarded to appropriate departments | General Manager                        | 23 August 2011    |
| 9/2011/1  | <p>1. That apology from Councillor Walford be received and leave of absence be granted.<br/> <b>Moved: Cllr Greenaway Seconded: Cllr Murray</b></p>  | Governance                    | No Action required                                   | General Manager                        | 22 September 2011 |
| 9/2011/2  | <p>That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.<br/> <b>Moved: Cllr Greenaway Seconded: Cllr Murray</b></p>   | Governance                    | No Action required                                   | General Manager                        | 22 September 2011 |
| 9/2011/3  | <p>That returning officer, being the General Manager, advised that only one nomination had been received for Cllr Murray and declared Councillor Murray elected Mayor unopposed for the 2011/2012 term.</p>  | Governance                    | No Action required                                   | General Manager                        | 22 September 2011 |
| 9/2011/4  | <p>The returning officer, being the General Manager, advised that only one nomination had been received and declared Councillor Lane elected as Deputy Mayor unopposed, for the 2011/2012 term.</p>  | Governance                    | No Action required                                   | General Manager                        | 22 September 2011 |
| 9/2011/5  | <p>That the minutes of the Council meeting held 23 August 2011 be confirmed.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Keir</b></p>  | Governance                    | No Action required                                   | General Manager                        | 22 September 2011 |
| 9/2011/6  | <p>1. Council note the Collarenebri Racecourse Users Minutes of the Meeting held at Collarenebri Racecourse on 30 August 2011.<br/> 2. Council note the next Collarenebri Racecourse Users Group Meeting is to be held at Collarenebri Racecourse on 11 October 2011.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Keir</b></p>     | Urban Infrastructure Services | No further action required                           | Director Urban Infrastructure Services | 22 September 2011 |
| 9/2011/7  | <p>1. That Council received and note the minutes of the Award Consultative Committee meeting for 10 May and 19 July 2011.<br/> <b>Moved: Cllr Colless Seconded: Cllr Smith</b></p>   | Governance                    | Minutes circulated                                   | General Manager                        | 22 September 2011 |
| 9/2011/8  | <p>1. That the report be received and noted.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Greenaway</b></p>   | Governance                    | No Action required                                   | General Manager                        | 22 September 2011 |
| 9/2011/9  | <p>1. That the information contained in the Departmental circulars 11-19 to 11-21 from the Local Government Division Department of Premier and Cabinet be received and noted.<br/> <b>Moved: Cllr Smith Seconded: Cllr Keir</b></p>  | Governance                    | Appropriate action taken                             | General Manager                        | 22 September 2011 |
| 9/2011/10 | <p>1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.<br/> <b>Moved: Cllr Lane Seconded: Cllr Colless</b></p>  | Governance                    | Appropriate action taken                             | General Manager                        | 22 September 2011 |



# WALGETT SHIRE COUNCIL AGENDA

|           |   |                               |   |                 |                   |
|-----------|---|-------------------------------|---|-----------------|-------------------|
| 9/2011/11 | 1. That Council receive and note the regular monthly calendar for the period September to November 2011.<br><b>Moved: Cllr Greenaway Seconded: Cllr Lane</b>  | Governance                    | No Action required  | General Manager | 22 September 2011 |
| 9/2011/12 | the Councillor fee for 2011/12 be \$9,970<br>2. the Mayoral fee for 2011/12 be \$21,770<br>3. 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor<br>4. That as a policy, Councillor fees in future be set at the maximum level set by the Local Government Remuneration Tribunal.<br><b>Moved: Cllr Colless Seconded: Cllr Martinez</b>  | Governance                    | Implemented   | General Manager | 22 September 2011 |
| 9/2011/13 | 1. Council operations close for the three days 28th to 30th December 2011 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.<br>2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements<br><b>Moved: Cllr Woodcock Seconded: Cllr Keir</b>  | Governance                    | Arrangments made<br>Notification in December 2011           | General Manager | 23 December 2011  |
| 9/2011/14 | 1. That the schedule of Ordinary Council Meetings for 2012 be outlined as follows:<br><br>14th February – Walgett<br>27th March – Lightning Ridge<br>24th April – Collarenebri<br>22nd May – Walgett<br>26th June – Walgett<br>24th July – Rowena<br>28th August – Walgett<br>25th September – Carinda<br>23rd October – Walgett<br>27th November – Burren Junction<br>18th December - Walgett<br>and that the meetings commence at 10.00am<br><b>Moved: Cllr Greenaway Seconded: Cllr Lane</b> | Governance                    | Appropriate action taken - calendar being placed on website | General Manager | 23 December 2011  |
| 9/2011/15 | 1. That members, representatives and delegates be as outlined in the attached schedule with the following amendments:<br><b>Moved: Cllr Lane Seconded: Cllr Smith</b>   | Governance                    | Letters drafted for each organisation                       | General Manager |                   |
| 9/2011/16 | 1. That Council endorse the action taken in securing a temporary licence (R1 491528) over part of lot 2 DP 1167811 for the establishment of the new Lightning Ridge town bore the licence and execute the agreement with the NSW Department of Primary Industries under the Common Seal of Council.<br><b>Moved: Cllr Martinez Seconded: Cllr Lane</b>  | Urban Infrastructure Services | License signed and returned 29 September                    | General Manager | 29 September 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|           |   |                                |                                      |   |                   |
|-----------|---|--------------------------------|--------------------------------------|---|-------------------|
| 9/2011/17 | <p>1. Council acquire by compulsory acquisition the land described as Lots 1004, 1005, 1006 &amp; 1007 in Deposited Plan 1117849 under section 178 of the Roads Act 1993 for Road Construction and Dedication.</p> <p>2. Council apply to the Minister and/or Governor for approval to acquire the subject land by compulsorily process under the Land Acquisition (Just Terms) Compensation Act 1991.</p> <p>3. That all minerals are to be excluded from the compulsory acquisition of the subject land.</p> <p>4. That upon acquisition, the subject land be classified operational land.</p> <p>5. That any necessary documentation be executed under the common seal of Council.</p> <p><b>Moved: Clr Lane Seconded: Clr Smith</b></p> | Governance                     | In progress                          | General Manager                         |                   |
| 9/2011/18 | <p>1. That the matters listed by the General Manager for brief mention or information be received and noted.</p> <p>2. That Council accepts the subsidy of \$16,186.00 from Special Broadcasting Service for the purpose of providing SBS for Walgett, and Council authorise the General Manager to execute the documentation required.</p> <p><b>Moved: Clr Lane Seconded: Clr Colless</b></p>   | Governance                     | In progress                          | General Manager                         |                   |
| 9/2011/19 | <p>1. That the cash on hand and investment report as at 31 August 2011 be received.</p> <p><b>Moved: Clr Lane Seconded: Clr Greenaway</b></p>   | Finance                        | No further action required           | Director Corporate Services             | 22 September 2011 |
| 9/2011/20 | <p>1. That Council note the Outstanding Rates &amp; Charges Report as at 30 June 2011.</p> <p><b>Moved: Clr Smith Seconded: Clr Lane</b></p>  | Finance                        | No further action required           | Director Corporate Services             | 22 September 2011 |
| 9/2011/21 | <p>That the matter be deferred for further investigations:</p> <ul style="list-style-type: none"> <li>• Ascertain the history of the connection and if there is an agreement</li> <li>• Ascertain what the town supply capacity is</li> <li>• Have a discussion with the new operator of the commercial premises and see what level of water supply is required</li> <li>• Send a letter to Richard Cochrane outlining what action Council is taking.</li> </ul> <p><b>Moved: Clr Lane Seconded: Clr Greenaway</b></p>  | Planning & Regulatory Services | In Progress<br>Letter sent 23/1/2012 | Director Planning & Regulatory Services |                   |

## WALGETT SHIRE COUNCIL AGENDA

|           |   |                                |   |   |                   |
|-----------|---|--------------------------------|---|---|-------------------|
| 9/2011/22 | <p>Adopt the draft policy titled "P&amp;R – Geological Resource Exploration on Council Land" and place the policy on public exhibition for a period of 28 days for public comment as required under the Local Government Act 1993.</p> <p><b>Moved: Clr Greenaway Seconded: Clr Keir</b></p>  | Planning & Regulatory Services | Public exhibition occurring during Nov 2011       | Director Planning & Regulatory Services | 1 November 2011   |
| 9/2011/23 | <p>1. Disperse \$13,675 from the Walgett Shire Council Local Heritage Fund 2011-2012 in the following manner:</p> <p>(a) \$2,500 for floor repair and treatment of the Come-by-Chance hall, Colless St., Come-by-Chance.</p> <p>(b) \$3,675 to finish restoration &amp; painting of the "Glenburnie" stables, Burren Junction.</p> <p>(c) \$4,500 for restoration &amp; conservation of the "Milrea" barracks, Walgett.</p> <p>(d) \$3000 for fencing at Burren Junction CWA Hall.</p> <p>2. Note that \$11,825 has not yet been allocated from the local heritage fund budget and request Council's Heritage Advisor to encourage further grant applications from any eligible and interested parties for Council's consideration.</p> <p><b>Moved: Clr Smith Seconded: Clr Martinez</b></p> | Planning & Regulatory Services | Grant offer letters sent                          | Director Planning & Regulatory Services | 4 October 2011    |
| 9/2011/24 | <p>Approve Development Application 2011/018 by Hazkem Pty Ltd on the Caltex Service Station site (lot 2, DP 623130) at the corner of Morilla and Onyx Streets at Lightning Ridge, subject to the conditions of development consent recommended by Walgett Shire Council's Director of Planning &amp; Regulatory Services. The proposed development includes:</p> <p>(a) Removal of a 4.2 kilolitre above ground LPG storage vessel.</p> <p>(b) Installation of a 14.5 kilolitre above ground LPG storage vessel.</p> <p>(c) Construction of a fire rated block wall.</p> <p>Moved: Clr Martinez Seconded: Clr Lane</p>  | Planning & Regulatory Services | Development Consent issued and objectors notified | Director Planning & Regulatory Services | 26 September 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|           |  |                                |                                       |   |                   |
|-----------|--|--------------------------------|---------------------------------------|---|-------------------|
| 9/2011/25 | <p>1. Endorse the submission of a request to the Department of Planning &amp; Infrastructure for a local variation to State Environmental Planning Policy (Exempt and Complying Development) 2008 to remove the following requirements under 'Part 3A Rural Housing Code' for the Walgett LGA:</p> <p>(a) Sub-clause 3A.2(1)(a), 3A.3(1)(a) and 3A.5(1)(a) for dwellings, alterations and ancillary development in an RU1 equivalent zone which requires a minimum lot size of 4,000m2.</p> <p>(b) Sub-clause 3A.19(e)(iv) which requires a dwelling house or outbuilding to be located at least 250m away from any land used for mines.</p> <p>2. Note that the intent of requesting a variation to State Environmental Planning Policy (Exempt and Complying Development) 2008 is to re-instate dwellings (mining camps) on the 'preserved' opal fields as a form of complying development under the Environmental Planning &amp; Assessment Act 1979.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Smith</b></p> | Planning & Regulatory Services | Local variation application submitted | Director Planning & Regulatory Services | 27 September 2011 |
| 9/2011/26 | <p>1. Note the draft Walgett Shire State of the Environment Report for 2010-2011.</p> <p>2. Publicly exhibit the draft Walgett Shire State of the Environment Report for 2010-2011 for a minimum of two weeks and invite public submissions on the report, including:</p> <p>(a) Advertising in the Walgett Spectator and The Ridge News.</p> <p>(b) Advertising and making the report available via Councils' web site.</p> <p>3. Consider any submissions received from the public regarding the draft Walgett Shire State of the Environment Report for 2010-2011 at the end of the public exhibition period.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Keir</b></p>  | Planning & Regulatory Services | Public exhibition completed           | Director Planning & Regulatory Services | 1 October 2011    |

# WALGETT SHIRE COUNCIL AGENDA

|           |   |                                |                            |   |                   |
|-----------|---|--------------------------------|----------------------------|---|-------------------|
| 9/2011/27 | <p>1. Allocate a budget of \$8,000 from contingencies fund for sponsorship of the RSPCA NSW 2011 Companion Animal Welfare Scheme (CAWS) in Walgett Shire.</p> <p>2. Inform the RSPCA NSW via letter that Walgett Shire Council:</p> <p>(a) Has allocated \$8,000 for 2011/2012 to support the CAWS program. This money will be paid upon completion of the proposed program and the supply of a suitable invoice.</p> <p>(b) Will provide microchips to identify animals treated under the program.</p> <p>(c) Thanks the RSPCA for its ongoing efforts within the Walgett Shire to improve companion animal welfare.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Woodcock</b></p>              | Planning & Regulatory Services | RSPCA Notified             | Director Planning & Regulatory Services | 29 September 2011 |
| 9/2011/28 | <p>1. Council note the following amendments of Water Meter Policy Rev. 2:</p> <p>a. Policy Statement</p> <p>b. Section A.5.1 – Policy Statement</p> <p>c. Section C – Water Flow Restrictors or Cutting Off Water Supply</p> <p>d. Section A – Change of Affectivity to 01/07/12.</p> <p>e. Section A.7 – Charging Revenue Policy to 2012/13 of Management Plan</p> <p>d. Section Header – Change of Adoption Date to 27/09/2013 and Review Date to 27/09/2013.</p> <p>e. Section B.7 - Charging Revenue Policy to 2012/13 of Management Plan</p> <p>2. Council approve the Water Meter Policy Rev. 2 effective 27 September 2011.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Martinez</b></p> | Urban Infrastructure Services  | No further action required | Director Urban Infrastructure Services  | 22 September 2011 |
| 9/2011/29 | <p>1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Smith</b></p>  | Urban Infrastructure Services  | No further action required | Director Urban Infrastructure Services  | 22 September 2011 |
| 9/2011/30 | <p>1. That Walgett Shire Council receives and note the progress of the issues</p> <p><b>Moved: Cllr Lane Seconded: Cllr Greenaway</b></p>   | Urban Infrastructure Services  | No further action required | Director Urban Infrastructure Services  | 22 September 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|                                |   |                               |   |  |                   |
|--------------------------------|---|-------------------------------|---|--|-------------------|
| 9/2011/31                      | That Walgett Shire Council endorse the Programme of Works proposed for 2011/2012 and note that the works will only proceed subject to the availability of funding except for the Come By Chance item, which is to be deferred until after the 2011 harvest season.<br><b>Moved: Clr Colless Seconded: Clr Greenaway</b> | Engineering Services          | In Progress   | Director Engineering Services          | 30 September 2011 |
| 9/2011/32                      | That Council receive and note the regular Monthly Road & Bridge Report<br><b>Moved: Clr Lane Seconded: Clr Smith</b>  | Engineering Services          | No Action required  | Director Engineering Services          | 22 Septemebr 2011 |
| Questions for the next Meeting | I sent an email in this morning regarding a lady in the Ridge whose yard is continually flooded.<br><b>Clr Woodcock</b>   | Governance                    | The General Manager advised that he saw the email and will contact Clr Woodcock later in relation to the matter. Reported to October Meeting  | General Manager                        | 24 Septemebr 2011 |
| Questions for the next Meeting | When could the trees be planted and guards put in, in the main street, Collarenebri?<br><b>Clr Smith</b>  | Urban Infrastructure Services | Work started on 13 October 2011 and should be completed within 3-4 days.  | Director Urban Infrastructure Services | 31 October 2011   |
| Questions for the next Meeting | Where did we get the money for the grandstand at No1 oval and what is the costing and progress?<br><b>Clr Colless</b>   | Urban Infrastructure Services | Council allocated \$35,000 from the Round 3 Regional Projects grant. The procurement cost is \$34,000 for the supply and installation of a 5-tier fixed grandstand. An engineer's certificate is required and consultation with Council's Planning section prior for delivery/installation. | Director Urban Infrastructure Services | 19 October 2011   |
| Questions for the next Meeting | I would like to advise Council to have a public meeting in relation to the Coal Seam Gas issues, so that the public can show their backing for Council's actions in relation to the issue.<br><b>Clr Greenaway</b>  | Governance                    | No action required  | General Manager                        | 23 September 2011 |
| Questions for the next Meeting | Is there a men's shed in Walgett?<br><b>Clr Keir</b>  | Governance                    | Reported to October Meeting   | General Manager                        | 19 October 2011   |
| Questions for the next Meeting | Clr Martinez advised that he will be an apology for next meeting as he will be away.<br><b>Clr Martinez</b>   | Governance                    | Noted for October Meeting   | General Manager                        | 19 October 2011   |
| Questions for the next Meeting | There are four lights that need replacing in Wee Waa Street to Fox Street?<br><b>Clr Murray</b>   | Urban Infrastructure Services | Under investigation by Essential Energy.  | Director Urban Infrastructure Services | 15 October 2011   |
| Questions for the next Meeting | The light pole in front of Landmark in Fox Street, when is it going to be replaced?<br><b>Clr Murray</b>  | Urban Infrastructure Services | Under investigation by Essential Energy.  | Director Urban Infrastructure Services | 15 October 2011   |

## WALGETT SHIRE COUNCIL AGENDA

|                                |   |                               |  |  |                   |
|--------------------------------|---|-------------------------------|--|--|-------------------|
| Questions for the next Meeting | Can we have a report on the residential and light industrial land available in Walgett and Lightning Ridge for possible development and or sale?<br><b>Clr Murray</b>   | Urban Infrastructure Services | Currently in discussions with LMPA report provided November 2011 Council meeting | Director Urban Infrastructure Services | 14 November 2011  |
| questions for the next Meeting | Can the pot holes in the bitumen road to Namoi Reserve/George Sands Way be fixed?<br><b>Clr Murray</b>  | Engineering Services          | completed  | Director Engineering Services          | 13 October 2011   |
| Questions for the next Meeting | Can we grade the bitumen road from the Gingie Mission to Conrad Bolton irrigation channel as it is dangerous in parts?<br><b>Clr Murray</b>   | Engineering Services          | Need more discussion on this item  | Director Engineering Services          |                   |
| Questions for the next Meeting | Gravel be replaced on the bottom of the Barokaville Creek Bridge, (RTA Floodway) has this been done?<br><b>Clr Murray</b>   | Engineering Services          | completed  | Director Engineering Services          | 1 July 2011       |
| Disclosures                    | Pursuant to Section 450A of the Local Government Act 1993 the General Manager tabled disclosure returns completed and submitted pursuant to Section 449 of the Act by the following designated persons:<br>Raju Ranjit Shane Roberts Mark Ward (2009/2010)<br>Mark Ward (2009/2010) Gregory Leersen (2010/2011) Gregory Leersen (2009/2010) Alana Copelin (2009/2010) Alana Copelin (2010/2011) Prafulla KC Clarence Chape Siefredo O Coralde Roy White (2009/2010) Roy White (2010/2011) Matthew Goodwin Clr Manuel Martinez Clr Ian Woodcock Clr Gustavus Murray Clr Lawrence Walford Clr Kelly Smith Clr David Lane Clr Geoffrey Colless | Governance                    | Entered in register  | General Manager                        | 24 September 2011 |
| 9/2011/33                      | That the public be excluded from the meeting pursuant to Sections 10A (2)(a) of the Local Government Act 1993 on the basis that the items deal with:<br><br>(a) personnel matters concerning particular individuals (other than councillors)<br><b>Moved: Clr Lane Seconded: Clr Smith</b>  | Governance                    | No Action required   | General Manager                        | 22 September 2011 |
| 9/2011/34                      | 1. That the matter be referred to Council's solicitors for an opinion.<br><b>Moved: Clr Colless Seconded: Clr Woodcock</b>  | Governance                    | In progress  | General Manager                        |                   |

## WALGETT SHIRE COUNCIL AGENDA

|           |   |            |  |                 |                   |
|-----------|---|------------|--|-----------------|-------------------|
| 9/2011/35 | <p>That the process with regards the General Manager's performance review be as follows:</p> <p>a. Council conduct the formal performance review meeting with the General Manager at the end of the October Council Meeting to be held in Walgett on Tuesday 25 October 2011.</p> <p>b. Any questions of the General Manager to be forwarded in writing by the Mayor prior to the close of business on Friday 7 October 2011.</p> <p>c. The General Manager respond to questions and address other relevant matters in a Confidential Report to the October Council Meeting.</p> <p>d. A "written statement" prepared pursuant to Section 7.10 of the General Manager's contract be provided to the General Manager prior to the November 2011 Council Meeting.</p> <p>e. The key priorities for the General Manager in 2010/11 be as outlined in the above report.</p> <p><b>Moved: Clr Keir Seconded: Clr Smith</b></p> | Governance | In progress<br>25.10.11 review conducted | General Manager |                   |
| 9/2011/36 | <p>That Council return to Open Session.</p> <p><b>Moved: Clr Greenaway Seconded: Clr Woodcock</b></p>   | Governance | No Action required                       | General Manager | 22 September 2011 |
| 9/2011/37 | <p>That Council adopt the following resolutions of the Closed Committee:</p> <p>1. Accident at Lightning Ridge Bore Baths</p> <p>2. Performance Review of General Manager</p> <p><b>Moved: Clr Woodcock Seconded: Clr Greenaway</b></p>   | Governance | No Action required                       | General Manager | 22 September 2011 |
| 10/2011/1 | <p>That the apology from Clr Martinez be received and a leave of absence be granted.</p> <p><b>Moved: Clr Greenaway Seconded: Clr Smith</b></p>   | Governance | 25.10.11 Leave Granted                   | General Manager | 25 October 2011   |
| 10/2011/2 | <p>That the minutes of the Council meeting held 22 September 2011 be confirmed.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Walford</b></p>   | Governance | 25.10.11 Minutes confirmed               | General Manager | 25 October 2011   |
| 10/2011/3 | <p>That Council has a discussion on our representation to the Local Community Working Parties and the general operations of these bodies.</p> <p><b>Moved: Clr Greenaway Seconded: Clr Keir</b></p>   | Governance | 25.10.11 Discussed at meeting            | General Manager | 25 October 2011   |
| 10/2011/4 | <p>That Council ceases to be represented at the various Community Working Parties as little benefit seems to be gained by Council for the broader community.</p> <p><b>Moved: Clr Keir Seconded: Clr Colless</b></p>  | Governance | In Progress                              | General Manager |                   |



# WALGETT SHIRE COUNCIL AGENDA

|            |  |                                |   |   |                 |
|------------|--|--------------------------------|---|---|-----------------|
| 10/2011/5  | That Council write to the local member Kevin Humphries asking him to make representations to Department of Premier and Cabinet to re-institute the Interagency meetings chaired and administered by Premiers and Cabinet Department on a quarterly basis.<br><b>Moved: Clr Lane Seconded: Clr Greenaway</b>                              | Governance                     | In Progress   | General Manager                         |                 |
| 10/2011/6  | 1. That Council received and note the minutes of the Award Consultative Committee meeting for 20 September 2011.<br><b>Moved: Clr Lane Seconded: Clr Greenaway</b>   | Governance                     | 25.10.11 Received and noted                               | General Manager                         | 25 October 2011 |
| 10/2011/7  | 1. That Council received and note the minutes of the Occupational Health & Safety Committee meeting for 8 September 2011.<br>2. Council re-affirm its commitment to the attached OH&S policy and procedure statement.<br><b>Moved: Clr Woodcock Seconded: Clr Greenaway</b>  | OH & S                         | 25.10.11 Received and noted<br>25.10.11 Policy circulated | General Manager                         | 25 October 2011 |
| 10/2011/8  | That Council advise local organisations of pending changes in legislation and request that they give Council advance notice whenever working bees are to be conducted on Council owned assets where volunteers will be in attendance.<br><b>Moved: Clr Colless Seconded: Clr Keir</b>  | Urban Infrastructure Services  | In Progress   | General Manager                         |                 |
| 10/2011/9  | 1. That Council receive and note the minutes of the Orana Regional Organisation of Councils held on 29 July 2011 and 7 October 2011.<br>2. Note Council's representatives' commitments in relation to:<br>a. Social reform initiatives.<br>b. Natural Disaster Relief Scheme review.<br><b>Moved: Clr Woodcock Seconded: Clr Walford</b> | Governance                     | In Progress   | General Manager                         |                 |
| 10/2011/10 | 1. That the draft minutes of the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust meeting held on 31 August 2011 be received and noted.<br><b>Moved: Clr Lane Seconded: Clr Woodcock</b>   | Planning & Regulatory Services | No Action required  | Director Planning & Regulatory Services | 25 October 2011 |
| 10/2011/11 | 1. Council note the Netwaste Minutes of the meeting held at Gilgandra Library on 9 September 2011.<br>2. Council that Netwaste will hold the following events at Mudgee:<br>a. 1 December 2011 – Asbestos Management Workshop<br>b. 2 December 2011 – Netwaste Forum<br><b>Moved: Clr Woodcock Seconded: Clr Keir</b>                    | Urban Infrastructure Services  | No Action required  | Director Urban Infrastructure Services  | 25 October 2011 |
| 10/2011/12 | That the action register be received and noted.<br><b>Moved: Clr Smith Seconded: Clr Woodcock</b>  | Governance                     | No Action required  | General Manager                         | 25 October 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|            |  |                    |                       |                 |                 |
|------------|--|--------------------|-----------------------|-----------------|-----------------|
| 10/2011/13 | <p>1. That the information contained in the Departmental circulars 11-22 to 11-30 from the Local Government Division Department of Premier and Cabinet be received and noted.<br/> <b>Moved: Clr Woodcock Seconded: Clr Keir</b></p> <ul style="list-style-type: none"> <li>• Circular to Councils 11/22 - Guidelines for Council Administered Elections 2012</li> <li>• Circular to Councils 11/23 - GST Certificate - Revised Requirements</li> <li>• Circular to Councils 11/24 - Snapshot of NSW Councils - Comparative Information on NSW Local Government Councils 2009/10</li> <li>• Circular to Councils 11-25 Planning for Ageing Population</li> <li>• Circular to Councils 11-26 Ward Boundary and Name Changes</li> <li>• Circular to Councils 11-27 Findings from Review of Councillor Expenses and Facilities Policies</li> <li>• Circular to Councils 11-28 The Destination 2036 Outcomes Report</li> <li>• Circular to Councils 11-29 Guidelines for the Preparation of a Special Rate Variation Application and Guidelines for the Preparation of an application to Exceed the Minimum Rate Statutory Limit 2012/2013</li> <li>• Circular to Councils 11/30 – Constitutional Referendums</li> </ul> | Governance         | In Progress           | General Manager |                 |
| 10/2011/14 | <p>1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.<br/> <b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>   | Governance         | No Action required    | General Manager | 25 October 2011 |
| 10/2011/15 | <p>1. That Council receive and note the regular monthly calendar for the period October to December 2011.<br/> <b>Moved: Clr Woodcock Seconded: Clr Smith</b></p>  | Governance         | No Action required    | General Manager | 25 October 2011 |
| 10/2011/16 | <p>1. That the following two Committees be included in Council's 2011/2012 Delegates and Representatives list:</p> <ul style="list-style-type: none"> <li>* Coonabarabran – Mungindi Road Upgrade Project Steering Committee</li> <li>* Water Utilities Group</li> </ul> <p>2. That the Mayor be Council's delegate on the Water Utilities Group.</p> <p>3. That Clr Greenaway be Council's delegate on the Coonabarabran – Mungindi Road Upgrade Project Steering Committee.<br/> <b>Moved: Clr Smith Seconded: Clr Woodcock</b></p>  | Governance         | No Action required    | General Manager | 25 October 2011 |
| 10/2011/17 | <p>1. That the Mayor and the General Manager be delegated the Authority to prepare council's response in relation to the Destination 2036 report.<br/> <b>Moved: Clr Woodcock Seconded: Clr Greenaway</b></p>  | Community Services | 4.11.11 Response sent | General Manager | 4 November 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|            |   |                               |  |  |                 |
|------------|---|-------------------------------|--|--|-----------------|
| 10/2011/18 | <p>1. Formally endorse the submission of an Expression of Interest for the establishment of a PCYC facility for Walgett Shire</p> <p>2. Commit all reasonable resources to the preparation of the Expression of Interest and development of necessary plans and specifications for the proposed development.</p> <p>3. Identify what current resources/commitments could be transferred to the proposed facility.</p> <p>4. And if the Expression of Interest is successful, commit to expediting the implementation of the proposed project.<br/> <b>Moved: Clr Greenaway Seconded: Clr Keir</b></p> | Community Services            | 31.10.11 Included in formal submission                           | General Manager                        | 31 October 2011 |
| 10/2011/19 | <p>1. Council advertise for Expression of Interest from community members to form an Australia Day Community Committee for 2012.</p> <p>2. The Mayor and the following Councillors Clr Keri and Clr Walford be members of the 2012 Australia Day Awards Judging panel.</p> <p>3. The Mayor be the chairperson of the Judging panel.</p> <p>4. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.<br/> <b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>  | Community Services            | In Progress  | General Manager                        |                 |
| 10/2011/20 | <p>That depending on the results of the meeting being held on Wednesday 26 October 2011, Council write an official letter to the General Manager of the Moree Plains Shire Council expressing Council's concerns with the organisation of the Regional Library Agreement.<br/> <b>Moved: Clr Greenaway Seconded: Clr Smith</b></p>  | Community Services            | 26.10.11 Library Agreement negotiated awaiting revised agreement | General Manager                        |                 |
| 10/2011/21 | <p>That Council write a letter to Minister for Local government Hon Don Page MP outlining that some years ago the Land Management and Property Authority were the ones that implemented the charges on Crown reserves and Council has no control over it.<br/> <b>Moved: Clr Lane Seconded: Clr Greenaway</b></p>   | Urban Infrastructure Services | In Progress  | Director Urban Infrastructure Services |                 |
|            | <p>The General Manager advised that he will ask staff to investigate the fees and charges for the crown reserves.</p>   | Urban Infrastructure Services | In Progress  | Director Urban Infrastructure Services |                 |
| 10/2011/22 | <p>1. That the matters listed by the General Manager for brief mention or information be received and noted.<br/> <b>Moved: Clr Lane Seconded: Clr Woodcock</b></p>   | Governance                    | In Progress  | General Manager                        |                 |

## WALGETT SHIRE COUNCIL AGENDA

|            |   |                    |                                      |                             |                 |
|------------|---|--------------------|--------------------------------------|-----------------------------|-----------------|
| 10/2011/23 | <p>1. That council receive and note the report in relation to RV Friendly Town Schemes within Walgett Shire</p> <p>2. That Council endorses all 6 applications including Burren Junction, Collarenebri, Carinda, Rowena, Lightning Ridge and Walgett and supports the establishment of signage once Walgett Shire Council has received approval from CMCA.</p> <p>3. That Council advise the CMCA of the proposals and seek approval to establish appropriate signage.<br/> <b>Moved: Cllr Lane Seconded: Cllr Woodcock</b></p> | Tourism            | In Progress                          | General Manager             |                 |
| 10/2011/24 | <p>1. That the quarterly report on Youth Development and Services for the period July 2011 – September 2011 be received and noted.<br/> <b>Moved: Cllr Greenaway Seconded: Cllr Smith</b></p>   | Community Services | No Action required                   | General Manager             | 25 October 2011 |
| 10/2011/25 | <p>That Walgett Shire Council resolves to:</p> <p>1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Variation of Funding Agreement for the Walgett Youth Facilities Support Project.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Smith</b></p>   | Community Services | 31.10.11 Agreement Signed            | General Manager             | 31 October 2011 |
| 10/2011/26 | <p>That Walgett Shire Council resolves to:</p> <p>1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Variation of Funding Agreement for the Walgett Youth Resources project.<br/> <b>Moved: Cllr Lane Seconded: Cllr Greenaway</b></p>  | Community Services | 31.10.11 Agreement Signed            | General Manager             | 31 October 2011 |
| 10/2011/27 | <p>1. That Council adopt the draft Public Interest Disclosure Policy and place the draft policy on public exhibition for a period of 28 days as per the requirements of the Local Government Act 1993.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Walford</b></p>  | Corporate Services | Policy Displayed 28 days - Completed | Director Corporate Services | 1 December 2011 |
| 10/2011/28 | <p>1. That the cash on hand and investment report as at 30 September 2011 be received.<br/> <b>Moved: Cllr Greenaway Seconded: Cllr Smith</b></p>   | Corporate Services | No action required                   | Director Corporate Services | 25 October 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|            |  |                                |   |   |                 |
|------------|--|--------------------------------|---|---|-----------------|
| 10/2011/29 | <p>1. The Draft Annual Financial Reports for 2010/2011 be referred to Council's Auditor.</p> <p>2. The Mayor, General Manager and Acting Finance Manager be authorised to sign the necessary Financial Statements.</p> <p>3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.</p> <p>4. Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public.</p> <p>5. Public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2010/2011<br/> <b>Moved: Clr Colless Seconded: Clr Keir</b></p> | Corporate Services             | Auditors to present to Council at December 2011 meeting | Director Corporate Services             | 25 October 2011 |
| 10/2011/30 | <p>That Walgett Shire Council resolve to:</p> <ul style="list-style-type: none"> <li>• Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during August &amp; September 2011.</li> </ul> <p><b>Moved: Clr Greenaway Seconded: Clr Walford</b></p>   | Planning & Regulatory Services | No Action required                                      | Director Planning & Regulatory Services | 25 October 2011 |
| 10/2011/31 | <p>That this report be deferred so that the Director Planning &amp; Regulatory Services can include the councillors comments relating to farming practices and by providing positive comments in document regarding clearing.</p> <p><b>Moved: Clr Greenaway Seconded: Clr Lane</b></p>  | Planning & Regulatory Services | Revised report submitted for 22.11.2011 Council Meeting | Director Planning & Regulatory Services | 25 October 2011 |
| 10/2011/32 | <p>1. That the report by the Director of Planning &amp; Regulatory Services on matters for brief mention, or information only, be received and noted.</p> <p><b>Moved: Clr Keir Seconded: Clr Smith</b></p>  | Planning & Regulatory Services | No Action required                                      | Director Planning & Regulatory Services | 25 October 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|            |   |                               |                              |  |  |
|------------|---|-------------------------------|------------------------------|--|--|
| 10/2011/33 | <p>1. Council accept and approve the Water Restriction Policy Review and its amendments:</p> <ul style="list-style-type: none"> <li>a. Permanent Water Conservation Measure <ul style="list-style-type: none"> <li>* Hand-held hoses connected to water scheme supply, micro-spray or automatic sprinklers for lawns and gardens cannot be used between 10am to 2pm on any day.</li> </ul> </li> <li>b. Water Restriction Level 1: <ul style="list-style-type: none"> <li>* Use of water sprinklers for lawns and gardens except hand-held hose are not allowed. The use of water on newly laid sod or planting outside this restriction is allowed on exceptional circumstances.</li> <li>* No hosing of hard surfaces, including personal/private vehicles at any time</li> <li>* No hoses or taps to be left running unattended except when filling pools or containers.</li> <li>* Washing vehicles using a bucket is permitted.</li> </ul> </li> <li>c. Water Restriction Level 2: <ul style="list-style-type: none"> <li>* Public parks, sport fields and school grounds are only able to be watered within the water supply allocation.</li> <li>* Washing vehicles using a bucket is permitted.</li> <li>* All other domestic and commercial watering activities are suspended.</li> </ul> </li> <li>d. Water Restriction Level 3: <ul style="list-style-type: none"> <li>* All outdoor and non-essential indoor use of water is prohibited.</li> <li>* Bulk water filling from standpipes is prohibited.</li> <li>* Fire hoses must only be used for fire fighting purposes – not for cleaning.</li> </ul> </li> </ul> <p>2. Council acknowledge that the water supply will vary depending on the demand requirement of each town and therefore, appropriate water restriction levels will be imposed when a shortage of water arises in each situation.</p> <p>3. Council publish this Water Restriction Policy prior to its commencement on 30 November 2011.</p> <p>4. Council in accordance with Section 377 of the Local Government Act 1993, delegate power to the General Manager to serve penalty notices for the breach of water restrictions, effective 30 November 2011.</p> <p><b>Moved: Cllr Smith Seconded: Cllr Walford</b></p> | Urban Infrastructure Services | Press release yet to be done |  |  |
|------------|---|-------------------------------|------------------------------|--|--|

# WALGETT SHIRE COUNCIL AGENDA

|                                |   |                               |  |  |                 |
|--------------------------------|---|-------------------------------|--|--|-----------------|
| 10/2011/34                     | <p>1. Council note the half-day LGSA Training Module held at Gilgandra Library on 10 October 2011.</p> <p>2. Council note that environmental outcomes not outputs as NRM's values must fit in its Community Strategic Plan (CSP).</p> <p>3. Council note to rank NRM priorities, determine methods of ranking these priorities and what resources are to be allocated to fit in with the Community Strategic Plan.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p> |                               | No Action required                             | Director Urban Infrastructure Services | 25 October 2011 |
| 10/2011/35                     | <p>1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>   | Urban Infrastructure Services | No Action required                             | Director Urban Infrastructure Services | 25 October 2011 |
| 10/2011/36                     | <p>1. That Council note the RTA funding for school bus stop construction</p> <p>2. That Council approve and note of \$27,952 for this project.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Keir</b></p>   | Engineering Services          | completed                                      | Director Engineering                   | 27 October 2011 |
| 10/2011/37                     | <p>1. That Council approve Councillors , the General Manager and the Director Engineering Services representing Council at the 2011 National Roads and Transport Congress in Mount Gambier and that expenses be paid.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Keir</b></p>  | Engineering Services          | DES is attending meeting<br>No Action required | Director Engineering                   | 25 October 2011 |
| 10/2011/38                     | <p>1. That Council note the Roads to Recovery funding for the projects.</p> <p>2. That Council approves the note of \$1,375,000.00.</p> <p><b>Moved: Clr Keir Seconded: Clr Smith</b></p>   | Engineering Services          | Work in progress                               | Director Engineering                   |                 |
| 10/2011/39                     | <p>1. That Council receive and note the regular monthly road &amp; Bridge report.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Colless</b></p>   | Engineering Services          | Ongoing  | Director Engineering                   |                 |
| Questions for the next Meeting | <p>Council staff recently removed the trees from the main street in Lightning Ridge. Councillors were not informed beforehand. Trees were removed because of roots I assume. Can Council staff please prepare a detailed plan with appropriate tree selection for Morilla and Opal Streets for improvement of both these streets?</p> <p><b>Clr Lane</b></p>  | Urban Infrastructure Services | In progress                                    | Director Urban Infrastructure Services |                 |
| Questions for the next Meeting | <p>Mr King has sent me a file on this dealings with Council in relation to the Sheeppark Pub. In it he makes several allegations against council and councils staff. Could the General Manager please prepare a report for council covering all our dealings with Mr King?</p> <p><b>Clr Lane</b></p>   | Governance                    | 14.11.11 Report for November Meeting           | General Manager                        |                 |

## WALGETT SHIRE COUNCIL AGENDA

|                                |  |                               |   |  |                 |
|--------------------------------|--|-------------------------------|---|--|-----------------|
| Questions for the next Meeting | In relation to the sewer dump point at Burren Junction Bore Baths, what is the cost?<br><b>Clr Greenaway</b>   | Urban Infrastructure Services | \$19,000 approx                                       | Director Urban Infrastructure Services |                 |
| Questions for the next Meeting | What is the current situation with Burren Junction Preschool bus stop?<br><b>Clr Keir</b>  | Engineering Services          | Work in progress<br>Box culvert has been ordered      | Director Engineering                   |                 |
| Questions for the next Meeting | Could we have timely maintenance of the Collarenebri cemetery like the Walgett cemetery?<br><b>Clr Keir</b>  | Urban Infrastructure Services | already arranged                                      | Director Urban Infrastructure Services |                 |
| Questions for the next Meeting | Can something be done to the giveaway sign or the tree that is near the Collarenebri Post Office. You can not see the sign because of the tree?<br><b>Clr Smith</b>  | Engineering Services          | Proposing in March 15 Local Traffic Committee Meeting | Director Engineering                   |                 |
| Disclosures                    | Pursuant to Section 450A of the Local Government Act 1993 the General Manager tabled disclosure returns completed and submitted pursuant to Section 449 of the Act by the following designated persons:<br><br>Ramesh Sharma, Andrew Wilson, MD A Hasnat, Clr Jane Keir, Clr Robert Greenaway, Trevor Campbell (2009-2010), Trevor Campbell, Don Ramsland,   | Governance                    | No Action required                                    | General Manager                        | 25 October 2011 |
| 10/2011/40                     | That the public be excluded from the meeting pursuant to Sections 10A (2)(a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:<br><br>(a) that personnel matters concerning particular individuals (other than councillors).<br><br>(c) that information that would, if disclosed confer a commercial advantage on a person with whom the council is conducting business (or proposed to conduct) business<br>(d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.<br><b>Moved: Clr Greenaway Seconded: Clr Woodcock</b> | Governance                    | No Action required                                    | General Manager                        | 25 October 2011 |



## WALGETT SHIRE COUNCIL AGENDA

|            |   |                               |  |  |  |
|------------|---|-------------------------------|--|--|--|
| 10/2011/41 | <p>That Council accept the amended tender of Prominent Fluid Controls Pty, Ltd. in the amount of \$106,000.00 excluding GST for the installation and construction of two fluoride dosing systems in Walgett and Collarenebri.</p> <p>2. That Council advise the Office of Water and Centre of Oral Health that the amended Tender of Prominent Fluid Controls Pty, Ltd. in the amount of \$106,000.00 excluding GST for the installation and construction of two fluoride dosing system in Collarenebri has been accepted.</p> <p>3. That Council commence training of Walgett and Collarenebri urban water staff in fluoridation monitoring and management.</p> <p>4. That Council advise the general public of the installation of the fluoride dosing system, its associated health benefits for the future of the children of Walgett and Collarenebri townships.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Smith</b></p> | Urban Infrastructure Services | Press release to be drafted two weeks prior to the contractor starting the installaion | Director Urban Infrastructure Services |  |
|------------|---|-------------------------------|--|--|--|

# WALGETT SHIRE COUNCIL AGENDA

|            |   |                      |  |                      |                  |
|------------|---|----------------------|--|----------------------|------------------|
| 10/2011/42 | <p>1. That Council approves the Council Plant Committee minutes of 19 October 2011.</p> <p>2. That the following recommendations approved at the plant committee meeting be approved at this meeting of Council.</p> <p>a. That the Plant Committee recommends Council accept the tender of Man Automotive Imports P/L in the amount of \$ 264,264.00 for supply &amp; delivery of One (1) 90t GCM prime mover with quick release tipping body with the following items to be checked and any amendments appropriate made to the quoted price :</p> <ul style="list-style-type: none"> <li>* Check what is included with the training (Extent of training)</li> <li>* Check what manuals will be included (They should come standard - need workshop manual and operation manual)</li> <li>* Remove Automated Manual Transmission from price - \$10,500</li> <li>* Remove Alloy Wheels from price (should be steel) - \$2,400</li> <li>* Check if tools needed for wheel changes comes standard</li> <li>* Check if air hose connection should be standard</li> <li>* Check if chassis mounted rear mudguard comes standard.</li> <li>* Check suspension to have driver activated air dump and raise controls option</li> <li>* Check if we can change the turntable option. (Remove turntable and make it quick release greasesless turntable with no bore race)</li> <li>* Check electrically operated and heated rear vision mirror on both sides</li> <li>* Check Speed limited fitted (Speed limited to 90kmh)</li> <li>* Remove 40 Channel UHF radio (Workshop staff to fit) - \$400</li> <li>* Remove 3g Band Phone Antenna (Workshop staff to fit) - \$280</li> <li>* Check if tail lights are fitted to the Prime Mover</li> </ul> <p>b. That the Plant Committee recommends Council accept the tender of Moore in the amount of \$ 167,727.30 for the supply &amp; delivery of two (02) Step – Deck Plant Trailers on the basis that:</p> <ul style="list-style-type: none"> <li>a. It is an Australian Product</li> <li>b. Access to parts and service in Australia</li> <li>c. Proven reliability of product</li> <li>d. Proven industry reputation of suppliers</li> <li>e. Small difference in price</li> </ul> <p>Pending the investigation into the price quoted on the Tandem trailer compared to the price on the other trailers.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Walford</b></p> | Engineering Services | <p>a. The specified items have been checked and the final purchase of 90+ GCM Prime Mover Truck price of \$264,264 - \$178,80.00 = \$246,384</p> <p>b. The price quoted for tandem trailer</p> | Director Engineering | 20 November 2011 |
| 10/2011/43 | <p>1. For Council's information.</p> <p><b>Moved: Cllr Smith Seconded: Cllr Woodcock</b></p>  | Governance           | No Action required   | General Manager      | 25 October 2011  |
| 10/2011/44 | <p>1. That the action taken in opting to accept option 2 of Essential Energy's Energy Efficient Luminaire Programme proposal be endorsed.</p> <p><b>Moved: Cllr Greenaway Seconded: Cllr Keir</b></p>   | Governance           | 25.10.11 Essential Energy advised previously   | General Manager      | 25 October 2011  |
| 10/2011/45 | <p>That following the General Manager's more than satisfactory review that the Mayor prepare the appropriate letter of confirmation of the review outcomes.</p> <p><b>Moved: Cllr Lane Seconded: Cllr Smith</b></p>   | Governance           | In Progress  | General Manager      |                  |

# WALGETT SHIRE COUNCIL AGENDA

|            |   |                               |                    |  |                  |
|------------|---|-------------------------------|--------------------|--|------------------|
| 10/2011/46 | That pursuant to clause of the General Manager's contract Council approve of the General Manager accepting the acting General Manager position with the Castlereagh Macquarie County Council.<br><b>Moved: Cllr Woodcock Seconded: Cllr Greenaway</b>   | Governance                    | In Progress        | General Manager                        |                  |
| 10/2011/47 | That Council return to Open Session.<br><b>Moved: Cllr Woodcock Seconded: Cllr Smith</b>  | Governance                    | No Action required | General Manager                        | 25 October 2011  |
| 10/2011/48 | That Council adopt the following resolutions of the Closed Committee:<br><ul style="list-style-type: none"> <li>• Walgett and Collarenebri Fluoridation Tenders</li> <li>• Committee of Council – Plant Committee Minutes</li> <li>• ICAC Inquiry – Operation Jarek</li> <li>• Essential Energy – Luminaire Street Lighting Programme</li> <li>• Performance Review of General Manager</li> <li>• Part Time General Manager – Castlereagh Macquarie County Council</li> </ul> <b>Moved: Cllr Lane Seconded: Cllr Keir</b>   | Governance                    | No Action required | General Manager                        | 25 October 2011  |
| 11/2011/1  | 1. That apologies from Councillor Walford, Councillor Smith, Councillor Colless and Councillor Keir be received and leave of absence be granted.<br><b>Moved: Cllr Greenaway Seconded: Cllr Woodcock</b>  | Governance                    | No Action required | General Manager                        | 22 Novemebr 2011 |
| 11/2011/2  | That the minutes of the Council meeting held 25 October 2011 be confirmed.<br><b>Moved: Cllr Woodcock Seconded: Cllr Lane</b>   | Governance                    | No Action required | General Manager                        | 22 Novemebr 2011 |
| 11/2011/3  | 1. That the minutes of the Western Division Mid Term Meeting held on 21 October 2011 be received.<br>2. Council offer support by writing to the Premier, NSW Ombudsman, LGSA, Federal and State members serving the Western Division: Endorsing the Ombudsman's conclusion that there is a "need to do things differently" in communities with significant numbers of Aboriginal people and offering the Division's Council to work cooperatively with both the recently appointed Ministerial taskforce for Aboriginal Affairs and with Governments to address the Aboriginal issues differently.<br><b>Moved: Cllr Lane Seconded: Cllr Woodcock</b> | Governance                    | Letter Drafted     | General Manager                        |                  |
| 11/2011/4  | 1. Council note the Netwaste Steering Committee Minutes of Meeting held at the ELF, Orange, NSW on 27 October 2011.<br>2. Council note with interest the Purchasing Policy adopted by Netwaste from Orange City Council for possible improvement of Walgett Shire Council's own Purchasing Policy.<br><b>Moved: Cllr Woodcock Seconded: Cllr Martinez</b>   | Urban Infrastructure Services |                    | Director Urban Infrastructure Services |                  |
| 11/2011/5  | 1. That the report be received and noted.<br><b>Moved: Cllr Woodcock Seconded: Cllr Greenaway</b>   | Governance                    | No Action required | General Manager                        | 22 Novemebr 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|           |   |            |  |                 |                  |
|-----------|---|------------|--|-----------------|------------------|
| 11/2011/6 | <p>1. That the information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.<br/> <b>Moved: Cllr Martinez Seconded: Cllr Woodcock</b></p>   | Governance | Appropriate Follow up Action Taken as Necessary  | General Manager | 22 Novemebr 2011 |
| 11/2011/7 | <p>1. That the information contained in the following Departmental circulars 11-31 to 11-36 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <ul style="list-style-type: none"> <li>• Circular to Councils 11/31 - Amendment of the Public Interest Disclosures Act 1994</li> <li>• Circular to Councils 11/32 - Review of the Model Code of Conduct for Local Councils - Request for Submissions on Position Paper</li> <li>• Circular to Councils 11/33 - Release of Guidelines for Approval as a Greyhound Re-Training Program and Launch of Greenhounds Website</li> <li>• Circular to Councils 11/34 - 2012 Ministers' Awards for Women in Local Government - Call for Nominations</li> <li>• Circular to Councils 11/35 - Council Administered Elections 2012</li> <li>• Circular to Councils 11/36 - Review of the Model Code of Conduct - Workshop in Ballina - 29 November 2011</li> </ul> <p><b>Moved: Cllr Woodcock Seconded: Cllr Lane</b></p>                                   | Governance | <p>1. Draft Policy on Exhibition<br/> 2. Noted<br/> 3. Noted<br/> 4. Noted<br/> 5. Application Lodged<br/> 6. Noted</p>  | General Manager | 22 Novemebr 2011 |
| 11/2011/8 | <p>1. That Council receive and note the regular monthly calendar for the period November 2011 to January 2012.<br/> <b>Moved: Cllr Woodcock Seconded: Cllr Greenaway</b></p>  | Governance | No Action required   | General Manager | 22 Novemebr 2011 |
| 11/2011/9 | <p>1. That the matters listed by the General Manager for brief mention or information be received and noted.</p> <ul style="list-style-type: none"> <li>1. RFS Allocation advice wrong again</li> <li>2. National Road Safety Strategy</li> <li>3. NSW Government Serves up States Highest Food Safety Rates</li> <li>4. Indigenous Economic Development Strategy Framework</li> <li>5. 2010/2011 Annual Review for Scouts Australia NSW</li> <li>6. NSWMC Industry Education Initiative – NSW Miners, World Class Miners</li> <li>7. Australia's First National Transport Regulator</li> <li>8. 'NSW 2010' - the State Government's 10 year plan to guide policy and budget decision making</li> <li>9. Independent Commission Against Corruption's Annual Report for the year ended 30 June 2011</li> <li>10. Green Building Council of Australia</li> <li>11. NSW Ombudsman 2010-2011 Annual Report</li> <li>12. Notes from Meeting with Jillian Skinner in Dubbo</li> </ul> <p><b>Moved: Cllr Greenaway Seconded: Cllr Woodcock</b></p> | Governance | <p>1. Noted<br/> 2. Noted<br/> 3. Noted<br/> 4. Noted<br/> 5. Noted<br/> 6. Noted<br/> 7. Noted<br/> 8. Noted<br/> 9. Noted<br/> 10. Noted<br/> 11. Noted<br/> 12. Noted</p> | General Manager | 2 December 2011  |

# WALGETT SHIRE COUNCIL AGENDA

|            |   |                    |                                    |                             |                  |
|------------|---|--------------------|------------------------------------|-----------------------------|------------------|
| 11/2011/10 | <p>1. That Council support the Australian Opal Centre project through accepting the leading organisation role in establishing a consortium to lodge an EOI application for funding in the RDAF – Round 2 and provide financial support for the preparation of mandatory documentation required to accompany the principle application.<br/><b>Moved: Cllr Woodcock Seconded: Cllr Martinez</b></p>  | Community Services | Ex pression of Interest Lodged     | General Manager             | 30 November 2011 |
| 11/2011/11 | <p>That Council note the quarterly budget review for the period to 30 September 2011 and adopt the changes as follows:</p> <p>General fund Operational Budget:</p> <p>Expenditure</p> <ul style="list-style-type: none"> <li>• An increase in Expenditure Insurance Premium \$7,075</li> <li>• Councils contribution for Internal Auditor \$15,000</li> <li>• Local Roads Operation \$6,000</li> <li>• Regional Roads Maintenance – Heavy Patching &amp; Rural Drainage \$130,000</li> <li>• Roads to Recovery expenditure (Off set by Grants) \$1,218,400</li> </ul> <p>Total \$1,376,475</p> <p>Income</p> <ul style="list-style-type: none"> <li>• Roads to Recovery Grant (\$1,218,400)</li> </ul> <p>WATER MANAGEMENT – LIGHTING RIDGE</p> <p>Expense</p> <ul style="list-style-type: none"> <li>• An increase in Expenditure –Mains Emergency Repairs Natural Disaster \$11,000</li> <li>• A increase in expenditure – Algae Monitoring Treatment \$4,000</li> </ul> <p>Total \$15,000</p> <p><b>Moved: Cllr Lane Seconded: Cllr Woodcock</b></p> | Finance            |                                    | Director Corporate Services |                  |
| 11/2011/12 | <p>1. The Council accept the report from Council's Senior Library Officer on the after School Homework Program.</p> <p>2. That an income and votes expenditure be created for all income/expenses relating to the Mission Australia After School Home work Program.<br/><b>Moved: Cllr Lane Seconded: Cllr Woodcock</b></p>   | Community Services | Appropriate Follow up Action Taken | General Manager             | 5 December 2011  |
| 11/2011/13 | <p>1. That the Walgett Shire Libraries quarterly report July to October 2011 be accepted.<br/><b>Moved: Cllr Greenaway Seconded: Cllr Lane</b></p>  | Community Services | No further action required         | General Manager             | 5 December 2011  |
| 11/2011/14 | <p>1. That the cash on hand and investment report as at 31 October 2011 be received.<br/><b>Moved: Cllr Greenaway Seconded: Cllr Lane</b></p>   | Finance            |                                    | Director Corporate Services |                  |
| 11/2011/15 | <p>That Council receive and note the update on Council's 2010/11 Financial Statements<br/><b>Moved: Cllr Woodcock Seconded: Cllr Lane</b></p>   | Finance            | Noted                              | Director Corporate Services | 13 December 2011 |

# WALGETT SHIRE COUNCIL AGENDA

|            |  |                                |                    |   |                  |
|------------|--|--------------------------------|--------------------|---|------------------|
| 11/2011/16 | That Walgett Shire Council resolve to:<br>1 Note the letter dated 4 November 2011 to the Office of Environment and Heritage regarding soil contamination at the former crop duster wash down area, Walgett airport (lot 11, DP 851116).<br><b>Moved: Cllr Woodcock Seconded: Cllr Lane</b>   | Planning & Regulatory Services | Noted              | Director Planning & Regulatory Services | 13 December 2011 |
| 11/2011/17 | That Walgett Shire Council resolve to:<br>1. Note the submission from NSW Farmers dated 10th October regarding the draft Walgett Shire State of the Environment Report 2010-2011.<br>2. Note and endorse the amended Walgett Shire State of the Environment Report 2010-2011.<br>3. Submit the Walgett Shire State of the Environment Report 2010-2011, to the Division of Local Government, Department of Premier and Cabinet, as a component of Walgett Shire Council's Annual Report.<br>4. Publish the Walgett Shire State of the Environment Report 2010-2011 on Council's web site.<br>5. Write to NSW Farmers and thank them for their interest and submission regarding the Walgett Shire State of the Environment Report 2010-2011. Noting that sections "3.1 Clearing" and "3.2 Opal Mining" within the report were revised and amended.<br><b>Moved: Cllr Woodcock Seconded: Cllr Greenaway</b> | Planning & Regulatory Services |                    | Director Planning & Regulatory Services |                  |
| 11/2011/18 | That Walgett Shire Council resolve to:<br>1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during October 2011.<br><b>Moved: Cllr Woodcock Seconded: Cllr Lane</b>   | Planning & Regulatory Services | Noted              | Director Planning & Regulatory Services | 13 December 2011 |
| 11/2011/19 | 1. That the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted.<br><b>Moved: Cllr Martinez Seconded: Cllr Lane</b>  | Planning & Regulatory Services | Noted              | Director Planning & Regulatory Services | 13 December 2011 |
| 11/2011/20 | 1. That Council note the completion of design and documentation of Walgett Levee Rehabilitation Program.<br>2. That Council allow funding provision in the formulation in FY2012/13 budget.<br>3. That Council consider developing a strategy in constructing the levee in stages over a number of years.<br><b>Moved: Cllr Woodcock Seconded: Cllr Martinez</b>   | Urban Infrastructure Services  | No Action required | Director Urban Infrastructure Services  | 22 November 2011 |
| 11/2011/21 | 1. That Council receive and note the regular monthly road and bridge report<br><b>Moved: Cllr Woodcock Seconded: Cllr Lane</b>   | Engineering Services           | Noted              | Director Engineering Services           | 13 December 2011 |
| 11/2011/22 | 1. That Council receive and note the regular monthly December 2010 Flood Works report<br><b>Moved: Cllr Greenaway Seconded: Cllr Lane</b>  | Engineering Services           | Noted              | Director Engineering Services           | 13 December 2011 |

## WALGETT SHIRE COUNCIL AGENDA

|                                |   |                               |   |  |                 |
|--------------------------------|---|-------------------------------|---|--|-----------------|
| 11/2011/23                     | <p>1. That Council note the 2011/12 Block Grant Agreement</p> <p>2. That Council approve the vote of \$2,076,00.00 and the deduction of the shortfall of \$45,698 from Rural Regional Road Works.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>  | Engineering Services          | Block Grant Agreement Signed  | Director Engineering Services          | 3 November 2011 |
| Questions for the next Meeting | <p>It was noted in the July meeting that staff were going to investigate the dump point in front of the vic centre in Lightning Ridge. At the moment nothing has been done. As the dump point is only about 10 feet away from the front door of the vic centre it causing problems. Can this dump point be moved away? In the July minutes it was noted that we were going to look at the Caravan association for funding?</p> <p><b>Clr Martinez</b></p> | Urban Infrastructure Services | <p>The dump point has been in place for 12 years already and is considered the ideal place to dispense the waste. This can be moved away but Council needs to find a suitable place and funding to do this. Approach to Caravan Association in progress. The dump point is fully secured &amp; capped and no known complaints were recieved from the community.</p> | Director Urban Infrastructure Servcies |                 |
| Questions for the next Meeting | <p>Can we use the money that is allocated to the sewerage/waste fund to move the dump point?</p> <p><b>Clr Martinez</b></p>   | Urban Infrastructure Services | Yes   | Director Urban Infrastructure Servcies |                 |
| Questions for the next Meeting | <p>There was some money for the Lightning Ridge Swimming pool funding which seems to have been removed and you were going to find some more money for them. Has this been done?</p> <p><b>Clr Woodcock</b></p>  | Governance                    | Gm to answer  | General Manager                        |                 |
| Questions for the next Meeting | <p>Railway crossings at Burren end has deteriorated to such a point where new concrete meets bitumen that it is breaking truck springs.</p> <p><b>Clr Lane</b></p>  | Engineering Services          | Scheduled for Jan Works Programme   | Director Engineering Services          |                 |

# WALGETT SHIRE COUNCIL AGENDA

|                                |  |  |   |  |  |
|--------------------------------|--|--|---|--|--|
| Questions for the next Meeting | <p>1. Several streets are in urgent need of ATTENTION eg potholes filled and replace bitumen where necessary.<br/>George /Albert /Walgett / Earl /Maitland and Mission Road .</p> <p>2. Drainage needs to be sorted with water from Swimming Pool.</p> <p>3. Skatepark</p> <p>4. Collarenebri Racecourse access for disability ramp to be completed.</p> <p>5. Tree Planting project Precinct Committee the holes need to be wider and deeper.</p> <p>6. Concerns with the long over grown grass in many streets and Sporting and Rec areas several complaints received re mosquitos/sand flies breeding and water smelling outside some homes.</p> <p>7. WSC house behind Agency in need of URGENT repair neighbours have concerns that people are drinking down stairs and loitering around in the yard . Across the road the owner has boarded up windows because people were squatting in house.</p> <p>8. Process [Coonamble Fire Captain] to have houses with overgrown yards and rubbish eg old cars etc inspected and advise owner to clean up. It is very unfair on the neighbours who have to worry about snakes and their neighbours yard looking so untidy when they take pride in their own yard and gardens.</p> <p><b>Clr Smith</b></p> | Urban Infrastructure Services & Engineering Services | Draft in process  | Director Urban Infrastructure Services & Director Engineering Services |  |
| 11/2011/24                     | <p>That the public be excluded from the meeting pursuant to Sections 10A (2)(a) of the Local Government Act 1993 on the basis that the items deal with:</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>   | Governance   | No Action required  | General Manager  | 22 November 2011   |
| 11/2011/25                     | <p>That Council</p> <p>1. Accept the proposal of Kelly's Property Sales dated 10 November as agent/auctioneer for Council's pending Sale of Land for Overdue Rates</p> <p>2. Delegate to the General Manager the setting of reserve prices for the sale of other property to be offered by auction on the same day.</p> <p>3. Clarification be sought regard the charge for any additional properties to be auctioned on the same day.</p> <p>4. That Council note that the date of the Auction has been changed to Saturday 17 December 2011 commencing at 10.30am at the Council Chambers, 77 Fox Street Walgett 2832.</p> <p><b>Moved: Clr Lane Seconded: Clr Martinez</b></p>  | Finance  | <p>1. Letters Drafted</p> <p>2. To be set on date of Sale - Ongoing</p> <p>3.Only sale of overdue Rates Properties to be offered</p> <p>4. Information only sale arranged</p> | General Manager  | <p>23.011.11<br/>On Going<br/>29.11.11</p> <p>22.11.11</p> |



## WALGETT SHIRE COUNCIL AGENDA

|            |  |                               |   |  |                  |
|------------|--|-------------------------------|---|--|------------------|
| 11/2011/26 | <p>1. That Council formally establish an Audit and Risk Management Committee to comprise two independents, with one to act as Chair, and one Councillor.</p> <p>2. That, in line with recommendations of the Management Committee (General Managers of the six councils), Council appoint Mr Andrew Fletcher as independent Chair to its Audit and Risk Management Committee and appoint The Morse Group as Internal Auditor.</p> <p>3. Councillor Woodcock be appointed as Council's representative on the Audit and Risk Management Committee.</p> <p><b>Moved: Clr Greenaway Seconded: Clr Lane</b></p>   | Governance                    | Ongoing   | General Manager                        |                  |
| 11/2011/27 | <p>That Walgett Shire Council engage the services of the New South Wales Electoral Commission to undertake the September 2012 Walgett Shire Council election and request that costs be minimised by sharing a returning officer, preferably wit Bourke, Brewarrina and Coonamble Shire Councils.</p> <p><b>Moved: Clr Lane Seconded: Clr Greenaway</b></p>   | Governance                    | Application Lodged  | General Manager                        | 30 November 2011 |
| 11/2011/28 | <p>1. Council note that 'sinking' of the new bore at Onyx Street is successful.</p> <p>2. Council note that the water pressure test of the new bore is not final as at this report.</p> <p>3. Council note that further capital works need specialist expertise and therefore it would be preferably for this work to be completed where possible by contract.</p> <p>4. Council approve an additional vote of \$256,477 from available funds within the Combined Water Fund for the capital works proposed and an appropriate adjustment be made at the December quarterly financial review.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p> | Urban Infrastructure Services | Tender documents required                                 | Director Urban Infrastructure Services |                  |
| 11/2011/29 | <p>That Council</p> <p>1. Endorse the appointment of Mr Stephen Bruce Holland to the position of Director Corporate Services (contract position).</p> <p>2. Approve of the allocation of the Community Services function to the Corporate Services division.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>  | Governance                    | <p>1. Appointment finalised</p> <p>2. Referred to AWC</p> | General Manager                        | 23 November 2011 |
| 11/2011/30 | <p>That Council return to Open Session.</p> <p><b>Moved: Clr Woodcock Seconded: Clr Lane</b></p>   | Governance                    | No Action required  | General Manager                        | 22 November 2011 |
| 11/2011/31 | <p>That Council adopt the following resolutions of the Closed Committee:</p> <ul style="list-style-type: none"> <li>• Sale of Land for Overdue Rates – Appointment of Agent/Auctioneer</li> <li>• Establishment of Internal Auditing Function Progress Report</li> <li>• 2012 Walgett Shire Council Elections</li> <li>• Onyx Bore pump Construction – Lightning Ridge</li> </ul> <p><b>Moved: Clr Greenaway Seconded: Clr Martinez</b></p>  | Governance                    | Action taken as appropriate                               | General Manager                        | 22 November 2011 |

#### **4. CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – FEBRUARY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

##### **Summary:**

Copies of weekly circulars received from the Local Government and Shires Association since 22 November 2011 Council meeting have been distributed to Councillors.

##### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

##### **2011**

###### **Issue 49**

Item 15 – Council involvement sought in NSW Asbestos Strategy  
Item 25 – NSW Long Term Transport Master Plan

##### **2012**

###### **Issue 1**

Item 6 – Health Statistics Website  
Item 12 – NSW Work health and Safety Regulations 2011 published

###### **Issue 2**

Item 6 – Elsa Dixon aboriginal Employment Program 2012/13  
Item 9 – Emergency Service Levy increased by 2.5 percent  
Item 11 – Local Infrastructure Renewal Scheme  
Item 17 – RMS 2011/12 Regional Roads Funding Assistance Information Paper

###### **Issue 3**

Item 5 – Constitutional Recognition of Local Government – Contribution of funds

###### **Issue 4**

Item 6 – 2012 National Close the Gap Day  
Item 8 – Funding Program for Innovative Arts Projects enabled by the National Broadband Network(NBN)

###### **Issue 5**

Item 5 – Comparative Analysis if ROC's

###### **Issue 6**

Item 7 – 2012 Shires Association Conference Motions  
Item 13 Medicare Locals  
Item 16 – Local Infrastructure Funding Seminar  
Item 18 – Prospective Candidate Pre Election Seminars

## WALGETT SHIRE COUNCIL AGENDA

### Current Position:

Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting.

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Councillors are requested to review weekly Circulars and read abreast of Local Government issues occurring at Industry level.

### Environmental issues:

Nil

### Stakeholders:

Councillors  
Walgett Shire Council staff

### Financial Implications:

Nil

### Alternative Solutions/Options:

Not Applicable

### Conclusion:

Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

### Circulars received from the NSW Local Government and Shires Association of NSW – December 2011

#### Recommendation:

That:

1. The information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.

**Moved:**

**Seconded:**

### Attachments:

Nil

## **5. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT DEPARTMENT OF PREMIER AND CABINET – FEBRUARY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

### **Summary:**

Copies of circulars received 11-43 to 12-03 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

### **Background:**

The General Manager has flagged the following circular as requiring the particular attention of councillors:

- Circular to Councils 11/43 – Public Interest Disclosures – New reporting Requirements
- Circular to Councils 12/01 – Local Infrastructure Renewal Scheme Guidelines
- Circular to Councils 12/02 – Procurement from Disability Employment Organisations
- Circular to Councils 12/03 – Release of Swimming Pools as 1992 review discussion paper

All circulars have been emailed to Councillors prior to Council meeting.

### **Current Position**

**11/43** - Council's Public officer (Currently Director Corporate Services) has been appointed the reporting officer

**12/01** - Subject to a report to March 2012 Council meeting

### **Relevant Reference Documents:**

Nil

### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

### **Environmental issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Councillors  
Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Alternative Solutions/Options:

Nil

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

#### Circular received from the Division of Local Government – February 2012

##### Recommendation:

1. That the information contained in the following Departmental circulars 11-37 to 11-42 from the Local Government Division Department of Premier and Cabinet be received and noted.
  - Circular to Councils 11/43 – Public Interest Disclosures – New reporting Requirements
  - Circular to Councils 12/01 – Local Infrastructure Renewal Scheme Guidelines
  - Circular to Councils 12/02 – Procurement from Disability Employment Organisations
  - Circular to Councils 12/03 – Release of Swimming Pools as 1992 review discussion paper

**Moved:**

**Seconded:**

### Attachments:

- Circular to Councils 11/43 – Public Interest Disclosures – New reporting Requirements
- Circular to Councils 12/01 – Local Infrastructure Renewal Scheme Guidelines
- Circular to Councils 12/02 – Procurement from Disability Employment Organisations
- Circular to Councils 12/03 – Release of Swimming Pools as 1992 review discussion paper



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 11-43  
Date 22 December 2012  
Doc ID. A269090

Contact Lyn Brown  
02 4428 4161  
lyn.brown@dlg.nsw.gov.au

### **PUBLIC INTEREST DISCLOSURES – NEW REPORTING REQUIREMENTS**

The purpose of this circular is to advise councils of the new reporting requirements under the *Public Interest Disclosures Act 1994* (the Act). The Act sets out a comprehensive framework for protecting public officials who disclose wrongdoing in accordance with the Act.

New reporting obligations under the Act commence on 1 January 2012.

Councils will be required to prepare an annual report on their obligations under the Act within four months after the end of a reporting year.

Councils will also be required to provide the NSW Ombudsman with statistical information regarding their compliance with their obligations under the Act on a six monthly basis.

The report is to be provided to the NSW Ombudsman within 30 days after the end of the relevant six month period or by such later time as the Ombudsman may approve.

The information to be provided in the annual and six monthly reports is outlined in the Public Interest Disclosures Regulation 2011. Councils will need to collect this information from 1 January 2012. A copy of the regulation is provided with this circular.

The reports will provide useful data to analyse whether the Act is operating effectively to protect public officials who disclose wrongdoing and whether public authorities are complying with the Act.

General Managers should nominate officers who will be responsible for preparing the annual and six monthly reports and ensure that the required information is collected from 1 January 2012.

Should General Managers have any questions or require assistance with the reporting requirements, they should contact the Public Interest Disclosures Unit at the NSW Ombudsman via email to [pid@ombo.nsw.gov.au](mailto:pid@ombo.nsw.gov.au).

General Managers should ensure this circular is brought to the attention of all councillors and relevant staff.

A handwritten signature in blue ink, appearing to read 'Ross Woodward'.

**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195



## Public Interest Disclosures Regulation 2011

under the

Public Interest Disclosures Act 1994

Her Excellency the Governor, with the advice of the Executive Council, has made the following Regulation under the *Public Interest Disclosures Act 1994*.

Premier

### Explanatory note

The object of this Regulation is to prescribe information that must be included in certain reports of public authorities under the *Public Interest Disclosures Act 1994*.

This Regulation is made under the *Public Interest Disclosures Act 1994*, including sections 6CA (4), 30 (the general regulation-making power) and 31 (3) of, and clause 1 (1) of Schedule 2 to, that Act.

This Regulation comprises matters set out in Schedule 3 to the *Subordinate Legislation Act 1989*, namely matters of a machinery nature and matters that are not likely to impose an appreciable burden, cost or disadvantage on any sector of the public.

## Public Interest Disclosures Regulation 2011

under the

Public Interest Disclosures Act 1994

### 1 Name of Regulation

This Regulation is the *Public Interest Disclosures Regulation 2011*.

### 2 Commencement

This Regulation commences on 1 January 2012 and is required to be published on the NSW legislation website.

### 3 Definitions

(1) In this Regulation:

*public interest disclosures policy* means the policy that each public authority is required under section 6D of the Act to have in effect (being a policy that provides for the public authority's procedures for receiving, assessing and dealing with public interest disclosures).

*the Act* means the *Public Interest Disclosures Act 1994*.

(2) Notes included in this Regulation do not form part of this Regulation.

### 4 Information to be included in reports by public authorities

(1) This clause applies to:

- (a) each annual report of a public authority prepared under section 31 of the Act, and
- (b) each 6-monthly report of a public authority required to be provided to the Ombudsman under section 6CA of the Act.

(2) A report to which this clause applies is to include the following information concerning the period to which the report relates:

- (a) the number of public officials who have made a public interest disclosure to the public authority,
- (b) the number of public interest disclosures received by the public authority in total and the number of public interest disclosures received by the public authority relating to each of the following:
  - (i) corrupt conduct,



- 
- (ii) maladministration,
  - (iii) serious and substantial waste of public money or local government money (as appropriate),
  - (iv) government information contraventions,
  - (v) local government pecuniary interest contraventions,
  - (c) the number of public interest disclosures finalised by the public authority,
  - (d) whether the public authority has a public interest disclosures policy in place,
  - (e) what actions the head of the public authority has taken to ensure that his or her staff awareness responsibilities under section 6E (1) (b) of the Act have been met.
- (3) In subclause (2) (c), a reference to a public interest disclosure is a reference to a public interest disclosure received by a public authority on or after 1 January 2012.

**5 Transitional provision—reports to Parliament by public authorities**

Section 31 of the Act, as inserted into the Act by the *Protected Disclosures Amendment (Public Interest Disclosures) Act 2010*, does not apply in relation to any portion of a reporting year of a public authority that occurs before 1 January 2012 (being the date of insertion of that section).



Circular No. 12-01  
Date 6 January 2012  
Doc ID. A268449

Contact LIRS Project Manager  
02 4428 4100  
[lirs@dlg.nsw.gov.au](mailto:lirs@dlg.nsw.gov.au)

## LOCAL INFRASTRUCTURE RENEWAL SCHEME GUIDELINES

I am pleased to advise that the NSW Government's Local Infrastructure Renewal Scheme (LIRS) Guidelines have been released and are now available for download from the 'Publications' page of the Division of Local Government's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

The NSW Government's NSW 2021 State Plan has a goal to invest in critical infrastructure. To achieve this, the NSW Government has committed to implementing a Local Infrastructure Backlog Policy, which comprises the following elements:

### 1. Council by council audit of local infrastructure backlog

The Division of Local Government is undertaking an audit of each council's local infrastructure backlog to provide better information on investment needs.

The infrastructure backlog audit is based on councils' 10-year Asset Management Plans, prepared under the Integrated Planning and Reporting (IP&R) framework, and data included in councils' annual financial reports. The audit is being undertaken in stages from 2011 to 2014 as councils commence under the IP&R Framework.

### 2. Local Infrastructure Renewal Scheme

The Local Infrastructure Renewal Scheme (LIRS) provides the opportunity for councils to access interest subsidies for the purpose of funding legitimate infrastructure backlogs.

The LIRS will provide a 4% interest subsidy to assist councils with legitimate infrastructure backlogs to cover the cost of borrowing. The subsidy aims to provide an incentive to councils to make greater use of debt funding to accelerate investment in infrastructure backlogs and augment funding options already available to councils.

The LIRS is being administered by the Division. Applications will be assessed by an Assessment Panel comprising an Independent Chair and representatives from the Division, NSW Treasury and the Department of Planning and Infrastructure.

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

2

The Guidelines provide detailed information on the eligibility requirements and the assessment criteria for projects to enable councils to consider these before deciding whether to apply for LIRS assistance. Further information to assist councils to make an application will be provided to those councils that notify the Division that they intend to apply, in line with the following timetable.

| Item  | Date             |
|---|------------------|
| Pre-notification by councils of their intention to lodge an application | 10 February 2012 |
| Application closing date  | 30 March 2012    |

**3. NSW Treasury Corporation financial assessment and benchmarking**

NSW Treasury Corporation (TCorp) is establishing a system for financial assessment and benchmarking of NSW councils' financial position. The purpose of the assessment is to assist councils' asset acquisition and investment management strategies, including providing advice on their capacity to utilise debt when appropriate.

Councils that apply for assistance under the LIRS will be required to have a TCorp assessment completed. However, all councils are encouraged to undergo an assessment.

Further information on the TCorp process can be obtained by contacting Mr Kevin Pugh, Senior Manager Corporate Finance, NSW Treasury Corporation, by email to [kevin.pugh@tcorp.nsw.gov.au](mailto:kevin.pugh@tcorp.nsw.gov.au) or by telephone on (02) 9325 9257.

Councils are encouraged to take advantage of this opportunity to receive financial support from the NSW Government to assist them to invest in infrastructure backlog projects that have been identified in their long-term community, asset management and financial planning to improve the services provided to the community.

For further information on LIRS, please contact the Division's LIRS Project Manager on telephone 4428 4100.



**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 12-02  
Date 10 January 2012  
Doc ID. A264847

Contact Lorraine Hayward  
02 4428 4178  
lorraine.hayward@dlg.nsw.gov.au

### PROCUREMENT FROM DISABILITY EMPLOYMENT ORGANISATIONS

The purpose of this circular is to inform councils of NSW Government policy and encourage councils to procure goods and services from disability employment organisations.

Goal 14 of *NSW 2021* is to increase the participation of people with disabilities in employment and further education. The NSW Government has adopted a policy that encourages public sector agencies to procure goods and services from disability employment organisations in order to improve employment opportunities for people with disabilities.

Under clause 27 of the Public Sector Employment and Management (Goods and Services) Regulation 2010, a disability employment organisation is a person or body approved by the Minister for Disability Services that conducts a business a principal purpose of which is to provide employment to persons with a disability.

Under the policy, public sector agencies are not required to conduct open competitive tenders where procurement is from disability employment organisations. In addition, Government agencies can purchase goods and services directly from disability employment organisations without the need to purchase from State Contracts or seek approval from the State Contracts Control Board.

This policy does not currently extend to general purpose and county councils. The tendering requirements under section 55 of the *Local Government Act 1993* continue to apply to contracts with a value of over \$150,000.

However, councils are encouraged to procure goods and services from organisations that employ people with disabilities, where possible. Councils may wish to consider developing a procurement policy that gives a weighting towards, or a preference to engaging, disability employment organisations as providers of goods and services.

A handwritten signature in blue ink, reading 'Ross Woodward'.

**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E dlgl@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 12-03  
Date 15 January 2012  
Doc ID. A268318

Contact Wendy Forrester  
02 4428 4172  
wendy.forrester@dlg.nsw.gov.au

### RELEASE OF *SWIMMING POOLS ACT 1992* REVIEW DISCUSSION PAPER

The purpose of this Circular is to advise that the NSW Government is currently seeking the views of swimming pool owners, local councils, key water safety organisations, State agencies and the wider community about the level of support for proposed amendments to the *Swimming Pools Act 1992* (and other relevant legislation) to increase the safety of very young children around backyard swimming pools. This follows calls from the NSW Deputy State Coroner and a range of pool safety advocacy organisations to further strengthen the Act.

The Division of Local Government, Department of Premier and Cabinet has released the *Swimming Pools Act 1992* Review Discussion Paper, which seeks an indication of the level of support for the proposed amendments, including whether backyard swimming pools should be registered and whether pool barriers should be inspected to better ensure child safety.

Councils are invited to consider and make a submission to the Division on the Discussion Paper. The Discussion Paper and a feedback form to assist with making a submission are available on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

The closing date for submissions is 5.00pm on Friday 24 February 2012. Submissions can be lodged by:

Email: [swimmingpools@dlg.nsw.gov.au](mailto:swimmingpools@dlg.nsw.gov.au)

Post: Swimming Pools Act Review  
Division of Local Government  
Department of Premier and Cabinet  
Locked Bag 3015  
NOWRA NSW 2541

Fax: 02 4428 4199

If you require further information, please contact either Mr Wayne Trudgen on telephone 02 4424 4213, or Ms Wendy Forrester on telephone 02 4428 4172.

A handwritten signature in blue ink, appearing to read 'Ross Woodward'.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

## **6. MONTHLY CALENDAR – FEBRUARY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of February 2012 to April 2012 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar – February 2012   |
|--|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period February 2012 to April 2012.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Calendar for February 2012 to April 2012.

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

February 2012

| Date of Meeting | Time    | What   | Who                           |
|-----------------|---------|--|-------------------------------|
| Wed 1 Feb       |         | Lightning Ridge Community Working Party          | Mayor, Cllr Walford, MCS & GM |
| Thu 2 Feb       |         |  |                               |
| Fri 3 Feb       |         |  |                               |
| Sat 4 Feb       |         |  |                               |
| Sun 5 Feb       |         |  |                               |
| Mon 6 Feb       |         |  |                               |
| Tue 7 Feb       |         |  |                               |
| Wed 8 Feb       |         |  |                               |
| Thu 9 Feb       | 3.30pm  | Health Advisory Council – Walgett Health Centre  | Cllr Keir, Mayor and GM       |
| Fri 10 Feb      |         |  |                               |
| Sat 11 Feb      |         |  |                               |
| Sun 12 Feb      |         |  |                               |
| Mon 13 Feb      |         |  |                               |
| Tue 14 Feb      | 10.00am | Council meeting – Walgett (Postponed to 6 March) | All councilors and Exec Team  |
| Wed 15 Feb      |         |  |                               |
| Thu 16 Feb      |         |  |                               |
| Fri 17 Feb      |         |  |                               |
| Sat 18 Feb      |         |  |                               |
| Sun 19 Feb      |         |  |                               |
| Mon 20 Feb      |         |  |                               |
| Tue 21 Feb      |         |  |                               |
| Wed 22 Feb      |         |  |                               |
| Thu 23 Feb      |         |  |                               |
| Fri 24 Feb      |         |  |                               |
| Sat 25 Feb      |         |  |                               |
| Sun 26 Feb      |         | Western Division Conference                      |                               |
| Mon 27 Feb      |         | Western Division Conference                      |                               |
| Tue 28 Feb      |         | Western Division Conference                      |                               |
| Wed 29 Feb      | 8.00am  | Visit – Coordination General RSD Programme       | GM                            |



# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

March 2012

| Date of Meeting | Time              | What  | Who   |
|-----------------|-------------------|---|---|
| Thu 1 Mar       | 7.00pm            | Minister for Community Services Hon. Pru Goward   | GM & Clr Keir   |
| Fri 2 Mar       |                   |   |   |
| Sat 3 Mar       |                   |   |   |
| Sun 4 Mar       |                   |   |   |
| Mon 5 Mar       | 10.00am           | LEMC – Recovery Planning  | GM/LEMO & DCS   |
| Tue 6 Mar       | 10.00am           | Council Meeting (postponed from 14 February)  | All councillors and Exec Team                                 |
| Wed 7 Mar       |                   | Lightning Ridge Community Working Party<br>Castlereagh Macquarie County Council - Gilgandra | Mayor, Clr Walford, MCS & GM<br>Clr Woodcock & Greenaway & GM |
| Thu 8 Mar       | 3.30pm            | Health Advisory Council – Walgett Health Centre   | Clr Keir, Mayor and GM  |
| Fri 9 Mar       | 8.00am<br>12 noon | RMCC Meeting<br>LEMC Recovery Meeting Rowena  | GM, DES, DCS<br>GM  |
| Sat 10 Mar      |                   |   |   |
| Sun 11 Mar      |                   |   |   |
| Mon 12 Mar      |                   | Tourism Conference – Gunnedah ( to 14 <sup>th</sup> March)                                  |   |
| Tue 13 Mar      |                   | Internal Audit Workshop - Gilgandra   | GM, DCS, DES, & M FIN   |
| Wed 14 Mar      |                   |   |   |
| Thu 15 Mar      |                   | Outback Arts (AGM)- Warren<br>Local Area Traffic Committee - Walgett                        | Clr Keir & DCS<br>Clr Colless & Martinez DES & GM             |
| Fri 16 Mar      | 12 noon           | Piliga Road Committee   | Mayor, DES & GM   |
| Sat 17 Mar      |                   |   |   |
| Sun 18 Mar      |                   | C Division Conference Dinner  |   |
| Mon 19 Mar      |                   | C Division Conference – Wellington  | GM, Mayor & D Mayor   |
| Tue 20 Mar      |                   |   |   |
| Wed 21 Mar      |                   |   |   |
| Thu 22 Mar      |                   |   |   |
| Fri 23 Mar      |                   |   |   |
| Sat 24 Mar      |                   |   |   |
| Sun 25 Mar      |                   |   |   |
| Mon 26 Mar      |                   |   |   |
| Tue 27 Mar      | 10.00am           | Council Meeting – Lightning Ridge (Citizenship ceremony prior)                              | All councillors and exec team                                 |
| Wed 28 Mar      |                   |   |   |
| Thu 29 Mar      |                   |   |   |
| Fri 30 Mar      |                   |   |   |
| Sat 31 Mar      |                   |   |   |

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

April 2012

| Date of Meeting | Time    | What  | Who                           |
|-----------------|---------|---|-------------------------------|
| Sun 1 Apr       |         |   |                               |
| Mon 2 Apr       |         |   |                               |
| Tue 3 Apr       |         |   |                               |
| Wed 4 Apr       |         | Lightning Ridge Community Working Party         | Mayor, Cllr Walford, MCS & GM |
| Thu 5 Apr       |         |   |                               |
| Fri 6 Apr       |         | <b>PUBLIC HOLIDAY – Good Friday</b>             |                               |
| Sat 7 Apr       |         | <b>EASTER</b>                                   |                               |
| Sun 8 Apr       |         | <b>EASTER</b>                                   |                               |
| Mon 9 Apr       |         | <b>PUBLIC HOLIDAY – Easter Monday</b>           |                               |
| Tue 10 Apr      |         |   |                               |
| Wed 11 Apr      |         |   |                               |
| Thu 12 Apr      | 3.30pm  | Health Advisory Council – Walgett Health Centre | Cllr Keir, Mayor and GM       |
| Fri 13 Apr      |         |   |                               |
| Sat 14 Apr      |         |   |                               |
| Sun 15 Apr      |         |   |                               |
| Mon 16 Apr      |         |   |                               |
| Tue 17 Apr      |         |   |                               |
| Wed 18 Apr      |         |   |                               |
| Thu 19 Apr      |         | OROC Meeting – Lightning Ridge                  | Mayor, D Mayor & GM           |
| Fri 20 Apr      |         | OROC Meeting – Lightning Ridge                  | Mayor, D Mayor & GM           |
| Sat 21 Apr      |         |   |                               |
| Sun 22 Apr      |         |   |                               |
| Mon 23 Apr      |         |   |                               |
| Tue 24 Apr      | 10.00am | Council Meeting – Collarenebri                  | All councilors and Exec Team  |
| Wed 25 Apr      |         | <b>PUBLIC HOLIDAY – Anzac Day</b>               |                               |
| Thu 26 Apr      |         |   |                               |
| Fri 27 Apr      |         |   |                               |
| Sat 28 Apr      |         |   |                               |
| Sun 29 Apr      |         |   |                               |
| Mon 30 Apr      |         |   |                               |
|                 |         |   |                               |
|                 |         |   |                               |
|                 |         |   |                               |
|                 |         |   |                               |
|                 |         |   |                               |

Issued 6 March 2012

Page 3 of 3

## **7. AGREEMENT FOR SOURCING EXTRACTIVE MATERIALS - MOU**

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland General Manager  
**FILE NUMBER:** 12/13

---

### **Summary:**

To seek endorsement of action taken to negotiate a Memorandum of Understanding for sourcing extractive materials in emergency situations with the Department of Primary Industries.

### **Background:**

Council frequently has need to source extractive materials such as gravel for the emergency repair of roads within the Shire.

Recent advice suggests that the capacity of Council to remediate roads in a timely manner following heavy rainfall is hindered by Council not being able to transport extractive materials (gravel) to sites. It has been identified that this obstacle might be overcome if material to repair roads could be sourced from sites in closer proximity to where the damage has occurred.

### **Current Position:**

A recent rain event in Walgett Shire saw in excess of 200 mm falling in a seven day period. This event, coupled with higher than usual rainfall in the region has resulted in road closures for extended periods.

The objective of the MOU is to establish a procedure and protocol between Council and the Department of Primary Industries.

The MOU will authorise access to sites on Crown Land within the boundaries of the Walgett Shire to extract gravel and various grades of road base to enable timely repairs to roads, which have been damaged during declared natural disasters or localised climatic events.

The MOU is only to be activated where there are no existing local supplies of material available from existing quarry sites, and, as such, existing local supplies of material should be used first. Material removed from a site must only be used for emergency road repairs and not on other projects without the approval of the Department.

### **Relevant Reference Documents/Policies:**

MOU – Agreement for Sourcing Extractive Materials from Crown Lands

### **Governance issues:**

The establishment of the MOU satisfies appropriate governance issues.

### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Department of Primary Industries

**Financial Implications:**

Substantial savings in cost and time will flow from the introduction of these new procedures and protocols.

**Legal Issues**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The proposed MOU will overcome a range of issue Council will encounter over the coming months during a period when extensive flood damage emergency repairs are being carried out.

| <b>Agreement for sourcing extractive materials - MOU</b>   |
|--|
| <p><b>Recommendation:</b></p> <p>1. That the action taking by the General Manager in negotiating an MOU with the Department of Primary Industries for the sourcing of extractive materials for emergency road repairs be endorsed.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

## **8. *LIGHTNING RIDGE OPAL MINING REPORT - SUBMISSIONS***

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland General Manager  
**FILE NUMBER:** 09/1499

---

### **Summary:**

To consider the Lightning Ridge Opal Mining Report

### **Background:**

The Lightning Ridge Opal Mining Report by Murray Wilcox AO QC was released recently and the closing date for submissions has been extended to Wednesday 7 March, 2012.

The report contains a series of recommendations/principal suggestions.

### **Relevant Reference Documents/Policies:**

Lightning Ridge Opal Mining Report

### **Governance issues:**

What involvement Council will have in the issue in the future, if any, needs to be clearly defined

### **Environmental issues:**

All appropriate environmental issues and resultant flow on outcomes need to be identified and taken into consideration in resolving this long term issue.

### **Stakeholders:**

State Government Agencies  
Opal Mining interests  
Lightning Ridge Residents  
Walgett Shire

### **Financial Implications:**

Financial impacts on Council would depend on decisions taken with regards the Report's recommendations/principal suggestions

### **Alternative Solutions/Options:**

All alternative solutions need to be identified and canvassed with major stakeholders.

### **Conclusion:**

It would be appropriate for Council to invite both the Minister for Planning and the Minister for Western NSW to meet with the full Council to consider what future action should be taken.

**Lightning Ridge Opal Mining Report - Submissions**

**Recommendation:**

That Council to invite both the Minister for Planning and the Minister for Western NSW to meet with the full Council to consider what future action should be taken with regards the Wilcox Report

**Moved:**

**Seconded:**

**Attachments:**

Copy of Wilcox Report circulated under separate cover

## **9. SUPPLEMENTARY REPORT – FLOOD RECOVERY**

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland General Manager  
**FILE NUMBER:** 12/13

---

### **Summary:**

To consider 2012 Flood Recovery Report #1

### **Background:**

Following the severe flooding across the Shire between late November 2011 and February 2012, a detailed series of flood recovery reports are being prepared to keep Council up to date with the recovery process.

### **Current Position:**

Flood Recovery Report #1 (1 March 2012) is attached for information and consideration. It deals with the preparation, response and initial recovery phases.

### **Relevant Reference Documents/Policies:**

RTA Natural Disaster Arrangements December 2008  
Commonwealth 2007 Ministerial Determination for Natural Disaster Relief and Recovery Arrangements (NDRAA)

### **Governance issues:**

Natural Disaster declarations were made on 19 January 2012 and 14 February, 2012 respectively. Confirmation is not yet available as to whether or not the most recent declaration includes a C Category declaration..

### **Environmental issues:**

Yet to be fully assessed.

### **Stakeholders:**

Walgett Shire Council  
Shire resident and Ratepayers  
Walgett LEMC  
Various State and Federal Government Agencies

### **Financial Implications:**

Yet to be assessed.

Damage to Council's road network is yet to be fully assessed but at this stage has been conservatively assessed at in excess of \$20M.

Private property crop and stock losses are expected to be in the order of millions of dollars.

**Alternative Solutions/Options:**

Consideration needs to be given to establishing an appropriate ongoing local recovery committee structure.

**Conclusion:**

This is the first Flood Recovery Report and has been prepared as an initial response to the recent flooding crisis.

**Supplementary Report – Flood Recovery**

**Recommendation:**

1. For Council's Consideration.

**Moved:**

**Seconded:**

**Attachments:**

Walgett Shire Flood Recovery Report #1

**2012 Flood Damage**

**Summary**

Following heavy general rain of up to 200mm between late November 2011 and early February 2012 Walgett Shire has been impacted by severe flooding along the Barwon, Namoi and Narran Rivers. This flowed on from

- (a) flooding at Moree in late January 2012 in the Mehi and Gwydir Rivers following heavy rain in the upstream catchment
- (b) Flooding at Gunnedah, Narrabri and Wee Waa in late January 2012 in the Namoi River following heavy rain in the upstream catchment
- (c) Flooding at St. George on 8 December 2011 in the Balonne River following heavy rain in the upstream catchment

**1. Flooding Impacts - Rural and Town Residences**

**Pokataroo**

Extensive flooding limited only by temporary levee constructed by Zell family  
Ongoing

**Merrywinebone**

Extensive flooding resulting in damage to Cotton Gin, Grain Corp facility and local residences  
Ongoing

**Rowena**

Extensive flooding in rural area  
Ongoing



**Collarenebri**

Township isolated. Flood prevention works put in place  
Ongoing

**Walli Village**

Town isolated  
Ongoing

**Come-by Chance**

Locality isolated

**Burren Junction**

Town isolated

**Cryon**

Locality isolated  
Ongoing

**Walgett**

Town isolated  
Ongoing

**Namoi Village**

Village evacuated on 13 February. 48 person (18 Adults and 30 Children) airlifted to Dubbo.  
Evacuation Order lifted on 28 February 2011

**Ginghie Village**

Village isolated  
Ongoing

**Lightning Ridge**

Town isolated  
Ongoing

**Grawin/Sheep Station/Glen Garry**

Locality isolated  
Ongoing

**Carinda**

Access cut to Walgett  
Ongoing

**2. Business Impacts – Town and Rural**

There are clear indications that farming and cropping operations across the Shire have been severely impacted with the most significant damage identified so far being in the area surrounding Rowena, Pokataroo and Merrywinebone.

Commercial undertakings in the various towns/villages have also been affected by flooding and the following assessment is made in respect of the larger population centres

**Collarenebri**

Yet to be assessed. Ongoing

**Walgett**

Yet to be assessed. Ongoing

**Lightning Ridge**

Yet to be assessed. Ongoing

**Rural Landholders**

Damage conservatively estimated in the order of hundreds of thousands of dollars involving both crop and stock losses has been caused across Walgett Shire. The worst hit area seems to be around Rowena.

**3. Transport Issues – Disruption**

The following disruption has occurred to State Highways and Regional Roads within the Shire

**State Highway 12 – Gwydir Highway**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**State Highway 29E – Kamilaroi Highway (east)**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**State Highway 29W – Kamilaroi Highway (west)**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**State Highway 18S – Castlereagh Highway (south)**

Road closed to all but high clearance vehicles and Essential and Emergency Services traffic. Emergency repairs have been effected. Full cost of damage yet to be assessed

**State Highway 18N – Castlereagh Highway (north)**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**Regional Road 329 – Collarenebri – Burren Junction**

Road closed for a period by flood waters. Road open between Collarenebri and Pokataroo. Emergency repairs have been effected between Merrywinebone and Rowena. Major damage on several sections. Full cost of damage yet to be assessed.

**Regional Road 402 – Gingie Road**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**Regional Road 426 – Shermans Way**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**Regional Road 457 -Gundabloui Road (Collarenebri –Mungindi)**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

**Regional Road 7716 – Come By Chance Road**

Road closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

### **Other Regional Roads**

Various other regional roads have been closed for a period by flood waters. Emergency repairs have been effected. Full cost of damage yet to be assessed.

### **Local Road Network**

Major disruption has also been caused to the Shire's local road network. Most roads are still open to local traffic only. Emergency repairs and full cost of damage yet to be estimated.

## **4. Public Infrastructure Damage/Repairs**

### **Rail Infrastructure**

Major damage has also been caused to the rail network between Burren Junction and Merrywinebone and Burren Junction and Walgett. Cost of repairs yet to be assessed.  
Ongoing

### **Air Infrastructure**

Lack of an RPT air service into Walgett and Lightning Ridge has severely hampered an appropriate level of response to external transportation issues.  
Ongoing

### **CountryLink Services**

Services disrupted leaving Shire with no alternate form of public transport.

## **5. Animals**

Temporary pound established at Walgett. Ongoing

## **6. Communications**

Disruptions to telecommunications occurred in the Come-by Chance area on 7 February 2012

Local ABC broadcasts in Walgett on FM105.9 were disrupted on 11 February 2012 when power was cut because low level cables.

Ongoing

## **7. Electricity**

Electricity was cut to the Namoi Village on 8 February 2011 necessitating evacuation of local residents  
Ongoing

## **8. Water and Sewerage Operations**

The following impacts resulted at the major population centres:

### **Collarenebri**

Sewerage system inlets/outlets sandbagged.  
Boiled water alert issued 1 March 2011  
Yet to be assessed. Ongoing

### **Walgett**

Yet to be assessed. Ongoing

### **Lightning Ridge**

Work on the installation of the new town bore was fast tracked following an unscheduled power outage.  
Ongoing

**9. Waste Management Services**

The following impacts resulted at the major population centres:

**Collarenebri**

Services disrupted. Ongoing

**Walgett**

Access to Walgett Landfill closed. Temporary domestic and green waste sites established. Domestic waste transported to Coonamble and Lightning Ridge until landfill facility reopens  
Ongoing

**Lightning Ridge**

Domestic refuse from Walgett transport to Lightning Ridge Landfill.  
Ongoing

**Burren Junction**

Services disrupted. Ongoing

**Carinda**

Services disrupted. Ongoing

**10. Disaster Recovery Centre**

It is not believed that the establishment of a recovery centre is warranted as there were no major evacuations of residential property. However a mechanism should be put in place to ensure individuals are fully aware of assistance available to them from various State and Federal Government Agencies

**11. Disaster Recovery Committee**

It is believed that because of the likely length of the recovery phase of this widespread flooding event that a recovery committee based on the membership of the LEMC be established to service the Shire as a whole.

**12. Disaster Recovery Co-ordinator**

It is suggested that a person with widespread knowledge of departmental procedures and protocols as well as contacts with regional departmental heads, particularly at a State level, be appointed as either a local or regional (Walgett, Brewarrina and Bourke Shires) recovery co-ordinator.

**Recommendations:**

**AIR SERVICES**

1. That an approach be made to the RFDS to see if they are interested in establishing an RPT service into Walgett and Lightning Ridge.
2. Expressions of interest be invited from appropriately experienced operators interested in establishing an RPT service into Walgett and Lightning Ridge with a view to being able to demonstrate to the State Government that there are commercial operators interested in re-establishing services.

**Moved:**

**Seconded:**

# **10. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – FEBRUARY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

## **1. Tourism Conference – Gunnedah**

The Annual Tourism conference will be held in Gunnedah this year from 12 March to the 14<sup>th</sup> March. If any councillors would like to attend please contact Jane Farkas. See attachment 1 for information on conference and the draft program

## **2. 2011-2012 Better Boating Program**

Council has received notification of its successful submission to the above program for the Collarenebri Boat Ramp (Barwon River). Council has been approved for \$79,200 to upgrade the existing infrastructure at the boat ramp. See attachment 2 – letter of offer

## **3. ICAC – Corruption risks in NSW Government Procurement – The Management Challenge – December 2011 report**

Council has received a copy of the ICAC – Corruption risks in NSW Government Procurement – The Management Challenge – December 2011 report. For any councillors that may be interested, a copy can be provided for upon your request.

### **Matters Generally for Brief Mention or Information only from General Manager – February 2012**

#### **Recommendation:**

1. That the matters listed by the General Manager for brief mention or information be received and noted.
  1. Tourism Conference - Gunnedah
  2. 2012-2012 Better boating Program
  3. ICAC – Corruption risks in NSW Government Procurement – The Management Challenge – December 2011 report
2. That Council accept the grant of \$79,200 for the 2011/2012 Better Boating Program for the upgrade of the Collarenebri Boat ramp, and that an income and votes expenditure for all income/expenses relating to the grant be created

**Moved:**

**Seconded:**

#### **Attachments:**

1. Information on Tourism Conference - Gunnedah
2. Letter of offer -2012-2012 Better boating Program

Local Government  
Association of NSW



RECEIVED 19 DEC 2011

Shires Association of NSW

Ref: R11/0010 OUT MF

12 December 2011

Cr Gustavus Murray  
Mayor  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Cr Murray

**LGSA Tourism Conference 12-14 March 2012 at Gunnedah Civic Centre  
Hosted by Gunnedah Shire Council**

Earlier this year, the LGSA and UTS student Neisha Turner worked together to survey, for the first time, the engagement of NSW councils in tourism; the results will be presented at the eighth LGSA Tourism Conference in Gunnedah next March. **This is the only local government focussed tourism conference in NSW – by the industry for the industry.**

We feel that it is vital that Local Government leaders understand the importance of tourism in their communities and integrate it into their strategic planning. Metropolitan councils need to recognise and think about tourism within their council borders – domestic tourism, visiting family and friends markets, event driven tourism and leisure markets and work with local operators and businesses in their area.

**'Check In or Check Out! Does your service meet your visitors' expectations?'** will give council leaders and tourism management staff a lively program of topical and emergent issues. Businesses and Communities expect councils to be involved in tourism and its outcomes, but how do Councils work with local operators, businesses, venues, experiences and vendors to improve or change poor customer service? **If you don't own the business, can you influence the outcome? Do we even know what our customers really think of us?**

In the media this week are articles about how the resources boom is strengthening the Australian economy's resilience – the resources demand is boosting business travel to the benefit of aviation, food services, accommodation and regional tourism. This conference will foster an interesting debate on the benefits and challenges in a destination where coal mining, agriculture and tourism have to sit side by side in the **'Koala Capital of the World!'**

We believe it is imperative for mayors, councillors, general managers and relevant tourism staff to attend. Many key organisations take part in the conference including Destination NSW, Tourism Industry Council, Countrylink, the Accommodation Association of Australia and others.

A registration brochure and full program to-date is attached and an early bird registration fee applies until 31 January 2012. **Please visit [www.TourismConference.lgsa.org.au](http://www.TourismConference.lgsa.org.au) for further information, conference program and online registration.** For any enquiries please contact the Association's Events Assistant Karen Rolls, on (02) 9242 4050 or [events@lgsa.org.au](mailto:events@lgsa.org.au).

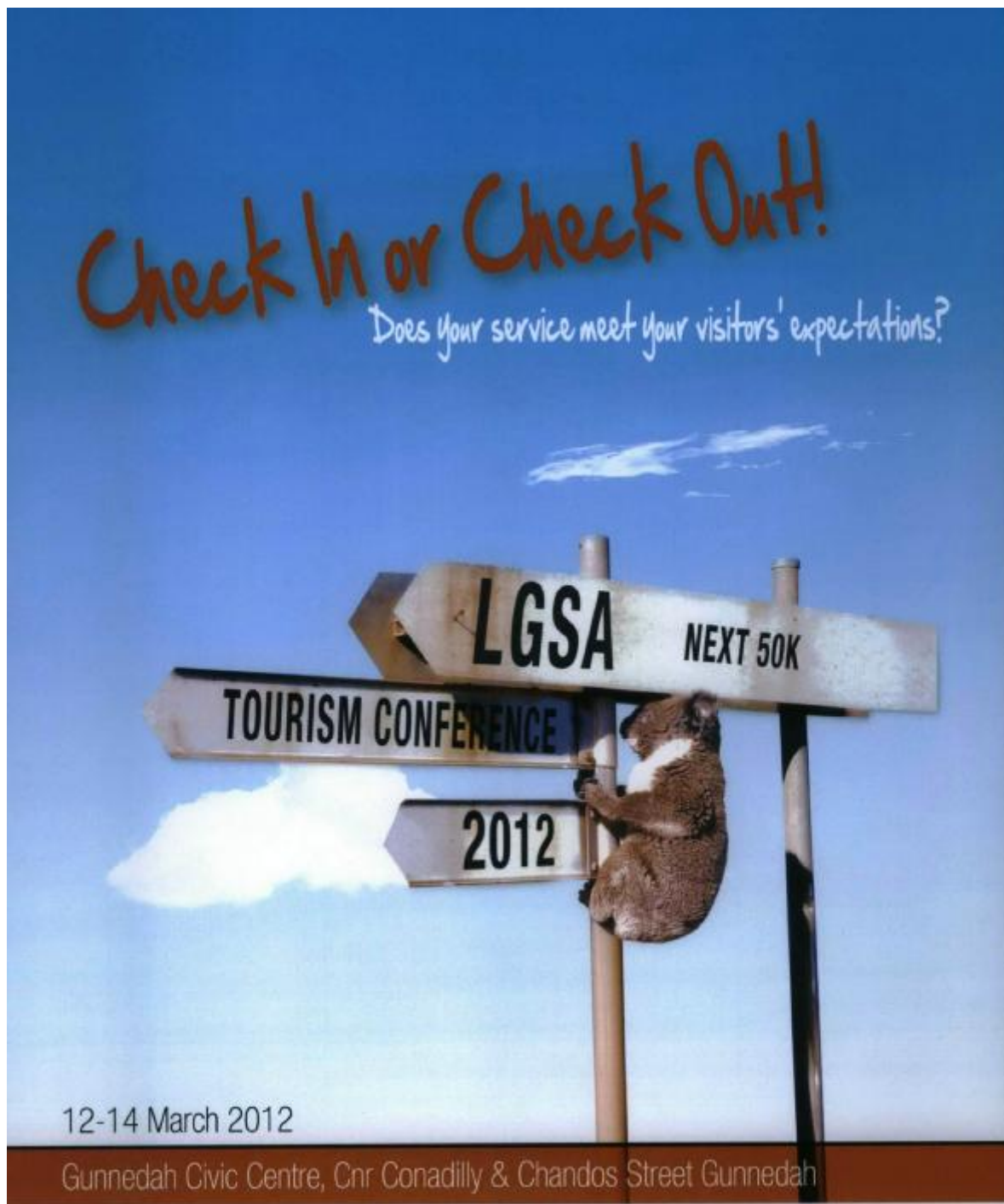
Yours sincerely

Cr Keith Rhoades  
**President**  
Local Government Association of NSW

Cr Ray Donald  
**President**  
Shires Association of NSW

GPO Box 7003 Sydney NSW 2001  
L8, 28 Margaret St Sydney NSW 2000  
Tel: (02) 9242 4000 • Fax: (02) 9242 4111  
[www.lgsa.org.au](http://www.lgsa.org.au) • [lgsa@lgsa.org.au](mailto:lgsa@lgsa.org.au)  
ABN 49 853 913 882





## DON'T MISS THE ONLY LOCAL GOVERNMENT FOCUSSED TOURISM CONFERENCE IN NSW - BY THE INDUSTRY FOR THE INDUSTRY.

Staying in a regional hotel in NSW in September, we received such poor customer service from the owner managers that it became a joke as they busily stuck handwritten notes on their Reception entrance doorway including 'No Vacancy - Don't Ask' and 'Breakfast won't be served due to inclement weather' amongst others. Their product was fine; their attitude belligerent! Clearly they did not want our return business.

Businesses and communities expect councils to be involved in tourism and its outcomes, but how do Councils work with local operators, businesses, venues, experiences and vendors in the tourism industry to improve or change poor customer service? **If you don't own the business, can you influence the outcome?** And how do you get the businesses and community on board to share a common outlook?

**Do you know the answers?** What if your perception of a high standard is not someone else's. **Do we even know what our customers really think of us or is it what we think they think!**

**All the way from Melbourne, Keynote Speaker Ms Penny Burke,** Director, Author, Speaker and Brand Advertiser, and creator of 'Not Happy Jan', will give an inspirational presentation on 'Perception is Reality - it's not about you, it's about your customers'.

The conference will deliver a challenging and highly informative program dealing with many aspects of Local Governments' engagement with tourism. Conference sessions will deal with topics including:

- Managing the potential conflict between tourism and other industries
- Identifying the impacts that an industry may have on your town and tourism

- Making visitors comfortable in your town
- Meeting, managing and changing perceptions and getting up to scratch!
- Updates on the Visitor Economy Taskforce Strategy and Local Government Planning Tool
- Making the most of what you've got.

Topic streams will include:

- Meeting or Changing Expectations
- How to Measure Visitor Satisfaction
- Engaging the Community

**A site visit will take all delegates on a guided tour of the tourism offerings in Gunnedah.**

### Why attend?

This is the only conference that addresses tourism issues pertinent to mayors, councillors, council management and professionals, where you can:

- Learn from real local government case studies
- Network with other elected members and tourism professionals
- Meet and talk directly with staff from Destination NSW and the directors of the Tourism Industry Council
- Listen to a diverse range of speakers
- Attend site inspections relative to the program.

### Who should attend?

Mayors, councillors, general managers and anyone working in or with Local Government whose role involves: **tourism promotion and development, economic development, marketing, special events, media, community strategic planning, town planning and cultural services, and infrastructure provision.**

### About Gunnedah Shire

The team at Gunnedah Shire Council look forward to welcoming you to their Shire. Gunnedah is known as the 'Koala Capital of the World' due to the abundance of healthy koalas living right in the township. Situated in the heart of the Namoi Valley, Gunnedah Shire covers an area of 4,994 square kilometres and supports a population of 12,265 (ABS 2010).

Located just 440 km by road from Sydney, Gunnedah offers its residents a perfect blend of a relaxed quality lifestyle within a resilient economic area. Gunnedah is a hub for one of NSW's richest agricultural regions and as such, has an established shopping and service centre with a complimentary blend of big name stores and locally owned businesses, fashion boutiques and cafes to cater for the local and broader community as well as visitors.

Agriculture and coal mining are the two most important industries together with manufacturing that value adds to the Shire's rural product.

Tourism is a large and growing industry and the Shire offers a broad range of attractions, facilities, and interesting activities for both visitors and the resident community. Many annual events occur through the year, such as AgQuip Field Days, The Week of Speed Festival, the Annual Porchetta Day, Annual Show and the National Tomato Contest. All help to promote Gunnedah and draw large crowds.

Gunnedah Shire has adequate rainfall, clean water, a climate of moderate temperatures, plenty of sunshine, and uniquely significant fauna and flora. Consequently Gunnedah Shire Council is committed to preservation of the environment, while at the same time responsibly incorporating town expansion and development.





### OPTIONAL SESSIONS

**Monday 12 March, 2pm to 5pm**  
**Tourism Managers Exchange (TMX)**

The Tourism Industry Council NSW (TICNSW) will once again present the TMX as an additional benefit for tourism managers attending the conference.

*Free of charge. Bookings are required.*

**Monday 12 March, 2pm to 5pm**  
**Check in and explore Gunnedah – your opportunity to visit town as a tourist and eat and shop locally.**

**Tuesday 13 March, 6.30am to 7.45am**  
**Koala Sunrise Tour**

Take a guided walk through Gunnedah's Bindea Walking Track on a koala spotting tour winding through the tranquil bush setting of Porcupine Hill. This is a fantastic opportunity to see koalas in their natural habitat and to learn more about this amazing and unique Aussie icon. The Tour will include a light breakfast to be enjoyed at the top of Porcupine Lookout.

*Duration: 1 hour 15 mins. Walking Complexity: Moderate. \$33.00 per person. Bookings essential. Dress Code: Comfortable active wear. Sturdy, comfortable walking shoes. Transport: A transfer service will collect and return delegates to and from their accommodation.*

---

### SOCIAL PROGRAM

**Monday 12 March, 6pm to 9pm**  
**Welcome Reception, BBQ dinner and Barefoot Bowls.**

Kick off your shoes and have some fun in the sun barefoot bowling on the grassy greens of the Gunnedah Services and Bowling Club; enjoy the evening light of daylight savings with good food and fun in Sunny Gunny.

*Included in full registration. Additional tickets available at \$55.00. Bus transfers provided at evening conclusion. Bookings essential. Dress Code: Smart casual. Please bring a jacket and comfortable shoes.*

**Tuesday 13 March, 7.30pm to 10.30pm**  
**Conference Dinner Starry Starry Night (Big Sky Country) at Quirang Country Gardens Function and Conference Centre sponsored by CountryLink.**

A working property overlooking the breathtaking black soil expanse of the Breeza Plain, Quirang Country Gardens and Conference Centre is the perfect setting to experience the vastness and beauty of Gunnedah's night sky. You will be dazzled by the millions of stars blanketing the sky and the vastness of the horizons. Indulge in a deliciously prepared menu of local produce.

*Included in full registration. Additional tickets available at \$132.00. Bus transfers provided. Bookings essential. Dress Code: Diamonds, Stars and Spangles.*



# REGISTRATION

Register online by 29 February 2012 at [www.tourismconference.lgsa.org.au](http://www.tourismconference.lgsa.org.au)

| Registration Fees                             | Fee (incl. GST)          |
|---|--------------------------|
| Early Bird Registration (by 31 January 2012)  | \$550                    |
| Conference Registration (by 29 February 2012) | \$660                    |
| Single Day Registration                       | \$275                    |
| Tourism Managers Exchange (TMX)               | Free. Bookings required. |
| Sunrise Koala Spotting Tour                   | \$33                     |
| Welcome Reception - extra tickets             | \$55                     |
| Conference Dinner - extra tickets             | \$132                    |

Cancellation prior to 13 February – full fee less \$100 admin fee will be refunded. Cancellation thereafter – no refund however registration can be transferred.

## Accommodation & Transport - BOOK EARLY

Visit [www.tourismconference.lgsa.org.au](http://www.tourismconference.lgsa.org.au) for information on how to get to Gunnedah and accommodation options to suit all budgets.

## Sponsorship

If you are interested in sponsoring the conference, giving support or taking part in our trade display, please contact Jann Hing at the LGSA on 02 9242 4031 or [jann.hing@lgsa.org.au](mailto:jann.hing@lgsa.org.au)

## Innovation and Event Sustainability

This year in lieu of giving delegates an expensive satchel or gift item, we have supplied you with a woven jute bag which is re-usable, made from sustainable material and produced with fairtrade in mind; we have also have chosen to support our host council's environment in the following manner:

**Donation to Porcupine Reserve Trust** In support of Gunnedah's koala habitat and one of the host community's greatest tourism drawcards, the LGSA in association with Gunnedah Shire Council will donate funds toward the Porcupine Reserve Trust Management on behalf of delegates attending the 2012 LGSA Tourism Conference. So how does it work? Essentially \$10 from every delegate registration will be donated toward the rejuvenation of Porcupine Reserve, an established bush reserve home to one of the largest koala populations in the Gunnedah Shire. Donations will go toward weed and pest control measures and regeneration and maintenance of existing bush areas to assist in promoting koala habitat health for the future.

The kind donation from delegates of the 2012 LGSA Tourism Conference will be acknowledged on a plaque overlooking the picturesque Breeza Plain.

## Other Sustainability measures in place include:

Water Coolers kindly donated by **ECO SPRINGS** Water Purification & Filtration Systems. **Please be aware that as bottled water will not be available, we encourage delegates to bring their own re-usable water container.**

All crockery, cutlery and glassware provided is re-usable. Disposable products will be limited to napkins and packaging for the afternoon tea on Tuesday afternoon.

The Conference Dinner will incorporate local produce to encourage cultural identity, reduce transport emissions and to support Gunnedah's local industry.

The LGSA is committed to environmental sustainability at our events and conferences to reduce the impact on the planet. Please visit [www.tourismconference.lgsa.org.au](http://www.tourismconference.lgsa.org.au) for more information.

Supported by



This brochure has been printed on 100% recycled paper.

[www.tourismconference.lgsa.org.au](http://www.tourismconference.lgsa.org.au)

# WALGETT SHIRE COUNCIL AGENDA

## LGSA Tourism Conference 2012

### *Check In or Check Out! Does your service meet your visitors' expectations?*

12 - 14 March 2012, Gunnedah Civic Centre, Cnr Conadilly & Chandos Street, Gunnedah

### DRAFT PROGRAM as of 14 December 2011

Conference MC: Mandy Nolan Correct at the time of printing, changes may occur.

|                                |   |  |
|--------------------------------|---|--|
| <b>Monday 12 March</b>         |   |  |
| <b>Pre Conference Seminars</b> |   |  |
| 12.00pm - 5.00pm               | Registration opens at Gunnedah Civic Centre   |  |
| 2.00pm - 5.00pm                | Tourism Managers Exchange (free optional session)<br>TIC forum for discussion with tourism operators, supported by Destination NSW  |  |
| 2.00pm - 5.00pm                | Check In and explore Gunnedah<br>Your opportunity to visit town as a tourist and eat and shop locally   |  |
| 6.00pm - 9.00pm                | Welcome Reception and Barefoot Bowls at the Gunnedah Services and Bowling Club.<br>Welcome from Cr Keith Rhoades President LGA. BBQ Dinner included. Delegate registration will be available at this event.   |  |
| <b>Tuesday 13 March</b>        |   |  |
| 6.30am – 7.45am                | Sunrise Tour<br>Koala Spotting Tour - guided walk through Gunnedah's Bindea Walking Track in the bush setting of Porcupine Hill.  | Optional event organised by Gunnedah Shire Council   |
| 8.15am                         | Trade exhibition opens  |  |
| 9.00am                         | Welcome to Country<br>Welcome to Gunnedah   | Elder of the Kamilaroi Tribe<br>Cr Adam Marshall, Mayor, Gunnedah Shire Council  |
| 9.10am                         | President's Welcome   | Cr Ray Donald, President, Shires Association of NSW  |
| 9.20am                         | Tourism Keynote Address   | Hon George Souris MP, Minister for Tourism Major Events Hospitality and Racing and Minister for the Arts (invited)   |
| 9.50am                         | Tourism Keynote Address: Perception is Reality – it's not about you, its about your customers!  | Ms Penny Burke, Director, Author, Speaker and Brand Advertiser   |
| 10.40am                        | Morning Tea   |  |
| 11.00am                        | Tourism Keynote Address   | Ms Sandra Chipchase, CEO, Destination NSW  |
| 11.30am                        | How does an industry impact on a town and its economy? How do you manage the conflict?  | Mr Neil McGarry, Director, Economic Development, Liverpool Plains Shire Council  |
| 12.00pm                        | How does Tourism and Mining sit side by side? What are the challenges and benefits?   | Panel discussion chaired by:<br>Cr Bruce Miller, Immediate Past President, Shires Association of NSW<br>Cr Adam Marshall, Mayor of Gunnedah Shire Council<br>****Speaker to be confirmed<br>Mr Rick Wilkinson, Chief Operating Officer, Eastern Australia, Australian Petroleum Production & Exploration Association (invited) |
| 1.00pm                         | Lunch   |  |
| 2.00pm                         | Site Visit and guided tour including Afternoon Tea: This tour will take all delegates to the Waterways Wildlife Park, Indigenous Tourism: Cumbo Gunnerah Gallery, the Wallaby Trap with local Elders, and Gunnedah's Water Tower Museum, a volunteer operated museum housing historical memorabilia in three rotating groups. | The conference goes on tour.   |
| 5.00pm                         | Bus Transfer return to accommodation  |  |
| 7.30pm                         | Conference Dinner Starry Starry Night (Big Sky Country)<br>Quirang Country Gardens Function and Conference Centre) sponsored by CountryLink.  |  |
| 10.30pm                        | Bus Transfers return to accommodation   |  |



# WALGETT SHIRE COUNCIL AGENDA

| Wednesday 14 March |  |   |
|--------------------|--|---|
| 8.15am             | Trade exhibition opens   |   |
| 9.00am             | Tourism Keynote Address<br>Visitor Economy Taskforce Strategy and observations on stakeholder engagement   | Russell Balding, Chairman of the Visitor Economy Taskforce and Deputy Chair of Destination NSW (invited)  |
| 9.30am             | Destination Planning:<br>national perspectives and local agendas   | Tracey Valenzisi, Executive Officer, Australian Regional Tourism Network<br><br>Mr John Bates, Group Manager, Department of Trade & Investment, Regional Infrastructure and Services (invited)                |
| 10.15am            | Tourism Participation within NSW Local Governments - Survey Results  | Neisha Turner, Student Industry Project, UTS, Bachelor Of Management in Tourism and LGSA  |
| 10.30am            | Product Review   | David Oliver, Bookeasy  |
| 10.35am            | Morning Tea  |   |
| 11.00am – 1.00pm   | Topic streams and case studies:<br>Meeting or Changing Expectations<br>Understanding the market and getting it right!  |   |
| 11.00am - 11.30pm  | Nailing the Market: Active Attractions vs Me-too Museums   | Neil Druce, Managing Director, Junee Licorice and Chocolate Factory   |
| 11.30am – 12.00pm  | Aligning Everything we do to the customer.   | Graham Perry, CEO, Inland NSW Tourism   |
| 12.00pm – 12.30pm  | "A Whole New Ballgame?" – Are traditional recreation/leisure patterns changing affecting how all businesses must approach tourism? A case study in changing expectations and possible responses.                                 | Dan Cove, Manager Cave Operations, Jenolan Caves  |
| 12.30pm – 1.00pm   | Changing Visitor Expectations:<br>Are You Being Served?<br>Research on current consumer tourism perceptions, the factors influencing satisfaction of service quality and a case study of a tourism business that 'got it right!' | John Larkin, Managing Director, Aurora Research   |
| 11.00am – 1.00pm   | How do you Measure Visitor Satisfaction?   |   |
| 11.00am - 12.00pm  | How do you find out what a visitor thinks about your destination?  | Panel:<br>Richard Munro, CEO, Accommodation Association of Australia and Carol Giuseppe, Director, Australian Hotels Association (NSW) and Chris Pattas, Group GM, Sales and Marketing, AAA Tourism (invited) |
| 12.00pm – 12.30pm  | Measure for Success  | Ray Jeffery, KPI Hospitality Services   |
| 12.30pm – 1.00pm   | 'Understanding your Animal Attraction...' Visitor research and evaluation for any destination...   | Matt Fuller, General Manager, Taronga Western Plains Zoo and Chris Rumble – Vision XS South Africa and Australia  |
| 11.00am – 1.00pm   | Engaging the Community - Building access and availability with volunteers and getting the community on board:  |   |
| 11.00am - 11.30pm  | Volunteering: an innovative program  | Fiona Ferguson, Manager, Age of Fishes Museum Canowindra  |
| 11.30am – 12.00pm  | CMCA Rally Deniliquin: Making your visitors your ambassadors   | Greg Lawrence, Manager, Economic Development and Tourism  |
| 12.00pm – 12.30pm  | Bondi's Yin and Yang   | Lorna Bussell, Divisional Manager, Bondi and Beaches, Recreational, Customer and Community Services, Waverley Council   |
| 12.30pm – 1.00pm   | Agquip case study – Home Hosting program   | Chris Frend, Manager Economic Development and Tourism, Gunnedah Shire Council   |
| 1.00pm             | Resolutions and close /drawing of prizes   |   |
| 1.30pm             | Lunch  |   |
| 2.30pm             | End of conference  |   |
| 3.00pm             | Leave for transfers to airport for flights out of Tamworth at 5.05pm return to Sydney  |   |

WALGETT SHIRE COUNCIL AGENDA



**The Hon. Duncan Gay MLC**  
Deputy Leader of Government in the Legislative Council  
Minister for Roads and Ports

RECEIVED 13 JAN 2012

Clr Ian Woodcock  
Mayor  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Our Reference: 11/00779

Dear Mayor

*I am as Bill*

I am pleased to advise your submission for grant funding under the 2011-2012 Better Boating Program has been successful.

The Better Boating Program aims to assist councils and other agencies in providing new and improved boating facilities.

In 2011-2012, almost \$5 million will be provided for better boating projects State wide.

This is the third year of the five year program which will invest \$25 million in recreational boating infrastructure through the Better Boating Program.

The NSW Government is pleased to offer Walgett Shire Council a grant totalling \$79,200 for the development of boating infrastructure in Walgett.

This amount consists of the following project:

- 1) \$79,200 towards the Collarenebri Boat Ramp Upgrade (Barwon River).

A letter of offer, which includes the grant conditions and details of funding, will be issued to the council's General Manager by Roads and Maritime Services.

If your officers require any further information, please refer them to Ms Lisa Anderson, Maritime Infrastructure Grants Manager at Roads and Maritime Services, on (02) 9563 8748.

Yours sincerely

**Duncan Gay MLC**  
Minister for Roads and Ports

- 9 JAN 2012

## **11. REPORT ON YOUTH DEVELOPMENT AND SERVICES – OCTOBER 2011 – DECEMBER 2011**

**REPORTING SECTION:** Corporate and Services  
**AUTHOR:** George McCormick – Youth Development Officer  
**FILE NUMBER:** 09/1763

---

### **Summary:**

This report presents a brief overview of Youth Development programs and services planned, implemented and completed for the period October 2011 – December 2011.

Programs, initiatives, events highlighted in this report are directly in line with Walgett Shire Youth Strategy - A five year plan, 2009 – 2014 action plan.

### **Background:**

Last quarterly report submitted for the period July 2011 - September 2011

### **Current Position:**

#### Highlights:

- The selection of Walgett Shire Youth Council executive member on the 2012 NSW Youth Week Committee
- Continued successful partnerships with service provider organisation in local programs targeting development, leadership, early interventional, health and well being initiatives
- High attendance and participation of young people at Youth Council meeting
- *Strong Collie Initiative*- Collarenebri's youth continue to enthusiastically engage in this program which targets young people's connection to culture and healthy life choices
- *Youth Options Walgett* project continues to engage young people "in place" during week nights and Saturday mornings. Project end date December 30th 2011.
- Youth Council planned successful Christmas holiday programs throughout their communities
- Successful Christmas Party end of year celebrations in all communities
- Planning for Youth Week 2012 underway with high involvement of young people

## WALGETT SHIRE COUNCIL AGENDA

### After School Activities/ Youth Centres

All Youth Centres across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri.

Daily programs during the summer months have included pool events at all centres. Youth Development Teams facilitate games and afternoon snacks with pool managers reducing entry costs associated with events. Other diversionary activities implemented for the reporting period include computers, DJ equipment, cooking, Wii challenges, pool / table tennis competitions, sports orientated games and arts and crafts.

Two “Rock-tober” dance parties have been staged during the reporting period at Walgett and Lightning Ridge. Both events were incident free with 156 young people participating across the Shire.

Youth Services continue to support and partner with local services and organisations. Major events and organisations supported include White Balloon Day, National Children’s Week 2011, Walgett Aboriginal Medical Service (dental promotion) ,Walgett Community Working Party (Walgett Local Implementation Plan) and all schools across the Shire.

The Youth Development Team will develop and circulate a weekly youth centre program for each community when school resumes in February 2012.

### Vacation Care Services

#### September/ October Vacation Care Programs

Attendance numbers for the first week of vacation care were highlighted in July - September Quarterly Youth Development report.

The second week, September 3<sup>rd</sup> - 7<sup>th</sup> was well received by young people, reflected by sustained high attendance and engagement numbers. Events included age appropriate sexual health events, tennis programs, visits by ‘Mackillop youth workers and age restricted Dance Parties (5- 11 year olds).

Attendance figures and engagement numbers: September / October Vacation Care:

#### **26<sup>th</sup> – 30<sup>th</sup> September** (last week of service)

|                   |            |
|-------------------|------------|
| Walgett -         | 195        |
| Lightning Ridge - | 163        |
| Collarenebri -    | 152        |
| Grawin -          | 87         |
| <b>Total:</b>     | <b>597</b> |

End of year holiday programs will be implemented from 9<sup>th</sup> January – 20<sup>th</sup> January 2012.

### Youth Council

During November, the Walgett Shire Youth Council conducted its final meeting for 2011. The meeting took place in Lightning Ridge with high numbers of young people from across the Shire in attendance. Service providers were also in attendance and discussed their services and how they might be able to assist young people. In a bid to continue to develop the role of the Youth Council Walgett Shire Youth Council will partner with Coonamble Shire during Youth Week 2012. This approach will provide the opportunity for our Youth Council to develop their leadership skills and focus on a collaborative, regional approach to youth affairs.

Youth Week 2012

NSW Youth Week 2012 will be staged from 13th – 22nd April. The event coincides with the April 2012 Holiday Program which will allow broader access to young people across the Shire.

The Youth Council in consultation with service providers will begin planning the event in the early months of 2012. The National theme for Youth Week in 2012 is “imagine, create , inspire”.

NSW Youth Week Young Peoples Advisory Committee (YPAC)

Miss Polly Haley, Youth Council executive member has been selected to be a member of the 2012 NSW Youth Week Committee.

The Committee is one of the methods Government involves young people to participate in Youth Week in NSW. It is made up of thirteen young people from across New South Wales between the ages of 12 and 25 who meet regularly to discuss and assist with the organising of Youth Week in NSW. The YPAC is involved in planning Youth Week at a state level by:

- Judging the Youth Week in NSW Design Competition
- Participating in the development of the marketing strategy, including a launch even
- Advising on strategies to increase the level of participation of young people across the
- State and in their local area
- Judging the Local Government Youth Week Awards

This is an outstanding outcome for our representative, and our Shire, and will be the first time in the history of our local government area that a young person has represented our communities at this level. Polly's appointment is a direct result of the continued achievements of NSW Youth Week Awards programs for the past five consecutive years 2007- 2011.

NSW Youth Advisory Council (YAC)

With the support of the Youth Development Officer, an application to the NSW Youth Advisory Council (YAC) of NSW has been submitted by Youth Council Chairperson Mr Marcus Weatherall. Assisting to develop the leadership skills of our Youth Council members benefits, not only the young people, but the broader community. This benefit comes through the development of confident and politically aware future civic leaders and strong local role models.

If successful Marcus will be involved in the following functions of the Youth Advisory Council:

- Advise the Minister on the planning, development, integration and implementation of Government policies and programs concerning young people
- Consult with young people, community groups and Government authorities on issues and policies concerning young people
- Monitor and evaluate legislation and Government policies and programs concerning young people and to recommend changes if possible
- Conduct forums, approved by the Minister on issues of interest to young people
- Collect, analyse and provide the Minister with information on issues and policies concerning young people

It is expected the Minister will announce the committee late January 2012.

Programs

School to Work Initiative

Currently there are five (5) students engaged in the school to work program in Collarenebri - (youth services), Walgett (youth services and library) and Lightning Ridge (urban infrastructure and youth



## WALGETT SHIRE COUNCIL AGENDA

services). Identification of other potential participants attending school throughout the Shire is ongoing.

### Children's week 2011

Youth Development Team partnered with local organisations and agencies, throughout the Shire, staging National Children's Week events. Participation numbers were stable and young people enjoyed the day of celebration in each community.

### Walgett Community College Mentoring Program

In 2012 Walgett Community College, along with a wide cross section of organisations and individuals, will trial a mentoring program at the school. The youth development staff will play a major role in mentoring of students and supporting the program.

### Youth Options Walgett Project - (externally funded)

Workers continue to engage young people, in-place, with two youth workers involved in after hours youth support. Youth workers report numerous young people have received advice and support regarding referrals and links to services that may assist them. The project end date is December 31<sup>st</sup> with a full report to funding providers due. It is predicted that there will be an underspend of funds and Council will seek a variation to extend the project end date.

### Strong Collie Project - (externally funded)

The project targets capacity building and leadership development to divert the participants from engaging in alcohol related offences. This involves engaging young people in a range of activities that seek to connect young Aboriginal men and women to traditional cultures, strengthening their individual capacity for self responsibility. The project continues in line with funding agreement.

### Up and coming events

Youth Council Meeting  
Hep Hop Program (HEP C)  
Local Implementation Plan Youth Sub Group  
Christmas events and celebrations  
January School Holiday programs / events

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Management Plan 2008 / 2009 – 2012 / 2015  
Walgett Shire Youth Development Youth Strategy 2009 / 2014  
Walgett Shire Council Community Plan 2010 – 2014  
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Youth Development Team  
Youth and Young people of Walgett Shire  
Walgett Shire Communities  
Service providers and local organisations/agencies

**Financial Implications:**

Funding is within current budget limits. It is difficult to estimate the offsets of having successful youth programs with reduction in vandalism / anti social behaviours and lack of genuine positive engagement and leadership opportunities of our young people.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The Youth Development team have successfully progressed projects and programs this quarter in accordance with the Walgett Shire Youth Development Youth Strategy 2009 - 2014.

| <b>Report on Youth Development and Services – October 2011 – December 2011</b>   |
|--|
| <p><b>Recommendation:</b></p> <p>1. That the quarterly report on Youth Development and Services for the period October 2011 – December 2011 be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Walgett Shire Youth Council meeting minutes



## WALGETT SHIRE YOUTH COUNCIL

23<sup>rd</sup> November 2011

Venue – John Murray Meeting Room - Lightning Ridge Bowling Club

Time - 10am

**Minute taker:** Telena Drew

**Chairperson-** Marcus Weatherall

\*\*\*\*\*

**Apologies:** Daniel Kauri, Manea Kauri, ( Walgett) Jenny Trindall- Youth Off The Streets, Graham Ruttley& Ike Gordon–Walgett Police (ACLOS), Beau Riley ( YLO –Walgett Police and Kylie Smith ( WSC )

\*\*\*\*\*

**Present:**

Youth: - WALGETT- Kaylah Sands, Polly Haley, Murri Shepherd, Stewart Murray, Belinda Sullivan, James Elms, Damien Sullivan, Tyson Teara-Jones  
COLLARENEBRI –Tanayah Peters, Michael Graham, Jayden Flick, Lochlan Peters, Dolly Adams, Peter Adams, Travis Brazier, Carl Mason, Dustin Peters  
LIGHTNING RIDGE –Telena Drew, Torrey Mack, Samantha Watt, Tamara Frail, Cody O'Brien, Zach Webb, Logan Bevan, Mark Winch

\*\*\*\*\*

**Service Providers/Organisation Rep's:**

Collarenebri Youth Development Team: Janet Mason,  
Walgett Youth Development Team: Trish Weatherall  
Lightning Ridge Youth Development Team: Kimberley Wood  
Youth Development Officer: George McCormick  
Collarenebri Central School:  
Thiyama-li : Marcus Weatherall  
Mackillop Rural Community Services: Mark Winch

\*\*\*\*\*

Marcus welcomed all to the meeting and thanked all for their attendance

Polly acknowledged Country and Elders and a minutes silence was carried out in respect of Elders past.

\* *The group discuss the absence of Danielle Rennie (Secretary) and her resignation from the Youth Council as she has moved from Lightning Ridge . Chair person called nominations for the position of Secretary in which Telena Drew( LR) accepted a nomination and was voted in – unopposed.*

**Action-** Telena Drew is recognised as the Youth Council secretary - current – 2012 AGM.

Marcus requested an introduction from service providers, youth present, youth development team and school staff.

Again as with the last meeting... there were new faces at this meeting YDO spoke about the purpose and objectives of the youth council, previous outcomes, partnerships, its constitution, the role in which it plays in Local Government and an overview of this group. Spoke out the outstanding outcomes and positive change to date, and exciting future for the group. Briefed all about making a difference to their communities and fellow young people and Councils commitment to young people.

## WALGETT SHIRE COUNCIL AGENDA

**Previous minutes** : YDO requested by chairperson to brief over previous minutes for all to hear and review. Passed as a true and accurate indication of previous meeting by Michael Graham-seconded Stewart Murray.

### **Action – nil**

\*\*\*\*\*

**Business arising from previous meeting:** George gave a break down of outcomes of NSW Youth Week Awards 2011 - Informed of the outstanding results being awarded "NSW Local Government 2011 "Best on going commitment" for Youth Week award. Spoke of how this demonstrates sustainability in programs and commitment, as the Shire/ Youth Council has been in the top three finalists in the NSW Youth Week Award for the past five consecutive years, finalists in a variety of categories in 2007, 2008 and 2010 and then winning in 2009( Best small Council Youth Week Program) and again this year 2011( Best on going commitment) . It also highlights the support from the young people involved with the event, adding that it is also a great reflection of the support that local, regional service providers have offered the group over the past five years.

Youth Council co- vice chairperson Polly Haley spoke of the trip to Sydney for the awards and the excitement felt when on the *big stage* accepting awards with representatives from Council and fellow youth council member Daniel Kauri.

### **Action- nil**

\*\*\*\*\* **Incoming correspondence/ outgoing correspondence**

Letters of awards recognition. Previous Secretary of many years Danielle Rennie has completed school and has left Lightning Ridge – She requested her thanks and encouragement to all). Group discussion in support of Youth Council forwarding letter of thanks for Danielle's commitment to this group, fellow young people and communities. **Action-** George work with Telena to draft letter / then signed by Marcus and sent to Danielle.

\*\*\*\*\*

### **Outgoing correspondence**

Nil

\*\*\*\*\*

### **General business.**

**Mark Winch** ('Mackillop Rural Community Services- Presentation) -Mark spoke of his past five years as a member and previous Chairperson of the WS Youth Council. He believes his involvement with the Council assisted him to focusing on positive things, it helped him stay at school and focus on learning, his self belief, his involvement has also helped him find a good job , in something he loves, which is helping the less fortunate or struggling youth and young people of our Shire. Youth Council has empowered him to public speak and has boosted his confidence. Mark then distributed flyer/ referral forms from his organisation and gave a detailed report on what his service can do and how it may help out youth in need.

**Marcus Weatherall** – ( Thiyama-li family violence and legal services)

Marcus gave a report and spoke about his involvement as an inaugural member and what it means to him.

He also spoke how, if it wasn't for his involvement and mentoring support he would not be in the good job he is today, he encouraged youth to stay involved and take ownership of the group and

their communities. He also gave a detailed report on the service he works with and the broader role it plays with support for people and communities.

**George:**

Introduced a *Youth Issue Survey* for all to complete prior to lunch.

Survey will be collated and summarized with the information assisting Council / youth council to identify and target areas that young people regard as the biggest issues in their lives at the moment, outcomes to be presented to next meeting.

George then asked if the youth would participate in an self assessment exercise regarding identification of their own individual learning styles.

**Group voted all in favour**

George distributed the VAK- Learning Styles self Assessment Questionnaire.

All completed.

Huge discussion regarding who was what style and young people acknowledged it is good to be able to identify what style they are regarding learning techniques and options.

**Projects**

Group then discussed possible projects and initiatives that they would like to implement. Several points were discussed

A motion put forward by Michael Graham regarding another anti graffiti poster comp, followed by discussion around what to do,,, Came to a plan : Anti Graffiti Poster comp staged from February 2012 ( when school starts ) and be judged during Youth Week in April 2012. Only one category, open ages. Poster must have the project slogan. "*Your town, your place - end graffiti, don't deface*"! Judges be discussed and identified at next meeting.

Prizes to the value of \$ 500.00 across the three communities, group will look for support and partners..... moved Michael, seconded Polly - All in favour

**Action:** group to work with YDO in preparation of letter seeking support from service providers, prepare draft project brief for next meeting.

**Holiday Programs January 2012**

Young people gathered into their communities group and planning session staged in development of each individual towns holiday programs for Lightning Ridge, Walgett and Collarenebri.

Programs for each community announced and endorsed. All in favour

**Action:** YDO and team leaders to develop flyers and distribute before the end of school. seek to have schools place in end of year newsletters.

**Reports – Team Leaders**

Brief from all youth team leaders of what has been happening in the centres (Trish, Kimberley & Janet).

**NSW Youth Advisory Council & NSW Youth Week Committee applicants.**

George gave a report of what is happening with business relating to NSW Youth Week Committee application of Polly Haley and NSW Youth Advisory Council application of Marcus Weatherall. We should hear of successful applicants within the next few weeks. If Polly and Marcus are successful it would represent the first time in history that a youth representative has been on these committees from our Shire

YDO informed of the Coonamble Youth Council in establishment mode and are the group happy for them to attend next meeting in a bid to partner in potential programs and initiatives. All in Favour

**Action:** YDO to send formal invite signed by Chairperson.

## WALGETT SHIRE COUNCIL AGENDA

### Open session – Yarn Up

Collarenebri Team Leader Janet Mason gave an overview of what the Strong Collie Project involves and recent activity.. Group also request the Collie Kids perform live and informally at next Youth Council meeting. The group agreed.

**Action:** Performance from Collarenebri at the next youth council meeting.

Ridge rep, Logan moved a motion to target binge drinking (with beer goggles) at next meeting. Also discussed was the staging of Info session regarding Domestic Violence and Legal issue All in favour.

**Action:** Marcus to gather resources and get together info session for next meeting, George to contact Mick Ah-Kit (ODGP) regarding possible media presentation relating to binge drinking. .

Walgett reps, James and Tyson offered to facilitate / support the evening Basketball, should it get up and running through the LIP Youth group in Walgett.

**Action:** George to investigate.

Walgett reps, Belinda, Stewart. Kaylah and Murri asked about a bus to transport young people from Gingie and Namoi into centre a few days a week. Asked about the YOTS bus, ... can they help out.

**Action:** George to investigate

Marcus – thank you.

Next meeting – week beginning 13<sup>th</sup>-17 February 2012.

---

### In closing:

In closing of meeting YDO addressed all, thanked the service providers for their input, teachers and youth development staff.

**Youth Council Chair person** Thanked all for being in attendance and looks forward to next meeting.....closed meeting.

---

**Meeting closed @ approx 1.50pm**

**Next meeting – February 2012 @ Walgett Shire Chambers .....Date TBC**

## **12. WALGETT SHIRE COUNCIL LIBRARIES QUARTERLY REPORT OCTOBER TO DECEMBER 2011**

**REPORTING SECTION:** Corporate Services - Libraries  
**AUTHOR:** Christine Dugan - Senior Library Officer  
**FILE NUMBER:** 09/1384

---

### **Summary:**

This report outlines activities of the Walgett and Lightning Ridge libraries programs and services.

Designed and implemented for the period October 2011 – December 2011.

Programs and events highlighted in this report are collaborated through Walgett Shire Council library staff and NRL HQ.

### **Background:**

Last quarterly report submitted for the period October 2011 – December 2011

### **Current Position:**

#### Walgett

Parent /Grandparent morning tea.

‘Children and Nutrition’. Visiting Guest Speaker talked about diet with children targeting 12 years and under.

#### Pre-school literacy:

The Stories on the Floor early literacy project is continuing at Walgett Library. The library officer engages with children and mothers/carers at Gingie Village weekly. This targeted group are not connected to pre-school or day care facilities due to transport and the library officer acts both as a bridge to the Walgett library as well as an early literacy educator. Collarenebri Community Playgroup is visited fortnightly. Library visitation by the targeted group is increasing with group visits to the Library organised for both. During the school holidays these activities are in recess with more activities in the library engaging these families.

Tuesday Story Time and Thursday Books and Babies are targeting 0-5 years and parents.

#### Library Programs:

Monthly book awards are given to encourage children to read and participate in library programs. Holiday activities based around the summer reading club “The Amazing Read” engage children in activities relating to this theme. Activity program displayed in library include such things as Games Day, Mosaics, Monster Masks, Crazy Patchwork.

## **WALGETT SHIRE COUNCIL AGENDA**

### **After School and Holiday Groups:**

In the period October to December 1254 children visited the library and engaged in group activities. Activities include printing, photography, Christmas activities, Games.

### **Deposit Stations**

Four visits were completed to Deposit Stations and Collarenebri Library for exchange of books. Books were taken out to Burren Junction Bore Baths via workman to support visitors.

### **Lightning Ridge**

#### **After School Activities**

After school programs are arranged for Wednesday and Thursdays 381 children involved over this period. The children are engaged in various activities including working with textiles intended for Walgett Show in May. This program has enhanced the children's sewing abilities, learning to use tools for the trade and using library collection and computers for researching.

#### **Pre school literacy:**

Books and Babies continue on Friday mornings.

0-5 age group are using the activity programs available on mornings the library is open. These programs are in recess over the school holidays.

Children engaged in Christmas activities and Summer Reading Club activities.

Monthly book awards are given to encourage children to read and participate in library programs.

### **Visitation**

#### **Walgett:**

Number of New Patrons – 29

Items Borrowed – 793

Number of Visits – 1552

#### **Lightning Ridge:**

Number of New Patrons – 8

Items Borrowed – 1364

Number of Visits - 625

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil



**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community Members  
Youth in Walgett Shire  
Walgett and Lightning Ridge Staff  
Tourists travelling through the Shire

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Library Staff have completed training sessions relating to search tools available through State Library. Staff has been incredibly active with children's programs and surveying the community for more adult related programs for 2012.

| Walgett Shire Council Libraries  |
|--|
| <p><b>Recommendation:</b></p> <p>1. That the Walgett Shire Libraries quarterly report October – December 2011 be accepted</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Nil

### **13. WALGETT LIBRARY BUILDING EXTENSION**

**SECTION:** Corporate Services - Libraries  
**AUTHOR:** Dell Price – Manager Community Development  
**FILE NUMBER:** 12/7

---

#### **Summary:**

An application to the NSW Library Council has been prepared and submitted for a Library Development Grant of \$200,000 for an extension to the Walgett Library, the maximum amount that can be requested.

#### **Background:**

In previous years 2009 and 2010 applications for the above were submitted, however on both occasions were unsuccessful due to the high number of applications received.

Previous reports to Council detail the need to extend the library premises. This new application will fund the majority of the project if successful however there will be a shortfall that Council will need to contribute for the project to go ahead.

#### **Current Position:**

The current building offers limited space for community members to read, study and engage in a social and safe environment. Given the change in service delivery of public libraries over the last 10 years thus to become a community space.

The extension will significantly improve services and benefit patrons and community members as follows;

- To create more useable spaces and relevant library services for Walgett Shire Council.
- Walgett Library offers the community a wide range of programs, however are limited by space for these programs to reach full potential and unable to develop additional community based programs.
- Provide multi purpose spaces for the community.
- Provide a community hub for diverse and innovative library usage.
- Attract a wider range of users.
- Respond to expressed community need for accessible and appropriate civic space.

We requested updated estimate from de Beer, Building Design, Dubbo and QSACC – Quality Surveyors and Cost Consultants, Dubbo these estimates came in at \$279,311.00. This would require Council to fund approximately \$80,000.00 in the 2012/13 financial budget if successful.

**Relevant Reference Documents:**

Walgett Shire Council Community Plan 2010-2014,

Section 14: Our Community

6.4 pg.42 Continue to develop the libraries as multi-purpose community spaces

6.15 pg.44 Expand the role of Council libraries to support early language/literacy skills and life skills programs

Section 14: Culture, Recreation & Leisure

12.13 pg.56 Continue to provide high quality library services

Section 14: Education, Training & Employment

13.5 pg.57 Continue to focus on early childhood literacy learning through the library

13.6 pg.57 Promote Shire libraries as venues for innovative educational support

**Governance Issues:**

Nil

**Environmental Issues:**

Nil

**Stakeholders:**

Walgett community members, organisations, agencies and visitors

**Financial Implications:**

Grant funding being sought for the amount of \$200,000.00. Shortfall of approximately \$80,000.00 will result should the application be successful. It is requested this shortfall be included in the 2012/13 draft financial budget.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

If successful in obtaining funding the extension would be an asset to the members of Walgett Shire Council and the wider community.

**Report on Walgett Library Building Extension**

**Recommendation:**

1. That Council endorse the submission of application to NSW Library Council for the extension of Walgett Library and that an amount of \$80,000 be considered for inclusion in the draft 2012/13 budget for the extension of the Walgett Library.

**Moved:**

**Seconded:**

**Attachments:**

Library Development Application

Estimates : de Beer

Estimates : QSACC

## Country Libraries Fund 2011/12 - Application for Library Building Projects

Application 00010 from Jane Farkas (jfarkas@walgett.nsw.gov.au)

Received on 19 December 2011, 12:36 PM EST

---

### Overview

### Applying for a Grant

### Applicant details

|  |   |
|--|---|
| Are you a country or metropolitan council        | Country   |
| Local Authority (Council)                        | Walgett Shire Council                                     |
| Library Service                                  | North West Slopes and Plains Cooperative Library Services |
| General Manager                                  | Mr Don Ramsland   |
| Library Manager                                  | Ms Stacey DiFazio   |
| Regional Library Manager (if applicable)         |   |
| Please indicate what type of application this is | an individual library service application                 |
| Contact person for this application              | Mrs Dell Price  |
| Position   | Manager Community Development                             |
| Phone Number                                     | 02 68286107   |
| Email Address                                    | dprice@walgett.nsw.gov.au                                 |

### Authorisation

|  |  |
|--|--|
| Name, Library Service and Position   | Don Ramsland, General Manager, Walgett Shire Council             |
|  | Dell Price, Manager Community Development, Walgett Shire Council |
|  | Stacey DiFazio, Library Services Manager                         |
| I am authorised to submit this applications and certify that the information provided in this application is true and accurate | Yes  |

### Project Description

|               |                                    |
|---------------|------------------------------------|
| Project Title | Walgett Library Building Extension |
|---------------|------------------------------------|

## WALGETT SHIRE COUNCIL AGENDA

### Application 00010 from Jane Farkas (jfarkas@walgett.nsw.gov.au)

Amount of funding requested \$200,00.00

This is a Country Libraries Fund Grant application for a public library building project Yes

Project purpose (Limit 250 words)

\*Walgett Library falls short of People Places Guidelines (attachment 1).  
\* By extending Walgett Library, we aim to move services closer to the standards provided by State Library NSW addressing problems associated with this seriously underutilised public resource.  
\*To create more useable spaces and relevant library services for Walgett. Given community issues of rural isolation and high percentage population of Indigenous people, especially youth, if unsuccessful it will be extremely difficult to overcome social problems supporting both Indigenous and non-Indigenous youth literacy issues.  
\*Walgett Library has 3 PAC's. By providing additional space and resources the project will increase community Internet access, thus addressing the issue of Digital Divide in isolated areas.  
\*Increasing user satisfaction, ensuring maximum utilisation of this much needed resource.  
\*Walgett Library offers the community a wide range of programs, however are limited by space for these programs to reach full potential.  
\*Walgett Library plays a vital part of our Community Plan 2010/2014 (attachment 2).  
\*A very high proportion of users are Indigenous young people, by extending the capacity of existing Library size and usability, we shall offer opportunities, increasing numbers of young people engaging in programs supporting learning outcomes targeting closing the gap strategy of increasing Indigenous young peoples literacy levels.  
\*Walgett Shire is identified as a high risk population with issues of multi generational welfare dependency, negative employment growth, and transport disadvantage. While our population is static, there is an Indigenous population increase, with a high percentage of children and young people, many of whom frequent the Library.

Describe the key elements of your project (Limit 250 words)

#### BUILDING

\*The dominant aspect of this project is flexibility to maximise the utilisation of the increased space.  
\*The extended Library will be 156sqm which will be an increase of almost 50% on the existing building which is only 104.3 sqm.  
\* The floor plan is a large open design, with large windows on the street front so people can see activity inside. The open feeling will also encourage the Indigenous people of Walgett (more than one third of the population- see Attachment 3)  
\*The exterior of the building will display strong library branding which aligns with the People Places Guidelines for a strong public image.  
\*There will be a dedicated children's area, young adults area, 2 activity areas and an information technology space.  
\*There are a provisions allocated for a reading area with comfortable seating, this will encourage customers to stay in the library longer.

#### LIBRARY HOURS AND STAFFING LEVELS

\*The library hours have been increasing on an annual basis due to the increase of patronage.  
\* A school based trainee is taking place in 2012 and is envisaged to continue into permanent position upon completion.

## WALGETT SHIRE COUNCIL AGENDA

\*Walgett Library had been increasing its opening hours over the past 3 years from 4 days =21 hrs per week to currently 6 days =28 hours per week. It is envisaged with the increase of patrons extending opening hours could be possible.

\*Currently Membership for Walgett Library is approximately 45% of population with memberships continuing to grow for 2011 there have been 323 new members.

### Evidence to support your project

Provide evidence to support the need for the project in your community (Limit 250 words)

\* Walgett Library falls short of all People Places benchmarks - Attachment 1

\*The 2006 SEIFA index reports Walgett as decile 3 on the SEIFA scale.

Walgett Shire is ranked as within the third most disadvantaged band of LGAs on the SEIFA index. (Attachment 4)

\*As indicated below, the LGA has a low rate of year 12 attainment with a high rate of people attaining years 8 – 10 education. This situation translates to a high rate of jobseekers in the unskilled labour market. With a larger more functional Library we would be able to target programs and learning aids to assist young people to gain skill levels to aid in future employment possibilities.

\*Circulation, Visitor, internet and program figures continue to grow each year: (attachment 5)

\*Community Survey as part of Council's Integrated Planning 2011, Library services were rated extremely important and for the library to become the community hub.

\*Community members have expressed the need for more room, resources and hours - (Attachment 6& 7) support letters and petition.

\*Walgett is an isolated community.

\*Walgett's LGA population break up:-

564 or 8.1% of under 5yo,

954 or 13.7% are youth 5-14 years

654 or 9.4% young adult

4772 or 44.9% adult

30.1% of total population are Indigenous -(Attachment 8)

\*Walgett Library offers several programs each day (Attachment 5)

\* Staff and patrons would appreciate a space designated for functions or an area that can be used without disturbing other areas of the library.

### Library building size and catchments

|  |           |
|--|-----------|
| Current population catchment   | 1735      |
| 10 year projected population catchment                               | 2134      |
| Current building size  | 104.3 sqm |
| Proposed building size   | 156 sqm   |
| Size of any shared space and the percentage allocated to the library | 0         |
| Population-based benchmark size                                      | 139 sqm   |

## WALGETT SHIRE COUNCIL AGENDA

Service-based benchmark size 139 sqm

Is the building/land owned by council yes

### Project outcomes and benefits

Describe the outcomes of your project? (Limit 250 words)

The outcomes for this project will be:

- \*Increased collection maintained on an ongoing basis
- \*Increased members
- \*Increased visits
- \*Increase social inclusion by local Indigenous young people and their families
- \*User friendly design to aid in increased participation and attendance
- \*Enable the library to offer quiet space for research, relaxation, and study as well as active spaces for adults
- \*Provide space for access to information technology
- \*Enable the library to operate as a community hub in response to expressed and emerging community hub
- \*Raise standard of quality programs such as Storytime, Books and Bubs, pre-school visits, outreach programs, after school program, young mothers group, parent & grandparents meeting space, and daily tutoring for students.
- \*A more accessible service by extending the opening hours.
- \*Comfortable reading areas will encourage patrons to stay and use the library.
- \*More area to have displays and exhibitions.
- \*Increased patron satisfaction.

### Evaluating your project

Describe how you will evaluate the success of your project.

The proposal is to extend the Walgett Library to provide more public area floor space. The anticipated outcome is the Walgett Library will provide a more appealing and responsive library service to a greater number of users. The renovated Library will provide a more comfortable modern environment for the library patrons and staff.

#### Qualitative Measures

- \*Direct feedback for community members, informal comment to staff.
- \*Library survey asking for comments on the renovated Library.

#### Quantative Measures

- \*Visitor statistics will be monitored and compared to the pre-renovated data.
- \*Increased number of events and programs will be recorded.
- \*Analysis of circulation data collected from our Library Management System.
- \*Analysis of Library Membership.
- \*Analysis of borrowing trends.

The results collected from these measures will be collated into the final report which will be submitted to the Library Council of NSW.

### Project Sustainability

Describe how the intended outcomes of the

\*Council has supported the possibility of extending Walgett Library in previous years (Attachment 9)



## WALGETT SHIRE COUNCIL AGENDA

project can be sustained beyond the life of the project (Limit 250 words)

\*Council is committed to possibly increasing staffing and opening levels.

\*The project will be on-going as the Walgett Library continues to be well supported and utilized within the community.

\*Ongoing library maintenance funding will continue to be funded by Walgett Shire Council, Urban Infrastructure work schedule who has allocated \$7,500 for the Maintenance of the Walgett Library. This funding will be continued to ensure that the building is kept in ideal conditions.

\*Walgett Shire Council will continue to consult with the community regard their needs. Annual community consultation takes place and programs that reflect emerging trends will continue to be incorporated into the library context.

### Project plan

Proposed start date of the project

March 2012

Anticipated finish date for your project

December 2012

Who is responsible for overall project management/co-ordination?

Dell Price, Manager Community Development

State each Project Activity/Responsibility /Timeframe /

| Project Activity              | Responsibility                             | Time Frame    |
|-------------------------------|--|---------------|
| Architectural Plans Completed | Contract Engineer                          |               |
| DA to Council                 | Director Corporate Services                | March 2012    |
| Request for Tender            | Director Corporate Services (DCS)          | May 2012      |
| Construction Phase            | DCS and Manager Community Development(MCD) | July-Nov 2012 |
| Progress Reporting            | DCS and MCD                                | November 2012 |
| Fit out phase                 | DCS and MCD                                | December 2012 |
| Reopening /launch             | DCS and MCD                                | January 2013  |
| Customer Survey               | DCS and MCD                                | March 2013    |
| Survey results accessed       | Manager Community Development              | May 2013      |
| Final Report                  | DCS and MCD                                | June 2013     |

### Non compliant projects

Identify how your project is non compliant

Why should your non compliant project be considered? (Limit 250 words)

### Budget

# WALGETT SHIRE COUNCIL AGENDA

## Budget

| Income   |           | Expenditure                                   |          |
|--|-----------|---|----------|
| Description  | \$        | Description                                   | \$       |
| Library Development Grant                          | 200000.00 | Prelims                                       | 35730.00 |
| Walgett Schire (WSC)Contribution Library Extention | 79311.00  | Demolition                                    | 14529.00 |
| WSC Staff Administion -(IK)                        | 15000.00  | Earthworks                                    | 9751.00  |
| WSC Marketing & Evaluation -(IK)                   | 3000.00   | Concrete                                      | 25553.00 |
| WSC Opening - (IK)                                 | 1000.00   | Carpentry                                     | 57664.00 |
| WSC -Construction Drawings and documentation- (IK) | 15374.00  | Joinery                                       | 1511.00  |
| WSC- Computers and associated equipment- (IK)      | 5000.00   | Metalwork                                     | 4339.00  |
|  | 0.00      | Brickwork                                     | 40701.00 |
|  | 0.00      | Roofing                                       | 30462.00 |
|  | 0.00      | Linings                                       | 18150.00 |
|  | 0.00      | Floor Coverings                               | 10221.00 |
|  | 0.00      | Painting                                      | 6544.00  |
|  | 0.00      | Electrical                                    | 17824.00 |
|  | 0.00      | Landscaping                                   | 6332.00  |
|  | 0.00      | Staff administration (IK)                     | 15000.00 |
|  | 0.00      | Marketing and Evaluation (IK)                 | 3000.00  |
|  | 0.00      | Opening (IK)                                  | 1000.00  |
|  | 0.00      | Construction Drawings and documentation- (IK) | 15374.00 |
|  | 0.00      | Computers and associated equipment            | 5000.00  |
| Total Income                                       |           | Total Expenditure                             |          |

Provide any explanatory notes in support of the budget here (Limit 250 words)

Staff Administration includes:  
Preparation of tender documents  
Supervising of tender process  
Project Management  
Preparation of final report

Marketing and Evaluation  
Preparing survey  
Postal fees associated with survey  
Compiling and assessing survey results from survey  
Monitoring of programs, visitations, computer use, memberships, circulation figures
























## WALGETT SHIRE COUNCIL AGENDA

Library Opening  
Preparation and distribution of invitations  
Advertising  
Refreshments

### Disclaimers and Privacy

### Add your attachments

#### Attach Files

-  People Places.pdf 118.2 kB
-  Community Plan .pdf 217.8 kB
-  ABS Indigenous Status.pdf 17.0 kB
-  ABS SEIFA.pdf 527.9 kB
-  Walgett Shire Library Statistics.docx 11.7 kB
-  09 1383 0002 Letter of support to extend and enhance the
-  09 1383 0003 Letter of support to extend and enhance the
-  09 1383 0004 Letter of support to extend the facilities of the
-  09 1383 0005 Letter of support to extend the facilities of the
-  09 1383 0006 Letter of support to extend and enhance the
-  09 1383 0007 Letter of Support for extension and enhancement of
-  09 1383 0008 Letter of Support to extend and enhance the
-  09 1383 0009 Letter of Support to extend the facilities of the
-  09 1383 0010 Letter of Support to extend and enhance the
-  09 1383 0011 Letter of Support to extend the facilities of the
-  09 1383 0012 Community Survey-Application for funding to
-  ABS Walget Profile. pdf.pdf 71.0 kB
-  benchmarks.xlsx 23.5 kB
-  WSC Mins.pdf 43.1 kB
-  Building Design and Plans.pdf 226.9 kB
-  Proof of Ownership.pdf 472.9 kB
-  Quote.pdf 23.4 kB
-  Kevin Humphries Support Letter.pdf 204.5 kB

List all attachments you  
have included in your  
application

|               |                                     |
|---------------|-------------------------------------|
| Attachment 1  | People Places Benchmark Comparison  |
| Attachment 2  | WSC Community Plan 2010 - 2014      |
| Attachment 3  | ABS Indigenous Status by age by sex |
| Attachment 4  | ABS Socio-economics Index for Areas |
| Attachment 5  | Walgett Shire Library Statistics    |
| Attachment 6  | Walgett patron -Letters of Support  |
| Attachment 7  | Walgett patron petition             |
| Attachment 8  | ABS Walgett LGA Profile             |
| Attachment 9  | Walgett Shire Council Minutes       |
| Attachment 10 | Building design - De Beer           |

## WALGETT SHIRE COUNCIL AGENDA

Attachment 11      Proof of ownership  
Attachment 12      Quote - QSACC

### **Checklist of other information to include**

Please indicate if the following documents have been attached

Confirmation that council owns the land/building  
Scaled architectural plans with associated cost plan  
Council minutes and other supporting evidence documenting commitment to the project  
People Places benchmarking spreadsheet calculating the population-based benchmark  
People Places Benchmarking spreadsheet calculating service-based benchmark

## 14. **CASH ON HAND AND INVESTMENT REPORT AS AT 31 DECEMBER 2011**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

### Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 December 2011.

### Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

### Current Position:

As at 31 December 2011 the operational bank account's balance was \$537,153.95. The reconciliation of this balance is:

#### Operational Account Bank Reconciliation As at 31 December 2011

|  |                |
|--|----------------|
|  | \$             |
| Opening Ledger Account Balance as at 1 December 2011 | 924,707.63     |
| Add: Receipts  | 1,972,708.93   |
| Add: Recalled Investments                            | 250,000.00     |
| Less: New Investments                                |                |
| Less: Payments                                       | (2,613,016.58) |
| Closing Ledger Balance as at 31 December 2011        | 534,399.98     |
| Balance as per Bank Statement as at 31 December 2011 | 537,153.95     |
| Add: Receipts not banked                             | -              |
| Less: Payments not presented                         | (2,753.97)     |
| Closing Balance of Bank Account                      | 534,399.98     |

1 Term Deposit of \$250,000.00 was recalled in December 2011.  
 No New Term Deposits were made in December 2011.

1 transfer of \$500,000 was recalled from the 24hour online account in December 2011.  
 1 transfer of \$500,000 was made to the 24hour online account in December 2011.  
 As at 31 December 2011 Walgett Shire Council's investment register's balance was \$7,754,432.31. The balance as per the attached investment report comprised:

## WALGETT SHIRE COUNCIL AGENDA

|  |                |
|--|----------------|
| Term Deposits                                      | \$7,750,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 4,432.31    |

The values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 October 2011 and were supplied by the ANZ Group.

|                                |                |
|--------------------------------|----------------|
| 24 Hour Online Account Balance | \$1,000,000.00 |
|--------------------------------|----------------|

### Relevant Reference Documents/Policies:

|                |  |
|----------------|--|
| 09/1772/0017   | December 2011 bank reconciliation ledger 11.5010 |
| 09/1460-02/008 | Investments Report To Council 2011-2012          |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

NIL

### Conclusion:

As at 31 December 2011 Walgett Shire Council's total available cash and invested funds were \$9,288,832.29 represented by:

|  |                |
|--|----------------|
| Reconciled Operational Account Balance | \$534,399.98   |
| Investments                            | \$7,754,432.31 |
| 24 Hour Online Saver Account           | \$1,000,000.00 |

### Cash on Hand and Investment Report as at 31 December 2011

#### Recommendation:

1. That the cash on hand and investment report as at 31 December 2011 be received.

**Moved:**

**Seconded:**

### Attachments:

# WALGETT SHIRE COUNCIL AGENDA

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term (days)</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                       |
|---|---------------------------|--------------------|---------------|------------|-------------------|----------------------|-----------------------|
| <b>Term Deposits</b>  |                           |                    |               |            |                   |                      |                       |
| Bankwest  | Term Deposit              | 152                | 5.85          | 716/12     |                   | 01-Feb-12            | \$250,000.00          |
| Bank of Queensland  | Term Deposit              | 180                | 5.85          | 717/12     |                   | 29-Feb-12            | \$250,000.00          |
| Credit Union Australia                                      | Term Deposit              | 105                | 5.75          | 727/12     |                   | 11-Jan-12            | \$250,000.00          |
| National Australia Bank                                     | Term Deposit              | 112                | 5.88          | 728/12     |                   | 18-Jan-12            | \$250,000.00          |
| Bank of Queensland  | Term Deposit              | 98                 | 6.00          | 731/12     |                   | 11-Jan-12            | \$500,000.00          |
| Bankwest  | Term Deposit              | 91                 | 5.75          | 732/12     |                   | 11-Jan-12            | \$250,000.00          |
| Newcastle Permanent Building Society                        | Term Deposit              | 91                 | 5.73          | 733/12     |                   | 18-Jan-12            | \$250,000.00          |
| Newcastle Permanent Building Society                        | Term Deposit              | 112                | 5.72          | 734/12     |                   | 15-Feb-12            | \$250,000.00          |
| National Australia Bank                                     | Term Deposit              | 189                | 5.85          | 735/12     |                   | 02-May-12            | \$250,000.00          |
| Bankwest  | Term Deposit              | 147                | 5.70          | 736/12     |                   | 23-Mar-12            | \$250,000.00          |
| Credit Union Australia                                      | Term Deposit              | 91                 | 5.74          | 737/12     |                   | 22-Feb-12            | \$250,000.00          |
| Newcastle Permanent Building Society                        | Term Deposit              | 96                 | 5.72          | 738/12     |                   | 08-Feb-12            | \$500,000.00          |
| Suncorp   | Term Deposit              | 98                 | 5.90          | 739/12     |                   | 15-Feb-12            | \$250,000.00          |
| Bankwest  | Term Deposit              | 112                | 5.60          | 741/12     |                   | 07-Mar-12            | \$250,000.00          |
| IMB   | Term Deposit              | 82                 | 5.65          | 743/12     |                   | 14-Mar-12            | \$500,000.00          |
| Bank of Queensland  | Term Deposit              | 182                | 5.80          | 745/12     |                   | 30-May-12            | \$250,000.00          |
| Credit Union Australia                                      | Term Deposit              | 91                 | 5.70          | 714/12     |                   | 29-Feb-12            | \$250,000.00          |
| Credit Union Australia                                      | Term Deposit              | 91                 | 5.75          | 746/12     |                   | 07-Mar-12            | \$250,000.00          |
| Suncorp   | Term Deposit              | 91                 | 5.76          | 747/12     |                   | 07-Mar-12            | \$250,000.00          |
| Suncorp   | Term Deposit              | 91                 | 6.00          | 748/12     |                   | 14-Mar-12            | \$250,000.00          |
| National Australia Bank                                     | Term Deposit              | 126                | 5.99          | 749/12     |                   | 18-Apr-12            | \$250,000.00          |
| CBA   | Term Deposit              | 98                 | 5.20          | 750/12     |                   | 21-Mar-12            | \$500,000.00          |
| IMB   | Term Deposit              | 91                 | 5.90          | 751/12     |                   | 21-Mar-12            | \$500,000.00          |
| National Australia Bank                                     | Term Deposit              | 133                | 6.10          | 752/12     |                   | 02-May-12            | \$250,000.00          |
| CBA   | Term Deposit              | 63                 | 5.34          | 753/12     |                   | 22-Feb-12            | \$500,000.00          |
|   |                           |                    |               |            |                   |                      | <u>\$7,750,000.00</u> |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |                    |               |            |                   |                      |                       |
| Zirco Finance Ltd   | Floating Rate CDO         |                    | 0.00          |            |                   | 20-Sep-14            | \$0.00                |
| Morgan Stanley Acs SP                                       | Floating Rate CDO         | 91                 | 6.950         |            | 20-Sep-11         | 20-Jun-15            | \$1,553.25            |
| Hellum Capital Ltd  | Floating Rate CDO         | 92                 | 6.7417        |            | 23-Sep-11         | 23-Jun-14            | \$2,879.06            |
|   |                           |                    |               |            |                   |                      | <u>\$4,432.31</u>     |
|   |                           |                    |               |            |                   |                      | <u>\$7,754,432.31</u> |

## Investment Report as at 31 December 2011

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed

Susie Jones  
Finance Manager

*Susie Jones* 31/1/2012

Prepared and Reconciled by Julie McKewen  
Finance Officer

*Julie McKewen* 31/1/12

## 15. CASH ON HAND AND INVESTMENT REPORT AS AT 31 JANUARY 2012

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

### Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 January 2012.

### Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

### Current Position:

As at 31 January 2012 the operational bank account's balance was \$813,698.05. The reconciliation of this balance is:

#### Operational Account Bank Reconciliation As at 31 January 2012

|  |                       |
|--|-----------------------|
|  | \$                    |
| <b>Opening Ledger Account Balance as at 1 January 2011</b>     | <b>534,399.98</b>     |
| Add: Receipts  | 2,034,563.83          |
| Add: Recalled Investments                                      |                       |
| Less: New Investments  |                       |
| Less: Payments   | (1,762,508.60)        |
| <b>Closing Ledger Balance as at 31 January 2012</b>            | <b>806,455.21</b>     |
| <br><b>Balance as per Bank Statement as at 31 January 2012</b> | <br><b>813,698.05</b> |
| Add: Receipts not banked                                       | 8,818.55              |
| Less: Payments not presented                                   | (16,061.39)           |
| <b>Closing Balance of Bank Account</b>                         | <b>806,455.21</b>     |

No Term Deposits were recalled in January 2012.

No New Term Deposits were made in January 2012.

1 transfer of \$250,000 was recalled from the 24hour online account in January 2012.

1 transfer of \$500,000 was made to the 24hour online account in January 2012.

As at 31 January 2012 Walgett Shire Council's investment register's balance was \$7,750,430.13. The balance as per the attached investment report comprised:



## WALGETT SHIRE COUNCIL AGENDA

|  |                |
|--|----------------|
| Term Deposits                                      | \$7,750,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 430.13      |

The values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 December 2011 and were supplied by the ANZ Group.

|                                |                |
|--------------------------------|----------------|
| 24 Hour Online Account Balance | \$1,250,000.00 |
|--------------------------------|----------------|

### Relevant Reference Documents/Policies:

|                |   |
|----------------|---|
| 09/1772/0018   | January 2012 bank reconciliation ledger 11.5010 |
| 09/1460-02/008 | Investments Report To Council 2011-2012         |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 31 January 2012 Walgett Shire Council's total available cash and invested funds were \$9,806,885.34 represented by:

|  |                |
|--|----------------|
| Reconciled Operational Account Balance | \$806,455.21   |
| Investments                            | \$7,750,430.13 |
| 24 Hour Online Saver Account           | \$1,250,000.00 |

### Cash on Hand and Investment Report as at 31 January 2012

#### Recommendation:

1. That the cash on hand and investment report as at 31 January 2012 be received.

**Moved:**

**Seconded:**

# WALGETT SHIRE COUNCIL AGENDA

## Attachments:

| Investment Institution                                      | Type of Investment | Term (days) | Rate % | Ref    | Reset Date | Maturity Date         |
|---|--------------------|-------------|--------|--------|------------|-----------------------|
| <b>Term Deposits</b>  |                    |             |        |        |            |                       |
| Bankwest  | Term Deposit       | 152         | 5.85   | 716/12 |            | 01-Feb-12             |
| Bank of Queensland  | Term Deposit       | 180         | 5.85   | 717/12 |            | 29-Feb-12             |
| Newcastle Permanent Building Society                        | Term Deposit       | 112         | 5.72   | 734/12 |            | 15-Feb-12             |
| National Australia Bank                                     | Term Deposit       | 189         | 5.85   | 735/12 |            | 02-May-12             |
| Bankwest  | Term Deposit       | 147         | 5.70   | 736/12 |            | 23-Mar-12             |
| Credit Union Australia                                      | Term Deposit       | 91          | 5.74   | 737/12 |            | 22-Feb-12             |
| Newcastle Permanent Building Society                        | Term Deposit       | 96          | 5.72   | 738/12 |            | 08-Feb-12             |
| Suncorp   | Term Deposit       | 98          | 5.90   | 739/12 |            | 15-Feb-12             |
| Bankwest  | Term Deposit       | 112         | 5.60   | 741/12 |            | 07-Mar-12             |
| IMB   | Term Deposit       | 82          | 5.65   | 743/12 |            | 14-Mar-12             |
| Bank of Queensland  | Term Deposit       | 182         | 5.80   | 745/12 |            | 30-May-12             |
| Credit Union Australia                                      | Term Deposit       | 91          | 5.70   | 714/12 |            | 29-Feb-12             |
| Credit Union Australia                                      | Term Deposit       | 91          | 5.75   | 746/12 |            | 07-Mar-12             |
| Suncorp   | Term Deposit       | 91          | 5.76   | 747/12 |            | 07-Mar-12             |
| National Australia Bank                                     | Term Deposit       | 91          | 6.00   | 748/12 |            | 14-Mar-12             |
| CBA   | Term Deposit       | 126         | 5.99   | 749/12 |            | 18-Apr-12             |
| IMB   | Term Deposit       | 98          | 5.20   | 750/12 |            | 21-Mar-12             |
| National Australia Bank                                     | Term Deposit       | 91          | 5.90   | 751/12 |            | 21-Mar-12             |
| CBA   | Term Deposit       | 133         | 6.10   | 752/12 |            | 02-May-12             |
| Credit Union Australia                                      | Term Deposit       | 63          | 5.34   | 753/12 |            | 22-Feb-12             |
| Bank of Queensland  | Term Deposit       | 329         | 5.83   | 754/12 |            | 05-Dec-12             |
| Bankwest  | Term Deposit       | 182         | 6.00   | 755/12 |            | 11-Jul-12             |
| National Australia Bank                                     | Term Deposit       | 98          | 6.00   | 756/12 |            | 18-Apr-12             |
| Newcastle Permanent Building Society                        | Term Deposit       | 126         | 5.88   | 757/12 |            | 23-May-12             |
|   | Term Deposit       | 84          | 5.71   | 758/12 |            | 11-Apr-12             |
|   |                    |             |        |        |            | <u>\$7,750,000.00</u> |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                    |             |        |        |            |                       |
| Zircon Finance Ltd  | Floating Rate CDO  |             | 0.00   |        |            | 20-Sep-14             |
| Morgan Stanley Acs SP                                       | Floating Rate CDO  | 91          | 6.950  |        | 20-Sep-11  | 20-Jun-15             |
| Hellum Capital Ltd  | Floating Rate CDO  | 92          | 6.7417 |        | 23-Sep-11  | 23-Jun-14             |
|   |                    |             |        |        |            | <u>\$430.13</u>       |
|   |                    |             |        |        |            | <u>\$7,750,430.13</u> |

### Investment Report as at 31 January 2012

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed

Susie Jones  
Finance Manager

Prepared and Reconciled by Julie McKewen  
Finance Officer

*J. McKewen* 1/2/12

**16. QUARTERLY BUDGET REVIEW AS AT 31 DECEMBER 2011****REPORTING SECTION:** Corporate and Community Services**AUTHOR:** Susie Jones – Finance Manager**FILE NUMBER:** 10/38**Summary:**

This report presents to Council the quarterly budget review for the period ending 31 December 2011

**Discussion (including issues and background):**

The quarterly review is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

At the Council meeting on 28 June 2010, Council adopted the 2010-2014 Management Plan, which incorporated the 2011/2012 budget. The adopted budget provides for an operating deficit of \$2,613,012 and a Capital Deficit of \$5,083,800.

If the variations are adopted the budget will provide for the following distribution of funds:

| <b>Fund</b>  | <b>Operating Surplus/(Deficit)</b> | <b>Capital Surplus/(Deficit)</b> |
|--------------|------------------------------------|----------------------------------|
| General Fund | (2,262,409)                        | (4,316,536)                      |
| Water Fund   | (421,256)                          | (1,548,031)                      |
| Sewer Fund   | (13,887)                           | (218,000)                        |
| Waste Fund   | (9,630)                            | (400,000)                        |
| <b>Total</b> | <b>(2,707,182)</b>                 | <b>(6,482,567)</b>               |

This is a net deficit to the original budget by: \$94,170 for the operational budget and \$1,398,767 for the capital budget. The cash flow impact of these deficits can be seen on the attached cash flow schedule.

The original budgeted distribution of funds was

| <b>Fund</b>  | <b>Operating Surplus/(Deficit)</b> | <b>Capital Surplus/(Deficit)</b> |
|--------------|------------------------------------|----------------------------------|
| General Fund | (2,187,239)                        | (3,243,800)                      |
| Water Fund   | (381,256)                          | (1,222,000)                      |
| Sewer Fund   | (34,887)                           | (218,000)                        |
| Waste Fund   | (9,630)                            | (400,000)                        |
| <b>Total</b> | <b>(2,613,012)</b>                 | <b>(5,083,800)</b>               |

Please see the quarterly review ended 30 September 2011 for details of amendments made up until 30 September 2011.

**Summary of operational variations to the General Fund passed by council during the quarter to 31 December 2011**

**Income**

- Mission Australia After School's Work Program \$2,128
- Total \$2,128**

**Expense**

- Mission Australia After School's Work Program \$2,128
- Councillor Fee's \$1,575
- Mayor Fee \$398
- RSPC Companion Animals \$8,000
- Total \$12,101**

**Total further deficit in the General Fund Operational Budget: \$9,973**

**Summary of Capital Variations passed by council during the quarter to 31 December 2011**

**General Fund**

**Income**

- School Bus stop \$27,952
- Roads to Recovery further income \$975,000
- Total \$1,002,952**

**Expense**

- Further roads expense \$521,000

**Total increase in General Fund Capital Budget (\$481,952)**

**Water fund**

**Expense**

- Lightning Ridge Onyx Bore pump construction \$256,477

**Total further deficit in Water Fund Capital Budget \$256,477**

Summary of Identified variations in the Operational budget for 2011/2012 at the December 2011 Quarterly Review are as follows

# WALGETT SHIRE COUNCIL AGENDA

| Ref |  | EXPENSE        | INCOME           | TOTAL            |
|-----|--|----------------|------------------|------------------|
| 1   | Asset Management Plan Grant                                | 30,000         | - 30,000         |                  |
| 2   | Healthy Living Communities                                 | 566,000        | - 566,000        |                  |
| 3   | Interest Received from Investments                         |                | - 150,000        |                  |
| 4   | Corporate Services Salaries and wages including on-costs   | - 35,000       |                  |                  |
| 4   | Corporate Services administration staff contractors        | 35,000         |                  |                  |
| 5   | General Legal Expenses                                     | - 10,000       |                  |                  |
| 6   | Corporate Services Subscriptions - Journals & Publications | - 4,000        |                  |                  |
| 7   | Premium - Liability Effluent Re-use                        | - 25,000       |                  |                  |
| 8   | IT Licensing   | 15,000         |                  |                  |
| 8   | IT Lease Payments  | - 15,000       |                  |                  |
| 9   | Rates Consultancy Fees                                     | - 5,000        |                  |                  |
| 10  | Rates - Discount Expenses                                  | - 8,000        |                  |                  |
| 11  | Community Services Salaries and wages including on-costs   | - 50,000       |                  |                  |
| 12  | Alive and Well project expense                             | 16,449         |                  |                  |
| 13  | Contribution to Regional Library                           | 122,000        |                  |                  |
| 14  | General Staff - Salaries & Wages - Public Order and Safety | - 13,000       |                  |                  |
| 14  | General Staff - Salaries & Wages - Planning                | - 24,000       |                  |                  |
|     | <b>TOTAL</b>   | <b>595,449</b> | <b>- 746,000</b> | <b>- 150,551</b> |
|     | <b>Water</b>   |                |                  |                  |
| 15  | Mains Emergency Repairs Natural Disaster                   | 25,000         |                  |                  |
|     | <b>TOTAL</b>   | <b>25,000</b>  | <b>-</b>         | <b>25,000</b>    |

NOTE: - figure = increase in income/reduction in expense, + figure = reduction of income/ increase in expense.

- 1) Council will be in receipt of a grant to help with the asset management planning process to enable us to complete our Integrated Reporting deadlines
- 2) We will be taking part in a 'Healthy Living' initiative, there is no council contribution to this grant.
- 3) We have received more interest than budgeted in the first half of this financial year, and can therefore increase our interest income budget line to account for this.
- 4) Due to not filling our Corporate Director position for so long in the first half of this year, we have had to rely on a contractor to fill the position, therefore we have re-allocated some expense from salaries and wages to contractors.
- 5) We have found some savings in the Corporate Services budget, where we do not expect to utilise the total budgets provided.
- 6) We have found that our IT licensing costs have increased due to a number of new user licenses needed for various products, and also we have found our leasing budget has decreased due to the renewal of our photocopiers.
- 7) We will endeavour to rely less on contractors to perform our routine rates work, and therefore have made savings in our rates consultancy budget.
- 8) Our rates discount figure is now complete, and have led to a saving being made in the budget. However this does mean that we will now have more people than budgeted paying in instalments.
- 9) We are able to make savings due to the period of time we did not have a community services manager in place.
- 10) We have found that we had spent less than thought at year end on the Alive and Well Grant project. The full expenditure needs to be brought into the current year budget.
- 11) Council were unable to restrict this budget from last year, and the amount was in dispute. It has now been settled, and the full amount due from last year has been paid in full.

## WALGETT SHIRE COUNCIL AGENDA

- 12) Again due to staff vacancies in the first half of the year we are able to make small savings in the salaries and wages budget within the planning department.
- 13) The emergency expense is now complete, and we need to vary the budget in the water fund to account for the full expenditure required.

Summary of Identified variations in the Capital budget for 2011/2012 at the December 2011 Quarterly Review are as follows:

| REF |                                    | Expense  | Income   | Total   |
|-----|------------------------------------|----------|----------|---------|
| 1   | Sale of Dwellings / Properties     |          | - 40,000 |         |
| 2   | Walgett Levee Rehabilitation Grant |          | - 72,500 |         |
| 2   | Walgett Levee Upgrade              | 95,809   |          |         |
| 2   | Footpath Replacement program       | - 24,328 |          |         |
| 3   | Burren Junction Bore Baths works   | 8,519    |          |         |
| 4   | Computer Equipment Replacement     | - 10,000 |          |         |
| 4   | Authority upgrade                  | 20,000   |          |         |
| 5   | Reduction of Plant Sales income    |          | 180,000  |         |
|     |                                    | 90,000   | 67,500   | 157,500 |

NOTE: - figure = increase in income/reduction in expense, + figure = reduction of income/ increase in expense.

- 1) We have received more in sales of dwellings (Arthur Street Flat) than budgeted, and have therefore increased the budget accordingly.
- 2) To upgrade the levy we received a grant of \$112,500 (an increase on budget of \$72,500). The expense has increased by \$95,809, which means Council's contribution to the work increased by \$24,328. This balancing amount has been taken from the footpath replacement program which will not be completed this year.
- 3) The work at Burren Junction has overrun by \$8,519 due to additional perimeter fencing that was needed and was unforeseen.
- 4) We have been in discussions with Civica to upgrade Council's financial computer system 'Authority'. Our upgrade has been quoted to come to \$50,000 which means we need a further budget of \$20,000. \$10,000 has been taken from the computer equipment replacement program (leaving only \$5,000 for the rest of this financial year), and the balance is net against the savings made in other area's.
- 5) On review of the budgeted plant sales, it has been identified that the current budgeted figure will not be reached in this financial year. It has therefore been reduced.

### Cash Flow

Our Opening unrestricted cash position was \$114,926. The approved budget General fund cash result was \$14,894, giving a budgeted closing position of \$129,820.

Adopted changes to the budget to date have increased our available unrestricted cash result from \$14,894 to \$114,790. This is mainly due to the funding of roads projects being covered by further roads to recovery funds, rather than block grant funds. The adopted closing position for unrestricted funds is now \$244,790.

The proposed changes will slightly worsen our position by \$6,949 for a new closing position of \$237,841.

### Opinion regarding the projected financial position at year end

"Based upon the revised estimates of income and expenditure reported, the projected financial position at year end will be satisfactory."

# WALGETT SHIRE COUNCIL AGENDA

## Quarterly Budget Review as at 31 December 2011

### **Recommendation:**

That Council note the quarterly budget review for the period to 31 December 2011 and adopt the changes as follows:

|  |  | EXPENSE        | INCOME           | TOTAL            |
|--|--|----------------|------------------|------------------|
| Asset Management Plan Grant                                |  | 30,000         | - 30,000         |                  |
| Healthy Living Communities                                 |  | 566,000        | - 566,000        |                  |
| Interest Received from Investments                         |  |                | - 150,000        |                  |
| Corporate Services Salaries and wages including on-costs   |  | - 35,000       |                  |                  |
| Corporate Services administration staff contractors        |  | 35,000         |                  |                  |
| General Legal Expenses                                     |  | - 10,000       |                  |                  |
| Corporate Services Subscriptions - Journals & Publications |  | - 4,000        |                  |                  |
| Premium - Liability Effluent Re-use                        |  | - 25,000       |                  |                  |
| IT Licensing   |  | 15,000         |                  |                  |
| IT Lease Payments  |  | - 15,000       |                  |                  |
| Rates Consultancy Fees                                     |  | - 5,000        |                  |                  |
| Rates - Discount Expenses                                  |  | - 8,000        |                  |                  |
| Community Services Salaries and wages including on-costs   |  | - 50,000       |                  |                  |
| Alive and Well project expense                             |  | 16,449         |                  |                  |
| Contribution to Regional Library                           |  | 122,000        |                  |                  |
| General Staff - Salaries & Wages - Public Order and Safety |  | - 13,000       |                  |                  |
| General Staff - Salaries & Wages - Planning                |  | - 24,000       |                  |                  |
| <b>TOTAL</b>   |  | <b>595,449</b> | <b>- 746,000</b> | <b>- 150,551</b> |
| <b>Water</b>   |  |                |                  |                  |
| Mains Emergency Repairs Natural Disaster                   |  | 25,000         |                  |                  |
| <b>TOTAL</b>   |  | <b>25,000</b>  | <b>-</b>         | <b>25,000</b>    |

|                                    | Expense       | Income        | Total          |
|------------------------------------|---------------|---------------|----------------|
| Sale of Dwellings / Properties     | -             | 40,000        |                |
| Walgett Levee Rehabilitation Grant | -             | 72,500        |                |
| Walgett Levee Upgrade              | 95,809        |               |                |
| Footpath Replacement program       | - 24,328      |               |                |
| Burren Junction Bore Baths works   | 8,519         |               |                |
| Computer Equipment Replacement     | - 10,000      |               |                |
| Authority upgrade                  | 20,000        |               |                |
| Reduction of Plant Sales income    |               | 180,000       |                |
|                                    | <u>90,000</u> | <u>67,500</u> | <u>157,500</u> |

**Moved:**

**Seconded:**

## **17. COUNCIL INVESTMENT POLICY AND PROCEDURES**

**SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 5391/00005 in container 09/1142-01

---

### **Summary:**

### **Background:**

Council's Investment Policy provides for a maximum value of \$1,000,000 to be invested with any one institution unless otherwise approved by Council.

### **Current Position:**

During February, substantial funds in excess of that required for operational liquidity were available for investment. In accordance with the Investment Policy quotations were sought from eligible institutions to maximise the return to Council. An amount of \$500,000 was subsequently invested with the National Australia Bank (NAB) bringing the total invested with that institution to \$1,500,000. This investment was made on the basis that NAB was offering a rate of 5.881% for a period of 182 days where as the rate offered by Commonwealth Bank for a similar period was 4.47%.

### **Relevant Reference Documents:**

Investment Policy and Procedure

### **Governance Issues:**

Endorsement of action taken is sought in accordance with clause 10 of the Investment Procedure.

### **Environmental Issues:**

N/A

### **Stakeholders:**

N/A

### **Financial Implications:**

The higher rate offered by NAB will return an additional \$3,600 to Council over the investment term.

### **Legal Issues:**

Compliance with council Policy & Procedures

### **Alternative Solutions/Options:**

Investment of funds with CBA at a lower rate of return.



**Conclusion:**

Action was taken to exceed the \$1,000,000 per institution investment limit in order to maximise the financial return to Council. The report recommends that the General Manager be delegated the authority to invest up to \$2,000,000 with approved institutions to maximise the investment return to council

| Council Investment Policy and Procedure   |
|---|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the action of the General Manager to place an additional \$500,000 with the National Australia Bank (NAB) be endorsed.</li><li>2. That the General Manager be delegated the authority to invest up to \$2,000,000 with approved institutions to maximise the investment return to council</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

**18. MATTERS GENERALLY FOR BRIEF MENTION OR  
INFORMATION ONLY FROM DIRECTOR CORPORATE  
SERVICES – FEBRUARY 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland– Director Corporate Services  
**FILE NUMBER:** 12/14

---

**1. Healthy Communities – Walgett Shire Program**

Council was successful in obtaining funding in the sum of \$566,042 to deliver the Walgett Healthy Communities Program under the Commonwealth Healthy Communities Initiative. The program is directed at assisting participants from the target groups to lower the risk of developing obesity and diabetes by improving eating habits and increasing physical activity. The funding covers the employment of a Healthy Communities Coordinator (HCC) to administer the program and the delivery of a range of activities directed at achieving the program goals.

A task of the HCC will be to develop an implementation plan and further information will then be provided to Council on the rollout of the program. The funding agreement has been signed by the General Manager and returned to the Dept of Health and Ageing for execution. The report also seeks approval to create income and expenditure accounts in the 2011 / 2012 ledger for this program.

**2. September 2012 Local Government Election**

A response was forwarded to the NSW Electoral Commissioner expressing Council's concern at the May timeframe for advising Council of the cost estimate for conducting the September 2012 Council election. The Commissioner was advised that Council required a cost estimate by early March to facilitate its inclusion in the draft 2012 / 2013 budget. It was further stated that it was Council's expectation that final invoiced costs would not vary by greater than 10% of the estimate provided. A letter was also sent to the Shires Association informing them of Council's response to the Commission.

The Commissioner was also advised that the Council's preference for a joint appointment of a returning officer was to be included with other western councils in group 12. However it was not opposed to being included with Gwydir and Moree Councils in group 9 on the basis that its election results would be finalised without undue delay.

**Matters Generally for Brief Mention or Information only from Director Corporate Services – February 2012**

**Recommendation:**

1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.
  - \* Healthy Communities – Walgett Shire Program
  - \* September 2012 Local Government Election
2. That Council formally accept the Healthy Communities Program grant from the Department of Health and Ageing in the sum of \$566,042.00 for the purpose of delivering the Healthy Communities Program.
3. That Income and Expenditure Accounts be created in the 2011 / 2012 ledger for the Healthy Communities – Walgett Shire Program.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **19. GRAWIN POSTCODE REQUEST**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1158

---

### **Summary:**

A request has been received for Council to facilitate the establishment of a postcode for the Grawin opal fields. It is recommended that Council respond by stating that it is unable to assist.

### **Background:**

Australia Post allocates postcodes to geographic areas to facilitate the efficient processing and delivery of mail to customers. The Geographical Names Board of NSW is responsible for establishing locality names and boundary positions based on recommendations by the relevant Council. Australia Post advises customers who have concerns in relation to the allocation of a postcode for a locality to contact their local council in the first instance. Under current administrative arrangements Australia Post will only allocate a postcode for a formally recognised locality.

On 11 August 1995 Walgett Shire Council undertook public consultation regarding proposed locality names and boundaries within the Shire. Subsequently minor issues with locality boundaries arose in conjunction with Council's rural addressing program, whereby several rural landholders requested locality boundary amendments. Council then undertook further public consultation regarding the proposed amendments, which were approved by the Geographical Names Board of NSW in a letter dated 18 November 2009.

Current locality boundaries for the Shire are shown in Attachment A. Each locality is named after a town or village, apart from Cryon. The existing postcodes for each locality within the shire are:

- 2386 – Burren Junction.
- 2387 – Rowena.
- 2388 – Pilliga.
- 2831 – Carinda.
- 2832 – Walgett, Cumborah, Cryon, Come-by-Chance.
- 2833 – Collarenebri.
- 2834 – Lightning Ridge, Angledool.

Searches of the Australia Post postcode web site indicate that opal mining sites such as the Grawin, Glengarry and Sheepyard opal fields are not listed as having a postcode. Anecdotal evidence indicates that up to the early 1990s Grawin was listed under the 2832 postcode. It is assumed that Australia Post removed the Grawin postcode listing after the Geographical Names Board of NSW formalised locality boundaries in 1995 and Grawin was not included as a locality.

**Current position:**

Council staff have received written (Attachment B) and verbal representations from Jan Morgan indicating that Grawin residents regularly experience mail delivery problems because Grawin does not have its own postcode. She effectively requests that Council support the establishment of Grawin as a locality so that it can then be assigned a postcode by Australia Post.

Historically Grawin has not been recognised as a locality for a range of reasons, including that:

- \* It is primarily an opal mining area, not an urban settlement.
- \* The land has never been zoned for urban settlement.
- \* Creating a locality over the area would be likely to result in incremental urbanisation of the area. In turn this would have significant adverse impacts on opal mining and exploration due to resource sterilisation, dust, noise and other land use related conflicts.
- \* It is not normal practice to create doughnut localities, where one locality (Grawin) is completely surrounded by another (Cumborah).
- \* Establishing Grawin as a locality would be likely to prompt stimulate additional requests from some opal field residents for Council to:
  - Provide services such as water, sewer, streets and waste collection on the Grawin opal fields.
  - Rezone the land as a residential and exclude further opal mining and prospecting.
  - Recognise additional opal fields as localities, such as Sheeppyard, Carter's and Glengarry, Old Coocoran and the various opal fields near Lightning Ridge.

It is relevant to note that mail delivery problems can be avoided by maintaining a post office box in Lightning Ridge or Walgett, and many residents on opal fields do so.

**Relevant reference documents/policies:**

- \* 'Assignment of postcodes', Australia Post web site at <http://auspost.com.au/about-us/assignment-postcodes.html> .
- \* Postcodes, Australia Post web site at <http://auspost.com.au/apps/postcode.html> .
- \* 'Determining Suburbs and Localities in NSW', October 2009, published by the Geographical Names Board of NSW.
- \* 'Guidelines for the determination of placenames', October 2009 published by the Geographical Names Board of NSW.
- \* Walgett Shire Growth Management Study and Strategy, prepared by Edge Land Planning, dated June 2011 (especially Section 8.2 Settlement Hierarchy on pages 144 to 147).

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

**Environmental issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Walgett Shire Council, Australia Post and residents.

### Financial Implications:

Nil

### Alternative solutions/options:

Establishment of a Grawin locality:- Council could consult with the public about a proposal to establish a 'Grawin' locality. Preliminary discussions with the Acting Secretary of the Geographical Names Board of NSW, Kevin Richards, on 31 January 2012 indicated that the board would not be prepared to consider a doughnut locality whereby a 'Grawin' locality is surrounded by the Cumborah locality.

### The process of establishing a locality would involve:

- \* Allocating a name, for example 'Grawin' or 'Grawin opal fields' and determining boundaries for the proposed locality whereby it is not surrounded by the Cumborah locality. Note that guidelines issued by the Geographical Names Board of NSW state that names "*constructed of two or more words should be avoided*".
- \* Undertaking a minimum of one month of public consultation regarding the proposed locality.
- \* Considering the public submissions received prior to making a decision whether to proceed and in what form. The Geographical Names Board of NSW requires that there must be 'community acceptance' for a locality proposal, as well as the agreement of the Council.

### Conclusion:

#### Report on Grawin Postcode Request

#### Recommendation:

That Walgett Shire Council resolve to:

1. Note Jan Morgan's request for the establishment of the Grawin opal fields as a locality to enable Australia Post to allocate it with a post code.
2. Write to Jan Morgan and state that Council does not support the establishment of the Grawin opal fields as a locality because:
  - (a) They are not recognised as, or zoned as, an urban area.
  - (b) Creating a locality would be likely to contribute to incremental urbanisation of the opal fields. In turn this would be likely to result in undesirable and significant adverse impacts on opal mining and exploration.
  - (c) Other options exist for ensuring mail delivery on the Grawin opal fields, including maintaining a postal address at Walgett or Lightning Ridge.

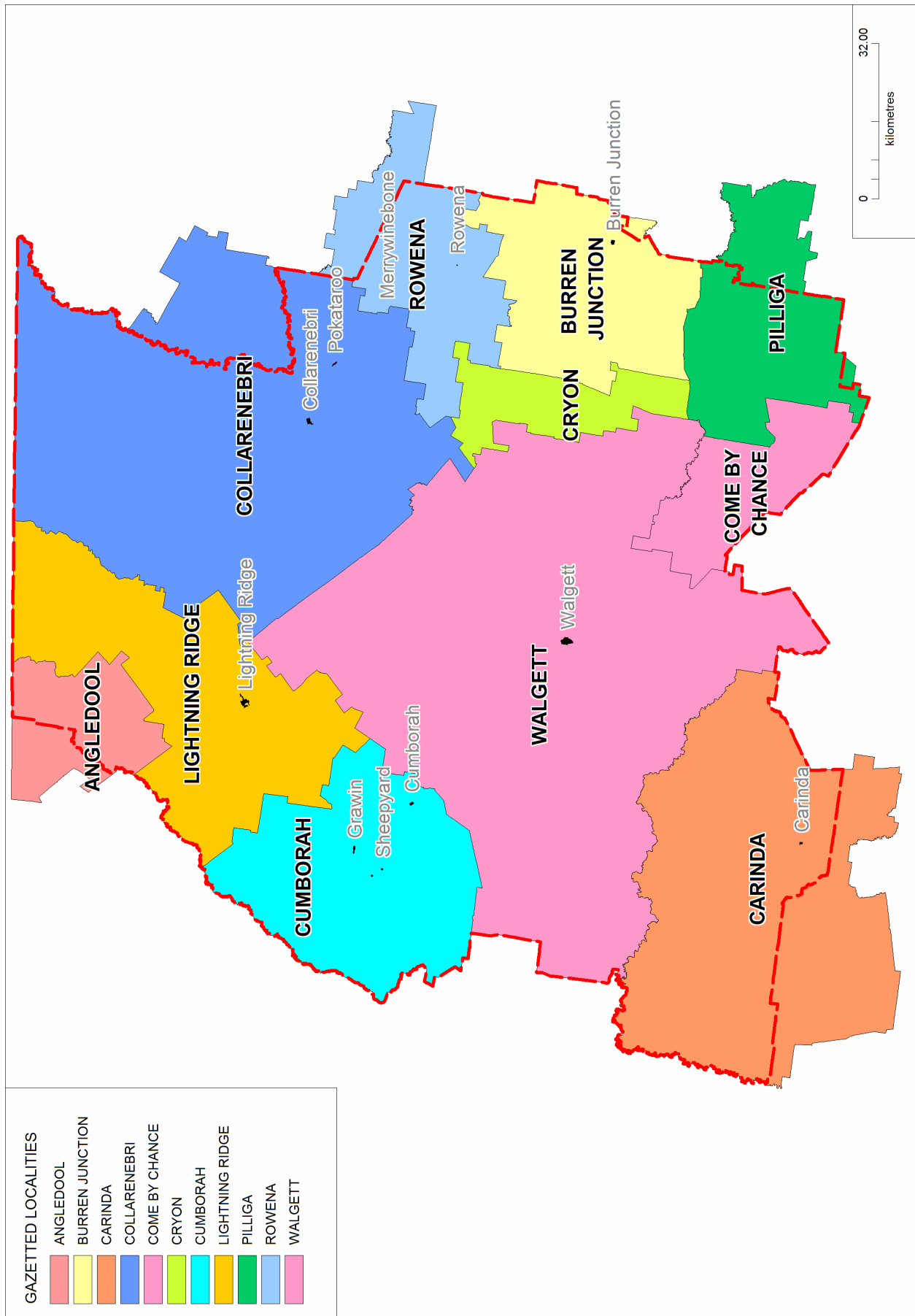
**Moved:**

**Seconded:**

### Attachments:

- A – Walgett Shire Locality Boundaries
- B – Letter from Jan Morgan

# WALGETT SHIRE COUNCIL AGENDA





RECEIVED 15 NOV 2016

P.O. Box 77 GRAYIN VIA  
WALGETT 2832.MAYOR of WALGETT SHIRE  
GENERAL MANAGER of WALGETT SHIRE.

Dear Sir,

RE POSTCODE RE-INSTALL FOR GRAYIN.

Attached is another copy of petition & request sent to the Mayor early October. As of this date no correspondences have been received by him.

The Premier's Dept. & Mr. Coulton have replied & stated that approaches must be made to Walgett Shire.

I am requesting on behalf of the residents of Grayin, that Walgett Shire submit this request of petition to the Geographical Names Board to have Grayin re-installed as a village. Grayin qualifies with all the facilities in Grayin.

Since GST came into force in 2000, computers were made to be a necessary piece of office equipment for business, small & large. Invoicing is part of most business houses, so Australia Post supplies a programme to be part of addressing using all postcodes. Type in the Post code, up comes the place name & or smaller localities in that Post Code - eg. WALGETT 2832 or Croydon/Gumborah/Come By Chance.

There are more residents at GRAYIN than those 3 smaller hamlets of 2832.

As you will NOTE in the attached file, copies of some of the incorrect mail we endure, no matter how long one explains on the phone, operators still insist on doing it their way



that is let the computer run the programme and don't argue with it!

GRWIN Residents expect the same respect as others of the smaller hamlets with far less population.

Requesting again that GRWIN is re-installed in the Australia Post Codes GRWIN IS SEEN ON MANY WEBPAGES, unfortunately Walgett Shire recommended in the 90's that GRWIN is not worth recognition as a place.

Hoping for early consideration & early submission to the Biographical Names Board. GRWIN WAS THERE LAST CENTURY WHY NOT THIS CENTURY?

Submitted on behalf of the GRWIN RESIDENTS & ALL BUSINESS HOUSES OF THE WORLD.

JAN MORGAN.

## **20. DEVELOPMENT APPLICATION, RURAL SUBDIVISION**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** DA2011/034

---

### **Summary:**

A Development Application has been lodged for a rural subdivision at Lightning Ridge. It is recommended that Council resolve to refuse the development application.

### **Background:**

Walgett Shire Council has received a Development Application from Graham Lees for the subdivision of lot 2470, DP 764433 at the end of Borehead Road (Shire Road 45) Lightning Ridge. The application proposes that three lots be created.

### **Current position:**

A development assessment report has been prepared and is included as Attachment A. Three letters objecting to the proposed development have been received (Attachments B, C & D).

### **Relevant reference documents/policies:**

- \* Application documents for DA2011/034.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning & Assessment Regulation 2000.
- \* Interim Development Order Shire of Walgett 1968.
- \* State Environmental Planning Policy (Rural Lands) 2008.

### **Governance issues:**

Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

### **Environmental issues:**

See the attached Development Application assessment report.

### **Stakeholders:**

Walgett Shire Council, community, applicant and neighbours.

### **Financial Implications:**

Nil

**Alternative solutions/options:**

Conditional approval:-The proposed development does not comply with the relevant provisions of State Environmental Planning Policy (Rural Lands) 2008, hence it would be difficult to justify issuing conditional development consent.

**Report on Development Application Rural Subdivision**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Refuse Development Application 2011/034 by Graham Lees on lot 2470 DP 764433 on the basis that the proposal:
  - (a) Involves rural land fragmentation which is likely to have an adverse impact on agriculture by reducing the availability of land for agricultural use.
  - (b) Involves rural land fragmentation which would facilitate conflict between proponents of residential and agricultural land use.
  - (c) The site is not suitable because the lots will not have ongoing direct access to a public road in a context where such access is warranted.
  - (d) Includes a 40 hectare flood prone lot with two dwellings, which could only be used for residential purposes. The land is not suitable for a predominantly residential land use

**Moved:**

**Seconded:**

**Attachments:**

A – Development Assessment Report – DA2011/034

## WALGETT SHIRE COUNCIL AGENDA

### Attachment A – Development Application assessment report

#### **DEVELOPMENT APPLICATION ASSESSMENT REPORT**

##### **APPLICATION DETAILS**

|                                 |   |                             |              |
|---------------------------------|---|-----------------------------|--------------|
| <b>Application number</b>       | 2011/034  | <b>Lodgement date</b>       | 7/11/2011    |
| <b>Application is for</b>       | Rural subdivision   | <b>Value of development</b> | N/A          |
| <b>Land address</b>             | Borehead Rd.  | <b>Lot/sec/DP</b>           | 2470//764433 |
| <b>Applicant name</b>           | Graham Lees   | <b>Ass</b>                  | 28373        |
| <b>Owner name</b>               | Graham John Lees & Peter John Brusaschi.  |                             |              |
| <b>Land zoning</b>              | 1. Non-Urban (a)  |                             |              |
| <b>Current use /development</b> | Dwelling, grazing, cropping.  |                             |              |
| <b>Assessment report author</b> | Town Planner, Matt Clarkson, and Director Planning & Regulatory Services, Matthew Goodwin |                             |              |
| <b>Statutory days</b>           | Deemed refusal after 40 days (Cl. 113 EPAR2000)   |                             |              |

##### **PROPOSAL**

Subdivision to create three lots with areas of 40, 80 and 1110 hectares.

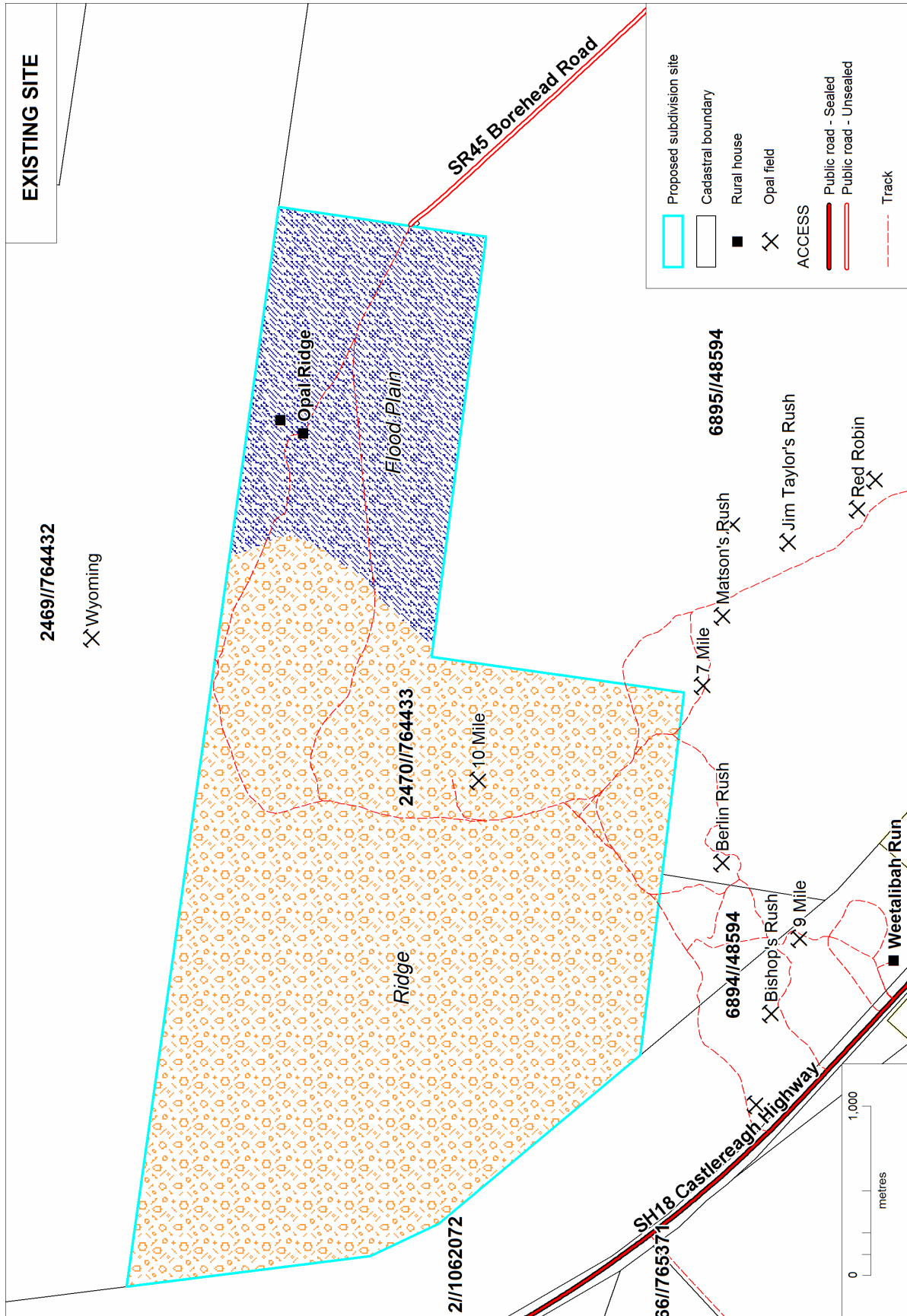
##### **SUBJECT SITE AND LOCALITY**

An inspection of the site and surrounding area was undertaken on 15/11/2011 by Matt Clarkson.

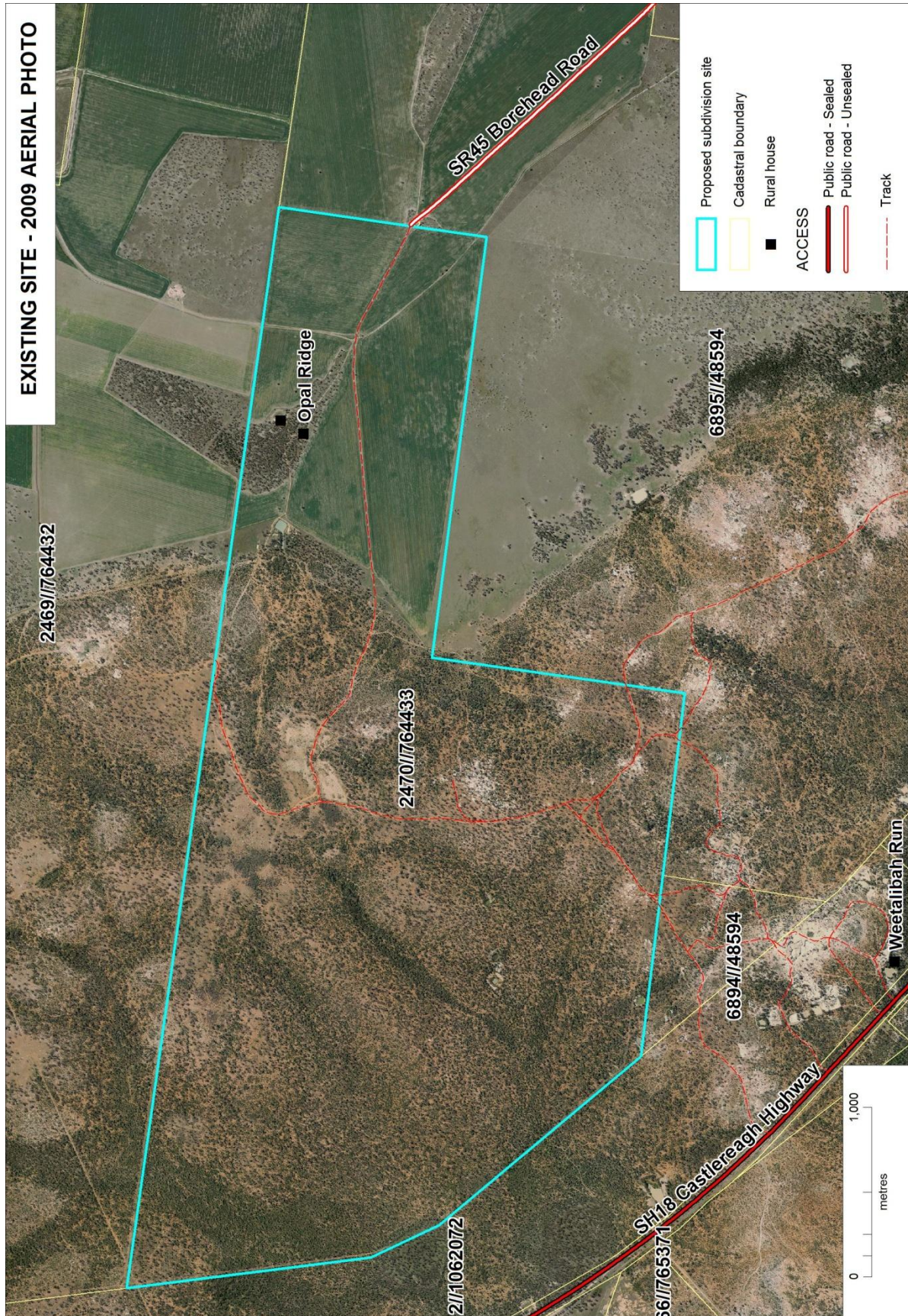
The site has a total area of 1230 hectares and is used for grazing and cropping. It has two completed dwellings and various sheds associated with agricultural production.

Opal mining and gravel extraction is also undertaken on the land by third parties. Similar uses occur on surrounding land, as shown in the aerial photograph below.

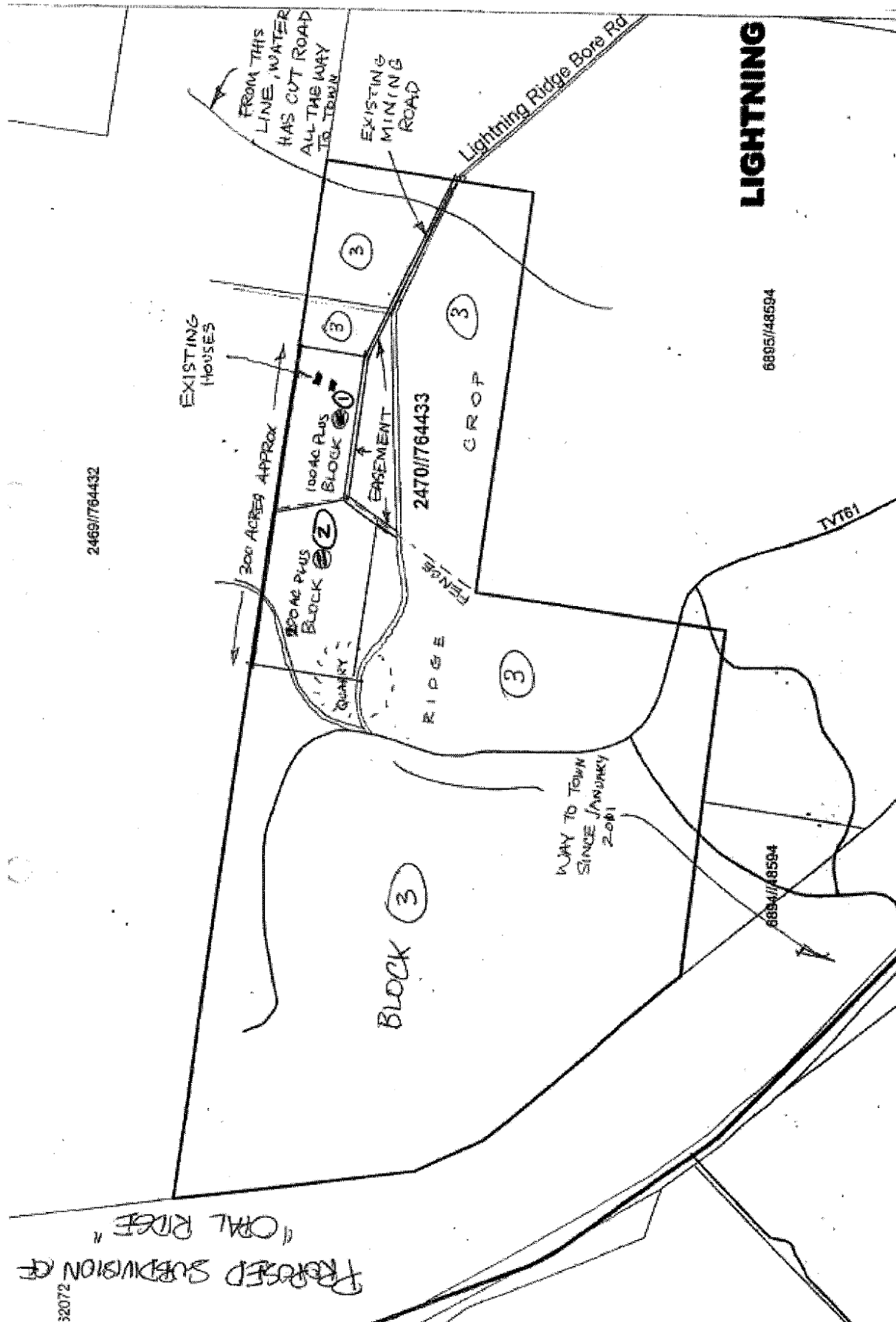
The dwellings are located on a flood plain as shown in the site plan and aerial photograph below.











**DEVELOPMENT APPLICATION AND SITE HISTORY**

**Previous consents:**

None found.

**Previous use/development:**

Grazing, cropping, mining, gravel extraction for more than 20 years.

**Previous enforcement action:**

None known.

**REFERRALS**

| REFERRALS/NOTICE                            | ADVICE / RESPONSE / CONDITIONS   |
|---|--|
| <b>NSW Department of Primary Industries</b> | <p>Flood water periodically cuts off vehicle access to the land via Shire Road 45 Borehead Road for up to a year, or more. In that context a query was raised by Council staff with DPI (Catchment &amp; Lands) regarding whether legal access was possible via the Castlereagh Highway through adjoining lot 6894, DP 48594 and lot 2, DP 1062072 which are also held under a Western Lands Lease (WLL).</p> <p>In a response e-mail dated 10-11-2011 (Trim record DA2011/034/0011) the DPI advised that the only legal access to the property or a subsequent subdivision would remain Borehead Rd Lightning Ridge. Also that the <i>"access currently being used by the lessees" is a "Track In Use" which allows the leaseholders to use the track by virtue of a condition within the lease"</i>.</p> |

**SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

**79C(1)(a)(i) the provisions of any environmental planning instrument**

|  | Applicable Clauses  | Compliance   |
|--|---|--|
| <b>State Environmental Planning Policies (SEPPs)</b>   |   |  |
| State Environmental Planning Policy (Rural Lands) 2008 | 8(a) the minimisation of rural land fragmentation.  | Non-compliant. The proposed subdivision would result in the fragmentation of rural land with no significant positive agricultural outcomes.  |
|  | 8(b) the minimisation of rural land use conflicts, particularly between residential land uses and other rural land uses | <p>Non-compliant. The proposed subdivision includes a 40 and 80 hectare lot which will not be viable for any significant agricultural activity, hence the primary use of those lots is likely be residential. Both lots will include and adjoin areas that have a history of broad acre cereal cropping and grazing.</p> <p>Cropping can generate dust, herbicide drift and noise for significant periods, hence there is significant potential for conflict between future proponents of residential and agricultural land use in this context where there will be minimal separation between uses.</p> |



# WALGETT SHIRE COUNCIL AGENDA

|   | Applicable Clauses  | Compliance   |
|---|---|--|
|   | 8(d) the consideration of the natural and physical constraints and opportunities of land  | Non-compliant. Virtually all of the proposed 40 hectare lot is located on flood plain. Flood water can remain on parts of this flood plain for more than a year at a time.   |
|   | 8(e) ensuring that planning for dwelling opportunities takes account of those constraints   | Non-compliant. Approval of the subdivision would create new dwelling opportunities in a context where: <ul style="list-style-type: none"> <li>• Cropping and grazing land would be fragmented.</li> <li>• There is a significant risk of land use conflict.</li> <li>• Some of the land is flood prone.</li> </ul> |
| <b>Regional Environmental Planning Policies (deemed SEPPs)</b>        |   |  |
| Nil   | Nil   | N/A  |
| <b>Local Environmental Plans (LEPs)</b>                               |   |  |
| Interim Development Order No 1 – Shire of Walgett 1968 (a deemed LEP) | Clause 3 and the zoning table.  | The proposed land use requires development consent.  |
|   | Clause 5 of the Model Provisions for the IDO require Council to consider: <ul style="list-style-type: none"> <li>• Character of the development &amp; locality.</li> <li>• Size &amp; shape of land, siting &amp; area of development.</li> <li>• Etc.</li> </ul> | These matters are effectively addressed under the assessment under section 79C of the Act below.   |
|   | Clause 11 of the IDO requires that land within Zone No.1(a) or 1(b) not be subdivided where: each separate allotment to be created thereby has an area of not less than 40 hectares.  | This clause does not apply to land under the management and control of the Western Lands Commissioner.   |

## 79C(1)(a)(ii) the provisions of any draft environmental planning instrument

|   | Applicable Clauses | Compliance |
|---|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil.               | N/A.       |
| Draft Local Environmental Plans (LEPs)              | Nil.               | N/A.       |

## 79C(1)(a)(iii) any development control plan

Not applicable. There are no current Development Control Plans in Walgett Shire.

## WALGETT SHIRE COUNCIL AGENDA

### **79C(1)(a)(iv) any matters prescribed by the regulations**

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses  | Compliance  |
|---|---|
| 92(1)(b) Demolition   | N/A – No demolition proposed.   |
| 93 Fire safety and other considerations                                   | N/A – No change of building use for an existing building proposed.                          |
| 94 Consent authority may require buildings to be upgraded                 | N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed. |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.  |
| 95 Deferred commencement consent  | N/A – Not proposed or required.   |
| 97A Fulfilment of BASIX commitments                                       | N/A - Not a residential development.  |

### **79C(1)(b) the likely impacts of that development**

| Likely impacts                                  | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
|---|--|
| Fragmentation of rural land & land use conflict | See analysis in the 'Assessment – key issues' section.   |
| Vehicle access                                  | See analysis in the 'Assessment – key issues' section.   |
| Mineral resource sterilisation                  | See analysis in the 'Assessment – key issues' section.   |

### **79C(1)(c) the suitability of the site for the development**

|   | Summary of site suitability issues   |
|---|--|
| Does the development fit into the locality            | No. Proposed use is effectively likely to be residential, which is inconsistent with the dominant existing agricultural land use.  |
| Are the site attributes conducive for the development | No. The proposed lots will not have ongoing direct access to a public road and there are significant potentially adverse impacts on rural land use, as noted previously. Significant parts of the land are also flood prone. |

### **79C(1)(d) any submissions made in accordance with this Act or the Regulations**

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

**79C(1)(e) the public interest**

|  | Summary of any detrimental impacts   |
|--|--|
| Federal, state or local government interests | None known or expected.  |
| Community interests                          | Creation of additional lots in this location may require additional utilisation of emergency services during flood events, especially the SES which is predominantly staffed by volunteers. Any action which exacerbates demands on these resources during crisis periods presents as an unreasonable opportunity cost to the community. |

**SECTION 79BA EVALUATION**

Development consent cannot be granted for the carrying out of development for any purpose (other than a subdivision of land that could lawfully be used for residential or rural residential purposes or development for a special fire protection purpose) on bush fire prone land unless the consent authority is satisfied that the development conforms to the specifications and requirements of the document entitled Planning for Bush Fire Protection published in 2006 by the NSW Rural Fire Service.

Parts of the land have been mapped as bush fire prone by the NSW Rural Fire Service but the existing two dwellings are located more than 1.5km away from bush fire prone vegetation. In that context the current proposal complies with the requirements of 'Planning for Bush Fire Protection'.

**PUBLIC PARTICIPATION**

Public notification was undertaken via letters dated 7 November 2011 to:

- The Lightning Ridge Working Party.
- The Lightning Ridge Precinct Committee.
- Four nearby land owners.

As of 4 January 2012 no submissions have been received regarding the Development Application.

**ASSESSMENT – KEY ISSUES**

**Fragmentation of rural land & land use conflict**

As noted previously, the proposed subdivision does not comply with several of the Rural Subdivision Principles in clause 8 of State Environmental Planning Policy (Rural Lands) 2008.

In summary, the subdivision would create new dwelling opportunities in a context where:

- Cropping and grazing land would be fragmented without significant positive benefits.
- There is a significant risk of land use conflict between proponents of agricultural and residential land use.

In summary, the proposed 40 and 80 hectare lots are quite small, hence they can only be used primarily for residential land use. Fragmentation and land use conflict in this context will have adverse impacts on the existing predominant agricultural land use in the vicinity.

**Vehicle access**

Two out of three proposed lots will not have direct access to a public road. The applicant proposed access is via:

- Borehead Road and a new right of way (marked as easement on the proposed plan).

## WALGETT SHIRE COUNCIL AGENDA

- The Castlereagh Highway through adjoining lot 6894, DP 48594 and lot 2, DP 1062072 which are also held under a Western Lands Lease (WLL). This access route would be required during flood events that prevent access via the Borehead Road for 12 months or more.

It is poor planning practice in this context to permit new lots that do not have direct access to a public road.

### **Flooding**

The two existing dwellings are located on the flood plain were surrounded by flood water and became isolated during the Lightning Ridge record flood event early in 2011. Approval of the subdivision would create:

- One lot that is exclusively composed of flood prone land and has two existing houses.
- Two lots that include significant areas of flood prone land which will have dwelling entitlements.

Given that the proposed lot with two dwellings will be isolated on flood prone land, the primary use of the land could only be described as residential. Permitting subdivision for residential land use on flood prone land would not be in the public interest because it would be likely to compound the demand on emergency services during flood events and the site is not suitable for that land use as the dominant use.

### **Mineral resource sterilisation**

The ridge country within the development site has been subject to opal mining and exploration, as well as gravel extraction. Although proposed lots 2 and 3 do not currently have any dwellings, the act of subdividing the lots will create a dwelling entitlement for each lot under the provisions of the Interim Development Order No 1 – Shire of Walgett. New dwellings within the ridge country would inevitably reduce future opportunities for exploration and development of any mineral resources in those areas.

### **Conclusion**

Ultimately the proposed subdivision would create lots with an area of 40, 80 and 1110 hectares in a context where it would be inappropriate.

### **RECOMMENDATION**

It is recommended that Council refuse the application on the basis that the proposal:

- Involves rural land fragmentation which is likely to have an adverse impact by reducing the availability of land for agricultural use.
- Involves rural land fragmentation which would facilitate conflict between proponents of residential and agricultural land use.
- The site is not suitable because the lots will not have ongoing direct access to a public road in a context where such access is warranted.
- Includes a 40 hectare flood prone lot with two dwellings, which could only be used for residential purposes. The land is not suitable for a predominantly residential land use.

X  Town Planner

Date 4.1.2012.

## WALGETT SHIRE COUNCIL AGENDA

### INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

#### SENIOR HEALTH AND BUILDING SURVEYOR

Comments Agree with Planners. recommendations

Recommendation Refuse

Signature [Signature] Date 05/01/2012

#### DIRECTOR ENGINEERING SERVICES

Comments NO ACCESS DURING FLOOD

Recommendation Refuse

Signature [Signature] Date 05/01/2012

### REFERRAL

This application is referred to Walgett Shire Council for determination because it is outside of my delegations to refuse an application. It is recommended that Council refuse the application for the reasons stated above.

X [Signature] Director Planning & Regulatory Services Date 9.1.2012

## **21.DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 09/1367-02

---

### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications dealt with under delegated authority by the Director Planning and Regulatory Services from November to December 2011. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- \* State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

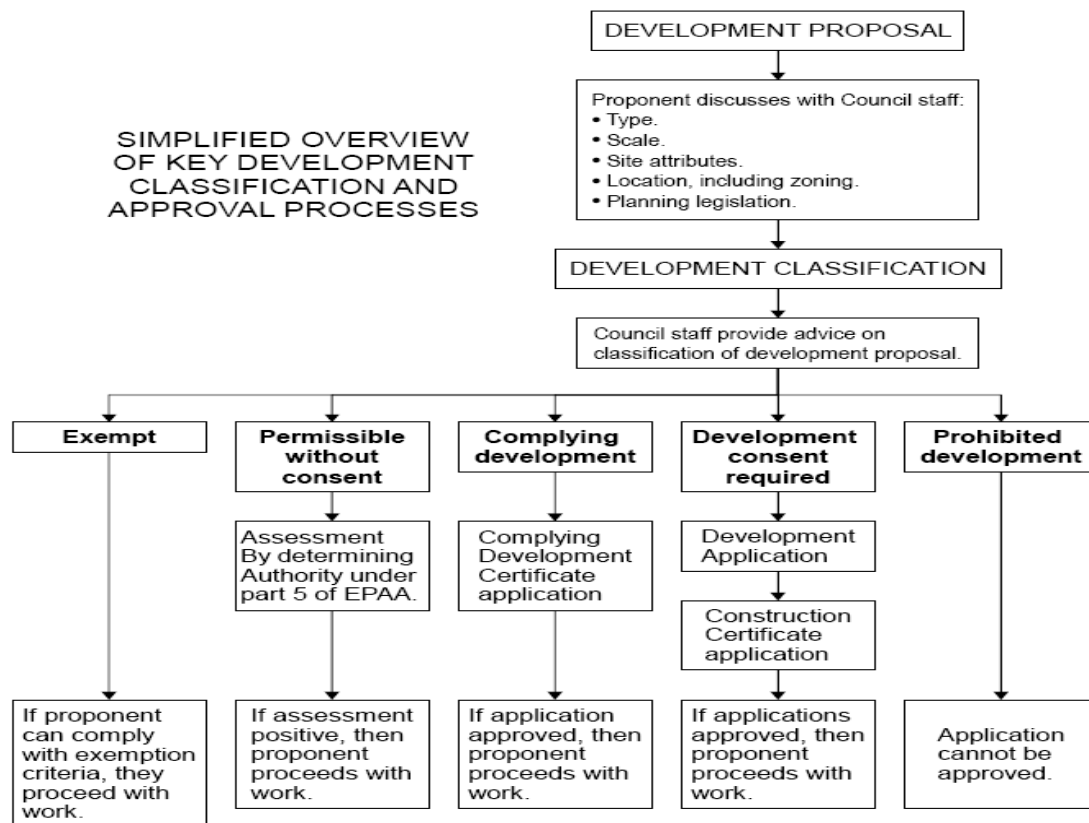
### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

## WALGETT SHIRE COUNCIL AGENDA

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes are provided in the diagram below.



### Environmental issues:

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil

**Conclusion**

| Report on Development and Complying Development Certificate Application  |
|--|
| <p><b>Recommendation:</b><br/>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"><li>1. Note the report on Development and Complying Development Certificates applications dealt with by Council staff under delegated authority during November and December 2011</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments**

ATTACHMENT A - DAs & CDCs approved November & December 2011





## AUTHORITY

## Determined Applications



|            |             |   |  |         |
|------------|-------------|---|--|---------|
| 01/10/2012 | Parameters: | Date Range: Y<br>Start Date: 1/11/2011<br>End Date: 31/12/2011<br>As At Date: | Document Type:<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 2 |
|------------|-------------|---|--|---------|

| Document  | Applicant Name / Address   | Development Type<br>Property Address<br>Title Owner | Determination                | Determined | Received   |
|---|--|---|------------------------------|------------|------------|
| <b>Document Type: 20</b><br>020/2011/00000039/001 | 170 Change of Use<br>43 Morilla ST LIGHTNING RIDGE<br>LOT: 16 SEC: 11 DP: 758612<br>Mr M Milas |   | Cancelled (data entry error) | 07/12/2011 | 07/12/2011 |

|   |  |  |
|---|--|--|
| <b>Officer: Mr M CLARKSON</b><br><b>Number of Applications: 4</b> | <b>Average Elapsed Calendar Days: 1.00</b><br><b>Average Calendar Stop Days: 0.00</b><br><b>Average Adjusted Calendar Days: 1.00</b> | <b>Total Elapsed Calendar Days: 4.00</b><br><b>Total Calendar Stop Days: 0.00</b><br><b>Total Adjusted Calendar Days: 4.00</b> |
|---|--|--|

**Stop the Clock**

**Total Elapsed Calendar Days: 24**  
**Calendar Stop Days: 0**  
**Adjusted Calendar Days: 24**

|                       |  |                             |            |            |
|-----------------------|--|-----------------------------|------------|------------|
| 020/2011/00000032/001 | 142 Class 10a - Shed<br>George ST COLLARENEBRI<br>LOT: 5 DP: 662501<br>Walgett Shire Council | Approved - Staff Delegation | 16/11/2011 | 24/10/2011 |
|-----------------------|--|-----------------------------|------------|------------|

**Stop the Clock**

**Total Elapsed Calendar Days: 24**  
**Calendar Stop Days: 0**  
**Adjusted Calendar Days: 24**

|                       |  |                             |            |            |
|-----------------------|--|-----------------------------|------------|------------|
| 020/2011/00000033/001 | 142 Class 10a - Shed<br>779 Teranyan RD CARINDA<br>LOT: 24 DP: 754215<br>Messers V R & I R Weber | Approved - Staff Delegation | 16/11/2011 | 24/10/2011 |
|-----------------------|--|-----------------------------|------------|------------|

|  |  |  |
|--|--|--|
| <b>Officer: Mr M P Goodwin</b><br><b>Number of Applications: 2</b> | <b>Average Elapsed Calendar Days: 24.00</b><br><b>Average Calendar Stop Days: 0.00</b><br><b>Average Adjusted Calendar Days: 24.00</b> | <b>Total Elapsed Calendar Days: 48.00</b><br><b>Total Calendar Stop Days: 0.00</b><br><b>Total Adjusted Calendar Days: 48.00</b> |
|--|--|--|

## AUTHORITY

AUTHORITY

Determined Applications



01/10/2012

Parameters:

Date Range: Y  
Start Date: 1/11/2011  
End Date: 31/12/2011  
As At Date:

Document Type:  
Officer: ALL  
Number of Days: 0  
Stop The Clock: Yes

Page: 3

| Document | Applicant Name / Address | Development Type<br>Property Address | Determination | Determined | Received |
|----------|--------------------------|--------------------------------------|---------------|------------|----------|
|          | Title                    | Owner                                |               |            |          |

Document Type: 20

Report Totals & Averages

Total Number of Applications : 6

Average Elapsed Calendar Days: 8.67  
Average Calendar Stop Days: 0.00  
Average Adjusted Calendar Days: 8.67

Total Elapsed Calendar Days: 52.00  
Total Calendar Stop Days: 0.00  
Total Adjusted Calendar Days: 52.00

AUTHORITY

## **22. DRAFT POLICY – GEOLOGICAL RESOURCE EXPLORATION**

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services

**FILE NUMBER:** 11/286

---

### **Summary:**

Council recently publicly exhibited a draft policy titled 'Geological Resource Exploration on Council Land'. This report recommends that Council adopt the policy in the form that it was exhibited.

### **Background:**

At a meeting held on 22 September 2011 Walgett Shire Council considered a draft policy titled "P&R – Geological Resource Exploration on Council Land". Council then resolved to:

1. Adopt the draft policy titled "P&R – Geological Resource Exploration on Council Land" and place the policy on public exhibition for a period of 28 days for public comment as required under the Local Government Act 1993.

The draft policy is attached. It has been formulated with regard for situations where resource exploration or development is proposed on Council land.

### **Current position:**

The policy was publicised via:

- \* The Spectator, a newspaper published in Walgett on 26 October and 9 November 2011.
- \* The Ridge News, a newspaper published in Lightning Ridge on 27 October and 10 November 2011.
- \* Council's web site.

As part of the publicity program, the policy was on public exhibition from 25 October 2011 to 25 November 2011. The public was invited to make submissions regarding the policy prior to the close of business on 25 November 2011.

As of 10 January 2012 no submissions had been received regarding the policy.

### **Relevant Reference Documents:**

- \* Local Government Act 1993
- \* Crown Lands Act 1989
- \* Mining Act 1992
- \* Petroleum (Onshore) Act 1991
- \* Environmental Planning & Assessment Act 1979

### **Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership

## WALGETT SHIRE COUNCIL AGENDA

- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to bear in mind that it is the custodian and trustee of public assets and to effectively plan for, account for and manage the assets for which it is responsible
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- \* to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government

### **Environmental issues:**

A core element of the policy is that Council will not agree to access for resource exploration to land that it controls unless it believes that there is no potential for significant adverse environmental outcomes.

### **Stakeholders:**

Geological resource explorers, public, Walgett Shire Council, NSW Government.

### **Financial implications:**

None known or expected.

### **Alternative solutions/options:**

Adopt a policy to deny access:- Council could adopt a policy to deny access to Council owned or occupied land for all resource exploration or development, regardless of the merits of a given proposal. This approach is not recommended because it may deny the community opportunities for future economic diversification, even though there may be no significant adverse social, economic or environmental impacts.

Adopt a policy to permit access:- Council could adopt a policy to permit access to Council owned or occupied land for all resource exploration or development based on the expectation that such activity will be appropriately managed by the explorer and the Mineral Resources division, NSW Department of Trade and Investment, Regional Infrastructure and Services (DTIRIS). This approach is not recommended because the explorer and DTIRIS are unlikely to be fully aware of matters likely to be of concern to Council.

### **Conclusion:**

**Policy for geological resource exploration on Council land**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Note that no submissions have been received regarding the publicly exhibited policy titled "P&R – Geological Resource Exploration on Council Land".
2. Adopt the policy titled "P&R – Geological Resource Exploration on Council Land".

**Moved:**

**Seconded:**

**Attachments**

ATTACHMENT A – Draft policy for Geological Resource Exploration on Council Land



## P&R – GEOLOGICAL RESOURCE EXPLORATION ON COUNCIL LAND

Adoption Date: TBD

Review Date: October 2012

Responsible Officer: Director Planning and Regulatory Services

### POLICY STATEMENT

Walgett Shire Council is committed to encouraging economic diversity while ensuring that resource exploration and development does not have a significant detrimental impact on Council's infrastructure or the community's natural resources.

### OBJECTIVES:

- To minimise the potential for adverse impacts on Council infrastructure, natural resources or the community.
- To encourage economic diversity where there is no significant potential for adverse impacts.

### BACKGROUND:

Walgett Shire Council has significant freehold land holdings and is the occupier of various areas of Crown Land, including parks, roads and streets. Periodically Council's consent is sought from parties wanting to access land for purposes related to exploration for and development of geological resources such as coal seam gas, coal, petroleum, gas, minerals or extractive materials. Purposes could include:

- Recovery of geological samples by trenching, drilling or the like.
- Using geophysical tools to measure the density, radioactivity, resistivity, magnetism and chemistry of surface and sub-surface geological features. In some cases drill holes, trenches or the like may be used to facilitate measurements.

Inappropriate resource exploration or development could result in significant adverse social, economic or environmental impacts. Examples of adverse environmental impacts include pollution of water, soil and air and soil erosion.

### STRATEGIES:

Council will apply the following strategies to ensure that its objectives for geological resource exploration and development are met:

1. All requests for access to Council owned or controlled land for the purpose of geological resource exploration or development will be determined by the elected Council.
2. Council will evaluate any potentially significant environmental, social and economic risks prior to making any determination on a request for access.

### POLICY IMPLEMENTATION PROCEDURES, GUIDELINES AND DOCUMENTS

Nil.

### RELATED WSC POLICIES

Nil.

### VERSION HISTORY

| Version | Date     | Author | Section | Page | Changes                |
|---------|----------|--------|---------|------|------------------------|
| 1.0     | Sep 2011 | DPRS   | All     | All  | Draft policy prepared. |

## **23. MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

---

### **Summary**

This report provides notes on items for brief mention, or information only, on more significant matters arising in the Planning & Regulatory Services Division in the period from November 2011 to January 2012.

#### **a) DRAFT WALGETT LOCAL ENVIRONMENTAL PLAN 2011**

The Western Region office of the Department of Planning and Infrastructure has been reviewing the draft Walgett Local Environmental Plan 2011 document. Feedback has been provided by Council staff regarding proposed refinements to the wording of the document.

#### **b) URBAN ADDRESSING PROJECT**

Street numbers have been acquired by Council for Walgett premises that are not clearly identified by a number. It is expected that a community volunteer group coordinated by John McGovern will install the street number plates on premises in the near future.

#### **c) NOTICES & ORDERS**

Several letters, 'notices of intention' and/or orders have been issued in recent months requesting/directing:

- \* Removal of cats from commercial accommodation premises under the Local Government Act 1993.
- \* Fencing of private swimming pools that have not been fenced in accordance with the Swimming Pools Act 1992.
- \* Action to address a nuisance barking dog under the Companion Animals Act 1998.
- \* Removal of an unauthorised advertising sign under the Environmental Planning & Assessment Act 1979.
- \* Redirection of stormwater drainage from buildings into the street to reduce drainage problems experienced by neighbours (under the Local Government Act 1993).
- \* Impounding of a car under the Impounding Act 1993 which had been abandoned on Wee Waa St, Walgett.

#### **d) TOWN PLANNER**

Council's recently appointed Town Planner, Matt Clarkson, is making good progress familiarising himself with NSW planning legislation and fulfilling the requirements of the position.

#### **e) REGULATORY OFFICER**

Council's Regulatory Officer has been on leave since 13-12-2011. Narrabri Shire Council has been unable to supply a relieving regulatory officer because it did not have staff available until early February.

#### **f) GIS COORDINATOR**

Council's Geographic Information Systems Coordinator, James Able, recently completed his Diploma of Spatial information Services through NSW TAFE



## WALGETT SHIRE COUNCIL AGENDA

### SENIOR ENVIRONMENTAL HEALTH & BUILDING SURVEYOR

Council's Senior Environmental Health and Building Surveyor, Andrew Wilson, recently completed his Diploma in Building Surveying through NSW TAFE. This will allow him to apply for a higher level of accreditation with the NSW Building Professionals Board (from A3 to A2).

| CATEGORY                               | AUTHORITIES  |
|--|--|
| A1<br>Building<br>Surveying Grade<br>1 | Issue CDCs, CCs and OCs for all classes and sizes of buildings.<br>Undertake all critical stage inspections.   |
| A2<br>Building<br>Surveying Grade<br>2 | Issue CDCs, CCs and OCs for:<br>(a) Class 1 & 10 buildings.<br>(b) Class 2 to 9 buildings, maximum 3 storeys and maximum floor area 2,000m <sup>2</sup> .<br>Undertake critical stage inspections associated with (a) and (b). |
| A3<br>Building<br>Surveying Grade<br>3 | Issue CDCs, CCs and OCs for class 1 & 10 buildings and undertake critical stage inspections for those classes of buildings.  |
| A4<br>Building<br>Inspector            | Inspections, apart from last critical stage inspection, of:<br>(a) Class 1 & 10 buildings.<br>(b) Class 2 to 9 buildings, maximum 2 storeys and maximum floor area 500m <sup>2</sup> .   |

Note: CDC – Complying Development Certificate

CC – Construction Certificate

OC – Occupation Certificate

#### Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

##### Recommendation:

1. That the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted.

**Moved:**

**Seconded:**

##### Attachments:

Nil

## **24.APPLICATION FOR REPLACEMENT TITLE – LINDBERG**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Danielle Osborne  
**FILE NUMBER:** 11/303

---

### **Summary:**

Lars and Gota Lindberg are requesting (through their Solicitors, Jarrat Webb & Graham Pty Ltd) assistance from Council to obtain a replacement Certificate of Title for the above property.

### **Background:**

The Lindberg's purchased the above property from Walgett Shire Council and settlement took place 11 April 1994. Mr Peter Musgrave of Musgrave & Malcolm, Coffs Harbour acted for Mr and Mrs Lindberg in respect to the purchase. Mr Shane Sligar acted on behalf of the Council.

### **Current Position:**

The Lindberg's have now sold the property and a recent Title Search has revealed that the property remains in the name of The Council of Walgett. Receipts confirm that Mr and Mrs Lindberg have been paying the Council Rates to Walgett Shire Council since completion of the purchase. (April 1994) It would appear that Mr Musgrave never registered the property and the Certificate of Title has been destroyed or lost. Council's solicitor Mr Sligar (deceased) paid the settlement cheque to Council, enclosed a Notice of Sale/Transfer of Land and confirmed that the purchase had been finalised. (12.04.1994)

### **Relevant Reference Documents/Policies:**

1. Application for Replacement Title (purchaser)
2. Statutory Declaration unsigned (purchaser)
3. Recent Title Search
4. Transfer from Council to Mr and Mrs Lindberg (to be signed by Council)
5. Statutory Declaration stating that:
  - a) The property has been sold.
  - b) The settlement date
  - c) Council does not hold the Certificate of Title
  - d) The Certificate of Title was handed to S.A. Sligar & Co.
  - e) Mr and Mrs Lindberg have been paying the Council Rates since settlement.

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Mr and Mrs Lindberg  
Walgett Shire Council

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

None

**Conclusion:**

That Council provide a Statutory Declaration and Transfer as requested by the solicitors, Jarrat Webb & Graham to assist their clients to obtain a replacement Certificate of Title for the above property.

| <b>Application for Replacement Title – Lindberg Lot 8 DP 833122</b>  |
|--|
| <p><b>Recommendation:</b></p> <p>1. That Council authorise the General Manager to execute a Statutory Declaration and Transfer to enable Mr and Mrs Lindberg to apply for a replacement Certificate of Title.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Nil

## **25. WALGETT TAXI SHELTER – 2011/2012 COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE GRANTS SCHEME**

**REPORTING SECTION:** Urban Infrastructure Services

**AUTHOR:** Siegfredo Coralde

**FILE NUMBER:** 11/182

---

### **Summary:**

This report recommends that a separate expense ledger be generated for \$14,409 being a grant received from the Minister for Transport NSW, to construct an all weather Taxi shelter facility in Fox Street, Walgett under the 2011-2012 Country Passenger Transport Infrastructure Grants Scheme.

### **Background:**

In June 2011 Council applied for a grant to construct a Taxi Shelter in Fox Street Walgett. Council was successful and awarded a grant for \$14,409 excluding GST.

### **Current Position:**

A confirmation letter along with a tax invoice for the approved amount needs to be returned to Minister of Transport no later than 23 March 2012.

### **Relevant Reference Documents/Policies:**

Grant Application  
CPTIGS – Approval Letter  
CPTIGS – Payment Terms & Conditions

### **Governance issues:**

The expenditure for this funding should be kept separate from other Council projects. Once project is completed, Council will report on final expenditure to the Minister of Transport.

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire Council  
Residents of Walgett  
Minister of Transport

### **Financial Implications:**

A tax invoice will be raised when Council accepts grant offer and will be forwarded to CPTIGC Administrator for payment.  
Income and Expenditure ledgers to be included in 2011/2012 Budget.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

| <b>Walgett Taxi Shelter – 2011/2012 Country Passenger Transport Infrastructure Grants Scheme</b>   |
|--|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That Council formally accepts grant offer for the amount of \$14,409 from Minister of Transport to construct a Taxi Shelter, Fox Street Walgett</li><li>2. Council vote for income and expenditure to be included in the 2011/2012 budget</li><li>3. Construction of the New Shelter be programmed for completion by 31 May, 2012</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Letter dated 13 January 2012 approval letter from The Hon Gladys Berejiklian MP – Minister of Transport



**The Hon Gladys Berejiklian MP**  
Minister for Transport

RECEIVED 18 JAN 2012

CT11/12578

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
77 Fox Street  
WALGETT NSW 2832

**2011-12 COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE GRANTS SCHEME  
(CPTIGS)**

Dear Mr Ramsland,

I am pleased to advise your application for \$14,409 (excluding GST) to construct an all weather taxi shelter facility at Fox Street, Walgett, under the Country Passenger Transport Infrastructure Grants Scheme, has been successful. The funding will be forwarded to you in accordance with the attached terms and conditions.

I am greatly encouraged that Walgett Shire Council shares the O'Farrell Government's interest in improving the comfort, amenity and security of passengers by providing high quality public transport infrastructure. I congratulate you on your success and look forward to project completion, with your community benefiting from these new facilities.

Should you require further information, please contact the CPTIGS Administrator by email at [cptigs@transport.nsw.gov.au](mailto:cptigs@transport.nsw.gov.au) or by phoning (02) 8836-3100.

Yours faithfully

**Gladys Berejiklian MP**  
Minister for Transport

13 JAN 2012





Transport  
for NSW

## COUNTRY PASSENGER TRANSPORT INFRASTRUCTURE GRANTS SCHEME

### PAYMENT TERMS AND CONDITIONS

1. Return a copy of Transport for NSW confirmation letter with a tax invoice for the approved amount of \$15,849.90 (GST inclusive) **by no later than 23 March 2012.**
2. Your tax invoice must state that it is for "2011-12 Country Passenger Transport Infrastructure Grants Scheme – Taxi Shelter - Walgett". Ensure that the invoice contains your organisation's name and bank account details.
3. The tax invoice should be sent to CPTIGS Administrator, Transport for NSW, Locked Bag 5085, Parramatta NSW 2124. The funding will then be deposited into the nominated account.
4. If you have been able to achieve savings on completion of the project, you are required to advise Transport for NSW to enable the return of funds to the pool and allocation to other projects.

The 2011-12 CPTIGS Guidelines can be viewed at [www.transport.nsw.gov.au/cptigs](http://www.transport.nsw.gov.au/cptigs). Some important points to remember:

- Grant recipients must comply with Conditions set out in Appendix C and reporting requirements in Appendix E of the Guidelines (both attached);
- Projects must meet the *Disability Standards for Accessible Public Transport* available at [www.ag.gov.au](http://www.ag.gov.au);
- Where applicable, projects should follow the *Guidelines for Public Transport Signage & Information Displays* available at: [www.transport.nsw.gov.au/abouttrans/signage-guide](http://www.transport.nsw.gov.au/abouttrans/signage-guide);
- Any change to the funded projects (in cost, location or design) must be approved in advance by the CPTIGS Administrator.

## **26. MAINTENANCE WORK IN PARRAMATTA ROAD AT GLENGARRY AND GRAWIN BY THE GLENGARRY, GRAWIN SHEEPYARD MINERS ASSOCIATION INC**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 12/13

---

### **Summary:**

Council has received an invoice for an additional maintenance works on the road from SR110 Kurrajong road grid to the GGSMA office (about 8.9k). This road is locally known as the Parramatta road. The request amount is \$ 18,000 (incl GST). This report recommends that Council approves the invoice submitted.

### **Background:**

The Glengarry, Grawin, Sheeppark Miners Association Inc currently maintains the Parramatta Road to a trafficable condition under Council's annual contribution to GGSMA. The GGSMA is using these funds for road and waste management (tip).

### **Current Position:**

The 2009 November, 2010 March and 2010 December flood events have adversely impacted on Wilby Wilby Road (SR 101) and therefore Council has been required to close the road near Rotten Plains since these flood events.

In order to provide a normal access for the public, GGSMA was advised by Council to open the Parramatta Road (which is a private road) and people are currently using this road to go to the south side of Cumborah and Goodooga via the Kurrajong Road (SR110). This increase in traffic has also increased the frequency that the road needs to be maintained as well as the maintenance costs to provide an acceptable service level.

### **Relevant Reference Documents/Policies:**

Council letter dated 10<sup>th</sup> April 2006

### **Governance issues:**

Nil

### **Environmental issues:**

Road safety

### **Stakeholders:**

Council and road users specially residents of Cumborah, Goodooga



**Financial Implications:**

The 2011/2012 Budget includes a additional amount of \$30,000 for the extra maintenance involved.

This was agreed to following flood damage representations made to roads Minister Duncan Gay MP.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

It is now appropriate for the payment of an additional \$18,000 as claimed by the GGSMA to be made for the additional flood damage funding received of \$30,000. The balance of \$12,000 is being applied to the section of the Kurrajong Road being maintained by Council as a result of the current situation.

|   |
|---|
| <b>Maintenance work in Parramatta Road at Glengarry and Grawin by Glengarry, Garwin, Sheepyard Miners Association Inc.</b>  |
| <p><b>Recommendation:</b></p> <p>1. That Council approve the invoice from GGSMA in the amount of \$18,000 for payment and that the cost be charged against 2010 flood damage Programme.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Invoice for the additional works

## WALGETT SHIRE COUNCIL AGENDA

### Glengarry Grawin Sheepyard

#### Miners Association Inc

P.O.Box 63, Grawin, Via. Walgett, N.S.W. 2832 - Phone 02-68293744

Email ggsma4@bigpond.com

ABN 97 722 551 430

6<sup>th</sup> January 2012

Raju Ranjit  
Director of Engineering Services  
Walgett Shire Council  
PO Box 31  
WALGETT  
NSW 2832

#### TAX INVOICE

Dear Sir,

Please find below an account for the additional road maintenance necessary due to flood event and completed by our Association on the road from SR110 Kurrajong Road grid to the GGSMA office 8.9 kilometres from January to December 2011.

The total hours spent on this section of road was 198 for the said period, an average of 16.5 hours per month.

Road maintenance from the GGSMA office to the Wilby Wilby road 11.9 kilometres for the same period was 174 hours, an average of 14.5 hours per month. This section of road has a much harder surface.

|   |
|---|
| Total Hours per month = 31 @ \$115.00 per hour - \$3,565 per month<br>Expenses for 12 months - \$42,780 |
|---|

|                                      |
|--------------------------------------|
| Additional amount requested \$18,000 |
|--------------------------------------|

Please note that this work was basic maintenance only using the resources available to us, which was far short of what is required to create a safe, reliable road surface. We need to be able to transport and spread many tons of road-base to build up this road. The traffic currently using these roads (due to the closure of the Wilby Wilby Road), includes the residential ratepayers, school children, harvest trucks, stock transports, tourists - many towing caravans, landholders as well as people living here and working in town.

## 27. MONTHLY REPORT FROM DIRECTOR ENGINEERING SERVICES – FEBRUARY 2012

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

### Summary:

The purpose of this report is to inform Council of progress and issues relating to Roads and Bridges in the period since the report was prepared in late January 2012.

### Background:

RMCC – Road Maintenance Council Contract

| Road No. | Road Name   | Activities   | Comments  |
|----------|---|--|---|
| SH12     | Gwydir Highway (Walgett - Collarenebri-Moree)           | Shoulder Grading, Routine patching works, routine inspections, signs, guideposts, litters & debris | Feb 2012 flood has impacted ton the road and was closed due to water over the road in several sections<br><br>Some emergency works have been carried out to allow the road to be opened.<br><br>Continuation of regular inspections |
| SH18     | Castlereagh Highway (Coonamble-Walgett Lightning Ridge) | Shoulder Grading, Routine patching works, routine inspections, signs, guideposts, litters & debris | Same as above   |
| SH29     | Kamilaroi Highway (Narrabri-Walgett-Brewarrina)         | Shoulder Grading, Routine patching works, routine inspections, signs, guideposts, litters & debris | Same as above   |

All the state Highways, Regional and Shire roads have been impacted by February 2012 flood event significantly and detail inspections are in progress.

**Current Position:**

Most of the roads are still under water. Emergency works are in progress on some roads and detail costing for the flood works will be submitted to Roads and Maritime Service for their approval.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Two Natural Disaster declarations have now been made on 19 January 2012 and the second on the 14 February 2012

**Environmental issues:**

Ongoing impact of severe flooding

**Stakeholders:**

Council and Users

**Financial Implications:**

A programme for flood damage works is currently being assessed in cooperation with Road Management Services (RMS).

**Alternative Solutions/Options:**

Council is endeavouring to secure additional engineering staff with flood damage assessment experience through our Sister City – Gosford City Council.

**Conclusion:**

All the regional roads and Shire roads have been affected by February 2012 flood. Once the site inspection is completed, a new maintenance programme will be developed.

| Monthly report from Director Engineering Services – February 2012  |
|--|
| <p><b>Recommendation:</b></p> <p>1. That Council receive and note the monthly road and bridge report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Nil

## 28. **MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – FEBRUARY 2012**

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit – Director Engineering Services

**FILE NUMBER:** 11/211

### Summary:

The purpose of this report is to inform Council of progress relating to the December 2010 flood works in the period since the report was prepared in late January 2012.

### Background:

RTA – Flood work programs

Shire Roads

| Item No | Description of Works | Amount to be contributed by RTA | Amount to be contributed by Council | Total to date 4-11-2011 | % Budget used | Completed Y/N |
|---------|----------------------|---------------------------------|-------------------------------------|-------------------------|---------------|---------------|
| SR5     | Croyon Rd            | \$40,956                        | \$9,700                             | \$43,181.57             | 105.45        | Y             |
| SR7     | Pampas Rd            | \$21,696                        |                                     | \$4918.97               | 22.67         | Y             |
| SR17    | Tareela Lane         | \$27,050                        |                                     | \$17,954.97             | 66.38         | Y             |
| SR19    | Springs Rd           | \$6,149                         |                                     | \$159.39                | 2.59          | Y             |
| SR21    | Meadow Plains Rd     | \$69,216                        |                                     | \$44070.54              | 52.86         | Y             |
| SR24    | Marlbone Rd          | \$23,134                        |                                     | \$15,235.37             | 65.86         | Y             |
| SR25    | Wombo Lane           | \$23,462                        |                                     | \$0.00                  | 0.00          | N             |
| SR26    | Hardies Lease Rd     | \$7,313                         |                                     | \$1,796.15              | 24.56         | N             |
| SR27    | Colrose Road         | \$17,217                        |                                     | \$957.47                | 5.56          | N             |
| SR28    | Wingadee Rd          | \$3,850                         |                                     | \$0.00                  | 0.00          | N             |
| SR30    | Nilma Rd             | \$3,041                         |                                     | \$2,064.55              | 67.89         | Y             |
| SR31    | Gungalman Rd         | \$48,888                        | \$9,700                             | \$50,320.33             | 102.93        | Y             |
| SR38    | Wanourie Ck Rd       | \$3,663                         |                                     | \$291.98                | 7.97          | Y             |
| SR40    | Ginghet Rd           | \$57,936                        |                                     | \$48,605.48             | 83.90         | Y             |
| SR43    | Bushs Rd             | \$25,434                        |                                     | \$124.17                | 0.49          | Y             |
| SR45    | Borehead Rd          | \$4,620                         |                                     | \$0.00                  | 0.00          | N             |
| SR46    | Bonanza Rd           | \$14,971                        |                                     | \$9,590.39              | 64.06         | Y             |
| SR48    | Boorooma Rd          | \$18,787                        |                                     | \$423.17                | 2.25          | N             |
| SR51    | Millencowbah Rd      | \$17,110                        |                                     | \$15,785.05             | 92.26         | Y             |
| SR53    | Koomalah Rd          | \$38,175                        |                                     | \$35,494.54             | 92.98         | Y             |
| SR55    | Burranbaa Rd         | \$8,236                         |                                     | \$0.00                  | 0.00          | Y             |
| SR57    | Epping Rd            | \$12,900                        |                                     | \$7355.25               | 57.02         | N             |
| SR58    | Regans Rd            | \$7,222                         |                                     | \$0.00                  | 0.00          | Y             |
| SR60    | Marra Ck Road        | \$12,404                        |                                     | \$11,919.84             | 96.10         | Y             |
| SR64    | Wimbledon Rd         | \$2,139                         |                                     | \$0.00                  | 0.00          | Y             |
| SR66    | Perrottets Lane      | \$27,821                        |                                     | \$3,148.93.36           | 11.32         | N             |

**WALGETT SHIRE COUNCIL AGENDA**

|       |                                 |                    |                 |                      |        |   |
|-------|---------------------------------|--------------------|-----------------|----------------------|--------|---|
| SR70  | Lone Pine Rd                    | \$27,214           |                 | \$458.7              | 1.68   | Y |
| SR71  | Rossmore Lane                   | \$7,509            |                 | \$8,031.80           | 106.96 | Y |
| SR72  | Middle Route Rd                 | \$2,633            |                 | \$2907.5             | 110.43 | Y |
| SR73  | Miralwyn Rd                     | \$28,616           |                 | \$18,814.75          | 65.75  | Y |
| SR75  | Gidginbilla Rd                  | \$31,804           |                 | \$0.00               | 0.00   |   |
| SR76  | Maroubra Rd                     | \$30,982           |                 | \$0.00               | 0.00   | Y |
| SR77  | Nedgera Rd                      | \$34,522           |                 | \$22,028.80          | 63.81  | Y |
| SR81  | Mac Masman Rd                   | \$23,818           |                 | \$21,625.16          | 90.79  | Y |
| SR82  | Proctors Rd                     | \$9,768            |                 | \$0.00               | 0.00   |   |
| SR83  | Drilool Rd                      | \$15,986           |                 | \$4,327.27           | 27.07  | Y |
| SR88  | Fabians Rd                      | \$7,913            |                 | \$5,818.18           | 73.53  | Y |
| SR95  | Banarway Crossing Rd            | \$14,497           |                 | \$0.00               | 0.00   | N |
| SR98  | Lorne Rd                        | \$25,772           |                 | \$13,632.75          | 52.90  | Y |
| SR101 | Wilby Wilby Rd - To Be Assessed | \$500,000          |                 | \$64,300.25          | 12.86  | N |
| SR102 | Angledool Rd                    | \$35,467           |                 | \$13,140.91          | 37.05  | Y |
| SR103 | Bugilbone Rd                    | \$59,547           |                 | \$42680.17           | 71.67  | N |
| SR112 | Brewon Rd                       | \$19,317           |                 | \$13,056.31          | 67.59  | Y |
| SR113 | Binghi Road                     | \$12,296           |                 | \$6,163.78           | 50.13  | Y |
| SR114 | Bogewong Rd                     | \$31,086           |                 | \$30,394.55          | 97.78  | Y |
| SR115 | Aberfoyle Rd                    | \$34,542           |                 | \$19,056.67          | 55.17  | Y |
| SR116 | Goangra Rd                      | \$65,198           | \$9,600         | \$68,308.69          | 104.77 | N |
| SR117 | Beanbri Rd                      | \$224,562          |                 | \$12125.62           | 3.69   | N |
| SR118 | Yarralool Rd                    | \$16,007           |                 | \$431.65             | 2.70   | Y |
| SR119 | Hollywood Lane                  | \$5,454            |                 | \$0.00               | 0.00   | N |
| SR121 | Pian Ck Road                    | \$92,689           |                 | \$68,168.88          | 73.55  | Y |
| SR122 | Old Burren Rd                   | \$11,549           |                 | \$10,750.07          | 93.08  | Y |
| SR124 | Dundee Rd                       | \$16,146           |                 | \$1634.48            | 10.12  | Y |
| SR125 | Glen Eden Rd                    | \$24,651           |                 | \$12,459.37          | 50.54  | Y |
| SR126 | Purtles Rd                      | \$34,344           |                 | \$4,581.81           | 13.34  | N |
| SR128 | Camerons Lane                   | \$21,301           |                 | \$11,577.91          | 54.35  | Y |
| SR131 | O'neils Rd                      | \$24,515           |                 | \$15,405.60          | 62.84  | N |
|       | Emergency Works                 | \$276,717          | -               | \$304670.87          | 110.10 | Y |
|       | Council's Contribution          | -\$29,000          | \$29,000        | \$0.00               | NA     |   |
|       | <b>TOTALS</b>                   | <b>\$2,280,812</b> | <b>\$29,000</b> | <b>\$1,133102.21</b> |        |   |

# WALGETT SHIRE COUNCIL AGENDA

## Regional Roads

| Item No | Description of Works           | Amount to be contributed by RTA | Total to date 4-11-2011 | % Budget used | Completed Y/N |
|---------|--------------------------------|---------------------------------|-------------------------|---------------|---------------|
| MR329   | Burren - Collarenebri          | \$75,254                        | \$190,364.25            | 252.96        | Y             |
| MR333   | Walgett - Carinda Road         | \$138,154                       | \$201,910.22            | 146.15        | Y             |
| MR383   | Pilliga - Coonamble Road       | \$153,139                       | \$3,509.63              | 2.29          | N             |
| MR402   | Walgett- Cumborah-Lightning Rd | \$33,938                        | \$0.00                  | 0.00          | N             |
| MR426   | Collarenebri To Lightning Road | \$62,023                        | \$39,522.46             | 63.72         | N             |
| MR457   | Collarenebri To Mungindi Road  | \$191,180                       | \$165,425.29            | 86.53         | N             |
| MR7716  | Walgett - Pilliga Road         | \$317,780                       | \$70,934.32             | 22.32         | N             |
|         | Emergency Works                | \$82,947                        | \$83,149.54             | 101.51        | N             |
|         |                                |                                 |                         |               |               |
|         | <b>TOTALS</b>                  | <b>\$1,054,415</b>              | <b>\$755,867.73</b>     |               |               |

### Current Position:

Most of the roads are under water after Feb 2012 flood event.

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Nil

### Environmental issues:

Flood water

### Stakeholders:

Council and Users

### Financial Implications:

WSC Management plan 2011/2012

### Alternative Solutions/Options:

Nil

### Conclusion:

The program is required to be finalised by the end of May 2012.

**Monthly flood works Report from Director Engineering Services – February 2012**

**Recommendation:**

1. That Council receive and note the monthly February 2012 flood works report.

**Moved:**

**Seconded:**

**Attachments:**

Nil



**29. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES – FEBRUARY 2012**

**REPORTING SECTION:** Engineering Section  
**AUTHOR:** Raju Ranjit – Director of Engineering Services  
**FILE NUMBER:** 11/378

---

**1. Black Bridge on Billybingbone Road - Future replacement Requirement**

Black Bridge – This is timber bridge, located in 1.13 km from RR333 on Billybingbone Road (RR7516), and was built approximately in 1940 (ref. local consultation ). The timber deck was replaced by a concrete deck in 2004.

The bridge needs urgent replacement due to its age factor and possible ongoing maintenance cost factor.

A 15 tonne load limit signs have been placed in both sides of the bridge and an access track is in place for heavy vehicles but needs slashing for better access.

The physical parameters of the bridge are:

Deck area = 118.09 sq.m  
Length of the bridge = 24.10 m  
Width of the bridge = 4.90 m  
Deck height above the river bed = 1.70 m  
No. of spans= 3

Detailed investigation for the bridge usage has commenced by installing a traffic counter. The traffic counter will be on the site for at least three months.

The estimated cost for replacement is \$ 380,000.

| <b>Matters Generally for Brief Mention or Information only from Director Engineering Services – February 2012</b> |
|---|
|---|

**Recommendation:**

1. That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

1. Black Bridge on Billybingbone Road – Future replacement Requirement

**Moved:**  
**Seconded:**

**Attachments:**

Nil

**Reports of Committees**

Nil

**Questions for the next Meeting**

Provided at the meeting.

**Confidential Reports/Closed Council meeting**

Nil

**Close of Meeting**