



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**28 August, 2012**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Council Chambers** on **28 August, 2012** commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)** A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

1. Meeting 24<sup>th</sup> July 2012 ..... Pg 5

### **8. Reserve Trust Management Committee Reports..... Nil**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given..... Nil**

### **11. Presentation of Petitions**

### **12. Councillor's Questions from Last Meeting..... Pg 32**

### **13. Reports of Delegates and Representatives..... Nil**

### **14. Reservation of items for Debate.....Nil**

### **15. Reports of Officers**

## **GENERAL MANAGER**

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7. Quarterly Rates outstanding Report 30 June 2012.....	Pg 68
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9. Community Assistance Scheme Round ( Supplementary Report).....	Pg 75
10. Financial Assistance Grant Adjustment.....	Pg 78
11. Community Development Quarterly Report April 2012- June 2012.....	Pg 84
12. Report on National Quality Framework for Children's Services- Adoption of Policies.....	Pg 88

## **CORPORATE SERVICES**

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14. Report on Aboriginal Program & Services May 2012- July 2012.....	Pg 95
15. Report on Youth Development & Services April 2012- June 2012.....	Pg 99
16. Report on NSW Youth Week Awards 2012.....	Pg 103
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18. Lightning Ridge & surrounding Opal Fields Management Reserve Trust-minutes.....	Pg 108
19. Lightning Ridge Advisory Board minutes.....	Pg 113
20. Development & Complying Development Certificate Applications.....	Pg 120
21. Matters Generally for Brief Mention or Information Only.....	Pg 127

## **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

22. Cemetery Road Entrance Report.....	Pg 131
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## **DIRECTOR ENGINEERING SERVICES**

23. Monthly Flood Works Report.....	Pg 136
24. 2012 Australian Local Government Association- National Local Roads & Transport Congress.....	Pg 140
25. Matters Generally for Brief Mention or Information Only.....	Pg 143

**16. Reports of Committees ..... Nil**

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## **PLANNING AND REGULATORY SERVICES**

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## **URBAN INFRASTRUCTURE SERVICES**

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## **CORPORATE SERVICES**

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## **ENGINEERING SERVICES**

4. RFO 12001- Tenders Plant Hire (Additional Offers).....	Pg 161
5. Review on Policy- Gates & Grids on Public Roads August 2012.....	Pg 166
6. Tenders- Replacement of Wangan Timber Bridge with Pre Cast Concrete Box Culvert.....	Pg 173

**18. Questions for the Next Meeting..... Pg 175**

**19. Close of Meeting**

## **Confirmation of Minutes**

### **1. MINUTES OF COUNCIL MEETING–24 JULY 2012**

<b>Minutes of Council meeting – 24<sup>th</sup> July 2012</b>
<p><b>Recommendation:</b></p> <p>1. That the minutes of the Council meeting held on 24<sup>th</sup> July 2012 having been circulated, be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p>

Attachment Council Committee Minutes – 24<sup>th</sup> July 2012



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**24<sup>th</sup> July, 2012**

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Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL MINUTES

### CONFLICT OF INTERESTS

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## WALGETT SHIRE COUNCIL MINUTES

### MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT ROWENA HALL ON TUESDAY 24<sup>TH</sup> JULY, 2012 AT 10:23AM

#### PRESENT

Clr B Murray (Mayor)  
Clr R Greenaway  
Clr J Keir  
Clr D Lane  
Clr M Martinez  
Clr L Walford  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Matthew Goodwin (Director Planning & Regulatory Services)  
Raju Ranjit (Director Engineering Services)  
Fred Coralde (Director Urban & Infrastructure Services)  
Bronwyn Newton (Minute Secretary)

#### Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

#### Apologies

7/2012/1 Apologies – 24<sup>th</sup> July, 2012

##### Resolved:

That apologies from Clr Woodcock & Clr Smith be accepted and leave of absence granted.

Moved: Clr Greenaway

Seconded: Clr Walford

CARRIED

#### Public Forum Presentations

Nil

#### Declaration of Pecuniary/Non Pecuniary Interests

Clr Keir declared a Pecuniary Interest in item 33- Monthly Flood works report from Director Engineering Services as her family is currently operating contract plant.

Clr Martinez declared a Non Pecuniary Interest in item 37- Lightning Ridge Bore Baths, Pending Legal matter as he was one of the Ambulance officers attending the incident.

Clr Walford declared a Pecuniary Interest in item 41- Sale of the Old Medical Centre Premises as he is a Board Member of Thiyama-Li.

## WALGETT SHIRE COUNCIL MINUTES

### Confirmation of Minutes

#### **7/2012/2 Minutes of Council meeting – 26<sup>th</sup> June 2012**

**Resolved:**

That the minutes of the Council meeting held 26<sup>th</sup> June, 2012 be confirmed.

**Moved:** Clr Keir

**Seconded:** Clr Martinez

**CARRIED**

### Matters Arising

Clr Keir again raised the issue of all weather access to cemeteries within the Shire.

#### **5/2012/1A All Weather Access Cemeteries**

**Resolved:**

That Council investigate the cost of providing all weather access to all cemeteries within the Shire and provide a report to the June, 2012 Meeting.

**Moved:** Clr Keir

**Seconded:** Clr Smith

**CARRIED**

The Director of Urban & Infrastructure Services indicated that a report would be prepared for the next meeting.

### Reserve Trust Management Committee Reports

Nil

### Mayoral Minutes

#### **7/2012/3 MAYORAL MINUTE – NATIVE VEGETATION REGULATIONS REVIEW**

**Resolved:**

That Council decide whether or not to make a formal submission in relation to the inadequacy of proposed changes to the Native Vegetation Regulation 2006.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

**Motions of which Notice has been given**

Nil

**Presentation of Petitions**

N/A

**Councillors Questions From Last Meeting**

**Clr Woodcock**

**Question 1:**

Can Council look into connecting 3 phase power to the Lightning Ridge Bore pump to reduce the electricity costs? Would also need to change over the pump switch board.

**Response:**

The Director Urban & Infrastructure Services will investigate and seek quotes

**Question 2:**

Can Council inspect and fix the hole within the Khans Supermarket car park at Lightning Ridge

**Response:**

Director Planning & Regulatory Services advised that Council have written to Mr Khan requesting repairs be carried out immediately. The Director of Engineering Services advised Khan's were approached when Council were in Lightning Ridge completing the work on the netball courts and offered to help with repairs however this offer was not taken up.

**Clr Keir**

**Question 1:**

Can Council inspect & repair Keepit Street, Walgett as it is a gravel road in a terrible condition, and This Street provides access to Teacher Housing Units.

**Response:**

The Director of Engineering Services will investigate

**Clr Martinez**

**Question 1:**

Can Council inspect and repair the hole in the footpath at Lightning Ridge Khan's supermarket Car park

**Response:**

Director Planning & Regulatory Services advised that Council have written to Mr Khan requesting repairs be carried out immediately. The Director of Engineering Services advised Khan's were approached when Council were in Lightning Ridge completing the work on the netball courts and offered to help with repairs however this offer was not taken up.

**Question 2:**

Can Council advise what happened to the RFDS airport lighting at Lightning Ridge which is needed especially during foggy conditions

**Response:**

The General Manager advised that provision of a GPS Tracking System is being investigated.

## WALGETT SHIRE COUNCIL MINUTES

### Clr Walford

#### **Question 1:**

The town truck at Lightning Ridge needs to be inspected and repaired. When the boys start the truck there seems to be a litre of oil on the roof of the truck and when they recently completed the town run you could see hydraulic oil left on the road all around town.

#### **Response:**

The General Manager advised that the matter has been referred to the next meeting of the Plant Committee for consideration.

#### **Question 2:**

The Lightning Ridge Sporting Field car park is a sea of water and needs gravel to tidy up and level the area.

#### **Response:**

The Director Urban & Infrastructure Services noted to investigate.

#### **Question 3:**

The road to Namoi Village needs to be inspected and repaired. Apparently the school bus lost a wheel due to the poor state of the road.

#### **Response:**

Director of Engineering Services to inspect and provide a quote to the Walgett Aboriginal Lands Council to cover the costs of the repairs.

### Clr Smith

#### **Question 1:**

Can Council commence planting the trees in the main street of Collarenebri

#### **Response:**

The Director Urban & Infrastructure Services to arrange for these works to be carried out

#### **Question 2:**

The house boat in the Barwon River at Collarenebri has resurfaced and is located in the area where water sports activities occur it needs to be removed to prevent any accidents.

#### **Response:**

The General Manager has spoken to the State Emergency Services regarding removal. In turn the SES has advised it is an RMS responsibility.

#### **Question 3:**

Can Council investigate and repair the drainage issues within the Collarenebri Township. Need to look into properly laser levelling the ground installing culvert pipes and/or white gravel.

#### **Response:**

The Director Urban & Infrastructure Services will investigate.

### Clr Murray

#### **Question 1:**

Advised that the Principal at St Joseph's has requested trees need to be lopped near the school. She has also requested that when Council next get A1 tree trimming services to carry out work within Walgett, can Council let the school know as they need some trees lopped within the school yard.

#### **Response:**

The Director Urban & Infrastructure Services noted the need to arrange works and advised this is under control.

## WALGETT SHIRE COUNCIL MINUTES

### Question 2:

Clr Murray advised that he has received a letter from Mr Mark Evans requesting Council support trying to improve the mobile telephone service to the south of Walgett by utilising the tower 30kms south of Walgett

### Response:

The General Manager advised the matter has been referred to Federal Member for Parkes and an appropriate response sent to Mr Evans.

### Reports of Delegates and Representatives

#### 07/2012/4 OROC MINUTES – 29 JUNE 2012

##### Resolved:

1. That the minutes of the OROC Committee meeting held on 29<sup>th</sup> June 2012 be received and noted.

Moved: Clr Walford

Seconded: Clr Keir

**CARRIED**

#### 07/2012/5 FLOODPLAIN MANAGEMENT ASSOCIATION QUARTELY MEETING

##### Resolved:

1. Council note the Floodplain Management Association Quarterly Minutes of the meeting held at Level 5, Meeting Room, Bureau of Meteorology, 300 Elizabeth Street, Darlinghurst.
2. Council note that the next quarterly meeting is scheduled on 30 August 2012.
3. Council not renew its membership with Floodplain Management Association.

Moved: Clr Lane

Seconded: Clr Keir

**CARRIED**

#### 07/2012/6 FLOODPLAIN MANAGEMENT ASSOCIATION COMMITTEE MINUTES – 24 MAY 2012

##### Resolved:

1. That the minutes of the Floodplain Management Association Committee meeting held on 24<sup>th</sup> May 2012 be received and noted.

Moved: Clr Greenaway

Seconded: Clr Lane

**CARRIED**

**Reservation of items for Debate**

Nil

**Reports of Officers**

**7/2012/7 COUNCIL DECISIONS ACTION REPORT – JUNE 2012**

**Resolved:**

1. That the Resolution Register for June 2012 be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

**CARRIED**

**7/2012/8 CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW**

**Resolved:**

1. That the information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Walford

**CARRIED**

**7/2012/ 9 CIRCULAR RECEIVED FROM THE DIVISION OF LOCAL GOVERNMENT – JUNE 2012**

**Resolved:**

1. That the information contained in the following Departmental circulars 12-19 to 12-24 from the Local Government Division Department of Premier and Cabinet be received and noted.

- Circular to Councils 12-19- September 2012 Local Government Elections – Caretaker Provisions
- Circular to Councils 12-20 – September 2012 Local Government Elections – Use of Council Resources and Electoral Material
- Circular to Councils 12-21 – Local Government Infrastructure Audit – Data Collection
- Circular to Councils 12-22 – Preparation of Non-Residential Rolls
- Circular to Councils 12- 23 – TCORP Assessment of Financial Sustainability
- Circular to Councils 12-24 – Practice Note No.15 Water Safety Update

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL MINUTES

### 7/2012/10 MONTHLY CALENDAR – JUNE 2012

**Resolved:**

1. That Council receive and note the regular monthly calendar for the period July 2012 to September 2012.

**Moved:** Clr Lane

**Seconded:** Clr Keir

**CARRIED**

### 7/2012/11 RECOGNITION OF LATE GEOFFREY (DICK) COLLESS – PERPETUAL AWARD

**Resolved:**

That Council honour the memory of the late Clr Geoffrey "Dick" Colless by establishing a Personal Development Scholarship Fund to make annual Scholarships available for 50% of course fees and expenses to local residents undertaking University Degrees or Trade Apprenticeships, and further that an amount of \$10,000 be set aside each year to be paid into the fund from interest earned on Council Investments and still further that the General Manager provide a report to the August, 2012 meeting setting out guidelines for the operation of the fund and establishment of the fund and awarding of annual Scholarships.

**Moved:** Clr Keir

**Seconded:** Clr Martinez

**CARRIED**

### 7/2012/12 2012 LOCAL GOVERNMENT WEEK PROGRAMME AND ACTIVITIES

**Resolved:**

That the General Manager's report on 2012 Local Government Week planning be received and noted and the action being taken endorsed.

**Moved:** Clr Walford

**Seconded:** Clr Greenaway

**CARRIED**

### 7/2012/13 RV FRIENDLY SCHEME FOR WALGETT SHIRE TOWNS AND VILLAGES

**Resolved:**

1. That Council receive and note the report in relation to RV Friendly Town Schemes within Walgett Shire.
2. That Council endorse all 5 applications including Burren Junction, Collarenebri, Carinda, Rowena, Lightning Ridge and Walgett and supports the establishment of signage once Walgett Shire Council has received approval from CMCA from existing budget allocations.
3. That Council advise the CMCA of the proposals and seek approval to establish appropriate signage

## WALGETT SHIRE COUNCIL MINUTES

4. That Council identify suitable areas on dedicated public roads to designate as "caravan parking" areas which could be used for "short term" parking
5. That an approach be made to the RMS for the erection of appropriate signage at the roadside rest area on the Castlereagh Highway near Lightning Ridge
6. Council respond appropriately to each of the submissions received.

**Moved:** Clr Lane  
**Seconded:** Clr Walford

**CARRIED**

### **7/2012/14 PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY**

**Resolved:**

1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.
2. Consider updating the various expenditure limits
3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors policy then be placed on public exhibition and public submissions invited.

**Moved:** Clr Lane  
**Seconded:** Clr Maritnez

**CARRIED**

### **7/2012/15 2012 QUADRENNIAL ELECTIONS – CARETAKER PROVISIONS AND COUNCILLOR OBLIGATIONS RELATING TO THE USE OF COUNCIL RESOURCES AND ELECTORAL MATERIAL**

**Resolved:**

That Council receive and note the General Manager's report with regards Council's and Councillors' obligations in the lead up to the 2012 Quadrennial Local Government elections.

**Moved:** Clr Lane  
**Seconded:** Clr Greenaway

**CARRIED**

At this point of the meeting Mr Wayne Garnsey, Acting Team Leader from NSW Government Planning and Infrastructure entered the Council meeting and answered a number of question raised by Councillors.

## WALGETT SHIRE COUNCIL MINUTES

### 7/2012/16 DRAFT WALGETT LOCAL ENVIRONMENTAL PLAN 2012

#### Resolved:

That Walgett Shire Council resolves to:

1. Note the letter dated 12 June 2012 from the Department of Planning & Infrastructure conditionally certifying the draft Walgett Local Environmental Plan 2012 for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.
2. Note the letter dated 18 July 2012 from the Department of Planning & Infrastructure regarding large lot living opportunities and the draft Walgett Local Environmental Plan 2012.
3. Note and endorse the draft Walgett Local Environmental Plan 2012 document and mapping dated June 2012.
4. Place the draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.
5. Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period.
6. Request the General Manager to prepare a Planning Proposal for large lot living rezoning proposal for Walgett, Lightning Ridge and Collarenebri.
7. Request the General Manager to pursue funding and engage a consultant to facilitate early finalisation of the large lot living areas rezoning proposal.

**Moved:** Clr Lane

**Seconded:** Clr Walford

#### Planning Division:

**For:** Clr Murray, Clr Lane, Clr Walford, Clr Martinez, Clr Keir, Clr Greenaway

**Against:** Nil

**Note:** Clr Woodcock and Clr Smith were absent from the meeting

**CARRIED**

*Mr Wayne Garnsey left the meeting 12.17pm*

*Matt Goodwin left the meeting at 12.18pm and returned to the meeting at 12.22pm*

*Don Ramsland left the meeting at 12.19pm and returned to the meeting at 12.22pm*

*Clr Greenaway left the meeting at 12.19pm and returned to the meeting at 12.22pm*

*Clr Walford left the meeting at 12.24pm and returned to the meeting 12.27pm*

*Council Meeting adjourned for lunch at 12.30pm and resumed at 13.05pm with all those previously in attendance being present*

WALGETT SHIRE COUNCIL MINUTES

**7/2012/17 CUMBORAH HALL EXTENSION PROJECT**

**Resolved:**

That Council receive and note the General Manager's report and endorse the action being taken with regards undertaking the Cumborah Hall Extensions Project.

**Moved:** Clr Greenaway

**Seconded:** Clr Maritnez

**CARRIED**

**7/2012/18 MEMBERSHIP OF MURRAY DARLING ASSOCIATION INC**

**Resolved:**

That Council join the Murray Darling Association at a cost of \$627.75 (incl GST) for 2012/2013.

**Moved:** Clr Keir

**Seconded:** Clr Walford

**CARRIED**

**7/2012/19 AMALGAMATION OF ASSOCIATION – VOTING DIRECTION**

**Resolved:**

That Council allow the Mayor to use his discretion with regards voting on the "One Association" issue.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

*Stephen Holland left the meeting at 1.20pm and returned to the meeting at 1.26pm*

**7/2012/20 MATTER FOR BRIEF MENTION OR INFORMATION ONLY**

**Resolved:**

That the General Manager's report on matters for brief mention or information only be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Walford

**CARRIED**

**7/2012/21 RURAL FIRE SERVICE –DEED OF AGREEMENT FOR COME-BY-CHANCE  
BRIGADE STATION**

**Resolved:**

## WALGETT SHIRE COUNCIL MINUTES

1. That the Council execute the Deed of Agreement for the Come By Chance RFS Brigade Station between Walgett Shire Council and James Alfred Coxon and Colleen Patricia Coxon under Seal of Council.
2. That the Brigade Station Authority and Agreement Document between the Rural Fire Service, Walgett Shire Council, James Alfred Coxon and Colleen Patricia Coxon be signed by the General Manager.

**Moved:** Clr Keir  
**Seconded:** Clr Lane

**CARRIED**

*Clr Keir left the meeting at 1.45pm and returned to the meeting at 1.50pm*

### **7/2012/22 2011 CENSUS RESULTS**

**Resolved:**

1. That the report be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

### **7/2012/23 DRAFT RESTRICTED CASH AS AT 30 JUNE 2012 AND CORRESPONDING CARRIED FORWARD PROJECTS INTO THE 2012/2013 BUDGET**

**Resolved:**

1. Council note the Draft restricted cash report, and adopt the variations to the 2012/2013 budget for uncompleted projects as at 30 June 2012

**Moved:** Clr Lane  
**Seconded:** Clr Keir

**CARRIED**

*Don Ramsland left the meeting at 1.55pm and returned to the meeting at 1.59pm*

### **7/2012/24 STOCK TAKE VARIANCE FINANCIAL YEAR 2012**

**Resolved:**

1. That Council approve the write off of stock with a total value of \$10,288.72 to the stores ledger and control account

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

### **7/2012/25 CASH ON HAND AND INVESTMENT REPORT AS AT 30 JUNE 2012**

**Resolved:**

1. That the cash on hand and investment report as at 30 June 2012 be received.

# WALGETT SHIRE COUNCIL MINUTES

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

## **7/2012/26 COMMUNITY ASSISTANCE SCHEME DONATIONS – ROUND 1 2012/2013 APPLICATIONS**

**Resolved:**

That Council applies funds for financial assistance under section 356 of the Local Government Act 1993 for the first round of 2012/2013 as follows:

Organisation	Project	Cost of Project/Activity	Amount Requested	Recommended Amount	Beneficiaries
Lightning Ridge Community Radio	Community Radio in Lightning Ridge and surrounding Opal Fields	\$3,000.00	\$1,000.00	\$1,000.00	Lightning Ridge Community
Collarenebri Jockey Club	Annual Collarenebri race meeting compulsory ambulance attendance	\$42,000.00	\$500.00	\$500.00	Collarenebri Community by attracting visitors to spend locally and Walgett Shire residents for a safe day out
Coolibah Kids	To improve Long Day Care facilities by upgrading Childrens Play Activity Area	\$5,000.00	\$3,000.00	\$1,500.00	Walgett residents and businesses to ensure quality child care available for working parents and potential employees for all businesses
Collarenebri Rodeo Inc	Collarenebri Rodeo is a 14 event sporting activity	\$30,000.00	\$1,300.00	\$1,300.00	Collarenebri Community by attracting visitors to spend locally and Walgett Shire residents by providing a great day out
Goodooga - Lightning Ridge CWA	To subsidise cost of lunch for Annual Wool Day which is the major Fund raising event to support charities	\$3,000.00	\$1,000.00	\$1,000.00	Local children with special needs, women and children in crisis and youth
Barwon Aboriginal Corporation	Walgett Rugby League Knockout and Gala Day which will bring 16 Rugby League Teams to the Community	\$25,000.00	\$3,000.00	\$1,500.00	Walgett Community business and members of all ages by attracting people to spend locally and provide a great day out
Moorambilla Voices	To financially assist 37 Walgett Shire children who passed auditions to attend 1 of 3 intensive, residential camps held in Baradine in August and September to work alongside professional musician, composers and artists	\$18,500.00	\$2,000.00	\$0.00	Personal achievement activity is not currently provided for under guidelines

<b>Totals</b>	<b>\$11,800.00</b>	<b>\$6,800.00</b>
<b>ANNUAL BUDGET</b>		<b>\$16,000.00</b>
<b>Remaining if approved</b>		<b>\$9,200.00</b>

**Moved:** Clr Greenaway  
**Seconded:** Clr Maritnez

WALGETT SHIRE COUNCIL MINUTES

CARRIED

**7/2012/27 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – JUNE 2012**

**Resolved:**

1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.
2. That the Deed of Variation for the Funding Agreement relating to the Healthy Communities Initiative – Walgett Shire be executed under Seal of Council.

**Moved:** Clr Lane

**Seconded:** Clr Maritnez

CARRIED

**7/2012/28 GRAWIN OPAL FIELDS LOCALITY PROPOSAL**

**Resolved:**

That Walgett Shire Council resolves to:

1. Note the various submissions received during public consultation regarding the Grawin Opal Fields locality proposal.
2. Provide the Geographical Names Board of NSW with a copy of this report regarding the public consultation associated with the Grawin Opal Fields locality proposal.
3. Request that the Geographical Names Board of NSW establish the Grawin Opal Fields locality based on the boundaries shown in the "Affected Lot" map included in the Explanatory Notes.

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

CARRIED

*Raju Ranjit left the meeting at 2.19pm and returned to the meeting at 2.21pm*

**7/2012/29 PROPOSAL TO EXTINGUISH RIGHT OF WAY**

**Resolved:**

That Walgett Shire Council resolves to:

1. Note that right of way C5934 registered on lot 103 DP 878481, owned by Baden Michael Anderson and Robert Anthony Jelbart, is effectively redundant given that there is a building constructed over it.

## WALGETT SHIRE COUNCIL MINUTES

2. Support the extinguishment of a right of way C5934 registered on lot 103 DP 878481.
3. Affix the Council seal under the signature of the General Manager and Mayor to any legal documents that may be required to extinguish right of way C5934 registered on lot 103 DP 878481.

**Moved:** Clr Keir  
**Seconded:** Clr Maritnez

**CARRIED**

*Clr Walford left the meeting at 2.25pm and returned to the meeting at 2.32pm*

### **7/2012/30 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR URBAN INFRASTRUCTURE SERVICES**

**Resolved:**

1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

### **7/2012/31 PROJECTS UNDER AUSLINK ROADS TO RECOVERY AND ROADS & MARITIME SERVICES FUNDING 2012/2013 AND 2013/2014**

**Resolved:**

1. That Walgett Shire Council approve the above projects under RTR and RMS funding programmes for 2012/2013 and 2013/2014.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

### **7/2012/32 REMOVAL OF GRIDS PURTELL AND WILLIS ROADS**

**Resolved:**

Council approve the payment of \$ 17,600.00 to Mr Andrew Norris for the removal of grids on the Purtell and Willis Roads with payment to be made immediately the works involved are completed.

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

## WALGETT SHIRE COUNCIL MINUTES

*Clr Keir declared an interest in this matter and left the meeting at 2.44pm  
Fred Coralde left the meeting at 2.46pm*

### **7/2012/33 MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JULY 2012**

**Resolved:**

1. That Council receive and note the monthly July 2012 flood restoration works report.

**Moved:** Clr Walford  
**Seconded:** Clr Maritnez

**CARRIED**

*Clr Keir returned to the meeting at 2.48pm  
Fred Coralde returned the meeting at 2.48pm*

### **7/2012/34 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES – JULY 2012**

**Resolved:**

1. That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

*Clr Lane left the meeting at 2.51pm Clr Lane returned to the meeting at 2.53pm*

### **7/2012/35 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES – JULY 2012**

**Resolved:**

1. That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

**Option A:** Leave the trees as they are, remove the existing K/G and relocate the Kerb/Gutter at a distance of up to a metre from the existing location.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

## **Questions for the next Meeting**

### **Clr Keir**

#### **Question 1:**

In regards to Council supplied equipment (Laptop & Filing Cabinet) to the current councillors – Do we need to return these at the end of office.

#### **Response:**

The General Manager to advise once voting completed and will possibly need to get the laptops back to upgrade relevant software.

### **Clr Martinez**

#### **Question 1:**

Council budget/report - Councillors didn't get a proper chance to analyse and identify surplus funds. Clr Martinez expressed his disappointment and hopes the new Council get the opportunity to look at the budget in detail.

#### **Question 2:**

Can Council look into the Plant hire for the Street sweeper – It would be best practice for Council to seek tenders or alternatively look at purchasing its own street sweeper in the review of the Plant Replacement Program

#### **Response:**

The General Manager advised the Street sweeper has been listed on the Agenda for the next Plant Committee meeting and also the Pulvy Mixer.

Fred Coralde & KC currently reviewing the Street sweeper contract.

### **Clr Walford**

#### **Question 1:**

Clr Walford noted his appreciation of the efforts of Council's newly appointed Regulatory Officer particularly with the efforts in reducing the roaming dogs in Lightning Ridge.

### **Clr Greenaway**

#### **Question 1:**

Can Council investigate the drainage problem within Rowena next to the School

#### **Response:**

The Director Urban & Infrastructure Services to investigate this matter.

### **Clr Lane**

#### **Question 1:**

Can Council please provide copies of the budget papers supplied at the last Council meeting. Clr Greenaway will also need a copy of this paperwork.

#### **Response:**

The General Manager advised that the budget papers will be supplied as requested.

### **Clr Murray**

#### **Question 1:**

Can Council investigate a house at Carinda which has partially lost its roof and the remaining Iron is a potential hazard.

#### **Response:**

The Director Planning & Regulations to investigate.

#### **Question 2:**

Can Council replace the bottoms of the bins at the big Warrambool on the Brewarrina Road as the bottoms have rusted out following the recent floods.

#### **Response:**

## WALGETT SHIRE COUNCIL MINUTES

The Director of Engineering Services to investigate and to rectify

**Question 3:**

Can Council please clean the Graffiti off the Skate Park at Walgett

**Response:**

The Director Urban & Infrastructure Services to investigate this matter and rectify

**Question 4:**

Can Council arrange to mow the Collarenebri Race Course in preparation for the Collarenebri Races

**Response:**

The Director Urban & Infrastructure Services to arrange works

**Question 5:**

Can Council arrange to backfill and top up the trench following the electrical works at the Collarenebri Race Course

**Response:**

The Director Urban & Infrastructure Services to arrange works

### **Confidential Reports/Closed Council meeting**

#### **7/2012/36 MOVE INTO CLOSED SESSION AT 3:15PM**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

*Clr Martinez declared an interest in this matter and left the meeting at 3.15pm*

#### **7/2012/37 LIGHTNING RIDGE BORE BATHS – PENDING LEGAL MATTER**

**Resolved:**

That the General Manager's report be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

*Clr Martinez returned to the meeting at 3.20pm*

## WALGETT SHIRE COUNCIL MINUTES

### 7/2012/38 REVIEW OF ORGANISATIONAL STRUCTURE

**Resolved:**

That Council endorse the following changes proposed to the Organisational Structure:

Creation of a new position of Workshop Foreman to replace the existing one of Leading Hand Mechanic

Upgrading of Two (2) Diesel Mechanic positions to a senior level

Renaming the role of Support Services Coordinator to Plant Superintendant

Transfer the responsibility of the Stores function to the Corporate Services Division

Creation of a part time Economic Development Officer (21 hours per week) within the Executive Division

These changes will be negotiated through the relevant Award processes prior to implementation.

**Moved:** Clr Lane

**Seconded:** Clr Walford

**CARRIED**

### 7/2012/39 INDUSTRIAL LAND SUBDIVISION PROPOSAL FOR WALGETT

**Resolved:**

For Council's consideration.

**Moved:** Clr Keir

**Seconded:** Clr Lane

**CARRIED**

### 7/2012/40 RESIDENTIAL LAND SUBDIVISION PROPOSAL FOR LIGHTNING RIDGE

**Resolved:**

For Council's consideration.

**Moved:** Clr Lane

**Seconded:** Clr Martinez

**CARRIED**

## WALGETT SHIRE COUNCIL MINUTES

*Clr Walford declared an interest in this matter and left the meeting at 3.47pm*

### **7/2012/41 SALE OF THE OLD MEDICAL CENTRE PREMISES – WEE WAA STREET WALGETT**

**Resolved:**

That Council accept the offer of \$250,000 by Thiyama-Li Family Violence Service Inc for the purchase of lot 25 DP 539526 Wee Waa Street Walgett known as the (Old Medical Centre building) in accordance with the right of first refusal contained in the current lease agreement for the premises, the existing toilet block be subdivided off the existing title and the necessary planning and legal documentation be prepared and executed under the Common Seal of Council.

**Moved:** Clr Martinez

**Seconded:** Clr Keir

**CARRIED**

*Clr Walford returned to the meeting at 3.54pm*

### **7/2012/42 PROPOSED LAND SALE – COSTS AND DISBURSEMENTS INCURRED**

**Resolved:**

1. Council note the Invoice of \$8,096.00 including GST sent by Booth Brown, Samuels & Olney on 31 May 2012.
2. Council pay the outstanding Invoice of \$8,096.00 inclusive of GST to Booth Brown Samuels & Olney for costs and disbursements in relation to 38 unsold properties prepared under instruction from Walgett Shire Council.
3. Council resolve to offer this land for Sale
4. A further report be prepared detailing the most appropriate arrangements with regards Sale.
5. That Council's Solicitors be requested to provide copies of the draft contracts of Sale prior to Council making payment of the invoice now received.

**Moved:** Clr Lane

**Seconded:** Clr Greenaway

**CARRIED**

### **7/2012/43 EXPRESSION OF INTEREST FROM WALGETT RSL CLUB TO PURCHASE COUNCIL LAND LOT 37 IN DP 236258**

**Note:** A motion by Clr Greenaway to sell Lot 37 DP 236258 to the Walgett RSL Club for \$20,000 lapsed for lack of a seconder.

**Resolved:**

1. Council to retain the land Lot 37 DP 236258 for additional parking.

## WALGETT SHIRE COUNCIL MINUTES

2. Council to advise officially Walgett RSL Club of the decision not to sell the land Lot 37 DP 236258.
4. Council to advise officially Walgett RSL Club to remove the illegal improvements made on the land Lot 37 DP 236258.

**Moved:** Clr Lane  
**Seconded:** Clr Walford

Clr Greenaway requested that his name be recorded as having voted against this resolution.

**CARRIED**

### 7/2012/44 DEVELOPMENT APPLICATION, RURAL SUBDIVISION

#### Resolved:

1. Approve Development Application 2011/034 by Graham Lees for the subdivision of lot 2470 DP 764433 subject to the conditions included:

#### **CONDITIONS IMPOSED BY COUNCIL**

The following development consent conditions are imposed by Council as the consent authority.

#### **CONDITIONS THAT ARE ONGOING REQUIREMENTS**

##### **GENERAL**

##### **Gen 10**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council*

##### **Gen 11**

A covenant in favour of the Council must be registered on the titles to the new lots requiring occupation of the lots to cease if the rights to vehicular and pedestrian access through adjoining Western Lands Leases ceases.

*Reason: To formalise on certificate of title the consent condition restrictions applying to the proposed lots*

##### **Gen 12**

Any residential occupation of the proposed lots must cease if an owner of a lot and persons authorised by the owner do not have a legal right to go, pass, and repass at all times when Borehead Road is flooded, with or without animals or vehicles or both, to and from the said lot over the track on the adjoining Western Lands Leases to and from the public road that adjoins the track.

*Reason: To ensure that there is no occupation of lots unless there is a legal right of access.*

#### **CONDITIONS THAT MUST BE COMPLIED WITH PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE**

##### **SUBDIVISION**

##### **Sub 31**

That three lots are created by the subdivision of Lot 2470, DP 764433, one of about 40 hectares, a second of about 80 hectares, and the third about 1110 hectares.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council*

## WALGETT SHIRE COUNCIL MINUTES

### Sub 38

A surveyor's plan must be submitted to Walgett Shire Council prior to the expiry date of this development consent so that the subdivision certificate on the plan can be signed by an authorised officer.

*Reason: The subdivision cannot be registered with the Land Titles Office, and be finalised, until the subdivision certificate on the surveyor's plan is signed by an authorised officer of Walgett Shire Council*

### Sub 39

The subdivision certificate will not be released until development consent conditions under this section (titled 'subdivision') have been complied with.

*Reason: To ensure compliance with the terms of the development consent*

### ADVISORY NOTES – General

#### COVENANTS

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

#### OPAL MINING DISTURBANCE

Opal mining and prospecting operations may have been previously carried out on, or below, the land, which is the subject of this consent, or on adjoining lands. There are no official records of the extent of opal mining workings within the Lightning Ridge area. The developer should make their own enquiries to determine whether the land being developed might be adversely affected by such activities, prior to proceeding with the development.

#### FLOOD

The applicant/owner is advised that the site is located on a flood plain, hence may be subject to periodic inundation by floodwater to an unknown depth and velocity. You are advised to obtain your own expert advice regarding the risks associated with periodic inundation by floodwater.

END.

**Moved:** Cllr Lane  
**Seconded:** Cllr Martinez

#### Planning Division:

**For:** Cllr Murray, Cllr Lane, Cllr Walford, Cllr Martinez, Cllr Keir, Cllr Greenaway  
**Against:** Nil

**Note:** Cllr Woodcock and Cllr Smith were absent from the meeting

**CARRIED**

*Don Ramsland left the meeting at 4.06pm Don Ramsland returned to the meeting at 4.09pm  
Stephen Holland left the meeting at 4.06pm Stephen Holland returned to the meeting at 4.09pm*

### 7/2012/45 TENDER RFT 12/006 – DESIGN, RECONSTRUCTION AND SEALING OF AIRPORT RUNWAY

#### Recommendation:

1. That Council receive and note tenders for the RFT 12/006 and not accept any tender
2. That Council negotiate with the two lowest tenders with a view to reducing the tendered prices and, if not successful, that the scope of works be reduced and fresh tenders be called.

**Moved:** Cllr Martinez

## WALGETT SHIRE COUNCIL MINUTES

**Seconded:** Clr Lane

**CARRIED**

### **7/2012/46 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES – JULY 2012**

**Recommendation:**

1. That the matters listed by the Director of Engineering Services for brief mention or information be received and approved.

**Moved:** Clr Keir

**Seconded:** Clr Greenaway

**CARRIED**

### **7/2012/47 Return to Open Session at 4.24pm**

**Resolved:**

That Council return to open session

**Moved:** Clr Greenaway

**Seconded:** Clr Walford

**CARRIED**

## **Reports of Committees**

### **7/2012/48 Adoption of Closed Session Reports at 4.24pm**

**Resolved:**

That Council adopt the following recommendation of the Closed Committee:

Lightning Ridge Bore Baths- Pending Legal Matter  
Organisational Structure Review  
Industrial Subdivision Proposal- Walgett  
Residential Subdivision Proposal- Lightning Ridge  
Sale of Old Medical Centre Building Wee Waa Street Walgett  
Proposed Land Sale- Legal Costs Incurred  
Expressions of interest from Walgett RSL Club to Purchase Land  
Development Application, Rural Subdivision  
Tender RFT 12/006 –Walgett Airport  
Matters Generally for Brief Mention or Information

**Moved:** Clr Lane

**Seconded:** Clr Walford

**CARRIED**

## WALGETT SHIRE COUNCIL MINUTES

### **Close of Meeting**

The meeting closed at 4.25pm

To be confirmed at the meeting of Council to be held on 24 July 2012.

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Mayor

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General Manager

### **Reserve Trust Management Committee Reports**

Nil

### **Mayoral Minutes**

Nil

### **Motions of which Notice has been given**

Nil

### **Presentation of Petitions**

N/A

## **Councillors Questions From Last Meeting**

### **Clr Keir**

#### **Question 1:**

In regards to Council supplied equipment (Laptop & Filing Cabinet) to the current councillors – Do we need to return these at the end of office.

#### **Response:**

The General Manager to advise once voting completed and will possibly need to get the laptops back to upgrade relevant software.

### **Clr Martinez**

#### **Question 1:**

Council budget/report - Councillors didn't get a proper chance to analyse and identify surplus funds. Clr Martinez expressed his disappointment and hopes the new Council get the opportunity to look at the budget in detail.

#### **Response:**

The General Manager noted Clr Martinez's comments.

#### **Question 2:**

Can Council look into the Plant hire for the Street sweeper – It would be best practice for Council to seek tenders or alternatively look at purchasing its own street sweeper in the review of the Plant Replacement Program.

#### **Response:**

The General Manager advised the Street sweeper has been listed on the Agenda for the next Plant Committee meeting and also the Pulvy Mixer.

Fred Coralde & KC currently reviewing the Street sweeper contract.

### **Clr Walford**

#### **Question 1:**

Clr Walford noted his appreciation of the efforts of Council's newly appointed Regulatory Officer particularly with the efforts in reducing the roaming dogs in Lightning Ridge.

#### **Response:**

The new Regulatory Officer has been advised accordingly.

### **Clr Greenaway**

#### **Question 1:**

Can Council investigate the drainage problem within Rowena next to the School

#### **Response:**

The Director Urban & Infrastructure Services advised the site was visited on 9 August 2012, work in currently underway.

### **Clr Lane**

#### **Question 1:**

Can Council please provide copies of the budget papers supplied at the last Council meeting. Clr Greenaway will also need a copy of this paperwork.

#### **Response:**

The General Manager advised that the budget papers will be supplied as requested.

### **Clr Murray**

#### **Question 1:**

Can Council investigate a house at Carinda which has partially lost its roof and the remaining Iron is a potential hazard.

#### **Response:**

The Director Planning & Regulations to investigate.

**Question 2:**

Can Council replace the bottoms of the bins at the big Warrambool on the Brewarrina Road as the bottoms have rusted out following the recent floods.

**Response:**

The Director of Engineering Services has advised work on this was completed 9 August 2012.

**Question 3:**

Can Council please clean the Graffiti off the Skate Park at Walgett

**Response:**

The Director Urban & Infrastructure Services has advised this has been completed. This is a reoccurring event and this will required ongoing action.

**Question 4:**

Can Council arrange to mow the Collarenebri Race Course in preparation for the Collarenebri Races

**Response:**

The Director Urban & Infrastructure Services has advised this was completed 2 August 2012.

**Question 5:**

Can Council arrange to backfill and top up the trench following the electrical works at the Collarenebri Race Course

**Response:**

The Director of Urban & Infrastructure Services has advised this was completed 2 August 2012.

## **Reports of Delegates and Representatives:**

Nil

## **1. COUNCIL'S DECISION ACTION REPORT – JULY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/154

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### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council and includes any action from previous meetings still outstanding.

### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at the last Meeting which required action. The Resolution Register also lists any matters from previous meetings (as of July 2011) that have not been finalised.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

### **Relevant Reference Documents/Policies:**

Resolution Register 20 December 2011

### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Council and Manex Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL DECISIONS ACTION REPORT – JULY 2012****Recommendation:**

1. That the Resolution Register for July 2012 be received and noted.

**Moved:****Seconded:****Attachments:**

Resolution Register for – July

May 2012	5/2012/2	That Council investigate the cost of providing all weather access to all cemeteries within the Shire and provide a report to the June, 2012 Meeting. <b>Moved: Cllr Keir Moved: Cllr Smith</b>	Urban Infrastructure Services	Urban is working on this matter – 13/7/2012	Director Urban & Infrastructure Services	
22 May 2012	5/2012/14	That: 1. Council note the letter dated 23 March 2012 from Department of Planning & Infrastructure which conditionally certifies the draft Walgett Local Environmental Plan 2012 (LEP) for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.  2. Note the verbal presentation by Ashley Albury, the Regional Director of the Department of Planning & Infrastructure during which he indicated that: (a) He is prepared to provide a letter which guarantees the Department will allow rural lifestyle rezoning on suitable land in the vicinity of Collarenebri, Lightning Ridge and Walgett. (b) The Department supports the public exhibition of an LEP which includes two options for mining camps in the proposed "SP1 Special activities – mining" zone (preserved Opal Fields), one excluding additional camps (current wording) and the other which allows new camps related to Opal mining.  3. Endorse a Draft Walgett LEP 2012 which includes two options for mining camps within the SP1 zone, one excluding new camps and the other enabling them.  4. Request the GM to ensure that appropriate explanatory notes regarding the camp options are circulated to the public and NSW Government agencies during the public exhibition period.  5. Place draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.  6. Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period.	Planning & Regulatory Services	No 1 & 2 No action required - 13/7/2012	Director Planning & Regulatory Services	
22 May 2012	Questions for the next Meeting	Can a perpetual award be considered to honour the late Cllr Dick Colless <b>Cllr Keir</b>	General Manager	16/7/2012 - Report being prepared for July meeting 24/07/2012 Resolution passed the July meeting- Guidelines being drafted for August meeting.	General Manager	
22 May 2012	Questions for the next Meeting	Can the Honour Board in the Council Chambers be updated the last time it was updated was back in 1999 <b>Cllr Keir</b>	General Manager	Costs being obtained 16/07/2012 Boards to be relocated and expanded.	General Manager	

22 May 2012	Questions for the next Meeting	Can Council look into the beautification of the main street in Lightning Ridge as I have noticed that bitumen is being used. The bitumen is not a good look, could something be done between the gutters and the footpath, can this be put on a program for Lightning Ridge? <b>Clr Martinez</b>	Governance	16/7/2012 - Report deferred to August meeting	General Manager	
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### Resolution Actions for Ordinary Meeting 26 June 2012

26 June 2012	6/2012/12	That Council establish a small working party, comprising the Mayor, Deputy Mayor and MANEX to review the Plan and report on how best to contribute to the 5 key strategic directions identified in the Destination 2036 Action Plan <b>Moved: Clr Woodcock Seconded: Clr Keir</b>	General Manager	02/07/2012 First meeting planned for late July 2012 02/08/2012 Awaiting outcome of I.R.P meeting in August	General Manager	
26 June 2012	6/2012/27	That Council seek clarification from Regional Manager Western Region Mr Ashley Albury, Department of Planning & Infrastructure in regards to the wording/guarantee for the provision of Rural Life Style zoning approval. <b>Moved: Clr Walford Seconded: Clr Smith</b> <b>Planning Division:</b> <b>For: Clr Murray, Clr Smith, Clr Walford, Clr Martinez, Clr Keir, Clr Woodcock</b> <b>Against: Nil</b> <b>Note: Clr Greenaway and Clr Lane were absent from the meeting</b>	Planning & Regulatory Services	Request for clarification submitted 11/7/2012 – In Progress	Director Planning & Regulatory Services	
26 June 2012	6/2012/30	That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted. <b>Moved: Clr Woodcock Seconded: Clr Smith</b> That Representative of NSW Office of Water (Mr Bill Ho) be invited to attend the July meeting of Council to discuss operational issues surrounding the Collarenebri Water Filtration Plant <b>Moved: Clr Smith Seconded: Clr Walford</b>	Urban Infrastructure Services	Invited Mr Bill Ho to attend July meeting but he declined.  No further action required.	Director Urban & Infrastructure Services	

26 June 2012	6/2012/35	<p>That Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the NSW Public Works tender recommendation for Stage 1 of Walgett Levee Refurbishment Program.</li> <li>2. Accept the tender offer submitted by Batterline Earthmoving in the amount of \$494, 210.00</li> <li>3. Subject to satisfactory performance Council extend the Contract for expenditure of up to \$1 million</li> <li>4. Sign documents the necessary Legal documentation under the Common Seal of Council</li> </ol> <p><b>Moved: Clr Keir Seconded: Clr Woodcock</b></p>	Urban Infrastructure Services	<p>13/7/2012 - Action being taken to Award tender</p> <p>Tender awarded. 31/07/2012</p> <p>Start up meeting in late August.</p>	Director Urban & Infrastructure Services	
26 June 2012	6/2012/37	<p>That Council adopt the following recommendation of the Closed Committee:</p> <p>* Walgett Levee Rehabilitation Grant Funding</p> <p><b>Moved: Clr Woodcock Seconded: Clr Keir</b></p>	Urban Infrastructure Services	<p>Tender documentation ongoing – 13/7/2012</p> <p>Completed 31/07/2012</p>	Director Urban & Infrastructure Services	
26 June 2012	Questions for the next Meeting	<p>Can Council look into connecting 3 phase power to the Lightning Ridge Bore pump to reduce the electricity costs?</p> <p>Would also need to change over the pump switch board</p>	Urban Infrastructure Services	<p>Investigation in progress -13/7/2012</p> <p>19/07/2012 Site investigation completed, progressing, developing specifications.</p>	Director Urban & Infrastructure Services	
26 June 2012	Questions for the next Meeting	<p>Can Council advise what happened to the RFDS airport lighting at Lightning Ridge which is needed especially during foggy conditions</p>	General Manager	<p>16/7/2012 – Matter being investigated</p> <p>30/07/2012 GPS tracking system required- Cost being investigated.</p>	General Manager	
26 June 2012	Questions for the next Meeting	<p>The town truck at Lightning Ridge needs to be inspected and repaired. When the boys start the truck there seems to be a litre of oil on the roof of the truck and when they recently completed the town run you could see hydraulic oil left on the road all around town.</p>	General Manager	<p>16/7/2012 – Matter being referred to Plant Committee</p> <p>15/07/2012 Planned for replacement 2012/2013</p>	General Manager	
26 June 2012	Questions for the next Meeting	<p>The Lightning Ridge Sporting Field carpark is a sea of water and needs gravel to tidy up and level the area.</p>	Urban Infrastructure Services	<p>Progressing 13/7/2012</p> <p>20/07/2012 Received 1 quote from PW.</p> <p>Ron Mansfield has been approached.</p>	Director Urban & Infrastructure Services	

26 June 2012	Questions for the next Meeting	The road to Namoi Village needs to be inspected and repaired. Apparently the school bus lost a wheel due to the poor state of the road.	Engineering Services	Council portion has been completed except sealing. Community's road portion is in investigation.  Estimation has been submitted to Land Council on 26/07/2012	Director Engineering Services	
26 June 2012	Questions for the next Meeting	Can Council commence planting the trees in the main street of Collarenebri	Urban Infrastructure Services	Trees bought were same (unsafe) species as before – to be reordered.  14/08/2012 A1 tress has been approached for a list of suitable tress.	Director Urban & Infrastructure Services	
26 June 2012	Questions for the next Meeting	The house boat in the Barwon River at Collarenebri has resurfaced and is located in the area where water sports activities occur it needs to be removed to prevent any accidents.	General Manager	16/7/2012 – Matter discussed with SES. RMS to be approached to remove obstacle from Waterways 12/08/2012 Request to RMS drafted.	General Manager	
26 June 2012	Questions for the next Meeting	Can Council investigate and repair the drainage issues within the Collarenebri township. Need to look into properly laser levelling the ground installing culvert pipes and/or white gravel.	Urban Infrastructure Services	13/7/2012 - Investigation in progress  Levelling Programmed organised for 31/08/2012	Director Urban & Infrastructure Services	
26 June 2012	Questions for the next Meeting	Clr Murray advised that he has received a letter from Mr Mark Evans requesting Council support trying to improve the mobile telephone service to the south of Walgett by utilising the tower 30kms south of Walgett	General Manager	13/7/2012 – Letters sent to Federal Member & Complainant 1/08/2012 Similar response to later letters received.	General Manager	

## Resolution Actions for Ordinary Meeting 24<sup>th</sup> July 2012

24 July 2012	5/2012/1A	That Council investigate the cost of providing all weather access to all cemeteries within the Shire and provide a report to the June, 2012 Meeting. <b>Moved: Clr Keir</b> <b>Seconded: Clr Smith</b>	Director of Urban and Infrastructure	Report will be provided to August Council meeting with costing.	Director of Urban and Infrastructure	
24 July 2012	7/2012/3	That Council decide whether or not to make a formal submission in relation to the inadequacy of proposed changes to the Native Vegetation Regulation 2006. <b>Moved: Clr Greenaway</b> <b>Seconded: Clr Keir</b>	General Manager	12/08/2012 Submission being prepared.	General Manager	
24 July 2012	7/2012/7	That the Resolution Register for June 2012 be received and noted. <b>Moved: Clr Greenaway</b> <b>Seconded: Clr Lane</b>	General Manager	18/08/2012 Outstanding issues being followed up.	General Manager	
24 July 2012	7/2012/9	That the information contained in the following Departmental circulars 12-19 to 12-24 from the Local Government Division Department of Premier and Cabinet be received and noted. <ul style="list-style-type: none"> <li>• Circular to Councils 12-19- September 2012 Local Government Elections – Caretaker Provisions</li> <li>• Circular to Councils 12-20 – September 2012 Local Government Elections – Use of Council Resources and Electoral Material</li> <li>• Circular to Councils 12-21 – Local Government Infrastructure Audit – Data Collection</li> <li>• Circular to Councils 12-22 – Preparation of Non-Residential Rolls</li> <li>• Circular to Councils 12- 23 – TCORP Assessment of Financial Sustainability</li> <li>• Circular to Councils 12-24 – Practice Note No.15 Water Safety Update</li> </ul> <b>Moved: Clr Greenaway</b> <b>Seconded: Clr Keir</b>	General Manager	Action taken as appropriate. 12/19 – GM reported to Council 12/21 GM reported to Council 12/21 DCS Referred to MANEX 12/21 Commenced 30/07/2012 12/23 DCS referred to MANEX 12/24 DCS Referred to MANEX	General Manager	
24 July 2012	7/2012/11	That Council honour the memory of the late Clr Geoffrey "Dick" Colless by establishing a Personal Development Scholarship Fund to make annual Scholarships available for 50% of course fees and expenses to local residents undertaking University Degrees or Trade Apprenticeships, and further that an amount of \$10,000 be set aside each year to be paid into the fund from interest earned on Council Investments and still further that the General Manager provide a report to the August, 2012 meeting setting out guidelines for the operation of the fund and	General Manager	18/08/2012 Report / Guidelines prepared for August meeting	General Manager	

		establishment of the fund and awarding of annual Scholarships. <b>Moved: Cllr Keir</b> <b>Seconded: Cllr Martinez</b>				
24 July 2012	7/2012/12	That the General Manager's report on 2012 Local Government Week planning be received and noted and the action being taken endorsed. <b>Moved: Cllr Walford</b> <b>Seconded: Cllr Greenaway</b>	General Manager	25/07/2012 Planning underway	General Manager	
24 July 2012	7/2012/13	<ol style="list-style-type: none"> <li>1. That Council receive and note the report in relation to RV Friendly Town Schemes within Walgett Shire.</li> <li>2. That Council endorse all 5 applications including Burren Junction, Collarenebri, Carinda, Rowena, Lightning Ridge and Walgett and supports the establishment of signage once Walgett Shire Council has received approval from CMCA from existing budget allocations.</li> <li>3. That Council advise the CMCA of the proposals and seek approval to establish appropriate signage</li> <li>4. That Council identify suitable areas on dedicated public roads to designate as "caravan parking" areas which could be used for "short term" parking</li> <li>5. That an approach be made to the RMS for the erection of appropriate signage at the roadside rest area on the Castlereagh Highway near Lightning Ridge</li> <li>6. Council respond appropriately to each of the submissions received.</li> </ol> <b>Moved: Cllr Lane</b> <b>Seconded: Cllr Walford</b>	General Manager	18/08/2012 Proposal being negotiated with CMCA 5. Highway signage inspected with WLC representative.	General Manager	
24 July 2012	7/2012/14	<ol style="list-style-type: none"> <li>1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.</li> <li>2. Consider updating the various expenditure limits</li> <li>3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors policy then be placed on public exhibition and public submissions invited.</li> </ol> <b>Moved: Cllr Lane</b> <b>Seconded: Cllr Martinez</b>	General Manager	20/08/2012 Policy being advertised.	General Manager	

24 July 2012	7/2012/16	<p>That Walgett Shire Council resolves to:</p> <ol style="list-style-type: none"> <li>1. Note the letter dated 12 June 2012 from the Department of Planning &amp; Infrastructure conditionally certifying the draft Walgett Local Environmental Plan 2012 for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.</li> <li>2. Note the letter dated 18 July 2012 from the Department of Planning &amp; Infrastructure regarding large lot living opportunities and the draft Walgett Local Environmental Plan 2012.</li> <li>3. Note and endorse the draft Walgett Local Environmental Plan 2012 document and mapping dated June 2012.</li> <li>4. Place the draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.</li> <li>5. Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period.</li> <li>6. Request the General Manager to prepare a Planning Proposal for large lot living rezoning proposal for Walgett, Lightning Ridge and Collarenebri.</li> <li>7. Request the General Manager to pursue funding and engage a consultant to facilitate early finalisation of the large lot living areas rezoning proposal.</li> </ol> <p><b>Moved: Clr Lane</b>  <b>Seconded: Clr Walford</b></p>	Director of Planning & Regulatory services		Director of Planning & Regulatory services	
24 July 2012	7/2012/17	<p>That Council receive and note the General Manager's report and endorse the action being taken with regards undertaking the Cumborah Hall Extensions Project.</p> <p><b>Moved: Clr Greenaway</b>  <b>Seconded: Clr Maritnez</b></p>	General Manager	1/08/2012 Plans being drafted with specifications.	General Manager	
24 July 2012	7/2012/20	<p>That the General Manager's report on matters for brief mention or information only be received and noted;</p> <p>PCYC Progress  Walgett Weir Proposal  Interagency Committee representations  Regular Passenger Transport  Local Government Review Panel Visit  RMCC Contract Review</p>	General Manager	20/08/2012 Items being followed up and/or progressed as necessary	General Manager	

		2012 Bluett Award Nominations Native Title Claim Walgett Welcome functions Lightning Ridge Medical Centre Concept <b>Moved: Clr Greenaway Seconded: Clr Walford</b>				
24 July 2012	7/2012/28	That Walgett Shire Council resolves to:  1. Note the various submissions received during public consultation regarding the Grawin Opal Fields locality proposal.  2. Provide the Geographical Names Board of NSW with a copy of this report regarding the public consultation associated with the Grawin Opal Fields locality proposal.  • Request that the Geographical Names Board of NSW establish the Grawin Opal Fields locality based on the boundaries shown in the "Affected Lot" map included in the Explanatory Notes. <b>Moved: Clr Greenaway</b> <b>Seconded: Clr Lane</b>	Director of Planning & Regulatory Services		Director of Planning & Regulatory Services	
24 July 2012	7/2012/29	That Walgett Shire Council resolves to:  1. Note that right of way C5934 registered on lot 103 DP 878481, owned by Baden Michael Anderson and Robert Anthony Jelbart, is effectively redundant given that there is a building constructed over it.  2. Support the extinguishment of a right of way C5934 registered on lot 103 DP 878481.  3. Affix the Council seal under the signature of the General Manager and Mayor to any legal documents that may be required to extinguish right of way C5934 registered on lot 103 DP 878481. <b>Moved: Clr Keir</b> <b>Seconded: Clr Maritnez</b>	Director of Planning & Regulatory Services		Director of Planning & Regulatory Services	
24 July 2012	7/2012/31	That Walgett Shire Council approve the above projects under RTR and RMS funding programmes for 2012/2013 and 2013/2014. <b>Moved: Clr Greenaway</b> <b>Seconded: Clr Walford</b>	Director of Engineering Services	Submitted to Council meeting	Director of Engineering Services	
24 July 2012	7/2012/33	That Council receive and note the monthly July 2012 flood restoration works report. <b>Moved: Clr Walford</b> <b>Seconded: Clr Maritnez</b>	Director of Engineering Services	Ongoing	Director of Engineering Services	

24 July 2012	7/2012/35	That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.  Option A: Leave the trees as they are, remove the existing K/G and relocate the Kerb/Gutter at a distance of up to a metre from the existing location. <b>Moved: Cllr Greenaway</b> <b>Seconded: Cllr Keir</b>	Director of Engineering Services	Work starting from 23/08/2012	Director of Engineering Services	
24 July 2012	Questions for the next meeting	In regards to Council supplied equipment (Laptop & Filing Cabinet) to the current councillors – Do we need to return these at the end of office.	General Manager	20/08/2012 Memo to Councillors	General Manager	
24 July 2012	Questions for the next meeting	Can Council look into the Plant hire for the Street sweeper – It would be best practice for Council to seek tenders or alternatively look at purchasing its own street sweeper in the review of the Plant Replacement Program	General Manager/ Director Urban & Infrastructure	20/08/2012 Report to August meeting	General Manager/ Director Urban & Infrastructure	
24 July 2012	Questions for the next meeting	Cllr Walford noted his appreciation of the efforts of Council's newly appointed Regulatory Officer particularly with the efforts in reducing the roaming dogs in Lightning Ridge.	Director of Planning & Regulatory Services		Director of Planning & Regulatory Services	
24 July 2012	Questions for the next meeting	Can Council investigate the drainage problem within Rowena next to the School	Director Urban & Infrastructure	Site visited 09/08/2012. 16/08/2012 Electrician has fixed the sump pump. Trying to organise a Grader.	Director Urban & Infrastructure	
24 July 2012	Questions for the next meeting	Can Council investigate a house at Carinda which has partially lost its roof and the remaining Iron is a potential hazard.	Director Planning & Regulations		Director Planning & Regulations	
24 July 2012	7/2012/38	That Council endorse the following changes proposed to the Organisational Structure:  Creation of a new position of Workshop Foreman to replace the existing one of Leading Hand Mechanic Upgrading of Two (2) Diesel Mechanic positions to a senior level Renaming the role of Support Services Coordinator to Plant Superintendant Transfer the responsibility of the Stores function to the Corporate Services Division Creation of a part time Economic Development Officer (21 hours per week) within the Executive Division  These changes will be negotiated through the relevant Award	General Manager	26/07/2012 Action being taken to follow award consultation process.	General Manager	

		processes prior to implementation. <b>Moved:</b> Clr Lane <b>Seconded:</b> Clr Walford				
24 July 2012	7/2012/39	Industrial Land Subdivision proposal for Walgett- For Council's consideration. <b>Moved:</b> Clr Keir <b>Seconded:</b> Clr Lane	General Manager	26/07/2012 Land sales to fund project being facilitated.	General Manager	
24 July 2012	7/2012/40	Residential Land Subdivision for Lightning Ridge- For Council's consideration. <b>Moved:</b> Clr Lane <b>Seconded:</b> Clr Martinez	General Manager	26/07/2012 Land sales to fund project being facilitated.	General Manager	
24 July 2012	7/2012/41	That Council accept the offer of \$250,000 by Thiyama-Li Family Violence Service Inc for the purchase of lot 25 DP 539526 Wee Waa Street Walgett known as the (Old Medical Centre building) in accordance with the right of first refusal contained in the current lease agreement for the premises, the existing toilet block be subdivided off the existing title and the necessary planning and legal documentation be prepared and executed under the Common Seal of Council. <b>Moved:</b> Clr Martinez <b>Seconded:</b> Clr Keir	General Manager	26/07/2012 Letter drafted for Purchaser regarding the Subdivision for Toilets.	General Manager	
24 July 2012	7/2012/42	<ol style="list-style-type: none"> <li>1. Council note the Invoice of \$8,096.00 including GST sent by Booth Brown, Samuels &amp; Olney on 31 May 2012.</li> <li>2. Council pay the outstanding Invoice of \$8,096.00 inclusive of GST to Booth Brown Samuels &amp; Olney for costs and disbursements in relation to 38 unsold properties prepared under instruction from Walgett Shire Council.</li> <li>3. Council resolve to offer this land for Sale</li> <li>4. A further report be prepared detailing the most appropriate arrangements with regards Sale.</li> <li>5. That Council's Solicitors be requested to provide copies of the draft contracts of Sale prior to Council making payment of the invoice now received.</li> </ol> <b>Moved:</b> Clr Lane <b>Seconded:</b> Clr Greenaway	General Manager	26/07/2012 Land sales being investigated. And copies of contracts obtained.	General Manager	
24 July 2012	7/2012/44	<ol style="list-style-type: none"> <li>1. Refuse Development Application 2011/034 by Graham Lees on lot 2470 DP 764433 on the basis that the proposal:</li> </ol>	Director of Planning & Regulatory Services		Director of Planning & Regulatory Services	

		<p>2. Involves rural land fragmentation which is likely to have an adverse impact on agriculture by reducing the availability of land for agricultural use.</p> <p>(b) Involves rural land fragmentation which would facilitate conflict between proponents of residential and agricultural land use.</p> <p>(c) Includes access arrangements which are inadequate, because only one of the proposed lots will have direct access to a public road.</p> <p>(d) Includes access arrangements which are inadequate, because the closest public road is periodically inundated by flood water for periods up to a year, or more.</p> <p>(e) Includes a 40 hectare flood prone lot with two dwellings, which could only be used for residential purposes. The land is not suitable for a predominantly residential land use due to flooding and potential land use conflict issues.</p> <p><b>Moved:</b> Clr Lane <b>Seconded:</b> Clr Martinez</p>				
24 July 2012	7/2012/45	<p>1. That Council receive and note tenders for the RFT 12/006 and not accept any tender</p> <p>2. That Council negotiate with the two lowest tenders with a view to reducing the tendered prices and, if not successful, that the scope of works be reduce and fresh tenders be called.</p> <p><b>Moved:</b> Clr Martinez <b>Seconded:</b> Clr Lane</p>	Director of Engineering Services	Negotiations in progress, revised plans and specifications being drafted.	Director of Engineering Services	
24 July 2012	7/2012/46	<p>That the matters listed by the Director of Engineering Services for brief mention or information be received and approved.</p> <p><b>Moved:</b> Clr Keir <b>Seconded:</b> Clr Greenaway</p>	Director of Engineering Services	Action being Taken	Director of Engineering Services	25/07/2012
24 July 2012	7/2012/47	<p>That Council return to open session</p> <p><b>Moved:</b> Clr Greenaway <b>Seconded:</b> Clr Walford</p>	General Manager	No action required.	General Manager	24/07/2012

## **2. CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – JULY 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars received from the Local Government and Shires Association since 24 July 2012 Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

#### Issue 29

Item 15 NSW Local Government Bush Fire Group  
Item 30 NSW Planning System Review- Green Paper

#### Issue 30

Item 14 Environmental Restoration and Rehabilitation Grants  
Item 25 New Regional Air Licences for NSW

#### Issue 31

Item 5 Independent Local Government Review Panel consultation underway- Statewide Listening Tour  
Item 13 NSW Seniors Week Grants 2013

#### Issue 32

Item 12- Local Health District Boards- Membership EOI  
Item 13 – Sports and Recreation Grants Program

#### Issue 33

Item 21 2012 Notational Local Roads and Transport Congress

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

**CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW****Recommendation:**

1. That the information contained in the weekly circulars from the NSW Local Government and Shires Association be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### **3. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT DEPARTMENT OF PREMIER AND CABINET – JUNE 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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#### **Summary:**

Copies of circulars received 12-25 to 12- 29 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

#### **Background:**

The General Manager has flagged the following circular as requiring the particular attention of councillors:

- Circulars to Council 12-25 – Local Infrastructure Renewal Scheme- Round One
- Circulars to Council 12-26 – Exposure Draft Boarding Houses Bill 2012
- Circulars to Council 12-27 – Calendar of Compliance and Reporting requirements 2012/13
- Circulars to Council 12-28 – Special disclosure of pecuniary Interest form
- Circulars to Council 12-29 – The consideration of Code of Conduct matters prior to the September 2012 Elections

All circulars have been emailed to Councillors prior to Council meeting.

#### **Current Position:**

Circular 12-25 – Council projects to be assessed shortly  
Circular 12-26 – Submissions invited – no further action by Council  
Circular 12-27 – Councillors to be advised of requirements  
Circular 12-28 – Councillors to be advised of requirements  
Circular 12-24 – Not relevant to Walgett Shire Council

#### **Relevant Reference Documents:**

Nil

#### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

**CIRCULAR RECEIVED FROM THE DIVISION OF LOCAL GOVERNMENT – JUNE 2012****Recommendation:**

1. That the information contained in the following Departmental circulars 12-19 to 12-24 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil



Circular No. 12-25  
Date 16 July 2012  
Doc ID. A289099

Contact Innovation & Development  
02 4428 4100

## LOCAL INFRASTRUCTURE RENEWAL SCHEME – ROUND ONE

### Purpose

To inform Councils of the outcome of round one of the NSW Government Local Infrastructure Renewal Scheme.

### Issue

- The NSW Government in its 2011-2012 budget provided a total of \$70 million over five years for the implementation of the local infrastructure backlog policy. The Local Infrastructure Renewal Scheme (LIRS), which provides a 4% interest subsidy to fund council infrastructure backlog borrowing, is a key component of this policy.
- The Minister for Local Government, the Hon Don Page, has today announced that 82 projects put forward by 62 Councils totalling \$430million have been approved.
- A total of 95 applications were assessed by an Assessment Panel in accordance with the funding criteria set out in the LIRS Guidelines. Technical specialists provided the Assessment Panel with a detailed technical analysis of each project. A Probity Advisor was appointed to oversee the assessment process to ensure that the assessment of applications occurred in a fair and transparent manner. The recommendations of the Assessment Panel were approved by the Chief Executive of the Division of Local Government, Department of Premier and Cabinet.
- A full list of projects approved for funding, subject to a satisfactory financial assessment of the Council by TCorp, is now available on the DLG website at [http://www.dlg.nsw.gov.au/dlg/dlghome/dlg\\_index.asp](http://www.dlg.nsw.gov.au/dlg/dlghome/dlg_index.asp).
- The NSW Government has committed an additional \$30million to the scheme to support future rounds. Applications for round two of the scheme will be called later this year.
- Further information in relation to the LIRS is available by contacting Mrs Daniela Heubusch – LIRS Manager with the Division of Local Government on 02 4428 4133 or by email [daniela.heubusch@dlg.nsw.gov.au](mailto:daniela.heubusch@dlg.nsw.gov.au)

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**Actions**

- Councils who applied for a LIRS subsidy under round one of the scheme have been separately notified of the outcome of their application.
- All Councils are encouraged to apply for funding in round two of the scheme, which will be called later this year.

**Ross Woodward****Chief Executive, Local Government****A Division of the Department of Premier and Cabinet**



Circular No. 12-26  
Date 18 July 2012  
Doc ID. A287790

Contact Innovation Team  
Tel: 02 4428 4100

## EXPOSURE DRAFT BOARDING HOUSES BILL 2012

### Purpose

To inform councils of the release of the draft Boarding House Bill 2012 and associated position paper and invite councils to make a submission.

### Issue

- The NSW Government intends introducing a new legislative framework to provide better protections for boarding house residents while maintaining the viability of the boarding house sector.
- The Government has released the draft Boarding House Bill 2012 (Exposure Draft) and the Exposure Draft Boarding House Bill 2012 Position Paper (Position Paper).
- The Exposure Draft includes the following provisions which affect councils with boarding houses in their area:
  - extension of standards in the Local Government (General) Regulation 2005 to boarding houses accommodating five or more people (see section 6 of the position paper and clause 2.5, Schedule 2 of the draft Bill)
  - the requirement for councils to inspect boarding houses for compliance with planning, building and fire safety requirements and standards applying to all registrable boarding houses within 12 months of registration (see section 8 of the position paper and Chapter 2, Part 4 of the draft Bill). Council can charge for inspections in accordance with the *Local Government Act 1993*
  - new powers of entry (see section 8 of the position paper and Chapter 2, Part 4 of the draft Bill)
  - new penalties in relation to the proposed mandatory registration system (see section 9 of the position paper and Chapter 5 of the draft Bill)
- The Position Paper has been prepared to assist consultation with stakeholders, including local councils. It sets out the NSW Government's

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concerns about the current framework and how the Exposure Draft seeks to address those concerns.

- The NSW Government is now seeking submissions from stakeholders to the Exposure Draft. Stakeholders are also invited to comment on any relevant issue not addressed in the Exposure Draft or Position Paper. The Division of Local Government is collating submissions from councils on behalf of the Department of Family and Community Services.

#### **Action**

Submissions are due by **5pm on Friday, 17 August 2012** (not 10 August as stated in the Position Paper) and may be sent by email to [boardinghousereform@dlg.nsw.gov.au](mailto:boardinghousereform@dlg.nsw.gov.au) or post to Division of Local Government (Innovation Team), NSW Department of Premier and Cabinet, Locked Bag 3015, Nowra NSW 2541.



**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**



Circular No. 12-27  
Date 27 July 2012  
Doc ID. A282059

Contact Performance & Compliance Team  
02 4428 4110

### **CALENDAR OF COMPLIANCE AND REPORTING REQUIREMENTS 2012/13**

#### **Purpose**

To advise of the release of the 2012/13 Calendar of Compliance and Reporting Requirements for councils.

#### **Issue**

- The 2012/13 Calendar of Compliance and Reporting Requirements includes key deadlines for strategic management tasks for all general purpose councils in NSW, but is not limited to these statutory requirements.
- This Calendar replaces the Strategic Tasks List, which was previously issued annually by the Division.
- New items added to the Calendar are:
  - 2012 Local Government Election date;
  - Lodgement dates of Pecuniary Interest returns for new councillors;
  - Issue and return dates for survey of candidates and councillors;
  - Reminder for delegations to be received by September 2013; and
  - Reminder for Code of Conduct to be reviewed by September 2013.
- Updates have been made to:
  - Integrated Planning and Reporting Group reporting dates;
  - Reminder to newly elected councillors that lodgement of Pecuniary Interest returns are due within three months; and
  - Lodgement of Pecuniary Interest returns for councillors made specific to those who held office at 30 June 2012.
- Councils should review Circular to Councils 12-06 for details regarding 2012 reporting requirements under Integrated Planning and Reporting.

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

- A copy of the Calendar is available on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).

**Action**

General Managers are requested to ensure that the calendar is made available to staff and councillors.



**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**



Circular No. 12-28  
Date 10 August 2012  
Doc ID. A285530

Contact Investigations Team  
02 4428 4100  
dlg@dlg.nsw.gov.au

### **SPECIAL DISCLOSURE OF PECUNIARY INTERESTS FORM**

#### **Purpose**

The purpose of this Circular is to advise general managers and councillors of the commencement of the exemption from compliance with requirements of the pecuniary interest provisions at meetings in relation to the adoption of principal local environmental plans.

#### **Issue**

- An amendment has been made to section 451 of the *Local Government Act 1993*. This amendment provides for a councillor who has a pecuniary interest in a principal environmental planning instrument (applying to the whole or a significant part of the council's area), to participate in the discussion of and vote on the instrument, provided that they make a special disclosure.
- A special disclosure in relation to the interest must be made before the commencement of the council meeting or the council committee meeting, and must be recorded in the minutes of the meeting.
- From 10 August 2012, the special disclosure must be in the form prescribed, and contain the information required, by the Regulation.
- A word version of the prescribed form is provided on the Division's website at: *Directory of Policy Advice for Councils: Pecuniary Interest: Other Resources: Special Disclosures Form*.

#### **Action**

General Managers should bring this Circular to the attention of councillors. It is suggested that General Managers, through their planning staff, should provide assistance to councillors to complete the information in the form that relates to the zoning of the properties in which the councillors have an interest.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet



Circular No. 12-29  
Date 16 August 2012  
Doc ID. A293525

Contact Council Governance Team  
02 4428 4100

### **THE CONSIDERATION OF CODE OF CONDUCT MATTERS PRIOR TO THE SEPTEMBER 2012 ELECTIONS**

#### **Purpose**

To advise councils to defer the consideration of code of conduct matters until after the September 2012 local government elections.

#### **Issue**

- Code of conduct matters require careful and proper consideration. The often politically charged climate that prevails prior to local government elections does not always lend itself to such consideration.
- The Division intends to address this under the new procedures for the Model Code of Conduct. These will preclude conduct reviewers' reports being submitted to council for consideration in the 4 weeks preceding an election.

#### **Action**

Councils should defer the consideration of code of conduct matters until after the September 2012 Local Government elections.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
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#### **4. MONTHLY CALENDAR – AUGUST 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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##### **Summary:**

Monthly calendar of Council activities.

##### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

##### **Current Position:**

The calendar for the months of August 2012 to October 2012 is attached. Councillors are requested to raise any queries prior to the meeting.

##### **Relevant Reference Documents/Policies:**

Nil

##### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

##### **Environmental issues:**

Not applicable

##### **Stakeholders:**

Councillors  
Walgett Shire Council staff

##### **Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**MONTHLY CALENDAR – JUNE 2012**

**Recommendation:**

1. That Council receive and note the regular monthly calendar for the period August 2012 to October 2012.

**Moved:**

**Seconded:**

**Attachments:**

Calendar for August 2012 to October 2012.

Date of Meeting	Time	What	Who
<b>Wed 1 Aug</b>	<b>5.30 pm</b>	<b>Lightning Ridge – CWP Meeting</b>	
Thurs 2 Aug			
Fri 3 Aug			
Sat 4 Aug			
Sun 5 Aug			
Mon 6 Aug			
Tue 7 Aug			
<b>Wed 8 Aug</b>	<b>12 Noon</b>	<b>Councilor Nominations Close</b>	<b>All Councillors</b>
Thurs 9 Aug			
Fri 10 Aug			
Sat 11 Aug			
Sun 12 Aug			
<b>Mon 13 Aug</b>		<b>Local Government Week Commences</b>	
Tue 14 Aug			
<b>Wed 15 Aug</b>		<b>Youth Award Announcement - Sydney</b>	<b>CLR Woodcock MCS</b>
Thurs 16 Aug			
Fri 17 Aug			
Sat 18 Aug			
Sun 19 Aug			
<b>Mon 20 Aug</b>		<b>Local Government Week Concludes</b>	
Tue 21 Aug			
Wed 22 Aug			
Thurs 23 Aug			
Fri 24 Aug			
Sat 25 Aug			
Sun 26 Aug			
Mon 27 Aug			
<b>Tue 28 Aug</b>	<b>10.00 am</b>	<b>Council Meeting- Walgett</b>	<b>All Councillors and Senior Management Staff</b>
Wed 29 Aug			
Thurs 30 Aug			
Fri 31 Aug			

Date of Meeting	Time	What	Who
<b>Sat 1 Sept</b>			
Sun 2 Sept			
Mon 3 Sept			
Tue 4 Sept			
Wed 5 Sept			
Thurs 6 Sept			
Fri 7 Sept			
<b>Sat 8 Sept</b>		<b>Local Government Elections</b>	<b>DRO</b>
Sun 9 Sept			
Mon 10 Sept			
Tue 11 Sept			
Wed 12 Sept			
Thurs 13 Sept			
Fri 14 Sept			
Sat 15 Sept			
Sun 16 Sept			
Mon 17 Sept			
Tue 18 Sept			
<b>Wed 19 Sept</b>		<b>Tentative date for Declaration of Poll</b>	<b>DRO</b>
Thurs 20 Sept			
Fri 21 Sept			
Sat 22 Sept			
Sun 23 Sept			
Mon 24 Sept			
<b>Tue 25 Sept</b>		<b>First Meeting of new Council - Carinda</b>	<b>All Councillors and Senior Management Staff</b>
Wed 26 Sept			
Thurs 27 Sept			
Fri 28 Sept			
Sat 29 Sept			
Sun 30 Sept			

Date of Meeting	Time	What	Who
Mon 1 Oct			
Tue 2 Oct			
Wed 3 Oct			
Thurs 4 Oct			
Fri 5 Oct			
Sat 6 Oct			
Sun 7 Oct			
Mon 8 Oct			
<b>Tue 9 Oct</b>			
Wed 10 Oct			
Thurs 11 Oct			
Fri 12 Oct			
Sat 13 Oct			
<b>Sun 14 Oct</b>			
Mon 15 Oct			
Tue 16 Oct			
Wed 17 Oct			
<b>Thurs 18 Oct</b>	<b>10:00 am</b>	<b>Traffic Committee Meeting</b>	<b>TBA</b>
Fri 19 Oct			
Sat 20 Oct			
Sun 21 Oct			
Mon 22 Oct			
<b>Tue 23 Oct</b>	<b>10:00 am</b>	<b>Council Meeting- Walgett</b>	<b>All Councillors and Senior Management Staff</b>
Wed 24 Oct			
Thurs 25 Oct			
Fri 26 Oct			
Sat 27 Oct			
Sun 28 Oct			
Mon 29 Oct			
Tue 30 Oct			
Wed 31 Oct			

## **5. SUPPLEMENTARY REPORTS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

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### **Summary:**

Owing to time constraints the following reports will be prepared as supplementary items:

1. Independent Local Government Review Panel -Dubbo Presentation
2. IPART Briefing - Cobar
3. Guidelines – Dick Colless Scholarships
4. One Association Poll outcomes
5. Matters for Brief Mention

### **Supplementary Reports**

#### **Recommendation:**

2. That the advice be received and noted.

**Moved:**

**Seconded:**

#### **Attachments:**

Nil

## **6. ANNUAL FINANCIAL STATEMENTS 2011/2012**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Susie Jones – Finance Manager  
**FILE NUMBER:** 12/21

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### **Summary:**

This report recommends the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2012, be referred for audit.

### **Background:**

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2012 to be prepared, referred to audit and audited by 7 November 2012.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports. The Financial Reports and Auditor's Reports will be presented at the Council meeting held in October 2012.

### **Current Position:**

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

Once the Financial Statements are audited, they will be presented before the Internal Audit Committee on the 11<sup>th</sup> October 2012 to discuss any issues and / or adjustments which have arisen.

If there are no material adjustments or issues after this committee meeting, it is moved to delegate to the General Manager the authority to authorise the Financial Statements for issue to the Department of Local Government, and to the public before formal adoption at the October Council meeting.

**Relevant Reference Documents/Policies:**

Local Government Act (1993)

**Governance issues:**

N/A

**Environmental issues:**

N/A

**Stakeholders:**

Councillors of Walgett Shire Council  
Department Local Government

**Financial Implications:**

The Financial Reports represent Council's financial position as at 30 June 2012

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2011/2012 Financial Reports.

**Annual Financial Statements 2011/2012 Refer to Audit****Recommendation:**

1. The Draft Annual Financial Reports for 2011/2012 be referred to Council's Auditor.
2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.
5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2011/2012 at the October Council meeting

**Moved:****Seconded:****Attachments:**

The following attachments are included in the separate Financial document;

General Purpose Financial Report 2011/12  
Special Purpose Financial Report 2011/12  
Special Schedules 2011/12

## **7. Quarterly Rates Outstanding Report- 30 June 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Jeremy Way - Rates Clerk  
**FILE NUMBER:** 12/100

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### **Summary:**

The Report reflects the percentage of rates collected for the 2011/12 Rate Levy Year and provides a comparison with the level of rates collected for the year ended 30 June 2011.

### **Background:**

The report details the level of rates collected as at 30<sup>th</sup> June 2012 with a comparison to 30 June 2011.

### **Current Position:**

Rates collected for the 2011/2012 rating year as a percentage of the levy was 82% in comparison to the same period last year when the percentage collected was 84%.

A significant factor contributing to the decrease in amounts collected was due to the position of rates clerk remaining unfilled for over 3 months (March-May 2012). Debt recovery action was minimal during this period with preparation for the 2012 rate levy taking priority.

The appointment of new staff, introduction of water billing, upgrade of our finance system and this year, the introduction of liquid trade waste charges continue to provide operational challenges in the rates area.

Following the appointment of a full time Rates Clerk we are now in a position to review existing debt recovery procedures. A good working relationship exists with our Debt recovery agent SR Law and the Rates Clerk is working with them to help solve outstanding issues.

We have also started identifying properties which are eligible to be taken to a Sec. 713 sale, and it is proposed to commence the process required to hold a sale in early March 2013.

It is noted that the figures attached include credit balances totalling \$106,757.61 rolled forward from previous 2010/2011 rating year. Future reports will strip these overpayments out to give a truer picture of outstanding debts, but for the sake of efficiency at this time they remain included to give an accurate comparison against the prior year.

## Quarterly Report - Outstanding Rates as at 30 June 2012

### Report on Rates and Charges - 30 June 2012

	Jun-12	Jun-11
Arrears as at 30 June	1,122,364.77	963,710.24
<b>Sub Total - Total arrears as at 30 June</b>	<u>1,122,364.77</u>	<u>963,710.24</u>
<b>Current Year Activity</b>		
Legal fees	30,114.60	42,383.66
Adjusted Levy	7,830,219.26	7,426,002.56
Interest	83,899.66	59,871.88
<b>Sub Total</b>	<u>7,944,233.52</u>	<u>7,528,258.10</u>
Payments	(7,423,157.11)	(7,092,820.59)
Pensioner Concessions	(76,927.16)	(167,475.19)
Discount	(80,659.67)	(88,504.82)
Write Offs's	(69,645.95)	(1,662.11)
Special Rebate Council	(21,119.00)	(19,140.86)
<b>Sub Total</b>	<u>(7,671,508.89)</u>	<u>(7,369,603.57)</u>
<b>Total Outstanding</b>	<u><u>\$1,395,089.40</u></u>	<u><u>\$1,122,364.77</u></u>

#### Comparison with 2010/2011 Rating Year

	Jun-12	Jun-11
Current	719,846.96	453,453.27
Arrears	383,471.20	363,620.71
Interest b/f from previous years	98,866.12	115,366.24
Current year interest	71,890.00	55,517.95
Legals	121,015.12	134,406.60
<b>Total Outstanding</b>	<u><u>\$1,395,089.40</u></u>	<u><u>\$1,122,364.77</u></u>

#### Total YTD Collected

	Jun-12	Jun-11
Collected YTD % of Levy, Arrears, Interest & Legal Fees	82%	84%
Collected YTD % of Levy	95%	96%

## 8. CASH ON HAND & INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

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### Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 July 2012.

### Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests funds surplus to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

### Current Position:

As at 31 July 2012 the operational bank account's balance was \$801,586.09. The reconciliation of this balance is:

#### Operational Account Bank Reconciliation As at 31 July 2012

	\$
<b>Opening Ledger Account Balance as at 1 July 2012</b>	-
<b>Balance EOY 2012</b>	3,343,499.50
Add: Receipts	2,983,076.43
Add: Recalled Investments	
Less: New Investments	
Less: Payments	(5,528,832.15)
<b>Closing Ledger Balance as at 31 July 2012</b>	<b>797,743.78</b>
 <b>Balance as per Bank Statement as at 31 July 2012</b>	 <b>801,586.09</b>
Add: Receipts not banked	382.10
Less: Payments not presented	(4,224.41)
<b>Closing Balance of Bank Account</b>	<b>797,743.78</b>
No Term Deposits were recalled in July 2012.	
4 New Term Deposits were made in July 2012 to the value of \$2,000,000.00.	

1 transfer was made from the 24hour online account in July 2012 to the value of \$1,000,000.00.

No transfers were made to the 24hour online account in July 2012.

As at 31 July 2012 Walgett Shire Council's investment register's balance was \$8,000,243.79. The balance as per the attached investment report comprised:

Term Deposits	\$8,000,000.00
Floating Rate Collateralized Debt Obligation (CDO)	\$ 243.79

The values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 30 June 2012 and were supplied by the ANZ Group.

24 Hour Online Account Balance	\$1,005,823.54
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**Relevant Reference Documents/Policies:**

09/1772/0027 July 2012 bank reconciliation ledger 11.5010  
09/1460-02/00026 Investments Report To Council 2012-2013

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

NIL

**Conclusion:**

As at 31 July 2012 Walgett Shire Council's total available cash and invested funds were \$9,803,811.11 represented by:

Reconciled Operational Account Balance	\$ 797,743.78
Investments	\$8,000,243.79
24 Hour Online Saver Account	\$1,005,823.54

## **CASH ON HAND AND INVESTMENT REPORT AS AT 31 JULY 2012**

### **Recommendation:**

3. That the cash on hand and investment report as at 31 July 2012 be received.

### **Moved:**

### **Seconded:**

### **Attachments:**

Term Deposit Investment table.

<u>Investment Institution</u>	<u>Type of Investment</u>	<u>Term</u> (days)	<u>Rate %</u>	<u>Ref</u>	<u>Reset Date</u>	<u>Maturity Date</u>		
<b>Term Deposits</b>								
Credit Union Australia	Term Deposit	329	5.83	754/12		05-Dec-12	\$250,000.00	
Suncorp	Term Deposit	182	6.00	762/12		15-Aug-12	\$250,000.00	
Credit Union Australia	Term Deposit	322	5.95	763/12		09-Jan-13	\$250,000.00	
Suncorp	Term Deposit	322	5.80	764/12		09-Jan-13	\$250,000.00	
National Australia Bank	Term Deposit	182	5.88	765/12		22-Aug-12	\$500,000.00	
Bank of Queensland	Term Deposit	182	5.85	766/12		29-Aug-12	\$250,000.00	
Credit Union Australia	Term Deposit	210	5.96	767/12		26-Sep-12	\$250,000.00	
Suncorp	Term Deposit	182	5.86	768/12		05-Sep-12	\$250,000.00	
Credit Union Australia	Term Deposit	343	6.05	769/12		13-Feb-13	\$250,000.00	
Bankwest	Term Deposit	182	5.85	770/12		05-Sep-12	\$250,000.00	
IMB	Term Deposit	182	5.80	773/12		19-Sep-12	\$500,000.00	
National Australia Bank	Term Deposit	182	5.70	778/12		17-Oct-12	\$250,000.00	
National Australia Bank	Term Deposit	189	5.57	779/12		07-Nov-12	\$250,000.00	
IMB	Term Deposit	91	5.10	780/12		12-Sep-12	\$500,000.00	
Bankwest	Term Deposit	105	5.00	781/13		17-Oct-12	\$250,000.00	
Bankwest	Term Deposit	161	4.90	782/13		12-Dec-12	\$250,000.00	
IMB	Term Deposit	90	5.00	783/13		03-Oct-12	\$500,000.00	
National Australia Bank	Term Deposit	139	5.15	784/13		21-Nov-12	\$500,000.00	
National Australia Bank	Term Deposit	195	5.17	785/13		16-Jan-13	\$500,000.00	
Bank of Queensland	Term Deposit	161	5.15	786/13		19-Dec-12	\$500,000.00	
Bank of Queensland	Term Deposit	195	5.20	787/13		23-Jan-13	\$500,000.00	
Suncorp	Term Deposit	91	4.95	788/13		24-Oct-12	\$250,000.00	
Newcastle Permanent Building Society	Term Deposit	98	5.00	789/13		31-Oct-12	\$250,000.00	
Bankwest	Term Deposit	105	5.050	790/13		7-Nov-12	\$250,000.00	
							<u>\$8,000,000.00</u>	
<b>Floating Rates Collateralized Debt Obligations (CDO)</b>								
Zircon Finance Ltd	Floating Rate CDO		0.00			20-Sep-14	\$0.00	
Morgan Stanley Aces SP	Floating Rate CDO	91	6.95		20-Mar-12	20-Jun-15	\$243.79	
Helium Capital Ltd	Floating Rate CDO		0.00			23-Jun-14	\$0.00	
							\$243.79	
							Term Deposit Ledger Balance	\$8,000,243.79
							24 hour Online Bank Account	\$1,005,823.54
								\$9,002,351.09
Note that this is a separate interest bearing account linked with the Main Bank Account								
Investment Report as at 31 July 2012								

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 31 July 2012

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.

Signed

  
Susie Jones  
Finance Manager

  
Prepared and Reconciled by Shane Roberts  
Senior Finance Officer

## **9. COMMUNITY ASSISTANCE SCHEME ROUND (SUPPLEMENTARY REPORT)**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 10/405/026

---

### **Summary:**

This report relates to requests for financial assistance from Council through the Community Assistance Scheme 2012/2013 and under Section 356 of the Local Government Act 1993. Applications received up to 18 July were considered at Council's meeting held on 24 July 2012. Final applications totalling \$1500.00 are now submitted for consideration. Round two applications for the 2012/2013 program will be invited in January.

### **Background:**

Applications have been received from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 31 July 2012. Applications received up until 18 July 2012 were considered by Council at its meeting held on 24 July 2012.

Applicants must be non-profit organisations and based in, or affiliated with, Walgett Shire. The criteria provides for donations up to \$3,000.00, and are limited to one donation per organisation per year. Council reserves the right to part fund applications.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

### **Current Position:**

An amount of \$16,000.00 has been provided for in the 2012/2013 Budget in accordance with Section 356 of the Local Government Act 1993. Applications are invited over two rounds each year in July and January.

Seven applications were considered in this first round for the 2012/2013 financial year at the Council meeting held on 24 July 2012 with six applications totalling \$6800.00 being approved.

Two more Community Organisations have submitted applications prior to the 31 July 2012 closing date and they are now submitted for consideration. The applications and the recommended funding are detailed in the following table.

Organisation	Project	Cost of Project/Activity	Amount Requested	Recommended Amount	Beneficiaries
Lightning Ridge Arts and Crafts Council	Artistic Competition and workshop Sponsorship	\$500.00	\$500.00	\$500.00	Lightning Ridge Community, elderly, disabled, disadvantaged and indigenous artists by increasing confidence and self esteem
Lightning Ridge Diving Incorporated	Purchase a safety harness for divers when attempting difficult twists and manoeuvres	\$10,000.00	\$5,000.00	\$500.00	Lightning Ridge Youth by providing a safe environment and build skills, ability and confidence

<b>Totals</b>	<b>\$5,500.00</b>	<b>\$1,000.00</b>
Applications approved 24 July 2012		\$6,800.00
ANNUAL BUDGET		\$16,000.00
Remaining Budget if approved		<b>\$8,200.00</b>

#### **Relevant Reference Documents/Policies:**

WSC Procedures – AFM – Requests for Assistance  
Section 356 Local Government Act 1993  
Local Government (General) Regulation 2005

#### **Governance issues:**

NIL

#### **Environmental issues:**

NIL

#### **Stakeholders:**

Walgett Shire Council  
Various community organisations  
Walgett Shire Community

#### **Financial Implications:**

A total of \$16,000.00 is budgeted for the Community Assistance Scheme. Round 1 recommendations totalling \$6,800.00 were approved on 24 July 2012 with \$9,200.00 remaining in the budget. The report recommends further approvals to the value of \$1,000.00 which would result in \$8,200.00 being available for Round 2 applications in January 2013.

#### **Alternative Solutions/Options:**

NIL

#### **Conclusion:**

The applications being submitted for consideration are the final applications for Round 1. The report recommends a total of \$1,000.00 be provided being full funding for Lightning Ridge Arts and Crafts Council and partial funding for Lightning Ridge Incorporated.

## Community Assistance Scheme Donations – Round 1 2012/2013 Applications

### Recommendation:

That Council further applies funds for financial assistance under section 356 of the Local Government Act 1993 for the first round of 2012/2013 as follows:

Organisation	Project	Cost of Project/Activity	Amount Requested	Recommended Amount	Beneficiaries
Lightning Ridge Arts and Crafts Council	Artistic Competition and workshop Sponsorship	\$500.00	\$500.00	\$500.00	Lightning Ridge Community, elderly, disabled, disadvantaged and indigenous artists by increasing confidence and self esteem
Lightning Ridge Diving Incorporated	Purchase a safety harness for divers when attempting difficult twists and manoeuvres	\$10,000.00	\$5,000.00	\$500.00	Lightning Ridge Youth by providing a safe environment and build skills, ability and confidence

<b>Totals</b>	<b>\$5,500.00</b>	<b>\$1,000.00</b>
Applications approved 24 July 2012		\$6,800.00
ANNUAL BUDGET		\$16,000.00
Remaining Budget if approved		\$8,200.00

**Moved:**  
**Seconded:**

### Attachments:

Nil

## **10. FINANCIAL ASSISTANCE GRANT ADJUSTMENT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Susie Jones – Finance Manager  
**FILE NUMBER:** 12/17

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### **Summary:**

The Local Government Grants Commission have informed Council that an adjustment will be made to our Financial Assistance Grant for the 2011/12 financial year. This adjustment amounts to a reduction of \$156,794.

### **Background:**

Each year Council receives a substantial grant from Federal Government made up of a general component and a roads component. In 2011/2012 the total amounts received were as follows:

General Component: \$4,014,218

Roads Component: \$2,352,196

Total Funds received: \$6,366,414

Council uses these funds to finance its general working expenses, including donations, maintenance and operational expenses associated with community facilities, including the roads and footpaths, programs run through community services and administration within the planning and corporate services.

In 2010 and 2011 the first quarterly instalment was paid in advance so it fell into the previous financial year (general purpose grants must be recognised on receipt). In 2012 half of the grant was received in advance (Another quarter's worth of income has been received in the 2011/2012 financial year). This has lead to the financial statements showing a large profit for the 2011/2012 financial year of \$2,274,000.

### **Current Position:**

Council included within its original budget for the 2012/2013 financial year the following totals for the Federal Assistance Grant:

General Component: \$3,210,867

Roads Component: \$1,874,097

Total Grant: \$5,084,964

The final amount to be received will actually be:

General Component: \$3,091,848

Roads Component: \$1,836,322

Total Grant: \$4,928,170

The difference is a reduction in grant income of: \$156,794

Council currently has forecasted unrestricted funds of: \$2,455,286, however this includes the prepayment of grant worth \$2,592,193. Therefore if the Local Government Grants Commission decided in the 2012 financial year to cease prepaying any of its financial assistance grant, and Council kept to its budgeted income and expenses, it is forecast that Council would have negative unrestricted funds worth: \$136,907 at the end of the 2012/2013 financial year

**Relevant Reference Documents/Policies:**

Draft 2011/2012 Financial statements  
Letter from Local Government Grants Commission Reference: A289082

**Governance issues:**

N/A

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Rate payers  
Walgett Shire Council

**Financial Implications:**

If the Local Government Grants Commission decided in the 2012 financial year to cease prepaying any of its financial assistance grant, and Council kept to its budgeted income and expenses, it is forecast that Council would have negative unrestricted funds worth: \$136,907 at the end of the 2012/2013 financial year.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council note the decrease in the 2012/2013 Financial Assistance Grant income worth \$156,794. The effect on the end of year result will be influenced by the payment schedule for the FAGS grant. It is expected that they will continue to pay instalments in advance and as such mitigate the budget effect of the reduction.

## **FINANCIAL ASSISTANCE GRANT ADJUSTMENT**

### **Recommendation:**

1. The Council note the advice from the Local Government Grants Commission and the Budget implications as noted in the report.
2. Representations be made to the Hon Simon Crean MP, Minister for Local Government in terms similar to the submission being made by the Local Government & Shires Association.
3. In the event that the submission for a reversal of the decision to recoup the funds in the amount of \$156, 794.00 is not successful, that adjustments to the 2012/2013 Budget to recognise the reduction be at the 30 September Financial Review considered.

**Moved:**

**Seconded:**

### **Attachments:**

- Letter from Local Government Grants Commission
- Letter from Mr Ray Donald, President of the NSW Local Government & Shires Association

1 02 4428 4132 F 02 4428 4199 TTY 02 4428 4209  
E grants@dg.nsw.gov.au W http://www.dg.nsw.gov.au (follow the "Commissions & Tribunals" links)

Because of the significance of the 2011-12 adjustment the Commonwealth has provided the estimated grant details for budgeting purposes. However, Council is advised that the details are provided in confidence and are not for media comment or publication. Council is also advised that the final 2012-13 recommendations will be subject to approval by the Commonwealth Minister for Regional Australia, Regional Development and Local Government, the Hon Simon Crean MP.

The NSW share of the national overpayment amounts to \$15,657,597, which is made up of \$10,942,936 for the general purpose component and \$4,714,661 for the local roads component.

As a result of the actual CPI figures and population numbers being lower than the estimates used by the Commonwealth to determine the 2011-12 grants a national overpayment in 2011-12 of \$52,875,758 has occurred.

Each year's financial assistance grant recommendations are based on forward estimates of the consumer price index (CPI) and population shares across states. The escalation factor each year is designed to reflect real per capita terms increases. Accordingly, each year an adjustment is required for the previous year's grants that takes into account variations in the actual CPI and population shares compared to the estimates used to determine that year's grants.

I am writing about the 2012-13 financial assistance grants and in particular a significant negative adjustment for the 2011-12 grants.

Dear Mr Ramsland

13 July 2012

Mr Donald Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

NSW Local Government Grants Commission  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541

OUR REFERENCE: A289082  
YOUR REFERENCE:  
CONTACT: Bruce Wright  
(02) 4428 4132  
bruce.wright@dg.nsw.gov.au

Local Government  
Grants Commission



RECEIVED 19 JUL 2012

The NSW general purpose component for 2012-13 is estimated to be \$489,438,862, an increase of 3.8%. The NSW share of the local roads component is estimated to be \$195,448,864, an increase of 4.4%. Overall the estimated entitlement to NSW for 2012-13 is expected to be \$684,887,726, an increase of 4% on the 2011-12 adjusted amount.

The estimated grant details for Walgett Shire Council are shown in the table below.

**2012-13 Estimated Entitlement:**

General Purpose Component:	\$3,163,423	
Local Roads Component:	<u>\$1,881,710</u>	<u>\$5,045,133</u>

**LESS 2012-13 Advance (paid on 12 June 2012):**

General Purpose Component:	\$1,632,640	
Local Roads Component:	<u>\$959,553</u>	<u>\$2,592,193</u>

**LESS 2011-12 CPI/Population Share Adjustment:**

General Purpose Component:	\$71,575	
Local Roads Component:	<u>\$45,388</u>	<u>\$116,963</u>

**2012-13 Cash Payments:**

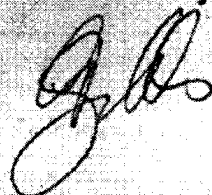
General Purpose Component:	\$1,459,208	
Local Roads Component:	<u>\$876,769</u>	<u>\$2,335,977</u>

Council's estimated total cash payments for 2012-13 of \$2,335,977 will be paid as follows:

<u>Date</u>	<u>Amount</u>
Not before 16 August, 2012 :	\$583,994.25
Not before 16 November, 2012 :	\$583,994.25
Not before 18 February, 2013 :	\$583,994.25
Not before 16 May, 2013 :	\$583,994.25

If you have any questions please contact the Commission's Executive Officer, Bruce Wright, on (02) 4428 4132.

Yours sincerely



**Grahame Gibbs**  
Deputy Chairperson

Our ref: R90/0835.smc Out-20737

17 August 2012

**To all Shires Mayors, GM and Shires executives**

All NSW Councils recently received a letter dated 13 July 2013 from the NSW Grants Commission indicating that a national overpayment of \$52.9 million had been made by the Australian Government to the Financial Assistance Grants in 2011/12. The NSW share of the national overpayment amounts to \$15.7 million. The letter indicated each council's overpayment in NSW is to be deducted from the second instalment of the 2012/13 payment.

The Associations have objected strongly to Australian Minister for Local Government, the Hon Simon Crean MP about this money being taken from councils 2012/13 budgets as expenditure has already been planned in consultation with communities. The withdrawal of this money from each council will very adversely affect this year's budget and programmes already committed. We have asked Minister Crean to cancel the repayment, as it is not a lot of money in terms of the Australian Government budget however; it is a lot of money for local communities to lose.

If the Minister will not do this then we strongly suggest he not withdraw the money from this year's budgets but stage the adjustments over subsequent budgets so it can be properly planned for.

To assist our representation to the Minister we suggest your council write to Minister Crean indicating the amount that you have been advised will be withdrawn and indicating the effect it will have on your community's programmes.

The Australian Local Government Association are also making representations on behalf of all councils to Minister Crean and their efforts will be assisted by each council communicating to the Minister their objection to having the money withdrawn.

It is also suggested that Councils make their communities aware via local media of the withdrawal of funds and the impact this will have to planned programmes.

Should you require any further assistance with this matter please call me on 0438 699 910 or Shaun McBride on 02 9242 4072 at the Association.

Yours sincerely



**Cr Ray Donald**  
**President**

## **11. COMMUNITY DEVELOPMENT QUARTERLY REPORT APRIL 2012 – JUNE 2012**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** George McCormick - A / Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the period April – June 2012 Community Services managed projects related to community engagement, cultural development and recognition, group capacity building, collaborative events, youth & early childhood initiatives.

This report provides Council with an update on project progress during the period April – June 2012

### **Background:**

Last quarterly report for the period December 2011 – March 2012 was submitted to the April meeting of Council.

### **Current Position:**

#### **Community Development**

##### ***Alive & Well project***

The *Alive & Well* - community wellbeing initiative, funded through The Cancer Council and facilitated by the Community Services Team focused on improving health outcomes of communities. The project recorded successful outcomes supporting healthy eating and active living, targeting the following objectives:

- provide education and promotion to local business's about healthy food options.
- provide practical support for business to develop healthy food options.
- promote healthy food options to the broader community.

Activities implemented through communities included: community food audit, local food outlet engagement and workshops, assisting business to develop healthy food options and promotion of healthy food alternatives throughout Walgett Shire.

The project has been implemented and final report due August / September.

##### ***Drug Action Week 2012***

Walgett Shire community services staff partnered in events in both Walgett and Lightning Ridge. Staff supported events with facilitation of workshop and support of other services

in the week long, programmed activity and information sessions. Youth teams facilitated events at youth centres at the close of the week.

### ***Walgett Festival***

Senior Library Officer and community services teams have been actively engaged in the planning and delivery of the annual Walgett Festival. Sister City Gosford Council will be visiting Walgett attending events through out the week. Walgett Festival August 6<sup>th</sup> – 11<sup>th</sup> August.

### ***National Quality Framework – Youth Centres and Vacation Care***

The National Quality Framework took effect on 1 January 2012 with key requirements being phased in over time. Requirements such as qualifications, educator-to-child ratios and other key staffing arrangements will be phased in between 2012 and 2020.

Walgett Shire Council has addressed several areas of the framework including:

Undergone inspections of three centres (Walgett, Lightning Ridge and Collarenabri) by appointed inspector / investigator.

Service and provider approval for each centre and application for nominated supervisor for each team leader have been lodged with NSW Early Childhood Education and Care Directorate.

A separate report on *National Quality Framework* has been provided to Council.

### **Youth**

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The youth development team have recorded outstanding outcomes relating to implementation of Youth Week Programs, and Vacation Care attendance numbers across the community.

Walgett Shire Council as reigning title holders of “Best On-going Commitment Award 2011” will again nominate for the NSW Local Government Youth Week Awards. Finalists were announced in June.

The externally funded projects, Strong Collie (funded by Proceeds of Crime Act) and The Friday Night Engagement Program (funded by FaCHSIA) are progressing to plan, recording exceptional outcomes regarding engagement and attendance.

The Acting Youth Development Officer will provide a quarterly progress report to Council, as a separate report.

### **Libraries**

After school activities continue to prove popular with the young people across the Shire. Story Time sessions, library staff visiting (out reaching) pre schools and community playgroups are recording stable numbers receiving continued interest from families and their children.

An overview of attendance numbers at the Shire Libraries for the six month period:  
January 2012 - June 2012

Library	Attendance Numbers 2012
Walgett	11842
Lightning Ridge	3347

The Senior Library Officer will provide a six monthly progress report to Council, as a separate report.

### **Aboriginal Programs and Reconciliation**

During the reporting period, our Aboriginal Liaison officer has progressed and strengthened relationships with communities and Aboriginal services within the Walgett Shire. The Aboriginal Liaison Officer has also supported and partnered a range of community events.

The Aboriginal Liaison / Community Development Officer will provide a quarterly progress report to Council, as a separate report.

### **Up and Coming Projects**

Shire Open Days – this project provides an opportunity for Indigenous people to tour through the Shire Administration Building, Library and Visitor Centre and engage with Council staff. The project endeavours to increase community understanding of Local Government and community participation with the aim of empowering local people to participate in policy making and program implementation. The project will be facilitated by Council's Aboriginal Liaison Officer and transport is provided for people residing at Namoi & Gingi.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### **Governance issues:**

Nil.

### **Environmental issues:**

Nil.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Tourism Plan 2009 – 2011, Walgett Shire Youth Development Youth Strategy 2009 - 2014. Community Development Quarterly Report (January – March 2012)

<b>Title of Report: Manager Community Development Report</b>
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**Recommendation:**

1. That the quarterly report on Community Development be received and noted.

Moved:

Seconded:

**Attachments:**

Nil

## **12. REPORT ON NATIONAL QUALITY FRAMEWORK FOR CHILDRENS SERVICES - ADOPTION OF POLICIES**

**REPORTING SECTION:** Corporate Services

**AUTHOR:** George McCormick - A / Manager Community Development

**FILE NUMBER:** 09/1763

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### **Summary:**

All child care services in NSW are now required to adhere to and implement a set of standards of service delivery under the National Quality Framework legislation (NQF). Walgett Shire Council operates four Vacation Care Services located in Walgett, Lightning Ridge, Collarenebri and Grawin. Youth Centres in Walgett, Lightning Ridge and Collarenebri are also operated by Council.

Several processes are required in becoming compliant under the NQF including developing a set of policies and procedures that comply with the new law and regulations.

This report is a summary of the processes required to comply with the NQF requirements and recommends a number of related policies for adoption.

### **Background:**

The National Quality Framework applies to most long day care, family day care, preschool (or kindergarten) and outside schools hours care services. The National Quality Framework aims to raise quality and drive continuous improvement and consistency in education and care services through:

- a national legislative framework
- a National Quality Standard
- a national quality rating and assessment process
- a new national body called the Australian Children's Education and Care Quality Authority.

The National Quality Framework took effect on 1 January 2012 with key requirements being phased in over time. Requirements such as qualifications, educator-to-child ratios and other key staffing arrangements will be phased in between 2012 and 2020. The national legislative framework is established through an applied laws system and consists of:

- the Education and Care Services National Law
- the Education and Care Services National Regulations

The National Quality Standard sets a new national benchmark for the quality of education and care services. The National Quality Standard is divided into seven Quality Areas:

#### **1. Educational program and practice**

2. Children's health and safety
3. Physical environment
4. Staffing arrangements
5. Relationships with children
6. Collaborative partnerships with families and communities
7. Leadership and service management

A new national body, the Australian Children's Education and Care Quality Authority will oversee the National Quality Framework and ensure the consistent and effective implementation of the new system.

The National Quality Standard aims to promote:

- the safety, health and wellbeing of children
- a focus on achieving outcomes for children through high-quality educational programs
- Families' understanding of what distinguishes a quality service.

Services will be assessed and rated against each of the seven Quality Areas of the National Quality Standard and the National Regulations. They will also be given an overall rating. The rating and assessment process aims to drive continuous quality improvement at services and provide families with better information for making choices about their children's education and care. The National Quality Framework will replace the National Childcare Accreditation Council.

#### **Current Position:**

Walgett Shire Council has addressed several areas of the framework including:

Undergone inspections of three centres (Walgett, Lightning Ridge and Collarenebri) by appointed inspector / investigator.

Service and provider approval for each centre and application for nominated supervisor for each team leader have been lodged with NSW Early Childhood Education and Care Directorate.

A requirement under the framework is for each provider to have a set of policies guided by the framework. Another requirement is for all staff to have at least (or undergoing) a Certificate 2 in Children's Services.

All youth centre staff are now undergoing training in required areas.

Policies have been developed by Council's Community Service Department and are recommended for adoption.

#### **Relevant Reference Documents/Policies:**

Education & Care Services National Law Regulations 2010 & 2011

Policies following for adoption include:

1. Administration Policies
2. Centre Policies
3. Health and Hygiene
4. Environment and Facilities Policy

## 5. Safety and Emergency Policies.

### **Governance issues:**

Council is required to comply with the NQF legislation for the conduct of its children's services

### **Environmental issues:**

Nil.

### **Stakeholders:**

Walgett Shire Council and Staff  
Walgett Shire Youth and Young People  
Community members, organisations and agencies

### **Financial Implications:**

Minor repairs and improvements required following reports on centres will need to be met from Councils building maintenance budget. Existing youth working and training expenses budget will meet other expenses associated with implementing the NQF requirements.

### **Alternative Solutions/Options:**

Not applicable.

### **Conclusion:**

The Policies developed relating to National Quality Framework require adoption by Council and are submitted to Council as part of this report.

<b>Title of Report: Report on National Quality Framework requirements.</b>
<p>Recommendation:</p> <ol style="list-style-type: none"><li>1. That the report on National Quality Framework Policies regarding early childhood and care providers be received and noted</li><li>2. That the following Policies and Procedures pertaining to the framework be approved and placed on public exhibition for the prescribed period;<ol style="list-style-type: none"><li>i. Gov - Vacation Care / Youth Centres Administration Policies &amp; Procedures</li><li>ii. Gov – Vacation Care / Youth Centres Operation Policies &amp; Procedures</li><li>iii. Gov – Youth Centres Hygiene Policies &amp; Procedures</li><li>iv. Gov – Youth Centres Environment and Facilities Policies &amp; Procedures</li><li>v. Gov – Youth Centres Safety and Emergency Policies &amp; Procedures</li></ol></li></ol> <p>Moved:</p> <p>Seconded:</p>



**Attachments;** The attachment is in the Attachment Booklet

Item 1 Walgett Shire National Framework Policies and Procedures

### **13. WALGETT SHIRE COUNCIL LIBRARIES HALF YEARLY REPORT JANUARY 2012 – JUNE 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Christine Dugan - Senior Library Officer  
**FILE NUMBER:** 09 /754

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#### **Summary:**

This report outlines activities of the Walgett and Lightning Ridge libraries programs and services conducted for the period January 2012 – June 2012.

#### **Background:**

Last quarterly report submitted for the period October 2011 – December 2011.

#### **Current Position:**

##### **Walgett**

**Statistics:** In January, a door counter was installed at the Walgett Library in a bid to give a more accurate count of visitors. Some of our younger visitors come and go several times a day. Young people are regularly coming back using the library daily. Feedback from young people indicates they feel it is a safe meeting place as well engaging with activities offered and they appreciate options between attending the youth centre and libraries each weekday afternoon.

##### **Pre school literacy:**

The Stories on the Floor early literacy initiative continues to achieve positive outcomes and is a key part of the services offered by the Walgett Library Team. During the flooding period early in the year, library staff experienced a large increase of children visiting the Library. Staff offered diversionary and engaging programs that entertained the substantial increase in attendees.

The library officer has reengaged with children and mothers/carers at Gingie Village weekly and recommenced visiting Collarenebri Community Playgroup fortnightly. During the school holidays these activities cease and staff increase program activities in the library for young people and their families. In a bid to measure the community's acceptance and need of this initiative a feedback survey on outreach services has been distributed to residents in the villages of Namoi and Gingie.

Alternative programs include Tuesday Story Time and Thursday Books and Babies, targeting 0-5 years and parents.

## Library Programs:

The Year of Reading programs for Walgett and Lightning Ridge libraries were planned for July with competitions and activities involving the community. In a bid to encourage and promote community participation the library team posted an event flyer on Council's webpage.

Working in partnership with the youth development teams in Walgett and Lightning Ridge, libraries were involved in the 'Big Book Giveaway's', program during National Youth Week 2012. Walgett Library staff sourced 150 books for this program through *Indigenous Literacy Program*.

Books were given to Lightning Ridge, Collarenebri and Walgett youth visiting the libraries and youth centres.

Monthly book awards are given to encourage children to read and participate in library programs.

Holiday activities during January based around the summer reading club "The Amazing Read" engaged children in activities relating to this theme. Activity programs in the library depicting the theme include such things as Games Day, Mosaics, Monster Masks and Crazy Patchwork.

## After School and Holiday Groups:

Large number of children visit the library engaged in group activities. Activities included Easter craft, Mothers Day craft, printing, photography, Games and computer skills.

## Deposit Stations

Burren Junction and Carinda Deposit Stations have been upgraded to sub branches of Walgett Library. This gives the communities better access to recent releases. Four visits were completed to each of these sub branches.

## Lightning Ridge

Statistics: Lightning Ridge Library have just installed a door counter for a more accurate count of visitors to the library.

## After School Activities

After school programs are arranged for Wednesday and Thursdays. Approximately 463 children have been involved over this two day a week program. The children are engaged in various activities including working with textiles intended for Walgett Show in May. This program has enhanced the children's sewing abilities, learning to use tools for the trade and using library collection and computers for researching.

## Pre school literacy:

Books and Babies continue on Tuesday mornings with statistics reporting 175 children involved over this period. The 0-5 age group and parents are using the activity programs available on mornings the library is open. These programs are in recess over the school holidays. Children engaged in Christmas activities and Summer Reading Club activities.

Monthly book awards are given to encourage children to read and participate in library programs.

Visitation statistics:

Walgett:

Number of New Patrons – 64

Items Borrowed – 2318

Number of Visits – 11,842 (includes multiple visits)

Lightning Ridge:

Number of New Patrons – 50

Items Borrowed – 3330

Number of Visits - 3347

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council, Walgett Shire Community Members, Youth and Young People in Walgett Shire, Walgett and Lightning Ridge Library teams and tourists travelling through the Shire.

**Financial Implications:**

All activities are conducted within available budgets.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The Walgett Shire Libraries are continuing to implement and engage their communities with access to material, meaningful projects and support while aiding in building capacity of community members and groups.

<b>Title of report:</b>	<b>Walgett Shire Council Libraries</b>
<b>Recommendation:</b>	
1. That the Walgett Shire Libraries half yearly report January-June 2012 be received and noted.	
<b>Moved:</b>	
<b>Seconded:</b>	

**Attachments:**

Nil

## **14. REPORT ON ABORIGINAL PROGRAMS & SERVICES**

**MAY 2012 – JULY 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Whitney Dennis – Aboriginal Liaison / Community  
Development Officer  
**FILE NUMBER:** 11 / 22 / 0001

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### **Summary:**

This report presents a brief overview of Aboriginal Liaison and Community Development programs and services planned, implemented and completed for the period April 2012 – June 2012

### **Background:**

Activities, Programs and Services undertaken by the Aboriginal Liaison/ Community Development Officer were previously reported as part of the Manager of Community Development general reporting.

This is the first quarterly report prepared by the Aboriginal Liaison/ Community Development Officer and will continue each quarter throughout the year.

### **Current Position:**

#### **Highlights:**

- Facilitation of planning and delivery of activities for NAIDOC Week 2012
- Participation in training workshop for "Love bites" program
- National Sorry Day ceremony at WCCPS
- Friday Night Engagement Program
- Backyard Blitz Program run by Mission Australia
- Walgett Greater Western Area Health Service "Open Day"
- Autism "Yarn-Up"
- Lightning Ridge Central School NAIDOC Week celebrations
- Walgett Community College High School Reconciliation Day celebration

### **NAIDOC Week 2012**

Aboriginal Liaison Officer was instrumental in the planning and partnership delivery of NAIDOC Week 2012 in the three larger communities.

The theme for NAIDOC Week 2012: Spirit of the Tent Embassy: 40 years on. Outline of the activities for NAIDOC Week 2012 are as follows:

Monday 2<sup>nd</sup> July - Friday 6<sup>th</sup> July

The week started with a breakfast at Walgett RSL Club with an attendance of approximately twenty five people, including community members and Walgett Shire Council staff members.

NAIDOC Week opening Ceremony took place on the front lawn of the Shire Council. Aboriginal Liaison Officer performed the Welcome to Country followed by Mayor Bill Murray performing the official welcoming speech.

The Dharriwaa Elders Group displayed a film at the Walgett youth centre of the original Tent Embassy in Canberra in 1972 which was well received by the twenty students and ten adults that attended, followed by a hot lunch. Arts & Crafts activities for kids at the Library continued during the day. The annual NAIDOC Family Fun Day in Grey Park saw over 250 community members, parents and children engaged in the Big Family Day. Service providers that participated in this event were: Walgett Shire Youth Development, Walgett Greater Western Area Health Service, Thiyama-Li FVPLS, Walgett Aboriginal Medical Service, Department of Human Service-Centrelink, Family and Community Services, Mission Australia, Lightning Ridge Health Service/Sexual Health, DJ Grassy, Walgett Aboriginal Legal Service, Goonimoo Children's Service, Aboriginal Community Benefits Fund Funeral Plan, Barwon Cottage Safe House and Open Choir Church Group from Sydney.

Country Rugby League hosted a Gala Day competition with the boys playing Oz Tag and the girls playing Netball. With a crowd of over eighty participants it was a fantastic event and everyone had a great time. Acting Youth Development Officer assisted on the day as she umpired the Netball games while Aboriginal Liaison Officer and Youth Workers set up and cooked the BBQ lunch for all involved.

The Fishing Competition was a great event and feedback following event indicated all participants enjoyed the opportunity to get together on the river bank. The Open Choir Church Group also did 'Tie Dying' with the kids before they headed down the river bank to do some fishing. Prizes were given out to the winners of the Fishing Competition. A BBQ lunch was cooked for all. On the Friday morning at Walgett it was a 'Chill Day' at the Youth Centre where the kids could just come and have fun playing sports, play on the computers or just do some art work. Approx. 85 kids participated in this activity then at 6pm the disco started. The kids put on a great performance and it was a great environment to be in. Sausage sandwiches were for lunch/tea and 100 poppers were also kindly donated by Indigenous Support Officer/Department of Human Services-Walgett. The Indigenous Support Officer was a great support throughout the whole week.

### *Collarenebri NAIDOC*

Aboriginal Liaison Officer and Acting Youth Development Officer participated in NAIDOC Celebration/Elder Luncheon at Collarenebri. Local Elder Larry Flick performed the Welcome to Country speech and Elders Aunty Josie Thorne & Aunty Eileen Peters performed the cutting of the NAIDOC cake. After the celebration all kids participated in a few games of Football and Cricket along with Aboriginal Liaison Officer.

### *Staff development & training*

Aboriginal Liaison Officer participated in the Love bites program which consists of two interactive education workshops on Domestic Violence and Sexual Assault. This program

can be run in conjunction with High Schools and youth service providers targeting young people between the ages of 15-17 years. It is envisaged that the program, in partnership with community service providers will be presented Shire wide.

### *Aboriginal events and Programs*

Aboriginal Liaison Officer participated in the *National Sorry Day* Ceremony at Walgett Community College Primary School on 25 May 2012, where the school staged an assembly and a number of performances.

Aboriginal Liaison Officer and Acting Youth Development Officer also participated in the celebration of *Reconciliation Week* at Walgett Community College High School. The day was full of activities and engagement of students.

Lightning Ridge Central School held their NAIDOC celebrations on the last week of school before the holidays. Aboriginal Liaison Officer and Acting Youth Development Officer participated in the activities with the students for a day at the school followed by support at the NAIDOC Community Dance Party at the Youth Centre

### *Community Programs*

Friday Night Engagement Program which ran for eight weeks, ALO has also played an important support role in this project by encouraging young people and their parents by engaging and supporting project delivery.

Aboriginal Liaison Officer along with Acting Youth Development Officer participated in a meeting with Mission Australia in regards to a Backyard Blitz Program aimed at engaging kids that are at risk of being disengaged from school and working towards getting them a certificate in Horticulture and other qualifications.

Aboriginal Liaison Officer received an invitation to participate in the "Open Day" at Walgett Greater Western Area Health Service on Wednesday 20<sup>th</sup> June for members of the community to come along and find out what services and information are available for them within this service.

### **Relevant Reference Documents/Policies:**

Aboriginal Community Development and Reconciliation Plan.  
Walgett Shire Youth Strategy.

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Community  
Aboriginal residents of Walgett Shire  
Walgett Shire Council

**Financial Implications:**

All programs and activities were conducted within approved budgets.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

This report details a number of activities and programs undertaken by the Aboriginal Liaison Officer in conjunction with the Community Development team and other service providers.

**Walgett Shire Council Libraries****Recommendation:**

1. That the Walgett Shire Aboriginal Affairs and Liaison Report ,May 2012 – July 2012 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **15. REPORT ON YOUTH DEVELOPMENT AND SERVICES - APRIL 2012 - JUNE 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Janet Mason- Acting Youth Development Officer  
**FILE NUMBER:** 09/1763

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### **Summary:**

This report provides an overview of Youth Development programs and services planned, implemented and completed for the period April 2012 – June 2012.

Programs, initiatives, events highlighted in this report are directly in line with Walgett Shire Youth Strategy - A five year plan, 2009 – 2014 action plan.

### **Background:**

Last quarterly report submitted for the period January 2012 – March 2012.

### **Current Position:**

#### **Highlights:**

Continued successful partnerships with service providers and organisations in local programs targeting development, leadership, early intervention, health and well being initiatives

- *Strong Collie Initiative:* Collarenebri youth continue to enthusiastically engage in this program which targets young people's connection to culture and healthy life choices.
- *Friday Night Engagement Program:* Successful outcomes of Friday night eight week engagement program run in partnership with agencies at Walgett.
- *Partnerships:* Initiated partnership between Walgett Shire Youth Council and Coonamble Shire Youth Council with successful youth week programs.
- *Accreditation Walgett Shire Youth Centers:*  
In line with New Quality Framework processes of compliance well underway.
- *Youth Week 2012:* Involvement of young people in support and implementation of the 2012 program recording outstanding participation numbers.

- *Training:* participated in the *Love Bites Program*. The project focuses on building and maintaining Respectful Relationships attended by several Youth development staff.

#### After School Activities/ Youth Centers

All Youth Centre's across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri. Programs for this period have included: Computer access, DJ equipment, cooking, Wii challenges, pool / table tennis competitions, sports orientated games, arts and crafts including, jewelry making, waste to art, painting, cards and presents for mothers day.

Youth services continue to support and partner with local services and organisations. The Youth Development Team have weekly youth centre programs displayed in each community and promoted through school newsletters, via email, flyers and word of mouth to the wider community.

#### Vacation Care Services

Attendance numbers for the April school holiday period, two week program recorded exceptional statistics. 1845 young people were engaged with age and stage appropriate programs aimed at diversion, participatory opportunities and skill enhancement through arts, crafts, sporting initiatives and health and well being programs.

#### Youth Council

The next meeting of the Youth council will take place later this month.

#### Youth Week 2012

NSW Youth Week 2012 was staged in the Walgett Shire from the 10th – 22nd April coinciding with the April school Holiday period, recording the highest number of youth and young people actively involved ever. All partnership program's with service providers in each community were fully supported and well attended by our young people, gaining valuable strategies and information to guide and assist with every day life situations.

#### Accreditation Walgett Shire Youth Centers

Walgett Shire Council Youth Centers have had building inspections and are working towards meeting the guidelines of compliance for all other aspects of the accreditation.

#### Programs

##### School to Work Initiative

Currently there are five (5) students engaged in the school to work program in Collarenebri - (youth services), Walgett (youth services and library) and Lightning Ridge (urban infrastructure and youth services). Identification of other interested students has

been undertaken and another three (3) students are expected to start an initial trial process soon.

#### **Friday Night Engagement Program - (externally funded)**

The Friday Night Engagement program (funded through the National Partnership Program Remote Service Delivery) commenced Friday April 27<sup>th</sup> at the Walgett Activity Park.

Walgett Shire youth development team facilitate this project with other local service providers. This project ran for eight weeks.

Participation and engagement statistics for this program recorded 959 young people enthusiastically involved in diversion and engagement activities including netball, football, scooter riding and basketball. Dance parties and chill out sessions at the youth centre, were offered when inclement weather conditions were experienced.

#### **Strong Collie Project - (externally funded)**

The project targets capacity building and leadership development to divert the participants from engaging in alcohol related offences. This involves engaging young people in a range of activities that seek to connect young Aboriginal men and women to traditional cultures, strengthening their individual capacity for self responsibility. The project continues in line with funding agreement.

#### **Love Bites Program and Talking up Autism**

Youth Development staff attended this program to become facilitators after a need amongst our young people was identified by youth development staff.

The training allows our youth development staff, in conjunction with other service providers the ability to deliver a quality relationship program to the youth and young people of Walgett Shire.

#### **Up and coming events**

Youth Council meeting

NAIDOC Week

July Vacation Care programs

#### **Relevant Reference Documents/Policies:**

Walgett Shire Council Management Plan 2008 / 2009 – 2012 / 2015

Walgett Shire Youth Development Youth Strategy 2009 / 2014

Walgett Shire Council Community Plan 2010 – 2014

Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010

#### **Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Youth Development Team  
Youth and Young people of Walgett Shire  
Walgett Shire Communities  
Service providers and local organisations/agencies

**Financial Implications:**

Funding is within current budget limits. It is difficult to estimate the offsets of having successful youth programs with reduction in vandalism / anti social behaviours and lack of genuine positive engagement and leadership opportunities of our young people.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The Youth Development team have successfully progressed projects and programs this quarter in accordance with the Walgett Shire Youth Development Youth Strategy 2009 - 2014.

<b>Title of Report: Youth Development Quarterly Report .</b>
<b>Recommendation:</b>  1. That the quarterly report on Youth Development and Services for the period April 2012 – June 2012 be received and noted.  <b>Moved:</b> <b>Seconded:</b>



**Attachments:** The following attachment will be included in the attachment document

Walgett Shire Youth Week Acquittal

## **16. REPORT ON NSW YOUTH WEEK AWARDS 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick - Acting Manager Community Development  
**FILE NUMBER:** 11/ 333/

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### **Summary:**

The NSW Youth Week Awards recognise and acknowledge the role played by Local Councils in helping young people to plan and co-ordinate Youth Week activities. The Awards were presented at the Local Government and Shires Associations' Awards evening in Chatswood Sydney on 15<sup>th</sup>, August 2012.

Walgett Shire Council was named finalists in three of the four categories:

- the Council with the most innovative Youth Week program in 2012
- the best small Council with the most outstanding Youth Week program in 2012.
- the Council with the best on-going commitment to local Youth Week programs

Council was successful in two of the categories for which it was nominated:

Best Small Council NSW 2012

Best ongoing commitment to Youth Week programs NSW 2012 (co-winners with Fairfield Council)

### **Background:**

This year sees Walgett Shire Council having been nominated for the past (6) six consecutive years as finalists in these State wide Awards since 2007. It is the third year that we have been successful having been awarded titles in 2009 and 2011.

The Youth Week Young People's Advisory Committee (a sub-committee of the NSW Youth Advisory Council) judged the Local Government Youth Week Awards at their final meeting on 11 July 2012. The assessment of the Awards is based on a range of information and criteria, including:

- i) information provided in the Council's evaluation of 2012 Youth Week
- ii) information provided in the Council's evaluation of 2011 Youth Week
- iii) history of previous Local Government Award recipients over the past 3-5 years
- iv) how well the Council incorporated the aims of National Youth Week in their Youth Week Program

The four NSW Local Government Youth Week Awards are presented to:

- the Council with the best local Youth Week program in 2012
- the Council with the best on-going commitment to local Youth Week programs
- the Council with the most innovative Youth Week program in 2012
- the best small Council with the most outstanding Youth Week program in 2012

**Current Position:**

Representing Council at the Local Government Awards were Councillor Mr Ian Woodcock, Youth Council representatives Manea Kauri and Russell Cunningham and Acting Manager Community Development George McCormick. In front of a crowd of hundreds at the Chatswood Civic Centre, Walgett Shire Council was awarded winners in two of the four NSW Youth Week Awards categories:

- i) *Best Small Council NSW 2012*
- ii) *Best ongoing commitment to Youth Week programs NSW 2012 (co-winners with Fairfield Council)*

This is an outstanding result which again saw Walgett Shire communities acknowledged by their peers for delivering great outcomes based results for our young people. Underpinning our success is the role that Walgett Shire Youth Council plays in providing young people with a forum for decision making and participation in the youth week programs. A number of other Councils throughout NSW are keen to look at our youth model for their community.

**Relevant Reference Documents/Policies:**

Walgett Shire Youth Development Youth Strategy 2009 / 2014

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Youth Council  
Youth Development Team  
Youth and Young people of Walgett Shire  
Walgett Shire Communities  
Service providers and local organisations/agencies

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The Youth Development and Community Development teams and our Youth Council have successfully implemented youth week programs second to none across NSW and been recognised for their excellence in service delivery and dedication to our young people and communities of the Walgett Shire. This is a great result for our entire community and other service providers who together with our young people have delivered another successful youth week program.

<b>Title of Report:</b> Youth Development Quarterly Report .
<b>Recommendation:</b>  4. That the report on NSW Local Government Youth Week Awards be received and noted.  <b>Moved:</b> <b>Seconded:</b>

## **17. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – AUGUST 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland– Director Corporate Services  
**FILE NUMBER:** 12/14

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### **Chick Pea Recipe Book**

Due to the on - going success of the Walgett Festival Chick pea cooking competition, a Chick pea cookbook has been compiled with entrant's recipes. The book will be added to each year and over time should be a comprehensive reference for those wishing to take their chick pea cooking to new heights. The Walgett Festival Committee (Council) is intending on making the popular books available for sale to the broader community. The funds generated will then be directed towards the planning / implementation of next year's event.

To ensure funds are kept in accordance with Council Policy, a separate funding (Income) line is requested to be included in current budget. A budget line number 11.406.630.21 will be created to record the income from sales of the book.

### **Heart Foundation Doorknock Appeal**

The Heart Foundation has advised that they will be including Walgett and Lightning Ridge in their Australian wide Annual Doorknock appeal. The Doorknock appeal will take place between Saturday 1 September and Sunday 30 September. No formal Council approval is required and the Heart Foundation forwards the letter as a matter of courtesy only.

### **HEALTHY Communities Coordinator**

We are pleased to advise that the position of HCC has been filled. Mrs Amanda Cheal as accepted the role and is currently familiarising herself with the project and reporting requirements. A key aspect is a review of the Implementation Plan which will then be forwarded to the funding body for approval. There are a number of possibilities to value add our youth and general community wellbeing programs through linkages to the Healthy Communities Program and the Community Development team will work closely with Amanda in this regard. The time frame has been extended to a project end date of June 2014.

### **National Carers Week**

The Community Service Team is set to partner with Centrelink Walgett events at each community during National Carers Week

The project will see local human services organisation Centre link Walgett, Walgett Shire Council supported by the Walgett Shire Youth and Community Development Teams in partnership with other local services stage events across three remote communities with in the Walgett Shire . The "We Care Too" information, awareness and recognition events will target the many carers who give up their own time to look and care for others in their family and community.

The Project will seek to

- Seek to improve the general understanding to the broader community of the vital role which carers play supporting the well being of residents in our communities
- Engage local carers in an event in recognition of their efforts and appreciation from community
- Offer carers an afternoon of relaxation and social activity with free transport to and from events.
- Create community support networks for carers and information distribution of changes and up dated guidelines relating to carers and their families
- Build and strengthen social interaction between carers, clients and community well being providers

**Matters Generally for Brief Mention or Information only from Director Corporate Services – June 2012**

**Recommendation:**

1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.
  - Chick Pea Recipe Book
  - Heart Foundation Doorknock Appeal
  - Healthy Communities Coordinator
  - National Carers week
2. That a budget vote be established for the recording of income from the sale of chick pea recipe books.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **18. LIGHTNING RIDGE & SURROUNDING OPAL FIELDS MANAGEMENT RESERVE TRUST - MINUTES**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1436

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### **Summary:**

It is recommended that Council note the draft minutes of the recent Lightning Ridge & Surrounding Opal Fields Management Reserve Trust meeting.

### **Background:**

At a meeting held on 28 September 2010, Walgett Shire Council resolved to nominate Cllr David Lane as Council's delegate to the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust.

### **Current position:**

A meeting of the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust was held on 23 July 2012 and the draft minutes are attached (Attachment A).

### **Relevant reference documents/policies:**

Draft minutes for the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust meeting on 23 July 2012.

### **Governance issues:**

Nil

### **Environmental issues:**

Not applicable.

### **Stakeholders:**

Walgett Shire Council, community, state government.

### **Financial Implications:**

Nil

**Alternative solutions/options:**

Not Applicable

**Conclusion:**

These minutes have been included as to keep Council fully informed. No action is required other than they be received and noted.

**Lightning Ridge & Surrounding Opal Fields Management Reserve Trust****Recommendation:**

1. That the draft minutes of the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust meeting held on 23 July 2012 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

A - Opal Fields Reserve Trust meeting minutes 23 July 2012

## **ATTACHMENT A – OPAL FIELDS RESERVE TRUST MINUTES 23-7-2012**

### **Lightning Ridge & Surrounding Opal Fields Management Reserve Trust**

#### **Minutes of Meeting 23 July 2012**

**Present:** Andrew Bell (Crown lands Division (CLD) Peter Smith (CLD), Corinne Shields (CLD), Shaun Barker (CLD), Maxine O'Brien (LRMA), Warwick Schofield (DPI-Mineral Resources), Matthew Goodwin (Walgett Shire Council), Barbara Moritz (Lightning Ridge Historical Society), Leslie Baker (GGSMA), David Lane (Walgett Shire Council), Roger Collins (Lightning Ridge Tourist Association), Janet Town (DPI-Mineral Resources), James Hereford-Ashley (DPI-Mineral Resources).

#### **Conflicts of Interest**

James Hereford-Ashley declared a conflict of interest, as Chair of the Lightning Ridge Tourism Association.

Roger Collins declared a conflict of interest, as a business owner within the opal fields reserve.

#### **Minutes of Meeting 31 August 2011**

Passed

#### **Committee Structure**

- Reserve Trust (Lands Administration Ministerial Corporation) charged with care, control and management (financial, annual reporting & other administrative duties).
- 97A Committee has not yet been formalised.
- The functions of the Committee are to be determined and approved by the Minister.
- It is proposed that the 97A Committee have a role in an advisory capacity only at this point, however the Trust may delegate specific functions to the Committee over time (eg financial role, issue leases and licences etc)
- CLD committed to formalising the 97A Committee through the Ministerial/Cabinet process.
- The Committee does not override or take over agency charters.

#### **Financial Report**

- See Attachment.
- A cheque for \$9,740.00 representing landholder compensation payments collected by DPI -Minerals for 2010 and 2011 was presented to the Trust.
- James Hereford-Ashley to be requested to provide a list of all claim holders within the reserved land. If deemed appropriate a letter requesting compensation will be sent to all claim holders yet to pay.
- It is recommended that the Trust wait for the Wilcox Review findings to determine the Trusts eligibility or otherwise to receive compensation.
- It is to be noted that residential Western Lands Leases with Mineral Claims are not to be included in the list as they do not have to pay compensation to the Trust.

#### **General Business**

##### **Plan of Management**

- R W Corkery & Assoc has advised that a Plan of Management could cost approximately \$60K.
- All Committee members agreed that Plan of Management is to be undertaken (Shaun to start work on a brief for consultants).

Letter from H J Palmer regarding Three Mile Open Cut Mine

- The request to have the Trust look after the lands as a heritage/tourism site to be forwarded to Committee members for consideration (Corinne to email).
- Committee suggested that if the Trust took on Management of the Open Cut Mine site that it may need the bond to pay for ongoing maintenance and preservation works into the future.
- There were a number of other points raised such as: multiple title holders – some of which are now deceased, some licences expired; previous holders have had bonds forfeited; safety issues such as fencing need to be considered; the open cut has a draft heritage listing in the LEP – community input is that the hole should remain open.
- The committee recommended that we seek more information and wait for the Plan of Management to make decision (Corinne will reply to letter stating that until POM is developed, we cannot commit to taking over this area etc)

#### Puddling tanks

- Puddling tanks do not need to be rehabilitated on expiry of the mining lease over the area, however a licence will be required from the Trust.

#### Golf course

- It is noted that the Lightning Ridge Golf course is within the reserve. The reserve purpose does not provide for public recreation. Until the Plan of Management is in place the Golf Club will need to apply for a Section 34A Crown Lands Licence (Corinne to follow up).

#### Addition of land to reserve.

- The total reserve area is now 5160 hectares after the addition of 1007.23 hectares being Lot 433 DP 1076808, Lot 2 DP 1164755 and Lot 1 DP 1145840 (Combadery).

#### Roads

- It was again reiterated that the roads within the reserve are not legal roads and that CLD is not a roads construction authority and is not in a position to construct/maintain roads.
- As Council is a roads authority, the Trust could engage Council to undertake works on specific roads.

#### Geo-coded rural addressing

- The Geo-coding Rural Addressing project proposes to name and signpost all roads on the opal fields. This is a requirement for Emergency Services.
- The Trust does not object to the signage provided that it is not required to contribute to cost, install, or maintain the signs.

#### Unauthorised occupations

- It is reported that there are between 60 – 80 unauthorised occupations within the reserve
- DPI- Lands and DPI-Minerals to deal with unauthorised occupations with assistance from Council. Council is currently mapping the locations of the suspected unauthorised occupations and if there is no tenure issued from Lands or Minerals compliance action will be taken.

#### LEP

- The new LEP going before Council will have zoning implications on the reserve.
- Public consultation is required for whether or not new camps will be allowed on the opal fields reserve.

- Heritage sites and long term businesses on the opal fields will also be impacted by the new LEP

#### **Regularity of Meetings**

- Minimum of 2 per year or on an "as needs" basis. Next meeting will tentatively be February 2013.

#### **Aboriginal Land Claim**

- The Aboriginal Land Claim over the Sheepyards Paddock has been re-lodged. Lands will prioritise dealing with this claim

#### **Meeting Closed**

12.20

## 19. LIGHTNING RIDGE ADVISORY BOARD – MINUTES

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/038

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### **Summary:**

It is recommended that Council note the draft minutes of the recent Lightning Ridge Advisory Board meeting.

### **Background:**

The Lightning Ridge Advisory Board provides advice to the Minister for Mines on matters associated with opal mining within the Narran Warrambool Mining Reserve. Walgett Shire Council has a single voting delegate on the board.

### **Current position:**

A meeting of the Lightning Ridge Advisory Board was held on 17 May 2012 and the draft minutes are attached (Attachment A).

### **Relevant reference documents/policies:**

Draft minutes for the Lightning Ridge Advisory Board meeting.

### **Governance issues:**

Nil

### **Environmental issues:**

Not applicable.

### **Stakeholders:**

Walgett Shire Council, community, state government.

### **Financial Implications:**

Nil

### **Alternative solutions/options:**

Not Applicable

**Conclusion:**

These minutes have been included as to keep Council fully informed. No action is required other than they be received and noted.

**Lightning Ridge Advisory Board****Recommendation:**

That the draft minutes of the Lightning Ridge Advisory Board meeting held on 17 May 2012 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

A – Lightning Ridge Advisory Board meeting minutes 17 May 2012

ATTACHMENT A; LIGHTNING RIDGE ADVISORY BOARD MEETING MINUTES  
**MINUTES**

**Draft Meeting Notes from meeting held Thursday, 17 May 2012, Lightning Ridge District Bowling Club, Lightning Ridge.**

<b>Welcome</b>	
<b>Attendance</b>	
John Jobling	Chairperson
Warren Green	A/Deputy Chair, Department of Trade Investment Resources Infrastructure and Services (DTIRIS) Office of Resources & Energy
Phil Cleathero	NSW Police
Peter Smith	Department of Primary Industries (DPI)
Sebastian Deisenberger	Lightning Ridge Miners' Association
Maxine O'Brien	Lightning Ridge Miners' Association
Patrick Fletcher	Grawin, Glengarry, Sheepyards Miners' Association
David Lane	Walgett Shire Council
Matthew Goodwin	Walgett Shire Council
Shaun Barker	Department of Primary Industries
<b>Observers</b>	
Fred Mallouk	Lightning Ridge Miners' Association
Ormie Molyneaux	Lightning Ridge Miners' Association
Patrick Ellis	Grawin, Glengarry, Sheepyards Miners' Association
<b>Apologies</b>	
Peter Downes	Department of Planning
Andrew Bell	Department of Primary Industries
Vacancy exists for a NSW Farmers Association appointment; no nominations received to date.	

**1. MINUTES OF PREVIOUS MEETING ACCEPTED.**

**2. ISSUES ARISING FROM MINUTES**

**2.1 POLICE and DRE MOU**

Police and DRE are progressing the MOU to delineate jurisdictions for local issues. It is currently being referred higher in the Police department.

**Action:**

**Police to keep DRE updated on progress. Currently being reviewed by Police legal branch**

**2.2 Re-Instatement of Mining Warden**

DRE is currently investigating the possibility of re-instating the Mining Warden. This will require support from the Attorney General and legislative changes.

**Action:**

**DRE to advise of progress. Currently being reviewed by DRE.**

**2.3 Combodery Purchase**

DRE have sought renewed legal advice before arranging a meeting with Treasury regarding the Combodery issue. The Chairman spoke to the Minister and requested his assistance in resolving the matter with Treasury, and suggested that all 3 DGs (DRE, Treasury & DPI-Lands) meet to find a solution.

**Action:**

**The COC Chairman will convene the committee and seek support to continue the scheme.**

**DPI-Lands requested to be kept informed of the progress.**

**The Board requested the Minister resurrect the residential levy and its collection. A correctly set up Trust fund is required to facilitate this. DRE to follow up.**

## 2.4 Minutes to Minister

Chairman tabled the letter to the Minister regarding the previous meeting in the minutes.

## 3. NEW BUSINESS

### 3.1 Administration of Levies

The administration of levies and how tenders and payments for works are currently under review in terms of procedural correctness and to ensure it complies with the Auditor General's requirements.

WSC suggested that a 'standing quote' system be used instead of a tender process to provide flexibility and to reduce 'red tape'. DRE to investigate possibility.

DRE and LRMA/GGSMA are currently liaising regard the overall administration of the Levies, and will report back to the Board on the progress.

#### **Action:**

**DPI-Lands representative wanted to reiterate that their department is now DPI-Lands and not LPMA.**

**DRE and LRMA/GGSMA to report back to the board on the progress.**

**DRE to investigate possibility of using a 'Standing Quotation' system.**

### 3.2 Update on GGSMA paddock and the offer of WLLs

DPI-Lands advised that the hold-up is the funding of the surveying of the area. Matthew Goodwin of WSC recalled that DRE may already have some of the information from previous surveying work.

The survey is required before a deposited plan can be submitted. A \$2000 lodgement fee, and over \$85000 of surveying and registration costs will be required to progress. These funds were intended to be drawn from the residential claims levy, which is currently in dispute as part of the Combadero purchase.

The survey work would take approximately 18 months for DPI-Lands to complete.

#### **Action:**

**DRE to investigate if they have survey information for GGSMA paddock and advise DPI-Lands and LRAB accordingly.**

**Shaun Barker to liaise with WSC regarding potential alternative funding for surveying work and advise LRAB.**

### **3.3     Policy for limit of 120 claims on Barfield**

LRMA requested DRE review its position of imposing a restriction of 120 claims granted prior to the remainder being pended. They believe this will hinder the incentive to prospect as this only provides for 10 claims each OPB. If they enter into partnerships, this number decreases further.

DRE Safety intends to conduct a field inspection late June to observe the development.

DRE-ESU has ensured the timely inspection after 120 claims to avoid any unnecessary delays.

#### **Action:**

**DRE to review policy and advise of outcome to LRMA within a week.**

### **3.4     Postal Renewals**

DRE was requested to provide statistics on how many postal renewals were taken on average. Due to the numbers, a sample was taken which suggested that about 40% of renewals were done via post. However, it was also noted that a portion of these were local claim holders. So although much of the renewals were from out of town, locals also derived a benefit from this service.

The Board was asked to vote on whether DRE should withdraw the postal renewal facility in an effort to benefit the local economy by ensuring people came to the town.

Voted for:8 Voted against:1, Abstained:2

#### **Action:**

**DRE to note LRAB position**

### **3.5     Levies**

Further to the previous discussions, DRE was requested to invest the Levy funds in an interest bearing account to assist in income accumulation. If possible, the levies could be amalgamated into 1 fund to ensure the best return, with the levies managed separately for accounting purposes.

#### **Report on the current balances of the Levy accounts**

Mullock Dump Levy	<b>\$122,797.56</b>
Roads Fund Levy	<b>\$ 77,154.17</b>
Environmental Rehab Levy	<b>\$241,683.42</b>
Residential Claims Levy	<b>\$372,082.52</b>

**Action:**

**DRE to investigate.**

**Update: Legislative amendments have now replaced the levies with the new Term Administrative Levy. Only the funds collected prior to 1/7/12 can be quarantined with the possibility of attracting interest.**

**3.6 Payments Required**

GGsMA tabled 3 invoices for works on roads. However, the funding of works on Parramatta road was questioned as it is part of WSC's jurisdiction. WSC to investigate.

LRMA tables 2 invoices for works on roads

**LRAB supported the payment of these invoices.**

**WSC to investigate funding of Parramatta Road**

LRMA calculated a projection of Levy Fund income: \$XXXXXXXXX???????

**4. OTHER MATTERS**

**Walgett Shire LEP**

Walgett Shire LEP is currently not supported by WSC as they require it to be amended to accommodate small housing. Once amended and WSC has liaised with Planning NSW, it will go on exhibition.

WSC mentioned the restrictions on caravans being used within the shire. It is only allowed if it is on a temporary basis. This may pose a problem for some people residing on claims for extended periods.

**Next Meeting: Thursday 16<sup>th</sup> August 2012**

## **20. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 09/1367-02

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### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

- \* Respective DA and CDC files.
- \* Environmental Planning and Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- \* State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

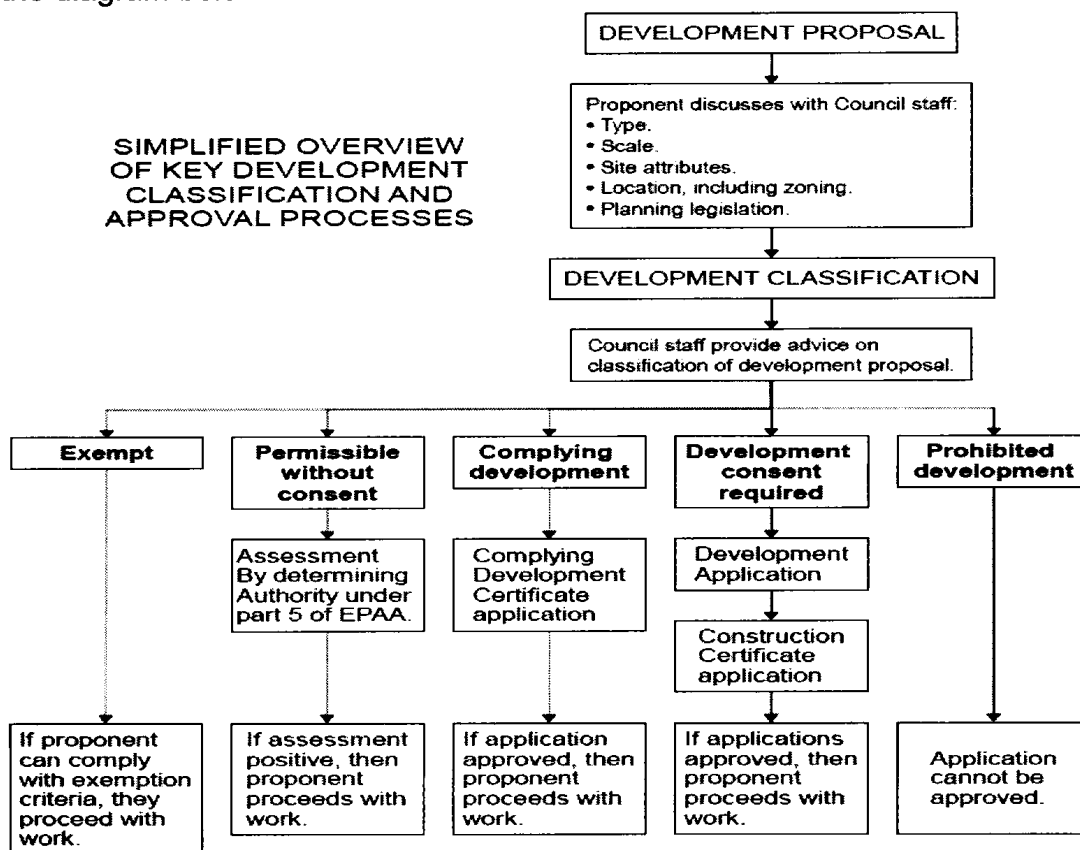
### **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act

provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

**Stakeholders:**

Public, applicants, Council, Department of Planning.

**Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

**Alternative solutions/options:**

Nil.

**Conclusion:**

These matters have been attended to under delegated authority and are purely for Councillors information.

**Development and Complying Development Certificate Applications****Recommendation:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority from June to July 2012.

**Moved:**

**Seconded:**

**Attachments**

A - DAs & CDCs approved June to July 2012

## AUTHORITY

## Determined Applications



08/14/2012	Parameters:	Date Range:Y Start Date:1 06/2012 End Date:31 07/2012 As At Date:	Document Type: Officer:ALL Number of Days: 0 Stop The Clock:Yes	Page:1
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Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
<b>Document Type: 20</b>					
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 38</b> <b>Calendar Stop Days: 0</b> <b>Adjusted Calendar Days: 38</b>			
020/2012/00000012/001		10 Class 1a -Single Dwelling/Dual Occupancy 3 Opal ST LIGHTNING RIDGE LOT: 2 DP: 1096859 Ms K Zimmer	Approved - Staff Delegation	13/06/2012	07/05/2012
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 37</b> <b>Calendar Stop Days: 14</b> <b>Adjusted Calendar Days: 23</b>			
020/2012/00000013/001		10 Class 1a -Single Dwelling/Dual Occupancy 2 Sawmill RD WALGETT LOT: 1 DP: 1085107 Mr S G Hawkins & Ms K J Barrett	Approved - Staff Delegation	13/06/2012	08/05/2012
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 29</b> <b>Calendar Stop Days: 0</b> <b>Adjusted Calendar Days: 29</b>			
020/2012/00000014/001		10 Class 1a -Single Dwelling/Dual Occupancy 74 Euroka ST WALGETT LOT: 36 DP: 807917 Ms A R & Mr D G Copelin	Approved - Staff Delegation	08/06/2012	11/05/2012
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 28</b> <b>Calendar Stop Days: 9</b> <b>Adjusted Calendar Days: 19</b>			

AUTHORITY

## AUTHORITY

## Determined Applications



08/14/2012	Parameters:	Date Range:Y Start Date:1/06/2012 End Date:31/07/2012 As At Date:	Document Type: Officer:ALL Number of Days:0 Stop The Clock:Yes	Page:2
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Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
<b>Document Type: 20</b>					
020/2012/00000017/001		90 Class 7b - Warehouse 174-176 Hope ST WALGETT LOT: 1 DP: 718739 Gosport 407 Pty Ltd	Approved - Staff Delegation	26/07/2012	29/06/2012
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 16</b> <b>Calendar Stop Days: 0</b> <b>Adjusted Calendar Days: 16</b>			
020/2012/00000018/001		160 Subdivision/Consolidation LOT: 28 DP: 753938 Mr M J Holcombe <i>There are Multiple Parcels on this application</i>	Approved - Staff Delegation	18/07/2012	03/07/2012
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 19</b> <b>Calendar Stop Days: 15</b> <b>Adjusted Calendar Days: 4</b>			
020/2012/00000019/001		170 Change of Use 26 Church ST COLLARENEBRI LOT: A DP: 104405 Mr W K Monckton	WITHDRAWN BY APPLICANT	31/07/2012	13/07/2012
Officer: Mr M Clarkson		Average Elapsed Calendar Days: 21.50	Total Elapsed Calendar Days: 167.00		
Number of Applications: 6		Average Calendar Stop Days: 6.33	Total Calendar Stop Days: 38.00		
		Average Adjusted Calendar Days: 21.50	Total Adjusted Calendar Days: 129.00		
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 261</b> <b>Calendar Stop Days: 0</b> <b>Adjusted Calendar Days: 261</b>			
AUTHORITY					

## AUTHORITY

## Determined Applications



08/14/2012	Parameters:	Date Range:Y Start Date:1/06/2012 End Date:31/07/2012 As At Date:	Document Type: Officer:ALL Number of Days: 0 Stop The Clock:Yes	Page:3
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Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
<b>Document Type: 20</b>					
020/2011/00000034/001		160 Subdivision/Consolidation Farmland PT: 2470 DP: 764433 WLL: 4644 Messers P J Brusaschi & G J Lees	Approved by Council	24/07/2012	07/11/2011
<b>Stop the Clock</b>					
<b>Total Elapsed Calendar Days: 18</b>					
<b>Calendar Stop Days: 0</b>					
<b>Adjusted Calendar Days: 18</b>					
020/2012/00000016/001		10 Class 1a -Single Dwelling/Dual Occupancy 7 Warrena ST WALGETT LOT: A DP: 157836 Mr C A Brown & Miss R Burke	Approved - Staff Delegation	13/07/2012	26/06/2012
<b>Officer: Mr M P Goodwin</b>					
<b>Number of Applications: 2</b>					
<b>Average Elapsed Calendar Days: 139.50</b>					
<b>Average Calendar Stop Days: 0.00</b>					
<b>Average Adjusted Calendar Days: 139.50</b>					
<b>Total Elapsed Calendar Days: 279.00</b>					
<b>Total Calendar Stop Days: 0.00</b>					
<b>Total Adjusted Calendar Days: 279.00</b>					

Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
<b>Document Type: 24</b>					
<b>Stop the Clock</b>					
<b>Total Elapsed Calendar Days: 6</b>					
<b>Calendar Stop Days: 0</b>					
<b>Adjusted Calendar Days: 6</b>					

AUTHORITY

## AUTHORITY

## Determined Applications



08/14/2012	Parameters:	Date Range: Y Start Date: 1/06/2012 End Date: 31/07/2012 As At Date:	Document Type: Officer: ALL Number of Days: 0 Stop The Clock: Yes	Page: 4
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Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
<b>Document Type: 24</b>					
024/2012/00000006/001		151 Class 10b - Fence 50 Opal ST LIGHTNING RIDGE LOT: 43 SEC: 20 DP: 758612 Mrs L Sisa	Approved - Staff Delegation	04/06/2012	30/05/2012
	<b>Stop the Clock</b>	<b>Total Elapsed Calendar Days: 27 Calendar Stop Days: 18 Adjusted Calendar Days: 9</b>			
024/2012/00000008/001		142 Class 10a - Shed 76 Pandora ST LIGHTNING RIDGE LOT: 10 SEC: 29 DP: 758612 Mr A G Asquith & Ms L L Walker	Approved - Staff Delegation	25/07/2012	29/06/2012
Officer: Mr A R Wilson Number of Applications: 2		Average Elapsed Calendar Days: 7.50 Average Calendar Stop Days: 9.00 Average Adjusted Calendar Days: 7.50	Total Elapsed Calendar Days: 33.00 Total Calendar Stop Days: 18.00 Total Adjusted Calendar Days: 15.00		
<b><u>Report Totals &amp; Averages</u></b>		<b>Average Elapsed Calendar Days: 47.90 Average Calendar Stop Days: 5.60 Average Adjusted Calendar Days: 42.30</b>	<b>Total Elapsed Calendar Days: 479.00 Total Calendar Stop Days: 56.00 Total Adjusted Calendar Days: 423.00</b>		
<b><u>Total Number of Applications : 10</u></b>					

AUTHORITY

## **21. MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters arising in the Planning & Regulatory Services Division from late June to mid August 2012.

### **a) DRAFT WALGETT LOCAL ENVIRONMENTAL PLAN 2012**

In accordance with Council's resolution on 24 July 2012, the draft Walgett Local Environmental Plan 2011 (LEP) has been placed on public exhibition from Monday 13 August to Friday 28 September 2012 (>6 weeks).

Information sessions regarding the LEP have been scheduled as indicated in the table below.

LOCATION	VENUE & ADDRESS	TIME	DATE
Grawin/Glengarry	Grawin Club in the Scrub	10.00 AM	Monday 27 August 2012
Cumborah	Sports Ground Hall, Walgett St	3.00 PM	Monday 27 August 2012
Collarenebri	Bowling Club, Walgett St	3.00 PM	Wednesday 29 August 2012
Carinda	Diggers Memorial Hall, 6 Colin St	3.00 PM	Thursday 30 August 2012
Lightning Ridge	SES Headquarters, 25 Pandora St.	6.00 PM	Monday 3 September 2012
Walgett	Walgett Shire Council Chambers, 77 Fox St.	6.00 PM	Tuesday 4 September 2012

Letters have been sent to individual land holders affected by proposed changes that they may regard as significant, including:

- Rezoning of land as:
  - B2 Local Centre [139 landholders, 164 assessments].
  - IN1 General Industrial [42 landholders, 49 assessments].
  - R5 Large Lot Residential [22 landholders, 25 assessments].
  - SP1 Special Activities – Mining, grazing WLL holders only (provide custom map highlighting their land & proposed SP1 boundary) [9 landholders].
  - SP3 Tourist [13 landholders, 16 assessments].
- Local heritage listing under the LEP [about 75 rateable landholders for 85 sites/items]. No notification for sites/items associated with public roads.
- Businesses identified as "Additional Permitted Uses" within SP1 zones (about 19 assessments).

The community is being encouraged to review LEP documentation via Council's web site for free. For people wanting hard copies, the following charges have been applied:

- \$20 for colour copy of LEP document (85 X A4 pages, plus 3 X A3 pages).

- \$50 for colour copy of all maps (83 X A3 pages).

**b) DRAFT DEVELOPMENT CONTROL PLAN**

Quotes have been sought for the preparation of a draft Development Control Plan (DCP) for the Walgett Shire, in conjunction with the LEP development process. A separate report has been provided for Council's consideration regarding this matter.

**c) NEW PLANNING SYSTEM GREEN PAPER**

The Department of Planning and Infrastructure has issued a 92 page document titled "A New Planning System for NSW – Green Paper" dated July 2012. A core element of the document is a proposal to establish a new planning act to supersede the Environmental Planning and Assessment Act 1979. The Green Paper is on public exhibition until 14 September 2012.

**d) LIDAR SURVEY OF FLOOD PLAINS IN THE VICINITY OF URBAN AREAS**

Council staff have lodged a request with NSW Land and Property Information (LPI) that it undertake an aerial LIDAR survey within a 6 kilometre radius of Walgett, Lightning Ridge and Collarenebri. LIDAR (Light Detection and Ranging) surveys are used to produce accurate three dimensional models and maps of terrain. LPI LIDAR data is vertically accurate to less than 15cm.

If the Department agrees, it is intended to use the LIDAR data to prepare:

- Improved contour data within a 6km radius of Walgett, Lightning Ridge and Collarenebri. This will be used to identify land that is less vulnerable to flooding, hence potentially suitable for rezoning to provide large lot living opportunities.
- An accurate map of the extent of the existing Walgett water supply weir pool when full and another showing the extent of the weir pool if it were raised 0.7m.

**e) LOCAL HERITAGE FUND**

On 30 July 2012 a letter was sent to private landholders and community groups inviting them to apply for a grant from Walgett Shire Council's Local Heritage Fund to assist with the maintenance of items proposed to be listed as 'local heritage' items within the draft Walgett LEP. 31 August 2012 is the closing date for applications. A report will be prepared for Council which recommends how the grant funds should be dispersed after the closing date.

**f) OPAL FIELDS TRUST MEETING**

The Director of Planning & Regulatory Services attended the meeting of the Lightning Ridge & Surrounding Opal Fields Management Reserve Trust in Lightning Ridge on 23 July 2012. Minutes of the meeting will be included in the Council business paper when they become available.

**g) MDA – MURRAY DARLING ASSOCIATION MEETING**

The Director of Planning & Regulatory Services attended the Annual General Meeting of the Murray Darling Association in Dubbo on 10 August 2012. Minutes of the meeting will be included in the Council business paper when they become available.

**h) NBN – NATIONAL BROADBAND NETWORK**

In recent discussions and correspondence the NBN Co has indicated that it will be establishing a fixed wireless network service point in Lightning Ridge and it will be one of the first areas in Australia to receive this infrastructure. The NBN web site states that the towns of Walgett and Lightning Ridge will be serviced by an optic fibre service, probably after the fixed wireless network has been established. Rural areas of the Shire will be provided access to the satellite broadband network.

**i) REGULATORY OFFICER**

Ned Kovac continues to work as Council's casual Regulatory Officer. During his employment there has been a significant increase in the number of dog registrations, seizures and pound releases.

**j) ENVIRONMENTAL HEALTH & BUILDING SURVEYOR**

Council's Environmental Health and Building Surveyor, Douglas McLennan recently applied to renew his A4 accreditation with the NSW Building Professionals Board.

CATEGORY	AUTHORITIES
A1 Building Surveying Grade 1	Issue CDCs, CCs and OCs for all classes and sizes of buildings. Undertake all critical stage inspections.
A2 Building Surveying Grade 2	Issue CDCs, CCs and OCs for: (a) Class 1 & 10 buildings. (b) Class 2 to 9 buildings, maximum 3 storeys and maximum floor area 2,000m <sup>2</sup> . Undertake critical stage inspections associated with (a) and (b).
A3 Building Surveying Grade 3	Issue CDCs, CCs and OCs for class 1 & 10 buildings and undertake critical stage inspections for those classes of buildings.
A4 Building Inspector	Inspections, apart from last critical stage inspection, of: (a) Class 1 & 10 buildings. (b) Class 2 to 9 buildings, maximum 2 storeys and maximum floor area 500m <sup>2</sup> .

Note: CDC – Complying Development Certificate

CC – Construction Certificate

OC – Occupation Certificate

**Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted regarding;  
-Draft Walgett Local Environmental Plan 2012.  
-Draft Development Control Plan

- New Planning System Green Paper
- Lidar survey of Flood Plains in the vicinity of Urban Areas
- Local Heritage fund
- Opal Fields Trust Meeting
- MDA- Murray Darling association meeting
- NBN- National Broadband Network
- Regulatory Officer
- Environmental Health & Building surveyor

2. Amend Walgett Shire Council's fees and charges for 2012-2013 by adding the following fees:

- (a) \$20 for colour copy of the draft Walgett LEP document.
- (b) \$50 for colour copy of all draft Walgett LEP maps (on A3 paper).

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **22. CEMETERY ROAD ENTRANCE REPORT**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Siegfredo Coralde – Director Urban Infrastructure Services  
**FILE NUMBER:** 12/190

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### **Summary:**

This report recommends that Council note the current entrance access condition of each Council's cemetery that includes the estimated costs of improving the quality of each infrastructure.

This report also provides information of the current interior road network condition of each Council cemetery and the estimated cost of improving the quality of each infrastructure.

Except for Walgett and Lightning Ridge, roads leading to cemeteries in all other towns are gravel roads. Some of them are not passable during wet weather. This service problem is also mentioned in this report.

### **Background:**

On 22 May 2012 Council Meeting, Cllr. Kier raised the issue of improving the driveways and/or immediate road access to the Come by Chance and Carinda cemeteries. These cemeteries are both inaccessible to mourners and funeral service providers especially in wet weather. After further discussion, it was finally determined that not only Come by Chance and Carinda driveways should be investigated but all Council cemeteries as a whole.

### **Current Position:**

There are six active cemeteries around the shire. These cemeteries are located in Walgett, Carinda, Lightning Ridge, Collarenebri, Burren Junction and Cumborah.

Walgett Cemetery Entrance. The 10-m road access leading to the cemetery from Sawmill Road entrance is somewhat in good condition but not from the Bate Street entrance. Except for the funeral service provider, most vehicles usually park on both streets and attendees walk inside the cemetery. The Bate Street road entrance is very seldom used.

To make this entrance an all-weather road, Council need to spend \$5,950 to reform and stabilize the road, install adequate drainage and apply one-coat seal to be followed by a second coat a year later.

Internal Roads - Walgett Cemetery. The length of the internal road access is 610 meters. More than 200 meters is already gravelled while the rest require further definition. The improvement cost of this road network is \$101,195.

Carinda Cemetery Entrance. The road entrance is not passable in wet weather. Council will need to spend \$19,265 to reform and seal the 30-meter road access. The first 20 meters will be constructed outside the existing boundary and the remaining 10 meters will be constructed inside the cemetery.

Internal Roads – Carinda Cemetery. The internal road length of 200 meters is poor and undefined. This road network needs to be reformed, gravelled and sealed. This road network can be improved at an estimated cost of \$54,520.

Road leading to Carinda Cemetery. The road from RR202 (Quambone Road) to the cemetery is 1200 meters and is usually unpassable during wet weather conditions. This road needs to be reformed and sealed but however, the cost benefit ratio may fall to 1 or less and therefore, may not be sustainable for future development. Council has an annual grading and maintenance regime where this road is included.

Lightning Ridge Cemetery Entrance. There are two entrances to the cemetery. One is running parallel to one side of the cemetery and the other is the main entrance facing the Gem Road. While these are gravel roads, both roads are in good condition and passable in most times.

The 90 meter road running on parallel to one side of the cemetery is often used. Council need to spend \$17,620 to make this stretch of road more capable of providing good service to the community.

Internal Roads - Lightning Ridge Cemetery. The internal road network has a total length of 410 meters and the cost of sealing this network is \$76,120.

Collarenebri Cemetery Entrance. The 1300 meter gravelled road from RR202 to the entrance of the cemetery is poor. Potholes appear easily and too slippery in wet weather conditions. Council receive complaints from the funeral parlour operator and the general public.

It should be noted that the general public use this road going to the Collarenebri Racecourse so therefore it's important that it be in good condition. The estimated cost to seal this road is \$219,525.

Internal Roads - Collarenebri Cemetery. The condition of the 300 meter road is very poor. Road re-forming, gravel re-sheeting, drainage and sealing are required to improve the quality of this road network. The estimated cost to complete this work is \$83,250.

Come-by-Chance Cemetery Entrance. The road from Walgett to Come-by-Chance is typically closed to traffic in wet weather conditions. It can easily be assumed that accessibility to the Come-by-Chance Cemetery is also impossible. However, Council can still provide a better access by constructing a 10 meter entrance to the cemetery. The existing entrance will be stripped, stabilize and one-coat seal shall be applied. Stormwater pipe will be installed and side ditches will be re-defined. The first 6 meters will be constructed outside the boundary and then to extend by 4 meters inside the cemetery. The estimated cost to complete this work is \$15,921.

Internal Roads - Come-by-Chance Cemetery. No internal road network is established inside the cemetery.

Road leading to Come-by-Chance Cemetery. The 400 meter road from RR7716 is strikingly similar to the road service problems of Carinda, Burren Junction and Collarenebri. This road needs to be reformed and sealed but however, the cost benefit ratio may fall to 1 or less and therefore, may not be sustainable for future development. Council has an annual grading and maintenance regime where this road is included.

Burren Junction Cemetery Entrance. Re-forming the 20 meter entrance is advisable to improve the quality of the infrastructure. Estimated cost to Council to complete this work is \$23,985.

Internal Roads - Burren Junction Cemetery. There is no internal road inside the cemetery.

Road leading to Burren Junction Cemetery. The length of the road from SH 29 to tip turn-off and then to cemetery is 1,700 meters. The current situation is similar to the road service problems of Carinda, Collarenebri and Come-by-Chance. This road needs to be reformed and sealed but however, the cost benefit ratio may fall to 1 or less and therefore, may not be sustainable for future development. Council has an annual grading and maintenance regime where this road is included.

Entrance and Internal Roads - Cumborah Cemetery. The road entrance and the 400 meter internal network of road are in good condition. There is no need for immediate improvement of these roads however, only light grading is necessary. Estimated cost to undertake this work is \$5,470.

#### **Relevant Reference Documents/Policies:**

WSC Cemetery Policy  
Roads Act 1993

#### **Governance issues:**

Access to Carinda, Come by Chance, Collarenebri and Burren Junction cemeteries will always be an issue to Council even with improvements to entrances unless the roads leading to these cemeteries are sealed.

#### **Environmental issues:**

Nil.

#### **Stakeholders:**

Walgett Shire Council

## Financial Implications:

Construction of cemetery entrances and roads leading to cemeteries identified as strategically important to Council can be funded from the urban roads management and maintenance budget.

No current funds are available for the construction of internal roads for cemeteries this year but will be submitted for consideration in the formulation of budget for cemeteries in 2013/14.

## Conclusion:

Cemeteries are non-financially producing assets but improving entrances and interior road networks will definitely enhance and increase Council's image to the community.

The construction implementation of the following cemetery road entrances are prioritized; can be financed from the current urban roads management and maintenance budget subject to the availability of funds:

Location	Cost of Improvement	Area/s of Improvement	Priority
Walgett	\$ 5,950	10-m road entrance	2
Carinda	\$ 19,265	30-m road entrance	1
Lightning Ridge	\$ 17,620	90-m road incl. entrance	2
Collarenebri (Stage 1)	\$ 23,985	20-m entrance	1
Come-by-Chance	\$ 15,921	10-m road entrance	1
Burren Junction	\$ 23,985	20-m road entrance	1

The funding for the construction of the internal roads will be submitted for consideration in the formulation of 2013/14 financial budgets for cemeteries:

Location	Cost of Improvement	Area/s of Improvement	Priority
Walgett	\$ 101,195	610 meters	1
Carinda	\$ 54,520	200 meters	1
Lightning Ridge	\$ 76,120	410 meters	1
Collarenebri	\$ 83,250	300 meters	1
Come-by-Chance	Nil	Nil	nil
Burren Junction	Nil	Nil	nil
Cumborah	\$ 5,470	400	1

There exists a strategic importance of improving the road leading to Collarenebri Cemetery because it also services Collarenebri Racecourse. The funding for the construction of Collarenebri (Stage 2) below will be recommended in the formulation of 2013/14 urban road budgets.

Location	Cost of Improvement	Area/s of Improvement	Priority
Collarenebri (Stage 2)	\$ 217,590	1310 meter road	1

Access to Carinda, Come by Chance, and Burren Junction cemeteries will always be an issue to Council even with improvements to entrances unless the roads leading to these cemeteries are sealed.

## CEMETERY ROAD ENTRANCE REPORT

### Recommendations:

1. Council note the Cemetery Road Entrance Report.
2. Council note that the following construction implementation of the following cemetery road entrances are prioritized; can be financed from the current urban roads management and maintenance budget subject to the availability of funds:

Location	Cost of Improvement	Area of Improvement	Priority
Walgett	\$ 5,950	10 meter road entrance	2
Carinda	\$ 19,265	30 meter road entrance	1
Lightning Ridge	\$ 17,620	90 meter road including entrance	2
Collarenebri (Stage 1)	\$ 23,985	20 meter entrance	1
Come-by-Chance	\$ 15,921	10 meter road entrance	1
Burren Junction	\$ 23,985	20 meter road entrance	1

3. Council note that funding for the construction of the internal roads will be submitted for consideration in the formulation of 2013/14 financial budgets for cemeteries:

Location	Cost of Improvement	Area of Improvement	Priority
Walgett	\$ 101,195	610 meters	1
Carinda	\$ 54,520	200 meters	1
Lightning Ridge	\$ 176,120	410 meters	1
Collarenebri	\$ 83,250	300 meters	1
Cumborah	\$ 5,470	400 meters	1

4. Council note that there is a strategic importance of improving the road leading to Collarenebri Cemetery because it also services Collarenebri Racecourse. Funding for the construction of Collarenebri (Stage 2) as strategically important to Council will be recommended in the formulation of 2013/14 urban road budgets:

Location	Cost of Improvement	Area of Improvement	Priority
Collarenebri (Stage 2)	\$ 217,590	1310 meters	1

**Moved:**

**Seconded:**

### Attachments:

Nil

## **23. MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works in the period since the report was prepared in late July 2012.

### **Background:**

RMS – Flood work programs

#### **Shire Roads**

Road number		Road Name	Amount to be contributed by RTA	Amount to be contributed by Council	Total expenditure to 2/08/2012
SR	1	Franxton Road	\$36,769		3,372.73
SR	2	Belarra Lane	\$106,061		678.60
SR	3	Clarkes Lane	\$9,885		934.05
SR	5	Cryon Road	\$190,907		445.45
SR	12	Millie Road	\$143,025		3,779.77
SR	13	Woodvale Road	\$111,256		2,290.75
SR	14	Baroona Road	\$91,346		
SR	15	Pokataroo Road	\$50,030		9,036.36
SR	16	Mercadool Road	\$145,698		3,527.17
SR	19	Springs Road	\$3,630		
SR	21	Meadow Plains Road	\$17,000		586.55
SR	24	Marlbone Road	\$20,716		679.51
SR	31	Gungalman Road	\$39,781		338.34
SR	38	Wanourie Creek Road	\$18,120		3,622.26
SR	40	Ginghet Road	\$7,061		11,680.31
SR	43	Bushs Road	\$9,846		
SR	45	Borehead Road	\$7,914		
SR	48	Boorooma Creek Road	\$25,252		5,197.30
SR	51	Millencowbah Road	\$23,400		
SR	52	Willis Road	\$6,570		
SR	53	Koomalah Road	\$124,044		10,785.00
SR	57	Epping Road	\$50,889		

SR	59	Moomin Road	\$60,342		
SR	60	Marra Creek Road	\$7,512		
SR	61	Cambo Road	\$34,365		
SR	64	Wimbledon Road	\$26,028		
SR	67	Collarenebri Mission Road	\$13,000		
SR	70	Lone Pine Road	\$13,980		
SR	72	Middle Route Road	\$17,496		
SR	73	Miralwyn Road	\$10,554		
SR	77	Nedgera Road	\$11,009		
SR	79	Pagan Creek Road	\$5,916		
SR	85	Tungra Road	\$47,510		4,149.33
SR	88	Fabians Road	\$24,990		
SR	89	Belaba Road	\$17,007		
SR	90	Fairview Road	\$26,436		3,580.00
SR	92	Strathmore Road	\$6,360		1,210.34
SR	95	Banarway Crossing Road	\$22,360		777.80
SR	98	Lorne Road	\$72,913		884.13
SR	101	Wilby Wilby Road	\$530,135		2,488.10
SR	102	Angledool Road	\$244,548		199.88
SR	103	Bugilbone Road	\$130,824		217.15
SR	110	Kurrajong Road	\$5,040		292.44
SR	111	Narran Lake Road	\$20,170		15,803.70
SR	112	Brewon Road	\$72,024		7,152.00
SR	113	Binghi Road	\$13,168		
SR	114	Bogewong Road	\$24,378		
SR	115	Aberfoyle Road	\$18,266		202.26
SR	116	Goangra Road	\$185,711		72,028.26
SR	117	Beanbri Road	\$499,530		
SR	118	Yarraldool Road	\$140,365		854.21
SR	121	Pian Creek Road	\$156,948		329.39
SR	122	Old Burren Road	\$54,015		2,289.46
SR	123	Rowena Road	\$131,288		1,170.53
SR	124	Dundee Road	\$52,470		
SR	125	Glen Eden Road	\$145,997		832.65
SR	126	Mils Road	\$53,486		
SR	127	Boora Road	\$21,870		
SR	128	Camerons Lane	\$36,389		
SR	129	George Sands Way	\$131,640		22,522.57
SR	131	O'Neils Road	\$59,754		3,752.52
		Tip Road	\$70,200		32,834.54
		Emergency Works	\$477,188	-	477,188.00
		Council's Contribution	-\$29,000	\$29,000	
			<b>\$4,941,077</b>	<b>\$29,000</b>	<b>707,713.41</b>

## Regional Roads

Road number		Road Name	Amount to be contributed by RTA	Amount to be contributed by Council	Total Expenditure To 2/08/2012
RR	426	Ridge Road	\$24,480		\$8,745.920
RR	457	Gundabloui Road	\$341,161		
RR	402	Gingie Road	\$628,763		\$184,436.380
RR	7716	Come By Chance Road	\$276,086		\$1,779.110
RR	333	Carinda Road	\$547,750		\$456.420
RR	329	Merrywinebone Road	\$3,817,345		\$18,572.430
		Emergency Works	\$173,474	-	
		Council's Contribution		n/a	
			<b>\$5,809,059</b>		<b>\$213,990.260</b>

### Current Position:

Tip Road, George Sands way and Goangra Road have been completed but the same portion of Goangra Road needs some extra work due to the most recent rain.

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Nil

### Environmental issues:

Flood water

### Stakeholders:

Council and Users

### Financial Implications:

WSC Management plan 2012/2013

### Alternative Solutions/Options:

Nil

**Conclusion:**

Feb 2012 flood restoration works are in full swing.

**Monthly flood works Report from Director Engineering Services – August 2012****Recommendation:**

1. That Council receive and note the monthly July 2012 flood restoration works report.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## **24. 2012- AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION - NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/339

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### **Summary:**

The purpose of this report is to inform Council of participation the congress by Councillors and staff on 14<sup>th</sup> to 16<sup>th</sup> November 2012 at Wrest Point Conference Centre, Hobart.

### **Background:**

The National Local Road and Transport Congress is an annual event and councils gather as a united national force to develop and refine a coherent case for improved investment in local roads, local government owned transport infrastructure and other transport infrastructure that impacts on our communities.

The purpose and focus of the 2012 National Local Roads and Transport Congress is planning and delivery of land transport in Australia, especially Councils

### **Current Position:**

Local government and local roads play a key role in road safety and the Local roads make up approximately 80 % of Australia's road network. A first edition of the State of the Local Road Assets Report will be released by the Congress.

### **Relevant Reference Documents/Policies:**

ALGA News 10 August 2012

### **Governance issues:**

N/A

### **Environmental issues:**

Road safety

### **Stakeholders:**

Council and Users

**Financial Implications:**

WSC Management plan 2012/2013

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The National Local Road and Transport Congress is an annual event and an excellent chance to meet many councils and exchange ideas regarding local road issues and worth it to attend the congress.

**Recommendation:**

That Council endorses action for Council to be represented at the Congress by the Mayor and available Senior staff and expenses be paid.

Moved:

Seconded:

**Attachments:**

ALGA News 10 August 2012



10 Aug 2012

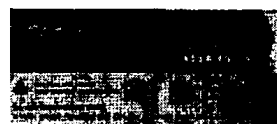
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## Registration now open for National Roads Congress

The Australian Local Government Association's National Local Roads and Transport Congress will return to Tasmania this year at what is a vital time for the planning and delivery of land transport in Australia, especially by councils.

ALGA has identified and agreed on a range of challenges and objectives in the National Local Roads and Transport Policy Agenda 2010-20 and the program for this year's Congress will reflect that Agenda.



This year's Congress provides councils with the opportunity to support ALGA in delivering its Local Roads and Transport Policy Agenda influencing the next phase of the Nation Building Program and, importantly, the policy agendas of each of the political parties in the lead up to next year's election.

One of the highlights of this year's Congress will be the release of the first edition of the State of the Local Road Assets Report. This Report has been commissioned by ALGA and builds on the critical work undertaken in 2010 which looked at the gap in funding for local roads. The State of the Assets Report will provide the technical basis for our campaign for increased government funding for local roads into the future.

ALGA has invited key federal politicians dealing with local roads and transport and the Congress will involve a range of sessions focused on linking people, particularly in regional Australia, with speakers drawn from government and industry. One of our key note speakers has international expertise in the area of asset management, particularly related to local roads and bridges.

The Congress will be held at the Wrest Point Conference Centre, Hobart from 14-16 November 2012. Early bird registration is available until **14 September 2012**, so don't miss out on the great conference discount!

To find out more about the 2012 National Local Roads and Transport Congress and to register, visit the conference website by clicking [here](#).

## **25. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES- AUGUST 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director of Engineering Services  
**FILE NUMBER:** 11/378

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### **1. North West NSW Heavy Vehicle Breakfast Forum Program**

The program was held in Moore, conducted by Moore Plains and Gwydir Shires on 31<sup>st</sup> of July 2012. This forum has compiled information, ideas and issues researched by the Moree Plains & Gwydir Shires Road Safety Program and focused on following nine key areas:

Communication and consultation  
Driver training and recognition  
Chain of responsibility  
Speed management  
Fatigue management  
Sharing the road  
Driving and load infringements  
High productive vehicles  
Agricultural machinery and oversized machinery.

The aim of the forum to develop a Heavy Vehicle Road Action Plan which will be implemented by end of 2014 and needs to be followed by all the key stakeholders including heavy vehicle operators, state and local government in relation to road safety issues.

### **2. National Building Black Spot Program 2013-2014**

The objective of Nation Building Program Black Spot Projects is to reduce the social and economic costs of road trauma by:

- the identification and cost effective treatment of locations with a record of casualty crashes;
- placing significant focus on the need to reduce rural road trauma, in accordance with national road safety policy objectives; and
- using a proportion of funds to treat sites which have been identified as potential crash locations through official road safety audits, and to implement other road safety measures.

Australian Government funding for Nation Building Program Black Spot Projects makes an important contribution to reducing the National Road Toll under the National Road Safety Strategy and Action Plan.

Financial assistance is provided to improve the physical condition or management of sites noted for a high incidence of crashes involving death and injury, termed „Black Spots“. Nation Building Program Black Spot Projects also aim to encourage the implementation of

safety-related traffic management techniques and other road safety measures that have proven road safety value such as traffic signs, traffic control equipment, street lighting etc.

The national building black spots funding has criteria as shown below.

For Discrete sites ( e.g an intersection, mid block or short road section) the minimum three injuries or fatal crashes in a five year period at an intersection or in a length which is less than three km .

Because of traffic volumes generally in Walgett Shire Council, there are not many concentrations of crashes. However, there are number of pedestrian crashes happening in Lightning ridge after June 2011 ( Ref. RMS data) and Council will be qualified for the program for 2013/2014 financial year.

**MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM  
DIRECTOR ENGINEERING SERVICES-AUGUST 2012**

**Recommendation:**

That the matters listed by the Director of Engineering Services for brief mention or information be received and noted regarding;

- North West NSW Heavy Vehicle Breakfast Forum Program
- National Building Black Spot Program 2013-2014

Moved:

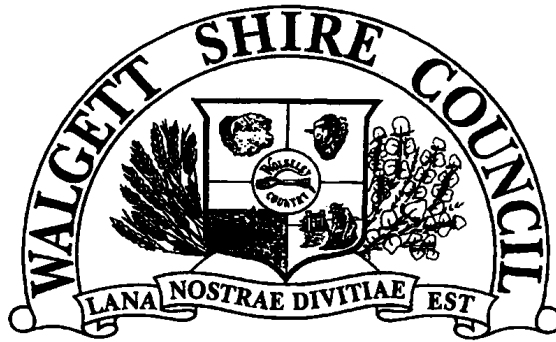
Seconded:

**Attachments:**

The following attachments are provided in the separate attachment document under the following item numbers;

- Item 2 2012-2012 Heavy Vehicle Road safety Action Plan
- Item 3 National Heavy Vehicle Regulator
- Item 4 Web Addresses for the information for National Heavy Vehicle Regulator
- Item 5 NHVR questions and answers for Industry
- Item 6 NHVR Fact Sheet
- Item 7 NHVR local productivity initiatives
- Item 8 Local Government questions and answers
- Item 9 NHVR Existing jurisdictional local productivity initiatives
- Item 10 Crashes Jul 2006 to June 2011

***CONFIDENTIAL REPORTS/ CLOSED COUNCIL MEETING***



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday, 28 August 2012**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Council Chambers** on **28 August, 2012** following the Ordinary meeting of Council, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## **CONFLICT OF INTERESTS**

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (c) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (d) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)** A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

### **Questions for the next Meeting**

Councillors are reminded of the need for all questions for the next meeting to be provided in writing at the meeting.