



AGENDA FOR ORDINARY COUNCIL MEETING

27th August, 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Council Chambers** on **27 August, 2013** commencing at 10.00am to discuss the items listed in the Agenda.

**Please note: A training session on the use of iPads will start at 9:00am.
Citizenship Ceremony will commence at 9:30am.**

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partner or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However,

Councillors should consider providing an explanation of why they consider a conflict does not exist.

- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

Presentation by Roger Ley regarding development application at Burren Junction

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

|                                                                              |    |
|------------------------------------------------------------------------------|----|
| Minutes of Council Meeting 23 July 2013.....                                 | 6  |
| Walgett Shire Council Health and Safety Committee Minutes 4 July 2013.....   | 24 |
| Walgett Shire Council Health and Safety Committee Minutes 18 July 2013.....  | 33 |
| Walgett Shire Council Health and Safety Committee Minutes 1 August 2013..... | 37 |

### **8. Reserve Trust Management Committee Reports**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given - Nil**

### **11. Presentation of Petitions - Nil**

### **12. Councillor's Questions from Last Meeting**

## **GENERAL MANAGER**

|                                                                                                   |    |
|---------------------------------------------------------------------------------------------------|----|
| Council's Decision Action Report.....                                                             | 46 |
| Local Government Weekly's received from the Local Government NSW – August 2013.....               | 66 |
| Circulars received from the Local Government Department of Premier and Cabinet – August 2013..... | 68 |
| Monthly Calendar- August 2013.....                                                                | 79 |
| Payment of Expenses and Provision of Facilities for Councillors Policy.....                       | 84 |
| Burren Junction Sports Ground Amenities Block.....                                                | 86 |
| Local Government Reform Process - Update.....                                                     | 88 |
| Supplementary Reports.....                                                                        | 96 |
| Matters for brief mention or Information Only Report.....                                         | 97 |

## **DIRECTOR CORPORATE SERVICES**

|                                                                        |     |
|------------------------------------------------------------------------|-----|
| Cash on Hand and Investment Report.....                                | 105 |
| Community Assistance Scheme Round 1 2013-2014.....                     | 109 |
| Sec 356 Rebates – Churches and other not for profit organisations..... | 114 |
| Sale of land for unpaid rates – 13 April 2013.....                     | 117 |
| Stocktake variance financial year 2013.....                            | 121 |

## WALGETT SHIRE COUNCIL AGENDA

|                                                                                |     |
|--------------------------------------------------------------------------------|-----|
| Council Policy Review 2013.....                                                | 133 |
| Collarenebri CWA- Provision of Library Service .....                           | 137 |
| Annual Financial Statements 2012/2013 .....                                    | 139 |
| Water and Sewer Services Review .....                                          | 141 |
| Matters for brief mention or Information Only Report, Corporate Services ..... | 150 |

### **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

|                                                                |     |
|----------------------------------------------------------------|-----|
| Lightning Ridge New Town Water Supply Bore – Cost Summary..... | 152 |
|----------------------------------------------------------------|-----|

### **DIRECTOR PLANNING & REGULATORY SERVICES**

|                                                                      |     |
|----------------------------------------------------------------------|-----|
| Draft Swimming Pool Inspection Program .....                         | 157 |
| Development and Complying Development Certificate Applications ..... | 163 |
| Development Application 2013/016 .....                               | 169 |
| Development Application, Change of use .....                         | 190 |
| Matters for Brief Mention, Planning & Regulatory Services .....      | 201 |

### **DIRECTOR ENGINEERING SERVICES**

|                                                                                                  |     |
|--------------------------------------------------------------------------------------------------|-----|
| Improvement of Morilla Street between Brilliant and Opal Street- Black Spot Programme .....      | 204 |
| Monthly RMCC Works Report from the Director of Engineering Services – August 2013 .....          | 208 |
| Monthly Flood Works Report from the Director of Engineering Services – August 2013 .....         | 212 |
| Australian Local Government Association – 2013 National Local Roads and Transport Congress ..... | 221 |

## **Reports of Committees**

### **13. Questions for the Next Meeting**

### **14. Confidential Reports/Closed Council Meeting**

#### **DIRECTOR CORPORATE SERVICES**

|                                                                                  |     |
|----------------------------------------------------------------------------------|-----|
| Section 713 Sale of land for unpaid rates .....                                  | 229 |
| Matters for Brief Mention or Information Only, Director Corporate Services ..... | 233 |

#### **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

|                                                                  |     |
|------------------------------------------------------------------|-----|
| Collarenebri Water Treatment Plant Upgrade Progress Report ..... | 234 |
|------------------------------------------------------------------|-----|

#### **DIRECTOR ENGINEERING SERVICES**

|                                                                                                |     |
|------------------------------------------------------------------------------------------------|-----|
| Tenders- Hired Plant and Minor Works on a Casual Basis .....                                   | 245 |
| Tender- Construction of Box Culvert in Old Burren Creek on Merrywinebone Road – RFT 13/005 ... | 265 |

### **15. Close of Meeting**

**Apologies**

**Welcome to Visitors**

**Declaration of Pecuniary/Non Pecuniary Interests**

**Confirmation of Minutes/Matters Arising**

**Minutes of Council meeting –23<sup>rd</sup> July 2013**

**Recommendation:**

That the minutes of the Council meeting held 23 July 2013, have been circulated be confirmed as a true and accurate record of that meeting.

**Moved:**

**Seconded:**

**Attachment**

Minutes of meeting held 23<sup>rd</sup> July 2013.



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**23rd July, 2013**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held in the **Carinda Hall**, on **23<sup>rd</sup> July 2013** commencing at 10:07am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

WALGETT SHIRE COUNCIL MINUTES

CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

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- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
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**No Interest in the Matter**

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- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

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WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT CARINDA HALL ON TUESDAY 23rd JULY, 2013 AT 10:07AM

PRESENT

Clr B Murray (Mayor)
Clr D Cooper
Clr R Greenaway
Clr J Keir
Clr D Lane
Clr M Martinez
Clr I Woodcock
Don Ramsland (General Manager)
Stephen Holland (Director Corporate Services)
Matthew Goodwin (Director Planning & Regulatory Services)
Raju Ranjit (Director Engineering Services)
Prafulla Bahadur K.C (Acting Director Urban & Infrastructure Services)
Yasmin Jones (Minute Secretary)

Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

7/2013/1 Apologies – 23rd July 2013

Resolved:

That apologies received from Clr Taylor and Clr Walford be accepted and leave of absence granted.

Moved: Clr Keir

Seconded: Clr Woodcock

CARRIED

Public Presentations

Dominic Warnock President of the Carinda Precinct discussed the following:

- The Carinda Race Club toilets request for maintenance to be undertaken.
- The Carinda Tennis Court request for maintenance.
- The Walgett to Carinda road, 13km from Carinda request for maintenance.
- The Carinda to Coonamble road has a low spot on the western side of the newly established culvert, can this be investigated.
- There is a blind spot due to trees on the Carinda to Walgett road, 25km from Carinda.
- The cleanliness of the primitive caravan park toilet in Walgett needs to be monitored on a regular basis.
- The Carinda Hall has a gap in the floor where it has started to move away from the wall which needs to be addressed.
- Can another three pylons be placed at the Carinda Park to ensure no vehicle access.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

- On the Billybingbone road the school bus route needs to be graded on a more frequent basis.
- Carinda pot holes throughout the township need to be addressed.
- The Carinda township water pressure has been inconsistent and at times requires more pressure.
- Dominic thanked Council for the sealing of the cemetery road.

Ben Hawke discussed the following:

- The roads east of Come-By-Chance have very little visibility around corners due to tree suckers.
- Large numbers of aged tress on the edge of Hollywood Lane are causing limited visibility for drivers due to their close proximity to the road.
- Falling branches along Hollywood Lane are also causing a safety hazard for drivers.
- Hollywood Lane holds a significant amount of water during periods of rain due to trees growing in table drains and preventing the grader from being able to grade a drainage point.

Declaration of Pecuniary/Non Pecuniary Interests

Clr Martinez declared a Pecuniary Interest in item 32 - Monthly Flood works report from Director Engineering Services and item 37 RFQ 12021– Provision of Tenders for Hired Plant and Minor Works on a Casual Basis as his family is currently operating contract plant.

Clr Keir declared a Pecuniary Interest in item 32 - Monthly Flood works report from Director Engineering Services and item 37 RFQ 12021 – Provision of Tenders for Hired Plant and Minor Works on a Casual Basis as her family is currently operating contract plant.

Clr Greenaway declared a Pecuniary Interest in item 37 RFQ 12021 – Provision of Tenders for Hired Plant and Minor Works on a Casual Basis as his family is currently operating contract plant.

Confirmation of Minutes

7/2013/2 Minutes of Council Meeting –25th June 2013

Resolved:

That the minutes of the Council meeting held 25 June 2013, have been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Woodcock

Seconded: Clr Cooper

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/3 Minutes of Extra-Ordinary Council meeting –28th June 2013

Resolved:

That the minutes of the Extra-Ordinary Council meeting held 28 June 2013, have been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Greenaway
Seconded: Clr Woodcock

CARRIED

7/2013/4 Walgett Shire Council Consultative Committee Minutes - 13 June 2013

Resolved:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 13 June 2013 be received and noted.

Moved: Clr Lane
Seconded: Clr Martinez

CARRIED

7/2013/5 Western Division Councils of NSW Minutes - 6 June 2013

Resolved:

That the minutes of the Western Division Councils of NSW Minutes of the Meeting held on 6 June 2013 be received and noted.

Moved: Clr Lane
Seconded: Clr Woodcock

CARRIED

7/2013/6 Minutes for Local Area Traffic Committee Meeting

Resolved:

That the minutes of the Local Area Traffic Committee Meeting of the Meeting held on 6 June 2013 be received and noted.

Moved: Clr Lane
Seconded: Clr Cooper

CARRIED

Reserve Trust Management Committee Reports

7/2013/7 Lightning Ridge Arts & Craft Centre – Crown Reserve R230055

Resolved:

1. That a licence for a period of three (3) years be granted to the Lightning Ridge Arts and Craft Council Incorporated for use of part Lot 8 DP1123745 (previously gazetted as Lot 166 DP820444) for use as an Arts and Craft Centre.
2. That the rent fee be \$434.00 per annum plus \$43.40 GST (\$477.40 in total).
3. That the Mayor and General Manager be authorised to sign the licence.
4. That Lightning Ridge Arts & Crafts Centre be requested to provide an audited set of Financial Statements.

Moved: Cllr Woodcock

Seconded: Cllr Keir

CARRIED

Mayoral Minutes

7/2013/8 Matters Generally for Brief Mention or Information only from Mayor

Resolved:

That the Matters listed by the Mayor for brief mention or information only be received and noted.

Moved: Cllr Cooper

Seconded: Cllr Keir

CARRIED

Matters Arising

Nil

Motions of which Notice has been given

This motion was withdrawn following advice that information given to Council at its June ordinary meeting by the Director of Planning and Regulatory Services was incorrect.

Notice of Motion

Council review the fence policy relating to urban blocks of land and that any action relating to existing fences be placed on hold until after the review.

Mover:

Seconder:

R. H. G. G. G. G.
Jan T. Keir

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

Councillors Questions From Last Meeting

Clr Woodcock

Question 1

Can a report be brought to the next Council meeting advising the total cost of new bore and pumping equipment and the quality / quantity of the water supply. Also can a statement of the Lightning Ridge water fund be provided at the next Council meeting.

Response:

The Director of Corporate and Urban Infrastructure Services advised a report will be submitted to the August Council Meeting.

Question 2

The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land.

Response:

The Director Planning and Regulatory Services advised investigations are currently in progress.

Question 3

The Lightning Ridge Depot recently sent four whipper snippers to Walgett Depot to be repaired and received only one whipper snipper in return being advised the original four whipper snippers had been disposed. Also recently when bolts, nuts and washers were to be collected from stores Lightning Ridge staff were advised the order had not been placed. Can the reason for this be investigated?

Response:

The Director Urban Infrastructure Services advised three new whipper snippers have been ordered to replace the damaged stock.

Clr Keir

Question 1

The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?

Response:

The Director Urban Infrastructure Services advised an investigation has been conducted and the report will be included in Matter for Brief Information Only Report for July.

Question 2

What is the progress of R & M Pearsons letter regarding access to the Walgett Weir.

Response:

The Director Engineering Services investigations has been completed and R & M Pearson notified.

Question 3

What is the progress of purchasing IPADs for Councillors.

Response:

The Director Corporate Services advised the estimated commencement date for IPADs of 19/08/2013

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

Question 4

Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?

Response:

The General Manager advised the North West Weight of Loads Moree Representative has been contacted in early July to have the Dick Colless Transport email address removed.

Question 5

Can the legality into a chain wire fence being erected within the Urban area be investigated.

Response:

The Director Planning and Regulatory Services advised an email in response to this matter had been forwarded to Councillors 8 July, 2013.

Clr Greenaway

Question 1

How many IPADs will be ordered for Councillors and Directors?

Response:

The Director Corporate Services advised fifteen IPADs will be sourced including for all Councillors with the exception of Clr's Walford and Greenaway.

Clr Cooper

Question 1

Can the northern gateway to Walgett from Namoi Bridge to the saleyard turnoff be mowed and cleaned on a more regular basis?

Response:

The Director Engineering Services advised staff directed to monitor on a regular basis.

Question 2

The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated.

Response:

The Director Engineering Services advised the Planning section has sent correspondence regarding the matter to the land owner.

Clr Lane

Question 1

The Council draft budget was not available at either Lightning Ridge library, Lightning Ridge Neighbourhood Centre or on the website. Does this affect the public exhibition period?

Response:

The General Manager to advised the draft budget was available on the website however at times was difficult to locate, as due to technical difficulties the budget "dropped" off the front page, no this does not affect the public exhibition period.

Question 2

Can Council please have a report detailing income and expenditure on the balance of the Lightning Ridge Water Fund for the last five years.

Response:

The Director of Corporate Services advised a report is being compiled.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

Reports of Officers

7/2013/9 Council Decisions Action Report – June 2013

Resolved:

That the Resolution Register for June 2013 be received and noted.

Moved: Clr Lane

Seconded: Clr Greenaway

CARRIED

7/2013/10 Circulars Received from The Local Government NSW

Resolved:

That the information contained in the weekly circulars numbers 25-28 from the Local Government NSW be received and noted.

Moved: Clr Cooper

Seconded: Clr Lane

CARRIED

7/2013/11 Circulars Received from the Division of Local Government – July 2013

Resolved:

That the information contained in the following Departmental circulars 13-27 to 13-31 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Woodcock

Seconded: Clr Greenaway

CARRIED

7/2013/12 Monthly Calendar – July to September 2013

Resolved:

That Council receive and note the regular monthly calendar for the period July 2013 to September 2013.

Moved: Clr Cooper

Seconded: Clr Greenaway

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/13 Noise & Hearing Loss Policy

Resolved:

That the draft policy for noise and hearing loss be adopted.

Moved: Cllr Woodcock
Seconded: Cllr Lane
CARRIED

Cllr Keir left the meeting at 11:18am

Cllr Keir returned to the meeting at 11:22am

7/2013/14 Matter for Brief Mention or Information Only

Resolved:

That the General Manager's Report on matters for brief mention or information only be received and noted:

1. Letter from Director General regarding NSW Budget 2013-14
2. NSW Labor Policy Forum: Growth in Regions Commission

Moved: Cllr Greenaway
Seconded: Cllr Martinez
CARRIED

7/2013/15 Supplementary Reports

Resolved:

That the advice be received and noted.

Moved: Cllr Woodcock
Seconded: Cllr Lane
CARRIED

7/2013/16 Local Government - Constitutional Referendum

Resolved:

1. That the General Manager's Report be received and noted and Council endorse the action being taken and approve contributions amounting to \$4426.82 per annum in 2012, 2013 and 2014 being paid towards the cost of promoting the "YES" case.
2. Once the legality is confirmed, the General Manager arrange for representation at the polling booths during the coming Federal Election.

Moved: Cllr Woodcock
Seconded: Cllr Lane
CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/17 Local Government Reform Process – Update

Resolved:

That Council note the outcomes of the LGNSW presentation session at Cobar as well as the planned meeting with our neighbouring Councils.

Moved: Clr Lane

Seconded: Clr Greenaway

CARRIED

*Matthew Goodwin left the meeting at 11:23am
Matthew Goodwin returned to the meeting at 11:25am
Stephen Holland left the meeting at 11:25am
Stephen Holland returned to the meeting at 11:27am*

*The meeting adjourned for morning tea at 11:30am.
The meeting resumed at 11:48am with everyone previously present again present.*

7/2013/18 Contribution to Legal Assistance

Resolved:

1. That Council approve a requested contribution, of \$2384.97 towards the legal costs of mid-Western Regional Council in its mining categorisation matter before the NSW Land and Environment Court.

Moved: Clr Woodcock

Seconded: Clr Keir

CARRIED

7/2013/19 NSW Local Government /Sport and Recreation Forum 2013

Resolved:

That the report be received and action taken to partner with the NSW Department of Office and Communities to present the Sport & Recreation Forum be endorsed.

Moved: Clr Woodcock

Seconded: Clr Martinez

CARRIED

7/2013/20 Manager Community Development Report April – June 2013

Resolved:

1. That the quarterly report for April – June 2013 on Community Development be received and noted.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/21 Cash On Hand and Investment Report As At 31 May 2013

Resolved:

1. That the cash on hand and investment report as at 31 May 2013 be received.

Moved: Cllr Woodcock

Seconded: Cllr Greenaway

CARRIED

7/2013/22 Cash On Hand and Investment Report As At 30 June 2013

Resolved:

That the cash on hand and investment report as at 30 June 2013 be received.

Moved: Cllr Woodcock

Seconded: Cllr Cooper

CARRIED

7/2013/23 Donation Request

Motion:

That the request from Carinda Public School that fee for their use of the reserve be waived be declined.

Moved: Cllr Lane

Seconded:

The Motion lapsed due to lack of a seconder

Resolved:

That the request from Carinda Public School that fees for the value of \$450.00 for their use of the reserve be donated from Council's Sec 356 donations expenditure vote be approved.

Moved: Cllr Woodcock

Seconded: Cllr Keir

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/24 Walgett Library Extension

Resolved:

1. That the report on Walgett Library Extension be received and noted.
2. That Council approve budget variation in the sum of \$46,513 from budget ledger 11.3808.4950 to budget ledger 11.3056.1503.

Moved: Cllr Keir
Seconded: Cllr Cooper
CARRIED

7/2013/25 Internal Reporting Policy & Procedures – Public Interest Disclosures Act 1994

Resolved:

1. That the draft Internal Policy and Procedures be adopted in principle and placed on public exhibition for 28 days.

Moved: Cllr Woodcock
Seconded: Cllr Greenaway
CARRIED

7/2013/26 Matters for brief mention or information only – Director Corporate Services July 2013

Resolved:

That the report be received and noted.

Moved: Cllr Woodcock
Seconded: Cllr Keir
CARRIED

7/2013/27 Sport and Recreation Grant-Walgett Pool Shade Structure

Resolved:

1. That Council receive and endorse acceptance of the \$25,000 grant offered by the NSW Government Office of Communities - Sport and Recreation Grant Funding.
2. That Council reallocate funding to complete the original project scope be relocated from Recreation and Culture Capital Maintenance ledger 11.03056.4081 in the sum of \$25,000.
3. A check be made to see whether such structures are covered by insurance and at what cost.

Moved: Cllr Woodcock
Seconded: Cllr Cooper
CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/28 Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services – July 2013

Resolved:

1. That the matters listed for brief mention or information is received and noted:
 - a) Collarenebri Water Main
 - b) Tree Removal request from WAMS
 - c) Collarenebri Water Treatment Plant – Trial Unit
 - d) Walgett Levee Rehabilitation – Stage 3

Moved: Cllr Greenaway

Seconded: Cllr Keir

CARRIED

7/2013/29 Commencement of Walgett Local Environmental Plan 2013

Resolved:

That Walgett Shire Council resolve to note:

1. The letter dated 28/6/2013 from the Director General of the Department of Planning & Infrastructure regarding the Walgett Local Environmental Plan 2013.
2. That the Walgett Local Environmental Plan 2013 was published on the NSW legislation website on Friday 5 July 2013 and commenced effect from that date.
3. The Interim Development Order – Shire of Walgett 1968 was superseded from the commencement of the Walgett Local Environmental Plan 2013.
4. Invite the Regional Director of Planning & Infrastructure to a Council Meeting.

Moved: Cllr Lane

Seconded: Cllr Keir

CARRIED

Planning Division

In favour

Cllr B Murray (Mayor)

Cllr D Cooper

Cllr R Greenaway

Cllr J Keir

Cllr D Lane

Cllr M Martinez

Cllr I Woodcock

Against

Nil

Absent

Cllr Walford

Cllr Taylor

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/30 Monthly RMCC works Report from Director Engineering Services – July 2013

Resolved:

That Council receive and note the monthly RMCC works report for July 2013.

Moved: Clr Woodcock

Seconded: Clr Cooper

CARRIED

7/2013/31 Road Train bypass Report from Director Engineering Services – July 2013

Resolved:

1. That Council accept and recommend the road train bypass.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED

7/2013/32 Monthly flood works Report from Director Engineering Services

Resolved:

1. That Council receive and note the monthly flood restoration works report for July 2013

Moved: Clr Woodcock

Seconded: Clr Cooper

CARRIED

Clr Keir declared a pecuniary interest in the following items and left the meeting at 1:00pm

Clr Martinez declared a pecuniary interest in the following item and left the meeting at 1:00pm

Clr Keir and Clr Martinez returned to the meeting at 1:02pm

7/2013/33 Matters Generally for Brief Mention or Information only from Director Engineering Services – July 2013

Resolved:

1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted:

1. North West Weight of Loads Committee AGM

2. Works programme for 2013/2014

Moved: Clr Lane

Seconded: Clr Woodcock

CARRIED

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/34 Move into Closed Session at 1:05 PM

Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Cllr Lane

Seconded: Cllr Woodcock

CARRIED

7/2013/35 Additional Financial Assistance Grant Funds (FAG)

Resolved:

1. That Council resolve to move additional FAG funding of \$484,236 to restricted assets, in the form of a Contingent Reserve Fund for future allocation as required.

Moved: Cllr Woodcock

Seconded: Cllr Lane

CARRIED

7/2013/36 Acquisition of LOT 3172 IN DP 765377 – JULY 2013

Resolved:

- 1. That Council receive and note the request for the acquisition.
- 2. That Council accepts the acquisition proposal, and authorise the General Manager to explore acquisition arrangements and negotiate further as required.

Moved: Cllr Lane

Seconded: Cllr Greenaway

CARRIED

7/2013/37 RFQ12021- Provision of Tenders Hired Plant and Minor Works on a Casual basis

Note: Due to a lack of quorum this item was deferred to the next meeting and current Tenders are to be extended for another month.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

7/2013/38 Return to Open Session at 1:12PM

Resolved:

That Council return to open session.

Moved: Cllr Woodcock
Seconded: Cllr Greenaway

CARRIED

7/2013/39 Adoption of Closed Session Reports

Resolved:

That Council adopt the following recommendation of the Closed Committee:

1. Additional Financial Assistance Grant Funds (FAG)
2. Acquisition of LOT 3172 IN DP 765377 – JULY 2013
3. RFQ12021- Provision of Tenders Hired Plant and Minor Works on a Casual basis

Moved: Cllr Woodcock
Seconded: Cllr Greenaway

CARRIED

Cllr Woodcock left the meeting at 1:13

Cllr Woodcock returned to the meeting at 1:15pm

Cllr Lane left the meeting at 1:18pm

Cllr Lane returned to the meeting at 1:20pm

Questions for the next Meeting

Cllr Cooper

Question 1

Can the Tender of the Harris Bridge on the Brewon Road be included in the Tender for the Baroka Overflow Bridge B67 and Big Baroka B66 Bridges on the Brewon Road?

Response:

The Director Engineering Services to investigate.

Question 2

Has the level of assistance that Council will provide to the Sporting Club been determined?

Response:

The General Manager to investigate.

Cllr Martinez

Question 1

Can Council investigate acquiring the Lightning Ridge Bowling Club Greens and use on the Lightning Ridge Netball Courts?

Response:

The Director Urban Infrastructure Services to Investigate.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

Clr Greenaway

Question 1

Does the Collarenebri School and Hospital pay general rates?

Response:

The Director Corporate Services to investigate.

Clr Keir

Can a letter be written to Telstra from Walgett Shire Council with regards complaint regarding the state of communication service to customers from the Berkley Downs Tower East of Walgett?

Response:

The General Manager to investigate.

Close of Meeting

The meeting closed at 1:22pm

To be confirmed at the meeting of Council to be held on 27th August 2013.

Mayor

General Manager

Minutes of the Walgett Shire Council Health & Safety Committee Meeting - 4 July 2013

Recommendation:

That the minutes of the Walgett Shire Council Health and Safety Committee Meeting held 4 July 2013, be received and noted.

Moved:

Seconded:

**MINUTES OF THE MEETING
WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE**

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 4th July 2013 in the Walgett Council Chambers, meeting room commencing at 2.10pm.

1. PRESENT

Prafulla KC	Committee Member (Chairperson)
Dallas Williams	Committee Member (Deputy Chairperson)
Donald Ramsland	Management Representative
Raju Ranjit	Management Representative
Yasmin Jones	Committee Member
Ramesh Sharma	Committee Member
Rebecca Jones	Committee Member
David Callander	Ex Offio
Bronwyn Newton	Secretary

2. APOLOGIES

Barry Maher Committee Member

3. MINUTES – 23RD MAY 2013

The minutes from the meeting held on the 23rd May 2013 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 23rd May 2013 were confirmed and accepted

Moved: Dallas Williams
Seconded: David Callander

4. BUSINESS ARISING

4.1 Walgett Works Depot – Inspection Review

Mr Don Ramsland, General Manager advised the Committee that the Plant Committee had not yet met to discuss the hoist for the Walgett Workshop. It was noted that this item has been placed on the Agenda for the next Plant Committee meeting.

ACTION:

Mr Don Ramsland to ensure the Three (3) hoist quotes are discussed at the next Plant Committee meeting.

4.2 Walgett New Works Depot

Mr Don Ramsland, General Manager advised the Committee this matter was still progressing.

The Committee were advised that Mr Raju Ranjit - Director Engineering Services, Mr David Callander – WHS Officer & Rehabilitation Coordinator and Mr Greg Leersen - Plant Supervisor will be attending Warren Shire Council to inspect their Council depot in preparation of seeking ideas and input into the design of the Walgett New Works Depot.

The Committee were advised the need to review the plans and costs as the current proposal is estimated to cost \$2.8 million. It is believed that the costs could be reduced if the plans were reviewed to reduce the number of out buildings.

The Committee were also advised the need to rehabilitate the old depot site with the suggestion that most of the rehabilitation works could be undertaken internally to reduce further costs to Council.

ACTION:

1. Mr Don Ramsland, General Manager will liaise with the consultant to seek revised quotes and plans for the Walgett New Works Depot project.

2. Mr Raju Ranjit – Director Engineering Services, Mr David Callander – WHS Officer & Rehabilitation Coordinator and Mr Greg Leersen – Plant Supervisor to inspect Warren Shire Council depot.

4.3 Inspection Schedule

The Committee were advised that all Inspections had been completed and submitted to Mr David Callander, WHS Officer & Rehabilitation Coordinator. A further summary of this item is noted in Other Business.

4.4 First Aid Allowance

The Committee were advised that recommendations for the First Aid Allowance had been forwarded to the General Manager for advice, review and/or approval.

Mr David Callander, WHS Officer & Rehabilitation Coordinator will be commencing inspections on Council's First Aid kits and ensuring that the First Aid Officer(s) are aware of their role and responsibilities.

Mr Ranjit Ranjit, Director Engineering Services requested a list of the First Aid Officers.

ACTION:

1. First Aid nominations recommendations forwarded to the Mr Don Ramsland, General Manager for review, advice and/or approval.

2. Mr David Callander, WHS Officer & Rehabilitation Coordinator will be completing inspections of Council's First Aid kits and ensuring that the First Aid Officer(s) are aware of their role and responsibilities.

3. Ms Bronwyn Newton, Human Resources Manager to provide a list of First Aid Officers to Mr Raju Ranjit, Director Engineering Services.

4.5 Tag and Test appliance

The Committee were advised Mr Dallas Williams and Mr David Callander are making progress with Tag and Testing Council owned and SES owned 240 vault electrical equipment.

It was further advised that Mr Dallas Williams will be continuing to complete Tag and Testing of 240 vault electrical equipment in the Workshop and Store and Mr David Callander will commence completing items located at the Administration Office.

ACTION:

Tag and Testing of Council owned and SES owned 240 vault electrical equipment to be undertaken by the certified operators who have received training.

4.6 Construction Fencing

The Committee was advised by Mr Barry Maher and Mr Dallas Williams of the quotes that had been obtained for the Two (2) Construction Fencing trailers and will now provide a recommendation to the General Manager to purchase.

Mr Raju Ranjit advised he is still following up the Emergency Response Trailer with Mr Greg Leersen and will have information to table at the next meeting.

The Committee were also advised by Mr Prafulla KC that the suggestions and proposal that would be appropriate to fence the Lightning Ridge Bore Baths is still progressing and would be tabled at the next meeting.

ACTION:

1. Mr Barry Maher and Mr Dallas Williams to provide a recommendation to the General Manager for the purchase of Two (2) Construction Fencing trailers.

2. Mr Raju Ranjit will provide information regarding the Emergency Response trailer which is loaded with appropriate signs, pumps and materials for future emergency use at the next meeting.

3. Mr Prafulla KC is to provide suggestions and proposals that would be appropriate to fence the Lightning Ridge Bore Baths to the next meeting.

4.7 Noise procedures/policy

The Committee were advised that the Noise Policy will be submitted to the next Council meeting for endorsement.

Recommendation:

The Noise Policy be submitted to the next Council meeting for endorsement.

4.8 Fire Warden Training

The Committee were advised that no further nominations for volunteer Fire Wardens for the Administration office have been received.

Mr David Callander, WHS Officer & Rehabilitation Coordinator will arrange training for the volunteer Fire Wardens and also inspect the Fire Warden kits to be distributed once training is completed.

The Committee were also advised that the Emergency Assembly Point signs have been erected

ACTION:

Mr David Callander to arrange training for the volunteer Fire Wardens and will inspect the Fire Warden kits.

4.9 Safe Storage for Chemicals

The Committee were advised the Safe Storage of Chemicals options and costs were discussed at the Works meeting and the General Manager will review this information.

Action:

Mr Don Ramsland, General Manager to review the information provided in regards to Safe Storage for Chemicals.

4.10 Skin Patrol

The Committee were advised Mr Don Ramsland, General Manager is still reviewing the Skin Patrol proposal.

Action:

Mr Don Ramsland to review the information provided by Mr David Callander in regards to Skin Patrol and advise Mr David Callander if approval is given to proceed with offering this proposal to all Walgett Shire Council employees.

Dallas Williams left the meeting 2.35pm

4.11 Risk Management Register

Mr David Callander advised the Committee he is in the progress of completing a new Risk Management register relevant to Walgett Shire Council and will present to the Committee once completed.

Action:

Mr David Callander to provide to the Committee the Risk Management Register relevant to Walgett Shire Council once completed.

4.12 Roads Policy

Mr Raju Ranjit advised the Committee that he is still working on a Roads Policy with State Wide and will present to the Committee once completed.

Action:

Mr Raju Ranjit to provide to the Committee the Roads Policy once completed.

Dallas Williams left the meeting 2.35pm

4.13 Out of Service Tag

The Committee discussed the idea of an Out of Service tag education program for all staff to ensure all understand what an Out of Service tag is and the importance of not disregarding such a tag.

It was agreed that Mr David Callander, WHS Officer & Rehabilitation Coordinator meet with staff by travelling around all the worksites to provide information on Out of Service tags.

The Committee also discussed Lock Out tags as a preferred option rather than Out of Service tags. Mr David Callander, WHS Officer & Rehabilitation Coordinator to provide the Committee with further information on Lock Out tags eg - Costs to purchase, how they are used etc.

Action:

1. Mr David Callander to provide information about Out of Service tags with all staff by travelling around all the worksites.

2. Mr David Callander to provide further information to the Committee in regards to Lock Out tags.

4.14 Unsecured Loads in Council vehicles

The Committee were advised to overcome any liabilities relating to unsecured loads in Council vehicles that Gorilla nets should be purchased.

Mr Dallas Williams advised that he had arranged some Gorilla nets however all work trucks and/or utes are set up differently and therefore all would need to be measured to provide a suitable Gorilla net for each vehicle.

Ms Rebecca Jones agreed to assist in the purchasing of the Gorilla nets and will liaise with the relevant staff to get measurements, seek quotes from suppliers for the purchase of the Gorilla nets.

Action:

Ms Rebecca Jones to coordinate the purchase of Gorilla nets for Council vehicles by seeking correct measurements and quotes from suppliers.

4.15 Feedback from Health & Safety Newsletter

The Committee were provided an update from the feedback received from the Health & Safety Newsletter:-

1. Request for a windscreen washer to be located at the petrol bowser at the Walgett Depot.
It was further requested to also provide hand towel at the site.
The Committee support the above requests.

The Committee were advised that Mr Dallas Williams will follow up to ensure the above requests are completed.

2. Suggestion to have more plants inside the Administration Office.
The Committee support this suggestion providing the plants are non flowering plants to ensure no allergies to staff.

The Committee were advised that Mr Don Ramsland, General Manager supported the above suggestion to purchase some more indoor plants and place them around the office. Mr Prafulla KC advised of his allergy and requested no flowering plants be purchased for inside the Administration office and no plants are placed in or around his office. It was suggested to place plastic plants near KC's office.

5. OTHER BUSINESS

5.1 Non-attendance of Committee Member – Mr Michael Kennedy

The Committee discussed the nonattendance of Committee Member, Mr Michael Kennedy and recommended to dismiss Mr Kennedy from the Committee as per the Constitution for his prolonged absence and failure to provide apologies to the meetings.

It was agreed to provide Mr Kennedy with formal notification and advertise for nominations for a replacement Outdoor Staff representative within the next payslips

Action:

1. Ms Bronwyn Newton, Secretary to provide formal notification to Mr Michael Kennedy removing him from Health & Safety Committee.

2. Ms Bronwyn Newton, Secretary to distribute nomination forms for a replacement Outdoor Staff representative within the next payslips.

5.2 Inspections summary from Committee members

The Committee were advised a summary of Inspections as follows:-

1. Sewerage Treatment Works, Undertaken by Mr Barry Maher & Mr David Callander:-

Action: - Mr Prafulla KC and Mr David Callander to discuss what improvements and/or concerns will be covered with the upgrade of the Sewerage Treatment Works and what Council needs to implement to rectify any other hazards/Issues raised.

2. Workshop, Undertaken by Mr Raju Ranjit & Mr Prafulla KC:-

Action: - Mr Raju Ranjit to discuss areas of concern with Mr Dallas Williams to rectify any hazards/issues noted.

3. Water Treatment Plant, Undertaken by Mr Ramesh Sharma & Ms Yasmin Jones:-

Action:- Mr Prafulla KC to review the report and follow up to rectify any hazards/Issues noted.

4. Parks & Gardens, Undertaken by Mr Barry Maher and Ms Rebecca Jones:-

Action:- Mr Prafulla KC to review the report and follow up to rectify any hazards/Issues noted.

5. Walgett Tip, Undertaken by Ms Bronwyn Newton and Mr David Callander:-

Action:- Mr Prafulla KC to review the report and follow up to rectify any hazards/Issues noted.

Action:

All inspection sheets to be returned to Mr David Callander, WHS Officer & Rehabilitation Coordinator and then forwarded to the relevant Director for action. It is expected the Director will provide a summary of action undertaken and works in progress to address any hazards and/or issues raised throughout the inspection process.

5.3 Manual Handling Survey

The Committee were advised that Mr David Callander, WHS Officer & Rehabilitation Coordinator has distributed a Manual Handling survey to staff within the Administration office to be completed and returned.

5.4 Incident Reports (May/June)

The Committee were provided information on the incidents recorded for May and June 2013.

5.5 WorkCover update on the Lightning Ridge Bore Bath Incident

The Committee were advised Council have received a letter from WorkCover regarding the Incident at the Lightning Ridge Bore Bath.

Mr Don Ramsland, General Manager and Mr David Callander, WHS Officer & Rehabilitation Coordinator will review what action Council suggested they would complete and ensure implementation has occurred.

Mr Don Ramsland, General Manager suggested that he would like to invite WorkCover to Council to inspect worksites and enable Council to seek advice of any further action required and/or suggested improvements.

Mr Don Ramsland, General Manager also suggested that he would like to arrange a motivational speaker to visit Council to try to encourage a change in the Workplace culture in regards to the importance of Work Health & Safety and the need to be compliant, reporting and continually addressing issues/concerns.

Mr David Callander, WHS Officer & Rehabilitation Coordinator advised the Committee to notify him immediately and seek his assistance should a WorkCover officer visit Council.

6. NEXT MEETING

The next meeting is to be held Thursday, 1st August 2013 commencing at 2pm.

There being no further business the meeting closed at 4.15pm

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: _____ Mr Don Ramsland, General Manager

Walgett Shire Council Consultative Committee Minutes - 18 July 2013

Recommendation:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 18th July 2013 be received and noted.

Moved:

Seconded:

Attachment:

Minutes of meeting held on 18th July 2013.

MINUTES OF THE MEETING WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE

The following are minutes of the Walgett Shire Council Special Consultative Committee Meeting held on Thursday 18th July 2013 in the Walgett Council Chambers, meeting commencing at 2.05pm

1. PRESENT

Stephen Holland	Management Representative
Raju Ranjit	Management Representative
Roy White	Management Representative
Prafulla KC	Committee Member (LGEA Representative) – Chairperson
Julie McKeown	Committee Member (United Services Union) – Deputy Chairperson
Raelene Miller	Committee Member (United Service Union)
Tony Fuller	Committee Member (United Service Union)
Dallas Williams	Committee Member (United Service Union)
Matthew Clarkson	Committee Member (DEPA Representative) - Observer
Bronwyn Newton	Human Resources Manager
Martin Wynne	Observer (United Services Union)

2. APOLOGIES

Don Ramsland Management Representative

3. MINUTES

The minutes of the Consultative Committee Meeting held on 13th June 2013 were confirmed and accepted:-

Moved: Roy White
Seconded: Julie McKeown

4. BUSINESS ARISING

4.1 9 Day Fortnight Agreement

In the absences of the General Manager, Mr Don Ramsland this item will need to be carried over to the next meeting.

Mr Martin Wynne, United Services Union Observer advised that he had followed up with Warren Shire Council to obtain the workings behind their 9 day fortnight agreement however this document is no longer available.

4.2 Plant Operator (Pulvizer)

The Committee were advised by Human Resources Manager, Ms Bronwyn Newton that comparative Position Descriptions and market rates were sourced from Coonamble Shire Council and Gilgandra Shire Council.

The Position Description was revised and supplied to the Consultative Committee members and advised the current Position Description was evaluated by one person so far which has assessed it as Grade 2.

It is noted that another two people will evaluate the Position Description to ensure the correct grading and the outcome reported to the next meeting.

The Committee were requested to endorse the Plant Operator - Pulveriser Position Description with the following amendment.

Remove point 8 – Desirable Criteria

"Ability to operate pavement stabilisation equipment with safety and efficiency"

RECOMMENDATION:

That the Position Description for the Plant Operator – Pulveriser be endorsed with the amendment noted above.

4.3 Payroll/Human Resources Officer

The Committee were advised by Mr Stephen Holland of the determination of the General Manager on the Payroll/Human Resources Officer Position.

The General Manager had considered the recommendation of the committee but had determined that this was substantially a new position and as such would need to be advertised. He had determined that there is a substantial change to the former Finance Officer - Payroll position with regards the payroll component which involves:

- Increased responsibility in relation to interpretation of awards and industrial relations issues
- Greater responsibility for accurately identifying and processing of the wages components of RMS/RMCC job allocations
- Additional responsibility in checking and reporting plant and stores allocations to jobs

From an HR perspective, there is a substantial degree of broader skills and experience required to be able to provide assistance to the HR Manager in a range of HR functions.

It is intended that this position provide a career development/succession planning opportunity in relation to Council's future operations and relief for the HR Manager. It was believed that the greater level of responsibilities was reflected in the determination that the new position was graded at level 4.

Mr Martin Wynne, United Services Union advised that the Union will be disputing the matter.

5. GENERAL BUSINESS

5.1 Training & Conferences

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the following training was being organised and/or proposed:

WALGETT SHIRE COUNCIL AGENDA

- Chainsaw Training – Level 1 – 22nd, 23rd, 24th, 25th July 2013 – Theory first day & groups of 7 for practical over next few days.
- Australian Institute of Building Surveyors Conference – 12th & 13th August 2013
- Chainsaw Training - Level 2 – 12th, 13th & 14th, 15th August 2013 - 2 x 2 day courses
- Understanding Autism Spectrum Condition – 15th August 2013
- Traffic Control Training (Red Card) – 28th & 29th August 2013
- Records Management Training for 2 Records staff members – 13th, 14th & 15th August 2013
- Individual Ranger training – August 2013
- Stores Inventory training for 2 staff members
- Webpage Training – date to be confirmed
- Certificate IV in Training and Assessment – date to be confirmed
- Upgrade Truck Drivers licence – expression of interests called

5.2 Economic Development Officer

The Committee were advised the Economic Development Officer position has changed from Permanent Part Time to Permanent Full Time effective Monday, 8th July 2013.

5.3 United Services Union Representative Role

Mr Martin Wynne, United Services Union representative raised the issue that he is noted on the agenda as Observer. Mr Wynne quoted the Local Government (State) Award 2010 Clause 28 iii:-

"Officers of the Union(s) or Association(s) may attend and provide input to meetings of the consultative committee, at the invitation of the consultative committee or their respective members".

Mr Martin Wynne, United Services Union advised he should not be noted as an Observer.

6. NEXT MEETING

Next Meeting – Thursday, 8th August 2013

There being no further business the meeting closed at 2.50pm

**Next Meeting of the Consultative Committee Meeting will be held on
8th August 2013 at 2.00pm at the Council Chambers.**

I advise that in accordance with my delegated authority, the recommendations of the Consultative Committee contained in this report are accepted.

Signed: _____ Mr Don Ramsland, General Manager

Minutes of the Walgett Shire Council Health & Safety Committee Meeting – 1 August 2013

Recommendation:

That the minutes of the Walgett Shire Council Health and Safety Committee Meeting held 1 August 2013, be received and noted.

Moved:

Seconded:

Attachment:

Minutes of the meeting held on 1st August 2013.

MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 1st August 2013 in the Walgett Council Chambers, meeting room commencing at 2.05pm.

1. PRESENT

Prafulla KC	Committee Member (Chairperson)
Brad Pascoe	Management Representative
Barry Maher	Committee Member
Ramesh Sharma	Committee Member
Rebecca Jones	Committee Member
Bronwyn Newton	Secretary

2. APOLOGIES

Dallas Williams	Committee Member (Deputy Chairperson)
Donald Ramsland	Management Representative
Raju Ranjit	Management Representative
Yasmin Jones	Committee Member
David Callander	Ex Offio

3. MINUTES – 4TH JULY 2013

The minutes from the meeting held on the 4th July 2013 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 4th July 2013 were confirmed and accepted

Moved: Rebecca Jones
Seconded: Barry Maher

4. BUSINESS ARISING

4.1 Walgett Works Depot – Inspection Review

In the absence of the General Manager, Mr Don Ramsland progress of this item will be advised at the next meeting.

4.2 Walgett New Works Depot

Mr Brad Pascoe advised the Committee in the absent of Mr Don Ramsland, General Manager this matter was still progressing.

WALGETT SHIRE COUNCIL AGENDA

The Committee were advised that Council have received confirmation from LIRS the project has been approved which will enable Council to be reimbursed a percentage of the interest on the loan. It was noted that no loan has been taken out as yet.

The Committee were further advised that Mr Raju Ranjit - Director Engineering Services, Mr David Callander – WHS Officer & Rehabilitation Coordinator and Mr Greg Leersen - Plant Supervisor had attended Warren Shire Council and Narrabri Shire Council to inspect their Council depots in preparation of seeking ideas and input into the design of the Walgett New Works Depot.

Mr David Callander provided a report outlining a summary of the visits to each depot which will be provided to the Committee members via email with these minutes.

In Mr Don Ramsland, General Manager absence an update could not be provided in relation to revised quotes and plans for the Walgett New Works Depot project.

ACTION:

- 1. Mr Don Ramsland, General Manager will liaise with the consultant to seek revised quotes and plans for the Walgett New Works Depot project.**
- 2. The WHS Inspection report provided by Mr David Callander to be forwarded to all Committee members with these minutes for information purposes.**

4.3 First Aid Allowance

The Committee were advised that Mr Don Ramsland, General Manager is to review the First Aid Nominations and advise of the outcome at the next meeting.

ACTION:

- 1. First Aid nominations recommendations forwarded to the Mr Don Ramsland, General Manager for review, advice and/or approval.**
- 2. Mr David Callander, WHS Officer & Rehabilitation Coordinator will be completing inspections of Council's First Aid kits and ensuring that the First Aid Officer(s) are aware of their role and responsibilities.**

4.4 Construction Fencing

The Committee was advised by Mr Barry Maher that one of the quotes received needed to be amended due to additional requirements following a visit and inspection of the trailers by Mr Greg Leersen, Plant Supervisor and Mr Dallas Williams, Workshop Foreman.

Mr Barry Maher further advised the Committee of quotes received for Construction fencing panels and feet and will collate the information and forward an email to Mr Don Ramsland, General Manager to advise a recommendation for purchase.

In Mr Raju Ranjit, Director Engineering Services absence the Emergency Response Trailer item will need to be tabled at the next meeting.

The Committee were advised by Mr Prafulla KC that the Lightning Ridge Bore Baths fencing has been noted as a capital works project and the work is to be completed before Christmas. Prafulla KC advised he will need to consult with Council, the General Manager and other Departments/Companies in regards to the design of the fence for the Lightning Ridge Bore Baths.

ACTION:

- 1. Mr Barry Maher to provide a recommendation to the General Manager for the purchase of Two (2) Construction Fencing trailers and construction fencing panels and feet.**
- 2. Mr Raju Ranjit will provide information regarding the Emergency Response trailer which is loaded with appropriate signs, pumps and materials for future emergency use at the next meeting.**
- 3. Mr Prafulla KC to consult with Council, the General Manager and other Department/Companies in regards to the design of the fence for the Lightning Ridge Bore Baths.**

4.6 Fire Warden Training

The Committee were advised that Mr David Callander, WHS Officer & Rehabilitation Coordinator has inspected the Fire Warden Kits and is arranging to restock items.

It was further advised that Mr David Callander, WHS Officer & Rehabilitation Coordinator will arrange training for the volunteer Fire Wardens following the Manual Handling training.

It was noted by the Committee the need for further Volunteer Fire Wardens for the Administration Office.

Mr Prafulla KC enquired what is the responsibility of a Fire Warden. Ms Bronwyn Newton advised that a Fire Warden is responsible to assist in the safe evacuation of employees. Ideally the Administration office would have a number of Fire Wardens nominated and trained that would be responsible for sections of the office in where they would take control to evacuate staff members within in that section as per Council's evacuation procedures.

ACTION:

Mr David Callander to arrange training for the volunteer Fire Wardens following the Manual Handling training.

4.7 Safe Storage for Chemicals

The Committee were advised the Safe Storage of Chemicals options and costs were discussed at the Works meeting and the General Manager will review this information.

Action:

Mr Don Ramsland, General Manager to review the information provided in regards to Safe Storage for Chemicals.

4.8 Skin Patrol

The Committee were advised Mr Don Ramsland, General Manager is still reviewing the Skin Patrol proposal.

Action:

Mr Don Ramsland to review the information provided by Mr David Callander in regards to Skin Patrol and advise Mr David Callander if approval is given to proceed with offering this proposal to all Walgett Shire Council employees.

4.9 Risk Management Register

The Committee were advised by Ms Bronwyn Newton that Mr David Callander, WHS Officer & Rehabilitation Coordinator was continuing to work on the Risk Management Register and would forward to the Committee once completed.

Action:

Mr David Callander to provide to the Committee the Risk Management Register relevant to Walgett Shire Council once completed.

4.10 Roads Policy

The Committee were advised by Ms Bronwyn Newton that Mr Raju Ranjit is still working on a Roads Policy with State Wide and will present to the Committee once completed.

Discussion was held regarding the planned visit by State Wide to Council scheduled for September 2013, it is anticipated that the Roads Policy will be finalised at this time.

Action:

Mr Raju Ranjit to provide to the Committee the Roads Policy once completed.

4.11 Out of Service Tag

The Committee were advised by Ms Bronwyn Newton the difference of the Out of Service tags compared to the Lock Out tags. The Committee will be provided a copy of the document tabled at the meeting with the minutes.

The Committee were further advised that Mr David Callander is awaiting examples of both Out of Service tags and Lock Out tags to be provided at the next meeting.

Action:

- 1. Mr David Callander to provide information about Out of Service tags with all staff by travelling around all the worksites.**
- 2. Mr David Callander to provide examples of Out Service Tags and Lock Out tags at the next meeting.**

4.12 Unsecured Loads in Council vehicles

The Committee were advised by Ms Rebecca Jones that the purchase of "Gorilla nets" has been completed and no further action is required.

4.13 Feedback from Health & Safety Newsletter

The Committee were provided an update from the feedback received from the Health & Safety Newsletter:-

1. Request for a windscreen washer to be located at the petrol bowser at the Walgett Depot. It was further requested to also provide hand towel at the site.
The Committee support the above requests.

The Committee were advised that Mr Dallas Williams will follow up to ensure the above requests are completed.

2. Suggestion to have more plants inside the Administration Office.
The Committee support this suggestion providing the plants are non flowering plants to ensure no allergies to staff.

The Committee were advised that Ms Rebecca Jones will follow up in consultation with Mr Robert Coulthard to ensure the above suggestion is actioned.

4.14 Non-attendance of Committee Member – Mr Michael Kennedy

The Committee were advised by Ms Bronwyn Newton that Mr Michael Kennedy was provided formal notification of his removal from the Health & Safety Committee.

The Committee were further advised that nominations forms were distributed to all staff however no nominations had been received to date. It was agreed to continue advertising for nominations to fill the outdoor staff representative vacancy.

Action:

Ms Bronwyn Newton, Secretary to continue to call for nomination to fill the Outdoor Staff representative vacancy.

4.15 Incident Summary

The Committee were provided information on the incidents recorded for May to July 2013.

The Committee discussed that a number of Incidents listed were damage to Council Plant and Equipment. It was acknowledged that there is frustration throughout the workplace in regards to preventable incidents occurring and also in relation to repeat offenders damaging Council Plant & Equipment or the Public's possessions. It was discussed what action could be suggested to reduce the number of incidents and make employees more accountable for the incidents that are occurring.

It was agreed whilst the Committee do not wish to create a situation where employees don't report incidents some action needs to occur in relation to repeat offenders and preventable accidents.

Recommendation:

The following suggestions were recommended by the Committee to be forwarded to the General Manager for consideration in relation to preventable Work Health & Safety Incidents and to employees that are repeat offenders:-

- **Disciplinary Action – Warning letters**
- **Summary of Incidents placed in the WHS Newsletter so employees become more aware of Incidents occurring and the need to be more aware and alert to prevent further incidents.**
- **Motivational speakers to change workplace behaviour attitude/culture**
- **Summary of Incidents provided to all staff with Health & Safety minutes**

5. OTHER BUSINESS

5.1 Resignation of Committee Member – Ms Yasmin Jones

The Committee were advised that Ms Yasmin Jones has submitted her resignation from the Health & Safety Committee due to leaving Council.

The Committee agreed to call for nominations to replace the Committee member in conjunction with the call for nominations for an Outdoor Staff representative.

Action:

Ms Bronwyn Newton, Secretary to call for nominations to fill the Committee member vacancy in conjunction with the nominations being called to fill the Outdoor Staff representative vacancy.

5.2 Proactive ideas for the Committee to undertake

Ms Bronwyn Newton suggested that the Committee become more proactive. The following suggestions were tabled for consideration:-

1. The Committee attend worksites/workplaces to complete inspections and/or investigations during the allocated meeting time.
2. The Committee complete training for a portion of the meeting or in lieu of the monthly meeting – 15 to 20 minute WHS training videos are available at Council on a range of WHS topics - Mr David Callander, WHS Officer & Rehabilitation Coordinator could be the Trainer.

WALGETT SHIRE COUNCIL AGENDA

3. The Committee as a group complete/action some of the recent Workplace inspection recommendations/actions eg Clean out the Parks and Garden shed, physically remove/fix broken sprinkler heads in parks and gardens, putting up appropriate signage etc
4. The Committee undertake a basic investigation session facilitated by Mr David Callander, WHS Officer & Rehabilitation Coordinator.

It was noted that the Committee members were supportive of this proposal and were requested to advise any further suggestions/ideas at the next meeting.

It was agreed that before any further workplace inspections were undertaken the Committee would like to see action of the recommendations made in the last two rounds of inspections completed.

The Committee were advised that the recommendations from the Workplace inspections were to be itemised by Mr David Callander, WHS Officer & Rehabilitation Coordinator and forwarded to the relevant Directors to arrange action and update the Committee at each meeting on progress.

The Committee were advised that the majority of issues raised at the Water Treatment Works workplace inspection had been addressed – the Committee were shown a folder that contained a number of documents/forms that would be provided to the employee at the Treatment works which will overcome a number of issues raised.

6. NEXT MEETING

The next meeting is to be held Thursday, 5th September commencing at 2pm.

There being no further business the meeting closed at 3.20pm

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: _____ Mr Don Ramsland, General Manager

Mayoral Minutes To be circulated at the Council Meeting.

Councillors Questions from Last Meeting

Clr Cooper

Question 1

Can the Tender of the Harris Bridge on the Brewon Road be included in the Tender for the Baroka Overflow Bridge (B67) and Big Baroka (B66) Bridges on the Brewon Road?

Response:

Director of Engineering Services has advised that only (B66) and (B67) have been included on the 2013/2014 program, but Councillor Cooper's suggestion is being further investigated.

Question 2

Has the level of assistance that Council will provide to the Sporting Club been determined?

Response:

The General Manager advised that Council is awaiting formal application from the new Sporting Club Committee.

Clr Martinez

Question 1

Can Council investigate acquiring the Lightning Ridge Bowling Club Greens surface and use on the Lightning Ridge Netball Courts?

Response:

Council Staff have requested to talk with the Manager of the Bowling Club regarding the bowling green surface.

Clr Greenaway

Question 1

Does the Collarenebri School and Hospital pay general rates?

Response:

The Director of Corporate Services advises that both are exempt from general rates but pay water, sewerage and waste charges.

Clr Keir

Question 1

Can a letter be written to Telstra from Walgett Shire Council with regards complaint regarding the state of communication service to customers from the Berkley Downs Tower East of Walgett?

Response:

The General Manager advises that the matter was raised with the member for Parkes, Mark Coulton during his visit to Walgett on Wednesday 14 August, 2013 to see if it could be included in the Communication Black Spots Programme. A letter has also been sent to Telstra.

COUNCIL'S DECISION ACTION REPORT – July 2013

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland
FILE NUMBER: 10/154

Summary:

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council.

Background:

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings which required action.

Current Position:

Details of Action taken/being taken are flagged for each motion.

Relevant Reference Documents/Policies:

Resolution Register 25 July 2013

Governance issues:

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

Environmental issues:

Nil

Stakeholders:

Council and Manex Team

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

COUNCIL DECISIONS ACTION REPORT – July 2013
<p>Recommendation:</p> <p>That the Resolution Register for July 2013 be received and noted.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Resolution Register- July 2013.

WALGETT SHIRE COUNCIL AGENDA

Resolution Actions for Ordinary Meeting 19th February 2013

19th February 2013	1/2013/22	<p>1. That Council resolve to sell Lot 20 Sec 41 DP 759036 to Walgett Preschool and Long Day Care Centre for the purchase of the sum of \$35,000 plus GST.</p> <p>2. That Council resolve to waive rental payments of \$28,800 under the lease agreement.</p> <p>3. That Council instruct solicitors Booth, Brown Samuels and Olney to prepare a Contract of Sale between the Walgett Preschool & Long Day Care Centre for Lot 20 Section 41 DP759036 to complete the transaction.</p> <p>Moved: Clr Woodcock Seconded: Clr Cooper</p>	Corporate Services	<p>19/03/2013 Contracts currently being drawn up by Booth, Brown Samuels and Olney.</p> <p>10/04/2013 Contracts have been drawn up and settlement scheduled.</p> <p>22/04/2013 Contract for sale documents signed by General Manager.</p> <p>22/04/2013 Contract for Sale – Lot 20 Pitt Street Walgett signed and forwarded to Booth, Brown, Samuels and Olney.</p> <p>17/06/2013 Sale is progressing, should be finalised by the end of June 2013, 149 Certificate has been issued.</p> <p>15/07/2013 Transfer on hold pending receipt of letter from WVP & LDC regarding building condition issues.</p> <p>07.08.13 Advised that a letter would be coming from the Committee advising that they wish to proceed with the purchase and that Council give consideration to assisting with some identified maintenance issues.</p>	Corporate Services	
19th February 2013	1/2013/45	<p>That Council approve the renewal of lease between Walgett Shire Council as Trust Manager for the Walgett Recreation (D520033) Reserve Trust; Walgett Recreation (R69987) Reserve Trust and Walgett Baths (R82251 Reserve Trust and the Walgett and District Sporting Club Limited for a term of twenty years from 1 January 2012 to 31 December 2031 at an annual rental of \$2 and on the same terms and conditions of the former lease.</p>	General Manager	<p>18/03/2013 Lease is currently in the process of being drafted and has been forwarded to the Club for signing.</p> <p>16/06/2013 Matter on hold until Sporting Club administration is</p>	General Manager	

WALGETT SHIRE COUNCIL AGENDA

		Further that Council execute the appropriate lease documentation under the Common Seal of Council and seek the Minister's approval/concurrence to the proposed new twenty year lease. Moved: Clr Woodcock Seconded: Clr Lane		finalised.		
19th February 2013	Questions for the next Meeting	What is the progress of the Sewer Dump Point's relocation at Lightning Ridge? Clr Woodcock	Director of Urban Infrastructure Services	18/03/213 Planned completion of relocation for May 2013. 15/04/2013 Installation of the Sewer Pump will be completed by 30 June 2013. 15/05/2013 New sewer dump point is in Windlass Ave next to Lions Park, as it is not practical to install near new bore. 17/06/2013 Awaiting a dump point kit, will be installed in Harlequin Street. 12/07/2013 Contract has been awarded, still awaiting the dump point kit. 07.08.13 As discussed in July Council meeting location near the standpipe in Onyx Street is being investigated. The only problem may be access to the site during heavy rainfall.	Director of Urban Infrastructure Services	
19th February 2013	Questions for the next Meeting	Clr Greenaway advised Suzanne Murray sent a request for a Levee to be Maitland Street, Collarenebri; what is the progress of this request? Clr Greenaway	General Manager	Legal Position being investigated letter sent to Mrs Murray.	General Manager	
19th February 2013	Questions for the next Meeting	Can a report be brought back to the March meeting regarding the short and long term plans / options for the maintenance of the Bridges on the Brew on road and details of funding that has been applied for? Clr Cooper	Director Engineering Services	01/03/2013 A loan has been applied for two bridges on the Brew on Road, currently awaiting outcome. 15/05/2013 Scheduled	Director Engineering Services	

WALGETT SHIRE COUNCIL AGENDA

				a meeting with Cllr Cooper and residents on site on 22/05/2013 to discuss issues / concerns raised by residents. 17/06/2013 Meeting has been postponed due to weather conditions until further notice.		Completed 31/07/2013
19th February 2013	Questions for the next Meeting	Has the lawnmower owned by the Lightning Ridge Pre-School which went missing been located? Cllr Walford	General Manager	Further investigations currently being conducted. 17/06/2013 Apparently located and returned.	General Manager	
19th February 2013	Questions for the next Meeting	What is the progress of the proposed pedestrian crossing outside of the Lightning Ridge Pre-School? Cllr Walford	Director Engineering Services	01/03/2013 Traffic studies are in progress. 17/05/2013 Counter was removed on the 16/05/2013, data processing is currently in progress. 17/06/2013 The traffic data will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013. 10/07/2013 Draft design has been submitted to RMS for comments on 04/07/2013	Director Engineering Services	
19th February 2013	Questions for the next Meeting	What is the latest situation with the Lightning Ridge Tip? Cllr Taylor	General Manager	A report is being prepared for Council's May 2013 Meeting, the life expectancy of the of Tip is being reviewed. 17/06/2013 The consultant has advised that the tip now has a life expectancy of five years due to vertical expansion. 10/07/2013 EOI closed, preparing draft tender documents and design.	General Manager	

WALGETT SHIRE COUNCIL AGENDA

19th February 2013	Questions for the next Meeting	At the "Welcome to Lightning Ridge agitator" could Council provide a hard standing area as it is very boggy in wet conditions? Clr Taylor	Director of Engineering	01/03/2013 Investigation is currently in progress 15/04/2013 This will be put forth for consideration in the 21013/2014 Budget. 10/07/2013 Has been scheduled on October 2013.	Director of Engineering	
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Resolution Actions for Ordinary Meeting 26 March

26 March 2013	3/2013/11	Resolved: 1. That a fresh ten year licence with a five year renewal option at market value be negotiated with Imparja Television Pty. Ltd. with regards their existing Walgett site and a further option to purchase the land at market value also negotiated when the issues surrounding the requirements of the new LEP and power connections are resolved. Moved: Clr Walford Seconded: Clr Lane	General Manager	Licence being prepared for signature. Digital Broadcasting has commenced in Walgett and Lightning Ridge.	General Manager	
26 March 2013	3/2013/15	That the Council give consideration to a provision in the 2013/2014 budget of an amount of \$20,000.00 for the purchase of 17 iPad tablets and data packages and the Council Dashboard Intranet Software. Moved: Clr Martinez Seconded: Clr Lane	Director Corporate Services	15/04/2013 Provisions to be made in draft estimates. 15/05/2013 Provision made in draft budget. 15/07/2013 Estimated start date 19/08/2013 to include production of Aug Business Paper. 15 units to be installed. 07.08.13 Scheduled for use at August meeting in conjunction with hardcopy of the business paper.	Director Corporate Services	
26 March 2013	3/2013/17	That the Council invite expressions of interest for the provision of external audit services for a six year period commencing 1 July 2013 on a joint basis with the councils of Coonamble, Warren, Gilgandra and Warrumbungle. Moved: Clr Lane Seconded: Clr Keir	Director Corporate Services	15/04/2013 Matter proceeding. Specifications being prepared prior to advertising. 17/06/2013 Gilgandra Shire Council is progressing the Expression of Interest process. 15/07/2013 Matter progressing. 07.08.13 Expressions of Interest	Director Corporate Services	

WALGETT SHIRE COUNCIL AGENDA

				close 19 August 2013.		
26 March 2013	3/2013/22	<p>1. That Council endorse the recommendation to request Veolia Water Supply to run a prototype trial plant in Collarenebri.</p> <p>2. That, should the trial prove a success, retrofit of Collarenebri treatment plant be considered in conjunction with the 2013/14 Operational Plan and Budget preparations with a special report being prepared in respect of this issue including sourcing of government funding which may be available.</p> <p>Moved: Cllr Greenaway Seconded: Cllr Lane</p>	Director Urban Infrastructure Services	<p>04/04/2013 Veolia has been informed about Council's resolution, Veolia is currently sourcing trial unit.</p> <p>15/05/2013 Veolia is still sourcing a trial unit.</p> <p>16/06/2013 Trial unit could possibly be received by the end of June 2013.</p> <p>10/07/2013 Trial unit will cost \$58,000.00 as advised by Veolia-included in MFBM in July.</p>	Director Urban Infrastructure Services	07.08.13 Closed
26 March 2013	3/2013/23	<p>That Walgett Shire Council resolve to:</p> <p>1. Adopt part of Crown Reserve 230076, commonly known as the Lions Park, as its preferred site at Lightning Ridge for a declared off-leash area for dogs.</p> <p>2. Write to the Crown Lands Division of the NSW Department of Primary Industries and seek its agreement for the establishment of an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in Attachment B.</p> <p>3. Consider the allocation of a budget of \$3,000 for faeces receptacle and signage for an off-leash area for dogs at Lightning Ridge as part of Council's budget for 2013-2014.</p>	Director Planning and Regulatory Services	<p>1. No action required.</p> <p>2. Letter sent 4/4/2013</p> <p>3. Pending, awaiting response from Crown Lands.</p>	Director Planning and Regulatory Services	
26 March 2013	3/2013/28	<p>1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted.</p> <p>2. That report on Pitt Street and Montkeila Street access for road train will be submitted to the April Council Meeting.</p> <p>Moved: Cllr Lane Seconded: Cllr Cooper</p>	Director Engineering Services	<p>15/04/2013 Currently awaiting the RMS's response.</p> <p>17/06/2013 Will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013.</p> <p>10/07/2013 Has been discussed on Local Area Traffic Committee meeting held on 20/06/2013 and will be submitted the proposal on July Council Meeting.</p> <p>07.08.13 The proposal has been submitted to RMS for approval.</p>	Director Engineering Services	Completed 31/07/2013
26 March 2013	3/2013/30	<p>1. That Council endorse the action of the General Manager in completing the revised agreement with IMF (Australia) to include the action against Standard and Poors (S&P) to act on behalf of Walgett Shire Council.</p> <p>2. That the successful recoupment of the Dante investment in the sum of \$494,876.90 be noted and the funds be restricted into a Reserve for Economic Development.</p>	Director Corporate Services	<p>16/04/2013 Settlement details expected to be advised shortly.</p> <p>1. 15/05/2013 still awaiting details of final settlement from Lehman Bros.</p> <p>2. Funds restricted to Economic Development Reserves.</p>	Director Corporate Services	07.08.13 No further advice received in relation to this matter.

WALGETT SHIRE COUNCIL AGENDA

		Moved: Clr Greenaway Seconded: Clr Martinez		17/06/2013 Update provide to Council 25/06/2013. 15/07/2013 Awaiting further advice from IMF regarding negotiations to implement the settlement agreement. 07.08.13 No further advice received in relation to this matter.		
26 March 2013	3/2013/31	1. That the Council note the content of the report and that the property described as Lot 2 & Lot 10 sec 13 DP 758227 (Carinda Hotel) be withdrawn from sale due to a lack of clarity over the current ownership of the property and as a result, whether required notifications have been given to all parties with an interest in the land. 2. That Ms Jennifer Petkovic be advised that Council has deferred the sale of the property and that it will be re-listed for a further sale in the event that outstanding rates remain unpaid. Moved: Clr Greenaway Seconded: Clr Taylor	Director Corporate Services	16/04/2013 Property withdrawn from sale. \$7,500 received as at report date. Further \$1,000 paid bringing total payments to \$8,500. Matter to be followed up with SR Law to determine recovery action. 17/06/2013 Legal action options being investigated. 15/07/2013 SR Law have been provided with relevant documentation. Awaiting further advice. 07.08.13 No response to letter of demand. Solicitors instructed to lodge statement of claim.	Director Corporate Services	
26 March 2013	3/2013/34	Senior staff of Walgett Shire Council meet with representatives from the Australian Opal Centre to establish a Memorandum of Understanding. Moved: Clr Taylor Seconded: Clr Martinez	General Manager	Meeting to be arranged.	General Manager	
26 March 2013	Questions from the last meeting	Can funding for maintenance on the Castlereagh Highway between Lightning Ridge and Walgett be investigated? Clr Martinez	Director Engineering Services	15/04/2013 Will be discussed at the next RMCC Meeting. 15/05/2013 Was discussed at the RMCC meeting held 8 th May 2013, RMS is currently considering. 17/06/2013 Currently awaiting RMS's 2013/2014 Work Program. 10/07/2013 RMS has agreed for the work and waiting for their work schedule	Director Engineering Services	
26 March 2013	Questions from the last meeting	If \$90,000 is to be spent on the Collarenebri Agency House, what is the value of the House and the cost benefits of the renovations? Clr Martinez	Director Urban Infrastructure Services	15/04/2013 As at the 29 th October 2010 current market value of the property was \$60,000.00. However, Council's General Manager believes that there is justification to carrying out renovations to the premises on a limited scale and will be preparing a further report for Council's consideration in this regard in conjunction with a report on the future operation of the Collarenebri	Director Urban Infrastructure Services	

WALGETT SHIRE COUNCIL AGENDA

				<p>Agency. 15/05/2013 A report will be submitted Council. 10/07/2013 An inspection of Collarenebri Agency House will be conducted by General Manager, Director Urban Infrastructure Services and Senior Health and Building Surveyor. 07.08.13 Inspection Completed.</p>		
26 March 2013	Questions from the last meeting	Can a report be bought to Council on the cost of the Bill O'brien subdivision? Clr Lane	General Manager	17/04/2013 The General Manager will investigate and prepare a report for Council's consideration.	General Manager	
26 March 2013	Questions from the last meeting	Can the draft landfill and Pool contracts be bought to Council? Clr Woodcock	General Manager	17/04/2013 The General Manager advised that a report in relation to the future operation of Council's Landfill and Swimming Pools is being prepared and this will include draft contracts for Council's consideration. 10/07/2013 Pool contracts will be finalised after closing EOI. Tender for Landfill is progressing.	General Manager	

Resolution Actions for Ordinary Meeting 23 April

23 April 2013	4/2013/7	<p>That Walgett Shire Council:</p> <ol style="list-style-type: none"> 1. Support the notion of "public funding being used for public benefit" 2. Supports "in principle" the SEXI proposal and the development of a solar energy industry in Walgett Shire. 3. Call on the Federal Government, through the Australia Renewable Energy Agency (ARENA), to provide up to \$200M over five years to the SEXI Group of Councils. To allow the SEXI proposal to be built and operated. <p>Moved: Clr Woodcock Seconded: Clr Greenaway</p>	General Manager	Letter of Support being drafted.	General Manager	
23 April 2013	4/2013/12	<p>That the State Minister and Federal Shadow Minister for the Environment be invited to inspect the extent of the Hudson Pear outbreak in the Shire and to fund the \$350,000 required annually to treat new weed incursions and stop the weed spreading.</p> <p>Moved: Clr Lane Seconded: Clr Greenaway</p>	General Manager	Invitation being extended through Local Member.	General Manager	

WALGETT SHIRE COUNCIL AGENDA

23 April 2013	4/2013/13	That the "Sculptures on the Highway" project be included for consideration at the 2013/14 Budget Workshop and that further consideration be given regarding the level of participation which Council may have in the organisation of the project. Moved: Clr Woodcock Seconded: Clr Martinez	General Manager	Provision to be made in 2013/14 draft estimates.	General Manager	
23 April 2013	4/2013/21	1. That Council delegate to the General Manager authority to sell the two (2) remaining properties being Assessment 6544 for 75 Warrena Street, Walgett – Lot 41 DP 802933 and Assessment 6569 20 Peel Street, Walgett – Lot 1 Section 10 DP 759036 by private treaty in accordance with Section 716 of the Local Government Act 1993. 2. That the General Manager be delegated authority to complete the required legal documentation associated with the sale of the properties submitted for sale under Section 713 of the Local Government Act 1993 and to affix the Council Seal where required. 3. That agreement be sought from owners with multiple properties to transfer any surplus of funds from sale prices exceeding the outstanding rate amount, to other properties in the owner's name for which the sale price did not meet the outstanding rate amount. Moved: Clr Lane Seconded: Clr Taylor	Director Corporate Services	1. & 2. All properties settled 13 May with exception of 5-7 Church Street Collarenebri. Requires Documentation to be sorted. 3. To be further considered when final costs have been allocated to each assessment. 17/06/2013 Related processes proceeding. 15/07/2013 1&2 – All properties settled. 2. Letter to be forwarded when full costs have been apportioned to assessments. 07.08.13 Assets officer instructed to market properties. Meeting held with ratepayer. Ratepayer agreeable to pay some of the surplus of remaining properties but is seeking that some funds be returned.	Director Corporate Services	
23 April 2013	Question for the next meeting	Could the Gem Street "shoulders" have a bitumen coating. Due to it being a high traffic area, a dust problem is being created for residents in Gem Street opposite the Lightning Ridge Diving and Swimming Pool Complex? Clr Taylor	Director Engineering Services	10/07/2013 Work programme is in progress. 07.08.13 Due to other commitments this has been postponed to October 2013.	Director Engineering Services	
23 April 2013	Question for the next meeting	Could the Lightning Ridge Visitor Information Centre toilets be upgraded and painted to make to the toilets more presentable and pleasant to visit? Clr Taylor	Acting Director Urban Infrastructure Services	15/05/2013 Discussed at the Budget meeting, Budget has been allocated in 2013/14 Financial Year.	Acting Director Urban Infrastructure Services	07.08.13 Closed.
23 April 2013	Question for the next meeting	Can a letter be written to the Regional Manager of Australia Post in relation to the issues being experienced at the Lightning Ridge Post Office? Clr Keir	Director of Corporate Services	Letter being drafted to the Regional Manager of Australia Post. 17/06/2013 Awaiting letter from Australia Post. 15/07/2013 Further phone call to regional manager. He will follow up with State Manager regarding response to Council's letter. 07.08.13 Advised that letter should	Director of Corporate Services	

WALGETT SHIRE COUNCIL AGENDA

				be received by Council week ending 9 August 2013.		
23 April 2013	Question for the next meeting	Can the condition of the bitumen in Colless Street Come-By-Chance be inspected? Clr Keir	Director Engineering Services	15/05/2013 Has been inspected on 13/05/2013, work will be undertaken by the end of May 2013. 17/06/2013 Due to excessive work load, the work on Colless Street has been rescheduled to July 2013. 10/07/2013 Due to the urgent commitments, the work on the Colless Street has been postponed to October 2013.	Director Engineering Services	
23 April 2013	Question for the next meeting	Noted that he had raised this matter at the February meeting and resident's letters on the issue had not been replied to. He requested that a report be brought back to Council regarding possible funding and planned maintenance for the Bridges and side tracks on the Brew on Road. It was also suggested that Council officers meet with residents. Clr Cooper	Director Engineering Services	15/05/2013 A meeting has been scheduled for 20/05/2013 with Clr Cooper and residents onsite. 17/06/2013 Due to the weather conditions the meeting needs to be rescheduled. 07.08.13 Councillor Cooper has spoken with residents and happy to see the construction of the bridge this year.	Director Engineering Services	

Resolution Actions for Ordinary Meeting 28 May 2013

28 May 2013	5/2013/9	Resolved: 1. That Council review the document and highlight those matters within the Taskforce's latest paper which it is felt should be supported, changed or amended. 2. That the General Manager prepare a submission to The Local Government Acts Taskforce and submit same prior to the closing date of 28th June 2013. Moved: Clr Keir Seconded: Clr Lane	General Manager	Attended Taskforce Workshop at Dubbo on 15 May, submission being prepared to be lodged by 28/06/2013.	General Manager	
28 May 2013	5/2013/11	1. That Council review the options as detailed 2. The Council identifies any further options not detailed. 3. That Council eliminate any options not considered suitable. 4. Council identify a preferred option or options that they would like to further evaluate.	General Manager	Meeting held with Councillors on the 14 th June to discuss submission.	General Manager	

WALGETT SHIRE COUNCIL AGENDA

		<p>5. The General Manager hold a meeting with all Council staff to outline the work of the Panel and Council's position going forward.</p> <p>6. That Council determine the need to hold a series of public forums to explain the work of the Panel and the proposals being considered.</p> <p>7. That a full explanation of the current proposals and Council's preferred option(s) be circulated through Council's new sletter and web site.</p> <p>8. That Council further explore options 2, 4 and 5 only.</p> <p>2. Enter into a strong resource sharing agreement with our surrounding Councils (Not necessarily limited to the three identified) which will provide some economies of scale and cost savings. This could be strengthened by the undertaking of a Memorandum of Understanding</p> <p>4. Look at the concept of a much small Regional Authority, say based on Walgett, Brewarrina and Bourke. This could bring to the table the State and Federal Governments and the Aboriginal Organisations. The determination of representation would be one hurdle to overcome.</p> <p>5. Form a County Council with the three Councils to facilitate a better resource sharing model and also have additional bargaining power with the State and Federal Agencies and the ability to engage with the aboriginal communities on a regional basis.</p> <p>9. That the results of the further research be brought back to a Council Workshop.</p> <p>10. That the General Manager engage additional professional expertise if required.</p> <p>11. That the General Manager consult with surrounding Shires to ascertain their intended actions.</p> <p>12. The Mayor and the General Manager be authorised to take any other appropriate action in preparing information for Council's workshop.</p>				
28 May 2013	5/2013/14	<p>Resolved:</p> <p>1. That Council agree to provide a Migrant Information and Referral service through the Community Development unit subject to funding for employment of the worker being provided by the Community Relations Commission (CRC)</p> <p>2. That a provision of \$5000 in 2013-2014 budget for administrative and office expenses associated with the position.</p> <p>Moved: Clr Woodcock Seconded: Clr Martinez</p>	Director Corporate Services	17/06/2013 Arrangements proceeding. 15/07/2013 Letter written and funding application lodged. 07.08.13 Matter progressing	Director Corporate Services	

WALGETT SHIRE COUNCIL AGENDA

28 May 2013	Questions for the next meeting	What is the progress on the amalgamation of the Engineering Department? Clr Woodcock	General Manager	The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.	General Manager	
28 May 2013	Questions for the next meeting	Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir?	Director Engineering Services	17/06/2013 A site meeting will be scheduled and further investigations undertaken. 10/07/2013 Investigation has been done. Council has submitted an opposed letter to Crown Lands. 07.08.13 Waiting for the Crown Land's action.	Director Engineering Services	
28 May 2013	Questions for the next meeting	When will the resurfacing of the tar in George Street Collarenebri be undertaken?	Director Engineering Services	17/06/2013 Big potholes have been filled with blackjack, r resealing has been scheduled within the 2013/14 Budget.	Director Engineering Services	
28 May 2013	Questions for the next meeting	Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?	Director Planning & Regulatory Services	17/06/2013 awaiting response from Crown Lands Dubbo regarding the proposal for Lions Park. Regulatory Officer will be undertaking weekend patrols to ensure all pets restrained at markets.	Director Planning & Regulatory Services	
28 May 2013	5/2013/22	That Walgett Shire Council resolve to provide of up to \$70,000 from the Water Fund to engage a consultant to undertake the feasibility study, hydrology study and concept design for raising the Barwon Weir 11A and incorporating a fishway. Moved: Clr Keir Seconded: Clr Lane	Acting Director Urban Infrastructure Services	Feasibility study concept being finalised. 07.08.13 Site meeting scheduled for 2 nd week of August with Consultant	Acting Director Urban Infrastructure Services	
28 May 2013	5/2013/31	1) That Council adopt in principle the 2013/14 Draft Operational Plan and Budget, Associated Integrated Planning and Reporting Documentation. 2) That Council Place the documentation on Public Exhibition for 28 days and during this time hold Public Consultation Sessions. Moved: Clr Martinez Seconded: Clr Lane	General Manager	Documents currently on Public Exhibition, submissions will close Monday 24/06/2013, a special budgetary meeting to adopt the budget is scheduled for Friday 28/06/2013.	General Manager	Completed 31/07/2013

WALGETT SHIRE COUNCIL AGENDA

25th June 2013 Meeting

25 June 2013	6/2013/11	That attendance of the Mayor and General Manager at the Local Government NSW Annual Conference be confirmed with expenses paid and Councillors submit any issues they would like to be submitted for consideration for the business session of the conference. Moved: Cllr Lane Seconded: Cllr Cooper	General Manager	Appropriate Action being taken as required.	General Manager	
25 June 2013	6/2013/12	That the action being taken by the General Manager in preparing and submitting an application for Round 5 RDAF grant – "MainStreet Makeovers" be endorsed. Moved: Cllr Lane Seconded: Cllr Keir	General Manager	Appropriate Action being taken as required.	General Manager	Completed 31/07/2013
25 June 2013	6/2013/13	That 1. Council endorse the Walgett Submission in response to the Independent Local Government Review Panel's discussion papers and supporting documentation. 2. Reserve the right to make further submissions to the Panel in respect of any further information/discussion papers released subsequently by the Panel. 3. Make a formal approach to Bourke and Brewarrina Shires to establish a joint Section 355 Committee, comprised of three elected representatives of each Council, to investigate and implement a higher level of strategic and functional resource sharing by the three Councils. Moved: Cllr Woodcock Seconded: Cllr Keir	General Manager	Appropriate Action being taken as required.	General Manager	
25 June 2013	6/2013/18	1. That the Council agree in principle to assuming responsibility for the Come By Chance hall and that a further report is presented in relation to the lease conditions and the establishment of a SEC 355 committee for the ongoing administration of the hall. Moved: Cllr Woodcock Seconded: Cllr Greenaway	Corporate Services	15/07/2013 Current Trustees progressing updating of Certificate of Title. Documentation being progressed. 07.08.13 Matter being progressed. Lease template purchased.	Director Corporate Services	
25 June 2013	6/2013/19	That Council agree to be a partner in the Collarenebri aboriginal cemetery toilet block project and that \$5,000 be restricted from budget ledger 11.03561.1479 and \$5,000 be restricted from budget ledger 11.03561.1480 and carried forward to the 2013 / 2014 to fund councils contribution to the project. Moved: Cllr Woodcock Seconded: Cllr Martinez	Corporate Services	15/07/2013 Project to be progressed in 13/14 together with Gosford City Council and other project partners. 07.08.13 Matter to be progressed.	Director Corporate Services	

WALGETT SHIRE COUNCIL AGENDA

25 June 2013	6/2013/20	That Council endorse the change to the Implementation Plan and the proposed location of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri. Moved: Clr Cooper Seconded: Clr Keir	Corporate Services	15/07/2013 Project plan progressing with installation estimated for Nov / Dec this year. 07.08.13 Advice to community provided via Council Column.	Director Corporate Services	
25 June 2013	6/2013/23	1. Note the draft revised Walgett Shire Council Local Approvals Policy. 2. Place the draft Walgett Shire Council Local Approvals Policy on public exhibition for a minimum of six weeks and invite written submissions from the public on the draft policy. 3. Advertise the public exhibition of the draft Walgett Shire Council Local Approvals Policy via: (a) Council's new paper column in the Lightning Ridge News and the Walgett Spectator. (b) Council's website. (c) Letters to precinct committees and community working parties. Moved: Clr Lane Seconded: Clr Walford	Director Planning & Regulatory Services	1. No action required. 2. Public exhibition ends 16.08.13 3. Completed 03/07/2013	Director Planning & Regulatory Services	
25 June 2013	Questions for the next Meeting	Can a report be brought to the next Council meeting advising the total cost of new bore and pumping equipment and the quality / quantity of the water supply. Also can a statement of the Lightning Ridge water fund be provided at the next Council meeting.	Director Urban Infrastructure Services	15/07/2013 Report will be submitted to the August Council Meeting. 07.08.13 Reports proposed for August Council meeting	Director Urban Infrastructure Services	
25 June 2013	Questions for the next Meeting	The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land and action be taken to rectify the issue.	Director Planning & Regulatory Services	01.08.13 Notice of Intention to Issue an Order sent. Proposes that building be demolished.	Director Planning & Regulatory Services	
25 June 2013	Questions for the next Meeting	The Lightning Ridge Depot recently sent four whipper snippers to Walgett Depot to be repaired and received only one whipper snipper in return being advised the original four whipper snippers had been disposed. Also recently when bolts, nuts and washers were to be collected from stores Lightning Ridge staff were advised the order had not been placed. Can the reason for this be investigated?	Director Urban Infrastructure Services	10/07/2013 Three new Whipper Snippers to replace stock have been ordered. 07.08.13 Under investigation. Result to be advised in Council meeting.	Director Urban Infrastructure Services	
25 June 2013	Questions for the next Meeting	The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?	Director Urban Infrastructure Services	10/07/2013 Inspection has been undertaken and the report will be included in MFBM in July. 07.08.13 The playground equipment is for ages 7+. A sign is being prepared to be installed.	Director Urban Infrastructure Services	
25 June 2013	Questions for the next Meeting	What is the progress of R & M Pearsons letter regarding access to the Walgett Weir.	Director Engineering Services	10/07/2013 Investigated and has been responded to by phone and letter.	Director Engineering Services	

WALGETT SHIRE COUNCIL AGENDA

25 June 2013	Questions for the next Meeting	Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?	General Manager	The North West Weight of loads Moree Representative has been contacted in early July to have the Dick Colless email address removed.	General Manager	
25 June 2013	Questions for the next Meeting	Can the legality into a chain wire fence being erected within the Urban area be investigated?	Director Planning & Regulatory Services	Answer provided to Councillors via email dated 08/07/2013.	Director Planning & Regulatory Services	07.08.13 Complete.
25 June 2013	Questions for the next Meeting	Can the northern gateway to Walgett from Namoi Bridge to the saleyard turnoff be mowed and cleaned on a more regular basis?	Director Rural & Support Services	10/07/2013 Staff have been directed to monitor on a regular basis.	Director Rural & Support Services	
25 June 2013	Questions for the next Meeting	The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated?	Director Engineering Services	10/07/2013 Planning section is in process to contact land owner. 07.08.13 Council has issued letter to the landowner Re: demolish and remove fencing.	Director Engineering Services	
25 June 2013	Questions for the next Meeting	The Council draft budget was not available at either Lightning Ridge library, Lightning Ridge Neighbourhood Centre or on the website. Does this affect the public exhibition period?	General Manager	The draft budget was available on the website however at times was difficult to locate as due to technical difficulties "dropped" off the front page, no this does not affect the public exhibition period.	General Manager	
25 June 2013	Questions for the next Meeting	Can Council please have a report detailing income and expenditure on balance of the Lightning Ridge Water Fund for the last five years.	Director Corporate Services	15/07/2013 Report being compiled. 07.08.13 Report to be presented at August meeting.	Director Corporate Services	
25 June 2013	6/2013/32	That the action taken by Council's representatives in securing an agreement with the Walgett and District Sporting Club Ltd.'s Administrators for the immediate and ongoing community access to the Club's sporting facilities be endorsed and a watching brief be maintained over efforts to have the Club resume trading as soon as possible Further that the Mayor and General Manager be authorised to hold further negotiations with the Administrators should such a course of action become necessary. Moved: Cllr Greenaway Seconded: Cllr Walford	General Manager	Appropriate action being taken as required.	General Manager	
25 June 2013	6/2013/33	1. That the matters listed by the General Manager for brief mention or information be received and noted: 1) Lightning Ridge Bore Bath Incident Moved: Cllr Woodcock Seconded: Cllr Greenaway	General Manager	For Councillors Information.	General Manager	
25 June 2013	6/2013/34	1. That Council note the report and endorse the action of the General Manager in regard to acceptance of the settlement scheme proposed to creditors.	General Manager	Appropriate action being taken as required.	General Manager	

WALGETT SHIRE COUNCIL AGENDA

		Moved: Clr Woodcock Seconded: Clr Keir				
25 June 2013	6/2013/36	That Walgett Shire Council resolve to: 1) Connect a Master Meter at the edge of town on all private line to confirm consumption, with a backflow prevention unit, with a letter of advice to all individuals with legal connections. 2) Seek legal advice on the situation. 3) A further report be bought back to Council once legal opinion is sought. Moved: Clr Greenaway Seconded: Clr Lane	Director Planning & Regulatory Services	10/07/2013 In progress.	Director Planning & Regulatory Services	
25 June 2013	6/2013/39	That this item be deferred to next Council Meeting, 2013 due to a lack of quorum and extend existing contracts until 31st July Moved: Clr Greenaway Seconded: Clr Lane	Director Engineering Services	The existing contract of the casual plant hire has been extended up to 31 st July. 07.08.13 Re-extended to 31 August 2013.	Director Engineering Services	

23rd July 2013

23 July 2013	7/2013/7	1. That a licence for a period of three (3) years be granted to the Lightning Ridge Arts and Craft Council Incorporated for use of part Lot 8 DP1123745 (previously gazetted as Lot 166 DP820444) for use as an Arts and Craft Centre. 2. That the rent fee be \$434.00 per annum plus \$43.40 GST (\$477.40 in total). 3. That the Mayor and General Manager be authorised to sign the licence. 4. That Lightning Ridge Arts & Crafts Centre be requested to provide an audited set of Financial Statements.	Director Corporate Services	07.08.13 Letter written advising of Council resolution.	Director Corporate Services	
23 July 2013	7/2013/13	That the draft policy for noise and hearing loss be adopted. Moved: Clr Woodcock Seconded: Clr Lane	General Manager	Work Health & Safety Committee / Staff to be advised.	General Manager	
23 July 2013	7/2013/14	That the General Manager's Report on matters for brief mention or information only be received and noted: 1. Letter from Director General regarding NSW Budget 2013-14 2. NSW Labor Policy Forum: Growth in Regions Commission	General Manager	No further Action Required	General Manager	Completed 31/07/2013

WALGETT SHIRE COUNCIL AGENDA

23 July 2013	7/2013/16	1. That the General Manager's Report be received and noted and Council endorse the action being taken and approve contributions amounting to \$4426.82 per annum in 2012, 2013 and 2014 being paid towards the cost of promoting the "YES" case. 2. Once the legality is confirmed, the General Manager arrange for representation at the polling booths during the coming Federal Election.	General Manager	1) Community Forums being planned. 2) Media Release in Draft 3) Planning for Attendance Pooling Booths in train.	General Manager	
23 July 2013	7/2013/17	That Council note the outcomes of the LGNSW presentation session at Cobar as well as the planned meeting with our neighbouring Councils. Moved: Clr Lane Seconded: Clr Greenaway	General Manager	Meeting with Bourke and Brewarrina Shires planned for 5 August, 2013.	General Manager	
23 July 2013	7/2013/18	1. That Council approve a requested contribution, of \$2384.97 towards the legal costs of mid-Western Regional Council in its mining categorisation matter before the NSW Land and Environment Court.	Director Corporate Service	07.08.13 Cheque requisitioned and letter written.	Director Corporate Service	
23 July 2013	7/2013/19	That the report be received and action taken to partner with the NSW Department of Office and Communities to present the Sport & Recreation Forum be endorsed. Moved: Clr Woodcock Seconded: Clr Martinez	Director Corporate Service	07.08.13 Preparations for conduct of the forum in hand	Director Corporate Service	
23 July 2013	7/2013/23	That the request from Carinda Public School that fees for their use of the reserve be donated from Council's Sec 356 donations expenditure vote.	Director Corporate Service	07.08.13 Letter written and cheque requested	Director Corporate Service	
23 July 2013	7/2013/24	1. That the report on Walgett Library Extension be received and noted. 2. That Council approve budget variation in the sum of \$46,513 from budget ledger 11.3808.4950 to budget ledger 11.3056.1503.	Director Corporate Service	07.08.13 Budget referred to Finance Manager.	Director Corporate Service	
23 July 2013	7/2013/25	1. That the draft Internal Policy and Procedures be adopted in principle and placed on public exhibition for 28 days.	Director Corporate Service	07.08.13 Policy and procedures placed on public exhibition	Director Corporate Service	
23 July 2013	7/2013/27	1. That Council receive and endorse acceptance of the \$25,000 grant offered by the NSW Government Office of Communities - Sport and Recreation Grant Funding. 2. That Council reallocate funding to complete the original project scope be relocated from Recreation and Culture Capital Maintenance ledger 11.03056.4081 in the sum of \$25,000. 3. A check be made to see whether such structures are covered by insurance and at what cost.	Director Corporate Services	07.08.13 Offer accepted on-line. Referred to FM for action.	Director Corporate Services	
23 July 2013	7/2013/28	1. That the matters listed for brief mention or information is received and noted: a) Collarenebri Water Main b) Tree Removal request from WAMS c) Collarenebri Water Treatment Plant – Trial Unit d) Walgett Levee Rehabilitation – Stage 3	Director Urban Infrastructure Services	Completed	Director Urban Infrastructure Services	07.08.13 Complete.

23rd July 2013

WALGETT SHIRE COUNCIL AGENDA

23 July 2013	7/2013/29	<p>That Walgett Shire Council resolve to note:</p> <p>1. The letter dated 28/6/2013 from the Director General of the Department of Planning & Infrastructure regarding the Walgett Local Environmental Plan 2013.</p> <p>2. That the Walgett Local Environmental Plan 2013 was published on the NSW legislation website on Friday 5 July 2013 and commenced effect from that date.</p> <p>3. The Interim Development Order – Shire of Walgett 1968 was superseded from the commencement of the Walgett Local Environmental Plan 2013.</p> <p>4. Invite the Regional Director of Planning & Infrastructure to a Council Meeting.</p>	Director Planning & Regulatory Services	1,2,3. No action required. 4. Regional Director scheduled to attend 27.08.13 meeting.	Director Planning & Regulatory Services	07.08.13 Complete.
23 July 2013	7/2013/31	1. That Council accept and recommend the road train bypass.	Director Engineering Services	08.07.13 Has been submitted to RMS for approval.	Director Engineering Services	
23 July 2013	7/2013/33	<p>1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted:</p> <p>1. North West Weight of Loads Committee AGM</p> <p>2. Works programme for 2013/2014</p>	Director Engineering Services		Director Engineering Services	07.08.13 Completed
23 July 2013	7/2013/35	1. That Council resolve to move additional FAG funding of \$484,236 to restricted assets, in the form of a Contingent Reserve Fund for future allocation as required.	Director Corporate Services	07.08.13 Referred to FM for action.	Director Corporate Services	
23 July 2013	7/2013/36	<p>1. That Council receive and note the request for the acquisition.</p> <p>2. That Council accepts the acquisition proposal, and authorise the General Manager to explore acquisition arrangements and negotiate further as required.</p>	Director Engineering Services & General Manager	07.08.13 Further investigation in progress.	Director Engineering Services & General Manager	
23 July 2013	7/2013/37	Due to a lack of quorum this item was deferred to the next meeting and current Tenders are to be extended for another month.	Director Engineering Services	07.08.13 The casual plant hire existing offer has been extended up to 31 August 2013.	Director Engineering Services	
23 July 2013	Questions for the next meeting	Can the Tender of the Harris Bridge on the Brew on Road be included in the Tender for the Baroka Overflow Bridge B67 and Big Baroka B66 Bridges on the Brew on Road? Clr Cooper	Director Engineering Services	07.08.13 Only B66 and B66 have been included on 2013/14 program, but Clr Cooper's suggestion is being further investigated.	Director Engineering Services	
23 July 2013	Questions for the next meeting	Has the level of assistance that Council will provide to the Sporting Club been determined? Clr Cooper	General Manager	Awaiting formal application from new Sporting Club Committee.	General Manager	

WALGETT SHIRE COUNCIL AGENDA

23 July 2013	Questions for the next meeting	Can Council investigate acquiring the Lightning Ridge Bowling Club Greens and use on the Lightning Ridge Netball Courts? Cllr Martinez	Director Urban Infrastructure Services	07.08.13 Staff has advised to talk with the manager of Bowling Club regarding bowling green	Director Urban Infrastructure Services	
23 July 2013	Questions for the next meeting	Does the Collarenebri School and Hospital pay general rates? Cllr Greenaway	Director Corporate Services	07.08.13 Both exempt from general rates but pay water, sewerage and waste charges.	Director Corporate Services	
23 July 2013	Questions for the next meeting	Can a letter be written to Telstra from Walgett Shire Council with regards complaint regarding the state of communication service to customers from the Berkley Downs Tower East of Walgett? Cllr Keir	General Manager	The General Manager advises that the matter was raised with the member for Parkes, Mark Coulton during his visit to Walgett on Wednesday 14 August, 2013 to see if it could be included in the Communication Black Spots Programme. A letter has also been sent to Telstra.	General Manager	

LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – AUGUST 2013

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/615

Summary:

Copies of weekly circulars numbers 29-33 received from Local Government NSW since the July Council meeting have been distributed to Councillors.

Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

Issue 29

- Item 14 – Rural Fires Regulation 2013
- Item 17 – Local Land Services Board Roles Advertised
- Item 24 – LGNSW Submission on the Planning White Paper and Exposure Bills
- Item 26 – Roads to Recovery Program – Request for Information from Councils
- Item 27 – Grant Funding for Recreational Boating Infrastructure

Issue 30

- Item 11 – Seniors Week Grants open
- Item 13 – Amendments to the *Fair Work Act 2009*
- Item 18 – EPA Changes for Regulation of Coal Seam Gas and Wind Farms

Issue 31

- Item 13 – Community Sharps Management Survey
- Item 14 – Potential Contravention of FWA by Council's Procurement Processes
- Item 20 – ICAC Course on Corruption Risks for Council Staff

Issue 32

- Item 4 – Local Government Referendum Off due to Early Federal Election
- Item 8 – 2014 National Local Roads and Transport Congress
- Item 20 – Regional Road Block Grants – Request for Information
- Item 21 – Country Passenger Transport Infrastructure Grants Scheme 2013-14

Issue 33

- Item 10 – Container Deposit Petition
- Item 13 – Council Responsibilities under the Carers (Recognition) Act 2010
- Item 14 – Proposed changes to Fringe Benefits Tax (FBT) on Motor Vehicles
- Item 17 – Council Governance Information Sessions 2013 – Model Code of Conduct Procedures

Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Legal Issues:

Nil

Alternative Solutions/Options:

Not Applicable

Conclusion:

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

Circulars Received from the Local Government NSW
<p>Recommendation:</p> <p>That the information contained in the weekly circulars numbers 29-33 from the Local Government NSW be received and noted.</p> <p>Moved: Seconded:</p>

Attachments:

Nil.

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT
DEPARTMENT OF PREMIER AND CABINET – JULY/AUGUST 2013***

REPORTING SECTION: General Manager

AUTHOR: Don Ramsland – General Manager

FILE NUMBER: 10/616

Summary:

Copies of circulars received 13-32 to 13-37 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

Background:

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 13-32 Calendar of Compliance and Reporting Requirements 2013/14
- 13-33 Public Interest Disclosure- Report Due 30 July 2013
- 13-34 Council Governance Information Sessions 2013- Model Code of Conduct Procedures
- 13-35 Provision of Information about Enforcement Action Under the Companion Animals Act 1998
- 13-36 Local Infrastructure Renewal Scheme – Successful Projects in Round Two
- 13-37 Council Responsibilities under the Carers (Recognition) Act 2010

All circulars have been emailed to Councillors prior to Council meeting.

Current Position

- 13-32 For Information Only
- 13-33 Return Completed and Lodged
- 13-34 Attendance being arranged
- 13-35 Authorised officers being briefed
- 13-36 Council's application was successful
- 13-37 Staff are being briefed

Relevant Reference Documents:

Nil

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Legal Issues:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

Circulars Received from the Division of Local Government – July/August 2013

Recommendation:

That the information contained in the following Departmental circulars 13-32 to 13-37 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved:

Seconded:

Attachments:

Circulars 13-32 to 13-37.



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-32
Date 15 July 2013
Doc ID. A325583

Contact Performance & Compliance Team
02 4428 4100

CALENDAR OF COMPLIANCE AND REPORTING REQUIREMENTS 2013/14

Purpose

To advise of the release of the 2013/14 Calendar of Compliance and Reporting Requirements for councils.

Issue

The 2013/14 Calendar of Compliance and Reporting Requirements includes key deadlines for strategic management tasks for all general purpose councils in NSW, but is not limited to these statutory requirements.

Several new items have been added to the Calendar. These are:

- o *Public Interest Disclosures Act 1994* reporting to the Minister, the Ombudsman and the Information Commissioner;
- o Public Interest Disclosures Act annual reporting in each council's Annual Report;
- o Reporting on compliance statistics (Code of Conduct); and
- o Development of swimming pool inspection program.

In addition updates have been made to the following items:

- o Survey of seizures of cats and dogs; and
- o Updating of Councils' Long Term Financial Plans.

A copy of the Calendar is available on the Division's website at www.dlg.nsw.gov.au.

Action

General Managers are requested to ensure that the calendar is made available to staff and councillors.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-33
Date 22 July 2013
Doc ID. A334445

Contact Governance Team
02 4428 4100

PUBLIC INTEREST DISCLOSURE - REPORTS DUE 30 JULY 2013

Purpose

To remind councils of their reporting obligations under the *Public Interest Disclosures Act 1994* (the PID Act).

Issue

- Councils are required to provide the NSW Ombudsman with statistical information on their compliance with their obligations under the PID Act on a six monthly basis.
- The report for the period 1 January – 30 June 2013 is to be provided to the NSW Ombudsman by 30 July 2013.
- The NSW Ombudsman's office has developed an online reporting tool to make this process as quick, effective and secure as possible. This, along with further information — including a guideline about the requirements, a manual for using the online reporting tool and a suggested template for annual reporting — can be found on the NSW Ombudsman's website at:
<http://www.ombo.nsw.gov.au/>
- The data provided in the reports is useful in determining whether the Act is operating effectively to protect public officials who disclose wrongdoing and whether public authorities are complying with the Act.
- Councils are also reminded of the requirement to prepare an annual report on their obligations by 31 October 2013.

Action

- General Managers are asked to ensure that the report for the period 1 January – 30 June 2013 is provided to the NSW Ombudsman by 30 July 2013.
- Councils should contact the Public Interest Disclosures Unit at the NSW Ombudsman with any questions about or for assistance with the reporting requirements, via email at pid@ombo.nsw.gov.au.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-34
Date 23 July 2013
Doc ID. A335159

Contact Education
4428 4100

COUNCIL GOVERNANCE INFORMATION SESSIONS 2013 - MODEL CODE OF CONDUCT PROCEDURES

Purpose

To advise councils of the Division of Local Government Council Governance Information Sessions being held in August and September 2013 to support councils to improve governance practices, in particular through the new Model Code of Conduct Procedures.

Issue

What will the sessions cover?

The sessions will provide:

- information necessary for the effective implementation of the new Procedures
- an opportunity to ask questions about the Procedures
- an opportunity for one-on-one consultations with a Division of Local Government Governance Team specialist to discuss any particular governance issues.

Who should attend?

Anyone involved in the implementation of councils' codes of conduct. This includes general managers, mayors and complaints coordinators as well as independent conduct reviewers.

What is the cost?

The Division of Local Government is running these sessions free of charge.

Where and when will the sessions take place?

The Information Sessions will run from 10am until 1pm at the following locations:

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195

WALGETT SHIRE COUNCIL AGENDA

2

Date	Location
Tuesday 13 August	Maitland
Thursday 22 August	Dubbo
Tuesday 27 August	Grafton
Wednesday 28 August	Tamworth
Tuesday 10 September	Wagga Wagga
Wednesday 11 September	Griffith
Wednesday 18 September	Queanbeyan
Monday 23 September	Sydney

Action

- General Managers are asked to strongly encourage their independent conduct reviewers and council staff involved with implementing the Model Code of Conduct Procedures to attend one of the Information Sessions.
- General Managers will be emailed a login and password during the week commencing Monday 22 July 2013 to enable on-line registration for Mayors, staff and independent conduct reviewers who wish to attend.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

Circular No. 13-35
Date 24 July 2013
Doc ID. A325723

Contact Development Team
(02) 4428 4100

**PROVISION OF INFORMATION ABOUT ENFORCEMENT ACTION
UNDER THE *COMPANION ANIMALS ACT 1998***

Purpose

To advise of authorisation under the *Companion Animals Act 1998* (the Act) for authorised officers to disclose certain information about enforcement action.

Issue

Section 89(2) of the Act prohibits the disclosure of "confidential information" by authorised officers. This is commonly interpreted by NSW councils as prohibiting the release of any information about enforcement action under the Act.

The NSW Ombudsman has raised concerns that the withholding of some information by authorised officers regarding enforcement action taken under the Act may, in certain circumstances, be contrary to accepted complaint handling better practice, including the guidance contained in the Australian Standard on Complaint Handling (AS ISO 10002-2006).

To ensure better handling of companion animal complaints, and to clarify confusion about what information can be disclosed, the following authorisation is provided in accordance with section 89(4)(c) of the Act:

An authorised officer (as defined in section 5 of the Act) is authorised to provide, to an appropriate person, information about the nature of enforcement action taken by their local authority under the Act.

For this purpose, an appropriate person means a person who:

- a) is able to demonstrate that they are a party to the relevant enforcement action and*
- b) has made a request for such information to the local authority in writing.*

Any such disclosure made by an authorised officer must not provide any information which could reasonably be seen to:

- a) identify an individual companion animal or its owner or*
- b) reveal details about the nature of a companion animal owner's compliance with the enforcement action taken by the council or*
- c) jeopardise any relevant enforcement action being undertaken by any local authority or other enforcement agency.*

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5 O'Keefe Avenue NOWRA NSW 2541
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Authorised officers are reminded that a conviction for misuse of information under the Act may include a penalty of up to \$2,750 for each breach (or \$11,000 for suppressed records), withdrawal of the right of access to the Register, and exposure to civil action by people whose private information has been misused.

Further information about the basis for this authorisation will be included in the update to the *Guideline on the Exercise of Functions under the Companion Animals Act*, which will be released in the near future.

Action

- Authorised officers should assess requests for such information on a case-by-case basis, taking into consideration the relevant circumstances.
- Councils are strongly encouraged to provide written guidance to authorised officers and complainants in relation to such requests, as part of their complaints handling policy (see the NSW Ombudsman's [*Effective Complaint Handling Guidelines*](#) for guidance).



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-36
Date 6 August 2013
Doc ID: A328034

Contact Investigations & Performance
02 4428 4100

LOCAL INFRASTRUCTURE RENEWAL SCHEME – SUCCESSFUL PROJECTS IN ROUND TWO

Purpose

To inform councils of the outcome of Round Two of the NSW Government Local Infrastructure Renewal Scheme.

Issue

- The NSW Government has committed \$100 million over 6 years for the implementation of the local infrastructure backlog policy, including help for local councils to pay for loans to provide much needed upgrades and maintenance of infrastructure under the Local Infrastructure Renewal Scheme.
- The Minister for Local Government, the Hon Don Page MP, has announced that 57 projects put forward by 49 Councils totalling \$287 million in overall project costs have been approved under the second round of the scheme.
- A total of 60 applications were assessed by an Assessment Panel in accordance with the funding criteria set out in the LIRS Guidelines. Technical specialists provided the Assessment Panel with a detailed technical analysis of each project. A Probity Advisor was appointed to oversee the assessment process to ensure that the assessment of applications occurred in a fair and transparent manner. The recommendations of the Assessment Panel were approved by the Chief Executive of the Division of Local Government, Department of Premier and Cabinet.
- A full list of projects approved for funding is now available on the DLG website at:
http://www.dlg.nsw.gov.au/dlg/dlghome/dlg_generalindex.asp?sectionid=1&mi=6&ml=22&AreaIndex=LIRS.
- The NSW Government is committed to an additional round of the scheme and applications for Round Three will be called for later this year.

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WALGETT SHIRE COUNCIL AGENDA

2

- Further information in relation to the LIRS is available by contacting Mrs Daniela Heubusch – Coordinator Infrastructure with the Division of Local Government on 02 4428 4133 or by email to:
daniela.heubusch@dlg.nsw.gov.au.

Actions

- Councils that applied for a LIRS subsidy under Round Two of the scheme have been separately notified of the outcome of their application.
- All Councils are encouraged to apply for funding in Round Three of the scheme, which will open later this year.



Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-37
Date 8 August 2013
Doc ID. A323097

Contact Innovation
T: (02) 4428 4219
E: dlg@dlg.nsw.gov.au

COUNCIL RESPONSIBILITIES UNDER THE *CARERS (RECOGNITION) ACT 2010*

Purpose

To remind councils of their responsibilities under the *Carers (Recognition) Act 2010* and to inform them of available resources to assist in meeting this responsibility.

Issue

- The Act recognises carers' role in, and contribution to, NSW communities.
- Councils and other public sector agencies have responsibilities under the Act to:
 - Take all reasonable steps to ensure that staff are aware of, and understand, the NSW Carers Charter
 - Consult bodies that represent carers when developing policies that affect carers
 - Take the NSW Carers Charter into account when developing human resource policies.
- Councils considered to be 'human service agencies' under the Act (i.e. councils that provide services directed at carers and/or people being cared for by carers) must also:
 - Take all reasonable steps to ensure that the council and its staff take action to reflect the principles of the Charter
 - Report on compliance with the Act for the reporting period in their Annual Report. The Office for Carers has developed a reporting template, which councils may use for this purpose. The template is accessible from: http://www.adhc.nsw.gov.au/individuals/caring_for_someone/nsw_carers_recognition_act_2010.
- The Office for Carers has developed resources to assist councils and others understand their responsibilities under the Act. The resources can be accessed at the URL address given above.
- Councils may contact Mrs Helen McFarlane, Principal Policy Officer, Office for Carers on (02) 9377 655367 or nswcarersact@fac.nsw.gov.au, with queries or for more information.

Action

General Managers are asked to bring this circular to the attention of councillors and relevant staff.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

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MONTHLY CALENDAR– AUGUST 2013

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/22

Summary:

Monthly calendar of Council activities.

Discussion (including issues and background):

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

Current Position:

The calendar for the months of August 2013 to October 2013 is attached. Councillors are requested to raise any queries prior to the meeting.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

Environmental issues:

Not applicable

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Alternative Solutions/Options:

Not applicable

Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

Monthly Calendar – August to October 2013
<p>Recommendation:</p> <p>That Council receive and note the regular monthly calendar for the period August 2013 to October 2013.</p> <p>Moved:</p> <p>Seconded:</p>

Attachment:

Calendar for August 2013 to October 2013.

WALGETT SHIRE COUNCIL AGENDA

AUGUST 2013

Date of Meeting	Time	What	Who
Thurs 1 Aug			
Fri 2 Aug			
Sat 3 Aug			
Sun 4 Aug			
Mon 5 Aug			
Tues 6 Aug			
Wed 7 Aug			
Thurs 8 Aug	10:00 am	Traffic Committee Meeting	Clr Keir, Clr Martinez
Fri 9 Aug			
Sat 10 Aug			
Sun 11 Aug			
Mon 12 Aug			
Tues 13 Aug	10:00	MVWAC Meeting - Wellington	General Manager
Wed 14 Aug			
Thurs 15 Aug	3:00pm	HACC Meeting	Clr Keir
Fri 16 Aug		Walgett Campdraft & Rodeo	
Sat 17 Aug		Walgett Campdraft & Rodeo	
Sun 18 Aug		Walgett Campdraft & Rodeo	
Mon 19 Aug			
Tues 20 Aug			
Wed 21 Aug	10:00 6:30pm	CMCC Council Meeting Lightning Ridge Tourism Association Meeting	Clr Woodcock Clr Greenaway & General Manager Clr Taylor
Thurs 22 Aug	1:30pm	Local Emergency Management Committee Meeting	General Manager
Fri 23 Aug			
Sat 24 Aug			
Sun 25 Aug			
Mon 26 Aug			
Tues 27 Aug	10:00	Council Meeting - Walgett	All Councillors and Directors
Wed 28 Aug	8:30am	PCYC/Community College Meeting	Mayor & General Manager
Thurs 29 Aug			
Fri 30 Aug	1:00pm	Minister for Education (WHS)	Mayor & General Manager
Sat 31 Aug			

WALGETT SHIRE COUNCIL AGENDA

September 2013

Date of Meeting	Time	What	Who
Sun 1 Sept			
Mon 2 Sept			
Tues 3 Sept			
Wed 4 Sept			
Thurs 5 Sept			
Fri 6 Sept			
Sat 7 Sept			
Sun 8 Sept			
Mon 9 Sept			
Tues 10 Sept			
Wed 11 Sept			
Thurs 12 Sept	10:00am	Outback Arts – Walgett Shire Council Chambers	Clr Keir
Fri 13 Sept			
Sat 14 Sept			
Sun 15 Sept			
Mon 16 Sept			
Tues 17 Sept			
Wed 18 Sept	6:30pm	Lightning Ridge Tourism Association Meeting	Clr Taylor
Thurs 19 Sept			
Fri 20 Sept			
Sat 21 Sept			
Sun 22 Sept			
Mon 23 Sept			
Tues 24 Sept	10:00am	Council Meeting – Rowena (Mayoral Election)	All Councilors and Directors
Wed 25 Sept			
Thurs 26 Sept			
Fri 27 Sept			
Sat 28 Sept			
Sun 29 Sept			
Mon 30 Sept			

WALGETT SHIRE COUNCIL AGENDA

October 2013

Date of Meeting	Time	What	Who
Tues 1 Oct		Local Government NSW Annual Conference	Mayor & General Manager
Wed 2 Oct		Local Government NSW Annual Conference	Mayor & General Manager
Thus 3 Oct		Local Government NSW Annual Conference	Mayor & General Manager
Fri 4 Oct			
Sat 5 Oct			
Sun 6 Oct			
Mon 7 Oct			
Tues 8 Oct			
Wed 9 Oct			
Thurs 10 Oct			
Fri 11 Oct			
Sat 12 Oct			
Sun 13 Oct			
Mon 14 Oct			
Tues 15 Oct			
Wed 16 Oct	10:00am 6:30pm	CMCC Meeting – Gilgandra Lightning Ridge Tourism Association- Annual General Meeting	Clr Woodcock & Clr Greenaway General Manager Clr Taylor
Thurs 17 Oct			
Fri 18 Oct			
Sat 19 Oct			
Sun 20 Oct			
Mon 21 Oct			
Tues 22 Oct	10:00am	Council Meeting - Walgett	All Councillors and Directors
Wed 23 Oct			
Thurs 24 Oct			
Fri 25 Oct			
Sat 26 Oct			
Sun 27 Oct			
Mon 28 Oct			
Tues 29 Oct			
Wed 30 Oct			
Thurs 31 Oct			

PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR COUNCILLORS POLICY

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1409

Summary:

The purpose of this report is to enable Council to review the Policy for the Payment of Expenses and Provision of Facilities to Councillors.

Background:

Council is required to adopt a Policy for the Payment of Expenses and the Provision of Facilities to Councillors within five months after the end of each year, with a copy of the Policy to be forwarded to the Department of Local Government.

Current Position:

The existing Policy has been revised for Council's consideration, taking into account the existing policy, legislative requirements and the guidelines issued by the Department of Local Government.

Vide Minute 09/2011/12 Council adopted as Policy that from 2011/2012 Councillor fees in future be set at the maximum level set by the Local Government Remuneration Tribunal annually subject to 25% of the Mayoral fee being allocated to the Councillor who occupies the position of Deputy Mayor.

Relevant Reference Documents:

Local Government Act 1993
WSC Policies Document
WSC Procedures Document

Governance Issues:

The adoption of a policy will contribute to the good governance of the organisation.

Environmental Issues:

Nil

Stakeholders

Councillors

Council Staff

Financial Implications:

The monetary amounts in the policy were updated three years ago, and the current draft policy does not provide for an increase.

Options/Alternatives:

Council is required to adopt a policy for the Payment of Expenses and the Provision of Facilities to Councillors; however the terms of the policy may be varied.

Conclusion:

The limits of expenditure have not been increased as they were reviewed in 2009. Council should consider whether the suggested limits are equitable.

Payment of Expenses and Provision of Facilities for Councillors
<p>Recommendation:</p> <ol style="list-style-type: none">1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.2. Consider updating the various expenditure limits.3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited. <p>Moved: Seconded:</p>

Attachment:

Revised Payment Expenses and Provision of Facilities for Councillors Policy (will be circulated under separate cover to Councillors before the Council meeting).

BURREN JUNCTION SPORTS GROUND AMENITIES BLOCK

REPORTING SECTION: General Manager

AUTHOR: Don Ramsland – General Manager/Matt Clarkson – Town Planner

FILE NUMBER: 09/776

Summary:

Cubbaroo Campdraft Club have requested to install an additional amenities block at the Burren Junction Sports Ground. It is highly recommended that Council resolve not to approve the installation.

Background:

Walgett Shire Council has received a proposal to install a transportable amenities block on Lot 7001 DP 1032424. Cubbaroo Campdraft Club has identified that since relocating the Campdraft to Burren Junction, the existing amenities block near the Tennis Club House is no longer large enough. They wish to install an additional amenities block at their cost to solve this problem.

Current Position:

The amenities block proposed to be installed at the sports ground is in poor condition. Once installed, Council would be responsible for the ongoing maintenance.

Relevant reference documents/policies:

- Environmental Planning and Assessment Act 1979.
- Environmental Planning and Assessment Regulation 2000.
- State Environmental Planning Policy (Infrastructure) 2007.

Governance issues:

Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council, community and applicant.

Financial Implications:

On average toilet blocks cost in the area of \$50,000 to \$150,000, dependant on size. It is considered that a cost effective alternative of providing a portable ablutions trailer would be a cost effective option.

Alternative solutions/options:

Approval:- Council could approve the installation and maintain the amenities block as per a Council asset. This option has not been recommended as the structure presents as an ongoing significant liability, and the Campdraft may be better served using alternative options.

Conclusion:

It would be appropriate for Council to consider the alternatives to constructing of a number of toilet facilities that are only used once or twice a year.

Burren Junction Sports Ground Amenities Block
<p>Recommendation:</p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none">1. Refuse Cubbaroo Campdraft Club's request to install an additional amenities block on Lot 7001 DP 10324242. Consider updating the various expenditure limits. <p>Moved:</p> <p>Seconded:</p>

LOCAL GOVERNMENT REFORM PROCESS - UPDATE

REPORTING SECTION: Executive

AUTHOR: Don Ramsland – General Manager

FILE NUMBER:

Summary:

To update Council with recent developments in relation to the Local Government Reform process.

Background:

Council will recall endorsing both joint submissions with Bourke and Brewarrina Shires as well as one focused on Walgett Shire at the June Council meeting. Council also resolved to have further discussions with both Bourke and Brewarrina Shires as per the following resolution.

Current Position:

Both Bourke and Brewarrina Shires have responded in the affirmative in this regards and meetings have been held with the mayors, deputy mayors and general managers on Monday 5 August, 2013 and Monday 19 August 2013 respectively.

As a result of those meetings the attached draft "*Barwon Darling Co-ordination Group*" agreement has been prepared and will be submitted to the August meeting of the three councils for consideration and adoption.

In addition, at the LGNSW presentation at Cobar on Wednesday 17 July, 2013 the consensus of those Western Division Councils attending was as follows:

1. Reject western regional authority model in the NSW Government's *Strengthening Remote Communities in NSW - The Options paper*.
2. That three or four groups of Councils, within the Western Division, with a strong community of interest, hold further discussion with regards more extensive strategic resource sharing and expansion of council/locally based NGO service delivery.
3. That the opportunity for Federal and State government funding bodies partner with these council groups for a more integrated service delivery model for remote communities be investigated.
4. That all Western Division Councils remain autonomous.

5. That opportunities for increased funding through abolishing rate pegging, changes to the Financial Assistance Grants funding formula/disability allowance distribution, subsidised infrastructure loans and integrated Government Service Delivery be further investigated.

The Independent Local Government Review Panel released a further discussion paper prepared by McKinlay Douglas on *Community Level Governance* in late July and comments and ideas were invited up to 20 August, 2013.

Senior elected members and executive staff of Brewarrina, Bourke and Walgett Shire Councils have been meeting regularly to develop a strategy and alternative proposals that would see an improvement in the delivery of all services throughout each of the Council's areas.

This process has involved detailed consideration of the recently circulated McKinlay Douglas Report on Community Level Governance.

The Councils have noted that the report deals mainly with case studies in the UK, New Zealand, Victoria and SA. Most of these studies are in more closely settled and highly populated areas and, as such, are not readily transportable to the Brewarrina, Bourke and Walgett situation as they failure to address the "remote location" issues. Interestingly too, most of these studies are focusing on smaller community activities under parent council umbrellas whereas the intent of the NSW government seems to be concentrated on creating larger areas to establish economies of scale and long term sustainability.

However, the three councils have used the report as a point of reference to develop our own concept which is locally driven and workable in remote locations with the possibility that once developed and proven the concept could be "mirror imaged" across the more isolated parts of Australia in the future.

The issues of poor governance and service delivery across all tiers of government have been highlighted throughout the various discussion papers produced by the Independent Panel and the three councils have also witnessed this problem over a number of years. More recently the councils have identified that the programme based approach by State and Federal Governments using non-government organisations to deliver a wide range of government services is both ineffective and inefficient with the outcomes required being poorly monitored and extremely costly.

Brewarrina, Bourke and Walgett Shires believe that locally driven, place based solutions would result in far better efficiencies, outcomes and improved accountability for the expenditure of public funds.

To this end, the Mayors Deputy Mayors and General Managers of the three councils have now reached consensus on a draft agreement to establish the "*Barwon Darling Co-ordination Group*." and have arranged to submit this draft proposal to their respective Councils for review and endorsement.

Using existing legislation, it is proposed this Group would be established under Section 355 of the Local Government Act, 1993 and be comprised of elected representatives of each council area and additionally include representatives of the Murdi Paaki Regional Assembly, which is a regionally established organisation representative of the large indigenous population, as well as

State and Federal governments. As such, it is intended to proceed to set the Group up prior to the end of the current year.

One of the principal aims of the Group would be to co-ordinate improvements to governance structures and service delivery focusing not only local government but State and Federal government functions as well.

At a State level, the governance and service delivery issues could be tied into the “*regional strategic co-ordination committees*” recently set up by the NSW Department of Premier and Cabinet in each council area.

Provision has also been made under the agreement to establish Centres of Excellence which would enable the creation of specialized units that would allow the three councils to work in close partnership by sharing specialist staff resources and in particular professional and technical personnel to achieve a greater skill level on a local basis with obvious benefits for all parties.

These units could then be expanded and applied to the local delivery of both State and Federal functions as well with the three councils facilitating local delivery by a range of non-government organisations and improving outcomes and efficiency.

The three councils have looked closely at the alternative method of possibly delivering this type of approach through the establishment of a “*County Council*” umbrella but have noted that the current legislation under Section 390(3) of the Local Government Act 1993 would preclude the involvement of Group members who are not elected local government representatives, and as such preclude the representation of the indigenous community and the State and Federal Agencies

At a recent meeting at Cobar, attended by representatives of councils from across the Western Division, there was overwhelming agreement that the Western Regional Authority concept was inappropriate because of the tyrannies of distance and lack of common communities of interest between the local government areas targeted in the concept.

The fresh approach proposed by Brewarrina, Bourke and Walgett Shires addresses the majority of the concerns highlighted in the Panel's discussion papers with a new concept that address all aspects of the quadruple bottom line of each of the Councils.

Relevant Reference Documents:

ILGR Panel – discussion papers

Stakeholders:

Councillors
General Manager,
Staff
Ratepayers

Governance issues:

Whilst several suggestion put forward by the Panel represent changes of a positive nature that can be made with regards local government functions, unfortunately these are being overshadowed by issues such as the Western Regional Authority recommendations.

Environmental issues:

Nil

Financial Implications:

Minimal

Alternative Solutions/Options:

Nil

Conclusion:

It is now appropriate for Council to consider adopting the draft "*Barwon Darling Co-ordination Group*" agreement and determine what the next steps in the implementation of the new concept should be.

Local Government Reform Process – Update

Recommendation:

That Council:

1. Formally adopt the draft "*Barwon Darling Co-ordination Group*" agreement; and
2. Establish a joint committee as outlined in the agreement under section 355 of the Local Government Act 1993
3. Authorise the Mayor and General Manager to take appropriate action in conjunction with the Shire of Bourke and Brewarrina to implement the terms of the agreement
4. Advise the Independent Local Government Review Panel, Minister for Local Government, Local Member for Barwon Hon. Kevin Humphries, relevant unions and state and federal departments of the action being taken in terms of the agreement.
5. Advise the local community and Council staff by way of public forums and newsletters of the adoption of the agreement and establishment of the Section 355 Committee.

Moved:

Seconded:

Attachments:

Draft "*Barwon Darling Co-ordination Group*" agreement

WALGETT SHIRE COUNCIL AGENDA



BARWON DARLING CO-ORDINATION GROUP

DRAFT AGREEMENT

Definitions and Interpretation

"constituent councils" the councils representing the Local Government areas of Bourke, Brewarrina and Walgett

(Other definitions etc. to be included later)

- 1) THIS AGREEMENT made this XX day of XX 201X sets out the commitment of the Council of Walgett Shire and the Council of Brewarrina Shire and the Council of Bourke Shire to form a Co-ordination Group to benefit from economies of scale, increase the range and quality of services and improve lifestyle of their residents and where possible reduce the cost of services to ratepayers, through a consultative and cooperative approach.

The group will identify opportunities for greater involvement in the improved coordination of a number of services currently be delivered by the State/Federal Government Agencies with the aim of improved outcomes and benefits for their respective communities

- 2) The parties have willingly agreed to enter into this agreement on the terms and subject to the conditions hereafter.

(a) Potential Areas for Participation in Service Delivery and Cooperative Arrangements

1. The Group shall within two (2) months of the signing of this agreement identify a detailed list of services that can be delivered through cooperation and economies of scale. Services so identified shall be included in a consolidated regional strategic community plan of action.

(b) Group Structure

The Group shall consist of

- Two Councillors (one of whom shall be the Mayor) from each constituent Council
- The General Manager from each constituent council

WALGETT SHIRE COUNCIL AGENDA

- An indigenous community representative nominated through the Murdi Paaki Regional Assembly from each local government area
- A representative of State Agencies (nominated by NSW Department of Premier and Cabinet)
- A representative of Federal Agencies (nominated by Federal Department of Prime Minister and Cabinet)

The group shall meet bi-monthly, or more frequently if required.

Chairmanship of the Group shall rotate between participating Councils on a twelve monthly basis. The Chairman shall have a casting vote in the event of a tied vote.

Each Council shall have the discretion to participate or not in any joint initiatives.

(c) Role/Responsibilities of Group

The role of the Group shall be to:

1. Identify of potential savings or gaps in strategic or operational functions and/or service delivery by constituent councils
2. Identify of potential savings or gaps in strategic or operational functions and/or service delivery by State and/or Federal Agencies
3. Identify of potential savings or gaps in strategic or operational functions and/or service delivery by Non Government Organizations
4. Coordinate the improvement of governance and local service delivery by constituent councils, State and/or Federal Agencies and Non Government Organizations by:
 - a. eliminating waste and duplication
 - b. ensuring such governance structures and service delivery meets locally identified (place based) needs and can be tied back to appropriately funded State/Federal programmes
 - c. are delivered efficiently and effectively
 - d. an appropriate level of ongoing communication and consultation occurring between all key stakeholders

The responsibilities of the Group shall be to:

1. Undertake any responsibilities that are delegated to it by the constituent councils, State and/or Federal Agencies and Non Government Organizations
2. Co-ordinate the preparation of a consolidated regional strategic community plan
3. Devise key performance indicators for effective and efficient local governance structures and service delivery

(d) Quorum

The quorum shall be the majority of members with a minimum of one member of each constituent council and one indigenous community representative.

WALGETT SHIRE COUNCIL AGENDA

(e) Twelve Monthly Review

The Group and each constituent council shall carry out a formal review of the Group on a twelve monthly basis to ensure it is meeting its aims and objectives and savings and benefits to the ratepayers and residents of the constituent councils are being achieved.

2. The Auditors for the constituent councils shall meet with the Group on an annual basis to review the consolidated regional strategic community plan of action and any commercial issues.

(f) Secretariat

Secretarial Services shall be provided by the Council whose Councillor is Chair of the Group.

(g) Enhancement of Employment in Towns and Villages of constituent councils

A supplementary aim of the Co-ordination Group is to maintain employment levels and enhance employment and career opportunities in the towns and villages of the constituent councils.

(h) Centres of Excellence

It is acknowledged that the constituent councils have expertise in particular areas. The Co-ordination Group shall formulate strategies to further develop these Centres of Excellence with a possibility of employing extra staff and outsourcing services to other Councils, Government Agencies and the Private Sector.

The Co-ordination Group shall have the authority to investigate the establishment of other means of governance and service delivery.

(i) Consultation with Staff and Unions

The group will consult with the staff of each constituent council and any relevant unions through the established local consultative committee process to detail the benefits to be obtained for each constituent council and the communities they serve.

(j) State Government Agencies and Services

To improve Local Government/Interagency cooperation and efficiencies the Co-ordination Group shall meet on a six monthly basis with Regional Co-ordinator (Western NSW) and other representatives as deemed necessary, of the Department of Premier and Cabinet

WALGETT SHIRE COUNCIL AGENDA

(k) Assistance to Other Councils

The Co-ordination Group undertakes to assist other Councils that have a genuine commitment to cooperation and resource sharing.

(l) Division of Local Government Consultation

Co-ordination Group shall meet with the Director General Division of Local Government (or his nominee) at least annually to discuss the outcomes achieved and areas where further development might occur.

(m) Admission of Other Council to the *Co-ordination Group*

The Co-ordination Group may at any time resolve to admit other Councils to the Co-ordination Group on such terms and conditions as the Co-ordination Group determines.

(n) Termination of the Agreement

This agreement may be terminated by six (6) months written notice by any of the parties.

The termination of this agreement shall not preclude the other parties from entering into a further Co-ordination Group.

SIGNED BY:

**MAYOR
WALGETT COUNCIL**

**MAYOR
BREWARRINA COUNCIL**

**MAYOR
BOURKE COUNCIL**

**GENERAL MANAGER
WALGETT COUNCIL**

**GENERAL MANAGER
BREWARRINA COUNCIL**

**GENERAL MANAGER
BOURKE COUNCIL**

SUPPLEMENTARY REPORTS

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 00/0000

Summary:

Owing to time constraints the following reports will be prepared as supplementary items:

1. Main Street Beautification Projects
2. Review of Tourism Plan and Branding Strategy
3. Review of Betterment Funding Programme
4. Walgett Weir Development
5. Senior Staff Contracts and Performance Reviews
6. Walgett PCYC Concept – Update
7. Organisational Structure – Minor Amendments
8. Industrial Land – Purchase Offers

Supplementary Reports
<p>Recommendation:</p> <p>1. That the advice be received and noted.</p> <p>Moved: Seconded:</p>

Attachments:

Nil

MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1455

Summary:

To advise Council of the following matters/issues which are for brief mention or information only;

1. Australian Local Government Association (ALGA) 2014 National Local Roads and Transport Congress

The ALGA have announced that the 2014 National Local Roads and Transport Congress is scheduled to occur in November 2014 in a regional location. Councils who are interested in hosting the Congress must address the Venue Selection Criteria, a copy of which is attached.

2. United Services Union Updates on the *Local Government (Early Intervention) Act 2013* and the *Service NSW (One-stop Access to Government Services) Act 2013*

The United Services Union negotiated and lobbied for improvements to be made to the above Acts for both their membership and the local government sector. A summary of these updates are outlined in the attached correspondence and Update bulletin from the United Services Union.

3. Correspondence from The Hon Katrina Hodgkinson MP – Local Land Services

Council has received correspondence from the Hon Katrina Hodgkinson MP regarding the outcome of submissions made on the Local Land Services reform. Walgett Shire Council has been included in the North West Local Land Services Region. Reasons for the decision and more information regarding Local Land Services are found in the attached correspondence from Katrina Hodgkinson.

4. Oakvale Capital Limited

Council have been advised that the fund manager Oakvale Capital Limited (trading as Oakvale Capital) has entered administration. Ferrier Hodgson have been appointed as administrator.

5. Industrial Land Sales/Subdivision – Walgett

As advised previously, recently a number of enquiries have been received in respect of Council's industrial land in Walgett. Shortly afor sale sign will be erected on the Castlereagh Highway near the Alex Trevallion Park. It is proposed to offer the land in its existing parcels, with a proviso that Council will negotiate re-subdivision to allow developers to acquire land parcels that suit the needs of particular types of industrial developments.

6. Residential Land Subdivision – Land Acquisition – Lightning Ridge

Negotiations are continuing with Western Lands to acquire a parcel of land at Lightning Ridge for residential subdivision. The land identified will be developed in stages. It seems unlikely that the whole parcel of land will be released upfront and ways of being able to secure that land from other development once Council commences installing the necessary infrastructure are currently being explored. Funding will be sourced from income from earlier land sales in Lightning Ridge which is currently being held in reserve.

7. Walgett 2013 Aboriginal Rugby League Knockout Carnival

A meeting was held on Tuesday 6 August with the knock out convenor, local police and Council representative to finalise arrangements for this year's knockout carnival which will held on Saturday 21 September, 2013. Arrangements will be much the same as previous years with an anticipated 16 teams to be competing. No Council funding commitments were made and a profit and loss account/balance sheet requested with regards last year's event.

8. Hudson Pear Control – Lightning Ridge – Additional Grant Funding

Additional grant funding for Hudson Pear control amounting to \$73,500 has been identified though the Castlereagh Macquarie County Council. However, an application for a matching grant of \$100,000 through the NSW Weeds Action Programme – Innovative Management Fund was unsuccessful.

Planning for a meeting of key stakeholders is being planned for 18/19 September, 2013 and an invitation is being extended to the Minister for Primary Industries to attend.

Matters for Brief Mention or Information Only – General Manager
<p>Resolved:</p> <p>That the General Manager's Report on matters for brief mention or information only be received and noted:</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

ALGA 2014 National Local Roads and Transport Congress Background Information and Location Selection Criteria.

USU Correspondence dated 23 July 2013 and USU Update 22 July 2013.

Correspondence from The Hon Katrina Hodgkinson MP.



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

National Local Roads and Transport Congress

Background Information

Local government is responsible for the management of more than 650,000 kilometres or 80% of the nation's roads.

Local roads are funded about 80% from rates. The balance comes mostly from the Commonwealth. In rural areas Commonwealth funding of roads can represent more than 50% of individual councils expenditure.

Roads maintenance and upgrading is the major item of expenditure for most councils. Councils spend more than \$3 billion on roads annually.

The Australian Local Government Association (ALGA) is the national peak body representing local government interest to the Federal Government. ALGA convenes the Congress in November each year.

The ALGA website has some useful background information including *The National Local Roads and Transport Policy Agenda 2010-20* and the *National State of the Assets Pilot 2012, November 2012*. You can access this at www.alga.asn.au

The National Local Roads and Transport Congress brings together senior decision makers from councils across the country together to discuss policy developments in relation to road funding and other transport issues.

The delegates are mayors, councillors, CEO and other senior council staff.

The speakers are both political and specialist speakers on a range of transport issues. The Congress is used as a lobbying opportunity by councils for the Federal government to increase funding.

The congress dinner traditionally does not have any subject matter speakers and is attended by delegates and partners.

The Congress has been convened in NSW twice before. The first Congress was in Moree in 2000 and the second is Newcastle in 2007.

The Congress is convened in November each year. It is convened during a period when federal Parliament is not sitting so as to maximise the chance of the relevant federal politicians being able to attend the Congress. The Parliamentary Sittings Calendar is not released until October/November each year, therefore ALGA is not aiming to finalise the dates of the 2014 Congress until this calendar is released.

Please contact Clare Hogan at ALGA (02 6122 9436) to discuss or if more information is required.



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

National Local Roads and Transport Congress Location Selection Criteria

Venue

The Congress venue must:

- be in a regional location;
- have the capacity to accommodate 400-500 people, with air conditioning, professional sound and audio visual facilities;
- provide for break out facilities for up to 200 people;
- provide a separate office for administration use and a number of meeting rooms;
- have mobile phone reception and internet access;
- provide for on-site catering for morning and afternoon teas and lunch; and
- have an emergency exit plan in place.

Exhibition space

The venue must have the ability to accommodate a trade display area with the capacity for a minimum of fifteen 3X3 or 3X2 metre booths with provision for power and data cabling.

Dinner Venue

The Congress dinner venue will need to accommodate 500-600 people and be no more than 30 minutes travelling time from the main Congress venue.

Accommodation

There must be sufficient 3.5 star (minimum) motel style accommodation for all delegates available within a 10 minute walking or bus travelling distance.

Transport

There must be RPT aviation links to the centre in which the venue is located or to within 90 minutes coach travel. There must be coach transport available to transport delegates to and from the Congress and dinner venues.


Parking

Please provide details of parking available on site and within close proximity.

Social Program

Prospective hosting councils are also asked to provide an outline of opportunities for pre and post Congress tour possibilities for delegates and an accompanying partners program.

WALGETT SHIRE COUNCIL AGENDA



23 July 2013

Mr Donald Ramsland
General Manager
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Dear Mr Ramsland,

Local Government (Early Intervention) Act 2013
Service NSW (One-stop Access to Government Services) Act 2013

Please find enclosed copies of the United Services Union's Updates on the *Local Government (Early Intervention) Act 2013* and the *Service NSW (One-stop Access to Government Services) Act 2013*.

The USU negotiated and lobbied successfully for significant improvements to both these Acts for both our membership and the local government sector. The USU was instrumental in achieving the following changes:

Local Government (Early Intervention) Act 2013

- Addition of section 438R which stops amalgamations or alterations to council areas being made whilst a council is suspended.
- Amendment of section 483B so that it now states that the regulations may contain the criteria to be considered by the Minister in issuing a performance improvement order and that a performance improvement order may only be issued after consideration of the performance improvement criteria. In the original Bill, there was no requirement for any performance improvement criteria. The criteria will help to ensure that councils are afforded with a fair and transparent process.
- Amendment of section 438I so that it now states that the regulations may make provision for suspension criteria and that a council may only be suspended after consideration of the suspension criteria. In the original Bill, there was no requirement for any suspension criteria. As above, having the criteria defined and within the regulations will help ensure that councils are provided with a fair and transparent process.

/2

New South Wales Local Government, Clerical, Administrative, Energy, Airlines & Utilities Union
Regional Offices: Newcastle, Wollongong. **Satellite Offices:** Armidale, Bathurst, Canberra, Dubbo, Grafton, Hay, Port Macquarie, Wagga Wagga

United Services Union

Level 7, 321 Pitt St
Sydney NSW 2000

p (02) 9265 8211
f (02) 9261 2265

w www.usu.org.au
e united@usu.org.au

ABN: 95 571 805 442

Ref: 20130301NDA01IND/20130514LFR01MET
Contact: Natalie Dabarera

Service NSW (One-stop Access to Government Services) Act 2013

- Removal of clause allowing Service NSW to undertake "any function that involves the provision of a service to a person" by a council or county council. This clause would have enabled Service NSW to undertake a wide variety of council services potentially including garbage, recycling and recreation services.
- Amendment of clause 12 which enables councils to undertake work on behalf of Service NSW. This will be a valuable source of additional revenue for many councils, especially those in regional areas.
- Amendment of clauses 7 and 8 so that council functions can only be delegated to Service NSW if a council has passed a resolution approving such a move. This will ensure that proper consideration is given to any transfer of services from councils to Service NSW and that such a decision cannot be made unilaterally by a General Manager.
- Amendment of clause 19 so that councils are not able to transfer assets, rights and liabilities to the Crown. This will ensure that council-owned assets such as water and waste assets will remain in the hands of the community.

These changes benefit not only our members but the sector as a whole.

For further information, please contact Ms Natalie Dabarera, Legal Special Projects Officer on (02) 9265 8249.

Yours faithfully,



Graeme Kelly
GENERAL SECRETARY

ND:aa

Copies to:

Mayor and Councillors - Walgett Shire Council



The Hon Katrina Hodgkinson MP

Minister for Primary Industries
Minister for Small Business

IM13/19889

RECEIVED 4 5 AUG 2013

- 1 AUG 2013

Mr Don Ramsland
General Manager
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Dear Mr Ramsland,

I refer to your letter of 9 May 2013 concerning your submissions on the Local Land Services reforms.

I would like to thank you for your involvement to date in the development of Local Land Services. Your input has helped the Government move towards a modern approach to service delivery and the way it connects with farmers and landowners, and involves them in decision making at the local level.

I note your concerns regarding the inclusion of Walgett Shire Council in the North West Local Land Services region. The boundaries have now been finalised and Walgett Shire Council area is included in the North West region. The boundaries for Local Land Services were determined by the Reference Panel based on three principles:

- Use of Local Government boundaries where possible;
- Landform and landuse; and
- Community of Interest.

Amendments to the map were made based on feedback from the 22 consultation workshops, industry groups, councils and other stakeholders and 2000 online submissions to the Have Your Say website.

I am pleased the inclusion of the Walgett Shire Council area in the North West region aligns with your preferred outcome as Local Land Services has been designed to allow for close collaboration between the regions in order to deliver efficient and effective services across designated 'boundaries'.

Local Land Services will be funded via direct budget contributions from the NSW Government, ratepayer funds and a continuation of natural resource grant funding via the State and Australian Governments.

The Government is committed to the provision of extension and advisory services. As a result of related reforms, a \$35 million Local Land Services Future Fund will be established

.../2

Mr Don Ramsland

-2-

Minister for Primary Industries

together with the reinvestment of \$5 million to fund frontline services. The \$5 million has been identified through organisational consolidation and removal of duplication and will be returned to landholders as new investment for additional agricultural advisory services.

This will mean that Local Boards will be able to hire new staff, contract independent private sector agronomists or collaborate with Farming Systems groups to deliver the services that are needed on the ground. In addition to these funds, Local Land Services will be backed by assets of over \$130 million which provides long term certainty and security for this important regional services delivery initiative.

The Government has requested that the Independent Regulatory and Pricing Tribunal (IPART) consider the rating scheme for Local Land Services. A final decision on the level of rates and the rating system will not be finalised until IPART has presented its final report later this year.

It is important that landholders and rural producers continue to engage with this reform and maintain awareness of Local Land Services developments. I encourage you to visit <http://www.dpi.nsw.gov.au/locallandservices> for further details and information.

I have asked that Ms Carolyn Raine, Project Director Regional Service Delivery, be available to discuss this matter further with you. Ms Raine may be contacted on 02 6881 1207.

Yours sincerely



Katrina Hodgkinson MP
Minister for Primary Industries

CASH ON HAND & INVESTMENT REPORT

REPORTING SECTION: Corporate Services
AUTHOR: Shane Roberts – Senior Finance Officer
FILE NUMBER: 09/1460

Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 July 2013.

Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

Current Position:

As at 31 July 2013 the operational bank account's balance was \$2,203,097.80.+ The reconciliation of this balance is:

Operational Account Bank Reconciliation As at 31 July 2013

	\$
Opening Ledger Account Balance as at 1 July 2013	341,927.67
Add: Receipts	5,846,552.52
Add: Recalled Investments	
Less: New Investments	
Less: Payments	(3,986,248.13)
Closing Ledger Balance as at 31 July 2013	2,202,232.06
 Balance as per Bank Statement as at 31 July 2013	 2,203,097.80
Add: Receipts not banked	7,660.52
Civica Receipt Update Errors	(1,680.35)
Less: Payments not presented	(6,845.91)
Closing Balance of Bank Account	2,202,232.06

WALGETT SHIRE COUNCIL AGENDA

No Term Deposits were recalled.

3 new Term Deposits were made to the value of \$1,750,000.00.

3 transfers were made from the 24hour online account to the value of \$2,250,000.00.

No transfers were made to the 24hour online account.

As at 31 July 2013 Walgett Shire Council's investment register's balance was \$12,500,000.00.

The balance as per the attached investment report comprised:

Term Deposits	\$12,500,000.00
Floating Rate Collateralized Debt Obligation (CDO)	\$ 0.00

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 30 June 2013 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

24 Hour Online Account Balance	\$ 1,448,298.83
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Relevant Reference Documents/Policies:

09/1772-02/0008	July 2013 bank reconciliation ledger 11.5010
09/1460-03/0001	Investments Report to Council 2013/2014

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Residents of Walgett Shire Council

Financial Implications:

As per report

Alternative Solutions/Options:

Nil

Conclusion:

As at 31 July 2013 Walgett Shire Council's total available cash and invested funds were \$16,150,530.89 represented by:

Reconciled Operational Account Balance	\$ 2,202,232.06
Investments	\$12,500,000.00
24 Hour Online Saver Account	\$ 1,448,298.83
Total	\$16,150,530.89

Cash On Hand and Investment Report as at 31 July 2013
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Recommendation:

That the cash on hand and investment report as at 31 July 2013 be received.

Moved:

Seconded:

Attachment:

Investment Table.

<u>Investment Institution</u>	<u>Type of Investment</u>	<u>Term (days)</u>	<u>Rate %</u>	<u>Ref</u>	<u>Reset Date</u>	<u>Maturity Date</u>
Term Deposits						
Credit Union Australia	Term Deposit	210	4.73	804/13		28-Aug-13
Credit Union Australia	Term Deposit	210	4.50	820/13		07-Aug-13
Bank of Queensland	Term Deposit	175	4.40	826/13		21-Aug-13
Credit Union Australia	Term Deposit	273	4.20	827/13		27-Nov-13
Bank of Queensland	Term Deposit	182	4.45	830/13		04-Sep-13
Suncorp	Term Deposit	182	4.30	833/13		11-Sep-13
IMB	Term Deposit	182	4.20	834/13		18-Sep-13
Bank of Queensland	Term Deposit	182	4.50	835/13		23-Oct-13
Bank of Queensland	Term Deposit	105	4.45	838/13		14-Aug-13
National Australia Bank	Term Deposit	182	4.10	840/13		27-Nov-13
Newcastle Permanent Building Society	Term Deposit	91	4.10	841/13		28-Aug-13
Bankwest	Term Deposit	70	3.75	842/13		07-Aug-13
Bankwest	Term Deposit	88	3.70	843/13		04-Sep-13
Bankwest	Term Deposit	60	3.75	844/13		07-Aug-13
Newcastle Permanent Building Society	Term Deposit	98	4.10	845/13		11-Sep-13
IMB	Term Deposit	182	4.00	848/13		04-Dec-13
National Australia Bank	Term Deposit	189	4.09	847/13		11-Dec-13
IMB	Term Deposit	189	4.00	848/13		18-Dec-13
Newcastle Permanent Building Society	Term Deposit	98	4.06	849/13		18-Sep-13
CBA	Term Deposit	118	3.79	850/13		09-Oct-13
NAB	Term Deposit	189	4.08	851/13		18-Dec-13
NAB	Term Deposit	188	4.14	852/14		08-Jan-14
ING	Term Deposit	188	4.28	853/14		08-Jan-14
ING	Term Deposit	209	4.09	854/14		05-Feb-14
IMB	Term Deposit	92	3.70	855/14		30-Oct-13
Newcastle Permanent Building Society	Term Deposit	91	3.95	856/14		30-Oct-13
						<u>\$12,800,000.00</u>
Floating Rates Collateralized Debt Obligations (CDO)						
Zircon Finance Ltd	Floating Rate CDO		0.00		20-Sep-14	\$0.00
Morgan Stanley Acas SP	Floating Rate CDO		0.00		20-Mar-12	\$0.00
Hollum Capital Ltd	Floating Rate CDO		0.00		23-Jun-14	\$0.00
						<u>\$0.00</u>
					Term Deposit Ledger Balance	\$12,500,000.00
					24 hour Online Bank Account	\$1,448,298.03
						<u>\$13,948,298.03</u>

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 31 July 2013

I hereby certify that the investments shown herein have been invested in accordance with Section 628 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed

Brad Pascoe
Finance Manager

Brad Pascoe 2/8/13
J. McKeown 1/8/13
Prepared and Reviewed by Julie McKeown
Assistant Rates Clerk

COMMUNITY ASSISTANCE SCHEME ROUND 1 2013-2014

REPORTING SECTION: Corporate Services

AUTHOR: Rebecca Jones – Administration Services Officer

FILE NUMBER: 12/14

Summary:

This report relates to applications for financial assistance through the Community Assistance Scheme 2013/2014. This is the first round of requests for financial assistance for the 2013/2014 financial year with seven (7) organisations being recommended to receive financial assistance totalling \$6,300.

Background:

Applications were invited from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 31 July 2013.

Applicants must be non-profit organisations and based in, or affiliated with, Walgett Shire. The max amount per project is \$3,000 and is limited to one donation per organisation per year. The Council reserves the right to part fund applications.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

Current Position:

An amount of \$10,000 has been provided for in the 2013/2014 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993. A total of ten (10) Community organisations have submitted applications to be considered for funding in the first round of the 2013/2014 Community Assistance Scheme. Seven (7) organisations have been endorsed for funding, totalling \$6,300.00. All applicants have been recommended for part funding with the exception of Carinda Jockey Club which has been recommended for the full amount requested of \$2,800.00.

Details of the applicants received and recommendations for funding are provided in the attached schedule.

Relevant Reference Documents/Policies:

WSC Procedures – AFM – Requests for Assistance
Section 356 Local Government Act 1993
Local Government (General) Regulation 2005

Governance issues:

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

Environmental issues:

No environmental issues have been identified in relation to this matter.

Stakeholders:

Walgett Shire Council
Community organisation applicants
Walgett Shire Community

Financial Implications:

A total of \$10,000 is budgeted for the Community Assistance Scheme in 2013/2014. Round 1 applications totalling \$6,300.00 have been recommended for Council approval. If all applications are approved an amount of \$3,700.00 will remain in the budget for Round 2 applications in January 2014.

Alternative Solutions/Options:

That Council resolve to approve or disapprove applications on a different basis to that recommended.

Conclusion:

A total of seven (7) applications for funding were received under Round 1 of the Community Assistance Scheme. The report recommends that all funding be provided to the applicants at the recommended amounts as per the table below.

Community Assistance Scheme Donations – Round 2 2012/2013 Applications**Recommendation:**

1. That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the first round of 2013/2014;

Organisation	Project	Recommended Amount
Collarenebri Jockey Club	Cover mandatory ambulance fees for an annual race meeting	\$500.00
Lightning Ridge Community Radio	Picnic in the Park to celebrate 17 th Birthday and promote talent in Shire	\$500.00
Lightning Ridge IBC	Maintain and improve the IBC Gem Gardens by installing new watering system and assistance with insurance fees	\$500.00
Lightning Ridge Neighbourhood Centre	Provides office space, electricity, paper and printing through the NILS program – No Interest Loan Scheme	\$500.00
Walgett Men's Shed Inc	To purchase furniture and fittings. Provides a location where men can meet, socialise and utilize the tools and work benches to make or repair articles.	\$1,000.00
Lightning Ridge Junior Rugby League Club	Purchase kitchen equipment for canteen (pie warmer, bay Marie etc)	\$500.00
Carinda Race Club	Cover costs associated with providing portable units on the day of the race event	\$2,800.00

Moved:

Seconded:

Attachments:

2013/2014 Community Assistance Scheme Schedule.

WALGETT SHIRE COUNCIL AGENDA

Organisation	Project	Cost of Project/ Activity	Amount Requested	Previous Funding	Recommended Amount	Program/Activity Outcomes	Comment
Goodooga- Lightning Ridge CWA	Provide a luncheon at the Annual Wool Day held to raise fund to support various charity organisations.	\$4,877.00	\$2,000.00	\$1,000.00 (July 2012)	Nil	Donation to groups including children with special needs, women and children in crisis, Yawarra Meami, Royal Far West, Shire's Youth as well as RFDS and cancer research.	Whilst the value of the work done is acknowledged, it is believed that Council should make donations directly rather than through a third party organisation.
Collarenebri Jockey Club	Cover mandatory ambulance fees for annual race meeting.	\$4,500.00	\$500.00	\$500.00 (July 2012)	\$500.00	The annual race meeting draws people to the district and supports local businesses as well as providing a social function for residents.	Being the premier activity for the Collarenebri District the race meeting provides substantial social and economic benefit to the Community.
Lighting Ridge Community Radio	Picnic in the Park to celebrate 17 th Birthday and promote talent in Shire.	\$3000.00	\$1,500.00	\$1,000.00 (July 2012)	\$500.00	Activity brings visitors to the Shire, while including all people from the diverse community.	It is assumed that Opal FM will also approach other sponsors for funding.
Lightning Ridge IBC	Maintain and improve the IBC Gem Gardens by installing new watering system and assistance with insurance fees.	\$25,100.00	\$1,100.00	\$1,000.00 (July 2011)	\$500.00	The Gem gardens provide an ideal place for local community members to host birthday parties; it is also a free attraction for tourist and a resource for local Tafe students.	Assistance to this organisation should be a specific budget allocation, should Council wish to provide ongoing support.
Walgett District Historical Society	Host and run the Antique Road Show.	\$2000.00	\$1000.00	\$1,000.00 (Jan 2012)	Nil	Attraction and public event for the Walgett community.	Event not eligible as already held. Can make application in next round, January for 2014 event.
Lightning Ridge Neighbourhood Centre	Provides office space, electricity, paper and printing through the NILS program – No Interest Loan Scheme.	\$6,000.00	\$3,000.00	\$250.00 (July 2011)	\$500.00	The service assists people to learn to budget and repay loans. To date 25 loans have successfully been completed.	Assistance to this organisation should be a specific budget allocation should Council wish to provide support.
Walgett Men's Shed Inc	To purchase furniture and fittings. Provides a location where men can meet, socialise and utilize the tools and work benches to make or repair articles.	\$4,000.00	\$2,000.00	Nil	\$1,000.00	A facility to encourage men to socialize and utilize their skills in a range of activities.	This facility has only recently established and provides a valuable social outlet for older men in Walgett.

WALGETT SHIRE COUNCIL AGENDA

Organisation	Project	Cost of Project/Activity	Amount Requested	Previous Funding	Recommended Amount	Program/Activity Outcomes	Comment
Lightning Ridge Junior Rugby League Club	Purchase kitchen equipment for canteen (pie warmer, bay Marie etc).	\$2,231.00	\$2,000.00	Nil	\$500.00	Equipment will assist the canteen operation for Junior Rugby League and other organisations using the canteen.	Project will provide broader community benefit.
Lightning Ridge Historical Society	To purchase 3 Historical Plaques on ironstone.	\$2,100.00	\$1,600.00	\$300.00 (Jan 2010)	Nil	Heritage Tourism, enhances knowledge of the discovery of the opal. Displayed information for tourists, and community youth	Project needs to be fully funded, suggest funds be provided from Tourism Vote if supported by Council.
Carinda Race Club	Cover costs associated with providing portable units on the day of the race event.	\$2,800.00	\$2,800.00	Nil	\$2,800.00	This will assist the Carinda Jockey Club in its conduct in its Race meeting and provide a better level of amenity for race patrons.	Commitment to funding provided by Mayor/General Manager.

Totals			\$17,500.00		
ANNUAL BUDGET					\$10,000.00
Allocated in Round 1					\$6,300.00
Balance available Round 2					\$3,700.00

SEC 356 REBATES - CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS

REPORTING SECTION: Corporate Services
AUTHOR: Jeremy Way – Rates Clerk
FILE NUMBER: 09/1115

Summary:

This report provides details of eligible organisations that have made application to council for a rebate on 2013/2014 sewer water and waste charges. The report recommends that the applications be approved and that rebates be granted in line with Councils policy for Donations to Churches and Other not for Profit Organisations – Section 356 of the Local Government Act 1993.

Background:

For a number of years Council granted rebates on annual service charges applied to rate assessments for a number of Churches and Not for Profit Organisations such as district CWA branches. These groups are already exempt from Ordinary Rates under the provisions of Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993.

Council adopted the Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA policy on 23rd April 2013 and a letter advising of this new policy was sent the applicable church groups and community organisations. An application form was also sent with this letter.

The new policy requires that all eligible organisations pay at least a percentage of charges against their authorities.

Each year there is a specific provision in the budget for rebates to eligible organisations that have applied for a donation under the policy.

Current Position:

A total of 23 organisations have applied for rebates on their water, sewer and waste service charges amounting to \$16,236.02. All applications have been assessed against the policy criteria and are eligible to be granted rebates on their service charges.

The current budget provides an amount of \$15,000 for rebate applications, with the attached list detailing the organisations that have applied for a rebate under this policy and the amount applicable to each.

Relevant Reference Documents/Policies:

Chapter 12, Part 1, Section 356 of the Local Government Act 1993
Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993
Council Policy - Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA.

Governance issues:

Council must comply with the provisions of sec 356 of the LGA 1993. Any decision to grant a rebate under sec 356 should be by way of council resolution.

Environmental issues:

N/A

Stakeholders:

Not for Profit Entities within Walgett Shire Council
Walgett Shire Council

Financial Implications:

All applications have been evaluated against the policy criteria and are eligible for a rebate in accordance with the council policy. The total rebates across water, sewer, and waste total \$16,236.02 against the current budget of \$15,000 for the year. This will require that an additional amount of \$1,236 be approved at the September QBRs.

Alternative Solutions/Options:

That the applications be refused or granted at a lower level of rebate. This is not supported given that a policy has now been adopted.

Conclusion:

It is recommended that Council provide rebates to the organisations on the attached list in line with criteria set out in the Donations to Churches and Other not for Profit Organisations – Sec 356 of the LGA Policy.

356 Donations to Local Churches and Other Organisations
<p>Recommendation:</p> <p>1. That the applications from eligible non-profit organisations as per the attached list be approved and the rebates on annual service charges as detailed therein be granted.</p> <p>Moved: Seconded:</p>

Attachments:

Section 356 Donations – 2013/2014 Rating Year.

Section 356 Donations - 2013/2014 Rating Year

Applicant	Ass #	Address	Approved Yes/No	Total Donations 2013/2014	Water	75% Water	Sewer	75% Sewer	DWM Collect	50% DWM	DWM Avail	50% DWM
Church of England	31310	58-60 Wilson Street Collarenebri	Y	\$ 1,205.11	822.00	616.50	465.54	349.16	431.71	215.85	47.19	23.60
Church of England	31328	35-37 Wilson Street Collarenebri	Y	\$ 989.26	822.00	616.50	465.54	349.16			47.19	23.60
Church of England	31492	Kaolin Street Lightning Ridge	Y	\$ 730.36	271.00	203.25	383.54	287.66	431.71	215.85	47.19	23.60
Anglican Church	31567	13 Morilla Street Lightning Ridge	Y	\$ 514.51	271.00	203.25	383.54	287.66			47.19	23.60
Anglican Church	30916	19 Pitt Street Walgett	Y	\$ 1,486.78	1,233.00	924.75	430.10	322.58	431.71	215.85	47.19	23.60
Anglican Church	31054	15 Hastings Street Burren Junction	Y	\$ 23.60							47.19	23.60
Anglican Church	31377	1 Cumborah Street Cumborah	Y	\$ 23.60							47.19	23.60
Anglican Church	31773	14 Shaw Street Rowena	Not received	\$ -								
Anglican Church	31096	45-47 Colin Street Carinda	Y	\$ 226.85	271.00	203.25					47.19	23.60
A.I.M	30726	35 Sutherland Street Walgett	Y	\$ 962.68	822.00	616.50	430.10	322.58			47.19	23.60
A.I.M	30866	47 Namoi Street Walgett	Y	\$ 1,178.53	822.00	616.50	430.10	322.58	431.71	215.85	47.19	23.60
Catholic Church	30882	89 Arthur Street Walgett	Y	\$ 1,178.53	822.00	616.50	430.10	322.58	431.71	215.85	47.19	23.60
Catholic Church	31104	9 Colin Street Carinda	Y	\$ 226.85	271.00	203.25					47.19	23.60
Catholic Church	31740	4 Middle Street Rowena	Y	\$ 226.85	271.00	203.25					47.19	23.60
Catholic Church	31757	18 Middle Street Rowena	Y	\$ 226.85	271.00	203.25					47.19	23.60
Catholic Church	31237	2-4 High Street Collarenebri	Y	\$ 989.26	822.00	616.50	465.54	349.16			47.19	23.60
Catholic Church	31559	31 Morilla Street Lightning Ridge	Y	\$ 730.36	271.00	203.25	383.54	287.66	431.71	215.85	47.19	23.60
Lightning Ridge Historical Society	31575	7 Morilla Street Lightning Ridge	Y	\$ 514.51	271.00	203.25	383.54	287.66			47.19	23.60
Jehovah's Witnessess Congregation	31526	8 Kopi Street Lightning Ridge	Y	\$ 730.36	271.00	203.25	383.54	287.66	431.71	215.85	47.19	23.60
Serbian Orthodox Church	19075	132-136 Pandora Street Lightning Ridge	Y	\$ 514.51	271.00	203.25	383.54	287.66			47.19	23.60
Cumborah Communtiy Inc.	12187	16 Cumborah Street Cumborah	Not received	\$ -								
CWA Collarenebri	11593	13 Wilson Street Collarenebri	Y	\$ 1,205.11	822.00	616.50	465.54	349.16	431.71	215.85	47.19	23.60
CWA Burren Junction	7773	13 Waterloo Street Burren Junction	Y	\$ 239.45					431.71	215.85	47.19	23.60
CWA Walgett	7260	32 Pitt Street Walgett	Y	\$ 1,178.53	822.00	616.50	430.10	322.58	431.71	215.85	47.19	23.60
Seventh Day Adventist	31708	12 Silica Street Lightning Ridge	Y	\$ 933.61	542.00	406.50	383.54	287.66	431.71	215.85	47.19	23.60
				\$16,236.02	\$11,061.00	\$8,295.75	\$6,697.44	\$5,023.12	\$4,748.81	\$2,374.35	\$1,085.37	\$542.80
Total Annual Rates & Charges for 2013/2014 Rating Year				\$23,592.62								
Total 356 Donation for 2013/2014 Rating Year				\$16,236.02								
Total Rates & Charges still payable in 2013/2014 Rating Year				\$7,356.60								

SALE OF LAND FOR UNPAID RATES – 13 APRIL 2013

REPORTING SECTION: Corporate Services
AUTHOR: Jeremy Way – Rates Clerk
FILE NUMBER: 12/255

Summary:

The sale of land for overdue rates took place on Saturday 13th April 2013 in accordance with the provisions of Chapter 17, Part 2, Division 5 of the Local Government Act 1993. Under Section 719 of the Act Council must write off the rates and charges that were not covered by the sale proceeds.

Background:

Of the twelve properties that went to auction on 13th April 2013, 2 sold under the auctioneers hammer with a further 8 properties sold on the day by way of negotiation with the highest bidder. Two (2) vacant land properties in Walgett attracted no interest and remain unsold.

All properties were settled on 13th May 2013, with the exception of assessment 9928 which was not settled till 7th June 2013.

Delays in receiving all invoices associated with the cost of these sales delayed the final settlement of unpaid rates and charges. In accordance with Section 718(a) the purchase money has been applied firstly to the expenses incurred in connection with the sale and secondly, in accordance with Section 718(b), to any rate and charge in respect of the land due to council, any other rating authority and any debt in respect of the land due to the Crown as a consequence of the sale.

Assessment 10595 for 28 George Street Collarenebri had outstanding Western Lands Lease fees of \$3,016.72 as at settlement on 13th May 2013. This required that half of the available sale proceeds of \$5,603.75 (being \$2,801.87) be paid to NSW Trade & Investment - Crown Lands Division, leaving \$2,801.88 to go towards unpaid Council rates and charges.

The new owners will be responsible for the pro-rata rates and charges for the 2012/2013 levy and these have been detailed on the attachment.

In accordance with Section 719(b), if the purchase money is less than the amount owing the rates and charges are taken as fully satisfied. Therefore, Council must write off the annual short fall from the sale proceeds as noted on the attachment.

There are non-recoverable sale costs that need to be written off as noted on the attachment. There are three different reasons for these non-recoverable costs as noted below;

- Properties not sold
- Property withdrawn from sale
- Sale price did not cover cost of sale

Current Position:

All ten properties sold on 13th April 2013 have now been settled and ownership has been updated. All costs associated with the sale have been settled and remaining proceeds from sales credited off unpaid rates and charges. Approval is now sought to write off the shortfall of rates and charges on the relevant assessments and the non-recoverable sale costs as detailed on the attached schedule.

Relevant Reference Documents/Policies:

Chapter 17, Part 2, Division 5 of the Local Government Act 1993

Governance issues:

The sale was conducted in accordance with provisions set out in Chapter 17, Part 2, Division 5 of the Local Government Act 1993 and the processes recommended in this report are also in accordance with the provisions of the LGA.

Environmental issues:

No environmental issues have been identified in relation to this matter.

Stakeholders:

Walgett Shire Council
Ratepayers and Residents

Financial Implications:

The sale of land for overdue rates resulted in a cost to Council in terms of the writing off of rates and interest charges. One of the outcomes sought from a sale for unpaid rates is to achieve a transfer of ownership to new owners who hopefully will keep the rates on a current basis.

Alternative Solutions/Options:

As the requirements for finalising a sale for unpaid rates are provided for under the LGA, there are no alternative solutions or options for the conduct of this matter.

Conclusion:

The finalisation of the sale for unpaid rates is a key milestone in reducing the amount of outstanding rates that had escalated to an unacceptable level over recent years. More focused debt recovery processes and a further sale scheduled later this year will further improve Council's rate arrears position.

Sale of Land for Unpaid Rates – 13 April 2013

Recommendation:

1. That Council approve the rates and charges written off totalling \$104,738.32 as detailed on the attached schedule in relation to the sale of land for unpaid rates on 13th April 2013.
2. That Council approve the write off of non-recoverable sales cost totalling \$3,229.81 as detailed on the attached schedule.

Moved:

Seconded:

Attachments:

Sale of Land for Overdue Rates – April 2013 – Finalised and Settled Figures.

WALGETT SHIRE COUNCIL AGENDA

Sale of Land for Overdue Rates - April 2013 - Finalised and Settled Figures												
Assessments Requiring Rates & Charges Write Off												
Assessment No.	Old Owners Name	Property Address	Sale Costs	Sale Price - GST Exclusive	Less - Sale costs to be paid by sale proceeds	Non-recoverable sale costs to be written off	Less - Other charges in accordance with Section 718(b)	Sale proceed to go toward rates and charges	Less - Outstanding Rates as at 30/06/2013	Less - Outstanding Water Consumption Charges	Plus - Rates Apportionment for New Owner	Rates to be Written Off
6544	Thorne	75 Warrena Street, Walgett	731.23	Not Sold		731.23						
6569	Reid	20 Peel Street, Walgett	731.23	Not Sold		731.23						
7856	Frost	13 Baladava Street, Burren Junction	1,390.43	\$3,500	1,390.43			2,109.57	10,144.36		99.84	7,934.95
8813	Ayers	22-24 Colin Street, Carinda	178.87	Withdrawn from Sale		178.87						
9209	Smith	18-20 McNamara Street, Carinda	1,622.24	\$1,000	1,000.00	622.24			7,868.85		116.64	7,752.21
9910	Smith	9-11 Church Street, Collarenebri	1,396.25	\$11,000	1,396.25			9,603.75	20,207.21		280.45	10,323.01
10447	Mogilevsky	56 Earl Street, Collarenebri	1,666.24	\$700	700.00	966.24			8,602.23		207.36	8,394.87
10496	Gallagher	9-11 George Street, Collarenebri	1,416.28	\$11,000	1,416.28			9,583.72	19,386.64		280.45	9,522.47
10595	Millstead	28 George Street, Collarenebri	1,396.25	\$7,000	1,396.25		2,801.87	2,801.88	55,116.64		268.33	52,046.43
11197	Gallagher	6-8 Narran Street, Collarenebri	1,396.28	\$12,000	1,396.28			10,603.72	19,651.14	3.12	286.16	8,764.38
		Totals	\$11,925.30	\$46,200.00	\$8,695.49	\$3,229.81	\$2,801.87	\$34,702.64	\$140,977.07	\$3.12	\$1,539.23	\$104,738.32
Assessments Requiring Refund of Surplus Proceeds from Sale												
Assessment No.	Old Owners Name	Property Address	Sale Costs	Sale Price - GST Exclusive	Less - Sale costs to be paid by sale proceeds	Non-recoverable sale costs to be written off	Less - Other charges in accordance with Section 718(b)	Sale proceed to go toward rates and charges	Less - Outstanding Rates as at 30/06/2013	Less - Outstanding Water Consumption Charges	Plus - Rates Apportionment for New Owner	Surplus sale proceeds to be refunded
9928	Gallagher	5-7 Church Street, Collarenebri	1,416.30	\$35,500	1,416.30			34,083.70	19,386.67	250.66	134.32	-14,580.69
10801	Gallagher	33-35 High Street, Collarenebri	1,416.28	\$21,000	1,416.28			19,583.72	18,700.07	26.66	286.16	-1,143.15
11809	Gallagher	78-80 Wilson Street, Collarenebri	1,416.26	\$21,000	1,416.26			19,583.74	19,299.05	78.73	284.45	-490.41
		Totals	\$4,248.84	\$77,500.00	\$4,248.84	\$0.00	\$0.00	\$73,251.16	\$57,385.79	\$356.05	\$704.93	-\$16,214.25
Overall Totals												
			\$16,174.14	\$123,700.00	\$12,944.33	\$3,229.81	\$2,801.87	\$107,953.80	\$198,362.86	\$359.17	\$2,244.16	\$104,738.32

STOCK TAKE VARIANCE FINANCIAL YEAR 2013

REPORTING SECTION: Corporate Services
AUTHOR: Melissa Tooth – Stores Finance Officer
FILE NUMBER: 12/14

Summary:

This report is to advise Council of the outcome of the stores and materials stocktake held on site at Council stores depot on 29th June 2013. The report provides explanations for discrepancies where these have been identified and recommends that the adjustments to the stores subsidiary ledger be approved.

Background:

The Local Government (General) Regulation 2005 requires Council to take all reasonable measures to ensure that the assets owned, or under control of, the Council are properly accounted for. To assist in the control of Council's Stores and Material's assets, a stock take is undertaken annually. Physical counts are performed on all stock items held in the store. The results of the count are then compared to the stock item balances contained in Council's Corporate Database (Authority). If there are any major variances, a physical re-count is usually performed on each item to confirm the original count. Once all counts are completed, a discrepancy report is produced which details the recommended write-off or write-on for the stock take period.

Current Position:

The stock take resulted in a variance of \$21,276.53 which is reflective of a write-off value for approximately 600 stores items. This high number of adjustments is likely to be substantially due to the overall operational activities within the Stores Function not being completed correctly (movement of stock in and out). Given the manner in which stores processes have been conducted previously, it is not possible to determine in most cases how the discrepancies have occurred. With the recent appointment of the Stores Finance Officer the stocktake process and stores operations generally will be subject to clear processes and closer oversight and it is expected that the 2013/2014 end of year stocktake result will reflect this.

Overall this stocktake is of concern given the number of adjusting transactions, where it clearly shows movement of stock in and out of stores is not accurately being recorded. It is proposed to conduct quarterly stocktakes as part of a range of measures to improve stock accountability.

The write-off value is approximately 3.6% of the total asset value for stores.

Relevant Reference Documents/Policies:

Local Government (General) Regulation 2005
Stocktake policy and procedures

Governance issues:

Stocktake policy and procedures are being reviewed and will include the set up and maintenance of stock control at Lightning Ridge and Collarenebri. The appointment of the Stores Finance Officer and the transfer of Stores operations from Engineering to Corporate Services will facilitate ongoing investigation and corrective action at an administrative level.

Financial Implications:

A write off of \$21,276.53 will be expended in 2012-2013 for the year ended 30 June 2013 as a result of the stock take adjustments

Alternative Solutions/Options:

The Council is required to approve the adjustments to the Stores Ledger and subsequent write off of value.

Conclusion:

All stocktakes will result in variances across stock items principally as a result of errors and omissions in recording stock receipt issues. The large number of variations in the stocktake, as at 30th June 2013, reflects poor administration and oversighting of the operation of the Store. The appointment of the Stores Officer and a range of measures, some of which are already implemented, will result in better Stores control and discrepancies as at 30th June 2014.

The report recommends that Council approve the write off of stock to the stores ledger and control account.

Stocktake Variance 2013 Financial Year
<p>Recommendation:</p> <p>1. That Council approve the write off of stock with a total value of \$21,276.53 to the stores ledger and control account and the adjustments to the Stores Ledger as per the schedule of stock items attached</p> <p>Moved: Seconded:</p>

Attachments:

List of stocktake variations over \$500.00.
Walgett Shire Council Stocktake Discrepancies Report.

WALGETT SHIRE COUNCIL AGENDA

Stock Item	Description	Value	Explanation
438	Lamp LED Strobe Rotator	\$516.25	Change of location from Workshop to Stores
3855	Pool Acid 20 Ltr	\$816.25	Item was not booked out prior to stock take
2560	Hat Kool Aussie	\$447.26	Stock damage - Should have been written off
9300	Work Trousers	\$952.16	Items booked in incorrectly
6777	Boots - Work yakka	\$869.95	Items booked in incorrectly
439	Lamp Magnetic Beacon Amber	\$422.18	Not booked out correctly
3273	Aggregate	\$2,237.99	Volume is estimated
149	Edge Cutting 6' X 6" X 5/8"	\$833.27	New category introduced mid-year - not booked in correctly
151	Cutting Edge Volvo	\$2,101.77	New category introduced mid-year - not booked in correctly
2461	Joint Gibault C/I 150mm	\$788.98	Stock not booked out - Emergencies possibly not booked out
2796	Joint Gibault 200mm	\$1,283.40	Stock not booked out - Emergencies possibly not booked out
8103	Ultraclear Oil	\$854.10	Item was not booked out prior to stock take
8122	Oil Torque	\$505.60	Item was not booked out prior to stock take
8124	Oil Global Top Dog	\$752.08	Item was not booked out prior to stock take
9553	Roads to Recovery Signs	\$723.84	Item was not booked out prior to stock take
9610	Loose Stones/windscreen damage	\$900.00	Located in Stores after stock take was closed
	TOTAL	\$15,005.08	

WALGETT SHIRE COUNCIL AGENDA

Authority 6.5.29.4 LIVE
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STOCKTAKE DISCREPANCY REPORT

Report Date: 02/07/2013 Page: 1

Location 1 Walgett

Bin Number	Stock Item	Description	Ord Unit	Quantity	Transaction Quantity	Count Quantity	Discrepancy Quantity	Value
A	314	19314 Jumper Polar Pleece 2T Green/Yellow	EACH	18.00	.00	15.00	3.00	85.84
A	438	NAR85420A Lamp LED Strobe Rotator	EACH	10.00	.00	4.00	6.00	816.25
A	1000	Vinyl Sign Making Black 5yr	N	89.00	.00	18.00	71.00	268.05
A	1001	Vinyl Sign Making Black 7yr	NTR	18.00	.00	89.00	-71.00	-318.30
A	1003	Vinyl Sign Making Yellow	NTR	.00	.00	50.00	-50.00	-2000.00
A	1006	Vinyl Sign Making Blue	NTR	.00	.00	50.00	-50.00	-254.50
A	1500	0823603 Foot Valve Strainer 78mm W/Tail	EACH	4.00	.00	3.00	1.00	36.63
A	1733	Band Tapping CB 150mm x 50mm AC/BB	EACH	1.00	.00	.00	1.00	65.00
A	1860	04027987 Tape Flagging 28mm x 100m Pink	EACH	5.00	.00	.00	5.00	19.75
A	2243	06763933 Repellent Off Skintastic Spray 175ml	EACH	11.00	.00	8.00	3.00	22.02
A	2360	Repair Clamp SS 50mm x 150mm	EACH	3.00	.00	.00	3.00	182.17
A	3080	Paint Black Pitchmarker 12ltr	EACH	11.00	.00	7.00	4.00	493.53
A	3205	Plug Screwed PVC 50mm	EACH	.00	.00	.00	-2.00	-35.00
A	3855	POOL ACID 20ltr	EACH	32.00	.00	.00	32.00	1286.40
A	3856	POOL ACID 5ltr	DRUM	128.00	.00	125.00	3.00	61.15
A	4341	42402 CB Band Tapping AC 200mm x 25mm	EACH	3.00	.00	.00	3.00	382.50
A	4767	Hose Suction 75mm	EACH	139.50	.00	149.50	-10.00	-205.71
A	4915	Camlock Coupler P/P BSP Type D 0352 8301	EACH	10.00	.00	9.00	1.00	14.20
A	7771	62222 Sign W Marker Plate Vertical	EACH	22.00	.00	15.00	7.00	105.00
A	9599	Sign Flood Damage Ahead	EACH	4.00	.00	7.00	-3.00	-294.00
A	1187	150mm Gritpitt Connector	EACH	7.00	.00	11.00	-4.00	-357.55
A	88	Can Fuel 5Ltr	EACH	15.00	.00	11.00	4.00	39.49
A	89	Bottle Clear 1ltr	EACH	28.00	.00	27.00	1.00	5.22
A	99	0669809 Can Fuel Plastic red 10ltr	EACH	11.00	.00	6.00	5.00	14.50
A	313	Jacket Flying Hi-Vis Reflective Tape Yellow Nav	EACH	9.00	.00	.00	9.00	40.77
A	500	Bar Plug Safety Corded	EACH	1090.00	.00	3000.00	-1910.00	276.40
A	501	Mark Dust P2	EACH	74.00	.00	50.00	24.00	899.23
A	1270	Drill Cordless Panasonic BY6101 12V	1	1.00	.00	2.00	-1.00	69.38
A	1406	Pump Oil 60-200 Litre	EACH	6.00	.00	4.00	2.00	286.21
A	2560	Hat Kool Aussie	EACH	30.00	.00	11.00	19.00	95.64
A	2606	Spanner Set Open End Ring	EACH	1.00	.00	.00	1.00	447.26
A	2747	Torch Kit L.P Gas	EACH	.00	.00	1.00	-1.00	52.08
A	2866	Hook Grappler	1	1.00	.00	.00	1.00	90.26
A	2931	Cutters Bolt 450mm	EACH	2.00	.00	.00	2.00	294.00
A	3033	Drisorb Absorbent (Spill Fix)	BAG	14.00	.00	16.00	-2.00	79.62
A	3348	Rope Silverline 12mm	EACH	210.00	.00	223.00	-13.00	-38.84
A	3521	WADER WATER PVC	EA	11.00	.00	10.00	1.00	-9.49
A	3925	0891 50l Bottle Pump Dispenser 1ltr	EACH	14.00	.00	11.00	3.00	149.60
A	3927	0198369 Bottle Sprayer Pressure 2ltr	EACH	3.00	.00	.00	3.00	108.59
A	3928	0101763 Bottle Sprayer Pressure 10ltr	EACH	8.00	.00	7.00	1.00	113.25
A	6806	07386109 Bar Handle Offset Adjustable 1/2"dr Sq	EACH	9.00	.00	9.00	.00	128.03
A	6778	Work Boots Mongrel	EACH	9.00	.00	8.00	1.00	-34.67
A	6779	Work Boots Oliver	EACH	8.00	.00	15.00	-7.00	72.73
A	7033	04152341 Cutter Tube Small Telescopic JMS	EACH	6.00	.00	8.00	-2.00	-548.81
A	7429	Glove Nisense Nitric Large	PACK	2.00	.00	.00	2.00	58.00
A	7432	Gloves Nisense Nitric XL	PACK	8.00	.00	9.00	-1.00	20.45
A	7449	Goggles Ultravision Clear	EACH	8.00	.00	17.00	-9.00	-15.32
A	7856	First Aid Kit- C Green Soft Pack	EACH	53.00	.00	43.00	10.00	-198.76
A	7858	101355 Kit Snake Bite Deluxe	EACH	15.00	.00	16.00	-1.00	189.50
A	7862	Ladder Extension	EACH	3.00	.00	1.00	2.00	-37.65
A	7888	Ladder Step 1.8M	EACH	25.00	.00	1.00	24.00	-304.28
A	8054	Overalls	EACH	.00	.00	17.00	-17.00	414.24
A							8.00	260.79

WALGETT SHIRE COUNCIL AGENDA

Bin	Stock	Item Description	Ord Unit	Quantity On Hand	Quantity Transaction	Count	Quantity	Value
A 45	8096	Pick	EACH	10.00	.00	12.00	-2.00	-39.84
A 45	8486	Saw Bushman	EACH	9.00	.00	8.00	1.00	15.69
A 45	8530	Saw Diamond Tip	EACH	1.00	.00	.00	1.00	95.00
A 45	8622	Shovel Long Handle/Rd Mouth	EACH	1.00	.00	3.00	-2.00	-51.75
A 45	8630	Shovel Long Handle/Rd Mouth	EACH	10.00	.00	7.00	3.00	72.24
A 45	8656	Shovel Short Handle/Rd Mouth	EACH	12.00	.00	11.00	1.00	4.06
A 45	8664	Shovel Short Handle/Rd Mouth	EACH	3.00	.00	6.00	-3.00	-104.19
A 45	8876	Spanner Crescent 150Nm	EACH	.00	.00	1.00	-1.00	-3.99
A 45	8884	Spanner Crescent 200Nm	EACH	.00	.00	1.00	-1.00	-22.68
A 45	8892	Spanner Crescent 250Nm	EACH	1.00	.00	1.00	1.00	6.48
A 45	8915	Spanner Crescent 375Nm	EACH	1.00	.00	2.00	-1.00	-61.56
A 45	9238	Wrench Stillson 450Nm	EACH	2.00	.00	.00	2.00	94.96
A 45	9246	Wrench Stillson 600Nm	EACH	2.00	.00	1.00	1.00	49.78
A 45	9254	Wrench Stillson 900Nm	EACH	4.00	.00	3.00	1.00	102.76
A 48	6816	Chisel Cold	EACH	.00	.00	3.00	-3.00	-80.78
A 48	7163	Drill Star	EACH	21.00	.00	19.00	2.00	3.43
A 52	8957	Spanner Spark Plug	EACH	2.00	.00	1.00	1.00	5.70
A 54	6604	Bar Socket	EACH	9.00	.00	5.00	4.00	98.63
A 6	6612	Bits Wood	EACH	33.00	.00	32.00	1.00	7.04
A 60	7799	Key Allen - Set	EACH	10.00	.00	8.00	2.00	46.17
A 60	7804	Key Allen - Various	EACH	49.00	.00	48.00	1.00	.64
A 63	7499	Gun Rivet Long Arm	EA	3.00	.00	2.00	1.00	108.69
A 64	8151	Pliers Fencing	EACH	9.00	.00	3.00	6.00	155.49
A 65	8143	Pliers Combination	EACH	10.00	.00	6.00	4.00	99.61
A 65	8153	Pliers Vise-grip	EACH	10.00	.00	8.00	2.00	19.11
A 66	7943	Level Line	EACH	5.00	.00	4.00	1.00	9.69
A 67	8752	Square Combination	EACH	1.00	.00	.00	1.00	8.99
A 69	8305	Punch Wed	EACH	1.00	.00	.00	1.00	62.46
A 7	7422	Gloves Leather	EACH	37.00	.00	51.00	-14.00	-72.94
A 72	7032	Cutters Tube Large	EACH	7.00	.00	3.00	4.00	226.85
A 77	1684	Valve Primus 8507	EACH	4.00	.00	5.00	-1.00	-7.60
A 77	8355	Burner Primus 8719	EACH	2.00	.00	1.00	1.00	5.21
A 78	8575	Screwdriver	EACH	23.00	.00	12.00	11.00	82.99
A 79	9204	Tool Wire Tying	EACH	1.00	.00	.00	1.00	14.02
A 8/9	7430	Gloves Rubber	EACH	97.00	.00	73.00	24.00	39.31
A 81	9076	Tinsnips	EACH	3.00	.00	2.00	1.00	17.95
A 82	8567	Scraper Paint	EACH	7.00	.00	6.00	1.00	7.73
A 84	7723	Holder Button Die	EACH	2.00	.00	1.00	1.00	19.50
A 85	8800	Strainer Wire	EACH	.50	.00	2.00	-1.50	-43.37
A 85	9613	Socket Set 12Mm Drive	EACH	5.00	.00	4.00	1.00	99.75
A 89	2062	Saw Hole Set	EACH	4.00	.00	2.00	2.00	421.66
A 89	2761	"Spanner Ratchet 1/2" Drive"	EACH	2.00	.00	.00	2.00	59.23
A 90	1670	Broom Millet	EACH	12.00	.00	9.00	3.00	40.38
A 90	1832	"Chain 3/8"	EACH	20.00	.00	17.00	3.00	27.66
A 90	1840	Chain 12Mm	EACH	20.00	.00	8.00	12.00	303.00
A 90	6468	Adze	EACH	.00	.00	.00	1.00	-2.95
A 90	6523	Auger Earth 100Mm	EACH	1.00	.00	1.00	1.00	36.44
A 90	7587	Hammer Sledge	EACH	1.00	.00	4.00	-3.00	-151.10
A 90	8162	Chain 4Mm	EACH	17.00	.00	18.00	-1.00	-2.55
A 90	8170	Chain 6Mm	EACH	6.50	.00	7.00	-50	-2.13
A 90	8397	Rake Lawn	EACH	2.00	.00	6.00	-4.00	-24.56
A 90	8711	Sling Pipe	EACH	4.00	.00	1.00	3.00	28.47
A 90	8712	Sling Round 3m	EA	.00	.00	2.00	-2.00	-113.45

WALGETT SHIRE COUNCIL AGENDA

Authority 6.5-29.4 LIVE
 R_1012 02/07/2013 16:17:37
 Location 1 Walgett

STOCKTAKE DISCREPANCY REPORT

Report Date: 02/07/2013 Page: 4

Bin Number	Stock Item Description	Ord Unit On Hand	Quantity Transaction	Quantity	Count	Quantity	Value
A 91	6557 Boots Water	EACH	26.00	.00	26.00	3.00	118.97
A 92	6777 Boots Work Yakka	EACH	26.00	.00	26.00	13.00	869.95
A 93	4123 Cars	EACH	4.00	.00	4.00	4.00	122.60
A 93	7692 Standpipe	EACH	2.00	.00	2.00	1.00	-407.79
A 93	8232 Puller Steel Post	EACH	2.00	.00	2.00	1.00	87.44
A 93	8737 Spade Garden	EACH	3.00	.00	3.00	2.00	51.88
A 93	9165 Chain Tow	EACH	2.00	.00	2.00	2.00	10.40
B	612 Rag On A Roll-Small (Roar)	EACH	12.00	.00	12.00	3.00	-38.99
B	3591 Toilet Roll	EACH	699.00	.00	699.00	1.00	-64
B	3592 Toilet Roll Jumbo	EACH	36.00	.00	36.00	18.00	200.36
B	3606 Toilet Tissue Inter Leave	EACH	1008.00	.00	1008.00	21.00	-121.82
B	3622 Towel Roll	EACH	177.00	.00	177.00	156.00	34.03
B	3623 Towel Centre Feed 1ply 20cm x 300mtr	EACH	80.00	.00	80.00	44.00	359.26
B	3624 Towel Centre Feed 2ply 21.5cm x 165mtr	EACH	.00	.00	.00	8.00	.00
B	4107 Visqueen	EACH	9.00	.00	9.00	2.00	-235.75
B	4108 04471703 Visqueen Builders Film 2m x 50m x 200U	ROLL	2500.00	.00	2500.00	9.00	436.40
B	5813 "Rod Brans 5/16""	EACH	29.00	.00	29.00	100.00	.27
B	6718 Rag On A Roll-Large (Roar)	EACH	55.00	.00	55.00	3.00	78.23
C	87 Clip Hose No 00	EACH	79.00	.00	79.00	5.00	-4.56
C	95 Clip Hose No 0	EACH	59.00	.00	59.00	12.00	-16.69
C	100 Clip Hose No 1	EACH	55.00	.00	55.00	48.00	80.65
C	118 Clip Hose No 2	EACH	33.00	.00	33.00	35.00	61.64
C	129 CLIP HOSE NO. 3	EACH	40.00	.00	40.00	12.00	-22.46
C	134 Clip Hose No 4	EACH	32.00	.00	32.00	13.00	-23.06
C	138 G3358 Clip Super Clamp 86-91	EACH	32.00	.00	32.00	1.00	7.06
C	142 Clip Hose No 5	EACH	344.50	.00	344.50	2.00	6.01
C	168 Cloth Metallic	EACH	44.00	.00	44.00	204.50	209.65
C	200 NAR84035/50 Reflector Retro Clear 70 x 28mm	EACH	44.00	.00	44.00	4.00	-7.44
C	201 NAR84036 Reflector Retro Amber 70 x 28mm	EACH	15.00	.00	15.00	4.00	-4.94
C	400 NAR74400 12v Wire Harness Driving Light	EACH	32.00	.00	32.00	1.00	67.50
C	417 AT81458ARM Lamp Side Marker Amber/Red Multi Vol	EACH	6.00	.00	6.00	20.00	207.45
C	421 150BAR2 Lamp LEDTrailer Rectangle	EACH	8.00	.00	8.00	1.00	49.31
C	423 80BKT Lamp LED Frame Backing	EACH	18.00	.00	18.00	9.00	-103.95
C	424 80AM Lamp LED Indicator Single	EACH	16.00	.00	16.00	1.00	23.21
C	426 80WM Lamp LED Reverse	EACH	11.00	.00	11.00	1.00	46.77
C	439 NAR8558A Lamp Magnetic Beacon Amber	EACH	5.00	.00	5.00	6.00	422.18
C	442 NAR85270A Lamp Hi-Optics Rotating LED Beacon	EACH	5.00	.00	5.00	1.00	-212.50
C	443 NAR74053 Lamp Inert Ultima 175 Broad Beam	EACH	10.00	.00	10.00	1.00	30.17
C	445 NAR85374A LED Quad Flash Strobe 12-80V Amber	EACH	53.00	.00	53.00	1.00	62.15
C	508 Nipple Grease 90 Degree	EACH	49.00	.00	49.00	-10.00	-3.63
C	512 Penetrine	EACH	140.00	.00	140.00	9.00	72.10
C	538 VMR Vandal Mark Remover	EACH	15.00	.00	15.00	9.00	265.50
C	647 Plug Spark Cj8	EACH	7.00	.00	7.00	1.00	2.60
C	794 Grease Rubber Rg4	EACH	20.00	.00	20.00	-2.00	-44.11
C	906 Tape Insulation Pvc	EACH	30.00	.00	30.00	1.00	1.54
C	956 Tape Thread	EACH	11.00	.00	11.00	4.00	3.79
C	957 47955 Tape Thread Pink	EACH	8.00	.00	8.00	1.00	8.75
C	964 Solder Resin Core	EACH	12.00	.00	12.00	2.00	59.44
C	1028 515 Loctite Flange Sealant Master Gasket 50ml	EACH	12.00	.00	12.00	12.00	237.48
C	1035 567 Loctite Thread Sealant Pipe 50ml	EACH	12.00	.00	12.00	12.00	224.10
C	1040 577 Loctite Thread Sealant Pipe 50ml	EACH	12.00	.00	12.00	12.00	224.10
C	1050 596 Loctite Superflex Red High Temp RTV 80ml	EACH	12.00	.00	12.00	12.00	140.62
C	1059 Acrostart	EACH	6.00	.00	6.00	-2.00	-25.41

WALGETT SHIRE COUNCIL AGENDA

5

Report Date: 02/07/2013 Page:

STOCKTAKE DISCREPANCY REPORT

Authority 6.5.29.4 LIVE
x_ic012 02/07/2013 16:17:38

Location	Bin Number	Stock Item Description	Ord Unit	Quantity Transaction	Count Quantity	Discrepancy Quantity	Value
1 Walgett	C	1060 587 Locbrite Blue Max	EACH	12.00	.00	12.00	145.14
	C	1156 Anti-Size Tube 250G	EACH	.00	5.00	-5.00	-59.32
	C	1856 04371816 Tape Duct Polypak DT50 Silver 48mm x 3	EACH	6.00	.00	6.00	48.54
	C	2198 00555662 Battery AAA Alkaline	EACH	232.00	206.00	26.00	13.56
	C	2199 00555679 Battery AA Alkaline	EACH	426.00	410.00	16.00	8.07
	C	2200 00555730 Battery 9V Alkaline	EACH	71.00	69.00	2.00	3.69
	C	2201 00764762 Battery C Alkaline	EACH	28.00	6.00	22.00	27.12
	C	2203 00555696 Battery Duracell D	EACH	24.00	21.00	3.00	5.20
	C	7503 Extension Grease Gun	EACH	8.00	.00	8.00	103.55
	C	9868 Bulb 12V	EACH	14.00	.00	14.00	5.88
	G	872 Sunblock	EACH	23.00	29.00	-6.00	-51.88
	G	3240 Repellent / Sunblock	EACH	18.00	21.00	-3.00	-26.85
	G	2241 02269796 Repellent Aerogard Low Scent Pump 135m	EACH	16.00	17.00	-1.00	-5.45
	G	2242 Repellent Bushmans Aerosol 150g	EACH	156.00	164.00	-8.00	-115.89
	G	2922 UNICUP COUPLING S/S 100MM	EA	2.00	2.00	.00	190.22
	G	3070 Paint Cat - White	LTR	200.00	270.00	-70.00	-644.21
	G	3088 Paint Cat - Yellow Rapidline	LTR	30.00	.00	30.00	275.70
	G	3130 ENBLEM STICKERS 300mm*17mm WALGETT SHIRE COUNCIL	EACH	108.00	.00	108.00	414.28
	G	3250 Crystals Toilets	EACH	60.00	80.00	-20.00	-203.72
	G	3575 Paint Thinners	EACH	16.50	10.00	6.50	35.81
	G	3923 Spray Gun	EACH	43.00	35.00	8.00	22.07
	G	4408 Flush	EACH	358.00	281.00	77.00	488.11
	G	4521 Flyspray Pressure Pack	EACH	54.00	48.00	6.00	44.81
	G	4563 Sponge Scourer	EACH	43.00	37.00	6.00	5.70
	G	4806 Hand Cleaner	EACH	4.00	3.00	1.00	6.41
	G	4808 Hand Cleaner Protecta Pink 4kg	KG	.00	5.00	-5.00	-114.55
	G	4810 Hand Cleaner	500G	74.00	118.00	-44.00	-391.18
	G	4811 FUMICE	500G	25.00	.00	25.00	532.56
	G	4812 Hand Cleaner Unbeadable 500gm	EACH	.00	10.00	-10.00	-208.00
	G	4813 Hand Cleaner Nan-I-Size	EACH	14.00	15.00	-1.00	-25.48
	G	4822 Glass Cleaner	EACH	43.00	35.00	8.00	31.23
	G	4855 Armour Liquid CRC Protect	LTR	5.00	6.00	-1.00	-27.26
	G	5925 Masterweld	EACH	20.00	.00	20.00	240.95
	G	6426 Mastec Primer	EACH	4.00	3.00	1.00	19.05
	G	8263 Cone F/Pipe 40mm	EACH	9.00	5.00	4.00	8.12
	G	8289 Cone T/Pipe 50mm	EACH	22.00	20.00	2.00	4.72
	H	164 Steel Gal Plate 600X900Mm	MM	2.00	3.00	-1.00	-6.34
	H	172 Steel Gal Plate 450X900Mm	EACH	1.00	.00	1.00	5.20
	H	523 Junction Riley 225Mm	EACH	.00	8.00	-8.00	-126.80
	H	549 Pipe A/C Class D 225Mm	EACH	.00	2.00	-2.00	-39.18
	H	2004 Bend A/C 225Mm X 45Degree	EACH	.00	13.00	-13.00	-163.80
	H	3027 Cement Rapid Mix	EA	71.00	70.00	1.00	6.67
	H	3123 Pipe Tyton Cast Iron 80Mm	EACH	8.00	.00	8.00	191.08
	H	3133 Sulo Bins - 240 Litre	EACH	20.00	33.00	-13.00	-650.02
	H	3267 Post DURA Steel	EA	416.00	364.00	52.00	1312.49
	H	3270 EMULSION C.R.S Bulk	LTR	10100.00	11300.00	-1200.00	-1059.96
	H	3272 AGGREGATE (Precoated) 7mm	M3	63.00	56.00	7.00	642.35
	H	3273 AGGREGATE (Raw) 7mm	M3	56.44	30.00	26.44	2337.99
	H	4170 Pipe C/I 100Mm Tyton Sock	EACH	3.50	.00	3.50	63.33
	H	4181 Disinfectant	EACH	500.00	525.00	-25.00	-52.29
	H	4775 Hose Delivery 75Mm	MTR	100.00	120.00	-20.00	-109.20
	H	4791 04467209 Hose Suction 50mm PVC H/Duty	MTR	70.00	80.00	-10.00	-76.10
	H	5500 Bricks Besser Block 150 x 200 x 400	EACH	26.00	24.00	2.00	7.85

WALGETT SHIRE COUNCIL AGENDA

7

Report Date: 02/07/2013 Page:

STOCKTAKE DISCREPANCY REPORT

Authority 6.5.29.4 LIVE
r_ic012 02/07/2013 16:17:44

Location 1 Walgett

Bin Number	Stock Item Description	Ord Unit On Hand	Quantity Transaction	Count Quantity	Quantity	Value
I 99	6222 Packing Hemp No2	EACH	1.00	.00	1.00	3.33
J	149 "Edge Cutting 6' x 6"x 5/8"	EACH	45.00	.00	37.00	833.27
J	151 SD9559 Cutting Edge (Volvo)	EACH	24.00	.00	12.00	2101.77
J	152 Edge Cutting 7' x 8" x 5/8"	EACH	.00	.00	23.00	-2415.00
J	337 C10252WTL Point Twin Tiger HD	SET	8.00	.00	8.00	457.80
J	1456 Pat Dust	EACH	11.00	.00	5.00	52.68
J	1854 Tape Packing	EACH	41.00	.00	32.00	19.11
J	2402 Handle Hammer (Mash)	EACH	14.00	.00	12.00	9.06
J	2918 00059513 Handle Rake 29mm x 1800mm Hardwood	EACH	23.00	.00	21.00	16.47
J	2977 Sock Wind - White	EACH	4.00	.00	2.00	484.06
J	3035 Cardl Clamp Box Edge	EA	100.00	.00	112.00	-60.00
J	3037 Cardl Clamp Flat Plate	EACH	50.00	.00	47.00	12.00
J	7655 Hose Soaker	EACH	2.00	.00	2.00	10.76
J	3737 Gauge 610mm Fly Screen	EACH	8.50	.00	10.00	-3.50
J	3745 Gauge 760mm Fly Screen	EACH	36.00	.00	36.00	85.19
J	7642 Hose Plastic Garden 12Mm	EACH	287.00	.00	270.00	15.39
J	7650 Hose Plastic Garden 20Mm	EACH	467.00	.00	480.00	-31.54
J	7657 Rubber Insert 3mm	EACH	5036.50	.00	5036.00	.50
J	7673 Rubber Insert 6Mm	EACH	16772.40	.00	16772.00	.40
J	4911 03527001 Camlock Female Coupler Hose Shank Type	EACH	24.00	.00	21.00	60.30
J	4929 03530108 Camlock Male Adaptor Hose Shank Type E	EACH	31.00	.00	27.00	50.73
J	4937 Camlock Washer No2-99	EACH	15.00	.00	12.00	3.00
J	1344 brackets - rd 2	EACH	22.00	.00	21.00	2.53
J	1735 08228867 Brush Sanitary/Toilet	EACH	26.00	.00	22.00	4.00
J	1743 Brush Scrub	EACH	9.00	.00	7.00	13.32
J	1785 Bulb 240V 60W	EACH	34.00	.00	36.00	-2.00
J	1793 Bulb 240V 100W	EACH	11.00	.00	4.00	7.00
J	3034 Brackets - Signs Cbl	EACH	410.00	.00	404.00	6.00
J	4042 Mop	EACH	8.00	.00	6.00	10.36
J	6298 Broom Channel Nylon	EACH	.00	.00	1.00	-15.63
J	4338 Holder Lamp Hpm333	EACH	.00	.00	5.00	-5.59
J	4589 Nail Ramset 75Mm	EACH	4.00	.00	1.00	-35.08
J	5789 "Rivet Pop 1/8 X 1/2""	EACH	1964.00	.00	1834.00	130.00
J	2757 Handle Broom	EACH	36.00	.00	35.00	7.81
J	2799 "Handle 10"" Hammer"	EACH	.00	.00	1.00	-3.78
J	2846 "Handle 24"" Hammer"	EACH	14.00	.00	12.00	19.12
J	2854 "Handle 30"" Hammer"	EACH	13.00	.00	12.00	13.57
J	2862 "Handle 36"" Hammer"	EACH	12.00	.00	10.00	27.93
J	2896 Handle Hoe	EACH	8.00	.00	5.00	44.27
J	2901 Handle Pick	EACH	8.00	.00	5.00	51.21
J	2919 Handle Rake	EACH	17.00	.00	26.00	-60.33
J	2927 Handle Shovel Long	EACH	20.00	.00	8.00	259.17
J	2935 Handle Shovel Short	EACH	.00	.00	7.00	-94.21
M	1008 Gibault Closed Flange 150Mm	EACH	.00	.00	1.00	-62.00
M	1147 Valve Stop D/8 150Mm	EACH	.00	.00	1.00	-145.90
M	1341 Pipe Sewer Pvc 150Mm	EACH	21.60	.00	22.00	-4.16
M	1651 Band Tapping C/I 100X19Mm	EACH	2.00	.00	.00	101.08
M	1693 Band Tapping C/I 150X19Mm	EACH	1.00	.00	17.00	-1152.26
M	1774 Bend C/I 150Mm X 45 Degree	EACH	2.00	.00	3.00	-323.74
M	1919 Bend C/I 100MmX45 Degree	EACH	2.00	.00	1.00	107.56
M	2148 Hydrant Spring C/I 100Mm	EACH	1.00	.00	2.00	-159.50
M	2364 Joint Split Coll 4Bolt 75Mm	EACH	.00	.00	4.00	-418.53
M	2437 Joint Gibault C/I 75Mm	EACH	1.00	.00	1.00	39.08

WALGETT SHIRE COUNCIL AGENDA

Authority 6.5.29.4 LIVE
r_1c012 02/07/2013 16:17:45

STOCKTAKE DISCREPANCY REPORT

Report Date: 02/07/2013 Page: 8

Location 1 Walgett

Bin Number	Stock Item Description	Ord Unit	Quantity On Hand	Transaction Quantity	Count Quantity	-----Discrepancy-----	Value
M	2441 79774 Joint Gibault Long AC 150mm (6")	EACH	4.00	.00	8.00	-4.00	-678.00
M	2442 Joint Multi Gibault Blue 100mm	EACH	.00	.00	4.00	-4.00	-390.02
M	2445 Joint Gibault C/I 100 Mm	EACH	12.00	.00	10.00	2.00	177.29
M	2446 Slim Taper Socket/Socket 4" x 6"	EACH	1.00	.00	.00	1.00	131.00
M	2447 61832 Joint Gibault AC-PVC 150mm (6")	EACH	4.00	.00	7.00	-3.00	-585.60
M	2453 "Joint Gibault C/I O/Size 4"	EACH	6.00	.00	5.00	1.00	43.96
M	2461 Joint Gibault C/I 150mm	EACH	21.00	.00	15.00	6.00	788.98
M	2479 "Joint Gibault C/I O/Size 6"	EACH	8.00	.00	9.00	-1.00	-96.91
M	2631 Tee C/I 150 X 150mm	EACH	.00	.00	1.00	-1.00	-209.67
M	2762 Pipe Pvc - Pressure 50Mm	EACH	52.50	.00	72.00	-19.50	-144.01
M	2770 59733 Joint Multifit 200mm	EACH	6.00	.00	7.00	-1.00	-599.50
M	2796 Joint Gibault 200mm	EACH	6.00	.00	.00	6.00	1283.40
M	2826 Pipe Pvc Pressure 80mm	EACH	1.00	.00	3.00	-2.00	-23.60
M	2877 Pipe Pvc - Pressure 25Mm	EACH	27.00	.00	28.00	-1.00	-3.50
M	2885 Pipe Pvc - Pressure 150mm	EACH	15.30	.00	15.70	-4.00	-7.26
M	2886 81435 Pipe Blue Brute CL16 200mm S2	EACH	6.99	.00	6.00	.99	43.01
M	2889 81432 Pipe Blue Brute S2 Type O CL16 225mm x 6m	MTR	6.00	.00	18.00	-12.00	-886.60
M	2908 Boxes Footpath	EACH	2.00	.00	.00	2.00	18.80
M	2920 Joint Multi Fit 150mm X 4Bol	EACH	32.00	.00	36.00	-4.00	-880.09
M	2929 Joint Multi Gibault 84-103	EACH	6.00	.00	4.00	2.00	181.70
M	2958 Reducer Pvc 150 X 100mm	EACH	2.00	.00	3.00	-1.00	-20.43
M	2966 Flange Spig Conn C/I 150mm	EACH	5.00	.00	2.00	3.00	444.67
M	2974 Band Tapping C/I 250X20mm	EACH	4.00	.00	.00	4.00	36.05
M	3530 Pipe Pvc 40mm	EACH	12.52	.00	11.00	1.52	5.50
M	3548 Pipe Pvc 20mm	EACH	45.50	.00	39.80	5.70	6.96
M	3734 Pipe Pvc 32mm	EACH	18.00	.00	17.00	1.00	4.42
M	4227 Joint Gibault 225mm	EACH	4.00	.00	2.00	2.00	430.83
M	4228 60842 Multi Gibault 9"	EACH	4.00	.00	3.00	1.00	330.54
M	4337 34452 Band Tapping 100mm x 20mm AC/Blue PVC	EACH	12.00	.00	14.00	-2.00	-96.40
M	4339 Band Tapping AC/Blue PVC 100mm x 50mm	EACH	.00	.00	10.00	-10.00	.00
M	5118 Pipe Gal 20mm	EACH	.00	.00	8.00	-8.00	-44.17
M	5126 Pipe Gal 25mm	EACH	.00	.00	2.80	-2.80	-14.58
M	5134 Pipe Gal 32mm	EACH	22.50	.00	22.40	.10	.68
M	5150 Pipe Gal 50mm	EACH	10.50	.00	9.00	1.50	15.75
M	6261 Pipe Copper 19G 20mm	MTR	77.60	.00	76.00	1.60	11.05
M	6279 Pipe Copper 19G 25mm	EACH	23.80	.00	27.00	-3.20	-36.67
M	6431 Pipe Copper 19G 50mm	EACH	10.00	.00	11.00	-1.00	-24.16
M	6536 Connector Flanged/Socket No3 100mm	EACH	2.00	.00	1.00	1.00	85.00
M	6699 Pipe Copper 75mm	EACH	4.94	.00	5.00	-.06	-.66
M	6855 Pipe Copper 40mm	EACH	14.60	.00	13.00	1.60	19.60
M	7576 Box Hydrant	EACH	3.00	.00	.00	3.00	221.81
M	7592 Box Stop Valve	EACH	3.00	.00	.00	3.00	320.00
M	8780 Pipe Sewer Pvc 100mm	EACH	46.50	.00	60.00	-13.50	-47.89
M	9199 Wheel Barrow	EACH	6.00	.00	5.00	1.00	196.68
N	935 Socket Gal 80mm	EACH	.00	.00	9.00	-9.00	-90.00
N	1731 Band Tapping Metric White PVC C/B 160mm x 50mm	EACH	4.00	.00	3.00	1.00	69.20
N	1749 Bands Tapping C/B 100X50mm	EACH	20.00	.00	17.00	3.00	136.68
N	3678 Band Tapping White PVC 50mm x 25mm	EACH	8.00	.00	23.00	-15.00	-1118.72
N	3679 Band Tapp Milnes 50mm X 19mm	EACH	17.00	.00	11.00	6.00	376.11
N	4230 34622 CB Band Tapping AC / Blue 150mm x 25mm	EACH	12.00	.00	.00	12.00	820.05
N	4237 Band Tapping AC / Blue 150mm x 20mm	EACH	.00	.00	8.00	-8.00	.00
N	4333 Tapping Band AC / PVC Blue 80mm x 20	EACH	4.00	.00	6.00	-2.00	-181.84
N	4565 Bush Reducing (Galv) 40x25	EACH	9.00	.00	4.00	5.00	22.50

WALGETT SHIRE COUNCIL AGENDA

Authority 6.5.29.4 LIVE
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STOCKTAKE DISCREPANCY REPORT

Report Date: 02/07/2013 Page: 9

Location 1 Walgett

Bin Number	Stock Item Description	Ord Unit On Hand	Transaction Quantity	Count Quantity	Discrepancy Quantity	Value
N 10	5605 Socket Gal 80mm	EACH 10.00	.00	.00	10.00	108.20
N 10	5061 Nipple Red Gal 40 X 32mm	EACH 10.00	.00	9.00	1.00	4.75
N 10	5087 Nipple Red Gal 80 X 50mm	EACH .00	.00	13.00	-13.00	-185.78
N 11	5176 Plug Gal 15mm	EACH 13.00	.00	10.00	3.00	2.69
N 11	5192 Plug Gal 25mm	EACH 9.00	.00	7.00	2.00	2.29
N 11	5223 Plug Gal 50mm	EACH 8.00	.00	7.00	1.00	4.14
N 12	1074 Socket Gal 20mm	EACH 12.00	.00	14.00	-2.00	-1.96
N 12	1082 Socket Gal 25mm	EACH 14.00	.00	15.00	-1.00	-1.46
N 15	4536 Bush Red Gal 25 X 20mm	EACH 9.00	.00	11.00	-2.00	-2.56
N 18	5346 Socket Red Gal 80 X 50mm	EACH 1.00	.00	1.00	0.00	13.76
N 19	4552 Bush Red Gal 32 X 25mm	EACH 9.00	.00	5.00	4.00	7.60
N 20	4609 Bush Red Gal 50 X 25mm	EACH 18.00	.00	17.00	1.00	5.97
N 20	4625 Bush Red Gal 50 X 40mm	EACH 1.00	.00	2.00	-1.00	-5.30
N 21	4659 Cap Gal 25mm	EACH 16.00	.00	14.00	2.00	3.40
N 22	930 Socket Galvanised 40mm	EACH 6.00	.00	10.00	-4.00	-36.16
N 22	931 Socket Galvanised 50mm	EACH 9.00	.00	8.00	1.00	4.63
N 26	4730 Coupling Comp Gal 50mm	EACH 12.00	.00	11.00	1.00	113.89
N 27	4772 Elbow Gal F/P 20mm	EACH 7.00	.00	10.00	-3.00	-4.58
N 31	4798 Elbow Gal F/P 25mm	EACH 14.00	.00	13.00	1.00	2.42
N 4	4942 Nipple Gal 20mm	EACH 12.00	.00	8.00	4.00	45.71
N 44	4950 Nipple Gal 20mm	EACH 9.00	.00	16.00	-7.00	-62.74
N 46	4099 Band Tapping Fvc 50 X 25mm	EACH 15.00	.00	12.00	3.00	157.40
N 47	7259 Cock Main 20mm Plain	EACH 16.00	.00	9.00	7.00	37.90
N 48	7241 Cock Hose 25mm	EACH 10.00	.00	12.00	-2.00	-48.54
N 5	7233 Cock Hose 20mm	EACH 17.00	.00	5.00	12.00	-58.80
N 50	4992 Nipple Gal 50mm	EACH 1.00	.00	7.00	-6.00	9.39
N 53	7267 Cock S/I Main 20mm	EACH 3.00	.00	1.00	2.00	7.36
N 53	5689 Pipe Piece Gal 150 X 20mm	EACH 7.00	.00	3.00	4.00	-40.70
N 53	5702 Pipe Piece Gal 300 X 20mm	EACH 7.00	.00	8.00	-1.00	-21.80
N 56	7348 Valve Gate 20mm	EACH 7.00	.00	2.00	5.00	4.80
N 57	5760 Pipe Piece Gal 300 X 25mm	EACH 7.00	.00	6.00	1.00	9.90
N 57	5794 Pipe Piece Gal 600 X 25mm	EACH 3.00	.00	2.00	1.00	9.90
N 6	5045 Nipple Red Gal 32 X 25mm	EACH 6.00	.00	10.00	-4.00	-9.29
N 6	5053 Nipple Red Gal 40 X 25mm	EACH 5.00	.00	5.00	0.00	12.16
N 61	5859 Pipe Piece Gal 600 X 32mm	EACH 4.00	.00	5.00	-1.00	-26.10
N 62	7380 Valve Gate 50mm	EACH 6.00	.00	2.00	4.00	186.11
N 67	1192 Cock Stop F/P 50mm	EACH 6.00	.00	4.00	2.00	180.52
N 7	4447 Bend Gal F/P 25mm	EACH 17.00	.00	15.00	2.00	9.87
N 71	7776 Ferrule T.P.F.N.R. 25mm	EACH 2.00	.00	6.00	-4.00	-143.60
N 8	4455 Bend Gal M/P 32mm	EACH 7.00	.00	19.00	-12.00	-60.05
N 8	4463 Bend Gal F/P 32mm	EACH 10.00	.00	10.00	0.00	86.79
N 8	4332 Band Tapping C/B 100 X 20mm	EACH 21.00	.00	17.00	4.00	206.55
N TOP	8938 Lintel 1.8M	EACH .00	.00	2.00	-2.00	-57.62
O	1507 "Bolt Brass Unc 3" X 5/8"	EACH 40.00	.00	26.00	14.00	31.88
P	1692 Spikes Survey 100X16mm	EACH 58.00	.00	48.00	10.00	12.65
P	1897 "Bolt Gal N/H 2 1/2 X 5/8"	EACH 46.00	.00	41.00	5.00	9.25
P	1903 Bolt Gal C/H 2 X 5/8 Armco	EACH 90.00	.00	118.00	-28.00	-50.36
P	2005 "Bolt Gal H/H 5 X 5/8"	EACH 65.00	.00	69.00	-4.00	-2.40
P	2047 "Bolt Gal H/H 6 X 5/8"	EACH 81.00	.00	82.00	-1.00	-.74
P	2055 "Bolt Gal C/H 6 X 5/8"	EACH 19.00	.00	18.00	1.00	2.03
P	2071 "Bolt Gal C/H 9 X 5/8"	EACH 41.00	.00	47.00	-6.00	-25.55
P	2152 "Bolt Gal C/H 6 X 3/4"	EACH 70.00	.00	63.00	7.00	18.22

WALGETT SHIRE COUNCIL AGENDA

Authority 6.5.29.4 LIVE
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 Report Date: 02/07/2013 Page: 12

STOCKTAKE DISCREPANCY REPORT

Location 1 Walgett

Bin Number	Item Description	Ord Unit	Quantity On Hand	Transaction Quantity	Count Quantity	Discrepancy Quantity	Value
W	9875 Sign Boxed Edge (60) Ahead Black	EACH	13.00	.00	8.00	5.00	372.50
W	9876 Sign Boxed Edge Signals Ahead Symbol 900 x 600	EACH	4.00	.00	.00	4.00	188.00
W	9880 Sign Boxed Edge Prepare To Stop 1200 x 900	EACH	14.00	.00	12.00	2.00	148.94
W	9882 Sign Boxed Edge Workers Ahead Symbol 1200 x 900	EACH	6.00	.00	.00	6.00	390.00
W	9883 Sign Boxed Edge Roadwork 1km Ahead	EACH	2.00	.00	1.00	1.00	90.00
W	9885 Sign Boxed Edge 40kph Roadwork 900 x 1200	EACH	13.00	.00	7.00	6.00	394.91
W	9886 Sign Boxed Edge 60kph 600 x 900	EACH	4.00	.00	.00	4.00	188.00
W	9888 Sign Magnetic to Cover 110kph, 60kph, 40kph	EACH	3.00	.00	4.00	-1.00	-10.00
W	9889 Sign Boxed Edge Stop Here On Red Signal	EACH	12.00	.00	22.00	-10.00	-745.50
Y	6821 Tee Comp Brass 20mm	EACH	15.00	.00	21.00	-6.00	-41.97
Y	6893 Connector Bent No64 20X25Mm	EACH	23.00	.00	25.00	-2.00	-41.81
Y	6897 Connector Union No64 20X25Mm	EACH	10.00	.00	11.00	-1.00	-1.56
Y	7013 Tee No24 15Mm	EACH	11.00	.00	10.00	1.00	1.22
Y	6025 Connector Straight No 3 20Mm	EACH	34.00	.00	29.00	5.00	8.81
Y	6392 Connector St No3 15Mm	EACH	6.00	.00	4.00	2.00	1.25
Y	6203 Elbow/Nut For Mc 20Mm	EACH	7.00	.00	25.00	-18.00	-87.48
Y	6229 Elbow/Nut For Mc 32Mm	EACH	23.00	.00	.00	23.00	227.01
Y	6095 Elbow & Nut S/I-M/C 25Mm	EACH	10.00	.00	9.00	1.00	14.50
Y	6627 Union Comp C/C 50Mm	EACH	6.00	.00	.00	6.00	338.64
Y	7152 Tee C/U No24 32Mm	EACH	25.00	.00	26.00	-1.00	-4.42
Y	6635 Tee No26 25 X 20 X 25Mm	EACH	14.00	.00	12.00	2.00	19.34
Y	6083 Union Comp C/C 20Mm	EACH	52.00	.00	55.00	-3.00	-12.30
Y	6089 Coupling Straight No 1 20Mm	EACH	20.00	.00	24.00	-4.00	-5.67
Y	6716 Coupling St Nol Cu 20Mm	EACH	15.00	.00	17.00	-2.00	-2.86
Y	6944 Coupling St C/U Nol 15Mm	EACH	7.00	.00	.00	7.00	8.06
Y	6041 Union Comp C/C 25 X 20Mm	EACH	.00	.00	2.00	-2.00	-5.09
Y	7681 Lead Wool	EACH	4.00	.00	1.00	3.00	4.91
Y	6156 Elbow Nol2Cu 25Mm	EACH	24.00	.00	43.00	-19.00	-28.90
Y	6449 Coupling Straight Nol 50Mm	EACH	20.00	.00	21.00	-1.00	9.11
Y	6326 Union Brass 25Mm	EACH	7.00	.00	3.00	4.00	15.28
Y	6465 Elbow Nol2 40Mm	EACH	14.00	.00	13.00	1.00	4.62
Y	6473 Elbow Nol2 50Mm	EACH	.00	.00	3.00	-3.00	-19.83
Y	6164 Elbow Nol3 25Mm	EACH	17.00	.00	18.00	-1.00	-8.61
Y	6994 Connector St No2 18X15Mm	EACH	.00	.00	7.00	-7.00	-4.56
Y	6570 Union Brass 32Mm	EACH	3.00	.00	.00	3.00	16.20
Y	6342 Connector Straight No2 25Mm	EACH	5.00	.00	7.00	-2.00	-12.93
Y	7071 Nipple Brass 25Mm	EACH	16.00	.00	15.00	1.00	3.84
Y	6499 Elbow Nol3 40Mm	EACH	10.00	.00	11.00	-1.00	-43.76
Y	6813 Elbow Nol5 Rp 20Mm	EACH	19.00	.00	15.00	4.00	33.72
Y	1430 Kingco Nut & Olives 20Mm	EACH	33.00	.00	14.00	19.00	51.52
Y	6423 Kingco Nuts And Olives 12Mm	EACH	5.00	.00	6.00	-1.00	-1.59
Y	6562 Nipple Brass Hex 50Mm	EACH	8.00	.00	.00	8.00	19.42
Y	2657 Hydrant Washer Wa9	EACH	21.00	.00	22.00	-1.00	-9.33
Y	7738 Sign A/V	EACH	3.00	.00	1.00	2.00	4.46
Y	7754 Sign H/R	EACH	5.00	.00	.00	5.00	16.77
Y	7770 Sign F/H Marker Plate Vertical	EACH	19.00	.00	20.00	-1.00	-17.09
Y	8035 "Incert 6" 1/16"	EACH	37.00	.00	32.00	5.00	36.86
Y	2355 Clamp S/S 4-95-5-35 100Mm	EACH	10.00	.00	11.00	-1.00	-79.34
Y	2591 Clamp S/S 6.84-7.24 150Mm	EACH	9.00	.00	8.00	1.00	127.76

COUNCIL POLICY REVIEW - 2013

REPORTING SECTION: Corporate Services
AUTHOR: Stephen Holland – Director Corporate Services
FILE NUMBER: 12/14

Summary:

As at 8 September 2012, the Council had a number of Policies and Procedures in place that had been adopted over time. The Council is required to review its Policies and Procedures within twelve (12) months of its election and the report recommends that the current policies and procedures be confirmed and that a review of these be undertaken on a priority basis.

Background:

To ensure a consistent approach to its operations and the manner in which it addresses a range of issues and functions, Council has over time developed a significant number of Policies and associated Procedures. With the election of the new Council on 8 September 2012, the Council is required to review its policies. Since being elected, the Council has adopted an additional small number of policies and these do not require confirmation.

Current Position:

As at 8 September 2012, the Council had a total of 74 Policies and associated Procedures in place. The Policies and Procedures are listed in the attached schedule and it is recommended that the Council reaffirm these as Policies of the current Council. The actual documents will be tabled at the meeting.

At the last Audit & Risk Management Committee meeting it was suggested that the six Councils comprising the audit group jointly undertake the development of a core suite of policies as an efficient means of updating each Council's policies to represent best practice and format. It was agreed that this would need to be driven through the General Managers Group; however there has been no progress in this regard. Consequently it is proposed that the Director Corporate Services undertake a review of the each policy and procedure on a priority basis which is anticipated will take in excess of six (6) months. This will involve determining a best practice format and the involvement of other departments in relation to policies relating to their specific areas. All policies would then be workshopped by MANEX before being brought to Council for consideration and adoption.

Relevant Reference Documents/Policies:

Local Government Act 1993
Walgett Shire Council Policies & Procedures

Governance issues:

Council is required to review its current policies and procedures within twelve (12) months of being elected.

Environmental issues:

Any environmental issues relating to current Policies and Procedures should have been considered at the time of their adoption. This aspect will be considered again as each policy is reviewed.

Stakeholders:

Walgett Shire Community
Walgett Shire Council
Persons and organisations interacting with and dealing with the Council

Financial Implications:

Some policies would have financial implications as they relate to the provision of services for a fee, investments and others such as use of motor vehicles. Financial implications will be considered in relation to each policy when it is reviewed.

Alternative Solutions/Options:

The Council must review the current Policies and Procedures. It may wish to retain these in their current form and not undertake a future review.

Conclusion:

A number of Council's Policies and Procedures are poorly drafted and should be reviewed. To comply with the Act, the report recommends that all Policies and Procedures in effect as at 8 September 2012 be confirmed by the Council and that a review of these be undertaken on a priority basis.

Council Policy Review 2013
<p>Recommendation:</p> <p>1. That the Council confirm the Policies and associated Procedures as at 8 September 2012 on the attached schedule as current policies of the Council and, that a review of these Policies and Procedures be undertaken on a priority basis.</p> <p>Moved: Seconded:</p>

Attachment:

Schedule of Policies and Procedures.

WALGETT SHIRE COUNCIL

Governance

Access to Information
Advertising
Affixing of Council's Seal
Code of Conduct
Code of Meeting Practice
Complaints Management
Customer Service
Media
Privacy and Personal Information Protection
Procurement
Protected Disclosures
Provision of Information to & Interaction between Councillors and Staff
Records Management
Records Management for Councillors
Statement of Business Ethics
Use of Internet and Email

Planning and Other Regulatory Functions

Building near Council Water, Sewerage or Storm water Systems
Cemeteries
Chemical Spills
Consent Authority Conflict
Enforcement (revised)
Geological resource exploration on Council Land
Liquid Trade Waste
Local Approvals
Local Orders
Opal Mining Related (revised)
Planning and Building
Waste Management
Water supply in urban areas

Asset and Financial Management

Corporate Credit Card
Debt Recovery
Debt Write Off
Financial Management and Control
Fraud Control
Gates & Grids on Public Roads
Hall Management
Housing
Investment
Motor Vehicle
Overdraft
Payment of Expenses and provision of Facilities for Councillors

Public Liability for Non Casual Users of Council Owned/Managed Land
Purchasing
Purchasing Criteria for Motor Vehicles Less Than 5,000kg GVM
Requests for Assistance
Risk Management and Insurance
Road Maintenance
Road Occupancies

Community and Consultation

Ageing and Disability
Children's Services
Community Consultation
Cultural Activities
Library Services
Multiculturalism

Workforce Relations

Advertising Vacant Positions
Apprenticeships and Traineeships
Asbestos
Building Workplace Emergency Response
Child Protection
Conditions of Employment
Drug and Alcohol
Emergency Service Leave
Employee Travel and Related Expenses
Equal Employment Opportunity
First Aid Training
Flexible Work Practices
Harassment
Higher Duties
Occupational Health and Safety
Payment for Additional Duties
Professional Institute Memberships and Accreditation
Return to Work
Smoke Free Workplace
Staff Recruitment and Selection
Staff Training
Staff Uniform
Volunteers

New Policies Adopted by Current Council

Donations to Churches and Other Not for Profit Organisations
Financial Hardship Rate Relief
Internal Reporting
Work Health and Safety
Vacation Care and Youth Centres

COLLARENEBRI CWA – PROVISION OF LIBRARY SERVICE

REPORTING SECTION: Corporate Services
AUTHOR: Stephen Holland – Director Corporate Services
FILE NUMBER: 12/14

Summary:

Following advice to organisations and churches of the change to Council's policy for granting donations in lieu of rates, it has come to light that the provision of library services in Collarenebri by the CWA was linked to the former policy. This report is to inform the Council of a request from the CWA to reinstate the former arrangement and the report recommends that a further donation be made equivalent to 25% of the water and sewer charges and 50% of the waste charges in recognition of the library service provided.

Background:

At its meeting held on 28 February 2000, Council resolved to support the provision of library services by the CWA in Collarenebri. It further resolved that rates on their premises in Wilson St be waived in recognition of them providing this service.

At its meeting held on 23 April 2013, Council adopted a revised policy for administering donations to churches and other eligible not for profit organisations. The policy provides for a donation equivalent to 75% of water and sewer charges and 50% of waste charges.

Current Position:

By letter dated 27 June, the Collarenebri CWA has provided Council with a copy of a letter and resolution agreeing to waive the annual rates in recognition of them providing a library service in Collarenebri. They currently operate the service 3 – 4 Saturdays per month and note that they are responsible for the cleaning, electricity and maintenance of the premises in addition to the volunteers who provide the service. The CWA has requested that the former arrangement whereby 100% of rates are waived continue.

In adopting the revised policy, Council has continued to make a contribution to churches and organisations whilst recognising that it was reasonable for them to make some contribution to the provision of these services. In relation to the Collarenebri CWA, it is believed that the policy should still continue to apply, and that another arrangement be put in place to recognise the provision of the library service.

In this regard it is recommended that the Collarenebri CWA be provided with a donation equivalent to 25% of the water and sewer charges and 50% of the waste charge in recognition of them providing a library service from the CWA premises in Wilson St. It is further recommended that this donation be provided on an annual basis and that the payment be directly applied to the rate assessment.

Relevant Reference Documents/Policies:

Donations to Churches and other Local Organisations Policy.
Council resolution 28/02/2000 to waive rates and Council letter to CWA dated 03/03 /2000.

Governance issues:

There are no governance issues as Council is making a contribution to the CWA for an actual service provided.

Environmental issues:

No environmental issues have been identified in relation to this matter.

Stakeholders:

Collarenebri CWA
Collarenebri and District Community
Walgett Shire council

Financial Implications:

The donation in the current year would amount to \$561.34 equivalent to Water \$205.50, Sewer \$116.38, Waste Collection Charge \$215.85 and Waste Availability Charge \$23.59.

Alternative Solutions/Options:

That Council not recognise the library service provided by way of a donation or that payment be made on some other basis.

Conclusion:

Although only a limited library service, the efforts of the Collarenebri CWA in providing this service to the residents of Collarenebri and District is acknowledged and appreciated. The contribution sought from Council is modest and the report recommends that an annual donation be made in recognition of the library service.

Collarenebri CWA – Provision of Library Service

Recommendation:

1. That the annual donation equivalent to 25% of Water and Sewer charges and 50% of Waste charges be made to the Collarenebri CWA in recognition of the provision of a library service to the residents of Collarenebri and District and that it be applied directly to the rate assessment.
2. That the Collarenebri CWA be thanked for continuing to provide this service.
3. That the Mayor and General Manager be authorised to sign the licence.

Moved:

Seconded:

ANNUAL FINANCIAL STATEMENTS 2012/2013

REPORTING SECTION: Corporate and Community Services
AUTHOR: Bradley Pascoe – Finance Manager
FILE NUMBER: 12/21

Summary:

This report recommends the Draft Annual Financial Statements and Draft Special Purpose Financial Statements for the year ending 30 June 2013, be referred for audit.

Background:

Section 413, 415 and 416 of the Local Government Act 1993 requires the Council's General Purpose and Special Purpose Annual Financial Reports for the year ending 30 June 2013 to be prepared, referred to audit and audited by 7 November 2013.

Council is required to authorise the referral of the Annual Financial Reports consisting of the General Purpose Report and Special Purpose Report to Council's Auditor.

Section 413 of the Local Government Act 1993, also requires that the Financial Reports must be accompanied by a Statement by Council and Management made pursuant to section 413 (2)(c) of the Local Government Act 1993 and made pursuant to a resolution of Council.

Section 418 (2) of the Local Government Act 1993, states that as soon as practicable but not more than 5 weeks after the Audit Report is received, Council must give notice that a Meeting will be held to present the Financial Reports and the Auditor's Report to the public. Such public notice must include a summary of the Financial Reports. The Financial Reports and Auditor's Reports will be presented at the Council meeting held in October 2013.

Current Position:

As well as moving to refer the statements to audit, Council is required at this time to sign the statement by Councillors and Management within the financial statements for both the General Purpose Financial Statements and the Special Purpose Financial Statements.

Once the Financial Statements are audited, they will be presented before the Internal Audit Committee to discuss any issues and/or adjustments which have arisen.

If there are no material adjustments or issues after this committee meeting, it is moved to delegate to the General Manager the authority to authorise the Financial Statements for issue to the Department of Local Government, and to the public before formal adoption at the October Council meeting.

Relevant Reference Documents/Policies:

Local Government Act (1993).

Governance issues:

Full disclosure and transparency in activities relating to financial management will be met by provision of draft financial statements to be tabled at a later meeting of Council (prior to audit).

Environmental issues:

There are no identified environmental issues.

Stakeholders:

Councillors of Walgett Shire Council
Department Local Government

Financial Implications:

The Financial Reports represent Council's financial position as at 30 June 2013.

Alternative Solutions/Options:

N/A

Conclusion:

It is now appropriate that action be taken in accordance with the Local Government Act in relation to the 2012/2013 Financial Reports.

Annual Financial Statements 2012/2013 Refer to Audit
<p>Recommendation:</p> <ol style="list-style-type: none">1. The Draft Annual Financial Reports for 2012/2013 be referred to Council's Auditor.2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2012/2013 at the October Council meeting <p>Moved: Seconded:</p>

Attachments:

Nil

WATER & SEWER SERVICES REVIEW

REPORTING SECTION: Corporate Services
AUTHOR: Stephen Holland – Director Corporate Services
FILE NUMBER: 00/0000

Summary:

This report provides a financial history for each of the Walgett, Lightning Ridge and Collarenebri water and sewer services for the period 2003/2004 to 2012/2013.

Background:

The Council has previously requested a reconciliation of the Lightning Ridge Water Service for the last five years. A review of all the water and sewer services has been undertaken over the last ten years to provide a financial history of transactions up to the year ended 2012/2013.

Current Position:

A review of the financial history for each of the Walgett, Lightning Ridge and Collarenebri water and sewer services has been undertaken by the Finance Section. Attached to this report is a summary of income, expenditure, internal funds balances and accumulated (surplus) / deficits for each fund for the period commencing 2003/2004 through to 2012/2013. If there are any aspects of the financial history schedules that a Councillor would like further detail on, please contact the Finance Manager Brad Pascoe who will provide further explanation in that regard.

Future Transactions

The attached schedules detail the financial history for each water and sewerage service and the fund balance at the start and finish of each year. The Council has previously also resolved to part fund significant capital works by way of inter-fund loans which remain to be actioned when the projects commence. As such they do not appear as transactions in the schedules. These are;

Walgett Water & Sewer Project:

An internal loan at market rate of \$710,320 from Lightning Ridge Water Fund to Walgett Water Fund in FY 2012 / 2013.

An internal loan at market rate of \$300,000 from Lightning Ridge Water Fund to fund stage two (2) of the project on the condition of Council receiving a future grant.

Relevant Reference Documents/Policies:

Council budgets, Council minutes and Annual financial reports for the period covered by this report.

Governance issues:

Council reports a consolidated water and sewer funds for annual financial reporting (Annual Statements).

Separate ledgers and accounts are operated for each service in each locality.

Environmental issues:

There are no identified environmental issues relating to this matter.

Stakeholders:

Walgett Shire Water and Sewer ratepayers
Walgett Shire Council

Financial Implications:

The financial implications in this matter relate to the operation of the individual water and sewer services in the localities of Walgett, Lightning Ridge and Collarenebri. The schedules attached provide the financial history for each service.

Alternative Solutions/Options:

This report has been prepared at the request of the Council.

Conclusion:

The financial history for each water and sewer service is detailed in the attached schedules. If there are any aspects of the financial history schedules that a Councillor would like further detail on, the Finance Manager Brad Pascoe is happy to provide further explanation in that regard.

Water and Sewer Services Review
<p>Recommendation:</p> <p>1. That the report be received and noted.</p> <p>Moved:</p> <p>Seconded:</p>

Attachment:

Water and Sewer financial history schedules

WALGETT SHIRE COUNCIL AGENDA

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2003/2004				
					Internal	
					Fund Balance	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(622,892.53)	686,843.97	63,951.44	219,792.30	(411,157.28)	(3,249,081.77)
Lightning Ridge	(517,730.79)	268,708.27	(249,022.52)	136,980.56	(1,727,103.66)	(4,486,439.69)
Collarenebri	(150,626.95)	289,973.96	139,347.01	97,021.61	73,147.31	(1,744,005.91)
	(1,291,250.27)	1,245,526.20	(45,724.07)	453,794.47	(2,065,113.63)	(9,479,527.37)
			(45,724.07)	Result (Surplus)/Deficit		
			453,794.47	Less Depreciation		
			(499,518.54)	Net Result (Surplus)/Deficit		

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2004/2005				
					Internal	
					Fund Balance	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(553,896.75)	736,137.50	182,240.75	237,747.38	(563,037.07)	(3,066,841.02)
Lightning Ridge	(545,122.43)	286,084.08	(259,038.35)	137,244.58	(2,106,811.37)	(4,745,478.04)
Collarenebri	(154,073.50)	317,022.09	162,948.59	97,182.51	159,714.33	(1,581,067.02)
	(1,253,092.68)	1,339,243.67	86,150.99	472,174.47	(2,510,134.11)	(9,393,386.08)
			86,150.99	Result (Surplus)/Deficit		
			472,174.47	Less Depreciation		
			(386,023.48)	Net Result (Surplus)/Deficit		

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2005/2006				
					Internal	
					Fund Balance	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(613,377.80)	976,797.52	363,419.72	240,658.81	(349,860.52)	(2,703,421.30)
Lightning Ridge	(571,690.29)	274,999.62	(296,690.67)	137,291.47	(2,531,408.33)	(5,042,168.71)
Collarenebri	(146,337.68)	334,490.05	188,152.37	97,182.51	272,790.45	(1,392,904.95)
	(1,331,405.77)	1,586,287.19	254,881.42	475,132.79	(2,608,478.40)	(9,138,494.96)
			254,881.42	Result (Surplus)/Deficit		
			475,132.79	Less Depreciation		
			(220,251.37)	Net Result (Surplus)/Deficit		

WALGETT SHIRE COUNCIL AGENDA

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2006/2007				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(613,887.10)	839,481.68	225,594.58	249,300.52	(311,356.57)	(2,743,826.72)
Lightning Ridge	(504,059.84)	407,670.66	(96,389.18)	137,520.61	(2,758,488.73)	(5,308,557.89)
Collarenebri	(176,297.19)	219,586.74	43,289.55	96,379.16	259,938.14	(1,445,615.40)
	(1,294,244.13)	1,466,739.08	172,494.95	483,200.29	(2,809,907.16)	(9,498,000.01)
			172,494.95	Result (Surplus)/Deficit		
			483,200.29	Less Depreciation		
			(310,705.34)	Net Result (Surplus)/Deficit		

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2007/2008				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(713,999.55)	805,501.19	91,501.64	193,018.34	(311,353.91)	(2,652,325.08)
Lightning Ridge	(448,779.66)	303,878.60	(144,901.06)	118,312.00	(3,077,400.17)	(5,453,549.96)
Collarenebri	(174,218.09)	298,179.84	123,961.75	76,582.34	355,268.97	(1,321,653.55)
	(1,336,997.30)	1,407,559.63	70,562.33	387,912.68	(3,033,485.11)	(9,427,528.59)
			70,562.33	Result (Surplus)/Deficit		
			387,912.68	Less Depreciation		
			(317,350.35)	Net Result (Surplus)/Deficit		

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2008/2009				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(606,184.34)	641,193.91	35,009.57	175,490.68	(410,631.62)	(2,617,315.51)
Lightning Ridge	(489,455.45)	232,915.54	(256,539.91)	99,899.08	(3,441,763.17)	(5,714,089.86)
Collarenebri	(194,217.69)	440,339.22	246,121.53	168,106.37	517,364.44	(1,075,532.02)
	(1,289,857.48)	1,314,448.67	24,591.19	443,496.13	(3,335,030.35)	(9,406,937.39)
			24,591.19	Result (Surplus)/Deficit		
			443,496.13	Less Depreciation		
			(418,904.94)	Net Result (Surplus)/Deficit		

WALGETT SHIRE COUNCIL AGENDA

	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2009/2010				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(621,897.06)	736,459.89	114,562.83	181,629.17	(120,773.39)	(2,502,752.68)
Lightning Ridge	(519,883.71)	282,543.08	(237,340.63)	99,899.00	(3,600,341.35)	(5,951,430.49)
Collarenebri	(227,960.19)	474,062.21	246,102.02	168,106.00	675,424.16	(829,432.00)
	(1,369,740.96)	1,493,065.18	123,324.22	449,634.17	(3,045,690.58)	
			238,213.00	Result (Surplus)/Deficit		
			449,634.17	Less Depreciation		
			(211,421.17)	Net Result (Surplus)/Deficit		

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	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2010/2011				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(1,012,500.57)	1,098,487.62	85,987.05	181,629.00	(111,048.60)	(2,585,035.63)
Lightning Ridge	(273,358.57)	719,107.66	445,749.09	99,899.00	(3,128,318.77)	(5,506,681.40)
Collarenebri	(220,814.59)	493,230.29	272,415.70	168,106.00	796,226.90	(557,016.30)
	(1,506,673.73)	2,310,825.57	804,151.84	449,634.00	(2,443,140.47)	(8,648,733.33)
			836,345.17	Result (Surplus)/Deficit		
			449,634.00	Less Depreciation		
			386,711.17	Net Result (Surplus)/Deficit		

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	Water Fund	Walgett Shire Council				
		Actuals				
Operational Budget		2011/2012				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(1,219,377.44)	1,204,881.32	(14,496.12)	237,657.00	(351,714.42)	(2,599,531.75)
Lightning Ridge	(335,186.53)	463,380.25	128,193.72	144,852.00	(2,429,922.26)	(5,377,487.68)
Collarenebri	(238,793.26)	473,316.43	234,523.17	128,193.00	1,114,781.26	(329,673.73)
	(1,793,357.23)	2,141,578.00	348,220.77	510,702.00	(1,666,855.42)	(8,306,693.16)
			644,894.56	Result (Surplus)/Deficit		
			510,702.00	Less Depreciation		
			134,192.56	Net Result (Surplus)/Deficit		

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WALGETT SHIRE COUNCIL AGENDA

	Water Fund	Walgett Shire Council			
		Actuals			
Operational Budget		2012/2013			
					Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit
Walgett	(1,121,050.14)	1,081,802.23	(39,247.91)	131,618.00	
Lightning Ridge	(254,363.18)	387,163.64	132,800.46	74,930.00	
Collarenebri	(283,746.82)	516,795.31	233,048.49	126,012.00	
	(1,659,160.14)	1,985,761.18	326,601.04	332,560.00	
			448,879.62		
			332,560.00		
			116,319.62		

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2003/2004				
					Internal	
					Fund Balance	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(293,230.81)	387,000.49	93,769.68	187,380.74	(1,066,457.59)	(2,407,746.50)
Lightning Ridge	(220,207.48)	224,869.80	4,662.32	138,979.51	(53,955.62)	(3,492,012.09)
Collarenebri	(42,750.18)	65,741.15	22,990.97	16,155.30	441,062.29	(119,829.82)
	(556,188.47)	677,611.44	121,422.97	342,515.55	(679,350.92)	(6,019,588.41)
			121,422.97	Result (Surplus)/Deficit		
			342,515.55	Less Depreciation		
			(221,092.58)	Net Result (Surplus)/Deficit		

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2004/2005				
					Internal	
					Fund Balance	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(305,551.22)	332,884.61	27,333.39	187,380.74	(1,217,557.45)	(2,380,413.11)
Lightning Ridge	(229,431.87)	207,168.25	(22,263.62)	138,341.21	(182,100.41)	(3,514,275.71)
Collarenebri	(40,732.90)	78,592.63	37,859.73	15,721.99	472,295.12	(81,970.09)
	(575,715.99)	618,645.49	42,929.50	341,443.94	(927,362.74)	(5,976,658.91)
			42,929.50	Result (Surplus)/Deficit		
			341,443.94	Less Depreciation		
			(298,514.44)	Net Result (Surplus)/Deficit		

WALGETT SHIRE COUNCIL AGENDA

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2005/2006				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(323,169.93)	366,199.01	43,029.08	187,380.74	(1,343,516.97)	(2,337,384.03)
Lightning Ridge	(249,249.59)	202,419.89	(46,829.70)	138,247.87	(342,713.19)	(3,561,105.41)
Collarenebri	(41,058.98)	73,464.90	32,405.92	15,297.01	497,409.34	(49,564.17)
	(613,478.50)	642,083.80	28,605.30	340,925.62	(1,188,820.82)	(5,948,053.61)
			28,605.30	Result (Surplus)/Deficit		
			340,925.62	Less Depreciation		
			(312,320.32)	Net Result (Surplus)/Deficit		

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2006/2007				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(286,572.54)	432,184.39	145,611.85	187,380.74	(1,368,913.20)	(4,006,771.88)
Lightning Ridge	(259,903.72)	252,164.50	(7,739.22)	138,247.81	(454,026.27)	(4,550,844.63)
Collarenebri	(80,443.52)	43,900.38	(36,543.14)	14,842.16	457,689.60	(265,097.69)
	(626,919.78)	728,249.27	101,329.49	340,470.71	(1,365,249.87)	(8,822,714.20)
			101,329.49	Result (Surplus)/Deficit		
			340,470.71	Less Depreciation		
			(239,141.22)	Net Result (Surplus)/Deficit		

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2007/2008				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(289,313.29)	258,274.86	(31,038.43)	74,456.00	(1,409,441.14)	(4,037,810.21)
Lightning Ridge	(245,979.37)	130,856.58	(115,122.79)	49,801.00	(593,448.41)	(4,665,967.42)
Collarenebri	(82,797.77)	44,418.70	(38,379.07)	11,831.00	433,545.79	(303,476.76)
	(618,090.43)	433,550.14	(184,540.29)	136,088.00	(1,569,343.76)	(9,007,254.39)
			(184,540.29)	Result (Surplus)/Deficit		
			136,088.00	Less Depreciation		
			(320,628.29)	Net Result (Surplus)/Deficit		

WALGETT SHIRE COUNCIL AGENDA

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2008/2009				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(297,915.64)	322,899.56	24,983.92	109,972.22	(1,492,043.85)	(4,012,826.29)
Lightning Ridge	(255,576.24)	158,923.18	(96,653.06)	56,281.06	(751,290.55)	(4,762,620.48)
Collarenebri	(87,405.19)	43,061.79	(44,343.40)	20,534.25	416,194.55	(347,820.16)
	(640,897.07)	524,884.53	(116,012.54)	186,787.53	(1,827,139.85)	(9,123,266.93)
			(116,012.54)	Result (Surplus)/Deficit		
			186,787.53	Less Depreciation		
			(302,800.07)	Net Result (Surplus)/Deficit		

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2009/2010				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(292,242.56)	388,965.36	96,722.80	69,350.46	(1,487,933.16)	(3,916,103.49)
Lightning Ridge	(274,978.08)	157,769.07	(117,209.01)	131,820.00	(902,516.44)	(4,879,829.49)
Collarenebri	(92,889.60)	63,040.98	(29,848.62)	26,562.00	398,628.08	(377,688.78)
	(660,110.24)	609,775.41	(50,334.83)	227,732.46	(1,991,821.52)	(9,173,621.76)
			64,553.95	Result (Surplus)/Deficit		
			227,732.46	Less Depreciation		
			(163,178.51)	Net Result (Surplus)/Deficit		

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2010/2011				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(335,984.89)	444,517.41	108,532.52	134,502.00	(1,490,990.79)	(3,807,570.97)
Lightning Ridge	(290,416.86)	255,984.63	(34,432.23)	38,250.00	(969,261.16)	(4,914,261.72)
Collarenebri	(100,508.79)	62,641.61	(37,867.18)	8,415.00	367,504.87	(415,535.96)
	(726,910.54)	763,143.65	36,233.11	181,167.00	(2,092,747.08)	(9,137,368.65)
			36,233.11	Result (Surplus)/Deficit		
			181,167.00	Less Depreciation		
			(144,933.89)	Net Result (Surplus)/Deficit		

WALGETT SHIRE COUNCIL AGENDA

	Sewer Funds	Walgett Shire Council				
		Actuals				
Operational Budget		2011/2012				
					Internal	
					Fund Balace	Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit	(Surplus)/Deficit
Walgett	(399,209.24)	458,215.37	59,006.13	84,784.00	(1,547,278.37)	(3,748,564.84)
Lightning Ridge	(337,115.87)	277,942.13	(59,173.74)	40,910.00	(1,045,330.25)	(4,973,435.46)
Collarenebri	(104,810.42)	138,827.43	34,017.01	7,782.00	398,889.75	(381,518.85)
	(841,135.53)	874,984.93	33,849.40	133,476.00	(2,193,718.87)	(9,103,519.15)
			33,849.40	Result (Surplus)/Deficit		
			133,476.00	Less Depreciation		
			(99,626.60)	Net Result (Surplus)/Deficit		

	Sewer Funds	Walgett Shire Council			
		Actuals			
Operational Budget		2012/2013			
					Accumulated
	Income	Expense	Result	Depreciation	(Surplus)/Deficit
Walgett	(399,173.32)	444,009.94	44,836.62	134,502.00	
Lightning Ridge	(325,331.19)	197,073.43	(128,257.76)	40,910.00	
Collarenebri	(117,449.21)	136,684.80	19,235.59	8,032.00	
	(841,953.72)	777,768.17	(64,185.55)	183,444.00	
			(64,185.55)	Result (Surplus)/Deficit	
			183,444.00	Less Depreciation	
			(247,629.55)	Net Result (Surplus)/Deficit	

MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – AUGUST 2013

REPORTING SECTION: Corporate Services
AUTHOR: Stephen Holland – Director Corporate Services
FILE NUMBER: 12/14

2013 Local Government Youth Week awards

As reported to the July meeting, Walgett Council's Youth Week program was nominated as a finalist in the 2013 NSW Local Government Youth Week Awards for the seventh consecutive year.

Executive members of the Walgett Shire Youth Council, Kaylah Sands and Michael Graham accompanied by Council staff, George McCormick (Manager Community Development), Janet Mason (Youth development Officer) and Councillor Ian Woodcock travelled to Sydney to attend the NSW 2013 Local Government Awards. The gala event held on the 1st of August was attended by representatives of Councils and Ministers from across New South Wales and held at Dolton House, Jefferson Wharf, and Pyrmont.

Walgett Shire Council attended the event as one of five finalists in the category of "Best Small Council - Most Outstanding Youth Week program 2013". On the night Walgett Shire was named the outright winner of this award. The award continues on from four previous wins and seven nominations in the State awards since 2007. The award demonstrates sustainable delivery of excellence in Youth Week program's for our young people and again highlights Walgett Shire Council's position as a leader in Youth programs and services in NSW.

Lightning Ridge Postal Services

At its meeting held on 23 April 2013, the Council resolved to write to Australia Post in relation to mail delivery and associated customer service issues at the Lightning Ridge Post Office. Since writing to Australia Post there have been a number of phone discussions with the Council's Australia Post contact in relation to progress with addressing the post office issues. Council has now received a reply from Australia Post which is attached to this report for Council's information.

Matters Generally for Brief Mention or Information Only – Director Corporate Services
<p>Recommendation:</p> <p>1. That the report be received and noted.</p> <p>Moved: Seconded:</p>

Attachment:

Correspondence from Australia Post.



5 August 2013

RECEIVED 6 AUG 2013

Don Ramsland
General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832

Dear Mr Ramsland,

Re: Lightning Ridge Post Office

I refer to your letter of 23 May 2013 – my apologies for the delay in responding to you.

The Retail Network Partnerships NSW team is aware of the issues with the mail and parcel delivery service in Lightning Ridge that you have raised, and I can assure you that Australia Post senior management is taking the necessary steps to resolve this issue with the Licensee (of 12 years) as quickly as possible.

I can confirm that there has been no change to the Australia Post delivery policy in Lightning Ridge and the Licensee has been instructed to deliver any street addressed mail into customers' Post Office Boxes as applicable. We have also formally informed the Licensee that carded articles and parcels should also be available for collection over the counter at any time during trading hours.

We apologise for the disruption to the mail service in the Shire of Walgett. I can reassure you that we are working to restore the Lightning Ridge delivery service to its expected standard as quickly as possible.

Please feel free to contact me if you would like to discuss this matter further.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Chris Doris'.

Chris Doris
A/G Manager
Retail Network Partnerships NSW/ACT
Australia Post

Direct telephone: 02 9202 6153
Direct fax: 02 9202 6905
Email: christopher.doris@auspost.com.au

LIGHTNING RIDGE NEW TOWN WATER SUPPLY BORE: COST SUMMARY

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Prafulla K.C - Acting Director Urban Infrastructure Services
FILE NUMBER: 11/291

Summary

This report is prepared to address Councillor Lane's request to provide a detailed cost summary of the new town water supply bore at Lightning Ridge. This report recommends that Council note and receives the cost summary of the new bore installed in the township of Lightning Ridge.

Background

The need for new town water supply bore arose due to the inability of the old bore to meet the water demand during peak summer months. In addition, frequent power supply failures and inaccessibility during the flood were major factors in opting for a new town bore.

The new town bore was constructed as a supplement to the old bore. The old town bore will be continuously used as a primary source of water supply. The new town bore will be used when the water demand is high, or in an emergency situation when the old bore is not operational.

During the 2011 flood, the old town bore faced critical and major problems. The town water supply was interrupted due to a leak in a rising main. A leak was detected, however being under flood water, Council had to seek help from State Agencies. A diver was brought from Sydney to locate and repair the leak in the rising main. The problem was caused from a leak in the tapping band which is connected to Council's rising main. In general industry practice, no tapping shall be allowed in a rising or trunk main.

Another issue was frequent power failures to the old bore due to short-circuits caused by birds hitting the electrical lines and power poles damaged by the flood water. Essential Energy had to disconnect the power supply for safety reasons. The old bore was inaccessible for more than 12 months due to the flood water. After the flood water receded Council used a diesel generator to operate the old bore for six (6) months.

Council engaged the NSW Office of Water Drilling Unit to construct a new artesian bore in October 2011. The total depth of the bore is 1030 metres with concrete casing and screens.

Current Position

Currently the new town bore (Licence no.S34A 491528) is not regularly operational due to the low water demand. Flood water has receded and the old bore is accessible. Essential Energy installed new power poles and resumed power supply to the old bore.

WALGETT SHIRE COUNCIL AGENDA

The new town bore is located in Onyx Street. A 1.5 m high pad/embankment was built in order to safe guard the bore head from flood water.

In addition to drilling the bore, the following works were completed as part of this project;

- Two pumps (southern cross)
- Two VSD(Variable Speed Drives) & associated parts & fittings
- Electrical works(cabling/installations)
- 3 phase power supply and a power pole
- Slab, shed & gantry
- Concrete driveway
- Valve pit
- Fence
- Earthworks filling with road base
- Installation of pipes, valves and fittings (Council Staff)

The total cost of the Lightning Ridge new bore project was \$620,918.65 exclusive of GST which was allocated from Ledgers 13.4846.4050 (Feasibility Study Bore Upgrade) & 13.4846.4052 (Onyx Bore Pump Construction). Major cost components were as follows;

Organisation	Work	Contract Value
NSW Office of Water	Bore Drilling	\$362,809.09
Standard Energy Pty Ltd	Electrical Works/VSDs	\$68,904.00
PW Concrete	Construction	\$59,004.28
Essential Energy	3 phase Power supply	\$45,140.12
Cadia Plumbing	Pipes, valves, fittings	\$29,436.53
Tyco Flow Control	Two Pumps	\$16,717.80
WSC salaries & wages	Installation of pipes/valves/fittings	\$15,527.32
		TOTAL = \$620,918.65

Total expenditure for the project is attached with this report as a Cost Summary spreadsheet. Please note that items listed as various* on the cost summary spreadsheet is reflected in a separate spreadsheet named breakdown of various sheet.

Relevant Reference Documents/Policies

Cost Summary Spreadsheets

Governance issues

Nil

Environmental issues

Nil

Stakeholders

Walgett Shire Council
Walgett Shire Council's rate payers
Lightning Ridge residents

Financial Implications

Council's total expenditure for this project was costed from the Lightning Ridge Water Fund during the 2012-2013 financial year.

Alternative Solutions/Options

Nil.

Conclusion

In summary, the new town bore is to supplement the old town bore in order to provide regular and consistent drinking water supply to the residents of Lightning Ridge in the event of an emergency or high water supply/demand.

Lightning Ridge New Town Bore Cost Summary

Recommendation:

1. That Council receive and note the cost summary for the Lightning Ridge New Town Water Supply Bore Project.

Moved:

Seconded:

Attachments: Breakdown of Various Costs

WALGETT SHIRE COUNCIL AGENDA

BREAK DOWN OF VARIOUS						
Ledger Number	Date	Year	Invocie No	Cost	Creditors	Description
13.04846.4052.97	10/04/2012	2012	7494	3.59	Mr Cheap Bargain Warehouse	<<EFT 1446.111 inv#7494 Tape Duct
Sub-total				3.59		
13.04846.4052.97	15/05/2012	2012	20980389	21.45	TNT Express	<<EFT 1460.121 inv#20980389 Freight charged week 1
13.04846.4052.97	16/04/2012	2012	20779401	14.74	TNT Express	<<EFT 1446.121 inv#20779401 Frieght Charge Week 13
13.04846.4052.97	4/04/2012	2012	20665995	54.73	TNT Express	<<EFT 1442.121 inv#20665995 Freight> For Week#11
13.04846.4052.97	28/03/2012	2012	20500690	75.37	TNT Express	<<EFT 1440.121 Inv#20500690- Freight for Week #8
Sub-total				166.29		
13.04846.4052.98	29/02/2012	2012	1111	3954.55	Ridgerock Earthmoving & Mining	<<EFT 1432.1845 Inv#1111-Gravel Pad around New Bor
13.04846.4052.98	29/02/2012	2012	1111	2636.36	Ridgerock Earthmoving & Mining	<<EFT 1432.1845 Inv#1111-Gravel Pad around New Bor
Sub-total				6590.91		
13.04846.4052.97	10/04/2012	2012	142205850	104.60	Reece Pty Ltd	<<EFT 1446.2182 inv#142205850 Dura Vibration Elimi
Sub-total				104.60		
13.04846.4052.42	28/05/2012	2012	Feb-12	90.00	CBA Credit Card - GST Collecti	February 2012-Credit Card Purchases for Fe
Sub-total				90.00		
13.04846.4052.97	26/06/2012	2012	382609	21.68	Lightning Ridge Mining & Steel	<<EFT 1474.238 inv#382609 Ball valve brolred
13.04846.4052.97	26/06/2012	2012	381511	0.91	Lightning Ridge Mining & Steel	<<EFT 1474.238 inv#381511 Rivets ss45&ss56
13.04846.4052.97	26/06/2012	2012	381506	21.80	Lightning Ridge Mining & Steel	<<EFT 1474.238 inv#381506 Rivets/Drill de cobalt
13.04846.4052.97	26/06/2012	2012	380854	13.18	Lightning Ridge Mining & Steel	<<EFT 1474.238 inv#380854 Rustguard spray marine b
13.04846.4052.97	16/05/2012	2012	378488	10.23	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#378488 Dulux wildfire red 325GR
13.04846.4052.97	16/05/2012	2012	378376	22.18	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#378376 Loctite hi pressure seal
13.04846.4052.97	16/05/2012	2012	380518	40.90	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#380518 5/8 Drill bit Reduced sh
13.04846.4052.97	16/05/2012	2012	380433	86.08	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#380433 Hanging ladder/Dynabolt/
13.04846.4052.97	16/05/2012	2012	379294	78.82	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#379294 Sleeve anchor/inward,out
13.04846.4052.97	16/05/2012	2012	379258	9.61	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#379258 50x3mm Flat bar
13.04846.4052.97	16/05/2012	2012	379107	17.26	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#379107 12mm Drill bit
13.04846.4052.97	16/05/2012	2012	379099	43.25	Lightning Ridge Mining & Steel	<<EFT 1463.238 inv#379099 12x70Dynabolt/40x6mm fla
13.04846.4052.97	17/04/2012	2012	378058	30.14	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#378058 Inox C/Off Wheel/Shock R
13.04846.4052.97	17/04/2012	2012	377761	87.20	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#377761 Wheel C/Off
13.04846.4052.97	17/04/2012	2012	377703	14.83	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#377703 Wheel C/Off Inox& U/Thin
13.04846.4052.97	17/04/2012	2012	377654	22.72	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#377654 GAL HEX Nipple/GAL Tee/l
13.04846.4052.97	17/04/2012	2012	377338	17.93	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#377338 Brass Bush/Reducing Bush
13.04846.4052.97	17/04/2012	2012	377294	19.05	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#377294 Nail BH Bright/Radiata P
13.04846.4052.97	17/04/2012	2012	377186	84.94	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#377186 Lsseddt4 Haymes S/Shield
13.04846.4052.97	17/04/2012	2012	376876	35.44	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#376876 Angle Bracket/Screw
13.04846.4052.97	17/04/2012	2012	376789	13.18	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#376789 Rustguard Spray Marine B
13.04846.4052.97	17/04/2012	2012	376622	60.88	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#376622 Rustguard Spray/Blue Pai
13.04846.4052.97	17/04/2012	2012	376576	164.70	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#376576 Angle Bracket/Screws/Hoo
13.04846.4052.97	17/04/2012	2012	375864	21.60	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#375864 Bolt / Flat Washer
13.04846.4052.97	17/04/2012	2012	375843	7.73	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#375843 Power Board 6 Outlet
13.04846.4052.97	17/04/2012	2012	375803	7.27	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#375803 Rope Braided
13.04846.4052.97	17/04/2012	2012	375798	336.36	Lightning Ridge Mining & Steel	<<EFT 1452.238 inv#375798 Bolt/Reduced Shank Drill
Sub-total				1289.87		0
13.04846.4052.97	21/03/2012	2012	51772	523.25	Doble Express Transport Pty Lt	<<EFT 1438.3531 Inv#51772- Transport Charge Crevet
Sub-total				523.25		
13.04846.4052.98	29/02/2012	2012	27	2400.00	M & D Bobcat	<<EFT 1433.4044 Inv#27-Bobcat Hire L/Ridge New Bor
Sub-total				2400.00		
13.04846.4052.97	8/05/2012	2012	8/3/12-7/5/1	27.20	Walgett Shire Council	<<CHQ 00020386 inv#8/3/12-7/5/12 WSC-Petty Cash
13.04846.4052.97	8/05/2012	2012	8/3/12-7/5/1	17.26	Walgett Shire Council	<<CHQ 00020386 inv#8/3/12-7/5/12 WSC-Petty Cash

WALGETT SHIRE COUNCIL AGENDA

13.04846.4052.97	8/05/2012	2012	8/3/12-7/5/1	11.41	Walgett Shire Council	<<CHQ 00020386 inv#8/3/12-7/5/12 WSC-Petty Cash
Sub-total				55.87		
13.04846.4052.99	18/04/2012	2012	634	18800.00	Standard Energy Pty Ltd t/as L	<<EFT 1446.4294 Inv#634-New Water Supply Onyx St L
13.04846.4052.99	18/04/2012	2012	635	20200.00	Standard Energy Pty Ltd t/as L	<<EFT 1446.4294 Inv#635-New Water Supply Onyx St L
13.04846.4052.99	18/04/2012	2012	636	20200.00	Standard Energy Pty Ltd t/as L	<<EFT 1446.4294 Inv#636-New Water Supply Onyx St B
13.04846.4052.99	18/04/2012	2012	637	9704.00	Standard Energy Pty Ltd t/as L	<<EFT 1446.4294 Inv#637-New Water Supply Onyx St L
Sub-total				68904.00		
13.04846.4052.99	3/04/2012	2012	223250	40142.40	Essential Energy	<<EFT 1442.4369 inv#223250 Design Construction Par
13.04846.4052.99	3/04/2012	2012	223250	4997.72	Essential Energy	<<EFT 1442.4369 inv#223250 Design Construction Par
Sub-total				45140.12		
13.04846.4052.99	13/06/2012	2012	1288	8698.00	PW Concrete & Gravel Pty Ltd	<<EFT 1471.4413 inv#1288 Supply and install 1.8hig
13.04846.4052.99	5/06/2012	2012	1248	12856.00	PW Concrete & Gravel Pty Ltd	<<EFT 1465.4413 inv#1248 Supply&intall concrete pi
13.04846.4052.97	9/05/2012	2012	1116	40.91	PW Concrete & Gravel Pty Ltd	<<EFT 1458.4413 inv#1116 20kg bags GP cement sand
13.04846.4052.97	9/05/2012	2012	1116	22.73	PW Concrete & Gravel Pty Ltd	<<EFT 1458.4413 inv#1116 20kg bags GP cement sand
13.04846.4052.99	23/03/2012	2012	500	320.00	PW Concrete & Gravel Pty Ltd	<<EFT 1440.4413 Inv#500-Road Base,Delivered-New Bo
13.04846.4052.99	23/03/2012	2012	1102	40.91	PW Concrete & Gravel Pty Ltd	<<EFT 1440.4413 Inv#1102-Bags Cement GP,Sand & Gra
13.04846.4052.99	23/03/2012	2012	1102	22.73	PW Concrete & Gravel Pty Ltd	<<EFT 1440.4413 Inv#1102-Bags Cement GP,Sand & Gra
13.04846.4052.99	23/03/2012	2012	1104	450.00	PW Concrete & Gravel Pty Ltd	<<EFT 1440.4413 Inv#1104-Concrete 25MPA-Variation-
13.04846.4052.99	19/03/2012	2012	494	7200.00	PW Concrete & Gravel Pty Ltd	<<EFT 1438.4413 Inv#494-Supply Rd Base,Machinery,M
13.04846.4052.99	19/03/2012	2012	493	5794.00	PW Concrete & Gravel Pty Ltd	<<EFT 1438.4413 Inv#493-L/Ridge New Bore Driveway-S
13.04846.4052.99	15/03/2012	2012	476	23559.00	PW Concrete & Gravel Pty Ltd	<<EFT 1436.4413 Inv#476-Supp/Form,Place,FinshCncrt
Sub-total				59004.28		
13.04846.4052.97	8/05/2012	2012	58019684	16717.80	Tyco Flow Control Pacific Pty	<<EFT 1458.4515 inv#58019684 Pumpunit SX Star
Sub-total				16717.80		
13.04846.4052.97	17/04/2012	2012	Mar-12	51.75	BAB Transport (Tippings Holdin	<<EFT 1452.50 inv#March2012 Freight Charged
Sub-total				51.75		
13.04846.4052.97	17/04/2012	2012	Mar-12	818.18	Nexo Engineering	<<EFT 1452.531 inv#March2012 4XPipe Flanges>Pipes
13.04846.4052.97	17/04/2012	2012	Mar-12	1363.64	Nexo Engineering	<<EFT 1452.531 inv#March2012 4XPipe Flanges>Pipes
Sub-total				2181.82		
13.04846.4052.42	29/02/2012	2012	102010	224.82	Wallangulla Motel	<<EFT 1433.671 Inv#102010-Accommodation Prafulla K
Sub-total				224.82		
13.04846.4052.97	9/05/2012	2012	178136	21.77	LRE Electrical and Gas	<<EFT 1458.706 inv#178136 Energiser AA 4PK Lithium
Sub-total				21.77		
13.04846.4052.97	16/05/2012	2012	75171	1584.00	Cadia Plumbing Equipment	<<EFT 1464.92 inv#75171 Band tapping AC250x25
13.04846.4052.97	17/04/2012	2012	74502	235.64	Cadia Plumbing Equipment	<<EFT 1452.92 inv#74502 Bellows Flexiable TE150
13.04846.4052.97	5/04/2012	2012	74074	457.60	Cadia Plumbing Equipment	<<EFT 1443.92 Inv#74074-CI Bend,Gasket Kit,Gibault
13.04846.4052.97	5/04/2012	2012	74074	153.00	Cadia Plumbing Equipment	<<EFT 1443.92 Inv#74074-CI Bend,Gasket Kit,Gibault
13.04846.4052.97	5/04/2012	2012	74074	808.00	Cadia Plumbing Equipment	<<EFT 1443.92 Inv#74074-CI Bend,Gasket Kit,Gibault
13.04846.4052.97	3/04/2012	2012	73770	471.28	Cadia Plumbing Equipment	<<EFT 1442.92 inv#73770 Bellows Flexible TE150
13.04846.4052.97	7/03/2012	2012	73399	2085.00	Cadia Plumbing Equipment	<<EFT 1438.92 Inv#73399-CI Bends/Tapers,Gasket Kit
13.04846.4052.99	7/03/2012	2012	73091	6951.74	Cadia Plumbing Equipment	<<EFT 1436.92 Inv#73091-Parts-Bends,Gaskets,Flange
13.04846.4052.97	7/03/2012	2012	73176	16020.27	Cadia Plumbing Equipment	<<EFT 1436.92 Inv#73176-Parts-Pipes,Valves,Flanges
13.04846.4052.99	7/03/2012	2012	73177	670.00	Cadia Plumbing Equipment	<<EFT 1436.92 Inv#73177-Pipe Sleeve Blue 250 & 150
Sub-total				29436.53		
			Total	232855.52		

DRAFT SWIMMING POOL INSPECTION PROGRAM

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Doug McLennan – Environmental Health and Building Surveyor
FILE NUMBER: 12/176

Summary:

This report recommends that Council publicly exhibit the attached draft Swimming Pool Inspection Program for a period of thirty days, as required by Section 22D of the Swimming Pools Act 1992 (the Act).

Background:

A comprehensive review of swimming pool legislation has recently been undertaken by the NSW Division of Local Government (DLG). Various changes in legislation have been prompted by high rates of preventable drowning and near drowning in privately owned swimming pools and non-compliant swimming pool fences.

The resulting amendments to the Act require, in part, that NSW Councils develop and implement a locally appropriate swimming pool barrier inspection program in consultation with the community for privately owned swimming pools by 29 October 2013.

Under previous arrangements Council addressed private swimming pool safety by:

- Inspecting pools in conjunction with a formal construction approval (CC or CDC).
- Inspecting pools upon landowners request.
- Inspecting pools upon receiving a complaint.
- Reviewing aerial imagery provided by NSW Land and Property Information Division (LPI) to identify unauthorized pools and enable compliance inspections.
- Periodically advertising requirements for backyard swimming pool safety in local newspapers.
- Maintaining information on swimming pool safety requirements on its web site.

Reviewing aerial photography has become the most practical way for Council to identify unauthorised pools in a cost effective manner. This process was used with 2004 and 2009 aerial photography of urban areas, as well as 2009 aerial photography of rural areas. In recent years LPI has significantly improved the quality of the aerial photography that it provides, including its resolution. This technique does have limitations, especially when pools are under cover, not in use or extensively shaded at the time they are photographed, but it can be used to identify the vast majority of pools installed at a given time. It is expected that in the next couple of years LPI will supply new photography for the whole Shire.

Current Position:

A draft Swimming Pool Inspection Program (Attachment A) has been developed to address Council's new obligations under the amended Swimming Pools Act 1992. It is based on Council's current practices and the additional requirements which arise, including inspection of pools:

1. Situated on premises where there is tourist and visitor accommodation, or more than two dwellings, every three years.
2. Where the property is being sold or leased and where a compliant inspection hasn't been undertaken in three years.

The DLG also requires Council to have a Community Engagement Strategy.

Relevant Reference Documents/Policies:

- Walgett Shire Council Enforcement Policy, as adopted 25 June 2013 (Trim record 09/1409/0013).
- The Swimming Pools Act 1992.
- The Swimming Pools Regulation 2008.
- NSW Division of Local Government Circular to Councils, titled Swimming Pool Amendment Act 2012 Circular No. 12-40.

Governance issues:

1. Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:
 - to exercise community leadership
 - to have regard to the long term and cumulative effects of its decisions
 - to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
 - to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
 - to keep the local community and the State government (and through it, the wider community) informed about its activities
 - to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
 - to be a responsible employer.
2. Section 22B of the Swimming Pools Act requires Council to develop and adopt a program for the inspection of swimming pools in its area to ensure compliance with the Part 4 of the Act.
3. Clause 16 of the Swimming Pools Regulation requires that;
 - Council must establish and implement a strategy for engagement with the local community when developing a program for the inspection of swimming pools in its area.
 - The strategy must be based on social justice principles of equity, access, participation and rights.
 - The local community must be consulted in accordance with the strategy in relation to the development of the inspection program (including in relation to any review of such a program).

Environmental issues:

No significant issues known or expected.

Stakeholders:

Walgett Shire Council, Division of Local Government, public.

Financial Implications:

Swimming pool inspections are to be undertaken by Planning and Regulatory staff. It is estimated that around twenty pools will be required to be inspected per year. In a recent audit of unauthorized swimming pools there was an average of two inspections per pool before compliance was achieved. Accordingly, it is expected that around forty inspections will be carried out per year under the proposed program. This can be achieved within the existing budget by diverting existing staff from other work deemed to be of a lower priority.

Alternative Solutions/Options:

Do nothing; this is not recommended as Council is required under section 22B of the Swimming Pools Act 1992 to publicly exhibit and adopt a Swimming Pool Inspection Program by 29 October 2013.

Conclusion:

Council needs to publicly exhibit a Swimming Pool Inspection Program to ensure that it complies with the Swimming Pools Act 1992. The attached draft program provides a reasonable approach to this requirement and enables Council to practically identify the majority of unauthorised and non-compliant pools over time.

Draft Swimming Pool Inspection Program
<p>Recommendation:</p> <p>1. Council publicly exhibit the draft Swimming Pool Inspection Program for a period of thirty days.</p> <p>Moved: Seconded:</p>

Attachments:

A – Draft Swimming Pool Inspection Program.

ATTACHMENT A – DRAFT SWIMMING POOL INSPECTION PROGRAM



P&R – SWIMMING POOL INSPECTION PROGRAM

Adoption Date:	DRAFT
Review Date:	As required
Responsible Officer:	Director Planning and Regulatory Services

OBJECTIVES:

The objectives of the Walgett Shire Council swimming pool inspection program are to:

- Increase public awareness of swimming pool safety.
- Reduce the potential for infant drowning and near drowning events within the Walgett Shire.
- Implement an inspection program that effectively meets Council's obligations under the Swimming Pools Act and Regulation.

BACKGROUND:

The NSW Division of Local Government implemented a number of changes to legislation regarding the operation of private swimming pools during 2013. The changes were prompted by ongoing significant numbers of preventable drowning, and near drowning, incidents in privately owned swimming pools in NSW. In part the drownings have been associated with a relatively high rate of non-compliant swimming pool barriers.

The recent amendments to the Swimming Pools Act require, in part, that NSW councils develop and implement a locally appropriate swimming pool barrier inspection program for privately owned swimming pools, in consultation with the community.

PROGRAM ELEMENTS:

Swimming Pool Inspections

Council staff will inspect properties with swimming pools under the following circumstances:

i. Inspection as a result of a complaint (Section 29A)

Section 29A of the Swimming Pools Act requires Council to commence an investigation within three working days of a written complaint being made.

ii. Inspection at the request of a pool owner – General (section 22C(1))

Section 22C (1) of the Swimming Pools Act requires Council to carry out an inspection of swimming pool upon request of a pool owner.

iii. Inspection at the request of a pool owner – sale or lease (Section 22C(3))

From 29 April 2014, Section 22C (3) of the Swimming Pools Act requires Council to carry out an inspection of a swimming pool that is being sold or leased where a compliant inspection hasn't been undertaken in three years.

Such an inspection is to be undertaken within ten working days of a written request.

iv. Inspection of tourist, visitor, multi occupancy development (Section 22B(2))

From 29 April 2014, Section 22B(2) requires Council to inspect swimming pools on premises on which there is Tourist and Visitor Accommodation, or more than two dwellings, every three years.

v. Inspections prompted by a review of aerial photography.

Periodically, Council obtains recent aerial photography of urban and/or rural areas. This can be used to indicate whether there is a swimming pool present on a given site. Council will review new aerial photography, within twelve months of it becoming available, to check for evidence of unauthorized pools. Letters will be written to the owners of any unauthorized pools reminding them of their obligation to comply with swimming pool safety standards and subsequently a compliance inspection will be undertaken where the pool remains in place.

Council shall also issue a Certificate of Compliance where a swimming pool has been found to comply with the Swimming Pools Act.

Community Engagement Strategy

1. Council will place regular advertisements regarding swimming pool safety in local newspapers, especially during spring and summer.
2. Council will provide and maintain publicly accessible information on its web site regarding current swimming pool safety standards.

Enforcement

Enforcement action relating to non compliant pools shall be carried out in accordance with Council's Enforcement Policy.

Program Reporting

Details of regulatory functions undertaken in accordance with this policy will be included in Council's Annual Report.

PROGRAM IMPLEMENTATION PROCEDURES, GUIDELINES AND DOCUMENTS

- NSW Swimming Pools Act 1992
- NSW Swimming Pools Regulation 2008.
- NSW Division of Local Government Circular to Councils, titled Swimming Pool Amendment Act 2012 Circular No. 12-40.

RELATED WSC POLICIES

Enforcement Policy.

VERSION HISTORY

Version	Date	Author	Section	Page	Changes
1.0	August 2013	EHBS	All	All	Draft policy created after a review of similar policies maintained by other NSW Councils

DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services
FILE NUMBER: 09/1367-03

Summary:

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

Background:

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

Current position:

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

Relevant Reference Documents:

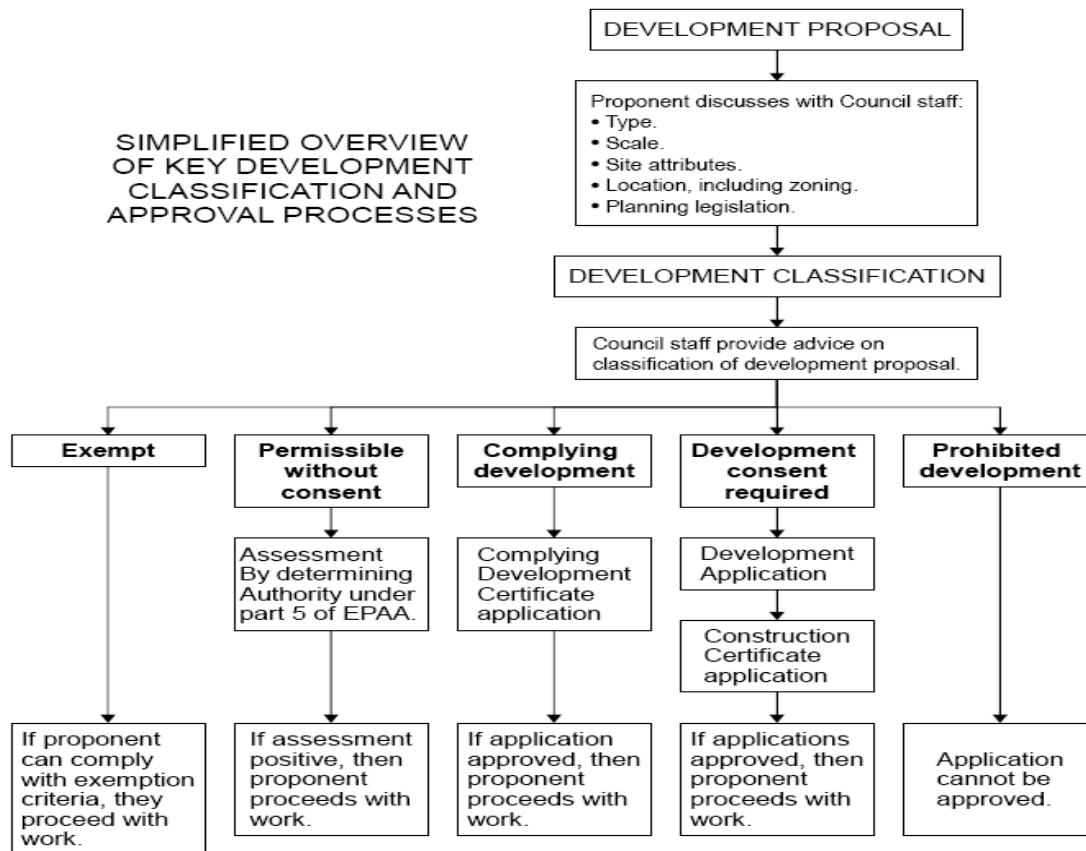
- * Respective DA and CDC files.
- * Environmental Planning & Assessment Act 1979.
- * Environmental Planning and Assessment Regulation 2000.
- * State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- * State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

Governance issues:

DAs: DAs are assessed under against a series of “matters for consideration” specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



Environmental issues:

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

Alternative solutions/options:

Nil.

Conclusion:

It is recommended that Council note the current level of development activity within the Shire.

Development and Complying Development Certificate Applications
<p>Recommendation:</p> <p>1. That Council resolve to note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during June and July 2013</p> <p>Moved: Seconded:</p>

Attachments:

DAs & CDCs approved June & July 2013.

ATTACHMENT A - DAs & CDCs APPROVED JUNE & JULY 2013

AUTHORITY		Determined Applications				CIVICA		Page:1			
Parameters:		Date Range:Y		Document Type:							
02/06/2013		Start Date:1/06/2013		Officers:ALL							
		End Date:31/07/2013		Number of Days: 0							
		As At Date:		Stop The Clock:Yes							
Document	Applicant Name / Address	Development Type		Determination	Determined	Received					
Document Type: 26											
Stop the Clock		Total Elapsed Calendar Days: 7 Calendar Stop Days: 0 Adjusted Calendar Days: 7									
02/02/2013/00000001/0001		150 Class 10b - Fence/Automatic/Other		Approved - Staff Delegation	30/07/2013	3/07/2013					
		Aerodrome RD LIGHTNING RIDGE LOT: 162 DP: 882540 Walgett Shire Council									
Stop the Clock		Total Elapsed Calendar Days: 151 Calendar Stop Days: 85 Adjusted Calendar Days: 65									
02/02/2013/00000001/0001		142 Class 10a - Street		Approved - Staff Delegation	20/05/2013	31/01/2013					
		5/2 Wanda ST CARINDA LOT: 2 SEC: 1 DP: 758227 Mr J L & Mrs I N Lord									
Stop the Clock		Total Elapsed Calendar Days: 24 Calendar Stop Days: 0 Adjusted Calendar Days: 24									
02/02/2013/00000001/0001		150 Class 10b - Fence/Automatic/Other		Approved - Staff Delegation	25/05/2013	28/05/2013					
		43 Opal ST LIGHTNING RIDGE LOT: 41 DP: 752756 Mr M Milas									
Stop the Clock		Total Elapsed Calendar Days: 37 Calendar Stop Days: 23 Adjusted Calendar Days: 14									
AUTHORITY											

AUTHORITY

Determined Applications



08/06/2013 Parameters: Date Range: Y Document Type: Officer: ALL Page: 2
 Start Date: 1/06/2013 Number of Days: 0
 End Date: 31/07/2013 Stop The Clock: Yes
 As At Date:

Document	Applicant Name / Address	Development Type	Determination	Determined	Received
Document Type: 29 029/2013/00000014/001	70 Class 6 - Shop SHERMANS WAY LIGHTNING RIDGE LOT: 6834 DP: 46195 WLL: 14253 Mr D A Leake	70 Class 6 - Shop SHERMANS WAY LIGHTNING RIDGE LOT: 6834 DP: 46195 WLL: 14253 Mr D A Leake	WITHDRAWN BY APPLICANT	18/07/2013	12/06/2013
Stop the Clock	Total Elapsed Calendar Days: 29 Calendar Stop Days: 0 Adjusted Calendar Days: 29				
029/2013/00000014/001	143 Class 10a - Carport 7 BARNBY AV LIGHTNING RIDGE LOT: 58 DP: 46834 NIKOLA VANKIC & Mrs B Vankic	143 Class 10a - Carport 7 BARNBY AV LIGHTNING RIDGE LOT: 58 DP: 46834 NIKOLA VANKIC & Mrs B Vankic	Approved - Staff Delegation	16/07/2013	24/06/2013

Officer: Mr M Clarkson
 Number of Applications: 5
 Average Elapsed Calendar Days: 24.50
 Average Calendar Stop Days: 23.50
 Average Adjusted Calendar Days: 24.50
 Total Elapsed Calendar Days: 242.00
 Total Calendar Stop Days: 119.00
 Total Adjusted Calendar Days: 123.00

Document	Applicant Name / Address	Development Type	Determination	Determined	Received
Document Type: 24	Stop the Clock	Property Address Title Owner	Property Address Title Owner	Property Address Title Owner	Property Address Title Owner
Stop the Clock	Total Elapsed Calendar Days: 16 Calendar Stop Days: 15 Adjusted Calendar Days: 1				

AUTHORITY

AUTHORITY

Determined Applications



08/06/2013	Parameters:	Date Range: Y Start Date: 08/2013 End Date: 31/07/2013 As At Date:	Document Type: Officer: ALL Number of Days: 0 Stop The Clock: Yes	Page: 3
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Document	Applicant Name / Address	Development Type Property Address Title Owner	Determination	Determined	Received
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Document Type: 24
02420130000006001

10 Class 1a - Single Dwelling/Dual
99 Combacah WAY WALGETT
LOT: 120 DP: 750291

Approved - Staff Delegation 27/08/2013

13/06/2013

Mr D N & Mrs J L Campbell

Stop the Clock

Total Elapsed Calendar Days: 8
Calendar Stop Days: 2
Adjusted Calendar Days: 6

02420130000006001

10 Class 1a - Single Dwelling/Dual
61 Namah Street WALGETT
LOT: 4 DP: 513882
Teaheta Housing Authority of New South
Wales

Approved - Staff Delegation 31/07/2013

24/07/2013

Officer: Mr A R Wilson
Number of Applications: 2

Total Elapsed Calendar Days: 24.00
Total Calendar Stop Days: 17.00
Total Adjusted Calendar Days: 7.00

Report Totals & Averages

Total Number of Applications: 7

Average Elapsed Calendar Days: 3.50
Average Calendar Stop Days: 8.50
Average Adjusted Calendar Days: 3.50

Total Elapsed Calendar Days: 288.00
Total Calendar Stop Days: 136.00
Total Adjusted Calendar Days: 130.00

AUTHORITY

DEVELOPMENT APPLICATION 2013/016

REPORTING SECTION: Planning and Regulatory Services

AUTHOR: Matt Clarkson – Town Planner

FILE NUMBER: DA2013/016

Summary:

A Development Application has been received from Councillor David Lane for a primitive campground, café, and 2 neighbourhood shops. It is recommended that Council approve the application subject to the attached conditions of development consent.

Background:

Councillor Lane has lodged an application for a primitive campground, café, and 2 neighbourhood shops in the Lightning Ridge SP3 Tourist zone. As 2 objections have been received regarding the application, it has been referred to Council for determination.

A copy of the Development Application Assessment Report has been provided as Attachment A.

Copies of the objections have been provided as Attachment B.

Current Position:

2 objections have been received regarding the Development Application. The substance of these objections related to:

Appropriateness of the development classification under the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005,

Site suitability,

Traffic and access,

Pecuniary interest.

Relevant Reference Documents/Policies:

- * Environmental Planning & Assessment Act 1979.
- * Environmental Planning & Assessment Regulation 2000.
- * Local Government Act 1993.
- * Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.
- * Walgett Local Environmental Plan 2013.

- * Walgett Development Control Plan 2013.

Governance issues:

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

Environmental issues:

No significant environmental issues involved.

Stakeholders:

The applicant, public, and Walgett Shire Council.

Financial Implications:

None known or expected.

Alternative Solutions/Options:

Refuse Development Application 2012/025:- This option has not been recommended as there appears to be no basis for not allowing the development to proceed subject to the conditions of development consent.

Conclusion:

Review of Development Determination 2013/016 – David Lane

Recommendation:

That Walgett Shire Council resolve to:

1. Approve Development Application DA2013/016 by David Lane for a Primitive campground, café & 2 neighbourhood shops on Lot 6824 DP 46195.

Moved:

Seconded:

Attachments:

A - Development Application Assessment Report for da2013/016.

B – Objections for da2013/016.

DEVELOPMENT APPLICATION ASSESSMENT REPORT
--

APPLICATION DETAILS

Application number	DA2013/016	Lodgement date	19.7.2013
Application is for	Primitive campground, café & 2 neighbourhood shops	Value of development	\$280,000
Land address	159 Shermans Way Lightning Ridge	Lot/sec/DP	6824//46195
Applicant name	David Allan Lane	Ass	29629
Owner name	David Allan Lane		
Land zoning	SP3 Tourist		
Current use /development	Storage and maintenance of earthmoving equipment, storage of landscaping and firewood materials and two dwellings.		
Assessment report author	Matt Clarkson, Town Planner		
Statutory days	Deemed refusal after 40 days (Cl. 113 EPAR2000)		

PROPOSAL

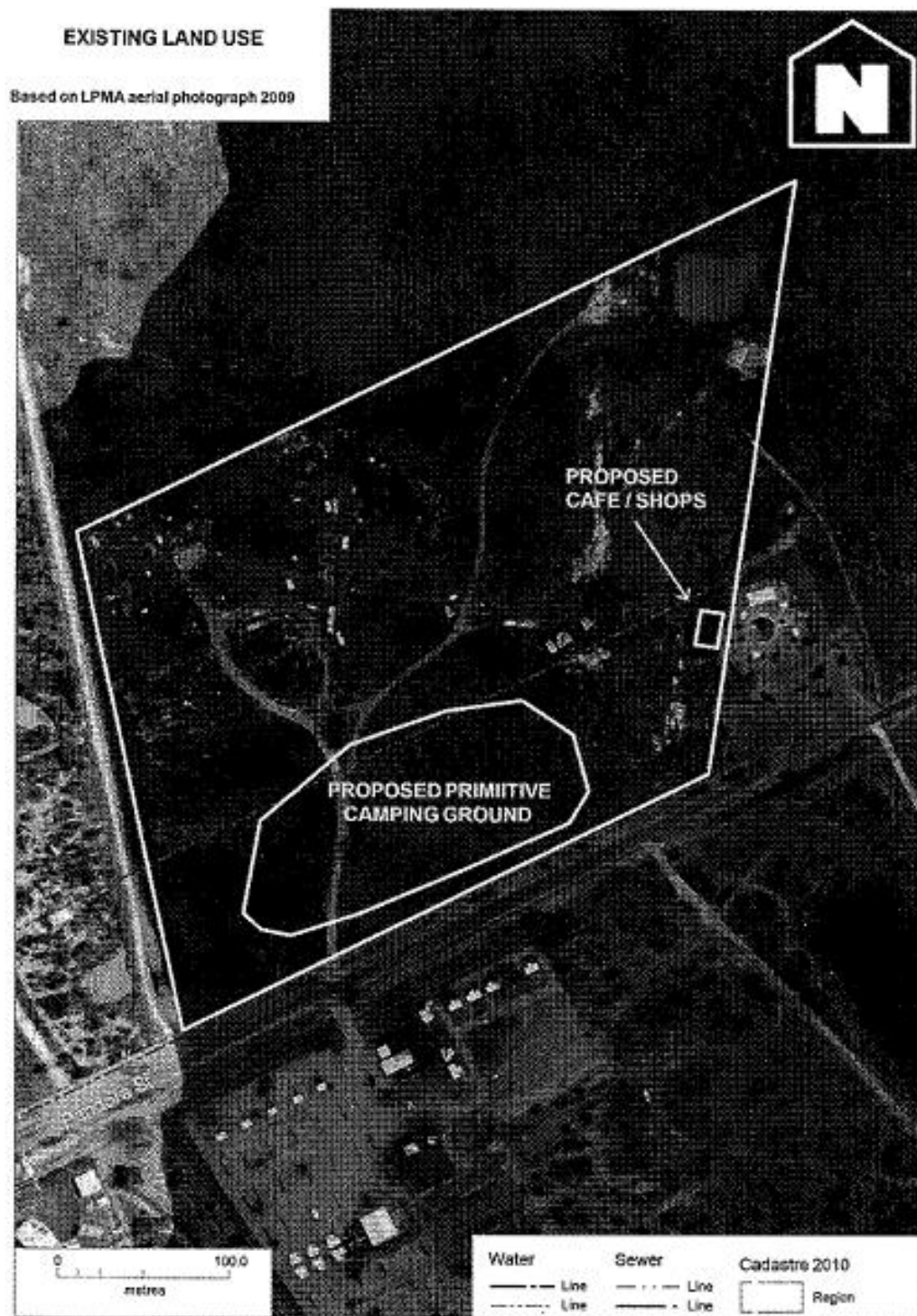
Construction of primitive campground, café & 2 neighbourhood shops on in an SP3 Tourist zone.

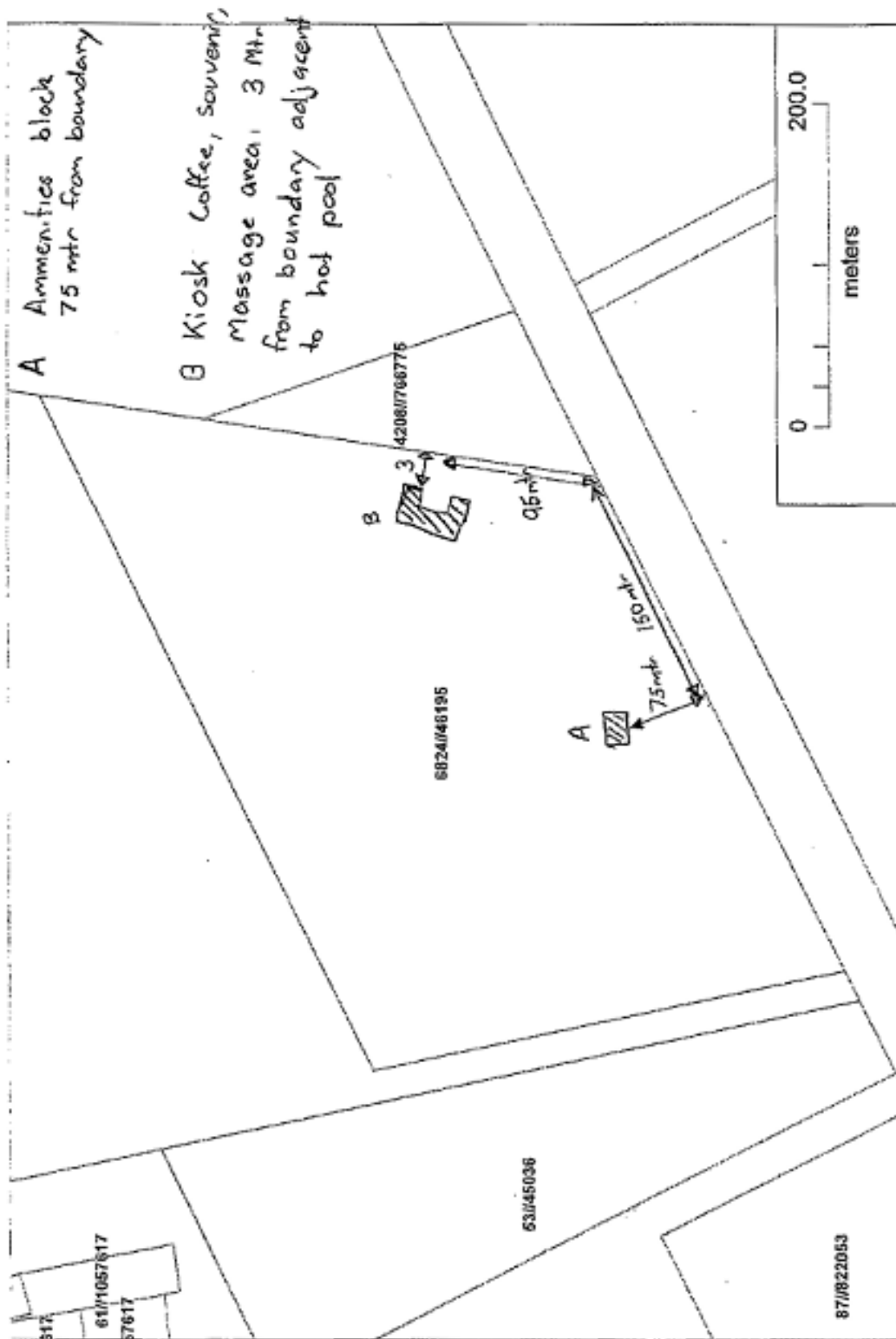
SUBJECT SITE AND LOCALITY

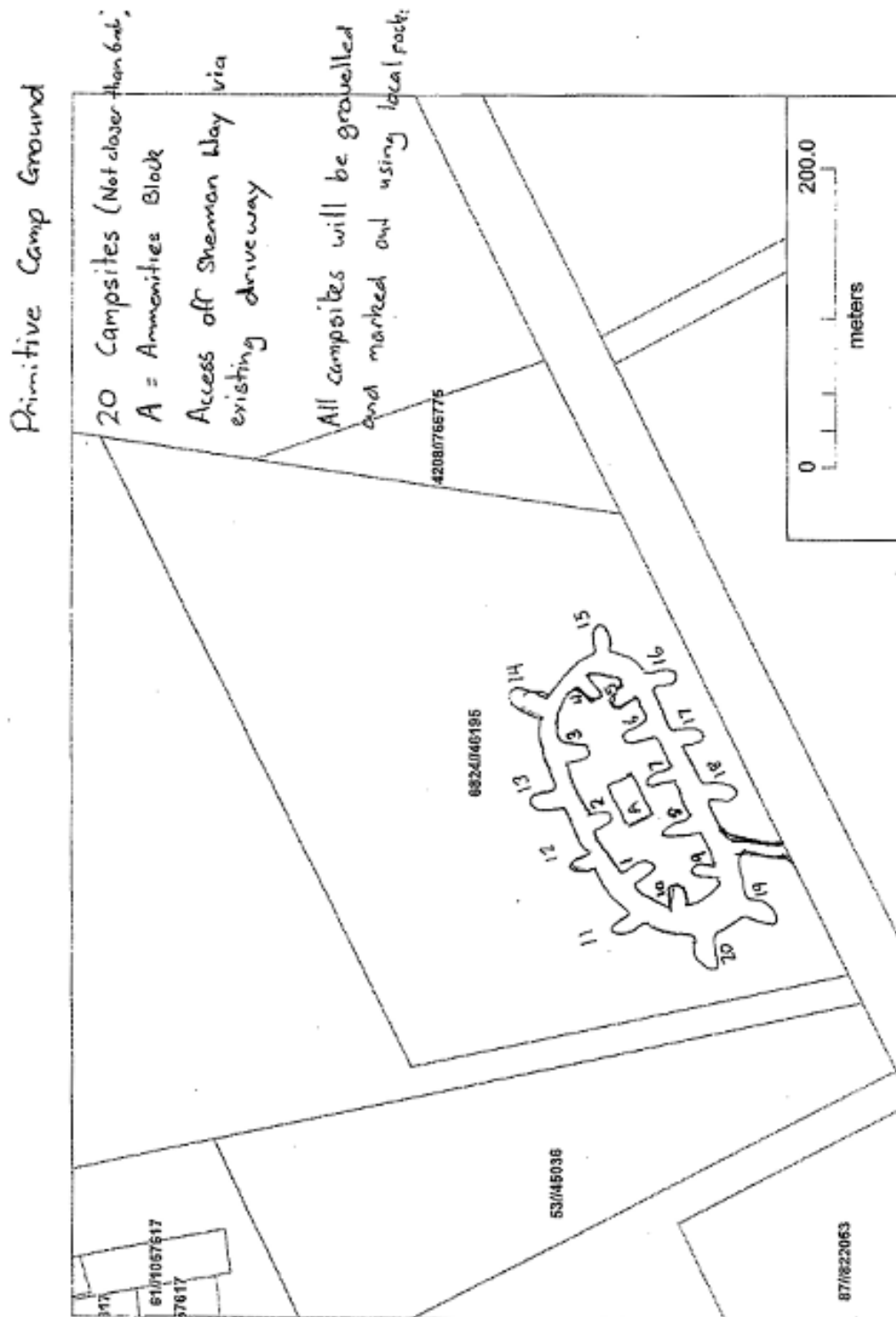
An inspection of the site and surrounding area was undertaken on 21.6.2013 .

The site has a total area of 11.63 hectares and currently contains two dwellings, as well as an uninhabited corrugated iron structure in disrepair.

Surrounding land use is predominately primary production, tourist and community facilities, along with intermittent dwellings as shown in the aerial photograph below.

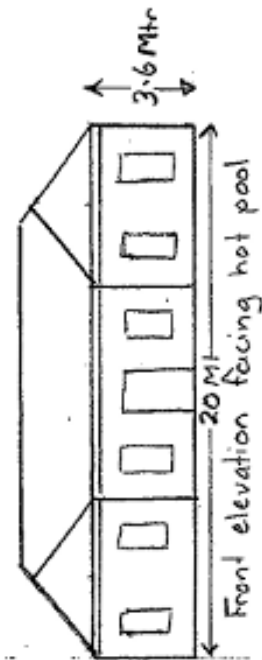
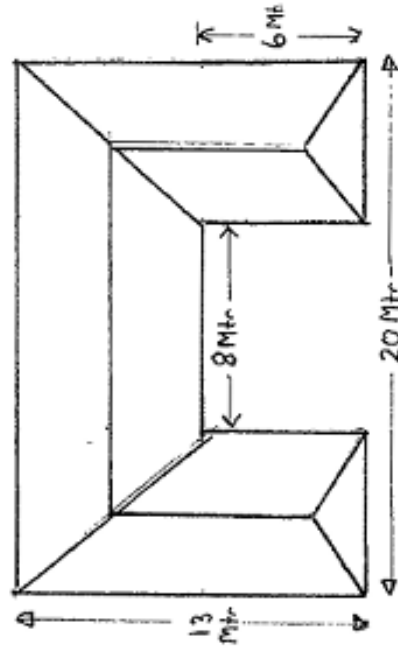
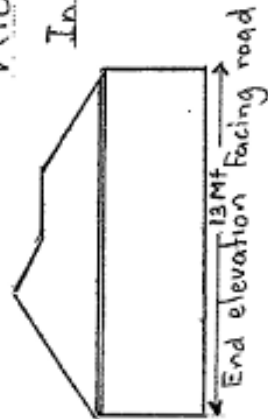


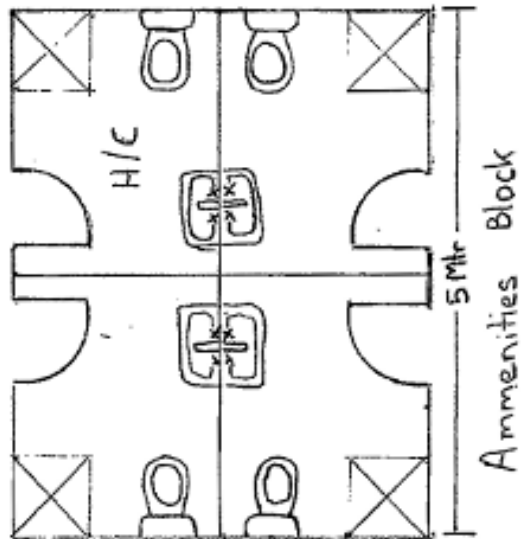
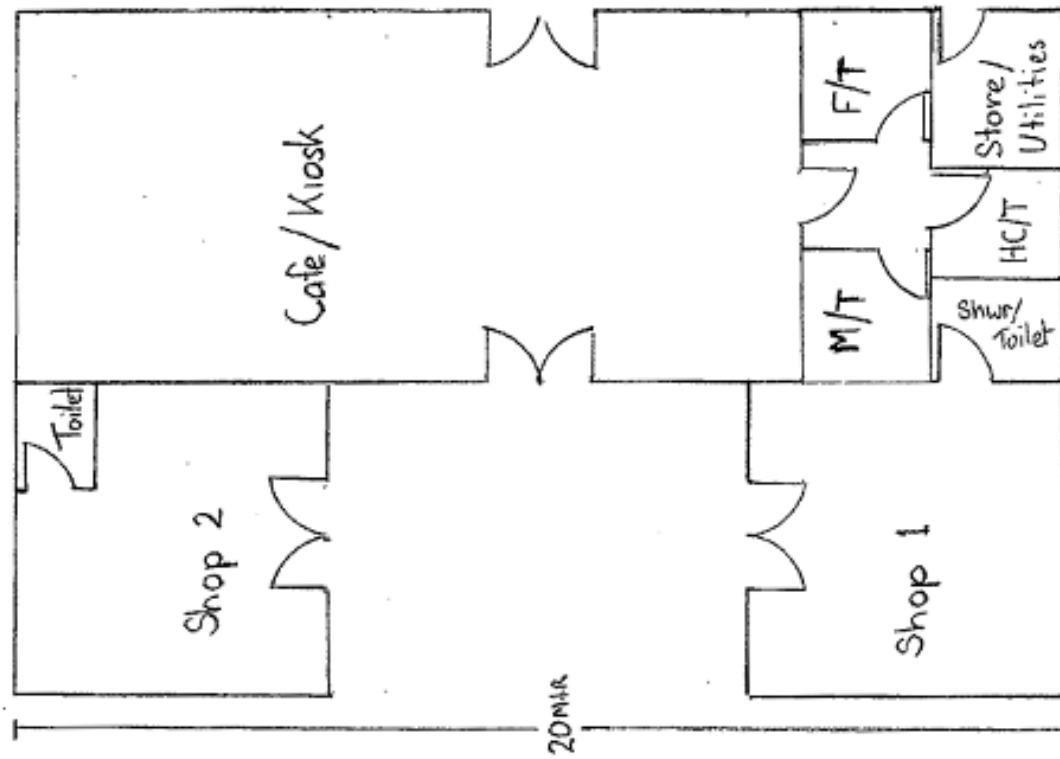




Kiosk, Souvenir, Massage

Includes Disabled toilet





DEVELOPMENT APPLICATION AND SITE HISTORY

Previous consents:

DA1993/038 Caravan park & kiosk, approved 25.10.1993.

DA2008/021 Storage and maintenance of earthmoving equipment, storage of landscaping and firewood materials and two dwellings, approved 2.10.2008.

Previous use/development:

Storage and maintenance of earthmoving equipment, storage of landscaping and firewood materials and two dwellings.

Previous enforcement action:

None known.

REFERRALS

Minor local development, no referrals to government authorities warranted or undertaken.

SECTION 79C EVALUATION

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

79C(1)(a)(i) the provisions of any environmental planning instrument

	Applicable Clauses	Compliance
State Environmental Planning Policies (SEPPs)		
Nil	Nil	N/A
Regional Environmental Planning Policies (deemed SEPPs)		
Nil	Nil	N/A

WALGETT SHIRE COUNCIL AGENDA

Local Environmental Plans (LEPs)		
Walgett Local Environmental Plan 2013	Part 2 Permitted or prohibited development and the land use table for SP3 Tourist.	Generally. The proposed massage area which forms part of the café / shop structure is not listed as a permitted use, however it is a secondary use ancillary to the cafe, and would otherwise be permitted within the zone as a home occupation. In this context it would be unreasonable to refuse the application based on the inclusion of a massage area in the café / shop structure.
	Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone.	Yes. The SP3 Tourist zone is intended to enable a variety of tourist oriented development outside of the urban footprint of Lightning Ridge. The proposed development is expected to complement existing as well as future development in the area, and is unlikely to adversely affect the amenity of development within the zone. In that context it is compliant with the objectives for the SP3 Tourist zone.

79C(1)(a)(ii) the provisions of any draft environmental planning instrument

	Applicable Clauses	Compliance
Draft State Environmental Planning Policies (SEPPs)	Nil	N/A
Draft Local Environmental Plans (LEPs)	Nil	N/A

79C(1)(a)(iii) any development control plan

	Applicable Clauses	Compliance
Walgett Development Control Plan 2013	4.9.7 Utilities and services	Generally. Water services are provided to the site, however effluent services are not. The applicant has not specified at this time whether or not they will be using on-site sewage treatment or accessing Council's effluent line. This matter can effectively be dealt with through a required Activity Application following the issue of Development Consent and prior to construction.
	4.9.8 Traffic and access	See 'key issues' section.
	4.9.9 Parking	See 'key issues' section.

WALGETT SHIRE COUNCIL AGENDA

Applicable Clauses	Compliance
4.9.11 Landscaping	Generally. The proposed primitive campground and café / shop structure are situated in a rural setting surrounded by remnant native vegetation. It is reasonable to suggest that it is in the applicant's interest to maintain a high standard of visual amenity on site, and that application of prescriptive standards is unwarranted.

79C(1)(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

Applicable Clauses	Compliance
92(1)(b) Demolition	N/A – No demolition proposed.
93 Fire safety and other considerations	N/A – No change of building use for an existing building proposed.
94 Consent authority may require buildings to be upgraded	N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed.
94A Fire safety and other considerations applying to temporary structures	N/A – No temporary structure proposed.
95 Deferred commencement consent	N/A – Not proposed or required.
97A Fulfilment of BASIX commitments	N/A - Not a residential development.

79C(1)(b) the likely impacts of that development

Likely impacts	Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report
Compliance with Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005	See 'key issues' section'.
Fire fighting facilities	See 'key issues' section'.

79C(1)(c) the suitability of the site for the development

	Summary of site suitability issues
Does the development fit into the locality	Yes. The proposed development is consistent with existing and anticipated future development in the locality.
Are the site attributes conducive for the development	No significant attributes are known which would make the site unsuitable for the development.

79C(1)(d) any submissions made in accordance with this Act or the Regulations

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

79C(1)(e) the public interest

	Summary of any detrimental impacts
Federal, state or local government interests	None known or expected.
Community interests	None known or expected.

PUBLIC PARTICIPATION

Public notification was undertaken via letters dated 12.6.2013 (as part of withdrawn identical application DA2013/013) to:

- The Lighting Ridge Working Party.
- The Lighting Ridge Precinct Committee.
- 11 nearby land owners.

As of 23.7.2013, 2 submissions have been received regarding the Development Application. The substance of these objections related to:

- Appropriateness of the development classification under the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005,
- Site suitability,
- Traffic and access,
- Pecuniary interest

These concerns have effectively been addressed in the 'Assessment – Key Issues' section below.

LOCAL GOVERNMENT ACT

This application proposes that as part of the development a primitive camping ground will be constructed along Pandora Street. Section 68 of the Local Government Act 1993 (LGA 1993) provides that Council approval is required to "Operate a caravan park or camping ground" (an F2 activity). Subsections 78A(3) & (4) of the Environmental Planning & Assessment Act 1979 provide that an F2 approval can be issued as part of a development consent subject to the relevant conditions required by the LGA 1993.

In this case the applicable statutory conditions are specified by clause 73 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005. Those conditions have been added to the recommended conditions of development consent.

The Activity Approval to operate the primitive camping ground may be issued for a maximum of 5 years under Section 103 of the LGA 1993. It is recommended that the Activity Approval component of this application be for 5 years.

ASSESSMENT – KEY ISSUES

Compliance with Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005

One of the key objections outlined in a submission related to the proportion of the 11.63 hectare site devoted to the primitive campground and conflict with existing uses. The substance of the objection was that if 2 hectares are required per camp site, then other existing uses could not be accommodated within the lot. Alex Carpenter, from the NSW Department of Planning, advised by telephone on 20 June 2013 that having other uses within the lot was not inconsistent with either the content or intent of the regulation.

Traffic & access

Presently the access to the proposed site is almost directly across from main entrance to the Opal Caravan Park. Should the development proceed in its current format, there is potential for some traffic congestion at this point, which may also negatively affect pedestrian safety on the walkway. Council's Director of Engineering Services, Raju Ranjit, has recommended that a new access to the campground be constructed at least 50 metres east along Pandora Street to avoid this hazard, and that this be incorporated into consent conditions (see recommended condition of consent Acc13).

Construction of a primitive campground will necessarily substantially increase the number of vehicle movements over the access to the lot. Council's Director of Engineering Services, has advised that in order for large campervans, light rigid, and articulated vehicles to pass on the access track, it will need to be a minimum width of 13 metres (road category 5.4 – Local access street/ laneway: Walgett Shire DCP 2013). It is a recommended condition of consent that the access track to the campground be constructed of hardstand with all-weather 2 wheel drive access to a minimum width of 13 metres (see recommended condition of consent Acc13).

Parking

Although the proposed café / shop structure is a stand-alone business, it is reasonable to suggest that the majority of trade generated will be from visitors who frequent the bore baths. If the café / shop structure were likely to draw significant custom in its own right, then provision by the applicant of an appropriate number of dedicated customer car parks would be warranted. Anecdotal evidence suggests that there is generally sufficient parking at the bore baths to satisfy demand. The applicant does however bear responsibility for providing some flexible parking arrangements for delivery vehicles, staff, and some customers. It is a recommended condition of consent that an all-weather 2 wheel drive access hardstand parking surface of not less than 200 square metres be provided within the site boundaries, and that all vehicles must be able to enter and exit the site in a forward direction (see recommended condition of consent Acc14).

Pecuniary interest

Under the provisions of Section 451 of the Local Government Act 1993, Councillor Lane will be required to disclose a pecuniary interest at such time as the Development Application comes before Council, and may not be present when the matter is discussed or voted upon.

Conclusion

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

RECOMMENDATION

Approval

 Town Planner Date 23.7.2013

INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

SENIOR HEALTH AND BUILDING SURVEYOR

Comments _____

Recommendation Approval

Signature [Signature] Date 13/8/2013

ACTING DIRECTOR URBAN INFRASTRUCTURE

Comments _____


Recommendation approved.

Signature [Signature] Date 12-08-13

APPROVAL

This application is referred to Walgett Shire Council for determination because objections have been received regarding the proposal. It is recommended that Council:

- Approve the development subject to the attached conditions of development consent.

 Don Ramsland, General Manager Date 12.8.13

ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS

CONDITIONS IMPOSED BY COUNCIL

The following development consent conditions are imposed by Council as the consent authority.

CONDITIONS THAT ARE ONGOING REQUIREMENTS

GENERAL

Gen 10

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) The details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

Gen 11

Occupancy of the building is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued. All required trade certifications are to be available to the PCA before the final inspection will be carried out.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict the use of the premises until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.

Gen 12

- 1) The maximum number of designated camp sites is not to exceed a mean average of 2 for each hectare of the camping ground (where that figure is the average calculated over the total area of the primitive camping ground),
- 2) Camping is not permitted within the primitive camping ground other than on designated camp sites,
- 3) A caravan, annexe or campervan must not be allowed to be installed closer than 6 metres to any other caravan, annexe, campervan or tent,
- 4) A tent must not be allowed to be installed closer than 6 metres to any caravan, annexe or campervan or closer than 3 metres to any other tent,
- 5) The camping ground must be provided with a water supply, toilet and refuse disposal facilities,
- 6) Unoccupied caravans, campervans and tents are not to be allowed to remain in the camping ground for more than 24 hours,
- 7) If a fee is charged for camping, a register must be kept that specifies the size of the group (if any) with whom the person listed in the register camped.

Reason: To ensure provision of an appropriate level of amenity for users and compliance with the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.

Gen 13

Refuse is to be removed from the site at least once weekly.

Reason: To ensure an appropriate standard of amenity on site and protect public health.

ACCESS

Acc 11

All loading and unloading activities relating to the use of the premises are to be carried out wholly within the site.

Reason: To ensure the amenity of the area is maintained.

Acc 12

Any new concrete driveway within the public road corridor is to be constructed in accordance with Walgett Shire Council specifications:

- WSC 271 Minor Concrete Works (revision 1).
- Standard Drawings – Domestic Driveways – S271-001 and S271-003 (revision 0)

Reason: To provide appropriate access to the site and facilitate maintenance of Council's water and sewer/effluent mains.

Acc 13

A new access to the campground must be constructed at least 50 metres east of the current access along Pandora Street. This access track must be constructed of hardstand with all-weather 2 wheel drive access to a minimum width of 13 Metres.

Reason: To minimise traffic congestion in Pandora Street and on site, as well as maximise pedestrian safety.

Acc 14

An all-weather 2 wheel drive access hardstand parking surface of not less than 200 square metres must be provided within the site boundaries, and all vehicles must be able to enter and exit the site in a forward direction.

Reason: To ensure the applicant provides sufficient flexible parking arrangements for delivery vehicles, staff, and customers.

ENVIRONMENTAL MANAGEMENT

Env 14

No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

Reason: To prevent pollution from detrimentally affecting the public or environment.

Env 16

All external lightning is to be positioned and directed so as to prevent the intrusion of light to the adjoining premises.

Reason: To prevent the intrusion of light onto adjoining premises.

WATER, SEWER, AND STORMWATER

Plu 10.

Provision shall be made for a water meter upstand within the confines of the property to be accessible to Council staff at all times.

Reason: To provide access for periodic water meter reading by Council staff.

Plu 11

The land surrounding the completed buildings and campsites are to have a drainage system which will not create any additional nuisance to adjoining properties.

Reason: To minimise the potential for detrimental impacts to buildings or neighbouring properties.

Plu 12

Roof water is to be disposed in a manner the does not cause a nuisance for neighbouring properties, by one of the following methods:

- (a) By piping to the street gutter.
- (b) To a rainwater tank and then via the overflow to the street gutter.
- (c) onto a hardened surface and directed away from the building.
- (d) 3.0 metres clear of any building to a rubble pit.

Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.

Plu 13

Any rainwater tank must be installed so that it is:-

- (a) Not interconnected in any way with Council's water supply without a backflow prevention device.
- (b) If it is connected with Council's water supply, then it must have a backflow prevention device that is compliant with AS 3500 National Plumbing and Drainage Code - Compendium
- (c) The overflow is to be connected to the stormwater system if available or on the downhill side of the building at a minimum distance of 3 metres from any boundary of the property or any structure so as to prevent damage to any structure.

Reason: To prevent structural damage to buildings and protect public health.

CONDITIONS THAT MUST BE COMPLIED WITH DURING CONSTRUCTION

SITING/SETOUT

Set 20

The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

Reason: To avoid any buildings being erected in a location where it would be inappropriate.

CONSTRUCTION

Con 20

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

Monday to Saturday	7.00 AM to 5.00 PM
Sunday & public Holidays	No construction activities are to take place.

Reason: To ensure that public amenity is not unduly affected by noise.

Con 21

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.

Con 25

All glass installation shall comply with the requirements of AS 1288 *Glass in buildings*, and AS 2047 *Windows in buildings*, as applicable. The installer shall provide certification that the glazing complies with the requirements of AS 1288 and AS 2047 immediately following installation.

Reason: To ensure compliance with appropriate standards.

CONDITIONS THAT MUST BE COMPLIED WITH PRIOR TO THE ISSUE OF AN OCCUPATION CERTIFICATE

ACCESS

Acc 31

The developer is to meet the cost of and be responsible for the construction of vehicular entrances and exits in accordance with Council's requirements.

Reason: To provide appropriate access to the site.

ADVISORY NOTES – EPA act 1979

CONSTRUCTION CERTIFICATE & PRINCIPAL CERTIFYING AUTHORITY

Sub-section 81A(2) of the Environmental Planning and Assessment Act 1979 provides that:

- (2) The erection of a building in accordance with a development consent must not be commenced until:
 - (a) a construction certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
 - (b) the person having the benefit of the development consent has:
 - (i) appointed a principal certifying authority for the building work, and
 - (ii) notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

LICENCED CONTRACTOR APPOINTMENT

Sub-section 81A(2)(b2) of the Environmental Planning and Assessment Act 1979 provides that:

- (b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:
 - (i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
 - (ii) notified the principal certifying authority of any such appointment, and
 - (iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

NOTIFICATION OF COMMENCEMENT OF BUILDING WORKS

Sub-section 81A(2)(c) of the Environmental Planning and Assessment Act 1979 provides that:

- (c) the person having the benefit of the development consent has given at least 2 days' notice to the council, and the principal certifying authority if that is not the council, of the person's intention to commence the erection of the building.

ADVISORY NOTES – EPAR regulation 2000

BUILDING CODE OF AUSTRALIA

Sub-clause 98(1)(a) of the Environmental Planning and Assessment Regulation 2000 makes the following mandatory condition of development consent.

- (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*,

ERECTION OF SIGNS

Clause 98A of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:

- (2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
 - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
 - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - (c) stating that unauthorised entry to the work site is prohibited.
- (3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
- (4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.
- (5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.
- (6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

Note. Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

ADVISORY NOTES – General

PLUMBING, STORMWATER AND SEWER DRAINAGE WORKS

Section 68 of the Local Government Act 1993 requires that any plumbing, stormwater or sewer drainage works require prior approval from Council via an Activity Application.

COVENANTS

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

OPAL MINING DISTURBANCE

Opal mining and prospecting operations may have been previously carried out on, or below, the land, which is the subject of this consent, or on adjoining lands. There are no official records of the extent of opal mining workings within the Lightning Ridge area. The developer should make their own enquiries to determine whether the land being developed might be adversely affected by such activities, prior to proceeding with the development.

EXPIRATION OF ACTIVITY APPROVAL

Section 103 of the Local Government Act 1993 provides that the activity approval to operate a primitive campground, granted as part of the Development Consent, lapses 5 years after the date from which it commences.

END.

DEVELOPMENT APPLICATION, CHANGE OF USE

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matt Clarkson, Town Planner
FILE NUMBER: DA2013/004

Summary:

A Development Application has been lodged to grant consent for an established unauthorised truck depot in Burren Junction. It is recommended that Council resolve to refuse the development application.

Background:

Walgett Shire Council has received a Development Application from Graham Wilson for a change of use on Lots 21, 22 & 23 DP 15645 Burren Junction. The application proposes that an existing unauthorised truck depot be given development consent.

Current position:

A development assessment report has been prepared and is included as Attachment A.

Relevant reference documents/policies:

- * Application documents for DA2013/004.
- * Environmental Planning & Assessment Act 1979.
- * Environmental Planning & Assessment Regulation 2000.
- * Interim Development Order Shire of Walgett 1968.
- * Draft Walgett Local Environmental Plan 2012.
- * Walgett Development Control Plan 2013.

Governance issues:

Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

Environmental issues:

See the attached Development Application assessment report.

Stakeholders:

Walgett Shire Council, community, applicant and neighbours.

Financial Implications:

Nil.

Alternative solutions/options:

Conditional approval:- Some negative impacts of the development could be minimised by restricting hours of operation through conditions of development consent. This option has not been recommended as substantial land use conflicts would remain, and the applicant has stated that such a restriction would render the truck depot unviable.

Conclusion:

Development Application, Change of Use

Recommendation:

That Walgett Shire Council resolve to:

1. Refuse Development Application 2013/004 by Graham Wilson for a change of use on Lots 21. 22 & 23 DP 15645 on the basis that:
 - (a) The site is unsuitable because the proposed development is of a scale and nature that is inconsistent with the predominately residential land use in the vicinity.
 - (b) Noise, light, and dust impacts are likely to be significant and unable to be contained within the site, especially given that the proposed hours of operation are 24 hours per day, 7 days per week.
 - (c) The site is unsuitable for the proposed development as there is evidence of historic land use conflict associated with the unauthorised use of the site as a truck depot.
 - (d) It is not in the public interest to approve the proposed development.

Moved:

Seconded:

Attachments:

A – Development Assessment Report – DA2013/004.

DEVELOPMENT APPLICATION ASSESSMENT REPORT
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APPLICATION DETAILS

Application number	DA2013/004	Lodgement date	12.3.2013
Application is for	Truck depot	Value of development	N/A
Land address	36- 40 Alma Street Burren Junction	Lot/sec/DP	21, 22, & 23/15645
Applicant name	Graham John Wilson	Ass	52647
Owner name	Graham John Wilson & Mary Helen Wilson		
Land zoning	2. Village		
Current use /development	Unauthorised truck depot		
Assessment report author	Matt Clarkson, Town Planner		
Statutory days	Deemed refusal after 40 days (Cl. 113 EPAR2000)		

PROPOSAL

Grant consent for established unauthorised truck depot

SUBJECT SITE AND LOCALITY

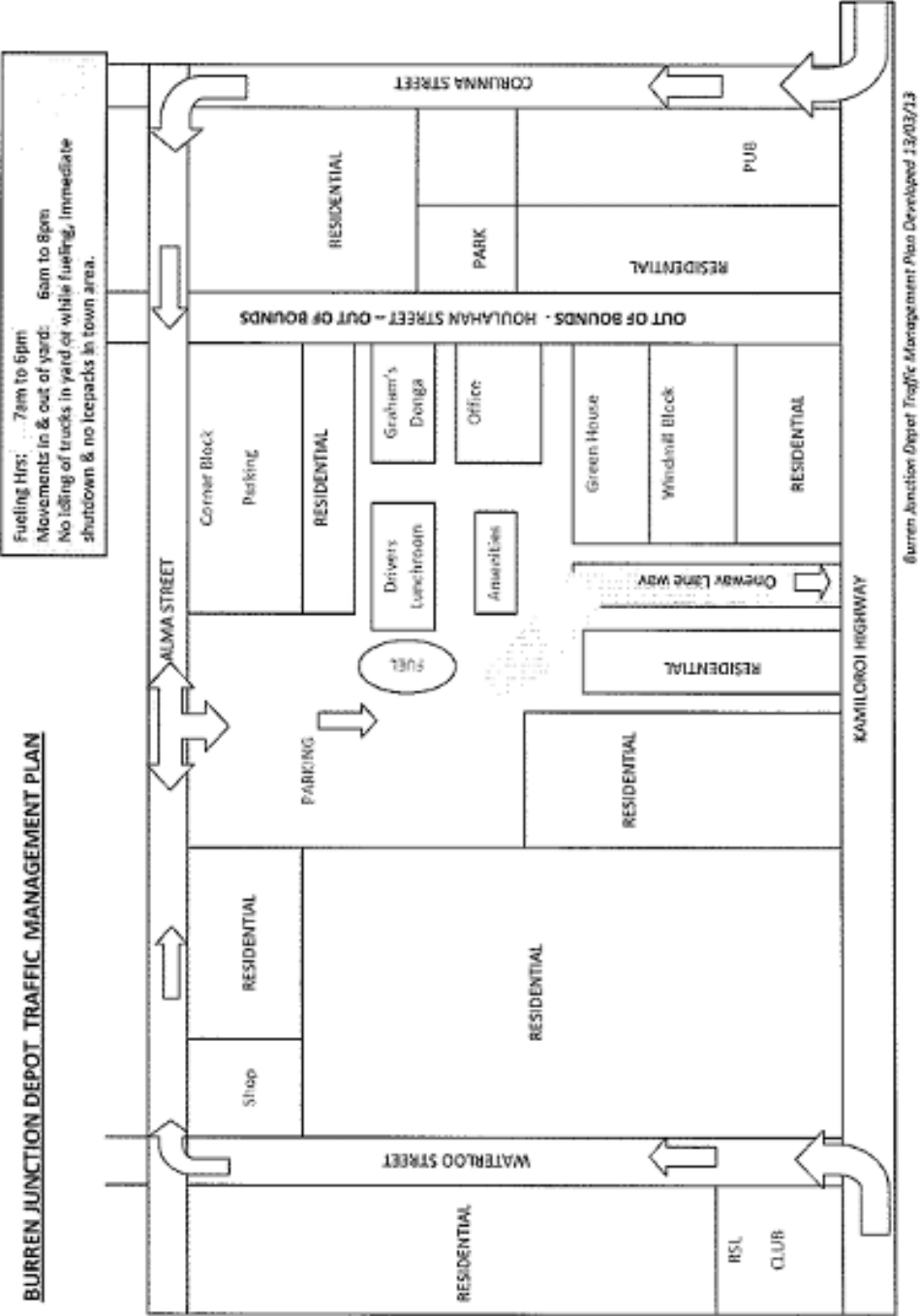
An inspection of the site and surrounding area was undertaken on 21.3.2013.

The site has a total area of 3296 square metres and is generally hardstand surface.

At the time of the initial and subsequent inspections, a large fuel tanker was situated along the eastern boundary of the site.

An aerial photograph is presented below showing site features and constraints.





DEVELOPMENT APPLICATION AND SITE HISTORY**Previous consents:**

A search of Council records failed to disclose any consents.

Previous use/development:

Unauthorised truck depot.

Previous enforcement action:

None known.

REFERRALS

Minor local development, no referrals to government authorities warranted or undertaken.

SECTION 79C EVALUATION

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

79C(1)(a)(i) the provisions of any environmental planning instrument

	Applicable Clauses	Compliance
State Environmental Planning Policies (SEPPs)		
State Environmental Planning Policy No 33 – Hazardous and Offensive Development	Clause 12 requires the preparation of a preliminary hazard analysis (PHA).	PHA has been provided by a suitable qualified professional (see TRIM record DA2013/004/065). Screening indicates that the proposed development is not "potentially hazardous industry", hence SEPP 33 does not apply.
State Environmental Planning Policy No 55— Remediation of Land	Clause 7(b) requires that if the land is contaminated, the consent authority is satisfied that the land is suitable in its contaminated state (or will be suitable, after remediation) for the purpose for which the development is proposed to be carried out	The site is suitable in its current state for the development, hence is compliant with the provisions of Clause 7.
	Clause 8 requires that the consent authority consider whether remediation work is Category 1 or 2 ie a work of a kind described in clause 9 (a)–(f).	The proposal is Category 2 works not requiring consent and therefore compliant.

WALGETT SHIRE COUNCIL AGENDA

	Applicable Clauses	Compliance
Regional Environmental Planning Policies (deemed SEPPs)		
Nil	Nil	N/A

Local Environmental Plans (LEPs)		
Interim Development Order No 1 – Shire of Walgett 1968 (a deemed LEP)	Clause 3 and the zoning table.	The proposed land use requires development consent.
	Clause 5 of the Model Provisions for the IDO require Council to consider: <ul style="list-style-type: none"> • Character of the development & locality. • Size & shape of land, siting & area of development. • Etc. 	These matters are effectively addressed under the assessment under section 79C of the Act below.

79C(1)(a)(ii) the provisions of any draft environmental planning instrument

	Applicable Clauses	Compliance
Draft State Environmental Planning Policies (SEPPs)	Nil	N/A
Draft Local Environmental Plans (LEPs) <ul style="list-style-type: none"> • Draft Walgett LEP 2012 	Part 2 Permitted or prohibited development and the land use table for RU5 Village.	The proposed land use requires development consent.
	Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone.	No. Although the village zoning provides for a range of land uses, the application is for an enterprise that is not of a scale and nature to be compatible with the general residential character of a village area. The proposed development is an existing unauthorised activity, and incompatible with surrounding land use. It is likely to adversely affect the amenity of development within the zone. In that context it not compliant with the objectives for the proposed RU5 Village zone.

79C (1)(a)(iii) any development control plan

	Applicable Clauses	Compliance
Walgett Development Control Plan 2013	4.8.3 Utilities & services 4.8.4 Landscaping	No, however requiring compliance with these development standards is unwarranted and unreasonable in this instance.
	4.8.7 Parking	No. There is insufficient space for each vehicle present at peak time onsite. Anecdotal evidence suggests that this creates significant conflict with surrounding land users
	6.7 (5) Stormwater	See 'likely impacts' section.

79C(1)(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

Applicable Clauses	Compliance
92(1)(b) Demolition	N/A – No demolition proposed.
93 Fire safety and other considerations	N/A – No change of building use for an existing building proposed.
94 Consent authority may require buildings to be upgraded	N/A - No rebuilding, alteration, enlargement or extension of an existing building proposed.
94A Fire safety and other considerations applying to temporary structures	N/A – No temporary structure proposed.
95 Deferred commencement consent	N/A – Not proposed or required.
97A Fulfilment of BASIX commitments	N/A - Not a residential development.

79C(1)(b) the likely impacts of that development

Likely impacts	Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report
Noise, dust, fumes and light pollution.	See 'key issues' section.
Hours of operation.	See 'key issues' section.
Traffic.	See 'key issues' section.
Heritage	The proposed development adjoins a Catholic Church of local heritage significance. Council's heritage advisor has considered the application, and does not believe it will have a detrimental impact on the cultural heritage values of the property (see TRIM record DA2013/004/0042). No significant impact expected.

79C(1)(c) the suitability of the site for the development

	Summary of site suitability issues
Does the development fit into the locality	No. Dominant land use in the vicinity is residential.
Are the site attributes conducive for the development	Generally not. The content and volume of submissions suggest significant land use conflict, however the site is in close proximity to the highway and railway, which is advantageous for a transport depot.

79C(1)(d) any submissions made in accordance with this Act or the Regulations

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

79C(1)(e) the public interest

	Summary of any detrimental impacts
Federal, state or local government interests	None known or expected.
Community interests	None known or expected.

PUBLIC PARTICIPATION

Public notification was undertaken via letters dated 12 March 2013 to:

- The Burren Junction Precinct Committee.
- 34 nearby land owners.

As of 12 August 2013 6 submissions have been received regarding the Development Application. The substance of these objections related to:

- Hours of operation,
- Noise, dust and light pollution,
- Traffic and parking.

These concerns have effectively been addressed in the 'Assessment – Key Issues' section below.

ASSESSMENT – KEY ISSUES**Hours of operation**

Based on the content of submissions, it is reasonable to suggest that land use conflict could be somewhat minimised by restricting hours of operation. Council's Town Planner and Director of Planning & Regulatory Services met with the applicant prior to submission of the Development Application and indicated that if an operational schedule appropriate for a residential area accompanied the application, then consent would likely be given. The applicant has subsequently proposed that the depot be permitted to trade 24 hours per day, 7 days per week (see TRIM record DA2013/004/0059). Should consent be given for the application with the proposed trading hours, it is unlikely that the impacts of the truck depot could be effectively managed.

Noise, dust and light pollution

The written submissions and personal communications with the applicant indicate that there is insufficient area on the proposed site to house all the vehicles using the depot during peak periods. Due to this, trucks must queue within the road reserve, and may leave their engines and headlights on. Several submissions complained that the engine noise and light pollution affected their ability to sleep and general amenity. As these issues occur remotely from the proposed site, management and enforcement of mitigation strategies may be problematic.

As the three lots proposed for the development are unsealed, and the trucks frequent other unsealed areas, dust appears to be endemic to the site. This may be managed to a degree, though it seems the issue has not been addressed to the satisfaction of surrounding residents in the past.

Traffic and parking

Impacts on access to properties and pedestrian safety were noted in half the submissions. Again, these occur outside of the area nominated for the proposed development, and are subject to similar management difficulties those mentioned above. The applicant has submitted a Traffic Management Plan, however it is unclear how the stated objectives are to be achieved.

The application was referred to Roads and Maritime Services (RMS) for comment due to its proximity to the Kamilaroi Highway, however the information supplied by the applicant was insufficient for them to determine site suitability. Due to high cost to the applicant of providing additional information, and the relatively minor impact of the proposed development on highway traffic, pursuing further comment from RMS was considered unwarranted.

Conclusion

Overall the application lacks sufficient merit to warrant approval.

RECOMMENDATION

It is recommended that Council refuse the application on the basis that:

- The site is unsuitable because the proposed development is of a scale and nature that is inconsistent with the predominately residential land use in the vicinity,
- Noise, light, and dust impacts are likely to be significant and unable to be contained within the site, especially given that the proposed hours of operation are 24 hours per day, 7 days per week.
- The site is unsuitable for the proposed development as there is evidence of historic land use conflict associated with the unauthorised use of the site as a truck depot.
- It is not in the public interest to approve the proposed development.



Town Planner Date 12.8.2013

WALGETT SHIRE COUNCIL AGENDA

INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

SENIOR HEALTH AND BUILDING SURVEYOR

Comments Agree with Matt Clarkson (Town Planner) The existing built environment (residential) would be affected by Noise, light & dust

Recommendation Refused

Signature [Signature] Date 13/8/2013

DIRECTOR ENGINEERING SERVICES

Comments _____

Recommendation Refused

Signature [Signature] Date 13/08/2013

REFERRAL

This application is referred to Walgett Shire Council for determination because it is outside of my delegations to refuse an application. It is recommended that Council refuse the application for the reasons stated above.

[Signature] Director Planning & Regulatory Services Date 13/8/2013

MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services
FILE NUMBER: 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

Pound Dog Rehoming

Nina Hartland of Riverina Rescue continues to arrange for the pickup of unclaimed dogs from the Walgett pound. She is working with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners. Pickups occurred on 20-6-2013 (6 dogs), 27-6-2013 (15 dogs), 12-7-2013 (5 dogs) and 20-7-2013 (5 dogs).

Differential GPS

Council's differential GPS (Global Positioning System) equipment has now been upgraded with the purchase of a new GNSS (Global Navigation Satellite System) receiver which is accurate to within 0.1m. This will enable more accurate surveying of Council's water, sewer and stormwater assets, a project currently being undertaken by Council's GIS Co-ordinator. Council's previous GNSS receiver was accurate to within 0.5m.

Lidar Data Acquisition

NSW Land & Property Information (LPI) has now supplied digital terrain model data for the town and immediate surrounds of Walgett and Lightning Ridge. This data is derived from LIDAR (Light Detection and Ranging) surveys recently completed by LPI.

Processing of the data by Council's GIS Co-ordinator has now produced accurate 0.2, 0.5 and 1.0m contour interval mapping. Previously the best data available was based on a 1.0m contour interval.

LPI has indicated that digital terrain model data for Collarenebri will be provided in the near future.

Walgett Shire Rural Residential Strategy

Accurate digital terrain model and contour data has now become available from LPI enabling quotes to be sought from planning consultants to prepare a rural residential strategy. The data provides more accurate information on the terrain, hence areas that are more vulnerable to flooding than others. Such information will be an important component of the supporting information required by the NSW Department of Planning & Infrastructure, and other government agencies, to enable land to be rezoned.

An advertisement inviting quotes for the preparation of the Walgett Shire Rural Residential Strategy was placed in the Western Magazine dated 5 August 2013. At the time of writing (12-8-2013), the 'request for quote' document had been distributed to 18 consultant planning firms.

Grawin Opal Fields Locality Proposal

On 24 July 2012 Council resolved, after undertaking public consultation, to request that the Geographical Names Board of NSW (GNB) establish a new locality named the Grawin Opal Fields. The GNB was notified of Council's resolution via a letter dated 31 July 2012. On 4 June 2013 Council wrote to the GNB indicating that it was still waiting for a response. On 31 July 2013 an e-mail was sent to Land & Property Information staff associated with the GNB indicating that Council was still waiting for a response.

Draft Local Approvals Policy

At a meeting held on 25 June 2013, Walgett Shire Council resolved to place the Draft Walgett Shire Council Local Approvals Policy on exhibition and invite public submissions. The public exhibition period ended on Friday 16-8-2013. Any submissions received will be the subject of a report to the September 2013 Council meeting.

Local Government NSW & Draft Planning Bill

Council has received advice from Local Government NSW that the Joint Presidents of the association, Keith Rhoades and Ray Donald, met with the Minister for Planning on 15 August to discuss the draft Planning Bill and planning white paper. They sought assurances that:

- *Council powers for local decisions and the community's right to have a say would be maintained for high impact developments;*
- *Greater certainty and public confidence would be provided by binding strategic plans, and the removal of provisions that allow deviation from strategic plans that have been agreed by communities;*
- *Environmental and social considerations will be given equal emphasis and effect throughout the Bill alongside economic growth, in line with a balanced triple bottom line approach;*
- *Councils will have decision making powers on subregional planning boards and will have a say in defining their subregions;*
- *Mechanisms will be built in to harness the information gathered from grassroots council and community input to feed upwards into higher level regional and subregional plans;*
and
- *The proposal to impose a three year limit on councils holding contributions prior to expenditure would be abandoned.*

We again called for the deferral of the draft Bills until these and other details can be addressed and requested the opportunity to continue to work with departmental staff and have further discussions with the Minister prior to the legislation going to Parliament.

We also reiterated that Local Government has always been in support of the review of the NSW planning system and acknowledged the Government's broad consultation to date."

Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

Recommendation:

That Walgett Shire Council resolves to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
 - Pound dog rehoming.
 - Differential GPS
 - LIDAR data acquisition
 - Rural residential strategy quotes
 - Grawin Opal Fields locality proposal
 - Draft Local Approvals Policy
 - Local Government NSW & Draft Planning Bill.

Moved:

Seconded:

Attachments:

Nil.

IMPROVEMENT OF MORILLA STREET BETWEEN BRILLIANT AND OPAL STREET – BLACK SPOT PROGRAMME – AUGUST 2013

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit –Director of Engineering Services
FILE NUMBER: 11/211

Summary:

The report recommends that Council accepts the proposal for an improvement of Morilla Street between Brilliant and Opal Street under Black Spot programme for 2014/2015.

Background:

Morilla Street in Lightning Ridge is one of the busiest streets in the town. The Police Crash reports states that there were some major pedestrian crashes in Lightning Ridge during 2008. To overcome these matters, the RMS has proposed to improve Morilla Street between Brilliant and Opal Street under the Federal Accident Blackspot Programme for 2014/2015. The tentative estimate for the project would be \$150,000 to \$ 175,000. The scope of works will include;

- Concrete blisters and a pedestrians refuge in Morilla Street on the opposite side of the existing crossing.
- Concrete kerb blisters in Morilla Street at Brilliant Street at the existing pedestrian crossing.
- A reduction of the speed limit in Morilla Street between Opal Street and Brilliant Street to 40 km/h.
- Re marking to the existing pedestrian crossings and fluoro signs at crossings etc.

Current Position:

A joint investigation had been carried out by Council's Director Engineering Services and Road Safety and Traffic Analyst in May 2013 around the main street. The investigation shows that the Post Office in Morilla Street seems to be the main area of pedestrian activity.

During the investigation, it has been determined that at the intersection of Morilla and Opal Street, pedestrians and students from the school had more desire to cross Morilla Street on the opposite side to the existing pedestrian crossing and it appeared that the existing pedestrian crossing should be moved to other side of the existing location as part of a safety upgrade.

The proposal has been presented at the Local Area Traffic Committee meeting held on 8th August 2013 and recommended for Council approval.

Relevant Reference Documents/Policies:

Police crash map

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire
Walgett Residents

Financial Implications:

NIL

Alternative Solutions/Options:

Nil

Conclusion:

Morilla Street is one of the busiest streets in Lightning Ridge where a couple of pedestrian crashes had been occurred in 2008. It is therefore required that the existing pedestrian configuration is improved.

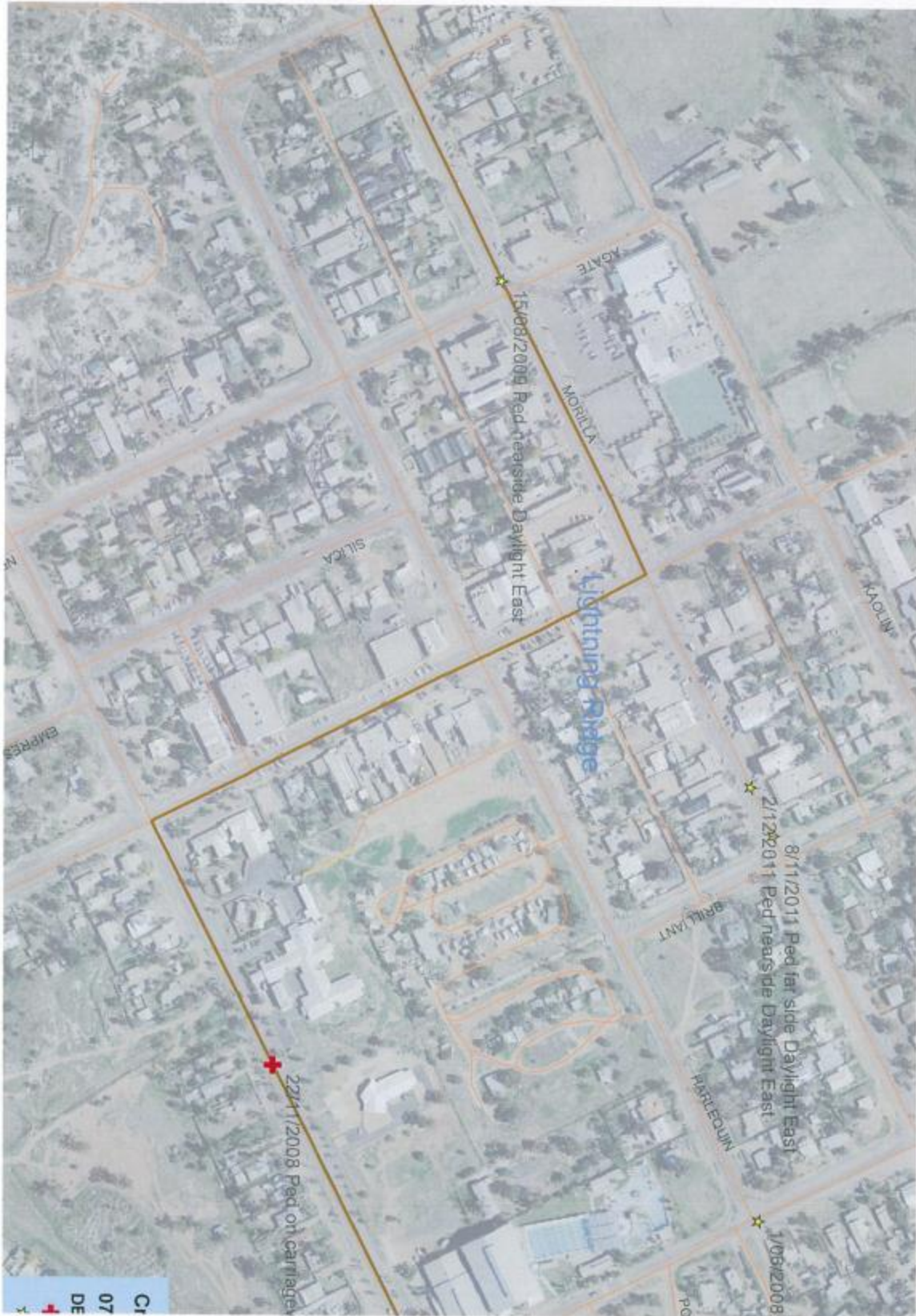
Improvement of Morilla Street between Brilliant and Opal Street – Black Spot Programme – August 2013 from Director Engineering Services
<p>Recommendation:</p> <p>That Council accept and recommend the project.</p> <p>Moved:</p> <p>Seconded:</p>

Attachments:

Police Crash map
Draft Design

WALGETT SHIRE COUNCIL AGENDA





MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2013

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit –Director of Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to inform Council of progress relating to the RMCC works in the period since the report was prepared on 30th July 2013.

Background:

The 2012/2013 Financial RMS Contract has been completed within the time frame and to RMS's specification successfully. The original contract was of \$8,466,615. Due to the some additional work, the contract had some variations. The final figure is \$ 10,697,384.30 (ref. table 1).

Current Position:

RMS has awarded a new contract of \$5,914,000 for the 2013/2014 financial year. This contract consisted of resealing, heavy patching, shoulder widening, Pian Creek rehabilitation, flood damage and routine works.

Currently, two Council teams have been engaged to carry out the works. Expenditure as at 14th August 2013 is \$893,051.

Relevant Reference Documents/Policies:

RMS EMAIL

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire
Walgett Residents

Financial Implications:

As at 30th July 2013, the total expenditure was **\$10,697,384.30** and all the works have been completed to RMS' satisfaction.

As at 14th August 2013, the expenditure for the 2013/2014 financial year is \$893,051.12

Alternative Solutions/Options:

Nil.

Conclusion:

Council will continue in monitoring the work progress of RMCC to ensure the works complete within the guidelines.

Monthly RMCC works Report from Director Engineering Services –August 2013	
<p>Recommendation:</p> <p>That Council receive and note the monthly RMCC works report for August 2013.</p> <p>Moved: Seconded:</p>	

Attachment:

RMCC works summary.

Summary

The funding allocations for 2012/2013 RMCC works are \$ **10,697,384.30**. The details are as follows:

Table 1

Description of works	HW12	HW18	HW29	Total	Expenditure till 30 June 2013	Progress in percentage	Remarks
Resealing	251,295.00	675,281.00	272,964.00	1,199,540.00	1,245,327.24	103.82	Completed
Heavy Patching			426,000.00	426,000.00	547,560.29	128.54	Completed
HW29 west Rehab			1,223,500.00	1,223,500.00	1,238,170.45	101.20	Completed
HW29 west widening			492,431.00	492,431.00	463,107.54	94.05	Completed
HW29 east Pian Creek			50,000.00	50,000.00		-	RMS
Flood damage restoration (Dec 2010 event)			1,810,000.00	1,810,000.00	1,815,076.78	100.28	Completed
Flood damage restoration (Feb 2012 event)	682,500.00	1,120,000.00	2,030,000.00	3,832,500.00	4,267,320.62	111.35	Completed
Routine works				1,103,425.00	1,093,197.38	99.07	Completed
Sign Installation				27,624.00	27,624.00	100.00	Completed
Total				10,165,020.00	10,697,384.30	105.24	

WALGETT SHIRE COUNCIL AGENDA

The funding allocations for 2013/2014 RMCC works are **\$ 5,914,000**. The details are as follows:

Table 2

SN	Description	Budget	Expenditure Till 14/08/2013	5% admin charge	Total	Progress in percentage
1	Resealing	\$ 1,240,000.00	0	0	-	
2	Heavy patching	\$ 439,000.00	0	0	-	
3	SH29 west Geotextile Rehab	TBA	0	0	-	
4	HW29 west widening	\$ 500,000.00	0	0	-	
5	HW29 east Pian Creek rehab	\$ 1,050,000.00	0	0	-	
6	Flood damage	\$ 1,500,000.00	\$ 744,130.00	\$ 37,206.50	\$ 781,336.50	52.09
7	Routine works	\$ 1,185,000.00	\$ 111,714.62		\$ 111,714.62	9.43
		\$ 5,914,000.00			\$ 893,051.12	15.10%

MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – AUGUST 2013

REPORTING SECTION: Engineering Services
AUTHOR: Ramesh Sharma – Acting Director Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as at 8th August 2013.

Background:

In December 2011 and February 2012, Walgett Shire suffered major flood disasters and significantly affected 62 Shire Roads, 7 Regional roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge areas were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves remediation & reconstruction.

Current Position:

All the works on regional roads have been completed well before the specified completion date. In relation to the local road flood restoration works programme, Wilby Wilby Road and Beanbri Roads are remained mainly. Other roads will be completed by the end of August 2013.

All the contractors have been put off from the work except one in Lightning Ridge.

Relevant Reference Documents/Policies:

RMS approved schedule

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Walgett Residents
Tourists

Financial Implications:

As at 8th August 2013, \$ 10,304,314.68 has been spent from a total amount of \$ 11,623,727 provided in the 2012/2013 budget.

Alternative Solutions/Options:

Nil

Conclusion:

Council can monitor progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

Monthly flood works Report from Director Engineering Services
<p>Recommendation:</p> <p>1. That Council receive and note the monthly flood restoration works report for August 2013</p> <p>Moved:</p> <p>Seconded:</p>

Attachment:

Flood restoration works progress summary.

WALGETT SHIRE COUNCIL AGENDA

Shire Roads

Item No.	Work Order	Description of Works (Road Name)	Amount to be contributed by RMS	Amount contributed by Council	Amount spent by Council	Total expenditure up to 8/8/13	Total expenditure up to 8/8/13 by RMS	Progress %	Status
S R 1	2284	Franxton Road	\$36,769			\$42,847.57	\$42,847.57	116.53	completed
S R 2	2285	Belarra Lane	\$106,061			\$90,571.01	\$90,571.01	85.40	completed
S R 3	2286	Clarkes Lane	\$9,885			\$11,966.97	\$11,966.97	121.06	completed
S R 5	2287	Cryon Road	\$190,907			\$172,878.29	\$172,878.29	90.56	completed
S R 12	2288	Millie Road	\$143,025			\$181,538.75	\$181,538.75	126.93	completed
S R 13	2289	Woodvale Road	\$111,256			\$120,828.19	\$120,828.19	108.60	completed
S R 14	2290	Baroona Road	\$91,346			\$90,885.55	\$90,885.55	99.50	completed
S R 15	2291	Pokataroo Road	\$50,030			\$27,632.16	\$27,632.16	55.23	In progress
S R 16	2292	Mercadool Road	\$145,698			\$139,080.34	\$139,080.34	95.46	In progress
S R 19	2293	Springs Road	\$3,630			\$3,630.00	\$3,630.00	100.00	completed
S R 21	2294	Meadow Plains Road	\$17,000			\$24,626.36	\$24,626.36	144.86	In progress
S R 24	2295	Marlbone Road	\$20,716			\$25,438.76	\$25,438.76	122.80	completed

WALGETT SHIRE COUNCIL AGENDA

Item No.	Work Order	Description of Works (Road Name)	Amount to be contributed by RMS	Amount contributed by Council	Amount spent by Council	Total expenditure up to 8/8/13	Total expenditure up to 8/8/13 by RMS	Progress %	Status
S R 27	2296	Colrose Road	\$19,456			\$23,444.48	\$23,444.48	120.50	completed
S R 28	2297	Wingadee Road	\$10,140		\$812.97	\$19,079.30	\$18,266.33	188.16	completed
S R 31	2298	Gungalman Road	\$39,781			\$30,285.17	\$30,285.17	76.13	completed
S R 38	2299	Wanourie Creek Road	\$18,120			\$13,264.08	\$13,264.08	73.20	completed
S R 40	2300	Ginghet Road	\$7,061		\$3,912.74	\$11,680.10	\$7,767.36	165.41	completed
S R 43	2301	Bushs Road	\$9,846			\$5,915.48	\$5,915.48	60.08	In progress
S R 45	2302	Borehead Road	\$7,914			\$1,779.83	\$1,779.83	22.49	In progress
S R 48	2303	Boorooma Creek Road	\$25,252			\$17,898.83	\$17,898.83	70.88	completed
S R 51	2304	Millencowbah Road	\$23,400			\$21,575.68	\$21,575.68	92.20	completed
S R 52	2305	Willis Road	\$6,570			\$4,110.32	\$4,110.32	62.56	In progress
S R 53	2306	Koomalah Road	\$124,044			\$47,398.46	\$47,398.46	38.21	In progress
S R 57	2307	Epping Road	\$50,889			\$30,101.08	\$30,101.08	59.15	In progress
S R 59	2308	Moomin Road	\$60,342			\$62,413.51	\$62,413.51	103.43	completed

WALGETT SHIRE COUNCIL AGENDA

Item No.	Work Order	Description of Works (Road Name)	Amount to be contributed by RMS	Amount contributed by Council	Amount spent by Council	Total expenditure up to 8/8/13	Total expenditure up to 8/8/13 by RMS	Progress %	Status
S R 60	2309	Marra Creek Road	\$7,512			\$7,512.00	\$7,512.00	100.00	completed
S R 61	2310	Cambo Road	\$34,365			\$5,080.95	\$5,080.95	14.79	In progress
S R 64	2311	Wimbledon Road	\$26,028			\$18,804.01	\$18,804.01	72.25	In progress
S R 67	2312	Collarenebri Mission Road	\$13,000			\$180.01	\$180.01	1.38	In progress
S R 70	2313	Lone Pine Road	\$13,980		\$1,718.37	\$17,096.37	\$15,378.00	122.29	completed
S R 71	2314	Rossmore Lane	\$8,100			\$19,855.63	\$19,855.63	245.13	completed
S R 72	2315	Middle Route Road	\$17,496			\$11,221.29	\$11,221.29	64.14	completed
S R 73	2316	Miralwyn Road	\$10,554			\$10,540.02	\$10,540.02	99.87	In progress
S R 77	2317	Nedgera Road	\$11,009			\$3,840.00	\$3,840.00	34.88	completed
S R 79	2318	Pagan Creek Road	\$5,916			\$0.00	\$0.00	0.00	
S R 85	2319	Tungra Road	\$47,510			\$38,956.28	\$38,956.28	82.00	completed
S R 88	2320	Fabians Road	\$24,990			\$2,972.38	\$2,972.38	11.89	In progress
S R 89	2321	Belaba Road	\$17,007			\$15,394.69	\$15,394.69	90.52	completed

WALGETT SHIRE COUNCIL AGENDA

Item No.	Work Order	Description of Works (Road Name)	Amount to be contributed by RMS	Amount contributed by Council	Amount spent by Council	Total expenditure up to 8/8/13	Total expenditure up to 8/8/13 by RMS	Progress %	Status
S R 90	2322	Fairview Road	\$26,436			\$14,791.99	\$14,791.99	55.95	In progress
S R 92	2357	Strathmore Road	\$6,360			\$6,105.69	\$6,105.69	96.00	completed
S R 95	2323	Banarway Crossing Road	\$22,360			\$24,271.65	\$24,271.65	108.55	completed
S R 98	2324	Lorne Road	\$72,913			\$77,865.06	\$77,865.06	106.79	completed
S R 101	2325	Wilby Wilby Road	\$1,084,467			\$729,317.06	\$729,317.06	67.25	In progress
	2387	Kurrajong Road under Wilby Wilby Funding	\$350,000			\$293,714.61	\$293,714.61	83.92	completed
S R 102	2326	Angledool Road	\$244,548			\$258,438.52	\$258,438.52	105.68	completed
S R 103	2327	Bugilbone Road	\$130,824			\$116,081.34	\$116,081.34	88.73	In progress
S R 110	2328	Kurrajong Road	\$5,040		\$10,000.00	\$17,367.15	\$7,367.15	344.59	completed
S R 111	2329	Narran Lake Road	\$20,170		\$4,047.00	\$26,233.88	\$22,186.88	130.06	completed
S R 112	2330	Brewon Road	\$72,024			\$27,014.26	\$27,014.26	37.51	In progress
S R 113	2331	Binghi Road	\$13,168		\$2,639.95	\$17,360.35	\$14,720.40	131.84	completed

WALGETT SHIRE COUNCIL AGENDA

Item No.	Work Order	Description of Works (Road Name)	Amount to be contributed by RMS	Amount contributed by Council	Amount spent by Council	Total expenditure up to 8/8/13	Total expenditure up to 8/8/13 by RMS	Progress %	Status
R 3									
S 11 R 4	2332	Bogewong Road	\$24,378			\$19,476.40	\$19,476.40	79.89	completed
S 11 R 5	2333	Aberfoyle Road	\$18,266			\$14,781.94	\$14,781.94	80.93	completed
S 11 R 6	2334	Goangra Road	\$185,711			\$92,337.55	\$92,337.55	49.72	In progress
S 11 R 7	2335	Beanbri Road	\$499,530			\$3,995.37	\$3,995.37	0.80	In progress
S 11 R 8	2336	Yarraldool Road	\$140,365			\$100,851.65	\$100,851.65	71.85	In progress
S 12 R 1	2337	Pian Creek Road	\$156,948			\$127,932.53	\$127,932.53	81.51	completed
S 12 R 2	2338	Old Burren Road	\$54,015			\$91,376.97	\$91,376.97	169.17	completed
S 12 R 3	2339	Rowena Road	\$131,288			\$75,917.48	\$75,917.48	57.83	completed
S 12 R 4	2340	Dundee Road	\$52,470			\$63,254.18	\$63,254.18	120.55	completed
S 12 R 5	2341	Glen Eden Road	\$145,997			\$149,777.33	\$149,777.33	102.59	completed
S 12 R 6	2406	Purtles Road	\$53,486			\$8,127.46	\$8,127.46	15.20	In progress
S 12 R 7	2342	Boora Road	\$21,870			\$13,718.50	\$13,718.50	62.73	In progress
S 12	2343	Camerons	\$36,389		\$6,000.00	\$72,765.22	\$66,765.22	199.96	completed

WALGETT SHIRE COUNCIL AGENDA

Item No.		Work Order	Description of Works (Road Name)	Amount to be contributed by RMS	Amount contributed by Council	Amount spent by Council	Total expenditure up to 8/8/13	Total expenditure up to 8/8/13 by RMS	Progress %	Status
R	8		Lane							
S	12	2344	George Sands Way	\$131,640			\$116,228.41	\$116,228.41	88.29	In progress
S	13	2345	O'Neils Road	\$59,754			\$78,426.46	\$78,426.46	131.25	completed
R	1	2346	Tip Road	\$70,200			\$63,214.15	\$63,214.15	90.05	completed
			Emergency Works	\$476,727			\$476,727.00	\$476,727.00	100.00	completed
			Council's Contribution	-\$29,000	\$29,000			\$0.00	0.00	
				\$5,844,947	\$29,000	\$29,131	\$4,549,794.06	\$4,520,663.03	77.84	

WALGETT SHIRE COUNCIL AGENDA

Regional Roads

Item No.		Work Order	Road name	Amount to be Contributed by Council	RMS's Contribution	Total Expenditure to 9/08/2013	%	Status
1	RR329	2347	MERRYWINE BONE ROAD	N/A	\$3,822,345	\$3,749,305.34	98.09	completed
2	RR333	2348	CARRINDA ROAD	N/A	\$552,750	\$693,906.02	125.54	completed
3	RR402	2349	GINGIE/LLANILLO	N/A	\$628,763	\$586,009.45	93.20	completed
5	RR426	2350	SHERMANS WAY	N/A	\$29,480	\$407.78	1.38	completed
5	RR426	2351	RIDGE ROAD	N/A	\$55,228	\$68,357.64	123.77	completed
6	RR457	2352	GUNDABLOUI ROAD	N/A	\$348,161	\$360,362.64	103.50	completed
7	RR7716	2353	COME BY CHANCE	N/A	\$168,578	\$151,828.67	90.06	completed
	Emergency				\$173,474.11	\$173,474.11	100.00	completed
			TOTAL		\$5,778,779	\$5,783,651.65	100.08	

Summary			
Road Hierarchy	Total amount	Expenditure up to 8/08/2013	Status
Local Roads	\$ 5,844,948.00	4520663.03	77.34%
Regional Roads	\$ 5,778,779.00	5783651.65	100.08%
TOTAL	\$ 11,623,727.00	\$ 10,304,314.68	88.65%

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION – 2013 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

REPORTING SECTION: Engineering Services
AUTHOR: Raju Ranjit –Director of Engineering Services
FILE NUMBER: 11/339

Summary:

The purpose of this report is to inform Council of participation at the congress by Councillors and staff on 12th to 14th November 2013 at Alice Springs Convention Centre, Alice Springs, Northern Territory.

Background:

The National Local Road and Transport Congress is an annual event and Councils gather as a united national force to develop and refine a coherent case for improved investment in local roads, local government owned transport infrastructure, and other transport infrastructure that impacts on our communities.

The purpose and focus of the 2013 National Local Roads and Transport Congress is the planning and delivery of land transport in Australia, especially by Councils.

Current Position:

Heavy vehicle reforms and their implications for Councils will be a strong focus of the Congress. The National Heavy Vehicle Charing and Investment Board (HVICI) is investigating reform options to provide more sustainable road networks by improving access to existing roads for heavy vehicles.

Relevant Reference Documents/Policies:

ALGA News - 9 August 2013

Governance issues:

Nil

Environmental issues:

Road safety

Stakeholders:

Council and Users

Financial Implications:

Cost per attendee will include the registration fee, accommodation, meals and travel expenses.

Alternative Solutions/Options:

Nil

Conclusion:

The National Local Road and Transport Congress is an annual event and an excellent chance to meet many Councils and exchange ideas regarding local road issues. It will be worthwhile for Councillors and staff to attend the Congress.

2013 Local Government National Local Roads and Transport Congress - Alice Springs, Northern Territory on 12-14 November 2013

Recommendation:

That the Mayor, General Manager and Director of Engineering Services attend the National Local Roads and Transport Congress in Alice Springs between 12-14 November 2013 and that expenses be paid.

Moved :

Seconded:

Attachment:

ALGA News 9 August 2013.

8/15/13

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

will campaign will be.

The first week of the election campaign is traditionally light on significant policy announcements, with the focus usually being on establishing the larger campaign themes for all sides. That leaves the larger announcements for later in the campaign when more people are paying attention.

Prime Minister Rudd announced an additional \$450 million for after and before-school childcare programs. The other announcement related to an additional \$200 million in support for the car industry. However, the largest announcement in terms of Budget impacts was made by the Coalition, which has announced that from 2015, it would reduce the corporate tax rate by 1.5 per cent. However, in order to pay for its maternity leave scheme, it would place a 1.5 per cent income levy on the nation's 500 largest businesses.

ALGA released 'A ten-point plan for resourcing our communities' in June. It highlights the ten areas where ALGA is looking for action from all parties. You can find the ten-point plan here.

As the campaign proceeds, ALGA will report on weekly activities and policy announcements and the commitments parties make to local government.



National Roads Congress to focus on reforms affecting councils

This year's Roads Congress, to be held in Alice Springs from 12-14 November, will have a strong focus on heavy vehicle reforms and their implications for councils.

The national Heavy Vehicle Charging and Investment board (HVICI) is investigating reform options to provide a more sustainable road networks by improving access to existing roads for heavy vehicles. The initiative seeks to ensure that road investments better support supply chains and that road providers, such as local councils, are fairly compensated for the provision of roads to the heavy vehicle industry.

To explain the heavy vehicle reforms, HVICI Project Director, Meena Naidu, will address the Roads Congress and participate in panel sessions in open forums.

Meena Naidu oversees reforms designed to promote productivity growth in the Australian road freight transport sector. This year, her work is focused on the delivery of a Regulatory Impact Statement, assessing reform options for alternative heavy vehicle charging, funding and investment arrangements.

Ms Naidu has a strong background in policy and economic regulation. Prior to her appointment at the HVICI, Ms Naidu was the National Transport Commission's Chief Policy Officer, responsible for the policy development of the NTC reform agenda. She has previously led the Transport Commission's work on heavy vehicle pricing determinations and Performance Based Standards.

For more information about the Congress or to register your interest, please go to www.alga.asn.au



President's Column

The announcement of a federal election on 7 September is a massive disappointment for the local government sector. The 7 September date means that a referendum on recognising local government in the Constitution cannot be held. As a consequence, important funds for community projects across Australia are open to challenge because federal funding is not referred to in the Constitution.



**AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION**

2013 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS

2013 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS
12 - 14 NOVEMBER 2013, ALICE SPRINGS CONVENTION CENTRE, ALICE
SPRINGS, NORTHERN TERRITORY

REGISTRATION NOW OPEN

Registration brochure is now available here.

REGISTRATION NOW OPEN

Registrations for the 2013 Roads Congress is now open. To register, simply complete the online form at https://www.conlog.com.au/ei/getdemo.ei?id=505&s=_4K00PTAQF

You can make changes to the registration online in the Delegate Zone. To access the Delegate Zone, please go to https://www.conlog.com.au/ei/cm.esp?id=505&pageid=_3SU0V6NS

PROVISIONAL PROGRAM

Tuesday 12 November

5.00-7.00pm Welcome Drinks (Transport Hall of Fame)

Wednesday 13 November

9.00am Opening Ceremony

9.05am ALGA President's Welcome

9.30am Government Address

10.00am International Speaker

10.30am Morning Tea

11.00am State of the Asset Report Launch: Jeff Roorda

11.00am Roads to Recovery - Future Directions

11.30am The Local Government Challenge: A Council's Experience

WALGETT SHIRE COUNCIL AGENDA

2/12/13

2013 National Local Roads and Transport Congress

12.30pm Lunch
1.30pm Heavy Vehicle Charging and Investment Reform (HVICI)
2.00pm PBS Route Assessment Tool, ARRB
2.30pm National Freight Strategy
3.00pm Afternoon Tea
3.30pm Panel Session: The Last Mile
7.00pm Dinner (The Outback Quarry)

Thursday 14 November

9.00am Opposition Address
9.30am Local Government Challenge: A Council's Experience
10.00am International Speaker 2 - Canada, Casey Vander Ploeg
10.30am Morning Tea
11.00am Roads at the Heart of the Community
12.00noon Communiqué
12.30pm President's Close
1.00pm Close

More detailed information will be released shortly, however in the meantime if you would like more information, please contact the ALGA Secretariat on (02) 6122 9436.

Questions for the next Meeting

Confidential Reports/Closed Council meeting