



AGENDA FOR ORDINARY COUNCIL MEETING

17th December, 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **17 December, 2013** commencing at 10.00am to discuss the items listed in the Agenda.

Please note: A Christmas Lunch will take place following the meeting.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

Presentation by Mr Robert Sirasch regarding 6-8 Windlass Avenue Lightning Ridge.....

Presentation by Mr Greg Rummery & Mr Paul Duncan regarding the Walgett Sporting Club .....

Presentation by Superintendent Jim Stewart.....

Presentation by Mr Gary Mottau – Director, Hill Rogers Spencer Steer Chartered Accountants regarding the Auditor's Report on Council's 2012/12 Financial Statements (Report to be tabled at the meeting).....

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

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### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given**

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## 17. Close of Meeting



**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

**6. Declaration of Pecuniary/Non Pecuniary Interests**

## **7. Confirmation of Minutes/Matters Arising**

| <b>Minutes of Council meeting – 26 November 2013</b>                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the minutes of the Council meeting held 26 November 2013, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**26<sup>th</sup> November, 2013**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held at the **Burren Junction RSL**, on **26 November 2013** commencing at 10:06 am to discuss the items listed in the Agenda.

**ADOPTED:**

Don Ramsland  
**GENERAL MANAGER**

# WALGETT SHIRE COUNCIL AGENDA

## CONFLICT OF INTERESTS

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# WALGETT SHIRE COUNCIL AGENDA

## MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT BURREN JUNCTION RSL ON TUESDAY 26<sup>th</sup> NOVEMBER, 2013 AT 10:06 AM

### PRESENT

|                  |                                                  |
|------------------|--------------------------------------------------|
| Clr G Murray     | (Mayor)                                          |
| Clr D Cooper     |                                                  |
| Clr R Greenaway  |                                                  |
| Clr J Keir       |                                                  |
| Clr D Lane       |                                                  |
| Clr L Walford    |                                                  |
| Clr M Taylor     |                                                  |
| Clr I Woodcock   |                                                  |
| Clr M Martinez   |                                                  |
| Don Ramsland     | (General Manager)                                |
| Stephen Holland  | (Director Corporate Services)                    |
| Andrew Wilson    | (Acting Director Planning & Regulatory Services) |
| Raju Ranjit      | (Director Engineering Services)                  |
| Prafulla K.C     | (Acting Director Urban Infrastructure Services)  |
| Victoria Renshaw | (Minute Secretary)                               |

### Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

### Public Forum Presentations

#### **Ms Sonya Marshall discussed the following;**

- A community survey has recently been done in the Shire regarding coal seam gas.
- Residents living along designated roads who were over 16 years old and living in the area for at least 3 months were invited to participate.
- Both landholders and tenants were invited to participate.
- An area of 340,000 hectares in the Walgett Shire was included in the survey.
- Survey results determine that a very high number of residents are opposed to coal seam gas.
- For example, in Burren Junction 99% of those surveyed would like the area to be gas free.
- The Mayor was presented with declarations from residents of a number of Shire roads who declare that the roads be gas field free.

#### **Mr Phillip Powel discussed the following;**

- Concerns about the speed limit on the highway east of Burren Junction.
- A Highway Patrol Officer sits just outside the 80km zone.
- Mr Powel requested that this sign is moved closer to town.
- Bucklebone Road is experiencing gravel breaking away badly on the edges.
- When the Cap & Pipe scheme was in operation along the road Council declined to have the roadside drain filled in. Mr Powel requested that the drain is filled in.
- Mr Powel asked if there is any more funding available for roads near Burren Junction.
- The General Manager advised that at this stage the Mungindi-Coonabarabran Road is a priority for our federal member Kevin Humphries MP.



## WALGETT SHIRE COUNCIL AGENDA

### **Ms Denise O'Brien discussed the following;**

- Ms O'Brien and her husband Gerard have Regional Road 426 running through their property "Neirbo Plains".
- Over time the amount of traffic and trucks using the road has increased.
- There are 4 single grids along the road.
- Ms O'Brien requested that RR 426 be fenced out and the four grids on the road be removed.
- Ms O'Brien proposed that if this occurs and the grids are removed they are prepared to provide gates provided that Council provides the fencing.
- Estimated length of road to be fenced is 7km (both sides) at an estimated cost of \$3,000 per kilometre.

### **Mr Josh Baker discussed the following;**

- Mr Baker discussed his concerns for a DA made in Burren Junction for a 24 hour fuel station near the Burren Junction Hotel.
- Mr Baker runs the café and is planning on providing fuel in the future at the café premises.
- Mr Baker will submit a DA for this in the near future once issues with the diesel tanks are resolved.
- The café are currently running at a \$15,000 loss as they do not currently have fuel services.
- Mr Baker expressed that while it is a slow process, he is hopeful that they will be able to have diesel available before Christmas.

### **Declaration of Pecuniary/Non Pecuniary Interests**

Cllrs Keir and Martinez declared a Pecuniary Interest in item 29 - Monthly Flood Works from Director Engineering Services as their families are currently operating plants.

### **Confirmation of Minutes**

#### **11/2013/1 Minutes of Council meeting – 22 October 2013**

##### **Resolved:**

1. That the minutes of the Council meeting held 22 October 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Walford  
Seconded: Cllr Lane**

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## Reserve Trust Management Committee Reports

### **11/2013/2 Roads and Maritime Services – Part of Crown Reserve R85180**

#### **Resolved:**

1. That a licence for a period of three (3) years be granted to the Roads and Maritime Services (RMS) for use of part Lot 8, Section 15, DP759036 for use as the Walgett Motor Registry.
2. That the rent fee be \$27,526.87 per annum plus GST, subject to annual CPI adjustment.
3. That the Mayor and General Manager be authorised to sign the licence.

**Moved: Cllr Greenaway**

**Seconded: Cllr Keir**

**CARRIED**

### **11/2013/3 Rural Financial Counselling Service NSW – Part of Crown Reserve R85180**

#### **Resolved:**

1. That a licence for a period of one (1) year be granted to the RFCS for use of part Lot 8, Section 15, DP759036 for use as the Rural Financial Counselling Service NSW, with an option term of two (2) years.
2. That the rent fee be \$6,918.19 per annum plus GST, subject to annual CPI adjustment.
3. That the Mayor and General Manager be authorised to sign the licence.

**Moved: Cllr Keir**

**Seconded: Cllr Cooper**

**CARRIED**

## Mayoral Minutes

### **11/2013/4 Matters for Brief Mention or Information Only from Mayor**

#### **Resolved:**

1. That the matters listed for Brief Mention by the Mayor are received and noted.

**Moved: Cllr Woodcock**

**Seconded: Cllr Keir**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### Motions Of Which Notice Has Been Given

#### **11/2013/5 Cubbaroo Camp draft Club Amenities Block**

##### **Resolved:**

1. That the Cubbaroo Camp Draft Club be given permission to erect an amenities block consisting of 5 toilets, 3 showers and 1 urinal on the area next to the existing amenities block.
2. This is subject to the Club agreeing to the following conditions at the Club's expense;
  - (a) Installation of an additional 4 thousand litre holding tank;
  - (b) Connection of water, gas and electricity by a qualified tradesperson;
  - (c) Installation of access steps;
  - (d) Minor repairs and painting.
3. The Club agrees to maintain the building whilst it is in their use. Should the Club cease to operate the building and foundations will be removed at the Club's expense.
4. That the project be subject to the usual DA/building processes.

**Moved: Cllr Greenaway**

**Seconded: Cllr Lane**

**CARRIED**

#### **11/2013/6 Walgett Shire Council LEP**

##### **Resolved:**

1. That Council write to Kevin Humphries requesting a meeting with Kevin Humphries MP, representatives of the Department of Planning, Crown Lands, DPI Resources & Energy and Council. The aim of the meeting is to discuss the Walgett Shire Council LEP and planning matters in relation to the preserved fields. The General Manager is to liaise with Kevin Humphries Office to arrange a suitable date for the meeting.

**Moved: Cllr Lane**

**Seconded: Cllr Martinez**

**CARRIED**

#### **11/2013/7 Walgett Shire Council Water & Sewer Funds Reports**

##### **Resolved:**

1. That Council staff provide a report on all Council's accumulated physical assets and any outstanding loans from these accounts. The report is to also provide any explanation for the difference between the accumulated and actual surpluses, other than assets and loans.

**Moved: Cllr Lane**

**Seconded: Cllr Walford**

**CARRIED**



# WALGETT SHIRE COUNCIL AGENDA

## **Councillors Questions From Last Meeting**

**Clr Taylor**

### **Question 1**

During a recent game of netball at the Lightning Ridge netball courts the lights were turned off mid-game. Why did this occur?

#### **Response**

The Director Corporate Services advised that he is aware of this happening and it was due to the light operator mistakenly believing that the game was finished. There are available lights on the soccer grounds that have been turned around but at this stage they are not a permanent solution. Funds were used out of the Health Communities budget to fund turning the lights around. Council is planning on submitting a grant application to Sport and Rec to update lighting at the courts.

### **Question 2**

Has Council received Gerard O'Brien's complaint regarding causeways?

#### **Response**

The General Manager advised that Council has received the complaint and a report will be prepared for the November Council Meeting.

### **Question 3**

Footpath edges in Opal Street, Lightning Ridge have become damaged due to erosion. Council may be liable if an accident occurs. Can we attempt to resolve this so to decrease our liability?

#### **Response**

The Director Corporate Services advised of Council's general exemption from liability.

### **Question 4**

Have water connection issues at Lightning Ridge Race Course to the property of George Moulder been resolved?

#### **Response**

The General Manager advised that Council have previously approached to Mr Moulder regarding this and the matter will again be followed up. The Acting Director Urban Infrastructure Services advised that a letter has been sent to Mr Moulder giving him until 15 December 2013 to fix the issue.

### **Question 5**

I would like to commend the General Manager and Mayor for their emergency response to the grocery supply issue.

#### **Response**

Noted.

**Clr Lane**

### **Question 1**

Dean Schellmegger has requested a letter of support regarding registration of his equipment. Can Council assist with this?

#### **Response**

The General Manager advised that he cannot see why Council would not give a letter of support. Clr Keir and the Director of Engineering Services are to liaise with Dean to offer assistance. After discussion the following motion was resolved;

## WALGETT SHIRE COUNCIL AGENDA

### 10/2013/31 Letter of Support for Dean Schellmegger

#### Resolved:

1. That Council write a letter of support on behalf of Dean Schellmegger.

**Moved: Cllr Walford**

**Seconded: Cllr Lane**

**CARRIED**

#### Cllr Cooper

##### Question 1

Drainage problems are being experienced in Peel Street, between Arthur & Euroka Streets on the Western side. Can this be investigated?

##### Response

The Acting Director Planning & Regulatory Services advised that a site inspection will be undertaken and outcome circulated to Councillors.

##### Question 2

Work is currently going on at the Northern Gateway on the road between Walgett and Lightning Ridge. What is the extent of this work and is it being undertaken by Council?

##### Response

The General Manager advised that Council's staff are tidying up the northern approach to Walgett to make it easier to maintain in the future.

##### Question 3

What is happening regarding the depot break-ins?

##### Response

The General Manager advised that a couple of break-ins have occurred this year. Council is working with police to identify the offenders. Offenders have attempted to start light vehicles and one has been driven through the depot fence. Doors have been damaged and keys and security cameras have been taken. Council is currently preparing a proposal for CCTV to cover the whole depot area.

#### Cllr Greenaway

##### Question 1

What is happening regarding the bank house repairs?

##### Response

General Manager advises that grounds maintenance is currently being undertaken and temporary staff are being engaged to undertake repairs in-house.

##### Question 2

What is happening regarding the Collarenebri water supply?

##### Response

Acting Director Urban Infrastructure Services advises that upgrading investigations are continuing and a further report will be prepared shortly.

##### Question 3

Is Council planning on replacing the pavers in the main street in Collarenebri?

## WALGETT SHIRE COUNCIL AGENDA

### **Response**

The General Manager advised that this work was included in the Main Street Beautification Program for 2013/14.

### **Question 4**

Can Council write to the LHPA requesting that the following ramps are removed?

- Shire Road 5, 1km from State Highway 12
- West of Merrywinebone Silo, Shire Road 2.

### **Response**

Director Engineering Services advised that a letter will be emailed to Cllr Greenaway to bring to the attention of the LHPA at their meeting scheduled for 28 November 2013. Director Engineering Services also advised that he has contacted Heidi at the LHPA who is currently investigating this proposal.

### **Question 5**

Can Council investigate the regional road 329 crossroads out of Rowena (2 causeways with levee banks each side)?

### **Response**

Director Engineering Services to investigate.

### **Cllr Keir**

### **Question 1**

Will recycling still continue at the Walgett tip under the new contractors?

### **Response**

Acting Director Urban Infrastructure Services to investigate.

### **Cllr Woodcock**

### **Question 1**

Can Council prepare a test of the bore water in Lightning Ridge from both the new and old bores?

### **Response**

The General Manager noted that we need to take specific samples from both bores for chemical analysis.

### **Question 2**

What is happening with the Lightning Ridge Racetrack?

### **Response**

The General Manager advised that recent work done at the racetrack was not undertaken by Council staff, nor with Council's knowledge. If an issue occurs while work is being undertaken by anyone at the racetrack both those individuals and Council may be liable. The General Manager advised that anyone who undertakes work without prior notification to Council will be issued with a formal warning.

## WALGETT SHIRE COUNCIL AGENDA

### Reports of Committees/Delegates

#### **11/2013/8 Minutes of OROC Meeting – 18 October 2013**

**Resolved:**

1. That the minutes of the OROC Meeting held 18 October 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Lane**

**Seconded: Cllr Woodcock**

**CARRIED**

#### **11/2013/9 Minutes of Western Division Councils of NSW Meeting – 1 October 2013**

**Resolved:**

1. That the minutes of the Western Division Councils of NSW Meeting held 1 October 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Lane**

**Seconded: Cllr Keir**

**CARRIED**

#### **11/2013/10 Minutes of Murray Darling Basin Committee Meeting – 23 October 2013**

**Resolved:**

1. That the minutes of the Murray Darling Basin Committee Meeting held 23 October 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Lane**

**Seconded: Cllr Taylor**

**CARRIED**

#### **11/2013/11 Local Area Traffic Committee – 10 October 2013**

**Resolved:**

1. That the minutes of the Local Area Traffic Committee Meeting held 10 October 2013, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved: Cllr Woodcock**

**Seconded: Cllr Cooper**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### Reports of Officers

#### **11/2013/12 Council's Decision Action Report – November 2013**

**Resolved:**

That the Resolution Register for November 2013 be received and noted.

**Moved: Clr Walford**

**Seconded: Clr Cooper**

**CARRIED**

#### **11/2013/13 Circulars Received from the Local Government NSW – November 2013**

**Resolved:**

That the information contained in the weekly circulars numbers 42 - 46 from the Local Government NSW be received and noted.

**Moved: Clr Cooper**

**Seconded: Clr Woodcock**

**CARRIED**

#### **11/2013/14 Circulars Received from the Division of Local Government –November 2013**

**Resolved:**

That the information contained in the following Departmental circulars 13-47 to 13-48 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved: Clr Walford**

**Seconded: Clr Lane**

**CARRIED**

#### **11/2013/15 Monthly Calendar – November to January 2014**

**Resolved:**

That Council receive and note the regular monthly calendar for the period November 2013 to January 2014.

**Moved: Clr Woodcock**

**Seconded: Clr Taylor**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### **11/2013/16 Walgett IGA Fire - Update**

**Resolved:**

That the General Manager's Report be received and noted.

**Moved: Cllr Cooper**

**Seconded: Cllr Walford**

**CARRIED**

### **11/2013/17 Water Supply Request – Glengarry Grawin Sheeppark Miners Association Inc**

**Resolved:**

That the Glengarry, Grawin Sheeppark Miners Association be advised that their request for advice has been referred to the State Member for Barwon seeking an indication of State funding sources available.

**Moved: Cllr Lane**

**Seconded: Cllr Woodcock**

**CARRIED**

### **11/2013/18 Matters for Brief Mention or Information Only – General Manager**

**Resolved:**

That the General Manager's Report on matters for brief mention or information only be received and noted:

**Moved: Cllr Cooper**

**Seconded: Cllr Taylor**

**CARRIED**

### **11/2013/19 Cash on Hand and Investment Report as at 31 October 2013**

**Resolved:**

1. That the cash on hand and investment report as at 31 October 2013 be received.

**Moved: Cllr Woodcock**

**Seconded: Cllr Walford**

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### 11/2013/20 Community Assistance Scheme Round 1 2013 / 2014

**A motion was moved by Cllr Greenaway & Seconded by Cllr Lane:**

That the Council does confirm its previous advice in relation to the application from Goodooga – Lightning Ridge CWA and on being put to the vote was lost.

**Resolved:**

That Council donate \$500 towards the expenses of running the Goodooga Wool Day event by the Lightning Ridge – Goodooga CWA.

**Moved: Cllr Keir**

**Seconded: Cllr Taylor**

**CARRIED**

### 11/2013/21 Walgett library and Visitor Information Centre proposal for operational change of hours

**Resolved:**

1. That the opening hours for the Visitor Information Centre and Library be amended to exclude Saturday mornings for the period , December 7<sup>th</sup> 2013 – February 22<sup>nd</sup> 2014.
2. That the opening hours for the Walgett Library be extended to 6.pm on three (3) days per week.

**Moved: Cllr Keir**

**Seconded: Cllr Lane**

**CARRIED**

### 11/2013/22 Sponsorship Request

**Resolved:**

1. That Council not support the request for sponsorship from Ms Di Paolo for her book project titled "Fragile Black Heart".

**Moved: Cllr Greenaway**

**Seconded: Cllr Keir**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### 11/2013/23 Matters generally for Brief mention or Information Only

#### Resolved:

1. That the information be noted.

**Moved:** Cllr Cooper

**Seconded:** Cllr Greenaway

**CARRIED**

### 11/2013/24 Rural Residential Land Use Strategy Discussion Paper

#### Resolved:

That Walgett Shire Council resolves to:

1. Adopt and endorse the Walgett Shire Council Rural Residential Land Use Strategy Discussion Paper.
2. Undertake public consultation regarding the Walgett Shire Council Rural Residential Land Use Strategy Discussion Paper for a minimum of 60 days, including:
  - Letters to all relevant government agencies.
  - Letters to all landowners within a 5km radius of Walgett, Lightning Ridge and Collarenebri.
  - An information session hosted by GHD during the exhibition period.
  - Advertising public exhibition of the discussion paper and information session in the Walgett Spectator and Lightning Ridge News
  - Making the discussion paper available as a pdf file via Council's web site.
  - Providing a public display hard copy of the discussion paper at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.

**Moved:** Cllr Lane

**Seconded:** Cllr Walford

**CARRIED**

### 11/2013/25 Walgett Shire Local Heritage Fund Grant Application – Tattersall's Hotel

#### Resolved:

That Walgett Shire Council resolves to:

1. Offer a grant of \$5,000 from the Walgett Shire Council Local Heritage Fund 2013-2014 to renovate the kitchen floor and paint the front building façade of the Tattersall's Hotel at Collarenebri, subject to the standard NSW Office of Environment and Heritage funding agreement.

**Moved:** Cllr Keir

**Seconded:** Cllr Lane

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

| 11/2013/26 Development Determination 2013/031 – Cumborah Community Hall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"><li>1. Approve Development Application 2013/031 in the name of Sylvester Otieno for a Community Hall at Cumborah St, Cumborah (Lot 3, DP 752679) subject to the recommended conditions of development consent.</li></ol> <p><b>Moved: Clr Lane</b><br/><b>Seconded:</b></p> <p><b>CARRIED</b></p> <p><b><u>Planning Division</u></b><br/><b><u>In favour</u></b><br/>Clr G Murray<br/>Clr D Cooper<br/>Clr R Greenaway<br/>Clr J Keir<br/>Clr M Martinez<br/>Clr L Walford<br/>Clr M Taylor<br/>Clr I Woodcock<br/>Clr D Lane<br/><b><u>Against</u></b><br/>Nil</p> |

| 11/2013/27 Request for Monument on Lawn Grave                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"><li>1. Note the requests from Clarence Ormsby, Dharriwaa Elders Group and Franny Little for Council to enable a monument on the grave of Jimmy and Marjorie Little within the Church of England lawn section of the Walgett cemetery.</li><li>2. Where possible, write to the next of kin of deceased buried in lawn cemetery plots adjoining the grave of Jimmy and Marjorie Little and inform them that Council is considering amending the boundary of the Church of England lawn and monumental sections so that the grave of Jimmy and Marjorie Little will fall within the Church of England monumental section.</li><li>3. If any issues or objections are received in writing within 28 days of the letters being sent to next of kin, then those submissions will be considered by Council prior to making any further decision on the matter.</li><li>4. If no adverse submissions are received in writing within 28 days of the letters being sent to next of kin, then:</li></ol> |

## WALGETT SHIRE COUNCIL AGENDA

(a) Write to Clarence Ormsby, Dharriwaa Elders Group and Franny Little and inform them that the boundary of the Church of England lawn and monumental sections has been amended so that the grave of Jimmy and Marjorie Little now falls within the Church of England monumental section, hence a monument consistent with the nature of existing monuments can now be erected on the grave.

(b) Amend all future Walgett Cemetery mapping so that the grave of Jimmy and Marjorie Little falls within the Church of England monumental section.

**Moved: Cllr Lane**

**Seconded: Cllr Keir**

**CARRIED**

*The meeting adjourned for lunch at 12:27pm.*

*The meeting resumed at 1:00pm with all those previously in attendance again present.*

### **11/2013/28 Monthly Flood Works Report from Director Engineering Services**

**Recommendation:**

1. That Council receive and note the monthly flood restoration works report for November 2013.

**Moved: Cllr Greenaway**

**Seconded: Cllr Lane**

**CARRIED**

*Cllrs Keir & Martinez declared a Pecuniary Interest in the following item and left the meeting at 1:00pm.*

### **11/2013/29 Monthly RMCC works Report from Director Engineering Services – November 2013**

**Resolved:**

That Council receive and note the monthly RMCC works report for November 2013.

**Moved: Cllr Cooper**

**Seconded: Cllr Walford**

**CARRIED**

*Cllrs Keir and Martinez returned to the meeting at 1:05pm.*

## WALGETT SHIRE COUNCIL AGENDA

### 11/2013/30 Gravel From Bulglebone Gravel Pit- Camp Site Pilliga Bore

**Resolved:**

That Council note and agree to the request from the Pilliga Bore Improvement Committee to waive the royalties of 20 truckloads of gravel (at 33 tons per load) from the Bulglebone Gravel Pit.

**Moved: Clr Lane**

**Seconded: Clr Keir**

**CARRIED**

### 11/2013/31 RMS Regional Roads Repair Program

**Resolved:**

That Council endorse the action taken to submit the applications for funding of the projects in the following order of priority:

1. Reconstruction and sealing with 200 mm thick road base overlay for 5 km in length x 7 m seal width on Gundabloui Road (RR457). The estimated total cost is \$ 844,134.
2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 866,750.
3. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 324,000.
4. Provision be made in Council's Roads to Recovery Programme for any funding short fall.

**Moved: Clr Greenaway**

**Seconded: Clr Taylor**

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## **Questions for the next Meeting**

### **Clr Walford**

#### **Question 1**

A Working Party was held last week in Lightning Ridge. About 25 people attended, including representatives from Government Agencies. Some Government Agencies representatives noted that they do not know what will happen regarding their employment in the future.

#### **Response**

Noted.

### **Clr Taylor**

#### **Question 1**

There are holes developing in the bitumen on the Castlereagh Highway near the property "Gowrie" that need attention.

#### **Response**

The Director of Engineering Services to take appropriate action to carry out repairs.

#### **Question 2**

What is the progress of recovery of unpaid rates for the Carinda Hotel?

#### **Response**

The Director Corporate Services advised that the matter is in the hands of Council's collection agent. More detail is to be provided in closed session.

### **Clr Lane**

#### **Question 1**

What is the progress of Council upgrading previous Council Agendas and Minutes to the electronic system?

#### **Response**

The General Manager advised that a report will be prepared for a future Council meeting to discuss.

### **Clr Woodcock**

#### **Question 1**

What is the progress of the Lightning Ridge water samples as previously requested? Clr Woodcock also commented that a new bore at Angledool appears to be having similar problems as the new bore at Lightning Ridge with regards to water quality and flow issues.

#### **Response**

The Acting Director Urban Infrastructure Services advised that the water samples have been completed and are available to Clr Woodcock on his iPad.

### **Clr Keir**

#### **Question 1**

The Come-By-Chance main street program has been deferred four times. A stretch of bitumen is wearing away and will soon be non-existent.

#### **Response**

The Director Engineering Services advised that work is due to commence before Christmas.

## WALGETT SHIRE COUNCIL AGENDA

### Question 2

Have Council implemented a system for acknowledging incoming correspondence?

#### Response

The Director Corporate Services advised that a system is in place for the records staff to send an acknowledgement to all incoming correspondence. An acknowledgement is also sent to incoming emails.

### Question 3

Has a request for support been received from the Walgett Sporting Club yet?

#### Response

The General Manager advised that the request has been received and will be the subject of a report to the December meeting.

#### 11/2013/32 Move into Closed Session At 1:28PM

##### Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Cllr Walford**

**Seconded: Cllr Greenaway**

**CARRIED**

#### 11/2013/33 Notice of Intention to Give Order - 6-8 Windlass Avenue

##### Resolved:

That Walgett Shire Council resolve to:

1. Note the e-mail from Robert Sirasch on 6 November 2013, relating to 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) requesting an unspecified extension of time to comply with Walgett Shire Council's notice of intention to issue an order under section 121B of the Environmental Planning and Assessment Act 1979 dated 9 August 2012.
2. Write to Robert Sirasch and George Mulder stating that Council has considered the request for an extension of time to but it is not prepared to agree to the request. Accordingly Council requests that the works proposed in the notice of intention to issue an order dated 9 August 2012 be completed by 16 December 2013, as specified in Council's letter dated 26 August 2013.

**Moved: Cllr Greenaway**

**Seconded: Cllr Cooper**

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### **11/2013/34 Supply & Delivery of Hardware T04134 OROC and Supply & Delivery of Steel Reinforced Concrete Pipe T011314OROC - November 2013**

#### **Resolved:**

1. That Council accepts the tender of Supply & Delivery of Hardware - T04134 OROC and Supply and Delivery of Concrete pipes - T 011314 OROC for the period of 1/01/2014 to 30/12/2015, and
- 2 That a provision be allowed for a 12 months extension based on satisfactory supplier performance which may take this contract through to 30/12/2016.

**Moved: Cllr Cooper**

**Seconded: Cllr Lane**

**CARRIED**

### **11/2013/35 RFT13/016- Construction of Big Baroka Over Flow Bridge – Brewon Road (SR112)**

#### **Resolved:**

1. That Council does not accept any of the complying tenders for RFT13/016 - Construction of Big Baroka Overflow Bridge because of price and design issues.
2. That Council accept the alternative tender submitted by Mathews Civil and Asphalt Pty Ltd in the sum of \$269,000 (excluding GST) for RFT13/016-Construction of Big Baroka Over Flow Bridge as the bridge design concept will result in a better outcome from an infrastructure capital cost and maintenance expense point of view.

**Moved: Cllr Lane**

**Seconded: Cllr Cooper**

**CARRIED**

### **11/2013/36 Industrial Subdivision Enquiry - Walgett**

#### **Resolved:**

1. That Council accept the offer of \$50,000 each for Lots 158 & 159 in Council's Industrial Subdivision and that any necessary documentation be executed under the Common Seal of Council.

**Moved: Cllr Greenaway**

**Seconded: Cllr Walford**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### Late Issues

#### **1. Carinda Hotel – Outstanding Rates**

The Director of Corporate Services outlined the present position with regards to Council's collection agent following up outstanding rates payments.

#### **2. Mr Jozef Stark-Strzelecki – Outstanding Rates**

The Director of Corporate Services advised that in accordance with Council's previous resolution payment in full was the only way to resolve any outstanding rates and avoid sale of the property.

#### **3. Mr John Crouch – Outstanding Hangar Fees**

##### **11/2013/37 John Crouch – Outstanding Hangar Fees**

##### **Resolved:**

That the proposal for payment of outstanding hangar fees by John Crouch be varied to allow an initial payment by 31 January 2014 and the balance by 30 June 2014, subject to Mr Crouch signing an appropriate agreement with Council.

**Moved: Cllr Lane**

**Seconded: Cllr Walford**

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### 11/2013/38 Return to Open Session at 2:13pm

#### Resolved:

1. That Council return to open session.

Moved: Cllr Keir

Seconded: Cllr Greenaway

**CARRIED**

### 10/2013/39 Adoption of Closed Session Reports

#### Resolved:

That Council adopt the following recommendation of the Closed Committee:

- 1) Notice of Intention to Give Order – 6-8 Windlass Avenue;
- 2) Supply & Delivery of Hardware T04134 OROC and Supply & Delivery of Steel Reinforced Concrete Pipe T011314OROC;
- 3) RFT13/016- Construction of Big Baroka Over Flow Bridge – Brewon Road (SR112);
- 4) Industrial Subdivision Enquiry – Walgett;
- 5) John Crouch – Outstanding Hangar Fees.

Moved: Cllr Lane

Seconded: Cllr Walford

**CARRIED**

#### Close of Meeting

The meeting closed at 2:13pm.

To be confirmed at the meeting of Council to be held on 17 December 2013 at Walgett.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager



**8. Reserve Trust Management Committee Reports- Nil**

**9. Mayoral Minutes – to be circulated at the meeting**

**10. Notices of Which Notice Has Been Given - Nil**

**11. Presentation of Petitions – Nil**

## **12. Councillors Questions from Last Meeting**

**Clr Walford**

**Question 1**

A Working Party was held last week in Lightning Ridge. About 25 people attended, including representatives from Government Agencies. Some Government Agencies representatives noted that they do not know what will happen regarding their employment in the future.

**Response**

Noted.

**Clr Taylor**

**Question 1**

There are holes developing in the bitumen on the Castlereagh Highway near the property "Gowrie" that need attention.

**Response**

The Director of Engineering Services to take appropriate action to carry out repairs.

**Question 2**

What is the progress of recovery of unpaid rates for the Carinda Hotel?

**Response**

The Director Corporate Services advised that the matter is in the hands of Council's collection agent. More detail is to be provided in closed session.

**Clr Lane**

**Question 1**

What is the progress of Council upgrading previous Council Agendas and Minutes to the electronic system?

**Response**

The General Manager advised that a report will be prepared for a future Council meeting to discuss.

**Clr Woodcock**

**Question 1**

What is the progress of the Lightning Ridge water samples as previously requested? Clr Woodcock also commented that a new bore at Angledool appears to be having similar problems as the new bore at Lightning Ridge with regards to water quality and flow issues.

**Response**

The Acting Director Urban Infrastructure Services advised that the water samples have been completed and are available to Clr Woodcock on his iPad.

**Clr Keir**

**Question 1**

The Come-By-Chance main street program has been deferred four times. A stretch of bitumen is wearing away and will soon be non-existent.

**Response**

The Director Engineering Services advised that work is due to commence before Christmas.

## WALGETT SHIRE COUNCIL AGENDA

### **Question 2**

Have Council implemented a system for acknowledging incoming correspondence?

### **Response**

The Director Corporate Services advised that a system is in place for the records staff to send an acknowledgement to all incoming correspondence. An acknowledgement is also sent to incoming emails.

### **Question 3**

Has a request for support been received from the Walgett Sporting Club yet?

### **Response**

The General Manager advised that the request has been received and will be the subject of a report to the December meeting.

### **13. Reports of Committees/Delegates**

#### **13.1 Walgett Shire Council Health & Safety Committee Minutes**

| <b>Minutes of Health &amp; Safety Committee Meeting – 7 November 2013</b>                                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the minutes of the Health &amp; Safety Committee Meeting held 7 November 2013, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

# WALGETT SHIRE COUNCIL AGENDA

## MINUTES OF THE MEETING WALGETT SHIRE COUNCIL WORK HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 7th November 2013 in the Collarenebri Depot Staff Room, commencing at 10.00am.

### 1. PRESENT

|                 |                                       |
|-----------------|---------------------------------------|
| Prafulla KC     | Committee member ( Chairperson)       |
| Dallas Williams | Committee Member (Deputy Chairperson) |
| Raju Ranjit     | Management Representative             |
| Stephen Holland | Management Representative             |
| Barry Maher     | Committee Member                      |
| Ramesh Sharma   | Committee Member                      |
| Rebecca Wilson  | Committee Member                      |
| Bronwyn Newton  | Ex Officio                            |
| David Callander | Secretary                             |

### 2. APOLOGIES

Donald Ramsland Management Representative

### 3. MINUTES – 3RD OCTOBER 2013

The minutes from the meeting held on the 3rd October 2013 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 3<sup>rd</sup> October 2013 were confirmed and accepted.

Noted that Ms Rebecca Wilson's name did not appear in the minutes as being present.

Moved: Raju Ranjit  
Seconded: Barry Maher

### 4. BUSINESS ARISING

#### 4.1 Walgett Works Depot – Steering Committee

Discussion regarding the list of names that form the steering committee was held. Members asked that the list be revised to include more staff from the outdoor departments as the list currently appears to be mostly indoor staff.

#### Action:

Mr Raju Ranjit to speak with the General Manager with the view to calling for expressions of interest from outdoor staff.

Mr Raju Ranjit to ask for a committee meeting date to be set.

## WALGETT SHIRE COUNCIL AGENDA

### 4.2 First Aid Allowance

The Committee were advised that Mr Don Ramsland, General Manager is to review the First Aid nominations and advise of the outcome at the next meeting.

Ms Bronwyn Newton advised the committee that although the final list still needs the General Manager's approval, the Shire is adequately covered with First Aid Officers with at least one in the majority of workplaces. Mr Ramsland will sign off on the list when finalised.

Mr Callander is to begin inspections of kits and training of First Aid officers once approval has been given by the General Manager.

**ACTION:**  
First Aid nominations recommendations forwarded to the Mr Don Ramsland, General Manager for review, advice and/or approval.

Mr David Callander, WHS Officer & Rehabilitation Coordinator will be completing inspections of Council's First Aid kits and ensuring that the First Aid Officer(s) are aware of their role and responsibilities.

### 4.3 Emergency trailer.

Mr Barry Maher advised that the trailer construction will be completed by a local manufacturer and has commenced work on manufacturing it.

**ACTION:** Mr Barry Maher to update progress of construction at next meeting.

### 4.4 Fencing of Lightning Ridge Bore Baths.

Acting director Urban Services to consult with Council, G.M and other departments / companies in regards to the design of the fence for the Lightning Ridge Bore Baths.

As this is considered a work in progress, it has been carried to the next meeting.

**ACTION:** Mr Prafulla KC to report progress to committee at next meeting.

### 4.5 Storage Containers

The WHS officer is to provide the G.M with an updated list of specifications / requirements for the safe storage of chemicals.

This is considered as ongoing as it takes a bit of time to calculate the quantities required and stored at the smaller depots. The information will be used to calculate the size of storage container required.

**ACTION:** Mr Callander to continue to investigate and report back to the committee when the task is completed.

## WALGETT SHIRE COUNCIL AGENDA

### 4.6 Skin Patrol / skin cancer checks

G.M to review the information provided in regards to skin patrol and advise WHS Officer if approval is given to go ahead.

Discussion was held regarding the importance of this program.

**ACTION:**

**Ms Bronwyn Newton to speak with the General Manager regarding if a decision has been made.**

### 4.7 Documents Register

WHS Officer to review Wellington Council's Corporate, Legal and Other Requirements register and provide the committee with Walgett's version.

Mr Callander reported that as there have been other, more urgent events since the last meeting, this item has not progressed.

**Action:**

**Mr Callander to provide an updated list at the next meeting.**

Mr Maher and Mr Sharma left the meeting at 10:20am.

### 4.8 Roads Policy

Director Engineering Services to provide the committee the Roads Policy (best practice manual) once completed.

Mr Sharma has been in discussion with Sally Oslands from State Wide Mutual. This is considered to be a work in progress.

Mr Ranjit reported that meetings have been held with another meeting to be held prior to final presentation. A review is to be held on Monday 25<sup>th</sup> November.

**Action: Mr Ranjit and Mr Sharma to attend the review and report back to committee at next meeting.**

### 4.9 Out of Service Tag

WHS Officer to provide examples of out of service tags and lock out tags at the next meeting.

Mr Callander reported that he is still waiting for locks to arrive before commencing training.

**Action: Mr Callander to provide the committee with examples of locks at next meeting.**

### 4.10 Workshop hoists

Mr Williams to provide a report on the hoists for the workshop.

Due to other commitments of the General Manager the meeting has been postponed until the next Plant Committee meeting to be held on the 10<sup>th</sup> December.

**Action: Mr Williams and Mr Ranjit to report back to the committee following that meeting.**

#### **4.11 Cleaning out of the strong room**

The G.M to consider having the strong room cleaned, to issue instruction to the Building Maintenance Officer if appropriate.

This has not been completed to date.

**Action: Mr Holland and Ms Jones to speak to the G.M with the view to using the gifts register items located in the strong room as prizes in a staff raffle as a means of clearing some of the items located in the strong room.**

Mr Maher and Mr Sharma returned to the meeting 10:39am

#### **4.12 Aggregate loading area issue.**

Mr Ranjit reported that installation of the steps was due to commence on this day.

#### **4.13 Incident Summary**

The Committee were advised that the list was not available for this meeting.

### **5. GENERAL BUSINESS.**

5.1 Nominations have again been called for filling of vacancies on the WHS committee with no applications received.

**Actions: Ms Newton to again call for nominations via the payslips, email.**

5.2 A sample of cool neck ties for staff was provided to the committee. It was decided to purchase up to 20 pieces to trial.

**Actions: Mr Callander to organise a supply of neck ties to be trialled.**

5.3 Feedback for the newsletter was received asking for a section relating to PPE and the requirements that it is used and the correct usage of.

**Actions: Mr Callander to include a piece regarding PPE in the next issue.**

5.4 An issue regarding the comfort of the seats in a jet patcher was tabled following a complaint from an operator to the Works Coordinator. The issue was discussed and various options were mentioned.

**Actions: Mr Maher and Mr Callander to investigate the complaint and report to the next meeting on any actions taken.**



## WALGETT SHIRE COUNCIL AGENDA

### 6. NEXT MEETING

The next meeting is to be held Thursday, 12<sup>th</sup> December 2013 commencing at 2pm.

There being no further business the meeting closed at 11:00am

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

## 13.2 Walgett Shire Council Consultative Committee Minutes

|                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Minutes of Consultative Committee Meeting – 20 November 2013</b>                                                                                                                                                                                   |
| <p><b>Recommendation:</b></p> <p>1. That the minutes of the Consultative Committee Meeting held 20 November 2013, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## WALGETT SHIRE COUNCIL AGENDA

### MINUTES OF THE MEETING WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE

The following are minutes of the Walgett Shire Council Consultative Committee Meeting held on Wednesday, 20<sup>th</sup> November 2013 in the Walgett Council meeting room, meeting commencing at 2.15pm

#### 1. PRESENT

|                |                                                               |
|----------------|---------------------------------------------------------------|
| Don Ramsland   | Management Representative                                     |
| Raju Ranjit    | Management Representative                                     |
| Roy White      | Management Representative                                     |
| Prafulla KC    | Committee Member (LGEA Representative) – Chairperson          |
| Julie McKeown  | Committee Member (United Services Union) – Deputy Chairperson |
| Andrew Wilson  | Committee Member (Alternative DEPA Representative)            |
| Bronwyn Newton | Human Resources Manager                                       |
| Martin Wynne   | United Services Union Representative                          |

#### 2. APOLOGIES

Matthew Clarkson Committee Member (DEPA Representative)

#### 3. ABSENT

Dallas Williams – Committee Member (United Services Union)  
Tony Fuller – Committee Member (United Services Union)  
Raelene Miller – Committee Member (United Services Union)

#### 4. MINUTES

The minutes of the Consultative Committee Meeting held on 18<sup>th</sup> July 2013 were confirmed and accepted:-

Moved: Julie McKeown  
Seconded: Roy White

#### 5. BUSINESS ARISING

##### 5.1 9 Day Fortnight Agreement

General Manager advised the Committee that once some resources and time are available that he anticipates to draft a 9 Day Fortnight Agreement for Walgett Shire Council.

Mr Martin Wynne, United Services Union Representative advised that he had followed up with Bogan Shire Council to obtain the workings behind their 9 day fortnight agreement however this document is no longer available.

## WALGETT SHIRE COUNCIL AGENDA

It was requested that Mr Andrew Wilson follow up with the employee that he raised in the June 2013 meeting on sourcing a copy of the suggested 9 Day Fortnight Agreement.

### **6. GENERAL BUSINESS**

#### **6.1 Multi-Cultural Support Worker**

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the Position Description for Multi-Cultural Support Worker is a granted funded position.

Enquiries were made in regards to the grading of the position. Human Resources Manager, Ms Bronwyn Newton advised that the pay rate would be determined by the grant funding and the hours of work as set in the funding agreement. It was advised the position would be a Temporary Contract working two days per week approximately 16 hours per week and is based in Lightning Ridge for the duration of the funding. Once the funding is exhausted the position ceases.

The Committee were requested to endorse the Multi- Cultural Support Worker Position Description.

#### **RECOMMENDATION:**

**That the Position Description for the Multi-Cultural Support Worker be endorsed with the pay rate and hours to be determined by the General Manager and Human Resources Manager as per the funding agreement.**

#### **6.2 Training & Conferences**

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the training budget for this financial year is \$150,000.00 and approximately \$117,000.00 has already been spent this financial year.

The Committee were advised some of the training that has taken place and/or is being arranged:-

- Chainsaw Training – Level 1 & Level 2
- Confined Spaces
- Manual Handling
- Compliance training eg – Traffic Control Tickets, First Aid, renewal of plant tickets etc
- RMS Heavy & Light Vehicle inspections
- Air-conditioning Licences
- Conferences – LG Purchasing, Planning etc
- Exponare Training
- TRIM & Authority in house training
- Webpage Training
- Upgrade Truck Drivers licence

Further discussion was held on upgrading Truck Drivers Licences. Unfortunately Kardel is still unable to provide his service locally to assist with getting staff trained and licenced. Council are continuing to work with Kardel to overcome the issues preventing him from being able to provide his services locally due to the RMS guidelines – such as Multi lanes, stop signs, traffic lights etc

## WALGETT SHIRE COUNCIL AGENDA

The Committee were advised that staff can still upgrade their drivers licence by undertaking the knowledge test at the local RMS office, undertake practice driving hours (that can be arranged through work) and then undertake the practical licence test through the RMS locally.

Human Resources Manager advised that the training budget this financial year cannot support sending the 29 employees wishing to upgrade their drivers licence to a regional centre where Kardel can provide his service at a cost of \$1800 plus Council cover wages, travel and accommodation when the service can be provided locally at a reduced cost.

### 6.3 Draft CCTV Policy

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the draft CCTV policy has been provided by the Director Engineering Services, Mr Raju Ranjit for review and comments before being forwarded to the December Council meeting for adoption.

The General Manager discussed the number of break in's at the Walgett Depot over the last few months and costs associated with the stolen and damaged vehicles and equipment. As a result of the repeat incidences the General Manager has requested the implementation of the CCTV to be utilised as tool to deter offenders and reduce incidents.

The Committee were advised that the Director Corporate Services has reviewed the document and has noted a number of grammar/spelling errors to be rectified.

The following amendments were discussed and accepted:-

- Page 1 – Responsible Officer: to read "General Manager or Delegate"
- Page 1 – Objective Point 3: to read " To use as a tool to support the Police in verifying incidents and suspect activities and prosecuting offenders.
- Page 3 – Purpose: remove "At no stage will Walgett Shire Council utilise any CCTV footage for performance management issues, employee tracking or all other matters except any unlawful activity that constitutes an offence against a law of this state or the commonwealth".
- Page 3 –Supporting information Point 3: to read "Cameras will not be hidden and as far as possible will be placed in public view except for operational requirements".
- Page 5 – Responsibility: should read "The General Manager or Delegate:"
- Correct grammar/spelling errors as noted throughout the draft document.

#### RECOMMENDATION:

**That the Draft CCTV Policy be endorsed with the above amendments.**

### 7. NEXT MEETING

Next Meeting – Thursday, 12<sup>th</sup> December 2013

**There being no further business the meeting closed at 3.05pm**

## WALGETT SHIRE COUNCIL AGENDA

**Next Meeting of the Consultative Committee Meeting will be held on  
12<sup>th</sup> December 2013 at 2.00pm at the Council Chambers.**

I advise that in accordance with my delegated authority, the recommendations of the Consultative Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Don Ramsland, General Manager

## ***COUNCIL'S DECISION ACTION REPORT – DECEMBER 2013***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

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### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council.

### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings which required action.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

### **Relevant Reference Documents/Policies:**

Resolution Register December 2013

### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Council and Manex Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil



## WALGETT SHIRE COUNCIL AGENDA

### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report – December 2013</b>                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for December 2013 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Resolution Register- December 2013.

## Resolution Actions for Ordinary Meeting 19<sup>th</sup> February 2013

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                    |
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| 19th February 2013 | 1/2013/22 | <p>1. That Council resolve to sell Lot 20 Sec 41 DP 759036 to Walgett Preschool and Long Day Care Centre for the purchase of the sum of \$35,000 plus GST.</p> <p>2. That Council resolve to waive rental payments of \$28,800 under the lease agreement.</p> <p>3. That Council instruct solicitors Booth, Brown Samuels and Olney to prepare a Contract of Sale between the Walgett Preschool &amp; Long Day Care Centre for Lot 20 Section 41 DP759036 to complete the transaction.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Cooper</p> | Corporate Services | <p>19/03/2013 Contracts currently being drawn up by Booth, Brown Samuels and Olney.</p> <p>10/04/2013 Contracts have been drawn up and settlement scheduled.</p> <p>22/04/2013 Contract for sale documents signed by General Manager.</p> <p>22/04/2013 Contract for Sale – Lot 20 Pitt Street Walgett signed and forwarded to Booth, Brown, Samuels and Olney.</p> <p>17/06/2013 Sale is progressing, should be finalised by the end of June 2013, 149 Certificate has been issued.</p> <p>15/07/2013 Transfer on hold pending receipt of letter from WP &amp; LDC regarding building condition issues.</p> <p>07.08.13 Advised that a letter would be coming from the Committee advising that they wish to proceed with the purchase and that Council give consideration to assisting with some identified maintenance issues.</p> <p>16.09.2013 Coolibah Kids is to meet on 18/9, awaiting letter.</p> <p>20.11.13 Letter written to Coolibah Kids Committee requesting</p> | Corporate Services |
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# WALGETT SHIRE COUNCIL AGENDA

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|                    |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                           | that they sign the contract. Follow up phone call made with Coolibah Kids advising that they are trying to locate the contract. 12.12.13 Contract now with Committee & is being followed up.                                                                                                                                                                                                                                                                                                                 |                                           |  |
| 19th February 2013 | 1/2013/45                      | <p>That Council approve the renewal of lease between Walgett Shire Council as Trust Manager for the Walgett Recreation (D520033) Reserve Trust; Walgett Recreation (R69987) Reserve Trust and Walgett Baths (R82251 Reserve Trust and the Walgett and District Sporting Club Limited for a term of twenty years from 1 January 2012 to 31 December 2031 at an annual rental of \$2 and on the same terms and conditions of the former lease.</p> <p>Further that Council execute the appropriate lease documentation under the Common Seal of Council and seek the Minister's approval/concurrence to the proposed new twenty year lease.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p> | General Manager                           | <p>18/03/2013 Lease is currently in the process of being drafted and has been forwarded to the Club for signing.</p> <p>16/06/2013 Matter on hold until Sporting Club administration is finalised.</p> <p>16.09.2013 Current status of matter is being followed up.</p>                                                                                                                                                                                                                                      | General Manager                           |  |
| 19th February 2013 | Questions for the next Meeting | <p>What is the progress of the Sewer Dump Point's relocation at Lightning Ridge?<br/><b>Clr Woodcock</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director of Urban Infrastructure Services | <p>18/03/2013 Planned completion of relocation for May 2013.</p> <p>15/04/2013 Installation of the Sewer Pump will be completed by 30 June 2013.</p> <p>15/05/2013 New sewer dump point is in Windlass Ave next to Lions Park, as it is not practical to install near new bore.</p> <p>17/06/2013 Awaiting a dump point kit, will be installed in Harlequin Street.</p> <p>12/07/2013 Contract has been awarded, still awaiting the dump point kit.</p> <p>07.08.13 As discussed in July Council meeting</p> | Director of Urban Infrastructure Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                    |                                |                                                                                                                                                                    |                               | location near the standpipe in Onyx Street is being investigated. The only problem may be access to the site during heavy rainfall.<br>22.11.13 Site finalized on 13/11/2013. Work will commence from 25/11/2013.                                                                                                                                                                                                                                                                               |                               |                    |
| 19th February 2013 | Questions for the next Meeting | Clr Greenaway advised Suzanne Murray sent a request for a Levee to be Maitland Street, Collarenebri; what is the progress of this request?<br><b>Clr Greenaway</b> | General Manager               | Legal Position being investigated letter sent to Mrs Murray.                                                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager               |                    |
| 19th February 2013 | Questions for the next Meeting | What is the progress of the proposed pedestrian crossing outside of the Lightning Ridge Pre-School?<br><b>Clr Walford</b>                                          | Director Engineering Services | 01/03/2013 Traffic studies are in progress.<br>17/05/2013 Counter was removed on the 16/05/2013, data processing is currently in progress.<br>17/06/2013 The traffic data will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013.<br>10/07/2013 Draft design has been submitted to RMS for comments on 04/07/2013<br>Re inspected on 10/09/2013 and in progress in re- drafting the design.<br>04.10.13 Waiting for RMS'S comments<br>16.10.13 line marking has been done. | Director Engineering Services | Completed 16.10.13 |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 26 March

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                           |  |
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| 26 March 2013 | 3/2013/11 | <p>Resolved:</p> <p>1. That a fresh ten year licence with a five year renewal option at market value be negotiated with Imparja Television Pty. Ltd. with regards their existing Walgett site and a further option to purchase the land at market value also negotiated when the issues surrounding the requirements of the new LEP and power connections are resolved.</p> <p>Moved: Clr Walford</p> <p>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                    | General Manager                           | Licence being prepared for signature. Digital Broadcasting has commenced in Walgett and Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                           |  |
| 26 March 2013 | 3/2013/22 | <p>1. That Council endorse the recommendation to request Veolia Water Supply to run a prototype trial plant in Collarenebri.</p> <p>2. That, should the trial prove a success, retrofit of Collarenebri treatment plant be considered in conjunction with the 2013/14 Operational Plan and Budget preparations with a special report being prepared in respect of this issue including sourcing of government funding which may be available.</p> <p>Moved: Clr Greenaway</p> <p>Seconded: Clr Lane</p>                                                                                                                                                                            | Director Urban Infrastructure Services    | <p>04/04/2013 Veolia has been informed about Councils resolution, Veolia is currently sourcing trial unit.</p> <p>15/05/2013 Veolia is still sourcing a trial unit.</p> <p>16/06/2013 Trial unit could possibly be received by the end of June 2013.</p> <p>10/07/2013 Trial unit will cost \$58,000.00 as advised by Veolia-included in MFBM in July.</p> <p>07.08.13 Expressions of Interest close 19 August 2013.</p> <p>22.11.13 Progressing. Public Works has been engaged and awaiting report &amp; recommendation from PW.</p> | Director Urban Infrastructure Services    |  |
| 26 March 2013 | 3/2013/23 | <p>That Walgett Shire Council resolve to:</p> <p>1. Adopt part of Crown Reserve 230076, commonly known as the Lions Park, as its preferred site at Lightning Ridge for a declared off-leash area for dogs.</p> <p>2. Write to the Crown Lands Division of the NSW Department of Primary Industries and seek its agreement for the establishment of an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in Attachment B.</p> <p>3. Consider the allocation of a budget of \$3,000 for faeces receptacle and signage for an off-leash area for dogs at Lightning Ridge as part of Council's budget for 2013-2014.</p> | Director Planning and Regulatory Services | <p>1. No action required.</p> <p>2. Letter sent 4/4/2013</p> <p>3. Pending, awaiting response from Crown Lands.</p> <p>4. Response received 15/08/13. Report to prepared for Council re response.</p> <p>Letter received from lands with no objections. No budget allocated for 2013-2014.</p>                                                                                                                                                                                                                                        | Director Planning and Regulatory Services |  |
| 26 March 2013 | 3/2013/31 | <p>1. That the Council note the content of the report and that the property described as Lot 2 &amp; Lot 10 sec 13 DP 758227 (Carinda Hotel) be withdrawn from sale due to a lack of clarity over the current ownership of the property and as a result, whether required notifications have been given to all parties with an interest in the</p>                                                                                                                                                                                                                                                                                                                                 | Director Corporate Services               | <p>16/04/2013 Property withdrawn from sale. \$7,500 received as at report date. Further \$1,000 paid bringing total payments to \$8,500. Matter to be followed up with SR Law to determine recovery action.</p>                                                                                                                                                                                                                                                                                                                       | Director Corporate Services               |  |

# WALGETT SHIRE COUNCIL AGENDA

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|               |                                 | <p>land.</p> <p>2. That Ms Jennifer Petkovic be advised that Council has deferred the sale of the property and that it will be re-listed for a further sale in the event that outstanding rates remain unpaid.</p> <p>Moved:       Clr Greenaway<br/>Seconded:    Clr Taylor</p> |                               | <p>17/06/2013 Legal action options being investigated.</p> <p>15/07/2013 SR Law have been provided with relevant documentation. Awaiting further advice.</p> <p>07.08.13 No response to letter of demand. Solicitors instructed to lodge statement of claim.</p> <p>16.09.2013 Matter proceeding to judgement. \$9,533.45 as at 16/9 after payments of \$822.67 on 23/7, \$1,000.00 on 23/8 and \$500.00 on 11/9. Ratepayer has made no contact with SR Law or Council.</p> <p>20.11.13 The suite of options available to obtain payment are being pursued by SR Law.</p> <p>12.12.13 Rent for rates notice &amp; examination notice issued 13 Nov. Awaiting result of bank garnishee sweep.</p> |                               |  |
| 26 March 2013 | 3/2013/34                       | <p>Senior staff of Walgett Shire Council meet with representatives from the Australian Opal Centre to establish a Memorandum of Understanding.</p> <p>Moved:       Clr Taylor<br/>Seconded:    Clr Martinez</p>                                                                  | General Manager               | Meeting to be arranged.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager               |  |
| 26 March 2013 | Questions from the last meeting | <p>Can funding for maintenance on the Castlereagh Highway between Lightning Ridge and Walgett be investigated?<br/><b>Clr Martinez</b></p>                                                                                                                                       | Director Engineering Services | <p>15/04/2013 Will be discussed at the next RMCC Meeting.</p> <p>15/05/2013 Was discussed at the RMCC meeting held 8<sup>th</sup> May 2013, RMS is currently considering.</p> <p>17/06/2013 Currently awaiting RMS's 2013/2014 Work Program.</p> <p>10/07/2013 RMS has agreed for the work and waiting for their work schedule</p>                                                                                                                                                                                                                                                                                                                                                               | Director Engineering Services |  |
| 26 March 2013 | Questions from the last meeting | <p>If \$90,000 is to be spent on the Collarenebri Agency House, what is the value of the House and the cost benefits of the renovations?<br/><b>Clr Martinez</b></p>                                                                                                             | Director Corporate Services   | <p>15/04/2013 As at the 29<sup>th</sup> October 2010 current market value of the property was \$60,000.00. However, Council's General Manager believes that there is justification to carrying out renovations to the premises on a limited scale and will be preparing a further report for Council's</p>                                                                                                                                                                                                                                                                                                                                                                                       | Director Corporate Services   |  |

## WALGETT SHIRE COUNCIL AGENDA

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|               |                                 |                                                                                                    |                 | consideration in this regard in conjunction with a report on the future operation of the Collarenebri Agency.<br>15/05/2013 A report will be submitted Council.<br>10/07/2013 An inspection of Collarenebri Agency House will be conducted by General Manager, Director Urban Infrastructure Services and Senior Health and Building Surveyor.<br>07.08.13 Inspection Completed.<br>24.09.13 The General Manager advised that the property must first be made secure. Council is currently working on tidying up the yard and broken fibro downstairs. General Manager has noted that the air conditioner has been replaced. Council will undertake some of the work, the rest Council will call Expressions of Interest. The house will then be in a position to lease/sell. |                 |  |
| 26 March 2013 | Questions from the last meeting | Can a report be brought to Council on the cost of the Bill O'brien subdivision?<br><b>Clr Lane</b> | General Manager | 17/04/2013 The General Manager will investigate and prepare a report for Council's consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager |  |

### Resolution Actions for Ordinary Meeting 23 April 2013

|               |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |                                  |                 |  |
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| 23 April 2013 | 4/2013/7 | That Walgett Shire Council:<br>1. Support the notion of "public funding being used for public benefit"<br>2. Supports "in principle" the SEXI proposal and the development of a solar energy industry in Walgett Shire.<br>3. Call on the Federal Government, through the Australia Renewable Energy Agency (ARENA), to provide up to \$200M over five years to the SEXI Group of Councils. To allow the SEXI proposal to be built and operated.<br><b>Moved:       Clr Woodcock</b><br><b>Seconded:   Clr Greenaway</b> | General Manager | Letter of Support being drafted. | General Manager |  |
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# WALGETT SHIRE COUNCIL AGENDA

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| 23 April 2013 | 4/2013/12                     | That the State Minister and Federal Shadow Minister for the Environment be invited to inspect the extent of the Hudson Pear outbreak in the Shire and to fund the \$350,000 required annually to treat new weed incursions and stop the weed spreading.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Greenaway</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager                | Invitation being extended through Local Member.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                |  |
| 23 April 2013 | 4/2013/13                     | That the "Sculptures on the Highway" project be included for consideration at the 2013/14 Budget Workshop and that further consideration be given regarding the level of participation which Council may have in the organisation of the project.<br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Martinez</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager                | Provision to be made in 2013/14 draft estimates.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                |  |
| 23 April 2013 | 4/2013/21                     | 1. That Council delegate to the General Manager authority to sell the two (2) remaining properties being Assessment 6544 for 75 Warrena Street, Walgett – Lot 41 DP 802933 and Assessment 6569 20 Peel Street, Walgett – Lot 1 Section 10 DP 759036 by private treaty in accordance with Section 716 of the Local Government Act 1993.<br>2. That the General Manager be delegated authority to complete the required legal documentation associated with the sale of the properties submitted for sale under Section 713 of the Local Government Act 1993 and to affix the Council Seal where required.<br>3. That agreement be sought from owners with multiple properties to transfer any surplus of funds from sale prices exceeding the outstanding rate amount, to other properties in the owner's name for which the sale price did not meet the outstanding rate amount.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Taylor</b> | Director Corporate Services    | 1. & 2. All properties settled 13 May with exception of 5-7 Church Street Collarenebri. Requires Documentation to be sorted.<br>3. To be further considered when final costs have been allocated to each assessment.<br>17/06/2013 Related processes proceeding.<br>15/07/2013 1&2 – All properties settled.<br>2. Letter to be forwarded when full costs have been apportioned to assessment.<br>07.08.13 Assets officer instructed to market properties. Meeting held with ratepayer. Ratepayer agreeable to pay some of the surplus of remaining properties but is seeking that some funds be returned.<br>17.09.2013 Sale of 75 Wareena Street & 20 Peel Street yet to be progressed.<br>20.11.13 No further progress.<br>12.12.13 No further progress. | Director Corporate Services    |  |
| 23 April 2013 | Question for the next meeting | Can a letter be written to the Regional Manager of Australia Post in relation to the issues being experienced at the Lightning Ridge Post Office?<br><b>Clr Keir</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director of Corporate Services | Letter being drafted to the Regional Manager of Australia Post.<br>17/06/2013 Awaiting letter from Australia Post.<br>15/07/2013 Further phone call to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director of Corporate Services |  |

## WALGETT SHIRE COUNCIL AGENDA

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|               |                               |                                                                                                                                                                                                                                                                                                                                                                              |                               | regional manager. He will follow up with State Manager regarding response to Councils letter.<br>07.08.13 Advised that letter should be received by Council week ending 9 August 2013.<br>16.09.2013 No further progress on this matter.<br>20.11.13 No further update provided by Aus post.<br>12.12.13 No further update provided by Aus post. |                               |                    |
| 23 April 2013 | Question for the next meeting | Can the condition of the bitumen in Colless Street Come-By-Chance be inspected?<br><b>Clr Keir</b>                                                                                                                                                                                                                                                                           | Director Engineering Services | 15/05/2013 Has been inspected on 13/05/2013, work will be undertaken by the end of May 2013.<br>17/06/2013 Due to excessive work load, the work on Colless Street has been rescheduled to July 2013.<br>10/07/2013 Due to the urgent commitments, the work on the Colless Street has been Postponed to Dec 2013.                                 | Director Engineering Services |                    |
| 23 April 2013 | Question for the next meeting | Noted that he had raised this matter at the February meeting and resident's letters on the issue had not been replied to. He requested that a report be brought back to Council regarding possible funding and planned maintenance for the Bridges and side tracks on the Brewon Road. It was also suggested that Council officers meet with residents.<br><b>Clr Cooper</b> | Director Engineering Services | 15/05/2013 A meeting has been scheduled for 20/05/2013 with Clr Cooper and residents onsite .<br>17/06/2013 Due to the weather conditions the meeting needs to be rescheduled.<br>07.08.13 Councillor Cooper has spoken with residents and happy to see the construction of the bridge this year.                                                | Director Engineering Services | 13.08.13 Completed |

### Resolution Actions for Ordinary Meeting 28 May 2013

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| 28 May 2013 | 5/2013/9 | <b>Resolved:</b><br><br>1.That Council review the document and highlight those matters within the Taskforce's latest paper which it is felt should be supported, changed or amended.<br>2.That the General Manager prepare a submission to The Local Government Acts Taskforce and submit same prior to the closing date of 28th June 2013.<br><b>Moved:       Clr Keir</b><br><b>Seconded:   Clr Lane</b> | General Manager | Attended Taskforce Workshop at Dubbo on 15 May, submission being prepared to be lodged by 28/06/2013. | General Manager |  |
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# WALGETT SHIRE COUNCIL AGENDA

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| 28 May 2013 | 5/2013/11 | <p>1. That Council review the options as detailed</p> <p>2. The Council identifies any further options not detailed.</p> <p>3. That Council eliminate any options not considered suitable.</p> <p>4. Council identify a preferred option or options that they would like to further evaluate.</p> <p>5. The General Manager hold a meeting with all Council staff to outline the work of the Panel and Council's position going forward.</p> <p>6. That Council determine the need to hold a series of public forums to explain the work of the Panel and the proposals being considered.</p> <p>7. That a full explanation of the current proposals and Council's preferred option(s) be circulated through Council's newsletter and web site.</p> <p>8. That Council further explore options 2, 4 and 5 only.</p> <p>2. Enter into a strong resource sharing agreement with our surrounding Councils (Not necessarily limited to the three identified) which will provide some economies of scale and cost savings. This could be strengthened by the undertaking of a Memorandum of Understanding</p> <p>4. Look at the concept of a much small Regional Authority, say based on Walgett, Brewarrina and Bourke. This could bring to the table the State and Federal Governments and the Aboriginal Organisations. The determination of representation would be one hurdle to overcome.</p> <p>5. Form a County Council with the three Councils to facilitate a better resource sharing model and also have additional bargaining power with the State and Federal Agencies and the ability to engage with the aboriginal communities on a regional basis.</p> <p>9. That the results of the further research be brought back to a Council Workshop.</p> <p>10. That the General Manager engage additional professional expertise if required.</p> <p>11. That the General Manager consult with surrounding Shires to ascertain their intended actions.</p> <p>12. The Mayor and the General Manager be authorised to take any other appropriate action in preparing information for Council's workshop.</p> | General Manager             | Meeting held with Councillors on the 14 <sup>th</sup> June to discuss submission.                                                                                                                                                                                                              | General Manager             |  |
| 28 May 2013 | 5/2013/14 | <p>1. That Council agree to provide a Migrant Information and Referral service through the Community Development unit subject to funding for employment of the worker being provided by the Community Relations Commission (CRC)</p> <p>2. That a provision of \$5000 in 2013-2014 budget for administrative and office expenses associated with the position.</p> <p>Moved: Cllr Woodcock</p> <p>Seconded: Cllr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Corporate Services | <p>17/06/2013 Arrangements proceeding.</p> <p>15/07/2013 Letter written and funding application lodged.</p> <p>07.08.13 Matter progressing</p> <p>16.09.2013 Council awaiting outcome of funding application.</p> <p>20.11.13 Funding approved. Position description to be referred to CC.</p> | Director Corporate Services |  |

## WALGETT SHIRE COUNCIL AGENDA

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| 28 May 2013 | Questions for the next meeting | What is the progress on the amalgamation of the Engineering Department?<br>Clr Woodcock                                                                                                                                                                                                                   | General Manager                               | The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.                                                                                                                                               | General Manager                               |                                                                  |
| 28 May 2013 | Questions for the next meeting | Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir?                                                                                                                                                                                                                     | Director Engineering Services                 | 17/06/2013 A site meeting will be scheduled and further investigations undertaken.<br>10/07/2013 Investigation has been done. Council has submitted an opposed letter to Crown Lands.<br>07.08.13 Waiting for the Crown Land's action.                                              | Director Engineering Services                 |                                                                  |
| 28 May 2013 | Questions for the next meeting | When will the resurfacing of the tar in George Street Collarenebri be undertaken?                                                                                                                                                                                                                         | Director Engineering Services                 | 17/06/2013 Big potholes have been filled with black jack, resealing has been scheduled within the 2013/14 Budget.                                                                                                                                                                   | Director Engineering Services                 |                                                                  |
| 28 May 2013 | Questions for the next meeting | Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?                                                                                                                                                          | Director Planning & Regulatory Services       | 17/06/2013 awaiting response from Crown Lands Dubbo regarding the proposal for Lions Park. Regulatory Officer will be undertaking weekend patrols to ensure all pets restrained at markets.<br>11.10.13 Weekend patrol completed & warnings issued. No further complaints received. | Director Planning & Regulatory Services       | Completed 11.10.13                                               |
| 28 May 2013 | 5/2013/22                      | That Walgett Shire Council resolve to provide of up to \$70,000 from the Water Fund to engage a consultant to undertake the feasibility study, hydrology study and concept design for raising the Barwon Weir 11A and incorporating a fishway.<br><br><b>Moved: Clr Keir</b><br><b>Seconded: Clr Lane</b> | Acting Director Urban Infrastructure Services | Feasibility study concept being finalised.<br>07.08.13 Site meeting scheduled for 2 <sup>nd</sup> week of August with Consultant                                                                                                                                                    | Acting Director Urban Infrastructure Services | 22.11.13 Consultant will submit a draft report end of next week. |

### Resolution actions for 25<sup>th</sup> June 2013 Meeting

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                 |                                             |                 |  |
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| 25 June 2013 | 6/2013/13 | 1.Council endorse the Walgett Submission in response to the Independent Local Government Review Panel's discussion papers and supporting documentation.<br>2.Reserve the right to make further submissions to the Panel in respect of any further information/discussion papers released subsequently by the Panel.<br>3.Make a formal approach to Bourke and Brewarrina Shires to establish a joint Section 355 Committee, comprised of three elected representatives of each Council, to investigate and implement a higher level of strategic and functional resource sharing by the three Councils. | General Manager | Appropriate Action being taken as required. | General Manager |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|              |                                | <b>Moved:</b> <b>Clr Woodcock</b><br><b>Seconded:</b> <b>Clr Keir</b>                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |   |
| 25 June 2013 | 6/2013/18                      | <p>1. That the Council agree in principle to assuming responsibility for the Come By Chance hall and that a further report is presented in relation to the lease conditions and the establishment of a SEC 355 committee for the ongoing administration of the hall.</p> <p><b>Moved:</b>      <b>Clr Woodcock</b><br/> <b>Seconded:</b>   <b>Clr Greenaway</b></p>                                              | Corporate Services                      | <p>15/07/2013 Current Trustees progressing updating of Certificate of Title. Documentation being progressed.</p> <p>07.08.13 Matter being progressed. Lease template purchased.</p> <p>16.09.2013 Awaiting updating of title to current trustees. Documentation still to be completed.</p> <p>20.11.13 No further progress.</p> <p>12.12.13 Updating of Trustees referred to lawyer by Hall Committee.</p> | Director Corporate Services             | . |
| 25 June 2013 | 6/2013/19                      | <p>That Council agree to be a partner in the Collarenebri aboriginal cemetery toilet block project and that \$5,000 be restricted from budget ledger 11.03561.1479 and \$5,000 be restricted from budget ledger 11.03561.1480 and carried forward to the 2013 / 2014 to fund councils contribution to the project.</p> <p><b>Moved:</b>      <b>Clr Woodcock</b><br/> <b>Seconded:</b>   <b>Clr Martinez</b></p> | Corporate Services                      | <p>15/07/2013 Project to be progressed in 13/14 together with Gosford City Council and other project partners.</p> <p>07.08.13 Matter to be progressed.</p> <p>16.09.2013 Awaiting firming up of scope &amp; timelines from Gosford City Council.</p> <p>20.11.13 Gosford Council has finalised plans. Awaiting DA lodgement.</p> <p>12.12.13 Matter progressing.</p>                                      | Director Corporate Services             |   |
| 25 June 2013 | 6/2013/20                      | <p>That Council endorse the change to the Implementation Plan and the proposed location of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.</p> <p><b>Moved:</b>      <b>Clr Cooper</b><br/> <b>Seconded:</b>   <b>Clr Keir</b></p>                                                                                                                                                       | Corporate Services                      | <p>15/07/2013 Project plan progressing with installation estimated for Nov / Dec this year.</p> <p>07.08.13 Advice to community provided via Council Column.</p> <p>16.09.2013 Project progressing with installation set for November 2013.</p> <p>20.11.13 Equipment has been purchased and installation timeframe being developed with Urban Services.</p> <p>12.12.13 Matter progressing.</p>           | Director Corporate Services             |   |
| 25 June 2013 | Questions for the next Meeting | The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land and action be taken to rectify the issue.                                                                                                                                                                                    | Director Planning & Regulatory Services | <p>01.08.13 Notice of Intention to Issue an Order sent. Proposes that building be demolished.</p> <p>11.10.13 Owner has indicated building will be repaired &amp; secured.</p>                                                                                                                                                                                                                             | Director Planning & Regulatory Services |   |
| 25 June 2013 | Questions for the next Meeting | The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?                                                                                                                                                                                                                                                               | Director Urban Infrastructure Services  | <p>10/07/2013 Inspection has been undertaken and the report will be included in MFBM in July.</p> <p>07.08.13 The playground equipment</p>                                                                                                                                                                                                                                                                 | Director Urban Infrastructure Services  |   |

# WALGETT SHIRE COUNCIL AGENDA

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|              |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         | is for ages 7 +. A sign is being prepared to be installed                                                                                             |                                         |   |
| 25 June 2013 | Questions for the next Meeting | Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?                                                                                                                                                                                                                                                                                                                                                                                                                                                              | General Manager                         | The North West Weight of loads Moree Representative has been contacted in early July to have the Dick Colless email address removed.                  | General Manager                         |   |
| 25 June 2013 | Questions for the next Meeting | The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated.                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering Services           | 10/07/2013 Planning section is in process to contact land owner. 07.08.13 Council has issued letter to the landowner Re: demolish and remove fencing. | Director Engineering Services           | . |
| 25 June 2013 | 6/2013/32                      | That the action taken by Council's representatives in securing an agreement with the Walgett and District Sporting Club Ltd.'s Administrators for the immediate and ongoing community access to the Club's sporting facilities be endorsed and a watching brief be maintained over efforts to have the Club resume trading as soon as possible<br><br>Further that the Mayor and General Manager be authorised to hold further negotiations with the Administrators should such a course of action become necessary.<br><br>Moved:       Clr Greenaway<br>Seconded:    Clr Walford | General Manger                          | Appropriate action being taken as required.                                                                                                           | General Manger                          |   |
| 25 June 2013 | 6/2013/34                      | 1. That Council note the report and endorse the action of the General Manager in regard to acceptance of the settlement scheme proposed to creditors.<br><br>Moved:       Clr Woodcock<br>Seconded:    Clr Keir                                                                                                                                                                                                                                                                                                                                                                    | General Manager                         | Appropriate action being taken as required.                                                                                                           | General Manager                         |   |
| 25 June 2013 | 6/2013/36                      | That Walgett Shire Council resolve to:<br><br>1)               Connect a Master Meter at the edge of town on all private line to confirm consumption, with a back flow prevention unit, with a letter of advice to all individuals with legal connections.<br><br>2)               Seek legal advice on the situation.<br><br>3)               A further report be bought back to Council once legal opinion is sought.<br><br>Moved:       Clr Greenaway<br>Seconded:    Clr Lane                                                                                                 | Director Planning & Regulatory Services | 10/07/2013 In progress.<br>11.10.13 Awaiting advice<br>23/10/2013 legal advice received and DPRS to prepare further report for Council.               | Director Planning & Regulatory Services |   |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for 23<sup>rd</sup> July 2013

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                             |                                                                                                                                                                                                                                                                                                                                                                                                       |                             |  |
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| 23 July 2013 | 7/2013/7  | <p>1. That a licence for a period of three (3) years be granted to the Lightning Ridge Arts and Craft Council Incorporated for use of part Lot 8 DP1123745 (previously gazetted as Lot 166 DP820444) for use as an Arts and Craft Centre.</p> <p>2. That the rent fee be \$434.00 per annum plus \$43.40 GST (\$477.40 in total).</p> <p>3. That the Mayor and General Manager be authorised to sign the licence.</p> <p>4. That Lightning Ridge Arts &amp; Crafts Centre be requested to provide an audited set of Financial Statements.</p> | Director Corporate Services | <p>07.08.13 Letter written advising of Council resolution.</p> <p>16.09.2013 No response to letter yet. Matter being followed up by Senior Admin Officer.</p> <p>20.11.13 Licence signed &amp; payment yet to be received. Matter being followed up.</p> <p>12.12.13 Arts Council phoned &amp; requested to pay fee &amp; return signed licence. Letter sent.</p>                                     | Director Corporate Services |  |
| 23 July 2013 | 7/2013/13 | <p>That the draft policy for noise and hearing loss be adopted.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager             | Work Health & Safety Committee / Staff to be advised.                                                                                                                                                                                                                                                                                                                                                 | General Manager             |  |
| 23 July 2013 | 7/2013/16 | <p>1. That the General Manager's Report be received and noted and Council endorse the action being taken and approve contributions amounting to \$4426.82 per annum in 2012, 2013 and 2014 being paid towards the cost of promoting the "YES" case.</p> <p>2. Once the legality is confirmed, the General Manager arrange for representation at the polling booths during the coming Federal Election.</p>                                                                                                                                    | General Manager             | <p>1) Community Forums being planned.</p> <p>2) Media Release in Draft</p> <p>3) Planning for Attendance Pooling Booths in train.</p>                                                                                                                                                                                                                                                                 | General Manager             |  |
| 23 July 2013 | 7/2013/17 | <p>That Council note the outcomes of the LGNSW presentation session at Cobar as well as the planned meeting with our neighbouring Councils.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                            | General Manager             | Meeting with Bourke and Brewarrina Shires planned for 5 August, 2013.                                                                                                                                                                                                                                                                                                                                 | General Manager             |  |
| 23 July 2013 | 7/2013/27 | <p>1. That Council receive and endorse acceptance of the \$25,000 grant offered by the NSW Government Office of Communities - Sport and Recreation Grant Funding.</p> <p>2. That Council reallocate funding to complete the original project scope be relocated from Recreation and Culture Capital Maintenance ledger 11.03056.4081 in the sum of \$25,000.</p> <p>3. A check be made to see whether such structures are covered by insurance and at what cost.</p>                                                                          | Director Corporate Services | <p>07.08.13 Offer accepted on-line. Referred to FM for action.</p> <p>16.09.13 Grant to be acquitted when project completed.</p> <p>20.11.13 Shade structures are listed on the insurance schedule.</p> <p>12.12.13 Project under construction. Separate structure replaced, not insurance. Main structure not claimed as it was in poor condition and was previously repaired a number of times.</p> | Director Corporate Services |  |



## WALGETT SHIRE COUNCIL AGENDA

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| 23 July 2013 | 7/2013/36                      | 1. That Council receive and note the request for the acquisition.<br>2. That Council accepts the acquisition proposal, and authorise the General Manager to explore acquisition arrangements and negotiate further as required. | Director Engineering Services & General Manager | 07.08.13 Further investigation in progress.<br>02.10.2013 -Waiting for a quotation from a qualified surveyor.                                                                                                                                                                   | Director Engineering Services & General Manager |  |
| 23 July 2013 | Questions for the next meeting | Can the Tender of the Harris Bridge on the Brewon Road be included in the Tender for the Baroka Overflow Bridge B67 and Big Baroka B66 Bridges on the Brewon Road?<br>Clr Cooper                                                | Director Engineering Services                   | 07.08.13 Only B66 and B66 have been included on 2013/14 program. In process for tendering and tender will be out on 19/09/2013.<br>02.10.2013- in tendering stage.<br>23.10.13 Work has been awarded to a consultant.                                                           | Director Engineering Services                   |  |
| 23 July 2013 | Questions for the next meeting | Has the level of assistance that Council will provide to the Sporting Club been determined?<br>Clr Cooper                                                                                                                       | General Manager                                 | Awaiting formal application from new Sporting Club Committee.<br>24.09.13 The General Manager advised that a new lease has not yet been signed, in the interim period the previous lease will continue to operate. New lease to be signed when Mr Duncan returns from overseas. | General Manager                                 |  |
| 23 July 2013 | Questions for the next meeting | Can Council investigate acquiring the Lightning Ridge Bowling Club Greens and use on the Lightning Ridge Netball Courts?<br>Clr Martinez                                                                                        | Director Urban Infrastructure Services          | 07.08.13 Staff has advised to talk with the manager of Bowling Club regarding bowling green.                                                                                                                                                                                    | Director Urban Infrastructure Services          |  |
| 23 July 2013 | Questions for the next meeting | Can a letter be written to Telstra from Walgett Shire Council with regards complaint regarding the state of communication service to customers from the Berkley Downs Tower East of Walgett?<br>Clr Keir                        | General Manager                                 | Letter being drafted.                                                                                                                                                                                                                                                           | General Manager                                 |  |

### Resolution Actions for Ordinary Meeting 27<sup>th</sup> August 2013

|                |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                 |  |                 |  |
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| 27 August 2013 | 8/2013/11 | 1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.<br>2. Consider updating the various expenditure limits.<br>3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors Policy then be placed on public exhibition and public submissions invited.<br><br>Moved: Clr Lane | General Manager |  | General Manager |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|                |           | Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                 |  |                 |  |
| 27 August 2013 | 8/2013/12 | <p>1. Refuse Cubbaroo Campdraft Club's request to install an additional amenities block on Lot 7001 DP 1032424</p> <p>2. Investigate the various alternative options including a mobile ablutions trailer and provide a report to Council including plans and costings.</p> <p>3. General Manager is to investigate if sewerage funds can be utilised for this project.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                 | General Manager |  | General Manager |  |
| 27 August 2013 | 8/2013/13 | <p>1. Formally adopt the draft "Barwon Darling Co-ordination Group" agreement; and</p> <p>2. Establish a joint committee as outlined in the agreement under section 355 of the Local Government Act 1993</p> <p>3. Authorise the Mayor and General Manager to take appropriate action in conjunction with the Shire of Bourke and Brewarrina to implement the terms of the agreement</p> <p>4. Advise the Independent Local Government Review Panel, Minister for Local Government, Local Member for Barwon Hon. Kevin Humphries, relevant unions and state and federal departments of the action being taken in terms of the agreement.</p> <p>5. Advise the local community and Council staff by way of public forums and newsletters of the adoption of the agreement and establishment of the Section 355 Committee.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Greenaway</p> | General Manager |  | General Manager |  |
| 27 August 2013 | 8/2013/16 | <p>1. Seek support/facilitation from DAA to prepare draft MOUs between Council and the Local Aboriginal Land Councils from Collarenebri, Lightning Ridge and Walgett; and</p> <p>2. Forward letters to each LALC detailing local issues/projects that could be taken into consideration when each LALC is preparing its Community Land and Business Plan.</p> <p>Moved: Clr Walford<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | General Manager |  | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | 8/2013/24 | <p>That the Council confirm the Policies and associated Procedures as at 8 September 2012 on the attached schedule as current policies of the Council and, that a review of these Policies and Procedures be undertaken on a priority basis.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director<br>Corporate<br>Services   | <p>16.09.13 Review of policies and procedures not yet commenced.<br/>20.11.13 Review of policies and procedures yet to commence.</p>                                                                   | Director Corporate<br>Services      |  |
| 27 August 2013 | 8/2013/26 | <p>1. The Draft Annual Financial Reports for 2012/2013 be referred to Council's Auditor.<br/>2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.<br/>3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.<br/>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.<br/>5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2012/2013 at the October Council meeting</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p> | Director<br>Corporate<br>Services   | <p>16.09.13 Finalisation of Annual Financial Reports progressing.<br/>20.11.13 Extension for lodgement with DLG granted until 29.11.13.</p>                                                            | Director Corporate<br>Services      |  |
| 27 August 2013 | 8/2013/35 | <p>1. That Council accept and recommend the improvement of Morilla Street between Brilliant and Opal Street project.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director<br>Engineering<br>Services | <p>Design work in progress and design will be submitted to RMS on 6/12/2013.<br/>Has been invited for quotation from consultant to carry out the field work.<br/>The submit ion date is 12/12/2013</p> | Director<br>Engineering<br>Services |  |
| 27 August 2013 | 8/2013/40 | <p>1. That Council resolve to sell the properties as listed in appendix 1 of this report in accordance by public auction in accordance with the Sec 713 of the Local Government Act 1993<br/>2. That the only payment arrangement acceptable to the Council be payment in full.<br/>3. It is noted that the anticipated sale date is Saturday 14 December 2013.</p> <p>Moved: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                                                         | Director<br>Corporate<br>Services   | <p>16.09.13 Preparations for sale proceeding.<br/>20.11.13 Preparations for sale proceeding.<br/>12.12.13 Sale to be conducted on 14.12.13.</p>                                                        | Director Corporate<br>Services      |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                |           | Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                                                                                                                                                         |                                         |                    |
| 27 August 2013 | 8/2013/42 | <p>1. That Council receive and note the Collarenebri Water Treatment Plant Upgrade Progress Report.</p> <p>2. That Council resolve to adopt a Selective Tendering Process after calling for Expressions of Interest from interested suppliers.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                     | Director Urban Infrastructure           |                                                                                                                                                                         | Director Urban Infrastructure           |                    |
| 27 August 2013 | 8/2013/44 | <p>1. That Council call fresh tenders for RFT13/005 – Construction of Box Culvert in Old Burren Creek – Merrywinebone Road (RR329).</p> <p>2. That tenderers who have previously submitted a tender are advised why fresh tenders are being called.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                | Director Engineering Services           | Fresh tender has been called and will close on 26/09/2013. Tender evaluation report will be submitted in October 2013 Council meeting.<br>22.11.13 Waiting for funding. | Director Engineering Services           |                    |
| 27 August 2013 | 8/2013/45 | <p>1. That Council accept the offer of \$50,000.00 for Lot 160 DP 882747 in Council's Industrial Subdivision and that any necessary documentation be executed under the Common Seal of Council.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Keir</p>                                                                                                                                                                    | General Manager                         |                                                                                                                                                                         | General Manager                         |                    |
| 27 August 2013 | 8/2013/47 | <p>1. That Council endorse the changes made to position descriptions and proposed to the Organisational Structure and those changes now be negotiated through the relevant award processes prior to implementation.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                                                                                                                                                   | General Manager                         |                                                                                                                                                                         | General Manager                         |                    |
| 27 August 2013 | 8/2013/49 | <p>1. Note the seven quotes provided for the preparation of a Walgett Shire Rural Residential Strategy.</p> <p>2. Engage GHD to prepare the Walgett Shire Rural Residential Strategy for \$22,000.</p> <p>3. Write to the respective unsuccessful firms notifying them of Council's resolution and thank them for submitting a quote.</p> <p>4. If GHD declines the tender Edge Management are to be engaged instead.</p> | Director Planning & Regulatory Services | 11.10.13 GHD engaged & working on strategy                                                                                                                              | Director Planning & Regulatory Services | 11.10.13 Completed |

# WALGETT SHIRE COUNCIL AGENDA

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|                |                                | Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                                                                                                                                                                                                                                                                                     |                                         |                    |
| 27 August 2013 | 8/2013/51                      | 1. That Council adopt the tender recommendation to reject all tenders for the Management & Operation of the Walgett & Lightning Ridge Waste Management Facilities.<br>2. That Council authorise the General Manager to negotiate with the lowest tenderer D&G Lane Earthmoving.<br>3. That Council consider endorsing a proposal to change the Landfill operating hours for both Waste Management Facilities.<br>Moved:<br>Seconded: | Director Urban Infrastructure           |                                                                                                                                                                                                                                                                                                     | Director Urban Infrastructure           | 22.11.13 Completed |
| 27 August 2013 | 8/2013/52                      | 1. That Council endorse the NSW Public Works tender recommendation for Walgett Water and Sewerage Upgrade program.<br>2. That Council accept the revised tender price offer submitted by Milbant Constructions Pty Ltd of \$2,355,876.33 inclusive of GST.<br><br>Moved: Clr Lane<br>Seconded: Clr Taylor                                                                                                                            | Director Urban Infrastructure           |                                                                                                                                                                                                                                                                                                     | Director Urban Infrastructure           | 22.11.13 Completed |
| 27 August 2013 | Questions for the next meeting | Do the Council have any control over the opening in the fence in Wilson Street, Collarenebri? The fence has not been replaced since fire burnt down the nearby building.<br>Clr Greenaway                                                                                                                                                                                                                                            | Director Planning & Regulatory Services | 24.09.13 Acting Director Planning & Regulatory Services advised that as this is not a public safety issue an order cannot be sent to the landowner. Council is to write to the landowner to prompt them to replace the fence.<br>11.10.13 Letter sent to landowner.<br>No response as of 4/12/2013. | Director Planning & Regulatory Services | Completed 11-10-13 |
| 27 August 2013 | Questions for the next meeting | Have Council acknowledged letter received from the Walgett Historical Society regarding repairs to old Council Chambers and other matters?<br>Clr Keir                                                                                                                                                                                                                                                                               | General Manager                         | 18.09.13 Response letter is being drafted.                                                                                                                                                                                                                                                          | General Manager                         |                    |
| 27 August 2013 | Questions for the next meeting | Will Council have the shade shelter erected at the Walgett pool prior to the swimming season?<br>Clr Keir                                                                                                                                                                                                                                                                                                                            | General Manager                         | 27.08.2013 General Manager advised that the smaller shade has been repaired and a larger shade has been purchased. Council is currently investigating whether existing shelter poles need to be replaced or not.                                                                                    | General Manager                         |                    |

## WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | Questions for the next meeting | The line marking and pot holes on Morilla Street need attention.<br>Clr Martinez                                                                                                                                                     | Director Engineering Services          | Inspection has been completed and Scheduling is in progress.<br>02.10.2013- Have been scheduled for 3 <sup>rd</sup> week of October 2013.<br>20.11.13 Have attempted work a couple of times with issues. Have been instructed to fill by concrete and work is in progress.         | Director Engineering Services |  |
| 27 August 2013 | Questions for the next meeting | How is the Beautification Program going?<br>Clr Martinez                                                                                                                                                                             | General Manager                        | 27.08.2013 The General Manager advised that planning for this program is underway. Plan is to do Collarenebri main street first, then Walgett and lastly Lightning Ridge. Council will need to inform communities of the project. The new concrete gang should do the work.        | General Manager               |  |
| 27 August 2013 | Questions for the next meeting | Can funds be accessed from the sewerage and water fund to be utilised for toilet block in the Len Cram Park, Lightning Ridge playground?<br>Clr Martinez                                                                             | General Manager                        | 27.08.2013 General Manager advised that the works program has been set for this financial year. This will be flagged as an item to be included in next year's budget.                                                                                                              | General Manager               |  |
| 27 August 2013 | Questions for the next meeting | Is the Lightning Ridge tip going to be extended out another 10 metres?<br>Clr Taylor                                                                                                                                                 | Director Urban Infrastructure Services | 16.09.2013 General Manager advises he is unaware of any proposal to extend the Lightning Ridge Waste Management Facility, however, planning is underway to prepare a site management plan.<br>22.11.13 Tip will be extended vertically. Design has been issued to the contractors. | General Manager               |  |
| 27 August 2013 | Questions for the next meeting | What is happening with water connections to camps?<br>Clr Taylor                                                                                                                                                                     | General Manager                        | General Manager advises that this matter was discussed in detail at the July 2013 Council Meeting.                                                                                                                                                                                 | General Manager               |  |
| 27 August 2013 | Questions for the next meeting | Can the rough areas and gravel issues in the road extension near the bore baths be investigated?<br>Clr Taylor                                                                                                                       | General Manager                        | 16.09.13 General Manager has referred this matter to Engineering for attention.                                                                                                                                                                                                    | General Manager               |  |
| 27 August 2013 | Questions for the next meeting | When can the tree planting program commence? Can a letter be written to the Health Department enquiring if there are issues with watering trees outside their office (at the Multi-Purpose Centre in Lightning Ridge)?<br>Clr Taylor | General Manager                        | 16.09.13 General Manager has requested details of proposed tree plantings at Lightning Ridge and will contact the Health Department with request for tree watering.                                                                                                                | General Manager               |  |

## WALGETT SHIRE COUNCIL AGENDA

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| 27 August 2013 | Questions for the next meeting | Stewarts have advised that the Lightning Ridge Race Club needs improvements, a race meeting may not take place this year if improvements are not made.<br>Clr Taylor                                          | General Manager | 27.08.2013 General Manager advised that the race track issue has recently been investigated by Council and costing for improvements is being undertaken.                                         | General Manager |  |
| 27 August 2013 | Questions for the next meeting | What is happening with the Lightning Ridge tourism committee?<br>Clr Taylor                                                                                                                                   | General Manager | 27.08.2013 General Manager advised that Council is currently revising shire tourism strategies. General Manager to liaise with Lightning Ridge tourism committee once drafted.                   | General Manager |  |
| 27 August 2013 | Questions for the next meeting | Can the three outdoor cold water showers at the Lightning Ridge bore baths be connected to hot water from the bore head? Also water is slow to drain from the bathroom and showers are unclean.<br>Clr Taylor | General Manager | 16.09.13 General Manager has requested a costing for upgrade of outdoor showers as there could be a problem with bore water temperatures. Drainage is being investigated as a maintenance issue. | General Manager |  |

### Resolution Actions for Extra - Ordinary Meeting 12<sup>th</sup> September 2013

|                   |          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |  |                 |  |
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| 12 September 2013 | 9/2013/3 | <p>1. That Council endorse the recommendation made by NSW Public Works for Design and Construction of 1.5ML/day Water Treatment Plant in Walgett with reduced scope of works and a revised tender price.</p> <p>2. That Council accept and adopt the change of project scope for design and construction of 1.5 ML/day Water Treatment Plant in Walgett.</p> <p>3. That Council accept the revised tender price offer submitted by Water Treatment Australia Pty Ltd for the amount \$3,627,859.40 inclusive GST.</p> <p>4. That Council note that there is a forward exposure to a shortfall of \$158,611 in respect of contingency funding and that PWD, as project managers, be required to have prior approval from Council's project superintendent for any proposed contract variation which exceeds \$2,000.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Keir</p> | General Manager |  | General Manager |  |
| 12 September 2013 | 9/2013/4 | 1. That Council's representatives on the new Section 355 Barwon Darling Co-ordination Group Committee be Councillors Murray and Lane together with the General Manager.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager |  | General Manager |  |



## WALGETT SHIRE COUNCIL AGENDA

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|                   |          | Moved: Clr Woodcock<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                           |                 |  |                 |  |
| 12 September 2013 | 9/2013/5 | 1. That Council increase the budget provision for the Cumborah hall to \$135,000 and that the project be undertaken as soon as possible.<br>Moved: Clr Taylor<br>Seconded: Clr Cooper                                                                                                                                 | General Manager |  | General Manager |  |
| 12 September 2013 | 9/2013/7 | 1. That Council enters into 6 hours per day, 7 days per week operating hours for both the Walgett and Lightning Ridge Waste Management Facilities.<br>2. That Council place skip bins outside the Walgett Waste Management Facility for use when the facility is closed.<br>Moved: Clr Taylor<br>Seconded: Clr Cooper | General Manager |  | General Manager |  |

### Resolution Actions for Ordinary Meeting 24<sup>th</sup> September 2013

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| 24 September 2013 | 9/2013/2  | 1. That Council write to the Mineral Resources Unity of NSW Trade & Investment requesting that mineral claims are not granted;<br><br>- within 50 metres of the centreline of the Castlereagh Highway or the road corridor, whichever is greater; and<br>- within 20 metres of the centreline of any other public road (regional road or shire road) or the road corridor, whichever is greater.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford | General Manager |  | General Manager |  |
| 24 September 2013 | 9/2013/19 | 1. That the Mayor, Councillor Cooper and General Manager be given delegated authority to meet with key stakeholders with a view to negotiating an appropriate outcome.<br><br>Moved: Clr Walford<br>Seconded: Clr Keir                                                                                                                                                                                                                           | General Manager |  | General Manager |  |
| 24 September 2013 | 9/2013/21 | 1. That the Council write to the Mitchell Library to ascertain their interest in having the 'Murcutt Community Centre model donated to the library for their Murcutt collection.<br>2. That should the Mitchell Library confirm their interest that the General Manager be delegated authority to make the necessary                                                                                                                             | General Manager |  | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                   |                                | <p>arrangements for the transfer of ownership of the Murcutt model to the Mitchell Library.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                                                                                                                                                                                                    |                                         |  |
| 24 September 2013 | 9/2013/23                      | <p>1. Adopt the publicly exhibited Walgett Shire Council Local Approvals Policy.</p> <p>2. In accordance with section 162 of the Local Government Act 1993, write to the Director General of the Division of Local Government seeking approval for part of the Walgett Shire Council Local Approvals Policy relating to exemptions from the necessity to obtain approval.</p> <p>3. If the Director General of the Division of Local Government approves the exemption provisions, then give public notice that Council has adopted the Walgett Shire Council Local Approvals Policy 2013.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p> | Director Planning & Regulatory Services | <p>1. No action required<br/>2. Letter sent 11.10.13<br/>3. 22-11-2013 Department requested marked up copy of changes to previous policy. Response sent 5/12/2013.</p>                                             | Director Planning & Regulatory Services |  |
| 24 September 2013 | 9/2013/24                      | <p>1. The order issued under section 121B of the Environmental Planning and Assessment Act 1979 on 28 August 2013 to Dunpec Pty Ltd which requires an engineering assessment of the structural integrity of the Khan's IGA supermarket building at 34 Opal Street, Lightning Ridge (lot 33, DP 752756).</p> <p>2. Pending compliance with the order, Council staff will continue to monitor the condition of the building.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                              | Director Planning & Regulatory Services | <p>11.10.13 Order not complied with as at this date. Response expected within 7 days.<br/>27-11-2013 Council's lawyers requested to prepare letter requiring the supply of a structural report within 14 days.</p> | Director Planning & Regulatory Services |  |
| 24 September 2013 | 9/2013/30                      | <p>1. That the persons listed in Schedule "2", as attached to this report, be appointed as members to Walgett Shire Council Panel of Conduct Reviewers and/or act as sole reviewers.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                         |                                                                                                                                                                                                                    | General Manager                         |  |
| 24 September 2013 | Questions for the next meeting | <p>What is happening with work regarding Sherman's Way?<br/>Clr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager                         | <p>24.09.13 The General Manager advised that he has requested Council's engineer to prepare a report, to be circulated once prepared.</p>                                                                          | General Manager                         |  |

# WALGETT SHIRE COUNCIL AGENDA

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| 24 September 2013 | Questions for the next meeting | The Lightning Ridge netball competition plays in the evening and there is a lack of lightning available to the courts. Can this be addressed?<br>Clr Martinez                                                           | Director Corporate Services   | 24.09.13 Director Corporate Services advised that the light tower can be used until a more permanent solution is available.<br>20.11.13 Interim lighting arrangements being proposed.<br>12.12.13 Upgrade to be funded from HICC project. Arrangements put in place with LRE.                                                                  | Director Corporate Services   |  |
| 24 September 2013 | Questions for the next meeting | What will be the solution regarding the Lightning Ridge Racetrack?<br>Clr Lane                                                                                                                                          | Director Urban Infrastructure | 24.09.13 Director Urban Infrastructure to investigate.<br>22.10.13 Council met Tony Dowton three times. Letter has been sent to Geroge Muller. Joint Risk Assessment was carried out with Racecourse personnel. Council is organising grader and control box to be buried and relocate the double gate on the northern side of the racecourse. | Director Urban Infrastructure |  |
| 24 September 2013 | Questions for the next meeting | After the recent storm in Lightning Ridge the caretaker of the race club advised that the tree leaning over the race club and over the care takers residence have suffered damage. Can these be cut down?<br>Clr Taylor | Director Urban Infrastructure | 24.09.13 Director Urban Infrastructure to investigate.                                                                                                                                                                                                                                                                                         | Director Urban Infrastructure |  |
| 24 September 2013 | Questions for the next meeting | The presentation of Lyons Park in Lightning Ridge is tatty. There are approximately 100/200 pine logs that are rotting and/or falling down. Can they be replaced?<br>Clr Taylor                                         | General Manager               | 24.09.13 The General Manager advised that issues such as this need to be costed and added to the annual budget. This should not be done halfway through the year and the correct process needs to be followed. The General Manager will see if an interim solution can be made.                                                                | General Manager               |  |
| 24 September 2013 | Questions for the next meeting | There is a pot hole in Pandora Street Lightning Ridge near Khans IGA. Can this be investigated?<br>Clr Taylor                                                                                                           | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate.<br>04.10.13 Engineering staff has inspected the site and has been scheduled for 2 <sup>nd</sup> week of October 2013.<br>20.11.13 Area has been inspected and task is on the priority list.                                                                                         | Director Engineering Services |  |
| 24 September 2013 | Questions for the next meeting | Can a sign be placed in Collarenebri at the intersection of Wilson and Herbert Streets to indicate where the primitive camping ground is?<br>Clr Greenaway                                                              | Director Engineering Services | 24.09.13 The Director Engineering Services is to refer matter to the next traffic control meeting for consideration.<br>04.10.13 Agenda for October LATC                                                                                                                                                                                       | Director Engineering Services |  |

# WALGETT SHIRE COUNCIL AGENDA

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|                   |                                |                                                                                                                                                                                                                                 |                               | meeting<br>20.11.13 Waiting for response from the applicant.<br>Left several message through his work mates regarding the draft sign on 6/12/2013.                                                                                                                                                                                                                              |                               |  |
| 24 September 2013 | Questions for the next meeting | Funds were allocated towards improving roads in Collarenebri. When will this work commence?<br>Clr Greenaway                                                                                                                    | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate.<br>04.10.13 No budget for urban roads have been allocated for 2013/2014.<br>20.11.13 Inspection carried out and found the Road is reasonable.                                                                                                                                                                        | Director Engineering Services |  |
| 24 September 2013 | Questions for the next meeting | There are funds available to be spent improving Shire Road 1. Will funds be spent on improving the low level crossing?<br>Clr Greenaway                                                                                         | Director Engineering Services | 24.09.13 The Director Engineering Services to investigate.<br>04.10.13 Full funds have been used for SR1 and re inspection is in progress.<br>20.11.13 Road is found to be reasonable.                                                                                                                                                                                          | Director Engineering Services |  |
| 24 September 2013 | Questions for the next meeting | There are gaps in doorways of the Rowena Hall. Can they be fixed?<br>Clr Greenaway                                                                                                                                              | Director Corporate Services   | 24.09.13 The Director Corporate Services to investigate.<br>12.12.13 Builder Allan Franklin to investigate.                                                                                                                                                                                                                                                                     | Director Corporate Services   |  |
| 24 September 2013 | Questions for the next meeting | The General Manager circulated a copy of the NSW Health Plan recently and responses to be received by 30 September. There are shortcomings in the plan; can a response be formulated addressing these shortcomings?<br>Clr Keir | General Manager               | 24.09.13 The General Manager and Clr Keir to liaise regarding a response                                                                                                                                                                                                                                                                                                        | General Manager               |  |
| 24 September 2013 | Questions for the next meeting | Can Council have a liaison officer available to assist people when completing Development Applications?<br>Clr Keir                                                                                                             | General Manager               | 24.09.13 The General Manager advised that the Economic Development Officer could assist. Another option could be that a private consultant is available to the applicant at Council's cost.                                                                                                                                                                                     | General Manager               |  |
| 24 September 2013 | Questions for the next meeting | What is happening with the pool work and shade structures?<br>Clr Cooper                                                                                                                                                        | Director Corporate Services   | 24.09.13 The Director Corporate Services advised that a tentative completion date has been set for November. The 30 metre shade structure is currently being repaired. The Walgett Pool will open on 1 October and the Collarenebri Pool will open 1 week after, as work is still being done on chlorine equipment and fibre glassing issues.<br>20.11.13 Installation of shade | Director Corporate Services   |  |

## WALGETT SHIRE COUNCIL AGENDA

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|                   |                                |                                                                                                                                                                                                                                            |                 | structure expected to be completed mid December.<br>12.12.13 Installation halted due to damage to structure. Replacement being fabricated with further closure of pool in week commencing 16/12 for installation.                                                                                                                                                                                                                                                             |                 |  |
| 24 September 2013 | Questions for the next meeting | After the Knockout last weekend it was noted that there were not enough toilets or shade for the crowd. An amplifier also had to be plugged in to power points located in the shower room with leads running through water.<br>Clr Walford | General Manager | 24.09.13 The General Manager advises that initially when Knockout started the committee were also going to contribute towards costs, but to date no contributions have been made. Council have not been approached to provide additional toilets, committee could hire additional services if needed. In regards to shade there are a number of local organisations that may be able to provide shade marquees. General Manager will investigate issues with access to power. | General Manager |  |

### Resolution Actions for Ordinary Meeting 22<sup>nd</sup> October 2013

|                 |           |                                                                                                                                                                                                                                                                                                                                                                                                                  |                 |  |                 |  |
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| 22 October 2013 | 10/2013/8 | 1. That, in accordance with the requirements of Sections 361, 362 and 363 of the Local Government Act 1993 as amended Council adopt the draft "Policy – Payment of Expenses and Provision of Facilities for Councillors Policy".<br>Moved: Clr Taylor<br>Seconded: Clr Cooper                                                                                                                                    | General Manager |  | General Manager |  |
| 22 October 2013 | 10/2013/9 | That:<br><br>1. The Mayor and the following Councillors be members of the 2014 Australia Day Awards Judging panel Clr Taylor and Clr Cooper.<br>2. The Mayor be the chairperson of the Judging panel.<br>3. The Mayor and Councillors on the Panel be authorised to determine community members of the Panel and to invite community members to join the Panel.<br>Moved: Clr Walford<br>Seconded: Clr Greenaway | General Manager |  | General Manager |  |

## WALGETT SHIRE COUNCIL AGENDA

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| 22 October 2013 | 10/2013/11 | That OROC be requested to compile a summary of the impact not proceeding with Round 5 RDAF grants will have on smaller communities across western NSW with a view to making this summary the focus of a delegation to the Deputy Prime Minister, Hon. Warren Truss, who holds the portfolio responsibility for regional development and local government.<br>Moved: Clr Cooper<br>Seconded: Clr Woodcock | General Manager                         |                                                                                                                                                                                                                        | General Manager                         |                                                             |
| 22 October 2013 | 10/2013/12 | That Council formally authorise the execution of the Round 2 Local Infrastructure Renewal Scheme (LIRS) funding agreements under the Common Seal of Council.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                 | General Manager                         |                                                                                                                                                                                                                        | General Manager                         |                                                             |
| 22 October 2013 | 10/2013/13 | That Council endorse the proposed amendments to the draft Barwon Darling Co-ordination Group Agreement, arrange with the two other participating Councils for the agreement to be signed, and then proceed with the introduction of local resource sharing.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                  | General Manager                         |                                                                                                                                                                                                                        | General Manager                         |                                                             |
| 22 October 2013 | 10/2013/15 | That the Mayor and General Managers actions be endorsed and that they be given delegated authority to resolve any matters as and when they arise.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Taylor                                                                                                                                                                                                    | General Manager                         |                                                                                                                                                                                                                        | General Manager                         |                                                             |
| 22 October 2013 | 10/2013/17 | 1. That the public toilet located in Opal Street Lightning Ridge be demolished and that it not be replaced.<br>2. That the cost of demolishing the toilet be funded from Budget Ledger 11.03056.4081.<br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                                                                                                                                   | Director Corporate Services             | 20.11.13 Request to have work undertaken by Council staff forwarded to Director Urban Infrastructure.<br>12.12.13 LR Gun Club have requested the old structure. Work being coordinated by Roy White with Clr Woodcock. | Director Corporate Services             |                                                             |
| 22 October 2013 | 10/2013/18 | That Council having noted that no submissions were received now adopt the Internal Reporting Policy and Procedures.<br>Moved: Clr Lane<br>Seconded: Clr Keir                                                                                                                                                                                                                                             | Director Corporate Services             | 20.11.13 DCS attended PID training. Internal procedures & processed yet to be fully implemented.<br>12.12.13 Internal procedures and processes yet to be fully implemented.                                            | Director Corporate Services             |                                                             |
| 22 October 2013 | 10/2013/22 | That Walgett Shire Council resolve to:<br>1. Adopt and endorse the Walgett Shire State of the Environment Report for 2012-2013.<br>2. Submit the Walgett Shire State of the Environment Report for                                                                                                                                                                                                       | Director Planning & Regulatory Services | 20.11.13 The director Corporate Services advised that the report has been attached to the Annual report and will be uploaded to councils website with the Annual report                                                | Director Planning & Regulatory Services | Completed 30 November 2013 as advised by Director corporate |

# WALGETT SHIRE COUNCIL AGENDA

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|                 |            | 2012-2013 to the Division of Local Government and the Department of Premier and Cabinet as a component of Council's Annual Report by 30 November 2013.<br>3. Publish the Walgett Shire State of the Environment Report for 2012-2013 on Council's website.<br>Moved: Clr Keir<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                                                                                                   |                                         | Services with upload to WSC website |
| 22 October 2013 | 10/2013/25 | That Council resolve to;<br>1. Note the public exhibition of strategic agricultural land maps by the Department of Planning and Infrastructure.<br>2. Make a submission to the Department of Planning and Infrastructure regarding Strategic Agricultural Land Map sheet STA_018 that:<br>(a) It does not accurately show the extent of reflect the extent of "best quality soil and water resources" as it is partially based on a notional catchment boundary and does not correlate with the Agricultural Land Classification Study - Walgett Shire (July 2000, by NSW Agriculture).<br>(b) Council requests that the Department revise the map to include significant additional areas of important agricultural land, especially to the south of the currently mapped area.<br><br>Moved: Clr Lane<br>Seconded: Clr Greenaway | Director Planning & Regulatory Services | 4 November 2013 Letter sent to the Department                                                                     | Director Planning & Regulatory Services | Completed 4 November 2013           |
| 22 October 2013 | 10/2013/28 | 1. That Council accepts the acquisition proposal for Lot 3172 DP 765377 and the budget.<br>2. That funds for the acquisition are allocated from the legal expenses budget.<br>Moved: Clr Lane<br>Seconded: Clr Greenaway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Engineering Services           | 20.11.13 A qualified surveyor has been engaged to proceed the necessary work.<br>4.12.2013 – work is in progress. | Director Engineering Services           |                                     |
| 22 October 2013 | 10/2013/29 | 1. That Council note and accepts option 3.<br>2. That Council accept the deferral of work programme for RR457 (\$ 300,000) for FY2013/2014 and approves to transfer the budget \$ 300,000 to RR426 Sherman's Way sealing works.<br>3. That an increased amount be allocated in the 2014/2015 FY budget for work on Regional Road 457.<br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering Services           | 11.11.13 Work on RR426 has started.                                                                               | Director Engineering Services           |                                     |
| 22 October 2013 | 10/2013/33 | 1. That the content of the report be noted<br>2. That the actions of the General Manager to, agree to the Scheme of Arrangement with Lehman Bros (Aust) Insurers and to, not continue with action against Lehman Bros (Asia) in the event that IMF funding ceases be endorsed.<br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Corporate Services             | 20.11.13 Matter ongoing.<br>12.12.13 Separate report will be provided to Council.                                 | Director Corporate Services             |                                     |

# WALGETT SHIRE COUNCIL AGENDA

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| 22 October 2013 | 10/2013/34 | <p>1. That an amount of \$731.36 be written off debtor number 1711.14 (J Crouch) and that a payment arrangement be offered to Mr Crouch on the basis that, an amount of \$2,000 is paid before 30 November 2013 and the balance of \$2,000 is paid when his aircraft is sold but no later than 30 June 2014</p> <p>2. Should Mr Crouch decline to enter into the payment arrangement detailed above or, subsequently not meet the terms of the arrangement, that the debt be referred to Councils collection agents.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Cooper</p>                  | Director Corporate Services            | <p>20.11.13 Letter sent to Mr Crouch. Signed payment agreement yet to be received.</p> <p>12.12.13 Signed payment agreement received.</p> | Director Corporate Services   |  |
| 22 October 2013 | 10/2013/35 | <p>That Lot 30 DP 238035 being rate assessment 7476 in the name of Richard Dennis be withdrawn from sale of land for unpaid rates scheduled for Saturday 14 December 2013</p> <p>2. That the request by Mr Jozef Stark Strzelecki for his payment arrangement to be accepted for the property Lot 10 Sec 19 DP 758612, WLL 12758 being rate assessment 20024 be refused and that, he be advised that payment in full is required before the property will be withdrawn from the sale for unpaid rates on Saturday 14 December 2013.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Woodcock</p> | Director Corporate Services            | <p>20.11.13 Ratepayers advised by letter and verbally of Council's decision.</p> <p>12.12.13 Sale to be conducted on 14.12.13.</p>        | Director Corporate Services   |  |
| 22 October 2013 | 10/2013/36 | <p>1. That Council accepts the tender with rating 1 submitted by Deniliquin Irrigation Contracting P/L in the sum of \$374,569 subject to confirmation of the availability of special grant funds.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Cooper</p>                                                                                                                                                                                                                                                                                                                               | Director Engineering Services          | 20.11.13 Waiting on special grant.                                                                                                        | Director Engineering Services |  |
| 22 October 2013 | 10/2013/37 | <p>1. That Council accepts the tender with rating 1 submitted by Mathews Civil and Asphalt Pty Ltd in the sum of \$592,000.00.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering Services          | 20.11.13 In progress.                                                                                                                     | Director Engineering Services |  |
| 22 October 2013 | 10/2013/44 | <p>1. That Council endorse the proposal to proceed with work on the levee between the Come-By-Chance Road and Castlereagh Highway.</p> <p>2. That Council endorse the recommendation to proceed with two milestones for stage 4 and scope of each milestone.</p> <p>3. That Council accept the tender proposal submitted by Public Works - \$15,800 (inclusive GST) for stage 4 for project management.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Keir</p>                                                                                                                               | Director Urban Infrastructure Services |                                                                                                                                           | Director Urban Infrastructure |  |



# WALGETT SHIRE COUNCIL AGENDA

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| 22 October 2013 | 10/2013/46 | <p>That Council contact Council's solicitor to determine if Council's current actions are appropriate in the circumstances and, if not, what actions should be taken instead.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Planning & Regulatory Services | <p>Request for additional legal advice sent 7-11-2013.</p> <p>Legal advice received from Marsdens suggesting Council seek assurance regarding when the structural engineer's report will be provided.</p> <p>27-11-2013 Council's lawyers requested to prepare letter requiring the supply of a structural report within 14 days otherwise further action will be taken.</p> | Director Planning & Regulatory Services |  |
| 22 October 2013 | 10/2013/47 | <p>1. That Council firstly proceed to take appropriate action with regards the Native Title Claim over Reserve R81681 based on legal advice currently being obtained, which may amongst other steps, involve notification of the native title claimants in accordance with the Native Title Act 1993</p> <p>2. Council proceed to take appropriate action with regards the Aboriginal Land Rights Act 1983 (NSW) to have the determination of Aboriginal Land Claims over Reserve R81681 fast tracked and approach the Walgett Aboriginal Land Council for a letter indicating that it supports Council's acquisition of the land as the propose water filtration plant will be servicing the needs of the Namoi Village and has no objection to Council seeking to occupy the site under licence pending the finalisation of the acquisition process</p> <p>3. Council acquire by compulsory acquisition the land described as Reserve R 81681 in Deposited Plan under the provisions of the Public Works Act 1912.</p> <p>4. Council apply to the Minister and/or Governor for approval to acquire the subject land by compulsory process under the Land Acquisition (Just Terms) Compensation Act 1991 for the purpose of constructing a public infrastructure facility being a water filtration plant for the benefit of the residents of Walgett.</p> <p>5. That all minerals are to be excluded from the compulsory acquisition of the subject land.</p> <p>6. That upon acquisition, the subject land be classified operational land.</p> <p>7. That any necessary documentation be executed under the common seal of Council.</p> <p>8. That Council seek to have an additional purpose of "user</p> | Director Urban Infrastructure Services  |                                                                                                                                                                                                                                                                                                                                                                              | Director Urban Infrastructure Services  |  |

## WALGETT SHIRE COUNCIL AGENDA

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|                 |                            | <p>services" added to the reserve's purposes.</p> <p>9. That Council seek the granting of a licence to occupy the reserve site pending finalisation of the compulsory acquisition process which should also be fast tracked if possible.<br/> Moved: Cllr Cooper<br/> Seconded: Cllr Walford</p> |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                             |  |
| 22 October 2013 | Questions for next meeting | <p>Has Council received Gerard O'Brien's complaint regarding causeways?<br/> Cllr Taylor</p>                                                                                                                                                                                                     | General Manager             | <p>22.10.13 The General Manager advised that Council has received the complaint and a report will be prepared for the November Council Meeting. Councillors are requested to advise Gerard of this if they are speaking to him.</p>                                                                                                                                                                                                                                                                                      | General Manager             |  |
| 22 October 2013 | Questions for next meeting | <p>Footpath edges in Opal Street, Lightning Ridge have become damaged due to erosion. Council may be liable if an accident occurs. Can we attempt to resolve this so to decrease our liability?<br/> Cllr Taylor</p>                                                                             | Director Corporate Services | <p>22.10.13 The Director Corporate Services advised of Council's general exemption from liability.<br/> 12.12.13 To be addressed by Acting Director Urban Infrastructure.</p>                                                                                                                                                                                                                                                                                                                                            | Director Corporate Services |  |
| 22 October 2013 | Questions for next meeting | <p>Dean Schellmegger has requested a letter of support regarding registration of his equipment. Can Council assist with this?<br/> Cllr Lane</p>                                                                                                                                                 | General Manager             | <p>22.10.13 The General Manager advised that he cannot see why Council would not give a letter of support. Cllr Keir and the Director of Engineering Services are to liaise with Dean to offer assistance. After discussion the following motion was resolved;<br/> 10/2013/30 1. That Council write a letter of support to Dean Schellmegger.<br/> 14.11.2013 –Director has contacted RMS and wanted detail story in writing. I have left a message to his voice mail on the same day and waiting for his response.</p> | General Manager             |  |
| 22 October 2013 | Questions for next meeting | <p>What is happening with repairs to the bank house in Collarenebri?<br/> Cllr Greenaway</p>                                                                                                                                                                                                     | General Manager             | <p>22.10.13 GM to investigate</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager             |  |
| 22 October 2013 | Questions for next meeting | <p>What is happening regarding the Collarenebri water supply?<br/> Cllr Greenaway</p>                                                                                                                                                                                                            | General Manager             | <p>22.10.13 GM to investigate</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager             |  |

## WALGETT SHIRE COUNCIL AGENDA

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| 22 October 2013 | Questions for next meeting | Can Council write to the LHPA requesting that the following ramps are removed?<br>- Shire Road 5, 1km from State Highway 12<br>- West of Merrywinebone Silo, Shire Road 2.<br>Clr Greenaway | Director Engineering Services          | 22.10.13 Director Engineering Services to investigate.<br>22.11.13 Investigation in progress. Received a confirmation to remove the grids on 29/11/2013 from LHPA and will be scheduled for 2014/2015                                                                                                                                                                              | Director Engineering Services          |  |
| 22 October 2013 | Questions for next meeting | Can Council investigate the regional road 329 crossroads out of Rowena (2 causeways with levee banks each side)?<br>Clr Greenaway                                                           | Director Engineering Services          | 22.10.13 Director Engineering Services to investigate.<br>22.11.13 Investigation has been scheduled.<br>4.12.2013- Soil will be taken away during the construction of Old Burren Creek box culvert.                                                                                                                                                                                | Director Engineering Services          |  |
| 22 October 2013 | Questions for next meeting | Will recycling still continue at the Walgett tip under the new contractors?<br>Clr Keir                                                                                                     | Director Urban Infrastructure Services | 22.10.13 Director Urban Infrastructure Services to investigate.                                                                                                                                                                                                                                                                                                                    | Director Urban Infrastructure Services |  |
| 22 October 2013 | Questions for next meeting | Can Council prepare a test of the bore water in Lightning Ridge from both the new and old bores?<br>Clr Woodcock                                                                            | Director Urban Infrastructure Services | 22.10.13 Director Urban Infrastructure Services to investigate.                                                                                                                                                                                                                                                                                                                    | Director Urban Infrastructure Services |  |
| 22 October 2013 | Questions for next meeting | What is happening with the Lightning Ridge Racetrack?<br>Clr Woodcock                                                                                                                       | General Manager                        | 22.10.13 The General Manager advised that recent work done at the racetrack was not completed by Council staff, nor with Council's knowledge. If an issue occurs while work is being undertaken by anyone at the racetrack Council may be liable. The General Manager advised that anyone who undertakes work without prior notification to Council they will be issued a warning. | General Manager                        |  |

### Resolution Actions for Ordinary Meeting 26<sup>th</sup> November 2013

|                  |           |                                                                                                                                                                                                                                                                                                                                                                   |                             |                                         |                             |  |
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| 26 November 2013 | 11/2013/2 | 1. That a licence for a period of three (3) years be granted to the Roads and Maritime Services (RMS) for use of part Lot 8, Section 15, DP759036 for use as the Walgett Motor Registry.<br>2. That the rent fee be \$27,526.87 per annum plus GST, subject to annual CPI adjustment.<br>3. That the Mayor and General Manager be authorised to sign the licence. | Director Corporate Services | 12.12.13 Documentation being processed. | Director Corporate Services |  |
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# WALGETT SHIRE COUNCIL AGENDA

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|                  |           | Moved: Cllr Greenaway<br>Seconded: Cllr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                                                                                                                                                           |                                         |                     |
| 26 November 2013 | 11/2013/3 | <p>1. That a licence for a period of one (1) year be granted to the RFCS for use of part Lot 8, Section 15, DP759036 for use as the Rural Financial Counselling Service NSW, with an option term of two (2) years.</p> <p>2. That the rent fee be \$6,918.19 per annum plus GST, subject to annual CPI adjustment.</p> <p>3. That the Mayor and General Manager be authorised to sign the licence.</p> <p>Moved: Cllr Keir<br/>Seconded: Cllr Cooper</p>                                                                                                                                                                                                                                                                                                                                                                                                   | Director Corporate Services             | 12.12.13 Documentation being processed.                                                                                                                                   | Director Corporate Services             |                     |
| 26 November 2013 | 11/2013/5 | <p>1. That the Cubbaroo Camp Draft Club be given permission to erect an amenities block consisting of 5 toilets, 3 showers and 1 urinal on the area next to the existing amenities block.</p> <p>2. This is subject to the Club agreeing to the following conditions at the Club's expense;</p> <p>(a) Installation of an additional 4 thousand litre holding tank;</p> <p>(b) Connection of water, gas and electricity by a qualified tradesperson;</p> <p>(c) Installation of access steps;</p> <p>(d) Minor repairs and painting.</p> <p>3. The Club agrees to maintain the building whilst it is in their use. Should the Club cease to operate the building and foundations will be removed at the Club's expense.</p> <p>4. That the project be subject to the usual DA/building processes.</p> <p>Moved: Cllr Greenaway<br/>Seconded: Cllr Lane</p> | Director Planning & Regulatory Services | 5/12/2013 Council's Environmental Health and Building Surveyor advised to notify Chris Radford and work with the club to address the compliance issues relating to works. | Director Planning & Regulatory Services | Completed 5/12/2013 |
| 26 November 2013 | 11/2013/6 | <p>That Council write to Kevin Humphries requesting a meeting with Kevin Humphries MP, representatives of the Department of Planning, Crown Lands, DPI Resources &amp; Energy and Council. The aim of the meeting is to discuss the Walgett Shire Council LEP and planning matters in relation to the preserved fields. The General Manager is to liaise with Kevin Humphries Office to arrange a suitable date for the meeting.</p> <p>Moved: Cllr Lane<br/>Seconded: Cllr Martinez</p>                                                                                                                                                                                                                                                                                                                                                                   | General Manager                         |                                                                                                                                                                           | General Manager                         |                     |
| 26 November 2013 | 11/2013/7 | <p>That Council staff provide a report on all Council's accumulated physical assets and any outstanding loans from these accounts. The report is to also provide any explanation for the difference between the accumulated and actual surpluses, other than assets</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager                         |                                                                                                                                                                           | General Manager                         |                     |

# WALGETT SHIRE COUNCIL AGENDA

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|                  |            | and loans.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                                                                                                                                              |                                         |                        |
| 26 November 2013 | 11/2013/17 | That the Glengarry, Grawin Sheeppark Miners Association be advised that their request for advise has been referred to the State Member for Barwon seeking an indication of State funding sources available.<br><br>Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                | General Manager                         |                                                                                                                                                              | General Manager                         |                        |
| 26 November 2013 | 11/2013/20 | That Council donate \$500 towards the expenses of running the Goodooga Wool Day event by the Lightning Ridge – Goodooga CWA.<br><br>Moved: Clr Keir<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Director Corporate Services             | 12.12.13 Applicant advised.                                                                                                                                  | Director Corporate Services             |                        |
| 26 November 2013 | 11/2013/21 | 1. That the opening hours for the Visitor Information Centre and Library be amended to exclude Saturday mornings for the period , December 7th 2013 – February 22nd 2014.<br>2. That the opening hours for the Walgett Library be extended to 6.pm on three (3) days per week.<br><br>Moved: Clr Keir<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                 | Director Corporate Services             | 12.12.13 Referred to Manager Community Development for implementing revised arrangements.                                                                    | Director Corporate Services             |                        |
| 26 November 2013 | 11/2013/22 | That Council not support the request for sponsorship from Ms Di Paolo for her book project titled “Fragile Black Heart”.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Director Corporate Services             | 12.12.13 Letter sent.                                                                                                                                        | Director Corporate Services             |                        |
| 26 November 2013 | 11/2013/24 | That Walgett Shire Council resolves to:<br>1. Adopt and endorse the Walgett Shire Council Rural Residential Land Use Strategy Discussion Paper.<br>2.Undertake public consultation regarding the Walgett Shire Council Rural Residential Land Use Strategy Discussion Paper for a minimum of 60 days, including:<br>- Letters to all relevant government agencies.<br>- Letters to all landowners within a 5km radius of Walgett, Lightning Ridge and Collarenebri.<br>- An information session hosted by GHD during the exhibition period.<br>- Advertising public exhibition of the discussion paper and information session in the Walgett Spectator and Lightning Ridge | Director Planning & Regulatory Services | Council's Town Planner advised that all items within the motion was complete on 4/12/2013 including arrangements for information session on 17 December 2013 | Director Planning & Regulatory Services | Completed on 4/12/2013 |

# WALGETT SHIRE COUNCIL AGENDA

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|                  |            | <p>News</p> <ul style="list-style-type: none"> <li>- Making the discussion paper available as a pdf file via Council's web site.</li> <li>- Providing a public display hard copy of the discussion paper at the Council office at Walgett, Walgett library, Lightning Ridge library and Council office at Collarenebri.</li> </ul> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                                        |                                         |                         |
| 26 November 2013 | 11/2013/25 | <p>Offer a grant of \$5,000 from the Walgett Shire Council Local Heritage Fund 2013-2014 to renovate the kitchen floor and paint the front building façade of the Tattersall's Hotel at Collarenebri, subject to the standard NSW Office of Environment and Heritage funding agreement.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Planning & Regulatory Services | Grant offer letter sent 26/11/2013                     | Director Planning & Regulatory Services | Completed 26/11/2013    |
| 26 November 2013 | 11/2013/26 | <p>That Walgett Shire Council resolve to:</p> <p>1. Approve Development Application 2013/031 in the name of Sylvester Otieno for a Community Hall at Cumborah St, Cumborah (Lot 3, DP 752679) subject to the recommended conditions of development consent.</p> <p>Moved: Clr Lane<br/>Seconded:</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Planning & Regulatory Services | Development consent issued on 26 November 2013         | Director Planning & Regulatory Services | Completed on 26/12/2013 |
| 26 November 2013 | 11/2013/27 | <p>That Walgett Shire Council resolve to:</p> <p>1. Note the requests from Clarence Ormsby, Dharriwaa Elders Group and Franny Little for Council to enable a monument on the grave of Jimmy and Marjorie Little within the Church of England lawn section of the Walgett cemetery.</p> <p>2. Where possible, write to the next of kin of deceased buried in lawn cemetery plots adjoining the grave of Jimmy and Marjorie Little and inform them that Council is considering amending the boundary of the Church of England lawn and monumental sections so that the grave of Jimmy and Marjorie Little will fall within the Church of England monumental section.</p> <p>3. If any issues or objections are received in writing within 28 days of the letters being sent to next of kin, then those submissions will be considered by Council prior to making any further decision on the matter.</p> <p>4. If no adverse submissions are received in writing within 28 days of the letters being sent to next of kin, then:</p> <p>(a) Write to Clarence Ormsby, Dharriwaa Elders Group and Franny Little and inform them that the boundary of the Church of</p> | Director Planning & Regulatory Services | Currently being actioned by Council staff on 5/12/2013 | Director Planning & Regulatory Services |                         |

# WALGETT SHIRE COUNCIL AGENDA

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|                  |                            | <p>England lawn and monumental sections has been amended so that the grave of Jimmy and Marjorie Little now falls within the Church of England monumental section, hence a monument consistent with the nature of existing monuments can now be erected on the grave.</p> <p>(b) Amend all future Walgett Cemetery mapping so that the grave of Jimmy and Marjorie Little falls within the Church of England monumental section.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                               |                                                                                                |                               |                   |
| 26 November 2013 | 11/2013/30                 | <p>That Council note and agree to the request from the Pilliga Bore Improvement Committee to waive the royalties of 20 truckloads of gravel (at 33 tons per load) from the Bulglebone Gravel Pit.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Director Engineering Services |                                                                                                | Director Engineering Services |                   |
| 26 November 2013 | 11/2013/31                 | <p>That Council endorse the action taken to submit the applications for funding of the projects in the following order of priority:</p> <ol style="list-style-type: none"> <li>1. Reconstruction and sealing with 200 mm thick road base overlay for 5 km in length x 7 m seal width on Gundabloui Road (RR457). The estimated total cost is \$ 844,134.</li> <li>2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Carinda Road (RR333). The proposed section is Ch 0+900 (Bait Street) km to 64+800 km and the estimated total cost is \$ 866,750.</li> <li>3. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base and sealing with two coats on Gingi Road (RR402). The proposed section is Ch 15+090 km (SH29) km to 18+496 km and the estimated total cost is \$ 324,000.</li> <li>4. Provision be made in Council's Roads to Recovery Programme for any funding short fall.</li> </ol> <p>Moved: Clr Greenaway<br/>Seconded: Clr Taylor</p> | Director Engineering Services |                                                                                                | Director Engineering Services | 4.12.13 Completed |
| 26 November 2013 | Questions for next meeting | <p>There are holes developing in the bitumen on the Castlereagh Highway near the property "Gowrie" that need attention.</p> <p>Clr Taylor</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Engineering Services | 26.11.13 The Director of Engineering Services to take appropriate action to carry out repairs. | Director Engineering Services | 4.12.13 Completed |
| 26 November 2013 | Questions for next meeting | <p>What is the progress of Council upgrading previous Council Agendas and Minutes to the electronic system?</p> <p>Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | General Manager               |                                                                                                | General Manager               |                   |

## WALGETT SHIRE COUNCIL AGENDA

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| 26 November 2013 | Questions for next meeting | What is the progress of the Lightning Ridge water samples as previously requested? Cllr Woodcock also commented that a new bore at Angledool appears to be having similar problems as the new bore at Lightning Ridge with regards to water quality and flow issues.<br>Cllr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Acting Director Urban Infrastructure    | 26.11.13 The Acting Director Urban Infrastructure Services advised that the water samples have been completed and are available to Cllr Woodcock on his iPad. | Acting Director Urban Infrastructure    |                      |
| 26 November 2013 | Questions for next meeting | The Come-By-Chance main street program has been deferred four times. A stretch of bitumen is wearing away and will soon be non-existent.<br>Cllr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Engineering Services           | 26.11.13 Director Engineering Services advised work is to commence before Christmas.<br>4.12.2013 - Scheduled for third week of December 2013                 | Director Engineering Services           |                      |
| 26 November 2013 | 11/2013/33                 | That Walgett Shire Council resolve to:<br>1. Note the e-mail from Robert Sirasch on 6 November 2013, relating to 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) requesting an unspecified extension of time to comply with Walgett Shire Council's notice of intention to issue an order under section 121B of the Environmental Planning and Assessment Act 1979 dated 9 August 2012.<br>2. Write to Robert Sirasch and George Mulder stating that Council has considered the request for an extension of time to but it is not prepared to agree to the request. Accordingly Council requests that the works proposed in the notice of intention to issue an order dated 9 August 2012 be completed by 16 December 2013, as specified in Council's letter dated 26 August 2013.<br>Moved: Cllr Greenaway<br>Seconded: Cllr Cooper | Director Planning & Regulatory Services | Letter and e-mail sent on 27 November 2013                                                                                                                    | Director Planning & Regulatory Services | Completed 27/12/2013 |
| 26 November 2013 | 11/2013/34                 | 1. That Council accepts the tender of Supply & Delivery of Hardware - T04134 OROC and Supply and Delivery of Concrete pipes - T 011314 OROC for the period of 1/01/2014 to 30/12/2015, and<br>2 That a provision be allowed for a 12 months extension based on satisfactory supplier performance which may take this contract through to 30/12/2016.<br>Moved: Cllr Cooper<br>Seconded: Cllr Lane                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering Services           | 26.11.2013 Sent approval email to Local Government Procurement initiator.                                                                                     | Director Engineering Services           | Completed 26.11.2013 |
| 26 November 2013 | 11/2013/35                 | 1. That Council does not accept any of the complying tenders for RFT13/016 - Construction of Big Baroka Overflow Bridge because of price and design issues.<br>2. That Council accept the alternative tender submitted by Mathews Civil and Asphalt Pty Ltd in the sum of \$269,000 (excluding GST) for RFT13/016-Construction of Big Baroka Overflow Bridge as the bridge design concept will result in a better outcome from an infrastructure capital cost and maintenance                                                                                                                                                                                                                                                                                                                                                           | Director Engineering Services           | 4.12.2013 -Negotiation is in progress.                                                                                                                        | Director Engineering Services           |                      |



# WALGETT SHIRE COUNCIL AGENDA

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|                     |            | expense point of view.<br><br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                 |                                   |                                     |                                |  |
| 26 November<br>2013 | 11/2013/36 | 1. That Council accept the offer of \$50,000 each for Lots 158 & 159 in Council's Industrial Subdivision and that any necessary documentation be executed under the Common Seal of Council.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Walford                                      | General Manager                   |                                     | General Manager                |  |
| 26 November<br>2013 | 11/2013/37 | That the proposal for payment of outstanding hangar fees by John Crouch be varied to allow an initial payment by 31 January 2014 and the balance by 30 June 2014, subject to Mr Crouch signing an appropriate agreement with Council.<br><br>Moved: Clr Lane<br>Seconded: Clr Walford | Director<br>Corporate<br>Services | 12.12.13 Signed agreement received. | Director Corporate<br>Services |  |

## **LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – DECEMBER 2013**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 47 - 49 received from Local Government NSW since the July Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

#### Issue 47

Item 7 – Rural Fires Amendment Bill 2013  
Item 9 – Councillor Professional Development Programme  
Item 13 – Companion Animals Amendment Act 2013  
Item 17 – ALGA National Local Roads & Transport Congress  
Item 18 – National Heavy Vehicle Regulation

#### Issue 48

Item 8 – Senior Executive Staff Remuneration  
Item 12 – IPART Draft Report on Benchmark

#### Issue 49

Item 3 – NSW Economic Development Framework – 2014 Primary Actions  
Item 7 – Rate Pegging Limit for 2014/15 – 2.3%  
Item 9 – Workplace Behaviour – Managing Inappropriate Conduct and Performance  
Item 12 – Local Government (General) Amendment (Performance Management) Legislation 2013.

### **Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

## WALGETT SHIRE COUNCIL AGENDA

### **Environmental issues:**

Nil

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

### **Legal Issues:**

Nil

### **Alternative Solutions/Options:**

Not Applicable

### **Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Circulars Received from the Local Government NSW</b>                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 47 - 49 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Nil

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT  
DEPARTMENT OF PREMIER AND CABINET – DECEMBER 2013***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 10/616

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**Summary:**

Copies of circulars received 13-49 to 13-52 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

13.49 – Practice Direction 1 – Additional Guidance to Complaints Coordinators on the Referral of Code of Conduct Matters to Conduct Reviewers.

13.50 – Building a New Local Government Performance Measurement Framework.

13.52 – Changes to the Fair Work Value Management - Information for Councillors.

All circulars have been emailed to Councillors prior to Council meeting.

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

## WALGETT SHIRE COUNCIL AGENDA

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### **Legal Issues:**

Nil

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| <b>Circulars Received from the Division of Local Government – December 2013</b>                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 13-49 to 13-52 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Circulars 13-49 to 13-52



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

|                             |                                                         |
|-----------------------------|---------------------------------------------------------|
| <b>Circular Details</b>     | 13-49 / 19 November 2013 / A345539                      |
| <b>Previous Circular</b>    | 12-45 - The New Model Code Framework – 19 December 2012 |
| <b>Who should read this</b> | General Managers / Complaints Coordinators              |
| <b>Contact</b>              | Council Governance Team, 4428 4100                      |
| <b>Action required</b>      | Complaints Coordinators to Implement                    |

### Practice Direction 1: Additional guidance to complaints coordinators on the referral of code of conduct matters to conduct reviewers

#### What's new or changing

- The Division of Local Government has issued a Practice Direction to provide additional guidance to complaints coordinators when referring matters to conduct reviewers. The Practice Direction is contained in the attachment to this circular.

#### What this will mean for your council

- General Managers should bring this circular and the attached Practice Direction to the attention of their council's complaints coordinator and any alternate complaints coordinators.
- Complaints coordinators must comply with the Practice Direction when referring code of conduct matters to conduct reviewers.

#### Key points

- When referring a code of conduct matter to a conduct reviewer that is an incorporated or other entity, complaints coordinators must ensure that the person assigned to undertake conduct review work on behalf of the entity meets the eligibility and selection criteria for conduct reviewers prescribed under the Model Code Procedures.
- Complaints coordinators must also ensure when referring a matter to any conduct reviewer that they either hold an "operator licence" under the *Commercial Agents and Private Inquiry Agents Act 2004* or are exempt from holding a licence under that Act.

#### Where to go for further information

- For further information, please contact the Division's Council Governance Team.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

## PRACTICE DIRECTION 1

*This is a Practice Direction issued under clause 11.1 of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (the Model Code Procedures).*

*Persons performing a function prescribed under the Model Code Procedures must consider this practice direction when performing the function.*

### Additional guidance to complaints coordinators on the referral of code of conduct matters to conduct reviewers

#### Who does this Practice Direction apply to?

- Complaints coordinators

#### What issue/s does the Practice Direction address?

- Under the Model Code Procedures, conduct reviewers are required to meet certain selection and eligibility criteria to be appointed to a council's panel. These criteria are designed to ensure that conduct reviewers are independent of the council that appointed them and have the necessary skills, knowledge and experience to undertake their role effectively and appropriately.
- Many councils have appointed incorporated and other entities to their panels of conduct reviewers. The Model Code Procedures do not explicitly preclude councils from appointing incorporated and other entities to their panels of conduct reviewers. However, where a council has appointed an incorporated or other entity to their panel, the council's complaints coordinator will need to ensure that any person that undertakes conduct review work for the council on behalf of the entity also meets the selection and eligibility criteria required of conduct reviewers.
- Conduct reviewers must also hold an operator licence under the *Commercial Agents and Private Inquiry Agents Act 2004* or be exempt from holding such a licence in order to undertake investigations on behalf of councils. Persons who are exempt from holding operator licences include employees of the public service and other public authorities, legal practitioners and their clerks and registered company auditors.

#### What action does the Practice Direction require?

- When referring a code of conduct matter to a conduct reviewer that is an incorporated or other entity, complaints coordinators must ensure that the person assigned to undertake conduct review work on behalf of the entity meets the eligibility and selection criteria for conduct reviewers prescribed under the Model Code Procedures.
- Complaints coordinators must also ensure when referring a matter to any conduct reviewer that they either hold an "operator licence" under the *Commercial Agents and Private Inquiry Agents Act 2004* or are exempt from holding a licence under that Act.

# WALGETT SHIRE COUNCIL AGENDA



**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

|                             |                                                      |
|-----------------------------|------------------------------------------------------|
| <b>Circular Details</b>     | 13-50 / 20 November 2013 / A350886                   |
| <b>Previous Circular</b>    | N/A                                                  |
| <b>Who should read this</b> | Councillors, General Manager and Divisional Managers |
| <b>Contact</b>              | Innovation Team (02) 4428 4100                       |
| <b>Action required</b>      | For feedback                                         |

### Building a New Local Government Performance Measurement Framework

#### What's new or changing?

- The Division of Local Government, with local government sector representatives, has commenced work on a new Local Government Performance Measurement Framework and would like feedback on a [Discussion Paper](#). A supporting survey will also be issued to General Managers for completion.

#### What this will mean for your council

- The closing date for submissions is **Friday 24 January 2014**. Councils are asked to:
  - read the discussion paper and provide comment on the proposed principles, objectives, draft Framework and approach to developing core sets of performance measures across four key areas. Feedback is invited from councils and the community on the key questions throughout the discussion paper; and
  - ensure General Managers complete a short online survey to inform this work, including consideration about whether there should be a move to a state-wide community satisfaction survey. An email is being sent to all General Managers with the link to the online survey, the login and password.

#### Key points

- The new Framework aims to move away from compliance reporting to focus on a small set of core, comparable indicators that will help councils drive continuous improvement and communities understand their council's performance.
- This follows calls from both councils and the NSW Government for a better, more consistent approach to measuring council performance through Destination 2036. This need has also been recognised independently by the NSW Auditor General and the Independent Local Government Review Panel.
- The performance measurement framework will be built in close collaboration with the sector. Local Government NSW, Local Government Managers Australia (NSW) and a number of councils are participating on a steering committee for this project as well as working groups to develop the performance measures.

#### Where to go for further information

Further information about the new Local Government Performance Measurement Framework, the discussion paper and survey can be found on the Division's website at: [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) > About Local Government in NSW > Local Government Performance Measurement.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 663 195





**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

|                             |                                                                                                                  |
|-----------------------------|------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 13-51 / 21 November 2013 / A357550                                                                   |
| <b>Who should read this</b> | General Managers, Councillors and Council Staff                                                                  |
| <b>Contact</b>              | Erika Missingham, (02) 4428 4211<br><a href="mailto:womensawards@dlg.nsw.gov.au">womensawards@dlg.nsw.gov.au</a> |
| <b>Action required</b>      | Information and Nomination                                                                                       |

### 2014 Ministers' Awards for Women in Local Government

#### What this will mean for your council

- Nominations for the 2014 Ministers' Awards for Women in Local Government close soon.
- Councils are encouraged to promote the Ministers' Awards to council staff and councillors and consider possible nominees in their council. Nominations close 5.00pm on Friday, 6 December 2013. The nomination form is available [here](#).

#### Key points

- The Ministers' Awards for Women in Local Government celebrate the contribution of women to local government in NSW. The awards aim to encourage more women to take on leadership roles in local government in NSW.
- The 2014 Awards recognise achievements across four categories:
  1. *Elected Representative*
  2. *Senior Staff Member* - senior staff positions, as defined by councils in the Local Government Directory
  3. *Non-Senior Staff Member* - aimed at women who have demonstrated significant achievement
  4. *Women in Non-Traditional Roles* - to recognise women working in trades and other male-dominated areas within the Local Government sector.
- The Awards will be presented as part of the International Women's Day celebrations at Parliament House on 5 March 2014. Please note, the nominee or their council is responsible for covering the cost of attendance at the Awards presentation.

#### Where to go for further information

- Further information about the Awards is available on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).
- Further queries can be directed to Erika Missingham on telephone 02 4428 4211 or by email to [womensawards@dlg.nsw.gov.au](mailto:womensawards@dlg.nsw.gov.au).

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

|                             |                                                                                |
|-----------------------------|--------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 13-52 / 22 November 2013 / A346738                                             |
| <b>Previous Circular</b>    | 12-09, <i>Fair Valuation – Infrastructure, Property, Plant &amp; Equipment</i> |
| <b>Who should read this</b> | General Manager / Finance Staff                                                |
| <b>Contact</b>              | Innovation Team (02) 4428 4100                                                 |
| <b>Action required</b>      | Information for Councils                                                       |

## Changes to the Fair Value Measurement – Information for Councils

### What's new or changing?

- On 10 May 2013 the Australian Accounting Standards Board (AASB) had released an update to AASB 13, Fair Value Measurement.
- There are several changes contained within the standard including:
  - the definition of fair value focuses on the "exit price" rather than an entity specific price;
  - the need to maximise observable, and minimise unobservable inputs;
  - the concepts of principal and most advantageous markets; and
  - for non-financial assets the assumption of highest and best use by a market participant that is physically possible, legally permissible and financially feasible.

### What this will mean for your council

- The amended standard applies to annual reporting periods beginning on or after 1 January 2013 (i.e. the 2013/14 financial year for councils).
- AASB 13 applies when another accounting standard requires or permits fair value measurement, or disclosures about fair value measurements.
- In considering the impact of AASB 13 councils should also consider the requirement for revaluations under AASB 116 and other applicable standards, when the fair value of an asset differs materially from its carrying amount.
- If material changes from the introduction of AASB13 occur, a revaluation to the applicable assets and or liabilities will be required.

### Key points

- This circular has been issued to inform councils to the changes occurring in Fair Value Measurement.
- The following action plan should be considered in determining the impact of AASB 13:
  - Identify where fair value is currently used for measurement or disclosures
  - Review AASB 13 for aspects that will change current practice and assess any changes to asset measurement and financial metrics
  - Identify the most judgmental or sensitive fair value measurements in the financial statements
  - Prepare a plan for gathering information for the new disclosures – are processes and systems sufficiently robust to gather the required information?
  - Consider who to involve in the measurement process.

Division of Local Government  
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E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

## WALGETT SHIRE COUNCIL AGENDA

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- The Local Government Code of Accounting Practice and Financial Reporting will reflect the changes made to the accounting standards.

### Where to go for further information

- The complete copy of the AASB standard 13 may be located by using the following link: [www.aasb.gov.au/Pronouncements/Current-standards.aspx](http://www.aasb.gov.au/Pronouncements/Current-standards.aspx)
- Councils should consider seeking professional advice from their Auditor in understanding the impacts of AASB 13.



**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

## **MONTHLY CALENDAR – NOVEMBER 2013**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 10/22

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### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of August 2013 to October 2013 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

### **Financial Implications:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### **Alternative Solutions/Options:**

Not applicable

### **Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

|                                                                                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Monthly Calendar – December 2013 to February 2014</b>                                                                                                                         |
| <b>Recommendation:</b><br><br>That Council receive and note the regular monthly calendar for the period December 2013 to February 2014.<br><br><b>Moved:</b><br><b>Seconded:</b> |

### **Attachment:**

Calendar for December 2013 to February 2014.

# WALGETT SHIRE COUNCIL AGENDA

**December 2013**

| Date of Meeting     | Time                      | What                                                                                                            | Who                                                                                                           |
|---------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Sun 1 Dec           |                           |                                                                                                                 |                                                                                                               |
| <b>Mon 2 Dec</b>    | <b>11:30am</b>            | <b>Meeting with Department of Transport – Canberra</b>                                                          | <b>Mayor, General Manager &amp; Director Corporate Services</b>                                               |
| Tues 3 Dec          |                           |                                                                                                                 |                                                                                                               |
| Weds 4 Dec          |                           |                                                                                                                 |                                                                                                               |
| <b>Thurs 5 Dec</b>  | <b>2:00pm</b>             | <b>CSG Meeting – Gilgandra</b>                                                                                  | <b>General Manager &amp; Mayor</b>                                                                            |
| <b>Fri 6 Dec</b>    | <b>9:00am</b>             | <b>OROC AGM – Gilgandra</b>                                                                                     | <b>General Manager &amp; Mayor</b>                                                                            |
| Sat 7 Dec           |                           |                                                                                                                 |                                                                                                               |
| Sun 8 Dec           |                           |                                                                                                                 |                                                                                                               |
| <b>Mon 9 Dec</b>    | <b>9:00am - 12:00pm</b>   | <b>Meeting &amp; Inspections – Hudson Pear</b>                                                                  | <b>Mayor, General Manager &amp; government agencies.</b>                                                      |
| <b>Tues 10 Dec</b>  | <b>9:00am<br/>3:00pm</b>  | <b>Pear Issue – Lightning Ridge<br/>Plant Committee Meeting</b>                                                 | <b>General Manager, Cirs Lane, Woodcock, Greenaway &amp; Taylor</b>                                           |
| Weds 11 Dec         |                           |                                                                                                                 |                                                                                                               |
| <b>Thurs 12 Dec</b> | <b>10:00am<br/>2:00pm</b> | <b>Local Area Traffic Committee Meeting<br/>Outback Arts Meeting - Cobar<br/>Consultative Committee Meeting</b> | <b>Cirs Keir, Martinez &amp; Woodcock, General Manager, Director Engineering Services<br/>General Manager</b> |
| Fri 13 Dec          |                           |                                                                                                                 |                                                                                                               |
| Sat 14 Dec          |                           |                                                                                                                 |                                                                                                               |
| Sun 15 Dec          |                           |                                                                                                                 |                                                                                                               |
| <b>Mon 16 Dec</b>   | <b>11:00am</b>            | <b>Dental Opportunities Meeting followed by tour of AMS facilities</b>                                          | <b>General Manager &amp; Mayor</b>                                                                            |
| <b>Tues 17 Dec</b>  | <b>10:00am</b>            | <b>Council Meeting – Walgett Shire Council Chambers</b>                                                         | <b>All Councillors &amp; Directors</b>                                                                        |
| <b>Weds 18 Dec</b>  | <b>10:00am</b>            | <b>CMCC Meeting – Warren</b>                                                                                    | <b>Cirs Greenaway &amp; Woodcock, General Manager</b>                                                         |
| <b>Thurs 19 Dec</b> | <b>11:00am</b>            | <b>LEMC Meeting – Walgett Shire Council Chambers</b>                                                            | <b>General Manager, Mayor &amp; Director Corporate Services</b>                                               |
| Fri 20 Dec          |                           |                                                                                                                 |                                                                                                               |
| Sat 21 Dec          |                           |                                                                                                                 |                                                                                                               |
| Sun 22 Dec          |                           |                                                                                                                 |                                                                                                               |
| Mon 23 Dec          |                           |                                                                                                                 |                                                                                                               |
| <b>Tues 24 Dec</b>  |                           | <b>Council Operations Close for Christmas Break</b>                                                             |                                                                                                               |
| <b>Weds 25 Dec</b>  |                           | <b>Christmas Day</b>                                                                                            |                                                                                                               |
| <b>Thurs 26 Dec</b> |                           | <b>Boxing Day</b>                                                                                               |                                                                                                               |
| <b>Fri 27 Dec</b>   |                           | <b>Council Operations Closed</b>                                                                                |                                                                                                               |
| Sat 28 Dec          |                           |                                                                                                                 |                                                                                                               |
| Sun 29 Dec          |                           |                                                                                                                 |                                                                                                               |
| <b>Mon 30 Dec</b>   |                           | <b>Council Operations Closed</b>                                                                                |                                                                                                               |
| <b>Tues 31 Dec</b>  |                           | <b>Council Operations Closed</b>                                                                                |                                                                                                               |

# WALGETT SHIRE COUNCIL AGENDA

**January 2014**

| Date of Meeting   | Time       | What                                         | Who |
|-------------------|------------|----------------------------------------------|-----|
| <b>Weds 1 Jan</b> |            | <b>New Year's Day</b>                        |     |
| Thurs 2 Jan       |            |                                              |     |
| Fri 3 Jan         |            |                                              |     |
| Sat 4 Jan         |            |                                              |     |
| Sun 5 Jan         |            |                                              |     |
| Mon 6 Jan         |            |                                              |     |
| Tues 7 Jan        |            |                                              |     |
| Weds 8 Jan        |            |                                              |     |
| Thurs 9 Jan       |            |                                              |     |
| Fri 10 Jan        |            |                                              |     |
| Sat 11 Jan        |            |                                              |     |
| Sun 12 Jan        |            |                                              |     |
| Mon 13 Jan        |            |                                              |     |
| Tues 14 Jan       |            |                                              |     |
| Weds 15 Jan       |            |                                              |     |
| Thurs 16 Jan      |            |                                              |     |
| Fri 17 Jan        |            |                                              |     |
| Sat 18 Jan        |            |                                              |     |
| Sun 19 Jan        |            |                                              |     |
| Mon 20 Jan        |            |                                              |     |
| Tues 21 Jan       |            |                                              |     |
| Weds 22 Jan       |            |                                              |     |
| Thurs 23 Jan      |            |                                              |     |
| Fri 24 Jan        |            |                                              |     |
| Sat 25 Jan        |            |                                              |     |
| Sun 25 Jan        |            |                                              |     |
| <b>Sun 26 Jan</b> | <b>TBC</b> | <b>Australia Day Event – Lightning Ridge</b> |     |
| Mon 27 Jan        |            |                                              |     |
| Tues 28 Jan       |            |                                              |     |
| Weds 29 Jan       |            |                                              |     |
| Thurs 30 Jan      |            |                                              |     |
| Fri 31 Jan        |            |                                              |     |

# WALGETT SHIRE COUNCIL AGENDA

**February 2014**

| Date of Meeting    | Time           | What                                                    | Who                                                       |
|--------------------|----------------|---------------------------------------------------------|-----------------------------------------------------------|
| Sat 1 Feb          |                |                                                         |                                                           |
| Sun 2 Feb          |                |                                                         |                                                           |
| Mon 3 Feb          |                |                                                         |                                                           |
| Tues 4 Feb         |                |                                                         |                                                           |
| Weds 5 Feb         |                |                                                         |                                                           |
| Thurs 6 Feb        |                |                                                         |                                                           |
| Fri 7 Feb          |                |                                                         |                                                           |
| Sat 8 Feb          |                |                                                         |                                                           |
| Sun 9 Feb          |                |                                                         |                                                           |
| Mon 10 Feb         |                |                                                         |                                                           |
| <b>Tues 11 Feb</b> | <b>10:00am</b> | <b>Council Meeting – Walgett Shire Council Chambers</b> | <b>All Councillors &amp; Directors</b>                    |
| Weds 12 Feb        |                |                                                         |                                                           |
| Thurs 13 Feb       |                |                                                         |                                                           |
| Fri 14 Feb         |                |                                                         |                                                           |
| Sat 15 Feb         |                |                                                         |                                                           |
| Sun 16 Feb         |                |                                                         |                                                           |
| Mon 17 Feb         |                |                                                         |                                                           |
| Tues 18 Feb        |                |                                                         |                                                           |
| <b>Weds 19 Feb</b> | <b>10:00am</b> | <b>CMCC Meeting – Coonabarabran</b>                     | <b>Cirs Greenaway &amp; Woodcock,<br/>General Manager</b> |
| Thurs 20 Feb       |                |                                                         |                                                           |
| Fri 21 Feb         |                |                                                         |                                                           |
| Sat 22 Feb         |                |                                                         |                                                           |
| Sun 23 Feb         |                |                                                         |                                                           |
| Mon 24 Feb         |                |                                                         |                                                           |
| Tues 25 Feb        |                |                                                         |                                                           |
| Weds 26 Feb        |                |                                                         |                                                           |
| Thurs 27 Feb       |                |                                                         |                                                           |
| Fri 28 Feb         |                |                                                         |                                                           |



## ***HUDSON PEAR CONTROL PROGRAMME - FUNDING***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:**

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### **Summary:**

To further consider what action, if any, Walgett Shire should be taking with regards the growing Hudson Pear problem in and around Lightning Ridge.

### **Background:**

The growing Hudson Pear control issue, which is spreading at an alarming rate at Lightning Ridge, was raised by Councillor Lane at Council's February 2013 meeting and again at Council's April meeting.

A joint funding application in conjunction with the Western Catchment Management Committee and Castlereagh Macquarie County Council for a Hudson Pear control programme is currently under consideration with indications that approval will be forthcoming before the end of December, 2013.

On 9/10 December, 2013 the Natural Resources Commission visited Walgett and Lightning Ridge as part of the review of noxious weeds management in NSW.

It would appear that the time is now opportune for Walgett Shire to lend support to the push for additional funding to address the growing spread Hudson Pear infestations at Lightning Ridge, Glengarry, Grawin and Sheepyards by making an offer to provide funds subject to matching contributions from other State agencies.

### **Current Position:**

At a recent meeting of the Macquarie Valley Weeds Advisory Committee in Lightning Ridge it was indicated that an annual programme of at least \$350,000 was need to control Hudson Pear effectively.

### **Relevant Reference Documents:**

Hudson Pear control presentation

### **Stakeholders:**

Walgett Shire  
Local landholders

### **Governance issues:**

Responsibility for the control of weeds within all constituent council areas has been delegated to the CMCC. As such, it is the duty of the CMCC to take appropriate action which demonstrates due diligence in dealing with any particular issue.

However, that organisation is facing very tight financial constraints at present.

## WALGETT SHIRE COUNCIL AGENDA

### **Environmental issues:**

The accelerating spread of Hudson Pear at Lightning Ridge should be on concern to all environmentalists and landholders. A weed that was once under control is now in danger of spreading throughout the western area of NSW.

### **Financial Implications:**

The CMCC Chief Weeds Officer has indicated that a Hudson Pear control programme of \$350,000 would be required annually to treat new weed incursions and stop them spreading.

### **Alternative Solutions/Options:**

Do nothing  
Launch a major public awareness programme

### **Conclusion:**

Obviously there is a need to pursue the establishment of an annual Hudson Pear control programme at an estimate cost of \$350,000 or more. As this is beyond the resources of any one individual agency, it is believed Council should now be seeking matching funding on an inter-agency basis.

### **Hudson Pear Control Programme - Funding**

#### **Recommendation:**

That Council approach the Castlereagh Macquarie County Council with an offer to provide funds of up to \$30,000 providing that such a contribution is matched either from the County's own resources or from other environmental agency sources.

**Moved:**  
**Seconded**

### **Attachments:**

Nil

**MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland – General Manager

**FILE NUMBER:** 09/1455

---

**Summary:**

To advise Council of the following matters/issues which are for brief mention or information only;

**1. Betterment Concept – Meetings in Canberra with Department of Transport and Attorney General's Department**

On Monday 2 December, 2013 the Mayor, General Manager and Director of Engineering Services along with the Federal Member for Parkes, held meetings in Canberra with representatives of the Department of Transport and Attorney General's Department to discuss the establishment of a betterment funding programme for upgrade works on the Wilby Wilby Road. Whilst the success of the funding approach has yet to be clarified, Council's deputation received a fair hearing.

**2. PCYC Update**

The establishment of a Walgett PCYC facility at the Walgett Community College is continuing to be progressed through both the PCYC incorporated body and the Department of Education. At this stage negotiations are centred on a suitably refurbished demountable building being sourced through the Department.

**3. Walgett Community College**

The co-operative communities concept continues to be developed at the Walgett Community College and shortly expressions will be invited for a new Parents and Citizens Committee. This is one of the first steps in re-establishing the credibility of our local educational offering and needs to be fully supported by the whole community.

**4. Main street Planning**

It has now been officially confirmed that Round 5 RDAF application funding will not be proceeding. As a result, it is proposed to submit an alternative works/funding proposal for consideration early in the New Year and at the same time resume the community consultation process for Walgett and Collarenebri. A consultation process for Lightning Ridge will then follow.

**5. NSW Health Restructure**

NSW Health has announced a restructure will may impact on the facilities being offered through NSW Health facilities within the Shire. The Mayor, Councillor Keir and Director of Corporate Services attended a briefing session at Walgett on 4 December 2014 and will keep a watching brief on developments.

## WALGETT SHIRE COUNCIL AGENDA

|                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention or Information Only – General Manager</b>                                                                                                                |
| <p><b>Recommended:</b></p> <p>That the General Manager's Report on matters for brief mention or information only be received and noted:</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

## **CASH ON HAND & INVESTMENT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

### **Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 November 2013.

### **Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

### **Current Position:**

As at 30 November 2013 the operational bank account's balance was \$959,959.69. The reconciliation of this balance is:

#### **Operational Account Bank Reconciliation As at 30 November 2013**

|                                                             |                   |
|-------------------------------------------------------------|-------------------|
|                                                             | \$                |
| <b>Opening Ledger Account Balance as at 1 November 2013</b> | <b>633,912.73</b> |
| Add: Receipts                                               | 2,475,919.46      |
| Add: Recalled Investments                                   |                   |
| Less: New Investments                                       |                   |
| Less: Payments                                              | (2,131,136.69)    |
| <b>Closing Ledger Balance as at 30 November 2013</b>        | <b>978,695.50</b> |
| <b>Balance as per Bank Statement as at 30 November 2013</b> | <b>959,959.69</b> |
| Add: Receipts not banked                                    | 20,705.40         |
| Less: Payments not presented                                | (1,969.59)        |
| <b>Closing Balance of Bank Account</b>                      | <b>978,695.50</b> |

No Term Deposits were recalled.

No new Term Deposits were made.

1 transfer was made from the BOS account to the value of \$500,000.00.

No transfers were made to the BOS account.

As at 30 November 2013 Walgett Shire Council's investment register's balance was \$15,000,000.00. The balance as per the attached investment report comprised:

## WALGETT SHIRE COUNCIL AGENDA

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$15,000,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 31 October 2013 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                     |               |
|---------------------|---------------|
| BOS Account Balance | \$ 562,279.05 |
|---------------------|---------------|

### Relevant Reference Documents/Policies:

|                 |                                                  |
|-----------------|--------------------------------------------------|
| 09/1772-02/0012 | November 2013 bank reconciliation ledger 11.5010 |
| 09/1460-03/0001 | Investments Report To Council 2013/2014          |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 30 November 2013 Walgett Shire Council's total available cash and invested funds were \$16,630,974.55 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 978,695.50   |
| Investments                            | \$15,000,000.00 |
| BOS Account                            | \$ 562,279.05   |

### CASH ON HAND AND INVESTMENT REPORT AS AT 30 NOVEMBER 2013

#### Recommendation:

1. That the cash on hand and investment report as at 30 November 2013 be received.

Moved:

Seconded:

# WALGETT SHIRE COUNCIL AGENDA

## Attachment:

| Investment Institution                                      | Type of Investm:  | Term | Rate % | Ref    | Reset Date | Maturity Date |                 |
|-------------------------------------------------------------|-------------------|------|--------|--------|------------|---------------|-----------------|
| <b>Term Deposits</b>                                        |                   |      |        |        |            |               |                 |
| IMB                                                         | Term Deposit      | 182  | 4.00   | 846/13 |            | 04-Dec-13     | \$500,000.00    |
| National Australia Bank                                     | Term Deposit      | 189  | 4.09   | 847/13 |            | 11-Dec-13     | \$500,000.00    |
| IMB                                                         | Term Deposit      | 189  | 4.00   | 848/13 |            | 18-Dec-13     | \$500,000.00    |
| NAB                                                         | Term Deposit      | 189  | 4.08   | 851/13 |            | 18-Dec-13     | \$500,000.00    |
| NAB                                                         | Term Deposit      | 188  | 4.14   | 852/14 |            | 08-Jan-14     | \$500,000.00    |
| ING                                                         | Term Deposit      | 188  | 4.28   | 853/14 |            | 08-Jan-14     | \$750,000.00    |
| ING                                                         | Term Deposit      | 209  | 4.09   | 854/14 |            | 05-Feb-14     | \$500,000.00    |
| Bankwest                                                    | Term Deposit      | 182  | 3.90   | 859/14 |            | 12-Feb-14     | \$500,000.00    |
| Newcastle Permanent Building Society                        | Term Deposit      | 98   | 3.70   | 861/14 |            | 04-Dec-13     | \$500,000.00    |
| Westpac                                                     | Term Deposit      | 103  | 3.95   | 862/14 |            | 11-Dec-13     | \$500,000.00    |
| Westpac                                                     | Term Deposit      | 103  | 3.95   | 863/14 |            | 11-Dec-13     | \$500,000.00    |
| ING                                                         | Term Deposit      | 174  | 3.92   | 864/14 |            | 17-Feb-14     | \$1,000,000.00  |
| Bankwest                                                    | Term Deposit      | 105  | 3.45   | 875/14 |            | 17-Feb-14     | \$750,000.00    |
| Suncorp                                                     | Term Deposit      | 98   | 3.60   | 876/14 |            | 15-Jan-14     | \$500,000.00    |
| Commonwealth Bank                                           | Term Deposit      | 182  | 3.40   | 877/14 |            | 15-Jan-14     | \$500,000.00    |
| Bank of Queensland                                          | Term Deposit      | 203  | 3.85   | 878/14 |            | 16-Apr-14     | \$500,000.00    |
| Bank of Queensland                                          | Term Deposit      | 147  | 3.80   | 879/14 |            | 07-May-14     | \$500,000.00    |
| Newcastle Permanent Building Society                        | Term Deposit      | 84   | 6.60   | 880/14 |            | 19-Mar-14     | \$500,000.00    |
| Suncorp                                                     | Term Deposit      | 154  | 3.50   | 881/14 |            | 22-Jan-14     | \$500,000.00    |
| Suncorp                                                     | Term Deposit      | 175  | 3.50   | 882/14 |            | 09-Apr-14     | \$500,000.00    |
| Bankwest                                                    | Term Deposit      | 273  | 3.50   | 883/14 |            | 30-Apr-14     | \$500,000.00    |
| Suncorp                                                     | Term Deposit      | 182  | 3.65   | 884/14 |            | 06-Aug-14     | \$500,000.00    |
| Newcastle Permanent Building Society                        | Term Deposit      | 105  | 3.60   | 885/14 |            | 14-May-14     | \$500,000.00    |
| Newcastle Permanent Building Society                        | Term Deposit      | 91   | 3.60   | 886/14 |            | 26-Feb-14     | \$500,000.00    |
| IMB                                                         | Term Deposit      | 182  | 3.50   | 887/14 |            | 19-Feb-14     | \$500,000.00    |
| National Australia Bank                                     | Term Deposit      | 182  | 3.77   | 888/14 |            | 21-May-14     | \$500,000.00    |
| Westpac                                                     | Term Deposit      | 217  | 3.75   | 889/14 |            | 28-May-14     | \$500,000.00    |
| Credit Union Australia                                      | Term Deposit      | 242  | 3.65   | 890/14 |            | 02-Jul-14     | \$500,000.00    |
|                                                             |                   |      |        |        |            | 27-Aug-14     | \$500,000.00    |
|                                                             |                   |      |        |        |            |               | \$15,000,000.00 |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                   |      |        |        |            |               |                 |
| Zirco Finance Ltd                                           | Floating Rate CDO |      | 0.00   |        | 20-Sep-14  |               | \$0.00          |
| Morgan Stanley Acs SP                                       | Floating Rate CDO |      | 0.00   |        | 20-Mar-12  | 20-Jun-15     | \$0.00          |
| Helium Capital Ltd                                          | Floating Rate CDO |      | 0.00   |        |            | 23-Jun-14     | \$0.00          |
|                                                             |                   |      |        |        |            |               | \$0.00          |
|                                                             |                   |      |        |        |            |               | \$15,000,000.00 |
|                                                             |                   |      |        |        |            |               | \$562,279.05    |
|                                                             |                   |      |        |        |            |               | \$15,562,279.05 |

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 30 November 2013

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed

*S. Z. M.*

Shane Roberts  
Senior Finance Officer

Prepared and Reconciled by Julie McKeown  
Assistant Rates Clerk

*J. McKeown*

## **2012 / 2013 ANNUAL REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

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### **Summary:**

The Annual Report provides an overview of the council's achievements in 2012 / 2013 and represents the final component in the IP&R framework for last financial year.

### **Background:**

The 2012 /2013 year was the first for council under the IP&R framework with the preparation Of the Delivery program and its component documents, the Operational and Long Term Financial Plans forming the basis of council's budget and works program planning for that year. The production of the Annual Report is the final component of council's reporting under the IP&R framework for 2012 / 2013.

### **Current Position:**

The council has complied with its statutory obligation with the posting of the annual report to the website on 29 November 2013. The report is tabled for council's information.

### **Relevant Reference Documents/Policies:**

Local Government Act and Regulations.

### **Governance issues:**

The Annual Report is the key document by which the council reports to the community on how well it has achieved the CSP strategies through the actions in the Operational Plan and the associated Budget and Long Term Financial Plan.

### **Environmental issues:**

There are no identified environmental issues in relation to this matter.

### **Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council  
Division of Local Government

### **Financial Implications:**

Preparation of the Annual Report has been undertaken within current budgets and resourcing.

### **Alternative Solutions/Options:**

Nil as this is a statutory requirement.



## WALGETT SHIRE COUNCIL AGENDA

### Conclusion:

The completion of the Annual Report is the final component of the IP&R framework for 2012/2013 and is submitted for Council's information.

| 2012/2013 Annual Report                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the 2012/2013 Annual Report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### Attachments:

Nil

*Annual Report will be tabled at Council Meeting.*

## ***WALGETT & COLLARENEBRI POOLS – ELECTRICAL WORKS***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Summary:**

The electrical installations at both the Walgett and Collarenebri pools are in excess of fifty (50) years old and are in need of urgent upgrade works. The report recommends that LRE be engaged to undertake the work.

### **Background:**

As part of a more pro-active approach to the administration of council's property assets, facility inspection reports were prepared for both the Walgett and Collarenebri pools. Given the imminent opening of both pools, priority was given to essential works to be carried out such as the chlorine tank and repairs to the fibreglass lining at the Collarenebri Pool. Issues associated with the electrical installation at both pools were also identified and a report and quotation for the work has been provided by LRE.

### **Current Position:**

Attached is the report and quotation for the electrical work required to be undertaken at each pool. Comment was sought from the Acting Director Urban Infrastructure Services as to the level of urgency for the various components of the work to be carried out. He has advised that consideration should be given to allocating the funding to do the work in this financial year given the age of the installations and the safety aspects required such as the installation of RCD units on all circuits.

The total cost of the work ex GST is \$7,780 for Walgett and \$8,600 for Collarenebri, a total of \$16,300. It is proposed that the work be funded from the swimming pool capital maintenance budget (11.03056.1611) \$5,000 and the recreation and culture capital maintenance budget (11.03056.4081) for the balance of \$11,300. Additional quotes have not been sourced for the work on the basis that LRE have incurred costs in attending both pools and preparing the reports. It is not considered reasonable that other electricians also be requested to incur costs in scoping and quoting on the work as there is already reluctance in the building trades to provide quotes unless they are confident that they will get the job.

### **Relevant Reference Documents/Policies:**

Facility Inspection Reports  
Council Purchasing Policy

### **Governance issues:**

Although not conforming to the purchasing policy, the recommendation that LRE be engaged to undertake the work is believed to be a 'practical' and fair approach to the realities of engaging tradespeople in a remote location.

## WALGETT SHIRE COUNCIL AGENDA

### **Environmental issues:**

There are no identified environmental issues in relation to this matter.

### **Stakeholders:**

Walgett Shire Council.

### **Financial Implications:**

The cost of this work is to be funded from existing budget allocations.

### **Alternative Solutions/Options:**

The work could be deferred until 2013 / 2014 however safety concerns exist with the current installations. Further quotations for the work could be obtained however this is not recommended as detailed in this report.

### **Conclusion:**

It is considered that this work should be undertaken as a matter of urgency. On the basis that LRE have compiled the report on the extent of work required, it is recommended that they be engaged to undertake the work without additional quotations being obtained.

| <b>Walgett &amp; Collarenebri Pools – Electrical Works</b>                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the report is noted and that LRE be engaged to undertake the electrical upgrade works at the Walgett and Collarenebri pools.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### **Attachments:**

Quotes from LRE for the electrical upgrade for the Walgett and Collarenebri Pools

# WALGETT SHIRE COUNCIL AGENDA

License no. 235965C  
Level 2 ASP no. 3619  
ARC no. AU30548

30 Harlequin St / PO Box 2841  
LIGHTNING RIDGE NSW 2834  
Ph: (02) 6829 0020  
Fax: (02) 6829 4620  
ABN: 69 079 990 097

## LRE Services

Standard Energy Pty Ltd

Walgett Shire Council  
Attn: Stephen Holland & KC

September 27, 2013

Dear Stephen and KC,

RE: WALGETT SWIMMING POOL

As per your request, we have attended the Walgett Swimming Pool to test and report on the electrical compliance of the plant/pump room electrical installation.

The existing electrical installation is approximately fifty years old. The metal switchboard is corroded due to rust, and the switchboard panel is constructed of asbestos. This board is unable to be modified to accommodate earth leakage safety switches, due to the asbestos product. Our recommendation is to replace the switchboard with a commercial-quality 'NHP Concept Plus' orange metal 24-pole enclosure, fitted with earth leakage safety switches for all outgoing circuits.

The existing pump motor starter is to be relocated and reinstalled with new cabling to switchboard.  
We also recommend the following:

- All equipment provided to be of a 50 year expected lifetime standard
- Recommission of the existing air blower starter with 32A three phase plug and socket arrangement. This allows the socket outlet to be used for other maintenance activities
- Replacement of the four original external and internal light fittings with weatherproof twin 36W fluorescent light fittings
- The existing power and lighting circuits within the building to be re-wired with exposed industrial orange circular cabling, and supported by conduit and cable tray
- The existing sub-mains from the main switchboard to be reused.
- Installation testing on completion to AS3017 Testing and Verification including fault loop impedance results to be forwarded to Shire
- Replacement of office asbestos switchboard and installation of RCDs on all circuits
- Installation of RCDs on non-protected circuits in kiosk switchboard

Due to the imminent season opening of this pool facility, our works can be scheduled to minimise disruption to the facility's operation by doing some components of this upgrade outside opening hours – at no increased cost

Our quoted price for this project is as follows:

|           |           |                                                                |
|-----------|-----------|----------------------------------------------------------------|
| Labour    | \$3800.00 | <i>Please note that all quoted prices are exclusive of GST</i> |
| Materials | \$3980.00 |                                                                |

Please do not hesitate to contact our office should you require any further information. We look forward to your response.

Kind regards,



Robert Jelbart

# WALGETT SHIRE COUNCIL AGENDA

Licence no. 285965C  
Level 2 ASP no. 3619  
ARC no. AU30548

30 Harlequin St / PO Box 1841  
LIGHTNING RIDGE NSW 2834  
Ph: (02) 6829 0020  
Fax: (02) 6829 4620  
ABN: 69 079 990 097

## **LRE Services** *Standard Energy Pty Ltd*

Walgett Shire Council  
Attn: Stephen Holland & KC

September 27, 2013

Dear Stephen and KC,

Re: COLLARENEBRI SWIMMING POOL

As per your request, we have attended the Collarenebri Swimming Pool to test and report on the electrical compliance of the plant/pump room electrical installation.

The existing electrical installation is approximately fifty years old. The metal switchboard is corroded due to rust, and the switchboard panel is constructed of asbestos. This board is unable to be modified to accommodate earth leakage safety switches, due to the asbestos product. Our recommendation is to replace the switchboard with a commercial-quality 'NHP Concept Plus' orange metal 24-pole enclosure, fitted with earth leakage safety switches for all outgoing circuits.

The existing pump motor starters are approximately fifty years old, and are at the end of their expected life. We recommend replacing with self-contained DOL contactor, including overload and phase-failure protection.

We also recommend the following:

- All equipment provided to be of a 50-year expected lifetime standard
- Replacement of the existing air blower starter with 32A three phase plug and socket arrangement. This allows the socket outlet to be used for other maintenance activities
- Replacement of the five original external and internal light fittings with weatherproof twin 36W fluorescent light fittings
- The existing power and lighting circuits within the building to be re-wired with exposed industrial orange circular cabling, and supported by conduit and cable tray
- The existing sub-mains from the main switchboard to be reused.
- Installation testing on completion to AS3017 Testing and Verification including fault loop impedance results to be forwarded to Shire

Due to the imminent season opening of this pool facility, our works can be scheduled to minimise disruption to the facilities' operation by doing some components of this upgrade outside opening hours – at no increased cost

Our quoted price for this project is as follows:

|           |         |                                                                 |
|-----------|---------|-----------------------------------------------------------------|
| Labour    | \$4,200 | <i>Please note that all quoted prices are exclusive of GST.</i> |
| Materials | \$4,600 |                                                                 |

Please do not hesitate to contact our office should you require any further information. We look forward to your response.

Kind regards,



Robert Jelbart

## **BURREN JUNCTION HALL**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Summary:**

The Maintenance Inspection Report for the Burren Junction Hall has identified a significant number of building defects. A number of these are safety related and a decision was made to refuse further bookings for the hall. The report notes that a detailed cost estimate of the remedial work required will be prepared to inform the Council of the financial implications for the current and future budgets.

### **Background:**

The Burren Junction hall is situated on reserve number (R85907) and is administered by the Council as trustee for the reserve. The building was constructed around 1904 and a recent facility inspection has identified a range of significant defects and safety concerns. No new bookings are being taken for the hall and the matter is brought to Council to inform Council of the situation and to endorse the action to close the hall until at least essential safety work can be carried out.

### **Current Position:**

Attached are the Maintenance Inspection Report and a report and photographs compiled by Council's WH&S Officer. The reports detail a significant number of defects of which some relate to safety concerns for users of the building. This situation would have eventuated over a number of years and is illustrative of the lack of a regular inspection and maintenance program. As a consequence, a decision was made to not take any further bookings for the hall, the most recent of which was the Burren Junction Schools end of year function. In this regard the school was understanding and will hold their event at the school. The report recommends that the hall remain closed until a schedule of the required work for the hall to be used safely is completed and costed. It is expected that this will be a substantial amount which may necessitate the hall remaining closed until funding can be considered in the 2014 / 2015 budget. It is proposed to engage a builder to provide a detailed cost estimate of the work required.

### **Relevant Reference Documents/Policies:**

Maintenance Inspection Report  
WH&S Officers Report

### **Governance issues:**

Council is required to administer the use of the hall as trustee for the reserve and to maintain the improvements thereon. Council is also required to ensure that the facility is safe to use and in this regard must comply with a number of legislative and insurer requirements.

## WALGETT SHIRE COUNCIL AGENDA

### **Environmental issues:**

It is considered that there are a number of potential environmental issues resulting from the condition of the hall as it relates to the health and wellbeing of users of this facility.

### **Stakeholders:**

Burren Junction and district community  
Walgett Shire Council  
Department of Lands

### **Financial Implications:**

It is considered that the maintenance issues for the Burren Junction hall are such that it will require substantial funding to bring the hall up to an acceptable standard. It is proposed to engage a builder to provide a cost estimate to enable the implications for the current and future budgets to be more accurately determined.

### **Alternative Solutions/Options:**

This matter requires further investigation and costing before any alternative options could be considered.

### **Conclusion:**

The situation with the Burren Junction hall is serious and requires a proactive response from Council. It is believed that the issues are such that there was no option other than to close the hall until at least the urgent safety aspects can be addressed. When a more detailed cost estimate has been prepared, council will be in a position to more accurately determine current and future budget implications.

### **Burren Junction Hall**

#### **Recommendation:**

1. That the report be noted and that the action taken to not take further bookings for the Burren Junction hall be endorsed.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Asset Inspection Report  
Maintenance Inspection Report (provided under Separate Cover – see attachment document)

## Asset Inspection Report – Burren Junction Hall

| Maintenance Inspection Report Property: BURREN JUNCTION HALL<br>Date: 31 October 2013 |             |                    |                                                                                                                            | Priority of Work |        |        | Scale of work |        |       |
|---------------------------------------------------------------------------------------|-------------|--------------------|----------------------------------------------------------------------------------------------------------------------------|------------------|--------|--------|---------------|--------|-------|
| Areas to be checked                                                                   | Good Repair | Requires Attention | Comment                                                                                                                    | Non - Urgent     | Normal | Urgent | Major         | Medium | Minor |
|                                                                                       | Y/N         | Y/N                |                                                                                                                            |                  |        |        |               |        |       |
| <b>MAIN HALL</b>                                                                      |             |                    |                                                                                                                            |                  |        |        |               |        |       |
| Floor                                                                                 | Fair        | Yes                | Floor timber appears to be in good condition but it has dropped due to subsidence of stumps.                               |                  |        | *      | *             |        |       |
| Walls                                                                                 | no          | yes                | Requires painting, fibro and timber, timber boards in fair order, some fibro twisted and allowing rain to seep in.         |                  |        | *      | *             |        |       |
| Ceiling                                                                               | no          | yes                | Requires painting, ceiling is dropping and some fibro panels should be replaced, lights working, fans operate very slowly. |                  |        | *      | *             |        |       |
| Stage                                                                                 | fair        | yes                | Flooring good, curtains need replacing, 2 steps good - however not compliant.                                              |                  | *      |        |               |        | *     |
| Fire doors and exit lights                                                            | no          | yes                | Fire panic bars do not comply, will not close properly, exit lights partially working                                      |                  |        | *      | *             |        |       |
| Change rooms behind stage                                                             | no          | yes                | Used for storage and backstage access                                                                                      |                  |        | *      | *             |        |       |
| Fire extinguishers                                                                    | Yes         | No                 | Regularly serviced                                                                                                         |                  | *      |        |               |        |       |
| Roll of honour boards                                                                 | no          | no                 | Need a polish.                                                                                                             |                  | *      |        |               |        | *     |
| Lights and fans                                                                       | no          | yes                | Requires an electrician to service, wiring is exposed.                                                                     |                  |        | *      |               | *      |       |
| <b>SUPPER ROOM</b>                                                                    |             |                    |                                                                                                                            |                  |        |        |               |        |       |
| Floor                                                                                 | fair        | yes                | Floor uneaved due to subsidence of stumps (trip hazard)                                                                    |                  |        | *      |               | *      |       |
| Walls                                                                                 | no          | yes                | 1/2 timber good condition, 1/2 fibro fair condition but needs painting                                                     |                  | *      |        |               | *      |       |
| Ceiling                                                                               | no          | yes                | Some area panels have dropped allowing water to seep in                                                                    |                  |        | *      |               |        | *     |
| Equipment                                                                             | Yes         | yes                | Wooden tables and seats are fair order, Council own quantity metal chairs (Poor condition)                                 | *                |        |        |               |        |       |
| <b>KITCHEN</b>                                                                        |             |                    |                                                                                                                            |                  |        |        |               |        |       |
| Floor                                                                                 | Fair        |                    | Floor uneaved due to subsidence of stumps (trip hazard)                                                                    | *                |        |        |               |        | *     |
| Walls                                                                                 | no          | Yes                | Timber boards fair, fibro panels show movement out probably due to movement in building, needs painting                    |                  | *      |        |               | *      |       |
| Ceiling                                                                               | no          | yes                | Mostly fibro panels, need painting, dropping in corner                                                                     |                  |        | *      | *             |        |       |
| Wood stove                                                                            | not in use  | not in use         | Movement in the building has caused the brick chimney to crack and is unserviceable.                                       |                  | *      |        | *             |        |       |
| Equipment                                                                             |             |                    | Large quantity of kitchen gear and crockery belongs to CWA                                                                 |                  |        |        |               |        |       |
| <b>TOILETS</b>                                                                        |             |                    |                                                                                                                            |                  |        |        |               |        |       |
|                                                                                       | No          | No                 | 3 toilets in use and look to be in reasonable order                                                                        |                  | *      |        |               |        | *     |
| <b>EXTERIOR</b>                                                                       |             |                    |                                                                                                                            |                  |        |        |               |        |       |
| Roof                                                                                  | No          | Yes                | Guttering needs attention at rear, showing rust                                                                            |                  | *      |        |               | *      |       |
| Walls                                                                                 | No          | Yes                | Weatherboard fair , requires urgent painting, corners need repair                                                          |                  |        | *      | *             |        |       |
| Windows                                                                               |             | Yes                | Fair order but some cannot be opened                                                                                       |                  | *      |        |               | *      |       |
| Stumps                                                                                |             | Yes                | Major restumping required                                                                                                  |                  |        | *      | *             |        |       |
| Fencing                                                                               | Fair        | No                 | Fair condition                                                                                                             |                  | *      |        |               | *      |       |
| Plumbing                                                                              | No          | Yes                | Down pipes broken                                                                                                          |                  |        | *      |               | *      |       |
| Yard                                                                                  | No          | No                 | Well maintained - No fire risk                                                                                             |                  | *      |        |               |        | *     |
| Rain water tank                                                                       | No          | Yes                | Tank stand is OK. 1000 gal (4.5L) needs to be replaced                                                                     |                  |        | *      |               | *      |       |
| Eaves                                                                                 | No          | Yes                | Some areas dropping ....requires urgent repair.                                                                            |                  |        | *      | *             |        |       |
|                                                                                       |             |                    | <b>MAJOR ISSUE TO MAKE HALL COMPLIANT: FIRE DOORS/EXIT LIGHTS</b>                                                          |                  |        |        |               |        |       |
|                                                                                       |             |                    | <b>2ND: CEILING REPAIR/EAVES</b>                                                                                           |                  |        |        |               |        |       |
|                                                                                       |             |                    | <b>3RD:REPAIR BROKEN DOWN PIPES</b>                                                                                        |                  |        |        |               |        |       |
|                                                                                       |             |                    | <b>4TH:PAINTING</b>                                                                                                        |                  |        |        |               |        |       |
|                                                                                       |             |                    | <b>5TH: RESTUMPING</b>                                                                                                     |                  |        |        |               |        |       |



# **DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matt Clarkson, Town Planner  
**FILE NUMBER:** 09/1367-03

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## **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

## **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

## **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

## **Relevant Reference Documents:**

- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- \* State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

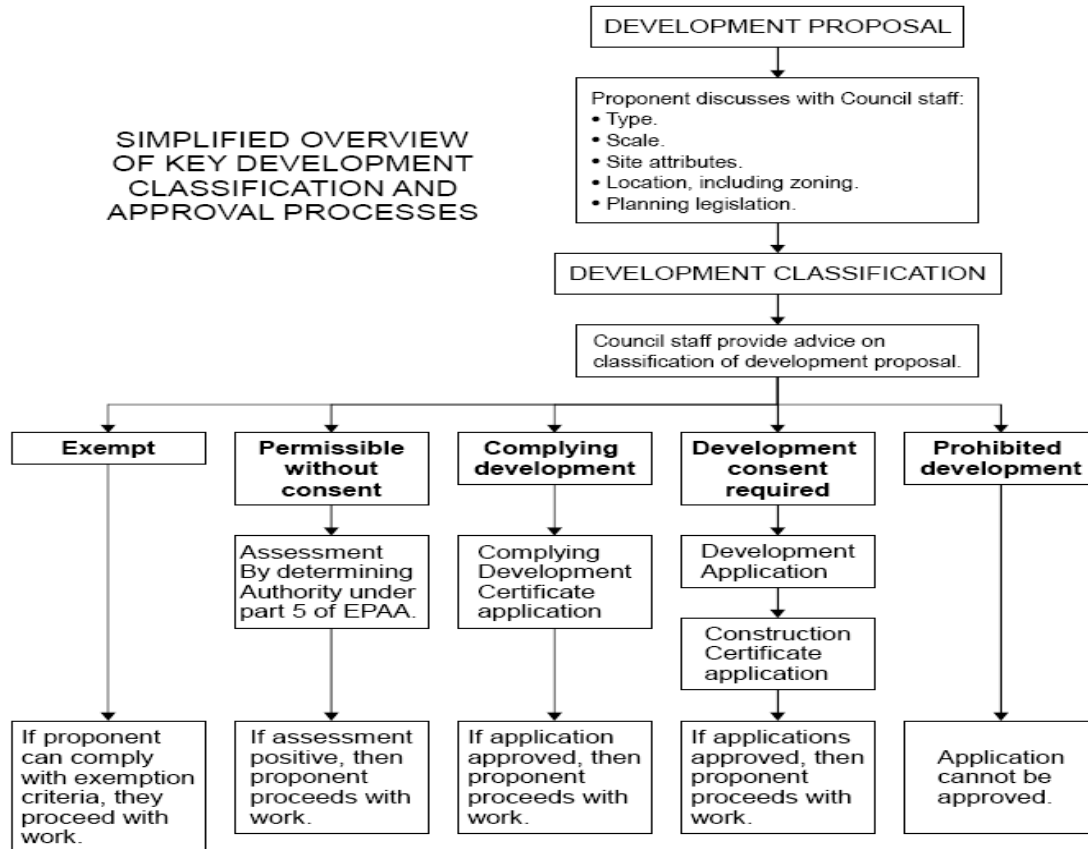
## **Governance issues:**

DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Walgett Local Environmental Plan, and State Environmental Planning Policies). Section 80A of the Act provides that Council may impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

## WALGETT SHIRE COUNCIL AGENDA

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

## WALGETT SHIRE COUNCIL AGENDA

### **Financial implications:**

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

### **Alternative solutions/options:**

Nil

### **Conclusion:**

It is recommended that Council note the current level of development activity within the Shire.

| <b>Development &amp; Complying Development Certificate Applications</b>                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Walgett Shire Council note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority for August, September, October &amp; November 2013.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments**

A - DAs & CDCs approved August - November 2013

|            |             |                                                                               |                                                                               |        |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 12/02/2013 | Parameters: | Date Range: Y<br>Start Date: 1/08/2013<br>End Date: 30/11/2013<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:1 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document                                              | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner                                                | Determination               | Determined | Received   |
|-------------------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b>                              |                          |                                                                                                    |                             |            |            |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 169<br/>Calendar Stop Days: 150<br/>Adjusted Calendar Days: 19</i> |                             |            |            |
| 020/2013/00000004/001                                 | BURREN JUNCTION NSW 2386 | 170 Change of Use<br>36 Alma ST BURREN JUNCTION<br>LOT: 21 DP: 15645                               | Approved by Council         | 27/08/2013 | 12/03/2013 |
| <i>There are Multiple Parcels on this application</i> |                          |                                                                                                    |                             |            |            |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 154<br/>Calendar Stop Days: 152<br/>Adjusted Calendar Days: 2</i>  |                             |            |            |
| 020/2013/00000012/001                                 | Dubbo NSW 2830           | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>32867 Kamilaroi HWY CRYON<br>LOT: 26 DP: 752269  | Approved - Staff Delegation | 13/08/2013 | 13/03/2013 |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 15<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 15</i>    |                             |            |            |
| 020/2013/00000015/001                                 | COOLAMON NSW 2701        | 170 Change of Use<br>10 Fox ST WALGETT<br>PT: 1 DP: 1142964                                        | Approved - Staff Delegation | 02/08/2013 | 19/07/2013 |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 41<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 41</i>    |                             |            |            |

# WALGETT SHIRE COUNCIL AGENDA

## AUTHORITY

## Determined Applications



|            |             |                                                                               |                                                                               |        |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 12/02/2013 | Parameters: | Date Range: Y<br>Start Date: 1/08/2013<br>End Date: 30/11/2013<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:2 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document                                   | Applicant Name / Address      | Development Type<br>Property Address<br>Title Owner                                                         | Determination               | Determined | Received   |
|--------------------------------------------|-------------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| Document Type: 20<br>020/2013/00000016/001 |                               | 70 Class 6 - Shop<br>Shermans WAY LIGHTNING RIDGE<br>LOT: 6824 DP: 46195 WLL: 14253                         | Approved by Council         | 28/08/2013 | 19/07/2013 |
|                                            | LIGHTNING RIDGE NSW 2834      |                                                                                                             |                             |            |            |
|                                            | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 21<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 21</i>             |                             |            |            |
| 020/2013/00000017/001                      |                               | 151 Class 10b - Fence<br>26 Warrena ST WALGETT<br>LOT: B DP: 392928                                         | Approved - Staff Delegation | 12/08/2013 | 23/07/2013 |
|                                            | WALGETT<br>NSW 2832           |                                                                                                             |                             |            |            |
|                                            |                               | <i>There are Multiple Parcels on this application</i>                                                       |                             |            |            |
|                                            | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 3<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 3</i>               |                             |            |            |
| 020/2013/00000020/001                      |                               | 170 Change of Use<br>3 Fox ST WALGETT<br>LOT: 36 DP: 229884                                                 | WITHDRAWN BY<br>APPLICANT   | 10/08/2013 | 08/08/2013 |
|                                            | 4<br>LIGHTNING RIDGE NSW 2834 |                                                                                                             |                             |            |            |
|                                            | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 31<br/>Calendar Stop Days: 8<br/>Adjusted Calendar Days: 23</i>             |                             |            |            |
| 020/2013/00000022/001                      |                               | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>Mining LIGHTNING RIDGE<br>LOT: 158 DP: 1076808 WLL: 14617 | Approved - Staff Delegation | 27/09/2013 | 28/08/2013 |
|                                            | LIGHTNING RIDGE<br>NSW 2834   |                                                                                                             |                             |            |            |

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# WALGETT SHIRE COUNCIL AGENDA

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Determined Applications



|            |             |                                                                               |                                                                               |         |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|
| 12/02/2013 | Parameters: | Date Range: Y<br>Start Date: 1/08/2013<br>End Date: 30/11/2013<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 3 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|

| Document                                              | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner                                                          | Determination               | Determined | Received   |
|-------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b>                              |                          |                                                                                                              |                             |            |            |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 19</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 19</i>  |                             |            |            |
| 020/2013/00000023/001                                 | it<br>WALGETT NSW 2832   | 142 Class 10a - Shed<br>Γ WALGETT<br>LOT: 7 ALT: PRT: SEC: 30 DP: 759036<br>i                                | Approved - Staff Delegation | 27/09/2013 | 09/09/2013 |
| <hr/>                                                 |                          |                                                                                                              |                             |            |            |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 30</i><br><i>Calendar Stop Days: 16</i><br><i>Adjusted Calendar Days: 14</i> |                             |            |            |
| 020/2013/00000025/001                                 | MOUNT MOLLOY QLD 4871    | 142 Class 10a - Shed<br>15423 Gwydir HWY COLLARENEBRI<br>LOT: 6545 DP: 769349 WLL: 13344                     | Approved - Staff Delegation | 11/10/2013 | 12/09/2013 |
| <hr/>                                                 |                          |                                                                                                              |                             |            |            |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 24</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 24</i>  |                             |            |            |
| 020/2013/00000026/001                                 | DUBBO NSW 2830           | 160 Subdivision/Consolidation<br>**** UNKNOWN ****<br>LOT: 9 DP: 754268                                      | Approved - Staff Delegation | 16/10/2013 | 23/09/2013 |
| <hr/>                                                 |                          |                                                                                                              |                             |            |            |
|                                                       | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 8</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 8</i>    |                             |            |            |
| <hr/>                                                 |                          |                                                                                                              |                             |            |            |
| <i>There are Multiple Parcels on this application</i> |                          |                                                                                                              |                             |            |            |
| <hr/>                                                 |                          |                                                                                                              |                             |            |            |

AUTHORITY

# WALGETT SHIRE COUNCIL AGENDA

## AUTHORITY

## Determined Applications



12/02/2013 Parameters: Date Range: Y Document Type: 20 Page: 4  
 Start Date: 1/08/2013 Officer: ALL  
 End Date: 30/11/2013 Number of Days: 0  
 As At Date: Stop The Clock: Yes

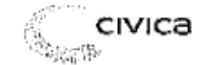
| Document                                              | Applicant Name / Address    | Development Type<br>Property Address<br>Title Owner                                         | Determination               | Determined | Received   |
|-------------------------------------------------------|-----------------------------|---------------------------------------------------------------------------------------------|-----------------------------|------------|------------|
| <b>Document Type: 20</b>                              |                             |                                                                                             |                             |            |            |
| 020/2013/00000027/001                                 | WALGETT NSW 2832            | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>5 Keepit ST WALGETT<br>LOT: 38 DP: 603269 | Approved - Staff Delegation | 16/10/2013 | 09/10/2013 |
| <i>Stop the Clock</i>                                 |                             |                                                                                             |                             |            |            |
| <i>Total Elapsed Calendar Days: 42</i>                |                             |                                                                                             |                             |            |            |
| <i>Calendar Stop Days: 0</i>                          |                             |                                                                                             |                             |            |            |
| <i>Adjusted Calendar Days: 42</i>                     |                             |                                                                                             |                             |            |            |
| 020/2013/00000028/001                                 | LIGHTNING RIDGE NSW 2834    | 170 Change of Use<br>21470 Castlereagh HWY ANGLEDOOL<br>LOT: 3478 DP: 765767 WLL: 5832      | Approved - Staff Delegation | 21/11/2013 | 11/10/2013 |
| <i>Stop the Clock</i>                                 |                             |                                                                                             |                             |            |            |
| <i>Total Elapsed Calendar Days: 18</i>                |                             |                                                                                             |                             |            |            |
| <i>Calendar Stop Days: 0</i>                          |                             |                                                                                             |                             |            |            |
| <i>Adjusted Calendar Days: 18</i>                     |                             |                                                                                             |                             |            |            |
| 020/2013/00000029/001                                 | WALGETT NSW 2832            | 151 Class 10b - Fence<br>101 Fox ST WALGETT<br>LOT: 81 DP: 713774                           | Approved - Staff Delegation | 31/10/2013 | 14/10/2013 |
| <i>There are Multiple Parcels on this application</i> |                             |                                                                                             |                             |            |            |
| <i>Stop the Clock</i>                                 |                             |                                                                                             |                             |            |            |
| <i>Total Elapsed Calendar Days: 10</i>                |                             |                                                                                             |                             |            |            |
| <i>Calendar Stop Days: 0</i>                          |                             |                                                                                             |                             |            |            |
| <i>Adjusted Calendar Days: 10</i>                     |                             |                                                                                             |                             |            |            |
| 020/2013/00000030/001                                 | LIGHTNING RIDGE<br>NSW 2834 | 143 Class 10a - Carport<br>28 Nettleton DR LIGHTNING RIDGE<br>LOT: 16 SEC: 31 DP: 758612    | Approved - Staff Delegation | 31/10/2013 | 22/10/2013 |

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# WALGETT SHIRE COUNCIL AGENDA

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## Determined Applications



|            |             |                                                                               |                                                                               |        |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|
| 12/02/2013 | Parameters: | Date Range: Y<br>Start Date: 1/08/2013<br>End Date: 30/11/2013<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page:5 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|--------|

| Document                   | Applicant Name / Address      | Development Type<br>Property Address<br>Title    Owner                                                             | Determination                               | Determined | Received   |
|----------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------|------------|
| <b>Document Type: 20</b>   |                               |                                                                                                                    |                                             |            |            |
|                            | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 36</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 36</i>        |                                             |            |            |
| 020/2013/00000031/001      | PO BOX 31<br>WALGETT NSW 2832 | 120    Class 9b - Assembly Building<br><br>2 Cumborah ST CUMBORAH<br>LOT: 3 DP: 752679<br>State of New South Wales | Approved by Council                         | 26/11/2013 | 22/10/2013 |
| <hr/>                      |                               |                                                                                                                    |                                             |            |            |
|                            | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 2</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 2</i>          |                                             |            |            |
| 020/2013/00000033/001      | WALGETT NSW 2832              | 150    Class 10b - Fence/Antenna/Other<br><br>37 Pitt ST WALGETT<br>LOT: 2 DP: 1092470                             | Approved - Staff Delegation                 | 08/11/2013 | 07/11/2013 |
| <hr/>                      |                               |                                                                                                                    |                                             |            |            |
| Officer: Mr M Clarkson     |                               | <i>Average Elapsed Calendar Days: 18.56</i>                                                                        | <i>Total Elapsed Calendar Days: 623.00</i>  |            |            |
| Number of Applications: 16 |                               | <i>Average Calendar Stop Days: 20.38</i>                                                                           | <i>Total Calendar Stop Days: 326.00</i>     |            |            |
|                            |                               | <i>Average Adjusted Calendar Days: 18.56</i>                                                                       | <i>Total Adjusted Calendar Days: 297.00</i> |            |            |
| <hr/>                      |                               |                                                                                                                    |                                             |            |            |
|                            | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 17</i><br><i>Calendar Stop Days: 3</i><br><i>Adjusted Calendar Days: 14</i>        |                                             |            |            |
| 020/2013/00000018/001      | COOLAMON NSW 2701             | 170    Change of Use<br><br>5 Morilla ST LIGHTNING RIDGE<br>LOT: 1 DP: 623130                                      | Approved - Staff Delegation                 | 22/08/2013 | 06/08/2013 |

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## Determined Applications



12/02/2013 Parameters: Date Range: Y Document Type: 20 Page:6  
 Start Date: 1/08/2013 Officer: ALL  
 End Date: 30/11/2013 Number of Days: 0  
 As At Date: Stop The Clock: Yes

| Document                  | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination                              | Determined | Received   |
|---------------------------|--------------------------|-----------------------------------------------------|--------------------------------------------|------------|------------|
| <b>Document Type: 20</b>  |                          |                                                     |                                            |            |            |
|                           | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 51</i>              |                                            |            |            |
|                           |                          | <i>Calendar Stop Days: 22</i>                       |                                            |            |            |
|                           |                          | <i>Adjusted Calendar Days: 29</i>                   |                                            |            |            |
| 020/2013/00000019/001     |                          | 170 Change of Use                                   | Approved - Staff Delegation                | 25/09/2013 | 06/08/2013 |
|                           | WALGETT NSW 2832         | 81 Fox ST WALGETT<br>LOT: A DP: 373261              |                                            |            |            |
| <hr/>                     |                          |                                                     |                                            |            |            |
|                           | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 9</i>               |                                            |            |            |
|                           |                          | <i>Calendar Stop Days: 0</i>                        |                                            |            |            |
|                           |                          | <i>Adjusted Calendar Days: 9</i>                    |                                            |            |            |
| 020/2013/00000021/001     |                          | 160 Subdivision/Consolidation                       | Approved - Staff Delegation                | 23/08/2013 | 15/08/2013 |
|                           | NARRABRI NSW 2390        | **** UNKNOWN ****<br>LOT: 36 DP: 752264             |                                            |            |            |
| <hr/>                     |                          |                                                     |                                            |            |            |
|                           | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 7</i>               |                                            |            |            |
|                           |                          | <i>Calendar Stop Days: 0</i>                        |                                            |            |            |
|                           |                          | <i>Adjusted Calendar Days: 7</i>                    |                                            |            |            |
| 020/2013/00000034/001     |                          | 170 Change of Use                                   | Approved - Staff Delegation                | 14/11/2013 | 08/11/2013 |
|                           | WALGETT NSW 2832         | Warrena ST WALGETT<br>LOT: I DP: 123133             |                                            |            |            |
| <hr/>                     |                          |                                                     |                                            |            |            |
| Officer: Mr M P Goodwin   |                          | <i>Average Elapsed Calendar Days: 14.75</i>         | <i>Total Elapsed Calendar Days: 84.00</i>  |            |            |
| Number of Applications: 4 |                          | <i>Average Calendar Stop Days: 6.25</i>             | <i>Total Calendar Stop Days: 25.00</i>     |            |            |
|                           |                          | <i>Average Adjusted Calendar Days: 14.75</i>        | <i>Total Adjusted Calendar Days: 59.00</i> |            |            |

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# WALGETT SHIRE COUNCIL AGENDA

AUTHORITY

Determined Applications



|            |             |                                                                               |                                                                               |         |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|
| 12/02/2013 | Parameters: | Date Range: Y<br>Start Date: 1/08/2013<br>End Date: 30/11/2013<br>As At Date: | Document Type: 20<br>Officer: ALL<br>Number of Days: 0<br>Stop The Clock: Yes | Page: 7 |
|------------|-------------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------|---------|

| Document                                 | Applicant Name / Address      | Development Type<br>Property Address<br>Title    Owner                                                       | Determination                               | Determined | Received   |
|------------------------------------------|-------------------------------|--------------------------------------------------------------------------------------------------------------|---------------------------------------------|------------|------------|
| <b>Document Type: 24</b>                 |                               |                                                                                                              |                                             |            |            |
|                                          | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 33</i><br><i>Calendar Stop Days: 18</i><br><i>Adjusted Calendar Days: 15</i> |                                             |            |            |
| 024/2013/00000008/001                    | ASHFIELD BC NSW 1800          | 10    Class 1a -Single Dwelling/Dual<br>Occupancy<br>17 Fantasia ST LIGHTNING RIDGE<br>LOT: 40 DP: 837866    | Approved - Staff Delegation                 | 27/09/2013 | 26/08/2013 |
| <hr/>                                    |                               |                                                                                                              |                                             |            |            |
|                                          | <i>Stop the Clock</i>         | <i>Total Elapsed Calendar Days: 15</i><br><i>Calendar Stop Days: 0</i><br><i>Adjusted Calendar Days: 15</i>  |                                             |            |            |
| 024/2013/00000009/001                    | PO Box 64<br>WALGETT NSW 2832 | 10    Class 1a -Single Dwelling/Dual<br>Occupancy<br>5 Keepit ST WALGETT<br>LOT: 38 DP: 603269               | Withdrawn by Council                        | 09/10/2013 | 25/09/2013 |
| <hr/>                                    |                               |                                                                                                              |                                             |            |            |
| Officer: Mr A R Wilson                   |                               | <i>Average Elapsed Calendar Days: 15.00</i>                                                                  | <i>Total Elapsed Calendar Days: 48.00</i>   |            |            |
| Number of Applications: 2                |                               | <i>Average Calendar Stop Days: 9.00</i>                                                                      | <i>Total Calendar Stop Days: 18.00</i>      |            |            |
|                                          |                               | <i>Average Adjusted Calendar Days: 15.00</i>                                                                 | <i>Total Adjusted Calendar Days: 30.00</i>  |            |            |
| <hr/>                                    |                               |                                                                                                              |                                             |            |            |
| <u>Report Totals &amp; Averages</u>      |                               | <i>Average Elapsed Calendar Days: 34.32</i>                                                                  | <i>Total Elapsed Calendar Days: 755.00</i>  |            |            |
| <u>Total Number of Applications : 22</u> |                               | <i>Average Calendar Stop Days: 16.77</i>                                                                     | <i>Total Calendar Stop Days: 369.00</i>     |            |            |
|                                          |                               | <i>Average Adjusted Calendar Days: 17.55</i>                                                                 | <i>Total Adjusted Calendar Days: 386.00</i> |            |            |

AUTHORITY

## ***DEVELOPMENT APPLICATION 2013/032***

**REPORTING SECTION:** Planning and Regulatory Services

**AUTHOR:** Matt Clarkson – Town Planner

**FILE NUMBER:** DA2013/032

---

### **Summary:**

A Development Application has been received from Terry Francis on behalf of Woodhams Petroleum for a self-service diesel tank at Burren Junction. It is recommended that Council approve the application subject to the attached conditions of development consent.

### **Background:**

Terry Francis has lodged an application for a self-service diesel tank adjacent to the Junction City Hotel in Burren Junction. As 2 objections have been received regarding the application, it has been referred to Council for determination.

A copy of the Development Application Assessment Report has been provided as Attachment A.

Copies of the objections have been provided as Attachment B.

Both objections propose that the Development Application be refused on the basis that it may have negative effects commercially on the Burren Junction Café, which has traditionally provided retail fuel for the locality. When considering the application in the context of the objections, it must be noted that:

- The café has not provided fuel for a period in excess of 12 months, and no Development Application or Construction Certificate has been lodged for the site.
- The commercial viability of proposed commercial development, or potential competing commercial development, is not a matter that may be taken into consideration by Council for the purposes of determining a development application under Part 4 of the Environmental Planning and Assessment Act 1979.

### **Current Position:**

2 objections have been received regarding the Development Application. The substance of these objections that may be considered by Council under the Act related to:

- Noise,
- Dust,
- Truck movements.

### **Relevant Reference Documents/Policies:**

- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning & Assessment Regulation 2000.

## WALGETT SHIRE COUNCIL AGENDA

- \* Walgett Local Environmental Plan 2013.
- \* Walgett Development Control Plan 2013.

### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

### **Environmental issues:**

No significant environmental issues involved.

### **Stakeholders:**

The applicant, public, and Walgett Shire Council.

### **Financial Implications:**

None known or expected.

### **Alternative Solutions/Options:**

Refuse Development Application 2013/032:- This option has not been recommended as there appears to be no basis for not allowing the development to proceed subject to the conditions of development consent.

### **Conclusion:**

#### **Review of Development Determination 2013/032 – Terry Francis**

#### **Recommendation:**

That Walgett Shire Council resolve to:

1. Approve Development Application DA2013/032 by Terry Francis for a self-service diesel tank on Lot 43 DP 15645.

**Moved:**

**Seconded:**

## WALGETT SHIRE COUNCIL AGENDA

### ATTACHMENTS:

ATTACHMENT A – DEVELOPMENT APPLICATION ASSESSMENT REPORT DA2013/032.

#### DEVELOPMENT APPLICATION ASSESSMENT REPORT

##### APPLICATION DETAILS

|                          |                                                 |                      |            |
|--------------------------|-------------------------------------------------|----------------------|------------|
| Application number       | DA2013/032                                      | Lodgement date       | 30.10.2013 |
| Application is for       | Self-service diesel tank                        | Value of development | \$100,000  |
| Land address             | 63 Slacksmith St Burren Junction                | Lot/sec/DP           | 43/15645   |
| Applicant name           | Terry Francis                                   | Ass                  | 7724       |
| Owner name               | Craig Lusby Management Pty Ltd                  |                      |            |
| Land zoning              | RU5 Village                                     |                      |            |
| Current use /development | Hotel                                           |                      |            |
| Assessment report author | Matt Clarkson, Town Planner                     |                      |            |
| Statutory days           | Deemed refusal after 40 days (Cl. 113 EPAR2000) |                      |            |

##### PROPOSAL

Install self-service diesel tank.

##### SUBJECT SITE AND LOCALITY

An inspection of the site and surrounding area was undertaken on 13.11.2013.

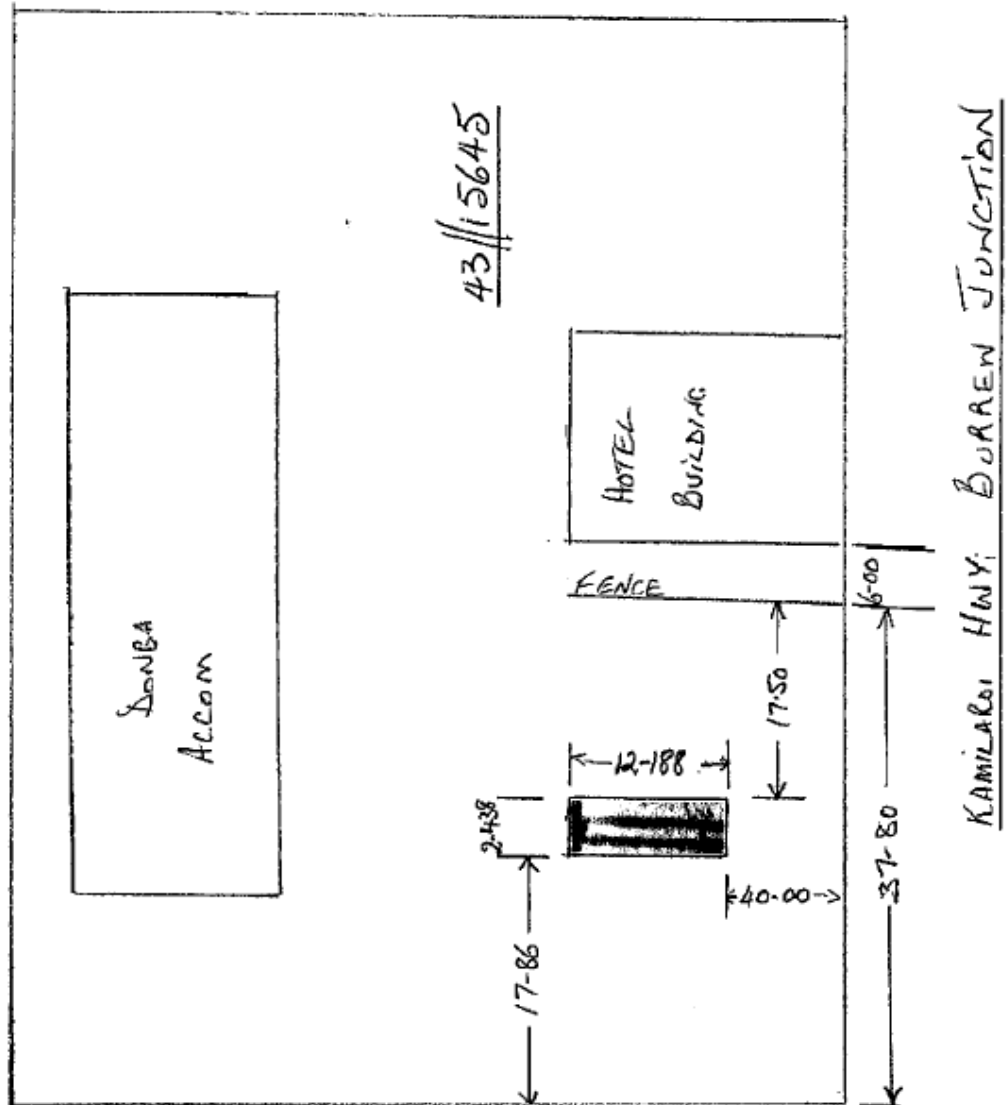
The site has a total area of 9190 square metres and currently contains a rural hotel.

The proposed site is located next to an established rural hotel on almost one hectare. Dominant land use in the locality is residential, with some commercial premises to the west, and temporary accommodation to the north.

Existing land use is shown in the aerial photograph below.

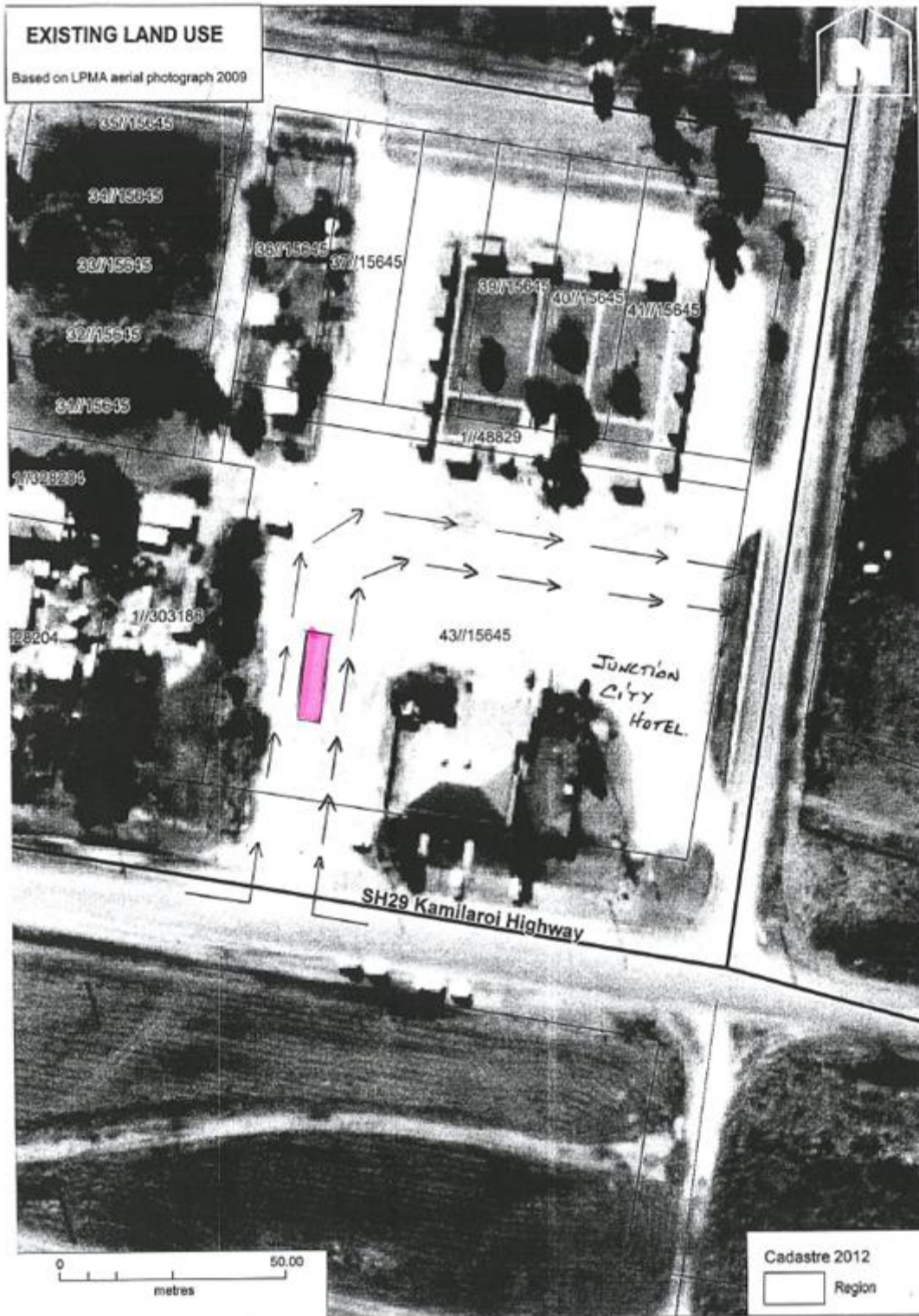
## WALGETT SHIRE COUNCIL AGENDA







# WALGETT SHIRE COUNCIL AGENDA





# WALGETT SHIRE COUNCIL AGENDA

## **DEVELOPMENT APPLICATION AND SITE HISTORY**

### **Previous consents:**

A search of council records failed to disclose any consents.

Note that a building certificate was approved on 23 October 2006 for a dwelling, caravan park, and hotel on the holding.

### **Previous use/development:**

Hotel, temporary accommodation.

### **Previous enforcement action:**

None known.

## **REFERRALS**

Application was referred to Roads and Maritime Services for comment on 1 November 2013 (see TRIM record DA2013/032/0013). They responded on 19 November 2013 (see TRIM record DA2013/032/0020) with recommended conditions, which have generally been incorporated into the recommended conditions of consent (see recommended conditions of consent Acc10, Acc11 & Acc12).

## **SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

### **79C(1)(a)(i) the provisions of any environmental planning instrument**

|                                                                                 | Applicable Clauses                                                         | Compliance                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------|----------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| State Environmental Planning Policies (SEPPs)                                   |                                                                            |                                                                                                                                                                                                                        |
| State Environmental Planning Policy No 33 – Hazardous and Offensive Development | Clause 12 requires the preparation of a preliminary hazard analysis (PHA). | PHA has been provided by a suitable qualified professional (see TRIM record DA2013/032/0001). Screening indicates that the proposed development is not "potentially hazardous industry", hence SEPP 33 does not apply. |
| Regional Environmental Planning Policies (deemed SEPPs)                         |                                                                            |                                                                                                                                                                                                                        |
| Nil                                                                             | Nil                                                                        | N/A                                                                                                                                                                                                                    |

# WALGETT SHIRE COUNCIL AGENDA

| Local Environmental Plans (LEPs)      |                                                                                                                                                                                |                                                                                                                                                                                                                                                                          |
|---------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Walgett Local Environmental Plan 2013 | Part 2 Permitted or prohibited development and the land use table for RU5 Village.                                                                                             | The proposed land use requires development consent.                                                                                                                                                                                                                      |
|                                       | Clause 2.3 (2) The consent authority must have regard to the objectives for development in a zone when determining a development application in respect of land within a zone. | The proposed development is compatible with the general residential character of the village, and is unlikely to significantly adversely affect the amenity of development within the zone. In that context it is compliant with the objectives for an RU5 Village zone. |

## 79C(1)(a)(ii) the provisions of any draft environmental planning instrument

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil                | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

## 79C(1)(a)(iii) any development control plan

|                                       | Applicable Clauses                              | Compliance                                                                                                                                  |
|---------------------------------------|-------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------|
| Walgett Development Control Plan 2013 | 4.8.3 Utilities & services<br>4.8.4 Landscaping | No, however requiring compliance with these development standards is unwarranted and unreasonable in this instance.                         |
|                                       | 4.8.7 Parking                                   | Yes. Review of aerial photography and use of GIS data suggests that there is sufficient space for articulated trucks to park and manoeuvre. |
|                                       | 4.8.9 Traffic and access                        | See 'key issues' section.                                                                                                                   |

## 79C(1)(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                                                                                  |
|---------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition                                                       | N/A – No demolition proposed.                                                               |
| 93 Fire safety and other considerations                                   | N/A – No change of building use for an existing building proposed.                          |
| 94 Consent authority may require buildings to be upgraded                 | N/A – No rebuilding, alteration, enlargement or extension of an existing building proposed. |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed.                                                      |

# WALGETT SHIRE COUNCIL AGENDA

| Applicable Clauses                  | Compliance                           |
|-------------------------------------|--------------------------------------|
| 95 Deferred commencement consent    | N/A – Not proposed or required.      |
| 97A Fulfilment of BASIX commitments | N/A - Not a residential development. |

## 79C(1)(b) the likely impacts of that development

| Likely impacts                   | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
|----------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Noise, dust, and truck movements | See 'key issues' section.                                                                                            |

## 79C(1)(c) the suitability of the site for the development

|                                                       | Summary of site suitability issues                                                                                               |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | Yes. The proposed development is consistent with other development in the immediate surrounds, and within the village generally. |
| Are the site attributes conducive for the development | No significant attributes are known which would make the site unsuitable for the development.                                    |

## 79C(1)(d) any submissions made in accordance with this Act or the Regulations

Proposal is only local development therefore there is no formal opportunity for submissions under the Act or Regulations.

## 79C(1)(e) the public interest

|                                              | Summary of any detrimental impacts |
|----------------------------------------------|------------------------------------|
| Federal, state or local government interests | None known or expected.            |
| Community interests                          | None known or expected.            |

# WALGETT SHIRE COUNCIL AGENDA

## **PUBLIC PARTICIPATION**

Public notification was undertaken via letters dated 30 October 2013 to:

- The Burren Junction Precinct Committee.
- 8 nearby land owners.

As of 13 November 2013 one objection has been received regarding the Development Application. The substance of the objection related to noise, dust, and truck movements. This has been addressed in the 'Assessment – Key Issues' section below.

## **ASSESSMENT – KEY ISSUES**

### **Noise, dust, and truck movements**

Of the two objection letters received, only some issues in one letter be considered under Section 79C of the Environmental Planning and Assessment Act 1979. These relate to noise, dust, and general truck movements. Overall, refusal of the Development Application is not warranted because:

- the diesel tank is proposed to be located approximately 120 metres from the objector's dwelling.
- the dwelling is well screened from the site by structures and vegetation.
- it is expected that vehicle traffic will be relatively infrequent even in peak usage periods.
- the supplied traffic management plan indicates that trucks will not pass dwellings except on the Kamilaroi Highway, and the objector's dwelling is around 200 metres from the highway in Alma Street (see Existing Land Use map on page 2 of this report).
- heavy vehicle movements are endemic to the village of Burren Junction, and it is reasonable to suggest that the proposed development will have little additional impact.

### **Traffic and access**

All vehicles can enter and exit the site in a forward direction. Sealed vehicle movement areas are unwarranted as the existing hardstand is a suitable wearing surface. Despite the surface being acceptable, it has the potential to deteriorate over time. It is a recommended condition of consent that the hardstand surface is maintained in a condition suitable for commercial levels of traffic (see recommended condition of consent Acc12).

Roads and Maritime services have requested that a minimum distance of 36.5 metres be provided between the front property and all fuel dispensers so that the largest vehicle accessing the service station is clear of the road reserve. This has been included as a recommended condition of consent (see recommended condition of consent Acc10).

### **Conclusion**

No significant adverse impacts are known or expected on the natural, social or economic environment as a result of the proposed development. In that context it would be appropriate to approve the Development Application subject to the attached recommended conditions of development consent.

## **RECOMMENDATION**

Approval

 Town Planner Date 22.11.2013

## WALGETT SHIRE COUNCIL AGENDA

### **INTERNAL REFERRALS**

Summary of responses from Council staff referrals, where applicable.

#### **SENIOR HEALTH AND BUILDING SURVEYOR**

Comments \_\_\_\_\_  
\_\_\_\_\_

Recommendation Approved

Signature [Signature] Date 2/12/2013

#### **ACTING DIRECTOR URBAN INFRASTRUCTURE**

Comments \_\_\_\_\_  
\_\_\_\_\_

Recommendation Approved

Signature [Signature] Date 02-12-13

### **APPROVAL**

This application is referred to Walgett Shire Council for determination because as an objection has been received, and it is recommended that Council:

- Approve the development subject to the attached conditions of development consent.

[Signature] Acting Director Planning & Regulatory Services Date 2/12/2013

**ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS**

**CONDITIONS IMPOSED BY COUNCIL**

The following development consent conditions are imposed by Council as the consent authority.

**CONDITIONS THAT ARE ONGOING REQUIREMENTS**

**GENERAL**

**Gen 10**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council,

except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

**Gen 11**

At the completion of works, the applicant is to obtain a Compliance Certificate from the Principal Certifying Authority (PCA). All required trade certifications are to be available to the PCA before the final inspection will be carried out.

*Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979 and to restrict use until the terms of the Development Consent have been complied with so as to ensure the health and safety of occupants of the building.*

**ACCESS**

**Acc 10**

A minimum distance of 36.5 metres must be provided between the edge Lot 43 DP 15645 on the Kamilaroi Highway and all fuel dispensers.

*Reason: To ensure that the largest vehicle accessing the service station is clear of the road reserve.*

**Acc 11**

All egress from the site by commercial vehicles shall be via Corunna Street.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

**Acc 12**

The existing hardstand surface is to be maintained in a condition suitable for all weather commercial traffic.

*Reason: To ensure appropriate levels of access for a commercial development of this nature.*

# WALGETT SHIRE COUNCIL AGENDA

## ENVIRONMENTAL MANAGEMENT

### Env 16

All external lightning is to be positioned and directed so as to prevent the intrusion of light to the adjoining premises.

*Reason: To prevent the intrusion of light onto adjoining premises.*

## WATER, SEWER, AND STORMWATER

### Plu 11

The land surrounding the completed structure is to have a drainage system so that stormwater is disposed of in a manner which will not create any additional nuisance to adjoining properties.

*Reason: To minimise the potential for detrimental impacts to buildings or neighbouring properties.*

## **CONDITIONS THAT MUST BE COMPLIED WITH DURING CONSTRUCTION**

### SITING/SETOUT

#### Set 20

The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot, and;
- (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any buildings being erected in a location where it would be inappropriate.*

### CONSTRUCTION

#### Con 20

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

|                          |                                               |
|--------------------------|-----------------------------------------------|
| Monday to Saturday       | 7.00 AM to 5.00 PM                            |
| Sunday & public Holidays | No construction activities are to take place. |

*Reason: To ensure that public amenity is not unduly affected by noise.*

#### Con 21

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

*Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*

**ADVISORY NOTES – EPA act 1979**

**CONSTRUCTION CERTIFICATE & PRINCIPLE CERTIFYING AUTHORITY**

Sub-section 81A(2) of the Environmental Planning and Assessment Act 1979 provides that:

- (2) The erection of a building in accordance with a development consent must not be commenced until:
  - (a) a construction certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
  - (b) the person having the benefit of the development consent has:
    - (i) appointed a principal certifying authority for the building work, and
    - (ii) notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

**LICENCED CONTRACTOR APPOINTMENT**

Sub-section 81A(2)(b2) of the Environmental Planning and Assessment Act 1979 provides that:

- (b2) the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has:
  - (i) appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential building work is involved, and
  - (ii) notified the principal certifying authority of any such appointment, and
  - (iii) unless that person is the principal contractor, notified the principal contractor of any critical stage inspections and other inspections that are to be carried out in respect of the building work, and

**NOTIFICATION OF COMMENCEMENT OF BUILDING WORKS**

Sub-section 81A(2)(c) of the Environmental Planning and Assessment Act 1979 provides that:

- (c) the person having the benefit of the development consent has given at least 2 days' notice to the council, and the principal certifying authority if that is not the council, of the person's intention to commence the erection of the building.

**ADVISORY NOTES – EPAR regulation 2000**

**BUILDING CODE OF AUSTRALIA**

Sub-clause 98(1)(a) of the Environmental Planning and Assessment Regulation 2000 makes the following mandatory condition of development consent.

- (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*,

**ERECTION OF SIGNS**

Clause 98A of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:



## WALGETT SHIRE COUNCIL AGENDA

- (2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the work site is prohibited.
- (3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
- (4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.
- (5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.
- (6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

**Note.** Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

### **ADVISORY NOTES – General**

#### **COVENANTS**

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

#### **DIAL BEFORE YOU DIG**

Underground infrastructure may exist in the area that is subject to your application. In the interests of health and safety and in order to protect damage to third party assets please contact Dial before you dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 before excavating or erecting structures.

END.

WALGETT SHIRE COUNCIL AGENDA

ATTACHMENT B – OBJECTIONS FOR DA2013/032

General Manager  
Walgett Shire Council  
P.O. Box 31  
Walgett 2832

Don Ramsland

Re Development Application: 2013 / 032

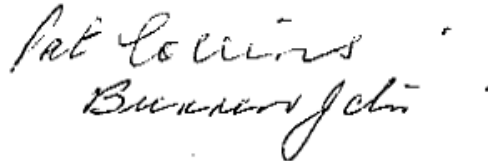
Don,

I would like to voice my objection to the above DA for two reasons.

As I live nearby, I would not like to see truck movement 24 hours a day, particularly because of the dust and noise, and

I am aware that the Burren Junction Service Station will resume normal trading in the early part of 2014, and I believe that any development such as this would only be detrimental to the success of the Service Station business once they are operating again. Burren needs the Service Station for its general store capabilities as well as fuel, more than it needs a diesel tank beside the pub.

Regards

A handwritten signature in black ink, appearing to read 'Pat Collins' on the top line and 'Burren Junction' on the bottom line.

Pat Collins  
47 Alma Street  
Burren Junction 2386

11 November 2013

## WALGETT SHIRE COUNCIL AGENDA



Joshua Baker

Burren Junction Café

Ph/Fax 0267 961 297

0411 680 388

22 Alma Street Burren Junction 2386

Po Box 23

joshua.baker1@bigpond.com

Dear Don,

I am unsure if you remember meeting with me at the LEMC meeting last month. My Name is Josh Baker, as captain I was representing the Burren Junction VRA.

I am writing to you in regards to the application for the sale of Diesel for Lot number 63 Burren Junction.

As of March this year I reopened Burren Junction Service Station as the Burren Junction Cafe, and have undertaken a lease to buy contract with the current owner.

As you may have been aware, the owner has had major issues with the leakage of a underground fuel tank. To date we have had the leaking tanks removed and are under strict instruction from the EPA to remove all contaminated soil, in accordance with EPA environmental protection act. This has been a long and expensive process, but Brett and myself want this done properly to insure the long and trouble free future for the Burren Café.

As soon as I took over the shop I started the hunt for a company who would be interested in supplying us with fuel and some new signage/browsers etc. to do so. In April I was put in contact with a company by the name of Woodem's in Walgett and approximately 8 weeks later Woodem's come out and were only interested in the supply of a diesel tank, and he would have a look for an old unleaded tank which I wasn't too keen on because I wanted everything to be new and up to standard but he said he'd get back to me this was the last I had heard of him. While this was all going on I was in contact with a fuelling company by the name of Liberty fuels at Lismore. I rang the fuel representative from Liberty and he drove out the next day (not 8 weeks later unlike Woodem's company) which instantly made me think these guys were keen and they are and have been from the start, and along with Woodem's knew the struggles we were going to face with getting things right to start fresh. What they have proposed from the start to do for not only myself the shop and the community will see that Burren Junction has clean cheap and reliable Diesel, Unleaded and Bottled Gas for many years to come. As we have just completed our tax and have got a first hand realisation of the affects of no fuel and the worst drought (a lot of farmers tell us in 40+ years) the picture has been made quite clear to myself that with out the sale of fuel from here the doors will shut. And they will, the loss I'm running at needs to be made up by not only the small margin I make out of the fuel but more importantly selling a burger or drink etc.. to go with it, I have committed myself to this community and this shop in more ways then people will ever know and I don't want to let them down we provide a lot more to the town then just fuel, without the shop it's a minimum 100km round trip to get such things as a loaf of bread, bottle of milk, newspaper, ice-cream or a feed and drink etc...

I'm aware this letter will have no input on the DA being proposed but I just want yourself and the rest of the Walgett shire councillors right up to the mayor to know that this is where I stand thankyou for your time.

Yours Sincerely Josh Baker.

## ***DRAFT DEVELOPMENT CONTROL PLAN PUBLIC EXHIBITION***

**REPORTING SECTION:** Planning & Regulatory Services

**AUTHOR:** Matt Clarkson, Town Planner

**FILE NUMBER:** 11/380

### **Summary:**

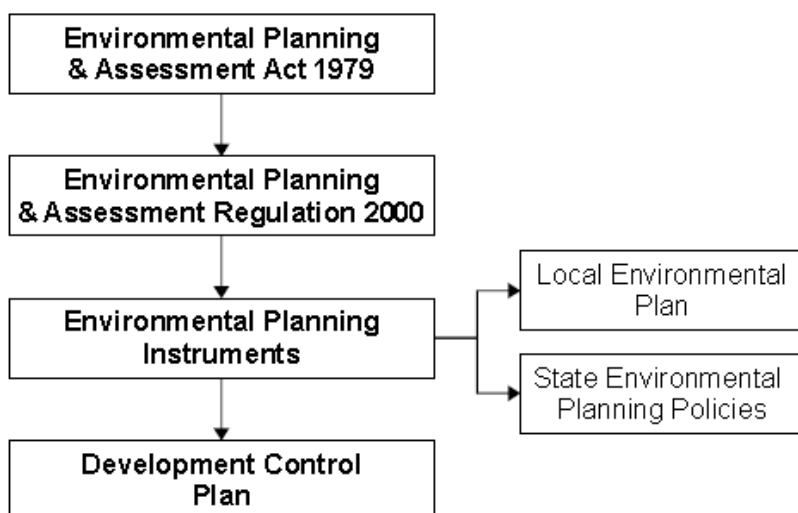
This report recommends that Council resolve to publicly exhibit the draft Walgett Shire Development Control Plan 2014(DCP).

### **Background:**

On 19 February 2013 Council adopted the Walgett Shire Development Control Plan 2013. Council's Planning staff have now implemented the DCP for 10 months.

Councils within NSW invariably use DCPs to establish their minimum expectations for new developments regarding car parking, landscaping, onsite sewage management, building set-backs, advertising and neighbour notifications. A DCP is not legally binding on a Council when considering a development application and DCP provisions have no effect if they are inconsistent with an environmental planning instrument (Local Environmental Plan or State Environmental Planning Policy) applying to the same land.

The flow chart below provides an overview of the legal hierarchy associated with DCPs under the Environmental Planning and Assessment Act 1979. Provisions within the act take precedence, then the Environmental Planning and Assessment Regulation 2000, then any relevant environmental planning instruments and finally the relevant DCP.



## WALGETT SHIRE COUNCIL AGENDA

### **Current Position:**

Some minor amendments have been included which more adequately reflect expected minimum development standards within the shire have been incorporated into the draft Walgett Shire Development Control Plan 2014. These amendments have been highlighted throughout the document.

A copy of the draft DCP has been emailed to Councillors and a hard copy will be provided at the 17 December 2013 Council meeting.

Clause 18 of the Environmental Planning and Assessment Regulation 2000 requires that the draft DCP be exhibited for a minimum of 28 days.

It is proposed that public consultation will be undertaken for a minimum of 28 days via:

- Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.
- Notification letters to Council's precinct committees and community working parties.
- Making digital (PDF) copies of the document available via Council's web site.
- Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge.

Key aspects of the DCP include development controls for:

- Fencing urban land.
- Security barriers on windows in commercial areas.
- Off-street car parking for new development.
- Minimum requirements and sensitive areas for on-site sewage management.
- Development that must be advertised.
- Subdivision of land.
- Mobile food vendors.
- Development which may require Aboriginal Heritage assessment.
- Privacy.

It is important to note that the DCP will not apply to any developments that is classified as exempt or complying development under a relevant State Environmental Planning Policy (SEPP), including:

- SEPP Infrastructure 2007.
- SEPP (Exempt and Complying Development Codes) 2008.
- SEPP Affordable Rental Housing 2009.

The SEPPs typically contain development standards that are relevant to the type of development involved.

The current DCP has been reviewed and amended by Council town planning and building certification staff after being applied for 10 months.

### **Relevant Reference Documents/Policies:**

DCP preparation is regulated by:

- Environmental Planning & Assessment Act 1979.
- Environmental Planning & Assessment Regulation 2000.

## WALGETT SHIRE COUNCIL AGENDA

Other relevant documents include:

- Planning Circular PS 06-012, New Transitional Arrangements for Development Control Plans, issued 5 May 2006 by Department of Planning.
- Walgett Local Environmental Plan 2013 (gazetted 5 July 2013).

### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- \* to exercise community leadership
- \* to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- \* to have regard to the long term and cumulative effects of its decisions
- \* to engage in long-term strategic planning on behalf of the local community
- \* to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights.

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

### **Environmental issues:**

A DCP is important document which clarifies Council's expectations for minimum development standards within the Shire.

### **Stakeholders:**

The public, developers and Walgett Shire Council.

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Do nothing:- The DCP would be inconsistent with Council's expected minimum development standards, and not provide a clear, consistent guide for development within the Shire.

### **Conclusion:**

It is important to review the Development Control Plan periodically to ensure that it is consistent with Council's needs and community expectations.

## WALGETT SHIRE COUNCIL AGENDA

### Public Exhibition of Draft Walgett Shire Development Control Plan 2013

**Recommendation:**

That Walgett Shire Council resolve to:

1. Publicly exhibit the draft Walgett Shire Development Control Plan 2014 for a minimum of 28 days.
2. Undertake public exhibition consultation via;
  - (a) Advertising in Council's newspaper column within the Walgett Spectator and Lightning Ridge News.
  - (b) Notification letters to Council's precinct committees and community working parties.
  - (c) Making digital (PDF) copies of the document available via Council's web site.
  - (d) Making hard copies of the document available at the Council office at Walgett, Council office at Collarenebri and the Library at Lightning Ridge.

**Moved:****Seconded:****Attachments**

Nil

## **MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division since August 2013.

### **a) STRUCTURAL INTEGRITY OF BUILDING, 34 OPAL ST, LIGHTNING RIDGE**

In a letter dated 27 November 2013 the General Manager has requested Marsdens Law group to draft a letter on behalf of Walgett Shire Council seeking assurance that a structural engineers report will be provided within 14 days and that the report will address the issues raised under the heading of "Works to be performed" in Council's order dated 28 August 2013. Furthermore that:

1. If the report is not provided within the 14 days, then Council may engage its own structural engineers to assess the structural integrity of the building.
2. In the event that Council's structural engineers find that the building is not structurally adequate, Council may take further action which could include issuing an order requiring cessation of use of the building, or remediation works, as well as seeking the recovery of all costs incurred in issuing such orders

On 9 December 2013 a 'request for quote' was e-mailed to five structural engineering firms with experience in tilt slab construction seeking quotations for an assessment of the structural integrity of the building at 34 Opal St. If the building owner does not provide their own report, then in the interests of public safety, it may become necessary for Council to engage its own structural engineers, as indicated above.

### **b) RURAL RESIDENTIAL LAND USE STRATEGY DISCUSSION PAPER**

The Walgett Shire Council Rural Residential Land Use Strategy Discussion Paper has been placed on public exhibition from Wednesday 4 December 2013 until Monday 10 February 2014.

A public information session regarding the discussion paper is scheduled for 5.30PM, 17 December 2013 at the Walgett Shire Council chambers.

### **c) DIFFERENTIAL GNSS SURVEYING**

Council's differential GNSS (Global Navigation Satellite System) has been used recently to re-survey the following Council assets within 0.1m:

- Fire hydrants at Lightning Ridge (complete).
- Water meters at Collarenebri (in progress).



**d) POUND DOG REHOMING**

Nina Hartland of Riverina Rescue continues to arrange for the pickup of unclaimed dogs from the Walgett pound. She is working with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners. Pickups occurred on:

- 18-8-2013 - 8 dogs and 15 pups.
- 29-8-2013 – 11 dogs.
- 5-9-2013 – 6 dogs.
- 26-9-2013 – 6 dogs.
- 3-10-2013 – 3 dogs and 9 pups.
- 20-10-2013 – 3 dogs.
- 1-11-2013 – 7 dogs.
- 15-11-2013 – 5 dogs.
- 28-11-2013 – 4 dogs.

Under current impounding arrangements the euthanising of dogs is rare, and usually only involves very sick dogs.

No animal welfare organisations have shown any interest in re-homing cats. It is also quite rare for community members to request a cat. Cats make up a far smaller proportion of the animals entering Council's pound compared to dogs, but the only viable way of dealing with them continues to be euthanasia.

**e) GRAWIN OPAL FIELDS LOCALITY PROPOSAL**

On 24 July 2012 Council resolved, after undertaking public consultation, to request that the Geographical Names Board of NSW (GNB) establish a new locality named the Grawin Opal Fields. The GNB was notified of Council's resolution via a letter dated 31 July 2012.

Despite subsequent letters and e-mails, the GNB still has not formally responded. Informally the GNB has indicated that it would like to Council to undertake addressing on all opal fields and has linked this to the Grawin Opal Fields locality proposal. Council's GIS Coordinator has sought to convey to the GNB that they are separate issues and applying 'rural' addressing on the opal fields will be a more complex process that will require consideration of various non-standard factors, including:

- Community support will be required and there is likely to be some objections arise to formalising locality names for opal fields.
- Establishing locality names and boundaries will be more complex because cadastral boundaries cannot be used in any practical manner on an opal field by opal field basis.
- There is no formal public road network on which to base rural address numbers.
- Cost and maintenance – A large proportion of dwellings are located on Crown Reserve 1024168, which is owned by the Crown. There is a strong argument that Crown Lands should be responsible for the implementation and maintenance of 'rural' addressing within the Crown Reserve.

## WALGETT SHIRE COUNCIL AGENDA

### f) DRAFT PLANNING BILL

There has been significant media interest in the draft Planning Bill 2013 which is intended to supersede the Environmental Planning and Assessment Act 1979. The Department of Planning and Infrastructure has advised that debate on the Planning Bill was deferred by the NSW Lower House on 28 November 2013, until the Parliament sits again next year. Furthermore that the NSW Government will undertake further consultation with stakeholders and the community before the NSW Parliament reconsiders the Planning Bill in 2014.

| <b>Matters Generally for Brief Mention or Information only from Director of Planning &amp; Regulatory Services</b> |
|--------------------------------------------------------------------------------------------------------------------|
|--------------------------------------------------------------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
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|-----------------------------------------------|
| <p>That Walgett Shire Council resolve to:</p> |
|-----------------------------------------------|

- |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ol style="list-style-type: none"><li>1. Receive and note the report by the Director of Planning &amp; Regulatory Services on matters for brief mention, or information only, regarding:<ul style="list-style-type: none"><li>- Structural integrity of building, 34 Opal St, Lightning Ridge</li><li>- Rural Residential Land Use Strategy discussion paper</li><li>- Differential GNSS surveying</li><li>- Pound dog rehoming.</li><li>- Grawin Opal Fields locality proposal</li><li>- Draft Planning Bill</li></ul></li></ol> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                      |
|----------------------|
| <p><b>Moved:</b></p> |
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|-------------------------|
| <p><b>Seconded:</b></p> |
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**Attachments:**

Nil

## ***CLOSED CIRCUIT TELEVISION (CCTV) IN PUBLIC PLACES AND COUNCIL PREMISES - POLICY***

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit - Director Engineering Services

**FILE NUMBER:** 00

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### **Summary:**

In recent years due to a combination of perceptions and fears of increased crime and advances in technology an upsurge in the use of closed circuit television (CCTV) as a tool in tackling crime in public places has occurred.

This report provides a draft policy for consideration and subsequent placement on public exhibition, subject to any amendments.

### **Background:**

Walgett Shire Council supports the implementation and operation of a CCTV network in and around Council premises to enhance the safety and security of employees, visitors, residents and property, while protecting an individual's rights to privacy.

Walgett Shire Council is accountable to the local community and generally has a capacity to coordinate local activities in crime prevention and the promotion of community safety. To fulfil this purpose, Council is required to implement a CCTV system in accordance with the NSW Government Policy Statement and Guidelines for the Establishment and Implementation of CCTV in Public Places.

### **Current Position:**

Council does not have a CCTV policy or CCTV system currently in place to act a deterrent for the prevention of vandalism, graffiti, damage to property and control crime.

### **Relevant Reference Documents/Policies:**

NSW Government Policy Statement and Guidelines for the Establishment and Implementation of CCTV.

### **Governance issues:**

Council is required to have a policy and procedure in place and to receive and process disclosures in accordance with the legislation.

### **Environmental issues:**

An Environmental Assessment shall be undertaken to inform of the strategic location of cameras in relation to lightning levels, landscaping, and private premises.

## WALGETT SHIRE COUNCIL AGENDA

### **Stakeholders:**

Walgett Shire Council  
Walgett Community  
Tourists

### **Financial Implications:**

No budget allocation has been made for a CCTV scheme in the 2013/2014 budget. Due to a number of incidents that occurred at the Walgett Depot a few months back, it is necessary to provide some sort of provision to implement the system.

### **Alternative Solutions/Options:**

Council is required to have a policy to implement the system effectively and efficiently.

### **Conclusion:**

This report recommends that the draft CCTV policy be adopted in principle and placed on public exhibitions for 28 days.

| <b>Closed circuit television (CCTV) in Public Places and Council Premises</b>                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the draft CCTV policy be adopted in principle and placed on public exhibition for 28 days.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Draft CCTV Policy



## POLICY FOR CCTV

Adopted: XX/XX/2013

### CLOSED CIRCUIT TELEVISION (CCTV)

Adoption Date:.....

Review Date: .....

Responsible Officer: General Manager or Delegate

#### 1. POLICY STATEMENT

Walgett Shire Council supports the implementation and operation of a CCTV network in and around Council premises to enhance the safety and security of employees, visitors and property, while protecting individuals' rights to privacy.

CCTV consists of dedicated high-resolution cameras providing continuous real time surveillance of Council property. The primary use of CCTV is to discourage the occurrence of unlawful activity and enhance the chances of apprehending offenders

#### 2. OBJECTIVE

The Objectives of the Walgett Shire Council CCTV system are:

- To act as a deterrent for the prevention of vandalism, graffiti and damage to property.
- To permit the controlled provision of information by Council to authorized security and agencies such as Police and the courts to enable the development of effective response to recorded and or observed incidents.
- To use as a tool to support the Police in verifying incidents and suspect activities and Prosecuting offenders.

The CCTV site includes all Council land and buildings, including those areas occupied by public facilities such as Administration Centres, swimming pools, libraries, Work depots, water and sewer treatment facilities.

## WALGETT SHIRE COUNCIL AGENDA

### 3. DEFINITIONS

**Camera** includes an electronic device capable of monitoring or recording visual images of activities on premises or in any other place.

**Employee** a person working for Walgett Shire Council, including contractors and volunteers.

**Law enforcement agency** means any of the following:

- (a) NSW police,
- (b) a police force or police service of another state or a territory,
- (c) the Australian Federal Police,
- (d) the Police Integrity Commission,
- (e) the Independent Commission against Corruption,
- (f) the New South Wales Crime Commission,
- (g) the Australian Crime Commission,
- (h) the Department of Corrective Services,
- (i) the Department of Juvenile Justice,
- (j) any other authority or person responsible for the enforcement of the criminal laws of the commonwealth or of the state,
- (k) a person or body prescribed for the purposes of this definition by the regulations.

**Surveillance:** means surveillance of a workplace by means of a camera that monitors or records visual images of activities on premises or in any other place,

**Unlawful activity** means an act or omission that constitutes an offence against a law of this state or the commonwealth.

**Council facility means** premises, or any Council property, which is visited by members of the general public, where employees work, or any part of such premises or property.

### 4. PURPOSE:

The purposes of the Walgett Shire CCTV System are:

- To operate according to recognized standards such as the NSW Government CCTV guidelines and privacy provisions, as such the operations will not provide for private individuals requesting copies of vision.
- To operate with efficiency , impartiality and integrity

## WALGETT SHIRE COUNCIL AGENDA

- To operate with regard to the public requirements for due care, confidentiality and respect.

### 5. PROCEDURES

The procedure for assessing the need and implementation of CCTV is as follows:

#### a) Demonstrate Need for CCTV

- Documented evidence of high risk of unlawful incidents occurring or re-occurring.

#### b) Develop and Record Implementation Strategy

- Record a proposal for installation, including:
- The specific purpose of CCTV monitoring;
- The physical area to be placed under CCTV monitoring

#### c) Approval for Implementation

- Approval to be obtained from the General Manager

#### d) Implement CCTV Facility, Including Staff Training

- CCTV register will be maintained by the General Manager or nominated Director
- All viewing to be recorded into CCTV register, identifying the need to view the recording, who was present and date
- Appropriate signage will be installed and recorded in the CCTV register.
- Unlawful activity captured and identified in recordings will be investigated and reported to the Law Enforcement Agency as considered necessary

#### e) Monitor

- Monitoring will be on as needed basis, including a review of the CCTV registers.

### 6. Supporting Information

Other procedural information on the use of CCTV is as follows:

- All data collected using this system, including images, will be managed in accordance with the provisions of the Commonwealth Privacy Act 1988, Workplace Surveillance Act and Regulation 2005 the relevant Council policy relating to the control of private information.
- All persons involved in the operation of the system are to exercise care to prevent improper disclosure of material.



## WALGETT SHIRE COUNCIL AGENDA

- Cameras will not be hidden and as far as possible will be placed in public view except for operational requirements.
- Signs that CCTV cameras are operating will be displayed at key locations. The signs will make people entering Council workplaces aware that CCTV systems operate within the Council.
- The Policy will be available in Council's Policy Register. The introduction of the system (or any subsequent changes) will be publicised through the use of Council notice boards for a period of two weeks.
- The System will operate in a manner that is sensitive to the privacy of people working in the area.
- Persons authorised to access the operations of the cameras will receive training in the varying degrees of privacy afforded by Council, public, semi public and private premises within a mixed Council workplace and public access domain such as swimming pools and recreational parks.
- There may be circumstances where the Law Enforcement Agency may wish to conduct a pre-planned operation at Council workplaces. The General Manager or nominated Director may authorise the use of this system to support these operations, provided it is done within the provisions of this Policy and a representative of the Law Enforcement Agency is present in the room for recording for the full duration of the operation.
- A written record will be maintained of any use of the system at the request of the Law Enforcement Agency. This record will include details of the Law Enforcement Agency Officer making the request, details of the time and date of the request and reasons for the request.
- The level of Law Enforcement Agency response to incidents will be determined by the Law Enforcement Agency and will be subject to the various priorities at the time the incident is reported. The Council has no control over the priority allocated by the Law Enforcement Agency.
- All incidents requiring attendance by the Law Enforcement Agency or other emergency services will be reported to the General Manager, as soon as possible.
- Any use of this system or materials produced which is frivolous, or for private purposes, or is otherwise inconsistent with the objectives and procedures outlined within this Policy will be considered gross misconduct. Any Council employee involved in incidents of this type will face appropriate disciplinary action in accordance with the relevant Council policies, awards, agreements,



## WALGETT SHIRE COUNCIL AGENDA

and Workplace Surveillance Act and Regulations 2005. A 24-hour record is kept of event activity in the recorder of the CCTV units.

- As Council employee confidence in the system is essential, all cameras will be operational. An appropriate maintenance program will be established and under no circumstances will "dummy" cameras be used
- At no stage will Walgett Shire Council utilise any CCTV footage for performance management issues, employee tracking or all other matters except any unlawful activity an constitutes that offence against a law of this state or the commonwealth.

### **7. Reporting**

The General Manager will decide the level of incidents to be reported to the Law Enforcement Agency. The Law Enforcement Agency shall log all such incidents. It is recognised that the decision as to what level of response is deployed is a matter entirely for the Law Enforcement Agency. The General Manager or nominated Director will liaise regularly with the Law Enforcement Agency on this subject.

Breaches of this Policy and of security must be subject to proper investigation by the person appointed by the General Manager or nominated Director. This person shall be responsible for making recommendations to the General Manager or Director to remedy any breach which is proved or evidenced.

Complaints regarding the CCTV system and its operation must be made in writing in accordance with Council's Grievance Policy.

### **8. Non-compliance**

Non-compliance with this policy may render a manager or employee liable for disciplinary action, which may include referring the breach to the Law Enforcement Agency.

### **9. Responsibility**

The General Manager :

- shall have executive responsibility for the system, including approving any extension of the system within Council and amendments to the conditions of the Policy. Any amendments or extensions to the Policy will only take place after appropriate consultation. Where specific arrangements are established for surveillance of an area, a written record of the agreed procedures will be made.

## WALGETT SHIRE COUNCIL AGENDA

- may approve minor changes to the system where appropriate. Minor changes are those that do not have a significant impact on the intent of the Policy or the procedures established to monitor adherence with its provision.
- is responsible for managing compliance with this Policy, including compliance by employees and visitors engaged to work on the system or in the CCTV Recorder.
- shall be responsible for the day-to-day management of the system and associated processes, including Law Enforcement Agency liaison, compliance with the Policy and Operational Manual by employees or any other authorised person, employee training, the preparation of reports and the evaluation of the system performance.
- will be responsible for managing the cameras and recording, ensuring that only authorised personnel are given access. A record will be kept of all personnel accessing the CCTV recorders.

### **10. Related Documents**

Workplace Surveillance Act 2005 No 47 (and as amended)

Workplace Surveillance Regulation 2005

Workplace Privacy Act 2011 ( ACT)

Code of Ethics - Australian Security Industry Association Ltd

Walgett Shire Council Code of Conduct

### **11. Policy Status**

This is a new Policy

### **12. Policy Review**

This Policy may be amended at any time and must reviewed at least twelve months since its adoption (or latest amendment)

### **13. Authorization**

**Don Ramsland.**

**Position: General Manager**

**Date: xx/xx/2013**

***RMS – FUTURE BICYCLE AND PEDESTRIAN FACILITIES – FUNDING APPLICATION FOR 2014/2015***

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Raju Ranjit – Director Engineering Services

**FILE NUMBER:** 09/86

**Summary:**

Roads and Maritime Services invited applications for cycleway and pedestrian facility projects for the 2014/2015 network and safety works programs. This report is for Council to note the lodgement of the applications.

**Background:**

Roads and Maritime Services have made available four funding programs for cycleway and pedestrian facility projects. The four funding programs are:

- I. Cycleways
- II. Bicycle facilities
- III. Bicycle user support
- IV. Local government pedestrian facilities e.g. PAMP (Pedestrian Access and Mobility Plan), kerb ramps and pedestrian crossings on local roads.

The conditions for each funding are outlined below.

***Cycleways:***

This program is specifically for the design and construction of new cycleway/s that increase the level of network availability in NSW. The eligible types of cycleway categories for the program are:

- On road cycleways
- Off road cycleways

All cycleway projects identified in Council's Bike Plan will be funded on a shared basis (dollar for dollar). Cycleways funded under these arrangements are Council's assets. Upon completion, Council must maintain these assets to an appropriate standard as outlined in Austroads Guide to Traffic Engineering Practice (Part 14) as well as the NSW Guidelines.

***Bicycle Facilities:***

This involves an improvement to the operation of the existing cycleways such as bike lockers, bike racks and cycleway maintenance.

***Bicycle User Support:***

This program supports the use of cycling through research training and promotion such as bike plans. Eligible categories for proposals for this program are:

- Bicycle use promotions
- Bike plan preparation
- Development and production of cycleway maps
- Research into bicycle travel and bicycle facilities

## WALGETT SHIRE COUNCIL AGENDA

- Bicycle training courses and resourcing of state and national bicycle committees.

### *Local Government Pedestrian Facilities:*

This program focuses on local and regional roads to improve pedestrian safety, mobility and access, particularly in areas of high pedestrian concentration. The funding arrangement for this program is also 50 / 50.

The proposed cycleway is south of the Barwon River between the Castlereagh Highway and Come By Chance Road (please refer to attached map).

### **Current Position:**

The Shire does not have a cycleway at present.

### **Relevant Reference Documents/Policies:**

Request for proposals, future bicycle and pedestrian facilities 2014/2015

### **Governance issues:**

Nil

### **Environmental issues:**

Road safety.

### **Stakeholders:**

Walgett Shire Council, residents and other road users

### **Financial Implications:**

None of the projects are proposed to be undertaken in 2014/2015 however, if successful, it would be anticipated that approximately \$81,000 would require allocation from Council's own funds to permit work to proceed on this project.

### **Alternative Solutions/Options:**

Do nothing.

## WALGETT SHIRE COUNCIL AGENDA

### Conclusion:

#### **RMS – Future Bicycle & Pedestrian Facilities – Funding Application for 2014/2015**

##### **Recommendation:**

That Council note the funding application for future bicycle & pedestrian facilities south of the Barwon River between Castlereagh Highway and Come By Chance Road for an estimated total cost of \$81,000.

**Moved:**

**Seconded:**





## ***NEW HEAVY VEHICLE NATIONAL LAW***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

This report recommends that Council note and accepts the new Heavy Vehicle National Law for all vehicles with a weight of over 4.5 tonnes gross vehicle mass (GVM).

### **Background:**

The National Heavy Vehicle Regulator (NHVR) has developed a new Heavy Vehicle National Law in consultation with local government representatives, the Australian Local Government Association (ALGA) and state and territory local government associations.

The NHVR, based in Brisbane, is Australia's first national, independent regulator for all vehicles with a weight of over 4.5 tonnes gross vehicle mass (GVN).

The NHVR was created to administer one set of rules for all heavy vehicles under the Heavy Vehicle National Law (HVNL). The NHVR also aims to improve safety and productivity, minimise the compliance burden on the heavy vehicle transport industry and reduce duplication and inconsistencies across state and territory borders.

Local government are considered to be "road managers" under the NHVR and will work directly with the NHVR to determine which vehicles operate on their roads and the conditions under which they will operate. Under the HVNL, a road manager cannot grant a mass or dimension authority (i.e. issue a permit or make a notice). They are however responsible for deciding whether to consent to the use of restricted access vehicles on its roads and may require that travel road conditions must be included in a mass or dimension authority.

The application process is:

- a) Plan journey
- b) Lodge an application
- c) Receive and evaluate application
- d) Review and decide application
- e) Notify if permit is granted or refused.

### **Current Position:**

The Heavy Vehicle National Law and Regulations have been passed in all states and are due to commence on 10 February 2014.

### **Relevant Reference Documents/Policies:**

NHVR document.

## WALGETT SHIRE COUNCIL AGENDA

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council, residents and tourists

### **Financial Implications:**

The NHVR will impact on the current budget and a separate budget allocation will be needed in the future.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Local road access is important to national road reforms under the National Heavy Vehicle Regulations and these reforms significantly improve national productivity.

| <b>New Heavy Vehicle National Law</b>                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council note and accept the New Heavy Vehicle National Law.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – DECEMBER 2013**

**REPORTING SECTION:** Engineering Services

**AUTHOR:** Ramesh Sharma – Bridge and Roads Engineering Services

**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works in the period as at the date the report was prepared, 3<sup>rd</sup> December 2013.

**Background:**

RMS has awarded a contract of \$6,189,483.53 for the 2013/2014 financial year. The scope of works involved in this contract include;

- Resealing
- Geo textile work on SH29 west
- Shoulder widening on SH29 west
- Rehabilitation work on HW29 East Pian creek
- Flood Damage works
- Routine works.

**Current Position:**

Currently, Council have one team working on heavy patching work on the Castlereagh Highway.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
Walgett Residents

## WALGETT SHIRE COUNCIL AGENDA

### **Financial Implications:**

As at 3 December 2013, \$2,538,062.22 has been spent from a total amount of \$6,189,483.53 as provided in the 2013/2014 financial year budget.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council will continue in monitoring the work progress of the RMCC to ensure works are completed within the guidelines.

| <b>Monthly RMCC Works Report from Director Engineering Services – December 2013</b>                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC Works Report for December 2013.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

RMCC works summary.

# WALGETT SHIRE COUNCIL AGENDA

The funding allocations for 2013/2014 RMCC works are \$ 6,189,483.53. The details are as follows:

| SN | Description                                 | Budget          | Expenditure Till<br>3/12/2013 | Status                                                           |
|----|---------------------------------------------|-----------------|-------------------------------|------------------------------------------------------------------|
| 1  | Resealing                                   | \$ 1,240,000.00 | -                             | Not started                                                      |
| 2  | Heavy patching                              | \$ 439,000.00   | \$ 438,417                    | Completed                                                        |
| 3  | SH29 west<br>Geotextile Rehab<br>final seal | \$ 275,483.53   | \$242,034.70                  | 95 %                                                             |
| 4  | HW29 west<br>widening                       | \$ 500,000.00   | -                             | WP sent to<br>RMS.<br>Environmental<br>memo under<br>preparation |
| 5  | HW29 east Pian<br>Creek rehab               | \$ 1,050,000.00 | -                             | Not Started                                                      |
| 6  | Flood damage                                | \$ 1,500,000.00 | \$ 1,045,863.00               | 69.72 %                                                          |
| 7  | Routine works                               | \$ 1,185,000.00 | \$ 811,711.52                 | 68.5 %                                                           |
|    | TOTAL                                       | \$ 6,189,483.53 | \$ 2,538,062.22               | 41 %                                                             |

## ***MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – DECEMBER 2013***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as at 30<sup>th</sup> November 2013.

### **Background:**

In December 2011 and February 2012, the Walgett Shire suffered major flood disasters which significantly affected 62 shire roads, 7 regional roads and 3 State Highways. The people of Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves remediation & reconstruction.

### **Current Position:**

All flood restoration works have been completed except on Wilby Wilby Road and Beanbri Road. Council is waiting for responses from RMS (betterment program funding) and Grainflow in regards to these roads.

### **Relevant Reference Documents/Policies:**

RMS approved schedule.

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett residents  
Tourists

## WALGETT SHIRE COUNCIL AGENDA

### **Financial Implications:**

As at 30 November 2013, \$10,653,503.87 has been spent from a total amount of \$11,623,727 provided in the February 2012 flood restoration works programme.

### **Alternative Solutions/Options:**

Nil

### **Conclusion:**

Council can monitor the progress of the monthly flood work program by reviewing the attached spread sheets and noting progress to date.

| <b>Monthly Flood Works Report from Director Engineering Services</b>                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council receive and note the monthly flood restoration works report for December 2013.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



### **Attachments:**

Flood restoration works progress summary.

## Shire Roads

| Item No. |    | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 30/11/2013 | Total expenditure upto 30/11/2013 By RMS | Progress in % | Status    |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-----------------------------------|------------------------------------------|---------------|-----------|
| S R      | 1  | 2284       | Franxton Road                       | \$36,769                        |                                     |                         | \$42,847.57                       | \$42,847.57                              | 116.5         | completed |
| S R      | 2  | 2285       | Belarra Lane                        | \$106,061                       |                                     |                         | \$90,571.01                       | \$90,571.01                              | 85.4          | completed |
| S R      | 3  | 2286       | Clarkes Lane                        | \$9,885                         |                                     |                         | \$11,966.97                       | \$11,966.97                              | 121.1         | completed |
| S R      | 5  | 2287       | Cryon Road                          | \$190,907                       |                                     |                         | \$172,878.29                      | \$172,878.29                             | 90.6          | completed |
| S R      | 12 | 2288       | Millie Road                         | \$143,025                       |                                     |                         | \$181,538.75                      | \$181,538.75                             | 126.9         | completed |
| S R      | 13 | 2289       | Woodvale Road                       | \$111,256                       |                                     |                         | \$120,828.19                      | \$120,828.19                             | 108.6         | completed |
| S R      | 14 | 2290       | Baroona Road                        | \$91,346                        |                                     |                         | \$90,885.55                       | \$90,885.55                              | 99.5          | completed |
| S R      | 15 | 2291       | Pokataroo Road                      | \$50,030                        |                                     |                         | \$27,632.16                       | \$27,632.16                              | 55.2          | completed |
| S R      | 16 | 2292       | Mercadool Road                      | \$145,698                       |                                     |                         | \$139,080.34                      | \$139,080.34                             | 95.5          | completed |
| S R      | 19 | 2293       | Springs Road                        | \$3,630                         |                                     |                         | \$3,630.00                        | \$3,630.00                               | 100.0         | completed |
| S R      | 21 | 2294       | Meadow Plains Road                  | \$17,000                        |                                     |                         | \$25,549.09                       | \$25,549.09                              | 150.3         | completed |
| S        | 24 | 2295       | Marlbone Road                       | \$20,716                        |                                     |                         | \$25,438.76                       | \$25,438.76                              | 122.8         | completed |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 30/11/2013 | Total expenditure upto 30/11/2013 By RMS | Progress in % | Status    |
|----------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-----------------------------------|------------------------------------------|---------------|-----------|
| R        |            |                                     |                                 |                                     |                         |                                   |                                          |               |           |
| S<br>R   | 27         | 2296                                | Colrose Road                    | \$19,456                            |                         | \$23,444.48                       | \$23,444.48                              | 120.5         | completed |
| S<br>R   | 28         | 2297                                | Wingadee Road                   | \$10,140                            | \$812.97                | \$19,079.30                       | \$18,266.33                              | 188.2         | completed |
| S<br>R   | 31         | 2298                                | Gungalman Road                  | \$39,781                            |                         | \$30,285.17                       | \$30,285.17                              | 76.1          | completed |
| S<br>R   | 38         | 2299                                | Wanourie Creek Road             | \$18,120                            |                         | \$13,264.08                       | \$13,264.08                              | 73.2          | completed |
| S<br>R   | 40         | 2300                                | Ginghet Road                    | \$7,061                             | \$3,912.74              | \$11,680.10                       | \$7,767.36                               | 165.4         | completed |
| S<br>R   | 43         | 2301                                | Bushs Road                      | \$9,846                             |                         | \$6,323.59                        | \$6,323.59                               | 64.2          | completed |
| S<br>R   | 45         | 2302                                | Borehead Road                   | \$7,914                             |                         | \$1,779.83                        | \$1,779.83                               | 22.5          | completed |
| S<br>R   | 48         | 2303                                | Boorooma Creek Road             | \$25,252                            |                         | \$17,898.83                       | \$17,898.83                              | 70.9          | completed |
| S<br>R   | 51         | 2304                                | Millencowbah Road               | \$23,400                            |                         | \$23,985.09                       | \$23,985.09                              | 102.5         | completed |
| S<br>R   | 52         | 2305                                | Willis Road                     | \$6,570                             |                         | \$7,395.32                        | \$7,395.32                               | 112.6         | completed |
| S<br>R   | 53         | 2306                                | Koomalah Road                   | \$124,044                           |                         | \$47,398.46                       | \$47,398.46                              | 38.2          | completed |
| S<br>R   | 57         | 2307                                | Epping Road                     | \$50,889                            |                         | \$49,370.09                       | \$49,780.33                              | 97.82         | completed |

WALGETT SHIRE COUNCIL AGENDA

| Item No. |    | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 30/11/2013 | Total expenditure upto 30/11/2013 By RMS | Progress in % | Status      |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-----------------------------------|------------------------------------------|---------------|-------------|
| S<br>R   | 59 | 2308       | Moomin Road                         | \$60,342                        |                                     |                         | \$62,413.51                       | \$62,413.51                              | 103.4         | completed   |
| S<br>R   | 60 | 2309       | Marra Creek Road                    | \$7,512                         |                                     |                         | \$3,300.00                        | \$3,300.00                               | 43.9          | completed   |
| S<br>R   | 61 | 2310       | Cambo Road                          | \$34,365                        |                                     |                         | \$28,240.46                       | \$28,240.46                              | 82.2          | completed   |
| S<br>R   | 64 | 2311       | Wimbledon Road                      | \$26,028                        |                                     |                         | \$19,377.31                       | \$19,377.31                              | 74.4          | completed   |
| S<br>R   | 67 | 2312       | Collarenebri Mission Road           | \$13,000                        |                                     |                         | \$180.01                          | \$1977.55                                | 15.21         | In progress |
| S<br>R   | 70 | 2313       | Lone Pine Road                      | \$13,980                        |                                     | \$1,718.37              | \$17,096.37                       | \$15,378.00                              | 122.3         | completed   |
| S<br>R   | 71 | 2314       | Rossmore Lane                       | \$8,100                         |                                     |                         | \$19,855.63                       | \$19,855.63                              | 245.1         | completed   |
| S<br>R   | 72 | 2315       | Middle Route Road                   | \$17,496                        |                                     |                         | \$11,221.29                       | \$11,221.29                              | 64.1          | completed   |
| S<br>R   | 73 | 2316       | Miralwyn Road                       | \$10,554                        |                                     |                         | \$10,540.02                       | \$10,540.02                              | 99.9          | completed   |
| S<br>R   | 77 | 2317       | Nedgera Road                        | \$11,009                        |                                     |                         | \$3,840.00                        | \$3,840.00                               | 34.9          | completed   |
| S<br>R   | 79 | 2318       | Pagan Creek Road                    | \$5,916                         |                                     |                         | \$5,916.00                        | \$5,916.00                               | 100.0         | completed   |
| S<br>R   | 85 | 2319       | Tungra Road                         | \$47,510                        |                                     |                         | \$38,956.28                       | \$38,956.28                              | 82.0          | completed   |



WALGETT SHIRE COUNCIL AGENDA

| Item No. |     | Work Order | Description of Works<br>(Road Name)      | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 30/11/2013 | Total expenditure upto 30/11/2013 By RMS | Progress in % | Status      |
|----------|-----|------------|------------------------------------------|---------------------------------|-------------------------------------|-------------------------|-----------------------------------|------------------------------------------|---------------|-------------|
| S R      | 88  | 2320       | Fabians Road                             | \$24,990                        |                                     |                         | \$14,356.87                       | \$25,153.24                              | 100.65        | completed   |
| S R      | 89  | 2321       | Belaba Road                              | \$17,007                        |                                     |                         | \$15,394.69                       | \$15,394.69                              | 90.5          | completed   |
| S R      | 90  | 2322       | Fairview Road                            | \$26,436                        |                                     |                         | \$14,791.99                       | \$14,791.99                              | 56.0          | completed   |
| S R      | 92  | 2357       | Strathmore Road                          | \$6,360                         |                                     |                         | \$6,105.69                        | \$6,105.69                               | 96.0          | completed   |
| S R      | 95  | 2323       | Banarway Crossing Road                   | \$22,360                        |                                     |                         | \$24,271.65                       | \$24,271.65                              | 108.5         | completed   |
| S R      | 98  | 2324       | Lorne Road                               | \$72,913                        |                                     |                         | \$77,865.06                       | \$77,865.06                              | 106.8         | completed   |
| S R      | 101 | 2325       | Wilby Wilby Road                         | \$1,084,467                     |                                     |                         | \$735,559.81                      | \$760,763.48                             | 70.15         | In progress |
|          |     | 2387       | Kurrajong Road under Wilby Wilby Funding | \$350,000                       |                                     |                         | \$293,714.61                      | \$293,714.61                             | 83.9          | completed   |
| S R      | 102 | 2326       | Angledool Road                           | \$244,548                       |                                     |                         | \$258,438.52                      | \$258,438.52                             | 105.7         | completed   |
| S R      | 103 | 2327       | Bugilbone Road                           | \$130,824                       |                                     |                         | \$116,081.34                      | \$116,081.34                             | 88.7          | completed   |
| S R      | 110 | 2328       | Kurrajong Road                           | \$5,040                         |                                     | \$10,000.00             | \$17,367.15                       | \$7,367.15                               | 344.6         | completed   |
| S R      | 111 | 2329       | Narran Lake Road                         | \$20,170                        |                                     | \$4,047.00              | \$26,233.88                       | \$22,186.88                              | 130.1         | completed   |

WALGETT SHIRE COUNCIL AGENDA

| Item No. |         | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 30/11/2013 | Total expenditure upto 30/11/2013 By RMS | Progress in % | Status      |
|----------|---------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-----------------------------------|------------------------------------------|---------------|-------------|
| S<br>R   | 11<br>2 | 2330       | Brewon Road                         | \$72,024                        |                                     |                         | \$71,583.71                       | \$71,583.71                              | 99.4          | completed   |
| S<br>R   | 11<br>3 | 2331       | Binghi Road                         | \$13,168                        |                                     | \$2,639.95              | \$17,360.35                       | \$14,720.40                              | 131.8         | completed   |
| S<br>R   | 11<br>4 | 2332       | Bogewong Road                       | \$24,378                        |                                     |                         | \$19,476.40                       | \$19,476.40                              | 79.9          | completed   |
| S<br>R   | 11<br>5 | 2333       | Aberfoyle Road                      | \$18,266                        |                                     |                         | \$14,781.94                       | \$14,781.94                              | 80.9          | completed   |
| S<br>R   | 11<br>6 | 2334       | Goangra Road                        | \$185,711                       |                                     |                         | \$136,686.27                      | \$136,686.27                             | 73.6          | completed   |
| S<br>R   | 11<br>7 | 2335       | Beanbri Road                        | \$499,530                       |                                     |                         | \$8,892.15                        | \$9,563.43                               | 1.91          | In progress |
| S<br>R   | 11<br>8 | 2336       | Yarraldool Road                     | \$140,365                       |                                     |                         | \$139,941.23                      | \$139,941.23                             | 99.7          | completed   |
| S<br>R   | 12<br>1 | 2337       | Pian Creek Road                     | \$156,948                       |                                     |                         | \$127,932.53                      | \$127,932.53                             | 81.5          | completed   |
| S<br>R   | 12<br>2 | 2338       | Old Burren Road                     | \$54,015                        |                                     |                         | \$91,376.97                       | \$91,376.97                              | 169.2         | completed   |
| S<br>R   | 12<br>3 | 2339       | Rowena Road                         | \$131,288                       |                                     |                         | \$75,917.48                       | \$75,917.48                              | 57.8          | completed   |
| S<br>R   | 12<br>4 | 2340       | Dundee Road                         | \$52,470                        |                                     |                         | \$63,254.18                       | \$63,254.18                              | 120.6         | completed   |
| S<br>R   | 12<br>5 | 2341       | Glen Eden Road                      | \$145,997                       |                                     |                         | \$150,200.65                      | \$150,200.65                             | 102.9         | completed   |

WALGETT SHIRE COUNCIL AGENDA

| Item No. |      | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total Expenditure upto 30/11/2013 | Total expenditure upto 30/11/2013 By RMS | Progress in % | Status    |
|----------|------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-----------------------------------|------------------------------------------|---------------|-----------|
| S R      | 12 6 | 2406       | Purtles Road                        | \$53,486                        |                                     |                         | \$50,234.41                       | \$50,234.41                              | 93.9          | completed |
| S R      | 12 7 | 2342       | Boora Road                          | \$21,870                        |                                     |                         | \$31,053.89                       | \$31,053.89                              | 142.0         | completed |
| S R      | 12 8 | 2343       | Camerons Lane                       | \$36,389                        |                                     | \$6,000.00              | \$72,435.23                       | \$66,435.23                              | 199.1         | completed |
| S R      | 12 9 | 2344       | George Sands Way                    | \$131,640                       |                                     |                         | \$116,228.41                      | \$116,228.41                             | 88.3          | completed |
| S R      | 13 1 | 2345       | O'Neils Road                        | \$59,754                        |                                     |                         | \$78,426.46                       | \$78,426.46                              | 131.2         | completed |
|          |      | 2346       | Tip Road                            | \$70,200                        |                                     |                         | \$63,214.15                       | \$63,214.15                              | 90.0          | completed |
|          |      |            | Emergency Works                     | \$476,727                       |                                     |                         | \$476,727.00                      | \$476,727.00                             | 100.0         | completed |
|          |      |            | Council's Contribution              | -\$29,000                       | \$29,000                            |                         |                                   | \$0.00                                   | 0.0           |           |
|          |      |            |                                     | <b>\$5,844,947</b>              | <b>\$29,000</b>                     | <b>\$29,131</b>         | <b>\$4,811,592.57</b>             | <b>\$4,840,925.67</b>                    | 82.82         |           |

# WALGETT SHIRE COUNCIL AGENDA

## Regional Roads

| Item No. |           | Work Order | Road name           | Amount to be Contributed by Council | RMS's Contribution | Total Expenditure to 4/10/2013 | %      | Status    |
|----------|-----------|------------|---------------------|-------------------------------------|--------------------|--------------------------------|--------|-----------|
| 1        | RR329     | 2347       | MERRYWINE BONE ROAD | N/A                                 | \$3,822,345        | \$3,750,267.56                 | 98.11  | completed |
| 2        | RR333     | 2348       | CARRINDA ROAD       | N/A                                 | \$552,750          | \$693,906.02                   | 125.54 | completed |
| 3        | RR402     | 2349       | GINGIE/LLANILLO     | N/A                                 | \$628,763          | \$586,009.45                   | 93.20  | completed |
| 5        | RR426     | 2350       | SHERMANS WAY        | N/A                                 | \$29,480           | \$13,953.23                    | 47.33  | completed |
| 5        | RR426     | 2351       | RIDGE ROAD          | N/A                                 | \$55,228           | \$55,228.00                    | 100.00 | completed |
| 6        | RR457     | 2352       | GUNDABLOUI ROAD     | N/A                                 | \$348,161          | \$360,362.64                   | 103.50 | completed |
| 7        | RR7716    | 2353       | COME BY CHANCE      | N/A                                 | \$168,578          | \$179,377.19                   | 106.41 | completed |
|          | Emergency |            |                     |                                     | \$173,474.11       | \$173,474.11                   | 100.00 | completed |
|          |           |            | TOTAL               |                                     | \$5,778,779        | \$5,812,578.20                 | 100.58 |           |

| Summary        |                         |                             |               |
|----------------|-------------------------|-----------------------------|---------------|
| Road Hierarchy | Toad amount             | Expenditure up to 8/08/2013 | Status        |
| Local Roads    | \$ 5,844,948.00         | \$ 4,840,925.67             | 82.82%        |
| Regional Roads | \$ 5,778,779.00         | \$ 5,812,578.20             | 100.58%       |
| <b>TOTAL</b>   | <b>\$ 11,623,727.00</b> | <b>\$ 10,653,503.87</b>     | <b>91.65%</b> |

## **REDUCED CONTRACT PRICES –BIG BAROKA BRIDGE & BIG BAROKA OVERFLOW BRIDGE**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/260

### **Summary:**

After Council's previous resolution, negotiations took place on 5 December 2013 to determine a better offer between Council and Mathews Civil & Asphalt Pty Ltd. Mathews Civil & Asphalt Pty Ltd offered a concession to the Big Baroka Bridge and Big Baroka Overflow Bridge. This report is for Council to note and accept the concessions.

### **Background:**

Tender RFQ13/015 - Design & Construction of Big Baroka Bridge was accepted on 22 October 2013 and tender RFQ 13/016 - Construction of Big Baroka Overflow Box Culvert as an alternative option were accepted on 22nd October 2013 and 26th November 2013 respectively.

The approved amounts were \$ 592,000 (inclusive of gst) and \$269,000 (inclusive of gst). As the two bridges are located in close proximity to one another, the contractor offered to reduce the price for the set up costs quoted in the original tender documents by \$7,500 per bridge. The discounted prices are \$584,500 for RFQ 13/015 and \$261,500 for RFQ 13/016. This is a big cost savings for the project.

### **Current Position:**

Contractual agreement is in process.

### **Relevant Reference Documents/Policies:**

Written confirmation

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council, residents and other road users.

### **Financial Implications:**

As the two sites are located in close vicinity to each other, the contractor is able to reduce costs associated with establishment and has offered a discount to the project of \$ 7,500 per bridge.

## WALGETT SHIRE COUNCIL AGENDA

### **Alternative Solutions/Options:**

Do not accept the offer.

### **Conclusion:**

| <b>Reduced Contract Prices – Big Baroka Bridge &amp; Big Baroka Overflow Bridge</b>                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council note and accept the discounted price of \$584,500 for RFQ13/015 and \$261,500 for RFQ 13/016.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### **Attachment:**

Email from Pamela at Mathews Civil & Asphalt confirming offer.

## WALGETT SHIRE COUNCIL AGENDA

### Victoria Renshaw

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**From:** Pamela Dickerson <pdickerson@hr2govitalpeople.com>  
**Sent:** Tuesday, 10 December 2013 9:25 AM  
**To:** Raju Ranjit  
**Cc:** mark mathews  
**Subject:** Big Baroke Bridge and Big Baroke Box Culvert (now design and construct bridge)  
Contract prices  
  
**Importance:** High

Dear Raju

Further to your recent conversations with Mark Mathews of Mathews Civil & Asphalt Pty Ltd, we wish to confirm the following concessions as cost savings to you on the two bridges, Big Baroke Bridge and Big Baroke box culvert (now design and construct bridge).

As the two bridges (named above) are located in close proximity to each other, we are able to offer a reduced price for the set up costs quoted in the original tender documents submitted by Mathews Civil & Asphalt Pty Ltd. This means that Mathews Civil can offer a reduction in the total costs quoted for the two bridges of \$15,000.

The spread of this cost saving will be covered across the two jobs at \$7,500 per bridge under this contract.

Please contact us if you have any further questions.

Thank you for your assistance.

Regards

Pamela Dickerson  
Manager - Office and Projects

**Mathews Civil & Asphalt Pty Ltd**

PO Box 1529 Dubbo NSW 2830  
M: 0409 726 352 Fax: 026884 4235