



AGENDA FOR ORDINARY COUNCIL MEETING

23rd July, 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Carinda Hall** on **23 July, 2013** commencing at 10.00am to discuss the items listed in the Agenda.

Please note: The bus will depart from the back of the Council Chambers at 8:15am. An inspection of the AMS will be conducted on return from Carinda provided suitable arrangements can be made.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

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### **15. Close of Meeting**

## **Apologies**

## **Welcome to Visitors**

N/A

## **Declaration of Pecuniary/Non Pecuniary Interests**

## **Confirmation of Minutes/Matters Arising**

### **Minutes of Council meeting –25<sup>th</sup> June 2013**

#### **Recommendation:**

That the minutes of the Council meeting held 25 June 2013, have been circulated be confirmed as a true and accurate record of that meeting.

#### **Moved:**

#### **Seconded:**



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**25<sup>th</sup> June, 2013**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held in the **Walgett Council Chambers, 2013** commencing at 10:18 am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL MINUTES

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

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N.B. "Relative", in relation to a person means any of the following:

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- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

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- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
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WALGETT SHIRE COUNCIL MINUTES

MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT COUNCIL CHAMBERS ON TUESDAY 25TH JUNE, 2013 AT 10:18 AM

PRESENT

Clr B Murray (Mayor)
Clr D Cooper
Clr R Greenaway
Clr J Keir
Clr D Lane
Clr M Martinez
Clr L Walford
Clr I Woodcock
Don Ramsland (General Manager)
Stephen Holland (Director Corporate Services)
Matthew Goodwin (Director Planning & Regulatory Services)
Raju Ranjit (Director Engineering Services)
Prafulla Bahadur K.C (Acting Director Urban & Infrastructure Services)
Yasmin Jones (Minute Secretary)

Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

6/2013/1 APOLOGIES – 28TH May 2013

Resolved:

That apologies received from Clr Taylor be accepted and leave of absence granted.

Moved: Clr Walford

Seconded: Clr Cooper

CARRIED

Declaration of Pecuniary/Non Pecuniary Interests

Clr Martinez declared a Pecuniary Interest in item 30 - Monthly Flood works report from Director Engineering Services and item 39 RFQ 12021– Provision of Tenders for Hired Plant and Minor Works on a Casual Basis as his family is currently operating contract plant.

Clr Keir declared a Pecuniary Interest in item 30 - Monthly Flood works report from Director Engineering Services and item 39 RFQ 12021 – Provision of Tenders for Hired Plant and Minor Works on a Casual Basis as her family is currently operating contract plant. Clr Keir also declared a Non Pecuniary Interest in item 18 Community Halls as she is a trustee of the Come-By-Chance Hall.

Clr Greenaway declared a Pecuniary Interest item 39 RFQ 12021 – Provision of Tenders for Hired Plant and Minor Works on a Casual Basis as his family is currently operating contract plant.

WALGETT SHIRE COUNCIL MINUTES

Confirmation of Minutes

6/2013/2 Minutes of Council meeting –28th May 2013

Resolved:

That the minutes of the Council meeting held 28 May 2013, have been circulated be confirmed as a true and accurate record of that meeting.

Moved: Cllr Keir
Seconded: Cllr Woodcock

CARRIED

6/2013/3 Walgett Shire Council Consultative Committee Minutes - 9 May 2013

Resolved:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 9 May 2013 be received and noted.

Moved: Cllr Greenaway
Seconded: Cllr Woodcock

CARRIED

6/2013/4 Walgett Shire Council Consultative Committee Minutes - 13 June 2013

Resolved:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 13 June 2013 be received and noted.

Moved: Cllr Woodcock
Seconded: Cllr Cooper

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/5 Walgett Shire Council Health & Safety Committee Minutes - 23 May 2013

Resolved:

That the minutes of the Walgett Shire Council Health & Safety Committee Minutes 23 May 2013 be received and noted.

Moved: Cllr Woodcock

Seconded: Cllr Walford

CARRIED

Mayoral Minutes

6/2013/6 Matters Generally for Brief Mention or Information only from Mayor

Resolved:

That the Matters listed by the Mayor for brief mention or information only be received and noted.

Moved: Cllr Greenaway

Seconded: Cllr Lane

CARRIED

Matters Arising

Nil

Motions of which Notice has been given

Nil

Councillors Questions From Last Meeting

Cllr Woodcock

Question 1

Can the water supply at Carinda be investigated as there are reports there is no water pressure?

Response:

The Acting Director Urban Infrastructure Services advised investigation were carried out on the 16/05/2013 and any issues were rectified.

Question 2

Can an investigation of Collarenebri water supply be conducted as there are reports of leaking pipes and a report be brought back to Council on the findings.

Response:

The Acting Director Urban Infrastructure Service advised investigations were undertaken, all leaking pipes and the raw water main have been fixed. A report will be submitted to the July meeting.

WALGETT SHIRE COUNCIL MINUTES

Question 3

What is the progress on the amalgamation of the Engineering Department?

Response:

The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.

Question 4

What is the current progress of repairs to the Collarenebri Agency?

Response:

The General Manager advised revised scope of works is being drafted.

Clr Keir

Question 1

Will the Walgett Markets be held in July?

Response:

The General Manager advised that the Walgett Market will be held Saturday, 13th July 2013.

Question 2

Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir?

Response:

The Director Engineering Services advised a site meeting will be held and further investigations undertaken.

Question 3

Can we provide a letter of support for the grant application by Dharriwaa Elders Group for the NSW Environment Trust, Protecting Our Places Program?

Response:

The General Manager advised a letter of support has been provided for the grant application.

Clr Martinez

Question 1

When will the resurfacing of the tar in George Street Collarenebri be undertaken?

Response:

The Director Engineering Services advise large pot holes on George Street have been filled with black Jack and resealing has been scheduled within the 2013/14 Budget.

Question 2

Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?

Response:

The Director Planning and Regulatory Services advise he is awaiting a response from Crown Lands Dubbo regarding the Lions Park proposal. The Regulatory Officer will be undertaking weekend patrols to ensure all pets are restrained at the markets.

WALGETT SHIRE COUNCIL MINUTES

Reports of Officers

6/2013/7 Council Decisions Action Report – May 2013

Resolved:

That the Resolution Register for May 2013 be received and noted.

Moved: Clr Cooper

Seconded: Clr Lane

CARRIED

6/2013/8 Circulars Received from the Local Government NSW

Resolved:

That the information contained in the weekly circulars numbers 21 -23 from the Local Government NSW be received and noted.

Moved: Clr Walford

Seconded: Clr Martinez

CARRIED

6/2013/9 Circulars Received from the Division of Local Government – June 2013

Resolved:

That the information contained in the following Departmental circulars 13-24 to 13-26 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Greenaway

Seconded: Clr Keir

CARRIED

6/2013/10 Monthly Calendar – June to August 2013

Resolved:

That Council receive and note the regular monthly calendar for the period June 2013 to August 2013.

Moved: Clr Lane

Seconded: Clr Walford

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/11 Local Government NSW Annual Conference– Annual Conference

Resolved:

That attendance of the Mayor and General Manager at the Local Government NSW Annual Conference be confirmed and expenses be paid and Councillors submit any issues they would like to be submitted for consideration for the business session of the conference.

Moved: Cllr Lane
Seconded: Cllr Cooper

CARRIED

6/2013/12 RDAF Round 5 – Expression of Interest – MainStreet Makeovers

Resolved:

That the action being taken by the General Manager in preparing and submitting an application for Round 5 RDAF grant – “MainStreet Makeovers” be endorsed.

Moved: Cllr Lane
Seconded: Cllr Keir

CARRIED

*Prafulla Bahadur K.C left the meeting at 11:10am
Prafulla Bahadur K.C returned to the meeting at 11:13am*

6/2013/13 ILGR Panel Discussion Documents - Consideration of Council's Position

Resolved:

That

1. Council endorse the Walgett Submission in response to the Independent Local Government Review Panel's discussion papers and supporting documentation.
2. Reserve the right to make further submissions to the Panel in respect of any further information/discussion papers released subsequently by the Panel.
3. Make a formal approach to Bourke and Brewarrina Shires to establish a joint Section 355 Committee, comprised of three elected representatives of each Council, to investigate and implement a higher level of strategic and functional resource sharing by the three Councils.

Moved: Cllr Woodcock
Seconded: Cllr Keir

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/14 Matter For Brief Mention or Information Only- General Manager

Resolved:

That the General Manager's Report on matters for brief mention or information only be received and noted:

- 1) Mark Coulton MP- Speech to Parliament on the Constitution Alteration (Local Government) 2013 Bill
- 2) Constitutional Referendum to recognise Local Government
- 3) Industrial Land Subdivision-Walgett
- 4) Progress with regards revised PCYC concept

Moved: Clr Keir

Seconded: Clr Walford

CARRIED

Clr Martinez left the meeting at 11:35am

Clr Martinez returned to the meeting at 11:37am

6/2013/15 Adoption of Policy & Procedures – Donations to Churches and Other Not For Profit Organisations-Sec 356 of the LGA

Resolved:

That Council adopt the Policy - Donations to Churches and Other Not for Profit Organisations-Sec 356 of the LGA.

Moved: Clr Lane

Seconded: Clr Cooper

CARRIED

Clr Cooper left the meeting at 11:43am

Clr Cooper returned to the meeting at 11:45am

6/2013/16 Financial Hardship- Rate Relief Policy

Resolved:

That in accordance of Sections 361,362 and 363 of the Local Government Act 1993 as amended Council adopt the Financial Hardship- Rate Relief Policy.

Moved: Clr Greenaway

Seconded: Clr Lane

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/17 Cash On Hand and Investment Report as at 31 May 2013

Resolved:

1. That the cash on hand and investment report as at 31 May 2013 be received an explanation of payments to the value of \$6,325,194.28.

Moved: Cllr Cooper

Seconded: Cllr Lane

CARRIED

Cllr Keir declared a non-pecuniary interest in the following item

General Manager left the meeting at 11:47am

General Manager returned to the meeting at 11:50am

Matthew Goodwin left the meeting at 11:52am

Matthew Goodwin returned to the meeting at 11:54 am

6/2013/18 Community Halls

Resolved:

1. That the Council agree in principle to assuming responsibility for the Come By Chance hall and that a further report is presented in relation to the lease conditions and the establishment of a SEC 355 committee for the ongoing administration of the hall.

Moved: Cllr Woodcock

Seconded: Cllr Greenaway

CARRIED

6/2013/19 Manager Community Development Report

Resolved:

That Council agree to be a partner in the Collarenebri aboriginal cemetery toilet block project and that \$5,000 be restricted from budget ledger 11.03561.1479 and \$5,000 be restricted from budget ledger 11.03561.1480 and carried forward to the 2013 / 2014 to fund councils contribution to the project.

Moved: Cllr Woodcock

Seconded: Cllr Martinez

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/20 Locations of Outdoor Gym Equipment – Healthy Communities Initiative

Resolved:

That Council endorse the change to the Implementation Plan and the proposed location of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.

Moved: Cllr Cooper

Seconded: Cllr Keir

CARRIED

6/2013/21 Donation Request

Resolved:

That Council approve the request to donate the licences fees payable by the RFDS amounting to \$300 and that this be funded from the sec 356 donations vote.

Moved: Cllr Keir

Seconded: Cllr Walford

CARRIED

6/2013/22 Matters for Brief Mention of Information- Director Corporate Services

Resolved:

That the report be received and noted.

Moved: Cllr Walford

Seconded: Cllr Keir

CARRIED

6/2013/23 Revised draft Walgett Shire Council Local Approvals Policy

Resolved:

1. Note the draft revised Walgett Shire Council Local Approvals Policy.
2. Place the draft Walgett Shire Council Local Approvals Policy on public exhibition for a minimum of six weeks and invite written submissions from the public on the draft policy.
3. Advertise the public exhibition of the draft Walgett Shire Council Local Approvals Policy via:
 - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
 - (b) Council's web site.
 - (c) Letters to precinct committees and community working parties.

Moved: Cllr Lane

Seconded: Cllr Walford

CARRIED

WALGETT SHIRE COUNCIL MINUTES

Clr Walford left the meeting at 12:13pm

Clr Walford returned to the Council Meeting at 12:16pm

6/2013/24 Walgett Shire Council Enforcement Policy

Resolved:

That Walgett Shire Council resolve to:

1. Note and adopt the revised Walgett Shire Council Enforcement Policy.
2. Advertise the availability of the Walgett Shire Council Enforcement Policy via:
 - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
 - (b) Council's web site.
 - (c) Letters to precinct committees and community working parties.

Moved: Clr Martinez

Seconded: Clr Cooper

CARRIED

6/2013/25 Heritage activities and reporting 2012-2013

Resolved:

That Walgett Shire Council resolve to:

1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2012-2013.
2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:
 - (a) Claim form for reimbursement of funds expedited from local heritage fund 2012-2013.
 - (b) Walgett Shire Heritage Strategy Annual report 2012-2013.
 - (c) Walgett Shire Council Heritage Strategic Plan 2013-2016.
3. Endorse submission of the documents to the NSW Office of Environment and Heritage.

Moved: Clr Cooper

Seconded: Clr Lane

CARRIED

Stephen Holland left the meeting at 12:18pm

Stephen Holland returned to the meeting at 12:21pm

WALGETT SHIRE COUNCIL MINUTES

6/2013/26 Development and Complying Development Certificate Applications

Resolved:

It is recommended that Walgett Shire Council resolve to:

1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during April and May 2013.

Moved: Cllr Cooper

Seconded: Cllr Walford

CARRIED

Cllr Lane left the meeting at 12:30pm

Cllr Lane returned to the meeting at 12:32pm

Raju Ranjit left the meeting at 12:32pm

Raju Ranjit returned to the meeting 12:34pm

6/2013/27 Partial Road Closure, Fred Reece Way, Lightning Ridge

Resolved:

It is recommended that Walgett Shire Council resolve to:

1. Note the letter dated 14 May 2013 from Crown Lands seeking Council's position on the granting of a temporary Crown Licence over Mineral Claim 10721 and the possible partial closure of SR84 Fred Reece Way and SR98 Lorne Road at Lightning Ridge.
2. Respond to NSW Crown Lands and state Walgett Shire Council has no objection to:
 - (a) The granting of a temporary Crown Licence over Mineral Claim 10721.
 - (b) The partial closure of SR84 Fred Reece Way and SR98 Lorne Road, Lightning Ridge as proposed in the above letter.

Moved: Cllr Lane

Seconded: Cllr Walford

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/28 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

Resolved:

That Walgett Shire Council resolve to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
 - Development consent compliance review.
 - Planning board meeting, Dubbo
 - Planning white paper information session, Dubbo.
 - Local government planning directors group, Sydney.
 - Planning white paper submissions
 - Pound dog rehoming.
 - Food premises inspections

Moved: Cllr Keir

Seconded: Cllr Cooper

CARRIED

Prafulla Bahadur K.C left the meeting at 12:45pm.

Prafulla Bahadur K.C returned to the meeting at 12:50pm

6/2013/29 Monthly RMCC works Report from Director Engineering Services –June 2013

Resolved:

That Council receive and note the monthly RMCC works report for June 2013.

Moved: Cllr Cooper

Seconded: Cllr Greenaway

CARRIED

Cllr Keir declared a pecuniary interest in the following item and left the meeting at 12:46pm

Cllr Martinez declared a pecuniary interest in the following item and left the meeting at 12:46pm

6/2013/30 Monthly flood works Report from Director Engineering Services

Resolved:

1. That Council receive and note the monthly flood restoration works report for June 2013

Moved: Cllr Walford

Seconded: Cllr Lane

CARRIED

Cllr Keir and Martinez returned to the meeting at 12:48pm

WALGETT SHIRE COUNCIL MINUTES

Questions for the next Meeting

Clr Woodcock

Question 1

Can a report be brought to the next Council meeting advising the total cost of new bore and pumping equipment and the quality / quantity of the water supply. Also can a statement of the Lightning Ridge water fund be provided at the next Council meeting.

Response:

The Director of Corporate and Urban Infrastructure Services to advise.

Question 2

The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land.

Response:

The Director Planning and Regulatory Services to investigate.

Question 3

The Lightning Ridge Depot recently sent four whipper snippers to Walgett Depot to be repaired and received only one whipper snipper in return being advised the original four whipper snippers had been disposed. Also recently when bolts, nuts and washers were to be collected from stores Lightning Ridge staff were advised the order had not been placed. Can the reason for this be investigated?

Response:

The Director Urban Infrastructure Services to investigate.

Clr Keir

Question 1

The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?

Response:

The Director Urban Infrastructure Services to investigate.

Question 2

What is the progress of R & M Pearsons letter regarding access to the Walgett Weir.

Response:

The Director Engineering Services to investigate.

Question 3

What is the progress of purchasing IPADs for Councillors.

Response:

The Director Corporate Services to advise.

Question 4

Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?

Response:

The General Manager to investigate.

WALGETT SHIRE COUNCIL MINUTES

Question 5

Can the legality into a chain wire fence being erected within the Urban area be investigated.

Response:

The Director Planning and Regulatory Services to investigate.

Clr Greenaway

Question 1

How many IPADs will be ordered for Councillors and Directors?

Response:

The Director Corporate Services to advise.

Clr Cooper

Question 1

Can the northern gateway to Walgett from Namoi Bridge to the saleyard turnoff be mowed and cleaned on a more regular basis?

Response:

The Director Urban Infrastructure Services to investigate.

Question 2

The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated.

Response:

The Director Engineering Services to investigate.

Clr Lane

Question 1

The Council draft budget was not available at either Lightning Ridge library, Lightning Ridge Neighbourhood Centre or on the website. Does this affect the public exhibition period?

Response:

The General Manager to investigate and advise.

Question 2

Can Council please have a report detailing income and expenditure on balance of the Lightning Ridge Water Fund for the last five years.

Response:

The Director of Corporate Services to investigate.

The meeting adjourned for lunch at 1:10pm

The meeting resumed at 1:37 pm with all those previously present being again present with the exception of Clr Cooper

WALGETT SHIRE COUNCIL MINUTES

6/2013/31 Move into Closed Session At 1:38 PM

Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Cllr Woodcock

Seconded: Cllr Greenaway

CARRIED

6/2013/32 Walgett and District Sporting Club Ltd. – Appointment of Administrators

Resolved:

That the action taken by Council's representatives in securing an agreement with the Walgett and District Sporting Club Ltd.'s Administrators for the immediate and ongoing community access to the Club's sporting facilities be endorsed and a watching brief be maintained over efforts to have the Club resume trading as soon as possible

Further that the Mayor and General Manager be authorised to hold further negotiations with the Administrators should such a course of action become necessary.

Moved: Cllr Greenaway

Seconded: Cllr Walford

CARRIED

Cllr Martinez declared a pecuniary interest in the following matter and left the meeting at 1:48pm

6/2013/33 Matters Generally for Brief Mention or Information Only – Confidential – June 2013

Resolved:

1. That the matters listed by the General Manager for brief mention or information be received and noted:
 - 1) Lightning Ridge Bore Bath Incident

Moved: Cllr Woodcock

Seconded: Cllr Greenaway

CARRIED

Cllr Martinez returned to the meeting at 2:00pm

WALGETT SHIRE COUNCIL MINUTES

6/2013/34 IMF (Australia) Ltd on behalf of Council - claim against Lehman Brothers (Asia) Ltd

Resolved:

1. That Council note the report and endorse the action of the General Manager in regard to acceptance of the settlement scheme proposed to creditors.

Moved: Cllr Woodcock

Seconded: Cllr Keir

CARRIED

6/2013/35 Western Lands Lease Proposal

Resolved:

That Walgett Shire Council resolve to:

1. Note the letter dated 3 April 2013 from NSW Primary Industries seeking Council's comments on an application by Ron Canlin and Trevor Hudson for a Western Lands Lease over the Chambers of the Black Hand tourist mine site on the 3 Mile Opal field Lightning Ridge.

2. Write to the Department of Primary Industries and state:

(a) Walgett Shire Council has no objection to granting of a Western Lands Lease for a tourist mine of up to 0.63 hectares over the Chambers of the Black Hand tourist mine.

(b) That if the proponents of the development want to significantly expand or alter their operations, in a manner that is inconsistent with development consent DA2007/032, then an additional development consent may be required from Walgett Shire Council to enable those changes.

Moved: Cllr Woodcock

Seconded: Cllr Martinez

CARRIED

6/2013/36 Non-Urban Water Connections, Lightning Ridge

Resolved:

It is recommended that Walgett Shire Council resolve to:

- 1) Connect a Master Meter at the edge of town on all private lines to confirm consumption, with a back flow prevention unit, with a letter of advice to all individuals with legal connections.
- 2) Seek legal advice on the situation.
- 3) A further report be bought back to Council once legal opinion is available.

Moved: Cllr Greenaway

Seconded: Cllr Lane

CARRIED

WALGETT SHIRE COUNCIL MINUTES

*Clr Keir left the meeting at 2:24pm
Clr Keir returned to the meeting at 2:35pm*

6/2013/37 Supply & Delivery of Bulk Water Treatment Chemicals from Director Engineering Services June 2013

Resolved:

1. That Orica be awarded the tender for Chlorine and Hypochlorite period 1 July 2013 – 30 June 2015;
2. That Redox be awarded the tender for bottle rental and Hydrochloric Acid period 1 July 2013 – 30 June 2015;
3. That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to June 2016; and
4. That Council authorise the General Manager and Mayor to execute any necessary contract documentation.

Moved: Clr Woodcock
Seconded: Clr Lane

CARRIED

6/2013/38 Contract for the Supply & Delivery of Bulk Fuel – Regional Procurement Tender T 251213 OROC

Resolved:

- 1) That Council approach Woodhams to confirm why they did not submit a tender.
- 2) Once investigation are undertaken, that Inland Petroleum be awarded the tender of Bulk Diesel to Council for the period 1 July 2013 – 30 June 2015;
- 2) That provision be allowed for a 12 month extension based on satisfactory supplier performance which may take this tender through to June 2013; and
- 3) That Council authorise the General Manager and Mayor to execute any necessary contract documentation.
- 4) Investigate the price of ULP through local outlets for Council fuel cards.

Moved: Clr Lane
Seconded: Clr Keir

CARRIED

6/2013/39 RFQ12021- Provision of Tenders for Hired Plant and Minor Works on a Casual basis

Resolved:

That this item be deferred to Extra-Ordinary Council Meeting to be held Friday 28 June , 2013 due to a lack of quorum and extend existing contracts until 31st July

Moved: Clr Greenaway
Seconded: Clr Lane

CARRIED

WALGETT SHIRE COUNCIL MINUTES

6/2013/40 Return to Open Session at 3:15

Resolved:

That Council return to open session.

Moved: Cllr Walford

Seconded: Cllr Keir

CARRIED

6/2013/41 Adoption of Closed Session Reports

Resolved:

That Council adopt the following recommendation of the Closed Committee:

- 1) Walgett and District Sporting Club Ltd- Appointment of Administrators
- 2) Matter Generally for Brief Mention or Information Only- Lightning Ridge Bore Bath Incident
- 3) IMF (Australia) Ltd on behalf of Council- Claim against Lehman Brothers (Asia) Ltd
- 4) Western Lands Lease Proposal
- 5) Non-Urban Water Connections, Lightning Ridge
- 6) Supply & Delivery of Bulk Water Treatment Chemicals from Director Engineering Services
- 7) Supply & Delivery of Bulk Fuel – Regional Procurement Tender T251213 OROC
- 8) RFQ12021- Provision of Tenders Hired Plant and Minor Works on a casual basis

Moved: Cllr Lane

Seconded: Cllr Walford

CARRIED

Close of Meeting

The meeting closed at 3:17pm

To be confirmed at the meeting of Council to be held on 23rd July 2013.

Mayor

General Manager

| |
|---|
| Minutes of Extra-Ordinary Council meeting –28th June 2013 |
|---|

Recommendation:

That the minutes of the Extra-Ordinary Council meeting held 28 June 2013, have been circulated be confirmed as a true and accurate record of that meeting.

Moved:

Seconded:



MINUTES FOR EXTRA-ORDINARY COUNCIL MEETING

28th June, 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Extra-ordinary Council Meeting of Walgett Shire Council was held in the **Walgett Council Chambers, 2013** commencing at 1:26 pm to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL MINUTES

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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WALGETT SHIRE COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT COUNCIL CHAMBERS ON FRIDAY 28<sup>TH</sup> JUNE, 2013 AT 1:26 PM**

**PRESENT**

Clr B Murray (Mayor)  
Clr R Greenaway  
Clr J Keir  
Clr D Lane  
Clr M Martinez  
Clr L Walford  
Clr I Woodcock  
Don Ramsland (General Manager)  
Stephen Holland (Director Corporate Services)  
Raju Ranjit (Director Engineering Services)  
Prafulla Bahadur K.C (Acting Director Urban & Infrastructure Services)  
Bradley Pascoe (Finance Manager)  
Bronwyn Newton (Minute Secretary)

**Welcome to Visitors**

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

**6/2013/1 APOLOGIES – 28<sup>TH</sup> May 2013**

**Resolved:**

That apologies received from Clr Cooper and Clr Taylor be accepted and leave of absence granted.

**Moved:** Clr Walford

**Seconded:** Clr Greenaway

**CARRIED**

**6/2013/2 Walgett Shire Operational Plan and Budget for 2013/14 and supporting documentation**

**Resolved:**

That the General Manager's Report be received and noted.

**Moved:** Clr Greenaway

**Seconded:** Clr Woodcock

**CARRIED**

WALGETT SHIRE COUNCIL MINUTES

**6/2013/3 Walgett Shire Ten (10) Year Community Strategic Plan**

**Resolved:**

1. That the Council having considered any submissions received, formally adopt the Draft Walgett Shire Ten (10) Year Community Strategic Plan including the Resource Strategy comprising the Long Term Financial Plan, Workforce Plan and Asset Management Plan and that the Plans be submitted to the Division of Local Government for endorsement

**Moved: Cllr Walford**

**Seconded: Cllr Keir**

**CARRIED**

**6/2013/4 Delivery Program, Operational Plan, Long Term Financial Plan Including Schedule of Fees and Charges**

**Resolved:**

That Council having considered the various submissions received:

1. Adopts the 2013/2014 Operational Plan and Budget, 2013/2017 Delivery Program and Long Term Ten (10) Year Financial Plan incorporating any late changes:
2. Adopts the Schedule of Fees and Charges 2013/2014 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Makes the annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available in accordance with section 496 of the Local Government Act (1993) as set out in the Schedule of Fees and Charges for 2013/2014.
4. Adopts the Water/Sewer Pricing Structure as set out in the Schedule of Fees and Charges 2013/2014.
5. No capital projects over \$20,000 will be commenced without a detailed project cost and funding summary and supporting documentation being available.
6. Sets the charge on overdue rates and charges for 2013/14 Pursuant to Section 566 (3) of the Local Government Act 1993 at 9% per annum.
7. Note the change in the Operating Results table for the before depreciation figure.

**Moved: Cllr Walford**

**Seconded: Cllr Lane**

**CARRIED**

# WALGETT SHIRE COUNCIL MINUTES

## 6/2013/5 Making of the Ordinary Rates for the 2013/2014 year

**Resolved:**

That Council:

1. Resolves in accordance with Section 566 of the Local Government Act 1993, to make the rate of interest to charge on overdue rates and charges at 9% pa calculated daily for 2013 / 2014.
2. Resolves in accordance with Section 563 of the Local Government Act 1993, to make the discount 3.6% for payment in full of total rates and charges (less any rebates) for ratepayers whose payments are received in full on or before the 31 August 2013.
3. Resolves to make the Ordinary Rates for the 2013 / 2014 year as set out below on the land value for all ratable land within each category and sub-category specified, including each base amount and percentage of the total amount payable the base amount produces in conformity with section 500 of the Local Government Act 1993.

| Ordinary Rates - Depicting 6.4% Rates Pegging and Special Variation Increase |             |            |             |         |                        |                |                 |                  |                |                    |
|------------------------------------------------------------------------------|-------------|------------|-------------|---------|------------------------|----------------|-----------------|------------------|----------------|--------------------|
| Description                                                                  | No. Areas   | Rate in \$ | Base Amount | Minimum | 2013/14 Ad Valorem     | 2013/14 Base   | 2013/14 Minimum | 2013/14 Total    | 2013/14 Base % | Avg Per Assessment |
| Walgett Residential                                                          | 657         | 0.03364394 | 185.64      | 0.00    | 182,951.30             | 121,965.40     |                 | 304,916.84       | 40%            | 464.10             |
| L/Ridge Residential                                                          | 654         | 0.01418734 | 149.24      | 0.00    | 227,785.94             | 97,616.04      |                 | 325,402.00       | 30%            | 497.53             |
| Collarenebri Residential                                                     | 202         | 0.11595285 | 130.83      | 0.00    | 51,876.34              | 30,487.66      |                 | 82,364.00        | 37%            | 407.64             |
| B/Junction Residential                                                       | 95          | 0.03579982 | 141.89      | 0.00    | 22,951.38              | 13,479.51      |                 | 36,430.81        | 37%            | 383.48             |
| Carinda Residential                                                          | 68          | 0.06621144 | 77.30       | 0.00    | 6,707.22               | 3,270.00       |                 | 11,977.22        | 64%            | 176.34             |
| Cumborah Residential                                                         | 55          | 0.0053819  | 75.50       | 0.00    | 4,940.56               | 4,042.50       |                 | 8,983.06         | 43%            | 163.33             |
| Nowena/CBC Residential                                                       | 38          | 0.36421822 | 75.80       | 0.00    | 5,114.07               | 2,874.70       |                 | 5,988.77         | 48%            | 157.60             |
| Residential - Pressed Opal Fields                                            | 1773        | 0.0417733  | 123.01      | 0.00    | 245,981.25             | 216,132.19     |                 | 464,113.44       | 47%            | 261.77             |
| Residential - Other                                                          | 96          | 0.00639479 | 135.32      | 0.00    | 26,434.64              | 13,009.92      |                 | 39,444.56        | 33%            | 410.67             |
| Walgett Business                                                             | 124         | 0.04096528 | 255.60      | 0.00    | 77,567.13              | 31,694.40      |                 | 109,261.53       | 29%            | 881.38             |
| L/Ridge Business                                                             | 108         | 0.00863465 | 404.60      | 0.00    | 55,634.03              | 43,696.80      |                 | 99,330.83        | 44%            | 919.34             |
| Collarenebri Business                                                        | 31          | 0.12872106 | 214.59      | 0.00    | 34,806.76              | 6,652.29       |                 | 21,459.07        | 31%            | 692.23             |
| B/Junction Business                                                          | 19          | 0.03513513 | 198.04      | 0.00    | 6,212.44               | 3,762.70       |                 | 12,975.20        | 29%            | 682.91             |
| Carinda Business                                                             | 20          | 0.02133531 | 97.31       | 0.00    | 3,044.20               | 1,946.20       |                 | 4,990.40         | 39%            | 249.52             |
| Nowena/CBC/Cumborah Business                                                 | 8           | 0.26951608 | 159.77      | 0.00    | 3,038.02               | 958.18         |                 | 3,996.18         | 48%            | 249.52             |
| Business - Pressed Opal Fields                                               | 55          | 0.05182432 | 195.99      | 0.00    | 36,389.10              | 10,778.41      |                 | 26,948.64        | 40%            | 489.98             |
| Business - Other                                                             | 110         | 0.00833099 | 158.61      | 0.00    | 20,480.87              | 17,447.10      |                 | 37,928.07        | 46%            | 344.80             |
| Rural (Farmland)                                                             | 728         | 0.00249579 | 0.00        | 193.30  | 3,661,203.00           | 0.00           | 8,511.96        | 3,669,412.96     | 0%             | 3666.76            |
| Rural Irrigable                                                              | 86          | 0.00249579 | 0.00        | 193.30  | 725,231.00             | 0.00           | 386.60          | 725,617.60       | 0%             | 8437.41            |
| <b>Total Ordinary Rates</b>                                                  | <b>4927</b> |            |             |         | <b>4,356,997</b>       | <b>623,795</b> | <b>8,699</b>    | <b>4,989,491</b> |                |                    |
|                                                                              |             |            |             |         | <b>Notional Yield</b>  |                |                 | <b>4,990,310</b> |                |                    |
|                                                                              |             |            |             |         | <b>Increase 6.4%</b>   |                |                 | <b>300,180</b>   |                |                    |
|                                                                              |             |            |             |         | <b>Allowable Yield</b> |                |                 | <b>4,990,490</b> |                |                    |

Moved: Clr Keir  
Seconded: Clr Lane

**CARRIED**

## Close of Meeting

The meeting closed at 2:40pm

To be confirmed at the meeting of Council to be held on 23<sup>rd</sup> July 2013.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

|                                                                            |
|----------------------------------------------------------------------------|
| <b>Walgett Shire Council Consultative Committee Minutes - 13 June 2013</b> |
|----------------------------------------------------------------------------|

**Recommendation:**

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 13 June 2013 be received and noted.

**Moved:**

**Seconded:**

**Attachment:**



## **MINUTES OF THE SPECIAL MEETING WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE**

The following are minutes of the Walgett Shire Council Special Consultative Committee Meeting held on Thursday 13<sup>th</sup> June 2013 in the Walgett Council Chambers, meeting commencing at 2.15pm

### **1. PRESENT**

|                  |                                                               |
|------------------|---------------------------------------------------------------|
| Stephen Holland  | Management Representative                                     |
| Raju Ranjit      | Management Representative                                     |
| Roy White        | Management Representative                                     |
| Julie McKeown    | Committee Member (United Services Union) – Deputy Chairperson |
| Raelene Miller   | Committee Member (United Service Union)                       |
| Tony Fuller      | Committee Member (United Service Union)                       |
| Dallas Williams  | Committee Member (United Service Union)                       |
| Andrew Wilson    | Committee Member (DEPA Representative)                        |
| Matthew Clarkson | Committee Member (DEPA Representative) - Observer             |
| Bronwyn Newton   | Human Resources Manager                                       |
| Martin Wynne     | Observer (United Services Union)                              |

### **2. APOLOGIES**

|              |                                                      |
|--------------|------------------------------------------------------|
| Don Ramsland | Management Representative                            |
| Prafulla KC  | Committee Member (LGEA Representative) – Chairperson |

### **3. MINUTES**

The minutes of the Consultative Committee Meeting held on 9<sup>th</sup> May 2013 were confirmed and accepted:-

Moved: Roy White  
Seconded: Julie McKeown

### **4. BUSINESS ARISING**

#### **4.1 9 Day Fortnight Agreement**

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager a number of local Councils have been contacted in relation to seeking copies of 9 Day fortnight Agreements.

The Committee has been provided with copies of the agreements from the following Councils – Wellington Shire Council, Narromine Shire Council and Dubbo City Council.

Mr Andrew Wilson advised that he had spoken to an employee who advised that Council have a 9 day fortnight agreement. Ms Bronwyn Newton, Human Resources Manager advised she is not aware of Walgett Shire Council having a 9 day fortnight agreement. It is requested that Mr Andrew Wilson seek a copy of this agreement from the employee or advise the employees name so a further search of council's records can be undertaken specifically on the employees personnel file.

Discussion was held on the comparisons of the documents provided in particular surrounding the topic of mutual agreement of overtime and/or flex time being taken.

It was suggested that the Committee recommend a smaller work group be formed to prepare a draft document for endorsement.

It was suggested that Bogan Shire Council may have a document that will cover all aspects. Mr Martin Wynne to follow up with a contact from Bogan Shire Council in relation to sourcing the document.

It is proposed that the smaller working group consist of:  
DEPA representative – Mr Matthew Clarkson  
LGEA representative – Mr Prafulla KC  
United Services Union Representative – Mr Tony Fuller  
United Services Union Representative – Ms Raelene Miller  
Management Representative – GM to advise

**RECOMMENDATION:**

**That a smaller work group be developed to create a draft 9 Day Fortnight Agreement that will be presented to the committee for review and endorsement.**

**4.2 Plant Operator (Pulvirizer)**

Mr Raju Ranjit advised that Mr Don Ramsland is still working on this matter.

Ms Bronwyn Newton, Human Resources Manager to seek documentation from other local Councils and a wage comparison of both the Plant Operator (Pulvirizer) and Plant Operator (Grader) to assist in this process of determining a market value component

Mr Tony Fuller advised that there will be back pay applicable to employees that have been operating the Pulvirizer machine.

*Raelene Miller left the meeting 2.56pm*

**4.3 Payroll/Human Resources Officer – Position Description**

The Committee was supplied a copy of the current Position Description of Finance Officer.

Mr Martin Wynne advised that he has concerns with the generic Position Description and the rate of the pay currently paid.

Discussion regarding if the position is a new position was held with a difference of opinion being drawn on this issue. Management is of the opinion that there is a substantial difference therefore are determining it is a new position.

Mr Martin Wynne would like to advise the Council that this position is not a new position and just noted that the position should be regraded and not advertised.

That Mr Stephen Holland advised the Committee that it is Management's position that this is a new position due to the increased responsibility of the payroll component and the inclusion of the Human Resources duties and that this had been supported by the regrading to Grade 4 via the Mercer CED Job Evaluation determination as such the position would need to be advertised.

Further discussion was undertaken on the roles and responsibilities of the proposed new position.

**RECOMMENDATION:**

**That the Position Description be endorsed as a re-graded position and not be advertised.**

**For: 6**

**Against: 1**

*Raelene Miller returned to the meeting 3.49pm*

## **5. GENERAL BUSINESS**

### **5.1 Water and Sewerage Services Trainee – Position Description**

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the Position Description for Water and Sewerage Services Trainee were new positions that exist on the organisational structure but have not been recruited.

The Committee were requested to endorse the Water and Sewerage Services Position Description.

Mr Andrew Wilson suggested that we add the following point to General Accountabilities:

- Willing to undertake further training

*Mr Stephen Holland left the meeting 3.54pm*

It was suggested to reword Point 6 Desirable Criteria as no tickets required for Backhoe/Excavator/Skidsteer but must be competent operator.

Also amend Work Health & Safety Act details under the Position Objective.

**RECOMMENDATION:**

**That the Position Description for the Water and Sewerage Services Trainee be endorsed with the amendments noted above.**

### **5.2 Training & Conferences**

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the following training was being organised and/or proposed:

- Traffic Control Training – Red to be rescheduled
- Confined Spaces Training – 8<sup>th</sup>, 9<sup>th</sup> & 10<sup>th</sup>, 11<sup>th</sup> July 2013 – 2 x 2 day courses

- Aboriginal Cultural Awareness Training – 16<sup>th</sup>, 17<sup>th</sup> & 18<sup>th</sup> July 2013
- Chainsaw Training – Level 1 – 22<sup>nd</sup>, 23<sup>rd</sup>, 24<sup>th</sup>, 25<sup>th</sup> July 2013 – Theory first day & groups of 7 for practical over next few days.
- Australian Institute of Building Surveyors Conference – 12<sup>th</sup> & 13<sup>th</sup> August 2013
- Chainsaw Training - Level 2 – 12<sup>th</sup>, 13<sup>th</sup> & 14<sup>th</sup>, 15<sup>th</sup> August 2013 - 2 x 2 day courses
- Understanding Autism Spectrum Condition – 15<sup>th</sup> August 2013
- Records Management Training – date to be confirmed
- Webpage Training – date to be confirmed
- Certificate IV in Training and Assessment – date to be confirmed
- Upgrade Truck Drivers licence – expression of interests called

### 5.3 DEPA Representative

The Committee were advised that Mr Andrew Wilson, DEPA Representative has handed in his resignation and the new DEPA Representative nominated is Mr Matthew Clarkson.

The Committee through the Deputy Chairperson thanked Mr Andrew Wilson for his input and dedication over the last Three (3) years.

## 6. NEXT MEETING

Next Meeting – Thursday, 11<sup>th</sup> July 2013

**There being no further business the meeting closed at 4.05pm**

**Next Meeting of the Consultative Committee Meeting will be held on  
11<sup>th</sup> July 2013 at 2.00pm at the Council Chambers.**

I advise that in accordance with my delegated authority, the recommendations of the Consultative Committee contained in this report are accepted.

Signed: Mr Don Ramsland, General Manager

## **Western Division Councils of NSW Minutes - 6 June 2013**

### **Recommendation:**

That the minutes of the Western Division Councils of NSW Minutes of the Meeting held on 6 June 2013 be received and noted.

**Moved:**

**Seconded:**





## **Mid Term Meeting**

Thursday, June 6, 2013,  
107-111 Hill Street, Hillston

### **Minutes**

**9.30am**                      **Welcome to Hillston by Carrathool Mayor Peter Laird**

#### **1. President**

Attendance Cr Peter Laird, Ken Croskell, Darryl Jardine, Russell Campbell, Carrathool; Cr David Lane, Don Ramsland, Walgett; Cr Ray Longfellow, Cr Clive Linnet, Cr Gary Astill, Central Darling; Cr Jim Hampstead, Cr Hazel Griffiths, Derek Francis; Bogan, Cr Steve O'Halloran, Chris Littlemore, Balranald; Cr John Medcalf, Lachlan; Cr Lilliane Brady, Cr Jarrod Marsden, Gary Woodman, Cobar; Cr Wulf Reichler, Rod Shaw Brewarrina; Cr Andrew Lewis, Ross Earle, Bourke; Cr Bill Sheaffe, Cr Michael Ireson, Bill Moore and Allan Dwyer Hay; Andrew Bell CEO Western Lands Commission; Peter Coulton, Policy Adviser LGNSW.

#### **Apologies**

Member for Barwon Kevin Humphries, President LGNSW Ray Donald, CEO Bill Gillooly, Minister RMS Duncan Gay, Minister for LG Don Page, Wentworth Council Don McKinnon, Moree Council, Broken Hill Council Darriea Turley and Dave Gallagher, Des Manwaring and Liz Collyer from Lachlan, Bill Murray Walgett

Moved Lachlan, seconded Central Darling

#### **1.1 Minutes from Conference, February 25-26 Nyngan**

Moved Bogan, Seconded Central Darling

#### **1.2 Business Arising - Actions**

##### **Conference Motion 5/13 Electoral Funding Authority Disclosure Requirements**

That this conference lobbies for amendment of the Electoral Funding, Expenditure and Disclosures Act 1981, to remove the requirement for elected members (or their official agents), who do not receive political donations or incur electoral expenditure, to annually lodge a nil return in the form approved by the Electoral Funding Authority (EFA)

WD wrote to the EFA and response received saying:

- a) This requires an amendment to the Act and they do not support an amendment to remove the requirement for elected members to lodge a nil disclosure.
- b) They drew our attention to the Authority's Audit and Compliance Policy
- c) The Seminars are for ensuring candidates and their official agents are aware of their legal obligations and responsibilities in the Act.

**Including Balranald • Bogan • Bourke • Brewarrina • Broken Hill • Carrathool • Central Darling  
Cobar • Hay • Lachlan • Moree • Walgett • Wentworth Councils of NSW**

## **Motion**

1. Another letter and the response should be sent to LG NSW for action and an approach made to the Minister.
2. A submission to the Review of Local Government Act prior to June 28.
3. The response letter sent to all Councils
4. The Report into the Local Government 2012 election be circulated

### **Moved Walgett, seconded Carrathool**

**Motion** Write a letter to the Premier and ask that the Members representing Western Division be required to attend Divisional meetings when asked

*The EO has checked the correspondence and found that the Member for Murray Darling was not officially asked to the Divisional meeting, although there has been plenty of correspondence regarding him hosting the Seminar in Sydney on September 30. The Member for Barwon had other official engagements which he had committed to attend.*

- a) Request that Ministers visiting the region inform local government representatives when they are coming so other issues can be raised.
- b) request a contact list of Department Executives for the Western Region

Moved Bogan, Seconded Walgett

### **Action from the EOs Conference report**

**Motion:** That Bourke, Walgett and Central Darling form a committee to develop an action plan for the upgrading of the river weirs and establishment of an adequate weir at Wilcannia.

Moved Bourke seconded, Central Darling

### **Motion 24/ 13 Yanco Ag High School**

- a) That the Member for Murray Darling be followed up for a response to the request for a delegation to the Education Minister
- b) The Minister for Education to explain new education boundaries and ask him to speak at the Sydney Seminar

### **Moved Central Darling, seconded Cobar**

#### **2. Treasurers Report**

Cash Balance at May 30, 2013 \$30,233.66 no income

### **Moved Carrathool, Seconded Bogan**

#### **3. Association Mining and Mineral Related Councils**

Association of Mineral Related Councils EO Don Tydd and President Colin Mitchell, Mayor of Wollondilly Council gave a presentation to the meeting.

The Association was formed in Wollongong in the early 1980s to address issues surrounding the movement of coal through that area to Port Kembla. In more recent years the Association has developed its "Royalties for Regions" position statement and has been pressing the State government to adopt it as a program for NSW regional areas affected by mining developments.

The association has 22 members and three of them were part of the Western Division- Cobar, Broken Hill and Lachlan. Moree is investigating membership. The membership fee is \$7,600.

Royalties to Regions was working in Western Australia and prior to the last state election the regions had received \$8.2 million. In Queensland the regions had applied for \$14 million.

Cr Mitchell said that there was very few benefits to regional councils from mining as the employees were mostly fly in- fly out (FIFO) and Councils were left to look after the roads and other infrastructure. The coastal mining councils were happy with the FIFO as they didn't need the extra pressure of residents.

In regional areas this workforce left a vacuum. Mining Royalties to NSW was about 900 million and the Association wanted one third of this. He said the Government has supported the concept when they were in opposition, which would give \$200 million to affected councils and \$100 million to other councils. Deputy Premier Stoner had promised \$160 million over four years in 2011.

The Association believed mines were of little benefit at all to local councils they pushed up rents and affected communities; however the fly in fly out workforce was a tax deduction for mines.

The Association had recently developed a strategic plan, which highlighted emerging environmental, social, economic and financial issues affecting councils and communities. Mining was popping up in new areas and it was important to connect to bureaucrats and governments to make them aware of the problems and demands on infrastructure.

Coal Seam gas has become a big issue as there were four basins for viable gas mining and no cost analysis had been done. There was concern about the water supply and mining's effect on infrastructure.

Executive Officer Don Tydd said the Government was not consulting with the Association about major issues. They were playing catch up as mining had taken off. A Coal Seam Gas Office has only recently been established and they were not responding to the concerns of people in regions.

Broken Hill had some real problems with the Land and Environment Court Decision which substantially reduced mines valuation. Council will appeal this decision as it now faces a possible \$7 million refund to the mines.

The Association was concerned that the Government may allow other organisations to apply for funding from the Royalties and they believed it should go through Local Government as they were the best placed to spend the money.

The Association was starting to form alliances with the NSW Mineral Councils and other organisations and use the media to get their point across which was the ongoing funding for infrastructure maintenance. Councils are receiving a contribution when the mine moves in but this doesn't often last the life of the mine. Voluntary Planning Agreements should include the provision for a contribution based on tonnage. Some VPAs had been able to include this but there was a need for expertise.



EO to circulate report from Upper House Inquiry into the Office of the Valuer General when available

### 3. Executive Officers Report

#### Local Government Act Taskforce

The members voted on the options in the discussion paper for Elections in bold

##### a) Elections

- b) (i) Use of postal voting at all council elections as a means of increasing efficiency and voter participation and reducing council election costs. **Make this optional for Councils**
- c) (ii) the following possible improvements to electoral provisions:
- d) • the most appropriate voting system – exhaustive preferential; optional preferential; proportional, or **first past the post**
- e) • the option of utilising electronic voting in the future **Agree**
- f) • Mechanisms for removing the need for by-elections, when a vacancy occurs either in the first year following an ordinary election or up to 18 months prior to an ordinary election.  
**Optional**
- g) • half term elections for councilors, similar to Senate elections **Against**
- h) • the ward system being abolished **Strongly oppose as individual councils should be able to represent their regions but it should be optional**
- i) • improving the adequacy of and access to candidate information prior to elections. **Leave as it is**
- j) • the enrolment process and maintenance of the non-residential roll, **Leave it as it is**

#### Further updates

##### Western Roads Plan

**Western Roads Plan – map** Jillian Kilby is working on Phase 2 of the Western Roads Plan.

Minister Humphries is currently organising a time to brief the relevant Federal Coalition MP's on the Plan. Minister Gay is using the project to leverage further Federal Funding for western roads.

**Action EO to write and ask for a written report on the Plan and whether the Western Division can help lobbying**

**Circulate** the map which shows the 2 stages.

**Royal Far West Education Centre Manly** – Western Division received letters from Manly Council and the Minister for Education regarding their support letters on behalf of the Royal Far West.

Royal Far West has received approval for the development of the site from the Planning Assessment Commission.

### 4. Business

#### 4.1 TCorp Findings

President Peter Laird said he believed it was not coincidental that the evaluation was done at the same time as the inquiry into local government.

The main cause for concern was the depreciation on the Councils huge road networks which put large Councils into weak position.

Discussion continued about the TCorp Report with the Premier and Minister for Local Government to be reminded that local government is a service industry not a commercial undertaking.

### **Population**

The population predictions were assumptions using old statistics and they may not include transportable homes and the transient population which can be a major part of rural communities and WD should contest the figures.

### **Assets**

The majority of the Councils assets were gifted or granted and rates and other grants were used to provide services including dental, medical and the aged. The report said 102 local governments were unsustainable. There was no basis found for this as the three largest population Councils were also classed as unsustainable. This meant bigger didn't make it better.

### **Accounting**

The TCorp findings were based on Corporate Accounting Practices and should be ignored as Councils are a service industry and the depreciation doesn't have to be covered. Councils were not Corporations and there was no need for a Return on Investment as the community is the shareholders and there is no need to declare a dividend. .

TCorp had not taken into account the intergenerational equity funding that Councils were doing to take on projects.

The Government should encourage Councils to increase rates through IPART to provide infrastructure, take advantage of interest rate subsidies, operate water and sewerage funds within budget and let them continue to manage their Councils. If Councils continue to be restricted to a low rate base through rate pegging and limited Financial Assistance Grants they will be unable to fund the infrastructure and services demanded by their constituents.

**Motion: Letter to LGNSW, Don Page and Premier, Treasury, Leader of the Opposition John Robertson to say they should destroy the TCorp Report or adjust the methodology.**

### **Moved Central Darling, seconded Brewarrina**

#### **Peter Coulton – Policy Officer LGNSW**

- LGNSW were holding a forum in Sydney on June 28, 2013 to discuss the LGIRP and formulate a response to the Review. He suggested that the WD Councils might like to meet the afternoon prior to this on June 27 to discuss the Remote Communities Report.

*Councils indicated they could not attend the Forum as they held Council meetings on those days.*

- LGNSW had also organised a Meeting in Dubbo on June 13 to discuss the changes to the Planning Act
- The Federal Government had voted to hold the Referendum for Constitutional Recognition in September at the Federal Election and Councils were encouraged to support this.

- LGNSW had worked hard to suspend the LG Early Intervention Bill until June 18/19 and some amendments had been adopted by the Legislative Assembly before it went to the Upper House.
- He urged all Councillors to fill in the Members survey about LGNSW which had been circulated.
- The NSW Electoral Commission legislation had also been passed by the State Government which meant that Councils could wait until they were 18 months out from an Election before they had to engage someone to run their election. This is a change from the former Act which required Councils to commit 12 months after the election.

#### **4.2 ILGRP – Future Directions for NSW Local Government- Twenty Essential Steps; Strengthening NSW Remote Communities –The Options**

The Western Division Councils rejected the Panel's suggestions for amalgamation in the LGIRP.

Bourke, Walgett and Brewarrina Shires said they had some interest in the Regional Authority or small County Council model where they could have influence on Government spending and more involvement with Aboriginal organisations in their regions. They said the Government was relying on NGOs to provide community services and often this was project driven from the top down instead driven from within the local economy.

These Councils expressed a desire to supervise the NGOs and the projects, but necessary funds would have to be made available.

The Western Division Members believe a lack of funding is the major problem facing Local Government in the region and the Review Panel had failed to address this except for a possible increase in the Financial Assistance Grants via a review.

Local Government in 1975 received 2% of tax revenue from the Federal Government and this was now down to 0.7% which highlighted the problem.

All Councils rejected the proposal for amalgamation wanting to retain their local identity and autonomy but felt there was benefit in investigating resource sharing with neighbouring councils. Loss of employment was another concern for councils in amalgamation.

The proposal for a large County Councils model was also rejected although most were supportive of a further resource sharing through the Regional Organisation of Councils.

#### **4.3 The Review of the Local Government Act- this was covered in the EO Report**

**Action-** Submission made with Election preferences.

#### **4.4 NSW Local Land Services –**

**Motion:** Write to Minister for Primary Industries expressing the Western Division's concern about the numbers of elected representatives on the Board of the Western Local Land Service. They believe it should be four appointed representatives and five elected by the landholders.

**Moved Central Darling, seconded Cobar**

#### **4.5 Public Land Management –Summary**

**Motion:** Write to Committee; thank them for their work and the report.

Write to Premier and support recommendations that National Parks pay rates, increase the commercial management and use of Parks and the increase in fire prevention measures.

**Moved** Central Darling seconded Bogan

#### **4.6 Steve Toms – NSW Cross Border Commissioner**

A Business Plan for 2013 is available and a report on Time Zones will be done for the Deputy Premier by September. He has been asked to attend the Sydney Seminar on September 30.

**Action:** Circulate Cross Border Commissioner's Business Plan and request members set topics for discussion at Sydney Seminar

Suggest changing references to Daylight Saving to National Time Zones

### **5. General Business**

#### **Voting at Local Government NSW Conference**

LGNSW Peter Coulton explained about the method of voting at the LGNSW Conference Councils are categorized as either Metropolitan/Urban or Rural/Regional

All voting delegates will vote for the positions of President and Treasurer

Only Rural/Regional delegates will vote for the Vice President (Rural/Regional)

Only Rural/Regional delegates will vote for the 10 Rural/Regional Board members

Only Metropolitan/Urban delegates will vote for the Vice President (Metropolitan/Urban)

Only Metropolitan/Urban delegates will vote for the 10 Metropolitan/Urban

There will be approximately 260 voting delegates in the Rural/Regional, and the same number in the Metropolitan/Urban group. Votes are allocated according to a formula which is largely driven by each member's population. Each interim Board member also has an individual vote

The Western Division Councils have 15 votes as Broken Hill and Moree Councils have two each.

If every eligible Rural/Regional delegate votes (which is unlikely) the quota to be elected as one of the 10 Board members would be approximately 26 votes. This number decreases the less delegate votes.

The elections are run by the Australian Electoral Commission (NOT to be confused with the NSW Electoral Commission)

Nominations open seven weeks prior to the Election which is approximately Monday, August 12, 2013, although final dates will be determined by the AEC

The Western Division has nominated Cr Ray Longfellow from Central Darling and Cr Darriea Turley from Broken Hill as the candidates for the Western Division.

#### **Correctional facilities**

**Motion:** That Western Division write to the Minister for Corrective Services to confirm that Correctional facilities at Ivanhoe and Brewarrina will continue to operate.

Background



There is speculation about the loss of the facilities which affects the attitude in each of the areas concerned and the staff is being left to ponder the unknown. There is a definite need for the department to give some certainty to people's lives and the Government to have the courage to continue to show leadership by example in investing in the Western Area of the State.

**Moved Central Darling, Seconded Balranald**

**Motion:** That Rhonda Dixon Chair MD Basin Commission be asked to address the next meeting on the Murray Darling Water Act.

**Moved Balranald, Seconded Brewarrina**

**Planning Act submission**

The Minister for Planning has thanked Western Division for its letter about the problems with the Planning Act and detailed information about the upgrade to the Brewarrina Ambulance Station. They have asked that it be a submission for the Planning System Reform and any further detailed information regarding planning problems would be welcome.

**Motion:** That the information on Brewarrina Ambulance Station be adopted as a submission to the Planning Reform Review

**Moved Lachlan, Seconded Central Darling**

**Professional Development Tax Deductibility**

**Motion:** That Western Division Shires write to the PM and Minister for Regional Development, with copy to Local Govt NSW, highlighting the negative impacts on professional services in regional Australia as a consequence of the Federal Government's recent decision to cap the tax deductibility for professional development to \$2,000 pa.

**Explanation:**

Continuing education is not only an essential requirement for most professional services, but also in the best interests of both the service providers and their clients.

As an example of costs for continuing professional development, for a Dentist to maintain their registration, they must undertake a minimum of 20 hours per annum of professional development. Such training is almost exclusively available in a capital city. Typical registration costs for such training is approximately \$100, per hour, or \$2,000 for 20 hours. A capital city based Dentist can logistically forego their work time for the 20 hours to commute to such training on a daily basis and return to their home each evening. However, a regionally based Dentist has the additional essential costs of foregoing a longer period of work absence due to travel, as well as the costs of travel and accommodation. For more remotely located Dentists, the costs of lost work opportunity, travel and accommodation far exceed the registration costs.

All other regional professional services experience similar impacts and this Government decision is just another disincentive to discourage professional services to regional Australia, with the most remote regions being most severely impacted.

**Moved Bourke Seconded Walgett**

**6. Next Meeting**

WD Sydney Seminar Monday, September 30  
Parliament House, Macquarie Street Sydney

Meeting closed

12.30pm      Lunch

Tim Fisher to be asked as guest speaker at Sydney Seminar

|                                                                                                                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Minutes for Local Area Traffic Committee Meeting</b>                                                                                                                                                  |
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee Meeting of the Meeting held on 6 June 2013 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |





**MINUTES FOR  
LOCAL AREA TRAFFIC COMMITTEE  
MEETING**

**20<sup>th</sup> June, 2013**

### **Delegation to Councils – Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act, 1993 such as carrying out work on a road, etc whereas the RTA can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act, 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RTA's "Delegation to Councils – Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RTA to delegate the following Traffic Regulation responsibilities to Council;

- (1) **Section 50 to Section 55 (inclusive)** of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices
- (2) **Section 122** of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road
- (3) **Section 116 to 119 (inclusive)** of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (ie Sections 114 and 115)

#### **115 Roads authority may regulate traffic in connection with road work etc**

- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by the RTA for any purpose but may not be exercised by any other roads authority otherwise than:
  - (a) For the purpose of enabling the roads authority to exercise its functions under This Act with respect to the carrying out of road work or other work on a public road, or
  - (b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - (c) For the purpose of protecting earth roads from damage caused by heavy vehicles Or by animals, or
  - (d) For the purpose of protecting members of the public from any hazards on the public road, or
  - (e) For the purpose of protecting vehicles and other property on the public road From damage, or
  - (f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
  - (g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for items 1 and 2 above.

The Council may not sub-delegate item 3.

For further information please refer to the following document

**"A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic committees)" RTA – 2007**

**Advice to Councils – Regulation of Traffic**

Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following

1. Unanimous support;
2. Majority support;
3. Split vote;
4. Minority support; or
5. Unanimous decline.

**WALGETT TRAFFIC COMMITTEE MINUTES**

**MINUTES OF THE MEETING OF THE LOCAL AREA TRAFFIC COMMITTEE HELD AT  
WALGETT COUNCIL MEETING ROOM ON TUESDAY 20<sup>TH</sup> JUNE, 2013 AT 10:30 AM**

**PRESENT**

|               |                                                  |
|---------------|--------------------------------------------------|
| David Vant    | (Road Safety & Traffic, Western Region, RTA NSW) |
| Jason Baker   | (NSW Police)                                     |
| Clr Jane Keir | (Councillor Walgett Shire Council)               |
| Don Ramsland  | (General Manager)                                |
| Raju Ranjit   | (Director Engineering Services)                  |
| Samantha Rose | (Minute Secretary)                               |

**APOLOGIES**

|                     |                                         |
|---------------------|-----------------------------------------|
| IAN Woodcock        | (Local "State" Member's Representative) |
| Clr Manuel Martinez | (Councillor Walgett Shire Council)      |
| Sergeant B. Jameson | (NSW police)                            |

**Declaration of Pecuniary/Non Pecuniary Interests**

**Confirmation of Minutes**

**Minutes of Local Area Traffic Committee Meeting – 14<sup>th</sup> February 2013**

**Resolved:**

That the minutes of the Local Area Traffic Committee meeting held 14 February 2013, have been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Don Ramsland

**Seconded:** Clr Jane Keir

**CARRIED**

## WALGETT TRAFFIC COMMITTEE MINUTES

### **1.0 Business arising from previous Minutes**

#### **1.1 Loading Zone at Walgett public School**

Raju Ranjit has advised that this has been completed

#### **1.2 Proposal Location for the rest stop on Castlereagh Highway near Narren River, (Angledool Highway 18)**

David Vant advised there is no funding available at this time. When funding is available he will inform Raju Ranjit.

#### **1.3 Modification of school bus sign to combination of bus stop and car park sign for Rowena School**

Raju Ranjit has advised that this has been completed.

#### **1.4 Lorne Road Lightning Double Cattle Grid**

Raju Ranjit has advised Cattle Grids have been installed (Job Completed)

#### **1.5 Intersection of Opal and Pandora Street, Lightning Ridge**

Deferred to next meeting.

### **2.0 Incoming Correspondence**

#### **2.1 Signage for the Burren Junction Bore Bath**

##### **Recommendations:**

That the report be prepared with regards suggested placement of signage for the Burren Junction Bore Baths and send to David Vant for Consideration.

#### **2.2 Road Train Bypass – Pitt/ Montkeila Street Walgett**

##### **Recommendations:**

That the Bypass route in Pitt/ Montkeila Street be approved and a report prepared for Councils consideration.

#### **2.3 Lorne Road Speed limit near Kangaroo hill**

##### **Recommendations:**

That Council further investigate this matter.

## WALGETT TRAFFIC COMMITTEE MINUTES

### 2.4 Street Lights in Walgett Township

**Recommendations:**

That Council Urban Department follow up now with Essential Energy in regards to Functioning street lights.

### 2.5 Upgrading Walgett RSL Clubs illuminated sign at 73 Fox Street Walgett

**Recommendations:**

That further information in regards to signage specifications be brought back to the next committee meeting.

### 2.6 Lightning Ridge Preschool Intersection

**Recommendations:**

That Council prepare a centre medium design at the intersection for consideration at the next Traffic Committee Meeting.

### 3.0 general Business:

**David Vant:** Requested a change of meeting dates from the 3<sup>rd</sup> Thursday of the month to the 2<sup>nd</sup> Thursday.

**Raju Ranjit:** Advised that funding will be available from the Black Spot Program for Corner of Opal and Morilla Street and Morilla and Gem Street, Lightning Ridge.

### Close of Meeting

The meeting closed at 11:15am



## **Reserve Trust Management Committee Reports**

### ***LICENCE - LIGHTNING RIDGE ARTS AND CRAFT GROUP***

**REPORTING SECTION:** Corporate Services

**AUTHOR:** Karlie Aynsley – Senior Administration Officer

**FILE NUMBER:** 09/1746

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#### **Summary:**

This matter is re-submitted to Council in accordance with its resolution of 27/11/12.

This report recommends that a licence for a period of 3 years be granted to the Lightning Ridge Arts and Craft Group for the use of part of the reserve as an Arts and Craft Centre.

#### **Background:**

Walgett Shire Council is the Trust Manager for Crown Reserve (R230055) containing the Arts and Craft Centre and the library. At its meeting held on the 27<sup>th</sup> of November 2012, the council resolved to defer the granting of a new licence to the Lightning Ridge Arts and Craft Group until their Annual General meeting had been held.

#### **Current Position:**

As the Reserve Trust Manager, Council is required to issue a licence to the Lightning Ridge Arts and Craft Group who currently use a portion of the building also occupied by the Lightning Ridge Library.

The current minimum rent for licences is \$434.00 per annum plus \$43.40 GST (\$477.40 in total). Given that the Lightning Ridge Arts and Craft Group are a 'not for profit' organisation a commercial rent has not been applied to this group previously.

The Lightning Ridge Arts and Craft Group held their annual General Meeting (AGM) on the 18<sup>th</sup> of November 2012. The Group have provided a copy of the AGM report financial statements and Public Liability Insurance (refer to the attached).

#### **Relevant Reference Documents:**

Land and Property Management Authority Trust Handbook

#### **Governance Issues:**

As reserve trustee the Council must ensure that third party use is authorised in accordance with the Crown Lands legislation. The matter is re-submitted to Council following the Groups AGM as previously resolved.

**Environmental Issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Council  
Department of Land and Property Management (LPMA)  
Lightning Ridge Arts and Craft Council Incorporated  
Community of Lightning Ridge and district

**Financial Implications:**

The rent received will be placed in the Lightning Ridge (R230055) Trust Account. An estimated \$1,302.00 plus \$130.20 GST (\$1,432.20 in total) in revenue will be received over the 3 year licence period.

**Alternative Solutions/Options:**

It is believed that there are no appropriate alternatives to renewing the licence with the Lightning Ridge Arts and Crafts Group. It recommends that a licence be granted for a three (3) year period.

**Conclusion:**

This report relates to the issue of a licence to the Lightning Ridge Arts and Craft Group for the use of the reserve and part of the building thereon.

**Lightning Ridge Arts & Craft Centre – Crown Reserve R230055****Recommendation:**

1. That a licence for a period of three (3) years be granted to the Lightning Ridge Arts and Craft Council Incorporated for use of part Lot 8 DP1123745 (previously gazetted as Lot 166 DP820444) for use as an Arts and Craft Centre.
2. That the rent fee be \$434.00 per annum plus \$43.40 GST (\$477.40 in total).
3. That the Mayor and General Manager be authorised to sign the licence.

**Moved:**

**Seconded:**

**Attachments**

Licence Agreement for the Lightning Ridge Arts and Craft Council Incorporated (Tabled at the meeting)

Copy of the AGM Report, Financial Statement and Public Liability Insurance. (Circulated under separate cover)

## **Mayoral Minutes**

To be circulated at the Council Meeting

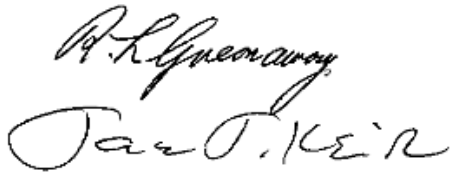
## **Motions of which Notice has been given**

### **Notice of Motion**

**Council review the fence policy relating to urban blocks of land and that any action relating to existing fences be placed on hold until after the review.**

**Mover:**

**Seconder:**

The image shows two handwritten signatures in black ink. The top signature is 'A. R. Lynskey' and the bottom signature is 'Dan T. Keir'.

## **Presentation of Petitions**

Nil

## **Councillors Questions From Last Meeting**

**Clr Woodcock**

### **Question 1**

Can a report be brought to the next Council meeting advising the total cost of new bore and pumping equipment and the quality / quantity of the water supply. Also can a statement of the Lightning Ridge water fund be provided at the next Council meeting.

### **Response:**

The Director of Corporate and Urban Infrastructure Services advised a report will be submitted to the August Council Meeting.

### **Question 2**

The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land.

### **Response:**

The Director Planning and Regulatory Services advised investigations are currently in progress.

**Question 3**

The Lightning Ridge Depot recently sent four whipper snippers to Walgett Depot to be repaired and received only one whipper snipper in return being advised the original four whipper snippers had been disposed. Also recently when bolts, nuts and washers were to be collected from stores Lightning Ridge staff were advised the order had not been placed. Can the reason for this be investigated?

**Response:**

The Director Urban Infrastructure Services advised three new whipper snippers have been ordered to replace the damaged stock.

**Clr Keir****Question 1**

The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?

**Response:**

The Director Urban Infrastructure Services advised an investigation has been conducted and the and the report will be included in Matter For Brief Information Only Report for July.

**Question 2**

What is the progress of R & M Pearsons letter regarding access to the Walgett Weir.

**Response:**

The Director Engineering Services investigations has been completed and R & M Pearson notified.

**Question 3**

What is the progress of purchasing IPADs for Councillors.

**Response:**

The Director Corporate Services advised the estimated commencement date for IPADs of 19/08/2013

**Question 4**

Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?

**Response:**

The General Manager advised the North West Weight of loads Moree Representative has been contacted in early July to have the Dick Colless email address removed.

**Question 5**

Can the legality into a chain wire fence being erected within the Urban area be investigated.

**Response:**

The Director Planning and Regulatory Services advised an email in response to this matter had been forwarded to Councillors 8 July, 2013.

**Clr Greenaway****Question 1**

How many IPADs will be ordered for Councillors and Directors?

**Response:**

The Director Corporate Services advised fifteen IPADs will be sourced including for all Councillors with the exception of Cllr's Walford and Greenaway.

**Cllr Cooper**

**Question 1**

Can the northern gateway to Walgett from Namoi Bridge to the saleyard turnoff be mowed and cleaned on a more regular basis?

**Response:**

The Director Engineering Services advised staff directed to monitor on a regular basis.

**Question 2**

The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated.

**Response:**

The Director Engineering Services advised the Planning section has sent correspondence regarding the matter to the land owner.

**Cllr Lane**

**Question 1**

The Council draft budget was not available at either Lightning Ridge library, Lightning Ridge Neighbourhood Centre or on the website. Does this affect the public exhibition period?

**Response:**

The General Manager to advised the draft budget was available on the website however at times was difficult to locate, as due to technical difficulties the budget "dropped" off the front page, no this does not affect the public exhibition period.

**Question 2**

Can Council please have a report detailing income and expenditure on balance of the Lightning Ridge Water Fund for the last five years.

**Response:**

The Director of Corporate Services advised a report is being compiled.

## **Reports of Delegates and Representatives**

### ***COUNCIL'S DECISION ACTION REPORT – June 2013***

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

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#### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous two meetings of Council.

#### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings which required action.

#### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

#### **Relevant Reference Documents/Policies:**

Resolution Register 25 June 2013

#### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

#### **Environmental issues:**

Nil

#### **Stakeholders:**

Council and Manex Team

#### **Financial Implications:**

Nil



**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL DECISIONS ACTION REPORT – June 2013****Recommendation:**

That the Resolution Register for June 2013 be received and noted.

**Moved:****Seconded:****Attachments:**

Resolution Register- June 2013

## Resolution Actions for Ordinary Meeting 19<sup>th</sup> February 2013

|                    |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                               |  |
|--------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|
| 19th February 2013 | 1/2013/22 | <p>1. That Council resolve to sell Lot 20 Sec 41 DP 759036 to Walgett Preschool and Long Day Care Centre for the purchase of the sum of \$35,000 plus GST.</p> <p>2. That Council resolve to waive rental payments of \$28,800 under the lease agreement.</p> <p>3. That Council instruct solicitors Booth, Brown Samuels and Olney to prepare a Contract of Sale between the Walgett Preschool &amp; Long Day Care Centre for Lot 20 Section 41 DP759036 to complete the transaction.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Cooper</p>                                                                             | Corporate Services          | <p>19/03/2013 Contracts currently being drawn up by Booth, Brown Samuels and Olney.</p> <p>10/04/2013 Contracts have been drawn up and settlement scheduled.</p> <p>22/04/2013 Contract for sale documents signed by General Manager.</p> <p>22/04/2013 Contract for Sale – Lot 20 Pitt Street Walgett signed and forwarded to Booth, Brown, Samuels and Olney.</p> <p>17/06/2013 Sale is progressing, should be finalised by the end of June 2013, 149 Certificate has been issued.</p> <p>15/07/2013 Transfer on hold pending receipt of letter from WP &amp; LDC regarding building condition issues.</p> | Corporate Services            |  |
| 19th February 2013 | 1/2013/43 | <p>That Council accept the tender for RFT12/011 from Brownrite Building Group Pty Ltd in the sum of \$219,380 for the extension to the Walgett Library in accordance with the plans and specifications forming part of the tender document.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                                                                                      | Director Corporate Services | <p>18/03/2013 Brownrite have accepted the tender and contracts have been drawn up.</p> <p>12/04/2013 Contractors commenced works</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services |  |
| 19th February 2013 | 1/2013/45 | <p>That Council approve the renewal of lease between Walgett Shire Council as Trust Manager for the Walgett Recreation (D520033) Reserve Trust; Walgett Recreation (R69987) Reserve Trust and Walgett Baths (R82251 Reserve Trust and the Walgett and District Sporting Club Limited for a term of twenty years from 1 January 2012 to 31 December 2031 at an annual rental of \$2 and on the same terms and conditions of the former lease.</p> <p>Further that Council execute the appropriate lease documentation under the Common Seal of Council and seek the Minister's approval/concurrence to the proposed new</p> | General Manager             | <p>18/03/2013 Lease is currently in the process of being drafted and has been forwarded to the Club for signing.</p> <p>16/06/2013 Matter on hold until Sporting Club administration is finalised.</p>                                                                                                                                                                                                                                                                                                                                                                                                       | General Manager               |  |

# WALGETT SHIRE COUNCIL AGENDA

|                    |                                |                                                                                                                                                                                                                                          |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |  |
|--------------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--|
|                    |                                | <p>twenty year lease.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Lane</p>                                                                                                                                                              |                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |  |
| 19th February 2013 | Questions for the next Meeting | <p>What is the progress of the Sewer Dump Point's relocation at Lightning Ridge?<br/><b>Clr Woodcock</b></p>                                                                                                                             | Director of Urban Infrastructure Services | <p>18/03/213 Planned completion of relocation for May 2013.<br/>15/04/2013 Installation of the Sewer Pump will be completed by 30 June 2013.<br/>15/05/2013 New sewer dump point is in Windlass Ave next to Lions Park, as it is not practical to install near new bore.<br/>17/06/2013 Awaiting a dump point kit, will be installed in Harlequin Street.<br/>12/07/2013 Contract has been awarded, still awaiting the dump point kit.</p> | Director of Urban Infrastructure Services |  |
| 19th February 2013 | Questions for the next Meeting | <p>Clr Greenaway advised Suzanne Murray sent a request for a Levee to be Maitland Street, Collarenebri; what is the progress of this request?<br/><b>Clr Greenaway</b></p>                                                               | General Manager                           | Legal Position being investigated letter sent to Mrs Murray.                                                                                                                                                                                                                                                                                                                                                                               | General Manager                           |  |
| 19th February 2013 | Questions for the next Meeting | <p>Can a report be brought back to the March meeting regarding the short and long term plans / options for the maintenance of the Bridges on the Brewon road and details of funding that has been applied for?<br/><b>Clr Cooper</b></p> | Director Engineering Services             | <p>01/03/2013 A loan has been applied for two bridges on the Brewon Road, currently awaiting outcome.<br/>15/05/2013 Scheduled a meeting with Clr Cooper and residents on site on 22/05/2013 to discuss issues / concerns raised by residents.<br/>17/06/2013 Meeting has been postponed due to weather conditions until further notice.</p>                                                                                               | Director Engineering Services             |  |

# **WALGETT SHIRE COUNCIL AGENDA**

|                    |                                |                                                                                                                                                     |                               |                                                                                                                                                                                                                                                                                                                                        |                               |  |
|--------------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--|
| 19th February 2013 | Questions for the next Meeting | Has the lawn mower owned by the Lightning Ridge Pre-School which went missing been located?<br><b>Clr Walford</b>                                   | General Manager               | Further investigations currently being conducted.<br>17/06/2013 Apparently located and returned.                                                                                                                                                                                                                                       | General Manager               |  |
| 19th February 2013 | Questions for the next Meeting | What is the progress of the proposed pedestrian crossing outside of the Lightning Ridge Pre-School?<br><b>Clr Walford</b>                           | Director Engineering Services | 01/03/2013 Traffic studies are in progress.<br>17/05/2013 Counter was removed on the 16/05/2013, data processing is currently in progress.<br>17/06/2013 The traffic data will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013.<br>10/07/2013 Draft design has been submitted to RMS for comments on 04/07/2013 | Director Engineering Services |  |
| 19th February 2013 | Questions for the next Meeting | What is the latest situation with the Lightning Ridge Tip?<br><b>Clr Taylor</b>                                                                     | General Manager               | A report is being prepared for Council's May 2013 Meeting, the life expectancy of the of Tip is being reviewed.<br>17/06/2013 The consultant has advised that the tip now has a life expectancy of five years due to vertical expansion.<br>10/07/2013 EOI closed, preparing draft tender documents and design.                        | General Manager               |  |
| 19th February 2013 | Questions for the next Meeting | At the "Welcome to Lightning Ridge agitator" could Council provide a hard standing area as it is very boggy in wet conditions?<br><b>Clr Taylor</b> | Director of Engineering       | 01/03/2013 Investigation is currently in progress<br>15/04/2013 This will be put forth for consideration in the 21013/2014 Budget.<br>10/07/2013 Has been scheduled on October2013.                                                                                                                                                    | Director of Engineering       |  |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 26 March

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                              |                                        |                                                                                                                                                                                                                                                                             |                                        |  |
|---------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--|
| 26 March 2013 | 3/2013/11 | Resolved:<br>1. That a fresh ten year licence with a five year renewal option at market value be negotiated with Imparja Television Pty. Ltd. with regards their existing Walgett site and a further option to purchase the land at market value also negotiated when the issues surrounding the requirements of the new LEP and power connections are resolved.<br>Moved: Clr Walford<br>Seconded: Clr Lane | General Manager                        | Licence being prepared for signature. Digital Broadcasting has commenced in Walgett and Lightning Ridge.                                                                                                                                                                    | General Manager                        |  |
| 26 March 2013 | 3/2013/15 | That the Council give consideration to a provision in the 2013/2014 budget of an amount of \$20,000.00 for the purchase of 17 iPad tablets and data packages and the Council Dashboard Intranet Software.<br><br>Moved: Clr Martinez<br>Seconded: Clr Lane                                                                                                                                                   | Director Corporate Services            | 15/04/2013 Provisions to be made in draft estimates.<br>15/05/2013 Provision made in draft budget.<br>15/07/2013 Estimated start date<br>19/08/2013 to include production of Aug Business Paper. 15 units to be installed.                                                  | Director Corporate Services            |  |
| 26 March 2013 | 3/2013/17 | That the Council invite expressions of interest for the provision of external audit services for a six year period commencing 1 July 2013 on a joint basis with the councils of Coonamble, Warren, Gilgandra and Warrumbungle.<br><br>Moved: Clr Lane<br>Seconded: Clr Keir                                                                                                                                  | Director Corporate Services            | 15/04/2013 Matter proceeding. Specifications being prepared prior to advertising.<br>17/06/2013 Gilgandra Shire Council is progressing the Expression of Interest process.<br>15/07/2013 Matter progressing.                                                                | Director Corporate Services            |  |
| 26 March 2013 | 3/2013/18 | 1. That the Council assume responsibility for the conduct of the Walgett Markets as per the terms of this report and that the necessary arrangements be put in place.<br><br>Moved: Clr Keir<br>Seconded: Clr Walford                                                                                                                                                                                        | Director Corporate Services            | 15/04/2013 Arrangements being prepared. Risk assessment conducted. First market under Council control in July.<br>17/06/2013 Arrangements for the 1 <sup>st</sup> Market is in hand.<br>15/07/2013 First market under Council administration held on Saturday 13 July 2013. | Director Corporate Services            |  |
| 26 March 2013 | 3/2013/22 | 1. That Council endorse the recommendation to request Veolia Water Supply to run a prototype trial plant in Collarenebri.<br>2. That, should the trial prove a success, retrofit of Collarenebri treatment plant be considered in conjunction with the 2013/14 Operational Plan and Budget preparations with a special report being prepared in respect of this issue including sourcing of                  | Director Urban Infrastructure Services | 04/04/2013 Veolia has been informed about Councils resolution, Veolia is currently sourcing trial unit.<br>15/05/2013 Veolia is still sourcing a trial unit.<br>16/06/2013 Trial unit could possibly                                                                        | Director Urban Infrastructure Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                           |                                                                                                                                                                                                                                                                                                                                                                           |                                           |  |
|---------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--|
|               |           | government funding which may be available.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Lane                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                           | be received by the end of June 2013.<br>10/07/2013 Trial unit will cost \$58,000.00 as advised by Veolia-included in MFBM in July.                                                                                                                                                                                                                                        |                                           |  |
| 26 March 2013 | 3/2013/23 | That Walgett Shire Council resolve to:<br><br>1. Adopt part of Crown Reserve 230076, commonly known as the Lions Park, as its preferred site at Lightning Ridge for a declared off-leash area for dogs.<br><br>2. Write to the Crown Lands Division of the NSW Department of Primary Industries and seek its agreement for the establishment of an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in Attachment B.<br><br>3. Consider the allocation of a budget of \$3,000 for faeces receptacle and signage for an off-leash area for dogs at Lightning Ridge as part of Council's budget for 2013-2014. | Director Planning and Regulatory Services | 1. No action required.<br>2. Letter sent 4/4/2013<br>3. Pending, awaiting response from Crown Lands.                                                                                                                                                                                                                                                                      | Director Planning and Regulatory Services |  |
| 26 March 2013 | 3/2013/28 | 1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted.<br>2. That report on Pitt Street and Montkeila Street access for road train will be submitted to the April Council Meeting.<br><br>Moved: Clr Lane<br>Seconded: Clr Cooper                                                                                                                                                                                                                                                                                                                                                                          | Director Engineering Services             | 15/04/2013 Currently awaiting the RMS's response.<br>17/06/2013 Will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013.<br><br>10/07/2013 Has been discussed on Local Area Traffic Committee meeting held on 20/06/2013 and will be submitted the proposal on July Council Meeting.                                                                  | Director Engineering Services             |  |
| 26 March 2013 | 3/2013/30 | 1. That Council endorse the action of the General Manager in completing the revised agreement with IMF (Australia) to include the action against Standard and Poors (S&P) to act on behalf of Walgett Shire Council.<br>2. That the successful recoupment of the Dante investment in the sum of \$494,876.90 be noted and the funds be restricted into a Reserve for Economic Development.<br><br>Moved: Clr Greenaway<br>Seconded: Clr Martinez                                                                                                                                                                                                                            | Director Corporate Services               | 16/04/2013 Settlement details expected to be advised shortly.<br>1. 15/05/2013 still awaiting details of final settlement from Lehman Bros.<br>2. Funds restricted to Economic Development Reserves.<br><br>17/06/2013 Update provide to Council 25/06/2013.<br>15/07/2013 Awaiting further advice from IMF regarding negotiations to implement the settlement agreement. | Director Corporate Services               |  |
| 26 March 2013 | 3/2013/31 | 1. That the Council note the content of the report and that the property described as Lot 2 & Lot 10 sec 13 DP 758227 (Carinda Hotel) be withdrawn from sale due to a lack of clarity over the current ownership of the property and as a result, whether required notifications have been given to all parties with an interest in the                                                                                                                                                                                                                                                                                                                                     | Director Corporate Services               | 16/04/2013 Property withdrawn from sale. \$7,500 received as at report date. Further \$1,000 paid bringing total payments to \$8,500. Matter to be followed up with SR Law to determine recovery action.                                                                                                                                                                  | Director Corporate Services               |  |



# WALGETT SHIRE COUNCIL AGENDA

|               |                                 |                                                                                                                                                                                                                                                                          |                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                        |  |
|---------------|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--|
|               |                                 | land.<br><br>2. That Ms Jennifer Petkovic be advised that Council has deferred the sale of the property and that it will be re-listed for a further sale in the event that outstanding rates remain unpaid.<br><br>Moved:       Clr Greenaway<br>Seconded:    Clr Taylor |                                        | 17/06/2013 Legal action options being investigated.<br>15/07/2013 SR Law have been provided with relevant documentation. Awaiting further advice.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                        |  |
| 26 March 2013 | 3/2013/34                       | Senior staff of Walgett Shire Council meet with representatives from the Australian Opal Centre to establish a Memorandum of Understanding.<br><br>Moved:       Clr Taylor<br>Seconded:    Clr Martinez                                                                  | General Manager                        | Meeting to be arranged.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                        |  |
| 26 March 2013 | Questions from the last meeting | Can funding for maintenance on the Castlereagh Highway between Lightning Ridge and Walgett be investigated?<br><b>Clr Martinez</b>                                                                                                                                       | Director Engineering Services          | 15/04/2013 Will be discussed at the next RMCC Meeting.<br>15/05/2013 Was discussed at the RMCC meeting held 8 <sup>th</sup> May 2013, RMS is currently considering.<br>17/06/2013 Currently awaiting RMS's 2013/2014 Work Program.<br><br>10/07/2013 RMS has agreed for the work and waiting for their work schedule                                                                                                                                                                                                                                                                                                                                | Director Engineering Services          |  |
| 26 March 2013 | Questions from the last meeting | If \$90,000 is to be spent on the Collarenebri Agency House, what is the value of the House and the cost benefits of the renovations?<br><b>Clr Martinez</b>                                                                                                             | Director Urban Infrastructure Services | 15/04/2013 As at the 29 <sup>th</sup> October 2010 current market value of the property was \$60,000.00. However, Council's General Manager believes that there is justification to carrying out renovations to the premises on a limited scale and will be preparing a further report for Council's consideration in this regard in conjunction with a report on the future operation of the Collarenebri Agency.<br>15/05/2013 A report will be submitted Council.<br>10/07/2013 An inspection of Collarenebri Agency House will be conducted by General Manager, Director Urban Infrastructure Services and Senior Health and Building Surveyor. | Director Urban Infrastructure Services |  |
| 26 March 2013 | Questions from the last meeting | Can a report be bought to Council on the cost of the Bill O'brien subdivision?<br><b>Clr Lane</b>                                                                                                                                                                        | General Manager                        | 17/04/2013 The General Manager will investigate and prepare a report for Council's consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | General Manager                        |  |

# WALGETT SHIRE COUNCIL AGENDA

|               |                                 |                                                                                        |                 |                                                                                                                                                                                                                                                                                                                           |                 |  |
|---------------|---------------------------------|----------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|
| 26 March 2013 | Questions from the last meeting | Can the draft landfill and Pool contracts be bought to Council?<br><b>Clr Woodcock</b> | General Manager | 17/04/2013 The General Manager advised that a report in relation to the future operation of Council's Landfill and Swimming Pools is being prepared and this will include draft contracts for Council's consideration. 10/07/2013 Pool contracts will be finalised after closing EOI. Tender for Landfill is progressing. | General Manager |  |
|---------------|---------------------------------|----------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|

## Resolution Actions for Ordinary Meeting 23 April 2013

|               |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                             |                                                                                                                      |                             |  |
|---------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|----------------------------------------------------------------------------------------------------------------------|-----------------------------|--|
| 23 April 2013 | 4/2013/7  | That Walgett Shire Council:<br>1. Support the notion of "public funding being used for public benefit"<br>2. Supports "in principle" the SEXI proposal and the development of a solar energy industry in Walgett Shire.<br>3. Call on the Federal Government, through the Australia Renewable Energy Agency (ARENA), to provide up to \$200M over five years to the SEXI Group of Councils. To allow the SEXI proposal to be built and operated.<br><br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Greenaway</b> | General Manager             | Letter of Support being drafted.                                                                                     | General Manager             |  |
| 23 April 2013 | 4/2013/12 | That the State Minister and Federal Shadow Minister for the Environment be invited to inspect the extent of the Hudson Pear outbreak in the Shire and to fund the \$350,000 required annually to treat new weed incursions and stop the weed spreading.<br><br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Greenaway</b>                                                                                                                                                                                              | General Manager             | Invitation being extended through Local Member.                                                                      | General Manager             |  |
| 23 April 2013 | 4/2013/13 | That the "Sculptures on the Highway" project be included for consideration at the 2013/14 Budget Workshop and that further consideration be given regarding the level of participation which Council may have in the organisation of the project.<br><br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Martinez</b>                                                                                                                                                                                                 | General Manager             | Provision to be made in 2013/14 draft estimates.                                                                     | General Manager             |  |
| 23 April 2013 | 4/2013/21 | 1. That Council delegate to the General Manager authority to sell the two (2) remaining properties being Assessment 6544 for 75 Warrena Street, Walgett – Lot 41 DP 802933 and Assessment 6569 20 Peel Street, Walgett – Lot 1 Section 10 DP 759036 by private treaty in accordance with Section 716 of the Local                                                                                                                                                                                                    | Director Corporate Services | 1. & 2. All properties settled 13 May with exception of 5-7 Church Street Collarenebri. Requires Documentation to be | Director Corporate Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|               |                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                                                                                                                                                                                                                                                                                                     |                                               |  |
|---------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
|               |                               | <p>Government Act 1993.</p> <p>2. That the General Manager be delegated authority to complete the required legal documentation associated with the sale of the properties submitted for sale under Section 713 of the Local Government Act 1993 and to affix the Council Seal where required.</p> <p>3. That agreement be sought from owners with multiple properties to transfer any surplus of funds from sale prices exceeding the outstanding rate amount, to other properties in the owner's name for which the sale price did not meet the outstanding rate amount.</p> <p><b>Moved: Cllr Lane</b><br/><b>Seconded: Cllr Taylor</b></p> |                                               | <p>sorted.</p> <p>3. To be further considered when final costs have been allocated to each assessment.</p> <p>17/06/2013 Related processes proceeding.</p> <p>15/07/2013 1&amp;2 – All properties settled.</p> <p>2. Letter to be forwarded when full costs have been apportioned to assessment.</p>                                |                                               |  |
| 23 April 2013 | Question for the next meeting | <p>Could the Gem Street "shoulders" have a bitumen coating. Due to it being a high traffic area, a dust problem is being created for residents in Gem Street opposite the Lightning Ridge Diving and Swimming Pool Complex?</p> <p><b>Cllr Taylor</b></p>                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering Services                 | 10/07/2013 Work programme is in progress.                                                                                                                                                                                                                                                                                           | Director Engineering Services                 |  |
| 23 April 2013 | Question for the next meeting | <p>Could the Lightning Ridge Visitor Information Centre toilets be up-graded and painted to make to the toilets more presentable and pleasant to visit?</p> <p><b>Cllr Taylor</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Acting Director Urban Infrastructure Services | 15/05/2013 Discussed at the Budget meeting, Budget has been allocated in 2013/14 Financial Year.                                                                                                                                                                                                                                    | Acting Director Urban Infrastructure Services |  |
| 23 April 2013 | Question for the next meeting | <p>Can a letter be written to the Regional Manager of Australia Post in relation to the issues being experienced at the Lightning Ridge Post Office?</p> <p><b>Cllr Keir</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Director of Corporate Services                | <p>Letter being drafted to the Regional Manager of Australia Post.</p> <p>17/06/2013 Awaiting letter from Australia Post.</p> <p>15/07/2013 Further phone call to regional manager. He will follow up with State Manager regarding response to Councils letter.</p>                                                                 | Director of Corporate Services                |  |
| 23 April 2013 | Question for the next meeting | <p>Can the condition of the bitumen in Colless Street Come-By-Chance be inspected?</p> <p><b>Cllr Keir</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering Services                 | <p>15/05/2013 Has been inspected on 13/05/2013, work will be undertaken by the end of May 2013.</p> <p>17/06/2013 Due to excessive work load, the work on Colless Street has been rescheduled to July 2013.</p> <p>10/07/2013 Due to the urgent commitments, the work on the Colless Street has been Postponed to October 2013.</p> | Director Engineering Services                 |  |
| 23 April 2013 | Question for the next meeting | <p>Noted that he had raised this matter at the February meeting and resident's letters on the issue had not been replied to. He requested that a report be brought back to Council regarding possible funding and planned maintenance for the Bridges and side tracks on the Brewon Road. It was also suggested that Council officers meet with residents.</p> <p><b>Cllr Cooper</b></p>                                                                                                                                                                                                                                                      | Director Engineering Services                 | <p>15/05/2013 A meeting has been scheduled for 20/05/2013 with Cllr Cooper and residents onsite.</p> <p>17/06/2013 Due to the weather conditions the meeting needs to be rescheduled.</p>                                                                                                                                           | Director Engineering Services                 |  |

# WALGETT SHIRE COUNCIL AGENDA

## Resolution Actions for Ordinary Meeting 28 May 2013

|             |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                 |                                                                                                       |                 |  |
|-------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------|-----------------|--|
| 28 May 2013 | 5/2013/9  | <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That Council review the document and highlight those matters within the Taskforce's latest paper which it is felt should be supported, changed or amended.</li> <li>2. That the General Manager prepare a submission to The Local Government Acts Taskforce and submit same prior to the closing date of 28th June 2013.</li> </ol> <p><b>Moved: Cllr Keir</b><br/> <b>Seconded: Cllr Lane</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager | Attended Taskforce Workshop at Dubbo on 15 May, submission being prepared to be lodged by 28/06/2013. | General Manager |  |
| 28 May 2013 | 5/2013/11 | <ol style="list-style-type: none"> <li>1. That Council review the options as detailed</li> <li>2. The Council identifies any further options not detailed.</li> <li>3. That Council eliminate any options not considered suitable.</li> <li>4. Council identify a preferred option or options that they would like to further evaluate.</li> <li>5. The General Manager hold a meeting with all Council staff to outline the work of the Panel and Council's position going forward.</li> <li>6. That Council determine the need to hold a series of public forums to explain the work of the Panel and the proposals being considered.</li> <li>7. That a full explanation of the current proposals and Council's preferred option(s) be circulated through Council's newsletter and web site.</li> <li>8. That Council further explore options 2, 4 and 5 only.</li> </ol> <ol style="list-style-type: none"> <li>2. Enter into a strong resource sharing agreement with our surrounding Councils (Not necessarily limited to the three identified) which will provide some economies of scale and cost savings. This could be strengthened by the undertaking of a Memorandum of Understanding</li> <li>4. Look at the concept of a much small Regional Authority, say based on Walgett, Brewarrina and Bourke. This could bring to the table the State and Federal Governments and the Aboriginal Organisations. The determination of representation would be one hurdle to overcome.</li> <li>5. Form a County Council with the three Councils to facilitate a better resource sharing model and also have additional bargaining power with the State and Federal Agencies and the ability to engage with the aboriginal communities on a regional basis.</li> </ol> | General Manager | Meeting held with Councillors on the 14 <sup>th</sup> June to discuss submission.                     | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

|             |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                                                                                                                                                                  |                                               |  |
|-------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|--|
|             |                                | <p>9. That the results of the further research be brought back to a Council Workshop.</p> <p>10. That the General Manager engage additional professional expertise if required.</p> <p>11. That the General Manager consult with surrounding Shires to ascertain their intended actions.</p> <p>12. The Mayor and the General Manager be authorised to take any other appropriate <b>action in preparing information for Council's workshop.</b></p>             |                                               |                                                                                                                                                                                                  |                                               |  |
| 28 May 2013 | 5/2013/14                      | <p><b>Resolved:</b></p> <p>1. That Council agree to provide a Migrant Information and Referral service through the Community Development unit subject to funding for employment of the worker being provided by the Community Relations Commission (CRC)</p> <p>2. That a provision of \$5000 in 2013-2014 budget for administrative and office expenses associated with the position.</p> <p><b>Moved: Cllr Woodcock</b><br/><b>Seconded: Cllr Martinez</b></p> | Director Corporate Services                   | 17/06/2013 Arrangements proceeding.<br>15/07/2013 Letter written and funding application lodged.                                                                                                 | Director Corporate Services                   |  |
| 28 May 2013 | Questions for the next meeting | <p>What is the progress on the amalgamation of the Engineering Department?<br/>Cllr Woodcock</p>                                                                                                                                                                                                                                                                                                                                                                 | General Manager                               | The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.                                                            | General Manager                               |  |
| 28 May 2013 | Questions for the next meeting | <p>Has Council investigated R &amp; M Pearson's letter regarding access to the Walgett Weir?</p>                                                                                                                                                                                                                                                                                                                                                                 | Director Engineering Services                 | <p>17/06/2013 A site meeting will be scheduled and further investigations undertaken.</p> <p>10/07/2013 Investigation has been done. Council has submitted an opposed letter to Crown Lands.</p> | Director Engineering Services                 |  |
| 28 May 2013 | Questions for the next meeting | <p>When will the resurfacing of the tar in George Street Collarenebri be undertaken?</p>                                                                                                                                                                                                                                                                                                                                                                         | Director Engineering Services                 | 17/06/2013 Big potholes have been filled with black jack, r resealing has been scheduled within the 2013/14 Budget.                                                                              | Director Engineering Services                 |  |
| 28 May 2013 | Questions for the next meeting | <p>Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?</p>                                                                                                                                                                                                                                                                                                          | Director Planning & Regulatory Services       | 17/06/2013 awaiting response from Crown Lands Dubbo regarding the proposal for Lions Park. Regulatory Officer will be undertaking weekend patrols to ensure all pets restrained at markets.      | Director Planning & Regulatory Services       |  |
| 28 May 2013 | 5/2013/22                      | <p>That Walgett Shire Council resolve to provide of up to \$70,000 from the Water Fund to engage a consultant to undertake the feasibility study, hydrology study and concept design for raising the Barwon Weir 11A and incorporating a fishway.</p> <p><b>Moved: Cllr Keir</b></p>                                                                                                                                                                             | Acting Director Urban Infrastructure Services | Feasibility study concept being finalised.                                                                                                                                                       | Acting Director Urban Infrastructure Services |  |

# **WALGETT SHIRE COUNCIL AGENDA**

|             |           |                                                                                                                                                                                                                                                                                                                                                |                 |                                                                                                                                                                         |                 |  |
|-------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--|
|             |           | <b>Seconded: Clr Lane</b>                                                                                                                                                                                                                                                                                                                      |                 |                                                                                                                                                                         |                 |  |
| 28 May 2013 | 5/2013/31 | <p>1) That Council adopt in principal the 2013/14 Draft Operational Plan and Budget, Associated Integrated Planning and Reporting Documentation.</p> <p>2) That Council Place the documentation on Public Exhibition for 28 days and during this time hold Public Consultation Sessions.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Lane</p> | General Manager | Documents currently on Public Exhibition, submissions will close Monday 24/06/2013, a special budgetary meeting to adopt the budget is scheduled for Friday 28/06/2013. | General Manager |  |

## **25<sup>th</sup> June 2013 Meeting**

|              |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                 |                                             |                 |  |
|--------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------|-----------------|--|
| 25 June 2013 | 6/2013/11 | <p>That attendance of the Mayor and General Manager at the Local Government NSW Annual Conference be confirmed with expenses paid and Councillors submit any issues they would like to be submitted for consideration for the business session of the conference.</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Cooper</b></p>                                                                                                                                                                                                                                                                                                                                                                                                    | General Manager | Appropriate Action being taken as required. | General Manager |  |
| 25 June 2013 | 6/2013/12 | <p>That the action being taken by the General Manager in preparing and submitting an application for Round 5 RDAF grant – "MainStreet Makeovers" be endorsed.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager | Appropriate Action being taken as required. | General Manager |  |
| 25 June 2013 | 6/2013/13 | <p>That</p> <ol style="list-style-type: none"> <li>1. Council endorse the Walgett Submission in response to the Independent Local Government Review Panel's discussion papers and supporting documentation.</li> <li>2. Reserve the right to make further submissions to the Panel in respect of any further information/discussion papers released subsequently by the Panel.</li> <li>3. Make a formal approach to Bourke and Brewarrina Shires to establish a joint Section 355 Committee, comprised of three elected representatives of each Council, to investigate and implement a higher level of strategic and functional resource sharing by the three Councils.</li> </ol> <p>Moved: Clr Woodcock<br/>Seconded: Clr Keir</p> | General Manager | Appropriate Action being taken as required. | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

|              |                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                                                                                             |                                         |  |
|--------------|--------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 25 June 2013 | 6/2013/18                      | <p>1. That the Council agree in principle to assuming responsibility for the Come By Chance hall and that a further report is presented in relation to the lease conditions and the establishment of a SEC 355 committee for the ongoing administration of the hall.</p> <p><b>Moved: Clr Woodcock</b><br/><b>Seconded: Clr Greenaway</b></p>                                                                                                                                                                                                                                                                                   | Corporate Services                      | 15/07/2013 Current Trustees progressing updating of Certificate of Title. Documentation being progressed.   | Corporate Services                      |  |
| 25 June 2013 | 6/2013/19                      | <p>That Council agree to be a partner in the Collarenebri aboriginal cemetery toilet block project and that \$5,000 be restricted from budget ledger 11.03561.1479 and \$5,000 be restricted from budget ledger 11.03561.1480 and carried forward to the 2013 / 2014 to fund councils contribution to the project.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Martinez</p>                                                                                                                                                                                                                                                    | Corporate Services                      | 15/07/2013 Project to be progressed in 13/14 together with Gosford City Council and other project partners. | Corporate Services                      |  |
| 25 June 2013 | 6/2013/20                      | <p>That Council endorse the change to the Implementation Plan and the proposed location of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                                                          | Corporate Services                      | 15/07/2013 Project plan progressing with installation estimated for Nov / Dec this year.                    | Corporate Services                      |  |
| 25 June 2013 | 6/2013/21                      | <p>That Council approve the request to waive the licences fees payable by the RFDS amounting to \$300 and that this be funded from the sec 356 donations vote.</p> <p>Moved: Clr Keir<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                                                                                                                             | Corporate Services                      | 15/07/2013 Letter has been forwarded to applicant.                                                          | Corporate Services                      |  |
| 25 June 2013 | 6/2013/23                      | <p>1. Note the draft revised Walgett Shire Council Local Approvals Policy.</p> <p>2. Place the draft Walgett Shire Council Local Approvals Policy on public exhibition for a minimum of six weeks and invite written submissions from the public on the draft policy.</p> <p>3. Advertise the public exhibition of the draft Walgett Shire Council Local Approvals Policy via:<br/>(a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.<br/>(b) Council's web site.<br/>(c) Letters to precinct committees and community working parties.</p> <p>Moved: Clr Lane<br/>Seconded: Clr Walford</p> | Director Planning & Regulatory Services | <p>1. No action required.<br/>2. In progress<br/>3. Completed 03/07/2013</p>                                | Director Planning & Regulatory Services |  |
| 25 June 2013 | Questions for the next Meeting | Can a report be brought to the next Council meeting advising the total cost of new bore and pumping equipment and the quality / quantity of the water supply. Also can a statement of the Lightning Ridge water fund be provided at the next Council meeting.                                                                                                                                                                                                                                                                                                                                                                   | Director Urban Infrastructure Services  | 15/07/2013 Report will be submitted to the August Council Meeting.                                          | Director Urban Infrastructure Services  |  |



# **WALGETT SHIRE COUNCIL AGENDA**

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| 25 June 2013 | Questions for the next Meeting | The building on the reserve behind Pandora Street in Lightning Ridge is currently being used as a shooting gallery, can Western Lands be contacted to confirm ownership of the land and action be taken to rectify the issue.                                                                                                                                                                            | Director Planning & Regulatory Services | 10/07/2013 In progress                                                                                                                                                                                      | Director Planning & Regulatory Services |  |
| 25 June 2013 | Questions for the next Meeting | The Lightning Ridge Depot recently sent four whipper snippers to Walgett Depot to be repaired and received only one whipper snipper in return being advised the original four whipper snippers had been disposed. Also recently when bolts, nuts and washers were to be collected from stores Lightning Ridge staff were advised the order had not been placed. Can the reason for this be investigated? | Director Urban Infrastructure Services  | 10/07/2013 Three new Whipper Snippers to replace stock have been ordered.                                                                                                                                   | Director Urban Infrastructure Services  |  |
| 25 June 2013 | Questions for the next Meeting | The Carinda Precinct Committee has advised there is a safety problem in the Children's Playground Equipment in the Park, Can this be investigated?                                                                                                                                                                                                                                                       | Director Urban Infrastructure Services  | 10/07/2013 Inspection has been undertaken and the report will be included in MFBM in July.                                                                                                                  | Director Urban Infrastructure Services  |  |
| 25 June 2013 | Questions for the next Meeting | What is the progress of R & M Pearsons letter regarding access to the Walgett Weir.                                                                                                                                                                                                                                                                                                                      | Director Engineering Services           | 10/07/2013 Investigated and has been responded by phone.                                                                                                                                                    | Director Engineering Services           |  |
| 25 June 2013 | Questions for the next Meeting | What is the progress of purchasing IPADs for Councillors.                                                                                                                                                                                                                                                                                                                                                | Director Corporate Services             | 15/07/2013 Estimated commencement date for IPADs of 19/08/2013                                                                                                                                              | Director Corporate Services             |  |
| 25 June 2013 | Questions for the next Meeting | Can the North West Weight of Loads be contacted to remove the Colless Transport email address from the email mailout?                                                                                                                                                                                                                                                                                    | General Manager                         | The North West Weight of loads Moree Representative has been contacted in early July to have the Dick Colless email address removed.                                                                        | General Manager                         |  |
| 25 June 2013 | Questions for the next Meeting | Can the legality into a chain wire fence being erected within the Urban area be investigated.                                                                                                                                                                                                                                                                                                            | Director Planning & Regulatory Services | Answer provided to Councillors via email dated 08/07/2013.                                                                                                                                                  | Director Planning & Regulatory Services |  |
| 25 June 2013 | Questions for the next Meeting | How many IPADs will be ordered for Councillors and Directors?                                                                                                                                                                                                                                                                                                                                            | Director Corporate Services             | 15/07/2013 Fifteen IPADs will be sourced including for all Councillors with the exception of Clr's Walford and Greenaway.                                                                                   | Director Corporate Services             |  |
| 25 June 2013 | Questions for the next Meeting | Can the northern gateway to Walgett from Namoi Bridge to the saleyard turnoff be mowed and cleaned on a more regular basis?                                                                                                                                                                                                                                                                              | Director Urban Infrastructure Services  | 10/07/2013 Staff have been directed to monitor on a regular basis.                                                                                                                                          | Director Urban Infrastructure Services  |  |
| 25 June 2013 | Questions for the next Meeting | The vacant land on the corner of Peel and Warrena Streets, Walgett has a fence which has fallen down and is a danger to the public, can this be investigated.                                                                                                                                                                                                                                            | Director Engineering Services           | 10/07/2013 Planning section is in process to contact land owner.                                                                                                                                            | Director Engineering Services           |  |
| 25 June 2013 | Questions for the next Meeting | The Council draft budget was not available at either Lightning Ridge library, Lightning Ridge Neighbourhood Centre or on the website. Does this affect the public exhibition period?                                                                                                                                                                                                                     | General Manger                          | The draft budget was available on the website however at times was difficult to locate as due to technical difficulties "dropped" off the front page, no this does not affect the public exhibition period. | General Manger                          |  |

# WALGETT SHIRE COUNCIL AGENDA

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|--------------|--------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------|--|
| 25 June 2013 | Questions for the next Meeting | Can Council please have a report detailing income and expenditure on balance of the Lightning Ridge Water Fund for the last five years.                                                                                                                                                                                                                                                                                                                                                                                                                                           | Director Corporate Services             | 15/07/2013 Report being complied.                                                             | Director Corporate Services             |  |
| 25 June 2013 | 6/2013/32                      | <p>That the action taken by Council's representatives in securing an agreement with the Walgett and District Sporting Club Ltd.'s Administrators for the immediate and ongoing community access to the Club's sporting facilities be endorsed and a watching brief be maintained over efforts to have the Club resume trading as soon as possible</p> <p>Further that the Mayor and General Manager be authorised to hold further negotiations with the Administrators should such a course of action become necessary.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p> | General Manger                          | Appropriate action being taken as required.                                                   | General Manger                          |  |
| 25 June 2013 | 6/2013/33                      | <p>1. That the matters listed by the General Manager for brief mention or information be received and noted:<br/>1) Lightning Ridge Bore Bath Incident</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Greenaway</p>                                                                                                                                                                                                                                                                                                                                                                 | General Manager                         | For Councillors Information.                                                                  | General Manager                         |  |
| 25 June 2013 | 6/2013/34                      | <p>1. That Council note the report and endorse the action of the General Manager in regard to acceptance of the settlement scheme proposed to creditors.</p> <p>Moved: Clr Woodcock<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                                                                                                                    | General Manager                         | Appropriate action being taken as required.                                                   | General Manager                         |  |
| 25 June 2013 | 6/2013/36                      | <p>That Walgett Shire Council resolve to:</p> <p>1) Connect a Master Meter at the edge of town on all private line to confirm consumption, with a back flow prevention unit, with a letter of advice to all individuals with legal connections.</p> <p>2) Seek legal advice on the situation.</p> <p>3) A further report be bought back to Council once legal opinion is sought.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                           | Director Planning & Regulatory Services | 10/07/2013 In progress.                                                                       | Director Planning & Regulatory Services |  |
| 25 June 2013 | 6/2013/39                      | <p>That this item be deferred to next Council Meeting, 2013 due to a lack of quorum and extend existing contracts until 31st July</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Lane</p>                                                                                                                                                                                                                                                                                                                                                                                          | Director Engineering Services           | The existing contract of the casual plant hire has been extended up to 31 <sup>st</sup> July. | Director Engineering Services           |  |

## ***LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LOCAL GOVERNMENT NSW – JULY 2013***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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### **Summary:**

Copies of weekly circulars numbers 25-28 received from Local Government NSW since the April Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

#### Issue 25

Item 4: National “Yes” Campaign Director Announced  
Item 6: Local Government Week Awards Evening 2013  
Item 10: Extension for Cr Pat Dixon Support Training Program  
Item 15: Changes to Native Vegetation Regulations  
Item 16: NSW Budget 2013/14- Tuesday 18 June 2013  
Item 17: LGNSW HR Advance – Human Resources Toolkit Renewal  
Item 22: Code of Conduct Submission Invited

#### Issue 26

Item 25: Regional Aviation Access Program

#### Issue 27

Item 4: Local Government NSW Annual Conference – Registration Now Open  
Item 5: Local Government NSW 2013 Annual Conference  
Item 14: Disaster Recovery Allowance  
Item 16: Regional Development Australia Fund

#### Issue 28

Item 4: Campaign Material for Constitutional Recognition of Local Government  
Item 10: Australian Public Sector Anti-Corruption Conference  
Item 22: ICAC Course on Corruption Risks Offered to Council Staff

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Circulars Received from The Local Government NSW</b>                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 25-28 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT  
DEPARTMENT OF PREMIER AND CABINET – JULY 2013***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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**Summary:**

Copies of circulars received 13-27 to 13-31 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 13-27 Determination of the Local Government Remuneration Tribunal
- 13-28 Amendments to Section 296 of the Local Government Act 1993 relating to the conduct of elections
- 13-29 Updated requirements for Accounting Practice and Financial Reporting
- 13-30 Local Government Amendment (Early Intervention) Act 2013
- 13-31 Analysis of Council Data Collection for seizures of cats and dogs 2011/12

All circulars have been emailed to Councillors prior to Council meeting.

**Current Position**

- 13-27 Appropriate action will be taken as required.
- 13-28 For Councils information only.
- 13-29 Appropriate action will be taken as required.
- 13-30 For Councils information only.
- 13-31 Appropriate action will be taken as required.

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received from the Division of Local Government – July 2013                                                                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 13-27 to 13-31 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circulars 13-27 to 13-31



Premier & Cabinet  
Division of Local Government

## Circular to Councils

Circular No. 13-27  
Date 26 June 2013  
Doc ID. A330319

Contact Council Governance Team  
(02) 4428 4100

### DETERMINATION OF THE LOCAL GOVERNMENT REMUNERATION TRIBUNAL

#### Purpose

To remind councils that councillor and mayoral fees for the 2013/14 financial year will need to be fixed following the Local Government Remuneration Tribunal review of annual fees.

#### Issue

- The Local Government Remuneration Tribunal has awarded an annual fee increase of 2.5 per cent, with effect from 1 July 2013.
  - Section 241 of the *Local Government Act 1993* requires the Local Government Remuneration Tribunal to determine each year the maximum and minimum amounts of annual fees payable during the following year to mayors and councillors. Sections 248 and 249 of the Act requires councils to fix and pay an annual fee based on the Tribunal's determination.
- The Tribunal has not reviewed the categories of councils during the 2013 review, given it undertook a review of the categories in 2012.
  - Section 239 requires the Tribunal to determine the categories of councils and to place each council in a category at least once every three years.
- The Tribunal's Report and Determination is available on the Division of Local Government's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

#### Action

Councils are to fix councillor and mayoral fees for the 2013/14 financial year based on the Tribunal's Determination.

The level of fees paid will depend on what category the council is in. A council cannot fix a fee higher than the maximum amount determined by the Tribunal. If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

A handwritten signature in blue ink, appearing to read 'Ross Woodward'.

Ross Woodward  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet



Premier & Cabinet  
Division of Local Government

## Circular to Councils

Circular No. 13-28  
Date 27 June 2013  
Doc ID. A333849

Contact Governance Team  
02 4428 4100

### AMENDMENTS TO SECTION 296 OF THE LOCAL GOVERNMENT ACT 1993 RELATING TO THE CONDUCT OF ELECTIONS

#### Purpose

To inform councils of recent amendments to section 296 of the *Local Government Act 1993* relating to the conduct of council elections

#### Issue

- The Local Government Amendment (Conduct of Elections) Act 2013, which commenced on 25 June 2013, enhances the flexibility of councils to make decisions on the conduct of their elections.
- To address concerns raised by local government and the NSW Electoral Commissioner (NSWEC) on the timing of making a decision on the conduct of elections, amendments have been made to section 296 of the Act. Key changes include:
  - Councils are able to decide up to 18 months prior to an ordinary election to enter into a contract with the NSWEC to conduct all of their elections, referendums and polls and to enter into any such contract up to 15 months before the election.
  - The contract may be terminated by either party at any time following the ordinary election and will expire 18 months prior to the next ordinary election unless terminated earlier.
  - Councils may also enter into a contract with the NSWEC to conduct their individual elections (other than ordinary elections), referendums and polls at any time.
  - In exceptional circumstances the NSWEC may agree to conduct an ordinary election at any time.
  - Councils that have already resolved to engage the NSWEC to conduct a by-election under section 296 within 12 months of the 2012 ordinary election will not be obliged to use the NSWEC to conduct other elections, referendums or polls.

#### Action

General Managers are requested to bring this circular to the attention of councillors and council staff involved in the coordination or management of elections.

Ross Woodward  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
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**UPDATED REQUIREMENTS FOR ACCOUNTING PRACTICE AND FINANCIAL REPORTING**

**Purpose**

To update councils on the revised Code and Guidelines of Accounting Practice and Financial Reporting for the 2012-13 financial year.

**Issue**

- The Code and Guidelines are councils' main reference documents for maintaining their accounting practices and financial records, in accordance with legislative requirements Cl 206 of the *Local Government (General) Regulation 2005*.
- The Division of Local Government has recently completed a review of the Code, in consultation with local government finance professionals. The revised Code and Guidelines are now available from the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) > Information for Councils > Accounting Practice.
- Some of the more significant changes this year include:
  - the accounting treatment for the carbon tax
  - additional disclosure for lease types
  - inclusion of the fair value hierarchy in accordance with AASB 7
  - consistent treatment of Local Infrastructure Renewal Scheme funding
  - changing the three years reporting requirement in the special schedules to two years
  - inclusion of the TCorp performance measures in Note 13.
- Reporting of the TCorp performance measures for the 2012-13 financial year is encouraged but not compulsory. However, councils must continue to report on the five performance measures detailed in Note 13 of the Code. The TCorp performance measures will be further developed and refined over the coming months, for reporting in the 2013-14 updated Code.
- The Division would like to thank those councils who were involved in updating the Code and Guidelines this year and looks forward to further consultation for the 2013-14 review.

**Action**

The new Code and Guidelines should be applied when preparing councils' financial statements.



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**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 13-30  
Date 1 July 2013  
Doc ID. A334154

Contact Investigations  
02 4428 4100

### LOCAL GOVERNMENT AMENDMENT (EARLY INTERVENTION) ACT 2013

#### Purpose

To advise councils of the commencement of the Local Government Amendment (Early Intervention) Act 2013.

#### Issue

- The Local Government Amendment (Early Intervention) Act 2013, which commenced on 25 June 2013, puts in place a new approach for addressing dysfunction and poor performance in local councils.
- The new approach provides the Minister for Local Government or his delegate with several powers, including:
  - a power to issue a performance improvement order
  - a power to suspend a council for up to three months, with possible extension of a further three months if required
  - a stronger power to gather information from councils to identify dysfunction. This power may also be exercised by the Chief Executive, Local Government.
- The Act also contains other changes designed to enhance the existing powers of investigation and public inquiry.
- The Amending Act can be viewed online at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).
- Further information on the implementation of the legislation will be provided in the near future.

#### Action

General Managers are asked to bring this Circular to the attention of councillors and council staff.

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A Division of the Department of Premier and Cabinet

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**Premier & Cabinet**  
Division of Local Government

## Circular to Councils

Circular No. 13-31  
Date 8 July 2013  
Doc ID. A318609

Contact Development Team  
02 4428 4100

### **ANALYSIS OF COUNCIL DATA COLLECTION FOR SEIZURES OF CATS AND DOGS 2011/12**

#### **Purpose**

To advise councils on the release of the Analysis of Council Data Collection for Seizures of Cats and Dogs 2011/12 report.

#### **Issue**

- The report, produced by the Division of Local Government, Department of Premier and Cabinet (the Division), analyses council pound data for the period 2011/12 and provides information about the number of animals entering and leaving council pounds and the reasons why. For the first time, the report also presents a graphical breakdown of council pound data, by geographical region, for the period since 2006/07.
- The report is available on the 'Publications' page of the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au).
- As well as being a reporting tool, the data collection survey is intended to assist councils in planning and implementing their pound management activities.

#### **Action**

The report is available for information and distribution to relevant council staff.

Councils are also reminded that the provision of pound data to the Division is mandatory under the Companion Animals Act 1998. Information is required to be reported to the Division using the on-line reporting tool for collecting information on council seizures of cats and dogs on the Companion Animals Register. Having a complete set of annual data helps to improve the reliability of figures and assists with the formulation of appropriate policy responses to companion animal issues.

**Ross Woodward**  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

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## **MONTHLY CALENDAR – JULY 2013**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

### **Summary:**

Monthly calendar of Council activities.

### **Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

### **Current Position:**

The calendar for the months of July 2013 to September 2013 is attached. Councillors are requested to raise any queries prior to the meeting.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

### **Environmental issues:**

Not applicable

### **Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| <b>MONTHLY CALENDAR – July to September 2013</b>                                                                                                                                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period July 2013 to September 2013.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Calendar for July 2013 to September 2013

# WALGETT SHIRE COUNCIL AGENDA

**JULY 2013**

| Date of Meeting      | Time                       | What                                                                       | Who                                                                |
|----------------------|----------------------------|----------------------------------------------------------------------------|--------------------------------------------------------------------|
| <b>Mon 1 July</b>    | <b>2:00pm</b>              | <b>North West Weight of Loads Committee –Narrabri Shire Council</b>        | <b>Clr Cooper &amp; Clr Lane<br/>Director Engineering Services</b> |
| Tue 2 July           |                            |                                                                            |                                                                    |
| Wed 3 July           |                            |                                                                            |                                                                    |
| Thurs 4 July         |                            |                                                                            |                                                                    |
| Fri 5 July           |                            |                                                                            |                                                                    |
| Sat 6 July           |                            |                                                                            |                                                                    |
| Sun 7 July           |                            |                                                                            |                                                                    |
| Mon 8 July           |                            |                                                                            |                                                                    |
| Tue 9 July           |                            |                                                                            |                                                                    |
| Wed 10 July          |                            |                                                                            |                                                                    |
| Thurs 11 July        |                            |                                                                            |                                                                    |
| Fri 12 July          |                            |                                                                            |                                                                    |
| Sat 13 July          |                            |                                                                            |                                                                    |
| Sun 14 July          |                            |                                                                            |                                                                    |
| Mon 15 July          |                            |                                                                            |                                                                    |
| <b>Tues 16 July</b>  | <b>6:30 pm</b>             | <b>Lightning Ridge Tourism Association</b>                                 | <b>Clr Taylor</b>                                                  |
| Wed 17 July          |                            |                                                                            |                                                                    |
| <b>Thurs 18 July</b> | <b>3:00pm</b>              | <b>HACC Meeting</b>                                                        | <b>Clr Keir</b>                                                    |
| Fri 19 July          |                            |                                                                            |                                                                    |
| <b>Sat 20 July</b>   | <b>10:00am-<br/>4:00pm</b> | <b>Walgett Antique Roadshow</b>                                            |                                                                    |
| <b>Sun 21 July</b>   | <b>10:00am</b>             | <b>Walgett District Sporting Club – Special General meeting of Members</b> |                                                                    |
| Mon 22 July          |                            |                                                                            |                                                                    |
| <b>Tues 23 July</b>  | <b>10:00am</b>             | <b>Council Meeting – Carinda</b>                                           | <b>All Councillors &amp; Directors</b>                             |
| Wed 24 July          |                            |                                                                            |                                                                    |
| Thurs 25 July        |                            |                                                                            |                                                                    |
| Fri 26 July          |                            |                                                                            |                                                                    |
| Sat 27 July          |                            |                                                                            |                                                                    |
| Sun 28 July          |                            |                                                                            |                                                                    |
| Mon 29 July          |                            |                                                                            |                                                                    |
| Tues 30 July         |                            |                                                                            |                                                                    |
| <b>Wed 31 July</b>   | <b>10:30am</b>             | <b>Walgett Strategic Coordination Group Meeting</b>                        | <b>General Manager &amp; Director<br/>Corporate Services</b>       |

**WALGETT SHIRE COUNCIL AGENDA**

**AUGUST 2013**

| <b>Date of Meeting</b> | <b>Time</b>             | <b>What</b>                                                                 | <b>Who</b>                                                                    |
|------------------------|-------------------------|-----------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| <b>Thurs 1 Aug</b>     |                         |                                                                             |                                                                               |
| Fri 2 Aug              |                         |                                                                             |                                                                               |
| Sat 3 Aug              |                         |                                                                             |                                                                               |
| Sun 4 Aug              |                         |                                                                             |                                                                               |
| Mon 5 Aug              |                         |                                                                             |                                                                               |
| Tues 6 Aug             |                         |                                                                             |                                                                               |
| Wed 7 Aug              |                         |                                                                             |                                                                               |
| <b>Thurs 8 Aug</b>     | <b>10:00 am</b>         | <b>Traffic Committee Meeting</b>                                            | <b>Clr Keir, Clr Martinez</b>                                                 |
| Fri 9 Aug              |                         |                                                                             |                                                                               |
| Sat 10 Aug             |                         |                                                                             |                                                                               |
| Sun 11 Aug             |                         |                                                                             |                                                                               |
| Mon 12 Aug             |                         |                                                                             |                                                                               |
| <b>Tues 13 Aug</b>     | <b>10:00</b>            | <b>MVWAC Meeting - Wellington</b>                                           | <b>General Manager</b>                                                        |
| Wed 14 Aug             |                         |                                                                             |                                                                               |
| <b>Thurs 15 Aug</b>    | <b>3:00pm</b>           | <b>HACC Meeting</b>                                                         | <b>Clr Keir</b>                                                               |
| <b>Fri 16 Aug</b>      |                         | <b>Walgett Campdraft &amp; Rodeo</b>                                        |                                                                               |
| Sat 17 Aug             |                         | <b>Walgett Campdraft &amp; Rodeo</b>                                        |                                                                               |
| <b>Sun 18 Aug</b>      |                         | <b>Walgett Campdraft &amp; Rodeo</b>                                        |                                                                               |
| Mon 19 Aug             |                         |                                                                             |                                                                               |
| Tues 20 Aug            |                         |                                                                             |                                                                               |
| <b>Wed 21 Aug</b>      | <b>10:00<br/>6:30pm</b> | <b>CMCC Council Meeting<br/>Lightning Ridge Tourism Association Meeting</b> | <b>Clr Wodcock<br/>Clr Greenaway &amp; General<br/>Manager<br/>Clr Taylor</b> |
| Thurs 22 Aug           |                         |                                                                             |                                                                               |
| <b>Fri 23 Aug</b>      |                         |                                                                             |                                                                               |
| Sat 24 Aug             |                         |                                                                             |                                                                               |
| Sun 25 Aug             |                         |                                                                             |                                                                               |
| Mon 26 Aug             |                         |                                                                             |                                                                               |
| <b>Tues 27 Aug</b>     | <b>10:00</b>            | <b>Council Meeting - Walgett</b>                                            | <b>All Councillors and Directors</b>                                          |
| Wed 28 Aug             |                         |                                                                             |                                                                               |
| Thurs 29 Aug           |                         |                                                                             |                                                                               |
| Fri 30 Aug             |                         |                                                                             |                                                                               |
| Sat 31 Aug             |                         |                                                                             |                                                                               |

**WALGETT SHIRE COUNCIL AGENDA**

**September 2013**

| <b>Date of Meeting</b> | <b>Time</b>    | <b>What</b>                                          | <b>Who</b>                           |
|------------------------|----------------|------------------------------------------------------|--------------------------------------|
| Sun 1 Sept             |                |                                                      |                                      |
| Mon 2 Sept             |                |                                                      |                                      |
| Tues 3 Sept            |                |                                                      |                                      |
| Wed 4 Sept             |                |                                                      |                                      |
| Thurs 5 Sept           |                |                                                      |                                      |
| Fri 6 Sept             |                |                                                      |                                      |
| Sat 7 Sept             |                |                                                      |                                      |
| Sun 8 Sept             |                |                                                      |                                      |
| Mon 9 Sept             |                |                                                      |                                      |
| Tues 10 Sept           |                |                                                      |                                      |
| Wed 11 Sept            |                |                                                      |                                      |
| <b>Thurs 12 Sept</b>   | <b>10:00am</b> | <b>Outback Arts – Walgett Shire Council Chambers</b> | <b>Clr Keir</b>                      |
| Fri 13 Sept            |                |                                                      |                                      |
| Sat 14 Sept            |                |                                                      |                                      |
| Sun 15 Sept            |                |                                                      |                                      |
| Mon 16 Sept            |                |                                                      |                                      |
| Tues 17 Sept           |                |                                                      |                                      |
| <b>Wed 18 Sept</b>     | <b>6:30pm</b>  | <b>Lightning Ridge Tourism Association Meeting</b>   | <b>Clr Taylor</b>                    |
| Thurs 19 Sept          |                |                                                      |                                      |
| Fri 20 Sept            |                |                                                      |                                      |
| Sat 21 Sept            |                |                                                      |                                      |
| Sun 22 Sept            |                |                                                      |                                      |
| Mon 23 Sept            |                |                                                      |                                      |
| <b>Tues 24 Sept</b>    | <b>10:00am</b> | <b>Council Meeting - Rowena</b>                      | <b>All Councillors and Directors</b> |
| Wed 25 Sept            |                |                                                      |                                      |
| Thurs 26 Sept          |                |                                                      |                                      |
| Fri 27 Sept            |                |                                                      |                                      |
| Sat 28 Sept            |                |                                                      |                                      |
| Sun 29 Sept            |                |                                                      |                                      |
| Mon 30 Sept            |                |                                                      |                                      |



## ***NOISE & HEARING LOSS POLICY***

**REPORTING SECTION:** General Manager  
**AUTHOR:** David Callander– Work Health & Safety  
**FILE NUMBER:** 11/354

---

### **Summary:**

This report provides a draft policy for Councils consideration in regards to noise and hearing loss as per requirements of the Work, Health and Safety Regulation 2011.

### **Background:**

Council is required under Work, Health and Safety Regulation 2011 to provide a duty of care to manage noise and hearing loss within the organisation. This policy has been established to confirm with the Work, Health and Safety Bill 2011 and assist in managing noise and hearing loss.

### **Current Position:**

Walgett Shire Council currently does not have a current noise and hearing loss policy, this policy has been establish to ensure Council complies with the Work, Health and Safety Bill. This Policy has been referred for comment to MANEX and the Work, Health and Safety Committee.

The attached draft Policy is submitted for consideration by the council.

### **Relevant Reference Documents/Policies:**

Work, Health and Safety Act 2011, Part 2 Health and Safety, Division 2, Clause 19

### **Governance issues:**

Under the Work, Safety Act 2011 Council is to manage noise and hearing loss within the organisation.

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire Council

Walgett Shire Council staff

**Financial Implications:**

N/A

**Alternative Solutions/Options:**

N/A

**Conclusion:**

It is recommended that the draft policy for Noise and Hearing Loss be adopted.

| Noise & Hearing Loss Policy                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the draft policy for noise and hearing loss be adopted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Draft Noise and Hearing Loss Policy



## NOISE & HEARING LOSS POLICY

Adoption Date:

Review Date:

Responsible Officer:

### **POLICY STATEMENT**

Walgett Shire Council is committed to adhering and complying with Safe Work Australia's approved Code of Practice for Managing Noise and Preventing Hearing Loss at Work as approved under section 274 of the Work Health and Safety Act 2011.

This policy will apply to all work and workplaces within the Walgett Shire Council where there is the potential for exposure to noise that can contribute to hearing loss.

### **OBJECTIVE**

The objective of this policy is to reduce the exposure of the employee, visitors, contractors and Council to the possibility of a compensation or damages claim associated with hearing loss.

To prevent hearing loss at work places managed by Walgett Shire Council by:

A. Ensuring that no employee's 8-hour average noise exposure level exceeds 85 dB(A).

B. Ensuring that no employee is exposed to impulse noise with a level exceeding 140dB(C) Peak.

Provide audiometric testing to all workers, and to all new staff who frequently require the use of personal hearing protection.

The aim of the policy is:

- Wherever workable, noise levels of existing plant will be reduced by engineering means to achieve the above objective.
- Where it is not immediately possible to reach the objectives by engineering means, exposure duration will be restricted.
- Noise limits will be specified for new plant and equipment so that noise levels in working areas are reduced to the point where hearing protectors are unnecessary.
- Ensure that all new plant purchased conforms to the requirements of the Local Government (State) Award 2010.
- Ensure that all persons are equipped with personal hearing protection as required.

## WALGETT SHIRE COUNCIL AGENDA

- Provide training in the use of personal hearing protection.
- Document regular sound level checks throughout the shire.
- Provide a framework through which the Policy can be enforced.

### DEFINITIONS

- “Policy” means Noise and Hearing Loss Policy.
- Decibel (dB) is the unit for measuring sound levels.
- $L_{Aeq,8h}$  means the 8 hour equivalent continuous A-weighted sound pressure level in decibels, referenced to 20 micropascals, determined in accordance with AS/NZS1269.1.
- $L_c$  peak means the C-weighted peak sound pressure level in decibels, referenced to 20 micropascals, determined in accordance with AS/NZS1269.1 It usually relates to loud sudden noises such as gunshot or hammering.  $L_c$  peak values above 140dB(C) can cause immediate damage to the hearing.
- Hazardous noise in relation to hearing loss means noise that exceeds the exposure standard for noise in the workplace.
- Risk Control means taking action to first eliminating health and safety risks through the use of the hierarchy of controls.

### PROCEDURES

- Identify the source of the noise that may contribute or cause hearing loss utilizing an approved to Australian Standards sound check device/meter.
- Perform a risk assessment to determine level of risk and controls needed to eliminate the risk.
- Implement risk control measures.
- Review risk controls effectiveness annually.
- Ensure relevant policy is reviewed annually.

### RELATED DOCUMENTS

- Work Health and Safety Act 2011
- Work Health and Safety Regulation 2011
- Local Government (State) Award 2010
- Safe Work Australia Code of Practice, Managing Noise and Preventing Hearing Loss at Work, December 2011

## WALGETT SHIRE COUNCIL AGENDA

### **Policy Status**

This Policy is currently in Draft form and requires endorsement

### **Policy Review**

This Policy may be amended at any time and must reviewed at least twelve months since its adoption (or latest amendment)

### **Authorization**

.....

**Position: General Manager**

**Date:** ...../...../.....

## **MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

---

### **Summary:**

#### **1. Letter from Director General regarding NSW Budget 2013-14**

The Director General's letter advises \$20.9 million has been allocated to create a new planning system, with local government, resulting in a more co-ordinated approach to deliver the required houses, jobs and infrastructure needed to support the State's growth.

A further \$99 million has been allocated from this fund to assist local councils pay for essential infrastructure needed for new housing which cannot be funded through contributions alone. This fund will be of particular benefit to growth areas in Western Sydney but does apply Statewide.

#### **2. NSW Labor Policy Forum: Growth in Regions Commission**

Over the last 12 months the NSW Labour Policy forum's "Growth in the Regions" commission has been consulting with party members, unions, communities and groups across rural and regional NSW.

A discussion paper outlining some of the issues people have raised with us and some of the suggestions for future policy is now available on the following website [www.nswalp.com](http://www.nswalp.com)

| <b>MATTER FOR BRIEF MENTION OR INFORMATION ONLY</b>                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That the General Manager's Report on matters for brief mention or information only be received and noted:</p> <ol style="list-style-type: none"><li>1. Letter from Director General regarding NSW Budget 2013-14</li><li>2. NSW Labor Policy Forum: Growth in Regions Commission</li></ol> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



### **Attachments**

Nil

## ***SUPPLEMENTARY REPORTS***

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 11/298

---

### **Summary:**

Owing to time constraints the following reports will be prepared as supplementary items:

1. Constitutional Recognition Process.
2. Update of Local Government Reform Process.
3. RDAF and RAAP Grant Applications.

| <b>Supplementary Reports</b>                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the advice be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## ***REQUEST FOR COUNCIL CONTRIBUTION TO MID-WESTERN REGIONAL COUNCIL LEGAL COSTS***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Summary:**

Council has received a request from Local Government NSW to provide a contribution payment amounting to \$2,384.97, towards the legal costs for the Matter before Land and Environment Court – Categorisation of Land as Mining for rating Purposes. Local Government NSW has determined this to be a matter of relevance to local government generally and has requested a contribution from Council. This system has been in operation for sometime although any contribution is not mandatory and a matter for each individual Council.

### **Background:**

Mid-Western Regional Council currently have a matter before the Land and Environment Court challenging Council's categorisation of land for ratings purposes when Council have determined land which is used for mining purposes to be appropriately categorised, notwithstanding that the land is not located within the boundaries of a mining lease.

The relevant land is owned by a mining company and may be used for such purposes as a passive buffer for the attenuation of noise, for the disposal of excess mine water, for environmental offset and other purposes relating to the mining of coal.

Mid-Western Regional Council argue that if they are able to defend their categorisation in Court that it will have major benefits for all councils.

### **Current Position:**

The Association has informed Council of the successful application for legal assistance by Mid-Western Regional Council.

The Association's Board consider this to be a matter of importance to all local government, particularly when the recent Coal Seam Gas issues that have occurred throughout the State, are taken into consideration.

The Local Government is now seeking contributions from various local Councils to cover the legal costs associated with the legal matter.

Although the matter does not strictly fall within the Legal Assistance Policy and Guidelines, in that it is not a matter before the New South Wales Court of Appeal or the High Court of Australia, the Board concluded that the matter was of importance to all councils in that mining, including coal seam gas mining, was a major issue for local government and the application should therefore be supported.



Although Walgett Shire Council has no categorised mining assessments there has been sporadic exploration undertaken over the years and the relevance of this matter to Council may increase in the future. It is recommended that the Council make a contribution of \$2,384.97 to Local Government NSW

**Relevant Reference Documents/Policies:**

Council membership of Local Government NSW

**Governance issues:**

No Governance issues have been identified in relation to this matter.

**Environmental issues:**

No Environmental issues have been identified in relation to this matter.

**Stakeholders:**

Local Government NSW  
Walgett Shire Council  
Mid-Western Regional Council

**Financial Implications:**

The financial contribution would be funded from the General Legal Expenses ledger 11.03805.2097.

**Alternative Solutions/Options:**

Council does not approve the request for a contribution as there is no obligation for Council to provide assistance.

**Conclusion:**

This request has been put forward to Council as a matter of relevance to Local Government generally.

The report recommends that the Council approve payment of the requested amount totalling \$2384.97.

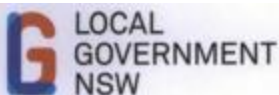
| Contribution to Legal Assistance                                                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council approve a requested contribution, of \$2384.97 towards the legal costs of mid-Western Regional Council in its mining categorisation matter before the NSW Land and Environment Court.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Copy of the letter from Local Government NSW dated 22/05/2013.

# WALGETT SHIRE COUNCIL AGENDA



RECEIVED 22 MAY 2013

Our ref: R90/0240-02-out 21478

14 May 2013

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Dear Mr Ramsland,

**Advice re: Contribution to Legal Assistance**

The Association recently wrote to your Council outlining the successful application for legal assistance by Mid-Western Regional Council.

As set out in that letter, Mid-Western Regional Council currently has a matter before the Land and Environment Court challenging Council's categorisation of land as mining for ratings purposes.

The Association's Board considered that this matter is of importance to all local government especially taking into consideration the recent Coal Seam Gas issues that have occurred throughout the State.

Your financial contribution is now sought in this matter. Please find attached an invoice with your contribution amount of \$2384.97.

You are reminded that there is no obligation for a council to provide assistance.

Please do not hesitate to contact me on (02) 9242 4125 if you have any questions on this matter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'F/Loveridge'.

Frank Loveridge  
Legal Officer

LOCAL GOVERNMENT NSW  
GPO BOX 7003 SYDNEY NSW 2001  
L8, 28 MARGARET ST SYDNEY NSW 2000  
T 02 9242 4000 F 02 9242 4111

## **2013 NSW LOCAL GOVERNMENT AND SPORT & RECREATION FORUM – LIGHTNING RIDGE**

**REPORTING SECTION:** Corporate Services

**AUTHOR:** George McCormick – Manager Community Development

**FILE NUMBER:** 09/1305

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### **Summary:**

This report outlines a partnership with the NSW Department of Office and Communities - Sport and Recreation and Walgett Shire Council to host the 2013 NSW Local Government Forum in Lightning Ridge - October 30<sup>th</sup> - 31<sup>st</sup> 2013.

### **Background:**

The Annual Local Government Forum is conducted by Sport and Recreation and provides an opportunity for Local Government representatives to meet and share information on projects and initiatives that are related to sport and recreation projects and initiatives that may be of interest and/or benefit to other Councils across NSW.

Each year the forum has a different theme with this year's theme being: '**Communities Digging Deep - connecting diversity through common ground**', staged in partnership with the Walgett Shire Council.

### **Current Position:**

Following the 2012 presentation by council's youth and community development staff to the forum in Mudgee, the delegates voted for Walgett Shire Council to host the 2014 forum in Lightning Ridge.

The event highlights new programs and infrastructure projects that have been developed in local communities with the objective of enhancing community wellbeing through physical activity. Generally staff from the Local Government sector who attend are associated with the delivery of community sport and recreation programs, community sport facilities and community development, physical and health activity initiatives. The program will provide for the Mayor or his delegate to open the forum and all councilors are invited to attend some or the entire forum.

The benefits from hosting the forum are considerable with the opportunity to showcase our Shire and people to a wider audience of state wide delegates. There will also be an economic benefit to Lightning Ridge with most delegates staying two – three nights and some likely to extend their visit over the weekend. Katrina Hausia (Office of communities), George McCormick and Amanda Cheal (WSC) will facilitate the two day forum.

The project supports the following strategies in the *Walgett Shire Community Strategic Plan*:

*E2.2: Increase numbers of tourists to our Shire through promotion*

*E2.4: Increase profile of the Walgett Shire at a State and National level*

*G5.3: promote and develop partnerships with state and regional level agencies to improve the social economy and cultural life.*

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2013

**Governance issues:**

Could be considered cost shifting, but needs to be weighed up against net benefits that will flow through to the local economy.

**Environmental issues:**

There are no identified environmental issues

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Communities  
NSW Office of Communities,  
NSW Local Government Representatives, service providers and local organisations/agencies.

**Financial Implications:**

Council's contribution to the delivery of forum is (\$4000.00) which is budgeted for in the Community Projects budget 2013/ 2014

**Alternative Solutions/Options:**

Council has committed to partnering the project..

**Conclusion:**

The staging of the Annual Local Government Forum within the Walgett Shire is a first and provides an excellent opportunity to show case our Shire, its resources, people and uniqueness to representatives from the Local Government Sector and representatives and delegates from agencies across NSW.

**NSW Local Government /Sport and Recreation Forum 2013**

**Recommendation:**

That the report be received and action taken to partner with the NSW Department of Office and Communities to present the Sport & Recreation Forum be endorsed.

**Moved:**

**Seconded:**

## **COMMUNITY DEVELOPMENT QUARTERLY REPORT APRIL 2013 – JUNE 2013**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the period April – June 2013 Community Services managed projects related to community engagement, cultural development and recognition, group capacity building, collaborative events, youth & early childhood initiatives.

This report summarises project progress and outcomes of our Community and Youth Development teams, Libraries, Aboriginal Affairs and Healthy Communities Initiative during the period April - June 2013

### **Background:**

Last quarterly report submitted for the period January - March 2013

### **Current Position:**

During the reporting period Council's community services team have initiated and supported projects and are partnering in programs, working with service providers as outlined below.

#### **Youth Affairs:**

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The Youth Development team have recorded sustained outcomes from high Vacation Care attendance numbers across the community. Our team have continued successful partnerships with service providers and organisations in delivery of programs targeting development, leadership, early intervention and health and wellbeing initiatives.

### **After School Activities/ Youth Centre's:**

All Youth Centre's across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri.

Programs for this period have included activities directly related to meeting the National Quality Framework and Standards of children's services including sports orientated games, arts and crafts, healthy cooking options workshops, Wii games, pool / table tennis competitions, waste to art projects, painting, recycling, environmental initiatives and activities.

Youth and Community Development Teams continue to support and partner with local services and organisations to deliver quality engaging programs for the youth and young people of the Shire. Programming reflects the input of Walgett Shire's Youth Council.

**Vacation Care Services (Youth Week):**

Attendance numbers for Youth Week and the April school holiday period, three week program recorded high numbers of young people across the shire engaging in action packed programs aimed at diversion, participatory opportunities and skill enhancement through cultural activities, arts and crafts, sporting initiatives, scavenger hunts, movie nights, health and wellbeing programs.

Youth week 2013 kicked off in the Walgett shire with each youth centre hosting their opening ceremony. Youth council members stepped up to be officials performing welcome to country and running the events on the night. Feedback from Community and the young people involved has hailed 2013 youth week as an outstanding success.

**Youth Council:**

Meeting of each sub group staged in June (meeting minutes attached).

Once again our young people voiced concerns and issues faced in each community.

All expressing their appreciation for Council's commitment to addressing issues and working with young people to develop structures and programs to actively engage youth and young people in meaningful ways. Youth Development staff support the Youth Council in working with the young people to build positive relationships in each community.

**Friday Night Engagement Program - (externally funded):**

Friday Night Engagement Initiative continues along as per the funding agreement and is taking place every second Friday Night and one Saturday a month.

Walgett Shire youth development team facilitate this project with numerous local service providers. Participation and engagement are still high with young people enthusiastically involved in positive recreational activities including netball, football and basketball.

Dance parties, movie nights and chill out sessions were held at the youth centre during periods of inclement weather. For this reporting period a high number of young people have accessed the program. All activities held were incident free with young people having a great time in a safe and friendly environment. Recent information received is that the project will continue to be funded through the RSD through to June 2014.

**Boys and Girls Nights In - (self-development initiative):**

The community development team along with other service providers once again implemented the Boys and Girls night in programs in Collarenebri and Walgett. The workshops were run to

help address identified issues raised by the youth and other key professionals within our communities. 120 youth and young people attended with survey results indicating that all young people learnt a great deal and enjoyed the other activities provided.

**Community Drug Action Team:**

Walgett Shire Council supported the recent community drug action week assisting the CDAT team to run successful informative events. The Walgett Shire Council's community development team supported this initiative by attending events and hosting dance parties, movie nights and the walk for awareness experience. Over 400 youth and young people now have a better understanding of issues relating to drug and alcohol use.

**Libraries:**

**Walgett**

Library staff has continued to deliver programs during the extension construction with some suspension of programs at certain periods.

The Walgett Library Outreach Program is ongoing with visits to Gingie Reserve providing early literacy services to families with limited access to the library. The Outreach Library Officer delivers books for borrowing and art/craft activities for children to participate and engage.

The library received additional free books through Indigenous Literacy Foundation this quarter which are given out to children as an initiative to help literacy in the home and to new junior members of the library. An average of 12 children with parents attends story time and art/craft sessions weekly. The Stories on the Floor early literacy project is continuing at Walgett Library. The Outreach Officer visits Euragai Goondi in Walgett to provide early literacy services in conjunction with other children's service providers. This also included outdoor activities. A selection of books is read to children to encourage literacy from an early age.

Library Programs: Library staff worked through an Art Across the Ages program delivering a seniors workshop engaging local people to help with visual art activities. This program proved to be valuable assisting seniors in learning new skills from different age groups. The program offers participants a great social platform offering this type of workshop remains positive in promoting the library collections and sourcing new patrons. This group is working towards an exhibition during Festival Week. A Waste to Art program was offered to the Walgett Men's Shed. The men are working towards a display for the Waste to Art Exhibition during Festival Week.

Thursday Books and Babies are targeting 0-5 years and parents. During these sessions the group have readings, sing nursery rhymes and small craft activities. 32 children and parents participated in this quarter Children were busy with Mother's Day activities.

After School and Holiday Groups: Children visiting the library engaged in group activities. Children worked with Mother's Day craft. Access to the library ceased whilst the extensions were in progress.

Deposit Stations: Burren Junction and Carinda Deposit Stations and Collarenebri Library have had one exchange this quarter. Collarenebri Library situated in the CWA rooms is open Saturday mornings and staff are opening the first Thursday of the month. The three Preschools in Walgett use bulk borrowing from the library and have had an exchange of books.

### **Lightning Ridge**

After School Activities: After school programs are arranged for Wednesday and Thursdays. The children are engaged in various activities including Homework, computer, art and craft. Children worked on Mother's Day craft.

Programs: Senior citizens program - Staff have been working on a line of events for seniors at Lightning Ridge Library. These programs will run for a three month period targeting seniors to socialise, learn and participate in fun workshops.

Winter craft: Painting pasting creating ideas for family trees also seasonal changes, the colours of autumn.

Targeting school aged children; these activities are held on Wednesday and Thursday afternoons from 3 – 5pm. This quarter saw 234 children parents/care givers participate.

Tuesday Books and Babies are targeting 0-5 years and parents. During these sessions the group have readings, sing nursery rhymes and small craft activities. 85 children and parents participated in this quarter, including a visit from Little Diggers preschool.

Collection: New stock has enhanced our collection. An exchange was completed in May to rotate books across the branches in the region. This encourages more borrowing with different collections to choose from.

### **Walgett Festival:**

Walgett staff with community members are working towards the Walgett Community Festival. Programs have been outlined for 7-11<sup>th</sup> August 2013.

Waste to Art Competition Exhibition will again form part of the Walgett Community Festival.

Statistics:

|                       | <b>Walgett</b> |                |                       | <b>Lightning Ridge</b> |                |
|-----------------------|----------------|----------------|-----------------------|------------------------|----------------|
|                       | <b>Jan/Mar</b> | <b>Mar/Jun</b> |                       | <b>Jan/Mar</b>         | <b>Mar/Jun</b> |
| Number of New Patrons | 23             | 8              | Number of New Patrons | 19                     | 21             |
| Items Borrowed        | 1520           | 1389           | Items Borrowed        | 1486                   | 1987           |
| Number of Visits      | 7570           | 2857           | Number of Visits      | 1181                   | 1208           |
| Information Requests  | 101            | 234            | Information Request   | 12                     | 10             |
| Internet Usage        | 826            | 426            | Internet Usage        | 279                    | 307            |
| WiFi                  | 122            | 111            | WiFi                  | 24                     | 19             |



## WALGETT SHIRE COUNCIL AGENDA

|                      |      |     |                      |     |     |
|----------------------|------|-----|----------------------|-----|-----|
| Visitors             | 55   | 64  | Visitors             | 476 | 289 |
| Inter Library Loans  | 0    | 0   | Inter Library Loans  | 9   | 6   |
| Books and Babies     | 79   | 32  | Books and Babies     | 13  | 82  |
| After School Program | 1526 | 826 | After School Program | 368 | 239 |

### **Aboriginal Programs and Reconciliation:**

During the reporting period our Aboriginal Liaison Officer has progressed and strengthened relationships with communities and Aboriginal services within the Walgett Shire. Aboriginal Liaison Officer has supported and partnering in a range of community events.

Support and capacity building has been targeted through the partnership with local services to deliver NAIDOC events and opportunities across the Shire at our larger communities of Walgett, Lightning Ridge and Collarenebri.

### **Walgett Shire Healthy Communities Initiative (WSHCI)**

#### **Program / update:**

“BEAT IT” – Delivery of “BEAT IT” commenced in May in Collarenebri, two sessions per week are provided. 14 participants are regularly attending classes. Participants require a health clearance check from their GP and undergo a fitness assessment with instructors before commencement of participation to determine their introductory fitness level. HCI purchased resources to aid program. Continuous support is offered to instructors by Healthy Communities Coordinator and “BEAT IT” Area Coordinator.

Aqua Fitness – Aqua Fitness instructor classes will be held in Lightning Ridge mid-August. HCI will promote the service and encourage as many Shire residents to attain their instructor’s course adding value to the existing Aqua Fitness programs within the Shire. In 2013/14 HCI will continue the support of existing and established Aqua Fitness programs and implement new programs in communities not yet facilitating the program.

Market Gardens – HCI has continued to forge a strong working relationship with Walgett Aboriginal Medical Service, working together to maintain and value add to the Community Garden at Euragai Goondi. HCI has contributed to the Community Garden by purchasing garden mix, mulch, sleepers, and greenhouses, weed control, gravel along with whacker packer hire which was budgeted for into the Healthy Communities Initiative funding.

On for Young and Old – The program has had overwhelming success to date with participants learning new skills and developing knowledge relating to healthier lifestyle options through their participation in regular exercise and healthy lifestyle based programs aimed to prevent and reduce chronic disease and illness.

Lisa Curry KiSS program: The KiSS program is a ten-week progressive program featuring benefits to help the participant to become fit and healthy while following specifically designed weekly eating and exercise plans. The KiSS program is simple and easy to follow and includes

instructional videos, weekly motivational support videos from Lisa, support tools and resources designed to maximise results, increasing energy and fitness levels. HCI supported 53 shire residents to take part in the 10 week program, many other residents also joined of their own accord.

Lisa Curry One Life Once Chance Road trip: The Walgett Shire hosted Lisa Curry during her roadtrip tour around Australia. While visiting the Shire, Lisa conducted two healthy lifestyle seminars and four fitness sessions engaging over 200 people in these programs. HCI reached the broader community by arranging Lisa to visit and speak with two schools, Walgett Aboriginal Medical Service and Lightning Ridge Diving Club educating them on the benefits of a healthy lifestyle, connecting with an additional 800 plus people

**Community Events attended and supported in reporting period:**

HCI supported Youth Week programs and events offered to whole of community (Big Day Out) Walgett NAIDOC week celebrations - two individual events are in the planning; Opening Ceremony and Community Day. Healthy meals, water and fruit will be provided for participants during the events. The HCC will coordinate Traditional Indigenous Games and activities for event.

**Coordinate & strengthen physical activity options:**

Outdoor fitness/gym equipment - Following on from recent meeting with representatives of Department of Health and Ageing approval has been given for HCI to supply and fit outdoor gym equipment in the communities of Lightning Ridge, Walgett and Collarenebri.

Heartmoves: Heart Foundation Heartmoves is a gentle physical activity program suitable for sedentary participants who can exercise at their own pace in a friendly atmosphere. HCI has contracted Heartmoves trained instructor to facilitate program. Weekly programs have been staged, beginning in April. Walgett and Lightning Ridge have been successful and well received recording twenty plus participants per week. The program was not well received in Collarenebri and has ceased, potential participants have been referred to BEAT IT program.

Bootcamp: A form of body conditioning or resistance training using high-intensity aerobics. Targeting strength building and muscular endurance and conditioning. Sessions are being conducted two mornings a week in Lightning Ridge and one evening a week Walgett by a trained instructor. The activity option began late June, steady numbers have been recorded with momentum building through promotion. Many KISS club members have joined Bootcamp sessions.

Strengthening & Conditioning fitness sessions - Circuit style fitness program for community members being staged in Walgett one night per week, predominately attended by men, with over 30 participants taking part on a regular basis.

## WALGETT SHIRE COUNCIL AGENDA

Promotional Plan - HCC has developed a bi-monthly newsletter to be distributed throughout the Shire to inform residents of programs in progress, times of events/programs/sessions and healthy lifestyle tips. The first newsletter will be sent out in July 2013.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### **Governance issues:**

Nil.

### **Environmental issues:**

Nil.

### **Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

### **Financial Implications:**

Nil.

### **Alternative Solutions/Options:**

Not applicable.

### **Conclusion:**

The Community Development team supported by the Healthy Communities Initiative have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

## **Manager Community Development Report April – June 2013**

### **Recommendation:**

1. That the quarterly report for April – June 2013 on Community Development be received and noted

### **Moved:**

### **Seconded:**

**Attachments:** Nil

**CASH ON HAND & INVESTMENT REPORT - MAY**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

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**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 May 2013. The previous May 2013 cash on hand & investment report provided to Council at the 25th June meeting was provided with incorrect values indicated, specifically the section listed as "Add receipts \$1,191,650.50". This Add receipts figure should have been indicated as \$6,681,861.21. This resulted from a technical issue with the excel template used to compile this report, please find adjusted cash on hand & investment report for May 2013 for your perusal.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 31 May 2013 the operational bank account's balance was \$1,143,481.75. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 31 May 2013**

|                                                            |                         |
|------------------------------------------------------------|-------------------------|
|                                                            | \$                      |
| <b>Opening Ledger Account Balance as at 1 May 2013</b>     | <b>780,509.12</b>       |
| Add: Receipts                                              | 6,681,861.21            |
| Add: Recalled Investments                                  |                         |
| Less: New Investments                                      |                         |
| Less: Payments                                             | (6,325,194.28)          |
| <b>Closing Ledger Balance as at 31 May 2013</b>            | <b>1,137,176.05</b>     |
| <br><b>Balance as per Bank Statement as at 31 May 2013</b> | <br><b>1,143,481.75</b> |
| Add: Receipts not banked                                   | 7,909.33                |
| Less: Payments not presented                               | (14,215.03)             |
| <b>Closing Balance of Bank Account</b>                     | <b>1,137,176.05</b>     |

## WALGETT SHIRE COUNCIL AGENDA

3 Term Deposits were recalled to the value of \$1,250,000.00.  
2 new Term Deposits were made to the value of \$1,000,000.00.  
1 transfer was made from the 24hour online account to the value of \$800,000.00.  
1 transfer was made to the 24hour online account to the value of \$1,000,000.00.  
As at 31 May 2013 Walgett Shire Council's investment register's balance was \$10,500,000.00.  
The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$10,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 March 2013 and were supplied by the ANZ Group.

|                                |               |
|--------------------------------|---------------|
| 24 Hour Online Account Balance | \$ 543,355.92 |
|--------------------------------|---------------|

### Relevant Reference Documents/Policies:

|                 |                                             |
|-----------------|---------------------------------------------|
| 09/1772-02/0005 | May 2013 bank reconciliation ledger 11.5010 |
| 09/1460-02/0026 | Investments Report To Council 2012-2013     |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

NIL

### Conclusion:

As at 31 May 2013 Walgett Shire Council's total available cash and invested funds were \$12,830,913.40 represented by:

|                                        |                        |
|----------------------------------------|------------------------|
| Reconciled Operational Account Balance | \$ 1,137,176.05        |
| Investments                            | \$10,500,000.00        |
| 24 Hour Online Saver Account           | \$ 1,193,737.35        |
|                                        | <u>\$12,830,913.40</u> |

|                                                             |
|-------------------------------------------------------------|
| <b>CASH ON HAND AND INVESTMENT REPORT AS AT 31 MAY 2013</b> |
|-------------------------------------------------------------|

**Recommendation:**

1. That the cash on hand and investment report as at 31 May 2013 be received.

**Moved:**

**Seconded:**

**Attachments:**

Investment Table

# WALGETT SHIRE COUNCIL AGENDA

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term (days)</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u>        |                        |
|-------------------------------------------------------------|---------------------------|--------------------|---------------|------------|-------------------|-----------------------------|------------------------|
| <b>Term Deposits</b>                                        |                           |                    |               |            |                   |                             |                        |
| Credit Union Australia                                      | Term Deposit              | 210                | 4.73          | 804/13     |                   | 28-Aug-13                   | \$250,000.00           |
| National Australia Bank                                     | Term Deposit              | 195                | 4.65          | 810/13     |                   | 05-Jun-13                   | \$500,000.00           |
| National Australia Bank                                     | Term Deposit              | 202                | 4.67          | 814/13     |                   | 19-Jun-13                   | \$500,000.00           |
| Credit Union Australia                                      | Term Deposit              | 210                | 4.50          | 820/13     |                   | 07-Aug-13                   | \$250,000.00           |
| IMB                                                         | Term Deposit              | 133                | 4.20          | 821/13     |                   | 12-Jun-13                   | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 126                | 4.20          | 824/13     |                   | 26-Jun-13                   | \$250,000.00           |
| Bank of Queensland                                          | Term Deposit              | 175                | 4.40          | 826/13     |                   | 21-Aug-13                   | \$250,000.00           |
| Credit Union Australia                                      | Term Deposit              | 273                | 4.20          | 827/13     |                   | 27-Nov-13                   | \$500,000.00           |
| IMB                                                         | Term Deposit              | 97                 | 4.15          | 828/13     |                   | 05-Jun-13                   | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 182                | 4.45          | 830/13     |                   | 04-Sep-13                   | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 91                 | 4.10          | 831/13     |                   | 05-Jun-13                   | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 91                 | 4.10          | 832/13     |                   | 12-Jun-13                   | \$500,000.00           |
| Suncorp                                                     | Term Deposit              | 182                | 4.30          | 833/13     |                   | 11-Sep-13                   | \$500,000.00           |
| IMB                                                         | Term Deposit              | 182                | 4.20          | 834/13     |                   | 18-Sep-13                   | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 182                | 4.50          | 835/13     |                   | 23-Oct-13                   | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 92                 | 4.20          | 837/13     |                   | 31-Jul-13                   | \$500,000.00           |
| IMB                                                         | Term Deposit              | 92                 | 4.15          | 838/13     |                   | 31-Jul-13                   | \$500,000.00           |
| Bank of Queensland                                          | Term Deposit              | 105                | 4.45          | 839/13     |                   | 14-Aug-13                   | \$500,000.00           |
| National Australia Bank                                     | Term Deposit              | 182                | 4.10          | 840/13     |                   | 27-Nov-13                   | \$500,000.00           |
| Newcastle Permanent Building Society                        | Term Deposit              | 91                 | 4.10          | 841/13     |                   | 28-Aug-13                   | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 70                 | 3.75          | 842/13     |                   | 07-Aug-13                   | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 96                 | 3.70          | 843/13     |                   | 04-Sep-13                   | \$500,000.00           |
| Bankwest                                                    | Term Deposit              | 60                 | 3.75          | 844/13     |                   | 07-Aug-13                   | \$500,000.00           |
|                                                             |                           |                    |               |            |                   |                             | <b>\$10,500,000.00</b> |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |                    |               |            |                   |                             |                        |
| Zircon Finance Ltd                                          | Floating Rate CDO         |                    | 0.00          |            | 20-Sep-14         |                             | \$0.00                 |
| Morgan Stanley Acs SP                                       | Floating Rate CDO         |                    | 0.00          |            | 20-Mar-12         |                             | \$0.00                 |
| Helium Capital Ltd                                          | Floating Rate CDO         |                    | 0.00          |            | 23-Jun-14         |                             | \$0.00                 |
|                                                             |                           |                    |               |            |                   | Term Deposit Ledger Balance | \$10,500,000.00        |
|                                                             |                           |                    |               |            |                   | 24 hour Online Bank Account | \$1,193,737.35         |
|                                                             |                           |                    |               |            |                   |                             | <b>\$11,693,737.35</b> |

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 31 May 2013  
I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed 

Brad Pascoe  
Finance Manager



Prepared and Reconciled by Melissa Toth  
Finance Officer

**CASH ON HAND & INVESTMENT REPORT - JUNE**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

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**Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 June 2013.

**Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

**Current Position:**

As at 30 June 2013 the operational bank account's balance was \$738,974.91. The reconciliation of this balance is:

**Operational Account Bank Reconciliation  
As at 30 June 2013**

|                                                             |                       |
|-------------------------------------------------------------|-----------------------|
|                                                             | \$                    |
| <b>Opening Ledger Account Balance as at 1 June 2013</b>     | <b>1,137,176.05</b>   |
| Add: Receipts                                               | 8,802,555.61          |
| Add: Recalled Investments                                   |                       |
| Less: New Investments                                       |                       |
| Less: Payments                                              | (9,190,280.94)        |
| <b>Closing Ledger Balance as at 30 June 2013</b>            | <b>749,450.72</b>     |
| <br><b>Balance as per Bank Statement as at 30 June 2013</b> | <br><b>738,974.91</b> |
| Add: Receipts not banked                                    | 28,770.65             |
| Less: Payments not presented                                | (18,294.84)           |
| <b>Closing Balance of Bank Account</b>                      | <b>749,450.72</b>     |

2 Term Deposits were recalled to the value of \$750,000.00.



## WALGETT SHIRE COUNCIL AGENDA

2 new Term Deposits were made to the value of \$1,000,000.00.

No transfers were made from the 24hour online account.

3 transfers were made to the 24hour online account to the value of \$2,500,000.00.

As at 30 June 2013 Walgett Shire Council's investment register's balance was \$10,750,000.00.

The balance as per the attached investment report comprised:

|                                                    |                 |
|----------------------------------------------------|-----------------|
| Term Deposits                                      | \$10,750,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00         |

The values for the Floating Rate Collateralized Debt Obligation (CDO) are market values at 30 June 2013 and were supplied by the ANZ Group. The CDO's are at a N/A value. Legal proceedings against Lehman Brothers are in progress to reclaim a portion of the value invested.

|                                |                 |
|--------------------------------|-----------------|
| 24 Hour Online Account Balance | \$ 3,694,807.14 |
|--------------------------------|-----------------|

### Relevant Reference Documents/Policies:

|                 |                                              |
|-----------------|----------------------------------------------|
| 09/1772-02/0006 | June 2013 bank reconciliation ledger 11.5010 |
| 09/1460-02/0026 | Investments Report To Council 2012-2013      |

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Residents of Walgett Shire Council

### Financial Implications:

As per report

### Alternative Solutions/Options:

Nil

### Conclusion:

As at 30 June 2013 Walgett Shire Council's total available cash and invested funds were \$15,194,257.86 represented by:

|                                        |                 |
|----------------------------------------|-----------------|
| Reconciled Operational Account Balance | \$ 749,450.72   |
| Investments                            | \$10,750,000.00 |
| 24 Hour Online Saver Account           | \$ 3,694,807.14 |

|                                                              |
|--------------------------------------------------------------|
| <b>CASH ON HAND AND INVESTMENT REPORT AS AT 30 JUNE 2013</b> |
|--------------------------------------------------------------|

**Recommendation:**

That the cash on hand and investment report as at 30 June 2013 be received.

**Moved:**

**Seconded:**

**Attachments:**

Investment Table

# WALGETT SHIRE COUNCIL AGENDA

| <u>Investment Institution</u>                                                                                                                                                                                                  | <u>Type of Investment</u> | <u>Term (days)</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|--------------------|---------------|------------|-------------------|----------------------|
| <b>Term Deposits</b>                                                                                                                                                                                                           |                           |                    |               |            |                   |                      |
| Credit Union Australia                                                                                                                                                                                                         | Term Deposit              | 210                | 4.73          | 804/13     |                   | 28-Aug-13            |
| Credit Union Australia                                                                                                                                                                                                         | Term Deposit              | 210                | 4.50          | 820/13     |                   | 07-Aug-13            |
| Bank of Queensland                                                                                                                                                                                                             | Term Deposit              | 175                | 4.40          | 826/13     |                   | 21-Aug-13            |
| Credit Union Australia                                                                                                                                                                                                         | Term Deposit              | 273                | 4.20          | 827/13     |                   | 27-Nov-13            |
| Bank of Queensland                                                                                                                                                                                                             | Term Deposit              | 182                | 4.45          | 830/13     |                   | 04-Sep-13            |
| Suncorp                                                                                                                                                                                                                        | Term Deposit              | 182                | 4.30          | 833/13     |                   | 11-Sep-13            |
| IMB                                                                                                                                                                                                                            | Term Deposit              | 182                | 4.20          | 834/13     |                   | 18-Sep-13            |
| Bank of Queensland                                                                                                                                                                                                             | Term Deposit              | 182                | 4.50          | 835/13     |                   | 23-Oct-13            |
| Newcastle Permanent Building Society                                                                                                                                                                                           | Term Deposit              | 92                 | 4.20          | 837/13     |                   | 31-Jul-13            |
| IMB                                                                                                                                                                                                                            | Term Deposit              | 92                 | 4.15          | 838/13     |                   | 31-Jul-13            |
| Bank of Queensland                                                                                                                                                                                                             | Term Deposit              | 105                | 4.45          | 839/13     |                   | 14-Aug-13            |
| National Australia Bank                                                                                                                                                                                                        | Term Deposit              | 182                | 4.10          | 840/13     |                   | 27-Nov-13            |
| Newcastle Permanent Building Society                                                                                                                                                                                           | Term Deposit              | 91                 | 4.10          | 841/13     |                   | 28-Aug-13            |
| Bankwest                                                                                                                                                                                                                       | Term Deposit              | 70                 | 3.75          | 842/13     |                   | 07-Aug-13            |
| Bankwest                                                                                                                                                                                                                       | Term Deposit              | 96                 | 3.70          | 843/13     |                   | 04-Sep-13            |
| Bankwest                                                                                                                                                                                                                       | Term Deposit              | 60                 | 3.75          | 844/13     |                   | 07-Aug-13            |
| Newcastle Permanent Building Society                                                                                                                                                                                           | Term Deposit              | 98                 | 4.10          | 845/13     |                   | 11-Sep-13            |
| IMB                                                                                                                                                                                                                            | Term Deposit              | 182                | 4.00          | 846/13     |                   | 04-Dec-13            |
| National Australia Bank                                                                                                                                                                                                        | Term Deposit              | 189                | 4.09          | 847/13     |                   | 11-Dec-13            |
| IMB                                                                                                                                                                                                                            | Term Deposit              | 189                | 4.00          | 848/13     |                   | 18-Dec-13            |
| Newcastle Permanent Building Society                                                                                                                                                                                           | Term Deposit              | 98                 | 4.05          | 849/13     |                   | 18-Sep-13            |
| CBA                                                                                                                                                                                                                            | Term Deposit              | 118                | 3.79          | 850/13     |                   | 09-Oct-13            |
| NAB                                                                                                                                                                                                                            | Term Deposit              | 189                | 4.08          | 851/13     |                   | 18-Dec-13            |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b>                                                                                                                                                                    |                           |                    |               |            |                   |                      |
| Zircon Finance Ltd                                                                                                                                                                                                             | Floating Rate CDO         |                    | 0.00          |            | 20-Mar-12         | 20-Sep-14            |
| Morgan Stanley Acés SP                                                                                                                                                                                                         | Floating Rate CDO         |                    | 0.00          |            |                   | 20-Jun-15            |
| Helium Capital Ltd                                                                                                                                                                                                             | Floating Rate CDO         |                    | 0.00          |            |                   | 23-Jun-14            |
| <b>Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 30 June 2013</b>                                                                                            |                           |                    |               |            |                   |                      |
| <b>I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.</b> |                           |                    |               |            |                   |                      |
| <b>Signed</b>                                                                                                                                                                                                                  |                           |                    |               |            |                   |                      |
| <b>Brad Pascoe</b>                                                                                                                                                                                                             |                           |                    |               |            |                   |                      |
| <b>Finance Manager</b>                                                                                                                                                                                                         |                           |                    |               |            |                   |                      |
| <b>Prepared and Reconciled by Julie McKeown</b>                                                                                                                                                                                |                           |                    |               |            |                   |                      |
| <b>Finance Officer</b>                                                                                                                                                                                                         |                           |                    |               |            |                   |                      |
| <b>Term Deposit Ledger Balance</b>                                                                                                                                                                                             |                           |                    |               |            |                   |                      |
| <b>24 hour Online Bank Account</b>                                                                                                                                                                                             |                           |                    |               |            |                   |                      |
| <b>\$10,750,000.00</b>                                                                                                                                                                                                         |                           |                    |               |            |                   |                      |
| <b>\$3,694,807.14</b>                                                                                                                                                                                                          |                           |                    |               |            |                   |                      |
| <b>\$14,441,807.14</b>                                                                                                                                                                                                         |                           |                    |               |            |                   |                      |

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 30 June 2013

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed

Brad Pascoe  
Finance Manager

*Julie McKeown* 21/1/13.  
Prepared and Reconciled by Julie McKeown  
Finance Officer

*Shane* 21/7/13

## ***DONATION REQUEST – CARINDA PUBLIC SCHOOL***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Rebecca Jones – Administrative Assistant  
**FILE NUMBER:** 12/14

---

### **Summary:**

The Carinda Public School has submitted a letter to Council in relation to the fees and charges applicable to using the community's oval for a school athletics carnival.

The School Principal, has requested that Council consider waiving the fees for the temporary licences and reduce the cost of line marking, given they are a small school in a small rural community that have limited funds.

### **Background:**

As Trustee, Council is required to report usage of the reserve to the Crown Lands Department and to account for the payment of the licence fees.

Temporary Licences are charged at \$150.00 and are valid for a period of 12 months, which allows unlimited use on the reserve during that period. Fees and charges applicable to hiring facilities are set out in Council's Plan of Management Fees. Line marking is charged at \$300.00 per season per user and bond for sporting ovals is set at \$250.00, which is refundable following a satisfactory inspection by Council.

### **Current Position:**

On 28 June, Carinda Public School held the sports carnival utilising the Carinda oval for the athletics events. The Oval is situated on a Crown Reserve, which requires a temporary licence.

Carinda Public School was forwarded the Temporary Licence Agreement forms and the fees and charges schedule and was requested to pay the bond, temporary licence and line marking fee. The completed forms were returned and the fees for both the temporary licence and line marking were paid.

Council has been requested to consider waiving both the Temporary Licence fee and the line marking fee totalling \$450.

Although the side of the school and its valuable contribution to the Carinda community is acknowledged it is largely State funded and it is considered reasonable that they pay the applicable fee for use of the reserve. In this regard it is recommended that the request be denied.

**Relevant Reference Documents/Policies:**

Walgett Shire Council's list of Fees and Charges for hiring Halls, Showgrounds, Sportsgrounds – adopted 26 June 2012 by Council.

**Governance issues:**

Council administers the reserves in accordance with its obligations as Trustee under the Lands Act.

**Environmental issues:**

No environmental issues have been identified.

**Stakeholders:**

Walgett Shire Council  
Department of Land and Property Management (LPMA)

**Financial Implications:**

Should Council approve a donation equivalent to the applicable fees, an amount of \$450 would be funded from the Community Contribution Budget 11.01010.1405

**Alternative Solutions/Options:**

Council approves the donation request and Carinda Public School are refunded the fees and charges previously paid to Council amounting to \$450.00.

**Conclusion:**

Council has been requested waive the Temporary Licence and line marking fees applicable to the hire of the Carinda Oval for the purpose of the school's athletics carnival. The report recommends that Council deny the request for a refund of applicable fees amounting to \$450.00.

| Donation Request                                                                                                                                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the request from Carinda Public School that fee for their use of the reserve be waived be declined.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Letter of request from Cathy Hatton, Principal, Carinda Public School.



## Carinda PUBLIC SCHOOL

McNamara St Carinda NSW 2831  
Ph: (02) 6823 2235 Fax: (02) 6823 2208  
Email: carinda-p.school@det.nsw.edu.au  
Internet: www.carinda-p.schools.nsw.edu.au

6<sup>th</sup> June 2013

Walgett Shire Manager  
Fox Street  
Walgett NSW 2832

Dear Mr Ramsland

I am writing to you with concerns about the fees charged by the Walgett Shire for the use of a local sports facility. Walgett Shire has indicated that Carinda Public School is required to pay a fee of \$700 for the hire of the Carinda Rugby Club oval and clubhouse to host an athletics carnival. Whilst I do not object to paying a fee for the line marking I do object to paying \$300, as this amount seems exorbitant for one day. I am also extremely unhappy about having to pay \$150 fee for a licence fee to use crown land; this seems ridiculous! On top of those fees we are required to pay a \$250 deposit. I realise the deposit is refundable but surely this could be waived for a small school in a remote rural township, with so few students at the school.

We are a small school in a small rural community with only 20 students enrolled; we also have limited funds to spend on such fees. I have contacted other small schools in the local district and have discovered that those who belong to the Bogan and Coonamble Shires pay no fees at all to use the sports ovals. We recently held a small schools' super camp in Nyngan, where eight small schools travelled to and camped at the Nyngan Showgrounds for a week. We used all the pavilions, the kitchen /dining room, toilets and grounds and were not charged any fees at all for the week. I would also like to add that the shire had the grounds immaculately presented with the toilets, pavilions and sheds all spotlessly clean.

I therefore find it extraordinary that we are required to pay such a large fee for the use of our own community's oval to host a one day athletics carnival. I would like you to reconsider charging our school any fees at all to use the community facility. All of our school families are rate payers and should therefore be entitled to something for their contribution.

I respectfully request that you consider my concerns outlined above and I look forward to your reply in the near future.

Kind regards

Cathy Hatton

Principal

## **WALGETT LIBRARY EXTENSION PROJECT**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Stephen Holland – Director Corporate and Community Services  
**FILE NUMBER:** 12/07

---

### **Summary:**

This report details matters relating to the construction and subsequent completion of the Walgett Library Extension Project.

### **Background:**

In May 2012 Walgett Shire Council was successful with a grant submission through the *Country Library Funds Grants* – State Library of \$200,000 for the extension of the Walgett Library. The extension project was estimated at \$293,276.55 with the balance of the funding to come from a reserve and \$20,000 from the current years revenue.

Council invited tenders for the project with the project being awarded to Brownrite Building Group Pty Ltd in the sum of \$219,380. Subsequent variations to the specification and additional costs as provided for in the contract resulted in a final project cost of \$326,513.03.

### **Current Position:**

Construction was completed on 25<sup>th</sup> June 2013 and an occupation certificate for the building has been issued. The total project cost is \$326,513.03 against the estimate of \$293,276.55 and a budget of \$280,000. The variation has been funded from an over estimate of the Regional Library contribution and the library special projects vote. The additional project cost resulted from additional works that were not envisaged at the start of the project but that became apparent as the project progressed. Regular meetings of the project team were held with the contractor in relation to verification of claims for variations to the contract price.

These included new water and sewer lines, new carpet in the existing library and security and the CCTV system; all of which amounted to \$34,091.66. Additional costs were also incurred in relation to roof alterations that were not identified in the original construction drawings.

Overall, the building was constructed within a reasonable timeframe and cost and it is believed that Council has obtained value for money. The library extension was overseen by Council's Project Officer Sylvester Otumbo, who has played a key role in the delivery of a quality library and activity space for the community.

An amount of \$35,000 has been allocated from the 2012/2013 budget for the purchase of furniture and fittings for the additional space. It is proposed to have an official opening of the enlarged library facility later in the year when the fit out has been completed.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan  
State Library funding agreement  
Contract with Brownrite Building Group Pty Ltd

**Governance issues:**

No governance issues have been identified in relation to this project

**Environmental issues:**

No environmental issues were identified in relation to this project

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community  
NSW State Library  
North West Slopes and Plains Cooperative Library Service

**Financial Implications:**

The final project cost of \$326,513.03 has been funded from existing budget allocations within the library function, per the detail below:

|                          |                                                      |           |
|--------------------------|------------------------------------------------------|-----------|
| <b>Income</b>            |                                                      |           |
| 11.348.9801              | Library Extension Grant (from reserve)               | \$200,000 |
| 11.348.9910              | Library Priority Grant (from reserve)                | \$61,051  |
| No ledger available      | Funds from Council Revenue                           | 18,949    |
| <b>Additional Income</b> |                                                      |           |
| 11.3808.4950             | Library Regional Contribution (Savings in 2012/2013) | \$46,513  |
|                          | Total                                                | \$326,513 |
| <b>Expense</b>           |                                                      |           |
| 11.3056.1503             | Library Extension                                    | \$326,513 |

**Alternative Solutions/Options:**

NA

**Conclusion:**

The completion of the Walgett Library extension project has provided the community with an exciting and functional space for the delivery of library activities and other community activities. It is believed that the council has obtained good value for money and it is recommended that the report be received and the variations to the project cost be confirmed.

**Walgett Library Extension**

**Recommendation:**

1. That the report on Walgett Library Extension be received and noted.
2. That Council approve budget variation in the sum of \$46,513 from budget ledger 11.3808.4950 to budget ledger 11.3056.1503.

**Moved:**

**Seconded:**

**Attachments:** Nil



## ***INTERNAL REPORTING POLICY & PROCEDURES – PUBLIC INTEREST DISCLOSURES ACT 1994***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 12/14

---

### **Summary:**

Under Sec 6D of the Public Interest Disclosures Act, Council is required to have an Internal Reporting Policy and Procedures Policy in place. A draft policy and procedures is attached to this report for consideration and placing on public exhibition subject to any amendments.

### **Background:**

Under Section 6D of the Public Interest Disclosures Act (PID), council is required to have a policy and procedures for receiving, assessing, and dealing with public interest disclosures. Council adopted a very basic policy on 15 July 2008 entitled – Protected Disclosures Policy.

### **Current Position:**

Council's current policy does not conform to the requirements of the act, in particular providing clear guidance to councillors and staff in relation to the processes and requirements of the legislation.

The purpose of the act is to ensure that public officials who wish to make disclosures under the legislation receive protection from reprisals, and that the matters raised in the disclosure are properly investigated. The act aims to encourage and facilitate the disclosure in the public interest of, corrupt conduct, maladministration, serious and substantial waste, and government information contravention by Walgett Shire Council, its staff, Councillors or independent contractors. This is achieved by:

- Enhancing and augmenting established procedures for making disclosures concerning such matters;
- Protecting persons from reprisals that might otherwise be inflicted on them because of these disclosure; and
- Providing for those disclosures to be properly investigated and dealt with.

The system enables such internal disclosures to be made to:

The General Manager

The Mayor

A Disclosure Coordinator (being the Director Corporate Services)

A draft revised policy and procedures have been developed and are attached to this report. It is recommended that subject to any amendments that the draft policy and procedures be adopted in principle and be placed on public exhibition for twenty eight (28) days.

### **Relevant Reference Documents/Policies:**

Public Interest Disclosure Act 1994

Related documents and policies as detailed in the policy

**Governance issues:**

Council is required to have a policy and procedures in place and to receive and process disclosures in accordance with the legislation. The policy and procedures are supported by the Code of Conduct.

**Environmental issues:**

No environmental issues have been identified in relation to this matter.

**Stakeholders:**

Walgett Shire Council, Councillors and Staff  
Walgett Shire Community  
NSW Government

**Financial Implications:**

It is not possible to quantify costs that may result from a disclosure, which would depend on the extent and seriousness of the disclosure.

**Alternative Solutions/Options:**

Council is required to have a policy and procedures in place

**Conclusion:**

This report provides a draft Internal Reporting Policy and Procedures in place as required by the PID legislation. It recommends subject to any amendments that the policy be adopted in principle and place don public exhibition for 28 days.

| Internal Reporting policy & Procedures – Public Interest Disclosures Act 1994                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the draft Internal Policy and Procedures be adopted in principle and placed on public exhibition for 28 days.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Policy (circulated under separate cover)

***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION  
ONLY FROM DIRECTOR CORPORATE SERVICES – JULY 2013***

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland– Director Corporate Services  
**FILE NUMBER:** 12/14

---

2013 Local Government Youth Week awards

Walgett Shire Council has for the seventh consecutive year, been named as finalists in the 2013 NSW Local Government Youth Week Awards.

The youth and community development teams worked in partnership with the Youth Council and local services to again provide a full two week program of events, opportunities and programs acknowledging the valuable role our youth and young people play in our communities. Such an achievement is only possible through the hard work of the community development staff, some service providers and the youth of our shire who can all be very proud of this nomination.

The Finalists and Winners are chosen by the young people on the NSW Youth Week Young People's Advisory Committee (YPAC) and this is the seventh consecutive year (2007- 2013) that our Shire has been named in the finalist list. Council was a previous winner in 2009 / 2010, 2011 / 2012 in a range of categories relating to youth week.

It would be fair to say that the longer you are at the top the harder it is to stay there... so the significance of this the seventh year in a row is outstanding. Council community development staff will support two Youth Council representatives to attend the awards presentation together with the Mayor or his representative in Sydney on Thursday 1 August at Doltone House, Jones Bay Wharf, Pymont.

| <b>Matters for brief mention or information only – Director Corporate Services July 2013</b>                             |
|--------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **SPORT AND RECREATION GRANT: WALGETT SWIMMING POOL SHADE STRUCTURE**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Prafulla K.C.-Acting Director  
**FILE NUMBER:** 10/339

---

### **Summary:**

This report is to inform Council that it has been successful in obtaining grant funding of \$25,000 under the NSW Government – Department of Communities Sport and Recreation Participation and Facility Program, to construct a shade structure at the Walgett Memorial Swimming Pool. The report notes that this is only 50% of the amount applied for and recommends that the offer of grant funding be accepted and that further consideration be given to reallocating the balance of the funding required to undertake the entire project.

### **Background:**

Council applied for grant funding to construct a shade/shelter structure at the Walgett Memorial Swimming Pool in February 2013. The Grant application was for \$50,000.00 based on a 1:1 contribution ratio. The total estimated project cost was \$98,000 at the time of grant application.

### **Current Position:**

Council was successful in securing \$25,000 being 50% of the total amount applied for in the grant application.

Council has accepted the grant offer for the amount of \$25,000 to construct a shade shelter covering the concourse and wading pool however additional Council funding will be required to complete the original project scope. It is recommended at this stage that Council confirm acceptance of the grant funding and that further consideration be given to reallocating the balance of the funding required to undertake the entire project from Recreation and Culture Capital Maintenance ledger 11.03056.4081.

### **Relevant Reference Documents/Policies:**

Council 2013 / 2014 Budget.  
Funding application and project scope

### **Governance issues:**

Council will be required to acquit the grant funding in accordance with the funding agreement.

### **Environmental issues:**

The provision of a shade shelter will reduce the exposure of pool users to excessive sun .

**Stakeholders:**

Walgett Shire Council  
Office of Communities – Sport & Recreation  
Land and Property Management Authority  
Walgett Shire Community

**Financial Implications:**

Council's contribution on the ratio 1:1 has been allocated in FY 2013/14 budget. It is recommended that consideration be given at reallocating the additional funding required to complete the original scope of works from Recreation and Culture Capital Maintenance ledger 11.03056.4081.

**Alternative Solutions/Options:**

That the Council refuse the reduced funding and that the project not proceed.  
Council carry out the project by reducing the scope of works involved.

**Conclusion:**

This report informs council of the receipt of an offer of grant funding in the sum of \$25,000 to construct a shade shelter at the Walgett pool and recommends that the offer of funding be accepted. It recommends that consideration be to reallocate funding given, that only 50% of the amount applied for has been granted, from Recreation and Culture Capital Maintenance ledger 11.03056.4081.

| <b>SPORT AND RECREATION GRANT-WALGETT POOL SHADE STRUCTURE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That Council receive and endorse acceptance of the \$25,000 grant offered by the NSW Government Office of Communities - Sport and Recreation Grant Funding.</li><li>2. That further consideration be given reallocate funding to complete the original project scope be relocated from Recreation and Culture Capital Maintenance ledger 11.03056.4081 in the sum of \$25,000.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**The following Documents will be tabled at the meeting.**

Sketch of the pool shade shelter area and quotations received.

## ***MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION – JULY 2013***

**REPORTING SECTION:** Urban Infrastructure Services

**AUTHOR:** Prafulla K.C. – Acting Director

**FILE NUMBER:**

---

### **1. Collarenebri Water Main**

This item is listed in brief mention addressing the query by Cllr Ian Woodcock regarding the water main breaks in Collarenebri. There were four leaks in town water reticulation system in mid May 2013. Two of them were raw water and other two leaks were fire hydrant leaks. All the leaks have been fixed. It was verbally advised at June 2013 Council meeting.

During that time a number of Council staff were on leave and the leaks were scheduled as a low priority being a raw water supply system. Staff have been instructed to prioritize and immediately repair any water or sewer main breaks/leaks in the future.

### **2. Tree Removal Request from WAMS**

Walgett Aboriginal Medical Service Co-operative Ltd requested Council for approval for removing three Bottlebrush trees that are in front of WAMS at 37 Pitt Street Walgett. WAMS is planning to install a bill board in Pitt Street and were concerned these trees will obstruct the view of the bill board sign. Council investigated the matter and found that those three trees will not obstruct the views of the bill board if installed in the corner of Pitt and Wee Waa Street.



View from corner of Pitt and Wee Waa Street

### 3. Collarenebri Water Treatment Plant- Trial Unit

In March 2013, Council resolved to have a trial unit in Collarenebri filtration plant to monitor the treatment process and water quality.

#### 3/2013/22 Collarenebri Water Treatment Plant Retrofit

**Resolved:**

1. That Council endorse the recommendation to request Veolia Water Supply to run a prototype trial plant in Collarenebri.
2. That, should the trial prove a success, retrofit of Collarenebri treatment plant be considered in conjunction with the 2013/14 Operational Plan and Budget preparations with a special report being prepared in respect of this issue including sourcing of government funding which may be available.

**Moved:** Cllr Greenaway

**Seconded:** Cllr Lane

**CARRIED**

Further to this Veolia Water Solutions informed Council there will an operating fee for the unit in the sum of \$58,000 to run a trail unit for 4 weeks. Council is not willing to pay fee for a trial unit. Council is further exploring other options with Aqua Manage and Hydro Science to improve water quality and treatment process.

### 4. Walgett Levee Rehabilitation- Stage 3

Funded by Stage Government and Council's contribution, Stage 3 Levee Rehabilitation work has been started. After completion of this section, the township of Walgett will be secure against 1 in 100 year flood event on the western side of town. Total length of stage 3 is 1820 meters from western side of Namoi River up to the Arthur Street.

#### Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services – July 2013

**Recommendation:**

1. That the matters listed for brief mention or information is received and noted.

**Moved:**

**Seconded:**

## **WALGETT LOCAL ENVIRONMENTAL PLAN 2013**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Director Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1109

---

### **Summary:**

The Walgett Local Environmental Plan 2013 was published on the NSW legislation website on Friday 5 July 2013 and commenced effect from that date. It is recommended that Council note the letter dated 28/6/2013 from the Department of Planning & Infrastructure regarding the commencement of the plan.

### **Background:**

At an extraordinary meeting held on 8 November 2012 Walgett Shire Council resolved, amongst other things, to:

- Note and consider 110 submissions received regarding the draft Walgett Local Environmental Plan 2012 (draft LEP) which was publicly exhibited from 13 August to 28 September 2012.
- Make various amendments to the draft LEP.
- Submit the amended draft LEP to the Director General of the Department of Planning and Infrastructure in accordance with section 68 of the Environmental Planning and Assessment Act 1979 and request that the plan be made.

At a meeting held on 18 December 2012 Walgett Shire Council resolved to make further amendments to the draft LEP in response to a submission by NSW Office of Environment and Heritage.

### **Current position:**

In a letter dated 28/6/2013 the Director General of the Department of Planning & Infrastructure noted that Walgett Shire Council had submitted the amended draft LEP and requested that it be made. Council requested 27 amendments in letters to the Department of Planning & Infrastructure dated 19 November 2012 and 19 December 2012. The Director General also notes in his letter that most of the requested amendments have been supported by the Department.

The Walgett Local Environmental Plan 2013 (LEP) was published on the NSW legislation website on Friday 5 July 2013 and commenced effect from that date. Councillors were notified of, and provided with a pdf file of the LEP document, via e-mail on the commencement date. A hard copy of the LEP and respective maps will be provided at the Council meeting.

The commencement of the LEP has the effect of superseding the Interim Development Order – Shire of Walgett 1968, except in cases where a Development Application was lodged with Council and not determined prior to the LEP commencement date.



Five of Council's requests for draft LEP amendments were declined by the Department of Planning & Infrastructure, as listed in the Department's letter (Attachment A). An overview of the respective requests and the Department's response is provided (Attachment B).

At the time this report was written (8 July 2013), only the LEP document was available from the NSW Legislation web site. When the LEP mapping also becomes available, Walgett Shire Council's web site will be updated with a link to the LEP document and mapping at the NSW Legislation web site.

### **Relevant Reference Documents/Policies:**

LEP preparation is regulated by:

- Environmental Planning & Assessment Act 1979.
- Environmental Planning & Assessment Regulation 2000.
- Standard Instrument (Local Environmental Plans) Order 2006.
- Local Government Act 1993.
- Directions for LEP preparation issued by the Minister for Planning (Section 117 directions).

Other relevant documents include:

- Draft Walgett Local Environmental Plan 2012 document and maps.
- Walgett Shire Growth Management Study and Strategy, prepared by Edge Land Planning, dated June 2010.
- Numerous Department of Planning circulars and guidelines regarding LEP development.
- Report on the Section 430 Investigation into Walgett Shire Council, by the Department of Local Government, dated 29 January 2004.
- Minutes and business paper for the 8 November 2012 Council meeting.
- Minutes and business paper for the 18 December 2012 Council meeting

### **Governance issues:**

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development
- to have regard to the long term and cumulative effects of its decisions
- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Voting:- Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion must be recorded.

**Environmental issues:**

A LEP is an important tool to facilitate particular land uses within appropriate settings, while restricting or prohibiting them in inappropriate settings.

**Stakeholders:**

The public, Walgett Shire Council, Department of Planning & Infrastructure, State government agencies.

**Financial Implications:**

None known or expected.

**Alternative Solutions/Options:**

Not applicable.

**Conclusion:**

The commencement of the Walgett Local Environmental Plan is important milestone in establishing a land use planning framework consistent with current legislation and practice in NSW.

**Commencement of Walgett Local Environmental Plan 2013**

**Recommendation:**

That Walgett Shire Council resolve to note:

1. The letter dated 28/6/2013 from the Director General of the Department of Planning & Infrastructure regarding the Walgett Local Environmental Plan 2013.
2. That the Walgett Local Environmental Plan 2013 was published on the NSW legislation website on Friday 5 July 2013 and commenced effect from that date.
3. The Interim Development Order – Shire of Walgett 1968 was superseded from the commencement of the Walgett Local Environmental Plan 2013.

**Moved:**

**Seconded:**

**ATTACHMENTS:**

A – 28/6/2013 letter from Director General, Department of Planning & Infrastructure

B – WSC requests & DOPI responses

ATTACHMENT A – 28/6/2013 LETTER FROM DEPT PLANNING & INFRASTRUCTURE



Planning &  
Infrastructure

COPY

Office of the Director General

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

Our ref: 11/04052

**Attention: Mr Matthew Goodwin**  
**Director of Planning and Regulatory Services**

Dear Mr Ramsland

**Walgett Local Environmental Plan 2013**

I refer to Council's submission under the *Environmental Planning and Assessment Act 1979* (EP&A Act), requesting the Minister for Planning and Infrastructure make Walgett Local Environmental Plan 2013 (LEP).

I am writing to notify you that as the Minister's delegate, I have made the LEP under section 59(2) of the EP&A Act, and under section 34(5) it will take effect when published on the NSW Legislation website [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).

There have been changes made to the LEP – to both the Instrument and maps - to ensure compliance with the Standard Instrument requirements, policy, agency submissions and to achieve local outcomes.

In considering the LEP, I have agreed to and facilitated the items raised in Council's section 68 submission dated 19 November 2012 except for the following:-

Council requested that flood planning be referenced to historic flood levels. Whilst statutory reference to precise historic flood levels has not been possible, Council has to consider historic levels when considering development on land that is affected by flood water.

A minimum 400 hectares has been identified as a lot size for a dwelling entitlement. The use of 'holding size' that was added post exhibition is considered to unnecessarily confuse the role and intent of 'minimum lot size' and associated provisions.

The existing holding date of 20 September 1968 when the first planning controls were gazetted has been utilised rather than Council's requested date of 13 August 2012 when the draft LEP was placed on public exhibition. The existing holding date of 20 September 1968 is maintained to comply with the standard instrument and policy requirements. The

impact of the change to the later date as proposed has not been justified or analysed for impact at this time and Council may wish to prepare additional work to justify a future change that could be implemented through a Planning Proposal.


Council's proposal to allow additional dwelling opportunities on Crown Reserve 1024168 has not been supported. This decision is based on the Walgett Shire Growth Management Study and Strategy dated November 2010 as conditionally approved by the Director General in May 2011 and on advice from NSW Trade & Investment - Resources & Energy and Crown Lands. The LEP has been amended to reflect my decision in Item 12 of Schedule 1 and the associated Additional Permitted Uses maps that will allow living to continue on existing residential mineral claims.

Council proposed to identify land for drinking water supply protection near Walgett and Collarenebri. I have decided that this would be a significant post exhibition change that has not been available for public or agency consultation. Council may pursue this matter through a future Planning Proposal to enable further justification and to allow agency and community consultation.

I commend Council for the work undertaken to prepare the Walgett LEP 2013 and appreciate Council's co-operation in delivering this modern LEP that will repeal the Interim Development Order – Shire of Walgett dated 1968.

Should you have any questions regarding this matter, I have arranged for Wayne Garnsey, of the Department's Western Region Office to assist you. Mr Garnsey may be contacted on telephone number (02) 68412180.

Yours sincerely

  
Sam Haddad  
Director General  
28/6/2013

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## ATTACHMENT B – WSC REQUESTS & DOPI RESPONSES

Amendments sought by Council, but not included in the final LEP, are outlined below.

Flood levels (LEP clause 6.2): Council requested the Department to:

2.2 - Clause 6.1 Flood Planning be amended in consultation with the Department of Planning & Infrastructure so that it acknowledges historic flood levels instead of a 1:100 average recurrent interval flood event.

Reason: Clause 6.1 had not been finalised in the publicly exhibited draft LEP. Amended wording is required because the clause is based on the 1:100 average recurrent interval (ARI), which is not known and cannot be mapped for the Walgett Shire.

Note: Council requests that the Department of Planning & Infrastructure amend the LEP documentation in a manner that will give effect to this change.

The Department's letter indicates that "statutory reference to precise historic flood levels has not been possible". Flood Planning is dealt within clause 6.2 of the made LEP and is still based on the 1:100 Average Recurrent Interval (ARI).

The letter and advice from the Western Region office of the Department has acknowledged that there is no mapping which delineates the level of the 1:100 ARI (average recurrent interval) flood event for the Walgett Shire, and there is unlikely to be in the foreseeable future. In that context it has indicated that Council should use the best information available when applying clause 6.2, which is historic flood levels.

There are no accurate shire wide maps of the extent or depth of historic floods. Furthermore, the peak historic flood in one part of the shire is not the same event as the peak flood for other areas. In that context staff are currently preparing a 'potentially flood prone land' map, to be used internally as a guide for areas that may be vulnerable to flooding. For areas that are mapped as potentially flood prone, when processing a:

- Development Application for any development – Council must then consider clause 6.2 of the LEP.
- Complying Development Certificate application for rural dwellings, etc – Council must consider clause 3A.38 of the Exempt and Complying Development Codes SEPP 2008.
- Complying Development Certificate for urban dwellings, etc - Council must consider clause 3.36C of the Exempt and Complying Development Codes SEPP 2008

Holding size (LEP clause 4.2A): Council requested the Department to:

2.6 – Amend clause 4.2A so that it applies a requirement for a 400 hectare minimum holding size, instead of 400 hectare minimum lot size, to enable the erection of a dwelling.

Reason: Most rural properties consist of multiple lots. There is minimal public benefit in forcing landowners to consolidate lots to enable them to have a dwelling entitlement if they have a holding which meets the minimum size requirement.

Note: Council requests that the Department of Planning & Infrastructure amend the LEP documentation in a manner that will give effect to this change.

## **WALGETT SHIRE COUNCIL AGENDA**

In its letter the Department's states that the use of the term "holding size" would unnecessarily confuse the role and intent of "minimum lot size" and associated provisions, so it has not agreed to Council's request.

Existing holding date (LEP sub-clause 4.2A(5)): Council requested the Department to:

2.7 – Amend sub-clause 4.2A(6) so that the date for determining whether land comprises an existing holding is changed from 20 September 1968 to the date that the draft Walgett Local Environmental Plan 2012 was placed on public exhibition, being 13 August 2012.

Reason: Using the earlier date is impractical because the information required is not available in a readily searchable digital format. There is also no significant public benefit likely to arise from using that date.

Note: LEP document has been amended to give effect to this change.

The Department has stated that the existing holding date of 20 September 1968 was “maintained to comply with the standard instrument [LEP] and policy requirements”. Also that “Council may wish to prepare additional work to justify a future change”.

Mining camp dwellings (LEP schedule 1, item 12 & additional permitted uses maps): Council requested the Department to:

2.9 – Amend the draft LEP with regard to mining camp dwellings in the SP1 Special Activities Mining zone so that:

- (1) New mining camps, rebuilding and replacement of existing camps is permitted within Crown Reserve 1024168 for opal mining, exploration and public access by applying option 1A to that area.
- (2) Only rebuilding and replacement of existing mining camps is permitted outside of Crown Reserve 1024168 for opal mining, exploration and public access by applying option 1 to that area.

Reason: Council wants to enable new mining camps in the Crown Reserve while reducing the potential for land use conflict elsewhere in the zone.

Note: Council requests that the Department of Planning & Infrastructure amend the LEP documentation in a manner that will give effect to this change.

Council has amended Maps APU 001A, 002A, 002B, 004AA, 004AB, 004A and LSZ 001A, 002A, 002B, 004AA, 004AB, 004A have been amended to give effect to the mapping aspect of this change.

The Department’s response was:

Council’s proposal to allow additional dwelling opportunities on Crown Reserve 1024168 has not been supported. This decision is based on the Walgett Shire Growth Management Study and Strategy dated November 2010 as conditionally approved by the Director General in May 2011 and on advice from NSW Trade & Investment - Resources & Energy and Crown Lands. The LEP has been amended to reflect my decision in Item 12 of Schedule 1 and the associated Additional Permitted Uses maps that will allow living to continue on existing residential mineral claims.

Drinking water protection: Council requested:

3.7 - The inclusion of a 'water supply area' planning overlay map for Walgett and Collarenebri weirs that prohibits the application of biosolids to land within a 5km radius upstream and upslope of each weir.

Reason: To reduce risks to drinking water quality from faecal contamination.

Note: Council has created maps DWC 005AA, 005A, 005B, 005, 006, 008 to give effect to this change. At this time Council does not have access to very accurate contour data for the land in the vicinity of each weir. Accordingly the catchment area for the Collarenebri water supply weir (No 5) was delineated by the following process:

- Designating the weir pool as a 5km long segment of the Barwon River upstream from the weir.
- Placing a 5km buffer around the weir pool segment upstream of the axis of the weir crest.
- Excluding all land within the 5km buffer that is within 350m of the Grawin and Meeki Creeks, or located south of them. This exclusion is based on the expectation that run off in this area is unlikely to enter the weir pool.
- Excluding the Collarenebri urban area.

The catchment area for the Walgett water supply was delineated by the following process.

- Designating part of the weir pool as a 5km long segment of the Namoi River upstream of the Namoi weir (No 10). This is the main source of water for the Walgett urban water supply.
- Designating a second part of the weir pool as a 5km long segment of the Barwon River, Namoi River and Pagan Creek upstream of the Barwon weir (No 11A). This weir is located on the Barwon River, approximately 500 meters downstream of the junction of the Barwon and Namoi Rivers, and creates a weir pool both the Barwon and Namoi Rivers. This weir pool is a secondary source of water for the Walgett urban water supply.
- Placing a 5km buffer around the weir pool segments upstream of the axis of the respective weir crests.
- Excluding various land within the south western portion of the buffer based on the expectation that it is unlikely to enter either weir pool.

The Department's response was:

Council proposed to identify land for drinking water supply protection near Walgett and Collarenebri. I have decided that this would be a significant post exhibition change that has not been available for public or agency consultation. Council may pursue this matter through a future Planning Proposal to enable further justification and to allow agency and community consultation.

END



## ***MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JULY 2013***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director of Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works in the period since the report was prepared on 30<sup>th</sup> June 2013.

### **Background:**

RMS has awarded a contract of \$ 8,466,615 for 2013/2013 financial year. There are some variations in the work orders. The amended total contract was \$ **9,798,586.00**. The contract consisted of Flood works for February 2012 & December 2010 events, signage installation, shoulder widening, rehab and maintenance works

### **Current Position:**

At present, there are three teams (two council and one contractor) are working on State highways flood works and two council staff are working on Highway maintenance work. The expenditure up to date \$ **9,641,134.00** (98.39 % of contract amount).

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 30<sup>th</sup> June 2013, \$ **9,641,134.00** has been spent from a total amount of \$ **9,798,586.00**.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council can monitor progress of RMCC works programmed for 2012/2013 by reviewing the attached spread sheet and noting the progress to date.

| <b>Monthly RMCC works Report from Director Engineering Services –July 2013</b>                                                                               |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly RMCC works report for July 2013.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

RMCC works summary.

**WALGETT SHIRE COUNCIL AGENDA**

**Background:**

The funding allocations for 2012/2013 RMCC works are \$ **9,798,586.00** The details are as follows:

| Description of works                      | HW12       | HW18         | HW29         | Total               | Expenditure till 30 June 2013 | Progress in percentage | Remarks   |
|-------------------------------------------|------------|--------------|--------------|---------------------|-------------------------------|------------------------|-----------|
| Resealing                                 | 251,295.00 | 675,281.00   | 272,964.00   | 1,199,540.00        | 1,069,126.00                  | 89.13                  | Completed |
| Heavy Patching                            |            |              | 426,000.00   | 426,000.00          | 546,000.00                    | 128.17                 | Completed |
| HW29 west Rehab                           |            |              | 1,223,500.00 | 1,223,500.00        | 1,223,500.00                  | 100.00                 | Completed |
| HW29 west widening                        |            |              | 492,431.00   | 492,431.00          | 492,431.00                    | 100.00                 | Completed |
| HW29 east Pian Creek                      |            |              | 50,000.00    | 50,000.00           |                               | -                      | RMS       |
| Flood damage restoration (Dec 2010 event) |            | 1,400,000.00 |              | 1,400,000.00        | 1,415,230.00                  | 101.09                 | Completed |
| Flood damage restoration (Feb 2012 event) | 682,500.00 | 1,120,000.00 | 2,030,000.00 | 3,832,500.00        | 3,720,232.00                  | 97.07                  | Completed |
| Routine works                             |            |              |              | 1,147,000.00        | 1,147,000.00                  | 100.00                 | Completed |
| Sign Installation                         |            |              |              | 27,615.00           | 27,615.00                     | 100.00                 | Completed |
| <b>Total</b>                              |            |              |              | <b>9,798,586.00</b> | <b>9,641,134.00</b>           | <b>98.39</b>           |           |

## ***ROAD TRAIN BYPASS - PITT / MONTKEILA STREET FROM DIRECTOR ENGINEERING SERVICES – JULY 2013***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit –Director of Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The report recommends that Council endorse the road train bypass along Pitt Street between Warren and Montkeila Street, and along Montkeila Street to Fox Street.

### **Background:**

Walgett Town is a town of 2300 people at the centre of an enormous pastoral area which stretches to the State border. The town is located by the Namoi River near its junction with the Barwon River in northern NSW, 696 km North West of Sydney via Wee Waa which is 1254 km east and 114 km north of Coonamble. It is a centre point of all Coonamble, Brewarrina, Bourke, Narrabri and Moore. It is essentially a railhead and stock transport centre to the surrounding district which is based around the production of wool, beef cattle, lambs, sheep studs and grains. The Shire has identified the need to resolve issue for the road train along Pitt Street between Warren and Montkeila Street, and along Montkeila Street to Fox Street.

### **Current Position:**

The Pitt Street between Warren and Montkeila Street, and along Montkeila Street to Fox Street are not Gazetted road train routes. In several occasions, it has been found that the road sections have been using for road train. The Shire has identified the need of the road section as a road train bypass route.

At 20<sup>th</sup> June 2013 Local Area Traffic Committee meeting, proposal of the road train bypass – Pitt / Montkeila Street had been consulted and agreed on the proposal.

### **Relevant Reference Documents/Policies:**

LATC recommendation

### **Governance issues:**

Nil

### **Environmental issues:**

Noise, dust and safety

**Stakeholders:**

Walgett Shire  
Walgett Residents

**Financial Implications:**

No provision has been made for 2013/2014 budget

**Alternative Solutions/Options:**

Do Nothing

**Conclusion:**

There are several roads within the town that have been approved as a road train route except the Pitt / Montkeila Street. In several occasions, It has been found that the road sections have been using by road train. Because of the frequent uses by the road train, the sections should be Gazetted as a road train bypass.

| Road Train bypass Report from Director Engineering Services – July 2013                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council accept and recommend the road train bypass.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

**Map .**

23<sup>rd</sup> July 2013

## ***MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JULY 2013***

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Ramesh Sharma – Acting Director Engineering Services  
**FILE NUMBER:** 11/211

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### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as of 1<sup>st</sup> July 2013.

### **Background:**

In December 2011 and February 2012, Walgett Shire suffered major flood disasters and significantly affected 62 Shire Roads, 7 Regional roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves the remediation & reconstruction.

### **Current Position:**

Council's teams and one Contractor's team are working in full swing to complete the work within the given time frame. The dead line for Local and Regional Road are the end of October and September 2013.

### **Relevant Reference Documents/Policies:**

RMS approved schedule

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

**Financial Implications:**

As at 1<sup>st</sup> July 2013, \$ 9,914,411.12 has been spent from a total amount of \$ 11,623,727 provided in the 2012/2013 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council can monitor progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

| Monthly flood works Report from Director Engineering Services                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council receive and note the monthly flood restoration works report for July 2013</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Flood restoration works progress summary.



**WALGETT SHIRE COUNCIL AGENDA**

**Shire Roads**

| Item No. |    | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total expenditure as per ledger 1/07/2013 | Total Actual Cost Expenditure to 1/07/2013 by RMS | Progress in % | Status      |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-------------------------------------------|---------------------------------------------------|---------------|-------------|
| S<br>R   | 1  | 2284       | Franxton Road                       | \$36,769                        |                                     |                         | \$30,752.59                               | \$30,752.59                                       | 83.64         | completed   |
| S<br>R   | 2  | 2285       | Belarra Lane                        | \$106,061                       |                                     |                         | \$74,809.48                               | \$74,809.48                                       | 70.53         | completed   |
| S<br>R   | 3  | 2286       | Clarkes Lane                        | \$9,885                         |                                     |                         | \$11,966.97                               | \$11,966.97                                       | 121.06        | completed   |
| S<br>R   | 5  | 2287       | Cryon Road                          | \$190,907                       |                                     |                         | \$158,801.81                              | \$158,801.81                                      | 83.18         | completed   |
| S<br>R   | 12 | 2288       | Millie Road                         | \$143,025                       |                                     |                         | \$181,538.75                              | \$181,538.75                                      | 126.93        | completed   |
| S<br>R   | 13 | 2289       | Woodvale Road                       | \$111,256                       |                                     |                         | \$120,828.19                              | \$120,828.19                                      | 108.60        | completed   |
| S<br>R   | 14 | 2290       | Baroona Road                        | \$91,346                        |                                     |                         | \$90,885.55                               | \$90,885.55                                       | 99.50         | completed   |
| S<br>R   | 15 | 2291       | Pokataroo Road                      | \$50,030                        |                                     |                         | \$27,632.16                               | \$27,632.16                                       | 55.23         | In progress |
| S<br>R   | 16 | 2292       | Mercadool Road                      | \$145,698                       |                                     |                         | \$139,080.34                              | \$139,080.34                                      | 95.46         | In progress |
| S<br>R   | 19 | 2293       | Springs Road                        | \$3,630                         |                                     |                         | \$3,630.00                                | \$3,630.00                                        | 100.00        | completed   |
| S<br>R   | 21 | 2294       | Meadow Plains Road                  | \$17,000                        |                                     |                         | \$606.17                                  | \$606.17                                          | 3.57          | In progress |
| S<br>R   | 24 | 2295       | Marlbone Road                       | \$20,716                        |                                     |                         | \$25,438.76                               | \$25,438.76                                       | 122.80        | completed   |
| S<br>R   | 27 | 2296       | Colrose Road                        | \$19,456                        |                                     |                         | \$23,444.48                               | \$23,444.48                                       | 120.50        | completed   |
| S<br>R   | 28 | 2297       | Wingadee Road                       | \$10,140                        |                                     | \$812.97                | \$19,079.30                               | \$18,266.33                                       | 180.14        | completed   |
| S<br>R   | 31 | 2298       | Gungalman Road                      | \$39,781                        |                                     |                         | \$30,285.17                               | \$30,285.17                                       | 76.13         | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |    | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total expenditure as per ledger 1/07/2013 | Total Actual Cost Expenditure to 1/07/2013 by RMS | Progress in % | Status      |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-------------------------------------------|---------------------------------------------------|---------------|-------------|
| S R      | 38 | 2299       | Wanourie Creek Road                 | \$18,120                        |                                     |                         | \$13,264.08                               | \$13,264.08                                       | 73.20         | completed   |
| S R      | 40 | 2300       | Ginghet Road                        | \$7,061                         |                                     | \$3,912.74              | \$11,680.10                               | \$7,767.36                                        | 110.00        | completed   |
| S R      | 43 | 2301       | Bushs Road                          | \$9,846                         |                                     |                         | \$0.00                                    | \$0.00                                            | 0.00          |             |
| S R      | 45 | 2302       | Borehead Road                       | \$7,914                         |                                     |                         | \$1,779.83                                | \$1,779.83                                        | 22.49         | In progress |
| S R      | 48 | 2303       | Boorooma Creek Road                 | \$25,252                        |                                     |                         | \$17,898.83                               | \$17,898.83                                       | 70.88         | completed   |
| S R      | 51 | 2304       | Millencowbah Road                   | \$23,400                        |                                     |                         | \$21,287.51                               | \$21,287.51                                       | 90.97         | completed   |
| S R      | 52 | 2305       | Willis Road                         | \$6,570                         |                                     |                         | \$974.57                                  | \$974.57                                          | 14.83         |             |
| S R      | 53 | 2306       | Koomalah Road                       | \$124,044                       |                                     |                         | \$47,398.46                               | \$47,398.46                                       | 38.21         | In progress |
| S R      | 57 | 2307       | Epping Road                         | \$50,889                        |                                     |                         | \$28,532.61                               | \$28,532.61                                       | 56.07         | In progress |
| S R      | 59 | 2308       | Moomin Road                         | \$60,342                        |                                     |                         | \$62,413.51                               | \$62,413.51                                       | 103.43        | completed   |
| S R      | 60 | 2309       | Marra Creek Road                    | \$7,512                         |                                     |                         | \$7,512.00                                | \$7,512.00                                        | 100.00        | completed   |
| S R      | 61 | 2310       | Cambo Road                          | \$34,365                        |                                     |                         | \$98.87                                   | \$98.87                                           | 0.29          |             |
| S R      | 64 | 2311       | Wimbledon Road                      | \$26,028                        |                                     |                         | \$18,504.35                               | \$18,504.35                                       | 71.09         | In progress |
| S R      | 67 | 2312       | Collarenebri Mission Road           | \$13,000                        |                                     |                         | \$180.01                                  | \$180.01                                          | 1.38          |             |
| S R      | 70 | 2313       | Lone Pine Road                      | \$13,980                        |                                     | \$1,718.37              | \$17,096.37                               | \$15,378.00                                       | 110.00        | completed   |
| S R      | 71 | 2314       | Rossmore Lane                       | \$8,100                         |                                     |                         | \$16,425.63                               | \$16,425.63                                       | 202.79        | completed   |
| S        | 72 | 2315       | Middle Route Road                   | \$17,496                        |                                     |                         | \$11,221.29                               | \$11,221.29                                       | 64.14         | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |         | Work Order | Description of Works (Road Name)         | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total expenditure as per ledger 1/07/2013 | Total Actual Cost Expenditure to 1/07/2013 by RMS | Progress in % | Status      |
|----------|---------|------------|------------------------------------------|---------------------------------|-------------------------------------|-------------------------|-------------------------------------------|---------------------------------------------------|---------------|-------------|
| S<br>R   | 73      | 2316       | Miralwyn Road                            | \$10,554                        |                                     |                         | \$5,640.00                                | \$5,640.00                                        | 53.44         | In progress |
| S<br>R   | 77      | 2317       | Nedgera Road                             | \$11,009                        |                                     |                         | \$3,840.00                                | \$3,840.00                                        | 34.88         | completed   |
| S<br>R   | 79      | 2318       | Pagan Creek Road                         | \$5,916                         |                                     |                         | \$0.00                                    | \$0.00                                            | 0.00          |             |
| S<br>R   | 85      | 2319       | Tungra Road                              | \$47,510                        |                                     |                         | \$38,956.28                               | \$38,956.28                                       | 82.00         | completed   |
| S<br>R   | 88      | 2320       | Fabians Road                             | \$24,990                        |                                     |                         | \$818.97                                  | \$818.97                                          | 3.28          |             |
| S<br>R   | 89      | 2321       | Belaba Road                              | \$17,007                        |                                     |                         | \$15,394.69                               | \$15,394.69                                       | 90.52         | completed   |
| S<br>R   | 90      | 2322       | Fairview Road                            | \$26,436                        |                                     |                         | \$14,791.99                               | \$14,791.99                                       | 55.95         | In progress |
| S<br>R   | 92      | 2357       | Strathmore Road                          | \$6,360                         |                                     |                         | \$6,105.69                                | \$6,105.69                                        | 96.00         | completed   |
| S<br>R   | 95      | 2323       | Banarway Crossing Road                   | \$22,360                        |                                     |                         | \$24,271.65                               | \$24,271.65                                       | 108.55        | completed   |
| S<br>R   | 98      | 2324       | Lorne Road                               | \$72,913                        |                                     |                         | \$77,818.17                               | \$77,818.17                                       | 106.73        | completed   |
| S<br>R   | 10<br>1 | 2325       | Wilby Wilby Road                         | \$1,084,467                     |                                     |                         | \$722,235.04                              | \$722,235.04                                      | 66.60         | completed   |
|          |         | 2387       | Kurrajong Road under Wilby Wilby Funding | \$350,000                       |                                     |                         | \$293,714.61                              | \$293,714.61                                      | 83.92         | completed   |
| S<br>R   | 10<br>2 | 2326       | Angledool Road                           | \$244,548                       |                                     |                         | \$257,998.52                              | \$257,998.52                                      | 105.50        | completed   |
| S<br>R   | 10<br>3 | 2327       | Bugilbone Road                           | \$130,824                       |                                     |                         | \$110,932.87                              | \$110,932.87                                      | 84.80         | In progress |
| S<br>R   | 11<br>0 | 2328       | Kurrajong Road                           | \$5,040                         |                                     | \$10,000.00             | \$17,367.15                               | \$7,367.15                                        | 146.17        | completed   |
| S<br>R   | 11<br>1 | 2329       | Narran Lake Road                         | \$20,170                        |                                     | \$4,047.00              | \$26,233.88                               | \$22,186.88                                       | 110.00        | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. |         | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total expenditure as per ledger 1/07/2013 | Total Actual Cost Expenditure to 1/07/2013 by RMS | Progress in % | Status      |
|----------|---------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-------------------------------------------|---------------------------------------------------|---------------|-------------|
| S<br>R   | 11<br>2 | 2330       | Brewon Road                         | \$72,024                        |                                     |                         | \$26,315.48                               | \$26,315.48                                       | 36.54         | In progress |
| S<br>R   | 11<br>3 | 2331       | Binghi Road                         | \$13,168                        |                                     | \$2,639.95              | \$17,360.35                               | \$14,720.40                                       | 111.79        | completed   |
| S<br>R   | 11<br>4 | 2332       | Bogewong Road                       | \$24,378                        |                                     |                         | \$19,476.40                               | \$19,476.40                                       | 79.89         | completed   |
| S<br>R   | 11<br>5 | 2333       | Aberfoyle Road                      | \$18,266                        |                                     |                         | \$14,781.94                               | \$14,781.94                                       | 80.93         | completed   |
| S<br>R   | 11<br>6 | 2334       | Goangra Road                        | \$185,711                       |                                     |                         | \$87,607.05                               | \$87,607.05                                       | 47.17         | In progress |
| S<br>R   | 11<br>7 | 2335       | Beanbri Road                        | \$499,530                       |                                     |                         | \$1,287.41                                | \$1,287.41                                        | 0.26          |             |
| S<br>R   | 11<br>8 | 2336       | Yarraldool Road                     | \$140,365                       |                                     |                         | \$97,006.36                               | \$97,006.36                                       | 69.11         | In progress |
| S<br>R   | 12<br>1 | 2337       | Pian Creek Road                     | \$156,948                       |                                     |                         | \$127,932.53                              | \$127,932.53                                      | 81.51         | completed   |
| S<br>R   | 12<br>2 | 2338       | Old Burren Road                     | \$54,015                        |                                     |                         | \$91,376.97                               | \$91,376.97                                       | 169.17        | completed   |
| S<br>R   | 12<br>3 | 2339       | Rowena Road                         | \$131,288                       |                                     |                         | \$74,157.48                               | \$74,157.48                                       | 56.48         | completed   |
| S<br>R   | 12<br>4 | 2340       | Dundee Road                         | \$52,470                        |                                     |                         | \$63,254.18                               | \$63,254.18                                       | 120.55        | completed   |
| S<br>R   | 12<br>5 | 2341       | Glen Eden Road                      | \$145,997                       |                                     |                         | \$147,137.33                              | \$147,137.33                                      | 100.78        | completed   |
| S<br>R   | 12<br>6 | 2406       | Purtles Road                        | \$53,486                        |                                     |                         | \$0.00                                    | \$0.00                                            | 0.00          |             |
| S<br>R   | 12<br>7 | 2342       | Boora Road                          | \$21,870                        |                                     |                         | \$11,573.75                               | \$11,573.75                                       | 52.92         |             |
| S<br>R   | 12<br>8 | 2343       | Camerons Lane                       | \$36,389                        |                                     | \$6,000.00              | \$72,435.23                               | \$66,435.23                                       | 182.57        | completed   |
| S<br>R   | 12<br>9 | 2344       | George Sands Way                    | \$131,640                       |                                     |                         | \$116,228.41                              | \$116,228.41                                      | 88.29         | In progress |
| S<br>R   | 13<br>1 | 2345       | O'Neils Road                        | \$59,754                        |                                     |                         | \$59,946.46                               | \$59,946.46                                       | 100.32        | completed   |
|          |         | 2346       | Tip Road                            | \$70,200                        |                                     |                         | \$63,214.15                               | \$63,214.15                                       | 90.05         | completed   |

**WALGETT SHIRE COUNCIL AGENDA**

| Item No. | Work Order | Description of Works<br>(Road Name) | Amount to be contributed by RMS | Amount to be Contributed by Council | Amount spent by Council | Total expenditure as per ledger 1/07/2013 | Total Actual Cost Expenditure to 1/07/2013 by RMS | Progress in % | Status    |
|----------|------------|-------------------------------------|---------------------------------|-------------------------------------|-------------------------|-------------------------------------------|---------------------------------------------------|---------------|-----------|
|          |            | Emergency Works                     | \$476,727                       |                                     |                         | \$476,727.00                              | \$476,727.00                                      | 100.00        | completed |
|          |            | Council's Contribution              | -\$29,000                       | \$29,000                            |                         |                                           |                                                   | 0.00          |           |
|          |            |                                     | <b>\$5,844,947</b>              | <b>\$29,000</b>                     | <b>\$29,131</b>         | <b>\$4,398,985.73</b>                     | <b>\$4,369,854.70</b>                             | <b>75.26</b>  |           |

**Regional Roads**

| Item No. |           | Work Order | Description of Works<br>(Road Name) | Amount to be<br>Contributed<br>by Council | contributed<br>by RMS | Total Actual Cost<br>Expenditure to<br>1/07/2013 | %   | Status      |
|----------|-----------|------------|-------------------------------------|-------------------------------------------|-----------------------|--------------------------------------------------|-----|-------------|
| 1        | RR329     | 2347       | MERRYWINE BONE ROAD                 |                                           | \$3,822,345           | \$3,579,892.32                                   | 94  | In Progress |
| 2        | RR333     | 2348       | CARRINDA ROAD                       |                                           | \$552,750             | \$633,117.84                                     | 115 | In Progress |
| 3        | RR402     | 2349       | GINGIE/LLANILLO                     |                                           | \$628,763             | \$586,009.45                                     | 93  | In Progress |
| 5        | RR426     | 2351       | RIDGE ROAD                          |                                           | \$84,708              | \$68,357.64                                      | 81  | completed   |
| 6        | RR457     | 2352       | GUNDABLOUI ROAD                     |                                           | \$348,161             | \$360,060.76                                     | 103 | completed   |
| 7        | RR7716    | 2353       | COME BY CHANCE                      |                                           | \$168,578             | \$114,105.49                                     | 68  | completed   |
|          | Emergency |            |                                     |                                           | \$173,474.11          | \$173,474.11                                     | 100 | completed   |
|          |           |            | TOTAL                               |                                           | \$5,778,779           | \$5,515,425.39                                   | 95  |             |

**Summary**

|                | Total              | Expenditure To 3/06/2013 | Progress in Percentage |
|----------------|--------------------|--------------------------|------------------------|
| Local Roads    | \$ 5,844,948       | \$4,398,985.73           | 75.26                  |
| Regional Roads | <b>\$5,778,779</b> | \$5,515,425.39           | 95                     |
| Total          | \$11,623,727       | \$9,914,411.12           | 85.30                  |

# **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF ENGINEERING SERVICES – JULY 2013**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 09/1455

## **1. North West Weight of Loads Committee AGM**

The North West Weight of Loads committee meeting was held at Narrabri Shire Council Chamber 1<sup>st</sup> July 2013. Previous minutes, Reports on Financial, Statistical and Inspector's report were discussed. Dubbo City Council has been joined the NWWLC as new member. The contribution due to the member will not be impacted present contribution dollar figures.

The details of the next meeting are as below:

| Month   | Date       | Time | Venue                |
|---------|------------|------|----------------------|
| October | 03.09.2013 | 2 PM | Gwydir Shire Council |

## **2. Works programme for 2013/2014**

Council has programmed for 2013/2014 to replace the two timber bridges on Brewon Road – SR112 under loan funding scheme and to construct one box culvert on Merrywinebone Road– RR329 under special grant.

| <b>Matters Generally for Brief Mention or Information only from Director Engineering Services – July 2013</b> |
|---------------------------------------------------------------------------------------------------------------|
|---------------------------------------------------------------------------------------------------------------|

**Recommendation:**

1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted.

**Moved:**

**Seconded:**

**Attachments:** (Circulated under separate cover)

North West Weight Of Loads Committee AGM Business papers – 01/07/2013  
 Work Programme for 2013/2014

**Questions for the next Meeting**

**Confidential Reports/Closed Council meeting**



## **AGENDA FOR CLOSED COUNCIL MEETING**

**Tuesday 23<sup>rd</sup> July 2013**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Carinda Hall** on **23 July, 2013** following the Ordinary meeting of Council, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**