



AGENDA FOR ORDINARY COUNCIL MEETING

25th June, 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Council Chambers** on **25 June, 2013** commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub- Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

### **1. Opening of Meeting**

### **2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

### **3. Apologies**

### **4. Welcome to Visitors**

### **5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

### **6. Declaration of Pecuniary/Non Pecuniary Interests**

### **7. Confirmation of Minutes/Matters Arising**

|                                                                         |    |
|-------------------------------------------------------------------------|----|
| Minutes of Council Meeting 28 May 2013.....                             | 5  |
| Walgett Shire Council Consultative Committee Minutes- 9 May 2013.....   | 22 |
| Walgett Shire Council Consultative Committee Minutes- 13 June 2013..... | 28 |
| Walgett Shire Council Health and Safety Committee Minutes.....          | 33 |

### **8. Reserve Trust Management Committee Reports - Nil**

### **9. Mayoral Minutes**

### **10. Motions of which Notice has been given**

### **11. Presentation of Petitions**

### **12. Councillor's Questions from Last Meeting.....43**

## **GENERAL MANAGER**

|                                                                                                      |    |
|------------------------------------------------------------------------------------------------------|----|
| Council's Decision Action Report- April 2013 .....                                                   | 45 |
| Circulars received from the Local Government NSW .....                                               | 58 |
| Circulars received from the Local Government Department of Premier & Cabinet – March/April 2013..... | 60 |
| Monthly Calendar- June 2013.....                                                                     | 66 |
| Local Government NSW- Annual Conference.....                                                         | 71 |
| Matters for Brief Mention or Information Only Report.....                                            | 75 |
| Supplementary Reports.....                                                                           | 79 |

## **DIRECTOR CORPORATE SERVICES**

|                                                                                                                        |     |
|------------------------------------------------------------------------------------------------------------------------|-----|
| Adoption Of Policy & Procedures – Donations to Churches and Other Not For Profit Organisations-Sec 356 Of The LGA..... | 80  |
| Adoption of Policy & Procedures – Financial Hardship- Rate Relief Policy.....                                          | 82  |
| Cash On Hand & Investment Report.....                                                                                  | 84  |
| Community Halls.....                                                                                                   | 88  |
| Partnership Proposal – Collarenebri Aboriginal Cemetery Toilet Facilities.....                                         | 93  |
| Healthy Communities Initiative Outdoor Gym Equipment Location Proposal.....                                            | 100 |
| Donation Request – Royal Flying Doctors Service.....                                                                   | 103 |
| Matters Generally For Brief Mention or Information Only From Director Corporate Services – June 2013.....              | 106 |

## **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

Nil

## **DIRECTOR PLANNING & REGULATORY SERVICES**

|                                                                     |     |
|---------------------------------------------------------------------|-----|
| Revised Local Approvals Policy.....                                 | 108 |
| Enforcement Policy.....                                             | 111 |
| Heritage Activities and Reporting 2012/2013.....                    | 114 |
| Development and Complying Development Certificate Applications..... | 137 |
| Partial Road Closure, Fred Reece Way, Lightning Ridge.....          | 143 |
| Matters for Brief Mention, Planning & Regulatory Services.....      | 149 |

## **DIRECTOR ENGINEERING SERVICES**

|                                                                                |     |
|--------------------------------------------------------------------------------|-----|
| Monthly RMCC Works Report from Director Engineering Services – June 2013.....  | 152 |
| Monthly Flood Works Report from Director Engineering Services – June 2013..... | 155 |

## **Reports of Committees**

### **13. Questions for the Next Meeting**

### **14. Confidential Reports/Closed Council Meeting**

## **CORPORATE SERVICES**

|                                                                                    |     |
|------------------------------------------------------------------------------------|-----|
| IMF (Australia) Ltd On Behalf Of Council - Claim Against Lehman Brothers Ltd ..... | 165 |
|------------------------------------------------------------------------------------|-----|

## **DIRECTOR PLANNING & REGULATORY SERVICES**

|                                                   |     |
|---------------------------------------------------|-----|
| Western Lands Lease Proposal.....                 | 168 |
| Non-Urban Water Connections, Lightning Ridge..... | 173 |

## **DIRECTOR ENGINEERING SERVICES**

|                                                                                                                       |     |
|-----------------------------------------------------------------------------------------------------------------------|-----|
| Contract for The Supply & Delivery Of Bulk Water Treatment Chemicals – Regional Procurement Tender T 212130 OROC..... | 187 |
| Contract For The Supply & Delivery Of Bulk Fuel – Regional Procurement Tender T 251213 OROC.....                      | 199 |
| Tenders - Plant Hire.....                                                                                             | 206 |

### **15. Close of Meeting**



## **Apologies**

## **Welcome to Visitors**

N/A

## **Declaration of Pecuniary/Non Pecuniary Interests**

## **Confirmation of Minutes/Matters Arising**

### **Minutes of Council meeting –28<sup>th</sup> May 2013**

#### **Recommendation:**

That the minutes of the Council meeting held 28 May 2013, have been circulated be confirmed as a true and accurate record of that meeting.

#### **Moved:**

#### **Seconded:**



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**28 May, 2013**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council was held in the **Walgett Council Chambers, 2013** commencing at 10:13 am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## WALGETT SHIRE COUNCIL MINUTES

### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

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#### **Remoteness**

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#### **Disclosure and participation in meetings**

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- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
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WALGETT SHIRE COUNCIL MINUTES

MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT WALGETT COUNCIL CHAMBERS ON TUESDAY 28TH MAY, 2013 AT 10:13AM

PRESENT

Clr B Murray (Mayor)
Clr D Cooper
Clr D Lane
Clr M Martinez
Clr I Woodcock
Clr J Keir
Don Ramsland (General Manager)
Stephen Holland (Director Corporate Services)
Matthew Goodwin (Director Planning & Regulatory Services)
Raju Ranjit (Director Engineering Services)
Prafulla Bahadur K.C (Acting Director Urban & Infrastructure Services)
Yasmin Jones (Minute Secretary)
Rebecca Jones (Minute Secretary)

Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

5/2013/1 APOLOGIES – 28TH May 2013

Resolved:

That apologies received from Clr Greenaway, Clr Walford and Clr Taylor be accepted and leave of absence granted.

Moved: Clr Lane

Seconded: Clr Keir

CARRIED

Presentation of Petitions

Presentation from Mr Col Hundy regarding his Development Application for a Mobile Food Van.

Presentation from Ms Wendy Spencer Project Manager, Dharriwaa Elders Group requested a letter of support for their grant application be lodged with the NSW Environment Trust, Protecting Our Places Program.

Ms Spencer also discussed the Dharriwaa Elders Groups interest in submitting a submission for the new Planning System for NSW.

WALGETT SHIRE COUNCIL MINUTES

Declaration of Pecuniary/Non Pecuniary Interests

Clr Martinez declared a Pecuniary Interest in item 19 - Monthly Flood works report from Director Engineering Services and item 23 RFO 12001 – Provision of Tenders Hired Plant and Minor Works on a Casual Basis as his family is currently operating contract plant.

Clr Keir declared a Pecuniary Interest in item 19 - Monthly Flood works report from Director Engineering Services and item 23 RFO 12001 – Provision of Tenders Hired Plant and Minor Works on a Casual Basis as her family is currently operating contract plant.

Confirmation of Minutes

5/2013/2 Minutes of Council meeting –23rd April 2013

Resolved:

That the minutes of the Council meeting held 23 April 2013, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Cooper

Seconded: Clr Lane

CARRIED

5/2013/3 Walgett Shire Council Consultative Committee Minutes - 18 April 2013

Resolved:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held 18 April 2013 be received and noted.

Moved: Clr Woodcock

Seconded: Clr Lane

CARRIED

Mayoral Minutes

5/2013/4 Matters Generally for Brief Mention or Information only from Mayor

Resolved:

That the Matters listed by the Mayor for brief mention or information only be received and noted.

Moved: Clr Lane

Seconded: Clr Keir

CARRIED

WALGETT SHIRE COUNCIL MINUTES

Matters Arising

Nil

Motions of which Notice has been given

Nil

Councillors Questions From Last Meeting

Clr Taylor

Question 1

Enquired as to when a tree planting program will commence in Lightning Ridge, it was noted that watering of the trees on a regular basis by staff or a watering system would be required.

Answer

Director Urban Infrastructure Services advised this has been programmed for the 2013/14 financial year.

Question 2

Could the Gem Street "shoulders" have a bitumen coating. Due to it being a high traffic area, a dust problem is being created for residents in Gem Street opposite the Lightning Ridge Diving and Swimming Pool Complex.

Answer

The Director Engineering Services advised work is currently in progress.

Question 3

Could the Lightning Ridge Visitor Information Centre toilets be up-graded and painted to make to the toilets more presentable and pleasant to visit.

Answer

The Acting Director Urban Infrastructure Services advised this was discussed at the first Budget meeting held with Council and will be discussed further at the second budget meeting.

Question 4

Can Council consider increasing the frequency that the rubbish bins in front of the Lightning Ridge Pool Complex are emptied. Also following periods of rain, could the frequency in which the street alongside the Pool is mowed be increased.

Answer

The Director Urban Infrastructure Services advised staff have been instructed to increase the frequency the rubbish bins outside the Lightning Ridge Pool Complex are emptied and also to increase the frequency of mowing the perimeter after periods of rain. However, care must be taken not to increase service standards beyond a reasonable level.

Question 5

Can Council find funds to keep the connecting tourist drives between the "car door drives" in Lightning Ridge in a reasonable condition.

Answer

The General Manager advised that Council's available funding extends to grading roads within Council's roads hierarchy only. The grading of the access roads on private lands/W.L.L are the responsibility of the owner / lessees.

WALGETT SHIRE COUNCIL MINUTES

Clr Woodcock

Question 1

Can a meter on the bore line for the Miners Association tanks be installed as they require a constant supply of water for both dams and household use.

Answer

The Acting Director Urban Infrastructure advised the meter has been received, however before the installation can proceed the Backflow Prevention Unit must be received, the anticipated completion is before the May Council Meeting. An agreement exists in respect of this supply line.

Question 2

Can the Come-By-Chance rubbish tip be inspected as the fence is down and rubbish is everywhere?

Answer

The Acting Director Urban Infrastructure Services completed an inspection of the site and is seeking quotes to transfer the waste.

Question 3

Can the condition of the bitumen in Colless Street Come-By-Chance be inspected?

Answer

The Director Engineering Services inspected the site on 13 May 2013 and advised work will be undertaken by the end of May 2013.

Question 4

On SR7716 the sealed road 15km from Walgett has been patched 4 times however the gravel has still not been properly covered by tar. Can this be investigated and corrected.

Answer

The Director Engineering Services advised the site inspection was undertaken 15 May 2013 and work is currently in progress.

Clr Greenaway

Question 1

There is a large crack in the southern side wall of the Old Council Chambers, when does Council anticipate to carry out repairs.

Answer

The Director Planning and Regulatory Services advised inspections was undertaken by Council's Senior Health and Building Surveyor on 16 May 2013.

Question 2

When are the two flood damaged causeways on SR5 going to be scheduled for repairs.

Answer

The Director Engineering Services advised work is currently in progress.

Clr Cooper

Question 1

Noted that he had raised this matter at the February meeting and resident's letters on the issue had not been replied to. He requested that a report be brought back to Council regarding possible funding and planned maintenance for the Bridges and side tracks on the Brewon Road. It was also suggested that Council officers meet with residents.

Answer

The Director Engineering Services advised that a funding submission has been lodged and a meeting has been scheduled for the 20 May 2013 with Clr Cooper and residents onsite.

WALGETT SHIRE COUNCIL MINUTES

Clr Murray

Question 1

When is maintenance scheduled for the Turnbull and Angledool Road.

Answer

The Director Engineering Services advised a site meeting was conducted on the 24 April 2013 and work is currently in progress.

Reports of Officers

5/2013/5 Council Decisions Action Report – April 2013

Resolved:

That the Resolution Register for April 2013 be received and noted.

Moved: Clr Keir

Seconded: Clr Martinez

CARRIED

5/2013/6 Circulars Received from the Local Government NSW

Resolved:

That the information contained in the weekly circulars numbers 15 - 20 from the NSW Local Government and Shires Association be received and noted.

Moved: Clr Woodcock

Seconded: Clr Martinez

CARRIED

5/2013/7 Circulars Received from the Division of Local Government – April/ May 2013

Resolved:

That the information contained in the following Departmental circulars 13-16 to 13-23 from the Local Government Division Department of Premier and Cabinet be received and noted.

Moved: Clr Cooper

Seconded: Clr Lane

CARRIED

5/2013/8 Monthly Calendar – May to July 2013

Resolved:

That Council receive and note the regular monthly calendar for the period May 2013 to July 2013.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED

WALGETT SHIRE COUNCIL MINUTES

5/2013/9 Local Government Act Taskforce – Invitation for Submissions

Resolved:

1. That Council review the document and highlight those matters within the Taskforce's latest paper which it is felt should be supported, changed or amended.
2. That the General Manager prepare a submission to The Local Government Acts Taskforce and submit same prior to the closing date of 28th June 2013.

Moved: Clr Keir
Seconded: Clr Lane

CARRIED

5/2013/10 Walgett Shire Council – T-Corp Assessment

Resolved:

That the TCorp Assessment be received and noted.

Moved: Clr Lane
Seconded: Clr Keir

CARRIED

KC Left the meeting at 11:15 am

KC returned to the meeting at 11:18 am

5/2013/11 Independent Local Government Review Panel – Release for additional Discussion Papers – consideration of Council's Position and Submission Preparation

Resolved:

1. That Council review the options as detailed
 2. The Council identifies any further options not detailed.
 3. That Council eliminate any options not considered suitable.
 4. Council identify a preferred option or options that they would like to further evaluate.
 5. The General Manager hold a meeting with all Council staff to outline the work of the Panel and Council's position going forward.
 6. That Council determine the need to hold a series of public forums to explain the work of the Panel and the proposals being considered.
 7. That a full explanation of the current proposals and Council's preferred option(s) be circulated through Council's newsletter and web site.
 8. That Council further explore options 2, 4 and 5 only.
2. Enter into a strong resource sharing agreement with our surrounding Councils (Not necessarily limited to the three identified) which will provide some economies of scale and cost savings. This could be strengthened by the undertaking of a Memorandum of Understanding
4. Look at the concept of a much small Regional Authority, say based on Walgett, Brewarrina and Bourke. This could bring to the table the State and Federal Governments and the Aboriginal Organisations. The determination of representation would be one hurdle to overcome.

WALGETT SHIRE COUNCIL MINUTES

5. Form a County Council with the three Councils to facilitate a better resource sharing model and also have additional bargaining power with the State and Federal Agencies and the ability to engage with the aboriginal communities on a regional basis.

1. That the results of the further research be brought back to a Council Workshop.
2. That the General Manager engage additional professional expertise if required.
3. That the General Manager consult with surrounding Shires to ascertain their intended actions.
4. The Mayor and the General Manager be authorised to take any other appropriate action in preparing information for Council's workshop.

Moved: Cllr Keir
Seconded: Cllr Martinez
CARRIED

*Matthew Goodwin left the meeting at 11:53am
Matthew Goodwin returned to the meeting at 11:55 am
Cllr Cooper left the meeting at 11:56am
Cllr Cooper returned to the meeting at 11:58am
Cllr Woodcock left the meeting at 12:08pm
Cllr Woodcock returned to the meeting at 12:10pm*

5/2013/12 Matter for Brief Mention or Information Only

Resolved:

That the General Manager's Report on matters for brief mention or information only be received and noted:

- Media Release from the Western Councils to consider the review of "The Option" Paper.
- Inquiry into skills shortages in NSW.
- New Intergovernmental Agreement for State and Local Government (Local Government NSW – Weekly Issue 15 item 3)
- Australian Federal Budget 2013/14- Local Government NSW – Weekly Issue 20 item 12. Financial Assistance Grants

Moved: Cllr Cooper
Seconded: Cllr Martinez

CARRIED

*Cllr Keir left the meeting at 12:35pm
Cllr Lane left the meeting at 12:36pm
Cllr Keir returned to the meeting at 12:43 pm
Cllr Lane returned to the meeting at 12:38 pm*

5/2013/13 Cash On Hand and Investment Report as at 30 April 2013

Resolved:

That the cash on hand and investment report as at 30 April 2013 be received.

Moved: Cllr Woodcock
Seconded: Cllr Cooper

CARRIED

WALGETT SHIRE COUNCIL MINUTES

5/2013/14 Multi - Cultural Support & Programs

Resolved:

1. That Council agree to provide a Migrant Information and Referral service through the Community Development unit subject to funding for employment of the worker being provided by the Community Relations Commission (CRC)
2. That a provision of \$5000 in 2013-2014 budget for administrative and office expenses associated with the position.

Moved: Cllr Woodcock

Seconded: Cllr Martinez

CARRIED

5/2013/15 Report on Aboriginal Affairs February- April 2013

Resolved:

That the quarterly report on Aboriginal Information and Affairs be received and noted.

Moved: Cllr Woodcock

Seconded: Cllr Lane

CARRIED

5/2013/16 Walgett Levee Refurbishment: Grant Offer from Office of Environment & Heritage

Resolved:

1. That Council endorse the General Manager's action to accept the grant funding of \$3 million dollars offered by the Office of Environment and Heritage.
2. Council shall contribute \$333,333.33 on a basis of a 6:1 ratio for the Walgett Levee Refurbishment Program over a two year period.

Moved: Cllr Lane

Seconded: Cllr Cooper

CARRIED

5/2013/17 New Planning System for NSW

Resolved:

Make a submission during the public consultation period regarding the planning white paper titled A New Planning System for NSW and draft Planning Bill 2013, regarding the issues outlined in Attachment A, and the Public Exhibition Submission Details be published in the Council Column.

Moved: Cllr Martinez

Seconded: Cllr Lane

CARRIED

WALGETT SHIRE COUNCIL MINUTES

*Clr Keir left the meeting at 12:47pm
Stephen Holland left the meeting at 12:47pm
Clr Keir returned to the meeting at 12:49pm
Stephen Holland returned to the meeting at 12:50 pm*

5/2013/18 Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

Resolved:

That Walgett Shire Council resolve to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
 - RSPCA CAWS program.
 - New CORS at Lightning Ridge.
 - Differential GPS.
 - Pound dog rehoming.
 - EDAP Conference

Moved: **Clr Cooper**
Seconded: **Clr Woodcock**

CARRIED

5/2013/19 Monthly flood works Report from Director Engineering Services

Note:

That Council defer the flood works Report from the Director Engineering Services due to a lack of quorum.

5/2013/20 Monthly RMCC works Report from Director Engineering Services – May 2013

Resolved:

That Council receive and note the monthly RMCC works report for May 2013.

Moved: **Clr Woodcock**
Seconded: **Clr Lane**

CARRIED

*The meeting adjourned for lunch at 1:03pm
The meeting resumed at 1:35pm with all those previously present again present*

WALGETT SHIRE COUNCIL MINUTES

Questions for the next Meeting

Clr Woodcock

Question 1

Can the water supply at Carinda be investigated as there are reports there is no water pressure?

Response:

The Acting Director Urban Infrastructure Services to investigate.

Question 2

Can an investigation of Collarenebri water supply be conducted as there are reports of leaking pipes and a report be brought back to Council on the findings.

Response:

The Acting Director Urban Infrastructure Service to investigate.

Question 3

What is the progress on the amalgamation of the Engineering Department?

Response:

The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.

Question 4

What is the current progress of repairs to the Collarenebri Agency?

Response:

The Acting Director Urban Infrastructure Services to advise.

Clr Keir

Question 1

Will the Walgett Markets be held in July?

Response:

The General Manager advised that the Walgett Market will be held Saturday, 13th July 2013.

Question 2

Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir?

Response:

The Director Engineering Services to investigate.

Question 3

Can we provide a letter of support for the grant application by Dharriwaa Elders Group for the NSW Environment Trust, Protecting Our Places Program?

Response:

The General Manager advised a letter of support would be provided for the grant application.

Clr Martinez

Question 1

When will the resurfacing of the tar in George Street Collarenebri be undertaken?

Response:

The Director Engineering Services to investigate.

Question 2

Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?

WALGETT SHIRE COUNCIL MINUTES

Response:

The Director Planning and Regulatory Services will investigate.

5/2013/21 MOVE INTO CLOSED SESSION AT 1:57 PM

Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Clr Keir

Seconded: Clr Cooper

CARRIED

5/2013/22 Walgett Weir Project – Update of feasibility Process

Resolved:

That Walgett Shire Council resolve to provide of up to \$70,000 from the Water Fund to engage a consultant to undertake the feasibility study, hydrology study and concept design for raising the Barwon Weir 11A and incorporating a fishway.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED

5/2013/23 RFO12001- Provision of Tenders Hired Plant and Minor Works on a Casual basis (additional offers)

Note:

That Council defer the flood works Report from the Director Engineering Services due to a lack of quorum.

WALGETT SHIRE COUNCIL MINUTES

5/2013/24 Walgett Levee Refurbishment Stage 3: Tender Recommendation

Resolved:

1. That Council endorse the NSW Public Works tender recommendation for the Walgett Levee stage 3 works.
2. This report also recommends that Council accept the tender price offered by Batterline Earthmoving in the amount of \$870,007.00 inclusive of GST.
3. This report also recommends that Council accept the proposal for Project Management of the Construction phase for Stage 3 submitted by the NSW Public Works for the amount of \$77,510.00 inclusive of GST.

Moved: Cllr Lane
Seconded: Cllr Cooper

CARRIED

5/2013/25 Safety Upgrade at Walgett Sewerage Treatment Plant

Resolved:

1. That Council endorse the NSW Public Works tender recommendation for Workplace Health and Safety upgrade at Walgett Sewerage Treatment Plant.
2. That Council accept and adopt the change of project scope for Walgett Sewage Augmentation.
That Council accept the revised tender price offer submitted by Kerroc Constructions Pty Ltd \$176,880.00 inclusive GST.

Moved: Cllr Lane
Seconded: Cllr Cooper

CARRIED

*Cllr Keir left the meeting at 2:17pm
Cllr Keir returned to the meeting at 2.20pm*

5/2013/26 Non-Urban Water Connections, Lightning Ridge

Note:

That this item be deferred to the June Council Meeting to ensure the matter is considered with all Councillors present.

WALGETT SHIRE COUNCIL MINUTES

5/2013/27 Return To Open Session at 2:27 pm

Resolved:

That Council return to open session.

Moved: Cllr Lane

Seconded: Cllr Cooper

CARRIED

5/2013/28 Adoption of Closed Session Reports

Resolved:

That Council adopt the following recommendation of the Closed Committee:

- Walgett Weir Project – Update of feasibility Process
- RFO12001- Provision of Tenders Hired Plant and Minor Works on a Casual basis (additional offers)
- Walgett Levee Refurbishment Stage 3: Tender Recommendation
- Safety Upgrade at Walgett Sewerage Treatment Plant
- Non-Urban Water Connections, Lightning Ridge

Moved: Cllr Lane

Seconded: Cllr Woodcock

CARRIED

5/2013/29 North West Weight of Loads Officer Authorisation

Resolved:

That the Council Seal be affixed to the North West Weight of Loads Officer Authorisation.

Moved: Cllr Lane

Seconded: Cllr Cooper

CARRIED

WALGETT SHIRE COUNCIL MINUTES

5/2013/30 Draft Budget 2013/14

Resolved:

That Council consider the 2013/14 Draft Operational Plan and Budget, Associated Integrated Planning and Reporting Documentation.

Moved: Cllr Martinez

Seconded: Cllr Cooper

CARRIED

3:00pm – 4:30pm RDA Orana – Regional Plan Consultation Meeting

5/2013/31 2013/14 Draft Operational Plan and Budget, Associated Integrated Planning and Reporting Documentation

Resolved:

1) That Council adopt in principal the 2013/14 Draft Operational Plan and Budget, Associated Integrated Planning and Reporting Documentation.

2) That Council Place the documentation on Public Exhibition for 28 days and during this time hold Public Consultation Sessions.

Moved: Cllr Martinez

Seconded: Cllr Lane

CARRIED

Cllr Woodcock left the meeting at 5:10pm

Cllr Woodcock returned to the meeting at 5:13pm

Cllr Cooper left the meeting at 5:23pm

Cllr Cooper returned to the meeting at 5:25pm

Close of Meeting

The meeting closed at 5:57 pm

To be confirmed at the meeting of Council to be held on 25th June 2013.

Mayor

General Manager

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| Walgett Shire Council Consultative Committee Minutes - 9 May 2013 |
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Recommendation:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 9 May 2013 be received and noted.

Moved:

Seconded:

Attachment:

Minutes of the meeting held 9 May 2013

MINUTES OF THE SPECIAL MEETING WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE

The following are minutes of the Walgett Shire Council Special Consultative Committee Meeting held on Thursday 9th May 2013 in the Walgett Council Chambers, meeting commencing at 2.10pm

1. PRESENT

| | |
|-----------------|--|
| Stephen Holland | Management Representative |
| Raju Ranjit | Management Representative |
| Roy White | Management Representative |
| Prafulla KC | Committee Member (LGEA Representative) – Chairperson |
| Julie McKeown | Committee Member (United Services Union) |
| Tony Fuller | Committee Member (United Service Union) |
| Dallas Williams | Committee Member (United Service Union) |
| Andrew Wilson | Committee Member (DEPA Representative) |
| Bronwyn Newton | Human Resources Manager |
| Martin Wynne | Observer (United Services Union) |

2. APOLOGIES

| | |
|----------------|---|
| Don Ramsland | Management Representative |
| Raelene Miller | Committee Member (United Service Union) |

3. MINUTES

Discussion was held on item 4.5 Flexible Work Practices with Andrew Wilson noting that he would like the minutes amended to note the wording below and a dissenting view on the endorsement of this item.

Wording - However the DEPA members had it recorded that they opposed the endorsement by the Committee and had put forward that it be "Resolved to agree to the reduction from 35 hours to 21 hours but oppose any new amendments or new agreement".

The minutes of the Consultative Committee Meeting held on 18th March 2013 were confirmed and accepted with the exception of the above comments in relation to item 4.5 Flexible Work Practices be revisited in Business Arising at this meeting:-

Moved: Roy White
Seconded: Tony Fuller

4. BUSINESS ARISING

4.1 Flexible Work Practices and Time in Lieu Documents

The Committee were advised by Andrew Wilson that DEPA members would like it recorded that they have a dissenting view of the endorsement of this document. They would resolve to agree to the reduction from 35 hours to 21 hours but oppose any new amendments or new agreement.

Changes to the document that DEPA do not support are as follows (but not limited to):-

- Deletion of the availability for employees to take flexi leave in advance to the balance of negativity Ten (10) hours.
- The amendment from the Director being able to approve excess flex time in a calendar month being carried across to only the General Manager being able approve.

The draft document had been amended that only the General Manager could authorise carrying across excess flex time to ensure consistency throughout the whole workforce.

In relation to the outcome of this matter it will be forwarded to the General Manager to consider and determine if he will implement the draft Flexible Work Practices document.

4.2 9 Day Fortnight Agreement

The Committee were advised that Human Resources Manager, Ms Bronwyn Newton had made a request to a number of local councils for a copy of their 9 Day Fortnight Agreement template. The Committee were advised that only One (1) Council had responded to advise they do not have a formal agreement and would like to request a copy of ours once formalised.

It was requested that the Human Resources Manager continue to try to source Two (2) more 9 day fortnight agreements from Councils for the Committee to review and compare at the next meeting.

Action:

Human Resources Manager, Ms Bronwyn Newton to continue to try to source a further Two (2), 9 day Fortnight Agreements from Councils for the Committee to review and compare at the next meeting.

4.3 Plant Operator (Pulvirizer)

Mr Martin Wynne enquired about the progress of Mr Tony Fuller's comments at last meeting and where this is up to?. Mr Tony Fuller advised that he had met with Director of Engineering Services, Mr Raju Ranjit and that he was following up with Mr Don Ramsland, General Manager but was not sure of any further progress.

Mr Raju Ranjit advised the Committee he had discussed the issues with Mr Don Ramsland, General Manager who would be looking to address the matters as soon as possible.

The Committee were advised that the evaluation of the Plant Operator (Pulvirizer) was determined by the Position Description and that the Human Resources Manager would revisit the documentation to ensure that the all roles, responsibilities and qualifications necessary are listed as this would affect the evaluation outcome.

5. GENERAL BUSINESS

5.1 Payroll/Human Resources Officer – Position Description

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the Position Description for Payroll/Human Resources Officer had been evaluated via the Mercer CED Job Evaluation process and was determined to be a Grade 4.

Enquiries were made if this is a straight out review and the response was no. The Committee were advised that the Position Description noted substantial changes in responsibilities and objectives in ramping up the payroll component and providing support to Human Resources.

Enquiries were made if the Payroll Officer would have time to undertake payroll duties and assist Human Resources. The Committee were advised that it could be done on a week to week basis. It was noted that previously the Payroll Officer's Position Description had incorporated the tasks of Debtors, Workers Compensation and assisted the Senior Finance Officer and these tasks were completed in a timely manner.

It was advised the current role is a Grade 2 Finance Officer – multi task generic Position Description where the incumbent can relieve and/or assist in a number of areas within the finance team. Council are finding the present relieving incumbent is completing payroll duties with time to undertake further duties and assist the team which indicates the addition of Human Resources support is achievable.

It was further advised that the new Position Description had been developed by obtaining similar Position Descriptions from other Councils. It was noted that a number of smaller Council's organisational structures now encompass a position that undertakes payroll duties and assist Human Resources.

Enquiries were made on the confidentiality aspect which is noted under General Accountabilities and also within the Essential Criteria and if it was necessary to be listed in both. It was agreed to due to the nature of information the incumbent would have available that it should be listed in both General Accountabilities and the Essential Criteria.

Enquiries were also made on the Desirable Criteria Point 1 and if it should read "Enrolment in higher levels of Finance/Accounting/Business or Human Resources Training". It was suggested the Desirable Criteria Point 1 should read "Obtained qualification in higher level of Finance/Accounting/Business or Human Resources Training".

The Committee were advised that the new Position Description includes all payroll duties and excludes all the other finance duties listed in the current Position Description and now includes a Human Resources aspect.

Mr Martin Wynne enquired if the position is a new position? and the response was yes as there are substantial changes and a higher grading.

Mr Martin Wynne enquired is this position being made redundant? It was responded that this was getting ahead of ourselves as there are a number of options to be considered redundancy, lateral transfer, and redeployment. Mr Martin Wynne noted that it could be a possible breach of the

Award. It was advised that Council would consider the Award, the employees affected, other staff, Council and any Unions as necessary and as part of the process.

Mr Martin Wynne, United Services Union wanted it noted that he did not believe it was a new position.

Committee members requested a copy of the current Finance Officer Position Description to compare and agreed to hold this item over to the next meeting to discuss further before making a recommendation to the General Manager.

ACTION:

Human Resources Manager, Ms Bronwyn Newton to provide committee members with a copy of the current Finance Officer Position Description to compare against the new proposed Position Description of Payroll/Human Resources Officer

5.2 Stores Finance Officer – Position Description

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the Position Description for Stores Finance Officer was a new position and had been evaluated via the Mercer CED Job Evaluation process and was determined to be a Grade 5.

The Committee was advised the role of the Store Finance Officer was to provide increased Governance of the Store to carry out the Administrative/Governance aspects of the Stores and Purchasing. The incumbent will be responsible to undertake a key role in purchasing and Contract Administration – State Contracts, Fuel issues and other audit issues whilst also focusing on asset management to ensure relevant information is transpired from Conquest to Authority.

The Committee were requested to endorse the Stores Finance Officer Position Description.

RECOMMENDATION:

That the Position Description for the Stores Finance Officer be endorsed.

5.3 Training & Conferences

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the following training was being organised and/or proposed:

Traffic Control Training – Red to be rescheduled
Workplace Behaviour Training – 21st & 22nd May 2013
Consultative Committee Training – 23rd May 2013
Confined Spaces Training – July 2013
Rates Officer Training
Chainsaw Training – Level 1 - July 2013 & Level 2 - August 2013
First Aid Training
GIS forum
Upgrade Truck Drivers licence – expression of interests called

6. NEXT MEETING

Next Meeting – Thursday, 13th June 2013

There being no further business the meeting closed at 3.55pm
Next Meeting of the Consultative Committee Meeting will be held on
13th June 2013 at 2.00pm at the Council Chambers.

I advise that in accordance with my delegated authority, the recommendations of the Consultative Committee contained in this report are accepted.

Signed: _____ Mr Don Ramsland, General Manager

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| Walgett Shire Council Consultative Committee Minutes - 13 June 2013 |
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Recommendation:

That the minutes of the Walgett Shire Council Consultative Committee Meeting held on 13 June 2013 be received and noted.

Moved:

Seconded:

Attachment:

Minutes of the Meeting held 13 June 2013

MINUTES OF THE SPECIAL MEETING WALGETT SHIRE COUNCIL CONSULTATIVE COMMITTEE

The following are minutes of the Walgett Shire Council Special Consultative Committee Meeting held on Thursday 13th June 2013 in the Walgett Council Chambers, meeting commencing at 2.15pm

1. PRESENT

| | |
|------------------|---|
| Stephen Holland | Management Representative |
| Raju Ranjit | Management Representative |
| Roy White | Management Representative |
| Julie McKeown | Committee Member (United Services Union) – Deputy Chairperson |
| Raelene Miller | Committee Member (United Service Union) |
| Tony Fuller | Committee Member (United Service Union) |
| Dallas Williams | Committee Member (United Service Union) |
| Andrew Wilson | Committee Member (DEPA Representative) |
| Matthew Clarkson | Committee Member (DEPA Representative) - Observer |
| Bronwyn Newton | Human Resources Manager |
| Martin Wynne | Observer (United Services Union) |

2. APOLOGIES

| | |
|--------------|--|
| Don Ramsland | Management Representative |
| Prafulla KC | Committee Member (LGEA Representative) – Chairperson |

3. MINUTES

The minutes of the Consultative Committee Meeting held on 9th May 2013 were confirmed and accepted:-

Moved: Roy White
Seconded: Julie McKeown

4. BUSINESS ARISING

4.1 9 Day Fortnight Agreement

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager a number of local Councils have been contacted in relation to seeking copies of 9 Day fortnight Agreements.

The Committee has been provided with copies of the agreements from the following Councils – Wellington Shire Council, Narromine Shire Council and Dubbo City Council.

Mr Andrew Wilson advised that he had spoken to an employee who advised that Council have a 9 day fortnight agreement. Ms Bronwyn Newton, Human Resources Manager advised she is not aware of Walgett Shire Council having a 9 day fortnight agreement. It is requested that Mr Andrew Wilson seek a copy of this agreement from the employee or advise the employees name so a further search of council's records can be undertaken specifically on the employees personnel file.

Discussion was held on the comparisons of the documents provided in particular surrounding the topic of mutual agreement of overtime and/or flex time being taken.

It was suggested that the Committee recommend a smaller work group be formed to prepare a draft document for endorsement.

It was suggested that Bogan Shire Council may have a document that will cover all aspects. Mr Martin Wynne to follow up with a contact from Bogan Shire Council in relation to sourcing the document.

It is proposed that the smaller working group consist of:
DEPA representative – Mr Matthew Clarkson
LGEA representative – Mr Prafulla KC
United Services Union Representative – Mr Tony Fuller
United Services Union Representative – Ms Raelene Miller
Management Representative – GM to advise

RECOMMENDATION:

That a smaller work group be developed to create a draft 9 Day Fortnight Agreement that will be presented to the committee for review and endorsement.

4.2 Plant Operator (Pulvirizer)

Mr Raju Ranjit advised that Mr Don Ramsland is still working on this matter.

Ms Bronwyn Newton, Human Resources Manager to seek documentation from other local Councils and a wage comparison of both the Plant Operator (Pulvirizer) and Plant Operator (Grader) to assist in this process of determining a market value component

Mr Tony Fuller advised that there will be back pay applicable to employees that have been operating the Pulvirizer machine.

Raelene Miller left the meeting 2.56pm

4.3 Payroll/Human Resources Officer – Position Description

The Committee was supplied a copy of the current Position Description of Finance Officer.

Mr Martin Wynne advised that he has concerns with the generic Position Description and the rate of the pay currently paid.

Discussion regarding if the position is a new position was held with a difference of opinion being drawn on this issue. Management is of the opinion that there is a substantial difference therefore are determining it is a new position.

Mr Martin Wynne would like to advise the Council that this position is not a new position and just noted that the position should be regraded and not advertised.

That Mr Stephen Holland advised the Committee that it is Management's position that this is a new position due to the increased responsibility of the payroll component and the inclusion of the Human Resources duties and that this had been supported by the regrading to Grade 4 via the Mercer CED Job Evaluation determination as such the position would need to be advertised.

Further discussion was undertaken on the roles and responsibilities of the proposed new position.

RECOMMENDATION:

That the Position Description be endorsed as a re-graded position and not be advertised.

For: 6
Against: 1

Raelene Miller returned to the meeting 3.49pm

5. GENERAL BUSINESS

5.1 Water and Sewerage Services Trainee – Position Description

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the Position Description for Water and Sewerage Services Trainee were new positions that exist on the organisational structure but have not been recruited.

The Committee were requested to endorse the Water and Sewerage Services Position Description.

Mr Andrew Wilson suggested that we add the following point to General Accountabilities:

- Willing to undertake further training

Mr Stephen Holland left the meeting 3.54pm

It was suggested to reword Point 6 Desirable Criteria as no tickets required for Backhoe/Excavator/Skidsteer but must be competent operator.

Also amend Work Health & Safety Act details under the Position Objective.

RECOMMENDATION:

That the Position Description for the Water and Sewerage Services Trainee be endorsed with the amendments noted above.

5.2 Training & Conferences

The Committee was advised by Ms Bronwyn Newton, Human Resources Manager that the following training was being organised and/or proposed:

- Traffic Control Training – Red to be rescheduled
- Confined Spaces Training – 8th, 9th & 10th, 11th July 2013 – 2 x 2 day courses

- Aboriginal Cultural Awareness Training – 16th, 17th & 18th July 2013
- Chainsaw Training – Level 1 – 22nd, 23rd, 24th, 25th July 2013 – Theory first day & groups of 7 for practical over next few days.
- Australian Institute of Building Surveyors Conference – 12th & 13th August 2013
- Chainsaw Training - Level 2 – 12th, 13th & 14th, 15th August 2013 - 2 x 2 day courses
- Understanding Autism Spectrum Condition – 15th August 2013
- Records Management Training – date to be confirmed
- Webpage Training – date to be confirmed
- Certificate IV in Training and Assessment – date to be confirmed
- Upgrade Truck Drivers licence – expression of interests called

5.3 DEPA Representative

The Committee were advised that Mr Andrew Wilson, DEPA Representative has handed in his resignation and the new DEPA Representative nominated is Mr Matthew Clarkson.

The Committee through the Deputy Chairperson thanked Mr Andrew Wilson for his input and dedication over the last Three (3) years.

6. NEXT MEETING

Next Meeting – Thursday, 11th July 2013

There being no further business the meeting closed at 4.05pm

**Next Meeting of the Consultative Committee Meeting will be held on
11th July 2013 at 2.00pm at the Council Chambers.**

I advise that in accordance with my delegated authority, the recommendations of the Consultative Committee contained in this report are accepted.

Signed: Mr Don Ramsland, General Manager

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| Walgett Shire Council Health & Safety Committee Minutes - 23 May 2013 |
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Recommendation:

That the minutes of the Walgett Shire Council Health & Safety Committee Minutes 23 May 2013 be received and noted.

Moved:

Seconded:

Attachment:

Health & Safety Committee Minutes - 23 May 2013

MINUTES OF THE MEETING WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Thursday, 23rd May 2013 in the Walgett Council Chambers, meeting room commencing at 3.11pm.

1. PRESENT

| | |
|-----------------|---------------------------------------|
| Prafulla KC | Committee Member (Chairperson) |
| Dallas Williams | Committee Member (Deputy Chairperson) |
| Donald Ramsland | Management Representative |
| Raju Ranjit | Management Representative |
| Yasmin Jones | Committee Member |
| Ramesh Sharma | Committee Member |
| Barry Maher | Committee Member |
| Rebecca Jones | Committee Member |
| David Callander | Ex Offio |
| Bronwyn Newton | Secretary |

2. APOLOGIES

No apologies noted

3. BUSINESS ARISING

Don Ramsland, General Manager requested to speak on matters as he needed to be excused from the meeting early.

3.1 Walgett Works Depot – Inspection Review

Mr Don Ramsland, General Manager advised the Committee that the Plant Committee had not yet met to discuss the hoist for the Walgett Workshop. It was noted that this item has been placed on the Agenda for the next Plant Committee meeting.

It was further advised that the budget has been set and that provisions have been made for the purchase of a hoist for the Walgett Workshop.

ACTION:

Mr Don Ramsland to ensure the Three (3) hoist quotes are discussed at the next Plant Committee meeting.

3.2 Walgett New Works Depot

Mr Don Ramsland, General Manager advised the Committee that the consultant working on the project for the Walgett New Works Depot is currently unavailable for a couple of weeks.

Mr Ramsland will liaise with the consultant upon his return to further discuss the Walgett New Works Depot project and seek a revised budget figure and plans.

ACTION:

Mr Don Ramsland, General Manager will liaise with the consultant to seek revised quotes and plans for the Walgett New Works Depot project.

3.3 Flu Shot Program

Mr Don Ramsland, General Manager congratulated Mr David Callander, WHS Officer & Rehabilitation Coordinator on the coordination and success of the Flu shot program offered to the employees by Walgett Shire Council.

Mr Don Ramsland, General Manager left the meeting 3.15pm

4. MINUTES – 4TH APRIL 2013

The Minutes from the meeting held on the 4th April 2013 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 4th April 2013 were confirmed and accepted with the following amendment:-

Clause 4.7 – Construction Fencing

Amendment to note that Barry Maher and Dallas Williams are responsible for providing quotes for the Construction Fencing trailers not Emergency Response Trailers.

Mr Raju Ranjit and Mr Greg Leersen are responsible for arranging an Emergency Response trailer.

Now reads as:

The Committee were advised that quotes would be provided to the next meeting for Two (2) Construction Fencing trailers by Mr Dallas Williams and Mr Barry Maher.

Mr Raju Ranjit still following up on the Emergency Response trailer with Mr Greg Leersen.

The Committee were also advised that Mr Prafulla KC is still to provide suggestions and proposal that would be appropriate to fence the Lightning Ridge Bore Baths.

ACTION:

1. Mr Dallas Williams and Mr Barry Maher to provide quotes and design information to Mr Don Ramsland, General Manager for approval to purchase Two (2) Construction Fencing trailers.

2. Mr Raju Ranjit is to liaise with Mr Greg Leersen to arrange an Emergency Response trailer which is loaded with appropriate signs, pumps and materials for future emergency use

3. Mr Prafulla KC is to provide suggestions and proposals that would be appropriate to fence the Lightning Ridge Bore Baths.

Moved: Yasmin Jones

Seconded: Barry Maher

5. BUSINESS ARISING

5.1 Inspection Schedule

Mr David Callander advised the Committee of the new Inspection locations and the teams that had been allocated.

The Inspection paperwork was placed on the table and all teams were requested to take One (1) and to advise Mr David Callander which location they would be inspecting.

It was agreed that due to this meeting being held late in the month no meeting would be held in June 2013 and that all inspections must be completed and returned by the next meeting scheduled for Thursday, 4th July 2013.

Mr David Callander advised that he would be willing to assist any Committee members with these inspections.

ACTION:

All Committee members to complete their allocated workplace inspections within their teams by the next Health & Safety Committee meeting scheduled for Thursday, 4th July 2013.

5.2 First Aid Allowance

The Committee were advised that recommendations for the First Aid Allowance had been forwarded to the General Manager for advice, review and/or approval.

The Committee were advised that all work teams now have nominated First Aid Officers.

The Committee was also advised that Council was not in possession of an excessive number of First Aid Kits and that all work crews had been allocated One (1) First Aid Kit.

ACTION:

First Aid nominations recommendations forwarded to the Mr Don Ramsland, General Manager for review, advice and/or approval.

5.3 Tag and Test appliance

The Committee were advised that the Tag and Test appliance has arrived and the User manuals have been downloaded and training for the appliance was provided to Three (3) certified operators on the day of arrival.

Mr Dallas Williams advised that he has commenced Tag and Testing 240 vault electrical equipment within the Walgett Workshop. The Committee were further advised that Mr Dallas Williams and Mr David Callander would be working together to complete Tag and Testing of Council 240 vault electrical equipment throughout the Shire.

The Committee was also informed that Council had been approached by the State Emergency Service (SES) to complete tag and testing of their 240 Vault electrical equipment and have agreed to undertake this work.

ACTION:

Tag and Testing of Council owned and SES owned 240 vault electrical equipment to be undertaken by the certified operators who have received training.

5.4 Construction Fencing

Two (2) quotes were tabled for the Construction Fencing trailers and the Committee was advised that Mr Barry Maher was still awaiting another quote and will supply once received. These quotes are to be forwarded to Mr Don Ramsland, General Manager for consideration.

Mr Raju Ranjit advised he is still following up the Emergency Response Trailer with Mr Greg Leersen.

The Committee were also advised by Mr Prafulla KC that the suggestions and proposal that would be appropriate to fence the Lightning Ridge Bore Baths is still progressing and would be tabled at the next meeting.

ACTION:

1. Quotes provided for Two (2) Construction Fencing trailers to be forwarded Mr Don Ramsland, General Manager for consideration.

2. Mr Raju Ranjit is to liaise with Mr Greg Leersen to arrange an Emergency Response trailer which is loaded with appropriate signs, pumps and materials for future emergency use

3. Mr Prafulla KC is to provide suggestions and proposals that would be appropriate to fence the Lightning Ridge Bore Baths.

5.5 Noise procedures/policy

The Committee were advised that Ms Yasmin Jones will follow up with the Executive Committee on suggestions/changes to the Draft Noise Procedures/Policy and will report back to the next meeting.

The Committee were advised that Ms Bronwyn Newton is to follow up and make contact with the Aboriginal Medical Service to ascertain if they can carry out hearing tests on any new employees as part of Council's pre-employment medical screening.

ACTION:

1. Ms Yasmin Jones to follow up the Executive Committee's comments in regards to the Draft Noise Procedures/Policy.

2. Ms Bronwyn Newton to contact the Aboriginal Medical Service to discuss the possibility of them undertaking hearing tests on new Council staff members as part of Council's Pre Employment medical screening.

5.6 Fire Warden Training

The Committee were advised that Mr David Callander has completed evacuation plans for the Lightning Ridge Youth Centre and the Collarenebri Youth Centre which are now on display.

The Committee were advised by Mr David Callander that he has received a few nominations from Administration Office staff that are willing to become Fire Wardens. It was acknowledged that more Fire Wardens were required and all Committee members were requested to speak with their fellow employees who work within the Administration Office and encourage them to nominate.

Mr David Callander to follow up on training for the nominated Fire Wardens to ensure people are aware of their responsibilities.

The Committee was also advised that the assembly point signs had arrived and are to be erected at the appropriate site.

ACTION:

- 1. Mr David Callander to call for further volunteers Fire Wardens for the Administration office and Committee members to actively encourage staff to nominate.**
- 2. Mr David Callander to arrange training for the nominated Fire Wardens.**
- 3. Assembly point signs to be erected at the appropriate site.**

5.7 Safe Storage for Chemicals

Mr David Callander advised the Committee that he has provided Mr Don Ramsland, General Manager with information on the proper chemical storage options and also a computer program with supplies all relevant up to date information.

Action:

Mr Don Ramsland to review the information provided by Mr David Callander in regards to Safe Storage for Chemicals and advise Mr David Callander if approval is given to proceed with purchasing safe storage options for the Walgett Depot and the computer program.

5.8 Skin Patrol

Mr David Callander advised the Committee on the Skin Patrol proposal and the service they provide. The Committee were advised that these providers can undertake a range of medical tests including checking for Skin Cancers, checking blood pressure, checking cholesterol level, Checking BMI etc similar to a Health Pitt Stop.

The Committee were further advised that the providers bring a crew of Doctors and Nurses to Council. Their role is to provide the individual with awareness and medical advice to follow up on any issue they identify with their own doctor by providing a referral and medical documentation. They also provide follow up support to the employee as part of the service.

The Committee agreed that the proposal from Skin Patrol would be beneficial to Council employees and support this being provided to all employees as a Health & Safety initiative.

Action:

Mr Don Ramsland to review the information provided by Mr David Callander in regards to Skin Patrol and advise Mr David Callander if approval is given to proceed with offering this proposal to all Walgett Shire Council employees.

5.9 Risk Management Register

Mr David Callander advised the Committee he is in the progress of completing a new Risk Management register relevant to Walgett Shire Council and will present to the Committee once completed.

Action:

Mr David Callander to provide to the Committee the Risk Management Register relevant to Walgett Shire Council once completed.

5.10 Roads Policy

Mr Raju Ranjit advised the Committee that he is working on a Roads Policy with State Wide and will present to the Committee once completed.

Action:

Mr Raju Ranjit to provide to the Committee the Roads Policy once completed.

6. OTHER BUSINESS

6.1 Risk Assessment Form

Mr David Callander circulated the new Risk Assessment form to the Committee. The Committee were requested to provide input and suggestions on changes including alterations, additions and deletion of information to the Risk Assessment form to Mr David Callander.

Action:

The Committee to provide input and suggestions on the Risk Assessment Form to Mr David Callander.

6.2 Out of Service Tag

The Committee were advised that Mr Dallas Williams had placed the Out of Service tag on the Workshop outdoor power point as instructed at the last Health & Safety Committee meeting. The Committee were further advised that a Manager had instructed a Contractor to utilise the Power point and to disregard the Out of Service tag.

Mr David Callander advised the Committee this is a breach of safe procedures and can result in penalties. Mr David Callander advised the Committee should they ever incur such an incident in the future to contact him immediately.

Mr Raju Ranjit to follow up with Mr Dallas Williams in relation to this incident.

It was suggested to place a notice in the Health & Safety newsletter regarding Out of Service Tags to ensure all employees are aware of their importance and the penalties involved for disregarding the Out of Service Tags.

Action:

- 1. Mr Raju Ranjit to follow up with Mr Dallas Williams in relation to use of the Outdoor power point at the Workshop that has an Out of Service Tag visible on it.**
- 2. Mr David Callander to place a notice in the Health & Safety newsletter regarding Out of Service Tags.**

6.3 Unsecured Loads in Council vehicles

The Committee were advised that RTA Inspectors had pulled over a Council employee in relation to an unsecured load and threaten to fine the operator. It was discussed if this aspect was covered in the Council vehicle policy. It was noted that all employees need to ensure they are abiding by the law.

The Committee were further advised that racks to store items and a toolbox have been ordered and would be assigned to this vehicle once received to secure the load. In the interim it is suggested that all items are secured by rope and/or chain.

The Committee recommend providing cargo nets for Council vehicles and train staff in how to utilise the cargo nets to minimise the risk of any Council employees being fined for unsecured loads during working hours.

Recommendation:

The Committee recommend providing Cargo nets for Council vehicles and train staff in how to utilise the Cargo nets to minimise the risk of any Council employees being fined for unsecured loads during working hours.

6.4 Feedback from Health & Safety Newsletter

The following information was provided to the Committee as feedback received from the Health & Safety Newsletter:-

1. Request for a windscreen washer to be located at the petrol bowser at the Walgett Depot. It was further requested to also provide hand towel at the site.
The Committee support the above requests.

Mr Raju Ranjit to arrange for this to be implemented.

2. Suggestion to have more plants inside the Administration Office.
The Committee support this suggestion providing the plants are non flowering plants to ensure no allergies to staff.
This suggestion to be forwarded to Mr Don Ramsland for consideration.

6.5 Items for the next Health & Safety Newsletter

The following items were requested to be placed in the next Health & Safety Newsletter:-

- Employee Assistance Program details
- Call for Fire Wardens for the Walgett Administration Office

6. NEXT MEETING

The next meeting is to be held Thursday, 4th July 2013 commencing at 2pm.

There being no further business the meeting closed at 4.20pm

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: Mr Don Ramsland, General Manager

Reserve Trust Management Committee Reports

Nil

Mayoral Minutes

To be circulated at the Council Meeting

Motions of which Notice has been given

Nil

Presentation of Petitions

Nil

Councillors Questions From Last Meeting

Clr Woodcock

Question 1

Can the water supply at Carinda be investigated as there are reports there is no water pressure?

Response:

The Acting Director Urban Infrastructure Services advised investigation were carried out on the 16/05/2013 and any issues were rectified.

Question 2

Can an investigation of Collarenebri water supply be conducted as there are reports of leaking pipes and a report be brought back to Council on the findings.

Response:

The Acting Director Urban Infrastructure Service advised investigations were undertaken, all leaking pipes and the raw water main have been fixed. A report will be submitted to the July meeting.

Question 3

What is the progress on the amalgamation of the Engineering Department?

Response:

The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision.

Question 4

What is the current progress of repairs to the Collarenebri Agency?

Response:

The Acting Director Urban Infrastructure Services to advise.

Clr Keir

Question 1

Will the Walgett Markets be held in July?

Response:

The General Manager advised that the Walgett Market will be held Saturday, 13th July 2013.

Question 2

Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir?

Response:

The Director Engineering Services advised a site meeting will be held and further investigations undertaken.

Question 3

Can we provide a letter of support for the grant application by Dharriwaa Elders Group for the NSW Environment Trust, Protecting Our Places Program?

Response:

The General Manager advised a letter of support has been provided for the grant application.

Clr Martinez

Question 1

When will the resurfacing of the tar in George Street Collarenebri be undertaken?

Response:

The Director Engineering Services advise large pot holes on George Street have been filled with black Jack and resealing has been scheduled within the 2013/14 Budget.

Question 2

Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area?

Response:

The Director Planning and Regulatory Services advise he is awaiting a response from Crown Lands Dubbo regarding the Lions Park proposal. The Regulatory Officer will be undertaking weekend patrols to ensure all pets are restrained at the markets.

Reports of Delegates and Representatives

COUNCIL'S DECISION ACTION REPORT – May 2013

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland
FILE NUMBER: 10/154

Summary:

This schedule summarises the action taken in respect of matters considered at the previous two meetings of Council.

Background:

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings which required action.

Current Position:

Details of Action taken/being taken are flagged for each motion.

Relevant Reference Documents/Policies:

Resolution Register 28 May 2013

Governance issues:

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

Environmental issues:

Nil

Stakeholders:

Council and Manex Team

Financial Implications:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

COUNCIL DECISIONS ACTION REPORT – May 2013**Recommendation:**

That the Resolution Register for May 2013 be received and noted.

Moved:

Seconded:

Attachments:

Resolution Register- May 2013

Resolution Actions for Ordinary Meeting 19th February 2013

| | | | | | | |
|--------------------|-----------|---|--|--|--|--|
| 19th February 2013 | 1/2013/22 | <p>1. That Council resolve to sell Lot 20 Sec 41 DP 759036 to Walgett Preschool and Long Day Care Centre for the purchase of the sum of \$35,000 plus GST.</p> <p>2. That Council resolve to waive rental payments of \$28,800 under the lease agreement.</p> <p>3. That Council instruct solicitors Booth, Brown Samuels and Olney to prepare a Contract of Sale between the Walgett Preschool & Long Day Care Centre for Lot 20 Section 41 DP759036 to complete the transaction.</p> <p>Moved: Clr Woodcock
Seconded: Clr Cooper</p> | Director Urban Infrastructure Services | <p>19/03/2013 Contracts currently being drawn up by Booth, Brown Samuels and Olney.</p> <p>10/04/2013 Contracts have been drawn up and settlement scheduled.</p> <p>22/04/2013 Contract for sale documents signed by General Manager.</p> <p>22/04/2013 Contract for Sale – Lot 20 Pitt Street Walgett signed and forwarded to Booth, Brown, Samuels and Olney.</p> <p>17/06/2013 Sale is progressing, should be finalised by the end of June 2013, 149 Certificate has been issued.</p> | Director Urban Infrastructure Services | |
| 19th February 2013 | 1/2013/43 | <p>That Council accept the tender for RFT12/011 from Brownrite Building Group Pty Ltd in the sum of \$219,380 for the extension to the Walgett Library in accordance with the plans and specifications forming part of the tender document.</p> <p>Moved: Clr Woodcock
Seconded: Clr Martinez</p> | Director Corporate Services | <p>18/03/2013 Brownrite have accepted the tender and contracts have been drawn up.</p> <p>12/04/2013 Contractors commenced works</p> | Director Engineering Services | |
| 19th February 2013 | 1/2013/45 | <p>That Council approve the renewal of lease between Walgett Shire Council as Trust Manager for the Walgett Recreation (D520033) Reserve Trust; Walgett Recreation (R69987) Reserve Trust and Walgett Baths (R82251 Reserve Trust and the Walgett and District Sporting Club Limited for a term of twenty years from 1 January 2012 to 31 December 2031 at an annual rental of \$2 and on the same terms and conditions of the former lease.</p> <p>Further that Council execute the appropriate lease documentation under the Common Seal of Council and seek the Minister's approval/concurrence to the proposed new twenty year lease.</p> | General Manager | <p>18/03/2013 Lease is currently in the process of being drafted and has been forwarded to the Club for signing.</p> <p>16/06/2013 Matter on hold until Sporting Club administration is finalised.</p> | General Manager | |

WALGETT SHIRE COUNCIL AGENDA

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| | | Moved: Clr Woodcock
Seconded: Clr Lane | | | | |
| 19th February 2013 | Questions for the next Meeting | What is the progress of the Sewer Dump Point's relocation at Lightning Ridge?
Clr Woodcock | Director of Urban Infrastructure Services | 18/03/213 Planned completion of relocation for May 2013.
15/04/2013 Installation of the Sewer Pump will be completed by 30 June 2013.
15/05/2013 New sewer dump point is in Windlass Ave next to Lions Park, as it is not practical to install near new bore.
17/06/2013 Awaiting a dump point kit, will be installed in Harlequin Street. | Director of Urban Infrastructure Services | |
| 19th February 2013 | Questions for the next Meeting | Clr Greenaway advised Suzanne Murray sent a request for a Levee to be Maitland Street, Collarenebri; what is the progress of this request?
Clr Greenaway | General Manager | Legal Position being investigated letter sent to Mrs Murray. | General Manager | |
| 19th February 2013 | Questions for the next Meeting | Can a report be bought back to the March meeting regarding the short and long term plans / options for the maintenance of the Bridges on the Brewon road and details of funding that has been applied for?
Clr Cooper | Director Engineering Services | 01/03/2013 A loan has been applied for two bridges on the Brewon Road, currently awaiting outcome.
15/05/2013 Scheduled a meeting with Clr Cooper and residents on site on 22/05/2013 to discuss issues / concerns raised by residents.
17/06/2013 Meeting has been postponed due to weather conditions until further notice. | Director Engineering Services | |
| 19th February 2013 | Questions for the next Meeting | When are the tenders for the Shire Swimming Pools going to be advertised?
Clr Martinez | Director of Urban Infrastructure Services | 19/03/2013 Tenders will be advertised in April / May.
15/05/2013 Progressing current tender being reviewed. | Director of Urban Infrastructure Services | |

WALGETT SHIRE COUNCIL AGENDA

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|--------------------------|--------------------------------------|---|--|---|--|--|
| | | | | 16/06/2013
Expressions of Interest
advertised on
20/06/2013. | | |
| 19th
February
2013 | Questions
for the next
Meeting | Has the lawn mower owned by the Lightning Ridge Pre-School which went missing been located?
Clr Walford | General Manager | Further investigations
currently being
conducted.
17/06/2013 Apparently
located and returned. | General Manager | |
| 19th
February
2013 | Questions
for the next
Meeting | What is the progress of the proposed pedestrian crossing
outside of the Lightning Ridge Pre-School?
Clr Walford | Director Engineering
Services | 01/03/2013 Traffic
studies are in progress.
17/05/2013 Counter
was removed on the
16/05/2013, data
processing is currently
in progress.
17/06/2013 The traffic
data will be discussed
at the Local Area Traffic
Committee Meeting on
20/06/2013. | Director Engineering
Services | |
| 19th
February
2013 | Questions
for the next
Meeting | Can the installation of a disabled toilet at the Lightning Ridge
Bore Baths be investigated?
Clr Taylor | Director of Urban
Infrastructure Services | 18/03/2013
Investigation being
undertaken into costs of
the project in
conjunction with
2013/2014 Estimates.
15/05/2013 Discussed
in Budget Meeting with
Councillors and will be
discussed further at the
subsequent budget
meetings. | Director of Urban
Infrastructure Services | |
| 19th
February
2013 | Questions
for the next
Meeting | What is the latest situation with the Lightning Ridge Tip?
Clr Taylor | General Manager | A report is being
prepared for Council's
May 2013 Meeting, the
life expectancy of the of
Tip is being reviewed.
17/06/2013 The
consultant has advised
that the tip now has a
life expectancy of five
years due to vertical
expansion. | General Manager | |
| 19th
February
2013 | Questions
for the next
Meeting | At the "Welcome to Lightning Ridge agitator" could Council
provide a hard standing area as it is very boggy in wet
conditions?
Clr Taylor | Director of
Engineering | 01/03/2013
Investigation is
currently in progress
15/04/2013 This will be
put forth for | Director of Engineering | |

WALGETT SHIRE COUNCIL AGENDA

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| | | | | consideration in the 21013/2014 Budget. | | |
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Resolution Actions for Ordinary Meeting 26 March

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|---------------|-----------|--|-----------------------------|--|-----------------------------|--|
| 26 March 2013 | 3/2013/5 | 1. That a licence be issued to the Lightning Ridge Golf Club Ltd for part use of Reserve (R84117) for use as a Golf course subject to the consent of the Minister.
2. That the rent be \$150.00 + GST per annum.
3. That the Mayor and General Manager be authorised to execute the licence agreement under the Common Seal of Council.
Moved: Clr Martinez
Seconded: Clr Lane | Director Corporate Services | 15/04/2013 Documentation prepared and sent to Lightning Ridge Golf Club for signature and return to Council.
15/05/2013 Matter being followed up with Golf Course representative.
17/06/2013 Signed License agreement returned to Council. | Director Corporate Services | |
| 26 March 2013 | 3/2013/11 | Resolved:
1. That a fresh ten year licence with a five year renewal option at market value be negotiated with Imparja Television Pty. Ltd. with regards their existing Walgett site and a further option to purchase the land at market value also negotiated when the issues surrounding the requirements of the new LEP and power connections are resolved.

Moved: Clr Walford
Seconded: Clr Lane | General Manager | Licence being prepared for signature. Digital Broadcasting has commenced in Walgett and Lightning Ridge. | General Manager | |
| 26 March 2013 | 3/2013/15 | That the Council give consideration to a provision in the 2013/2014 budget of an amount of \$20,000.00 for the purchase of 17 iPad tablets and data packages and the Council Dashboard Intranet Software.

Moved: Clr Martinez
Seconded: Clr Lane | Director Corporate Services | 15/04/2013 Provisions to be made in draft estimates.
15/05/2013 Provision made in draft budget. | Director Corporate Services | |
| 26 March 2013 | 3/2013/17 | That the Council invite expressions of interest for the provision of external audit services for a six year period commencing 1 July 2013 on a joint basis with the councils of Coonamble, Warren, Gilgandra and Warrumbungle.

Moved: Clr Lane
Seconded: Clr Keir | Director Corporate Services | 15/04/2013 Matter proceeding. Specifications being prepared prior to advertising.
17/06/2013 Gilgandra Shire Council is progressing the Expression of Interest process. | Director Corporate Services | |

WALGETT SHIRE COUNCIL AGENDA

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|---------------|-----------|--|---|--|---|--|
| 26 March 2013 | 3/2013/18 | <p>1. That the Council assume responsibility for the conduct of the Walgett Markets as per the terms of this report and that the necessary arrangements be put in place.</p> <p>Moved: Clr Keir
Seconded: Clr Walford</p> | Director Corporate Services | <p>15/04/2013 Arrangements being prepared. Risk assessment conducted. First market under Council control in July.
17/06/2013 Arrangements for the 1st Market is in hand.</p> | Director Corporate Services | |
| 26 March 2013 | 3/2013/19 | <p>1. That the revised Walgett Shire Community Strategic Plan be adopted in principle and placed on public exhibition for a period of twenty eight (28) days.
2. And further that a 2013/2014 budget workshop be held on Tuesday 7 May, 2013 (1:00pm) and a special meeting to adopt the draft 2013/2017 Delivery Program, 2013/2014 Operation Plan and budget on Tuesday 14 May 2013 (1:00pm).</p> <p>Moved: Clr Lane
Seconded: Clr Walford</p> | Director Corporate Services | <p>15/04/2013 Community Strategic Plan has been placed on Public Exhibition until Friday 3rd May, 2013. Budget workshop held on 7 May 2013. Community Strategic Plan to be adopted at June Meeting as part of IP&R process.
17/06/2013 Community Strategic Plan to be adopted at Special Meeting to be held 28/06/2013.</p> | Director Corporate Services | |
| 26 March 2013 | 3/2013/21 | <p>1. That Council endorse the recommendation to request Veolia Water Supply to run a prototype trial plant in Collarenebri.
2. That, should the trial prove a success, retrofit of Collarenebri treatment plant be considered in conjunction with the 2013/14 Operational Plan and Budget preparations with a special report being prepared in respect of this issue including sourcing of government funding which may be available.</p> <p>Moved: Clr Greenaway
Seconded: Clr Lane</p> | Director Urban Infrastructure Services | <p>04/04/2013 Veolia has been informed about Councils resolution, Veolia is currently sourcing trial unit.
15/05/2013 Veolia is still sourcing a trial unit.
16/06/2013 Trial unit could possibly be received by the end of June 2013.</p> | Director Urban Infrastructure Services | |
| 26 March 2013 | 3/2013/22 | <p>That Walgett Shire Council resolve to:</p> <p>1. Adopt part of Crown Reserve 230076, commonly known as the Lions Park, as its preferred site at Lightning Ridge for a declared off-leash area for dogs.
2. Write to the Crown Lands Division of the NSW Department of Primary Industries and seek its agreement for the establishment of an off-leash area for dogs within Crown Reserve 230076, commonly known as the Lions Park, over the area delineated in Attachment B.
3. Consider the allocation of a budget of \$3,000 for faeces receptacle and signage for an off-leash area for dogs at Lightning Ridge as part of Council's budget for 2013-2014.</p> | Director Planning and Regulatory Services | <p>1. No action required.
2. Letter sent 4/4/2013
3. Pending, awaiting response from Crown Lands.</p> | Director Planning and Regulatory Services | |
| 26 March 2013 | 3/2013/28 | <p>1. That the matters listed by the Director Engineering Services for brief mention or information be received and noted.
2. That report on Pitt Street and Montkeila Street access for road train will be submitted to the April Council Meeting.</p> <p>Moved: Clr Lane
Seconded: Clr Cooper</p> | Director Engineering Services | <p>15/04/2013 Currently awaiting the RMS's response.
17/06/2013 Will be discussed at the Local Area Traffic Committee Meeting on 20/06/2013.</p> | Director Engineering Services | |

WALGETT SHIRE COUNCIL AGENDA

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|---------------|---------------------------------|---|--|---|--|--|
| 26 March 2013 | 3/2013/30 | <p>1. That Council endorse the action of the General Manager in completing the revised agreement with IMF (Australia) to include the action against Standard and Poors (S&P) to act on behalf of Walgett Shire Council.</p> <p>2. That the successful recoupment of the Dante investment in the sum of \$494,876.90 be noted and the funds be restricted into a Reserve for Economic Development.</p> <p>Moved: Clr Greenaway
Seconded: Clr Martinez</p> | Director Corporate Services | <p>16/04/2013 Settlement details expected to be advised shortly.</p> <ol style="list-style-type: none"> 15/05/2013 still awaiting details of final settlement from Lehman Bros. Funds restricted to Economic Development Reserves. <p>17/06/2013 Update provide to Council 25/06/2013.</p> | Director Corporate Services | |
| 26 March 2013 | 3/2013/31 | <p>1. That the Council note the content of the report and that the property described as Lot 2 & Lot 10 sec 13 DP 758227 (Carinda Hotel) be withdrawn from sale due to a lack of clarity over the current ownership of the property and as a result, whether required notifications have been given to all parties with an interest in the land.</p> <p>2. That Ms Jennifer Petkovic be advised that Council has deferred the sale of the property and that it will be re-listed for a further sale in the event that outstanding rates remain unpaid.</p> <p>Moved: Clr Greenaway
Seconded: Clr Taylor</p> | Director Corporate Services | <p>16/04/2013 Property withdrawn from sale. \$7,500 received as at report date. Further \$1,000 paid bringing total payments to \$8,500. Matter to be followed up with SR Law to determine recovery action.</p> <p>17/06/2013 Legal action options being investigated.</p> | Director Corporate Services | |
| 26 March 2013 | 3/2013/34 | <p>Senior staff of Walgett Shire Council meet with representatives from the Australian Opal Centre to establish a Memorandum of Understanding.</p> <p>Moved: Clr Taylor
Seconded: Clr Martinez</p> | General Manager | Meeting to be arranged. | General Manager | |
| 26 March 2013 | Questions from the last meeting | <p>Can funding for maintenance on the Castlereagh Highway between Lightning Ridge and Walgett be investigated?
Clr Martinez</p> | Director Engineering Services | <p>15/04/2013 Will be discussed at the next RMCC Meeting.</p> <p>15/05/2013 Was discussed at the RMCC meeting held 8th May 2013, RMS is currently considering.</p> <p>17/06/2013 Currently awaiting RMS's 2013/2014 Work Program.</p> | Director Engineering Services | |
| 26 March 2013 | Questions from the last meeting | <p>If \$90,000 is to be spent on the Collarenebri Agency House, what is the value of the House and the cost benefits of the renovations?
Clr Martinez</p> | Director Urban Infrastructure Services | <p>15/04/2013 As at the 29th October 2010 current market value of the property was \$60,000.00. However, Council's General Manager believes that there is justification to carrying out renovations to the premises on a limited scale and will be preparing a further report for Council's consideration in this regard in conjunction with a report on the future operation of the Collarenebri Agency.</p> <p>15/05/2013 A report will be submitted</p> | Director Urban Infrastructure Services | |

WALGETT SHIRE COUNCIL AGENDA

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|---------------|---------------------------------|---|--|--|--|--|
| | | | | Council. | | |
| 26 March 2013 | Questions from the last meeting | Can a report be bought to Council on the cost of the Bill O'brien subdivision?
Clr Lane | General Manager | 17/04/2013 The General Manager will investigate and prepare a report for Council's consideration. | General Manager | |
| 26 March 2013 | Questions from the last meeting | Could Council investigate the possibility of leasing or selling its water supply system?
Clr Lane | Director Urban Infrastructure Services | 17/04/2013 The General Manager advised that the legality of implementing such a proposal will be investigated and a report prepared for Council's consideration. | Director Urban Infrastructure Services | |
| 26 March 2013 | Questions from the last meeting | Can the draft landfill and Pool contracts be bought to Council?
Clr Woodcock | General Manager | 17/04/2013 The General Manager advised that a report in relation to the future operation of Council's Landfill and Swimming Pools is being prepared and this will include draft contracts for Council's consideration. | General Manager | |

Resolution Actions for Ordinary Meeting 23 April 2013

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|---------------|-----------|--|-----------------|---|-----------------|--|
| 23 April 2013 | 4/2013/7 | That Walgett Shire Council:
1. Support the notion of "public funding being used for public benefit"
2. Supports "in principle" the SEXI proposal and the development of a solar energy industry in Walgett Shire.
3. Call on the Federal Government, through the Australia Renewable Energy Agency (ARENA), to provide up to \$200M over five years to the SEXI Group of Councils. To allow the SEXI proposal to be built and operated.

Moved: Clr Woodcock
Seconded: Clr Greenaway | General Manager | Letter of Support being drafted. | General Manager | |
| 23 April 2013 | 4/2013/12 | That the State Minister and Federal Shadow Minister for the Environment be invited to inspect the extent of the Hudson Pear outbreak in the Shire and to fund the \$350,000 required annually to treat new weed incursions and stop the weed spreading.

Moved: Clr Lane
Seconded: Clr Greenaway | General Manager | Invitation being extended through Local Member. | General Manager | |

WALGETT SHIRE COUNCIL AGENDA

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|---------------|-------------------------------|---|---|--|---|--|
| 23 April 2013 | 4/2013/13 | That the "Sculptures on the Highway" project be included for consideration at the 2013/14 Budget Workshop and that further consideration be given regarding the level of participation which Council may have in the organisation of the project.

Moved: Cllr Woodcock
Seconded: Cllr Martinez | General Manager | Provision to be made in 2013/14 draft estimates. | General Manager | |
| 23 April 2013 | 4/2013/21 | 1. That Council delegate to the General Manager authority to sell the two (2) remaining properties being Assessment 6544 for 75 Warrena Street, Walgett – Lot 41 DP 802933 and Assessment 6569 20 Peel Street, Walgett – Lot 1 Section 10 DP 759036 by private treaty in accordance with Section 716 of the Local Government Act 1993.
2. That the General Manager be delegated authority to complete the required legal documentation associated with the sale of the properties submitted for sale under Section 713 of the Local Government Act 1993 and to affix the Council Seal where required.
3. That agreement be sought from owners with multiple properties to transfer any surplus of funds from sale prices exceeding the outstanding rate amount, to other properties in the owner's name for which the sale price did not meet the outstanding rate amount.

Moved: Cllr Lane
Seconded: Cllr Taylor | Director Corporate Services | 1. & 2. All properties settled 13 May with exception of 5-7 Church Street Collarenebri. Requires Documentation to be sorted.
3. To be further considered when final costs have been allocated to each assessment.

17/06/2013 Related processes proceeding. | Director Corporate Services | |
| 23 April 2013 | Question for the next meeting | Could the Gem Street "shoulders" have a bitumen coating. Due to it being a high traffic area, a dust problem is being created for residents in Gem Street opposite the Lightning Ridge Diving and Swimming Pool Complex?
Cllr Taylor | Director Engineering Services | 15/03/2013 In progress. | Director Engineering Services | |
| 23 April 2013 | Question for the next meeting | Could the Lightning Ridge Visitor Information Centre toilets be upgraded and painted to make to the toilets more presentable and pleasant to visit?
Cllr Taylor | Acting Director Urban Infrastructure Services | 15/05/2013 Discussed at the Budget meeting, Budget has been allocated in 2013/14 Financial Year. | Acting Director Urban Infrastructure Services | |
| 23 April 2013 | Question for the next meeting | Can a letter be written to the Regional Manager of Australia Post in relation to the issues being experienced at the Lightning Ridge Post Office?
Cllr Keir | Director of Corporate Services | Letter being drafted to the Regional Manager of Australia Post.
17/06/2013 Awaiting letter from Australia Post. | Director of Corporate Services | |
| 23 April 2013 | Question for the next meeting | Can the Come-By-Chance rubbish tip be inspected as the fence is down and rubbish is everywhere?
Cllr Keir | Acting Director Urban Infrastructure Services | 15/05/2013 Inspections undertaken, seeking quotes to transfer the waste.
17/06/2013 Awaiting for the roads to dry up, programmed for the end of the week. | Acting Director Urban Infrastructure Services | |
| 23 April 2013 | Question for the next meeting | Can the condition of the bitumen in Colless Street Come-By-Chance be inspected?
Cllr Keir | Director Engineering Services | 15/05/2013 Has been inspected on 13/05/2013, work will be undertaken by the end of May 2013.
17/06/2013 Due to excessive work load, the work on Colless Street has been rescheduled to July 2013. | Director Engineering Services | |

WALGETT SHIRE COUNCIL AGENDA

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|---------------|-------------------------------|---|-------------------------------|--|-------------------------------|--|
| 23 April 2013 | Question for the next meeting | When are the two flood damaged causeways on SR5 going to be scheduled for repairs?
Clr Greenaway | Director Engineering Services | 15/05/2013 Work in progress.
17/06/2031 Work will be completed by the end of June. | Director Engineering Services | |
| 23 April 2013 | Question for the next meeting | Noted that he had raised this matter at the February meeting and resident's letters on the issue had not been replied to. He requested that a report be bought back to Council regarding possible funding and planned maintenance for the Bridges and side tracks on the Brewon Road. It was also suggested that Council officers meet with residents.
Clr Cooper | Director Engineering Services | 15/05/2013 A meeting has been scheduled for 20/05/2013 with Clr Cooper and residents onsite .
17/06/2013 Due to the weather conditions the meeting needs to be rescheduled. | Director Engineering Services | |
| 23 April 2013 | Question for the next meeting | When is maintenance scheduled for the Turnbull and Angledool Road?
Clr Murray | Director Engineering Services | 15/05/2013 Conducted site meeting on 24/04/2013, work in progress.
17/06/2013 After the April Council meeting the road was graded but damaged again after rainfall. | Director Engineering Services | |

Resolution Actions for Ordinary Meeting 28 May 2013

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|-------------|-----------|---|-----------------|---|-----------------|--|
| 28 May 2013 | 5/2013/9 | Resolved:
1. That Council review the document and highlight those matters within the Taskforce's latest paper which it is felt should be supported, changed or amended.
2. That the General Manager prepare a submission to The Local Government Acts Taskforce and submit same prior to the closing date of 28th June 2013.

Moved: Clr Keir
Seconded: Clr Lane | General Manager | Attended Taskforce Workshop at Dubbo on 15 May, submission being prepared to lodge by 28/06/2013. | General Manager | |
| 28 May 2013 | 5/2013/11 | 1. That Council review the options as detailed
2. The Council identifies any further options not detailed.
3. That Council eliminate any options not considered suitable.
4. Council identify a preferred option or options that they would like to further evaluate.
5. The General Manager hold a meeting with all Council staff to outline the work of the Panel and Council's position going forward.
6. That Council determine the need to hold a series of public forums to explain the work of the Panel and the proposals being considered.
7. That a full explanation of the current proposals and Council's preferred option(s) be circulated through Council's | General Manager | Meeting held with Councillors on the 14 th June to discuss submission. | General Manager | |

WALGETT SHIRE COUNCIL AGENDA

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|-------------|-----------|--|---|--|---|--|
| | | <p>newsletter and web site.</p> <p>8. That Council further explore options 2, 4 and 5 only.</p> <p>2. Enter into a strong resource sharing agreement with our surrounding Councils (Not necessarily limited to the three identified) which will provide some economies of scale and cost savings. This could be strengthened by the undertaking of a Memorandum of Understanding</p> <p>4. Look at the concept of a much small Regional Authority, say based on Walgett, Brewarrina and Bourke. This could bring to the table the State and Federal Governments and the Aboriginal Organisations. The determination of representation would be one hurdle to overcome.</p> <p>5. Form a County Council with the three Councils to facilitate a better resource sharing model and also have additional bargaining power with the State and Federal Agencies and the ability to engage with the aboriginal communities on a regional basis.</p> <p>9. That the results of the further research be brought back to a Council Workshop.</p> <p>10. That the General Manager engage additional professional expertise if required.</p> <p>11. That the General Manager consult with surrounding Shires to ascertain their intended actions.</p> <p>12. The Mayor and the General Manager be authorised to take any other appropriate action in preparing information for Council's workshop.</p> | | | | |
| 28 May 2013 | 5/2013/14 | <p>Resolved:</p> <p>1. That Council agree to provide a Migrant Information and Referral service through the Community Development unit subject to funding for employment of the worker being provided by the Community Relations Commission (CRC)</p> <p>2. That a provision of \$5000 in 2013-2014 budget for administrative and office expenses associated with the position.</p> <p>Moved: Clr Woodcock
Seconded: Clr Martinez</p> | Director Corporate Services | 17/06/2013 Arrangements proceeding. | Director Corporate Services | |
| 28 May 2013 | 5/2013/17 | <p>Resolved:</p> <p>Make a submission during the public consultation period regarding the planning white paper titled A New Planning System for NSW and draft Planning Bill 2013, regarding the issues outlined in Attachment A, and the Public Exhibition Submission Details be published in the Council Column.</p> <p>Moved: Clr Martinez
Seconded: Clr Lane</p> | Director Planning & Regulatory Services | 17/06/2013 Submission currently being drafted. | Director Planning & Regulatory Services | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | | |
|-------------|--------------------------------|--|---|---|---|--|
| 28 May 2013 | Questions for the next meeting | Can an investigation of Collarenebri water supply be conducted as there are reports of leaking pipes and a report be brought back to Council on the findings.
Clr Woodcock | Acting Director Urban Infrastructure Services | Investigation undertaken; leaking pipes and raw water main have been fixed. A report will be submitted to the July Council Meeting. | Acting Director Urban Infrastructure Services | |
| 28 May 2013 | Questions for the next meeting | What is the progress on the amalgamation of the Engineering Department?
Clr Woodcock | General Manager | The General Manager advised this will be readdressed once the Independent Local Government Review Panel release their final decision. | General Manager | |
| 28 May 2013 | Questions for the next meeting | What is the current progress of repairs to the Collarenebri Agency?
Clr Woodcock | Acting Director Urban Infrastructure Services | Revised scope of works drafted. | Acting Director Urban Infrastructure Services | |
| 28 May 2013 | Questions for the next meeting | Has Council investigated R & M Pearson's letter regarding access to the Walgett Weir? | Director Engineering Services | 17/06/2013 A site meeting will be scheduled and further investigations undertaken. | Director Engineering Services | |
| 28 May 2013 | Questions for the next meeting | When will the resurfacing of the tar in George Street Collarenebri be undertaken? | Director Engineering Services | 17/06/2013 Big potholes have been filled with black jack, r resealing has been scheduled within the 2013/14 Budget. | Director Engineering Services | |
| 28 May 2013 | Questions for the next meeting | Complaints have been received regarding the Leash Free Area in Lightning Ridge, can further investigation be undertaken to find a suitable area? | Director Planning & Regulatory Services | 17/06/2013 awaiting response from Crown Lands Dubbo regarding the proposal for Lions Park. Regulatory Officer will be undertaking weekend patrols to ensure all pets restrained at markets. | Director Planning & Regulatory Services | |
| 28 May 2013 | 5/2013/22 | That Walgett Shire Council resolve to provide of up to \$70,000 from the Water Fund to engage a consultant to undertake the feasibility study, hydrology study and concept design for raising the Barwon Weir 11A and incorporating a fishway.

Moved: Clr Keir
Seconded: Clr Lane | Acting Director Urban Infrastructure Services | Feasibility study concept being finalised. | Acting Director Urban Infrastructure Services | |
| 28 May 2013 | 5/2013/31 | 1) That Council adopt in principal the 2013/14 Draft Operational Plan and Budget, Associated Integrated Planning and Reporting Documentation.

2) That Council Place the documentation on Public Exhibition for 28 days and during this time hold Public Consultation Sessions.

Moved: Clr Martinez
Seconded: Clr Lane | General Manager | Documents currently on Public Exhibition, submissions will close Monday 24/06/2013, a special budgetary meeting to adopt the budget is scheduled for Friday 28/06/2013. | General Manager | |

CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT NSW – JUNE 2013

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/615

Summary:

Copies of weekly circulars numbers 21 – 23 received from Local Government NSW since the April Council meeting have been distributed to Councillors.

Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

Issue 21

Item 8 – War Memorial Fund- Applications for Grants
Item 16- LGNSW Cost Shifting Survey for 2011/12 Financial Year

Issue 22

Item 3 – Independent LGNSW Member Survey- On Now
Item 4 – The Constitutional Alteration (Local Government) Bill for Financial Recognition
Item 5 – Local Government Amendment (Early Intervention) Bill 2013
Item 8 – The A.R Bluett Memorial Award
Item 14 – Model Code of Conduct and Role of Complaint Coordination Workshops July – August 2013

Issue 23

Item 6- The A.R Bluett Memorial Award
Item 12- Request for Council Feedback on LLS Funding Frameworks

Issue 24

Item 13- Abestos Advice for NSW Councils
Item 15- LGNSW Cost Shifting Survey- Reminder to Complete
Item 16- Local Government Infrastructure Audit Report – Results Released

Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Legal Issues:

Nil

Alternative Solutions/Options:

Not Applicable

Conclusion:

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| Circulars Received from The Local Government NSW |
|--|
| <p>Recommendation:</p> <p>That the information contained in the weekly circulars numbers 21 -23 from the Local Government NSW be received and noted.</p> <p>Moved:</p> <p>Seconded:</p> |

***CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT
DEPARTMENT OF PREMIER AND CABINET – JUNE 2013***

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/616

Summary:

Copies of circulars received 13-24 to 13-26 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

Background:

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

| | |
|--------|---|
| 13-24 | Misuse of Council Resources – 2013 Federal Election |
| 13-25 | Updated Guidelines for Breed Assessors |
| 13-26 | Release of Local Government Infrastructure Audit Report |
| M13-04 | Protecting Council Use of CCTV Cameras |

All circulars have been emailed to Councillors prior to Council meeting.

Current Position

| | |
|--------|--|
| 13-24 | Memo to Councillors and Staff |
| 13-25 | Referred to Regulatory / Planning Division |
| 13-26 | Report to July Meeting |
| M13/04 | Report to July Meeting |

Relevant Reference Documents:

Nil

Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

Environmental issues:

Nil

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

Legal Issues:

Nil

Alternative Solutions/Options:

Nil

Conclusion:

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received from the Division of Local Government – June 2013 |
|---|
| <p>Recommendation:</p> <p>That the information contained in the following Departmental circulars 13-24 to 13-26 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

Circulars 13-24 to 13-26



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-24
Date 17 May 2013
Doc ID. A324758

Contact Council Governance Team
02 4428 4100
dlg@dlg.nsw.gov.au

MISUSE OF COUNCIL RESOURCES – 2013 FEDERAL ELECTION

Purpose

To remind council officials (council staff and councillors) of their obligations in relation to the use of council resources in the lead up to the 2013 Federal election.

Issue

It is important that the community has confidence that council property and resources are only used for official purposes. For this reason, the new Model Code of Conduct, which commenced on 1 March 2013, provides that council officials **must not**:

- use council resources, property or facilities for the purpose of assisting their election campaign or the election campaign of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility, or
- use council letterhead, council crests and other information that could give the appearance it is official council material for the purpose of assisting their election campaign or the election campaign of others.

These obligations apply to all election campaigns including council, State and Federal election campaigns.

Councils are also requested to ensure that any regulatory functions relating to election activities are handled in an impartial and even-handed way and in accordance with established procedures and practices.

Failure to comply with these requirements may result in disciplinary action under the code of conduct.

Action

General Managers are requested to bring this circular to the attention of all councillors and council staff.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13 -25
Date 24 May 2013
Doc ID. A317284

Contact Development Team
(02) 4428 4100

UPDATED GUIDELINE FOR BREED ASSESSORS

Purpose

To advise that the Guideline for Breed Assessors has been updated to reflect an increase in the fee payable by a dog owner to obtain a statement from an approved breed assessor.

Issue

- Section 58C(4)(b) of the *Companion Animals Act 1998* provides that the owner of a dog is liable to pay for any costs associated with obtaining a written statement from a breed assessor or temperament assessor for the purposes of that section.
- On receipt of advice from Dogs NSW, which manages the breed assessment process, the Guideline for Breed Assessors has been updated to include the recommended cost of a breed assessment from 1 May 2013:
 - Breed assessment: \$82.50. This includes travel to a suitable assessment location within 10 km of the breed assessor's residence.
 - After that distance, if a breed assessor has to travel, the following costs, per km travelled after the initial 10km in each direction, will apply:
 - \$0.63 per km for a small vehicle (1.6L and under)
 - \$0.74 per km for a medium vehicle (2.6L and under)
 - \$0.75 per km for a large vehicle (2.6L and over)
- The updated Guideline is available on the Division of Local Government's website at www.dlg.nsw.gov.au.

Action

General Managers are asked to bring this Circular to the attention of those council staff with the responsibility for companion animal management.

Ross Woodward

Chief Executive, Local Government

A Division of the Department of Premier and Cabinet

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



Premier & Cabinet
Division of Local Government

Circular to Councils

Circular No. 13-26
Date 10 June 2013
Doc ID: A323320

Contact Performance and Compliance Team
02 4428 4100

RELEASE OF LOCAL GOVERNMENT INFRASTRUCTURE AUDIT REPORT

Purpose

To advise councils that the Minister for Local Government, the Hon Don Page MP, has publicly released the *Local Government Infrastructure Audit Report*.

Issue

- A council-by-council audit of the local government infrastructure backlog is an important part of the NSW Government's local infrastructure backlog policy. The audit was undertaken by the Division of Local Government and has now been completed.
- The audit had four key objectives:
 - Provide information on the infrastructure backlog in NSW;
 - Assess the reliability of information provided by councils to determine the backlog;
 - Identify trends in infrastructure needs by area and asset type;
 - Identify current infrastructure risk exposure.
- The audit was conducted using a survey of councils' infrastructure management practices and processes, historical financial information as well as site visits to a number of councils throughout NSW.
- The report shows that many councils have worked hard to implement appropriate infrastructure management practices and that some councils are facing challenges to renew infrastructure that is critical to their community.
- The support and assistance of councils in providing information to prepare the report is greatly appreciated.
- The *Local Government Infrastructure Audit Report* can be downloaded from the Division's website at www.dlg.nsw.gov.au.

Action

Councils should review the *Local Government Infrastructure Audit Report* and ensure that their councillors are briefed on its content.

Ross Woodward
Chief Executive, Local Government
A Division of the Department of Premier and Cabinet

Division of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E dlg@dlg.nsw.gov.au W www.dlg.nsw.gov.au ABN 99 567 863 195



Ministerial Circular

Circular No. M13-04
Date 17 May 2013
Doc ID: A322641

PROTECTING COUNCIL USE OF CCTV CAMERAS

The NSW Government is committed to ensuring that the NSW Police have the necessary tools for fighting and investigating crime. Local councils are an important partner of the Police in ensuring the safety and protection of local communities.

The NSW Government has acted to ensure that councils can continue using Closed Circuit Television (CCTV) camera systems for the purposes of assisting local police prevent crime in public spaces. Specifically, in light of the recent Administrative Decisions Tribunal decision on council CCTV use, the Government has amended the *Privacy and Personal Information Regulation 2005* to exempt councils from:

- Section 11 of the *Privacy and Personal Information Act 1998* (the Act), with respect to the collection of personal information by using a CCTV camera that the council has installed for the purpose of filming a public place if the camera is positioned so no other land is filmed (unless it is not reasonably practicable to avoid filming the other land when filming the public place).
- Section 18 of the Act, with respect to disclosure to the NSW Police Force of personal information by way of live transmission from a CCTV camera.

Councils must continue complying with all other Information Protection Principles in the Act, including sections 10 and 12(c), and section 18 in relation to disclosures other than to the NSW Police. This includes a requirement to install and maintain appropriate signage near CCTV cameras. Councils should also ensure that that data collected from the CCTV system is secure, that unauthorised access is prevented, and that compliance with data safeguards are monitored and audited.

The Government's action ensures that councils across NSW can continue working with the NSW Police to operate CCTV systems that reduce crime and protect the safety of their local communities.

The Hon Don Page MP
Minister for Local Government
Minister for the North Coast

NSW Government
Governor Macquarie Tower
1 Farrer Place
SYDNEY NSW 2000

MONTHLY CALENDAR – JUNE 2013

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 10/22

Summary:

Monthly calendar of Council activities.

Discussion (including issues and background):

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

Current Position:

The calendar for the months of June 2013 to August 2013 is attached. Councillors are requested to raise any queries prior to the meeting.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

Environmental issues:

Not applicable

Stakeholders:

Councillors
Walgett Shire Council staff

Financial Implications:

Nil

Alternative Solutions/Options:

Not applicable

Conclusion:

Provided there are no changes it is appropriate to receive and note the information.

| MONTHLY CALENDAR – June to August 2013 |
|---|
| <p>Recommendation:</p> <p>That Council receive and note the regular monthly calendar for the period June 2013 to August 2013.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

Calendar for June 2013 to August 2013

WALGETT SHIRE COUNCIL AGENDA

June 2013

| Date of Meeting | Time | What | Who |
|----------------------|---------------------------|--|--|
| Sat 1 June | | | |
| Sun 2 June | | | |
| Mon 3 June | | | |
| Tues 4 June | | | |
| Wed 5 June | | | |
| Thurs 6 June | | | |
| Fri 7 June | | | |
| Sat 8 June | | | |
| Sun 9 June | | | |
| Mon 10 June | | Queens Birthday Holiday | |
| Tues 11 June | | | |
| Wed 12 June | | | |
| Thurs 13 June | | | |
| Fri 14 June | | | |
| Sat 15 June | | | |
| Sun 16 June | | National General Assembly- Canberra | Mayor & General Manager |
| Mon 17 June | | National General Assembly- Canberra | Mayor & General Manager |
| Tues 18 June | | National General Assembly- Canberra | Mayor & General Manager |
| Wed 19 June | 6:30pm | National General Assembly- Canberra
CMCC Meeting – Coonamble
Lighting Ridge Tourism Association Meeting | Mayor & General Manager
Clr Woodcock & Clr Greenaway
Clr Taylor |
| Thurs 20 June | 10:00am
3:00pm | Traffic Committee Meeting
Walgett HACC Meeting | Clr Martinez & Clr Keir
Clr Keir |
| Fri 21 June | | | |
| Sat 22 June | | | |
| Sun 23 June | | | |
| Mon 24 June | | | |
| Tue 25 June | 10:00am | Council Meeting - Walgett | All Councillors & Directors |
| Wed 26 June | | | |
| Thurs 27 June | | | |
| Fri 28 June | 1:00pm | Special Meeting – Adoption of 2013/14 Budget
Submission closing date for comments on Future Directions for NSW
Local Government Paper | All Councillors & Directors
General Manager |
| Sat 29 June | | | |

WALGETT SHIRE COUNCIL AGENDA

JULY 2013

| Date of Meeting | Time | What | Who |
|----------------------|----------------|---|--|
| Mon 1 July | 2:00pm | North West Weight of Loads Committee –Narrabri Shire Council | Clr Cooper & Clr Lane
Director Engineering Services |
| Tue 2 July | | | |
| Wed 3 July | | | |
| Thurs 4 July | | | |
| Fri 5 July | | | |
| Sat 6 July | | | |
| Sun 7 July | | | |
| Mon 8 July | | | |
| Tue 9 July | | | |
| Wed 10 July | | | |
| Thurs 11 July | | | |
| Fri 12 July | | | |
| Sat 13 July | | | |
| Sun 14 July | | | |
| Mon 15 July | | | |
| Tues 16 July | 6:30 pm | Lightning Ridge Tourism Association | Clr Taylor |
| Wed 17 July | | | |
| Thurs 18 July | | | |
| Fri 19 July | | | |
| Sat 20 July | | | |
| Sun 21 July | | | |
| Mon 22 July | | | |
| Tues 23 July | 10:00am | Council Meeting – Rowena | All Councillors & Directors |
| Wed 24 July | | | |
| Thurs 25 July | | | |
| Fri 26 July | | | |
| Sat 27 July | | | |
| Sun 28 July | | | |
| Mon 29 July | | | |
| Tues 30 July | | | |
| Wed 31 July | 10:30am | Walgett Strategic Coordination Group Meeting | General Manager & Director
Corporate Services |

WALGETT SHIRE COUNCIL AGENDA

AUGUST 2013

| Date of Meeting | Time | What | Who |
|--------------------|-------------------------|---|---|
| Thurs 1 Aug | | | |
| Fri 2 Aug | | | |
| Sat 3 Aug | | | |
| Sun 4 Aug | | | |
| Mon 5 Aug | | | |
| Tues 6 Aug | | | |
| Wed 7 Aug | | | |
| Thurs 8 Aug | | | |
| Fri 9 Aug | | | |
| Sat 10 Aug | | | |
| Sun 11 Aug | | | |
| Mon 12 Aug | | | |
| Tues 13 Aug | 10:00 | MVWAC Meeting - Wellington | General Manager |
| Wed 14 Aug | | | |
| Thurs 15 Aug | | | |
| Fri 16 Aug | | | |
| Sat 17 Aug | | | |
| Sun 18 Aug | | | |
| Mon 19 Aug | | | |
| Tues 20 Aug | | | |
| Wed 21 Aug | 10:00
6:30pm | CMCC Council Meeting
Lightning Ridge Tourism Association Meeting | Clr Wodcock
Clr Greenaway & General
Manager
Clr Taylor |
| Thurs 22 Aug | | | |
| Fri 23 Aug | | | |
| Sat 24 Aug | | | |
| Sun 25 Aug | | | |
| Mon 26 Aug | | | |
| Tues 27 Aug | 10:00 | Council Meeting - Walgett | All Councillors and Directors |
| Wed 28 Aug | | | |
| Thurs 29 Aug | | | |
| Fri 30 Aug | | | |
| Fri 31 Aug | | | |

LOCAL GOVERNMENT NSW– ANNUAL CONFERENCE

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 11/149

Summary:

The Annual Conference of Local Government NSW will be held 1-3 October, 2013. It is necessary that Council resolve attendance at the June Council Meeting to enable registration and accommodation arrangements to be finalised.

Background:

The Draft Conference Program is attached. The Association would like input from Councils to guide the content of the business sessions. Councils are requested to identify the most important 3-5 issues which they believe are causing concern to the Council and/or the local community and provide these details to the Association prior to Friday 19 July 2013.

The Association will review all response received and then identify the top 3-5 issues as identified overall by member Councils.

Current Position:

The Mayor and General Manager will be attending the Conference. As provided for in the policy, all Councillors and their partners are entitled to attend and it is considered that it would be particularly appropriate for first time Councillors to attend to gain further insight into how the Local Government Industry in NSW operates.

Relevant Reference Documents/Policies:

Nil

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Councillors

Financial Implications:

Cost per attendee will include the registration fee, accommodation, meals and travel expenses.

Alternative Solutions/Options:

Nil

Conclusion:

It is appropriate for Council to be represented at this conference.

| Local Government NSW Annual Conference– Annual Conference |
|--|
| <p>Recommendation:</p> <p>That attendance of the Mayor and General Manager at the Local Government NSW Annual Conference be confirmed and Councillors raise any issues they would like to be submitted for consideration for the business session of the conference.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

Draft Program for the Local Government NSW Annual Conference

Local Government NSW Annual Conference 2013

DRAFT PROGRAM 1 - 3 October, 2013 (as of 22 May 2013)
Sydney Town Hall, George Street, corner of Park Street, Sydney

Tuesday 1 October

- 4.00pm – 8.00pm Registration opens
Lower Ground Floor, Sydney Town Hall.
- 6.00pm – 8.00pm Presidents' Welcome Reception, Lower Town Hall, sponsored by YMCA.
Welcome from the **Joint Presidents LGNSW**
Welcome from **Cr Clover Moore, Lord Mayor of City of Sydney**
Address by Welcome Function Sponsor

Wednesday 2 October

- 8.00am Registration opens in Lower Town Hall, Sydney Town Hall; Distribution of voting materials; Cloak Room opens in Treasury
- 9.30am – 10.00am *Morning Tea available in Trade Exhibition in Lower Town Hall sponsored by LG Super*
- 8.00am – 10.00am Voting for Executive Positions in Marconi Room, Ground Floor, inclusive of morning tea
(voting is suspended from 10.00am – 11.00am)
- 11.00am – 1.00pm Voting for Executive Positions in Marconi Room, Ground Floor
- 10.00am – 12.00pm Official Opening Ceremony, Centennial Hall, Ground Floor
Official Opening Ceremony:
Welcome to Country **Glenn Doyle**
National Anthem
Introduction by the **Joint Presidents**
Address from Her Excellency **Professor Marie Bashir AC CVO, Governor of NSW** (invited)
Address from **Hon Barry O'Farrell MP, Premier of NSW** (invited)
Presentation of the **AR Bluet Awards**
Presentation of Outstanding Service Awards
Adoption of Standing Orders.
Presentation and Adoption of Treasurer's Report.
- 12.00pm – 1.00pm *Lunch in trade exhibition in Lower Town Hall sponsored by LG Super*
- 1.00pm – 1.30pm Keynote Address: **Hon Don Page MP, Minister for Local Government**
- 1.30pm – 3.30pm Opening of Business Session
1.30pm – 1.45pm Keynote Address: **Cr Clover Moore, Lord Mayor of Sydney**.
Consideration of Motions concerning but not limited to the Independent Local Government Review Panel – findings and directions (**Professor Graham Sansom** invited).
- 3.25pm 5 minutes address by LG Super as Distinguished Sponsor
- 3.30pm *Afternoon tea in Trade Exhibition in Lower Town Hall sponsored by LG Super*
- 4.00pm – 4.30pm **Hon John Robertson MP, Leader of the Opposition** (invited)

WALGETT SHIRE COUNCIL AGENDA

- 4.30pm – 5.00pm LGNSW – Plans for the Future (how your Association will assist its member councils in the year ahead, conference future, membership) Speakers TBC. 5 minute address by NRL Distinguished Sponsor
- 5.00pm End of Day proceedings. Sponsors Happy Hour in Trade Exhibition sponsored by NRL
- 6.00pm Sponsors Happy Hour in Trade Exhibition finishes.
- 4.00pm – 6.30pm Delegates Retreat in Trade Exhibition or Treasury Room as Cloak Room open for dinner arrivals/ changes/ cloak room facilities to cater for changing for dinner for delegates not returning home
- 7.30pm – 11.00pm Gala Dinner in Centennial Hall

Thursday 3 October

- 8.00am Registration opens in Vestibule, Ground Floor, Sydney Town Hall.
- 9.00am Conference Business Session Opens for General Business. 5 minute presentation by EPA as Distinguished Sponsor.
- 9.15am **Ms Gail Kelly, Chief Executive Officer, Managing Director, Westpac Banking Corporation**
- 9.45am Conference Business Session Opens - Consideration of Motions (45 minutes)
- 10.30am *Session breaks for Morning Tea in trade exhibition sponsored by EPA*
- 11.00am **Mr Paul Broad, CEO, Infrastructure NSW (invited)**
- 11.30am 'Regional and Urban councils – what will we look like in 2036?' – **Mark McCrindle**, social analyst with an international renown for tracking global changes and analysing social trends
- 12.00pm Planning debate 'The New Planning System: a Cultural Challenge' Inclusive of **Hon Brad Hazzard MP, Minister for Planning, Mark McCrindle**, futurist and demographer, **Mr Chris Johnson, Chief Executive Officer, Urban Taskforce, Ms Corrine Fisher, Better Planning Network, and Professor Ed Blakely, United States Studies Centre (invited)**
- 12.50pm Report from Elite sponsor/distinguished sponsor
- 1.00pm *Lunch in trade exhibition sponsored by NSW EPA*
- 2.00pm Consideration of Motions (1.5 hours)
- 3.30pm Close of conference. Conference adjourns for Sponsors Happy Hour drinks in trade exhibition sponsored by NRL inclusive afternoon tea
- 4.30pm Sponsors Happy Hour concludes. End of Day proceedings

CLOSE OF CONFERENCE

This program is correct at the time of printing; speakers and program details may have changed due to unforeseen circumstances.

MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 09/1455

Summary:

To advise Council of the following matters/issues which are for brief mention or information only.

1. Mark Coulton MP - Speech to Parliament on the Constitution Alteration (Local Government) 2013 Bill

Minister Coulton has provided a copy of his speech to Parliament on Wednesday 5 June, 2013 regarding the Constitution Alteration (Local Government) 2013 Bill. Please see attached copy of the speech.

| MATTER FOR BRIEF MENTION OR INFORMATION ONLY |
|---|
| <p>Resolved:</p> <p>That the General Manager's Report on matters for brief mention or information only be received and noted:</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments

Mark Coulton MP - Speech to Parliament on the Constitution Alteration (Local Government) 2013 Bill



PARLIAMENTARY DEBATES

HOUSE OF REPRESENTATIVES

PROOF

BILLS

Constitution Alteration (Local Government) 2013

Second Reading

SPEECH

Wednesday, 5 June 2013

BY AUTHORITY OF THE HOUSE OF REPRESENTATIVES

SPEECH

Date Wednesday, 5 June 2013
 Page 33
 Questioner
 Speaker Coulton, Mark, MP

Source House
 Proof Yes
 Responder
 Question No.

Mr COULTON (Parkes—The Nationals Chief Whip) (12:33): I rise here this afternoon to speak on this bill, Constitution Alteration (Local Government) 2013, and to add my support for the referendum to recognise local government in the Constitution. In February 2008 when I made my very first speech in this chamber, I mentioned local government and the important role that it plays in local communities and the relationship between local government and the federal government. It was my involvement through local government that found me leaving my former occupation as a farmer and coming down here. While local government is the government closest to the people, quite often it is the decisions that are made here and in different state capitals around the country that impact on local communities. So that relationship between federal, state and local governments is very important.

I would like to say from the outset that I am disappointed about the process. I believe that we are undertaking this process at five minutes to midnight. Indeed, going back to the hearing of the committee that was set up to look at the success of this referendum, back in January the Electoral Commission said that they believed that optimally they would need six months to conduct a referendum. I will not go into the reasons why that was delayed, but to have it announced when it was, four months out, is going to make it that much harder. But, having said that, the decision has been made to have this referendum, and therefore the Australian people need to get behind it.

I represent 17 local government areas in the electorate of Parkes. One of the issues is that in regional areas the relationship between the federal government and the local entity is more important than in the larger metropolitan areas, because a lot of the services that are taken care of by either state or federal governments or, indeed, private enterprise in a large metropolitan area are left to the local councils in regional areas. Professor Anne Twomey, back in January when she addressed the committee of which I was a member, spoke in opposition to this referendum. One of the reasons she gave was that she believed this change would unfairly favour local governments in regional areas. Indeed, that would be one reason why I would be supporting it. But I think that this is minimal. In some ways I believe we should be going further, because what we have here is a minimal change.

It has been very frustrating that some of the state governments and some quite well-known commentators and ex-members of this place have been very vocal in their opposition to this. Their position in opposition was before the wording was even known. I wonder how you could be strongly opposed to something when you do not even know what was being proposed. When the wording did come out, this was seen as a minimal change. The previous speaker, the member for Parramatta, indicated that this is a minimal change. It is basically fixing up the loopholes that would make direct funding vulnerable to a High Court challenge. I believe the Williams case on school chaplaincy and the Pape case on the stimulus program, which are well-known challenges in the High Court, have put the relationship between the Commonwealth and local government in jeopardy, and I do not believe that we can be sure that we can continue on with the programs we do if we are subject to another High Court challenge.

This is not a change to the relationship between state and local government. Local government is the creature of the states; it is pretty well wholly and solely owned and controlled by the states. This change does not alter that. Some of the website comments I have seen—that this is some sort of power grab from Canberra—are nonsense. The great conspiracy theorists of our country are coming out and speaking about Agenda 21 and a whole range of other quite bizarre movements as being behind this. I find that a nonsense. This is a bit of housekeeping—a minimal change—and should be seen as that.

Historically, some successful programs have come out of this place. In the previous Howard government my predecessor in the now abolished seat of Gwydir, John Anderson, was very much involved in the Roads to Recovery program. It has been a very successful program right across the country. All but maybe three of my councils would be unviable without that program. In more recent times, there has been the rollout of funding under the stimulus programs during the global financial crisis. There has been a lot of discussion about how some of those programs were disasters—look at the pink batts program and at the mismanaged school halls program. But I can tell you there is one program that was rolled out under the Rudd government which you do not hear any complaints about, and that is the funding for regional infrastructure

CHAMBER

that went out to every local government in the whole 500-odd local government areas in Australia. I have not heard any complaints that that funding was not spent in a timely manner; and it also leveraged other funding in those communities. That funding, which came from the federal government during that period, was multiplied to great effect. I can take you right around my electorate to see programs that were rolled out under that program at that time; programs that were a success because they were under the management of local government. We should acknowledge that.

During the time that I was a former mayor of Gwydir Shire Council, the council ended up having two medical centres—one in Bingara and one in Wyallda—that were partly funded by the federal government. Indeed, when I was mayor, the Wyallda centre was, I think, funded under the health infrastructure fund under the Regional Partnerships program. That was a program that was very well regarded in regional Australia, despite the attempt by the current government during 2008-2009 to try and destroy the reputation of that program, and Regional Partnerships was a very effective program. Indeed, if you go right around Australia you will see some magnificent pieces of community infrastructure funded by that program. But going back to the medical centre, towns like Wyallda now have doctors—because we have a community-owned medical centre that was funded by the local council with assistance from the federal government. In many regional areas, the local healthcare facilities are owned by the council. I have quite a few of those in my electorate. That is another relationship where the federal government directly funds local government through health care. I could go on and on about how that is needed. I find it very frustrating that we seem to be getting into a philosophical argument on this without an understanding of the practical ramifications. One of the positives of the programs that go straight through to the local government is that they do not have to deal with the state bureaucracy; the local government can target the money to where it is needed. I am not sure what the Roads to Recovery program involves now but I understand that when it was established there was only a handful of bureaucrats that managed that program, and pretty well every cent of the money ended up being laid out as roadworks, and not gobbled up by state bureaucracies.

Mr Deputy Speaker, the Australian people do have a decision to make on 14 September: as well as deciding who is going to be the government of the day, they need to decide where they stand on this. I believe that due to the short time frame, every council right across Australia should be campaigning to make their residents aware of the importance of this referendum. They need to calm down—hose down—the conspiracy

theorists and they need to point out to people that the sporting fields that they train on, the local pool that they use, and the local medical centre that they attend have all been possible because of a relationship between their council and the federal government. This is a bipartisan referendum, and I will acknowledge that it is the policy of the coalition, as it is of the government, that we support this referendum. Indeed, I believe that all members in this place should be doing that.

Australia does have a poor record when it comes to supporting referendums. I would just ask that the Australian people look at this and realise that it is a minimalistic request; realise that it is not going to change the balance of power or the relationship between the three levels of government; realise that it is just going to give certainty to programs of which they would be aware and from which they are gaining benefit in their communities; and get in and support this referendum. Dismiss the nay-sayers, dismiss the conspiracy theorists and dismiss those who may be trying to find their time in the sunshine again and get a public profile over an issue. This is basic housekeeping, it is not major reform, and not only should this House get behind this referendum but, indeed, everyone in Australia should support this. It is just common sense.

SUPPLEMENTARY REPORTS

REPORTING SECTION: General Manager
AUTHOR: Don Ramsland – General Manager
FILE NUMBER: 11/298

Summary:

Owing to time constraints the following reports will be prepared as supplementary items:

1. Constitutional Referendum
2. Workcover Incident Update
3. Subdivision Update – Industrial Land
4. PCYC Progress
5. I.L.G.R Panel – Submission
6. Round 5 - RLCIPs

| Supplementary Reports |
|--|
| <p>Recommendation:</p> <p>That the advice be received and noted.</p> <p>Moved:</p> <p>Seconded:</p> |

ADOPTION OF POLICY & PROCEDURES – DONATIONS TO CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS-SEC 356 OF THE LGA

REPORTING SECTION: Corporate Services
AUTHOR: Yasmin Jones
FILE NUMBER: 10/22

Summary:

To adopt the Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA.

Discussion (including issues and background):

This policy was previously considered at Council meeting on 23 April 2013.

At that time the following was resolved:

| 4/2013/19 Section 356 Donations to Local Churches and Other Organisations |
|---|
| <p>Resolved:</p> <p>That the draft policy for donations to local churches and other organisations be adopted.</p> <p>Moved: Cllr Lane
Seconded: Cllr Walford</p> <p>CARRIED</p> |

Current Position:

Subsequently the proposal was advertised in the local papers on Thursday 16 May, Thursday 23 May, Thursday 30 May and Thursday 6 June.

The proposal was also displayed on Council's website during the above periods.

No submissions were received during the exhibition period and the policy is now submitted to Council for adoption.

Relevant Reference Documents/Policies:

Chapter 12, Part 1, Section 356 of the Local Government Act 1993

Governance issues:

Council must comply with the provisions of sec 356 of the LGA 1993. Any decision to grant a rebate under sec 356 should be by way of council resolution.

Environmental issues:

Not applicable

Stakeholders:

Churches within Walgett Shire
Not for Profit organisations within Walgett Shire Council
Walgett Shire Council

Financial Implications:

The current budget for 2012 / 2013 is \$22,000. Donations (at 2012/2013 levels) under the revised policy would amount to \$14,991.07

Alternative Solutions/Options:

Nil

Conclusion:

Following exhibition and in view of the fact no submissions were received, it is now appropriate for Council to resolve, in accordance with the requirements of Sections 361,362 and 363 of the Local Act 1993 as amended, to adopt the Policy - Donations to Churches and Other Not for Profit Organisations-Sec 356 of the LGA.

ADOPTION OF POLICY & PROCEDURES – DONATIONS TO CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS-SEC 356 OF THE LGA

Recommendation:

That Council adopt the Policy - Donations to Churches and Other Not for Profit Organisations-Sec 356 of the LGA.

Moved:

Seconded:

Attachments:

Nil

ADOPTION OF POLICY & PROCEDURES – FINANCIAL HARDSHIP- RATE RELIEF POLICY

REPORTING SECTION: Corporate Services
AUTHOR: Yasmin Jones
FILE NUMBER: 10/22

Summary:

To adopt the Financial Hardship- Rate Relief Policy.

Discussion (including issues and background):

This policy was previously considered at Council meeting on 23 April 2013.

At that time the following was resolved:

4/2013/22 Financial Hardship- Rate Relief Policy

Resolved:

1. That the draft policy be adopted in principal and placed on Public Exhibition for 28 days.

Moved: Cllr Lane
Seconded: Cllr Cooper

CARRIED

Current Position:

Subsequently the proposal was advertised in the local papers on Thursday 9 May, Thursday 16 May, Thursday 23 May, Thursday 30 May and Thursday 6 June.

The proposal was also displayed on Council's website during the above periods.

No submissions were received during the exhibition period and the policy is now submitted to Council for adoption.

Relevant Reference Documents/Policies:

Local Government Act
'Hardship Rate Relief Application Form' as per the Department of Local Government (meeting relevant statutory requirements).

Governance issues:

Under Chapter 15, Sections 567, 582, 577, 601, 610E of the local Government Act 1993 Council is to provide an avenue for rate relief for those experiencing financial hardship.

Environmental issues:

N/A

Stakeholders:

Walgett Shire Council and ratepayers
Division of Local Government

Financial Implications:

The Rate Relief Policy will give both Council and ratepayers flexibility in ascertaining 'vulnerable' members of the community capacity to pay rates, allowing options for extension of terms for payment and concessions where applicable. The actual cost to Council is expected to be moderate but will depend on the number of ratepayers who participate.

Alternative Solutions/Options:

Nil

Conclusion:

Following exhibition and in view of the fact no submissions were received, it is now appropriate for Council to resolve, in accordance with the requirements of Sections 361,362 and 363 of the Local Act 1993 as amended, to adopt the Financial Hardship- Rate Relief Policy.

| Financial Hardship- Rate Relief Policy |
|--|
| <p>Recommendation:</p> <p>That in accordance of Sections 361,362 and 363 of the Local Government Act 1993 as amended Council adopt the Financial Hardship- Rate Relief Policy.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

Nil

CASH ON HAND & INVESTMENT REPORT

REPORTING SECTION: Corporate Services
AUTHOR: Shane Roberts – Senior Finance Officer
FILE NUMBER: 09/1460

Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 31 May 2013.

Background:

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

Current Position:

As at 31 May 2013 the operational bank account's balance was \$1,143,481.75. The reconciliation of this balance is:

**Operational Account Bank Reconciliation
 As at 31 May 2013**

| | |
|--|-------------------------|
| | \$ |
| Opening Ledger Account Balance as at 1 May 2013 | 780,509.12 |
| Add: Receipts | 1,191,650.50 |
| Add: Recalled Investments | |
| Less: New Investments | |
| Less: Payments | (6,325,194.28) |
| Closing Ledger Balance as at 31 May 2013 | 1,137,176.05 |
|
Balance as per Bank Statement as at 31 May 2013 |
1,143,481.75 |
| Add: Receipts not banked | 7,909.33 |
| Less: Payments not presented | (14,215.03) |
| Closing Balance of Bank Account | 1,137,176.05 |

3 Term Deposits were recalled to the value of \$1,250,000.00.
 2 new Term Deposits were made to the value of \$1,000,000.00.

WALGETT SHIRE COUNCIL AGENDA

1 transfer was made from the 24hour online account to the value of \$800,000.00.

1 transfer was made to the 24hour online account to the value of \$1,000,000.00.

As at 31 May 2013 Walgett Shire Council's investment register's balance was \$10,500,000.00.

The balance as per the attached investment report comprised:

| | |
|--|-----------------|
| Term Deposits | \$10,500,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 0.00 |

The values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 March 2013 and were supplied by the ANZ Group.

| | |
|--------------------------------|---------------|
| 24 Hour Online Account Balance | \$ 543,355.92 |
|--------------------------------|---------------|

Relevant Reference Documents/Policies:

| | |
|-----------------|---|
| 09/1772-02/0005 | May 2013 bank reconciliation ledger 11.5010 |
| 09/1460-02/0026 | Investments Report To Council 2012-2013 |

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Residents of Walgett Shire Council

Financial Implications:

As per report

Alternative Solutions/Options:

NIL

Conclusion:

As at 31 May 2013 Walgett Shire Council's total available cash and invested funds were \$12,830,913.40 represented by:

| | |
|--|------------------------|
| Reconciled Operational Account Balance | \$ 1,137,176.05 |
| Investments | \$10,500,000.00 |
| 24 Hour Online Saver Account | \$ 1,193,737.35 |
| | <u>\$12,830,913.40</u> |

| |
|---|
| CASH ON HAND AND INVESTMENT REPORT AS AT 31 MAY 2013 |
|---|

Recommendation:

1. That the cash on hand and investment report as at 31 May 2013 be received.

Moved:

Seconded:

Attachments:

Investment Table

WALGETT SHIRE COUNCIL AGENDA

| <u>Investment Institution</u> | <u>Type of Investment</u> | <u>Term (days)</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> | |
|---|---------------------------|--------------------|---------------|------------|-------------------|-----------------------------|------------------------|
| Term Deposits | | | | | | | |
| Credit Union Australia | Term Deposit | 210 | 4.73 | 804/13 | | 28-Aug-13 | \$250,000.00 |
| National Australia Bank | Term Deposit | 195 | 4.65 | 810/13 | | 05-Jun-13 | \$500,000.00 |
| National Australia Bank | Term Deposit | 202 | 4.67 | 814/13 | | 19-Jun-13 | \$500,000.00 |
| Credit Union Australia | Term Deposit | 210 | 4.50 | 820/13 | | 07-Aug-13 | \$250,000.00 |
| IMB | Term Deposit | 133 | 4.20 | 821/13 | | 12-Jun-13 | \$500,000.00 |
| Suncorp | Term Deposit | 126 | 4.20 | 824/13 | | 26-Jun-13 | \$250,000.00 |
| Bank of Queensland | Term Deposit | 175 | 4.40 | 826/13 | | 21-Aug-13 | \$250,000.00 |
| Credit Union Australia | Term Deposit | 273 | 4.20 | 827/13 | | 27-Nov-13 | \$500,000.00 |
| IMB | Term Deposit | 97 | 4.15 | 828/13 | | 05-Jun-13 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 182 | 4.45 | 830/13 | | 04-Sep-13 | \$500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 4.10 | 831/13 | | 05-Jun-13 | \$500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 4.10 | 832/13 | | 12-Jun-13 | \$500,000.00 |
| Suncorp | Term Deposit | 182 | 4.30 | 833/13 | | 11-Sep-13 | \$500,000.00 |
| IMB | Term Deposit | 182 | 4.20 | 834/13 | | 18-Sep-13 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 182 | 4.50 | 835/13 | | 23-Oct-13 | \$500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 92 | 4.20 | 837/13 | | 31-Jul-13 | \$500,000.00 |
| IMB | Term Deposit | 92 | 4.15 | 838/13 | | 31-Jul-13 | \$500,000.00 |
| Bank of Queensland | Term Deposit | 105 | 4.45 | 839/13 | | 14-Aug-13 | \$500,000.00 |
| National Australia Bank | Term Deposit | 182 | 4.10 | 840/13 | | 27-Nov-13 | \$500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 4.10 | 841/13 | | 28-Aug-13 | \$500,000.00 |
| Bankwest | Term Deposit | 70 | 3.75 | 842/13 | | 07-Aug-13 | \$500,000.00 |
| Bankwest | Term Deposit | 96 | 3.70 | 843/13 | | 04-Sep-13 | \$500,000.00 |
| Bankwest | Term Deposit | 60 | 3.75 | 844/13 | | 07-Aug-13 | \$500,000.00 |
| | | | | | | | \$10,500,000.00 |
| Floating Rates Collateralized Debt Obligations (CDO) | | | | | | | |
| Zircon Finance Ltd | Floating Rate CDO | | 0.00 | | 20-Sep-14 | | \$0.00 |
| Morgan Stanley Acs SP | Floating Rate CDO | | 0.00 | | 20-Mar-12 | | \$0.00 |
| Helium Capital Ltd | Floating Rate CDO | | 0.00 | | 23-Jun-14 | | \$0.00 |
| | | | | | | Term Deposit Ledger Balance | \$10,500,000.00 |
| | | | | | | 24 hour Online Bank Account | \$1,193,737.35 |
| | | | | | | | \$11,693,737.35 |

Note that this is a separate interest bearing account linked with the Main Bank Account Investment Report as at 31 May 2013
I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993, associated regulations and in accordance with Council's Policies and Procedures.

Signed



Brad Pascoe
Finance Manager



Prepared and Reconciled by Melissa Toth
Finance Officer

COMMUNITY HALLS

REPORTING SECTION: Corporate Services
AUTHOR: Stephen Holland – Director Corporate Services
FILE NUMBER: 12/14

Summary:

Community halls are valuable assets for the respective communities in which they are located. The Come By Chance hall is well supported by the local community but cannot currently effect insurance cover due to its limited revenue capacity. To safeguard the hall as a community asset, the report recommends that council assume responsibility under a lease agreement with the trustees and its ongoing administration by a sec 355 committee.

Background:

For many decades since early European settlement, Community Halls played a key role in the social lives of residents within the districts where they are located. However their relevance and level of use has declined over the last thirty (30) years as technology and transport advancements have provided district families with a greater range of options for social engagement. However they remain as important focal points for district meetings and social activities and if lost are unlikely to be able to be replaced.

There are six (6) community halls located throughout the shire of which three (3) are directly controlled and administered by the Council as trustee for the crown reserve on which they are situated and one (Carinda) which is on freehold land owned by the Council.. The Cryon Hall is owned by the Crown; however there are currently no active trustees. The Come By Chance hall is on private land with private trustees.

Current Position:

The following community halls are located within Walgett Shire;

Burren Junction



19 Waterloo Street, Burren Junction 2386
Lot 4& 5, Section 3, DP 758199
Burren Junction Public Hall
Trustees: Walgett Shire Council

Collarenebri



8-10 Earl Street, Collarenebri 2833
Lot 5, Section 5, DP 10330
Collarenebri Town Hall Reserve
Reserve Trust Number: 1002226
Trustees: Walgett Shire Council

Cryon



Kamilaroi Highway, Cryon 2832
Lot 42, DP 752264
Cryon Public Hall
Reserve Trust Number: 59195
Trustees:

Rowena



3 Middle Street, Rowena 2387
Lot 50, DP 753953
Rowena Recreation and Public Hall
Reserve Trust Number: 60149
Trustees: Walgett Shire Council

Carinda



6-8 Colin Street, Carinda 2851
Lot 50, DP 758227
Memorial Diggers Hall
Manager: Walgett Shire Council

Come By Chance



Colless Street, Come By Chance 2832
Lot 4, DP 915599
Come By Chance School of Arts
Reserve Trust Number:
Trustees: Jane Keir, Rob Colless & Bill Colless

The level of use varies between halls as does the revenue and costs relating to each. Considerable time is also involved in managing bookings and complying with Lands Dept administrative requirements. For all halls administered by it, the Council meets all costs and provides other services such as risk assessments, public liability insurance and fire extinguisher inspections. It also provides an 'Occasional Hirers' insurance policy to cover eligible users of the halls.

The current administrative arrangements for the Cryon Hall are unclear as there are no trustees in place. It would appear that the current status is that the Lands Dept is responsible for all aspects of the hall's operation. Enquiries have not been able to identify a local booking contact and the current usage of the hall if any.

The Come By Chance Hall is located on private land with the Trustees being Jane Keir, Rob Colless and Bill Colless. The hall is well used by the local community and Council has no role in its administration and incurs no costs for its operation. Currently there is no property insurance on the hall or public liability cover in place for the activities conducted at the hall. Given the limited revenue generated by the hall, the cost of such insurance cover is prohibitive. The following proposal is directed at ensuring that the Come By Chance Hall is secured as a community asset by structuring its administration whereby the Council can demonstrate an 'insurable interest' in the hall and bring it under its insurance arrangements.

Proposal

For council to demonstrate an insurable interest, it must have some responsibility for the property either through outright ownership or through a lease. To achieve this, it is proposed that the hall be leased to the council and that its administration be by way of a sec 355 committee which could comprise some or all of the trustees and community members. The committee would be responsible for all aspects associated with the halls operation including revenue and expenses (exc insurance). The additional cost to council to cover the hall for \$500,000 would be approx \$1,600 and would form part of the annual property insurance premium. It is expected that there would be no impact on the level of the public liability premium from council assuming responsibility for the hall. The committee would be required to provide council with a financial statement at the end of each year for incorporation into the council's financial reports.

Relevant Reference Documents/Policies:

Sec 355 of the LGA 1993
Committee charter
Lease agreement

Governance issues:

The hall would be operated by the committee in accordance with its charter under the LGA 1993. It would be required to provide an annual financial statement to the council.

Environmental issues:

There are no identified environmental considerations associated with this proposal

Stakeholders:

Walgett Shire Council
Come By Chance district community

Financial Implications:

Council currently expends in the order of \$41,000 and receives income of approx \$3,000 annually to administer the community halls situated on crown land for which it is trustee. Assuming responsibility for Come By Chance hall through a sec 355 committee structure is estimated to increase council's costs for public halls generally by approx \$2,000 pa.

Legal Issues:

Council would be required to enter into a lease with the trustees of the hall to assume responsibility for the property.

Alternative Solutions/Options:

That the current administrative arrangements for the hall remain in place.

Conclusion:

The purpose of this report is to inform the council of the current status of community halls across the shire and to recommend that the council assume responsibility for the Come By Chance hall under a lease with the trustees and the establishment of a sec 355 committee for its ongoing administration. It is recommended that the council agree in principal to assuming responsibility for the hall and that a further report be presented in relation to the entering into of a lease and the establishment of a sec 355 committee.

| COMMUNITY HALLS |
|---|
| <p>Recommendation:</p> <p>1. That the council agree in principle to assuming responsibility for the Come By Chance hall and that a further report is presented in relation to the lease conditions and the establishment of a SEC 355 committee for the ongoing administration of the hall.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

PARTNERSHIP PROPOSAL – COLLARENEBRI ABORIGINAL CEMETERY TOILET FACILITIES

REPORTING SECTION: Corporate Services

AUTHOR: George McCormick Manager Community Development

FILE NUMBER: 10/300/004

Summary:

This report recommends supporting a partnership with Gosford City Council (Sister City) Collarenebri Aboriginal Land Council, and youth foundation to construct a toilet block at the Aboriginal Cemetery Collarenebri. It recommends that the council's contribution to the project be from an amount of \$10,000 to be restricted from the current Aboriginal and Community projects votes.

Background:

The Aboriginal Cemetery in Collarenebri has no toilet or wash facilities. The Cemetery is quite a distance from town and the provision of toilet / water facilities would make a positive contribution to the well-being of the community. The cemetery holds a great deal of significance to the community and is regularly visited by tourists and travellers.

Approximately six (6) months ago, councils' sister city Gosford City Council put forward a project to construct a toilet facility at the Collarenebri Aboriginal cemetery. The project proposal is attached and subsequently there has been some email and phone communications regarding firming up the proposal. The final cost of the project will be influenced by the extent of volunteer contribution; however the total project cost is estimated to be in the order of \$80,000.

Current Position:

The Collarenebri Aboriginal cemetery toilet project provides an opportunity for council to work in partnership with its sister city Gosford City and Collarenebri Aboriginal organisations to deliver a project of value to the Aboriginal community. It supports strategy C1.4 in the community strategic plan.

The contribution from each project partner is yet to be determined with the preliminary indication to council being that it considers undertaking some of the excavation work and the concrete slab. It was originally envisaged that the project would commence in the current financial year with council funding a contribution of \$10,000 jointly from the Aboriginal projects budget and the community projects budget. As a result of the anticipated expenditure on the toilet project not occurring in this current financial year, funds remain unspent in both the Aboriginal and community projects budgets. The project will now proceed in the 2013 / 2014 financial year and the report recommends that an amount of \$5,000 be restricted from each budget (\$10,000 total) to facilitate council's involvement in the project when it commences.

Relevant Reference Documents/Policies:

Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010
Walgett Shire Council Community Strategic Plan

Governance issues:

Overall administration of the project is the responsibility of Gosford City Council.

Environmental issues:

The project will be undertaken in accordance with planning and regulatory requirements including environmental considerations.

Stakeholders:

Aboriginal organisations and residents of Collarenebri Residents and visitors to the Aboriginal
Collarenebri Aboriginal Land Council
Gosford City Council (Sister City)
Walgett Shire Council

Financial Implications:

It is recommended that an amount of \$5,000 from each of the Aboriginal projects (BL 11.03561.1479) and the community projects (BL 11.03561.1480) be restricted and carried forward to the 2013 / 14 financial year..

Alternative Solutions/Options:

That Council not support the project.

Conclusion:

The Collarenebri Aboriginal cemetery toilet project provides an opportunity for the council to undertake a worthwhile project for the Collarenebri community in partnership with Gosford City Council and community organisations. The report recommends that a total of \$10,000 be restricted from the current Aboriginal and community projects vote to be carried forward to undertake the project in 2013 / 2014.

Manager Community Development Report

Recommendation:

That Council agree to be a partner in the Collarenebri aboriginal cemetery toilet block project and that \$5,000 be restricted from budget ledger 11.03561.1479 and \$5,000 be restricted from budget ledger 11.03561.1480 and carried forward to the 2013 / 2014 to fund councils contribution to the project.

Moved:

Seconded:

Attachments:

Collarenebri Cemetery toilet proposal

COLLARENEBRI (Collie) ABORIGINAL
CEMETERY PROPOSAL

WALGETT SHIRE COUNCIL LGA

Owner: Collarenebri Local Aboriginal Land Council

Senior Partners.

1. Gosford City Council
2. Walgett Shire Council
3. Koori Connect – Youth Connections
4. NSW Aboriginal Land Council – Central Coast
Regional Office

The Proposal

- 1) To build a toilet block comprising a Ladies Toilet one end and a Mens Toilet at the other with a shaded area in the middle containing a wash area etc.
- 2) To renew and expand the present Shade Shed to allow more space and greater use for grave beautification and as a rest area.
- 3) To beautify the surrounds of the present Bella Way plate.

Proposed Partners.

Owner: Collarenebri Local Aboriginal Land Council

Senior Partners.

1. Gosford City Council
Planning and coordination of partners, funding, materials, volunteers and general input. Contact: Keith Hall
2. Walgett Shire Council
Assistance with planning and coordination of partners, materials, volunteers and general input and ongoing support. Contact: George McCormick
3. Koori Connect – Youth Connections
Provision of design, support, volunteer workers and funding application support. Contact: Denise Markham
4. NSW Aboriginal Land Council – Central Coast Regional Office
Support with sewage requirements of project. Contact: Steve Merritt

WALGETT SHIRE COUNCIL AGENDA

COLLARENEBRI (Collie) ABORIGINAL CEMETERY PROPOSAL WALGETT SHIRE COUNCIL

During a visit to Walgett for the Sister Council Culture and Sports event last August an approach was made from a member of the Collarenebri Local Aboriginal Land Council in relation to assisting them with the construction of a toilet block out at the local Aboriginal cemetery. The Local Aboriginal Land Council owns the land.

Collarenebri is a town with a population of 478 people (2006 Census in north western New South Wales. It is situated in Walgett Shire, on the Barwon River approximately 75 km northeast of Walgett and south west of Mungindi on the Gwydir Highway. It is 16 km (9.9 mi) from Pokataroo which was the nearest railway town prior to closure of the rail service there. Collarenebri is situated at elevation of 150 metres.

Collarenebri is a native word of the Gamilaraay *galariinbaraay*, meaning 'place of flowers' or 'eucalyptus blossoms'.^[20]

History

Originally spelt "Collarindabri", Collarenebri is located near a shallow rocky ford on the Barwon River, which provided a hard bottomed shallow river crossing for stock and pioneering travellers.

In 1860 William Earl settled near the Collarenebri crossing and established "The Squatters Arms" to capitalise on the increasing traffic through the area. Earl and his pub later became famous for having been held up by bushranger Captain Thunderbolt. Earl is credited with having established present day Collarenebri, with a prominent street and aged housing carrying his name. A number of his descendants still reside in the town.^[4]

By the end of 1865, Collarenebri is described as having "two stores, a public house, with another nearly finished: the timber is also lying at Collarenebri for a Government punt; several small houses and a population of about 50 people stationary."^[5]

The town of Collarenebri was later gazetted on 12 July 1867. By 1890 Collarenebri had become a growing town with a hospital, police station, school and a number of businesses. The cemetery at Collarenebri dates back to 1906.

Collarenebri has long been recorded as a significant site for Aboriginal people living in the area. There are many artifacts and significant sites along the Barwon River. On Collymongle Station there are some very old aboriginal carved trees. There is a well maintained Aboriginal cemetery just outside the town which is unique to the area, with graves covered in crushed and melted glass and decorated with items that represent that person.

Industries in the area include cotton and wheat farming, sheep and beef cattle breeding. Other activities include fossicking for gemstones such as topaz, agate and petrified wood.

Collarenebri continues to be a significant community for Aboriginal people.

The Barwon River area is regarded as one of the best inland fishing locations in Australia.

Background to Cemetery (Excerpt from memories by Lyzz Wang – a collie girl)

Both Indigenous and non-Indigenous people are buried with Christian burial rites at Collie at each of the cemeteries. People can choose where they want to be buried although permission must be sought from locals for outsiders. There are two cemeteries now, the Town Cemetery and of course the Aboriginal Cemetery. Aboriginal people are also buried in town. However, the atmospheres of the two are as different as traditional and modern and it would be unbelievable today that an Aboriginal person would choose to be buried anywhere else but Collie Aboriginal Cemetery. The Town Cemetery is typical of ones found anywhere else in the world. Big slabs of cement, tiles and the occasional ornament dominate attempts to coldly contain a life in constructed graves with beautiful words and no aura.

However, the Aboriginal Cemetery approximately eight kilometres from town, is ironically alive. It has an aura of peace, love and lots of colour. We adorn our lost ones graves with shattered coloured glass that forms the bases of all graves. Created in a special way, family work groups carefully lay out designs of matching colours. Flowers and figurines crowd the whole surface. They often reflect a role in life, a hobby or personality. They are pictograms of people gone on ahead. For example, grandparents may have angel figurines among many others.

A young boy has a wombat dressed in Parramatta Rugby colours that tells his nickname and his favourite team. Another person has a German Shepherd from his shearer days. The graves are dug by family members still giving a contact between them and the earth. The men take turns digging in which the mood is lighten by laughter and memories. It is the only cemetery that we know of celebrating love and death this way. Any time of the day is perfect to visit. The area is peaceful and though once no one would dare to go out there at night, nowadays people do camp nearby willingly.

For people from Collie, it is a powerful place where families share memories and opinions are so strong it communicates beyond physical boundaries. It is a meeting place when thoughts and dreams yearn for something more physical. Collarenebri Aboriginal Cemetery is full of love that when a spirit calls for you to visit, you can feel sure it is a genuine call and not a playful request.

Figure 8. Part of Collarenebri Aboriginal Cemetery
Picture by Lyzz Wang



HEALTHY COMMUNITIES INITIATIVE OUTDOOR GYM EQUIPMENT LOCATION PROPOSAL

REPORTING SECTION: Corporate Services

AUTHOR: George McCormick - Manager Community Development

FILE NUMBER: 12/ 237

Summary:

Following a recent review of the Walgett Shire Healthy Communities Initiative, approval has been granted for the purchase and installation of outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri. It is recommended that Council endorse the change to the Implementation Plan and the proposed locations of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.

Background:

A range of activities under the Healthy Communities Program are currently being rolled out to our communities throughout the Shire. Following a recent project review meeting with the funding body, it was agreed to redirect some funding towards the purchase and installation of outdoor gym equipment to be located in Walgett, Lightning Ridge and Collarenebri. In the recent 2012 Speak Up - Walgett Shire Community Strategic Plan review a high percentage of those surveyed expressed the need to improve public facilities and healthy options relating to fitness and well-being.

Current Position:

Following a recent review of the Walgett Shire Healthy Communities Initiative, approval has been granted for the purchase and installation of outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri. As part of the delivery of the HCC programs, the Healthy Communities Coordinator has identified preferred locations for the installation of the equipment. The locations proposed are well located, accessible central areas which members of the respective communities frequent. This proposal is an exciting change to the HCI Implementation Plan and provides an opportunity to achieve ongoing sustainable outcomes after the funding concludes in June 2014. The following locations for the installation of the equipment are proposed;

Walgett - Apex Park Cnr Montkeila & Fox Streets

Will value add existing and currently well utilized fitness park area.

Lightning Ridge - Len Cram Park Cnr- Opal Street & Black Prince Drive

A well located and central position to general populous with excellent accessibility

Collarenebri – Denyer Park Cnr Walgett and Earl Streets

Will value add to facilities currently in the park and utilise existing lights and surroundings.

The allocated funding will meet the purchase and installation cost of the equipment. It is believed that ongoing maintenance costs will be minimal as the equipment is designed for outdoor use. Should the council approve the proposal, it is intended to inform the respective communities of the proposed locations for the equipment and to consider any responses received.

Relevant Reference Documents/Policies:

Walgett Shire Community Strategic Plan
Healthy Communities Implementation Plan
Youth Strategy 2009 – 2014

Governance issues:

The variation to the HCI Implementation Plan has been approved by the funding body.

Environmental issues:

No environmental issues have been identified in relation to this project. Town planning approval is not required.

Stakeholders:

Walgett Shire Council
Healthy Communities Initiative
Walgett Shire community members, people residing, working in, and visiting, the Walgett Shire.

Financial Implications:

An allocation of approximately \$30,000 from the Healthy Communities Initiative Budget has been provided for this project.

Alternative Solutions/Options:

If council was not in agreement with the outdoor gym equipment proposal, a further variation to the Implementation Plan would need to be sought.

Conclusion:

This change to the HCI Implementation Plan provides an opportunity for ongoing sustainable health outcomes after the program concludes in June 2014. It is recommended that Council endorse the change to the Implementation Plan and the proposed locations of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.

Locations of outdoor gym equipment – Healthy Communities Initiative

Recommendation:

That Council endorse the change to the Implementation Plan and the proposed location of the outdoor gym equipment in Walgett, Lightning Ridge and Collarenebri.

Moved:

Seconded:

Attachments:

Nil

DONATION REQUEST – ROYAL FLYING DOCTORS SERVICE

REPORTING SECTION: Corporate Services
AUTHOR: Rebecca Jones – Administrative Assistant
FILE NUMBER: 12/14

Summary:

As part of its annual fund raising, the Royal Flying Doctor Service (RFDS) conducts the Outback Car Trek, that raises over \$1.5 million for the RFDS during the week long event.

The Trek organiser Bill Patrick, has requested that Council waive the fees for the temporary licences, given the nature of the event and the relevance of the RFS Charity to regions such as the Walgett Shire.

Background:

As Trustee, Council is required to report usage of the reserve to the Crown Lands Department and to account for the payment of the licence fees.

Temporary Licences are charged at \$150.00 and are valid for a period of 12 months, which allows unlimited use on the reserve during that period.

Current Position:

On 3 June, the Trek group spent the night at Carinda, utilising the Carinda Hall for meals and the Carinda Sporting Oval and Racecourse for camping. The Ovals and the Racecourse are both situated on Crown Reserves, which requires a temporary licence.

During their stay at Carinda, the Outback Car Trekkers arranged for local community committees and groups to cater for meals and bar services

The Outback Car Trek organiser, Bill Patrick was forwarded the Temporary Licence Agreement forms and requested to pay the licence fees. To date the licence agreements have not been returned or the fees paid.

Council has been requested to give a donation equivalent to the licence fees (\$300) that the Trek organisers are required to pay for use of the Crown Reserves.

Relevant Reference Documents/Policies:

Walgett Shire Council's list of Fees and Charges for hiring Halls, Showgrounds, Sportsgrounds – adopted 26 June 2012 by Council.

Governance issues:

Council administer the reserves in accordance with its obligations as Trustee under the Lands Act.

Environmental issues:

No environmental issues have been identified.

Stakeholders:

Walgett Shire Council
Department of Land and Property Management (LPMA)

Financial Implications:

Should Council approve the donation, payment of \$300 into the reserves trust account would be made from the sec 356 donations vote.

Alternative Solutions/Options:

Council does not approve the donation request and the RFDS is required to make payment of \$300 to Council for the Temporary Licences.

Conclusion:

Council has been requested to support the RFDS fund raising event by waiving the licence fees. The report recommends that a donation of \$300 equivalent to the licence fees be made to the RFDS

| Donation Request |
|--|
| <p>Recommendation:</p> <p>That Council approve the request to waive the licences fees payable by the RFDS amounting to \$300 and that this be funded from the sec 356 donations vote.</p> <p>Moved:
Seconded:</p> |

Attachments:

Letter of request from Bill Patrick, Trek Organiser dated 31 May 2013

WALGETT SHIRE COUNCIL AGENDA



THE OUTBACK CAR TREK
proudly raising funds for The Royal Flying Doctor Service



31st May 2013

The General Manager
Mr Don Ramsland
Walgett Shire Council
PO Box 31
WALGETT NSW 2832

Dear Sir,

Re: Royal Flying Doctor Service Fundraising Outback Car Trek

The Outback Car Trek is a major fundraiser for the Royal Flying Doctor Service, an annual event taking place in June each year. We regularly raise over \$1.5 million for the RFDS during our week long Trek.

On Wednesday June 5 the Trek is spending the night in Carinda, and we have booked the Carinda Hall to cater for our dinner that evening, and our breakfast the next morning.

Most Trekkers will be camping at the local football fields and some at the racecourse complex.

In keeping with the spirit of our event the meals and the bar services are being arranged and provided by a local community committee, and local service groups (rather than professional fly in fly out caterers), ensuring the money we spend in Carinda & Walgett Shire gets returned to the community at grass roots level.

Given the fundraising nature of our event, and the direct applicability the RFDS Charity has to regions such as the Walgett Shire, I would ask that Council consider a request from the Flying Doctor Car Trek to waive the standard hire charges for the Carinda Hall, together with any camping fees that might normally be applicable.

I can be contacted on 0418 626 799 if any further clarification is needed, and I look forward to your favourable response.

Bill Patrick

Bill Patrick
Trek Organiser

Outback Car Trek Pty Ltd
PO Box 789 Round Corner NSW 2158

**MATTERS GENERALLY FOR BRIEF MENTION OR
INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES
– JUNE 2013**

REPORTING SECTION: Corporate Services
AUTHOR: Stephen Holland– Director Corporate Services
FILE NUMBER: 12/14

1. Youth Development and Support

The Youth Opportunities program is based on research evidence which shows that with the appropriate support and opportunity, young people can address and overcome a range of risk factors in their lives.

The program provides time-limited grants for new projects which enable young people to lead and participate in community development activities. It is based on the principles of: inclusiveness (mainstream, targeting all young people); community participation; community service (including volunteering); and partnering with young people and developing networks within communities.

The Youth and Community development team submitted an application under the current round of grant funding and have been successful in securing a grant of \$64,136.00. This will fund the implementation of a partnership project with the youth of Lightning Ridge and Collarenebri. ***The Youth Engage, Encourage and Participate Initiative (YEEPI)*** project will see the youth and young people of Lightning Ridge and Collarenebri, develop, plan and implement activities and opportunities for their fellow young people and communities.

The initiative will be supported by existing youth council sub groups, new members and qualified youth workers .The YEEPI project will allow members of the existing Youth Council sub groups, along with ever increasing new members, the opportunity to stage structured engaging youth focused activities and events on selected Friday nights (YEEPI), as well as “Time to Shine” (TTS) special community events in both communities. The project will develop leadership and communication skills in young people through their involvement with both event facilitation and participation in the Duke of Edinburgh program. It will also assist to raise the profile and connect young people to the broader community through the facilitation of youth driven activities.

2. NAIDOC

Council’s community development team will work in partnership with a range of services and organisations throughout the Shire. The theme for NAIDOC Week 2013 is: We value the vision Yirrkala Bark Petitions 1963.

The Event takes place 7th – 14th July This year’s theme proudly celebrates the 50th anniversary of the presentation of the Yirrkala Bark Petitions to the Federal Parliament. Council will recognize the week with an official opening and ceremony on the lawns of the Shire Chambers in Walgett on Monday 8th July. A community day and youth event will be hosted within the three communities of Walgett, Lightning Ridge and Collarenebri. The Community Development team

WALGETT SHIRE COUNCIL AGENDA

are working with schools, Land Councils, working parties and community to work towards a memorable week of celebrations and recognition. Council has secured \$3000.00 funding (FaHCSIA) to support local programs. Councillors are invited to attend the main event in Walgett or the Community and youth event in each centre.

| Matters for Brief Mention of Information |
|---|
| <p>Recommendation:</p> <p>1. That the report be received and noted.</p> <p>Moved:</p> <p>Seconded:</p> |

REVISED LOCAL APPROVALS POLICY

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director of Planning & Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1582

Summary:

This report recommends that a revised Walgett Shire Council Local Approvals Policy (LAP) be issued for public consultation.

Background:

A Local Approvals Policy (LAP) is a statutory policy established under Chapter 7 of the Local Government Act 1993 (LGA) which supplements the provisions of the Act and the Local Government (Approvals) Regulation 1999 by:

- Specifying the local circumstances in which a person is not required to obtain approval under Section 68 of the LGA.
- Specifying criteria, which the Council must consider when determining whether or not to grant approval to a particular activity.
- Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

Activities that require approval under Section 68 of the LGA, include installing manufactured homes, plumbing work, operating a system of sewage management, sandwich boards, street awnings, street trading and operating a caravan park.

The current LAP will expire 12 months after the declaration of the poll for the September 2012 Council election (in accordance with Section 165(4) of the LGA).

Current position:

A copy of the draft revised LAP has been circulated to Councillors via an e-mail dated 13 June 2013. A hard copy will also be provided at the Council meeting.

Various relatively minor changes have been made to the draft LAP, primarily to reflect legislative amendments which arose since the current LAP was adopted by Council in 2010.

The following steps summarise the processes that must be followed to formalise the revised LAP:

1. Council must give public notice of a draft LAP after it has been prepared (LGA S.160(1)).
2. The LAP must be placed on public exhibition for not less than 28 days (LGA S.160(2)).
3. The public notice must also specify a period of not less than 42 days during which the public can make submissions to the council (LGA S.160(3)).

WALGETT SHIRE COUNCIL AGENDA

4. After considering all submissions received, the Council may decide to amend, adopt without amendment, or not to adopt the LAP (LGA S.161(1)).
5. If the amendments are not substantial in the Council's opinion, then it may adopt the amended without further public exhibition (LGA S.161(2)).
6. If the amendments are substantial, then the LAP must be publicly exhibited once more in accordance with the LGA, as described above (LGA S.161(2)).
7. A council must get the approval of the Director General of the Department of Local Government for the part of the LAP relating to exemptions from the necessity to obtain approval (LGA S.162).
8. The council must give public notice of the adoption of a LAP (LGA S.166)).

Relevant reference documents/policies:

- Local Government Act 1993 – particularly Chapter 7.
- Local Government (General) Regulation 2005.
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.
- Department of Local Government Practice Note 14 titled Local Approvals Policies, issued March 1996.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- to be a responsible employer.

Environmental issues:

No significant environmental issues known or expected.

Stakeholders:

Public, Walgett Shire Council, Division of Local Government.

Financial Implications:

The primary cost associated with an LAP is wages for the staff involved in preparing and implementing the policy. Some advertising costs will also be incurred. All costs can be met from existing budgets.

Exemption provisions within the LAP may reduce income derived from activity application fees. However the community will benefit from reduced 'red tape' and staff time will become available to deal with other matters.

Alternative solutions/options:

Do nothing:- Council can choose not to implement a LAP. This option has not been recommended because the LAP establishes formal exemptions from statutory approval for a wide range of community and private activities under defined circumstances. Without those exemptions the activities cannot be legally conducted unless an approval has been issued by Council under section 68 of the Local Government Act 1993.

Conclusion:

The LAP provides exemptions from formal approval for a wide range of community and private activities. It effectively reduces red tape for the community.

Revised draft Walgett Shire Council Local Approvals Policy

Recommendation:

That Walgett Shire Council resolve to:

1. Note the draft revised Walgett Shire Council Local Approvals Policy.
2. Place the draft Walgett Shire Council Local Approvals Policy on public exhibition for a minimum of six weeks and invite written submissions from the public on the draft policy.
3. Advertise the public exhibition of the draft Walgett Shire Council Local Approvals Policy via:
 - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
 - (b) Council's web site.
 - (c) Letters to precinct committees and community working parties.

Moved:

Seconded:

Attachments:

Nil

ENFORCEMENT POLICY

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director of Planning & Regulatory Services, Matthew Goodwin
FILE NUMBER: 13/105

Summary:

This report recommends that Council adopt a revised enforcement policy.

Background:

In recognition of the regulatory responsibilities of all Councils, the NSW Ombudsman in June 2002 published "Enforcement Guidelines for Councils" which included a model enforcement policy. Those guidelines recommend that Councils adopt an enforcement policy.

An enforcement policy reflects the need for the decision making processes of Council's authorised officers to be carried out in a transparent, efficient, fair and consistent manner while having regard to all the circumstances in each case.

Since 2007 Walgett Shire Council has maintained an enforcement policy based on the NSW Ombudsman's guidelines.

Current position:

A copy of the revised enforcement policy has been circulated to Councillors via an e-mail dated 13 June 2013. A hard copy will also be provided at the Council meeting.

The most significant changes from the previous version of the policy are:

- Section 13 – Options for dealing with unlawful activities:- Decision making in relation to non-compliance has been amended from 2 to 4 weeks.
- Section 15 – Delegations for enforcement action:- Updating the reference to the Public Health Act to 2010. Also adding the Plumbing and Drainage Act 2011.

Unlike a Local Approvals Policy or Local Orders Policy adopted by Council under Chapter 7, Part 3 of the Local Government Act, an enforcement policy does not require public exhibition.

It is recommended that Walgett Shire Council note and adopt the revised policy

Relevant reference documents/policies:

- Existing Walgett Shire Council Enforcement Policy, adopted by Council on 24 March 2009.
- Enforcement Guidelines for Councils published by the NSW Ombudsman in June 2002.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- to be a responsible employer.

Environmental issues:

No significant environmental issues known or expected.

Stakeholders:

Public, Walgett Shire Council, Division of Local Government.

Financial Implications:

Nil.

Alternative solutions/options:

Do nothing:- Council can choose not to implement an enforcement policy. This option has not been recommended because this would be inconsistent with the enforcement guidelines published by the NSW Ombudsman and best practice.

Conclusion:

Having an Enforcement Policy reflects the need for the decision making processes of Council's authorised officers to be carried out in a transparent, efficient, fair and consistent manner while having regard to the circumstances of each matter.

Walgett Shire Council Enforcement Policy

Recommendation:

That Walgett Shire Council resolve to:

1. Note and adopt the revised Walgett Shire Council Enforcement Policy.
3. Advertise the availability of the Walgett Shire Council Enforcement Policy via:
 - (a) Council's newspaper column in the Lightning Ridge News and the Walgett Spectator.
 - (b) Council's web site.
 - (c) Letters to precinct committees and community working parties.

Moved:

Seconded:

Attachments:

Nil

HERITAGE ACTIVITIES AND REPORTING 2012/2013

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Director of Planning & Regulatory Services, Matthew Goodwin
FILE NUMBER: 09/1165-03

Summary:

Council's Heritage Advisor has prepared a series of heritage related reports for 2012-2013 on behalf of Walgett Shire Council. It is recommended that Council note and endorse the respective reports, as well as adopt an updated Heritage Strategic Plan for 2013-2015.

Background:

Council has two ongoing local heritage programs, as follows:

- Heritage advisory services – Ray Christison of High Ground Consulting visits the Shire periodically and provides technical assistance to Council and the community on heritage matters. This includes advice for people considering, or undertaking, work on items proposed for listing as local heritage items.
- Local heritage fund – Small grants are provided to owners of items proposed for listing a local heritage items to assist with the maintenance of those items.

Both programs are partially funded by grants from the NSW Office of Environment and Heritage. A condition of each grant requires that annual reports be prepared and submitted to the Office prior to payment.

Current position:

HERITAGE ADVISOR ACTIVITIES:- Ray Christison is engaged to implement Council's Heritage Strategy and to provide advice to owners of heritage properties. During the period he worked with owners of heritage buildings to ensure good outcomes for their properties and provided advice to Council on development applications affecting heritage items.

The following has been achieved in 2012/2013.

- Provision of advice on the management of heritage items within the shire, including:
 - All Saints Anglican Church, Carinda,
 - Burren Junction CWA Rest Rooms,
 - Collarenebri Race Track Grandstand,
 - Cottage – 3 Warrena Street, Walgett,
 - Fred Bodel's Hut, Lightning Ridge
 - Glenburnie Homestead & outbuildings,
 - Liberty Cinema, Collarenebri,
 - Liberty Outdoor Cinema, Collarenebri,
 - Lightning Ridge Hospital (former),
 - Paddy O'Hara's Hut, Lightning Ridge,
 - 3 Mile Post Office, Lightning Ridge.
- Advice provided on developments potentially affecting heritage places, including:
 - Collarenebri Public School,

WALGETT SHIRE COUNCIL AGENDA

- Liberty Cinema, Collarenebri,
 - Bungalow – 52 Warrena Street, Walgett,
 - Cottage – 3 Warrena Street, Walgett,
 - St Joseph's Catholic Church, Collarenebri.
- Provision of small grants through the Local Heritage Fund to assist owners of heritage properties:
 - Burren Junction CWA Rest Rooms,
 - Lightning Ridge Bush Nurse's Cottage,
 - 3 Mile Post Office, Lightning Ridge,
 - St John's Anglican Church, Carinda.
- Development of Conservation Action Plans for:
 - Cottage – 3 Warrena Street, Walgett,
 - Liberty Cinema & Outdoor Cinema, Collarenebri.
- Development of a 2013/2016 Heritage Strategy.

HERITAGE REPORTS:- The NSW Office of Environment and Heritage requires annual reports to be prepared by council's Heritage Advisor as follows:

- Claim form for reimbursement of funds expedited from local heritage fund 2012-2013 (Attachment A).
- Walgett Shire Heritage Strategy Annual report 2012-2013 (Attachment B).
- Walgett Shire Council Heritage Strategic Plan 2013-2016 (Attachment C).

The above mentioned reports were submitted to the NSW Office of Environment and Heritage on 17 May 2013 in order to meet the deadline imposed by that agency.

Relevant reference documents/policies:

- Report of the Community Based Heritage Study of Walgett Shire, 2008 (Trim 09/1165/013).
- Heritage schedule within the Draft Walgett Local Environmental Plan 2012.

Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights
- to facilitate the involvement of councillors, members of the public, users of facilities and services and council staff in the development, improvement and co-ordination of local government
- to keep the local community and the State government (and through it, the wider community) informed about its activities
- to ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected
- to be a responsible employer.

Environmental issues:

Council's local heritage grant and heritage advisory service programs are a positive demonstration of its commitment to assisting land owners with the maintenance of local heritage items.

Stakeholders:

Owners of items proposed for listing as items of local heritage within the draft LEP, Walgett Shire Council, public, NSW Office of Environment & Heritage.

Financial Implications:

Council's 2012-2013 budget included the following provisions for heritage related matters:

| | LINE ITEM | BUDGET | ACTUAL |
|---------|-------------------------|----------|----------|
| Revenue | Heritage advisor grant | \$11,942 | \$4,023 |
| | Heritage projects grant | \$13,442 | \$3,129 |
| Expense | Heritage advisor | \$38,141 | \$12,068 |
| | Heritage projects | \$40,325 | \$9,386 |

HERITAGE ADVISOR

I note that Council expended \$12,068.75 and that the Heritage Branch has agreed to reimburse Council our 1/3 share (or \$1 for \$2) up to the maximum approved of \$7,500. We will therefore pay Council \$4,023 (rounded) plus nil GST.

LOCAL HERITAGE FUND

I note that Council expended \$9,385.75 and that the Heritage Branch has agreed to reimburse Council our 1/3 share (or \$1 for \$2) up to the maximum approved of \$8,500. We will therefore pay Council \$3,129 (rounded) plus nil GST.

The actual expenditure incurred on heritage projects (\$9,386) is substantially below the budgeted amount (\$40,325).

Receipt of the heritage advisor grant and the local heritage fund grant is conditional upon Council submitting the appropriate reports and plan (Attachments A, B and C).

Alternative solutions/options:

Do nothing:- Council could choose not to endorse the documents that are required by the Office of Environment and Heritage. This may result in the Office withdrawing some or all heritage grant funds.

Conclusion:

The heritage grants and advice services provided by Walgett Shire Council with the financial assistance of the NSW Office of Environment and Heritage are important tools tool facilitate heritage conservation and awareness within the local community.

Heritage activities and reporting 2012-2013

Recommendation:

That Walgett Shire Council resolve to:

1. Note the report on the activities of Walgett Shire Council's Heritage Advisor, Ray Christison, during 2012-2013.
2. Endorse and adopt the following documents, as prepared by Walgett Shire Council's Heritage Advisor, Ray Christison:
 - (a) Claim form for reimbursement of funds expedited from local heritage fund 2012-2013.
 - (b) Walgett Shire Heritage Strategy Annual report 2012-2013.
 - (c) Walgett Shire Council Heritage Strategic Plan 2013-2016.
3. Endorse submission of the documents to the NSW Office of Environment and Heritage.

Moved:

Seconded:

Attachments:

- A – Claim form for reimbursement of funds expedited from local heritage fund 2012-2013
- B – Walgett Shire Heritage Strategy Annual report 2012-2013
- C – Walgett Shire Council Heritage Strategic Plan 2013-2016

ATTACHMENT A – CLAIM FOR REIMBURSEMENT OF FUNDS EXPEDITED FROM LOCAL HERITAGE FUND 2012-2013

Claim form for reimbursement of funds expedited from local heritage fund

These reporting requirements must be completed to reimburse funds from your local heritage fund.

The Office of Environment and Heritage (OEH) will reimburse funds according to the funding agreement with the council for that financial year.

- Step 1:** The council issues project funding agreement offers to successful applicants specifying the exact work to be funded, required supervision and completion date.
- Step 2:** Before the project commences, the council or the applicant should take a photograph which should be inserted in Template B of this form in the 'Before project photo' column.
- Step 3:** Once the project is completed, the council heritage officer or heritage advisor will inspect the project and take a photo of it. This photo should be inserted in Template B of this form in the 'After project photo' column.
- Step 4:** The council heritage officer or heritage advisor will also complete and sign off a [Local heritage fund – project compliance certification form for certifiers](#) for the project. This form must be submitted to the council before the project funding can be paid.
- Step 5:** The council must complete this claim form and email it to victoria.throp@heritage.nsw.gov.au by **15 May** each year to claim local heritage fund reimbursement. Do not post the form as OEH is a paperless office.

This form consists of:

- **Template A** – a table listing all completed projects
- **Template B** – a one-page final project report for each project.

Note: Information included in this claim form can also be used when completing the heritage strategy annual report.



OEH 2013/0162

Template A

Use this template to list details of all completed projects. An example of the table has been included below.

| Broadway Council local heritage fund for 2015–16 financial year | | | | | |
|---|------------------------------|--|---------------------------|---------------------------------|-------------------------------|
| Applicant | Heritage item address | Project description | Total project cost | Applicant's contribution | Local heritage funding |
| Inverell Pioneer Village | Tingha Road | Restoration of Robey portable steam engine | \$16,000 | \$15,000 | \$1,000 |
| Potters Historic House | Bell Road | Restoration works on supporting structures | \$15,000 | \$14,000 | \$1,000 |
| TOTAL | | | \$31,000 | \$29,000 | \$2,000 |
| Based on the approved funding agreement for the 2015–16 financial year, the Office of Environment and Heritage will reimburse your council. | | | | | |

Please complete the following table

| Walgett Shire Council local heritage fund for 2012–13 financial year | | | | | |
|---|---|---------------------------------|---------------------------|---------------------------------|-------------------------------|
| Applicant | Heritage item address | Project description | Total project cost | Applicant's contribution | Local heritage funding |
| Burren Junction CWA Hall | Cnr. Alma & Waterloo Sts
Burren Junction | Restore floors within the hall | \$4,416.50 | \$2,208.25 | \$2,208.25 |
| Bush Nurse Cottage | 7 Morilla St
Lightning Ridge | Repair termite & weather damage | \$2,630.00 | \$1,315.00 | \$1,315.00 |
| St John the Evangelist Church | Colin Street,
Carinda | Repaint exterior | \$11,550.00 | \$5,775.00 | \$5,775.00 |
| Three Mile Post Office | Three Mile Opal Field,
Lightning Ridge | Restore slab-walled section | \$175.00 | \$87.50 | \$87.50 |
| TOTAL | | | \$18,771.50 | \$9,385.75 | **\$9,385.75 |

Based on the approved funding agreement for the 2012–13 financial year, the Office of Environment and Heritage will reimburse your council

** The council can claim reimbursement of this amount from the Office of Environment and Heritage, according to the approved council funding agreement.

Template B

Use this template to prepare a one-page final report for each completed project.

Walgett Shire Council local heritage fund for 2012-13 financial year

Final project report

Heritage item address: Burren Junction CWA Hall, Cnr. Alma & Waterloo Streets, Burren Junction NSW 2386

Project description: Restore floors within the hall

Reason for the project: Original cypress floors heavily worn, & in need of a light sand & repolishing.

Heritage item listing: Walgett Shire LEP Schedule 5

Applicant name: Burren Junction CWA

Date commenced: 30 September 2012

Date completed: 28 February 2013

Total project cost: **\$4,416.50**

Applicant contribution: **\$2,208.25**

Local heritage fund contribution: **\$2,208.25**

Before project photo:



After project photo:



Template B

Use this template to prepare a one-page final report for each completed project.

Walgett Shire Council local heritage fund for 2012-13 financial year

Final project report

Heritage item address: Bush Nurse Cottage, 7 Morilla Street, Lightning Ridge NSW 2834

Project description: Repair termite & weather damage

Reason for the project: There is a need to provide ongoing protection to this building

Heritage item listing: Walgett Shire LEP Schedule 5

Applicant name: Lightning Ridge Historical Society Inc

Date commenced: 30 September 2012

Date completed: 30 March 2013

Total project cost: **\$2,630.00**

Applicant contribution: **\$1,315.00**

Local heritage fund contribution: **\$1,315.00**

Before project photo:



After project photo:



Template B

Use this template to prepare a one-page final report for each completed project.

Walgett Shire Council local heritage fund for 2012-13 financial year

Final project report

Heritage item address: St John the Evangelist Church, Colin Street, Carinda NSW 2831

Project description: Repaint exterior

Reason for the project: The church was seriously in need of repainting

Heritage item listing: Walgett Shire LEP Schedule 5

Applicant name: Anglican Parish of Coonamble

Date commenced: 30 September 2012

Date completed: 30 November 2012

Total project cost: **\$11,550.00**

Applicant contribution: **\$5,775.00**

Local heritage fund contribution: **\$5,775.00**

Before project photo:



After project photo:



Template B

Use this template to prepare a one-page final report for each completed project.

Walgett Shire Council local heritage fund for 2012-13 financial year

Final project report

Heritage item address: Three Mile Post Office (former), Three Mile Opal Field, Lightning Ridge NSW 2834

Project description: Restore slab-walled section

Reason for the project: General decay of original structure

Heritage item listing: Walgett Shire LEP Schedule 5

Applicant name: Lightning Ridge Historical Society Inc

Date commenced: 30 September 2012

Date completed: 30 March 2013

Total project cost: **\$175.00**

Applicant contribution: **\$87.50**

Local heritage fund contribution: **\$87.50**

Before project photo:



After project photo:



ATTACHMENT B – WALGETT SHIRE HERITAGE STRATEGY ANNUAL REPORT 2012-2013

NSW Heritage Grants Local Government Heritage Management Program

Template for Heritage Strategy Annual Report 2012–13

Background

A requirement of the NSW Heritage Grants Local Government Heritage Management Program is that each council must prepare, adopt and implement a three-year heritage strategy for 2011–12 to 2013–14. This strategy must be based on *Recommendations for local government on heritage management* (Office of Environment and Heritage and the Heritage Council of NSW 2011).

As part of the funding agreement for each council's heritage advisor, the council must prepare and submit an annual report on the implementation of their heritage strategy to the Heritage Council by 15 May each year. Generally, this report will be prepared by the council's heritage advisor and heritage officer.

The outcomes and indicators in the Heritage Strategy Annual Report 2012–13 template are based on a standardised heritage strategy developed from *Recommendations for local government on heritage management*.

Councils must use this reporting template to summarise their achievements throughout the year.

Please complete this template electronically by inserting responses as follows:

1. Fill in the key performance indicator data in the **grey areas** for each heritage strategy recommendation.
2. Using this data, complete the **grey areas** for all four evaluation questions for each outcome.
3. If you would like to include extra information about and for your council, please add your comments in the 'optional comments' **grey area**.

The Heritage Council will include this data in their annual report on the NSW Heritage Grants Local Government Heritage Management Program. This report will be made available on the [Office of Environment and Heritage's \(OEH's\) website](#).

Lodging your heritage strategy annual report for 2012–13

As per the heritage advisor agreement, a copy of this annual report must be:

1. lodged with your council for adoption
2. lodged with the Heritage Council.



OEH 2013/0191



Your council name: Walgett Shire Council

I confirm that the total expenditure for the heritage advisor service during 2012–13 (which includes an estimate for the June 2013 visit) was \$ 12,068.75 ex GST.

Reporting on recommendations and outcomes

Recommendation 1: Establish a heritage committee to deal with heritage matters in your area

Outcome 1: Caring for our heritage – increased community participation, awareness and appreciation of heritage in the local area

Key performance indicators

| | |
|--|--|
| Heritage committee established | Yes <input type="checkbox"/> No X |
| Heritage committee constituted under s. 377 of the <i>Local Government Act 2009</i> | Yes <input type="checkbox"/> No X
Optional comments: |
| Heritage policy written and adopted by the council | Yes <input type="checkbox"/> No X
Date completed:
Date/s reviewed and updated:
Optional comments: Draft heritage policy written but not yet submitted to Council. |
| Heritage committee advice/input to council decision making | Yes <input type="checkbox"/> No X
of pieces of advice/input to council decision making
Optional comments: |
| Local heritage consultants directory established | Yes X No <input type="checkbox"/>
Optional comments: |
| (Optional) Council website link provided to the OEH website Heritage Consultants Directory | Yes <input type="checkbox"/> No X
Optional comments: |
| Local services and suppliers directory established | Yes X No <input type="checkbox"/>
Optional comments: |
| (Optional) Council website link provided to the OEH website Services and Suppliers Directory | Yes <input type="checkbox"/> No X
Optional comments: |

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Council does not have a Heritage Committee. This is considered impractical in a shire as

WALGETT SHIRE COUNCIL AGENDA

large as Walgett Shire. What were the key results or achievements for this year?
Engagement with a range of communities across the shire. Development of a Heritage Policy

2. Were there any challenges or disappointments that had a major effect on results? Briefly describe what actions have been taken to address these. None particularly.
3. What will you do next year?
Continue as per previous years.

Recommendation 2: Identify the heritage items in your area and list them in your local environmental plan (LEP).

Outcome 2: Knowing and valuing our heritage – increased knowledge and proactive management of heritage in your local area

Key performance indicators

| | |
|---|---|
| Community based heritage study completed | <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Date completed: April 2008</p> <p>Date/s reviewed and updated: Ongoing review with major recommendations in June 2011.</p> <p># 129 of heritage items recommended for inclusion in your LEP heritage schedule</p> <p>Optional comments: Proposed heritage schedule reduced following administrative review. Recording of new items continues.</p> |
| Aboriginal heritage study completed | <p>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Date completed: May 2011</p> <p>Date/s reviewed and updated:</p> <p>Optional comments:</p> |
| Number of heritage items included in the existing LEP's heritage schedule | <p># 0 of heritage items included in LEP heritage schedule</p> <p>Date completed: 1990/2000</p> <p>Date/s reviewed and updated:</p> <p>Optional comments:</p> |
| The council has gazetted a principal LEP with model heritage provisions in accordance with the Standard Instrument (LEPs) Order | <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>Date gazetted:</p> <p>Optional comments: The Standard Instrument LEP is in the final stages of development.</p> |

| | |
|--|---|
| Statement of significance for all heritage items in the existing LEP | <p>Yes X No <input type="checkbox"/></p> <p>Date completed: April 2008</p> <p>Date/s reviewed and updated:</p> <p>Optional comments: We are reviewing statements of significance on an ongoing basis.</p> |
|--|---|

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome? Council is in the final stages of completion of a Standard Instrument LEP.
2. What were the key results or achievements for this year? Ongoing review of statements of significance to improve their scope and accuracy. Recording and assessment of one new item.
3. Were there any challenges or disappointments that had a major effect on results? Briefly describe what actions have been taken to address these. No major challenges.
4. What will you do next year?
Continue to review the heritage study, recording new items on a progressive basis.

Recommendation 3: Appoint a heritage and urban design advisor to assist the council, the community and owners of listed heritage items

Outcome 3: Caring for our heritage – increased community participation, and proactive heritage and urban design management in your local area

Key performance indicators

| | |
|---|--|
| Site visits | <p>Number 23 of heritage site visits undertaken</p> <p>Optional comments:</p> |
| Heritage/urban design advisements given | <p>Number 1 of heritage/urban design advisements given</p> <p>Optional comments:</p> |
| Pre development application (DA) advice given on heritage/urban design issues | <p>Number 0 of pre DA advice given on heritage/urban design issues</p> <p>Optional comments:</p> |
| Advisements on council DAs provided on heritage/urban design projects | <p>Number 5 of advisements on council DAs provided on heritage/urban design projects</p> <p>Optional comments:</p> |

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
The heritage advisory program has been active across the Shire despite a small number of DAs being lodged.
2. What were the key results or achievements for this year?
Identification and assessment of one new item. Preparation of Conservation Action Plans for three heritage places. Identification of places of significance for the 1960s Freedom Rides.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
No particular challenges.
4. What will you do next year?
Continue with existing programs.

Recommendation 4: Manage local heritage in a positive manner**Outcome 4: Caring for our heritage – proactive heritage and urban design management in your local area****Key performance indicators**

| | |
|---|--|
| Heritage development control plan (DCP) prepared by the council | Yes X No <input type="checkbox"/>
Date completed:
Date/s reviewed and updated:
Optional comments: This will be implemented with the Standard Instrument LEP |
| Urban design DCP prepared by the council | Yes <input type="checkbox"/> No X
Date completed:
Date/s reviewed and updated:
Optional comments: |
| Waive or reduce development application fees | Yes <input type="checkbox"/> No X
Optional comments: |
| Adopt a flexible approach to planning and building requirements | Yes X No <input type="checkbox"/>
Optional comments: |

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
We are awaiting implementation of the Standard Instrument LEP
2. What were the key results or achievements for this year?
Consistent referral of relevant DAs to the Heritage Advisor.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
We are awaiting the gazettal of the Standard Instrument LEP
4. What will you do next year?
Implement the DCP

Recommendation 5: Introduce a local heritage incentives fund to provide small grants to encourage local heritage projects

Outcome 5: Caring for our heritage – increased community participation and proactive conservation and management of heritage in your local area

Key performance indicators

| | |
|--|--|
| Local heritage fund operational | Yes X No <input type="checkbox"/>

Optional comments: This is the second year of operation |
| Heritage projects funded with this year's funding | # 4 of heritage projects funded this financial year |
| Total project value | Total \$ 18,771.50 project value |
| Total local heritage fund contribution | Total \$ 9,385.75 contributed by local heritage fund |
| Total owner contribution to project | Total \$ 9,385.75 contributed by local heritage owner to heritage project |
| **Heritage projects that contribute to local tourism | # 1 of heritage projects that contribute to local tourism

Optional comments: |
| **Projects that create paid employment | # 1 of jobs created

Optional comments: |
| **Projects that create volunteer opportunities | # 50 of volunteer hours contributed

Optional comments: |

** These indicators are important NSW Government indicators related to tourism, jobs and employment creation and **must** be completed.

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
There is a steady demand for Local Heritage Fund projects within the shire. Availability of tradespeople has an impact on the ability of property owners to undertake projects.
2. What were the key results or achievements for this year?
Refurbishment of the Anglican Church at Carinda. Initial works on stabilising old miners' huts at Lightning Ridge.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Failure of one project due to lack of availability of suitable trades within the timeframe of the program.
4. What will you do next year?
Continue with the Local Heritage Fund.

Recommendation 6: Run a heritage main street program

Outcome 6: Caring for our heritage – councils, owners and the community actively participate in attractive and well managed heritage main streets

Key performance indicators

| | |
|--|--|
| Heritage main street committee operational | Yes <input type="checkbox"/> No X
Optional comments: |
| Heritage main street study completed | Yes <input type="checkbox"/> No X
Date completed:
Date/s reviewed and updated:
Optional comments: |
| Heritage main street study recommendations implemented | Yes <input type="checkbox"/> No X
Date completed:
Optional comments: |
| Heritage main street program expanded to other main streets in the local government area | Yes <input type="checkbox"/> No X
Optional comments: |

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
There is little opportunity for heritage main street programs within the shire. The three

main centres have main streets that have either been heavily re-developed or in serious decline.

2. What were the key results or achievements for this year?
Identification of sites associated with the 1965 Freedom Ride and Aboriginal rights movements. Ongoing engagement with property owners in Collarenebri.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these. No particular challenges.
4. What will you do next year?
Continue to look for opportunities in this area.

Recommendation 7: Present educational and promotional programs

Outcome 7: Valuing our heritage – increased awareness and appreciation of heritage by the council, owners and the community in your local area

Key performance indicators

Heritage information available for local government area, e.g. brochures, website, guidelines

Yes X No ☐

Date/s originally set up: 2008

Date/s reviewed and updated:

Optional comments:

Heritage promotional events held (e.g. National Trust Heritage Festival, local heritage festivals, heritage awards scheme, main street festivals)

0 of heritage events held in last financial year

Optional comments:

Local/regional heritage tourism strategy completed

Yes ☐ No X

Date completed:

Date/s reviewed and updated:

The council has a local/regional tourist information centre

Yes ☐ No X

Optional comments:

Heritage trail completed

Yes ☐ No X

Date completed:

Date/s reviewed and updated:

Optional comments:

Heritage training for staff

Yes ☐ No X

staff attended training

Optional comments:

WALGETT SHIRE COUNCIL AGENDA

| | | |
|---|------------------------------|--|
| Heritage training for councillors | Yes <input type="checkbox"/> | No X |
| | # | councillors attended training |
| | Optional comments: | |
| Heritage training/workshops for heritage owners | Yes <input type="checkbox"/> | No X |
| | # | of owners attended training |
| | Optional comments: | |
| Heritage training/workshops for local professionals | Yes <input type="checkbox"/> | No X |
| | # | of local professionals attended training |
| | Optional comments: | |

Evaluation: (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs show about this outcome?
Little additional activity has occurred in this area during the current year.
2. What were the key results or achievements for this year?
None, apart from engagement with individual property owners.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
Budget and resource constraints militated against activity in this area.
4. What will you do next year?
Seek out areas of improvement and opportunities in the new financial year.

Recommendation 8: Set a good example to the community by properly managing places owned or operated by the council

Outcome 8: Caring for our heritage – a council proactively conserves and manages its heritage assets

Key performance indicators

| | |
|---|--|
| Council has an asset management plan with action plans for heritage assets | Yes X No <input type="checkbox"/>

Optional comments: Council is developing CMS for all of the heritage assets it owns. To date 2 have been completed. |
| Council management plans (CMPs) and council management strategies (CMSs) prepared for state significant heritage assets | Number 0 of CMPs/CMSs prepared for state significant items this financial year

Optional comments: |
| Annual works budget secured for heritage asset maintenance and repairs | Yes <input type="checkbox"/> No X |

| | |
|--|--------------------|
| | Optional comments: |
|--|--------------------|

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

1. What do the KPIs tell you about this outcome?
There is limited opportunity for improvement in this area.
2. What were the key results or achievements for this year?
None.
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
None.
4. What will you do next year?
Identify additional council assets requiring the preparation of CMS.

Recommendation 9: Promote sustainable development as a tool for heritage conservation**Outcome 9: Caring for our heritage – proactive heritage and sustainable development in your local area****Key performance indicators**

| | |
|--|--|
| Heritage development application (DA) approvals for adaptive reuse works | Number 0 of adaptive reuse DA approvals
Optional comments: |
| DA approvals for regeneration and urban design works | Number 0 of urban design /regeneration DA approvals
Optional comments: |
| Heritage DA approvals for infill and additions works | Number 0 of infill/additions DA approvals
Optional comments: |
| Pre-DA advice and advice given on sustainable and energy efficient modifications (power, water, waste, carbon neutral) | Number 0 of pre-DA advice and advice given on sustainable and energy efficient modifications
Optional comments: |
| Sustainability and heritage awareness courses for councillors, council staff, heritage owners and community | Yes <input type="checkbox"/> No X
Number of people who attended training
Optional comments: |

Evaluation (social, environmental, economic impacts)

Please add your commentary after each question

WALGETT SHIRE COUNCIL AGENDA

1. What do the KPIs show about this outcome?
Sustainability outcomes are largely achieved through ongoing use and management of existing heritage buildings.
2. What were the key results or achievements for this year?
None
3. Were there any challenges or disappointments that had a major effect on your results?
Briefly describe what actions have been taken to address these.
None
4. What will you do next year?
Look for ongoing opportunities in this area.

ATTACHMENT C – WALGETT SHIRE HERITAGE STRATEGIC PLAN 2013-2016

**WALGETT SHIRE COUNCIL
HERITAGE STRATEGIC PLAN 2013-16**

VISION

That the Shire's heritage be identified, conserved and appreciated.

STRATEGIES

1. Identify items of local and state significance

Actions

- List the items identified by the Community-Based Heritage Study in the Local Environmental Plan.
- Complete an Archaeological Management Plan of the Preserved Opal Fields with assistance from the Heritage Branch, Office of Environment & Heritage during 2013-2016.
- Review the 2008 Community-Based Heritage Study to review items and develop more robust statements of significance.
- Continue to identify and record heritage items within the shire.

2. Promote the appreciation of the Shire's heritage

Actions

- Continue ongoing liaison with local communities and community representatives regarding heritage matters.
- Identify and record places associated with the important stories of the region.
- Heritage Advisor to brief the Council on heritage and local government.
- Liaise with local media, provide material as relevant.
- Liaise with schools.
- Liaise with tourism organisations.
- Consider interpretive and heritage trail programs.

3. Encourage conservation of the Shire's heritage

Actions

- Inform owners that the Heritage Adviser can provide advice to owners of heritage items on heritage conservation, proposals for sympathetic alterations or extensions, and adaptive re-use of heritage items.
- Use the Local Heritage Fund judiciously to ensure and encourage heritage conservation.
- Assist owners in obtaining other funding that may be available.
- Support the establishment of a regional network of owners of historic homesteads and woolsheds.

4. Protect the Shire's heritage

Actions

- Follow procedures for assessing Development Applications with heritage implications.
- Assist applicants submitting Development Application affecting heritage items.
- Liaise with State/Commonwealth agencies about heritage items they control within the Shire.
- Implement appropriate measures to protect Aboriginal, natural and moveable items not best protected through the Local Environmental Plan.

5. Council to lead by example in implementing strategies 1-4.

Actions

- Prepare and implement Conservation Management Strategies for heritage items owned by Walgett Shire Council.

DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services
FILE NUMBER: 09/1367-02

Summary:

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

Background:

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

Current position:

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

Relevant Reference Documents:

- * Respective DA and CDC files.
- * Environmental Planning & Assessment Act 1979.
- * Environmental Planning and Assessment Regulation 2000.
- * State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- * State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

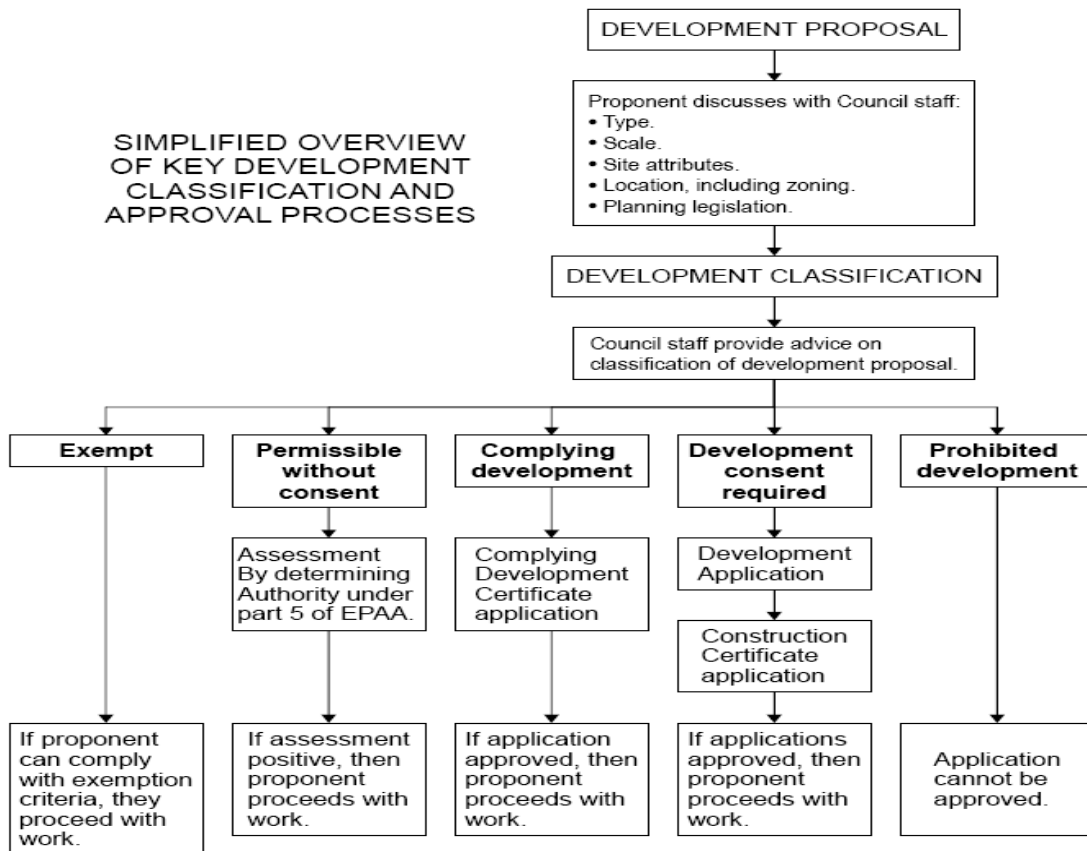
Governance issues:

DAs: DAs are assessed under against a series of “matters for consideration” specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may

impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

CDCs: Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

A simplified overview of development classification and approval processes is provided in the diagram below.



Environmental issues:

DAs: A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

CDCs: Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

Alternative solutions/options:

Nil.

Conclusion:

It is recommended that Council note the current level of development activity within the Shire.

| DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS |
|---|
| <p>Recommendation:</p> <p>It is recommended that Walgett Shire Council resolve to:</p> <ol style="list-style-type: none">1. Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during April and May 2013. <p>Moved:
Seconded:</p> |

Attachments

A - DAs & CDCs approved April & May 2013

ATTACHMENT A - DAs & CDCs APPROVED APRIL & MAY 2013

06/14/2013

Parameters:

Date Range: Y
Start Date: 1/04/2013
End Date: 31/05/2013
As At Date:

Determined Applications

Document Type:
Officer: ALL
Number of Days: 0
Stop The Clock: Yes

Page: 1

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received | |
|------------------------|----------------------------------|--|-----------------------------|------------|------------|--|
| Document Type: 20 | | | | | | |
| 020/2013/000000005/001 | 120 Class 9b - Assembly Building | 6-8 High ST COLLARENEBRI
LOT: 2 SEC: 6 DP: 758262
Teacher Housing Authority of New South Wales | Approved - Staff Delegation | 01/05/2013 | 02/04/2013 | |
| | | | | | | |
| | | | | | | |
| Document Type: 14 | | | | | | |
| 020/2013/000000006/001 | 140 Class | 10a 5 Garage/Cornor/Shed/Verandah
4 Gem ST LIGHTNING RIDGE
LOT: 10 SEC: 4 DP: 758612 WLL: 11997
Mr J A Herbert & Ms Z S Lea | Approved - Staff Delegation | 30/04/2013 | 17/04/2013 | |
| | | | | | | |
| | | | | | | |
| Document Type: 32 | | | | | | |
| 020/2013/000000007/001 | 170 Change of Use | 15-17 Morilla ST LIGHTNING RIDGE
LOT: 79 DP: 43258
Lightning Ridge District Bowling Club | Approved - Staff Delegation | 13/05/2013 | 12/04/2013 | |
| | | | | | | |
| | | | | | | |

06/14/2013

Parameters:

Date Range: Y
Start Date: 1/04/2013
End Date: 31/05/2013
As At Date:

Determined Applications

Document Type:
Officer: ALL
Number of Days: 0
Stop The Clock: Yes

Page: 1

Determined Applications



| 06/14/2013 | | Parameters: | | Date Range: Y
Start Date:1/04/2013
End Date:31/05/2013
As At Date: | | Document Type:
Officer:ALL
Number of Days: 0
Stop The Clock:Yes | | Page:2 | |
|--|---|-------------|--|---|--|--|------------|----------|--|
| Document | Applicant Name / Address | | | Development Type
Property Address
Title Owner | | Determination | Determined | Received | |
| Document Type: 20 | | | | | | | | | |
| 020/2013/00000008/001 | 60 Class 5 - Office Building
**** UNKNOWN ****
LOT: 1 DP: 1009636
AWB Grain Centres Pty Ltd | | | Approved - Staff Delegation | | 30/04/2013 | 24/04/2013 | | |
| Stop the Clock | | | | | | | | | |
| Total Elapsed Calendar Days: 34
Calendar Stop Days: 20
Adjusted Calendar Days: 14 | | | | | | | | | |
| 020/2013/00000009/001 | 120 Class 9b - Assembly Building
25-29 Morilla ST LIGHTNING RIDGE
PLT: 1 SEC: 10 DP: 758612
Lightning Ridge District Bowling Club Ltd | | | Approved - Staff Delegation | | 29/05/2013 | 26/04/2013 | | |
| Stop the Clock | | | | | | | | | |
| Total Elapsed Calendar Days: 8
Calendar Stop Days: 0
Adjusted Calendar Days: 8 | | | | | | | | | |
| 020/2013/00000010/001 | 160 Subdivision/Consolidation
36167 Kamilaroi HWY WALGETT
LOT: 57 DP: 752272
Mr W J & Mrs F J Friend | | | Approved - Staff Delegation | | 28/05/2013 | 21/05/2013 | | |
| Officer: Mr M Clarkson | | | | | | | | | |
| Number of Applications: 6 | | | | | | | | | |
| Average Elapsed Calendar Days: 15.50
Average Calendar Stop Days: 5.33
Average Adjusted Calendar Days: 15.50 | | | | | | | | | |
| Total Elapsed Calendar Days: 125.00
Total Calendar Stop Days: 32.00
Total Adjusted Calendar Days: 93.00 | | | | | | | | | |
| Document | Applicant Name / Address | | | Development Type
Property Address
Title Owner | | Determination | Determined | Received | |
| AUTHORITY | | | | | | | | | |

Determined Applications



| 06/14/2013 | Parameters: | Date Range: Y
Start Date: 1/04/2013
End Date: 31/05/2013
As At Date: | Document Type:
Officer: ALL
Number of Days: 0
Stop The Clock: Yes | Page: 3 |
|---|--------------------------|--|---|------------|
| Document | Applicant Name / Address | Development Type
Property Address
Title Owner | Determination | Received |
| Document Type: 24 | | | | |
| Stop the Clock | | | | |
| 024/2013/000000003/001 | | Total Elapsed Calendar Days: 12
Calendar Stop Days: 2
Adjusted Calendar Days: 10
10 Class 1a - Single Dwelling/Dual Occupancy
89 Wee Waa Street
LOT: 321 DP: 1067406
Essential Energy | Approved - Staff Delegation 03/05/2013 | 22/04/2013 |
| Officer: Mr A R Wilson | | | | |
| Number of Applications: 1 | | | | |
| Report Totals & Averages | | | Total Elapsed Calendar Days: 12.00
Total Calendar Stop Days: 2.00
Total Adjusted Calendar Days: 10.00 | |
| Total Number of Applications : 7 | | | Total Elapsed Calendar Days: 137.00
Total Calendar Stop Days: 34.00
Total Adjusted Calendar Days: 103.00 | |

PARTIAL ROAD CLOSURE, FRED REECE WAY, LIGHTNING RIDGE

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matt Clarkson, Town Planner
FILE NUMBER: 09/1436

Summary:

NSW Trade and Investment (Crown Lands) has written to Council seeking its position on the granting of a temporary Crown Licence over a Mineral Claim within the road corridor of Fred Reece Way/Lorne Road until such time as a residential lease can be granted. It is recommended that Council respond by writing to Crown Lands stating it has no objection to the proposal or the partial closure of that road.

Background:

In a letter dated 14 May 2013, Crown Lands stated that it was considering the possible closure of part of the 60 metre diameter road reserve of SR84 Fred Reece Way and SR98 Lorne Road at Lightning Ridge (see Attachment A). The closure would comprise two strips, 30 metres wide, along the western side of each road reserve (see Attachment B). Once closed, the two strips may be added to the adjoining Reserve 1024168 for Opal Mining, Exploration and Public Access.

Presently there are a number of Mineral Claims wholly or partly located within the road reserve that cannot legally be developed further as the claims are located within the road reserve (see Attachment C). Should the partial road closure proceed, the holders of these Mineral Claims will be able to be granted Western Lands Leases following surveys, and upon application to Crown Lands.

The holder of Residential Mineral Claim 10721 has approached Crown Lands attempting to gain a residential Western Lands Lease over his claim. Crown Lands have asked whether Council would object to the granting of a temporary Crown Licence, until such time as a residential lease can be granted, so that the claim holder can develop the land in the interim.

Current position:

The portion of the respective road reserves which may be closed contain no Council infrastructure, nor is there a significant probability that they will be required for public purposes in the foreseeable future.

The proposed partial closure of the road reserve, and the granting of a temporary Crown Licence over Mineral Claim 10721, would facilitate development of affected claims in addition to providing more permanent tenure for existing claim holders.

There appears to be little public benefit in Council objecting to the proposed partial road closure or granting of a temporary Crown Licence.

Relevant Reference Documents:

Interim Development Order No 1 Shire of Walgett 1968.

Draft Walgett Local Environmental Plan 2012.

Walgett Shire Growth Management Study and Strategy, prepared by Edge Land Planning, dated June 2010.

Governance issues:

Council's charter:- Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- * to exercise community leadership
- * to have regard to the long term and cumulative effects of its decisions
- * to engage in long-term strategic planning on behalf of the local community
- * to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

Environmental issues:

None.

Stakeholders:

The public, opal miners, Mineral Claim holders, Walgett Shire Council, Crown Lands, Western Lands Lease applicants.

Financial implications:

None

Alternative solutions / options:

Object to the partial road closure and the granting of a temporary Crown Licence. This option has not been recommended because Mineral Claim 10721 already exists and there would be no significant benefits in pursuing an objection.

Conclusion:

The suggested partial closure of the road reserve, and the granting of a temporary Crown Licence over Mineral Claim 10721 present as being in the public interest.

Partial Road Closure, Fred Reece Way, Lightning Ridge

Recommendation:

It is recommended that Walgett Shire Council resolve to:

1. Note the letter dated 14 May 2013 from Crown Lands seeking Council's position on the granting of a temporary Crown Licence over Mineral Claim 10721 and the possible partial closure of SR84 Fred Reece Way and SR98 Lorne Road at Lightning Ridge.
2. Respond to NSW Crown Lands and state Walgett Shire Council has no objection to:
 - (a) The granting of a temporary Crown Licence over Mineral Claim 10721.
 - (b) The partial closure of SR84 Fred Reece Way and SR98 Lorne Road, Lightning Ridge as proposed in the above letter.

Moved:

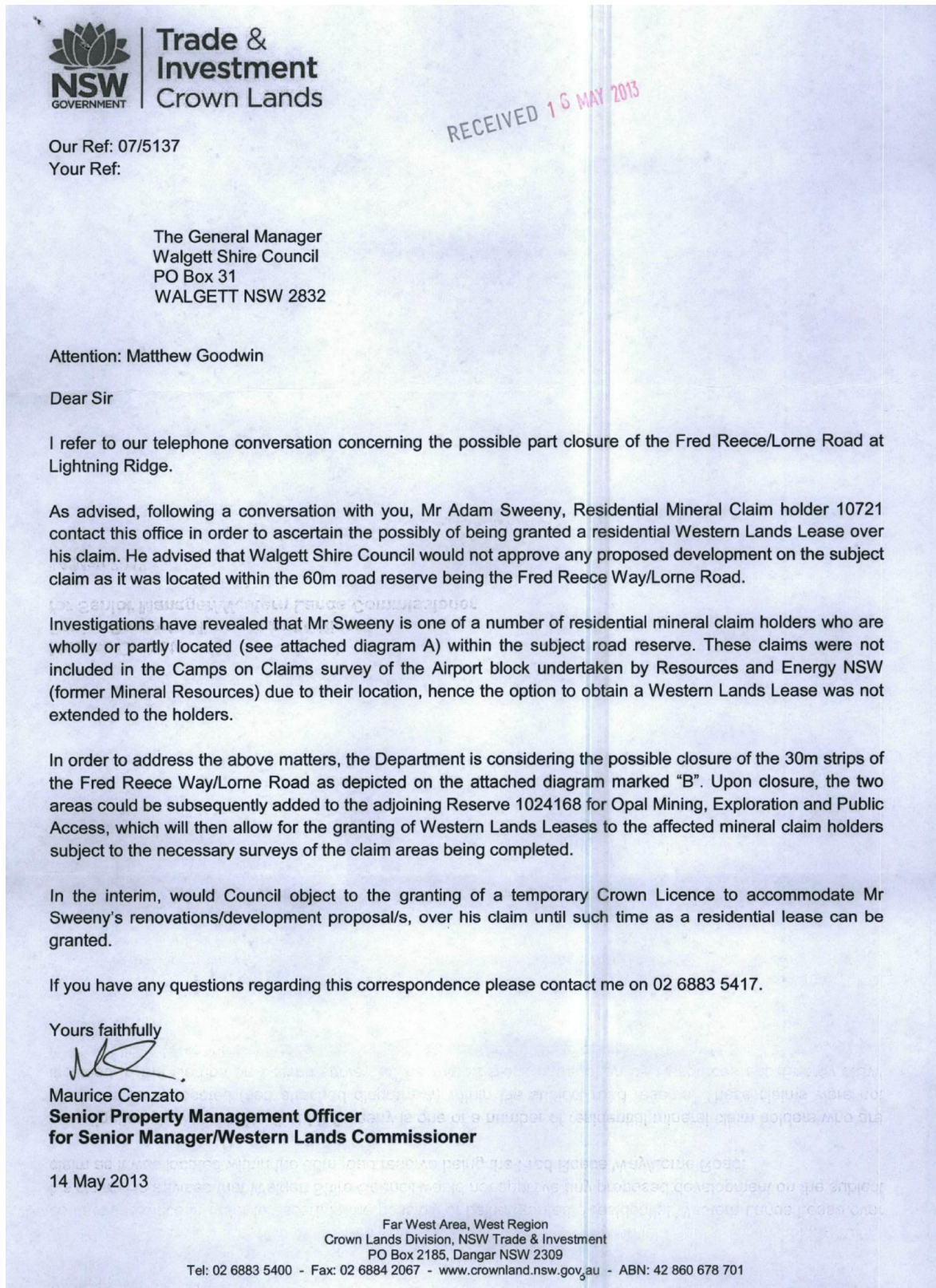
Seconded:

Attachments

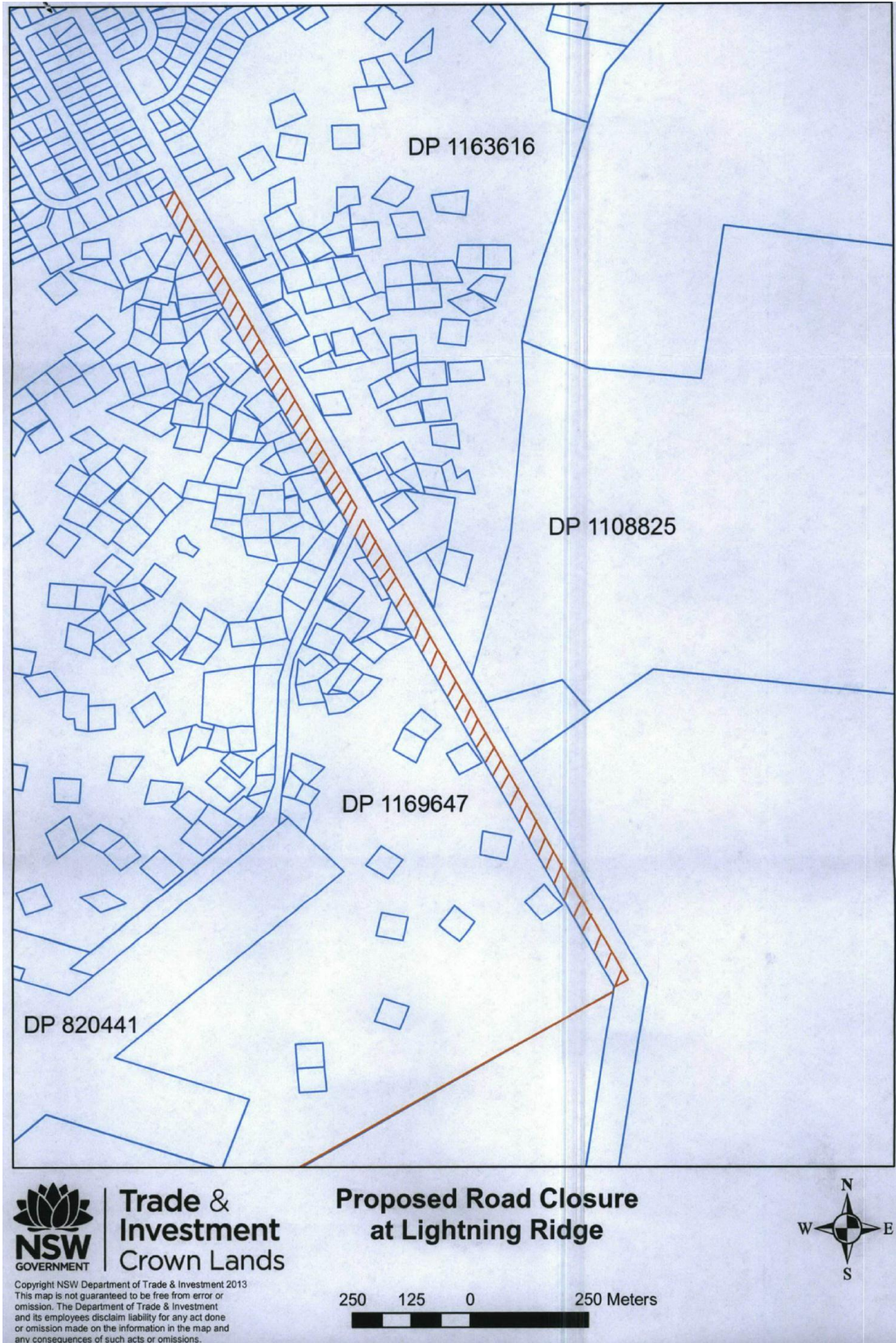
- A – Letter dated 14-06-2013 from Crown Lands.
B – Map showing proposed partial closure of SR84 Fred Reece Way & SR98 Lorne Road.
C – Map of Mineral Claims and Western Lands Leases surrounding SR84 Fred Reece Way & SR98 Lorne Road.

WALGETT SHIRE COUNCIL AGENDA

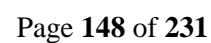
ATTACHMENT A – LETTER DATED 14-06-2013 FROM CROWN LANDS



ATTACHMENT B – MAP SHOWING PROPOSED PARTIAL CLOSURE OF FRED REECE WAY & LORNE ROAD



ATTACHMENT C – MAP OF MINERAL CLAIMS AND WESTERN LANDS LEASES
SURROUNDING FRED REECE WAY & LORNE ROAD



MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES

REPORTING SECTION: Planning & Regulatory Services
AUTHOR: Matthew Goodwin, Director Planning & Regulatory Services
FILE NUMBER: 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

1) DEVELOPMENT CONSENT COMPLIANCE REVIEW

Recently an audit was undertaken of even numbered Development Applications for 2009-2010. Of 37 developments audited, there were 6 cases of non-compliance with significant development consent conditions, including conditions relating to:

- Consolidation / subdivision (incomplete) – 3 cases.
- Fire safety – 2 cases.
- Stormwater disposal – 1 case.

For the audited developments, there was an 84% compliance with significant development consent conditions. This suggests there is a good level of compliance with the more significant development consent conditions imposed by Council.

Letters have been written to non-compliant land owners reminding them of the need to comply with the respective conditions. In cases where there are important legal, public safety or environmental amenity issues, compliance will continue to be sought by Council staff.

2) PLANNING BOARD MEETING, DUBBO

On 27-5-2013 the Director of Planning and Regulatory Services (DPRS) attended a Planning Board meeting on in Dubbo hosted by the management team of the Department of Planning and Infrastructure (DOPI). Various broad issues relating to the administration of the NSW planning system were discussed, including the 'White Paper – A New Planning System for NSW' and the associated draft Planning Bill.

On behalf of Council the DPRS raised a concern that the streamlining of the planning system being advocated at the meeting by the Director General of the Department, Sam Haddad, may not eventuate. The DPRS cited the example that after previous 'improvements' in 2008, within the Walgett Shire the proportion of complying developments reduced from 50% to 20% of total development approved (typical figures on an annual basis after SEPP 60 was superseded by the Codes SEPP).

Subsequently the DPRS has been verbally advised by the Western Region Director, Ashley Albury, that DOPI will be taking steps to enable higher levels of complying development in rural areas.

3) PLANNING WHITE PAPER INFORMATION SESSION, DUBBO

On 29-5-2013 the DPRS and Town Planner, Matt Clarkson, attended an information session on the 'White Paper – A New Planning System for NSW' and the associated draft Planning Bill. Various queries were raised with the DOPI regarding issues likely to affect residents and developers within the Walgett Shire. It became apparent that the DOPI has not yet resolved core issues associated with implementation of the new planning system, and it intends to use the feedback from the White Paper consultation process to assist it to refine the proposed system where necessary.

4) LOCAL GOVERNMENT PLANNING DIRECTORS GROUP, SYDNEY

On 6-6-2013 the DPRS attended a meeting between the Local Government Planning Directors Group and the Minister for Planning, Brad Hazzard, at Governor Macquarie Tower in Sydney. This was an informal meeting to discuss broad issues associated with the planning white paper and draft Planning Bill. 23 planning directors attended from across the state. Council's DPRS was invited to raise issues relevant to smaller rural Councils.

During the meeting the Minister indicated that he was keen to see the new planning system implemented in a timely manner.

5) PLANNING WHITE PAPER SUBMISSIONS

Public submissions regarding the 'White Paper – A New Planning System for NSW' and the associated draft Planning Bill close on 28 June 2013. The DPRS is working on finalising Council's submission with regard to feedback provided by other Councils. DOPI and the Minister for Planning at recent meetings and forums. Core issues for Walgett Shire were outlined and endorsed by Council at the meeting held on 28 May 2013.

6) POUND DOG REHOMING

Nina Hartland of Riverina Rescue arranged for the pick up of 14 unclaimed dogs from the Walgett pound on 4-6-2013. She is working with animal rescue organisations in southern NSW, Victoria and the ACT to place the animals with new owners.

7) FOOD PREMISES INSPECTIONS

Walgett Shire's sister city, Gosford City Council, provided a Environmental Health Officer (EHO) to undertake inspections of high and medium risk food premises during the week commencing 3-6-2013. Gillian Cullen was the EHO who undertook the work. Council will be issuing 2 improvement notices to premises where significant compliance issues were identified. Routine matters requiring additional attention have been identified in the inspection checklists provided to the respective food premises.

Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services

Recommendation:

That Walgett Shire Council resolve to:

1. Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:
 - Development consent compliance review.
 - Planning board meeting, Dubbo
 - Planning white paper information session, Dubbo.
 - Local government planning directors group, Sydney.
 - Planning white paper submissions
 - Pound dog rehoming.
 - Food premises inspections

Moved:

Seconded:

Attachments:

Nil

MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JUNE 2013

REPORTING SECTION: Engineering Services
AUTHOR: Ramesh Sharma – Acting Director of Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to inform Council of progress relating to the RMCC works in the period since the report was prepared on 31st May 2013.

Background:

RMS has awarded a contract of \$ 8,466,615 for 2013/2013 financial year. There are some variations in the work orders. The amended total contract is now \$ **8,824,505.00**. The contract consisted of Flood works for February 2012 & December 2010 events, signage installation, shoulder widening, rehab and maintenance works

Current Position:

At present, there are three teams (two council and one contractor) are working on State highways flood works and two council staff are working on Highway maintenance work. The expenditure up to date \$ 7,898,177.65 (89.5% of contract amount).

Relevant Reference Documents/Policies:

Nil

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire
Walgett Residents

Financial Implications:

As at 31st May 2013, \$ 7,898,177.65 has been spent from a total amount of \$ 8,824,505.00.

Alternative Solutions/Options:

Nil

Conclusion:

Council can monitor progress of RMCC works programmed for 2012/2013 by reviewing the attached spread sheet and noting the progress to date.

| |
|--|
| Monthly RMCC works Report from Director Engineering Services –June 2013 |
| <p>Recommendation:</p> <p>That Council receive and note the monthly RMCC works report for June 2013.</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

RMCC works summary.

WALGETT SHIRE COUNCIL AGENDA

Background:

The funding allocations for 2012/2013 RMCC works are \$ 8,824,505.00The details are as follows:

| Description of works | HW12 | HW18 | HW29 | Total | Expenditure up to 30th of April 2013 | Progress in percentage | Remarks |
|---|-------------|----------------|-------------|-----------------------|--|-------------------------------|----------------------|
| Resealing | \$251,295 | \$675,281 | \$272,964 | \$1,199,540 | \$693,681.37 | 57.83 | Completed |
| Heavy patching | | \$426,000 | | \$426,000 | \$546,000 | 128.17 | Completed |
| HW29 West Walgett Rehab | | | \$1,223,500 | \$1,223,500 | \$1,188,736 | 97.16 | Work is in progress |
| HW29 West Walgett widening | | | \$492,431 | 492,431 | \$23,100 | 4.69 | Work in Progress |
| HW29 East Pian Creek (stage 1) | | | \$50,000 | \$50,000 | | | RMS is working on it |
| Flood damage restoration (Dec 2010 event) | | \$1,141,000 | | \$1,141,000 | \$1,135,079.45 | 99.48 | Work is in progress |
| Flood damage restoration (Feb 2012 event) | \$580,645 | \$1,120,000.00 | \$1,416,774 | \$3,117,419.00 | \$3,160,589.83 | 101.38 | Work is in progress |
| Routine works (Pavement,corridor and signs) | | | | \$1,147,000 | \$1,123,376 | 97.94 | Work is in progress |
| Sign Installation on SH18 | | \$27,615 | | \$27,615 | \$27,615 | 100 | Completed |
| TOTAL | | | | \$8,824,505.00 | \$7,898,177.65 | 89.50 | |

MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – JUNE 2013

REPORTING SECTION: Engineering Services
AUTHOR: Ramesh Sharma – Acting Director Engineering Services
FILE NUMBER: 11/211

Summary:

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works as of 3rd June 2013.

Background:

In December 2011 and February 2012, Walgett Shire suffered major flood disasters and significantly affected 62 Shire Roads, 7 Regional roads and 3 State Highways. The people of the Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage.

Roads and Maritime services (RMS) has assessed the flood affected roads and awarded Natural Disaster Assistance (NDA) to the Walgett Shire for the flood damage which involves the remediation & reconstruction.

Current Position:

Council's teams and Contractors are working in full swing to complete the work within the given time frame.

Relevant Reference Documents/Policies:

RMS approved schedule

Governance issues:

Nil

Environmental issues:

Nil

Stakeholders:

Walgett Shire Council
Walgett Residents
Tourist

Financial Implications:

As at 3rd June 2013, \$ 9,500,324.38 (81.73%) has been spent from a total amount of \$ 11,623,727 provided in the 2012/2013 budget.

Alternative Solutions/Options:

Nil

Conclusion:

Council can monitor progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

| Monthly flood works Report from Director Engineering Services |
|---|
| <p>Recommendation:</p> <p>1. That Council receive and note the monthly flood restoration works report for June 2013</p> <p>Moved:</p> <p>Seconded:</p> |

Attachments:

Flood restoration works progress summary.

WALGETT SHIRE COUNCIL AGENDA

Shire Roads

| Item No. | | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount to be contributed by Council | Amount Spent By Council \$ | Total Expenditure as per ledger | Total Actual Cost Expenditure to 3/06/2013 from RMS funding | Progress in %
(In terms of RMS) funding | Project Status | Balance Budget |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|----------------------------|---------------------------------|---|--|----------------|----------------|
| SR | 1 | 2284 | Franxton Road | \$36,769 | | | 30,614.47 | \$30,614.47 | 83.26 | completed | \$6,154.53 |
| SR | 2 | 2285 | Belarra Lane | \$106,061 | | | 73,116.48 | \$73,116.48 | 68.94 | In progress | \$32,944.52 |
| SR | 3 | 2286 | Clarkes Lane | \$9,885 | | | 11,966.97 | \$11,966.97 | 121.06 | completed | -\$2081.97 |
| SR | 5 | 2287 | Cryon Road | \$190,907 | | | 138,516.14 | \$138,516.14 | 72.56 | In progress | \$52,390.86 |
| SR | 12 | 2288 | Millie Road | \$143,025 | | | 181,538.75 | \$181,538.75 | 110.00 | completed | -\$38,513.75 |
| SR | 13 | 2289 | Woodvale Road | \$111,256 | | | 120,828.20 | \$120,828.20 | 108.60 | completed | -\$9,572.20 |
| SR | 14 | 2290 | Baroona Road | \$91,346 | | | 90,885.55 | \$90,885.55 | 99.50 | In progress | \$460.45 |
| SR | 15 | 2291 | Pokataroo Road | \$50,030 | | | 27,632.16 | \$27,632.16 | 55.23 | completed | \$22,397.84 |
| SR | 16 | 2292 | Mercadool Road | \$145,698 | | | 138,820.84 | \$138,820.84 | 95.28 | completed | \$6,877.16 |
| SR | 19 | 2293 | Springs Road | \$3,630 | | | 3,630.00 | \$3,630.00 | 100.00 | completed | \$0.00 |
| SR | 21 | 2294 | Meadow Plains Road | \$17,000 | | | 17,000.00 | \$17,000.00 | 100.00 | completed | \$0.00 |
| SR | 24 | 2295 | Marlbone Road | \$20,716 | | | 25,438.76 | \$25,438.76 | 122.8 | completed | -\$4,722.76 |
| SR | 27 | 2296 | Colrose Road | \$19,456 | | | 23,444.48 | \$23,444.48 | 120.5 | completed | -\$3,988.48 |
| SR | 28 | 2297 | Wingadee Road | \$10,140 | | 812.97 | 19,079.3 | \$18,266.33 | 188.16 | completed | -\$8,126.33 |
| SR | 31 | 2298 | Gungalman Road | \$39,781 | | | 30,285.17 | \$30,285.17 | 76.13 | In progress | \$9,495.83 |
| SR | 38 | 2299 | Wanourie Creek Road | \$18,120 | | | 13,264.08 | \$13,264.08 | 73.2 | completed | \$4,855.92 |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount to be contributed by Council | Amount Spent By Council \$ | Total Expenditure as per ledger | Total Actual Cost Expenditure to 3/06/2013 from RMS funding | Progress in %
(In terms of RMS) funding | Project Status | Balance Budget |
|----------|----|------------|-------------------------------------|---------------------------------|-------------------------------------|----------------------------|---------------------------------|---|--|----------------|----------------|
| SR | 40 | 2300 | Ginghet Road | \$7,061 | | 3,912.74 | 11,680.11 | \$11,680.11 | 165.41 | completed | -\$4,619.11 |
| SR | 43 | 2301 | Bushs Road | \$9,846 | | | 0.00 | \$0.00 | 0.00 | In progress | \$9,846.00 |
| SR | 45 | 2302 | Borehead Road | \$7,914 | | | 1,779.83 | \$1,779.83 | 22.49 | In progress | \$6,134.17 |
| SR | 48 | 2303 | Boorooma Creek Road | \$25,252 | | | 17,898.83 | \$17,898.83 | 70.88 | completed | \$7,353.17 |
| SR | 51 | 2304 | Millencowba h Road | \$23,400 | | | 18,141.83 | \$18,141.83 | 77.53 | In progress | \$5,258.17 |
| SR | 52 | 2305 | Willis Road | \$6,570 | | | | \$0.00 | 0.00 | | \$6,570.00 |
| SR | 53 | 2306 | Koomalah Road | \$124,044 | | | 47,398.46 | \$47,398.46 | 38.21 | In progress | \$76,645.54 |
| SR | 57 | 2307 | Epping Road | \$50,889 | | | 28,532.61 | \$28,532.61 | 56.07 | In progress | \$22,356.39 |
| SR | 59 | 2308 | Moomin Road | \$60,342 | | | 62,413.51 | \$62,413.51 | 103.43 | completed | -\$2,071.51 |
| SR | 60 | 2309 | Marra Creek Road | \$7,512 | | | | \$0.00 | 0.00 | | \$7,512.00 |
| SR | 61 | 2310 | Cambo Road | \$34,365 | | | 98.87 | \$98.87 | 0.29 | Not started | \$34,266.13 |
| SR | 64 | 2311 | Wimbledon Road | \$26,028 | | | 18,504.35 | \$18,504.35 | 71.09 | completed | \$7,523.65 |
| SR | 67 | 2312 | Collarenebri Mission Road | \$13,000 | | | 180.01 | \$180.01 | 1.38 | not started | \$12,819.99 |
| SR | 70 | 2313 | Lone Pine Road | \$13,980 | | 1,718.37 | 17,096.37 | \$15,378.00 | 110.00 | completed | -\$1,398.00 |
| SR | 71 | 2314 | Rossmore Lane | \$8,100 | | | 16,425.63 | \$16,425.63 | 202.79 | completed | -\$8325.63 |
| SR | 72 | 2315 | Middle Route Road | \$17,496 | | | 11,221.29 | \$11,221.29 | 64.14 | completed | \$6,274.71 |
| SR | 73 | 2316 | Miralwyn Road | \$10,554 | | | 0.00 | \$0.00 | 0.00 | Not started | \$10,554.00 |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount to be contributed by Council | Amount Spent By Council \$ | Total Expenditure as per ledger | Total Actual Cost Expenditure to 3/06/2013 from RMS funding | Progress in %
(In terms of RMS) funding | Project Status | Balance Budget |
|----------|-----|------------|--|---------------------------------|-------------------------------------|----------------------------|---------------------------------|---|--|----------------|----------------|
| SR | 77 | 2317 | Nedgera Road | \$11,009 | | | 3,840.00 | \$3,840.00 | 34.88 | started | \$`7,169.00 |
| SR | 79 | 2318 | Pagan Creek Road | \$5,916 | | | 0.00 | \$0.00 | 0.00 | Not started | \$5,916.00 |
| SR | 85 | 2319 | Tungra Road | \$47,510 | | | 38,956.28 | \$38,956.28 | 82.00 | completed | -\$8,553.72 |
| SR | 88 | 2320 | Fabians Road | \$24,990 | | | 818.97 | \$818.97 | 3.28 | Not started | \$24,171.03 |
| SR | 89 | 2321 | Belaba Road | \$17,007 | | | 15,394.69 | \$15,394.69 | 90.52 | completed | \$1,612.31 |
| SR | 90 | 2322 | Fairview Road | \$26,436 | | | 14,791.99 | \$14,791.99 | 55.95 | completed | \$11,644.01 |
| SR | 92 | 2357 | Strathmore Road | \$6,360 | | | 6,105.69 | \$6,105.69 | 96.00 | completed | \$254.31 |
| SR | 95 | 2323 | Banarway Crossing Road | \$22,360 | | | 24,271.65 | \$24,271.65 | 108.55 | completed | -\$1,911.65 |
| SR | 98 | 2324 | Lorne Road | \$72,913 | | | 77,818.17 | \$77,818.17 | 106.73 | completed | -\$4,905.17 |
| SR | 101 | 2325 | Wilby Wilby Road | \$1,084,467 | | | 703,737.97 | \$703,737.97 | 64.89 | In progress | \$380,729.03 |
| | | 2387 | Kurrajong Road under Willby Wilby Road funding | \$350,000 | | | 293,714.61 | \$293,714.61 | 83.92 | completed | \$56,285.39 |
| SR | 102 | 2326 | Angledool Road | \$244,548 | | | 234,467.13 | \$234,467.13 | 95.88 | In progress | \$10,080.87 |
| SR | 103 | 2327 | Bugilbone Road | \$130,824 | | | 109,833.37 | \$109,833.37 | 83.96 | completed | \$20,990.63 |
| SR | 110 | 2328 | Kurrajong Road | \$5,040 | | 11,823 | 17,367.15 | \$5,544.15 | 110.00 | completed | -\$504.15 |
| SR | 111 | 2329 | Narran Lake Road | \$20,170 | | 4,047 | 26,233.88 | \$22,186.88 | 110.00 | completed | -\$2,017.88 |
| SR | 112 | 2330 | Brewon Road | \$72,024 | | | 26,315.48 | \$26,315.48 | 36.54 | In progress | \$45,708.52 |

WALGETT SHIRE COUNCIL AGENDA

| Item No. | | Work Order | Description of Works
(Road Name) | Amount to be contributed by RMS | Amount to be contributed by Council | Amount Spent By Council \$ | Total Expenditure as per ledger | Total Actual Cost Expenditure to 3/06/2013 from RMS funding | Progress in %
(In terms of RMS) funding | Project Status | Balance Budget |
|----------|-----|------------|-------------------------------------|---------------------------------|-------------------------------------|----------------------------|---------------------------------|---|--|----------------|-----------------------|
| SR | 113 | 2331 | Binghi Road | \$13,168 | | 2,639.95 | 17,123.95 | \$14,484.80 | 110.00 | completed | -\$1,316.80 |
| SR | 114 | 2332 | Bogewong Road | \$24,378 | | | 19,476.40 | \$19,476.40 | 79.89 | completed | \$4,901.60 |
| SR | 115 | 2333 | Aberfoyle Road | \$18,266 | | | 14,781.94 | \$14,781.94 | 80.93 | completed | \$3,484.06 |
| SR | 116 | 2334 | Goangra Road | \$185,711 | | | 83,107.05 | \$83,107.05 | 44.75 | completed | \$102,603.95 |
| SR | 117 | 2335 | Beanbri Road | \$499,530 | | | 1,287.41 | \$1,187.41 | 0.26 | Not started | \$498,242.59 |
| SR | 118 | 2336 | Yarraldool Road | \$140,365 | | | 97,006.36 | \$97,006.36 | 69.11 | completed | \$43,358.64 |
| SR | 121 | 2337 | Pian Creek Road | \$156,948 | | | 92,633.65 | \$92,633.65 | 59.02 | In progress | \$64,314.35 |
| SR | 122 | 2338 | Old Burren Road | \$54,015 | | | 91,376.97 | \$91,376.97 | 169.17 | In progress | -\$37,361.97 |
| SR | 123 | 2339 | Rowena Road | \$131,288 | | | 74,157.48 | \$74,157.48 | 56.48 | completed | \$57,130.52 |
| SR | 124 | 2340 | Dundee Road | \$52,470 | | | 63,254.18 | \$63,254.18 | 120.55 | completed | -\$10,784.18 |
| SR | 125 | 2341 | Glen Eden Road | \$145,997 | | | 147,137.33 | \$147,137.33 | 100.78 | completed | -\$1,140.33 |
| SR | 126 | 2406 | Purtles Road | \$53,486 | | | 0.00 | \$0.00 | 0.00 | Scheduled | \$53,486.00 |
| SR | 127 | 2342 | Boora Road | \$21,870 | | | 9,344.67 | \$9,344.67 | 42.73 | started | \$12,525.33 |
| SR | 128 | 2343 | Cameron's Lane | \$36,389 | | 32,407 | 72,435.23 | \$40,028.23 | 110.00 | completed | -\$3,639.23 |
| SR | 129 | 2344 | George Sands Way | \$131,640 | | | 116,228.41 | \$116,228.41 | 88.29 | completed | \$15,411.59 |
| SR | 131 | 2345 | O'Neils Road | \$59,754 | | | 59,946.46 | \$59,946.46 | 100.32 | completed | -\$192.46 |
| | | 2346 | Tip Road | \$70,200 | | | 63,214.15 | \$63,214.15 | 90.05 | completed | \$6,985.85 |
| | | | Emergency Works | \$476,727 | - | | 476,727.00 | \$476,727.00 | 100.00 | completed | \$0.00 |
| | | | Council's Contribution | -\$29,000 | \$29,000 | | | | | | |
| | | | | \$5,844,948 | | \$53,448.29 | \$4,290,338.72 | \$4,236,890.43 | 72.49 | | \$1,608,058.57 |

WALGETT SHIRE COUNCIL AGENDA

Regional Roads

| Item No. | | Work Order | Description of Works
(Road Name) | Amount to be Contributed by Council | Contributed contributed by RTA | Total Actual Cost Expenditure to 3/06/2013 | Progress % | Project Status | Balance Budget |
|----------|-----------|------------|-------------------------------------|-------------------------------------|--------------------------------|--|------------|----------------|---------------------|
| 1 | RR329 | 2347 | MERRYWINE BONE ROAD | n/a | \$3,822,345 | \$3,361,866.56 | 88 | in progress | \$460,478.44 |
| 2 | RR333 | 2348 | CARRINDA ROAD | n/a | \$552,750 | \$626,180.34 | 113 | Completed | -\$73,430.34 |
| 3 | RR402 | 2349 | GINGIE/LLANILLO | n/a | \$628,763 | \$586,009.45 | 93 | in progress | \$42,753.55 |
| 4 | RR426 | 2350 | SHERMANS WAY | n/a | \$29,480 | \$407.78 | 1.38 | in progress | \$29,072.22 |
| 5 | RR426 | 2351 | RIDGE ROAD | n/a | \$55,228 | \$41,329.46 | 74.83 | in progress | \$13,898.54 |
| 6 | RR457 | 2352 | GUNDABLOUI ROAD | n/a | \$348,161 | \$360,060.76 | 103 | Completed | -\$11,899.76 |
| 7 | RR7716 | 2353 | COME BY CHANCE | n/a | \$168,578 | \$114,105.49 | 41 | in progress | \$54,472.51 |
| | Emergency | | | | \$173,474.11 | \$173,474.11 | 100 | Completed | \$0.00 |
| | | | TOTAL | | \$5,778,779 | \$5,263,433.95 | 91.08 | | \$515,345.05 |

| Summary | | | |
|----------------|--------------------|--------------------------|------------------------|
| | Total | Expenditure To 3/06/2013 | Progress in Percentage |
| Local Roads | \$ 5,844,948 | \$4,236,890.43 | 72.49 |
| Regional Roads | \$5,778,779 | \$5,263,433.95 | 91.08 |
| Total | \$11,623,727 | \$9,500,324.38 | 81.73 |

Questions for the next Meeting

Confidential Reports/Closed Council meeting



AGENDA FOR CLOSED COUNCIL MEETING

Tuesday 25th June 2013

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Council Chambers** on **25 June, 2013** following the Ordinary meeting of Council, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER