

# **AGENDA FOR ORDINARY COUNCIL MEETING**

**23 October, 2012**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett** on **23 October, 2012** commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

### **Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **AGENDA**

**1. Opening of Meeting**

**2. Acknowledgement of Traditional Owners**

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

**3. Apologies**

**4. Welcome to Visitors**

**5. Public Forum Presentations**

*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*

**6. Declaration of Pecuniary/Non Pecuniary Interests**

**7. Confirmation of Minutes/Matters Arising ..... Pg 6**

**8. Reserve Trust Management Committee Reports**

**9. Mayoral Minutes**

**10. Motions of which Notice has been given**

**11. Presentation of Petitions**

**12. Reservation of items for Debate**

**13. Reports of Officers**

**14. Councillor's Questions from Last Meeting..... Pg 30**

### **GENERAL MANAGER**

- 1. Council's Decision Action Report – September 2012..... Pg 34
- 2. Circulars received from the NSW Local Government & Shires Association of NSW – October 2012..... Pg 53
- 3. Circulars received from the Local Government Department of Premier & Cabinet – October 2012.....Pg 55
- 4. Monthly Calender – October / December 2012.....Pg 68
- 5. Matters for Brief Mention or Information only Report..... Pg73

### **CORPORATE SERVICES**

- 6. Draft T Corp Financial Assessment..... Pg 85
- 7. Cash on Hand & Investment Report.....Pg 88
- 8. Community Development Quarterly Report July 2012- September 2012..... Pg 92
- 9. Report on Walgett Community Festival – 2012..... Pg 96
- 10. Quarterly Rates Outstanding – September 2012..... Pg 98
- 11. Walgett Shire Council Libraries Quarterly Report July 2012- September 2012..... Pg 101
- 12. Report on Youth Development and Services July 2012 – September 2012..... Pg 104
- 13. Operational Plan Review as at 30 September 2012.....Pg 108

## **DIRECTOR PLANNING AND REGULATORY SERVICES**

|                                                                                                     |        |
|-----------------------------------------------------------------------------------------------------|--------|
| 14. Lightning Ridge Pony Club – Proposed Occupation.....                                            | Pg 110 |
| 15. Development and Complying Development Certificate Applications.....                             | Pg 116 |
| 16. Matters for Brief Mention or Information only from Director Planning & Regulatory Services..... | Pg 122 |
| 17. Supplementary Report.....                                                                       | Pg 125 |

## **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

|                                                                                   |        |
|-----------------------------------------------------------------------------------|--------|
| 18. Country Towns Water & Sewerage Program- Environmental Assessment Reports..... | Pg 126 |
|-----------------------------------------------------------------------------------|--------|

## **DIRECTOR ENGINEERING SERVICES**

|                                                                                                    |        |
|----------------------------------------------------------------------------------------------------|--------|
| 19. Budget Variation – For Ridge Road and Kerb and Guttering Works Pitt Street – October 2012..... | Pg 130 |
| 20. Monthly RMCC Work.....                                                                         | Pg 133 |
| 21. Monthly Flood Works.....                                                                       | Pg 138 |

**15. Report of Committees..... Nil**

**16. Confidential Reports / Closed Council Meeting..... Separate Cover**

## **DIRECTOR PLANNING AND REGULATORY SERVICES**

|                                                          |        |
|----------------------------------------------------------|--------|
| 1. Non-Urban Water Connection Requests Collarenebri..... | Pg 144 |
|----------------------------------------------------------|--------|

## **GENERAL MANAGER**

|                              |        |
|------------------------------|--------|
| 2. Supplementary Report..... | Pg 153 |
|------------------------------|--------|

**17. Questions for the Next Meeting**

**19. Close of Meeting**

**Apologies**

**Welcome to Visitors**

**Declaration of Pecuniary/Non Pecuniary Interests**

## **Confirmation of Minutes/Matters Arising**

### **Minutes of Council meeting – 25<sup>th</sup> September 2012**

#### **Recommendation:**

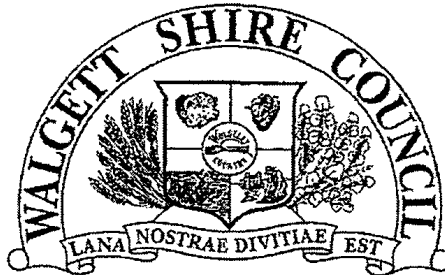
That the minutes of the Council meeting held 25<sup>th</sup> September 2012 having been circulated, be confirmed as a true and accurate record of that meeting.

#### **Moved:**

#### **Seconded:**

#### **Attachment:**

**Council Committee Minutes 25<sup>th</sup> September 2012**



## **MINUTES FOR ORDINARY COUNCIL MEETING**

**25<sup>th</sup> September, 2012**

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the Carinda Hall on 25<sup>th</sup> September, 2012 commencing at 09:52am to discuss the items listed in the Agenda.

Don Ramsland  
GENERAL MANAGER

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### CONFLICT OF INTERESTS

**What is a "Conflict of Interests"** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local Government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

**Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

**Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) The parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) The spouse or de facto partners of the person or of a person referred to in paragraph (a)

**No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company or other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

**Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Participation in Meetings despite Pecuniary Interest (S452 Act)**

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

**Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~~~000~~~~~



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|  |
|--|
| <b>MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT CARINDA HALL<br/>ON TUESDAY 25<sup>TH</sup> SEPTEMBER, 2012 AT 9.52AM</b> |
|--|

#### PRESENT

|                 |  |
|-----------------|--|
| Clr B Murray    | (Mayor)                                    |
| Clr R Greenaway |  |
| Clr J Keir      |  |
| Clr D Lane      |  |
| Clr M Martinez  |  |
| Clr L Walford   |  |
| Clr D Cooper    |  |
| Clr M Taylor    |  |
| Clr I Woodcock  |  |
| Don Ramsland    | (General Manager)                          |
| Stephen Holland | (Director Corporate Services)              |
| Matthew Goodwin | (Director Planning & Regulatory Services)  |
| Raju Ranjit     | (Director Engineering Services)            |
| Fred Coralde    | (Director Urban & Infrastructure Services) |
| Yasmin Jones    | (Minute Secretary)                         |

#### Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

#### Apologies

Nil

#### Public Forum Presentations

##### Mrs Margret Johnson

Mrs Johnson addressed Council advising Mr Dominic Ward sent his apologies to the meeting.

Mrs Johnson also addressed Council with the following items;

- The traffic Counter that was placed on the road between Carinda and Coonamble was ill timed as it fell in the school holiday period.
- Passing traffic had been using the vacant clock next to the park in the main street across from the hotel as a camping ground. Mrs Johnson requested that old power poles be placed at the entrance to stop this occurring in addition to sign advising of directions to the recreational grounds.
- Mr Dominic Ward had mentioned issues at Patty's corner on the Carinda to Coonamble road however as Mrs Johnson did not have any further information regarding this she advised Mr Dominic Ward would contact Council directly.

##### Mrs Pat Regan

Mrs Pat Regan addressed the Council regarding the Carinda Pool having steps to allow easier access. Mrs Pat Regan advised a written application had been sent in the past however no action had been taken.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Declaration of Pecuniary/Non Pecuniary Interests

Clr Keir declared a Pecuniary Interest in item 22- Monthly RMCC Flood Works report and item 24- Monthly Flood works report from Director Engineering Services as her family is currently operating contract plant.

Clr Martinez declared a Pecuniary Interest in item 22- Monthly RMCC Flood Works report and item 24- Monthly Flood works report from Director Engineering Services as his family is currently operating contract plant.

The General Manager, in his capacity of Returning Officer, took the chair for the Mayoral Elections.

#### **9/2012/1 ELECTION OF MAYOR AND DEPUTY MAYOR**

**Resolved:**

That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.

**Moved:**               Clr Greenaway  
**Seconded:**       Clr Martinez

#### **9/2012/2 ELECTION OF MAYOR FOR ENSURING TWELVE (12) MONTHS**

There being only one nomination for Mayor, that of Councillor G.A. Murray, the Returning Officer delegated Clr G.A. Murray elected as Mayor for 2012/2013.

#### **9/2012/3 ELECTION OF DEPUTY MAYOR FOR ENSURING TWELVE (12) MONTHS**

There being only one nomination for Deputy Mayor, that of D. Lane, the Returning Officer declared Clr D Lane elected as Deputy Mayor for 2012/2013.

Clr G.A Murray returned to the chair as the newly elected Mayor for 2012/2013.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Confirmation of Minutes

| 9/2012/4 MINUTES OF COUNCIL MEETING – 28 <sup>TH</sup> AUGUST 2012  |                     |
|---|---------------------|
| <b>Resolved:</b>  |                     |
| That the minutes of the Council meeting held on 28 <sup>th</sup> August 2012 having been circulated be confirmed as a true and correct record of the proceedings of that meeting. |                     |
| <b>Moved:</b>   | <b>Clr Woodcock</b> |
| <b>Seconded:</b>  | <b>Clr Walford</b>  |

#### Matters Arising

Nil

#### Reserve Trust Management Committee Reports

Nil

#### Mayoral Minutes

Nil

#### Motions of which Notice has been given

Nil

#### Presentation of Petitions

Nil

#### Councillors Questions From Last Meeting

##### Clr Keir

##### **Question 1:**

Is the Burren Pre-School Bus stop completed?

##### **Response:**

The Director Engineering Services advised this is 98% completed, the Bus stop is still requiring signs.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Question 2:**

Clr Keir would like it noted that there will be a play "Boxing Day" by Theatre Company Critical Stages, Saturday 2 November 2012 at the RSL Hall Walgett. The play is currently being sponsored by OBA's and the play is seeking sponsorship from the Walgett Shire Council.

**Response:**

A report has been prepared by the Director of Corporate Services, please refer to the report.

**Clr Greenaway:****Question 1:**

Clr Greenaway has requested that an inspection be carried out on the causeway on SR 5, between SR 123 and SR 16, has this been done?

**Response:**

The Director Engineering Services advised this has been programmed to start 24/09/2012.

**Question 2:**

What has happened to the trees for Collarenebri Streets?

**Response:**

The Director of Urban Infrastructure advised grown up trees purchased by Ms Shirley McGrath will be planted in various locations before the end of September. Suitable Trees are already ordered from A1 Trees, these will be planted before the end of September.

**Question 3:**

Clr Greenaway requested a list of current staff and their positions for the next meeting.

**Response:**

A list will be made available to Councillors at the August Meeting.

**Question 4:**

Are the rates being paid on the property "Eurool"; Between Walgett and Collarenebri?

**Response:**

The Director of Corporate Services has advised the property is currently non-rateable.

**Clr Lane****Question 1:**

Noted that Gosford City Council valued our sister city relationship and would like to ensure that this relationship is fostered, ensuring we communicate regularly to ensure both Councils are aware of upcoming events. Gosford Council also noted that they would have been interested in sharing their Engineers for the Floods at the beginning of the year.

**Response:**

The General Manager has advised this will be followed up with Gosford City Council after the elections.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Clr Smith

**Question 1:**

Can the Outdoor Staff be retrained in the placing of signs, ie ensuring that slow down signs are placed in an appropriate distance from the hazard.

**Response:**

The Director of Engineering Services advised training was completed on 10/09/2012.

**Question 2:**

Clr Kelly noted that a number of complaints have been received from the resident of Collarenebri regarding the Walgett Shire Council's ranger.

**Response:**

The Director of Planning and Regulator Services has noted this.

**Question 3:**

What is the current progress of Shirley Wilson's application for water connection?

**Response:**

The Director Planning and Regulatory services have sent a letter on the 07/09/2012 to Ms Wilson requesting her to finalise application.

**Question 4:**

The signs at the service station at Collarenebri need to be investigated as they are not big enough to be noticed and therefore are causing a potential hazard.

**Response:**

The Director of Urban Infrastructure Services has advised this has been referred to the Traffic Management Committee for information and discussion.

**Question 5:**

Noted that staff changes have resulted in a copy of the Business Paper not being delivered to the Agency in Collarenebri or the Depot.

**Response:**

The Business Paper will be made available on the website to be viewed or alternatively a copy of the Business Paper can be provided on request for a small fee, however a copy will be made available at Collarenebri.

**Question 6:**

Can the bank house at Collarenebri be fixed ASAP?

**Response:**

The Director Planning and Regulatory services and the Director Urban and Infrastructure have advised an inspection was conducted on the 13 September 2012. The scope of the works to be completed are being finalised for tender purposes.

**Question 7:**

Can there be sign put up at the Rowena camping site?

**Response:**

The Director Urban & Infrastructure has advised further clarification needs to be sought.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Question 8:**

Can the Truck Trailers and the Dolly parked on the walk ways in Church Street be moved?

**Response:**

The Director Engineering Services advised this matter was referred to the Police on 11 September 2012, and the matter is currently being investigated.

**Question 9:**

Can the Shrubs along the road sides please be dealt with?

**Response:**

The approval to complete this was referred to the RMCC with a request that the works be carried out through the Castlereagh Macquarie County Council.

**Question 10:**

The George Street house yard is overgrown can this please be dealt with?

**Response:**

The Director Planning and Regulatory Services advised ongoing observation throughout the Walgett Shire will be conducted on an ongoing basis by the Regulatory Officer to notify of overgrown properties that will require to be contacted to have the matter dealt with.

### Reports of Delegates and Representatives

#### 9/2012/5 North West Slopes and Plains Co-operative Library Service Minutes

**Resolved:**

That the minutes of the the North West Slopes and Plains Co-operative Library service held on the 3<sup>rd</sup> September 2012 be received and noted.

**Moved:** Clr Lane

**Seconded:** Clr Martinez

**CARRIED**

### Reservation of items for Debate

Nil

### Reports of Officers

#### 9/2012/6 COUNCIL DECISIONS ACTION REPORT – August 2012

**Resolved:**

That the Resolution Register for August 2012 be received and noted.

**Moved:** Clr Keir

**Seconded:** Clr Greenaway

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/7 CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW

**Resolved:**

That the information contained in the weekly circulars numbers 34-37 from the NSW Local Government and Shires Association be received and noted.

**Moved:** Clr Lane

**Seconded:** Clr Waldford

**CARRIED**

#### 9/2012/8 CIRCULAR RECEIVED FROM THE DIVISION OF LOCAL GOVERNMENT –AUGUST 2012

**Resolved:**

That the information contained in the following Departmental circulars 12-30 TO 12-34 from the Local Government Division Department of Premier and Cabinet be received and noted.

- Circular to Councils 12-30 – September 2012 Local Government Elections- Answers to commonly asked questions about pre-election requirements
- Circular to Councils 12-31 – End of Year Financial reporting 2012
- Circulars to Council 12-32 – Modernisation of Local Government Legislation
- Circulars to Council 12-33 – 2012 Councillor Workshop
- Circulars to Council 12-34 – 2012 Local Government Elections – Survey of Candidates and Councillors

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

#### 9/2012/9 MONTHLY CALENDAR – SEPTEMBER 2012

**Resolved:**

That Council receive and note the regular monthly calendar for the period September 2012 to November 2012.

**Moved:** Clr Lane

**Seconded:** Clr Woodcock

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/10 FEES FOR MAYOR AND COUNCILLORS 2012/2013

**Resolved:**

That 25% of the Mayoral fee be allocated to the Councillor who occupies the position of Deputy Mayor

**Moved:** Cllr Martinez

**Seconded:** Cllr Keir

**CARRIED**

#### 9/2012/11 CLOSEDOWN OF ADMINISTRATION OVER FESTIVE SEASON

**Resolved:**

1. Council operations close for the three days Thursday 27<sup>th</sup> to Monday 31<sup>st</sup> inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.
3. Note the Outdoor Staff shutdown period from Friday 21 December, 2012 to Monday 14 January 2013.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

#### 9/2012/12 ORDINARY COUNCIL MEETINGS – DATES AND VENUES FOR 2013

**Resolved:**

That the schedule of Ordinary Council Meetings for 2013 be outlined as follows:

- 12th February – Walgett
  - 26th March – Lightning Ridge
  - 23rd April – Collarenebri
  - 28th May – Walgett
  - 25th June – Walgett
  - 23rd July – Rowena
  - 27th August – Walgett
  - 24th September – Carinda
  - 22nd October – Walgett
  - 26th November – Burren Junction
  - 17th December - Walgett
- and that the meetings commence at 10.00am

**Moved:** Cllr Greenaway

**Seconded:** Cllr Woodcock

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/13 DELEGATES AND REPRESENTATIVES TO, AND MEMBERS OF EXTERNAL BODIES

**Resolved:**

That members, representatives and delegates be outlined in the attached schedule.

**Moved:** Cllr Walford

**Seconded:** Cllr Lane

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

| COMMITTEE  | NOMINATED OFFICER                                 | COUNCILLOR   |
|--|---|--|
| Australian Airports Association  | Director Urban Infrastructure Services            | Not Required   |
| Bushfire Management Committee  | Director Engineering Services                     | Cir Keir   |
| Camps on Claims Working Group (Status to be determined)                          | Director Planning and Regulatory Services         | Cir Lane   |
| Castlereagh Macquarie County Council   |   | Cir Woodcock and Cir Greenaway                         |
| Collarenebri Community Working party   | General Manager                                   | Cir Greenaway  |
| Community Safety Precinct Committee  | General Manager                                   | Mayor and Deputy Mayor                                 |
| Lightning Ridge & Surrounding Opal Fields Management Crown Reserve 1024168 Trust | Director Planning and Regulatory Services         | Cir Lane<br>Alternative Cir Murray                     |
| Floodplain Management Authorities Group  | Director Urban Infrastructure Services            | Cir Taylor and Cir Cooper                              |
| Inland Tourism Organisation  | Tourism Development Officer & General Manager     | Cir Taylor<br>Alternative Cir Lane                     |
| Kamilaroi Highway Group  | Tourism Development Officer & General Manager     | Not Required   |
| Lightning Ridge Advisory Board   |   | Delegates Cir Lane<br>Alternate Cir Murray             |
| Lightning Ridge Tourism Board  | General Manager                                   | Cir Taylor<br>Alternative Cir Walford                  |
| Lightning Ridge Community Working Party  | General Manager                                   | Cir Walford  |
| Local Emergency Management Committee   | General Manager as LEMO                           | Mayor  |
| Local Government Group of the Namoi Catchment Management Authority               | Director Urban Infrastructure Services            | Cir Lane   |
| Local Traffic Committee  | Director Engineering Services and General Manager | Cir Martinez<br>Alternative Cir Keir                   |
| Mungindi Merindee Advisory Council   |   | Cir Greenaway and Cir Murray                           |
| Namoi Pest Catchment Customer Service Committee                                  | Director Urban Infrastructure Services            | Cir Greenaway  |
| Newcastle  | Director Urban Infrastructure Services            | Not Required   |
| Northwest Slopes & Plains Cooperative Library Service                            | Director Corporate Services                       | Cir Cooper and Cir Keir                                |
| Regional Development Australia - Orana   | General Manager                                   | Cir Lane   |
| Orana Regional Organisations of Council - GMAC                                   | General Manager                                   | Not Required   |
| Orana Regional Organisations of Council (OROC)                                   | General Manager                                   | Mayor and Deputy Mayor                                 |
| Outback Arts Incorporated  | Director Corporate Services                       | Cir Keir<br>Alternative Cir Taylor                     |
| Plant Committee  | Director Engineering Services and General Manager | Cir Lane, Cir Martinez, Cir Woodcock and Cir Greenaway |
| Regional Procurement Initiative  | Director Engineering Services                     | Not Required   |
| Rural Bush Fire Management Group   | Director Engineering Services                     | Cir Keir   |
| Safeyards Advisory Committee   | Director Urban Infrastructure Services            | Cir Murray   |
| Shire's Association of NSW C Division  | General Manager                                   | Mayor and Deputy Mayor                                 |
| Western Division of the Shire's Association                                      | General Manager                                   | Mayor and Deputy Mayor                                 |
| Walgett Community Working Party  | Manager Community Services and General Manager    | Mayor<br>Alternative Cir Walford                       |
| Walgett Community College Board  |   | Cir Murray   |
| Walgett Shire Interagency Group  | General Manager                                   | Mayor and Cir Keir                                     |
| Weight of Loads Committee  | Director Engineering Services                     | Cir Lane and Cir Cooper                                |
| Coonabarabran - Mungindi Road Upgrade Project steering Committee                 | Director Engineering Services and General Manager | Mayor<br>Cir Greenaway                                 |
| Water Utilities Group  | Director Urban Infrastructure Services            | Not required   |
| "C" Division of the Shires Association   | General Manager                                   | Mayor and Deputy Mayor                                 |
| Internal Audit and Risk Management   | General Manager                                   | Cir Woodcock   |
| Joint Regional Planning Panel  | Not Required                                      | Cir Lane Cir Woodcock<br>Alternative Cir Murray        |
| Namoi House  | General Manager                                   | Cir Keir   |
| Walgett HACC   | General Manager                                   | Cir Keir   |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

*Meeting adjourned for Morning Tea at 11:10*

*Meeting recommenced at 11:20*

#### **9/2012/14 RESULTS OF QUADRENNIAL LOCAL GOVERNMENT ELECTIONS - INFORMATION AND TRAINING FOR NEW COUNCILLORS.**

**Resolved:**

That the General Manager's Report be received and noted and appropriate arrangements made for Councillors to attend the various training sessions being offered following the recent elections

**Moved:** Clr Keir  
**Seconded:** Clr Taylor

**CARRIED**

#### **9/2012/15 MATTER FOR BRIEF MENTION OR INFORMATION ONLY**

**Resolved:**

That the General Manager's Report on matters for brief mention or information only be received and noted.

**Moved:** Clr Cooper  
**Seconded:** Clr Greenaway

**CARRIED**

#### **9/2012/16 NATIVE TITLE DETERMINATION APPLICATION NGEMBA, NGIYAMPAA WANGAAPUWAN & WAYILWAN FEDERAL COURT FILE NUMBER NSD 415/2012**

**Resolved:**

1. That the report be received and noted
2. That the Council give notice of its intention to become a party to the Determination Application by the Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan people to the Federal Court.

**Moved:** Clr Greenaway  
**Seconded:** Clr Lane

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/17 CULTURE ACTIVITIES – WALGETT SHIRE REPORT

**Resolved:**

That the Council assume responsibility for staging the performance of 'Boxing Day' in Walgett on Saturday 3 November 2012 and that it underwrite the cost of the Walgett performance with the maximum payment to Critical stages being \$2200 plus 15% of ticket sales (plus GST).

Moved: Cllr Keir

Seconded: Cllr Martinez

**CARRIED**

#### 9/2012/16 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR CORPORATE SERVICES – JUNE 2012

**Resolved:**

1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.
2. That the General Manager's action in rescheduling the commencement of water billing consumption to October be endorsed.
3. That the Collarenebri Central School be advised that the Council is not able to make a contribution to their new school bus project.

Moved: Cllr Lane

Seconded: Cllr Cooper

**CARRIED**

#### 9/2012/17 CASH ON HAND & INVESTMENT REPORT

**Resolved:**

That the cash on hand and investment report as at 31 August 2012 be received.

Moved: Cllr Keir

Seconded: Cllr Woodcock

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/18 GRAWIN GLENGARRY SHEEPYARD OPAL FIELDS MEN'S SHED

**Resolved:**

1. Note the letter dated 3 September 2012 from the NSW Department of Primary Industries regarding licence application 505387 for occupation in the name of the Grawin Glengarry Sheeppark Opal Fields Men's Shed.
2. Respond with a letter that states in principle Council has no objection to a community owned and operated "Men's Shed" facility. However formal approval for the facility will be required from Council via a Development Application and a Construction Certificate prior to the commencement of any construction works.
3. Seek amendments to the draft Walgett Local Environmental Plan 2012 to enable the proposed men's shed to be development that is permissible with Council's consent under the provisions of the Environmental Planning and Assessment Act 1979.

**Moved:** Clr Lane

**Seconded:** Clr Martinez

**CARRIED**

#### 9/2012/19 DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATION

**Resolved:**

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during August 2012

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/20 GRANTS FROM THE WALGETT SHIRE LOCAL HERITAGE FUND

**Resolved:**

1. Disperse \$15,283.25 from the Walgett Shire Council Local Heritage Fund 2012-2013 in the following manner:
  - (a) \$2,208.25 to the Burren Junction CWA for the restoration of floors within the Burren Junction CWA hall.
  - (b) \$1,300 to the Lightning Ridge Historical Society to repair termite and weather damage to the bush nurse cottage, Morilla St, Lightning Ridge.
  - (c) \$900 to the Lightning Ridge Historical Society to stabilise and repair the mud hut (former post office), 3 Mile opal field, Lightning Ridge.
  - (d) \$5,100 to Phillip and Coral Marshal to stabilise and repair buildings at "Glenburnie", Burren Junction.
  - (e) \$5,775 to the Anglican Parish of Coonamble to repaint the exterior of the Anglican Church at Carinda.
2. Note that \$4,716.75 has not yet been allocated from the local heritage fund budget for 2012-2013 and request Council's Heritage Advisor to encourage further grant applications from any eligible and interested parties for Council's consideration.

**Moved:** Cllr Martinez

**Seconded:** Cllr Walford

**CARRIED**

#### 9/2012/21 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR OF PLANNING & REGULATORY SERVICES

**Resolved:**

Note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, be received and noted regarding:

- Public exhibition of the draft Walgett LEP 2012.
- Draft Development Control Plan.
- Exponare implementation.

**Moved:** Cllr Keir

**Seconded:** Cllr Lane

**CARRIED**

*Cllr Keir declared a Pecuniary interest in the following report and left the meeting at 12.20pm*

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

*Clr Martinez declared a Pecuniary interest in the following report and left the meeting at 12.20pm*  
*Fred Coralde left the meeting at 12.22pm*  
*Don Ramsland left the meeting at 12.21pm*  
*Don Ramsland returned to the meeting at 12.22pm*

#### 9/2012/22 MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES SEPTEMBER 2012

**Resolved:**

That Council receive and note the monthly RMCC works report .

**Moved:** Clr Greenaway

**Seconded:** Clr Woodcock

**CARRIED**

*Clr Keir returned to the meeting at 12.24pm*  
*Clr Martinez returned to the meeting at 12.24pm*  
*Fred Coralde returned to the meeting at 12.25pm*

#### 9/2012/23 CEMETERY ACCESS ROADS

**Resolved:**

That the following amounts be spent on the cemetery access roads:

Lightning Ridge \$2640 (from cemetery maintenance vote)  
Carinda \$32,260 (from unsealed roads maintenance vote)  
Collarenebri \$10,000 (from unsealed roads maintenance vote)  
Burren Junction be deferred until the next financial year.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

*Stephen Holland left the meeting at 12.30pm*  
*Stephen Holland returned to the meeting at 12.32pm*  
*Clr Keir declared a pecuniary interest in the following matter and left the meeting at 12.36pm*  
*Clr Martinez declared a pecuniary interest in the following matter and left the meeting at 12.36pm*

#### 9/2012/24 MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES - SEPTEMBER 2012

**Resolved:**

That Council receive and note the monthly flood restoration works report.

**Moved:** Clr Walford

**Seconded:** Clr Cooper

**CARRIED**

*Clr Keir returned to the meeting at 12.44pm*

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

Clr Keir returned to the meeting at 12.44pm

Clr Martinez returned to the meeting at 12.51pm

#### 9/2012/25 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING SERVICES-SEPTEMBER 2012

##### Resolved:

That the matters listed by the Director of Engineering Services for brief mention or information be received and noted.

Moved: Clr Cooper

Seconded: Clr Walford

CARRIED

#### Confidential Reports/Closed Council meeting

#### 9/2012/26 MOVE INTO CLOSED SESSION AT 12.54PM

##### Resolved:

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (c) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved: Clr Keir

Seconded: Clr Walford

CARRIED

#### 9/2012/27 RFT12/009- REPLACEMENT OF WANGAN TIMBER BRIDGE WITH PRE-CAST CONCRETE BOX CULVERT

##### Resolved:

That Council accepts tenders for RFT12/009 – Deniliquin Irrigation Contracting Pty. Ltd in the sum of \$665, 468.10 for the construction of a Pre-Cast Concrete Box Culvert to replace the Wangan Bridge.

Moved: Clr Keir

Seconded: Clr Lane

CARRIED



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 9/2012/28 RFT12/003- REPLACEMENT OF GRAWIN CREEK BOX CULVERT

**Resolved:**

1. That Council accepts tenders for RFT12/003 – P W Concrete and Gravel in the sum of \$694, 260.60 for the replacement of the Grawin Creek Box Culvert noting that although this tender is 1.5% higher than the lowest tender it provides for a "cast in situ" option.
2. Seek confirmation from RMS that the cost of replacement will be fully funded under the 2012 Flood Damage Program.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Greenaway

**CARRIED**

#### 9/2012/29 RETURN TO OPEN SESSION AT 13:10PM

**Resolved:**

That Council return to open session

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

#### 9/2012/30 ADOPTION OF CLOSED SESSION REPORTS AT 13:10PM

**Resolved:**

That Council adopt the following recommendations of the Closed Committee:

- 1) Tenders- Replacement of Wangan Timber Bridge with Pre-cast Concrete Box Culvert –RFT 12/009
- 2) Tenders- Replacement of Grawin Creek Box Culvert – RFT 12-003

**Moved:** Cllr Woodcock

**Seconded:** Cllr Keir

**CARRIED**

#### Questions for the next Meeting

##### Cllr Greenaway

**Question 1:**

When will the new boat ramp be installed on the river at Collarenebri?

**Response:**

The Director of Engineering Services to investigate.

**Question 2:**

When will the toilet be installed at the Collarenebri Tennis Club House as money has been placed in reserves?

**Response:**

The Director of Urban Infrastructure to investigate.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Question 3:**

When will the pavers be installed on the eastern side of Collarenebri Main street, also are there enough pavers to complete the whole street?

**Response:**

The Director of Urban Infrastructure to investigate.

**Question 4:**

When will patching and flood works repairs be carried out on SR67 Mission Road Collarenebri?

**Response:**

The Director of Engineering Services to investigate.

**Clr Woodcock**

**Question 1:**

What is going to be done about the illegal water connections in Lightning Ridge?

**Response:**

The Director Planning and Regulatory Services to investigate.

**Question 2:**

How long has it been since the Water in Lightning Ridge has been tested- recently it has had a bad smell?

**Response:**

The Director Planning and Regulatory Services to investigate.

**Question 3:**

Can the footpath in front of the pizza shop in Lightning Ridge be investigated- as it is dangerous?

**Response:**

The Director of Urban Infrastructure to investigate.

**Question 4:**

Can the attitude displayed by some staff to the community be changed to one which is more positive and helpful rather one which is regulatory and enforcement based?

**Response:**

The General Manager to investigate.

**Clr Keir**

**Question 1:**

Is the bus stop at Burren Junction completed?

**Response:**

The Director of Engineering Services to investigate.

**Clr Martinez:**

**Question 1:**

Can the footpaths at Lightning Ridge be investigated and the beatification of the main street investigated?

**Response:**

Director Urban Infrastructure to investigate.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Clr Walford

**Question 1:**

Can the beatification of CBD in Lightning Ridge be investigated in particular gardens, seats, flags or coloured lights?

**Response:**

The Director Urban Infrastructure to investigate.

**Question 2:**

Can play equipment be put in the park on the corner of Opal Street and Butterfly Avenue?

**Response:**

The Director Urban Infrastructure to investigate.

**Question 3:**

Can the car park in the Spider Brown Oval be re gravelled? Also when it rains the water ponds and floods the car park, can this be investigated?

**Response:**

The Director Engineering Services to investigate.

**Question 4:**

Can a 40km zone and crossing be placed near the Lightning Ridge Preschool?

**Response:**

The Director Urban Infrastructure to investigate.

#### Clr Lane

**Question 1:**

The Community from Potch Point want to know why the tip road has not been graded in last 12 months. Mrs White said she has reported it and been told Council will grade it when it rains, however when it has rained it still has not been graded. Can the road be put on a 6 monthly maintenance schedule?

**Response:**

The Director Engineering Services to investigate.

**Question 2:**

Can we upgrade the first 200 metres of Bugilbone road from the end of the bitumen at the Namoi River towards Burren Junction? This is the spot where the road is the worst and holds up traffic after rain.

**Response:**

The Director Engineering Services to investigate.

**Question 3:**

On the Lorne Road SR98 why was the first 300 meters of the road not graded when the rest of the road was graded? The rest of the road is in excellent condition; it is only the first section at the Lightning Ridge end which is terrible.

**Response:**

The Director Engineering Service to Investigate.

#### Clr Taylor

**Question 1:**

Can the light which shines on the corner of Pandora Street and Opal Street (from Khan's store) be investigated as it is shining in driver's eyes at night.

**Response:**

The Director Urban Infrastructure to investigate.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Question 2:**

Can the Lightning Ridge Racecourse Oval parking lot be re-gravelled? Can the parking lot also be investigated as when it rains the parking lot becomes flooded?

**Response:**

The Director Engineering Services to investigate.

**Question 3:**

Can the Grawin Road be upgraded?

**Response:**

The Director Engineering Services to investigate.

**Clr Murray**

**Question 1:**

Can the Burren Junction Bore Sewage dump point be fast tracked?

**Response:**

The Director Urban Infrastructure to investigate.

**Question 2:**

Can a rubbish bin be provided before the Dick O'Brien Bridge and the Walgett Silo?

**Response:**

The Director Engineering Services to investigate.

**Question 3:**

Can the old banners in the Walgett CBD be removed and replaced?

**Response:**

The General Manager to investigate.

**Question 4:**

Can the SR G4 Road be investigated as it requires gravelling from Wimbledon Road to Gingie Reserve?

**Response:**

The Director Engineering Services to investigate.

### **Close of Meeting**

The meeting closed at 13.28pm

To be confirmed at the meeting of Council to be held on 23<sup>rd</sup> October 2012 at Walgett Shire Council Chambers.

---

Mayor

---

General Manager

**Reserve Trust Management Committee Reports**

Nil

**Mayoral Minutes**

Nil

**Motions of which Notice has been given**

Nil

**Presentations of Petitions**

N/A

## Councillors Questions from Last Meeting

### Clr Greenaway

#### **Question 1:**

When will the new boat ramp be installed on the river at Collarenebri?

#### **Response:**

The Director of Engineering Services has advised the boat ramp will be installed in November 2012.

#### **Question 2:**

When will the toilet be installed at the Collarenebri Tennis Club House as money has been placed in reserves?

#### **Response:**

The Director of Urban Infrastructure has advised there is no money placed in reserves in the budget as it was removed to enable court improvement to be completed; therefore this is unable to be completed within this financial year.

#### **Question 3:**

When will the pavers be installed on the eastern side of Collarenebri Main street, also are there enough pavers to complete the whole street?

#### **Response:**

The Director of Urban Infrastructure has advised the Kerb and Guttering replacement on the corner of Herbert and Walgett Street must be completed before the pavers are laid.

#### **Question 4:**

When will patching and flood works repairs be carried out on SR67 Mission Road Collarenebri?

#### **Response:**

The Director of Engineering Services has advised this is programmed for February 2013.

### Clr Woodcock

#### **Question 1:**

What is going to be done about the illegal water connections in Lightning Ridge?

#### **Response:**

The Director Planning and Regulatory Services and the Director Engineering Services are to prepare a report for Council's consideration.

#### **Question 2:**

How long has it been since the Water in Lightning Ridge has been tested- recently it has had a bad smell?

#### **Response:**

The Director Planning and Regulatory Services advised testing for microbiological contamination are done each week; the odour is likely is likely to be due to the water being sourced from Artesian Bore.

#### **Question 3:**

Can the footpath in front of the pizza shop in Lightning Ridge be investigated- as it is dangerous?

#### **Response:**

The Director of Urban Infrastructure has advised a letter has been sent requesting a submission for consideration for the removal and / or rectification of works completed.

**Question 4:**

Can the attitude displayed by some staff to the community be changed to one which is more positive and helpful rather one which is regulatory and enforcement based?

**Response:**

Action being taken to re-enforce the need for all staff to appreciate the fact for customer service focus to be paramount in all dealings with the general public.

**Clr Keir**

**Question 1:**

Is the bus stop at Burren Junction completed?

**Response:**

The Director of Engineering Services advised the bus stop signs have been received and works at the bus stop will be completed by 18 October 2012.

**Clr Martinez:**

**Question 1:**

Can the footpaths at Lightning Ridge be investigated and the beatification of the main street investigated?

**Response:**

Director Urban Infrastructure has advised a brief is to be prepared for beatification of the Main Street which would involve the footpaths, seats, Gardens, Kerb & Guttering and the storm water system.

**Clr Walford**

**Question 1:**

Can the beatification of CBD in Lightning Ridge be investigated in particular gardens, seats, flags or coloured lights?

**Response:**

Director Urban Infrastructure has advised a brief is to be prepared for beatification of the Main Street which would involve the footpaths, seats, Gardens, Kerb & Guttering and the storm water system.

**Question 2:**

Can play equipment be put in the park on the corner of Opal Street and Butterfly Avenue?

**Response:**

The Director Urban Infrastructure has advised this is not required; however trees with guards will be planted.

**Question 3:**

Can the car park in the Spider Brown Oval be re gravelled? Also when it rains the water ponds and floods the car park, can this be investigated?

**Response:**

The Director Engineering Services has advised Urban Services have completed the job 2 October 2012.

**Question 4:**

Can a 40km zone and crossing be placed near the Lightning Ridge Preschool?

**Response:**

The Director Urban Infrastructure has advised this request has been forwarded to the Director of Engineering Services for referral to the Traffic Committee on 18 October, 2012.

**Clr Lane**

**Question 1:**

The Community from Potch Point want to know why the tip road has not been graded in last 12 months. Mrs White said she has reported it and been told Council will grade it when it rains, however when it has rained it still has not been graded. Can the road be put on a 6 monthly maintenance schedule?

**Response:**

The Director Engineering Services has advised this work has been scheduled for 19 October 2012.

**Question 2:**

Can we upgrade the first 200 metres of Bugilbone road from the end of the bitumen at the Namoi River towards Burren Junction? This is the spot where the road is the worst and holds up traffic after rain.

**Response:**

The Director Engineering Services has advised the estimated cost for this work will be \$28 000 and will be completed from maintenance budget in late November 2012 by the local contractor.

**Question 3:**

On the Lorne Road SR98 why was the first 300 meters of the road not graded when the rest of the road was graded? The rest of the road is in excellent condition; it is only the first section at the Lightning Ridge end which is terrible.

**Response:**

The Director Engineering Service advised an inspection has been carried out and work has been scheduled from the maintenance budget in late November, 2012 subject to the contractor's availability. The road was not graded earlier as gravel re-sheeting is required.

**Clr Taylor**

**Question 1:**

Can the light which shines on the corner of Pandora Street and Opal Street (from Khan's store) be investigated as it is shining in driver's eyes at night.

**Response:**

The Director Urban Infrastructure to investigate.

**Question 2:**

Can the Lightning Ridge Racecourse Oval parking lot be re-gravelled? Can the parking lot also be investigated as when it rains the parking lot becomes flooded?

**Response:**

The Director Engineering Services has advised this work has been completed by Urban Services on 2 October, 2012.

**Question 3:**

Can the Grawin Road be upgraded?

**Response:**

The Director Engineering Services has advised estimates for the work are currently being prepared. Several sections need re-sheeting, funding is available from flood damage funds. The extent of work is limited as portion of the road is not dedicated but forms part of a W.C.C



**Clr Murray**

**Question 1:**

Can the Burren Junction Bore Sewage dump point be fast tracked?

**Response:**

The Director Urban Infrastructure has advised the activity application has been approved and expects the works to be completed early November.

**Question 2:**

Can a rubbish bin be provided before the Dick O'Brien Bridge and the Walgett Silo?

**Response:**

The Director Engineering Services has advised this will be installed on 12 October 2012.

**Question 3:**

Can the old banners in the Walgett CBD be removed and replaced?

**Response:**

Action being taken to source, supply and prepare detailed design for new banners. Remains of old banners to be removed when elevator bucket is available (from Essential Energy.)

**Question 4:**

Can the condition SR 64 Road be investigated as it requires gravelling from Wimbledon Road to Gingie Reserve?

**Response:**

The Director Engineering Services has advised further discussion with management needs to be undertaken regarding this road in light of the previous history and the fact that portion is not dedicated road.

## **1. COUNCIL'S DECISION ACTION REPORT – September 2012**

**REPORTING SECTION:** General Manager

**AUTHOR:** Don Ramsland

**FILE NUMBER:** 10/154

---

### **Summary:**

This schedule summarises the action taken in respect of matters considered at the previous meeting of Council and includes any action from previous meetings still outstanding

### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at the last Meeting which required action. The Resolution Register also lists any matters from previous meetings (as of July 2011) that have not been finalised.

### **Current Position:**

Details of Action taken/being taken are flagged for each motion.

### **Relevant Reference Documents/Policies:**

Resolution Register 20 December 2011

### **Governance issues:**

Standard procedure dictates that Council resolution should be implemented as soon as practicably be achieved.

### **Environmental issues:**

Nil

### **Stakeholders:**

Council and Manex Team

### **Financial Implications:**

Nil

### **Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

**COUNCIL DECISIONS ACTION REPORT – SEPTEMBER 2012**

**Recommendation:**

That the Resolution Register for September 2012 be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Resolution Register for – September 2012

|             |                                |  |                                |   |   |  |
|-------------|--------------------------------|--|--------------------------------|---|---|--|
| 22 May 2012 | 5/2012/14                      | <p>That:</p> <p>1. Council note the letter dated 23 March 2012 from Department of Planning &amp; Infrastructure which conditionally certifies the draft Walgett Local Environmental Plan 2012 (LEP) for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.</p> <p>2. Note the verbal presentation by Ashley Albury, the Regional Director of the Department of Planning &amp; Infrastructure during which he indicated that:</p> <p>(a) He is prepared to provide a letter which guarantees the Department will allow rural lifestyle rezoning on suitable land in the vicinity of Collarenebri, Lightning Ridge and Walgett.</p> <p>(b) The Department supports the public exhibition of an LEP which includes two options for mining camps in the proposed "SP1 Special activities – mining" zone (preserved Opal Fields), one excluding additional camps (current wording) and the other which allows new camps related to Opal mining.</p> <p>3. Endorse a Draft Walgett LEP 2012 which includes two options for mining camps within the SP1 zone, one excluding new camps and the other enabling them.</p> <p>4. Request the GM to ensure that appropriate explanatory notes regarding the camp options are circulated to the public and NSW Government agencies during the public exhibition period.</p> <p>5. Place draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.</p> <p>6. Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period.</p> | Planning & Regulatory Services | <p>No 1 &amp; 2 &amp; 3 No action required - 13/7/2012</p> <p>No 4, 5 &amp; 6 Completed or in progress.</p> <p>15/10/2012 Report on LEP being prepared for October Meeting.</p> | Director Planning & Regulatory Services |  |
| 22 May 2012 | Questions for the next Meeting | <p>Can the Honour Board in the Council Chambers be updated the last time it was updated was back in 1999</p> <p><b>Clr Keir</b></p>  | General Manager                | <p>Costs being obtained</p> <p>16/07/2012 Boards to be relocated and expanded.</p>  | General Manager                         |  |
| 22 May 2012 | Questions for the next Meeting | <p>Can Council look into the beautification of the main street in Lightning Ridge as I have noticed that bitumen is being used. The bitumen is not a good look, could something be done between the gutters and the footpath, can this be put on a program for Lightning Ridge?</p> <p><b>Clr Martinez</b></p>   | Governance                     | <p>16/7/2012 - Report deferred to August meeting</p> <p>15/10/2012 Programme for Lightning Ridge street beautification to be prepared for 2012/2013.</p>                        | General Manager                         |  |

## Resolution Actions for Ordinary Meeting 26 June 2012

|              |                                |   |                               |   |  |  |
|--------------|--------------------------------|---|-------------------------------|---|--|--|
| 26 June 2012 | 6/2012/12                      | That Council establish a small working party, comprising the Mayor, Deputy Mayor and MANEX to review the Plan and report on how best to contribute to the 5 key strategic directions identified in the Destination 2036 Action Plan<br><b>Moved: Cllr Woodcock Seconded: Cllr Keir</b>  | General Manager               | 02/07/2012 First meeting planned for late July 2012<br>02/08/2012 Awaiting outcome of I.R.P meeting in August   | General Manager                          |  |
| 26 June 2012 | 6/2012/30                      | That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted.<br><b>Moved: Cllr Woodcock Seconded: Cllr Smith</b><br>That Representative of NSW Office of Water (Mr Bill Ho) be invited to attend the July meeting of Council to discuss operational issues surrounding the Collarenebri Water Filtration Plant<br><b>Moved: Cllr Smith Seconded: Cllr Walford</b> | Urban Infrastructure Services | Invited Mr Bill Ho to attend July meeting but he declined.<br><br>No further action required.<br><br>Mr Bill Ho is now being invited to November Meeting. | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | Can Council look into connecting 3 phase power to the Lightning Ridge Bore pump to reduce the electricity costs? Would also need to change over the pump switch board   | Urban Infrastructure Services | Investigation in progress -13/7/2012<br>19/07/2012 Site investigation completed, progressing, developing specifications.                                  | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | Can Council advise what happened to the RFDS airport lighting at Lightning Ridge which is needed especially during foggy conditions   | General Manager               | 16/7/2012 – Matter being investigated<br>30/07/2012 GPS tracking system required- Cost being investigated.  | Director Urban Infrastructure Services.  |  |
| 26 June 2012 | Questions for the next Meeting | The town truck at Lightning Ridge needs to be inspected and repaired. When the boys start the truck there seems to be a litre of oil on the roof of the truck and when they recently completed the town run you could see hydraulic oil left on the road all around town.   | General Manager               | 16/7/2012 – Matter being referred to Plant Committee<br>15/07/2012 Planned for replacement 2012/2013  | Director Engineering Services            |  |
| 26 June 2012 | Questions for the next Meeting | The road to Namoi Village needs to be inspected and repaired. Apparently the school bus lost a wheel due to the poor state of the road.   | Engineering Services          | Council portion has been completed except sealing. Community's road portion is in investigation.  | Director Engineering Services            |  |

# WALGETT SHIRE COUNCIL AGENDA

|              |                                |   |                               |   |  |  |
|--------------|--------------------------------|---|-------------------------------|---|--|--|
|              |                                |   |                               | Estimation has been submitted to Land Council on 26/07/2012   |  |  |
| 26 June 2012 | Questions for the next Meeting | Can Council commence planting the trees in the main street of Collarenebri  | Urban Infrastructure Services | Trees bought were same (unsafe) species as before – to be reordered.<br><br>14/08/2012 A1 tress has been approached for a list of suitable tress.   | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | The house boat in the Barwon River at Collarenebri has resurfaced and is located in the area where water sports activities occur it needs to be removed to prevent any accidents.                                   | General Manager               | 16/7/2012 – Matter discussed with SES. RMS to be approached to remove obstacle from Waterways<br>12/08/2012 Request to RMS drafted.   | General Manager                          |  |
| 26 June 2012 | Questions for the next Meeting | Can Council investigate and repair the drainage issues within the Collarenebri township. Need to look into properly laser levelling the ground installing culvert pipes and/or white gravel.                        | Urban Infrastructure Services | 13/7/2012 - Investigation in progress.<br><br>15/10/2012 Object located downstream of Bridge, to be removed when water level falls.<br><br>Levelling Programmed organised for 31/08/2012      | Director Urban & Infrastructure Services |  |
| 26 June 2012 | Questions for the next Meeting | Clr Murray advised that he has received a letter from Mr Mark Evans requesting Council support trying to improve the mobile telephone service to the south of Walgett by utilising the tower 30kms south of Walgett | General Manager               | 13/7/2012 – Letters sent to Federal Member & Complainant<br>1/08/2012 Similar response to later letters received.<br><br>15/10/2012 Further letter sent to Federal Member, awaiting response. | General Manager                          |  |

Resolution Actions for Ordinary Meeting 24<sup>th</sup> July 2012

|              |           |   |                 |   |                 |  |
|--------------|-----------|---|-----------------|---|-----------------|--|
| 24 July 2012 | 7/2012/13 | <ol style="list-style-type: none"> <li>1. That Council receive and note the report in relation to RV Friendly Town Schemes within Walgett Shire.</li> <li>2. That Council endorse all 5 applications including Burren Junction, Collarenebri, Carinda, Rowena, Lightning Ridge and Walgett and supports the establishment of signage once Walgett Shire Council has received approval from CMCA from existing budget allocations.</li> <li>3. That Council advise the CMCA of the proposals and seek approval to establish appropriate signage</li> <li>4. That Council identify suitable areas on dedicated public roads to designate as "caravan parking" areas which could be used for "short term" parking</li> <li>5. That an approach be made to the RMS for the erection of appropriate signage at the roadside rest area on the Castlereagh Highway near Lightning Ridge</li> <li>6. Council respond appropriately to each of the submissions received.</li> </ol> <p><b>Moved: Cllr Lane</b><br/><b>Seconded: Cllr Walford</b></p> | General Manager | <p>18/08/2012 Proposal being negotiated with CMCA</p> <p>5. Highway signage inspected with WLC representative.</p> <p>15/10/2012 Applications for membership and dump point subsidies lodged.</p> | General Manager |  |
| 24 July 2012 | 7/2012/14 | <ol style="list-style-type: none"> <li>1. That Council give notice of its intention to adopt the Draft Policy for the Payment of Expenses and Provision of Facilities to Councillors, in accordance with Section 253 of the Local Government Act.</li> <li>2. Consider updating the various expenditure limits</li> <li>3. And that the Draft Payment of Expenses and Provision of Facilities for Councillors policy then be placed on public exhibition and public submissions invited.</li> </ol> <p><b>Moved: Cllr Lane</b><br/><b>Seconded: Cllr Maritnez</b></p>   | General Manager | <p>18/09/2012 Policy being advertised.</p> <p>Report required for November meeting.</p>   | General Manager |  |

# WALGETT SHIRE COUNCIL AGENDA

|              |                                |   |   |  |   |  |
|--------------|--------------------------------|---|---|--|---|--|
| 24 July 2012 | 7/2012/16                      | <p>That Walgett Shire Council resolves to:</p> <ol style="list-style-type: none"> <li>Note the letter dated 12 June 2012 from the Department of Planning &amp; Infrastructure conditionally certifying the draft Walgett Local Environmental Plan 2012 for public exhibition under section 65 of the Environmental Planning and Assessment Act 1979.</li> <li>Note the letter dated 18 July 2012 from the Department of Planning &amp; Infrastructure regarding large lot living opportunities and the draft Walgett Local Environmental Plan 2012.</li> <li>Note and endorse the draft Walgett Local Environmental Plan 2012 document and mapping dated June 2012.</li> <li>Place the draft Walgett Local Environmental Plan 2012 on public exhibition for a minimum period of six weeks.</li> <li>Request the General Manager to arrange community information sessions regarding the draft Walgett Local Environmental Plan 2012 at Carinda, Collarenebri, Cumborah, Grawin, Lightning Ridge and Walgett early in the public exhibition period.</li> <li>Request the General Manager to prepare a Planning Proposal for large lot living rezoning proposal for Walgett, Lightning Ridge and Collarenebri.</li> <li>Request the General Manager to pursue funding and engage a consultant to facilitate early finalisation of the large lot living areas rezoning proposal.</li> </ol> <p><b>Moved:</b> Cllr Lane<br/><b>Seconded:</b> Cllr Walford</p> | Director of Planning & Regulatory services          | <p>No 1, 2 &amp; 3 No Action required.</p> <p>No 4 &amp; 5 Completed.</p> <p>No 6 &amp; 7 to commence as LEP &amp; DCP progresses.</p> | Director of Planning & Regulatory services          |  |
| 24 July 2012 | 7/2012/17                      | <p>That Council receive and note the General Manager's report and endorse the action being taken with regards undertaking the Cumborah Hall Extensions Project.</p> <p><b>Moved:</b> Cllr Greenaway<br/><b>Seconded:</b> Cllr Maritnez</p>  | General Manager                                     | 1/08/2012 Plans being drafted with specifications.   | General Manager                                     |  |
| 24 July 2012 | Questions for the next meeting | In regards to Council supplied equipment (Laptop & Filing Cabinet) to the current councillors – Do we need to return these at the end of office.  | General Manager                                     | 20/08/2012 Memo to Councillors   | General Manager                                     |  |
| 24 July 2012 | Questions for the next meeting | Can Council look into the Plant hire for the Street sweeper – It would be best practice for Council to seek tenders or alternatively look at purchasing its own street sweeper in the review of the Plant Replacement Program   | General Manager/<br>Director Urban & Infrastructure | <p>20/08/2012 Report to August meeting.</p> <p>15/10/2012 Referred to Audit Committee.</p>   | General Manager/<br>Director Urban & Infrastructure |  |



# WALGETT SHIRE COUNCIL AGENDA

|              |                                |  |                                 |  |                                 |  |
|--------------|--------------------------------|--|---------------------------------|--|---------------------------------|--|
|              |                                |  |                                 |  |                                 |  |
| 24 July 2012 | Questions for the next meeting | Can Council investigate the drainage problem within Rowena next to the School  | Director Urban & Infrastructure | Site visited 09/08/2012.<br>16/08/2012<br>Electrician has fixed the sump pump.<br>Trying to organise a Grader. | Director Urban & Infrastructure |  |
| 24 July 2012 | Questions for the next meeting | Can Council investigate a house at Carinda which has partially lost its roof and the remaining Iron is a potential hazard.   | Director Planning & Regulations | Demolition order issued 26/07/2012.  | Director Planning & Regulations |  |
| 24 July 2012 | 7/2012/38                      | <p>That Council endorse the following changes proposed to the Organisational Structure:</p> <p>Creation of a new position of Workshop Foreman to replace the existing one of Leading Hand Mechanic</p> <p>Upgrading of Two (2) Diesel Mechanic positions to a senior level</p> <p>Renaming the role of Support Services Coordinator to Plant Superintendent</p> <p>Transfer the responsibility of the Stores function to the Corporate Services Division</p> <p>Creation of a part time Economic Development Officer (21 hours per week) within the Executive Division</p> <p>These changes will be negotiated through the relevant Award processes prior to implementation.</p> <p><b>Moved:</b> Cllr Lane</p> <p><b>Seconded:</b> Cllr Walford</p> | General Manager                 | 26/07/2012 Action being taken to follow award consultation process.  | General Manager                 |  |
| 24 July 2012 | 7/2012/39                      | <p>Industrial Land Subdivision proposal for Walgett- For Council's consideration.</p> <p><b>Moved:</b> Cllr Keir</p> <p><b>Seconded:</b> Cllr Lane</p>   | General Manager                 | 26/07/2012 Land sales to fund project being facilitated.   | General Manager                 |  |
| 24 July 2012 | 7/2012/40                      | <p>Residential Land Subdivision for Lightning Ridge- For Council's consideration.</p> <p><b>Moved:</b> Cllr Lane</p> <p><b>Seconded:</b> Cllr Martinez</p>   | General Manager                 | 26/07/2012 Land sales to fund project being facilitated.   | General Manager                 |  |
| 24 July 2012 | 7/2012/41                      | That Council accept the offer of \$250,000 by Thiyama-Li Family Violence Service Inc for the purchase of lot 25 DP 539526 Wee Waa Street Walgett known as the (Old Medical Centre building) in accordance with the right of first refusal contained in the current lease agreement for the premises, the existing toilet block be subdivided off the existing title and the necessary  | General Manager                 | 26/07/2012 Letter drafted for Purchaser regarding the Subdivision for Toilets.                                 | General Manager                 |  |

# WALGETT SHIRE COUNCIL AGENDA

|              |           |   |                                  |   |                                  |  |
|--------------|-----------|---|----------------------------------|---|----------------------------------|--|
|              |           | <p>planning and legal documentation be prepared and executed under the Common Seal of Council.</p> <p><b>Moved: Cllr Martinez</b></p> <p><b>Seconded: Cllr Keir</b></p>   |                                  |   |                                  |  |
| 24 July 2012 | 7/2012/42 | <ol style="list-style-type: none"> <li>1. Council note the Invoice of \$8,096.00 including GST sent by Booth Brown, Samuels &amp; Olney on 31 May 2012.</li> <li>2. Council pay the outstanding Invoice of \$8,096.00 inclusive of GST to Booth Brown Samuels &amp; Olney for costs and disbursements in relation to 38 unsold properties prepared under instruction from Walgett Shire Council.</li> <li>3. Council resolve to offer this land for Sale</li> </ol> <ol style="list-style-type: none"> <li>1. A further report be prepared detailing the most appropriate arrangements with regards Sale.</li> <li>2. That Council's Solicitors be requested to provide copies of the draft contracts of Sale prior to Council making payment of the invoice now received.</li> </ol> <p><b>Moved: Cllr Lane</b></p> <p><b>Seconded: Cllr Greenaway</b></p> | General Manager                  | 26/07/2012 Land sales being investigated. And copies of contracts obtained. | General Manager                  |  |
| 24 July 2012 | 7/2012/45 | <ol style="list-style-type: none"> <li>1. That Council receive and note tenders for the RFT 12/006 and not accept any tender-Walgett Aerodrome resealing.</li> <li>2. That Council negotiate with the two lowest tenders with a view to reducing the tendered prices and, if not successful, that the scope of works be reduce and fresh tenders be called.</li> </ol> <p><b>Moved: Cllr Martinez</b></p> <p><b>Seconded: Cllr Lane</b></p>   | Director of Engineering Services | Negotiations in progress, revised plans and specifications are in progress. | Director of Engineering Services |  |

Resolution Actions for Ordinary Meeting 28<sup>th</sup> August 2012

|                |           |  |                             |   |                             |   |
|----------------|-----------|--|-----------------------------|---|-----------------------------|---|
| 28 August 2012 | 8/2012/3  | That the Resolution Register for July 2012 be received and noted.<br><b>Moved: Cllr Greenaway</b><br><b>Seconded: Cllr Keir</b>  | General Manager             | Outstanding issues being followed-up.   | General Manager             |   |
| 28 August 2012 | 8/2012/10 | 1. The Draft Annual Financial Reports for 2011/2012 be referred to Council's Auditor.<br>2. The Mayor, another Councillor, the General Manager and Finance Manager be authorised to sign the necessary Financial Statements.<br>3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.<br>4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public.<br>5. Subject to any material amendments, public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2011/2012 at the October Council meeting<br><br><b>Moved: Cllr Lane</b><br><b>Seconded: Cllr Walford</b> | Director Corporate Services | Draft Financial Reports signed and referred to Council's Auditor.<br><br>3, 4 & 5; to be actioned as required.  | Director Corporate Services | 1. Completed<br>2. Completed<br>3. In progress<br>4. Completed<br>5. Public Notice published in Walgett Spectator and The Ridge News. |
| 28 August 2012 | 8/2012/11 | The Rates Outstanding to 30th June 2012 report detailing outstanding rates, being a total amount of \$1,395,089.40 to 30 June 2012 be received and noted.<br><br><b>Moved: Cllr Lane</b><br><b>Seconded: Cllr Woodcock</b>   | Director Corporate Services | Debt recovery procedures to be implemented to reduce level of outstanding rates.<br><br>Section 713 sale proposed for March 2013.<br>First reminder letters sent. | Director Corporate Services |   |
| 28 August 2012 | 8/2012/14 | 1. The Council note the advice from the Local Government Grants Commission and the Budget implications as noted in the report.<br>2. Representations be made to the Hon Simon Crean MP, Minister for Local Government in terms similar to the submission being made by the Local Government & Shires Association.<br>3. In the event that the submission for a reversal of the decision to recoup the funds in the amount of \$156,794.00 is not successful, that adjustments to the 2012/2013 Budget to   | Director Corporate Services | Letter to minister Drafted.<br>Advice provided to Finance Manager regarding possible consideration at 30 September Financial Review.                              | Director Corporate Services |   |

**WALGETT SHIRE COUNCIL AGENDA**

|                |           |  |  |   |                               |  |
|----------------|-----------|--|--|---|-------------------------------|--|
|                |           | <p>recognise the reduction be at the 30 September Financial Review considered.</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Walford</b></p>  |  |   |                               |  |
| 28 August 2012 | 8/2012/16 | <p>1. That the report on National Quality Framework Policies regarding early childhood and care providers be received and noted</p> <p>2. That the following Policies and Procedures pertaining to the framework be approved and placed on public exhibition for the prescribed period;</p> <p>i. Gov - Vacation Care / Youth Centres Administration Policies &amp; Procedures</p> <p>ii. Gov – Vocation Care / Youth Centres Operation Policies &amp; Procedures</p> <p>iii. Gov – Youth Centres Hygiene Policies &amp; Procedures</p> <p>iv. Gov – Youth Centres Environment and Facilities Policies &amp; Procedures</p> <p>v. Gov – Youth Centres Safety and Emergency Policies &amp; Procedures</p> <p><b>Moved: Clr Woodcock</b><br/><b>Seconded: Clr Lane</b></p> | Director Corporate Services            | Policies and Procedures Placed on Public Exhibition at Youth Centre and Councils website.                 | Director Corporate Services   |  |
| 28 August 2012 | 8/2012/21 | <p>1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.</p> <ul style="list-style-type: none"> <li>- Chick Pea Recipe Book</li> <li>- Heart Foundation Doorknock Appeal</li> <li>- Healthy Communities Coordinator</li> <li>- National Carers week</li> </ul> <p>2. That a budget vote be established for the recording of income from the sale of chick pea recipe books.</p> <p><b>Moved: Clr Lane</b><br/><b>Seconded: Clr Keir</b></p>  | Director Corporate Services            | Budget adjustment to be actioned by Finance Manager. Budget vote established. No further Action Required. | Director Corporate Services   |  |
| 28 August 2012 | 8/2012/26 | <p>1. That Council note the Cemetery Road Entrance Report.</p> <p>2. That Council staff take action to carry out minimal gravelling work from the various maintenance votes to enable limited vehicle access during wet weather as soon as possible.</p> <p>3. That Council gravel the Carinda Cemetery access and re-sheet the Collarenebri Cemetery road access.</p> <p>4. The General Manager report back to Council advising the costs involved.</p>   | Director Urban Infrastructure Services | Engineering Services to carry out the works. 18/09/2012 Report for September Meeting                      | Director Engineering services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |           |   |   |  |   |  |
|----------------|-----------|---|---|--|---|--|
|                |           | <p><b>Moved: Clr Greenaway</b><br/> <b>Seconded: Clr Keir</b></p>   |   |  |   |  |
| 28 August 2012 | 8/2012/27 | <p>That Council receive and note the monthly July 2012 flood restoration works report.</p> <p><b>Moved: Clr Greenaway</b><br/> <b>Seconded: Clr Lane</b></p> <p>That Council investigate the upgrade of alternative access ( all weather road) via Kurrajong road to Brewarrina road (SH29W) and also from Kurrajong road into the Grawin.</p> <p><b>Moved: Clr Lane</b><br/> <b>Seconded: Clr Walford</b></p>  | <p>Director Engineering Services</p> <p>General Manager</p> | <p>The estimated cost for Kurrajong Road to Brewarrina Road (SH29W) is \$1.10 million ( for 51.80km * 8m * 0.20m) Graveling for Kurrajong rd to turnoff ( 18.90km *8 *.20) \$400000.00</p> | <p>Director Engineering Services</p> <p>General Manager</p> |  |
| 28 August 2012 | 8/2012/32 | <p>That the proposal to consider the acquisition of a street sweeper be referred to Council's Plant committee for further investigation and report.</p> <p><b>Moved: Clr Lane</b><br/> <b>Seconded: Clr Keir</b></p>  | <p>Director Urban Infrastructure Services</p>               | <p>Further investigation is being carried out. A Report will be submitted at the October Meeting.</p>  | <p>Director Urban Infrastructure Services</p>               |  |
| 28 August 2012 | 8/2012/33 | <p>1. That subject to Council's auditors approval Council formally write off the following debts:<br/> Debtor account: 218.6 Mr J Cividin: Outstanding debt - \$50,709.00<br/> Debtor account: 1279 Walgett Doctors Surgery: Outstanding debt - \$5,782.50<br/> Debtor account: 1082 Best Employment: Outstanding debt - \$64,155.86<br/> Debtor account: 1081 Mr MJ O'Brien: Outstanding debt \$5,222.67<br/> Debtor account: 1538.6/1538.14 Mr G Nolan: Outstanding debt \$1,917.70<br/> Debtor account: 1715 Mr O Cridge: Outstanding debt \$2,455<br/> Ledger: 11.9050 Mr Paul Dowdle's Emu Farm: Outstanding debt \$104,554.90</p> <p>Total debt write off: \$234,797.63</p> <p><b>Moved: Clr Woodcock</b><br/> <b>Seconded: Clr Walford</b></p> | <p>Director Corporate Services</p>                          | <p>Amounts written off from Ledger subject to auditor's approval.</p> <p>Amounts written off from Ledger subject to auditors approval.</p>   | <p>Director Corporate Services</p>                          |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |                                |  |                                    |  |                                    |  |
|----------------|--------------------------------|--|------------------------------------|--|------------------------------------|--|
| 28 August 2012 | 8/2012/34                      | That Council accepts tenders from the following businesses for RFO12001 –<br>1. RP & LM Malcom Pty Ltd<br>2. Ridgerock Earthmoving & Mining P/L<br>3. Stabico Pty Ltd<br>4. Sharpe Brothers<br>5. ACE Equipment Pty Ltd<br><b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Lane</b>  | Director Engineering Services      | Ongoing.   | Director Engineering Services      |  |
| 28 August 2012 | 8/2012/35                      | 1 That Council receive revised policy AFM- Gates and Grids on Public roads.<br>2. Note the gates and grids on public roads procedures.<br>3. Place draft revised Policy on Public exhibition for 28 days and invite comment from the Community prior to considering formal adoption.<br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Walford</b> | Director Engineering Services      | Will be in Newspapers on 20/09/2012.<br><br>Public Exhibition submission.  | Director Engineering Services      |  |
| 28 August 2012 | Questions for the next Meeting | Is the Burren Pre-School Bus stop completed?<br><b>Clr Keir</b>  | Director Engineering Services      | 98% completed, waiting for signs.  | Director Engineering Services      |  |
| 28 August 2012 | Questions for the next Meeting | Clr Keir would like it noted that there will be a play "Boxing Day" by Theatre Company Critical Stages, Saturday 2 November 2012 at the RSL Hall Walgett. The play is currently being sponsored by OBA's and the play is seeking sponsorship from the Walgett Shire Council.<br><b>Clr Keir</b>  | General Manager                    | Report to be prepared by Director of Corporate Services for the August Meeting.<br><br>Arrangements in place with production group critical stages.  | Director Corporate Services        |  |
| 28 August 2012 | Questions for the next Meeting | Clr Greenaway has requested that an inspection be carried out on the causeway on SR 5, between SR 123 and SR 16, has this been done?<br><b>Clr Greenaway</b>   | Director Engineering Services      | Has been programmed. Starts from 24/09/2012.<br><br>Work in progress.  | Director Engineering Services      |  |
| 28 August 2012 | Questions for the next Meeting | What has happened to the trees for Collarenebri Streets?<br><b>Clr Greenaway</b>   | Director of Urban & Infrastructure | Grown up trees purchased by Ms Shirley McGrath will be planted in various locations before the end of September. Suitable trees are already ordered from A1 Trees, these will also be planted before the end of September. | Director of Urban & Infrastructure |  |
| 28 August 2012 | Questions for the next Meeting | Are the rates being paid on the property "Euroool"; Between Walgett and Collarenebri?<br><b>Clr Greenaway</b>  | Director Corporate Services        | Property is currently non-rateable.<br><br>Letter written to Indigenous Land Corporation.  | Director Corporate Services        |  |

# WALGETT SHIRE COUNCIL AGENDA

|                |                                |   |  |  |  |  |
|----------------|--------------------------------|---|--|--|--|--|
| 28 August 2012 | Questions for the next Meeting | Noted that Gosford City Council valued our sister city relationship and would like to ensure that this relationship is fostered, ensuring we communicate regularly to ensure both Councils are aware of upcoming events. Gosford Council also noted that they would have been interested in sharing their Engineers for the Floods at the beginning of the year.<br><b>Clr Lane</b> | General Manager  | 18/09/2012<br>To be followed up with Gosford City Council after elections  | General Manager  |  |
| 28 August 2012 | Questions for the next Meeting | Clr Kelly noted that a number of complaints have been received from the resident of Collarenebri regarding the Walgett Shire Council's ranger.<br><b>Clr Smith</b>  | Director Planning & Regulatory Services  | Noted.   | Director Planning & Regulatory Services  |  |
| 28 August 2012 | Questions for the next Meeting | What is the current progress of Shirley Wilson's application for water connection?<br><b>Clr Smith</b>  | Director Planning & Regulatory Services  | Letter sent on 07/09/2012 to Ms Wilson requesting her to finalise application.   | Director Planning & Regulatory Services  |  |
| 28 August 2012 | Questions for the next Meeting | The signs at the service station at Collarenebri need to be investigated as they are not big enough to be noticed and therefore are causing a potential hazard.<br><b>Clr Smith</b>   | Director Urban & Infrastructure  | Referred to Traffic Management Committee for information and discussion.   | Director Engineering Services  |  |
| 28 August 2012 | Questions for the next Meeting | Can the bank house at Collarenebri be fixed ASAP?<br><b>Clr Smith</b>   | Director Planning & Regulatory Services<br><br>Director Urban & Infrastructure | Joint investigation with both departments carried out on 13/09/2012. Scope of works being finalised for tender purposes. | Director Planning & Regulatory Services<br><br>Director Urban & Infrastructure |  |
| 28 August 2012 | Questions for the next Meeting | Can there be sign put up at the Rowena camping site?<br><b>Clr Smith</b>  | Director Urban & Infrastructure  |  | Director Urban & Infrastructure  |  |
| 28 August 2012 | Questions for the next Meeting | Can the Shrubs along the road sides please be dealt with?<br><b>Clr Smith</b>   | Director Engineering Services  | The approval to complete this was referred to the Castlereagh Macquarie County Council.<br><br>Works in planning stage.  | Director Engineering Services  |  |
| 28 August 2012 | Questions for the next Meeting | The George Street house yard in Collarenebri is overgrown can this please be dealt with?<br><b>Clr Smith</b>  | Director Planning & Regulatory Services  | Ongoing observation will be conducted by the Regulatory Officer to notify of any overgrown properties.                   | Director Planning & Regulatory Services  |  |

Resolution Actions for Ordinary Meeting 25<sup>th</sup> September 2012

|                                       |           |  |                             |  |                             |  |
|---------------------------------------|-----------|--|-----------------------------|--|-----------------------------|--|
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/   | That the minutes of the North West Slopes and Plains Co-operative Library service held on the 3rd September 2012 be received and noted.<br><br><b>Moved: Clr Lane</b><br><b>Seconded: Clr Martinez</b>   | General Manager             | MTG of GM's to be arranged.<br>15/10/2012<br>Meeting arranged for 25/10/2012   | General Manager             |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/7  | That the information contained in the weekly circulars numbers 34-37 from the NSW Local Government and Shires Association be received and noted.<br><br><b>Moved: Clr Lane</b> <b>Seconded: Clr Waldford</b>   | General Manager             | Action being taken as required.  | General Manager             |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/8  | That the information contained in the following Departmental circulars 12-30 TO 12-34 from the Local Government Division Department of Premier and Cabinet be received and noted.<br><br><ul style="list-style-type: none"> <li>• Circular to Councils 12-30 – September 2012 Local Government Elections- Answers to commonly asked questions about pre-election requirements</li> <li>• Circular to Councils 12-31 – End of Year Financial reporting 2012</li> <li>• Circulars to Council 12-32 – Modernisation of Local Government Legislation</li> <li>• Circulars to Council 12-33 – 2012 Councillor Workshop</li> <li>• Circulars to Council 12-34 – 2012 Local Government Elections – Survey of Candidates and Councillors</li> </ul> <b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Keir</b> | General Manager             | Action being taken as required.<br><br>12/30 No further Action<br><br>12/31 No further Action<br><br>12/32 No further Action<br><br>12/33 Pending<br><br>12/34 Pending | General Manager             |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/16 | That the report be received and noted<br><br>That the Council give notice of its intention to become a party to the Determination Application by the Ngemba, Ngiyampaa, Wangaaypuwan and Wayilwan people to the Federal Court.<br><br><b>Moved: Clr Greenaway</b><br><b>Seconded: Clr Lane</b>   | Director Corporate Services | Letter sent to Federal Court.  | Director Corporate Services |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/17 | That the Council assume responsibility for staging the performance of 'Boxing Day' in Walgett on Saturday 3 November 2012 and that it underwrite the cost of the Walgett performance with the maximum payment to Critical stages being \$2200 plus 15% of ticket sales (plus GST).   | Director Corporate Services | Arrangements being prepared with production company.   | Director Corporate Services |  |



**WALGETT SHIRE COUNCIL AGENDA**

|                                       |           |  |                               |  |                               |  |
|---------------------------------------|-----------|--|-------------------------------|--|-------------------------------|--|
|                                       |           | <b>Moved: Clr Keir</b><br><b>Seconded: Clr Greenaway</b>   |                               |  |                               |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/16 | <p>1. That the matters listed by the Director Corporate Services for brief mention or information be received and noted.</p> <p>2. That the General Manager's action in rescheduling the commencement of water billing consumption to October be endorsed.</p> <p>3. That the Collarenebri Central School be advised that the Council is not able to make a contribution to their new school bus project.</p> <p><b>Moved: Clr Lane</b><br/> <b>Seconded: Clr Cooper</b></p> | Director Corporate Services   | <p>2. Estimated consumption letters issued minimal enquiry form water users.</p> <p>3. School advised of Council decision.</p> | Director Corporate Services   |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/22 | <p>That Council receive and note the monthly RMCC works report</p> <p><b>Moved: Clr Greenaway</b><br/> <b>Seconded: Clr Woodcock</b></p>   | Director Engineering Services | Ongoing  | Director Engineering Services |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/23 | <p>Lightning Ridge \$2640 (from cemetery maintenance vote)</p> <p>Carinda \$32,260 (from unsealed roads maintenance vote)</p> <p>Collarenebri \$10,000 (from unsealed roads maintenance vote)</p> <p>And Burren Junction be deferred until the next financial year.</p> <p><b>Moved: Clr Greenaway</b><br/> <b>Seconded: Clr Keir</b></p>  | Director Engineering Services | Action being taken as required.  | Director Engineering Services |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/24 | <p>That Council receive and note the monthly flood restoration works report.</p> <p><b>Moved: Clr Walford</b><br/> <b>Seconded: Clr Cooper</b></p>   | Director Engineering Services | Ongoing  | Director Engineering Services |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/27 | <p>That Council accepts tenders for RFT12/009 – Deniliquin Irrigation Contracting Pty. Ltd in the sum of \$665, 468.10 for the construction of a Pre-Cast Concrete Box Culvert to replace the Wangan Bridge.</p> <p><b>Moved: Clr Keir</b><br/> <b>Seconded: Clr Lane</b></p>  | Director Engineering Services | Tender acceptance letter has been sent out.  | Director Engineering Services |  |
| 25 <sup>th</sup><br>September<br>2012 | 9/2012/28 | <p>1. That Council accepts tenders for RFT12/003 – P W Concrete and Gravel in the sum of \$694, 260.60 for the replacement of the Grawin Creek Box Culvert noting that although this tender is 1.5% higher than the lowest tender it provides for a "cast in situ" option.</p> <p>2. Seek confirmation from RMS that the cost of replacement will be fully funded under the 2012 Flood Damage</p>  | Director Engineering Services | Tender acceptance letter has been sent out.  | Director Engineering Services |  |

# WALGETT SHIRE COUNCIL AGENDA

|                     |                                |   |   |  |   |  |
|---------------------|--------------------------------|---|---|--|---|--|
|                     |                                | Program.<br><b>Moved: Clr Woodcock</b><br><b>Seconded: Clr Greenaway</b>  |   |  |   |  |
| 25th September 2012 | Questions for the next Meeting | When will the new boat ramp be installed on the river at Collarenebri?<br><b>Clr Greenaway</b>  | Director Engineering Services           | This will be installed in November 2012  | Director Engineering Services           |  |
| 25th September 2012 | Questions for the next Meeting | When will the toilet be installed at the Collarenebri Tennis Club House as money has been placed in reserves?<br><b>Clr Greenaway</b>                                 | Director Urban Infrastructure           | There is no money placed in reserves as it was left out of last year's budget to enable court improvement to be done.  | Director Urban Infrastructure           |  |
| 25th September 2012 | Questions for the next Meeting | When will the pavers be installed on the eastern side of Collarenebri Main street, also are there enough pavers to complete the whole street?<br><b>Clr Greenaway</b> | Director Urban Infrastructure Services  | The Kerb and Guttering replacement needs to be completed first; the corner Herbert & Walgett Streets (L side going to Moree) before paving can be started.                                     | Director Urban Infrastructure Services  |  |
| 25th September 2012 | Questions for the next Meeting | When will patching and flood works repairs be carried out on SR67 Mission Road Collarenebri?<br><b>Clr Greenaway</b>  | Director Engineering Services           | This has been programmed for February 2013   | Director Engineering Services           |  |
| 25th September 2012 | Questions for the next Meeting | What is going to be done about the illegal water connections in Lightning Ridge?<br><b>Clr Woodcock</b>   | Director Planning & Regulatory Services | DPRS & DUIS to prepare a report for Council's consideration. Report will consider; members of connection's ( authorised & unauthorised) cost of upgrading main to maintain flow at airport etc | Director Planning & Regulatory Services |  |
| 25th September 2012 | Questions for the next Meeting | Can the footpath in front of the pizza shop in Lightning Ridge be investigated- as it is dangerous?<br><b>Clr Woodcock</b>  | Director Urban Infrastructure Services  | Discussed the issue with the owners of the Pizza shop twice. A letter was sent to submit appropriate plan for consideration and be prepared for the removal and/or rectification of works      | Director Urban Infrastructure Services  |  |

# WALGETT SHIRE COUNCIL AGENDA

|                     |                                |  |  |   |  |  |
|---------------------|--------------------------------|--|--|---|--|--|
|                     |                                |  |  | completed.  |  |  |
| 25th September 2012 | Questions for the next Meeting | Can the attitude displayed by some staff to the community be changed to one which is more positive and helpful rather one which is regulatory and enforced based?<br><b>Clr Woodcock</b> | General Manager                        | Issue raised with staff, customer service provision being reviewed.   | General Manager                        |  |
| 25th September 2012 | Questions for the next Meeting | Is the bus stop at Burren Junction completed?<br><b>Clr Keir</b>   | Director Engineering Services          | The bus stop signs have been received and will be completed by 18/10/2012   | Director Engineering Services          |  |
| 25th September 2012 | Questions for the next Meeting | Can the footpaths at Lightning Ridge be investigated and the beatification of the main street investigated?<br><b>Clr Martinez</b>   | Director Urban Infrastructure Services | A footpath valuation report was produced in 2010 where footpaths at Lightning Ridge were identified. A brief is to be prepared for beatification of the Main Street that would include Footpaths, Seats, Gardens, Kerb and Guttering and storm water systems. | Director Urban Infrastructure Services |  |
| 25th September 2012 | Questions for the next Meeting | Can the beatification of CBD in Lightning Ridge be investigated in particular gardens, seats, flags or coloured lights?<br><b>Clr Walford</b>  | Director Urban Infrastructure Services | Please refer to the above response regarding the beautification. Discussed with Clr Walford the installation of coloured lights and flags similar to Walgett's Main Street. Clr Walford to determine the type of flags he requires.                           | Director Urban Infrastructure Services |  |
| 25th September 2012 | Questions for the next Meeting | Can play equipment be put in the park on the corner of Opal Street and Butterfly Avenue?<br><b>Clr Walford</b>   | Director Urban Infrastructure Services | Not required, however trees with tree guards will be planted.   | Director Urban Infrastructure Services |  |
| 25th September 2012 | Questions for the next Meeting | Can a 40km zone and crossing be placed near the Lightning Ridge Preschool?<br><b>Clr Walford</b>   | Director Urban Infrastructure          | Request has been forwarded to the Director Engineering Services to discuss at the Traffic Committee meeting.  | Director Urban Infrastructure          |  |

# WALGETT SHIRE COUNCIL AGENDA

|                     |                                |  |                               |   |                               |  |
|---------------------|--------------------------------|--|-------------------------------|---|-------------------------------|--|
| 25th September 2012 | Questions for the next Meeting | The Community from Potch Point want to know why the tip road has not been graded in last 12 months. Mrs White said she has reported it and been told Council will grade it when it rains, however when it has rained it still has not been graded. Can the road be put on a 6 monthly maintenance schedule?<br><b>Clr Lane</b> | Director Engineering Services | This has been re-scheduled for 19/10/2012.  | Director Engineering Services |  |
| 25th September 2012 | Questions for the next Meeting | Can we upgrade the first 200 metres of Bugilbone road from the end of the bitumen at the Namoi River towards Burren Junction? This is the spot is where the road is the worst and holds up traffic after rain.<br><b>Clr Lane</b>  | Director Engineering Services | Estimated cost is \$28,000 and will be done under maintenance budget.                                   | Director Engineering Services |  |
| 25th September 2012 | Questions for the next Meeting | On the Lorne Road SR98 why was the first 300 meters of the road not graded when the rest of the roads was graded? The rest of the road is in excellent condition; it is only the first section at the Lightning Ridge end which is terrible.<br><b>Clr Lane</b>  | Director Engineering Services | Inspected and scheduled under maintenance budget.   | Director Engineering Services |  |
| 25th September 2012 | Questions for the next Meeting | Can the light which shines on the corner of Pandora Street and Opal Street (from Khan's Store) be investigated as it is shining in drivers eyes at night.<br><b>Clr Taylor</b>   | Director Urban Infrastructure |   | Director Urban Infrastructure |  |
| 25th September 2012 | Questions for the next Meeting | Can the Lightning Ridge Racecourse Oval parking lot be re-gravelled? Can the parking lot also be investigated as when it rains the parking lot becomes flooded?<br><b>Clr Taylor</b>   | Director Engineering Services | Job completed by Urban Services   | Director Engineering Services |  |
| 25th September 2012 | Questions for the next Meeting | Can the Grawin Road be upgraded?<br><b>Clr Taylor</b>  | Director Engineering Services | Estimates for work are in progress.   | Director Engineering Services |  |
| 25th September 2012 | Questions for the next Meeting | Can the Burren Junction Bore Sewage dump point be fast tracked?<br><b>Clr Murray</b>   | Director Urban Infrastructure | Activity application approved received quotes to undertake the job; Expected completion early November. | Director Urban Infrastructure |  |
| 25th September 2012 | Questions for the next Meeting | Can a rubbish bin be provided before the Dick O'Brien Bridge and the Walgett Silo?<br><b>Clr Murray</b>  | Director Engineering Services | Will be installed on 12/10/2012   | Director Engineering Services |  |
| 25th September 2012 | Questions for the next Meeting | Can the old banners in the Walgett Shire Council be removed and replaced?<br><b>Clr Murray</b>   | General Manager               | 15/10/2012 New banners to be designed, old banner to be removed.  | General Manager               |  |
| 25th September 2012 | Questions for the next Meeting | Can the SR 64 Road be investigated as it requires gravelling from Wimbledon Road to Gingie Reserve?<br><b>Clr Murray</b>   | Director Engineering Services | Need further discussions with Management.   | Director Engineering Services |  |

## **2. CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – OCTOBER 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

---

### **Summary:**

Copies of weekly circulars number 38-41 received from the Local Government and Shires Association since the September Council meeting have been distributed to Councillors.

### **Background:**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

#### Issue 38

Item 4 – Update on Constitutional Recognition of Local Government  
Item 11 – NSW Youth Advisory Council  
Item 14 – Council Flood Plan Management Grants

#### Issue 39

Item 4 – Local Government compliance and enforcement IPART Red Tape Review  
Item 8 – “Age-Friendly” community workshop (12 October)  
Item 9 – Community Building Partnership Program 2012  
Item 19 – Local Government Human Resources Conference  
Item 23 – Work, Health & Safety – Due diligence obligation and Practice Solutions for General Managers and Senior Managers.  
Item 29 – LGSA Submissions to NSW Planning system review *Green Paper*

#### Issue 40

Item 5 – Asbestos Awareness: Upcoming Events and Council Asbestos Policies  
Item 7 – Major reform to agriculture and NRM Services  
Item 15 – Infrastructure NSW State Infrastructure Strategy Released.

#### Issue 41

Item 14 – Review of Emergency Services Funding Scheme  
Item 16 – Workplace Behaviour Workshop  
Item 22 – Bridges for the Bush Initiative

## WALGETT SHIRE COUNCIL AGENDA

### Current Position:

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging application for grant funding where funding for Council projects may be available.

### Relevant Reference Documents/Policies:

Nil

### Governance issues:

Senior Management Staff and Councillors are requested to review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

### Environmental issues:

Nil

### Stakeholders:

Councillors  
Walgett Shire Council staff

### Financial Implications:

Nil

### Alternative Solutions/Options:

Not Applicable

### Conclusion:

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

### CIRCULARS RECEIVED FROM THE NSW LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW

#### Recommendation:

That the information contained in the weekly circulars numbers 38-41 from the NSW Local Government and Shires Association be received and noted.

#### Moved:

#### Seconded:

### Attachments:

Nil

### **3. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT DEPARTMENT OF PREMIER AND CABINET –OCTOBER 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

---

#### **Summary:**

Copies of circulars received 12-35 to 12-37 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

#### **Background:**

The General Manager has flagged the following circular as requiring the particular attention of councillors:

Circular 12-35 – 2012 Councillor Handbook (Formerly Councillor Guide)

Circular 12-36 – Update to the notice of intention to declare a dog a restricted dog approved form.

Circular 12-37 – Local Infrastructure Renewal Scheme – Round Two

All circulars have been emailed to Councillors prior to Council meeting.

#### **Current Position**

Circular 12-35 Printed copies of the Handbook will be made available to Councillors on request.

Circular 12-36 Staff have been instructed to commence using the new form immediately.

Circular 12-37 An application will be completed and lodged prior to 31 December 2012.

#### **Relevant Reference Documents:**

Nil

#### **Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

#### **Environmental issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Councillors  
Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Alternative Solutions/Options:

Nil

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

### CIRCULAR RECEIVED FROM THE DIVISION OF LOCAL GOVERNMENT – October 2012

#### Recommendation:

That the information contained in the following Departmental circulars 12-35 to 12-36 from the Local Government Division Department of Premier and Cabinet be received and noted.

- Circulars 12-35 – Councillor Handbook (Formerly Councillor Guide)
- Circular 12-36 – Update to the; *Notice of Intention to Declare a Dog a restricted Dog Approved Form*
- Circular 12-37 – Local Infrastructure Renewal Scheme – Round Two

**Moved:**

**Seconded:**



## WALGETT SHIRE COUNCIL AGENDA



Premier & Cabinet  
Division of Local Government

## Circular to Councils

Circular No. 12-35  
Date 20 September 2012  
Doc ID. A289717

Contact Education  
(02) 4428 4100

### 2012 COUNCILLOR HANDBOOK (FORMERLY COUNCILLOR GUIDE)

#### Purpose

Release and promotion of the 2012 *Councillor Handbook*.

#### Issue

- The joint Local Government and Shires Associations and Division of Local Government *Councillor Handbook* has been updated and provides essential information for all councillors elected in September 2012. Topics covered in the Handbook include:
  - an overview of local government
  - roles, responsibilities and relationships
  - ethical decision making
  - making the most of meetings
  - planning and reporting
  - financial management
  - support for councillors
- Also included are appendices setting out details of key organisations, relevant legislation, useful resources, working with the media, effective community engagement and sustainability.
- The Handbook is available on the Division's website and covers in greater detail those topics to be covered in the Division's Councillor Workshops, which will be held across NSW in October and November 2012.

#### Action

General Managers are encouraged to promote and make the *Councillor Handbook* available to those councillors elected in September 2012, as well as including the *Councillor Handbook* in any in-house council induction programs being conducted.

Ross Woodward  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195



Premier & Cabinet  
Division of Local Government

## Circular to Councils

Circular No. 12-36  
Date 4 October 2012  
Doc ID. A291844

Contact Development Team  
Ph: (02) 4428 4100

### **UPDATE TO THE NOTICE OF INTENTION TO DECLARE A DOG A RESTRICTED DOG APPROVED FORM**

#### **Purpose**

To advise of an update to the *Notice of Intention to Declare a Dog a Restricted Dog Approved Form*.

#### **Issue**

- The Approved Form is issued under section 58A of the *Companion Animals Act 1998*. It must be used by authorised council officers when issuing a notice of intention to declare a dog to be a restricted dog.
- The Approved Form has been updated to address a number of minor issues, which have come to the attention of the Division.
- A PDF copy of the updated Approved Form may be downloaded from the Companion Animals webpage on the Division's website at: <http://www.dlg.nsw.gov.au>.
- A Word version of the updated Approved Form is also available to authorised Level 2 and 3 users of the Companion Animals Register, under the heading 'Documents and Information' in the main menu.  
**Note: While this allows such users to insert the relevant owner and animal information, no other alteration of the Approved Form is permitted.**
- The *Guideline on the Exercise of Functions under the Companion Animals Act* also contains a version of the Approved Form (Annexure C), which has been updated to reflect these changes. The Guideline can also be downloaded from the Division's website.

#### **Action**

General Managers are asked to bring this Circular to the attention of all council staff with responsibility for companion animal management.

WALGETT SHIRE COUNCIL AGENDA

<Council Letterhead>

<Owner's name>

<Owner's Address>

<Suburb> <State> <Postcode>

Dear <Owner's name>

*This document contains important information about your obligations under the Act. Please read it carefully. Contact the officer of this Council on the number below as soon as possible if you are unsure of your obligations or require further information.*

It has come to this Council's attention that you are the owner of a dog,

Name (if known): <animal's name>

Microchip Number (if known): <microchip number>

Description (identifying marks etc, if known): <description>.

kept at <address where animal kept > ("the property").

Council gives you Notice under section 58A of the Act of its intention to declare your dog to be a restricted dog.

This is because Council is of the opinion that your dog is:  
(mark appropriate box)

- ☐ of a breed or kind of dog referred to in section 55(1) of the Act (see Schedule A to this Notice)

**Breed or kind: <insert name of alleged breed/cross-breed here>**

OR

- ☐ a cross-breed of a breed or kind of dog referred to in section 55(1) of the Act (see Schedule A to this Notice)

**Breed/Cross-breed or kind: <insert name of alleged breed/cross-breed here>**

DATED: <written date here>

.....  
<NAME & TITLE OF PERSON SIGNING NOTICE>  
<CONTACT PHONE NUMBER>

## WALGETT SHIRE COUNCIL AGENDA

### **REQUIREMENTS OF THIS NOTICE OF INTENTION TO BE COMPLIED WITH IMMEDIATELY**

Section 58B of the Act requires that you **immediately** ensure that at all times when the dog is away from the property where it is ordinarily kept:

- it is under the effective control of some competent person by means of an adequate chain, cord or leash that is attached to the dog and that is being held by (or secured to) the person (sec 58B(1)(a)(i)), and
- it has a muzzle securely fixed on its mouth in such a manner as will prevent it from biting any person or animal (sec 58B(1)(a)(ii)).

**Note:** The dog must also be lifetime registered (including microchipping) within 7 days of the giving of this notice, if it is not already (sec 58B(1)(b)).

You should also carefully note that:

- these requirements are in place for **28 days** or until Council notifies you otherwise (sec 58B(3)(a) & (b)),
- an authorised officer may seize the dog if:
  - a. the officer is satisfied that the dog is not confined, tethered or restrained in such a way as to prevent the dog attacking or chasing a person lawfully at the property where the dog is ordinarily kept (sec 58B(4)(a)(i)&(ii)) or
  - b. the dog has not been lifetime registered within 7 days of the giving of this notice (as required by sec 58B(1)(b)), and
- Sections 57A, 57B & 57C of the Act prohibit the selling (includes giving away), advertising for sale, accepting ownership of or the breeding of a proposed restricted dog or a restricted dog. Penalties apply.

### **WHAT HAPPENS NEXT**

You have **28 days** from the giving of this Notice to provide proof in accordance with the processes described in items 1 and 2 below, that your dog is either:

- **not** of a breed or kind referred to in Schedule A to this Notice (a "restricted breed") or
- if it is a cross-breed of a restricted breed, that it is **not a danger** to the public and **is not likely**, without provocation, to bite any person or animal.

**Otherwise**, after 28 days this Council will declare your dog to be a restricted dog and you will have to comply with the special control requirements set out under section 56(1) of the Act and in clauses 24, 26 and 27 of the Companion Animals Regulation 2008 (see Schedule B to this Notice).

#### **1. HOW TO PROVE THAT YOUR DOG IS NOT OF A RESTRICTED BREED**

- **Obtain a Certificate from Dogs NSW (Royal NSW Canine Council Limited)** (clause 28 of the Regulation)

**Within the 28 day notification period** provide this Council with a valid breed identification or registration certificate issued by Dogs NSW that also shows the unique identification (microchip) number implanted in the dog being to the effect that the dog is not a restricted breed or a cross-breed of a restricted breed, in which case your dog will not be declared by this Council to be a restricted dog.

(You should contact Dogs NSW on 1300 728 022 during office hours if you require further information regarding such certificates only.)

The temperament assessor's role is to determine whether or not your dog is a danger to the public and whether or not it is likely, without provocation, to attack or bite any person or animal. The temperament assessor will then supply both you and this Council with a statement detailing the result of the assessment.

## OUTCOMES

There are two possible outcomes of the **temperament assessment** process:

### a. Not Restricted

If the approved temperament assessor is of the opinion that your dog is **NOT** a danger to the public and is **NOT LIKELY**, without provocation, to attack or bite any person or animal then your dog will **NOT** be declared a restricted dog by this Council.

### b. Restricted

If the approved temperament assessor is of the opinion that your dog **IS** a danger to the public and **IS LIKELY**, without provocation, to attack or bite any person or animal) the Council will declare your dog to be a **RESTRICTED DOG**. You **MUST** then, by law comply with the control requirements as set out in Schedule B to this Notice.

*Council will contact you regarding the outcomes of the breed and temperament assessment processes.*

## 3. CAN I OBTAIN AN EXTENSION OF TIME?

You should contact this Council as soon as possible if you are unable to obtain a breed assessment or temperament assessment **within 28 days**. Under section 58C(5) of the Act the Council may grant an extension of time because of extenuating circumstances.

**NOTE:** If you decide not to provide this Council with the written information described in items 1 or 2 above within the 28 day notification period, or are not given an extension of time as described in item 3 above, then this Council will declare your dog to be a restricted dog.

If you wish to obtain copies of the sections of the *Companion Animals Act 1998* and clauses of the Companion Animals Regulation 2008 that set out the requirements listed below, please contact this Council, download from <http://www.legislation.nsw.gov.au/>, or contact Salmat on telephone (02) 9311 9899 for information about purchasing printed copies.

## WALGETT SHIRE COUNCIL AGENDA

### SCHEDULE A

#### **RESTRICTED BREEDS UNDER SECTION 55 (1) OF THE COMPANION ANIMALS ACT 1998:**

- (a) American pit bull terrier or pit bull terrier
- (b) Japanese tosa
- (c) dogo Argentino
- (d) fila Brasileiro
- (e) Perro de Presa Canario or Presa Canario
- (f) any other dog of a breed, kind or description whose importation into Australia is prohibited by or under the Customs Act 1901.

### SCHEDULE B

#### **PART 1**

#### **CONTROL REQUIREMENTS FOR RESTRICTED DOGS UNDER SECTION 56 OF THE COMPANION ANIMALS ACT 1998**

**If your dog is declared by this Council to be a restricted dog you MUST comply with the following control requirements:**

#### **Section 56 Owner of restricted dog must comply with control requirements**

**(1) The owner of a restricted dog must ensure that each of the following requirements is complied with:**

##### **(a) Desexing**

In the case of a dog declared by a council under Division 6 of Part 5 to be a restricted dog, the dog must be desexed within 28 days after it is declared to be a restricted dog.

##### **(a1) Enclosure requirements**

While the dog is on property on which the dog is ordinarily kept, the dog must be kept in an enclosure that complies with the requirements prescribed by the regulations.

*(See clause 24 of the Regulation as set out under Part 2 of this Schedule for specific enclosure requirements).*

The owner has 3 months from the date on which the dog is declared to be a restricted dog under Division 6 of Part 5 to comply with this paragraph.

(a2) Until such time as the requirement under paragraph (a1) is complied with in relation to the dog, the dog must, while on property on which it is ordinarily kept, be kept in an enclosure that is sufficient to restrain the dog and prevent a child from having access to the dog.

(b) The dog must not at any time be in the sole charge of a person under the age of 18 years.

(c) One or more signs must be displayed on that property showing the words "Warning Dangerous Dog" in letters clearly visible from the boundaries of the property on which the dog is ordinarily kept or, if the regulations provide for the signs required by this paragraph, complying with the regulations.

## WALGETT SHIRE COUNCIL AGENDA

*(See clause 26 of the Regulation as set out under Part 2 to this Schedule for specific signage requirements.)*

**(c1) Distinctive collar must be worn**

The dog must at all times wear a collar of the kind prescribed by the regulations.

*(See clause 27 of the Regulation as set out under Part 2 of this Schedule for specific collar requirements.)*

**(d) Dog must be kept on lead and be muzzled**

Whenever the dog is outside its enclosure, the dog:

- (i) must be under the effective control of some competent person by means of an adequate chain, cord or leash that is attached to the dog and that is being held by (or secured to) the person, and
- (ii) must be muzzled in a manner that is sufficient to prevent it from biting any person or animal.

For the purposes of this paragraph, a dog is not considered to be under the effective control of a person if the person has more than 2 dogs (one of which is the restricted dog) under his or her control at the one time.

(e), (f) (Repealed)

(g) The owner must **notify the council** of the area in which the dog is ordinarily kept of the following matters within the time specified in relation to each of those matters:

- (i) that the dog (with or without provocation) has attacked or injured a person or animal (other than vermin)—notice to be given within 24 hours after the attack or injury
- (ii) that the dog cannot be found—notice to be given within 24 hours after the dog's absence is first noticed
- (iii) that the dog has died—notice to be given as soon as practicable after the death
- (iv) (Repealed)
- (v) that the dog is no longer being ordinarily kept in the area of the council—notice to be given as soon as practicable after the change of location
- (vi) that the dog is being ordinarily kept at a different location in the area of the council—notice to be given as soon as practicable after the change of location.

**(h) Registration of dog**

In the case of a dog declared by a council under Division 6 of Part 5 to be a restricted dog, the dog must, regardless of its age, be registered (if not already registered) within 7 days after it is declared to be a restricted dog.

(2) An owner of a dog who does not comply with any of the requirements of this section is guilty of an offence.

Maximum penalty: 150 penalty units.

(3) The requirements imposed under this section on the owner of a restricted dog are additional to the other requirements of this Act imposed on the owner of a dog.

## WALGETT SHIRE COUNCIL AGENDA

(4) In the event of an inconsistency between this section and the provisions of any agreement, covenant or instrument, this section is to prevail, but to the extent only of the inconsistency.

### PART 2

#### CONTROL REQUIREMENTS FOR RESTRICTED DOGS UNDER THE COMPANION ANIMALS REGULATION 2008

If your dog is declared by this Council to be a restricted dog you **MUST** comply with the following control requirements:

##### Clause 24 Enclosure requirements for dangerous and restricted dogs

(1) For the purposes of sections 51 (1) (c) and 56 (1) (a1) of the Act, the requirements set out in subclauses (2)–(4) are prescribed as the requirements that must be complied with in relation to an enclosure for a dangerous or restricted dog.

(2) The enclosure must:

- (a) be fully enclosed, constructed and maintained in such a way so that the dog is not able to dig or otherwise escape under, over or through the enclosure, and
- (b) be constructed in such a way so that a person cannot have access to it without the assistance of an occupier of the property who is above the age of 18 years, and
- (c) be designed to prevent children from having access to the enclosure, and
- (d) not be located on the property in such a way so that people are required to pass through the enclosure to gain access to other parts of the property, and
- (e) have a minimum height of 1.8 m and a minimum width of 1.8 m, and
- (f) have an area of not less than 10 square metres for each dangerous or restricted dog kept on the property, and
- (g) have walls that are fixed to the floor and constructed to be no more than 50 mm from the floor, and
- (h) have walls, a fixed covering and a gate that are constructed of:
  - (i) brick, timber, iron or similar solid materials, or
  - (ii) mesh that complies with subclause (4), or
  - (iii) a combination of the materials referred to in subparagraphs (i) and (ii), and
- (i) have a floor that is constructed of sealed concrete and graded to fall to a drain for the removal of effluent, and
- (j) provide a weatherproof sleeping area of sufficient dimensions to enable each dangerous or restricted dog kept on the property to shelter from the weather.

(3) Any gate to the enclosure must:

- (a) contain a self-closing and self-latching mechanism that enables the enclosure to be securely locked when the dog is in the enclosure, and
- (b) be kept locked when the dog is in the enclosure, and
- (c) display the warning sign referred to in clause 26.

(4) Mesh used in the construction of an enclosure must be:

- (a) chain mesh manufactured from at least 3.15 mm wire to form a maximum mesh spacing of 50 mm, or



## WALGETT SHIRE COUNCIL AGENDA

- (b) weldmesh manufactured from at least 4 mm wire with a maximum mesh spacing of 50 mm.

### **Certificate of Compliance for restricted dog enclosures**

Owners of restricted dogs must obtain a one-off certificate of compliance issued by an authorised officer of this council for the prescribed enclosure (sec 58H).

The certificate will verify that the enclosure for the dangerous or restricted dog required under sections 51(1)(c) and 56(1)(a1) of the Act is compliant with the specifications for building such enclosures that are set out under clause 24 of the Regulation.

The fee for the issue of a certificate of compliance (after inspection) is currently prescribed by clause 25 of the Regulation and set at a maximum of \$100.

The certificate must be obtained within the time limit for construction of the enclosure under section 56(1)(a1).

### **Clause 26 Warning signs for restricted dogs**

For the purposes of sections 51 (1) (d) and 56 (1) (c) of the Act, a sign to be displayed on the property on which a dangerous dog or restricted dog is ordinarily kept must comply with the following requirements:

- (a) the sign must be no smaller than 40 cm x 40 cm
- (b) the sign must be made of durable materials
- (c) the sign must show the words "Warning Dangerous Dog" in letters:
  - (i) that are of sufficient size so as to be clearly visible from the boundaries of the property, and
  - (ii) that are, in any case, at least 50 mm high and 10 mm wide.

### **Clause 27 Distinctive collars for restricted dogs**

For the purposes of sections 51 (1) (d1) and 56 (1) (c1) of the Act, a collar is of the prescribed kind if:

- (a) it consists of red stripes alternatively spaced with yellow stripes each being a width of 25 mm and set diagonal to the rim of the collar at an angle of 45 degrees, and
- (b) at least one of the 2 colours reflects light in the dark, and
- (c) it is made of durable materials, and
- (d) it is able to be securely fastened, and
- (e) it has a device or other facility that enables it to be attached to a leash, and
- (f) it has a minimum width of:
  - (i) 25 mm for a dog weighing less than 20 kg or
  - (ii) 40 mm for a dog weighing between 20 kg and 40 kg or
  - (iii) 50 mm for a dog weighing more than 40 kg.

## WALGETT SHIRE COUNCIL AGENDA

### PART 3

#### SEIZURE AND IMMEDIATE DESTRUCTION OF RESTRICTED DOGS

Under section 58G(1) of the *Companion Animals Act 1998*, if your dog is declared to be a restricted dog, an authorised officer may seize and immediately destroy the dog if it attacks or bites a person or animal (other than vermin) without provocation.

A restricted dog that attacks or bites a person or animal has demonstrated that it cannot be kept safely in the community.

## WALGETT SHIRE COUNCIL AGENDA



Premier & Cabinet  
Division of Local Government

## Circular to Councils

Circular No. 12-37  
Date 8 October 2012  
Doc ID. A293861

Contact Coordinator – Infrastructure  
(02) 4428 4100

### LOCAL INFRASTRUCTURE RENEWAL SCHEME – ROUND TWO

#### Purpose

To invite councils and county councils to apply for funding under the second round of the Local Infrastructure Renewal Scheme (LIRS).

#### Issue

- The NSW Government in its 2011-2012 budget provided a total of \$70 million over five years for the implementation of the local infrastructure backlog policy. The Local Infrastructure Renewal Scheme (LIRS), which provides an interest subsidy to fund council infrastructure backlog borrowing, is a key component of this policy.
- Round one of the Scheme saw a variety of projects approved, ranging from buildings and road renewals, over bridge replacements and swimming pool rejuvenation to major airport reconstruction works. Overall, the scheme recommended 84 projects put forward by 64 Councils and adding up to a total cost of \$439 million to go ahead subject to TCorp approval. Without the LIRS funding these vital projects may have otherwise remained unfunded for many years to come.
- The NSW Government committed an additional \$30million to the scheme in its 2012-2013 Budget to support a second round. As a result, \$63.5 million is now available to support both backlog infrastructure projects as well as projects providing enabling infrastructure for new housing development. The second round of the scheme will provide a 3% interest subsidy on loans taken out to undertake these projects
- Guidelines to help with the preparation of applications can be downloaded by going to the DLG website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) and clicking on the LIRS link. Section 7 of the Guidelines provides a summary of information required to fill in the online application form, which will be available between 1 November 2012 and 31 December 2012. It is intended that decisions on applications will be made by mid May 2013.
- Further information in relation to the LIRS is available by contacting Mrs Daniela Heubusch, Coordinator – Infrastructure, with the Division of Local Government on 02 4428 4133 or by email [daniela.heubusch@dlg.nsw.gov.au](mailto:daniela.heubusch@dlg.nsw.gov.au)

#### Actions

Councils are encouraged to:

- consider the LIRS Round Two Guidelines to identify appropriate projects; and
- apply for LIRS funding online between 1 November 2012 and 31 December 2012.

Ross Woodward  
Chief Executive, Local Government  
A Division of the Department of Premier and Cabinet

Division of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [dlg@dlg.nsw.gov.au](mailto:dlg@dlg.nsw.gov.au) W [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) ABN 99 567 863 195

#### **4. MONTHLY CALENDAR –OCTOBER 2012**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

---

**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar for the months of October 2012 to December 2012 is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**WALGETT SHIRE COUNCIL AGENDA**

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

**MONTHLY CALENDAR – October - December 2012**

**Recommendation:**

That Council receive and note the regular monthly calendar for the period October 2012 to December 2012.

**Moved:**

**Seconded:**

**Attachments:**

Calendar for October 2012 to December 2012

**WALGETT SHIRE COUNCIL AGENDA**

| <b>Date of Meeting</b> | <b>Time</b>                 | <b>What</b>   | <b>Who</b>   |
|------------------------|-----------------------------|---|--|
| Mon 1 Oct              |                             |   |  |
| Tue 2 Oct              |                             |   |  |
| Wed 3 Oct              |                             |   |  |
| Thurs 4 Oct            |                             |   |  |
| Fri 5 Oct              |                             |   |  |
| Sat 6 Oct              |                             |   |  |
| Sun 7 Oct              |                             |   |  |
| <b>Mon 8 Oct</b>       | <b>3:30 pm</b>              | <b>Audit and Risk Management Committee</b>                              | <b>Clr Woodcock &amp; General Manager</b>                          |
| Tue 9 Oct              |                             |   |  |
| <b>Wed 10 Oct</b>      | <b>11:00 am</b>             | <b>Inspection Walgett High School – PCYC Project</b>                    | <b>General Manager</b>   |
| <b>Thurs 11 Oct</b>    | <b>3.00 pm</b>              | <b>NSW State Library – Building Project</b>                             | <b>General Manager &amp; Director Corporate Services</b>           |
| <b>Fri 12 Oct</b>      | <b>10:00 am</b>             | <b>Aged Conference – Sydney</b>   | <b>General Manager &amp; Director Corporate Services</b>           |
| Sat 13 Oct             |                             |   |  |
| Sun 14 Oct             |                             |   |  |
| Mon 15 Oct             |                             |   |  |
| <b>Tue 16 Oct</b>      | <b>8:30 am<br/>10:00</b>    | <b>MANEX<br/>Grain Corp Meeting</b>                                     | <b>MANEX<br/>Mayor &amp; General Manager</b>                       |
| Wed 17 Oct             |                             |   |  |
| <b>Thurs 18 Oct</b>    | <b>10:00 am</b>             | <b>Traffic Committee Meeting</b>  | <b>Clr Martinez &amp; Clr Keir</b>                                 |
| Fri 19 Oct             |                             |   |  |
| Sat 20 Oct             |                             |   |  |
| Sun 21 Oct             |                             |   |  |
| Mon 22 Oct             |                             |   |  |
| <b>Tue 23 Oct</b>      | <b>10:00 am</b>             | <b>Council Meeting- Walgett</b>   | <b>All Councillors and Senior Management Staff</b>                 |
| <b>Wed 24 Oct</b>      | <b>10:00 am<br/>1:00 pm</b> | <b>CMCC Meeting (Walgett)<br/>Foundation HACC Working Party Meeting</b> | <b>Clr Woodcock<br/>Clr Greenway</b>                               |
| <b>Thurs 25 Oct</b>    | <b>10:30 am</b>             | <b>Library Management Meeting</b>                                       | <b>Three General Managers;<br/>Walgett, Moree &amp; Brewarrina</b> |
| <b>Fri 26 Oct</b>      | <b>12:00 pm</b>             | <b>Western Division Councils Mid Term Meeting - Bourke</b>              | <b>Mayor, Deputy Mayor &amp; General Manager</b>                   |
| Sat 27 Oct             |                             |   |  |
| Sun 28 Oct             |                             |   |  |
| <b>Mon 29 Oct</b>      | <b>10:30</b>                | <b>Statewide Insurance</b>  | <b>General Manager &amp; Director of Corporate Services</b>        |

# WALGETT SHIRE COUNCIL AGENDA

| Date of Meeting | Time       | What   | Who  |
|-----------------|------------|--|--|
| Thur 1 Nov      | 12:00 noon | DEMC – Dubbo                                     | General Manager                                    |
| Fri 2 Nov       | 9.30am     | OROC Meeting - Warren                            | Mayor & General Manager                            |
| Sat 3 Nov       |            |  |  |
| Sun 4 Nov       |            |  |  |
| Mon 5 Nov       |            |  |  |
| Tue 6 Nov       |            |  |  |
| Wed 7 Nov       |            |  |  |
| Thur 8 Nov      |            |  |  |
| Fri 9 Nov       |            |  |  |
| Sat 10 Nov      |            |  |  |
| Sun 11 Nov      |            |  |  |
| Mon 12 Nov      |            |  |  |
| Tue 13 Nov      |            |  |  |
| Wed 14 Nov      |            | 2012 National Local Roads and Transport Congress | General Manager & Director of Engineering Services |
| Thur 15 Nov     |            | 2012 National Local Roads and Transport Congress | General Manager & Director of Engineering Services |
| Fri 16 Nov      |            | 2012 National Local Roads and Transport Congress | General Manager & Director of Engineering Services |
| Sat 17 Nov      |            |  |  |
| Sun 18 Nov      |            |  |  |
| Mon 19 Nov      |            |  |  |
| Tue 20 Nov      |            |  |  |
| Wed 21 Nov      |            |  |  |
| Thur 22 Nov     |            |  |  |
| Fri 23 Nov      |            |  |  |
| Sat 24 Nov      |            |  |  |
| Sun 25 Nov      |            |  |  |
| Mon 26 Nov      |            |  |  |
| Tue 27 Nov      | 10:00 am   | Council Meeting- Burren Junction                 | All Councillors and Senior Management Staff        |
| Wed 28 Nov      |            |  |  |
| Thur 29 Nov     |            |  |  |
| Fri 30 Nov      |            |  |  |

# WALGETT SHIRE COUNCIL AGENDA

| Date of Meeting     | Time            | What   | Who  |
|---------------------|-----------------|--|--|
| Sat 1 Dec           |                 |  |  |
| Sun 2 Dec           |                 |  |  |
| Mon 3 Dec           |                 |  |  |
| <b>Tues 4 Dec</b>   | <b>9:00 am</b>  | <b>Local Government Task Force Meeting Dubbo</b>           | <b>Mayor &amp; General Manager</b>                 |
| Wed 5 Dec           |                 |  |  |
| Thurs 6 Dec         |                 |  |  |
| Fri 7 Dec           |                 |  |  |
| Sat 8 Dec           |                 |  |  |
| Sun 9 Dec           |                 |  |  |
| Mon 10 Dec          |                 |  |  |
| Tue 11 Dec          |                 |  |  |
| Wed 12 Dec          |                 |  |  |
| Thurs 13 Dec        |                 |  |  |
| Fri 14 Dec          |                 |  |  |
| Sat 15 Dec          |                 |  |  |
| Sun 16 Dec          |                 |  |  |
| Mon 17 Dec          |                 |  |  |
| <b>Tues 18 Dec</b>  | <b>10.00 am</b> | <b>Council Meeting - Walgett</b>                           | <b>All Councillors and Senior Management Staff</b> |
| <b>Wed 19 Dec</b>   | <b>10:00 am</b> | <b>CMCC Meeting (Gilgandra)</b>                            | <b>Clr Woodcock &amp; Clr Greenaway</b>            |
| <b>Thurs 20 Dec</b> | <b>10.00 am</b> | <b>Traffic Committee Meeting</b>                           | <b>Clr Martinez &amp; Clr Keir</b>                 |
| <b>Fri 21 Dec</b>   | <b>4:00 pm</b>  | <b>Outdoor Staff Shutdown until Monday 14 January 2013</b> | <b>Outdoor Staff</b>                               |
| Sat 22 Dec          |                 |  |  |
| Sun 23 Dec          |                 |  |  |
| Mon 24 Dec          |                 |  |  |
| <b>Tue 25 Dec</b>   |                 | <b>Christmas Day</b>                                       |  |
| <b>Wed 26 Dec</b>   |                 | <b>Boxing Day</b>  |  |
| <b>Thurs 27 Dec</b> |                 | <b>Customer Services Centre Closed</b>                     |  |
| <b>Fri 28 Dec</b>   |                 | <b>Customer Services Centre Closed</b>                     |  |
| Sat 29 Dec          |                 |  |  |
| Sun 30 Dec          |                 |  |  |
| <b>Mon 31 Dec</b>   |                 | <b>Customer Services Centre Closed</b>                     |  |



## **5. MATTERS FOR BRIEF MENTION OR INFORMATION ONLY REPORT**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 09/1455

---

### **Summary:**

To advise Council of the following matters/issues which are for brief mention or information only.

### **Western Council leaders to appear at NSW Government Inquiry**

Local Government leaders from the Western Division Councils will put the case for more consultation, economic benefits and rate compensation when they address a NSW Parliamentary Inquiry into the Management of Public Lands on Friday, September 14, 2012.

President of the Western Division Councils of NSW Peter Laird and former Bourke Shire Mayor Wally Mitchell will attend the public sitting at Parliament House in Sydney to follow up the submission the Division made to the General Purpose Standing Committee Inquiry.

President Laird said he would bring to the attention of the Committee, the detrimental effect on surrounding economies and the reduced revenue, when large tracts of land are declared National Parks.

### **Letter from Mark Coulton MP Federal Member for Parkes**

Mark Coulton MP, Federal Member for Parkes sent a letter on the 25 September, 2012 regarding mobile phone coverage and existing telecommunications towers. The Letter advises formal representations have been made to the Minister for Broadband, Communications and the Digital Economy. Previous representation to Telstra Country Wide Area Manager Trish Wilson is also mentioned.

### **Murray Darling National Conference and AGM**

The General Manager of the Murray Darling Association Inc. Mr Ray Najar sent a letter regarding the annual report, conference program and minutes of the 68<sup>th</sup> AGM. Challenges resulting from the Murray Darling National Conference and AGM included; achieving a sustainable balance between regional communities and their environment, the proposed Basin Plan, and the extra issues of food security being intertwined with the future prosperity of the Murray-Darling Basin.

**MATTER FOR BRIEF MENTION OR INFORMATION ONLY**

**Recommendation**

That the General Manager's Report on matters for brief mention or information only be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Letter from the Murray Darling Association Inc.

Letter from Mark Coulton MP Federal Member for Parkes

WALGETT SHIRE COUNCIL AGENDA

**Mark Coulton MP**  
Federal Member for Parkes

RECEIVED 20 SEP 2012

Ref: bc/mc

Mr Don Ramsland  
General Manager  
Walgett Shire Council  
Po Box 31  
Walgett NSW 2832

Dear Mr Ramsland,

Further to correspondence from Walgett Shire Council, and residents of the shire, regarding mobile phone coverage and existing telecommunications towers in the district, I have made formal representations to the Minister for Broadband, Communications and the Digital Economy.

I have previously brought this matter to the attention of the Telstra Country Wide Area Manager Trish Wilson.

I will continue to fight for improved telecommunications services across the Parkes Electorate and in Walgett Shire specifically.

I will be in touch again when I have had a response from the Minister.

Yours sincerely,



Mark Coulton MP  
Federal Member for Parkes

Tuesday 25<sup>th</sup> September 2012

mark.coulton.mp@aph.gov.au

www.markcoulton.com.au

Dubbo Electorate Office  
Suite 3, 153 Brisbane Street, Dubbo NSW 2830  
ph 02 6882 0999 fax 02 6882 9935

Moree Electorate Office  
89 Haber Street, Moree NSW 2400  
ph 02 6751 1251 fax 02 6751 1253

INTERNATIONALS for Regional Communities



RECEIVED 20 SEP 2012

Murray Darling Association Inc.

www.mda.asn.au Email: admin@mda.asn.au ABN: 64 636 490 493



14 September 2012

Mr Donald Ramsland & Mayor Bill Murray  
Walgett Shire Council  
PO Box 31, Walgett NSW 2832

Dear Mr Ramsland and Mayor Murray  
*John P. B. Mc*

Re: Murray Darling National Conference and AGM

We were sorry your Council was not able to send a representative to the National Conference and AGM held in Mildura on 22 - 24 August, 2012.

We believe the 68th National Conference set for us, as an organisation and for all those who attended, some challenges in achieving a sustainable balance, between regional communities and their environment.

The proposed Basin Plan, and the extra issues of food security being intertwined with the future prosperity of the Murray-Darling Basin, also set us all some interesting challenges, and if we get it right, our prosperity will be transmitted into a viable and healthy environment for us and for future generations. You may listen to the Hon Tony Burke's video message and view some of the presentations on our website, [www.mda.asn.au](http://www.mda.asn.au)

The conference was well attended with 135 delegates, partners and speakers attending. The theme "Water into Gold" incorporating Year of the Farmer gave us all plenty of scope to cover what has been done, what can be done and what is still to be debated, and plan to be done. Similarly view the video on YouTube Farmers you can't live without them" <http://www.youtube.com/watch?v=5GhsTJDg4H4>

Please find enclosed a copy of our annual report, conference program and minutes of the 68th AGM including motions raised by the different regions. Your comments on these documents will be most welcome.

We thank you for your support and hope you are able to attend the 69th conference which will be held in Goolwa, South Australia, hosted by Alexandrina Council and Region 6 at a date to be advised.

RAY MAJAR  
General Manager

Encl. 68th Annual report  
Minutes of the 68th AGM

For conservation and sustainable development

South Australia  
PO Box 75, Hilton SA 5033  
14 Somerset Avenue, Hilton SA 5033  
Phone: 041 760 761  
Regional Offices - Albury & Dubbo - NSW  
Mildura - VIC

Ken Rogers  
National President

## 12. AGM MOTIONS

### FLOODS AND THEIR IMPACTS

#### 12.1 FLOODS CAUSED BY ENVIRONMENTAL WATERING – Region 3

Moved - Cr Gary Norton, seconded - Mr Ken Pattison that a resolution that freehold floodplain landholders and communities be compensated for any loss of production or amenities as a consequence of flooding arising from MDBA's Basin Plan or the CHEV's environmental flows and that compensation be the responsibility of the Commonwealth Government, be withdrawn.  
Carried

Moved - Cr Gary Norton, seconded - Mr Ken Pattison that the MDA strongly recommends that the Commonwealth's Environmental Watering Plan provides for compensation to communities and individuals for any property/infrastructure caused through implementation of the Basin Plan by the Commonwealth Government, and that the Federal Government be requested to amend the Natural Disaster assessment Criteria to allow for the motion to be implemented.  
Carried

#### Background

Region 3 members believe that freehold floodplain landholders and communities will be impacted by environmental watering under the proposed Basin Plan. The Region also believes that landholders and communities should be compensated for any loss of production or amenities as a consequence of flooding arising from the Basin Plan or the CHEV's environmental flows. The Region also feels that any compensation is the responsibility of the Commonwealth Government.

#### 12.2 UNIFORM FINANCIAL ASSISTANCE FOR FLOOD VICTIMS – Region 1

Moved - Cr Bill McDonald, seconded - Cr Darryl Jacobs that all NSW councils receive uniform and effective support under Category C under the Natural Disaster Relief and Recovery Arrangements (NDRRA) for the 3 and 4 March 2012 flood event.  
Carried

#### Background

Not all councils have been given uniform and consistent declaration and eligibility for Category C assistance under the Natural Disaster Relief and Recovery Arrangements (NDRRA) for the flood event in March 2012. For example, the Greater Hume Shire is unhappy that all neighbouring councils to the east, north and west of the shire were eligible for Category C assistance, yet Greater Hume was not.

### STORAGES

#### 12.3 SPILLABLE WATER – Region 3

Moved - Cr Gary Norton, seconded - Mr Ken Pattison that 'spillable' water from dams in the Murray-Darling Basin be accountable as a debt, against environmental water entitlements and be treated with the same rigorous accounting standards as water for irrigators or any other water user.  
Carried

#### 12.4 DAM AIR SPACE – Region 1

Moved - Cr Peter Graham, seconded - Cr Rob Angus, that the MDA approach the appropriate authorities requesting that confirmation be provided to the effect that all storages have a percentage area of each dam created for an air space to help with flood control.  
Carried

#### Background

Association request the state or Federal Government to undertake a feasibility study for a new dam storage facility at Dixon's Long Point in NSW

Moved - Cr Joan White, seconded - Cr Angela Doering, that the MDA recommends to the appropriate authorities that there be a renewed investigation of the Ringoold Dam proposal upstream of the Dumasque River. Carried

Moved - Cr Joan White, seconded - Cr Angela Doering, that the MDA recommends to the appropriate authorities that there be a renewed investigation of the Ringoold Dam proposal upstream of the Dumasque River. Carried

removed. Mr. Bode Meckman, seconded - Mayor Andrew Lewis said that the MDA approaches the Federal and NSW government environment ministers and shadow Ministers as well as the Federal Minister, Cream, requesting that they either tell or instruct Forestry so that it can be administered to agricultural production and that conditions be placed on the sale of trees to maintain and protect the wetlands and that the Funds of \$75million to remove old dams be expended, to avoid much wastage of the public purse in what is considered lines of development, and infrastructure not be spent until all options for water and land management be considered.

removed. Mr. Bode Meckman, seconded - Mayor Andrew Lewis said that the MDA approaches the Federal and NSW government environment ministers and shadow Ministers as well as the Federal Minister, Cream, requesting that they either tell or instruct Forestry so that it can be administered to agricultural production and that conditions be placed on the sale of trees to maintain and protect the wetlands and that the Funds of \$75million to remove old dams be expended, to avoid much wastage of the public purse in what is considered lines of development, and infrastructure not be spent until all options for water and land management be considered.

removed. Mr. Bode Meckman, seconded - Mayor Andrew Lewis said that the MDA approaches the Federal and NSW government environment ministers and shadow Ministers as well as the Federal Minister, Cream, requesting that they either tell or instruct Forestry so that it can be administered to agricultural production and that conditions be placed on the sale of trees to maintain and protect the wetlands and that the Funds of \$75million to remove old dams be expended, to avoid much wastage of the public purse in what is considered lines of development, and infrastructure not be spent until all options for water and land management be considered.

## WALGETT SHIRE COUNCIL AGENDA

### Background

Yoorak Station was purchased by the Federal and NSW Governments in 2006 for water recovery and to turn the property into a National Park. Firstly, the water allocation from the Warrego River was not a good idea as the Warrego only reaches the Darling in major flood events which do not happen very often. Also, to take the property out of agricultural production and turn it into a national park has caused a major economic loss to the Bourke community. The park's landscape is not going to attract tourists. The property should be either sold or leased so that it can return to agricultural production, although the wetlands need protection under a lease agreement. Governments need to recognize that this purchase was a mistake and rectify it by returning the property to agricultural production in line with the Prime Minister's declaration that the Basin become a food bowl.

### WATER LICENCES

#### 1.5. TRANSFERRING WATER LICENCES – Region 10

Moved - Cr Russel Holden, seconded - Mr Keith Webb, that the MDA objects to the NSW Government for the transferring of water licences from one river to another even though the Government's agencies consider it one catchment area. Carried

### Background

The Cobarra mine has recently been able to transfer significant water licences from the Macquarie River into the Cudgegong River. Both of these rivers are considered one catchment by the NSW Office of Water even though they are separated by a significant dam called the Burrumbidgee Dam. The amount of water being transferred is two gigalitres.

The Mid-Western Region has been developed as a significant agricultural area because of its ability to extract water from the Cudgegong River under strict conditions imposed by the NSW Government and its agencies. The Cudgegong River dam at its headwaters (Windemere Dam) was constructed in the 1980s and only once has the dam filled to capacity; it is located in a very small catchment - even after 10 years of reasonably heavy rain, the dam is currently 52% full. Compare this with the Burrumbidgee Dam which is at 100% capacity and which, with the right rain, can fill to capacity in 24 hours.

The transfer of two gigalitres from below the Burrumbidgee Dam into the Cudgegong River is going to place great stress on a river system that does not have the capacity that the Macquarie below the Burrumbidgee Dam has. Thus, the Region believes that the Cudgegong River users will be severely disadvantaged because of water extractions by the Cobarra Coal Mine. There is at least one other user also making a similar application for the transfer of water licences from the Macquarie to the Cudgegong. Coupled with the need to support the current licences, there is also the issue of protecting the river's environment. It is unreasonable that the river has a large extraction licence imposed when its storage capacity is significantly less than the Macquarie River with the full capacity the Burrumbidgee Dam has.

The Region and its councils ask the Association to support endeavours to have water licences from one river system to another river system prohibited and that the Macquarie and Cudgegong River systems be managed by the NSW Government and its agencies as two separate catchment systems.

**825 LOWER LAKES INFRASTRUCTURE - Region 8**

Moved - Mayor Roger Strother, seconded - Cr Joan White, that the MDA supports the following:

- remove the culcheway at the junction of lakes Alexandrina and Albert;
- dredge the Narunga Narrows
- return natural flows to the southern end of the Coorong.

Carried

The Murray Darling Basin waterways are already totally engineered and it is highly probable that another engineering feat will be the only thing to save the southern end.

Region 8 submits this plan on behalf of the Meningie Narunga Lakes Impacts Association to bring about the recovery of Lake Albert and in turn the Coorong. We ask that you look favourably on the above proposal.

**826 SALINITY IN LOWER LAKES - Region 8**

Moved - Cr Keith Seabolt, seconded - Cr Ron Roberts, that the Murray Darling Association supports an EPBC EIS on a channel and/or pipeline from the southern end of Lake Albert to the Coorong.

Carried

Background

Because the Murray Darling Basin waterways are totally engineered, it is highly likely that another engineering feat will be the only way to save the southern end of the river Murray. Region 8 asks that a feasibility study be undertaken on the construction of a channel and/or pipeline at the southern end of Lake Albert. It is anticipated that this, in conjunction with the first point above, would encourage a flow through the lake and add further water into the Coorong. No additional water would be required other than that agreed to in the Basin Plan. It would create another outlet and allow Lake Albert to flush and put fresher water into the Northern Lagoon of the Coorong.

**827 NARUNG NARROWS - Region 8**

Moved - Cr Keith Seabolt, seconded - Cr David Pasko, that the MDA requests the Federal Government and Murray Darling Basin Authority to use Murray Darling Basin Authority infrastructure funds to re-establish the Narunga Narrows to direct flows to the lake.

Carried

Background

This initiative is an appropriate infrastructure initiative identified as a significant step in re-establishing natural flows into Lake Albert constrained by a bund and for many years of a very low flow. This would be a important step to a number of initiatives to restore the ecology of the lake.



**BARRAGES**

**8212 BARRAGE UPGRADE - Region 6**  
 Moved - Cr Keith Scott, seconded - Cr David Peake, that the Murray Darling Association requests the Federal Government and Murray Darling Basin Authority to use Murray-Darling Basin Authority funds to ensure a total upgrade of the barrages including the canals to raise the structures high enough to prevent king and high flows from breaching the barrages.  
 Carried

**Background**  
 Safety in Lake Alexandrina and Lake Albert is frequently compromised by breaches of the barrages and associated canals by over topping and further leakage by slow adjustment responses to management of current gates.

**ROADS**

**8211 Roads - Regions 11 and 12**  
 Moved - Cr David Aber, seconded - Cr Dennis Caveny, that the Murray Darling Association supports the efforts of the Australian Rural Roads Group Inc. in seeking greater Government funding for rural local roads within the Murray-Darling Basin in order to improve all weather access for transport vehicles servicing the agricultural sector.  
 Carried

**Background**  
 Association member councils in Regions 11 and 12 are requesting the Association to support the local needs within the Murray-Darling Basin. This is vital to improve all weather access for transport vehicles servicing the agricultural sector, necessary to support the Basin as Australia's food bowl.

**BASIN PLAN**

**8210 DEFINE HUMAN NEED WATER IN BASIN PLAN - Region 9**  
 Moved - Cr Rod Kendall, seconded - Cr Paul Maylor, that the Murray-Darling Basin Authority and relevant water providers clearly define the term 'critical human need' water used in the proposed Basin Plan documents, pointing out that for future regional development, Murray-Darling Basin Councils and businesses will require guarantees of much more than water supply for a human critical need.  
 Carried

**Background**  
 A definition of the term 'critical human need' as set out in the draft Basin Plan documents requires clarification. While water for critical human need is essential to the regional towns and communities in the Murray-Darling Basin, particularly in dry periods, councils and businesses also require certainty of water supply to allow and maintain current and future business investment in regional areas.

**12. MDA POLICY AND PROCEDURES DOCUMENT**

During the year, the MDA Board continued to review and update its policy and procedures documents as requested by the 2008 AGM.  
 Moved - Cr Mark Ward, seconded - Cr Gary Norton that this progress be noted.  
 Carried

| No.  | RESOLUTIONS - THAT THE MDA  | REGION / ACTION |
|--|---|-----------------|
| 1.   | <p>Recommend that the Commonwealth's Environmental Wasting Plan provides for compensation to communities and individuals for any property destruction caused through implementation of the Basin Plan by the Commonwealth Government, and that the Federal Government be requested to amend the Natural Disaster Assessment Criteria to allow for the motion to be implemented.</p> |                 |
| SUMMARY OF AGM RESOLUTIONS - 2012  |   |                 |
| 18. CLOSE OF 2012 AGM  |   |                 |
| The AGM concluded at 12.45pm.  |   |                 |
| 17. 2016 AGM   |   |                 |
| <p>Moved Cr Vic McGee, seconded Cr Mark Ward that the MDA's 2016 (71st) National Conference be held in Region Two (Coburn, Darrington, Derrigah, Echunga-Moorook area).</p>  |   |                 |
| Carried  |   |                 |
| 16. 2014 AGM   |   |                 |
| <p>Moved Cr Vic McGee, seconded Cr Frank Davey that the AGM notes that the MDA's 2014 (70th) National Conference AGM is to be held in the Snowy Mountains in conjunction with Snowy Hydro - as agreed at the 2011 AGM.</p>   |   |                 |
| Carried  |   |                 |
| <p>Cr Frank Tuckwell provided a video and gave a talk on Alexander's successful bid to deliver the 2013 Annual Conference and AGM (Video was not shown on the previous night at the Annual Dinner. He was commended at those attending in Mildura to attend to the town of Gooolwa in late September 2013).</p>                        |   |                 |
| <p>Moved Cr Peter Jamieson, seconded Cr Olive Linnell that the MDA's 2013 National Conference includes a session relating to the connectivity between the Murray-Darling Basin and others aquifers, especially the Great Artesian Basin and aquifer storage.</p>   |   |                 |
| Carried  |   |                 |
| <p>Moved Cr Ken Pattison, seconded Cr Denis Davey that the MDA's 2013 National Conference and AGM to be held at Gooolwa, has a focus on the operation of the River Murray downstream of Lock, including lakes Albert and Alexander the Murray Narrows. The Coorong and the Murray mouth, particularly on the post conference tour.</p> |   |                 |
| Carried  |   |                 |
| 15. 2013 AGM   |   |                 |
| <p>Moved Cr Gary Monro, seconded Cr Max Pauline Frost that the MDA's 2013 National Conference and AGM will be at Gooolwa in South Australia (Region 5).</p>  |   |                 |
| Carried  |   |                 |
| 14. LATE BUSINESS  |   |                 |
| <p>Moved Cr Sue Nicholls, seconded Cr Keith Loefer, that Cr Joan White be nominated as a representative on the Queensland Strategic Consultative Committee of Department of Environment, Resources and Heritage.</p>   |   |                 |
| Carried  |   |                 |

|                                    |   |        |   |
|------------------------------------|---|--------|---|
| 2.                                 | Recommends that all NSW councils receive uniform and effective support under Category C under the Natural Disaster Relief and Recovery Arrangements (NDRRA) for the 3 and 4 March 2012 flood event.   |        |   |
| 3.                                 | That applicable water from dams in the Murray-Darling Basin be accounted as a debit against environmental water entitlements and be treated with the same rigorous accounting standards as water for irrigators or any other water user.  |        |   |
| 4.                                 | Approaches the appropriate authorities requesting that confirmation be provided to the effect that all storages have a percentage area of each dam created for an air space to help with flood control.   |        |   |
| 5.                                 | Requests the state or Federal Government to undertake a feasibility study for a new dam storage facility at Dixon's Long Point in NSW.  | 10     |   |
| 6.                                 | Recommends to the appropriate authorities that there be a renewed investigation of the Mungah Dam proposal upstream of the Dumaresque River.  | 11     |   |
| 7.                                 | Approaches the Federal and NSW government environment ministers and shadow ministers as well as Federal Minister Cream, requesting that they either sell or lease Footscote so that it can be returned to agricultural production and that conditions be placed on the sale or lease to maintain and protect the wetlands and that the funds of \$75million to remove old banks and infrastructure not be spent until all options for water and land management be adopted, to avoid such wastage of the public purse in what is considered times of austerity. |        |   |
| 8.                                 | Objects to the NSW Government for the transferring of water licences from one river to another even though its government's agencies consider it one catchment area.  | 10     |   |
| 9.                                 | Supports the following:<br>- remove the conveyance at the junction of Lakes Alexandria and Albert;<br>- remove the bund at the junction of Lakes Alexandria and Albert;<br>- dredge the Narrung Narrows<br>- return natural flows to the southern end of the Coorong.   | 8      |   |
| <b>RESOLUTIONS - THAT THE MDL:</b> |   |        |   |
|                                    | REGION  | ACTION |   |
| 10.                                |   |        | Supports an EPBC EIS on a channel and/or pipeline from the southern end of Lake Albert to the Coorong             |
| 11.                                |   |        | Requests the Federal Government and Murray-Darling Basin Authority to use Basin Authority infrastructure funds to |



# WALGETT SHIRE COUNCIL AGENDA

|     |   |         |  |                                       |
|-----|---|---------|--|---------------------------------------|
|     | re-establish the Narrung Narrows to those prior to the ferry causeway construction.   |         |  |                                       |
| 12. | Requests the Federal Government and Murray-Darling Basin Authority to use Basin Authority Infrastructure funds to ensure a total upgrade of the barrages including the causeways to raise the structures high enough to prevent king and high tides from breaching the barrages   | 6       |  |                                       |
| 13. | Supports the efforts of the Australian Rural Roads Group Inc. in seeking greater Federal Government funding for rural local roads within the Murray-Darling Basin in order to improve all weather access for transport vehicles servicing the agricultural sector.  | 11 & 12 |  |                                       |
| 14. | That the Murray-Darling Basin Authority and relevant state ministers clearly define the term 'critical human need' water as set out in the proposed Basin Plan documents, pointing out that for future regional development, Murray-Darling Basin councils and business will require guarantees of much more than water simply for human critical need. | 9       |  |                                       |
|     | Cr Joan White be nominated as a representative on the QLD Strategic Consultative Committee of Dept. of Environment, Resources and Mining.   |         |  | Letter                                |
|     | MDA's 2013 National Conference and AGM will be at Goolwa in South Australia (Region 5).   |         |  | Region 6 to take note                 |
|     | MDA's 2013 National Conference and AGM at Goolwa, has a focus on the operation of the River Murray downstream of Lock, including lakes Albert and Alexandrina Narrung Narrows, The Coorong and the Murray mouth, particularly on the post conference tour.  |         |  | 2013 Nat Conference Committee to note |
|     | MDA's 2013 National Conference includes a session relating to the connectivity between the Murray-Darling Basin and others aquifers, especially the Great Artesian Basin and aquifer storage.   |         |  | 2013 Nat Conference Committee to note |
|     | MDA's 2014 (70 <sup>th</sup> ) National Conference/AGM is to be held in the Snowy Mountains in conjunction with Snowy Hydro – as agreed at the 2011 AGM.  |         |  | MDA Board to note                     |
|     | MDA's 2015 (71 <sup>st</sup> ) National Conference be held in Region Two (Cobram-Deniliquin-Berrigan-Echuca-Moama area).  |         |  | Region 2 to take note                 |

September 2012



## **6. DRAFT T CORP FINANCIAL ASSESSMENT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Susie Jones – Finance Manager  
**FILE NUMBER:** 12/118

---

### **Summary:**

Council has received its Draft Financial Assessment report from the New South Wales Treasury Corporation (T Corp) which has been forwarded to the Department of Local Government with the recommendation that Council is able to borrow the necessary funding for both the Walgett Aerodrome Upgrade, and Wangan Bridge projects under the Local Infrastructure Renewal Scheme (LIRS).

### **Background:**

As part of Council's application for a subsidy on a loan to complete the Walgett Aerodrome upgrade and Wangan Bridge projects under the Local Infrastructure Renewal Scheme run by State Government, Council were required to undertake a financial assessment by T Corp.

Also Circular 12/23 advised that T Corp were to undertake a review of the financial sustainability of each council regardless of whether they had applied for a subsidy under the LIRS program or not.

### **Current Position:**

T Corp have now completed their financial assessment of Council, and their draft report is attached.

In their summary they make the following points:

- Council has been satisfactorily managed over the review period based on the following observations:
  - Council recorded operating surpluses in two of the last three years
  - Council's Unrestricted Current Ratio has been above benchmark in two of the past three years indicating Council has sufficient liquidity
- Concerns raised were
  - Percentage of rates and annual charges unpaid and outstanding has increased from 7.9% in 2010 to 12.5% in 2011.
  - Council's underlying operating results (measured using EDITA) have declined from \$4.0m in 2009 to \$2.2m in 2011 due in part to the cost of flood events

## WALGETT SHIRE COUNCIL AGENDA

In response to these issues raised

- It is noted that the percentage of rates and annual charges unpaid and outstanding has increased once again in 2012 to 13.77%. In response to this growing unsatisfactory position which is due mostly to being unable to attract a Rates Clerk for over 3 months towards the end of the 2011/2012 financial year, Council now have a dedicated Rates Clerk who is implementing our debt recovery procedures and building a good working relationship with our debt recovery agent. Council is also planning to conduct a 713 sale towards the end of March next year.
- Council's underlying operating results are due to the cost of flood events, however it is also due to timing differences in relation to grants received, especially the Federal Assistance Grant (FAG) which on average amounts to around \$5m per year, and in the 2009 financial year an extra quarter of the FAG was received (being the first quarter of the 2009/2010 financial year).

In regards to the LIRS application the report states the following:

- In our view, the Council has the capacity to undertake the combined additional borrowings of \$2m for the LIRS project.

The report has now been forwarded to the Department of Local Government who will contact Council presently in regards to formally granting the LIRS subsidy.

Also we have been advised by T Corp that there will be no benchmarking section in this report, but the report will be completed on an on-going basis, and when the next assessment is completed the benchmarking section will also be included.

### **Relevant Reference Documents/Policies:**

T-Corp Draft Financial Assessment and Benchmarking Report (attached)

Circular 12/23

### **Governance issues:**

N/A

### **Environmental issues:**

N/A

### **Stakeholders:**

Walgett Shire

Walgett Shire Council residents

Department Local Government

## WALGETT SHIRE COUNCIL AGENDA

### **Financial Implications:**

The favourable T Corp assessment is a key aspect of Council's eligibility for an interest subsidy on loans, which represents savings in excess of \$50k per year.

### **Alternative Solutions/Options:**

N/A

### **Conclusion:**

The financial assessment of Walgett Council by T corp has been completed and overall presents a positive outcome for Council.

### **Walgett Shire Council Financial Assessment and Benchmarking Report**

#### **Recommendation:**

Council receive and note the financial assessment and Benchmarking Report completed by T-Corp dated 19 September 2012.

**Moved:**

**Seconded:**

### **Attachments:**

T Corp Financial Assessment and Benchmarking Report  
(Circulated under Separate Cover – Item 1)

## **7. CASH ON HAND & INVESTMENT REPORT**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shane Roberts – Senior Finance Officer  
**FILE NUMBER:** 09/1460

---

### **Summary:**

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 September 2012.

### **Background:**

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests surplus funds to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

### **Current Position:**

As at 30 September 2012 the operational bank account's balance was \$1,095,870.30. The reconciliation of this balance is provided on the following page:



WALGETT SHIRE COUNCIL AGENDA

Operational Account Bank Reconciliation  
As at 30 September 2012

|  |                     |
|--|---------------------|
|  | \$                  |
| <b>Opening Ledger Account Balance as at 1 September 2012</b> | <b>2,640,969.36</b> |
| Add: Receipts  | 2,626,920.28        |
| Add: Recalled Investments                                    |                     |
| Less: New Investments  |                     |
| Less: Payments   | (4,172,876.84)      |
| <b>Closing Ledger Balance as at 30 September 2012</b>        | <b>1,095,012.80</b> |
| <br>   |                     |
| <b>Balance as per Bank Statement as at 30 September 2012</b> | <b>1,095,870.30</b> |
| Add: Receipts not banked                                     | 1,614.27            |
| Less: Payments not presented                                 | (2,471.77)          |
| <b>Closing Balance of Bank Account</b>                       | <b>1,095,012.80</b> |

No Term Deposits were recalled in September 2012.

2 New Term Deposits were made in September 2012 to the value of \$1,000,000.00.

1 transfer was made from the 24hour online account in September 2012 to the value of \$500,000.00.

1 transfer was made to the 24hour online account in September 2012.

As at 30 September 2012 Walgett Shire Council's investment register's balance was \$11,001,758.70 The balance as per the attached investment report comprised:

|  |                 |
|--|-----------------|
| Term Deposits                                      | \$11,000,000.00 |
| Floating Rate Collateralized Debt Obligation (CDO) | \$ 1,758.70     |

The values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 31 August 2012 and were supplied by the ANZ Group.

|                                |               |
|--------------------------------|---------------|
| 24 Hour Online Account Balance | \$ 486,896.37 |
|--------------------------------|---------------|

WALGETT SHIRE COUNCIL AGENDA

**Relevant Reference Documents/Policies:**

09/172/0001            September 2012 bank reconciliation ledger 11.5010

09/1460-02/00026    Investments Report To Council 2012-2013

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

NIL

**Conclusion:**

As at 30 September 2012 Walgett Shire Council's total available cash and invested funds were \$12,583,667.87 represented by:

|  |                 |
|--|-----------------|
| Reconciled Operational Account Balance | \$ 1,095,012.80 |
| Investments                            | \$11,001,758.70 |
| 24 Hour Online Saver Account           | \$ 486,896.37   |

**CASH ON HAND AND INVESTMENT REPORT AS AT 30 SEPTEMBER 2012**

**Recommendation:**

That the cash on hand and investment report as at 30 September 2012 be received.

**Moved:**

**Seconded:**

**Attachments**

Investments Spread sheet

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term</u><br>(days) | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |   |
|---|---------------------------|-----------------------|---------------|------------|-------------------|----------------------|---|
| <b>Term Deposits</b>  |                           |                       |               |            |                   |                      |   |
| Credit Union Australia                                      | Term Deposit              | 329                   | 5.83          | 754/12     |                   | 05-Dec-12            | \$250,000.00                                |
| Credit Union Australia                                      | Term Deposit              | 322                   | 5.95          | 763/12     |                   | 09-Jan-13            | \$250,000.00                                |
| Suncorp   | Term Deposit              | 322                   | 6.80          | 764/12     |                   | 09-Jan-13            | \$250,000.00                                |
| Credit Union Australia                                      | Term Deposit              | 343                   | 6.05          | 769/12     |                   | 13-Feb-13            | \$250,000.00                                |
| National Australia Bank                                     | Term Deposit              | 182                   | 5.70          | 778/12     |                   | 17-Oct-12            | \$250,000.00                                |
| National Australia Bank                                     | Term Deposit              | 189                   | 5.57          | 779/12     |                   | 07-Nov-12            | \$250,000.00                                |
| Bankwest  | Term Deposit              | 105                   | 5.00          | 781/13     |                   | 17-Oct-12            | \$250,000.00                                |
| Bankwest  | Term Deposit              | 161                   | 4.90          | 782/13     |                   | 12-Dec-12            | \$250,000.00                                |
| IMB   | Term Deposit              | 189                   | 5.00          | 783/13     |                   | 03-Oct-12            | \$500,000.00                                |
| National Australia Bank                                     | Term Deposit              | 139                   | 5.15          | 784/13     |                   | 21-Nov-12            | \$500,000.00                                |
| National Australia Bank                                     | Term Deposit              | 195                   | 5.17          | 785/13     |                   | 16-Jan-13            | \$500,000.00                                |
| Bank of Queensland  | Term Deposit              | 161                   | 5.15          | 786/13     |                   | 19-Dec-12            | \$500,000.00                                |
| Bank of Queensland  | Term Deposit              | 195                   | 5.20          | 787/13     |                   | 23-Jan-13            | \$500,000.00                                |
| Suncorp   | Term Deposit              | 91                    | 4.95          | 788/13     |                   | 24-Oct-12            | \$250,000.00                                |
| Newcastle Permanent Building Society                        | Term Deposit              | 98                    | 5.00          | 789/13     |                   | 31-Oct-12            | \$250,000.00                                |
| Bankwest  | Term Deposit              | 105                   | 5.050         | 790/13     |                   | 7-Nov-12             | \$250,000.00                                |
| Suncorp   | Term Deposit              | 189                   | 5.02          | 791/13     |                   | 20-Feb-13            | \$250,000.00                                |
| National Australia Bank                                     | Term Deposit              | 91                    | 4.96          | 792/13     |                   | 21-Nov-12            | \$500,000.00                                |
| Bank of Queensland  | Term Deposit              | 182                   | 5.15          | 793/13     |                   | 27-Feb-13            | \$250,000.00                                |
| Bank of Queensland  | Term Deposit              | 188                   | 5.15          | 794/13     |                   | 06-Mar-13            | \$500,000.00                                |
| Newcastle Permanent Building Society                        | Term Deposit              | 90                    | 5.10          | 795/13     |                   | 28-Nov-12            | \$500,000.00                                |
| Suncorp   | Term Deposit              | 196                   | 5.15          | 796/13     |                   | 13-Mar-13            | \$500,000.00                                |
| Newcastle Permanent Building Society                        | Term Deposit              | 96                    | 5.10          | 797/13     |                   | 05-Dec-12            | \$500,000.00                                |
| Suncorp   | Term Deposit              | 182                   | 5.15          | 798/13     |                   | 05-Mar-13            | \$250,000.00                                |
| Bankwest  | Term Deposit              | 70                    | 4.70          | 799/13     |                   | 14-Nov-12            | \$250,000.00                                |
| Newcastle Permanent Building Society                        | Term Deposit              | 97                    | 4.95          | 800/13     |                   | 12-Dec-12            | \$500,000.00                                |
| IMB   | Term Deposit              | 146                   | 4.90          | 801/13     |                   | 30-Jan-13            | \$500,000.00                                |
| IMB   | Term Deposit              | 189                   | 4.80          | 802/13     |                   | 20-Mar-13            | \$500,000.00                                |
| IMB   | Term Deposit              | 182                   | 4.80          | 803/13     |                   | 27-Mar-13            | \$500,000.00                                |
| Credit Union Australia                                      | Term Deposit              | 210                   | 5.96          | 804/13     |                   | 26-Sep-12            | \$250,000.00                                |
|   |                           |                       |               |            |                   |                      | <u>\$11,000,000.00</u>                      |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |                       |               |            |                   |                      |   |
| Zircon Finance Ltd  | Floating Rate CDO         |                       | 0.00          |            |                   | 20-Sep-14            | \$0.00                                      |
| Morgan Stanley Ares SP                                      | Floating Rate CDO         | 91                    | 6.95          |            | 20-Mar-12         | 29-Jun-15            | \$1,758.70                                  |
| Helium Capital Ltd  | Floating Rate CDO         |                       | 0.00          |            |                   | 23-Jun-14            | \$0.00                                      |
|   |                           |                       |               |            |                   |                      | \$1,758.70                                  |
|   |                           |                       |               |            |                   |                      | Term Deposit Lodger Balance \$11,001,758.70 |
|   |                           |                       |               |            |                   |                      | 24 hour Online Bank Account \$486,896.37    |
|   |                           |                       |               |            |                   |                      | \$11,488,655.07                             |

Note that this is a separate interest bearing account linked with the Main Bank Account  
Investment Report as at 30 September 2012

I hereby certify that the investments shown herein have been invested in accordance with Section 625 of the Local Government Act 1993,  
associated regulations and in accordance with Council's Policies and Procedures.  
Signed

Susie Jones  
Finance Manager

 4/10/12

Prepared and Reconciled by Julia McKeown  
Finance Officer

 4/10/12

## **8. COMMUNITY DEVELOPEMNT QUARTLERY REPORT**

### **JULY 2012 – SEPTEMBER 2012**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** George McCormick – A/Manager Community Development  
**FILE NUMBER:** 09/1763

---

#### **Summary:**

During the period July – September 2012 Community Services managed projects related to community engagement, cultural development and recognition, group capacity building, collaborative events, youth & early childhood initiatives.

This report summaries project progress during the period July -September 2012

#### **Background:**

Last quarterly report submitted for the period April 2012 – June 2012

#### **Current Position:**

##### ***Walgett Festival***

The 2012 Walgett Festival has been hailed as the best ever with organisers and supporters alike reporting increased numbers of participation and enjoyment by community, stakeholders and visitors. Senior Library Officer, Christine Dugan and Council's community services teams actively engaged in the planning and delivery of the annual Walgett Festival with committed support from local services, and community members. A separate report by Senior Library Officer has been provided to Council.

##### ***Alive & Well Project***

The *Alive & Well* - community wellbeing initiative, funded through The Cancer Council and facilitated by the Community Services Team focused on improving health outcomes of communities has completed and Council has submitted a full report to funding body.

##### **Walgett Shire Healthy Communities Initiative (WSHCI)**

Walgett Shire Healthy Communities has hit the ground running with the introduction of the project with promotion through local papers and radio stations. Numerous HCI programs are in the planning process and some are already in the early implementation stage. There has been lots of positive feedback from various members within the Shire and the introduction of the Healthy Communities Initiative has been well received.

## WALGETT SHIRE COUNCIL AGENDA

### *National campaigns:*

"Swap it, don't stop it" is one of the National Healthy Living Campaigns which was selected to support the WSHCI during the Implementation Plan process. Healthy Communities Coordinator (HCC) Amanda Cheal introduced 'Swap of the day' tips via email to WSC staff and then to the broader community. The daily 'swaps' are a simple way to rethink certain every day habits making a slight change and in turn healthier lifestyle choices. Positive feedback has been received with staff and community engaging in program.

The Walgett Shire Council was registered as Walking Workplace 'Walk to Work day' on September 28, many staff members registered individually and made the commitment to walk to work, or part the way of. One staff member walked over 9 kilometres to work that day! The HCC provided a healthy morning tea to staff to thank them for their participation.

*Programs:* The HCC had a successful meet and greet visit to the Aboriginal Community of Gingie being introduced to members of the community by Library Officer Sue Moorhouse during 'Stories from the floor' (Outreach). The adults expressed acceptance and interest when told of plans to visit their community regularly with games and fitness classes. The women said they were keen to join in, spoke of the shed and other equipment they have available and offered for these resources to be utilised with delivery of the WSHCI.

The Library Officer provided colouring pages of an assortment of fruit and vegetables with textas along with story books to coincide with the HCC's visit. The HCC took a variety of fruits, engaged with children talking to them about the fruits in the books and colouring pages and linking them with the fruits they were eating. The HCC plans to visit Gingie on a regular basis bringing the HCI programs to the community, planning ahead and letting the community know what will be is scheduled the coming visit.

*Market Gardens:* have been developed at Youth Centres in Lightning Ridge, Walgett and Collarenebri. The HCC provided gardening equipment, watering systems, seeds resources followed by a healthy lunch afterwards. A Walgett Shire Council walking group has begun with a staff member is leading the walking group four mornings a week.

*Training:* The HCC and Collarenebri Youth Development Team Leader attended a two day Aqua Fitness course in Lightning Ridge. It is envisaged this training will assist in the delivery of an aqua fitness program in Collarenebri initially targeting teenage girls.

*Promotion:* The WSHCI page has been developed and uploaded onto the Walgett Shire Council website. Promotional items have been ordered

### **Youth**

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014.

The recent announcement of Walgett Shire Council being awarded two of the three 2012 NSW Local Government Youth Week Awards they were nominated for is an outstanding outcome and demonstrates the commitment and best practice delivery of service to our Shires young people.

## **WALGETT SHIRE COUNCIL AGENDA**

The youth development team have recorded sustained outcomes relating to implementation of Vacation Care attendance numbers across the community.

The externally funded projects, Strong Collie (funded by Proceeds of Crime Act) and The Friday Night Engagement Program (funded by FaCHSIA) are progressing to plan, recording exceptional outcomes regarding engagement and attendance.

The Acting Youth Development Officer will provide a quarterly progress report to Council, as a separate report.

### **Libraries**

After school activities continue to prove popular with the young people across the Shire. Story Time sessions, library staff visiting (out reaching) pre schools and community playgroups are recording stable numbers receiving continued interest from families and their children. The Senior Library Officer will provide a quarterly progress report to Council, as a separate report.

### **Strategic Planning**

Community development team are progressing the development of Community Consultation Plan and Crime Safety Plan. Development and draft plans timeframes for delivery - June 2013

### **Partnerships, collaborative community capacity building:**

During the reporting period Councils community services team have initiated several projects and are partnering in other programs, working with service providers as outlined below:

- Healthy Communities – many local service providers (Shire wide)
- Girls / Boys Night In - local domestic violence services (Walgett)
- Love Bites - domestic violence and health services (Shire wide)
- Friday Night Engagement Program - Police, ROC and local services (Walgett)
- Carers Events - NSW Ministry of Transport, Walgett Centre link, Department of Aged and Disabilities. (Shire wide)
- Youth sporting engagement - Far West Academy of Sport (Shire wide)
- Fun days - Country Rugby League (Collarenebri - Lightning Ridge)
- Lightning Ridge School Expo - Central School and range of local services (Lightning Ridge)

## WALGETT SHIRE COUNCIL AGENDA

### Relevant Reference Documents/Policies:

Walgett Shire Council Community Plan 2010 – 2014,  
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010,  
Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### Governance issues:

Nil.

### Environmental issues:

Nil.

### Stakeholders:

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting the Walgett Shire.

### Financial Implications:

Nil.

### Alternative Solutions/Options:

Not applicable.

### Conclusion:

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### Community Development Quarterly Report (July – September 2012)

#### Manager Community Development Report: Quarterly Report

##### Recommendation:

That the quarterly report, July - September 2012 on Community Development be received and noted

##### Moved:

##### Seconded:

### Attachments:

Nil

**9. REPORT ON WALGETT COMMUNITY FESTIVAL - 2012**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Christine Dugan – Senior Library Officer  
**FILE NUMBER:** 09/1763

---

**Summary:**

This report outlines an overview of programs, events and outcomes relating to the Walgett Festival staged in Walgett from the 8<sup>th</sup> – 11<sup>th</sup> August 2012

**Background:**

The Walgett Festival has become an annual event which gets larger each year. The Festival and programs coincide with the Ricky Walford and Jenny Wright Shields and align with the Gosford- Walgett Sister City celebrations.

**Current Position:**

Walgett Community and visitors enjoyed four days of activities associated with the Walgett Festival which started on 8th August 2012. The festival included a variety of cultural events including Traditional Dance, Traditional Weaving and several sporting actions.

Art Craft and Curio exhibition ran over three days with over three hundred and fifty visitors and local people through the door to view the 27 displays fashioned by our talented community members.

Winners of displays were: Primary 1<sup>st</sup> Informative - CWA, Individual -1st Barry Salt, Equal 2<sup>nd</sup> Marion Ward and Sarah Dugan, Group A - 1<sup>st</sup> Walgett Painters Group 2<sup>nd</sup>, Group B - 1<sup>st</sup> 2<sup>nd</sup> Curio - J 1<sup>st</sup> Jennifer Colless 2<sup>nd</sup> Emily Balderson. Community Interests - Walgett Quilters Group Chick pea Cooking Competition had 22 exhibits.

Door prize winners are Nick Ruttley, Emma Inngs, Wendy Suey, Errollyn Dunn, Ivy Weate.

Walgett Historical Society opened their doors to an amazing display of the Wondering Dew Paddle Steamer and helping with searching Family History. Dharriwaa Elders Group also had a display in their rooms for visitors to view.

During the week Desert pea Media worked with children to create a DVD showing their talents of traditional dance and song.

Western CMA with Hunt Camp & Fish sponsored a carp fishing competition on the Saturday with some 60 entrants trying their skills at fishing and winning lots of prizes.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Plan 2010 – 2014  
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010



## WALGETT SHIRE COUNCIL AGENDA

### Governance issues:

Nil

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Community  
Service providers and local organisations/agencies

### Financial Implications:

Funding is within current budget limits

### Alternative Solutions/Options:

Not applicable.

### Conclusion:

The Library and Community Services teams in partnership with community have effectively developed, implemented another successful Walgett Festival.

### Walgett Community Festival 2012

#### Recommendation:

That the quarterly report July - September 2012 on Walgett Festival 2012 be received and noted.

**Moved:**

**Seconded:**

### Attachments:

Nil

## 10. Quarterly Rates Outstanding Report- end September 2012

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Jeremy Way  
**FILE NUMBER:** 12/100

---

### **Summary:**

The Report reflects the percentage of rates collected so far for the current 2012/13 Rate Levy Year.

### **Background:**

The reports is as at 30<sup>th</sup> September 2012 with a comparison to September 2011

### **Current Position:**

Rates collected for the 2012/2013 rating year as at 30<sup>th</sup> September 2012 as a percentage of the levy was 40% in comparison to the same period last year when the percentage collected was 39%.

An addition comparison has been included in this quarterly report showing the total outstanding rates as a percentage of the annual rates levied. As at 30<sup>th</sup> September 2012 outstanding rates were 68% of annual rates levied for current 2012/2013 rating year, in comparison the same period last year was 67%.

This is a reasonably positive result given the length of time Rates Clerk position remained unfilled and limited available time spent on Debt Recovery to date.

Rates Clerk Jeremy Way is establishing a good working relationship with debt recovery agent SR Law and working closely with them to increase our rates recovery percentage.

Instalment one reminder letters have been sent out on all assessments with outstanding balances that do not currently have a debt repayment agreement plan in place with Council.

### **Relevant Reference Documents/Policies:**

Debt Recovery Policy and Procedures

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Walgett Shire

Ratepayers

### Financial Implications:

If outstanding rates are not followed up Council could end up with a very large write off of rates as they become unrecoverable.

### Alternative Solutions/Options:

Nil

### Conclusion:

#### Rates Outstanding to 30<sup>th</sup> September 2012

##### Recommendation:

The Rates Outstanding to 30th September 2012 report detailing outstanding rates, being a total amount of \$5,422,947.37 to end September 2012 be noted.

**Moved:**

**Seconded:**

### Attachments:

Quarterly Report Outstanding Rates as at 30 September 2012

Debt recovery procedures (Attached under Separate Cover)

# WALGETT SHIRE COUNCIL AGENDA

## Quarterly Report - Outstanding Rates as at 30 September 2012

### Report on Rates and Charges - 30 September 2012

|  | Sep-12                | Sep-11                |
|--|-----------------------|-----------------------|
| Arrears as at 30 June 2012                     | 1,383,764.70          | 1,122,364.77          |
| <b>Sub Total - Total arrears as at 30 Sept</b> | <b>1,383,764.70</b>   | <b>1,122,364.77</b>   |
| <b>Current Year Activity</b>                   |                       |                       |
| Legal fees                                     | 6,105.40              | 480.00                |
| Adjusted Levy                                  | 7,975,395.86          | 7,849,207.48          |
| Interest                                       | 24,817.79             | 13,257.08             |
| Adjustments                                    | 15.00                 | 0.00                  |
| <b>Sub Total</b>                               | <b>8,006,334.05</b>   | <b>7,862,944.56</b>   |
| Payments                                       | (3,730,466.50)        | (3,515,789.50)        |
| Pensioner Concessions                          | (158,228.21)          | (162,453.17)          |
| Discount                                       | (78,456.67)           | (80,742.23)           |
| Write Offs's                                   | 0.00                  | 0.00                  |
| Special Rebate Council                         | 0.00                  | 0.00                  |
| <b>Sub Total</b>                               | <b>(3,967,151.38)</b> | <b>(3,758,984.90)</b> |
| <b>Total Outstanding</b>                       | <b>\$5,422,947.37</b> | <b>\$5,226,324.43</b> |

### Comparison with 2011/2012 Rating Year

|                                  | Sep-12                | Sep-11                |
|----------------------------------|-----------------------|-----------------------|
| Current                          | 4,286,996.56          | 4,149,847.93          |
| Arrears                          | 768,141.87            | 684,331.07            |
| Interest b/f from previous years | 222,221.72            | 245,400.98            |
| Current year interest            | 24,000.21             | 12,859.03             |
| Legals                           | 121,587.01            | 133,885.42            |
| <b>Total Outstanding</b>         | <b>\$5,422,947.37</b> | <b>\$5,226,324.43</b> |

### Total YTD Collected

|   | Sep-12     | Sep-11     |
|---|------------|------------|
| Collected YTD % of Levy, Arrears, Interest & Legal Fees             | 40%        | 39%        |
| Collected YTD % of Levy   | 47%        | 45%        |
| <b>Total Outstanding Rates as a percentage of Annual Rates Levy</b> | <b>68%</b> | <b>67%</b> |

## **11. WALGETT SHIRE COUNCIL LIBRARIES QUARTERLY REPORT JULY 2012 – SEPTEMBER 2012**

**REPORTING SECTION:** Corporate and Community Services

**AUTHOR:** Christine Dugan – Senior Library Officer

**FILE NUMBER:** 09/1763

---

### **Summary:**

This report outlines activities of the Walgett and Lightning Ridge libraries programs and services facilitated and delivered for the period July 2012 – September 2012.

Programs and events highlighted in this report are collaborated through Walgett Shire Council library staff, community services team and NWS & PCLS HQ.

### **Background:**

Last report submitted for the period January 2012 – June 2012

### **Current Position:**

#### **Walgett**

##### *Pre school literacy:*

The Stories on the Floor early literacy project is continuing at Walgett Library. One library officer along with trainee has been visiting reserves and pre schools giving a service that would otherwise not exist. This service involves reading and activities relating to theme of the book. The library officer has engaged with children and mothers/carers at Gingie Village weekly. On one such occasion fourteen children with parents were treated to a Healthy Eating program with library officer and Healthy Communities Coordinator going out and visiting with fruit platters. The library officer is visiting Collarenebri Community Playgroup fortnightly. During the school holidays these activities are in recess with more activities in the library engaging families.

##### *Library Programs:*

The Year of Reading program for Walgett and Lightning Ridge Libraries ran during July with competitions and activities involving the community. The Knowledge Tree was used to post leaves of popular reads, authors and wishes on.

Thursday Books and Babies are targeting 0-5 years and parents.

Monthly book awards are given to encourage children to read and participate in library programs.

Walgett library in partnership with Mission Australia is running programs for teenagers connected through Juvenile Justice System to help them complete their RTA learner driving course. One has completed during this quarter.

For promotions Walgett library offered adult workshops with Cake Decorating. Four new members were attained out of this. There is interest in running other adult workshops. This would increase the awareness of libraries in our community.

## WALGETT SHIRE COUNCIL AGENDA

### *After School and Holiday Groups:*

Children visiting the library engaged in group activities. Activities included Fathers Day cards games and computer skills. Staff have witnessed an increase of teenagers in larger groups using the library to meet and socialise.

Holiday programs include sewing Funky bags, Healthy Eating Cooking, Games Day, Printing and collage using waste.

### *Deposit Stations:*

Burren Junction, Carinda Deposit Stations and Collarenebri Library have had two exchanges this quarter.

## **Lightning Ridge**

### *After School Activities:*

After school programs are arranged for Wednesday and Thursdays 422 children involved over this period. The children are engaged in various activities including Home work, computer, art and craft. These programs are offered to children with working parents as well as others and assistance with research through library collections and computers.

Inter Library Loans are offered to one patron who is visually impaired. Audio books are requested from State Library and in a bid to support our elderly patrons home delivery is offered to two elderly house bound patrons.

### *Pre school literacy:*

Books and Babies continue on Tuesday mornings with 109 children involved over this period 0-5 age group are using the activity programs available on mornings the library is open. These programs are in recess over the school holidays. Monthly book awards are given to encourage children to read and participate in library programs.

## **Visitation:**

### *Walgett:*

Number of New Patrons – 24  
Items Borrowed – 1373  
Number of Visits – 3387  
Information Requests – 15  
Internet Usage – 853  
WiFi – 39

### *Lightning Ridge:*

Number of New Patrons – 27  
Items Borrowed – 1531  
Number of Visits – 1627  
WiFi - 2

## **Waste to Art Program 2011-2012**

This exhibition and competition gives the community the opportunity to explore and share their waste reduction message and provides an excellent opportunity for all members to showcase their artistic ability. The Waste to Art Community Art Exhibition is open to all community members, artists and schools who currently reside in the NetWaste region.

Participating NetWaste Councils are: Bathurst Regional, Bland, Blayney, Blue Mountains, Bogan, Brewarrina, Broken Hill, Cabonne, Central Darling, Cobar, Warrumbungle, Coonamble, Cowra, Dubbo, Forbes, Gilgandra, Lachlan, Lithgow, Mid-Western Regional, Narromine, Oberon, Orange, Parkes, Walgett, Warren, Weddin, and Wellington. Waste to Art workshops in the library provided the opportunity for local children to participate in the competition.

## WALGETT SHIRE COUNCIL AGENDA

This year Walgett had 27 entrants. The Exhibition was run in conjunction with the Walgett Festival. Winners from these will be sent to Bourke for regional judging in May 2013.

### Staff training:

Library Staff have attended two Managers meetings and one training session relating to library services and new software available. Library staff are putting together 'The Summer Reading Club' program with the theme 'Untangled Tales' for December/January period.

### Relevant Reference Documents/Policies:

Walgett Shire Council Community Plan 2010 – 2014

### Governance issues:

Nil.

### Environmental issues:

Nil.

### Stakeholders:

Walgett Shire Council  
Walgett Shire Community Members  
Youth in Walgett Shire  
Walgett and Lightning Ridge Staff  
Tourists travelling through the Shire

### Financial Implications:

Nil.

### Alternative Solutions/Options:

NA

### Conclusion:

The Library Services team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Plan 2010 – 2014.

### Library services quarterly report July- September 2012

#### Recommendation:

That the quarterly report, July - September 2012 on Library services be received and noted.

#### Moved:

#### Seconded:

### Attachments:

Tabled at the Council Meeting - picture books of library program

## **12. REPORT ON YOUTH DEVELOPEMNT AND SERVICES**

### **JULY 2012 – SEPTEMBER 2012**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Janet Mason – Acting Youth Development Officer  
**FILE NUMBER:** 09/1763

---

#### **Summary:**

This report outlines an overview of Youth Development programs and services planned, implemented and completed for the period July 2012 – September 2012. Programs, initiatives, events highlighted in this report are directly in line with Walgett Shire Youth Strategy - A five year plan, 2009 – 2014 action plans.

#### **Background:**

Last quarterly report submitted for the period April 2012 – June 2012.

#### **Current Position:**

#### **Highlights:**

Continued successful partnerships with service provider and organisation in local programs targeting development, leadership, early intervention, health and wellbeing initiatives.

- Strong Collie Initiative – Collarenebri's youth continue to enthusiastically engage in this program which targets young people's connection to culture and healthy life choices.
- Friday Night Engagement Program: Successful outcomes of Friday night eight week engagement program run in partnership with agencies at Walgett.
- Accreditation Walgett Shire Youth Centers in line with new National Quality Framework.
- Love Bites Program (The project focuses on building and maintaining Respectful Relationships) attended by several Youth development staff.
- Youth Week Awards.
- Boys and Girls Night In Events.



## **WALGETT SHIRE COUNCIL AGENDA**

### **After School Activities/ Youth Centres**

All Youth Centres across the Shire are fully operational. After school care continues to be offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm at Lightning Ridge and Collarenebri. Programs for this period have included computers, DJ equipment, cooking, Wii challenges, pool / table tennis competitions, sports orientated games, arts and crafts including jewelry making, waste to art, painting, kites, rock people.

Youth Services continue to support and partner with local services and organisations. The Youth Development Team have weekly youth centre programs displayed in each community and promoted through school newsletters, via email, flyers and word of mouth to the wider community.

### **Vacation Care Services**

Attendance numbers for the July school holiday period, two week program. 1039 young people were engaged with age and stage appropriate programs aimed at diversion, participatory opportunities and skill enhancement through arts, crafts, sporting initiatives, scavenger hunts, NAIDOC activities, and health and well being programs. All centres hosted a luncheon with the elders, learning about culture and making a mad lunch, with Johnny cakes and curry on the menu.

### **Youth Council**

The next meeting of the Youth Council will take place on the 22<sup>nd</sup> November 2012 to plan for the holiday period and Youth Week programs for the 2013.

### **Youth Week Awards 2012**

Walgett Shire Council was named as top 4 finalists in three categories at the Youth week awards recognising achievements of NSW Council's commitment to young people during Youth Week. From over 120 Councils across our State Walgett Shire Council was awarded winners in 2 of the 4 categories.

#### **Best small council - 2012.**

#### **Co-winners with Fairfield Council for Best ongoing commitment to Youth week program.**

Walgett Shire was represented at the awards by Councillor Ian Woodcock, George McCormick Acting Manager Community Development, Russel Cunningham and Mania Kauri our Youth Council members.

Once again Walgett Shire has proven their commitment to our youth with outstanding quality programs and has been recognised and awarded for this dedication.

### **Accreditation Walgett Shire Youth Centres**

All staff will be attending Anaphylaxis and Asthma training in the near future as part of the accreditation.

Five of the Youth Development team are undergoing Certificate 3 training in Children's Services to meet the requirements.

## **WALGETT SHIRE COUNCIL AGENDA**

### **School to Work Initiative**

Currently there are Six (6) students engaged in the school to work program in Collarenebri (youth services), Walgett (youth services and library) and Lightning Ridge (Library and youth services). Identification of other interested students has been undertaken and another three (3) students are expected to start initial trial process soon.

### **Friday Night Engagement Program - (externally funded)**

Friday Night Engagement Initiative has been extended and takes place every second Friday Night and one Saturday a month.

Walgett Shire youth development team facilitate this project with numerous local service providers. Participation and engagement are still high with young people enthusiastically involved in diversion activities including netball, football, scooter riding and basketball. Dance parties and chill out sessions at the youth centre.

### **Strong Collie Project - (externally funded)**

The project targets capacity building and leadership development to divert the participants from engaging in alcohol related offences. This involves engaging young people in a range of activities that seek to connect young Aboriginal men and women to traditional cultures, strengthening their individual capacity for self responsibility. The project continues in line with funding agreement.

### **Love Bites Program.**

Youth Development staff and Walgett Shire Councils Aboriginal Liaison Officer have been working with other agencies to program the first delivery of the Love Bites Programs in our Schools.

### **Boys and Girls Nights In.**

Working with other agencies to plan and deliver age appropriate health and wellbeing programs coming up in the next few weeks.

### **Up and coming events**

Youth Council meeting  
Love Bites Presentation at Lightning Ridge Central School  
Careers Week activities in Walgett, Lightning Ridge and Collarenebri  
Children Week Discos in each community  
Boys and Girls Night In Activities  
Football and Netball Days  
Community Garden in each Youth Centre with Healthy Communities Coordinator  
FWAS Netball trials Warren

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Management Plan 2008 / 2009 – 2012 / 2015  
Walgett Shire Youth Development Youth Strategy 2009 / 2014  
Walgett Shire Council Community Plan 2010 – 2014  
Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010

### **Governance issues:**

Nil

## WALGETT SHIRE COUNCIL AGENDA

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council  
Youth Development Team  
Youth and Young people of Walgett Shire  
Walgett Shire Communities  
Service providers and local organisations/agencies

### Financial Implications:

Funding is within current budget limits. It is difficult to estimate the offsets of having successful youth programs with reduction in vandalism / anti social behaviours and lack of genuine positive engagement and leadership opportunities of our young people.

### Alternative Solutions/Options:

Not applicable.

### Conclusion:

The Youth Development team have successfully progressed projects and programs, this quarter in accordance with the Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### Youth Development and Services Report

#### Recommendation:

That the quarterly report July - September 2012 on Youth Development and services Development be received and noted.

**Moved:**

**Seconded:**

### **13. OPERATIONAL PLAN REVIEW AS AT 30 SEPTEMBER 2012**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Stephen Holland – Director Corporate Services  
**FILE NUMBER:** 11/274

---

#### **Summary:**

Section 404 of the Local Government Act (1993) requires that the General Manager report to Council at least every six (6) months on progress in delivering the principal activities in the Delivery Program. The Operational Plan forms part of the Delivery Program and it is proposed to report each three months on progress in achieving the actions for each area of the plan. This report relates to progress during the first quarter to 30 September 2012.

#### **Background:**

This financial year represents the first year that the Council will conduct its operations under the Integrated Planning and Reporting framework (IP&R). The operational plan is a key part of this and draws its strategies and subsequent actions from the objectives developed through the Community Strategic Plan.

#### **Current Position:**

The Operational Plan Review represents an update on activities for the first three months of the financial year. Some programs and projects have only had preliminary work done and will extend over most of the year to completion. In the Community Development area, available capacity will require that the commencement of some programs be put back to 2013 / 2014.

#### **Relevant Reference Documents/Policies:**

Local Government Act (1993) and Regulations. Community Strategic Plan and associated plans. Division works programs.

#### **Governance issues:**

Council is required to comply with the requirements of the IP&R legislation in relation to reporting on its activities. The process also adds more transparency to Councils operations in relation to information provided to the community.

#### **Environmental issues:**

To be considered as relevant to particular operations and activities.

#### **Stakeholders:**

Walgett Shire Community, Division of Local Government and Walgett Shire Council.

## WALGETT SHIRE COUNCIL AGENDA

### Financial Implications:

The effect on budget of actions under the operational plan are considered separately as part of the financial review.

### Alternative Solutions/Options:

As this is legislatively based, there are no alternative options available.

### Conclusion:

As this is only the first quarter of the 2012 / 2013 year most activities are only in their early stages of development or are yet to commence. The report is submitted for consideration and notation.

### Operation Plan Review

#### Recommendation:

That the Operational Plan Review to 30 September 2012 be received and noted

**Moved:**

**Seconded:**

### Attachments:

Operational Plan Review as at 30<sup>th</sup> September 2012 (Attached under separate cover – item 2)

## **14. LIGHTNING RIDGE PONY CLUB – PROPOSED OCCUPATION**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Director of Planning & Regulatory Services, Matthew Goodwin  
**FILE NUMBER:** 09/1309

---

### **Summary:**

Walgett Shire Council's concurrence has been sought for the occupation of land near the Lightning Urban area. It is recommended that Council respond by indicating that it has no objection, subject to appropriate approvals being obtained from Council.

### **Background:**

In a letter dated 14 September 2012 the NSW Department of Primary Industries sought the concurrence of Walgett Shire Council for a proposal by the Lightning Ridge Pony Club for the occupation of lot 49, DP 752756 and part lot 4294, DP 767040 for equestrian purposes (see Attachment A).

A similar proposal was considered at a meeting held on 28 January 2003 where Walgett Shire Council resolved to:

**Write to the Department of Land and Water Conservation and state that it has no comments or objections in relation to proposals to alter lease conditions, extend the lease area and permit the connection of mains power to the Lightning Ridge Pony Club grounds, as outlined in the Department's letter dated 27 November 2002, provided that it does not interfere upon the area of any current land titles held by any party other than the Walgett Shire Council.**

### **Current position:**

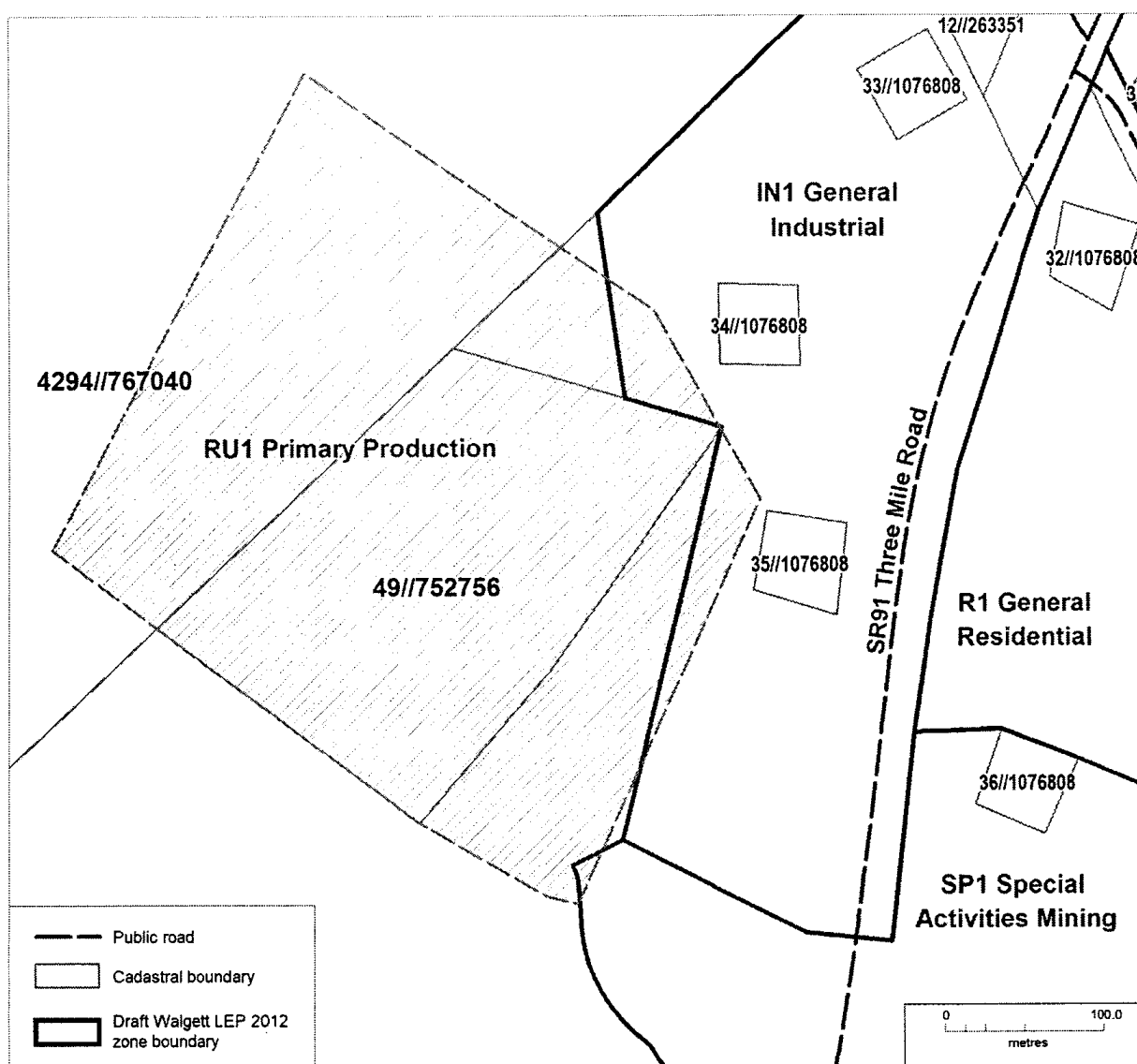
It is believed that the Pony Club has been operating from the site for more than 10 years, although no development consent has been issued for the land use or buildings on the site.

Under the provisions of the Interim Development Order No1 Shire of Walgett 1968 the proposed land use is permissible with the development consent of Council.

Under the provisions of the Draft Walgett Local Environmental Plan 2012 (draft LEP), the site is predominantly located in a "*RU1 Primary Production*" zone, with the remainder in a "*IN1 General Industrial*" zone (as shown in the map below). Under the draft LEP the definition of a "*recreation facility (outdoor)*" includes "*equestrian centres*", and such facilities are permitted with Council's consent in both the RU1 and IN1 zones.

Assuming Council is supportive of the proposal, it would be prudent to amend the zone boundary within the draft LEP so that the Pony Club site is located within a single zone.

## WALGETT SHIRE COUNCIL AGENDA



### Relevant reference documents/policies:

- Letter dated 14 September 2012 from the NSW Department of Primary Industries (Attachment A).
- Draft Walgett Local Environmental Plan 2012.
- Interim Development Order No1 Shire of Walgett 1968.

### Governance issues:

Section 8 of the Local Government Act 1993 establishes Council's charter, which includes:

- to provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively
- to exercise community leadership
- to have regard to the long term and cumulative effects of its decisions

## WALGETT SHIRE COUNCIL AGENDA

- to engage in long-term strategic planning on behalf of the local community
- to exercise its functions in a manner that is consistent with and promotes social justice principles of equity, access, participation and rights

### Environmental issues:

No significant issues expected to arise.

### Stakeholders:

Walgett Shire Council, NSW Department of Primary Industries, Lightning Ridge Pony Club, community.

### Financial Implications:

Nil.

### Alternative solutions/options:

Not support the proposal:- The use of the area for equestrian activities may have some adverse impacts, including effectively sterilising some potentially opal bearing land.

Ultimately it is expected that the proposal should have significant social and recreational benefits for the community which are likely to be greater than any adverse impacts. In the above context it was perceived that it would be inappropriate to recommend that Council not support the proposal.

### Conclusion:

It is recommended that the Council support the proposal in the manner outlined below.

#### Lightning Ridge Pony Club – Proposed Occupation

##### Recommendation:

That Walgett Shire Council resolve to:

1. Note the letter dated 14 September 2012 from the NSW Department of Primary Industries regarding a proposal by the Lightning Ridge Pony Club for occupation of lot 49, DP 752756 and part lot 4294, DP 767040 for equestrian purposes.
2. Respond with a letter that states Council has no objection to the proposal by the Lightning Ridge Pony Club for occupation of lot 49, DP 752756 and part lot 4294, DP 767040 for equestrian purposes, provided that:
  - (a) Development consent for the use of the site is obtained from Council via a Development Application.
  - (b) A Building Certificate is obtained from Council for the structures on the site that have been constructed without a Construction Certificate.



## WALGETT SHIRE COUNCIL AGENDA

3. Seek amendments to the draft Walgett Local Environmental Plan 2012 so that the Lightning Ridge Pony Club site is excised from the proposed "IN1 General Industrial" zone and included within a RU1 Primary Production zone.

**Moved:**

**Seconded:**

**Attachments:**

A – Letter dated 14 September 2012 from NSW Department of Primary Industries

WALGETT SHIRE COUNCIL AGENDA

ATTACHMENT A – LETTER DATED 14-9-2012 FROM NSW DEPT. PRIMARY INDUSTRIES

REFERENCE TO AUTHORITY

File Reference: 12/04232  
Account No: RI 505450

RECEIVED 18 SEP 2012



Department of  
Primary Industries

Contact: Donna Basham  
Phone: 02 6883 5412  
Email: Donna.Basham@lands.nsw.gov.au

Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

The proposal detailed below is under consideration by Department of Primary Industries. The Department of Primary Industries seeks your concurrence for the proposal as shown on the accompanying Spatial System Diagram.

**Applicant**

Lightning Ridge Pony Club  
PO Box 1094 LIGHTNING RIDGE NSW 2834

**Property Description**

Lot 49 DP 752756, Lot 4294 DP 767040 Parish Wallangulla County Finch

**PROPOSAL UNDER CONSIDERATION**

1. equestrian purposes

It would be appreciated if you could forward your response to the proposal within two months of receipt. Please refer correspondence and any queries to the contact officer, Donna Basham.

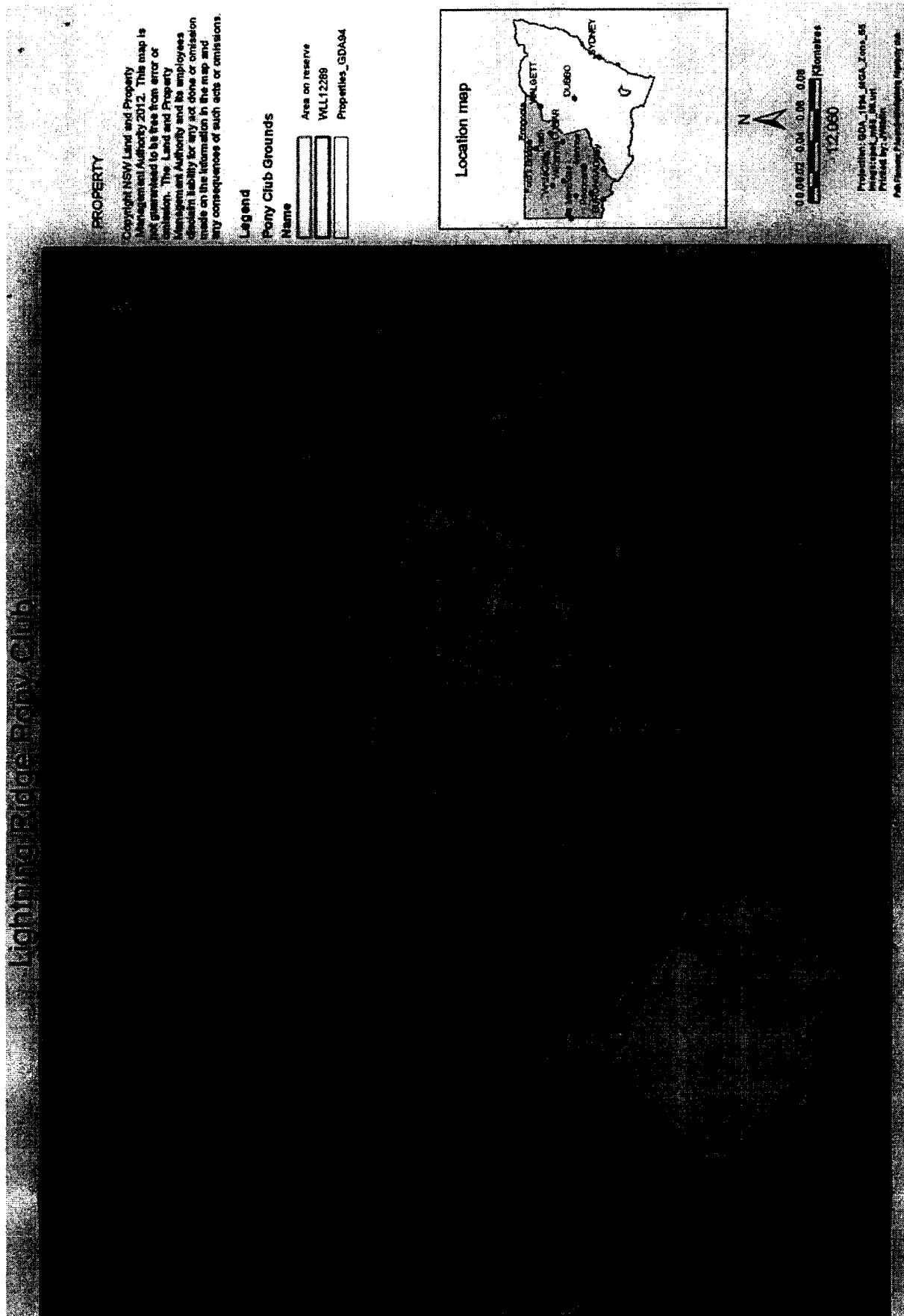
Should a reply not be received within two months, your concurrence may be assumed.

  
Donna Basham  
Regional Manager / Western Lands Commissioner  
14th September 2012

45 Wingewarra Street Dubbo NSW 2830. PO Box 1840 Dubbo NSW 2830.  
Telephone: 02 6883 5400 Facsimile: 02 6884 2067

TNLRW01

# WALGETT SHIRE COUNCIL AGENDA



## **15. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning and Regulatory Services  
**FILE NUMBER:** 09/1367-02

---

### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed by Council staff under delegated authority.

### **Background:**

Most Development Applications (DA) lodged with Walgett Shire Council are assessed by Council's Town Planner and/or Director of Planning & Regulatory Services. If appropriate, they are then approved by the Director or General Manager under delegated authority. Only applications recommended for refusal, or where objections have been received from the public, are referred to Council for determination.

Complying Development Certificate (CDC) applications which are compliant with relevant building and development standards, are assessed and approved by Council's Senior Health and Building Surveyor, Andrew Wilson, who is a NSW Building Professionals Board Accredited Certifier.

### **Current position:**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications recently dealt with under delegated authority by Council staff. Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

- \* Respective DA and CDC files.
- \* Environmental Planning & Assessment Act 1979.
- \* Environmental Planning and Assessment Regulation 2000.
- \* State Environmental Planning Policy (Exempt and Complying Development Codes) 2008.
- \* State Environmental Planning Policy No 60—Exempt and Complying Development, etc.

### **Governance issues:**

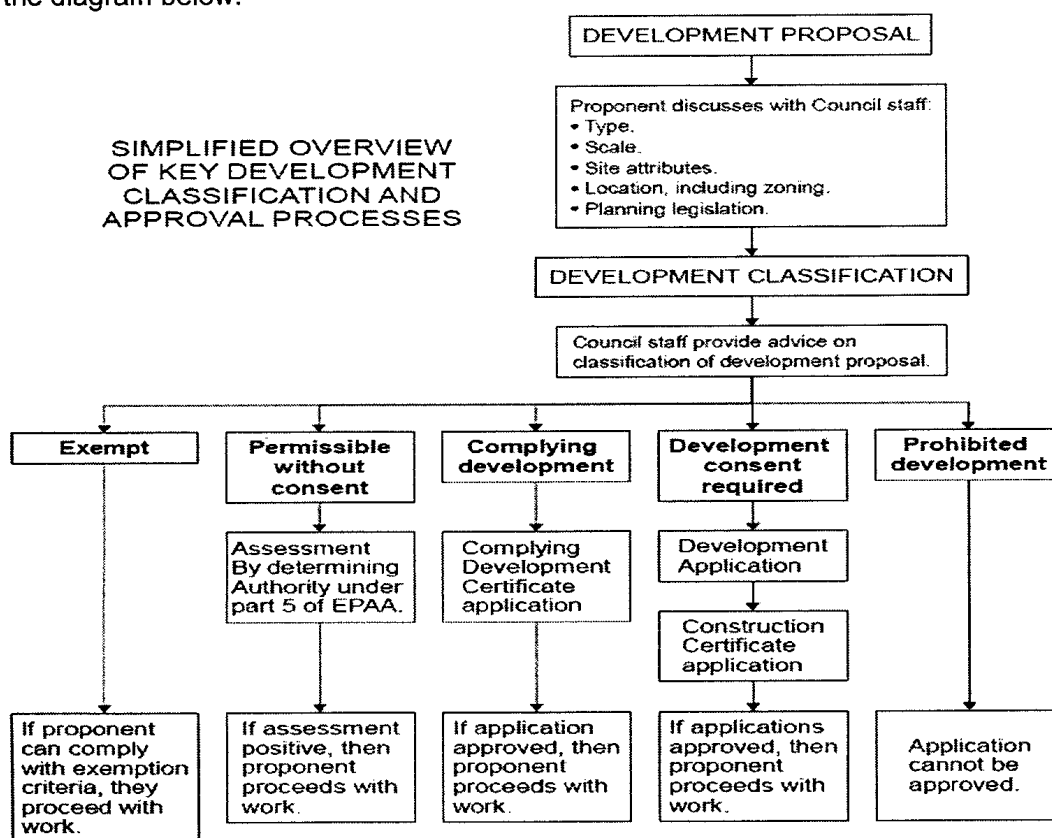
DAs: DAs are assessed under against a series of "matters for consideration" specified under section 79C of the Environmental Planning and Assessment Act 1979 and any relevant statutory requirements (such as regulations, Interim Development Order No 1 – Shire of Walgett and State Environmental Planning Policies). Section 80A of the Act provides that Council may

## WALGETT SHIRE COUNCIL AGENDA

impose conditions of development consent. It is appropriate and normal practice to impose conditions that are related to the nature and scale of the development, as well as the environment in which it will occur.

**CDCs:** Standards for complying development are defined by the relevant State Environmental Planning Policy (SEPP). Sub-section 85A(7) of the Environmental Planning and Assessment Act 1979 provides that Council cannot refuse a CDC application which complies with the relevant development standards and regulatory requirements (eg plans and specifications demonstrate compliance with the Building Code of Australia). Conditions that apply to a CDC are specified by the SEPP under which the application is approved.

- 1.
2. A simplified overview of development classification and approval processes is provided in the diagram below.



### Environmental issues:

**DAs:** A Statement of Environmental Effects is required to be lodged with a DA that contains environmental information appropriate for the nature and scale of the development, as well as the setting in which it is proposed to occur. Under statutory requirements, some developments of a large scale and/or proposed for a sensitive area may require significant additional supporting environmental information.

**CDCs:** Complying development is restricted to certain types of land use, particular zones and may be excluded from environmentally sensitive areas, bush fire prone land, etc.

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Public, applicants, Council, Department of Planning & Infrastructure.

### Financial implications:

Part of the costs incurred assessing and inspecting respective developments is recovered from application and inspection fees.

### Alternative solutions/options:

Nil.

### Conclusion:

It is recommended that Council note the current level of development within the Shire.

### DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

#### Recommendation:

It is recommended that Council resolve to;

Note the report on Development and Complying Development Certificate applications dealt with by Council staff under delegated authority during September 2012.

**Moved:**

**Seconded:**

### Attachments:

A - DAs & CDCs approved September 2012

## AUTHORITY

## Determined Applications



|            |             |                      |                    |        |
|------------|-------------|----------------------|--------------------|--------|
| 10/10/2012 | Parameters: | Date Range:Y         | Document Type:     | Page:1 |
|            |             | Start Date:1/09/2012 | Officer:ALL        |        |
|            |             | End Date:30/09/2012  | Number of Days:0   |        |
|            |             | As At Date:          | Stop The Clock:Yes |        |

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|---|---------------|------------|----------|
|----------|--------------------------|---|---------------|------------|----------|

Document Type: 20

*Stop the Clock***Total Elapsed Calendar Days: 40****Calendar Stop Days: 12****Adjusted Calendar Days: 28**

020/2012/00000021/001

90 Class 7b - Warehouse

Approved - Staff Delegation

14/09/2012

06/08/2012

59 Fox ST WALGETT

LOT: 103 DP: 878481

Messers B M Anderson &amp; R A Jelbart

There are Multiple Parcels on this application*Stop the Clock***Total Elapsed Calendar Days: 16****Calendar Stop Days: 0****Adjusted Calendar Days: 16**

020/2012/00000023/001

140 Class

Approved - Staff Delegation

15/09/2012

31/08/2012

104 - Garage/Carport/Shed/Verandah

3 Gem ST LIGHTNING RIDGE

LOT: 2 SEC: 24 DP: 758612

Mr M B Canfell

*Stop the Clock***Total Elapsed Calendar Days: 16****Calendar Stop Days: 0****Adjusted Calendar Days: 16**

020/2012/00000026/001

10 Class 1a -Single Dwelling/Dual

Approved - Staff Delegation

21/09/2012

06/09/2012

Occupancy

484 Cumberland WAY WALGETT

LOT: 13 DP: 754208

Mrs W V Azevedo

*Stop the Clock***Total Elapsed Calendar Days: 13****Calendar Stop Days: 2****Adjusted Calendar Days: 11**

AUTHORITY

## AUTHORITY

## Determined Applications



|            |             |  |  |        |
|------------|-------------|--|--|--------|
| 10/10/2012 | Parameters: | Date Range:Y<br>Start Date:1/09/2012<br>End Date:30/09/2012<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:2 |
|------------|-------------|--|--|--------|

| Document                         | Applicant Name / Address | Development Type<br>Property Address<br>Title    Owner   | Determination                              | Determined | Received   |
|----------------------------------|--------------------------|--|--|------------|------------|
| <b>Document Type: 20</b>         |                          |  |  |            |            |
| 020/2012/00000027/001            |                          | 160    Subdivision/Consolidation<br><br>LOT: 1 DP: 1128480<br>Duo Pty Limited<br><i>There are Multiple Parcels on this application</i> | Approved - Staff Delegation                | 19/09/2012 | 07/09/2012 |
|                                  | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 4<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 4</i>  |  |            |            |
| 020/2012/00000028/001            |                          | 150    Class 10b - Fence/Antenna/Other<br><br>**** UNKNOWN ****<br>LOT: 1 DP: 1009636<br>AWB Grain Centres Pty Ltd                     | Approved - Staff Delegation                | 14/09/2012 | 11/09/2012 |
| <b>Officer: Mr M Clarkson</b>    |                          | <i>Average Elapsed Calendar Days: 15.00</i>  | <i>Total Elapsed Calendar Days: 69.00</i>  |            |            |
| <b>Number of Applications: 5</b> |                          | <i>Average Calendar Stop Days: 2.80</i>  | <i>Total Calendar Stop Days: 14.00</i>     |            |            |
|                                  |                          | <i>Average Adjusted Calendar Days: 15.00</i>   | <i>Total Adjusted Calendar Days: 75.00</i> |            |            |

| Document                 | Applicant Name / Address | Development Type<br>Property Address<br>Title    Owner  | Determination | Determined | Received |
|--------------------------|--------------------------|---|---------------|------------|----------|
| <b>Document Type: 24</b> |                          |   |               |            |          |
|                          | <i>Stop the Clock</i>    | <i>Total Elapsed Calendar Days: 12<br/>Calendar Stop Days: 0<br/>Adjusted Calendar Days: 12</i> |               |            |          |
| <b>AUTHORITY</b>         |                          |   |               |            |          |



## AUTHORITY

## Determined Applications



|            |             |  |  |        |
|------------|-------------|--|--|--------|
| 10/10/2012 | Parameters: | Date Range:Y<br>Start Date:1/09/2012<br>End Date:30/09/2012<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 0<br>Stop The Clock:Yes | Page:3 |
|------------|-------------|--|--|--------|

| Document | Applicant Name / Address | Development Type<br>Property Address<br>Title Owner | Determination | Determined | Received |
|----------|--------------------------|---|---------------|------------|----------|
|----------|--------------------------|---|---------------|------------|----------|

|  |  |                             |            |            |
|--|--|-----------------------------|------------|------------|
| Document Type: 24<br>024/2012/00000010/001 | 152 Class 10b - Swimming Pool<br>4398 Brewon RD WALGETT<br>LOT: 3 DP: 754182<br>MHPF Bellevue Land Pty Ltd | Approved - Staff Delegation | 10/09/2012 | 30/08/2012 |
|--|--|-----------------------------|------------|------------|

|                           |                                       |                                     |
|---------------------------|---------------------------------------|-------------------------------------|
| Officer: Mr A R Wilson    | Average Elapsed Calendar Days: 12.00  | Total Elapsed Calendar Days: 12.00  |
| Number of Applications: 1 | Average Calendar Stop Days: 0.00      | Total Calendar Stop Days: 0.00      |
|                           | Average Adjusted Calendar Days: 12.00 | Total Adjusted Calendar Days: 12.00 |

|   |                                       |                                     |
|---|---------------------------------------|-------------------------------------|
| <u>Report Totals &amp; Averages</u>     | Average Elapsed Calendar Days: 16.83  | Total Elapsed Calendar Days: 101.00 |
| <u>Total Number of Applications : 6</u> | Average Calendar Stop Days: 2.33      | Total Calendar Stop Days: 14.00     |
|   | Average Adjusted Calendar Days: 14.50 | Total Adjusted Calendar Days: 87.00 |

## 16. MATTERS FOR BRIEF MENTION, PLANNING & REGULATORY SERVICES

**REPORTING SECTION:** Planning & Regulatory Services

**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services

**FILE NUMBER:** 10/434

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### a) PUBLIC EXHIBITION OF DRAFT WALGETT LEP 2012

In accordance with Council's resolution on 24 July 2012, the draft Walgett Local Environmental Plan 2012 (LEP) was placed on public exhibition from Monday 13 August to Friday 28 September 2012 (>6 weeks).

Community information sessions have been held as detailed in the table below.

| • LOCATION         | • VENUE & ADDRESS          | • TIME     | • DATE      | • ATTENDEES |
|--------------------|----------------------------|------------|-------------|-------------|
| • Grawin/Glengarry | • Grawin Club in the Scrub | • 10.00 AM | • 27-8-2012 | • 75        |
| • Cumborah         | • Sports Ground Hall       | • 3.00 PM  | • 27-8-2012 | • 21        |
| • Collarenebri     | • Bowling Club             | • 3.00 PM  | • 29-8-2012 | • 4         |
| • Carinda          | • Diggers Memorial Hall    | • 3.00 PM  | • 30-8-2012 | • 0         |
| • Lightning Ridge  | • SES Headquarters         | • 6.00 PM  | • 3-9-2012  | • 15        |
| • Walgett          | • Council Chambers         | • 6.00 PM  | • 4-9-2012  | • 15        |
| • Lightning Ridge  | • SES Headquarters         | • 5.00 PM  | • 17-9-2012 | • 7         |
| • Walgett          | • Council Chambers         | • 5.00 PM  | • 18-9-2012 | • 0         |

## WALGETT SHIRE COUNCIL AGENDA

Council received 108 submissions from the community and government agencies regarding the draft LEP. A supplementary report will be provided to Council on the LEP and the submissions received.

### **b) DRAFT DEVELOPMENT CONTROL PLAN**

In accordance with Council's resolution at the 28 August 2012, Edge Land Planning (Ian Sinclair) has been engaged to prepare a draft Development Control Plan (DCP) for the Walgett Shire. An initial draft DCP has been submitted to Council staff for review.

### **c) MICROCHIPPING SERVICES**

Council's casual Regulatory Officer recently attended training in Dubbo for implanting microchips in cats and dogs. Once he has obtained adequate practical experience under the supervision of a vet, he will be accredited to implant microchips.

### **d) RSPCA COMPANION ANIMAL WELFARE SCHEME**

The RSPCA has advised that it intends to run its annual Companion Animal Welfare Scheme (CAWS) for the Walgett Shire early in 2013. Council has budgeted to provide \$8,000 sponsorship for the scheme program, as well as donating microchips for any unidentified animals.

### **e) UNAUTHORISED RESIDENTIAL OCCUPATION**

Several 'notices of intention to issue an order' under section 121B of the Environmental Planning and Assessment Act 1979 have been issued by Council staff in recent months. The notices primarily relate to business premises in Walgett and Lightning Ridge being used for unauthorised residential occupation. Issues arising from such occupation include non-compliance with Building Code of Australia requirements for fire safety and adverse impacts on the streetscape and surrounding land uses. These notices will be followed up with a view to ensuring that only authorised uses occur on the respective sites.

### **f) WALGETT URBAN ADDRESSING**

On 28 September 2012 letters were sent to the owners of 333 properties in Walgett informing them that their building was not clearly identified by a street number. Also that Council would be providing a complimentary street number plate for their premises, which will be installed in the near future by volunteers from Walgett Community Promotions and the Walgett Quoits Club.

### **Matters Generally for Brief Mention or Information only from Director of Planning & Regulatory Services**

#### **Recommendation:**

That Walgett Shire Council resolve to:

Receive and note the report by the Director of Planning & Regulatory Services on matters for brief mention, or information only, regarding:

- Public exhibition of the draft Walgett LEP 2012.
- Draft Development Control Plan.
- Microchipping services.
- RSPCA Companion Animal Welfare Scheme.

WALGETT SHIRE COUNCIL AGENDA

- Unauthorised residential occupation.
- Walgett urban addressing.

**Moved:**

**Seconded:**

**Attachments:**

Nil

**COUNTRY TOWNS WATER AND SEWERAGE PROGRAM – ENVIRONMENTAL  
ASSESSMENT REPORTS**

**Recommendations:**

1. Council note the following assessment reports prepared by OzArk Environmental & Heritage Pty Ltd for New South Wales Public Works:
  - Aboriginal and Historic Heritage Assessment
  - Ecological Assessment: Water Supply and sewerage Upgrades, Walgett, NSW
2. Council to approve, in principle, the following assessment reports prepared by OzArk Environmental & Heritage Pty Ltd for New South Wales Public Works:
  - Aboriginal and Historic Heritage Assessment
  - Ecological Assessment: Water Supply and sewerage Upgrades, Walgett, NSW
3. Council to officially advise the NSW Office of Water and NSW Public Works regarding the approval, in principle, of the following assessment reports prepared by OzArk Environmental & Heritage Pty Ltd for New South Wales Public Works:
  - Aboriginal and Historic Heritage Assessment
  - Ecological Assessment: Water Supply and sewerage Upgrades, Walgett, NSW

**Moved:**

**Seconded:**

**Attachments:** (Tabled at Council meeting)

Aboriginal and Historic Heritage Assessment

Ecological Assessment: Water Supply and Sewerage Upgrades Assessment

## **19. BUDGET VARIATION –KERB & GUTTER WORKS IN PITT STREET - OCTOBER 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 09/754

---

### **Summary:**

This report advises of transferred additional expenditure items for the 2012/2013 financial year for Council's consideration.

### **Background:**

The Pitt street (370 m) sealing works have been scheduled under the Roads to Recovery program for the 2012 / 2013 financial year.

As the condition of the existing kerb and gutter in Pitt street Walgett was very poor, the sealing work was not feasible without replacement of the kerb and guttering.

As kerb and gutter can not be funded from the Roads to Recovery program, this work was funded from Council resources. An amount of only \$90,000 was available under urban streets kerb and guttering. The actual cost was \$170,000 so an amount of \$80,000 has been transferred from unsealed pavement reshape operational budget to cover this part of the project.

### **Current Position:**

The sealing works project in Pitt Street had been approved by Council on July 2012. The Roads to Recovery program funds only the "roadwork's" component of a project as set out in the guidelines criteria; hence it is necessary for any components such as kerb and guttering to be funded from Council revenue sources.

### **Relevant Reference Documents/Policies:**

Roads to Recovery Grants Guidelines

### **Governance issues:**

Council must make every effort to stay within funding guidelines of the various grant projects it undertakes.

### **Environmental issues:**

Nil

## **17. SUPPLEMENTARY REPORT**

**REPORTING SECTION:** Planning & Regulatory Services  
**AUTHOR:** Matthew Goodwin, Director Planning & Regulatory Services  
**FILE NUMBER:** 09/1109

---

**Summary:**

Owing to time constraints the following report will be prepared as a supplementary item:

Public Exhibition of Draft Walgett LEP 2012

| <b>Supplementary Report</b>  |
|--|
| <p><b>Recommendation:</b></p> <p>That the advice be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **20. MONTHLY RMCC WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the RMCC works in the period since the last report was prepared in late September 2012.

### **Current Position:**

At present, there are two teams working on RMCC works and the expenditure over the 4 month period from 1 July, 2012 is \$ 952,247.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire  
Walgett Residents

### **Financial Implications:**

As at 30 September 2012, \$952, 247 has been spent from a total amount of \$8,439,000 now provided in the 2012/2013 budget.



**Background:**

The indicative funding allocations for 2012/2013 RMCC works are \$ 8,439,000. The details are as follows.

| Program description                          | HW12      | HW18        | HW29        | Total              | Expenditure up to 30 <sup>th</sup> of September 2012 | Progress in percentage | Remarks                                  |
|--|-----------|-------------|-------------|--------------------|--|------------------------|--|
| Resealing                                    | \$150,000 | \$550,000   | \$500,000   | \$1,200,000        |  |                        | Programmed for Dec2012 and February 2013 |
| Heavy patching                               |           | \$426,000   |             | \$426,000          |  |                        | Programmed for October and November 2012 |
| HW29 West Walgett Geotextile Rehab           |           |             | \$1,025,000 | \$1,025,000        |  |                        | Programmed for Sept – October 2012       |
| HW29 West Walgett widening                   |           |             | \$450,000   | \$450,000          |  |                        | Programmed for March 2013                |
| HW29 East Pian Creek ( stage 1)              |           |             | \$50,000    | \$50,000           |  |                        | Programmed for November2012              |
| Flood damage restoration ( Dec 2010 event)   |           | \$1,141,000 |             | \$1,141,000        |  |                        | Programmed for February 2013             |
| Flood damage restoration ( Feb 2012 event)   | 580645    | \$1,002,581 | \$1,416,774 | \$3,000,000        | \$741,459  | 24.7%                  | On going                                 |
| Routine works (Pavement,corrid or and signs) |           |             |             | \$1,147,000        | 210,789  | 18.37%                 | Sept 2012-May 2013                       |
| <b>TOTAL</b>                                 |           |             |             | <b>\$8,439,000</b> | <b>\$952,247</b>                                     |                        |  |

## **21. MONTHLY FLOOD WORKS REPORT FROM DIRECTOR ENGINEERING SERVICES – OCTOBER 2012**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit – Director Engineering Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The purpose of this report is to inform Council of progress relating to the February 2012 flood restoration works in the period since last the report was prepared in late September 2012.

### **Current Position:**

At present there are a total of seven teams (Three Council teams and four contractors' teams ) working on the flood restoration works at present.

### **Relevant Reference Documents/Policies:**

Nil

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council

Walgett Residents

### **Financial Implications:**

As at 30 September 2012, \$2,654,877 has been spent from a total amount of \$10,735,829 provided in the 2012/2013 Budget.

**WALGETT SHIRE COUNCIL AGENDA**

| <b>Local Roads</b> |    |                   |   |  |  |              |                                     |                          |
|--------------------|----|-------------------|---|--|--|--------------|-------------------------------------|--------------------------|
| <b>Item No.</b>    |    | <b>Work Order</b> | <b>Description of Works<br/>(Road Name)</b> | <b>Amount to be<br/>contributed<br/>by RTA</b> | <b>Amount to be<br/>Contributed<br/>by Council</b> | <b>Total</b> | <b>Expenditure to<br/>2/10/2012</b> | <b>Progress<br/>in %</b> |
| SR                 | 1  | 2284              | Franxton Road                               | \$36,769                                       |  | \$36,769     | \$3,372.73                          | 9.17                     |
| SR                 | 2  | 2285              | Belarra Lane                                | \$106,061                                      |  | \$106,061    | \$678.60                            | 0.64                     |
| SR                 | 3  | 2286              | Clarkes Lane                                | \$9,885  |  | \$9,885      | \$934.05                            | 9.45                     |
| SR                 | 5  | 2287              | Cryon Road                                  | \$190,907                                      |  | \$190,907    | \$888.36                            | 0.47                     |
| SR                 | 12 | 2288              | Millie Road                                 | \$143,025                                      |  | \$143,025    | \$5,816.13                          | 4.07                     |
| SR                 | 13 | 2289              | Woodvale Road                               | \$111,256                                      |  | \$111,256    | \$2,290.75                          | 2.06                     |
| SR                 | 14 | 2290              | Baroona Road                                | \$91,346                                       |  | \$91,346     |                                     |                          |
| SR                 | 15 | 2291              | Pokataroo Road                              | \$50,030                                       |  | \$50,030     | \$9,036.36                          | 18.06                    |
| SR                 | 16 | 2292              | Mercadool Road                              | \$145,698                                      |  | \$145,698    | \$3,541.24                          | 2.43                     |
| SR                 | 19 | 2293              | Springs Road                                | \$3,630  |  | \$3,630      |                                     |                          |
| SR                 | 21 | 2294              | Meadow Plains Road                          | \$17,000                                       |  | \$17,000     | \$606.17                            | 3.57                     |
| SR                 | 24 | 2295              | Marlbone Road                               | \$20,716                                       |  | \$20,716     | \$4,561.33                          | 22.02                    |
| SR                 | 27 | 2296              | Colrose Road                                | \$19,456                                       |  | \$19,456     | \$15,066.84                         | 77.44                    |
| SR                 | 28 | 2297              | Wingadee Road                               | \$10,140                                       |  | \$10,140     | \$17,229.30                         | 169.91                   |
| SR                 | 31 | 2298              | Gungalman Road                              | \$39,781                                       |  | \$39,781     |                                     |                          |
| SR                 | 38 | 2299              | Wanourie Creek Road                         | \$18,120                                       |  | \$18,120     | \$6,982.26                          | 38.53                    |
| SR                 | 40 | 2300              | Ginghet Road                                | \$7,061  |  | \$7,061      | \$11,680.31                         | 165.41                   |
| SR                 | 43 | 2301              | Bushs Road                                  | \$9,846  |  | \$9,846      |                                     |                          |
| SR                 | 45 | 2302              | Borehead Road                               | \$7,914  |  | \$7,914      |                                     |                          |
| SR                 | 48 | 2303              | Boorooma Creek Road                         | \$25,252                                       |  | \$25,252     | \$17,758.80                         | 70.33                    |
| SR                 | 51 | 2304              | Millencowbah Road                           | \$23,400                                       |  | \$23,400     |                                     |                          |
| SR                 | 52 | 2305              | Willis Road                                 | \$6,570  |  | \$6,570      |                                     |                          |
| SR                 | 53 | 2306              | Koomalah Road                               | \$124,044                                      |  | \$124,044    | \$47,398.46                         | 38.21                    |
| SR                 | 57 | 2307              | Epping Road                                 | \$50,889                                       |  | \$50,889     | \$1,044.66                          | 2.05                     |
| SR                 | 59 | 2308              | Moomin Road                                 | \$60,342                                       |  | \$60,342     |                                     |                          |
| SR                 | 60 | 2309              | Marra Creek Road                            | \$7,512  |  | \$7,512      |                                     |                          |
| SR                 | 61 | 2310              | Cambo Road                                  | \$34,365                                       |  | \$34,365     | \$98.68                             | 0.29                     |

**WALGETT SHIRE COUNCIL AGENDA**

| <b>Local Roads</b> |     |                   |   |  |  |              |                                 |                      |
|--------------------|-----|-------------------|---|--|--|--------------|---------------------------------|----------------------|
| <b>Item No.</b>    |     | <b>Work Order</b> | <b>Description of Works (Road Name)</b> | <b>Amount to be contributed by RTA</b> | <b>Amount to be Contributed by Council</b> | <b>Total</b> | <b>Expenditure to 2/10/2012</b> | <b>Progress in %</b> |
| SR                 | 64  | 2311              | Wimbledon Road                          | \$26,028                               |  | \$26,028     | \$9,669.35                      | 37.15                |
| SR                 | 67  | 2312              | Collarenebri Mission Road               | \$13,000                               |  | \$13,000     |                                 |                      |
| SR                 | 70  | 2313              | Lone Pine Road                          | \$13,980                               |  | \$13,980     | \$10,500.00                     | 75.11                |
| SR                 | 71  | 2314              | Rossmore Lane                           | \$8,100                                |  | \$8,100      |                                 |                      |
| SR                 | 72  | 2315              | Middle Route Road                       | \$17,496                               |  | \$17,496     |                                 |                      |
| SR                 | 73  | 2316              | Miralwyn Road                           | \$10,554                               |  | \$10,554     |                                 |                      |
| SR                 | 77  | 2317              | Nedgera Road                            | \$11,009                               |  | \$11,009     |                                 |                      |
| SR                 | 79  | 2318              | Pagan Creek Road                        | \$5,916                                |  | \$5,916      |                                 |                      |
| SR                 | 85  | 2319              | Tungra Road                             | \$47,510                               |  | \$47,510     | \$70,656.28                     | 148.72               |
| SR                 | 88  | 2320              | Fabians Road                            | \$24,990                               |  | \$24,990     | \$182.72                        | 0.73                 |
| SR                 | 89  | 2321              | Belaba Road                             | \$17,007                               |  | \$17,007     | \$8,730.00                      | 51.33                |
| SR                 | 90  | 2322              | Fairview Road                           | \$26,436                               |  | \$26,436     | \$3,580.00                      | 13.54                |
| SR                 | 95  | 2323              | Banarway Crossing Road                  | \$22,360                               |  | \$22,360     | \$1,210.34                      | 5.41                 |
| SR                 | 92  | 2357              | Strathmore Road                         | \$ 6,360                               |  | \$ 6,360     |                                 |                      |
| SR                 | 98  | 2324              | Lorne Road                              | \$72,913                               |  | \$72,913     | \$31,202.58                     | 42.79                |
| SR                 | 101 | 2325              | Wilby Wilby Road                        | \$530,135                              |  | \$530,135    | \$34,647.73                     | 6.54                 |
| SR                 | 102 | 2326              | Angledool Road                          | \$244,548                              |  | \$244,548    | \$105,001.47                    | 42.94                |
| SR                 | 103 | 2327              | Bugilbone Road                          | \$130,824                              |  | \$130,824    | \$198.68                        | 0.15                 |
| SR                 | 110 | 2328              | Kurrajong Road                          | \$5,040                                |  | \$5,040      | \$17,367.15                     | 344.59               |
| SR                 | 111 | 2329              | Narran Lake Road                        | \$20,170                               |  | \$20,170     | \$26,233.88                     | 130.06               |
| 15803.7            | 112 | 2330              | Brewon Road                             | \$72,024                               |  | \$72,024     | \$15,817.72                     | 21.96                |
| SR                 | 113 | 2331              | Binghi Road                             | \$13,168                               |  | \$13,168     | \$349.32                        | 2.65                 |
| SR                 | 114 | 2332              | Bogewong Road                           | \$24,378                               |  | \$24,378     | \$12,100.00                     | 49.63                |
| SR                 | 115 | 2333              | Aberfoyle Road                          | \$18,266                               |  | \$18,266     | \$2,002.26                      | 10.96                |
| SR                 | 116 | 2334              | Goangra Road                            | \$185,711                              |  | \$185,711    | \$76,757.05                     | 41.33                |
| SR                 | 117 | 2335              | Beanbri Road                            | \$499,530                              |  | \$499,530    |                                 |                      |
| SR                 | 118 | 2336              | Yarraldool Road                         | \$140,365                              |  | \$140,365    | \$52,344.88                     | 37.29                |
| SR                 | 121 | 2337              | Pian Creek Road                         | \$156,948                              |  | \$156,948    | \$329.39                        | 0.21                 |
| SR                 | 122 | 2338              | Old Burren Road                         | \$54,015                               |  | \$54,015     | \$8,907.64                      | 16.49                |
| SR                 | 123 | 2339              | Rowena Road                             | \$131,288                              |  | \$131,288    | \$1,170.53                      | 0.89                 |

**WALGETT SHIRE COUNCIL AGENDA**

| <b>Local Roads</b> |     |                   |   |  |  |                    |                                 |                      |
|--------------------|-----|-------------------|---|--|--|--------------------|---------------------------------|----------------------|
| <b>Item No.</b>    |     | <b>Work Order</b> | <b>Description of Works (Road Name)</b> | <b>Amount to be contributed by RTA</b> | <b>Amount to be Contributed by Council</b> | <b>Total</b>       | <b>Expenditure to 2/10/2012</b> | <b>Progress in %</b> |
| SR                 | 124 | 2340              | Dundee Road                             | \$52,470                               |  | \$52,470           |                                 |                      |
| SR                 | 125 | 2341              | Glen Eden Road                          | \$145,997                              |  | \$145,997          | \$832.65                        | 0.57                 |
| SR                 | 127 | 2342              | Boora Road                              | \$21,870                               |  | \$21,870           | \$319.26                        | 1.46                 |
| SR                 | 128 | 2343              | Camerons Lane                           | \$36,389                               |  | \$36,389           | \$347.67                        | 0.96                 |
| SR                 | 129 | 2344              | George Sands Way                        | \$131,640                              |  | \$131,640          | \$76,325.26                     | 57.98                |
| SR                 | 131 | 2345              | O'Neils Road                            | \$59,754                               |  | \$59,754           | \$40,548.27                     | 67.86                |
|                    |     | 2346              | Tip Road                                | \$70,200                               |  | \$70,200           | \$46,258.21                     | 65.89                |
|                    |     |                   |   |  |  |                    |                                 |                      |
|                    |     |                   | Emergency Works                         | \$476,727                              |  | \$476,727          | \$476,727.00                    | 100.00               |
|                    |     |                   | Council's Contribution                  | -\$29,000                              |  |                    |                                 |                      |
|                    |     |                   |   | <b>\$4,880,770</b>                     |  | <b>\$4,909,770</b> | <b>\$1,279,302.32</b>           |                      |

**Regional Roads**

| Item No. |           | Work Order | Description of Works<br>(Road Name) | Amount to be              | contributed           | Total                       | Progress<br>in<br>percentage |
|----------|-----------|------------|-------------------------------------|---------------------------|-----------------------|-----------------------------|------------------------------|
|          |           |            |                                     | Contributed<br>by Council | contributed<br>by RTA | Expenditure To<br>2/10/2012 |                              |
| 1        | RR329     | 2347       | MERRYWINE BONE ROAD                 |                           | \$3,822,345           | \$385,417.55                | 10.08                        |
| 2        | RR333     | 2348       | CARRINDA ROAD                       |                           | \$552,750             | \$254,114.98                | 45.97                        |
| 3        | RR402     | 2349       | GINGIE/LLANILLO                     |                           | \$628,763             | \$544,635.25                | 86.62                        |
| 4        | RR426     | 2350       | SHERMANS WAY                        |                           |                       |                             |                              |
| 5        | RR426     | 2351       | RIDGE ROAD                          |                           | \$24,480              | \$14,374.62                 | 58.72                        |
| 6        | RR457     | 2352       | GUNDABLOUI ROAD                     |                           | \$348,161             |                             |                              |
| 7        | RR7716    | 2353       | COME BY CHANCE                      |                           | \$276,086             | \$3,558.83                  | 1.29                         |
|          | Emergency |            |                                     |                           | \$173,474.11          | \$173,474.11                | 100.00                       |
|          |           |            | <b>TOTAL</b>                        |                           | <b>\$5,826,059</b>    | <b>\$1,375,575.34</b>       |                              |

**Summary**

|                       | Total        | Expenditure to 02/10/2012 | Progress in percentage |
|-----------------------|--------------|---------------------------|------------------------|
| <b>Local Roads</b>    | \$4,909,770  | \$1,279,302               | 26.06                  |
| <b>Regional Roads</b> | \$5,826,059  | \$1,375,575               | 23.61                  |
| <b>Total</b>          | \$10,735,829 | \$2,654,877               | 24.73                  |

Confidential Reports/Closed Council meeting



## **AGENDA FOR CLOSED COUNCIL MEETING**

**TUESDAY, 23<sup>rd</sup> October 2012**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Shire Council Chamber on 23 October, 2012** following the Ordinary meeting of Council, commencing at 10.00am to discuss the items listed in the Agenda.

Don Ramsland  
**GENERAL MANAGER**



**Questions for the next Meeting**

Councillors are reminded of the need for all questions for the next meeting to be provided in writing at the meeting.

**Close of Meeting**

WALGETT SHIRE COUNCIL AGENDA

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council can monitor progress of monthly flood work program by reviewing the attached spread sheets and noting progress to date.

**Monthly flood works Report from Director Engineering Services**

**Recommendation:**

That Council receive and note the monthly flood restoration works report for October 2012.

**Moved:**

**Seconded:**

**Attachments:**

Flood damage works summary