



WALGETT SHIRE COUNCIL

AGENDA

28th April 2009

RAY KENT
General Manager



16th April 2009

Walgett Shire Council
PO Box 31
WALGETT NSW 2832

NOTICE IS HEREBY GIVEN that the Ordinary Meeting of Walgett Shire Council will be held in the **Collarenebri Bowling Club commencing at 10.00am.**

Note that an inspection of the 'Denyer' site, opposite the Bowling Club and which is being purchased by Council, will take place at 9.40am.

AGENDA

1. Opening of Meeting

2. Acknowledgement of Traditional Owners

I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.

3. Apologies

4. Welcome to Visitors

5. Public Forum Presentations

(Limited to five minute presentations, and must relate to items listed within the Business Paper)

6. Declaration of Pecuniary/Non Pecuniary Interests

7. Confirmation of Minutes

8. Reserve Trust Management Reports

1. Future Management Arrangements and Related matters - Lightning Ridge Caravan Park 28

9. Mayoral Minutes

10. Motions of which Notice has been given (page 28)

11. Presentation of Petitions

12. Councillor's Questions with Notice (Page 29)

13. Reports of Delegates and Representatives

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14. Reservation of items for Debate

15. Reports of Officers

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DIRECTOR URBAN INFRASTRUCTURE SERVICES

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DIRECTOR RURAL INFRASTRUCTURE AND SUPPORT SERVICES

- 19. Council Procedures For the Purchase of Light Vehicles 42
- 20. Tenders - Plant Hire 42

16. Reports of Committees

17. Questions without notice from Councillors

18. Confidential Reports/Closed Council Meeting

1. Future Management Arrangements and Related Matters –
Lightning Ridge Caravan Park
2. Tender T024/2009 – Northern Inland Regional Waste and
Netwaste Regional Tender for Collection and Disposal of Used Motor Oil

19. Close of Meeting

6. Declaration of Pecuniary/Non Pecuniary Interests

7. Confirmation of Minutes



WALGETT SHIRE COUNCIL

MINUTES

24 March 2009

DRAFT

RAY KENT
General Manager

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WALGETT SHIRE COUNCIL MINUTES

**MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE
LIGHTNING RIDGE BOWLING CLUB ON TUESDAY 24 MARCH 2009 COMMENCING AT
10:12am**

PRESENT

| | |
|-----------------|--|
| Clr I Woodcock | (Mayor) |
| Clr G Colless | (Deputy Mayor) |
| Clr R Greenaway | |
| Clr J Keir | |
| Clr M Martinez | |
| Clr K Smith | |
| Clr D Lane | |
| Clr L Walford | |
| Clr G Murray | |
| Mr R Kent | (General Manager) |
| Ms C Medcalf | (Director Corporate & Community Services) |
| Mr M Goodwin | (Director of Planning and Regulatory Services) |
| Mr I Taylor | (Director Rural Infrastructure & Support Services) |
| Mr F Coralde | (Director Urban Infrastructure Services) |
| Miss J Gates | (Minute Secretary) |

APOLOGIES

Nil

Public Forum Presentations

Mr Ray Strong from the Lions Club - Item 9 - Proposal to establish a Lions Club in Walgett

- Mr Strong spoke to the council regarding the setting up of a Lions Club in the region.

Ms Kristy Cosier – Netwaste

- Powerpoint presentation on Netwaste

Mr Lawrie Cree – item 22 DA 2008030 – Mechanics Workshop and shade sails

- Mr Cree addressed the Council regarding his Development Application for a mechanics workshop and shade sails.

Declaration of Pecuniary/Non Pecuniary Interests

Nil

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59/09 Confirmation of Minutes

Resolution:

That the minutes of Council Meeting held 24 February 2009 be confirmed.

Moved: Clr Greenaway

Seconded: Clr Walford

CARRIED

Reserve Trust Management Committee Reports - Nil

Mayoral Minutes - Nil

Motions of which Notice has been given - Nil

Presentation of Petitions – Nil

Councillor's Question with Notice

Councillor Greenaway

Question 1.

Is there going to be any Public Housing built in the Walgett Shire by the Dept of Housing in the near future & does the Department require approval by the Council?

Response

Planning and Regulatory Services staff are not aware of any proposals, or applications for, new housing being initiated by the Department of Housing.

Council approval may be required, as follows:

- Development Applications can only be dealt with by Council. For any Development Application made by, or on behalf of the Crown, section 116C of the Environmental Planning Assessment Act 1979 requires that Council (as a consent authority) must not:
 - (a) refuse its consent to the application except with the written approval of the Minister, or
 - (b) impose a condition of consent, except with the written approval of the Minister or applicant.
- Complying Development Certificate applications can be dealt with by Council or a private certifier. Sub-section 85A(7) of the Environmental Planning Assessment Act 1979 provides that "*council or an accredited certifier must not refuse to issue a complying development certificate if the proposed development complies with the development standards applicable to it and complies with other requirements prescribed by the regulations relating to the issue of a complying development certificate*".

In summary, the Department of Housing can build whatever it chooses, provided that:

- The development is not prohibited by an environmental planning instrument, such as the Interim Development Order No 1 – Shire of Walgett 1968, and,

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- It makes an application (which can't be refused), to the Council or a private certifier (where applicable), and,
- It complies with the Building Code of Australia. Sub-section 116G(2) of the Environmental Planning and Assessment Act 1979 imposes a requirement for Crown building work to be certified to comply with the *technical provisions of the State's building laws*.

Question 2.

Regarding the grant of \$492,000 from the Federal Government, how & where is the money allocated to Burren Junction (\$52,000) & Collarenebri (\$115,000) being spent?

Response

Regional infrastructure projects for Burren Bore Baths -\$52,000; Collarenebri Primitive Camp Grounds \$65,000 and Collarenebri Skate Park \$ 67,000 totalling \$132,000 for Collarenebri.

Councillor Murray

Question 1.

What progress is being made with the Beautification of Fox Street, Walgett, especially the brick gardens and screens on shop windows.

Response

Councillors were notified that at December 2008 business operators in Fox St had indicated negatively to removing shutters/bars etc. Council has not recontacted in the last 3 months.

Improved street lighting is part of a strategy to improve safety in the street and to encourage removal of unsightly protection. That project is yet to commence. An Expression of Interest for street design is currently being prepared (for next Council meeting) and is in current budget.

60/09 Camps on Claims Working Group Minutes

Resolution:

That the Minutes of the Camps on Claims Working Group meeting, held 11th February 2009, be noted

Moved: Clr Lane
Seconded: Clr Walford

CARRIED

61/09 Lightning Ridge Mining Board Minutes

Resolution:

That the Minutes of the Lightning Ridge Mining Board meeting, held 12th February 2009, be noted.

Moved: Clr Lane
Seconded: Clr Keir

CARRIED

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62/09 North West Weight of Loads group Minutes

Resolution:

That Council note the minutes of the North West Weight of Loads Group 1 December 2008 meeting.

Moved: Clr Lane
Seconded: Clr Colless

CARRIED

63/09 Western Slopes District Emergency Management Committee Minutes

Resolution:

That Council note the minutes of the Western Slopes District Emergency Management Committee meeting held 4 December 2008.

Moved: Clr Walford
Seconded: Clr lane

CARRIED

64/09 Western Division Annual Conference Minutes

Resolution:

That the Minutes be noted and an additional budget of \$1,000 be provided for membership fees in 2009/10

Moved: Clr Woodcock
Seconded: Clr Keir

CARRIED

65/09 Walgett Shire Youth Council Meeting Minutes

Resolution:

That Council notes the minutes of the Walgett Shire Youth Council meeting.

Moved: Clr Greenaway
Seconded: Clr Martinez

CARRIED

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66/09 Councillor Information Seminars

Resolution:

That the letter from the Director General of the Department of Local Government be noted.

Moved: Clr Greenaway
Seconded: Clr Smith

CARRIED

67/09 Council meeting Dates and Venues

Resolution:

That Council adopt and publicly notify the following dates and venues for Council meetings for the balance of 2009 (all meetings commence at 10.00 am):

28th April at Collarenebri
12th May at Walgett
26th May at Walgett
23rd June at Walgett
28th July at Rowena
25th August at Walgett
22nd September at Carinda
27th October at Walgett
24th November at Burren Junction
15th December at Walgett

Moved: Clr Greenaway
Seconded: Clr Smith

CARRIED

68/09 Proposal to establish a Lions Club in Walgett

Resolution:

That the report be noted.

Moved: Clr Walford
Seconded: Clr Keir

CARRIED

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69/09 Independent Inquiry into a secure and Sustainable Urban Water Supply and Sewerage Services for Non Metropolitan NSW

Resolution:

That the report be received.

Moved: Clr Walford

Seconded: Clr Lane

CARRIED

70/09 Organisation Structure

Motion:

That the Organisation Structure be amended to change the reporting arrangements for the casual Library Officer positions at Lightning Ridge and to replace a Visitor Information Officer position at Walgett with a new position of Community Development Officer.

Moved: Clr Keir

Seconded: Clr Colless

AMENDMENT

Resolution:

That the Organisation Structure be amended to change the reporting arrangements for the casual Library Officer positions at Lightning Ridge and to replace a Visitor Information Officer position at Walgett with a new position of Community Development Officer on a 12 month trial.

Moved: Clr Lane

Seconded: Clr Martinez

CARRIED

12:12 Clr Walford Left the Meeting

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71/09 Rates Overview

Motion:

That Council make the following rate categorisation changes:

- a. Business Mining to Business – Preserved Opal Fields
- b. Non-urban Residential and Non Urban Business to Residential – general and Business – General
- c. Mining – Business to Residential – Preserved opal Fields

Moved: Clr Lane

Seconded: Clr Martinez

AMENDMENT

Resolution:

That the staff produce a report where all rates are reasonably equitable for the services provided in each town/village; including camp claims by varying cents in the dollar.

Moved: Clr Lane

Seconded: Clr Martinez

CARRIED

12:16 Clr Walford returned to the meeting

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72/09 Revised Tourism Strategy

Motion:

1. That Council adopts the revised Draft Tourism Strategy 2009-2011.
2. That Council endorses the draft expression of Interest to be advertised with a view to conducting a branding Workshop/s to further develop a tourism strategy for the Shire.
3. That Council endorses the proposed change in position from Vic Officer to Community Development officer.

Moved: Clr Walford

Seconded: Clr Lane

AMENDMENT

Resolution:

1. That Council adopts the revised Draft Tourism Strategy 2009-2011.
2. That Council endorses the draft expression of Interest to be advertised with a view to conducting a branding Workshop/s to further develop a tourism strategy for the Shire.
3. That Council endorses the proposed change in position from Vic Officer to Community Development officer for a 12 month trial period.

Moved: Clr Greenaway

Seconded: Clr Martinez

CARRIED

73/09 Community Development & Tourism – December 2008 – February 2009

Resolution:

That Council receives and notes the Community Development Tourism Report – December 2008 – February 2009.

Moved: Clr Martinez

Seconded: Clr Keir

CARRIED

WALGETT SHIRE COUNCIL MINUTES

74/09 Community Survey Results

Motion:

1. That Council note the report on the community survey.
2. That Council publicise when appropriate, those projects targeted to address the seven priority areas.

Moved: Clr Greenaway
Seconded: Clr Walford

AMENDMENT

Resolution:

1. That Council note the report on the community survey.
2. That Council publicise when appropriate, those projects targeted to address the seven priority areas.
3. That police be informed of the fact that crime prevention was the main concern of residents completing the community survey.

Moved: Clr Martinez
Seconded: Clr Keir

CARRIED

75/09 Industrial Relations Practices

Resolution:

That Council receive the report for information.

Moved: Clr Colless
Seconded: Clr Smith

CARRIED

12:50pm Clr Colless left the meeting

12:52pm Clr Colless returned to the meeting

76/09 Internal Audit Committee

Resolution:

That Walgett Shire Council supports the sharing of the establishment of an Internal Audit Committee with other member councils of the OROC region.

Moved: Clr Lane
Seconded: Clr Smith

CARRIED

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77/09 Inspection schedule March – April 2009

Resolution:

That Council receive and note the report and inspection schedule.

Moved: Clr Lane
Seconded: Clr Keir

CARRIED

78/09 Report on Walgett Mobile PCYC – March 2009

Motion:

1. Walgett Shire Council seek a review of the services and partnerships be considered in period March – April 2009.
2. That in the event of a negative review or withdrawal of the PCYC service in Walgett Shire, the allocation of \$40,000 is considered for reallocation to Youth Services in the Shire.

Moved: Clr Murray
Seconded: Clr Walford

AMENDMENT

Resolution:

1. Walgett Shire Council seek a review of the services and partnerships be considered in period March – April 2009.
2. That in the event that the program continues that appropriate performance indicators be developed.
3. That in the event of a negative review or withdrawal of the PCYC service in Walgett Shire, the allocation of \$40,000 is considered for reallocation to Youth Services in the Shire.

Moved: Clr Keir
Seconded: Clr Martinez

CARRIED

Meeting adjourned for lunch at 1:05pm

Meeting resumed at 2:00pm

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79/09 Investment Report at 28 February 2009

Resolution:

That the investment report as at 28 February 2009 be received.

Moved: Clr Walford
Seconded: Clr Smith

CARRIED

80/09 Draft Youth Strategy 2009 – 2014 – a five year plan

Resolution:

1. That Council resolve to receive the Walgett Shire Youth Strategy (Draft) 2009 – 2014
2. That Council resolves to publicly exhibit the draft Youth Strategy for twenty eight (28) days for consultation and comment.

Moved: Clr Lane
Seconded: Clr Walford

CARRIED

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The Director Planning & Regulatory Services declared a Non pecuniary interest as he is a friend of the Applicant for DA 2008030

81/09 DA – Mechanics Workshop and Shade Sails

Motion:

That Walgett Shire Council resolve:

1. To refuse the commercial mechanical workshop component of the Development Application 2008030 in the name of Lawrie Cree on Lot 16 section 21 in DP 758612 because the development:
 - (a) Would be out of character with the dominant residential land use in the vicinity.
 - (b) Is too large for the context of the site and hence could have adverse impacts on the amenity of the area.
 - (c) Would be more appropriate in an area that is predominantly commercial or industrial in character.
2. To approve the shade structure component of the Development Application 2008030 in the name of Lawrie Cree on Lot 16 Section 21 in DP 758612 subject to the conditions of development consent as set out below.

Moved: Clr Walford

Seconded: Clr Martinez

AMENDMENT:

Resolution:

That Walgett Shire Council resolve to :

1. Approve Development Application 2008030 in the name of Lawrie Cree for a commercial mechanical workshop and shade sails on Lot 16 section 21 in DP 758612 in Pandora Street, Lightning Ridge, subject to the following conditions:

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PRESCRIBED CONDITIONS

The Environmental Planning and Assessment Regulation 2000 prescribes the following conditions of development consent.

98. Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989

- (1) For the purposes of section 80A (11) of the Act, the following conditions are prescribed in relation to a development consent for development that involves any building work:
- (a) that the work must be carried out in accordance with the requirements of the Building Code of Australia,
 - ~~(b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.~~
- ~~(2) This clause does not apply:~~
- ~~(a) to the extent to which an exemption is in force under clause 187 or 188, subject to the terms of any condition or requirement referred to in clause 187 (6) or 188 (4), or~~
 - ~~(b) to the erection of a temporary building.~~
- (3) In this clause, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

CONDITIONS IMPOSED BY COUNCIL

The following development consent conditions are imposed by Council.

GENERAL

Gen 020.

Any future development on the subject site or use of the subject land in a manner inconsistent with this development consent (approval) will require separate development consent to be obtained from council in writing prior to the commencement of any work.

Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979.

Gen 030.

Council is to be immediately informed in writing if arrangements for work are changed.

Reason: To enable Council to maintain an accurate record of approvals granted.

APPROVED PLANS

Pln 010.

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.

CONSTRUCTION

Con 020.

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

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Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.

Con 070.

All footings and/or slabs shall be constructed as per engineer's details.

Reason: To ensure compliance with the Building Code of Australia.

PARKING & TRAFFIC

Par 010.

Two off street parking bays are to be provided within the site.

Reason: So adequate off street parking is provided for the commercial mechanical workshop.

Par 011.

The maximum number of vehicles that may be kept on the site in association with the commercial mechanical work is to be two in the outside parking area and two within the shed.

Reason: To restrict the commercial operations to minimise impacts on the amenity of the local area.

Par 012.

The off street car parking area is to be constructed of all weather material and maintained so that it is trafficable, free of pot holes, corrugations, erosion and does not interfere with stormwater runoff.

Reason: So adequate off street parking is provided for the development and it is maintained in an appropriate manner.

LANDSCAPING

Lan 010

The area between the carparking area and the street boundary of the property is to be landscaped and maintained with advanced shrubs or trees.

Reason: To enhance the appearance of the development site.

ENVIRONMENTAL MANAGEMENT

Env 040.

No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

Reason: To prevent pollution from detrimentally affecting the public or environment.

Env 050

Noise from the development (LA10) shall not exceed the background (LA90) by more than 5dB (A) at any time including any allowance for impulsiveness and tonal characteristics, when measured at the most affected residence.

Reason: To prevent the generation of a noise nuisance.

Env 056

Commercial mechanical workshop operations are only to be conducted between the hours of 8.00am and 5.00pm Monday to Friday

Reason: To reduce potential impacts on the amenity of the area.

Env 057

The erection and display of an advertising sign which displays a message relating to the premises or goods and services that are available from the premises on which the advertisement is situated is to be restricted to an area of 0.75 square metres.

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Reason: To ensure that the signage is not out of character with the location and residential nature of the area.

Env 058

Arrangements are to be made for waste oil and/or other potential contaminants stored in 44 gallon drums to be collected by waste management service professionals.

Reason: To ensure safe management of potential contaminants.

INSPECTIONS

The applicant is to advise Council of the name and address of the body nominated to act as the Principal Certifying Authority, on the "Notice of Commencement Form" forty eight (48) hours prior to work commencing.

Inspections at the completion of stages as indicated below are required to be carried out by the Principal Certifying Authority. **Work must not proceed past any inspection stage until approval is given by the Certifier.**

Critical Stage Inspections

- After excavation for, and prior to the placement of, any footings, and
- After the building work has been completed and prior to any occupation certificate being issued in relation to the building.

Reason: Compliance Certificates cannot be issued if the Principal Certifying Authority does not carry out the designated inspections, and to ensure compliance with the approved plans.

Moved: Clr Lane
Seconded: Clr Smith

For: Clr Muray, Clr Lane, Clr Colless, Clr Smith, Clr Keir, Clr Greenaway, Clr Woodcock, Clr Martinez, Clr Walford.

Unanimous

CARRIED

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82/09 Development and Complying Development Certificate Applications

Resolution:

Note the Development and Complying Development Certificate applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during February 2009.

Moved: Clr Greenaway

Seconded: Clr Smith

CARRIED

83/09 Local Orders Policy

Resolution:

That Walgett Shire Council resolve to:

1. Note and endorse the draft Walgett Shire Council Local Orders Policy
2. Notify the public of the draft Walgett Shire Council Local Orders Policy through the Lightning Ridge News and the Walgett Spectator
3. Place the draft Walgett Shire Council Local Orders Policy on public exhibition and invite written submissions on the draft policy in accordance with the Local Government Act 1993

Moved: Clr Keir

Seconded: Clr Walford

CARRIED

84/09 Enforcement Policy

Resolution:

That Walgett Shire Council resolves to:

1. Adopt the revised "Walgett Shire Council Enforcement Policy".

Moved: Clr Martinez

Seconded: Clr Lane

CARRIED

WALGETT SHIRE COUNCIL MINUTES

85/09 Walgett Landfill Environmental Plan

Resolution:

1. That Council approves implementing this plan effective 30 March 2009.
2. That Council approves incorporation of this plan to Walgett Landfill operational Contract with Yeomans Contractors
3. That Council approves incorporation of this Plan to yet to be developed Solid Waste Management Plan.
4. That Council approves an annual increase in Walgett Landfill Operating Expenditure Bore Monitoring for 5 years as shown below:
 - a. 2009 – 2010 budget = \$ 50,000
 - b. 2010 – 2011 budget = \$ 52,500
 - c. 2011 – 2012 budget = \$ 55,125
 - d. 2012 – 2013 budget = \$ 57,882
 - e. 2013 – 2014 budget = \$ 60,776

Moved: Clr Walford
Seconded: Clr Greenaway

CARRIED

86/09 Airport Drug and alcohol Management plan

Resolution:

1. That Council approves implementing this Plan effective 30 March 2009..
2. That Council endorse this Plan for submission to CASA.
3. That Council approves training of new ADAMP Supervisors and SSAA employees beginning April 2009.
4. That Council approves an increase in its Aerodrome Operating Expenditure as shown:
 - a. 2009 – 2010 budget = \$ 10,000
 - b. 2010 – 2011 budget = \$ 7,000
 - c. 2011 – 2012 budget = \$ 11,000
 - d. 2012 – 2013 budget = \$ 7,700

Moved: Clr Keir
Seconded: Clr Walford

CARRIED

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87/09 Tenders – TSPT20809WAL Supply & delivery of Pavement Stabilisation Services

Resolution:

1. That Council accept tenders from the following businesses for TSPT20809WAL Supply & Delivery of Pavement Stabilisation Services -

- * Stabilco Pty Ltd
- * Downer EDI Works Pty Ltd
- * Stabilised Pavements of Australia Pty Ltd

Moved: Clr Lane

Seconded: Clr Smith

CARRIED

88/09 Roads & Traffic Authority – Delegation to Councils

Resolution:

1. That Council note the new Roads and Traffic Authority Delegation to Councils Regulation of Traffic dated 23 February 2009

Moved: Clr Greenaway

Seconded: Clr Keir

CARRIED

89/09 Council Grid Policy and Procedures

Resolution:

That Council confirm its Policy AFM - Gates and Grids on Public roads and note the Gates and Grids on Public Roads Procedures.

Moved: Clr Keir

Seconded: Clr Smith

CARRIED

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Questions without Notice

Clr Woodcock

Q1. A letter has been sent to Council from the Miners Association requesting financial assistance for road grading, what is happening with this?

Response. The General Manager indicated that the matter is on the budget request list and will be dealt with in the budget timeframe.

Q2. Is the Permissive Occupancy held by Walgett Shire Council at Lightning Ridge and the preserved opals the same thing?

Response. The Director Planning & Regulatory services indicated that the Permissive Occupancy and Preserved Opal fields are distinct areas, although some preserved opal fields are located with the permissive occupancy.

Clr Colless

Q1. How are we progressing with the electrical upgrade of the Walgett Showground?

Response The Director Urban Infrastructure Services indicated that an update will be provided at the next Council meeting. He also indicated that part of the upgrade had been completed.

Clr Lane

Q1. A Letter was sent to Council seeking donation of the fees for closing the road, and for the hire of the ovals from the Lightning Ridge Goat Race Committee. What is happening with this?

Response The Director Corporate and Community Services indicated that the committee should submit a request after the event has been conducted. Council is unable to waive fees but if a donation equivalent to fees is sought, it must come after the event in case of cancellations.

Clr Lane extended an invitation to all councillors and staff who have not seen the Australian Opal Centre exhibition, he would gladly take them this afternoon.

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Clr Greenaway

Q1. Burren Junction Precinct Committee has complained about large potholes in the streets of Burren Junction, they need attention. The Bitumen truck has been up there and not completed them.

Response The Director Urban Infrastructure Services will investigate and respond accordingly.

Q2. What has happened to the pedestrian crossing at Burren Junction between the Burren Junction School and the pool

Response The Director Rural Infrastructure and Support Services indicated that the pedestrian refuge has been approved by the Traffic Committee, and the funding has been approved by the RTA, and the project is currently in the hands of the Urban Infrastructure Services section to install. It is scheduled to be completed by 30 May 2009.

Q3. The toilet that has gone to Carinda is it installed as yet?

Response The director of Urban Infrastructure services indicated that as far he knows it has been delivered but he will check.

Clr Greenaway thanked and congratulated Clr Murray on submission he prepared for the NSW Grain Review.

Clr Keir

Q1. Where are we up to with the Council flats, are we selling any council homes?

Response The Director Corporate & Community Services indicated that councillors were taken on a tour last year where staff identified the houses which were to be sold in the first stage as part of the process to pay for the new villas. The supervisors have spoken with the staff affected.

We have market values for each of the houses and an expression of interest will go out to all agents in the shire for conducting the sale of the properties.

Q2. How many are we selling?

Response The Director Corporate & Community Services indicated that council is selling 7 homes in the first stage.

Q3. If the staff member is prepared to buy the house at market value, why do we need to go through an agent?

Response The General manager advised that the Director Corporate & Community Services will check whether it is possible for a Council to treat with one party only when disposing of community/Council assets.

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Clr Martinez

Q1. What is the role of the housing committee and who is on the committee?

Response The General Manager indicated that the committee consisted of the 4 directors, General Manager, and Council's Asset officer. The role of the committee is to set rents; allocate housing; determine applications from staff to rent dwellings; oversee maintenance; oversee new housing developments undertaken by Council.

Q2. In Pandora street – Council accepted an offer on a property and then refused. Can we get clarification on this offer?

Q3. If the council accepted the offer, why did they renege on the offer a few days later?

Q4. Can we get the name of the second person who made an offer?

Response The Director Corporate & Community Services will prepare a minute on the questions.

Q5. Those staff who are in a council house that is being sold, are they being offered alternate housing?

Response The Director Corporate & Community Services indicated that there are designated positions that have housing as part of their employment package.

Clr Walford:

Q1. Who gets the final approval on the sale of the houses? Will councillors be given any information on the sale of these houses?

Response The Director Corporate & Community Services indicated Councillors had been taken on a tour of houses where the sales had been discussed.

Q2. Can we have a report on the next agenda regarding selling houses?

Response The Director Corporate & Community Services indicated that a report to the next Council meeting will be prepared.

Q3. The tractors that mow the footpaths can the staff get off the tractors and do a site inspection on the site they are mowing. There are rocks flying around which can hurt the public, or hitting cars etc.

Response The Director Urban Infrastructure indicated that he will look into this and will ensure that staff are maintaining correct safety measures.

4. PCYC – can we get an updated report on the PCYC?

Response The Director Corporate & Community Services will provide an updated report on PCYC once further information has been provided.

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL MINUTES

Clr Smith

Q1. We discussed at a previous meeting to have the Superintendent of Police at this or another Council meeting, is this still happening.

Response The General Manager indicated that the Superintendent was invited to be at this meeting but was called away. The Superintendent is happy to have a private meeting with Councillors and senior staff.

Q2. Who decides the contract on the swimming pool?

Response The Corporate & Community Services indicated that Council will decide once the contracts are due for renewal.

Q3. Is there any chance that we can get a chemical drum ie drummuster in Collarenebri?

Response The Director Urban Infrastructure Services acknowledged the question and a response will be provided at the next Council meeting.

Clr Murray

Q1. Can we get the business papers out earlier in the week?

Response The General Manager advised that the deadline for preparation of reports will be changed to enable the Council Agenda to be distributed on Tuesdays.

Clr Colless

Clr Colless thanked the Director Urban Infrastructure services for investigating the issue with the shade sails at the Walgett Swimming Pool.

90/09 Consultant

Resolution:

That the Mayor be authorised to engage a consultant to undertake an organisational review particularly focusing on the staff needs and requirement of the organisation.

Moved: Clr Greenaway

Seconded: Clr Smith

CARRIED

The meeting closed at 3:18pm

To be confirmed by Council at its ordinary meeting to be held on Tuesday, 28th April 2009.

Mayor

General Manager

24 March 2009

Page 23 of 23

Recommendation:

1. That the minutes of the Council Meeting held 24 March 2009 be confirmed.

8. Reserve Trust Management Committee Reports

1. *FUTURE MANAGEMENT ARRANGEMENTS AND RELATED MATTERS - LIGHTNING RIDGE CARAVAN PARK*

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Ray Kent - General Manager
FILE NUMBER: 280/05/02/00

Summary:

The Lightning Ridge Caravan Park is located on a Crown Reserve in respect of which Council is the Reserve Trust Manager. There are a raft of unresolved issues associated with the Park. As the current lease for the Caravan Park will expire on the 4th October 2009, it is necessary that Council provide clear direction in respect of a number of key questions regarding future management of the Park and Council's involvement in same.

Note that the public will be excluded from the Council Meeting during consideration of this item pursuant to Section 10A (2) (c) (information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting - or proposes to conduct - business) and (g) (advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege) of the Local Government Act 1993.

9. Mayoral Minutes

Nil

10. Motions of which Notice has been given

Councillor Greenaway

1. That Council determine both the price to be placed on Council property that is to be sold and how property is to be sold.
2. That Council determine which occupants of which positions will be offered occupancy of the new dwellings being built by Council.

Councillor Murray

1. That water restrictions for the Shire be lifted from the 1st May 2009.
2. That the Council writes to the Insurance Council of Australia and the bankers association regarding the Storm damage caused during Nov/Dec 2008, January 2009 and 16th – 18th February 2009 (declared a disaster area). Due to the fact that the assessors and Insurance companies have been very slow in assessing and processing claims.

11. Presentation of Petitions

Nil

12. Councillors Questions with Notice

Councillor Greenaway

Question 1.

Please advise councillors of how the new position of Admin Services Officer was advertised, how many applicants applied and who was on the selection panel?

Response from Director, Corporate and Community Services:

There were 5 applicants for the position. HR Consultant, Director Corporate and Community Services and Manager Community Development and Tourism were the interview panel. Advertising occurred in regional papers delivered throughout the Shire and BEST employment Walgett and LR. For future reference of all Councillors the following applies for the advertising of vacant permanent part time and full time positions. Positions are advertised in:

Local papers and/or with BEST employment Walgett and Lightning Ridge always; with a combination of Regional papers; and/or On LG Jobs website and in a combination of internet sites (industry related) and Sydney papers for positions where skills are scarce or difficult to attract to Walgett.

These are requirements of the Local Government Act 1993 (s348-s350) and therefore are not varied.

Question 2.

Who is the staff member responsible for sourcing grant funding?

Response from Director, Corporate and Community Services:

There is an expectation that senior staff will source funds for some projects. However, the Administrative Services Officer (ASO) requirements are such that she will develop (and currently is) a data base of potential funding sources which will be maintained by her in consultation with Director Corporate and Community Services. If a project is identified but not budgeted for, potential funding sources will be researched by ASO, applications started ie administrative information only and staff who identified the project will complete the details.

Councillor Murray

Question 1.

What is the Council's policy regarding passengers travelling in Council vehicles? Is there one? And if so, when was it passed by Council?

Response from Director, Rural Infrastructure and Support Services:

The policy is that unless the driver has a private use arrangement, only work related passengers may travel in a council vehicle. Exceptions to this would be granted by the General Manager and are only likely to be for purely compassionate reasons.

Council does not have any vehicles approved for the transport of passengers for reward.

Contractors have tendered their prices on the basis that they will provide their own transport to site. Only one-off commissions may make provision for contractors to use Council Vehicles and these arrangements would be documented in the agreements engaging such contractors.

To the extend that there is a policy, it is covered under AFM – Motor Vehicle Policy. This was recently noted by Council as its November 08 meeting.

Council's Code of Conduct should also be considered.

Question 2.

What is the Council's policy regarding the upkeep and maintenance of Gardens and lawn around Council Houses? This also includes Parks, Aerodromes, Sports Ovals and Cemeteries (Hospitals and School Footpaths)

Response from Director, Urban Infrastructure Services:

Council indeed has existing policies around but not in 'engineering operational' sense. Some rules and compliance are translated into 'procedures' and unfortunately, not complete as at this stage.

It is a normal practice that 'Levels of Service' are identified, collated and bundled into specific specifications. These specifications then are translated into the Asset Management Plan or Strategy.

Urban Infrastructure Services is currently in the process of summarizing its operations based on customary requirements (Refer to attached Carinda Various Activities). These customary requirements should be analysed in accordance with the necessary Level of Service required for each defined activity. Migrating the data obtained into financial planning will become more accurate and it is expected that in coming years, operational costs for each activity be truly reflected in the Management Plan.



URBAN INFRASTRUCTURE SERVICES

ANALYSIS OF MAINTENANCE WORKS IN PREPARATION TO ASSET MANAGEMENT PLANNING

LEVEL OF SERVICE REQUIREMENTS

for

CARINDA VILLAGE

| CODE | ACTIVITY | DAYS OF WORK | | | | | | | | COST OF LABOUR | | | REMARKS |
|------|--------------------------------------|--------------|-----|-----|--------|--------|-----|-----|--------|----------------|---------------|--------------------|--|
| | | SUMMER | | | | WINTER | | | | TOTAL HOURS | Rate per Hour | Total Cost perYear | |
| | | Mon | Wed | Fri | Annual | Mon | Wed | Fri | Annual | | | | |
| 1 | Pool | | | | | | | | | | | | |
| 1.1 | Maintenance (Vacumming and Cleaning) | 2.5 | 3 | 2.5 | | | | | | 208 | \$37.82 | \$7,866.56 | No. of hrs x 52/2 weeks = 208 hrs. (summer only) |
| 1.2 | Lawn Mowing | 1 | 1 | | | 1 | | | | 130 | \$37.82 | \$ 4,916.60 | No. of hrs x 52 weeks = 104 hrs. (summer); No. of hrs. x 52/2 weeks = 26 (winter) Total = 130 hrs. |
| 1.3 | Building Maintenance | | | | | 2 | 2 | 2 | | 156 | \$37.82 | \$ 5,899.92 | No. of hrs x 52/2 weeks = 156 hrs. (winter only) |
| 1.4 | Pre-season pool service | | | | | | | | 76 | 76 | \$169.20 | \$12,859.20 | |
| 2 | Town Hall | | | | | | | | | | | | |
| 2.1 | Maintenance and Toilets Cleaning | | | 0.5 | | | | 0.5 | | 52 | \$37.82 | \$1,966.64 | |
| 2.2 | Lawn Mowing | | 1 | 1 | | 1 | 1 | | | 104 | \$37.82 | \$3,933.28 | |
| 3 | Sports Grounds | | | | | | | | | | | | |
| 3.1 | Building and Toilet Maintenance | 0.5 | | 0.5 | | 0.5 | 2 | 1 | | 91 | \$37.82 | \$3,441.62 | |
| 3.2 | Contract Slasher | | | | | | | | 24 | 24 | \$80.00 | \$1,920.00 | |
| 3.3. | Grounds Maintenance | | 1 | | | | 1 | | | 52 | \$37.82 | \$1,966.64 | |
| 4 | Cemetery | | | | | | | | | | | | |
| 4.1 | Grounds maintenance | | | | | | | | 12 | 24 | \$80.00 | \$1,920.00 | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | | | | | | | | | |
|--------------|-----------------------------------|-----|---|-----|--|-----|---|-----|----|-----|----------|----------------------|---|
| 5 | Water mains | | | | | | | | | | | | |
| 5.1 | Flushing of mains | 3 | | | | 3 | | | | 156 | \$37.82 | \$5,899.92 | Flushing done during other work |
| 6 | Bin Clearing | 1 | | 0.5 | | 0.5 | | 0.5 | | 65 | \$37.82 | \$2,458.30 | |
| 7 | Parks and Gardens | 1 | | 0.5 | | | 2 | 1 | | 117 | \$37.82 | \$4,424.94 | |
| 8 | Race Course | | | | | | | | | | | | |
| 8.1 | Contract Slasher | | | | | | | | 20 | 20 | \$80.00 | \$1,600.00 | |
| 8.2 | Grounds and Building Maintenance | | | | | | | | 12 | 12 | \$37.82 | \$453.84 | |
| 9 | Street Mowing | | 2 | | | 1 | | | | 78 | \$ 37.82 | \$2,949.96 | |
| 10 | Kerb and Gutter Cleaning | 0.5 | | 1 | | | | 1 | | 65 | \$37.82 | \$2,458.30 | |
| 11 | Waste Depot | | | | | | | | 10 | 10 | \$80.00 | \$800.00 | |
| 11.1 | Waste Collection | | | 4 | | | | 4 | | 208 | \$65.00 | \$13,520.00 | |
| 12 | Plant and Resources | | | | | | | | | | | | |
| 12.1 | Utility | 6 | 6 | 4.5 | | 4.5 | | | | 558 | \$11.00 | \$6,138.00 | |
| 12.2 | Mower | 1 | 4 | 1 | | 3 | | | | 240 | \$32.00 | \$7,680.00 | |
| 12.3 | Small Plant | 1.5 | 2 | | | 2 | | | | 155 | \$6.00 | \$930.00 | |
| 12.4 | Water Truck | | | | | | | | 76 | 76 | \$26.00 | \$1,976.00 | |
| 13 | Engineering Administration | | | | | | | | | | | | |
| 13.1 | Water & Sewer Team Leader | | | | | | | | 52 | 52 | \$54.36 | \$2,826.72 | |
| 13.2 | Water & Sewer Team | | | | | | | | 52 | 52 | \$88.84 | \$4,619.68 | |
| 13.3 | Engineer Visits | | | | | | | | 12 | 12 | \$110.00 | \$1,320.00 | |
| 13.4 | Technical Officer Visits | | | | | | | | 26 | 26 | \$75.00 | \$1,950.00 | |
| Total | | | | | | | | | | | | \$ 108,696.12 | ESTIMATED COSTS ONLY. NEEDS VERIFICATION TO ACHIEVE DESIRED LEVEL OF SERVICE REQUIREMENTS. DETAILS OF OTHER MATERIALS, IE., MINOR SUBSTANCES LIKE POWDERS, CLEANSING POOLS AND ELECTRICITY BILLS ARE NOT YET IDENTIFIED IN THIS ANALYSIS. |

Question 3.

The Dog Catcher – How often does he work in Walgett?

Response from Director Planning & Regulatory Services:

The Regulatory Officer generally works 4 days per week in Walgett. The officer is also on-call for any emergency situations where there is a significant risk to the safety of people or animals.

Question 4.

Health Inspector – Does he do regular checks in the grocery stores/supermarkets in Walgett?

Response from Director Planning & Regulatory Services:

The NSW Food Authority is the regulatory authority for food premises. Walgett Shire Council participates in the 'Food Regulation Partnership' whereby Council has committed to undertake two inspections per year of Class A (high Risk) premises such as supermarkets. Skilled staff shortages have resulted in a situation where there has generally been one inspection per year of grocery stores/supermarkets.

The inspections are predominantly undertaken by Council's Senior Health and Building Surveyor, with support from a consultant Health and Building Surveyor where necessary. It is significant to note that potential employees with Tertiary qualifications in building surveying and environmental health are presently virtually non-existent in the current employment market. This appears to be the result of increased specialisation of both Tertiary courses and the positions being offered by the majority of Councils. Specialisation is likely to be exacerbated by the imminent mandatory accreditation of Council building certifiers (surveyors) by the NSW Building Professional Board. In the future, Council may be forced to consider withdrawing from the Food Regulation Partnership if it can't maintain adequate levels of dual qualified staff.

Councillor Smith**Question 1.**

Will there be any further monies remaining following the development of the Skate Park and Primitive Camping Ground at Collarenebri to purchase playground equipment to be part of the Skate Park?

Response from Director, Corporate & Community Services

No

Question 2.

What are the costs and revenues associated with the Vacation Care Program at Collarenebri?

Response from Director, Corporate & Community Services

The Director, Corporate and Community Services advises that a response will be tabled at the Council meeting

13. Reports of Delegates and Representatives

2. ***MINUTES OF COLLARENEBRI COMMUNITY WORKING PARTY MEETING***

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 135/02/01/03

Summary:

Minutes of bodies on which Council is represented are presented to Council for consideration.

Discussion (including issues and background):

The Minutes of the meeting of the Collarenebri Community Working party held on 18th March 2009 are attached.

Relevant Reference Documents:

Nil

Stakeholders:

Aboriginal Community of Collarenebri

Financial Implications:

Nil

Recommendations:

1. That the Minutes of the meeting of the Collarenebri Community Working Party held 18th March 2008 be noted.

Attachments

Minutes of the meeting of the Working party held 23rd March 2009.

WALGETT SHIRE COUNCIL AGENDA

Community Facilitator
Walgett and Collarenebri
PO Box 31
Walgett NSW 2832

Collarenebri Community Working Party

Wednesday 18 March, 2009

Attendance: Roslyn McGregor (CCWP), Bernadette Flick (community), Don Murray (The Walli), Allirra McGregor (GWAHS/Youth), Les Pitt (MPH), Adrian King (DET), Anne Dennis (Community Facilitator Walgett/Collarenebri), Dawn Peters (CCWP), Trisha Hall (WAMS), Elaine Lang (Centrelink), Lianne Tasker (Walgett Shire Council), Anita Donohue (CCWP), Paul Kemp (Murdi Paaki Housing), Jenny Trindall (ALO – Walgett Shire Council), Peter Kohlmayer (Walgett Shire Council), Kerry Hall (CCWP)

Apologies: Norman Hall (CCWP), Edward Hynch (GWAHS), Ross Hampton (MPH), Megan Callinan (MPREC), Tracey Shillingsworth (FaHCSIA)

Meeting Opened: 11.05am by Deputy Chairperson Roslyn McGregor - Minute Silence

Chairperson Roslyn McGregor welcomed everyone - Anne Dennis Community Facilitator read the minutes for Wednesday 18th February, 2009.

Motion 1. Moved by Lianne Tasker that the previous minutes are true and accurate record – seconded by Don Murray Passed

Business Arising

- Submission for Illegal dumping of Rubbish, commitment for Walgett Local Aboriginal Land Council, Walgett Shire Council, invited to submit submission - will commence June 2009.
- Community misled on who is responsible for Community Hall –
- Action: Community Facilitator to notify Ross Hampton (CEO) Murdi Paaki Housing re: the issues concerning Community Hall and Mangangkali Office– work in progress
- Action: support develop a health plan for Collarenebri Central School – work in progress
- Action: Skate Park work in progress in process of purchasing the land
- Action: re Collarenebri Preschool work in progress waiting for direction from community meeting before further enquiries made.
- Action: Work in re: discussion about ownership, repairs and maintenance and title deeds for the Community Hall – Community Facilitator met with Ross Hampton.
- Action: Meeting took place with Sharlie Ovrahim Ministry of Transport, Friday 6th March, 2009 at 11.00am and he will attend the Collarenebri Community Working Party meeting in April, 2009

Business Arising moved by Anita Donohue – seconded by Bernadette Flick Passed

Walgett Shire Council: Peter Kohlmayer IT Systems Administrator

- Wireless Internet installation in Collarenebri – Twenty foot (20ft) Mast put up at Post Office
- Free access to wireless internet
- Two (2) more mast to be put up will need assistance from the community 5-6 people
- Community can access information government funding, RTA site, legal aid – some sites will be controlled – stop access to sites promoting alcohol, drugs, gambling, sex
- Letter must be written to Collarenebri Land Council re: erecting mast (20ft) at The Walli
- Acknowledgement of letter written by Collarenebri School Principal re: IT Traineeship
- Can provide some technical support through Walgett Shire Council but important to have someone in the community

Action: Erection of Mast (20ft) on a Tuesday, Peter Kohlmayer contact Principal Collarenebri Central School re: Tuesday Certificate III Construction class.

Walgett Shire Council report moved by Adrian King – seconded by Anita Donohue Passed

WALGETT SHIRE COUNCIL AGENDA

Collarenebri Central School: Adrian King (Principal)

- Letter tabled and read seeking support to sponsor a trainee in Information Technology
- Provide long term employment for a young person—training opportunity and up skill local person
- Collarenebri Central School can support by providing workplace
- Meeting with BEST Employment, MPREC, TAFE, Walgett Shire Council, Collarenebri Central

Motion 2. Collarenebri Community Working Party endorse and fully support Walgett Shire Council and Collarenebri Central School and assist to seek funding to employ a local Aboriginal person in a trainee Information and Technology position. Moved by Anita Donohue and Seconded by Don Murray **Passed**

Action: That the Community Facilitator coordinate a meeting with agencies to support the employment and training of an Aboriginal person - Traineeship in IT.

- Concerns re: Management of children at Youth Centre and who is liable for accident or injury
- Incident 6.45pm Tuesday 10th March, 2009 (Principal and Community Member witnessed) – Hall left open, youth unsupervised, playing touch out front – ran across road in front of 4WD – serious OH&S – neglect safety of children – staff not there
- Issues of concern about the hours that the Youth Centre operates
- Questions raised re: training and experience of staff managing youth centre
- Commonwealth Funding – Priority List submitted for new buildings
- Demountable Section to be replaced with permanent building—Science Lab/ Canteen/ Toilet block
- Multi-purpose Centre – Indoor Sports facility/ Assembly area and Community Sports facility
- Harmony Day Celebrations – Thursday 2nd April, 2009 – Charter of Respect developed – Peace Pole activities – Students/ Community/ Teachers

Action: The Community Facilitator to coordinate a meeting to address the issues of the management and youth centre issues in the Community Hall.

Principal's Report moved by Anita Donohue - seconded by Patricia Hall

Passed

Murdi Paaki Housing: Les Pitt - Field Officer

- Funding Repairs and Maintenance Program on Murdi Paaki houses only
- Maintenance and Repairs to Community Hall
- Quality Assurance on houses – tenant do not sign if you think repairs not properly fixed
- Supplied bins/ cutting grass
- Issues and concerns re: damage to house, noise and number of police intervention, who is the tenant? Is it just a party house? How far do you let the house go?
- Legislation/ Act Land Councils are the owners CTTT Action not clear is it Board or Members?

Murdi Paak Housing: Paul Kemp

- Murdi Paaki Housing currently paying all operational cost of Collarenebri Community Hall
- Repairs and Maintenance, electricity, insurance, rates, cycle maintenance
- Not aware that a Youth Centre was operating from Community Hall
- Not aware, where the funding for youth centre is nothing being paid to MPH
- Discussions with MPH and Land Council about deeds and title
- must be held about who hold the key and who have access
- Discussions must be held about deeds and title Mangankali Office

Paul Kemp to clarify who decided the Youth Centre operates and costs of using the Hall? Also further discussions take place re: management, deeds and title of the Community Hall.

Murdi Paaki Housing report moved by Don Murray – seconded by Anita Donohue

Passed

WALGETT SHIRE COUNCIL AGENDA

General Business

Walgett Shire Council: Jenny Trindall – Aboriginal Liaison Officer

- Harmony Day organised 29 May 2009, venue Lightning Ridge, theme Sharing and Caring
- Cultural Awareness Training excellent, two more sessions to finish 8/9 April, 2009 – everyone welcome
- Thanks to Collarenebri Community for their participation
- Continuing the promotion of Walgett Shire, visiting Collarenebri next week

Walgett Shire ALO - report moved by Allirra McGregor – seconded by Patricia Hall Passed

Walgett Shire Council: Lianne Tasker - Manager Community Development and Tourism

- Walgett Shire Council in process of purchasing land for skate park
- Issues – Customer Service at agency – distributed questionnaire survey, people encouraged to fill it out. Can return to Agency or Collarenebri Central School – collection box

Walgett Shire Council MCD&T - report moved by Allirra McGregor – seconded by Patricia Hall Passed

Next Meeting Wednesday 22nd April, 2009

Meeting Closed 1.05pm

3. WALGETT LOCAL AREA TRAFFIC COMMITTEE

REPORTING SECTION: Rural Infrastructure & Support Services
AUTHOR: Ian Taylor - Director Rural Infrastructure & Support Services
FILE NUMBER: 145/04/00/00

Summary:

This report recommends that Council note and adopts the recommendations of the recent meeting of the Local Area Traffic Committee.

Discussion (including issues and background):

The draft minutes of the recent meeting of the Local Area Traffic Committee on 19 March 2009 are attached for consideration. Subject to the confirmation of these minutes by NSW Police, who were unable to attend the meeting, the recommendations of these minutes may be noted and adopted by Council.

Relevant Reference Documents:

Minutes of the LATM meeting of 19 March 2009

Stakeholders:

Walgett Shire Council
Road Users in Walgett Shire

Financial Implications:

Recommended works will be completed subject to available funding allocations.

Recommendations:

- 1. That Council note and adopts the recommendations of the meeting of the Local Area Traffic Committee on 19 March 2009.**

Attachments:

Minutes of the LATM meeting of 19 March 2009

**MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD
THURSDAY 19 MARCH 2009 AT 1.00PM IN THE WALGETT SHIRE
COUNCIL MEETING ROOM** **FILE:145/04/00/00**

PRESENT:

Ian Taylor, Chair Director Rural Infrastructure & Support Services Walgett
Shire Council
David Vant Roads & Traffic Authority (RTA)

1. APOLOGIES:

Rob Stratton, NSW Police

2. PRESENTATIONS

Nil.

3. PREVIOUS MINUTES

Moved David Vant Seconded Ian Taylor that the minutes of the meeting of 18 November 2008 be accepted as a true and accurate record of proceedings. CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETING

4.1. Pedestrian Facility – Burren Junction, Waterloo Street at the intersection of Alma Street

Moved Ian Taylor Seconded David Vant that the plan TF09-002 be endorsed. CARRIED

4.2. Inquest into the Death of Benjamin David Walford – MR426 (Bill O'Brien Way) Lightning Ridge

Moved Ian Taylor Seconded David Vant that it is noted that the recommendations of the Inquest into the Death of Benjamin David Walford are still being considered by RTA (legal branch). CARRIED

4.3. Walgett Community College – Safety Issues Corner Peel and Wareena Streets Walgett

Moved Ian Taylor Seconded David Vant that it is noted that recommendations from the safety inspections are yet to be finalised by RTA. CARRIED

4.4. Burren Junction Silo Traffic Management Plan

Moved Ian Taylor Seconded David Vant that it is noted that Council has written to Graincorp requesting that they provide a copy of their Traffic Management Plan for the Burren Junction Silo site to Council and advise what other action they plan to mitigate the hazards associated with their Burren Junction development. CARRIED

4.5. Relocation of Taxi Zone Walgett

Completed.

4.6. Pedestrian Crossing Upgrade – Corner SH18 (Fox Street) and Arthur Streets Walgett

Moved Ian Taylor Seconded David Vant that the attached plan of the Moved Ian Taylor Seconded David Vant that the plan TF09-001 be endorsed. CARRIED

4.7. Completion of Pian Creek Bridge MR329 – Removal of Speed and Load Restrictions

Moved Ian Taylor Seconded David Vant that it is noted that confirmation of the removal of the load limit and speed restriction on the bridge over Pian Creek on MR329 (Burren Junction – Collarenebri Road) is being awaited from the RTA. CARRIED

4.8. Signage for Multi-articulated vehicles travelling through Walgett on HW29 and HW18

Moved Ian Taylor Seconded David Vant that it is noted that Council has written to the RTA requesting consideration of the implementation of more effective directional signage on HW29 in the vicinity of Walgett. CARRIED

4.9. Linemarking on Regional Roads to protect Geotextile Sealed Pavements

Completed – will be implemented progressively when roads are resealed.

4.10. School Bus Pick-up Areas on MR7716 and HW18

Moved Ian Taylor Seconded David Vant that it is noted that a report on School Bus Pick-up Areas on MR7716 and HW18 is yet to be completed. CARRIED

4.11. Intersection of HW18 (Fox Street) and Wareena Streets Walgett – U Turn Hazard

Direction issued, signs yet to be installed.

**4.12. Kaolin and Brilliant Streets Lightning Ridge outside
Central School – Missing Pedestrian Crossing Signs**

Completed.

4.13. Burren Junction School Zone Signs

Awaiting signs from RTA.

4.14. Walgett School Zone – Peel & Wareena Streets

Completed.

4.15. No Standing Signs

On-going.

4.16. Intersection HW29 and MR329 – Change to Priority

Awaiting documentation from RTA.

5. INCOMING CORRESPONDENCE

**5.1. HW29 Kamilaroi Highway Burren Junction – Bore Baths
Signage**

Moved Ian Taylor Seconded David Vant that the Council refer the proposal to TASAC if not already done so and submit their approval for endorsement. CARRIED

**5.2. MR426 Bill O'Brien Way, Ridge Road and Local Roads Lightning
Ridge – Car Door Tour Signs**

Moved Ian Taylor Seconded David Vant that the proposed signs are approved for installation subject to their use being limited to within 15 kilometres of Lightning Ridge only and they are not installed on State Roads. CARRIED

**5.3. Pedestrian Safety HW12 Gwydir Highway to Walli Reserve on
SR67 Collarenebri Mission Road**

Moved Ian Taylor Seconded David Vant that Council consider the construction of a shared bicycle path from the Barwon River Bridge on HW12 to Walli Reserve along SR67 Collarenebri Mission Road. CARRIED

6. GENERAL BUSINESS

**6.1. Intersection Wilson Street (HW12) and Walgett Street Collarenebri
– Stop Signs**

Moved Ian Taylor Seconded David Vant that the committee consider whether there is a need for the installation of Stop Signs on Walgett Street at Wilson Street Collarenebri at its next meeting. CARRIED

6.2. New RTA Delegation to Councils

Moved Ian Taylor Seconded David Vant that the commencement of a new RTA Delegation to Councils is noted. CARRIED

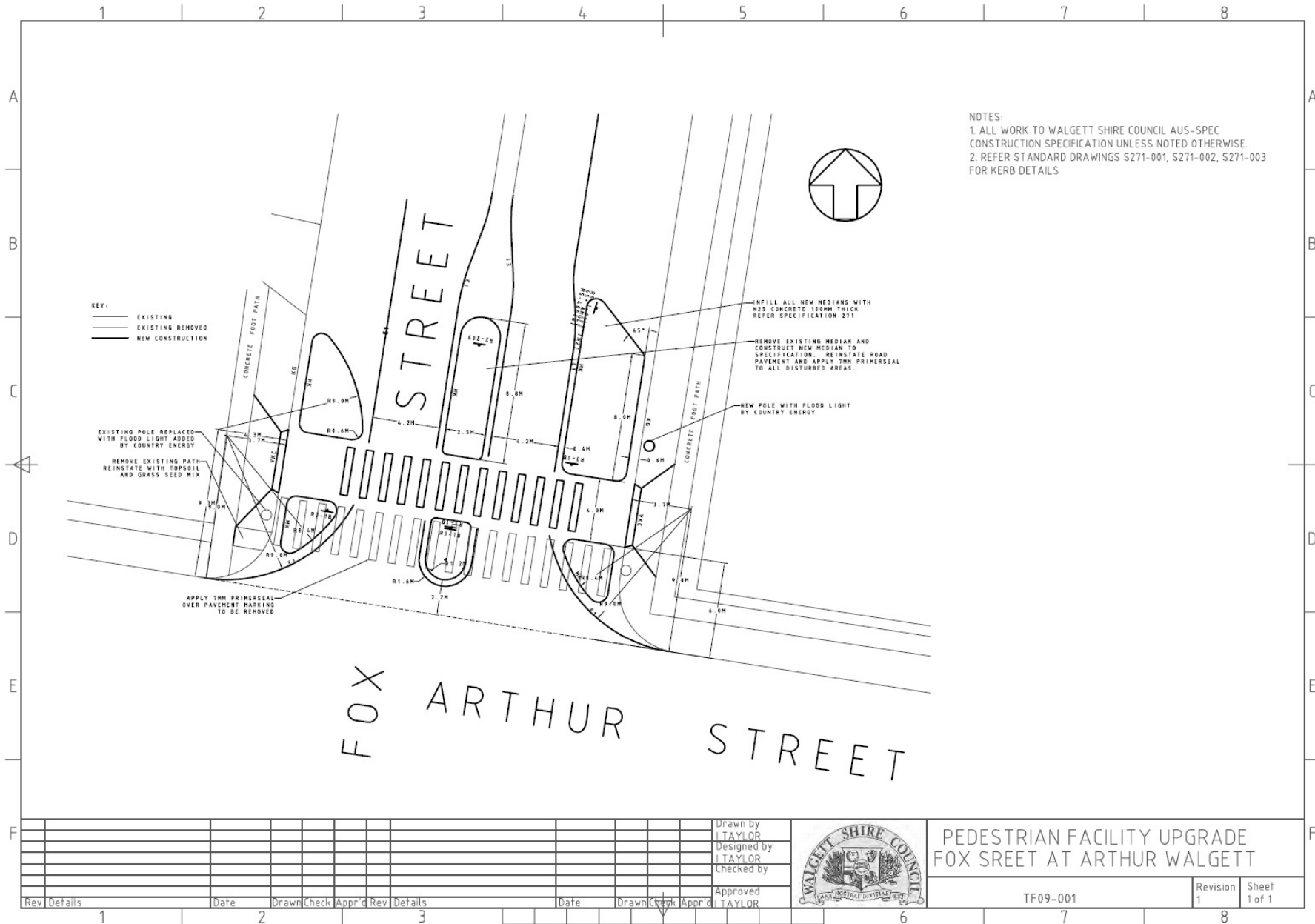
6.3. Warrena Street Walgett – Incorrect No Parking Zone signage

Moved Ian Taylor Seconded David Vant that the signage associated with the No Parking Zone at the eastern end of Warrena Street be rectified. CARRIED

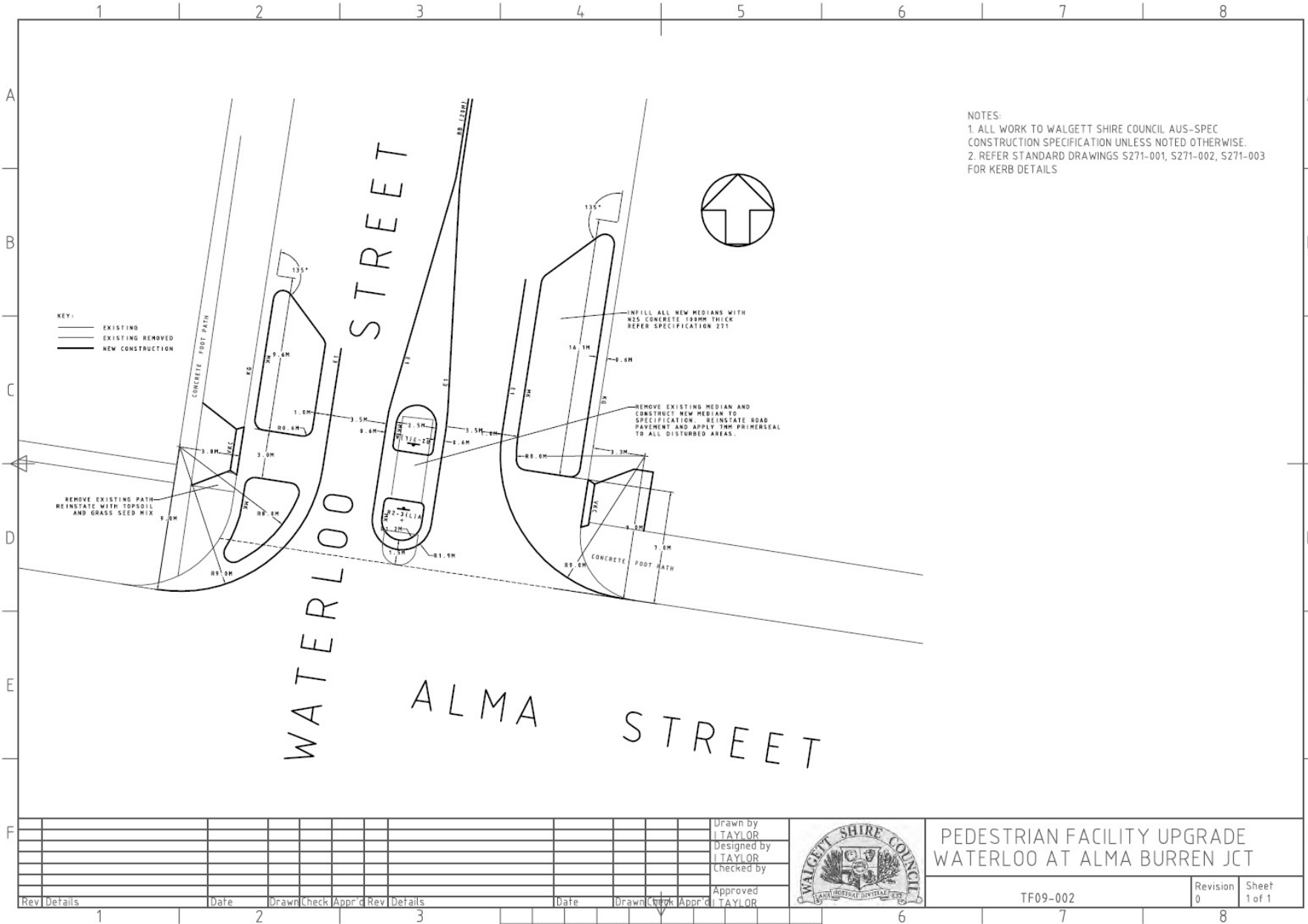
7. NEXT MEETING

To be held at Walgett Shire Council Office, 77 Fox Street Walgett, at 1.00pm Thursday 18 June 2009.

8. MEETING CONCLUDED AT 1.35PM.



WALGETT SHIRE COUNCIL AGENDA



4. NAMOI - PEEL CUSTOMER SERVICE COMMITTEE

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Siegfredo Coralde - Director of Urban Engineering Services
FILE NUMBER: 135/02/01/03

Summary:

This report recommends that Council note and accepts the Minutes of Meeting (tabled under separate Cover) held at Gunnedah Services & Bowling Club, Gunnedah.

Discussion (including issues and background):

The minutes of the 18 February 2009 meeting of the Namoi - Peel Service Committee are attached for contemplation.

Relevant Documents:

Minutes of the Naomi - Peel Service Committee Meeting (18 February 2009)
Gunidgera Creek Project Report (February 2009)
State Water Presentation Paper (18 February 2009)
Report on 2007/08 IPART Reporting Requirements (18 December 2008)
Valley Operating Report - VORO1 (June 2008)

Stakeholders:

Walgett Shire Council
Narrabri Shire Council
Gunnedah Shire Council
Statewater
Department of Water Energy

Financial Implications:

None

Recommendations:

That Council note and accepts the Minutes of the Meeting on 18 February 2009.

Attachments

Namoi – Peel Service Committee Minutes tabled under separate cover

14. Reservation of items for Debate

15. Reports of Officers

5. *SHIRES ASSOCIATION OF NSW – ANNUAL CONFERENCE*

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 295/01/09/00

Summary:

The Annual Conference of the Association will be held in Sydney at the Wentworth Hotel from the evening of Monday 1st June until Wednesday 3rd June inclusive. It is necessary that Council resolve attendance at the April Council Meeting to enable registration and accommodation arrangements to be finalised.

Discussion (including issues and background):

The Draft Conference Program is attached. The conference involves the election of Officer Bearers (President, Executive and Vice Presidents), presentations by representatives of the State Government and Federal Government, and consideration of Motions from the Divisions.

Council's 'Payment of Expenses Policy' provides as follows:

"All councillors are entitled to attend the Annual Conference of the NSW Shires Association and the Annual C Division Conference of the Association"

"Where partners accompany Councillors interstate or to seminars, conferences and the like, the Councillor will be personally responsible for all additional costs associated with their partner's attendance including travel, accommodation, meals, partner tours, etc. The exception is the Annual NSW Shire's Association Conference where Council will cover the cost of registration and attendance at the official conference dinner of the partner".

The Mayor and General Manager will be attending the Conference. As provided for in the policy, all Councillors and their partners are entitled to attend and it is considered that it would be particularly appropriate for first time Councillors to attend to gain further insight into how the Local Government Industry in NSW operates.

Relevant Reference Documents:

Nil

Stakeholders:

Councillors

Financial Implications:

Cost per attendee will be approximately \$1,200 (Registration fee is \$607, accommodation will be in the order of \$540 for three nights, partner attendance at Congress Dinner is \$88)

Recommendations:

- 1. That, in addition to the Mayor and General Manager, the attendance of the following Councillors at the Annual Conference of the Shires Association of NSW be approved:**

Attachments

Draft Program for the Annual Conference of the LGSA Of NSW

Shires Association of NSW: Challenges – Bring them On!

(Draft Conference Program as 1 April 2009) This is subject to change as speakers confirm their availability or otherwise. Starting and finishing times for each day will not change.

Sofitel Wentworth Sydney

Monday 1 June 2009

- 3.00pm Registration for all delegates and partners
- 5.30pm President's Welcome Reception: Grand Ballroom.
- 6.00pm Welcome from the President Shires Association of NSW
- 7.30pm Close of evening, Registration closes.

Tuesday 2 June 2009

- 8.00am (Registration late arrivals only)
- 8.50am All delegates seated
- 9.00am Ballot for election of President opens
Partners Tour departs from Hotel Foyer for Gourmet Safari
Official opening ceremony – procession of official party to the stage
- 9.05am National Anthem performed by Cr Bernard Curtin
- 9.10am Welcome to Country - Mr Matthew Doyle
- 9.15am Official Opening of the Conference by the Premier of NSW, Hon Nathan Rees MP
- (invited)
- 9.40am President's address: Cr Bruce Miller, Shires Association of NSW
Presentation of Outstanding Service Awards
- 10.10am Hon Barbara Perry MP, Minister for Local Government
- 10.40am *Morning Tea sponsored by DECC*
- 11.00am Adoption of Standing Orders
Treasurer's report, consideration of procedural, constitutional and Association matters followed by motions in sequential order
- 12.00noon Ballot for election of President closes
- 12.30pm Hon Phillip Costa MP, Minister for Water, Rural Affairs and Regional Development
- 1.00pm *Lunch*
- 2.00pm Ballot for election of Executive Council opens
Consideration of Motions
General Managers Session 1: 'Planning for Infrastructure', Ross Woodward, Deputy Director General, Department of Local Government. Brisbane Room
- 2.45pm General Managers Session 2: Code of Conduct, David Baird, Partner, Maddocks. Brisbane Room
- 3.30pm *Afternoon Tea sponsored by DECC*
- 3.30pm Ballot for election of Executive Council closes
- 3.45pm Country Energy update
- 4.00pm Mr Justin Herald, Managing Director, Major Motivation 'How to grow your business without spending a single cent'.
Partners Tour returns
- 4.30pm Conference adjourns
- 4.30pm Happy hour
- 5.30pm Happy hour concludes
- 7.30pm Conference dinner sponsored by Country Energy

WALGETT SHIRE COUNCIL AGENDA

Wednesday 3 June 2009

| | |
|-----------|--|
| 8.30am | Nominations for election of Vice Presidents and Treasurer opens |
| 9.00am | Hon Kristina Keneally MP, Minister for Planning |
| 9.30am | Hon Michael Daley MP, Minister for Roads (invited) |
| 10.00am | Hon Graham West MP, Minister for Youth, Juvenile Justice and Volunteering |
| | Nominations for election of Vice Presidents and Treasurer closes |
| 10.00am | <i>Partners Tour departs from Hotel Foyer for Quarantine Station tour</i> |
| 10.15am | Ballot for election of Vice Presidents opens |
| 10.30am | <i>Morning Tea</i> |
| 11.00am | Mr Barry O'Farrell MP, Leader of the Opposition |
| | Ballot for election of Vice Presidents closes |
| 11.30am | Commissioner of ICAC, Hon Jerrold Cripps on Code of Conduct |
| 12.00noon | Consideration of motions |
| 12.45pm | <i>Partners tour</i> |
| 1.00pm | <i>Lunch</i> |
| 1.15pm | Ballot for election of Treasurer opens |
| 2.00pm | Prime Minister of Australia, Hon Kevin Rudd (MP) (invited) or Mr Anthony Albanese |
| | Ballot for election of Treasurer closes |
| 2.30pm | Cr Betty Green, Deputy Chair, Floodplain Mitigation Authorities of NSW, 'Your Floodplain Management Authority. What do you get out of it?' |
| | Ballot for Vice President General (if required) opens |
| 2.45m | Mr Geoff Lake, President Australian Local Government Association, 'Constitutional Reform'. |
| 3.15pm | <i>Afternoon Tea</i> |
| 3.30pm | Consideration of motions |
| | <i>Partners Tours return</i> |
| 4.00pm | Ballot for Vice President General (if required) closes |
| 4.05pm | Closing ceremony/inauguration of new Executive |
| 4.30pm | Conference adjourns |

Ancillary Program

Thursday 4 June 2009, LGSA Offices at 5/28 Margaret Street Sydney
Learning Solutions Councillor Workshops x 3 concurrently

6. MINUTES OF THE LIGHTNING RIDGE PRECINCT COMMITTEE

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 004/09/09/92

Summary:

Minutes of external bodies whose activities are of relevance to Council operations are presented to Council for consideration. The Minutes of the first meeting of the Lightning Ridge Precinct Committee are attached.

Discussion (including issues and background):

The inaugural meeting of the committee was held on 23rd March 2009. The Mayor and General Manager attended the meeting and conducted elections for office holders.

Relevant Reference Documents:

Nil

Stakeholders:

Lightning Ridge residents

Financial Implications:

Nil

Recommendations:

- 1. That the Minutes of the meeting of the Lightning Ridge Precinct Committee held 23rd March 2009 be noted.**

Attachments

Minutes of the meeting of the Precinct Committee held 23rd March 2009.

**Lightning Ridge Precinct Committee
Held 23 March 2009
At Lightning Ridge District Bowling Club**

Minutes

Present

Raymond Kent – Walgett Shire Council General Manager
Ian Woodcock – Mayor Walgett Shire Council
Geoff Naismith
Maria Sorokoput
Danielle Osbourne
Michael Taylor
Robert Jelbart
Karin Thurston
Christina Johansson

Apologies

George McCormick
Katrina Clein
Kym Briscoe
Kerry Mc Bride

Mr Kent explained to the committee how the Walgett Shire Council would like to see the committee run and explained the obligations of the committee to the Walgett Shire Council as well as the general public. He also talked about the set up grant for the committee. He then asked for any questions from the floor.

Mr Woodcock told the committee that they could invited councillors to their meetings but they could not make decisions for the committee.

Mr Kent then called for the election of a President and Secretary/Treasurer.

Robert Jelbart was elected President Unopposed
Maria Sorokoput was elected Secretary/Treasurer Unopposed.

Mr Ken and Mr Woodcock then left the meeting.

Robert Jelbart took the chair and asked everyone to introduce themselves and state what they hoped the committee to achieve for Lightning Ridge.

The committee then discussed the venue, times and dates for future meetings also the length of time that each meeting should be held.

A discussion was held about \$250.00 grant that the committee could receive from the Walgett Shire Council to help cover any expenses incurred by the committee. It was agreed that we would accept the grant.

The next meeting of Lightning Ridge Precinct Committee is to be held

Thursday 16 April 2009 at 6:30pm in the John Murray room at Lightning Ridge District Bowling Club.

Meeting Closed at 7:15pm.

Maria Sorokoput

WALGETT SHIRE COUNCIL AGENDA

From: Lightning Ridge Precinct Committee
C/- P.O. Box 1774
Lightning Ridge NSW 2834

TO; Walgett Shire Council
P.O. Box 31
WALGETT NSW 2832

Date 3 April 2009

Tax Invoice

Operational Grant of \$250.00 from Council for the Financial Year 2008/09

Lightning Ridge Precinct Committee is not registered and does not have an ABN

Signed *Maria Sorokoput*
Maria Sorokoput
Secretary / Treasurer

Allocation

REC'D

07 APR 2009

W.S.C.

G.R.D. No.

Service Rendered

Order No:

Prices reasonable
or as quoted

Cash Checked

Ray wasn't sure if this was part of their minutes or it was all just sent into together as one.

7. ROWENA PRECINCT COMMITTEE MINUTES

REPORTING SECTION: General Manager
AUTHOR: Ray Kent – General Manager
FILE NUMBER: 004/09/09/92

Summary:

Minutes of bodies whose activities are relevant to the operations of Council are placed before Council for consideration. Attached are the Minutes of the meeting of the Rowena Precinct Committee which was held 1st April 2009.

Discussion (including issues and background):

The Minutes raise a variety of issues, and contain a number of requests, which require a response. The responsible Directors will provide written responses with copies provided to Councillors for information.

Relevant Reference Documents:

Nil

Stakeholders:

Residents of Rowena and surrounding areas

Financial Implications:

Nil

Recommendations:

- 1. That the Minutes be noted and that the responsible Directors respond in writing to matters raised with copies of responses forwarded to Councillors for information.**

Attachments

Minutes of the meeting of the Rowena Precinct Committee held 1st April 2009.

Rowena Precinct Committee Meeting, Rowena Hall, 5:00 pm, 1/4/09

Present: David Cameron (acting Chair), Tanya Cameron, Jamie McDonnell, Marty Hallman, Andrew Rodgers, Margie Cameron, Marg Bow, Joc Cameron, Robert Sevil, Sandy Shearer, Jeff Cameron

Apologies: Ken Stump (Chair), Chris & Vanessa Radford, Bruce & Betty Cameron, Rob & Helen Harris, Wendy Burrell, Gail Hallman, Robert Greenaway, Anna Sevil, Bernie Phelps

Apologies accepted Robert/Jamie – Cd

Business Arising:

- Secretary gave an update on road works currently in progress on RR 329 – Ken and Jeff met with Council staff in early Feb to discuss commencement date, water access, use of local knowledge, etc. Two road crews plus scraper currently working on road in preparation for bitumen sealing, third crew reported to be starting soon
- Secretary to make contact with Leigh Sevil (Sec. Progress Assoc.) regarding developments with tennis court lighting and whether Progress has already approached Council re funding allocated in current budget
- Re Water Supply for Rowena village – “One high tank, for emergency use during blackouts and additional tanks at ground level with large capacity pump to ensure an adequate supply. Hydrant replacement & increase in number of hydrants at the same time. Mains replacement needs to be completed before pressure applied to lines.” Moved Joc/Andrew – Cd
- Discussion re state of tip – still disgraceful. Council needs to progress this issue sooner rather than later
- Bus Stop at front of School needs urgent attention and possibly re-designing – water lays in large puddles and broken bitumen making access to and from buses difficult. Whole area is low and further building up would just shift problem. Committee recommend Engineer inspect when in Rowena for Council meeting in June. Suggestion made that

installation of a cement apron would prevent cars parking in access area and allow bus to stop, in allocated area, to collect/drop off children

Correspondence: Read & dealt with. Moved Margie/Marty – Cd

General Business:

- Election of Rowena Precinct Committee – as David Cameron was not seeking membership he remained in the Chair and called for nominations.

Those elected were as follows:

Chair – Ken Stump, Secretary – Tanya Cameron, Marty Hallman, Jamie McDonnell, Andrew Rodgers, Margaret Bow, Sandy Shearer (subject to her approval), Jocelyn Cameron, Robert Harris (subject to his approval), Robert Sevil. Moved Margie/David - Cd

- Decision on projects for use of \$10,500.00, allocated to Rowena by Council at its December meeting, from the Federal Government's "Regional and Local Community Infrastructure Program 2008-09". Project originally identified by Council was playground and park development, with no input from local community. District residents at the meeting would like to see money spent as follows:

- \$5,000 for portable grandstand with shade
- \$2,000 to add to existing \$4000 already in budget for Tennis Court lighting
- \$3,500 for tree planting – beautification of village approaches and hall grounds

Those attending were disappointed to learn that the funding may have been reduced to \$6,000.00, outside a Council meeting. (Whilst enquiring about another matter on the day of the meeting the Secretary had been given verbal advice from the Director of Corporate and Community Services to this effect). It was decided that if this is the case then Council be requested to allocate funds in this years estimates to make up the difference. Moved Jamie /Tanya – Cd

- Further requests for this year's estimates – top-up funding to allow improvements to the water supply. \$200,000.00 already allocated in budget for 09/10 to replace reservoir and \$25,000.00 each 09/10 & 10/11 for water mains replacement program, as well as \$500.00 for valve & hydrant replacement. Meeting decided to ask that funds be allocated in

this year's budget and added to above to replace street mains with 4" pipe, plus 2" pipe to each lot (taking into account possible future requirements), 3 new hydrants, one high tank and additional tanks at ground level with large capacity pump to ensure an adequate supply. With mains replacement to be done before pressure applied to lines. Apparently now if tank is low or use is high Andrew's shower consists of a slow drip, so work needs to be done sooner rather than later.

- Road Issues – Thalaba Creek Bridge (Bulyeroi) very sharp edge where bridge meets roadway, southern end has become substantially worse in recent times. Rowena Lane, especially section from village side of Cameron's Lane to tower side of bends past "Eaton Vale" has crumbling edges, large pot-holes – extremely hazardous for passing traffic, which occurs more frequently than one would think. Millie Road (also a bus run), urgently needs gravel between bridge and black dog ramp – this is the only section of road that is not gravel and only section that prevents school bus running in wet weather. Maintenance badly needed on the rest – dangerous causeway Rowena side of bitumen at "Mullary", other bus run (west) is still not graveled and children on this run miss considerable amounts of school time following rain.
- David raised concerns about large trees not being cleared within 10 metres of the travelled lane on RR 329, as stated at the previous meeting
- It was suggested that Councillors and Staff be invited to attend the next meeting to address issues

There being no further business the meeting closed at 7:15 pm

ACTIONS ARISING FROM ROWENA PRECINCT
COMMITTEE MEETING HELD 1/4/09

1. Water Supply – additional funds, if necessary, be allocated to existing budgeted amounts to update mains (4" & 2" lines), increase amount of water available by upgrading reservoirs and installing pump and increase number of hydrants from one to four
2. Funding for Portable Grandstand with shade cover (\$5000), top-up funding for Tennis Court lights (\$2000) and planting of trees on village approaches and hall grounds (\$3,500)
3. Money in this year's budget for Tennis Courts (\$4000) to be forwarded to Trustees account
4. Urgent attention to approaches to Bulyeroi Bridge over Thalaba Creek, crumbling edges and large pot-holes in Rowena Lane, gravelling and maintenance of bus runs and clearing of large trees close to RR 329
5. Bus stop at front of School – requires improvement for children arriving/leaving following rain

8. A COUNCIL NEWSLETTER TO RESIDENTS

REPORTING SECTION: General Manager
AUTHOR: Ray Kent - General Manager
FILE NUMBER: 145/04/07/01

Summary:

One important element of sound Governance in the Local Government environment is effective communication and information flow between a Council and its residents. In many Council areas, the main vehicle for communication is in fact a local newspaper (free or otherwise) circulating within the whole of the Local Government Area. In areas which have the benefit of such a newspaper, Council news and business often accounts for a substantial part of a paper's copy and invariably a journalist from such a Paper would attend each Council meeting. Walgett Shire is not served by such a newspaper and it is considered necessary that Council implement a complementary means for communicating with residents.

Discussion (including issues and background):

In Walgett there are two local papers which are produced weekly - the Ridge News (\$1.40 and in colour) and the Spectator (\$1.20 and in black and white). The two papers focus almost exclusively on matters related to Lightning Ridge and Walgett respectively. Neither paper normally sends a representative to Council meetings. The main coverage of Council business is found in a Council column which is published in both papers fortnightly. The column costs Council \$295.56 in the Ridge News and \$265.00 in the Spectator ie approximately \$15,000 per annum. Council also advertises vacant positions in each paper with the cost for a standard advertisement being \$155.63 in The Ridge News and \$211.00 in the Spectator. Council also has a paid arrangement with 2WEB (\$4,000 per annum) whereby they broadcast public announcements on behalf of Council and conduct regular interviews with the Mayor and General Manager. Council also communicates with residents by distributing Council Agendas and documents on public display to community groups, including Precinct Committees, and the media. Council also conducts public meetings on major issues.

It is suggested that Council could significantly improve the nature and extent of communication with residents by producing, and distributing to each household, a Council Newsletter on at least three occasions each year. The recommended timing for production of the Newsletter would be:

March - apart from news on regular Council business, Mayoral column, notices, job advertisements and the like, this edition would have a particular focus on forthcoming Budget formulation deliberations including publicising public meetings, submission deadlines and related matters.

July - apart from regular matters this edition would focus on the adopted budget, rating and work programs for the coming Financial Year.

November - this edition would provide a wrap up on the year plus address matters related to Council close down over Festive Season, Australia Day celebrations and calls for nominations for Australia Day Awards and the like.

The format for the publication would be two A3 sheets folded to produce eight A4 pages of copy. The cost for the printing of 3000 copies in full colour would be \$1,957 (\$5,871 for three editions). In black and white the cost of 3000 copies would be \$902 (\$2,706 for three editions). The quotations have been provided by Gosford Council Printing Service. The Australia Post cost for delivering the publication to each household in the Shire would be \$500 per edition, that is, \$1,500 per annum. This would include PO Box and roadside delivery for Walgett and Lightning Ridge and PO Box delivery for Collarenebri, Burren Junction, Carinda and Rowena

It is considered that Council should consider including \$ 8,000 in the Draft Budget for 2009/10 for producing and distributing three editions of a full colour, eight A4 page newsletter to each household within the Shire.

Relevant Reference Documents:

Nil

Stakeholders:

Council and residents

Financial Implications:

Annual cost of \$ 8,000

Recommendation:

1. That the proposal for a newsletter, as proposed in this report, be included in the schedule of new expenditure proposals to be prioritised for funding by Councillors in the forthcoming budget formulation deliberations.

Attachments: Nil

9. INVESTMENT REPORT AS AT 31 MARCH 2009

REPORTING SECTION: Corporate and Community Services
AUTHOR: Shane Roberts – Finance Officer
FILE NUMBER: 180/02/01/00

Summary:

This report summarises the investments of Walgett Shire Council for the month of March 2009.

Discussion (including issues and background):

The Investment summary as at 31 March 2009 as follows

Recommendations:

- 1. That the investment report as at 31 March 2009 be received.**

WALGETT SHIRE COUNCIL AGENDA

INVESTMENTS - CONSOLIDATED

Council investments have been made in accordance with the Local Government Act 1993, the regulations and council's investment policy

Investment Institution

Type of Investment

Term
(days)

Rate %

Ref

Reset Date

Maturity Date

Term Deposits

| | | | | | | | |
|---|-------------------|-----|------|-----------|-----------|----|----------------------|
| Westpac | Term Deposit | 168 | 7.50 | 526/09 | 15-May-09 | \$ | 500,000.00 |
| Local Government Financial Services | Term Deposit | 182 | 6.52 | 531/09 | 08-Apr-09 | \$ | 500,000.00 |
| Suncorp Metway | Term Deposit | 182 | 5.68 | 532/09 | 14-Apr-09 | \$ | 500,000.00 |
| Westpac | Term Deposit | 121 | 5.60 | 537/09 | 08-Apr-09 | \$ | 500,000.00 |
| Australian Central Credit Union | Term Deposit | 91 | 5.20 | 541/09 | 07-Apr-09 | \$ | 500,000.00 |
| Police & Nurses Credit Society | Term Deposit | 88 | 5.35 | 542/09 | 21-Apr-09 | \$ | 500,000.00 |
| Bank of Western Australia | Term Deposit | 91 | 4.35 | 543/09 | 21-Apr-09 | \$ | 300,000.00 |
| Local Government Financial Services | Term Deposit | 91 | 4.50 | 544/09 | 21-Apr-09 | \$ | 500,000.00 |
| Suncorp Metway | Term Deposit | 91 | 4.60 | 545/09 | 28-Apr-09 | \$ | 500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 4.60 | 546/09 | 28-Apr-09 | \$ | 500,000.00 |
| Bank of Western Australia | Term Deposit | 91 | 4.25 | 547/09 | 28-Apr-09 | \$ | 500,000.00 |
| Bank of Western Australia | Term Deposit | 120 | 3.75 | 548/09 | 03-Jun-09 | \$ | 300,000.00 |
| National Australia Bank | Term Deposit | 182 | 4.00 | 549/09 | 04-Aug-09 | \$ | 300,000.00 |
| Savings & Loans Credit Union | Term Deposit | 63 | 4.50 | 550/09 | 14-Apr-09 | \$ | 250,000.00 |
| Citibank | Term Deposit | 154 | 4.68 | 551/09 | 21-Jul-09 | \$ | 500,000.00 |
| National Australia Bank | Term Deposit | 91 | 4.20 | 552/09 | 26-May-09 | \$ | 500,000.00 |
| Savings & Loans Credit Union | Term Deposit | 91 | 4.05 | 553/09 | 02-Jun-09 | \$ | 500,000.00 |
| Newcastle Permanent Building Society | Term Deposit | 91 | 4.19 | 554/09 | 02-Jun-09 | \$ | 500,000.00 |
| National Australia Bank | Term Deposit | 91 | 4.10 | 557/09 | 16-Jun-09 | \$ | 200,000.00 |
| IMB Ltd Financial Services | Term Deposit | 119 | 4.05 | 558/09 | 14-Jul-09 | \$ | 500,000.00 |
| AMP Banking | Term Deposit | 109 | 4.25 | 559/09 | 14-Jul-09 | \$ | 500,000.00 |
| Macquarie Bank | Term Deposit | 95 | 4.30 | 560/09 | 30-Jun-09 | \$ | 500,000.00 |
| Bank of Queensland | Term Deposit | 95 | 4.25 | 561/09 | 30-Jun-09 | \$ | 500,000.00 |
| Bank of Queensland | Term Deposit | 87 | 4.25 | 562/09 | 26-Jun-09 | \$ | 500,000.00 |
| Callable Range Accrual Notes (CRAN) | | | | | | | |
| Commonwealth Bank of Australia bond | Term Deposit | 92 | 7.50 | 555/09 | 16-Dec-10 | \$ | 500,000.00 |
| Royal Bank Canada bond | Term Deposit | 92 | 7.70 | 556/09 | 16-Jun-11 | \$ | 500,000.00 |
| Floating Rates Collateralized Debt Obligations (CDO) | | | | | | | |
| Zircon Finance Limited | Floating Rate CDO | | 0.00 | | 20-Sep-14 | \$ | 175,275.00 |
| Managed Aces SP | Floating Rate CDO | 94 | 5.06 | 22-Jun-09 | 20-Jun-15 | \$ | 64,670.00 |
| Helium Capital | Floating Rate CDO | 92 | 4.33 | 23-Jun-09 | 23-Jun-14 | \$ | 105,800.00 |
| Magnolia Finance | Floating Rate CDO | 94 | 4.51 | 22-Jun-09 | 20-Mar-12 | \$ | 36,500.00 |
| | | | | | | \$ | 12,232,245.00 |

10. QUARTERLY BUDGET REVIEW AS AT 31ST MARCH 2009

REPORTING SECTION: Corporate and Community Services
AUTHOR: Myrene Lovegrove - Finance Manager
FILE NUMBER: 180/03/00/00

Summary:

This report presents to Council the quarterly budget review for the period ending 31st March 2009

Discussion (including issues and background):

The quarterly review is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to council not later than two months after the end of each quarter.

At the Council meeting on 17 June 2008, Council adopted the 2008/2009- 2012/2013 Management Plan, which incorporated the 2008/2009 budget.

The adopted budget provides for an operating surplus of \$130,318 and a capital deficit of \$15,402,948. The October 2008 and February 2009 Council meetings adopted variations to the original budget resulting in an operating surplus of \$782,509.00 and a capital deficit of \$14,859,680.00

Operating revenue and expenditure relates to supply of services, maintenance and repairs. Capital revenue and expenditure relates to additions and improvements to assets.

If the following variations are adopted the budget result will be an operating surplus of \$1,011,759.00 and a capital deficit of \$14,029,680.00.

Items with an “*” denote discrete expenditure not committed nor commenced within the current financial year and require re-voting by Council if to be included in the 2009/10 Budget.

GENERAL FUND

Increase in operating expenditure/ Decrease in operating revenue:

- Proposed business awards revenue of \$4,000.00 will not be received this year.
- Council's portion of pensioner ordinary rate rebate was \$14,000.00 higher than original budget.
- Legal expenses associated with rates recovery has increased by \$25,000.00.
- An amount of \$15,000.00 will be required to fund Council's organisational review for consultancy expenses.
- Grants of \$6,250.00 for an aboriginal heritage study and \$6,000.00 for a preserved opal fields study will not be received this financial year.
- Lightning Ridge Youth Centre has increased attendance increasing costs for this financial year by \$10,000.00.
- Collarenebri Youth Centre has increased attendance increasing costs for this financial year by \$10,000.00.

- After finalisation, Family Day Care grant income was \$14,000.00 less than the original budget.

Decrease in operating expenditure/ Increase in operating revenue:

- Additional employment subsidies revenue of \$17,000.00 has been received.
- Additional revenue of \$12,000.00 has been received from Statecover as a result of positive safety audits.
- *Proposed traineeship programs of \$50,000.00 will not commence this year. *
- *Proposed business awards expenditure of \$4,000.00 will not occur this year*
- Additional pensioner rate subsidy income of \$6,000.00 has been received.
- Legal income associated with rates recovery has increased by \$25,000.00.
- Additional interest on investments of \$150,000 is anticipated this financial year.
- *\$12,500.00 allocated for an aboriginal heritage study will not proceed this financial year.*
- *\$12,000.00 allocated for a preserved opal fields heritage study will not proceed this financial year.*
- *\$18,000.00 allocated for aerial photography will not proceed this financial year.*
- After finalisation, Family Day Care payment to carers was \$7,000.00 less than original budget.

Increase in capital expenditure/ Decrease in capital revenue:

- The grant of \$1,090,000.00 for the Dementia Day Care Centre at Lightning Ridge is not expected to be received this financial year.
- Council's contribution to the closed circuit security cameras will be an additional \$35,000.00 due to cost increases, should the grant application be successful.
- The Regional Infrastructure programs expenditure of \$492,000.00 will be expended as per approved Minute to the Mayor dated 24th January 2009.

Decrease in capital expenditure/ Increase in capital revenue:

- The Dementia Day Care Centre at Lightning Ridge will not proceed this financial year at a cost of \$1,090,000.00.
- *\$25,000.00 allocated to kerb replacement will not be completed this financial year.*
- The Regional Infrastructure Grant of \$492,000.00 will be received shortly.

WATER FUND

Decrease in operating expenditure/ Increase in operating revenue:

- \$20,000.00 for water meter reading in Walgett will not be required this year.

Decrease in capital expenditure/ Increase in capital revenue:

- *Water meter installation in Walgett will not progress this financial year with a saving of \$100,000.00*
- *Water mains replacement in Walgett will not progress this financial year with a saving of \$70,000.00*
- *Water treatment plant capital works in Walgett will not progress this financial year with a saving of \$20,000.00*
- *Water metered standpipe replacement program in Walgett will not progress this financial year with a saving of \$60,000.00*
- *Water meter installation in Collarenebri will not progress this financial year with a saving of \$100,000.00*
- *Water meter and hydrant replacement programs in Collarenebri will not progress this financial year with a saving of \$10,000.00*

Increase in capital expenditure/ Decrease in capital revenue:

- Capital upgrade on the Walgett pump station required \$40,000.00

SEWER FUND

Nil material variances to report

DOMESTIC WASTE FUND

Decrease in capital expenditure/ Increase in capital revenue:

- *The \$200,000.00 Lightning Ridge land fill capital project will not be completed this year*

All other areas of income and expenditure are at expected levels for the second quarter of the year.

The financial position of the council as at 31 March 2009 is satisfactory, having regard to the original estimate of income and expenditure.

Relevant Reference Documents:

Quarterly Budget Review to 30 March 2009

Walgett Shire Council Management Plan 2008/2009 - 2012/2013

Stakeholders:

Walgett Shire Council

Walgett Shire Ratepayers

Financial Implications:

Additional operating revenue of \$165,750.00 and reduced operating expenditure of \$63,500.00 will result in a budgeted operating surplus of \$1,011,759.00. A decrease in capital revenue of \$598,000.00 and a decrease in capital expenditure of \$1,428,000.00 will result in a budgeted capital deficit of \$14,029,680.00

Recommendations:

1. That Council note the quarterly budget review for the period to 31 March 2009 and adopt the attached changes.

Attachments:

Quarterly Budget Review

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---|---|---------------------|---------------------|--------------------|-------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | All Division Summary | | | | |
| RESPONSIBILITY: | General Manager - Ray Kent | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>OPERATING REVENUE</u> | | | | | |
| Members and Executive | 5,000 | 5,000 | 0 | 0 | 5,000 |
| Corporate & Community Services | 7,390,789 | 7,541,789 | 6,942,116 | 178,000 | 7,719,789 |
| Planning & Regulatory Services | 187,022 | 187,022 | 102,530 | (12,250) | 174,772 |
| Rural Infrastructure and Support Services | 11,501,348 | 15,128,645 | 11,330,867 | 0 | 15,128,645 |
| Urban Infrastructure Services | 5,015,389 | 5,025,056 | 4,371,681 | 0 | 5,025,056 |
| TOTAL | 24,099,548 | 27,887,512 | 22,747,194 | 165,750 | 28,053,262 |
| <u>OPERATING EXPENDITURE</u> | | | | | |
| Members and Executive | 377,484 | 406,484 | 316,088 | 15,000 | 421,484 |
| Corporate & Community Services | 2,137,462 | 2,102,578 | 1,435,437 | (16,000) | 2,086,578 |
| Planning & Regulatory Services | 1,128,713 | 1,252,713 | 813,979 | (42,500) | 1,210,213 |
| Rural Infrastructure and Support Services | 12,651,499 | 15,719,156 | 10,698,816 | 0 | 15,719,156 |
| Urban Infrastructure Services | 7,674,072 | 7,624,072 | 5,118,382 | (20,000) | 7,604,072 |
| TOTAL | 23,969,230 | 27,105,003 | 18,382,702 | (63,500) | 27,041,503 |
| NETT OPERATING SURPLUS/(DEFICIT) | 130,318 | 782,509 | 4,364,492 | 229,250 | 1,011,759 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---|---|---------------------|---------------------|--------------------|---------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | All Division Summary | | | | |
| RESPONSIBILITY: | General Manager - Ray Kent | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>CAPITAL REVENUE</u> | | | | | |
| Members and Executive | 0 | 0 | 0 | 0 | 0 |
| Corporate & Community Services | 0 | 0 | 0 | 0 | 0 |
| Planning & Regulatory Services | 0 | 0 | 0 | 0 | 0 |
| Rural Infrastructure and Support Services | 0 | 1,440,000 | 1,340,000 | 0 | 1,440,000 |
| Urban Infrastructure Services | 1,090,000 | 1,090,000 | 0 | (598,000) | 492,000 |
| TOTAL | 1,090,000 | 2,530,000 | 1,340,000 | (598,000) | 1,932,000 |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Members and Executive | 0 | 0 | 0 | 0 | 0 |
| Corporate & Community Services | 26,666 | 26,666 | 5,330 | 0 | 26,666 |
| Planning & Regulatory Services | 0 | 0 | 0 | 0 | 0 |
| Rural Infrastructure and Support Services | 10,879,200 | 11,812,200 | 5,511,714 | 0 | 11,812,200 |
| Urban Infrastructure Services | 5,587,082 | 5,550,814 | 1,588,381 | (1,428,000) | 4,122,814 |
| TOTAL | 16,492,948 | 17,389,680 | 7,105,425 | (1,428,000) | 15,961,680 |
| NETT CAPITAL SURPLUS/(DEFICIT) | (15,402,948) | (14,005,948) | (5,765,425) | 830,000 | (14,029,680) |
| | | | | | |
| NETT DIVISION SURPLUS/(DEFICIT) | (15,272,630) | (14,082,722) | (1,400,933) | 1,059,250 | (13,017,921) |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---|---|---------------------|---------------------|--------------------|------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Members and Executive | | | | |
| RESPONSIBILITY: | Council and General Manager - Ray Kent | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>OPERATING REVENUE</u> | | | | | |
| Members and Civic | 5,000 | 5,000 | 0 | 0 | 5,000 |
| TOTAL | 5,000 | 5,000 | 0 | 0 | 5,000 |
| <u>OPERATING EXPENDITURE</u> | | | | | |
| Members and Civic Donations | 377,484 | 406,484 | 316,088 | 15,000 | 421,484 |
| TOTAL | 377,484 | 391,484 | 316,088 | 15,000 | 421,484 |
| NETT OPERATING SURPLUS/(DEFICIT) | (372,484) | (386,484) | (316,088) | (15,000) | (416,484) |
| <u>CAPITAL REVENUE</u> | | | | | |
| Members and Civic | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 | 0 |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Members and Civic | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 | 0 |
| NETT CAPITAL SURPLUS/(DEFICIT) | 0 | 0 | 0 | 0 | 0 |
| | | | | | |
| NETT DIVISION SURPLUS/(DEFICIT) | (372,484) | (386,484) | (316,088) | (15,000) | (416,484) |
| | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---------------------------------------|---|---------------------|---------------------|--------------------|------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Corporate and Community Services | | | | |
| RESPONSIBILITY: | Director of Corporate and Community Services - Carole Medcalf | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>OPERATING REVENUE</u> | | | | | |
| Community Services | 275,679 | 275,679 | 206,740 | (14,000) | 261,679 |
| Corporate Management | 12,000 | 25,000 | 54,923 | 29,000 | 54,000 |
| Financial Management | 61,500 | 71,500 | 65,405 | 25,000 | 96,500 |
| Interest Received | 460,000 | 600,000 | 654,092 | 150,000 | 750,000 |
| Rates -Ordinary | 4,002,379 | 4,002,379 | 3,921,250 | 0 | 4,002,379 |
| Tourism | 23,000 | 11,000 | 6,781 | (4,000) | 7,000 |
| Untied Grants | 2,556,231 | 2,556,231 | 2,032,925 | (8,000) | 2,548,231 |
| TOTAL | 7,390,789 | 7,541,789 | 6,942,116 | 178,000 | 7,719,789 |
| <u>OPERATING EXPENDITURE</u> | | | | | |
| Community Services | 1,149,366 | 1,149,366 | 768,571 | 13,000 | 1,162,366 |
| Corporate Management | 522,785 | 487,901 | 396,937 | (25,000) | 462,901 |
| Financial Management | 58,960 | 58,960 | 45,735 | 0 | 58,960 |
| Interest Received | 0 | 0 | | | 0 |
| Rates -Ordinary | 0 | 0 | | | 0 |
| Tourism | 406,351 | 406,351 | 224,194 | (4,000) | 402,351 |
| Untied Grants | 0 | 0 | 0 | | 0 |
| TOTAL | 2,137,462 | 2,102,578 | 1,435,437 | (16,000) | 2,086,578 |
| NETT OPERATING SURPLUS/DEFICIT | 5,253,327 | 5,394,327 | 5,506,679 | 194,000 | 5,633,211 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|-----------------------------------|--|---------------------|---------------------|--------------------|----------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Corporate and Community Services | | | | |
| RESPONSIBILITY: | Director of Corporate and Community Services - Carole Medcalf | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>CAPITAL REVENUE</u> | | | | | |
| Community Services | 0 | 0 | 0 | 0 | 0 |
| Corporate Management | 0 | 0 | 0 | 0 | 0 |
| Financial Management | 0 | 0 | 0 | 0 | 0 |
| Insurance-General | 0 | 0 | 0 | 0 | 0 |
| Interest Paid | 0 | 0 | 0 | 0 | 0 |
| Rates -Ordinary | 0 | 0 | 0 | 0 | 0 |
| Tourism | 0 | 0 | 0 | 0 | 0 |
| Untied Grants | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 | 0 |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Community Services | 0 | 0 | 0 | 0 | 0 |
| Corporate Management | 20,000 | 20,000 | 5,330 | 0 | 20,000 |
| Financial Management | 0 | 0 | 0 | 0 | 0 |
| Insurance-General | 0 | 0 | 0 | 0 | 0 |
| Interest Received | 0 | 0 | 0 | 0 | 0 |
| Tourism | 6,666 | 6,666 | 0 | 0 | 6,666 |
| Rates -Ordinary | 0 | 0 | 0 | 0 | 0 |
| Untied Grants | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 26,666 | 26,666 | 5,330 | 0 | 26,666 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---------------------------------|-----------|-----------|-----------|---------|-----------|
| NETT CAPITAL SURPLUS/(DEFICIT) | (26,666) | (26,666) | (5,330) | 0 | (26,666) |
| | | | | | |
| NETT DIVISION SURPLUS/(DEFICIT) | 5,226,661 | 5,367,661 | 5,501,349 | 194,000 | 5,606,545 |
| | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---|---|---------------------|---------------------|--------------------|--------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Planning & Regulations | | | | |
| RESPONSIBILITY: | Director of Planning & Regulatory Services - Matthew Goodwin | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>OPERATING REVENUE</u> | | | | | |
| Community Programs | 23,328 | 23,328 | 3,653 | 0 | 23,328 |
| Development Management & Support | 161,510 | 161,510 | 97,941 | (12,250) | 149,260 |
| Environmental Programs | 2,184 | 2,184 | 936 | 0 | 2,184 |
| TOTAL | 187,022 | 187,022 | 102,530 | (12,250) | 174,772 |
| <u>OPERATING EXPENDITURE</u> | | | | | |
| Community Programs | 133,814 | 133,814 | 82,485 | 0 | 133,814 |
| Development Management & Support | 912,279 | 942,279 | 566,316 | (42,500) | 899,779 |
| Environmental Programs | 82,620 | 176,620 | 165,178 | | 176,620 |
| TOTAL | 1,128,713 | 1,252,713 | 813,979 | (42,500) | 1,210,213 |
| NETT OPERATING SURPLUS/(DEFICIT) | (941,691) | (981,691) | (711,449) | 30,250 | (1,035,441) |
| <u>CAPITAL REVENUE</u> | | | | | |
| Community Programs | 0 | 0 | 0 | 0 | 0 |
| Development Management & Support | 0 | 0 | 0 | 0 | 0 |
| Environmental Programs | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 | 0 |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Community Programs | 0 | 0 | 0 | 0 | 0 |
| Development Management & Support | 0 | 0 | 0 | 0 | 0 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---------------------------------|-----------|-----------|-----------|--------|-------------|
| Environmental Programs | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 0 | 0 | 0 | 0 | 0 |
| NETT CAPITAL SURPLUS/(DEFICIT) | 0 | 0 | 0 | 0 | 0 |
| | | | | | |
| NETT DIVISION SURPLUS/(DEFICIT) | (941,691) | (981,691) | (711,449) | 30,250 | (1,035,441) |
| | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|--|---|---------------------|---------------------|--------------------|-------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Rural Infrastructure and Support Services | | | | |
| RESPONSIBILITY: | Director of Rural and Support Services -Ian Taylor | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>OPERATING REVENUE</u> | | | | | |
| Emergency Services | 25,000 | 25,000 | 0 | 0 | 25,000 |
| Engineering Management | 2,289,180 | 2,289,180 | 1,449,338 | 0 | 2,289,180 |
| Plant Operations | 2,453,460 | 2,453,460 | 1,798,742 | 0 | 2,453,460 |
| Roads & Bridges | 6,733,708 | 10,361,005 | 8,082,787 | 0 | 10,361,005 |
| TOTAL | 11,501,348 | 15,128,645 | 11,330,867 | 0 | 15,128,645 |
| <u>OPERATING EXPENDITURE</u> | | | | | |
| Emergency Services | 299,320 | 305,588 | 238,455 | 0 | 305,588 |
| Engineering Management | 2,288,556 | 2,288,556 | 1,856,207 | 0 | 2,288,556 |
| Plant operations | 1,881,155 | 1,881,155 | 1,672,464 | 0 | 1,881,155 |
| Roads & Bridges | 8,182,468 | 11,243,857 | 6,931,690 | 0 | 11,243,857 |
| TOTAL | 12,651,499 | 15,719,156 | 10,698,816 | 0 | 15,719,156 |
| NETT OPERATING SURPLUS/(DEFICIT) | (1,150,151) | (1,444,243) | 632,051 | 0 | (590,511) |
| <u>CAPITAL REVENUE</u> | | | | | |
| Roads & Bridges | 0 | 1,440,000 | 1,340,000 | 0 | 1,440,000 |
| TOTAL | 0 | 1,440,000 | 1,340,000 | 0 | 1,440,000 |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Emergency Services | 0 | 30,000 | 30,000 | 0 | 30,000 |
| Plant, Equipment, Motor Vehicle Purchase | 1,440,000 | 1,440,000 | 406,403 | 0 | 1,440,000 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---------------------------------|--------------|--------------|-------------|---|--------------|
| Roads & Bridges | 9,439,200 | 10,342,200 | 5,075,311 | 0 | 10,342,200 |
| TOTAL | 10,879,200 | 11,812,200 | 5,511,714 | 0 | 11,812,200 |
| NETT CAPITAL SURPLUS/(DEFICIT) | (10,879,200) | (9,482,200) | (4,171,714) | 0 | (10,372,200) |
| | | | | | |
| NETT DIVISION SURPLUS/(DEFICIT) | (12,029,351) | (10,926,443) | (3,539,663) | 0 | (10,962,711) |
| | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|---|--|---------------------|---------------------|--------------------|--------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Urban Infrastructure Services | | | | |
| RESPONSIBILITY: | Director of Urban Infrastructure Services - Siegfredo Coralde | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>OPERATING REVENUE</u> | | | | | |
| Engineering Management | 1,639,027 | 1,639,027 | 1,339,869 | 0 | 1,639,027 |
| Recreation & Community Assets | 186,840 | 246,507 | 253,413 | 0 | 246,507 |
| Properties | 330,973 | 330,973 | 172,189 | 0 | 330,973 |
| Domestic Waste Management | 897,907 | 847,907 | 823,932 | 0 | 847,907 |
| Water Supplies | 1,305,910 | 1,305,910 | 1,145,651 | 0 | 1,305,910 |
| Sewerage Supplies | 654,732 | 654,732 | 636,627 | 0 | 654,732 |
| TOTAL | 5,015,389 | 5,025,056 | 4,371,681 | 0 | 5,025,056 |
| <u>OPERATING EXPENDITURE</u> | | | | | |
| Engineering Management | 1,638,404 | 1,638,404 | 1,031,780 | 0 | 1,638,404 |
| Recreation & Community Assets | 2,374,679 | 2,374,679 | 1,392,012 | 0 | 2,374,679 |
| Properties | 808,054 | 808,054 | 692,090 | 0 | 808,054 |
| Domestic Waste Management | 897,078 | 847,078 | 579,815 | 0 | 847,078 |
| Water Supplies | 1,302,402 | 1,302,402 | 1,021,284 | (20,000) | 1,282,402 |
| Sewerage Supplies | 653,455 | 653,455 | 401,401 | 0 | 653,455 |
| TOTAL | 7,674,072 | 7,624,072 | 5,118,382 | (20,000) | 7,604,072 |
| NETT OPERATING SURPLUS/(DEFICIT) | (2,658,683) | (2,658,683) | (746,701) | 20,000 | (2,579,016) |
| | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | |
|--|--|---------------------|---------------------|--------------------|--------------------|
| WALGETT SHIRE COUNCIL: | Quarterly Budget Review to 31 March 2009 | | | | |
| ORGANISATION DIVISION: | Urban Infrastructure Services | | | | |
| RESPONSIBILITY: | Director of Urban Infrastructure Services - Siegfredo Coralde | | | | |
| | Original | Amended | Actual | Recommended | Amended |
| | Budget | Budget 02/08 | Income/Costs | Changes | Budget |
| <u>CAPITAL REVENUE</u> | | | | | |
| Engineering Management | 0 | 0 | 0 | 0 | 0 |
| Recreation & Community Assets | | 0 | 0 | 492,000 | 492,000 |
| Properties | 1,090,000 | 1,090,000 | 0 | (1,090,000) | 0 |
| Domestic Waste Management | 0 | 0 | 0 | 0 | 0 |
| Water Supplies | 0 | 0 | 0 | 0 | 0 |
| Sewerage Supplies | 0 | 0 | 0 | 0 | 0 |
| TOTAL | 1,090,000 | 1,090,000 | 0 | (598,000) | 492,000 |
| <u>CAPITAL EXPENDITURE</u> | | | | | |
| Engineering Management | 0 | 0 | 0 | 0 | 0 |
| Recreation & Community Assets | 1,280,880 | 1,244,612 | 202,923 | 177,000 | 1,421,612 |
| Properties | 3,333,042 | 3,333,042 | 1,339,955 | (1,090,000) | 2,243,042 |
| Domestic Waste Management | 255,635 | 255,635 | 0 | (200,000) | 55,635 |
| Water Supplies | 377,525 | 377,525 | 43,545 | (315,000) | 62,525 |
| Sewerage Supplies | 340,000 | 340,000 | 1,958 | 0 | 340,000 |
| TOTAL | 5,587,082 | 5,550,814 | 1,588,381 | (1,428,000) | 4,122,814 |
| NETT CAPITAL SURPLUS/(DEFICIT) | (4,497,082) | (4,497,082) | (1,588,381) | 830,000 | (3,630,814) |
| | | | | | |
| NETT DIVISION SURPLUS/(DEFICIT) | (7,155,765) | (7,155,765) | (2,335,082) | 850,000 | (6,209,830) |

11. RATES CATEGORY CHANGES

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf - Director
FILE NUMBER: 180/09/14/00

Summary:

This report recommends that Council exhibits proposals to :

- a. Change the name of a rating category
- b. Change the rating category of certain assessments

These proposed changes will be publicly exhibited for a 28 day period in conjunction with the Management Plan.

Discussion (including issues and background):

Historically there have been a range of properties in the Shire, associated with opal mining, that have been categorised as Business - Mining. Some of those assessments no longer have operational mining being undertaken on them. In some instances the location of the assessment was sufficient to have them categorised in this way.

As the categories have caused some confusion for the ratepayers concerned, as well as not being in accordance with requirements, it is advisable to change the categories to something that more closely reflects the assessment. Therefore, it is proposed that properties currently categorised as Business – Mining which are used solely for residential purposes will be categorised as Preserved Opal Fields Residential. Properties currently categorised as Business – Mining NOT used solely for residential purposes will be categorised as Preserved Opal Fields - Business.

In addition, there are some assessment numbers that were to be re-examined following proposed re- categorisation last year. In line with the determinations of Council in the Growth Management Strategy, properties currently categorised as Farmland that are up to 40 hectares and predominately used for residential purposes are to be categorised as Other - Residential. Properties currently categorised as Farmland that are up to 40 hectares and not used for residential purposes to be categorised as Other - Business.

Relevant Reference Documents:

Local Government Act 1993

Stakeholders:

Walgett Shire Council
Walgett Shire Council Ratepayers

Financial Implications:

Changes in rate differential on some assessments

Recommendations:

That Council publicly exhibit the following proposed changes:

- 1. Business – Mining to be re-categorised into Preserved Opal Fields - Business - and Preserved Opal Fields - Residential in accordance with the use of the assessment.**
- 2. Properties currently categorised as Farmland that are up to 40 hectares and predominately used for residential purposes are to be categorised as Other – Residential and properties currently categorised as Farmland that are up to 40 hectares and not used for residential purposes to be categorised as Other - Business.**

Attachments

Nil

11.A. FEES AND CHARGES 2009/2010

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf - Director
FILE NUMBER: 145/11/12/00

Summary:

This report recommends that Council adopt the proposed 2009/2010 Rates and Charges in accordance with Section 535 of the Local Government Act 1993.

Discussion (including issues and background):

Section 532 of the Local Government Act 1993 states that Council must give public notice (in accordance with Section 405 of the Local Government Act 1993) of its proposed Rates and Charges and that they must be included in Council's draft Management Plan.

The schedule for advertising Council's draft Budget, Rates and Charges and Management Plan 2009 requires the Plan to be advertised for public comment from 14 May 2009, with public submissions closing at 5.00 pm on 12 June 2009.

Relevant Reference Documents:

Local Government Act 1993

Stakeholders:

Walgett Shire Council
Walgett Shire Ratepayers

Financial Implications:

As per Draft Budget 2009/2010 and Draft Management Plan

Recommendations:

That Council resolves:

- 1. To advertise the proposed 2009/2010 rates as per the attached rates schedules and in accordance with section 535 of the Local Government Act 1993.**
- 2. To advertise the proposed 2009/2010 fees and charges as per the attached fees and charges schedules and in accordance with section 535 of the Local Government Act 1993.**

Attachments

Rates Schedule
Fees and charges Schedule

WALGETT SHIRE COUNCIL AGENDA

| Rate | Description | No Asses | Valuations | 2010 Ad Valorum | 2010 Base | 2010 Total | 2010 Base % | Avg Per Assess | Prop Avg | Prop Total | 2009 Avg | Diff | |
|------|--------------------------------|----------|------------------|-----------------------------|-----------|--------------|-------------|----------------|----------|--------------|----------|---------|----------|
| 1 | Walgett Residential | 638 | 3,865,790 | 164,643.98 | 108460.00 | 273,103.98 | 39.71% | 428.06 | 428.06 | 273,102.92 | 357.85 | 19.62% | 428.0648 |
| 4 | L/Ridge Residential | 604 | 14,827,680 | 155,867.84 | 102680.00 | 258,547.84 | 39.71% | 428.06 | 428.06 | 258,548.84 | 474.14 | -9.72% | 428.0648 |
| 7 | Collarenebri Residential | 203 | 415,740 | 51,967.50 | 26390.00 | 78,357.50 | 33.68% | 386.00 | 386.00 | 78,357.50 | 300.96 | 28.26% | 385.9975 |
| 10 | B/Junction Residential | 95 | 624,350 | 18,730.50 | 11400.00 | 30,130.50 | 37.84% | 317.16 | 317.16 | 30,130.50 | 478.61 | -33.73% | 317.1632 |
| 13 | Carinda Residential | 75 | 42,850 | 6,396.25 | 5250.00 | 11,646.25 | 45.08% | 155.28 | 155.28 | 11,645.98 | 150.70 | 3.04% | 155.2816 |
| 16 | Cumborah Residential | 56 | 304,200 | 5,055.68 | 3640.00 | 8,695.68 | 41.86% | 155.28 | 155.28 | 8,695.66 | 175.91 | -11.73% | 155.2816 |
| 19 | Rowena/CBC Residential | 40 | 8,699 | 3,611.03 | 2600.00 | 6,211.03 | 41.86% | 155.28 | 155.28 | 6,211.19 | 130.24 | 19.22% | 155.2816 |
| 28 | Other Residential | 213 | 3,137,190 | 24,352.75 | 24250.05 | 48,602.80 | 49.89% | 228.18 | 228.18 | 48,602.80 | 220.46 | 3.50% | 228.1822 |
| 2 | Walgett Business | 111 | 1,313,160 | 52,526.40 | 24420.00 | 76,946.40 | 31.74% | 693.21 | | | 530.42 | | |
| 5 | L/Ridge Business | 98 | 6,042,500 | 76,075.12 | 21560.00 | 97,635.12 | 22.08% | 996.28 | | | 1052.36 | | |
| 8 | Collarenebri Business | 31 | 97,290 | 7,472.57 | 5580.00 | 13,052.57 | 42.75% | 421.05 | | | 394.90 | | |
| 11 | B/Junction Business | 22 | 266,800 | 13,340.00 | 3740.00 | 17,080.00 | 21.90% | 776.36 | | | 952.64 | | |
| 14 | Carinda Business | 13 | 72,900 | 2,558.89 | 1300.00 | 3,858.89 | 33.69% | 296.84 | | | 390.18 | | |
| 20 | Rowena/CBC Business | 6 | 2,000 | 631.36 | 600.00 | 1,231.36 | 48.73% | 205.23 | | | 167.67 | | |
| 27 | Business - Mining (split into) | 1733 | 4,230,070 | 206,509.64 | 206001.71 | 412,511.35 | 49.94% | 238.03 | | | 229.85 | | |
| 29 | Other Business | 99 | 1,697,860 | 16,694.26 | 13320.45 | 30,014.71 | 44.38% | 303.18 | | | 291.11 | | |
| 22 | Rural (Farmland) | 729 | 495,884,880 | 2,078,622.71 | 0.00 | 2,078,622.71 | 0.00% | 2,851.33 | | | 2741.66 | | |
| 23 | Rural Irrigable | 91 | 132,794,600 | 728,600.09 | 0.00 | 728,600.09 | 0.00% | 8,006.59 | | | 7740.09 | | |
| | | 4857 | 665,628,559 | | | 4,174,848.78 | | | | | | | |
| | | | | | | 715,295.58 | | | | 715,295.39 | | | |
| Diff | | | 2010 Base Amount | | | 4,174,848.78 | | | | 4,174,848.59 | | | |
| 1 | Walgett Residential | | 170.00 | | | | | | | | | | |
| 2 | Walgett Business | | 220.00 | | | 239,819.05 | | | | 57,849.56 | | | |
| 4 | L/Ridge Residential | | 170.00 | | | | | | | | | | |
| 5 | L/Ridge Business | | 220.00 | | | | | | | | | | |
| 7 | Collarenebri Residential | | 130.00 | | | | | | | | | | |
| 8 | Collarenebri Business | | 180.00 | | | | | | | | | | |
| 10 | B/Junction Residential | | 120.00 | | | | | | | | | | |
| 11 | B/Junction Business | | 170.00 | | | | | | | | | | |
| 13 | Carinda Residential | | 70.00 | | | | | | | | | | |
| 14 | Carinda Business | | 100.00 | | | | | | | | | | |
| 16 | Cumborah Residential | | 65.00 | | | | | | | | | | |
| 19 | Rowena/CBC Residential | | 65.00 | | | | | | | | | | |
| 20 | Rowena/CBC Business | | 100.00 | | | | | | | | | | |
| 22 | Rural (Farmland) | | 0.00 | 3.00 | | | | | | | | | |
| 23 | Rural Irrigable | | 0 | 0.00 | | | | | | | | | |
| 27 | Business - Mining | | 118.87 | | | | | | | | | | |
| 28 | Non Urban Residential | | 113.85 | | | | | | | | | | |
| 29 | Non Urban Business | | 134.55 | | | | | | | | | | |
| | Percentage Increase | 3.50% | | Notional Yield | | 4,036,378.89 | | | | | | | |
| | | | | Increase 3.5% | | 141,273.26 | | | | | | | |
| | | | | Under rated in 2009 | | 3,191.00 | | | | | | | |
| | | | | Farmland Writeoff from 2009 | | 51,855.00 | | | | | | | |
| | | | | Allowable Yield | | 4,232,698.15 | | | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| Rate Diff | Description | 2007 Assess | 2007 Average | 2008 Assess | 2008 Average | % Change 2007 to 2008 | 2009 Assess | 2009 Average | % Change 2008 to 2009 | 2010 Average on 3.5% Equalised Base | % Change | Equalised Base & Average Rate | % Change |
|--------------|--------------------------|-------------------------------------|-----------------|----------------|-----------------|--------------------------------|----------------|-----------------|--------------------------------|---|-------------|--|-------------|
| 1 | Walgett Residential | 653 | 376.22 | 650 | 375.64 | -0.15% | 638 | 357.85 | -4.74% | 428.06 | 19.62% | 428.06 | 19.62% |
| 4 | L/Ridge Residential | 619 | 359.34 | 610 | 363.76 | 1.23% | 604 | 474.14 | 30.34% | 428.06 | -9.72% | 428.06 | -9.72% |
| 7 | Collarenebri Residential | 206 | 377.87 | 205 | 352.98 | -6.59% | 203 | 300.96 | -14.74% | 386.00 | 28.26% | 386.00 | 28.26% |
| 10 | B/Junction Residential | 100 | 350.33 | 100 | 354.49 | 1.19% | 95 | 478.61 | 35.01% | 317.16 | -33.73% | 317.16 | -33.73% |
| 13 | Carinda Residential | 77 | 315.00 | 77 | 315.00 | 0.00% | 75 | 150.70 | -52.16% | 155.28 | 3.04% | 155.28 | 3.04% |
| 16 | Cumborah Residential | 56 | 157.34 | 56 | 157.48 | 0.09% | 56 | 175.91 | 11.71% | 155.28 | -11.73% | 155.28 | -11.73% |
| 19 | Rowena/CBC Residential | 40 | 155.39 | 40 | 140.00 | -9.90% | 40 | 130.24 | -6.97% | 155.28 | 19.22% | 155.28 | 19.22% |
| 28 | Non Urban Residential | 205 | 187.22 | 218 | 198.84 | 6.21% | 213 | 220.46 | 10.88% | 228.18 | 3.50% | 228.18 | 3.50% |
| | | 2007 and 2008 based on Minimum Rate | | | | | | | | | | | |
| | | | | | | | | | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| SERVICE PROVIDED | | RATES, RATING INFORMATION AND ENQUIRY FEES | | |
|--|---------------------------------|--|---------|-----------|
| | | 2009/2010 | GST | TOTAL |
| Section 603 Certificate | | \$ 60.00 | Nil | \$ 60.00 |
| Urgent Section 603 Certificate | | \$ 120.00 | Nil | \$ 120.00 |
| Information given in writing | | \$ 20.00 | \$ 2.00 | \$ 22.00 |
| Counter enquiries | | \$ 10.00 | \$ 1.00 | \$ 11.00 |
| Inspection of valuation records by applicant | <i>per hour or part thereof</i> | \$ 30.00 | \$ 3.00 | \$ 33.00 |
| Search conducted by Council | <i>per hour or part thereof</i> | \$ 60.00 | \$ 6.00 | \$ 66.00 |
| Reprinting rate notices | <i>per notice</i> | \$ 5.00 | \$ 0.50 | \$ 5.50 |

| RATES - PENALTIES | | | | |
|---|--|-----------|-----|-------------|
| | | 2009/2010 | GST | TOTAL |
| Accrual of Interest on Rates and Charges (Refer Section 566 Local Government Act) | | 10% | Nil | 10% |
| Legal Fees | | | | actual cost |

| SERVICE PROVIDED | | DOMESTIC WASTE MANAGEMENT | | |
|---|--------------------------|---------------------------|-----|-----------|
| | | 2009/2010 | GST | TOTAL |
| Waste Management Charge | <i>per annum</i> | \$ 37.30 | Nil | \$ 37.30 |
| Garbage Collection Charge (\$501) per occupancy | <i>per bin per annum</i> | \$ 341.27 | Nil | \$ 341.27 |
| Additional Bin Collection | <i>per bin per annum</i> | \$ 341.27 | Nil | \$ 341.27 |
| Late Collection Charge | | \$ 83.25 | Nil | \$ 83.25 |

| SERVICE PROVIDED | | TRADE WASTE MANAGEMENT | | |
|---|--------------------------|------------------------|-----|-----------|
| | | 2009/2010 | GST | TOTAL |
| Trade Waste Management | | | | |
| 240L MGB Collection - weekly collection | <i>per bin per annum</i> | \$ 341.27 | Nil | \$ 341.27 |
| 360L MGB Collection - twice weekly collection | <i>per bin per annum</i> | \$ 950.00 | Nil | \$ 950.00 |

| SERVICE PROVIDED | | SEWERAGE | | |
|--|------------------|-----------|-----|-----------|
| | | 2009/2010 | GST | TOTAL |
| Walgett | <i>per annum</i> | \$ 354.64 | Nil | \$ 354.64 |
| Lightning Ridge | <i>per annum</i> | \$ 335.79 | Nil | \$ 335.79 |
| Collarenebri | <i>per annum</i> | \$ 383.88 | Nil | \$ 383.88 |
| Walgett | <i>per annum</i> | \$ 354.64 | Nil | \$ 354.64 |
| Lightning Ridge | <i>per annum</i> | \$ 335.79 | Nil | \$ 335.79 |
| Collarenebri | <i>per annum</i> | \$ 383.88 | Nil | \$ 383.88 |
| Walgett - Cistern charges, hotels, motels, caravan parks, licensed clubs | <i>per annum</i> | \$ 55.55 | Nil | \$ 55.55 |
| Lightning Ridge - Cistern charges, hotels, motels, caravan parks, licensed clubs | <i>per annum</i> | \$ 52.34 | Nil | \$ 52.34 |
| Collarenebri - Cistern charges, hotels, motels, caravan parks, licensed clubs | <i>per annum</i> | \$ 60.22 | Nil | \$ 60.22 |
| Lightning Ridge Pump Assisted Sewerage Charge | <i>per annum</i> | \$ 335.79 | Nil | \$ 335.79 |

| SERVICE PROVIDED | | WATER | | |
|------------------|--|-------|--|--|
|------------------|--|-------|--|--|

WALGETT SHIRE COUNCIL AGENDA

| | | 2009/2010 | GST | TOTAL |
|----------------------|--|-----------|-----|-----------|
| Carinda | <i>per annum per property</i> | \$ 328.76 | Nil | \$ 328.76 |
| Rowena | <i>per annum per property</i> | \$ 386.51 | Nil | \$ 386.51 |
| Carinda Bore Water | <i>per annum per unit</i> | \$ 312.38 | Nil | \$ 312.38 |
| Cumborah | <i>per annum per property</i> | \$ 350.28 | Nil | \$ 350.28 |
| Walgett | <i>per assessment or per dwelling (whichever is greater)</i> | \$ 752.54 | Nil | \$ 752.54 |
| Lightning Ridge | <i>per assessment or per dwelling (whichever is greater)</i> | \$ 669.22 | Nil | \$ 669.22 |
| Collarenebri | <i>per assessment or per dwelling (whichever is greater)</i> | \$ 781.41 | Nil | \$ 781.41 |
| Metered Standpipes | <i>per load</i> | \$ 57.75 | Nil | \$ 57.75 |
| + ADD | <i>per kilolitre</i> | \$ 1.22 | Nil | \$ 1.22 |
| Meter Reading Charge | <i>per request</i> | \$ 33.08 | Nil | \$ 33.08 |

| SERVICE PROVIDED | ADMINISTRATION | 2009/2010 | GST | TOTAL |
|---|--------------------------------------|-----------|---------|----------|
| Research Staff Costs (minimum one hour) | <i>per hour</i> | \$ 59.09 | \$ 5.91 | \$ 65.00 |
| Document Folding | <i>per 1,000 or part thereof</i> | \$ 36.36 | \$ 3.64 | \$ 40.00 |
| Typing | <i>per hour</i> | \$ 54.55 | \$ 5.45 | \$ 60.00 |
| Laminating | <i>A4</i> | \$ 3.64 | \$ 0.36 | \$ 4.00 |
| Laminating | <i>A3</i> | \$ 5.45 | \$ 0.55 | \$ 6.00 |
| Laminating (Large Documents) | <i>per linear cm</i> | \$ 0.23 | \$ 0.02 | \$ 0.25 |
| Plans and Map Printing - over the counter | <i>A3 to A2</i> | \$ 4.00 | Nil | \$ 4.50 |
| Plans and Map Printing - over the counter | <i>A2 to A1</i> | \$ 6.50 | Nil | \$ 7.00 |
| Plans and Map Printing - over the counter | <i>A1 or larger</i> | \$ 11.00 | Nil | \$ 11.00 |
| Plans and Map Printing - by post | <i>Smaller than A1</i> | \$ 12.00 | Nil | \$ 12.00 |
| Plans and Map Printing - by post | <i>A1 or larger</i> | \$ 17.00 | Nil | \$ 17.00 |
| Binding | <i>First 100 pages</i> | \$ 3.64 | \$ 0.36 | \$ 4.00 |
| + ADD | <i>per each additional 100 pages</i> | \$ 2.73 | \$ 0.27 | \$ 3.00 |
| Freedom of Information Application | | \$ 30.00 | Nil | \$ 30.00 |
| Freedom of Information - Internal Review | | \$ 42.00 | Nil | \$ 42.00 |

| SERVICE PROVIDED | LIBRARY | 2009/2010 | GST | TOTAL |
|----------------------|-----------------|-----------|---------|---------|
| Photocopying B&W | <i>per page</i> | \$ 0.28 | \$ 0.03 | \$ 0.31 |
| Overdue Item | <i>per item</i> | \$ 0.56 | \$ 0.06 | \$ 0.61 |
| + ADD | <i>per day</i> | \$ 0.19 | \$ 0.02 | \$ 0.20 |
| Lost Membership Card | | \$ 1.53 | \$ 0.15 | \$ 1.69 |

| SERVICE PROVIDED | WALGETT VISITOR INFORMATION AND INTERNET CENTRE | 2009/2010 | GST | TOTAL |
|--|---|-----------|---------|---------|
| BLACK & WHITE COPYING | | | | |
| Photocopying B&W - A4 Single - (0-50 copies) | <i>per page</i> | \$ 0.28 | \$ 0.03 | \$ 0.31 |
| Photocopying B&W - A4 Single - (51-100 copies) | <i>per page</i> | \$ 0.23 | \$ 0.02 | \$ 0.26 |
| Photocopying B&W - A4 Single - (101-500 copies) | <i>per page</i> | \$ 0.19 | \$ 0.02 | \$ 0.20 |
| Photocopying B&W - A4 Single - (501+ copies) | <i>per page</i> | \$ 0.14 | \$ 0.01 | \$ 0.15 |
| Photocopying B&W - A4 Double sided - (500+ copies) | <i>per page</i> | \$ 0.37 | \$ 0.04 | \$ 0.41 |
| Photocopying B&W - A4 Double sided - (500+ copies) | <i>per page</i> | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Photocopying B&W - A4 Double sided - (500+ copies) | <i>per page</i> | \$ 0.28 | \$ 0.03 | \$ 0.31 |
| Photocopying B&W - A4 Double sided - (501+ copies) | <i>per page</i> | \$ 0.23 | \$ 0.02 | \$ 0.26 |
| Photocopying B&W - A3 Single - (0-50 copies) | <i>per page</i> | \$ 0.56 | \$ 0.06 | \$ 0.61 |
| Photocopying B&W - A3 Single - (51-100 copies) | <i>per page</i> | \$ 0.51 | \$ 0.05 | \$ 0.56 |
| Photocopying B&W - A3 Single - (101-500 copies) | <i>per page</i> | \$ 0.47 | \$ 0.05 | \$ 0.51 |
| Photocopying B&W - A3 Single - (501+ copies) | <i>per page</i> | \$ 0.42 | \$ 0.04 | \$ 0.46 |
| Photocopying B&W - A3 Double sided - (0-50 copies) | <i>per page</i> | \$ 0.65 | \$ 0.07 | \$ 0.72 |
| Photocopying B&W - A3 Double sided - (51-100 copies) | <i>per page</i> | \$ 0.60 | \$ 0.06 | \$ 0.66 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | |
|--|------------------------------|----------|---------|----------|
| Photocopying B&W - A3 Double sided - (101-500 copies) | <i>per page</i> | \$ 0.56 | \$ 0.06 | \$ 0.61 |
| Photocopying B&W - A3 Double sided - (501+ copies) | <i>per page</i> | \$ 0.51 | \$ 0.05 | \$ 0.56 |
| COPYING TO COLOUR PAPER | | | | |
| Photocopying Colour Paper - A4 Single - (0-50 copies) | <i>per page</i> | \$ 0.28 | \$ 0.03 | \$ 0.31 |
| Photocopying Colour Paper - A4 Single - (51+ copies) | <i>per page</i> | \$ 0.23 | \$ 0.02 | \$ 0.26 |
| Photocopying Colour Paper - A4 Double sided - (0-50 copies) | <i>per page</i> | \$ 0.37 | \$ 0.04 | \$ 0.41 |
| Photocopying Colour Paper - A4 Double sided - (51+ copies) | <i>per page</i> | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| COLOUR COPYING | | | | |
| Photocopying Colour - A4 Full Page - (0-50 copies) | <i>per page</i> | \$ 3.81 | \$ 0.38 | \$ 4.19 |
| Photocopying Colour - A4 Full Page - (51+ copies) | <i>per page</i> | \$ 3.43 | \$ 0.34 | \$ 3.77 |
| Photocopying Colour - A3 Full Page - (0-50 copies) | <i>per page</i> | \$ 5.77 | \$ 0.58 | \$ 6.34 |
| Photocopying Colour - A3 Full Page - (51+ copies) | <i>per page</i> | \$ 5.19 | \$ 0.52 | \$ 5.71 |
| COLOUR COPYING - Authorised School Projects | | | | |
| Photocopying Colour School Projects - A4 Full Page - (0-50 copies) | <i>per page</i> | \$ 3.35 | \$ 0.33 | \$ 3.68 |
| Photocopying Colour School Projects - A4 Full Page - (51+ copies) | <i>per page</i> | \$ 3.35 | \$ 0.33 | \$ 3.68 |
| Photocopying Colour School Projects - A3 Full Page - (0-50 copies) | <i>per page</i> | \$ 5.21 | \$ 0.52 | \$ 5.73 |
| Photocopying Colour School Projects - A3 Full Page - (51+ copies) | <i>per page</i> | \$ 5.21 | \$ 0.52 | \$ 5.73 |
| COLOUR COPYING - Additional Charges | | | | |
| Wallet size | | \$ 0.47 | \$ 0.05 | \$ 0.51 |
| 4' x 6' | | \$ 1.02 | \$ 0.10 | \$ 1.13 |
| 5' x 7' | | \$ 2.05 | \$ 0.20 | \$ 2.25 |
| 6.5' x 8.5' | | \$ 3.07 | \$ 0.31 | \$ 3.38 |
| FAXING | | | | |
| Inwards | <i>initial page</i> | \$ 1.02 | \$ 0.10 | \$ 1.13 |
| + ADD | <i>additional page</i> | \$ 0.47 | \$ 0.05 | \$ 0.51 |
| Outwards | <i>initial page</i> | \$ 2.98 | \$ 0.30 | \$ 3.27 |
| + ADD | <i>additional page</i> | \$ 1.02 | \$ 0.10 | \$ 1.13 |
| PHOTO QUALITY COPYING (Best quality paper used) | | | | |
| Black & White A4 Full Page | | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Colour A4 Full Page | | \$ 3.91 | \$ 0.39 | \$ 4.30 |
| Sepia A4 Full Page | | \$ 1.95 | \$ 0.20 | \$ 2.15 |
| Black & White 8.5' x 6.5' | | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Colour 8.5' x 6.5' | | \$ 2.98 | \$ 0.30 | \$ 3.27 |
| Sepia 8.5' x 6.5' | | \$ 1.44 | \$ 0.14 | \$ 1.59 |
| Black & White 5' x 7' | | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Colour 5' x 7' | | \$ 0.19 | \$ 0.02 | \$ 0.20 |
| Sepia 5' x 7' | | \$ 1.02 | \$ 0.10 | \$ 1.13 |
| Black & White 4' x 6' | | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Colour 4' x 6' | | \$ 1.12 | \$ 0.11 | \$ 1.23 |
| Sepia 4' x 6' | | \$ 0.65 | \$ 0.07 | \$ 0.72 |
| Black & White Wallet Size | | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Colour Wallet Size | | \$ 0.56 | \$ 0.06 | \$ 0.61 |
| Sepia Wallet Size | | \$ 0.47 | \$ 0.05 | \$ 0.51 |
| PRINTING | | | | |
| Black & White Copies | <i>per page</i> | \$ 0.33 | \$ 0.03 | \$ 0.36 |
| Colour Copies | <i>per page</i> | \$ 3.35 | \$ 0.33 | \$ 3.68 |
| LAMINATING | | | | |
| Laminating - A3 | | \$ 5.77 | \$ 0.58 | \$ 6.34 |
| Laminating - A4 | | \$ 3.91 | \$ 0.39 | \$ 4.30 |
| Laminating - A5 | | \$ 1.95 | \$ 0.20 | \$ 2.15 |
| Laminating - Credit Card Size | | \$ 1.02 | \$ 0.10 | \$ 1.13 |
| INTERNET CHARGES | | | | |
| Internet Usage | <i>initial ½ hour</i> | \$ 2.73 | \$ 0.27 | \$ 3.00 |
| + ADD | <i>per minute thereafter</i> | \$ 0.09 | \$ 0.01 | \$ 0.10 |
| Internet Usage - Members | <i>per hour</i> | \$ 3.18 | \$ 0.32 | \$ 3.50 |
| TYPING | | | | |
| | <i>per hour</i> | \$ 59.09 | \$ 5.91 | \$ 65.00 |

WALGETT SHIRE COUNCIL AGENDA

| SERVICE PROVIDED | | CEMETERY | | |
|---|----------|----------------|-----------|-------------|
| | | 2009/2010 | GST | TOTAL |
| BURIAL - Lawn Section | | | | |
| Walgett only | | | | |
| <i>NOTE: Grave excavation included</i> | | | | |
| a) 1st Interment | | \$ 1,090.91 | \$ 109.09 | \$ 1,200.00 |
| b) Reopening for 2nd Interment | | \$ 545.45 | \$ 54.55 | \$ 600.00 |
| c) Childs cask (less than 1.1 m long) | | \$ 272.73 | \$ 27.27 | \$ 300.00 |
| interment fee. | | | | |
| BURIAL - monumental section | | | | |
| <i>NOTE: Grave excavation included</i> | | | | |
| a) 1st Interment or | | \$ 636.36 | \$ 63.64 | \$ 700.00 |
| b) Reopening for 2nd Interment or | | \$ 318.18 | \$ 31.82 | \$ 350.00 |
| c) Childs cask (less than 1.1 m long) | | \$ 181.82 | \$ 18.18 | \$ 200.00 |
| BURIAL - monumental section | | | | |
| Burren Junction, Cumborah and Carinda | | | | |
| <i>NOTE: Permit only. Grave excavation not included. Council excavation work is additional on a per job basis</i> | | | | |
| a) 1st Interment or | | \$ 400.00 | Nil | \$ 400.00 |
| b) Reopening for 2nd Interment or | | \$ 200.00 | Nil | \$ 200.00 |
| c) Childs cask (less than 1.1 m long) | | \$ 150.00 | Nil | \$ 150.00 |
| BURIAL - ADDITIONAL CHARGES | | | | |
| <i>(Where Council excavates the grave)</i> | | | | |
| a) Weekend and public holiday interment | | \$ 300.00 | \$ 30.00 | \$ 330.00 |
| b) Extra (double) depth | | \$ 90.91 | \$ 9.09 | \$ 100.00 |
| BURIAL RESERVATION | | | | |
| All Public Cemeteries | per plot | \$ 181.82 | \$ 18.18 | \$ 200.00 |
| MEMORIAL WALL (where provided) | | | | |
| Niche and plaque up to a value of \$90.00 (inc. GST) | | \$ 200.00 | \$ 20.00 | \$ 220.00 |
| Copy of Cemetery Register | | | | |
| a) Digital (email or CD) | | \$ 18.18 | \$ 1.82 | \$ 20.00 |
| b) Printed | | \$ 36.36 | \$ 3.64 | \$ 40.00 |
| Exhumation - fee | | | | |
| Exhumation - excavation, ancillary staff & equipment | | \$ 250.00 | Nil | \$ 250.00 |
| | | cost | yes | cost |
| SERVICE PROVIDED | | IMPOUNDING | | |
| | | 2009/2010 | GST | TOTAL |
| Abandoned Vehicles | | | | |
| Charges for seizure, taking custody, removal, keeping and releasing vehicle | | | | |
| a) Examination and valuation of vehicle | | \$ 75.00 | Nil | \$ 75.00 |
| b) Photographs | | \$ 25.00 | Nil | \$ 25.00 |
| c) Notice to Police | | \$ 50.00 | Nil | \$ 50.00 |
| d) Advertising Charges | | \$ 40.00 | Nil | \$ 40.00 |
| + ADD | | cost | Nil | cost |
| e) Notification | | \$ 30.00 | Nil | \$ 30.00 |
| f) Release Fee | | \$ 50.00 | Nil | \$ 50.00 |
| g) Towing and Removal | | \$ 40.00 | Nil | \$ 40.00 |
| + ADD | | cost | Nil | cost |
| h) Charges for keeping vehicle in custody per day | | \$ 25.00 | Nil | \$ 25.00 |
| Impounding of Abandoned Shopping Trolleys | | | | |
| | | \$ 80.00 | Nil | \$ 80.00 |
| SERVICE PROVIDED | | ANIMAL CONTROL | | |
| | | 2009/2010 | GST | TOTAL |

WALGETT SHIRE COUNCIL AGENDA

REGISTRATION

| | | | |
|---|-----------|-----|-----------|
| Desexed Cat or Dog | \$ 40.00 | Nil | \$ 40.00 |
| Desexed Cat or Dog owned by Pensioner | \$ 15.00 | Nil | \$ 15.00 |
| Entire (not desexed) Cat or Dog | \$ 150.00 | Nil | \$ 150.00 |
| Entire (not desexed) Cat or Dog owned by a Registered Breeder | \$ 40.00 | Nil | \$ 40.00 |
| Assistance Dogs | Free | Nil | Free |
| Micro chipping | \$ 55.00 | Nil | \$ 55.00 |

IMPOUNDED CATS & DOGS

| | | | |
|--|----------|-----|----------|
| Dog and Cat Impounding Release Fee | \$ 30.00 | Nil | \$ 30.00 |
| Dog and Cat Impounding Sustenance <i>per day</i> | \$ 25.00 | Nil | \$ 25.00 |

SALE OF CATS & DOGS

| | | | |
|--|----------------------------|---------|----------|
| All animals are to be desexed and vaccinated | Discounted veterinary fees | | |
| + ADD (administration fees) | \$ 18.18 | \$ 1.82 | \$ 20.00 |

IMPOUNDED HORSES ETC

| | | | |
|--|------------------------|-----|----------|
| Administration Costs for impounded horses, cattle, goats and sheep:- | Actual veterinary fees | | |
| + ADD (administration fees) | \$ 40.00 | Nil | \$ 40.00 |
| a) Entry of Impounding | \$ 30.00 | Nil | \$ 30.00 |
| b) Entry of Release | \$ 15.00 | Nil | \$ 15.00 |
| c) Advertising | cost | Nil | cost |
| + ADD (administration fees) | \$ 25.00 | Nil | \$ 25.00 |
| d) Notice of Impounding | \$ 30.00 | Nil | \$ 30.00 |
| e) Transportation to pound | cost | Nil | cost |
| + ADD (administration fees) | \$ 40.00 | Nil | \$ 40.00 |

DRIVING FEES

| | | | |
|--|----------|-----|----------|
| Rates for driving or taking to pound, horses, asses, mules, cows or camels | | | |
| 1st Animal <i>per km</i> | \$ 0.80 | Nil | \$ 0.80 |
| 2nd Animal <i>per km</i> | \$ 0.60 | Nil | \$ 0.60 |
| Additional Animals <i>per km</i> | \$ 0.33 | Nil | \$ 0.33 |
| Driving Fees | | | |
| <i>(Owned by the same person and impounded at the one time)</i> | | | |
| 0 - 100 sheep <i>per km</i> | \$ 2.00 | Nil | \$ 2.00 |
| Each additional 100 sheep (or part thereof) <i>per km</i> | \$ 1.00 | Nil | \$ 1.00 |
| Driving Fees - Every goat or pig <i>each</i> | \$ 1.00 | Nil | \$ 1.00 |
| Sustenance - Horses, cattle, goats and sheep | | | |
| Cattle and Horses (Weekdays) <i>each</i> | \$ 5.00 | Nil | \$ 5.00 |
| Cattle and Horses (Weekends & Public Holidays) <i>each</i> | \$ 10.00 | Nil | \$ 10.00 |
| <i>(Minimum charge of \$40.00 per day per owner)</i> | | | |

SERVICE PROVIDED

CONSTRUCTION AND COMPLYING DEVELOPMENT CERTIFICATES

| | 2009/2010 | GST | TOTAL |
|--|--------------------------------|-----|-----------|
| (i) <\$5,000 | \$ 50.00 | Nil | \$ 50.00 |
| + ADD | 0.5% x proposed building cost | | |
| (ii) >\$5,000 and < \$100,000 | \$ 50.00 | Nil | \$ 50.00 |
| + ADD | 0.35% x proposed building cost | | |
| (iii) >\$100,000 and <\$250,000 | \$ 407.50 | Nil | \$ 407.50 |
| + ADD | 0.2% x proposed building cost | | |
| (iv) >\$250,000 | \$ 707.50 | Nil | \$ 707.50 |
| + ADD | 0.1% x proposed building cost | | |
| Lodgement with Council of a: | \$ 30.00 | Nil | \$ 30.00 |
| • A Complying Development Certificate, | | | |
| • A Construction Certificate, | | | |
| • An occupation certificate, OR | | | |
| • A subdivision certificate, | | | |
| issued by a private certifier | | | |

WALGETT SHIRE COUNCIL AGENDA

| SERVICE PROVIDED | | CONSTRUCTION AND COMPLYING DEVELOPMENT CERTIFICATES | | |
|---|------------------------|---|--------------------------------|----------|
| | | 2009/2010 | GST | TOTAL |
| Construction Certificate and Complying Development Certificate modification fee | | | | |
| Class 1,10 | <i>per application</i> | \$ 30.00 | Nil | \$ 30.00 |
| Class 2-9 | <i>per application</i> | | 30% x original application fee | |

| SERVICE PROVIDED | | BUILDING/PLANNING CERTIFICATES | | |
|--|---|--------------------------------|-----|-----------|
| | | 2009/2010 | GST | TOTAL |
| Outstanding Notices Certificate (S.735A of the Local Government Act) | | \$ 50.00 | Nil | \$ 50.00 |
| Orders Certificate (s.121ZP of the Environmental Planning and Assessment Act 1979) | | \$ 50.00 | Nil | \$ 50.00 |
| Planning Certificates (S.149 (2)) | | \$ 40.00 | Nil | \$ 40.00 |
| Planning Certificate with additional information (S.149 (2) & (5)) | | \$ 100.00 | Nil | \$ 100.00 |
| Swimming Pool Certificate of compliance | | \$ 50.00 | Nil | \$ 50.00 |
| Swimming Pool Certificate of exemption | | \$ 50.00 | Nil | \$ 50.00 |
| Building certificate - DOMESTIC (class 1 together with any class 10 on the site) | <i>per dwelling contained in the building</i> | \$ 210.00 | Nil | \$ 210.00 |
| Building certificate - COMMERCIAL (< 2000m2) | | | | |
| - First 200m2 | | \$ 210.00 | Nil | \$ 210.00 |
| - Next 200-2000m2 | <i>per m2</i> | \$ 0.42 | Nil | \$ 0.42 |
| Building certificate - COMMERCIAL (> 2000m2) | | | | |
| - First 2000m2 | | \$ 966.00 | Nil | \$ 966.00 |
| - Next 2000m2 + | <i>per m2</i> | \$ 0.06 | Nil | \$ 0.06 |
| Additional Inspections, where more than one inspection is necessary | | \$ 75.00 | Nil | \$ 75.00 |
| Copy of Building Certificate | | \$ 10.00 | Nil | \$ 10.00 |

| SERVICE PROVIDED | | BUILDING/PLANNING PLANS | | |
|--|----------------------------------|-------------------------|--------------------------|----------|
| | | 2009/2010 | GST | TOTAL |
| Stamping of additional plans and specifications when Construction Certificate approved | | | | |
| 0-4 instances | | Free | Free | Free |
| 5+ instances | <i>each</i> | \$ 10.00 | Nil | \$ 10.00 |
| Copy of Building Plans | | \$ 40.00 | Nil | \$ 40.00 |
| + ADD | | | Standard Copying Charges | |
| Certified copies of a document, plan or map (under section 150(2) of the Environmental Planning and Assessment Act 1979) | <i>per document, plan or map</i> | \$ 40.00 | Nil | \$ 40.00 |

| SERVICE PROVIDED | | MANDATORY INSPECTIONS | | |
|--------------------------------|----------------------|-----------------------|----------|-----------|
| | | 2009/2010 | GST | TOTAL |
| BCA 1a or 1b (domestic) | | | | |
| - new building up to \$100,000 | <i>7 Inspections</i> | \$ 320.00 | \$ 32.00 | \$ 352.00 |
| - new building over \$100,000 | <i>7 Inspections</i> | \$ 409.09 | \$ 40.91 | \$ 450.00 |

WALGETT SHIRE COUNCIL AGENDA

| | | | | |
|---|--|-----------|----------|-----------|
| - minor alterations & additions | 1 Inspection | \$ 80.00 | \$ 8.00 | \$ 88.00 |
| - major alterations & additions | 4 Inspections | | | \$ 352.00 |
| BCA 2,3 or 4 (commercial) | | | | |
| - Up to \$500,000 | 5 Inspections | \$ 400.00 | \$ 40.00 | \$ 440.00 |
| - Over \$500,000 | 9 Inspections Typically | \$ 720.00 | \$ 72.00 | \$ 792.00 |
| BCA 10a or 10b | 2 Inspections | \$ 156.36 | \$ 15.64 | \$ 172.00 |
| BCA 5,6,7 or 8 (commercial) | | | | |
| - Up to \$250,000 | 4 Inspections | \$ 320.00 | \$ 32.00 | \$ 352.00 |
| - Over \$250,000 | 7 Inspections | \$ 560.00 | \$ 56.00 | \$ 616.00 |
| BCA 9a, 9b, or 9c (commercial) | | | | |
| - Up to \$1.0M | 9 Inspections Typically | \$ 720.00 | \$ 72.00 | \$ 792.00 |
| - Over \$1.0M | Fees Calculated based on number & complexity of inspections required | | | |
| Pool | | | | |
| - inground | 5 Inspections incl. fences | \$ 320.00 | \$ 32.00 | \$ 352.00 |
| - above ground | 2 Inspections incl. fences | \$ 156.36 | \$ 15.64 | \$ 172.00 |
| Fencing | 1 Inspection | \$ 80.00 | \$ 8.00 | \$ 88.00 |
| Additional or repeat inspections | each | \$ 80.00 | \$ 8.00 | \$ 88.00 |
| Restumping of Buildings. | 2 Inspections | \$ 156.36 | \$ 15.64 | \$ 172.00 |
| Demolition (where requested) | | | | |
| - With asbestos | 3 Inspections | \$ 240.00 | \$ 24.00 | \$ 264.00 |
| - Without asbestos | 2 Inspections | \$ 156.36 | \$ 15.64 | \$ 172.00 |
| Manufactured home or moveable dwelling (S.68) | 3 Inspections | \$ 240.00 | \$ 24.00 | \$ 264.00 |
| Requested inspections of slab, frames, etc on commercial basis for work not associated with a CC or CDC | per inspection | \$ 90.91 | \$ 9.09 | \$ 100.00 |

| SERVICE PROVIDED | INSPECTIONS - HEALTH | 2009/2010 | GST | TOTAL |
|---|----------------------|-----------|-----|-----------|
| Inspection fee on behalf of a Private Certifier where Council is not the issuer of the Construction Certificate or Complying Development Certificate (per inspection) | per inspection | \$ 150.00 | Nil | \$ 150.00 |
| Hair, Beauty or Skin Penetration Premises Inspection Fee | | \$ 100.00 | Nil | \$ 100.00 |
| Food Premise Inspection Fee | | \$ 100.00 | Nil | \$ 100.00 |
| Trade waste inspection | | \$ 100.00 | Nil | \$ 100.00 |

| SERVICE PROVIDED | BUILDING/PLANNING RESEARCH | 2009/2010 | GST | TOTAL |
|--|----------------------------|-----------|---------|-----------|
| In depth advice or research by professional staff not covered by other fees or charges | per hour | \$ 80.00 | \$ 8.00 | \$ 88.00 |
| (Minimum Charge \$88.00) | per km travelling | \$ 0.91 | \$ 0.09 | \$ 1.00 |
| Administrative Fee for searching Development Services Records | per hour | \$ 40.00 | \$ 4.00 | \$ 44.00 |
| List of Development Applications or Construction Certificates, digital format only | | | | |
| 6 months | | \$ 80.00 | Nil | \$ 80.00 |
| 12 months | | \$ 100.00 | Nil | \$ 100.00 |
| Existing Use - Written Response | minimum | \$ 70.00 | Nil | \$ 70.00 |
| Rezoning enquiry requiring written response | minimum | \$ 140.00 | Nil | \$ 140.00 |

WALGETT SHIRE COUNCIL AGENDA

| SERVICE PROVIDED | ACTIVITY - STRUCTURES AND PUBLIC ENTERTAINMENT | | |
|--|--|-----|-----------|
| | 2009/2010 | GST | TOTAL |
| Activity Approval A1 - Install manufactured home, moveable dwelling, etc on land | \$ 400.00 | Nil | \$ 400.00 |

| SERVICE PROVIDED | ACTIVITY - PLUMBING | | |
|---|---------------------|-----|-------------|
| | 2009/2010 | GST | TOTAL |
| Activity Approval B1 - Water Supply Work | | | |
| a) new service | \$ 150.00 | Nil | \$ 150.00 |
| b) modify existing | \$ 75.00 | Nil | \$ 75.00 |
| Activity Approval B2 - Draw and Sell Water from Council Supply <i>per annum</i> | \$ 200.00 | Nil | \$ 200.00 |
| Activity Approval B3 - Water Connection or Meter - STANDARD CONNECTIONS | | | |
| <i>All prices include water meters</i> | | | |
| standard single 20mm water connection (raw or filtered) | \$ 700.00 | Nil | \$ 700.00 |
| dual 20mm water connection (raw and filtered) | \$ 950.00 | Nil | \$ 950.00 |
| single 25mm water connection (raw or filtered) | \$ 800.00 | Nil | \$ 800.00 |
| dual 25mm water connection (raw and filtered) | \$ 1,100.00 | Nil | \$ 1,100.00 |
| Activity Approval B3 - Water Connection or Meter - NON-STANDARD CONNECTIONS | | | |
| For services greater than 25mm | cost | Nil | cost |
| For relocation or replacement of services with a larger service | cost | Nil | cost |
| Activity Approval B3 & B4 - Water & sewer | | | |
| Disconnection from council water & sewer mains | \$ 300.00 | Nil | \$ 300.00 |
| Reconnection (where existing meter in place) | \$ 100.00 | | \$ 100.00 |
| Activity Approval B4 - Sewerage Work | | | |
| a) new service | \$ 180.00 | Nil | \$ 180.00 |
| b) modify existing | \$ 80.00 | Nil | \$ 80.00 |
| Activity Approval B5 - Stormwater Drainage | | | |
| a) new service | \$ 100.00 | Nil | \$ 100.00 |
| b) modify existing | \$ 50.00 | Nil | \$ 50.00 |
| Activity Approval B6 - Connect private sewer to public sewer <i>per dwelling</i> | \$ 200.00 | Nil | \$ 200.00 |
| Activity Approval - combined application <i>per dwelling</i> <i>applications are lodged at same time with a single plumber</i> | \$ 200.00 | Nil | \$ 200.00 |

| SERVICE PROVIDED | ACTIVITY - WASTE | | |
|--|------------------|-----|-----------|
| | 2009/2010 | GST | TOTAL |
| Activity Approval C4 - Dispose of Waste into a Council Sewer | \$ 100.00 | Nil | \$ 100.00 |
| Activity Approval C3, Place a Waste Storage Container in a public place <i>per bin</i> | \$ 60.00 | Nil | \$ 60.00 |
| drain connected to any such device or facility. | | | |
| a) Connected to Council System | \$ 80.00 | Nil | \$ 80.00 |
| b) Domestic on site sewerage management facility, e.g. septic tank | \$ 100.00 | Nil | \$ 100.00 |
| Activity Approval C6 - Operate a system of sewerage management (within the meaning of Section 68A) | | | |
| a) up to 2 systems on a single property | \$ 30.00 | Nil | \$ 30.00 |
| b) each for additional systems | \$ 10.00 | Nil | \$ 10.00 |

| SERVICE PROVIDED | ACTIVITY - COMMUNITY LAND | | |
|------------------|---------------------------|--|--|
|------------------|---------------------------|--|--|

WALGETT SHIRE COUNCIL AGENDA

| | 2009/2010 | GST | TOTAL |
|--|-----------|-----|-----------|
| Activity Approval D1 - Engage in a Trade or Business (<i>Nil for a non profit community organisation with appropriate public liability insurance</i>) | \$ 200.00 | Nil | \$ 200.00 |
| Activity Approval D2 - Direct or procure a theatrical, musical or other entertainment for public (<i>Nil for a non profit community organisation with appropriate public liability insurance</i>) | \$ 100.00 | Nil | \$ 100.00 |
| Activity Approval D3 - Construct a temporary enclosure for the purpose of entertainment (<i>Nil for a non profit community organisation with appropriate public liability insurance</i>) | \$ 100.00 | Nil | \$ 100.00 |
| Activity Approval D4 - For a fee or reward, play a musical instrument or sing (<i>Nil for a non profit community organisation with appropriate public liability insurance</i>) | \$ 100.00 | Nil | \$ 100.00 |

| SERVICE PROVIDED | ACTIVITY - PUBLIC ROADS | | |
|--|-------------------------|-----|-----------|
| | 2009/2010 | GST | TOTAL |
| Activity Approval E1 - Swing or hoist goods over any part of a public road by means of a lift, hoist or tackle | \$ 200.00 | Nil | \$ 200.00 |
| road or outside a shop window etc | \$ 100.00 | Nil | \$ 100.00 |

| SERVICE PROVIDED | ACTIVITY - OTHER | | |
|--|------------------|-----|-----------|
| | 2009/2010 | GST | TOTAL |
| Activity Approval F2 - Operate a caravan park or camping ground | | | |
| a) Caravan Site | \$ 6.00 | Nil | \$ 6.00 |
| b) Camping Site | \$ 1.65 | Nil | \$ 1.65 |
| (<i>Minimum Charge \$100.00</i>) | | | |
| Activity Approval F4 - Install a domestic oil or solid fuel heating appliance, other than a portable appliance | \$ 80.00 | Nil | \$ 80.00 |
| Activity Approval F5 - Install or operate amusement devices (within the meaning of the Construction Safety Act 1912) | | | |
| a) First device | \$ 60.00 | Nil | \$ 60.00 |
| b) Subsequent devices * | \$ 40.00 | Nil | \$ 40.00 |
| <i>the same time</i> | | | |
| Activity Approval F7 - Use a standing vehicle or any article for the purpose of selling any article in a public place <i>per annum</i> | \$ 200.00 | Nil | \$ 200.00 |
| Miscellaneous Activity Approvals - Any Section 68 Local Government Act 1993 Activity Approval not referred to above | \$ 100.00 | Nil | \$ 100.00 |

| SERVICE PROVIDED | GIS MAPS AND DATA | | |
|--|-------------------|----------|-----------|
| | 2009/2010 | GST | TOTAL |
| Drainage Diagram | \$ 22.00 | Nil | \$ 22.00 |
| GIS Data owned by Council <i>DVD</i> | \$ 100.00 | \$ 10.00 | \$ 110.00 |
| E.g. Urban aerial photos, water main data, sewer main data, zoning data <i>Nil for Government Authorities, Community Groups and Non Profit Groups</i> | | | |
| GIS Maps | | | |
| a) Colour A1 | \$ 54.55 | \$ 5.45 | \$ 60.00 |
| b) Colour A0 | \$ 90.91 | \$ 9.09 | \$ 100.00 |
| c) Black and White up to A3 | \$ 20.00 | \$ 2.00 | \$ 22.00 |

| SERVICE PROVIDED | ENGINEERING - PLANT HIRE | | |
|------------------|--------------------------|--|--|
|------------------|--------------------------|--|--|

WALGETT SHIRE COUNCIL AGENDA

| | 2009/2010 | GST | TOTAL |
|---------------------------------------|---------------------------------------|-----|-------|
| Brentwood Trailer / Truck Combination | Quote given on request (includes GST) | | |
| Jackpick, Compressor and Operator | Quote given on request (includes GST) | | |
| Loader | Quote given on request (includes GST) | | |
| Backhoe / Loader | Quote given on request (includes GST) | | |
| Water Tanker (11,800L) | Quote given on request (includes GST) | | |
| Tractor / Slasher / Mower - Large | Quote given on request (includes GST) | | |
| Tractor / Slasher / Mower - Small | Quote given on request (includes GST) | | |
| Crane Truck | Quote given on request (includes GST) | | |
| Skid Steer and Attachments | Quote given on request (includes GST) | | |
| Trader Truck | Quote given on request (includes GST) | | |
| Concrete Saw | Quote given on request (includes GST) | | |
| Truck - 7 Tonne | Quote given on request (includes GST) | | |
| Roller | Quote given on request (includes GST) | | |
| Grader | Quote given on request (includes GST) | | |

- * Availability of most plant is limited and Council reserves the right to deny the availability of any plant not in a serviceable
 * All plant must be hired with a Council employee as operator

| SERVICE PROVIDED | | ENGINEERING - SHOWGROUNDS, SPORTS GROUNDS | | | |
|--|---------------------|---|---------|-------|----------|
| | | 2009/2010 | GST | TOTAL | |
| Bond - Refundable | | | | | |
| Showgrounds | per user | \$ 1,000.00 | Nil | \$ | 1,000.00 |
| Sports Grounds | per user | \$ 250.00 | Nil | \$ | 250.00 |
| <i>Cost of any cleaning / repairs after function, and loss of keys to be borne by hirer.</i> | | | | | |
| <i>Bond deposited into Council's Bank Account</i> | | | | | |
| Portable Kitchen | | | | | |
| Bond | | \$ 250.00 | Nil | \$ | 250.00 |
| Fees | per day | \$ 90.91 | \$ 9.09 | \$ | 100.00 |
| Truck delivery of the portable kitchen | per hour | \$ 90.91 | \$ 9.09 | \$ | 100.00 |
| Gazebo | | | | | |
| Bond | | \$ 100.00 | Nil | \$ | 100.00 |
| Fees | per day | \$ 9.09 | \$ 0.91 | \$ | 10.00 |
| <i>Bond deposited into Council's Bank Account</i> | | | | | |
| Sanitary Bins | per bin per booking | \$ 22.73 | \$ 2.27 | \$ | 25.00 |
| Chairs & Tables | | | | | |
| Bond | | \$ 100.00 | Nil | \$ | 100.00 |
| Chairs | each per day | \$ 10.91 | \$ 1.09 | \$ | 12.00 |
| Tables | each per day | \$ 0.91 | \$ 0.09 | \$ | 1.00 |
| Cool Room | per day | \$ 31.82 | \$ 3.18 | \$ | 35.00 |
| <i>Showground/Racecourse</i> | | | | | |
| Travelling Microphone (Any event) | | | | | |

WALGETT SHIRE COUNCIL AGENDA

| | | | | | | | |
|---|------------------------------|----|--------|-----|-------|--------|--------|
| Bond | | \$ | 250.00 | Nil | \$ | 250.00 | |
| Fees | per day | \$ | 9.09 | \$ | 0.91 | \$ | 10.00 |
| Bond deposited into Council's Bank Account | | | | | | | |
| Floodlights Bar and Surrounding Area | per day | \$ | 13.64 | \$ | 1.36 | \$ | 15.00 |
| Showground/Racecourse (maximum of 7 days for booked events only) (Minimum Charge \$30.00 per booking) | | | | | | | |
| Floodlights | per day | \$ | 33.64 | \$ | 3.36 | \$ | 37.00 |
| Showground/Racecourse Arena | | | | | | | |
| Electricity/Camping Showground/Racecourse/Sportsgrounds (maximum of 7 days for booked events only) | | | | | | | |
| - Individual | per day | \$ | 4.55 | \$ | 0.45 | \$ | 5.00 |
| - Organisation | per day | \$ | 9.09 | \$ | 0.91 | \$ | 10.00 |
| Line Marking - Sportsgrounds | per season (12 month period) | \$ | 227.27 | \$ | 22.73 | \$ | 250.00 |
| Floodlights - Sportsgrounds | per night | \$ | 22.73 | \$ | 2.27 | \$ | 25.00 |
| | per season | \$ | 227.27 | \$ | 22.73 | \$ | 250.00 |

| SERVICE PROVIDED | | ENGINEERING - HALLS | | | | | |
|--|---------------|---------------------|--------|-----|------|--------|--------|
| | | 2009/2010 | | GST | | TOTAL | |
| Bond - Refundable | per user | \$ | 250.00 | Nil | \$ | 250.00 | |
| For all Halls Cost of any cleaning / repairs after function, and loss of keys to be borne by hirer. Bond deposited into Council's Bank Account | | | | | | | |
| Function - Collarenebri | | | | | | | |
| Combined | per day | \$ | 90.91 | \$ | 9.09 | \$ | 100.00 |
| Supper Room | per day | \$ | 45.45 | \$ | 4.55 | \$ | 50.00 |
| Main Hall | per day | \$ | 63.64 | \$ | 6.36 | \$ | 70.00 |
| Meetings - Collarenebri | | | | | | | |
| Meeting Room | per day | \$ | 4.55 | \$ | 0.45 | \$ | 5.00 |
| Supper Room | per day | \$ | 13.64 | \$ | 1.36 | \$ | 15.00 |
| Main Hall | per day | \$ | 63.64 | \$ | 6.36 | \$ | 70.00 |
| Function - Rowena, Carinda and Burren Junction | | | | | | | |
| Combined | per day | \$ | 22.73 | \$ | 2.27 | \$ | 25.00 |
| Supper Room | per day | \$ | 13.64 | \$ | 1.36 | \$ | 15.00 |
| Main Hall | per day | \$ | 13.64 | \$ | 1.36 | \$ | 15.00 |
| Meetings - Rowena, Carinda and Burren Junction | | | | | | | |
| Supper Room | per day | \$ | 7.27 | \$ | 0.73 | \$ | 8.00 |
| Main Hall | per day | \$ | 7.27 | \$ | 0.73 | \$ | 8.00 |
| Cleaning - All Halls | per hour | \$ | 31.82 | \$ | 3.18 | \$ | 35.00 |
| + ADD | per km travel | \$ | 0.61 | \$ | 0.06 | \$ | 0.67 |

| SERVICE PROVIDED | | ENGINEERING - COUNCIL CHAMBERS/MEETING ROOM | | | |
|---|---------|---|-----|-------|--------|
| | | 2009/2010 | GST | TOTAL | |
| Council Chamber/Meeting room (Non profit organisations are exempt) | | | | | |
| Meeting Room | per day | \$ 50.00 | Nil | \$ | 50.00 |
| Back of Council Chambers | per day | \$ 70.00 | Nil | \$ | 70.00 |
| Council Chambers | per day | \$ 100.00 | Nil | \$ | 100.00 |

WALGETT SHIRE COUNCIL AGENDA

| SERVICE PROVIDED | | ENGINEERING - SALEYARDS | | | |
|--------------------------------|------------------------------------|-------------------------|---------|----------|--|
| | | 2009/2010 | GST | TOTAL | |
| Saleyard Fees | | | | | |
| Yard Dues - Cattle Sold | <i>per head</i> | \$ 3.18 | \$ 0.32 | \$ 3.50 | |
| Yard Dues - Store Cattle Sold | <i>per head</i> | \$ 2.09 | \$ 0.21 | \$ 2.30 | |
| Yard Dues - Horses | <i>per head</i> | \$ 11.36 | \$ 1.14 | \$ 12.50 | |
| Yard Dues - Bulls | <i>per head</i> | \$ 11.36 | \$ 1.14 | \$ 12.50 | |
| Private Weighing of Cattle | <i>per head</i> | \$ 3.18 | \$ 0.32 | \$ 3.50 | |
| Casual use of yards for sheep | <i>per 1,000 (or part thereof)</i> | \$ 26.27 | \$ 2.63 | \$ 28.90 | |
| Casual use of yards for cattle | <i>per 100 (or part thereof)</i> | \$ 28.64 | \$ 2.86 | \$ 31.50 | |

| SERVICE PROVIDED | | ENGINEERING - WALGETT SWIMMING POOL | | | |
|---------------------------|--|-------------------------------------|----------|-----------|--|
| | | 2009/2010 | GST | TOTAL | |
| Family Season Ticket | | \$ 227.27 | \$ 22.73 | \$ 250.00 | |
| Single Season Ticket | | \$ 109.09 | \$ 10.91 | \$ 120.00 | |
| Adult (+child under 2yrs) | | \$ 1.82 | \$ 0.18 | \$ 2.00 | |
| Children | | \$ 1.82 | \$ 0.18 | \$ 2.00 | |

| SERVICE PROVIDED | | ENGINEERING - LIGHTNING RIDGE SWIMMING POOL | | | |
|--|-------------------|---|----------|-----------|--|
| | | 2009/2010 | GST | TOTAL | |
| Family Season Ticket (2 Adults + 2 Children) | | \$ 200.00 | \$ 20.00 | \$ 220.00 | |
| For extra Child | | \$ 9.09 | \$ 0.91 | \$ 10.00 | |
| Single Child Season Ticket | | \$ 118.18 | \$ 11.82 | \$ 130.00 | |
| Single Adult Season Ticket | | \$ 136.36 | \$ 13.64 | \$ 150.00 | |
| Child under the age of 16 years | | \$ 2.73 | \$ 0.27 | \$ 3.00 | |
| Adult and Child over the age of 16 years | <i>per person</i> | \$ 2.73 | \$ 0.27 | \$ 3.00 | |

| SERVICE PROVIDED | | ENGINEERING - LIGHTNING RIDGE SWIMMING POOL AND THEME PARK | | | |
|--|-------------------|--|----------|-----------|--|
| | | 2009/2010 | GST | TOTAL | |
| Family Season Ticket (2 Adults + 2 Children) | | \$ 359.09 | \$ 35.91 | \$ 395.00 | |
| For extra Child | | \$ 9.09 | \$ 0.91 | \$ 10.00 | |
| Single Adult/Child Season Ticket | | \$ 227.27 | \$ 22.73 | \$ 250.00 | |
| Adult and Child | <i>per person</i> | \$ 5.00 | \$ 0.50 | \$ 5.50 | |

| SERVICE PROVIDED | | ENGINEERING - CARINDA SWIMMING POOL | | | |
|----------------------|-------------------|-------------------------------------|---------|----------|--|
| | | 2009/2010 | GST | TOTAL | |
| Family Season Ticket | | \$ 36.36 | \$ 3.64 | \$ 40.00 | |
| Single Season Ticket | | \$ 18.18 | \$ 1.82 | \$ 20.00 | |
| Adult and Child | <i>per person</i> | \$ 2.27 | \$ 0.23 | \$ 2.50 | |

* All tickets \$5.00 deposit on key

WALGETT SHIRE COUNCIL AGENDA

SERVICE PROVIDED ENGINEERING - COLLARENEBRI SWIMMING POOL

| | | 2009/2010 | GST | TOTAL |
|----------------------|-------------------|-----------|----------|-----------|
| Family Season Ticket | | \$ 136.36 | \$ 13.64 | \$ 150.00 |
| Single Season Ticket | | \$ 68.18 | \$ 6.82 | \$ 75.00 |
| Adult and Child | <i>per person</i> | \$ 1.82 | \$ 0.18 | \$ 2.00 |

SERVICE PROVIDED ENGINEERING - BURREN JUNCTION SWIMMING POOL

| | | 2009/2010 | GST | TOTAL |
|---------------------------|--|-----------|---------|----------|
| Family Season Ticket | | \$ 81.82 | \$ 8.18 | \$ 90.00 |
| Single Season Ticket | | \$ 45.45 | \$ 4.55 | \$ 50.00 |
| Adult | | \$ 2.73 | \$ 0.27 | \$ 3.00 |
| Child | | \$ 1.82 | \$ 0.18 | \$ 2.00 |
| Child under 5 year of age | | | | Free |

SERVICE PROVIDED ENGINEERING - WATER SUPPLY INVESTIGATION

| | | 2009/2010 | GST | TOTAL |
|----------------------------------|--|-----------|----------|-----------|
| Fire Flow Investigation | | \$ 200.00 | \$ 20.00 | \$ 220.00 |
| Max / Minimum Pressure Enquiries | | \$ 118.18 | \$ 11.82 | \$ 130.00 |

SERVICE PROVIDED ENGINEERING - WALGETT AERODROME

| | | 2009/2010 | GST | TOTAL |
|---|--|-------------|-----------|-------------|
| Casual Rental | <i>per week</i> | \$ 45.45 | \$ 4.55 | \$ 50.00 |
| Rental of Hangar Space at Walgett Aerodrome | <i>(or part thereof for less than 4 weeks)</i> | | | |
| Monthly Rental | <i>per month</i> | \$ 136.36 | \$ 13.64 | \$ 150.00 |
| Rental of Hangar Space at Walgett Aerodrome | <i>(or part thereof for periods exceeding 4 weeks)</i> | | | |
| Annual Rental | <i>per annum</i> | \$ 1,363.64 | \$ 136.36 | \$ 1,500.00 |
| Rental of Hangar Space at Walgett Aerodrome | | | | |

SERVICE PROVIDED ENGINEERING

| | | 2009/2010 | GST | TOTAL |
|---|---------------|-----------|---------|-----------|
| Garbage Bin - New Mobile Garbage Bins (MGB) | | | | |
| - 240L | <i>each</i> | \$ 65.00 | \$ 6.50 | \$ 71.50 |
| - 360L | <i>each</i> | \$ 95.00 | \$ 9.50 | \$ 104.50 |
| Compost Bin - New Bin | <i>each</i> | \$ 54.55 | \$ 5.45 | \$ 60.00 |
| Worm Farm - New | <i>each</i> | \$ 70.00 | \$ 7.00 | \$ 77.00 |
| Solid Septic Waste Management | <i>per m3</i> | \$ 15.00 | \$ 1.50 | \$ 16.50 |
| Dump Solid Septic Waste | | | | |

12. HOUSING REPORT

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf - Director
FILE NUMBER: 005/02/09/00

Summary:

The housing units in Arthur Street are nearing completion and housing stock has to be placed on the market to raise additional funds to offset costs.

Discussion (including issues and background):

Attached is a list of housing stock and a copy of the Housing Committee Minutes which determined an initial list of stock to be sold. Also attached are Minutes which identify staff positions, the occupants of which, are eligible for rent subsidies in respect of Council housing. The decision identifying housing stock to be sold was made on the basis of selling that stock which will incur high maintenance costs in coming years while trying to avoid major disruptions to staff housing arrangements.

The Department of Local Government has indicated that, although they don't encourage the practice of Council selling housing stock to staff, it is not contrary to requirements. The exception to that is for S716 - sale of land for unpaid rates - when staff or councillors are required to purchase at auction.

Council can decide to give first offer of sale to current occupants should it wish to.

Apart from the existing restricted funds of \$500,012, the shortfall in funds following the sale of housing stock will need to be raised by way of a bank loan. Using estimated market value for the identified housing stock, it is anticipated that the loan will need to be for \$600,000.

Any changes in monies raised from the sale of housing stock will result in changes to the loan requirement and the subsequent annual repayments i.e. if more money is raised then less money is required from loans and lower repayments are incurred and if less money is raised then more loan monies are required with greater repayments.

Relevant Reference Documents:

Nil

Stakeholders:

Walgett Shire Council
Walgett Shire staff
Walgett Shire ratepayers

Financial Implications:

Income received from sale of housing stock to offset housing costs

Recommendations:

That Council:

- 1. Sell the dwellings nominated by Housing Committee as identified in the February 09 Minutes of the Housing Committee.**
- 2. Set a reserve price for each dwelling to be sold having regard to the most recent valuations and the advice of the Agents engaged to market the dwellings.**
- 3. Give first right of purchase at fair market value to the existing staff occupant at each dwelling.**

Attachments

List of Housing stock
Housing Committee Minutes

WALGETT SHIRE COUNCIL AGENDA

WALGETT SHIRE COUNCIL HOUSING LIST as at 1 OCTOBER 2008

1st October 2008

RESIDENTIAL PROPERTIES

| Town | Address | Dwelling Type | No. bedrooms | Lot/Sect/DP No. | Condition | Estimated Value |
|-----------------|----------------------|--------------------------|--------------|-----------------|---------------|-----------------|
| Walgett | 8 Euroka St. | Residence/single garage | 2-3 | 33/253488 | needs repair | *\$85,000 |
| Walgett | Flat 1/32 Euroka St. | Residence/share carport | 1 | K/414481 | needs repair | |
| Walgett | Flat 2/32 Euroka St | Residence/share carport | 1 | K/414481 | needs repair | *\$90,000 |
| Walgett | Flat 3/32 Euroka St | Residence/share carport | 1 | K414481 | needs repair | |
| Walgett | Aerodrome Road | Residence & Carport | 3 | 11/851116 | needs repair | \$80,000 |
| Walgett | 30 Montkeila Street | Residence(ON RESERVE) | 3 | 31/750313 | fair | \$100,000 |
| Walgett | 3 Montkeila Street | Residence & Carport | 3 | 25/229884 | good | \$245,000 |
| Walgett | 26 Euroka Street | Residence/Carport/Garage | 2 | 21/253488 | needs repair | 50,000 |
| Walgett | 5 Vaughan Place | Residence/Carport/Garage | 3 | 199/775242 | good | \$190,000 |
| Walgett | 6 Vaughan Place | Residence/Garage | 4 | 123/774648 | good | \$270,000 |
| Walgett | 16 Albert Street | Residence/Carport/Garage | 3 | 22/226373 | minor repairs | \$155,000 |
| Walgett | 45 Namoi Street | Residence & Garage | 3 | 101/713768 | good | \$105,000 |
| Walgett | 46 Euroka Street | Residence & Carport | 2 | 62/801975 | fair | *\$85,000 |
| Walgett | 1 O'Neill Court | Residence/Carport/Garage | 3 | 1/811508 | good | \$260,000 |
| Walgett | 4 O'Neill Court | Residence & Garage | 3 | 4/811508 | good | \$270,000 |
| Walgett | Racecourse | Residence (ON RESERVE) | 2 | 75/750291 | fair | \$90,000 |
| Lightning Ridge | 9 Gem Street | Residence & Garage | 3 | 1/23/758612 | good | \$135,000 |
| Lightning Ridge | 2 Lapkalle St | Residence & Garage | 3 | 23/837866 | good | \$230,000 |
| Lightning Ridge | 7 Cardinal Rd | Residence & 2 Garages | 3 | 50/803512 | good | \$235,000 |
| Lightning Ridge | Aerodrome Road | Residence & Carport | 2 | 161/862540 | good | \$180,000 |
| Collarenebri | 6 George Street | Residence & Carport | 2 | 1/220534 | fair | \$60,000 |

The above estimated valuations are based on fair market value as at 31 July 2008 supplied by C A Brown Associates, Moree.



MINUTES OF THE WALGETT SHIRE COUNCIL HOUSING COMMITTEE

The following are minutes of the Walgett Shire Council Housing Committee Meeting held on Tuesday 10th June 2008 commencing at 2:00pm in the General Manager's Office, Walgett.

PRESENT:

| | |
|------------------|--|
| Ray Kent | General Manager |
| Carole Medcalf | Director Corporate and Community Services |
| Matthew Goodwin | Director Planning and Regulations |
| Ian Taylor | Director Rural Infrastructure & Support Services |
| Danielle Osborne | Asset Officer |

APOLOGIES:

1.0 Confirmation of Minutes

The minutes of the previous meeting were provided to all Committee members.
Moved: Ray Kent Seconded : Ian Taylor Carried.

1.1 Correspondence Inwards:

1) Request from M Lovegrove for a change of residency
from 5 Vaughan Place to 3 Montkeila St., Walgett effective Wednesday
28th June, 2008.

1.0

2.0 GENERAL BUSINESS

1.1 Appointment of Chairperson and Minute Taker

The Committee appointed Carole Medcalf to the Chair and Danielle Osborne as minute taker.

1.2 Minutes of the previous meeting dated Wednesday, 29th November 2007

The minutes of the previous meeting were taken as read.

1.3 Review of Current Housing Policy

The Committee examined the most recent policy and concluded it needed to be updated. At present there are twenty-one (21) units and residences in Walgett, Lightning Ridge and Collarenebri ranging in quality of amenity and maintenance level from basic to executive accommodation.

Appendices to be reviewed:

Appendix A: Eligibility for Housing - Designated Positions

The executive team were to be given priority as follows:

General Manager, the Directors, Town Planner, Health & Building Surveyor, Records Manager, Finance Manager, HR Manager. Priority would then be given to Professional and Technical qualified staff and other positions e.g Asset Officer and GIS Co-ordinator. Staff would be billed at 30% of the current market rent.

Appendix B: Walgett Shire Council Housing List 2007. The list to be updated.

Appendix C: Residential Tenancy Agreements. Leases & Bonds to be checked.

Appendix D: Council Housing Committee. New committee formed 15/05/2008

1.4 **Schedule of Housing** determined the occupancy of the properties and the rents paid.

1.5 **Current Occupancy/agreements.**

The Committee agreed that occupancy agreements need to be checked and standardised. Corporate Services would follow up on current arrangements e.g. subsidy rates, letters of appointment etc.

1.6 Maintenance program and current maintenance being undertaken.

The Asset Officer to undertake a tenancy inspection report on all the residential properties to determine immediate maintenance issues and the costs associated with repairs.

There being no further business the meeting closed at 12.20pm.

Confirmed by:-

Chairperson



MINUTES OF THE WALGETT SHIRE COUNCIL HOUSING COMMITTEE

The following are minutes of the Walgett Shire Council Housing Committee Meeting held on Monday 23rd February, 2009 commencing at 9.00 am in the General Manager's Office.

PRESENT:

| | |
|------------------|--|
| Ray Kent | General Manager |
| Carole Medcalf | Director Corporate and Community Services |
| Matthew Goodwin | Director Planning and Regulatory Services |
| Ian Taylor | Director Rural Infrastructure & Support Services |
| Fred Coralde | Director Urban Infrastructure Services |
| Danielle Osborne | Asset Officer |

APOLOGIES: Nil

AGENDA

1.0 Confirmation of Minutes

The minutes of the previous meeting dated 16th September 2008 were not presented.

1.1 Identification of existing stock to be sold. Three recommended at this stage:

- 1) 32 Euroka Street (3 flats) (occupied by D. Osborne & J Picker)
- 2) 8 Euroka Street (occupied by Dave Callander & Katie Hook)
- 3) 26 Euroka Street (occupied by Les Greene)

1.2 Staff to be relocated to new dwellings

Staff eligible under the current housing policy.

1.3 Units to be offered for sale under strata title in the new development

1 x 3 bedroom and 2 x 2 bedroom

To be offered to Govt. departments e.g Police, Premiers Dept.

Education, Health and Docs.

Carole to provide a marketing programme and approach interested parties for their input.

Danielle to contact Real Estate Agents regarding the sale of stock.

Fred to arrange for the Strata Sub Division of block. Fred advised that present estimated date of completion of units is November, 2009.

1.3 Review of Housing Policy. To be reviewed at a later date.

Meeting closed ...9:55am

Confirmed by:-

Chairperson

13. LIGHTNING RIDGE LIBRARY

REPORTING SECTION: Corporate and Community Services

AUTHOR: Lianne Tasker –Manager Community Development & Tourism

FILE NUMBER: 003/08/09/38

Summary:

It is proposed that the Lightning Ridge Library opening hours be extended from 15 hours per week to 21 hours per week to meet the need of the Lightning Ridge community and to bring the Library into line with the Walgett Library opening hours.

Discussion (including issues and background):

The Lightning Ridge Library is currently open to the public from Tuesday to Saturday for a period of 15 hours per week.

Current budget for the Lightning Ridge Library consists of 17 Staff hours (15 hours of opening hours and 2 hours of cleaning). It is proposed that the Library be extended to 21 hours. This amounts to an additional 4 hours per week.

Community feedback indicates that there is support for the Library to increase its opening hours. In the 2008 Community Survey conducted by Council community members rated “**Library hours of operation**” as of high importance to them and of low performance by Council.

Library visitation supports the need for extended hours. Lightning Ridge Library recorded a visitation of 8424 people during the period July 08 – February 09.

The Walgett Library is open from Tuesday to Friday for a period of 20 hours per week. Walgett Library recorded a visitation of 3784 people during the period July 08 – February 09.

Relevant Reference Documents:

Walgett Shire Council Community Survey - 2008

Stakeholders:

Lightning Ridge community members, organisations, agencies and visitors with an interest in the Lightning Ridge Library.

Financial Implications:

The proposed staffing budget involves extending staff hours by 4 hours per week. The extension of hours will allow Council to offer a Traineeship of 15 hours per week. A Traineeship provides a revenue benefit of \$4,000.

Recommendations:

- 1. That the Lightning Ridge Library hours be extended to 21 hours per week.**

14. WALGETT DISTRICT HISTORICAL SOCIETY INC

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf – Director Corporate & Community Services
FILE NUMBER: 145/09/03/00

Summary:

Walgett District Historical Society Inc has asked that Council review their lease on the Old Council Chambers in combination with the former Masonic Lodge.

Discussion (including issues and background):

The Society has forwarded a report to Council which is attached.

Relevant Reference Documents:

Nil

Stakeholders:

Walgett Shire Council
Walgett District Historical Society Inc

Financial Implications:

Nil

Recommendations:

- 1. That Council receives and notes the attached report.**

Attachments

Report from Walgett District Historical Society Inc

Walgett District Historical Society Inc

P O Box 242, Walgett. 2832

President: Mrs Margaret Weber Ph 02 6828 1910, Mobile: 0428 281 910
Ass Secretary / Treasurer: Mrs E Duncan 6828 1560

3 April 2009

General Manager
Walgett Shire Council
P O Box 31
WALGETT

Attention: Carol. Medcalf

Dear Carol

Walgett District Historical Society Report

Please find enclosed a report from the Walgett District Historical Society.

We have issued Councillors and Staff an invitation to inspect the Masonic Building (and also the Old Council Chambers if they wish) before the next Walgett Shire Council Meeting or a date suitable for a visit.

It would be appreciated if you could advise the President Margaret Weber, 6828 1910, Mobile 0428 281 910 or by email of date and time that suits Council Members and Staff

Yours faithfully

M Weber

M Weber
President
Walgett Historical Society

Encl

FILE COPY

Carol: If you info this.

fred. 05/04/09
Siegfredo O Coraide
Director Urban Infrastructure Services
Walgett Shire Council

WALGETT DISTRICT HISTORICAL SOCIETY ACTIVITIES

Walgett District Historical Society has had a busy time since the latter half of 2008 and we have had some wonderful outcomes

Some members travelled to Swan Hill at the beginning of October to attend the Wolseley Weekend, taking with us several of our Nationally recognised Wolseley's experimental sheep shearing handpieces. These were of great interest and declared the "Gensis" of the modern day shearing machinery.

On our return from Swan Hill, five of our important Wolseley pieces, including the first handpiece to go into production, were collected and delivered to the National Museum of Australia in Canberra to be included in the new Australian Journeys Gallery, featuring immigrants who had migrated to Australia and who had done something worthwhile for our country. This exhibition was not due to open until late December or into January 2009, which was the case. Perhaps, some people may have seen the Collectors segment on the new gallery on the ABC 1 last Friday evening. Dr Martha Sear spoke about the Woollen Frock made in 1880. I did not catch the Wolseley exhibition, but it was about 3 metres from the woollen feature.

November saw the Historical Society, celebrate with an exhibition 100 Years of Rail to Walgett on 9 November and ran the Museum open full time for just over a week and thence opened on request. We had a large number of visitors and once again, lovely comments. We dismantled the exhibit in February and put up a small display which will be replaced by a display of Girl Guides and Brownies, Boy Scouts and Cubs. These will be on display in the pavilion over the two days of the Walgett Show before being returned to the rooms. Many local people have been with these organisations and will have a trip down memory lane when they look through the photograph albums.

The official opening of the Exhibition and Australian Journeys Gallery took place on 29 January. We received apologies from the Museum for the late receipt of the invitation and did not have much time to respond. However, President Margaret attended and thoroughly enjoyed the event. Walgett was very nicely featured with our artefacts and credits and photographs of the "Euroka" Shearing Shed and shearers. We had some great comments and have had enquiries about the development of the handpiece from as far afield as Western Australia. This exhibition at the National Museum of Australia in Canberra will run for two years and gives everyone an opportunity to inspect this worthwhile showing.

During the summer there were very few visitors to the Walgett District Historical Museum. However, we had numerous Family History requests which take quite a lot of research through the many books, newspapers, photographs and articles stored at the Old Council Chambers. We are not a Genealogical Society but add to what we have when the people enquiring pass onto us what they have found about their families. We recently had enquiries about Horatio W Smith, once Shire President and were able to provide the Grandson with a photograph and various items we found concerning him.

We are delighted to eventually have the Wolseley Earth Scoop out on public display at Trevallion Park. We are very grateful to Walgett Shire Council for the grant that enabled the Society to share this magnificent piece of early machinery with the public and to the Yeomans' for their great community spirit for construction of the cage enclosing the scoop, in assisting in reassembling the scoop and positioning it on the slab. When the plaque is in place, the scoop should make an interesting item for visitors and locals alike.

We have had a plaque made which was to be unveiled by John Wolseley, late May or June. However, I have received word from John that he will be away in France and Malaysia from this Monday and will not be available until September and not to wait for his return if we wish to have the plaque unveiled. However, he would be happy to perform the unveiling on his return if it is not done prior to his arriving back. We are considering the best or alternative plan to go with at this stage. The Historical Society Members would like Councillors and Staff to attend the ceremony of the unveiling of the plaque when a date and officiating person is decided. We will advise Council of this when we know a definite time and date.

The Historical Society is expecting a coach with 45 passengers on the Tuesday after Easter, ie Tuesday 13 April. These people will be shown through the Old Council Chambers and Masonic Building Museums, the Mini Wolseley Shearing shed and shed at the back of the Old Council Chambers. We purchased shelving with a Small Grant for Volunteers which was placed in the 2nd shed and will have a busy time over Easter getting the shed and artefacts cleaned for exhibition. The shed is unlined and therefore prone to heavy dust and vermin problems which is a problem for showing.

There is a further coach arriving on 17 May and another who phoned, but I was unable to contact them on the phone number left on Message Bank, so we are hoping that "Trevor" will phone again.

Relics from the now defunct Walgett Pastures Board are currently being set up at the Masonic Supper Room. This adds to the Presbyterian Church exhibit, racing memorabilia, Masonic furniture and regalia.

We believe the Masonic Meeting room, built in 1901, is an absolute treasure for Walgett as the Masons left the building virtually as it was. The Supper Room and Kitchen construction lay dormant for several years, but was revisited in 1911 when a decision to raise funds for the Hall came about and it was eventually built around 1920.

Our Museum Adviser, Richard Weslely has photographed the Masonic Meeting Room, formerly "Temple" and has sent photos to some filming organisations. It might take some time, but as it is one of the only Masonic Rooms open to the public, Richard believes that if it is used as a "set", we could earn quite a lot of money with which to carry out improvements at the Centre.

I am concerned about "local problems" with possible damage or destruction being done to the building if we draw attention to it locally.

However, the Members of the Walgett District Historical Society would like to extend an invitation to Councillors and Staff to inspect the Masonic Building prior to the next Walgett Shire Council Meeting or a time and date that suits for a visit.

Margaret Weber
President

3 April 2009

15. WALGETT MAIN STREET BEAUTIFICATION PROJECT

REPORTING SECTION: Corporate and Community Services
AUTHOR: Carole Medcalf – Director Corporate & Community Services
FILE NUMBER: 150/06/01/00

Summary:

An identified priority for Council and Shire ratepayers is the upgrading of Walgett CBD. An Expression of Interest has been developed calling for interested persons/organisations to submit a proposal for Council's consideration.

Discussion (including issues and background):

The Expression of Interest that has been developed is for an interested party to prepare a main street design for Walgett CBD. The main street plays an integral part of visitors' impressions in any town and the current look needs significant improvements. The party should be able to demonstrate capacity to develop conceptual designs and to provide a staged process to developing the design should Council need to fund the process over a period of years.

Relevant Reference Documents:

Nil

Stakeholders:

Walgett Shire Council
Walgett Shire ratepayers

Financial Implications:

Current Budget allocation exists

Recommendations:

- 1. That Council approves the advertising of the Expression of Interest for Walgett Main Street beautification.**

Attachments

Draft EOI for Main Street beautification



Expressions of Interest

Walgett Main Street Beautification Project

Project Brief

Objective The aim of this project is to deliver a main street urban design that reflects the vision and spirit of the Walgett Shire Community.

Introduction

Walgett Shire Local Government area is located in the far north west of New South Wales and covers an area of 22,007 square kilometers.

The Shire borders with Queensland to the north, Moree Plains and Narrabri to the east. Coonamble to the south and Brewarrina to the west. The Shire comprises of a number of towns and villages.

Project Scope

The project involves preparing an urban design study for the CBD of Walgett, as highlighted in the attached map. The output of the project should be a Main Street Beautification design with recommended strategies for implementation on a short, medium and long term basis.

Outputs that are required as part of the design project include:

- An analysis of appropriate options for beautification
- A Concept design
- Prioritised strategies for improving the public street corridors within accepted regulatory requirements

- Prioritised strategies for improving the aesthetics and integration of shop fronts

Expressions of Interest (EOI) are sought for the attached consultancy

The EOI should include but not be limited to the following:-

- Completed expression of interest document (as attached)
- Proposal specifying the approach proposed for the project including any theme or themes which might be considered
- A brief summary addressing the selection criteria
- Consultation strategy for the project
- An indication of the timetable
- A list of similar projects completed by the company and/or team members
- Curriculum Vitae for each of the team members that will work on the project
- Names of appropriate referees

Selection Criteria for the Consultancy

| | Weighting |
|---|-----------|
| Capacity to develop a project which has originality and uniqueness and reflects stakeholder vision in design features | 20% |
| Demonstrated high level of urban design/architectural skills | 20% |
| High level of communication skills with a diverse range of members of the community | 15% |
| Demonstrated capacity to facilitate input and ideas from a broad range of stakeholders | 15% |
| Value for money | 15% |
| Demonstrated ability to design features which minimise future maintenance cost | 15% |

Selection process

The process after receiving the EOI is one of the following:

1. If one EOI stands out above the rest, then Council may proceed to develop the details with that submission to a point where an agreement can be reached.

Or

2. if a number of EOIs are worth investigating further then the Council may do one or more of the following:
 - Invite each of the preferred teams to expand on their ideas
 - Ask for a further written submission
 - Consult with other stakeholders and ask for a further submission from these preferred EOIs.

In either case it is expected that eventually a preferred EOI will be developed to an agreed consultancy as described and approved by Council.

Expressions of Interest are to be submitted to:

The General Manager
Walgett Shire Council
PO Box 31
Walgett NSW 2832



Expression of Interest

Walgett Main Street Beautification Project

Expression of Interest Applicant -

| | |
|------------------------|--|
| Title | |
| First Name | |
| Surname | |
| Position | |
| Organisation | |
| Mailing Address | |
| Telephone | |
| Mobile | |
| Fax | |
| Email | |

Attached to this Application –



Proposal specifying the approach proposed for the project including any theme or themes which might be considered.



A brief summary addressing the selection criteria.



Consultation strategy for the project.



An indication of the timetable.



A list of similar projects completed by the company and/or team members.



Curriculum Vitae for each of the team members that will work on the project.



Names of appropriate referees.



Other _____

16. LOCAL APPROVALS POLICY

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin - Director Planning and Regulatory Services,
FILE NUMBER: 315/01/02/21

Summary:

This report recommends that a revised comprehensive Local Approvals Policy (LAP) be issued for public consultation, with a view to adopting it at the earliest opportunity.

Discussion (including issues and background):

A Local Approvals Policy (LAP) is a statutory policy established under Chapter 7 of the Local Government Act 1993 (LGA) which supplements the provisions of the Act and the Local Government (Approvals) Regulation 1999 by:

- Specifying the local circumstances in which a person is not required to obtain approval under Section 68 of the LGA.
- Specifying criteria, which the Council must consider when determining whether or not to grant approval to a particular activity.
- Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

The current LAP was adopted by Walgett Shire Council on 19 December 2006 but did not commence until 13 February 2007, after the Director General of the Department of Local Government had consented to the local exemption provisions. It will expire on 18 September 2009, which is 12 months after the declaration of the poll for the 2008 Council election (in accordance with Section 165(4) of the LGA).

Activities that require approval under Section 68 of the LGA, include installing manufactured homes, plumbing work, operating a system of sewage management, sandwich boards, street awnings and operating a caravan park.

Compared to the current LAP, the most significant changes proposed in the draft are:

- Addition of exemption criteria for operating a 'system of sewage management' (C6 activity, see page 13-16 of the draft LAP).
- Addition of exemption criteria to 'install a solid fuel heating appliance' (F4 activity, see page 23 of the draft LAP).
- Addition of exemption criteria for 'amusement devices' (F5 activity, see page 23-24 of the draft LAP).
- Deleting redundant references to 'places of public entertainment' and 'temporary structure' approvals. As a result of legislative amendments in 2007, such matters are now dealt with under the Environmental Planning and Assessment Act 1979 and State Environmental Planning Policy (Temporary Structures and Places of Public Entertainment) 2007.

The following steps summarise the processes that must be followed to establish the LAP:

1. The Council must give public notice of a draft LAP after it has been prepared (LGA S.160(1)).
2. The LAP must be placed on public exhibition for not less than 28 days (LGA S.160(2)).
3. The public notice must also specify a period of not less than 42 days during which the public can make submissions to the council (LGA S.160(3)).
4. After considering all submissions received, the Council may decide to amend, adopt without amendment, or not to adopt the LAP (LGA S.161(1)).
5. If the amendments are not substantial in the Council's opinion, then it may adopt the amended without further public exhibition (LGA S.161(2)).
6. If the amendments are substantial, then the LAP must be publicly exhibited once more in accordance with the LGA, as described above (LGA S.161(2)).
7. A council must get the approval of the Director General of the Department of Local Government for the part of the LAP relating to exemptions from the necessity to obtain approval (LGA S.162).
8. The council must give public notice of the adoption of a LAP (LGA S.166)).

Relevant Reference Documents:

- Local Government Act 1993 – particularly Chapter 7.
- Local Government (General) Regulation 2005.
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.
- Department of Local Government Practice Note 14 titled Local Approvals Policies, issued March 1996.
- Planning Circular PS08-12 titled 'Entertainment in pubs, bars, cafes and restaurants' issued 18 December 2008 by the Department of Planning.
- State Environmental Planning Policy (Temporary Structures and Places of Public Entertainment) 2007.
- Environmental Planning and Assessment Act 1979.

Stakeholders:

Public, Walgett Shire Council, Department of Local Government.

Financial Implications:

The primary cost associated with an LAP is wages for the staff involved in preparing and implementing the policy. Some advertising costs will also be incurred. All costs can be met from existing budgets.

Exemption provisions within the LAP may reduce income derived from activity application fees. However the community will benefit from reduced 'red tape' and staff time will become available to deal with other matters.

Recommendations:

That Walgett Shire Council resolve to:

- 1. Endorse the draft Walgett Shire Council Local Approvals Policy.**
- 2. Notify the public of the draft Walgett Shire Council Local Approvals Policy through the Black Opal Advocate, Lightning Ridge News and the Walgett Spectator.**
- 3. Place the draft Walgett Shire Council Local Approvals Policy on public exhibition and invite written submissions from the public on the draft policy.**

Attachments



WALGETT SHIRE COUNCIL

LOCAL APPROVALS POLICY

| | | |
|--------|--|----|
| 1 | PRELIMINARY | 4 |
| 1.1 | What is the title of this Policy? | 4 |
| 1.2 | What is the status and purpose of this Policy? | 4 |
| 1.3 | What are the General Aims of the Policy? | 4 |
| 1.4 | When did the Policy commence? | 4 |
| 1.5 | When have amendments been made to the Policy? | 5 |
| 1.6 | When will the Policy be revoked? | 5 |
| 1.7 | Where does the Policy apply? | 5 |
| 1.8 | To what approvals does the Policy relate? | 5 |
| 1.9 | What definitions apply? | 6 |
| 1.10 | What are the notes in the text? | 6 |
| 1.11 | How are applications processed? | 7 |
| 1.12 | What are other relevant documents? | 8 |
| 2 | PART 1 - EXEMPTIONS FROM THE NECESSITY TO OBTAIN APPROVAL | 9 |
| 2.1 | What exemptions are provided for under the Regulations? | 9 |
| 2.1.1 | Exemptions – Manufactured or moveable homes (A1 activity) | 9 |
| 2.1.2 | Exemptions – Drawing water from a Council water supply or standpipe (B2 activity) | 10 |
| 2.1.3 | Exemptions – Transport waste (C1 activity) | 10 |
| 2.1.4 | Exemptions – Place waste in a public place (C2 activity) | 10 |
| 2.1.5 | Exemptions – Discharge of domestic sewage into a sewer (C4 activity) | 10 |
| 2.1.6 | Exemptions – Dispose of effluent into a sewer (C4 activity) | 10 |
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1 PRELIMINARY

1.1 WHAT IS THE TITLE OF THIS POLICY?

This policy ("the policy") is called the Walgett Shire Council Local Approvals Policy.

1.2 WHAT IS THE STATUS AND PURPOSE OF THIS POLICY?

- (1) The Policy is a local approvals policy prepared and adopted under Chapter 7, Part 3 of the Local Government Act 1993 ("the Act").
- (2) The purpose of this Policy is to supplement provisions of the Act and the Local Government (General) Regulation 2005 by:

- Part 1: Specifying the circumstances in which a person is not required to obtain a particular approval from the Council.
- Part 2: Specifying criteria, which the Council must consider when determining whether or not to grant approval to a particular activity.
- Part 3: Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

1.3 WHAT ARE THE GENERAL AIMS OF THE POLICY?

The Policy aims:

- (a) To ensure consistency and fairness in the manner in which the Council deals with applications for approval;
- (b) To encourage and assist effective participation of local communities in decision-making.
- (c) To make the Council's policies and requirements for approvals readily accessible and understandable to the public;
- (d) To assist Council to fully pursue its charter under Section 8 of the Act.
- (e) To apply common or consistent requirements and procedures to all types of approval.

1.4 WHEN DID THE POLICY COMMENCE?

The Policy commenced on [DATE].

NOTE: This Policy was adopted by the Council on [DATE].

Adoption of the Policy was publicly notified in [NEWSPAPERS] on [DATE].

Exemption provisions for [APPROVAL TYPES] approvals contained within Part 1 of this policy were granted consent (CONSENT DETAILS) by the Director General, Department of Local Government in a letter to Walgett Shire Council dated [DATE].

| | |
|--|----|
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1.5 WHEN HAVE AMENDMENTS BEEN MADE TO THE POLICY?

The Policy incorporates the amendments as listed.

| Amendment No | Date Adopted | Minute No | Date Commenced | Notified in Local Paper |
|--------------|--------------|-----------|----------------|-------------------------|
| Nil | Nil | Nil | Nil | Nil |

1.6 WHEN WILL THE POLICY BE REVOKED?

The Policy is automatically revoked at the expiration of 12 months after the declaration of the poll for that election, unless the Council revokes it sooner.

NOTE: Under Section 165(4) of the Act, automatic revocation of the policy occurs 12 months after the declaration of the poll for a Council election.

1.7 WHERE DOES THE POLICY APPLY?

The Policy applies to all land within the Walgett Shire local government area.

1.8 TO WHAT APPROVALS DOES THE POLICY RELATE?

The Policy applies to approvals for the following activities which are listed in the Table to Section 68 of the Act. These activities require approval from Council.

| |
|---|
| Part A – Structures <ol style="list-style-type: none"> 1. Install a manufactured home, moveable dwelling or associated structure on land. 2. & 3. Repealed. |
| Part B – Water supply, sewerage, and stormwater drainage work. <ol style="list-style-type: none"> 1. Carry out water supply work. 2. Draw water from a Council water supply or a standpipe or sell water so drawn. 3. Install, alter, disconnect or remove a meter connected to a service pipe. 4. Carry out sewerage work. 5. Carry out stormwater drainage work. 6. Connect a private drain or sewer with a public drain or sewer under the control of a Council, or with a drain or sewer which connects with such a public drain or sewer. |
| Part C – Management of waste. <ol style="list-style-type: none"> 1. For fee or reward, transport waste over or under a public place. 2. Place waste in a public place. 3. Place a waste storage container in a public place. 4. Dispose of waste into a sewer of the Council. 5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility. 6. Operate a system of sewage management (within the meaning of section 68A). |

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Part D – Community land

1. Engage in a trade or business.
2. Direct or procure a theatrical, musical or other entertainment for public.
3. Construct a temporary enclosure for the purpose of entertainment.
4. For fee or reward, play a musical instrument or sing.
5. Set up, operate or use a loudspeaker or sound amplifying device.
6. Deliver a public address or hold a religious service or public meeting.

Part E – Public roads

1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the roadway.
2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

Part F – Other activities

1. Operate a public car park.
2. Operate a caravan park or camping ground.
3. Operate a manufactured home estate.
4. Install a domestic oil or solid fuel heating appliance, other than a portable appliance.
5. Install or operate amusement devices (within the meaning of the Construction Safety Act 1912).
6. (Repealed)
7. Use a standing vehicle or any article for the purpose of selling any article in a public place.
8. (Repealed)
9. (Repealed)
10. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.

1.9 WHAT DEFINITIONS APPLY?

Expressions used in the Policy are defined in the Dictionary at the end of the Act (the “Act Dictionary”). A partial extract from that dictionary is included in Part 3 of this LAP.

1.10 WHAT ARE THE NOTES IN THE TEXT?

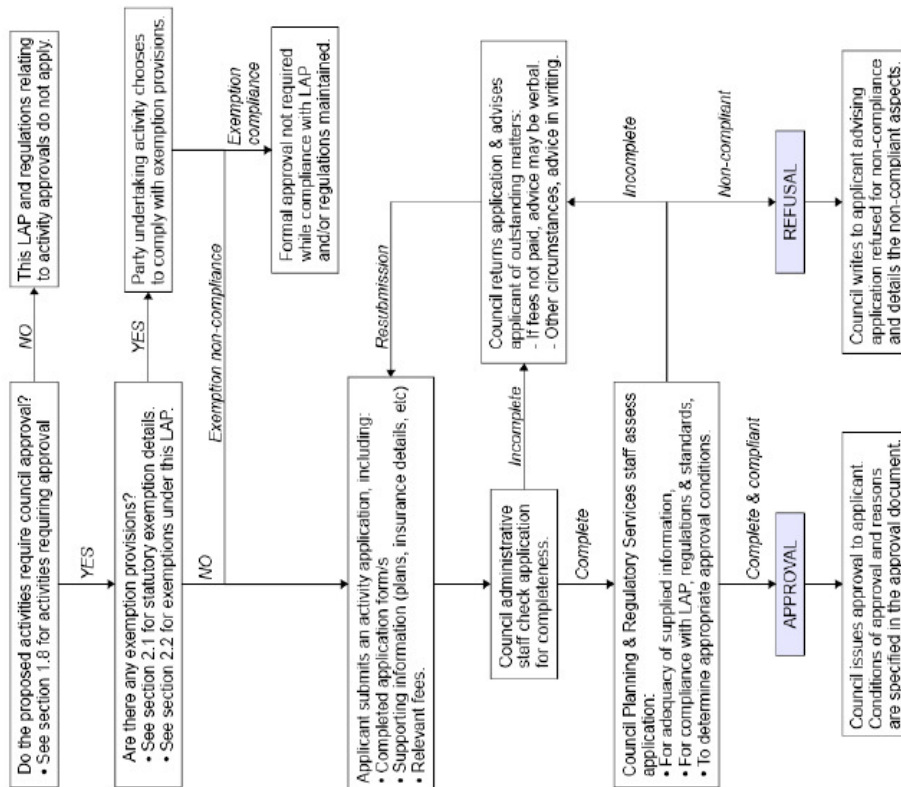
Notes in the text are explanatory notes, and do not form part of the Policy. They are provided to assist understanding.

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1.11 HOW ARE APPLICATIONS PROCESSED?

The flow chart below summarises how activity applications are processed by Walgett Shire Council, and how this Local Approvals Policy (LAP) relates to such applications.



1.12 WHAT ARE OTHER RELEVANT DOCUMENTS?

The following documents are related, either directly or indirectly, to the Policy:

- (a) Local Government Act 1993 – particularly Chapter 7.
- (b) Local Government (General) Regulation 2005.
- (c) Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.
- (d) Department of Local Government Practice Note 14 issued March 1996 titled Local Approvals Policies.

NOTE: Parts of the practice note are out of date due to changes in legislation. For example Section 68 no longer deals with any building approvals.

(e) Other legislation may also be applicable, depending on the type of activity involved, for example the Protection of the Environment Operations Act 1997, the Environmental Planning and Assessment Act 1979, etc..

NOTE: Section 163 of the Act provides that the Policy is void if it is inconsistent with the Act or the regulations, to the extent of the inconsistency.

Where a local approvals policy contains more onerous criteria than those prescribed by the Act or regulations, section 164 of the Act renders that portion of the policy void.

2 PART 1 - EXEMPTIONS FROM THE NECESSITY TO OBTAIN APPROVAL

2.1 WHAT EXEMPTIONS ARE PROVIDED FOR UNDER THE REGULATIONS?

The following activities may be exempt from the need to obtain prior approval of the Council. The relevant provisions of the Act or regulations may specify conditions applicable to exemptions and reference should be made to the relevant provisions before proceeding with the proposed activity.

Please note that Clause 81 of the Local Government (General) Regulation 2005 states that:

- (1) If a person is exempt (because of a local approvals policy) from the requirement to obtain approval for an activity, the exemption is subject to the condition that the activity comply with the standards referred to in clauses 8, 31, 44, 51, 55, 68 and 73.
- (2) However, the activity must so comply only to the extent that the provisions (and the standards to which they refer) would apply to the activity if the activity had not been the subject of an exemption under the local approvals policy.
- (3) However, if the local approvals policy specifies, as the circumstances (or as part of the circumstances) for the exemption, that the activity is carried out in such part of an area, or such an area, as is specified in the policy, subclauses (1) and (2) do not apply to the activity.
- (4) Subclause (3) does not prevent a local approvals policy from specifying compliance with one or more of the standards referred to in subclause (1) as part of the circumstances for an exemption under section 158 (3) of the Act.

2.1.1 Exemptions – Manufactured or moveable homes (A1 activity)

| ACTIVITY | REGULATION |
|---|---|
| Installation of moveable dwellings and associated structures in caravan parks and camping grounds, provided the site is not liable to flooding and the installation occurs with the consent of the holder of the approval to operate the caravan park or camping ground concerned. | Clause 74 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 |
| Installation of not more than 2 caravans, campervans or tents on any land, so long as they are not occupied for more than 2 days at a time and are not occupied for more than 60 days (in total) in any single period of 12 months. | Clause 77(a) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 |
| Installation of not more than one caravan or campervan on land occupied by the owner of the caravan or campervan in connection with that owner's dwelling-house, so long as it is used for habitation only by the owner or by members of the owner's household and is maintained in a safe and healthy condition. | Clause 77(b) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 |
| Installation of a caravan or campervan on pastoral or agricultural land, so long as it is merely occupied seasonally by persons employed in pastoral or agricultural operations on the land. | Clause 77(c) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 |

| | |
|--|--|
| Installation of a caravan, campervan or tent on Crown reserves or on land that is reserved or dedicated under the Forestry Act 1916. | Clause 78 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 |
|--|--|

2.1.2 Exemptions – Drawing water from a Council water supply or standpipe (B2 activity)

| ACTIVITY | REGULATION |
|--|---|
| A council employee acting in the course of his or her employment may draw water from a water supply system or standpipe without the prior approval of the council. | Clause 24 of the Local Government (General) Regulation 2005 |

2.1.3 Exemptions – Transport waste (C1 activity)

| ACTIVITY | REGULATION |
|---|--|
| The transporting of waste over or under a public place for fee or reward if: <ul style="list-style-type: none"> The activity is licensed under the Protection of the Environment Operations Act 1997, or The waste is being transported through the area of the Council and is not being collected or deposited in that area. | Clause 48(a) of the Local Government (General) Regulation 2005 |

2.1.4 Exemptions – Place waste in a public place (C2 activity)

| ACTIVITY | REGULATION |
|---|--|
| The placing of waste in a public place, if is done in accordance with arrangements instituted by the Council. | Clause 48(b) of the Local Government (General) Regulation 2005 |

2.1.5 Exemptions – Discharge of domestic sewage into a sewer (C4 activity)

| ACTIVITY | REGULATION |
|--|--|
| The discharge of sewage of a domestic nature into a sewer of the council, if it is done in accordance with arrangements instituted by the council. | Clause 48(c) of the Local Government (General) Regulation 2005 |

2.1.6 Exemptions – Dispose of effluent into a sewer (C4 activity)

| ACTIVITY | REGULATION |
|---|--|
| The disposal of septic tank effluent into a sewer of the council, if the premises are within a Common Effluent Drainage District declared by the council. | Clause 48(d) of the Local Government (General) Regulation 2005 |

2.1.7 Exemptions – Install, construct or alter a waste treatment device (C5 activity)

| ACTIVITY | REGULATION |
|---|--|
| The installation, construction or alteration of a waste treatment device, if that installation, construction or alteration is done: <ul style="list-style-type: none"> under the authority of a licence in force under the Protection of the Environment Operations Act 1997, or in a vessel used for navigation, or in a motor vehicle registered under the Road Transport (Vehicle Registration) Act 1997 that is used primarily for road transport. | Clause 48(e) of the Local Government (General) Regulation 2005 |

2.1.8 Exemptions – Operate a system of sewage management (C6 activity)

| ACTIVITY | REGULATION |
|--|--|
| So much of the operation of a system of sewage management as is limited to an action carried out: <ul style="list-style-type: none"> under the authority of a licence in force under the Protection of the Environment Operations Act 1997, or in a vessel used for navigation, or in a motor vehicle registered under the Road Transport (Vehicle Registration) Act 1997 that is used primarily for road transport. | Clause 48(f) of the Local Government (General) Regulation 2005 |
| Despite the other provisions of this Regulation, a person who purchases (or otherwise acquires) land on which any sewage management facilities are installed or constructed may operate a system of sewage management without the approval required under section 68 of the Act for the period of 3 months after the date on which the land is transferred or otherwise conveyed to the person (whether or not an approval is in force, as at that date, in relation to the operation of a system of sewage management on that land). Further, if the person applies, within the period of 2 months after the date on which the land is transferred or otherwise conveyed to the person, for approval to operate the system of sewage management concerned, the person may continue to operate that system of sewage management without approval until the application is finally determined. | Clause 47 of the Local Government (General) Regulation 2005 |

2.1.9 Exemptions – Use of a loudspeaker or amplifying device on community land (D5 activity)

| ACTIVITY | REGULATION |
|--|---|
| A loudspeaker or sound amplifying device may be set up, operated or used on community land without the prior approval of the council if it is done in accordance with a notice erected on the land by the council or if it is done in the circumstances specified, in relation to the setting up, operation or use (as the case may be), in Part 1 of the local approvals policy applying to the land. | Clause 49 of the Local Government (General) Regulation 2005 |

2.1.10 Exemptions – Domestic oil or solid fuel heating appliance (F4 activity)

| ACTIVITY | REGULATION |
|---|---|
| A domestic oil or solid fuel heating appliance (other than a portable appliance) may be installed without the prior approval of the council if details of the appliance are included in plans and specifications for the relevant building approved under Part 4.A of the Environmental Planning and Assessment Act 1979. | Clause 70 of the Local Government (General) Regulation 2005 |

2.1.11 Exemptions – Operation of a public car park (F1 activity)

| ACTIVITY | REGULATION |
|--|---|
| A public car park may be operated without the prior approval of the council if approval for its erection or operation has already been given by the council in connection with another approval or development consent and the car park complies with any applicable conditions of that approval or development consent. | Clause 66 of the Local Government (General) Regulation 2005 |

2.1.12 Exemptions – Amusement devices (F5 activity)

| ACTIVITY | REGULATION |
|--|---|
| Amusement devices not required to be registered under the Occupational Health and Safety Regulation 2001 may be installed or operated without the prior approval of the council. | Clause 71 of the Local Government (General) Regulation 2005 |
| A small amusement device may be installed or operated without the prior approval of the council if: <ul style="list-style-type: none"> the ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason, and the device is registered under the Occupational Health and Safety Regulation 2001, and the device is erected and operated in accordance with all conditions relating to its erection or operation set out in the current certificate of registration issued for the device under those Regulations, and there exists for the device a current log book within the meaning of those Regulations, and in the case of a device that is to be or is installed in a building, fire egress is not obstructed, and there is in force a contract of insurance or indemnity for the device that complies with clause 74. | Clause 78 of the Local Government (General) Regulation 2005 |
| In the regulation small amusement device means an amusement device that is designed primarily for the use of children 12 years of age or under (includes such amusement devices as mini-Ferris wheels, battery operated cars and miniature railways but, in the case of rotating amusement devices, includes only those devices that have a maximum rotation of 14 revolutions per minute). | |

2.2 WHAT EXEMPTIONS ARE PROVIDED FOR UNDER THIS LAP?

By virtue of this Local Approvals Policy, a person, company or organisation is exempt from the need to obtain a particular approval of the Council in the circumstances specified below, in addition to any exemptions available under the regulations.

2.2.1 Exemptions – Operate a system of sewage management (C6 Activity)

Although the exemption provisions below are quite wide ranging, formal approval is still required for all systems of sewage management

- o Located in the Village zone at Cumborah where a near surface aquifer is prone to contamination by effluent.
- o In a rural zone that is located within 250m of a perennial watercourse.
- o That do not comply with any of the exemption scenarios specified below.

Village land

Exemption from approval to operate a system of sewage management (within the meaning of section 68A) (Activity C6) is available to a landholder in the circumstances specified below:

- (a) The system is located on land is zoned as village (or a similar urban zone) at Carinda, Burren Junction or Rowena.

NOTE: Connection to a Council operated sewerage or effluent system is not available in these villages.

- (b) The system is located on a lot that is greater than 2000 square metres in area, or was created prior to the commencement of the Walgett Local Environmental Plan.

NOTE: In the clayey soil conditions that dominate the Walgett Shire, a minimum area of 2000 square metres is generally required for the ongoing operation and maintenance of an on site sewage system.

- (c) All storage and discharge parts of the system are located at least:
 - (i) 5 metres from the boundary of the land.
 - (ii) 250 metres away from any mapped perennial water course.
- (d) The system does not include a long drop (cesspit) toilet.
- (e) The system is operated and maintained so that in normal operating conditions:
 - (i) Nutrients, contaminants, pathogens, insects or vermin are not dispersed from the system.
 - (ii) The system must not discharge into any watercourse or onto any land other than its related effluent application area.
 - (iii) Persons cannot come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned.
- NOTE:** Normal operating conditions do not include circumstances that are beyond the control of the person operating the system of sewage management (such as a fire, flood, storm, earthquake, explosion, accident, epidemic or warlike action).
- (f) The system must comply with clauses 36 and 37 of the Local Government (General) Regulation 2005, where relevant.

- (g) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (h) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (i) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

Rural land

Exemption from approval to operate a system of sewage management (within the meaning of section 68A) (Activity C6) is available to a landholder in the circumstances specified below:

- (a) The system is operated on land zoned primary production (or a similar non-urban zoning).
- (b) The system is located at least:
 - (i) 100 metres away from any residence on an adjoining property, and;
 - (ii) 250 metres away from any mapped perennial water course.
- (c) The system is operated and maintained so that in normal operating conditions:
 - (i) Nutrients, contaminants, pathogens, insects or vermin are not dispersed from the system.
 - (ii) The system must not discharge into any watercourse or onto any land other than its related effluent application area.
 - (iii) Persons cannot come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned.

NOTE: Normal operating conditions do not include circumstances that are beyond the control of the person operating the system of sewage management (such as a fire, flood, storm, earthquake, explosion, accident, epidemic or warlike action).

- (d) The system must comply with clauses 36, 37 and 38 of the Local Government (General) Regulation 2005, where relevant.
- (e) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (f) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (g) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

'Preserved' opal fields

Exemption from approval to operate a system of sewage management (within the meaning of section 68A) (Activity C6) is available to a landholder on the 'preserved' opal fields in the circumstances specified below:

- (a) The system is operated on land that is part of the 'preserved' opal fields.

Additional regulatory requirements for sewage management systems
The following clauses of the Local Government (General) Regulation 2005 apply to many sewage management systems in addition to the exemption requirements detailed previously.

36 Sewage management facilities generally

A sewage management facility:

- (a) must be made of durable and non-corrosive components, each having an expected service life of at least:
 - (i) 5 years, in the case of a mechanical or electrical component, and
 - (ii) 15 years, in any other case, and
- (b) must be installed or constructed:
 - (i) in accordance with the appropriate specifications and in accordance with good trade practice, and
 - (ii) so as to allow ease of access for maintenance, and
 - (iii) with regard to the health and safety of users, operators and persons maintaining the facility, and
- (c) must be installed or constructed so as to make appropriate provision for access to and removal of contents in a safe and sanitary manner, and
- (d) must, if it is attached to be a permanent fixture, be anchored to prevent movement.

37 Closets for certain toilet systems

- (1) A human waste storage facility must not be installed in any part of a building unless that part of the building complies with the following requirements:
 - (a) it is adequately ventilated to the outside air,
 - (b) the walls and roof are of weatherproof material,
 - (c) the floor is of material that is impervious to water and is drained
- (2) The part of the building in which a human waste storage facility (other than a water closet) is permanently installed must be designed and located so as to allow human waste to be removed without being carried through any dwelling-house or public building or any building in which any person may be, or may be intended to be, employed in any manufacture, trade or business.

38 Cesspits

- (1) A cesspit:
 - (a) must be deep, dark and fly-proof, and
 - (b) must be constructed and maintained so as to prevent both the access of surface waters to it and the escape of matter from it, and
 - (c) must not be located where it can possibly pollute any water used or likely to be used for human consumption or for any domestic or dairy purposes, and
 - (d) must not be located where the normal level of the ground water is less than one metre below the bottom of the cesspit.
- (2) If a cesspit is emptied, its contents must be disposed of in a sanitary manner and in accordance with any requirements of the council.

- (b) The system is located at least:
 - (i) 5 metres from the boundary of the land on which it is located,
 - (ii) 50 metres from any residence located on an adjoining property, and;
 - (iii) 250 metres away from any mapped perennial water course.
 - (c) The system is operated and maintained so that in normal operating conditions:
 - (i) Nutrients, contaminants, pathogens, insects or vermin are not dispersed from the system.
 - (ii) The system must not discharge into any watercourse or onto any land other than its related effluent application area.
 - (iii) Persons cannot come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned.
- NOTE:** *Normal operating conditions do not include circumstances that are beyond the control of the person operating the system of sewage management (such as a fire, flood, storm, earthquake, explosion, accident, epidemic or warlike action)*
- (d) If the system includes a long drop (cesspit) toilet it must be operated and maintained so that:
 - (i) It is located within a blind drill hole.
- NOTE:** *Pits must not be linked to current or former opal mine workings because they pose a health risk to current and future opal mining operations.*
- (ii) The drill hole is located in rock that has a low permeability.
- NOTE:** *Most drill holes on the preserved opal fields will encounter rocks such as claystone, silicified claystone or clayey sandstone which have a low permeability and can contain untreated sewage. On rare occasions a drill hole will encounter unconsolidated gravel which cannot contain effluent, hence it must not be used for a long drop toilet.*
- (iii) Pits must be ceased to be used when the waste is within 1.5 metres of ground level. They must then be backfilled with clean earth.
- NOTE:** *Waste needs to be confined to the pit and it should not be used beyond its capacity.*
- (iv) Grey water is not directed into the toilet pit.
- NOTE:** *Directing grey water into the pit is likely to overload the system.*
- (e) The system must comply with clauses 36, 37 and 38 of the Local Government (General) Regulation 2005, where relevant.
 - (f) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
 - (g) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
 - (h) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.2 Exemptions – Trade or business on community land (D1 Activity)

Non-profit community based organisation

Exemption from approval to engage in a trade or business on community land (Activity D1) is available to a non-profit community based organisation in the circumstances specified below:

- (i) The proposed activity does not conflict with any other previously booked on the same land.
- (ii) The activity occurs either:
 - (i) On a Crown Reserve, with the prior written consent of the Reserve Trust and in accordance with any leases or licences that may be necessary for the use of the land; OR,
 - (ii) On freehold land owned by Council with the prior written consent of the Council.
- (k) The area of operations must be maintained in a clean, tidy and attractive state at all times.
- (l) If food is being sold, then the 'food business' must be registered with the NSW Food Authority.

NOTE: Food businesses can register for free online through the web site www.foodnotify.nsw.gov.au OR for a fee through Council.

- (m) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (n) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (o) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (p) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

Owner operated business at a community event

Exemption from approval to engage in a trade or business on community land (Activity D1) is available to an owner operated business or stall in the circumstances specified below:

- (a) The activity is undertaken in conjunction with a community event, such as the Walgett Show or the Lightning Ridge Opal Festival.
- (b) The party undertaking the activity is registered with the organisers of the community event.
- (c) The activity occurs either:
 - (i) On a Crown Reserve, with the prior written consent of the Reserve Trust and in accordance with any leases or licences that may be necessary for the use of the land; OR,
 - (ii) On freehold land owned by Council with the prior written consent of the Council.
- (d) The area of operations must be maintained in a clean, tidy and attractive state at all times.
- (e) If food is being sold, then the 'food business' must be registered with the NSW Food Authority.

NOTE: Food businesses can register for free online through the web site www.foodnotify.nsw.gov.au OR for a fee through Council.

- (f) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (g) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (h) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (i) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.3 Exemptions – Entertainment for public on community land (D2 Activity)

Exemption from approval to direct or procure a theatrical, musical or other entertainment for the public on community land (Activity D2) is available in the circumstances specified below:

- (a) The proposed activity is undertaken:
 - (i) by a non-profit community based organisation for less than three days; OR,
 - (ii) by a company or organisation to provide entertainment for the general community, such as a circus, play or opera performance, for less than three days.
- (b) The activity occurs either:
 - (i) On a Crown Reserve, with the prior written consent of the Reserve Trust and in accordance with any leases or licences that may be necessary for the use of the land; OR,
 - (ii) on freehold land owned by Council with the prior written consent of the Council.
- (c) Any necessary approvals that may be required from any state government agencies are obtained prior to the event, such as:
 - (i) Liquor licence through the Licensing Court, via the Licensing Court Registry (Local Court House).
 - (ii) Fireworks approvals from the Workcover Authority of NSW.
- (d) The proposed activity does not conflict with any other previously booked on the same land.
- (e) The area of operations must be maintained in a clean, tidy and attractive state at all times.
- (f) If food is to be sold, then the 'food business' must be registered with the NSW Food Authority.

NOTE: Food businesses can register for free online through the web site www.foodnotify.nsw.gov.au OR for a fee through Council.

- (g) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (h) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (i) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.

- (i) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.4 Exemptions – For a fee or reward, play a musical instrument or sing on community land (D4 Activity)

Exemption from approval to, for a fee or reward, play a musical instrument or sing on community land (Activity D4) is available in the circumstances specified below:

- (a) The activity is undertaken in conjunction with a major community event, such as the Lightning Ridge Goat Races.
- (b) The party undertaking the activity is registered with the organisers of the community event.
- (c) The activity occurs either:
- (i) On a Crown Reserve, with the prior written consent of the Reserve Trust and in accordance with any leases or licences that may be necessary for the use of the land, OR,
 - (ii) on freehold land owned by Council with the prior written consent of the Council.
- (d) The activity must not be offensive or cause disturbance.
- (e) The activity must not obstruct the flow of vehicle traffic or pedestrian flows.
- (f) The area of operations must be maintained in a clean, tidy and attractive state at all times.
- (g) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (h) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (i) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (j) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.5 Exemptions – Set up, operate or use a loudspeaker or sound amplifying device on community land (D5 Activity)

Exemption from approval to set up, operate or use a loudspeaker or sound amplifying device on community land (Activity D5) is available in the circumstances specified below:

- (a) The activity is undertaken in conjunction with a community event, such as the Walgett Show or Rodeo.
- (b) The activity occurs either:
- (i) On a Crown Reserve, with the prior written consent of the Reserve Trust and in accordance with any leases or licences that may be necessary for the use of the land, OR,
 - (ii) on freehold land owned by Council with the prior written consent of the Council.
- (c) The activity must not be offensive or cause significant disturbance outside the venue.

- (d) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (e) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.

- (f) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (g) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.6 Exemptions – Set up, operate or use a loudspeaker or sound amplifying device on community land (D5 Activity)

Exemption from approval to set up, operate or use a loudspeaker or sound amplifying device on community land (Activity D5) is available in the circumstances specified below:

- (a) The activity is undertaken in conjunction with a private function, such as a birthday party.
- (b) The activity occurs either:
- (i) On a Crown Reserve, with the prior written consent of the Reserve Trust and in accordance with any leases or licences that may be necessary for the use of the land, OR,
 - (ii) on freehold land owned by Council with the prior written consent of the Council.
- (c) The activity must not be offensive or cause significant disturbance outside the venue.
- (d) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (e) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (f) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.7 Exemptions – Expose any article on public road (E2 Activity)

An E2 activity approval allows the holder to “*expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road*”. This includes advertising sandwich board, shop awnings and dining or café tables on, or overhanging, a public road corridor. Details of exemptions under this LAP for exposing articles on a public road are provided below.

Selling and displaying items on the footpath - Business

Exemption from approval to expose items for sale on a public road is available for a business (Activity E2) in the circumstances specified below

- The activity is being undertaken by the business owner at the front of their business premises, and involves the sale of merchandise normally available inside the shop.
- Food is not sold.
- If the activity occurs on a footpath, then a minimum 3m width of footpath must remain available for pedestrian use at all times.
- If the activity occurs on a footpath then all trading tables, displays and equipment must be located adjacent to buildings.
- The area of operations must be maintained in a clean, tidy and attractive state at all times.
- The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

Sandwich boards

Exemption from approval to erect a sandwich board is available for a business (Activity E2) in the circumstances specified below:

- The sandwich board is established by a business within the public road corridor (footpath area) immediately at the front of the business.
- Boards should generally have a maximum height of 1.0 metre and maximum width of 1.0 metre.
NOTE: *Some leeway will be shown for sandwich boards that were in regular use prior to the commencement of this policy, in that they may exceed the size restrictions by up to 30%.*
- Sandwich boards must be placed in locations where they do not create any unnecessary physical or visual obstruction. This includes ensuring that access for elderly and disabled people is maintained.
- Sandwich boards must be removed from the street during non-trading hours.

- The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.

- The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.

- Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.

- Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

Awnings

Exemption from approval to have an awning that overhangs a public road corridor is available for a business (Activity E2) in the circumstances specified below:

- The awning was in existence prior to the commencement of this LAP.
- The awning is maintained in a structurally sound condition, and painted in colours sympathetic to the surrounding streetscape, at all times.
- The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

Street banners

Exemption from approval to have a street banner overhanging public road corridor (Activity E2) is available in the circumstances specified below:

- Street banners shall only be fixed to structures installed by Council or Country Energy specifically for that purpose.
- Street banners shall only be erected and installed by staff of Council or Country Energy.

- NOTE:** *Erection of steel banners can be hazardous in the presence of overhead powerlines and traffic. Street banners shall be constructed of a durable material that will withstand all weather conditions, including a wind velocity of up to 33 metres per second.*

- Street banners must primarily advertise community events. Details of event sponsors may represent up to a maximum of 30% of the total banner area.

- Street banners must be maintained in a tidy and attractive state at all times.

- (f) Banners should be erected for a maximum of two weeks prior to an event and two days after the event.
- (g) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (h) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (i) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (j) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.8 Exemptions – Solid fuel heating device (F4 Activity)

Exemption from approval to install a solid fuel heating appliance, other than a portable appliance (Activity F4), is available in the circumstances specified below:

- (a) The activity is undertaken in a residence which has been approved by Council via a Construction Certificate or Compiling Development Certificate.
 - (b) The device is installed in accordance with the manufacturers instructions.
 - (c) The device is operated in such a manner that it does not cause a public nuisance via smoke or odour.
- NOTE:** *The Protection of the Environment Operations Act 1997 and associated regulations provide that air pollution can be an offence.*
- (d) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
 - (e) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.9 Exemptions – Amusement devices (F5 Activity)

Exemption from approval to install or operate amusement devices (within the meaning of the Construction Safety Act 1912) (Activity F5) is available in the circumstances specified below:

- (a) The activity is undertaken in conjunction with a community event, such as the Walgett Show, Walgett Rodeo, Lightning Ridge Goat Races or the Lightning Ridge Opal Festival.
- (b) The party undertaking the activity is registered with the organisers of the community event.
- (c) The ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason.
- (d) The device is registered under the Occupational Health and Safety Regulation 2001.
- (e) The device is erected and operated in accordance with all conditions relating to its erection or operation set out in the current certificate of registration issued for the device under those Regulations.

- (f) There exists for the device a current log book within the meaning of those Regulations.
- (g) In the case of a device that is to be or is installed in a building, fire safety egress is not obstructed.
- (h) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.
- (i) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (j) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (k) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

2.2.10 Exemptions – Selling in a public place (F7 Activity)

Community based organisation

Exemption from approval to use a standing vehicle or any article for the purpose of selling any article in a public place (Activity F7) is available to a non-profit community based organisation in the circumstances specified below:

NOTE: *Privately owned land is not a public place. See dictionary at end of document for more information.*

- (a) The organisation provides written notification to Walgett Shire Council at least one week prior to the event. Notifications must include details of the date, time and nature of a proposed activity. They can be made by fax (6828 1608), e-mail (admin@walgettshire.com) or letter (General Manager, Walgett Shire Council, P.O. Box 31, Walgett NSW 2832).

NOTE: *Council will maintain a register of these notifications.*

- (b) The proposed activity does not conflict with any other previously booked in the same town.

NOTE: *Generally Council will only consent to one stall or market per week in any town.*

- (c) If the activity occurs on a footpath, then a minimum 3m width of footpath must remain available for pedestrian use at all times.
 - (d) If the activity occurs on a footpath then all trading tables, displays and equipment must be located adjacent to buildings.
 - (e) The area of operations must be maintained in a clean, tidy and attractive state at all times.
 - (f) Trading can only take place at the front of a business or home where the occupier of that business or home has given their consent for the activity.
 - (g) If food is to be sold, then the 'food business' must be registered with the NSW Food Authority.
- NOTE:** *Food businesses can register for free online through the web site www.foodnaffty.nsw.gov.au OR for a fee through Council.*
- (h) The party undertaking the activity must ensure that Council staff have full access, on demand, to all buildings, structures and documents associated with any exemption claimed under this policy so that compliance with the conditions of exemption can be verified.

- (i) The party undertaking the activity must maintain a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the activities involved and the context in which they will be undertaken.
- (j) Council accepts no liability for any injury or damage associated with any activity undertaken, or purportedly undertaken, under the provisions of this exemption.
- (k) Walgett Shire Council retains the right to issue a written revocation of an exemption status for any failure to comply with the terms of the exemption requirements. A written appeal can be lodged with Council against any decision to revoke an exemption.

3 PART 2 - CRITERIA COUNCIL MUST CONSIDER WHEN DETERMINING APPLICATIONS

3.1 GENERAL MATTERS FOR CONSIDERATION UNDER REGULATIONS

The regulations to the Local Government Act 1993 prescribe a number of matters that must be considered by Council when dealing with an activity application, as detailed under the respective headings below.

3.1.1 Consideration criteria – water supply, sewerage and stormwater drainage (B1, B4 and B5 Activities)

Clause 13 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council, as follows:

The council must not approve an application for an approval allowing water supply, sewerage or stormwater drainage work to be carried out unless it is satisfied that the activity as proposed to be carried out will comply with any applicable standards set out or referred to in Part 2 of Schedule 1 and with any other applicable standards or requirements set out or referred to in this Regulation.

Clause 15 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council, as follows:

- (1) This clause applies to the following activities:
 - (a) carrying out water supply work,
 - (b) drawing water from the council water supply or a standpipe,
 - (c) installing, altering, disconnecting or removing a water meter connected to a service pipe,
 - (d) carrying out sewerage work,
 - (e) carrying out stormwater drainage work.
- (2) In determining an application for the purposes of section 68 of the Act for an approval to do any of the activities to which this clause applies, the council must have regard to the following considerations:
 - (a) the protection and promotion of public health,
 - (b) the protection of the environment,
 - (c) the safety of its employees,
 - (d) the safeguarding of its assets,
 - (e) any other matter that it considers to be relevant in the circumstances.

Part 2 of Schedule 1 of the Local Government (General) Regulation 2005 specifies mandatory standards for water supply, sewerage and stormwater drainage work, including that such works must comply with the New South Wales Code of Practice—Plumbing and Drainage (also known as the Plumbing and Drainage Code of Practice).

3.1.2 Consideration criteria – place building waste storage container on a road (C3 Activity)

Clause 27 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council, as follows:

In determining an application for approval to place on a road a building waste storage container, the council is to take into consideration any requirements or guidelines relating to the location, size and visibility of building waste storage containers that are notified to the council from time to time by the Roads and Traffic Authority

3.1.3 Consideration criteria – sewage management facilities (C5 Activity)

Clause 29 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council, as follows:

- (1) In determining an application for approval to install, construct or alter a sewage management facility, the council must take into consideration the matters specified in this clause.
- (2) Environment and health protection matters

The council must consider whether the proposed sewage management facility (or the proposed sewage management facility as altered) and any related effluent application area will make appropriate provision for the following:

- (a) preventing the spread of disease by micro-organisms,
- (b) the prevention of the spread of foul odours,
- (c) preventing contamination of water,
- (d) preventing degradation of soil and vegetation,
- (e) the discouragement of insects and vermin,
- (f) ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned,
- (g) the re-use of resources (including nutrients, organic matter and water),
- (h) the minimisation of any adverse impacts on the amenity of the land on which it is installed or constructed and other land in the vicinity of that land.

- (3) Guidelines and directions

The council must consider any matter specified in guidelines or directions issued by the Director-General in relation to the matters referred to in subclause (2).

3.1.4 Consideration criteria – applications relating to public roads (E1 & E2 Activities)

Clause 50 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council, as follows:

In determining an application for an approval under Part E of the Table to section 68 of the Act the council must take into account the provisions of the Roads Act 1993 and any relevant standards and policies of public authorities applying to the use of the road.

3.1.5 Consideration criteria – operation of a public car park (F1 Activity)

Clause 53 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council, as follows:

In determining an application for approval to operate a public car park the council is to take the following matters into consideration:

- (a) the Roads and Traffic Authority's views about the application,
- (b) the effect of the car park on the movement of vehicular traffic and pedestrian traffic,
- (c) whether the number of vehicles proposed to be accommodated is appropriate having regard to the size of the car park and the need to provide off-street parking facilities within the car park for the temporary accommodation of vehicles,
- (d) whether the means of ingress and egress and means of movement provided or to be provided within the car park are satisfactory
- (e) whether there will be adequate provision for pedestrian safety and access for people with disabilities,
- (f) whether the internal design of parking facilities and system of traffic management are satisfactory,
- (g) whether, in the case of a car park that is a building, adequate ventilation is provided or to be provided,
- (h) the Occupational Health and Safety Act 2000, and the regulations made under that Act, as regards the safety of persons who will be employed at the proposed car park or of persons who will go there,
- (i) whether there will be adequate provision for the management of stormwater and the minimisation of stormwater pollution.

3.1.6 Consideration criteria – operate a caravan park or camping ground (F2 Activity)

The Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 contains mandatory requirements for the operation of a caravan park and camping ground. As a result, Council will evaluate all relevant activity applications to ensure that:

- (a) Supporting plans and documents clearly demonstrate an intention to comply with the requirements of the regulation.
- (b) Where such an intention is not demonstrated, an assessment will be made of whether it is feasible for the applicant to comply and hence whether it is appropriate to issue a conditional approval or hold the application pending the supply of the necessary information.

3.2 GENERAL MATTERS FOR CONSIDERATION UNDER THIS LAP

Under the terms of this Local Approvals Policy, the following matters must be considered in addition to any matters prescribed by the regulations for the respective activity applications.

3.2.1 LAP criteria – Trade or business on community land or use standing vehicle for selling any article in a public place (D1, & F7 Activities)

This section applies to applications for approval to engage in a trade or business on community land (D1 activity) and to use a standing vehicle or any article for the purpose of selling any article in a public place (F7 activity).

For all applications relating to the trading or selling on community land, public roads or public places, Council will consider the following matters in connection with the respective applications:

- (1) If food is proposed to be sold, that the activity has been registered with the NSW Food Authority.
- (2) The potential for interference with pedestrian or vehicle traffic.
- (3) The potential for conflict with any other activity previously approved in the same town.

NOTE: *Under the Trade Practices Act 1974 Council cannot refuse to issue an approval on the basis that an activity competes with existing businesses, as that would be anticompetitive. However Council can refuse to consent to an activity that does not comply with this L.A.P. or unreasonably interferes with an aspect of public amenity.*

- (4) Whether any items proposed to be sold may constitute a danger to the public.

3.2.2 LAP criteria - expose any article on public road (E2 Activity)

An E2 activity approval allows the holder to "expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road". This includes a sandwich board, shop awning, street banner and dining tables on, or overhanging, a public road corridor.

Selling and displaying items on the footpath

The following matters will be considered in connection with any application for selling and displaying items on the footpath (Activity E2):

- (a) Applications will only be considered from the owner of the land immediately adjoining the public road alignment relating to the footpath between their land and the public road.
- (b) Applications must be accompanied by written details of why it is necessary to sell and display items from the footpath.
- (c) Whether the applicant has a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the trading activities and the context in which they will be undertaken.
- (d) Whether a minimum 3m width of footpath will remain available for pedestrian use at all times.
- (e) That all trading tables, displays and equipment can be located adjacent to buildings.

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Sandwich boards

Sandwich boards are temporary features that can be readily moved. The following matters will be considered in connection with any application for establishing sandwich boards (Activity E2):

- (a) Applicants should substantiate in writing why it is necessary to establish a sandwich board at a location other than within the public road corridor immediately at the front of their business.

NOTE: *Unless there are compelling reasons to do otherwise, Council will not normally approve a sandwich board in a location other than immediately in front of their business.*

- (b) That the sandwich board is a maximum of 1.0 metre high and 1.0 metre wide.
- (c) The potential for the sandwich board to cause unnecessary physical or visual obstruction. This includes interference with access for elderly and disabled people.
- (d) Whether the applicant has a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the trading activities and the context in which they will be undertaken.

Advertising signs

Advertising signs are structures, posters, murals or the like that are typically fixed to poles or buildings. Such signs are regulated via State Environmental Planning Policy 64 – Advertising and Signage (SEPP64), not through this LAP or the Local Government Act 1993.

NOTE: *Under SEPP64 advertising signs can only be approved via a Development Application for a maximum of 15 years at a time.*

Awnings

The following matters will be considered in connection with any application for an awning overhanging a public road corridor (Activity E2):

- (a) New applications will only be considered where all structures associated with the awning are located on private land. In other words no supporting poles or any other structures are to infringe upon a public road corridor.

NOTE: *Private development on public land is inappropriate.*

- (b) Whether the applicant has a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the trading activities and the context in which they will be undertaken.

Street dining

The following matters will be considered in connection with any application for street dining (Activity E2):

- (a) Applications will only be considered where it is proposed that dining will be undertaken on a hard wearing surface, preferably pavers or cement.
- (b) Whether a minimum 3m width of footpath will remain available for pedestrian use at all times.
- (f) That all tables, chairs and equipment can be located adjacent to buildings.
- (c) Whether the applicant has a current public liability insurance policy, with a minimum insured value of \$10,000,000 that covers the trading activities and the context in which they will be undertaken.

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4 PART 3 - OTHER MATTERS RELATING TO APPROVALS

4.1 REFUND OF FEES

In certain circumstances where an application is not fully processed by Council, an applicant may be eligible for the refund of activity application fees. Refund requests must be made by the applicant in writing. Such requests will be determined in accordance with the table below.

| |
|---|
| FULL REFUND |
| <ul style="list-style-type: none"> Applications withdrawn by the applicant immediately after lodgement, prior to any administrative processing taking place (other than receipting of fees). |
| 40% REFUND |
| <ul style="list-style-type: none"> Applications withdrawn by the applicant where approval or refusal has not been issued. |

4.2 STANDARD CONDITIONS

The Local Government (General) Regulation 2005 prescribes standard conditions for activity approvals involving public entertainment, water supply, sewerage and stormwater drainage. The Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 prescribes standard conditions for approvals for caravan parks and camping grounds.

The standard conditions prescribed by the regulations are quite detailed and they have not been reproduced here. Copies of the regulations are available from the internet at <http://www.legislation.nsw.gov.au/>

4.3 WHEN DOES AN APPROVAL OR EXEMPTION LAPSE?

4.3.1 Approvals

An approval under Section 68 of the Local Government Act 1993 or Section 92 of the Environmental Planning and Assessment Act 1979 lapses five years after the date from which the approval operates, unless:

- (1) The approval states otherwise; or,
- (2) The activity has been physically substantially commenced within the meaning of the applicable act.

An extension of an approval may be granted if:

- (1) A request is received by Council in writing prior to the date on which the approval would have lapsed; and,
- (2) Council determines that the approval should be extended.

Street banners

The following matters will be considered in connection with any application for street banners (Activity E2):

- (a) No approvals will be issued for a street banners that advertise commercial products or businesses.

NOTE: *Exemption provisions apply under this LAP for street banners erected for non-profit community based organisation that advertise community events.*

4.3.2 Exemptions

Any exemption under this Local Approvals Policy, or the regulations, has no effect unless all the specified conditions of the exemption are met. Any breach of the conditions would mean that the exemption provisions no longer apply to the activity or activities involved.

Exemption provisions within the Local Approvals Policy cease to have effect once the policy lapses.

4.4 DICTIONARY

The dictionary below represents a partial extract from the dictionary of the Local Government Act 1993 and should be read in conjunction with this Local Approvals Policy.

amusement device means an amusement device that are plant affecting public safety within the meaning of section 135 of the *Occupational Health and Safety Act 2000*, and includes any other device that is declared by the regulations to be an amusement device for the purposes of this Act.

approval means an approval that is in force under this Act.

building includes part of a building and any structure or part of a structure, but does not include a moveable dwelling or associated structure or part of a moveable dwelling or associated structure.

community land means land that is classified as community land under Division 1 of Part 2 of Chapter 6.

council means the council of an area, and includes an administrator.

drain means a drain for the carrying off of waters other than sewage.

dwelling, in Division 1 of Part 8 of Chapter 15, means a building or part of a building used as a place of dwelling.

entertainment includes:

(a) amusement provided by means of any ride or device or by any other means (such as pin-ball machines and video games), and

(b) an exhibition, sporting event or contest,

but does not include amusement provided by means of an approved gaming machine within the meaning of the *Gaming Machines Act 2001*, and does not include anything that is declared by the regulations not to be entertainment for the purposes of this definition.

erection, in relation to building, includes any structural work and any alteration, addition or rebuilding.

fittings, in relation to any premises connected to a water main or sewer, means all apparatus (other than pipes or fixtures) used or intended to be used in connection with the conveyance of water to, or of permitted discharges from, the premises.

fixtures, in relation to water supply, sewerage or drainage, means all apparatus (other than pipes or fittings) used or intended to be used for the collection or retention of water or permitted discharges for ultimate delivery into a sewer.

human waste means human faeces and urine.

human waste storage facility means a device for holding or disposing of human waste, including a cesspit, septic tank, septic closet, water closet, chemical closet, humus closet and combustion closet.

licensed premises means premises the subject of:

(a) a licence under the *Liquor Act 1982*, or

(b) a certificate of registration under the *Registered Clubs Act 1976*,

that are used or intended to be used for the purpose of providing entertainment.

manufactured home means a self-contained dwelling (that is, a dwelling that includes at least one kitchen, bathroom, bedroom and living area and that also includes toilet and laundry facilities), being a dwelling:

(a) that comprises one or more major sections, and

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(b) that is not a registrable vehicle within the meaning of the *Road Transport (Vehicle Registration) Act 1997*,

and includes any associated structures that form part of the dwelling.

moveable dwelling means:

(a) any tent, or any caravan or other van or other portable device (whether on wheels or not), used for human habitation, or

(b) a manufactured home, or

(c) any conveyance, structure or thing of a class or description prescribed by the regulations for the purposes of this definition.

operational land means land that is classified as operational land under Division 1 of Part 2 of Chapter 6.

place of public entertainment means:

(a) a drive-in theatre, or

(b) an open-air theatre, or

(c) a theatre or public hall, or

(d) licensed premises.

premises means any of the following:

(a) a building of any description or any part of it and the appurtenances to it,

(b) land, whether built on or not,

(c) a shed or other structure,

(d) a tent,

(e) a swimming pool,

(f) a ship or vessel of any description (including a houseboat),

(g) a van.

public car park means any premises used for the purpose of accommodating vehicles of members of the public on payment of a fee, but does not include a pay parking space under the *Road Transport (Safety and Traffic Management) Act 1999* prescribed by the regulations.

public entertainment:

(a) means entertainment to which admission may ordinarily be gained by members of the public on payment of money, or other consideration, as the price or condition of admission and an entertainment does not cease to be a public entertainment merely because:

(i) some (but not all) persons may be admitted to the entertainment otherwise than on payment of money, or other consideration, as the price or condition of admission, or

(ii) such payment, or other consideration, is demanded as the charge for a meal or other refreshment, or for any other service or thing, before admission to the entertainment is granted or as the charge for the entertainment after admission to the entertainment has been granted, and

(b) includes a public meeting.

(c) (Repealed)

public meeting means an assembly held for a public purpose to which admission may ordinarily be gained by members of the public (whether or not on payment of money, or other consideration, as the price or condition of admission), but does not include an assembly held for the purpose of religious worship only.

public place means:

(a) a public reserve, public bathing reserve, public baths or public swimming pool, or

(b) a public road, public bridge, public wharf or public road-ferry, or

(c) a Crown reserve comprising land reserved for future public requirements, or

(d) public land or Crown land that is not

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- (i) a Crown reserve (other than a Crown reserve that is a public place because of paragraph (a), (b) or (c)), or
- (ii) a common, or
- (iii) land subject to the *Trustees of Schools of Arts Enabling Act 1902*, or
- (iv) land that has been sold or leased or lawfully contracted to be sold or leased, or
- (e) land that is declared by the regulations to be a public place for the purposes of this definition.
- public reserve** means:
- (a) a public park, or
- (b) any land conveyed or transferred to the council under section 340A of the *Local Government Act 1919*, or
- (c) any land dedicated or taken to be dedicated as a public reserve under section 340C or 340D of the *Local Government Act 1919*, or
- (d) any land dedicated or taken to be dedicated under section 49 or 50, or
- (e) any land vested in the council, and declared to be a public reserve, under section 37AAA of the *Crown Lands Consolidation Act 1913*, or
- (f) any land vested in the council, and declared to be a public reserve, under section 76 of the *Crown Lands Act 1989*, or
- (g) a Crown reserve that is dedicated or reserved:
- (i) for public recreation or for a public cemetery, or
- (ii) for a purpose that is declared to be a purpose that falls within the scope of this definition by means of an order published in the Gazette by the Minister administering the *Crown Lands Act 1989*, being a Crown reserve in respect of which a council has been appointed as manager of a reserve trust for the reserve or for which no reserve trust has been established, or
- (h) land declared to be a public reserve and placed under the control of a council under section 52 of the *State Roads Act 1986*, or
- (i) land dedicated as a public reserve and placed under the control of a council under section 159 of the *Roads Act 1993*, and includes a public reserve of which a council has the control under section 344 of the *Local Government Act 1919* or section 48, but does not include a common.
- public road** means a road which the public are entitled to use.
- road** includes:
- (a) highway, street, lane, pathway, footpath, cycleway, thoroughfare, bridge, culvert, causeway, road-ferry, ford, crossing, by-pass and trackway, whether temporary or permanent, and
- (b) any part of a road and any part of any thing referred to in paragraph (a), and
- (c) any thing forming part of a road or any thing forming part of any thing referred to in paragraph (a).
- sewerage work** means the construction, alteration, extension, disconnection, removal, ventilation, flushing, cleansing, maintenance, repair, renewal or clearing of any sewerage service pipes or fittings or fixtures communicating or intended to communicate, directly or indirectly, with:
- (a) a septic tank, an effluent or a sullage disposal system, or
- (b) any sewer of a council,
- and includes work of sanitary plumbing and work of house drainage.
- temporary structure** includes:
- (a) a booth, tent or other temporary enclosure, whether or not a part of the booth, tent or enclosure is permanent, and
- (b) a mobile structure.

theatre or public hall means any building or part of a building that is used or intended to be used for the purpose of providing public entertainment or conducting public meetings.

waste means:

- (a) effluent, being any matter or thing, whether solid or liquid or a combination of solids and liquids, which is of a kind that may be removed from a human waste storage facility, sullage pit or grease trap, or from any holding tank or other container forming part of or used in connection with a human waste storage facility, sullage pit or grease trap, or
- (b) trade waste, being any matter or thing, whether solid, gaseous or liquid or a combination of solids, gases and liquids (or any of them), which is of a kind that comprises refuse from any industrial, chemical, trade or business process or operation, including any building or demolition work, or
- (c) garbage, being all refuse other than trade waste and effluent, and includes any other substance defined as waste for the purposes of the *Protection of the Environment Operations Act 1997*, and a substance is not precluded from being waste merely because it is capable of being refined or recycled.
- water supply work** means the construction, alteration, extension, disconnection, removal, flushing, cleansing, maintenance, repair, renewal or clearing of any pipes or fittings of any water service communicating or intended to communicate, directly or indirectly, with any water main of a council, but does not include changing a washer.

END.

17. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

REPORTING SECTION: Planning and Regulatory Services
AUTHOR: Matthew Goodwin – Director Planning and Regulatory Services
FILE NUMBER: 007/02/04/55

Summary:

This report provides a summary of the Development and Complying Development Certificate applications recently processed under delegated authority.

Discussion (including issues and background):

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during March 2009.

Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

Relevant Reference Documents:

Files for the respective Development and Complying Development Certificate applications.

Stakeholders:

Public and applicants.

Financial Implications:

Nil.

Recommendations:

That Walgett Shire Council resolve to:

- 1. Note the Development and Complying Development Certificate applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during March 2009.**

Attachment – Report on DAs and CDCs issued March 2009

AUTHORITY

Determined Applications



| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|---|--|-----------------------------|---------------|------------|----------|
| Document Type: 20 Stop the Clock Total Elapsed Calendar Days: 92 Calendar Stop Days: 18 Adjusted Calendar Days: 74 | | | | | |
| 020/2008/000000030/001 | 170 Change of Use 33 Pandora ST LIGHTNING RIDGE LOT: 16 SEC: 21 DP: 758612 Mr L J Cree | Approved by Council | 24/03/2009 | 23/12/2008 | |
| Document Type: 20 Stop the Clock Total Elapsed Calendar Days: 35 Calendar Stop Days: 0 Adjusted Calendar Days: 35 | | | | | |
| 020/2009/000000001/001 | 170 Change of Use Pandora ST LIGHTNING RIDGE LOT: 954 DP: 872184 Mr M & Mrs C M Martinez | Approved - Staff Delegation | 03/03/2009 | 28/01/2009 | |
| Document Type: 20 Stop the Clock Total Elapsed Calendar Days: 44 Calendar Stop Days: 0 Adjusted Calendar Days: 44 | | | | | |
| 020/2009/000000002/001 | 160 Subdivision/Consolidation 123 Eureka ST WALGETT LOT: 5 SEC: 23 DP: 759036 Mr B W Timmins <i>There are Multiple Parcels on this application</i> | Approved - Staff Delegation | 25/03/2009 | 10/02/2009 | |
| Officer: Ms J R Babic Number of Applications: 3 Average Elapsed Calendar Days: 51.00 Average Calendar Stop Days: 6.00 Average Adjusted Calendar Days: 51.00 Total Elapsed Calendar Days: 171.00 Total Calendar Stop Days: 18.00 Total Adjusted Calendar Days: 153.00 | | | | | |
| AUTHORITY | | | | | |

AUTHORITY

Determined Applications



| | | | | |
|------------|-------------|---|---|---------|
| 04/14/2009 | Parameters: | Date Range: Y Start Date: 1/03/2009 End Date: 31/03/2009 As At Date: | Document Type: 20 Officer: ALL Number of Days: 0 Stop The Clock: Yes | Page: 2 |
|------------|-------------|---|---|---------|

| Document | Applicant Name / Address | Development Type | Determination | Determined | Received |
|--|--|---|-----------------------------|------------|------------|
| Document Type: 24 | | | | | |
| Stop the Clock | | | | | |
| 024/2009/00000002/001 | | Total Elapsed Calendar Days: 39 Calendar Stop Days: 36 Adjusted Calendar Days: 3 | | | |
| | 10 Class 1a -Single Dwelling/Dual Occupancy 40 Peel ST WALGETT LOT: A DP: 323205 Mr W J & Ms M E Hammond | | Approved - Staff Delegation | 09/03/2009 | 30/01/2009 |
| Stop the Clock | | | | | |
| 024/2009/00000003/001 | | Total Elapsed Calendar Days: 1 Calendar Stop Days: 0 Adjusted Calendar Days: 1 | | | |
| | 10 Class 1a -Single Dwelling/Dual Occupancy Mining LIGHTNING RIDGE MC: 50353 MC: 50353R Mr M Sorich & Ms E Bradvica | | Approved - Staff Delegation | 25/03/2009 | 25/03/2009 |
| Officer: Mr L J Smyth | | | | | |
| Number of Applications: 2 | | | | | |
| Average Elapsed Calendar Days: 2.00 | | | | | |
| Average Calendar Stop Days: 18.00 | | | | | |
| Average Adjusted Calendar Days: 2.00 | | | | | |
| Total Elapsed Calendar Days: 40.00 | | | | | |
| Total Calendar Stop Days: 36.00 | | | | | |
| Total Adjusted Calendar Days: 4.00 | | | | | |
| Report Totals & Averages | | | | | |
| Total Number of Applications: 15 | | | | | |
| Average Elapsed Calendar Days: 42.20 | | | | | |
| Average Calendar Stop Days: 10.80 | | | | | |
| Average Adjusted Calendar Days: 31.40 | | | | | |
| Total Elapsed Calendar Days: 211.00 | | | | | |
| Total Calendar Stop Days: 54.00 | | | | | |
| Total Adjusted Calendar Days: 157.00 | | | | | |
| AUTHORITY | | | | | |

18. THE FUTURE OF WALGETT MEDICAL CENTRE BUILDING

REPORTING SECTION: Urban Infrastructure Services
AUTHOR: Siegfredo Coralde - Director of Urban Engineering Services
FILE NUMBER: 145/09/03/00

Summary:

This report is to inform and seek Council's support regarding the recommendations on how the future of the Walgett Medical Centre building be decided strategically.

Background

The Walgett Medical Centre at Wee Waa Street has a current valuation of \$360,000 with a weekly income of \$266.80 per week. Dr Vlad Matic of Walgett's RARMS is the legitimate tenant of this building.

The Walgett Medical Centre building was completed in 1982. The roof is made up of corrugated steel roof cladding on timber trusses spaced at 600 mm on centres. The external walls are in double brick while internal walls are non-load bearing timber studs with single skin masonry.

Unconfirmed information from several sources suggests that it was built over two cellar structures, footings (as suspended raft slab) on pier design were not constructed according to plans, pillars/posts were filled up and formworks lay over on top before the entire concrete floor was poured. It is also widely believed that passing between two filled-up cellar structures is a bore line leading to the existing park opposite the Sporting Club. Plans still exist however, not enough evidence is available to prove these allegations.

Council's Health and Safety Inspector established causes and effects of current problems of this building in his Building Report submitted to the Director of Urban Infrastructure Services last year. One major observation made is regarding ground settlement:

"Gradual uneven ground settlement over the years also affected the surrounding pavement moving away from the building by as much as 40 mm. Some sunken areas caused water ponding that cannot be drained easily especially during wet weather season. The conditions of down pipe connections to drain lines are not known but on the assumption that some of them are already damaged due to ground movements, storm water permeating to the ground is possibly causing a 100 mm drop of the public toilets (attached to the western side of surgery building)."

Discussion (including issues and background)

Most buildings in similar age to the Walgett Medical Centre are usually structurally fit and while routine maintenance is unavoidable, building preservation is generally manageable.

Repair problems. WMC maintenance is accelerating over the years. Council has already spent more than \$25,000 on faulty sewer, termite control, water leaks, door settlements, vandalised public toilet as well as other petty upholding calls from the tenant of this building over the last three years. This trend will continue should Council not arrest the problems sooner.

Unwelcome result. Termites attacked this building several years ago and as a result of this, one wall externally attached to this building was demolished. While it appeared that dispersal of termites is already contained, the extent of depreciation in some areas like in the Cleaners Room where the internal stud's top plate has been completely eaten out by termites is quite evident. Council started replacing some roof trusses particularly above an air conditioning unit located around the Surgery Room No. 2 but not sufficient. Council is also conducting an annual pest control programme to ensure that termites are controlled.

Where to from here? Physical evidence of progressive building deterioration is increasing and to ensure that a balanced report (aside from the Health and Building Inspector Report) is obtained, a Structural Engineer was engaged on 21 November 2008 to prepare a Technical Report. The following is a brief summary of this report:

1. The existing front brick fence is already separated from the main building by 40 mm at the top while the front planter bed is leaning away from the main building by 10 mm on the western side and 20 mm on the eastern side.
2. The western side (external) wall brickwork dropped below and above the existing window lintel level from the Record Store room to Surgery Room 3 by 18 mm. The pavers moved away from the building creating a 35 mm gap and the verandah roof dropped adjacent to brick work movement.
3. Inside the Surgery Unit No.5 Room, a 10 mm gap is evident from cornice to ceiling at internal stud dividing wall and 1-2 mm wide cracks in ceiling plasterboard above door. The case is true at the Surgery Room 2, where cornice is separated in corner from masonry wall by 10 mm. The toilet has also a 3-5 mm wide crack in the wall near cornice.
4. Inside the Reception/Waiting Room, a 15mm wide large crack commencing as a diagonal crack from the Record Room is present, then continuing as a horizontal crack above windows and door reception to 18 mm wide. This crack then runs diagonally to the floor in the Surgery Room No. 3.

The structural engineer advised two rectification stages that Council may wish to consider:

First Stage. Undertake repair of roof trusses, internal studs, and have soil moisture conditioning program in place. These defined activities further involve masonry renewals, sewer rehabilitation, and footpath concreting. Initial estimated costs to \$180,000 to \$250,000. It is generally accepted that cracks ranging from 10 mm to 40 mm are present all over the external building brickworks and that soil moisture conditioning is required to limit further movements. It should be noted that if stabilisation fails to achieve its purpose, deep underpinning will be required, meaning more time and resources before commencing into the Second Stage.

Second Stage. Under this scenario, a period time of 6 -12 months should be allowed to elapse allowing soil moisture conditioning program to become secure. This activity involves the following:

- Cutting of vertical articulation joints of windows where diagonal cracks are evident
- Re-building of brickworks affected by cutting in of articulated joints
- Vigorous patching of with a 20 mm depth of mortar and/or sealant

Is the building still safe? The Structural Engineer believed that this building can be repaired economically when comparing to a new capital cost of constructing a new one (Structural Engineer Report, Section 6.0 Conclusion, par. 2, p. 18). However, costs of on-going and/or long-term performance and maintenance cost of this building once repaired cannot be measured.

The building is considered safe for continued occupation from a structural perspective in a short term (Structural Engineer Report, Section 6.0 Conclusion, par. 1, p. 18). Council can therefore advise the current tenant to occupy the building longer once a laborious rehabilitation of this building is completed.

The tenant concern. A summarised Position Paper submitted by Dr. Matic in behalf of RARMS Walgett is shown in the following:

1. The building is now too small; the present layout is unsuitable for installation of a modern team-based approach for general and rural care practice
2. The building's current configuration is negatively impacting upon any expansion of existing medical and allied health services
3. Suggests that no amount of renovation or extending the building will provide an appropriate space for health operations
4. Suggests that relocate the surgery office at the Walgett Hospital being the most appropriate area for providing health services to the Walgett community. It would appear that as a 'one-stop' medical centre, effective and fast clinical advantages in areas of on-site radiology and pathology are available for patients, staff and to both hospital and surgery doctors. Though the hospital is further in distance compared to the current medical centre location at Wee Waa Street, RAMMS has a community transport service what will surely overcome any issues regarding patient access to the surgery and pharmacy requirements.
5. According to Dr Matic, he has made several representations to the Area Health Services already and that he expects his medical centre/clinic will become a tenant to the hospital. RARMS desires the re-location (Walgett Hospital) to occur as soon as possible
6. RARMS requests the support of all parties, namely GHAHS, NSW Ambulance and Walgett Shire Council to assist and achieve Item 6) above in a timely manner.

Dr. Madic of RAMMS Walgett verbally advised the Director of Urban Infrastructure Services that the building does not serve its medical purpose and is not keen on extending tenancy agreement anymore.

Summary:

On the assumption that the building is constructed according to plans, the current signs of progressive early wear and tear suggest that not enough geological considerations regarding its construction was ideally considered and that the building needs extensive rehabilitation and/or remedial works urgently.

To construct a comparable building with better features will cost Council at least \$1.0 million compared to rehabilitating the old building. However, costs of on-going and/or long-term performance and maintenance cost of this building once repaired is uncertain.

Relevant Documents:

Structural Engineer Report dated 15 December 2008
Health and Building Inspector Report dated 09 October 2008
RARMS Walgett Position Statement dated 24 September 2008
Building Maintenance Report dated 21 February 2007

Stakeholders:

Walgett Shire Council
RARMS Walgett

Policy Implications:

This matter gives Council a degree of pressure in formulating and/or developing its future strategy of preserving building assets.

Health and Safety Implications

Council should complete remediation program (First Stage) if so desires, prior to accepting new tenants.

Financial Implications:

The estimated net annual income of this building is \$5,540.26 and is expected to decrease over the years due to increasing maintenance costs. A negative income is likely to occur immediately next financial year due to impending departure of RARMS Walgett.

Remedial works will cost Council a considerable capital of \$180,000 to \$250,000 (First Stage) and guarantee of optimum long-term maintenance remains an issue.

Council needs at least \$1.0 million to construct a new building to replace the existing building.

Recommendations:

1. Council approves permanent service de-commissioning of Walgett Medical Centre on 30 June 2009.
2. Council advise officially RARMS Walgett c/o Dr Vlad Madic of this decision.
3. Council not approve demolishing the building but authorise the General Manager to sell it in 'as is where is' condition instead.

19. COUNCIL PROCEDURES FOR THE PURCHASE OF LIGHT VEHICLES

REPORTING SECTION: Rural Infrastructure & Support Services
AUTHOR: Ian Taylor - Director Rural Infrastructure & Support Services
FILE NUMBER: 004/13/02/41

Summary:

Council requested advice of the procedures in place for selection of light vehicles. This report provides Council's Purchasing Criteria for Motor Vehicles Less than 5,000kg GVM Procedures for information.

Discussion (including issues and background):

Council requested advice of the procedures in place for selection of light vehicles. This report provides Council's Purchasing Criteria for Motor Vehicles Less than 5,000kg GVM Procedures for information.

Relevant Reference Documents:

AFM - Purchasing Criteria for Motor Vehicles Less than 5,000kg GVM Procedure

Stakeholders:

Walgett Shire Council

Financial Implications:

Nil.

Recommendations:

- 1. That Council note the Purchasing Criteria for Motor Vehicles Less than 5,000kg GVM Procedures.**



Purchasing Criteria for Motor Vehicles Less Than 5,000kg GVM PROCEDURES

Approval Date:

Review Date: April 2011

Responsible Officer: Director Rural Infrastructure & Support Services

Council Policy Reference

AFM – Purchasing

Statutory Requirements

Local Government Act 1993

Related Policy/Procedure

AFM – Financial Management and Control

[AFM – Fraud Control](#)

AFM – Purchasing

AFM – Motor Vehicle

Application

This procedure provides clearly defined guidelines to all staff involved in the procurement and selection of motor vehicles of less than 5,000kg Gross Vehicle Mass (GVM). These are vehicles which may be driven with a Class C or LR Australian Drivers License.

Purchasing Criteria for Motor Vehicles Less Than 5,000kg GVM

1. Purpose

The Purchasing Criteria for Motor Vehicles Less Than 5,000kg GVM Procedures have been issued to ensure consistent decisions are made by Council Officers in the procurement of light motor vehicles so that the vehicles purchased will meet the following objectives:

- Fit for purpose
- Minimise environmental impacts
- Minimise whole of life costs of vehicle ownership and operation

2. Authorisation and Approval

Approvals to request quotations for light motor vehicles shall only be issued by the Director Rural Infrastructure and Support Services or the General Manager.

Approvals to issue a purchase order for light motor vehicles shall only be granted by the Director Rural Infrastructure and Support Services or the General Manager. Approval will only be granted on the written recommendation of the quotation assessment panel that demonstrates that all purchasing and procurement requirements have been met and that the quotation that is proposed to be accepted represents best value for money to Council.

Operational criteria, being criteria in addition to those in this procedure, shall be endorsed in writing by the relevant Departmental Director prior to a request to call quotations is approved.

Administration of the purchase of light vehicles will be conducted by the Support Services Coordinator.

3. Minimum Specifications

The following shall be implemented as minimum specification for light vehicles. Operational criteria shall not override these minimum specifications.

➤ 4x4 Dual Range Wagon

This class of vehicle would typically be required to serve the needs of the Roads section of Council. Typical vehicles meeting this specification include Toyota Prado and Mitsubishi Pajero. Nissan Pathfinder *may* also meet this specification. It is assumed that there would only be a need for two such vehicles in the Council fleet.

| | Criteria | Specification | Reason |
|----|--------------|--------------------------------------|---|
| 1. | Engine Type | Turbo Diesel | <ul style="list-style-type: none"> • Less variability in fuel consumption • Lower overall CO₂ emissions • Improved resale value |
| 2. | Engine Size | Maximum 3.2L | <ul style="list-style-type: none"> • Adequate torque without excess fuel consumption |
| 3. | Transmission | Automatic Dual range all wheel drive | <ul style="list-style-type: none"> • Can be operated by drivers with "Automatic" restriction • Suitable for use remote from sealed roads during marginal weather conditions |

WALGETT SHIRE COUNCIL AGENDA

| | Criteria | Specification | Reason |
|-----|---------------------------------------|---|--|
| 4. | High Driving Position | Roof height > 1,650mm | <ul style="list-style-type: none"> • Maximise driver's ability to observe wildlife and stock near the road • Minimise need to fit full bull bar |
| 5. | Kerb Weight (unladen) | Maximum 2,300kg | <ul style="list-style-type: none"> • Adequate but not unnecessarily heavy vehicle to minimise fuel consumption |
| 6. | Load Capacity | Minimum 700kg & 5 passenger seats | <ul style="list-style-type: none"> • Indication of high overall strength of vehicle for local conditions • Can carry 5 people with significant tools and equipment to or between job sites |
| 7. | Towing Capacity | Minimum 2,500kg | <ul style="list-style-type: none"> • Indication of high overall strength of vehicle for local conditions • Can tow most trailers to or between job sites |
| 8. | Fuel Capacity | Minimum 80L (120L Rural Infrastructure) | <ul style="list-style-type: none"> • Capacity to travel within the Shire without refueling needs dictating priorities |
| 9. | Tyre profile | Minimum 65% | <ul style="list-style-type: none"> • Minimise likelihood of damage in local conditions |
| 10. | ADR 81/01 (Combined) Fuel consumption | Maximum 10.0 L/100km | <ul style="list-style-type: none"> • Indication of relative fuel efficiency of the vehicle |
| 11. | Air Bags & ABS/ESC | Side / Curtain Airbags fitted ABS/ESC fitted where available | <ul style="list-style-type: none"> • Affordable & readily available Occupational Health & Safety benefit |
| 12. | Air Conditioning | Manual Fitted | <ul style="list-style-type: none"> • Affordable & readily available Occupational Health & Safety benefit |

➤ General Manager & Mayoral Vehicles

The class of vehicle is to be suitable for carrying four adults in relative comfort over long distances. A typical vehicle is the Ford Territory.

➤ Staff Vehicles

This class of vehicle would typically be required for office based staff in all sections of Council. Typical vehicles meeting this specification include Hyundai Santa Fe, Volkswagen Tiguan and Ssangyong Kyron. Nissan Xtrail, Renault Koleos, Kia Sorrento, and Holden Captiva *may* also meet this specification.

| | Criteria | Specification | Reason |
|----|--------------|---------------|---|
| 1. | Engine Type | Turbo Diesel | <ul style="list-style-type: none"> • Less variability in fuel consumption • Lower overall CO₂ emissions • Improved resale value |
| 2. | Engine Size | Maximum 2.2L | <ul style="list-style-type: none"> • Adequate torque without excess fuel consumption |
| 3. | Transmission | Automatic | <ul style="list-style-type: none"> • Can be operated by drivers with "Automatic" restriction |

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| | Criteria | Specification | Reason |
|-----|---------------------------------------|---|---|
| 4. | High Driving Position | Roof height > 1,650mm | <ul style="list-style-type: none"> • Maximise driver's ability to observe wildlife and stock near the road • Minimise need to fit full bull bar |
| 5. | Kerb Weight (unladen) | Maximum 2,000kg | <ul style="list-style-type: none"> • Adequate but not unnecessarily heavy vehicle to minimise fuel consumption |
| 6. | Load Capacity | Minimum 500kg & 5 passenger seats | <ul style="list-style-type: none"> • Indication of high overall strength of vehicle for local conditions • Can carry 5 people with luggage |
| 7. | Towing Capacity | Minimum 2,000kg | <ul style="list-style-type: none"> • Indication of high overall strength of vehicle for local conditions • Can tow most trailers should the need arise or for private use |
| 8. | Fuel Capacity | Minimum 60L | <ul style="list-style-type: none"> • Capacity to travel main routes within the Shire without refueling needs dictating priorities |
| 9. | Tyre profile | Minimum 65% | <ul style="list-style-type: none"> • Minimise likelihood of damage in local conditions |
| 10. | ADR 81/01 (Combined) fuel consumption | Maximum 9.0 L/100km | <ul style="list-style-type: none"> • Indication of relative fuel efficiency of the vehicle |
| 11. | Air Bags & ABS/ESC | Side / Curtain Airbags fitted ABS/ESC fitted where available | <ul style="list-style-type: none"> • Affordable & readily available Occupational Health & Safety benefit |
| 12. | Air Conditioning | Manual Fitted | <ul style="list-style-type: none"> • Affordable & readily available Occupational Health & Safety benefit |

➤ Commercial Vehicles

This class of vehicle would typically be required for operational staff in Council's engineering and regulation sections. Typical vehicles meeting this specification include Isuzu D-max, Ford Ranger, Hyundai iVan. Other vehicles that may be considered include Iveco Daily, Volkswagen Transporter and Crafter, Isuzu N Series, Mitsubishi Fuso 300, Ford Transit, Nissan Navara.

| | Criteria | Specification | Reason |
|----|-----------------------|-----------------------|--|
| 1. | Engine Type | Turbo Diesel | <ul style="list-style-type: none"> • Less variability in fuel consumption • Lower overall CO₂ emissions • Improved resale value |
| 2. | Engine Size | Maximum 3.2L | <ul style="list-style-type: none"> • Adequate torque without excess fuel consumption |
| 3. | High Driving Position | Roof height > 1,650mm | <ul style="list-style-type: none"> • Maximise driver's ability to observe wildlife and stock near the road • Minimise need to fit full bull bar |
| 4. | Towing Capacity | Minimum 2,500kg | <ul style="list-style-type: none"> • Indication of high overall strength of vehicle for local conditions • Can tow most trailers to or between job sites |

WALGETT SHIRE COUNCIL AGENDA

| | Criteria | Specification | Reason |
|----|--------------------|---|--|
| 5. | Fuel Capacity | Minimum 80L (120L Rural Overseers & Patrol Vehicles) | <ul style="list-style-type: none"> Capacity to travel within the Shire without refueling needs dictating priorities |
| 6. | Tyre profile | Minimum 65% | <ul style="list-style-type: none"> Minimise likelihood of damage in local conditions |
| 7. | Air Bags & ABS/ESC | Side / Curtain Airbags fitted ABS/ESC fitted where available | <ul style="list-style-type: none"> Affordable & readily available Occupational Health & Safety benefit |
| 8. | Air Conditioning | Manual Fitted | <ul style="list-style-type: none"> Affordable & readily available Occupational Health & Safety benefit Improved resale value |

20. TENDERS - PLANT HIRE

REPORTING SECTION: Rural Infrastructure & Support Services
AUTHOR: Ian Taylor - Director Rural Infrastructure & Support Services
FILE NUMBER: 230/00/80/07

Summary:

Tenders calling for standing offers E08007 for the hire of various plant and related services have been advertised in accordance with the Local Government (General) Regulation. This report recommends that Council accept all conforming tenders submitted to date.

Discussion (including issues and background):

Tenders were called requesting standing offers for casual plant hire. The tender period is on-going.

The offer document makes provision for the selection of a plant hire contractor from those offers accepted. Selection must consider:

- Availability
- Suitability for Council's Project Requirements
- Total Estimated Project Price
- Documented Past Performance
- Value for Money

The offer documents include performance specifications and require the contractor to provide various insurances to mitigate public liability and worker death and injury risks associated with this class of work. Engagement is based on a Purchase Order Contract and Australian Standard 4905 Minor Works contract Conditions.

As the expenditure over a 12 month period with some of the plant hire contractors, or on an individual project may exceed the tender threshold of \$150,000, it is recommended that Council formally accept all conforming offers as follows:

- JR Weate Pty Ltd
- Neill Earthmoving
- AE & NE Dewson
- Ridgerock Earthmoving

Any further offers received will be referred to Council at its meeting following the assessment of such offers.

The following offers have been submitted but were nonconforming and require resubmission before they can be accepted:

- Junction City Transport

These tenderers have been advised of their non-conformances and will be reassessed on receipt of a new offer.

Relevant Reference Documents:

Offer Documents E08007

Stakeholders:

Walgett Shire Council

Financial Implications:

Costs associated with the engagement of contractors are included in the expenditure of the relevant Council service delivery area in the Management Plan.

Recommendations:

1. **That Council accept tenders from the following businesses for E08007 Request for Standing Offers: Casual Plant Hire Walgett Shire NSW -**
 - * JR Weate Pty Ltd
 - * Neill Earthmoving
 - * AE & NE Dewson
 - * Ridgerock Earthmoving

16. Reports of Committees

17. Questions without Notice From Councillors

18. Confidential Reports/Closed Council Meeting

19. Close of Meeting