



AGENDA FOR ORDINARY COUNCIL MEETING

TUESDAY, 26 October 2010

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held in the **Walgett Council Chambers** on **Tuesday 26 October 2010**, commencing at 10.00am to discuss the items listed in the Agenda.

- **Please note that there will be an Australian Citizenship Ceremony commencing at 9.00am**
- **There will also be a presentation made by Country Energy to the Councillors at 10.00am on the following topics:**
 - Infrastructure Investment – Customer benefits, Network Performance
 - Pricing – Why such a large increase?
 - Power Mate, community energy management initiative
 - Local Update – Staff update from local Field Service Centre, Recent Network projects, planned major projects, sponsorships
 - Intelligent Network and Renewable Energy, solar Systems
 - Safety – Putting people first, Public Safety, Floods
 - Simple Energy Savers, Where does your household energy go? Energy answers, helping our customers

Don Ramsland
GENERAL MANAGER

WALGETT SHIRE COUNCIL AGENDA

CONFLICT OF INTERESTS

What is a "Conflict of Interests" – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. "Relative", in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Participation in Meetings despite Pecuniary Interest (S452 Act)

A Councillor is not prevented from taking part in the consideration or discussion of, or from voting on, any of the matters/questions detailed in Section 452 of the Local Government Act.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **AGENDA**

- 1. Opening of Meeting**
  - 2. Acknowledgement of Traditional Owners**  
I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.
  - 3. Apologies**
  - 4. Welcome to Visitors**
  - 5. Public Forum Presentations**  
*(Limited to five minute presentations, and must relate to items listed within the Business Paper)*
  - 6. Declaration of Pecuniary/Non Pecuniary Interests**
  - 7. Confirmation of Minutes**
  - 8. Reserve Trust Management Committee Reports**
  - 9. Mayoral Minutes**
    1. Walgett Shire Council Mayoral Minute – Tourism Billboards .....32
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  - 11. Presentation of Petitions**
  - 12. Councillor’s Questions with Notice .....34**
  - 13. Reports of Delegates and Representatives**
  - 14. Reservation of items for Debate**
  - 15. Reports of Officers**
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2. Circulars received from the Local Government Department of Premier and Cabinet – October 2010.....37
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### **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

- 11. Debt Recovery Progress Report .....66
- 12. Report on Youth Development and Services – July to September 2010 .....68
- 13. Community Development and Tourism Quarterly Report  
(July - September 2010) .....72
- 14. Cash on hand and Investment Report as at 30 september 2010.....76

### **DIRECTOR PLANNING AND REGULATORY SERVICES**

- 15. Development and Complying Development Certificate Applications .....79
- 16. Development application – Fuel tank & Light Tower .....82
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- 18. Urban Addressing at Lightning Ridge.....120

### **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

- 19. Stormwater and Drainage Valuation Report.....131
- 20. Matters Generally for Brief Mention or Information Only from Director Urban  
Infrastructure Services.....146

### **DIRECTOR RURAL INFRASTRUCTURE AND SUPPORT SERVICES**

- 21. Matters generally for Brief Mention or Information only from Director Rural  
Infrastructure & Support Services – October 2010.....153

## **16. Reports of Committees**

## **17. Questions without notice from Councillors**

## **18. Confidential Reports/Closed Council Meeting**

### **GENERAL MANAGER**

- 1. Review of Organisational Structure.....3

### **DIRECTOR CORPORATE & COMMUNITY SERVICES**

- 2. Industrial Dispute Hearing .....7
- 3. Offer from Pallier regarding Assessment 6312 .....9

### **DIRECTOR PLANNING & REGULATORY SERVICES**

- 4. Derelict Buildings, Herbert St, Collarenebri.....20

### **DIRECTOR URBAN INFRASTRUCTURE SERVICES**

- 5. Professional Fee Proposal – Aboriginal Water and Sewerage Program .....25

## **19. Close of Meeting**



### 3. Apologies

Nil

### 6. Declaration of Pecuniary/Non Pecuniary Interests

### 7. Confirmation of Minutes



**WALGETT SHIRE COUNCIL**

**MINUTES**

**28 September 2010**

**DON RAMSLAND**  
*General Manager*

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### MINUTES OF THE MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE CARINDA HALL ON TUESDAY 28 SEPTEMBER 2010 COMMENCING AT 10.09AM

#### PRESENT

Clr I Woodcock (Mayor)  
Clr G Colless (Deputy Mayor)  
Clr L Walford  
Clr R Greenaway  
Clr D Lane  
Clr G Murray  
Clr M Martinez  
Clr J Keir  
Clr K Smith  
Mr D Ramsland (General Manager)  
Mr I Taylor (Director, Rural Infrastructure & Support Services)  
Mr M Goodwin (Director, Planning and Regulatory Services)  
Mr F Coralde (Director, Urban Infrastructure Services)  
Ms Susanna Jones (Acting Finance Manager)  
Mrs D Parker (Minute Secretary)

#### Welcome to Visitors

The Mayor welcomed all visitors to the meeting and acknowledged the traditional owners of the land.

#### Apologies

Nil

#### Election of Mayor/Deputy Mayor

##### 278/10 Election of Mayor and Deputy Mayor

##### Resolution:

1. That Council adopt the ordinary ballot method for the election of the Mayor and Deputy Mayor.

**Moved:** Clr Greenaway

**Seconded:** Clr Colless

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

|               |                                                                                                                                                                                                                                     |
|---------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>279/10</b> | <b>Election of Mayor for Ensuring Twelve (12) Months</b>                                                                                                                                                                            |
| 1.            | That returning officer, being the General Manager, advised that only one nomination had been received and declared Councillor Woodcock elected Mayor unopposed for the 2010/2011 term.<br><br>Mayor, Clr Woodcock assumed the chair |
| <b>280/10</b> | <b>Election of Deputy Mayor for Ensuring Twelve (12) Months</b>                                                                                                                                                                     |
| 1.            | The returning officer, being the General Manager, advised that only one nomination had been received and declared Councillor Murray elected as Deputy Mayor unopposed, for the 2010/2011 term.                                      |

### **Public Forum Presentations**

#### **Mr Dominic Warnock spoke on the following matters:**

- Thank you to the Council for conducting the meeting in Carinda
- Carinda Race Club toilets are in need of repair as they cannot handle the volume of users on race days.
- There are several issues with Coonamble Road filling up with water and becoming impassable. Could something please be done about this problem?
- Parts of the road 4km west of Carinda heading towards Brewarrina are not top dressed. If it rains there is no way to get the school bus through. The problem needs to be addressed.
- In relation to the bridges in the Carinda area could there be a program released so that the towns are aware of when these repairs are going to happen?
- There is a reunion being held in the Carinda Hall at the weekend. The toilets have several leaks which need repairing. There is also a tank located in the back area which is leaking.
- There is a culvert near the Lamph property (Douglas Park) which is about 6km out of town. This is too narrow and trucks are finding it difficult to gain access to the property as the water is pooling in this area. There are quite a few other property owners in the area who have this same problem.
- There is a water drainage problem in the main street of Carinda which is going to be a mosquito haven. This issue still needs addressing
- Lot 9 Wilbour Street (Namoï Cotton) is still in a bad state. There may be septic water running into this block which needs to be rectified. Also a mosquito problem.
- Thank you to Lianne Tasker for the work she has been doing for the community
- What is the current position with regards to pool shade shelter?

#### **Mrs Patty Wilcox spoke on the following matters:**

- There are concerns in relation to the bridges in the area. The concerns raised were in relation to the area flooding and not being able to get their sheep and cattle out of the area as they cannot cross the bridge. The Director of Rural Infrastructure advised that there should be some movement over the next few weeks
- There is a need for a place to turn a semi around as there is no way to get the stock out. There is a need to have gravel placed on the approaches of the bridges.
- Mrs Wilcox also advised that if the old bridge is to be demolished it is a big issue for the residents

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Mrs Jan Hodge spoke on the following matters:**

- Spoke on the issues surrounding the access in and out of Carinda. She further advised that she had recently been ill and was only able to get to hospital in a 4WD vehicle and had to leave hospital early as there was rain predicted and would not have been able to get back to her home if she waited any longer.

#### **Mr Campbell spoke on the following matters:**

- Mr Campbell expressed thanks for Council listening to the community
- Mr Campbell advised that he had concerns in relation to the roads from Carinda to Walgett and Coonamble during the harvest. He advised that growers were questioning what is going to happen to the road and whether there would be weight limits on roads. The Director of Rural Infrastructure Services advised that the current conditions will remain in place and the bridge may be repaired by harvest.

#### **Mrs Loretta Robinson spoke on the following matters:**

- Mrs Robinson expressed concern over when the Castlereagh River was going to have a new bridge and what was the plan for the Carinda area. The Director of Rural Infrastructure Services advised that the current design is a new bridge where the old one is.
- Mrs Robinson enquired in relation to costings to leave the old bridge and then have the new one beside it and make it accessible for traffic. She expressed concern in relation to the river which will run for a long time and not being able to put the new bridge up until that area is dry. She also expressed concern in relation to the bypass remaining open while the new bridge is being built
- Mrs Robinson advised that if she is to use the alternate route of the red road it involves travelling an extra 300km per week
- Mrs Robinson enquired as to whether there were issues concerning the planning of the bridges and would like to know when there have been concrete plans put in place. The Director of Rural Infrastructure Services advised that he was reluctant to say what plans are in place as they sometimes have to change.
- Mrs Robinson expressed concerns over why the bridge was pulled down before the other bridge was put in place. The Director of Rural Infrastructure Services advised that the contracts were planned with 6 bridges to be built using multiple teams one after the other but due to delays with weather and pile issues the process has not worked the way it should have.

#### **Mrs Sue Dowling-Brown spoke on the following matters:**

- Mrs Dowling-Brown expressed concern in relation to the decision for the bridge to be pulled down and queried why the new one could not have been built beside the old one to enable people to access Walgett. The Mayor advised that no-one could have foreseen what has happened in this instance.
- Mrs Dowling-Brown also queried if the RTA was aware of the state of the Castlereagh Bridge. The Director of Rural Infrastructure Services advised that he believed that RTA staff had been over it and were aware of the problems.
- Mrs Dowling-Brown produced a bolt which she had taken from the bridge and advised that there are many bolts exposed which causes damage to vehicles crossing it.

#### **Mr Trevor Harland spoke on the following matters:**

- Mr Harland advised that he walks the bridge on a regular basis and has been putting the bolts back in so that people are not blowing tyres.
- Mr Harland requested that gravel be placed on the side of the bridge as there is evidence of a car which has almost landed in the river

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

- There has been new bitumen put down but there have been no culverts installed which is creating water pools which enter his shed. He requested that something be done about this.

#### **Ms Cheryl Yow spoke on the following matters:**

- Ms Yow advised that she is a member of the Lower Macquarie Community and Farmers Group which held regular meetings which Council members had never attended. She further queried whether there would be a member of Council who could attend these meetings. Ms Yow was requested to provide the General Manager with meeting details and contacts following the meeting.

#### **Mr Campbell spoke on the following matters:**

- Mr Campbell spoke in relation to the Carinda Jockey Club toilets. He advised that the toilets are no longer able to cope with demand when they hold their race meets. The toilets which are at the grounds were completed in 1981 and there has been an additional block erected in 2005. Mr Campbell advised that he would be more than willing to meet with a member of Council to get the ball rolling in relation to funding for the purpose of building a new amenities block. The Director of Urban Infrastructure Services advised that he would liaise with Mr Campbell to look at what could be done in this instance.

Mayor, Cllr Woodcock then thanked the local residents for their attendance and advised the various issues raised would be followed up.

#### **Declaration of Pecuniary/Non Pecuniary Interest**

- Councillor Martinez declared a pecuniary interest in item 26 Development and Complying Certificate Applications as his development is listed in the report.

#### **Confirmation of Minutes**

| 281/10                                                                       | Confirmation of Minutes of Council Meeting 24 August 2010 |
|------------------------------------------------------------------------------|-----------------------------------------------------------|
| <b>Resolution:</b>                                                           |                                                           |
| 1. That the minutes of the Council meeting held 24 August 2010 be confirmed. |                                                           |
| <b>Moved:</b>                                                                | Cllr Lane                                                 |
| <b>Seconded:</b>                                                             | Cllr Keir                                                 |
| <b>CARRIED</b>                                                               |                                                           |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Reserve Trust Management Committee Reports**

##### **282/10 Collarenebri Lions Park (R230021) Reserve Trust**

###### **Resolution:**

1. That Council endorse action to match the funding of \$2000 offered from Recreational Fishing Trusts, to be allocated from the Parks and Reserves Ledger Account on a dollar for dollar basis.
2. That Council notify Councillors and the community of Collarenebri of the date and time of the proposed release of fish into the Barwon River.

**Moved:** Clr Lane

**Seconded:** Clr Smith

**CARRIED**

##### **283/10 Collarenebri Racecourse Toilet Block – Need to identify alternate Source of Funding**

###### **Recommendation:**

1. That Council add the construction of the new Collarenebri Showground toilet block to its baseline capital works budget for 2010/2011 at an estimated cost of \$50,000 and that other works be deleted from the budget so as not to impact adversely on the original budget forecast. The works to be deleted shall be identified in conjunction with the September, 2010 quarterly financial review
2. That authority be given for the Mayor and General Manager to identify and submit replacement project(s) totalling \$63,000 for Round 3 of the Regional Local Communities Infrastructure programme as soon as possible.

**Moved:** Clr Greenaway

**Seconded:** Clr Smith

**CARRIED**

#### **Mayoral Minutes**

Nil

#### **Motion of which Notice has been given**

Nil

#### **Presentation of Petitions**

Nil



**Councillors Questions with Notice**

**Clr Greenaway:**

**Question 1:**

When will the expressions of interest for the operation of the Collarenebri Agency be advertised?

It was agreed that the public meeting should be held at the Collarenebri Town Hall.

**Response:**

The Director Corporate & Community Services advised that the Expression of Interest will go out following the consultation with the Community currently scheduled for 19 October 2010.

It was agreed that the Public Meeting should be held at the Collarenebri Town Hall.

**Question 2:**

What was the outcome of the quotes received for the electrical repairs to the Rowena Hall and the supplying of a toilet block for the Collarenebri Tennis Club?

**Response:**

The Director Corporate & Community Services advised that there were 3 quotes received for the electrical repairs to the Rowena Hall and waiting for decision, and 5 quotes were received for the toilet for the Collarenebri Tennis Club and waiting for decision.

The General Manager also explained to the meeting that Round 3 of RCLIPS had not yet been approved and no work could be commenced until the funding agreement was finalised.

**Question 3:**

Would it be possible to have the Shire's Public Risk policy that would cover persons or organisations hiring Shire owned facilities such as halls & sports grounds?

**Response:**

The Director Corporate & Community Services advised that if we were taken on that liability it would significantly increase Council's premiums and liability risk. The Director further advises that it is not advisable.

The General Manager undertook to further investigate this matter.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Question 4:

Does Graincorp pay Shire rates on their silo sites and do they have permission to sell fuel from within the silo area to the public?

#### Response:

The Director Corporate & Community Services advises that Graincorp does pay rates on its sites.

The Director Planning & Regulatory Services further advised that Graincorp does not have development consent to sell fuel to the public from the Walgett silo site.

### **Reports of Delegates and Representatives**

#### **284/10 Walgett Local Area Traffic Committee**

##### **Resolution:**

1. That Council note and adopts the recommendations of the meeting of the Local Area Traffic Committee on 26 August 2010 subject to the concurrence of NSW Police as follows:
  - a. Relocation/Implementation of Taxi Zone – Fox Street (HW18) Walgett – outside RSL Club

**Moved:** Clr Greenaway

**Seconded:** Clr Lane

**CARRIED**

### **Reservation of items for Debate**

Nil

### **Reports of Officers**

#### **285/10 Council decisions Action Report – 24.08.10**

##### **Resolution:**

1. That the report be received.

**Moved:** Clr Greenaway

**Seconded:** Clr Martinez

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 286/10 Circulars received from the Division of Local Government

**Resolution:**

1. That the information contained in the Departmental circulars 10-14 to 10-22 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Walford

**Seconded:** Clr Murray

**CARRIED**

#### 287/10 Circulars received from the Local Government and Shires Association of NSW

**Resolution:**

1. That the information contained in the weekly circulars from the Local Government and Shires Association be received and noted.

**Moved:** Clr Smith

**Seconded:** Clr Keir

**CARRIED**

#### 288/10 Introduction of Monthly Calendar

**Resolution:**

1. That Council note the intention to produce a regular monthly calendar as an agenda item to the monthly meeting.

**Moved:** Clr Smith

**Seconded:** Clr Martinez

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 289/10 Closedown of Administration over Festive Season

##### Resolution:

1. Council operations close for the three days 29th to 31st December 2010 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.
2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements

**Moved:** Clr Martinez  
**Seconded:** Clr Greenaway

**CARRIED**

#### 290/10 Ordinary Council meetings – Dates and Venues for 2011

##### Resolution:

1. That the schedule of Ordinary Council Meetings for 2011 be outlined as follows:

22<sup>nd</sup> February – Walgett  
22<sup>nd</sup> March – Lightning Ridge  
26<sup>th</sup> April – Collarenebri  
24<sup>th</sup> May – Walgett  
28<sup>th</sup> June – Walgett  
26<sup>th</sup> July – Rowena  
23<sup>rd</sup> August – Walgett  
27<sup>th</sup> September – Carinda  
25<sup>th</sup> October – Walgett  
22<sup>nd</sup> November – Burren Junction  
20<sup>th</sup> December - Walgett  
and that the meetings commence at 10.00am

**Moved:** Clr Greenaway  
**Seconded:** Clr Walford

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 291/10 Designated persons and the Submission of written returns

##### Resolution:

That the occupants of the following positions be deemed designated persons pursuant to Division 1 of Part 2 of the Local Government Act 1993:

1. Director, Corporate and Community Services
2. Director, Planning and Regulatory Services
3. Director, Rural Infrastructure and Support Services
4. Director, Urban Infrastructure Services
5. Finance Manager
6. Technical Officers with expenditure authority of \$20,000 or greater
7. Stores Officer
8. Support Services Co-ordinator
9. Senior Tourism Development Officer
10. Roads Engineer
11. Urban Utilities Engineer
12. Manager Community Development and Tourism
13. Senior Finance Officer
14. Senior Health and Building Surveyor

**Moved:** Clr Murray

**Seconded:** Clr Colless

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### 292/10 Delegates and Representatives to, and members of External bodies

#### Resolution:

- That members, representatives and delegates be as outlined in the attached schedule with the following amendments:

| COMMITTEE                                                             | OFFICER                                                     | COUNCILLOR.                               |
|-----------------------------------------------------------------------|-------------------------------------------------------------|-------------------------------------------|
| Australian Airports Association                                       | Director Urban Infrastructure Services                      | Not Required                              |
| Bushfire Management Committee                                         | Director Rural Infrastructure and Support Services          | Clr Murray                                |
| Camps on Claims Working Group                                         | Director Planning and Regulatory Services                   | Clr Lane                                  |
| Castlereagh Macquarie County Council                                  |                                                             | Mayor and Clr Greenaway                   |
| Collarenebri Community Working party                                  | Lianne Tasker/General Manager                               | Mayor                                     |
| Crown Reserve 1024168 Over Preserved Opal Fields Management Committee | Director Planning and Regulatory Services                   | Clr Lane                                  |
| Floodplain Management Authorities Group                               | Director Urban Infrastructure Services                      | Mayor and Clr Keir                        |
| Kamilaroi Highway Group                                               | Tourism Development Officer                                 | Not Required                              |
| Lightning Ridge Mining Board                                          |                                                             | Delegate Clr Lane<br>Alternate Clr Murray |
| Lightning Ridge Tourism Board                                         | Director Corporate and Community Services                   | Clr Martinez                              |
| Lightning Ridge Community Working Party                               | General Manager                                             | Mayor/Clr Walford                         |
| Local Emergency Management Committee                                  | Director Rural Infrastructure and Support Services          | Mayor                                     |
| Local Government Group of the Namoi Catchment Management Authority    | Director Urban Infrastructure Services                      | Clr Keir                                  |
| Namoi peel Catchment Customer Service Committee                       | Director Urban Infrastructure Services                      | Clr Keir                                  |
| Mungindi Menindee Advisory Council                                    |                                                             | Clr Greenaway and Clr Murray              |
| Netwaste                                                              | Director Urban Infrastructure Services                      | Not Required                              |
| Northern Regional Library                                             | Director Corporate and Community Services                   | Clr Smith and Clr Keir                    |
| Orana Area Consultative Committee                                     | Director, Corporate and Community Services                  | Clr Lane                                  |
| Orana Regional Organisations of Council                               | General Manager                                             | Mayor and Deputy Mayor                    |
| Outback Arts Incorporated                                             | Director, Corporate and Community Services                  | Clr Keir                                  |
| Outback Regional Tourism Organisation                                 | Tourism Development Officer                                 | Clr Martinez/Clr Lane                     |
| Regional Procurement Initiative                                       | Director Rural Infrastructure and Support Services          | Not Required                              |
| Rural Bush Fire Group Management                                      | Director Rural Infrastructure and Support Services          | Clr Murray                                |
| Community Safety Precinct Committee                                   | General Manager                                             | Mayor and Clr Colless                     |
| Saleyards Advisory Committee                                          | Director Urban Infrastructure Services                      | Clr Colless                               |
| Shire's Association of NSW C Division                                 | General Manager                                             | Mayor and Deputy Mayor                    |
| Western Division of the Shire's Association                           | General Manager                                             | Mayor and Deputy Mayor                    |
| Local Traffic Committee                                               | Director Rural Infrastructure and Support Services          | Clr Colless and Clr Martinez              |
| Walgett and District Tourism Association                              | Tourism Development Officer                                 | Clr Keir                                  |
| Walgett Community Working Party                                       | Director Corporate & Community Services/<br>General Manager | Clr Walford/Mayor                         |
| Walgett Community College Board                                       |                                                             | Clr Murray                                |
| Walgett Shire Interagency Group                                       | General Manager                                             | Clr Keir                                  |
| Weight of Loads Committee                                             | Director Rural Infrastructure and Support Services          | Clr Colless and Clr Martinez              |

- That the contact details of council's various delegates/representatives be provided to each organisation together with a request that all council delegates/representatives be given at least 7 days written notice of all meetings.
- That reports be submitted to Council immediately following the various Committees/Working Parties where Council is represented.

**Moved:** Clr Greenaway

**Seconded:** Clr Smith

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

11.30am Clr Walford left the meeting

11.32am Clr Walford returned to the meeting

| 293/10             | Review of Code of Meeting Practice (July 2008) – Notice of Meetings and Giving Notice of Business                                                                                                                                                                                            |
|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolution:</b> |                                                                                                                                                                                                                                                                                              |
| 1.                 | That, in accordance with the requirements of Sections 361, 362 and 363 of the Local Government Act 1993 (as amended) Council's Code of Meeting Practice be revised by making the following amendments:                                                                                       |
| 1.                 | By inserting the following additional subsection to Clause 7 Notice of Meetings:                                                                                                                                                                                                             |
| 4.                 | <i>The Notice of Ordinary and Extraordinary meetings be by way of ordinary mail, delivery to Councillors at their place of residence or business, provided that in cases of emergency or by prior arrangement, notice may be given by way personal delivery, facsimile and/or telephone"</i> |
| 2.                 | By amending clause 19 (1) a by deleting the words "fourth working day preceding the meeting" and replacing them with the words "tenth working day preceding the meeting"                                                                                                                     |
| 3.                 | And that the revised Code of Meeting Practice then be placed on public exhibition and public submissions invited.                                                                                                                                                                            |
| <b>Moved:</b>      | Clr Walford                                                                                                                                                                                                                                                                                  |
| <b>Seconded:</b>   | Clr Lane                                                                                                                                                                                                                                                                                     |
| <b>CARRIED</b>     |                                                                                                                                                                                                                                                                                              |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| 294/10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Review of Code of Meeting Practice (July 2008) – Councillor's Questions without Notice |
| <b>Resolution:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                        |
| <p>1. That, in accordance with the requirements of Sections 361, 362 and 363 of the Local Government Act 1993 (as amended) Council's Code of Meeting Practice be revised by making the following amendments:</p> <p>1. By inserting the following clause following "clause 29 Questions may be put to Councillors and Council"</p> <p><i>"Clause 29A QUESTIONS FOR NEXT MEETING</i></p> <p><i>(a) Prior to the end of each Ordinary Meeting of Council a Councillor may give notice of a question for the next meeting. Any such question should be in writing.</i></p> <p><i>(b) Nothing shall prevent an answer to such a question being given either straight away or prior to the next meeting but details of any such response must be made available to all councillors in writing."</i></p> <p>2. By amending the Table of Contents by inserting the words "Clause 29A QUESTIONS FOR NEXT MEETING" immediately following clause 29</p> <p>3. By amending Attachment A – Adopted Standing Orders by inserting the words "Questions for the Next Meeting" in place of the words "Questions without notice from Councillors" and</p> <p>4. By inserting a new attachment - Attachment B – Questions for next Meeting pro-forma.</p> <p>2. And that the revised Code of Meeting Practice then be placed on public exhibition and public submissions invited.</p> <p><b>Moved:</b> Clr Keir<br/><b>Seconded:</b> Clr Smith</p> <p><b>CARRIED</b></p> |                                                                                        |



# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### 295/10 Review of Policy and WSC Procedures – Provision of Information to and Interaction between Councillors and Staff

#### Resolution:

1. That, in accordance with the requirements of Sections 361, 362 and 363 of the Local Government Act 1993 (as amended) Council's Policy and WSC Procedures for the Provision of Information to and Interaction between Councillors and Staff be revised by making the following amendments:

#### ***"During Meetings***

*The interaction between councillors and staff at Council meetings and Committee Meetings is regulated by:*

- \* Section 360 of the Local Government Act
- \* Clause 249 of the Local Government (Meetings) Regulation 2005
- \* Council's Code of Conduct and;
- \* Council's Code of Meeting Practice

*Section 360 of the Local Government Act enables the council to make regulations in regard to the conduct of meetings, adopt codes of meeting practice and states that meetings must be conducted in accordance with the code of meeting practice.*

*Clause 249 of the Local Government (Meetings) Regulation 2005 details how, in council meetings, councillors can ask questions of the other councillors by going through the chairperson. The regulation also details the process councillors must follow if they wish to ask a question of Council staff, by going through the General Manager.*

#### ***Outside of Meetings***

*The Meetings Regulation (clause 249) makes provision for a councillor to obtain information at a council meeting, or by a Question on Notice at a council meeting.*

- \* *The General Manager is responsible to the council for performance and direction of all staff and day to day management of council. Therefore, it is appropriate that all requests for information and approaches to staff outside the forum of a council or committee meeting, be directed to the General Manager, or person/s nominated by the General Manager. (See Appendix A)*
- \* *Only those divisional directors (as defined in Section 332) and managers nominated by the General Manager can provide advice to councillors.*
- \* *It is within the discretion of the General Manager to require councillors to make an appointment with a divisional director, to put a request in writing, or to put it on notice to the council to obtain detailed or otherwise time consuming information. The General Manager must indicate in writing, the reasons for refusing a request.*
- \* *For all but straightforward advice on administrative matters, councillors should put their request for information or advice in writing to be answered by the General Manager or the appropriate divisional director. These written requests then form part of the council records and can be filed appropriately.*
- \* *A divisional director has the discretion to refer any request for information to the General Manager. The divisional director must indicate to the councillor their reasons for the referral.*
- \* *If a councillor is concerned about any refusal to provide information, they should firstly raise the matter with the General Manager (or the Mayor if it was the General Manager who refused to provide advice). If the councillor is still dissatisfied they should request the information by way of "Questions for the next meeting" to the Council.*
- \* *Councillors must not attempt to direct staff as to the performance of their work. Staff must report all such attempts immediately to their director or the General Manager.*
- \* *Councillors must not request staff to undertake work for the councillor or any other person.*
- \* *A councillor, member of staff or delegate must not take advantage of their official position to improperly influence other councillors, members of staff or delegates in the performance of their public or professional duties for the purpose of securing private benefit for themselves or for some other person.."*

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

2. And then combining both documents to become a draft "Policy – Councillors Access to Information and their Interaction with Council Staff" (Draft circulated to all Councillors)
3. And further that the revised Policy then be placed on public exhibition and public submissions invited.

**Moved:** Clr Murray  
**Seconded:** Clr Smith

**CARRIED**

#### **296/10 Contractual Conditions of Senior Staff**

**Resolution:**

1. That the report be received.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

*11.55am Clr Colless left the meeting*

*11.56am Clr Walford left the meeting*

*11.57am Clr Colless returned to the meeting*

*12.03pm Clr Walford returned to the meeting*

#### **297/10 Matters Generally for Brief Mention or Information only from General Manager**

**Resolution:**

1. That the matters listed by the General Manager for brief mention or information only be received and noted wording of the recommendation here

**Moved:** Clr Greenaway  
**Seconded:** Clr Lane

**CARRIED**



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 298/10 Annual Financial Statements 2009 - 2010

##### Resolution:

That:

1. The Draft Annual Financial Reports for 2008/2010 be referred to Council's Auditor.
2. The Mayor, General Manager and Acting Finance Manager be authorised to sign the necessary Financial Statements.
3. On receipt of the Audited Report, a copy be forwarded to the Department of Local Government and the Australian Bureau of Statistics.
4. Council delegate to the General Manager the authority to set the date at which the Auditors report and the Financial Statements be presented to the public.
5. Public notice be given of the meeting date for formal presentation of the audited Annual Financial Reports for 2009/2010

**Moved:** Clr Greenaway

**Seconded:** Clr Murray

**CARRIED**

#### 299/10 Cash on Hand and Investment Report

##### Resolution:

1. That the cash on hand and investment report as at 31 August 2010 be received.

**Moved:** Clr Keir

**Seconded:** Clr Lane

**CARRIED**

#### 300/10 Collarenebri Skate Park Shade Shelter – Council Seal required or Variation to Agreement

##### Recommendation:

That Walgett Shire Council resolve to:

1. Authorise the Mayor and General Manager to sign and affix the Council seal to two copies of the Department of Families, Housing, Community Services and Indigenous Affairs *Deed of Variation to Standard Funding Agreement* for the variation of completion date of the construction of a shade shelter at Collarenebri Skate Park.

**Moved:** Clr Martinez

**Seconded:** Clr Smith

**CARRIED**

# WALGETT SHIRE COUNCIL AGENDA

## WALGETT SHIRE COUNCIL MINUTES

### 301/10 Community Assistance Scheme Donations – 2010/2011 Budget

#### Resolution:

- That Council applies funds for financial assistance under section 356 of the Local Government Act 1993 for the second round of 2010/2011 as follows:

|   | Organisation                                            | Project                                                                              | Request           | Cost of Project / Activity | Recommended       | Approved      | Beneficiaries                                  |
|---|---------------------------------------------------------|--------------------------------------------------------------------------------------|-------------------|----------------------------|-------------------|---------------|------------------------------------------------|
| 1 | Walgett District Pony Club                              | Annual Pony club Camp - costs of hiring the showground                               | \$2,030.00        | \$2,030.00                 | \$500.00          |               | Young people engaging in equestrian activities |
| 2 | Anglican Counseling Service                             | On-going counseling service visits to Lightning Ridge - 5 additional visits for 2010 | \$4,500.00        | \$18,900                   | \$500.00          |               | Lightning Ridge Community                      |
| 3 | Parents and Friends Association of St Joseph's Catholic | Regional Choir camps for the 13 Children who have been selected to                   | \$1,000.00        | \$7,250                    | \$500.00          |               | St Joseph's Catholic School and community      |
| 4 | Rowena CWA                                              | Cost of Hiring the Hall for the CWA meetings                                         | \$100.00          | \$100                      | \$100.00          |               | Local community of Rowena                      |
|   |                                                         | <b>TOTAL:</b>                                                                        | <b>\$7,630.00</b> | <b>\$28,280.00</b>         | <b>\$1,600.00</b> | <b>\$0.00</b> |                                                |

**Moved:** Clr Greenaway

**Seconded:** Clr Colless

**CARRIED**

### 302/10 Former Walgett Railway Station Building

#### Resolution:

That Walgett Shire Council resolve to:

- Write to Scott and Sarah Wickman thanking them for their efforts to re-use the former Walgett railway station building and state that Walgett Shire Council has now resumed ownership of the building.
- Note that advertisements during August 2010 calling for written expressions of interest for the demolition or removal of the former Walgett railway station did not result in any submissions.
- Establish a new budget line item for \$4,000 for the demolition and removal of the former Walgett railway station building and reduce the existing budget of \$57,192 for the Walgett Airport Pesticide Residue Pit Remediation by \$4,000.
- Request the General Manager to obtain quotes and arrange for the demolition of the former Walgett railway station building by a suitably experienced and insured party. The project should include the removal of all associated materials from the site.
- Write to Wyn Lyons, owner of the "Belmont" property, advising her of this resolution.

**Moved:** Clr Lane

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

**Seconded:** Clr Martinez

**CARRIED**

#### **303/10 Development Consent Modification, Supermarket**

**Resolution:**

That Walgett Shire Council resolve to:

1. Approve the application by Michael Swain to modify development consent 2009/005 for a supermarket, shops, bottle shop and car parking, subject to the conditions of development consent recommended by Walgett Shire Council's Director of Planning and Regulatory Services in the 'Development consent modification assessment report' dated 16 September 2010.

**Moved:** Clr Lane

**Seconded:** Clr Martinez

**Planning Division:**

**FOR:** Clr Martinez, Clr Lane, Clr Colless, Clr Greenaway, Clr Smith, Clr Keir, Clr Walford, Clr Murray, Clr Woodcock

**AGAINST:** Nil

**CARRIED**

*12:11pm Clr Martinez left the meeting after having declared an interest in this matter and took no part in discussions or voting with regard to this item*

#### **304/10 Development Application and Complying Development Applications**

**Resolution:**

That Walgett Shire Council resolve to:

1. Note the report on Complying Development Certificate and Development Applications dealt with under delegated authority by the Director Planning and Regulatory Services or General Manager during August 2010.

**Moved:** Clr Greenaway

**Seconded:** Clr Keir

**CARRIED**

*12:14pm Clr Martinez returned to the meeting*

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 305/10 Aboriginal Land Claim on Evaporation Pond at Burren Junction

**Resolution:**

1. That Council resolves to approve Option 2 – Council to request LPMA to refuse the claims of NSWALC.
2. That Council authorizes the General Manager to write an official letter requesting LPMA to request Minister of Lands to refuse the claim submitted by the NSWALC.

**Moved:** Clr Greenaway  
**Seconded:** Clr Lane

**CARRIED**

#### 306/10 Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services

**Resolution:**

1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted wording of the recommendation here

**Moved:** Clr Walford  
**Seconded:** Clr Lane

**CARRIED**

#### 307/10 Proposed Disposal of Bridge Asset

**Resolution:**

1. That Council approve the disposal and demolition of the boundary bridge on Moree Plains Shire's Taroo Road over the Meehi River.

**Moved:** Clr Greenaway  
**Seconded:** Clr Keir

**CARRIED**

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 308/10 Brewon Road bridges

##### Resolution:

1. That Council note the letter from Mr and Mrs Cieslak regarding the Brewon Road Bridges; and
2. That Council affirm its commitment to complete sound asset management and strategic planning before committing to significant capital expenditures on roads.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**

#### Questions without Notice

##### Clr Murray:

##### Question 1:

With regard to the hiring of halls does indemnity insurance cover each person's equipment at the event?

##### Response:

The General Manager advised that with regard to insurance anything brought onto the hire premises by a hirer or their agents is not covered by the Shire's insurance.

##### Question 2:

Can there be a form issued with a list of what is required by the Hirer?

##### Response:

The Director of Urban Infrastructure Services advised that he would take this on notice.

##### Question 3:

Is there chemical spraying taking place on the side of the roads?

##### Response:

The Director of Rural Infrastructure Services advised that staff follow a current procedure but do not have a large spraying capacity.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Question 4:**

At the western end of Wee Waa Street, Walgett is there a possibility of putting another light in that area as it is fairly dark at night?

#### **Response:**

The Director of Urban Infrastructure Services advised that he would take it on notice.

#### **Question 5:**

What is the present position with regard to the Cumborah Hall?

#### **Response:**

The General Manager advised that no action will be taken before a meeting with the Hall Committee.

#### **Question 6:**

There is a bulldozer that is pushing trees onto the fence lines on the roads leading into Cumborah. What is happening with this?

#### **Response:**

The Director of Rural Infrastructure Services advised that pushing the trees was a decision made by staff at the time. He further advised that he would take on notice and advise of any follow up action required.

#### **Clr Greenaway**

#### **Question 1:**

Has construction of the basket ball courts in Walgett been contracted?

#### **Response:**

The General Manager advised that work has been contracted to MPREC and the slabs on the basket ball courts have been removed due to not complying with specifications. They are to be re-laid at the contractor's cost

#### **Question 2:**

Are we still trying to sell the units in the new housing complex? Are any of these units vacant?

#### **Response:**

The General Manager advised that the units are on the market for sale although there have been some approaches to rent the properties. 4 of the units remain vacant.

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Question 3:

A tractor that was purchased to compact soil and mix lime has had the axels cut off to narrow it down and fuel tank altered. Why has this happened?

#### Response:

The Director for Rural Infrastructure Services advised that the tractor had been modified to make it comply with legal requirements when travelling to job sites. This was part of the original specification.

#### Question 4:

Has Council's land register been completed?

#### Response:

The Director of Urban Infrastructure Services advised that he will take this question on notice.

#### Question 5:

There appears to be a lot of pot holes in various areas throughout the Shire. Has there been a problem with the bitumen staff?

#### Response:

The Director of Rural Infrastructure Services advised that there have been tenders accepted to provide new patching trucks as the old ones are out of date. There have been some trucks hired to enable the continuation of some of the work.

#### Question 6

There are potholes in the new road east of Rowena, are you aware of this?

#### Response:

The Director of Rural Infrastructure Services advised that these defects have been referred to the contractor.

#### Clr Colless

#### Question 1:

Did Coolibah Kids take up the rental assistance which was offered to them at a previous Council meeting?

#### Response:

The General Manager advised that he will take this one on notice. Clr Keir further advised that she will contact the Coordinator of the centre.



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### **Question 2:**

Is the report on the industrial estate going to be released soon?

#### **Response:**

The Director of Urban Infrastructure Services advised that it was in the process of being prepared.

#### **Clr Walford**

#### **Question 1:**

What is the timeframe for the netball court at Lightning Ridge to be up and running?

#### **Response:**

The Director of Urban Infrastructure Services advised that he will take this question on notice.

#### **Clr Keir**

#### **Question 1:**

On SR7716, the Little Bridge off the end of the bitumen and the small bridge which is sinking is totally horrendous. The side track near these bridges is very sharp and there are concerns from the trucking companies in relation to harvest. The Wangan Bridge which is 10km from Pilliga now has road trains going over it as the side track is covered with water and too deep to use. The small bridge must be filled in within the next couple of weeks and the Wangan Bridge need to be replaced and the side track made usable.

#### **Response:**

The Director of Rural Infrastructure Services advised that he would take this on notice.

#### **Question 2:**

In relation to Walgett air strip, are planes able to land there and bring in chemicals?

#### **Response:**

The Director of Planning and Regulatory Services advised that aerial spraying contractors may use the strip provided they are licensed and they do not leave their chemicals on site. The Director of Rural Infrastructure Services further advised that this is currently dealt with on a case by case basis which seems to be working without public complaint. The General Manager further advised that the request needs to be made in writing.



## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### Clr Smith

##### **Question 1:**

Collarenebri seems to have individuals putting up solar panel arrays. Have these been approved?

##### **Response:**

The Director of Planning and Regulatory Services advised that discussions have taken place last week with some of the people involved and they are inside the technical requirements of the law and that Council Can take no further action other than that currently being taken. He further advised that there is nothing Council can do at this stage if they are acting within the law. They claim to be complying with in the technical terms of the legislation.

*12.49pm Clr Colless left the meeting*

#### Clr Greenaway

##### **Question 1:**

In relation to the solar panels which are classed as a shed, is there any difference between those and a carport?

##### **Response:**

The Director of Planning and Regulatory Services advised that a single carport can be built without DA consent as long as it is under 20sqm.

#### Clr Woodcock

##### **Question 1:**

In relation to the building damaged by fire in Collarenebri, why is the fencing still around it?

##### **Response:**

The Director of Planning and Regulatory Services advised that the fencing is still there as the police were still investigating. He further advised that there will be a notice issued to clean up the site shortly.

|                                                                                                                                                                                                                                                                                                                                                                                                       |                                 |                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|----------------|
| <b>309/10</b>                                                                                                                                                                                                                                                                                                                                                                                         | <b>Move into closed session</b> | <b>12.55pm</b> |
| <b>Resolution:</b><br><br>That the public be excluded from the meeting pursuant to Sections 10A (2)(c) of the Local Government Act 1993 on the basis that the items deal with:<br>(c) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person<br><br><b>Moved:</b> Clr Lane<br><b>Seconded:</b> Clr Greenaway<br><br><b>CARRIED</b> |                                 |                |

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

#### 310/10 Country Towns Water Supply and Sewerage Program

##### Motion:

1. Council endorse the General Manager's action in submitting a \$2.249 million grant application to the Department of Environment, Water, Heritage and the Arts for the construction of:
  - a. A new Barwon River Intake that includes a rising main to Walgett Water Treatment Plant
  - b. A dedicated water main from Walgett Water Treatment Plant to the treated water reservoir in Dewhurst Street.
2. As applications close on Friday 25 September 2010
3. Council agree to contribute an additional \$300,000 towards the \$2.249 million additional capital works project – source to be determined if application is successful (Loan/Consolidated water funds)
4. Council agree to accept the \$8.754 million revised capital works program for the improvement of water and sewerage systems in Walgett and Namoi communities

**Moved:** Clr Colless

**Seconded:** Clr Lane

**CARRIED**

#### 311/10 Open Session 1.03pm

##### Motion:

1. That Council return to Open Session and adopt the report of the committee.

**Moved:** Clr Greenaway

**Seconded:** Clr Walford

**CARRIED**

#### Disclosure Returns

Pursuant to Section 450A of the Local Government Act 1993 the General Manager tabled disclosure returns completed and submitted pursuant to Section 449 of the Act by the following designated persons:

Clr Martinez

Clr Colless

Clr Smith

Clr Keir

## WALGETT SHIRE COUNCIL AGENDA

### WALGETT SHIRE COUNCIL MINUTES

The meeting closed at 1.12pm

To be confirmed at the meeting of Council to be held on Tuesday 26<sup>th</sup> October 2010

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

DRAFT

28 September 2010

Page 27 of 27

#### Confirmation of Minutes of Council meeting 27 September 2010

**Recommendation:**

That the Minutes of the Council meeting held 27 September 2010 be confirmed.

**Moved:****Seconded:**

26 October 2010

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## 8. Reserve Trust Management Committee Reports

Nil

## 9. Mayoral Minutes

### 1. **WALGETT SHIRE COUNCIL MAYORAL MINUTE – TOURISM BILLBOARDS**

**COUNCIL MEETING:** 27 October 2010  
**SUBJECT:** Tourism Billboards  
**FILE NUMBER:** 09/1754

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#### **Summary:**

This report recommends that money that was allocated in the tourism budget for Tourism Billboards for the Shire be allocated to the Tourism Billboard Committee at Lightning Ridge to install the revised billboards that they have negotiated.

#### **Discussion (including issues and background):**

At the April 2010 Council meeting, Council approved \$73,665 from its existing tourism budget for the production of the Visitor Information Guide and that the remaining amount of \$43,930 be allocated from the 2010/11 baseline tourism budget.

This money was to be used for Council's Tourism Branding Resource production and it was highlighted in this report various products that Council could use the money for. One of the items listed was for Billboard Production, which included \$1,500 per billboard for artwork, and rental for \$5,200 per year which equates to \$26,800.00

At the June Council Meeting I gave the then General Manager, Ray Kent a photograph of a new billboard sign that had been erected at Narrabri and requested this matter be further investigated. The Lightning Ridge Billboard Committee have investigated options for billboards and have been able to negotiate 14 billboards (slightly smaller) for the same price as was quoted in the April Council report.

The paperwork for this investigation was given to the Director Corporate & Community Services and I asked Ray for a report regarding the investigation of these billboards in comparison to the ones that have been quoted on in April, to come back to the next Council meeting.

To date there has been no report or memo to Councilors in relation to the billboards.

#### **Relevant Reference Documents:**

Nil

#### **Stakeholders:**

Walgett Shire Council  
Lightning Ridge Billboard committee

## WALGETT SHIRE COUNCIL AGENDA

### Financial Implications:

Nil for Investigation

| Walgett Shire Council Mayoral Minute – Tourism Billboards                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That \$26,800 be allocated to the Lightning Ridge Billboard committee to be used for the implementation of 14 billboards for Walgett Shire Council be further investigated.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### Attachments:

Nil

## 10. Motions of which Notice has been given

### Councillor Murray

#### Development of more land and light industrial development in the Shire

**Motion:**

That Council investigate the feasibility of developing more land for housing and light industrial development in the Shire.

**Moved:** Cllr Murray

**Seconded:** Cllr

## 11. Presentation of Petitions

Nil

## 12. Councillors Questions with Notice

### Cllr Greenaway:

**Question 1:**

Has a quote been accepted for the electrical repairs to the Rowena Hall & what were the details of the successful quote?

**Response:**

The General Manager advises that the Rowena Hall projects are in round 2 (\$10,000) and round 3 (\$5,000) of the RLCIP. It is one of the projects where responsibility had recently been transferred from the DCCS to the DUIS. The three quotes obtained for the work range from \$6,000 to \$14,500 (approximately) and in view of the large variation the quotes are being reviewed to ensure that they cover all the costs involved as it is believed some may have been prepared without an actual site visit. If the cost of works exceeds \$10,000, then the acceptance of quotes will be delayed until the agreement for round 3 funding is finalised.

**Question 2:**

When will the signs for the primitive camping area which were promised to be erected on the roads from Walgett & Mungindi, be erected?

**Response:**

The Director Planning & Regulatory Services advises that my Department has arranged the approval of certain signs by the NSW RTA because it was proposed that they be placed on a State Highway. The signs at Collarenebri have been installed. The signs at Walgett have not been installed because the correct signs have not yet been supplied for installation.

**Question 3:**

When is council going to remove the damaged carport/lube bay in Wilson Street Collarenebri or are they going to wait until a sheet of iron blows off the building and results in a person being injured or damages a person's property and the council being sued?

**Response:**

The Director Planning & Regulatory Services advises that as per previous advice on this matter, the landowner is responsible for the safety of their premises, not Council. A report has been submitted to the October Council meeting recommending that Council note that a demolition order issued for the premises on 1 September 2010 has not been complied with. The report also notes that Council now can legally undertake the work required by the order, and recommends that Council allocate a budget to enable the building to be demolished.

**Question 4:**

When is the annual meeting of Namoi House going to be held?

**Response:**

The Director Corporate & Community Services advised as soon as audit is received from auditor

**Clr Keir**

**Question 1:**

Where we are up to with repairs to Shire road 7716 Walgett Pilliga road, most importantly the side track for the Wangan bridge & the small bridge which is due to be demolished on the Walgett end at the 20km point?

**Response:**

The Director Rural Infrastructure & Support Services advises that some work has been completed in preparation for the demolition of 13 Mile Bridge and to minimise delays by wet weather. It is proposed to raise the height of the Wangan Side Track, but we are not in a position to confirm a time for commencement of these works.

**Question 2:**

Where are the bridge contractors are up to with the replacement of the 7 bridges particularly the Epping bridges off SR 7716?

**Response:**

The Director Rural Infrastructure & Support Services advises that they are working on the bridges concurrently. The deck is complete on 26 Mile, piles are complete on Sparkes, and Cumberdoon and Epping bridges are ready for piling. All bridges have trafficable side tracks at the time of writing. The piling subcontractor should be available Monday 18 October. The intention is to pile the Epping bridges first unless wet weather prohibits access when they arrive (as was the original plan). Then Cumberdoon and Castlereagh Bridges will be piled in that order. Preparation works are in place jointly with the contractor to prepare the Castlereagh site for piling even if the river rises to 1m (it is currently at 0.2m).

**Question 3:**

Some time ago at a Council meeting we put aside money, I think \$30k for a feasibility study to upgrade SR 7716, has this been completed?

**Response:**

The Director Rural Infrastructure & Support Services advises that referring to the Rural Infrastructure and Support Services Capital Works Program 2010/2011. This project is currently in line with that program, although it is unlikely that the Brief would be issued prior to January 2011.



### 13. Reports of Delegates and Representatives

Nil

### 14. Reservation of items for Debate

Nil

### 15. Reports of Officers

#### **2. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT DEPARTMENT OF PREMIER AND CABINET – OCTOBER 2010**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/616

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#### **Summary:**

Copies of circulars received 10-23 to 10-24 from the Local Government Division Department of Premier and Cabinet are attached for Councillors information.

#### **Discussion (including issues and background):**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

- 10-23 – Updated Practice Note No. 15: Water Safety and Water Safety Week 2010
- 10-24 – Swimming Pool Safety Campaign 2010

It is proposed to list all the circulars received from the Local Government Division each month so that all councillors are aware of the various issues being raised at a Departmental level.

#### **Relevant Reference Documents:**

Nil

#### **Stakeholders:**

Councillors  
Walgett Shire Council staff

#### **Financial Implications:**

Obviously come circulars will have a financial impact and where this is the case, councillors particular attention will be drawn to them.

## WALGETT SHIRE COUNCIL AGENDA

### Circulars received from the Division of Local Government – October 2010

**Recommendation:**

1. That the information contained in the Departmental circulars 10-23 to 10-24 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:****Seconded:****Attachments:**

Circular No 10-23 – Updated Practice Note No. 15: Water Safety and Water Safety Week 2010

Circular No 10-24 – Swimming Pool Safety Campaign 2010



Circular No. 10-23  
Date 20 September 2010  
Doc ID. A218688

Contact Wendy Forrester  
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wendy.forrester@dlg.nsw.gov.au

## UPDATED PRACTICE NOTE NO. 15: WATER SAFETY AND WATER SAFETY WEEK 2010

The purpose of this circular is to inform councils that an updated version of *Practice Note No. 15: Water Safety* is now available on the Division of Local Government, Department of Premier and Cabinet's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) (under 'Publications' and 'Directory of Policy Advice for Councils – Water Safety'). The Circular also advises councils about *Water Safety Week 2010* and encourages councils to undertake relevant initiatives.

### Water Safety Practice Note

The Practice Note aims to assist councils carry out their water safety functions in relation to public swimming pools, beaches and other waterways under their care and control. It includes information about:

- the legislative and policy context for councils' water safety functions
- councils' water safety functions, including the performance of regulatory activities and the provision of services
- risk management approaches to water safety
- recommended minimum standards for the training of water safety personnel
- number of trained water safety personnel
- equipment, facilities, signage and other safety considerations
- additional resources.

The Practice Note has been updated to ensure it remains current and relevant to the needs of councils. The updates are based on a review of the Practice Note guided by the Standards Sub-Committee of the NSW Water Safety Advisory Council and feedback provided by councils and other water safety stakeholders. The main updates to the Practice Note are:

- addition of information in the risk management section
- addition of a section on responsibilities of stakeholders other than councils
- clarification of the regulatory and service functions of councils
- addition of information on beach safety, agreements with user groups and maintaining swimming enclosure barriers, rock fishing, water quality, private or 'backyard' swimming pools (provided in the context of where to get further information)
- information on contact organisation details and resources.

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Councils should note that minor changes to Appendices 3 and 4 of the Practice Note will need to be made to provide updated information on the recommended competencies for employees and volunteer lifeguards at aquatic facilities and beaches following endorsement of the relevant national training packages currently under review. This is anticipated to occur later in 2010 or early in 2011.

**Water Safety Week 2010**

The NSW Government's Water Safety Advisory Council will be promoting Water Safety Week 2010 from 24 September – 30 September 2010 to coincide with the official start of the 2010-11 swimming season.

The primary aim of the Week is to increase community awareness of the importance of water safety in the lead up to summer and the swimming season through focusing attention on a range of events held at the State, regional and local levels.

The Week will begin with the traditional 'Raise the Flag' ceremony on Friday 24 September to mark the beginning of the beach swimming season and Surf Life Saving patrols. The week will conclude with the NSW Water Safety Awards to be held on Thursday 30 September. Award nomination forms are available from the Austswim website at: [www.austswim.com.au/nsw.htm#award](http://www.austswim.com.au/nsw.htm#award).

Councils are encouraged to utilise Water Safety Week 2010 to hold water safety-related activities and events, which would normally be held around this time, and to launch or implement any new water safety initiatives.

Examples of initiatives that councils have previously undertaken during Water Safety Week include:

- Free Active Family Fun days at public swimming pools with activities focussing on water safety and survival skills
- Free 'Come and try it' classes in learn to swim, life saving, squad swimming and swimming assessments
- Static displays in council administration buildings promoting the Week and displaying information about pool and beach safety
- Mail-outs to pool owners within their local government area that may include resources relevant to backyard swimming pools, such as *Swimming Pool Laws* and the *Home Pool Safety Checklist*.

Further information about Water Safety Week events, awards and initiatives can be found on the NSW Government's Safewaters website at: [www.safewaters.nsw.gov.au](http://www.safewaters.nsw.gov.au).



**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**



Circular No. 10-24  
Date 30 September 2010  
Doc ID. A218664

Contact Wayne Trudgen  
02 4428 4213  
wayne.trudgen@dlg.nsw.gov.au

## SWIMMING POOL SAFETY CAMPAIGN 2010

The Division of Local Government, Department of Premier and Cabinet is seeking the cooperation of all NSW councils in undertaking a state-wide swimming pool safety education campaign before the 2010/2011 swimming season.

All local councils are strongly encouraged to deliver a locally based campaign that draws attention to the critical importance of swimming pool barriers meeting the requirements of the *Swimming Pools Act 1992* and the *Swimming Pools Regulation 2008*. It is important to emphasise that, while fencing may assist in reducing drownings in backyard pools, the most effective way to prevent drowning or near drowning is for children to be adequately supervised by a parent or other responsible adult.

To assist councils with this initiative, the Division has arranged the printing and bulk distribution to councils of the following resources:

- Swimming Pool Laws Brochure
- Home Swimming Pool Safety Checklist

4,000 copies of each brochure are currently being delivered to each of the 81 urban/large regional councils (in DLG classification group numbers 1-7) and 1,000 copies of each brochure to each of the 71 rural/small regional councils (in DLG classification group numbers 8-11). The Division has printed sufficient copies of these brochures for distribution to every backyard pool owner in NSW. Councils can obtain additional copies by contacting Salmat on telephone 02 9311 9899, or fax 02 9311 1076.

Councils are requested to distribute a copy of the brochure and checklist directly to every backyard pool owner and occupier. This can be achieved by direct mail utilising existing council databases, inclusion with rates notices, making copies available at council offices and/or requesting local businesses that retail swimming pool related products to distribute them through their outlets.

The brochure, checklist and other important information relating to backyard swimming pools targeting both the general public and councils can be found on the Division's website at [www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au) under *Browse by Topic - backyard swimming pools* and in the *Directory of Policy Advice for Councils - backyard swimming pools*.

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The brochure and checklist are also available in 15 community languages on the Division's website to assist councils to provide key water safety messages to culturally and linguistically diverse groups within the community.

Councils are encouraged to supplement the distribution of these brochures with other strategies to promote swimming pool safety, including the issuing of media releases and the inclusion of information on council websites, which as a minimum should include a link to the Division's webpage *Browse by Topic - backyard swimming pools* that includes the brochure and checklist and is available at: <http://www.dlg.nsw.gov.au/dlg/dlghome/PublicTopicsIndex.asp?mi=0&ml=10&id=12>

Councils may also promote to pool owners in their area the *Home Pool Safety in a Box* kit distributed to all NSW councils in early 2010 as an initiative of Royal Life Saving and the NSW Government. The kit is designed to encourage more home pool owners to learn CPR. Councils may also find further information on the home pool safety on Royal Life Saving's website at [www.royalnsw.com.au](http://www.royalnsw.com.au).

This request is consistent with section 5 of the Swimming Pools Act, which requires councils to promote awareness within their local government areas of the requirements of the legislation in relation to swimming pools. It also requires councils to take such steps as are appropriate to ensure they are notified of the existence of all swimming pools in their areas to which the legislation applies.

The importance of swimming pool safety is underscored by the findings handed down on 30 April 2010 by the NSW Deputy Coroner in relation to an inquest into the deaths of eight children in NSW swimming pools between 2006 and 2009. The Deputy Coroner found that the breakdown of supervision was a significant contributing factor to all deaths, and the failure to ensure the barrier was properly constructed and maintained was a significant contributing factor to the deaths of several children.

The Deputy Coroner stated, among other things,

*"A barrier fence surrounding a home swimming pool is not a first line of protection for young children. Supervision is always the first line of protection however no matter how vigilant a carer may be supervision of a young child can break down. It is in these situations that the barrier fence gives added protection by preventing the child from gaining access to the danger that the pool poses for them... It is trite to say that there is no point in having a barrier fence around a home swimming pool if it is not compliant or effectively maintained.."*

The Deputy Coroner has made a series of recommendations calling for increased public education and strengthened legislation, including removal of pool barrier exemptions for existing pools as well as development of a compliance program. The recommendations are currently being given careful consideration.

The full report is available under 'Infant Pool Drowning Findings' on the NSW Coroner's Court webpage on the NSW Lawlink website at: [http://www.lawlink.nsw.gov.au/lawlink/Coroners\\_Court/ll\\_coroners.nsf/pages/coroners\\_findings](http://www.lawlink.nsw.gov.au/lawlink/Coroners_Court/ll_coroners.nsf/pages/coroners_findings). The page may also be accessed via a link from the Division's *Directory of Policy Advice for Councils – backyard swimming pools*.



The NSW Deputy Coroner also handed down findings and recommendations on 10 February 2010 in response to the death of Shannon Rankin on 25 March 2006 in a spa pool. The report found that the cause of death was drowning following entrapment due to issues of design and construction.

Councils are requested to inform the public about the potential dangers associated with spa pools and to promote compliance with statutory requirements. Under the Swimming Pools Act councils have a role in ensuring access to spa pools by young children is restricted by a child-resistant barrier or a lockable child-safe structure (such as a lid) when not in actual use. Councils may also promote the safe design and construction of spa pools. Further information about this issue is available from NSW Fair Trading which has published a safety guide to help avoid entrapment on suction outlets on spa pools on its website at [www.fairtrading.nsw.gov.au](http://www.fairtrading.nsw.gov.au).

In accordance with the *Swimming Pools Amendment Act 2009*, as of 1 July 2010 newly constructed pools on very small properties (less than 230 square metres), large properties (2 hectares or more) and waterfront properties will no longer receive automatic exemptions from the requirement for four-sided, child-resistant pool barriers (Circular to Councils 09-41 refers). Penalties for non-compliance with the requirements of the principal Act and Regulation have also been increased significantly.

Councils are also advised that recent amendments made to the Conveyancing (Sale of Land) Regulation 2010 mean that from 1 September 2010 contracts for the sale of land must include a warning in relation to a land owner's obligations under the *Swimming Pools Act 1992*, which states that:

*An **owner** of a property on which a swimming pool is situated must ensure that the pool complies with the requirements of the Swimming Pools Act 1992. Penalties apply. Before purchasing a property on which a swimming pool is situated, a **purchaser** is strongly advised to ensure that the swimming pool complies with the requirements of that Act.*

Councils may receive an increased number of requests from land owners of properties with swimming pools to issue a Certificate of Compliance under the Swimming Pools Act prior to the sale of their property to satisfy this requirement.

The continued assistance of all councils in undertaking this state-wide swimming pool safety education campaign is critical in ensuring that the 2010/2011 swimming season is a safe one for all children in NSW.

Your cooperation is appreciated.



**Ross Woodward**  
**Chief Executive, Local Government**  
**A Division of the Department of Premier and Cabinet**

### **3. CIRCULARS RECEIVED FROM THE LOCAL GOVERNMENT AND SHIRES ASSOCIATION OF NSW – OCTOBER 2010**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/615

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#### **Summary:**

Copies of weekly circulars received from the Local Government and Shires Association since the September Council meeting have been distributed to Councillors.

#### **Discussion (including issues and background):**

The following items in each circular have been flagged by the General Manager as requiring particular attention of councillors:

##### **Issue 36 – 17/09/10**

Item 13 – Workforce Planning  
Item 18 – RTA Road Maintenance Council Contracts (RMCC)

##### **Issue 37 – 27/09/2010**

Item 5 – Garage Sale Trial  
Item 6 – the 2010 – 2011 LGSA Remuneration Survey  
Item 14 – Coaching skills for Leaders  
Item 15 – In-house training Workshop  
Item 17 – Draft Planning Regulations on Exhibition

##### **Issue 38 – 1/10/2010**

Item 11 – Rural Research & Development Corporations Draft Report  
Item 12 – EOI – Climate change action planning Workshop  
Item 13 – Funding for Plague Locust Control  
Item 14 – Local Government (State) Award 2010  
Item 24 – Murray – Darling BASIN Plan – Guide and Consultation

##### **Issue 39 – 8/10/2010**

Item 5 – Modernising Local Government groups – new Sessions  
Item 9 – Strategic Regional Leadership for the future Conference  
Item 14 – New Aboriginal Cultural Heritage Legislation

#### **Relevant Reference Documents:**

Nil

#### **Stakeholders:**

Councillors  
Walgett Shire Council staff

#### **Financial Implications:**

The circulars are a source of information to identify available grant funding.



## WALGETT SHIRE COUNCIL AGENDA

### Circulars received from the Local Government and Shires Association of NSW – October 2010

**Recommendation:**

1. That the information contained in the weekly circulars from the Local Government and Shires Association be received and noted.

**Moved:****Seconded:****Attachments:**

Nil

#### **4. MONTHLY CALENDAR - OCTOBER 2010**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/22

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**Summary:**

Monthly calendar of Council activities

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments.

In recent times, some Councillors have missed meetings or not been aware of when they have been scheduled. In addition to requesting outside organisations to send meeting notice and minutes direct to Council's various representatives, where notification is received meeting dates will be listed on the Strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Relevant Reference Documents:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Nil

| <b>Monthly Calendar – October 2010</b>                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That Council note the regular monthly calendar as an agenda item to the monthly meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Calendar for October, November and December 2010.

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

October 2010

| Date of Meeting | Time    | What                                                                                                                                                                                                                                                                                   | Who                                              | Business Paper due Date            |
|-----------------|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|------------------------------------|
| Fri, 1 Oct 10   |         | Closing date for Pensioner Concession subsidies Claims                                                                                                                                                                                                                                 |                                                  |                                    |
| Sat, 2 Oct 10   |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sun, 3 Oct 10   |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Mon, 4 Oct 10   |         | <b>Labour Day – Public Holiday</b>                                                                                                                                                                                                                                                     |                                                  |                                    |
| Tue, 5 Oct 10   |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Wed, 6 Oct 10   |         | <b>Local Emergency Management Committee</b>                                                                                                                                                                                                                                            | <b>DRISS &amp; DUIS/Mayor</b>                    | <b>External</b>                    |
| Thur, 7 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Fri, 8 Oct 10   |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sat, 9 Oct 10   |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sun, 10 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Mon, 11 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Tue, 12 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Wed, 13 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Thu, 14 Oct 10  |         | <b>Local Area Traffic Committee Meeting</b>                                                                                                                                                                                                                                            | <b>DRISS &amp; Cirs Colless &amp; Martinez</b>   |                                    |
| Fri, 15 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sat, 16 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sun, 17 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Mon, 18 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Tue, 19 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Wed, 20 Oct 10  |         | <b>Castlereagh Macquarie County Council Meeting</b><br><b>RTA Road Congress – Cobar</b>                                                                                                                                                                                                | <b>Mayor &amp; Clr Greenaway</b><br><b>DRISS</b> | <b>External</b><br><b>External</b> |
| Thu, 21 Oct 10  |         | Western Division Mid Term Meeting – Cobar                                                                                                                                                                                                                                              | <b>Mayor, Deputy Mayor and GM</b>                | <b>External</b>                    |
| Fri, 22 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sat, 23 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sun, 24 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Mon, 25 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Tue, 26 Oct 10  | 10.00am | <b>Council Meeting</b> (Walgett Council Chambers)                                                                                                                                                                                                                                      | <b>All Cirs and Directors</b>                    | <b>5.00pm 12 Oct 2010</b>          |
| Wed, 27 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Thu, 28 Oct 10  | 5.30pm  | <b>Public Meeting – Future of Collarenebri Agency</b>                                                                                                                                                                                                                                  | <b>All Cirs, GM &amp; DCCS</b>                   | <b>Nil</b>                         |
| Fri, 29 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sat, 30 Oct 10  |         |                                                                                                                                                                                                                                                                                        |                                                  |                                    |
| Sun, 31 Oct 10  |         | Last day for Second quarter rates installment notice to be sent (S562)<br>ALGA's electronic lodgment of National Local Road Data System data return (Grants Commission)<br>Council's financial reports should be completed (S416(1)) and forwarded to Director General & ABS (S417(5)) |                                                  |                                    |

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

### November 2010

| Date of Meeting | Time    | What                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Who                           | Business Paper due Date  |
|-----------------|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|--------------------------|
| Mon, 1 Nov 10   |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Tue, 2 Nov 10   |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Wed, 3 Nov 10   |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Thu, 4 Nov 10   |         | Murray Darling Basin Plan Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Dubbo                         |                          |
| Fri, 5 Nov 10   |         | Murray Darling Basin Plan Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Bourke                        |                          |
| Sat, 6 Nov 10   |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Sun, 7 Nov 10   |         | Last day for Audited Financial Statements, ABS return & FDR to be lodged – extended to 30/11<br>Last for Lodgment of Statement of Compliance data return                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                               |                          |
| Mon, 8 Nov 10   |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Tue, 9 Nov 10   |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Wed, 10 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Thu, 11 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Fri, 12 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Sat, 13 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Sun, 14 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Mon, 15 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Tue, 16 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Wed, 17 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Thu, 18 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Fri, 19 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Sat, 20 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Sun, 21 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Mon, 22 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Tue, 23 Nov 10  | 10.00am | <b>Council Meeting – 10.00am – Burren Junction</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>All Cirs and Directors</b> | <b>5.00pm 9 Nov 2010</b> |
| Wed, 24 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Thu, 25 Nov 10  | 2.00pm  | <b>Grants Commission Presentation</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>All Cirs and Directors</b> | <b>Nil</b>               |
| Fri, 26 Nov 10  |         | Councillor Information Seminar 2 – Cobar                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | All Cirs and GM               | External                 |
| Sat, 27 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Sun, 28 Nov 10  |         | Last day to give notice for presentation of Audited Financial reports (S416(2))                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Mon, 29 Nov 10  |         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                               |                          |
| Tue, 30 Nov 10  |         | Annual Financial Statements due – extended to 30/11<br>Second quarter rates installment due<br>Last day for DRO to submit budget review to Council (LGR cl203(1))<br>Last day for council to adopt a policy on payment of expenses and provisions of facilities for Mayors & Councillors for 2009/10 (S252) and to include this policy in Council's Annual Report (S428)<br>Government Information (Public Access) Act 2009 annual reporting information to be included in Council's Annual report. Annual Report to be furnished to the Minister (by submitting to the DLG) and posted on Council's website (S428(4))<br>Quarterly report of Management Plan due to Council (S407(1)) |                               |                          |

# WALGETT SHIRE COUNCIL AGENDA



## STRATEGIC TASKS, EVENTS AND MEETINGS CALENDAR

### December 2010

| Date of Meeting | Time    | What                                                                                                                                                                                                                                                                  | Who                    | Business Paper due Date |
|-----------------|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------|
| Wed, 1 Dec 10   |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Thu, 2 Dec 10   |         | District Emergency Management Committee                                                                                                                                                                                                                               | DRISS & Mayor          | External                |
| Fri, 3 Dec 10   |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sat, 4 Dec 10   |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sun, 5 Dec 10   |         | last day for Audited reports to be presented to the public                                                                                                                                                                                                            |                        |                         |
| Mon, 6 Dec 10   |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Tue, 7 Dec 10   |         | Councillor Information Seminar 2 – Bingara                                                                                                                                                                                                                            | All Clrs and GM        | External                |
| Wed, 8 Dec 10   |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Thu, 9 Dec 10   |         | Councillor Information Seminar 2 – Gilgandra                                                                                                                                                                                                                          | All Clrs and GM        | External                |
| Fri, 10 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sat, 11 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sun, 12 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Mon, 13 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Tue, 14 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Wed, 15 Dec 10  |         | Castlereagh Macquarie County Council Meeting                                                                                                                                                                                                                          | Mayor & Cllr Greenaway | External                |
| Thu, 16 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Fri, 17 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sat, 18 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sun, 19 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Mon, 20 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Tue, 21 Dec 10  | 10.00am | Council Meeting – 10.00am - Walgett                                                                                                                                                                                                                                   | All Clrs and Directors | 5.00pm 7 Dec 2010       |
| Wed, 22 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Thu, 23 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Fri, 24 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Sat, 25 Dec 10  |         | Christmas Day – Public Holiday                                                                                                                                                                                                                                        |                        |                         |
| Sun, 26 Dec 10  |         | Boxing Day                                                                                                                                                                                                                                                            |                        |                         |
| Mon, 27 Dec 10  |         | Boxing Day – Public Holiday                                                                                                                                                                                                                                           |                        |                         |
| Tue, 28 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Wed, 29 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Thu, 30 Dec 10  |         |                                                                                                                                                                                                                                                                       |                        |                         |
| Fri, 31 Dec 10  |         | Council must adopt its first publication within 6 months after the commencement of the Government Information (Public Access) Act 2009<br>Progress reports on the delivery Program to be provided to Council at least every 6 months (S404(5)) (IPR Group 1 Councils) |                        |                         |

## **5. REVIEW OF COUNCIL POLICIES AND PROCEDURES**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/355

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### **Summary:**

To review the approach to formatting of Council's policies, codes and procedures

### **Discussion (including issues and background):**

It has been noted that Council's various policies and/or codes are generally supported by a second document which sets out procedural issues in relation to those policies.

I am more used to a system where procedural issues are embodied in the policy or code document as far as is possible. This means that policies are generally only changed by Council resolution following extensive community as required by the relevant local government or supporting legislation, codes are again varied by Council resolution but without the need for community consultation. Standard operating procedures are decisions taken at the General Manager's level

It is believed that the approach Council currently uses could place too much responsibility on senior management staff and too little at a Councillors level.

It is proposed to revise the approach and gradually introduce relevant procedural issues into the actual policy/code documents themselves as this will ensure an appropriate consultation process is followed when changes are being made or the various policies and codes are reviewed periodically.

Those procedures remaining will also be updated and become "standard operating procedures" - issues that affect routines management matters which can be varied by the General Manager and where appropriate following recommendation made at a staff level.

### **Relevant Reference Documents:**

Walgett Shire Council Policy Manual  
Walgett Shire Council Procedures Manual

### **Stakeholders:**

Walgett Shire Council staff and councillors  
Local Community

### **Financial Implications:**

There will be no financial impacts from the proposed approach.

### **Governance Issues:**

It is believed that the approach proposed will lead to more open and transparency of Council's management practices.

**Review of Council Policies and Procedures**

**Recommendation:**

That Council endorse the recommendation of the General Manager and note that the revised approach to the format of Policies, Codes and standard operating procedures will be progressively introduced when the various documents are revised.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 6. **DRAFT COMMUNITY STRATEGIC PLAN – PROGRESS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/299

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### **Summary:**

To review progress to date with regards the preparation of the Draft Community Strategic Plan.

### **Discussion (including issues and background):**

A copy of the draft plan as at July 2010 has been circulated to all Councillors under separate cover.

It is proposed to hold a short workshop to review the documentation prepared so far following the October 2010 Council Meeting. If this timing is not suitable, Council will need to nominate an alternate time and date for the proposed workshop.

It is proposed that the workshop would run for approximately one hour.

### **Relevant Reference Documents:**

Draft Community Strategic Plan (July, 2010 version)

### **Stakeholders:**

Councillors  
Council staff

### **Financial Implications:**

A key feature of the new process is the establishment of a resourcing strategy which includes the preparation of a ten year financial plan, a ten year asset management plan and a four year workforce strategy.

| <b>Draft Community Strategic Plan - Progress</b>                                                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the report be received and noted and a workshop to review the draft document be held following the October, 2010 meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### **Attachments:**

Nil



## **7. REPORTING ON DISCLOSURE RETURNS**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland  
**FILE NUMBER:** 10/581

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### **Summary:**

Divisions 1 and 2 of Part 2 (Duties of Disclosure) of the Local Government Act 1993, provide that "designated persons" are required to "submit written returns of interest" within three months of becoming a "designated person" and at least annually thereafter.

### **Discussion (including issues and background):**

Designated persons include: "the General Manager", "other senior staff of Council", "a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions under this or any other Act (such as Regulatory functions or contractual functions) that, in their exercise could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest".

Designated persons (and Councillors) are required to lodge written returns of their interest (including interest in property and trusts, sources of income, persons to whom a debt is owed, interests and positions in Corporations, positions in trade unions and professional or business associations) which are to be tabled before Council and held in a Register to be controlled by the General Manager. The returns are to be updated at least annually.

At the August 2010 Council meeting, disclosure forms from Councillor Walford, Councillor Woodcock, Councillor Lane, Councillor Murray, Councillor Greenaway and the General Manager Don Ramsland were presented to Council with the September Council Meeting receiving disclosure forms from Councillor Martinez, Councillor Colless, Councillor Smith and Councillor Keir.

At the September 2010 Council meeting, the following positions were deemed as "designated persons":

1. Director, Corporate and Community Services
2. Director, Planning and Regulatory Services
3. Director, Rural Infrastructure and Support Services
4. Director, Urban Infrastructure Services
5. Finance Manager
6. Technical Officers with expenditure authority of \$20,000 or greater
7. Stores Officer
8. Support Services Co-ordinator
9. Senior Tourism Development Officer
10. Roads Engineer
11. Urban Utilities Engineer
12. Manager Community Development and Tourism
13. Senior Finance Officer
14. Senior Health and Building Surveyor

## WALGETT SHIRE COUNCIL AGENDA

A memorandum has been sent to the holder of the above positions outlining Council's resolution at the September 2010 Council Meeting and asking them to complete the disclosure form and return it by 31 October 2010.

It is anticipated that at the November 2010 Council meeting that Council will receive all outstanding disclosures forms from designated staff.

### **Relevant Reference Documents:**

Local Government Act 1993

### **Stakeholders:**

Staff, councillors and citizens

### **Financial Implications:**

Nil

| Reporting on Disclosure Returns                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the General Managers report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

Nil

## **8. WORKS PROGRAMMES – 2010/2011**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 10/1455

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### **Summary:**

This report set out the works programmes for the various divisions

### **Discussion (including issues and background):**

The attached works programmes for each division set out when the various works included in Council's budget for 2010/2011 are programmed to be undertaken.

However, the schedule is subject to change at short notice to cater for emerging situations and emergencies such as flooding which require staff and resources to be diverted to other higher priority works as and when situations arise.

For this reason it is not always possible to keep the broader community fully up to date or complete works in accordance with the adopted works programmes.

However, it is proposed to give appropriate publicity to various elements of the works programmes immediately before commencement so that the general public can be more aware of both planned and actual commencement and completion dates.

It is believed that this approach will in part overcome some of the criticism Council has received in the past, particularly with regards roads and bridge construction.

### **Relevant Reference Documents:**

Works Programmes for  
1. Corporate and Community Services  
2. Planning and Regulatory Services  
3. Urban Infrastructure Services  
4. Rural infrastructure and Support Services

### **Stakeholders:**

Councillors  
Council Staff  
Walgett Residents and Ratepayers

### **Financial Implications:**

It is not believed making this information more accessible will create any additional costs. Any public notification would be by way of existing council publications and media releases.

**Works Programmes – 2010/2011**

**Recommendation:**

That the report be received and noted and the various works programmes be adopted.

**Moved:**

**Seconded:**

**Attachments:**

Works Programmes for (Under Seperate Cover)

1. Corporate and Community Services
2. Planning and Regulatory Services
3. Urban Infrastructure Services
4. Rural infrastructure and Support Services

## **9. COUNCIL DECISIONS ACTION REPORT–28.09.10**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland - General Manager  
**FILE NUMBER:** 10/154

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### **Summary:**

A Schedule will be provided to each Council Meeting which summarises action taken in respect of matters considered at the previous meeting of Council.

### **Discussion (including issues and background):**

Attached is the Action Report related to the September 2010 Council Meeting. The Report summarises action in respect of all Resolutions as well as any other matter raised at the Meeting which required action. The Report does not repeat Resolutions etc as these are contained in the Minutes of the previous Meeting which are included elsewhere in the Agenda.

### **Relevant Reference Documents:**

Agenda and Minutes of the September 2010 Council Meeting

### **Stakeholders:**

Councillors and Executive Team

### **Financial Implications:**

Nil

| <b>Council decisions Action Report – 28.09.10</b>                                                                 |
|-------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the report be received.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



### **Attachment:**

Action Schedule

## WALGETT SHIRE COUNCIL AGENDA

### COUNCIL DECISIONS: Meeting held 27<sup>th</sup> September 2010

#### Action Report

|               |                                                                                                                                                              |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>278/10</b> | <b>Election of Mayor and Deputy Mayor</b>                                                                                                                    |
| <b>GM:</b>    | No action required                                                                                                                                           |
| <b>279/10</b> | <b>Election of Mayor for Ensuring Twelve (12) Months</b>                                                                                                     |
| <b>GM:</b>    | No action required                                                                                                                                           |
| <b>280/10</b> | <b>Election of Deputy Mayor for Ensuring Twelve (12) Months</b>                                                                                              |
| <b>GM:</b>    | No action required                                                                                                                                           |
| <b>281/10</b> | <b>Confirmation of Minutes of Council Meeting 24 August 2010</b>                                                                                             |
| <b>GM:</b>    | No action required                                                                                                                                           |
| <b>282/10</b> | <b>Collarenebri Lions Park (R230021) Reserve Trust</b>                                                                                                       |
| <b>DUIS:</b>  | Will notify Councillors & community when time and date is available it should be between early November to mid December depending on the weather conditions. |
| <b>283/10</b> | <b>Collarenebri Racecourse Toilet Block – Need to identify alternate Source of Funding</b>                                                                   |
| <b>DUIS:</b>  | Funding of \$50,000 to be added to the budget 2010, source of funding to be identified at the next quarterly budget review                                   |
| <b>284/10</b> | <b>Walgett Local Area Traffic Committee</b>                                                                                                                  |
| <b>DRISS:</b> | Awaiting NSW Police Confirmation of Minutes                                                                                                                  |
| <b>285/10</b> | <b>Council decisions Action Report – 24.08.10</b>                                                                                                            |
| <b>GM:</b>    | Appropriate follow up being taken                                                                                                                            |
| <b>286/10</b> | <b>Circulars received from the Division of Local Government</b>                                                                                              |
| <b>GM:</b>    | No action required                                                                                                                                           |

## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                                                   |
|---------------|-----------------------------------------------------------------------------------------------------------------------------------|
| <b>287/10</b> | <b>Circulars received from the Local Government and Shires Association of NSW</b>                                                 |
| <b>GM:</b>    | No action required                                                                                                                |
| <b>288/10</b> | <b>Introduction of Monthly Calendar</b>                                                                                           |
| <b>GM:</b>    | ongoing process                                                                                                                   |
| <b>289/10</b> | <b>Closedown of Administration over Festive Season</b>                                                                            |
| <b>GM:</b>    | appropriate arrangements being made                                                                                               |
| <b>290/10</b> | <b>Ordinary Council meetings – Dates and Venues for 2011</b>                                                                      |
| <b>GM:</b>    | details listed on council's website and ongoing advertising to be completed                                                       |
| <b>291/10</b> | <b>Designated persons and the Submission of written returns</b>                                                                   |
| <b>GM:</b>    | Relevant staff have been requested to lodge returns                                                                               |
| <b>292/10</b> | <b>Delegates and Representatives to, and members of External bodies</b>                                                           |
| <b>GM:</b>    | councillors and external organisations being advised of any changes and requested to give appropriate notice of meeting in future |
| <b>293/10</b> | <b>Review of Code of Meeting Practice (July 2008) – Notice of Meetings and Giving Notice of Business</b>                          |
| <b>GM:</b>    | currently on Exhibition                                                                                                           |
| <b>294/10</b> | <b>Review of Code of Meeting Practice (July 2008) – Councillor's Questions without Notice</b>                                     |
| <b>GM:</b>    | currently on exhibition                                                                                                           |
| <b>295/10</b> | <b>Review of Policy and WSC Procedures – Provision of Information to and Interaction between Councillors and Staff</b>            |
| <b>GM:</b>    | Currently on Exhibition                                                                                                           |
| <b>296/10</b> | <b>Contractual Conditions of Senior Staff</b>                                                                                     |
| <b>GM:</b>    | No action required                                                                                                                |

## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                            |
|---------------|------------------------------------------------------------------------------------------------------------|
| <b>297/10</b> | <b>Matters Generally for Brief Mention or Information only from General Manager</b>                        |
| <b>GM:</b>    | No Action required                                                                                         |
| <b>298/10</b> | <b>Annual Financial Statements 2009 - 2010</b>                                                             |
| <b>DCCS:</b>  | Forwarded to auditors                                                                                      |
| <b>299/10</b> | <b>Cash on Hand and Investment Report</b>                                                                  |
| <b>DCCS:</b>  | No action required                                                                                         |
| <b>300/10</b> | <b>Collarenebri Skate Park Shade Shelter – Council Seal required for Variation to Agreement</b>            |
| <b>DCCS:</b>  | Seal affixed to Document and returned                                                                      |
| <b>301/10</b> | <b>Community Assistance Scheme Donations – 2010/2011 Budget</b>                                            |
| <b>DCCS:</b>  | Letters sent to successful applicants                                                                      |
| <b>302/10</b> | <b>Former Walgett Railway Station Building</b>                                                             |
| <b>DPRS:</b>  | Letters sent 30/9/10. Quotes now being sought                                                              |
| <b>303/10</b> | <b>Development Consent Modification, Supermarket</b>                                                       |
| <b>DPRS:</b>  | Modified consent sent to the applicant 28/9/10                                                             |
| <b>304/10</b> | <b>Development Application and Complying Development Applications</b>                                      |
| <b>DPRS:</b>  | No action required                                                                                         |
| <b>305/10</b> | <b>Aboriginal Land Claim on Evaporation Pond at Burren Junction</b>                                        |
| <b>DUIS:</b>  | A meeting scheduled with the local Aboriginal group prior to writing the official letter                   |
| <b>306/10</b> | <b>Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services</b> |
| <b>DUIS:</b>  | No Action required                                                                                         |



## WALGETT SHIRE COUNCIL AGENDA

|               |                                                                                                                                                                                              |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>307/10</b> | <b>Proposed Disposal of Bridge Asset</b>                                                                                                                                                     |
| <b>DRISS:</b> | Advised Moree Plains Shire Council                                                                                                                                                           |
| <b>308/10</b> | <b>Brewon Road bridges</b>                                                                                                                                                                   |
| <b>DRISS:</b> | No further action required                                                                                                                                                                   |
|               | <b>Hiring of Halls and indemnity insurance covering hirers equipment</b>                                                                                                                     |
| <b>DUIS:</b>  | No action required                                                                                                                                                                           |
|               | <b>Possibility of lighting at the end of Wee Waa Street</b>                                                                                                                                  |
| <b>DUIS:</b>  | Currently under Investigation                                                                                                                                                                |
|               | <b>Bulldozer pushing trees onto fence lines on the roads at Cumborah</b>                                                                                                                     |
| <b>DRISS:</b> | Referred to Acting Roads Engineer for removal                                                                                                                                                |
|               | <b>Completion of Land register</b>                                                                                                                                                           |
| <b>DCCS:</b>  | Register completed to date, ongoing issues will be addressed as and when they arise                                                                                                          |
|               | <b>Rental assistance for Coolibah Kids</b>                                                                                                                                                   |
| <b>GM:</b>    | Coolibah Kids are in the process of hiring staff, they will keep Council informed when a decision is made.                                                                                   |
|               | <b>Timeframe for the Netball court at Lightning Ridge</b>                                                                                                                                    |
| <b>DUIS:</b>  | No timeframe set due to insufficient funding, currently investigating alternatives to improve the existing surface                                                                           |
|               | <b>SR7716 Bridge and the Wangan Bridge needing repair</b>                                                                                                                                    |
| <b>DRISS:</b> | 13 mile bridge on MR7716 is planned to be removed ASAP, subject to weather and available resources. Wangan bridge side track on MR 7716 is planned to be raised subject to above constraints |

## WALGETT SHIRE COUNCIL AGENDA

|               |                                                        |
|---------------|--------------------------------------------------------|
| <b>310/10</b> | <b>Country Towns Water Supply and Sewerage Program</b> |
| <b>DUIS:</b>  | Grant submitted, awaiting for approval                 |

|            |                                                               |
|------------|---------------------------------------------------------------|
|            | <b>Disclosure Returns</b>                                     |
| <b>GM:</b> | Follow up action being taken – report to October 2010 meeting |

## 10. MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER – OCTOBER 2010

REPORTING SECTION: General Manager  
AUTHOR: Don Ramsland – General Manager  
FILE NUMBER: 10/1455

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**a) YOUTH WEEK 2011 FUNDING**

Council has just completed its funding agreement for Youth week 2011. Walgett Shire Council was allocated \$1230 for youth activities in our local Government Area.

**b) WHISTLEBLOWING ARTICLE IN LOCAL GOVERNMENT MANAGEMENT MAGAZINE**

An article recently published in the Local Government Management Magazine on Implementing a whistleblowing program in the public sector has highlighted that organisations should adopt a policy of “When in doubt” to encourage the reporting of wrongdoing and that organisations need to improve their performance in supporting and protecting persons who come forward with reports of wrongdoing.

**c) LOCAL GOVERNMENT (STATE) AWARD 2010**

On 7 and 8 October, the Associations’ Executives endorsed, on a without prejudice basis, a proposed new award to replace the *Local Government (State) Award 2007*.

Consequently, the Associations offered to local government unions a proposed new *Local Government (State) Award 2010*, the provisions of which include:

- Increases in salary:
  - 2.6% (min \$19) from 1 November 2010
  - 2.15% (min \$17) from 1 July 2011
  - 3.25% (min \$23) from 1 July 2012
  - 3.25% (min \$23) from 1 July 2013
- Increases to expense and work related allowances.
- An undertaking not to pursue increases in rates of pay and existing allowances (other than to increase salaries and existing allowances in accordance with the terms of the award) until 1 July 2014.
- Changes to award conditions of employment.

The matter is listed for further conciliation before the Industrial Relations Commission of New South Wales on 13 October and hearing on 28 October 2010. It is anticipated that a new award will be made by consent on 28 October. Progress on the matter will be advised to councils in due course.

**d) COUNCILLOR INFORMATION SEMINARS – Series II – schedule of dates and locations and registration process**

Series two of the Councillor Information Seminars are open for councillors to attend, which is being provided free of charge. General Managers are also invited to attend. The purpose of the seminars is to explore some key areas of governance which will assist councillors in performing their duties during the second half of their term.

**Seminar Locations and Dates** - It is intended to hold at least 26 seminars. They will be ½ day sessions in multiple locations across metropolitan and regional NSW. Councillors will have the choice of which seminar they attend.

**Seminar Content** - The seminars are focused on providing key information about current issues and are designed to encourage group discussion and sharing of ideas.

The content of the seminars will focus on:

## WALGETT SHIRE COUNCIL AGENDA

- Getting the most out of the new financial quarterly reports
- Appointment and oversight of General Managers
- Conflicts of interests update – “Avoiding the traps”.

### **Registration Process**

Please contact Jodie Campbell of the seminar location in which you would like to attend.

#### **e) NARRABRI-WALGETT BRANCH LINE**

It is noted that the State Transport Minister recently made an announcement with regards the upgrading of the Dubbo-Coonamble branch line costing \$18.5m. Around the same time, mention was made that if local communities saw a similar need for the Narrabri-Walgett branch line that they should be preparing a submission supporting the case for upgrading.

This issue will be discussed with relevant stakeholders over the next few weeks with a view to determine what action, if any, needs to be taken at a Council level.

#### **f) AIR SERVICES**

Following the recent resumption of air services into Cobar on a trial subsidised basis by Brindabella Airlines, a watching brief is being kept to identify if and when approaches should be to likely carriers for the resumption of services into other western ports. At this stage, Bourke and Walgett would be the ports likely to attract the largest throughput and so discussions have been held at senior management level to devise a strategy to progress negotiations over the coming weeks and months.

#### **g) COMMUNITY ENGAGEMENT STRATEGY**

One of the requirements of the new integrated planning legislation is that Council establish a community Engagement Strategy. At present Council's Consultation Policy and Procedures are being reviewed to ensure that all requirements of the new legislation are being met. Should the need arise, an appropriate report will be prepared for Council's consideration.

#### **h) EXTENSION OF TIME TO LODGE ANNUAL STATEMENTS.**

Owing to a delay in finalising information required to complete asset management requirements, it has been necessary to formally request the Department of Local Government for a one month's extension for the lodgement of Councils 2009/2010 annual statements of account and they will be lodged no later than 29 November, 2010.

#### **i) AUDITORS' PRESENTATION**

Current legislation requires that Council's Auditors make an annual presentation to Council at a public meeting once the annual statements of account have been completed. At this stage that Auditor's presentation is being planned for Council's December, 2010 Meeting.

#### **j) LOCAL ENVIRONMENTAL PLAN PROGRESS**

Following a recent meeting with Council's Planning Consultant, Department of Planning staff and Council staff, a revised timeline for the completion of our draft LEP and associated documents was negotiated and a detailed report will be submitted to the November meeting. At this stage it would appear possible that the draft LEP could go on public exhibition as early as February next year and be completed mid-year depending upon Department of Planning considerations.

## WALGETT SHIRE COUNCIL AGENDA

### k) VISIT BY NSW GRANTS COMMISSION

Council has been advised that the NSW Grant Commission will visit Walgett Shire on 25 November, 2010.

This is the first visit of the Commission since August 2000 and it represents a valuable opportunity for Council and discuss with the Commission the various disadvantages facing Council. The format of the meeting is yet to be determined but it would be appropriate for all Councillors to make themselves available for the meeting.

### l) RELEASE OF MURRAY DARLING BASIN PLAN/VOLUMETRIC WATER LICENCES

Both of these issues need to be the subject of discussions with neighbouring Councils to possibly determine a joint response once further information is available.

It is noted that presentation with regards the Murray Darling Basin Plan are scheduled for Dubbo on Wednesday 4 November and Bourke on Thursday 5 November. It is suggested that Councillors should try and attend one of these meeting to acquaint themselves with relevant local issues. At this stage it appears the recently received report is not being very well received right across the State.

| <b>Matters Generally for Brief Mention or Information only from General Manager – October 2010</b> |
|----------------------------------------------------------------------------------------------------|
|----------------------------------------------------------------------------------------------------|

|                        |
|------------------------|
| <b>Recommendation:</b> |
|------------------------|

- |                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. That the matters listed by the General Manager for brief mention or information only be received and noted wording of the recommendation here |
|--------------------------------------------------------------------------------------------------------------------------------------------------|

|               |
|---------------|
| <b>Moved:</b> |
|---------------|

|                  |
|------------------|
| <b>Seconded:</b> |
|------------------|

**Attachments:**

Nil

## **11. DEBT RECOVERY PROGRESS REPORT**

**REPORTING SECTION:** Corporate & Community Services  
**AUTHOR:** Bronwyn Newton – Customer Service Officer - Finance  
**FILE NUMBER:** 09/745

---

### **Summary:**

This report provides a current progress report on the Debt Recovery Action undertaken to recover outstanding arrears.

### **Discussion (including issues and background):**

The total number of debts referred to SR Law as at 30th September 2010 is 553 totalling \$1,574,684.72.

As at 30/09/2010, Walgett Shire Council has received a total of \$1,007,981.30 in outstanding rates arrears payments, being 64.01% of the total outstanding arrears referred to SR Law.

Walgett Shire Council and SR Law continue to have a good working relationship and are successfully recovering the outstanding arrears on Council's Rates.

### **Relevant Reference Documents:**

Walgett Shire Council – Debt Recovery Flow Report as at 30th September 2010  
Summary Report Information Comparison Graph

### **Stakeholders:**

Walgett Shire Council  
Walgett Shire Ratepayers

### **Financial Implications:**

Decreasing rates outstanding debts and increasing revenue.

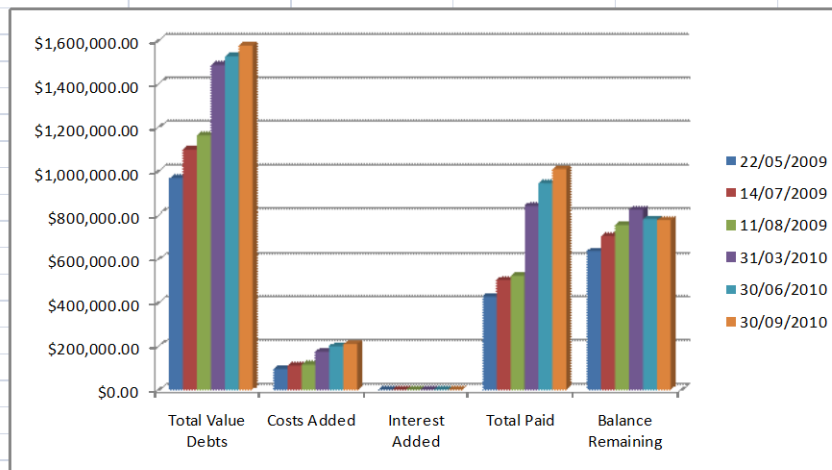
| Debt Recovery Progress Report |                                                                                                      |
|-------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>        |                                                                                                      |
| 1.                            | That Council note the Debt Recovery Flow Report and the Summary Report Information Comparison Graph. |
| <b>Moved:</b>                 |                                                                                                      |
| <b>Seconded:</b>              |                                                                                                      |

### **Attachments:**

Summary Report Information Comparison Graph

# WALGETT SHIRE COUNCIL AGENDA

| Summary Report Information |              |                |                |                |                |                |
|----------------------------|--------------|----------------|----------------|----------------|----------------|----------------|
|                            | 22/05/2009   | 14/07/2009     | 11/08/2009     | 31/03/2010     | 30/06/2010     | 30/09/2010     |
| <b>Total Number Debts</b>  | 293          | 298            | 327            | 491            | 520            | 553            |
| <b>Total Value Debts</b>   | \$967,353.95 | \$1,086,768.79 | \$1,163,260.76 | \$1,485,707.89 | \$1,525,264.52 | \$1,574,684.72 |
| <b>Costs Added</b>         | \$95,945.03  | \$110,981.23   | \$115,146.63   | \$174,784.19   | \$200,266.49   | \$210,677.89   |
| <b>Interest Added</b>      | \$1,068.36   | \$1,068.36     | \$1,068.36     | \$1,068.36     | \$1,068.36     | \$1,068.36     |
| <b>Total Paid</b>          | \$428,021.78 | \$503,869.59   | \$523,103.21   | \$839,422.94   | \$943,447.51   | \$1,007,981.30 |
| <b>Balance Remaining</b>   | \$636,345.56 | \$704,948.79   | \$756,372.54   | \$822,137.50   | \$783,151.86   | \$778,449.67   |
| <b>Recovery Rate</b>       | 44.25%       | 45.94%         | 44.97%         | 50.52%         | 54.64%         | 64.01%         |



## **12. REPORT ON YOUTH DEVELOPMENT AND SERVICES – JULY TO SEPTEMBER 2010**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** George McCormick – Youth Development Officer  
**FILE NUMBER:** 09/1763

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### **Summary:**

This report presents a brief overview of Youth Development programs and services planned, implemented and completed for the period July 2010 – September 2010. Programs, initiatives, events highlighted in this report are directly in line with Walgett Shire Youth Strategy - A five year plan, 2009 – 2014 action plans.

### **Discussion (including issues and background);**

#### Highlights

- NSW Local Government Youth Week 2010 - top 3 finalists
- ACT/NSW 2010 Regional Community Awards – Walgett Shire Youth Council, top 10 finalists
- Youth Council executive member awarded Best Speaker NSW Youth Parliament Program
- Stable attendance numbers at all Youth Centres
- School Holiday Programs – high attendance numbers
- Updated equipment/ resources at youth centres
- Successful targeted initiatives implemented throughout Shire
- Strengthened partnerships with service providers as outlined in Youth Strategy

#### After School Activities

Youth Centres across the Shire are all operational with after school care offered from 3.30pm – 6.30pm at Walgett and 3.00pm – 6.00pm, at Lightning Ridge and Collarenebri. Programs and events implemented for the reporting period include cooking, Wii challenges, pool / table tennis competitions, sports orientated games and arts and crafts. Attendance numbers of young people at centres across the Shire remain stable.

All three Youth Centres throughout the Shire have recently purchased new resources and equipment including arts and crafts, cooking utensils, sporting, and Wii consoles and games. Our youth development teams have hosted and partnered in several events and initiatives including NAIDOC community celebrations and National Child Protection Week 2010.

#### Vacation care services

July: The Shire youth development team vacation care services operated for the full two week holiday period from 5<sup>th</sup> – 16<sup>th</sup> July in Walgett, Lightning Ridge, Grawin and Collarenebri. Included in the July program were visits from the Storm Co crews which spent a full week in the communities of Walgett, Lightning Ridge and Collarenebri. Vacation Care programs throughout the Shire continue to record exceptional attendance numbers. Young people engaged in arts, crafts and sports focused events, dance parties, health and well being workshops, kite making and local excursions. Total attendance numbers for this period: Grawin - 152, Lightning Ridge- 618, Collarenebri – 420 and Walgett - 636.



## WALGETT SHIRE COUNCIL AGENDA

September Vacation Care programs are being implemented at time of this report and to date have proved popular with high attendance numbers by young people in all centres during the first week.

September: programs focused on cultures, entertainment and skill enhancement with the Korean traditional dance troop from Sydney conducting workshops and performances in all centres. Following their workshops young people were offered the experience of indulging in Korean food with the troop hosting "Korean cook ups" at all centres.

### Youth Centres

The Walgett centre has recently upgraded resources and equipment through the successful funding grant from FACHSIA. The centre will soon purchase multi media equipment and other resources as identified by the young people. Internet access will soon be available at the Walgett Youth Centre through a partnership developed with NSW Office of Rural Affairs (ORA). ORA have agreed to supply, install, update and cover all costs associated with the installation and access of (6) six computers to the internet. Planning is underway to offer similar access to the Lightning Ridge and Collarenebri Youth Centres.

An outreach program, in partnership with Youth off the Streets, will commence this school term. All centres will incorporate regular pool visits in weekly programs. This school term will see the commencement of Safe Families Inc "building relationships - youth and families" monthly BBQs at Lightning Ridge Youth Centre.

### NSW Youth Parliament

Youth Council members Danielle Rennie and Brent Richards excelled in the recent NSW Youth Parliament Program, representing our Shire with distinction. Brent was awarded "Best Speaker 2010 NSW Youth Parliament" from over eighty (80) other participants from throughout NSW.

### Partnerships

During the reporting period the youth development team have worked in partnership with community organisations in the delivery of services to youth.

| <b>Program/ Initiative</b>                                                                      | <b>Partner Organisations</b>                                                                                                                               |
|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Engage and Encourage- remote and rural health initiative                                        | Local Schools, Outback Division of General Practitioners, Youth Council, Walgett Aboriginal Medical Service, health services in all communities            |
| School to Work                                                                                  | Local Schools                                                                                                                                              |
| Youth Mental Health                                                                             | Beyond Blue Inc, Walgett Aboriginal Medical Service                                                                                                        |
| Transport- enabling transport disadvantaged young people to participate in programs/initiatives | Ministry of Transport NSW, Youth Off the Streets, Walgett CDEP                                                                                             |
| Movie nights, events at youth events                                                            | Walgett Police Service, Reconnect                                                                                                                          |
| Computer/ internet initiative                                                                   | NSW Office of Rural Affairs                                                                                                                                |
| Child Protection Week events, well being and safety promotion                                   | Yawarra Meamei Women's Group Lightning Ridge, Reconnect, Safe Families                                                                                     |
| Program development, resource sharing and cultural development                                  | National Centre for Indigenous Excellence, City of Sydney Youth Services, Gosford City Council, Walgett/Lightning Ridge and Collarenebri Aboriginal Elders |

## WALGETT SHIRE COUNCIL AGENDA

### Yalari - Secondary School Scholarships

The youth development team recently facilitated and promoted community presentations at Walgett and Lightning Ridge with founding Director of Yalari, Mr Waverley Stanley. Following assistance in application submissions from the youth development team three local students have been awarded full secondary School Scholarships through Yalari. The youth development team has now assisted six (6) local Indigenous young people to attend high achieving secondary boarding schools throughout NSW and Qld.

### School to Work Initiative

Currently Council have nine (9) students involved with the program throughout the Shire. Students are working in positions with Community Services, Rural Infrastructure and Urban Infrastructure.

### NSW Local Government Youth Week 2010

During early August Youth Council members Marcus Weatherall and Mark Winch, Youth Development Officer George McCormick and Mayor Mr Ian Woodcock travelled to Sydney for the 2010 NSW Local Government Awards. The youth development team was selected as a top 3 finalist in the category of "Best Ongoing Commitment Youth Week 2010".

The evening was exceptional with the youth development team and Shire Youth Council acknowledged for their high standard of programs implemented over the past four years.

The young people also presented on the subject of "their communities" at the Gosford City Youth Interagency in front of a wide cross section of government and non government youth services. The group represented our Shire in an exemplary manner.

### ACT/ NSW Regional Community Groups Award 2010

The Walgett Shire Youth Council was recently named as a top 10 finalist in the "Community Groups" section of the ACT/ NSW Regional Community Awards. Over 400 nominations from ACT and NSW were received in these prestigious awards and recognition, in this manner, is a tremendous acknowledgment of the importance and achievements of our Youth Council.

### Programs and initiatives

*Engage and Encourage. Health Outback Trek:* The youth development team in partnership with the University of Western Sydney's Rural Health Club (RHUWS), Outback Division of General Practitioners and Walgett Aboriginal Medical Service implemented the "live your dreams" initiative to communities 20<sup>th</sup> – 25<sup>th</sup> September. The project involved eight (8) student health professionals visiting the three larger schools and Youth Centres in Walgett Shire. Visits to local Health Centres, local sites and attractions, youth and family focused organisations and local places of cultural significance with Elders. The Rural High School Visit (RHSV) program is an initiative run nationally by Rural Health Clubs in each State and Territory. Clubs visit country high schools throughout their State and Territory to promote health careers to high school students. Research indicates that students from country towns are more likely to return to a rural setting to practice after graduating.

The initiative targeted students, their families, teachers, career advisors and the community. Students were provided with the opportunity to get first-hand knowledge about becoming a health professional and the contribution they could make to their own community's future health needs. The less formal youth centre events also provided a great opportunity for high school students to gain information about University study, including living on campus. The initiative encouraged our youth people to aim for the highest outcomes regarding their education and future. It also offered city students an insight into our remote communities in a bid to attract them to practise in our communities, following completion of their studies. The initiative established a working, meaningful relationship with city based Health students, Universities, local service providers, youth from our communities and will aid in building a sustainable program to encourage youth from our remote areas to pursue career paths relating to Health.

## WALGETT SHIRE COUNCIL AGENDA

*NAIDOC Celebrations:* Youth development team assisted in several events and celebrations facilitating dance parties in all centres along with NAIDOC themed arts and crafts and entertainment.

*Sister City relationship building:* During the Walgett Festival members of our Sister City youth team hosted events at Walgett and Lightning Ridge. The Gosford team facilitated skateboard and hat design and painting with young people. Gosford City Youth Council and Walgett Youth Council members also staged a meeting investigating programs they can deliver in partnership to our youth and young people.

*Walgett Festival:* Youth development team planned and assisted with week of events throughout the community. Events included the community BBQ, activities in Gray Park, workshops in Walgett and Lightning Ridge youth centres.

*Big Day out - Lightning Ridge:* Lightning Ridge team were instrumental in the planning and staging of the very successful event at the Ella Nagy youth centre Lightning Ridge.

*National Child Protection Week events:* Youth development team facilitated three events in our larger communities in recognition of 2010 National Child Protection Week. Each youth centre hosted, in partnership with many local service providers, youth information sessions, public speaking and resource distribution relating to child protection and safety. Events were celebrated with dance parties following. Attendance numbers were encouraging and all events were incident free.

### **Relevant Reference Documents:**

Walgett Shire Council Community Plan 2010 / 2014  
Walgett Shire Youth Development Youth Strategy 2009 / 2013

### **Stakeholders:**

Walgett Shire Council, youth development team, youth and young people of Walgett Shire, Walgett Shire communities, service providers and local organisations/agencies

### **Financial Implications:**

Budgeted for in 2009 – 2010 budget

#### **Report on Youth Development and Services – July to September 2010**

##### **Recommendation:**

1. That the quarterly report on Youth Development and Services for the period July – September 2010 be noted.

##### **Moved:**

##### **Seconded:**

### **13. COMMUNITY DEVELOPMENT AND TOURISM QUARTERLY REPORT (JULY - SEPTEMBER 2010)**

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Lianne Tasker –Manager Community Development & Tourism  
**FILE NUMBER:** 09/1763

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#### **Summary:**

Community Development and Tourism quarterly progress report.

#### **Discussion (including issues and background):**

##### Youth

Youth services are progressing in line with the Walgett Shire Youth Development Youth Strategy 2009 – 2014. The Youth Development Officer will provide a progress report to Council, as a separate report.

##### Tourism

- Walgett Visitor Information Centre visitors during July– September = 382
- Lightning Ridge Visitor Information Centre visitors during July– September = 10,784
- Visitor Information Guide: Production of the visitor guide is progressing with the photographer visiting the Shire to capture required images, sale of advertising space and creative writing development. A draft document is expected to be completed around the 27th October 2010.
- Saturday morning opening hours began on the 11th September with the Visitor Centre open from 10am – 1pm. For the three weeks of the reporting period, Saturday visitation numbers totalled 57.

##### Libraries

###### Pre school literacy

“Stories on the Floor” literacy outreach program continues to visit Namoi, Gingi and Euragai Goondi Women’s Group. The project continues to develop with community visits now including “leave and read” books for families. This project aims to encourage early reading and acts as a link between community members and the Walgett Library.

###### Waste to Art

Walgett Library Officers facilitated the Shire wide Waste to Art competition 2010. The event aims to raise awareness of waste minimisation through art and continues to grow each year with increased community participation. This year the competition was run in conjunction with the Walgett Festival.

###### After 3pm Teen Literacy Group

During the reporting period, 1784 children visited the Walgett library, after school. Lightning Ridge experienced approximately 5-12 children per afternoon. In response to patron demand, additional computers have been installed in both libraries.

## WALGETT SHIRE COUNCIL AGENDA

### Children's Story Time / Babies & Books

Babies and Books sessions have attracted up to 20 babies each session, along with their carers. This program has commenced in both libraries and aims to introduce early reading through song and singing.

- Story time sessions continue in both libraries with regular pre school and community playgroup visits. In addition, Library Officers visit Collarenebri Pre School on a monthly basis.

### Library visitation

#### New members

|                 | <b>Last quarter</b> | <b>July- September 2010</b> |
|-----------------|---------------------|-----------------------------|
| Lightning Ridge | 55                  | 33                          |
| Walgett         | 61                  | 41                          |

#### Items borrowed

|                 | <b>Last quarter</b> | <b>July- September 2010</b> |
|-----------------|---------------------|-----------------------------|
| Lightning Ridge | 1509                | 2336                        |
| Walgett         | 2339                | 1238                        |

#### General visitation

|                 | <b>Last quarter</b> | <b>July- September 2010</b> |
|-----------------|---------------------|-----------------------------|
| Lightning Ridge | 720                 | 1256                        |
| Walgett         | 1449                | 1796                        |

Saturday morning opening hours began on the 11th September with Walgett Library open from 10am – 1pm. For the three weeks of the reporting period, Saturday visitation numbers totalled 92.

### Community Development

- Strong Colli project - Council has received funding from Attorney-General's Department for the amount of \$147,164.16. The grant is one of only 14 successful applications from a total of 1,200 submissions.

The *Strong Colli* project aims to use capacity building and leadership development to divert young people from engaging in alcohol related activities and crime in Collarenebri. The funding provides for the creation of an Aboriginal and Torres Strait Islander identified Community Development Worker (CDO) for a period of eighteen (18) months. The CDO will facilitate a range of activities that will connect young people to traditional Aboriginal culture and strengthen individual capacity for self responsibility. Through social opportunities, education, support and leadership development, this project aims to address binge drinking by connecting young men and women to their cultural traditions.

Funding agreement details are currently being negotiated with the Attorney-General's Department.

- *Youth Options Walgett* project – Council was successful in funding from Department of Families and Housing, Community Services & Indigenous Affairs (FaHCSIA) for the facilitation of the *Youth Options* project. This project aims to engage young people, in-place, in order to

## WALGETT SHIRE COUNCIL AGENDA

support them to take action on issues affecting their lives by developing positive skills and attitudes. The role involves provision of an after hours support, information and referral service to build skills and provide healthy pathways to social, educational and recreational opportunities. The project workers will operate within a community development model and focus on street work and weekend sporting events in order to reach project aims.

- *Art Across the Ages* project - Council has received funding from Ageing, Disability & Home Care to facilitate *Art Across the Ages*, an intergenerational arts project. The project aims to engage and connect senior members of the community through textile arts development. The project provides opportunities for development and fostering of positive relationships for older people of the Shire through the sharing of knowledge, skills and values. Workshops have commenced for seniors to develop a collaborative piece of artwork, expressing the theme of “positive ageing”, for public exhibition.
- The Main Street Beautification project is continuing with a traffic study of the concept design due to commence on the 21st October 2010.
- Cultural Touring Program continued with the planning and preparation for “Kai Fech” , Drumming Africa Group, performances in Walgett, Lightning Ridge and Collarenebri.
  - Support, collaborative events and community capacity building –
  - Collarenebri – Community development staff involved with NAIDOC celebrations and facilitating information sessions at Collarenebri School during Local Government Week.
  - Cultural Training – Walgett. The Aboriginal Liaison Officer has facilitated Cultural Awareness Training with Council staff and external organisations.
  - Community Awareness sessions completed with “Walgett Shire Open Days” facilitated for local schools.
  - Participation in the Walgett domestic violence working group.
- Ageing Population Strategy – Consultation is continuing throughout the Shire in preparation for the development of Council’s Ageing Population Strategy.
- Walgett Festival 2010 8 -14 August. This year’s festival was driven by a community working group made up of Council staff, community members and representatives from local organisations. The working party’s role involved value adding to the existing sporting activities occurring throughout the festival week. Activities and events included an art, craft and curio exhibition, an exhibition by the Walgett Historical Society and the Dharriwaa Elders Group. External funding was received for school and community puppet making workshops, throughout the week, which culminated in a giant puppet parade during the community BBQ lunch. A Chickpea cooking competition also took place, in partnership with Special One Grain, attracting a small group of enthusiasts who entered a variety of dishes. A planned High Tea was cancelled due to lack of bookings.

## WALGETT SHIRE COUNCIL AGENDA

### Infrastructure projects

Regional Infrastructure Projects – Round II. Corporate & Community Services now holds responsibility for two round II Infrastructure projects (Burren Junction Playground and Apex Playground Walgett). The remainder of projects are now project managed by Urban Infrastructure. The Burren Junction playground has been installed and the Apex Park play equipment is due for installation 18th October 2010.

Basketball/ Netball Court Walgett. Currently, the project is awaiting a concrete slab re-pour, which is expected to occur in the near future.

Collarenebri Shade Park Structure – project is progressing with expected delivery of shelter around the 22nd October 2010.

### **Relevant Reference Documents:**

Walgett Shire Council Community Plan 2010 – 2014, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Tourism Plan 2009 – 2011, Walgett Shire Youth Development Youth Strategy 2009 - 2014.

### **Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire

### **Financial Implications:**

Nil

| Community Development and Tourism Quarterly Report (July – September 2010)                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the Community Development and Tourism quarterly report (July – September 2010) be received and noted</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### **Attachments:**

Nil

## 14. CASH ON HAND AND INVESTMENT REPORT AS AT 30 SEPTEMBER 2010

**REPORTING SECTION:** Corporate and Community Services  
**AUTHOR:** Shane Roberts – Finance Officer  
**FILE NUMBER:** 09/1460

### Summary:

This report summarises the cash on hand and investments held by Walgett Shire Council as at 30 September 2010.

### Discussion (including issues and background):

Walgett Shire Council operates one primary transaction account with the Commonwealth Bank and invests funds surplus to its operational requirements. The level of funds held in the account at any time reflects the outlook in terms of payments to be made in the short term.

As at 30 September 2010 the operational bank account's balance was \$3,232,033.96. The reconciliation of this balance is:

#### Operational Account Bank Reconciliation As at 30 September 2010

|                                                                  |                         |
|------------------------------------------------------------------|-------------------------|
|                                                                  | \$                      |
| <b>Opening Ledger Account Balance as at 1 September 2010</b>     | <b>4,220,580.04</b>     |
| Add: Receipts                                                    | 1,783,601.47            |
| Add: Recalled Investments                                        | -                       |
| Less: New Investments                                            | -                       |
| Less: Payments                                                   | (2,772,147.55)          |
| <b>Closing Ledger Balance as at 30 September 2010</b>            | <b>3,232,033.96</b>     |
| <br><b>Balance as per Bank Statement as at 30 September 2010</b> | <br><b>3,249,711.62</b> |
| Add: Receipts not banked                                         | 1,418.93                |
| Less: Payments not presented                                     | (19,096.59)             |
| <b>Closing Balance of Bank Account</b>                           | <b>3,232,033.96</b>     |

As at 30 September 2010 Walgett Shire Council's investment register's balance was \$5,014,358.71. The balance as per the attached investment report comprised:

Term Deposits \$5,000,000.00  
 Floating Rate Collateralized Debt Obligation (CDO) \$ 14,358.71

The market values disclosed for the Floating Rate Collateralized Debt Obligation (CDO) are market values as at 30 August 2009 and were supplied by the ANZ Group.



## WALGETT SHIRE COUNCIL AGENDA

As at 30 September 2010 Walgett Shire Council's total available cash and invested funds were \$8,246,392.67 represented by:

|                         |                |
|-------------------------|----------------|
| Working Account Balance | \$3,232,033.96 |
| Investments             | \$5,014,358.71 |

### Cash on Hand and Investment Report as at 30 September 2010

**Recommendation:**

1. That the cash on hand and investment report as at 30 September 2010 be received.

**Moved:****Seconded:**

## WALGETT SHIRE COUNCIL AGENDA

Council investments have been made in accordance with the Local Government Act 1993, the regulations and council's investment policy

| <u>Investment Institution</u>                               | <u>Type of Investment</u> | <u>Term<br/>(days)</u> | <u>Rate %</u> | <u>Ref</u> | <u>Reset Date</u> | <u>Maturity Date</u> |                        |
|-------------------------------------------------------------|---------------------------|------------------------|---------------|------------|-------------------|----------------------|------------------------|
| <b>Term Deposits</b>                                        |                           |                        |               |            |                   |                      |                        |
| Newcastle Permanent Building Society                        | Term Deposit              | 123                    | 6.02          | 633/10     |                   | 12-Oct-10            | \$ 250,000.00          |
| Newcastle Permanent Building Society                        | Term Deposit              | 137                    | 6.02          | 634/10     |                   | 26-Oct-10            | \$ 250,000.00          |
| Newcastle Permanent Building Society                        | Term Deposit              | 151                    | 6.05          | 635/10     |                   | 09-Nov-10            | \$ 250,000.00          |
| National Australia Bank                                     | Term Deposit              | 165                    | 6.00          | 636/10     |                   | 23-Nov-10            | \$ 250,000.00          |
| National Australia Bank                                     | Term Deposit              | 186                    | 6.35          | 637/10     |                   | 14-Dec-10            | \$ 250,000.00          |
| National Australia Bank                                     | Term Deposit              | 193                    | 6.35          | 638/10     |                   | 21-Dec-10            | \$ 250,000.00          |
| Maquarie Bank                                               | Term Deposit              | 98                     | 5.60          | 639/10     |                   | 05-Oct-10            | \$ 250,000.00          |
| Maquarie Bank                                               | Term Deposit              | 112                    | 5.60          | 640/10     |                   | 19-Oct-10            | \$ 250,000.00          |
| Bankwest                                                    | Term Deposit              | 126                    | 5.75          | 641/10     |                   | 02-Nov-10            | \$ 250,000.00          |
| Bankwest                                                    | Term Deposit              | 154                    | 5.85          | 642/10     |                   | 30-Nov-10            | \$ 250,000.00          |
| Bankwest                                                    | Term Deposit              | 161                    | 5.85          | 643/10     |                   | 07-Dec-10            | \$ 250,000.00          |
| Bankwest                                                    | Term Deposit              | 196                    | 6.00          | 644/10     |                   | 11-Jan-11            | \$ 250,000.00          |
| Credit Union Australia                                      | Term Deposit              | 210                    | 6.16          | 645/10     |                   | 25-Jan-11            | \$ 250,000.00          |
| Credit Union Australia                                      | Term Deposit              | 245                    | 6.14          | 646/10     |                   | 01-Mar-11            | \$ 250,000.00          |
| Australian Defence Credit Union                             | Term Deposit              | 91                     | 5.66          | 647/11     |                   | 30-Nov-10            | \$ 500,000.00          |
| Bank of Queensland                                          | Term Deposit              | 98                     | 5.75          | 648/11     |                   | 07-Dec-10            | \$ 500,000.00          |
| National Australia Bank                                     | Term Deposit              | 91                     | 5.82          | 649/11     |                   | 14-Dec-10            | \$ 250,000.00          |
| Newcastle Permanent Building Society                        | Term Deposit              | 100                    | 5.87          | 650/11     |                   | 07-Jan-11            | \$ 250,000.00          |
|                                                             |                           |                        |               |            |                   |                      | <u>5,000,000.00</u>    |
| <b>Floating Rates Collateralized Debt Obligations (CDO)</b> |                           |                        |               |            |                   |                      |                        |
| Zircon Finance Ltd                                          | Floating Rate CDO         |                        | 0.00          |            |                   | 20-Sep-14            | \$ 0.00                |
| Morgan Stanley Aces SP                                      | Floating Rate CDO         | 91                     | 6.950         |            | 20-Dec-10         | 20-Jun-15            | \$ 12,165.59           |
| Helium Capital Ltd                                          | Floating Rate CDO         | 92                     | 6.7417        |            | 23-Dec-10         | 23-Jun-14            | \$ 2,193.12            |
|                                                             |                           |                        |               |            |                   |                      | <u>\$ 14,358.71</u>    |
|                                                             |                           |                        |               |            |                   |                      | <u>\$ 5,014,358.71</u> |

**Investment Report as at 30 September 2010**

## **15. DEVELOPMENT AND COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin – Director Planning & Regulatory Services  
**FILE NUMBER:** 09/1367

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### **Summary:**

This report provides a summary of the Development and Complying Development Certificate applications recently processed under delegated authority.

### **Discussion (including issues and background):**

The table following this report provides details of Development Applications (DA) and Complying Development Certificate (CDC) applications dealt with under delegated authority by the Director Planning and Regulatory Services and General Manager during September 2010.

Document type 20 represents Development Applications, while document type 24 represents Complying Development Certificates.

### **Relevant Reference Documents:**

Files for the respective Development and Complying Development Certificate applications

### **Stakeholders:**

Public and applicants

### **Financial Implications:**

Nil

| <b>Development and Complying Development Certificate Applications</b>                                                                                                                                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"><li>Note the report on Complying Development Certificate and Development Applications dealt with under delegated authority by the Director Planning and Regulatory Services or General Manager during September 2010.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### **Attachments:**

A – Report on DAs and CDCs issued during September 2010

AUTHORITY

## Determined Applications



| 10/07/2010                      | Parameters:                                                                                                          | Date Range:Y<br>Start Date:1/09/2010<br>End Date:30/09/2010<br>As At Date: | Document Type:<br>Officer:ALL<br>Number of Days: 40<br>Stop The Clock:Yes | Page:1                              |            |
|---------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------|------------|
| Document                        | Applicant Name / Address                                                                                             | Development Type<br>Property Address<br>Title Owner                        | Determination                                                             | Determined                          | Received   |
| <hr/>                           |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Document Type: 20               |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Stop the Clock                  |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Total Elapsed Calendar Days: 43 |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Calendar Stop Days: 0           |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Adjusted Calendar Days: 43      |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| 020/2010/000000031/001          | 10 Class 1a -Single Dwelling/Dual<br>Occupancy<br>317 Beambri RD WALGETT<br>LOT: 4 DP: 1009636<br>Pian Creek Pty Ltd | Approved - Staff Delegation                                                | 06/09/2010                                                                |                                     | 26/07/2010 |
| <hr/>                           |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Stop the Clock                  |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Total Elapsed Calendar Days: 24 |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Calendar Stop Days: 0           |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Adjusted Calendar Days: 24      |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| 020/2010/000000035/001          | 151 Class 10b - Fence<br>Duff ST WALGETT<br>LOT: 62 DP: 820720<br>Walgett Aboriginal Medical Service Co-op Ltd       | Approved - Staff Delegation                                                | 10/09/2010                                                                |                                     | 18/08/2010 |
| <hr/>                           |                                                                                                                      |                                                                            |                                                                           |                                     |            |
| Officer:                        | Ms J R Babic                                                                                                         | Average Elapsed Calendar Days: 33.50                                       |                                                                           | Total Elapsed Calendar Days: 67.00  |            |
| Number of Applications: 2       |                                                                                                                      | Average Calendar Stop Days: 0.00                                           |                                                                           | Total Calendar Stop Days: 0.00      |            |
|                                 |                                                                                                                      | Average Adjusted Calendar Days: 33.50                                      |                                                                           | Total Adjusted Calendar Days: 67.00 |            |

AUTHORITY

## Determined Applications



10/07/2010      Parameters:      Date Range:Y  
 Start Date:1/09/2010  
 End Date:30/09/2010  
 As At Date:      Document Type:      Officer:ALL  
 Number of Days:40  
 Stop The Clock:Yes

Page:2

| Document                                              | Applicant Name / Address | Development Type<br>Property Address<br>Title      Owner                             | Determination             | Determined | Received   |
|-------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------|---------------------------|------------|------------|
| Document Type: 20<br>020/2010/00000029/001            |                          | 151      Class 10b - Fence<br>26 Warrena ST WALGETT<br>LOT: B DP: 392928<br>Mr M Gao | WITHDRAWN BY<br>APPLICANT | 17/09/2010 | 15/07/2010 |
| <i>There are Multiple Parcels on this application</i> |                          |                                                                                      |                           |            |            |

Officer: Mr M P Goodwin  
 Number of Applications: 1  
 Average Elapsed Calendar Days: 14.00  
 Average Calendar Stop Days: 51.00  
 Average Adjusted Calendar Days: 14.00  
 Total Elapsed Calendar Days: 65.00  
 Total Calendar Stop Days: 51.00  
 Total Adjusted Calendar Days: 14.00

Report Totals & Averages  
 Total Number of Applications : 3

Average Elapsed Calendar Days: 44.00  
 Average Calendar Stop Days: 17.00  
 Average Adjusted Calendar Days: 27.00

Total Elapsed Calendar Days: 132.00  
 Total Calendar Stop Days: 51.00  
 Total Adjusted Calendar Days: 81.00

AUTHORITY

## **16. DEVELOPMENT APPLICATION – FUEL TANK & LIGHT TOWER**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Matthew Goodwin - Director of Planning & Regulatory Service  
**FILE NUMBER:** DA2010/036

---

### **Summary:**

Development Application 2010/036 for a Containerised self bundled fuel tank and light tower has been lodged by Walgett Shire Council. It is recommended that Council resolve to approve the application subject to appropriate development consent conditions.

### **Discussion (including issues and background):**

Walgett Shire Council has lodged Development Application 2010/036 for a Containerised self bundled fuel tank and light tower on lot 102, DP 1146582 (see Attachment A for an overview of the development). The site is the Walgett Shire Council works depot located in Euroka St, Walgett.

A development assessment report (Attachment B) and development assessment review report is attached (Attachment C). Ultimately Council's town planning staff, and the independent reviewer, has recommended that the Development Application be approved subject to appropriate conditions of consent.

It should be noted that Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion to be recorded.

### **Relevant Reference Documents:**

Documents contained in Trim record keeping system under DA2010/036.

### **Stakeholders:**

Walgett Shire Council, community.

### **Financial Implications:**

\$660 incurred engaging a independent town planning consultant to review the Development Application in accordance with Council's policy titled "P&R – Consent Authority Conflict of Interest Policy" (adopted by Council on 25 August 2009).

**Development Application – Fuel Tank & Light Tower**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Approve Development Application 2010/036 lodged by Walgett Shire Council for a containerised self bunded fuel tank and light tower at Lot 102, DP 1146582, Euroka Street, Walgett subject to the conditions of development consent recommended by council's Director of Planning & Regulatory Services.

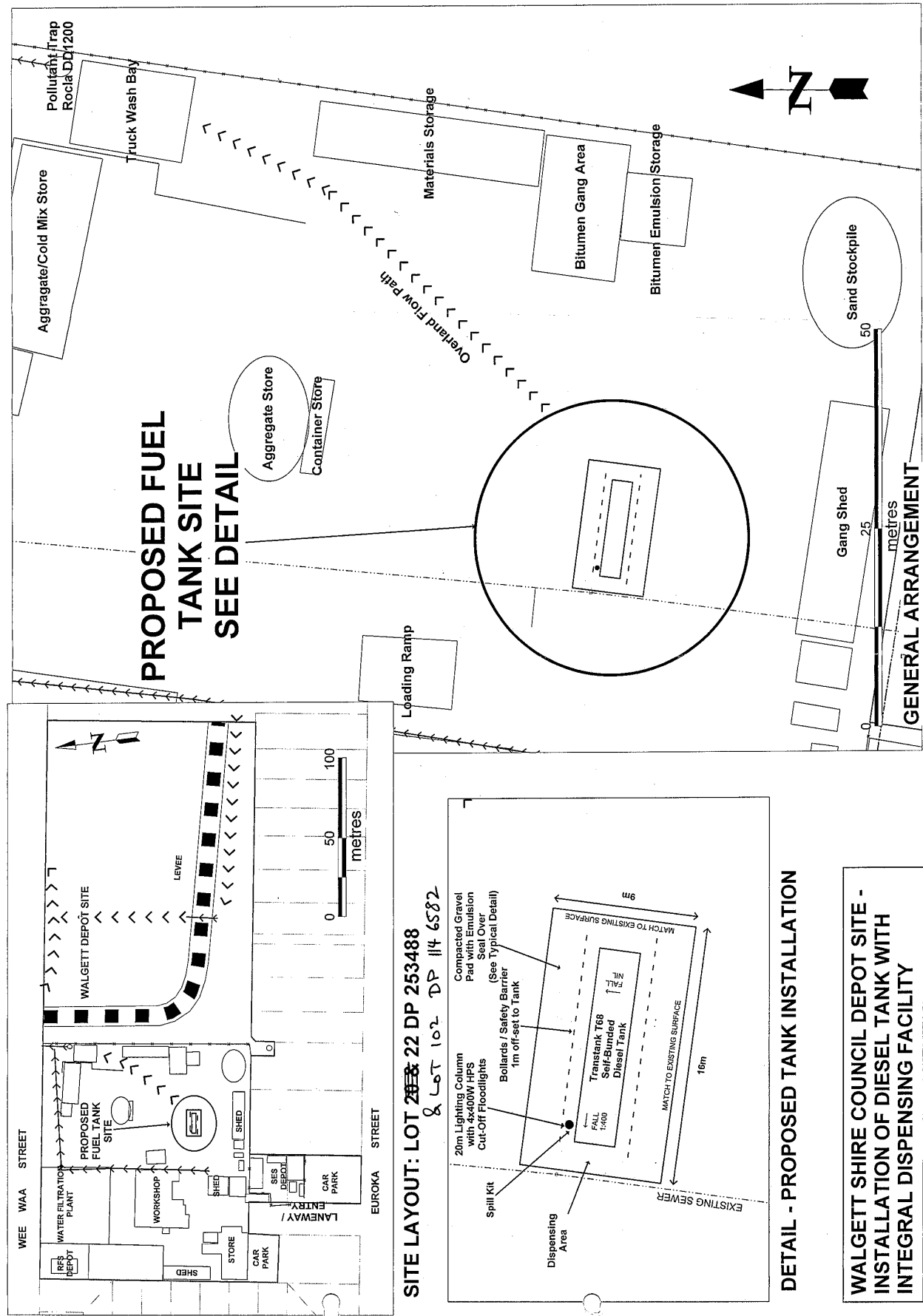
**Moved:**

**Seconded:**

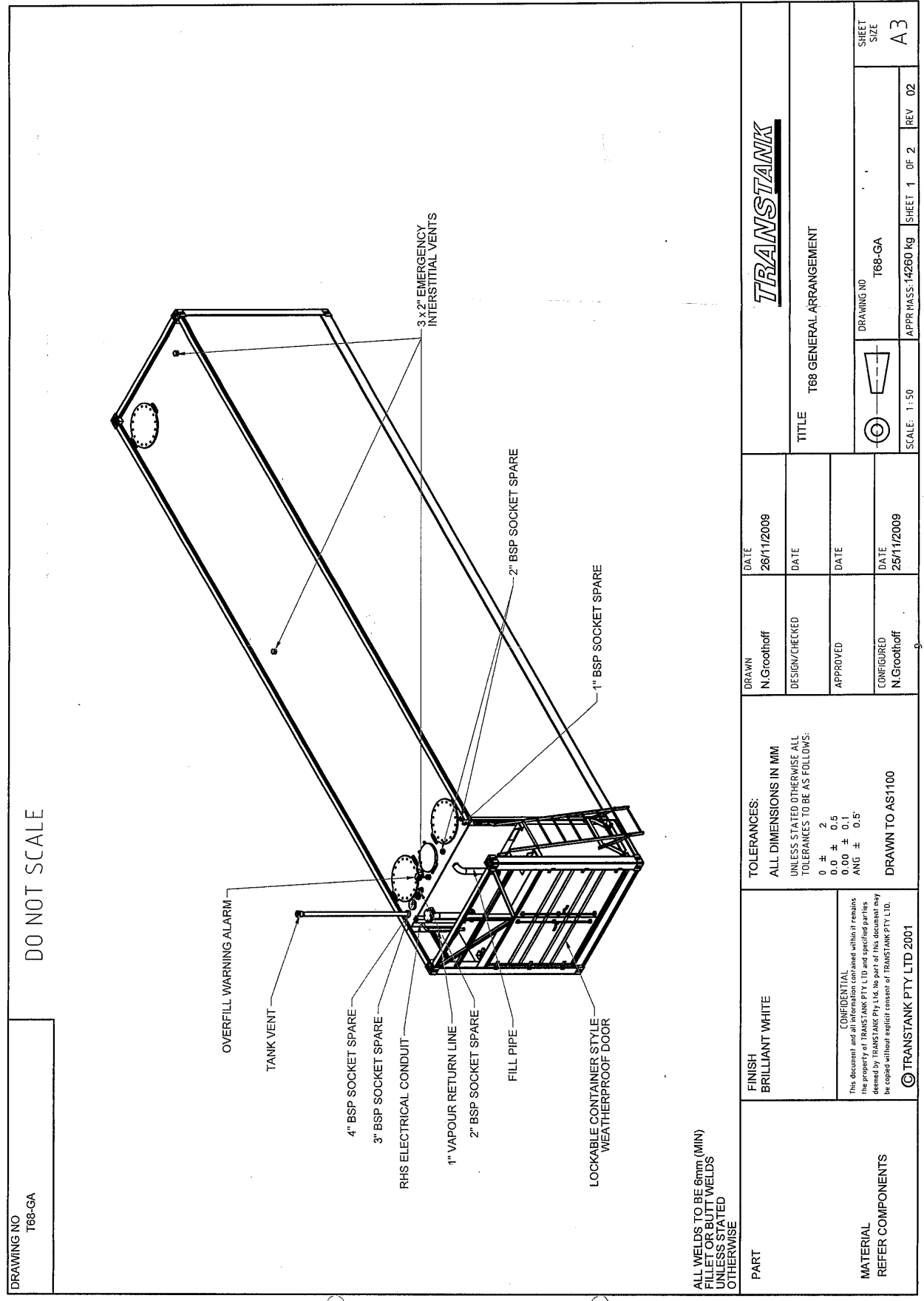
**Attachments:**

- A – Site plan and general arrangement of tank
- B - Development Assessment Report
- C - Development Assessment Review Report

Attachment A - Site plan and general arrangement of tank







**Attachment B – Development Application assessment report**

**DEVELOPMENT APPLICATION ASSESSMENT REPORT**

**APPLICATION DETAILS**

|                                 |                                                     |                             |              |
|---------------------------------|-----------------------------------------------------|-----------------------------|--------------|
| <b>Application number</b>       | DA2010/036                                          | <b>Lodgement date</b>       | 31/08/2010   |
| <b>Application is for</b>       | Self-bunded containerised diesel tank and lighting. | <b>Value of development</b> | \$125.000    |
| <b>Land address</b>             | Euroka Street, Walgett                              | <b>Lot/sec/DP</b>           | 102//1146582 |
| <b>Applicant name</b>           | Walgett Shire Council                               | <b>Ass</b>                  | 1982         |
| <b>Owner name</b>               | Walgett Shire Council                               |                             |              |
| <b>Land zoning</b>              | 2. Village or Township & 1. Non-Urban B             |                             |              |
| <b>Current use /development</b> | Council depot                                       |                             |              |
| <b>Assessment report author</b> | Janet Babic, Town Planner                           |                             |              |
| <b>Statutory days</b>           | Deemed refusal after 40 days (Cl. 113 EPAR2000)     |                             |              |

**PROPOSAL**

Self-bunded, containerised diesel tank and a 20 metre high Lighting column with 4x400w HPS Cut-Off Floodlights.

**SUBJECT SITE AND LOCALITY**

An inspection of the site and surrounding area was undertaken on 24/9/2010

Lot 102 is owned by Walgett Shire Council and used a works depot.

The site has a total area of 4.76 hectares and currently contains several buildings associated with Council works depot operations, (storage, workshop, maintenance etc), water filtration plant and emergency services (see aerial photo below).

While the land is located in the “2. Village or Township” and “1. Non-Urban B” zones the works depot operations are all contained on the “Village” area of the lot, the Walgett flood levee bank defines the separation of these two zones.

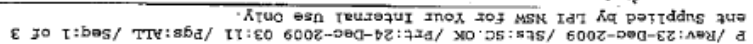
While the site is industrial in character, adjoining land uses are predominantly residential to the north, south and west, the Walgett flood levee bank and open space to the east.

*Aerial photo showing location of proposed diesel tank and 20-metre high light column*



.....Page Break.....

*Extract from DP 1146582 showing relevant part of lot 102*



## WALGETT SHIRE COUNCIL AGENDA

### DEVELOPMENT APPLICATION AND SITE HISTORY

#### Previous consents:

- DA1998/053, Rural Fire Service station, approved 27/11/1998.
- DA2007/049, subdivision of Lot 30 & Lot 20 in DP 253488 into two lots, approved 20/11/2007, with a modification application approved on 11/9/2009. (See modified plan above).

#### Previous use/development:

Council Depot since around 1955 (>50 years).

#### Previous enforcement action:

None evident on Council records.

### REFERRALS

No referrals to other government authorities were undertaken, the development is local development.

### SECTION 79C EVALUATION

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

#### 79C(a)(i) the provisions of any environmental planning instrument

|                                                                                                | Applicable Clauses | Compliance                                                                                |
|------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------|
| State Environmental Planning Policies (SEPPs)                                                  | Nil                | N/A                                                                                       |
| Regional Environmental Planning Policies (deemed SEPPs)                                        | Nil                | N/A                                                                                       |
| Local Environmental Plans (LEPs)<br>Interim Development Order No.1<br>– Shire of Walgett. 1968 | Zoning table.      | The proposed development requires development consent in the 2. Village or Township zone. |

#### 79C(a)(ii) the provisions of any draft environmental planning instrument

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil                | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

# WALGETT SHIRE COUNCIL AGENDA

## 79C(a)(iii) any development control plan

|          | Applicable Clauses | Compliance |
|----------|--------------------|------------|
| DCP name | Nil                | N/A        |

## 79C(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                             |
|---------------------------------------------------------------------------|----------------------------------------|
| 92(1)(b) Demolition                                                       | N/A - No demolition proposed           |
| 93 Fire safety and other considerations                                   | N/A - No existing buildings involved.  |
| 94 Consent authority may require buildings to be upgraded                 | N/A - No existing buildings involved.  |
| 94A Fire safety and other considerations applying to temporary structures | N/A – No temporary structure proposed. |
| 95 Deferred commencement consent                                          | N/A – Not proposed or required.        |
| 97A Fulfilment of BASIX commitments                                       | N/A - Not a residential development.   |

## 79C(b) the likely impacts of that development

|                |                                                                                                                                                                                                                                                                                                                                                                                            |
|----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report                                                                                                                                                                                                                                                                       |
| DIESEL TANK    | Unlikely to be significant adverse impacts as the tank will be self-bunded and containerised.                                                                                                                                                                                                                                                                                              |
| LIGHTING       | There is some potential for light spillage onto adjoining lots from the proposed 20m high lighting column. It is recommend that a condition of development consent be imposed requiring lighting to be in accordance with AS 4282-1997 – <i>Control of obtrusive effect of outdoor lighting</i> (see recommended condition Env 130) with a view to minimising unnecessary light pollution. |

## 79C(c) the suitability of the site for the development

|                                                       | Summary of site suitability issues                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | YES. The site is used for Council depot operations, which includes parking and garaging of various vehicles needing regular refuelling. The proposed location of the tank and light ensures a reasonable distance from adjoining residential developments and would be screened by existing buildings on the site. |
| Are the site attributes conducive for the development | The site is significantly disturbed by the activities of the depot and is therefore conducive to the development.                                                                                                                                                                                                  |

## 79C(d) any submissions made in accordance with this Act or the Regulations

The proposal is local development hence the Act and Regulations do not provide opportunities for submissions.

## WALGETT SHIRE COUNCIL AGENDA

### 79C(e) the public interest

|                                              | Summary of any detrimental impacts                                                                                                                                                           |
|----------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Federal, state or local government interests | No significant detrimental impacts are likely.                                                                                                                                               |
| Community interests                          | No submissions received from notified adjoining owners, the Walgett Rate Payers Association and the Walgett Community Working Party.<br>The proposal would benefit Council depot operations. |

### INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

#### SENIOR HEALTH AND BUILDING SURVEYOR

Comments \_\_\_\_\_

Recommendation Approve as conditioned

Signature \_\_\_\_\_ Date 7-10-2010

#### DIRECTOR URBAN INFRASTRUCTURE

Comments \_\_\_\_\_

Recommendation \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### PUBLIC PARTICIPATION

No submissions received.

### ASSESSMENT - KEY ISSUES

No significant issues have been identified that cannot be addressed by the application of basic development consent conditions.

### Conclusion

There is unlikely to be significant adverse impacts from the diesel tank or light tower if the recommended conditions of development consent are applied.

### RECOMMENDATION

That Development Application 2010/038 should be approved subject to the attached conditions of development consent.

X [Signature] Town Planner Date 7/10/2010

## WALGETT SHIRE COUNCIL AGENDA

### NOTE

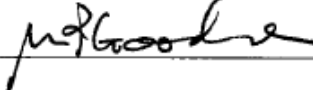
Walgett Shire Council has a policy for dealing with potential conflicts of interest, such as in this case where Council is the owner of the land and the determining authority for the Development Application. The policy is titled "P&R – Consent Authority Conflict of Interest Policy" (Trim document 09/140/013 and version 1.1 of the policy was adopted by Council on 25 August 2009).

The policy states that where development is between \$100,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:

- An assessment prepared by Council staff not involved in compiling the application documentation.
- An assessment review by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- Determination by Council.

### REFERRAL

This application is referred to Walgett Shire Council for determination because the value of the development is \$125,000. It is recommended that Council approve the development subject to the attached conditions of development consent.

X  Director Planning & Regulatory Services      Date 7/10/10



**ATTACHMENT – RECOMMENDED DEVELOPMENT CONSENT CONDITIONS**

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**CONDITIONS IMPOSED BY COUNCIL**

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The following development consent conditions are imposed by Council.

**CONDITIONS THAT ARE ONGOING REQUIREMENTS**

**GENERAL**

**Gen 110.**

Any future development on the subject site or use of the subject land in a manner inconsistent with this development consent (approval) will require separate development consent to be obtained from council in writing prior to the commencement of any work.

*Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979.*

**Gen 120.**

Council is to be immediately informed in writing if arrangements for work are changed.

*Reason: To enable Council to maintain an accurate record of approvals granted.*

**APPROVED PLANS**

**Pln 110.**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

**ENVIRONMENTAL MANAGEMENT**

**Env 120.**

No increase or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any other pollution discharge.

*Reason: To prevent pollution from detrimentally affecting the public or environment.*

**Env 130.**

All external lightning is to be positioned and directed so as to prevent the intrusion of light to the adjoining premises and to be in accordance with AS 4282-1997 – *Control of obtrusive effects of outdoor lighting*.

*Reason: To prevent the intrusion of light onto adjoining premises.*

**CONDITIONS THAT MUST BE COMPLIED WITH DURING CONSTRUCTION**

**CONSTRUCTION**

**Con 210**

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

|                          |                                               |
|--------------------------|-----------------------------------------------|
| Monday to Saturday       | 7.00 AM to 5.00 PM                            |
| Sunday & public Holidays | No construction activities are to take place. |

*Reason: To ensure that public amenity is not unduly affected by noise.*

**Con 220.**

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

*Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*

**ADVISORY NOTES – EPA act 1979**

**CONSTRUCTION CERTIFICATE & PRINCIPLE CERTIFYING AUTHORITY**

Sub-section 81A(2) of the Environmental Planning and Assessment Act 1979 provides that:

- (2) The erection of a building in accordance with a development consent must not be commenced until:
  - (a) a construction certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
  - (b) the person having the benefit of the development consent has:
    - (i) appointed a principal certifying authority for the building work, and
    - (ii) notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

**NOTIFICATION OF COMMENCEMENT OF BUILDING WORKS**

Sub-section 81A(2)(c) of the Environmental Planning and Assessment Act 1979 provides that:

- (c) the person having the benefit of the development consent has given at least 2 days' notice to the council, and the principal certifying authority if that is not the council, of the person's intention to commence the erection of the building.

**ADVISORY NOTES – EPA regulation 2000**

**BUILDING CODE OF AUSTRALIA**

Sub-clause 98(1)(a) of the Environmental Planning and Assessment Regulation 2000 makes the following mandatory condition of development consent.

- (a) that the work must be carried out in accordance with the requirements of the *Building Code of Australia*,

## ERECTION OF SIGNS

Clause 98A of the Environmental Planning and Assessment Regulation 2000 imposes a mandatory condition of development consent for development that involves any building work, subdivision work or demolition work, as follows:

- (2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:
  - (a) showing the name, address and telephone number of the principal certifying authority for the work, and
  - (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
  - (c) stating that unauthorised entry to the work site is prohibited.
- (3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.
- (4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.
- (5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 109R of the Act, to comply with the technical provisions of the State's building laws.
- (6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

**Note.** Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).

## ADVISORY NOTES – General

### COVENANTS

It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

END.

**Attachment C – Review of development assessment report**

*Chalmers Paige* pty ltd

P.O. Box 1863 Tamworth NSW 2340

Ph: 6769 1604

M: 0488 655065

*URBAN PLANNING &  
LAND USE STRATEGIES*

**Review of Development Assessment Report**

|                                |                                                    |
|--------------------------------|----------------------------------------------------|
| <b>Development Application</b> | 2010/036                                           |
| <b>Land Address:</b>           | Euroka Street, Walgett                             |
| <b>Proposal:</b>               | Self-bunded containerised diesel tank and lighting |
| <b>Owner Name:</b>             | Walgett Shire Council                              |
| <b>Applicant name:</b>         | Walgett Shire Council                              |
| <b>Land Zoning:</b>            | 2 Village or Township & 1 Non Urban B              |
| <b>Date of Report</b>          | 14 October 2010                                    |

---

**SUMMARY**

|                        |                                |
|------------------------|--------------------------------|
| <b>ISSUES:</b>         | Nil                            |
| <b>SUBMISSIONS:</b>    | NA                             |
| <b>RECOMMENDATION:</b> | Approval subject to conditions |

---

## WALGETT SHIRE COUNCIL AGENDA

### Report Introduction

This development application is for Council's consent to the approval of a self-bunded containerised diesel tank and external lighting. The site had been inspected 24/09/2010 with no issues raised of the structures location, design or bulk and scale. It is noted that the site is Council's works depot.

Walgett Council is the owner of the site with Walgett Shire Council also being the applicant for the development submission purposes. Given these circumstance the proposal has been externally reviewed by Chalmers Paige Pty Ltd - Town Planning Consultants.

### Summary of Submission processes

|                                     |                                                                                               |
|-------------------------------------|-----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | All DA fees paid.                                                                             |
| <input checked="" type="checkbox"/> | Consent of owner(s) provided.                                                                 |
| N/A                                 | DA notified in accordance with Council's Notifications Policy.                                |
| N/A                                 | Acknowledgement letters sent to all persons who lodged submissions.                           |
| N/A                                 | All issues raised in submissions have been considered in the assessment of the application.   |
| N/A                                 | Comments from stakeholders considered in assessment of application.                           |
| <input checked="" type="checkbox"/> | Relevant matters for consideration (S79C assessment) addressed in report.                     |
| N/A                                 | Section 94 Contributions calculated (if required).                                            |
| <input checked="" type="checkbox"/> | Standard conditions of consent and extraordinary conditions or reasons for approval prepared. |

### Planning Considerations

Consideration has been given to the range of planning matters as prescribed by Section 79C(1) of the Environmental Planning and Assessment Act 1979, with those requiring the consideration of the Council reported below.

| Section 79C 'Matters for Consideration'                                      | Comments                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section 79C (1) (a)(i) – Provisions of any environmental planning instrument | <b>SEPP55 Remediation of Land</b><br>In this regard it is considered that the proposal (site) poses no risk of contamination and therefore, no further consideration is required under Clause 7(1)(b) and (c) of SEPP55 and the land is considered to be suitable for the proposed land use. |
|                                                                              | <b>Walgett IDO 1 – Shire of Walgett 1968</b><br>It is considered that the proposal is consistent with the intent/objectives of the Walgett IDO and to that of the residential and non residential character of the area. The proposal is a permissible use in the zone.                      |



# **WALGETT SHIRE COUNCIL AGENDA**

| Section 79C 'Matters for Consideration'                                                                                                                                           | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section 79C (1) (a)(ii) – Provisions of any draft environmental planning instrument                                                                                               | No draft planning instruments known. Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Section 79C (1) (a)(iii) – Provisions of any development control plan                                                                                                             | No Development Control Plans known. Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Section 79C (1) (a)(iia) - Provisions of any Planning Agreement or Draft Planning Agreement                                                                                       | Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Section 79C (1) (a)(iv) - Provisions of the regulations                                                                                                                           | Not applicable in this instance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Section 79C (1) (b) – The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality | <p>(i) The environmental impacts of the proposed development on the natural and built environment are addressed in Walgett Councils report.</p> <p>(ii) The proposed development will not have a detrimental social impact in the locality considering the low scale impact and has been addressed in Walgett Councils report.</p> <p>(iii) The proposed development will not have a detrimental economic impact on the locality considering the nature of the existing land use and has been addressed in Walgett Councils report.</p> <p>The assessment has taken into consideration the likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality.</p> |
| Section 79C (1) (c) – The suitability of the site for the development                                                                                                             | <p>The application proposes a suitable site for the development of a self-bunded containerised diesel tank and lighting. The land is relatively flat with no significant topographical or environmental features and provides a significant buffer between itself and that of adjoining residents.</p> <p>Additionally, there are no significant built structures on site to be demolished. Adequate pedestrian and vehicle access is provided to the site, as is adequate sanitary and water services.</p>                                                                                                                                                                                                                                             |
| Section 79C (1) (d) – Any submissions made in accordance with the EPA Act or EPA Regs                                                                                             | Not applicable in this instance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Section 79C (1) (e) – The public interest                                                                                                                                         | <p>The wider public interest is served by the proposal and its ability to provide an appropriate and compatible land use within this site and locality.</p> <p>The application is not considered to be Integrated pursuant to Clause 91A of the Environmental Planning &amp; Assessment Act 1979.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

### Conditions of Consent

Pursuant to Section 80A of the Environmental Planning & Assessment Act 1979, appropriate Conditions of consent have been imposed.

In conclusion the conditions of consent imposed on the development are considered appropriate for the proposed use and satisfactory for the ongoing management and operations of the land and to that of the adjoining sites, in particular the residential land uses.

### Report Conclusion

After consideration of the development against Section 79C of the Environmental Planning and Assessment Act 1979, and the relevant statutory and policy provisions, the proposal is suitable for the site and is in the public interest.

It is considered that the proposed development satisfies the appropriate instruments and controls and that all processes and assessments have been satisfactorily addressed.

### Recommendation

Pursuant to Section 80(1) of the Environmental Planning and Assessment Act, 1979, that Council as the consent authority Approve to grant consent to Development Application 2010/036 for "self-bunded containerised diesel tank and lighting."

Signed Barry Cotten Date 14.10.2010

**Barry Cotten**

Chalmers Paige Pty Ltd - Town Planning Consultant

## **17. DEVELOPMENT APPLICATION – DEMENTIA DAY CARE CENTRE**

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** Janet Babic - Town Planner  
**FILE NUMBER:** DA2010/027

---

### **Summary:**

Development Application 2010/027 for a Dementia Day Care Centre has been lodged by Walgett Shire Council. It is recommended that Council resolve to approve the application subject to appropriate development consent conditions.

### **Discussion (including issues and background):**

Walgett Shire Council has lodged Development Application 2010/027 for a Dementia Day Care Centre as an extension to the existing Home and Community Care Centre at Pandora Street, Lightning Ridge. The proposed development includes a recreational garden.

A development assessment report (Attachment B) and development assessment review report is attached (Attachment C). Ultimately Council's town planning staff, and the independent reviewer, have recommended that the Development Application be approved subject to appropriate conditions of consent.

It should be noted that Section 375A of the Local Government Act 1993 requires a division to be called when a motion for a planning decision is put at a meeting of the Council, and the names of Councillors voting for and against the motion to be recorded.

### **Relevant Reference Documents:**

Documents contained in DA2010/027 file

### **Stakeholders:**

Walgett Shire Council, Land and Property Management Authority, community

### **Financial Implications:**

\$660 incurred engaging a independent town planning consultant to review the Development Application in accordance with Council's policy titled "P&R – Consent Authority Conflict of Interest Policy" (adopted by Council on 25 August 2009).



**Development Application – Dementia Day Care Centre**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Approve Development Application 2010/027 for a Dementia Day Care Centre at Lot 3 in DP 1100315, Pandora Street, Lightning Ridge subject to the conditions of development consent recommended by council's Town Planning staff.

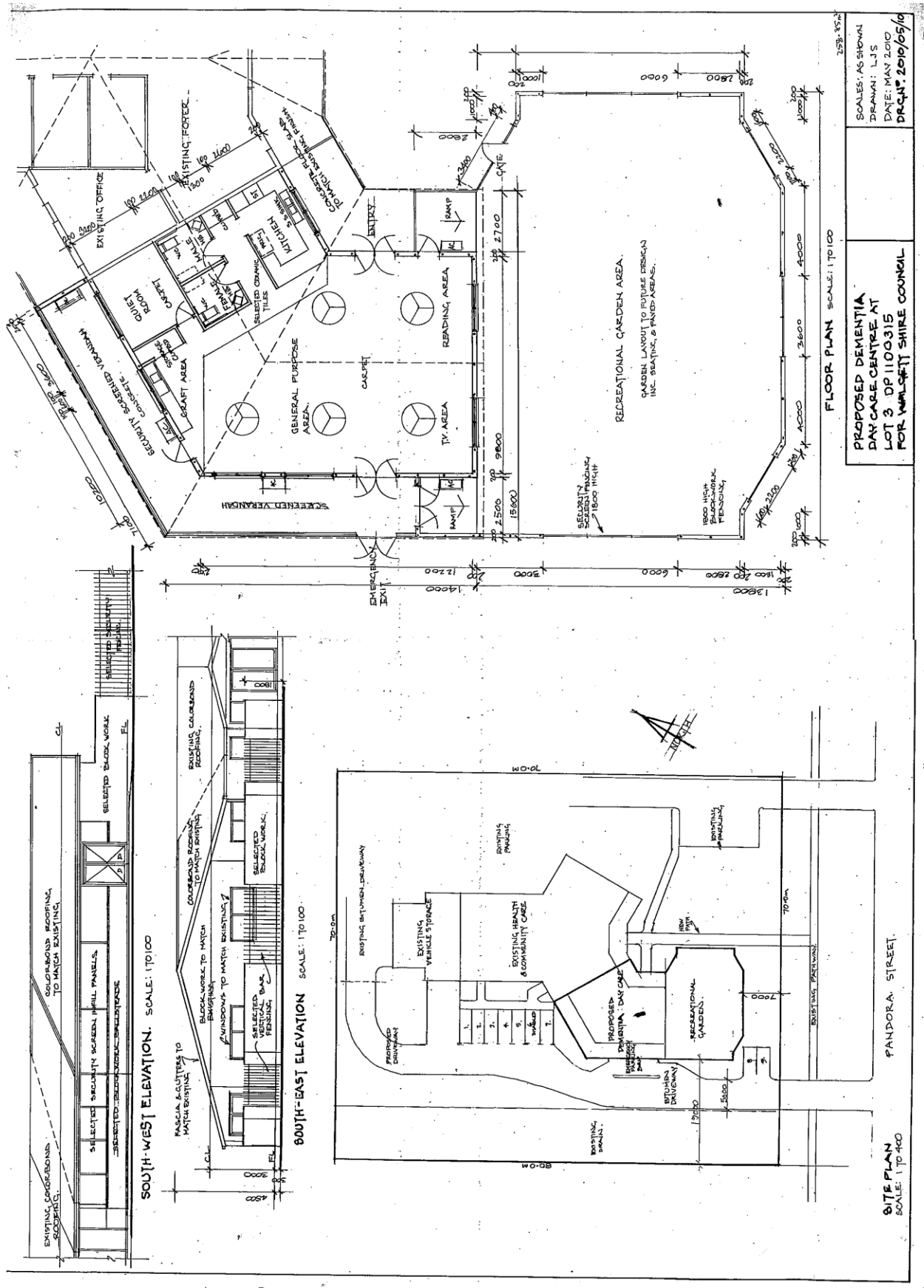
**Moved:**

**Seconded:**

**Attachments:**

- A - Plan showing site plan, floor plan and elevations of the development
- B - Development Assessment Report
- C - Development Assessment Review Report

Attachment A - Plan of Development



**Attachment B – Development Application assessment report**

|                                                  |
|--------------------------------------------------|
| <b>DEVELOPMENT APPLICATION ASSESSMENT REPORT</b> |
|--------------------------------------------------|

**APPLICATION DETAILS**

|                          |                                                                                        |                      |             |
|--------------------------|----------------------------------------------------------------------------------------|----------------------|-------------|
| Application number       | DA2010/027                                                                             | Lodgement date       | 29-06-2010  |
| Application is for       | Extension to Home and Community Care for Dementia Day-Care Facility.                   | Value of development | \$1,000,000 |
| Land address             | Pandora St, Lightning Ridge                                                            | Lot/sec/DP           | 3//1100315  |
| Applicant name           | Walgett Shire Council                                                                  | Ass                  | 57117       |
| Owner name               | Land and Property Management Authority                                                 |                      |             |
| Land zoning              | 2. Village or Township                                                                 |                      |             |
| Current use /development | Health & Community Care facility.                                                      |                      |             |
| Assessment report author | Janet Babic – Town Planner & Matthew Goodwin - Director Planning & Regulatory Services |                      |             |
| Statutory days           | Deemed refusal after 40 days (Cl. 113 EPAR2000)                                        |                      |             |

**PROPOSAL**

To construct a Dementia Day Care facility, as an extension to the existing Health & Community Care centre. The proposal includes additional parking, access roads, paths and gardens at, Pandora Street, Lightning Ridge.

**SUBJECT SITE AND LOCALITY**

An inspection of the site and surrounding area was undertaken on 24 July 2010 by Walgett Shire Council's Town Planner, Janet Babic.

Lot 3 is managed by the Land and Property Management Authority as Crown Reserve R230083 for community purposes. Walgett Shire Council is the trustee for the reserve.

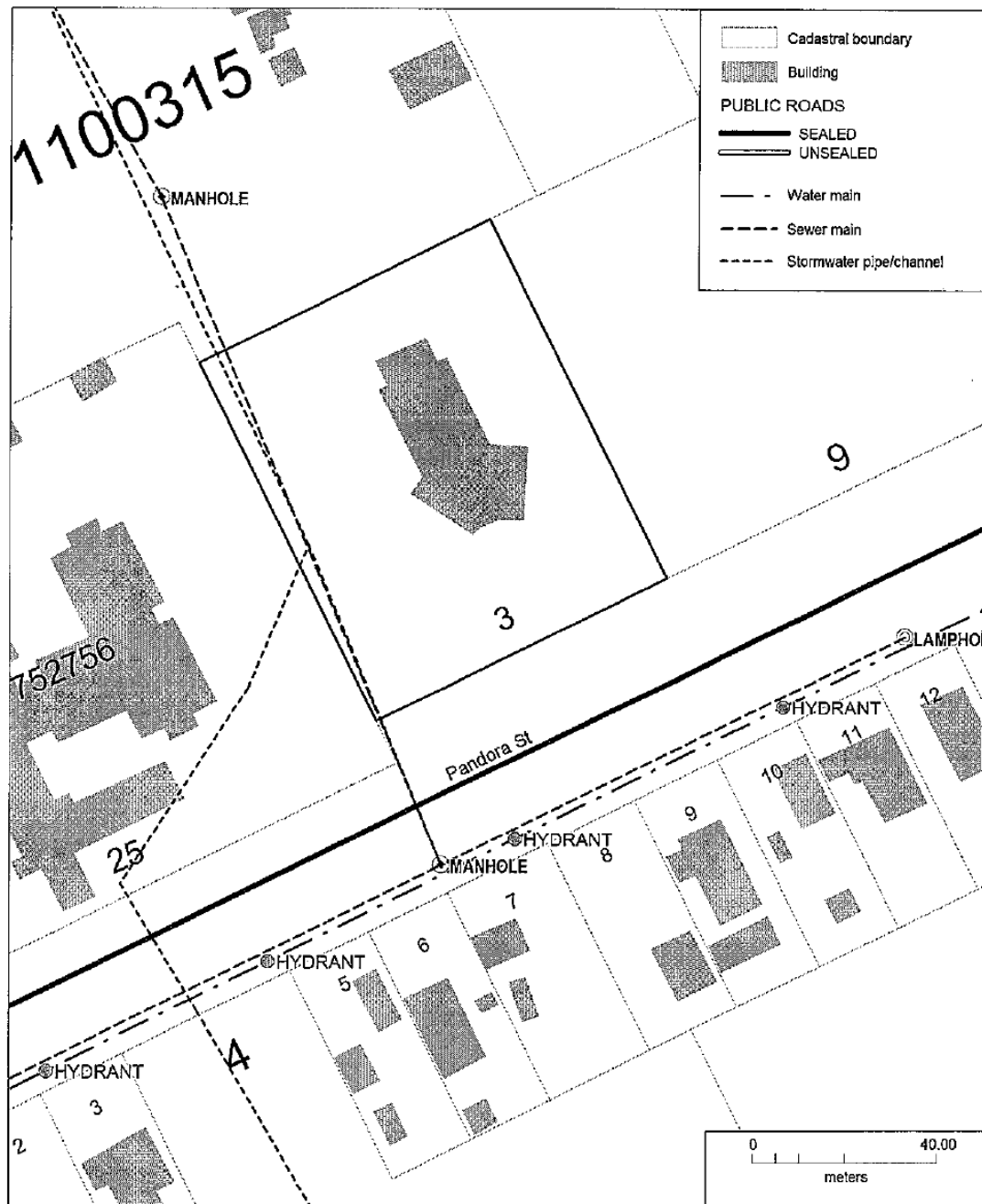
The site has a total area of 6090 m<sup>2</sup> and contains a Health & Community Care facility and associated vehicle parking and access roads (see aerial photo below). There is an open storm water drain along the western boundary of lot 3.

Lightning Ridge Hospital adjoins the site to the west, Lightning Ridge Caravan Park to the north and residences dominate to the south. Lot 9 to the east of the site has a skateboard ramp but is otherwise undeveloped.

2009 aerial photo of site overlain with approximate cadastral boundaries.



Plan showing the site in relation to water, sewer and stormwater mains



**DEVELOPMENT APPLICATION AND SITE HISTORY**

**Previous consents:**

DA2005/050, approved 19-12-2005 for construction of Health and Community Care facility.

DA2007/036, approved 18-9-2007 for garage extension to Health and Community Care facility.

**Previous use/development:**

Vacant Crown land.

Health and Community Care facility.

**Previous enforcement action:**

None located on Council records.

**REFERRALS**

No referrals to other government authorities were undertaken. The development is local development.

The land and Property Management Authority gave land owner's consent to the development application in a letter dated 17 June 2010.

**SECTION 79C EVALUATION**

Consideration of the matters prescribed by section 79C are summarised below.

Where the development does not comply with any of the development controls, the non-compliance is discussed in detail in the "Assessment – Key Issues" section of the report.

**79C(a)(i) the provisions of any environmental planning instrument**

|                                                                                                                                            | Applicable Clauses | Compliance                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------|
| State Environmental Planning Policies (SEPPs)                                                                                              | Nil                | N/A                                                                                   |
| Regional Environmental Planning Policies (deemed SEPPs)                                                                                    | Nil                | N/A                                                                                   |
| Local Environmental Plans (LEPs) <ul style="list-style-type: none"> <li>Interim Development Order No. 1 – Shire of Walgett 1968</li> </ul> | Zoning Table       | Proposed development requires development consent in the 2. Village or Township zone. |

**79C(a)(ii) the provisions of any draft environmental planning instrument**

|                                                     | Applicable Clauses | Compliance |
|-----------------------------------------------------|--------------------|------------|
| Draft State Environmental Planning Policies (SEPPs) | Nil                | N/A        |
| Draft Local Environmental Plans (LEPs)              | Nil                | N/A        |

# WALGETT SHIRE COUNCIL AGENDA

## 79C(a)(iii) any development control plan

|          | Applicable Clauses | Compliance |
|----------|--------------------|------------|
| DCP name | Nil                | N/A        |

## 79C(a)(iv) any matters prescribed by the regulations

Any matters prescribed by the Environmental Planning and Assessment Regulation 2000.

| Applicable Clauses                                                        | Compliance                                                                                                      |
|---------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 92(1)(b) Demolition                                                       | N/A. No demolition proposed                                                                                     |
| 93 Fire safety and other considerations                                   | N/A. No change of use proposed.                                                                                 |
| 94 Consent authority may require buildings to be upgraded                 | Existing building compliant with BCA. New fire safety schedule to be imposed in conjunction with any CC issued. |
| 94A Fire safety and other considerations applying to temporary structures | N/A. No temporary structures proposed.                                                                          |
| 95 Deferred commencement consent                                          | N/A. Deferred commencement not required or sought.                                                              |
| 97A Fulfillment of BASIX commitments                                      | N/A. Not a residential development.                                                                             |

## 79C(b) the likely impacts of that development

| Likely impacts | Acceptable impact or steps taken to mitigate impact discussed in the "Assessment – Key Issues" section of the report |
|----------------|----------------------------------------------------------------------------------------------------------------------|
| Traffic        | There is unlikely to be a significant increase in traffic movements                                                  |
| Parking        | Impacts dealt with in "Key" issues                                                                                   |
| Storm water    | Impacts dealt with in "Key" issues                                                                                   |

## 79C(c) the suitability of the site for the development

|                                                       | Summary of site suitability issues                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Does the development fit into the locality            | The site is currently used for community care activities. The proposal is for an extension to the existing building to establish a day care centre for persons suffering dementia. Having the facility adjoin the Lightning Ridge hospital and Ambulance Service is advantageous for the community and facility users. The proposed gardens would reduce the visual impact of the facility for residents on the opposite side of Pandora St. |
| Are the site attributes conducive for the development | There are no environmental issues significantly impairing the proposed use of the site. There is adequate space, no known prior contamination, no flooding, etc.<br>A stormwater drain passes through the site but the risk posed by the drain can be substantially reduced by building above natural ground level.                                                                                                                          |

## WALGETT SHIRE COUNCIL AGENDA

### 79C(d) any submissions made in accordance with this Act or the Regulations

The proposal is local development, hence the Act and regulations do not provide opportunities for submissions.

### 79C(e) the public interest

|                                              | Summary of any detrimental impacts                                      |
|----------------------------------------------|-------------------------------------------------------------------------|
| Federal, state or local government interests | No significant detrimental impacts are envisaged.                       |
| Community interests                          | The proposed development would be a significant asset to the community. |

### INTERNAL REFERRALS

Summary of responses from Council staff referrals, where applicable.

#### SENIOR HEALTH AND BUILDING SURVEYOR

Comments Senior on leave.

change hours of work under conditions imposed by Council  
to match Subdivision 2 4.4 hours of construction in exempt & complying Developments codes 2008

Recommendation Approval with above change

Signature [Signature]

Date 15/9/10

#### DIRECTOR URBAN INFRASTRUCTURE

Comments \_\_\_\_\_

Recommendation \_\_\_\_\_

Signature \_\_\_\_\_

15/9/10  
**Siegfredo D Coralde**  
Director Urban Infrastructure Services  
Walgett Shire Council

### PUBLIC PARTICIPATION

Five adjoining or near neighbours were notified of the proposed development via a letter dated 29 June 2010. The Lightning Ridge Working Party and the Lightning Ridge Precinct Committee were also notified of the development application via a letter dated 29 June 2010.

No submissions were received from any of the parties notified of the development application.

### ASSESSMENT – KEY ISSUES

**PARKING:-** Nine new parking spaces are proposed adjacent to the new centre. The Walgett Shire Council Off-street Parking Code-1994 is effectively obsolete, but it has been used as a guide for assessing the adequacy of parking spaces for the development. Within the code “Commercial premises, Offices, Professional Chambers and Shops” is the closest development type, which requires one space per 37 square metres of gross floor area. The gross floor area for the development is 222.9m<sup>2</sup>, hence it would require 6.02 spaces to comply with the code. The applicant has proposed nine car parking spaces, thereby more than complying with the intent of the Code.



## WALGETT SHIRE COUNCIL AGENDA

It is recommended that a development consent condition be imposed which requires compliance with AS 2890.1 – Parking Facilities – Off Street Car Parking (recommended condition Par 030). This standard includes requirements for the provision of disabled parking, which will be important at this site.

**VEHICLE ACCESS:-** There is an existing sealed driveway providing access to Pandora Street. This driveway has good visibility for traffic entering and leaving the site. A second (new) driveway is also proposed. It is recommended that a development consent condition be imposed which requires the second driveway be constructed in accordance with Council's engineering specification titled "WSC 271 Minor Concrete Works (recommended condition Par 055).

**PEDESTRIAN ACCESS:-** The aerial photograph above shows that there is an asphalt footpath linking the existing car park to the front entrance of the building. The submitted site plan shows a new footpath is proposed which will link the front of the building to the street, thereby improving pedestrian access to the site.

It is recommended that a development consent condition be imposed which requires that this footpath be constructed (recommended condition Ped 005).

**DISABLED ACCESS:-** It is recommended that a development consent condition be imposed which requires compliance with AS 1428.1, General Requirements for Access – New Building Work (recommended condition Dis 045).


**STORM WATER:-** There is a storm water drain that traverses the site approximately 25 metres from the existing building on the western side. It appears that the building extension is designed to clear this drain by approximately 16 metres. It is recommended that development consent conditions be imposed which require the appropriate disposal of stormwater (recommended conditions Plu 010, 070, 080, 130 and 160).

**CONCLUSION:-** The proposed dementia day care centre is likely to be an important asset to the Lightning Ridge community and would complement services currently operating in the existing building on the site, and those nearby. It will have a positive social impact.

The site is significantly disturbed by the existing development, accordingly there does not appear to be any significant potential for additional adverse impacts to the built and natural environments.

### **RECOMMENDATION**

Approval

X  Town Planner Date 13-9-2010

### **NOTE**

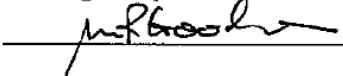
Walgett Shire Council has a policy for dealing with potential conflicts of interest, such as in this case, where Council is trustee for the Crown Reserve and the determining authority for the Development Application. That policy is titled "P&R – Consent Authority Conflict of Interest Policy" (trim document 09/1409/013 and version 1.1 of that policy was adopted by Council on 25 August 2009).

That policy states that where a development is between \$100,001 and \$5,000,000 in value, or written objections are received, the Development Application will be subject to:

- An **assessment prepared** by Council staff not involved in compiling the application documentation.
- An **assessment review** by an appropriately skilled independent party, such as external planning consultants or planners from another Council.
- **Determination** by Council.

**REFERRAL**

This application is referred to Walgett Shire Council for determination to comply with Council's policy for dealing with potential conflicts of interest.

X  Director Planning & Regulatory Services Date 13.9.2010

**RECOMMENDED CONDITIONS OF CONSENT**

**PRESCRIBED CONDITIONS**

The Environmental Planning and Assessment Regulation 2000 prescribes the following conditions of development consent.

**98. Compliance with Building Code of Australia and insurance requirements under the Home Building Act 1989**

(1) For the purposes of section 80A (11) of the Act, the following conditions are prescribed in relation to a development consent for development that involves any building work:

- (a) that the work must be carried out in accordance with the requirements of the Building Code of Australia,
- ~~(b) in the case of residential building work for which the Home Building Act 1989 requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.~~

(2) This clause does not apply:

- (a) to the extent to which an exemption is in force under clause 187 or 188, subject to the terms of any condition or requirement referred to in clause 187 (6) or 188 (4), or
- (b) to the erection of a temporary building.

(3) In this clause, a reference to the *Building Code of Australia* is a reference to that Code as in force on the date the application for the relevant construction certificate is made.

**98A. Erection of signs**

(1) For the purposes of section 80A (11) of the Act, the requirements of subclauses (2) and (3) are prescribed as conditions of a development consent for development that involves any building work, subdivision work or demolition work.

(2) A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out:

- (a) showing the name, address and telephone number of the principal certifying authority for the work, and
- (b) showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
- (c) stating that unauthorised entry to the work site is prohibited.

(3) Any such sign is to be maintained while the building work, subdivision work or demolition work is being carried out, but must be removed when the work has been completed.

## WALGETT SHIRE COUNCIL AGENDA

(4) This clause does not apply in relation to building work, subdivision work or demolition work that is carried out inside an existing building that does not affect the external walls of the building.

(5) This clause does not apply in relation to Crown building work that is certified, in accordance with section 116G of the Act, to comply with the technical provisions of the State's building laws.

(6) This clause applies to a development consent granted before 1 July 2004 only if the building work, subdivision work or demolition work involved had not been commenced by that date.

**Note.** *Principal certifying authorities and principal contractors must also ensure that signs required by this clause are erected and maintained (see clause 227A which currently imposes a maximum penalty of \$1,100).*

### CONDITIONS IMPOSED BY COUNCIL

The following development consent conditions are imposed by Council.

#### GENERAL

##### **Gen 020.**

Any future development on the subject site or use of the subject land in a manner inconsistent with this development consent (approval) will require separate development consent to be obtained from council in writing prior to the commencement of any work.

*Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979.*

##### **Gen 030.**

Council is to be immediately informed in writing if arrangements for work are changed.

*Reason: To enable Council to maintain an accurate record of approvals granted.*

##### **Gen 070.**

Occupancy of the building is not to take place until the Principal Certifying Authority (PCA) has carried out a final inspection and an Occupation Certificate issued. All required trade certifications are to be available to the PCA before the final inspection will be carried out.

*Reason: To ensure compliance with the Environmental Planning and Assessment Act 1979.*

#### APPROVED PLANS

##### **PIn 010.**

The development shall be implemented in accordance with:

- (a) All documentation and correspondence submitted by the applicant, or their agents, in support of the Development Application,
- (b) the details set out on the plans approved and stamped by authorised officers of Council, except as amended by the conditions of this development consent.

*Reason: To ensure that the development proceeds in the manner proposed by the applicant and approved by Council.*

#### FENCING AND LANDSCAPING

##### **Fen 010.**

## FENCING AND LANDSCAPING

### Fen 010.

All boundary fencing and landscaping works are to be carried out in accordance with the approved plans and specifications.

*Reason: To ensure the appearance of the development is consistent with the existing streetscape.*

## SITING/SETOUT

### Set 010.

The owner of the property is to ensure that any building is constructed:

- (a) to meet the setback requirements of the approved plans,
- (b) to be located within the confines of the lot., and;
- (c) so that it does not interfere with any easements or covenants upon the land.

*Reason: To avoid any buildings being erected in a location where it would be inappropriate.*

## CONSTRUCTION

### Con 010

The applicant shall ensure that noise pollution is minimised during the course of construction. The use of power tools and/or similar noise producing activities shall be limited to the following hours:-

|                            |                                           |
|----------------------------|-------------------------------------------|
| Weekdays                   | 7.00 a.m. to 5.00 p.m Monday to Saturday. |
| Sunday or a Public Holiday | No works are to be carried out            |

*Reason: To ensure that public amenity is not unduly affected by noise.*

### Con 020.

All works are to be executed in a good and workmanlike manner and all materials are to be installed as per manufacturers' instructions and any applicable Australian Standards.

*Reason: To ensure that the building work is completed in accordance with the approval and is in a safe and healthy condition for use by occupants.*

### Con 030.

The builder shall provide a temporary sanitary service to the building site before building operations are commenced.

*Reason: To provide effective sanitation of the site during building construction.*

### Con 140.

All external lightning is to be positioned and directed so as to prevent the intrusion of light to the adjoining premises.

*Reason: To prevent the intrusion of light onto adjoining premises.*

### Con 150.

A person access opening at least 450x 600mm is to be provided to afford access to the roof cavity and electrical wiring over ceiling areas.

*Reason: To permit access to the roof cavity for maintenance purposes.*

**VENTILATION**

**Ven 020.**

Kitchen exhaust installation must not be discharged into an enclosed ceiling space.

*Reason: To ensure that kitchen gases are not retained in the ceiling space.*

**WATER, SEWER, AND STORMWATER**

**Plu 010.**

Before any plumbing, stormwater or sewer drainage works are commenced an Activity Application and Annexure accompanied by a diagram of proposed works and the appropriate fees is to be submitted and approval granted in accordance with the requirements of Section 68 of the Local Government Act 1993.

*Reason: To ensure compliance with the Local Government Act 1993, Council's On Site Sewage Management Guidelines, Australian Standard 3500.1-4 and the Plumbing and Drainage Code of Practice.*

**Plu 025**

A number of existing water and sewer mains traverse the property boundaries. The developer is to ensure that protection is afforded to these services during construction works and that relocation of services where required is carried out in accordance with the approved documentation.

*Reason: To ensure that public infrastructure is maintained.*

**Plu 060.**

The top of the buildings overflow relief gully (ORG) shall be a minimum 150mm below the lowest sanitary fixture or the buildings finished floor level, whichever is the lowest and a minimum 75mm above the finished surrounding ground level.

*Reason: To prevent ingress of surface stormwater into the sewer and ensure compliance with Australian Standard 3500.1-4 and the Plumbing and Drainage Code of Practice.*

**Plu 070.**

All plumbing and drainage works are to be carried out by licensed tradesmen.

*Reason: To ensure compliance with AS 3500-2003.*

**Plu 080.**

All plumbing and drainage works are to be completed in accordance with Australian Standards 3500.1-4 and the Plumbing and Drainage Code of Practice.

*Reason: To ensure that plumbing and drainage works are completed in a professional manner.*

**Plu 130.**

The land surrounding the completed building is to have a drainage system so that:-

- (a) It is graded to divert surface water to the street, and clear of existing and proposed structures and adjoining premises, or
- (b) It is to be collected and drained via a gravity system to a Council stormwater line, or
- (c) Disposed of in a manner, which will not create any additional nuisance to adjoining properties.

*Reason: To minimise the potential for detrimental impacts to buildings or neighbouring properties.*

## WALGETT SHIRE COUNCIL AGENDA

### **Plu 150.**

All new heated water installations shall, at the outlet of all sanitary fixtures used primarily for personal hygiene (bath, shower and hand basins) deliver heated water not exceeding -

- (a) 45° C for early childhood centres, primary and secondary schools and nursing homes or similar facilities for young, aged, sick or people with disabilities, and

*Reason: Temperature limits are required to minimise the risk of scalding.*

### **Plu 160.**

Roof water is to be disposed of:

- (a) To the existing stormwater drainage system.

*Reason: To alleviate any potential stormwater problems with respect to the buildings on the allotment or adjoining allotments.*

## **PARKING & TRAFFIC**

### **Par 030.**

Parking facilities are to comply with the requirements of Australian Standard 2890 – Parking Facilities – Off Street Car Parking.

*Reason: To ensure the car park is constructed and operated in accordance with appropriate standards, including the provision of disabled car parking.*

### **Par 055.**

A new driveway is to be constructed in accordance with the approved site plan and Walgett Shire Council specification "WSC 271 Minor Concrete Works" (revision 1).

*Reason: To provide appropriate access to the site.*

## **PEDESTRIAN ACCESS**

### **Ped 005.**

A new footpath is to be constructed which links the entrance of the building with the footpath on Pandora Street. The footpath must be constructed:

- (a) In accordance with the approved site plan.
- (b) In accordance with the Walgett Shire Council specification titled "WSC 271 Minor Concrete Works" (revision 1).
- (c) With a minimum width of 1.0m.

*Reason: To ensure adequate pedestrian and disabled access to the site.*

## **DISABLED ACCESS**

### **Dis 045.**

Provision is to be made disabled access in accordance with the requirements of AS 1428.1 – Design for Access and Mobility, Part 1: General Requirements for Access - New Building Work.

*Reason: To ensure disabled access is provided to a public building in accordance with appropriate standards.*

**ENVIRONMENTAL MANAGEMENT**

**Env 010.**

Run-off and erosion controls must be implemented before construction, and maintained to prevent soil erosion, water pollution or the discharge of loose sediment on surrounding land, as follows:

- (a) divert uncontaminated run-off around cleared or disturbed areas,
- (b) erect a silt fence to prevent debris escaping into drainage systems or waterways,
- (c) prevent tracking of sediment by vehicles onto roads,
- (d) stock pile topsoil, excavated material, construction and landscaping supplies and debris within the site.

*Reason: To prevent pollution from detrimentally affecting the public or environment.*

|                       |
|-----------------------|
| <b>ADVISORY NOTES</b> |
|-----------------------|

**CONSTRUCTION CERTIFICATE:-** Prior to commencing any building works a Construction Certificate must be obtained from Council or a Principle Certifying Authority to certifying the building design complies with the Building Code of Australia and authorise construction.

**COVENANTS:-** It is possible that a covenant may affect the land, which is subject to this consent. The granting of this consent does not necessarily override any covenant. You should seek legal advice regarding the effect of any covenants that may affect the land.

**OPAL MINING DISTURBANCE:-** Opal mining and prospecting operations may have been previously carried out on, or below, the land, which is the subject of this consent, or on adjoining lands. There are no official records of the extent of opal mining workings within the Lightning Ridge area. The developer should make their own enquiries to determine whether the land being developed might be adversely affected by such activities, prior to proceeding with the development.

END.

**Attachment C – Review of development assessment report**

*Chalmers Paige* pty ltd

P.O. Box 1863 Tamworth NSW 2340  
Ph: 6769 1604  
M: 0488 655065

URBAN PLANNING &  
LAND USE STRATEGIES



**Review of Development Assessment Report**

|                                |                                                                         |
|--------------------------------|-------------------------------------------------------------------------|
| <b>Development Application</b> | 2010/027                                                                |
| <b>Land Address:</b>           | Pandora Street, Lightning Ridge                                         |
| <b>Proposal:</b>               | Extension to Home and Community Care for<br>Dementia Day- Care Facility |
| <b>Owner Name:</b>             | Land and Property Management Authority                                  |
| <b>Applicant name:</b>         | Walgett Shire Council                                                   |
| <b>Land Zoning:</b>            | 2. Village or Township                                                  |
| <b>Date of Report</b>          | 20 September 2010                                                       |

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|                        |                                |
|------------------------|--------------------------------|
|                        | <b>SUMMARY</b>                 |
| <b>ISSUES:</b>         | Nil                            |
| <b>SUBMISSIONS:</b>    | NA                             |
| <b>RECOMMENDATION:</b> | Approval subject to conditions |

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D:\CURRENT PROJECTS\WALGETT COUNCIL - DAY CARE CENTRE\REVIEW OF DEVELOPMENT APPLICATION  
ASSESSMENT - DAY CARE.DOC



## WALGETT SHIRE COUNCIL AGENDA

### Report Introduction

This development application is for Council's consent to the approval of *extensions to Home and Community Care, for Dementia Day Care Facility, Lightning Ride*.

The Land and Property Management Authority is the owner of the site with Walgett Shire Council being the applicant for the development submission purposes.

Given these circumstance the proposal has been externally reviewed by Chalmers Paige Pty Ltd - Town Planning Consultants.

### Summary of Submission processes

|                                     |                                                                                               |
|-------------------------------------|-----------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | All DA fees paid.                                                                             |
| <input checked="" type="checkbox"/> | Consent of owner(s) provided.                                                                 |
| <input checked="" type="checkbox"/> | DA notified in accordance with Council's Notifications Policy.                                |
| N/A                                 | Acknowledgement letters sent to all persons who lodged submissions.                           |
| N/A                                 | All issues raised in submissions have been considered in the assessment of the application.   |
| <input checked="" type="checkbox"/> | Comments from stakeholders considered in assessment of application.                           |
| <input checked="" type="checkbox"/> | Relevant matters for consideration (S79C assessment) addressed in report.                     |
| N/A                                 | Section 94 Contributions calculated (if required).                                            |
| <input checked="" type="checkbox"/> | Standard conditions of consent and extraordinary conditions or reasons for approval prepared. |

### Planning Considerations

Consideration has been given to the range of planning matters as prescribed by Section 79C(1) of the Environmental Planning and Assessment Act 1979, with those requiring the consideration of the Council reported below.

| Section 79C 'Matters for Consideration'                                      | Comments                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section 79C (1) (a)(i) – Provisions of any environmental planning instrument | <b>SEPP55 Remediation of Land</b><br>In this regard it is considered that the site poses no risk of contamination and therefore, no further consideration is required under Clause 7(1)(b) and (c) of SEPP55 and the land is considered to be suitable for the proposed land use. |
|                                                                              | <b>Walgett IDO 1 – Shire of Walgett 1968</b><br>It is considered that the proposal is consistent with the intent / objectives of the Walgett IDO and to that of the residential and non residential character of the area. The proposal is a permissible use in the zone.         |

# WALGETT SHIRE COUNCIL AGENDA

| Section 79C 'Matters for Consideration'                                                                                                                                           | Comments                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Section 79C (1) (a)(ii) – Provisions of any draft environmental planning instrument                                                                                               | No draft planning instruments known. Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Section 79C (1) (a)(iii) – Provisions of any development control plan                                                                                                             | No Development Control Plans known. Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Section 79C (1) (a)(iia) - Provisions of any Planning Agreement or Draft Planning Agreement                                                                                       | Not Applicable.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Section 79C (1) (a)(iv) - Provisions of the regulations                                                                                                                           | Not applicable in this instance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Section 79C (1) (b) – The likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality | <p>(i) The environmental impacts of the proposed development on the natural and built environment are addressed in Walgett Councils report.</p> <p>(ii) The proposed development will not have a detrimental social impact in the locality considering the low scale impact and has been addressed in Walgett Councils report.</p> <p>(iii) The proposed development will not have a detrimental economic impact on the locality considering the nature of the existing land use and has been addressed in Walgett Councils report.</p> <p>The assessment has taken into consideration the likely impacts of the development, including environmental impacts on the natural and built environment and social and economic impacts in the locality.</p> |
| Section 79C (1) (c) – The suitability of the site for the development                                                                                                             | <p>The application proposes a suitable site for the development of <i>Extension to Home and Community Care for Dementia, Day Care Facility</i>. The land is relatively flat with no significant topographical or environmental features and provides a significant buffer between itself and that of adjoining residents.</p> <p>Additionally, there are no significant built structures on site to be demolished. Adequate pedestrian and vehicle access is provided to the site, as is adequate sanitary and water services.</p>                                                                                                                                                                                                                      |
| Section 79C (1) (d) – Any submissions made in accordance with the EPA Act or EPA Regs                                                                                             | In regards to public submissions it has been noted that "No submission" have been received and requires not further consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Section 79C (1) (e) – The public interest                                                                                                                                         | <p>The wider public interest is served by the proposal and its ability to provide an appropriate and compatible land use within this locality.</p> <p>The application is not considered to be Integrated pursuant to Clause 91A of the Environmental Planning &amp; Assessment Act 1979.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



### Conditions of Consent

Pursuant to Section 80A of the Environmental Planning & Assessment Act 1979, appropriate Conditions of consent have been imposed.

In conclusion the conditions of consent imposed on the development are considered appropriate for the proposed use and satisfactory for the ongoing management and operations of the land.

### Report Conclusion

After consideration of the development against Section 79C of the Environmental Planning and Assessment Act 1979, and the relevant statutory and policy provisions, the proposal is suitable for the site and is in the public interest.

It is considered that the proposed development satisfies the appropriate controls and that all processes and assessments have been satisfactorily addressed.

### Recommendation

Pursuant to Section 80(1) of the Environmental Planning and Assessment Act, 1979, that Council as the consent authority Approve to grant consent to Development Application 2010/027 for Extension to Home and Community Care for Dementia, Day Care Facility.

Signed Barry Cotten Date 24.9.2010

**Barry Cotten**

Chalmers Paige Pty Ltd - Town Planning Consultant

## 18. URBAN ADDRESSING AT LIGHTNING RIDGE

**REPORTING SECTION:** Planning and Regulatory Services  
**AUTHOR:** James Abel - GIS Coordinator  
**FILE NUMBER:** 10/181-06/013

### Summary:

This report provides an overview of the status of the urban addressing project at Lightning Ridge. It is recommended that Walgett Shire Council note that notification letters will be sent to landowners with buildings at Lightning Ridge that are not clearly identified by a correct street number. It is also recommended that public consultation be undertaken regarding a proposal to change some street numbers in Pandora and Harlequin Streets.

### Discussion (including issues and background):

A project to establish standardised urban addresses within Walgett Shire was commenced in late April 2010. To date, the communities of Collarenebri, Burren Junction, Carinda, Cumborah and Rowena have been allocated urban numbers. The owners of buildings within these communities have been provided with notification of their allocated number in writing. Council is currently in the process of providing building owners with a reflective street number plate to enable them to display their number upon their building.

The next phase of this project has been to review the urban numbers within Lightning Ridge. Recent aerial photography (2009) supplied by the Land and Property Management Authority shows there is about 722 urban buildings requiring street numbers in Lightning Ridge. The status of street numbering for those buildings is summarised in the table below.

| NUMBER STATUS                           | QUANTITY    |
|-----------------------------------------|-------------|
| Correct & readily visible street number | 139 (19.3%) |
| Incorrect, small or obscured number     | 248 (34.3%) |
| No street number                        | 335 (46%)   |
| <b>TOTAL</b>                            | <b>722</b>  |

Given that a large proportion of the town already has a numbering system in place, it is desirable to maintain existing numbering where possible, even if it does not comply with the current Australian Standard AS/NZ 4819:2003 : Australian/New Zealand Standard : Geographic information – Rural and urban addressing. The standard allows Council some flexibility as the addressing authority to renumber or otherwise change existing addresses.

Whilst the initial assessment indicated that the majority of the current numbering in place loosely conforms with the intent of the Australian Standard, it is recommended that street number allocations in several streets be reviewed to address problems that have arisen, including;

The use of lot numbers.

Incorrect number sequencing.

Some existing lots never have been allocated street numbers.

Subdivisions creating new lots where there are no spare street numbers available.

**GEM STREET:** - Although not every building along Gem Street is displaying a street number, those that appear to have adopted a number that loosely complies with the Australian Standard, with the exception of four houses on the northern end.

## WALGETT SHIRE COUNCIL AGENDA

Due to the numbering in this street being allocated prior to the subdivision of the former drive in theatre site there is now a shortage of available numbers for this section of street. As a result three houses require a suffix as part of their address. This will eliminate the need to adjust the remaining twenty five address numbers along this side of the street, minimizing disruption and removing the potential for any confusion.

Also see Attachment A which shows the location of the three affected buildings and the provisional numbering for Gem Street.

**PANDORA STREET:** - The numbering along Pandora Street has been allocated from the western end in an easterly direction. Although not every building along the southern side of this street is displaying an address number, those that are appear to have adopted a number that loosely complies with the Australian Standard.

Along the northern side of this street no numbers have been previously allocated to the hospital, HACC centre, craft centre, library or sports centre. This has resulted in there being a shortage of available numbers for the frontage of Pandora Street between Opal and Gem Street.

Another problem that has arisen as a result of this sequence of numbers is that the numbering on the northern side of the western end of this street does not correlate with the numbering on opposite side of the street.

As a result it is recommended that the street number of the twelve properties highlighted in Attachment B be renumbered because it would be impractical to create suffixes for the large width of street frontage between Opal and Gem Street. Attachment B also shows the provisional numbering recommended for Pandora Street.

**HARLEQUIN STREET:** - Although not every building along the entirety of Harlequin Street is displaying an address number, those that are appear to have adopted a number that loosely complies with the Australian Standard, with the exception of three houses on the eastern end.

The numbers for these three houses have been allocated sequentially from where the numbering for this side of the street terminated on the parcel of land between Silica and Opal Street. The third of these houses is located on Lot 8 DP 1123754 which is also occupied by the Lightning Ridge pool with the predominant frontage into Gem Street.

This has resulted in a shortage of available numbers for the street frontage on this side of Harlequin Street between Opal Street and where the affected buildings are located. It therefore does not provide a number for the Caravan Park that currently occupies this land, nor does it allow for the introduction of any new numbers should future subdivision occur on this land.

As a result the address number of the three properties highlighted in Attachment C will require changing. It would be impractical to attempt to create suffixes for such a large width of street frontage between Opal Street and where these buildings are located.

**MORILLA STREET:** - Although not every building along the entirety of Morilla Street is displaying an address number, those that are appear to have adopted a number that loosely complies with the Australian Standard.

A problem has arisen on the southern side of the CBD between Opal Street and Brilliant Street where multiple subdivisions have left a shortage of whole numbers. As a result several buildings will be provided with a suffix as part of their address. This would remove

## WALGETT SHIRE COUNCIL AGENDA

the need to adjust the remaining ten address numbers along this side of the street, minimizing disruption and removing the potential for any confusion.

See Attachment D which shows provisional numbering recommended for the western end of Morilla Street.

**AGATE STREET:** - There are eleven houses along agate Street that are currently displaying an address number that loosely complies with the Australian Standard. The numbering in Agate Street has been implemented from Harlequin Street in a southerly direction.

This has left a shortage of available numbers for the northern end of Agate Street. Whilst there is no buildings along this section of street that currently require numbers, a supermarket has been proposed to be constructed on lot 150 DP 45069 and lot 160 DP 725281 which will require a street number. It is recommended that this building be allocated the number 0, removing the need to renumber all other buildings along Agate Street.

See Attachment E showing the location of the proposed supermarket and the recommended provisional numbering for Agate Street.

### OTHER STREETS

It is recommended that the remaining street valid street numbers be maintained. The majority of the buildings currently displaying numbers along other streets appear to loosely comply with the Australian Standard.

### PUBLIC NOTIFICATIONS

Some buildings have no numbering or incorrect numbering. In these cases it is suggested that Council contact relevant land holders as summarised in the table below.

| ISSUE                                              | NOTIFICATION PROPOSED                                                                     |
|----------------------------------------------------|-------------------------------------------------------------------------------------------|
| Whole town:<br>No numbers in place.<br>Lot numbers | Inform affected landowners via a letter of their allocated number and ask them to use it. |
| Gem St:<br>Need to apply number<br>suffixes.       | Inform affected landowners of allocated number and ask them to use it.                    |
| Morilla St:<br>Need to apply number<br>suffixes.   | Inform affected landowners of allocated number and ask them to use it.                    |
| Agate St:<br>Need extra number.                    | No action required at this stage because land has not been developed.                     |
| Cardinal Ave:<br>Random numbers.<br>Lot numbers.   | Inform affected landowners of allocated number and ask them to use it.                    |

### PUBLIC CONSULTATION

In those cases where it is suggested that street numbering needs to be changed, it is recommended that Council undertake broad consultation with the community regarding the proposed changes via an information package displayed at:

- Walgett Shire Council Chambers
- Lightning Ridge Library
- Trans Cultural Community Council office
- Council's web site

## WALGETT SHIRE COUNCIL AGENDA

It will also be appropriate to advertise the availability of the information package and call for written submissions.

It is also recommended that Council undertake targeted consultation with the people and organisations most likely to be affected by any address changes, as summarised in the table below.

| ISSUE                               | CONSULTATION PROPOSED                                                                                                                                                                                                                                                                            |
|-------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Pandora St:<br>Need extra numbers   | Inform affected landowners of proposed renumbering via:<br>Letter.<br>Personal delivery of letter by Council's GIS Coordinator.<br>Advertisement in Council newspaper column and web site.<br>Consider written submissions from community prior to deciding whether to proceed with renumbering. |
| Harlequin St:<br>Need extra numbers | Inform affected landowners of proposed renumbering via:<br>Letter.<br>Personal delivery of letter by Council's GIS Coordinator.<br>Advertisement in Council newspaper column and web site.<br>Consider written submissions from community prior to deciding whether to proceed with renumbering. |
| Service provider consultation       | Inform service providers of the Draft Revised Lightning Ridge Street Number Map 2010 and information package via<br>Letter.<br>Personal delivery of letter by Council's GIS Coordinator.<br>This will include the Police, Ambulance, Fire Service, SES, RFS, Country Energy and Telstra.         |

### SUPPLY OF STREET NUMBERS

Council is currently acquiring street number plates for Collarenebri, Burren Junction, Carinda, Cumborah and Rowena building owners which consist of a 100mm tall aluminium plate with a reflective yellow background and an adhesive 80mm tall black sticker attached. Each plate will also have a transparent seal placed over the top of the sticker that is graffiti proof and should assist to combat weathering or vandalism caused by stickers being removed.

Similar plates will be ordered for all building owners at Lightning Ridge to ensure consistency throughout the town.

Council will organize distribution of these plates but building owners will be responsible for fixing their number in an appropriate place.

The plates will cost \$6.00 for single digit number plates and \$7.00 for two digit number plates.

The total cost of plates for Lightning Ridge is anticipated to be about \$4,880.00

Given the scale of the Lightning Ridge portion of Council's urban addressing project, it is anticipated that urban address numbers will be introduced on a street by street basis throughout Lightning Ridge. Further adjustments may be required during implementation.

### Relevant Reference Documents:

\* Australia/New Zealand Standard. Geographic information - Rural and urban addressing. AS/NZS 4819:2003

## WALGETT SHIRE COUNCIL AGENDA

### Stakeholders:

Walgett Shire Council, landowners, residents, emergency service providers, utility providers etc.

### Financial Implications:

Signage costs will be met from an existing budget allocation of \$20,000.00 dollars for this project.

### Urban Addressing at Lightning Ridge

#### Recommendations:

That Walgett Shire Council resolve to:

1. Note the report on Urban Addressing at Lightning Ridge, as prepared by Council's Geographic Information Systems Coordinator.
2. Note that in circumstances where buildings at Lightning Ridge are not clearly identified by a correct street number and there is an adequate established address system in place, letters will be sent to the landholder to:
  - (a) Notify them of their correct street number.
  - (b) Request that they affix the correct street number, as supplied by Council, in a readily visible place.
3. Engage in public consultation for at least one month regarding a proposal to change some street numbers in Pandora and Harlequin Streets, Lightning Ridge so that additional numbers can be allocated within each street. Consultation will include:
  - (a) Advertisements in Council's newspaper column in the Ridge News.
  - (b) Making available an information package available via the Walgett Shire Council Chambers, Lightning Ridge Library, Trans Cultural Community Council office and Council's web site.
  - (c) Informing affected landowners of proposed renumbering via a letter personally delivered by Council's GIS Coordinator, where practical.
  - (d) Informing service providers of the proposed renumbering via a letter personally delivered by Council's GIS Coordinator, where practical. Service providers shall include the Police, Ambulance, Fire Service, SES, RFS, Country Energy and Telstra.
  - (e) Inviting writing submissions on the proposed renumbering.
4. Consider all written submissions received on the proposal to change some street numbers in Pandora and Harlequin Streets, Lightning Ridge prior to making any decision regarding the proposal.
5. Endorse the acquisition and distribution of street number plates to building owners in Lightning Ridge.

**Moved:**

**Seconded:**



## WALGETT SHIRE COUNCIL AGENDA

### **Attachments:**

ATTACHMENT A: - DRAFT NUMBERING FOR GEM STREET  
ATTACHMENT B: - DRAFT NUMBERING FOR PANDORA STREET  
ATTACHMENT C: - DRAFT NUMBERING FOR HARLEQUIN STREET  
ATTACHMENT D: - DRAFT NUMBERING FOR MORILLA STREET  
ATTACHMENT E: - DRAFT NUMBERING FOR AGATE STREET

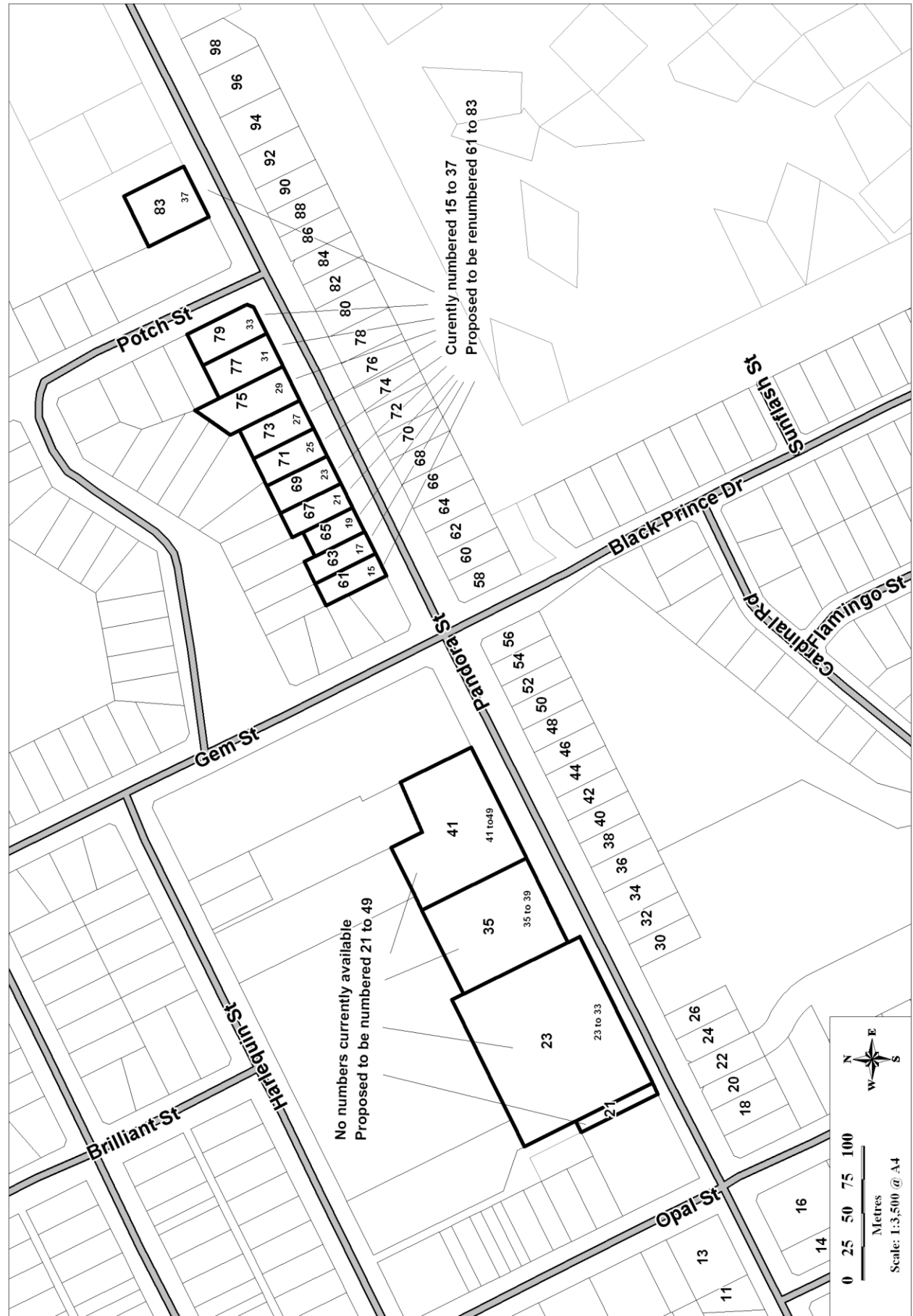
# WALGETT SHIRE COUNCIL AGENDA

## ATTACHMENT A: - DRAFT NUMBERING FOR GEM STREET



# WALGETT SHIRE COUNCIL AGENDA

## ATTACHMENT B: - DRAFT NUMBERING FOR PANDORA STREET



ATTACHMENT C: - DRAFT NUMBERING FOR HARLEQUIN STREET



# WALGETT SHIRE COUNCIL AGENDA

## ATTACHMENT D: - DRAFT NUMBERING FOR MORILLA STREET



ATTACHMENT E: - DRAFT NUMBERING FOR AGATE STREET



## 19. STORMWATER AND DRAINAGE VALUATION REPORT

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Siegfredo Coralde – Director Urban Infrastructure Services  
**FILE NUMBER:** 10/231

### Summary:

This report recommends Council to:

1. Council note and accept the Stormwater and Drainage Valuation Report 2010.
2. Council note the Section 8: Improvement Plan of the Stormwater and Drainage Valuation Report 2010.
3. Council approve, in principle, to prepare a 20 Year Stormwater and Drainage Asset Management Plan in 2011-12.
4. Council consider allocating \$80,000 fund for the global stormwater and drainage modelling plan during the formulation of 2011-12 budget preparation.

Discussion (including issues and background):

In 22 December 2006, the Department of Local Government released the Circular 06-75 regarding the valuation of non-current assets such as Roads, Bridges, Footpaths and Drainage. Councils were reminded to report these assets in the 2008/09 financial year and should refer to the Local Government Accounting Code of Practice and Financial Reporting (the Code) and AASB 116 (Property, Plant and Equipment).

In 17 March 2009, the Department of Local Government again released a circular extending the time of reporting roads, bridges, footpaths and drainage assets. The Department recognized that it may take some time for councils to revalue these assets and in consultation with the Local Government Accounting Advisory Group; the timeframe for the revaluation of such assets were extended to 30 June 2010.

Snapshot of Stormwater and Drainage Segments. The Valuation Report is based on the best information available when it was last compiled in July 2010. The valuation costs have been used as a tool to inform Council of the Stormwater and Drainage Asset Management Plan process. There are three areas where stormwater and drainage structures are mostly constructed as shown in the following table:

| Town               | Infrastructure Type        | Length (m)      |
|--------------------|----------------------------|-----------------|
| Walgett            | Underground Pipeline (300) | 953             |
|                    | Underground Pipeline (600) | 4,137           |
|                    | Open Channel Drainage      | 170             |
| Sub Total          |                            | <b>5,260</b>    |
| Lightning Ridge    | Underground Pipeline (450) | 117.80          |
|                    | Underground Pipeline (525) | 219.90          |
|                    | Underground Pipeline (600) | 85              |
|                    | Open Channel Drainage      | 636.70          |
| Sub Total          |                            | <b>1,059.40</b> |
| Collarenebri       | Underground Pipeline (600) | 488             |
| Sub Total          |                            | <b>488</b>      |
| <b>Grand Total</b> |                            | <b>6,807.40</b> |

## WALGETT SHIRE COUNCIL AGENDA

The summary of Asset Value is described below:

| Asset Description       | Optimized Replacement Cost (ORC) | Depreciated Replacement Cost (DRC) | Annual Depreciation (AD) | Average Life |
|-------------------------|----------------------------------|------------------------------------|--------------------------|--------------|
| Stormwater and Drainage | \$ 1,380,602.97                  | \$ 2,908,571.57                    | \$ 38,820.02             | nil          |

Limitations. The complete details of recorded assets are not accurately determined but however, the derivation of the remaining life cycle of identified stormwater assets is prepared in accordance with the DLG Guidelines.

No enough details available to complete the analysis of stormwater and drainage assets. However, formulation of future policy in dealing with these specific assets is well considered when progressively conducting inspections, strategies and planning by the Urban Infrastructure Services.

The long-term Stormwater and Drainage Strategy Program. The quality of stormwater and drainage structures has a direct impact on over-all flood management programs. They form a major part of the public realm ensuring that they are safe, effective and well maintained. Current stormwater and drainage conditions are old, not coordinated, well-designed and maintained.

The authoritative program of work that Council needs to implement will be prepared in accordance with the Levels of Service yet to be set in Council's 20 year Stormwater and Drainage Management Plan. Progressive rehabilitation of stormwater and drainage structures will give:

- Reduced and predictable maintenance costs
- Safe walking and access conditions
- Provide better environmental effects to public streets, parks, reserves and other open spaces through good surface water flow directions
- Public recognition of a distinct identity, reinforcing a strong and unique sense of place for the community.
- Reduce flooding effects to
- Reduced potential litigation costs

The Improvement Plan. To ensure that the long-term Stormwater and Drainage Strategy Program is successful, the following approach is to take place:

- Consider providing a budget to prepare a global stormwater and drainage modelling plan in the 2011-12 financial years. This includes the development of the 20-year Stormwater and Drainage Asset Management Plan.
- CCTV analysis needs to be completed on July 2012 before treatment lengths are reviewed. Budget provision is required to undertake this activity between 2012-13 financial years. Treatment lengths should be appropriately recorded and identified.
- Ensure completeness of the data table files in whatever format Council will choose by December 2011.
- Historical analysis of existing data should be done by July 2012 to establish actual life cycles of the stormwater and drainage assets.
- Use the urban and rural pavement locations and dimensions by July 2013 to populate the dates for any stormwater and drainage assets were constructed date is currently null.



## WALGETT SHIRE COUNCIL AGENDA

- Review the typical stormwater and drainage structure surfacing lives to see if these are still appropriate by July 2012.
- Complete recording of all relevant treatment lengths technical data and information to existing Asset Management System software by July 2012.
- Consider the benefits of having a more comprehensive type of Asset Management System software for modelling and efficient interpretation of data at all times by July 2011.
- Consider all stormwater and drainage assets are properly coded and recorded in GIS (Mapinfo) to interface with the Asset Management System by July 2012.
- Consider using a Tablet computer from March 2011 to start the synchronization of all data observed in and off site all the times.
- Consider training field staff to use Tablet computer from December 2011 in logging, observing faults and record correctly in accordance with the approved Asset Management Policy.

The above steps are stipulated in Section 8: Improvement Plan of the Stormwater and Drainage Valuation Report 2010.

### Relevant Reference Documents:

DLG Circular 06-43: Financial Reporting 2006  
DLG Circular 06-75: Valuation of Assets at Fair Value  
DLG Circular 09-09: Recognition of Certain Assets at Fair Value

### Stakeholders:

Walgett Shire Council

### Financial Implications:

Council may need to increase its annual Capital Works Programme by at least \$150,000 from 2012-13 onwards.

| Stormwater and Drainage Valuation Report |                                                                                                                                                          |
|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b>                   |                                                                                                                                                          |
| 1.                                       | Council note and accept the Footpath Valuation Report 2010.                                                                                              |
| 2.                                       | Council note the Section 8: Improvement Plan of the Footpath Valuation Report 2010.                                                                      |
| 3.                                       | Council approve, in principle, to prepare a 20-Year Footpath Asset Management Plan in 2011-12.                                                           |
| 4.                                       | Council to consider allocating \$80,000 fund for the global stormwater and drainage modelling plan during the formulation of 2011-12 budget preparation. |
| <b>Moved:</b>                            |                                                                                                                                                          |
| <b>Seconded:</b>                         |                                                                                                                                                          |

### Attachments:

Stormwater and Drainage Valuation 2010



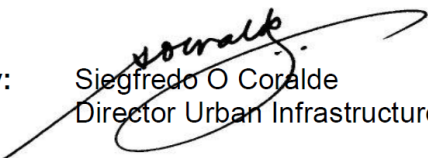
## **STORMWATER and DRAINAGE INFRASTRUCTURE ASSET VALUATION**

## Quality Information

**Document:** Stormwater and Drainage Infrastructure Asset Valuation

**Ref:**

**Date:** 10 October 2010

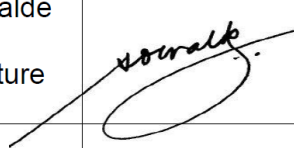
**Prepared by:**  Siegfredo O Coralde  
Director Urban Infrastructure Services

**Assisted by:** Jason Bailey  
Urban Asset Management Officer

**Approved by:** Don Ramsland  
General Manager

## Document and version control

This is a controlled document. Copies are numbered and issued to nominated council officials or kept for reference at specified locations. New versions, after being approved, are to replace the previous versions.

| Revision | Date     | Details |      | Authorized                                                          |                                                                                       |
|----------|----------|---------|------|---------------------------------------------------------------------|---------------------------------------------------------------------------------------|
|          |          | Section | Page | Name/Position                                                       | Signature                                                                             |
| Original | 19/10/10 | All     | All  | Don Ramsland<br>General Manager                                     |                                                                                       |
|          | 16/10/10 |         |      | Siegfredo O Coralde<br>Director<br>Urban Infrastructure<br>Services |  |
|          |          |         |      |                                                                     |                                                                                       |
|          |          |         |      |                                                                     |                                                                                       |

## AMENDED RECORDS

| Version  | Date       | Author/s             | Section | Page | Changes |
|----------|------------|----------------------|---------|------|---------|
| Original | 25/07/2010 | Siegfredo<br>Coralde | New     | New  | New     |
|          |            | Jason Bailey         |         |      |         |
|          |            |                      |         |      |         |
|          |            |                      |         |      |         |

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## 1. Summary

This Valuation Report is based on the best information available when it was compiled in July 2010.

The valuation costs in this report have been used as a tool to inform Council of the Stormwater Drainage Asset Management Plan process. The authoritative program of work that Council plans to implement will be prepared in accordance with the Levels of Service yet to be set in Council's 10 to 20 year Stormwater and Drainage Asset Management Plan.

This report conforms to Council's long-term goal of meeting the identified community outcomes. The report covers:

- A description of the activity, including the rationale for Council involvement and the significant negative effects of the activity.
- The existing environment for the activity, the strategies adopted within this environment and the main risk issues identified for the activity.
- An improvement plan statement of the intended levels of service and performance targets.

Limitations of the Stormwater and Drainage Valuation Report. The history details of recorded assets are determined by ocular inspection, checking existing files and inquiring local people. Variations exist in the recorded assets. However, the derivation of the remaining life cycle of these assets is prepared in accordance with the best asset management practice and the DLG Guidelines.

This Valuation Report relates somehow to Council's *Draft Plan of Management for a Stormwater Drainage Channel* recently released to the public although does not necessarily address the global valuation aspects of stormwater and drainage management. However, this Draft Plan is a working policy that is relevant in the formulation of a 20-Year Stormwater and Drainage Asset Management Plan.

## 2. Declaration of Valuation

The Urban Infrastructure Services of Walgett Shire Council was advised to value its stormwater and drainage infrastructure assets before the end of the July 2010 financial year.

**2.1 The Valuation.** The Urban Infrastructure Services certify that the valuations below have been completed in conformity with the following standard and are suitable for inclusion in the financial statements for the year ended 30 June 2010.

- Australian Infrastructure Financial Management Guidelines – V 1.0, 2009
- Optimized Decision Making Guidelines, Edition 1
- International Infrastructure Management Manual
- Developing Levels of Service and Performance Measures 2007

**2.2 The Valuation Elements**

| Asset Description             | Replacement Cost      | Depreciated Replacement Cost | Annual Depreciation | Weighted Average Line |
|-------------------------------|-----------------------|------------------------------|---------------------|-----------------------|
| Stormwater Drainage Pipelines | \$2,755,432.57        | \$1,314,857.37               | \$35,848.67         | 35.0                  |
| Open Channel Drains           | \$137,139.00          | \$57,745.60                  | \$2,742.78          | 25.0                  |
| Headwalls                     | \$16,000              | \$8,000                      | \$229               | 35.0                  |
| <b>Total</b>                  | <b>\$2,908,571.57</b> | <b>\$1,380,602.97</b>        | <b>\$38,820.02</b>  |                       |

*Table 1.1 – Summary of Asset Value*

The stormwater and drainage valuations are based on a physical inspection of assets, checking and comparing available files, asset registers and inquiring local people. The valuation costs arrived from estimating replacement costs and lives of identified stormwater and drainage assets are already compiled in the Conquest Asset Register:

- The lives are generally based upon Australian Infrastructure Financial Management. Guidelines – Version 1.0 2009. In specific cases, these have been modified and in the Valuer's opinion, a different life is appropriate. The changes are justified in the Valuation Report.
- The component level of the data used for valuation is sufficient to calculate depreciation separately for other assets that have different useful lives.

**2.3 Responsible Staff.** The following personnel completed this valuation:

**Siegfredo O Coralde**  
*Director Urban Infrastructure Services*  
*Walgett Shire Council*

**Jason Bailey**  
*Urban Asset Management Officer*  
*Walgett Shire Council*

### 3. Introduction

#### 3.1 Scope

The valuation of the Stormwater and Drainage has been completed at a component level and not necessarily correlated with the road network. The general categories within which the components have been grouped are:

- Stormwater and Drainage Pipelines
- Open Channel Drainage
- Headwalls

Straight-line will be used in this valuation (unless otherwise stated).

#### 3.2 Limitations

Source of Information. The information for valuing the above components was sourced from physical road assessments. There are some elements from rural roads not reported in this valuation.

Level of Confidence. There is an acceptable level of confidence in the information gathered. However, where the data is unavailable, model assumptions were made to enable the valuation to reflect a reasonable life expectancy and replacement costs.

Long-term Asset Management System Tool. Council use Conquest as its data base tool in registering and recording the Stormwater and Drainage assets. The Stormwater and Drainage Register using this data base have been established as at 30 June 2010. This register will be updated on annual bases.

While Council uses Conquest as an authoritative source of asset information, Council has yet to establish an Assessment and Maintenance Management of Assets to reflect a long-term strategy of claiming, restoring, rehabilitation or construction of better Stormwater and Drainage network in the future.

Integration to Mapping System. The higher level of mapping is still not fully accomplished as at this report. Full integration into Council's MapInfo System is yet to happen in the near future.

## 4 Stormwater and Drainage Asset Summary

### 4.1 Stormwater and Drainage Infrastructure

The stormwater infrastructure of three towns is principally made up of a combination of buried pipes, headwalls, and open channels. The urban catchment area of Walgett is defined by the existing Levee Bank structure. Urban stormwater runoff passes to the surrounding Namoi River flood plain.

The stormwater and drainage paths within Lightning Ridge are characterized by open channels and buried pipelines.

Stormwater runoff from the Collarenebri township discharges into the Barwon River, either directly or from areas bounded by Herbert and Walgett Streets, or via a natural flow path circumventing the west of the township.

### 4.2 Stormwater and Drainage Statistics

There are three (3) towns where Stormwater and Drainage is mostly constructed in concrete. A full detail of Stormwater and Drainage statistics stored in the Conquest System is shown below:

| Town               | Infrastructure Type        | Length (m)      |
|--------------------|----------------------------|-----------------|
| Walgett            | Underground Pipeline (300) | 953             |
|                    | Underground Pipeline (600) | 4,137           |
|                    | Open Channel Drainage      | 170             |
| Sub Total          |                            | <b>5,260</b>    |
| Lightning Ridge    | Underground Pipeline (450) | 117.80          |
|                    | Underground Pipeline (525) | 219.90          |
|                    | Underground Pipeline (600) | 85              |
|                    | Open Channel Drainage      | 636.70          |
| Sub Total          |                            | <b>1,059.40</b> |
| Collarenebri       | Underground Pipeline (600) | 488             |
| Sub Total          |                            | <b>488</b>      |
| <b>Grand Total</b> |                            | <b>6,807.40</b> |

Table 3.2 – Stormwater and Drainage Statistics



## 5 Valuation Methodology

### 5.1 General

In valuing the Stormwater and Drainage asset, the following three values are calculated:

- 5.1.1 Optimized Replacement Cost (ORC). This is the cost of building the asset 'today'. In arriving at the value, it is assumed that modern construction techniques are used but the physical result replaces the asset as it exists.
- 5.1.2 Depreciated Replacement Cost (DRC). This is the current replacement cost for physical deterioration allowances and optimizations for obsolescence and relevant surplus capacity.

Where the remaining life of the stormwater asset can be assessed, the Depreciated Replacement Cost has been calculated as:

$$\text{DRC} = \text{Remaining Useful Life} / \text{Total Useful Life} \times (\text{Replacement Cost} - \text{Residual Value})$$

- 5.1.3 Annual Depreciation (AD). This is a measure of the consumption of the economic life benefits embodied in the asset, distributing the cost or value of an asset over its estimated useful life, meaning, and depreciation only applies to those assets with finite lives. For the purposes of valuation, the stormwater asset except formation, sub base which does not depreciate uses a straight-line depreciation method over the Total Useful Life.

The Annual Depreciation (DP) is the amount the stormwater and drainage asset depreciates in a year. It is defined as the Replacement Cost (DC) minus the Residual Value (RV) divided by the estimated Total Useful Life (TUL) for the stormwater asset.

- 5.1.4 The Residual Value (RS) is the value of the stormwater and drainage asset when it reaches the end of its useful life. For the purposes of this valuation, the Urban Infrastructure Services assumed an asset's Residual Value (RV) to be 0% of its Replacement Cost (RC).
- 5.1.5 The Minimum Remaining Useful Life (MRUL) is the minimum value that a stormwater and drainage asset can have as a Remaining Useful Life (RUL). For the purposes of this valuation, the Urban Infrastructure Services have assumed the minimum Remaining Useful Life (RUL) to be 1 year.

### 5.2 Aggregation of Data

The formation of stormwater and drainage structure have all been valued by treatment lengths. The Treatment Length (TL) is a uniformly performing contiguous section of stormwater and drainage which is performing differently from the adjacent sections. All stormwater and drainage structure in Walgett Shire Council have not been divided into treatment length segments yet.

An electronic copy of the appendices has been provided and in all situations this data should be used to extract information for Conquest, Walgett Shire Council's current asset register.

## 6. Stormwater

The Stormwater Drainage Network, inventory information is currently being updated in Conquest and is considered to be fair and accurate once completed.

The condition of the Stormwater network deteriorates with age, requiring periodic treatment to restore condition and renew the asset's design life.

- 6.1 Stormwater Condition Assumptions.** A Simple Approach sampled by the IPWEA-NAMS Condition of Asset Guidelines for Footpaths and Cycle ways has been used to assess the asset condition. The cycle time for each of these treatments is dependent on the local stormwater, water volumes, construction materials and site environs.

| Description of Condition                          | Rank | Comments                                       |
|---------------------------------------------------|------|------------------------------------------------|
| Very Good Condition                               | 1    | Only normal maintenance required               |
| Minor Defects Only                                | 2    | 5% Minor maintenance required                  |
| Maintenance Required to Accepted Level of Service | 3    | 10-20% Renewal or upgrade required             |
| Requires Renewal                                  | 4    | 20-40% Significant renewal or upgrade required |
| Asset Unserviceable                               | 5    | Over 50% of Asset required replacement         |

- 6.2 Stormwater Description of Condition.** To enhance Section 5.2 – Footpath Condition Assumptions, an Intermediate Approach enhancing Council's ability to rank more effectively the footpath assets that constitute significant problems at condition levels 3,4 and 5 is further used. Using greater number of parameters, this approach shall set the rules and generating more accurate curves and certainty to the current condition of the stormwater and drainage network.

| Description                   | Rank | Ranking Condition |
|-------------------------------|------|-------------------|
| Very Good Condition           | 1.0  | Good              |
| Minor Defects                 | 2.0  | Minor             |
|                               | 2.4  | Average           |
|                               | 3.0  | Minor             |
| Level of Service Maintenance  | 3.4  | Average           |
|                               | 3.8  | Significant       |
|                               | 4.0  | Minor             |
| Requires Major Upgrade        | 4.2  | Average           |
|                               | 4.4  | Medium            |
|                               | 4.6  | Substantial       |
|                               | 4.8  | Significant       |
|                               | 5.0  | Minor             |
| Asset Basically Unserviceable | 5.2  | Average           |
|                               | 5.4  | Medium            |
|                               | 5.6  | Substantial       |
|                               | 5.8  | Significant       |

## 7. Formation

**7.1 Unit Rates for Replacement.** Two terrain categories are defined in Section 4. For each category, the cost of formation was calculated out to a square meter based on the actual measured carriageway width. Each rate included an allowance for:

- Concrete Pipe
- Trenching
- Backfill
- Open channel drainage

### 7.2 Level of Breakdown and Assumptions:

|                               |                            |
|-------------------------------|----------------------------|
| • Cost of concrete pipe 300mm | \$ 198.50 per square meter |
| • Trenching                   | \$ 13.50 per square meter  |
| • Backfill                    | \$ 9.00 per square meter   |
| • Cost of concrete pipe 600mm | \$ 466.00 per square meter |
| • Trenching                   | \$ 27.00 per square meter  |
| • Backfill                    | \$ 18.00 per square meter  |
| • Cost of concrete pipe 450mm | \$ 334.80 per square meter |
| • Trenching                   | \$ 20.25 per square meter  |
| • Backfill                    | \$ 13.50 per square meter  |
| • Cost of concrete pipe 525mm | \$ 390.80 per square meter |
| • Trenching                   | \$ 23.62 per square meter  |
| • Backfill                    | \$ 15.75 per square meter  |
| • Open channel drain          | \$ 170.00 per square meter |

## 8 Improvement Plan

The following working parameters are relevant to Council when planning strategically the future improvements of Stormwater and Drainage structures. Traditionally stormwater and drainage structures are constructed, renewed or rehabilitated in conjunction with urban road rehabilitation projects:

- 8.1 Consider providing a budget to prepare a global stormwater and drainage modeling plan in the 2011-12 financial years. This includes the development of the 20-year Stormwater and Drainage Asset Management Plan.
- 8.2 CCTV analysis needs to be completed on July 2012 before treatment lengths are reviewed. Budget provision is required to undertake this activity between 2012-13 financial years. Treatment lengths should be appropriately recorded and identified.
- 8.3 Ensure completeness of the data table files in whatever format Council will choose by December 2011.
- 8.4 Historical analysis of existing data should be done by July 2012 to establish actual life cycles of the stormwater and drainage assets.
- 8.5 Use the urban and rural pavement locations and dimensions by July 2013 to populate the dates for any stormwater and drainage assets were constructed date is currently null.
- 8.6 Review the typical stormwater and drainage structure surfacing lives to see if these are still appropriate by July 2012.
- 8.7 Complete recording of all relevant treatment lengths technical data and information to existing Asset Management System software by July 2012.
- 8.8 Consider the benefits of having a more comprehensive type of Asset Management System software for modeling and efficient interpretation of data at all times by July 2011.
- 8.9 Consider all stormwater and drainage assets are properly coded and recorded in GIS (Mapinfo) to interface with the Asset Management System by July 2012.
- 8.10 Consider using a Tablet computer from March 2011 to start the synchronization of all data observed in and off site all the times.
- 8.11 Consider training field staff to use Tablet computer from December 2011 in logging, observing faults and record correctly in accordance with the approved Asset Management Policy.



## 20. **MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR URBAN INFRASTRUCTURE SERVICES**

**REPORTING SECTION:** Urban Infrastructure Services  
**AUTHOR:** Siegfredo Coralde – Director Urban Infrastructure Services  
**FILE NUMBER:** 10/585

### a) **WATER AND SEWERAGE**

1. **Country Water and Sewerage Program.** The Aboriginal Affairs NSW informed the NSW Office of Water regarding the \$800,000 funding from ACDP on 27 September 2010:
  - ACDP is facing significant funding shortfall and therefore, may not confirm the availability of \$800,000 contribution at this stage.
  - The Aboriginal Affairs NSW (AANSW) representing ACDP will write to the Federal Government for additional funding and NSW Office of Water shall be advised of the progress or outcome. No timeframe has been provided by the AANSW.

Accordingly, NSW Office of Water notified Council on 08 October 2010 of the funding situation assuming that no contribution from ACDP is immediately available:

|                                                                                                   |                         |
|---------------------------------------------------------------------------------------------------|-------------------------|
| 1. Approved Country Town Water and Sewerage Funding                                               | \$ 4.20 million         |
| 2. Walgett Shire Council Contribution (First Committed)                                           | \$ 0.80 million         |
| 3. Additional Walgett Shire Council Contribution<br>(c/o Strengthening Basin Communities Program) | \$ 0.30 million         |
| 4. NSW Office of Water - ACWSP                                                                    | \$ 0.975 million        |
| 5. NSW Office of Water (c/o Aboriginal WS & S Program)                                            | <u>\$ 1.70 million</u>  |
| TOTAL                                                                                             | \$ 7.975 million        |
| 6. New Scope of Work (NSW Office of Water-WSC)                                                    | <u>\$ 8.754 million</u> |
| Short fall                                                                                        | \$ 0.779 million        |

NSW Office of Water intends to utilize unspent drought emergency funding of \$130,000 approved for Walgett Shire Council on February 2007 and is now seeking for an approval. Should the drought money be approved for re-alignment, a further \$649,000 is still required from other sources.

2. **Major Collarenebri Water Treatment Plant Failure.** On two occasions last month, the WTP stopped operating automatically. Both failures were attributed to the aging computerized parts of the Master Control Switch. Veolia Company that manufactured the WTP and installed all its telemetry systems in 1996 advised Council the problems of this old Master Control Switch. Council asked Veolia to provide a report on how the system can be improved and the up-upgrades required to ensure that the WTP will operate continuously.

Appropriate report will be submitted to the next Council meeting in November.



**b) GRANTS**

**Collarenebri Aerodrome Lighting Improvement** Council received an approval notice of \$35,000 from the Department of Infrastructure, Transport, Regional Development and Local Government to up-grade the current lighting structure into a solar system. The funding arrangement of this project is 1:1 and should be completed on or before 30 June 2010.

No allocated budget is provided in this year and therefore, re-alignment of some works is necessary to accommodate Council's share of \$35,000. Appropriate report will be submitted in the next November Meeting for approval.

**c) ENVIRONMENTAL and FLOOD MANAGEMENT**

**1. Expression of Interest – Climate Change Action Planning Workshop** Council has submitted an Expression of Interest to the Local Government Shire Association (LGSA) to hold a Climate Change Action Planning Workshop in February 2011. This workshop consists of two modules with a total duration of 1.5 hours. As part of the EOI, Council need to invite staff in our region such as Coonamble, Brewarrina and Bourke Councils. Initial plans are already prepared, and once successful, Council will be notified accordingly.

This workshop is funded by NSW Environmental Trust and therefore, free to Council. However, the cost of providing tea, coffee, milk and biscuits shall be borne by Council. The estimated number of delegates is 89 and the cost of providing light snacks will not exceed \$356.00.

**2. Review Guide to the Murray-Darling Basin Plan** The LGSA (NSW) have acknowledged the release of the Guide to the proposed Murray-Darling Basin Plan by the Murray-Darling Basin Authority (MDBA) on 08 October 2010. Councils are urged to review the document to ensure socio-economic impacts on regional communities are addressed, and that town water supplies are guaranteed and excluded from the application of sustainable water diversion limits.

The document outlines environmental water needs and proposed 'sustainable diversion limits' resulting in reductions to water availability for human, irrigation and industry consumptive use in individual catchments of the basin. A complete list of briefing sessions is attached. However, the following locations are considered ideal for interested Councillors to attend (GM to receive notices of attendance):

**4 November - Dubbo**

**4 November - Forbes**

**5 November - Bourke**

Delegation numbers need to be advised for catering purposes. A copy of the Guide is attached for information.

**3. Walgett Levee Up-date** The detailed design, specifications and up-dated estimates of the Walgett Levee are expected to complete on December 2010. The first estimate done in 2007 was around \$7.0 million and considering the changes made, CPI increase during the last three years. The project cost is about \$8.0 million. Depending on the funding cash flow allocations, construction may need to be undertaken in stages.

A research is currently being conducted on how the project is to be funded through grants or from other external sources.

d) **BUILDING AND AMENITIES**

1. **Lightning Ridge Bore Baths** The new steps, including some signage have been completed and installed in the main pool. General public feedback is very positive. The sealing of the car parking areas is expected to complete before Christmas this year.
2. **Flats at 32 Euroka Street Walgett**. Six interested parties have inspected the flats recently providing the general feeling value of \$90-\$95,000 but with no firm offers. A couple gave their interests on 13 October 2010 a couple but Elders have notified that they were not prepared to offer more than \$60-70,000 and have withdrawn their interest.

The Elders agents believe Council accept the offer received from Clemson on 8 October 2009 for \$90,000. Council is keen on looking for a tender of at least \$120,000.

3. **Walgett Medical Centre – Wee Waa Street Walgett** Council has called for quotes for repairs to the damaged ceiling. Only one quote is received from Gwyder Construction amounting to \$8,850 excluding GST. Council still awaiting for two other quotes before a decision is made.

Nobody is interested in the purchase of the building as at this stage. However, the Attorney General Department is keen on leasing the building for three years. Discussions between the Building Assets and the Attorney General Department are in progress.

e) **REGIONAL INFRASTRUCTURE PROGRAM**

**New Toilet Block - Collarenebri Racecourse** Council has ordered the new toilet building at a cost of \$42,179.50 for supply and delivery to the site. A \$10,000 deposit has been paid, and delivery is estimated to be 7 December 2010 with full completion on 15 December 2010. Council and the Recourse Committee shall continue discussions regarding the footings and plumbing services need to be in place prior to delivery.

f) **CROWN RESERVE MATTERS**

1. **Collarenebri Showground/Racecourse Reserve No: D630054** Council has applied for a portable grandstand to Land and Property Management Authority (formerly Department of Lands) for funding. The grant application may be approved late November as \$3,500 grant and \$1,880 loan over five years at 7.5%.

Council as part of its 2011-12 budget preparation process should consider providing a budget and pay the loan amount in the next financial year instead of accepting \$1,880 loan over five years. An appropriate report shall be made once this application is approved to Council.

2. **Land and Property Management Grant Change** The Land and Property Management Authority do not give out 100% grants anymore but as part grant and part loan. The funding programs offered by the LPMA to Councils are:
  - Showgrounds – funding round every 3 months
  - Parks/Sports Ovals/Reserves – funding round annually closing 30th April.
3. **Boat Ramp on Walgett Crown Reserve No. R69989** Council is improving the state of the boat ramp on this Walgett Crown Reserve. The ramp concrete slab is still in good condition but requires materials fill to minimize an unsafe drop on both



## WALGETT SHIRE COUNCIL AGENDA

sides. Namoi River is currently in flood, preventing more dirt being delivered to the site.

Council already cleared the overgrown weeds of the road to the ramp and a signage on the highway indicating the way to the boat ramp is still required.

4. **Boat Ramp on Collarenebri Crown Reserve No: R96633** Concern about the end of the concrete ramp is broken off have been reported to Council. Because Barwon River is currently in flood, preventing a good look at the end of the boat ramp cannot be performed by Council staff.

Council's Assets Staff shall investigate the possibility of 50-50 funding for boat ramps through "Better Boating Program" available for application on June-July 2011. D Councils such as Walgett Shire Council may have an increased ratio of funding up to 75% depending on rationality.

5. **Basketball Court Crown Reserve – Duff Street Walgett (Walgett Reserve No. R92455)** Council's Asset Staff is in the evaluation stage of endorsing a Public Edible Park (PEP) on one portion of this reserve (refer to Attached Map). Initial analyses suggest that PEP is a promising solution for the lack of fresh food in Walgett community, particularly the indigenous community. This is a good Climate Change Strategy Initiative for Council that would potentially increase the health of Walgett residents and as in general, a local style solution to a global problem of world food famine.

More information regarding the viability of the project is to be collated and simultaneously shall seek community feedback.

No funding has been set aside by Council this year and no applications for grants have been applied for yet.

6. **Burren Junction Sports Oval Crown Reserve No. R44101** Council with cooperative partnership with the Burren Junction Cricket Club will replace the mats over the cricket pitch with synthetic grass amounting to \$1,650 including GST. The Burren Junction Cricket Club agreed to install the grass free on behalf of Burren Junction community.

7. **Burren Junction Borebath Up-dates**

**Table and Chairs.** Quotes received using blocks and concrete similar to Lightning Ridge Bore Bath amounting \$4,048 including GST but rejected by the Health & Building Section as the existing slabs will not sustain the weight of proposed construction. Still waiting for alternative quotes are now being sought from local suppliers.

**Evaporation Pond Up-dates.** Council passed Option 2 of the Resolution No. 305/10 authorizing the General Manager to write an official letter requesting LMPA to request the Minister of Lands to refuse the claim submitted by NSWALC. Council will arrange a meeting first with the Local Aboriginal Lands Council before taking any further action.

**8. Carinda Swimming Pool Crown Reserve No. 80297**

**Replacement of Shade Structure** The damaged shade structure at the pool has been replaced and re-erected 13 October in time for the swimming season.

|                                                                                                            |
|------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information only from Director Urban Infrastructure Services</b> |
|------------------------------------------------------------------------------------------------------------|

**Recommendation:**

1. That the matters listed by the Director Urban Infrastructure Services for brief mention or information only be received and noted wording of the recommendation here.

**Moved:**

**Seconded:**

**Attachments:**

1. Public Edible Park (PEP) Site Plan – Basketball court for Walgett
2. Schedule of Sessions: Murray-Darling Basin



## WALGETT SHIRE COUNCIL AGENDA

| <b>Dates</b> | <b>Town</b>   | <b>Location</b>                                                                | <b>Details</b>    |
|--------------|---------------|--------------------------------------------------------------------------------|-------------------|
| 20 October   | Narrabri      | The Crossing Theater                                                           | 3-6pm             |
| 21 October   | Moree         | Max Function Centre                                                            | 9am – 12pm        |
| 21 October   | St George     | St George RSL                                                                  | 2-5pm             |
| 22 October   | Dalby         | Dalby RSL                                                                      | 9am – 12pm        |
| 22 October   | Goondiwindi   | Goondiwindi Training & Technology                                              | 3-6pm             |
| 25 October   | Adelaide      | National Wine Centre                                                           | 2-5pm             |
| 26 October   | Murray Bridge | Town Hall, Murray Bridge                                                       | 10am – 1pm        |
| 27 October   | Mildura       | Quality Hotel, Mildura Grand                                                   | 9am -12pm & 2-5pm |
| 28 October   | Melbourne     | Sofitel on Collins                                                             | 2-5pm             |
| 29 October   | Albury        | Commercial Club, Albury                                                        | 9am – 12pm        |
| 1 November   | Brisbane      | Brisbane Primary Industries Conference Centre                                  | 3pm-6pm           |
| 3 November   | Sydney        | The Portside Centre, Kent St, Sydney                                           | 3pm-6pm           |
| 4 November   | Forbes        | Memorial Services Club, Forbes                                                 | 9am-12pm          |
| 4 November   | Dubbo         | RSL Club, Dubbo                                                                | 3pm-6pm           |
| 5 November   | Bourke        | Bowling Club, Bourke                                                           | 10am-1pm          |
| 8 November   | Horsham       | Echuca-Moama Bowling Club, Moama                                               | 10am-1pm          |
| 8 November   | Echuca        | Horsham Town Hall, Horsham                                                     | 3pm-6pm           |
| 9 November   | Narrandera    | Ex-servicemen's Club, Narrandera                                               | 10am-1pm          |
| 11 November  | ACT Region    | Finkel Lecture Theatre, Building 131, Australian National University, Canberra | 9am – 12pm        |

**21. MATTERS GENERALLY FOR BRIEF MENTION OR  
INFORMATION ONLY FROM DIRECTOR RURAL  
INFRASTRUCTURE & SUPPORT SERVICES – OCTOBER 2010**

**REPORTING SECTION:** Rural Infrastructure & Support Services  
**AUTHOR:** Ian Taylor – Director Rural Infrastructure & Support Services  
**FILE NUMBER:** 09/1437

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**a) Staff**

One Technical Officer (Maintenance) and the Quality Officer have resigned. The Roads Engineer is on leave until 6 November and the Technical Officer (Construction) is on sick/annual Leave until 24 December. Applications have been received for the positions of Specialist Plant Operator (Construction) and Plant Operator (Grader). A number of key staff also have excessive leave which they will be encouraged to take to promote healthy work life balance and to comply with their conditions of employment.

**b) Fleet**

Delivery of a number of major plant items has occurred or is immanent over the next couple of months including: Town Truck (Collarenebri, delivered), Stabilising Tractor & Attachments (delivered), Garbage Collection Vehicle, 2x Motor Graders, 2x Pneumatic tyre Rollers, Padfoot Roller, Depot Diesel Fuel Tank, 2x Bitumen Patching/Sealing Trucks, Patrol/Sign/Incident Response Truck. It is also planned to complete the changeover of the SES vehicle fleet at Collarenebri, Walgett, Glengarry and Carinda by December so that these vehicles meet Service Standards and Grader Crew Trucks can be upgraded to meet current load carrying requirements. The plant replacement program is being reviewed and updated with particular urgency needed for the replacement of the gravel haulage and plant float requirements.

**c) Road Maintenance Council Contract (RMCC)**

NSW RTA has changed Council's Project Manager and a good working relationship has built up. Routine and Ordered Works are currently running to the agreed program. Two bitumen sealing contractors have been engaged for this year's work. Continued on the job training of bitumen patching and inspection staff has improved their performance.

**d) General Road and Bridge Maintenance**

Asset condition assessments have identified what is expected to be a large proportion of Council's sealed road network in need of reseals within the next two years – this will significantly affect the funds available for capital works. General maintenance is also continuously at risk of being neglected in favour of the RTA's demands to meet the RMCC, especially when short staffed. Flood damage restoration work is currently on hold due to unplanned staffing absences. Coordination of maintenance grading has been lost and had to be re-established due to unplanned staff absences.

**e) Cumberdoon Way Gravel Pavement Upgrade/Flood Damage Restoration & Seal**

This project (carry over from 2009/2010) has been delayed due to access difficulties for the supply of gravel due to the height of the Castlereagh River, but has otherwise had negligible impacts due to weather this year.

**f) Bridge Replacement**

This project is progressing subject to the impacts of wet weather. Over recent weeks Epping Road has been reopened and work platforms established for the Epping and

## WALGETT SHIRE COUNCIL AGENDA

Cumberland Bridges. A preliminary work platform has been established at Castlereagh Bridge with the hope that it will be able to be completed even if flooded. It is also hoped that the piling subcontractor will complete piling for the remaining four bridges in one visit. The Castlereagh Bridge has been relocated slightly to avoid demolition of the existing structure and the side track has been upgraded to minimise the water depth. Variations have been incurred to date as a result of piling conditions not expected by the designer, delay in the manufacture of some piles. The cost of these variations is understood to be shared between Council and NSW RTA on the Regional Road Bridges (4 of 6).

**g) Wangan Bridge**

Wangan Bridge has a large hole in it where the deck has failed. The bridge is permanently closed. Subject to other priorities (also dictated by rain and flooding) it is intended to increase the height of the side track and install pipes so that it is more trafficable.

**h) Coonabarabran – Pilliga – Mungindi Road Upgrade Project**

Initial consultation meetings and information gathering meetings have been conducted by the consultants, PEECE. Further information will be required from Council over the next few weeks prior to a draft report being circulated for review.

**i) Depot Project**

A concept sketchplan has been prepared which could apply to the existing or another site. It is proposed to engage a consultant to write the Brief for the upgrade/alternate site evaluation prior to Council adopting a site to develop. The Brief is unlikely to be issued before December. A section of the existing depot site has been identified with urban Infrastructure to allow them to extend the existing Water Treatment Plant.

**j) Walgett Heavy Vehicle Inspection Station EOI**

NSW RTA has recalled the EOI for the above and is interested where Council is at in terms of a depot upgrade. Submissions close 26/10/2010 and a basic proposal will be resubmitted subject to the progress of the Depot Project.

**k) Works Management Systems Review and Upgrade**

This project being undertaken by Constructive Solutions is about 50% complete. A complete draft revision, including reviewed Safe Work Method Statements and other working documents is scheduled to be completed in November, although staffing availability and Asset Valuations may delay this project.

**l) Walgett Local Area Traffic Committee**

All proposals for regulatory signage and other traffic facilities (such as medians and line marking) are required to be referred to the Traffic Committee prior to implementation by Council. Exceptions to this are primarily (a) ALL traffic facilities on State Highways must be approved by NSW RTA; and (b) ALL speed zones must be approved by the NSW RTA. The exceptions must be referred to the NSW RTA through Council's administration. Any person can put a proposal or make a recommendation to the Traffic Committee by writing attention to the Chairman. The Traffic Committee is a technical advisory committee to Council, not a committee of Council. Presentations may be made to the Committee by proponents, however they are not permitted to observe the deliberations of the Committee unless they are a member.

**m) North West Weight of Loads Group**

The cost to Council of moving court cases to Walgett has/will be provided under a separate cover. It is worth noting that 2008/2009 data shows that less than 20% of breaches were committed by vehicles registered to operators in Walgett Shire, and

## WALGETT SHIRE COUNCIL AGENDA

6.1% (2) breaches were challenged in court: one was fined and the other was placed on a good behaviour bond in lieu of a fine.

### n) Asset Valuations

The requirement to revalue council roads at 30 June 2010 is ongoing due to interruptions to the program as a result of flood responses, and other unprogrammed requests. A schedule agreed with Council's auditors should see completion of this task by 5 November. The asset register has had to be completely reconstructed as previous administrations had not maintained it in accordance with requirements. This has involved substantial fieldwork and application of engineering judgement to minimise the duration of the task.

| <b>Matters Generally for Brief Mention or Information only from Director Rural Infrastructure &amp; Support Services – October 2010</b>                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>1. That the matters listed by the Director Rural Infrastructure &amp; Support Services for brief mention or information only be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



### Attachments:

Nil