



AGENDA FOR ORDINARY COUNCIL MEETING

26 September 2017

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Carinda Hall** on **26 September 2017** commencing at **10:00am** to discuss the items listed in the Agenda.

Don Ramsland
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~oOo~~~

## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

##### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

##### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                |      |
|-----------------------------------------------------------------------------------------------------------------|------|
| <b>Recommendation:</b>                                                                                          |      |
| That the leave of absence received from Cllr Keir and Cllr Cameron are accepted and a leave of absence granted. |      |
| <b>Moved:</b>                                                                                                   | Cllr |
| <b>Seconded:</b>                                                                                                | Cllr |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS - NIL

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **7. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 25 JULY 2017**

| <b>Minutes of Ordinary Council Meeting – 22 August 2017</b>                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Ordinary Council meeting held 22 August 2017, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting held 22 August 2017





# **MINUTES FOR ORDINARY COUNCIL MEETING**

## **22 August 2017**

**ADOPTED: 26<sup>th</sup> September 2017**

Don Ramsland

## GENERAL MANAGER

### MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE ROWENA HALL ON TUESDAY 22 AUGUST 2017 AT 10:05AM

#### PRESENT

Clr Ian Woodcock (Mayor)  
Clr M Martinez (Deputy Mayor)  
Clr L Walford  
Clr G Murray  
Clr R Turnbull  
Clr T Cameron  
Clr J Keir  
Clr M Taylor  
Don Ramsland (General Manager)  
Jess McDonald (Director Environmental Services)  
Sylvester Otieno (Director Engineering/Technical Services)  
Bronte Kerr (Minute Secretary)

#### Declaration of Pecuniary/Non Pecuniary Interests

| Staff/<br>Councillor | Item No.         | Pecuniary/Non-<br>Pecuniary | Reason                                                 |
|----------------------|------------------|-----------------------------|--------------------------------------------------------|
| Keir                 | 11.4.2<br>11.4.3 | Pec<br>Pec                  | Related to field of work/ family business              |
| Martinez             | 11.4.6           | Pec                         | Relationship to Clr Turnbull                           |
| Turnbull             | 11.4.6           | Pec                         | Family property borders the new road along fence line. |

*Wendy Spencer addressed Council*

#### 8/2017/2 Minutes of Ordinary Council Meeting – 25 July 2017

##### Resolved:

That the minutes of the Ordinary Council meeting held 25 July 2017, having been circulated be confirmed as a true and accurate record of that meeting.

Moved: Clr Smith  
Seconded: Clr Turnbull  
CARRIED

#### 8/2017/3 Minutes of the Traffic Committee Meeting – 3<sup>rd</sup> August 2017

##### Resolved:

That the minutes of the Traffic Committee Meeting held 3<sup>rd</sup> August 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

Moved: Clr Walford  
Seconded: Clr Taylor  
CARRIED

**8/2017/4 Minutes of the Traffic Committee Meeting – 9<sup>th</sup> August 2017**

**Resolved:**

That the minutes of the Plant Committee Meeting held 9<sup>th</sup> August 2017, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**8/2017/5 Council's Decision Action Report August 2017**

**Resolved:**

That the Resolution Register for August 2017 be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Smith

**CARRIED**

**8/2017/6 Weekly's received from the Local Government NSW**

**Resolved:**

That the information contained in the weekly circulars numbers 28-30 from the Local Government NSW be received and noted. Encroachment

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**8/2017/7 Circulars Received From the NSW Office of Local Government**

**Resolved:**

That the information contained in the following Departmental circulars No 21-23 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Walford

**CARRIED**

**8/2017/8 Monthly Calendar August – October 2017**

**Resolved:**

That Council receive & note the regular monthly calendar for the period August -October 2017.

**Moved:** Cllr Keir

**Seconded:** Cllr Murray

**CARRIED**

**8/2017/9 Tourism Development – Information Only**

**Resolved:**

That the matters listed by the Senior Visitor Information Officer for information is received, noted and endorsed.

**Moved:**       Clr Keir  
**Seconded:**   Clr Turnbull  
**CARRIED**

**8/2017/10 Stronger Countries Communities Fund – Priorities**

**Resolved:**

Allocate each project a priority accordingly (1-3);

1. Upgrade of the Walgett Cemetery
2. Enhancement of parks and playgrounds within the Shire.
3. Lightning Ridge Main Street Beautification Project.

**Moved:**       Clr Keir  
**Seconded:**   Clr Murray  
**CARRIED**

**8/2017/11 Rail Infrastructure Initiative Study – Grower Cooperative Limited**

**Resolved:**

That Council make a contribution of \$10,000 towards the cost of the “Fit for Purpose Infrastructure Study” being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .

**Moved:**       Clr Taylor  
**Seconded:**   Clr Murray  
**CARRIED**

**8/2017/12 Matters for Brief Mention or Information Only**

**Resolved:**

That the above matters listed for brief mention or information only provided by the General Manager be received and noted.

**Moved:**       Clr Murray  
**Seconded:**   Clr Turnbull  
**CARRIED**

**8/2017/13 Lightning Ridge Improvement and Beautification 355 Committee Applications**

**Resolved:**

1. That the General Manager's report be received and noted.
2. That Council formally agree to the membership of Peter Birt, Margaret Mansfield, Gladys Collins and Debbie Scott to the Lightning Ridge improvement and Beautification 355 Committee.

**Moved:** Clr Martinez

**Seconded:** Clr Walford

**CARRIED**

**8/2017/14 Cash and Investment Report as at 31<sup>st</sup> July 2017**

**Resolved:**

That the Investment report as at 31<sup>st</sup> July 2017 be received and noted.

**Moved:** Clr Keir

**Seconded:** Clr Martinez

**CARRIED**

**8/2017/15 Monthly Outstanding Rates Report – July 2017**

**Resolved:**

The July 2017 outstanding rates report be received and noted.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

**8/2017/16 Fourth Quarter Operational Plan & Year End Delivery Program 16/17**

**Resolved:**

That the content of the report be noted and Council accept the progress made on the 2016/2017 Operational Plan and Delivery Program as at 30<sup>th</sup> June 2017.

**Moved:** Clr Cameron

**Seconded:** Clr Turnbull

**CARRIED**

**8/2017/17 Community Assistance Scheme Donations – Round 1 2017/2018 Applications**

**Resolved:**

That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for the first round of 2017/2018;

| Organisation                                             | Project                                                                                                         | Recommended Amount |
|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|--------------------|
| St John's Anglican Church, Carinda                       | Paint interior of St. John's Anglican Church, Carinda                                                           | \$500.00           |
| The Carinda Comment                                      | Produce a local newspaper to be circulated to community members 4 times per year, highlighting community events | \$500.0            |
| Walgett Quilters                                         | Host a Foundation Piecing Workshop for local community members and quilters                                     | \$500.00           |
| David Bowie Tribute Committee                            | Hold a tribute festival, incorporating arts and boosting local business economy                                 | \$500.00           |
| Coolibah Kids (Walgett Preschool & Long Day care Centre) | Celebration of 10yr milestone servicing the Walgett Community, to raise fund for new outdoor playground         | \$500.00           |
| Lightning Ridge Community Radio                          | Purchase a new CD player to help broadcast music to the local listening area                                    | \$400.00           |
| Growing Independence for Tomorrow (G.I.F.T)              | Facilitate community project focused on improving educational outcomes for local youth                          | \$0.00             |

**Moved: Clr Murray**

**Seconded: Clr Keir**

**CARRIED**

**8/2017/18 Matters Generally for Brief Mention or Information Only – From CFO**

**Resolved:**

That the matters generally for brief mention or information only from the Chief Financial Officer be received and noted.

**Moved: Clr Walford**

**Seconded: Clr Turnbull**

**CARRIED**

**8/2017/19 Western Slopes Pipeline - Walgett**

**Resolved:**

That Council:

- a) Note the proposed APA gas pipeline is designated State Significant Infrastructure;
- b) Council is not the consent authority, but the Minister for Planning and Environment;
- c) Council make comment and a submission once the proposal is exhibited.
- d) Council ensure residents of the Shire are aware of the opportunity to make submissions in regard to the proposal.

**Moved:**            **Clr Cameron**

**Seconded:**    **Clr Keir**

**CARRIED**

**8/2017/20 Lease over unapproved business on Opal Fields**

**Resolved:**

That Walgett Shire Council resolve to endorse in principle a Planning Proposal to have the large depot / workshop behind 35 Gem Street in Lightning Ridge (Lot 3 Section 22 DP 758612) classified as an Additional Permitted Use under the Walgett Local Environmental Plan 2013, should one be lodged by Gary Douglas Stone.

**Moved:**            **Clr Smith**

**Seconded:**    **Clr Keir**

**CARRIED**

**DIVISION**

**For**

Clr Cameron  
Clr Ian Woodcock  
Clr M Martinez  
Clr L Walford  
Clr G Murray  
Clr R Turnbull  
Clr T Cameron  
Clr M Taylor  
Clr Smith

**Against**

Nil

**Absent**

Nil

**8/2017/21 proposed gazettal of the Three Mile Track**

**Resolved:**

That Walgett Shire Council resolve to formally refuse the 25 July 2017 Department of Industry offer to have any of the Three Mile Track gazetted as a road unless due provision is made to the funding of any upgrade and sealing of the proposed road.

**Moved:**            **Clr Smith**

**Seconded:**    **Clr Cameron**

**CARRIED**

**8/2017/22 Rural Residential Land Use Strategy**

**Resolved:**

That Walgett Shire Council resolve to formally request the Department of Planning and Environment to endorse the Rural Residential Land Use Strategy adopted 26 May 2016, with the exception of the identified preferred subdivision site in Lightning Ridge now being Lots 1-73 DP 838673 as this land is no longer unsuitable due to being potentially opal bearing.

**Moved:** Clr Martinez

**Seconded:** Clr Turnbull

**CARRIED**

**DIVISION**

**For**

Clr Cameron

Clr Ian Woodcock

Clr M Martinez

Clr L Walford

Clr G Murray

Clr R Turnbull

Clr T Cameron

Clr M Taylor

Clr Smith

**Against**

Nil

**Absent**

Nil

The meeting adjourned for lunch at 11:50am

The meeting resumed at 1:09pm

**8/2017/23 Monthly RMCC Works Report**

**Resolved:**

That Council receive and note the monthly RMCC works report for July 2017.

**Moved:** Clr Turnbull

**Seconded:** Clr Cameron

**CARRIED**

*Clr Keir, Martinez and Clr Turnbull left the meeting at 11:59am*

**8/2017/24 Monthly Service Progress Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for July 2017.

**Moved:** Clr Taylor

**Seconded:** Clr Turnbull

**CARRIED**

*Clr Keir left the meeting room at 1:10pm*



**8/2017/25 Monthly Maintenance Grading Report from Director Technical / Engineering Services**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for July 2017.

**Moved:**        **Clr Cameron**

**Seconded:**   **Clr Martinez**

**CARRIED**

*Clr Keir returned to the meeting room at 1:15pm*

**8/2017/26 O’Neils Road Corridor Running through Freehold land - Item deferred to September 2017 Meeting**

**Resolved:**

That the following report be deferred to the September 2017 Meeting; O’Neils Road Corridor Running through Freehold land

**Moved:**        **Clr Murray**

**Seconded:**   **Clr Keir**

**CARRIED**

**8/2017/27 Pedestrian Active Movement Plan for Walgett, Collarenebri and Lightning Ridge Towns**

**Resolved:**

1. That Council receives and notes the Pedestrian Active Movement Plan prepared by ROSS Consultants, and
2. That Council submits any further comments to ROSS Consultants so that the report can be finalised.
3. Report on the high priority work to the next Council meeting.
4. Circulate the plan with a map attached.

**Moved:**        **Clr Smith**

**Seconded:**   **Clr Walford**

**CARRIED**

**8/2017/28 Rural Residential Planning Proposal**

**Resolved:**

Council formally request the Department of Planning and Environment for a Gateway Determination for the Rural Residential Planning Proposal.

**Moved:**        **Clr Cameron**

**Seconded:**   **Clr Walford**

**CARRIED**

*Clr Martinez and Clr Turnbull left the meeting room at 1:25pm*

**8/2017/29 Resolution to Authorise Acquisition by Compulsory Process**

**Resolved:**

1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;
2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.
3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.

**Moved: Clr Smith**

**Seconded: Clr Taylor**

**CARRIED**

*Clr Martinez and Clr Turnbull returned to the meeting room at 1:40pm*

**8/2017/30 Provision of Filtered Water to a Rural Property as Compensation for the Acquisition of Part of Lot 120 DP 750291 for Purposes of Levee Construction**

**Resolved:**

1. Council offer compensation at market value for the land (Lot 120 DP 750291, approx. 860m<sup>2</sup>) required for construction of a flood levy bank.
2. Council seek legal advice relating to swapping of land for access to filtered water.
3. Council express concerns over the long term maintenance of water quality for this type of water mains extension.

**Moved: Clr Keir**

**Seconded: Clr Martinez**

**CARRIED**

**Clr Keir**

**Q1:** Can Council be involved with the NSW outback division of General Practice in the new funding program for 'Prevention and management of Chorionic diseases' which has just been announced?

**Clr Smith**

**Q1:** Would Collarenebri Pony Club be eligible for funding under the Stronger Country Communities Grant Programme?

**Q2:** Has the Collarenebri golf club been covered under by insurance?

**Q3:** Has there been any more thought into putting a bore in at Collarenebri?

**Q4:** Could we have the Gundabloui Road up to the northern end line marked out please?

**Clr Turnbull**

**Q1:** Can Council go to a different tie company about Councillors ties?

**Q2:** Can Council talk to National Parks about the roo population?

**Clr Martinez**

**Q1:** Can the seat on Pandora Street be removed?

**Clr Cameron**

**Q1:** Could Council inspect the solar farm once it is completed?

**Q2:** If a cost/benefit analysis has been done in relation to solar panels on Council properties/assets, could we see it please?

**Clr Murray**

**Q1:** Can Council write to the RMS requesting for truck inspections to increase to 3 days per week prior to harvest?

**8/2017/31 Move into Closed Session at 2:32pm**

**Resolved:**

That the public be excluded from the meeting pursuant to Sections 10A (2)(c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) that information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (b) that the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**        **Clr Martinez**

**Seconded:**   **Clr Walford**

**CARRIED**

**8/2017/32 Performance Review Arrangements – General Manager Don Ramsland**

**Resolved:**

1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.
2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.
3. That the criteria for the performance review be *"an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)"*.
4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.
5. LG Solutions provide training to all Councillors prior on the same day as the review.

**Moved:**        **Clr Keir**

**Seconded:**   **Clr Murray**

**CARRIED**

**8/2017/33 Mayoral Report**

**Resolved:**

That Council:

1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;
2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;
3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and
4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.
5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.

**Moved:**            **Clr Martinez**

**Seconded:**    **Clr Murray**

**CARRIED**

**8/2017/34 Western Division Group of Councils Strategic Concept**

**Resolved:**

That Council reaffirm its support of the Western Division Group of Councils strategic concept paper including a four year commitment to the concept and commit to paying a \$9000 (ex GST) membership fee providing State government funding for a secretariat is received.

**Moved:**            **Clr Walford**

**Seconded:**    **Clr Martinez**

**CARRIED**

**8/2017/35 Collarenebri Town – Improvements prior to 150yr celebrations**

**Resolved:**

Council allocate required resources to Collarenebri for the beautification of the town prior to the 150yr celebrations.

**Moved:**            **Clr Keir**

**Seconded:**    **Clr Murray**

**CARRIED**

**8/2017/36 Return to Open Session at 3.30pm**

**Resolved:**

That Council return to open session.

**Moved:**            **Clr Keir**

**Seconded:**    **Clr Murray**

**CARRIED**

**8/2017/37 Adoption of Closed Session Reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:**       Clr Taylor

**Seconded:**   Clr Smith

**CAARIED**

**Close of Meeting**

The meeting closed at 3:31pm

To be confirmed at the meeting of Council to be held on 26<sup>th</sup> September 2017.

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Mayor

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General Manager

## **8. REPORTS OF COMMITTEES/DELEGATES – nil**

(No Committee Meetings have be held)

## **9. MAYORAL MINUTES**

Report to be tabled

| <b>Mayoral Report</b>                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

### **10.1 Cllr Bill Murray**

#### Notice of Motion

We wish to give notice of the following Motion;

That Council prepare a report for the November, 2017 meeting which details the following:

- The number of youth workers working for the various organisations in Walgett Shire
- The number of youth centres and similar facilities in Walgett Shire, their hours of operation and costs of operation
- The number of youth attending the various youth centres/facilities on a regular daily basis
- The level of government grant being received for the operation of these centres/facilities
- What co-contributions are being made By Walgett Shire and any of the other organisations involved



## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland- General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council this year when have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions as well as any other matters raised at previous Meetings this year which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of Action taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that many of the issues which are finding their way into questions for the next meeting of late are really ones that could more effectively be raised with senior management outside the meeting forum. This would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day facilitate proceedings at the meeting.

| <b>Council's Decision Action Report</b>                                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register for September 2017 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

| <b>Date</b> | <b>Ref</b> | <b>Resolution</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Dpt</b>              | <b>Updates</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>Completion date</b> |
|-------------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 11.02.14    | 2/2014/39  | 1. That the content of the report be noted.<br>2. That the actions of the Acting General Manager to engage Lawyer Piper Alderman under the funding agreement with Bentham IMF Ltd be endorsed.<br>Moved: Clr Woodcock<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer | 11.03.14 Matter ongoing.<br>15.04.14 Matter ongoing. Awaiting proof of debt from lawyers.<br>20.05.14 Proof of claim lodged with liquidators by lawyers.<br>14.07.14 Proof of claim admitted by liquidators.<br>12.08.14 Awaiting further update.<br>01.12.14 Ongoing.<br>03.02.15 Matter ongoing. Change of lawyer to Squire Patton Boggs.<br>24.03.15 Matter ongoing no further update.<br>28.04.15 Matter ongoing – no further update<br>26.05.15 \$200,000 in draft 2015/16 budget<br>23.06.15 Advice received that payment of interim dividend will be made around mid-July.<br>28.07.15 no further update received<br>18.8.15 payment authority provided<br>14.09.15 Net payment after cost of 10.99c in \$ of admitted claim expected shortly.<br>27.10.15 \$19,974.19 received as initial dividend<br>24.11.15 Matter in progress<br>27.05.16 Deed sent and bank details provided 26/05/2016 for payment.<br>18.4.17 Further payment received<br>27.6.17 In progress |                        |
| 27.05.14    | 8/2014/21  | That the General Manager and Mayor be authorised to negotiate 2-3 year options on suitable land for commercial development in the Walgett CBD and also negotiate in relation to the possible commercial redevelopment of the carpark off Neilly Street, Walgett.<br>Moved: Clr Walford<br>Seconded: Clr Taylor<br>That the General Manager<br>1. Invite expressions of interest for the development of all or part of the CBD parking area<br>2. Consider submitting a tender price for land adjoining the CBD car park.<br>3. Advise the parties who have forwarded a draft MOU of the course of action Council is taking.                                                                                                             | General Manager         | 15.09.14 Negotiations continuing.<br>22.10.14 Awaiting draft MOU.<br>1.06.15 MOU being delayed because of ongoing drought conditions<br>18.11.15 Report to November Meeting<br>31.5.16 Report to May Meeting 2016<br>19.07.16 EOI called closing 25 July 2016<br>25.1.16 EOI lodged<br>5.1.17 applicant drafting up detailed proposal for consideration<br>18.4.17 applicant followed up<br>21.1.17 arranging to meet early August 2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 10.02.15    | 1/2015/11  | That Council request the General Manager to undertake a comprehensive cost benefit analysis on the provision of primitive camping facilities and the role that they play in the overall tourism strategy for the Shire and also investigate the cost of the electricity supply to the facility.<br>Moved: Clr Greenaway<br>Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer | 10.6.15 referred to DCS to undertaken review<br>28.07.15 project yet to commence<br>18.8.15 information to be available for December Meeting<br>24.11.15 Matter not progressed<br>1.4.16 Report to May meeting<br>27.05.16 DA adopted by Council April 2016<br>20.10.16 CFO to review all facility contribution for 17/18 budget<br>27.6.17 In Progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |
| 24.03.15    | 2/2015/4   | That Walgett Shire Council write to the minister for Western NSW, The Hon Kevin Humphries MP requesting the following:<br>1. That Crown lands investigate the establishment of a community based trust to manage the Lightning Ridge Crown Reserve.<br>2. That the committee should have representatives from LRMA, GGSMA, WSC and from the community via ministerial and or local member appointments, with technical advisors from Crown Lands and NSW Trade and Investment, Division of Resources & Energy.<br>3. That the trust elect internally its own executive and Chair. 4 Seek funding from Minister to prepare a Management Plan for the Reserve and a feasibility study on the acquisition of potential opal bearing lands. | General Manager         | 20.4.15 Letter to New Minister<br>10.06.15 issue raised with new Minister<br>06.08.15 meeting held with new minister in Sydney<br>18.8.15 Report to August Meeting<br>31.10.15 Trust being established<br>19.07.16 awaiting appointment of industrial chairperson.<br>31.1.17 Crown Lands representatives to address council February council meeting<br>28.2.17 Awaiting Ministerial announcement<br>5.4.17 GM nominate as additional Council delegate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                        |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
|          |           | Moved: Clr Lane<br>Seconded: Clr Woodcock                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |
| 24.03.15 | 2/2015/38 | <p>1. That Council receive and note the report</p> <p>2. That Council endorse the action taken by General Manager to commence the weir raising project</p> <p>3. Resolve the issue of ownership of the weir and approve to raise the weir height.</p> <p>Moved: Clr Greenaway<br/>Seconded: Clr Walford</p>                                                                                                                                                                                                                                                                                                             | Director Engineering/ Technical Services | <p>Consultant engaged</p> <p>Site investigation is scheduled on 25-26th June 2015</p> <p>Site investigation for, geotech, REF and Heritage and historical items completed. Detail design is progressing.</p> <p>14.09.15 Detail design of weir is progressing.</p> <p>Weir ownership issue was discussed and agreed in principal between Water NSW and Council.</p> <p>28.4.17 WNSW writes to DPI Fisheries advising that they would only consider the project if section 128 obligation are not borne by them.</p> <p>22.6.17 Infrastructure NSW, Council and Public Works held teleconference to discuss resolution of standoff between WNSW and DPI Fisheries regarding fishway funding.</p> <p>18.09.17 Infrastructure NSW advised Council to apply for additional funds for the fishway.</p> |                                     |
| 22.09.15 | 8/2015/33 | <p>Recommendation:</p> <p>1. That the proposal from the Administrator dated 27 August 2015 for the payment of arrears and current rates and charges be accepted.</p> <p>2. That a further report details the actual amount to be written off when the \$15,000 payment has been received.</p> <p>Moved: Clr Cooper<br/>Seconded: Clr Keir</p>                                                                                                                                                                                                                                                                           | Chief Financial Officer                  | <p>27.10.15 Further update report to October meeting</p> <p>24.11.15 Matter proceeding as per arrangements.</p> <p>27.05.16 CFO to report to June 2016 Council meeting.</p> <p>19.7.16 CFO to review arrangement</p> <p>18.9.17 Rates payments up to date</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Complete                            |
| 24.04.16 | 26/2016/3 | <p>1. That the content of the report be noted</p> <p>2. That the CFO develop a strategy for the Lightning Ridge Showground and report back to Council with building alternatives, site location, cost estimates for a new kiosk.</p>                                                                                                                                                                                                                                                                                                                                                                                    | Chief Financial Officer                  | <p>27.05.16 Nil</p> <p>20.10.16 Town Planner developing on master plan for facility</p> <p>27.6.17 In progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |
| 24.04.16 | 28/2016/3 | <p>Resolved:</p> <p>1. Prepare a proposal for the Department of Planning and Environment to rezone from SP3 Tourist to R1 General Residential Lots 2 -9 DP846336 Lightning Ridge.</p> <p>2. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p>                                                                                                                                                                                                                      | Director Environmental Services          | Public exhibition of the Planning Proposal has been completed. Minor amendments have been made following public submissions, and these are to be considered at the March 2017 meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |
| 24.04.16 | 29/2016/3 | <p>Resolved:</p> <p>1. Note the 7 submissions for the Draft Walgett Shire Council Rural Residential Land Use Strategy.</p> <p>2. Prepare a planning proposal for the Department of Planning and Environment to rezone to R5 Rural Residential Walgett Candidate Area Two (Lot 42 DP 750291 and Lot 80 DP 750291), and the existing Council owned subdivision in Lightning Ridge (Lots 1-73 DP 838673).</p> <p>3. Undertake any subsequent community consultation required under the provisions of the Environmental Planning and Assessment Act 1979 and the Environmental Planning and Assessment Regulation 2000.</p> | Director Environmental Services          | GHD and Council's Town Planner have prepared a draft Planning Proposal, which is to be reviewed by DOPE April 2017. The finalised proposal cannot be submitted until the housekeeping Planning Proposal is gazetted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | This matter is currently in action. |
| 31.05.16 | 4/2016/29 | <p>Resolved:</p> <p>1. Note the letter from George Mulder received 15 April 2016.</p> <p>2. Inspect 6 Windlass Ave, Lightning Ridge (Lot 1, DP 827710) within 21 days to determine what works remain to be completed to comply with the:</p> <p>a) Building Permit 31/94 and the Building Code of Australia in force at that time,</p> <p>b) Environmental Planning and Assessment Act 1979 and associated regulation.</p> <p>Moved: Clr Martinez<br/>Seconded: Clr Keir</p>                                                                                                                                            | Director Environmental Services          | This matter requires further action and enforcement in 2017. Council staff to decide how to proceed and what enforcement action may be required.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                          |                                                                                                                                                                                                                                                                                                                                                                      |          |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 28.06.16 | 2/2016/6   | That Council take action to immediately build the case for high priority funding to upgrade and seal the Walgett to Pilliga Road (RR7716) and prepare a submission to Government for additional funding.                                                                                                                                                                                                                                                                                                                                                                                                                | Director Engineering/ Technical Services | 20.10.16 Quotes for feasibility Study will be called for at the end of October<br>2.11.16 Quotes have been called for<br>31.5.17 Report completes and submitted to Council by PEECE                                                                                                                                                                                  | Complete |
| 28.06.16 | 12/2016/6  | That Council invites expressions of interest from interested parties to join a proposed umbrella group to review the existing Tourism Destination Strategy with a view to expanding the local tourism industry.<br>Moved: Clr Cooper<br>Seconded: Clr Murray                                                                                                                                                                                                                                                                                                                                                            | General Manager                          | 14.7.16 EOI called<br>31.1.17 fresh EOI's to be invited April/May 2017<br>9.8.17 EOI's Readvertised                                                                                                                                                                                                                                                                  |          |
| 26.07.16 | 14/2016/8  | Resolved:<br>That the General Manager's report with regards the Fixing Country Roads Programme:<br>1. Be received and noted.<br>2. That a further report be submitted to the August meeting detailing a revised works programme for 2016/17 together with revised funding arrangements.<br>3. Council adopt the revised tender documentation approach detailed above to cater for the possible introduction of competitive tendering for future grant works.<br>4. Council commence negotiations with staff and relevant unions to address the various issues likely to arise when competitive tendering is introduced. | General Manager                          | 30.1.17 awaiting calling of EOI's for Round 3 of programme and Councils bid on SR103<br>18.4.17 Councils bid for SR103 on short list for funding<br>1.8.17 5.4 million approved awaiting funding agreement before proceeding                                                                                                                                         |          |
| 26.07.16 | 22/2016/8  | a) That Council receive the Chief Financial Officers report.<br>b) The Chief Financial Officer arrange for valuations of the three (3) properties:<br>46 Euroka Street Walgett<br>32 Namoi Street Walgett<br>45 Pitt Street Walgett;<br>c) Council engage a local auctioneer and proceed to auction all three (3) properties.<br>d) When all properties are sold the Chief Financial Officer shall table a report to Council detailing with stage two of the proposal including acquisition of suitable land and construction of four (4) (two) bedroom units.                                                          | Chief Financial Officer                  | 20.10.16 Awaiting valuator report from local valuer<br>10.02.17 auction process underway<br>18.4.17 45 Pitt & 46 Euroka Street withdrawn from sale as premises required for new staff. Auction 32 Namoi to proceed for June 2017<br>27.6.17 Auction Scheduled for 15 <sup>th</sup> July 2017<br>11.8.17 Auction failed. Namoi street flats listed with local agents. | Complete |
| 23.08.16 | 9/2016/18  | 1. Develop a concept Priority Structure Plan for the upgrade / redevelopment of the Lightning Ridge Racecourse and surrounds.<br>2. Undertake community consultation once the plan is complete to gain feedback on proposed upgrades.                                                                                                                                                                                                                                                                                                                                                                                   | Director of Environmental Services       | 2.11.16 Grant for construction of \$1,026,000 multi-purpose sport and recreation building with disabled toilets at the Lightning Ridge Sporting Precinct submitted August 2016.                                                                                                                                                                                      |          |
| 27.09.16 | 10/2016/32 | That copies of external investigation report prepared by Pendlebury Workplace Law be distributed to Councillors and the General Manager and arrangements made for discussions at a special/next council meeting.                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                          | 31.1.17 to be put before meeting to be arranged                                                                                                                                                                                                                                                                                                                      |          |
| 25.10.16 | 11/2016/18 | 1. That Council receive and note the Collarenebri Cricket Pitch Report.<br>2. Council seek funding for the construction of new cricket pitch suitable for the football field in Collarenebri                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer                  | 2.11.16 Council to consider construction of a turf pitch as a project under drought employment program.<br>27.6.17 In progress                                                                                                                                                                                                                                       |          |
| 22.11.16 | 12/2016/4  | Council hold a workshop for Councillors following the appointment of the Director of Engineering / Technical Services to examine the service levels of all Shire Roads.<br>Moved: Clr Murray<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                  | Director Engineering/ Technical Services |                                                                                                                                                                                                                                                                                                                                                                      |          |
| 22.11.16 | 12/2016/11 | Moved Clr Murray and Seconded Clr Cameron<br>1. Receive and note the report by the General Manager in relation to the Letter from the Hon Sarah Mitchell MLC – membership of the Western NSW Mining and Resources Development Taskforce and the Far West Initiative on matters for brief mention, or information only.<br>2. That the General Manager be authorised to engage a suitably qualified consultant to prepare material needed for an application for funding of a new VIC in lightning Ridge and that funds be provided from the tourism reserve .                                                           | General Manager                          | 31.1.17 EOI's to be invited February 2017<br>28.3.17 Report to April Meeting<br>9.8.17 Advice Council's EOI has been short listed formal application due 31.01.17                                                                                                                                                                                                    |          |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                    |                                                                                                                                                                                                                                                                                                                                     |          |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 22.11.16 | 12/2016/24 | <p>1.Defer the consideration of \$160,000 for the Lightning Ridge CBD Upgrade till the December Meeting 2016 to allow further discussions by Council.</p> <p>2.Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required.</p> <p>3.Write to Walgett businesses with heavy gauge wire screens and offer to replace them with 'Crim-Safe' mesh.</p> <p>4.Give public notice of allocation of Walgett CBD Upgrade funds to individual businesses for a minimum of 28 days, by:</p> <ul style="list-style-type: none"> <li>- Advertising the strategy in the Walgett Spectator.</li> <li>- Making the strategy available as a pdf file via Council's web site.</li> </ul> <p>5. Allocate the \$157,246 balance of Collarenebri CBD Upgrade funds to paving.</p> <p>Moved: Clr Walford</p> <p>Seconded: Clr Murray</p>                                                                                                                                                                                                                         | Director of Environmental Services | A detailed report will be presented to the July 2017 meeting outlining a concept plans and all costings                                                                                                                                                                                                                             |          |
| 13.12.16 | 13/2016/07 | <p>That Council:</p> <ol style="list-style-type: none"> <li>1. Reconfirm its commitment to being a standalone Council and seek approval to remain a stand-alone Council with membership in the Orana Joint Organisation when it is formed.</li> <li>2. Continue to work with the Far West Initiative councils to devise, develop and consider alternate model(s) of both governance and service delivery.</li> <li>3. Continue to work with Bourke and Brewarrina Shires to further enhance the Outback Shires Alliance through resource sharing</li> <li>4. Work with both T-Corp and Morrison Low to carry out detailed financial assessment and infrastructure audit.</li> <li>5. Where appropriate seek legal advice from LGNSW and/or legal practitioners with regards the local government reform process.</li> <li>6. Consider conducting a community survey to gauge community support for the stand alone council approach.</li> <li>7. Council formally adopt the draft submission and arrange to meet with the Minister of Local Government to discuss its preferred position to be excluded from the Far West Initiative.</li> </ol> | General Manager                    | <p>Council's Submission submitted to OLG 16 December 2017</p> <p>30.01.17 arranging meeting with New minister of LG</p> <p>28.3.17 FWI concept now uncertain to proceed</p> <p>12.4.17 western division meeting at Broken Hill on 4.5.17 to action motions from February conference</p> <p>31.7.17 still awaiting formal advice</p> |          |
| 13.12.16 | 13/2016/16 | <ol style="list-style-type: none"> <li>1. Develop a vision for the Walgett Shire Council Waste Management Strategy;</li> <li>2. Prepare an RFQ for a consultant to prepare a waste management strategy for the Walgett Shire Council incorporating a number of models for comparison based on Council's vision.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Environmental Service     | Submissions have been assessed and recommendations forwarded to the GM for approval on 2.06.2017 followed by a full weighted assessment of all 11 submissions on 7.06.2017.                                                                                                                                                         |          |
| 14.02.17 | 1/2017/25  | <ol style="list-style-type: none"> <li>1. That the Chief financial Officers report be received.</li> <li>2. That Council transfer the net vote of \$25,000 from the Burren junction Playground to Len Cran Park Lightning Ridge for a shade structure.</li> <li>3. Similar shade structures be investigated for Apex Park, Grey Park and Collarenebri Park</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Chief Financial Officer            | 18.4.17 March Quarterly Budget Review. Waiting on quotations for shade shelters.                                                                                                                                                                                                                                                    | Complete |
| 28.03.17 | 1/2017/13  | That the Mayor and General Manager attend the 2017 National General Assembly of Local Government in Canberra 18-21 June 2017 and expenses be paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | General Manager                    | 12.4.17 registration pending                                                                                                                                                                                                                                                                                                        |          |
| 28.03.17 | 1/2017/19  | <p>Lightning Ridge Improvement and Beautification Section 355 Committee</p> <ol style="list-style-type: none"> <li>1. That the General Manager's report be received and noted.</li> <li>2. That Council formally agree to the creation of the Lightning Ridge Improvement and Beautification Section 355 Committee.</li> <li>3. That members of the existing Committee executive be nominated for the new Committee and Council also call for expressions of interest from residents who are interested in being members of that Committee and then select additional committee members from those expressions of interest</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager                    | <p>12.4.17 Meeting of committee to be held may to finalise membership and works programme</p> <p>9.8.17 Report to Council August S355 Committee appointed</p>                                                                                                                                                                       |          |
| 28.03.17 | 1/2017/20  | <p>Walgett and Collarenebri Swimming Pool Management</p> <p>That Council invite tenders for the management of the Walgett and Collarenebri Swimming Pools for 3-5 years.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Chief Financial Officer            | <p>18.4.17 To be progressed May 2017</p> <p>27.6.17 Tenders called, Report to June 17 Council Meeting</p>                                                                                                                                                                                                                           | Complete |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |                                                                                                                                                                                                                                                                                                             |          |
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| 28.03.17 | 1/2017/23 | Gordon Pavilion Walgett Showground<br>1. That the Chief financial Officers report be received.<br>2. That Council make a \$10,000 cash contribution towards the Gordon Pavilion project and this be funded from the "Matching government Grants" 16/17 budget allocation.<br>3. Three quotes to be obtained for the works                                                                                                                                                                                                                                                                                        | Chief Financial Officer                  | 18.4.17 In Progress<br>27.6.17 In Progress<br>18.9.17 Waiting on quotation                                                                                                                                                                                                                                  |          |
| 28.03.17 | 1/2017/26 | That Walgett Shire Council resolve to amend Planning Proposal PP_2016_WALGE_001 – Housekeeping Amendment to Flood Clause, Heritage Items and Rezoning to:<br>1. Substitute 'dwellings' for 'dwelling houses' in the Land Use Table for RU1 Primary Production.<br>2. Propose an Additional Permitted Use – Information and Education facility (observatory) for Lot 177 DP 1073508                                                                                                                                                                                                                               | Director Environmental Services          |                                                                                                                                                                                                                                                                                                             |          |
| 28.03.17 | 1/2017/27 | That Council receive and note the information. Council's GIS Officer, DES and Senior Environmental Health Officer to conduct vegetation studies against the new maps as proposed by NSW RFS and any counter proposals to be submitted to the NSW RFS in due course.                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | Council is currently working with the NSW RFS in regards to the maps and will provide any feedback as a result of our inspections by July 2017.                                                                                                                                                             |          |
| 28.03.17 | 1/2017/28 | Lightning Ridge CBD Upgrade<br>That Council review the options and costings of pavers, stencil crete and turf in Morilla Street Lightning Ridge as part of the CBD upgrade program.                                                                                                                                                                                                                                                                                                                                                                                                                              | Director Environmental Service           | New quotes and costings in relation to grass and paving are being sought from a variety of suppliers in accordance with the amended concept plan for the July 2017 meeting.                                                                                                                                 |          |
| 28.03.17 | 1/2017/37 | 1. That Council accepts the tender for RFT16/001 from Murray Constructions in the sum of \$2,198,306.00 incl GST in accordance with the specifications forming part of the tender document.<br>2. Council Investigate transferring the remainder of the funds to either Goangra or Hollywood bridges based on an economic benefit study.                                                                                                                                                                                                                                                                         | Director Engineering/ Technical Services | Tender was awarded to Murray constructions Ltd<br>19.9.17 Construction is ongoing                                                                                                                                                                                                                           | Complete |
| 28.04.17 | 3//2017/5 | Resolved:<br><br>Investigate the feasibility of moving the Visitor Information Centre to Apex Park consulting with rate payers regarding Design and Position. One suggestion by a rate payer was to have a building made in the form of a large Silo. Inside the Silo would showcase information regarding Tourism and an outline of the History & Agricultural progression of the Shire                                                                                                                                                                                                                         | General Manager                          | 23.5.17 to be investigated July 2017<br>31.7.17 Being investigated as part of Reginal Growth Funding proposal                                                                                                                                                                                               |          |
| 28.04.17 | 3/2017/22 | That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).<br>That Council consult with affected landholders with regards to Option 4.<br>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation. | Director Engineering/ Technical Services | 9.8.17 Surveyor engaged<br>22.8.17 Report to Council to resolve for compulsory acquisition.<br>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council. |          |
| 28.04.17 | 3/2017/24 | That Council form a small committee to select a suitable consultant to assist with the preparation of a funding application for a new visitor Information centre at Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                          | 26.5.17 Meeting being arranged                                                                                                                                                                                                                                                                              |          |
| 28.04.17 | 3/2017/25 | That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Chief Financial Officer                  | 27.6.17 In Progress – waiting on Engineers Report                                                                                                                                                                                                                                                           |          |
| 23.5.17  | 4/2017/18 | That the report regarding the Collarenebri Agency be received<br>That a Business Plan be completed for the Agency options<br>The Agency residence be made available for immediate lease                                                                                                                                                                                                                                                                                                                                                                                                                          | Chief Financial Officer                  | 27.6.17 In Progress – Business plan underway & Lease of agency residence in progress                                                                                                                                                                                                                        |          |
| 23.5.17  | 4/2017/23 | Walgett CBD Mesh Façade Removal<br>That Council resolve to amend the 22 November 2016 resolution. "Allocate the Walgett CBD Upgrade funds of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with 'Crim-Safe' mesh, as required" to 'Allocate the Walgett CBD Upgrade funds balance of \$80,335 to fully fund removal of heavy gauge wire screens and replace them with "Crim-Safe" mesh or acrylic/ polycarbonate glass, as required'                                                                                                                                               | Director Environmental Services          | Town Planner to work with business owner to finalise the project and allocate funding monies.<br>8.11.17 Agency house listed 4/8/2017<br>8.11.17 New stock lines to be ordered for Christmas<br>8.11.17 Business plan in progress                                                                           |          |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                             |                                                                                                                                                                                                                                                                       |          |
|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 23.5.17  | 4/2017/29 | Authorise Acquisition by Compulsory Process<br>That Council authorise acquisition of the road corridor through Lot 7303 DP1160968 by the compulsory acquisition process<br>That Council make an application to the Minister/Governor to the Minister to approve the compulsory acquisition process and to allow the acquisition process to be expedited ahead of the coming 2017 'flood season'                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Director Engineering/<br>Technical Services | Application lodged for consent to Crown Lands, NSW Aboriginal Land Council. Local Land Services, Walgett Aboriginal Land Council Survey has been completed.<br>6.9.17 Application for 12 month temporary license lodged.<br>14.9.17 Consent received from Crown Lands |          |
| 23.5.17  | 4/2017/31 | Local Government Reform – Western Division Group of Council – Strategic Proposal<br>That Council support the approach in the Western Division Group of Councils Strategic concept paper and make a four year commitment to the concept and commit to paying a \$9,000 (ex GST) p.a membership fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | General Manager                             | 23.5.17 Western Division advised<br>9.8.17 awaiting advice from Western Division                                                                                                                                                                                      |          |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Chief Financial Officer                     | 27.6.17 Quotation for design & construction to be called in coming months.<br>Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design                                                                      |          |
| 29.06.17 | 6/2017/7  | That Council investigate and report to Council to the July 2017 Council Meeting on the following:<br><br>1. The options of increasing the proposed special rate variation (SRV) from 5% to 10% and 15% and consider accessing additional loan funds with a view to commencing further community consultation in August 2017.<br>2. Explore the introduction of rebates for irrigation systems and supply of tap timers.<br>3. If the Burren Junction airport turn around apron is required at an estimated cost of \$75,000.<br>4. The option of sealing Wilga Street in Carinda at an estimated cost of \$180,000.<br>5. Differential rating structure review be undertaken prior to 2018/19 budget.<br>6. Review the operating hours and fees of the swimming pools throughout the Shire.<br>7. Review the operating hours of the youth centres in conjunction with the libraries and PCYC<br>8. The options of a compliant pound facility at a reduced cost<br>9. The options for the Collarenebri to Ridge Road diversion | CFO/GM                                      | 18.8.17 Council staff attending (SRV) workshop in Dubbo on 18.8.17                                                                                                                                                                                                    |          |
| 29.06.17 | 6/2017/8  | Note and resolve to publicly exhibit the Walgett Shire State of the Environment Report for 2013 - 2017, as prepared by Council's Town Planner with further amendments to be included by the Director of Environmental Services prior to public exhibition and a further report to Council for its adoption.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Director Environmental Services             |                                                                                                                                                                                                                                                                       |          |
| 29.06.17 | 6/2017/16 | That Council submit an application for funding in the next rounds of the Fixing Country Roads and Heavy Vehicle Safety and Productivity Programmes for the upgrade the Come-By-Chance Road between Walgett and Pilliga.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Director Engineering / Technical Services   | Application ongoing, closing 1 <sup>st</sup> September 2017<br>Application Sent                                                                                                                                                                                       | Complete |
| 29.06.17 | 6/2017/17 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Tourism Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br><br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | General Manager                             | 7.8.17 EOI's invited for S355 Committee                                                                                                                                                                                                                               |          |
| 29.06.17 | 6/2017/18 | 1. That as Council's long term strategic goals and objectives are currently be reviewed it is timely to adopt the draft Walgett Shire Economic Development Plan 2017 – 2021 and establish the proposed Walgett Shire Section 355 Tourism Committee.<br><br>2. That Council investigate the option of meal and travel allowance for committee members.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | General Manager                             | 7.8.17 EOI invited for S355 Committee                                                                                                                                                                                                                                 |          |
| 29.06.17 | 6/2017/19 | That Council adopt the following package of economic development incentives;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM                                          | 7.8.17 GM preparing media releases and formal package document.                                                                                                                                                                                                       |          |



**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                           |                                                                                                               |             |
|----------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|---------------------------------------------------------------------------------------------------------------|-------------|
|          |           | 1. Development facilitation<br>2. Refunding of Development application fees<br>3. Section 94 Concessions<br>4. Service and connection fees<br>5. Online support<br>6. Employee subsidies<br>7. Building Protection/Beautification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                           |                                                                                                               |             |
| 29.06.17 | 6/2017/25 | That the Chief Financial Officer report be received.<br><br>1. That Council formally agree to the creation of the Rowena Hall 355 Committee and the Burren Junction Bore Bath 355 Committee.<br><br>2. Council advertise the new Committees and call for nominations.<br><br>3. Council investigate a system for the Burren Junction Bore Baths.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Chief Financial Officer                   | Advertising for members underway<br>18.9.17 Report to Council October meeting 17 with application for members | In progress |
| 29.06.17 | 6/2017/32 | 1. That Council approves RFDS SE section's proposal to develop and implement RNAV procedure for Collarenebri Aerodrome, subject to identification of costs implications of certifying/registering the Aerodrome.<br><br>2. That Council approves annual expenditure on installation of an additional IWI, RNAV maintenance (\$15,000 p.a.), safety inspection (\$5,000 p.a.) and ongoing/additional training for AROs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering / Technical Services | Investigation into cost implications and feasibility of certifying / registering the aero drome is ongoing.   |             |
| 29.06.17 | 6/2017/36 | 1. WDSC provide 100mm filtered connection ONLY for firefighting purposes. If an extension is required from Council's 100mm main it be at WDSC's cost.<br><br>2. Council reclassify the proposed 100mm filtered connection as a "firefighting hydrant" which does not attract an annual charge.<br><br>3. WDSC at their expense convert the existing 100mm raw water connection to a 25mm raw metered connection and Council levy the appropriate access charge, as per (5) below.<br><br>4. Council write off the 100mm raw water charges incorrectly raised in 2015, 2016 and 2017 totalling \$33,357.17 plus any interest charges.<br><br>5. Council levy a non-residential access charge for a non-residential raw water charge for 2015, 2016 and 2017 totalling \$2,101.73 for the 25mm raw water connection.<br><br>6. Council ensure that the WDSC has a suitable filtered water connection and access charge in place.<br><br>7. The above be conditional on the Club commencing its own (Internal) firefighting compliance program which must be completed within six (6) months.<br><br>And further that<br><br>A physical onsite audit of the Walgett Shire water supplies reticulation system be carried out within six (6) months to ensure all other major water supply users are correctly connected, classified and appropriately charged. | Chief Financial Officer                   | Letter written to WDSC<br>18.9.17 WDSC has met with WSC representatives to establish requirements             |             |
| 25.07.17 | 7/2017/10 | That Walgett Shire Council renew its support for the approach outlined in the Western Division Group of Councils Strategic concept paper and the four year commitment to the concept and to paying a \$9,000 (ex GST) p a membership fee subject of course to Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GM                                        | See 4/2017/31 of 23.5.17                                                                                      |             |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                 |                                                                                        |             |
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|          |           | being able to continue to have access to membership of more than one regional organisation.                                                                                                                                                                                                                                                                                                                                                       |                                 |                                                                                        |             |
| 25.07.17 | 7/2017/19 | That Council place the attached fees and charges on display for a period of 28 days commencing 2nd August to 29th August 2017 and call for submission from the general public.                                                                                                                                                                                                                                                                    | Chief Financial Officer         | 18.9.17 Report to Council September 2017                                               | Complete    |
| 25.07.17 | 7/2017/30 | That Council transfer \$176,000 from the reserve fund (footpath replacement) to the Lightning Ridge CBD beautification budget for 17/18 to fund the footpath proposal (from Opal Street to Onyx Street – both sides)                                                                                                                                                                                                                              | Chief Financial Officer         |                                                                                        | In Progress |
| 25.07.17 | 7/2017/31 | 1. That Council allocate \$80,000 to fund the supply, installation and irrigation of Buffalo grass on Morilla Street as proposed in the report.<br>2. Council review funds available for the proposed project at the September quarterly budget review.                                                                                                                                                                                           | Chief Financial Officer         |                                                                                        | In Progress |
| 22.08.17 | 8/2017/10 | Allocate each project a priority accordingly (1-3);<br>1. Upgrade of the Walgett Cemetery<br>2. Enhancement of parks and playgrounds within the Shire.<br>3. Lightning Ridge Main Street Beautification Project.<br>Moved: Clr Keir<br>Seconded: Clr Murray                                                                                                                                                                                       | General Manager                 | Grant submission submitted on the 13 <sup>th</sup> September 2017                      | Complete    |
| 22.08.17 | 8/2017/11 | That Council make a contribution of \$10,000 towards the cost of the "Fit for Purpose Infrastructure Study" being undertaken by the Moree based Grower Cooperative Limited provided that MPSC, Narrabri Shire Council, Gwydir Shire Council and CRDC make a matched contribution to the study .<br>Moved: Clr Taylor<br>Seconded: Clr Murray                                                                                                      | General Manager                 |                                                                                        |             |
| 22.08.17 | 8/2017/13 | 1. That the General Manager's report be received and noted.<br>2. That Council formally agree to the membership of Peter Birt, Margaret Mansfield, Gladys Collins and Debbie Scott to the Lightning Ridge improvement and Beautification 355 Committee.<br>Moved: Clr Martinez<br>Seconded: Clr Walford                                                                                                                                           | General Manager                 | Members advised of Council resolution                                                  | Complete    |
| 22.08.17 | 8/2017/19 | That Council:<br>a) Note the proposed APA gas pipeline is designated State Significant Infrastructure;<br>b) Council is not the consent authority, but the Minister for Planning and Environment;<br>c) Council make comment and a submission once the proposal is exhibited.<br>d) Council ensure residents of the Shire are aware of the opportunity to make submissions in regard to the proposal.<br>Moved: Clr Cameron<br>Seconded: Clr Keir | Director Environmental Services | Awaiting proposal to be on exhibition                                                  |             |
| 22.08.17 | 8/2017/20 | That Walgett Shire Council resolve to endorse in principle a Planning Proposal to have the large depot / workshop behind 35 Gem Street in Lightning Ridge (Lot 3 Section 22 DP 758612) classified as an Additional Permitted Use under the Walgett Local Environmental Plan 2013, should one be lodged by Gary Douglas Stone.<br>Moved: Clr Smith<br>Seconded: Clr Keir                                                                           | Director Environmental Services | Letter sent to Mr Gary Stone                                                           | Complete    |
| 22.08.17 | 8/2017/21 | That Walgett Shire Council resolve to formally refuse the 25 July 2017 Department of Industry offer to have any of the Three Mile Track gazetted as a road unless due provision is made to the funding of any upgrade and sealing of the proposed road.<br>Moved: Clr Smith<br>Seconded: Clr Cameron                                                                                                                                              |                                 | Letter sent to Dept. of industry advising of the Council Resolution                    | Complete    |
| 22.08.17 | 8/2017/26 | That the following report be deferred to the September 2017 Meeting; O'Neils Road Corridor Running through Freehold land<br>Moved: Clr Murray                                                                                                                                                                                                                                                                                                     | Director Engineering /          | 8.9.17 Meeting held between DETS and Mr & Mrs Raymond Pike who agree to the land swap. |             |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                           |                                                                                                                                                                                            |          |
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|          |           | Seconded: Clr Keir                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Technical Services                        |                                                                                                                                                                                            |          |
| 22.08.12 | 8/2017/27 | 1. That Council receives and notes the Pedestrian Active Movement Plan prepared by ROSS Consultants, and<br>2. That Council submits any further comments to ROSS Consultants so that the report can be finalised.<br>3. Report on the high priority work to the next Council meeting.<br>4. Circulate the plan with a map attached.<br>Moved: Clr Smith<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Director Engineering / Technical Services | 15.9.17 PAMP uploaded on iPads                                                                                                                                                             | Complete |
| 22.08.17 | 8/2017/28 | Council formally request the Department of Planning and Environment for a Gateway Determination for the Rural Residential Planning Proposal.<br>Moved: Clr Cameron<br>Seconded: Clr Walford                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Director Environmental Services           | Letter sent to Dept. of planning                                                                                                                                                           | Complete |
| 22.08.17 | 8/2017/29 | 1. Council negotiate with owners (Lees) of Tipperary and Ringwood and if no agreement can be reached;<br>2. That Council then resolves to authorise acquisition by compulsory process, of the proposed road corridor through Lot 3169 DP765374, Lot 3170 DP765375, Lot 6220 DP769072, Lot 3588 DP765940 and Lot 6221 DP769073.<br>3. That Council also resolves to make an application to the Minister to approve the compulsory acquisition process.<br>Moved: Clr Smith<br>Seconded: Clr Taylor                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Director Engineering / Technical Services | 5.9.17 GM & DETS held talks with Brian, Al and Norman Lees of Tipperary and Ringwood. They will sketch their preferred alignment and return to Council.                                    |          |
| 22.08.17 | 8/2017/30 | 1. Council offer compensation at market value for the land (Lot 120 DP 750291, approx. 860m <sup>2</sup> ) required for construction of a flood levy bank.<br>2. Council seek legal advice relating to swapping of land for access to filtered water.<br>3. Council express concerns over the long term maintenance of water quality for this type of water mains extension.<br>Moved: Clr Keir<br>Seconded: Clr Martinez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Director Engineering / Technical Services | 25.8.17 Council offers \$20k compensation<br>22.8.17 Solicitor advisors against compensation with water – has to be monetary per legislation<br>5.9.17 Campbell's response letter received |          |
| 22.08.17 | 8/2017/32 | 1. That all Councillors of Walgett Shire Council be authorised to attend and participate in the General Manager's Performance Review.<br>2. That LG Solutions be appointed to facilitate the conduct of the General Managers Performance Review.<br>3. That the criteria for the performance review be "an assessment as to whether the General Manager has satisfactorily performed each of the duties and carried out the functions itemised in Clause 6 of his contract of Employment and schedule B(if any)".<br>4. That the performance review be conducted at a time when the personnel of LG solutions are available being either the first two weeks of October or early November and that the General Manager be given 10 Days' notice in writing of the actual date for the review to be conducted.<br>5. LG Solutions provide training to all Councillors prior on the same day as the review.<br>Moved: Clr Keir<br>Seconded: Clr Murray | General Manager                           | LG Solutions contacted                                                                                                                                                                     |          |
| 22.08.17 | 8/2017/33 | That Council:<br>1. Adopt the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(1) of the Local government (General) Regulation 2005 and published in the Gazette on 13 November 2015;<br>2. Adopt the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed by Regulation 193(2) of the Local Government (General) Regulation 2005 and published in the Gazette on 7 December 2012;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | General Manager                           | Documents adopted                                                                                                                                                                          |          |

***WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING***

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|  |  | <p>3. Delegate to the General Manager the authority to appoint a Complaints Coordinator as prescribed by the Model Procedure, and</p> <p>4. Adopt the Orana Regional Organisation of Council's panel of Conduct Reviewers as Council's panel of Conduct Reviewers.</p> <p>5. Provision be made in the 17/18 budget for \$10k to cover the cost of code of conduct reviews.</p> <p>Moved: Clr Martinez</p> <p>Seconded: Clr Murray</p> |  |  |  |
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## 11.1.2 LOCAL GOVERNMENT WEEKLY RECEIVED FROM THE LGNSW

REPORTING SECTION: General Manager  
AUTHOR: Don Ramsland – General Manager  
FILE NUMBER: 17/21

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### Summary:

Copies of weekly circulars numbers 31-35 received from Local Government NSW since the last Council meeting have been distributed to Councillors. Circulars are emailed to Councillors weekly.

### Background:

The following items in each circular have been flagged by the General Manager as requiring particular attention of Councillors:

#### Issue 31

- Item 7: New short courses: Training Needs Analysis and Cyber Security
- Item 8: Upcoming public courses
- Item 9: LGNSW's Development Programs
- Item 10: LGNSW's writing Courses

#### Issue 32

- Item 4: Local government capability framework update
- Item 10: National Local Government Human Resources Conference 2017 – registrations open
- Item 12: Regional Sports Infrastructure Fund
- Item 19: Regional Conferencing Grant Development Pilot Program

#### Issue 33

- Item 4: New benefit for LGNSW members: Special room rate at the Amora Hotel Jamison Sydney
- Item 6: Native Title Training for Councils Managing Crown Land
- Item 9: Lifejacket Wear Initiative – Old4New mobile campaign
- Item 10: Aboriginal Employees Asbestos Training Scholarships
- Item 12: Public Holidays
- Item 13: LGNSW partners with Australian Institute of Company Directors
- Item 16: Training for Supervisors
- Item 18: Visitor Information Centre Staff Training
- Item 19: Safe and Secure Water Program

#### Issue 34

- Item 5: LGNSW Annual Conference – Register to Attend and Submit Motions
- Item 10: Free LGNSW Webinar – Leadership and Career Development Coaching
- Item 11: National Local Government Human Resources Conference 2017 – Early Bird Registrations Close 6 October
- Item 16: Land Management and Biodiversity Conservation Legislation – Implications for Local Government
- Item 17: Public Consultation on the Draft Electoral Bill 2017
- Item 21: Capable Councils – Post Election Workshops

#### Issue 35

- Item 3: Draft Crown Land Management Regulation 2017
- Item 4: Local Government Capability Framework Update
- Item 6: Take part in LGNSW's 2017-2018 Remuneration Survey
- Item 8: Draft Aboriginal Cultural Heritage Legislation
- Item 9: Federal Changes to Early Childhood Education

Item 10: Noise Control Regulation Commences

Item 12: Increase in General Manager and Senior Staff Remuneration

Item 14: New Fire Safety Requirements

**Current Position:**

Senior Management Staff and Councillors need to peruse these circulars and raise any matters of interest with the General Manager prior to the Meeting. Staff also have the task of following up and lodging applications for grant funding where funding for Council projects may be available, particularly when the notice given of grants available is done at short notice.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Senior Management Staff and Councillors are requested to regularly review weekly Circulars and keep abreast of Local Government issues occurring at Industry level.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors

Walgett Shire Council staff

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

Both Senior Management Staff and Councillors need to consider the contents of the various circulars and determine what action, if any, needs to be taken.

| <b>Weekly's received from the Local Government NSW</b>                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the weekly circulars numbers 31-35 from the Local Government NSW be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil

### 11.1.3 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Copies of circular received Circular No 24 - 26 from the Local Government Office Department of Premier and Cabinet are attached for Councillors information.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of councillors:

17-26 2017 “Hit the Ground Running” Councillor Workshops for councils with elections in September 2017 – promotional flyer and online registrations

17-25 Container Deposit Scheme and waste management contracts

17-24 Guidelines for Council When Notification of an Intention to use Fireworks is Received

**Relevant Reference Documents:**

Nil

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

Copies of the briefing papers/discussion papers have been forwarded to all Councillors under separate cover. Councillors need to consider what the long term impacts may be on Local Government generally and Walgett Shire in particular.

**Environmental issues:**

Nil

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Legal Issues:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

|                                                                   |
|-------------------------------------------------------------------|
| <b>Circulars Received From the NSW Office of Local Government</b> |
|-------------------------------------------------------------------|

**Recommendation:**

That the information contained in the following Departmental circulars No 24 - 26 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:**

**Seconded:**

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                             |
|-----------------------------|-------------------------------------------------------------|
| <b>Circular Details</b>     | 17-24 / 30 August 2017 / A510222                            |
| <b>Previous Circular</b>    | 08-66                                                       |
| <b>Who should read this</b> | General Manager / Planning / Corporate & Community Services |
| <b>Contact</b>              | Policy Team / 02 4428 4100                                  |
| <b>Action required</b>      | Information                                                 |

### Guidelines for Council When Notification of an Intention to use Fireworks is Received

#### What's new or changing

- SafeWork NSW has updated the 2008 Guidelines, which provide councils with a standard framework when deciding whether to raise an objection with SafeWork NSW about a fireworks display for which a council has received notification.

#### What this will mean for your council

- Councils have responsibilities in the management and use fireworks in their local government area, and these have not changed.
- The *Explosives Regulation 2013* requires that as a condition of each pyrotechnician's licence and fireworks (single use) licence issued, the licensee must notify the local council of an intention of use.
- If council objects to an application, it must inform the licensee and SafeWork NSW, which has responsibility for the licensing conditions of fireworks.
- These Guidelines are issued under s23A of the *Local Government Act 1993*, and councils must consider the Guidelines after receiving a fireworks notification.

#### Key points

- Councils must report objections and late applications for the intention to use any firework to SafeWork NSW.
- Pyrotechnician's or fireworks licences are issued by SafeWork NSW by way of the *Explosives Regulation 2013*.
- It is a condition of each pyrotechnician's licence that a notified fireworks display is not to proceed if:
  - any authorities (such as local council, NSW Police Force, Fire & Rescue NSW) that are notified of the display raise objections to the display; and
  - the licensee has not been able to resolve the objections with the authority.

#### Where to go for further information

- For further information, or to object to a display, contact SafeWork NSW, by calling 13 10 50 or email [licensing@safework.nsw.gov.au](mailto:licensing@safework.nsw.gov.au)

**Tim Hurst**  
**Acting Chief Executive**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 44 913 630 046

Office of  
Local Government

## Circular to Councils

|                             |                                                                                           |
|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-25 / 7 September 2017 / A563176                                            |
| <b>Previous Circular</b>    | N/A                                                                                       |
| <b>Who should read this</b> | General Managers, Waste Management Coordinators                                           |
| <b>Contact</b>              | Policy Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                               |

**Container Deposit Scheme and waste management contracts****What's new or changing**

- The NSW Container Deposit Scheme (the Scheme) will commence on 1 December 2017, with a 10 cent refund claimable on eligible containers.
- Under the Scheme, operators of Material Recovery Facilities (MRFs) will be able to claim a portion of the refund on containers collected from kerbside recycling using the MRF Protocol.

**What this will mean for your council**

- MRFs can begin claiming a refund on containers they process for councils on 1 December 2017. However, MRFs can only continue to claim the refund after 1 December 2018 where:
  - if there is no existing refund-sharing agreement, the MRF and council have put a refund-sharing agreement in place; or
  - if there is an existing refund-sharing agreement, where the council has notified the Environment Protection Authority (EPA) in writing that in the circumstances it is fair and reasonable.
- Councils with waste management arrangements with MRFs should consider updating their contracts to share in the benefits of the Scheme.

**Key points**

- Councils should be aware that the NSW Government will provide support to councils to assist with renegotiation of kerbside waste management contracts and other agreements affected by the Scheme.
- This support aims to ensure that councils and their ratepayers are well placed to share in the proceeds of refunds claimed under the Scheme.
- The EPA will make more detailed information available to councils during September 2017, along with communication and marketing support for engagement with residents.
- **Councils are encouraged to consider taking advantage of this support before finalising waste management contract renegotiations.**

**Where to go for further information**

- More information on the rollout of the Scheme is available on the EPA website: [www.epa.nsw.gov.au/waste/container-deposit-scheme.htm](http://www.epa.nsw.gov.au/waste/container-deposit-scheme.htm)

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Acting Chief Executive

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                 |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 17-26/ Date 14 September 2017 / A552177                                                             |
| <b>Previous Circular</b>    | 17-20                                                                                                           |
| <b>Who should read this</b> | Councillors/General Managers                                                                                    |
| <b>Contact</b>              | Development Team / 02 4428 4100 /<br><a href="mailto:onestopshop@olg.nsw.gov.au">onestopshop@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                                 |

### 2017 “Hit the Ground Running” Councillor Workshops for councils with elections in September 2017 – promotional flyer and online registrations

#### What's new or changing

- A promotional flyer has been produced to provide information to general managers and councillors about the upcoming “Hit the Ground Running” councillor workshops.
- The promotional flyer is attached to this Circular.
- Online registrations opened on Monday 11 September 2017 for general managers to enrol themselves and their councillors to attend one of the workshops.

#### What this will mean for your council

General managers are asked to:

- widely promote the workshops and strongly encourage attendance, including by putting relevant workshop dates/locations in the council calendar, including an item on the agenda of a Council meeting and providing information about the workshops (using the promotional flyer);
- co-ordinate the registration of councillors to attend a workshop; and
- attend one of the workshops to ensure awareness of the latest information provided to councillors by the Office of Local Government (OLG).

#### Key points

- Being a councillor is an important role that carries with it significant responsibilities to the community. Councillors owe it to their communities to take personal responsibility for their learning and to equip themselves with the skills and knowledge necessary to perform their role effectively.
- On-line registrations for the workshops will be accessible through the *Fit for the Future* secure council portal. If you don't have a personal login, please apply for one [here](#).
- To ensure that councillors do not miss out, general managers are asked to co-ordinate and register attendance as early as possible using the *Fit for the Future* login details.

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### 11.1.4 MONTHLY CALENDAR SEPTEMBER – NOVEMBER 2017

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland– General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

Monthly calendar of Council activities.

**Discussion (including issues and background):**

It was resolved at the 28 September 2010 Ordinary meeting of Council to produce a monthly in-house calendar as a central focus point to allow Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

The calendar is attached. Councillors are requested to raise any queries prior to the meeting.

**Relevant Reference Documents/Policies:**

Nil

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors  
Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Monthly Calendar September to November 2017                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the regular monthly calendar for the period September – November 2017.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

| <b>Sep-17</b> |          |             |                           |                               |
|---------------|----------|-------------|---------------------------|-------------------------------|
|               |          |             |                           |                               |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>               | <b>Who</b>                    |
| Friday        | 01-09-17 |             |                           |                               |
| Saturday      | 02-09-17 |             |                           |                               |
| Sunday        | 03-09-17 |             |                           |                               |
| Monday        | 04-09-17 |             |                           |                               |
| Tuesday       | 05-09-17 |             |                           |                               |
| Wednesday     | 06-09-17 |             |                           |                               |
| Thursday      | 07-09-17 |             |                           |                               |
| Friday        | 08-09-17 |             |                           |                               |
| Saturday      | 09-09-17 |             |                           |                               |
| Sunday        | 10-09-17 |             |                           |                               |
| Monday        | 11-09-17 |             |                           |                               |
| Tuesday       | 12-09-17 |             |                           |                               |
| Wednesday     | 13-09-17 |             |                           |                               |
| Thursday      | 14-09-17 |             |                           |                               |
| Friday        | 15-09-17 |             |                           |                               |
| Saturday      | 16-09-17 |             |                           |                               |
| Sunday        | 17-09-17 |             |                           |                               |
| Monday        | 18-09-17 |             |                           |                               |
| Tuesday       | 19-09-17 |             |                           |                               |
| Wednesday     | 20-09-17 |             | LEMC Training - Mudgee    | GM                            |
| Thursday      | 21-09-17 |             | LEMC Training - Mudgee    | GM                            |
| Friday        | 22-09-17 |             |                           |                               |
| Saturday      | 23-09-17 |             |                           |                               |
| Sunday        | 24-09-17 |             |                           |                               |
| Monday        | 25-09-17 |             |                           |                               |
| Tuesday       | 26-09-17 | 10:00am     | Council Meeting (Carinda) | All Directors and Councillors |
| Wednesday     | 27-09-17 |             |                           |                               |
| Thursday      | 28-09-17 |             |                           |                               |
| Friday        | 29-09-17 |             |                           |                               |
| Saturday      | 30-09-17 |             |                           |                               |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

| <b>Oct-17</b> |          |         |                            |                               |
|---------------|----------|---------|----------------------------|-------------------------------|
|               |          |         |                            |                               |
| Date          |          | Time    | What                       | Who                           |
| Sunday        | 01-10-17 |         |                            |                               |
| Monday        | 02-10-17 |         | Public Holiday             |                               |
| Tuesday       | 03-10-17 |         |                            |                               |
| Wednesday     | 04-10-17 |         |                            |                               |
| Thursday      | 05-10-17 | 10:00am | Traffic Committee Mtg      |                               |
| Friday        | 06-10-17 |         |                            |                               |
| Saturday      | 07-10-17 |         |                            |                               |
| Sunday        | 08-10-17 |         |                            |                               |
| Monday        | 09-10-17 |         |                            |                               |
| Tuesday       | 10-10-17 |         |                            |                               |
| Wednesday     | 11-10-17 |         |                            |                               |
| Thursday      | 12-10-17 |         |                            |                               |
| Friday        | 13-10-17 |         |                            |                               |
| Saturday      | 14-10-17 |         |                            |                               |
| Sunday        | 15-10-17 |         |                            |                               |
| Monday        | 16-10-17 |         |                            |                               |
| Tuesday       | 17-10-17 | TBA     | Tourism - Sect 355 C'tte   |                               |
| Wednesday     | 18-10-17 |         |                            |                               |
| Thursday      | 19-10-17 | TBA     | Economic Dev Sec 355 C'tte |                               |
| Friday        | 20-10-17 |         |                            |                               |
| Saturday      | 21-10-17 |         |                            |                               |
| Sunday        | 22-10-17 |         |                            |                               |
| Monday        | 23-10-17 |         |                            |                               |
| Tuesday       | 24-10-17 | 10:00am | Council Meeting (Walgett)  | All Directors and Councillors |
| Wednesday     | 25-10-17 |         |                            |                               |
| Thursday      | 26-10-17 |         |                            |                               |
| Friday        | 27-10-17 |         |                            |                               |
| Saturday      | 28-10-17 |         |                            |                               |
| Sunday        | 29-10-17 |         |                            |                               |
| Monday        | 30-10-17 |         |                            |                               |
| Tuesday       | 31-10-17 |         |                            |                               |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

| <b>Nov-17</b> |          |             |                                   |                           |
|---------------|----------|-------------|-----------------------------------|---------------------------|
|               |          |             |                                   |                           |
| <b>Date</b>   |          | <b>Time</b> | <b>What</b>                       | <b>Who</b>                |
| Wednesday     | 01-11-17 |             |                                   |                           |
| Thursday      | 02-11-17 |             |                                   |                           |
| Friday        | 03-11-17 |             |                                   |                           |
| Saturday      | 04-11-17 |             |                                   |                           |
| Sunday        | 05-11-17 |             |                                   |                           |
| Monday        | 06-11-17 |             |                                   |                           |
| Tuesday       | 07-11-17 |             |                                   |                           |
| Wednesday     | 08-11-17 |             |                                   |                           |
| Thursday      | 09-11-17 |             |                                   |                           |
| Friday        | 10-11-17 |             |                                   |                           |
| Saturday      | 11-11-17 |             |                                   |                           |
| Sunday        | 12-11-17 |             |                                   |                           |
| Monday        | 13-11-17 |             |                                   |                           |
| Tuesday       | 14-11-17 |             |                                   |                           |
| Wednesday     | 15-11-17 |             |                                   |                           |
| Thursday      | 16-11-17 |             |                                   |                           |
| Friday        | 17-11-17 |             |                                   |                           |
| Saturday      | 18-11-17 |             |                                   |                           |
| Sunday        | 19-11-17 |             |                                   |                           |
| Monday        | 20-11-17 | 10:00am     | CMCC                              |                           |
| Tuesday       | 21-11-17 |             |                                   |                           |
| Wednesday     | 22-11-17 |             |                                   |                           |
| Thursday      | 23-11-17 |             |                                   |                           |
| Friday        | 24-11-17 |             |                                   |                           |
| Saturday      | 25-11-17 |             |                                   |                           |
| Sunday        | 26-11-17 |             |                                   |                           |
| Monday        | 27-11-17 |             |                                   |                           |
| Tuesday       | 28-11-17 | 10:00am     | Council meeting - Burren Junction | Councillors and Directors |
| Wednesday     | 29-11-17 |             |                                   |                           |
| Thursday      | 30-11-17 |             |                                   |                           |

### **11.1.5 DELEGATES AND REPRESENTATIVES TO, AND MEMBERS OF EXTERNAL BODIES 2017-2018**

**REPORTING SECTION:** Executive - Governance  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

---

**Summary:**

The term of appointment of Council representatives and delegates is one year, terminating in September, unless indicated otherwise.

**Discussion (including issues and background):**

Attached is a schedule identifying Councillors and staff who were currently involved in external bodies on behalf of Council.

It should be noted that Councillors Woodcock and Martinez were elected to the Castlereagh Macquarie County Council for a term of four years and appointments to the County Council are expected to be for the duration of Council.

It should be further noted that:

- 1) The Outback Shires Alliance was formed in February 2014 and it is comprised of the Mayor, Deputy Mayor and General Manager of each of the Councils of Bourke, Brewarrina and Walgett.
- 2) The status of the following committees is being determined and /or EOI are currently being called;
  - a. Lightning Ridge and surrounding Opal Fields Management Crown Reserve Trust
  - b. Economic Development Committee
  - c. Tourism Advisory Committee

It is suggested that the practice of nominating an alternative council delegate also to cover those occasions when the nominated delegate may be unavailable which was introduced in 2010/2011 be continued.

There have also been instances in the past when Council delegates have been unaware that meetings are being held and appropriate action continue to be taken to overcome this problem in the future.

**Relevant Reference Documents:**

Nil

**Stakeholders:**

Councillors and Council Staff

**Financial Implications:**

Nil



|                                                                                   |
|-----------------------------------------------------------------------------------|
| <b>Delegates and Representatives to, and members of External bodies 2017-2018</b> |
|-----------------------------------------------------------------------------------|

**Recommendation:**

That members, representatives and delegates be as outlined in the attached schedule with the following amendments (if any) for 2017/2018:  
*(To be determined at meeting)*

**Moved:**

**Seconded:**

**Attachments:**

Schedule of representatives and delegates for 2017/2018

**Representatives and delegates for 2017/2018**

| <b>COMMITTEE</b>                                                                    | <b>OFFICER</b>                                              | <b>COUNCILLOR</b>                 |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------|-----------------------------------|
| Australian Airports Association                                                     | Director Engineering/Technical Services                     | Not required                      |
| Bushfire Management Committee                                                       | Director Engineering/Technical Services                     | Clr                               |
| Castlereagh Macquarie County Council<br>4 year Term                                 | General Manager                                             | Clr Woodcock<br>Clr Martinez      |
| Collarenebri Community Working party                                                | General Manager                                             | Mayor                             |
| Community Safety Precinct Committee                                                 | General Manager                                             | Mayor and Deputy Mayor            |
| Lightning Ridge & Surrounding Opal Fields Management<br>Crown Reserve 1024168 Trust | Director Environmental Services                             | Mayor<br>Deputy Mayor             |
| Kamilaroi Highway Group                                                             | Tourism Development Officer & General Manager               | Not Required                      |
| Lightning Ridge Community Working Party                                             | General Manager                                             | Clr                               |
| Local Emergency Management Committee                                                | General Manager as LEMO and Chief Financial Officer         | Mayor                             |
| Local Traffic Committee                                                             | Director Engineering/Technical Services and General Manager | Clr<br>Alternative Clr            |
| Netwaste                                                                            | Director Environmental Services                             | Not Required                      |
| Big Sky Libraries                                                                   | Director Chief Financial Officer                            | Clr<br>Clr                        |
| Regional Development Australia - Orana                                              | General Manager                                             | Clr                               |
| Orana Regional Organisations of Council – GMAC                                      | General Manager                                             | Not Required                      |
| Orana Regional Organisations of Council (OROC)                                      | General Manager                                             | Mayor and Deputy Mayor            |
| Outback Arts Incorporated                                                           | Director Chief Financial Officer                            | Clr<br>Alternative Clr            |
| Plant Committee                                                                     | Director Engineering/Technical Services and General Manager | Clr<br>Clr<br>Clr<br>Clr          |
| Regional Procurement Initiative                                                     | Director Engineering/Technical Services                     | Not Required                      |
| Rural Bush Fire Management Group                                                    | Director Engineering/Technical Services                     | Clr                               |
| Saleyards Advisory Committee                                                        | Director Engineering/Technical Services                     | Clr                               |
| Western Division of the Shire's Association                                         | General Manager                                             | Mayor& Deputy Mayor               |
| Walgett Community Working Party                                                     | Manager Community Services and General Manager              | Mayor                             |
| Water Utilities Group                                                               | Director Engineering/Technical Services                     | Not required                      |
| Outback Shires Alliance                                                             | General Manager                                             | Mayor & Deputy Mayor              |
| Local Government NSW                                                                | General Manager                                             | Mayor & Deputy Mayor              |
| Far West Imitative Advisory Committee                                               | General Manager as advisor                                  | Mayor<br>Alternative Deputy Mayor |
| Hudson Pear Taskforce                                                               | General Manager                                             | Clr<br>Clr                        |
| Far West Academy of Sport                                                           | General Manager                                             | Mayor                             |
| Western Division Councils of NSW                                                    | General Manager                                             | Mayor                             |
| Tourism Advisory committee                                                          | General Manager                                             | Mayor<br>Clr<br>Alternative Clr   |
| Economic Development Committee                                                      | General Manager                                             | Mayor<br>Clr<br>Alternative Clr   |

### 11.1.6 CLOSEDOWN OF ADMINISTRATION OVER FESTIVE SEASON

**REPORTING SECTION:** General Manager  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/

---

**Summary:**

It is considered efficient for the majority of Council's operations to close down for the work days between Christmas and New Year's Day. It also suits the needs of the majority of staff to plan holidays during the Festive Season.

**Discussion (including issues and background):**

This year Christmas Day falls on Monday 25<sup>th</sup> December, Boxing Day on Tuesday 26<sup>th</sup> December, 2017 and New Year's Day on Monday 1<sup>st</sup> January 2018.

For the three days of the closedown staff are required to take leave and/or to utilise accumulated flexi-time. During the closedown essential service staff remain on duty in the garbage and water/sewer service areas and emergency service staff are rostered to be on call in other areas of Council operations.

In addition to the standard shutdown, a shutdown for two weeks will be put in place for all Outdoor Staff only as per

**Relevant Reference Documents:**

Public Holidays Act 2010

**Stakeholders:**

Council staff and residents

**Financial Implications:**

As staff will be required to take either Annual Leave or accumulative Flex Time during this three day period, the three day shutdown will be revenue neutral. Staff rostered to work during the period attracts payment of normal rates of pay.

| Closedown of Administration over Festive Season 2017/2018                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. Council operations close for the three days Wednesday 27<sup>th</sup> to Friday 29<sup>th</sup> December 2017 inclusive and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.</li><li>2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.</li><li>3. Note a shutdown period of two weeks will be put in place for all Outdoor Staff only as per the award.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Schedule of 2017-2018 Public Holidays from NSW Government Industrial Relations Website

## **NSW Public Holidays**

Public holiday dates for 2017 and 2018.

| <b>Holiday</b>                                          | <b>2017</b>          | <b>2018</b>            |
|---------------------------------------------------------|----------------------|------------------------|
| New Year's Day                                          | Sunday, 1 January    | Monday, 1 January      |
| <sup>3</sup> Additional Day                             | Monday, 2 January    |                        |
| <sup>2</sup> Australia Day                              | Thursday, 26 January | Friday, 26 January     |
| Good Friday                                             | Friday, 14 April     | Friday, 30 March       |
| Easter Saturday<br>(the Saturday following Good Friday) | Saturday, 15 April   | Saturday, 31 March     |
| Easter Sunday                                           | Sunday, 16 April     | Sunday, 1 April        |
| Easter Monday                                           | Monday, 17 April     | Monday, 2 April        |
| Anzac Day                                               | Tuesday, 25 April    | Wednesday, 25 April    |
| Queen's Birthday                                        | Monday, 12 June      | Monday, 11 June        |
| <sup>1</sup> Bank Holiday                               | Monday, 7 August     | Monday, 6 August       |
| Labour Day                                              | Monday, 2 October    | Monday, 1 October      |
| Christmas Day public holiday                            | Monday, 25 December  | Tuesday, 25 December   |
| Boxing Day                                              | Tuesday, 26 December | Wednesday, 26 December |
| <sup>3</sup> Additional Day                             |                      |                        |

1 Applies to banks and certain financial institutions, see the [Retail Trading Act 2008\(external link\)](#).

2 From 31.12.11 when Australia Day (26th of January) falls on a Saturday or a Sunday, there will be no public holiday on that day, as the following Monday will be declared a public holiday.

3 From 31.12.11 the Holiday Act provides for an extra public holiday to be added when New Year's Day, Christmas Day or Boxing Day falls on a weekend.

### 11.1.7 LAND CLASSIFICATION – 20 PITT STREET WALGETT

REPORTING SECTION: Executive  
AUTHOR: Don Ramsland  
FILE NUMBER: 17/21

---

**Summary:**

It is recommended that Council resolve to classify the land as operational.

**Background:**

Council has recently legally acquired land at 20 Pitt Street (Lot1 DP1083221) Walgett for the purchase of staff accommodation. The land was acquired on 29 June 2017

**Current Position:**

Under the provisions of Section 31 of the Local Government Act 1993, within 3 months after it acquires land, a council must classify the land as operational otherwise it is taken to have been classified under a local environmental plan as community land. In this context, Lot 1 DP 1083221 must be classified as operational land to allow Council to retain adequate control over its future use.

**Relevant Reference Documents:**

Contract of Sale

**Stakeholders:**

Walgett Council  
Walgett Community

**Governance issues:**

Guiding principles for councils: - Section 8a of the Local Government Act 1993 establishes guiding principles for councils.

**Environmental issues:**

The land should be classified as operational land pursuant to Section 31 LGA

**Financial Implications:**

Once classified as operational, Council may develop or sell the land, in total or in part.

**Legal Issues:**

Council need to classify the land as operational land now the transfer is completed.

**Alternative Solutions/Options:**

Do nothing: This has not been recommended as it is desirable for Council to be able to retain full control over future use of the land without amending the Walgett Local Environmental Plan.

**Conclusion:**

The matter is now submitted for Council's further consideration.

|                                                     |
|-----------------------------------------------------|
| <b>Land Classification - 20 Pitt Street Walgett</b> |
|-----------------------------------------------------|

**Recommendation:**

That Council resolve to classify 20 Pitt Street, Walgett (Lot 1 DP1083221) as operational land.

**Seconded:**

**Moved:**

**Attachments:**

Nil

### 11.1.8 COUNCIL POLICY REVIEW

**REPORTING SECTION:** Executive  
**AUTHOR:** Don Ramsland – General Manager  
**FILE NUMBER:** 17/21

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**Summary:**

As at 14 September 2017, the Council had a number of Policies and Procedures in place that had been adopted over time. The Council is required to review its Policies and Procedures within twelve (12) months of its election and the report recommends that the current policies and procedures be confirmed and that a review of these be undertaken on a priority basis.

**Background:**

To ensure a consistent approach to its operations and the manner in which it addresses a range of issue and functions, Council has over time developed a significant number of Policies and associated Procedures. With the election of the new council in September 2017, the Council was required to review its policies. Since being elected, the Council has adopted an additional small number of policies and these do not require confirmation.

**Current Position:**

As at September 2017, the Council had a total of 92 Policies and associated Procedures in place. The Policies and Procedures are listed in the attached schedule and it is recommended that the Council reaffirm these as Policies of the current Council. The actual documents will be tabled at the meeting.

It is proposed that the Executive Staff undertake a review of the each policy and procedure on a priority basis which is anticipated will take in excess of four (4) months. This will involve determining a best practice format and the involvement of other departments in relation to policies relating to their specific areas. All policies would then be workshopped by MANEX before being brought to Council for consideration and adoption.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Walgett Shire Council Policies & Procedures

**Governance issues:**

Council is required to review its current policies and procedures within twelve (12) months of being elected.

**Environmental issues:**

Any environmental issues relating to current policies and procedures should have been considered at the time of their adoption. This aspect will be considered again as each policy is reviewed.

**Stakeholders:**

Walgett Shire Community  
Walgett Shire Council  
Persons and organisations interacting with and dealing with the Council

**Financial Implications:**

Some policies would have financial implications as they relate to the provision of services for a fee, investments and others such as use of motor vehicles. Financial implications will be considered in relation to each policy when it is reviewed.

**Alternative Solutions/Options:**

The Council must review the current Policies and Procedures. It may wish to retain these in their current form and not undertake a future review.

**Conclusion:**

A number of Council's Policies and Procedures are poorly drafted and should be reviewed. To comply with the Act, the report recommends that all Policies and Procedures in effect as at 14 September 2017 be confirmed by the Council and that a review of these be undertaken on a priority basis.

| <b>Council Policy Review</b>                                                                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Council confirm the Policies and associated Procedures as at 14 September 2017 on the attached schedule as current policies of the Council and, that a review of these Policies and Procedures be undertaken on a priority basis.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Schedule of Policies and Procedures in alphabetical order.



## **WALGETT SHIRE COUNCIL- LIST OF POLICES**

Alphabetical Order

Access to information  
Access to information guidelines  
Access to information held by WSC faq's  
Advertising  
Advertising vacant positions  
Affixing of council's seal  
Ageing and disability  
Animals and regulatory matters  
Apprenticeships and traineeships  
Asbestos  
Asset management  
Authorisation to operate construction plant/vehicles/equipment  
Authority application processing information  
Building near council water, sewerage or stormwater systems  
Bullying and harassment (was harassment & grievance)  
Cemeteries  
Chemical spills  
Child protection  
Children's services  
Closed circuit television (CCTV)  
Code of conduct  
Code of meeting practice  
Community bus (use of)  
Community consultation  
Complaints management  
Conditions of use of sporting reserves  
Conditions for hire of council plant and vehicles without operators  
Conditions of employment  
Consent authority conflict  
Corporate credit card  
Cost margins and overheads on council works and services  
Council building workplace emergency response  
Councillor access to information & interaction with council staff policy/procedure (was provision of information to and interaction between councillors and staff)  
Counselling and disciplinary  
Cultural activities  
Customer service  
Debt recovery  
Debt write off  
Discharge of liquid trade waste  
Drug and alcohol  
Emergency management  
Emergency service leave  
Employee assistance plan  
Employee travel and related expenses  
Enforcement  
Entering activity application  
Entering cemetery records  
Entering council depots  
Equal employment opportunity  
Exit interviews  
Farmland for rating purposes  
Final inspections  
Financial hardship - rate relief  
Financial management and control  
First aid  
Flexible work practices  
Fraud control  
Gates & grids on public roads  
Geological resource exploration on council land  
Hall management  
Higher duties  
Housing  
Interest free loans (for community groups)  
Internal reporting  
Investment  
Labour market premium  
Leave  
Library & information service volunteer program

Library services  
Local approvals  
Local orders  
Local orders policy for the keeping of animals  
Manual handling  
Media  
Minor claim compensation  
Mixed development rating  
Motor vehicle  
Multi-cultural polices and services program  
Multiculturalism  
Noise & hearing policy (was hearing protection)  
Opal mining related  
Overdraft  
Overdraft and borrowings  
Payment for additional duties  
Payment of expenses and provisions of facilities for councillors  
Payroll information – commencement of employment  
Pesticide use notification plan  
Planning and building related applications  
Potable water testing  
Privacy and personal information protection  
Procurement and tendering (formerly purchasing)  
Professional institute memberships and accreditations  
Protected disclosures  
Public liability compensation  
Public liability for non-casual users of council owned/managed land  
Purchasing criteria for motor vehicles less than 5000gvm  
Quotation and tender thresholds  
Quoting contract civil works and services  
Quoting council plant and vehicle hire  
Rates and charges levied on council owned-manage land  
Records management  
Records management for councillors  
Requests for assistance  
Requests for quotations  
Return to work  
Review of salary system  
Risk management and insurance  
Road maintenance  
Road network risk management  
Road occupancies  
Salary sacrifice  
Servicing of council plant  
School to work  
Sharp injuries  
Small debt write off  
Smoke free workplace  
Staff appraisals  
Staff induction manual  
Staff recruitment and selection  
Staff training  
Staff uniform and ppe (was staff uniform)  
State environmental planning  
Statement of business ethics  
Statement of revenue  
Sun protection  
Time in lieu  
Use of internet and email  
Uv protection  
Use of council chambers by community groups and government agencies  
Vacation care & youth centre services  
Volunteers  
Waste management  
Waste 2 art competition  
Water meter  
Water save (formerley water restriction)  
Water supply in non-urban areas  
Work health and safety manual (was occupational health and safety procedures manual)  
Working from home  
Workplace display material  
9 day rostered day off

### 11.1.9 REGIONAL ECONOMIC FUNDING – GROWING LOCAL ECONOMIES FUND

REPORTING SECTION: General Manager  
AUTHOR: Don Ramsland – General Manager  
FILE NUMBER: 17/21

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**Summary:**

This report outlines changes to the way in which the Growing Local Economies Funding is to be allocated to Councils across NSW.

**Background:**

During a meeting on Monday 4 September, 2017 the Member for Barwon, Mr Kevin Humphries MP outlined changes to the way in which the Growing Local Economies Funding was to be distributed to Councils across NSW, in that it will be allocated to economic groups of councils rather than to councils individually.

An email has now been received from Mr Gary Barnes, Deputy Secretary Department of Premier and Cabinet explaining the process that is being used to distribute the NSW Government's recently announced Growing Local Economies Fund, which aims to provide vital infrastructure to activate regional economies and support local jobs and small businesses.

Council has been invited by local Office of Regional Development (ORD) staff to participate in a Regional Economic Development Strategies (REDS) process.

The main difference with this particular fund is a move away from the rounds-based, whole-of-State competitive process to a new process that will see a notional allocation made to each regional economic area. This approach aims at getting rid of racing to meet deadlines or competing against other regional areas, and will enable a planned, whole-of-region approach to growing each community and their economy. In collaboration with Infrastructure NSW, DPC will also provide support and assistance to get the various Councils' business cases and applications right the first time."

A draft set of regional economic areas (which the Government are calling Functional Economic Regions (FERs) has been identified after examining a range of economic factors including labour flows, population and market characteristics, communities of interest and supply chains.

Whilst these regional economic areas are usually comprised of a number of smaller towns surrounding a larger town (hub and spoke) and may cross Local Government boundaries.in our case the Regional Economic Area is described as being the "Western Rivers and Plains" and includes the Councils of Bogan, Bourke, Brewarrina, Cobar Coonamble, Walgett and Warren.

The first step in the new process is for each of the new Functional Economic Regions is to prepare a Regional Economic Development Strategy. This strategy will identify the key local/regional economic priorities and how best to achieve them and details will then be lodged with Infrastructure NSW.

It appears that the Government wants to make the development of these REDS as simple as possible and so they have appointed economic consultants to guide the process in order to reduce the administrative burden on Councils and other community organisations.

The consultants will take into consideration any existing strategies and any shovel ready projects that are likely to align to the priorities of the FER.

**Current Position:**

Kevin Humphries MP has identified a community/conference centre and accommodation as priorities for Walgett and the Australian Opal Centre project for Lightning Ridge as likely projects that would benefit significantly from regional funding initiatives.

It is expected that the seven Councils in the “Western Rivers and Plains” region will meet with a consultant to identify regional projects and priorities for submission to Infrastructure NSW to attract funding.

It has been indicated that this might be seen as an additional administrative process; however it will enable faster access to dedicated funding while ensuring compliance with the legislation that governs the NSW Government’s infrastructure investment funds.

Once commenced, the Department is hoping that the process can be finished within 4-8 weeks so that they can lodge the strategy with Infrastructure NSW and get things started.

At least under this new arrangement the group of 7 Councils will be guaranteed an allocation to spend within the region, which is better than having to compete with applications from across the State.

It is not known if all seven council involved in this region are happy with this arrangement and any issues will become evident at the first combined meeting.

**Relevant Reference Documents:**

NSW Regional Growth Fund Guidelines

**Stakeholders:**

Councils of Bogan, Bourke, Brewarrina, Cobar Coonamble, Walgett and Warren.

**Governance issues:**

Council will need to work within a regional context for grant funding proposals under this program. Hopefully there will be sufficient time between project conception and submission of funding for Council to approve regional projects prior to submission.

There may be a need for Council’s IP&R documentation to be updated to reflect the new regional approach and any priorities developed as a result.

**Environmental issues:**

Nothing identified at this stage

**Financial Implications:**

It would appear that each region will be allocated a fixed sum to fund “regional projects and strategies”

**Legal Issues:**

Nothing identified at this stage

**Alternative Solutions/Options:**

It is believed that Council has little alternative other than to follow what is obviously a “top down” approach to regional/local development.

**Conclusion:**

The aim of the new system is to facilitate more cooperative arrangements for funding proposals from the seven Councils within this new grouping. It is not known if there will be any options to reconsider the constitution of the group either immediately or at a later stage.

|                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Regional Economic Funding – Growing Local Economies Fund</b>                                                                                                                                                                                                                                                                              |
| <p><b>Recommendation:</b></p> <p>That the General Manager’s Report on the Regional Economic Funding concept be received and noted and a further report prepared for Council’s consideration once the initial meetings with government representatives and the Council group have been held.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Email dated 7<sup>th</sup> September from 2017.

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

**From:** Noura Hasan [<mailto:noura.hasan@dpc.nsw.gov.au>] **On Behalf Of** Gary Barnes  
**Sent:** Thursday, September 7, 2017 3:50 PM  
**To:** Gary Barnes  
**Subject:** Regional Economic Development Strategies (REDS) - Growing Local Economies Fund

Dear General Manager,

I'm writing to you to provide some information on the process that is being used to distribute the NSW Government's recently announced **Growing Local Economies Fund**, which aims to provide vital infrastructure to activate regional economies and support local jobs and small businesses.

Your council may have already been informally approached by local Office of Regional Development (ORD) staff to participate in the Regional Economic Development Strategies (**REDS**) process. The purpose of this email is to let you know a bit about the process, how it is linked to the Fund and to invite your council's participation.

The key change in this particular fund is a move away from the rounds-based, whole-of-State competitive process to a new process that will see a notional allocation made to each regional economic area. This approach gets rid of racing to meet deadlines or competing against other regional areas, and will enable a planned, whole-of-region approach to growing your community and economy. In collaboration with Infrastructure NSW, DPC will also provide support and assistance to get your business cases and applications right the first time.

A draft set of regional economic areas (which we are calling Functional Economic Regions or FERs) has been identified after examining a range of economic factors including labour flows, population and market characteristics, communities of interest and supply chains. These regional economic areas are usually comprised of a number of smaller towns surrounding a larger town (hub and spoke) and may cross Local Government boundaries.

Please refer to the attached table for your proposed FER.

To enable Government to move away from a state-wide approach and to approve projects related to growing the economies in each of these areas, each FER will need to have a current REDS that clearly articulates key economic priorities and the enablers that are required to deliver them which can be lodged with INSW.

We want to make the development of this REDS as simple as possible and so we have appointed economic consultants to guide the process in order to reduce the administrative burden on Councils and other community organisations. It is recognised that many Local Government Areas have existing, well developed strategies and that many of these will have a section which considers neighbouring Local Government Areas. In such cases, the process should be quite quick because this material will be used in the REDS. If you believe that you already have shovel ready projects that are likely to align to the priorities of the FER, we have an interim process in place that relies on existing analysis to enable progress to be made on such projects before the REDS is completed.

We know that this might be seen as an additional administrative process; however this will enable faster access to dedicated funding while ensuring compliance with the legislation that governs the NSW Government's infrastructure investment funds.

Once commenced, we are hoping the process can be finished within 4-8 weeks so that we can lodge the strategy with Infrastructure NSW and get things started.

If you have not already been contacted, please call your local ORD Regional Director to initiate the process. Your Local Government Member of Parliament has also been briefed in detail and will work with you on how this funding can be used to the best effect.

Gary Barnes



**Gary Barnes | Deputy Secretary**

Regional NSW

Department of Premier and Cabinet

Level 12, 52 Martin Place, Sydney | GPO Box 5341, Sydney NSW 2001

T: 02 9228 4400 | M: 0438 741 463 | [gary.barnes@dpc.nsw.gov.au](mailto:gary.barnes@dpc.nsw.gov.au) | [www.dpc.nsw.gov.au](http://www.dpc.nsw.gov.au)

## **Regional Economic Development Strategies – Regional Economic Areas**

Please refer to the table below for your regional economic area, constituent councils and contact details for your Regional Director.

| <b>Economic area<br/>(‘Functional Economic Regions’)</b> | <b>Constituent Councils</b> | <b>Regional Director</b>                           | <b>Contact details</b>                                                  |
|----------------------------------------------------------|-----------------------------|----------------------------------------------------|-------------------------------------------------------------------------|
| <b>Western Rivers and Plains</b>                         | Bogan Shire Council         | Natalie Forsyth-Stock<br>Regional Director Western | T: 02 6360 8414 M: 0409 994 980<br>natalie.forsyth-stock@dpc.nsw.gov.au |
|                                                          | Bourke Shire Council        |                                                    |                                                                         |
|                                                          | Brewarrina Shire Council    |                                                    |                                                                         |
|                                                          | Cobar Shire Council         |                                                    |                                                                         |
|                                                          | Coonamble Shire Council     |                                                    |                                                                         |
|                                                          | Walgett Shire Council       |                                                    |                                                                         |
|                                                          | Warren Shire Council        |                                                    |                                                                         |

### 11.1.10 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY FROM GENERAL MANAGER

REPORTING SECTION: General Manager  
AUTHOR: Don Ramsland – General Manager  
FILE NUMBER: 17/21

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#### 1.Special Rate Variation Process

During the Integrated Planning and Reporting process leading up to the adoption of Council's Budget and Operational Plan for 2017/18 the need to consider a Special Rate Variation (SRV) of between five and fifteen percent to fund a major roads reconstruction and sealing programme was identified.

Councils wishing to apply for a special rate variation for the financial years 2018/19 and beyond must go through an intensive preparation and application process before submitting their applications.

Council's Director of Engineering/Technical Services and General Manager attended a workshop in Dubbo on 18 August, 2017 to gain a comprehensive understanding of the application process. The process is comprehensive and drills down deep in a number of specific areas and is best explained by highlighting these in point form as set out below.

The process is based around Council's Integrated Planning and Reporting Framework and in particular the following elements:

Community Strategic Plan

- What we value – communities are healthy and prosperous

Delivery Programme

- Strategically planning for and securing effective and efficient services

Resourcing Strategy

- Provide the best possible value for money

Annual Operational Plan

- What Council is going to achieve within the next 12 months

Integration of other Plans

- Integration of plans including asset management plans, long term financial plan etc.

Consultation

- Reaching as many people as possible within time and funding constraints to get their feedback and input into Councils' final decision

Council needs to consider the following issues in determining why an SRV is needed:

- a. Inability to realistically balance its budget
- b. Operational costs continue to increase including electricity, material and labour costs
- c. Cost shifting from other levels of government e.g. health services, community services
- d. Rate pegging and limited opportunities to raise other income
- e. Annual shortfall in asset lifecycle costs within the Council's Asset Management Plans
- f. Whether Council's Auditor says we need to increase income and reduce expenses
- g. Whether Council is truly financially sustainable
- h. Is the proposed SRV in Council's Financial Sustainability Plan
- i. Is the proposed SRV in Council's Long Term Financial Plan
- j. Is it the case that it is unlikely that Council will have a significant increase in grant income in the foreseeable future



More specifically what actions Council has already taken or plans to take to reduce costs and increase income:

- Have all budgets been tightened
- Have staffing costs been controlled
- Have community donations been reassessed
- Have all Council services been reassessed
- What assets have been sold or put on the market
- Develop VPAs, S94, S94A and S64 Plans
- Increased plant hire rate
- Has Council critically assessed all fees and charges
- Does Council believe that there are no other income raising opportunities

Other measures Council needs to investigate:

- Improved financial reporting processes and systems
- Critically analyse project costings, such as RMCC works
- Writing of bad debts, chasing up of money owing
- Reducing outstanding staff leave entitlements to reduce the liability to Council

Other issues/questions that are relevant to the SRV application process include:

- How much additional income does Council need to be sustainable
- How long can Council afford to wait to receive this income
- How likely is it for IPART to grant the ask

What are the criteria (and what emphasis is placed on each) and how do they affect the options available

- Level of Service desired and/or set by Council/Community
- At the end of preparing the SRV application, how do Council's rates compare to similar Councils
- Can the community afford the SRV
- Is Council willing to ask for the SRV

From the above it can be readily seen that a huge amount of work will go into preparing the SRV in the coming months, and in October and November in particular. Quite obviously some of the skills involved in the preparation of the application are not readily available house. Whilst it is proposed to set up a small in-house team to work on the application, there will need to be additional resources brought in from outside in the form of suitably qualified and experienced consultants/local government practitioners.

Also involved will be the need to undertake an extensive community consultation process targeted at all sectors of the community – aged, youth, landowners, indigenous – and this will necessitate a different approach to community consultation to that used in the past and one that includes community surveys and contact through traditional media as well as social media outlets. This consultation will need to be undertaken in the third quarter of 2017 and specific details will be circulated to all concerned once they have been identified and schedules set.

However, whereas previously Council had to demonstrate community support and it could be difficult to

Overcome community opposition Council now need to show demonstrated community awareness by showing that a variety of methods have been used to engage with the community and that there has been honest and open dialogue with the community.

**2. 2016/17 Financial Statements – Auditing**

Council's Auditors commenced their annual audit during the week commencing 11 September, 2017 and have requested more detailed information in a number of areas before the audit can be completed.

**3. Bridge Grant – Goangra Bridge**

Council has been advised that it has been successful in attracting a 50% grant of \$605,000 for the replacement of the Goangra Bridge under the Federal Government's Bridge Renewal Programme for 2017/18. It is proposed to fund the remaining 50% by way of loan.

**4. Lightning Ridge – Collarenebri Road Realignment**

The General Manager and Director of Engineering/Technical Services have met with the main property owners involved and will meet again shortly once the owners have had time to assess what impact the proposed realignment will have on their farming operations. It is possible that they may put an alternative proposal forward for consideration.

**5. Performance Review Arrangements – General Manager**

As per the resolution at Council's August Meeting arrangements have been made with LGNSW to undertake the General Manager's performance review in either the first two weeks in October or later in November. Councillors will be advised once a firm date has been set.

**6. Expression of Interest – Lightning Ridge Tourist Information Centre Upgrade**

Council has engaged consultants Barnsons of Dubbo to assist with the preparation of the concept design and Development Application for this project. Representatives from the consultants met with Council staff on site on Friday 14 September, 2017 to gain a sound understanding of Council's requirements. A further meeting with interested Councillors and staff and the consultants will be held early in October.

Infrastructure NSW will shortly providing a briefing for applicants to assist in preparing a detailed application. The extent of any co-funding or innovative partnership or delivery arrangements will be taken into consideration in assessing the final application. Applications for this grant will close on Tuesday 31 October, 2017 and the level of input into that submission will have a direct bearing on its outcome.

**7. Walgett Local Aboriginal Land Council**

Council has finally been able to get a response from the Walgett Local Aboriginal Land Council in respect of requests to be granted access easements over unmade public roads leading into the sites of the proposed Walgett Weir and new Depot sites.

The Walgett LALC has indicated it has now resolved to enforce its statutory entitlement to have the Aboriginal Land Claims over these areas determined by the Minister.

Council is now taking steps to have consideration of these ACLs fast tracked to avoid any further delays to the projects involved.

**8. Walgett Weir – Fishway Funding**

Advice now to hand from Infrastructure NSW is that the best option Council should follow is to seek an additional funding source to allow the fishway construction to proceed with the weir construction. Infrastructure NSW is making the application on Council's behalf and will contacted us if there is any further action that we should be taking

**9. Waste Management Consultants' Waste Management Strategy Workshop**

Consultants Impact Environmental met with Council representatives on Thursday 31 August, 2017 and again the following day. The consultants will be holding discussions with Councillors and Staff as the project proceeds. If there are no other queries that the above matters should be received and noted and the actions taken endorsed where appropriate.

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention or Information Only from the General Manager– September 2017</b> |
|-----------------------------------------------------------------------------------------------|

**Recommendation:**

That the above matters listed for brief mention or information only be received and noted and the actions taken endorsed where appropriate.

**Moved:**

**Seconded:**

## 11.2 CHIEF FINANCIAL OFFICER

### 11.2.1 CASH ON HAND & INVESTMENT AS AT 31<sup>st</sup> AUGUST 2017

REPORTING SECTION: Corporate Services  
AUTHOR: Chief Financial Officer  
FILE NUMBER: 00/00/00

#### Summary:

This report summarises the cash and investments held by Walgett Shire Council as at 31<sup>st</sup> August 2017.

#### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> August 2017 are compliant with the revised Ministerial Investment Order released by the OLG on 5 January 2016 and with Council's current investment policy.

#### Current Position:

Council at the end of August 2017 held a total of \$31,933,948.22 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the end of August 2017 Council had earned \$114,718.02 in interest including accrued interest to 31<sup>st</sup> August 2017. This result is in excess of the current budget of \$111,324 for the period and validates Council's current investing strategy.

Council's investments at 31<sup>st</sup> August 2017 had an average interest rate of 2.60% per annum and a weighted average interest rate of 2.54%, both of which are higher than the 3 and 6 months BBSW rates of 1.7200% and 1.8900% respectively as at 31<sup>st</sup> August 2017.

The Reserve Bank of Australia (RBA) has kept the cash rate unchanged at 1.5%.

#### Overall Portfolio Maturity as at 31st August 2017

| <i>Maturity Periods</i>         | <i>Policy Minimum</i> | <i>Policy Maximum</i> | <i>Portfolio held</i> | <i>Amount held</i> |
|---------------------------------|-----------------------|-----------------------|-----------------------|--------------------|
| Portfolio % < 1 year            | 40%                   | 100%                  | 74.95%                | \$ 23,933,948.22   |
| Portfolio % > 1 year, < 3 years | 0%                    | 60%                   | 9.39%                 | \$ 3,000,000.00    |
| Portfolio % > 3 year, < 5 years | 0%                    | 40%                   | 15.66%                | \$ 5,000,000.00    |
| Portfolio % > 5 years           | 0%                    | 10%                   | 0.00%                 | \$ -               |
|                                 |                       |                       | 100%                  | \$ 31,933,948.22   |

#### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2016)

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

| Attachment One                                       |                                         |                             |                       |                    |                                  |                                     |                                                |
|------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|-------------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 31st August 2017 |                                         |                             |                       |                    |                                  |                                     |                                                |
| Investment                                           | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | % of Total<br>Funds (Face<br>Value) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                              |                                         |                             |                       |                    |                                  |                                     |                                                |
| Commonwealth Bank                                    | On Call                                 | 0.90%                       | Monthly               | EOM                | 1,628,058                        | 5.10%                               | Pd Monthly                                     |
| Commonwealth Bank                                    | On Call                                 | 1.10%                       | Monthly               | EOM                | 1,800,476                        | 5.64%                               | Pd Monthly                                     |
| Commonwealth Bank                                    | On Call                                 | 0.90%                       | Monthly               | EOM                | 5,411                            | 0.02%                               | Pd Monthly                                     |
| Suncorp                                              | On Call                                 | 0.00%                       | Monthly               | EOM                | 4                                | 0.00%                               | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                        |                                         |                             |                       |                    | <b>3,433,948</b>                 | <b>10.75%</b>                       |                                                |
| <u>Term Deposits</u>                                 |                                         |                             |                       |                    |                                  |                                     |                                                |
| Members Equity Bank                                  | 21/09/2017                              | 2.85%                       | Maturity              | 21/09/2017         | 500,000                          | 1.57%                               | \$10,658.22                                    |
| Bendigo and Adelaide Bank                            | 10/07/2019                              | 3.10%                       | Maturity              | 12/07/2018         | 500,000                          | 1.57%                               | \$2,123.29                                     |
| Bendigo and Adelaide Bank                            | 11/07/2018                              | 3.00%                       | Maturity              | 12/07/2018         | 500,000                          | 1.57%                               | \$2,054.79                                     |
| Newcastle Permanent Building Society                 | 21/08/2019                              | 3.00%                       | Maturity              | 17/11/2017         | 500,000                          | 1.57%                               | \$575.34                                       |
| Newcastle Permanent Building Society                 | 15/08/2018                              | 2.90%                       | Maturity              | 17/11/2017         | 500,000                          | 1.57%                               | \$556.16                                       |
| Westpac                                              | 10/01/2018                              | 2.60%                       | Maturity              | 10/01/2018         | 1,000,000                        | 3.13%                               | \$498.63                                       |
| ING                                                  | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2017         | 500,000                          | 1.57%                               | \$15,001.64                                    |
| National Australia Bank                              | 14/09/2017                              | 2.52%                       | Maturity              | 14/09/2017         | 1,000,000                        | 3.13%                               | \$7,318.35                                     |
| Auswide Bank                                         | 25/10/2017                              | 2.65%                       | Maturity              | 25/10/2017         | 500,000                          | 1.57%                               | \$4,610.27                                     |
| Bank of Queensland                                   | 16/03/2020                              | 3.30%                       | Maturity              | 16/11/2017         | 1,000,000                        | 3.13%                               | \$26,671.24                                    |
| Bank of Queensland                                   | 6/09/2017                               | 2.55%                       | Maturity              | 6/09/2017          | 500,000                          | 1.57%                               | \$3,947.26                                     |
| Bank of Queensland                                   | 8/11/2017                               | 2.45%                       | Maturity              | 8/11/2017          | 1,000,000                        | 3.13%                               | \$2,349.31                                     |
| ME Bank                                              | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2018         | 1,000,000                        | 3.13%                               | \$10,742.74                                    |
| ME Bank                                              | 13/12/2017                              | 2.65%                       | Maturity              | 13/12/2017         | 1,000,000                        | 3.13%                               | \$6,171.23                                     |
| AMP Bank                                             | 30/05/2018                              | 2.60%                       | Maturity              | 30/05/2018         | 1,000,000                        | 3.13%                               | \$71.23                                        |
| Auswide Bank                                         | 27/09/2017                              | 2.70%                       | Maturity              | 27/09/2017         | 500,000                          | 1.57%                               | \$5,732.88                                     |
| Bank Australia                                       | 27/09/2017                              | 2.70%                       | Maturity              | 27/09/2017         | 1,000,000                        | 3.13%                               | \$6,879.45                                     |
| My State Bank                                        | 6/12/2017                               | 2.70%                       | Maturity              | 6/12/2017          | 1,000,000                        | 3.13%                               | \$6,361.65                                     |
| Bank Australia                                       | 20/12/2017                              | 2.80%                       | Maturity              | 20/12/2017         | 1,000,000                        | 3.13%                               | \$6,520.55                                     |
| Bank Australia                                       | 13/09/2017                              | 2.65%                       | Maturity              | 13/09/2017         | 1,000,000                        | 3.13%                               | \$6,026.02                                     |
| Beyond Bank                                          | 29/09/2017                              | 2.65%                       | Maturity              | 29/09/2017         | 1,000,000                        | 3.13%                               | \$4,501.37                                     |
| Beyond Bank                                          | 29/09/2017                              | 2.65%                       | Maturity              | 29/09/2017         | 1,000,000                        | 3.13%                               | \$4,501.37                                     |
| Beyond Bank                                          | 4/10/2017                               | 2.65%                       | Maturity              | 4/10/2017          | 1,000,000                        | 3.13%                               | \$4,138.36                                     |
| Beyond Bank                                          | 11/10/2017                              | 2.65%                       | Maturity              | 11/10/2017         | 1,000,000                        | 3.13%                               | \$4,138.36                                     |
| ME Bank                                              | 1/11/2017                               | 2.45%                       | Maturity              | 1/11/2017          | 500,000                          | 1.57%                               | \$1,208.22                                     |
| ME Bank                                              | 15/11/2017                              | 2.45%                       | Maturity              | 15/11/2017         | 1,000,000                        | 3.13%                               | \$1,946.58                                     |
| ME Bank                                              | 22/11/2017                              | 2.45%                       | Maturity              | 22/11/2017         | 1,000,000                        | 3.13%                               | \$1,006.85                                     |
| National Australia Bank                              | 3/01/2018                               | 2.49%                       | Maturity              | 3/01/2018          | 1,000,000                        | 3.13%                               | \$477.53                                       |
|                                                      |                                         |                             |                       |                    |                                  |                                     |                                                |
|                                                      |                                         |                             |                       |                    |                                  |                                     |                                                |
| <b>Total Term Deposits</b>                           |                                         |                             |                       |                    | <b>23,000,000</b>                | <b>72.02%</b>                       | <b>\$146,788.91</b>                            |
| <u>Variable Rate Deposits</u>                        |                                         |                             |                       |                    |                                  |                                     |                                                |
| IMB                                                  | 24/01/2018                              | 2.49%                       | Quarterly             | 27/10/2017         | 500,000                          | 1.57%                               | \$1,193.83                                     |
| IMB                                                  | 14/02/2018                              | 2.50%                       | Quarterly             | 17/11/2017         | 500,000                          | 1.57%                               | \$479.45                                       |
| Commonwealth Bank                                    | 20/04/2021                              | 2.93%                       | Quarterly             | 20/10/2017         | 500,000                          | 1.57%                               | \$1,685.75                                     |
| Commonwealth Bank                                    | 23/08/2021                              | 2.82%                       | Quarterly             | 24/11/2017         | 500,000                          | 1.57%                               | \$269.93                                       |
| Commonwealth Bank                                    | 31/08/2021                              | 2.76%                       | Quarterly             | 28/11/2017         | 500,000                          | 1.57%                               | \$113.42                                       |
| National Australia Bank                              | 4/11/2019                               | 2.78%                       | Quarterly             | 3/11/2017          | 1,000,000                        | 3.13%                               | \$2,132.60                                     |
| Westpac                                              | 16/11/2021                              | 2.89%                       | Quarterly             | 16/11/2017         | 1,000,000                        | 3.13%                               | \$1,187.67                                     |
| Newcastle Permanent Building Society                 | 2/09/2020                               | 2.71%                       | Quarterly             | 30/11/2017         | 1,000,000                        | 3.13%                               | \$74.25                                        |
| <b>Total Floating Rate Deposits</b>                  |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>17.22%</b>                       | <b>\$7,136.91</b>                              |
|                                                      |                                         |                             |                       |                    |                                  |                                     |                                                |
| <b>Total Cash and Investments</b>                    |                                         |                             |                       |                    | <b>31,933,948</b>                | <b>100.00%</b>                      | <b>\$153,925.82</b>                            |

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Financial Implications:**

As per report

| Percentage invested in each institution as at 31st August 2017 |                          |                        |                    |
|----------------------------------------------------------------|--------------------------|------------------------|--------------------|
| <i>Institution Name</i>                                        | <i>Institution Codes</i> | <i>% of Money held</i> | <i>Amount Held</i> |
| AMP                                                            | AMP                      | 3.13%                  | \$1,000,000.00     |
| Auswide Bank                                                   | AB                       | 3.13%                  | \$1,000,000.00     |
| Bank of Queensland                                             | BOQ                      | 7.83%                  | \$2,500,000.00     |
| Bendigo and Adelaide Bank                                      | BAB                      | 3.13%                  | \$1,000,000.00     |
| Commonwealth Bank                                              | CBA                      | 15.45%                 | \$4,933,944.29     |
| IMB                                                            | IMB                      | 3.13%                  | \$1,000,000.00     |
| ING                                                            | ING                      | 1.57%                  | \$500,000.00       |
| Members Equity Bank                                            | ME                       | 15.66%                 | \$5,000,000.00     |
| My State Bank                                                  | MSB                      | 3.13%                  | \$1,000,000.00     |
| National Australia Bank                                        | NAB                      | 9.39%                  | \$3,000,000.00     |
| Newcastle Permanent Building Society                           | NPBS                     | 6.26%                  | \$2,000,000.00     |
| Bank Australia                                                 | BA                       | 9.39%                  | \$3,000,000.00     |
| Westpac                                                        | W                        | 6.26%                  | \$2,000,000.00     |
| Beyond Bank                                                    | BB                       | 12.53%                 | \$4,000,000.00     |
| Suncorp                                                        | SC                       | 0.00%                  | \$3.93             |
|                                                                |                          | 100%                   | \$31,933,948.22    |

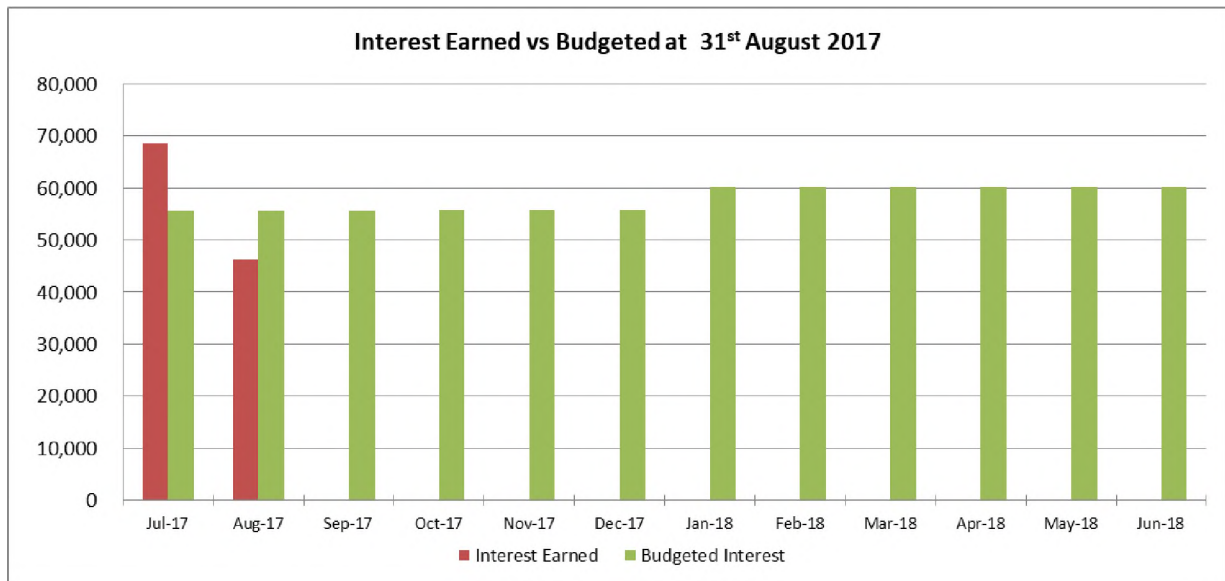
**Alternative Solutions/Options:**

Nil

**Conclusion:**

As at 31<sup>st</sup> August 2017 Walgett Shire Council's total available cash and invested funds totalled \$31,933,948.22, an increase of \$209,185.53 from 31<sup>st</sup> July 2017.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.



#### General Fund Bank Account Reconciliation

|                                            |                     |                                                    |  |  |  |  |
|--------------------------------------------|---------------------|----------------------------------------------------|--|--|--|--|
| Bank account Closing Balance at 31-08-2017 | 1,628,057.69        |                                                    |  |  |  |  |
| Less Unpresented Cheques                   | (15,954.59)         | As per Bank Reconciliation Report dated 01-09-2017 |  |  |  |  |
| Plus Unpresented Deposits                  | 68,350.95           | As per Bank Reconciliation Report dated 01-09-2017 |  |  |  |  |
|                                            | <b>1,680,454.05</b> |                                                    |  |  |  |  |
| General Ledger Balance                     | 1,549,334.31        | 2017                                               |  |  |  |  |
|                                            | 131,119.74          | 2018                                               |  |  |  |  |
|                                            | <b>1,680,454.05</b> |                                                    |  |  |  |  |

#### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Councils cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> August 2017.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

#### Cash and Investment Report as at 31<sup>st</sup> August 2017

##### Recommendation:

That the Investment report as at 31<sup>st</sup> August 2017 be received and noted.

**Moved:**

**Seconded:**

## 11.2.2 MONTHLY OUTSTANDING RATES REPORT

**REPORTING SECTION:** Finance Department  
**AUTHOR:** Kevin Dunshea (Rates Clerk)  
**FILE NUMBER:** 12/183

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### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 11.57%. This improved in 2014 to 7.61% and again in 2015 to 7.35%, however, in 2016 the unrecovered balance increased to 9.58%, a consequence of reduced debt recovery, due to vacancies in the rating area. The closing balance (unaudited) result for 2017 is 6.71%, the best result for the past five (5) years. The finance staff are to be congratulated on their efforts in reducing the outstanding rates debtor balance.

### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage by the end of each financial year.

### **Current Position**

Collection of the current years levy and arrears as at 31<sup>st</sup> August 2017 is 33.91% down from 40.84% at the 31<sup>st</sup> July 2016. Ratepayers have been slow to pay this financial year and this is evident with 38.61% collected in the following ten (10) days. It is understandable for collections to be down this year as the 3.6% discount for early payment was discontinued this financial year. Debt recovery will continue in the coming months, reminder letters have been issued to those ratepayers with outstanding rates and charges.

### **Relevant Reference Documents/Policies:**

Outstanding Rates Report as at 31<sup>st</sup> July 2017.

### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### **Stakeholders:**

Walgett Shire Council community



Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

| <b>Monthly Report - Outstanding Rates Report as at 31st August 2017</b>                                                                                                          |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council receive and note the Monthly Report - Outstanding Rates Report as at 31st August 2017.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report as at 31st August 2017.

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

**Monthly Report - Outstanding Rates & Annual Charges as at 31 August 2017**

**Report on Rates and Annual Charges - 31 August 2017**

*Special Note: Discounting for Payment in Full by 31 August Discontinued as at 1/7/2017*

|                                                         | 18 September 2017 | 31 August 2017 | 31 August 2016 |
|---------------------------------------------------------|-------------------|----------------|----------------|
| Arrears from previous year                              | 729,437.40        | 729,437.40     | 840,548.33     |
| Adjustment                                              |                   |                |                |
| Sub Total                                               | 729,437.40        | 729,437.40     | 840,548.33     |
| <b>Current Year Activity</b>                            |                   |                |                |
| Legal fees (including write offs)                       | 17,439.40         | 748.80         | 4,001.40       |
| Adjusted Levy                                           | 9,143,980.28      | 9,143,980.28   | 8,952,841.47   |
| Interest (including write off's)                        | 8,812.33          | 8,816.21       | 9,244.51       |
| Adjustments (including Write Off's)                     | (13,114.88)       | (13,114.88)    | 0.00           |
| Sub Total                                               | 9,157,113.13      | 9,140,223.41   | 8,966,087.38   |
| <b>Total Arrears and Adjusted Levy</b>                  | 9,886,550.53      | 9,869,660.81   | 9,806,635.71   |
| Payments                                                | (3,641,927.99)    | (3,171,277.27) | (3,793,348.44) |
| Pensioner Concessions - Govt                            | (96,322.81)       | (96,623.88)    | (98,812.00)    |
| Pensioner Concessions - Council                         | (78,977.13)       | (79,039.86)    | (79,030.00)    |
| Discount                                                | 19.81             | 19.81          | (98,188.39)    |
| Special Rebate Council                                  | 0.00              | 0.00           | 0.00           |
| Sub Total                                               | (3,817,412.08)    | (3,346,945.12) | (4,095,199.09) |
| <b>Total Remaining Levy</b>                             | \$9,069,138.47    | \$6,522,715.69 | \$5,801,436.64 |
| <b>Current</b>                                          | 5,231,703.48      | 5,073,374.87   | 5,000,888.40   |
| <b>Arrears</b>                                          | 560,657.59        | 580,761.87     | 625,862.51     |
| <b>Interest b/f from previous years</b>                 | 88,039.13         | 92,704.37      | 68,683.36      |
| <b>Current year interest</b>                            | 7,996.68          | 7,979.04       | 8,686.44       |
| <b>Legals</b>                                           | 180,119.57        | 165,693.34     | 97,313.93      |
| <b>Total Remaining Levy</b>                             | \$9,069,138.47    | \$6,522,715.69 | \$5,801,436.64 |
| <b>Variance</b>                                         | \$0.00            | -\$0.00        | \$0.00         |
| <b>Total YTD Collected</b>                              |                   |                |                |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 38.61%            | 33.91%         | 40.84%         |
| Collected YTD % of Levy                                 | 39.77%            | 34.70%         | 41.64%         |

### 11.2.3 RATES & CHARGES WRITTEN OFF DURING THE YEAR 2016-2017

REPORTING SECTION: Corporate Services  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 00/00/00

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**Summary:**

The report provides Council with information for a decision regarding the formal write off of rates and charges for 2016-2017.

**Background:**

Each year Council writes off rates and charges for a number of reasons, including pensioner rebates and donations. In accordance with Clause 131 of the Local Government (General) Regulations 2005, Council needs to resolve to write-off applicable rates and charges amounts which occurred during the 2016-2017 financial year.

**Current Position:**

The “Abandonments Register” as at the 30<sup>th</sup> June 2017 total \$197,242.40 and the write-offs consist of the following.

**AMOUNTS OF RATES AND CHARGES WRITTEN OFF DURING THE YEAR [2016-2017]**

|                                                                                            |                     |
|--------------------------------------------------------------------------------------------|---------------------|
| Pensioner rates and charges abandoned under Section 583 of the Local Government Act 1993 * | \$181,361.65        |
| Donations made under Section 356 of the Local Government Act 1993                          | \$15,880.75         |
|                                                                                            |                     |
| <b>Total</b>                                                                               | <b>\$197,242.40</b> |

**Governance issues:**

The rate write-off is made in accordance with Section 583 and 356 of the LG Act 1993.

**Stakeholders:**

Walgett Shire Council & Walgett Shire Ratepayers.

**Financial Implications:**

The write-offs totalling \$197,242.40 have been processed throughout the year to the rates sub-ledger and general ledger.

**Conclusion:**

Council is obliged to write-off rates and charges in accordance with Section 583 of the Local Government Act 1993.

**Rates & Charges Written Off During the Year 2016-2017**

**Recommendation:**

That the Council write-offs \$197,242.40 as per Council’s Abandonments Register as at 30<sup>th</sup> June 2017.

**Moved:**

**Seconded:**

## 11.2.4 2017/2018 FEES & CHARGES CORRECTION

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 17/61

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### **Summary:**

The material below provides Council with information to make a decision on the matter of adopting the amended fees for 2017/2018.

### **Background:**

Following the Council resolution at its meeting held on 31st May 2017 the Operational Plan 2017/2018 incorporating the proposed Fees & Charges for 2017/2018, was placed on public exhibition for 28 days until 28th June 2017 in accordance with section 532 of the Local Government Act 1993. The revised fees and charges were subsequently adopted at the 29th June Ordinary meeting of Council.

### **Current Position:**

Unfortunately, the new fees and charges software has not increased some fifteen fees and charges for 2017/2018 because of a GST glitch from the previous year fees upload. The revised fees and charges as attached went on display for a 28 days from the 2nd August 17 until 29th August 2017, in accordance with section 532 of the Local Government Act 1993. Council did not receive any submissions or comments from the public regarding the amended fees for 17/18.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993 NSW  
NSW Government Gazette No 54 - 12 May 2017 - Page 1693  
Operational Plan – Schedule of Fees and Charges 2017/2018

### **Governance Issues:**

Council will ensure it remains fair, equitable and transparent in the process of making the rates and fees and charges annually and has meet requirements of Section 532 of the Local Government Act 1993 NSW

### **Environmental issues:**

There are no identified environmental issues relating to this matter.

### **Stakeholders:**

Walgett Shire Residents & Walgett Shire Council

### **Financial Implications:**

While the increase in the attached fees is minimal, Council should adopt the changes to maintain uniform increases with all fees and charges, as was the position in May when Council adopted the draft fees and charges.

### **Alternative Solutions/Options:**

Council not increase the attached fees for 2017/2018.

### **Conclusion:**

The Chief Financial Officer recommends to Council the attached fees be formally adopted.

|                                                |
|------------------------------------------------|
| <b>2017/2018 Fees &amp; Charges Correction</b> |
|------------------------------------------------|

**Recommendation:**

That Council having displayed the amended fees for a period of 28 days not having received any submissions, formally adopts the revised fees for 2017/2018.

**Moved:**

**Seconded:**

## **11.2.5 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER**

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 00/00/00

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### **1. Lightning Ridge Bore Baths**

The consultant has provided Council with a report on the condition of the Lightning Ridge bore bath and the amenities building which has been reported to Council. The Chief Financial Officer has commenced enquiries into the development of engineer's plans for the construction of a new tank.

### **2. Audit 2016-2017 Financial Statements.**

The Audit Office of NSW Contract Audit Agent Luka Group were on-site w/c 11<sup>th</sup> September conducting the 2016-2017 end of year audit. In accordance with Council's audit plan the CFO shall table a report to the 24<sup>th</sup> October 2017 Ordinary meeting seeking Council approval for lodgement and public exhibition of the statements.

### **2. Property Matters**

- Refurbishment of the bathroom facilities at the Administration Centre has been put on hold.
- The CFO and Property Officer have met with Burren Junction Hall committee members and heritage adviser Mr Ray Christenson regarding the demolition of additions to the Burren Junction hall. It is proposed the project be funded from the "Drought Communities Program". A local builder has provided a scope of works and Tenders will be now called after quotations for painting and electrical work are received.
- Estimates are underway for painting/refurbishment and air conditioning of the Collarenebri Town Hall. It is recommended this project be also funded from the "Drought Communities program". A scope of works is also under development.
- Quotations are being sought for the installation of a new shop front to Council properties in Fox Street Walgett that have been the subject of vandalism.
- Council was successful with its grant for the fencing of number 2 & 3 ovals at Walgett. Work has commenced and the project should be completed within the coming weeks.
- An engineering firm has been engaged to provide a report on the strengthening of the Colless grandstand and scope of works for the tender process. A number of issues has arisen with the project, including the corrosion of support posts and movement of existing concrete paths which need addressing before the seating can be refurbished. A variation to the original grant allocation will be needed.
- Len Cram Park disabled toilet and shade shelter plans are underway and quotations will be finalised before the 31<sup>st</sup> July 2017.
- Quotations are being sought for two (2) sheds for the Collarenebri Showground that will double as dorms during events such as "Pony Club".
- Quotations are being finalised for the new roof on the Gordon Pavilion at the Walgett Showground.
- The Lightning Ridge depot has a number of Workplace Health and Safety issues and this will be the subject of a further report to Council.
- General maintenance issues are being addressed at the Walgett Youth Centre.
- Major repairs to existing lighting in the Walgett Bore Bath and Swimming pool has been completed.
- Collarenebri Agency house has been leased effective the 4<sup>th</sup> August 2017.

- Repairs are underway to the Lightning Ridge skate park and these should be completed before the school holidays.

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Matters Generally for Brief Mention or Information Only – From Chief Financial Officer</b> |
|-----------------------------------------------------------------------------------------------|

|                       |
|-----------------------|
| <b>Recommendation</b> |
|-----------------------|

|                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------|
| That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer listed for September 2017 be received and noted. |
|----------------------------------------------------------------------------------------------------------------------------------------------------|

|               |
|---------------|
| <b>Moved:</b> |
|---------------|

|                  |
|------------------|
| <b>Seconded:</b> |
|------------------|

## 11.3 ENVIRONMENTAL SERVICES

### 11.3.1 CONFIDENTIAL REPORT - PURCHASE GNSS SOFTWARE UPGRADE LICENCE AND NEW ANTENNA

|                           |                                                          |
|---------------------------|----------------------------------------------------------|
| <b>REPORTING SECTION:</b> | Planning and Regulatory Services                         |
| <b>AUTHOR:</b>            | Lee Crosby, Geographical Information Systems Coordinator |
| <b>FILE NUMBER:</b>       | 09/1493-03/0124                                          |

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**Summary:**

The current GNSS positioning system lacks the accuracy required for fine scale data capture. It is recommended to purchase software licences that enable the increased accuracy functionality and a new antenna to improve vertical measurement precision.

**Background:**

Accuracy of captured GIS data is dependent on scale. If the error margin is 15 to 30 centimetres for a map of the whole shire, the error is insignificant. At fine scales, these errors mean positions become indistinct. Measurements made from positional data, like area or volume at a fine scale have a large error margin.

With the current positioning system setup, the measurement accuracy is limited and insufficient for tasks such as underground asset location, measurement of landfill volumes, cost estimation for materials and work scoping, accuracy assessment of high resolution aerial imagery, set out can checking of construction designs, etc. To perform these tasks would require the engagement of an external surveyor.

**Current position:**

The current hardware is capable of capturing data with centimetre accuracy, however vertical precision would be improved by purchasing a Zephyr 2 Antenna as recommended by UPG. The accuracy limitation is imposed through tiered software licences. The council currently owns licences for TerraSync software and GNSS firmware for basic operation. To enable the increased accuracy functionality requires the purchase of upgrade licences for both pieces of software.

The advantage of the upgrade include:

- Accurate location of underground services
- Check design heights in real time
- Cost savings by performing data capture in-house on our own schedule
- Correctly quoting from reliable figures
- Will meet the spatial data needs for the foreseeable future
- Essential requirement to create control points for high accuracy drone image capture

**Relevant Reference Documents/Policies:**

Walgett Shire Council Procurement and Disposal Policy and Procedure  
Local Government Act 1993  
Local Government Regulation



**Governance issues:**

Ultimate Positioning Group (UPG) is the sole distributor of Trimble products in Australia. Council's Purchasing Policy exempts the minimum of two quotes, as per section 4.3.2 (a). Details of UPG's quote are listed below and valid for the period of 14 days from 29/08/2017.

**Financial Implications:**

*Note from the Chief Financial Officer:* Council originally made provision for purchase of the Trimble upgrade in the 2016/17 budget, however the allocation of \$13,000 was removed at the March 2017 Quarterly Budget Review, and unfortunately, no offset transfer to reserve (end of year) was made for the Trimble purchase in 2017/18.

The purchase of this much needed program can be afforded this financial year (17/18) from savings within the Environmental Services Department. It is anticipated the Departments General Staff – Salaries & Wages and Plant Running budget allocations (11.03857.1210 and 11.03857.1807) will record sufficient savings as a result of staff vacancies in the first quarter of 17/18.

| <i>Trimble GeoXH cm Upgrade</i>                                         | <i>Qty</i> | <i>Cost/Item</i> | <i>Total Cost</i>  |
|-------------------------------------------------------------------------|------------|------------------|--------------------|
| Trimble GeoXH cm Upgrade (SN: 5307428663)                               | 1          | \$5,700          | \$5,700            |
| Trimble TerraSync Professional to cm Edition Upgrade (SN: 603722-00110) | 1          | \$3,900          | \$3,900            |
| Trimble Zephyr 2 Antenna with 1.5m Antenna Cable                        | 1          | \$4,348          | \$4,348            |
| Delivery                                                                | 1          | \$20             | \$20               |
|                                                                         |            |                  |                    |
| <i>Subtotal</i>                                                         |            |                  | <b>\$13,968.00</b> |
| <i>Total including GST</i>                                              |            |                  | <b>\$15,364.80</b> |

**Alternative Solutions/Options:**

1. Engage external contractor for survey works
2. Purchasing data products from external sources

**Conclusion**

The purchase of this upgrade will increase the utilisation of an expensive piece of equipment, increase council's capability and prove cost effective. It is recommended that the quote from UPG be accepted at the earliest opportunity.

**Purchase Asset Management Software**

**Recommendation:**

That Council purchase the upgrade software licences and new GNSS antenna for \$15,364.80 (GST incl).

**Moved:**

**Seconded:**

## 11.4 DIRECTOR ENGINEERING/TECHNICALSERVICES

### 11.4.1 MONTHLY RMCC WORKS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works till 31 August 2017.

**Background:**

The RMS has approved a contract of \$3,879,324 for 2017/2018 financial year which are made up of \$939,583 and \$2,939,741 for Routine and Ordered Works respectively. List of ordered works are given in Table 1.

**Current Position:**

Routine maintenance works is ongoing along with ordered works.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Stakeholders:**

Walgett Shire & Walgett Residents

**Financial Implications:**

As at 31<sup>st</sup> August 2017, \$956,352 from Ordered Works and \$180,377 for Routine Services for 2016/2017 budget has been spent.

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works are completed within the guidelines and set timeframes.

|                                                                                                      |
|------------------------------------------------------------------------------------------------------|
| <b>Monthly RMCC works Report from Acting Director Engineering / Technical Services – August 2017</b> |
|------------------------------------------------------------------------------------------------------|

**Recommendation:**

That Council receive and note the monthly RMCC works report for August 2017.

**Moved:**

**Seconded:**

**Attachments:**

Table 1 – 2017/2018 RMCC Ordered Works

| SN | Description            | Physical status |
|----|------------------------|-----------------|
| 1  | SH12 Dundalla Widening | Ongoing         |
| 2  | Routine Services       | Ongoing         |

## 11.4.2 MONTHLY SERVICE PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31 August 2017.

**Background:**

A budget of \$26.07 Million including RMCC work has been allocated to the Rural Infrastructure and Support Service for capital & maintenance works, fleet management and engineering administration for 2017/2018.

**Current Position:**

The status of work progress is as follows;

| In Progress                      | Comments  | Estimated Completion Date MM/YY |
|----------------------------------|-----------|---------------------------------|
| Dundalla Widening                | Completed |                                 |
| Kerb & Guttering Walgett         | Ongoing   | November 2017                   |
| Routine Services                 | Ongoing   | June 2018                       |
| Collarenebri Main St Footpath    | Ongoing   | September 2017                  |
| Cumborah St Upgrade              | Ongoing   | September 2017                  |
| Gundabloui Road Upgrade          | Ongoing   | November 2017                   |
| Merrywinebone Road Heavypatching | Ongoing   | October 2017                    |
| Carinda Road Heavypatching       | Ongoing   | November 2017                   |

**Relevant Reference Documents/Policies:**

2017/18 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As at 31 August 2017, \$7,369,098 has been spent from a total amount of \$26,070,161 allocated for the 2017/2018 budget. See attached table for details.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress report from Director Engineering/Technical Services**

**Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for September 2017.

**Moved:**

**Seconded:**

**Attachment:**

2017/2018 Budget vs Expenditure spread sheet up the 31 August 2017.

| Ledger Item                               | Actual, Committed and On Cost up to 31 August 2017 | 2017/2018 Budget       |
|-------------------------------------------|----------------------------------------------------|------------------------|
| Engineering Administration                | \$113,313.00                                       | \$607,070.00           |
| Depot Operation                           | \$938.00                                           | \$25,857.00            |
| Emergency Services (RFS*SES)              | \$648.00                                           | \$341,565.00           |
| Emergency Services                        | \$748.00                                           | \$25,511.00            |
| Fleet Operations & Workshop               | \$378,729.00                                       | \$4,016,423.00         |
| Emergency Works Flood Damage              | \$34,841.00                                        | \$0.00                 |
| Regional Road Flood Damage                | \$110,888.00                                       | \$0.00                 |
| Urban Road Operation                      | \$100,667.00                                       | \$591,916.00           |
| Local Roads Operations                    | \$972.00                                           | \$0.00                 |
| Local Roads Maintenance                   | \$191,938.00                                       | \$1,338,463.00         |
| Regional Roads Operations and Maintenance | \$887,434.00                                       | \$2,116,183.00         |
| RMCC                                      | \$1,136,729.00                                     | \$3,879,324.00         |
| Private Works                             | \$110,437.00                                       | \$132,210.00           |
| Walgett Depot Renewal and Improvements    | \$1.00                                             | \$2,400,000.00         |
| Fleet Renewal and Improvements            | \$932,445.00                                       | \$2,303,542.00         |
| Local Roads Renewal                       | \$3,189,992.00                                     | \$6,011,052.00         |
| Regional Road Renewal                     | \$0.00                                             | \$2,281,000.00         |
| Regional Road Improvement                 | \$178,378.00                                       | \$0.00                 |
| <b>Total</b>                              | <b>\$7,369,098.00</b>                              | <b>\$26,070,116.00</b> |

**Note: The right column does not include the carry over funds from 16/17**

### 11.4.3 MONTHLY MAINTENANCE GRADING REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Sylvester Otumbo - Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards progress on the 2017/2018 Maintenance Road Works Programme on Shire Roads for the period ending 31<sup>st</sup> August 2017.

**Background:**

Council has allocated amounts of \$564,443 and \$349,990 to maintain the unsealed Local and Regional Roads respectively to provide acceptable level of service. In addition, the estimated carryover from FY16/17 of \$228,893 has been added to this year's budget thus bringing the total available funds to \$1,143,325. The budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year.

**Current Position:**

Council is continuing to check the moisture situation on local roads through local contacts and carrying out maintenance grading works on an ongoing basis to achieve more positive outcomes favourable comments have been received in respect of recent works on the Lightning Ridge / Collarenebri Roads. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2017/2018 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council, Walgett Residents and Tourists

**Financial Implications:**

As at 31<sup>st</sup> August 2017, \$122,457 (10.7%) has been spent from a total amount of \$1,143,326 provided in the 2017/2018 budget and operational plan.

**Conclusion:**

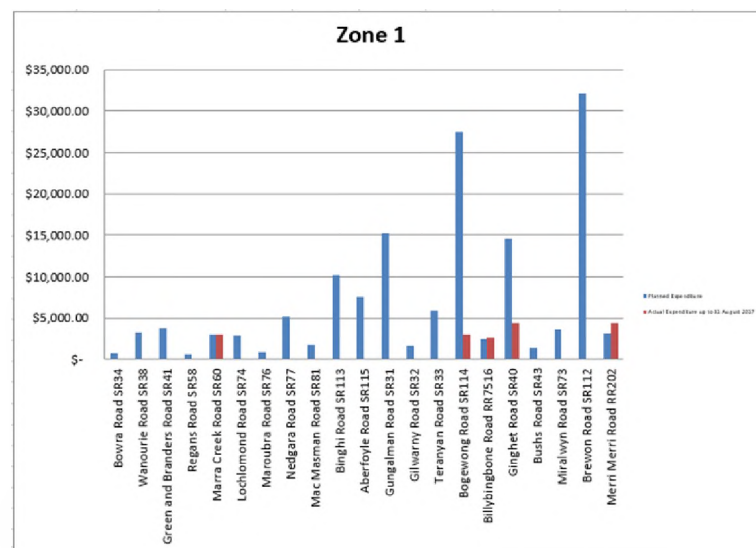
Council has established a system to monitor progress continually to keep within the approved budget and ensure funds being carried forward to 2018/19 is kept at a minimum.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for August 2017.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

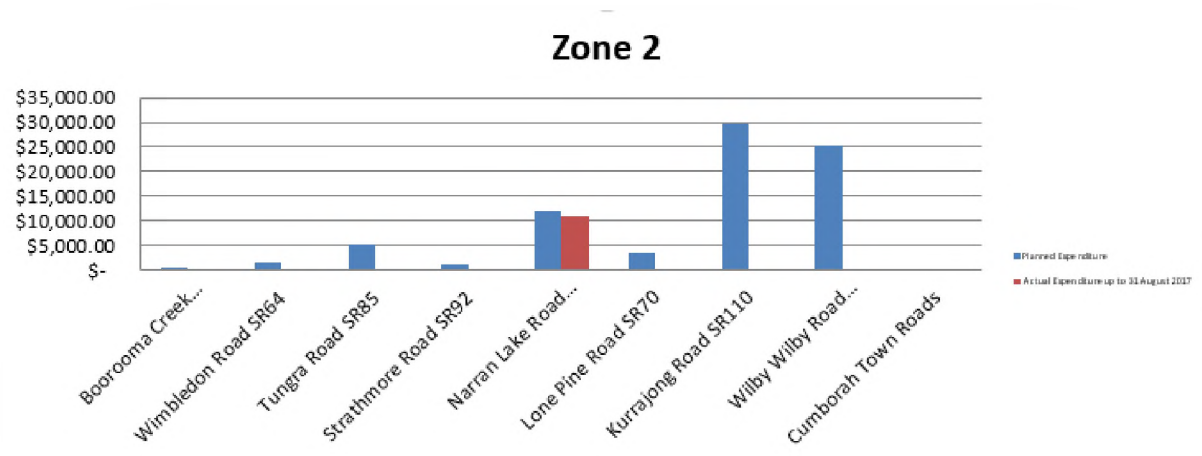
Maintenance works progress summary.

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**



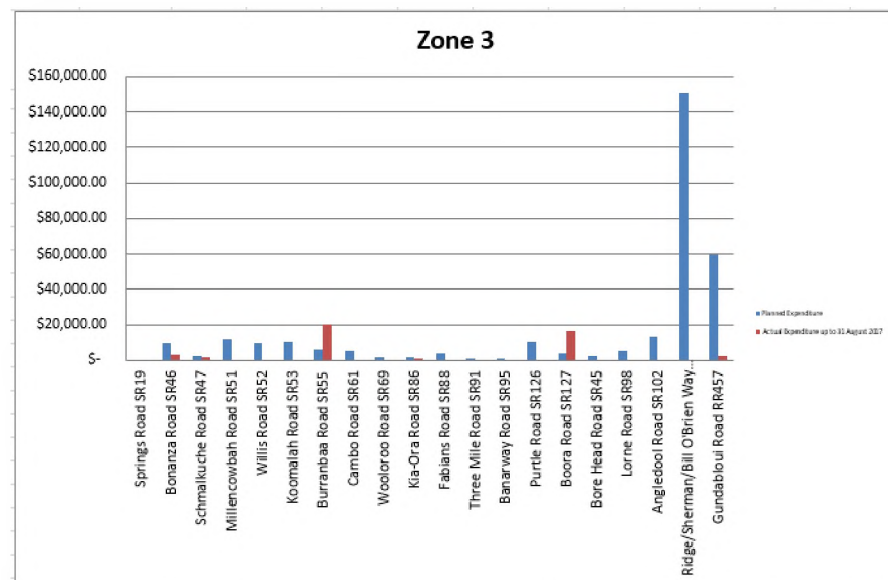
| Road Name                    | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 August 2017 |
|------------------------------|----------------------|----------------|----------------------|---------------|-----------------|-----------------------------------------|
| <b>Zone 1</b>                |                      |                |                      |               |                 |                                         |
| Bowra Road SR34              | 3.95                 | 3.95           | \$ 675.00            | F             |                 |                                         |
| Wanourie Road SR38           | 6.5                  | 6.5            | \$ 3,307.00          | E             |                 |                                         |
| Green and Branders Road SR41 | 11.3                 | 11.3           | \$ 3,780.00          | F             |                 |                                         |
| Regans Road SR58             | 3.2                  | 3.2            | \$ 607.00            | F             |                 |                                         |
| Marra Creek Road SR60        | 17.5                 | 17.5           | \$ 3,000.00          | E             | 28-07-17        | \$2,940.00                              |
| Lochlomond Road SR74         | 8.4                  | 8.4            | \$ 2,869.00          | E             |                 |                                         |
| Maroubra Road SR76           | 8.3                  | 8.3            | \$ 877.00            | E             |                 |                                         |
| Nedgara Road SR77            | 10.7                 | 10.7           | \$ 5,135.00          | F             |                 |                                         |
| Mac Masman Road SR81         | 8                    | 8              | \$ 1,755.00          | E             |                 |                                         |
| Binghi Road SR113            | 20.1                 | 20.1           | \$ 10,125.00         | E             |                 |                                         |
| Aberfoyle Road SR115         | 26.2                 | 26.2           | \$ 7,560.00          | D             |                 |                                         |
| Gungahman Road SR31          | 43.7                 | 43.7           | \$ 15,211.00         | D             |                 |                                         |
| Gilwarry Road SR32           | 7.9                  | 7.9            | \$ 1,620.00          | F             |                 |                                         |
| Teranyan Road SR33           | 13.7                 | 13.7           | \$ 5,841.00          | D             |                 |                                         |
| Bogewong Road SR114          | 48.7                 | 48.7           | \$ 27,412.00         | D             | 25-06-17        | \$3,003.00                              |
| Billybingbone Road RR/7516   | 18.67                | 18.67          | \$ 2,487.00          | C             | 23-06-17        | \$2,576.25                              |
| Ginghet Road SR40            | 47.6                 | 47.6           | \$ 14,535.00         | D             | 23-07-17        | \$4,410.00                              |
| Bushs Road SR43              | 8.7                  | 8.7            | \$ 1,350.00          | D             |                 |                                         |
| Miralwyn Road SR73           | 17.9                 | 17.9           | \$ 3,577.00          | D             |                 |                                         |
| Brewon Road SR112            | 54.7                 | 54.7           | \$ 32,066.00         | C             |                 |                                         |
| Merri Merri Road RR202       | 6.57                 | 6.57           | \$ 3,119.00          | C             | 23-06-17        | \$4,389.00                              |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>392.29</b>  | <b>\$ 146,908.00</b> |               |                 | <b>\$ 17,320.25</b>                     |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**



| Road Name                | Total Length of Road | Planned Length | Planned Expenditure | Road Category | Actual End date | Actual Expenditure up to 31 August 2017 |
|--------------------------|----------------------|----------------|---------------------|---------------|-----------------|-----------------------------------------|
| <b>Zone 2</b>            |                      |                |                     |               |                 |                                         |
| Boorooma Creek Road SR48 | 19.1                 | 19.1           | \$ 515.00           | E             |                 |                                         |
| Wimbledon Road SR64      | 3.4                  | 3.4            | \$ 1,308.00         | E             |                 |                                         |
| Tungra Road SR85         | 12.7                 | 12.7           | \$ 5,000.00         | F             |                 |                                         |
| Strathmore Road SR92     | 19.2                 | 19.2           | \$ 1,172.00         | E             |                 |                                         |
| Narran Lake Road SR111   | 61                   | 61             | \$ 12,000.00        | D             | 14-07-17        | \$10,935.00                             |
| Lone Pine Road SR70      | 9.6                  | 9.6            | \$ 3,330.00         | D             |                 |                                         |
| Kurrajong Road SR110     | 27.8                 | 27.8           | \$ 29,761.00        | D             |                 |                                         |
| Wilby Wilby Road SR101   | 28.7                 | 28.7           | \$ 25,446.00        | D             |                 |                                         |
| Cumborah Town Roads      |                      |                | \$ -                | E             |                 |                                         |
| <b>Sub total Zone 2</b>  | <b>181.5</b>         | <b>181.5</b>   | <b>\$ 78,532.00</b> |               |                 | <b>\$ 10,935.00</b>                     |

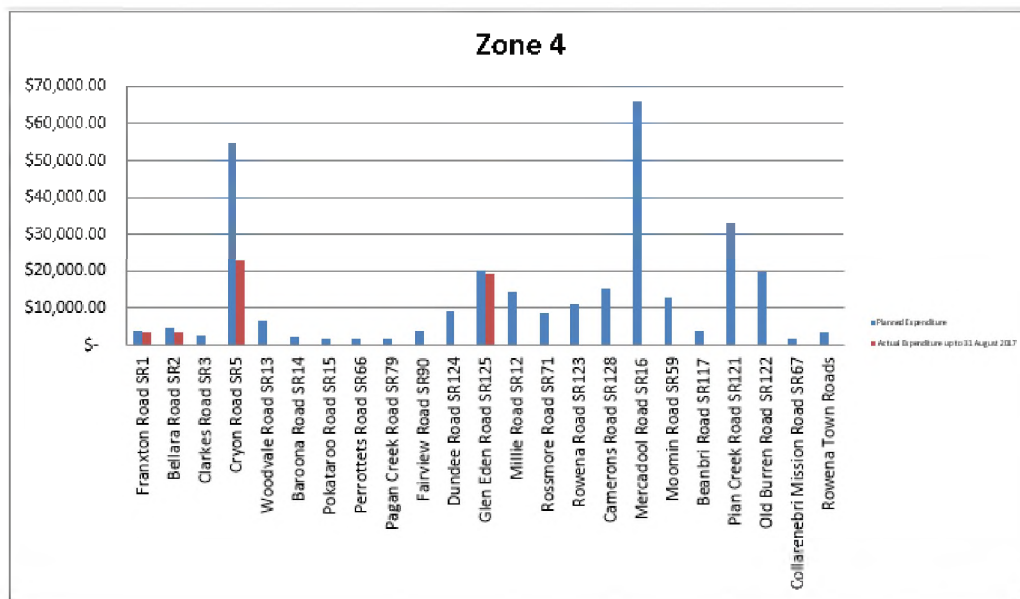
**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**



| Road Name                            | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 August 2017 |
|--------------------------------------|----------------------|----------------|----------------------|---------------|-----------------|-----------------------------------------|
| <b>Zone 3</b>                        |                      |                |                      |               |                 |                                         |
| Springs Road SR19                    | 2.7                  | 2.7            |                      | E             |                 |                                         |
| Bonanza Road SR46                    | 16.9                 | 16.9           | \$ 9,580.00          | E             | 04-07-17        | \$3,080.00                              |
| Schmalkuche Road SR47                | 14.4                 | 14.4           | \$ 2,225.00          | E             | 26-07-17        | \$1,431.07                              |
| Millencowbah Road SR51               | 27.7                 | 27.7           | \$ 12,270.00         | E             |                 |                                         |
| Willis Road SR52                     | 14.5                 | 14.5           | \$ 9,948.00          | F             |                 |                                         |
| Koomalah Road SR53                   | 28.4                 | 28.4           | \$ 10,900.00         | E             |                 |                                         |
| Burranbaa Road SR55                  | 18.1                 | 18.1           | \$ 6,000.00          | E             | 29-07-17        | \$20,240.00                             |
| Cambo Road SR61                      | 21.1                 | 21.1           | \$ 5,393.00          | E             |                 |                                         |
| Wooleroo Road SR69                   | 1                    | 1              | \$ 2,000.00          | E             |                 |                                         |
| Kia-Ora Road SR86                    | 6.8                  | 6.8            | \$ 2,000.00          | F             | 21-07-17        | \$1,147.50                              |
| Fabians Road SR88                    | 24.8                 | 24.8           | \$ 3,990.00          | E             |                 |                                         |
| Three Mile Road SR91                 | 0.2                  | 0.2            | \$ 582.00            | E             |                 |                                         |
| Banarway Road SR95                   | 1.2                  | 1.2            | \$ 283.00            | D             |                 |                                         |
| Purtle Road SR126                    | 26.8                 | 26.8           | \$ 10,864.00         | E             |                 |                                         |
| Boora Road SR127                     | 63.8                 | 63.8           | \$ 3,653.00          | D             | 03-08-17        | \$16,115.00                             |
| Bore Head Road SR45                  | 5.1                  | 5.1            | \$ 2,710.00          | D             |                 |                                         |
| Lorne Road SR98                      | 6.9                  | 6.9            | \$ 5,120.00          | D             |                 |                                         |
| Angledool Road SR102                 | 49.3                 | 49.3           | \$ 13,210.00         | C             |                 |                                         |
| Ridge/Sherman/Bill O'Brien Way RR426 | 70.1                 | 70.1           | \$ 151,100.00        | C             |                 |                                         |
| Gundablouli Road RR457               | 40.9                 | 40.9           | \$ 59,772.00         | C             | 07-08-17        | \$2,679.60                              |
| <b>Sub total Zone 3</b>              | <b>440.7</b>         | <b>440.7</b>   | <b>\$ 311,600.00</b> |               |                 | <b>\$ 44,693.97</b>                     |

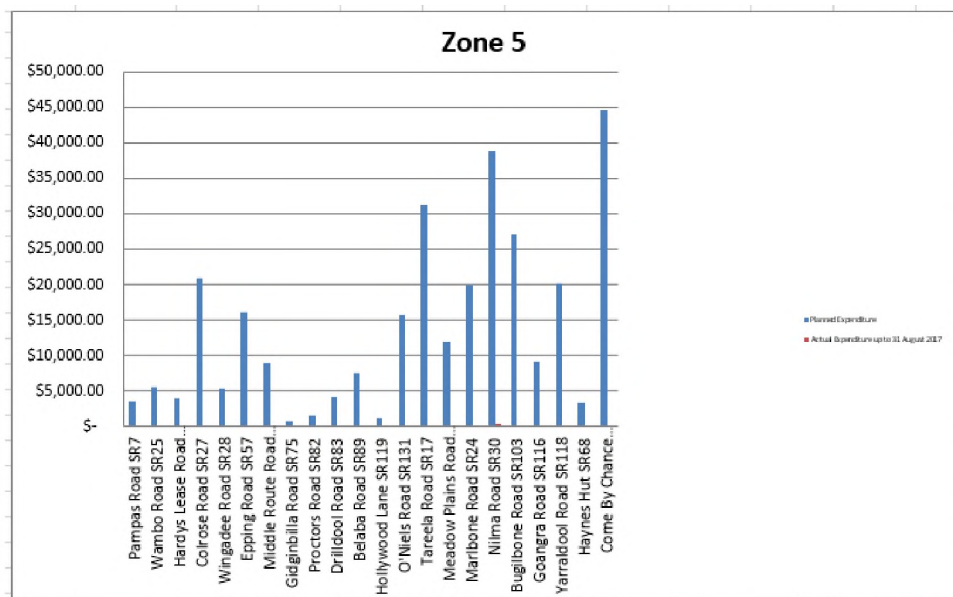


**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**



| Road Name                      | Total Length of Road | Planned Length | Planned Expenditure  | Road Category | Actual End date | Actual Expenditure up to 31 August 2017 |
|--------------------------------|----------------------|----------------|----------------------|---------------|-----------------|-----------------------------------------|
| <b>Zone 4</b>                  |                      |                |                      |               |                 |                                         |
| Franxton Road SR1              | 19                   | 19             | \$ 3,992.00          | E             | 03-08-17        | \$3,403.40                              |
| Bellara Road SR2               | 21.4                 | 21.4           | \$ 4,500.00          | D             | 23-07-17        | \$3,534.30                              |
| Clarkes Road SR3               | 6                    | 6              | \$ 2,683.00          | E             |                 |                                         |
| Cryon Road SR5                 | 56.75                | 56.75          | \$ 54,523.00         | C             | 31/7/2017       | \$23,042.25                             |
| Woodvale Road SR13             | 8.96                 | 8.96           | \$ 6,893.00          | E             |                 |                                         |
| Baroona Road SR14              | 11.1                 | 11.1           | \$ 2,225.00          | E             |                 |                                         |
| Pokataroo Road SR15            | 8.1                  | 8.1            | \$ 1,963.00          | E             |                 |                                         |
| Perrittets Road SR66           | 5.9                  | 5.9            | \$ 2,000.00          | F             |                 |                                         |
| Pagan Creek Road SR79          | 1.3                  | 1.3            | \$ 2,000.00          | F             |                 |                                         |
| Fairview Road SR90             | 12.6                 | 12.6           | \$ 4,060.00          | F             |                 |                                         |
| Dundee Road SR124              | 13.9                 | 13.9           | \$ 9,100.00          | F             |                 |                                         |
| Glen Eden Road SR125           | 24.6                 | 24.6           | \$ 20,000.00         | E             | 31-07-17        | \$19,170.00                             |
| Millie Road SR12               | 9.1                  | 9.1            | \$ 14,401.00         | C             |                 |                                         |
| Rossmore Road SR71             | 10.7                 | 10.7           | \$ 8,750.00          | C             |                 |                                         |
| Rowena Road SR123              | 34.5                 | 34.5           | \$ 11,004.00         | E             |                 |                                         |
| Camerons Road SR128            | 15.2                 | 15.2           | \$ 15,120.00         | D             |                 |                                         |
| Mercadool Road SR16            | 57.7                 | 57.7           | \$ 66,197.00         | C             |                 |                                         |
| Moomin Road SR59               | 31                   | 31             | \$ 12,899.00         | D             |                 |                                         |
| Beanbri Road SR117             | 4.9                  | 4.9            | \$ 4,085.00          | C             |                 |                                         |
| Plan Creek Road SR121          | 41.7                 | 41.7           | \$ 33,107.00         | C             |                 |                                         |
| Old Burren Road SR122          | 33.9                 | 33.9           | \$ 19,740.00         | D             |                 |                                         |
| Collarenebri Mission Road SR67 | 4.6                  | 4.6            | \$ 2,000.00          | C             |                 |                                         |
| Rowena Town Roads              |                      |                | \$ 3,600.00          | D             |                 |                                         |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>432.91</b>  | <b>\$ 304,843.00</b> |               |                 | <b>\$ 49,149.95</b>                     |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**



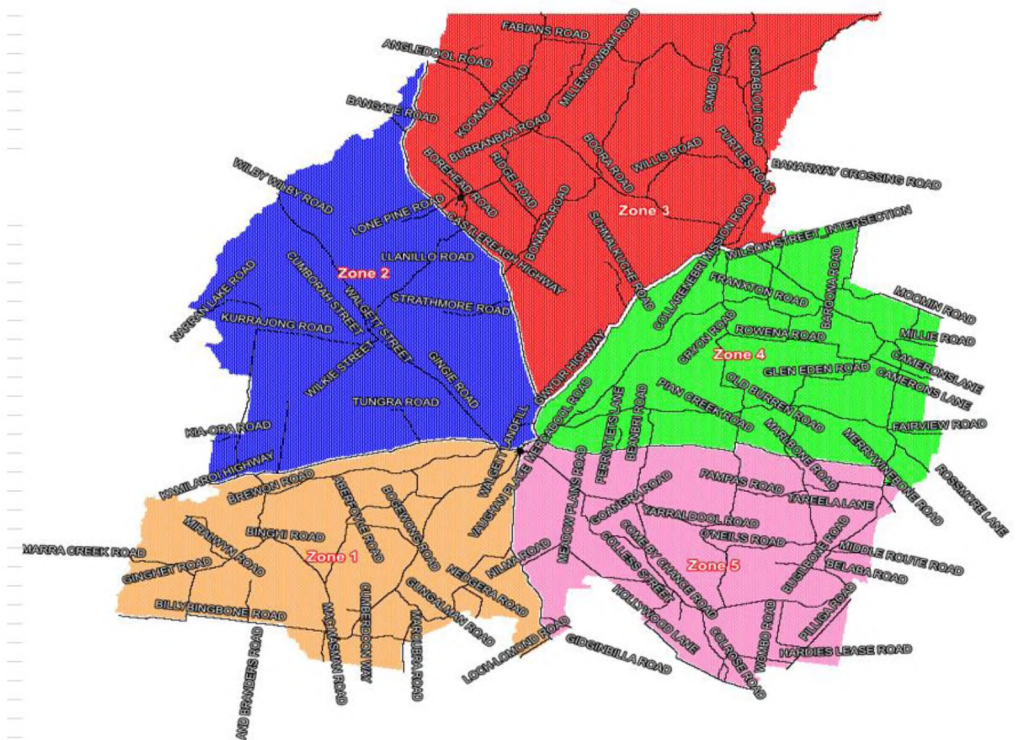
| Road Name                  | Total Length of Road | Planned Length  | Planned Expenditure    | Road Category | Actual End date | Actual Expenditure up to 31 August 2017 |
|----------------------------|----------------------|-----------------|------------------------|---------------|-----------------|-----------------------------------------|
| <b>Zone 5</b>              |                      |                 |                        |               |                 |                                         |
| Pampas Road SR7            | 16.3                 | 16.3            | \$ 3,640.00            | E             |                 |                                         |
| Wambo Road SR25            | 17.7                 | 17.7            | \$ 5,625.00            | E             |                 |                                         |
| Hardys Lease Road SR26     | 16                   | 16              | \$ 3,992.00            | E             |                 |                                         |
| Colrose Road SR27          | 20.6                 | 20.6            | \$ 20,867.00           | E             |                 |                                         |
| Wingadee Road SR28         | 11.8                 | 11.8            | \$ 5,292.00            | E             |                 |                                         |
| Epping Road SR57           | 15.4                 | 15.4            | \$ 16,080.00           | E             |                 |                                         |
| Middle Route Road SR72     | 9.6                  | 9.6             | \$ 9,030.00            | E             |                 |                                         |
| Gidginbilla Road SR75      | 7.4                  | 7.4             | \$ 770.00              | E             |                 |                                         |
| Proctors Road SR82         | 4.4                  | 4.4             | \$ 1,500.00            | F             |                 |                                         |
| Drilldool Road SR83        | 5.1                  | 5.1             | \$ 4,130.00            | F             |                 |                                         |
| Belaba Road SR89           | 11.2                 | 11.2            | \$ 7,490.00            | F             |                 |                                         |
| Hollywood Lane SR119       | 29.9                 | 29.9            | \$ 1,210.00            | E             |                 |                                         |
| O'Niels Road SR131         | 31.1                 | 31.1            | \$ 15,784.00           | D             |                 |                                         |
| Tareela Road SR17          | 19.4                 | 19.4            | \$ 31,290.00           | D             |                 |                                         |
| Meadow Plains Road SR21    | 23.9                 | 23.9            | \$ 11,867.00           | D             |                 |                                         |
| Marlbone Road SR24         | 28.4                 | 28.4            | \$ 19,880.00           | D             |                 |                                         |
| Nilma Road SR30            | 37.8                 | 37.8            | \$ 38,800.00           | D             | 05-08-17        | \$358.76                                |
| Bugilbone Road SR103       | 28.7                 | 28.7            | \$ 27,020.00           | C             |                 |                                         |
| Goangra Road SR116         | 16.4                 | 16.4            | \$ 9,062.00            | D             |                 |                                         |
| Yarraldool Road SR118      | 41.3                 | 41.3            | \$ 20,160.00           | C             |                 |                                         |
| Haynes Hut SR68            | 4.5                  | 4.5             | \$ 3,370.00            | E             |                 |                                         |
| Come By Chance Road RR7716 | 60.9                 | 60.9            | \$ 44,583.69           | C             |                 |                                         |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>457.8</b>    | <b>\$ 301,442.69</b>   |               |                 | <b>\$ 358.76</b>                        |
| <b>Total</b>               | <b>1,905.20</b>      | <b>1,905.20</b> | <b>\$ 1,143,325.69</b> |               |                 | <b>122,457.93</b>                       |

**WALGETT SHIRE COUNCIL AGENDA –26 September 2017 – ORDINARY COUNCIL MEETING**

**SUMMARY**

| Zones        | Total Length of Road (km) | Carried Forward FY16/17 | FY17/18 Budget       | Total Planned Expenditure | Planned Length (Km) | Actual Expenditure up to 31 August 2017 |
|--------------|---------------------------|-------------------------|----------------------|---------------------------|---------------------|-----------------------------------------|
| Zone 1       | 392.29                    | \$ 75,465.74            | \$ 71,442.26         | \$ 146,908.00             | 392.29              | \$ 17,320.25                            |
| Zone 2       | 181.5                     | \$ 15,270.49            | \$ 63,261.51         | \$ 78,532.00              | 181.50              | \$ 10,935.00                            |
| Zone 3       | 440.7                     | \$ 46,470.99            | \$ 265,129.01        | \$ 311,600.00             | 440.70              | \$ 44,693.97                            |
| Zone 4       | 432.91                    | \$ 4,197.65             | \$ 300,645.35        | \$ 304,843.00             | 432.91              | \$ 49,149.95                            |
| Zone 5       | 457.8                     | \$ 87,487.82            | \$ 213,954.87        | \$ 301,442.69             | 457.80              | \$ 358.76                               |
| <b>Total</b> | <b>1905.2</b>             | <b>\$ 228,892.69</b>    | <b>\$ 914,433.00</b> | <b>\$ 1,143,325.69</b>    | <b>1905.20</b>      | <b>\$ 122,457.93</b>                    |

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occassional        |



## **11.4.4 ELECTRIC LINE AGREEMENT BETWEEN WALGETT SHIRE COUNCIL AND WALGETT SOLAR PTY LIMITED**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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### **Summary:**

This report recommends that Council approves signing of the Electric Line Agreement between Council and Walgett Solar Pty Ltd. The Agreement is a requirement by the Rail Safety National Law (RSNL).

### **Background:**

Walgett Solar farm wishes to establish a solar farm just north of Walgett Town. It has therefore requested Council, as the Roads Authority, to;

1. Grant consent pursuant to Part 9, Division 3 of the Roads Act 1993 permitting underground work through Council public road as shown on the attached map.
2. Bring the public road under the Real Property Act 1900, and register a power line easement burdening it such that the legal basis for any underground electricity line laid pursuant to above paragraph (1) becomes, upon satisfaction of the conditions in the power line Easement Document.

### **Highlights from the Agreement:**

1. The agreement shall have a term of three (3) years
2. In consideration of grant of the easement, the Solar Farm shall pay Council \$30,000 per kilometre of the underground power line.
3. The Solar Farm has agreed to pay all legal costs and disbursements associated with negotiation, preparation and completion of the agreement, up to a maximum of \$4,000 plus any applicable GST.
4. The Solar Farm may grant the easement to a third party without Council's prior approval or disclosure as to who that party may be.

### **Relevant Reference Documents/Policies:**

Roads Act 1993  
Electric line Agreement

### **Governance issues:**

Pursuant to Part 9, Division 3 of the Roads Act 1993, any party wishing to perform any activity pertaining to digging up or disturbing the surface of a public road may only do so with consent from the Roads Authority.

### **Environmental issues:**

Various environmental issues will be assessed on a case by case basis to ensure all environmental legislation is complied with.

### **Stakeholders:**

Walgett Shire Council  
Walgett Solar Farm

### **Financial Implications:**

Walgett Solar Farm has agreed to pay relevant legal fees, and proposes to pay Council \$30,000 per kilometre as consideration for grant of the easement.

**Alternative Solutions/Options:**

Nil

|                                                                                               |
|-----------------------------------------------------------------------------------------------|
| <b>Electric Line Interface Agreement between Walgett Shire Council and Walgett Solar Farm</b> |
|-----------------------------------------------------------------------------------------------|

**Recommendation:**

That Council approves signing of the Electric Line Agreement between Walgett Shire Council and Walgett Solar Farm.

**Moved:**

**Seconded:**

**Attachments:**

Site Map





*Red-shaded area is the Council Public Road that is subject to the Agreement*

### 11.4.5 O'NEILS ROAD CORRIDOR RUNNING THROUGH FREEHOLD LAND

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otumbo – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

This report recommends that Council resolves to acquire Mr and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr. and Mrs Pike.

**Background:**

Department of Primary Industries – Lands (DPIL) requested Council's consent to close a number of unformed roads among them being the section of O'Neils Road shown on the attached map.

Upon investigations, it was revealed that the Council-maintained section of the road actually runs through Raymond Pike's freehold land; Lots 36, 37, 39 & 42 DP 752273. It was also revealed that the Council-controlled section of the road is maintained and used by the Pikes.

DPIL recommended that Council acquires the Council-maintained section and complete a land swap deal with Mr. Pike for the Council-controlled section.

**Current Position:**

Council maintains the section running through Raymond Pike's freehold land on Lots 36, 37, 39 & 42 DP 752273 while Mr. Pike maintains and uses the section vested to Council.

Council staff met with Mr and Mrs Pike on 8th September 2017 in Council Offices, and they verbally agreed to the land-swap deal.

**Relevant Reference Documents/Policies:**

Land Acquisition (Just Terms Compensation) Act 1991

**Governance issues:**

Council's approval of the recommendation must be obtained before proceeding with the proposal.

**Environmental issues:**

Various environmental issues will be assessed on a case by case basis to ensure all environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Department of Primary Industries – Lands  
Mr. & Mrs Raymond Pike

**Financial Implications:**

There will be no monetary compensation to the Pikes since they have agreed to a swap deal. However, there would be surveyor's fees and other legal, administrative and statutory fees.

**Alternative Solutions/Options:**

Do nothing.

**Conclusion:**

Council will need to make a decision so that Department of Primary Industries – lands can be advised accordingly.

|                                                            |
|------------------------------------------------------------|
| <b>O'Neils Road Corridor Running through Freehold land</b> |
|------------------------------------------------------------|

|                               |
|-------------------------------|
| <p><b>Recommendation:</b></p> |
|-------------------------------|

|                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr.and Mrs Raymond Pike.</p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

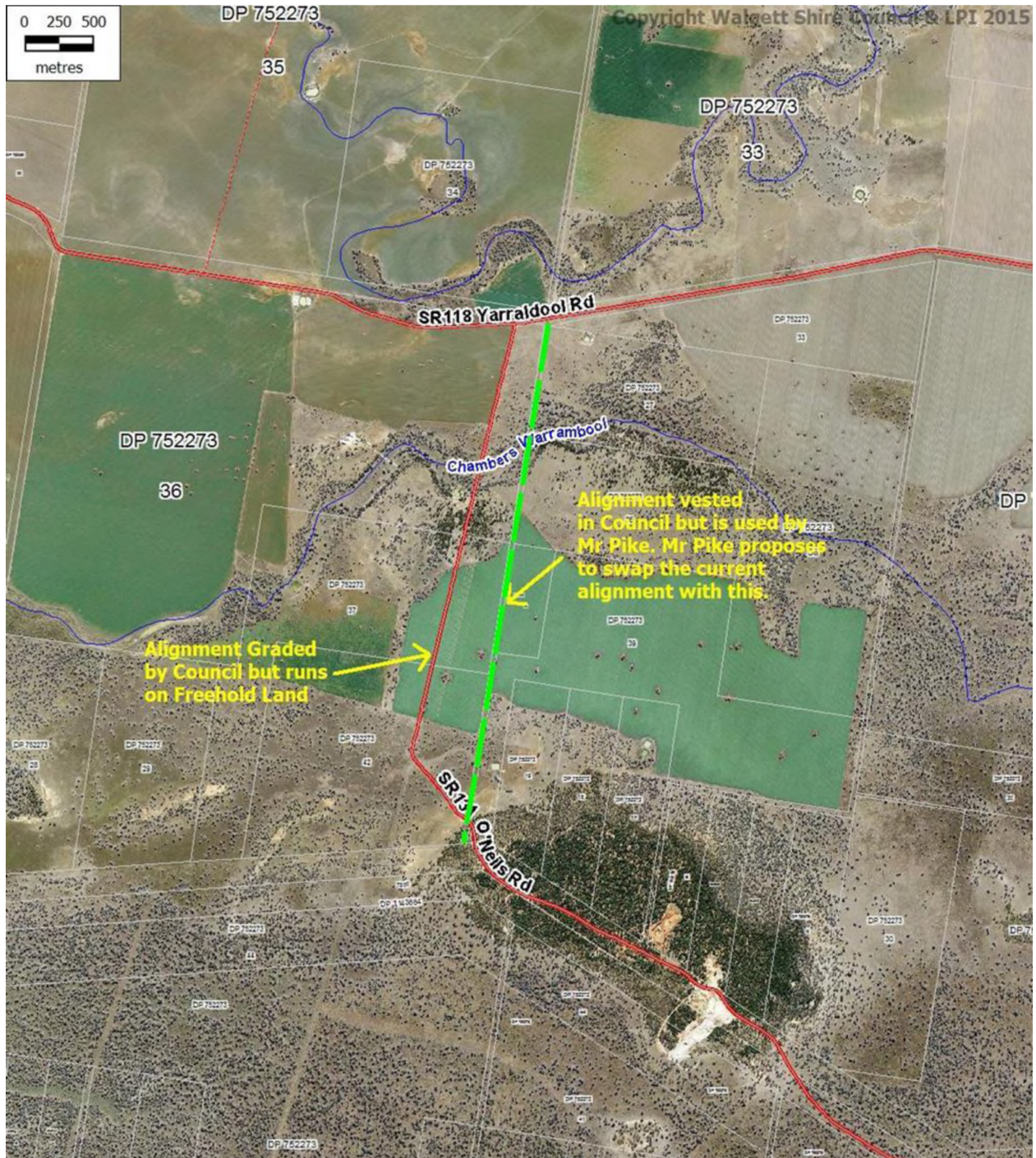
|                      |
|----------------------|
| <p><b>Moved:</b></p> |
|----------------------|

|                         |
|-------------------------|
| <p><b>Seconded:</b></p> |
|-------------------------|

**Attachment:**

Map





### **11.4.6 RESOLUTION TO AUTHORIZE COMPULSORY ACQUISITION OF WALGETT LEVEE CORRIDOR THROUGH CROWN LAND**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Sylvester Otieno – Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

This report seeks Council's resolution to authorise compulsory acquisition of a Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.

**Background:**

Walgett Levee was originally constructed in 1960s. Council secured funds through the NSW Office of Environment and Heritage to refurbish the levee. The refurbishment program was divided into five stages. Stages 1-4 have been completed while Stage 5 is ongoing.

Council has applied for a licence from Department of Industry – Lands (Crown) in order to construct part of Stage 5 on Crown land. While in this process, Crown has advised Council to apply for consent to compulsorily acquire the entire levee corridor within Crown land.

**Current Position:**

Council has no records of proof of occupation of Crown land within the levee corridor.

**Relevant Reference Documents/Policies:**

Council's 2017/ 2018 Capital and Maintenance Program  
Land Acquisition (Just Terms Compensation) Act 1991

**Governance issues:**

Council resolution is necessary in order commence the process of compulsory acquisition.

**Environmental issues:**

Various environmental issues will be assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Council residents  
NSW Department of Industry – Lands  
Local Land Services

**Financial Implications:**

WSC Operational Plan 2017/18

**Alternative Solutions/Options:**

Do nothing.

**Resolution to Authorise Acquisition of Walgett Levee Corridor by Compulsory Process**

**Recommendation:**

4. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.
5. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.

**Moved:**

**Seconded:**



## 11.4.7 COLLARENEBRI WATER TREATMENT PLANT

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Dilip Tiwari – Works Engineer  
**FILE NUMBER:** 11/378

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### Summary

This report recommends that Council engages a consultant to devise ways of improving pre-treatment at the Collarenebri Water Treatment Plant, and to prepare a concept design and a business case for potential future funding including the recently announced Safe & Secure Water Program.

### Background

The Collarenebri Water Treatment Plant was upgraded in August 2015 with ultra-filtration (UF) membranes and media filter was added to the process to reduce turbidity load on the UF membrane. The upgraded Water Treatment Plant produces 70-100KL of backwash water per day depending upon raw water turbidity & township demand.

Council's expenditure is as follows,

- 2015/16 – \$235,398 for operation & maintenance
- 2016/17 248,667 for operation & maintenance
- 2017/18 \$56,011 for operation & maintenance

Council's expenditure for Capital works is as follows;

- 2015/16 - \$191,336
- 2016/17 - \$20,031
- 2017/18 - \$0

The existing lagoon pond relies solely on the evaporation of water, and is significantly undersized to cope with the volume of backwash water being produced.

### Current Position

With 70-100KL of backwash wastewater added to the ponds each day and the only outflow from the ponds system being evaporation, the ponds have become inadequate in size and water is currently overflowing. The situation is worse during the winter months where the rate of evaporation is even lower.

Of the backwash water generated, chemical backwash water is less than 10KL and is not suitable for reuse. Chemical like Caustic Soda, Sodium Hypochlorite & Citric Acid are used for cleaning membrane and are also used other purposes like pH correction & disinfection of drinking water as well. However, the rest of the water could be reused & recycled back to the Water Treatment Plant. Without reuse or recycle, approximately 3Ha of surface area may be required for the evaporation of backwash water currently being produced.

Verbal advice has been sought from departmental agencies & other local water utilities on how to best manage the backwash water. Most of the systems were found with pre-treatment like lagoon sedimentation, clarifier etc. which reduces the raw water turbidity before the membrane to significantly low turbidity with some of the systems shutting down at 5NTU. However, the membranes in the Collarenebri Water Treatment Plant are fed with water ranging up to more than 1000NTU with an average of around 400NTU. Hence without improving pre-treatment to have better coagulation, flocculation & clarification, the membrane treatment plant will not perform in an optimum way.

Alternatives implemented at other membrane plants include;

1. Sludge Lagoon Sedimentation - this option will help to address both issues of the lagoon pond overflowing & high turbidity water feeding the membrane.
2. Clarifier - this option will help to improve coagulation of water and take the load off the UF membrane for longevity of the membrane. However, excess backwash water would be pumped into the sewerage system and this would require a trade waste licence.

A Sludge Lagoon Sedimentation can best manage the backwash water by recycling into the treatment plant while allowing a small portion of chemical backwash water to be evaporated from the separate pond. This would require acquisition of additional land. It is desirable to build two separate lagoons which will allow desludging without any interruption to the water treatment system. Other alternatives the apart from above two will be investigated and considered in design. This would include consideration of a bore supply as opposed to a river water supply.

### **Relevant Reference Documents**

Collarenebri Treatment Plant Operator's Manual  
Liquid Trade Waste Regulation Guidelines  
Recycled Water Guidelines

### **Governance issues**

This investigation will provide a solution for an effective pre-treatment process to increase the life of the membranes & pond overflow issue. The concept design & business case will serve as an application for potential funding. The NSW Government has announced \$1B under the Safe & Secure Water Program which is currently open for Expression of Interest (EOI). The program will run until the \$1B allocated is exhausted.

### **Environmental issues**

Backwash water overflowing of the system  
Drinking Water Quality Issue

### **Stakeholders**

DPI Water  
Walgett Shire Council  
Walgett Shire Council Ratepayers

### **Financial Implications**

Engagement of a consultant for investigation & a concept design could require a financial commitment from Council although separate EOI for funding this investigation is being lodged as well.

### **Alternative Solutions/Options**

Option 1. EPA Licence for disposal to the river however, this will require pre-treatment of backwash water which increases operation costs significantly.

Option 2. As medium-long term solution, bore water supply system, an alternate to existing membrane plant, could be implemented to achieve financial sustainability. However viability of this system would depend upon availability of ground water and require significant capital investment (approx. \$1.5M if bore can be drilled near existing water supply infrastructure).

### **Conclusion**

The Collarenebri Water Supply operates at a substantial loss and has an accumulated operational deficit. Council should be aiming to minimise operational costs and revenue income maximised.

**Collarenebri Water Treatment Plant- Pre-treatment**

**Recommendation:**

1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.
2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.
3. Lodge an expression of interest (EOI) for the safe and secure water programme.

**Moved:**

**Seconded:**

## **11.4.8 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM DIRECTOR ENGINEERING TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Sylvester Otieno - Director Engineering Technical Services  
**FILE NUMBER:** 00/00/00

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### **1. Carinda Works**

All culverts requested by Carinda community members have been installed. The town drainage channels have been cleaned. Signs leading into the primitive Camping ground have been installed.

Wilga Street and Billybingbone Road are in this year's graveling program. Carinda Road is being repaired by the Jetpatcher crew and a full heavy-patching crew is currently onsite.

### **2. Blacks Bridge**

The bridge is currently under construction. Pile driving have been completed. Construction is envisaged to be completed by end of October 2017.

### **3. Lightning Ridge Water Supply**

Lightning Ridge bore water is sourced from the Great Artesian Basin (GAB) via two Bores. Two pump stations pump the bore water to the two reservoirs and this is reticulated throughout the town via gravity.

Both bores are identical in the water quality which represents a typical bore in this region with high Sodium, pH & Hydrogen Sulphide (H<sub>2</sub>S). Hydrogen Sulphide gas produces an offensive "rotten egg" odour and taste in the water. H<sub>2</sub>S level in the bore water exceed the Australian Drinking Water Guideline (ADWG) value of 0.05mg/L at both bores.

In the last few months, residents have been experiencing an elevated level of smell in the water due to H<sub>2</sub>S. As the first step in resolving this issue, Council conducted flushing the water mains followed by a chemistry analysis of water taken from different locations in Lightning Ridge. Ten (10) water samples were collected over that period and all of them were normal.

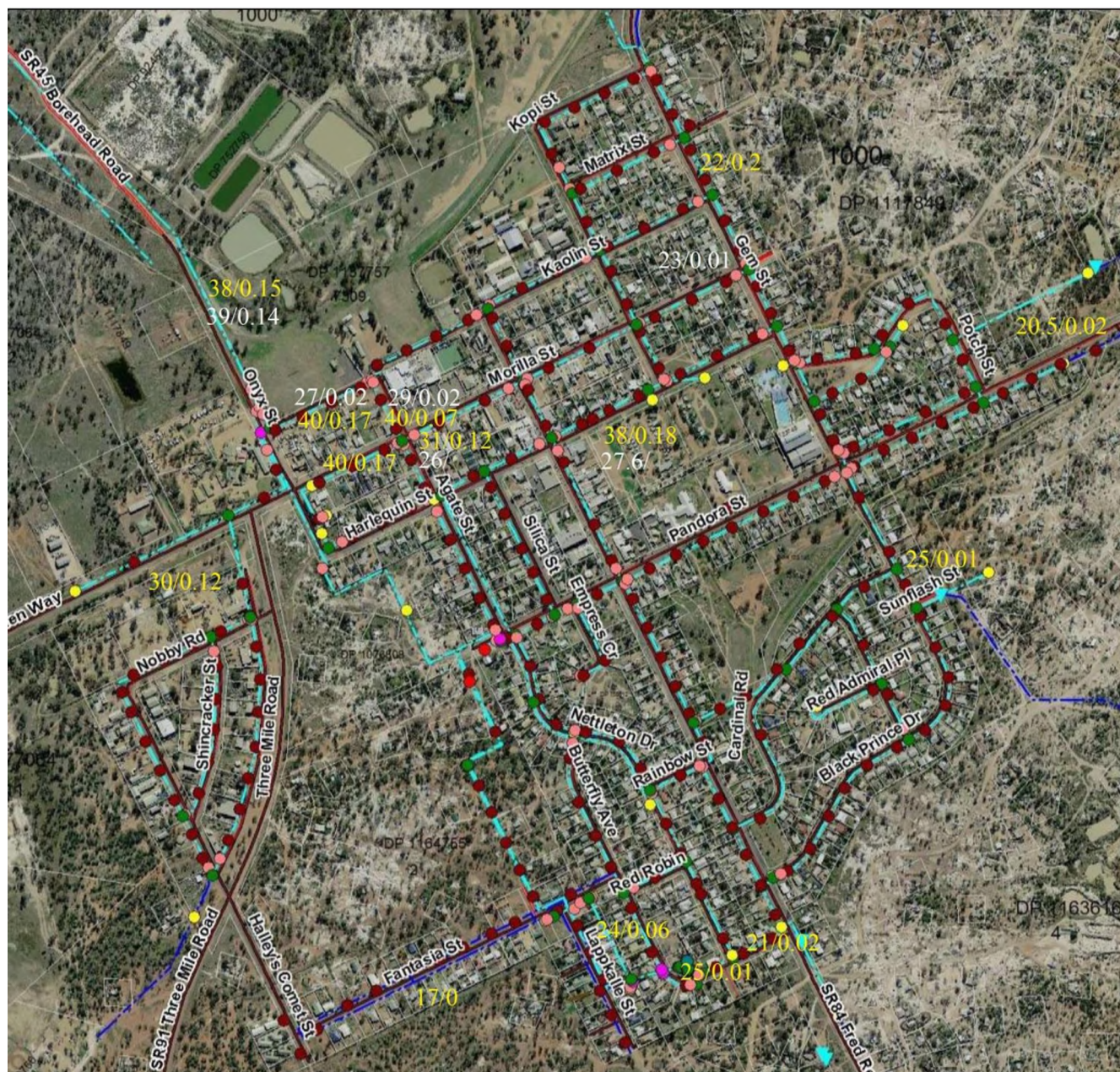
Council's next step in the investigation, H<sub>2</sub>S & temperature tests were carried out thoroughly in the reticulation & plotted on a plan which immediately identified the problematic area. Most of the complaints received were from the North & North-Eastern area of Lightning Ridge which was in line with the on-site investigation results. A further investigation of the area found one stop valve was open which causing the short circuiting of water directly from the bore into the reticulation network. As bore water has a high level of H<sub>2</sub>S, residents in those areas were experiencing an offensive smell in the water.

The stop valve was closed and H<sub>2</sub>S & temperature test were repeated at the above areas which showed an improved result for H<sub>2</sub>S almost immediately.

Council is in the process of installing a cooling tower and disinfection system for the town water. This additional process is intended to drastically reduce temperature and H<sub>2</sub>S concentration in bore water. Disinfection will act as a barrier to *Naegleria fowleri*, which is a single-celled organism that is found in fresh water and can cause a very rare infection of the brain.



Council conducted chemical analysis of the reported blackish substance in the town water. The substance was found to be *Roxbyite*, which is a compound formed when  $H_2S$  reacts with Copper. Residents with Copper plumbing in their water systems are therefore advised to let their taps run for a short time before using the water, especially when the taps have not been used for an extended period.



#### 4. Collarenebri Raw Water Pump Station Electrical Upgrade

Due to poor condition of Switchboard at Collarenebri Raw Water Pump Station, one of the pumps at the pump station has failed and is running without backup pump. The budget allocated in the last financial was carried over this year for the electrical upgrade at the pump station. To address the recent failure and raw water reservoir overflowing, design & tender specification has been completed by consultant and is currently being reviewed. Tenders will be called by the third week of September 2017.



|                                                                                                                |
|----------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally For Brief Mention or Information Only From Director of Engineering/Technical Services</b> |
|----------------------------------------------------------------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief Mention or Information Only from the Director of Engineering/Technical Services listed for September 2017 be received and noted.

**Moved:**

**Seconded:**

## **12. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

## 15. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

## 16. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports:<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 17. CLOSE OF MEETING

**Time: .....**