



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 15 December 2020

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **15 December 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## Table of Contents

|                                                                           |           |
|---------------------------------------------------------------------------|-----------|
| PUBLIC FORUM PRESENTATIONS .....                                          | 6         |
| 1. OPENING OF MEETING .....                                               | 8         |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....                             | 8         |
| 3. LEAVE OF ABSENCE .....                                                 | 8         |
| 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS .....                 | 9         |
| 5. CONFIRMATION OF MINUTES/MATTERS ARISING .....                          | 10        |
| 5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 24 NOVEMBER 2020 .....       | 10        |
| 6.2 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD 24 NOVEMBER 2020.....  | 20        |
| 6. REPORTS OF COMMITTEES/DELEGATES .....                                  | 23        |
| 7. MAYORAL MINUTES .....                                                  | 24        |
| 8. CORRESPONDENCE AND PETITIONS .....                                     | 25        |
| 9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....                           | 28        |
| 10. REPORTS FROM OFFICERS .....                                           | 29        |
| 10.1 GENERAL MANAGER .....                                                | 29        |
| 10.1.1 COUNCIL'S DECISION ACTION REPORT – NOVEMBER 2020.....              | 29        |
| 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT ...         | 36        |
| 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS.....                | 39        |
| 10.2 CHIEF FINANCIAL OFFICER .....                                        | 41        |
| 10.2.1 MONTHLY OUTSTANDING RATES – AS AT 30 NOV 2020.....                 | 41        |
| 10.2.2 CASH & INVESTMENTS FOR THE PERIOD ENDING 31ST OCTOBER 2020         | 44        |
| 10.3.4 2019-2020 AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT.....       | 46        |
| 10.3 ENGINEERING / TECHNICAL SERVICES .....                               | 50        |
| 10.3.1 MONTHLY MAINTENANCE GRADING REPORT – 30 NOV 2020 .....             | 50        |
| 10.3.2 SERVICE PROGRESS REPORT – AS AT 30 NOVEMBER 2020.....              | 63        |
| 10.3.3 VARIATION IN TENDER AMOUNT FOR WALGETT WEIR.....                   | 65        |
| 10.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY .....                | 68        |
| 10.4 ENVIRONMENTAL SERVICES .....                                         | 72        |
| 10.4.1 DEVELOPMENT APPROVALS AS AT NOVEMBER 2020 .....                    | 72        |
| 10.4.2 BIN BANKS – WASTE STRATEGY .....                                   | 76        |
| 10.4.3 DEVELOPMENT APPLICATION 2020/18 – BURREN JUNCTION SOLAR FARM ..... | 79        |
| 10.4.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY .....                | 84        |
| <b>11. MOVE INTO CLOSED SESSION .....</b>                                 | <b>88</b> |
| 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING .....                     | 88        |

|                                                                              |                                     |
|------------------------------------------------------------------------------|-------------------------------------|
| 12.1 DIRECTOR ENGINEERING & TECHNICAL SERVICES .....                         | <b>Error! Bookmark not defined.</b> |
| 12.1.1 THE TENDERS FOR CONSTRUCTION OF FOOTPATH IN WALGETT - RFT 20/022..... | <b>Error! Bookmark not defined.</b> |
| <b>13. RETURN TO OPEN SESSION.....</b>                                       | <b>89</b>                           |
| <b>14. ADOPTION OF CLOSED SESSION REPORTS.....</b>                           | <b>89</b>                           |
| 15. CLOSE OF MEETING.....                                                    | 90                                  |

## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER                                                                                         | TOPIC                                                                                     |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>Christine Corby - Chief Executive Officer<br/>Walgett Aboriginal Medical Service Limited</b> | <b>Financial sponsorship for the<br/>celebration of 35 years of operation -<br/>WAMS.</b> |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 24 NOVEMBER 2020**

| <b>Minutes of Ordinary Council Meeting – 24 November 2020</b>                                                                                                                                                                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 24 November 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 24 November 2020



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 24 November 2020**

Michael Urquhart  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 24 NOVEMBER 2020 AT 11:37 AM**

**OPEN FORUM**

**Public Presentations:**

- Inspector Trent Swinton from NSW Police provide Council with an update of policing activity in the Shire over the past three months.

*The Mayor declared the meeting open at 11:37am*

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Jane Keir  
 Cllr Lawrence Walford  
 Cllr Bill Murray  
 Cllr Kelly Smith  
 Cllr Robert Turnbull  
 Cllr Michael Taylor  
 Cllr Tanya Cameron  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Bob Harris (Acting Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Cllr Tanya Cameron and Cllr Kelly Smith attended the meeting via zoom**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No.                   | Report title/ Subject matter                     | Pecuniary/Non-Pecuniary | Reason                   |
|---------------|----------------------------|--------------------------------------------------|-------------------------|--------------------------|
| Cllr Martinez | 10.3.2<br>10.3.3<br>10.3.4 | Gundabloui Road<br>Opal Street<br>Burranbaa Road | Pecuniary               | Business interest        |
| Cllr Martinez | 10.3.2<br>10.3.3<br>10.3.4 | Gundabloui Road<br>Opal Street<br>Burranbaa Road | Pecuniary               | Family Relations         |
| Cllr Keir     | 10.3.1                     | Monthly Maintenance Grading Report               | Pecuniary               | Family Business Interest |

**13/2020/1 Minutes of Ordinary Council Meeting – 27 October 2020**

**Resolved:**

That the minutes of the ordinary Council meeting held 27 October 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Smith

**Seconded:** Cllr Keir

**CARRIED**

**13/2020/2 Minutes of the Far North West Joint Organisation held 28<sup>th</sup> October 2020****Resolved:**

That the minutes of the Far North West Joint Organisation held 28<sup>th</sup> October 2020, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

**13/2020/3 Mayoral Report****Resolved:**

That the Mayor report for October/November be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Martinez  
**CARRIED**

**13/2020/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at November 2020 be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Martinez  
**CARRIED**

**13/2020/5 Important Dates For Councillors - Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor  
**CARRIED**

**13/2020/6 Delegates, Representatives and/or Members of Committees, Reference Groups and External Bodies****Resolved:**

That members, representatives and delegates be appointed to the committees, reference groups and external organisations as outlined in the schedule for 1 year, terminating 09/21.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Walford  
**CARRIED**

**13/2020/7 First Quarter Operational Plan****Resolved:**

1. That the General Managers report be received.
2. That Council accept the progress made on the 20/21 Operational Plan as at 30/09/2020.

Moved: Cllr Keir  
 Seconded: Cllr Taylor  
**CARRIED**

**13/2020/8 Monthly Outstanding Rates Report as at 31st October 2020****Resolved:**

The 31<sup>st</sup> October 2020 outstanding rates report be received and noted.

Moved: Cllr Murray  
 Seconded: Cllr Walford  
**CARRIED**

**13/2020/9 Cash and Investment Report as at 31<sup>st</sup> October 2020.****Resolved:**

That the Investment report be received and noted.

Moved: Cllr Keir  
 Seconded: Cllr Martinez  
**CARRIED**

**13/2020/10 Payment of Expenses & Provision of Facilities to Councillors - Policy****Resolved:**

1. That the Chief financial Officer's report be received
2. Council adopt the "Payment of Expenses & Provision of Facilities to Councillors" policy as tabled.

Moved: Cllr Turnbull  
 Seconded: Cllr Walford  
**CARRIED**

**13/2020/11 Quarterly budget review statement 2019/2020****Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> September 2020 as tabled.

Moved: Cllr Keir  
 Seconded: Cllr Taylor  
**CARRIED**



*Clr Keir declared a pecuniary interest and left the meeting room at 12.08pm.*

**13/2020/12 Monthly Maintenance Grading Report as at 31<sup>st</sup> October 2020**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for November 2020.

**Moved:** Clr Turnbull

**Seconded:** Clr Taylor

**CARRIED**

*Clr Keir returned to the meeting room at 12.09pm. Clr Turnbull and Martinez left the meeting room at 12.09pm.*

**13/2020/13 Monthly Service Progress Report as at 31<sup>st</sup> October 2020**

**Resolved:**

1. That Council receive and note the Engineering Services monthly works progress report as at 31<sup>st</sup> October 2020.
2. Council install three (3) fire hydrants in the town of Rowena.

**Moved:** Clr Cameron

**Seconded:** Clr Keir

**CARRIED**

**13/2020/14 Amended Projects under Roads to Recover Funding For 2020/2021**

**Resolved:**

That Council note and accept the amended following projects under RTR 2020/2021 funding.

S.No Town/Work Location/Cost to RTR

1. Walgett- Euroka Street between Albert Street and Thomas Street (South side) \$163,183
2. Walgett- Euroka Street between Thomas Street and Namoi Street (South side) \$148,540
3. Walgett- Euroka Street between Pitt Street and Namoi Street (both side) \$93,960
4. Walgett- Namoi Street between Arthur and Cedar Street (West side) \$127,252
5. Walgett - Fox Street between Wee Waa and Warrena Street (both service lane) – Withdrawn
6. L/ Ridge- Harlequin Street between Onyx Street and Gem Street \$125,000
7. L/ Ridge- Fred Reece Way (Local Road) start from 0+000 km to 2+100 km Measured from the intersection of Butterfly Avenue & Fred Reece Way \$351,506
8. L/Ridge- Opal Street between Morella Street and Kaolin Street (West side) \$180,000
9. Collarenebri- Walgett street between Wilson Street and Albert Street \$175,140
10. Collarenebri- High Street between Herbert Street and Walgett Street (East side) \$71,630
11. Collarenebri- Herbert Street between Wilson Street and Church Street (South side) \$33,200
12. Carinda- Colin Street between McNamara and Shakespeare Street \$120,000
15. Carinda -Colin Street between Shakespeare and Hare Street \$87,400
13. Walgett- Pitt Street between Euroka Street and Wee Waa Street \$115,392
14. Walgett – Dundas Street between Namoi Street and Pitt Street - \$124,000

**Moved:** Clr Keir

**Seconded:** Clr Walford

**CARRIED**

**13/2020/15 Applications for Fixing Local Roads Program 2020****Resolved:**

That Council note and authorise Engineering department to apply for the Fixing Local Roads Program Round 2 for following projects on the priority basis:

| <u>Road name</u> | <u>Priority</u> |
|------------------|-----------------|
| Burrnbaa Road    | 1               |
| Lorne Road       | 2               |
| Cryon Road       | 3               |
| Angledool Road   | 4               |
| Mercadool Road   | 5               |
| Brewon Road      | 6               |

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Cameron and Cllr Keir requested for their vote to be recorded against.  
 Cllr Turnbull and Cllr Martinez returned to the meeting room at 12.23pm.*

**13/2020/16 Matters Generally For Brief Mention or Information Only****Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Taylor  
**CARRIED**

**13/2020/17 Development Approvals October 2020****Resolved:**

That Council note the information contained within this report.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Taylor  
**CARRIED**

**13/2020/18 Grants from the Walgett Shire Local Heritage Fund Grant 2019-2020****Resolved:**

That Walgett Shire Council resolve to:

Disperse \$15,779 from the Walgett Shire Council Local Heritage Fund 2019-2020 in the following manner:

- (a) \$4,700 to Dale Bowden for repair and maintenance works to The Pink House at 152-156 Fox Street, Walgett;



(b) \$2,900 to the Lightning Ridge Historical Society for the installation of a termite protection system for Spicer's Hut and the Bush Nurse Association Cottage at 7 Morilla Street, Lightning Ridge;

(c) a total of \$8,179 to Glen Bloink for the replacement of the roof and installation of guttering at the (former) Presbyterian Church and (former) Presbyterian Manse at 43 Herbert Street, Collarenebri.

**Moved:** Cllr Keir  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Taylor requested for his vote to be recorded against.*

#### 13/2020/19 Grawin and Sheeppark Rubbish Tip Operations

##### **Resolved:**

That Walgett Shire Council resolve to:

1. Accept responsibility for future management of the rubbish tips at Grawin and Sheeppark.
2. Authorise Council officers to commence legal processes to secure a lease agreement over both sites.
3. Note the completion of interim works at Grawin and Sheeppark rubbish tips for the purpose of public safety and environmental protection.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Keir  
**CARRIED**

#### 13/2020/20 Development Application 2020/23 – Indoor Recreation Facility Construction For The Walgett PCYC

##### **Resolved:**

That Council give delegation to the General Manager to:

- a) Consider the final comments from the NSW Police and apply the appropriate conditions as request by the NSW Police or to address their concerns, and
- b) Approve the Development Application 2020/23, being Crm Fox and Dewhurst Street, Walgett on Lots 4, 5, 6 & 9 Section 40 DP 759036 being for the construction of an indoor recreation facility, as per the recommendation of the Development Assessment report.

**Moved:** Cllr Keir  
**Seconded:** Cllr Turnbull  
**Division Decision**

| <b>For</b>            | <b>Against</b> | <b>Absent</b> |
|-----------------------|----------------|---------------|
| Cllr Ian Woodcock     |                |               |
| Cllr Manuel Martinez  |                |               |
| Cllr Jane Keir        |                |               |
| Cllr Lawrence Walford |                |               |

Cllr Bill Murray  
 Cllr Kelly Smith  
 Cllr Robert Turnbull  
 Cllr Michael Taylor  
 Cllr Tanya Cameron

#### 13/2020/21 Matters for Brief Mention or Information Only, Environmental Services

##### Resolved:

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Turnbull  
**CARRIED**

#### 13/2020/22 Move into Closed Session

**Time: 12.35pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Keir  
**CARRIED**

#### 13/2020/23 Purchase of Staff Housing

##### Resolved:

1. The General Managers reported be received
2. Council approves the purchase of 21 Wee Waa Street Walgett for a purchase price of \$230,000, pending receipt of a satisfactory pest inspection report
3. The General Manager be authorised to execute the necessary documents to finalise the purchase.
4. The property be classified as operational.

**Moved:** Cllr Murray  
**Seconded:** Cllr Cameron  
**CARRIED**

| 13/2020/24 RFT 20/012 – Replacement 6x4 Automated Bitumen patching/sealing Truck                                                                                                                                                                                                                          |               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <p><b>Resolved:</b></p> <p>That Council accepts the tender of AUSROADS SYSTEMS P/L in the amount of \$456,605.00 for the supply &amp; delivery of one (1) New Jetmaster 6 m<sup>3</sup> Patching /Sealing truck</p> <p><b>Moved:</b> Cllr Murray<br/> <b>Seconded:</b> Cllr Smith<br/> <b>CARRIED</b></p> |               |
| 13/2020/25 Return to open session                                                                                                                                                                                                                                                                         | Time: 12.50pm |
| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b> Cllr Taylor<br/> <b>Seconded:</b> Cllr Keir<br/> <b>CARRIED</b></p>                                                                                                                                                  |               |
| 13/2020/25 Adoption of closed session reports                                                                                                                                                                                                                                                             |               |
| <p><b>Resolved:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p><b>Moved:</b> Cllr Walford<br/> <b>Seconded:</b> Cllr Taylor<br/> <b>CARRIED</b></p>                                                                                                            |               |

**Close of Meeting**

The meeting closed at 12.50pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## **6.2 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD 24 NOVEMBER 2020**

| <b>Minutes of Extra Ordinary Council Meeting – 24 November 2020</b>                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extra ordinary Council meeting held 24 November 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 24 November 2020.



## **MINUTES FOR THE EXTRA ORDINARY COUNCIL MEETING**

**Tuesday 24 November 2020**

Michael Urquhart  
**GENERAL MANAGER**

**MINUTES OF THE EXTRA ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL  
HELD AT THE WALGETT SHIRE CHAMBERS ON  
TUESDAY 24 NOVEMBER 2020 AT 1:45PM**

*The Mayor declared the meeting open at 1:45pm*

**PRESENT**

Clr Ian Woodcock (Mayor)  
 Clr Manuel Martinez (Deputy Mayor)  
 Clr Michael Taylor  
 Clr Jane Keir  
 Clr Tanya Cameron  
 Clr Bill Murray  
 Clr Kelly Smith  
 Clr Lawrence Walford  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Bob Harris (Acting Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Clr Cameron and Clr Keir attended the meeting via teleconference**

**ABSENT**

Clr Robert Turnbull

**Declaration of Pecuniary/Non-Pecuniary Interests – Nil**

**14/2020/01 Annual Financial Statements 2019/2020**

**Resolved:**

1. The Draft Annual Financial Reports for 2019/2020 be referred to Council's Auditor.
2. The Mayor, Deputy Mayor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements.

**Moved: Clr Walford**

**Seconded: Clr Taylor**

**CARRIED**

**Close of Meeting**

The meeting closed at 1:48pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

24 November 2020

Extra Ordinary Council Meeting

Council Minutes

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil



## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

---

**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

In the past month I have completed the following activities:

- Attended CMCC Dinner in Lightning Ridge with representatives CMCC, LLS and Department of Agriculture.
- On the 25<sup>th</sup> November travelled to Dubbo with the General Manager to attend the Orana RDA conference on the 26<sup>th</sup> November.
- Attended the opening of the CMCC Bio control unit in Lightning Ridge on 25<sup>th</sup> November.
- Participated in a Zoom meeting with Minister for Health Hon Brad Hazard, Member for Barwon Roy Butler and JO member Council delegates.
- Attended Walgett Shire Council Traffic Committee meeting 3<sup>rd</sup> December.
- On the 3<sup>rd</sup> December road inspection with David Vant RMS.
- Friday 4<sup>th</sup> December travelled to Walgett for Director Environmental Service's interview.
- Conducted interview with 2WEB.
- 7<sup>th</sup> December, Zoom meeting with member for Barwon Roy Butler regarding doctor situation and WNSWLHD contract.
- 8<sup>th</sup> December, Zoom meeting with RARMS regarding medical services for Walgett Shire.
- Attended Walgett for meeting with Ochre Health concerning medical services tender to WNSWLHD on 8<sup>th</sup> December.

| Mayoral Report                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for October/November be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 8. CORRESPONDENCE AND PETITIONS

### Letter from WAMS

RECEIVED 7 OCT 2020



**WALGETT ABORIGINAL MEDICAL SERVICE LIMITED**

ACN 605 822 339 ABN 78 014 990 451  
37 Pitt St (P.O Box 396) **WALGETT NSW 2832**  
Phone: (02) 6820 3777 Fax: (02) 68281201  
Web: [www.walgettams.com.au](http://www.walgettams.com.au)

Mr Ian Woodcock  
Mayor  
Walgett Shire Council  
PO Box 31  
Walgett NSW 2832

26 October 2020

Dear Mayor

Walgett Aboriginal Medical Service Limited (WAMS) is proud to announce that the business shall be celebrating 35 years of operations in June 2021. We have been privileged to provide an economic and social footprint across Walgett Shire Local Government (LGA) area for this period of time.

Our reputation has not only allowed WAMS to grow their operations, but also contributed to the commercial development of the LGA. The ever-increasing number of personnel who live here permanently, travelling here frequently, as well as regular visitors to our town leaving with wonderful memories of the country hospitality we bestow. This in turns fills the pockets of the local businesses which they frequent.

We have donated to many community events, social functions and individuals to validate our commitment to the people and our rural way of living. Such sponsorship offers us immense satisfaction of the good work achieved out here. Plans are underway for an open air, drug and alcohol free event on 13 to 15 April 2021 at Numbers One, Two and Three ovals. These celebrations in April align with the very successful Youth Week activities that you have been known to conduct – your many Awards indeed!

The type of functions that will be offered are to people of all ages including – amusement rides, musical entertainment, food and beverages, agency displays, exhibitions of fun and flair, sporting identities with a potential sports clinic. We have been sourcing funding opportunities that can assist WAMS to achieve our vision.

With this in mind, WAMS formally ask if Councillors would consider offering a financial sponsorship for our activities and share the spotlight with us in reinforcing the golden (red on the black) gem that we know to be the Walgett Local Government Area. I would be very pleased if Councillors would offer me a time to speak at a meeting this year on this request. Thank you and kind regards.

Yours sincerely

Christine Corby, OAM  
Chief Executive Officer



CELEBRATING OVER 30 YEARS OF SERVICE SINCE 1986

HEALTH IS LIFE IS HEALTH

FUNDED BY: FEDERAL DEPT OF SOCIAL SERVICES – NATIONAL INDIGENOUS AUSTRALIANS AGENCY  
NSW HEALTH – RURAL DOCTORS NETWORK – WESTERN NSW PRIMARY HEALTH NETWORK

Letter from Brian & Sue Lees

To General Manager  
Walgett Shire Council

We have been made aware by concerned neighbours that Council are seeking support to gravel Burranbaa Rd. Can I ask the question WHY? This is a Low Traffic road as stated in council reports. We fail to understand how this is a Priority 2 on Page 1 of the "Fixing Local Roads Programme" 10.3.4. Agenda papers but upgrades to priority 1 on the second page - A contradiction for starters .

Your "Seeking support to gravel" is a very sneaky way of constructing a letter to make it sound like you are doing us all a favour, when I ask again WHY? when it is this very road that has been and still is continuing to be a contentious issue between landholders and Council and has been for years with no resolve. So again WHY has this letter even been circulated to road users? The referred letter is looking to gravel a 16.5 km section of Burranbaa Rd. The 16.5 kms of gravel proposed on Angledool Rd fails to specify which 16.5 kms you are referring to in your request for support on the Angledool Rd.

The Council employed the services of Peece to do a feasibility study and their recommendation as a priority was to continue work on the Collarenebri end of the Angledool Rd. As this is a Regional Rd it seems like the sensible thing to do as I'm sure all the Essential services that use this road would agree, not to mention the unsafe condition of the particular part of the road. Someone is going to get seriously injured or killed on the section of road along the ridges. We have lived on the Angledool Rd for over 18 years and travel to the Ridge once a week at most to shop but still are not in favour of gravelling. Through Harvest we transported 6.5 thousand tonnes of grain to Merrywinebone silos so this obviously would be our favoured option to see Angledool Rd sealed as a priority. It has been proven in the past that gravelling is only a band aid solution and deteriorates very quickly as evident in the section of gravelled road between "Myall" and "Birrah" properties which has had a very short life span. We feel that it is a waste of five million dollars on a fruitless exercise.

Could this email be tabled at next Council meeting please.

Regards,  
Brian & Sue Lees  
"Tipperary"  
Collarenebri, NSW 2833  
Phone: 0268290558

Email from Gerard & Denise O'Brien

Fixing Local Roads Program 2020

Attn: General Manager; Walgett Shire Council

We refer to the 24 November 2020 Agenda Item 10.3.4 Applications for Fixing Local Roads Program 2020. You have identified Burranbaa Road a Priority 1 based on Traffic volumes. This makes no sense – Council is proposing to spend close to \$5 million on a road with a ratio of 62 vehicles per 90 days. That equates to less than one vehicle per day! Hardly a priority.

Under the Roads to Recovery 2015-2016 Project, Walgett Shire Council decided **NOT** to proceed with work on Burranbaa Road and to reallocate the funding to Shermans Way. The reasons given (according to Council papers) is that “this (*Burranbaa Road*) is a **low traffic volume** road” and “Shermans Way is one of the **heaviest traffic volume** routes in the Shire”.

There can only be one conclusion that if Shermans Way has the heaviest traffic volume then this volume of traffic must be turning right onto Ridge Road (RR426) at the T-intersection (Shermans Way/Ridge Road/Burranbaa Road). It has already been determined that Burranbaa Road is a low traffic route and that situation evidently hasn't changed according to your recent data.

In the meantime, there is no reason whatsoever why Council cannot apply for funding to continue sealing the Regional Road from the Collarenebri end to the 23-mile crossroads (SR 52 Willis Road/SR 102 Angledool Road/SR 426 Ridge Road). This road is in constant use by all forms of traffic and would make a huge difference to the safety and travelling times for all road users.

Could you please ensure this email is tabled at the next Council meeting and brought to the attention of all Councillors.

Sincerely,  
Gerard & Denise O'Brien  
Neirbo Plains  
Lightning Ridge, NSW 2834.  
Tel: (02) 6829 0488

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – NOVEMBER 2020**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                        |
| <b>Recommendation:</b><br><br>That the Resolution Register as at November 2020 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 grant application has been lodged</p> <p>17.03.2020 waiting for results of grant application</p> <p>20.05.2020 Waiting for results of grant application</p> <p>9/6/2020 Waiting for results of grant application</p> <p>22/7/2020 Waiting for results of grant application</p> <p>16/9/2020 Contacted with Funding authority and said that they are working on it.</p> <p>21/10/2020 still waiting for the results</p> <p>16/11/2020 " "</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p> <p>16.09.20 Waiting notification of funding. Tender ready for issue</p> <p>09.12.20 Funding approved, tender to be issued</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 " "</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 26.09.17 | 9/2017/26 | <p>1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p>                                                                                                                                                                                                                                                                                  | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

WALGETT SHIRE COUNCIL AGENDA – 15 DECEMBER 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
|          |            | 2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.                                                                                                                                                                                                                             |      | 9.09.2019 work in progress<br>22.10.019 Work in progress<br>14.02.2020 Work in progress<br>17.03.2020 Received survey plan<br>20.04.2020 Registration is in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress<br>22/7/2020 work in progress<br>16/9/2020 work in hold at this stage as the related staff has other important other commitments                                                                                                                                                                                                                                                                                                                                                                                          |                  |
|          | 1/2017/25  | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months.<br>16.09.20 Purchase orders issued for works.<br>09.12.20 waiting on contractor to complete                                                                                                                                                                                                                                                                                                                                                                         |                  |
| 8.02.18  | 1/2018/2   | That Council:<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                           | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date<br>15/4/20 ratepayer survey to be undertaken July 2020<br>16.09.20 Survey complete. Report to Oct 2020 meeting                                                                                                                                                                                                                                           | Partly completed |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                   | DETS | 12.12.18 Not yet commenced<br>22.10.019 Not yet commenced<br>17.03.2020 not yet commenced<br>15/4/2020 not yet commenced<br>20.05.2020 work in process<br>9/6/2020 work in process<br>22/7/2020 Investigation Work in progress<br>16/9/2020 Contacted to Resource and Energy Department and waiting for response.<br>21/10/2020 Resource and Energy Department is working on it.<br>16/11/2020 Could not get any information from the department.                                                                                                                                                                                                                                                                                                          |                  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                               | GM   | 17.06.19 Initial investigations complete. Complex issues. On the 'to do' list<br>25.02.20 Audit commenced December 2019 to be completed August 2020<br>16.09.20 Audit recommended                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                     | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                  | CFO  | 17.419 Council have approved name change. Application to be submitted.<br>16.09.20 Application October 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  |
| 18.03.19 | 1/2019/23  | That Council;<br>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project<br>2. Continues to investigate options for providing improved water supply security for Walgett.                                                                                                                      | DETS | 19.03.2019 Tender document preparation being finalised<br>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget<br>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19 <sup>th</sup> July 2019.<br>9.09.2019 An additional funding application has been lodged.<br>22.10.019 Contract will be awarded after October 2019 Council meeting<br>12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document<br>14.02.20 work in progress<br>17.03.2020 work in progress<br>20.05.2020 Construction works in progress<br>9/6/2020 about 40 % work completed |                  |



|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |      | <p>22.7/2020 80 % work completed</p> <p>16/9/2020 concrete work in fish way in progress</p> <p>21/10/2020 Fishway concrete work and piles completed. Other items are in progress</p> <p>16/11/2020 Gates installation in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 18.03.19 | 1/2019/25 | <p>That Council adopt the alternative solution 4, as outlined in the report.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>19.03.2019 Further report will be submitted for council Consideration.</p> <p>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,</p> <p>11.7.19 Council is planning to carry out second community consultation</p> <p>20.08.19 Deed agreement is in progress</p> <p>9.09.2019 Physical works will be commenced from Jan 2020</p> <p>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.</p> <p>14.02.20 Bridge construct starts March 2020</p> <p>17.03.2020 Project is on hold due to weather</p> <p>20.04.2020 work in progress</p> <p>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.</p> <p>9.6.2020 Waiting for contractors' new schedule.</p> <p>22/7/2020 Report will be tabled on July 2020 Council meeting</p> <p>16/9/2020 awaiting a response from legal advisor</p> <p>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.</p> <p>16/11/2020 Resolved to build a 80m bridge in the existing alignment</p> |  |
| 03.04.19 | 2/2019/23 | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".</p>                                                                                                                                     | DES  | <p>November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 25.06.19 | 5/2019/29 | <p>RFT 18/003 Design and Construction of Goangra Bridge</p>                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | <p>11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19<sup>th</sup> July 2019</p> <p>20.08.19 Waiting for deed agreement</p> <p>9.09.2019 Construction will be started from Jan 2020.</p> <p>11.12.2019 Contractor has confirmed that the project will be commenced from March 2020</p> <p>14.02.20 Construction starts from March 2020</p> <p>17.03.2020 work is on hold due to river water</p> <p>20.04.2020 work is on hold due to river water</p> <p>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.</p> <p>9.6.2020 Waiting for contractor's updated schedule</p> <p>22.7.2020 Supplementary report will be tabled on July 2020 Council Meeting.</p> <p>16/9/2020 Report will be submitted in October 2020 meeting as council waiting for legal advisor on the tendering matter.</p> <p>21/10/2020 Submitted report for October 2020 Council meeting.</p> <p>16/11/2020 Resolved to build a 80 m bridge along the existing alignment</p>                                                                                                                                                                                |  |
| 17.12.19 | 12/2019/4 | <p>Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information</p>                                                                                                                                                                                                                                                                             | GM   | <p>GM investigating tourist possibilities</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 25.02.20 | 1/2020/12 | <p>1. Council participate in the Museums &amp; Galleries of NSW – Museum Advisors Program.</p> <p>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.</p> <p>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program</p> <p>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.</p> | GM   | <p>Awaiting information for advisors</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 24.03.20 | 2/2020/11 | <p>(1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly</p> <p>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).</p>                                                                                                                         | DETS | <p>20.04.2020 Preparation for Community Consultation is in progress</p> <p>20.5.2020 Due to Covid 19, it has not been done</p> <p>9.6.2020 Work in progress</p> <p>22.7.2020 Work in progress</p> <p>16.9/2020 Work on hold due to some other urgent commitments</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |

WALGETT SHIRE COUNCIL AGENDA – 15 DECEMBER 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                                                                                                                                                                                                                                                                                               |           |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|          |            | (3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 16.11.2016 “ “                                                                                                                                                                                                                                                                                |           |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DES  | In action.                                                                                                                                                                                                                                                                                    |           |
| 26.05.20 | 4/2020/24  | 1.Council exercise its option to renew agreement with the owner of Shop 4, 12 Opal Street Lightning Ridge, Lot 111, DP 778049 being Opal Court, for a further 3 year period, (with a further 3 year option).<br>2. Council investigate the feasibility of leasing additional office space and report back to the next Council meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | GM   | Investigating<br>16.09.20 GM to provide a report to Council                                                                                                                                                                                                                                   |           |
| 23/06/20 | 5/2020/18  | 1.Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;<br>2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination;<br>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;<br>4.Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979 | DES  | Documentation with DPIE                                                                                                                                                                                                                                                                       |           |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress |           |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating “intensive plant agriculture” from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,                                         | DES  | Work in Progress                                                                                                                                                                                                                                                                              |           |
| 22/09/20 | 11/2020/16 | 1. That Council note and accept the Rowena Flood Study and Floodplain Risk Management Study and Plan.<br>2. That Council authorise Director Engineering / Technical Services to conduct a community consultation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 21/10/2020 Scheduled community consultation on 14/10/2020 at 1:30 pm. Nobody did attend the consultation session.<br>16.11.2020 No comments received.                                                                                                                                         |           |
| 22/09/20 | 11/2020/18 | Council conduct the appropriate public consultation regarding the renaming of Hare Street, Carinda to Patty Cake Street, Carinda in compliance with NSW Address Policy and User Manual October 2019 and report back to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS | 21/10/2020 Consultation in progress<br>16.11.2020 Analysis of the comments in progress                                                                                                                                                                                                        |           |
| 27/10/20 | 12/2020/21 | 1. Council adopt the draft Cemeteries Policy and advertise the draft policy for a period of 28 days and allow 42 days for the receipt of submissions.<br>2. That Council further consider public submissions and staff comments at a future meeting of Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DES  | GM to Sign                                                                                                                                                                                                                                                                                    |           |
| 27/10/20 | 12/2020/23 | That Council renew the Memorandum of Understanding between the NSW Police Force and Walgett Shire Council to facilitate the implementation of Crime Prevention through Environmental Design principles in the review and assessment of Development Applications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DES  |                                                                                                                                                                                                                                                                                               |           |
| 27/10/20 | 12/2020/30 | 1.Council write-off an additional amount of \$64,782.89 being 100mm raw water access charges for the rating years 2018, 2019, 2020 and 2021 and interest for the rating years 2015 to 2021 inclusive<br>2.Council levy an additional amount of \$3,103.00 being 25mm Walgett non-residential raw water access charges for the rating years 2018, 2019, 2020 and 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO  | 09.12.20 task completed                                                                                                                                                                                                                                                                       | Completed |
| 27/10/20 | 12/2020/31 | That Council note and accept the location (existing alignment) to build the new 80 m bridge at the cost of \$ 1,937,594 including the tender amount of 1,807,594 incl GST.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | DETS | 16.11.2020 Informed to Contractor about the resolution                                                                                                                                                                                                                                        |           |

WALGETT SHIRE COUNCIL AGENDA – 15 DECEMBER 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                                                                                 |  |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------|--|
| 27/10/20 | 12/2020/32 | That Council accepts the tender for Construction of footpaths and shared cycle ways in Lightning Ridge – RFT 20/010 from PW Concrete in the sum of \$ 421,861 including GST.                                                                                                                                                                                                                                                                   | DETS | 16.11.2020 Awarded the contract. Commencing from 30 <sup>th</sup> December 2020 |  |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                          | DETS |                                                                                 |  |
| 24.11.20 | 13/2020/15 | That Council note and authorise Engineering department to apply for the Fixing Local Roads Program Round 2 for following projects on the priority basis:<br>Road name                      Priority<br>Burranbaa Road                      1<br>Lorne Road                      2<br>Cryon Road                      3<br>Angledool Road                      4<br>Mercadool Road                      5<br>Brewon Road                      6 | DETS |                                                                                 |  |
| 24.11.20 | 13/2020/19 | 1. Accept responsibility for future management of the rubbish tips at Grawin and Sheeppark.<br>2. Authorise Council officers to commence legal processes to secure a lease agreement over both sites.<br>3. Note the completion of interim works at Grawin and Sheeppark rubbish tips for the purpose of public safety and environmental protection.                                                                                           | DES  |                                                                                 |  |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-38 Special Rate Variation and Minimum Rate Variation Guidelines and Process
- 20-39 Constitutional referendums and council polls

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 20-38 – 20-39 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-38 / 25 November 2020 / A743632                                                      |
| <b>Who should read this</b> | Councillors / General Managers / Council Finance and IP&R staff                         |
| <b>Contact</b>              | Policy team - 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                             |

### Special Rate Variation and Minimum Rate Variation Guidelines and Process

#### What's new or changing

- The Guidelines that apply for Special Rate Variation and Minimum Rate Variation applications have been published on the Office of Local Government (OLG) website.

#### What this will mean for your council

- The Guidelines outline the process for councils seeking to apply for a special rate or minimum rate variation.
- Temporary Special Guidelines have been issued to new councils required to harmonise rates on 1 July 2021 and seeking to set a harmonised minimum ordinary rate across their new council area. The temporary Special Guidelines apply to new councils in specific circumstances only.

#### Key points

- The rate peg for 2021/22 is 2.0%.
- New councils seeking to harmonise rates in a way that increases their general income above the rate peg, must apply to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation.
- The process for all councils applies as normal during the COVID-19 pandemic period however, to the extent compliance has been or is anticipated to be affected by COVID-19, councils should explain the impact in their application. These explanations will be taken into consideration by IPART when assessing the application.
- The cap limit on local development contributions has been removed entirely.

#### Where to go for further information

- The Special Variation and Minimum Rate Variation Guidelines are available on OLG's website at Rating and Special Variations.
- Councils intending to apply for a Special Variation or Minimum Rate Variation in 2021/22 should contact IPART in advance of submitting an application on 02 9290 8400 or email [localgovernment@ipart.nsw.gov.au](mailto:localgovernment@ipart.nsw.gov.au).
- New councils intending to apply for a Minimum Rate Variation in 2021/22, in the specific circumstances outlined in the temporary Special Guidelines, should contact OLG's Performance Team on 02 4428 4100 or email [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

**Tim Hurst**  
Deputy Secretary  
Local Government, Planning and Policy

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-39 / 30 November 2020 / A716396                                                                  |
| <b>Previous Circular</b>    | 19-23 Constitutional referendums and council polls                                                  |
| <b>Who should read this</b> | Councillors / General Managers / Council Governance Staff                                           |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                         |

### Constitutional referendums and council polls

#### What's new or changing

- Councils are reminded to inform the NSW Electoral Commissioner (NSWEC) if they have resolved for the NSWEC to administer a constitutional referendum or poll in conjunction with the September 2021 local government elections.

#### What this will mean for your council

- Under section 16 of the *Local Government Act 1993*, a council must obtain the approval of its electors at a constitutional referendum to do each of the following:
  - divide a council area into wards or abolish wards
  - change the number of councillors
  - change the method of electing the mayor
  - change the method of election for councillors where the council's area is divided into wards.

#### Key points

- Councils should notify the NSWEC as soon as possible if they wish to enter into an arrangement for the administration of a referendum or poll.
- If a council resolves that a constitutional referendum or poll is to be conducted, it must comply with the notification requirements contained in Schedule 10 of the *Local Government (General) Regulation 2005*.
- Any changes approved at a referendum will come into effect at the September 2024 local government elections.

#### Where to go for further information

- For councils considering, or that have resolved to have the NSWEC conduct a constitutional referendum or poll, contact Steve Robb at the NSW Electoral Commission on telephone 9290 5431 or [Steve.Robb@elections.nsw.gov.au](mailto:Steve.Robb@elections.nsw.gov.au).
- See the attachment to this Circular for further information.

**Tim Hurst**  
Deputy Secretary  
Local Government, Planning and Policy

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE             | MEETING/FUNCTION    | LOCATION              | NOTES                               |
|------------------|---------------------|-----------------------|-------------------------------------|
| 17 December 2020 | Staff Xmas Luncheon | Walgett Sporting Club | Councillors, GM and Staff invited   |
| 26 January 2020  | Australia Day       | Walgett Sporting Club | Councillors, GM and Staff invited   |
| 23 February 2020 | Council Meeting     | Council Chambers      | Councillors, GM and Executive Staff |



## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES – AS AT 30 NOV 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** TBA

---

#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 30th November 2020 is 50.06% which is 2.56% less than the previous year's collection at 30th November 2019 of 52.62%. Collections have increased in the first week of December with a total of 52.12% collected.

As mentioned in the report to the September 2020 Council meeting it should be noted that the Office of Local Government in its Circular No: 20-12 of 17 April 2020 (Modification of statutory requirements in response to the COVID-19 pandemic) advised that regulations had been made under section 747B of the Local Government Act 1993 to temporarily modify the application of the Act in response to the COVID-19 pandemic.

As a result of the modifications mentioned above and at the September meeting the first due date for 2020-2021 was 30 September and not 31 August and debt recovery action has been temporarily suspended, with no statutory interest being charged on overdue amounts for the first half of the 2020-2021 financial year.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and the extraordinary circumstances in reference to the impacts of the world-wide COVID-19 Pandemic Crisis.

| Monthly Outstanding Rates Report as at 30 <sup>th</sup> November 2020                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 30<sup>th</sup> November 2020 outstanding rates report be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report.

**Monthly Report - Outstanding Rates & Annual Charges as at 30 November 2020****Report on Rates and Annual Charges - 30 November 2020**

|                                                         | <b>6 December 2020</b> | <b>30 November 2020</b> | <b>30 November 2019</b> |
|---------------------------------------------------------|------------------------|-------------------------|-------------------------|
| Arrears from previous year                              | 1,073,123.02           | 1,073,123.02            | 905,134.18              |
| Adjustment                                              |                        |                         |                         |
| Sub Total                                               | 1,073,123.02           | 1,073,123.02            | 905,134.18              |
| <b>Current Year Activity</b>                            |                        |                         |                         |
| Legal fees (Including write off's)                      | (647.00)               | (647.00)                | 17,663.20               |
| Adjusted Levy                                           | 9,827,528.95           | 9,827,064.43            | 9,672,870.73            |
| Interest (Including write off's)                        | 401.06                 | 401.06                  | 22,674.90               |
| Adjustments (Including Write Off's)                     | (3,607.87)             | (1,857.31)              | 1,334.00                |
| Sub Total                                               | 9,823,675.14           | 9,824,961.18            | 9,714,542.83            |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,896,798.16</b>   | <b>10,898,084.20</b>    | <b>10,619,677.01</b>    |
| Payments                                                | (5,481,771.13)         | (5,258,042.87)          | (5,397,138.61)          |
| Pensioner Concessions - Govt                            | (97,043.12)            | (97,043.12)             | (94,455.25)             |
| Pensioner Concessions - Council                         | (79,403.08)            | (79,403.08)             | (77,285.59)             |
| Discount                                                | 0.00                   | 0.00                    | 0.00                    |
| Special Rebate Council                                  | (21,212.50)            | (21,212.50)             | (18,806.00)             |
| Sub Total                                               | (5,679,429.83)         | (5,455,701.57)          | (5,587,685.45)          |
| <b>Total Remaining Levy</b>                             | <b>\$5,217,368.33</b>  | <b>\$5,442,382.63</b>   | <b>\$5,031,991.56</b>   |
| Current                                                 | 4,282,805.80           | 4,499,352.38            | 4,247,836.69            |
| Arrears                                                 | 602,142.33             | 610,531.57              | 543,340.61              |
| Interest b/f from previous years                        | 188,875.79             | 188,934.27              | 56,873.59               |
| Current year interest                                   | 0.00                   | 0.00                    | 21,057.22               |
| Legals                                                  | 143,544.41             | 143,564.41              | 162,883.45              |
| <b>Total Remaining Levy</b>                             | <b>\$5,217,368.33</b>  | <b>\$5,442,382.63</b>   | <b>\$5,031,991.56</b>   |
| <b>Variance</b>                                         | <b>\$0.00</b>          | <b>\$0.00</b>           | <b>\$0.00</b>           |
| <b>Total YTD Collected</b>                              |                        |                         |                         |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 52.12%                 | 50.06%                  | 52.62%                  |
| Collected YTD % of Levy                                 | 55.80%                 | 53.52%                  | 55.56%                  |

\*\*\* COVID-19 Pandemic Crisis \*\*\*

(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)

Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 (Re: OLG Circular 20-19/ 26 May 2020)

## **10.2.2 CASH & INVESTMENTS FOR THE PERIOD ENDING 31ST OCTOBER 2020**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** 09/1460

---

### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30th November 2020.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio but meets Council policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$34,910,835.68 in on-call and interest bearing deposits with financial institutions in Australia. All investments are held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

Council's investment portfolio is detailed on Attachment 1 to this report Pages 2/22 and 3/22 (Imperium Markets Report).

The portfolio maturity compliance information is also detailed on Attachment 1 to this report pages 4/22 to 10/22 (Imperium Markets Report). This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2019)

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$34,910,835.68. There is an increase of \$2,973,321.24 from the previous month. This increase in the portfolio can be attributed to the receipt of grant monies during the month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

| Cash and Investment Report as at 30 <sup>th</sup> November, 2020.                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (Refer to Attachment Document).

### 10.3.4 2019-2020 AUDITED FINANCIAL STATEMENTS AND AUDIT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 10/178

---

#### Summary:

This report is to recommend that Council formally receives the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2019 to 30 June 2020.

#### Background:

Council in accordance with Section 419 (1) of the Local Government Act 1993 must present its audited financial accounts together with the auditor's report at a meeting of Council.

#### Current Position:

Copies of Council's Primary Audited Financial Reports and Auditor's Report are provided as attachments to this report.

#### NET OPERATING RESULT

For the year ended 30<sup>th</sup> June 2020 Council's consolidated activities (including Water and Sewer Services) has recorded a net operating surplus of \$4,482,000 after capital grants and contributions. The original budget forecast was an operating surplus of \$4,661,000.

Individual fund results for the year are as follows:

|   |                     |                    |                        |
|---|---------------------|--------------------|------------------------|
| · | General Fund        | \$3,713,000        | surplus (includes DWM) |
| · | Water Services Fund | \$835,000          | surplus                |
| · | Sewer Services Fund | <u>(\$66,000)</u>  | deficit                |
|   |                     | <u>\$4,482,000</u> |                        |

#### WORKING CAPITAL

The "Working Capital" approach is another financial indicator that identifies Council's liquidity or capacity to fund the day to day general purpose operations and delivery of services to the community in the short to medium term. It's also a measure of an organisations operational efficiency and short-term health. For the year ended 30<sup>th</sup> June 2020 Council's general purpose operations has recorded a working capital surplus of \$322,000 which increased the accumulation account leaving a year-end balance of \$7,340,000.

A working capital ratio of 2 to 3 is excellent, and this translates to a balance of around \$5,000,000 in this instance. It is recommended the accumulated balance be reduced in time and the funds be allocated to the refurbishment of existing properties and infrastructure. A write down of the working capital should be considered as part of the annual budget process, with funds assigned and prioritised in accordance with the asset management plans.

At years end the "working capital" consisted of cash, inventories (stores & gravel) and net sundry creditors/debtors.

|                     |                    |
|---------------------|--------------------|
| Stores & Gravel     | \$863,000          |
| Unrestricted Cash   | \$3,068,000        |
| Net creditor/debtor | \$3,409,000        |
| <b>Total</b>        | <b>\$7,340,000</b> |

## CASH AND INVESTMENTS

Council's overall cash position has reduced throughout the year with a decrease of \$318,000 and a year-end closing balance of \$33,623,000. The cash and investments are held for the following purposes.

| <b>External Restrictions</b>    | <b>2020</b>         | <b>2019</b>         |
|---------------------------------|---------------------|---------------------|
| Unexpended loan funds           | 1,308,000           | 1,337,000           |
| Domestic Waste Management       | 2,458,000           | 2,517,000           |
| Unexpended Grants               | 2,508,000           | 1,666,000           |
| Water Services                  | 2,966,000           | 2,949,000           |
| Sewer Services                  | 7,014,000           | 6,897,000           |
| Other                           | 2,000               | 2,000               |
| <b>Sub Total</b>                | <b>\$16,256,000</b> | <b>\$15,368,000</b> |
| <b>Internal Restrictions</b>    |                     |                     |
| Long-term and Rollover Reserves | 14,299,000          | 12,684,000          |
| Unrestricted Cash               | 3,068,000           | 5,889,000           |
| <b>Sub Total</b>                | <b>\$17,367,000</b> | <b>\$18,573,000</b> |
| <b>Total</b>                    | <b>\$33,623,000</b> | <b>\$33,941,000</b> |

## Local Government Industry Financial Performance Indicators – Consolidated.

### 1. Operating Performance Ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Benchmark  $\geq 0.00\%$ . Council result  $-0.58\%$ . This result is an improvement from the previous 2 years even though the benchmark has not been met.

### 2. Own Source Operating revenue Ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Benchmark  $\geq 60.00\%$ . Council result  $36.33\%$ . This percentage has been falling over the last few years as the amount of grants received is increasing.

### 3. Unrestricted Current Ratio

This ratio assesses the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Benchmark  $\geq 1.5$ . Council result is 4.47 which exceeds the OLG benchmark.

### 4. Debt Service Cover Ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

Benchmark  $\geq 2.00$ . Council result is 7.77 which exceeds the OLG benchmark.

**5. Rate, Annual Charges, Interest & Extra Charges Outstanding Percentage**

This ratio assesses the impact of uncollected rate and annual charges on Council's liquidity and the adequacy of recovery efforts. The increase in the outstanding percentage in this period can be attributed to drought conditions and a reduction in collection activity due to the modifications of statutory requirements by the OLG in response to the COVID-19 pandemic.

Benchmark <10.00%. Council result 10.84%

**6. Cash Expense Cover Ratio**

This ratio measures the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Benchmark  $\geq 3.00$ . Council result 13.80 months which exceeds the OLG benchmark.

Council is in a sound financial position having met three of the six performance indicators in 2019-2020. The "Own Source Operating Revenue Ratio" can be particularly difficult to achieve when the allocation and timing of grant and contribution receipts is out of Council's control. Most medium sized rural Council's that rely upon grants and contributions for roadworks and community service activities find it challenging to successfully meet and maintain this KPI.

The Office of Local Government is also placing particular emphasis upon asset maintenance and Council's capacity to address infrastructure maintenance and the backlog of infrastructure renewal. General fund has by far the largest asset base of all funds with roads making up 60% of Council's total carrying value of all asset categories.

Walgett Shire Council's performance for 2019-2020 is as follows:

**7. Building, Infrastructure & Other Structures Renewals Ratio**

This ratio assesses the rate at which assets are being renewed relative to the rate at which they are depreciating.

Benchmark  $\geq 100.00\%$ . Council result 41.56%

**8. Infrastructure Backlog Ratio**

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

Benchmark <0.02%. Council result 6.45%.

**9. Asset Maintenance Ratio**

Compares actual maintenance to the required annual asset maintenance. A ratio above 1.0 indicates Council is investing sufficient funds to stop the infrastructure Backlog growing.

Benchmark  $> 100.00$ . Council result 107.88%

**10. Cost to bring assets to agreed service level**

This ratio measures the cost of asset renewal (elected service level) required against the total value of all assets (excluding tips, quarries, land and WIP).

Council result 4.29%.

In 2019-2020 Council has only met the benchmark for the Asset Maintenance Ratio. A great deal of work is needed in this area with an objective linkage of asset management plans to the long-term financial plan.



**Conclusion.**

Council's overall working capital position has improved over the past four (4) years with the accumulation account at \$7,340,000. This level of working capital when considered in conjunction with the long term internal reserves is an excellent financial position.

**Relevant Reference Documents/Policies:**

Local Government Act (1993)

Financial Reports and Auditors Report to 30 June 2020

**Governance issues:**

Presentation to Council of the Annual Financial Statements is a key governance requirement and forms part of Council's reporting to the community.

**Environmental issues:**

There are no identified environmental issues in relation to this matter.

**Alternative Solutions/Options:**

There are no alternative solutions / options.

**Stakeholders:**

Office of Local Government

NSW Audit Office

Walgett Shire Council

**Financial Implications:**

The Financial implications for Council are detailed in the auditor's report and the supporting ratios.

| 2019-2020 Audited Financial Statements and Audit Report                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive the Audited Financial Reports together with the Auditor's Reports for the period 1 July 2019 to 30 June 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Audited Primary Financial Statements for year ended 30 June 2020. (Refer to Attachment document).

## 10.3 ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT – 30 NOV 2020

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30<sup>th</sup> November 2020.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 30<sup>th</sup> November 2020, \$225,683.13 has been spent.

**Conclusion:**

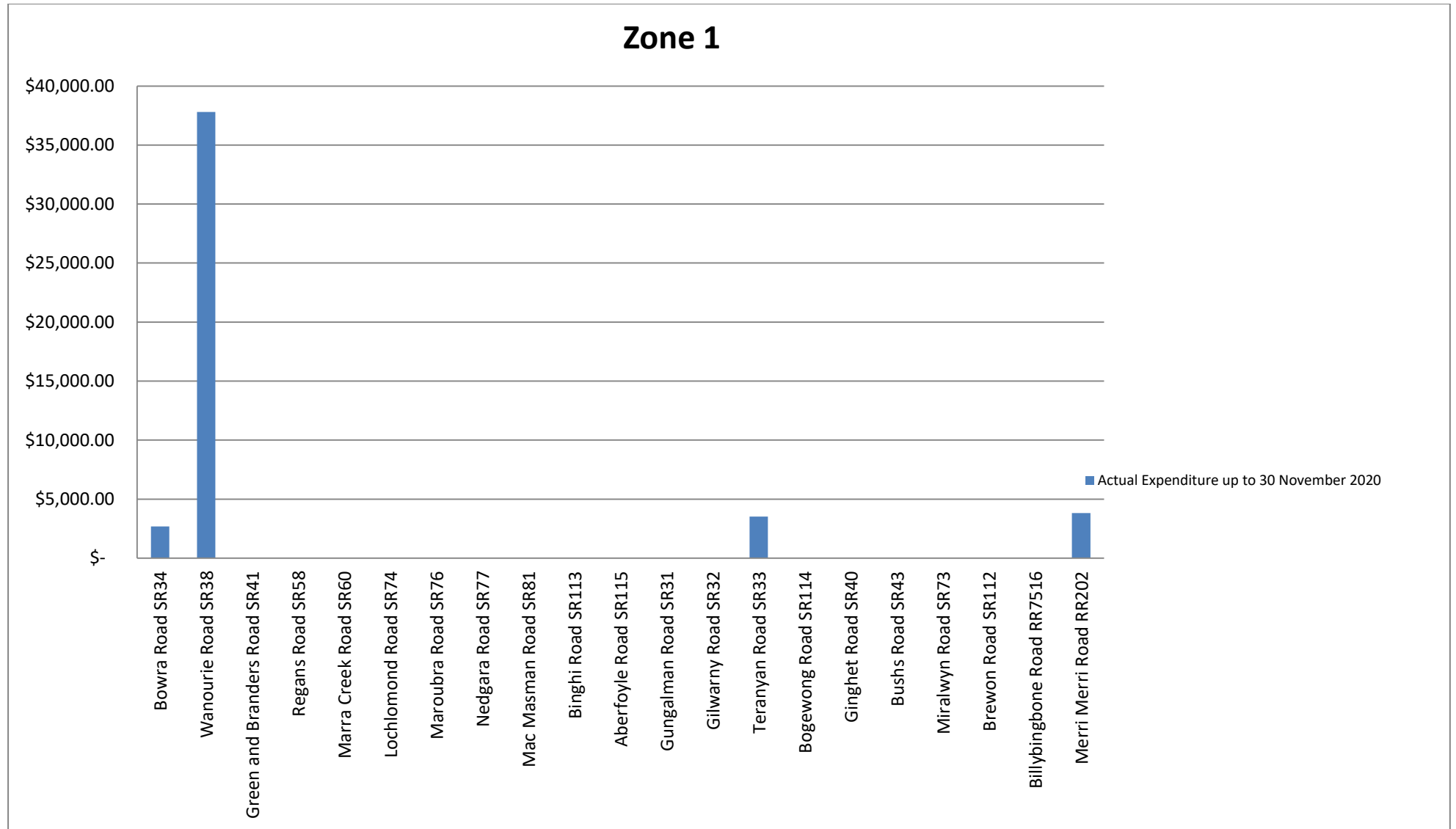
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report as at 30 <sup>th</sup> November 2020.                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for December 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

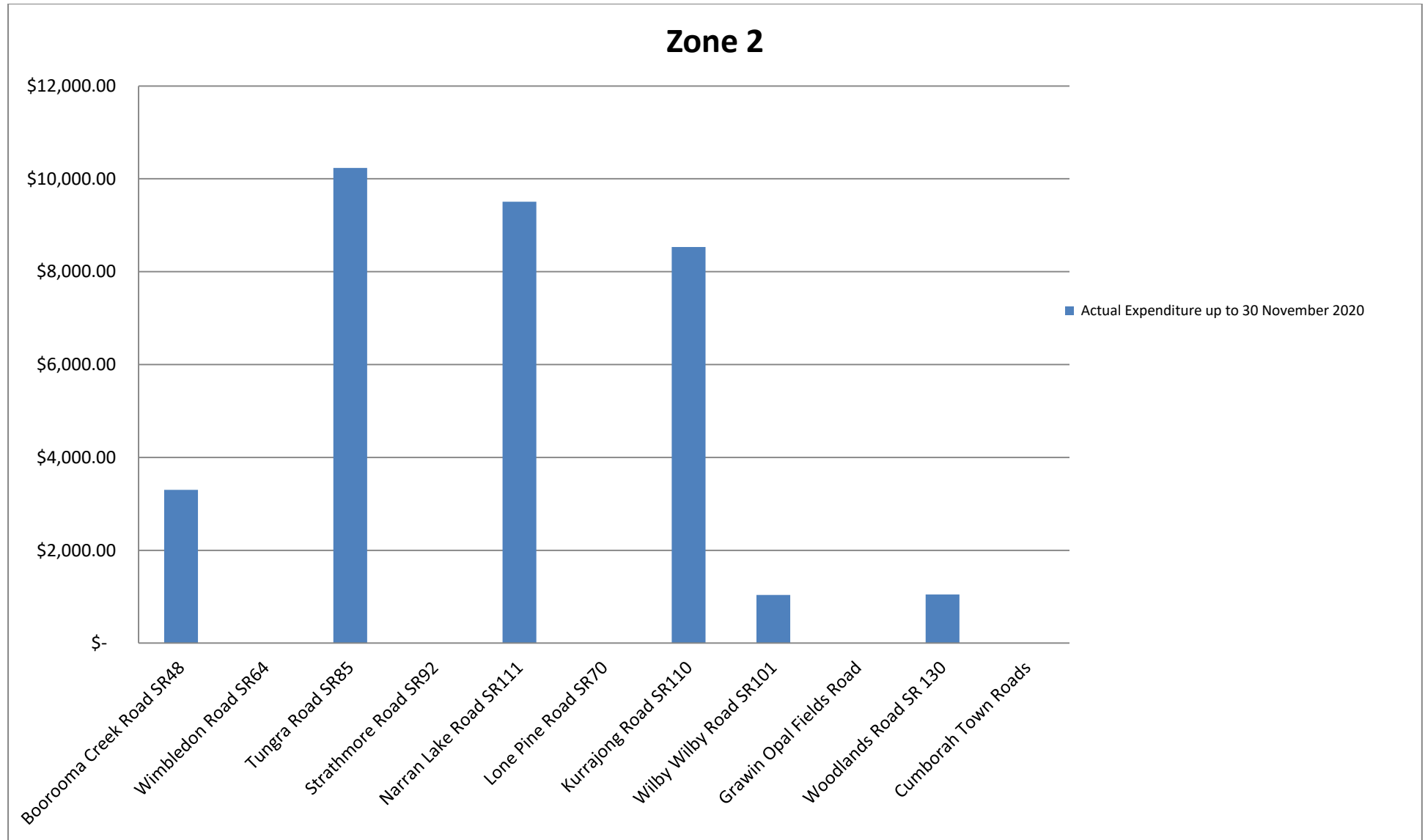
**Attachments:**

Monthly maintenance grading works.

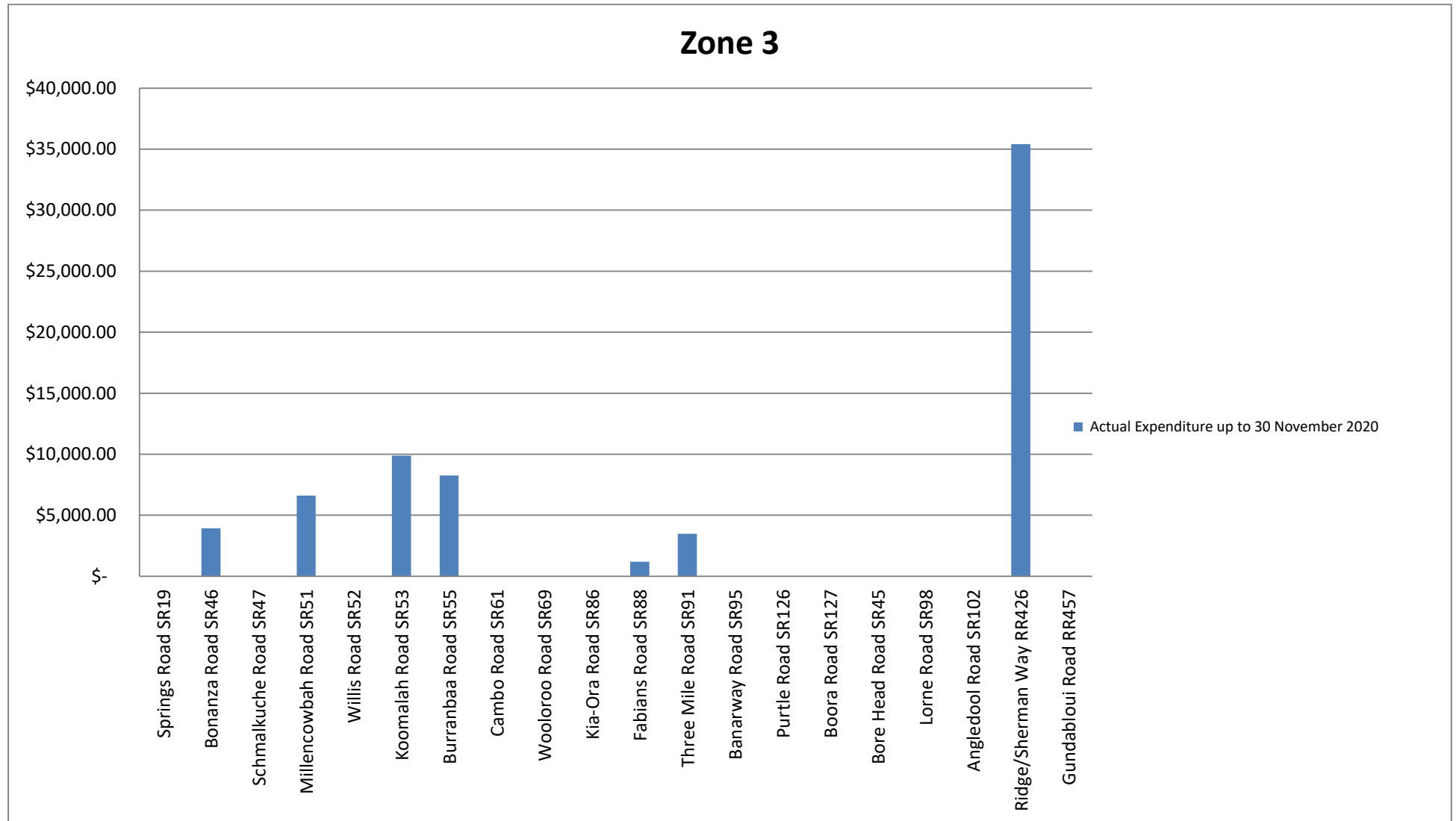
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For November 2020 | Actual Expenditure up to 30 November 2020 | Activities                     |
|------------------------------|----------------------|---------------------------------|---------------|-------------------------------|-------------------------------------------|--------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                               |                                           |                                |
| Bowra Road SR34              | 3.95                 | \$ 4,278                        | F             |                               | \$ 2,680.52                               | Maintenance on damaged section |
| Wanourie Road SR38           | 6.5                  | \$ 4,278                        | E             |                               | \$37,800.00                               | Material (Polycom) purchased   |
| Green and Branders Road SR41 | 11.3                 | \$7,006                         | F             |                               |                                           |                                |
| Regans Road SR58             | 3.2                  | \$ 4,278                        | F             |                               |                                           |                                |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850                       | E             |                               |                                           |                                |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208                        | E             |                               |                                           |                                |
| Maroubra Road SR76           | 8.3                  | \$ 5,146                        | E             |                               |                                           |                                |
| Nedgara Road SR77            | 10.7                 | \$ 6,634                        | F             |                               |                                           |                                |
| Mac Masman Road SR81         | 8                    | \$ 4,960                        | E             |                               |                                           |                                |
| Binghi Road SR113            | 20.1                 | \$ 12,46                        | E             |                               |                                           |                                |
| Aberfoyle Road SR115         | 26.2                 | \$16,244                        | D             |                               |                                           |                                |
| Gungalman Road SR31          | 43.7                 | \$ 27,094                       | D             |                               |                                           |                                |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898                        | F             |                               |                                           |                                |
| Teranyan Road SR33           | 13.7                 | \$ 8,494                        | D             | \$ 3,524.88                   | \$ 3,524.88                               | Maintenance on damaged section |
| Bogewong Road SR114          | 48.7                 | \$30,194                        | D             |                               |                                           |                                |
| Ginghet Road SR40            | 47.6                 | \$ 29,512                       | D             |                               |                                           |                                |
| Bushs Road SR43              | 8.7                  | \$ 5,394                        | D             |                               |                                           |                                |
| Miralwyn Road SR73           | 17.9                 | \$11,098                        | D             |                               |                                           |                                |
| Brewon Road SR112            | 54.7                 | \$ 33,914                       | C             |                               |                                           |                                |
| Billybingbone Road RR7516    | 18.67                | \$11,532                        | C             |                               |                                           |                                |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166                        | C             | \$ 1,963.84                   | \$ 3,824.73                               |                                |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>\$250,640</b>                |               | <b>\$ 5,488.72</b>            | <b>\$ 47,830.13</b>                       |                                |



| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For November 2020 | Actual Expenditure up to 30 November 2020 | Activities                     |
|--------------------------|----------------------|---------------------------------|---------------|-------------------------------|-------------------------------------------|--------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                               |                                           |                                |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842                       | E             |                               | \$3,299.51                                | Maintenance on damaged section |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278                        | E             |                               |                                           |                                |
| Tungra Road SR85         | 12.7                 | \$ 7,874                        | F             |                               | \$0,234.83                                | Formation works                |
| Strathmore Road SR92     | 16.42                | \$ 11,904                       | E             |                               |                                           |                                |
| Narran Lake Road SR111   | 61                   | \$ 37,820                       | D             |                               | \$9,507.33                                | Maintenance on damaged section |
| Lone Pine Road SR70      | 9.6                  | \$5,952                         | D             |                               |                                           |                                |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236                       | D             |                               | \$ 8,530.08                               | Maintenance on damaged section |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794                       | D             | \$ 168.14                     | \$1,035.53                                | Maintenance on damaged section |
| Grawin Opal Fields Road  | 0.9                  | \$ 557                          | C             |                               |                                           |                                |
| Woodlands Road SR 130    | 2.33                 | \$1,445                         | D             | \$ 1,050.00                   | \$ 1,050.00                               | grading only                   |
| Cumborah Town Roads      |                      |                                 | E             |                               |                                           |                                |
| <b>Subtotal Zone 2</b>   | <b>181.95</b>        | <b>\$116,702</b>                |               | <b>\$ 1,218.14</b>            | <b>\$ 33,657.28</b>                       |                                |

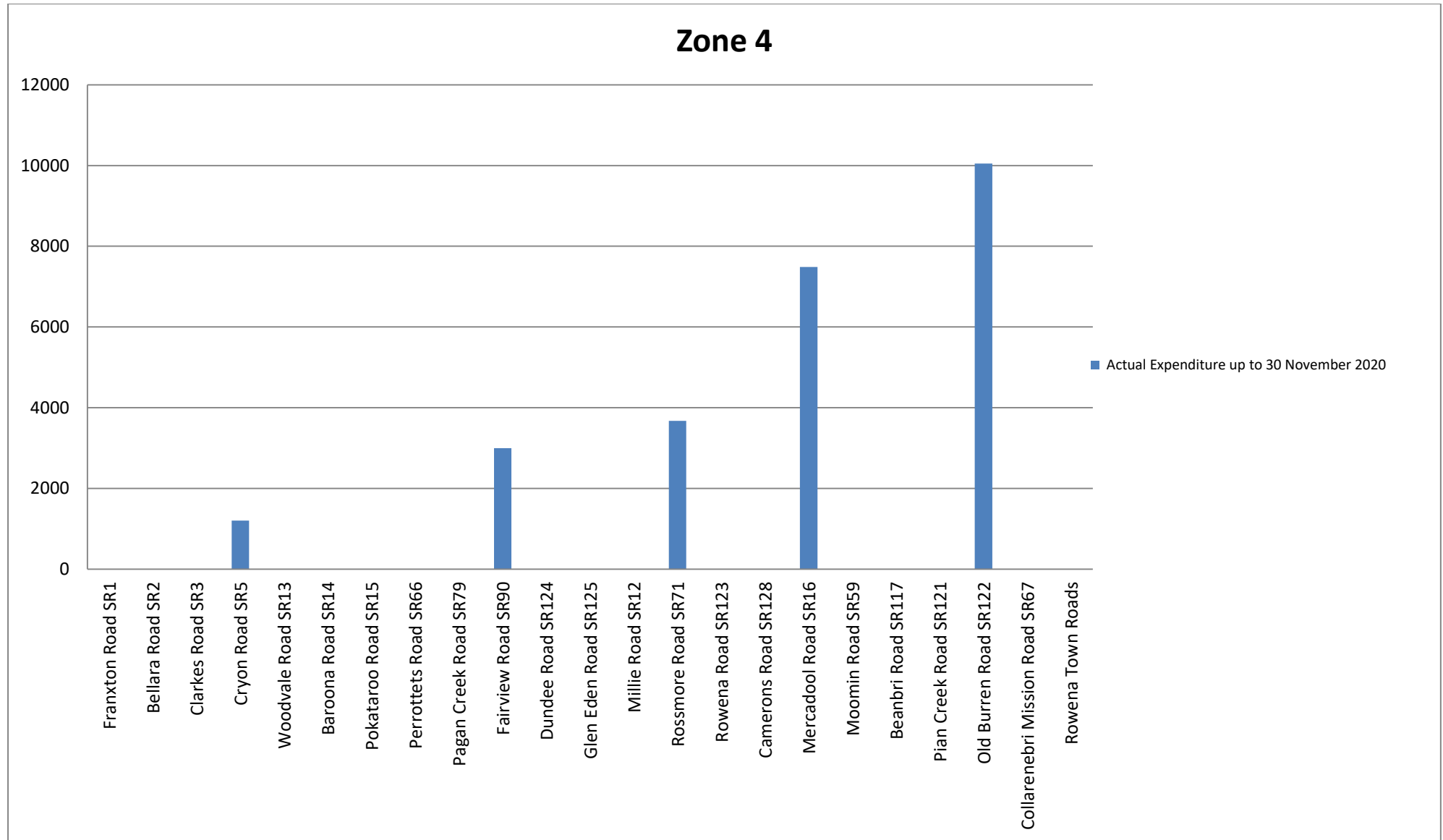


| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For November 2020 | Actual Expenditure up to 30 November 2020 | Activities                         |
|-------------------------|----------------------|---------------------------------|---------------|-------------------------------|-------------------------------------------|------------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                               |                                           |                                    |
| Springs Road SR19       | 2.7                  | \$ 4,278                        | E             |                               |                                           |                                    |
| Bonanza Road SR46       | 16.9                 | \$ 10,478                       | E             | \$ 3,927.00                   | \$3,927.00                                | Maintenance on damaged section     |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928                        | E             |                               |                                           |                                    |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174                       | E             | \$ 6,610.45                   | \$ 6,610.45                               | Maintenance on damaged section     |
| Willis Road SR52        | 14.5                 | \$ 8,990                        | F             |                               |                                           |                                    |
| Koomalah Road SR53      | 28.4                 | \$ 17,608                       | E             |                               | \$ 9,882.95                               | Maintenance on damaged section     |
| Burranbaa Road SR55     | 18.1                 | \$ 11,222                       | E             |                               | \$ 8,246.39                               | Maintenance on damaged section     |
| Cambo Road SR61         | 21.1                 | \$ 13,082                       | E             |                               |                                           |                                    |
| Woolaroo Road SR69      | 1                    | \$ 4,278                        | E             |                               |                                           |                                    |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278                        | F             |                               |                                           |                                    |
| Fabians Road SR88       | 24.8                 | \$ 15,376                       | E             | \$1,78.10                     | \$1,178.10                                | Maintenance on damaged section     |
| Three Mile Road SR91    | 0.2                  | \$ 4,278                        | E             | \$ 3,470.00                   | \$ 3,470.00                               | Maintenance on damaged section     |
| Banarway Road SR95      | 1.2                  | \$ 4,278                        | D             |                               |                                           |                                    |
| Purtle Road SR126       | 26.8                 | \$ 16,616                       | E             |                               |                                           |                                    |
| Boora Road SR127        | 63.8                 | \$ 39,556                       | D             |                               |                                           |                                    |
| Bore Head Road SR45     | 5.1                  | \$4,278                         | D             |                               |                                           |                                    |
| Lorne Road SR98         | 6.9                  | \$ 4,278                        | D             |                               |                                           |                                    |
| Angledool Road SR102    | 49.3                 | \$ 30,566                       | C             |                               |                                           |                                    |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275                       | C             |                               | \$ 35,412.50                              | Formation works on damaged section |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798                       | C             |                               |                                           |                                    |
| <b>Subtotal Zone 3</b>  | <b>440.7</b>         | <b>\$320,615</b>                |               | <b>\$15,185.55</b>            | <b>\$ 68,727.39</b>                       |                                    |

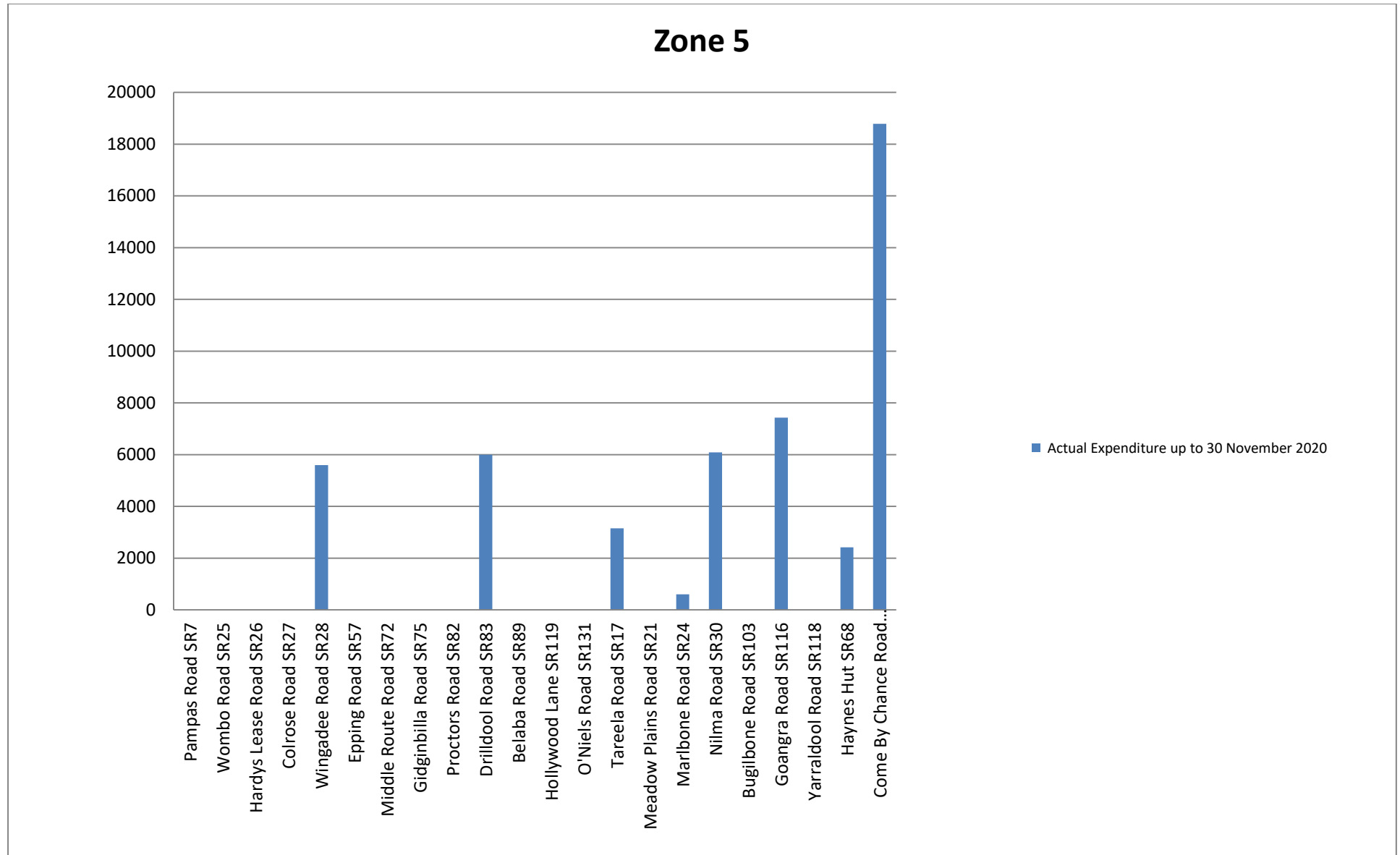




| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For November 2020 | Actual Expenditure up to 30 Nov 2020 | Activities                         |
|--------------------------------|----------------------|---------------------------------|---------------|-------------------------------|--------------------------------------|------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                               |                                      |                                    |
| Franxton Road SR1              | 19                   | \$11,780                        | E             |                               |                                      |                                    |
| Bellara Road SR2               | 21.4                 | \$13,268                        | D             |                               |                                      |                                    |
| Clarkes Road SR3               | 6                    | \$ 4,278                        | E             |                               |                                      |                                    |
| Cryon Road SR5                 | 56.75                | \$ 35,185                       | C             | \$1,200                       | \$1,200.00                           | Maintenance on damaged section     |
| Woodvale Road SR13             | 8.96                 | \$ 8,556                        | E             |                               |                                      |                                    |
| Baroona Road SR14              | 11.1                 | \$6,882                         | E             |                               |                                      |                                    |
| Pokataroo Road SR15            | 8.1                  | \$5,022                         | E             |                               |                                      |                                    |
| Perrottets Road SR66           | 5.9                  | \$3,658                         | F             |                               |                                      |                                    |
| Pagan Creek Road SR79          | 1.3                  | \$4,278                         | F             |                               |                                      |                                    |
| Fairview Road SR90             | 12.6                 | \$7,812                         | F             | \$3,000                       | \$ 3,000.00                          | Maintenance on damaged section     |
| Dundee Road SR124              | 13.9                 | \$8,618                         | F             |                               |                                      |                                    |
| Glen Eden Road SR125           | 24.6                 | \$5,252                         | E             |                               |                                      |                                    |
| Millie Road SR12               | 9.1                  | \$5,642                         | C             |                               |                                      |                                    |
| Rossmore Road SR71             | 10.7                 | \$ 6,634                        | C             | \$3,675                       | \$3,675.00                           | Maintenance on damaged section     |
| Rowena Road SR123              | 34.5                 | \$ 21,390                       | E             |                               |                                      |                                    |
| Camerons Road SR128            | 15.2                 | \$9,424                         | D             |                               |                                      |                                    |
| Mercadool Road SR16            | 57.7                 | \$35,774                        | C             |                               | \$ 7,484.11                          | Formation works on damaged section |
| Moomin Road SR59               | 31                   | \$9,220                         | D             |                               |                                      |                                    |
| Beanbri Road SR117             | 4.9                  | \$4,278                         | C             |                               |                                      |                                    |
| Pian Creek Road SR121          | 41.7                 | \$25,854                        | C             |                               |                                      |                                    |
| Old Burren Road SR122          | 33.9                 | \$ 21,018                       | D             | \$ 10,050                     | \$10,050.00                          | Maintenance on damaged section     |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278                        | C             |                               |                                      |                                    |
| Rowena Town Roads              |                      | \$ 4,278                        | D             |                               |                                      |                                    |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>\$282,379</b>                |               | <b>\$17,925</b>               | <b>\$25,409.11</b>                   |                                    |



| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For November 2020 | Actual Expenditure up to 30 Nov2020 | Activities                     |
|----------------------------|----------------------|---------------------------------|---------------|-------------------------------|-------------------------------------|--------------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                               |                                     |                                |
| Pampas Road SR7            | 16.3                 | \$10,106                        | E             |                               |                                     |                                |
| Wombo Road SR25            | 17.7                 | \$10,974                        | E             |                               |                                     |                                |
| Hardys Lease Road SR26     | 16                   | \$ 9,920                        | E             |                               |                                     |                                |
| Colrose Road SR27          | 20.6                 | \$ 12,772                       | E             |                               |                                     |                                |
| Wingadee Road SR28         | 11.8                 | \$7,316                         | E             | \$ 5,590.00                   | \$ 5,590.00                         | Maintenance on damaged section |
| Epping Road SR57           | 15.4                 | \$9,548                         | E             |                               |                                     |                                |
| Middle Route Road SR72     | 9.6                  | \$ 5,952                        | E             |                               |                                     |                                |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588                        | E             |                               |                                     |                                |
| Proctors Road SR82         | 4.4                  | \$4,278                         | F             |                               |                                     |                                |
| Drilldool Road SR83        | 5.1                  | \$ 4,278                        | F             | \$5,998.29                    | \$ 5,998.29                         | Maintenance on damaged section |
| Belaba Road SR89           | 11.2                 | \$ 6,944                        | F             |                               |                                     |                                |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538                       | E             |                               |                                     |                                |
| O'Niels Road SR131         | 31.1                 | \$19,282                        | D             |                               |                                     |                                |
| Tareela Road SR17          | 19.4                 | \$12,028                        | D             | \$3,150.00                    | \$3,150.00                          | Maintenance on damaged section |
| Meadow Plains Road SR21    | 23.9                 | \$14,818                        | D             |                               |                                     |                                |
| Marlbone Road SR24         | 28.4                 | \$17,608                        | D             | \$ 600.00                     | \$ 600.00                           | Maintenance on damaged section |
| Nilma Road SR30            | 37.8                 | \$ 23,436                       | D             | \$ 6,090.00                   | \$6,090.00                          | Maintenance on damaged section |
| Bugilbone Road SR103       | 28.7                 | \$32,725                        | C             |                               |                                     |                                |
| Goangra Road SR116         | 16.4                 | \$10,168                        | D             | \$7,075.00                    | \$7,430.93                          | Maintenance on damaged section |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606                       | C             |                               |                                     |                                |
| Haynes Hut SR68            | 4.5                  | \$ 2,790                        | E             |                               | \$ 2,415.00                         | Maintenance on damaged section |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450                       | C             |                               | \$18,785.00                         | Maintenance on damaged section |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>         | <b>\$329,125</b>                |               | <b>\$28,503.29</b>            | <b>\$ 50,059.22</b>                 |                                |
| <b>Total</b>               | <b>1,905.65</b>      | <b>\$1,299,461</b>              |               | <b>\$68,320.70</b>            | <b>\$225,683.13</b>                 |                                |





| Road Category |                       |
|---------------|-----------------------|
| Road Category | No. of<br>Grades/Year |
| C             | 4                     |
| D             | 2                     |
| E             | 1                     |
| F             | Occasional            |

**10.3.2 SERVICE PROGRESS REPORT – AS AT 30 NOVEMBER 2020**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> November 2020.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2020/2021 is \$ 43,144,264 excluding depreciations (\$5,014,354)

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> Nov 2020 | (%)        |
|-------------------------------------|---------------------|---------------------------------------------|------------|
| Transportation including RMCC works | \$33,116,260        | \$9,051,619                                 | 27%        |
| Water works ( maintenance)          | \$3,199,136         | \$815,905                                   | 26%        |
| Water works ( Capital)              | \$5,177,885         | \$3,940,127                                 | 76%        |
| Sewer works ( Maintenance works)    | \$1,223,210         | \$460,665                                   | 38%        |
| Sewer works (Capital works)         | \$427,773           | \$254,207                                   | 59%        |
| <b>TOTAL</b>                        | <b>\$43,144,264</b> | <b>\$14,522,523</b>                         | <b>34%</b> |

**Current Position:**

The status of work progress is as follows;

| Items                                                                                | Status                                                                                             |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|
| Walgett Weir                                                                         | Fish way construction in progress                                                                  |
| Grawin Access Road                                                                   | Completed ( except 10 m sealing work either side of the grid)                                      |
| Water system upgrade project in Rowena                                               | Dismantling of old water tower is in progress<br>Two Tanks of 150,000 litre capacity are under way |
| Collarenebri bore- Shade for cooling tower                                           | Waiting for quotation                                                                              |
| Extension of Pandora street                                                          | Council's Crown land manager is dealing with department for land acquisition.                      |
| Walgett Sewerage Treatment Plant- leakage of trickling filter and sedimentation tank | Treatment for leakage from second sedimentation tank completed.                                    |
| Gundabloui Road Reconstruction and sealing                                           | 4.5 km seal completed<br>3 km ready for seal                                                       |
| Bugilbone Road widening project( 4 km)                                               | In completion stage                                                                                |
| Walgett additional new bore                                                          | Hydrologist is working for the hydrological report                                                 |



**Relevant Reference Documents/Policies:**

2020/21 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30th November 2020, \$14,522,523 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Monthly Service Progress Report as at 30th November 2020                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report as at 30<sup>th</sup> November 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



### 10.3.3 VARIATION IN TENDER AMOUNT FOR WALGETT WEIR

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

This report recommends that Council note and authorise the General Manager to approve the variation recommended.

**Background:**

Public Works design team has reviewed the design of the Fish way (bay 22 public access safety concerns). Potential public access to Bay 22 via Entry B and the difficulty to climb back to attraction pool was identified as a safety issue for resolution. Designer proposed a solution to install step irons to bay 22 from entry B for safe access and sign post to warn the general public. Pensar was asked to submit a variation quote. Pensar submitted a revised variation quote (attached) amounting \$ 3,805.29 ex GST revised down from original quote \$5,183.31 ex GST.

PWA assessment (refer the attached) recommends that the revised variation be approved to an amount \$3,805.29 ex. GST as the variation quote is considered fair and reasonable.

Council has received recommendation for the item for an approval of the variation of \$ 3,805.29 (Excl GST).

**Current Position:**

The Contractor has commenced the sheet piling works.

**Relevant Reference Documents/Policies:**

PWA recommendation  
Pensar's Variation Summary sheet

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council, Water NSW, Residents and other users

**Financial Implications:**

The variation will not impact to Council 2020/2021 budget as this is under Infrastructure NSW funding.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Due to the urgency, the contractor has been advised to proceed with the additional works.

**Variation in Tender Amount for Walgett Weir – December 2020****Recommendation:**

That Council note and endorse the actions of the General Manager in authorising the variation of \$3,509.29 (Excl GST).

**Moved:****Seconded:****Attachments:**

- Variation Summary Sheet
- PWA recommendation

## Variation Summary Sheet



|                                                  |                                                                                                                                                                                                                     |      |            |             |             |
|--------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------|-------------|-------------|
| Project:                                         | Walgett Weir 11A Raising & Fish Conservation                                                                                                                                                                        |      |            |             |             |
| Date Issued:                                     | 16/09/2020                                                                                                                                                                                                          |      |            |             |             |
| Title:                                           | Entry B Step Irons and Signage                                                                                                                                                                                      |      |            |             |             |
| Variation Number:                                | 14                                                                                                                                                                                                                  | REV: | 2          |             |             |
| Reason for Variation:                            | Client Requested Additional Feature                                                                                                                                                                                 |      |            |             |             |
| Brief Description of Works:                      | Provision of 6 x Galvanised Step Irons and Signage to Entry B including installation Revised Pricing in Rev 2 as discussed with PWA to allow for welding to occur whilst onsite to complete other contracted works. |      |            |             |             |
| Request from Client's Representative: Joe Joseph |                                                                                                                                                                                                                     |      |            |             |             |
| Associated Drawing Numbers:                      |                                                                                                                                                                                                                     |      |            |             |             |
| Item                                             | Description                                                                                                                                                                                                         | Unit | Quantity   | Rate        | Amount      |
| 1.                                               | Supply and Install 6 x Galvaised Step Irons - Durham Step 3 or similar                                                                                                                                              |      |            |             |             |
| 1.1                                              | Supply of 6 x Step 3 step irons                                                                                                                                                                                     | Each | 6          | \$ 48.60    | \$ 291.60   |
| 1.2                                              | Transport                                                                                                                                                                                                           | Each | 1          | \$ 220.00   | \$ 220.00   |
| 1.3                                              | Installation (Welder and TA)                                                                                                                                                                                        | Each | 1          | \$ 1,322.75 | \$ 1,322.75 |
|                                                  |                                                                                                                                                                                                                     |      |            |             |             |
| 2                                                | Supply and Install Danger Sign (Aluclad incl isolation material)                                                                                                                                                    |      |            |             |             |
| 2.1                                              | Supply and install (Allowance for 2 x 450x 300 signs)                                                                                                                                                               | Each | 1          | \$ 585.00   | \$ 585.00   |
|                                                  |                                                                                                                                                                                                                     |      |            |             |             |
| 3                                                | Supervision                                                                                                                                                                                                         |      |            |             |             |
|                                                  | Pensar Project Manager                                                                                                                                                                                              | Hr   | 2          | \$ 200.00   | \$ 400.00   |
|                                                  | Pensar Supervisor                                                                                                                                                                                                   | Hr   | 4          | \$ 160.00   | \$ 640.00   |
|                                                  | Contract Variation Margin for Profit and Attendance                                                                                                                                                                 |      |            | 10.00%      | \$ 345.94   |
| TOTAL (Excl GST)                                 |                                                                                                                                                                                                                     |      |            |             | \$ 3,805.29 |
| Acceptance                                       | Name and Company                                                                                                                                                                                                    | Sign | Date       |             |             |
| Engineer                                         | Andrew Dunbar Pensar                                                                                                                                                                                                |      | 16/09/2020 |             |             |
| Client                                           |                                                                                                                                                                                                                     |      |            |             |             |



Public Works  
Project Management

Contract No. 1500655

Date 30.9.2020

Entry B Step Irons and Signage

| Item  | Description                                                           | Contractor's Submission |     |             |                    | Reference | NSW-PW Estimate |     |             |                    | Reference |
|-------|-----------------------------------------------------------------------|-------------------------|-----|-------------|--------------------|-----------|-----------------|-----|-------------|--------------------|-----------|
|       |                                                                       | Unit                    | Qty | Rate        | Total              |           | Unit            | Qty | Rate        | Total              |           |
| 1     | Supply and Install 6 x Galvased Step Irons - Durham Step 3 or similar |                         |     |             |                    |           |                 |     |             |                    |           |
| ##### | Supply of 6 x Step 3 step Irons                                       | Each                    | 6   | \$ 48.00    | \$ 291.00          |           | LS              | 6   | \$ 50.00    | \$ 300.00          |           |
| ##### | Transport                                                             | Each                    | 1   | \$ 220.00   | \$ 220.00          |           | LS              | 1   | \$ 250.00   | \$ 250.00          |           |
| ##### | Installation (Welder and TA)                                          | Each                    | 1   | \$ 1,322.75 | \$ 1,322.75        |           | LS              | 1   | \$ 2,000.00 | \$ 2,000.00        |           |
| 2     | Supply and Install Danger Sign (Alucted Incl Isolation material)      |                         |     |             |                    |           |                 |     |             |                    |           |
| 2.1   | Supply and Install (Allowance for 2 x 450x 300 signs)                 | Each                    | 1   | \$ 585.00   | \$ 585.00          |           | LS              | 1   | \$ -        | \$ -               |           |
| 3     | Supervision                                                           |                         |     |             |                    |           |                 |     |             |                    |           |
|       | Pensar Project Manager                                                | Hr                      | 2   | \$ 200.00   | \$ 400.00          |           | LS              | 0   | \$ -        | \$ -               |           |
|       | Pensar Supervisor                                                     | Hr                      | 4   | \$ 160.00   | \$ 640.00          |           | LS              | 4   | \$ 160.00   | \$ 640.00          |           |
|       | <b>SubTotal Construction</b>                                          |                         |     |             | <b>\$ 3,459.35</b> |           |                 |     |             | <b>\$ 3,190.00</b> |           |

| Unit                          | Qty | Rate   | Total              |
|-------------------------------|-----|--------|--------------------|
| Principal Contractor's Margin |     | 10.00% | \$ 345.94          |
| <b>Total Excl GST</b>         |     |        | <b>\$ 3,805.29</b> |
|                               |     | 10%    | \$ 380.53          |
| <b>Total Incl GST</b>         |     |        | <b>\$ 4,185.81</b> |

| Unit | Qty | Rate   | Total              |
|------|-----|--------|--------------------|
|      |     | 10.00% | \$ 319.00          |
|      |     |        | \$ 3,509.00        |
|      |     |        | \$ 350.90          |
|      |     |        | <b>\$ 3,859.90</b> |

OK

-0%  
<10%

### 10.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

#### WALGETT

##### Apex Park

Installation of Solar lights – complete

##### Grey Park

New Play equipment and swing will be installed in January 2021

##### Cemetery

- Turfing will be commenced 18 December 2020.
- Pipe from STP to tank in cemetery completed.
- Waiting for pumps.

##### Weir Raising Project

Metal work for baffle steps has been partially installed.

##### Desalination Plant

- The RO Plant operation is on hold due to the Sewerage Treatment effluent pond capacity.
- Council has responded to EPA regarding the proposed new ponds and irrigation on airport area.

##### Walgett Bore (New)

Installation of additional new bore:

- Selected a hydrologist consultant and proposal in progress

##### Sewer Treatment Plant

- Fencing around the STP completed.
- V- drain partially completed
- One new pond in progress
- Leaking problem - Sediment

##### Water treatment plant

Using River water for reticulation system is on trial and Continuous monitoring the performance of the treatment plant is in place.

#### ROWENA

- Base preparation for the tank completed.
- The delivery is delayed and estimated time of arrival is 14th December 2020.

#### COLLARENEBRI

- Sludge study - DPIE is reviewing the final report submitted by consultant.
- Pumping out the back wash water from the pond is in progress( using the water for road works)
- Reconstruction and sealing works in Gundabloui Road commenced on 22<sup>nd</sup> June 2020 ( Ref Photo 4 & 5)
- 4.5 km seal completed
- 3 km is ready for seal

- 3 km gravel prepared for stabilisation
- Pot holes repair ( Black jack) in Merrywinebone Road in progress
- Repair Fire Hydrants – in progress.
- Schedule for the table drain works has been delayed as the contractor has been moved to other important project( Merrywinebone Road )
- Cemetery – Planning of removal trees that disturbing to cemetery services in process,
- Solar lights in Lions, Earl and Denyer Park – completed
- BBQ in Lions Park completed
- Shade sale in Skate Park will be installed in Feb 2021.
- Cleaning of Raw water Reservoir completed.
- Heavy patching work (4000 sq.) on Merrywinebone Road completed
- Black jack work on Merrywinebone is in progress.

#### LIGHTNING RIDGE

- Pandora Road extension – Council's crown land manager is working with land department for the land acquisition process.
- DPIE is reviewing the tendering documents for water supply upgrade project.
- Construction of box culvert on 3 Mile Road in progress.
- Opal Street between Morella and Kaolin Street - Box culvert extension project is in progress.
- K/G and Spoon drain in Agate and Morella Street intersection completed
- The Heavy patching work between Opal Street and Gems Street is on hold and will commenced on January 2021.
- Design of the Intersection of Fred Reece way and Lorne Road competed.
- Construction in progress
- Shade sale in Skate Park will be installed in Feb 2021.

#### BURREN JUNCTION

Road widening on Bugilbone Road (Pilliga End) is in progress.

- Widening up to Railway Intersection completed
- Reconstruction between railway and Kamilaroi Highway which will be completed by 18 the December 2020.

Design of Kerb extension in Waterloo Street between Hall and Park is on hold due to other commitments.

#### CUMBORAH

- Drinking water management plan for Cumborah new bore- completed
- Three grids on the Cumborah Road (between Cumborah and Castlereagh Highway) has been delayed due to other commitments.

#### GRAWIN

- Drinking water management plan for Grawin new bore- completed
- Additional works between the first grid and second grid commenced from 3rd September 2020 and 90% completed. Side drains to be completed. Sealing of 10 m either side of the new grid to be completed.

#### CARINDA

- Carinda Road repair under Repair Program funding – The project is 90 % completed.
- Resealing on Carinda Road in following section completed (Ref photo 1 to 6)
- Roads to Recovery (RTR) Capital Works - Colin Street Carinda (Between MacNamara & Shakespeare Street) completed (Ref photo 7 to 10).

December 3, 2020 9:59 am  
-30.289020, 147.863890  
RR 333 | 01060 | 40.39



Resealing on Carinda Street (photo 1)

December 3, 2020 9:58 am  
-30.287351, 147.865210  
RR 333 | 01060 | 40.17



Resealing on Carinda Street (photo 2)

December 3, 2020 10:00 am  
-30.292912, 147.858715  
RR 333 | 01060 | 41.05



Resealing on Carinda Street (photo 3)

December 3, 2020 10:13 am  
-30.357355, 147.814534  
RR 333 | 01010 | 49.61



Resealing on Carinda Street (photo 4)

December 3, 2020 10:14 am  
-30.357073, 147.813647  
RR 333 | 01010 | 49.62



Resealing on Carinda Street (Photo 5)

December 3, 2020 10:40 am  
-30.389554, 147.777808  
RR 333 | 00980 | 54.65



Resealing on Carinda Street (Photo 6)



Colin Street between MacNamara Street & Shakespeare Street (Photo 7 & 8)



Colin Street between Hare Street & Shakespeare Street (Photo 9 & 10)





| Ch<br>Start(KM) | Ch<br>End(KM) | Length(m) | Width(m) |
|-----------------|---------------|-----------|----------|
| 39.91           | 41.24         | 1336      | 8        |
| 49.61           | 51.6          | 1988      | 8        |
| 52.12           | 64.65         | 2519      | 8        |
| Total           |               | 5843      |          |

**RMCC**

Ordered works commenced from 29th September 2020 .The proposed heavy patching sites will be on segments of 3415,3425,3430,3445,3450 and 3460 on Castlereagh Highway (SH18) and segments of 6850 and 6855 on Kamilaroi Highway ( SH 29 ). The expenditure as of 30th November 2020 is \$239,143.61 A major heavy patching work (7.435) km reach) on Kamilaroi Highway HW29 near the Narran Lake Rd has been scheduled commence on 4th January 2021.The approved budget for the project is \$ 1,484,454.66. The total expenditures against the Routine maintenance budget as of 30th November 2020 is \$452,602.70

| Matters Generally For Brief Mention or Information Only |
|---------------------------------------------------------|
|---------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:****Seconded:**

## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS AS AT NOVEMBER 2020

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** 10/434

---

#### Summary:

This report is to advise the November 2020 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### 1. Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor information purposes, the following development was approved during November 2020.

#### Development Applications

| Applic. No | Address                                                                        | Title                                                                                                            | Development                  | Determination       |
|------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------|---------------------|
| DA2020/11  | Lot 3 Wilke Street<br>Cumborah                                                 | Lot 3 DP45034                                                                                                    | Dwelling                     | Delegated Authority |
| DA2020/16  | Lightning Ridge<br>Bowling Club<br>25-29 Morilla<br>Street, Lightning<br>Ridge | Part Lots 1,3 &<br>11 Sec 10<br>DP758612, lots<br>13 & 14<br>DP758612, Lot<br>94 DP823890<br>& Lot 1<br>DP109859 | Alterations and<br>Additions | Council             |
| DA2020/21  | 32 Gem Street,<br>Lightning Ridge                                              | Lot 1000 DP<br>1117849 –<br>behind 35 Gem<br>St Lightning<br>Ridge                                               | Subdivision                  | Delegated Authority |

There was no refused development during November 2020.



Complying Development

Nil

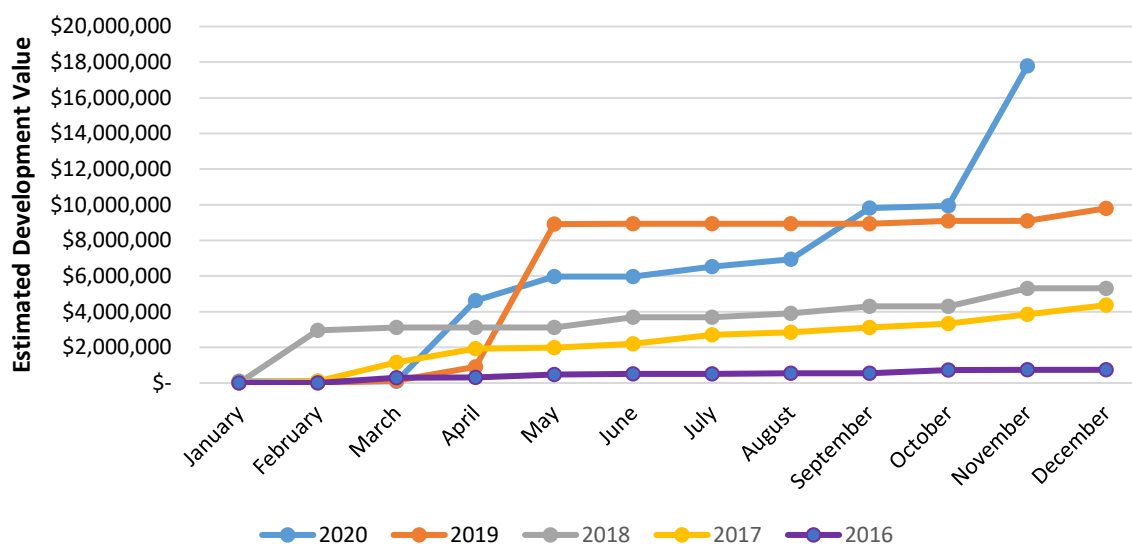
Estimated Development Value Comparison to Same Period Last Year

|                         | November 2020 | November 2019 | October 2020 | October 2019 | 2020 To Date | 2019 To Date |
|-------------------------|---------------|---------------|--------------|--------------|--------------|--------------|
| Application Number      | 3             | 1             | 3            | 2            | 24           | 15           |
| Estimated Project Value | \$7,840,000   | \$Nil         | \$132,000    | \$150,000    | \$17,785,039 | \$9,089,425  |

Estimated Development Value Comparison from 2016 until 2020

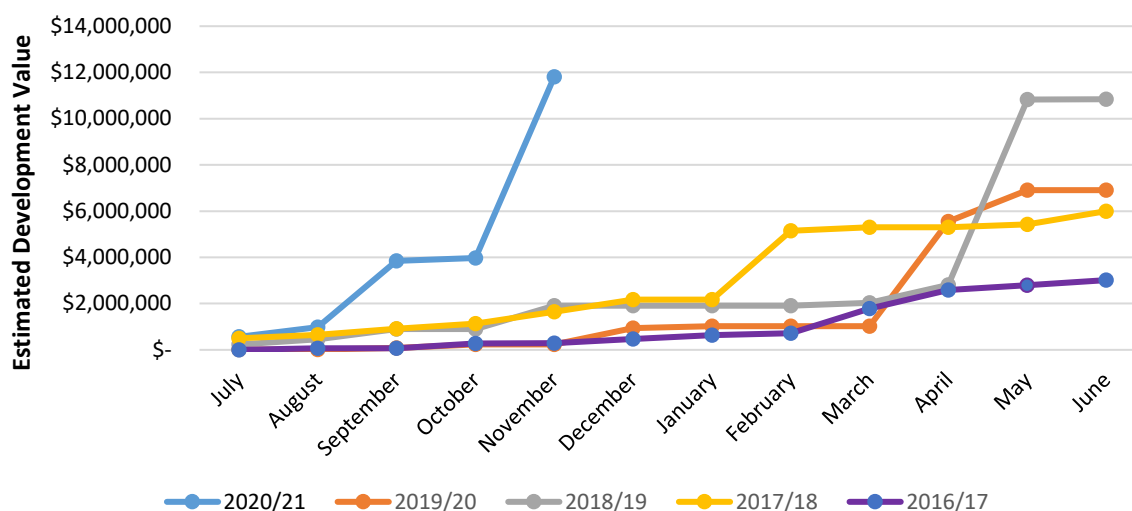
For Councillor information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. **Please note, this is only current until November 2020.**

### Walgett LGA Approved Estimated Development Value Comparison Calendar Year



| 2020         | 2019        | 2018        | 2017        | 2016      |
|--------------|-------------|-------------|-------------|-----------|
| \$17,785,039 | \$9,089,425 | \$5,312,593 | \$3,847,658 | \$735,970 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year



| 2020/21      | 2019/20   | 2018/19     | 2017/18     | 2016/17   |
|--------------|-----------|-------------|-------------|-----------|
| \$11,817,039 | \$213,457 | \$1,903,423 | \$1,650,960 | \$285,540 |

For Councillor information purposes, the following developments have been lodged and are currently waiting a determination. Please note, this is only current as at 1 November 2020.

#### Development Applications

| Applic. No | Address                                 | Title                                      | Development                                                        | Status                                            |
|------------|-----------------------------------------|--------------------------------------------|--------------------------------------------------------------------|---------------------------------------------------|
| DA2020/8   | 110 Fox Street, Walgett                 | Lot 2 DP511835                             | Installation of Underground Fuel Tanks & Replacement Pylon Signage | Waiting on Additional Information                 |
| DA2020/18  | Burren Junction                         | Lot 13 DP753926                            | Solar Farm                                                         | Waiting on response from Essential Energy & TfNSW |
| DA2020/20  | 3 Wareena Street, Walgett               | Lot 22 DP579731                            | Conversion of Shed to Dual Occupancy                               | Under Assessment                                  |
| DA2020/22  | PCYC Crn Fox & Dewhurst Street, Walgett | Part Lots 4, 5, 6 & 9 Section 40 DP 759036 | Community Facility                                                 | Waiting on NSW Police Comment                     |

| Applic. No                  | Address                               | Title                       | Development                                                                                         | Status           |
|-----------------------------|---------------------------------------|-----------------------------|-----------------------------------------------------------------------------------------------------|------------------|
| DA2020/3/2<br>Modification  | 58-62 Wareena Street, Walgett         | Lots 27,28 & 29<br>DP753935 | Demolition of Existing Building,<br>Installation of 3 Manufactured Homes & construction of Carports | Under Assessment |
| DA2020/25                   | 2777 Old Burren Road, Burren Junction | Lots 8,9,14 & 23 DP753935   | Subdivision                                                                                         | Under Assessment |
| DA2018/22/2<br>Modification | 55 Namoi Street, Walgett              | Lot 1<br>DP513882           | Dual Occupancy                                                                                      | Under Assessment |

Complying Development

Nil

**1. Relevant reference document/policies:**

Environmental Planning &amp; Assessment Act 1979 &amp; Regulations

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Developer  
Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for November 2020 has been presented for Councillor information purposes.

**Development Approvals - November 2020****Recommendation:**

That Council note the information contained within this report.

**Moved:****Seconded:**

## 10.4.2 BIN BANKS – WASTE STRATEGY

|                           |                                                           |
|---------------------------|-----------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>                             |
| <b>AUTHOR:</b>            | <b>Acting Director Environmental Services, Bob Harris</b> |
| <b>FILE NUMBER:</b>       | <b>120/94, 17/160</b>                                     |

---

### **Summary:**

A “Bin Bank” is a new description for an old idea. Bin Banks are an assembly line of 240L bins located kerbside and serviced by Councils’ Garbage Truck.

A Bin Bank has operated just outside Cumborah for at least three years and was introduced in that area (quite successfully) to reduce illegal dumping.

“Bin Banks” have been identified as a potential means of leveraging additional capacity in Council’s Kerbside Service to expand resident access to domestic waste services.

A trial is proposed to be conducted in the Opal Fields with a further report to be submitted to Council on success of the trial.

### **Benefits:**

Bin Banks are proposed as means of reducing the need for residents to access village Landfill’s. Reducing the need for resident access to village Landfills helps Council to increase compliance with NSW EPA requirements for Landfill operations.

Suitable locations for Bin Banks can be identified in consultation with the local community in the vicinity of hotels, schools, community halls, silos etc.

Waste collected from Bin Banks is to be returned to Walgett and Lightning Ridge Landfill’s for controlled compaction and burial.

### **Current Situation**

Council operates two waste collection vehicles (Garbage Trucks) with side lifters for collection of kerbside waste in 240L Garbage Bins. One truck is operated a back-up in case of breakdown. The two trucks are currently operated four days per week and travel to all villages with the exception of Come By Chance.

The existing routes for the kerbside pick-up, days and times are outlined in the Appendix to this report.

The current system operates well below capacity and additional waste from Bin Banks could potentially be picked up by Councils’ Garbage truck during routine weekly pick- up’s.

### **Bin Bank Proposal**

The proposed “bin banks” would allow local residents to drop off domestic rubbish at any time, day or night and would alleviate pressure to keep the unmanned landfills open.

Consequently there would be a reduction in the volume of domestic waste going to the smaller tips and hopefully reduce the running costs of the village landfills.

“Bin bank” sites could be monitored by the part time landfill attendant and could operate in conjunction with the collection of recyclable materials.

### **Alternative Options**

A number of alternative options are available and have been previously considered by Council;

1. Village transfer stations – Transfer stations with design capacity (6 – 12m<sup>3</sup>) for all wastes normally require installation of a concrete retaining wall and vehicle access ramps to allow vehicle access over the bin. This design permits emptying of trailers directly into a large capacity bin.

#### DES Comment:

- a. Construction costs are significant and the capacity of these type of installation are in excess of what would be required in most of the Walgett Shire villages.
  - b. This type of installation would however, allow closure of the village landfills and facilitate transport of all wastes to Walgett and Lightning Ridge.
2. Skip bins – This type of installation has operated successfully around Lightning Ridge for a number of years. This option comes at considerable expense should the service be expanded to the opal fields and would require a sizeable increase in the environmental charge in 21/22. The capacity of this type of bin (2m<sup>3</sup> to 3m<sup>3</sup>) would be ideal for a weekly service in each village.

#### DES Comment:

- a. Skip bins are not ideally suitable for “backing up the trailer” and have a limited capacity for larger items eg. Furniture, tyres and vegetation.
  - b. This would be a suitable system for bringing the majority of domestic waste back to Walgett and Lightning Ridge which has many environmental advantages.
3. 240 Litre bins – Installation of the smaller 240L bin generally requires that residents separate tyres, furniture, vegetation etc which allows these items to be managed separately and usually more efficiently. Use of the 240L bins system encourages separation of wastes and should help improve recycling rates.

Spare capacity is available in Council’s current weekly waste service to pick up the additional bins as required. The number and location of bins can be readily adjusted.

### **Appendix - Garbage Truck Routes:**

#### **TUESDAY Start 6.00 am – Finish 3.30 pm**

Walgett Domestic and Walgett Trade Waste Two Full Loads to Walgett tip Total = 12.4m<sup>3</sup> or 18 Tonnes.

#### **WEDNESDAY - Start 5.00 am – Finish 2.30 pm**

Lightning ridge and Cumborah (domestic) One full load to L/Ridge Tip - Total 6.2m<sup>3</sup> or 9 Tonnes. Half a load (including some of L/Ridge plus Cumborah), returned to Walgett Tip - Total 3.1m<sup>3</sup> or 4.5 Tonnes.

#### **THURSDAY - Start 6.00am - Finish 3.30pm**

Collarenebri, Merrywinebone (Silo), Rowena and Burren Junction (all domestic). One Truck Full for day returned to Walgett Tip.

#### **FRIDAY- 7.00am – Finish 4.30pm**

Walgett Trade Waste and Carinda (domestic). Half Truck full returned to Walgett tip.

**Relevant reference documents and policies:**

Protection of the Environment Operations Act.  
Small Landfill Management Guide.  
WSC Unlicensed Landfill Audit Report by John Cavanagh.

**Governance Issues:**

No governance issues have been identified at this time.

**Financial Implications:**

I have calculated a cost to extend the garbage truck services to Pub in the Scrub and near intersection of access to Glengarry and Sheeppyard. The cost is \$ 170 per trip (additional cost). Even if the cost goes up \$ 200 per trip, it is worth consideration.

Kerbside Collection Service - User Charges (s502) – Currently \$510 per service for 2020-2021: Some Assessments (i.e. rateable parcels of land) may have more than one service charge applying. No of Assessments levied this charge = 1,788 (No of Charges applied =2,161).

Waste Services – Availability Charge (s496) – Currently \$57 for 2020-2021): this is a charge that normally applies to all rateable (and otherwise applicable) Assessments across the local government area. (This charge applies in addition to Section 502 User Charges above). No of Assessments levied this charge = 4,998

**Environmental Issues:**

This report outlines courses of action that will potentially have significant public safety and environmental benefits for the community.

**Stakeholders:**

Walgett Shire Council, Residents

**Bin Banks – Waste Strategy**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppyard.
2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.

**Moved:**

**Seconded:**

**Attachment:**

Quotation – Waste Collection Service – (Refer to Confidential Attachment Document).

### 10.4.3 DEVELOPMENT APPLICATION 2020/18 – BURREN JUNCTION SOLAR FARM

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** DA2020/18

---

#### **Summary:**

The report is to consider Development Application 2020/18 submitted by E Tran on behalf of Enerparc Australia Pty Ltd being for a 5MV photovoltaic solar farm with battery storage and ancillary facilities on Lot 13 DP753926, Lots 1 & 2 DP214271 & Lot 1 DP DP669068 located at Waterloo Street, Burren Junction. This application requires consideration by Council as the estimated development cost is \$5,292,401.

#### **Background:**

A development application has been submitted for MV photovoltaic solar farm with battery storage and ancillary facilities for the consideration of Council.

A copy of the Statement of Environmental Effects, which include plans that are attached to this report.

The land is zoned RU1 Primary Production under the *Walgett Local Environmental Plan 2013* and complies with the intent of the zone objectives.

The application was notified as per the provisions of the *Walgett Community Participation Plan 2020* for the period 30 September 2020 until 13 October 2020. No submissions were received.

Consultation was carried out with:

- Essential Energy
- Traffic for NSW
- NSW Planning Industry & Environment - Biodiversity, Conservation & Science Directorate

#### **Current Position:**

The development proposal includes the construction, operation, upgrading and potential future decommissioning of a 5 MWAC PV electricity generating works and associated infrastructure. The layout consists of farm infrastructure inclusive of modules, internal access road, control room, inverter stations, battery energy storage system and security fence. The farm will consist of solar panels, steel racking and piled supports, two centralised inverter and transformer stations, containerised battery storage, switch gear and protection equipment, electrical cabling, telecommunications equipment, an operations and maintenance container and perimeter security fencing.

The farm will include a control room that will provide communications connections to the electricity market operator, Essential Energy and Enerparc's operations team. Staff will utilise this container during commissioning in order to advance the farm to its operational readiness.

Once the farm is operational staff will occasionally visit the site as needed to monitor the performance of the farm and to diagnose any faults. A waterless composting toilet will also be installed.

The Burren Junction Solar Farm will have a maximum capacity of 5 MWAC and once operational will generate approximately 14,500 megawatt hours (MWh) of carbon free

electricity annually. The Australian Energy Regulator (AER) has reported that average annual household electricity usage in the climatic zone within which Burren Junction is located, for a three person household, is 8,497 kilowatt hours (kWh) (ACIL, 2017, updated June 2018).

Based on the above, the energy generated from the Burren Junction Solar Farm will be sufficient to service approximately 1,709 homes annually during the life of the farm. Census data from 2016 indicates Burren Junction had 127 private dwellings and an average household size of 2.4 persons.

The BJSF will generate electrical energy by converting solar radiation into electricity through the use of solar PV panels. The farm will operate year-round to generate electricity during daylight hours when electricity demand in NSW is at its peak. The farm will be monitored remotely with a limited on-site presence, apart from routine maintenance.

The solar panels will be similar to those used for domestic purposes and will operate as a single axis tracking system (SAT) which follows the sun during the course of the day to ensure optimal energy generation. The farm will consist of linear strings of mounted panels organised into blocks. Each block will connect to an inverter station that will convert the direct current (DC) energy into grid compatible alternating current (AC) energy.

The generated electricity will be exported into the network through connection into and augmentation of the existing 22 kV overhead powerline located adjacent to the solar farm, feeding into the Essential Energy Burren Junction Zone Substation located approximately 500 m to the south of the proposed Burren Junction Solar Farm. The farm will have a generation capacity of 5 MWAC and fenced infrastructure will occupy

The land on which the BJSF will be located will be leased from the landowner for a period of 25 years. Notwithstanding that the lease period will be longer than five (5) years, pursuant to the NSW Land Registry Service's Registrar General's Guidelines, lease of a solar farm is treated as a lease of premises and does not require subdivision consent under s.23G *Conveyancing Act 1919*. Accordingly, the development does not require or propose any subdivision of land.

Connection will entail an overhead line from the solar farm connecting into the 22 kV line located immediately next to the farm. This line, feeding back to the substation would likely be upgraded with new conductors. Works at the substation would be restricted to installation of protection system upgrades and metering as per Essential Energy standards, within the existing substation compound.

Contingent on securing planning approval the next step in the BJSF project would be to progress to detailed design. As part of the detailed design a suite of very specific and targeted additional site investigations would be completed. These investigations are undertaken to 'lock-in' a final farm layout and inform the construction program.

To facilitate construction there will be a construction laydown area containing a temporary site office and amenities (lunch room and ablutions), vehicle parking and equipment laydown areas.

A security fence will be installed around the solar farm perimeter. This fence will be up to 2.1 m chain link with three barbs on top, for a total height of up to 2.4 m. Inside this fence a minimum 5 m wide asset protection zone (APZ) will be maintained to provide for bush fire control and tanker access.

Over the 4 month construction effort the demand for labour will vary depending on the site activities being undertaken. Installation and commissioning of modules is labour intensive and employment is expected to peak at approximately 25 on-site workers. This peak period is expected to extend over a 2 month period. Outside this peak the workforce is expected to drop to 10 or less. These jobs will include construction managers, electricians, fitters, various



plant operators, mechanics and other skilled and semi-skilled labour, including general labourers.

The farm will also be monitored remotely from an off-site location and apart from a routine maintenance program, specialist operators will only visit the farm when responding to any performance issues (i.e. where actual output measured by the monitoring system deviates from generation forecasts and other key performance metrics).

Activities at the farm that will be part of a routine maintenance program will generally be limited to:

- Equipment, cabling, and communications system inspection, maintenance and testing, and repair and replacement as required.
- Fence, access and internal road, and control room maintenance and management.
- Vegetation (fuel load), weed and pest management.
- Possible solar PV module washing on an as-needed basis.

The design life of the PV modules will be at least 25 years. At the end of their useful life modules and electrical equipment will be either replaced and the farm re-commissioned, or the farm will be decommissioned and the site returned to agricultural land use. This will be a commercial decision based on the relative economics of solar PV generation compared to alternatives at the time. In all likelihood the economics will be favourable because the farm infrastructure, including network connection, underground cabling, foundations, and access track will continue to be serviceable and the cost of replacing modules and inverter stations favourable compared to competing generating technologies.

Decommissioning would include disconnecting the solar farm from the Essential Energy network. The farm's equipment would be removed and disposed of off-site, recycling materials wherever possible. Piles will be lifted out of the ground and all underground cables would be removed.

The ground would then be worked, stabilised and returned to agricultural use. The primary objective of decommissioning would be to restore the land capability to its pre-existing agricultural value and use.

### Issues to Note

Electricity generating works is not permissible development under the *Walgett Local Environmental Plan 2013* for the RU1 Primary Production zone, however permissibility is gained via the State Environmental Planning Policy (Infrastructure), which overrides the permissibility status of the *Walgett Local Environmental Plan 2013*.

This development is compliant with the controls in the *Walgett Development Control Plan 2016*.

An Environmental Management Strategy will be prepared listing all Potential environmental impacts will be avoided, minimised and managed through adoption of mitigation measures incorporated into all phases of the project, including:

- Detailed design;
- Construction;
- Operations;
- Upgrading; and
- Decommissioning.

These management plans will include, but may not be restricted to, inclusion of all relevant safeguards and environmental mitigation measures identified in this SEE and any associated conditions of consent.

The following have been identified as the key potential environmental issues associated with the development:

- Aboriginal Heritage
- Flooding
- Biodiversity

Other environmental issues include:

- Amenity values for neighbours (visual and noise impacts)
- Water quality
- Traffic
- Air quality
- Waste management
- Electromagnetic Interference

### Agency Consultations

The State Agencies consulted were Essential Energy, Traffic for NSW and NSW Planning Industry & Environment - Biodiversity, Conservation & Science Directorate. The only concurrence agency was Essential Energy. Attached are their comments and associated documentation.

All were in favour of the development with Essential Energy and Traffic for NSW requesting conditions of development consent. As Essential Energy was a concurrency agency, all requested conditions have been recommended to be included as part of the development consent.

The development was considered at the Local Traffic Committee. Included in this consideration were the comments and suggested conditions as requested by Traffic for NSW and the response submitted by the proponent. The Traffic committee consideration took into account the existing safety features of the access roads around the site. It was further identified that the traffic impact would only occur for short periods during the 4 month construction window. The committee felt that the proponent had adequately addressed these traffic safety issues.

Therefore, not all of the Traffic for NSW suggested conditions of development consent have been included in the recommended consent conditions. Council is not required to uptake the recommended conditions, as Traffic for NSW are not a concurrency authority for this development.

### Conclusion

There are no other outstanding issues that cannot be dealt with by the use of appropriate development conditioning. The full development assessment, including recommended development conditions is attached.

### **Relevant reference document/policies:**

*Environmental Planning & Assessment Act 1979 & Regulations*

*Walgett Local Environmental Plan 2013*

*Walgett Development Control Plan 2016*

*Roads Act 1993 & Regulations*

*State Environmental Planning Policies*

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Developer  
Walgett Shire Council  
Residents of Walgett Shire Council  
NSW Planning, Industry & Environment – Crown Lands

**Financial implications:**

Nil

**Alternative solutions:**

The alternative solution is to refuse the application.

**Conclusion:**

There are no outstanding issues that cannot be dealt with by the use of appropriate conditioning in the development consent.

| Development Application 202018 – Burren Junction Solar Farm                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council approve the Development Application 2020/18 being 5MV photovoltaic solar farm with battery storage and ancillary facilities on Lot 13 DP753926, Lots 1 &amp; 2 DP214271 &amp; Lot 1 DP DP669068 located Waterloo Street, Burren Junction, as per the recommendation of the Development Assessment report.</p> <p><b>Moved:</b><br/><b>Seconded:</b><br/><b>Division Decision</b></p> |

**Attachments:**

(Refer to Attachment Document)

1. Development Assessment
2. Statement of Environmental Effects
3. Traffic for NSW Comments and the applicant response
4. Essential Energy comments and background requests for additional information
5. NSW Planning Industry & Environment - Biodiversity, Conservation & Science Directorate Comment

## 10.4.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Acting Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes from the Director of Environmental Services (DES) on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### Village Landfill Operation and Recycling - Update

- a. Operational plans have now been drafted for each village Landfill for submission to the NSW Environment Protection Authority.
- b. Landfill Attendant – a position description has been advertised for the Landfill Attendant role and applications close on 14 January 2021. The role has been expanded slightly to include assistance with recycling and is based on 4 to 21 hours per week reporting to DES.  
One attendant per landfill is the preferred option but depending on local interest one attendant may service several landfills.
- c. Opening Hours - Following appointment of a Landfill attendant for each village it is intended to commence negotiations with local residents on opening hours of village landfills.
- d. Recycling pods (Modified IBC) are being rolled out to the village Landfills in an effort to promote recycling and stimulate the trash to treasure economy.

### Return and Earn – Walgett and Lightning Ridge

Discussions with the regional representative from Cleanaway-Tomra have confirmed that a contract has been signed with a Lightning Ridge business to provide a Return and Earn service in Lightning Ridge. A further update will be provided at the meeting.

The situation in Walgett has not been resolved at this time with the PCYC unable to commit without support from Council or another interested player.

An update on negotiations in Walgett will be provided at the meeting.

### Lightning Ridge Men's Shed

A submission from the Lightning Ridge Men's Shed has been received requesting Council assistance with rent or purchase of the existing shed. In return the Men's Shed have made a commitment to the open a return and earn facility in Lightning Ridge.

Details of the submission from the Men's Shed are provided in the attachments to this report.

The offer made by Lightning Ridge Men's Shed has been trumped by the abovementioned contract between Cleanaway-Tomra and a local business. The Men's Shed commitment however does provide a second option if required in the future.

In the meantime DES is facilitating negotiations between the Men's Shed and the new Return and Earn contractor and will update progress at the Council meeting.

### Walgett Shire Council – Pound

In accordance with Council's resolution consultants Barnsons of Dubbo have been engaged to undertake design drawings, specifications and engineering certification.

Final design drawing are to be available this week with a development application for the facility to be lodged this year.

### **Dilapidated and Dangerous Building – Come By Chance**

Councilors would be aware of this ongoing matter and previous reports have been considered by Council in February 2020. Council has recently received advice that Probate has been granted and the property is now owned by the NSW Trustee.

The Trustee have confirmed they intend to demolish the building as soon as possible and are currently seeking quotations for completion of the work.

The demolition waste cannot be disposed at CBC so Council is providing assistance and advice where possible to remove the waste to Walgett landfill.

### **Walgett & Lightning Ridge – Recycling Shed**

Work on these projects has been suspended pending the identification of suitable candidates to manage the facilities.

An interim installation of two shipping containers and a large shade sail is being investigated.

### **Animal Control Matters**

Council's Ranger received a request from NSW Police to enter a property in Walgett to determine if a dog kept at the property was dangerous. Council's Ranger attended the property as requested allowing police to safely enter the premises.

The dog was described as being placid and did not require restraining. Shortly afterwards Council received a complaint from the owner of the dog regarding actions of the Ranger. The complaint has been acknowledged.

### **Clean Up Australia**

Council is working with Reserve Trusts on promoting a clean-up program. Residents with vehicles, machinery or other treasures stored outside their property boundary are being targeted. Owners are being encouraged to remove these items or attach identification details.

Stickers have been ordered and these will be affixed to vehicles located on roadways and reserves requiring removal.

Contractors have been employed short-term to remove litter and illegally dumped waste around Walgett and Lightning Ridge.

Local families, individuals, business and community groups are invited to register their interest in a shire wide clean-up by emailing [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au) or to go to the 'Clean Up Australia' website.

This is not a kerbside pickup but an opportunity for the community to work together and get our ship together!

### **Overgrown Lots in Villages**

Work is continuing in advising owners and where necessary enforcing statutory requirements for allotments that are a fire and vermin hazard to be mowed.

|                                                                              |
|------------------------------------------------------------------------------|
| <b>Matters for Brief Mention or Information Only, Environmental Services</b> |
|------------------------------------------------------------------------------|

**Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

**Attachments:**

Men's shed submission to council, meeting attendance & minutes, financial statements – (Refer to Confidential Attachment Document).



## **AGENDA FOR CLOSED COUNCIL MEETING**

### **15 DECEMBER 2020**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **15 December 2020** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### Move into Closed Session

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1 DIRECTOR ENGINEERING & TECHNICAL SERVICES

##### **12.1.1 THE TENDERS FOR CONSTRUCTION OF FOOTPATH IN WALGETT - RFT 20/022**



### 13. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

### 14. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 15. CLOSE OF MEETING

Time: .....