



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 23 June 2020**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **23<sup>rd</sup> June 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**ACTING GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## 1. PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER                                 | TOPIC                                    |
|-----------------------------------------|------------------------------------------|
| <b>Peter Rufford - PEECE Consulting</b> | <b>Draft Road Network Strategic Plan</b> |
|                                         |                                          |

## 2. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 26 MAY 2020**

| <b>Minutes of Ordinary Council Meeting – 26 May 2020</b>                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 26 May 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 26 May 2020.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 26 May 2020**

Michael Urquhart  
**ACTING GENERAL MANAGER**

|                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center"><b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT<br/>THE WALGETT SHIRE CHAMBERS ON<br/>TUESDAY 26 MAY 2020 AT 11.15am</b></p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations: Nil**

*The Mayor declared the meeting open at 11.15am*

**PRESENT**

Cllr Manuel Martinez (Mayor)  
 Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Robert Turnbull  
 Cllr Kelly Smith  
 Cllr Michael Taylor  
 Cllr Jane Keir  
 Cllr Tanya Cameron  
 Cllr Bill Murray  
 Cllr Lawrence Walford  
 Michael Urquhart (Acting General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Cllr Cameron, Cllr Keir, Cllr Turnbull and Cllr Smith attended the meeting via zoom**

**ABSENT – Nil****Leave of Absence**

| 4/2020/1 Leave of Absence |              |
|---------------------------|--------------|
| Nil                       |              |
| Moved:                    | Cllr Walford |
| Seconded:                 | Cllr Murray  |
| <b>CARRIED</b>            |              |

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No.                  | Pecuniary/Non-Pecuniary | Reason                    |
|---------------|---------------------------|-------------------------|---------------------------|
| Cllr Martinez | 10.2.4 (Item 1)<br>12.1.1 | Pecuniary               | Business interest related |
| Cllr Turnbull | 10.2.4 (Item 1)<br>12.1.1 | Pecuniary               | Business interest related |
| Cllr Keir     | 10.2.1<br>10.2.3          | Pecuniary               | Business interest related |

**4/2020/2 Minutes of Ordinary Council Meeting – 28 April 2020****Resolved:**

That the minutes of the ordinary Council meeting held 28 April 2020, having been circulated be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Murray  
**Seconded:** Cllr Keir  
**CARRIED**

**4/2020/3 Minutes of Local Area Traffic Committee Meeting – 06/02/2020****Resolved:**

That the minutes of the Local Area Traffic Committee Meeting held 6<sup>th</sup> February 2020, having been amended and circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Murray  
**CARRIED**

**4/2020/4 Mayoral Report****Resolved:**

That Council receive and note the verbal Mayoral report.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Walford  
**CARRIED**

**4/2020/5 Council's Decision Action Report****Resolved:**

That the Resolution Register as at May 2020 be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2020/6 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 20-14 to 20-18 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Cameron  
**CARRIED**

**4/2020/7 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Keir  
**Seconded:** Cllr Taylor  
**CARRIED**

**4/2020/8 Monthly Outstanding Rates Report****Resolved:**

The 30<sup>th</sup> April 2020 outstanding rates report be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor  
**CARRIED**

**4/2020/9 Cash and Investment Report as at 31<sup>st</sup> March 2020****Resolved:**

That the Investment report as at 30 April 2020 be received and noted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford  
**CARRIED**

**4/2020/10 Revised Closed Circuit Television (CCTV) Workplace Surveillance Policy & Procedure****Resolved:**

- That the report be received.
- Council adopts the revised CCTV policy as presented.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2020/11 Economic Development Program****Resolved:**

1. The report be received and noted.
2. A further report be presented to the next Council meeting and Council arrange for the stakeholders to make a presentation to Council on the 23 June 2020.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2020/12 Aboriginal Reconciliation & Community Development Action Plan 2020-2025 – Adoption****Resolved:**

That the *Walgett Shire Aboriginal Reconciliation and Community Development Action Plan 2020-2025* is adopted in principal and placed on public exhibition for a period of 28 days.

**Moved:** Cllr Keir  
**Seconded:** Cllr Woodcock  
**CARRIED**

**4/2020/13 Third Quarter Operational Plan 19/20****Resolved:**

- That the content of the report be noted.
- Council accept the progress made on the 2019/2020 Operational Plan as at 31<sup>st</sup> March 20.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

**4/2020/14 Quarterly Budget Review Statement 2019/2020****Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2020 as tabled.

**Moved:** Cllr Smith  
**Seconded:** Cllr Keir  
**CARRIED**



**4/2020/15 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Woodcock  
**CARRIED**

*Cllr Keir disconnected from the meeting at 11.47am*

**4/2020/16 Monthly Maintenance Grading Report As At 18 May 2020****Resolved:**

That Council receive and note the monthly maintenance grading works report as at 18 May 2020.

**Moved:** Cllr Walford  
**Seconded:** Cllr Cameron  
**CARRIED**

*Note: Monthly report to include work carried out.  
 Cllr Keir reconnected to the meeting room at 11.54am*

**4/2020/16 Monthly Progress Report – May 2020****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for May 2020.

**Moved:** Cllr Murray  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Keir disconnected from the meeting at 11.56am*

**4/2020/17 Flood works Report from Director Engineering / Technical Services****Resolved:**

That Council receive and note the flood restoration works report for May 2020.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Keir reconnected to the meeting at 11.58m*



Clr Turnbull and Mayor Manuel left the meeting at 11.58am.  
Deputy Mayor Woodcock chaired the meeting at 11.58am.

**4/2020/18 Matters Generally For Brief Mention or Information Only by the Director of Engineering/Technical Services**

**Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Clr Walford

**Seconded:** Clr Taylor

**CARRIED**

Mayor Martinez and Clr Turnbull returned to the meeting at 12noon and Mayor Martinez resumed the position of chair.

**4/2020/19 Heritage Advisor Role**

**Resolved:**

1. Note the resignation of Tanya Cullen as Heritage Advisor and thank her for her service, dedications and contributions to Walgett Shire.
2. Authorise the Acting General Manager to engage the services of Ms. Kate Higgins as Council's new Heritage Advisor.

**Moved:** Clr Woodcock

**Seconded:** Clr Murray

**CARRIED**

**4/2020/20 Development Application 2020/005 – Spider Brown Oval Community Facility**

**Resolved:**

That Walgett Shire Council resolve to approve Development Application 2020/005 for the demolition of existing buildings and the construction of a community facility located on Lot 7309 DP 113775 known as Spider Brown Oval, Kaolin Street, Lightning Ridge subject to the conditions of the development assessment report..

**Moved:** Walford

**Seconded:** Woodcock

**CARRIED**

**PLANNING DIVISION**

**For**

Clr Manuel Martinez

Clr Ian Woodcock

Clr Robert Turnbull

Clr Kelly Smith

Clr Michael Taylor

Clr Jane Keir

Clr Tanya Cameron

Clr Bill Murray

Clr Lawrence Walford

**Against**

Nil

**Absent**

Nil

**4/2020/21 Draft Walgett Local Strategic Planning Statement****Resolved:**

1. That Council accept the Draft Walgett Local Planning Statement and proceed to place it on public exhibition for a period of 28 days.

**Moved:** Cllr Cameron

**Seconded:** Cllr Taylor

**CARRIED**

*Note: Council write to the Minister expressing concern of the additional workload for staff and the duplication of this requirement being an additional document not necessary for remote Councils.*

**4/2020/22 Matters Generally For Brief Mention or Information Only from the Environmental Services Department.****Resolved:**

That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Murray

**Seconded:** Cllr Keir

**CARRIED**

**4/2020/23 Move into Closed Session**

**Time: 12.31pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Taylor

**Seconded:** Cllr Woodcock

**CARRIED**

*Cllr Turnbull and Mayor Manuel left the meeting at 12:32pm  
Deputy Mayor Woodcock chaired the meeting at 12:32pm*

**4/2020/24 Renewal of Lease for Council Office & Centrelink Agency in Lightning Ridge – Opal Court****Resolved:**

1. Council exercise its option to renew agreement with the owner of Shop 4, 12 Opal Street Lightning Ridge, Lot 111, DP 778049 being Opal Court for a further 3 year period, (with a further 3 year option).
2. Council investigate the feasibility of leasing additional office space and report back to the next Council meeting.

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor  
**CARRIED**

**4/2020/25 Return to open session****Resolved:**

That Council return to open session.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor  
**CARRIED**

**4/2020/26 Adoption of closed session reports****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**Close of Meeting**

The meeting closed at 12.42pm  
 To be confirmed at the next meeting of Council.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 Acting General Manager

## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 Nil**

## 8. MAYORAL MINUTES

Verbal Report

| Mayoral Report                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the verbal Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 ACTING GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – JUNE 2020**

|                           |                         |
|---------------------------|-------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>        |
| <b>AUTHOR:</b>            | <b>Michael Urquhart</b> |
| <b>FILE NUMBER:</b>       | <b>12/14-03</b>         |

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                    |
| <b>Recommendation:</b><br><br>That the Resolution Register as at June 2020 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register



|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 grant application has been lodged</p> <p>17.03.2020 waiting for results of grant application</p> <p>20.05.2020 Waiting for results of grant application</p> <p>9/6/2020 Waiting for results of grant application</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                          | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 26.09.17 | 9/2017/26 | <p>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p> <p>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</p>                                                                                                                                                           | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |

WALGETT SHIRE COUNCIL AGENDA – 23 JUNE 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                           |      | 14.02.2020 Work in progress<br>17.03.2020 Received survey plan<br>20.04.2020 Registration is in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 26.09.17 | 9/2017/27  | 1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design & business case for funding for the Collarenebri Water Supply.<br>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.<br>3. Lodge an expression of interest (EOI) for the safe and secure water programme. | DETS | 8.10.17 Council lodges EOI under SSWP<br>9.1.18 Council invited for detailed application<br>26/02/2018 Detailed application submitted.<br>12.12.18 Funding received – development of RFQ for study underway<br>16.06.19 Work in progress<br>20.08.19 RFQ for sludge study has been closed<br>9.09.2019 RFQ assessment is in process.<br>22.10.2019 Contract has been awarded and study is in progress<br>14.02.2020 conducted site visit and waiting for report<br>17.03.2020 Waiting for report<br>20.04.2020 Waiting for report from Consultant that is due June 2020<br>20.05.2020 completed the new bore drilling<br>9/6/2020 Cooling tower and fencing completed. Power upgrade work in process. |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 8.02.18  | 1/2018/2   | That Council:<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                                                                                                          | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date<br>15/4/20 ratepayer survey to be undertaken July 2020                                                                                                                                                                                                                                              |  |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                  | DETS | 12.12.18 Not yet commenced<br>22.10.2019 Not yet commenced<br>17.03.2020 not yet commenced<br>15/4/2020 GM has discussed matter with Dept. Mines and process underway<br>20.05.2020 work in process<br>9/6/2020 work in process                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                  | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.<br>17.06.2019 see 1/2018/2 Above<br>21.05.20 Opal trust reserve meeting, sub-committee formed to investigate funding sources to maintain roads. Council should allocate \$30,000 in 20/21 budget                                                                                                                                                                                                                                                                                                                                                                                                        |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                              | GM   | 17.06.19 Initial investigations complete. Complex issues. On the ‘to do’ list<br>25.02.20 Audit commenced December 2019 to be completed August 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                                                                                                    | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, “Opal Park”<br>(b) Application be made to the Geographical Names Board for registration of the parks name, “Opal Park”                                                                                                                                                                                                                                 | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |

WALGETT SHIRE COUNCIL AGENDA – 23 JUNE 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 18.03.19 | 1/2019/18 | <p>That Council</p> <p>(a) Receive and note the Lightning Ridge Feasibility Study</p> <p>(b) That Council consider its options, for adoption at the March 2019 meeting</p>                                                                                                                                                             | DETS | <p>16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club</p> <p>20.08.19 Report for the other option in progress</p> <p>9.09.2019 work in progress</p> <p>22.09.2019 funding application is in progress</p> <p>14.02.20 waiting for funding application results</p> <p>17.03.2020 waiting for the funding application results</p> <p>20.04.2020 “ “ “</p> <p>20.05.2020 Waiting for the funding application results</p> <p>9/6/2020 Waiting for the funding application results</p>                                                                                                                                                                                                                                                                                                                                                                               |  |
| 18.03.19 | 1/2019/23 | <p>That Council;</p> <p>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project</p> <p>2. Continues to investigate options for providing improved water supply security for Walgett.</p>                                                                                                   | DETS | <p>19.03.2019 Tender document preparation being finalised</p> <p>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget</p> <p>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19<sup>th</sup> July 2019.</p> <p>9.09.2019 An additional funding application has been lodged.</p> <p>22.10.2019 Contract will be awarded after October 2019 Council meeting</p> <p>12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document</p> <p>14.02.20 work in progress</p> <p>17.03.2020 work in progress</p> <p>20.05.2020 Construction works in progress</p> <p>9/6/2020 about 40 % work completed</p>                                                                                                                  |  |
| 18.03.19 | 1/2019/25 | <p>That Council adopt the alternative solution 4, as outlined in the report.</p>                                                                                                                                                                                                                                                       | DETS | <p>19.03.2019 Further report will be submitted for council Consideration.</p> <p>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,</p> <p>11.7.19 Council is planning to carry out second community consultation</p> <p>20.08.19 Deed agreement is in progress</p> <p>9.09.2019 Physical works will be commenced from Jan 2020</p> <p>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.</p> <p>14.02.20 Bridge construct starts March 2020</p> <p>17.03.2020 Project is on hold due to weather</p> <p>20.04.2020 work in progress</p> <p>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.</p> <p>9.6.2020 Waiting for contractors' new schedule .</p> |  |
| 03.04.19 | 2/2019/20 | <p>That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102 the Ridge Road (RR426) to Collarenebri).</p>                                                                                                                      | DETS | <p>16.06.19 Community Consultation in progress</p> <p>11.07.2019 Documentation for second community consultation is in progress</p> <p>20.08.19 Revised report in progress</p> <p>9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019</p> <p>14.02.20 Grant application in progress</p> <p>17.03.2020 Waiting for the grant application result</p> <p>20.04.2020 Waiting for the grant application result</p> <p>20.05.2020 Waiting for the grant application result</p> <p>9.6.2020 Waiting for the grant application result</p>                                                                                                                                                                                                                                                                                                                                           |  |
| 03.04.19 | 2/2019/23 | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".</p> | DES  | <p>November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |

WALGETT SHIRE COUNCIL AGENDA – 23 JUNE 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                     |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 30.04.19 | 3/2019/26  | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                         | DETS | 16.06.19 Waiting on license.<br>11.07.19 works will commence from 22 <sup>nd</sup> July 2019.<br>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019<br>9.09.2019 Stage 1 as plan has been completed. Stage 2 i.e Pumping and water quality test is process.<br>22.10.019 waiting a proposal for second stage.<br>14.02.20 PWA is working on it<br>17.03.2020 work in progress<br>20.04.2020 Bore installation completed. Reticulation system design in progress<br>20.05.2020 Received a scope of works and will be submitted to May Council meeting for Council's approval.<br>9.6.2020 Preparation of documents for community consultation in process |  |
| 25.06.19 | 5/2019/29  | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement<br>9.09.2019 Construction will be started from Jan 2020.<br>11.12.2019 Contractor has confirmed that the project will be commenced from March 2020<br>14.02.20 Construction starts from March 2020<br>17.03.2020 work is on hold due to river water<br>20.04.2020 work is on hold due to river water<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractor's updated schedule                    |  |
| 30.07.19 | 6/2019/23  | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council | DES  | Nov 19 – Request to EPA regarding this matter. Response from EPA required. It is understood a response will be received in December 2019. The building has been fenced off by Outdoor staff.<br>June 2020 – Further advice received by EPA in relation to the disposal of contaminated soil. Further testing to the site is recommended.                                                                                                                                                                                                                                                                                                                                                      |  |
| 29.10.19 | 10/2019/16 | 1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.<br>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.                  | DETS | 12.11.2019 waiting for comments from Cumborah community<br>11.12.2019 meeting with Cumborah community on 9/12/2019. The community wants to use the remaining budget for infrastructure not for the further drilling.<br>14.02.20 waiting for proposal<br>17.03.2020 Waiting for design for pipe work<br>20.04.2020 Pump installation is in progress<br>9.6.2020 Pump installation in process<br>20.05.2020 no further drilling of the Cumborah bore. Received a scope of works for reticulation system and will be submitted the proposal in May 2020 Council meeting<br>9.6.2020 No further drilling will be done. Installation of a new pump in process                                     |  |
| 29.10.19 | 10/2019/21 | That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.                                                                                                                                  | DETS | 12.11.2019 Offer letter has been sent out and waiting for agreement and works program<br>11.12.2019 works will commence from January<br>14.2.20 work in progress<br>17.03.2020 work in progress<br>20.04.2020 Work in progress<br>20.05.2020 Work in progress<br>9.6.2020 Work in progress                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                             | CFO  | CFO investigating                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 17.12.19 | 12/2019/18 | 1. Council make an application under the Building Better Regions Fund – Infrastructure Projects Stream Round 4 – Drought Support for the new build of a Lightning Ridge Visitor Information Centre<br>2. Council fund its 25% contribution of \$598,228 from the unallocated loan borrowings.       | CFO  | 20.01.20 grant application lodged                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 17.12.19 | 12/2019/19 | Walgett Shire Council allocate \$5000.00 total from the reserves for the Walgett Memorial Wall towards the construction of the Cumborah Memorial Wall.                                                                                                                                              | DES  | The appropriate contact has been advised of the allocation of funds.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |

WALGETT SHIRE COUNCIL AGENDA – 23 JUNE 2020 – ORDINARY COUNCIL MEETING

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|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 17.12.19 | 12/2019/23 | That Council investigate the suitability of block of land near the racecourse in Lightning Ridge for the establishment of a recycling facility in Lightning Ridge.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DES  | 9.06.2020 – land survey report and filling plan including geotech results expected June 2020.                                                            |  |
| 25.02.20 | 1/2020/12  | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                 | GM   | Awaiting information for advisors                                                                                                                        |  |
| 25.02.20 | 1/2020/20  | Approve a new budget line for \$30,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the bulky waste collection event in the Shire.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | Bulky Waste Collection Event has been postponed.                                                                                                         |  |
| 25.02.20 | 1/2020/21  | 1. Accept the Draft Walgett Community Participation Plan<br>2. Place the Draft Walgett Community Strategic Plan on public exhibition for a period of 28 days, and<br>3. Send to NSW Planning & Environment for comment during the Public Exhibition period.<br>4. Amend the Walgett Development Control Plan 2016 by removing clauses 2.6.1 and 2.6.2.                                                                                                                                                                                                                                                                                                                                                                                              | DES  | Plan is currently on public exhibition for comment.                                                                                                      |  |
| 24.03.20 | 2/2020/11  | (1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress         |  |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | In action.                                                                                                                                               |  |
| 28.04.20 | 3/2020/17  | Council defer the report till the May Council Meeting to consider a Shire wide landfill strategy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                          |  |
| 28.04.20 | 3/2020/24  | That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS | 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Work in process |  |
| 26.05.20 | 4/2020/11  | 1. The report be received and noted.<br>2. A further report be presented to the next Council meeting and Council arrange for the stakeholders to make a presentation to Council on the 23 June 2020.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | AGM  |                                                                                                                                                          |  |
| 26.05.20 | 4/2020/24  | 1.Council exercise its option to renew agreement with the owner of Shop 4, 12 Opal Street Lightning Ridge, Lot 111, DP 778049 being Opal Court ,for a further 3 year period, (with a further 3 year option).<br>2. Council investigate the feasibility of leasing additional office space and report back to the next Council meeting.                                                                                                                                                                                                                                                                                                                                                                                                              | AGM  |                                                                                                                                                          |  |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-19 Information about Ratings 2020-21
- GC-149 2020-21 Financial Assistance Grants (FAGs) – advance payment
- 20-20 Clarification for issuing and collecting 2020-21 single and first quarter rates instalments

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 20-19 – 20-20 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circulars

Office of  
Local Government

## Circular to Councils

|                             |                                                                                              |
|-----------------------------|----------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-19 / 26 May 2020 / A702258                                                                |
| <b>Previous Circular</b>    | 19-05 – Information about Rating 2019-20                                                     |
| <b>Who should read this</b> | Councillors / General Managers / Council staff                                               |
| <b>Contact</b>              | Performance Team (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                           |

## Information about Ratings 2020-21

## What's new or changing

- The maximum boarding house tariffs for 2020-21 have been determined.
- The maximum interest rate payable on overdue rates and charges for 2020-21 has been determined.
- The section 603 certificate fee for 2020-21 has been determined.
- The statutory limit on the maximum amount of minimum interest rates for 2020-21 has been determined for commencement on 1 July 2020.

## What this will mean for your council

Councils should incorporate these determinations into their 2020-21 rating structures and Operational Plan Statement of Revenue Policies.

## Key points

Boarding House Tariffs

In accordance with section 516 of the *Local Government Act 1993* (the Act), it has been determined that for the purpose of the definition of 'boarding house' and 'lodging house', the maximum tariffs, excluding GST, that a boarding house or lodging house may charge tariff-paying occupants are:

- Where **full board and lodging** is provided:  
**\$397** per week for single accommodation; or  
**\$656** per week for a family or shared accommodation
- Where **less than full board or lodging** is provided:  
**\$267** per week for single accommodation; or  
**\$441** per week for family or shared accommodation

Maximum Interest Rate on Overdue Rates and Charges

In accordance with section 566(3) of the Act, it has been determined that the maximum rate of interest payable on overdue rates and charges for the period 1 July 2020 to 31 December 2020 (inclusive) will be **0.0% per annum** and that the maximum rate of interest payable on overdue rates and charges for the period 1 January 2021 to 30 June 2021 (inclusive) will be **7.0% per annum**.

The interest rate has been set at 0.0% for the first half of the 2020-21 financial year in response to the financial impacts faced by the community as a result of the COVID-19 Pandemic.

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The methodology used to calculate the interest rate applicable for the period 1 January 2021 to 30 June 2021 is the Supreme Court methodology (the Reserve Bank cash rate plus 6%), rounded to the nearest half per cent of the maximum interest rate for the previous year. The cash rate used for the purposes of the maximum interest rate for local government is based on the cash rate as at 4 December 2019.

Notice giving effect to these decisions will be published in the NSW Government Gazette.

#### Section 603 Certificate

Under section 603 of the Act, councils may issue a certificate as to the amount (if any) of rates, charges, etc due or payable to the council for a parcel of land. Section 603(2) states the application must be accompanied by the approved fee. In accordance with the approved methodology, the approved fee for 2020-21 is determined to be **\$85**. This is unchanged from the 2019-20 fee.

This determination applies to the issuing of a certificate for the matters specified in section 603(2) of the Act. Where a council offers to provide other information as an optional service, the council is not prevented from separately determining an approved fee for that additional service. Furthermore, a council is not prevented from determining approved fees for additional services required by an applicant for the expedited processing of a section 603 certificate.

#### Statutory limit on the maximum amount of minimum rates

Following a recommendation by IPART, clause 126 of the *Local Government (General) Regulation 2005* will be amended on 1 July 2020 by the *Local Government (General) Amendment (Minimum Rates) Regulation 2019* so that under section 548(3)(a) of the Act, the maximum amount of the minimum ordinary rate to be **\$554** for 2020-21.

The maximum amount of a minimum special rate (not being a water supply special rate or a sewerage special rate) prescribed by section 548(3)(b) of the Act will remain unchanged at **\$2**.

#### **Where to go for further information**

The NSW legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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## Circular to Councils

|                             |                                                                                                            |
|-----------------------------|------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | GC 149 / 27 May 2020 / A701633                                                                             |
| <b>Who should read this</b> | Councillors / General Managers / Finance Managers                                                          |
| <b>Contact</b>              | Helen Pearce – 02 4428 4131 / <a href="mailto:helen.pearce@olg.nsw.gov.au">helen.pearce@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                                                |

### 2020-21 Financial Assistance Grants (FAGs) – advance payment

- The Deputy Prime Minister, Minister for Infrastructure, Transport and Regional Development, the Hon. Michael McCormack MP and Commonwealth Minister for Regional Health, Regional Communications and Commonwealth Government, the Hon. Mark Coulton MP, have announced that the Federal Government will again bring forward the first two instalments of the estimated 2020-21 FAGs.
- The advance payment will represent approximately 50% of the amount council is entitled to. Further adjustments will need to be made to the remaining payments to take into account:
  1. the determination by the Commonwealth Treasurer of the final adjustments for 2019-20
  2. the Grants Commission's recommendations for 2020-21.
- The Commission is currently finalising the 2020-21 FAGs and will advise councils of the outcome when the grant recommendations have been adopted.
- The Commonwealth Government has advised that the FAGs processes are continuing "business as usual" and payments will proceed as normal.

#### What this will mean for your council

- The advance payment amount, as set out in the attached schedule, was paid to councils on 26 May 2020.
- The balance of the grants will be paid with a corresponding reduction to the quarterly instalments during 2020-21.
- The first quarterly instalment is expected to be paid to councils in mid-August 2020, with subsequent instalments in November 2020, February 2021 and May 2021.
- All councils will be advised by letter of individual councils' estimated entitlements for 2020-21 FAGs.

#### Key points

- The grants are paid under the provisions of the *Local Government (Financial Assistance) Act 1995* (Cwlth).

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## Circular to Councils

|                             |                                                                                                      |
|-----------------------------|------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-20 / 3 June 2020 / A704774                                                                        |
| <b>Previous Circular</b>    | 20-12 Modification of statutory requirements in response to the COVID-19 pandemic                    |
| <b>Who should read this</b> | General Managers / Finance, Governance and Integrated Planning and Reporting staff                   |
| <b>Contact</b>              | Council Performance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                 |

### Clarification for issuing and collecting 2020-21 single and first quarter rates instalments

#### What's new or changing

- Circular 20-12 issued on 17 April 2020 announced changes under section 747B of the *Local Government Act 1993*.
- Councils were provided with the option to delay issuing rates notices to ratepayers until 1 September 2020.
- The collection of the first quarter rates instalment (whether a single or quarterly instalment) is due by 30 September 2020.

#### What this will mean for your council

- Councils cannot enforce the collection of a single instalment or the first quarter rates instalments until after 30 September 2020.

#### Key points

- Councils electing to take up the extended period of time can issue their rates notices by 1 September, with the single instalment or first quarter rates instalment payable by 30 September 2020.
- For those councils that do not take up the extended period of time to issue their rates notices and issue them as normal, ratepayers can pay their rates by the normal due date, however under the temporary provisions all ratepayers have the ability to delay making payment of their rates instalment until 30 September 2020.
- When issuing the 2020-21 first quarter rates notices, councils should encourage ratepayers who have the capacity to pay their rates early to do so, while acknowledging that many members of the community have been affected by COVID-19 financial pressures and that first quarter rates instalments are now due by 30 September 2020.

#### Where to go for further information

- For further information please contact the Council Performance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE         | MEETING/FUNCTION | LOCATION | NOTES                                         |
|--------------|------------------|----------|-----------------------------------------------|
| 28 July 2020 | Council Meeting  | Chambers | Councillors, GM and Executive Staff to attend |

## 10.1.4 MONTHLY OUTSTANDING RATES – AS AT 31 MAY 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/14-03

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### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position:

Collection of the current years levy and arrears as at 31<sup>st</sup> May 20 is 87.44% which is 0.92% less than the previous year's collection of 88.26%. Collections have increased in the first 14 days of June with a total of 88.9% collected.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council community

Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 31<sup>st</sup> May 2020 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report



**Monthly Report - Outstanding Rates & Annual Charges as at 31 May 2020****Report on Rates and Annual Charges - 31 May 2020**

|                                                         | 14 June 2020          | 31 May 2020           | 30 May 2019          |
|---------------------------------------------------------|-----------------------|-----------------------|----------------------|
| Arrears from previous year                              | 905,134.18            | 905,134.18            | 832,246.36           |
| Adjustment                                              |                       |                       |                      |
| Sub Total                                               | 905,134.18            | 905,134.18            | 832,246.36           |
| <b>Current Year Activity</b>                            |                       |                       |                      |
| Legal fees (Including write off's)                      | 27,541.80             | 27,541.80             | 69,460.00            |
| Adjusted Levy                                           | 9,658,712.33          | 9,659,622.66          | 9,360,756.60         |
| Interest (Including write off's)                        | 54,020.55             | 53,662.31             | 49,118.22            |
| Adjustments (Including Write Off's)                     | (6,809.76)            | (6,789.78)            | (2,953.36)           |
| Sub Total                                               | 9,733,464.92          | 9,734,036.99          | 9,476,381.46         |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,638,599.10</b>  | <b>10,639,171.17</b>  | <b>10,308,627.82</b> |
| Payments                                                | (9,266,001.44)        | (9,111,100.45)        | (8,898,476.37)       |
| Pensioner Concessions - Govt                            | (95,093.96)           | (95,093.96)           | (99,748.86)          |
| Pensioner Concessions - Council                         | (77,808.20)           | (77,808.20)           | (81,617.34)          |
| Discount                                                | 0.00                  | 0.00                  | 0.00                 |
| Special Rebate Council                                  | (18,806.00)           | (18,806.00)           | (18,357.50)          |
| Sub Total                                               | (9,457,709.60)        | (9,302,808.61)        | (9,098,200.07)       |
| <b>Total Remaining Levy</b>                             | <b>\$1,180,889.50</b> | <b>\$1,336,362.56</b> | <b>1,210,427.75</b>  |
| Current                                                 | 674,875.19            | 808,226.00            | 721,172.63           |
| Arrears                                                 | 426,738.28            | 431,127.83            | 367,176.38           |
| Interest b/f from previous years                        | (115,962.38)          | (99,437.96)           | (86,548.95)          |
| Current year interest                                   | 43,558.73             | 44,157.01             | 37,380.30            |
| Legals                                                  | 151,679.68            | 152,289.68            | 171,247.39           |
| <b>Total Remaining Levy</b>                             | <b>\$1,180,889.50</b> | <b>\$1,336,362.56</b> | <b>1,210,427.75</b>  |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>-\$0.00</b>        | <b>(0.00)</b>        |
| <b>Total YTD Collected</b>                              |                       |                       |                      |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 88.90%                | 87.44%                | 88.26%               |
| Collected YTD % of Levy                                 | 95.20%                | 93.60%                | 93.90%               |

Special Note: COVID-19 Pandemic Crisis

## 10.1.5 CASH AND INVESTMENTS FOR THE PERIOD ENDING 31ST MAY 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

---

### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> May 2020.

### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments at 31<sup>st</sup> May 2020 are compliant with the Relevant Reference Documents and Policies listed later in this report.

### Current Position:

Council at 31<sup>st</sup> May 2020 held a total of \$34,257,736.07 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

### Maturity Compliance as at 31/05/2020

| Compliant | Term         | Invested      | Invested (%) | Min Limit (%) | Max Limit (%) | Available     |
|-----------|--------------|---------------|--------------|---------------|---------------|---------------|
| ✓         | 0 - 365 days | 22,757,736.97 | 66.43        | 40.00         | 100.00        | 11,500,000.10 |
| ✓         | 1 - 3 years  | 8,500,000.00  | 24.81        | 0.00          | 60.00         | 12,054,641.64 |
| ✓         | 3 - 5 years  | 3,000,000.10  | 8.76         | 0.00          | 40.00         | 10,703,094.33 |
| ✓         | 5 - 10 years | -             | 0.00         | 0.00          | 10.00         | 3,425,773.61  |
| ✓         | +10 years    | -             | 0.00         | 0.00          | 0.00          | -             |
| TOTALS    |              | 34,257,736.07 | 100.00       |               |               |               |

### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)



| Attachment One                                    |                         |                                         |                             |                       |                    |                               |                                                |
|---------------------------------------------------|-------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|-------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 31st May 2020 |                         |                                         |                             |                       |                    |                               |                                                |
| Investment                                        | S&P/<br>Fitch<br>Rating | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                           |                         |                                         |                             |                       |                    |                               |                                                |
| Bankwest                                          | A-1+                    | On Call                                 | 1.00%                       | Monthly               | EOM                | 1                             | Pd Monthly                                     |
| Commonwealth Bank                                 | A-1+                    | On Call                                 | 0.15%                       | Monthly               | EOM                | 1,747,561                     | Pd Monthly                                     |
| Commonwealth Bank                                 | A-1+                    | On Call                                 | 0.90%                       | Monthly               | EOM                | 6,510,174                     | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                     |                         |                                         |                             |                       |                    | <b>8,257,736</b>              |                                                |
| <u>Term Deposits</u>                              |                         |                                         |                             |                       |                    |                               |                                                |
| Commonwealth Bank                                 | A-1+                    | 20/04/2021                              | 1.36%                       | Maturity              | 20/07/2020         | 500,000                       | \$761.03                                       |
| Commonwealth Bank                                 | AA-                     | 23/08/2021                              | 1.98%                       | Maturity              | 24/08/2020         | 500,000                       | \$189.38                                       |
| Commonwealth Bank                                 | AA-                     | 31/08/2021                              | 1.15%                       | Maturity              | 28/05/2020         | 500,000                       | \$1,498.66                                     |
| Westpac                                           | AA-                     | 16/11/2021                              | 2.11%                       | Maturity              | 17/08/2020         | 1,000,000                     | \$750.30                                       |
| Bank of Queensland                                | BBB+                    | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2020          | 1,000,000                     | \$32,027.40                                    |
| Bank of Queensland                                | BBB+                    | 7/07/2021                               | 3.15%                       | Maturity              | 2/07/2020          | 1,000,000                     | \$28,824.66                                    |
| Bank of Queensland                                | A-2                     | 14/10/2020                              | 3.15%                       | Maturity              | 12/10/2020         | 1,000,000                     | \$20,108.22                                    |
| Members Equity Bank                               | BBB                     | 11/05/2022                              | 3.47%                       | Maturity              | 15/02/2021         | 1,000,000                     | \$10,077.26                                    |
| ING Direct                                        | A                       | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2020         | 500,000                       | \$11,069.59                                    |
| National Australia Bank                           | AA-                     | 22/11/2021                              | 3.00%                       | Maturity              | 23/11/2020         | 1,000,000                     | \$15,534.25                                    |
| Newcastle Permanent Building Society              | BBB                     | 16/02/2022                              | 3.05%                       | Maturity              | 16/02/2021         | 1,000,000                     | \$9,191.78                                     |
| AMP Bank                                          | BBB+                    | 31/01/2024                              | 3.15%                       | Maturity              | 1/02/2021          | 1,000,000                     | \$41,856.16                                    |
| Newcastle Permanent Building Society              | BBB                     | 13/04/2022                              | 2.70%                       | Maturity              | 10/07/2020         | 1,000,000                     | \$4,068.49                                     |
| Bank of Queensland                                | BBB+                    | 12/06/2024                              | 2.55%                       | Maturity              | 12/06/2020         | 1,000,000                     | \$24,661.64                                    |
| AMP Bank                                          | BBB+                    | 7/08/2024                               | 2.00%                       | Maturity              | 7/08/2020          | 1,000,000                     | \$16,328.76                                    |
| IMB Bank                                          | A-2                     | 24/07/2020                              | 0.87%                       | Maturity              | 24/07/2020         | 500,000                       | \$440.96                                       |
| IMB Bank                                          | A-2                     | 11/02/2021                              | 0.89%                       | Maturity              | 14/08/2020         | 500,000                       | \$207.26                                       |
| Newcastle Permanent Building Society              | A-2                     | 2/09/2020                               | 1.57%                       | Maturity              | 1/06/2020          | 1,000,000                     | \$3,869.26                                     |
| Australian Military Bank                          | A-2                     | 3/06/2020                               | 1.61%                       | Maturity              | 3/06/2020          | 1,000,000                     | \$4,499.18                                     |
| AMP Bank                                          | A-2                     | 26/08/2020                              | 1.85%                       | Maturity              | 26/08/2020         | 1,000,000                     | \$4,815.07                                     |
| Auswide Bank                                      | A-2                     | 17/06/2020                              | 1.62%                       | Maturity              | 17/06/2020         | 1,000,000                     | \$3,328.77                                     |
| AMP Bank                                          | A-2                     | 10/09/2020                              | 1.55%                       | Maturity              | 10/09/2020         | 1,000,000                     | \$3,439.72                                     |
| AMP Bank                                          | A-2                     | 7/10/2020                               | 1.85%                       | Maturity              | 7/10/2020          | 1,000,000                     | \$2,686.30                                     |
| MyState                                           | A-2                     | 8/07/2020                               | 1.65%                       | Maturity              | 8/07/2020          | 1,000,000                     | \$2,395.89                                     |
| AMP Bank                                          | A-2                     | 15/07/2020                              | 1.20%                       | Maturity              | 15/07/2020         | 1,000,000                     | \$591.78                                       |
| Members Equity Bank                               | A-2                     | 19/08/2020                              | 1.25%                       | Maturity              | 19/08/2020         | 1,000,000                     | \$376.71                                       |
| AMP Bank                                          | A-2                     | 25/11/2020                              | 1.65%                       | Maturity              | 25/11/2020         | 1,000,000                     | \$180.82                                       |
| Bank of Queensland                                | A-2                     | 16/09/2020                              | 1.10%                       | Maturity              | 16/09/2020         | 1,000,000                     | \$120.55                                       |
| Bank of Queensland                                | A-2                     | 16/09/2020                              | 1.10%                       | Maturity              | 16/09/2020         | 1,000,000                     | \$120.55                                       |
| <b>Total Term Deposits</b>                        |                         |                                         |                             |                       |                    | <b>21,000,000</b>             | <b>242,630</b>                                 |
| <b>Total Cash and Investments</b>                 |                         |                                         |                             |                       |                    | <b>34,257,736</b>             | <b>\$242,629.99</b>                            |

| Percentage invested in each institution as at 31st May 2020 |                                 |                               |                           |
|-------------------------------------------------------------|---------------------------------|-------------------------------|---------------------------|
| <i><u>Institution Name</u></i>                              | <i><u>Institution Codes</u></i> | <i><u>% of Money held</u></i> | <i><u>Amount Held</u></i> |
| AMP                                                         | AMP                             | 20.43%                        | \$7,000,000.10            |
| Bank of Queensland                                          | BOQ                             | 17.51%                        | \$6,000,000.00            |
| Commonwealth Bank                                           | CBA                             | 28.48%                        | \$9,757,735.22            |
| IMB                                                         | IMB                             | 2.92%                         | \$1,000,000.00            |
| My State                                                    | MyS                             | 2.92%                         | \$1,000,000.00            |
| ING                                                         | ING                             | 1.46%                         | \$500,000.00              |
| Members Equity Bank                                         | ME                              | 5.84%                         | \$2,000,000.00            |
| National Australia Bank                                     | NAB                             | 2.92%                         | \$1,000,000.00            |
| Newcastle Permanent Building Society                        | NPBS                            | 8.76%                         | \$3,000,000.00            |
| Auswide Bank                                                | AB                              | 2.92%                         | \$1,000,000.00            |
| Australian Military Bank                                    | AMB                             | 2.92%                         | \$1,000,000.00            |
| Westpac                                                     | W                               | 2.92%                         | \$1,000,000.00            |
|                                                             |                                 | 100%                          | \$34,257,735.32           |

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 31<sup>st</sup> May 2020, Walgett Shire Council's total available cash and invested funds totalled \$34,257,736.07. There is an increase of \$5,765,290.48 from 30<sup>th</sup> April, 2020. This increase in the portfolio can be attributed to the receipt of quarterly FAG grant plus the advanced component during the month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> May 2020

M J Urquhart

**Acting General Manager – Responsible Accounting Officer**

**Cash and Investment Report as at 31st May, 2020****Recommendation**

That the Investment report as at 31st May, 2020 be received and noted.

**Moved:**

**Seconded:**

### 10.1.5 REVISED INVESTMENT POLICY

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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**Summary:**

Council must review its Investment Policy each year in accordance with the provisions of its policy.

**Background:**

Each year Council must review its Investment policy. The writer has examined the policy to ensure it meets current legislation and the Office of Local Government guidelines and now submits a revised policy for Council's consideration.

**Current Position:**

The revised Investment Policy as adopted in May 2016 addressed a number of issues including flexibility required to maximise the rate of return on invested funds in terms of Institutional balances and a number of essential provisions, such as "Risk Management Guidelines" and "Prohibited Investments" that were missing from the policy. The April 19 review Council adopted a reduction in the percentage of cash from 10% to 5%. Council now utilises the service of Imperium Markets an advisory service for policy review, development of strategies, regular economic and market updates, monthly investment report, advice on complying investments and researching best rates for maturing or new investments. Imperium in conjunction with the Chief financial Officer have completed the latest review of the policy.

**Governance issues:**

Ministers Order and the Local Government Act 1993.

**Stakeholders:**

Walgett Shire Council, Walgett Community and Financial Institutions.

**Financial Implications:**

The revised policy has made investing far more efficient and greater returns are being achieved with longer term investment terms.

**Conclusion:**

There CFO is recommending Council adopt the revised policy that has been reviewed by the consultant and Council staff.

| Revised investment Policy                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>That the report be received and Council adopt the revised investment policy.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Investment Policy. (*Refer to attachment document*)

## 10.1.7 TOURISM/VISITOR INFORMATION SECTION REPORT

**REPORTING SECTION:** Tourism  
**AUTHOR:** Alana Copelin – Senior Visitor Information Centre  
**FILE NUMBER:** 17/21/00

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### **Summary:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Tourism & Visitor Information Office.

### **Current Position:**

The Visitor Centre's are back open and operating as per normal with the addition of a COVID-19 Safety plan in place. Visitation from Victorians started from the 1<sup>st</sup> June and continues to grow with very high occupancy already being suggested across the board for July school holidays. Accommodation operators took a very hard hit during lockdown but it is encouraging that Outback NSW seems to be being considered quite a safe holiday option for travelers after the virus. Most attractions are back operating albeit on modified hours and hope to increase opening hours as the month goes on and numbers increase. Enquiries were continuous throughout the entire lockdown period and between both Walgett & Lightning Ridge Visitor Centre's they are averaging 50 enquiries per day.

### **Events Effected by COVID-19:**

Digital Literacy Workshop – Postposed to End of July  
Lightning Ridge Easter Festival – Postponed  
Walgett Show – Postponed  
Lightning Ridge Opal Festival – Cancelled  
Let's Dance Carinda – Cancelled  
Walgett Outdoor Markets June 2020 – Cancelled  
Lightning Ridge Sunday Markets – Cancelled  
Walgett Mud Trials - Postponed  
Walgett Races - Postponed  
Come By Chance Races – Cancelled

### **RRT Event:**

The Rapid Relief Team's Farmers Community Connect Event on Friday 20<sup>th</sup> March went ahead as scheduled despite COVID-19 disruptions with a number of new procedures in place as per the Government's direction surrounding large events. Farmers remained in their vehicles for the entire event. They registered before entering the showground and were provided hand sanitizer on arrival. The General Manager, Mayor and Councilors all met with the Deputy Premier John Barilaro who also attended the event. The event was run seamlessly by RRT with over 20 staff and volunteers from all over the place, they put on a phenomenal morning with over 170 people registered and 200+ bags of livestock pellets dispersed throughout the region! Gourmet Burgers, Coffee & Krispy Kreme donuts were all provided drive thru style.

### Communication with Operators during COVID-19:

During COVID-19 lockdown it was essential that we kept in contact with local operators and our visitors to ensure they were coping ok and also remember to come visit us in the Walgett Shire once we were back open. Some of the communication we did included the following:

Business Support examples:



E-mail sent to all accommodation operators within the Shire:

"We are currently updating the content on our website [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au)<<http://www.walgett.nsw.gov.au>>

We are contacting all of our Accommodation Operators within the Walgett Shire to provide some updated information to ensure our visitors (when they return) have access to every option available to them when visiting our region.

If you could please provide the following information we will then create an individual listing on our website.

- *High Resolution Images (minimum of two (2) – Images capture the attention of the visitor. They can convey complex messages in the blink of an eye. We are very visual beings the more images the better.*
- *Paragraph that sums up your accommodation (minimum 200 words) Best Selling Points, Location, Self-contained, something interesting about the owner/manager*
- *Facilities: Wi-Fi, restaurant, pet friendly, lock up parking, laundry, charge back options, after hours check-in, meeting rooms - be as specific as you can customers want to be as informed as possible so they can manage their expectations and make the right choice based on their needs.*
- *Booking Options: Do you offer an online booking service? Please provide this information including links*
- *Updated contact details including email and website: Our listings will help to provide greater hits to your own website.*



- *Number of rooms & bedding configuration breakdown: This is really important information for industry. When event and meeting coordinators are choosing locations this information is critical as to whether they host here or somewhere else, which can have a huge impact on our local economy.*

*We look forward to receiving your information by Sunday 31st May 2020.*

*If you have any queries please don't hesitate to contact us on the below details."*

Email to Local operators not listed on DNSW's main promotional website:

*"We have been doing some housekeeping and noticed Australian Opal Centre is not listed (or the listing has expired) on the Australian Tourism Data Warehouse (ATDW) website. Get Connected is Destination NSW's website membership program. Simple and easy to use Get Connected membership is free and is open to all tourism operators within New South Wales.*

*With Get Connected, Destination NSW gives you the opportunity to showcase your tourism products on Destination NSW's consumer websites FREE of charge and tap into over 1.7 million potential customers a month, both domestic and international - that's 21.4 million people a year who are looking for tourism products.*

*To take advantage of this service, you simply register via the ATDW-Online website which is the national digital tourism platform that powers the Get Connected Program.*

*Once you have successfully registered and entered your product details into the ATDW-Online database, your listing will be reviewed by a team of Quality Assurance Specialists who will then approve your listing\* and make it available for publishing on a number of Distributor websites, including:*

*visitnsw.com | Destination NSW's primary consumer website attracts over 11 million visits a year.*

*sydney.com | This international website, has market and language specific versions for the following countries: Korea, Japan, Hong Kong, Taiwan, China, Germany, New Zealand, United States, United Kingdom, Indonesia, Malaysia, India and Singapore.*

*australia.com | Tourism Australia's website delivers information to customers worldwide, and is the primary call to action in Tourism Australia's international tourism marketing and promotional activities.*

*The Australian Tourism Data Warehouse (ATDW) | A centralised database of more than 40,000 Australian tourism product and destinations, supplying NSW product to 70 plus websites including australia.com.*

*If you would like us to add the listing please send the information listed in the attached pdf."*

Social Media Promotion examples:



## Triage 2020

The event was hosted online in a full day experience Participants engaged in:

- Team building
- Ideation
- Lean Business planning
- Pitching

Numbers attending the event may have been impacted by the following factors:

- Not enough background information people didn't really know what it was
- Not enough lead time to adequately promote the event
- Scheduled during work hours
- Friday/Friday night of the long weekend + First weekend out of lockdown

Walgett Shire had 11 registrations out of the total 36 from Glen Innes, Narrandera & Walgett Shire but only 6 participated in the majority of the day. The Group of Walgett Shire participants pitched: The Outback Deadly Treadlie Cycle Trail (see pitch attach). The Group feel this has great potential to become a reality especially with funding already allocated to cycle ways in Walgett, Burren Junction and Collarenebri. The Group have decided to continue to meet after the triage event to concentrate on developing the cycle ways idea and also to explore a number of other economic drivers tabled by the Group during the Triage Event.

#### **Destination Country & Outback NSW (DNCO)**

DNCO has funds available for each of our 11 Hub region to assist implement a Capability Development Programme based on the findings of our 2019 Product and Experiences Audit. DNCO has \$5,000 allocated per DNCO 'Hub region' of which Moree- Lightning Ridge is one. After meeting with DNCO & DNSW Representative plus Moree Tourism Manager, We worked out for our spend we want to create online content; possibly a webinar and downloadable toolkit with the focus on creating content and imagery & creating a bookable product with specific online presence. So if operators commit then they would receive tangible content like high resolution images and specific written content for their individual product with the idea that their product would then be accessible online. Currently in the development stage and working out the best timing for both presenters and operators.

2020 DNCO Capability Development Programme attached.

#### **Kamilaroi Highway**

After years of communication between the Kamilaroi Highway Committee & Destination NSW, the Kamilaroi Road Trip is now finally being acknowledged and listed on the visit NSW website, it is currently in draft format but will hopefully be finalized by the end of June. <https://www.visitnsw.com/things-to-do/drives-and-road-trips/kamilaroi-contrasts>

#### **Relevant Reference Documents/Policies:**

Local Government Act 1993

Walgett Shire Tourism Destination Strategy 2016-2018

#### **Stakeholders:**

Walgett Shire Council

Walgett Shire Community.

#### **Tourism/Visitor Information Section Report - June 2020**

##### **Recommendation:**

That Council receive and note this report.

##### **Moved:**

##### **Seconded:**

#### **Attachments: (Refer to attachment document)**

The Outback Deadly Treadlie Cycle Trail

2020 DNCO Capability Development Programme

## **10.1.6 2019/20 DRAFT OPERATIONAL PLAN**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer  
**FILE NUMBER:** 00/00/00

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### **Summary**

This attached document 20/21 Operational Plan is presented to Council for consideration and then display.

### **Background**

Council in accordance with Section 405 of the Local Government Act 1993 must prepare an Operational Plan and then resolve to place the document on display for a period of 28 days. During the display period, submissions from interested parties/public may be made to Council.

The Council at its July 2020 meeting will consider any submissions that have been made concerning the draft plan.

### **Current Position**

Over the past month the Draft 20/21 Operational Plan has been workshopped by both MANEX and Council. The line item changes from the last review have now been made, and the revised document is tabled for Council's consideration before public exhibition.

### **Relevant Reference Documents/Policies:**

Community Strategic Plan

### **Governance issues**

Council in accordance with Section 405 (2) must prepare an Operational Plan which must include a statement of the Council's revenue Policy.

The Operational Plan in accordance with Section 405 (3) must be publicly exhibited for a period of 28 days, calling for submissions from the public.

### **Environmental issues**

There are no identified environmental implications in relation to this matter.

### **Stakeholders**

Walgett Shire Council.  
Walgett Shire Community.

### **Financial Implications**

Provision is made in the Draft 2020/2021 Operational Plan and LTFP.

### **Alternative Solutions/Options**

That the budget items not be adopted or amended as determined.

### **Conclusion**

This report and the amended Delivery Program, Operational Plan 20/21, Resourcing Strategy are presented to Council for public display in accordance with Section 405 (3) for a period of 28 days, from the 26<sup>th</sup> June to 23<sup>rd</sup> July and submissions may be made during this time up to the 23<sup>rd</sup> July 2020.



**2019/20 Draft Operational Plan**

**Recommendation:**

That the Draft Operational Plan for 2020/2021 be placed on public exhibition for a period of 28 days from the 26th June 2020 until 4.30pm on the 23rd July 2020, inviting submissions from the public during this time.

**Moved:**

**Seconded:**

**Attachments:**

Delivery Program/Long-term Financial Plan/Statement of Revenue Policy and Workforce Plan. (***Refer to attachment document under separate cover***).

## 10.2 ENGINEERING / TECHNICAL SERVICES

### 10.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31<sup>st</sup> MAY 2020

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> May 2020.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> May 2020, \$ 813,838.54 has been spent. The allocated revised annual budget is \$ 600,000.00 and this will be revised in the March QBRS process. The negative figures shown in the table are the amount spent in flood works that was charged to the maintenance job number instead to the flood works.

**Conclusion:**

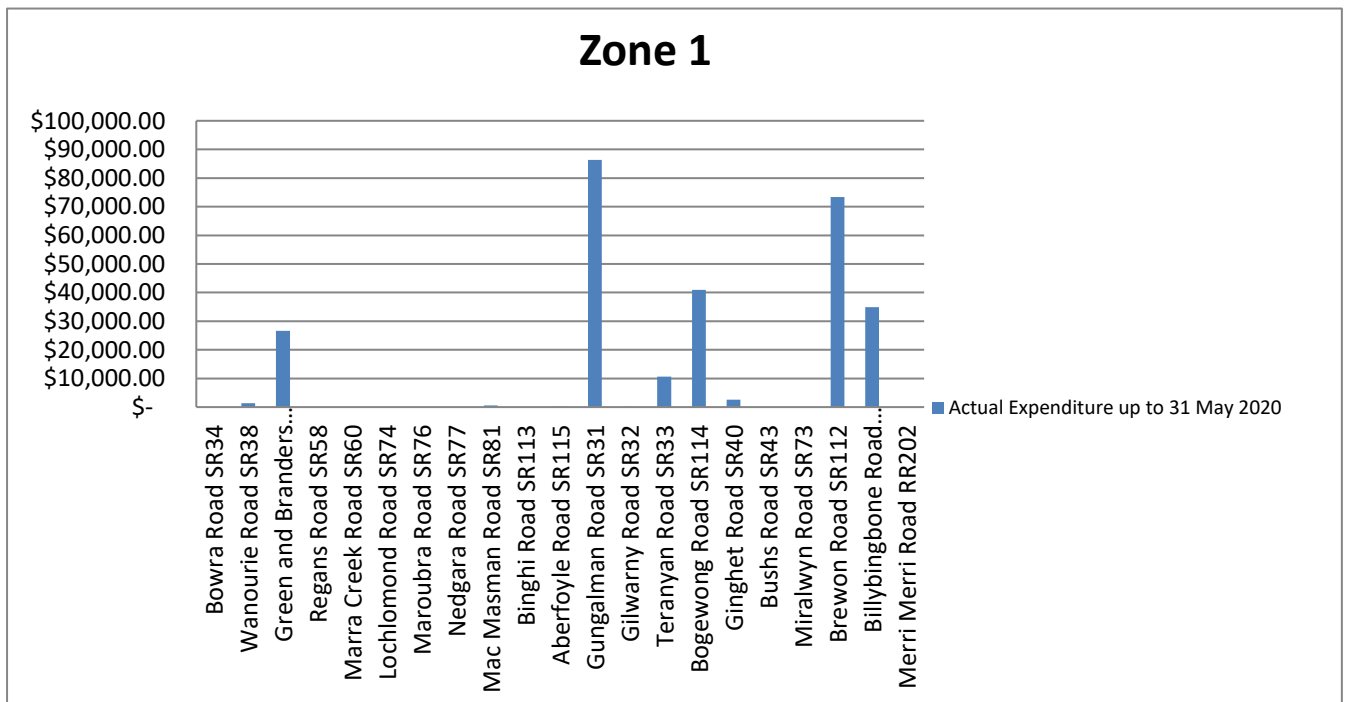
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – June 2020                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for June 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

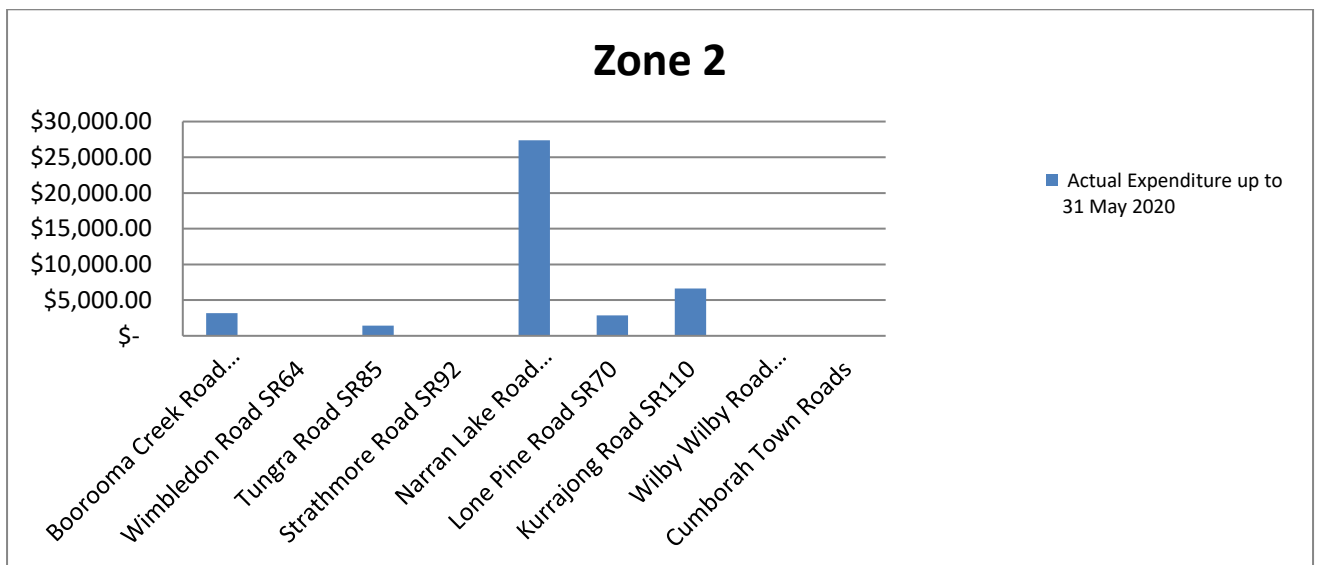
**Attachments:**

Monthly maintenance grading works

| Road Name                    | Total km      | Budget Required for entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|------------------------------|---------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| <b>Zone 1</b>                |               |                                 |        |                          |                                      |                                        |
| Bowra Road SR34              | 3.95          | \$ 4,278.00                     | F      |                          |                                      |                                        |
| Wanourie Road SR38           | 6.5           | \$ 4,278.00                     | E      |                          | \$ 1,399.13                          | Maintenance grading                    |
| Green and Branders Road SR41 | 11.3          | \$ 7,006.00                     | F      |                          | \$ 26,606.91                         | Formation works                        |
| Regans Road SR58             | 3.2           | \$4,278.00                      | F      |                          |                                      |                                        |
| Marra Creek Road SR60        | 17.5          | \$ 10,850.00                    | E      |                          |                                      |                                        |
| Lochlomond Road SR74         | 8.4           | \$ 5,208.00                     | E      |                          |                                      |                                        |
| Maroubra Road SR76           | 8.3           | \$ 5,146.00                     | E      |                          |                                      |                                        |
| Nedgara Road SR77            | 10.7          | \$ 6,634.00                     | F      |                          |                                      |                                        |
| Mac Masman Road SR81         | 8             | \$ 4,960.00                     | E      | \$ 2,902.20              | \$ 592.20                            | Grading on damaged section             |
| Binghi Road SR113            | 20.1          | \$ 12,462.00                    | E      | \$ 3,092.43              |                                      | Grading on damaged section             |
| Aberfoyle Road SR115         | 26.2          | \$ 16,244.00                    | D      |                          | \$ 159.27                            | Inspection                             |
| Gungahman Road SR31          | 43.7          | \$ 27,094.00                    | D      | \$ 840.00                | \$ 86,331.59                         | Minor repair on formed road            |
| Gilwarny Road SR32           | 7.9           | \$ 4,898.00                     | F      |                          | \$ 63.13                             | Inspection                             |
| Teranyan Road SR33           | 13.7          | \$ 8,494.00                     | D      |                          | \$ 10,685.38                         | Formation works                        |
| Bogewong Road SR114          | 48.7          | \$ 30,194.00                    | D      | \$ 28,239.97             | \$ 40,952.91                         | Formation works                        |
| Ginghet Road SR40            | 47.6          | \$ 29,512.00                    | D      |                          | \$2,547.39                           | Maintenance grading on damaged section |
| Bushs Road SR43              | 8.7           | \$ 5,394.00                     | D      |                          |                                      |                                        |
| Miralwyn Road SR73           | 17.9          | \$ 11,098.00                    | D      |                          |                                      |                                        |
| Brewon Road SR112            | 54.7          | \$ 33,914.00                    | C      | \$35,790.29              | \$ 73,417.50                         | Formation works                        |
| Billybingbone Road RR7516    | 18.67         | \$ 11,532.00                    | C      |                          | \$ 34,929.90                         | Formation works                        |
| Merri Merri Road RR202       | 6.57          | \$ 7,166.00                     | C      |                          |                                      |                                        |
| <b>Subtotal Zone 1</b>       | <b>392.29</b> | <b>\$ 250,640.00</b>            |        | <b>\$70,864.89</b>       | <b>\$277,685.31</b>                  |                                        |



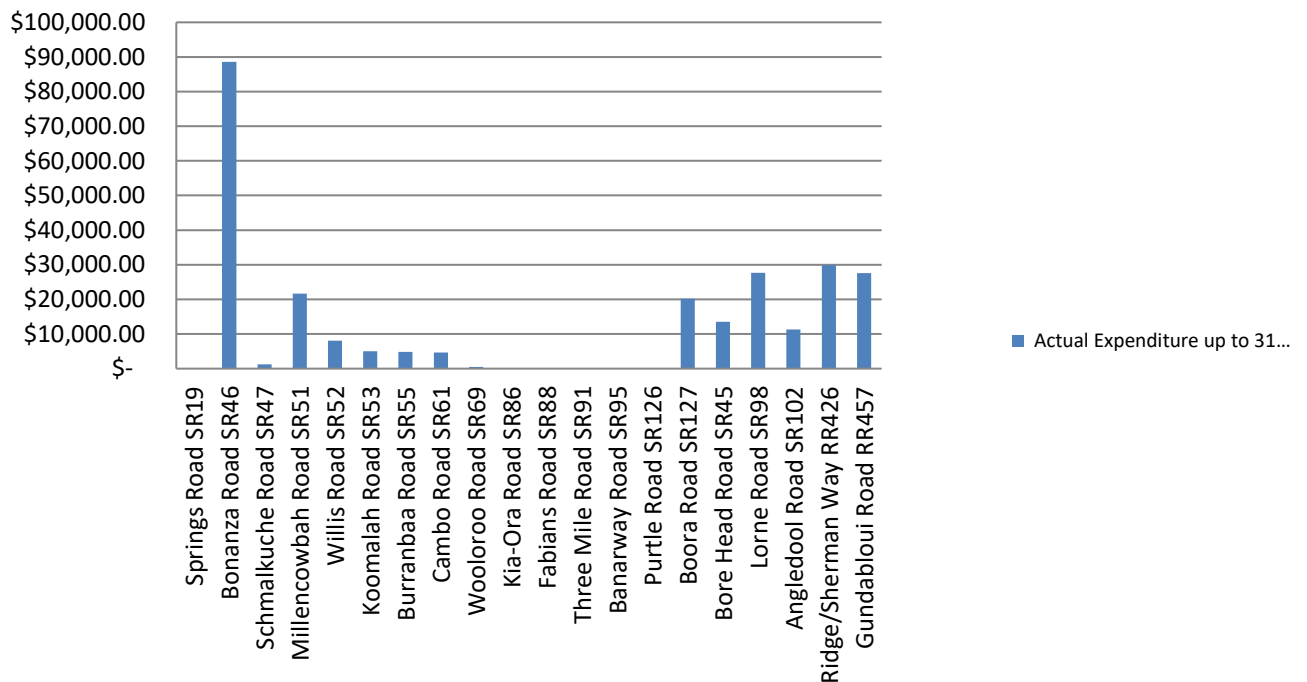
| Road Name                | Total km Road | Budget Required for Entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|--------------------------|---------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| <b>Zone 2</b>            |               |                                 |        |                          |                                      |                                        |
| Boorooma Creek Road SR48 | 19.1          | \$ 11,842.00                    | E      |                          | \$ 3,180.48                          | Maintenance grading on damaged section |
| Wimbledon Road SR64      | 3.4           | \$ 4,278.00                     | E      |                          |                                      |                                        |
| Tungra Road SR85         | 12.7          | \$ 7,874.00                     | F      |                          | \$ 1,442.61                          | Maintenance grading on damaged section |
| Strathmore Road SR92     | 16.42         | \$ 11,904.00                    | E      |                          |                                      |                                        |
| Narran Lake Road SR111   | 61            | \$ 37,820.00                    | D      | \$17,675.55              | \$ 27,396.16                         | Formation works                        |
| Lone Pine Road SR70      | 9.6           | \$ 5,952.00                     | D      |                          | \$ 2,870.00                          | Maintenance grading on damaged section |
| Kurrajong Road SR110     | 27.8          | \$ 17,236.00                    | D      |                          | \$ 6,615.32                          | Maintenance grading on damaged section |
| Wilby Wilby Road SR101   | 28.7          | \$ 17,794.00                    | D      | \$1,646.47               | \$ 1,667.69                          | Grading works on damaged section       |
| Cumbarah Town Roads      |               |                                 | E      |                          |                                      |                                        |
| <b>Subtotal Zone 2</b>   | <b>178.72</b> | <b>\$ 114,700.00</b>            |        | <b>\$ 19,322.02</b>      | <b>\$ 43,172.26</b>                  |                                        |



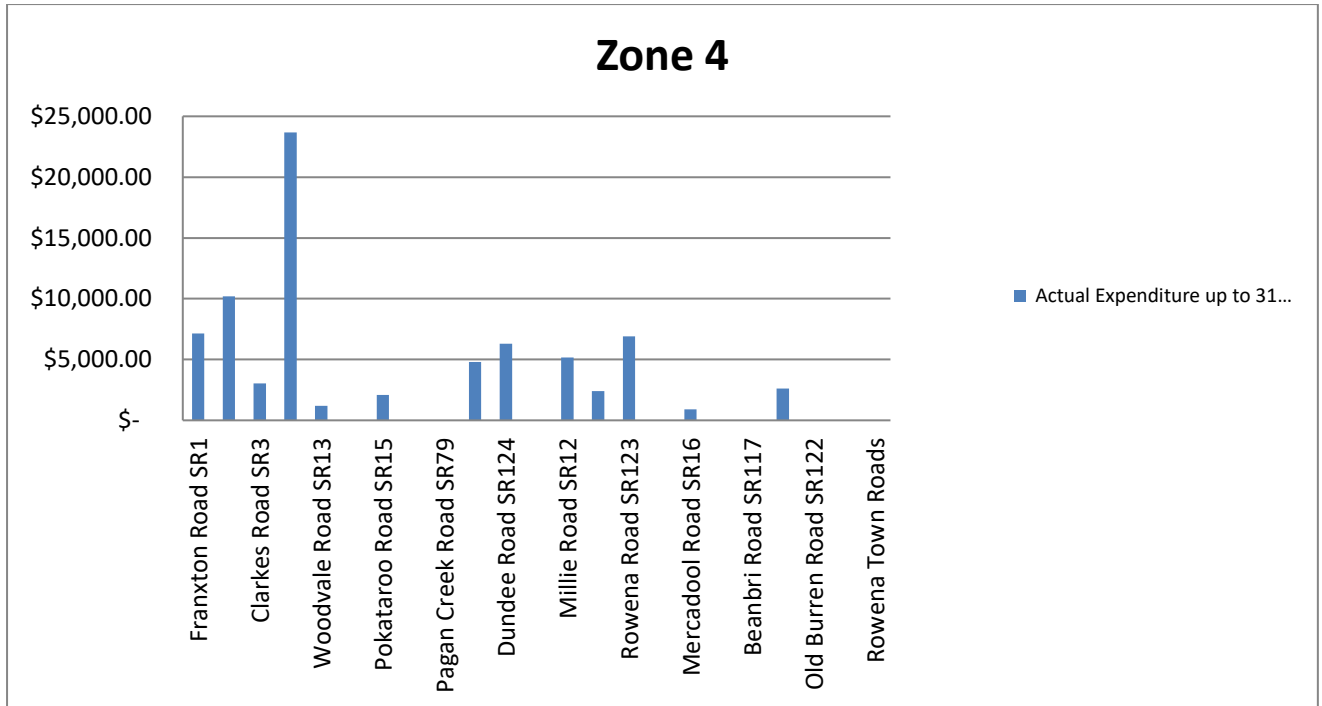
| Road Name              | Total km Rd | Budget Required for Entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|------------------------|-------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| <b>Zone 3</b>          |             |                                 |        |                          |                                      |                                        |
| Springs Road SR19      | 2.7         | \$ 4,278.00                     | E      |                          |                                      |                                        |
| Bonanza Road SR46      | 16.9        | \$ 10,478.00                    | E      |                          | \$ 88,559.54                         | Formation works                        |
| Schmalkuche Road SR47  | 14.4        | \$ 8,928.00                     | E      |                          | \$ 1,243.55                          | Maintenance grading on damaged section |
| Millencowbah Road SR51 | 27.7        | \$ 17,174.00                    | E      |                          | \$ 21,675.00                         | Formation works                        |
| Willis Road SR52       | 14.5        | \$ 8,990.00                     | F      |                          | \$ 8,035.93                          | Maintenance grading on damaged section |
| Koomalah Road SR53     | 28.4        | \$ 17,608.00                    | E      |                          | \$ 5,025.00                          | Maintenance grading on damaged section |
| Burranbaa Road SR55    | 18.1        | \$ 11,222.00                    | E      |                          | \$ 4,795.00                          | Maintenance grading on damaged section |

| Road Name               | Total km Rd  | Budget Required for Entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|-------------------------|--------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| Cambo Road SR61         | 21.1         | \$ 13,082.00                    | E      |                          | \$ 4,645.81                          | Maintenance grading on damaged section |
| Woolaroo Road SR69      | 1            | \$ 4,278.00                     | E      |                          | \$ 450.00                            | Maintenance grading on damaged section |
| Kia-Ora Road SR86       | 6.8          | \$ 4,278.00                     | F      |                          |                                      |                                        |
| Fabians Road SR88       | 24.8         | \$ 15,376.00                    | E      |                          |                                      |                                        |
| Three Mile Road SR91    | 0.2          | \$ 4,278.00                     | E      |                          |                                      |                                        |
| Banarway Road SR95      | 1.2          | \$ 4,278.00                     | D      |                          |                                      |                                        |
| Purtle Road SR126       | 26.8         | \$ 16,616.00                    | E      |                          |                                      |                                        |
| Boora Road SR127        | 63.8         | \$ 39,556.00                    | D      |                          | \$ 20,200.44                         | Maintenance grading on damaged section |
| Bore Head Road SR45     | 5.1          | \$ 4,278.00                     | D      |                          | \$ 13,562.28                         | Formation works on damaged section     |
| Lorne Road SR98         | 6.9          | \$ 4,278.00                     | D      |                          | \$ 27,667.50                         | Formation works                        |
| Angledool Road SR102    | 49.3         | \$ 30,566.00                    | C      |                          | \$ 11,325.00                         | Maintenance grading on damaged section |
| Ridge/Sherman Way RR426 | 70.1         | \$ 68,275.00                    | C      | \$ 7,966.77              | \$ 29,922.55                         | Maintenance grading on damaged section |
| Gundabloui Road RR457   | 40.9         | \$ 32,798.00                    | C      |                          | \$ 27,601.61                         | Maintenance grading on damaged section |
| <b>Subtotal Zone 3</b>  | <b>440.7</b> | <b>\$ 320,615.00</b>            |        | <b>\$ 7,966.77</b>       | <b>\$ 264,709.21</b>                 |                                        |

### Zone 3

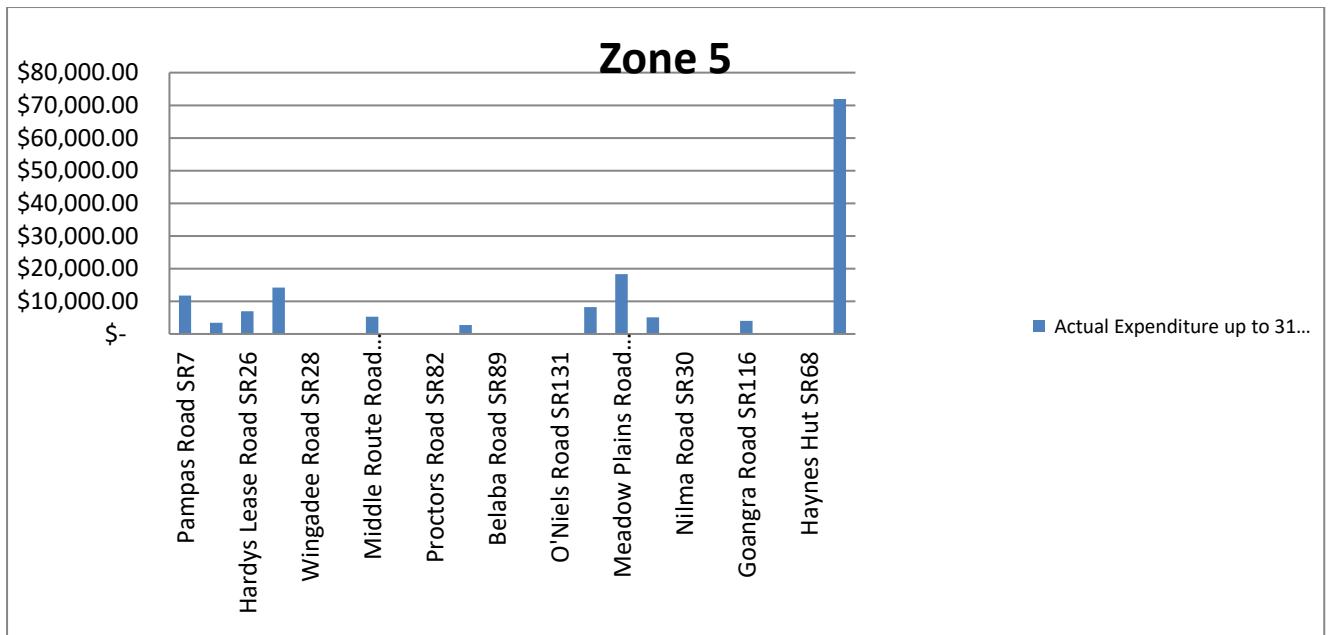


| Road Name                      | Total km Road | Budget Required for Entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|--------------------------------|---------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| <b>Zone 4</b>                  |               |                                 |        |                          |                                      |                                        |
| Franxton Road SR1              | 19            | \$ 11,780.00                    | E      | \$ 3,337.95              | \$7,134.05                           | Maintenance grading on damaged section |
| Bellara Road SR2               | 21.4          | \$ 13,268.00                    | D      | \$ 7,068.60              | \$ 10,188.60                         | Maintenance grading on damaged section |
| Clarkes Road SR3               | 6             | \$ 4,278.00                     | E      | \$ 1,832.60              | \$ 3,032.60                          | maintenance grading on damaged section |
| Cryon Road SR5                 | 56.75         | \$ 35,185.00                    | C      | \$ 16,950.00             | \$ 23,667.10                         | Formation works on damaged section     |
| Woodvale Road SR13             | 8.96          | \$ 8,556.00                     | E      | \$ 1,200.00              | \$ 1,200.00                          | Maintenance grading on damaged section |
| Baroona Road SR14              | 11.1          | \$ 6,882.00                     | E      |                          |                                      |                                        |
| Pokataroo Road SR15            | 8.1           | \$ 5,022.00                     | E      |                          | \$ 2,100.00                          | Maintenance grading on damaged section |
| Perrottets Road SR66           | 5.9           | \$3,658.00                      | F      |                          |                                      |                                        |
| Pagan Creek Road SR79          | 1.3           | \$ 4,278.00                     | F      |                          |                                      |                                        |
| Fairview Road SR90             | 12.6          | \$7,812.00                      | F      |                          | \$ 4,800.00                          | Maintenance grading on damaged section |
| Dundee Road SR124              | 13.9          | \$ 8,618.00                     | F      | \$ 6,300.00              | \$ 6,300.00                          | Formation works on damaged section     |
| Glen Eden Road SR125           | 24.6          | \$15,252.00                     | E      |                          |                                      |                                        |
| Millie Road SR12               | 9.1           | \$ 5,642.00                     | C      | \$ 2,652.39              | \$ 5,175.00                          | Maintenance grading on damaged section |
| Rossmore Road SR71             | 10.7          | \$ 6,634.00                     | C      |                          | \$ 2,400.00                          | maintenance grading on damaged section |
| Rowena Road SR123              | 34.5          | \$21,390.00                     | E      |                          | \$ 6,902.43                          | Maintenance grading on damaged section |
| Camerons Road SR128            | 15.2          | \$ 9,424.00                     | D      |                          |                                      |                                        |
| Mercadool Road SR16            | 57.7          | \$ 35,774.00                    | C      |                          | \$ 909.50                            | Maintenance grading on damaged section |
| Moomin Road SR59               | 31            | \$19,220.00                     | D      | \$ 10,350.00             |                                      | Formation works on damaged section     |
| Beanbri Road SR117             | 4.9           | \$ 4,278.00                     | C      |                          |                                      |                                        |
| Pian Creek Road SR121          | 41.7          | \$ 25,854.00                    | C      |                          | \$ 2,624.97                          | Maintenance grading on damaged section |
| Old Burren Road SR122          | 33.9          | \$ 21,018.00                    | D      |                          |                                      |                                        |
| Collarenebri Mission Road SR67 | 4.6           | \$ 4,278.00                     | C      |                          |                                      |                                        |
| Rowena Town Roads              |               | \$ 4,278.00                     | D      |                          |                                      |                                        |
| <b>Subtotal Zone 4</b>         | <b>432.91</b> | <b>\$ 282,379.00</b>            |        | <b>\$ 49,691.54</b>      | <b>\$ 76,434.25</b>                  |                                        |



| Road Name               | Total km Rd | Budget Required for Entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|-------------------------|-------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| <b>Zone 5</b>           |             |                                 |        |                          |                                      |                                        |
| Pampas Road SR7         | 16.3        | \$ 10,106.00                    | E      |                          | \$ 11,715.91                         | Maintenance grading on damaged section |
| Wombo Road SR25         | 17.7        | \$ 10,974.00                    | E      |                          | \$ 3,450.00                          | Maintenance grading on damaged section |
| Hardys Lease Road SR26  | 16          | \$ 9,920.00                     | E      |                          | \$ 6,995.00                          | Maintenance grading on damaged section |
| Colrose Road SR27       | 20.6        | \$ 12,772.00                    | E      |                          | \$ 14,182.50                         | Formation works                        |
| Wingadee Road SR28      | 11.8        | \$ 7,316.00                     | E      | \$ 1007.50               |                                      | Maintenance grading on damaged section |
| Epping Road SR57        | 15.4        | \$ 9,548.00                     | E      |                          |                                      |                                        |
| Middle Route Road SR72  | 9.6         | \$ 5,952.00                     | E      |                          | \$ 5,250.00                          | Maintenance grading on damaged section |
| Gidginbilla Road SR75   | 7.4         | \$ 4,588.00                     | E      |                          |                                      |                                        |
| Proctors Road SR82      | 4.4         | \$ 4,278.00                     | F      |                          |                                      |                                        |
| Drilldool Road SR83     | 5.1         | \$ 4,278.00                     | F      |                          | \$ 2,700.00                          | Maintenance grading on damaged section |
| Belaba Road SR89        | 11.2        | \$ 6,944.00                     | F      |                          |                                      |                                        |
| Hollywood Lane SR119    | 29.9        | \$ 18,538.00                    | E      |                          |                                      |                                        |
| O'Niels Road SR131      | 31.1        | \$ 19,282.00                    | D      |                          |                                      |                                        |
| Tareela Road SR17       | 19.4        | \$ 12,028.00                    | D      |                          | \$ 8,250.00                          | Maintenance grading on damaged section |
| Meadow Plains Road SR21 | 23.9        | \$ 14,818.00                    | D      | \$ 16,327.50             | \$ 18,322.50                         | Formation works on damaged section     |
| Marlbone Road SR24      | 28.4        | \$ 17,608.00                    | D      |                          | \$ 5,100.00                          | Maintenance grading on damaged section |
| Nilma Road SR30         | 37.8        | \$ 23,436.00                    | D      |                          |                                      |                                        |

| Road Name                  | Total km Rd     | Budget Required for Entire Road | Rd Cat | Expenditure For May 2020 | Actual Expenditure up to 31 May 2020 | Activities carried out                 |
|----------------------------|-----------------|---------------------------------|--------|--------------------------|--------------------------------------|----------------------------------------|
| Bugilbone Road SR103       | 28.7            | \$ 32,725.00                    | C      |                          |                                      |                                        |
| Goangra Road SR116         | 16.4            | \$ 10,168.00                    | D      |                          | \$ 3,975.00                          | maintenance grading on damaged section |
| Yarraldool Road SR118      | 41.3            | \$ 25,606.00                    | C      |                          |                                      |                                        |
| Haynes Hut SR68            | 4.5             |                                 | E      |                          |                                      |                                        |
| Come By Chance Road RR7716 | 60.9            | \$ 65,450.00                    | C      | \$29,597.50              | \$ 71,896.60                         | Formation works on damaged section     |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>    | <b>\$ 326,335.00</b>            |        | <b>\$46,932.50</b>       | <b>\$ 151,837.51</b>                 |                                        |
| <b>Total</b>               | <b>1,902.42</b> | <b>\$1,294,669.00</b>           |        | <b>\$194,777.72</b>      | <b>\$ 813,838.54</b>                 |                                        |



## Road Category

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |





## 10.2.2 SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING / TECHNICAL SERVICES – AS AT 31<sup>st</sup> MAY 2020

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> May 2020.

### Background:

A budget of \$42,794,464 excluding Depreciations (\$4,909,354) has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2019/2020.

The breakdown of the budget is as follow;

| Items                               | Budget            | Expenditure up to 31 <sup>st</sup> May 2020 | (%)          |
|-------------------------------------|-------------------|---------------------------------------------|--------------|
| Transportation including RMCC works | 27,319,023        | 18,770,931                                  | 68.71        |
| Water works ( maintenance)          | 3,506,766         | 2,017,162                                   | 57.52        |
| Water works ( Capital)              | 10,475,254        | 9,536,622                                   | 91.03        |
| Sewer works ( Maintenance works)    | 1,184,330         | 678,248                                     | 57.27        |
| Sewer works (Capital works)         | 309,091           | 5,818                                       | 1.18         |
| <b>TOTAL</b>                        | <b>42,794,464</b> | <b>31,008,781</b>                           | <b>72.46</b> |

### Current Position:

The status of work progress is as follows;

| Items                                                                                | Status                                                                      | Remarks                                                             |
|--------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|---------------------------------------------------------------------|
| Walgett Weir                                                                         | Work in progress                                                            |                                                                     |
| Walgett Bore                                                                         | Bore drill completed and power upgrade in progress                          |                                                                     |
| Water system upgrade project in Rowena                                               | Work in process                                                             |                                                                     |
| Collarenebri bore                                                                    | Cooling tower completed. Power upgrade by Essential energy in process       |                                                                     |
| Extension of Pandora street                                                          | In progress                                                                 | Land acquisition is required and in progress. Waiting for response. |
| Walgett Sewerage Treatment Plant- leakage of trickling filter and sedimentation tank | Contract has been awarded to rectify the channel in the sedimentation tank. |                                                                     |

### Relevant Reference Documents/Policies:

2019/20 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

### Environmental issues:

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> May 2020, \$31,008,781 has been spent from a total amount of \$42,794,464 allocated for the 2019/2020 budget (Ref. March QBR)

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Monthly Progress Report – June 2020                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for June 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 10.2.3 FLOOD WORKS REPORT – AS AT 12<sup>th</sup> JUNE 2020

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress relating to the February 2020 flood restoration works as of 12<sup>th</sup> June 2020.

**Background:**

In Feb 2020, Walgett Shire suffered major flood disasters and significantly affected 27 Shire Roads and 3 Regional roads. The people of the Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

Most of the flood restoration works have been completed.

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

**Financial Implications:**

As at 12<sup>th</sup> June 2020 \$ 368,391.03 has been spent on the flood restoration works.

**Conclusion:**

The Feb 2020 Flood restoration has been completed on most of roads and still few sections to be done.

| Flood works report from Director Engineering / Technical Services                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the flood restoration works report for June 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Flood restoration works progress summary.

| Item No.     |     | Work Order | Description of Works            | Amount including committed | Actual spent        | Progress in |           |
|--------------|-----|------------|---------------------------------|----------------------------|---------------------|-------------|-----------|
|              |     |            | (Road Name)                     |                            |                     | Percentage  | Status    |
| SR           | 12  | 1012       | Millie Road                     | \$1,730.60                 | \$1,730.60          | 100         | completed |
| SR           | 14  | 1014       | Barooka Road                    | \$2,906.34                 | \$2,906.34          | 100         | completed |
| SR           | 15  | 1015       | Pokataroo Road                  | \$4,756.50                 | \$4,756.50          | 100         | completed |
| SR           | 16  | 1016       | Mercadool Road                  | \$1,564.38                 | \$1,564.38          | 100         | completed |
| SR           | 24  | 1024       | Marlbone Road                   | \$9,916.43                 | \$9,916.43          | 100         | completed |
| SR           | 28  | 1028       | Wingadee Road                   | \$3,287.50                 | \$3,287.50          | 100         | completed |
| SR           | 30  | 1030       | Nilma Road                      | \$41,140.47                | \$9,741.99          | 23.68       | on going  |
| SR           | 31  | 1031       | Gungalman Road                  | \$1,405.87                 | \$1,405.87          | 100         | completed |
| SR           | 33  | 1033       | Teranyan Road                   | \$16,274.15                | \$16,274.15         | 100         | completed |
| SR           | 40  | 1040       | Ginghet Road                    | \$16,210.52                | \$16,210.52         | 100         | completed |
| SR           | 59  | 1059       | Moomin Road                     | \$17,354.48                | \$17,354.48         | 100         | completed |
| SR           | 60  | 1060       | Marra Creek Road                | \$7,914.58                 | \$7,914.58          | 100         | completed |
| SR           | 75  | 1075       | SR075U Ginginbilla Road         | \$7,938.84                 | \$7,938.84          | 100         | completed |
| SR           | 81  | 1081       | Mac Masman Road                 | \$2,697.07                 | \$2,697.07          | 100         | completed |
| SR           | 101 | 1101       | Wilby Wilby Road                | \$12,834.52                | \$12,834.52         | 100         | completed |
| SR           | 102 | 1102       | Angledool Road                  | \$5,528.21                 | \$5,528.21          | 100         | completed |
| SR           | 110 | 1110       | Kurrajong Road                  | \$15,000.97                | \$15,000.97         | 100         | completed |
| SR           | 111 | 1111       | Narran Lake Road                | \$13,276.09                | \$13,276.09         | 100         | completed |
| SR           | 113 | 1113       | Binghi Road                     | \$4,734.76                 | \$4,734.76          | 100         | completed |
| SR           | 115 | 1115       | Aberfoyle Road                  | \$8,914.02                 | \$8,914.02          | 100         | completed |
| SR           | 117 | 1117       | Beanbri Road                    | \$3,885.00                 | \$3,885.00          | 100         | completed |
| SR           | 118 | 1118       | Yarraldool Road                 | \$15,681.50                | \$15,681.50         | 100         | completed |
| SR           | 121 | 1121       | Pian Creek Road                 | \$17,776.06                | \$17,776.06         | 100         | completed |
| SR           | 123 | 1123       | Rowena Road                     | \$14,410.28                | \$14,410.28         | 100         | completed |
| SR           | 125 | 1125       | Glen Eden Road                  | \$13,578.13                | \$13,578.13         | 100         | completed |
| SR           | 127 | 1127       | Boora Road                      | \$41,046.40                | \$41,046.40         | 100         | completed |
| SR           | 128 | 1128       | Camerons Lane                   | \$3,835.86                 | \$3,835.86          | 100         | completed |
| RR           | 457 | 1214       | RR 457 Mooni Bridge flood works | \$10,665.00                | \$10,665.00         | 100         | completed |
| RR           | 402 | 2180       | Lillino Road                    | \$3,020.00                 | \$3,020.00          | 100         | completed |
| RR           | 457 | 2187       | Gundabloui Road                 | \$67,372.39                | \$67,372.39         | 100         | completed |
| RR           | 426 | 2189       | Ridge Road                      | \$13,132.59                | \$13,132.59         | 100         | completed |
| <b>Total</b> |     |            |                                 | <b>\$399,789.51</b>        | <b>\$368,391.03</b> |             |           |

## 10.2.4 WALGETT ROAD NETWORK STRATEGIC PLAN

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

### **Summary:**

The report is to present to Council the road network strategic plan for Walgett shire.

### **Background:**

Walgett Shire council is a local government authority covers approximately 2.2 million ha in area. The council is responsible to maintain Regional Roads (RR) and Local Roads (LR) in various towns and villages. The total Regional Road length is 553.49 km. Out of which, 385.05 km are sealed roads and 168.45 km are unsealed (dirt roads). The total length of the Local Roads (LR) is 1758.20 km. Out of which 81.37 km are sealed roads and 1676.83 km are unsealed roads.

Council receives limited financial assistance from both the State and Commonwealth Governments to maintain their road network. Due to the large area and significant length of roads, Council is required to develop a strategic plan for council's road network. For this, the PEECE Pty Ltd was requested to undertake an assessment to develop a strategic plan for the Walgett Road network. The PEECE Pty Ltd has undertaken the assessment and has developed a draft report.

This document is attached to this report.

### **Current Position:**

Council is maintaining, reconstructing and sealing roads based on the asset management plan, Walgett Shire council Road best practice manual.

### **Relevant Reference Documents/Policies:**

Road Network Strategic Plan

### **Governance issues:**

The road network strategic plan is key document for Council in managing the road network in order provide better services to align with the objectives within the Community Strategic Plan

.

### **Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

### **Financial Implications:**

This report outlines the approach to be taken for Walgett Council to maintain and develop a road network. It provides details of their maintenance activities and the road network that need to be monitored by Council for future updates. The strategic plan includes routine and scheduled maintenance components as well as priorities for future upgrading projects. This will assist to prepare a better budget for the road works.

### **Alternative Solutions/Options:**

Do nothing is not advisable option as Council should have strategic to maintain the road on the priority basis.

|                                            |
|--------------------------------------------|
| <b>Walgett Road Network Strategic Plan</b> |
|--------------------------------------------|

**Recommendation:**

That Council receive and note the Walgett Road Network Strategic Plan.

**Moved:**

**Seconded:**

**Attachments: (Refer to attachment documents)**

Road Network Strategic Plan - Draft Report prepared by PEECE Pty Ltd.

## **10.2.5 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

### **1. Walgett**

#### **a. Bore bath**

- Footpath from bore bath to public toilet and existing swimming pool car park to commence.
- Furniture installation will be completed after concrete works in the bore bath.
- Fixing of leakage of the bore bath in process.

#### **b. Apex Park**

- Play equipment installation completed
- Installation of Softfall in progress
- Shad sail installation completed (Ref. photo1)



Photo1

#### **c. Grey Park**

One more solar light to be installed.

#### **d. Trevallion Park**

The park is open with restriction.

#### **e. Cemetery**

- Searching for additional funding for pump station and pipe work from the Effluent pond is in process. In the meantime, raw water will be used for irrigation system



**f. Walgett Weir Raising Project**

- Installation of sheet pile is in progress.
- Coleman Box Culvert and Pearson Box Culvert are in progress
- Downstream Rock blanket work is in progress
- Concrete work in the weir extension in progress(Ref Photo 2)



Photo 2 (photo taken from southern bank)

**g. Desalination Plant**

- The RO is in operational from 1<sup>st</sup> June 2020 ( Ref Photo 3 )



Photo 3

**h. Walgett Bore**

- Contract has been awarded to install a new power board and associated works.
- Pipe works in process and will be completed by end of June 2020.

**i. Dewhurst Street**

Replacement of Kerb and gutter works under RTR funding is in progress (Ref. photo 4)



Photo 4

**j. Rowena**

- Rowena Flood Study - Waiting for final report that is due on end of June 2020.
- Working with DPIE for funding

**2. Collarenebri**

- Sludge study - Site visit undertaken and waiting for draft report.
- Desilting on Back Wash Pond (pond no.2- big) in process.
- Cooling tower installation completed (Ref. photo 5)
- Construction of the chemical store shed completed and waiting for a quotation for three side walls
- Desilting of the effluent pond no.4 is in progress (Ref. photo 6).



Photo 5



Photo 6

**3. Lightning Ridge**

- Construction of new effluent pond completed ( Ref. Photo 7)
- Received quotation for telemetry system for production bore and sewer pump.
- Received one quotation for 3 phase power system installation and waiting for another one at lease.
- Heavy patching work in Harlequin Street and Morella Street are in progress.( Ref. Photo 8)
- Pandora Road extension – meeting with concerned parties is in progress
- Recommendation received from DPIE for re tendering due to the change of scope of works (adding of cooling tower) and it is in progress.
- The pump received for the old bore found faulty and has been returned under manufacture warranty policy. New pump is underway

- Hydrants inspection in progress. Streets where hydrants now visible from road and footpath are Opal Street, Harlequin Street, Morella Street, Gem Street and Agate Street. Pressure test on Hydrant in Harlequin Street done.



Photo 7



Photo 8

#### 4. Burren Junction

- Road widening on Bugilbone Road (Pilliga End) is in progress. Line marking in the completed

#### 5. Cumborah

- Drinking water management plan for Cumborah new bore is in progress.
- Contract has been awarded to install a pump station and will be installed by the mid of June 2020.

#### 6. Grawin

- Drinking water management plan for Cumborah new bore is in progress.

#### 7. RMCC

- Ordered works started from 21<sup>st</sup> January 2020 and first approved ordered works budget was \$ 253,774.61. The total expenditure up-to-date is \$ 958,005. The annual budget for the ordered works will be varied as per works order provided by RMS.

The projects completed under this funding are:

- Heavy patching work ( 3146.5 sq. ) on Castlereagh Highway north completed
  - Heavy patching works ( 7360 sq.) on Castlereagh Highway South completed
  - Resealing on Kamilaroi Highway west ( 5176.3 sq. ) completed
- Routine maintenance works started from 2<sup>nd</sup> October 2019 and the approved budget for 2019/2020 is \$ 748,000. The total expenditure up to date is \$ 606,368.64. The projects completed under this funding are:
    - Slashing on Gwydir Highway and Kamilaroi Highway completed

#### Matters Generally For Brief Mention or Information Only

##### Recommendation:

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

Moved:

Seconded:

## 10.3 ENVIRONMENTAL SERVICES

### 10.3.1 WALGETT SHIRE COMMUNITY PARTICIPATION PLAN

|                           |                                             |
|---------------------------|---------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>               |
| <b>AUTHOR:</b>            | <b>Contract Town Planner, Libby Cumming</b> |
| <b>FILE NUMBER:</b>       | <b>TBA</b>                                  |

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**Summary:**

This report considers the purpose and content of the Walgett Shire Community Participation Plan 2020. Community Participation Plans are a new requirement under the *Environmental Planning & Assessment Act 1979*. This requirement to give and publicly notify reasons for decisions regarding planning decisions came into effect on 1 July 2018. Final versions of community participation plans are legislated to be in place by 1 December 2019.

**Background:**

The Walgett Shire Community Participation Plan sets out how and when Council will engage with the community when undertaking its town planning functions under the *Environmental Planning and Assessment Act 1979*. It applies to the entire Walgett Local Government Area.

At Council's Ordinary Meeting, it considered the Draft Walgett Shire Community Participation Plan (the Plan). Council resolved to accept the Plan, consult NSW Environment & Planning and the general public.

There were no submissions received, even after a request for an extended period for consultation from one group. NSW Environment and Planning gave verbal advice that they were comfortable with the Plan and it was acceptable for adoption.

The impact for Council is that upon adoption, neighbour notification of 14 days for development applications will no longer apply for all developments and that the *Walgett Development Control Plan 2016* will still need to be amended. This amendment will be undertaken at the same time as any other change identified as part of the *Walgett Local Environmental Plan 2013* housekeeping review, is planned to be undertaken in late 2020.

As the Plan will need to integrate with council's Community Strategic Plan, and a review should be scheduled to be undertaken at the same time, thus aligning the review period. A copy of the Walgett Shire Community Participation Plan 2020 is attached to this report.

**Relevant reference documents/policies:**

Walgett Development Control Plan 2016

**Governance issues:**

Environmental Planning & Assessment Act 1979

Walgett Community Strategic Plan 2017-2027

**Stakeholders:**

Walgett Shire Council, Community, and Developers

**Financial Implications:**

This will require resourcing, by the use of staff and/or a consultant, and the cost of the media advertising as part of the public exhibition.

|                                                                                                                                                                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Draft Community Participation Plan</b>                                                                                                                                          |
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to adopt the Walgett Shire Community Participation Plan 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Community Participation Plan 2020. **(Refer to attachment document).**

### 10.3.2 PLANNING PROPOSAL – PART LOT 2 DP 1153975 – ADDITIONAL PERMITTED USE FOR A DWELLING

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** 11/145

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#### Summary:

This report is to consider a Planning Proposal to amend the Walgett Local Environmental Plan 2013 (WLEP) by inserting a part of the land parcel at Lot 2 DP1153975, Crystal Road, Lightning Ridge, to Schedule 1 of the WLEP as an additional permitted use to enable the lawful development of a dwelling. This Planning Proposal has been submitted by Premise Australia Pty Ltd on behalf of George and Anne-Marie Deane.

#### Background:

George Mulder contacted Council in March 2019 to request assistance with allowing the existing dwelling to be made a lawful use of the land. The dwelling was constructed by the Mulder and Deane without development consent pre circa 1996. The dwelling would not have been able to have been approved at the time under the Interim *Development Order No. 1 - Shire of Walgett 1968* and cannot currently be approved under the WLEP.

This matter came to light when Mulder and Deane applied to convert Mining Purposes Lease 278 (MPL278) to a Western Lands Lease and the then Department of Primary Industries undertook consultation with Council.

A report was put to an Ordinary Meeting of Council in September 2016. A copy is attached to this report. Council resolved to note the report – Resolution 10/2016/26.

After a presentation to Council by Mr Mulder in June 2019, the Director of Environmental Services investigated the matter and placed a report before the Ordinary Meeting of Council in August 2019 for consideration. A copy of the report is attached to this report. Council resolved to:

#### *Resolution 7/2019/23*

*Write to Mr Mulder and advise that he should engage the appropriately qualified person/s to prepare a planning proposal for the rezoning of the affected land for submission to Department of Planning and Environment.*

A review of both reports found they presented all facts of the matter and relevant legislative requirement and implication for Council's consideration.

#### Current position:

A Planning Proposal has been prepared and submitted by Premise Australia Pty Ltd and is attached to this report.

It has been prepared as per the NSW Planning Industry & Environment (NSW Planning) document *A Guide to Preparing Planning Proposals* and will meet the legislated requirement under the *Environmental Planning & Assessment Act 1979* for a request for a Gateway Determination, thus allowing public consultation.

If Council determines that this is a suitable Planning Proposal, the process will be:

1. Council requests a Gateway Determination from NSW Planning. The Western Regional NSW Planning Office will assess and make a recommendation to the Minister on the merit of the Planning Proposal, and will make recommendation on any

conditions that should be attached to the Planning Proposal progressing. This will also determine the consultation state agency/public requirement and timeframe.

2. After Consultation, all written submissions are considered by an Ordinary Meeting of Council. The applicant may be asked to address any submissions received, thus providing Council with a response to any issues raised.
3. If accepted by Council, and Opinion is requested from Parliamentary Counsel, who provide the written legal opinion as to how the WLEP may be amended.
4. This opinion will be presented to Council to “make” the amendment to the WLEP. This is the term whereby Council has been given delegation from the Minister for NSW Planning under the Gateway Determination to act on his behalf and adopt the amended instrument.
5. Once “made”, the amended WLEP is gazetted and uploaded to the NSW Planning Portal.

A request has been made in a covering letter to the Planning Proposal, that Council request the delegation from the Minister to “make” the amendments to the WLEP. A copy of this is attached to this report.

This matter has been unresolved for several years and requires resolving. Staff have had numerous discussions with all the different stakeholder, and a rezoning of the land is the best way of resolving this technically difficult situation.

If left unresolved, the dwelling may need to be demolished, and Council will be left to bear the full restoration of the site, including the demolition as the dwelling is a structure on a Crown Reserve under Council control.

If the additional permitted use is formalised, it will result in Mulder and Deane being able to own the land, including the dwelling, removing the above implication from Council.

**Relevant Reference Documents:**

- *Environmental Planning & Assessment Act 1979*
- *Environmental Planning & Assessment Regulation 2000*
- *Walgett Local Environmental Plan 2013*
- *Interim Development Order No. 1 - Shire of Walgett 1968*
- Sundry emails and letters between Mr Mulder NSW Department of Industry - Resources and Energy, Department of Primary Industries – Lands and Walgett Shire Council
- Reports to and resolutions dated Council 27<sup>th</sup> September 2016 and 19 August 2019

**Governance issues:**

Council's charter: - Section 8 of the *Local Government Act 1993* establishes Council's charter.

**Stakeholders:**

Public, NSW Industry - Resources and Energy, NSW Primary Industries – Land & Water Division, NSW Planning, Industry & Environment, Walgett Shire Council, Mr Mulder and Ms Deane.

**Financial implications:**

All costs of the Planning Proposal are to be invoiced to Mulder and Deane.



**Planning Proposal – Lot 1 DP 1153975 – Additional Permitted Use of A Dwelling**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Accept the Planning Proposal to amend the *Walgett Local Environmental Plan 2013* by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located a Crystal Road, Lightning Ridge in Schedule 1 of the *Walgett Local Environmental Plan 2013*;
2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination;
3. Request delegation from the Minister to “make” the amendment to the *Walgett Local Environmental Plan 2013*;
4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and
5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the *Environmental Planning & Assessment Act 1979*

**Moved:**

**Seconded:**

**\*Planning Division Required**

**Attachments: (*Refer to attachment document*)**

1. Planning Proposal as prepared by Premise Australia Pty Ltd
2. Planning Proposal Covering letter dated 9 June 2020
3. Report and attachments to Ordinary Council Meeting - 19 August 2019
4. Report and attachments to Ordinary Council Meeting - 27 September 2016



### 10.3.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jessica McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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#### 1. Landfill Audits – Come By Chance, Collarenebri, Rowena, Carinda, Burren Junction, Grawin & Glengarry

In May 2020 audits of the unmanned landfills in the shire took place by Council staff and John Cavanagh, Consultant. The GGSMA agreed to be part of the audit process for the purpose of auditing Glengarry & Grawin. At the time of writing this report a DRAFT audit report has been prepared and other resulting reports to be prepared include ERAMP risk assessments, Operational Plans, Management Plans, Landfilling Plan and Rehabilitation Plans, all specific to each site's individual needs. Budgets and options for each site will also be prepared as part of the process, all in close consultation with DES and for consideration of Council. The audits and subsequent reporting will assist Council with prioritizing works at each site as well as ensure compliance with EPA standards. The reports will also assist Council in decision making when considering manning the sites. A paper and online survey was sent out to residents of these areas in May with responses to be assessed in June.

#### 2. Collarenebri Landfill Works

In March 2020 Council received a DRAFT Clean-Up Order from EPA in relation to the Offal Pit which has been open at the site for some years. As a result of the rain through February, the offal pit filled up with water, becoming leachate and was required to be removed and disposed of appropriately. Draining of the offal pit took some time, with draining concluding on the 10<sup>th</sup> June.

Other works being undertaken at the site also include:

Filling of the offal pit. Stockpiles at the site were moved into the offal pit cavity with the offal pit to be capped appropriately upon being filled. With the incoming soil from the Collarenebri STP, the existing concrete and other stockpiles at the site will be capped to EPA standards. There is expected to be two large mounds for capping. Storm water and leachate control measures will be put into place and monitored.

#### 3. Burren Junction Landfill Works

There are significant works occurring at the Burren Junction Landfill site with an asbestos assessment recently being conducted at the site by NOVA Environment. As a result of the assessment, DES prepared an Asbestos Disposal Plan for the EPA's consideration which involved disposing of the asbestos appropriately on-site rather than at the Walgett Landfill. The plan includes significant cost saving benefits whilst complying with EPA guidelines. The plan involves burying various asbestos contaminated stockpiles at the site and then fencing the area where the stockpiles are buried. The EPA approved the plan and Council staff are now working with contractors on the overall scope of works. It is expected the works will commence in July 2020. Other works at the site include the covering and capping of an existing cell, creation of a new cell and stormwater and leachate control works.

#### 4. Illegal Dumping – additional funds received \$8000.00

In 2019 Council was one of seven Council's that applied for funding under the EPA's RID Illegal Dumping program. Council was successful for monies to clean-up areas in Lightning Ridge. The project also included new signage for the area and a number of educational videos that were placed on YouTube and Facebook. Council recently received an offer of an

additional \$8000.00 to be spent in the Lightning Ridge area and it is expected once a scope of works is put together, which will happen in June, cleaning up will commence very quickly.

### **5. Meeting with EPA 10 June 2020 – Walgett Concrete**

In March 2018, an officer from the EPA conducted a site inspection of the Walgett Waste Facility and noted the existence of a significant concrete waste stockpile consisting of concrete waste from the Clean-up Notice as well as other concrete waste materials that had been accumulated over a number of years. The EPA has issued a Notice of Variation of Licence including the addition of a Pollution Studies and Reduction Program to the licence requiring the development of a Concrete Waste Disposal Management Plan. This Plan was required to be presented to the EPA by 27th September 2019 and was submitted. In March 2020 Council received a notice of variation to Environmental Protection License (EPL) for the Walgett Waste Facility which proposed that the concrete stockpiles be managed within a five (5) year timeframe. The notice provided opportunity for a response from Council and a formal face to face meeting with the EPA was requested. Council and its consultants considered this variation unnecessary given the lack of resulting benefit and given budget constraints.

A meeting with the EPA on 10<sup>th</sup> June 2020 with Council officers and Consultants Bob Bailey & Bob Amaral had the following results:

- Potential variation to EPL to state that landfilling must be in accordance with the Bob Amaral Landfilling design which is a long term plan for the life of the landfill.
- Potential variation to the EPL that Council must continually and actively seek funding for the management of the concrete (potential recycling opportunity).
- Council seek guidance on the costs of jack picking the existing stockpiles to reduce height and assist with vermin harbourage.
- Council to receive formal written correspondence in regards to the meeting. This will include a notice of variation to Council's EPL for the Walgett Waste Facility which gives opportunity for response.

### **6. Recycling Shed – Walgett**

The development application for the recycling shed in Walgett will be lodged shortly. Clean-up works at the site will also commence in June. In June Council received advice from the EPA that they support the recycling sheds design and the overall proposal and it is hoped the application may be approved in July/August. Council received \$200K towards the development of the shed from the NSW Environmental Trust and will be lodging a milestone report in relation to the shed development in June 2020.

### **7. Recycling Shed – Lightning Ridge**

In June 2020 formal geotechnical and filling plans for the proposed site in Lightning Ridge were received by Council with a number of options for the site set-out provided to Council. The site investigations demonstrate that the site is suitable for the proposed use for a recycling shed and as such the DES will continue processing this project based on this information.

| <b>Matters for Brief Mention or Information Only from the Environmental Services Department.</b>                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## **AGENDA FOR CLOSED COUNCIL MEETING**

**23 June 2020**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **23 June 2020** to discuss the items listed in the Agenda.

Michael Urquhart  
**ACTING GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

| MOVE INTO CLOSED SESSION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Time:</b> .....</p> <p>That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) &amp; (d) of the Local Government Act 1993 on the basis that the items deal with:</p> <ul style="list-style-type: none"><li>(a) Personnel matters concerning particular individuals (other than Councillors)</li><li>(c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)</li><li>(d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.</li></ul> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1 DIRECTOR ENGINEERING & TECHNICAL SERVICES

##### ***12.1.1 TENDERS – PROVISION OF TENDERS HIRED PLANT AND MINOR WORKS ON A CASUAL BASIS- RFQ20/004***

### 13. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

### 14. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 15. CLOSE OF MEETING

**Time:** .....