



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 23 March 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **23 March 2021** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## Table of Contents

|                                                                                                                            |           |
|----------------------------------------------------------------------------------------------------------------------------|-----------|
| PUBLIC FORUM PRESENTATIONS .....                                                                                           | 6         |
| 1. OPENING OF MEETING .....                                                                                                | 8         |
| 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....                                                                              | 8         |
| 3. LEAVE OF ABSENCE .....                                                                                                  | 8         |
| 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS .....                                                                  | 9         |
| 5. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                                           | 10        |
| 5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23 FEBRUARY 2021 .....                                                        | 10        |
| 6. REPORTS OF COMMITTEES/DELEGATES .....                                                                                   | 22        |
| 7. MAYORAL MINUTES .....                                                                                                   | 23        |
| 8. CORRESPONDENCE AND PETITIONS .....                                                                                      | 24        |
| 9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....                                                                            | 24        |
| 10. REPORTS FROM OFFICERS .....                                                                                            | 25        |
| 10.1 GENERAL MANAGER .....                                                                                                 | 25        |
| 10.1.1 COUNCIL'S DECISION ACTION REPORT –MARCH 2021 .....                                                                  | 25        |
| 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT ...                                                          | 31        |
| 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS.....                                                                 | 35        |
| 10.1.4 LOCAL ROAD & COMMUNITY INFRASTRUCTURE GRANT (LRCI) – PHASE 2<br>.....                                               | 37        |
| 10.2 CHIEF FINANCIAL OFFICER .....                                                                                         | 39        |
| 10.2.1 MONTHLY OUTSTANDING RATES AS AT 28 FEBRUARY 2021 .....                                                              | 39        |
| 10.2.2 CASH & INVESTMENTS AS AT 28 FEBRUARY 2021 .....                                                                     | 42        |
| 10.2.3 REPORT FOR COUNCIL COMMUNITY DEVELOPMENT & COMMUNITY<br>CAPACITY BUILDING: NOVEMBER 2020 – FEBRUARY 2021 .....      | 44        |
| 10.3 ENGINEERING / TECHNICAL SERVICES .....                                                                                | 51        |
| 10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 28 <sup>th</sup> FEBRUARY 2021<br>.....                                    | 51        |
| 10.3.2 SERVICE PROGRESS REPORT AS AT 28 <sup>th</sup> FEBRUARY 2021.....                                                   | 63        |
| 10.3.3 REMOVAL OF TREES IN EUROKA STREET - WALGETT .....                                                                   | 65        |
| 10.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY .....                                                                 | 68        |
| 10.4 ENVIRONMENTAL SERVICES .....                                                                                          | 73        |
| 10.4.1 DEVELOPMENT APPROVALS FEBRUARY 2021.....                                                                            | 73        |
| 10.4.2 EPLANNING IMPLEMENTATION OF ONLINE LODGEMENT OF<br>APPLICATIONS AND RELATIVE INFORMATION IN THE NSW PLANNING PORTAL | 77        |
| 10.4.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY .....                                                                 | 79        |
| <b>11. MOVE INTO CLOSED SESSION .....</b>                                                                                  | <b>83</b> |

|                                                                                                         |                              |
|---------------------------------------------------------------------------------------------------------|------------------------------|
| 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING .....                                                   | 83                           |
| 12.1 GENERAL MANAGER .....                                                                              | Error! Bookmark not defined. |
| 12.1.1 NRMA – LICENCE TO OCCUPY NEILLY STREET CARPARK - ELECTRIC<br>VEHICLE FAST CHARGING STATION ..... | Error! Bookmark not defined. |
| 12.2 CHIEF FINANCIAL OFFICER .....                                                                      | Error! Bookmark not defined. |
| 12.2.1 WRITE-OFF VARIOUS SUNDRY DEBTOR AMOUNTS .....                                                    | Error! Bookmark not defined. |
| <b>13. RETURN TO OPEN SESSION.....</b>                                                                  | <b>84</b>                    |
| <b>14. ADOPTION OF CLOSED SESSION REPORTS.....</b>                                                      | <b>84</b>                    |
| 15. CLOSE OF MEETING.....                                                                               | 85                           |

## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     |       |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23 FEBRUARY 2021**

| <b>Minutes of Ordinary Council Meeting – 23 February 2021</b>                                                                                                                                                                                                                  |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 23 February 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 23 February 2021.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 23 February 2021**

Michael Urquhart  
**GENERAL MANAGER**

|                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 23 FEBRUARY 2021 AT 12:55PM</b> |
|-----------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:**

- Greg McKay – Return and Earn
- Sushant Uppal (Environmental Waste & Compliance Officer) – Site plans for village landfills
- David Lane – Lightning Ridge Waste Management

The Mayor declared the meeting open at 12:55pm

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Jane Keir  
 Cllr Lawrence Walford  
 Cllr Bill Murray  
 Cllr Kelly Smith  
 Cllr Robert Turnbull  
 Cllr Michael Taylor  
 Cllr Tanya Cameron  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Bob Harris (Acting Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Libby Cumming (Town Planner)  
 Bronte Kerr (Minute Secretary)

**Note:** Libby Cumming attended the meeting via zoom

|                                  |
|----------------------------------|
| <b>2/2021/1 Leave of Absence</b> |
|----------------------------------|

**Recommendation:**

That the leave of absence received from Cllr Turnbull and Cllr Cameron are accepted and leave of absence granted.

**Moved:** Cllr Murray

**Seconded:** Cllr Keir

**CARRIED**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No.                   | Report title/ Subject matter                                                  | Pecuniary/Non-Pecuniary | Reason                   |
|---------------|----------------------------|-------------------------------------------------------------------------------|-------------------------|--------------------------|
| Cllr Keir     | 10.3.1                     | Monthly Maintenance Grading Report                                            | Pecuniary               | Family business interest |
| Cllr Martinez | 10.3.2<br>10.4.1<br>10.3.5 | Service progress report<br>Development approvals<br>Matters for brief mention | Pecuniary               | Business interest        |

**2/2021/2 Minutes of Ordinary Council Meeting – 15 December 2020****Resolved:**

That the minutes of the ordinary Council meeting held 15 December 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Murray  
**Seconded:** Clr Taylor  
**CARRIED**

**2/2021/3 Minutes of Extra Ordinary Council Meeting – 27 January 2021****Resolved:**

That the minutes of the Extra ordinary Council meeting held 27 January 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Smith  
**Seconded:** Clr Taylor  
**CARRIED**

**2/2021/4 Mayoral Report****Resolved:**

That the Mayor report for December 2020, January and February 2021 be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Keir  
**CARRIED**

**2/2021/5 Barwon Group Medical Grant****Resolved:**

Council provide financial assistance to the sum of \$5000 towards the CWA Barwon group medical grant.

**Moved:** Clr Taylor  
**Seconded:** Clr Walford  
**CARRIED**

*Clr Martinez entered the meeting room at 1.03pm*

**2/2021/6 Council's Decision Action Report****Resolved:**

That the Resolution Register as at February 2021 be received and noted.

**Moved:** Cllr Smith  
**Seconded:** Cllr Taylor  
**CARRIED**

**2/2021/7 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular 20-40 – 20-42 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Keir  
**CARRIED**

**2/2021/8 Important Dates For Councillors - Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

**2/2021/9 First Quarter Operational Plan****Resolved:**

Council accept the progress made on the 2020/21 Operational Plan and Delivery Program as at 31st December 2020.

**Moved:** Cllr Smith  
**Seconded:** Cllr Keir  
**CARRIED**

**2/2021/10 Community Assistance Scheme Donations – Round 2 2020/21 Applications****Resolved:**

a) That the following eligible applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round Two of the 2020/21 Community Assistance Scheme.

|                                     |         |
|-------------------------------------|---------|
| Lightning Ridge Pony Club           | \$2,000 |
| Lightning Ridge Tourism Association | \$2,000 |
| Walgett Show Society Inc            | \$500   |

|                                                          |                     |
|----------------------------------------------------------|---------------------|
| Walgett & District Garden Club                           | \$500               |
| Walgett Mud Trials                                       | \$2,000             |
| <i>Total</i>                                             | <i>\$7,000</i>      |
| b) The budget allocation of 20/21 be increased by \$300. |                     |
| <b>Moved:</b>                                            | <b>Clr Martinez</b> |
| <b>Seconded:</b>                                         | <b>Clr Keir</b>     |
| <b>CARRIED</b>                                           |                     |

#### **2/2021/11 Monthly Outstanding Rates Report as at 31<sup>st</sup> December 2020**

##### **Resolved:**

The 31<sup>st</sup> December 2020 outstanding rates report be received and noted.

**Moved:**        **Clr Keir**  
**Seconded:**   **Clr Smith**  
**CARRIED**

#### **2/2021/12 Monthly Outstanding Rates Report as at 31<sup>st</sup> January 2021**

##### **Resolved:**

The 31<sup>st</sup> January 2021 outstanding rates report be received and noted.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Martinez**  
**CARRIED**

#### **2/2021/13 Cash and Investment Report as at 31<sup>st</sup> December, 2020**

##### **Resolved:**

That the Investment report be received and noted.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Walford**  
**CARRIED**

#### **2/2021/14 Cash and Investment Report as at 31<sup>st</sup> January, 2021.**

##### **Resolved:**

That the Investment report be received and noted.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Taylor**  
**CARRIED**

**2/2021/15 Quarterly budget review statement 2020/2021****Resolved:**

That Council adopt the attached Quarterly Budget Review Statement for 31 December 2020 as tabled.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

*Michael Urquhart advised Councillors that an adjustment to the Spider Brown Oval fencing project is required, an increase of \$7000.*

*Cllr Keir left the meeting room at 1.28pm.*

**2/2021/16 Monthly Maintenance Grading Report as at 31<sup>st</sup> January 2021.****Resolved:**

That Council receive and note the monthly maintenance grading works report as at 31<sup>st</sup> January 2021.

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Martinez left the meeting room at 1:30pm.*

**2/2021/17 Monthly Service Progress Report as at 31<sup>st</sup> January 2021****Resolved:**

That Council receive and note the Engineering Services monthly works progress report as at 31<sup>st</sup> January 2021.

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor  
**CARRIED**

*Cllr Keir returned to the meeting room at 1:34pm.*

*Cllr Martinez returned to the meeting room at 1:37pm.*

**2/2021/18 RMS Regional Roads Repair Program - Applications for 2021/2022 for February 2021****Resolved:**

That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):

- 1.Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on



Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.

2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.

3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

#### **2/2021/19 Variation - Walgett Weir 11 A Raising and fish conservation – February 2021**

##### **Resolved:**

That Council note and endorse the actions of the General Manager in authorising the variation of \$234,222.53 (Excl GST).

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor  
**CARRIED**

#### **2/2021/20 Matters Generally For Brief Mention or Information Only**

##### **Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Cllr Walford  
**Seconded:** Cllr Murray  
**CARRIED**

*Cllr Martinez left the meeting room at 1.51pm.*

#### **2/2021/21 Development Approvals December 2020 & January 2021**

##### **Resolved:**

That Council note the information contained within this report.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

*Cllr Martinez returned to the meeting room at 1:53pm.*

**2/2021/22 Policy Review – Cemeteries Policy****Resolved:**

Council adopt the attached Cemeteries Policy noting that no submissions were received.

**Moved:** Cllr Smith  
**Seconded:** Cllr Walford  
**CARRIED**

**2/2021/23 Development Application 2020/26 – Walgett Animal Pound****Resolved:**

That Council approve the Development Application 2020/26 for the construction of an animal impound facility on Lot 7013 DP1030416 being Walgett Works Depot, Bates Street, Walgett, as per the recommendation of the Development Assessment report.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Keir  
**CARRIED**

**Division Decision****For**

Cllr Ian Woodcock  
 Cllr Manuel Martinez  
 Cllr Jane Keir  
 Cllr Lawrence Walford  
 Cllr Bill Murray  
 Cllr Kelly Smith  
 Cllr Michael Taylor

**Against**

Nil

**Absent**

Cllr Robert Turnbull  
 Cllr Tanya Cameron

**2/2021/24 Development Application 2020/28 – Brewarrina Quarry****Resolved:**

That Council approve the Development Application 2020/28, being for a quarry on Lot 523 DP 761510 being 3670 Wilby Wilby Road Cumborah, as per the recommendation of the Development Assessment report.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**Division Decision****For**

Cllr Michael Taylor  
 Cllr Kelly Smith  
 Cllr Jane Keir  
 Cllr Lawrence Walford

**Against**

Cllr Ian Woodcock  
 Cllr Manuel Martinez  
 Cllr Bill Murray

**Absent**

Cllr Robert Turnbull  
 Cllr Tanya Cameron

**2/2021/25 Development Application 2021/1 – I Bowyer - Verandah****Resolved:**

That Council approve the Development Application 2021/1, being the construction of a verandah on an existing dwelling on Mining Claim 38976 Grawin Opal Fields, as per the recommendation of the Development Assessment report.

**Moved:** Cllr Walford

**Seconded:** Cllr Martinez

**Division Decision****For**

Cllr Ian Woodcock  
Cllr Manuel Martinez  
Cllr Jane Keir  
Cllr Lawrence Walford  
Cllr Bill Murray  
Cllr Kelly Smith  
Cllr Michael Taylor

**Against**

Nil

**Absent**

Cllr Robert Turnbull  
Cllr Tanya Cameron

**2/2021/26 Development Application 2021/5 – Medical Centre, Dwelling & Demolition of Existing Shed – 11 Wilson Street, Collarenebri****Resolved:**

That Council approve the Development Application 2021/5, being for the conversion of an existing building to a medical centre and dwelling, and the demolition of an existing shed on Lot C DP101967 on land known as 11 Wilson Street, Collarenebri, as per the recommendation of the Development Assessment report, having deleted conditions 12 and 32 of the report.

**Moved:** Cllr Smith

**Seconded:** Cllr Walford

**Division Decision****For**

Cllr Ian Woodcock  
Cllr Manuel Martinez  
Cllr Jane Keir  
Cllr Lawrence Walford  
Cllr Bill Murray  
Cllr Kelly Smith  
Cllr Michael Taylor

**Against**

Nil

**Absent**

Cllr Robert Turnbull  
Cllr Tanya Cameron

**2/2021/27 Matters for Brief Mention or Information Only, Environmental Services****Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Keir

**Seconded:** Cllr Murray

**CARRIED**

**2/2021/28 Move into Closed Session****Time: 2:32pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Cllr Martinez****Seconded: Cllr Taylor****CARRIED****2/2021/29 Tenders for the Supply and Delivery of Bitumen Emulsion****Resolved:**

That Council accepts the tender for the Supply and Delivery of Bitumen Emulsion - RFT T252021OROC from Downer EDI in the sum of \$229,710 excluding GST for 2 years with provision for a 12 month extension based on satisfactory performance.

**Moved: Cllr Martinez****Seconded: Cllr Smith****CARRIED****2/2021/30 Provision of Traffic Control****Resolved:**

That the best fit for purpose tenderers be awarded this contract as the Panel Source suppliers to Walgett Shire Council for the period 1 Jan 2021 to 31<sup>st</sup> December 2022, and

That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31<sup>st</sup> December 2023.

That Council authorise the General Manager and Mayor to execute any necessary contract documentation under Council Seal.

That Council select the three following parties to provide services subject to their availability based on scores obtained.

1. DOB Enterprises Pty Ltd t/a Watchout Traffic Control – 98.07
2. Lack Group Traffic Mgt -70.21
3. Complete Staff Solutions Pty Ltd t/a Complete Traffic Safety Solutions – 68.35

**Moved: Cllr Martinez****Seconded: Cllr Keir****CARRIED**

| 2/2021/31 Provision of Line Marking                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. That the best fit for purpose tenderers be awarded this contract as the Panel Source suppliers to Walgett Shire Council for the period 1 Jan 2021 to 31st December 2022, and</li> <li>2. That a provision be allowed for a 12-month extension based on satisfactory supplier performance, which may take this contract through to 31st December 2023.</li> <li>3. That Council authorise the General Manager and Mayor to execute any necessary contract documentation under Council Seal.</li> <li>4. That Council select three following parties to provide services subject to their availability based on score obtained.               <ol style="list-style-type: none"> <li>I. J &amp; M Road Marking Specialists Pty Ltd t/a J &amp; M Road Marking Specialists-91.73</li> <li>II. Jenalad Pty Ltd t/a White line Road Services-86.04</li> <li>III. OZ Line marking NSW Pty Ltd-83.31</li> </ol> </li> </ol> <p> <b>Moved:</b>        <b>Clr Walford</b><br/> <b>Seconded:</b>   <b>Clr Taylor</b><br/> <b>CARRIED</b> </p> |              |
| 2/2021/32 Return to open session                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Time: 2.50pm |
| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p> <b>Moved:</b>        <b>Clr Walford</b><br/> <b>Seconded:</b>   <b>Clr Keir</b><br/> <b>CARRIED</b> </p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |              |
| 2/2021/33 Adoption of closed session reports                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |              |
| <p><b>Resolved:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p> <b>Moved:</b>        <b>Clr Murray</b><br/> <b>Seconded:</b>   <b>Clr Smith</b><br/> <b>CARRIED</b> </p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |              |

**Close of Meeting**

The meeting closed at 2.51pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

---

**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

The past month has been relatively quiet.

- Conducted interview on 2WEB general matters Council update.
- Attended the State Funeral Of the late Lillian Brady, Mayor of Cobar, accompanied by the Deputy Mayor and Councillor Taylor.
- The 1<sup>st</sup> March I met with AOC executive and staff concerning the upcoming meeting on the AOC facility.
- On the 2nd March 2021 I attended a zoom meeting with the AOC and NSW Government officials regarding the AOC Budget and revised strategy to deliver a functioning facility.
- Travelled to Coonamble on the 4<sup>th</sup> March to attend the CMCC meeting, accompanied by Deputy Mayor and General Manager.
- Attended the Orana RDA Economic Summit in Dubbo on 25<sup>th</sup> and 26<sup>th</sup> February along with the General Manager.
- Met with General Manager and visited the Ovals Multi Purpose Centre in Lightning Ridge.

| Mayoral Report                                                                                                                                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for February and March 2021 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil



## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT –MARCH 2021**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                     |
| <b>Recommendation:</b><br><br>That the Resolution Register as at March 2021 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 23 MARCH 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/25 | That Council using the “Open Tendering” method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.                                                                                                                                                                                                                                                                                                                      | CFO  | 27.6.17 In Progress – Request for Engineers Report<br>13.12.17 Engineers report required<br>5.2.18 waiting on information from structural engineer<br>18.4.18 Engineer inspected facility, costing and report underway<br>21.8.18 Costing for refurbishment underway<br>12.12.18 Report to December Council Meeting<br>17.04.19 March 2019 Council approved funding, RFT underway<br>20.08.19 RFT to be advertised<br>15.11.2019 RFT document under external audit<br>16.09.20 Waiting notification of funding. Tender ready for issue<br>09.12.20 Funding approved, tender to be issued<br>18.03.21 tender closing 19 March 2021 |  |
| 23.5.17  | 4/2017/34 | Lightning Ridge Bore Baths<br>1. Council receive the CFO report<br>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18<br>3. Recommendations of the structural assessment be implemented<br>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration                                                  | CFO  | 27.6.17 Quotation for design & construction to be called in coming months. Work to be carried out during November 17 to March 18<br>18.9.17 CFO in discussions with firm for engineers design<br>18.10.17 CFO Issued purchase order for design of new tank<br>22.11.17 Draft plan Received -RFQ to be issued<br>13.12.17 Waiting on new specifications & plan<br>18.4.18 Project postponed until November 2018.<br>18.4.18 RFQ to be issued and contractor engaged prior to October 2018<br>17.4.19 RFT Underway for October March 19/20<br>12.12.19 RFQ document under external review<br>18.03.21 Options being investigated    |  |
| 26.09.17 | 9/2017/25 | That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.                                                                                                                                                                                                                            | DETS | 8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.<br>5.11.17 Quotes received for cadastral survey<br>30.03.18 Cadastral survey completed<br>16.06.19 Work in Progress<br>22.10.2019 Work in progress<br>14.02.2020 Work in progress<br>17.03.2020 Work in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress<br>22/7/2020 work in progress<br>16/9/2020 collected all the information required and the process in completion stage.<br>21/10/2020 Council's crown land manager is working on it.<br>16/11/2020 “ “                                                    |  |
| 26.09.17 | 9/2017/26 | 1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.<br>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process. | DETS | 5.11.17 Quote received for cadastral survey<br>10.1.18 Quote accepted<br>16.08.18 Survey ongoing<br>16.06.19 Work in progress<br>9.09.2019 work in progress<br>22.10.019 Work in progress<br>14.02.2020 Work in progress<br>17.03.2020 Received survey plan<br>20.04.2020 Registration is in progress<br>20.05.2020 work in progress<br>9/6/2020 work in progress<br>22/7/2020 work in progress<br>16/9/2020 work in hold at this stage as the related staff has other important other commitments<br>18.03.21 Crown Lands to authorise licence                                                                                   |  |
|          | 1/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months.<br>16.09.20 Purchase orders issued for works.<br>09.12.20 waiting on contractor to complete                                                                                                                                                                                                                                            |  |

WALGETT SHIRE COUNCIL AGENDA – 23 MARCH 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                             |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 8.02.18  | 1/2018/2   | That Council:<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                                            | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date<br>15/4/20 ratepayer survey to be undertaken July 2020<br>16.09.20 Survey complete. Report to Oct 2020 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Partly completed |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                    | DETS | 12.12.18 Not yet commenced<br>22.10.019 Not yet commenced<br>17.03.2020 not yet commenced<br>15/4/2020 not yet commenced<br>20.05.2020 work in process<br>9/6/2020 work in process<br>22/7/2020 Investigation Work in progress<br>16/9/2020 Contacted to Resource and Energy Department and waiting for response.<br>21/10/2020 Resource and Energy Department is working on it.<br>16/11/2020 Could not get any information from the department.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                | GM   | 17.06.19 Initial investigations complete. Complex issues. On the 'to do' list<br>25.02.20 Audit commenced December 2019 to be completed August 2020<br>16.09.20 Audit recommended<br>18.03.21 Underway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                                   | CFO  | 17.419 Council have approved name change. Application to be submitted.<br>16.09.20 Application October 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                  |
| 18.03.19 | 1/2019/25  | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                                                   | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractors' new schedule.<br>22/7/2020 Report will be tabled on July 2020 Council meeting<br>16/9/2020 awaiting a response from legal advisor<br>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.<br>16/11/2020 Resolved to build a 80m bridge in the existing alignment |                  |
| 03.04.19 | 2/2019/23  | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                             | DES  | November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                     | GM   | GM investigating tourist possibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |
| 25.02.20 | 1/2020/12  | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program | GM   | Awaiting information for advisors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |

WALGETT SHIRE COUNCIL AGENDA – 23 MARCH 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                            |  |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 24.03.20 | 2/2020/11  | 4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.<br>(1) Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2) Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3) Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4) Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress<br>16.9/2020 Work on hold due to some other urgent commitments<br>16.11.2016 "                                                                              |  |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DES  | 18.03.21 Underway                                                                                                                                                                                                                                                                                                                          |  |
| 23/06/20 | 5/2020/18  | 1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;<br>2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979  | DES  | Documentation with DPIE                                                                                                                                                                                                                                                                                                                    |  |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage |  |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,                                            | DES  | Work in Progress                                                                                                                                                                                                                                                                                                                           |  |
| 22/09/20 | 11/2020/18 | Council conduct the appropriate public consultation regarding the renaming of Hare Street, Carinda to Patty Cake Street, Carinda in compliance with NSW Address Policy and User Manual October 2019 and report back to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 21/10/2020 Consultation in progress<br>16.11.2020 Analysis of the comments in progress                                                                                                                                                                                                                                                     |  |
| 27/10/20 | 12/2020/23 | That Council renew the Memorandum of Understanding between the NSW Police Force and Walgett Shire Council to facilitate the implementation of Crime Prevention through Environmental Design principles in the review and assessment of Development Applications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DES  |                                                                                                                                                                                                                                                                                                                                            |  |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                                                                                                                                                                                                                                                                                                            |  |
| 24.11.20 | 13/2020/15 | That Council note and authorise Engineering department to apply for the Fixing Local Roads Program Round 2 for following projects on the priority basis:<br>Road name Priority<br>Burranbaa Road 1<br>Lorne Road 2<br>Cryon Road 3<br>Angledool Road 4<br>Mercadool Road 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 18.03.21 Applications submitted                                                                                                                                                                                                                                                                                                            |  |

|          |            |                                                                                                                                                                                                                                                                                                                                                                                         |     |  |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--|--|
|          |            | Brewon Road 6                                                                                                                                                                                                                                                                                                                                                                           |     |  |  |
| 15.12.20 | 15/2020/17 | <p>That Walgett Shire Council resolve to:</p> <ol style="list-style-type: none"> <li>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppyard.</li> <li>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.</li> </ol> | DES |  |  |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-01 transitioning back to in-person council and committee meetings and consultation on proposed changes allowing remote attendance at meetings.

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 21-01 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                |
|-----------------------------|------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-01 / 9 March 2021 / A754070                                                                 |
| <b>Previous Circular</b>    | 20-37 <i>Status of special COVID-19 measures</i>                                               |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                             |
| <b>Contact</b>              | Council Governance / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement / Response to OLG                                                         |

### Transitioning back to in-person council and committee meetings and consultation on proposed changes allowing remote attendance at meetings

#### What's new or changing

- The "prescribed period" for the purposes of section 747A of the *Local Government Act 1993* (the Act) during which the requirement for councillors and members of the public to attend meetings is satisfied if the meeting is held in whole or in part remotely using audio visual links, expires on **25 March 2021**.
- The Government recognises that most councils have successfully implemented remote attendance by councillors at meetings by audio-visual link during the COVID-19 pandemic and that some councils have called for the option of remote attendance to be made available to them on an ongoing basis to encourage greater diversity of representation.
- The Office of Local Government (OLG) has issued a consultation paper, *Remote Attendance by Councillors at Council Meetings*, to seek the views of councils and others on proposed amendments to the *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) to allow councils to permit **individual** councillors to attend meetings remotely by audio-visual link in certain circumstances. The proposed new provisions will not be mandatory, and councils will be able to choose whether to include them in their adopted codes of meeting practice.
- The consultation paper is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au). Submissions are due by COB **3 May 2021**.
- While OLG is consulting on the proposed amendments to the Model Meeting Code, amendments will be made to the *Local Government (General) Regulation 2005* (the Regulation) to allow councils to permit individual (but not all) councillors to attend meetings by audio-visual link. The amendments will be temporary and will expire on **31 December 2021**. Further guidance will be provided on the interim arrangements when the Regulation amendment is made.

#### What this will mean for your council

- The Regulation will be amended while OLG consults on the proposed amendments to the Model Meeting Code to allow councils to give approval for individual (but not all) councillors to attend meetings remotely. The amendments will be temporary and will expire on **31 December 2021**. The Regulation amendments will not allow whole councils to meet remotely by audio-visual link.
- Under the Regulation amendments, the decision to permit councillors to attend and participate in meetings remotely by audio-visual link will be one that is at

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



each council's discretion. Councils should only give approval for councillors to attend meetings by audio-visual link in exceptional circumstances, for example, because the councillor is prevented from attending the meeting due to illness, disability, carer responsibilities, a natural disaster or because the councillor is away from the local area on council related business.

- From **26 March 2021**, councils will once again be required under section 10 of the Act to permit members of the public to attend meetings in person, subject to the requirements of any Public Health Order in force at the time and social distancing requirements. Councils can limit the number of members of the public attending meetings to comply with the Public Health Order and to ensure appropriate social distancing.
- As of **12 February 2021**, the number of persons permitted to attend council and committee meetings in addition to councillors and staff under the *Public Health (COVID-19 Restrictions on Gathering and Movement) Order 2021* (the Public Health Order) has been increased. Up to 25 persons may attend meetings. Councils can permit more than 25 persons to attend meetings provided the size of the meeting venue is sufficient to ensure there is at least 2 square metres of space for each person at the meeting venue. Councillors and council staff are not to be counted when calculating the space available for each person at the meeting venue and the number of persons who are attending a meeting.
- The number of persons permitted to attend meeting venues under the Public Health Order is the **maximum permissible**. Councils should continue to ensure appropriate social distancing is practiced at meetings and should undertake their own risk assessment of meeting venues and apply whatever COVID mitigation strategies may be necessary to ensure appropriate social distancing is practiced at meetings.
- Where councils are required to limit the number of members of the public attending meetings, they should consider livestreaming their meetings to ensure excluded members of the public can view them in real time.

#### Key points

- OLG is seeking the views of councils and others on the proposed amendments to the Model Meeting Code.
- If adopted by councils, under the proposed new provisions, councils will be able to give approval for individual councillors to attend a meeting remotely by audio-visual link where the councillor is prevented from attending the meeting because of ill health, disability, carer responsibilities, natural disaster or, on a limited number of occasions in each year, because they are absent from the local area due to a prior work commitment.
- The proposed new provisions will not be mandatory, and councils can choose whether to include them in their adopted codes of meeting practice.
- Submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), labelled 'Remote attendance at council and committee meetings' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before **COB 3 May 2021**.

#### Where to go for further information

- More information on the current Public Health Order is available [here](#).
- The *Remote Attendance by Councillors at Council Meetings* consultation paper is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

- Further guidance will be provided on the interim Regulations allowing councillors to attend meetings remotely once they are made.
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE             | MEETING/FUNCTION                     | LOCATION    | NOTES                                         |
|------------------|--------------------------------------|-------------|-----------------------------------------------|
| 1 April 2021     | Local Area Traffic Committee         | Chambers    | Committee Members                             |
| 1 April 2021     | Plant Committee Meeting              | Chambers    | Committee Members                             |
| 19-21 April 2021 | Western Division Councils Conference | Broken Hill | Councillors, GM                               |
| 26 April 2021    | CMCC                                 | Coonamble   | Mayor/Deputy Mayor & GM                       |
| 27 April 2021    | Council Meeting                      | Chambers    | Councillors, GM and Executive Staff to attend |

## **10.1.4 LOCAL ROAD & COMMUNITY INFRASTRUCTURE GRANT (LRICI) – PHASE 2**

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 12/183

---

### **Summary:**

This report is presented to Council advising of the Federal Government's announcement of a further stimulus funding initiative to assist with recovery of the local economy from the Covid pandemic.

### **Background:**

Council has received advice from the Department of Infrastructure, Transport, Regional Development & Communication regarding a grant of \$980,229 under the LRICI program Phase 2. The program aims to assist local economies recover from the Covid-19 pandemic by supporting local business and employment. The Department expect Council to engage local business to deliver the projects by the 30<sup>th</sup> June 202.

### **Current Position:**

The scope of projects is wide ranging, including construction of new roads, reconstruction, rehabilitation re-sheeting, resealing, bridgeworks, drainage, traffic improvement, CCTV, cycleway footpaths, street lighting, painting of community facilities, landscaping, carparks and playgrounds.

Council's Management Executive have identified the following projects for consideration under the program. These projects are not included in Councils current operational plan or LTFP.

- a) Drainage works in Collarenebri \$130,000
- b) Drainage works Kaolin Street Lightning Ridge \$113,000
- c) Sealing of the Ovals Multi Purpose Centre Car park Lightning Ridge \$121,000
- d) Drainage works and sealing Fox Street Walgett \$370,000
- e) Rehabilitation and heavy patching RR329 Merrywinebone Road \$246,229

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Procurement & Asset disposal Policy.  
Walgett Shire Council Local Preference Purchasing Policy.

### **Governance issues:**

Council is to execute the program grant agreement.

### **Environmental issues:**

NIL

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council  
Commonwealth Government

### **Financial Implications:**

The projects considered will be 100% grant funded and not impact upon Council's budget bottom line for 2020-2021.

**Alternative Solutions/Options:**

Because of time constraints around the programs due date for executing the funding agreement, the General Manager has signed the agreement and accordingly requests Council to endorse this action.

**Conclusion:**

The writer recommends Council enter into the grant agreement, with the Department of Infrastructure, Transport, Regional Development and Communication, and the abovementioned projects be entered into the Departments portal for approval.

**Local Road & Community Infrastructure Grant – Phase 2**

**Recommendation**

That;

1. Council Endorse the actions of the General Manager in signing the grant funding agreement with the Department of Infrastructure, Transport, Regional Development & Communication.
2. Council lodge the following projects with the Department of Infrastructure, Transport, Regional Development & Communication:

- a) Drainage works in Collarenebri \$130,000
- b) Drainage works Kaolin Street Lightning Ridge \$113,000
- c) Sealing of the Ovals Multi Purpose Centre Car park Lightning Ridge \$121,000
- d) Drainage works and sealing Fox Street Walgett \$370,000
- e) Rehabilitation and heavy patching RR329 Merrywinebone Road \$246,229

**Moved:**

**Seconded:**

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 28 FEBRUARY 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** TBA

---

**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 28th February 2021 is 76.28% which is 1.71% more than the previous year's collection at 29th February 2020 of 74.57%. Collections have increased in the first week of March with a total of 76.94% collected.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts

to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| Monthly Outstanding Rates Report                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 28th February 2021 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report



## Monthly Report - Outstanding Rates &amp; Annual Charges as at 28 February 2021

## Report on Rates and Annual Charges - 28 February 2021

|                                                         | 7 March 2021          | 28 February 2021      | 29 February 2020      |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,073,123.02          | 1,073,123.02          | 905,134.18            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,073,123.02          | 1,073,123.02          | 905,134.18            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | (647.00)              | (647.00)              | 20,247.80             |
| Adjusted Levy                                           | 9,814,045.49          | 9,814,233.95          | 9,660,078.53          |
| Interest (Including write off's)                        | 12,735.70             | 12,698.73             | 37,203.01             |
| Adjustments (Including Write Off's)                     | (89,068.38)           | (89,067.74)           | 1,351.86              |
| Sub Total                                               | 9,737,065.81          | 9,737,217.94          | 9,718,881.20          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,810,188.83</b>  | <b>10,810,340.96</b>  | <b>10,624,015.38</b>  |
| Payments                                                | (7,491,705.86)        | (7,427,112.03)        | (7,247,750.43)        |
| Pensioner Concessions - Govt                            | (97,335.30)           | (97,335.30)           | (94,943.36)           |
| Pensioner Concessions - Council                         | (79,642.16)           | (79,642.16)           | (77,684.98)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (21,212.50)           | (21,212.50)           | (18,806.00)           |
| Sub Total                                               | (7,689,895.82)        | (7,625,301.99)        | (7,439,184.77)        |
| <b>Total Remaining Levy</b>                             | <b>\$3,120,293.01</b> | <b>\$3,185,038.97</b> | <b>\$3,184,830.61</b> |
| Current                                                 | 2,408,690.12          | 2,465,117.45          | 2,515,113.56          |
| Arrears                                                 | 378,364.34            | 385,867.13            | 481,466.92            |
| Interest b/f from previous years                        | 183,673.03            | 184,449.80            | (721.43)              |
| Current year interest                                   | 9,760.62              | 9,779.69              | 31,955.34             |
| Legals                                                  | 139,804.90            | 139,824.90            | 157,016.22            |
| <b>Total Remaining Levy</b>                             | <b>\$3,120,293.01</b> | <b>\$3,185,038.97</b> | <b>\$3,184,830.61</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 71.14%                | 70.54%                | 70.02%                |
| Collected YTD % of Levy                                 | 76.94%                | 76.28%                | 74.57%                |

\*\*\* COVID-19 Pandemic Crisis \*\*\*  
(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)  
Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 (Re: OLG Circular 20-19/ 26 May 2020)  
Note (3) 7.00% p.a. statutory interest from 1 January 2021 to 30 June 2021 (Re: OLG Circular 20-19/ 26 May 2020)

## 10.2.2 CASH & INVESTMENTS AS AT 28 FEBRUARY 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

---

### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 28<sup>th</sup> February 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio but meets Council policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$32,434,627.45 in on-call and interest bearing deposits with financial institutions in Australia. All investments are held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

Council's investment portfolio is detailed on Attachment 1 to this report Pages 2 to 3.

The portfolio maturity compliance information is also detailed on Attachment 1 to this report pages 4 to 10. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2019)

### **Governance issues:**

Nil

### **Environmental issues:**

Nil

### **Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$32,434,627.45. There is an increase of \$253,237.54 from the previous month. This increase in the portfolio can be attributed to the receipt of rates and Financial Assistance Grant monies during the month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

| Cash and Investment Report as at 28 <sup>th</sup> February 2021                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document*).

### **10.2.3 REPORT FOR COUNCIL COMMUNITY DEVELOPMENT & COMMUNITY CAPACITY BUILDING: NOVEMBER 2020 – FEBRUARY 2021**

|                           |                                                         |
|---------------------------|---------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Corporate Services</b>                               |
| <b>AUTHOR:</b>            | <b>George McCormick – Manager Community Development</b> |
| <b>FILE NUMBER:</b>       | <b>TBA</b>                                              |

---

#### **Summary:**

This reporting period community services and development managed projects related and targeted community engagement, cultural development and recognition, group capacity building, Aboriginal and Multicultural Affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

#### **Background:**

This report summarises project progress and outcomes of our community and youth development teams, libraries and associated services, Aboriginal and Multicultural Affairs and delivery to communities across the Shire during the reporting period November 2020-February 2021

#### **Current Position:**

Many changes and considerations have been implemented over the past year due to the COVID pandemic. Our teams within the community development sector have continued to improvise and come up with new ideas and methods of engagement, while aligning with COVID guidelines and best practice to continue to support the development, engagement and capacity building of our Shire residents.

At the time of writing this report it seems some form of normality is now in place in relation to engagement of community, social events and opportunities for those within our Shire. Our Library, youth and community development staff are committed to continue to support, implement and encourage community participation and development for the year ahead.

During the reporting period Council's community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with *Council's Community Strategic Plan 2017-2027*

#### **Community Support & Capacity Building:**

##### *Community Gardens: Lightning Ridge*

New signage has been erected at the Community Gardens in Lightning Ridge. Council supports the volunteer run Lightning Ridge Community Gardens. The project offers residents a place to gather fresh produce for the family at a minimal cost (gold coin donation). This is truly community focused work at its best and Council has committed to continuing to support such a meaningful initiative driven by community minded champions and also support by Rotary.

##### *School to Work Employment Initiative:*

Youth and Community development teams are working closely with local schools to recruit new School to Work students. We currently have two students in Collarenebri working within the community development department. Walgett currently has four participants still within the program and interviews for 2021 are soon to be undertaken in Lightning Ridge. It is envisaged

within the next month Council will have 12-15 young people participating in the School 2 Work program.

Again the COVID 19 situation over the past 12 months proved a hurdle with schools / parents' concerns and allowing young people to participate.

*Wirringahs Women's Group:*

Council has continued its support of the Lightning Ridge Women's Elders Group. The Group work with local Aboriginal women to support and provide a social connection point relating to developing new skills, new relationships and a space to recreate and share stories and interaction. This group support local women and families and offers a much needed space for social connectivity.

*Reporting to funders:*

Youth and Community Development teams continue the process of training and understanding new data reporting system (DEX). This is the third change in reporting on the funding allocation which supports both the Manager Community Development and Youth Development positions. Council has hosted a series of training days for Council staff and other local services that receive funding under the same stream with training facilitators from Department of Communities & Justice supporting these workshops.

*BEAT THE HEAT 2020/2021*

The 2020-2021 roll-out of the *Beat the Heat Initiative* has again amassed a huge participation and support base with record numbers of people taking advantage during the summer heat wave. Walgett Shire Youth and Community Development team facilitated and supported events offered to young people and families at the Walgett Pool.

The award winning program developed by Council's youth and community team staff back in 2018 witnessed local and regional services partnering in sync in delivering (10) ten events at the local pools this summer. The concept developed in keeping young people and families occupied during the holiday period has reaped rewards with youth and associated crime recording minimal offensives over the summer break. Local services are to be thanked and supported in a variety of ways through free entry, transportation from/to Aboriginal reserves and town, cool drinks, ice blocks, BBQ meal, music, fun games and activities and lucky door prizes. The innovative program recorded over 1278 locals and visitors engaged in the 10 events surpassing previous attendance records for the initiative

***Youth and Young People Affairs:***

**Youth & Children Development Centres:**

Youth centres are fully operational in our three larger communities after the COVID 19 regulation shut down. Youth Development staff are programming upcoming school holiday activities with a series of "Performers in the Parks Festivals", carp musters, movie nights, sporting opportunities and arts and crafts initiatives to be delivered in collaboration with other services across the Shire. PCYC will also be partnering in a selection of programs targeting health / wellbeing and fitness programs. All youth centres are adhering and undertaking the recommended COVID19 guidelines and best practice.

All Youth centre staff and community development sector workers have undertaken COVID 19 hygiene, food preparation and best practice training. Within our three youth centres, there has been a noticeable increase in the number of youth/young people attending the centres.

Youth Development staff continue engaging young people with various games and activities, keeping them occupied and engaged in skill enhancement and social connection.

Lightning Ridge and Walgett teams eagerly await the completion of new facilities in which will boost participation numbers and create provision for a broader scope of programs and opportunities in nurturing and creating positive growth and responsibilities of our young people.

### **Youth Week 2021**

The NSW Government invites all Local Councils in NSW to jointly fund Youth Week activities in their area. As part of their funding agreement with the NSW Government, Councils agree to involve young people in all aspects of Youth Week, including the planning, development and management of activities. Youth Week within the Walgett Shire is again expected to be huge with many supporting services locally based, and from afar, keen to collaborate with our NSW award winning team to work towards improving the program celebrating youth and young people. This year's theme is ***TOGETHER MORE THAN EVER.***

National Youth Week within the Walgett Shire is an opportunity for young people to share ideas, attend live events, have their voices heard on issues of concern to them, showcase their talents, celebrate their contribution to the community, take part in competitions and most importantly have fun!

### **Holiday programs / supporting young people:**

Council driven holiday programs continue to offer young people a place to play, make friends and recreate in a safe and welcoming environment. Our youth team deliver evidenced based outcomes that the Holiday Programs are appreciated by our young people and families within our Local Government Area having delivered these programs over many years it's the "highlight" over many of our young people's time away from school. We promote and encourage collaboration working closely with a multitude of services to ensure we can continue to sustain delivery of an ever evolving quality program with high quality expectations for staff and young people in attendance. Benefits for the broader community as a whole include connected, well informed young people, engaged and encouraged, supported young people over the school holiday period, targeted delivery of social inclusion values for ALL our young people, focus on fun, skill development, friendships, accessibility, safe space, good food and a want to be at the centre. Proven outcomes from this and other services delivered by our teams include reduction in disengaged young people, anti-social acts, and young people walking the street.

### **Externally Funded Initiatives;**

Council's community development team successfully received funding from *Department of Regional NSW* and *Department of Planning and Environment* to deliver a selection of engagement initiatives following the recent COVID pandemic. Two programs, tagged by the teams "Spirit of Place" and "Smash n Splash" are currently being delivered across our three larger communities and are recording exceptional participation from community members. Several events programmed within the "Spirit of Place" initiative will be delivered to communities during Youth Week and Harmony Day 2021 celebrations across the Shire.

### **Community Fun Days:**

A series of 5 community connect days were delivered to communities over the January break, and featured free entry, refreshments, prize giveaways and food. Games provided by the youth and community staff and music also gathered in healthy crowds across the shire. Official

participation numbers for the series of events averaged 115 children / family members keenly involved in the opportunities provided by our community development teams.

### **International Women's Day 2021**

Youth and Community Development teams rolled out International Women's day recently with over 136 women attending focused events in our three larger communities. Women were treated to lunch and engaged in various games and activities throughout the day. Donations of small gifts and vouchers were provided from services within the community allowing all women to go home with a gift. It was a successful day had by all. This remains one of the largest gatherings of women in our Shire and Council appreciates the continued support from local services.

### **Strategies & Action Plans**

The Community development team will begin the process of measurement, review, community consultations and updating in relation to two strategies in the upcoming financial year 2021/2022.

### **Disability Inclusion Action Plan**

Council's current Disability Action Plan (DIAP), adopted by Council in 2017 will be updated this year. Processes and an implementation plan will be developed with a vision to produce a reflective, relevant and achievable plan driving positive actions in the years ahead.

Disability Inclusion Planning is about working in collaboration with services on a plan that outlines the intention and actions that the NSW government departments and agencies will take to remove barriers in access to Government information services and employment as well as to foster the promotion of the rights of people with disability. Council recently submitted its DIAP progress report 19/20 to the Disability Council of NSW which has been met with positive feedback.

### **Youth Development Strategy**

Community and youth development staff will also begin the process of updating the Youth Development Strategy this financial year 21/22. The current Youth Development Strategy which was awarded a National Local Government Award in 2011 is well overdue to be revised and updated with endless listed actions and deliverables now meeting and aligning with Council's over-arching Community Strategic Plan 2017/2027. Both these reviews will involve a comprehensive consultation process, meeting with key stakeholders, community members, representatives from regional and local tiers of government, Councillors, people with Disabilities and youth and young people of the Walgett Local Government Area.

### **Libraries and services:**

#### **Walgett:**

#### *Patrons and usage*

Today's libraries are about more than books. They are valuable centres of information for the entire community and a vital part of our social infrastructure.

The COVID-19 outbreak is having a global impact and affecting local communities. Staff in libraries of all types, geographic locations and sizes are learning the facts about this public health crisis, informing the public and adapting services and programming to meet changing community needs and safety standards.

In our libraries we are now back to normal opening hours and continue to adhere to contact tracing, social distancing, capacity limitations, disinfecting and purchasing washable keyboards and mice attached to public computers.

Our libraries offer a range of materials that you can access free of charge including books, newspapers and magazines, DVD's and audio books as well as ebooks. Also available are free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for everyone.

You can use our computers to access the internet and Microsoft Office, plus printing and scanning facilities. Free wifi is available at both of our branches. We provide free 24/7 access to our eResources including eBooks, eMagazines via an internet connection.

New members for the reporting period totalled (17) boosted by (9) members re-registering giving a total of 586 current members. During this three month reporting period 1132 items were borrowed from the Library and 130 computer bookings were placed.

#### *Preschool literacy*

Bulk borrowing to all preschools takes place each term as this helps build children's early literacy skills that help them go on to read successfully later in childhood.

Every term picture books are delivered to the three preschools in Walgett that are relevant to their current learning topics. This term we will be restarting weekly visits from our local preschools and schools.

#### *Library programs:*

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. Currently the group are busy hand knitting jumpers and beanies that are being donated locally to the Walgett Women's safe house through Mission Australia.

The local painting group use the Library on Thursdays with painting and art activities. Currently they have been working towards an exhibit at the end of the year. We have also exhibited a solo exhibition "Nostalgia & Co" by Annie Murray.

Technology awareness continues being promoted through Borrow Box to Library members helping them download eBooks, eMagazines and eAudio on their own devices.

#### *Afterschool and holiday groups*

We have welcomed school children back in the Library in the afternoons and look forward to organising craft activities and holiday programs. The library is very popular with the teenage children after school using our collections, computers, games, art equipment and Wi-Fi. These young patrons have displayed a respect for the library and continue to appreciate alternate means of engagement and literacy support.

#### *Deposit stations*

Both deposit stations at Collarenebri and Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVDs that are renewed every eight weeks. We have continued weeding books from the library and delivering them to Burren



Junction Bore Baths and our libraries as free books and swapping stations for locals and visiting tourists.

#### *Book Club*

Book club members continue to grow with 18 members that meet once a month to discuss the book of the month and enjoy morning tea which gives our members the opportunity to gain new friends and get involved with the community. I think most of the members will miss our Covid-19 friendly book club mornings in the park.

#### *Homebound*

The library provides a free books on wheels delivery service to housebound members of the local community who are physically unable to visit the library. To date we have 12 members in this program at Kookaburra Court and the Peg Cross ward at the Walgett Hospital.

#### **Lighting Ridge:**

##### Patrons and usage

Lightning Ridge offers a range of materials that you can access free of charge including books, newspapers and magazines, DVD's and audio books as well as ebooks. Also available are free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for everyone within our local community.

New members for the reporting period totalled (6) plus (23) members re-registering giving a total of 517 members. During this reporting period 1085 items were borrowed from the Library and 60 computer bookings were placed

Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

#### *Preschool literacy*

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. Using stories, songs, rhymes, dancing and music which will provide you with the tools and resources to nurture your child's love of reading.

#### *School Holiday & After School Programs*

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities offered at the library including board games, craft activities and computer workshops.

This program is offered Wednesday and Thursday afternoons and continues to be popular during this quarter we have had over 150 youth and young people attending this program.

#### *Book Club*

Book Club is still very popular with the community. Book clubs are great social forums and provide many opportunities to meet new people as well as providing an enjoyable and meaningful addition to your social calendar. We currently have 12 members involved in the

Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together.

**Upcoming Events**

Harmony Day / Spirit of Place – 29<sup>th</sup> March – Walgett  
Harmony Day – 30<sup>th</sup> March – Collarenebri  
Harmony Day – 31<sup>st</sup> March – Lightning Ridge  
Performers in the Parks Festival – 6<sup>th</sup> April – Walgett  
Performers in the Parks Festival – 7<sup>th</sup> April – Collarenebri  
PCYC Building sod turn – 7<sup>th</sup> April – Walgett  
Performers in the Parks Festival / Spirit of Place – 8<sup>th</sup> April – Lightning Ridge  
WAMS 35 Year Opening – 14<sup>th</sup> April  
WAMS 35 year / Youth Week – Community event – 15<sup>th</sup> April - Walgett  
Loren Ryan music & dance workshops – Walgett – 13<sup>th</sup> & 14<sup>th</sup> April  
Collarenebri Interagency AGM – TBC  
Lightning Ridge multipurpose centre – TBC

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Disability and Inclusion Plan 2017-2021, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Walgett Shire Community Safety and Crime Prevention Plan 2016-2020, Australian National Quality Framework.

**Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2020 – 2025, Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

**Community Development Report November 2020 – February 2021.**

**Recommendation:**

That the report for Community Development: *Nov 2020 – Feb 2021* be received.

**Moved:**

**Seconded:**

## 10.3 ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 28<sup>th</sup> FEBRUARY 2021

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 28<sup>th</sup> February 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 28<sup>th</sup> February 2021, \$ 284,813.17 has been spent.

**Conclusion:**

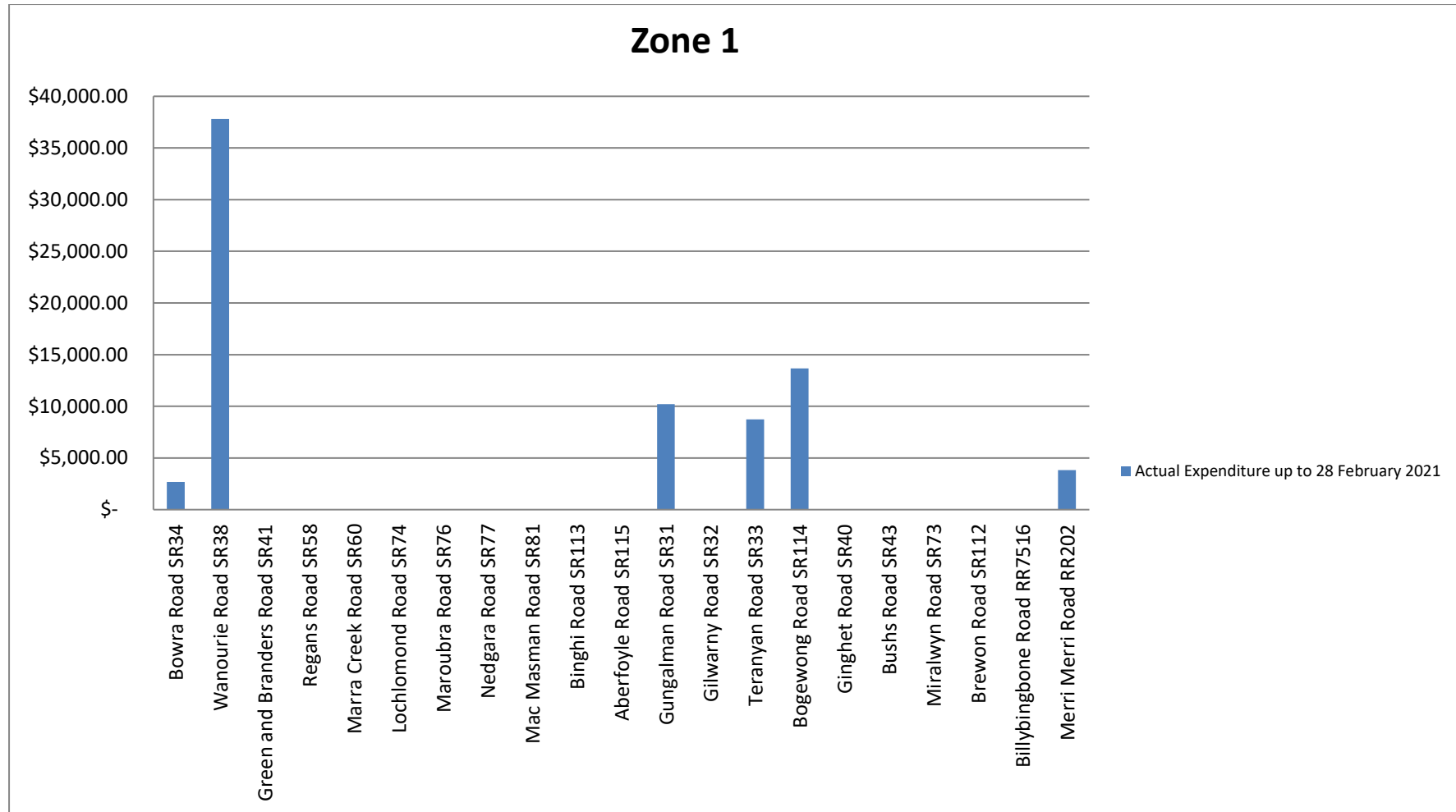
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report as at 28 <sup>th</sup> February 2021.                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report as at 28<sup>th</sup> February 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

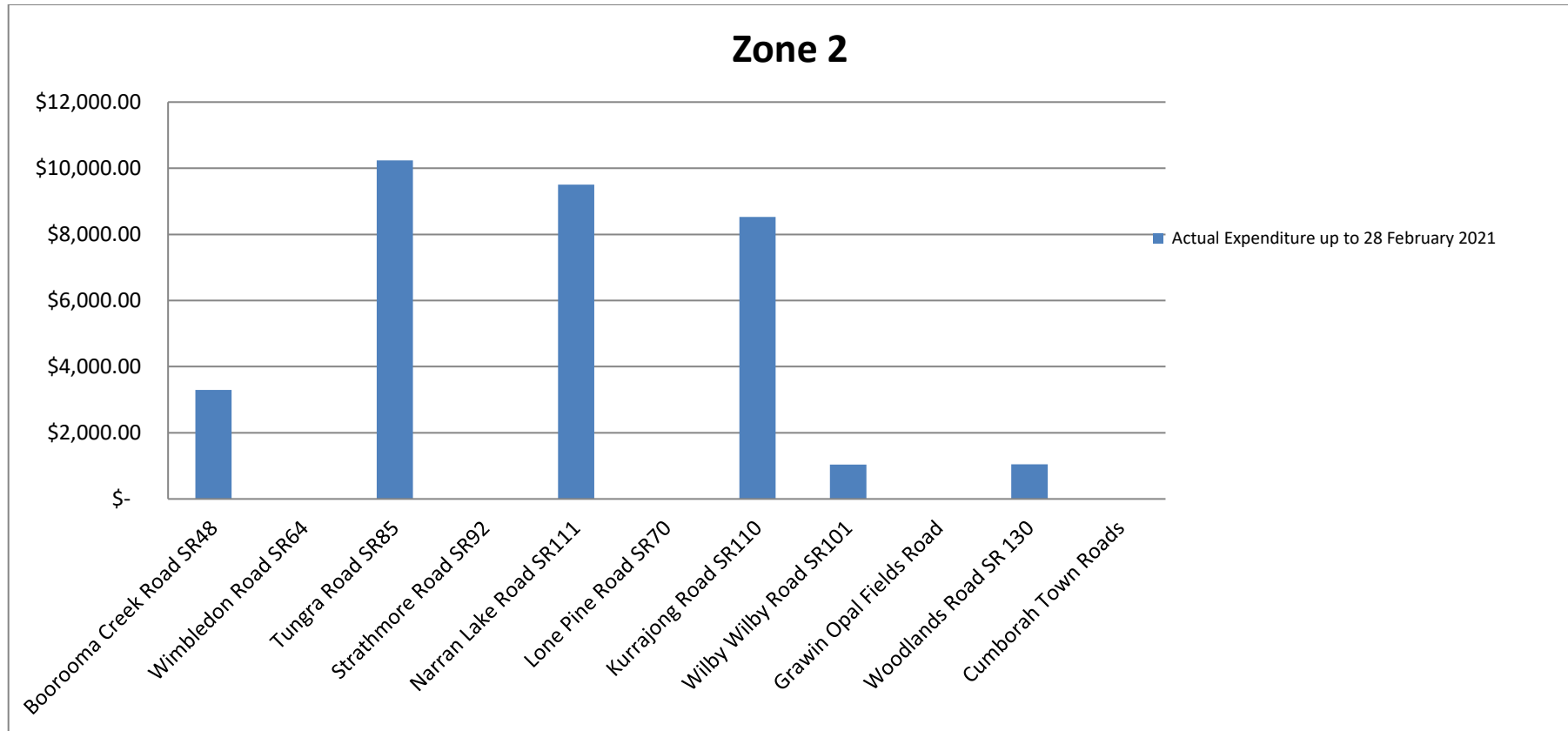
**Attachments:**

Monthly maintenance grading works.

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For February 2021 | Actual Expenditure up to 28 February 2021 | Activities carried in Feb 2021                                       |
|------------------------------|----------------------|---------------------------------|----------|-------------------------------|-------------------------------------------|----------------------------------------------------------------------|
| <b>Zone 1</b>                |                      |                                 |          |                               |                                           |                                                                      |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F        |                               | \$ 2,680.52                               |                                                                      |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E        |                               | \$37,800.00 ( Polycom)                    |                                                                      |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F        |                               |                                           |                                                                      |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F        |                               |                                           |                                                                      |
| Marra Creek Road SR60        | 17.5                 | \$10,850.00                     | E        |                               |                                           |                                                                      |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E        |                               |                                           |                                                                      |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E        |                               |                                           |                                                                      |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F        |                               |                                           |                                                                      |
| Mac Masman Road SR81         | 8                    | \$4,960.00                      | E        |                               |                                           |                                                                      |
| Binghi Road SR113            | 20.1                 | \$12,462.00                     | E        |                               |                                           |                                                                      |
| Aberfoyle Road SR115         | 26.2                 | \$16,244.00                     | D        |                               |                                           |                                                                      |
| Gungahman Road SR31          | 43.7                 | \$27,094.00                     | D        |                               | \$10,197.27                               |                                                                      |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F        |                               |                                           |                                                                      |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D        |                               | \$ 8,734.88                               |                                                                      |
| Bogewong Road SR114          | 48.7                 | \$30,194.00                     | D        | \$ 8027.46                    | \$13,662.51                               | Grading on full length, width 8 m to 2 m and full formation for 1 km |
| Ginghet Road SR40            | 47.6                 | \$29,512.00                     | D        |                               |                                           |                                                                      |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D        |                               |                                           |                                                                      |
| Miralwyn Road SR73           | 17.9                 | \$11,098.00                     | D        |                               |                                           |                                                                      |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C        |                               |                                           |                                                                      |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C        |                               |                                           |                                                                      |
| Merri Merri Road RR202       | 6.57                 | \$7,166.00                      | C        |                               | \$3,824.73                                |                                                                      |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>\$250,640.00</b>             |          | <b>\$8,027.46</b>             | <b>\$ 76,899.91</b>                       |                                                                      |

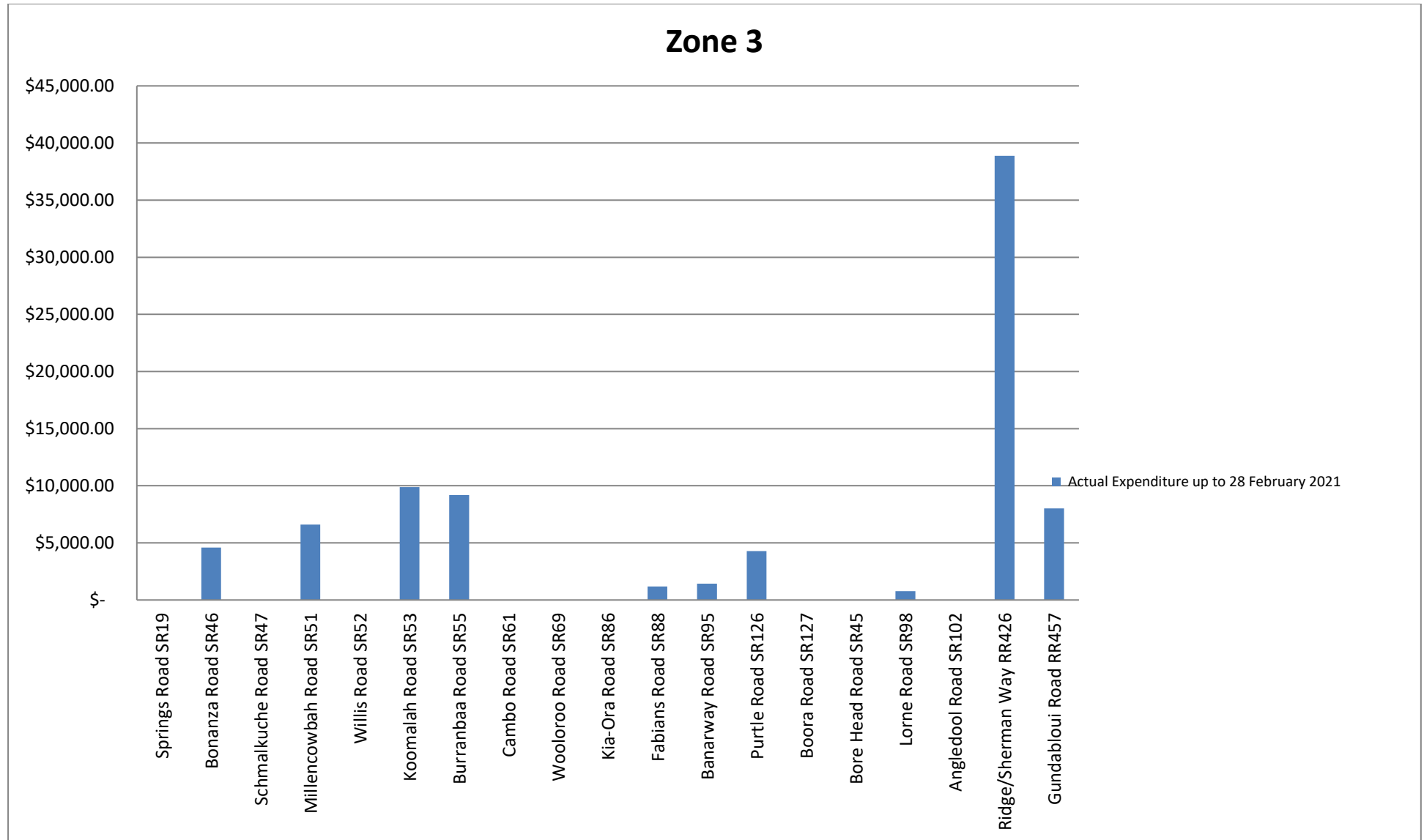


| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For February 2021 | Actual Expenditure up to 28 February 2021 | Activities carried in Feb 2021 |
|--------------------------|----------------------|---------------------------------|---------------|-------------------------------|-------------------------------------------|--------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                               |                                           |                                |
| Boorooma Creek Road SR48 | 19.1                 | \$11,842.00                     | E             |                               | \$3,299.51                                |                                |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                               |                                           |                                |
| Tungra Road SR85         | 12.7                 | \$7,874.00                      | F             |                               | \$10,234.83                               |                                |
| Strathmore Road SR92     | 16.42                | \$11,904.00                     | E             |                               |                                           |                                |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                               | \$9,507.33                                |                                |
| Lone Pine Road SR70      | 9.6                  | \$5,952.00                      | D             |                               |                                           |                                |
| Kurrajong Road SR110     | 27.8                 | \$17,236.00                     | D             |                               | \$8,530.08                                |                                |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                               | \$1,035.53                                |                                |
| Grawin Opal Fields Road  | 0.9                  | \$ 557.00                       | C             |                               |                                           |                                |
| Woodlands Road SR 130    | 2.33                 | \$1,445.00                      | D             |                               | \$1,050.00                                |                                |
| Cumborah Town Roads      |                      |                                 | E             |                               |                                           |                                |
| <b>Subtotal Zone 2</b>   | <b>181.95</b>        | <b>\$116,702.00</b>             |               | <b>\$ -</b>                   | <b>\$33,657.28</b>                        |                                |

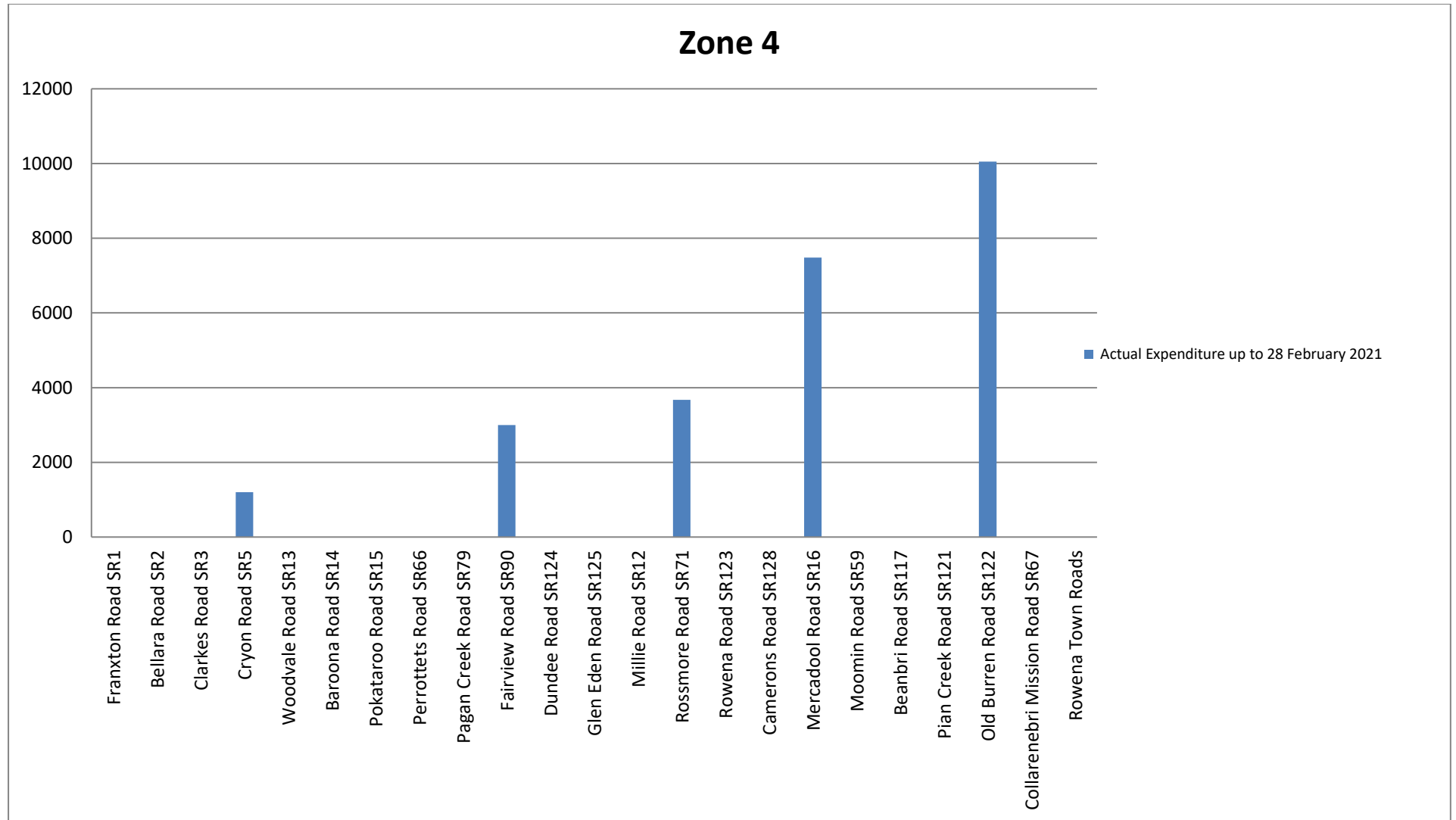


| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For February 2021 | Actual Expenditure up to 28 February 2021 | Activities carried in Feb 2021                                        |
|-------------------------|----------------------|---------------------------------|---------------|-------------------------------|-------------------------------------------|-----------------------------------------------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                               |                                           |                                                                       |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                               |                                           |                                                                       |
| Bonanza Road SR46       | 16.9                 | \$10,478.00                     | E             |                               | \$4,585.56                                |                                                                       |
| Schmalkuche Road SR47   | 14.4                 | \$8,928.00                      | E             |                               |                                           |                                                                       |
| Millencowbah Road SR51  | 27.7                 | \$17,174.00                     | E             |                               | \$6,610.45                                |                                                                       |
| Willis Road SR52        | 14.5                 | \$8,990.00                      | F             |                               |                                           |                                                                       |
| Koomalah Road SR53      | 28.4                 | \$17,608.00                     | E             |                               | \$9,882.95                                |                                                                       |
| Burrnbaa Road SR55      | 18.1                 | \$11,222.00                     | E             |                               | \$,176.39                                 |                                                                       |
| Cambo Road SR61         | 21.1                 | \$13,082.00                     | E             |                               |                                           |                                                                       |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                               |                                           |                                                                       |
| Kia-Ora Road SR86       | 6.8                  | \$4,278.00                      | F             |                               |                                           |                                                                       |
| Fabians Road SR88       | 24.8                 | \$15,376.00                     | E             |                               | \$1,78.10                                 |                                                                       |
| Banarway Road SR95      | 1.2                  | \$4,278.00                      | D             | \$1,435.00                    | \$1,435.00                                | Grading (full length)                                                 |
| Purtle Road SR126       | 26.8                 | \$16,616.00                     | E             | \$ 4,286.11                   | \$ 4,286.11                               | Grading - 16 km measured from Gundabloui Road                         |
| Boora Road SR127        | 63.8                 | \$39,556.00                     | D             |                               |                                           |                                                                       |
| Bore Head Road SR45     | 5.1                  | \$4,278.00                      | D             |                               |                                           |                                                                       |
| Lorne Road SR98         | 6.9                  | \$4,278.00                      | D             |                               | \$775.00                                  |                                                                       |
| Angledool Road SR102    | 49.3                 | \$30,566.00                     | C             |                               |                                           |                                                                       |
| Ridge/Sherman Way RR426 | 70.1                 | \$68,275.00                     | C             | \$3,468.85                    | \$38881.35                                | Full grading work between sealed edge (Collarenebri ) and 3 mile road |
| Gundabloui Road RR457   | 40.9                 | \$32,798.00                     | C             | \$2,267.69                    | \$ 8016.74                                | Grading 5 km between new sealed segment section and Mooni bridge      |
| <b>Subtotal Zone 3</b>  | <b>440.5</b>         | <b>\$316,337.00</b>             |               | <b>\$ 11,457.65</b>           | <b>\$ 84,827.65</b>                       |                                                                       |

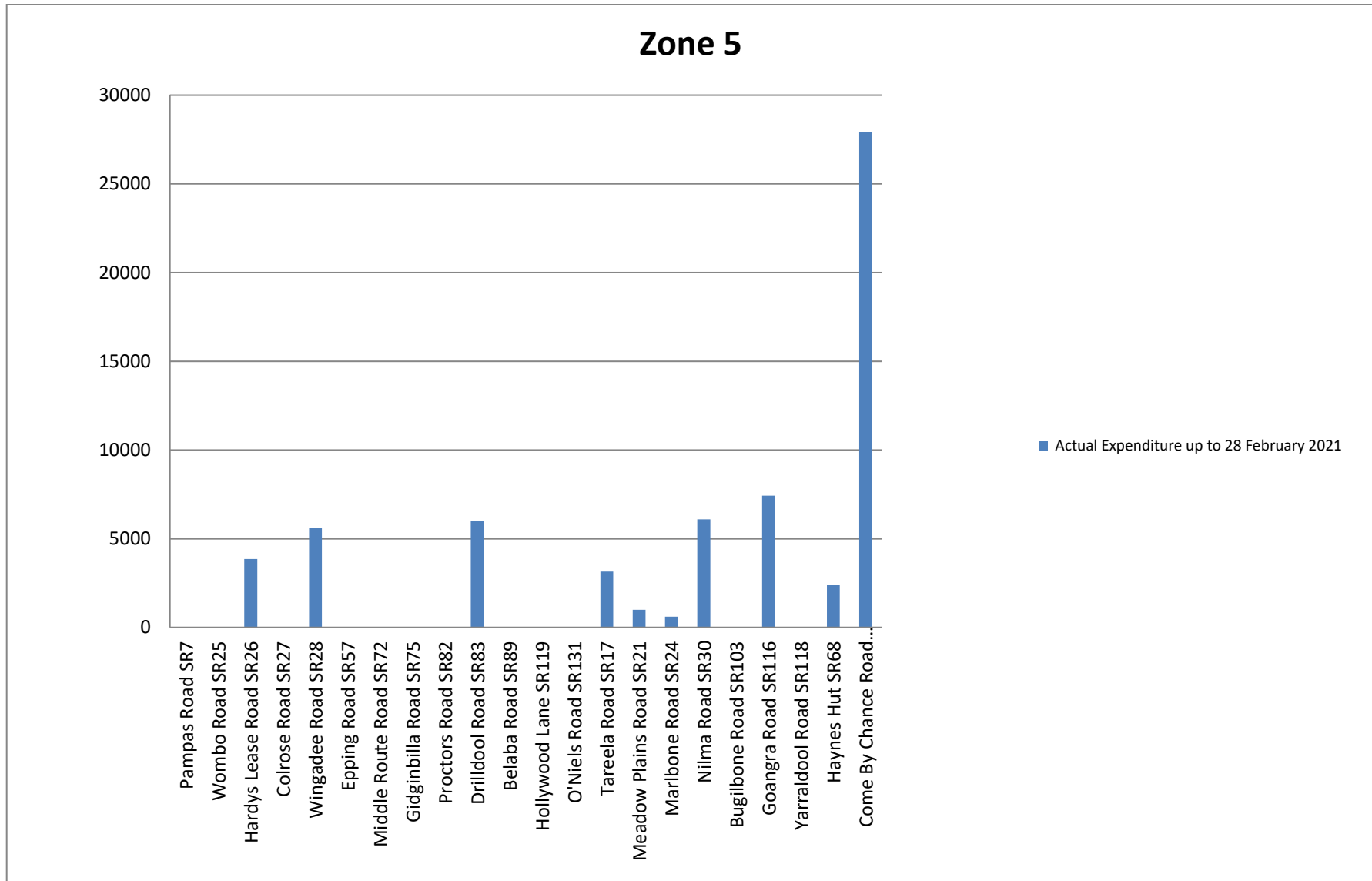




| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For February 2021 | Actual Expenditure up to 28 February 2021 | Activities carried in Feb 2021 |
|--------------------------------|----------------------|---------------------------------|----------|-------------------------------|-------------------------------------------|--------------------------------|
| <b>Zone 4</b>                  |                      |                                 |          |                               |                                           |                                |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E        |                               |                                           |                                |
| Bellara Road SR2               | 21.4                 | \$13,268.00                     | D        |                               |                                           |                                |
| Clarkes Road SR3               | 6                    | \$4,278.00                      | E        |                               |                                           |                                |
| Cryon Road SR5                 | 56.75                | \$35,185.00                     | C        |                               | \$1,200.00                                |                                |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E        |                               |                                           |                                |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E        |                               |                                           |                                |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E        |                               |                                           |                                |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F        |                               |                                           |                                |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F        |                               |                                           |                                |
| Fairview Road SR90             | 12.6                 | \$7,812.00                      | F        |                               | \$3,000.00                                |                                |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F        |                               |                                           |                                |
| Glen Eden Road SR125           | 24.6                 | \$15,252.00                     | E        |                               |                                           |                                |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C        |                               |                                           |                                |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C        |                               | \$ 3,675.00                               |                                |
| Rowena Road SR123              | 34.5                 | \$21,390.00                     | E        |                               |                                           |                                |
| Camerons Road SR128            | 15.2                 | \$9,424.00                      | D        |                               |                                           |                                |
| Mercadool Road SR16            | 57.7                 | \$35,774.00                     | C        |                               | \$ 7,484.11                               |                                |
| Moomin Road SR59               | 31                   | \$19,220.00                     | D        |                               |                                           |                                |
| Beanbri Road SR117             | 4.9                  | \$4,278.00                      | C        |                               |                                           |                                |
| Pian Creek Road SR121          | 41.7                 | \$25,854.00                     | C        |                               |                                           |                                |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D        |                               | \$10,050.00                               |                                |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C        |                               |                                           |                                |
| Rowena Town Roads              |                      | \$4,278.00                      | D        |                               |                                           |                                |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>\$282,379.00</b>             |          |                               | <b>\$25,409.11</b>                        |                                |

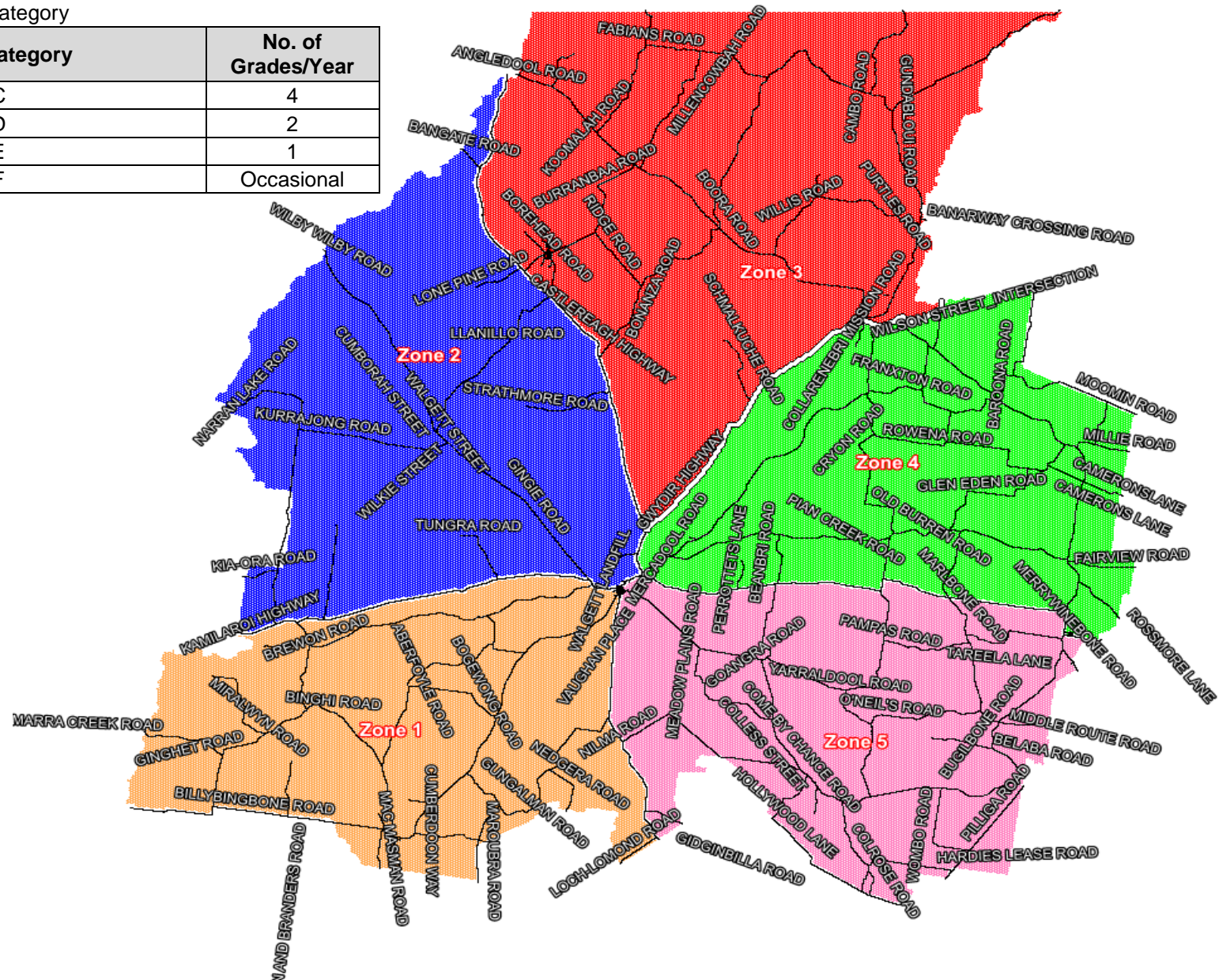


| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For February 2021 | Actual Expenditure up to 28 February 2021 | Activities carried in Feb 2021                    |
|----------------------------|----------------------|---------------------------------|----------|-------------------------------|-------------------------------------------|---------------------------------------------------|
| <b>Zone 5</b>              |                      |                                 |          |                               |                                           |                                                   |
| Pampas Road SR7            | 16.3                 | \$10,106.00                     | E        |                               |                                           |                                                   |
| Wombo Road SR25            | 17.7                 | \$10,974.00                     | E        |                               |                                           |                                                   |
| Hardys Lease Road SR26     | 16                   | \$9,920.00                      | E        | \$3,850                       | \$3,850                                   | Grading of 9km measured from Come By Chance Road) |
| Colrose Road SR27          | 20.6                 | \$12,772.00                     | E        |                               |                                           |                                                   |
| Wingadee Road SR28         | 11.8                 | \$7,316.00                      | E        |                               | \$ 5,590.00                               |                                                   |
| Epping Road SR57           | 15.4                 | \$9,548.00                      | E        |                               |                                           |                                                   |
| Middle Route Road SR72     | 9.6                  | \$5,952.00                      | E        |                               |                                           |                                                   |
| Gidginbilla Road SR75      | 7.4                  | \$4,588.00                      | E        |                               |                                           |                                                   |
| Proctors Road SR82         | 4.4                  | \$4,278.00                      | F        |                               |                                           |                                                   |
| Drilldool Road SR83        | 5.1                  | \$4,278.00                      | F        |                               | \$ 5,998.29                               |                                                   |
| Belaba Road SR89           | 11.2                 | \$6,944.00                      | F        |                               |                                           |                                                   |
| Hollywood Lane SR119       | 29.9                 | \$18,538.00                     | E        |                               |                                           |                                                   |
| O'Niels Road SR131         | 31.1                 | \$19,282.00                     | D        |                               |                                           |                                                   |
| Tareela Road SR17          | 19.4                 | \$12,028.00                     | D        |                               | \$ 3,150.00                               |                                                   |
| Meadow Plains Road SR21    | 23.9                 | \$14,818.00                     | D        |                               | \$ 990.00                                 |                                                   |
| Marlbone Road SR24         | 28.4                 | \$17,608.00                     | D        |                               | \$ 600.00                                 |                                                   |
| Nilma Road SR30            | 37.8                 | \$23,436.00                     | D        |                               | \$6,090.00                                |                                                   |
| Bugilbone Road SR103       | 28.7                 | \$32,725.00                     | C        |                               |                                           |                                                   |
| Goangra Road SR116         | 16.4                 | \$10,168.00                     | D        |                               | \$ 7,430.93                               |                                                   |
| Yarraldool Road SR118      | 41.3                 | \$25,606.00                     | C        |                               |                                           |                                                   |
| Haynes Hut SR68            | 4.5                  | \$2,790.00                      | E        |                               | \$ 2,415.00                               |                                                   |
| Come By Chance Road RR7716 | 60.9                 | \$65,450.00                     | C        | \$9,120                       | \$ 27,905                                 | Grading of 25 km measured from Pilliga end        |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>         | <b>\$329,125.00</b>             |          | <b>\$ 12,970.00</b>           | <b>\$ 64,019.22</b>                       |                                                   |
| <b>Total</b>               | <b>1,905.45</b>      | <b>\$1,295,183.00</b>           |          | <b>\$ 32,455.11</b>           | <b>\$ 284,813.17</b>                      |                                                   |



Road Category

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



**10.3.2 SERVICE PROGRESS REPORT AS AT 28<sup>th</sup> FEBRUARY 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 28<sup>th</sup> February 2021.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2020/2021 is \$ \$37,720,127 excluding depreciations (\$5,983,214).

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 28 <sup>th</sup> February 2021 | (%)        |
|-------------------------------------|---------------------|--------------------------------------------------|------------|
| Transportation including RMCC works | \$27,156,936        | \$14,216,422                                     | 52%        |
| Water works ( maintenance)          | \$3,243,539         | \$1,133,000                                      | 35%        |
| Water works ( Capital)              | \$5,584,581         | \$4,261,070                                      | 76%        |
| Sewer works ( Maintenance works)    | \$1,277,298         | \$585,536                                        | 46%        |
| Sewer works (Capital works)         | \$457,773           | \$254,793                                        | 55%        |
| <b>TOTAL</b>                        | <b>\$37,720,127</b> | <b>\$20,450,821</b>                              | <b>54%</b> |

**Current Position:**

The status of work progress is as follows;

| Items                                                             | Status                                                                                                   |
|-------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|
| Walgett Weir                                                      | Completed                                                                                                |
| Grawin Access Road                                                | Completed ( except 10 m sealing work either side of the grid)                                            |
| Water system upgrade project in Rowena                            | Two Tanks of 150,000 litre capacity installed .Work in progress                                          |
| Collarenebri bore- Shade for cooling tower                        | Waiting for quotation                                                                                    |
| Extension of Pandora street                                       | Community consultation held on 4/3/2021 in the Bowling club in Lighting Ridge                            |
| Gundabloui Road Reconstruction and sealing                        | 7 km sealed.<br>1.2 km ready for lime stabilisation                                                      |
| Walgett additional new bore                                       | Waiting comments from RMS DA section regarding the location as the location lies in the highway corridor |
| K/G in Dundas street( North side)                                 | Completed                                                                                                |
| K/G in Euroka Street between Namoi Street and Albert Street       | Completed                                                                                                |
| K/G in Namoi Street between Cedar and Arthur Street               | Completed                                                                                                |
| Heavy patch works in Pit Street between Euroka and Wee Waa street | Completed                                                                                                |
| Heavy patch work in Montekeila Street between Fox and Peel Street | Completed                                                                                                |

| Items                                                                                                                                                              | Status                                                        |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| Cycle way between in Fox street between Euroka and Alex Trevallion Park                                                                                            | Contract has been awarded and will be completed by April 2021 |
| Various sections on Regional Rd 329 Merrywinebone Rd between Collarenebri and Kamilaroi Highway at Burren Junction under NSW Government - Drought Stimulus package | Completed                                                     |
| Cycle ways in Lightning Ridge                                                                                                                                      | Completed                                                     |
| Box culvert in Opal Street ( in front of police station)- L/Ridge                                                                                                  | Completed                                                     |
| Box culvert works in 3 mile road- L/Ridge                                                                                                                          | Completed                                                     |

**Relevant Reference Documents/Policies:**

2020/21 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 28<sup>th</sup> February 2021, \$20,450,821 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress Report as at 28<sup>th</sup> February 2021****Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for March 2021.

**Moved:****Seconded:**



### 10.3.3 REMOVAL OF TREES IN EUROKA STREET - WALGETT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

This report informs Council of the issues associated with trees impacting the road pavement, safety to road users and residents. The report recommends that Council accept the proposal to remove the existing trees located in Euroka Street between Pitt Street and Namoi Street in Walgett.

**Background:**

Several verbal requests from road users have been received regarding the safety concerns due to the existing trees located between Namoi and Pitt Street in the Euroka Street. In fact, the trees not only affecting the road pavements but also posing danger to traffic, residents who are living along the section of the road. There are fourteen trees that are affecting the safety of public, road structures and also impacting on the work effectiveness of staff (Ref. photos)

A heavy patching works (full width) between Namoi Street and Pitt Street under Roads to Recovery program have been scheduled in April 2021.

**Current Position:**

Fourteen trees have been identified as requiring removal. The removal of these trees will eliminate safety issues, assist to increase road pavement life and improve the work effectiveness.

There are 14 trees approximately 10 to 12 meters tall and the trunks are approx. 200mm 600mm in diameter.

**Relevant Reference Documents/Policies:**

Local Government Act

**Governance issues:**

Council as the Trustee for the Reserve (R86330) is authorised to approve the removal of the trees as a reserve management measure.

**Environmental issues:**

There are no identified environmental issues in relation to this matter. It is recommended Council undertake a replanting program with suitable trees along the nature strips (both sides).

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community and Road users

**Financial Implications:**

The removal of the trees would be the part of the heavy patching works under the RTR funding program.

**Alternative Solutions/Options:**

Not to remove the trees, however the problem to the pavement failure will continue.

**Conclusion:**

It is recommend that Council accept to replant the suitable tress in the nature strips (both side of the road) after completion the road works.

**Removal of Fourteen trees in Euroka Street, Walgett**

**Recommendation:**

1. That the Council approves the proposal to remove the fourteen Trees located on Euroka Street between Namoi and Pitt Street.
2. That Council accept the proposal to replant suitable trees in the nature strip ( both side of the Euroka Street

**Moved:**

**Seconded:**

**Attachments:**

Photographs of Trees



*Photo1- taken from Namoi Street intersection facing west*



*Photo 2- that shows pavement damage*



*Photo 3- taken from Pit Street intersection facing east*



### 10.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY

REPORTING SECTION: Engineering / Technical Services  
AUTHOR: Raju Ranjit – Director Engineering / Technical Services  
FILE NUMBER: 11/211

---

**1. Walgett**

**a. Grey Park**

- New Play equipment and Swing installed February 2021 – completed

**b. Cemetery**

- Turfing completed
- Pipe from STP to tank in cemetery completed. - power
- Waiting for pumps.
- Toilet blocks will be completed by end of June 2021.
- Gathering space- waiting for costing from Dharriwaa Elders Group.

**c. Desalination Plant**

- The RO Plant operation is on hold due to the Sewerage Treatment effluent pond capacity

**d. Walgett Bore ( New)**

- Waiting response from RMS regarding the location of the bore

**e. Sewer Treatment Plant**

- Trickle Filter Tank 1 - Large Vertical Crack
  - Geotechnical investigation –completed
  - Surveying to the top, middle and external base of trickle filter wall-completed
  - Initial CRRS(Concrete Remedial Repair Specifications) for temporary repair
  - Project preliminaries, assessment and consultation- completed
  - Inspect trickle filter wall interior, review of geotechnical report & surveying-completed
  - Assessment, detailed design, document CRRS (80% completed)
- Sewer main relining
  - Sewer mains relining – completed.
  - Junction sealing to be completed and has been scheduled after Easer Break

**f. Water Treatment Plant**

- **Walgett River Pump Station (Montkeila Street)**
  - Supply & Installation of all replacement parts within the pump station, valves, pressure gauges etc.- completed
  - Supply & Installation of replacement pump and attempt at commissioning the pump station-completed
  - Replacement motors supply- Completed
  - Supply & replacement of suction system including foot valve- completed
  - Inspection of the pump station electrical cabinets & control panels-Completed
  - Installation of telemetry in the pump station and integration into Citect SCADA- completed

- Supply & Installation of flow meter- Completed
- Relocation of flow meter and installation of flow meter pit

### 3. Rowena

- Rowena fire storage upgrade
  - Installation of 2 x 150,000 L tanks completed
  - Pipe works connecting 2 x 150,000 L tanks has been delivered. The trenching work has been completed.
  - Pipe installation in progress
- Borehead Rowena
  - Flow meter installation – completed
  - Installation of SCADA – in progress
- Drainage
  - Grant application under Flood Mitigation has been lodged.

### 4. Collarenebri

- Sludge study - DPIE is reviewing the final report.
  - Reconstruction and sealing works in Gundabloui Road commenced on 22<sup>nd</sup> June 2020
  - 7 km section completed.
  - Works in 5km section in progress
- Pot holes repair ( Black jack) in Merrywinebone Road in progress
- Repair Fire Hydrants – in progress.
- Engineering surveying for storm water drainage work in progress
- Investigation of trees in Cemetery completed and planning of works in cemetery in progress
- Shade sale in Skate Park will be installed in Feb 2021 completed
- Budget for drainage works has been included for 2021/2022

### 5. Lightning Ridge

- Line marking on Bill O'Brian Way, Morella Street, Opal Street and Harlequin Street will commencing from 22<sup>nd</sup> March 2021.
- Pandora Road extension – Community Consultation completed. Researching on Mining shaft matters.
- DPIE is reviewing the tendering documents for water supply upgrade project.
- Construction of box culvert on 3 Mile Road completed except sealing works ( Ref. photo 1)
- Opal Street between Morella and Kaolin Street - Box culvert extension project completed. Sealing work will be carried out soon.
- K/G and Spoon drain in Agate and Morella Street intersection completed
- The Heavy patching work between Opal Street and Gems Street is in process
- Design of the Intersection of Fred Reece way and Lorne Road competed. Construction in progress
- Gem St from Pandora to Harlequin St – 200m constructed with 44m completed
- Skate Park large shade awning and poles now erected over skate ring plus garden mulched and all weeds removed
- Small concrete bridge over water drains on Harlequin St now completed
- Horse Racetrack, sand placement along track now completed ready for Easter race day.

### Multi – Purpose Centre – Spider Brown Oval, Lightning Ridge

In completion stage



Photo 1

#### **6. Burren Junction**

- Inspection storm drainage completed and is in planning stage.
- Engineering survey for Kerb extension and concrete blister in North side of the Waterloo Street between Hall and Park completed and design is in progress

#### **7. Cumborah**

- Cumborah new bore site
  - Installation of bore pump, 2 x tanks & integration into the old system- completed
  - Shed with cage, doors and mesh- completed
  - Levelling of soil and site clean-up- completed

#### **8. Grawin**

- Additional works between the first grid and second grid completed. Sealing of 10 m either side of the new grid is scheduled.
- Speed signs between first grid and second – Auditing has been done. Waiting for speed zone authorisation from RMS

#### **9. Come By Chance**

- Drainage and road works will be carried out in March 2021
- REF study for the Come By Chance Road ( 54.9 Km) completed,
- Soil Investigation - completed
- Engineering survey / design – in Progress ( 90 % )
- Preparation of tender document (By Arc Blue) in progress.

#### **10. Carinda**

Bore head Carinda

- Flow meter installation – completed
- Installation of SCADA – in process

#### **11. Vandalism**

- Earl park gate ( hinge ) – Collarenebri - \$ 100

## 12. RMCC

| SN                        | WO                   | Start Date | Project Detail                                                                                                                 | Budget          | Expenditure   | Remarks                                                                                                                                                                                                                                      |
|---------------------------|----------------------|------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>RMCC Ordered Works</b> |                      |            |                                                                                                                                |                 |               |                                                                                                                                                                                                                                              |
| 1                         | 3260                 | 29-09-20   | WP 471.21.01 Castlereagh Highway SH18 Segments 3415, 3425, 3430, 3445, 3450, 3460                                              | \$ 411,466.03   | \$ 235,827.55 | Work Completed 100% Completed area = 7355.60m2                                                                                                                                                                                               |
| 2                         | 3261                 |            | WP 471.21.02 Kamilaroi Highway SH29 Segments 6850, 6855                                                                        | \$73,263.71     | \$84,896.21   | completed Area 1401.4 m2                                                                                                                                                                                                                     |
| 3                         | 3298                 | 12-01-21   | WP 471.21.03 and WP 471.21.05 Kamilaroi Highway HW29 Narran Lake Rd Mini Rehab 16.7km                                          | \$ 3,350,092.61 | \$290,461     | 2.7m sealed both side in 2.8km road length<br>3.2km ready for sealing<br>Out of 16.7km only 5.1km remaining for import and lay of gravel. With finish of 5.1km, Luke team can be mobilized for installation of culvert in this same project. |
| 4                         | 3326                 |            | WP 471.21.06 Removal and Installation of culvert and headwalls in 8 location and installation of only head wall in 3 location. | \$349,290.66    |               | Proposal has been submitted                                                                                                                                                                                                                  |
|                           |                      |            | Total                                                                                                                          | \$ 4,184,113.00 | \$ 611,184.76 |                                                                                                                                                                                                                                              |
| <b>RMCC Routine Works</b> |                      |            |                                                                                                                                |                 |               |                                                                                                                                                                                                                                              |
| 4                         | 1624,1625, 1626,1627 |            | All Highways                                                                                                                   | \$ 1,542,500.00 | \$719,515     | Work in progress                                                                                                                                                                                                                             |

| Matters Generally For Brief Mention or Information Only                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS FEBRUARY 2021

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** 10/434

---

**Summary:**

This report is to advise the February 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month. For Councillor information purposes, the following development was approved during February 2020.

Development Applications

| Applic. No | Address                        | Title                                                                                                                                    | Development                               | Determination      |
|------------|--------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------|
| DA2020/26  | Duff Street,<br>Walgett        | Construction Of Animal Impound Facility, Including Education Room Office, Grooming Room, Amenities, And Shipping Container Installation. | Lot 7013<br>DP1030416<br>(Public Reserve) | Council Resolution |
| DA2020/28  | 3670 Wilby Wilby Road Cumborah | Quarry                                                                                                                                   | Lot 523<br>DP761510<br>WLL 2486           | Council Resolution |
| DA2021/1   | Mining Grawin Opal Fields      | Verandah On Existing Dwelling                                                                                                            | MC 38976                                  | Council Resolution |
| DA2021/5   | 11 Wilson Street Collarenebri  | Conversion of an existing building into a medical                                                                                        | Lot C DP101967                            | Council Resolution |

|  |  |                                                                                                                |  |  |
|--|--|----------------------------------------------------------------------------------------------------------------|--|--|
|  |  | practice containing 3 consulting rooms and a single bedroom dwelling, and the demolition of the existing shed. |  |  |
|--|--|----------------------------------------------------------------------------------------------------------------|--|--|

There was no refused development during February 2021.

### Complying Development

Nil

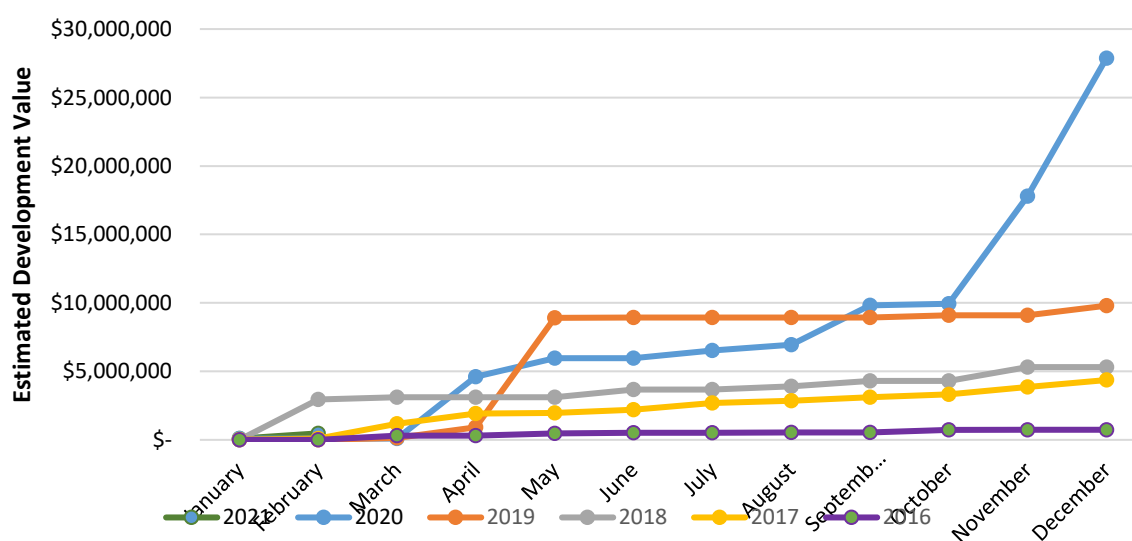
### Estimated Development Value Comparison to Same Period Last Year

|                         | February 2021 | February 2020 | January 2021 | January 2020 | 2021 Year to 1 Mar 21 | 2020 Year to 1 Mar 21 |
|-------------------------|---------------|---------------|--------------|--------------|-----------------------|-----------------------|
| Application Number      | 4             | 0             | 3            | 1            | 7                     | 1                     |
| Estimated Project Value | \$382,000     | \$0           | \$90,000     | \$90,000     | \$472,000             | \$90,000              |

### Estimated Development Value Comparison from 2016 until 2021

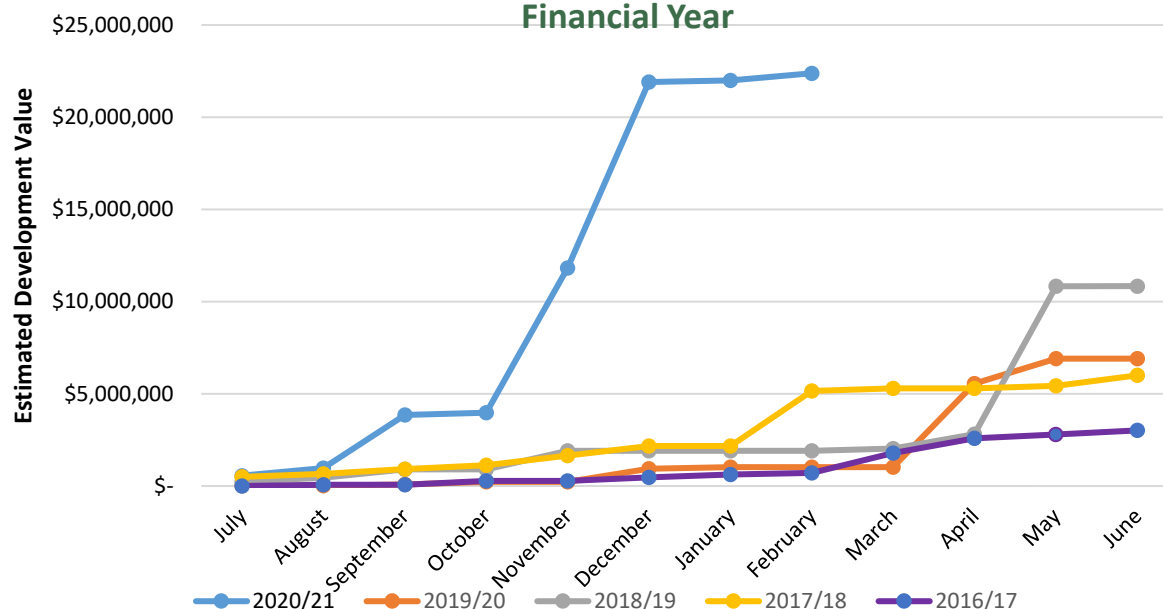
For Councillor information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. **Please note, this is only current until 1 March 2021.**

### Walgett LGA Approved Estimated Development Value Comparison Calendar Year



| 2021      | 2020         | 2019        | 2018        | 2017        | 2016      |
|-----------|--------------|-------------|-------------|-------------|-----------|
| \$472,000 | \$27,877,440 | \$9,089,425 | \$5,312,593 | \$3,847,658 | \$735,970 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year



| 2020/21      | 2019/20   | 2018/19     | 2017/18     | 2016/17   |
|--------------|-----------|-------------|-------------|-----------|
| \$22,381,440 | \$213,457 | \$1,903,423 | \$1,650,960 | \$285,540 |

For Councillor information purposes, the following developments have been lodged and are currently waiting a determination. Please note, this is only current as at 1 February 2020.

#### Development Applications

| Applic. No | Address                               | Title                          | Development                                               | Status                                |
|------------|---------------------------------------|--------------------------------|-----------------------------------------------------------|---------------------------------------|
| DA2021/2   | 12 Opal Street,<br>Lightning Ridge    | Lot 111<br>DP778049            | Café &<br>Alterations/Addi<br>tions to External<br>Facade | Additional<br>Information<br>Required |
| DA2021/3   | Three Mile Road,<br>Lightning Ridge   | Lot 49<br>DP752756             | Annual Rodeo                                              | Under<br>Assessment                   |
| DA2021/4   | 31 Morilla Street,<br>Lightning Ridge | Lot 7 Sec 10<br>DP758612       | Free Standing<br>Business<br>Identification<br>Sign       | Under<br>Assessment                   |
| DA2021/6   | 13 Wilson Street,<br>Collarenebri     | Lot B<br>DP101967              | Temporary<br>Medical Centre                               | Under<br>Assessment                   |
| DA2021/7   | 56 Fox Street,<br>Walgett             | Lot 37<br>DP613418             | Temporary<br>Medical Centre                               | Under<br>Assessment                   |
| DA2021/8   | 1858 Gungahman<br>Road, Carinda       | Lots 40 & 41<br>DP754193, Lots | Rural<br>Subdivision                                      | RFS Referral                          |

|          |                                             |                                                               |                                            |                                       |
|----------|---------------------------------------------|---------------------------------------------------------------|--------------------------------------------|---------------------------------------|
|          |                                             | 1, 2, 7, 8 & 10<br>DP754202 &<br>Lots 25, 26 &<br>32 DP754221 |                                            |                                       |
| DA2021/9 | 25-29 Moriila<br>Street, Lightning<br>Ridge | Lot 13<br>DP39979                                             | All Weather<br>Cover Over<br>Bowling Green | Additional<br>Information<br>Required |

**Complying Development**

Nil

**Relevant reference document/policies:**

Environmental Planning &amp; Assessment Act 1979 &amp; Regulations

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Developer

Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for February 2021 has been presented for Councillor information purposes.

**Development Approvals February 2021****Recommendation:**

That Council note the information contained within this report.

**Moved:****Seconded:**

## 10.4.2 EPLANNING IMPLEMENTATION OF ONLINE LODGEMENT OF APPLICATIONS AND RELATIVE INFORMATION IN THE NSW PLANNING PORTAL

REPORTING SECTION: Planning  
 AUTHOR: Libby Cumming, Contract Town Planner  
 FILE NUMBER: 14/138

---

### Summary:

This report is to consider the NSW legislative requirement for the Council utilisation of the NSW Planning Portal for the online submission of applications, planning proposals, concurrences and referrals to government state agencies, submission of reports and strategic documentation and the publishing of determinations.

### Background:

With the commencement of the *Environmental Planning and Assessment Amendment (Planning Portal) Regulation 2020* on 1 July 2020, the NSW Planning Portal became the central platform for the making of development applications (and other applications) with a consent authority.

Use of the service became mandatory for selected Greater Sydney and regional-centre councils on 1 July 2020 and becomes mandatory for all NSW Councils from July 2021.

NSW planning created the ePlanning system in 2015 and have expanded it, particularly to meet the 2018 overhaul of the *Environmental Planning & Assessment Act 1979*. This has resulted in NSW now having an updated, modern planning system that is simpler and faster. It allows councils, state agencies and industry to engage and integrate within the eplanning system.

A key priority was online applications, whereby online lodgement for Development Applications, Complying Development Applications, Section 68 Applications (water, sewer, stormwater, and manufactured homes) under the *Local Government Act 1993* and Section 138 & 125 (access and footpath dining) applications under the *Roads Act 1993* are available. This is aimed at improving more flexibility and greater engagement between all parties.

Further, the NSW Planning Portal is considered to be a legal repository for certain planning documents.

The biggest legislative change is that Council must publish the notice of determination of a development application on the planning portal within 14 days after the date of determination as ***the development consent has effect on and from the date it is registered on the NSW Planning Portal***, except in relation to designated developments. Designated development consents are taken to have effect on and from the end of 28 days after the date they are registered on the NSW Planning Portal unless the development consent was granted following a public hearing by the Independent Planning Commission or the development is State significant development

### Current Position:

Once an application is lodged on the NSW Planning Portal, the portal becomes the gateway for information exchange throughout the application process.

Currently the concurrence and referral provision within the NSW Planning Portal are being utilized, including all referrals to State Agencies except the NSW Police.

Staff are currently working to ascertain the exact impact on Council and staff processing of applications. The Contract Town Planner is currently in discussions with NSW Planning ascertaining as to Walgett Council existing systems and what internal processing change is required to complete the background work to allow online lodgment.

At this stage it is intended to that Council will meet the 1 July 2021 legislative requirement for Council to accept applications online.

**Relevant reference document/policies:**

*Local Government Act (NSW) 1993 & Regulations*

*Roads Act 1993 & Regulations*

*Environmental Planning & Assessment Act 1979 & Regulations*

*Walgett Local Environmental Plan 2013*

*Walgett Development Control Plan 2016*

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Developer

Walgett Shire Council

Residents of Walgett Shire Council

NSW Planning

**Financial implications:**

As the Contract Town Planner has also been engaged by Walcha Council to complete the same process, and that both Councils use the Authority operating system, the cost of the implementation discussions and process planning is being borne equally between the two Councils. This is a cost saving for both Council's.

**Alternative solutions:**

There is no alternative solution, as implementation has to be completed prior to the legislated date of 1 July 2021.

**ePlanning Implementation of Online Lodgement of Applications and Relative Information in the NSW Planning Portal**

**Recommendation:**

That Council note the information contained in the above report.

**Moved:**

**Seconded:**

**10.4.3 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Acting Director Environmental Services  
**FILE NUMBER:** 10/434

---

This report provides notes from the Director of Environmental Services (DES) on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

**Notification of Extension to Liquor Trading Hours – LR Bowling Club**

Council has received advice from the LR Bowling Club of their intention to extend operating hours during the Easter period as follows:

Thursday 1<sup>st</sup> April 2021 2am (2<sup>nd</sup> April 2021)  
 Friday 2<sup>nd</sup> April 2021 - 2am (3<sup>rd</sup> April 2021)  
 Saturday 3<sup>rd</sup> April 2021 - 2am (4<sup>th</sup> April 2021)  
 Sunday 4<sup>th</sup> April 2021 - 2am (5<sup>th</sup> April 2021)

Notification to Council is required as a condition of the club's Liquor License. NSW Police have advised they have no objections.

No further action is proposed.

**Notification of Upgrade of Radio Base Station – Lightning Ridge**

Council has received notification that Ericsson on behalf of NBN is proposing to upgrade its existing radio network base station at 11 Morilla St, Lightning Ridge utilising advanced technology to provide high quality wireless broadband services to customers in the area. Fixed Wireless provides broadband services over the air from a radio network base station to an antenna and network box installed at a certain home or business.

The proposed works at the existing facility will involve:

1. Installation of new panel antennas
2. Removal of existing panel antennas
3. Installation of a new equipment cabinet/shelter
4. Removal and installation of ancillary equipment
5. Maintenance of the existing facility

**Notification of Draft Environmental Impact Statement – Moora Bore Project**Project overview

The New South Wales (NSW) Department of Planning Industry and Environment (DPIE) Water propose to install water supply infrastructure as part of the Improving Great Artesian Basin Drought Resilience (IGABDR) project.

The proposed works at Moora bore are designed to meet the objectives of the IGABDR, being:

- ☐ rehabilitate (cap and pipe) high priority free flowing bores and drains in the Great Artesian Basin to save water and maintain artesian pressure which is essential for water supplies
- ☐ enhance reliability of water supply to significantly reduce the impact of drought
- ☐ improve drought resilience of landholders in the schemes.

Project justification

In the past, up to 95 percent of artesian water was being wasted through evaporation and seepage from bore drains. The NSW Cap & Pipe the Bores Program has improved the management of the GAB through the following achievements:

- Saving 80,000 ML of water every year
- Supplied approximately 4.2 million ha with permanent, reliability, efficient and strategically located watering points
- Controlled 400 free flowing bores
- Removed over 10,000 km of bore drains
- Installed 18,000 km of piping

The IGABDR project focuses on improving the delivery of stock and domestic water to properties by providing physical infrastructure, in return for water efficiency savings.

As such, the proposal meets the objectives of the IGABDR through improved efficiency of delivery of water, improved drought resilience, water savings, and a positive impact on groundwater- dependent springs in the vicinity of the proposed works.

Project location

Moora bore is located approximately 41 km south-south-east of Walgett and 53 km east-north-east of Carinda. The proposed scheme area straddles the boundary of the Walgett and Coonamble Shire Council areas. The proposed scheme also straddles the boundary between the North West and Central West Local Land Services (LLS) areas in the Walgett region of New South Wales (NSW).

The final draft of the EIS has been submitted to Council for review and comment by Monday, 29 March 2021.

**Return and Earn – Lightning Ridge**

The operator of the Return and Earn facility in Lightning Ridge has previously addressed Council to request assistance in relation to operational costs of the facility.

An update on negotiations in relation to Walgett Return and Earn will be provided at the meeting.

**Liquor license: Lightning Ridge Races**

Council has received advice from NSW Liquor and Gaming regarding a single function licence for Lightning Ridge Race Club.

The applicant seeks to provide packaged liquor to patrons on race day 3<sup>rd</sup> April 2021.

**Dilapidated and Dangerous Building – Come By Chance**

A request for further information has been forwarded to the Trustee and they have confirmed that a quote has been accepted and funds have been allocated to the project.

**Village landfill Attendant**

Joshua Ruttlely has been appointed to the position of casual landfill attendant and has commenced duties to work on all issues related to village landfills.

**Recycling Competition – Clean Up Australia**

In conjunction with Clean Up Australia, Walgett Shire Council is promoting a competition to encourage waste and recycling solutions based on the theme “Trash to Treasure”.



Council is planning to award Prizes for the best recycling solution in the following three categories;

1. \$500 Best recycling solution for our business or farm.
2. \$500 Best recycling solution for our school.
3. \$500 Best recycling solution for our town or village.

Eligibility is open to residents of the Walgett Shire and prizes will be awarded for ideas that provide the best practical and economic solution to the recycling and waste issues facing our local communities. The closing date for entries is 31st March 2021.

### **Walgett & Lightning Ridge Scrap Collection Event**

Walgett collection at Walgett landfill on:-

Friday 12th March 12PM to 4PM Saturday 13th March 9AM to 1PM

Lightning Ridge collection at Jack Murray's Corner on: - Friday 26th March 12PM-4PM  
Saturday 27th March 9AM-4PM

A joint initiative of Walgett Shire Council & Matthews metal management.

### **Impounding Matters**

Delays have occurred with the impounding of a car on the Collarenebri road due to technical issues, computer faults and delays in action by contractors. The vehicle is overdue to be removed.

Council's Ranger has recently attended a serious dog attack on a resident in Lightning Ridge and is investigating issue of a dangerous dog declaration.

Council's ongoing relationship with Pets Haven in Melbourne has resulted in the rehoming of 24 dogs in just the first two weeks of March.

### **Matters for Brief Mention or Information Only, Environmental Services**

#### **Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

#### **Moved:**

#### **Seconded:**



## **AGENDA FOR CLOSED COUNCIL MEETING**

### **23 March 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **23 March 2021** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1 GENERAL MANAGER

*12.1.1 NRMA – LICENCE TO OCCUPY NEILLY STREET CARPARK  
- ELECTRIC VEHICLE FAST CHARGING STATION*

#### 12.2 CHIEF FINANCIAL OFFICER

*12.2.1 WRITE-OFF VARIOUS SUNDRY DEBTOR AMOUNTS*

### 13. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

### 14. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 15. CLOSE OF MEETING

**Time:** .....