



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 25 August 2020

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **25 August 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## 1. PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER               | TOPIC                             |
|-----------------------|-----------------------------------|
| <b>Brendan Moylan</b> | <b>NSW Native Vegetation Laws</b> |

## 2. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 JULY 2020**

| <b>Minutes of Ordinary Council Meeting – 28 July 2020</b>                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 28 July 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 28 July 2020.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 28 July 2020**

Michael Urquhart  
**ACTING GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE CHAMBERS ON TUESDAY 28 JULY 2020 AT 11.08AM**

**OPEN FORUM**

**Public Presentations:**

- Sonya Marshall and Jeremy Borowski – Narrabri Gas Project

*The Mayor declared the meeting open at 11.08am*

**PRESENT**

Cllr Manuel Martinez (Mayor)  
 Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Robert Turnbull  
 Cllr Kelly Smith  
 Cllr Michael Taylor  
 Cllr Tanya Cameron  
 Cllr Bill Murray  
 Michael Urquhart (Acting General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**Note: Cllr Cameron attended the meeting via teleconference**

**ABSENT**

Cllr Jane Keir  
 Cllr Lawrence Walford

**7/2020/1 Leave of Absence**

**Recommendation:**

That the leave of absence received from Cllr Keir and Cllr Walford are accepted and leave of absence granted.

**Moved: Cllr Cameron**

**Seconded: Cllr Murray**

**CARRIED**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No. | Report title                                                   | Pecuniary/<br>Non-<br>Pecuniary | Reason                  |
|---------------|----------|----------------------------------------------------------------|---------------------------------|-------------------------|
| Cllr Martinez | 9.1      | Letter from Robert Turnbull Senior regarding exclusion fencing | Non-Pecuniary                   | Family interest related |
| Cllr Turnbull | 9.1      | Letter from Robert Turnbull Senior regarding exclusion fencing | Non-Pecuniary                   | Family interest related |

**7/2020/2 Minutes of Ordinary Council Meeting – 23 June 2020****Resolved:**

That the minutes of the ordinary Council meeting held 23 June 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Murray

**Seconded:** Cllr Taylor

**CARRIED**

**7/2020/3 Minutes of Extra Ordinary Council Meeting – 7<sup>th</sup> July 2020****Resolved:**

That the minutes of the Extra ordinary Council meeting held 7<sup>th</sup> July 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**7/2020/4 Mayoral Report****Resolved:**

That Council receive and note the verbal Mayoral report.

**Moved:** Cllr Martinez

**Seconded:** Cllr Woodcock

**CARRIED**

*Mayor Martinez and Cllr Turnbull declared a non-pecuniary interest and left the meeting room at 11.54am. Cllr Woodcock assumed the position of Chair.*

**7/2020/5 Council's Decision Action Report****Resolved:**

Council write to the local Minister to ascertain the feasibility of constructing a dog fence from Hebel to the Barwon River along the Castlereagh Highway.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

*Mayor Martinez and Cllr Turnbull returned to the meeting room at 12.00 noon and Mayor Martinez resumed the position of chair.*

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>7/2020/6 Narrabri Gas Project</b></p> <p><b>Resolved:</b></p> <p>That Council make a submission to the Independent Planning Commission in relation to the Narrabri Gas Project advising</p> <ul style="list-style-type: none"> <li>a) Council is concerned about aquifer connectivity between the basins and,</li> <li>b) Management and disposal of waste produced by the Narrabri Gas Project</li> </ul> <p><b>Moved:</b> Cllr Murray<br/> <b>Seconded:</b> Cllr Turnbull<br/> <b>CARRIED</b></p> |
| <p><b>7/2020/7 Council's Decision Action Report</b></p> <p><b>Resolved:</b></p> <p>That the Resolution Register as at July 2020 be received and noted.</p> <p><b>Moved:</b> Cllr Turnbull<br/> <b>Seconded:</b> Cllr Taylor<br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                       |
| <p><b>7/2020/8 Circulars Received From the NSW Office of Local Government</b></p> <p><b>Resolved:</b></p> <p>That the information contained in the following Departmental circulars 20-25 – 20-28 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b> Cllr Turnbull<br/> <b>Seconded:</b> Cllr Smith<br/> <b>CARRIED</b></p>                                                                                                                 |
| <p><b>7/2020/9 Important Dates for Councillors - Upcoming Meetings &amp; Events</b></p> <p><b>Resolved:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b> Cllr Cameron<br/> <b>Seconded:</b> Cllr Turnbull<br/> <b>CARRIED</b></p>                                                                                                                                                                                                                  |
| <p><b>7/2020/10 Adoption 2020/2021 Operational Plan and Long-term Financial Plan Including Fees and Charges</b></p> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. Adopts the 2020/2021 Operational Plan and Budget, and Long Term Ten (10) Year Financial Plan.</li> <li>2. Adopts Fees and Charges for 2020/2021 as listed in the Schedule of Fees and Charges</li> </ol>                                                                                                            |

2020/2021 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.

3. Adopts the Waste Management, Water and Sewer Pricing Structure as set out in the Schedule of Fees and Charges

4. Council provide a one-off grant of \$10,000 to the Walgett Country Education Foundation (CEF) in support of the scholarships program and the CEF make further application to Council for the following years.

**Moved:** Cllr Murray  
**Seconded:** Cllr Taylor  
**CARRIED**

*Note: adjustments to fees and charges; bore bath, power access and showground bond.*

#### **7/2020/11 Cash and Investment Report as at 30th June, 2020.**

**Resolved:**

That the Investment report as at 30 June 2020 be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

#### **7/2020/12 Rates & Charges Written Off During the Year 2019-2020**

**Resolved:**

That the Council write-offs \$191,708.16 as per Council's Abandonments Register as at 30th June 2020.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Turnbull  
**CARRIED**

#### **7/2020/13 Monthly Outstanding Rates Report**

**Resolved:**

The 30<sup>th</sup> June 2020 outstanding rates report be received and noted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

#### **7/2020/14 Section 356 - Rebates Churches and Other Not For Profit Organisations**

**Resolved:**

1. That a budget adjustment of \$2,406.50 increasing the 2020-2021 budget from \$18,806 to \$21,212.50 be approved.



2. That the applications for a donation received and due to be received from eligible churches and not-for-profit organisations as per the attached list are approved and the rebates on annual service charges as detailed therein be granted for 2020-2021

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Woodcock  
**CARRIED**

#### **7/2020/15 Local Road & Community Infrastructure Grant (LRCI)**

**Resolved:**

1. Council enter into the grant funding agreement with the Department of Infrastructure, Transport, Regional Development & Communication, and the General Manager be authorised to sign the funding agreement and the seal of Council be affixed to the agreement.
2. A further report be presented to the August 2020 Council meeting listing the eligible projects for Council consideration.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Murray  
**CARRIED**

#### **7/2020/16 Policy Review – Emergency Management, First Aid, WH&S Policies**

**Resolved:**

That the following Council policies as presented be adopted.

- a. Emergency Management
- b. First Aid
- c. Workplace health & Safety

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor  
**CARRIED**

#### **7/2020/17 Monthly Maintenance Grading Report**

**Resolved:**

That Council receive and note the monthly maintenance grading works report for July 2020.

**Moved:** Cllr Murray  
**Seconded:** Cllr Turnbull  
**CARRIED**



**7/2020/18 Monthly Progress Report as at 30th June 2020****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for July 2020.

**Moved:** Clr Turnbull

**Seconded:** Clr Taylor

**CARRIED**

*Clr Murray left the meeting at 12.35pm*

**7/2020/19 Flood Restoration Works - Update****Resolved:**

That Council receive and note the flood restoration works report for July 2020.

**Moved:** Clr Turnbull

**Seconded:** Clr Taylor

**CARRIED**

*Clr Murray returned to the meeting room at 12.37pm*

**7/2020/20 Variation in Tender Amount for Walgett Weir****Resolved:**

That Council note and endorse the actions of the Acting General Manager in authorising the variation of \$24,951.83 (Excl GST).

**Moved:** Clr Woodcock

**Seconded:** Clr Taylor

**CARRIED**

**7/2020/21 Projects under Roads to Recover Funding For 2020/2021****Resolved:**

1. That Council note and accept the amendment on the proposed roads under RTR funding submitted in June Budget meeting.

2. That Council accepts the following project under RTR funding for 2020/2021.

1. Euroka Street between Pit Street and Namoi Street (North bound), Walgett - \$ 81,160
2. Euroka Street between Depot lane and Albert Street (North bound), Walgett- \$ 94,760
3. Euroka Street between Albert Street and Thomas Street (South bound), Walgett- \$ 70,430
4. Euroka Street between Thomas Street and Namoi Street (South bound), Walgett - \$ 64,770
5. Euroka Street between Thomas Street and Albert Street (South bound), Walgett-\$93,960
6. Hallequin Street between Morilla Street and Gem Street –LR- Heavy Patching - \$ 172,059.00
7. Namoi Street between Arthur and Cedar Street (Westbound), Walgett-\$ 79,142
8. Fox Street between Wee Waa and Warrena Street (both service lane), Walgett-\$184,205
9. Fred Reece way between Butterfly Avenue and Airport Lightning Ridge- \$ 493,000

10. Walgett Street between Wilson Street and Albert Street, Collarenebri- \$ 175,140  
 11. High Street between Herbert Street and Walgett Street (Eastbound), Collarenebri - \$ 71,630  
 12. Herbert Street between Wilson Street and Church Street (Southbound) Collarenebri- \$ 33,200  
 13. Colin Street between McNamara and Shakespear Street, Carinda- \$ 151,877  
 14. Colin Street between Shakespear and Hare Street, Carinda - \$ 87,400

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

#### **7/2020/21 Successful in Securing Grants - Fixing Local Roads 2019 Round One and Repair Program 2020/2021**

**Resolved:**

1. That Council note and accept the following offers;
  - Fixing Local Roads Program 2019 Round one - \$ 4,673,050 for Cumberland Way
  - Fixing Local Roads Program 2019 Round one - \$ 193,500 for Montekella Street
  - Repair Program 2020/2021 - \$ 400,000 for Merrywinebone Road
2. That Council note and accept the funding transfer from Carinda Road to Merrywinebone Road.

**Moved:** Cllr Smith  
**Seconded:** Cllr Murray  
**CARRIED**

#### **7/2020/21 Matters Generally For Brief Mention or Information Only**

**Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Taylor  
**CARRIED**

#### **7/2020/22 Supplementary Report – Variation in tender amount for the Walgett Weir**

**Resolved:**

That Council note and endorse the actions of the Acting General Manager in authorising the variation of \$13,183.50 ex GST.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

**7/2020/23 Animal Welfare Facility****Resolved:**

1. Council authorise the process of plan drawing and real costing at this stage;
2. Council authorise the process of asking the crown for the use of the land know as Lot 7013 DP 1030416 for the use as an Animal Welfare Facility.

**Moved:** Cllr Woodcock**Seconded:** Cllr Taylor**CARRIED****7/2020/24 Landfill Operations – Public Consultations and Recommendations for Site Management****Resolved:**

That Walgett Shire Council resolve to provide opening hours to the Burren Junction, Carinda, Collarenebri, Rowena, and Come by Chance landfills as detailed in the table 1.0 (proposed opening hours).

**Moved:** Cllr Turnbull**Seconded:** Cllr Woodcock**CARRIED****7/2020/25 Matters for Brief Mention from Director of Environmental Services****Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Woodcock**Seconded:** Cllr Turnbull**CARRIED****Close of Meeting**

The meeting closed at 1.05pm  
To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor\_\_\_\_\_  
Acting General Manager

## **6.2 MINUTES OF EXTRA ORDINARY COUNCIL MEETING HELD 10 AUGUST 2020**

| <b>Minutes of Extra Ordinary Council Meeting – 10 August 2020</b>                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Extra ordinary Council meeting held 10 August 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 10 August 2020



## **MINUTES FOR THE EXTRA ORDINARY COUNCIL MEETING**

**Monday 10<sup>th</sup> August 2020**

Michael Urquhart  
**GENERAL MANAGER**

|                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center"><b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT<br/>THE WALGETT SHIRE CHAMBERS ON<br/>MONDAY 10<sup>th</sup> AUGUST 2020 AT 9.35am</b></p> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:**

Nil

*The Mayor declared the meeting open at 9.35am***PRESENT**

|                     |                                           |
|---------------------|-------------------------------------------|
| Clr Manuel Martinez | (Mayor)                                   |
| Clr Ian Woodcock    | (Deputy Mayor)                            |
| Clr Robert Turnbull |                                           |
| Clr Michael Taylor  |                                           |
| Clr Jane Keir       |                                           |
| Clr Tanya Cameron   |                                           |
| Clr Kelly Smith     |                                           |
| Clr Bill Murray     |                                           |
| Michael Urquhart    | (Acting General Manager)                  |
| Jessica McDonald    | (Director Environmental Services)         |
| Raju Ranjit         | (Director Engineering/Technical Services) |
| Bronte Kerr         | (Minute Secretary)                        |

**Note: All Councillors attended the meeting via teleconference****Declaration of Pecuniary/Non-Pecuniary Interests – Nil****8/2020/1 Leave of Absence****Resolved:**

That the leave of absence received from Clr Walford is accepted and leave of absence granted.

**Moved:** Clr Woodcock**Seconded:** Clr Taylor**CARRIED****8/2020/2 Development Application 2020/004 – Subdivision– Walgett Aboriginal Medical Service Amendment****Resolved:**

That Walgett Shire Council resolve to:

That Council

a) Approve the modification to the development consent conditions for DA2020/001-2, being the construction of a supermarket on Lot 1 DP1203370 known as 34-38 Fox Street, Walgett under section 4.55 of the *Environmental Planning & Assessment Act 1979* as per the following marked condition deletions, alterations and inclusions:



**GENERAL CONDITIONS**

7. Deleted – DA2020/001-2  
~~No detail has been provided of the works required on the footpath in relation to the building entry in Fox Street. A full design and engineering plans are to be submitted to Council for approval, prior to any works commencing on the footpath, or a Construction Certificate being issued for this work. Please note: these plans must note there will be no trip hazards and any works undertaken are to match the existing footpath within the Fox Street.~~
10. Deleted – DA2020/001-2  
~~Any security measures employed to protect windows or doors facing Fox Street must not have:~~
- ~~• Bars.~~
  - ~~• Heavy gauge wire mesh (note that 'crimsafe' style meshes are acceptable).~~
  - ~~• Exterior roller shutters.~~

**CONDITIONS AS REQUESTED BY TRANSPORT FOR NSW**

- 24a Additional Condition – DA2020/001-2  
 A revised swept path diagrams (in accordance with AS2890.2) is to be provided to Council, demonstrating that the 12.5m Heavy Rigid Vehicle can still manoeuvre into the loading dock with the revised location of the bin store.

**CONDITIONS AS REQUESTED BY NSW POLICE FORCE****Disclaimer**

*The New South Wales Police Force has a vital interest in ensuring the safety of members of the community and their property. By using the recommendations contained in this assessment, any person who does so acknowledges that:*

- It is not possible to make all areas evaluated by the NSWPF entirely safe for members of the community or the security of their property.*
- It is based upon the information provided to the NSWPF at the time the assessment was made.*
- This assessment is a confidential document and is for use of the consent authority unless otherwise agreed.*

*Due to the nature of the development, identified crime risks and issues, we recommend the following:*

25. Deleted – DA2020/001-2  
**Fences and gates**  
~~The development application received does not state fencing and gates.  
 The boundary of the property should be clearly defined by boundary fences preferably of an open style construction. This allows greater visibility to and from the street, restricts unauthorised access, and clearly defines your territorial space. Fences and gates should be regularly maintained to assist with the protection of the property.  
 Gates should be secured with quality hardened or alloy chains and padlocks. All gates should be kept shut and locked when not in use.~~

**CONDITIONS TO BE COMPLETED PRIOR TO CONSTRUCTION COMMENCING**

32. Modified – DA2020/001-2  
 A Construction Certificate is to be provided for each of the following stages:
1. Construction of the Building
  2. ~~Stormwater works within the existing carpark~~

**3. Works on Footpath in Fox Street.****CONDITIONS TO BE COMPLETED PRIOR TO OCCUPATION/USE COMMENCING****54a. Additional Condition – DA2020/001-2**

- a) Full design, construction and engineering plans are to be submitted to Council for approval, prior to any works commencing on the footpath. These plans must include levels, removal of all existing concrete and new concrete laid for ramps and entry, bollards etc for safety of patrons, new street bins and replacement of street furniture in Fox Street. Further, these plans must note there will be no trip hazards and any works undertaken are to match the existing footpath within the Fox Street.
- b) An Access Consultant Report ensuring all proposed works comply with the relevant Australian Standards is to be submitted.
- c) All work is to be completed to the satisfaction of Council's Director of Engineering and Technical Services and Certifier of Council.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**PLANNING DIVISION****For**

Cllr Manuel Martinez  
 Cllr Ian Woodcock  
 Cllr Robert Turnbull  
 Cllr Michael Taylor  
 Cllr Jane Keir  
 Cllr Tanya Cameron  
 Cllr Bill Murray  
 Cllr Kelly Smith

**Against****Absent**

Cllr Lawrence Walford

**8/2020/3 Move into Closed Session****Time: 10.13am**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) of the Local Government Act 1993 on the basis that the items deal with:  
 (a) Personnel matters concerning particular individuals (other than Councillors)

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor  
**CARRIED**

**8/2020/4 General Managers Appointment and Contract****Resolved:**

That the Mayor be authorised to execute the Standard Contract of Employment with Mr Michael Urquhart and the Council seal be affixed to the Contract.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Smith  
**CARRIED**



| 8/2020/5 Return to open session                                                                                                                              | Time: 10.16am |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <p><b>Resolved:</b></p> <p>That Council return to open session.</p> <p><b>Moved:</b> Cllr Woodcock<br/> <b>Seconded:</b> Cllr Taylor<br/> <b>CARRIED</b></p> |               |

| 8/2020/6 Adoption of closed session reports                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Resolved:</b></p> <p>That Council adopt the recommendations of the Closed Committee Reports.</p> <p><b>Moved:</b> Cllr Turnbull<br/> <b>Seconded:</b> Cllr Woodcock<br/> <b>CARRIED</b></p> |

**Close of Meeting**

The meeting closed at 10.17am  
 To be confirmed at the next meeting of Council.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## **7. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 8. MAYORAL MINUTES

Verbal Report

| Mayoral Report                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the verbal Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – AUGUST 2020**

|                           |                         |
|---------------------------|-------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>        |
| <b>AUTHOR:</b>            | <b>Michael Urquhart</b> |
| <b>FILE NUMBER:</b>       | <b>12/14-03</b>         |

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That the Resolution Register as at August 2020 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.0619 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 grant application has been lodged</p> <p>17.03.2020 waiting for results of grant application</p> <p>20.05.2020 Waiting for results of grant application</p> <p>9/6/2020 Waiting for results of grant application</p> <p>22/7/2020 Waiting for results of grant application</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr. and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                          | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                              | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |

WALGETT SHIRE COUNCIL AGENDA – 25 AUGUST 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |  |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 26.09.17 | 9/2017/27  | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p> | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p> <p>20.08.19 RFQ for sludge study has been closed</p> <p>9.09.2019 RFQ assessment is in process.</p> <p>22.10.019 Contract has been awarded and study is in progress</p> <p>14.02.2020 conducted site visit and waiting for report</p> <p>17.03.2020 Waiting for report</p> <p>20.04.2020 Waiting for report from Consultant that is due June 2020</p> <p>20.05.2020 completed the new bore drilling</p> <p>9/6/2020 Cooling tower and fencing completed. Power upgrade work in process.</p> <p>22/7/2020 Power upgrade in progress</p> |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                   | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <p>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</p> <p>6. Investigate the re-establishment of precinct committees.</p> <p>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</p>                                                                                                                                                          | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p>                                                                                                                                                                                                                                                                                                                    |  |
| 27.03.18 | 3/2018/25  | <p>1. That Council receives and notes the report.</p> <p>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.</p>                                                                                                                                                                          | DETS | <p>12.12.18 Not yet commenced</p> <p>22.10.019 Not yet commenced</p> <p>17.03.2020 not yet commenced</p> <p>15/4/2020 not yet commenced</p> <p>20.05.2020 work in process</p> <p>9/6/2020 work in process</p> <p>22/7/2020 Investigation Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the "car door tours" operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                     | GM   | <p>19.03.19 Significant issues to be considered &amp; investigated. Higher priorities at this stage.</p> <p>17.06.2019 see 1/2018/2 Above</p> <p>21.05.20 Opal trust reserve meeting, sub-committee formed to investigate funding sources to maintain roads. Council should allocate \$30,000 in 20/21 budget</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                                                 | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                                                                                                                       | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 18.03.19 | 1/2019/11  | <p>That Council</p> <p>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"</p> <p>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"</p>                                                                                                                                                                                                                                     | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 18.03.19 | 1/2019/18  | <p>That Council</p> <p>(a) Receive and note the Lightning Ridge Feasibility Study</p> <p>(b) That Council consider its options, for adoption at the March 2019 meeting</p>                                                                                                                                                                                                                                                                   | DETS | <p>16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club</p> <p>20.08.19 Report for the other option in progress</p> <p>9.09.2019 work in progress</p> <p>22.09.2019 funding application is in progress</p> <p>14.02.20 waiting for funding application results</p> <p>17.03.2020 waiting for the funding application results</p> <p>20.04.2020 " " "</p> <p>20.05.2020 Waiting for the funding application results</p> <p>9/6/2020 Waiting for the funding application results</p> <p>22/7/2020 Waiting for the funding application results</p>                                                                                                                                                                                                  |  |



WALGETT SHIRE COUNCIL AGENDA – 25 AUGUST 2020 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|----------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 18.03.19 | 1/2019/23 | <p>That Council;</p> <ol style="list-style-type: none"> <li>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project</li> <li>2. Continues to investigate options for providing improved water supply security for Walgett.</li> </ol>                                                      | DETS | <p>19.03.2019 Tender document preparation being finalised<br/> 16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget<br/> 11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19<sup>th</sup> July 2019.<br/> 9.09.2019 An additional funding application has been lodged.<br/> 22.10.2019 Contract will be awarded after October 2019 Council meeting<br/> 12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document<br/> 14.02.20 work in progress<br/> 17.03.2020 work in progress<br/> 20.05.2020 Construction works in progress<br/> 9/6/2020 about 40 % work completed<br/> 22.7/2020 80 % work completed</p>                                                                                                                                              |  |
| 18.03.19 | 1/2019/25 | <p>That Council adopt the alternative solution 4, as outlined in the report.</p>                                                                                                                                                                                                                                                       | DETS | <p>19.03.2019 Further report will be submitted for council Consideration.<br/> 16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br/> 11.7.19 Council is planning to carry out second community consultation<br/> 20.08.19 Deed agreement is in progress<br/> 9.09.2019 Physical works will be commenced from Jan 2020<br/> 12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br/> 14.02.20 Bridge construct starts March 2020<br/> 17.03.2020 Project is on hold due to weather<br/> 20.04.2020 work in progress<br/> 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br/> 9.6.2020 Waiting for contractors' new schedule.<br/> 22/7/2020 Report will be tabled on July 2020 Council meeting</p> |  |
| 03.04.19 | 2/2019/20 | <p>That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102 the Ridge Road (RR426) to Collarenebri).</p>                                                                                                                      | DETS | <p>16.06.19 Community Consultation in progress<br/> 11.07.2019 Documentation for second community consultation is in progress<br/> 20.08.19 Revised report in progress<br/> 9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019<br/> 14.02.20 Grant application in progress<br/> 17.03.2020 Waiting for the grant application result<br/> 20.04.2020 Waiting for the grant application result<br/> 20.05.2020 Waiting for the grant application result<br/> 9.6.2020 Waiting for the grant application result<br/> 22.7.2020 Waiting for the grant application result</p>                                                                                                                                                                                                                                                                                                                                                |  |
| 03.04.19 | 2/2019/23 | <p>That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".</p> | DES  | <p>November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 25.06.19 | 5/2019/29 | <p>RFT 18/003 Design and Construction of Goangra Bridge</p>                                                                                                                                                                                                                                                                            | DETS | <p>11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19<sup>th</sup> July 2019<br/> 20.08.19 Waiting for deed agreement<br/> 9.09.2019 Construction will be started from Jan 2020.<br/> 11.12.2019 Contractor has confirmed that the project will be commenced from March 2020<br/> 14.02.20 Construction starts from March 2020<br/> 17.03.2020 work is on hold due to river water<br/> 20.04.2020 work is on hold due to river water<br/> 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br/> 9.6.2020 Waiting for contractor's updated schedule<br/> 22.7.2020 Supplementary report will be tabled on July 2020 Council Meeting.</p>                                                                                                                                                                                   |  |

WALGETT SHIRE COUNCIL AGENDA – 25 AUGUST 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
|----------|------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 29.10.19 | 10/2019/16 | <p>1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.</p> <p>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS | <p>12.11.2019 waiting for comments from Cumborah community</p> <p>11.12.2019 meeting with Cumborah community on 9/12/2019. The community wants to use the remaining budget for infrastructure not for the further drilling.</p> <p>14.02.20 waiting for proposal</p> <p>17.03.2020 Waiting for design for pipe work</p> <p>20.04.2020 Pump installation is in progress</p> <p>9.6.2020 Pump installation in process</p> <p>20.05.2020 no further drilling of the Cumborah bore. Received a scope of works for reticulation system and will be submitted the proposal in May 2020 Council meeting</p> <p>9.6.2020 No further drilling will be done. Installation of a new pump in process</p> <p>22.7.2020 Pump and 22 Kl tank installed.</p> |  |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | CFO investigating                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 25.02.20 | 1/2020/12  | <p>1. Council participate in the Museums &amp; Galleries of NSW – Museum Advisors Program.</p> <p>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.</p> <p>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program</p> <p>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.</p>                                                                                                                                                                                                                                                                                                                                                                                                        | GM   | Awaiting information for advisors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 24.03.20 | 2/2020/11  | <p>(1) Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly</p> <p>(2) Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).</p> <p>(3) Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation</p> <p>(4) Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width</p>                                                                                                        | DETS | <p>20.04.2020 Preparation for Community Consultation is in progress</p> <p>20.5.2020 Due to Covid 19, it has not been done</p> <p>9.6.2020 Work in progress</p> <p>22.7.2020 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | DES  | In action.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 28.04.20 | 3/2020/24  | That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | DETS | <p>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.</p> <p>9.6.2020 Work in process</p> <p>22.7.2020 Waiting for response from Crown land</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 26.05.20 | 4/2020/24  | <p>1. Council exercise its option to renew agreement with the owner of Shop 4, 12 Opal Street Lightning Ridge, Lot 111, DP 778049 being Opal Court, for a further 3 year period, (with a further 3 year option).</p> <p>2. Council investigate the feasibility of leasing additional office space and report back to the next Council meeting.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | AGM  | Investigating                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 23/06/20 | 5/2020/18  | <p>1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;</p> <p>2. Forward the Planning Proposal to NSW Planning, Industry &amp; Environment with a request for a Gateway Determination;</p> <p>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;</p> <p>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry &amp; Environment; and</p> <p>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning &amp; Assessment Act 1979</p> | DES  | Documentation with DPIE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-32 Amendments to the Model Code of Conduct for Local Councils in NSW and Procedures
- 20-31 New requirement for councils to retain recordings of meetings on their websites for a minimum of 12 months
- 20-30 COVID-19 Economic Stimulus Package – 2020-21
- 20-29 September 2020 mayoral elections

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 20-29 – 20-32 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                                                                                                |
|-----------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-29 / 4 August 2020 / A713425                                                                                                                                                                                |
| <b>Previous Circular</b>    | 20-25 <i>The date of the next ordinary local government elections is 4 September 2021</i><br>20-28 <i>Rules on attendance at council and committee meetings during the COVID-19 pandemic as of 1 July 2020</i> |
| <b>Who should read this</b> | Councillors / General Managers / Governance staff                                                                                                                                                              |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                                                                                              |
| <b>Action required</b>      | Council to Implement                                                                                                                                                                                           |

### September 2020 mayoral elections

#### What's new or changing

- Councils that elected mayors in September 2018 must have mayoral elections in September 2020 when the 2-year term of the current mayor expires. The mayor elected in September 2020 will hold their office until ordinary elections are held on 4 September 2021.
- Councils must also hold an election for deputy mayor if the deputy mayor's term has expired and county councils must elect a chairperson.

#### What this will mean for your council

- Schedule 7 of the *Local Government (General) Regulation 2005* prescribes three methods of election of mayors:
  - open ballot (eg a show of hands)
  - ordinary ballot, or
  - preferential ballot.
- Open ballots can be undertaken remotely where a council is conducting its meetings by audio visual link.
- Ordinary and preferential ballots are secret ballots and councillors will need to attend the meeting in person if the election is to be by way of an ordinary or preferential ballot.

#### Key points

- In deciding which method to use for the mayoral election, councils should consider the personal circumstances of their councillors to ensure that all councillors can participate in the mayoral election.
- Councillors may attend council meetings in person under the *Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 4) 2020* for the purposes of participating in a mayoral election and staff may attend for the purposes of conducting the election.
- Councils should observe appropriate social distancing when conducting mayoral elections and take any other steps necessary to minimise the risk of infection by the COVID-19 virus and to ensure the health and safety of all attendees.

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## Circular to Councils

|                             |                                                                                                                          |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-30 / 05 August 2020 / A713952                                                                                         |
| <b>Previous Circular</b>    | 20-16                                                                                                                    |
| <b>Who should read this</b> | General Managers and Responsible Accounting Officer                                                                      |
| <b>Contact</b>              | Performance Team and Council Engagement Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                                       |

### COVID-19 Economic Stimulus Package – 2020-21

#### What's new or changing

- The Office of Local Government (OLG) has released updated resources that will assist councils to apply for the *Council Job Retention Allowance Subsidy* for the first quarter 2020-21 (Q1), a key element of the COVID-19 Economic Stimulus Package.

#### What this will mean for your council

- The following documents are now available:
  - Guidelines for the Council Job Retention Allowance Subsidy (JRA Guidelines)
  - Financial Stimulus Eligibility Criteria (Eligibility Criteria) 2020-21; and
  - Financial Stimulus Eligibility Return – 2020-21 (FSER).
- The JRA Guidelines, Eligibility Criteria and FSER provide detailed guidance to assist councils determine their eligibility for the JRA Subsidy for Q1.
- Councils are encouraged to submit the FSER to access the JRA Subsidy.
- OLG will inform councils of the outcome of its assessment of the FSER.

#### Key points

- All councils should have submitted their funding agreement to benefit from the Stimulus Package.
- The JRA Guidelines, Eligibility Criteria and FSER are available for download from the COVID-19 page on OLG's website and the Council Portal page.
- A council's FSER will be its application for the JRA Subsidy.
- The FSER should be completed and emailed to [FSER@olg.nsw.gov.au](mailto:FSER@olg.nsw.gov.au) by 14 August 2020. Late submissions will be considered but may delay payment of the JRA Subsidy.
- Councils who do not wish to access the JRA do not need to submit a FSER.

#### Where to go for further information

- Councils should contact OLG's Performance Team about the Eligibility Criteria and the FSER, and their Council Engagement Manager about the Stimulus Package or in relation to other COVID-19 matters.

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Deputy Secretary  
Local Government, Planning and Policy

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## Circular to Councils

|                             |                                                                                          |
|-----------------------------|------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-31 / 14 August 2020 / A717113                                                         |
| <b>Previous Circular</b>    | 20-08 Release of the Guide to Webcasting Council and Committee Meetings                  |
| <b>Who should read this</b> | Councillors / General Managers / Council Governance Staff                                |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@nsw.gov.au">olg@nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                     |

### New requirement for councils to retain recordings of meetings on their websites for a minimum of 12 months

#### What's new or changing

- Since 14 December 2019, councils have been required to webcast meetings of the council and committees that comprise only of councillors. The webcasting requirement may be met simply by posting an audio or video recording of the meeting on the council's website.
- The *Model Code of Meeting Practice for Local Councils in NSW* requires councils to specify in their codes of meeting practice, the minimum time period that a webcast recording will be made publicly available on a council's website but does not prescribe a minimum period.
- Based on NSW State Archives and Records guidance, the Office of Local Government's (OLG) [Guide to Webcasting Council and Committee Meetings](#) recommends that webcast recordings of meetings should be retained on councils' websites for a minimum of 12 months.
- The requirement for councils to retain recordings of meetings on their websites for at least 12 months is now prescribed under the *Local Government (General) Regulation 2005*.

#### What this will mean for your council

- Councils must amend their codes of meeting practice to require recordings of meetings of the council and committees that comprise only of councillors to be retained on the council's website for 12 months or more if they do not already provide for this.
- Councils are still required to livestream their meetings via an audio-visual link where members of the public are excluded from attending meetings due to COVID-19.

#### Key points

- The amendments to the Regulation require each meeting of a council or committee that comprises only of councillors to be recorded by means of an audio or audio-visual device.
- The recording is to be made publicly available on the council's website at the same time as the meeting is taking place, or as soon as practicable after the meeting.
- The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.

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- At the start of each meeting of a council or council committee, the chairperson must inform the persons attending the meeting that the meeting is being recorded and made publicly available on the council's website, and persons attending the meeting should refrain from making any defamatory statements.
- These requirements do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the *Local Government Act 1993*.
- The requirements do not apply to joint organisations.

**Where to go for further information**

- Contact OLG's Council Governance Team by phone on (02) 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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## Circular to Councils

|                             |                                                                                                                               |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-32 / 14 August 2020 / A708384                                                                                              |
| <b>Previous Circular</b>    | 19-25 – Penalties available to councils for code of conduct breaches by councillors                                           |
| <b>Who should read this</b> | Mayors / Councillors / General Managers / Joint Organisation Executive Officers / Complaints Coordinators / Conduct Reviewers |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                             |
| <b>Action required</b>      | Council to Implement                                                                                                          |

### Amendments to the Model Code of Conduct for Local Councils in NSW and Procedures

#### What's new or changing

- The *Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW* (the Procedures) have been amended in response to the decision by the Supreme Court in the matter of *Cornish v Secretary, Department of Planning, Industry and Environment* [2019] NSWSC 1134.
- Amendments have also been made to the *Model Code of Conduct for Local Councils in NSW* (the Model Code of Conduct).
- The new Model Code of Conduct and Procedures have been prescribed under the *Local Government (General) Regulation 2005*.
- The new prescribed Model Code of Conduct and Procedures are available on the Office of Local Government's (OLG) website.

#### What this will mean for your council

- The new Model Code of Conduct and Procedures take effect immediately. This is because the amendments to the Procedures largely reflect existing practice following the Supreme Court's decision and the amendments to the Model Code of Conduct are minor in nature.
- Councils should adopt a code of conduct and procedures based on the prescribed Model Code of Conduct and Procedures as soon as possible.
- Councils' complaints coordinators should bring this circular to the attention of their council's conduct reviewers. Complaints coordinators should also inform conduct reviewers when the council has adopted a new code of conduct and procedures and provide copies.

#### Key points

##### Amendments to the Procedures

- Consistent with the Supreme Court's decision, councils have the following options when taking disciplinary action against councillors for breaches of their codes of conduct under the new Procedures:
  - that a councillor be formally censured for the breach under section 440G of the *Local Government Act 1993* (the Act), or

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- that a councillor be formally censured for a breach under section 440G and the matter referred to OLG for further disciplinary action under the misconduct provisions of the Act.
- The process for censuring councillors for breaches of the code of conduct has been significantly strengthened to ensure councillors are made publicly accountable to their electors for their conduct. When censuring councillors, councils are required to specify in their resolution the grounds on which the councillor is being censured by disclosing the investigator's findings and determination and any other grounds that the council considers may be relevant or appropriate.
- Councillors may seek to avoid public censure for breaches of the code of conduct by voluntarily agreeing to undergo training or counselling, to apologise for their conduct or to give undertakings not to repeat their conduct before the investigator finalises their report to the council. Investigators can finalise their investigations without a report to the council where they consider these to be an appropriate outcome to the matter they are investigating. However, it will remain open to investigators to finalise their report and to recommend censure where they consider this is appropriate and warranted.
- The process for referral by councils of code of conduct breaches by councillors to OLG for further disciplinary action under the misconduct provisions of the Act has been streamlined. Investigators are required to consult with OLG before recommending the referral of matters to ensure the conduct in question is sufficiently serious to warrant disciplinary action for misconduct and that there is sufficient evidence of the breach to allow OLG to take further disciplinary action.
- Other amendments have been made to the Procedures to:
  - allow panels of conduct reviewers to be appointed without a resolution of the council, and
  - allow the referral of investigators' reports to OLG for action under the misconduct provisions of the Act where the council will not have a quorum to deal with the matter.

#### ***Amendments to the Model Code of Conduct***

- The Model Code of Conduct has been amended to:
  - remove as a breach, failure to comply with a council resolution requiring action in relation to a code of conduct breach (because it is now redundant)
  - update the language used to describe the various heads of discrimination in clause 3.6 to reflect more contemporary standards
  - include in the definition of council committee and council committee members, members of audit, risk and improvement committees (ARICs) in anticipation of the commencement of the requirement for all councils to appoint an ARIC following the next local government elections.
- Amendments have also been made to the gifts and benefits provisions of the Model Code of Conduct in response to feedback from some councils. The amendments:
  - lift the \$50 cap on the value of gifts that may be accepted to \$100
  - clarify that items with a value of \$10 or less are not "gifts or benefits" for the purposes of the Model Code of Conduct and do not need to be disclosed

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- clarify that benefits and facilities provided by councils (as opposed to third parties) to staff and councillors are not "gifts or benefits" for the purposes of the Model Code of Conduct, and
  - remove the cap on the value of meals and refreshments that may be accepted by council officials in conjunction with the performance of their official duties.
- Councils are not obliged to amend their codes of conduct to lift the cap on the value of gifts that may be accepted if they do not wish to. It is open to councils to retain the existing \$50 cap or to impose another cap that is lower than \$100.

**Where to go for further information**

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE              | MEETING/FUNCTION                | LOCATION        | NOTES                                         |
|-------------------|---------------------------------|-----------------|-----------------------------------------------|
| 22 September 2020 | Council Meeting                 | Chambers/ ZOOM  | Councillors, GM and Executive Staff to attend |
| 16 November 2020  | CMCC Meeting                    | Lightning Ridge | CMCC Councillors                              |
| 24 November 2020  | CMCC opening of biocontrol unit | Lightning Ridge |                                               |

## 10.1.4 MONTHLY OUTSTANDING RATES – AS AT 31 JULY 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/14-03

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### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position:

Collection of the current years levy and arrears as at July 2020 3.55% which is 3.18% less than the previous year's collection of 6.73%.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council community  
Walgett Shire Ratepayers

Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>The 31<sup>st</sup> July 2020 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report



**Monthly Report - Outstanding Rates & Annual Charges as at 31 July 2020****Report on Rates and Annual Charges - 31 July 2020**

|                                                         | 10 August 2020         | 31 July 2020        | 31 July 2019          |
|---------------------------------------------------------|------------------------|---------------------|-----------------------|
| Arrears from previous year                              | 1,073,123.02           | 1,073,123.02        | 905,134.18            |
| Adjustment                                              |                        |                     |                       |
| Sub Total                                               | 1,073,123.02           | 1,073,123.02        | 905,134.18            |
| <b>Current Year Activity</b>                            |                        |                     |                       |
| Legal fees (Including write off's)                      | 0.00                   | 0.00                | 2,456.60              |
| Adjusted Levy                                           | 9,828,088.43           | 0.00                | 965,354.73            |
| Interest (Including write off's)                        | (284.76)               | (284.76)            | 4,642.27              |
| Adjustments (Including Write Off's)                     | 23.31                  | 23.31               | 1,189.00              |
| Sub Total                                               | 9,827,826.98           | (261.45)            | 9,661,834.60          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,900,950.00</b>   | <b>1,072,861.57</b> | <b>10,566,968.78</b>  |
| Payments                                                | (194,581.63)           | (164,636.79)        | (525,719.63)          |
| Pensioner Concessions - Govt                            | (94,221.33)            | (69.30)             | (91,636.04)           |
| Pensioner Concessions - Council                         | (77,094.26)            | (56.70)             | (74,978.86)           |
| Discount                                                | 0.00                   | 0.00                | 0.00                  |
| Special Rebate Council                                  | (21,212.50)            | (6,922.00)          | (18,806.00)           |
| Sub Total                                               | (387,109.72)           | (171,684.79)        | (711,140.53)          |
| <b>Total Remaining Levy</b>                             | <b>\$10,513,840.28</b> | <b>\$901,176.78</b> | <b>\$9,855,828.25</b> |
| Current                                                 | 9,363,059.33           | 23.31               | 8,851,986.75          |
| Arrears                                                 | 883,463.47             | 899,474.52          | 717,984.95            |
| Interest b/f from previous years                        | 118,900.06             | (146,738.47)        | 121,606.48            |
| Current year interest                                   | 0.00                   | 0.00                | 4,785.65              |
| Legals                                                  | 148,417.42             | 148,417.42          | 159,464.42            |
| <b>Total Remaining Levy</b>                             | <b>\$10,513,840.28</b> | <b>\$901,176.78</b> | <b>\$9,855,828.25</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>          | <b>\$0.00</b>       | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                        |                     |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 3.55%                  | N/A - Before Levy   | 6.73%                 |
| Collected YTD % of Levy                                 | 1.98%                  | N/A - Before Levy   | 5.44%                 |

\*\*\* COVID-19 Pandemic Crisis \*\*\*  
(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)  
Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 (Re: OLG Circular 20-19/ 26 May 2020)



## 10.1.5 CASH AND INVESTMENTS FOR THE PERIOD ENDING 31ST MAY 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> July 2020.

### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio but meets Council policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### Current Position:

Council at month end held a total of \$32,114,314.61 in on-call and interest bearing deposits with financial institutions in Australia. All investments is held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

### Maturity Compliance as at 31/07/2020

| Compliant | Term         | Invested      | Invested (%) | Min Limit (%) | Max Limit (%) | Available     |
|-----------|--------------|---------------|--------------|---------------|---------------|---------------|
| ✓         | 0 - 365 days | 21,614,314.51 | 67.30        | 40.00         | 100.00        | 10,500,000.10 |
| ✓         | 1 - 3 years  | 7,500,000.00  | 23.35        | 0.00          | 60.00         | 11,766,588.77 |
| ✓         | 3 - 5 years  | 3,000,000.10  | 9.34         | 0.00          | 40.00         | 9,845,725.74  |
| ✓         | 5 - 10 years | -             | 0.00         | 0.00          | 10.00         | 3,211,431.46  |
| ✓         | +10 years    | -             | 0.00         | 0.00          | 0.00          | -             |
| TOTALS    |              | 32,114,314.61 | 100.00       |               |               |               |

### Relevant Reference Documents/Policies:

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

| Attachment One                                     |                         |                                         |                             |                       |                    |                               |                                                |
|----------------------------------------------------|-------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|-------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 31st July 2020 |                         |                                         |                             |                       |                    |                               |                                                |
| Investment                                         | S&P/<br>Fitch<br>Rating | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount Invested<br>Value (\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                            |                         |                                         |                             |                       |                    |                               |                                                |
| Commonwealth Bank                                  | A-1+                    | On Call                                 | 0.04%                       | Monthly               | EOM                | 2,763,637                     | Monthly                                        |
| Commonwealth Bank                                  | A-1+                    | On Call                                 | 0.00%                       | Monthly               | EOM                | 850,677                       | Monthly                                        |
| <b>Total On-Call Accounts</b>                      |                         |                                         |                             |                       |                    | <b>3,614,315</b>              |                                                |
| <u>Term Deposits</u>                               |                         |                                         |                             |                       |                    |                               |                                                |
| Bank of Queensland                                 | BBB+                    | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2021          | 1,000,000                     | \$2,780.82                                     |
| Bank of Queensland                                 | A-2                     | 7/07/2021                               | 3.15%                       | Maturity              | 7/07/2021          | 1,000,000                     | \$2,502.74                                     |
| Bank of Queensland                                 | A-2                     | 14/10/2020                              | 3.15%                       | Maturity              | 12/10/2020         | 1,000,000                     | \$25,372.60                                    |
| Members Equity Bank                                | BBB                     | 11/05/2022                              | 3.47%                       | Maturity              | 15/02/2021         | 1,000,000                     | \$15,876.44                                    |
| ING Direct                                         | A                       | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2020         | 500,000                       | \$13,719.45                                    |
| National Australia Bank                            | AA-                     | 22/11/2021                              | 3.00%                       | Maturity              | 23/11/2020         | 1,000,000                     | \$20,630.14                                    |
| Newcastle Permanent Building Society               | BBB                     | 16/02/2022                              | 3.05%                       | Maturity              | 16/02/2021         | 1,000,000                     | \$13,787.67                                    |
| AMP Bank                                           | BBB+                    | 31/01/2024                              | 3.15%                       | Maturity              | 1/02/2021          | 1,000,000                     | \$15,620.55                                    |
| Newcastle Permanent Building Society               | BBB                     | 13/04/2022                              | 2.70%                       | Maturity              | 12/10/2020         | 1,000,000                     | \$1,035.62                                     |
| Bank of Queensland                                 | BBB+                    | 12/06/2024                              | 2.55%                       | Maturity              | 15/06/2021         | 1,000,000                     | \$3,213.70                                     |
| AMP Bank                                           | BBB+                    | 7/08/2024                               | 2.00%                       | Maturity              | 7/08/2020          | 1,000,000                     | \$19,671.23                                    |
| AMP Bank                                           | A-2                     | 26/08/2020                              | 1.85%                       | Maturity              | 26/08/2020         | 1,000,000                     | \$7,906.85                                     |
| AMP Bank                                           | A-2                     | 10/09/2020                              | 1.55%                       | Maturity              | 10/09/2020         | 1,000,000                     | \$6,030.13                                     |
| AMP Bank                                           | A-2                     | 7/10/2020                               | 1.85%                       | Maturity              | 7/10/2020          | 1,000,000                     | \$5,778.08                                     |
| Members Equity Bank                                | A-2                     | 19/08/2020                              | 1.25%                       | Maturity              | 19/08/2020         | 1,000,000                     | \$2,465.75                                     |
| Bank of Queensland                                 | A-2                     | 16/09/2020                              | 1.10%                       | Maturity              | 16/09/2020         | 1,000,000                     | \$1,958.90                                     |
| Bank of Queensland                                 | A-2                     | 16/09/2020                              | 1.10%                       | Maturity              | 16/09/2020         | 1,000,000                     | \$1,958.90                                     |
| AMP Bank                                           | A-2                     | 25/11/2020                              | 1.65%                       | Maturity              | 25/11/2020         | 1,000,000                     | \$2,938.36                                     |
| Bank of Queensland                                 | A-2                     | 2/12/2020                               | 0.90%                       | Maturity              | 2/12/2020          | 1,000,000                     | \$715.07                                       |
| Bank of Queensland                                 | A-2                     | 18/11/2020                              | 0.88%                       | Maturity              | 18/11/2020         | 1,000,000                     | \$699.18                                       |
| Bank of Queensland                                 | A-2                     | 11/11/2020                              | 0.85%                       | Maturity              | 11/11/2020         | 1,000,000                     | \$675.34                                       |
| National Australia Bank                            | A-1+                    | 29/10/2020                              | 0.85%                       | Maturity              | 29/10/2020         | 1,000,000                     | \$675.34                                       |
| National Australia Bank                            | A-1+                    | 22/10/2020                              | 0.85%                       | Maturity              | 22/10/2020         | 1,000,000                     | \$675.34                                       |
| Bank of Queensland                                 | A-2                     | 4/11/2020                               | 0.85%                       | Maturity              | 4/11/2020          | 1,000,000                     | \$675.34                                       |
| MyState Bank                                       | A-2                     | 7/10/2020                               | 1.05%                       | Maturity              | 7/10/2020          | 1,000,000                     | \$661.64                                       |
| <b>Variable Rate Deposits</b>                      |                         |                                         |                             |                       |                    |                               |                                                |
| Commonwealth Bank                                  | A-1+                    | 20/04/2021                              | 1.33%                       | Maturity              | 20/10/2020         | 500,000                       | \$201.15                                       |
| Commonwealth Bank                                  | AA-                     | 23/08/2021                              | 1.20%                       | Maturity              | 24/08/2020         | 500,000                       | \$1,116.50                                     |
| Commonwealth Bank                                  | AA-                     | 31/08/2021                              | 1.15%                       | Maturity              | 28/08/2020         | 500,000                       | \$1,009.62                                     |
| Westpac Bank                                       | AA-                     | 16/11/2021                              | 1.30%                       | Maturity              | 17/08/2020         | 1,000,000                     | \$2,631.16                                     |
| IMB Bank                                           | A-2                     | 11/02/2021                              | 0.89%                       | Maturity              | 14/08/2020         | 500,000                       | \$950.96                                       |
| Newcastle Permanent Building Society               | A-2                     | 2/09/2020                               | 1.10%                       | Maturity              | 2/09/2020          | 1,000,000                     | \$1,800.00                                     |
| <b>Total Term Deposits</b>                         |                         |                                         |                             |                       |                    | <b>28,500,000</b>             | <b>175,735</b>                                 |
| <b>Total Cash and Investments</b>                  |                         |                                         |                             |                       |                    | <b>32,114,315</b>             | <b>\$175,734.58</b>                            |

| Percentage invested in each institution as at 31st July 2020 |                                          |                                       |                           |
|--------------------------------------------------------------|------------------------------------------|---------------------------------------|---------------------------|
| <u><i>Institution Name</i></u>                               | <u><i>Instituti<br/>on<br/>Codes</i></u> | <u><i>% of<br/>Money<br/>held</i></u> | <u><i>Amount Held</i></u> |
| AMP                                                          | AMP                                      | 18.68%                                | \$6,000,000.10            |
| Bank of Queensland                                           | BOQ                                      | 31.14%                                | \$10,000,000.00           |
| Commonwealth Bank                                            | CBA                                      | 15.93%                                | \$5,114,314.51            |
| IMB                                                          | IMB                                      | 1.56%                                 | \$500,000.00              |
| My State                                                     | MyS                                      | 3.11%                                 | \$1,000,000.00            |
| ING                                                          | ING                                      | 1.56%                                 | \$500,000.00              |
| Members Equity Bank                                          | ME                                       | 6.23%                                 | \$2,000,000.00            |
| National Australia Bank                                      | NAB                                      | 9.34%                                 | \$3,000,000.00            |
| Newcastle Permanent Building Society                         | NPBS                                     | 9.34%                                 | \$3,000,000.00            |
| Westpac                                                      | W                                        | 3.11%                                 | \$1,000,000.00            |
|                                                              |                                          | 100%                                  | \$32,114,314.61           |

**Financial Implications:**

As per report

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$32,114,314.61. There is a decrease of \$1,660,367.61 from the previous month. This decrease in the portfolio can be attributed to the Council's ongoing commitment to high value capital work.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at the end of month.

Michael J Urquhart

**General Manager – Responsible Accounting Officer****Cash and Investment Report as at 31st July, 2020****Recommendation**

That the Investment report as at 31st July, 2020 be received and noted.

**Moved:****Seconded:**

### 10.1.6 FOURTH QUARTER OPERATIONAL FOR 19/20

**REPORTING SECTION:** Executive Department  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This report provides Council with the status of the fourth quarter Operational Plan Targets for 2019/2020.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and this report comments on the status of the Operational Plan as at 30<sup>th</sup> June 2020 and the extent to which the performance targets have been achieved.

**Current Position:**

The fourth quarter Operational Plan Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Governance issues:**

Council must comply with the IP & R legislation as outlined in the Local Government Act 1993.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

Budget allocations have been made in the Operational Plan 19/20.

**Conclusion:**

Council should note the progress made during the fourth quarter of the Operational Plan for 2019/2020.

| Third Quarter Operational Plan 19/20                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the content of the report be noted.<br/>Council accept the progress made on the 2019/2020 Operational Plan as at 30<sup>th</sup> June 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Fourth Quarter Operational Plan for 19/20 Status Report. (*Refer to attachment document – Part A*).

## 10.1.7 QUARTERLY BUDGET REVIEW STATEMENT – JUNE 2020

**REPORTING SECTION:** Executive Services  
**AUTHOR:** General Manager – Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### **Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the June 2020 Quarterly Budget Review (QBR) Statement. The report outlines the fourth quarter operations against the adopted 2019-2020 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### **Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### **Current Position:**

The current position is detailed in the attached Quarter 4 (period ending 30<sup>th</sup> June 2020) Quarterly Budget Review Statement report.

The anticipated general fund cash result for 2019/2020 after transfer to and from reserves is a small cash surplus of \$39,242, I would remind Council the forecast surplus/deficit as presented, is an un-audited result and may be subject to change as a consequence of the end of year processes and audit process.

For those capital projects not finalised or not yet commenced, funds have been transferred to reserve for completion in 2020/2021. A number of projects have had purchase orders issued and works commenced in early July 20. Where grants were received and unspent, these funds too have been transferred to unspent grants.

All other adjustments are netted off for the overall surplus of \$39,242.

**Domestic Waste Services** – The combined waste fund has recorded a deficit of \$13,221 for the year. Capital works totalled \$200,870 and these were funded by both grant and revenue funds. The Domestic waste fund is in a good financial position at year end, with a forecast cash balance of \$2,503,351.

**Water funds** – The combined water supplies have recorded a cash surplus before depreciation \$392,521, and after capital works of \$4,963,000.

### **Sewer Services**

The combined Sewer Services Fund has recorded an un-audited operating surplus of \$6,725 before depreciation. Reserve funds at year end total \$7,014,346 a very solid financial position.

### **Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government (General) Regulation 2005  
Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details an un-audited result for 2019/2020 with actual to date expenditures showing all variances to the revised budget allocations.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 30<sup>th</sup> June 20 provides council with information relating to the status of the budget at year end. The funds each have incomplete projects and where this is the case, it is requested these funds (both revenue & Grant) be placed into a reserve for expenditure in 2020/2021 or future years.

| Quarterly budget review statement 2019/2020                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 30<sup>th</sup> June 2020 as tabled, noting the transfer to and from reserves for 2019/2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

30<sup>th</sup> June 20 Quarterly Budget Review Statement and major variation explanation statement.  
**(Refer to attachment document – Part A).**

### 10.1.8 POLICY REVIEW – ASBESTOS POLICY & PROCEDURE

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-03

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**Summary:**

The attached policies is presented to Council for consideration and adoption.

**Background:**

Council from time to time must regularly review its various policies and procedures to ensure compliance with current legislation and relevant procedures applying at the time.

**Current Position:**

The Asbestos Policy & Procedure has been reviewed by the WHS Officer and senior management, and a number of changes have been made to the documents to ensure compliance with current legislation.

**Governance issues:**

Work Health and Safety Policy

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Community  
Walgett Shire Council Staff

**Financial Implications:**

The revised policy does not present any financial issues for Council.

**Alternative Solutions/Options:**

Council not adopt the policy.

**Conclusion:**

The General Manager is recommending Council adopt the revised policy as presented.

| Policy Review – Asbestos Policy & Procedure                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council adopt the asbestos policy &amp; procedure as presented.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Asbestos Policy & Procedure. (*Refer to attachment document – Part A*).



## **10.1.9 COMMUNITY DEVELOPMENT & CAPACITY BUILDING: APRIL 2020 – JULY 2020**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During the reporting period Councils community services and development teams managed projects related and targeted community engagement, community consultations, cultural development and recognition, group capacity building, Aboriginal affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

### **Background:**

This report summarises project progress and outcomes of our community and youth development teams, libraries and Aboriginal Affairs, community capacity building supported by delivery to community during the reporting period, April 2020- July 2020.

### **Current Position:**

During the reporting period Councils community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with *Council's Community Strategic Plan 2017-2027*.

The community development team focused on community engagement, awareness, community capacity building, initiated and supported projects and have partnering in programs, working with service providers and community alike as outlined below. The recent period has proved testing for service delivery and regular program delivery however the teams have been able to stage programs aligning with COVID requirements and best practice guidelines.

### **Shire-wide Anti- Graffiti Program:**

Council's community development team are in the process of presenting the first ever anti-graffiti policy and procedure to Walgett Shire Council for adoption. It is expected the policy will be presented to the September 2020 Council meeting. Aligning with the policy has been a series of revitalisation initiatives to make over the existing murals throughout community. The sporting mural on the corner of Fox & Neilly streets was first painted over 21 years ago by David O'Neill. Over the years it had slowly deteriorated. Local Aboriginal Artist Frank Wright has been working with Councils community development team to upgrade all murals across communities. The original artwork was focused on former local NRL player Ricky Walford and highlights other sports and has just been given a makeover by Frank and the team.

### **Walgett Shire Youth Council**

Supporting schools have placed youth council participation on hold due to restrictions and guidelines around the current situation with COVID 19. Council is continuing to share information and update schools of any youth / young people related. Walgett Shire Youth and Community Development teams will be working in collaboration with schools to identify suitable dates when appropriate to hold the highly engaging important youth related meetings that will work effectively for everyone.

### **Youth Week 2020:**

Unfortunately, due to COVID-19 we were unable to deliver any events across communities. Councils youth development team have identified October/ November as a potential suitable time to deliver programs. More information will be forthcoming in due course in relation to this.

### **“Inclusivity through Innovation” - NSW Local Government Excellence Awards 2020**

The Council Community Development Team submitted two entries in the NSW Local Government Excellence Awards for 2020. The submission “Inclusivity through Innovation” highlighted programs delivered to community in the past year. The submission showcased the outstanding participation of residents and the successful collaboration of services, working in partnership for best outcomes. Council was awarded a highly commended in the category of Community Development & Services, and also was a finalist in the category of, “People and Culture”.

### **Community Gardens: Lightning Ridge**

Council supports the volunteer run Lightning Ridge Community Gardens. The project offers residents a place to gather fresh produce for the family at a minimal cost (gold coin donation). This is truly community focused work at its best and Council has committed to continuing to support such a meaningful initiative driven by community minded champions and also support by Rotary.

### **Wirringahs Women’s Group**

Council is excited to initiate support of a local Lightning Ridge Women’s Elders Group. The Group work with local Aboriginal women to support and provide a social connection point relating to developing new skills, new relationships and a space to recreate and share stories and interaction. This group has big plans to support local women and families and has proved invaluable to date with 12 members already involved in the group.

### **Walgett Shire NAIDOC Week 2020**

Again due to COVID restrictions, NAIDOC week this year will be staged in November 8th - 15th. This year’s NAIDOC theme is Always Was, Always Will Be. The theme recognizes that First Nations people have occupied and cared for this continent for over 65,000 years, who are spiritually and culturally connected to this country. Council has been successful with a grant for Transport options (Transport for NSW) and has submitted an application for funding to Aboriginal Affairs to deliver another series of quality, meaningful events across communities.

### **Reconciliation Week 2020**

Due to COVID -19 restrictions Council and local services were unsure if any inclusive community events can be staged during Reconciliation Week 2020. In partnership with Walgett Aboriginal Medical Service and Mission Australia we created conversation through an Art competition around Reconciliation and what it means to people across our three large communities. The categories were Kindergarten - Years 3, Years 4 - Years 6, Years 7 - Years 12. The winners: Lightning Ridge: Hunter Brack & Meg Barry: Collarenebri: Lashanti Werribone & Joyce Adams: Walgett: Alexis Aylett, Gabriel Siemer, Rafael Siemer, Vincent Hill & Leslie Wallace.

### **The Walgett Shire Aboriginal Reconciliation Action Plan**

The 2020-2025 Aboriginal Reconciliation & Community Development Action Plan (ARAP) was adopted for public exhibition on the 26 May 2020 at Council Meeting. The plan placed on public exhibition from 3rd June 2020 until 1st July 2020. There has been nil correspondence or submissions from the general public during that period. Council have now submitted the Plan to Reconciliation Australia for endorsement.

## **Youth and Young People Affairs:**

### **School to Work Initiative:**

Youth and Community development teams are working closely with local schools to recruit new School to Work students. We currently have one Student in Collarenebri who is working with the outdoor team as well as doing some hours at the Youth center. Again the COVID 19 situation has proved a hurdle with schools/ parents' concerns and allowing young people to participate.

### **Youth Centres:**

Youth centres have been operational since Monday 29th of June 2020 in our three larger communities after the COVID 19 regulation shut down. Youth Development staff are already programming school holiday activities with Police Aboriginal Liaison Officers keen to roll out a series of movies across the Shire and PCYC also partnering in a selection of programs. All youth centres are adhering and undertaking the recommended COVID19 guidelines and best practice. All Youth centre staff and community development sector workers have undertaken COVID 19 hygiene, food preparation and best practice training.

### **Staff update:**

Council has recently employed new staff in all our youth centres with most of our new employees previously attending the youth centres as youngsters, joining our Youth Council then progressing to School to Work participants, and finally going on to apply for Youth Workers positions in their respective communities. This is a great initiative for the younger generation to see their peers as workers and highlights the pathways and succession planning Councils School to Work initiative offers. Collarenebri youth centres has seen significant changes with long term team leader Beth Oxenbridge resigning at the end of July. Leslie Biles has been appointed acting team leader with the casual "on call" support staff of Fiona Flick, Jase Peters, Jennie Earl and Kristie Lamb.

Lightning Ridge Youth Development staff include Team Leader, Racheal Fretwell with casual "on call" support staff of Zariah Boney, Joshua McCormick and Douglas Winch. Walgett Youth centre is soon to undertake recruitment for the team leader position. Support staff consists of Roslyn Morgan, Robyn Cran, Jack Mayes and three new casual "on call" support staff Jordan Murray, Gary Able and Jodie Hetherington who have all recently joined the team in July.

### **Activities**

During the winter month's youth centres have been opening from 2:30pm to 5:30pm ensuring all youth and young people are home before dark. Activities in our youth centres during the cooler months include a variety of outside games including basketball, volley ball, football, Inside games consist of painting, dress ups, arts and craft activities Karaoke, arts and craft activities and various board games. Currently all youth centres a focusing on father's day activities. The youth centre at Collarenebri are currently recording 35/40 young people each afternoon.

### **Reporting to funders:**

Youth and Community Development teams are in the process of training and learning a new data reporting system (DEX). This is the third change in reporting on the funding allocation which supports both the Manager Community Development and Youth Development positions. Council will host a series of training days for Council staff and other local services which receive funding under the same stream in the coming weeks.

## **LIBRARIES AND SERVICES:**

### **Walgett**

#### **Patrons and usage**

The COVID-19 outbreak is having a global impact, and affecting local communities. Staff in libraries of all types, geographic locations, and sizes are learning the facts about this public health crisis, informing the public, and adapting services and programming to meet changing community needs and safety standards.

During this reporting period the Libraries have been closed due to the COVID-19 restrictions. On the 25th March 2020 we closed our doors, reopening on the 1st June 2020 with limited services and hours, which to date are still in place, being reviewed weekly.

During these trying times we have been accredited in COVID-19 training and implemented strict COVID-19 friendly guidelines within the Libraries.

During this closed period we offered our patrons a call and collect service and informed the community about eResources. Two of our Library Staff have been busy undertaking training in Library and Information services. Staff have been working with the Regional Office consulting and implementing a new strategic plan for Big Sky Libraries, they have also been developing new programs, completed a huge weeding and stocktake and revitalising the kids area with a makeover of some fun colourful paint.

Our shire libraries offer a range of materials that you can access free of charge including books, newspapers and magazines, DVD's and audio books as well as ebooks. Also available are free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for everyone.

We continue to post updates on our new Facebook page, to deliver better customer service and details regarding the libraries current programs and services. 'Followers' can engage with the library by liking our posts and sharing them with their friends.

Free wifi is available at both of our branches. We provide free 24/7 access to our eResources including eBooks, eMagazines, eAudios, eMovies and eCarmanuals via an internet connection.

New members for the reporting period totalled (6) boosted by (5) members re-registering giving a total of 570 current members. During this three month reporting period 391 items were borrowed from and returned to the Library and no computer bookings due to covid-19 restrictions.

#### **Preschool literacy**

Bulk borrowing to all preschools is encouraged each term as this enhances brain development and imagination, teaches children about language and emotions, and strengthens their relationships.

Library programs:

Our knitting and painting group have been meeting at each other's houses while we have had restrictions they are all keen to return the library when possible. While in isolation our knitting group have been knitting beanies and children's jumpers that we have donated locally to the Walgett Women's safe house through Mission Australia and the painting group has been celebrating a solo exhibition "Nostalgia & Co" by Annie Murray at the Bank Art Museum, Moree.

### **Preschool literacy**

Bulk borrowing to all preschools is encouraged each term as this enhances brain development and imagination, teaches children about language and emotions, and strengthens their relationships.

### **Library programs**

Our knitting and painting group have been meeting at each other's houses while we have had restrictions they are all keen to return the library when possible. While in isolation our knitting group have been knitting beanies and children's jumpers that we have donated locally to the Walgett Women's safe house through Mission Australia and the painting group has been celebrating a solo exhibition "Nostalgia & Co" by Annie Murray at the Bank Art Museum, Moree. Technology awareness continues being promoted through Borrow Box, RB Digital, Wheelers Books, Kanopy and EBSCO Books to Library members helping them download eBooks, eMagazines, eCarmanuals, eMovies and eAudio on their own devices.

Afterschool and holiday groups:

Unfortunately during COVID-19 restrictions we have been unable to host afterschool and holiday groups.

Deposit stations:

Both deposit stations at Collarenebri and Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks. We have continued weeding books from the library and delivering them to Burren Junction and Lightning Ridge Bore Baths as free books and swapping stations for locals and visiting tourists.

Book Club:

Book club members continue to grow with 19 members that meet once a month to discuss the book of the month and enjoy morning tea. Book Club is a great way to gain new friends and get involved with the community. Our Book Club members have really missed our monthly meetings so we have planned to hold our next one in the park to be able to comply with COVID-19 guidelines.

Homebound:

The library provides a free books-on-wheels delivery service to housebound members of the local community who are physically unable to visit the library. It has been tailored to individual needs for customers unable to access the library in person. To date we have 12 members in this program who reside at Kookaburra Court aged Care Home and Walgett Hospital Peg Cross ward.

### **Lightning Ridge**

#### **Patrons and usage**

Lightning Ridge offers a range of materials that you can access free of charge including books, newspapers and magazines, DVD's and audio books as well as eBooks and eMagazines. Also available are free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for everyone within our local community. New members for the reporting period totalled (15) plus (14) members re-registering giving a total of 511 members. During this reporting period 639 items were borrowed from the Library and no computer bookings were placed due to covid-19 restrictions. Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

**Preschool literacy:**

Books and Babies is an ongoing program targeting ages 0 – 5 years, held Tuesday mornings from 10am – 11am. Using stories, songs, rhymes, dancing and music by doing these activities it helps your baby build listening, memory and vocabulary skills.

**School Holiday & After School Programs:**

Unfortunately during COVID-19 restrictions we have been unable to host afterschool and holiday groups.

**Book Club:**

Book Club is still very popular with the community. A book club can help you meet new people and make new friends, all in a relaxed atmosphere. We currently have 12 members involved in the Book club and hope they can get back to discussing various books and subjects and enjoying morning tea together soon.

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Disability and Inclusion Plan 2017-2021, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Walgett Shire Community Safety and Crime Prevention Plan 2016-2020, Australian National Quality Framework.

**Governance issues:**

The development of programs and activities are conducted with a whole of Shire focus to enhance access and equity for Shire residents.

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities conducted within applicable budgets.

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2020 – 2025, Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

**Community Development Report April 2020 - July 2020**

**Recommendation**

That the report for Community Development: April 2020- July 2020 be received.

**Moved:**

**Seconded:**

## **10.1.10 SECTION 356 COMMUNITY ASSISTANCE SCHEME ROUND ONE 2020/21**

**REPORTING SECTION:** Executive Department  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### **Summary:**

This report relates to the assessment of applications for financial assistance through the Community Assistance Scheme 2020/21. This is the first round of requests for financial assistance for the 2020/21 financial year with 13 organisations being recommended to receive financial assistance. The most applications Council has received to date. The Community Assistance Scheme is proving very popular with more and more organisations applying for assistance.

### **Background:**

Applications were invited from community organisations for financial assistance under the Community Assistance Scheme. The scheme was advertised Shire wide, with applications closing 7<sup>th</sup> August 2020.

Applicants must be non-profit organisations and based in, or affiliated with, Walgett Shire. The maximum amount per project is \$3,000 and is limited to one donation per organisation per year. The Council reserves the right to part fund applications.

The Community Assistance Scheme objectives are to:

- Support charities and community projects, events and activities which occur within the Walgett Shire area, and are a benefit to the community;
- Foster or support new services, initiatives and resources within the Shire;
- Improve awareness and use of community services and resources within the Shire;
- Encourage increased participation in local community events within the Shire.

### **Current Position:**

An amount of \$30,000 has been provided for in the 2020/21 budget, to fund eligible applications for donations under Section 356 of the Local Government Act 1993.

A total of 13 Community organisations submitted applications to be considered for funding in the first round of the Community Assistance Scheme. The details of the applications received and recommendations for funding are provided in the attached schedule.

Important Note: Due to COVID-19 the ability for many of these organisation to fundraise has been affected by the COVID restrictions.

### **Relevant Reference Documents/Policies:**

WSC Procedures – AFM – Requests for Assistance  
Section 356 Local Government Act 1993  
Local Government (General) Regulation 2005

### **Governance issues:**

Council is able to grant financial assistance to community organisations in accordance with Section 356 of the Local Government Act 1993.

### **Environmental issues:**

No environmental issues have been identified in relation to this matter.



**Stakeholders:**

Walgett Shire Council  
 Community organisation applicants  
 Walgett Shire Community

**Financial Implications:**

A total of \$30,000 is budgeted for the Community Assistance Scheme in 2020/21. It is recommended that Council fund \$23,300 under Round 1.

**Alternative Solutions/Options:**

1. That Council resolve to approve or disapprove applications on a different basis to that recommended.
2. Council can decide to increase the allocation to accommodate for the increased community organisations requests.

**Conclusion:**

A total of 13 applications for financial assistance were received under round one of the Scheme.

**Note:** Where an approved allocation is vastly different to what has been requested, Council staff will liaise with the relevant organisation to confirm the project, or activity is viable using own source funds. Council will also monitor the progress of the projects/activities through the acquittal process ensure the project objectives are met and Council is satisfied with the outcomes.

| Community Assistance Scheme Donations – Round 1 2020/21 Applications                                                                                                          |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Recommendation:</b>                                                                                                                                                        |                    |
| 1. That the following applicants be granted financial assistance under Section 356 of the Local Government Act 1993 for Round One of the 2020/21 Community Assistance Scheme. |                    |
| Burren Men's Breakfast                                                                                                                                                        | \$1,000.00         |
| Carinda Parents & Children                                                                                                                                                    | \$1,000.00         |
| Carinda Hall Committee                                                                                                                                                        | \$1,500.00         |
| Burren Junction Hall Committee                                                                                                                                                | \$2,000.00         |
| Collarenebri Watersports Club                                                                                                                                                 | \$1,500.00         |
| Lightning Ridge Community Radio                                                                                                                                               | \$1,300.00         |
| Lightning Ridge Tigers Junior Rugby League                                                                                                                                    | \$2,000.00         |
| Burren Junction Rescue Squad Inc                                                                                                                                              | \$3,000.00         |
| Walgett District Pony Club                                                                                                                                                    | \$1,000.00         |
| Walgett Amateur Swim Club                                                                                                                                                     | \$3,000.00         |
| Lightning Ridge Mens Shed                                                                                                                                                     | \$3,000.00         |
| Carinda Hall Committee - Carinda Sewing Group                                                                                                                                 | \$1,500.00         |
| Walgett District Historical Society                                                                                                                                           | \$1,500.00         |
| <i>Total</i>                                                                                                                                                                  | <i>\$23,300.00</i> |
| <b>Moved:</b>                                                                                                                                                                 |                    |
| <b>Seconded:</b>                                                                                                                                                              |                    |

|                                               |            |
|-----------------------------------------------|------------|
| Burren Men's Breakfast                        | \$1,000.00 |
| Carinda Parents & Children                    | \$1,000.00 |
| Carinda Hall Committee                        | \$1,500.00 |
| Burren Junction Hall Committee                | \$2,000.00 |
| Collarenebri Watersports Club                 | \$1,500.00 |
| Lightning Ridge Community Radio               | \$1,300.00 |
| Lightning Ridge Tigers Junior Rugby League    | \$2,000.00 |
| Burren Junction Rescue Squad Inc              | \$3,000.00 |
| Walgett District Pony Club                    | \$1,000.00 |
| Walgett Amateur Swim Club                     | \$3,000.00 |
| Lightning Ridge Mens Shed                     | \$3,000.00 |
| Carinda Hall Committee - Carinda Sewing Group | \$1,500.00 |
| Walgett District Historical Society           | \$1,500.00 |

**Attachments:**

2020/21 Community Assistance Scheme Schedules.

| Organisation                               | Project                                                                                                                                                                                                                                                                                                                        | Cost of Project/ Activity           | Amount Requested   | Recommended Amount | Eligibility Criteria met |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------|--------------------|--------------------------|
| Burren Men's Breakfast                     | Monthly get together at the hall of about 15-20 men from Burren and Rowena meet for a BBQ breakfast, guest speaker or presentation and a chance to catch up and chat.                                                                                                                                                          | \$1,000.00                          | \$1,000.00         | \$1,000.00         | Yes                      |
| Carinda Parents & Children                 | Seeking assistance with cost of food and refreshments to cater for a car rally that will be passing through Carinda on the 18 Oct 2020. The Carinda P&C will be providing a two course lunch for 60+ people involved in the rally.                                                                                             | Unknown                             | \$1,000.00         | \$1,000.00         | Yes                      |
| Carinda Hall Committee                     | Renew the old northern fence at the side of the hall, it is an old wire fence that is partially on the ground. It will be replaced with a color bond fence matching the southern side fence of the hall.                                                                                                                       | \$3,000.00                          | \$3,000.00         | \$1,500.00         | Yes                      |
| Burren Junction Hall Committee             | Offer three community workshop (Lampshade making and cooking classes) utilising local talented people to deliver the workshop for approximately 10-12 people. The grant would subsidise the expenses incurred.                                                                                                                 | \$3,000.00 (\$1000.00 per workshop) | \$3,000.00         | \$2,000.00         | Yes                      |
| Collarenebri Watersports Club              | Run a 3 day 'Cod Classic' finishing competition in late August 2020. Assistance with hire fees of venue and prizes for senior and junior anglers as well as mystery lengths.                                                                                                                                                   | \$10,000.00                         | \$2,500.00         | \$1,500.00         | Yes                      |
| Lightning Ridge Community Radio            | Currently have two CD players gone defunct and desperately need to purchase two new players to keep the community informed and music to all.                                                                                                                                                                                   | \$1,300.00                          | \$1,300.00         | \$1,300.00         | Yes                      |
| Lightning Ridge Tigers Junior Rugby League | Financial assistance to run the 2020/21 season including oval fees, uniforms, insurance fees and Balonne Barwon Affiliation fees.                                                                                                                                                                                              | \$6,117.00                          | \$3,000.00         | \$2,000.00         | Yes                      |
| Burren Junction Rescue Squad Inc           | The squad is seeking funding assistance to provide vital road crash rescue equipment to allow volunteers to maintain a high standard of fit for purpose equipment so we can continue to provide this vital lifesaving service. The squad is required to meet annual state rescue training and equipment audits to stay online. | \$7,255.00                          | \$6,000.00         | \$3,000.00         | Yes                      |
| Walgett District Pony Club                 | Walgett Pony Club is aiming to organise a mini camp in October school holidays and is seeking assistance to go towards showground fees and running costs.                                                                                                                                                                      | \$1,000.00                          | \$1,000.00         | \$1,000.00         | Yes                      |
| Walgett Amateur Swim Club                  | To provide Walgett amateur swim club the ability to offer twice weekly swim squad coaching by a qualified AUSTSWIM instructor to small age and /or competency based groups of children. The financial assistance will lessen the cost of this coaching and hopefully increase the number of participants.                      | \$4,400.00                          | \$3,000.00         | \$3,000.00         | Yes                      |
| Lightning Ridge Mens Shed                  | The LR Mens Shed is seeking assistance for rent to keep current community projects/activities ongoing.                                                                                                                                                                                                                         | \$10,000.00                         | \$3,000.00         | \$3,000.00         | Yes                      |
| Carinda Sewing Group                       | The project is to install a reserve cycle air conditioner in the meeting room at the Carinda Diggers Hall. This room is used by various groups when functions are on in the hall - babysitting, small meetings, playgroup etc.                                                                                                 | \$2841.42                           | \$2841.42          | \$1,500.00         | Yes                      |
| Walgett District Historical Society        | The project is to install new signage and various lockable display units for the valuable items in the building                                                                                                                                                                                                                | \$3,000.00                          | \$3,000.00         | \$1,500.00         | Yes                      |
| <b>Totals</b>                              |                                                                                                                                                                                                                                                                                                                                |                                     | <b>\$33,641.42</b> | <b>\$23,300.00</b> |                          |

## **10.1.11 DELEGATION OF AUTHORITY BY COUNCIL – GENERAL MANAGER**

**REPORTING SECTION:** General Manager  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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### **Summary:**

This report recommends that Council confirms the delegation of the General Manager, Mr Michael Urquhart, all powers and duties necessary to carry out the functions of that office under Section 335 of the Local Government Act effective from 11 August 2020.

### **Discussion (including issues and background):**

Mr Urquhart commenced as General Manager on 11 August 2020.

Under Section 377 of the Local Government Act 1993 Council may delegate appropriate power, duties and functions to the General Manager.

The functions of General Manager relevant to the operations of Council are as per Section 335 of the Local Government Act 1993.

Council must renew the delegations to the General Manager within 12 months of each general election of Council.

### **Relevant Reference Documents:**

Local Government Act 1993

### **Stakeholders:**

Walgett Shire Council  
Mr Michael Urquhart

### **Financial Implications:**

Nil

### **Delegation of Authority by Council**

#### **Recommendation:**

That Council confirm the delegations to Michael Urquhart as General Manager of all powers and duties necessary to carry out the functions of office under Section 335 of the Local Government Act 1993 and any other Act of Parliament or any rule, regulation, ordinance or by-law under or pursuant to any such Act but subject to Section 377 of the Local Government Act.

#### **Moved:**

#### **Seconded:**

### **Attachments:**

Nil

## 10.2 ENGINEERING / TECHNICAL SERVICES

### 10.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 31<sup>st</sup> JULY 2020

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> July 2020.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31st July 2020, \$ 20,059 has been spent.

**Conclusion:**

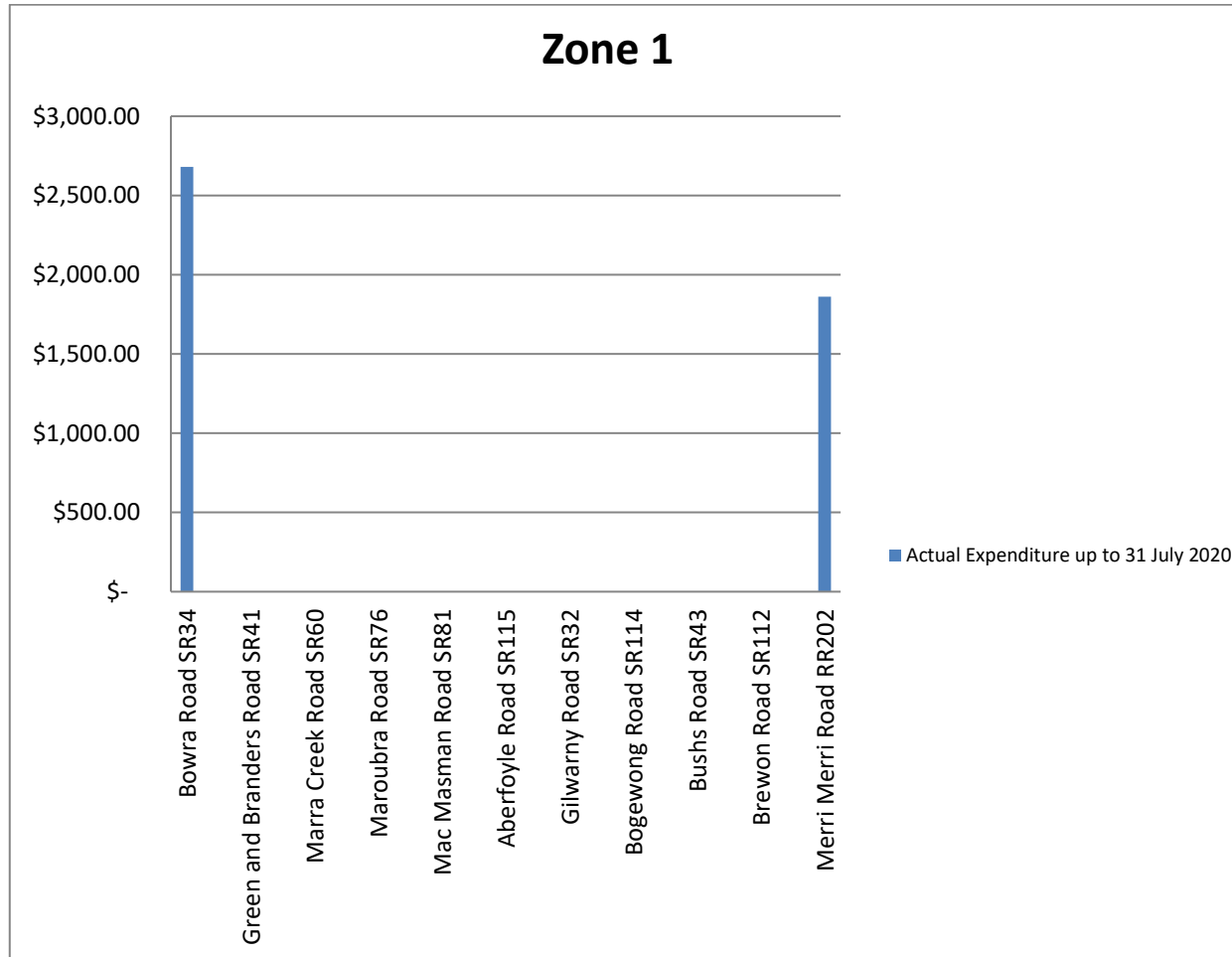
Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – June 2020                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for August 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

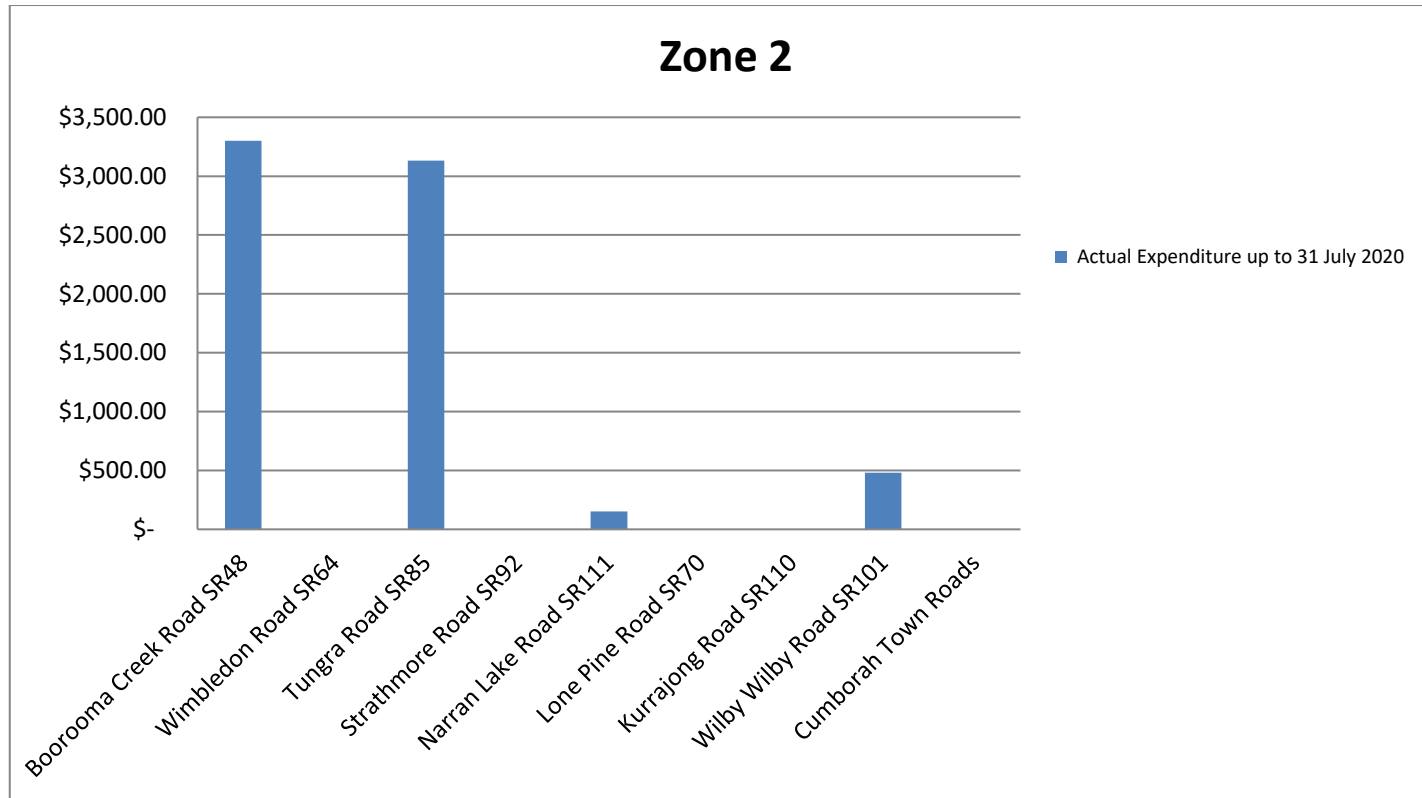
Monthly maintenance grading works

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2020 | Actual Expenditure up to 31 July 2020 | Activities                     |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|--------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                                       |                                |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             | \$ 2,680.52               | \$ 2,680.52                           | Maintenance on damaged section |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                           |                                       |                                |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                                       |                                |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                                       |                                |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           |                                       |                                |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                                       |                                |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                                       |                                |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                                       |                                |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                                       |                                |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                                       |                                |
| Aberfoyle Road SR115         | 26.2                 | \$16,244.00                     | D             |                           |                                       |                                |
| Gungahman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                           |                                       |                                |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                           |                                       |                                |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           |                                       |                                |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           |                                       |                                |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           |                                       |                                |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                                       |                                |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           |                                       |                                |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                                       |                                |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           |                                       |                                |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             | \$ 1,860.89               | \$ 1,860.89                           |                                |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ 4,541.41</b>        | <b>\$ 4,541.41</b>                    |                                |

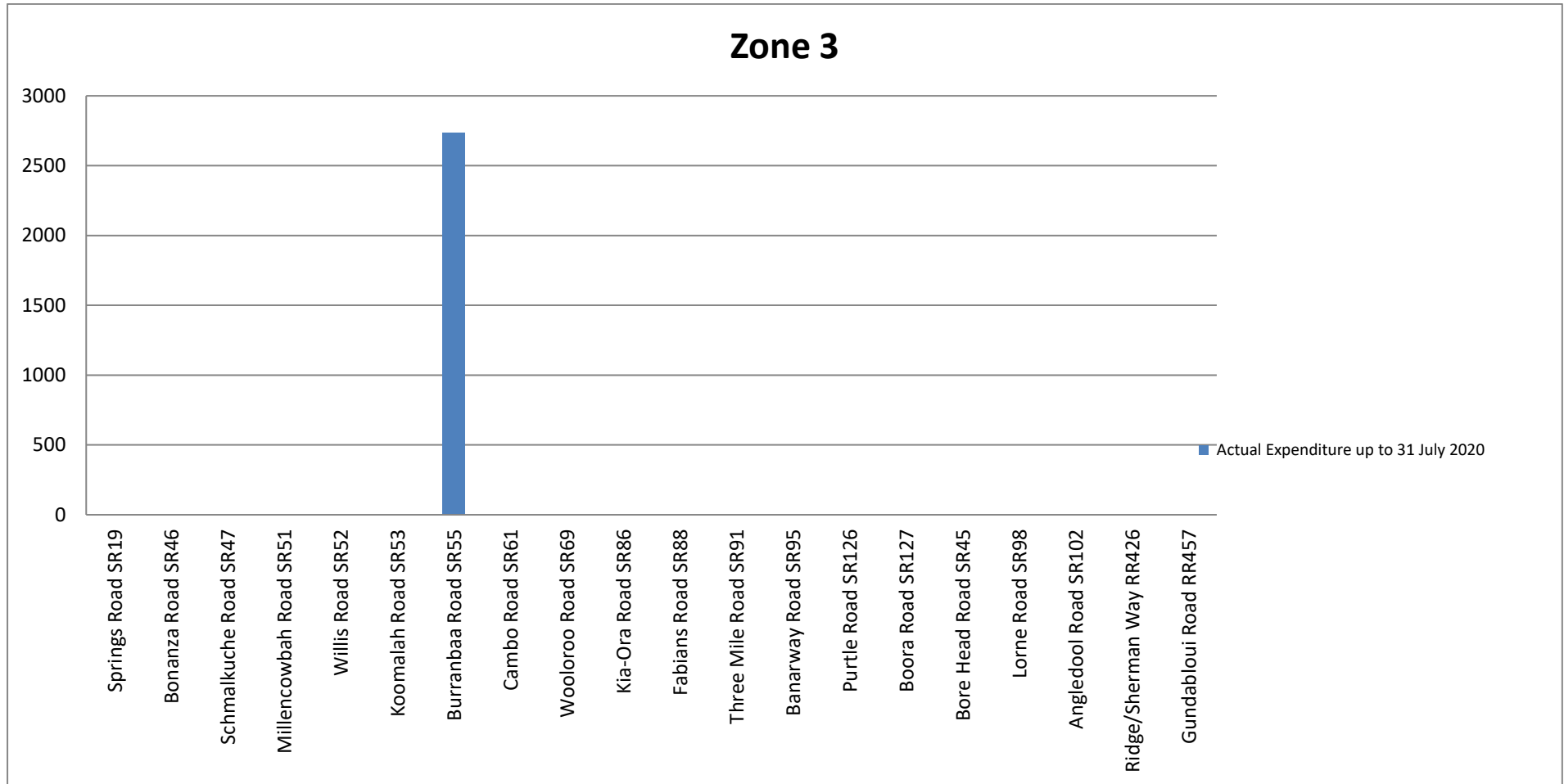


| Road Name                | Road (km)     | Budget Required for Entire Road | Rd Cat | Expenditure For July 2020 | Actual Expenditure up to 31 July 2020 | Activities                           |
|--------------------------|---------------|---------------------------------|--------|---------------------------|---------------------------------------|--------------------------------------|
| <b>Zone 2</b>            |               |                                 |        |                           |                                       |                                      |
| Boorooma Creek Road SR48 | 19.1          | \$ 11,842.00                    | E      | \$ 3,299.51               | \$ 3,299.51                           | Maintenance works in damaged section |
| Wimbledon Road SR64      | 3.4           | \$ 4,278.00                     | E      |                           |                                       |                                      |
| Tungra Road SR85         | 12.7          | \$ 7,874.00                     | F      | \$ 3,133.03               | \$ 3,133.03                           | Maintenance works in damaged section |
| Strathmore Road SR92     | 16.42         | \$ 11,904.00                    | E      |                           |                                       |                                      |
| Narran Lake Road SR111   | 61            | \$ 37,820.00                    | D      | \$ 151.04                 | \$ 151.04                             | Inspection                           |
| Lone Pine Road SR70      | 9.6           | \$ 5,952.00                     | D      |                           |                                       |                                      |
| Kurrajong Road SR110     | 27.8          | \$ 17,236.00                    | D      |                           |                                       |                                      |
| Wilby Wilby Road SR101   | 28.7          | \$ 17,794.00                    | D      | \$ 481.93                 | \$481.93                              | Maintenance works in damaged section |
| Woodlands Road           | 2.33          | \$1,445.00                      | D      |                           |                                       |                                      |
| Cumborah Town Roads      |               |                                 | E      |                           |                                       |                                      |
| <b>Subtotal Zone 2</b>   | <b>178.72</b> | \$ 116,145.00                   |        | \$ 7,065.51               | \$ 7,065.51                           |                                      |

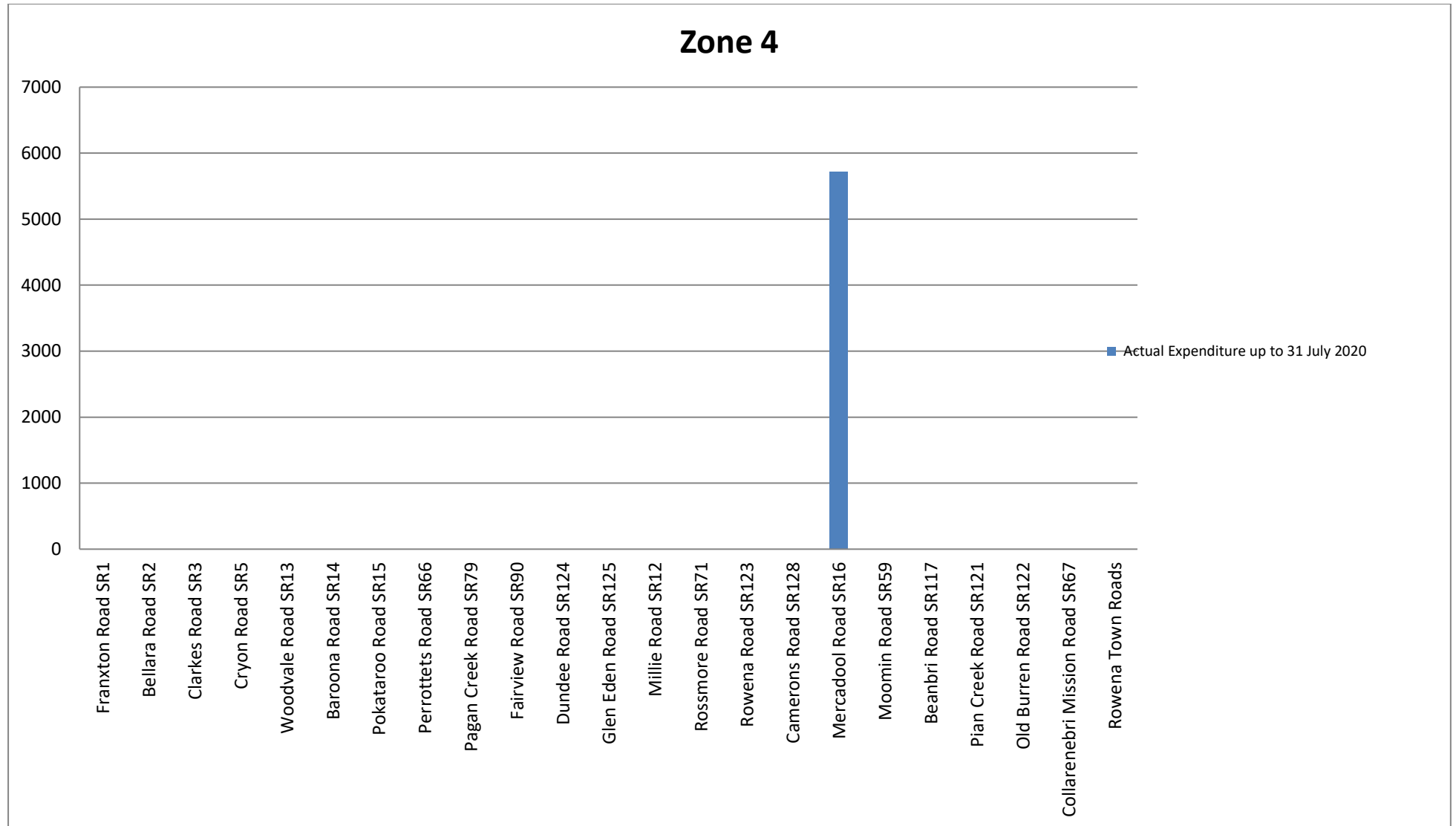




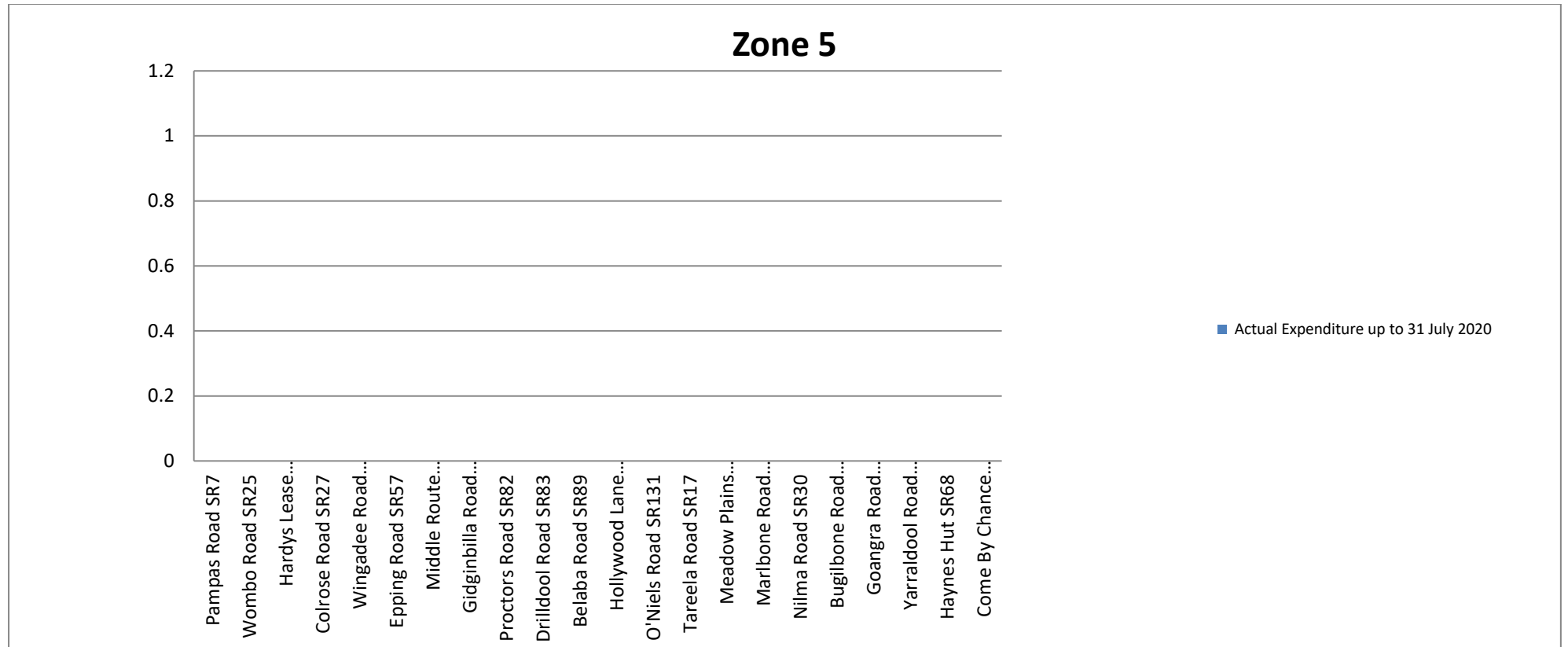
| Road Name               | Total Length of Road | Budget Required for Entire Road | Rd Cat | Expenditure For July 2020 | Actual Expenditure up to 31 July 2020 | Activities                           |
|-------------------------|----------------------|---------------------------------|--------|---------------------------|---------------------------------------|--------------------------------------|
| <b>Zone 3</b>           |                      |                                 |        |                           |                                       |                                      |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E      |                           |                                       |                                      |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E      |                           |                                       |                                      |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E      |                           |                                       |                                      |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E      |                           |                                       |                                      |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F      |                           |                                       |                                      |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E      |                           |                                       |                                      |
| Burranbaa Road SR55     | 18.1                 | \$ 11,222.00                    | E      | \$ 2,734.85               | \$ 2,734.85                           | Maintenance works in damaged section |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E      |                           |                                       |                                      |
| Wooloroo Road SR69      | 1                    | \$ 4,278.00                     | E      |                           |                                       |                                      |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F      |                           |                                       |                                      |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E      |                           |                                       |                                      |
| Three Mile Road SR91    | 0.2                  | \$ 4,278.00                     | E      |                           |                                       |                                      |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D      |                           |                                       |                                      |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E      |                           |                                       |                                      |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D      |                           |                                       |                                      |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D      |                           |                                       |                                      |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D      |                           |                                       |                                      |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C      |                           |                                       |                                      |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C      |                           |                                       |                                      |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C      |                           |                                       |                                      |
| <b>Subtotal Zone 3</b>  | <b>440.7</b>         | <b>\$ 320,615.00</b>            |        | <b>\$ 2,734.85</b>        | <b>\$ 2,734.85</b>                    |                                      |



| Road Name                      | Total Length of Road | Budget Required for Entire Road | Rd Cat | Expenditure For July 2020 | Actual Expenditure up to 31 July 2020 | Activities                           |
|--------------------------------|----------------------|---------------------------------|--------|---------------------------|---------------------------------------|--------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |        |                           |                                       |                                      |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E      |                           |                                       |                                      |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D      |                           |                                       |                                      |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E      |                           |                                       |                                      |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C      |                           |                                       |                                      |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E      |                           |                                       |                                      |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E      |                           |                                       |                                      |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E      |                           |                                       |                                      |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F      |                           |                                       |                                      |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F      |                           |                                       |                                      |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F      |                           |                                       |                                      |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F      |                           |                                       |                                      |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E      |                           |                                       |                                      |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C      |                           |                                       |                                      |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C      |                           |                                       |                                      |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E      |                           |                                       |                                      |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D      |                           |                                       |                                      |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C      | \$ 5,717.72               | \$5,717.72                            | Maintenance works in damaged section |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D      |                           |                                       |                                      |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C      |                           |                                       |                                      |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C      |                           |                                       |                                      |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D      |                           |                                       |                                      |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C      |                           |                                       |                                      |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D      |                           |                                       |                                      |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>\$ 282,379.00</b>            |        | <b>\$ 5,717.72</b>        | <b>\$ 5,717.72</b>                    |                                      |



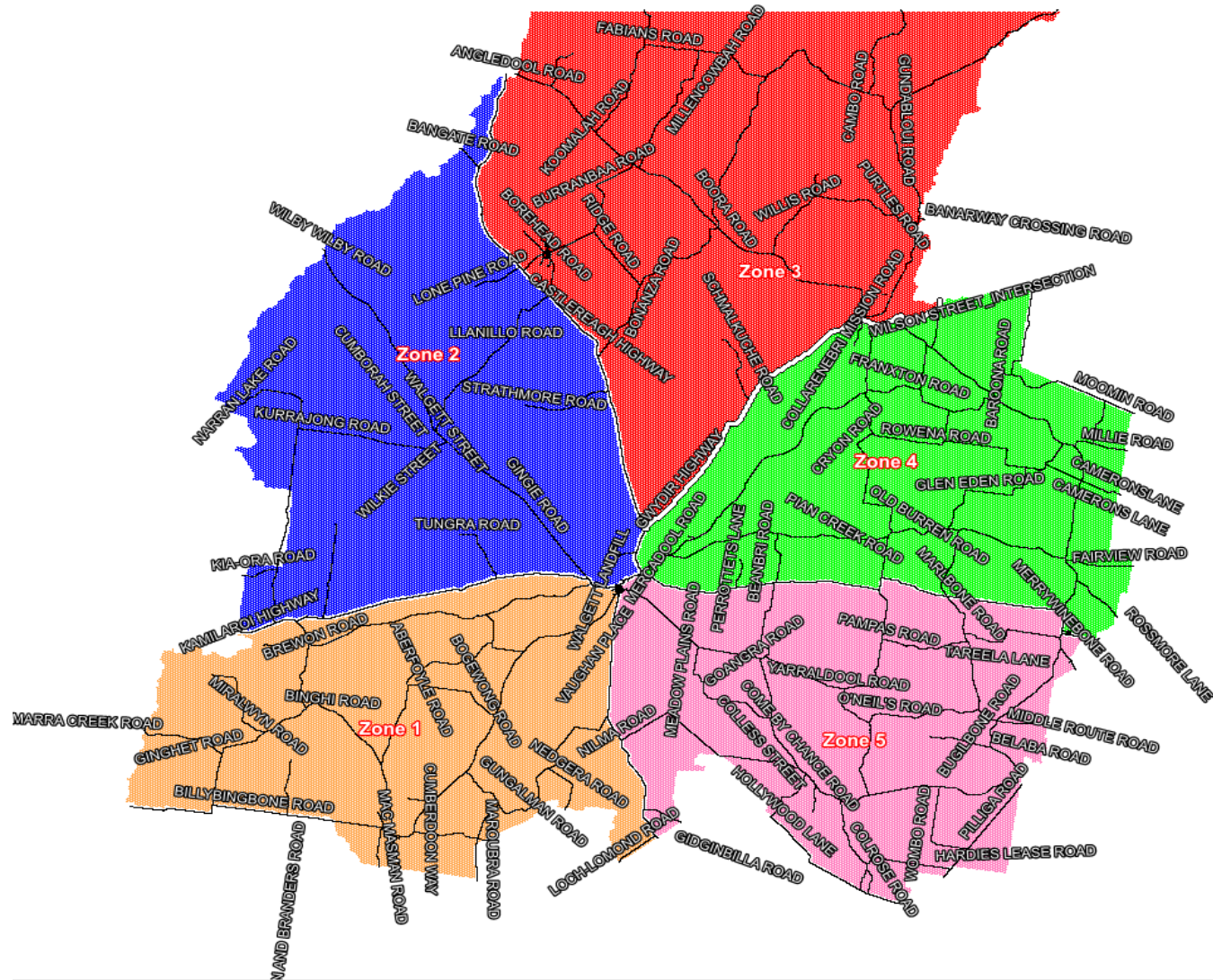
| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2020 | Actual Expenditure up to 31 July 2020 | Activities |
|----------------------------|----------------------|---------------------------------|---------------|---------------------------|---------------------------------------|------------|
| <b>Zone 5</b>              |                      |                                 |               |                           |                                       |            |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                           |                                       |            |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                           |                                       |            |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                           |                                       |            |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                           |                                       |            |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                           |                                       |            |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                           |                                       |            |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                           |                                       |            |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                           |                                       |            |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                           |                                       |            |
| Drilldool Road SR83        | 5.1                  | \$4,278.00                      | F             |                           |                                       |            |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                           |                                       |            |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                           |                                       |            |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                           |                                       |            |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                           |                                       |            |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                           |                                       |            |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                           |                                       |            |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                           |                                       |            |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                           |                                       |            |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                           |                                       |            |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                           |                                       |            |
| Haynes Hut SR68            | 4.5                  | \$2,790                         | E             |                           |                                       |            |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                           |                                       |            |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                           |                                       |            |
| <b>Total</b>               | <b>1,902.42</b>      | <b>\$ 1,298,904.00</b>          |               | <b>\$20,059.49</b>        | <b>\$ 20,059.49</b>                   |            |



Road Category

| Road Category |                    |
|---------------|--------------------|
| Road Category | No. of Grades/Year |
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |





## 10.2.2 FLOOD RESTORATION WORKS - UPDATE

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the February 2020 flood restoration works as of 31<sup>st</sup> July 2020.

**Background:**

In Feb 2020, Walgett Shire suffered major flood disasters and significantly affected 27 Shire Roads and 3 Regional roads. The people of the Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage.

Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

Due to the wet weather condition, flood works on Nilma Road has not been completed yet.

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourist

**Financial Implications:**

As at 31<sup>st</sup> July 2020 \$ 368,391.03 has been spent on the flood restoration works.

**Conclusion:**

The flood restoration has been completed on most of roads and still few sections to be done.

| Flood works report from Director Engineering / Technical Services                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the flood restoration works report for August 2020.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Flood restoration works progress summary.

| Item No.     |     | Description of Works    | Amount including committed | Actual spent        | Progress |           |
|--------------|-----|-------------------------|----------------------------|---------------------|----------|-----------|
|              |     | (Road Name)             |                            |                     | %        | Status    |
| SR           | 12  | Millie Road             | \$1,730.60                 | \$1,730.60          | 100      | completed |
| SR           | 14  | Baroona Road            | \$2,906.34                 | \$2,906.34          | 100      | completed |
| SR           | 15  | Pokataroo Road          | \$4,756.50                 | \$4,756.50          | 100      | completed |
| SR           | 16  | Mercadool Road          | \$1,564.38                 | \$1,564.38          | 100      | completed |
| SR           | 24  | Marlbone Road           | \$9,916.43                 | \$9,916.43          | 100      | completed |
| SR           | 28  | Wingadee Road           | \$3,287.50                 | \$3,287.50          | 100      | completed |
| SR           | 30  | Nilma Road              | \$41,140.47                | \$9,741.99          | 23.68    | on going  |
| SR           | 31  | Gungalman Road          | \$1,405.87                 | \$1,405.87          | 100      | completed |
| SR           | 33  | Teranyan Road           | \$16,274.15                | \$16,274.15         | 100      | completed |
| SR           | 40  | Ginghet Road            | \$16,210.52                | \$16,210.52         | 100      | completed |
| SR           | 59  | Moomin Road             | \$17,354.48                | \$17,354.48         | 100      | completed |
| SR           | 60  | Marra Creek Road        | \$7,914.58                 | \$7,914.58          | 100      | completed |
| SR           | 75  | SR075U Ginginbilla Road | \$7,938.84                 | \$7,938.84          | 100      | completed |
| SR           | 81  | Mac Masman Road         | \$2,697.07                 | \$2,697.07          | 100      | completed |
| SR           | 101 | Wilby Wilby Road        | \$12,834.52                | \$12,834.52         | 100      | completed |
| SR           | 102 | Angledool Road          | \$5,528.21                 | \$5,528.21          | 100      | completed |
| SR           | 110 | Kurrajong Road          | \$15,000.97                | \$15,000.97         | 100      | completed |
| SR           | 111 | Narran Lake Road        | \$13,276.09                | \$13,276.09         | 100      | completed |
| SR           | 113 | Binghi Road             | \$4,734.76                 | \$4,734.76          | 100      | completed |
| SR           | 115 | Aberfoyle Road          | \$8,914.02                 | \$8,914.02          | 100      | completed |
| SR           | 117 | Beanbri Road            | \$3,885.00                 | \$3,885.00          | 100      | completed |
| SR           | 118 | Yarraldool Road         | \$15,681.50                | \$15,681.50         | 100      | completed |
| SR           | 121 | Pian Creek Road         | \$17,776.06                | \$17,776.06         | 100      | completed |
| SR           | 123 | Rowena Road             | \$14,410.28                | \$14,410.28         | 100      | completed |
| SR           | 125 | Glen Eden Road          | \$13,578.13                | \$13,578.13         | 100      | completed |
| SR           | 127 | Boora Road              | \$41,046.40                | \$41,046.40         | 100      | completed |
| SR           | 128 | Camerons Lane           | \$3,835.86                 | \$3,835.86          | 100      | completed |
| RR           | 457 | RR 457 Mooni Bridge     | \$10,665.00                | \$10,665.00         | 100      | completed |
| RR           | 402 | Lillino Road            | \$3,020.00                 | \$3,020.00          | 100      | completed |
| RR           | 457 | Gundabloui Road         | \$67,372.39                | \$67,372.39         | 100      | completed |
| RR           | 426 | Ridge Road              | \$13,132.59                | \$13,132.59         | 100      | completed |
| <b>Total</b> |     |                         | <b>\$399,789.51</b>        | <b>\$368,391.03</b> |          |           |

### 10.2.3 PROVISION OF 40 KM/H SPEED ZONES IN WALGETT CBD

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is Council to note and accept the proposal of a speed reduction zone.

**Background:**

There are a number of circumstances in which 40 km/h speed limits are used in New South Wales (NSW), with the common feature being the presence of vulnerable road users, such as pedestrians and bicycle riders. Lower speed limits are designed to minimise crash risk and increase the survivability of crashes involving vulnerable road users.

The Walgett Local Area Traffic Committee has proposed Council to consider to implement the 40 KMPH speed zone between the Euroka Street & Warrena Street on Fox Street and between Peel Street and Pit Street on Wee Waa Street as these sections have high pedestrian volume comparing to other parts of the Walgett CBD.

**Current Position:**

All the urban streets in the Walgett is 50kmph speed zones.

**Relevant Reference Documents/Policies:**

General Business from LATC meeting conducted on 6/8/2020

Evaluation of 40km/h Speed Limits – report for The Centre for Road Safety Transport for NSW

**Stakeholders:**

Walgett Shire Council, residents and other road users.

**Financial Implications:**

This program now involves funding and guidelines by the Centre for Road Safety (CRS) to assist councils, in partnership with Roads and Maritime Services (RMS), to design and implement traffic calming treatments to create a self-enforcing 40 km/h speed environment in locations with more complex traffic issues to manage compared with a typical quiet residential precinct.

**Alternative Solutions/Options:**

Do nothing

| Provision of 40 KM/H Speed Zone in Walgett CBD                                                                                                                                                                                                                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:</p> <ul style="list-style-type: none"><li>i. Fox street between Euroka Street and Warrena Street</li><li>ii. Wee Waa Street between Peel Street and Pit Street</li></ul> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**Attachments:**

Map



## **10.2.4 VARIATION IN TENDER AMOUNT FOR WALGETT WEIR REPORT FROM DIRECTOR ENGINEERING / TECHNICAL SERVICES**

|                           |                                                                |
|---------------------------|----------------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Engineering / Technical Services</b>                        |
| <b>AUTHOR:</b>            | <b>Raju Ranjit – Director Engineering / Technical Services</b> |
| <b>FILE NUMBER:</b>       | <b>11/211</b>                                                  |

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### **Summary:**

This report recommends that Council note and authorise the variation recommended for the Walgett Weir project.

### **Background:**

A request had been received from the Pensar Pty Ltd for an access to the Weir from the north side on the property Wimbleton. In order to provide the access, the Wimbleton Road from the intersection of the Castlereagh Highway and crown road from the Mission Road was required to be upgraded. The total length of the road including the crown road is 9 km.

The scope of works included:

- Formation of the road
- Removal of a Grid near the Mission Road intersection
- Sheetting gravel on the both side of a Grid located on the Wimbleton Road

The total cost of the project is \$ 28,971.79 (ex GST).

On 17<sup>th</sup> July 2020, a meeting was conducted between Walgett Local Land Council, a local Aboriginal Land & Artifacts consultant Council and Pensar Pty Ltd to discuss about the Heritage issues on the Walgett Weir construction site.

Council agreed to engage the Local Aboriginal Land & Artifacts consultant to monitor the Walgett Weir Project for Artifacts and Scare trees issues. Council received a quotation of \$16,200 (ex GST) from the consultant.

### **Current Position:**

1. The road works has been completed by Pensar Pty Ltd.
2. The Aboriginal Land & Artifacts consultant has completed the monitoring of works and found no damage to Artifacts or Scare Tree on Walgett Weir Upgrade site.

### **Relevant Reference Documents/Policies:**

Quotation from received from the Aboriginal Land & Artifacts consultant.

### **Governance issues:**

Nil

### **Environmental issues:**

No heritage issues found at site

### **Stakeholders:**

Walgett Shire Council, Water NSW, Residents and other users

### **Financial Implications:**

The variation will not impact to Council 2020/2021 budget as this is under Infrastructure NSW funding. The total additional variation is \$ 45,171.79.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Due to the urgency, the road work was carried out by Council and the Consultant had been advised to proceed the monitoring works on heritage issues.

|                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Report from Director Technical / Engineering Services</b>                                                                                                                             |
| <p><b>Recommendation:</b></p> <p>That Council note and authorise the variation of \$ 45,171.79 (Excl GST) for the Walgett weir project.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10.2.5 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

### **1. Walgett**

#### **a. Bore bath**

- Furniture installation to commence.
- Installed mobile CCTV on 17<sup>th</sup> July 2020 to prevent further vandalism. Bore bath re-opened from 20<sup>th</sup> July.
- Further Landscaping to commence – early September including seeding for turf along the new path. (Ref. Photo 1).
- New safety signs in bore bath to be installed.



Photo 1

#### **b. Apex Park**

- Solar lights to be installed

#### **c. Grey Park**

- Swing set near the existing play equipment to be installed.

#### **d. Cemetery**

- Sealing the access road (internal road) in progress.
- Turfing in the new lawn area will be commenced in early September 2020.

#### **e. Walgett Weir Raising Project**

- Installation of sheet pile is in progress. (Ref Photo 2)
- Downstream Rock blanket work is in progress





Photo 2 (facing to South)

**f. Desalination Plant**

- The RO is in operational from 1<sup>st</sup> June 2020 ( Ref Photo 3 )



Photo 3

**g. Walgett Bore ( New)**

- Installation of motor completed and ready to use.( Ref. Photo 4)



Photo 4

**h. Sewer Treatment Plant**

- Fencing around the STP is in progress.

- i. Carinda Road** rehabilitation works commenced from 6<sup>th</sup> July 2020. The scope of works includes removal of existing geotextile and replacing the existing material with 200 mm imported gravel with 1.5 % lime, hot seal and line marking. The total expenditure as of 31<sup>st</sup> July 2020 is \$230,516. (Ref photo 5).



Photo 5

- j. Sewer pump installation in Namoi Pump Station completed.
- k. Flow meter installation in Walgett River Pump stations are in progress

**3. Rowena**

- Rowena Flood Study - Final report received
- Waiting for quotations to install an additional water tank and fire hydrants.

**4. Collarenebri**

- Final report on Sludge study in progress.
- Desilting on Back Wash Pond (pond no.2- big) in process.
- Construction of the chemical store shed completed and waiting for a quotation for three side walls
- Desilting of the effluent pond no.3 in commenced on 13/8/2020.
- Reconstruction and sealing works in Gundabloui Road commenced on 22<sup>nd</sup> June 2020. The estimated time line of the project is 20 weeks.
- Pot holes repair ( Black jack) in Merrywinebone Road in progress
- Mapping of Fire Hydrants in progress.
- Maintenance of table drains in progress.
- Cemetery Road cause way sealing completed.
- Opening of the side gate to the Cemetery in process.
- Solar lights in Lions, Earl and Denyer Park to be installed.
- BBQ in Lions Park to be installed.
- Flow meter installation in River Pump station is in progress

**5. Lightning Ridge**

- Received one quotation for 3 phase power system installation and waiting for another one at lease.
- Pedestrian crossing in Morella Street completed. Line marking for car parking in process.
- Pandora Road extension – meeting with concerned parties is in progress.
- Recommendation received from DPIE for re tendering due to the change of scope of works (adding of cooling tower) and it is in progress.
- Waiting for a new pump that was returned due to technical defects.
- Treatment of the intersection ( painting with yellow colour ) near the stop sign on lane way ( in front of police station) completed .( Ref. Photo 6)
- Construction of box culvert on 3 Mile Road in process
- Construction of Box culvert on Opal Street (in front of Police station) in process.
- Heavy patching work in Harlequin Street in progress.



Photo 6

#### 6. Burren Junction

- Road widening on Bugilbone Road (Pilliga End) is in progress.
- Design of Kerb extension in Waterloo Street between Hall and Park is in progress

#### 7. Cumborah

- Drinking water management plan for Cumborah new bore is in progress.
- Pump installation completed (Ref. Photo 7) and will be operation from 8<sup>th</sup> August 2020.
- Two tanks of 22.5 KL delivered on site and will be installed in due course.



Photo 7

#### 8. Grawin

- Drinking water management plan for Cumborah new bore is in progress.
- Pump system has been isolated as the bore system has good free flow power.
- 25 mm pipe has been installed until the control system installed.
- Road works (formation) between Wilby Wilby Road and first Grid commenced on 17<sup>th</sup> August 2020.

**9. Vandalism**

- Safety Latch in Playground gate in Collarenebri.
- Grawin pipe system

**10. RMCC**

- No ordered works have been started yet.
- The total expenditures against the Routine maintenance budget as of 31st July 2020 is \$ 39,036.
- RMS has sent a confirmation for RMAP 2020/2021. The approved budget for the RMAP is \$ 1,152,516.

**Matters Generally For Brief Mention or Information Only**

**Recommendation:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:**

**Seconded:**



## 10.3 ENVIRONMENTAL SERVICES

### 10.3.1 DEVELOPMENT APPROVALS JULY 2020

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** 10/434

---

**Summary:**

This report is to advise the development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Background:**

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

**Current Position:**

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council will be publishing a notice each month on/in Council's website, E-Bulletin and Facebook Page.

Advising the development approved. It must clearly state that application number, determination nature, describe the land and the development subject. Further it must state where the applications may be inspected.

A copy of the July 2020 Notice is attached for Council information.

To accompany this, Council will also be advised of the approvals within the Ordinary meeting Business paper for Information Purposes in the following manner.

**Development Applications**

| Applic. No | Address                  | Title          | Development     | Determination      |
|------------|--------------------------|----------------|-----------------|--------------------|
| DA2020/006 | Woodlands Rd,<br>Walgett | Lot B DP418888 | Dwelling & Shed | Delegated Approval |

**Complying Development**

Nil

**Comparison to Same Period last Year**

|                         | July 2020 | July 2019 | June 2020 | June 2019 | 2020-21 To Date | 2019-20 To Date |
|-------------------------|-----------|-----------|-----------|-----------|-----------------|-----------------|
| Application Number      | 1         | 1         | 1         | 2         | 1               | 1               |
| Estimated Project Value | \$563,210 | \$12,330  | \$0       | \$11,495  | \$563,210       | \$12,330        |

**Relevant Reference Documents:**

Environmental Planning &amp; Assessment Act 1979 &amp; Regulations

**Governance issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Developer

Residents of Walgett Shire Council

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

To do nothing may result in a challenge within the Courts that a Development Consent of Complying Development Certificate issued by Council is declared invalid by the Courts.

**Conclusion:**

Council is obligated to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

**Development Approvals July 2020****Recommendation:**

That Council note the information contained within this report.

**Moved:****Seconded:****Attachments:**

Applications Approved July 2020

**Walgett Shire Council****APPLICATIONS APPROVED****1/07/2020 – 31/07/2020**

In accordance with the provisions of Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the Regulation, notification is given that the undermentioned developments have recently been granted. Details of the application(s) and a copy of the consent with any conditions attached may be inspected without charge at Council's Offices, 77 Fox Street Walgett between 9.00am and 4.30pm Monday to Friday.

**Development Applications**

| Applic. No | Address                  | Title          | Development     | Determination      |
|------------|--------------------------|----------------|-----------------|--------------------|
| DA2020/006 | Woodlands Rd.<br>Walgett | Lot B DP418888 | Dwelling & Shed | Delegated Approval |

**Complying Development**

Nil

Published on XXX on [www.walgett.nsw.gov.au](http://www.walgett.nsw.gov.au)

### 10.3.2 PLANNING PROPOSAL - INTENSIVE PLANT AGRICULTURE

REPORTING SECTION: Planning  
 AUTHOR: Libby Cumming, Contract Planner  
 FILE NUMBER: 11/145

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#### Summary:

This report is to amend the *Walgett Local Environmental Plan 2013* (WLEP 2013) by relocating “**intensive plant agriculture**” from **Permitted with consent** to **Permitted without consent** in the RU1 Primary Production zone.

#### Background:

Council has recently received development enquiries from 2 landholders wishing to construct a dam being 250 – 400 megalitre dam to support 200-250 ha of cropping. This will involve approximately 150 – 200 ha of land clearing with each. The actual crop may either be cotton or a cereal crop.

As the crops will be irrigated, Local Land Services consider the approval process to be Council’s responsibility as it is classified as being “**intensive plant agriculture**”, there a development application would be required.

#### Current Position:

The WLEP 2013 defines “**intensive plant agriculture**” as *being any of the following—*

- a) *the cultivation of irrigated crops for commercial purposes (other than irrigated pasture or fodder crops),*
- b) *horticulture,*
- c) *turf farming,*
- d) *viticulture.*

A review of surrounding Shires found that only Brewarrina required development consent for “**intensive plant agriculture**” where the remainder Shires had it as **Permitted without consent**.

Discussions with the NSW Planning, Industry & Environment have stated that the area is a grey area and that cotton crops would definitely be classified as being “**intensive plant agriculture**”, but cereal crops may not be. They provided the attached Department of Industry Fact Sheet for information purposes. Their advice was to prepare a Planning proposal to amend the WLEP by relocating “**intensive plant agriculture**” from **Permitted with consent** to **Permitted without consent** in the RU1 Primary Production zone.

If Council determines that this amendment is appropriate amendment to the WLEP 2013, the process from there will be:

1. Prepare a Planning Proposal as per the NSW Planning Industry & Environment (NSW Planning) document *A Guide to Preparing Planning Proposals* and will meet the legislated requirement under the *Environmental Planning & Assessment Act 1979*
2. Council requests a Gateway Determination from NSW Planning. The Western Regional NSW Planning Office will assess and make a recommendation to the Minister on the merit of the Planning Proposal, and will make recommendation on any conditions that should be attached to the Planning Proposal progressing. This will also determine the consultation state agency/public requirement and timeframe.



3. After Consultation, all written submissions are considered by an Ordinary Meeting of Council.
4. If accepted by Council, an Opinion is requested from Parliamentary Counsel, who provide the written legal opinion as to how the WLEP 2013 may be amended.
5. This opinion will be presented to Council to “make” the amendment to the WLEP. This is the term whereby Council has been given delegation from the Minister for NSW Planning under the Gateway Determination to act on his behalf and adopt the amended instrument.
6. Once “made”, the amended WLEP 2013 is gazetted and uploaded to the NSW Planning Portal.

#### **Relevant Reference Documents:**

Environmental Planning & Assessment Act 1979  
 Environmental Planning & Assessment Regulation 2000  
 Walgett Local Environmental Plan 2013  
 A Guide to Preparing Planning Proposals

#### **Governance issues:**

Council’s charter: - Section 8 of the *Local Government Act 1993* establishes Council’s charter.

#### **Stakeholders:**

NSW Planning, Industry & Environment,  
 Walgett Shire Council  
 Rural land Holders

#### **Financial Implications:**

Nil

#### **Alternative Solutions/Options:**

If Council does nothing, it will be required to accept a development application for all land owners who wish to establish a dam for irrigation, and consider land clearing and crop type as part of the development assessment process.

#### **Conclusion:**

To alleviate this issue, the best way is to amend the WLEP 2013 by relocating “**intensive plant agriculture**” from **Permitted with consent** to **Permitted without consent** in the RU1 Primary Production zone. This would result in Local Land services becoming the approval authority for land clearing, and NDSW Water for the being the approval authority for the dam construction.

#### **Planning Proposal – Intensive Plant Agriculture**

##### **Recommendation:**

That Walgett Shire Council resolve to:

1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating “intensive plant agriculture” from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.
2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;

3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;
4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and
5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979,

**Moved:**

**Seconded:**

**Attachments:**

Department of Primary industries – Fact Sheet – Preparing Intensive Plant Agriculture Development Applications



# Preparing Intensive Plant Agriculture Development Applications

Mary Kovac, Glenda Briggs, David Davis, Melissa Kahler

## Introduction

This factsheet sets out the relevant issues to consider when preparing a development application for intensive plant production.

The factsheet focuses on agricultural issues rather than the full range of issues that applicants must address. Intensive plant agriculture includes horticulture and viticulture.

This factsheet helps applicants, consultants and the general public to identify issues to be addressed when undertaking intensive plant agriculture development opportunities and minimising the risk of land use conflict.

Intensive plant agriculture development applications (DAs) may require the applicant or Council to seek additional specialist advice from other government agencies and independent planning, agricultural and/or agri-business consultants. Other factsheets which may provide further information include [Preparing a development application for intensive agriculture in NSW](#) and [Assessing intensive plant agriculture development applications](#).

Councils are the usual planning and development consent authority in NSW, so all DA enquiries should be directed to the relevant local council in the first instance.

## What is Intensive Plant Agriculture?

Intensive plant agriculture and various component activities are defined in the Standard Instrument - Local Environmental Plans (LEP) Order 2006<sup>1</sup>.

Table 1 lists the types of agriculture covered by each term as defined in the Standard Instrument. Older LEPs have varied definitions that may not be in the Standard Instrument.

Table 1 Standard Instrument Definitions

| Standard LEP Definitions    | Type of development                                                                                                                                                                                                                                             |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Intensive Plant Agriculture | Any of the following carried out for commercial purposes: <ul style="list-style-type: none"> <li>a) cultivation of irrigated crops (other than pasture or fodder crops),</li> <li>b) horticulture,</li> <li>c) turf farming,</li> <li>d) viticulture</li> </ul> |
| Horticulture                | The cultivation of fruits, vegetables, mushrooms, nuts, cut flowers and foliage and nursery products for commercial purposes, but does not include retail sales or viticulture                                                                                  |
| Turf farming                | Commercial cultivation of turf for sale and the removal of turf for that purpose                                                                                                                                                                                |
| Viticulture                 | Cultivation of grapes for commercial purposes for use in the production of fresh or dried fruit or wine                                                                                                                                                         |

The Standard Instrument LEP does not specifically define what comprises an irrigated crop (other than pasture or fodder crops), but this might include any irrigated vegetable, flower, fruit or nut, cotton or rice crop grown for commercial purposes.

## Is Development Consent Required?

The Standard Instrument LEP provides considerable flexibility by allowing councils to:

<sup>1</sup> Standard Instrument (Local Environmental Plans) Order 2006

- ☑ identify if development consent is required for various forms of intensive plant agriculture and in what zone
- ☑ specify different minimum lot sizes (for a dwelling) in specific locations and/or zones, and
- ☑ to zone land suitable for smaller scale intensive plant agriculture as a Rural Small Holdings Zone (RU4).

Some forms of intensive plant agriculture may require development consent, depending on the Local Environmental Plan or the land use zone, for example:

- ☑ Broadacre irrigated crops such as cotton or lucerne are also usually considered to be extensive agriculture and do not require consent. However, a LEP may prescribe that irrigated agriculture, or developments that involve aerial spraying may require consent.
- ☑ Horticulture or viticulture might require consent in an Environmental zone, but not in a rural zone. All forms of intensive agriculture may be prohibited in a Rural Residential zone.

### Pre-application Enquiries

Given the flexibility provided by the Standard Instrument LEP it is important applicants contact the local councils before commencing an intensive plant agriculture development, to verify if development consent is required.

Pre lodgement advice from council can be critical for ensuring sustainable development of rural lands. Useful assistance from council may include:

- ☑ a copy of the relevant sections of the LEP, Development Control Plans (DCPs) and State Environmental Planning Policies (SEPPs)
- ☑ a written guide as to the type of supporting information to accompany the DA
- ☑ indicating Council's policy on intensive agricultural development in that zone or locality
- ☑ providing a copy of this factsheet.

### Land Use Conflict

Intensive plant agriculture can involve a range of activities that might lead to conflict with adjoining properties.

Land use conflict may result from many factors such as dust generation, noise from harvesting activities, chemical usage and spray drift and pest control methods such as "lawful" shooting of pests.

The factsheet, [Land Use Conflict Risk Assessment](#) provides information on assessing the potential for land use conflict between neighbouring land uses.

Good communication between neighbours and monitoring (eg checking wind direction before cultivating paddocks) can greatly reduce the incidence and intensity of conflict and reduce opposition to intensive agricultural activities.

The overriding principal is that agricultural operations should not have significant adverse "off site" impacts on the environment. This includes; soil, water, vegetation and the local amenity (air quality, noise levels and visibility).

In all cases, early and regular consultation with consent authorities is recommended.



*Intensive production of blueberries under netting- Photo NSW DPI*

### Where a high risk of conflict is identified possible consent conditions might include:

- ☑ developing an Environmental Management Plan that documents the key environmental issues and proposed management actions to mitigate / avoid conflicts and is periodically updated (eg annually)
- ☑ maintaining a log of key farm activities (eg major traffic movements, cultivation or harvesting activities)
- ☑ maintaining a record of complaints and remedial actions can help to readily identify the issues and whether any further remediation is required and making these documents available for Council inspection in response to reasonable requests
- ☑ ensuring new non-agricultural developments on adjoining land (eg new dwellings) include mitigation of potential conflicts as part of their own approval

### Recommended Information to accompany Development



## Applications (including subdivision and a dwelling)

A development application using the prescribed form must be lodged with the relevant local council.

It is also necessary to provide sufficient documentation to demonstrate that all significant environmental impacts have been identified and can be reasonably mitigated.

A Statement of Environment Effects (SEE) normally accompanies the Development Application. If the proposal is a designated development an Environmental Impact Statement will be required. Both documents cover similar site related issues.

In some council areas further detail may also be required as part of a property management or farm plan. Photos can be used to explain features.

A risk management approach is recommended when considering possible impacts and consent conditions.

Where agricultural lands and agricultural activities are dominant elements of the proposal, NSW DPI additionally recommends that the application should demonstrate the merits and sustainability of the proposal. This requires specific assessment of the capability of the subject land, any land use limitations, and economic sustainability.

### Specific details that should accompany an application include:

#### Applicant and Property details

- ☒ applicant name, address, contact details
- ☒ owner name, lot and DP, local government area
- ☒ zoning of the land and a list of the relevant planning provisions (eg Rural SEPP, LEP clauses, DCP clauses)
- ☒ current lot configuration, lot size and land use
- ☒ proposed subdivision, lot configuration, lot sizes and intended uses.

#### Existing Environment and Suitable Resources for Intensive Agricultural Development:

An aerial photograph or a map/s of the property showing:

- ☒ general location of the property
- ☒ property boundary and existing lot configuration

- ☒ key agricultural industries in the general locality
- ☒ the relative location of existing and proposed residences on the property and nearby
- ☒ utilities and easements, crown lands and rights-of-way, roads and access tracks, buildings on the property
- ☒ relevant farm infrastructure (eg paddock layout, dams and existing irrigation systems, farm sheds) and other structures, and
- ☒ topography and natural features including aspect, slope, drainage, waterways, creeks and native vegetation.



Production of eggplants – Photo NSW DPI

#### Additional information concisely describing (or mapping):

- ☒ land use history on the site and an assessment of the potential impact of the subdivision on such land use
- ☒ local climatic conditions and the suitability / risks for the proposed intensive plant development
- ☒ existing and proposed vegetation (cropping areas, improved pastures, windbreaks, plantations, native vegetation remnants, riparian zones etc.)
- ☒ soils of the property and providing an overview of their suitability and value for the proposed use including soil testing results and an estimate of productive or carrying capacity
- ☒ environmentally sensitive features of the property such as wetlands, remnant vegetation, groundwater resources, important fish habitat, heritage items or places
- ☒ an assessment of the risk of contaminated land (e.g. due to previous chemical

applications, dip sites, storage facilities) and how this will be managed

- ☒ ground and surface water resource quality, availability and relevant licence details. Include current water sharing plan and access conditions. This should document / tabulate the amount of water available from all sources (eg dams, bores, tanks, effluent re-use, town water and harvestable rights). This can be verified by a copy of all water licences setting out their volumes and conditions. For bores a copy of recent pump test showing water recovery should also be provided. For new horticultural developments evidence should also be provided of consultation with the NSW Office of Water.
- ☒ an overview of water quality test results relevant to irrigation methods and crop suitability
- ☒ research into the production systems proposed, the suitability of these for this location, available processing facilities in the region and market prospects. Where relevant this should include details of contracts to process or purchase food grown on site and proposed sales outlets.
- ☒ services (power, water, communications) and current farm infrastructure (eg dwellings, sheds, yards, fences, dams, bores, pumps, tracks, bridges). This should include an assessment of condition and suitability for the proposed development, and
- ☒ proposed adaptations, monitoring proposals and Environmental Management Plans to ensure environmental values are protected.

#### Detailed subdivision proposals

For each of the proposed lots describe the lot sizes and intended uses and infrastructure. This should be accompanied by an assessment of:

- ☒ the useable area for the intended intensive plant agriculture landuse (eg the planted or plantable area)
- ☒ the potential productivity and likely returns from each separate lot relative to the current holding
- ☒ areas to be protected or rehabilitated, including items of cultural heritage
- ☒ areas required for the application of effluent or manure, or for infrastructure and on site handling, processing or sales facilities

- ☒ buffer zones and strategies to mitigate and manage the risk of land use conflict and complaints
- ☒ proposed use and design of any crop protection, shade or shelter structures and an assessment of the visibility of this, and
- ☒ any environmental hazards (eg flood or fire risk) or contaminated lands and how these will be managed.

#### Justification for the proposal, detailing:

- ☒ how it satisfies the LEP and zone objectives and relevant provisions of state, regional or local planning policies and strategies
- ☒ the natural resources of the proposed lots and their suitability for the proposed development. In particular legal access to water rights and identification of impacts with suggested measures for eliminating these.
- ☒ the advantages of this site for the proposed intensive plant agriculture development relative to other locations
- ☒ socio-economic benefits including assessment of direct on farm employment, service requirements and local processing options, and
- ☒ SEPP 1 (or Clause 4.6 Standard Instrument LEP) justification for any proposed variation to minimum subdivision standard.

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Disclaimer: The information contained in this publication is based on knowledge and understanding at the time of writing (December 2011). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the Department of Primary Industries or the user's independent adviser.

Published by the Department of Primary Industries, a part of the Department of Trade and Investment, Regional Infrastructure and Services.

PUB 11/110

### 10.3.3 DEVELOPMENT APPLICATION 2020/10 – LIGHTNING RIDGE VISITOR INFORMATION CENTRE

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** DA2020/10

---

**Summary:**

This report is to consider Development Application 2020/10 for the construction of the Lightning Ridge Visitor Information Centre on Lots 78 & 79 DP 820469 being 2 Bill O'Brien Way, Lightning Ridge.

Delegated authority is being requested for the General Manager to finalise and consider any submissions, as the notification period closes at 5.00pm on the day of the meeting. This timing though unfortunate, will allow the opportunity to meet a deadline required for an application for grant funding.

**Background:**

Council has had discussions in regards to the replacement of the existing Visitor Information Centre in Lightning Ridge.

This application is as a result of those discussions. As Council is the Land Manager for the site, Council does not require the consent of the Crown to complete the work, as the development is complimentary to the reserve being for community purposes (Division 3.4 of the *Crown Land Management Act 2016*).

**Current Position:**

This report is to consider Development Application 2020/10 for the construction of the Lightning Ridge Visitor Information centre on Lots 78 & 79 DP 820469 being 2 Bill O'Brien Way, Lightning Ridge. It has an estimated cost of development of \$2,500,000.

The proposed redevelopment of the site will be consistent with the existing operation of the site. The new 520.5m<sup>2</sup> building will include a:

- Public information area
- Office for staff and volunteers
- Public amenities
- Conference area for approximately 50 persons
- New and upgraded parking area
- Gallery
- Storage
- Café/kitchen
- Gem shop, and
- Outdoor deck area

There will be no significant change in the current hours of operation which is 9.00am until 5.00pm every day except Christmas Day. The conference facilities will be available outside of these times, as the design will allow for parts of the building to be utilised outside of these hours.

The existing building will be demolished.

The development is defined as being an information and education facility as per the definitions of the *Walgett Local Environmental Plan 2013*. This is a permissible use with development consent for the zone RE1 Public Recreation.

The application was notified as per the provisions of the *Walgett Community Participation Plan 2020* for the period 12 August 2020 until 25 August 2020. As the last day of notification is the day of this meeting, it is recommended that delegated authority be given to the General Manager to determine the content of the submissions and if he felt that there are no issues that cannot be dealt with by use of appropriate conditioning, the application be approved as per the development consent conditions within the development assessment report. Otherwise this application would be referred back to Council for a decision.

As per the agreement with NSW Police, courtesy comment has been requested, but as at the date of writing this report their comment has not yet been made available. Delegated authority has been requested from Council for the General Manager to consider their comments and apply the appropriate development consent conditions.

There are no outstanding issues that cannot be dealt with by the use of appropriate development conditioning. The full development assessment, including recommended development conditions, statement of environmental effects and associated plans are attached.

**Relevant Reference Documents:**

Local Government Act (NSW) 1993 & Regulations  
Environmental Planning & Assessment Act 1979 & Regulations  
Walgett Local Environmental Plan 2013  
Walgett Development Control Plan 2016

**Governance issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
NSW Crown lands

**Financial Implications:**

Council has applied to fund this development by grant funding. It is important that Council maintained a clear distinction between being the land manager/developer and the consent authority. Therefore, it is considered the financial implication to Council as the consent authority is nil.

**Alternative Solutions/Options:**

The 'do -nothing' option would mean that the community would not benefit from the new visitor information centre and associated works as proposed.

**Conclusion:**

There are no outstanding issues that cannot be dealt with by the use of appropriate conditioning, except for any outstanding issue raised within a submission. Council can still determine the application by giving delegation to the General Manager to include further conditions based on any submission content, and alternatively defer back to Council based on his recommendation.



**Development Application 2020/10 – Lightning Ridge Visitor Information Centre**

**Recommendation:**

That That Council give delegation to the General Manager to:

1. Consider the submissions on behalf of Council, and apply any appropriate condition or refer back to Council,
2. Consider the comment from NSW Police and apply the appropriate conditions as requested by NSW Police,
3. Approve the development consent conditions for DA2020/010, being the construction of a Visitor Information centre on Lots 78 & 79 DP 820469 known as 2 Bill O'Brien Way, Lightning Ridge per the recommendation of the Assessment Report.

**Moved:**

**Seconded:**

**Attachments:**

Development Assessment Report, Statement of Environmental Effects and Plans. **(Refer to attachment document – Part B).**

### 10.3.4 WALGETT LOCAL STRATEGIC PLANNING STATEMENT

|                           |                                                          |
|---------------------------|----------------------------------------------------------|
| <b>REPORTING SECTION:</b> | Planning                                                 |
| <b>AUTHOR:</b>            | Libby Cumming, Contract Town Planner                     |
| <b>FILE NUMBER:</b>       | 19/136                                                   |
| <b>TITLE:</b>             | Walgett Local Strategic Planning Statement               |
| <b>ATTACHMENT:</b>        | Walgett Local Strategic Planning Statement & Submissions |

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**Summary:**

This report presents the Walgett Local Strategic Planning Statement.

**Background:**

The purpose of this report is to accept the Walgett Local Strategic Planning Statement.

Section 3.9 of the *Environmental Planning and Assessment Act 1979* introduced a new layer into the strategic planning hierarchy in NSW in April 2018. Councils are now required to prepare a Local Strategic Planning Statement or LSPS for their local area.

A LSPS will in effect bridge the gap between higher level strategic planning documents such as Regional Plans, Council's Community Strategic Plan and the local planning controls which are set out in the *Walgett Local Environmental Plan 2013* (LEP) and *Walgett Development Control Plan 2016* (DCP).

In Greater Sydney, each Council must have their LSPS in place by 1 December 2019, and in regional areas, each Council must have their LSPS in place by 1 July 2020.

**Report:**

All councils are required to prepare a Local Strategic Planning Statement (LSPS). The LSPS is to implement actions in the Regional and District Plans and set out the 20-year vision for land use in the local area, the special character and values that are to be preserved and how change will be managed into the future. These statements should be succinct and an easy to understand document that will allow community members to contribute to and understand the future direction of land use in the area.

There is no prescribed process for creating the statement, nor is there is a prescribed structure. The Guidelines contain a suggested process to follow which includes four key steps of scoping, testing, finalising and implementing.

The Draft Walgett LSPS was prepared for consideration at the May 2020 Ordinary Meeting of Council. It identified the planning priorities for the Walgett local government area and explains how these priorities are to be delivered. Importantly, the statement integrates with council's Community Strategic Plan (CSP).

To complete the LSPS, Exhibition was required for a period of 28 days. This was carried out with the close of exhibition being 30 June 2020. NSW Planning & Environment carried out the state agency consultation through the NSW Planning Portal on Council's behalf. There were 4 submissions received. These were from:

1. NSW Planning & Environment
2. NSW Cancer Council
3. Transport for NSW
4. Shelter NSW

All submissions are attached to this report, and have been detailed below, including the changes proposed/included within the Walgett Local Strategic Planning Statement (WLSPS), as attached to this report.

## Submissions and Changes made to the Walgett Local Strategic Planning Statement

### 1. NSW Planning and Environment

Comment within the covering email for Council notation:

*I would like to take the opportunity to congratulate you for developing and progressing the LSPS..... The next steps are for Council to consider any public submissions in relation to the LSPS, as well as the Department's and attached Agency responses, and amendments made to the LSPS. A resolution from Council is required to submit the final document to the Department for consideration and finalisation.*

| Submission Content                                                                                                                                                                                                                          | Comment                                 | Outcome                                                                                                                                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|
| The Draft LSPS appears to be generally consistent with the legal requirements for LSPSs of <i>the Act</i> .                                                                                                                                 | Nil                                     | Nil                                                                                                                                                   |
| The Walgett LSPS does not address a number of Far West Regional Plan Directions, however, these are not particularly relevant to the LGA. Therefore, these regional plan directions have been omitted and are not required to be addressed. | Nil                                     | Nil                                                                                                                                                   |
| Council's draft LSPS does not appear to be inconsistent with matters of State or regional significance                                                                                                                                      | Nil                                     | Nil                                                                                                                                                   |
| The Draft LSPS appears to be generally consistent with the Departments LSPSs Guidelines.                                                                                                                                                    | Nil                                     | Nil                                                                                                                                                   |
| The LSPS includes monitoring and timeframes for each action, however a consolidated Implementation Table or timeframes associated with the Directions, would strengthen the document.                                                       | Agreed                                  | This has been incorporated into the WLSPS.                                                                                                            |
| Council should consider Agency comments and make changes where necessary.                                                                                                                                                                   | This is the purpose of this report.     | Most Agency submission items have been incorporated into the WLSPS.                                                                                   |
| PP3 – Economic development: Consider linking this priority to existing land use strategies.                                                                                                                                                 | Agreed - Inserted New Strategy & Action | <b>Strategy - Support sustainable development in existing land use strategies.</b><br><b>Action – Review and update existing land use strategies.</b> |
| PP4 – Economic development: Consider linking this priority to existing land use strategies.                                                                                                                                                 |                                         |                                                                                                                                                       |

|                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|
| PP7 – Sustainable management of natural assets: This action could be strengthened by including a link to the existing Rural Residential Strategy and outlining a review of this document. To further enhance the protection of agricultural land and emphasising the appropriate location of rural residential development, away from productive agricultural land. | <p>Disagree – There is an existing strategy that covers this being:</p> <p><b>Strategy</b> – <i>Protect productive agricultural lands across the LGA from land uses that may lead to land use conflict or fragmentation of property.</i></p> <p><b>Action</b> - <i>Review rural land use provisions in the LEP and DCP to ensure protection of biophysical strategic agricultural land and intensive agricultural clusters to avoid land use conflicts, particularly with rural residential expansion, in alignment with the Right to Farm Policy.</i></p> | Nil                                                                                          |
| PP 10 – Infrastructure for future urban development - There is the opportunity for Council to consider future network mapping as part of the land use action to map existing freight and logistic networks.                                                                                                                                                         | <p>Agreed – Inserted new Action under relating to</p> <p><b>Strategy</b> – <i>Locate new uses industrial and or development of agribusiness land near existing or proposed routes to increase efficiency within the agricultural sector.</i></p>                                                                                                                                                                                                                                                                                                           | <b>Action</b> – <i>Undertake network mapping for existing freight and logistic networks.</i> |

## 2. NSW Cancer Council

Comment within submission for Council notation:

*Cancer Council NSW strongly encourages Council to ensure the value of shade for UV radiation protection and other co-benefits are fully recognised in the vision for the LGA.*

| Submission Content                                                                                                                                         | Comment                                                                                                                                                                                                                                                                                                                                                                                     | Outcome                                                                                                                                                                                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Strongly encourages Council to ensure the value of shade for UV radiation protection and other co-benefits are fully recognised in the vision for the LGA. | <p>Agreed. As there are two actions relating to the PP 8</p> <p><b>Strategy</b> – <i>Increase resilience to climate change and natural hard risks that are similar.</i> It is proposed to combine the two and create a two Actions.</p> <p>Existing Actions to be combined</p> <p><b>Action</b> - <i>Ensure development controls within the DCP considers the potential for extreme</i></p> | <b>Action</b> – <i>Encourage development by ensuring development controls within the DCP considers the potential for extreme weather events and wherever possible is located and designed to suit the local climate, particularly by reducing reliance on non-renewable energy and water consumption, especially during times of drought.</i> |

|  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                        |
|--|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><i>weather events and wherever possible is located and designed to suit the local climate, particularly by reducing reliance on non-renewable energy and water consumption, especially during times of drought.</i></p> <p><b>Action - Development considers the potential for extreme weather events and wherever possible is located and designed to suit the local climate, particularly by reducing reliance on non-renewable energy and water consumption, especially during times of drought.</b></p> | <p><b>Action – Ensure that the importance of the value of shade for UV radiation protection and other co-benefits are within the DCP as a development control.</b></p> <p><b>Action – Council consider where it may be able to place or upgrade existing infrastructure to ensure there is sufficient UV radiation protection.</b></p> |
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### 3. Transport for NSW

Comment within the covering email for Council notation:

*TfNSW's comments are attached for consideration when preparing the final version of the LSPS for Walgett Shire Council. TfNSW does not however require the LSPS to be revised or amended to accommodate these comments; this is at Council's discretion. Rather these comments provide a basis for future collaboration with Walgett Shire Council on strategic planning matters and our commitment to work with Council on strategic planning matters that have potential interaction or implications for Transport for NSW services and infrastructure.*

| Submission Content                                                                                                                                                                                                                                                                                                                                                   | Comment                                                                                                                                                                                                 | Outcome                                                                                                                                                                                                                   |
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| <b>Suggest an action for Council to consider how Transport owned land in the Walgett Shire can support the place making housing opportunities outcomes, enhance transport outcomes and contribute to the economic development, employment and identified in the LSPS including through the preparation of the local housing strategy and the LEP review process.</b> |                                                                                                                                                                                                         |                                                                                                                                                                                                                           |
| Suggest attributing photos where Council is not the owner of the photo                                                                                                                                                                                                                                                                                               | All photo owners accept Council were acknowledged throughout the draft.                                                                                                                                 | Nil                                                                                                                                                                                                                       |
| <b>State &amp; Regional Context</b>                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                         |                                                                                                                                                                                                                           |
| Suggest that the LSPS acknowledge and align with NSW Freight and Ports Plan 2018-2023 and the NSW Heavy Vehicle Access Policy Framework                                                                                                                                                                                                                              | <p>Agreed – requires new strategy and two action in PP 10</p> <p>The NSW Freight and Ports Plan 2018-2023 and the NSW Heavy Vehicle Access Policy Framework is a call for action for government and</p> | <p><b>Strategy – Support the NSW Freight and Ports Plan 2018-2023 and the NSW Heavy Vehicle Access Policy Framework.</b></p> <p><b>Action – Align all strategic documents to ensure aims and objectives from each</b></p> |

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|                                                                                                                                                                                                                                                                                                                          | industry to collaborate on clear initiatives and targets to make the NSW freight task more efficient and safe so NSW can continue to move and grow.                                                                                                                                                                                                                                     | <p><i>the NSW Freight and Ports Plan 2018-2023 and the NSW Heavy Vehicle Access Policy Framework are acknowledged and supported.</i></p> <p><b>Action – Use the NSW Freight and Ports Plan 2018-2023 and the NSW Heavy Vehicle Access Policy Framework where possible to support housing opportunities outcomes, enhance transport outcomes and contribute to the economic development and employment.</b></p> |
| <b>Planning Priority 1</b>                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                |
| Consider the role of the Movement & Place Framework in supporting planning for amenity and Place in centres and Urban Design in Regional NSW                                                                                                                                                                             | <p>Agreed – requires new strategy and action</p> <p>The Government Architect NSW and Transport for NSW are collaboratively developing the Movement and Place Framework to provide a cohesive approach to balancing the movement of people and goods with the amenity and quality of places, contributing to the attractiveness, sustainability and success of our cities and towns.</p> | <p><b>Strategy – All new development should support the Movement and Place Framework.</b></p> <p><b>Action – Review and application of other development controls in the DCP.</b></p>                                                                                                                                                                                                                          |
| Suggest that new areas for residential development should try and avoid being located close to the freight network as well as freight and logistics facilities. Any new developments near the freight network needs to take into account existing and future freight movements on the network and allow the corridors to | <p>Agreed, but not with it being placed within this document.</p> <p>This is a matter that should be considered at the time of any rezoning, and the</p>                                                                                                                                                                                                                                | Nil                                                                                                                                                                                                                                                                                                                                                                                                            |

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| operate at maximum efficiency. New developments will need to mitigate against noise and air emissions, as well as vibrations from the freight network.                                                                                                                                                                               | individual merits of each area of land under consideration.                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                         |
| <b>Planning Priority 2</b>                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                         |
| Recognise the role of the Hub and Spoke Network (Future Transport 2056) in supporting public transport access for communities.                                                                                                                                                                                                       | <p>Agreed – requires new strategy and two actions.</p> <p>The Future Transport 2056 explains how people and businesses are provided with safe and reliable travel options. Connections in regional NSW will focus on a ‘hub and space’ network model radiating out from Regional Cities rather than a network focused on Sydney. This will capitalize on the role that Regional Cities and Centres play as hubs for employment and services such as retail, health, education and cultural activities.</p> | <p><b>Strategy – Support public transport access for communities.</b></p> <p><b>Action – Investigate provisions public transport access viability</b></p> <p><b>Action – Acknowledge and support the role of the Hub and Spoke Network (Future Transport 2056).</b></p> |
| <b>Planning Priority 3</b>                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                         |
| Suggest discussion on how to unlock economic potential through improved freight transport infrastructure and outline which infrastructure and how to improve them (see 5 actions under Direction 6 in Far West Regional Plan).                                                                                                       | Discussion not required but two actions added to                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Action – Identify and resolve freight and road pressure points to support the growth of industry and agriculture.</b>                                                                                                                                                |
| Suggest that Planning Priority 3 also discuss how to encourage co-location of related advanced and value-added manufacturing industries to maximize efficiency and infrastructure use, decrease supply chain costs, minimise land use conflict, increase economies of scale and attract further investment (Direction 1, Action 1.4) | <b>Strategy – Promote Walgett Shire to business and industry and increase recognition of the area’s strategic advantages.</b>                                                                                                                                                                                                                                                                                                                                                                              | <b>Action – Encourage co-location of related advanced and value-added manufacturing industries to maximize efficiency and infrastructure use, decrease supply chain costs, minimise land use conflict, increase economies of scale</b>                                  |

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|                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                         | <i>and attract further investment.</i>                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Planning Priority 4</b>                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                               |
| Consider the role of the Movement & Place Framework in supporting planning for infrastructure and services that support healthy, active lifestyles                                                                                                                                          | <p>Agreed – requires new strategy and action</p> <p>The Government Architect NSW and Transport for NSW are collaboratively developing the Movement and Place Framework to provide a cohesive approach to balancing the movement of people and goods with the amenity and quality of places, contributing to the attractiveness, sustainability and success of our cities and towns.</p> | <p><b>Strategy – All new development should support the Movement and Place Framework.</b></p> <p><b>Action – Review and application of other development controls in the DCP.</b></p>                                                                                                                                                                                                                         |
| <p><b>Employment Lands</b></p> <p>Suggest that the LSPS identify and map existing industrial zoned/employment land as well as any future sites being considered.</p>                                                                                                                        | Disagree                                                                                                                                                                                                                                                                                                                                                                                | Nil                                                                                                                                                                                                                                                                                                                                                                                                           |
| Planning for active transport connectivity by all members of the community and tourists to such spaces will offer health benefits to the community as well as have environmental benefits by lessening emissions by use of vehicles and enhancing the liveability and amenity of the Shire. | <p>This falls under PP 10.</p> <p>Agreed – new strategy and two actions required.</p>                                                                                                                                                                                                                                                                                                   | <p><b>Strategy – Plan for active transport connectivity by all members of the community and tourists to such spaces will offer health and environmental benefits to the community.</b></p> <p><b>Action – Map and review all transport connectivity within the Shire to identify main users.</b></p> <p><b>Action – Identify areas where and ways to educate on how vehicle emissions can be reduced.</b></p> |



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| Consider an action regarding the protection of industrial land from encroachment by incompatible land uses. This will give effect to the following action in the Far West Regional Plan:<br>Action 2.6 Develop local strategies to limit urban and rural housing development in agricultural and extractive resource areas, industrial areas and transport corridors         | Agreed – requires new strategy and actions.                                                                                                                                                                                                                                                                                                                                                           | <b>Strategy – Protect of industrial land from encroachment by incompatible land uses.</b><br><b>Action – Review local strategies to limit urban and rural housing development in agricultural, extractive resource areas, industrial areas and transport corridors.</b>                        |
| <b>Planning Priority 6</b>                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                |
| <b><i>Ensure that tourism in the Walgett Shire is supported by appropriate transport infrastructure</i></b><br>TfNSW Future Transport 2056 outlines the importance of promotion of accessible tourism opportunities, including accessible roadside facilities. A Shire that seeks to develop as a key tourism destination would benefit from a Movement and Place Framework. | Agreed. Add and two Action to existing Strategy below.<br><b>Strategy - Ensure that tourism in the Walgett Shire is supported by appropriate transport infrastructure, creating efficient routes to deliver tourists from out of region areas as well as connecting the settlements</b>                                                                                                               | <b>Action – Ensure linkage to Future Transport 2056 and Transport for NSW Tourism and Transport Strategy aims and objectives for all strategic documents.</b><br><b>Action – Ensure all new development support the Movement and Place Framework by reviewing the controls within the DCP.</b> |
| Consider TfNSW's Tourism and Transport Strategy and actions which relate to the role of transport in supporting the visitor economy.                                                                                                                                                                                                                                         | Agreed. Add to The Tourism and Transport Plan is a key Supporting Plan in the Future Transport 2056, and is aligned with the Regional NSW Services and Infrastructure Plan, the Greater Sydney Services and Infrastructure Plan and the NSW Freight and Ports Plan. The Tourism and Transport Plan focuses on what the Transport cluster of agencies can do to deliver on the NSW Government's state- |                                                                                                                                                                                                                                                                                                |

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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | wide targets for the visitor economy set in the Visitor Economy Industry Action Plan 2030. It was developed in collaboration with the tourism sector and will inform the state-wide Tourism Infrastructure Strategy.                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                        |
| <b>Planning Priority 7</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                        |
| <p><b><i>Protect productive agricultural lands across the LGA from land uses that may lead to land use conflict or fragmentation of property</i></b></p> <p>Suggest this is expanded to include other parts of the agricultural supply chain, not just agricultural land itself. This will give effect to the following action 1.2 from the Far West Regional Plan.</p>                                                                                                                                                                                                                                                           | <p>Agreed – PP 7 - Modified Strategy wording by including the words <i>and supply chain</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <p><b>Strategy – <i>Protect productive agricultural lands and supply chains across the LGA from land uses that may lead to land use conflict or fragmentation of property.</i></b></p> |
| <p><b><i>Support community initiatives that encourage collaboration and cooperation within the industry; enabling to maximise infrastructure, decrease supply chain costs, increase economy of scale and foster knowledge exchange.</i></b></p> <p>Suggest that the actions under this priority could be better aligned with other sections of the LSPS. It is currently under 'Caring for the environment - sustainable living', but might be better suited to 'Building a strong economy - economic development' as the actions are related to locating, supporting and growing potential freight and logistics facilities.</p> | <p>Agreed – Strategy and Related Actions</p> <p><b>Strategy - <i>Support community initiatives that encourage collaboration and cooperation within the industry; enabling to maximise infrastructure, decrease supply chain costs, increase economy of scale and foster knowledge exchange.</i></b></p> <p><b>Action - <i>Locate freight and logistics facilities to maximise existing infrastructure, support future industrial development and capitalise on inter-regional connections and external markets.</i></b></p> <p><b>Action - <i>Support and grow existing and potential freight and logistics facilities by:</i></b></p> | <p>Relocated to PP 3</p>                                                                                                                                                               |

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|                                                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>• <i>identifying and protecting key infrastructure corridors that assist current and future development as well as capitalise on inter-regional connections and external markets; ·</i></li> <li>• <i>protecting network opportunities and distribution from incompatible land uses or land fragmentation; ·</i></li> <li>• <i>liaise with JO to ensure that strategic infrastructure is included in regional freight and transport infrastructure plans, including plans for high productivity vehicles; ·</i></li> <li>• <i>working with stakeholders to update transport network capacity as demand changes.</i></li> </ul> |                                                                                                                                                                                                                                                                                                                              |
| <b>Planning Priority 8</b>                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                              |
| <b>Far West Regional Plan - Direction 17 - Manage natural hazard risks</b>                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                              |
| Suggest recognising the Regional NSW Service and Infrastructure Plan (Future Transport 2056) Customer Outcome 8: Network Resilience - A transport system that is resilient to significant weather events, including floods, fog and bush fires. | Agreed – Add two Action to <b>Strategy</b> - <i>Increase resilience to climate change and natural hazard risks.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <p><b>Action</b> - <i>Ensure linkage to Future Transport 2056 and Regional NSW Service and Infrastructure plan aims and objectives for all strategic documents.</i></p> <p><b>Action</b> - <i>Upgrade existing transport system to be resilient to significant weather events, including floods, fog and bush fires.</i></p> |

| <b>Planning Priority 9</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                      |
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| <p><b><i>Respect the heritage of the region and highlight and enhance our unique characteristics.</i></b></p> <p>Future Transport 2056 Plan acknowledges that many transport networks developed in NSW since European settlement have been guided by Aboriginal peoples' patterns of movement. Honouring this history as the foundation for NSW's way ahead and transport networks continuing to use and connect traditional lands of Aboriginal people will improve the transport network in a way that respects the traditional owners of the land.</p> | <p>Agreed – Add Action to</p> <p><b>Strategy - <i>Respect the heritage of the region and highlight and enhance our unique characteristics.</i></b></p>                                                                                                                                                                                      | <p><b>Action –</b></p> <p><i>Acknowledge that many transport networks developed in NSW since European settlement have been guided by Aboriginal peoples' patterns of movement.</i></p>                                                                                               |
| <b>Planning Priority 10</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                      |
| <b>Transport &amp; Connectivity</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                      |
| <p>Suggest the LSPS include a map which identifies the regional freight network (including key national, State, regional and local roads and railways), industrial areas and major freight generators such as grain receiver sites at Burren Junction, Cryon, Merrywinebone and Walgett. This will allow for greater clarity and consistency in land use planning and decision making.</p> <p>This will give effect to the following action 6.1 from the Far West Regional Plan.</p>                                                                      | <p>Council does not have the current GIS capability to prepare this map. Therefore inclusion is not possible. It can become an Action for <b>Strategy - <i>Locate new uses industrial and or development of agribusiness land near existing or proposed transport routes to increase efficiency within the agricultural sector.</i></b></p> | <p><b>Action –</b> <i>Identify and map the regional freight network (including key national, State, regional and local roads and railways), industrial areas and major freight generators such as grain receiver sites at Burren Junction, Cryon, Merrywinebone and Walgett.</i></p> |
| <p>Consider an action regarding working with TfNSW and Queensland Department of Transport and Main Roads to consider the need and location of additional heavy vehicle rest areas along major freight corridors</p>                                                                                                                                                                                                                                                                                                                                       | <p>Agreed – Add Action to <b>Strategy - <i>Maintain and improve freight network efficiency by protecting the regional road network and connections to Dubbo and Moree along the Castlereagh and Gwydir Highways.</i></b></p>                                                                                                                | <p><b>Action -</b> <i>Work with TfNSW and Queensland Department of Transport and Main Roads to consider the need and location of additional heavy vehicle rest areas along major freight corridors.</i></p>                                                                          |
| <p><b><i>Upgrading and maintaining the regionally significant road corridors which provide connections to the Shire's most populated settlements and significant freight routes will continue to be a priority for Council.</i></b></p> <p>Suggest the LSPS identify which road</p>                                                                                                                                                                                                                                                                       | <p>Agreed that this work should be undertaken as part of asset management, but the LSPS is not the place to be that specific.</p>                                                                                                                                                                                                           | <p>Nil</p>                                                                                                                                                                                                                                                                           |

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| <p>corridors have existing constraints and any proposed upgrades.</p> <p>This will give effect to the following actions 6.2 and 6.3 from the Far West Regional Plan.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                      |                                                                                                                                                                                                               |
| <p><b><i>Maintain and improve freight network efficiency by protecting the regional road network and connections to Dubbo and Moree along the Castlereagh and Gwydir Highways.</i></b></p> <p>Suggest that this action should be extended to also include the State Road Network and the rail network which also need protection from encroachment by incompatible land uses. The LSPS on page 54 states that "Major transport corridors and infrastructure, including the airports, Walgett rail siding, highways and major roads, are to be protected from encroachment by development which would detract from their safety or operational efficiency".</p> <p>This will give effect to the following actions 2.6 and 3.4 from the Far West Regional Plan.</p> | <p>Agreed – change strategy wording from <b>Strategy - Maintain and improve freight network efficiency by protecting the regional road network and connections to Dubbo and Moree along the Castlereagh and Gwydir Highways.</b></p> | <p><b>Strategy -</b> Maintain and improve freight network efficiency by protecting the state regional road and rail network and connections to Dubbo and Moree along the Castlereagh and Gwydir Highways.</p> |
| <p><b><i>Council will also advocate for improvements to key transport networks managed by the State Government.</i></b></p> <p>Transport welcomes a collaborative planning approach and welcomes the adoption of hub and spoke planning approach as well as movement and place that are articulated in Future Transport 2056</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  | <p>No response is required.</p>                                                                                                                                                                                                      | <p>Nil</p>                                                                                                                                                                                                    |
| <p>Page 54 .....<b><i>regional flights now linking Walgett and Lightning Ridge to Dubbo, where passengers can connect through to Sydney</i></b></p> <p>NSW Trainlink bus trials are providing alternate public transport travel options from Walgett to Moree. Additional travel services are also available from Moree also.</p> <p><a href="https://transportnsw.info/regional/regional-coach-bus-trials">https://transportnsw.info/regional/regional-coach-bus-trials</a></p>                                                                                                                                                                                                                                                                                  | <p>Noted but as this is a trial service only it is not felt relevant to note as part the discussion.</p>                                                                                                                             | <p>Nil</p>                                                                                                                                                                                                    |
| <p>Suggest recognise the role of the Hub and Spoke Network (Future Transport 2056) in supporting public transport access, work with TFNSW</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <p>This has been completed within the document as an Action under PP 2 above.</p>                                                                                                                                                    | <p>Nil</p>                                                                                                                                                                                                    |

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| <b>Page 65.....liaise with JO...”</b><br>Suggest that providing the full name of the JO would make this clearer | Noted | All references to JO have been changed to Far North West Joint Regional Organisation of Council's |
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#### 4. Shelter NSW

Comment within the covering email for Council notation:

*..... acknowledge the report's commitment to sustainable and secure housing outcomes. Our submission includes our formal support for the housing-related Actions outlined in Council's report, as well as some comments on how we believe the Council can best deliver a more diverse and affordable housing system within the LGA.*

| Submission Content                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Comment                                                                                                                                                                                                                                                                                                                      | Outcome |
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| <b>Shelter NSW Supports Council's Strategic Actions:</b> <ul style="list-style-type: none"> <li>• Encourage consolidation of development and growth to take place within the urban areas of Walgett, Lightning Ridge and Collarenebri,</li> <li>• Ensure housing is in urban centres and does not extend into mining areas,</li> <li>• Protect existing residential amenity and provision of housing choice,</li> <li>• Ensure any rural residential development is located within close proximity to existing district centres in accordance with the Rural Residential Strategy (2019),</li> <li>• Encourage alternative and/or additional use of vacant housing stock where residential amenity is not compromised.</li> </ul> |                                                                                                                                                                                                                                                                                                                              |         |
| <b>Ways to Encourage the development of a variety of housing types near town centre locations to cater to different needs of households; particularly rural residential, medium-density housing and accommodation for older people.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                              |         |
| Replacing its Low-Density Residential (RU5) Village and Large Lot Residential (R5) zones with General Residential (R1), and Medium Density Residential (R3) zones, in locations connected to essential infrastructures such as town centres, education hubs, medical facilities and transport hubs.<br>That any new residential release area be based on the General Residential (R1) zones and not be dominated by Low-Density large lot land zones.                                                                                                                                                                                                                                                                             | This has been covered under PP 1 Strategy and Actions. All reviews of the LEP zones consider these issues. See mainly the strategy below and its associated Action.<br><b>Strategy - Encourage consolidation of development and growth to take place within the urban areas of Walgett, Lightning Ridge and Collarenebri</b> | Nil     |
| A local character assessment framework should also be undertaken so that residential developments reflect and                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | This is considered to be more appropriate for larger regional centres. A character assessment is undertaken when a                                                                                                                                                                                                           | Nil     |

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| are compatible with many of the established street characteristics and surrounding elements of existing villages or town centres.                                                                                                                                                                                                                                      | development is considered on its individual merits as part of the section 4.15 assessment ( <i>Environmental Planning &amp; Assessment Act 1979</i> ) undertaken for each development application submitted to Council.                                                     |                                                                                                                                                                                                     |
| <b>Shelter NSW supports Council's proposed LSPS Action to analyse and update data related to housing choice and affordability. This system would provide precise data on what types of homes are being delivered and would enable the Council to respond proactively to the needs of its communities.</b>                                                              |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                     |
| We would encourage the Council to support the recognition that affordable housing (including public and community housing) is classified as essential infrastructure in future planning documents (This definition is from the Australian Infrastructure Audit 2019).                                                                                                  | Agreed – PP 1 - include Action under <b>Strategy - Encourage alternative/ and or additional use of vacant housing stock where residential amenity is not compromised.</b><br>And<br><b>Strategy - Protect existing residential amenity and provision of housing choice.</b> | <b>Action -</b> Recognition is given in any applicable strategic planning documentation that affordable housing (including public and community housing) is classified as essential infrastructure. |
| <b>Council's Strategic Actions:</b> <ul style="list-style-type: none"> <li>• Protect Aboriginal housing estates,</li> <li>• Support the delivery of social housing outcomes in the Murdi Paaki region,</li> <li>• Build a resilient community,</li> <li>• Collaborate with Aboriginal communities to respect, protect and celebrate Aboriginal communities.</li> </ul> |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                     |
| <b>Shelter NSW Recommendation - support the delivery of housing opportunities for Aboriginal communities that aim to address the problem of overcrowding and to improve housing design outcomes that better address the social and cultural aspects of a home for Aboriginal people.</b>                                                                               |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                     |
| Include ways to expand and close off the edges of houses to provide additional outdoor areas,                                                                                                                                                                                                                                                                          | Council does not provide formal advice on design of dwellings. It is open to discussion though. Therefore this is not an achievable strategy or action.                                                                                                                     | Nil                                                                                                                                                                                                 |
| Consider housing design layouts that support both cooling and heating functions across the building layout,                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                     |
| Ensure that health-related hardware such as additional toilets, bathroom facilities and laundries are included,                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                     |
| Provide additional sleeping and storage areas in the outside areas.                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                     |



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| Shelter NSW suggests that, as part of Council's partnership work with Murdi Paaki, they explore the delivery of alternative affordable housing options that address many of the design issues outlined above.                                                              | Agreed – PP 2 - include Action under <b>Strategy – Collaborate with Aboriginal communities to respect, protect and celebrate Aboriginal communities.</b>                                                                                                                                                                                                                                                                  | <b>Action - Develop a MOU between Murdi Paaki and Council to formally implement engagement protocols on land use issues.</b>                                                      |
| <b>Shelter NSW would like to see Council commit to working with the Local Aboriginal Land Councils on the development of a strategic plan for their landholders, aimed at supporting the delivery of additional housing opportunities and appropriate design outcomes.</b> |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                   |
| This work can be based on the Aboriginal Land Framework (introduced by the NSW Planning System in 2019) to work cooperatively with Walgett LALC to;                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                   |
| 1. rezone LALC land so that it can be used for additional social housing                                                                                                                                                                                                   | Agreed – PP 2 – This is covered under <b>Strategy – Collaborate with Aboriginal communities to respect, protect and celebrate Aboriginal communities.</b>                                                                                                                                                                                                                                                                 | Nil                                                                                                                                                                               |
| 2. support building of granny flat accommodation on existing social housing lots and more broadly existing housing and essential service can be addressed.                                                                                                                 | Disagree – this is already been provided under <i>State Environmental Planning Policy (Affordable Rental Housing) 2009</i> , Council's LEP and DCP. There is a lot of flexibility for this already.                                                                                                                                                                                                                       | Nil                                                                                                                                                                               |
| 3. encourage construction of additional Aboriginal social housing stock so that underutilisation of existing housing and essential service can be addressed.                                                                                                               | Agreed – PP 2 – This is covered under <b>Strategy – Build a resilient community.</b><br><b>Action - Partner with agencies and service providers to develop social enterprise opportunities.</b><br>And include the wording of <i>and social</i><br><b>Action - Identify sites for affordable housing. This could be land already owned by the LALCs or land that may come across to the LALC through the ALA process.</b> | <b>Action - Identify sites for affordable and social housing. This could be land already owned by the LALCs or land that may come across to the LALC through the ALA process.</b> |
| For older Aboriginal people, particularly those living in smaller, more isolated communities, access to home modification services can enable them to stay at                                                                                                              | Agreed – PP 2 – include a new Strategy and Action.                                                                                                                                                                                                                                                                                                                                                                        | <b>Strategy – Encourage dwellings that are accessible and designed/modified so that older residents can age in place.</b>                                                         |

|                                                                                                                                                                                                                                                  |  |                                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| home and live independently. Shelter NSW would like Council to work with the Department of Communities and Justice and Aboriginal Housing Organisation to ensure dwellings are accessible and designed so that older residents can age in place. |  | <b>Action -</b> <i>Develop a MOU between Department of Communities and Justice and Aboriginal Housing Organisation and Council to formally implement engagement protocols on land use issues.</i> |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**Relevant Reference Documents/Policies:**

Local Government Act (NSW) 1993 & Regulations  
 Environmental Planning & Assessment Act 1979 & Regulations  
 Walgett Community Strategic Plan 2017-2027  
 Walgett Local Environmental Plan 2013  
 Walgett Development Control Plan 2016

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

Cost of Exhibition

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
 Residents of Walgett Shire Council  
 NSW Planning, Industry & Environment

**Conclusion:**

As the creation of the Walgett Local Planning Statement is a legislative requirement, Council needs to consider its content. The Draft LSPS document has been exhibited and State Agencies consulted. The draft has been modified as per the submission content. This report is to allow Council the opportunity to consider all submissions (state agency and public) and the applicable changes prior to adopting an appropriate LSPS for the Walgett Local Government area.

| <b>Walgett Local Planning Statement 2020</b>                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the Walgett Local Planning Statement 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Local Planning Statement 2020. *(Refer to attachment document under separate cover).*

### 10.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jessica McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

***Collarenebri Potentially Contaminated Shed – follow-up***

Previously, Council sought to investigate the potential land contamination present at 1 Earl Street Collarenebri, as it was discussed that the land could be used for park area.

Testing was originally carried out in 2019 by EnviroScience (reported to Council) with the recommendation that further testing be carried out to determine remediation options and extent of remediation required.

Further testing was carried out in mid-2020 by Nova Pty Ltd (Report attached) and it was determined that the levels of contamination were low and that limited remediation efforts are required, however, no testing was done to the footprint of the shed and only to the surrounds of the shed.

Should Council wish to consider using the land for any recreational purposes and demolish the shed, further testing to the shed footprint area would be required to determine any full extend of land remediation.

| <b>Matters for Brief Mention or Information Only from the Environmental Services Department.</b>                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Testing report by Wayne Sibley, NOVA Pty Ltd. (*Refer to attachment document – Part A*).



## **AGENDA FOR CLOSED COUNCIL MEETING**

**25 August 2020**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **25 August 2020** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1      GENERAL MANAGER

##### *12.1.1 BATHURST REGIONAL COUNCIL RENAMING RIVER*

##### *12.1.2 MANAGEMENT OF WALGETT AND COLLARENEBRI SWIMMING POOLS*

### 13. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

### 14. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
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| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 15. CLOSE OF MEETING

**Time:** .....