



## AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday, 25<sup>th</sup> June 2019

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Walgett Shire Council Chambers** on **25<sup>th</sup> June 2019** commencing at **10:00am** to discuss the items listed in the Agenda.

Greg Ingham  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

The following general principles apply to the exercise of functions by councils:

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
- (g) Councils should work with others to secure appropriate services for local community needs.
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.

##### **(2) Decision-making**

The following principles apply to decision-making by councils (subject to any other applicable law):

- (a) Councils should recognise diverse local community needs and interests.
- (b) Councils should consider social justice principles.
- (c) Councils should consider the long term and cumulative effects of actions on future generations.
- (d) Councils should consider the principles of ecologically sustainable development.
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.

##### **(3) Community participation**

Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures

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## 1. OPENING OF MEETING

Time: \_\_\_\_\_ am

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from <u>Clr Manuel Martinez</u> are accepted and a leave of absence granted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 4. WELCOME TO VISITORS

## 5. PUBLIC FORUM PRESENTATIONS

*(Limited to five minutes presentations and must also relate to items listed within the Business Paper)*

*Acting Inspector Bruce Gregory*

- Presentation to Council from Central North Police District on current matters.*

## 6. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
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|            |          |                         |        |

## 7. CONFIRMATION OF MINUTES/MATTERS ARISING

### 7.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 21 MAY 2019

| Minutes of Ordinary Council Meeting – 21 May 2019                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 21 May 2019, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Ordinary Meeting held 21 May 2019.





## **MINUTES FOR ORDINARY COUNCIL MEETING**

**Tuesday 21<sup>st</sup> May 2019**

Greg Ingham  
GENERAL MANAGER

|                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT<br/>COLLARENEBRI BOWLING CLUB ON TUESDAY 21 MAY 2019 AT 10:40AM</b> |
|---------------------------------------------------------------------------------------------------------------------------------------------|

**PRESENT**

Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Jane Keir  
 Cllr Bill Murray  
 Cllr Lawrence Walford  
 Cllr Kelly Smith  
 Cllr Michael Taylor  
 Cllr Robert Turnbull  
 Greg Ingham (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Rebecca Wilson (Minute Secretary)

**ABSENT**

Cllr Manuel Martinez (Mayor)

|                                  |
|----------------------------------|
| <b>4/2019/1 Leave of Absence</b> |
|----------------------------------|

**Resolved:**

That the leave of absence received from Cllr Manuel Martinez is accepted and a leave of absence granted.

**Moved:** Cllr Smith  
**Seconded:** Cllr Cameron  
**CARRIED**

**Public Presentations:**

- Mr George Moulder – Presentation to Council regarding his Western Lands Lease Application (WLLA) 15151. Mr Moulder spoke in support of the sealing a route from Lightning Ridge to Collarenebri as this will support tourism growth for Lightning Ridge. Mr Moulder stated that he currently has a WLLA that forms part of the Lightning Ridge Golf Course Reserve and that he is seeking Council support and initiate an application for a rezoning.*
- Mrs Denise O'Brien (& Mr Gerard O'Brien) – Presentation to Council in relation to the proposed sealing of the road from Lightning Ridge to Collarenebri (SR102, SR55, RR426). There were concerns and objections to Council's resolution in March 2019 to bitumen Burranbaa Road (SR55) as the proposed route would impact their agricultural/farming business. The following issues were also raised; that during flood the Burranbaa Road would be covered by deep water and the lack of community consultation regarding the proposed options. It was requested that Council hold a community meeting with all affected landholders to explore all options prior to progressing the project further.*

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor     | Item No. | Pecuniary/Non-Pecuniary | Reason                               |
|----------------|----------|-------------------------|--------------------------------------|
| Clr Turnbull   | 11.2.2   | Non-Pecuniary           | Family Business                      |
| Clr Kier       | 11.2.2   | Pecuniary               | Family Business                      |
| Other          | Item No. | Pecuniary/Non-Pecuniary | Reason                               |
| Rebecca Wilson | 11.1.7   | Non-Pecuniary           | Husband President of Mud Trials Club |

**4/2019/2 Minutes of Ordinary Council Meeting – 30 April 2019****Resolved:**

That the minutes of the Ordinary Council meeting held 30 April 2019, having been circulated be confirmed as a true and accurate record of that meeting.

**Moved:** Clr Keir  
**Seconded:** Clr Walford  
**CARRIED**

**4/2019/3 Council's Decision Action Report****Resolved:**

That the Resolution Register as at April 2019 be received and noted.

**Moved:** Clr Turnbull  
**Seconded:** Clr Taylor  
**CARRIED**

**4/2019/4 Circulars Received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 19-05 to 19-06 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Taylor  
**Seconded:** Clr Keir  
**CARRIED**



**4/2019/5 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Walford  
**Seconded:** Cllr Turnbull  
**CARRIED**

**4/2019/6 General Manager Activities/Meeting May 2019****Resolved:**

That the General Manager Activity report for May 2019 be received.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2019/7 Commercial Land 64 Fox Street Walgett****Resolved:**

That Council register an interest in purchasing 64 Fox Street, Walgett described as Lot 25 DP 577201 and that the General Manager be authorised to enter into negotiations with the vendors.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2019/8 Tourism/Visitor Information – April 2019****Resolved:**

That Council receive and note the report.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Cameron  
**CARRIED**

*The meeting adjourned for morning tea at 11:41am*

*The meeting resumed at 11:57am*

**4/2019/9 Request for Assistance – Walgett Mud Trials Club Inc****Resolved:**

That Council in accordance with Section 356 of the Local Government Act approve funding assistance on the sum of \$2,500.00 to the Walgett Mud Trials Club for the purposes of hosting a mud trial event at Walgett Showgrounds on the 30<sup>th</sup> June 2019.

**Moved:** Cllr Walford  
**Seconded:** Cllr Keir  
**CARRIED**

**4/2019/10 Monthly RMCC Works – May 2019****Resolved:**

That Council receive and note the monthly RMCC works report for May 2019.

**Moved:** Cllr Smith  
**Seconded:** Cllr Cameron  
**CARRIED**

*Cllr Keir declared a pecuniary interest and left the room at 12.03pm  
 Cllr Turnbull declared a non-pecuniary interest and left the room at 12.03pm*

**4/2019/11 Monthly Maintenance Grading Report – May 2019****Resolved:**

That Council receive and note the monthly maintenance grading works report for May 2019.

**Moved:** Cllr Walford  
**Seconded:** Cllr Taylor  
**CARRIED**

*Cllr Turnbull returned to the meeting at 12.04pm*

**4/2019/12 Monthly Service Progress Report – May 2019****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for May 2019.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

*Cllr Keir returned to the meeting at 12.06pm*

**4/2019/13 Request from the GGSMA for Road Repairs in Grawin****Resolved:**

That Council not approve the request of \$30,000 as a one off payment to assist the Grawin Glengarry Sheeppark Miners Association Inc. to undertake road repairs in light of \$30,000 already allocated to the association.

**Moved:** Cllr Cameron

**Seconded:** Cllr Keir

**Motion:**

That Council request 2017/18 audited financial reports from the Grawin Glengarry Sheeppark Miners Association Inc., then reconsider the additional funding application of \$30,000 at a later stage.

**Moved:** Cllr Taylor

**Seconded:** Cllr Walford

**For**

Cllr Ian Woodcock  
Cllr Michael Taylor  
Cllr Lawrence Walford  
Cllr Robbie Turnbull

**MOTION WAS LOST**

**Against**

Cllr Tanya Cameron  
Cllr Jane Keir  
Cllr Bill Murray  
Cllr Kelly Smith

**Absent**

Cllr Manuel Martinez

**Motion:**

That the Director Engineering/Technical Services investigate the possibility of Council carrying out the roadworks and that the GGSMA provide Council with its audited 17/18 financial report and details of work carried out on roads and waste site during 17/18.

**Moved:** Cllr Taylor

**Seconded:** Cllr Walford

**CARRIED**

*Cllr Keir declared a pecuniary interest (Goangra Bridge) and left the room at 12.46pm*

*Cllr Keir returned to the meeting at 12.49pm*

*The meeting adjourned for lunch at 12.58pm*

*The meeting resumed at 1.30pm*



|                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------|
| <b>4/2019/14 Matters Generally for Brief Mention or Information Only from Director Engineering Technical Services</b> |
|-----------------------------------------------------------------------------------------------------------------------|

**Resolved:**

That the matters generally for brief mention or information only from the Director Engineering/Technical Services be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

|                                                                                                               |
|---------------------------------------------------------------------------------------------------------------|
| <b>4/2019/15 Matters Generally for Brief Mention or Information Only from Director Environmental Services</b> |
|---------------------------------------------------------------------------------------------------------------|

**Resolved:**

Receive and note the report by the Director of Environmental Services of matters for brief mention or information only.

**Moved:** Cllr Walford

**Seconded:** Cllr Turnbull

**CARRIED**

|                                                                              |
|------------------------------------------------------------------------------|
| <b>4/2019/16 Cash and Investment Report as at 30<sup>th</sup> April 2019</b> |
|------------------------------------------------------------------------------|

**Resolved:**

That the Investment report as at 30<sup>th</sup> April 2019 be received and noted.

**Moved:** Cllr Keir

**Seconded:** Cllr Turnbull

**CARRIED**

|                                                   |
|---------------------------------------------------|
| <b>4/2019/17 Monthly Outstanding Rates Report</b> |
|---------------------------------------------------|

**Resolved:**

That the outstanding rates report be received and noted.

**Moved:** Cllr Taylor

**Seconded:** Cllr Cameron

**CARRIED**

**4/2019/18 Third Quarter Operational Plan 18/19****Resolved:**

1. That the content of the report be noted.
2. Council accept the progress made on the 2018/2019 Operational Plan as at 30<sup>th</sup> April 2019.

**Moved:** Clr Turnbull  
**Seconded:** Clr Cameron  
**CARRIED**

**4/2019/19 Community Development & Capacity Building Feb – Apr 2019****Resolved:**

That the report for Community Development & Capacity Building; February 2019 – April 2019 be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Walford  
**CARRIED**

**4/2019/20 Quarterly Budget Review Statement March 2018****Resolved:**

That Council adopt the attached Quarterly Budget Review for 31<sup>st</sup> March 2019.

**Moved:** Clr Taylor  
**Seconded:** Clr Murray  
**CARRIED**

**4/2019/21 Matters Generally for Brief Mention or Information Only – From CFO****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Clr Cameron  
**Seconded:** Clr Keir  
**CARRIED**



**4/2019/22 2019/20 Draft Operational Plan**

**Resolved:**

That the Draft Operational Plan for 2019/20 be placed on public exhibition for a period of 28 days from 23<sup>rd</sup> May 2019 until 4:30pm on the 19<sup>th</sup> June 2019, inviting submission from the public during this time.

**Moved:** Cllr Keir  
**Seconded:** Cllr Turnbull  
**CARRIED**

*Cllr Cameron left the meeting at 2.48pm  
 Cllr Cameron returned to the meeting at 2.51pm*

**Questions for Next Meeting**

Cllr Taylor

*Q1: Has the security trailer been repaired yet, and when will it be in action?*

*Q2: Is Council progressing with the eradication of Hudson Pear?*

*Q3: Can Council consider off stream storage for future water management/security?*

*Q4: Can the trees that have been disturbed by the footpath renovations in Lightning Ridge be watered by Parks and Gardens team?*

Cllr Smith

*Q1: Can Council update the alcohol-free zone signage before expiry dates (13.07.2019)?*

*Cllr Walford left the meeting at 2.55pm  
 Cllr Walford returned to the meeting at 3.02pm*

**Close of Meeting**

The meeting closed at 3.03 pm.  
 To be confirmed at the next meeting of Council.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## 8. REPORTS OF COMMITTEES/DELEGATES

### 8.1 MINUTES OF LOCAL AREA TRAFFIC COMMITTEE MEETING – 6 JUNE 2019

| Minutes of Local Area Traffic Committee Meeting – 6 June 2019                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee Meeting held on the 6 June 2019, having been circulated be confirmed as a true and accurate record of that meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment**

Minutes of Local Area Traffic Committee Meeting – 6 June 2019



**MINUTES**

**LOCAL AREA TRAFFIC COMMITTEE**

**MEETING**

**6<sup>th</sup> June 2019**

**10AM**

**Delegation to Councils – Regulation of Traffic**

A Council can regulate traffic for the specific reasons set out in Division 1 of Part 8 of the Roads Act, 1993 such as carrying out work on a road, etc. whereas the RTA can regulate traffic for any purpose.

If a Council wishes to regulate traffic for purposes other than those specified in Division 1 of Part 8 of the Roads Act, 1993, it must seek the advice of its Local Traffic Committee and act in accordance with the RTA's "Delegation to Councils – Regulation of Traffic".

Section 50 of the Transport Administration Act 1988 confers the power to the RTA to delegate the following Traffic Regulation responsibilities to Council;

- (1) Section 50 to Section 55 (inclusive) of the Road Transport (Safety and Traffic Management) Act 1999. Install, display and remove prescribed traffic control devices
- (2) Section 122 of the Road Transport (Safety and Traffic Management) Regulation 1999. Establish and operate a special event parking scheme for any road
- (3) Section 116 to 119 (inclusive) of the Roads Act 1993 Part 8 Division 2. The erection (or removal) of any notice or barrier, the carrying out of any work or the taking of any other action for the purpose of regulating traffic (restrict or prohibit the passage along a road of persons, vehicles or animals) on a public road for purposes other than those referred to in Division 1 (i.e. Sections 114 and 115)

**115 Roads authority may regulate traffic in connection with road work etc.**

- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by the RTA for any purpose but may not be exercised by any other roads authority otherwise than:
  - (a) For the purpose of enabling the roads authority to exercise its functions under This Act with respect to the carrying out of road work or other work on a public road, or
  - (b) For the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
  - (c) For the purpose of protecting earth roads from damage caused by heavy vehicles Or by animals, or
  - (d) For the purpose of protecting members of the public from any hazards on the public road, or
  - (e) For the purpose of protecting vehicles and other property on the public road From damage, or
  - (f) For the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
  - (g) For a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.

The Council may sub-delegate their powers to Councillors, the General Manager or an employee of the Council for items 1 and 2 above.

The Council may not sub-delegate item 3.

For further information please refer to the following document

**"A Guide to the Delegation to Councils for the Regulation of Traffic (including the operation of Traffic committees)" RTA – 2007**

WALGETT LOCAL AREA TRAFFIC COMMITTEE MINUTES

Advice to Councils – Regulation of Traffic

Local Traffic Committee Advice to Council on a proposal referred to it by Council must be recorded as one of the following

1. Unanimous support;
2. Majority support;
3. Split vote;
4. Minority support; or
5. Unanimous decline.

## MINUTES

|                   |                                                                       |
|-------------------|-----------------------------------------------------------------------|
| Greg Ingham       | (General Manager - Walgett Shire Council)                             |
| David Vant        | (Road Safety & Traffic, Western Region, RMS NSW)                      |
| Raju Ranjit       | (Director Engineering/Technical Services - Walgett Shire Council)     |
| Snr Con. Ben Paul | (NSW Police)                                                          |
| SGT Ben Tuckett   | (NSW Police)                                                          |
| Manuel Martinez   | (Mayor – Walgett Shire Council)                                       |
| Ian Woodcock      | (Deputy Mayor – Walgett Shire Council)                                |
| Kelly Smith       | (Councillor - Walgett Shire Council)                                  |
| Sharon Girling    | (Administration Service Coordinator – Engineering/Technical Services) |
| Donna Ruttlely    | (Engineering/Technical Services)                                      |

### 1. APOLOGIES

| Apologies – 6 <sup>th</sup> June 2019                                                                                                                                                                                                                                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Recommendation:</b><br>Manuel Martinez (Mayor – Walgett Shire Council)<br>Kelly Smith (Councillor – Walgett Shire Council)<br>Greg Ingham (General Manager - Walgett Shire Council)<br>Sharon Girling (Administration Service Coordinator – Engineering/Technical Services) |
| <b>Absent without notice:</b> Snr Con. Ben Paul (NSW Police)<br><b>Absent without notice:</b> SGT Ben Tuckett (NSW Police)                                                                                                                                                     |
| <b>Moved:</b> David Vant<br><b>Seconded:</b> Ian Woodcock                                                                                                                                                                                                                      |

### 2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS: Nil

### 3. CONFIRMATION OF MINUTES

| Minutes of Local Area Traffic Committee Meeting – 4 <sup>th</sup> April 2019                                                                                                                          |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Resolved</b><br>1. That the minutes of the Local Area Traffic Committee meeting held 4 <sup>th</sup> April 2019, have been circulated, be confirmed as a true and accurate record of that meeting. |
| <b>Moved:</b> Ian Woodcock<br><b>Seconded:</b> David Vant                                                                                                                                             |



#### 4. MATTERS ARISING FROM PREVIOUS MEETING

##### Lightning Ridge Public School Bus Zone

- Email sent from Prue Britt to Sylvester, not actioned as yet. David Vant to contact the committee via email – *there is currently no funding for this*

##### George Sands Way Design

- The spots have been marked out for the speed signs
- 50km sign in size B to be ordered x 5 – Sharon to do
- Send a quote to Dave Vant for supply and install of signage
- Council provide quote ASAP – Needs to be actioned before EOFY

##### Kamilaroi Highway/Merrywinebone Intersection

- A revised quote was received – double to original one. David Vant to find more funding to complete the works – *Ashish to obtain quote*
- David Vant to email quote originally submitted by Sylvester, Raju to check figures/costings – funding will be in the next financial year

##### Centreline at Agate Street Lightning Ridge

- Ongoing

##### Access Road Pitt Street to Trevallion Park

- Due to upgrading of the park it has been raised that the access road be blocked off, further investigation needed
- Requires "No Through Road" sign at Pre-school intersection
- Large rocks are on site, now required to be placed in the identified areas

##### Signage in Collarenebri

- The L is missing on the Gundabloui Road sign on the corner of Narran and Herbert Street, David to look into this

##### Intersection Lorne Road and Fred Reece Way

- Further investigation is needed, a traffic counter is needed to investigate the speed and class of the vehicle using this road

##### LATC Meetings - Attendance

- David Vant to follow up

##### Council / RMS Event Management

- Council to organise an Event Management Workshop for Council staff including the WH&S Officer and the public / organisations
- Identified staff to be the point of call at Council including information package / what forms need to be completed
- Organise date for RMS – David Vant to do presentation/training day

##### Collarenebri School Parking

- Collarenebri School parking on High Street, Raju to submit a draft plan regarding the parking area

**Collarenebri Boat Ramp**

- Collarenebri Boat Ramp, sign needed off Walgett / Earl Street. Sharon to order

**Collarenebri Airport**

- Collarenebri Airport turning circle needs investigation for condition of it

**5. GENERAL BUSINESS**

**Heavy Vehicle Bypass Peel Street Walgett**

Raju to raise the issue with RMS Assets Manager Peter Stid and Alistair Lunn regarding funding for road maintenance on the HV byass. David Vant will contact both to make arrangements for a visit to Walgett with Council Management and Councillors

**Intersection Flamingo & Black Prince Drive Lightning Ridge**

A recent accident has caused damage to the chevron which will need replacing. Raju to inspect area for a proposed guard rail to be installed

**Collarenebri Camping / Sporting Oval**

Active Transport Strategy – Walking Track. Raju to speak to Sharon Grierson

**6. CONFIRMATION OF NEXT MEETING**

1<sup>st</sup> August 2019

**7. CLOSE OF BUSINESS**

11.04am



## 9. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                      |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN

### **Notice of motion – Cr Bill Murray**

#### 1) 2019-20 Rates and Charges

That the Walgett Shire Council does not raise its rates and user charges and fees for 2019, and leaves them at the 2018 rate level.

#### 2) Request Rate Assistance

That the Council write to the State Government Ministers requesting a one off payment of Shire Rates for the Walgett Shire, due to the length of present drought.

## 11. REPORTS FROM OFFICERS

### 11.1 GENERAL MANAGER

#### 11.1.1 COUNCIL'S DECISION ACTION REPORT – May 2019

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>General Manager</b>               |
| <b>AUTHOR:</b>            | <b>Greg Ingham - General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

---

**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Overtime the register has grown in size because, whilst resolutions are always actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or our own in-house resources are stretched. And we have to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

| Council's Decision Action Report                                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Resolution Register as at May 2019 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Resolution Register

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.06.19 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>RFT to be advertised w/e 7<sup>th</sup> June 2019</p>                                                                                                                                                                                                                                                                                                       |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p>                                                                                                                                                                                             |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                              | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 26.09.17 | 9/2017/27 | <ol style="list-style-type: none"> <li>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</li> <li>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</li> <li>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</li> </ol>                                                                                                                                     | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |      |                                                                                                                                                                                                                                                      |  |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.11.17 | 11/2017/3  | 1. That Council receive and note this report and<br>a. Investigate & proceed with land acquisition process for land required for installing the Wind Indicator for Runway 10.<br>And/or<br>b. Allocate additional funding in the budget for constructing an AWIB & ongoing commitment to the budget for operation & maintenance.<br>c. Commence using Runway 28 straight in approach once windsock and safety case approved by CASA.                                                                                                                                                                                                                                                                                                                                                                                                                    | DETS | Safety case lodged with CASA<br>28/02/2018 Crownlands license received.<br>30.03.18 IWV installed<br>16.08.18 CASA coming in September 2018 to assess the runway extension<br>16.11.18 CASA inspection awaiting report<br>16.06.19 Project Completed |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of kiosk and toilets.                                          |  |
| 8.02.18  | 1/2018/2   | That Council:<br>1. Defer any Special Rate Variation Application to IPART to fund the upgrade of the strategic rural road network until such time as there is majority support for such a proposal.<br>2. Continue to work with the community to achieve a greater level of understanding of the cost and level of services and facilities it provides.<br>3. Lobby relevant state agencies to address an adequate level of maintenance of the road infrastructure network on the opal fields<br>4. Concentrate on providing a consistently high quality water supply to all towns within the Shire.<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4. | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.                                                                |  |
| 13.02.18 | 2/2018/33  | 1. That Council rejects the request for water connection to the property on Lot 100 DP 1076808 since it is located in a non-urban residential zone, and current relevant policy does not permit such connections.<br>2. The Director of Environmental Services to provide a report to the March Council meeting in relation to the illegal water connections in each town after researching previous reports presented to Council.                                                                                                                                                                                                                                                                                                                                                                                                                      | DETS | 15.02.18 Applicant advised of resolution<br>12.12.18 Refer to resolution 14/2018/17                                                                                                                                                                  |  |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | 12.12.18 Not yet commenced                                                                                                                                                                                                                           |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.<br>17.06.2019 see 1/2018/2 Above                                                                                                                       |  |
| 26.06.18 | 10/2018/22 | That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 17.4.19 CFO to arrange RFQ<br>Property Officer and CFO developing an RFQ                                                                                                                                                                             |  |
| 26.06.18 | 10/2018/30 | That Council (a) Conduct a broad community consultation meeting with local community and showground user groups to determine if users would like the grandstand replaced, and if community support is for a new grandstand Councils proceeds with (b) (c) and (d),<br>(b) Council call for quotations to demolish the existing Colless grandstand                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | CFO  | 21.8.18 A second community meeting to be arranged for late September 2018<br>12.12.18 Report to December Council Meeting<br>17.4.19 RFT under development. Tenders for work to be called.<br>Tender to be advertised w/e 7 <sup>th</sup> June 2019.  |  |

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                                                                                                                                                                          |  |
|----------|------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | (c) Council acquire quotations for the construction of 3 X 5 Tier X 6 m wide prefabricated grandstand system to be erected on the site of the old Colless grandstand.<br>(d) The new structure be called the "Colless Grandstand".                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                                                                                                                                                                                                                                                          |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | GM   | 17.06.19 Initial investigations complete. Complex issues. On the 'to do' list                                                                                                                                                                            |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                 | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                         |  |
| 30.10.18 |            | That Council consider and, if appropriate, endorse projects to be applied for under the Extension of Drought Communities Programme or seek nominations of projects from community for consideration at the November meeting<br>Council endorses the following projects (in no particular order) <ul style="list-style-type: none"> <li>Fencing of the Burren Junction landfill - \$80,000</li> <li>Extension of the Town Beautification Projects: Walgett – Wee Waa Street and Lightning Ridge – Opal Street - \$350,000 each project</li> <li>Replacement of the boat ramp at Collarenebri - \$150,000</li> <li>Drainage improvements at Rowena - \$60,000</li> </ul> | DETS | 19.03.19 Wee Waa St, Walgett & Opal St L.R - Tender report on 26 March agenda<br>19.03.19 Boat Ramp – in progress<br>16.06.19 Boat Ramp completed, Opal Street completed under this funding, drainage improvement will be completed by end of June 2019. |  |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                   |  |
| 18.03.19 | 1/2019/18  | That Council<br>(a) Receive and note the Lightning Ridge Feasibility Study<br>(b) That Council consider its options, for adoption at the March 2019 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club                                                                                                                                               |  |
| 18.03.19 | 1/2019/21  | That Council;<br>1. Resolves to authorise the adjustment of Kaolin Street to the benefit of the Lightning Ridge Bowling Club and classify the land as 'operational land'<br>2. Resolves to donate the land involved in the boundary adjustment to the Lightning Ridge Bowling Club.                                                                                                                                                                                                                                                                                                                                                                                    | DES  | 23.4.19 In Action<br>17.06.19 With Surveyor, Bowling Club to action.                                                                                                                                                                                     |  |
| 18.03.19 | 1/2019/23  | That Council;<br>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project<br>2. Continues to investigate options for providing improved water supply security for Walgett.                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | 19.03.2019 Tender document preparation being finalised<br>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget                                                  |  |
| 18.03.19 | 1/2019/25  | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting..                               |  |
| 03.04.19 | 2/2019/12  | That Council approve a contribution of \$3,500 to the International Opal Jewellery Design Awards Association Inc. as advertised in the 18/19 Operational Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | CFO  | Paid for the 18/19 financial year                                                                                                                                                                                                                        |  |
| 03.04.19 | 2/2019/14  | That the following applications be granted financial assistance under Section 356 of the Local Government Act 1993 for the second round of the 2018/2019;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | CFO  | 17.4.19 Advice sent to community groups advising of Council approval. Organisations to submit invoices for payment.                                                                                                                                      |  |

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

|                                 |                       | <table><tr><th>Organisation</th><th>Recommended Amount \$</th></tr><tr><td>Lightning Ridge Pony Club</td><td>\$2,500.00</td></tr><tr><td>Lightning Ridge Community Radio</td><td>\$1,467.00</td></tr><tr><td>Walgett Amateur Swimming Club</td><td>\$2,000.00</td></tr><tr><td>Carinda &amp; District Race Club</td><td>\$2,500.00</td></tr><tr><td>Let's Dance Carinda Tribute</td><td>\$800.00</td></tr><tr><td>Collarenebri Water sports Club</td><td>\$2,000.00</td></tr></table> | Organisation | Recommended Amount \$                                        | Lightning Ridge Pony Club | \$2,500.00 | Lightning Ridge Community Radio | \$1,467.00 | Walgett Amateur Swimming Club | \$2,000.00 | Carinda & District Race Club | \$2,500.00 | Let's Dance Carinda Tribute | \$800.00 | Collarenebri Water sports Club | \$2,000.00 |  |  |  |
|---------------------------------|-----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------------------------------------------------------|---------------------------|------------|---------------------------------|------------|-------------------------------|------------|------------------------------|------------|-----------------------------|----------|--------------------------------|------------|--|--|--|
| Organisation                    | Recommended Amount \$ |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| Lightning Ridge Pony Club       | \$2,500.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| Lightning Ridge Community Radio | \$1,467.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| Walgett Amateur Swimming Club   | \$2,000.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| Carinda & District Race Club    | \$2,500.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| Let's Dance Carinda Tribute     | \$800.00              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| Collarenebri Water sports Club  | \$2,000.00            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |              |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 03.04.19                        | 2/2019/20             | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102) the Ridge Road (RR426) to Collarenebri).                                                                                                                                                                                                                                                                           | DETS         | 16.06.19 Community Consultation in progress                  |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 03.04.19                        | 2/2019/21             | That Council note the Building Future Communities Project brief and the intended dates for the workshops.                                                                                                                                                                                                                                                                                                                                                                             | DES          | 17.06.19 Workshops in June 19                                |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 03.04.19                        | 2/2019/22             | That the Council resolve to not proceed with this subdivision, based on the report and amend the Rural Strategy as not to include this category 1 area.                                                                                                                                                                                                                                                                                                                               | DES          | 24.3.19 DES to notify DoPE formally                          |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 03.04.19                        | 2/2019/23             | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                       | S            | 24.3.19 Strategy under amendment for formal final submission |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 03.04.19                        | 2/2019/29             | That the Council fund the refurbishment of the Colless Grandstand from Council's accumulated working capital.                                                                                                                                                                                                                                                                                                                                                                         | CFO          | Tender advertised w/e 7 <sup>th</sup> June 2019              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 30.04.19                        | 3/2019/26             | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                                                                                                                                                                           | DETS         | 16.06.19 Waiting on license.                                 |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |
| 21.05.19                        | 4/2019/6              | That Council register an interest in purchasing 64 Fox Street, Walgett described as Lot 25, DP 577201 and that the General Manager be authorised to enter into negotiations with the vendors.                                                                                                                                                                                                                                                                                         | GM           |                                                              |                           |            |                                 |            |                               |            |                              |            |                             |          |                                |            |  |  |  |



## 11.1.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** General Manager  
**AUTHOR:** Greg Ingham - General Manager  
**FILE NUMBER:** 18/260

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### Summary:

Copies of circular received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

#### 20 May 2019

- [19-07 Determination of Local Government Remuneration Tribunal](#)
- [19-08 Consultation on Revised IPC Guideline Returns of Interests](#)
- [19-09 Increase to Companion animal registration fees in line with CPI](#)
- [19-10 Consultation on webcasting guidelines](#)

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office Of Local Government                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circulars 19-07 to 19-10 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### Attachments:

Circulars



Office of  
Local Government

## Circular to Councils

|                      |                                                                                                  |
|----------------------|--------------------------------------------------------------------------------------------------|
| Circular Details     | 19-07 / 20 May 2019 / A646892                                                                    |
| Previous Circular    | 18-18                                                                                            |
| Who should read this | Councillors / General Managers                                                                   |
| Contact              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| Action required      | Council to Implement                                                                             |

### 2019/20 Determination of the Local Government Remuneration Tribunal

#### What's new or changing?

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2.5% to mayoral and councillor fees for the 2019/20 financial year, with effect from 1 July 2019.
- The Tribunal did not undertake a broad review of the categorisation of councils and considered only those requests where an individual submission was made. The Tribunal found that the current allocation of councils into the current categories is appropriate.
- The Tribunal will next consider the model, the criteria applicable to each group and the allocation of councils in detail in 2020.

#### What this will mean for your council

- Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee based on the Tribunal's determination of 2.5% for the 2019/20 financial year.

#### Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

#### Where to go for further information

- The Tribunal's report and determination is available on the Office of Local Government's website [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) and on the NSW Remuneration Tribunal's website [www.remtribunals.nsw.gov.au](http://www.remtribunals.nsw.gov.au).

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Office of  
Local Government

## Circular to Councils

|                      |                                                                                                  |
|----------------------|--------------------------------------------------------------------------------------------------|
| Circular Details     | 19-08 / 03 June 2019 / A648986                                                                   |
| Previous Circular    | N/A                                                                                              |
| Who should read this | General Managers/public officers and other governance staff/<br>Councillors/designated persons   |
| Contact              | Council Governance / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> / (02) 4428 4100 |
| Action required      | Response to the Information and Privacy Commission (IPC)                                         |

### Consultation on revised IPC Guideline 1 Returns of Interests

#### What's new or changing?

- The Information and Privacy Commission NSW (IPC) is seeking feedback from councils on a draft of its revised *Guideline 1: For local councillors on the disclosure of information contained in returns of interest of councillors and designated persons under the Government Information (Public Access) Act 2009*.
- Consultation on Guideline 1 will close on **14 June 2019**.

#### What this will mean for your council

- The draft revised Guideline provides that councillors' and designated persons' returns of interests must be made publicly available free of charge on a website maintained by councils, unless there is an overriding public interest against disclosure of the information.
- The Guideline provides guidance in relation to the public interest considerations for and against disclosure of the returns of interests.

#### Key points

- Section 6 of the *Government Information (Public Access) Act 2009* (GIPA Act) provides for the mandatory proactive release by NSW public sector agencies (including councils) of open access information. The GIPA Act provides that open access information must be made publicly available free of charge on a website maintained by the agency.
- Councillors' and designated persons' returns of interests are prescribed under Schedule 1 to the *Government Information (Public Access) Regulation 2018* as open access information for local government.
- The IPC has undertaken a review of Guideline 1 to ensure that the Guideline is consistent with the requirements of the GIPA Act.

#### Where to go for further information

- A full copy of the draft revised Guideline and further information on open access information requirements for local government is available on the IPC's website at [www.ipc.nsw.gov.au](http://www.ipc.nsw.gov.au).
- Contact the IPC at 1800 472 679.
- Contact the Office of Local Government's Council Governance Team on 02 4428 4100.

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Local Government

## Circular to Councils

|                      |                                                                                                                        |
|----------------------|------------------------------------------------------------------------------------------------------------------------|
| Circular Details     | 19-09 / 12 June 2019 / A647951                                                                                         |
| Previous Circular    | 18-16, 13-54                                                                                                           |
| Who should read this | Councillors / General Managers / Council finance staff / Companion Animal Enforcement and Administration Officers      |
| Contact              | Program Delivery Team – (02) 4428 4100 or 1300 134 460<br><a href="mailto:pets@olq.nsw.gov.au">pets@olq.nsw.gov.au</a> |
| Action required      | Council to Implement                                                                                                   |

**Increase to companion animal registration fees in line with CPI****What's new or changing**

- From 1 July 2019 cat and dog lifetime registration fees will increase in line with the Consumer Price Index as required by the *Companion Animals Regulation 2018* and outlined in Circular to Councils 13-54.

**What this will mean for your council**

- The new fees are:
  - Desexed animal: **\$58** (from \$57)
  - Breeder (Recognised) concession: **\$58** (from \$57)
  - Pensioner concession (desexed animal only): **\$25** (from \$24)
  - Pound/Shelter animal 50% discount (desexed): **\$29** (from \$28.50)
  - If the registration fee has not been paid 28 days after the date on which the animal is required to be registered, a late fee of **\$16** (\$15)
- If the companion animal has not been desexed by the relevant desexing age and is not kept by a recognised breeder for breeding purposes, an additional fee of **\$152** (from \$150) is payable in addition to the applicable registration fee listed above.

**Key points**

- A notice under the *Companion Animals Regulation 2018* specifying the new fees has been issued – see the Notification-Gazette for the week beginning 3 June 2019.
- The Companion Animals Register has been modified to allow councils to apply the new lifetime registration fees from 1 July 2019.
- The NSW Pet Registry has also been updated to include the new fees for online registration fee payments made by pet owners from 1 July 2019.
- Both the old and new fee structures will be maintained on the Companion Animals Register to allow councils to correct registration details for existing records and catch up on data entry backlogs (i.e. where fees have been receipted before 1 July 2019 but not entered on the Register).
- The current R2 – Lifetime Registration form can still be used as the references to the fee amounts were previously removed.
- Further information about annual permits will be provided separately.



**Where to go for further information**

- Information relating to the processing of registration fees is available in the Guideline on the Exercise of Functions under the *Companion Animals Act 1998*, which can be downloaded from the Office of Local Government's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).



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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 19-10 / 13 June 2019 / A638257                                                                   |
| <b>Previous Circular</b>    | 18-45 Commencement of the new Model Code of Meeting Practice for Local Councils in NSW           |
| <b>Who should read this</b> | General Managers / Governance and IT staff                                                       |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                  |

### Consultation on webcasting guidelines

#### What's new or changing

- On and from 14 December 2019, all councils in NSW will be required to webcast meetings of the council and committees whose membership comprises only of councillors.
- Many councils already webcast their meetings. The Office of Local Government (OLG) is seeking to utilise the experience and expertise of these councils to provide guidance to those councils that do not currently webcast meetings.
- The guidance will include:
  - case studies of different models for webcasting meetings
  - strategies for managing defamation and other legal risks
  - information about councils' obligations with respect to privacy and records management when webcasting meetings.

#### What this will mean for your council

- OLG is seeking to provide in its guidance a range of case studies of different webcasting practices. These will offer councils considering options for webcasting their meetings a broad range of examples to draw from.
- OLG is seeking submissions from councils that are willing to be included as a case study. In particular, OLG is seeking the following information from councils for use in case studies:
  - How does your council webcast its meetings?
  - What equipment/technical facilities does the council use to webcast meetings?
  - What were the costs associated with installing equipment and fitting out the chamber for webcasting and what are the ongoing costs of webcasting?
  - Does your council hold meetings in multiple locations and if so, how does it webcast meetings held at venues other than the main council chamber?
  - What are the advantages and/or disadvantages associated with your council's method of webcasting?
  - What strategies does your council use to manage defamation and other legal risks when webcasting meetings?
  - How does your council comply with its privacy and records management obligations when webcasting meetings?
  - Does your council have a policy on the webcasting of meetings (and if so, please provide a copy or a link)?

- Is there anything else councils should be aware of when webcasting their meetings?
- Submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), labelled 'Webcasting Consultation' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made by COB Friday 12 July 2019.

#### Key points

- The Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) provides that all meetings of councils and committees whose membership comprises only of councillors should be webcast to increase the transparency of council decision making and to allow access to those who may not be physically able to attend meetings.
- Irrespective of whether they have adopted a code of meeting practice based on the Model Meeting Code, all councils will be required to webcast meetings of the council and committees whose membership comprises only of councillors from 14 December 2019.
- The requirement to webcast meetings may be met simply by posting an audio or video recording of the meeting on the council's website meaning that all councils, irrespective of their size, resources and location will be able to comply.

#### Where to go for further information

- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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### 11.1.3 MONTHLY CALENDAR – JULY 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE                       | MEETING/FUNCTION                                 | LOCATION                     | NOTES                                                 |
|----------------------------|--------------------------------------------------|------------------------------|-------------------------------------------------------|
| 2 <sup>nd</sup> July 2019  | Western Division Council of NSW Mid-Term Meeting | Cobar                        | GM and Deputy Mayor to attend                         |
| 17 <sup>th</sup> July 2019 | Presentation from Peter Harvey - Health NSW      | Walgett Council Chambers     | GM, Executive Staff and Councillors invited to attend |
| 30 <sup>th</sup> July 2019 | Council Meeting                                  | Lightning Ridge Bowling Club | GM, Executive Staff and Councillors to attend         |

**NB** – *Please note change of date for the July Council meeting, due to a clash with the Lightning Ridge Opal Festival. Council meeting will now be on Tuesday 30<sup>th</sup> July 2019.*

## 11.1.4 GENERAL MANAGER ACTIVITIES/MEETINGS – JUNE 2019

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:**

### Summary:

The purpose of this report is to keep Council informed of the more pertinent General Manager activities for the previous month. This report covers activities and meetings during May and June 2019.

- 21 May 19** Council Meeting, Collarenebri
- 22 May 19** Meeting with Grayson Wolfgang - Department Industry, Innovation and Science  
 Meeting with Maxine O'Brien - LRMA, LR  
 Meeting with Col Hundy, LR
- 23 May 19** Meeting with Mayor, LR  
 Site Inspections at Collarenebri boat ramp, treatment works, waste site, depot and airport
- 24 May 19** JO General Managers Meeting, Warren
- 27 May 19** Teleconference with James McTavish – Department Premier & Cabinet  
 Teleconference with Paul Polanski - RMS
- 3 June 19** Reconciliation Event Walgett  
 Teleconference with Chris Archer – StateCover
- 11 June 19** Community Budget Consultations – Carinda, Come By Chance & Walgett
- 13 June 19** Community Budget Consultations – Burren Junction, Rowena & Collarenebri  
 Walgett Water Security Meeting
- 14 June 19** Meeting with Crown Lands Representatives  
 Meeting with Joe Flick
- 16 June 19** Public Meeting organised by Col Hundy, LR
- 17 June 19** MANEX  
 Teleconference with Wendy Spencer & Christine Corby
- 18 June 19** Monthly LR Councillors catch-up Meeting  
 Meeting with Peter Thomas – Murray Darling Basin Authority
- 19 June 19** Community Meeting Collarenebri to Lightning Ridge Road, LR
- 21 June 19** Meeting with Robert Turnbull, Bando Farm LR  
 Teleconference FNWJO

### General Manager Activities/Meetings - May 2019

#### Recommendation:

That that General Manager Activity report for May - June 2019 be received.

#### Moved:

#### Seconded:

### 11.1.5 DICK COLLESS MEMORIAL SCHOLASRSHIP AWARDS

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 13/27

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**Summary:**

To approve the 2019 Dick Colless Memorial Scholarship Awards.

**Background:**

In July 2012 meeting it was resolved to establish a perpetual scholarship to honour the memory of the late Councillor Dick Colless. Subsequently, Council adopted guidelines for the award of those scholarships which included inviting applications at the commencement of each year from persons entering the second and/or subsequent years of study.

A maximum of four scholarships with a maximum value of \$2,500 each be awarded in any one year with scholarships to be available only for recognised courses of study being undertaken at recognised tertiary institutions and TAFE Colleges.

Scholarships be based on course fees, accommodation requirements and any other special requirements for study including residential course attendance expenses. Formal application has to be made on the prescribed application form setting out personal details, course of study being undertaken, past results and any special circumstances for applying. Applicants are to provide written proof of course fees and the like with their application.

Scholarships be only awarded to students who have their principal place of abode within Walgett Shire.

When awarding scholarships due consideration be had to the results achieved in the first or subsequent years of study. Where the annual vote of \$10,000 is not awarded, it is to be placed in a reserve for future years.

**Current Position:**

Applications for the 2019 scholarships were invited and closed on 31 May 2019. A total of nine (9) applications were received.

A committee comprising the Councillor Keir, Councillor Murray and the General Manager reviewed the applications received and makes the following recommendations for the award of scholarships in 2019:

Maxwell Duncan - \$2,500(Bachelor of Business)  
Jacob Watts - \$2,500 (Cert III in Carpentry)  
Bronte Hiscox - \$2,500 (Bachelor of Nursing)  
Tom Rummery - \$2,500 (Bachelor of Science in Agriculture)

**Relevant Reference Documents:**

Dick Colless Memorial Scholarship Awards guidelines

**Stakeholders:**

Walgett Shire

Younger members of the community undertaking formal studies

**Governance Issues:**

The aim of the guidelines is to provide some rigor around the annual awarding of scholarships.

**Environmental Issues:**

Not applicable

**Financial Implications:**

Council has agreed to provide \$10,000 annually from interest earned from investments to fund the scholarship concept.

The total amount of \$10,000 has been awarded under the 2019 Dick Colless Memorial Scholarships.

**Legal Issues:**

Not applicable

**Alternatives/Options:**

Not applicable

**Conclusion:**

That Council adopt the recommendations for the award of scholarships in 2019.

| 2019 Dick Colless Memorial Scholarship Awards                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the following recommendations for the awarding of the 2019 Dick Colless Memorial Scholarships:</p> <p>Maxwell Duncan - \$2,500(Bachelor of Business)<br/>Jacob Watts - \$2,500 (Cert III in Carpentry)<br/>Bronte Hiscox - \$2,500 (Bachelor of Nursing)<br/>Tom Rummery - \$2,500 (Bachelor of Science in Agriculture)</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Nil

## 11.2 CORPORATE / COMMUNITY SERVICES

### 11.2.1 REVISED FRAUD POLICY & PROCEDURE

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

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**Summary:**

Council must review its policies regularly to ensure compliance with legislation and regulations as amended from time to time. This report aims to assist Council with the adoption of the revised policy and procedure.

**Background:**

The writer has examined the policy to ensure it meets current legislation and the Office of Local Government guidelines and now submits a revised policy for Council's consideration.

**Current Position:**

The Fraud policy and procedure has not been reviewed for some time, however the procedure is current in terms of effectively communicating fraud risks and how the staff and community can report suspected fraud. The NSW Audit Office has highlighted a number of areas Council's should consider improving those being tailoring fraud control plans to specific risks, and regularly reviewing fraud risk and fraud control systems.  
Each

**Governance issues:**

Walgett Shire Council has an obligation under the Local Government Act and to its community to protect public funds its assets and the reputation of Council and staff.

**Environmental issues:**

N/A

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Councillor's & Staff  
Contractors, consultants and outside agencies

**Financial Implications:**

The Fraud Policy and Procedure has been reviewed to ensure compliance with legislation to protect Council's financial interests, reputation and staff.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

The CFO has reviewed the Fraud Policy and Procedure making one change, that being inclusion of a policy statement.

|                                                                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Revised Investment Policy</b>                                                                                                                                  |
| <b>Recommendation:</b><br><br>1. That the report be received<br>2. Council adopts the revised Fraud Policy and Procedure<br><br><b>Moved:</b><br><b>Seconded:</b> |



**Attachments:**

Fraud Policy and Procedure

WSC – Policy & Procedure – Fraud Control

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## FRAUD CONTROL POLICY & PROCEDURE

Approval Date:

Review Date: June 2019

Responsible Officer: Corporate & Community

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### Objective

Walgett Shire Council is committed to protecting public funds and assets, protecting the integrity, security and reputation of the Council and its staff and maintaining a high level of service to the community.

### Council Policy Reference

Fraud Control Policy

### Statutory Requirements

[Local Government Act 1993](#)

[Local Government \(General\) Regulation 2005](#)

[State Records Act 1998](#)

### Related Policy/Procedure

Financial Management and Control

Protected Disclosures

Code of Conduct

Statement of Business Ethics

### Policy Scope

This policy and procedure applies to Councillors, Council staff and delegates. It also extends to consultants, vendors, contractors and other outside agencies conducting business with Walgett Shire Council.

### Policy Statement

Walgett Shire Council will not tolerate any form of fraudulent or corrupt conduct by Councillors, staff, contractors, consultants or volunteer. Walgett Shire Council is committed to the:

- Development and maintenance of a sound ethical culture supported by appropriate policies, procedures and strategies that prevent fraudulent and corrupt behaviour.
- Regular conduct and review of fraud and corruption risk assessments to identify circumstances in which fraud and corruption could occur.
- Implementation of fraud and corruption prevention and mitigation procedures in day to day operations. • Use of formal procedures for the investigation of allegations of corrupt and fraudulent behaviour.
- Maintenance of processes and procedures that encourage all business dealings with tenderers, suppliers, consultants and contractors are conducted in an ethical manner.

WSC – Policy & Procedure – Fraud Control

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- Ongoing education and training of all Council officers and elected members in relation to their obligations in combating dishonest and fraudulent behaviour.



WSC – Policy & Procedure – Fraud Control

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**Fraud Control**

**1. Definition of Fraud**

Fraud does not always involve the notion of monetary gain. For the purposes of this procedure, fraud can be defined as:

*The corrupt, deceptive, dishonest and unethical misuse of Council's resources or using one's position for personal gain.*

The following actions would be considered to constitute fraud:

- Any dishonest or fraudulent act
- Unauthorised use of Council plant and equipment
- Forgery or alteration of a cheque, electronic funds transfer list or any other financial document
- Misappropriation of funds, securities, supplies or any other assets
- Impropriety in the handling or reporting money or financial transactions
- Disclosure of confidential Council information to unauthorised people or bodies
- Acceptance or seeking anything of material value from contractors, vendors or persons providing services or materials to Council
- Allowing contractors to not fully meet contract requirements
- Destruction, removal or inappropriate use of records, furniture fixtures, equipment and stores
- Claiming unworked time on time sheets
- Any related inappropriate conduct

**2. Reporting Guidelines**

**2.1 All Staff**

- a) All staff must be active in protecting Council's resources, and in reporting any breaches of acceptable standards.
- b) If staff have information related to suspected fraudulent behavior, they are encouraged to report this information to their supervisor as soon as possible.
- c) If it is not possible to report the information to their supervisor or the supervisor does not appear willing to listen to and act on the information, the information should be reported to the Departmental Director or the General Manager.
- d) Staff should not attempt further investigation.
- e) Personal interests will be protected at all times.
- f) All matters will be received and treated confidentially.

**2.2 Supervisors and Management**

- a) Where a report/complaint is received by a supervisor/manager, a written summary should be requested from the complainant.
- b) Where the complainant does not wish to comply with this, the supervisor should take detailed written notes of the meeting.
- c) Supervisors are required to maintain confidentiality with respect to matters referred to them.

WSC – Policy & Procedure – Fraud Control

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- d) Where in the opinion of the supervisor/manager, after consideration of the information, the matter requires further investigation, the supervisor/ manager should immediately contact the Director who will further notify the General Manager.
- e) The supervisor should not, unless specifically requested to do so by the Director:
  - I. Attempt to personally conduct investigations or interviews in order to determine whether a suspected activity is improper.
  - II. Contact the suspected individual(s) to determine facts or seek restitution.
  - III. Discuss any facts, suspicions or allegations associated with the matter.
- f) The Departmental Director will conduct a preliminary investigation. Depending on the nature of the complaint, the preliminary investigation may utilise appropriate resources from any or all of the following areas: Financial Services, Human Resources and other relevant personnel.
- g) The complainant should be advised that the accused will be informed of the complaint so as to enable them to defend themselves. The name and details of the complainant will not be disclosed.
- h) On completion of the preliminary investigation, the Director will consider the outcomes, including any reports from assisting areas, and brief the General Manager to ensure that documentation supports:
  - I. Appropriate personnel action and natural justice
  - II. Protection of innocent parties
  - III. Appropriate civil or criminal actions
  - IV. Documentation of claims to Council insurers
  - V. Preservation of the integrity of any criminal investigation and prosecution
  - VI. Avoidance of any unnecessary litigation
- i) If a Police report is recommended due to the nature of the allegations, this will be initiated by the Director after consulting with the General Manager.
- j) The Director will be responsible for co-ordinating internal disciplinary action processes.
- k) The General Manager is responsible for determining appropriate disciplinary action.

2.3 External Notification

- 1) Council is obliged to report to the Police any matter of a criminal nature. Subject to the outcomes of internal investigations, information gathered may be forwarded to the appropriate authorities for further action at their discretion.
- 2) In reality, the Police will not take action on all reported matters. The fact that Council will not pursue a matter through the courts does not influence the need to externally notify.

WSC – Policy & Procedure – Fraud Control

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**3. Fraud Awareness Training**

Generally, a significant proportion of fraud goes undetected because of the inability to recognise the early warning signs of fraudulent activity or because staff are unsure how and when and to whom they should report their suspicions. Accordingly, Council will incorporate fraud awareness training to assist in raising the general level of awareness amongst staff.

An awareness of the risk of fraud and fraud prevention techniques will be fostered by:

- ensuring all staff receive notification of the Fraud Control Policy and Procedures at the time of induction;
- ensuring all staff that are considered to be in positions requiring training attend fraud awareness training;
- ensuring updates and changes to fraud related policies and procedures and other ethical pronouncements are effectively communicated to all staff;
- ensuring staff are aware of the ways in which they can report allegations or concerns regarding alleged fraud or alleged unethical conduct; and
- encouraging staff to report any suspected incidents of fraud.

**4. Record Keeping, Confidentiality and Privacy**

Council will maintain effective record keeping systems to demonstrate due process has been followed for all actions and decisions arising out of the implementation of these procedures.

All investigative documentation will comply with the relevant legislative provisions, will remain strictly confidential and will be registered in TRIM with access restricted to the General Manager and the relevant Departmental Director.

## 11.2.2 OUTSTANDING RATES REPORT AS AT MAY 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position:

Collection of the current years levy and arrears as at 31<sup>st</sup> May 2019 is 88.26% which is 0.07% more than the previous year's collection of 88.19%. Collections this financial year have slowed with an increasing number of ratepayers choosing to make longer term payment plans, no doubt a result of the prolonged drought conditions. However, at the 5th June 19 the recovery had increased to 88.79%. The Staff continue with the recovery process and communicate regularly with ratepayers not making payment or alternative arrangements.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council community  
Walgett Shire Ratepayers

Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| <b>Monthly Outstanding Rates Report</b>                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report



Monthly Report - Outstanding Rates & Annual Charges as at 31 May 2019

Report on Rates and Annual Charges - 31 May 2019

|                                                         | 5 June 2019    | 31 May 2019    | 31 May 2018    |
|---------------------------------------------------------|----------------|----------------|----------------|
| Arrears from previous year                              | 832,246.36     | 832,246.36     | 729,437.40     |
| Adjustment                                              |                |                |                |
| Sub Total                                               | 832,246.36     | 832,246.36     | 729,437.40     |
| Current Year Activity                                   |                |                |                |
| Legal fees (Including write off's)                      | 70,347.00      | 69,460.00      | 62,255.58      |
| Adjusted Levy                                           | 9,360,756.60   | 9,360,756.60   | 9,150,396.76   |
| Interest (Including write off's)                        | 49,186.14      | 49,118.22      | 45,673.17      |
| Adjustments (Including Write Off's)                     | (2,953.36)     | (2,953.36)     | (13,050.75)    |
| Sub Total                                               | 9,477,336.38   | 9,476,381.46   | 9,245,274.76   |
| Total Arrears and Adjusted Levy                         | 10,309,582.74  | 10,308,627.82  | 9,974,712.16   |
| Payments                                                | (8,972,562.54) | (8,898,476.37) | (8,617,639.38) |
| Pensioner Concessions - Govt                            | (99,748.86)    | (99,748.86)    | (98,709.63)    |
| Pensioner Concessions - Council                         | (81,617.34)    | (81,617.34)    | (80,766.46)    |
| Discount                                                | 0.00           | 0.00           | 15.81          |
| Special Rebate Council                                  | (18,357.50)    | (18,357.50)    | 0.00           |
| Sub Total                                               | (9,172,286.24) | (9,098,200.07) | (8,797,099.66) |
| Total Remaining Levy                                    | 1,137,296.50   | 1,210,427.75   | \$1,177,612.50 |
| Current                                                 | 655,082.56     | 721,172.63     | 722,366.68     |
| Arrears                                                 | 366,618.87     | 367,176.38     | 332,254.94     |
| Interest b/f from previous years                        | (93,517.38)    | (86,548.95)    | (74,658.90)    |
| Current year interest                                   | 37,384.06      | 37,380.30      | 35,509.96      |
| Legals                                                  | 171,728.39     | 171,247.39     | 162,139.82     |
| Total Remaining Levy                                    | 1,137,296.50   | 1,210,427.75   | \$1,177,612.50 |
| Variance                                                | (0.00)         | (0.00)         | \$0.00         |
| Total YTD Collected                                     |                |                |                |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 88.97%         | 88.26%         | 88.19%         |
| Collected YTD % of Levy                                 | 94.67%         | 93.90%         | 93.21%         |

### 11.2.3 CASH ON HAND AND INVESTMENT REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

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#### Summary:

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> May 2019.

#### Background:

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> May 2019 are compliant with the Relevant Reference Documents and Policies listed later in this report.

#### Current Position:

Council at 31<sup>st</sup> May 2019 held a total of \$33,128,266.53 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

At the close of the reporting period Council had earned \$830,245.50 in interest including interest accrued to 31<sup>st</sup> May 2019. This result exceeds the expected result of 92% of the current annual budget of \$819,570 for the financial year to date and validates Council's current investing strategy.

For the month of May, the total portfolio (excluding cash) provided a solid return of +0.24% (actual), outperforming the benchmark AusBond Bank Bill Index return by +0.08% (actual) for the month. The sound performance continues to be driven by those deposits invested beyond 12 months. However, the higher yielding deposits are maturing quickly and those deposits may likely be reinvested at lower prevailing rates. The maturity dates for investments in the less than one (1) year category has, prevented the reinvestment for longer terms at higher rates before the cash rate reduction.

| Overall Portfolio Maturity as at 31 <sup>st</sup> May 2019 |              |                     |                |                |                |
|------------------------------------------------------------|--------------|---------------------|----------------|----------------|----------------|
| Compliance                                                 | Horizon      | Invested (\$)       | Invested (%)   | Min. Limit (%) | Max. Limit (%) |
| ✓                                                          | 0 - 365 days | \$20,128,267        | 60.76%         | 40%            | 100%           |
| ✓                                                          | 1 - 3 years  | \$11,000,000        | 33.20%         | 0%             | 60%            |
| ✓                                                          | 3 - 5 years  | \$2,000,000         | 6.04%          | 0%             | 40%            |
| ✓                                                          | 5 – 10 years | \$0                 | 0.00%          | 0%             | 10%            |
|                                                            |              | <b>\$33,128,267</b> | <b>100.00%</b> |                |                |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993

Local Government (General) Regulation 2005

Ministerial Investment Order 5<sup>th</sup> January 2016

Investment Policy (Revised and adopted in May 2019)

**Governance issues:**

Nil

| Counterparty Compliance as at 31 <sup>st</sup> May2019 |                      |        |                     |              |                |
|--------------------------------------------------------|----------------------|--------|---------------------|--------------|----------------|
| Compliant                                              | Issuer               | Rating | Invested (\$)       | Invested (%) | Max. Limit (%) |
| ✓                                                      | AMP Bank             | A      | \$6,000,000         | 18.11%       | 40%            |
| ✓                                                      | Auswide              | BBB    | \$1,000,000         | 3.02%        | 40%            |
| ✓                                                      | BoQ                  | BBB+   | \$4,000,000         | 12.08%       | 40%            |
| ✓                                                      | BankVIC              | BBB+   | \$2,000,000         | 6.04%        | 40%            |
| ✓                                                      | Bankwest             |        | \$4,003,695         | 12.08%       | 40%            |
| ✓                                                      | Bendigo-<br>Adelaide | BBB+   | \$500,000           | 1.51%        | 40%            |
| ✓                                                      | CBA                  | AA-    | \$3,624,572         | 10.94%       | 40%            |
| ✓                                                      | IMB                  | BBB    | \$1,000,000         | 3.02%        | 40%            |
| ✓                                                      | ING Bank Aus.        | A      | \$500,000           | 1.51%        | 40%            |
| ✓                                                      | ME Bank              | BBB    | \$2,000,000         | 6.04%        | 40%            |
| ✓                                                      | NAB                  | AA-    | \$2,000,000         | 6.04%        | 40%            |
| ✓                                                      | Newcastle<br>PBS     | BBB    | \$3,500,000         | 10.57%       | 40%            |
| ✓                                                      | WBC                  | AA-    | \$3,000,000         | 9.04%        | 40%            |
|                                                        |                      |        | <b>\$33,128,267</b> | <b>100%</b>  |                |

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council

Residents of Walgett Shire Council

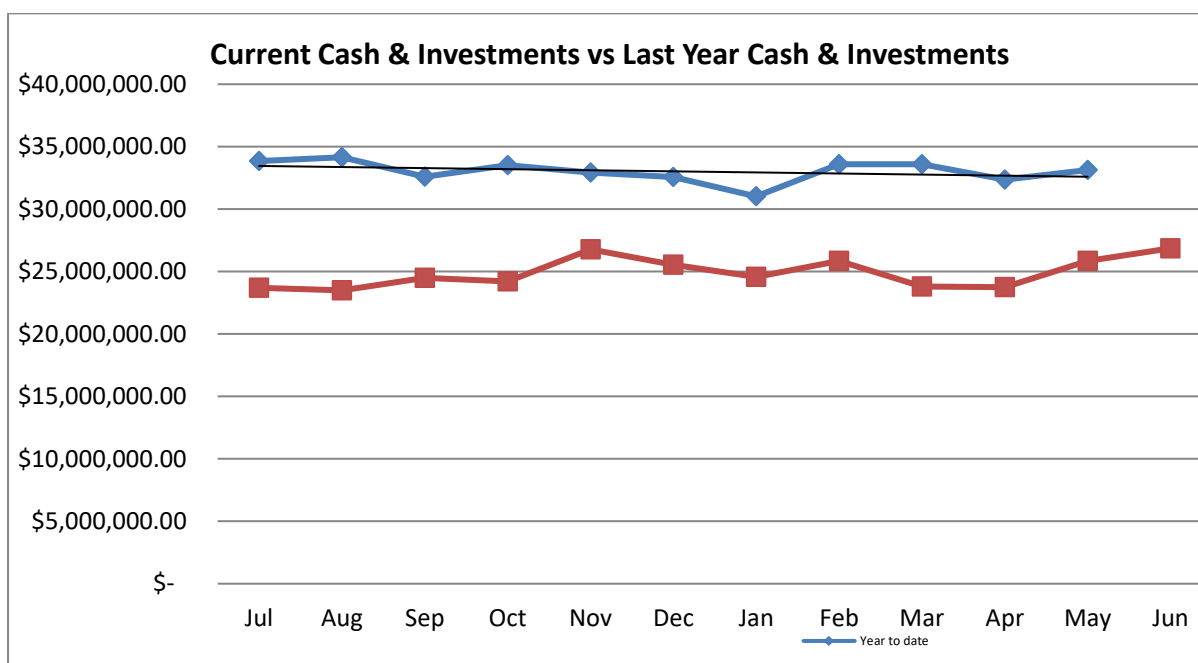
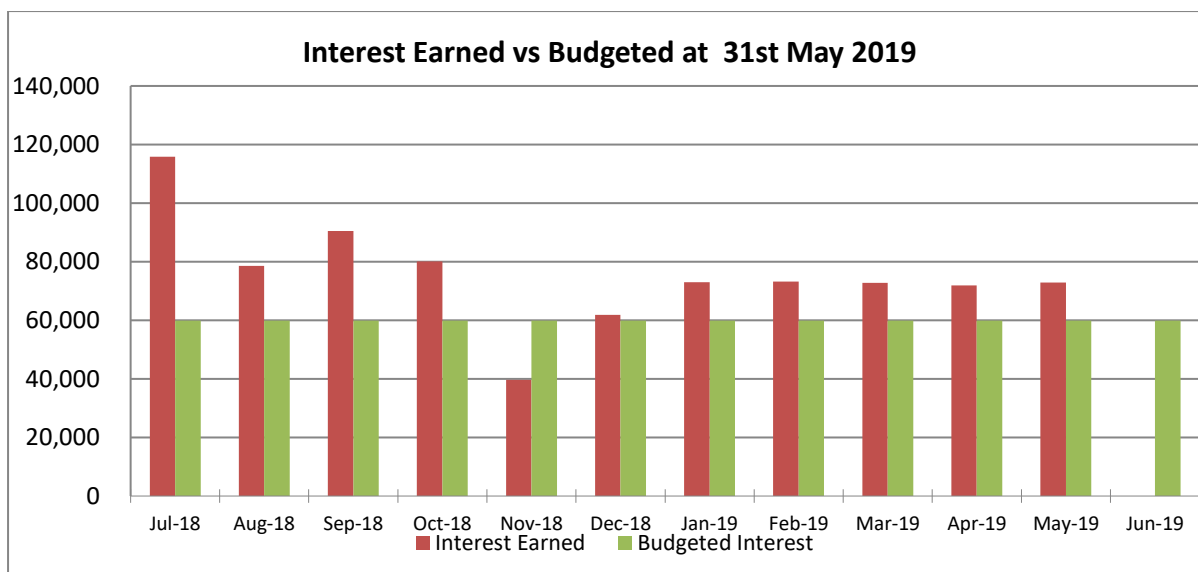
Financial Institutions

**Conclusion:**

As at 31<sup>st</sup> May Walgett Shire Council's total available cash and invested funds totalled \$33,128,267, an increase from 30<sup>th</sup> April 2019. This increase in the total portfolio is attributed largely receipt of final instalment of the Financial Assistance Grant.

Council's portfolio return for the month is above original estimates, largely due to the improved investment strategy allowing for longer term investments and variation in investment products.





### Note from the Chief Financial Officer

The Reserve Bank of Australia (RBA) has reduced the cash rate to an all-time low of 1.25%, in an effort to boost the economy as financial indicators show slow wages growth has driven a softening of GDP along with reduced housing investment. The RBA report the on-going drought has impacted farm GDP with a negative 5.8% for 2018 as compared to 2017 year on year. Mining investment was also down 13.5% on 2017.

### Certification – Responsible Accounting Officer

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> May 2019.

Michael J Urquhart  
**Chief Financial Officer – Responsible Accounting Officer**

|                                                                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Cash and Investment Report as at 31<sup>st</sup> May 2019</b>                                                                                        |
| <b>Recommendation</b><br><br>That the Investment report as at 31 <sup>st</sup> May 2019 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachments:**

Nil

## 11.2.4 COUNCILLOR FEES, LOCAL GOVERNMENT REMUNERATION TRIBUNAL

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/183

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### Summary:

This report sets out the Local Government Remuneration Tribunals range of fees for Councillors and Mayors within each category for 2019/2020. The rural category includes Walgett Shire Council.

### Background:

The Remuneration Tribunal in accordance with section 239 and 241 of the Local Government Act 1993 each year makes its determination for the annual fees payable to Mayors and Councillors of Local Councils. Under sections 248 (4) and 249 (4) of the Act a Council that does not fix its fees must pay the appropriate minimum fee determined by the Remuneration Tribunal.

### Current Position:

The tribunal has set the fees for the forthcoming year having regard to key economic data and in doing so has determined a 2.5% increase in the 2018/2019 Councillor and Mayoral fees. The table below sets out the new fee structure applicable for 2019/2020 and Council must now formally adopt fees within the range as shown. The Mayoral fee is paid in addition to the Councillors fee.

| <b>Category “Rural” Fees</b> | <b>Category Minimum</b> | <b>Category Maximum</b> |
|------------------------------|-------------------------|-------------------------|
| Mayor                        | <b>9,780</b>            | <b>26,530</b>           |
| Councillor                   | <b>9,190</b>            | <b>12,160</b>           |

Walgett Shire Council from 2011/2012 has set the Councillor fees at the maximum level as set by the Remuneration Tribunal, with 25% of the Mayoral fee being allocated to the Deputy Mayor.

### Relevant Reference Documents/Policies:

Local Government Act 1993

Local Government Tribunal Annual Report and Determination 15<sup>th</sup> April 2019.

### Governance issues:

Council is obliged to adopt a Councillor and Mayoral fee for the forthcoming financial year in accordance with the provisions as set out in the Local Government Act 1993.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council

Walgett Shire Councillors

**Financial Implications:**

The 2019/2020 budget has made provision for the maximum Councillor's fees of \$12,160 and a Mayoral fee of \$26,530 pa. In 2018/2019 the Deputy Mayor received 25% of the Mayoral fee for officiating at functions when the Mayor is unable to attend.

**Alternative Solutions/Options:**

Council may adopt a lesser fee for 2019/2020.

**Conclusion:**

The report recommends that Council adopt the maximum fee for Councillors and Mayor for 2019/20.

| <b>Councillor Fees, Local Government Remuneration Tribunal</b>                                                                                                                                                                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>That the Councillor fees be set at the maximum level set by the Local Government Remuneration Tribunal for a Rural Category.</p> <p>a) The Councillor fee for the 2019/2020 be \$12,160<br/>b) The Mayoral fee for 2019/20 be set at \$26,530<br/>c) 25% of the Mayoral fee be allocated to the Councillor occupying the position of Deputy Mayor</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Nil

## 11.2.5 SECTION 356 – REBATES CHURCHES AND OTHER NOT FOR PROFIT ORGANISATIONS

**REPORTING SECTION:** Corporate  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 09/1115

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### **Summary:**

This report provides details of eligible organisations that have made application to Council for a rebate on 2019/2020 water, sewer and waste management charges. The report recommends that the applications be approved and that rebates be granted in line with Council's Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy.

### **Background:**

For a number of years Council has granted rebates on annual service charges applied to rate assessments for a number of Churches and Not for Profit Organisations (NFP). It should be noted that the listed entities are already exempt from ordinary rates under the provisions of Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993 and therefore receiving a benefit.

Council adopted the Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy on 23<sup>rd</sup> April 2013.

*It is important note that any organisation that meets the definition of a Not for Profit Organisation (NFP) may apply for this rebate concession at any time under the policy.*

Each year there is a specific provision made within the budget for rebates to eligible organisations that have applied for a donation under Council's policy.

### **Current Position:**

To date Council has received/due to receive twenty-four (24) applications from applicable entities for rebates on their water, sewer and waste service charges amounting to \$18,806. Applications received to date have been assessed against the policy criteria and are eligible to be granted rebates on their service charges. The 2019/2020 budget provision provides an amount of \$16,688 for rebate applications, with the attached list detailing the organisations that have applied for a rebate under Council's policy and the amount applicable to each.

### **Relevant Reference Documents/Policies:**

Chapter 12, Part 1, Section 356 of the Local Government Act 1993  
Chapter 15, Part 6, Sections 555 & 556 of the Local Government Act 1993  
Council Policy - Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA.

### **Governance issues:**

Council must comply with the provisions of section 356 of the LGA 1993 with a decision to grant a rebate in these cases needing to be by way of Council resolution.

### **Environmental issues:**

N/A

### **Stakeholders:**

Not for Profit Entities within Walgett Shire Council

Walgett Shire Council

**Financial Implications:**

Applications received to date have been evaluated against the policy criteria and are eligible for a rebate in accordance with Council's policy. The total of the rebates across water, sewer, and waste management is \$18,806 against the 2018-2019 budget of \$18,688 for the year.

**Alternative Solutions/Options:**

That the applications be refused or granted at a lower level of rebate however this is not able to be supported given that a policy has been adopted.

**Conclusion:**

It is recommended that Council provide rebates to the organisations on the attached list in line with criteria set out within its Donations to Churches and Other Not for Profit Organisations – Sec 356 of the LGA Policy.

| <b>Section 356 – Rebates Churches and Other Not for Profit Organisations</b>                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <ol style="list-style-type: none"><li>1. That a budget adjustment of \$118 increasing the 2019-2020 budget from \$18,688 to \$18,806 be approved.</li><li>2. That the applications for a donation received and due to be received from eligible churches and not-for-profit organisations as per the attached list are approved and the rebates on annual service charges as detailed therein be granted for 2019-2020.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Section 356 Donations – 2019/2020 Rating Year



**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

| Section 356 Donations - 2019/2020 Rating Year                                                                   |        |                                             |                  |                 |                                         |                         |                              |                             |                        |                                 |                                |                                |                                         |                                        |
|-----------------------------------------------------------------------------------------------------------------|--------|---------------------------------------------|------------------|-----------------|-----------------------------------------|-------------------------|------------------------------|-----------------------------|------------------------|---------------------------------|--------------------------------|--------------------------------|-----------------------------------------|----------------------------------------|
| CHURCHES & NOT FOR PROFIT ORGANISATIONS - DONATIONS                                                             |        |                                             |                  |                 |                                         | Annual Charges Break Up |                              |                             |                        |                                 |                                |                                |                                         |                                        |
| Applicant                                                                                                       | Ass No | Property Address                            | Water Connection | Approved Yes/No | Total Annual Charge Donations 2019/2020 | Water Charge (100%)     | Water Charge (100% Donation) | Water Charge (75% Donation) | Sewerage Charge (100%) | Sewerage Charge (100% Donation) | Sewerage Charge (75% Donation) | Waste Management Charge (100%) | Waste Management Charge (100% Donation) | Waste Management Charge (50% Donation) |
| Country Women's Association of NSW (Walgett)                                                                    | 7260   | 32 PITT ST WALGETT NSW 2832                 | 20mm R + F       | Y               | \$ 1,406.75                             | \$ 1,006.00             |                              | \$ 754.50                   | \$ 501.00              |                                 | \$ 375.75                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Country Women's Association of NSW (Burren Junction)                                                            | 7773   | 11 Waterloo Street BURREN JUNCTION NSW 2386 | No Water         | Y               | \$ 276.50                               | \$ -                    |                              | \$ -                        | \$ -                   |                                 | \$ -                           | \$ 553.00                      |                                         | \$ 276.50                              |
| Country Women's Association of NSW (Collarenebri) [100% Donation - re: provision of library services agreement] | 11583  | 11 Wilson St Collarenebri NSW 2833          | 20mm R + F       | Y               | \$ 2,092.00                             | \$ 1,006.00             | \$ 1,006.00                  |                             | \$ 533.00              | \$ 533.00                       |                                | \$ 553.00                      | \$ 553.00                               |                                        |
| Cumbarrah Community Inc                                                                                         | 12187  | 16 Grawin St CUMBARAH NSW 2832              | No Water         | Y               | \$ 28.00                                |                         |                              | \$ -                        |                        |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Australian Indigenous Ministries                                                                                | 30726  | 35 Sutherland St WALGETT NSW 2832           | 20mm R + F       | Y               | \$ 1,406.75                             | \$ 1,006.00             |                              | \$ 754.50                   | \$ 501.00              |                                 | \$ 375.75                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Australian Indigenous Ministries                                                                                | 30866  | 47 Namoi St WALGETT NSW 2832                | 20mm R + F       | Y               | \$ 1,406.75                             | \$ 1,006.00             |                              | \$ 754.50                   | \$ 501.00              |                                 | \$ 375.75                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Roman Catholic Church                                                                                           | 30882  | 89 Arthur St Walgett NSW 2832               | 20mm R + F       | Y               | \$ 1,406.75                             | \$ 1,006.00             |                              | \$ 754.50                   | \$ 501.00              |                                 | \$ 375.75                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Anglican Diocese of Armidale                                                                                    | 30916  | 19 Pitt St WALGETT NSW 2832                 | 20mm [R x2] + F  | Y               | \$ 1,784.00                             | \$ 1,509.00             |                              | \$ 1,131.75                 | \$ 501.00              |                                 | \$ 375.75                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Anglican Diocese of Armidale                                                                                    | 31054  | 15 Hastings Street BURREN JUNCTION NSW 2386 | No Water         | Y               | \$ 28.00                                |                         |                              |                             |                        |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Anglican Property Trust Diocese of Bathurst                                                                     | 31096  | 45-47 Colin Street CARINDA NSW 2831         | 20mm             | Y               | \$ 277.00                               | \$ 332.00               |                              | \$ 249.00                   | \$ -                   |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Roman Catholic Church                                                                                           | 31101  | 9 Colin St Carinda NSW 2831                 | 20mm             | Y               | \$ 277.00                               | \$ 332.00               |                              | \$ 249.00                   |                        |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Roman Catholic Church for the Diocese of Armidale                                                               | 31237  | 2-4 High St Collarenebri NSW 2833           | 20mm R + F       | Y               | \$ 1,182.25                             | \$ 1,006.00             |                              | \$ 754.50                   | \$ 533.00              |                                 | \$ 399.75                      | \$ 56.00                       |                                         | \$ 28.00                               |
| Church of England Diocese of Armidale                                                                           | 31310  | 58-60 Wilson St COLLARENEBRI NSW 2833       | 20mm R + F       | Y               | \$ 1,430.75                             | \$ 1,006.00             |                              | \$ 754.50                   | \$ 533.00              |                                 | \$ 399.75                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Church of England Property Trust                                                                                | 31377  | 1 Cumbarrah St CUMBARAH NSW 2832            | No Water         | Y               | \$ 28.00                                |                         |                              | \$ -                        |                        |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Church of England Property Trust                                                                                | 31492  | Kaolin St LIGHTNING RIDGE NSW 2834          | 20mm             | Y               | \$ 860.75                               | \$ 332.00               |                              | \$ 249.00                   | \$ 447.00              |                                 | \$ 335.25                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Jehovah's Witnesses Congregations                                                                               | 31526  | 8 Kopi Street LIGHTNING RIDGE NSW 2834      | 20mm             | Y               | \$ 860.75                               | \$ 332.00               |                              | \$ 249.00                   | \$ 447.00              |                                 | \$ 335.25                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Roman Catholic Church                                                                                           | 31559  | 31 Morilla St Lightning Ridge NSW 2834      | 20mm             | Y               | \$ 860.75                               | \$ 332.00               |                              | \$ 249.00                   | \$ 447.00              |                                 | \$ 335.25                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Anglican Diocese of Armidale                                                                                    | 31567  | 13 Morilla St LIGHTNING RIDGE NSW 2834      | 20mm             | Y               | \$ 612.25                               | \$ 332.00               |                              | \$ 249.00                   | \$ 447.00              |                                 | \$ 335.25                      | \$ 56.00                       |                                         | \$ 28.00                               |
| Lightning Ridge Historical Society                                                                              | 31575  | 7 Morilla Street LIGHTNING RIDGE NSW 2834   | 20mm             | Y               | \$ 612.25                               | \$ 332.00               |                              | \$ 249.00                   | \$ 447.00              |                                 | \$ 335.25                      | \$ 56.00                       |                                         | \$ 28.00                               |
| Australian Conference Association (Seventh Day Adventist)                                                       | 31708  | 12 Silica Street LIGHTNING RIDGE NSW 2834   | 20mm (x 2)       | Y               | \$ 1,109.75                             | \$ 664.00               |                              | \$ 498.00                   | \$ 447.00              |                                 | \$ 335.25                      | \$ 553.00                      |                                         | \$ 276.50                              |
| Roman Catholic Church                                                                                           | 31740  | 18 Middle St Rowena NSW 2387                | 20mm             | Y               | \$ 277.00                               | \$ 332.00               |                              | \$ 249.00                   |                        |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Roman Catholic Church                                                                                           | 31757  | 4 Middle St Rowena NSW 2387                 | 20mm             | Y               | \$ 277.00                               | \$ 332.00               |                              | \$ 249.00                   |                        |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Corporate Trustees of the Diocese of Armidale                                                                   | 31773  | 14 Shaw St ROWENA NSW 2837                  | 20mm             | Y               | \$ 277.00                               | \$ 332.00               |                              | \$ 249.00                   | \$ -                   |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| Grawin Glengarry Sheeppark Opal Field's Men's Shed                                                              | 36970  | Mineral Claim 11572                         | No Water         | Y               | \$ 28.00                                | \$ -                    |                              | \$ -                        | \$ -                   |                                 | \$ -                           | \$ 56.00                       |                                         | \$ 28.00                               |
| <b>Total</b>                                                                                                    |        |                                             |                  |                 | <b>\$ 18,806.00</b>                     | <b>\$ 12,535.00</b>     | <b>\$ 1,006.00</b>           | <b>\$ 8,646.75</b>          | <b>\$ 6,786.00</b>     | <b>\$ 533.00</b>                | <b>\$ 4,689.75</b>             | <b>\$ 7,308.00</b>             | <b>\$ 553.00</b>                        | <b>\$ 3,377.50</b>                     |

## 11.2.6 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER:

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### 1. Property Matters

- Investigation underway for commencement of a shire wide ratepayer satisfaction survey.
- CFO has held preliminary discussions with a local artist for painting of the **Walgett Water Towers**. Community survey and consultation to be undertaken.
- Investigation underway for painting of the **Burren Junction** grain silo's. Permission to be sought from owners.
- A solar firm engaged for works in the shire is seeking permission from Rail Corp to light up the old railway bridge at Walgett.
- Solar firms will be presenting proposals for installation of solar systems at Councils administration centre.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey's Room**. A further report shall be tabled when more information is to hand.
- Purchase orders were issued for the **Come By Chance** hall refurbishment. Council issued a RFQ and only three contractors lodged quotations.
- **Collarenebri Sportsground Amenities shed**. The shed proposal has been completed with the lining and fitout scheduled for coming months.
- **Collarenebri Golf Club**. A Request for Quotation (RFQ) has been issued for a small shed with a large verandah, being replacement of the Golf Club destroyed by fire in 2018.
- **Lightning Ridge Multi-purpose Centre**, quotations have been received for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. Quotations were also sought for the detailed design and project management.
- **Walgett PCYC** The transfer of land process is progressing with discussions between NSW State Government and the PCYC. A further report will be tabled when more information is available.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A survey is now complete, Engineer plans were lodged with Council on the 15<sup>th</sup> March 19. A Request for Tender (RFT) is being prepared for issue in May 19.

- Refurbishment of the bathroom facilities at the **Administration Centre** was originally put on hold. A Request for Quotation was issued early December 18 for the works with no contractors attending the inspection day, and no quotations received. A new RFQ has been posted on Tenderlink.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities. Painting of the kiosk/entry will commence after the 18/19 season.
- **Burren Junction Hall** grant application approved. Contracts issued, work commenced on the 16<sup>th</sup> November 18. Work completed mid-June 19.
- Tourism signage at **Burren Junction**. Plans are underway to renew the big green Welcome to Burren Junction sign at Burren Junction along with a number of smaller signs at the bore bath.
- A new **Burren Junction Bore Bath toilet facility** is being investigated with drawings underway and discussions regarding the best treatment system continue.
- **Collarenebri Showground**. Construction of sheds is now complete, along with rain water tanks. New grass to be planted in front of the grandstand.
- The **Lightning Ridge depot** has a number of Workplace Health and Safety issues and the amenity improvements are underway. A clean up of the depot is also scheduled.
- **Carinda hall** painting project has been awarded and purchase orders issued. When the contractor finishes at Burren Junction Hall he will commence on the Carinda Hall.
- **Walgett Showground-** maintenance painting of Rabo pavilion, repair of ticket box, painting of the horse stalls are some rails completed.
- **Walgett Showground male toilet block**. A purchase order was issued in April 19 for construction of the male toilet and shower block. Investigations are underway regarding the suitability of the existing septic system. The plumber has advised the existing septic tank is sufficient for the new facility.
- **Lightning Ridge Arts and Crafts building**. Purchase order issued for the renewal of fire doors, installation of glass front doors and air conditioning of the Arts & Crafts Centre. Air conditioning complete.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" is being developed and will be issued shortly. The proposed grant funds have been reallocated to the Walgett Showground amenities project, and Council at its March 19 meeting resolved to fund the refurbishment from accumulated working capital.

## **2. Finance & Administration**

- Tender under development for IT Managed Services.
- Contract Asset Engineer completing the reconciliation of assets system with Authority ledgers.

- Council to conduct “Procurement for Local Government” for all staff with purchasing delegations. Contractor to conduct internal audit of Walgett Shire Council procurement system, policy and procedures. Council staff are conducting a review of Council purchase order system.
- Recruitment of permanent full-time staff scheduled for June 19. Both Walgett and Lightning ridge offices.
- Water standpipe billing - testing complete and training of staff and issue of information brochure to be conducted before charging commences.
- FBT Policy to be developed. On hold.
- Email sent to OLG regarding special rates for water access by ratepayers outside reticulation system. Information received and a separate report to be tabled to Council.
- Development of WH & S Strategy.
- Operational Plan 19/20 and community forums completed. Operational Plan on display for 28 days.
- Quotations are underway for development of a new general ledger and conversion of existing data to the new ledger.
- Council to look at Statewide Airport management system.
- School to work program underway and in place.
- Review of Ratepayer Hardship applications continue.
- CFO in discussion with TCorp regarding investment of Council funds in the Long Term Managed Fund.

| <b>Matters Generally for Brief Mention or Information Only – From Chief Financial Officer</b>                                                                                                                                                                                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance &amp; Administration and Community Services be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **11.2.7 ADOPTION 2019/2020 OPERATIONAL PLAN & LONG TERM FINANCIAL PLAN INCLUDING FEES & CHARGES**

**REPORTING SECTION:** Corporate  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

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### **Summary**

This report recommends the 2019/2020 Operational Plan and Long Term Financial Plan and Fees and Charges be formally made and adopted as required under the Local Government Act (1993) for the 2019/2020 financial year.

### **Background**

The 2019/2020 Operational Plan and Budget including all section 356 donations and the Schedule of Fees and Charges for the 2019/2020 year, the Long Term Financial Plan for the 10 year period starting 2019/2020 were placed on exhibition on 23<sup>rd</sup> May 19, and public comment invited with submissions closing at 4.30pm on Wednesday 19<sup>th</sup> June 19.

### **Current Position**

Submissions will be tabled on the day.

### **2019/2020 Fees and Charges,**

The fees and charges have been reviewed and increased by 2.5% on average.

### **Relevant Reference Documents/Policies**

Local Government Act 1993 and Integrated Planning and Reporting legislation.

### **Governance issues**

Council must comply with the Local Government Act 1993 and Integrated Planning and Reporting legislation.

### **Stakeholders**

Walgett Shire Community  
Walgett Shire Council  
Office of Local Government

### **Financial Implications**

The respective financial details relating to the components of this report are detailed in the Operational Plan and long-term budget.

**Adoption 2019/2020 Operational Plan & Long Term Financial Plan Including Fees and Charges**

**Recommendation:**

That Council after having considered any submission received by the 19<sup>th</sup> June 2019;

1. Adopts that 2019/2020 Operational Plan and Budget, and Long Term Ten (10) Year Financial Plan.
2. Adopts Fees and Charges for 2019/2020 as listed in the Schedule of Fees and Charges 2019/2020 with Council reserving the right to vary fees and charges of a commercial nature as circumstances require.
3. Adopts the Waste Management, Water and Sewer Pricing Structure as set out in the Schedule of Fees and Charges

**Moved:**

**Seconded:**

**Attachments:**

Nil



### 11.2.8 MAKING THE ORDINARY RATES AND ANNUAL CHARGES

**REPORTING SECTION:** Corporate  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/17

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#### **Summary**

Council is required to make the rates and charges for the 2019/2020 financial year commencing on 1<sup>st</sup> July 2019, pursuant to sections 500, 534 and 535 of the *Local Government Act 1993 NSW*.

#### **Background**

Following the Council resolution at its meeting held on 21<sup>st</sup> May 2019 the Operational Plan 2019/2020 incorporating the proposed 2019/2020 Rates & Charges, contained within the Statement of Revenue Policy and Schedule of Fees & Charges 2019/2020, was placed on public exhibition for 35 days [28 days + 7] until 25<sup>th</sup> June 2019 in accordance with section 532 of the *Local Government Act 1993 NSW*.

#### **Current Position**

That, in accordance with section 534 and 535 of the *Local Government Act 1993 NSW*, Council make the Ordinary Rates (*numbered 1 to 21*) for every parcel of rateable land within the Walgett Shire for the 2019/2020 rating year commencing 1<sup>st</sup> July 2019 as detailed in the Operation Plan 2019/2020 – Statement of Revenue Policy. A summary of these Ordinary Rates is noted in **Table 1** below.

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

**TABLE 1**

| Rates                                                                                                            |                                     |                       |                                 |             |               |                   |                      |                       |                   |                                    |                  |                         |                    |
|------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------|---------------------------------|-------------|---------------|-------------------|----------------------|-----------------------|-------------------|------------------------------------|------------------|-------------------------|--------------------|
| Walgett Shire Council - General Purpose Rates Forecast 2019/2020.                                                |                                     |                       |                                 |             |               |                   |                      |                       |                   |                                    |                  |                         |                    |
| SCENARIO 3 (2.7%)                                                                                                |                                     |                       |                                 |             |               |                   |                      |                       |                   |                                    |                  |                         |                    |
| Ordinary Rates - Depicting 2.7% Rates Pegging Increase (Valuations as per VG Supplementary List as at 10-2-2019) |                                     |                       |                                 |             |               |                   |                      |                       |                   |                                    |                  |                         |                    |
| Order                                                                                                            | Description                         | Number of Assessments | Ad Valorem Amount in the Dollar | Base Amount | Land Value    | 2019/2020 Minimum | 2019/2020 Ad Valorem | 2019/2020 Base Amount | 2019/2020 Minimum | 2019/2020 Above Minimum Ad Valorem | 2019/2020 Totals | 2019/2020 Base Amount % | Avg Per Assessment |
| 1                                                                                                                | Walgett Residential                 | 647                   | 0.01883229                      | 220.00      | 10,608,140    | 0                 | 199,776              | 142,340.00            |                   |                                    | 342,116          | 42%                     | 528.77             |
| 2                                                                                                                | Lightning Ridge Residential         | 639                   | 0.00988937                      | 220.00      | 19,606,310    | 0                 | 193,894              | 140,580.00            |                   |                                    | 334,474          | 42%                     | 523.43             |
| 3                                                                                                                | Collarenebri Residential            | 210                   | 0.11369820                      | 220.00      | 451,110       | 0                 | 51,290               | 46,200.00             |                   |                                    | 97,490           | 47%                     | 464.24             |
| 4                                                                                                                | Burren Junction Residential         | 92                    | 0.04311756                      | 165.00      | 579,100       | 0                 | 24,969               | 15,180.00             |                   |                                    | 40,149           | 38%                     | 436.41             |
| 5                                                                                                                | Carinda Residential                 | 66                    | 0.07113200                      | 90.00       | 102,050       | 0                 | 7,259                | 5,940.00              |                   |                                    | 13,199           | 45%                     | 199.99             |
| 6                                                                                                                | Cumborah Residential                | 58                    | 0.00889630                      | 90.00       | 608,600       | 0                 | 5,414                | 5,220.00              |                   |                                    | 10,634           | 49%                     | 183.35             |
| 7                                                                                                                | Rowena/Come-By-Chance Residential   | 37                    | 0.17115800                      | 85.00       | 20,300        | 0                 | 3,475                | 3,145.00              |                   |                                    | 6,620            | 48%                     | 178.91             |
| 8                                                                                                                | Residential - Preserved Opal Fields | 1758                  | 0.08439535                      | 115.00      | 4,195,950     | 0                 | 354,119              | 202,170.00            |                   |                                    | 556,289          | 36%                     | 316.43             |
| 9                                                                                                                | Residential - Mineral Claim         |                       | 0.08439535                      | 115.00      |               |                   |                      |                       |                   |                                    |                  |                         |                    |
| 10                                                                                                               | Residential                         | 84                    | 0.00767103                      | 165.00      | 3,641,660     | 0                 | 27,935               | 13,860.00             |                   |                                    | 41,795           | 33%                     | 497.56             |
| 11                                                                                                               | Walgett Business                    | 123                   | 0.02876242                      | 315.00      | 3,053,390     | 0                 | 87,823               | 38,745.00             |                   |                                    | 126,568          | 31%                     | 1,029.01           |
| 12                                                                                                               | Lightning Ridge Business            | 119                   | 0.01253960                      | 315.00      | 6,832,250     | 0                 | 85,674               | 37,485.00             |                   |                                    | 123,159          | 30%                     | 1,034.95           |
| 13                                                                                                               | Collarenebri Business               | 30                    | 0.12645990                      | 315.00      | 111,700       | 0                 | 14,126               | 9,450.00              |                   |                                    | 23,576           | 40%                     | 785.85             |
| 14                                                                                                               | Burren Junction Business            | 24                    | 0.03977400                      | 265.00      | 268,950       | 0                 | 10,697               | 6,360.00              |                   |                                    | 17,057           | 37%                     | 710.72             |
| 15                                                                                                               | Carinda Business                    | 14                    | 0.01589000                      | 135.00      | 128,200       | 0                 | 2,037                | 1,890.00              |                   |                                    | 3,927            | 48%                     | 280.51             |
| 16                                                                                                               | Rowena/Come-By-Chance Business      | 8                     | 0.08294000                      | 135.00      | 18,200        | 0                 | 1,510                | 1,080.00              |                   |                                    | 2,590            | 42%                     | 323.69             |
| 17                                                                                                               | Business - Preserved Opal Fields    | 46                    | 0.05650800                      | 265.00      | 255,150       | 0                 | 14,418               | 12,190.00             |                   |                                    | 26,608           | 46%                     | 578.44             |
| 18                                                                                                               | Business - Mineral Claim            |                       | 0.05650800                      | 265.00      |               |                   |                      |                       |                   |                                    |                  |                         |                    |
| 19                                                                                                               | Business                            | 101                   | 0.00981380                      | 165.00      | 2,671,160     | 0                 | 26,214               | 16,665.00             |                   |                                    | 42,879           | 39%                     | 424.55             |
| 20                                                                                                               | Rural (Farmland)                    | 832                   | 0.00316870                      | 115.00      | 1,187,791,023 | 0.00              | 3,763,753            | 95,680.00             |                   |                                    | 3,859,433        | 2%                      | 4,638.74           |
| 21                                                                                                               | Rural Irrigable (Farmland)          |                       | 0.00316870                      | 115.00      |               | 0.00              | 0                    | 0.00                  |                   |                                    | -                |                         |                    |
|                                                                                                                  | Totals                              | 4888                  |                                 |             | 1,240,943,243 |                   | 4,874,383            | 794,180               |                   |                                    | 5,668,563        |                         |                    |
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**1. Walgett Residential Rate**

A Walgett Residential Ordinary Ad Valorem Amount of 0.01883229 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$220.00 representing 42% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**2. Lightning Ridge Residential Rate**

A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.00988937 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$220.00 representing 42% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**3. Collarenebri Residential Rate**

A Collarenebri Residential Ordinary Ad Valorem Amount of 0.11369820 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$220.00 representing 47% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**4. Burren Junction Residential Rate**

A Burren Junction Residential Ordinary Ad Valorem Amount of 0.04311756cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$165.00 representing 38% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**5. Carinda Residential Rate**

A Carinda Residential Ordinary Ad Valorem Amount of 0.071132 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$90.00 representing 45% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**6. Cumborah Residential Rate**

A Cumborah Residential Ordinary Ad Valorem Amount of 0.00889630 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$90.00 representing 49% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**7. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.171158 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$85.00 representing 48% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**8. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.08439535 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire

in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$115.00 representing 36% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**9. Residential – Mineral Claim Rate**

A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.08439535 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$115.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**10. Residential Rate**

A Residential Ordinary Ad Valorem Amount of 0.00767103 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$165.00 representing 33% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**11. Walgett Business Rate**

A Walgett Business Ordinary Ad Valorem Amount of 0.02876242 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$315.00 representing 31% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.0125396 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$315.00 representing 30% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Ad Valorem Amount of 0.1264599 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$315.00 representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Ad Valorem Amount of 0.039774 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$265.00 representing 37% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**15. Carinda Business Rate**

A Carinda Business Ordinary Ad Valorem Amount of 0.01589 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$135.00 representing 48% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**16. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.08294 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$135.00 representing 42% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**17. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.056508 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$265.00 representing 46% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**18. Business – Mineral Claim Rate**

A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.056508 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$265.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**19. Business Rate**

A Business Ordinary Ad Valorem Amount of 0.0098138 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$165.00 representing 39% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**20. Rural (Farmland)**

A Rural (Farmland) Ordinary Ad Valorem Amount of 0.0031687 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the *Local Government Act 1993 NSW*, and having a Base Amount per assessment of \$115.00 representing 2% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**21. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Ad Valorem Amount of 0.0031687 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the *Local Government Act 1993 NSW*, and having a Base Amount per assessment of \$115.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

That, in accordance with section 496 and 501 of the *Local Government Act 1993 NSW*, Council make the Annual Charges for every parcel of rateable land within the Walgett Shire for the 2019/2020 rating year commencing 1<sup>st</sup> July 2019 as detailed in the Operation Plan 2019/2020 – Statement of Revenue Policy. A summary of these Annual Charges is noted in **Table 2** below.

**Domestic Waste Management Services**

That, in accordance with section 496 (1) of the *Local Government Act 1993 NSW*, Council make an annual charge of four hundred and ninety seven dollars exactly (\$497.00) per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019.

That, in accordance with section 496 (2) of the *Local Government Act 1993 NSW*, Council make an annual charge of four hundred and ninety seven dollars exactly (\$497.00) per service requested to non-rateable residential properties for the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019.

**Water Supply, Sewerage Services and Waste Management Services**

That, in accordance with section 501 of the *Local Government Act 1993 NSW*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019. These charges are set out in Council's *Operational Plan – Schedule of Fees and Charges 2019/2020* under the headings Waste Management, Trade Waste Management, Water Supply and Sewerage and listed in **Table 2** below.

**TABLE 2**

*Waste Management Charges*

| <b>SERVICE PROVIDED</b>                               | <b>DOMESTIC WASTE MANAGEMENT</b> | <b>2019/2020</b> |
|-------------------------------------------------------|----------------------------------|------------------|
| Domestic Waste Collection Charge (s496) per occupancy | <i>per bin per annum</i>         | \$497.00         |

| <b>SERVICE PROVIDED</b>                       | <b>TRADE WASTE MANAGEMENT</b> | <b>2019/2020</b> |
|-----------------------------------------------|-------------------------------|------------------|
| 240L MGB Collection – weekly collection       | <i>per bin per annum</i>      | \$497.00         |
| 360L MGB Collection – twice weekly collection | <i>per bin per annum</i>      | \$1,418.00       |
| 360L MGB – weekly service                     | <i>per bin per annum</i>      | \$709.00         |

| <b>SERVICE PROVIDED</b>        | <b>WASTE MANAGEMENT</b> | <b>2019/2020</b> |
|--------------------------------|-------------------------|------------------|
| Waste Management Charge (s501) | <i>per annum</i>        | \$56.00          |

*Water Supply Charges*

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

| <b>ACCESS CHARGES</b>                                   |                        | <b>2.50%</b>     |
|---------------------------------------------------------|------------------------|------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                        | <b>2019-2020</b> |
| 20mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 20mm Connection                                         | <i>Non Residential</i> | \$332.00         |
| 25mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 25mm Connection                                         | <i>Non Residential</i> | \$517.00         |
| 32mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 32mm Connection                                         | <i>Non Residential</i> | \$849.00         |
| 40mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 40mm Connection                                         | <i>Non Residential</i> | \$1,326.00       |
| 50mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 50mm Connection                                         | <i>Non Residential</i> | \$2,072.00       |
| 75mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 75mm Connection                                         | <i>Non Residential</i> | \$4,526.00       |
| 100mm Connection                                        | <i>Residential</i>     | \$332.00         |
| 100mm Connection                                        | <i>Non Residential</i> | \$8,042.00       |
| Unmetered                                               | <i>Residential</i>     |                  |
| Unmetered                                               | <i>Non Residential</i> |                  |

| <b>CONSUMPTION CHARGES</b>                              |                                | <b>5.00%</b>     |
|---------------------------------------------------------|--------------------------------|------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                                | <b>2019-2020</b> |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | \$0.30           |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | \$0.45           |



|                                               |                        |                  |
|-----------------------------------------------|------------------------|------------------|
| <b>ACCESS CHARGES</b>                         |                        | <b>2.50%</b>     |
| <b>River Water – Walgett and Collarenebri</b> |                        | <b>2019-2020</b> |
| 20mm Connection                               | <i>Residential</i>     | \$503.00         |
| 20mm Connection                               | <i>Non Residential</i> | \$503.00         |
| 25mm Connection                               | <i>Residential</i>     | \$503.00         |
| 25mm Connection                               | <i>Non Residential</i> | \$785.00         |
| 32mm Connection                               | <i>Residential</i>     | \$503.00         |
| 32mm Connection                               | <i>Non Residential</i> | \$1,287.00       |
| 40mm Connection                               | <i>Residential</i>     | \$503.00         |
| 40mm Connection                               | <i>Non Residential</i> | \$2,011.00       |
| 50mm Connection                               | <i>Residential</i>     | \$503.00         |
| 50mm Connection                               | <i>Non Residential</i> | \$3,143.00       |
| 75mm Connection                               | <i>Residential</i>     | \$503.00         |
| 75mm Connection                               | <i>Non Residential</i> | \$6,898.00       |
| 100mm Connection                              | <i>Residential</i>     | \$503.00         |
| 100mm Connection                              | <i>Non Residential</i> | \$12,263.00      |
| Unmetered                                     | <i>Residential</i>     |                  |
| Unmetered                                     | <i>Non Residential</i> |                  |

|                                               |                                |                  |
|-----------------------------------------------|--------------------------------|------------------|
| <b>CONSUMPTION CHARGES</b>                    |                                | <b>5.00%</b>     |
| <b>River Water – Walgett and Collarenebri</b> |                                | <b>2019-2020</b> |
| Filtered Usage Charge                         | <i>per kilolitre &lt;600kl</i> | \$0.90           |
| Filtered Usage Charge                         | <i>per kilolitre &gt;600kl</i> | \$1.35           |
| Raw Usage Charge                              | <i>per kilolitre &lt;600kl</i> | \$0.30           |
| Raw Usage Charge                              | <i>per kilolitre &gt;600kl</i> | \$0.45           |

#### *Sewerage Charges*

All properties either, connected to or within 75 metres of a Council sewer main and able to be connected are charged.

|                                                                                       |                  |                  |
|---------------------------------------------------------------------------------------|------------------|------------------|
| <b>SERVICE PROVIDED</b>                                                               | <b>SEWERAGE</b>  | <b>2019-2020</b> |
| Walgett                                                                               | <i>per annum</i> | \$501.00         |
| Lightning Ridge                                                                       | <i>per annum</i> | \$447.00         |
| Collarenebri                                                                          | <i>per annum</i> | \$533.00         |
|                                                                                       |                  |                  |
| <b>Additional Sewer Connections (<i>per connection</i>)</b>                           |                  |                  |
| Walgett                                                                               | <i>per annum</i> | \$501.00         |
| Lightning Ridge                                                                       | <i>per annum</i> | \$447.00         |
| Collarenebri                                                                          | <i>per annum</i> | \$533.00         |
|                                                                                       |                  |                  |
| <b>Cistern Charges – Applicable to Business Categories (<i>per toilet/urinal</i>)</b> |                  |                  |
| Walgett                                                                               | <i>per annum</i> | \$78.00          |
| Lightning Ridge                                                                       | <i>per annum</i> | \$71.00          |
| Collarenebri                                                                          | <i>per annum</i> | \$71.00          |

#### **Accrual of Interest on Overdue Rates and Charges**

The Office of Local Government via NSW Government Circular No: 19-05 has set the maximum interest on overdue rates and charges for the 2019/2020 rating year at seven point five percent (7.5%). It is recommended that, in accordance with Section 566 of the *Local Government Act 1993 NSW*, Council adopt this rate of interest to be applied on overdue rates and charges in the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019.

**Relevant Reference Documents/Policies**

Local Government Act 1993 NSW  
Office of Local Government Circular 19-05  
Operational Plan – Schedule of Fees and Charges 2019/2020

**Governance Issues**

Council will ensure it remains fair, equitable and transparent in the process of making the rates and charges annually and has meet requirements of Section 532 of the Local Government Act 1993 NSW

**Environmental issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Residents  
Walgett Shire Council

**Financial Implications:**

Council must ensure that it makes the rates and charges for 2019/2020 rating year commencing on 1<sup>st</sup> July 2019 by resolution at a Council meeting and that relevant sections of the *Local Government Act 1993 NSW* are quoted to ensure legitimacy of these rates and charges once adopted and levied.

**Alternative Solutions/Options:**

There are no alternative options available to Council when making the annual rates and charges

**Making of the Ordinary Rates for the 2019/2020 year**

**Motion:**

That Council:

1. Resolves in accordance with sections 534 and 535 of the *Local Government Act 1993 NSW*, to make the Ordinary Rates for the 2019/2020 rating year commencing 1st July 2019 as set out in **Table 1** below on the land value for all rateable land within each category and sub-category at the amount in the dollar specified and the applicable base amounts for each category and sub-category applied in accordance with section 500 of the *Local Government Act 1993 NSW*.

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

## TABLE 1

|       | Rates                                                                                                            | Walgett Shire Council - General Purpose Rates Forecast 2019/2020. |                                 |             |               |                   |                                         |                       |                   |                                    |                   |                         |                    |  |
|-------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------|---------------------------------|-------------|---------------|-------------------|-----------------------------------------|-----------------------|-------------------|------------------------------------|-------------------|-------------------------|--------------------|--|
|       |                                                                                                                  |                                                                   |                                 |             |               |                   |                                         |                       |                   |                                    | SCENARIO 3 (2.7%) |                         |                    |  |
|       | Ordinary Rates - Depicting 2.7% Rates Pegging Increase (Valuations as per VG Supplementary List as at 10-2-2019) |                                                                   |                                 |             |               |                   |                                         |                       |                   |                                    |                   |                         |                    |  |
| Order | Description                                                                                                      | Number of Assessments                                             | Ad Valorem Amount in the Dollar | Base Amount | Land Value    | 2019/2020 Minimum | 2019/2020 Ad Valorem                    | 2019/2020 Base Amount | 2019/2020 Minimum | 2019/2020 Above Minimum Ad Valorem | 2019/2020 Totals  | 2019/2020 Base Amount % | Avg Per Assessment |  |
|       | 1 Walgett Residential                                                                                            | 647                                                               | 0.01883229                      | 220.00      | 10,608,140    | 0                 | 199,776                                 | 142,340.00            |                   |                                    | 342,116           | 42%                     | 528.77             |  |
|       | 2 Lightning Ridge Residential                                                                                    | 639                                                               | 0.00988937                      | 220.00      | 19,606,310    | 0                 | 193,894                                 | 140,580.00            |                   |                                    | 334,474           | 42%                     | 523.43             |  |
|       | 3 Collarenebri Residential                                                                                       | 210                                                               | 0.11369820                      | 220.00      | 451,110       | 0                 | 51,290                                  | 46,200.00             |                   |                                    | 97,490            | 47%                     | 464.24             |  |
|       | 4 Burren Junction Residential                                                                                    | 92                                                                | 0.04311756                      | 165.00      | 579,100       | 0                 | 24,969                                  | 15,180.00             |                   |                                    | 40,149            | 38%                     | 436.41             |  |
|       | 5 Carinda Residential                                                                                            | 66                                                                | 0.07113200                      | 90.00       | 102,050       | 0                 | 7,259                                   | 5,940.00              |                   |                                    | 13,199            | 45%                     | 199.99             |  |
|       | 6 Cumbarah Residential                                                                                           | 58                                                                | 0.00889630                      | 90.00       | 608,600       | 0                 | 5,414                                   | 5,220.00              |                   |                                    | 10,634            | 49%                     | 183.35             |  |
|       | 7 Rowena/Come-By-Chance Residential                                                                              | 37                                                                | 0.17115800                      | 85.00       | 20,300        | 0                 | 3,475                                   | 3,145.00              |                   |                                    | 6,620             | 48%                     | 178.91             |  |
|       | 8 Residential - Preserved Opal Fields                                                                            | 1758                                                              | 0.08439535                      | 115.00      | 4,195,950     | 0                 | 354,119                                 | 202,170.00            |                   |                                    | 556,289           | 36%                     | 316.43             |  |
|       | 9 Residential - Mineral Claim                                                                                    |                                                                   | 0.08439535                      | 115.00      |               |                   |                                         |                       |                   |                                    |                   |                         |                    |  |
|       | 10 Residential                                                                                                   | 84                                                                | 0.00767103                      | 165.00      | 3,641,660     | 0                 | 27,935                                  | 13,860.00             |                   |                                    | 41,795            | 33%                     | 497.56             |  |
|       | 11 Walgett Business                                                                                              | 123                                                               | 0.02876242                      | 315.00      | 3,053,390     | 0                 | 87,823                                  | 38,745.00             |                   |                                    | 126,568           | 31%                     | 1,029.01           |  |
|       | 12 Lightning Ridge Business                                                                                      | 119                                                               | 0.01253960                      | 315.00      | 6,832,250     | 0                 | 85,674                                  | 37,485.00             |                   |                                    | 123,159           | 30%                     | 1,034.95           |  |
|       | 13 Collarenebri Business                                                                                         | 30                                                                | 0.12645990                      | 315.00      | 111,700       | 0                 | 14,126                                  | 9,450.00              |                   |                                    | 23,576            | 40%                     | 785.85             |  |
|       | 14 Burren Junction Business                                                                                      | 24                                                                | 0.03977400                      | 265.00      | 268,950       | 0                 | 10,697                                  | 6,360.00              |                   |                                    | 17,057            | 37%                     | 710.72             |  |
|       | 15 Carinda Business                                                                                              | 14                                                                | 0.01589000                      | 135.00      | 128,200       | 0                 | 2,037                                   | 1,890.00              |                   |                                    | 3,927             | 48%                     | 280.51             |  |
|       | 16 Rowena/Come-By-Chance Business                                                                                | 8                                                                 | 0.08294000                      | 135.00      | 18,200        | 0                 | 1,510                                   | 1,080.00              |                   |                                    | 2,590             | 42%                     | 323.69             |  |
|       | 17 Business - Preserved Opal Fields                                                                              | 46                                                                | 0.05650800                      | 265.00      | 255,150       | 0                 | 14,418                                  | 12,190.00             |                   |                                    | 26,608            | 46%                     | 578.44             |  |
|       | 18 Business - Mineral Claim                                                                                      |                                                                   | 0.05650800                      | 265.00      |               |                   |                                         |                       |                   |                                    |                   |                         |                    |  |
|       | 19 Business                                                                                                      | 101                                                               | 0.00981380                      | 165.00      | 2,671,160     | 0                 | 26,214                                  | 16,665.00             |                   |                                    | 42,879            | 39%                     | 424.55             |  |
|       | 20 Rural (Farmland)                                                                                              | 832                                                               | 0.00316870                      | 115.00      | 1,187,791,023 | 0.00              | 3,763,753                               | 95,680.00             |                   |                                    | 3,859,433         | 2%                      | 4,638.74           |  |
|       | 21 Rural Irrigable (Farmland)                                                                                    |                                                                   | 0.00316870                      | 115.00      |               | 0.00              | 0                                       | 0.00                  |                   |                                    | -                 |                         |                    |  |
|       | Totals                                                                                                           | 4888                                                              |                                 |             | 1,240,943,243 |                   | 4,874,383                               | 794,180               |                   |                                    | 5,668,563         |                         |                    |  |
|       |                                                                                                                  |                                                                   |                                 |             |               |                   |                                         |                       |                   |                                    |                   |                         |                    |  |
|       |                                                                                                                  |                                                                   |                                 |             |               |                   | Notional Yield for 2018-2019 (Estimate) |                       |                   |                                    | 5,515,770         |                         |                    |  |
|       |                                                                                                                  |                                                                   |                                 |             |               |                   | Increase 2.7%                           |                       |                   |                                    | 148,926           |                         |                    |  |
|       |                                                                                                                  |                                                                   |                                 |             |               |                   | Sub-Total                               |                       |                   |                                    | 5,664,696         |                         |                    |  |
|       |                                                                                                                  |                                                                   |                                 |             |               |                   | Add Catch-up Allowance (as advised)     |                       |                   |                                    | 3,867             |                         |                    |  |
|       |                                                                                                                  |                                                                   |                                 |             |               |                   | Allowable Yield for 2019-2020           |                       |                   |                                    | 5,668,563         |                         |                    |  |

**1. Walgett Residential Rate**

A Walgett Residential Ordinary Ad Valorem Amount of 0.01883229 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$220.00 representing 42% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**2. Lightning Ridge Residential Rate**

A Lightning Ridge Residential Ordinary Ad Valorem Amount of 0.00988937 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$220.00 representing 42% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

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A Collarenebri Residential Ordinary Ad Valorem Amount of 0.11369820 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$220.00 representing 47% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**4. Burren Junction Residential Rate**

A Burren Junction Residential Ordinary Ad Valorem Amount of 0.04311756cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$165.00 representing 38% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**5. Carinda Residential Rate**

A Carinda Residential Ordinary Ad Valorem Amount of 0.071132 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$90.00 representing 45% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**6. Cumborah Residential Rate**

A Cumborah Residential Ordinary Ad Valorem Amount of 0.00889630 cents in the dollar levied on the land value of all rateable land sub-categorised as Cumborah Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$90.00 representing 49% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**7. Rowena/Come-By-Chance Residential Rate**

A Rowena/Come-By-Chance Residential Ordinary Ad Valorem Amount of 0.171158 cents in the dollar levied on the land value of all rateable land sub-categorised as Rowena/Come-By-Chance Residential within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$85.00 representing 48% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**8. Residential – Preserved Opal Fields Rate**

A Residential – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.08439535 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$115.00 representing 36% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**9. Residential – Mineral Claim Rate**

A Residential – Mineral Claim Ordinary Ad Valorem Amount of 0.08439535 cents in the dollar levied on the land value of all rateable land sub-categorised as Residential – Mineral Claim within Walgett Shire in accordance with section 529(2) (b) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$115.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**10. Residential Rate**

A Residential Ordinary Ad Valorem Amount of 0.00767103 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as residential in accordance with section 516 of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$165.00 representing 33% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**11. Walgett Business Rate**

A Walgett Business Ordinary Ad Valorem Amount of 0.02876242 cents in the dollar levied on the land value of all rateable land sub-categorised as Walgett Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$315.00 representing 31% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**12. Lightning Ridge Business Rate**

A Lightning Ridge Business Ordinary Ad Valorem Amount of 0.0125396 cents in the dollar levied on the land value of all rateable land sub-categorised as Lightning Ridge Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$315.00 representing 30% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**13. Collarenebri Business Rate**

A Collarenebri Business Ordinary Ad Valorem Amount of 0.1264599 cents in the dollar levied on the land value of all rateable land sub-categorised as Collarenebri Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$315.00 representing 40% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**14. Burren Junction Business Rate**

A Burren Junction Business Ordinary Ad Valorem Amount of 0.039774 cents in the dollar levied on the land value of all rateable land sub-categorised as Burren Junction Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$265.00 representing 37% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**15. Carinda Business Rate**

A Carinda Business Ordinary Ad Valorem Amount of 0.01589 cents in the dollar levied on the land value of all rateable land sub-categorised as Carinda Business within Walgett Shire in accordance with section 529(2) (d)

of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$135.00 representing 48% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**16. Rowena/Come-By-Chance Business Rate**

A Rowena/Come-By-Chance Business Ordinary Ad Valorem Amount of 0.08294 cents in the dollar levied on the land value of all rateable land sub-categorised as Business within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$135.00 representing 42% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**17. Business – Preserved Opal Fields Rate**

A Business – Preserved Opal Fields Ordinary Ad Valorem Amount of 0.056508 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Preserved Opal Fields within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$265.00 representing 46% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**18. Business – Mineral Claim Rate**

A Business – Mineral Claim Ordinary Ad Valorem Amount of 0.056508 cents in the dollar levied on the land value of all rateable land sub-categorised as Business – Mineral Claim within Walgett Shire in accordance with section 529(2) (d) of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$265.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**19. Business Rate**

A Business Ordinary Ad Valorem Amount of 0.0098138 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Business in accordance with section 518 of the *Local Government Act 1993 NSW* and having a Base Amount per assessment of \$165.00 representing 39% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**20. Rural (Farmland)**

A Rural (Farmland) Ordinary Ad Valorem Amount of 0.0031687 cents in the dollar levied on the land value of all rateable land within Walgett Shire categorised as Rural (Farmland) in accordance with section 515 of the *Local Government Act 1993 NSW*, and having a Base Amount per assessment of \$115.00 representing 2% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

**21. Rural Irrigable (Farmland)**

A Rural Irrigable Ordinary Ad Valorem Amount of 0.0031687 cents in the dollar levied on the land value of all rateable land sub-categorised as Rural Irrigable (Farmland) within Walgett Shire in accordance with section 529(2) (a) of the *Local Government Act 1993 NSW*, and having a Base Amount per assessment of \$115.00 representing 0% of the total yield in accordance with section 500 of the *Local Government Act 1993 NSW*.

22. Resolves in accordance with section 496 (1) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$497.00 per service for the provision of domestic waste management services for each parcel of rateable land for which the service is available for the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019.

23. Resolves in accordance with section 496 (2) of the *Local Government Act 1993 NSW*, Council make an annual charge of \$497.00 per service for the provision of domestic waste management services requested to non-rateable residential properties for the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019.



24. Resolves in accordance with section 501 of the *Local Government Act 1993 NSW*, Council make the annual charges for Water Supply, Sewerage Services and Waste Management Services for the 2019/2020 rating year commencing on 1st July 2019. These charges are set out in Council's *Operational Plan – Schedule of Fees and Charges 2019/2020* under the headings Waste Management, Trade Waste Management, Water Supply and Sewerage and are included in **Table 2**.

**TABLE 2**

*Waste Management Charges*

| SERVICE PROVIDED                                      | DOMESTIC WASTE MANAGEMENT | 2019/2020 |
|-------------------------------------------------------|---------------------------|-----------|
| Domestic Waste Collection Charge (s496) per occupancy | <i>per bin per annum</i>  | \$497.00  |

| SERVICE PROVIDED                              | TRADE WASTE MANAGEMENT   | 2019/2020  |
|-----------------------------------------------|--------------------------|------------|
| 240L MGB Collection – weekly collection       | <i>per bin per annum</i> | \$497.00   |
| 360L MGB Collection – twice weekly collection | <i>per bin per annum</i> | \$1,418.00 |
| 360L MGB – weekly service                     | <i>per bin per annum</i> | \$709.00   |

| SERVICE PROVIDED               | WASTE MANAGEMENT | 2019/2020 |
|--------------------------------|------------------|-----------|
| Waste Management Charge (s501) | <i>per annum</i> | \$56.00   |

*Water Supply Charges*

All properties either, connected to or within 225 metres of a Council water main and able to be connected are charged.

| ACCESS CHARGES                                          |                        | 2.50%            |
|---------------------------------------------------------|------------------------|------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                        | <b>2019-2020</b> |
| 20mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 20mm Connection                                         | <i>Non Residential</i> | \$332.00         |
| 25mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 25mm Connection                                         | <i>Non Residential</i> | \$517.00         |
| 32mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 32mm Connection                                         | <i>Non Residential</i> | \$849.00         |
| 40mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 40mm Connection                                         | <i>Non Residential</i> | \$1,326.00       |
| 50mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 50mm Connection                                         | <i>Non Residential</i> | \$2,072.00       |
| 75mm Connection                                         | <i>Residential</i>     | \$332.00         |
| 75mm Connection                                         | <i>Non Residential</i> | \$4,526.00       |
| 100mm Connection                                        | <i>Residential</i>     | \$332.00         |
| 100mm Connection                                        | <i>Non Residential</i> | \$8,042.00       |
| Unmetered                                               | <i>Residential</i>     |                  |
| Unmetered                                               | <i>Non Residential</i> |                  |

| CONSUMPTION CHARGES                                     |                                | 5.00%            |
|---------------------------------------------------------|--------------------------------|------------------|
| <b>Bore Water – Lightning Ridge, Carinda and Rowena</b> |                                | <b>2019-2020</b> |
| Usage Charge                                            | <i>per kilolitre &lt;600kl</i> | \$0.30           |
| Usage Charge                                            | <i>per kilolitre &gt;600kl</i> | \$0.45           |

**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

|                                               |                        |                  |
|-----------------------------------------------|------------------------|------------------|
| <b>ACCESS CHARGES</b>                         |                        | <b>2.50%</b>     |
| <b>River Water – Walgett and Collarenebri</b> |                        | <b>2019-2020</b> |
| 20mm Connection                               | <i>Residential</i>     | \$503.00         |
| 20mm Connection                               | <i>Non Residential</i> | \$503.00         |
| 25mm Connection                               | <i>Residential</i>     | \$503.00         |
| 25mm Connection                               | <i>Non Residential</i> | \$785.00         |
| 32mm Connection                               | <i>Residential</i>     | \$503.00         |
| 32mm Connection                               | <i>Non Residential</i> | \$1,287.00       |
| 40mm Connection                               | <i>Residential</i>     | \$503.00         |
| 40mm Connection                               | <i>Non Residential</i> | \$2,011.00       |
| 50mm Connection                               | <i>Residential</i>     | \$503.00         |
| 50mm Connection                               | <i>Non Residential</i> | \$3,143.00       |
| 75mm Connection                               | <i>Residential</i>     | \$503.00         |
| 75mm Connection                               | <i>Non Residential</i> | \$6,898.00       |
| 100mm Connection                              | <i>Residential</i>     | \$503.00         |
| 100mm Connection                              | <i>Non Residential</i> | \$12,263.00      |
| Unmetered                                     | <i>Residential</i>     |                  |
| Unmetered                                     | <i>Non Residential</i> |                  |

|                                               |                                |                  |
|-----------------------------------------------|--------------------------------|------------------|
| <b>CONSUMPTION CHARGES</b>                    |                                | <b>5.00%</b>     |
| <b>River Water – Walgett and Collarenebri</b> |                                | <b>2019-2020</b> |
| Filtered Usage Charge                         | <i>per kilolitre &lt;600kl</i> | \$0.90           |
| Filtered Usage Charge                         | <i>per kilolitre &gt;600kl</i> | \$1.35           |
| Raw Usage Charge                              | <i>per kilolitre &lt;600kl</i> | \$0.30           |
| Raw Usage Charge                              | <i>per kilolitre &gt;600kl</i> | \$0.45           |

**Sewerage Charges**

All properties either, connected to or within 75 metres of a Council sewer main and able to be connected are charged.

|                                                                                       |                  |                  |
|---------------------------------------------------------------------------------------|------------------|------------------|
| <b>SERVICE PROVIDED</b>                                                               | <b>SEWERAGE</b>  | <b>2019-2020</b> |
| Walgett                                                                               | <i>per annum</i> | \$501.00         |
| Lightning Ridge                                                                       | <i>per annum</i> | \$447.00         |
| Collarenebri                                                                          | <i>per annum</i> | \$533.00         |
|                                                                                       |                  |                  |
| <b>Additional Sewer Connections (<i>per connection</i>)</b>                           |                  |                  |
| Walgett                                                                               | <i>per annum</i> | \$501.00         |
| Lightning Ridge                                                                       | <i>per annum</i> | \$447.00         |
| Collarenebri                                                                          | <i>per annum</i> | \$533.00         |
|                                                                                       |                  |                  |
| <b>Cistern Charges – Applicable to Business Categories (<i>per toilet/urinal</i>)</b> |                  |                  |
| Walgett                                                                               | <i>per annum</i> | \$78.00          |
| Lightning Ridge                                                                       | <i>per annum</i> | \$71.00          |
| Collarenebri                                                                          | <i>per annum</i> | \$71.00          |

**Making the Ordinary Rates and Annual Charges 2019/2020**

**Recommendation:**

That Council resolves in accordance with Section 566 of the Local Government Act 1993 NSW, to adopt an interest on overdue rates and charges for the 2019/2020 rating year commencing on 1<sup>st</sup> July 2019 of 7.5%, being the maximum rate set by the Office of Local Government.

**Moved:**

**Second:**

## 11.3 ENGINEERING / TECHNICAL SERVICES

### 11.3.1 MONTHLY RMCC WORKS REPORT – JUNE 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

**Summary:**

The purpose of this report is to inform Council of progress with regards RMCC works until 31<sup>st</sup> May 2019.

**Background:**

The RMS has approved a contract of \$ 3,388,942 for 2018/2019 financial year. The details are:

| RMS RMCC Contract Works | Budget         | Expenditure    | Progress |
|-------------------------|----------------|----------------|----------|
| RMCC -Routine Services  | \$ 900,000 .00 | \$913,643.59   | 101.52%  |
| RMCC Ordered Works      | \$2,488,942.00 | \$1,148,150.00 | 46%      |
| Sub total               | \$3,388,942    | \$2,061,793.59 | 60.83%   |

**Current Position:**

Currently, Council is carrying out the maintenance works only.

**Relevant Reference Documents/Policies:**

RMS approved budget

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire  
 Walgett Residents  
 Road and Maritime Services

**Financial Implications:**

As at 31<sup>st</sup> May 2019, \$ 2,061,793.59 (60.83%) has been expended.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of RMCC to ensure the works are completed within the guidelines.

#### Monthly RMCC works Report – June 2019

**Recommendation:**

That Council receive and note the monthly RMCC works report for June 2019.

**Moved:**

**Seconded:**

### 11.3.2 MONTHLY MAINTENANCE GRADING REPORT JUNE– 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> May 2019.

**Background:**

Council has allocated amounts of \$ 456,627.00 to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The Budget has been distributed to each road based on the length of road to allow maintenance grading at least once a year. Most roads get damaged after rain events several times in each year. Due to the draught condition, Council has not been succeeded to grade most of the roads.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2018/2019 Shire Roads Maintenance Grading Works schedule

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> May 2019, \$ \$ 363,987.13 (79.71%) has been spent from a total amount of \$456,627.00 provided in the 2018/2019 budget and operational plan.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

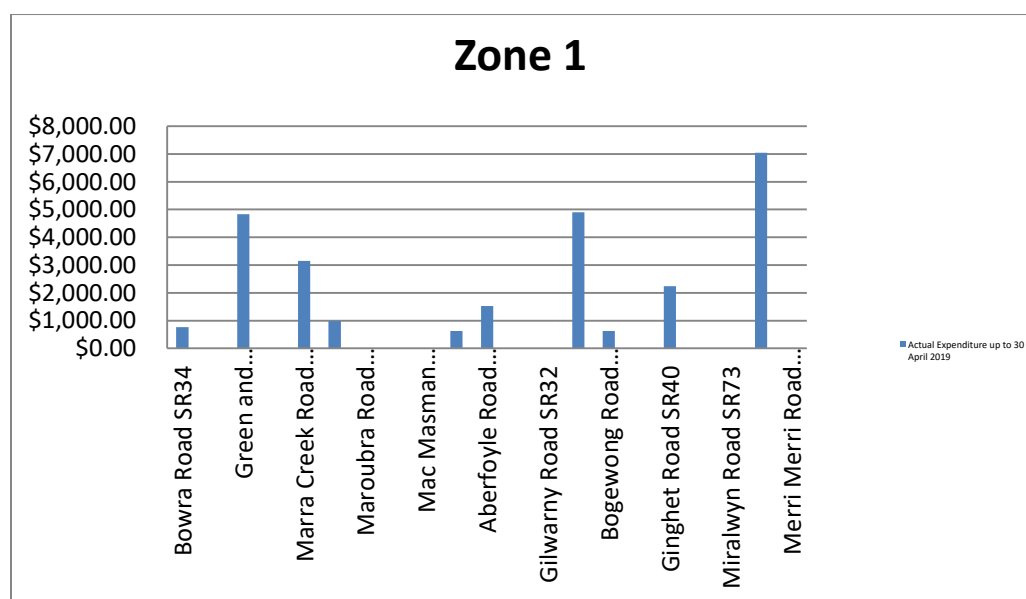
| Monthly Maintenance Grading Report                                                                                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for June 2019.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Maintenance works progress summary.

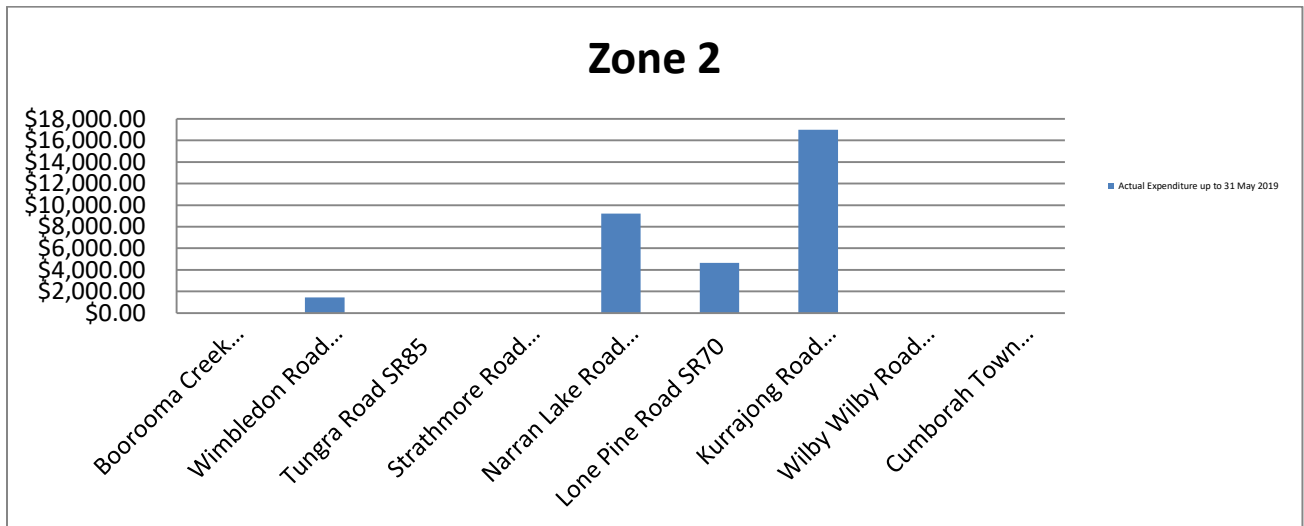
**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For May 2019 | Actual Expenditure up to 31 <sup>st</sup> May 2019 |
|------------------------------|----------------------|---------------------------------|---------------|--------------------------|----------------------------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                          |                                                    |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                          | \$770.00                                           |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                          |                                                    |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                          | \$4,830.00                                         |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                          |                                                    |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                          | \$3,150.00                                         |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                          | \$980.00                                           |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                          |                                                    |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                          |                                                    |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                          |                                                    |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                          | \$630.00                                           |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                          | \$1,520.31                                         |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                          |                                                    |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                          |                                                    |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                          | \$4,900.00                                         |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                          | \$630.00                                           |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                          |                                                    |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                          | \$2,240.00                                         |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                          |                                                    |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                          |                                                    |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                          | \$7,046.28                                         |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                          |                                                    |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>              | <b>\$ 26,696.59</b>                                |



**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

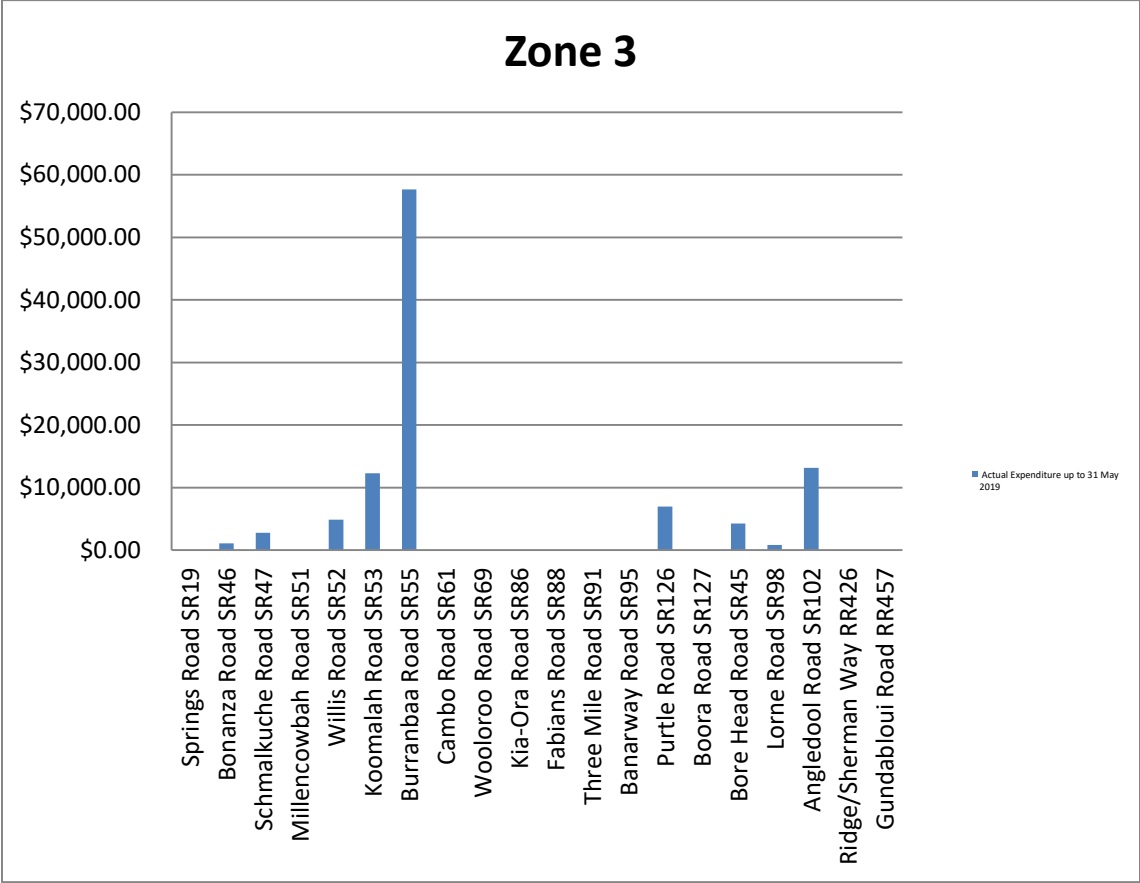
| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For May 2019 | Actual Expenditure up to 31 May 2019 |
|--------------------------|----------------------|---------------------------------|---------------|--------------------------|--------------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                          |                                      |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                          |                                      |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             | \$ 1,379.22              | \$1,434.44                           |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                          |                                      |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                          |                                      |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                          | \$9,212.66                           |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                          | \$4,640.00                           |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                          | \$16,979.00                          |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                          |                                      |
| Cumborah Town Roads      |                      |                                 | E             |                          |                                      |
| <b>Sub total Zone 2</b>  | <b>178.72</b>        | <b>\$ 114,700.00</b>            |               | <b>\$ 1,379.22</b>       | <b>\$ 32,266.10</b>                  |





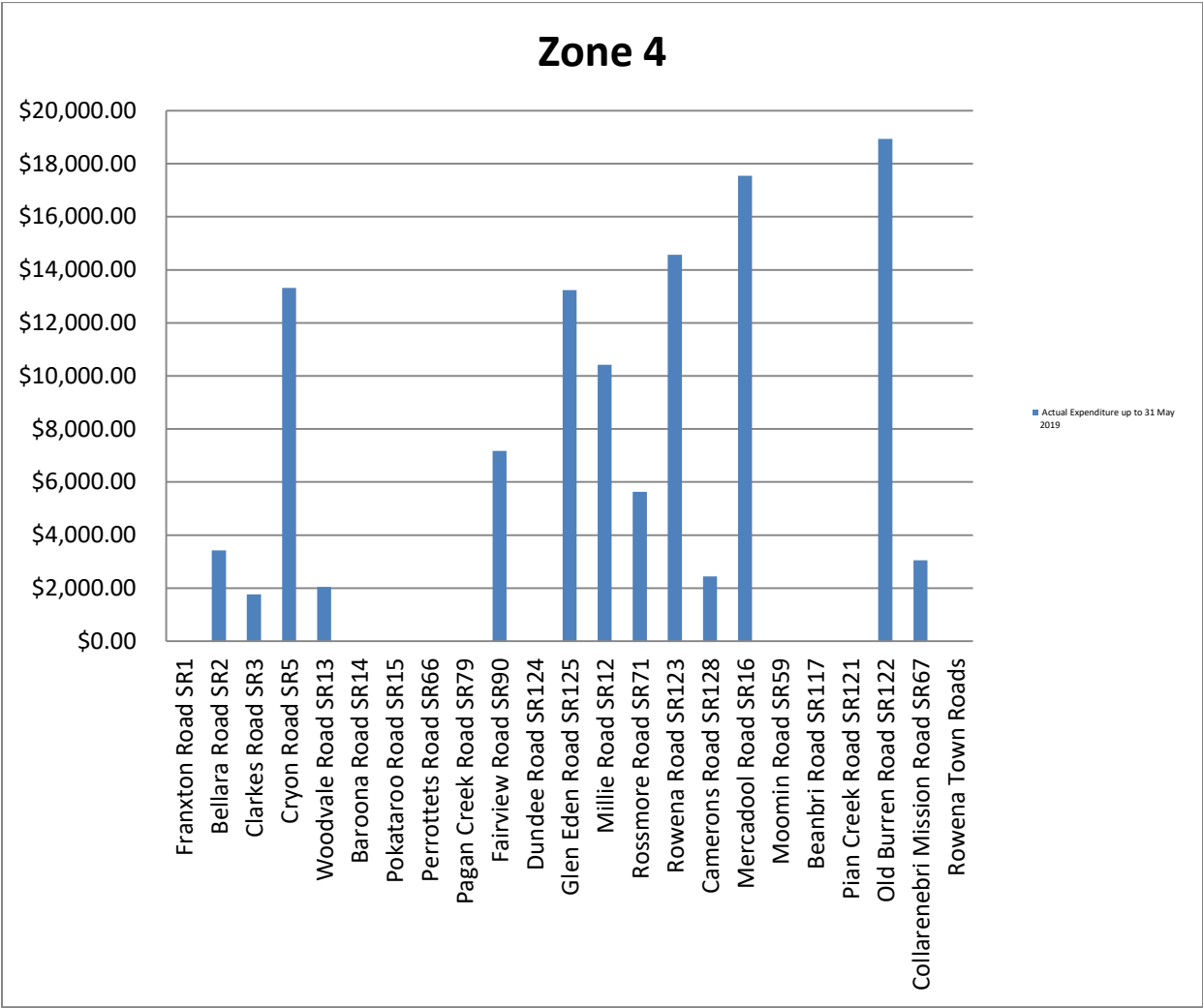
**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>        | <b>Total Length of Road</b> | <b>Budget Required for Entire Road</b> | <b>Road Category</b> | <b>Expenditure For May 2019</b> | <b>Actual Expenditure up to 31 May 2019</b> |
|-------------------------|-----------------------------|----------------------------------------|----------------------|---------------------------------|---------------------------------------------|
| <b>Zone 3</b>           |                             |                                        |                      |                                 |                                             |
| Springs Road SR19       | 2.7                         | \$ 4,278.00                            | E                    |                                 |                                             |
| Bonanza Road SR46       | 16.9                        | \$ 10,478.00                           | E                    |                                 | \$1,087.50                                  |
| Schmalkuche Road SR47   | 14.4                        | \$ 8,928.00                            | E                    |                                 | \$2,739.24                                  |
| Millencowbah Road SR51  | 27.7                        | \$ 17,174.00                           | E                    |                                 |                                             |
| Willis Road SR52        | 14.5                        | \$ 8,990.00                            | F                    |                                 | \$4,867.06                                  |
| Koomalah Road SR53      | 28.4                        | \$ 17,608.00                           | E                    |                                 | \$12,280.68                                 |
| Burranbaa Road SR55     | 18.1                        | \$ 11,222.00                           | E                    | \$ 47,600.00                    | \$57,645.00                                 |
| Cambo Road SR61         | 21.1                        | \$ 13,082.00                           | E                    |                                 |                                             |
| Woolaroo Road SR69      | 1                           | \$ 4,278.00                            | E                    |                                 |                                             |
| Kia-Ora Road SR86       | 6.8                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Fabians Road SR88       | 24.8                        | \$ 15,376.00                           | E                    |                                 |                                             |
| Three Mile Road SR91    | 0.2                         | \$ 4,278.00                            | E                    |                                 |                                             |
| Banarway Road SR95      | 1.2                         | \$ 4,278.00                            | D                    |                                 |                                             |
| Purtle Road SR126       | 26.8                        | \$ 16,616.00                           | E                    |                                 | \$6,986.00                                  |
| Boora Road SR127        | 63.8                        | \$ 39,556.00                           | D                    |                                 |                                             |
| Bore Head Road SR45     | 5.1                         | \$ 4,278.00                            | D                    | \$ 1,662.50                     | \$ 4,247.50                                 |
| Lorne Road SR98         | 6.9                         | \$ 4,278.00                            | D                    |                                 | \$797.50                                    |
| Angledool Road SR102    | 49.3                        | \$ 30,566.00                           | C                    |                                 | \$13,147.50                                 |
| Ridge/Sherman Way RR426 | 70.1                        | \$ 68,275.00                           | C                    |                                 |                                             |
| Gundabloui Road RR457   | 40.9                        | \$ 32,798.00                           | C                    |                                 |                                             |
| <b>Sub total Zone 3</b> | <b>440.7</b>                | <b>\$ 320,615.00</b>                   |                      | <b>\$ 49,262.50</b>             | <b>\$ 103,797.98</b>                        |



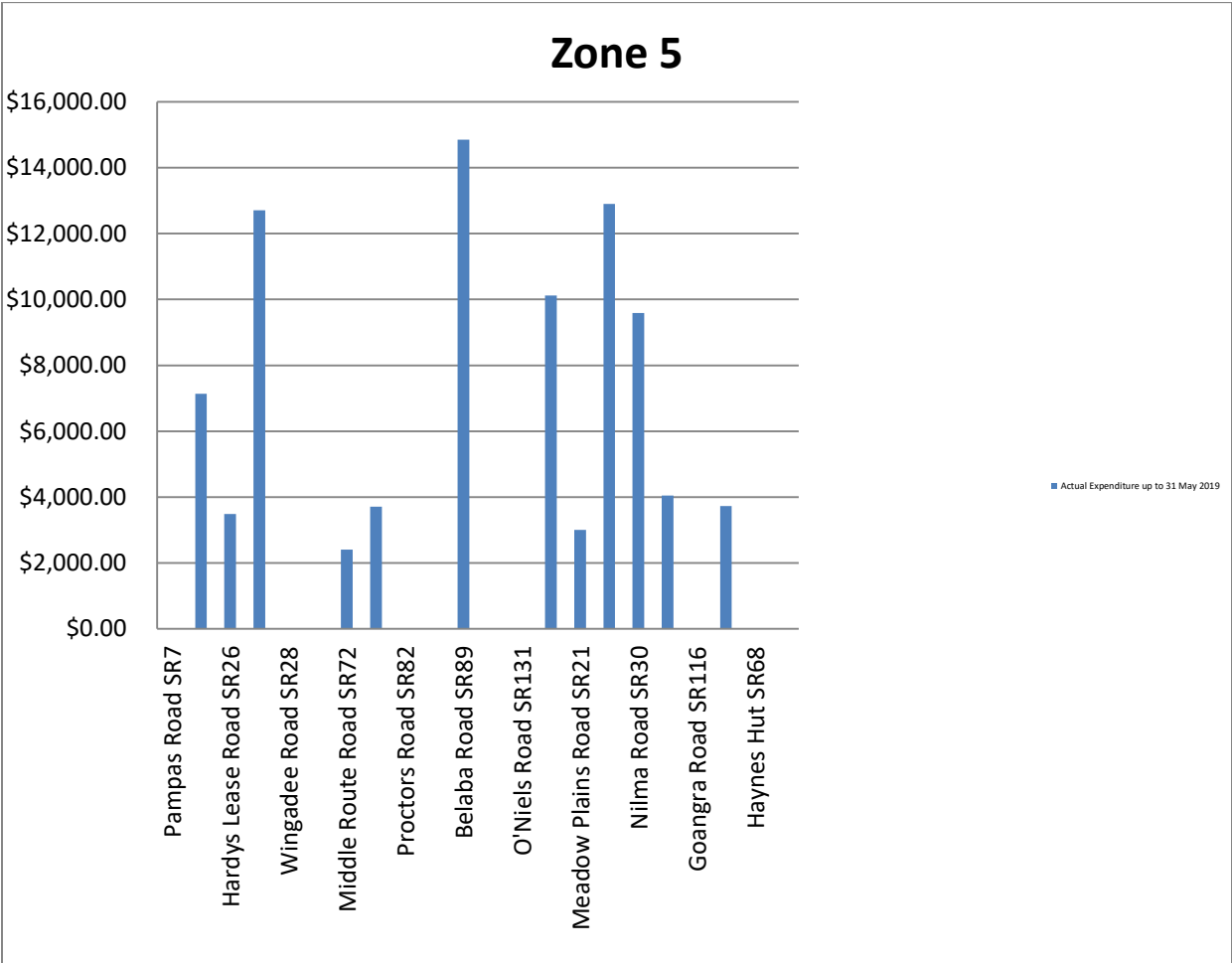
**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>               | <b>Total Length of Road</b> | <b>Budget Required for Entire Road</b> | <b>Road Category</b> | <b>Expenditure For May 2019</b> | <b>Actual Expenditure up to 31 May 2019</b> |
|--------------------------------|-----------------------------|----------------------------------------|----------------------|---------------------------------|---------------------------------------------|
| <b>Zone 4</b>                  |                             |                                        |                      |                                 |                                             |
| Franxton Road SR1              | 19                          | \$ 11,780.00                           | E                    |                                 |                                             |
| Bellara Road SR2               | 21.4                        | \$ 13,268.00                           | D                    |                                 | \$3,425.97                                  |
| Clarkes Road SR3               | 6                           | \$ 4,278.00                            | E                    |                                 | \$1,764.04                                  |
| Cryon Road SR5                 | 56.75                       | \$ 35,185.00                           | C                    |                                 | \$13,317.83                                 |
| Woodvale Road SR13             | 8.96                        | \$ 8,556.00                            | E                    |                                 | \$2,038.98                                  |
| Baroona Road SR14              | 11.1                        | \$ 6,882.00                            | E                    |                                 |                                             |
| Pokataroo Road SR15            | 8.1                         | \$ 5,022.00                            | E                    |                                 |                                             |
| Perrottets Road SR66           | 5.9                         | \$ 3,658.00                            | F                    |                                 |                                             |
| Pagan Creek Road SR79          | 1.3                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Fairview Road SR90             | 12.6                        | \$ 7,812.00                            | F                    |                                 | \$7,173.14                                  |
| Dundee Road SR124              | 13.9                        | \$ 8,618.00                            | F                    |                                 |                                             |
| Glen Eden Road SR125           | 24.6                        | \$ 15,252.00                           | E                    |                                 | \$13,231.82                                 |
| Millie Road SR12               | 9.1                         | \$ 5,642.00                            | C                    |                                 | \$10,420.20                                 |
| Rossmore Road SR71             | 10.7                        | \$ 6,634.00                            | C                    |                                 | \$5,625.00                                  |
| Rowena Road SR123              | 34.5                        | \$ 21,390.00                           | E                    |                                 | \$14,565.83                                 |
| Camerons Road SR128            | 15.2                        | \$ 9,424.00                            | D                    |                                 | \$2,444.26                                  |
| Mercadool Road SR16            | 57.7                        | \$ 35,774.00                           | C                    | \$ 6,726.31                     | \$17,552.65                                 |
| Moomin Road SR59               | 31                          | \$ 19,220.00                           | D                    |                                 |                                             |
| Beanbri Road SR117             | 4.9                         | \$ 4,278.00                            | C                    |                                 |                                             |
| Pian Creek Road SR121          | 41.7                        | \$ 25,854.00                           | C                    |                                 |                                             |
| Old Burren Road SR122          | 33.9                        | \$ 21,018.00                           | D                    | \$ 3,975.00                     | \$18,937.93                                 |
| Collarenebri Mission Road SR67 | 4.6                         | \$ 4,278.00                            | C                    |                                 | \$ 3,052.19                                 |
| Rowena Town Roads              |                             | \$ 4,278.00                            | D                    |                                 |                                             |
| <b>Sub total Zone 4</b>        | <b>432.91</b>               | <b>\$ 282,379.00</b>                   |                      | <b>\$ 10,701.31</b>             | <b>\$ 113,549.84</b>                        |



**WALGETT SHIRE COUNCIL AGENDA – 25 June 2019 – ORDINARY COUNCIL MEETING**

| <b>Road Name</b>           | <b>Total Length of Road</b> | <b>Budget Required for Entire Road</b> | <b>Road Category</b> | <b>Expenditure For May 2019</b> | <b>Actual Expenditure up to 31 May 2019</b> |
|----------------------------|-----------------------------|----------------------------------------|----------------------|---------------------------------|---------------------------------------------|
| <b>Zone 5</b>              |                             |                                        |                      |                                 |                                             |
| Pampas Road SR7            | 16.3                        | \$ 10,106.00                           | E                    |                                 |                                             |
| Wombo Road SR25            | 17.7                        | \$ 10,974.00                           | E                    |                                 | \$7,135.00                                  |
| Hardys Lease Road SR26     | 16                          | \$ 9,920.00                            | E                    |                                 | \$3,485.00                                  |
| Colrose Road SR27          | 20.6                        | \$ 12,772.00                           | E                    |                                 | \$12,705.00                                 |
| Wingadee Road SR28         | 11.8                        | \$ 7,316.00                            | E                    |                                 |                                             |
| Epping Road SR57           | 15.4                        | \$ 9,548.00                            | E                    |                                 |                                             |
| Middle Route Road SR72     | 9.6                         | \$ 5,952.00                            | E                    |                                 | \$2,400.00                                  |
| Gidginbilla Road SR75      | 7.4                         | \$ 4,588.00                            | E                    |                                 | \$3,710.00                                  |
| Proctors Road SR82         | 4.4                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Drilldool Road SR83        | 5.1                         | \$ 4,278.00                            | F                    |                                 |                                             |
| Belaba Road SR89           | 11.2                        | \$ 6,944.00                            | F                    |                                 | \$14,850.00                                 |
| Hollywood Lane SR119       | 29.9                        | \$ 18,538.00                           | E                    |                                 |                                             |
| O'Niels Road SR131         | 31.1                        | \$ 19,282.00                           | D                    |                                 |                                             |
| Tareela Road SR17          | 19.4                        | \$ 12,028.00                           | D                    | \$ 1,575.00                     | \$10,125.00                                 |
| Meadow Plains Road SR21    | 23.9                        | \$ 14,818.00                           | D                    |                                 | \$3,000.00                                  |
| Marlbone Road SR24         | 28.4                        | \$ 17,608.00                           | D                    | \$ 3,825.00                     | \$12,900.00                                 |
| Nilma Road SR30            | 37.8                        | \$ 23,436.00                           | D                    |                                 | \$9,590.00                                  |
| Bugilbone Road SR103       | 28.7                        | \$ 32,725.00                           | C                    |                                 | \$4,045.97                                  |
| Goangra Road SR116         | 16.4                        | \$ 10,168.00                           | D                    |                                 |                                             |
| Yarraldool Road SR118      | 41.3                        | \$ 25,606.00                           | C                    |                                 | \$3,730.65                                  |
| Haynes Hut SR68            | 4.5                         |                                        | E                    |                                 |                                             |
| Come By Chance Road RR7716 | 60.9                        | \$ 65,450.00                           | C                    |                                 |                                             |
| <b>Sub total Zone 5</b>    | <b>457.8</b>                | <b>326335</b>                          |                      | <b>\$ 5,400.00</b>              | <b>\$ 87,676.62</b>                         |
| <b>Total</b>               | <b>1,902.42</b>             | <b>1,294,669.00</b>                    |                      | <b>\$ 66,743.03</b>             | <b>\$ 363,987.13</b>                        |

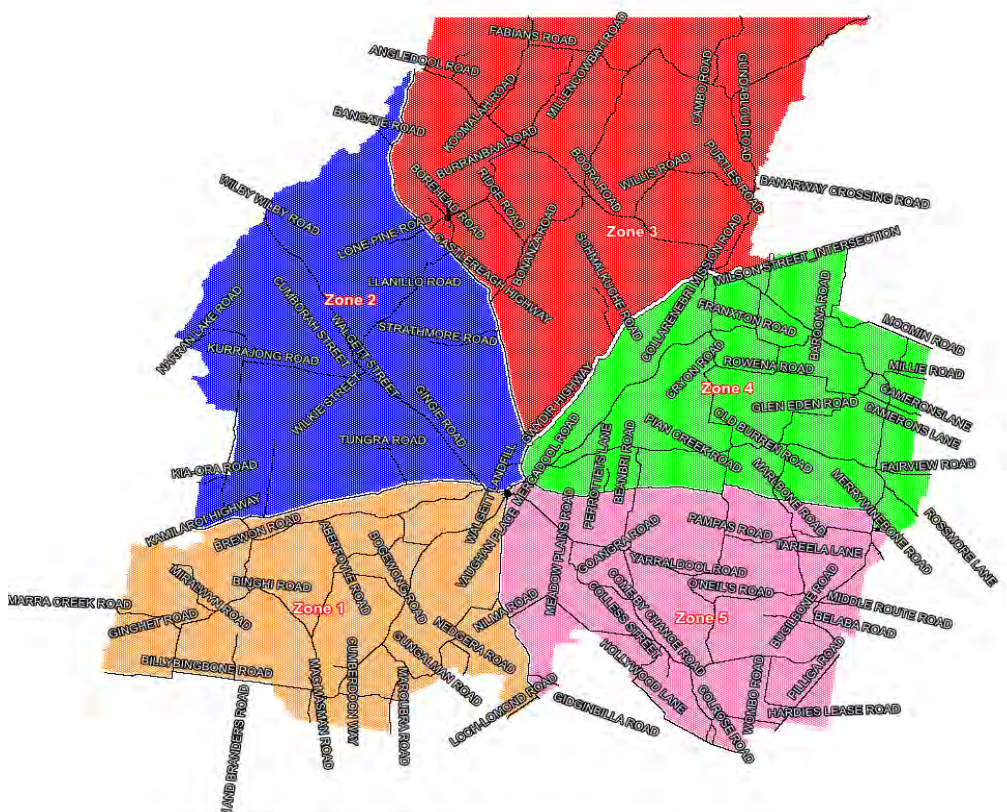


## SUMMARY

| Zones        | Total Length of Road (km) | Required Expenditure | Actual Expenditure up to 31 <sup>st</sup> May 2019 | Expenditure For March 2019 |
|--------------|---------------------------|----------------------|----------------------------------------------------|----------------------------|
| Zone 1       | 392.29                    | \$<br>-              | \$26,696.59                                        | \$ -                       |
| Zone 2       | 178.72                    | \$<br>-              | \$32,266.10                                        | \$1,379.22                 |
| Zone 3       | 440.7                     | \$<br>-              | \$ 103,797.98                                      | \$49,262.50                |
| Zone 4       | 432.91                    | \$<br>-              | \$113,549.84                                       | \$10,701.31                |
| Zone 5       | 457.8                     | \$<br>-              | \$87,646.62                                        | \$5,400                    |
| <b>Total</b> | <b>1902.42</b>            | \$<br>-              | <b>\$363,987.13</b>                                | \$66,743.03                |

## Road Category

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |





**11.3.3 MONTHLY SERVICE PROGRESS REPORT– JUNE 2019**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 11/211

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> May 2019.

**Background:**

A revised budget of \$ 42,103,435 including RMCC work has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden and engineering administration for 2018/2019.

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget            | Expenditure up to 31 <sup>st</sup> May 2019 | Percentage (%) |
|-------------------------------------|-------------------|---------------------------------------------|----------------|
| Transportation including RMCC works | 35,298,491        | 19,163,879                                  | 54.29          |
| Water works ( maintenance)          | 3,039,826         | 1,934,514                                   | 63.64          |
| Water works ( Capital)              | 1,941,825         | 894,620                                     | 46.07          |
| Sewer works ( Maintenance works)    | 1,041,221         | 345,709                                     | 33.20          |
| Sewer works (Capital works)         | 782,072           | 30,299                                      | 3.87           |
| <b>TOTAL</b>                        | <b>42,103,435</b> | <b>22,369,021</b>                           | <b>53.13</b>   |

**Current Position:**

The status of work progress is as follows;

| Items                                                                 | Status      | Remarks                                        |
|-----------------------------------------------------------------------|-------------|------------------------------------------------|
| Opal street footpath and kerb/gutter project                          | In progress |                                                |
| Wee Waa footpath and kerb/gutter project                              | In progress |                                                |
| Come by chance road upgrade                                           | In progress | 7.7 km has been sealed                         |
| Bugilbone Road ( SR103)                                               | In progress |                                                |
| Drainage project in Rowena                                            | In progress |                                                |
| Heavy patching work and drainage works in Carinda- Shakespeare Street | In progress |                                                |
| Travelon park upgrade                                                 | In progress | Rocks have been delivered on site              |
| Mercadool Road upgrade                                                | completed   |                                                |
| Albert street upgrade in Collarenebri                                 | Completed   |                                                |
| Gravel resheeting in back lane in Collarenebri                        | In progress |                                                |
| Extension of Pandora street                                           | In progress | Concept plan has been emailed to Western Lands |
| Gravelling on SR 38 ( 800 m )                                         | Completed   |                                                |
| 10.8 section of Gundbloui Road ( Reconstruction and sealing )         | In progress | From 1/05/2019                                 |

|                                                                        |             |                 |
|------------------------------------------------------------------------|-------------|-----------------|
| Merrywinebone Road ( RR329)- rehabilitation works under Drought scheme | In progress | From 13/05/2019 |
| Gingi Road shoulder works                                              | In progress |                 |
| Millencowbah Road ( SR 51) grading                                     | In progress |                 |
| Meri Meri Road (Carinda to Warren) RR202                               | In Progress | Grading         |
| Wilby Wilby Road grading                                               | Completed   |                 |

#### **Water works**

| Items                                                        | Comments  |
|--------------------------------------------------------------|-----------|
| Replacement of soft starter in Walgett Water Treatment Plant | Completed |

#### **Sewer works**

| Items              | Comments    |
|--------------------|-------------|
| Works in all towns | In progress |

#### **Relevant Reference Documents/Policies:**

2018/19 Operational Plan and Budget

#### **Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

#### **Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

#### **Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

#### **Financial Implications:**

As of 31<sup>st</sup> May 2019, \$ 22.37 million has been spent from a total amount of \$ 42.10 Million allocated for the 2018/2019 budget. See attached table for details.

#### **Alternative Solutions/Options:**

Nil

#### **Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

#### **Monthly Progress Report – June 2019**

#### **Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for June 2019.

#### **Moved:**

#### **Seconded:**

#### **Attachment:**

Nil

### 11.3.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Raju Ranjit - Director Engineering Technical Services  
**FILE NUMBER:** 11/211

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#### **Walgett**

- Walgett Truck wash – Received the two pressure washers that were sent on 31/05/2019 to repair and will be reinstalled on 18/06/2019. Media will be released on 19/06/2019 (Note: Applications for a key are available in Council reception)
- Namoi SPS no.6 upgrade – upgraded with big pump, Discharged pipe replaced with steel pipe ( 75 mm diameter) ,
- Total cost of the project was \$ 62,000 fully funded by NSW Office of Water
- Namoi house no.1 – Septic tank connected to sewer main. The cost of the project was \$ 4000 fully funded by New South Wales Office of Water.
- Apex Park Walgett- awaiting installation of swing set early July by Moduplay, all seating, park furniture and soft fall at the depot awaiting installation

#### **Bore bath**

Scope of works changed to Beautification and enhancement as per agreement - Fence removed and repaired, currently seeking quotes of repairs and painting of the inside of the toilets. Mural quote obtained awaiting upgrading of the interior of toilet block. Furniture needs ordering depending on need. Signage needs to be designing. Painting inside the bore bath completed. Opening of the Bore bath is in process.

#### **Trevallion Park:**

- Placing of gravel for several caravan parks completed
- Installation of metal cage over the junction of exposed pipes completed.
- Big rocks have been delivered on site.

#### **Cemetery:**

- Turf and Irrigation contracts has been awarded two different contractors
- Waiting for section 60 (Risk assessment) from Consultant.

#### **Walgett Weir:**

Tender evaluation has been completed. Council is seeking an additional funding of \$ 543,000 as the bidding amount is more than allocated budget.

#### **Cumborah Bore:**

Waiting for the programming, contractual agreement document and license

#### **Walgett Levee:**

Waiting for specification and tender document from the Public works.

#### **Rowena village**

- RFQ for the Flood study is ready and will be advertised on 18<sup>th</sup> June 2019.
- Construction Embankment is completed. The specifications of the embankment are:
  - Length: 660 m
  - Height: 0.7 m with 200 mm free board
  - Top width: 3.5 m
  - Side slope: 1:3
  - Material: local material



Photo facing East

- Table drain on the both side of the Rowena Road and pipe culvert is in progress.

**Collarenebri**

- Walli sewer pump station (SPS) replacement is in RFQ stage. This project was under New South Wales Office of Water funding.
- Denyer Park Collarenebri - Concrete slab laid, seating installed, tables (at Colly Depot) and bin surround awaiting to be installed
- Earl Park Collarenebri - Playground equipment at depot in Collarenebri, awaiting swing set and installation from Moduplay in early May. Softfall purchased and awaiting playground installation. Picnic settings and seating arrived, BBQ arrived. Seeking quotes for river walk path, quote obtained for mural on toilet block.
- Sludge study – waiting for deed agreement from Restart. This project is under Restart and Council funding which \$75,000 and \$5,000 respectively.

**Gundabloui Road ( RR457)**

Work in progress.



**Merrywinebone Road (RR329)**

Rehabilitation works on heavily damaged section are in progress. The funding for the project is under Drought Relief Heavy Vehicle Access Program and Block grants



Photo looking towards Collarenebri



Photo during Pot hole repair and spray seal on Merrywinebone Road

### **Lightning Ridge**

- RFQ for 3 phase power for bore bath is in progress and will be closed on 8/07/2019
- RFQ for Sprinkler system for trees along the Pandora Street is in progress and will be closed on 8/07/2019
- Pandora Road extension – waiting for Response from western lands.
- Lions Park Lightning Ridge - Shade sail to be ordered and picnic table to be painted – work to be carried out by Council staff

### **Lightning Ridge Chlorination / Aeration:**

Draft designs is underway, Section 60 approval is underway

### **Lightning Ridge Visitor Information Centre:**

Funding \$1.425m confirmed by JO, \$ 383 k reserve, \$ 600 k borrowing, Native title issues being investigated due to Crownland and changes to Crownlands Management process

### **Opal Street**

Footpath and Kerb/gutter project is in progress. Jackorando trees have been ordered hope fully will be received by 21/06/2019. The footpath will be constructed between Morella Street and Pandora Street.

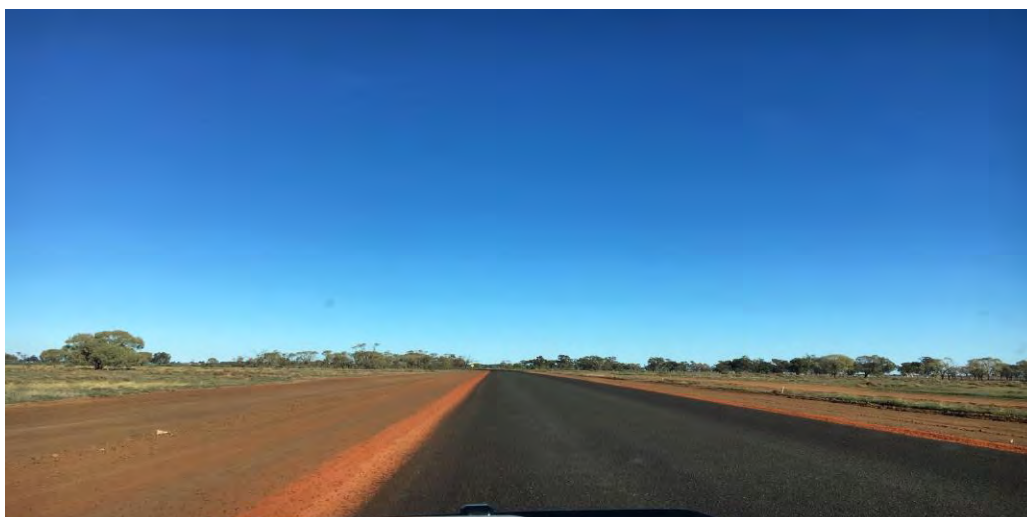
### **Burren Junction**

Burren Park - BBQ, seating and bin surrounds arrived, awaiting for concrete slab with skillion to be installed after the electrician installs access power for BBQ

### **Bugilbone Road (R103)**

Work in progress. Recently 5 km has been sealed. The project will be completed by End of July 2019.





### **Carinda**

Carinda Park - Shade sail installed, swing set, swing mats and bin surrounds to be installed early May (at depot), Historical sign installed

### **Other Projects**

- Concept drawing done for all park signage throughout the shire.
- Installation of solar lightning in seven of Council's playgrounds – 4 sensor solar lights have been purchased originally for Apex Park but are trailing in Opal Park Lightning Ridge due to vandalism, installation due by the 18/4/19 one month trial prior to rolling out into all parks

### **Shakespeare Street Rehabilitation project**

Physical works will be commenced Monday 17<sup>th</sup> June 2019.

### **Meri Meri Road (RR202)**

Grading is in progress

| <b>MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION ONLY</b>                                                                                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief mention or Information only from the Director Engineering / Technical Services be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.4 ENVIRONMENTAL SERVICES

### 11.4.1 CAT TRAPPING, ANIMAL WELFARE AND ANIMAL RESCUE UPDATE

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jess McDonald – Director Environmental Services  
**FILE NUMBER:**

---

**Summary:**

This report discusses a small cat trapping program commencing in the shire and provides an update on pound figures and animal rescue data.

**Background:**

For some years Council has had an agreement in place for an animal welfare group to pick up and transport suitable dogs and cats for rehoming. This agreement has continued to work well and this report demonstrates recent figures on animals rehomed.

For many years, Council has also dealt with issues in relation to feral cats, and is called upon for trapping and disposal of feral cats frequently. Council's Ranger has, with funding from Health Protection NSW, purchased 31 to be used by Council and the public. The demand for traps is high in general and a larger number of traps is more effective when trapping at the landfills, for example.

The time involved in the process of increased trapping will be monitored to ensure effective time management and Council will continue to seek grant assistance and state government support with this matter. It is considered the increased number of traps will improve efficiency.

**Current position:**

In the last financial year, Council has rehomed 185 Dogs and 1 Cat.

167 Cats have been euthanised and 10 dogs have been euthanised due to ill health or behavioural issues. 17 Dogs were returned to their owners.

Where possible, any dog or cat suitable for rehoming is passed onto animal rescue groups.

Council continues its relationship with North West Vets for assistance with euthanasia.

**Relevant reference documents/policies:**

Walgett Shire Council Regulatory Control Officer Procedures Manual.  
Companion Animals Act 1998.

**Governance issues:**

Companion Animals Act, 1998.

**Environmental issues:**

Dealing with the impact of cats on the natural environment.

**Stakeholders:**

Walgett Shire Council, Community, Regulatory Officer

**Financial Implications:**

Staff costs associated with the on-going handling of traps.



|                                                              |
|--------------------------------------------------------------|
| <b>Cat Trapping, Animal Welfare and Animal Rescue Update</b> |
|--------------------------------------------------------------|

**Recommendation:**

That Walgett Shire Council resolve to note the above report and endorse the actions of the Regulatory Officer and Ranger and Director of Environmental Services.

**Moved:**

**Seconded:**

**Attachments:**

Nil

## 11.4.2 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services

**AUTHOR:** Jess McDonald – Director Environmental Services

**FILE NUMBER:**

This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- **IGA Fire – Drone Footage**

On 5<sup>th</sup> June 2019 Khan's IGA in Walgett was destroyed by Fire. With permission, Council's GIS Officer assisted RFS with images of the fire from an elevated position demonstrating the structural degradation of the building. Drone footage of the incident was then provided to NSW Police and NSW Fire brigade.

- **Commencement of Landfill Management Contracts for Walgett & Lightning Ridge – 1<sup>st</sup> July 2019**

Preparations are well underway for the commencement of the new Landfill Contracts, starting 1<sup>st</sup> July 2019. Council's Geotechnical Engineer, Robert Amaral is on-site at both Landfills on 19<sup>th</sup> June to meet the contractors, discuss the important new landfilling plans, and discuss a transition plan and to provide answers to questions. A detailed report of the transition and its progression will be provided to Council in due course, along with details and results of any grant applications made to NSW EPA Trust.

- **Drought Communities Grant – Burren Junction Landfill Fence & Landfill Master Plan**

In June 2019 Council DES amended the above grant application to \$90,000 to include the development of a new site masterplan and to begin works to implement the masterplan. The new plan will clean the site-up, promote better use of the site and site safety and the intention is to decrease the abuse of the site by decreasing illegal dumping.

| Matters for Brief Mention of Information Only from Director Environmental Services                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council receive and note the report by the Director of Environmental Services on matter for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Nil



## AGENDA FOR CLOSED COUNCIL MEETING

25<sup>th</sup> June 2019

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **25<sup>th</sup> June 2019** to discuss the items listed in the Agenda.

Greg Ingham  
**GENERAL MANAGER**

## Agenda

### 12. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### 13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

- 13.1 Provision of Bitumen Spray Sealing T471920OROC
- 13.2 Supply & Delivery of Bulk Fuel T481920OROC
- 13.3 Provision of Tenders Hired Plant and Minor Works on a Casual Basis – RFQ 19/012

### 14. RETURN TO OPEN SESSION

### 15. ADOPTION OF CLOSED SESSION REPORTS

## 14. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

## 15. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 16. RESPONSE TO QUESTIONS FROM LAST MEETING

Clr Taylor

Q1: Has the security trailer been repaired yet, and when will it be in action?

Yes and will be in Collarenebri week commencing 3<sup>rd</sup> June 2019.

Q2: Is Council progressing with the eradication of Hudson Pear?

The CMCC have identified Hudson Pear as a rapidly spreading and noxious weed in the Walgett Shire area. Chemical/Biological Trials are underway to assist in the control/eradication of the weed. Manual control of Hudson Pear is continuing in the Cumborah and Lightning Ridge areas.

Q3: Can Council consider off stream storage for future water management/security?

Investigation will be carried out in the near future.

Q4: Can the trees that have been disturbed by the footpath renovations in Lightning Ridge be watered by Parks and Gardens team?

Yes, Council's outdoor team have been watering and trees have been ordered for Opal Street.

Clr Smith

Q1: Can Council update the alcohol-free zone signage before expiry dates (13.07.2019)?

Signs will be ordered.

## **17. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*



## **18. CLOSE OF MEETING**

**Time: .....**