



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 25 May 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **25 May 2021** commencing at **1:00 pm** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
|         |       |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 23 MARCH 2021**

| <b>Minutes of Ordinary Council Meeting – 27 April 2021</b>                                                                                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 27 April 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 27 April 2021.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 27 April 2021**

Michael Urquhart  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE WALGETT SHIRE CHAMBERS ON TUESDAY 27 APRIL 2021 AT 11:30AM**

**OPEN FORUM**

**Public Presentations:**

*Nil*

*The Mayor declared the meeting open at 11:30am*

**PRESENT**

Cllr Ian Woodcock (Mayor)  
 Cllr Manuel Martinez (Deputy Mayor)  
 Cllr Jane Keir  
 Cllr Lawrence Walford  
 Cllr Bill Murray  
 Cllr Kelly Smith  
 Michael Urquhart (General Manager)  
 Tony Hughes (Acting Chief Financial Officer)  
 Bob Harris (Acting Director Environmental Services)  
 Bronte Kerr (Minute Secretary)

**Note:**

***Bob Harris attended the meeting via zoom***

***Cllr Walford entered the meeting room at 12:30pm***

**Leave of Absence:**

Cllr Robert Turnbull  
 Cllr Michael Taylor

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No.                                       | Report title/ Subject matter                                                | Pecuniary/ Non-Pecuniary | Reason                   |
|---------------|------------------------------------------------|-----------------------------------------------------------------------------|--------------------------|--------------------------|
| Cllr Keir     | 10.3.1                                         | Monthly Maintenance Grading Report                                          | Pecuniary                | Family business interest |
| Cllr Martinez | 10.4.1<br>Supplementary Report – RFT<br>21/006 | Development approvals<br>March 2021<br>Supplementary Report – RFT<br>21/006 | Pecuniary                | Family Business interest |

**4/2021/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Cllr Turnbull and Cllr Taylor is accepted and leave of absence granted.

**Moved:** Cllr Martinez

**Seconded:** Cllr Murray

**CARRIED**

**4/2021/2 Minutes of Ordinary Council Meeting – 23 March 2021****Resolved:**

That the minutes of the ordinary Council meeting held 23 March 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2021/3 Mayoral Report****Resolved:**

That the Mayor report for March/April 2021 be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Keir  
**CARRIED**

**4/2021/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at April 2021 be received and noted.

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2021/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular 21-02, 21-03 and 21-04 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**4/2021/6 Important Dates For Councillors - Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Martinez  
**Seconded:** Cllr Murray  
**CARRIED**

**4/2021/7 Support for Opal Industry Heavy Vehicle Permit System****Resolved:**

That Council;

(a) Supports the introduction of a heavy vehicle permit system for opal mining in New South Wales.

(b) Council write to both State and Federal Members seeking their backing for the introduction of a heavy vehicle permit system for opal miners in New South Wales, and other legislative change as necessary to facilitate the use of heavy motor vehicles by miners in the opal fields.

**Moved:** Clr Keir

**Seconded:** Clr Martinez

**CARRIED**

**4/2021/8 Monthly Outstanding Rates Report****Resolved:**

The 31<sup>st</sup> March 2021 outstanding rates report be received and noted.

**Moved:** Clr Keir

**Seconded:** Clr Martinez

**CARRIED**

**4/2021/9 Cash and Investment Report as at 31<sup>st</sup> March 2021****Resolved:**

That the Investment report be received and noted.

**Moved:** Clr Murray

**Seconded:** Clr Smith

**CARRIED**

**4/2021/10 Matters Generally For Brief Mention or Information Only****Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Clr Murray

**Seconded:** Clr Keir

**CARRIED**



**4/2021/11 Matters for Brief Mention or Information Only, Environmental Services****Resolved:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:** Cllr Keir  
**Seconded:** Cllr Smith  
**CARRIED**

**4/2021/12 Move into Closed Session**

**Time: 11:56am**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Smith  
**Seconded:** Cllr Keir  
**CARRIED**

**4/2021/13 Tender for Refurbishment of the Colless Grandstand – Walgett Showground****Resolved:**

That Council:

A. Having not received any tenders for Refurbishment of the Colless Grandstand, now, in accordance with Section 178 (3) (e) of the Local Government (General) Regulation 2005, enter into negotiations with both (a) David Payne Construction (Dubbo), and (b) GBC Building & Hardware (Walgett), with the view of entering into a contract with the contractor identified as best value.

B. The reasons for declining to invite fresh tenders are:

- a. time constraints associated with NSW State Government Funding,
- b. Inviting fresh tenders will not deliver a cost effective or timely outcome
- c. Previous approaches to the market have not achieved an outcome and
- d. Market interest is low

C. The reasons for entering into negotiations with the contractors as described in (a) above are:

- a. Both companies are suitably qualified and have provided a scope of works, quotations and cost estimates for previous grant application purposes and reporting to Council.
- a. No other suitable contractors have been identified

**Moved:** Clr Keir  
**Seconded:** Clr Murray  
**CARRIED**

**4/2021/14 Installation of solar systems at the Council Administration building and Walgett Water Treatment works**

**Resolved:**

That Council accepts the tender for the installation of solar systems at the Council Administration building and Walgett water treatment works for a price of \$85,500.00 excluding GST, and provision be made in the 31st March Quarterly Budget Review (2020/2021) for funding the purchase and installation of the systems.

**Moved:** Clr Keir  
**Seconded:** Clr Murray  
**CARRIED**

**4/2021/15 Tenders for the refurbishment of the grandstand at the Collarenebri Race Track**

**Resolved:**

(A) Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST;

(B) Council enter into a contract with GLETAN GROUP to refurbish the grandstand at Collarenebri Race Track and the General Manager be authorised to execute the contract and other relevant documents on behalf of Council.

(C) The Council seal be affixed to the contract.

**Moved:** Clr Smith  
**Seconded:** Clr Martinez  
**CARRIED**

**4/2021/16 Tender for Collarenebri Economic Development Program (Consultancy Services)**

**Resolved:**

(A) Council accepts the tender of ORANA RDA at a price of \$380,070 (Ex GST).

(B) Council enters into a contract with ORANA RDA for consultancy services to fulfil the Murray Darling Basin Authority project scope of works, at a price of \$380,070 (ex GST) and the General Manager be authorised to execute the contract and other relevant documents on behalf of Council.

(C) The Council seal be affixed to the contract.

**Moved:** Clr Martinez  
**Seconded:** Clr Smith  
**CARRIED**



*Clr Walford entered the meeting room at 12:19pm and Clr Martinez declared a pecuniary interest in the supplementary report titled: RFT21/006- Construction of footpaths, Kerb /gutter and Concrete Island in Walgett and left the meeting at 12:19pm.*

**4/2021/17 RFT21/006- Construction of footpaths, Kerb /gutter and Concrete Island in Walgett**

**Resolved:**

(A) Council accepts the tender for the Construction of footpaths, Kerb /gutter and Concrete Island in Walgett from PW Concrete in the sum of \$ \$ 601,809.82 Ex GST.

(B) Council enters into a contract with PW Concrete for the Construction of footpaths, kerb /gutter and concrete island in Walgett, at a price of \$601,809.82 (ex GST) and the General Manager be authorised to execute the contract and other relevant documents on behalf of Council.

(C) The Council seal be affixed to the contract.

**Moved: Clr Walford**

**Seconded: Clr Murray**

**CARRIED**

*Clr Martinez returned to the meeting room at 12:24pm.*

**4/2021/18 Return to open session**

**Time: 12:29pm**

**Resolved:**

That Council return to open session.

**Moved: Clr Keir**

**Seconded: Clr Walford**

**CARRIED**

**4/2021/19 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved: Clr Smith**

**Seconded: Clr Martinez**

**CARRIED**

*Clr Keir left the meeting room at 12:29pm*

**4/2021/20 Monthly Maintenance Grading Report – April 2021****Resolved:**

That Council receive and note the monthly maintenance grading works report –April 2021.

**Moved:** Cllr Murray  
**Seconded:** Cllr Walford  
**CARRIED**

*Cllr Keir returned to the meeting room at 12:30pm.  
 Cllr Martinez left the meeting room at 12:30pm.*

**4/2021/21 Development Approvals - March 2021****Resolved:**

That Council note the information contained within this report.

**Moved:** Cllr Murray  
**Seconded:** Cllr Smith  
**CARRIED**

*Cllr Martinez returned to the meeting room at 12:31pm.*

**Close of Meeting**

The meeting closed at 12.31pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
 Mayor

\_\_\_\_\_  
 General Manager

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

- Conducted interview on 2WEB general matters Council update.
- On the 29<sup>th</sup> April 2021 the General Manager and I attended the Lightning Ridge 2030 forum. The Secretary for Department of Regional NSW Mr. Gary Barnes and the Deputy Secretary Mining Exploration and Geoscience Ms. Georgina Beattie were also in attendance.
- Attended the Hudson Pear Task Force Committee meeting in Lightning Ridge on the 4<sup>th</sup> May 2021.
- Meeting with Australian Opal Centre representatives and Department of Planning, Industry and Environment officials regarding the new Australian Opal Centre in Lightning Ridge.
- Have received many phone calls about road issues which I have forwarded onto the General Manager.

| Mayoral Report                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for April/May 2021 be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – MAY 2021**

|                           |                         |
|---------------------------|-------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>        |
| <b>AUTHOR:</b>            | <b>Michael Urquhart</b> |
| <b>FILE NUMBER:</b>       | <b>12/14-03</b>         |

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                   |
| <b>Recommendation:</b><br><br>That the Resolution Register as at May 2021 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 25 MAY 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |
|----------|-----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> |                  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                              | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 “ “</p>                                             |                  |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol> | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p>                                                                        |                  |
|          | 1/2017/25 | <p>Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance</p>                                                                                                                                                                  | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months.</p> <p>16.09.20 Purchase orders issued for works.</p> <p>09.12.20 waiting on contractor to complete</p>                                                                                                                                                                                                                                                                 |                  |
| 8.02.18  | 1/2018/2  | <p>That Council:</p> <ol style="list-style-type: none"> <li>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</li> <li>6. Investigate the re-establishment of precinct committees.</li> <li>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</li> </ol>                                                                                                                                                                                 | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p> <p>16.09.20 Survey complete. Report to Oct 2020 meeting</p>                                                                                                                                   | Partly completed |
| 27.03.18 | 3/2018/25 | <ol style="list-style-type: none"> <li>1. That Council receives and notes the report.</li> <li>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.</li> </ol>                                                                                                                                                                                                   | DETS | <p>12.12.18 Not yet commenced</p> <p>22.10.019 Not yet commenced</p> <p>17.03.2020 not yet commenced</p> <p>15/4/2020 not yet commenced</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  |



WALGETT SHIRE COUNCIL AGENDA – 25 MAY 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
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|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 20.05.2020 work in process<br>9/6/2020 work in process<br>22/7/2020 Investigation Work in progress<br>16/9/2020 Contacted to Resource and Energy Department and waiting for response.<br>21/10/2020 Resource and Energy Department is working on it.<br>16/11/2020 Could not get any information from the department.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM   | 17.06.19 Initial investigations complete. Complex issues. On the 'to do' list<br>25.02.20 Audit commenced December 2019 to be completed August 2020<br>16.09.20 Audit recommended<br>18.03.21 Underway                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | 17.419 Council have approved name change. Application to be submitted.<br>16.09.20 Application October 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
| 18.03.19 | 1/2019/25  | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractors' new schedule.<br>22/7/2020 Report will be tabled on July 2020 Council meeting<br>16/9/2020 awaiting a response from legal advisor<br>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.<br>16/11/2020 Resolved to build a 80m bridge in the existing alignment |  |
| 03.04.19 | 2/2019/23  | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                                                                                                                                                                                                                                                                                     | DES  | Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM   | GM investigating tourist possibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |  |
| 25.02.20 | 1/2020/12  | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                 | GM   | Awaiting information for advisors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |
| 24.03.20 | 2/2020/11  | (1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress<br>16.9/2020 Work on hold due to some other urgent commitments<br>16.11.2016 "                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
| 28.04.20 | 3/2020/15  | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council,                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DES  | Delayed pending appointment of new DES.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |

*WALGETT SHIRE COUNCIL AGENDA – 25 MAY 2021 – ORDINARY COUNCIL MEETING*

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                                                                                                                                                                                                                                                                                                                                            |  |
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|          |            | but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |      |                                                                                                                                                                                                                                                                                                                                            |  |
| 23/06/20 | 5/2020/18  | 1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013;<br>2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination;<br>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979 | DES  | Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.                                                                                                                                               |  |
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Eureka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage |  |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating “intensive plant agriculture” from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979.                                           | DES  | Work on this project is suspended due to high number of development applications and enquiries.                                                                                                                                                                                                                                            |  |
| 22/09/20 | 11/2020/18 | Council conduct the appropriate public consultation regarding the renaming of Hare Street, Carinda to Patty Cake Street, Carinda in compliance with NSW Address Policy and User Manual October 2019 and report back to Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | DETS | 21/10/2020 Consultation in progress<br>16.11.2020 Analysis of the comments in progress                                                                                                                                                                                                                                                     |  |
| 27/10/20 | 12/2020/23 | That Council renew the Memorandum of Understanding between the NSW Police Force and Walgett Shire Council to facilitate the implementation of Crime Prevention through Environmental Design principles in the review and assessment of Development Applications.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | Signed By General Manager                                                                                                                                                                                                                                                                                                                  |  |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | DETS |                                                                                                                                                                                                                                                                                                                                            |  |
| 24.11.20 | 13/2020/15 | That Council note and authorise Engineering department to apply for the Fixing Local Roads Program Round 2 for following projects on the priority basis:<br>Road name                      Priority<br>Burranbaa Road                      1<br>Lorne Road                      2<br>Cryon Road                      3<br>Angledool Road                      4<br>Mercadool Road                      5<br>Brewon Road                      6                                                                                                                                                                                                                                                                                                                                                                                                 | DETS | 18.03.21 Applications submitted                                                                                                                                                                                                                                                                                                            |  |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppyard.<br>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | DES  | Negotiations with stakeholders has commenced.                                                                                                                                                                                                                                                                                              |  |
| 23.02.21 | 2/2021/18  | That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):<br>1. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                                                                                                                                                                                                                                                                                                            |  |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |      |                                                               |          |
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|          |           | 2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.<br>3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000.                                                                                                     |      |                                                               |          |
| 23.03.21 | 3/2021/6  | That;<br>1. Council Endorse the actions of the General Manager in signing the grant funding agreement with the Department of Infrastructure, Transport, Regional Development & Communication.<br>2. Council lodge the following projects with the Department of Infrastructure, Transport, Regional Development & Communication:<br>a) Drainage works in Collarenebri \$130,000<br>b) Drainage works Kaolin Street Lightning Ridge \$113,000<br>c) Sealing of the Ovals Multi Purpose Centre Car park Lightning Ridge \$121,000<br>d) Drainage works and sealing Fox Street Walgett \$370,000<br>e) Rehabilitation and heavy patching RR329 Merrywinebone Road \$246,229 | GM   | 20.04.21 Project nomination forms submitted to the Department | Complete |
| 23.03.21 | 3/2021/12 | •That the Council approves the proposal to remove the fourteen trees located on Euroka Street between Namoi and Pitt Street.<br>•That Council accept the proposal to replant suitable trees in the nature strip ( both sides of the Euroka Street                                                                                                                                                                                                                                                                                                                                                                                                                        | DETS | Tree removed and resealing of Euroka street completed.        |          |
| 23.03.21 | 3/2021/14 | That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS |                                                               |          |
| 23.03.21 | 3/2021/20 | 1. Council authorise the General Manager to sign the Licence to Occupy the Neilly Street site, described as Lot 105 DP 878481.<br>2. The "Licence to Occupy" shall be for an initial period of five (5) years commencing 1st May 2021, terminating 1st May 2026, with an option for a further five (5) year period, commencing on the day after the initial terminating date                                                                                                                                                                                                                                                                                             | GM   | 20.04.21 Licence agreement signed and submitted               | Complete |
| 27.04.21 | 4/2021/7  | (a) Supports the introduction of a heavy vehicle permit system for opal mining in New South Wales.<br>(b) Council write to both State and Federal Members seeking their backing for the introduction of a heavy vehicle permit system for opal miners in New South Wales, and other legislative change as necessary to facilitate the use of heavy motor vehicles by miners in the opal fields                                                                                                                                                                                                                                                                           | GM   |                                                               |          |
| 27.04.21 | 4/2021/13 | Having not received any tenders for Refurbishment of the Colless Grandstand, now, in accordance with Section 178 (3) (e) of the Local Government (General) Regulation 2005, enter into negotiations with both (a) David Payne Construction (Dubbo), and (b) GBC Building & Hardware (Walgett), with the view of entering into a contract with the contractor identified as best value.                                                                                                                                                                                                                                                                                   | GM   |                                                               |          |
| 27.04.21 | 4/2020/14 | That Council accepts the tender for the installation of solar systems at the Council Administration building and Walgett water treatment works for a price of \$85,500.00 excluding GST, and provision be made in the 31st March Quarterly Budget Review (2020/2021) for funding the purchase and installation of the systems.                                                                                                                                                                                                                                                                                                                                           | CFO  |                                                               |          |
| 27.04.21 | 4/2021/15 | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | CFO  |                                                               |          |
| 27.04.21 | 4/2021/16 | Council enters into a contract with ORANA RDA for consultancy services to fulfil the Murray Darling Basin Authority project scope of works, at a price of \$380,070 (ex GST)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM   |                                                               |          |
| 27.04.21 | 4/2021/17 | Council enters into a contract with PW Concrete for the Construction of footpaths, kerb /gutter and concrete island in Walgett, at a price of \$601,809.82 (ex GST) and the General Manager be authorised to execute the contract and other relevant documents on behalf of Council.                                                                                                                                                                                                                                                                                                                                                                                     | DETS |                                                               |          |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-05 Cat management requirements for councils
- 21-06 2021/22 Determination of the Local Government Remuneration Tribunal

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 21-05 and 21-06 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Circulars

Office of  
Local Government

## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-05 / 23 April 2021 / A719010                                                                   |
| <b>Previous Circular</b>    | N/A                                                                                               |
| <b>Who should read this</b> | Companion Animals Compliance and Enforcement Officers / Pound Services Staff                      |
| <b>Contact</b>              | Program Delivery Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                              |

**Cat management requirements for councils****What's new or changing**

- Councils are reminded of their cat management responsibilities and of available companion animal and responsible pet ownership resources.

**What this will mean for your council**

- Councils should review their companion animals' management practices, particularly their cat management functions, to ensure they are meeting their legislative responsibilities and are performing their required functions under the *Companion Animals Act 1998* (CA Act) and the *Guideline on the Exercise of Functions under the Companion Animals Act*.

**Key points**

- Councils are reminded of certain requirements under the *Companion Animals Act 1998* (CA Act) in relation to the management of cats, including:
  - cats may be lawfully seized in specific circumstances and, where that is the case, the cat must be delivered to its owner, a council pound or other approved premises,
  - it is implicit from the CA Act that a council must have a pound in order for it to properly discharge the functions which the CA Act confers on it,
  - a council must accept a cat that was lawfully seized by a member of the public under the CA Act and must accept cats from approved premises in the circumstances set out in section 63A of the CA Act, and
  - Section 6A(1)(a) of the CA Act confers certain general duties on councils, including to promote awareness within its area of the requirements of the CA Act with respect to the ownership of companion animals.
- Before exercising any of its functions, a council must also take into consideration the *Guidelines on the Exercise of Functions under the Companion Animals Act* issued by the Office of Local Government. Section 6.5 of these guidelines state:
  - the provisions of section 64A of the CA Act apply to surrendered animals, and
  - council pounds should not refuse to accept surrendered animals, which are those that have come into the possession of a council pound, but have not been seized under the Act, and may include animals that have been

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given up to the pound by their owners, or lost or injured animals that have been 'rescued' by the public.

- Councils receive significant ongoing revenue from the Companion Animals Fund (Fund) to undertake companion animals' functions, drawing on local registration fees for this purpose. Any money paid to a council from the Fund can only be used by the council for the management and control of companion animals in its area.
- Councils who fail to appropriately manage cats in their area can greatly contribute to local cat management issues and place an unreasonable burden on their community, neighbouring councils, rescue groups and local veterinarians.
  - Councils are also encouraged to work collaboratively with their communities and take advantage of available resources and opportunities to promote responsible pet ownership to address specific cat issues and any community concerns in their area. This could include:
  - the comprehensive package of 'Good Neighbour' resources released by the Cat Protection Society of NSW, with the support of the NSW Government, councils and other stakeholders. The material aims to support pet owners to understand the importance of confining cats to their property and provides practical advice and support. This material and some short videos are available in several different languages,
  - subsidised microchipping and desexing days in partnership with animal welfare organisations and local veterinarians,
  - shared resources with other councils to improve efficiencies and take up opportunities to improve legislative compliance or targeted education campaigns, and
  - identify and apply for grants for specific projects from sources such as the NSW Environmental Trust.

#### Where to go for further information

- The *Companion Animals Act 1998* is available on the NSW Governments legislation website at [www.legislation.nsw.gov.au](http://www.legislation.nsw.gov.au).
- The *Guideline on the Exercise of Functions under the Companion Animals Act* is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- Good Neighbour resources, including in several community languages, are available from the Cat Protection Society of NSW on 02 9519 7201 or at <https://catprotection.org.au>.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

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Office of  
Local Government

## Circular to Councils

|                             |                                                                                                  |
|-----------------------------|--------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-06 / 12 May 2021 / A768995                                                                    |
| <b>Previous Circular</b>    | 20-23 2020/2021 Determination of the Local Government Remuneration Tribunal                      |
| <b>Who should read this</b> | Councillors / General Managers                                                                   |
| <b>Contact</b>              | Council Governance / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Councils to Implement                                                                            |

### 2021/22 Determination of the Local Government Remuneration Tribunal

#### What's new or changing

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 2% to mayoral and councillor fees for the 2021-22 financial year, with effect from 1 July 2021.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every 3 years under section 239 of the *Local Government Act 1993* (the Act). The Tribunal last undertook a significant review of the categories as part of its 2020 review and will next review these categories in 2023.
- The Tribunal found that the allocation of councils into the current categories continued to be appropriate having regard to the 2020 review, the current category model and criteria and the evidence put forward in the submissions received.

#### What this will mean for your council

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2021 based on the Tribunal's determination for the 2021-22 financial year.

#### Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

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**Where to go for further information**

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Luke Walton**  
**A/Deputy Secretary**  
**Local Government, Planning and Policy**

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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE         | MEETING/FUNCTION     | LOCATION  | NOTES                                                |
|--------------|----------------------|-----------|------------------------------------------------------|
| 25 May 2021  | Council Meeting      | Chambers  | Councillors, GM and Executive Staff to attend        |
| 3 June 2021  | LG Excellence Awards | Sydney    | Mayor, GM, Community Service Manager and WHS Officer |
| 17 June 2021 | FNWJO Meeting        | Bourke    | Mayor and GM                                         |
| 28 June 2021 | CMCC Meeting         | Coonamble | Delegates and GM                                     |
| 29 June 2021 | Council Meeting      | Chambers  | Councillors, GM and Executive Staff to attend        |

## **10.1.4 EVERONE CAN PLAY FUNDING AGREEMENT – DEPARTMENT OF PLANNING, INDUSTRY AND ENVIRONMENT – PARK AT LIGHTNING RIDGE**

**REPORTING SECTION:** Executive Services  
**AUTHOR:** Michael Urquhart – General Manager  
**FILE NUMBER:** 12/183

---

### **Summary:**

This report is presented to Council advising of the General Managers action to execute the funding agreement with the Department of Planning, Industry and Environment (DPIE) for funding of a park in Pandora Street Lightning Ridge.

### **Background:**

Council in 2020 made application to DPIE under the “Everyone Can Play” program for a new park at Lot 9 DP 1123745 Pandora Street, Lightning Ridge.

The proposal was to incorporate a new park for all ages alongside the existing skate park, and this facility would complement the existing recreational pool and gym complex located adjacent to the park.

### **Current Position:**

Council received advice from the Department of Planning, Industry and Environment (DPIE) the grant application for a park in Pandora Street Lightning Ridge was successful.

The park project is part of the “Everyone can play” 2020-2021 bushfire and drought recovery demonstration program.

The time between lodging the grant application and funding approval notification, an Aboriginal Land Claim over much of the area was lodged with Crown Lands. Council executive have since met with the Local Aboriginal Land Council and the members have unanimously agreed to withdraw the land claim. Crown Lands are in the process of addressing the removal of the claim.

A team from DPIE will be visiting the area in the coming months to commence community engagement and design of the park. The park will include a wide array of play equipment for all ages, park furniture and a number of cultural features.

### **Relevant Reference Documents/Policies:**

Walgett Shire Council Procurement & Asset disposal Policy.  
Walgett Shire Council Local Preference Purchasing Policy.

### **Governance issues:**

Council is to execute the program grant agreement.

### **Environmental issues:**

Nil

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Council  
New South Wales State Government

**Financial Implications:**

The project attracts grant funding totalling \$431,952.50 with Council making a contribution of \$79,975.00. Provision for Council's contribution has been made in the 2021-2022 Operational Plan budget.

**Alternative Solutions/Options:**

Council not accept the grant.

**Conclusion:**

The writer recommends Council endorse the actions of the General Manager in executing the funding agreement. This project is a great opportunity to make an all age inclusive park for the community and visitors to the town.

**Everyone Can Play Funding Agreement – Department of Planning, Industry and Environment – Park at Lightning Ridge**

**Recommendation:**

1. Council endorse the action of the General Manager in executing the grant funding agreement with the Department of Planning, Industry and Environment.
2. A contribution of \$79,975.00 toward the cost of the project be approved and included in the 2021/2022 Operational Plan.

**Moved:**

**Seconded:**

### 10.1.5 THIRD QUARTER OPERATIONAL PLAN PROGRAM FOR 20/21

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

This report provides Council with the status of the second quarter Operational Plan Targets for 2020/2021.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 31<sup>st</sup> March 2021 and the extent to which the performance targets have been achieved.

**Current Position:**

The second quarter Operational Plan Status Report is attached for Council's information. At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Governance issues:**

Local Government Act 1993  
Local Government regulation (2005)

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

All matters arising from the operational plan are accordingly covered by budget allocations or variation in the Quarterly Budget Reviews.

**Conclusion:**

Council should note the progress made during the third quarter of the Operational Plan 20/21.

| Third Quarter Operational Plan 20/21                                                                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>Council accept the progress made on the 2020/21 Operational Plan as at 31<sup>st</sup> March 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Third Quarter Operational Plan for 20/21 Status Report. (*Refer to Attachment Document - PART A*).

## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 30 APRIL 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

---

**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 30 April 2021 is 74.34% which is 0.49% less than the previous year's collection at 31 March 2020 of 74.83%. Collections have increased in the first week of May with a total of 75.21% collected.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts

to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| Monthly Outstanding Rates Report                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 30<sup>th</sup> April 2021 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

## Monthly Report - Outstanding Rates &amp; Annual Charges as at 30 April 2021

## Report on Rates and Annual Charges - 30 April 2021

|                                                         | 9 May 2021            | 30 April 2021         | 30 April 2020         |
|---------------------------------------------------------|-----------------------|-----------------------|-----------------------|
| Arrears from previous year                              | 1,073,123.02          | 1,073,123.02          | 905,134.18            |
| Adjustment                                              |                       |                       |                       |
| Sub Total                                               | 1,073,123.02          | 1,073,123.02          | 905,134.18            |
| <b>Current Year Activity</b>                            |                       |                       |                       |
| Legal fees (Including write off's)                      | (647.00)              | (647.00)              | 27,291.80             |
| Adjusted Levy                                           | 9,820,142.20          | 9,820,142.20          | 9,660,078.53          |
| Interest (Including write off's)                        | 25,665.77             | 25,595.60             | 49,414.66             |
| Adjustments (Including Write Off's)                     | (88,675.08)           | (88,605.08)           | (6,964.48)            |
| Sub Total                                               | 9,756,485.89          | 9,756,485.72          | 9,729,820.51          |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,829,608.91</b>  | <b>10,829,608.74</b>  | <b>10,634,954.69</b>  |
| Payments                                                | (7,947,137.86)        | (7,852,956.80)        | (7,766,437.36)        |
| Pensioner Concessions - Govt                            | (97,160.00)           | (97,160.00)           | (94,943.36)           |
| Pensioner Concessions - Council                         | (79,498.72)           | (79,498.72)           | (77,684.98)           |
| Discount                                                | 0.00                  | 0.00                  | 0.00                  |
| Special Rebate Council                                  | (21,212.50)           | (21,212.50)           | (18,806.00)           |
| Sub Total                                               | (8,145,009.08)        | (8,050,828.02)        | (7,957,871.70)        |
| <b>Total Remaining Levy</b>                             | <b>\$2,684,599.83</b> | <b>\$2,778,780.72</b> | <b>\$2,677,082.99</b> |
| Current                                                 | 2,054,986.82          | 2,138,258.26          | 2,088,492.32          |
| Arrears                                                 | 293,464.04            | 303,415.02            | 449,296.63            |
| Interest b/f from previous years                        | 177,172.69            | 177,572.00            | (58,534.73)           |
| Current year interest                                   | 20,347.41             | 20,486.57             | 41,175.95             |
| Legals                                                  | 138,628.87            | 139,048.87            | 156,652.82            |
| <b>Total Remaining Levy</b>                             | <b>\$2,684,599.83</b> | <b>\$2,778,780.72</b> | <b>\$2,677,082.99</b> |
| <b>Variance</b>                                         | <b>\$0.00</b>         | <b>\$0.00</b>         | <b>\$0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                       |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 75.21%                | 74.34%                | 74.83%                |
| Collected YTD % of Levy                                 | 81.45%                | 80.49%                | 79.82%                |

\*\*\* COVID-19 Pandemic Crisis \*\*\*  
(Extraordinary Event in Time)

Note (1) 2020-2021 Rates and Charges levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020)  
Note (2) 0.00% p.a. statutory interest from 1 July 2020 to 31 December 2020 (Re: OLG Circular 20-19/ 26 May 2020)  
Note (3) 7.00% p.a. statutory interest from 1 January 2021 to 30 June 2021 (Re: OLG Circular 20-19/ 26 May 2020)



## 10.2.2 CASH & INVESTMENTS AS AT 30 APRIL 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

---

### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> April 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio but meets Council policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$30,020,282.77 in on-call and interest bearing deposits with financial institutions in Australia. All investments are held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

Council's investment portfolio is detailed on Attachment 1 to this report Page 2 and 3. The portfolio maturity compliance information is also detailed on Attachment 1 to this report Pages 4 to 5. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for key performance indicators in the policy.

Interest rates continue to be low with no projected improvement for the next two years. A further problem that currently affects the market is the availability of investment opportunities, with many banks not offering term deposits on a regular basis. Longer term investments and cash accounts are proving more beneficial to Council at this time and Council has maintained a reasonable return in the current investment climate through longer term investment deposits taken out in prior years. These deposits are starting to mature and Council is seeking to maximise the return on investments when they do so.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in May 2019)

### **Governance issues:**

Nil

**Financial Implications:**

As per report

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$30,020,282.77. There is a decrease of \$1,332,866.62 from the previous month. This decrease in the portfolio can be attributed to the ongoing capital expenditure programme during the month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

| <b>Cash and Investment Report as at 30<sup>th</sup> April 2021</b>                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document – PART A*).

### 10.2.3 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2021

|                           |                                              |
|---------------------------|----------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Corporate Services</b>                    |
| <b>AUTHOR:</b>            | <b>Chief Financial Officer – Tony Hughes</b> |
| <b>FILE NUMBER:</b>       | <b>TBA</b>                                   |

---

**Summary:**

The Chief Financial Officer (CFO) reports to Council on the status of the March 2021 Quarterly Budget Review (QBR) Statement. The report outlines the third quarter operations against the adopted 2020/2021 budget estimates, with income and expenditure variations made because of actual differences or known trends.

**Background:**

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

**Current Position:**

The current position is detailed in the attached Quarter 3 (period ending 31<sup>st</sup> March 2021) Quarterly Budget Review Statement report.

Generally the majority of income and expenditure estimates for 2020/2021 are on track, however there is a large number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2019/2020 or the availability of known actual figures.

Council's General Fund operations after capital expenditure has recorded a quarterly cash deficit of \$76,036 which decreases the forecast end of year result to a cash surplus of \$96,930. Major variations for the March 21 quarter are attached along with the budget review.

**Water Services** has recorded a number of variations to capital works votes. (See attached variation sheet). The deficit for both operating and capital total \$239,960 and this has been funded by reserve funds.

**Waste Services** – A number of variations to tip operations is included in the March 21 review with the surplus of \$10,901 with a net transfer to reserve of \$8,721. (See major variation sheet).

**Sewer Services** - The March 2021 result for the consolidated sewer fund is a deficit of \$262,878 after adjustments for recurrent operations and capital expenditure. Funds are to be transferred from the accumulated reserve to finance the deficit.

**Relevant Reference Documents/Policies:**

Local Government Act 1993  
Local Government (General) Regulation 2005  
Integrated Planning and Reporting Framework

**Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

**Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2020/2021 fiscal year as at the quarter ending 31<sup>st</sup> March 2021.

**Alternative Solutions/Options:**

Not Applicable

**Conclusion:**

The QBRS as at 31<sup>st</sup> March 2021 provides council with information relating to the status of the budget after nine (9) months of operation.

| Quarterly Budget Review Statement 2020/2021                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2021 as tabled.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

March 2021. Quarterly Budget Review Statement. (*Refer to Attachment Document – PART A*).

## **10.2.4 2021/2022 DRAFT OPERATIONAL PLAN**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes  
**FILE NUMBER:** 12/14-03

---

### **Summary:**

This attached document 2021/2022 Operational Plan is presented to Council for consideration and then display.

### **Background**

Council in accordance with Section 405 of the Local Government Act 1993 must prepare an Operational Plan and then resolve to place the document on display for a period of 28 days. During the display period, submissions from interested parties/public may be made to Council. The Council at its June 2021 meeting shall consider any submissions that have been made concerning the draft plan.

### **Current Position**

Over the past month the Draft 21/22 Operational Plan has been workshopped by both MANEX. The line item changes from the last review have now been made, and the revised document is tabled for Council's consideration before public exhibition.

### **Relevant Reference Documents/Policies:**

Community Strategic Plan

### **Governance issues**

Council in accordance with Section 405 (2) must prepare an Operational Plan which must include a statement of the Council's revenue Policy. The Operational Plan in accordance with Section 405 (3) must be publicly exhibited for a period of 28 days, calling for submissions from the public.

### **Environmental issues**

There are no identified environmental implications in relation to this matter.

### **Stakeholders**

Walgett Shire Council.  
Walgett Shire Community.

### **Financial Implications**

Provision is made in the Draft 2021/2022 Operational Plan and LTFP.

### **Alternative Solutions/Options**

That the budget items not be adopted or amended as determined.

### **Conclusion**

This report and the amended Delivery Program, Operational Plan 21/22, Resourcing Strategy are presented to Council for public display in accordance with Section 405 (3) for a period of 28 days, from the 27<sup>th</sup> May to 23<sup>rd</sup> June and submissions may be made during this time up to the 23<sup>rd</sup> June 2021.

|                                         |
|-----------------------------------------|
| <b>2021/2022 Draft Operational Plan</b> |
|-----------------------------------------|

**Recommendation:**

That the Draft Operational Plan for 2021/2022 be placed on public exhibition for a period of 28 days from the 27th May 2021 until 4.30pm on the 23rd June 2021, inviting submissions from the public during this time.

**Moved:**

**Seconded:**

**Attachments**

Delivery Program/Long-term Financial Plan/Statement of Revenue Policy and Workforce Plan. (*Documents under separate cover*).

## 10.3 ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 30 APRIL 2021

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30<sup>th</sup> April 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Minimal amount of maintenance grading this month, due to flood rehabilitation works commencing after flood damage in March.

**Relevant Reference Documents/Policies:**

Council's approved 2020/2021 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 30<sup>th</sup> April 2021, \$378,110.17 has been spent.

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

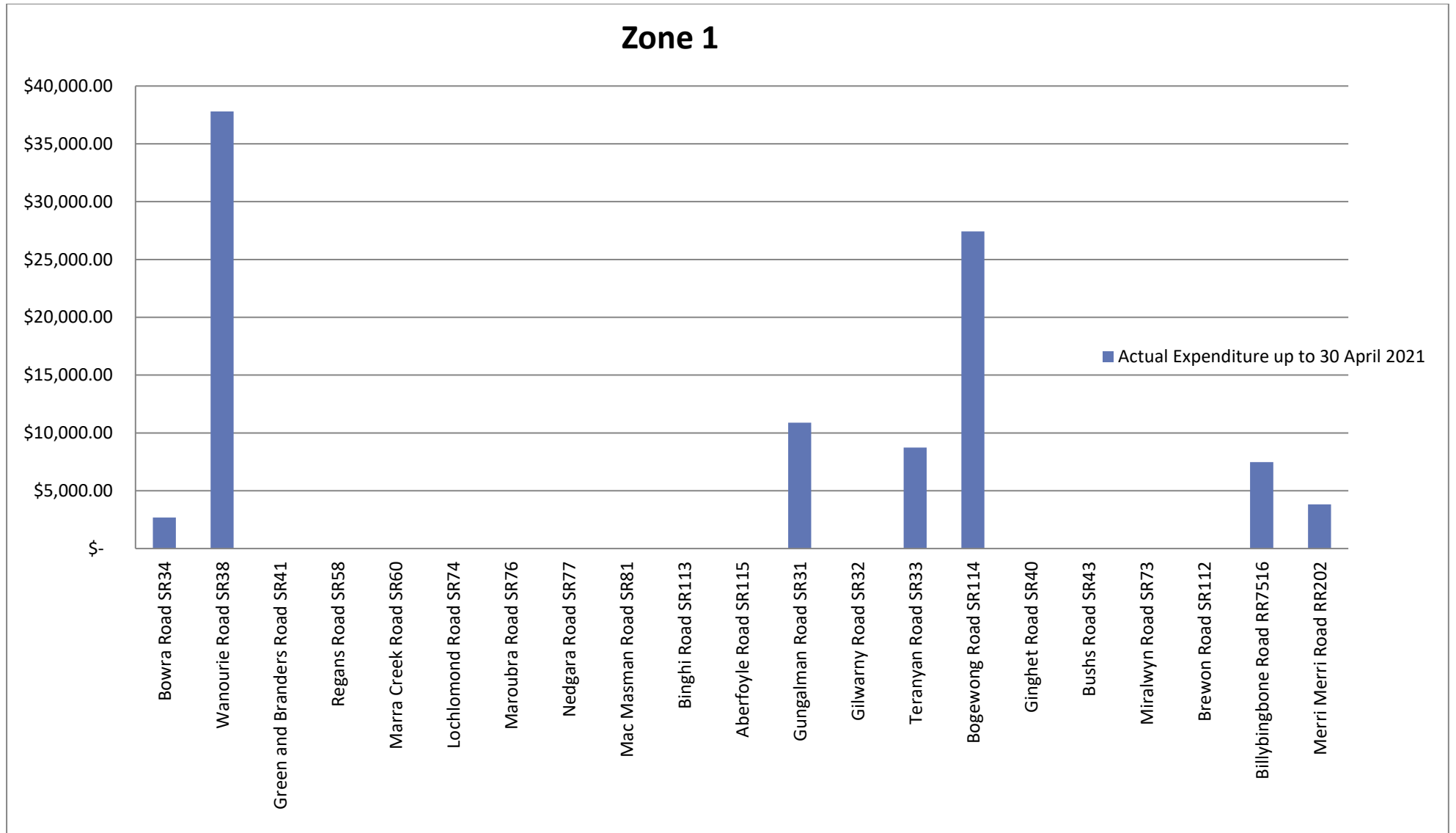
| Monthly Maintenance Grading Report as at 30 April 2021                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report as at 30<sup>th</sup> April 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

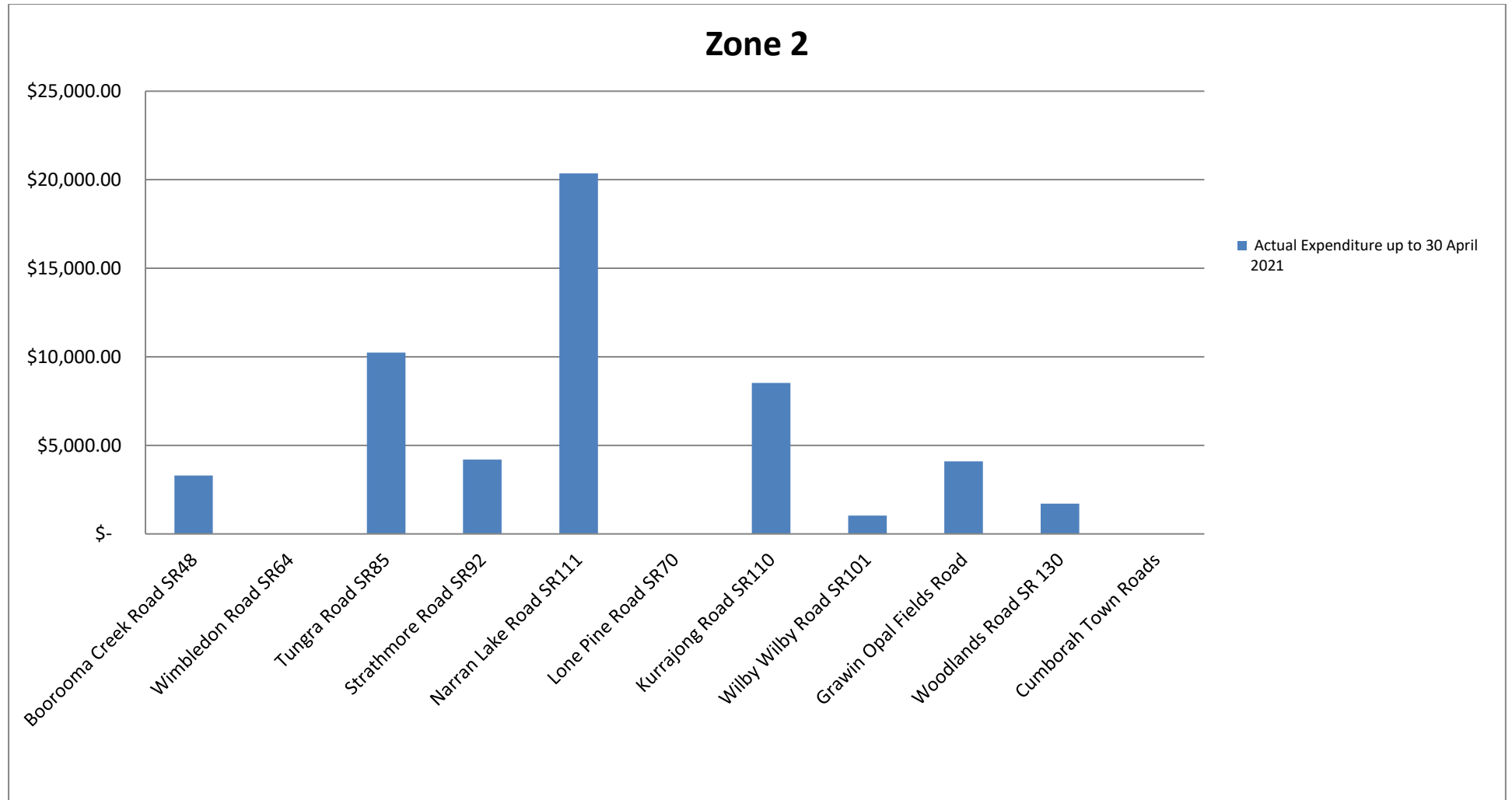
Monthly maintenance grading works.



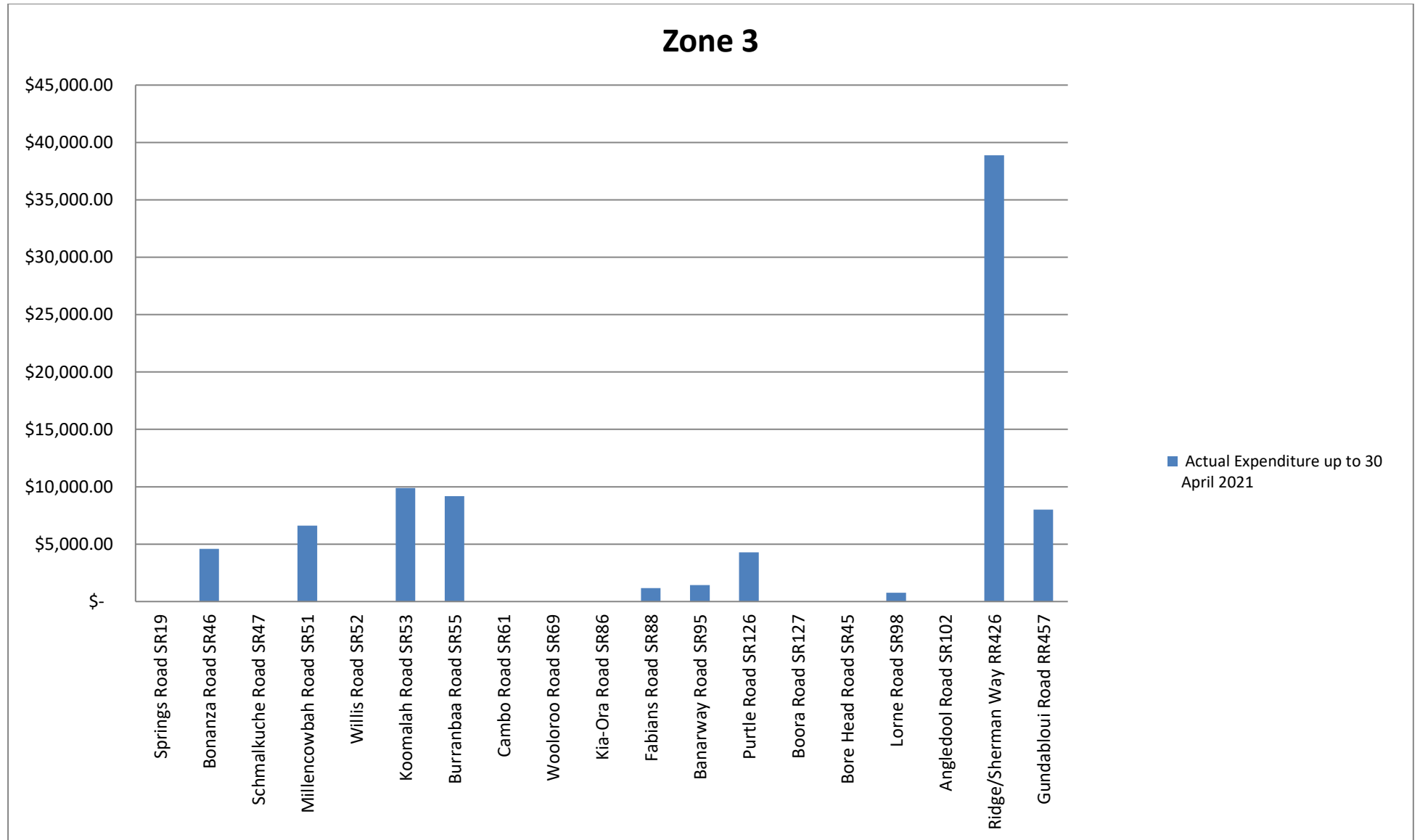
| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For April 2021 | Actual Expenditure up to 30 April 2021 |
|------------------------------|----------------------|---------------------------------|---------------|----------------------------|----------------------------------------|
| <b>Zone 1</b>                |                      |                                 |               |                            |                                        |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                            | \$ 2,680.52                            |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                            | \$ 37,800.00                           |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                            |                                        |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                            |                                        |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                            |                                        |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                            |                                        |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                            |                                        |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                            |                                        |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                            |                                        |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                            |                                        |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                            |                                        |
| Gungahman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                            | \$ 10,893.69                           |
| Gilwarry Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                            |                                        |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                            | \$ 8,734.88                            |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                            | \$ 27,431.16                           |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                            |                                        |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                            |                                        |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                            |                                        |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                            |                                        |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                            | \$ 7,485.04                            |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                            | \$ 3,824.73                            |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>                | <b>\$ 98,850.02</b>                    |



| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For April 2021 | Actual Expenditure up to 30 April 2021 |
|--------------------------|----------------------|---------------------------------|---------------|----------------------------|----------------------------------------|
| <b>Zone 2</b>            |                      |                                 |               |                            |                                        |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                            | \$ 3,299.51                            |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                            |                                        |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                            | \$ 10,234.83                           |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                            | \$ 4,188.80                            |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                            | \$ 20,352.58                           |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                            |                                        |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                            | \$ 8,530.08                            |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             |                            | \$ 1,035.53                            |
| Grawin Opal Fields Road  | 0.9                  | \$ 557.00                       | C             | \$ 4,097.13                | \$ 4,097.13                            |
| Woodlands Road SR 130    | 2.33                 | \$ 1,445.00                     | D             |                            | \$ 1,702.50                            |
| Cumbarah Town Roads      |                      |                                 | E             |                            |                                        |
| <b>Sub total Zone 2</b>  | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 4,097.13</b>         | <b>\$ 53,440.96</b>                    |

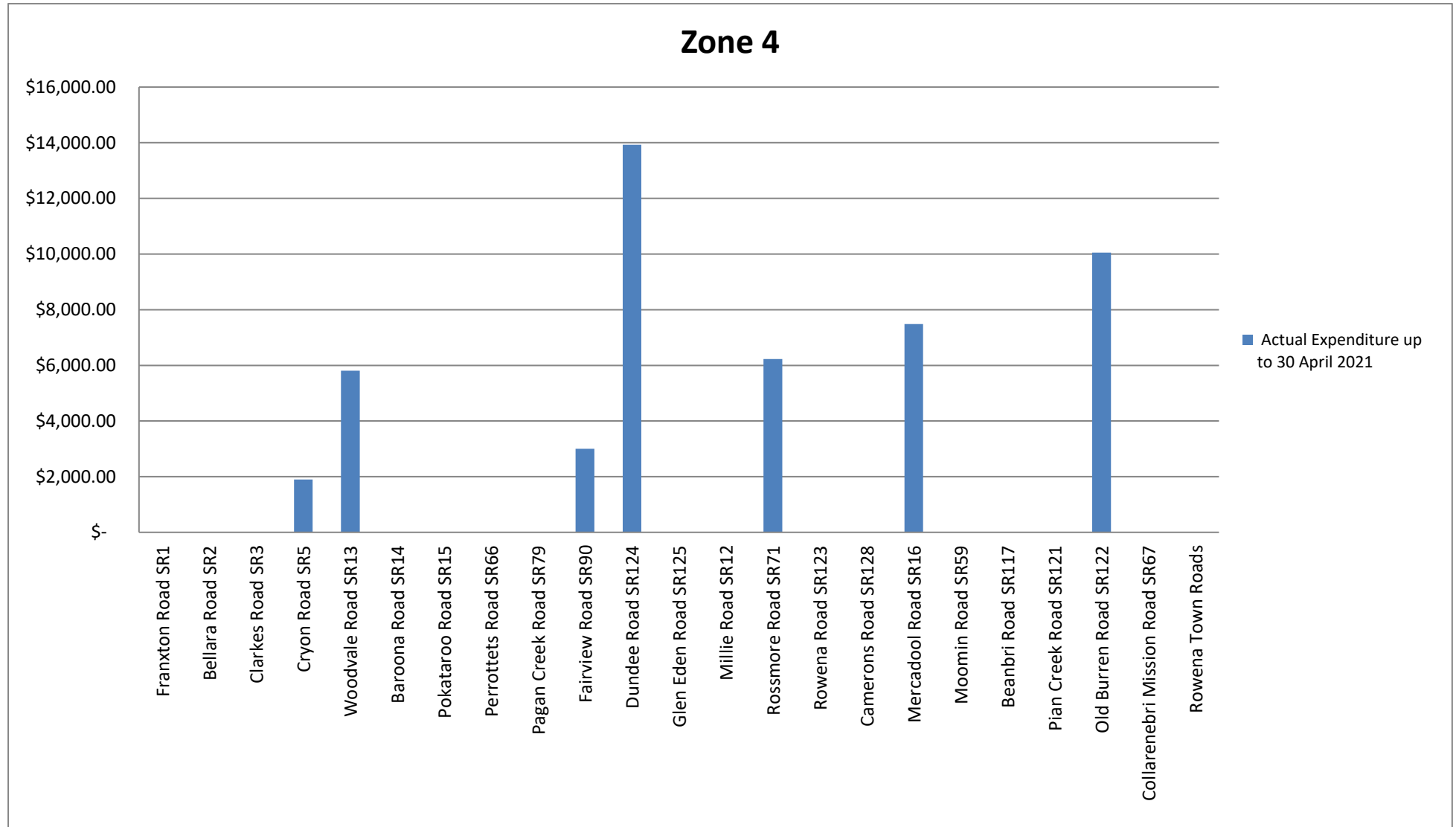


| Road Name               | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For April 2021 | Actual Expenditure up to 30 April 2021 |
|-------------------------|----------------------|---------------------------------|---------------|----------------------------|----------------------------------------|
| <b>Zone 3</b>           |                      |                                 |               |                            |                                        |
| Springs Road SR19       | 2.7                  | \$ 4,278.00                     | E             |                            |                                        |
| Bonanza Road SR46       | 16.9                 | \$ 10,478.00                    | E             |                            | \$ 4,585.56                            |
| Schmalkuche Road SR47   | 14.4                 | \$ 8,928.00                     | E             |                            |                                        |
| Millencowbah Road SR51  | 27.7                 | \$ 17,174.00                    | E             |                            | \$ 6,610.45                            |
| Willis Road SR52        | 14.5                 | \$ 8,990.00                     | F             |                            |                                        |
| Koomalah Road SR53      | 28.4                 | \$ 17,608.00                    | E             |                            | \$ 9,882.95                            |
| Burrabaa Road SR55      | 18.1                 | \$ 11,222.00                    | E             |                            | \$ 9,176.39                            |
| Cambo Road SR61         | 21.1                 | \$ 13,082.00                    | E             |                            |                                        |
| Woolaroo Road SR69      | 1                    | \$ 4,278.00                     | E             |                            |                                        |
| Kia-Ora Road SR86       | 6.8                  | \$ 4,278.00                     | F             |                            |                                        |
| Fabians Road SR88       | 24.8                 | \$ 15,376.00                    | E             |                            | \$ 1,178.10                            |
| Banarway Road SR95      | 1.2                  | \$ 4,278.00                     | D             |                            | \$ 1,435.00                            |
| Purtle Road SR126       | 26.8                 | \$ 16,616.00                    | E             |                            | \$ 4,286.11                            |
| Boora Road SR127        | 63.8                 | \$ 39,556.00                    | D             |                            |                                        |
| Bore Head Road SR45     | 5.1                  | \$ 4,278.00                     | D             |                            |                                        |
| Lorne Road SR98         | 6.9                  | \$ 4,278.00                     | D             |                            | \$ 775.00                              |
| Angledool Road SR102    | 49.3                 | \$ 30,566.00                    | C             |                            |                                        |
| Ridge/Sherman Way RR426 | 70.1                 | \$ 68,275.00                    | C             |                            | \$ 38,881.35                           |
| Gundabloui Road RR457   | 40.9                 | \$ 32,798.00                    | C             |                            | \$ 8,016.74                            |
| <b>Sub total Zone 3</b> | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ -</b>                | <b>\$ 84,827.65</b>                    |

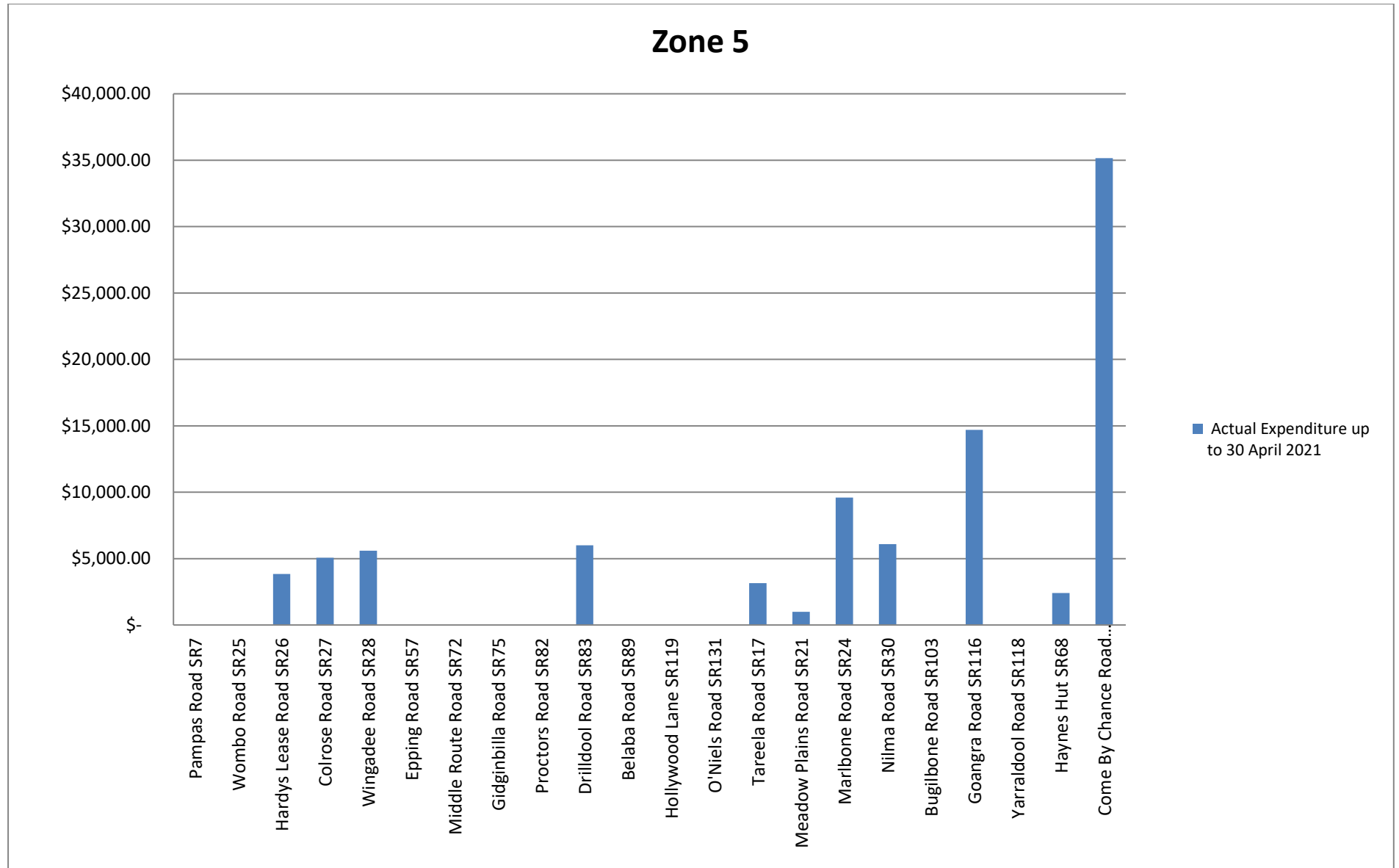


| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For April 2021 | Actual Expenditure up to 30 April 2021 |
|--------------------------------|----------------------|---------------------------------|---------------|----------------------------|----------------------------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                            |                                        |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                            |                                        |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                            |                                        |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                            |                                        |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                            | \$ 1,900.00                            |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                            | \$ 5,810.00                            |
| Barooka Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                            |                                        |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                            |                                        |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                            |                                        |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                            |                                        |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                            | \$ 3,000.00                            |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                            | \$ 13,930.00                           |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                            |                                        |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                            |                                        |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                            | \$ 6,225.00                            |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                            |                                        |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D             |                            |                                        |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                            | \$ 7,484.11                            |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                            |                                        |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                            |                                        |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                            |                                        |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                            | \$ 10,050.00                           |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                            |                                        |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                            |                                        |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ -</b>                | <b>\$ 48,399.11</b>                    |



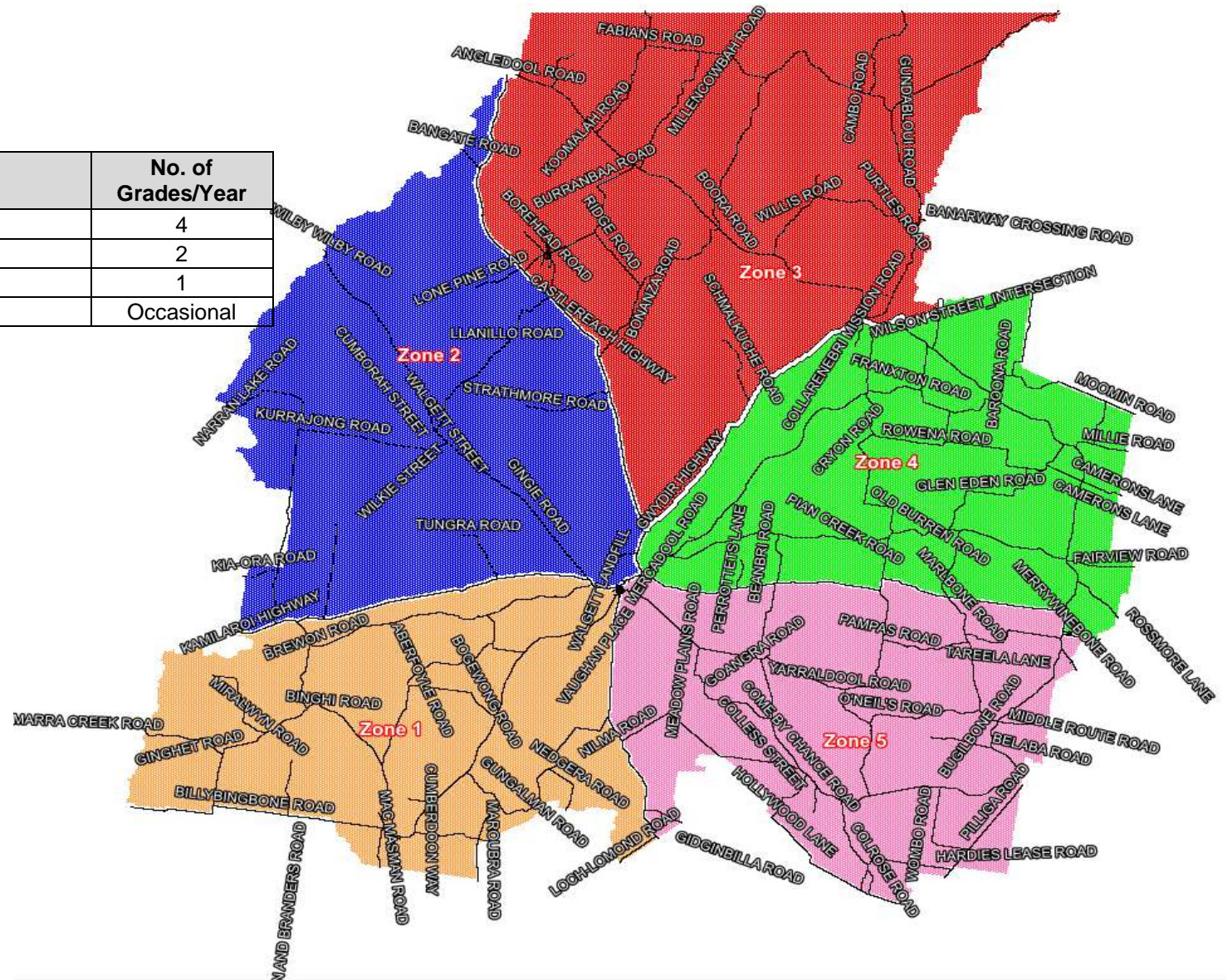


| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For April 2021 | Actual Expenditure up to 30 April 2021 |
|----------------------------|----------------------|---------------------------------|---------------|----------------------------|----------------------------------------|
| <b>Zone 5</b>              |                      |                                 |               |                            |                                        |
| Pampas Road SR7            | 16.3                 | \$ 10,106.00                    | E             |                            |                                        |
| Wombo Road SR25            | 17.7                 | \$ 10,974.00                    | E             |                            |                                        |
| Hardys Lease Road SR26     | 16                   | \$ 9,920.00                     | E             |                            | \$ 3,850.00                            |
| Colrose Road SR27          | 20.6                 | \$ 12,772.00                    | E             |                            | \$ 5,060.00                            |
| Wingadee Road SR28         | 11.8                 | \$ 7,316.00                     | E             |                            | \$ 5,590.00                            |
| Epping Road SR57           | 15.4                 | \$ 9,548.00                     | E             |                            |                                        |
| Middle Route Road SR72     | 9.6                  | \$ 5,952.00                     | E             |                            |                                        |
| Gidginbilla Road SR75      | 7.4                  | \$ 4,588.00                     | E             |                            |                                        |
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F             |                            |                                        |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F             |                            | \$ 5,998.29                            |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F             |                            |                                        |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E             |                            |                                        |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D             |                            |                                        |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D             |                            | \$ 3,150.00                            |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D             |                            | \$ 990.00                              |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D             |                            | \$ 9,600.00                            |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D             |                            | \$ 6,090.00                            |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C             |                            |                                        |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D             |                            | \$ 14,690.93                           |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C             |                            |                                        |
| Haynes Hut SR68            | 4.5                  | \$ 2,790.00                     | E             |                            | \$ 2,415.00                            |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C             |                            | \$ 35,158.21                           |
| <b>Sub total Zone 5</b>    | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               | <b>\$ -</b>                | <b>\$ 92,592.43</b>                    |
| <b>Total</b>               | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               | <b>\$ 4,097.13</b>         | <b>\$ 378,110.17</b>                   |



Road Category

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |



**10.3.2 SERVICE PROGRESS REPORT – AS AT 30 APRIL 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> April 2021.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2020/2021 is \$ \$38,549,540 excluding depreciations (\$5,011,977).

The breakdown of the budget is as follows.

Breakdown of budgets:

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> April 2021 | (%)        |
|-------------------------------------|---------------------|-----------------------------------------------|------------|
| Transportation including RMCC works | \$28,125,796        | \$16,429,596                                  | 58%        |
| Water works ( maintenance)          | \$2,487,434         | \$1,323,074                                   | 53%        |
| Water works ( Capital)              | \$6,221,883         | \$4,664,374                                   | 75%        |
| Sewer works ( Maintenance works)    | \$1,080,927         | \$759,984                                     | 70%        |
| Sewer works (Capital works)         | \$633,500           | \$350,633                                     | 55%        |
| <b>TOTAL</b>                        | <b>\$38,549,540</b> | <b>\$23,530,661</b>                           | <b>61%</b> |

**Current Position:**

The status of work progress is as follows;

| Items                                                                   | Status                                                                                    | Remarks                            |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------|
| Grawin Access Road                                                      | Completed ( except 10 m sealing work either side of the grid)                             |                                    |
| Water system upgrade project in Rowena                                  | Two Tanks of 150,000 litre capacity installed .Work in progress                           |                                    |
| Collarenebri bore- Shade for cooling tower                              | Awaiting further quotations                                                               |                                    |
| Gundabloui Road Reconstruction and sealing                              | Nearing completion of funds, will be 1.6K short of completion, work will cease this month | Investigating spend and allocation |
| Walgett additional new bore                                             | Lot number , DP number have been provided to RMS                                          |                                    |
| Cycle way between in Fox street between Euroka and Alex Trevallion Park | Contract has been awarded and will be completed by June 2021                              | In progress                        |

**Relevant Reference Documents/Policies:**

2020/21 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30<sup>th</sup> April 2021, \$23,530,661 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Monthly Progress Report –As at 30 April 2021                                                                                                                                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for April 2021.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 10.3.3 FLOOD RESTORATION WORKS - UPDATE

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Bob Stephen – (Acting) Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the March 2021 flood restoration works as of 30<sup>th</sup> April 2021.

**Background:**

In March 2021, Walgett Shire suffered major flood disasters and significantly affected Shire Roads and Regional roads. The people of the Walgett Shire were particularly affected and the Shire's infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

All the flood restoration works in progress

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
Walgett Resident/tourist

**Financial Implications:**

As at 30<sup>th</sup> April 2021, \$233,411, has been spent on the flood restoration works.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The March 2021 flood works repairs will be ongoing for several months

| Flood Restoration Works - Update                                                                                                                         |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the flood restoration updated works report.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



| <b>Expenditure Roads - April 2021 Flood Works</b>     |                      |
|-------------------------------------------------------|----------------------|
| SR118U Yarraldool Road - Flood Damage April 2021      | \$ 5,440.00          |
| SR116 Goangra Road - Flood Damage April 2021          | \$ 2,320.00          |
| SR24 Marlbon Road - Flood Damage April 2021           | \$ 450.00            |
| SR46 Bonanza Road - Flood Damage April 2021           | \$ 462.06            |
| SR61 Cambo Road - Flood Damage April 2021             | \$ 154.26            |
| SR71 Rossmore Lane - Flood Damage April 2021          | \$ 3,450.00          |
| SR122 Old Burren Road - Flood Damage April 2021       | \$ 825.00            |
| SR64 Wimbleton Road - Flood Damage April 2021         | \$ 2,450.59          |
| SR112 Brewon Road - Flood Damage April 2021           | \$ 8,185.00          |
| SR17 Tareela Lane Road - Flood Damage April 2021      | \$ 450.00            |
| SR13 Woodvale Road - Flood Damage April 2021          | \$ 1,100.00          |
| SR111 Narran Lake Road - Flood Damage April 2021      | \$ 7,094.79          |
| SR98 Lorne Road - Flood Damage April 2021             | \$ 3,259.15          |
| SR95 Banarway Crossing Road - Flood Damage April 2021 | \$ 3,890.48          |
| SR83 Drildool Road - Flood Damage April 2021          | \$ 1,425.00          |
| SR69 Woolaroo Road - Flood Damage April 2021          | \$ 1,887.86          |
| SR25 Wombo Lane Road - Flood Damage April 2021        | \$ 1,725.00          |
| RR426U Ridge Road - Flood Damage April 2021           | \$ 2,651.14          |
| RR7716 Come By Chance Road - Flood Damage April 2021  | \$ 12,152.14         |
| RR457 Gundabloui Road - Flood Damage April 2021       | \$ 2,837.28          |
| RR329 Merrywinebone Road - Flood Damage April 2021    | \$ 107,199.12        |
| <b>Total</b>                                          | <b>\$ 169,408.87</b> |

| <b>Expenditure Towns - April 2021 Flood Works</b> |                     |
|---------------------------------------------------|---------------------|
| Rowena Village                                    | \$ 21,809.69        |
| Collarenebri                                      | \$ 8,156.59         |
| Walgett                                           | \$ 34,035.65        |
| <b>Total</b>                                      | <b>\$ 64,001.93</b> |

## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS APRIL 2021

**REPORTING SECTION:** Planning  
**AUTHOR:** Libby Cumming, Contract Town Planner  
**FILE NUMBER:** 10/434

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#### Summary:

This report is to advise the April 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor information purposes, the following development was approved during April 2021.

#### Development Applications

There was no development approved during April 2021.

#### Complying Development

Nil

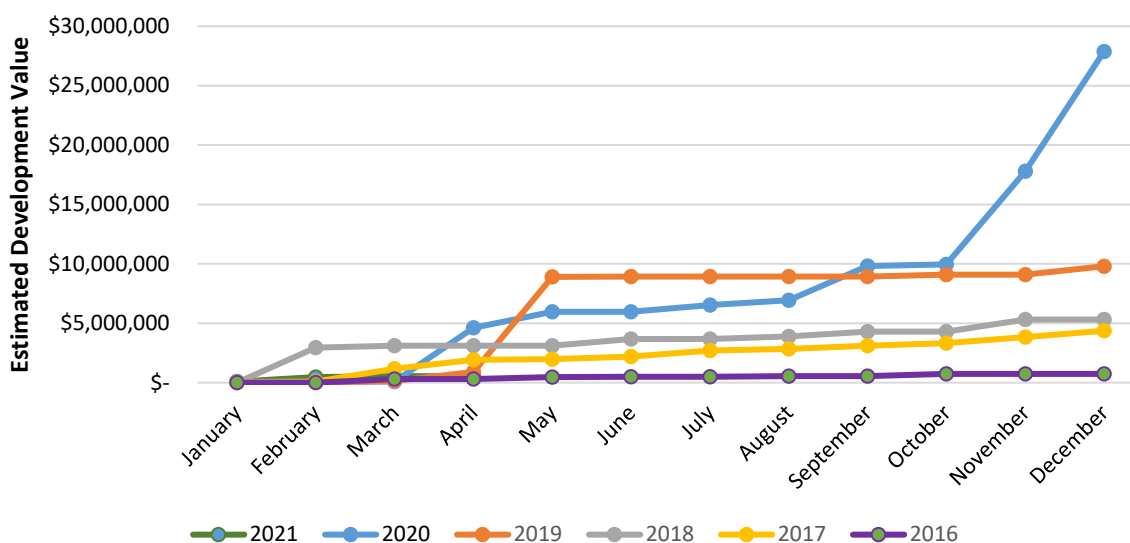
#### Estimated Development Value Comparison to Same Period Last Year

|                         | April 2021 | April 2020  | March 2021 | March 2020 | 2021 Year to 1 May 21 | 2020 Year to 1 May 21 |
|-------------------------|------------|-------------|------------|------------|-----------------------|-----------------------|
| Application Number      | 0          | 2           | 5          | 1          | 12                    | 6                     |
| Estimated Project Value | Nil        | \$4,528,000 | \$74,880   | Nil        | \$543,880             | \$4,618,000           |

#### Estimated Development Value Comparison from 2016 until 2021

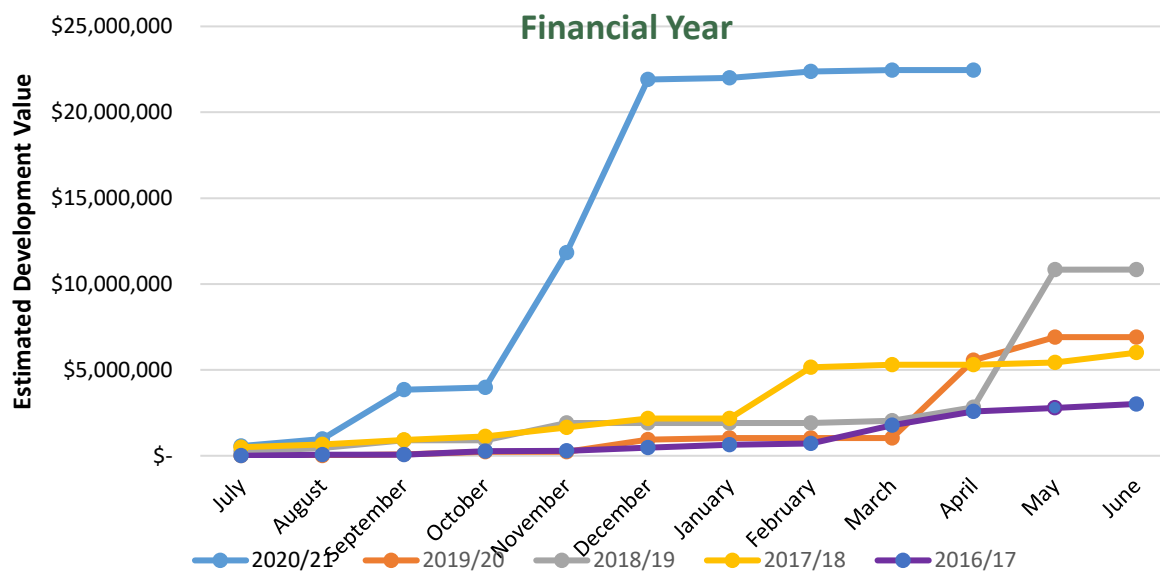
For Councillor information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. **Please note, this is only current until 1 May 2021.**

### Walgett LGA Approved Estimated Development Value Comparison Calendar Year



| 2021      | 2020         | 2019        | 2018        | 2017        | 2016      |
|-----------|--------------|-------------|-------------|-------------|-----------|
| \$543,880 | \$27,877,440 | \$9,089,425 | \$5,312,593 | \$3,847,658 | \$735,970 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year



| 2020/21      | 2019/20   | 2018/19     | 2017/18     | 2016/17   |
|--------------|-----------|-------------|-------------|-----------|
| \$22,456,320 | \$213,457 | \$1,903,423 | \$1,650,960 | \$285,540 |

For Councillor information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 May 2021.**

Development Applications

| Applic. No | Address                               | Title                                                                                           | Development                                 | Status                                |
|------------|---------------------------------------|-------------------------------------------------------------------------------------------------|---------------------------------------------|---------------------------------------|
| DA2021/8   | 1858 Gungalman Road, Carinda          | Lots 40 & 41<br>DP754193, Lots<br>1, 2, 7, 8 & 10<br>DP754202 &<br>Lots 25, 26 &<br>32 DP754221 | Rural<br>Subdivision                        | Under<br>Assessment                   |
| DA2021/9   | 25-29 Morilla Street, Lightning Ridge | Lot 13<br>DP39979                                                                               | All Weather<br>Cover Over<br>Bowling Green  | Under<br>Assessment                   |
| DA2021/14  | 97 Wimbleton Road, Walgett            | Lot 523<br>DP761510                                                                             | Subdivision &<br>Consolidation              | Awaiting NSW<br>RFS                   |
| DA2021/12  | Come By Chance Road, Come By Chance   | Lot 20<br>DP750265                                                                              | Dwelling                                    | Additional<br>Information<br>Required |
| DA2021/10  | 5 Fantasia Street Lightning Ridge     | Lot 46<br>DP 837866                                                                             | Secondary<br>Dwelling &<br>Carport          | Under<br>Assessment                   |
| DA2021/11  | Peel Street Walgett                   | Lot 158 & Lot<br>159 DP 882747                                                                  | Unmanned<br>Truck<br>Refuelling<br>Facility | Under<br>Assessment                   |
| DA2021/15  | 6 Euroka Street Walgett               | Lot 31<br>DP 253488                                                                             | Secondary<br>Dwelling &<br>Carport          | Under<br>Assessment                   |
| DA2021/16  | 19 Euroka Street Walgett              | Lot 6 DP 30504                                                                                  | Secondary<br>Dwelling &<br>Carport          | Under<br>Assessment                   |
| DA2021/17  | 3B Gem Street Lightning Ridge         | Lot 51<br>DP 1094192                                                                            | Secondary<br>Dwelling &<br>Carport          | Under<br>Assessment                   |
| DA2021/13  | 140740 Gwydir Highway Collarenebri    | Lot 33<br>DP 752673<br>WLL 3090                                                                 | Replacement of<br>Existing<br>Dwelling      | Additional<br>Information<br>Required |
| DA2021/18  | Dewhurst Street Walgett               | Lot 4 Sec 40<br>DP 759036<br>PRL 520097                                                         | Consolidation of<br>4 Lots into 2<br>Lots   | Under<br>Assessment                   |

Complying Development

Nil

**Relevant reference document/policies:**

Environmental Planning &amp; Assessment Act 1979 &amp; Regulations

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Developer

Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for April 2021 has been presented for Councillor information purposes.

| Development Approvals – As at 30 <sup>th</sup> April 2021                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council note the information contained within this report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**10.4.2 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS 2020-2021**

|                           |                                         |
|---------------------------|-----------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Planning and Regulatory Services</b> |
| <b>AUTHOR:</b>            | <b>Caitlin Mahony, Town Planner</b>     |
| <b>FILE NUMBER:</b>       | <b>20/70/0139</b>                       |

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**Summary:**

Only one project was completed in relation to Council's annual Local Heritage Grants program (Local Heritage Assistance Fund). This project was the termite protection system for the Bush Nurse Association Cottage and Spicers Hut at 7 Morilla Street, Lightning Ridge. Council had previously resolved to provide a grant of \$2,900 to the Lightning Ridge Historical Society for this work. Given, that this is the only application, and that Council has received funding of \$5,500 for the grants program, Council's Heritage Advisor has now recommended that the full cost of the termite protection works, \$4,400, be funded.

**Background:**

Council has agreed a budget of \$15,779.00 for the 2020-21 Local Heritage Grants program. Owners of properties that are included in Schedule 5 (the Heritage Schedule) of the Walgett Local Environmental Plan 2013 were advised by mail of the current heritage grant program in Council letters mailed 22 July 2020. (Private owners only were notified; public authorities are not eligible for the grants). This program is run under the auspices of Heritage NSW which contributes a proportion of funding and which sets broad guidelines for its operation that Councils adopt. The Heritage NSW grant to Council for the 2020-21 program is \$5,500 (ex GST) for to Council for the program.

Council's Heritage Advisor recommended four projects be given grants, and at the Council Ordinary Meeting on 24th November 2020, Council resolved that the following dispersion of heritage funds was to occur.

- \$4,700 to Dale Bowden for repair and maintenance works to The Pink House at 152 – 156 Fox Street, Walgett;
- \$2,900 to the Lightning Ridge Historical Society for the installation of a termite protection system for Spicer's Hut and the Bush Nurse Association Cottage at Morilla Street, Lightning Ridge.
- \$8,179 to Glen Bloink for the replacement of the roof and installation of guttering at the (former) Presbyterian Church and (former) Presbyterian Manse at 43 Herbert Street, Collarenebri.

For a total amount of \$15,779.

*This item was moved by Cllr Keir and Seconded by Cllr Turnbull.*

**Current position:**

Since this Council meeting, Dale Bowden at the Pink House and Glen Boink at the former Presbyterian Church and former Presbyterian Manse have withdrawn their application and request for funding. Due to this, our Heritage Advisor, Kate Higgins, has suggested that Council fund the entire cost of the work undertaken by the Lightning Ridge Historical Society for the installation of a termite protection system for the Spicers Hut and Bush Nurse Association Cottage at 7 Morilla Street, Lightning Ridge. This work has already been completed a total cost of \$4,400.

As Council has received a grant \$5,500 from Heritage NSW for the Walgett Shire Council Local Heritage Assistance Fund (Heritage Grants Program) there will be no cost to Council with regard to the \$4,400 grant.

**Relevant Reference Documents:**

Heritage schedule in the Walgett Local Environmental Plan 2013 and Heritage Strategy 2019-2021.

**Governance issues:**

Section 8 of the Local Government Act 1993 establishes Council's charter.

**Environmental issues:**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

**Stakeholders:**

Public, affected land owners, Walgett Shire, Heritage NSW.

**Financial implications:**

Council has budgeted \$15,779.00 for local heritage grant projects in 2020-21, \$5,500 of which is funding received from Heritage NSW under its Local Heritage programs. A claim for funds from the Heritage NSW is made by Council at the end of the 2020-21 financial year and on successful completion of the agreed projects. A requirement of the Heritage NSW funding is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor. The recommendation that \$4,400 be given as a grant to the Lightning Ridge Historical Society will have no financial implications for Council, as Council has received \$5,500 funding for the grants program.

**Alternative solutions/options:**

An alternative option is to retain the current grant amount of \$2,900 rather than to increase the grant to \$4,400.

**Conclusion:**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Grants from the Walgett Shire Local Heritage Fund**

**Recommendation:**

That Walgett Shire Council resolve to:

1. Disperse from the Walgett Shire Council Local Heritage Fund 2019-2020 upon proof of payment receipts in the following manner:
  - (a) \$4,400 to the Lightning Ridge Historical Society for the installation of a termite protection system for Spicer's Hut and the Bush Nurse Association Cottage at 7 Morilla Street, Lightning Ridge;

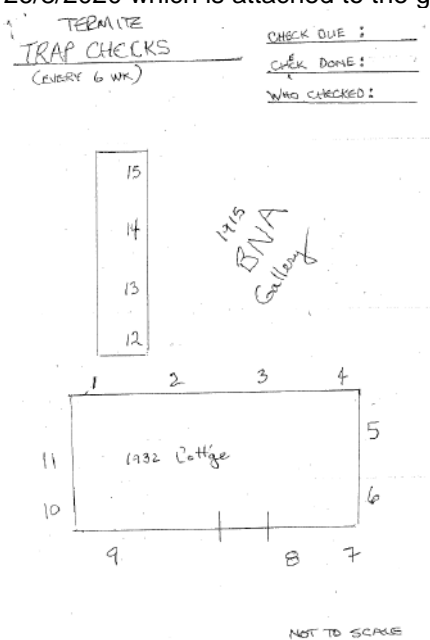
**Moved:**

**Seconded:**

**Attachments:**

Heritage Advisor's assessment of the application for 2020-2021 - *Spicers Hut and Bush Nurses Cottage Hospital, 7 Morilla Street, Lightning Ridge*



|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Applicant       | Lightning Ridge Historical Society (Barbara Moritz)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Heritage item   | <p>Yes – Spicer's Hut and the Bush Nurse Association Cottage.</p> <p>Spicer's Hut is a rare intact basic miner's cottage, conventional in overall form, with rough cypress pine frame and cladding, corrugated iron roof and earth floor, demonstrating the self-sufficiency, ingenuity and priorities of the early opal miners, their living conditions, and the antecedents of the continuing tradition of idiosyncratic dwellings on the opal fields. The Bush Nurse Association Cottage is set behind Spicer's Hut. It is a fine timber building. Both buildings are now used as museums by the Lightning Ridge Historical Society.</p>                                                                           |
| Cost of works   | \$4,400.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Grant requested | \$3,000.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Proposed work   | <p>Replacement of the termite protection canisters which are part of a termite protection and baiting system installed around the museum buildings. The work includes:</p> <ul style="list-style-type: none"> <li>• Initial timber inspection and report</li> <li>• Installation of system components (15 stations)</li> <li>• regular system monitoring for 12 months</li> <li>• Site report after each monitoring visit</li> </ul> <p>(The above information is from the Flick Pest Control quotation dated 26/8/2020 which is attached to the grant application.)</p> <p>  </p> <p>Sketch showing the location of the traps.</p> |
| Assessment      | <p>The museum installed a termite protection and baiting system several years ago (with the assistance of Council through the Local Government Heritage grant program). This system has now reached the end of its useful life and Flick have recommended replacement with a Sentricon system.</p> <p>The museum site contains two unique buildings and is heritage listed, and provides a strong tourism focus for the town. The project is considered worth funding to ensure the ongoing survival of the historic buildings.</p>                                                                                                                                                                                   |
| Recommendation  | That funding be approved for \$2,900.00                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Conditions      | Copy of the paid tax invoice to be provided to council to confirm that the contractor has been paid.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |



### 10.4.3 PLANNING PROPOSAL – PART LOT 2 DP 1153975 – AMENDMENTS TO WALGETT LOCAL ENVIRONMENTAL PLAN 2013

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Acting Director Environmental Services  
**FILE NUMBER:** 09/1109

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#### Summary:

This planning proposal seeks to amend the *Walgett Local Environmental Plan 2013 (WLEP)* to rezone and apply a minimum lot size control to part of Lot 2 DP1153975, Crystal Road, Lightning Ridge, to permit a dwelling on that land. It should be noted the land is shown as flood prone on Council mapping.

The planning proposal is progressed in the plan making process having been publicly exhibited. The purpose of this report is to inform Council of the outcomes of the exhibition and obtain its authorisation to take the necessary steps to finalise the Plan.

#### Background:

A dwelling was constructed on the subject land by Mr George Mulder around 1996. The dwelling would not have been able to have been approved at the time under the Interim Development Order No. 1 - Shire of Walgett 1968 and cannot be approved under the WLEP. In 2019 Mr Mulder contacted Council to request assistance to make the dwelling a lawful use of the land. Council considered the matter at its meeting on 27 August 2019 and resolved to: *Write to Mr Mulder and advise that he should engage the appropriately qualified person/s to prepare a planning proposal for the rezoning of the affected land for submission to Department of Planning and Environment.*

A planning proposal was subsequently submitted by Mr Mulder and considered by Council at its meeting on 24 May 2020, where it was resolved to:

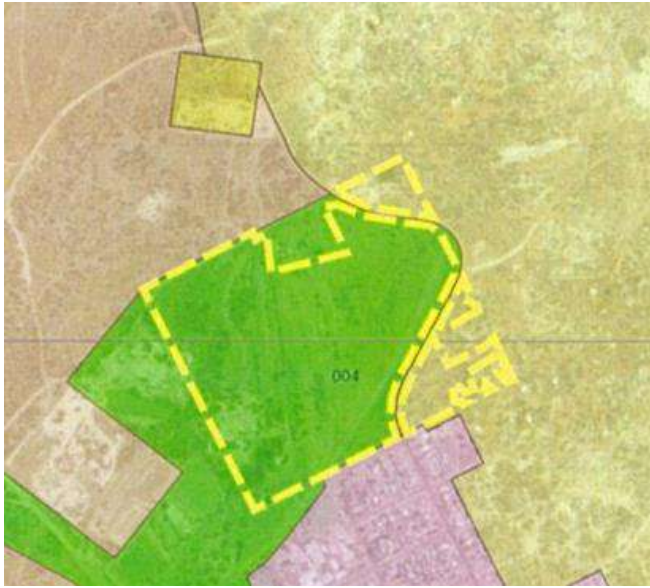
1. Accept the Planning Proposal to amend the Walgett Local Environmental Plan 2013 by allowing a dwelling to be an additional permitted use for Lot 2 DP 1153975 located at Crystal Road, Lightning Ridge in Schedule 1 of the Walgett Local Environmental Plan 2013
2. Forward the Planning Proposal to NSW Planning, Industry & Environment with a request for a Gateway Determination
3. Request delegation from the Minister to “make” the amendment to the Walgett Local Environmental Plan 2013
4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment
5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979.

A Gateway determination was issued by the Department of Planning, Industry and Environment (DPIE) on 24 July 2020. The planning mechanism to deliver the proposed land use change was amended by the Gateway determination, and it was necessary to update the planning proposal to reflect that amendment (Attachment 1). Importantly, the intent of the planning proposal was not changed.

#### Site description:

The site is part of Lot 2 DP1153975, Crystal Road, Lightning Ridge (refer Figure 1). The land subject to the planning proposal is in the south eastern corner of the Lot and has an area of 4,625m<sup>2</sup> (refer Figure 2).





**Figure 1: Lot 2 DP 1153975 (Source: NSW Planning Portal)**



**Figure 2: Land the subject of this planning proposal (Source: Premise, 2020)**

**Purpose of plan:**

The purpose of the planning proposal is to:

Rezone the subject lands from RE1 (Public Recreation) to SP1 - Special Activities (Mining)

Applying a minimum lot size control of 5 ha to the land.

The effect of the changes will be to make the existing dwelling a lawful use.

**Exhibition:**

The planning proposal was publicly exhibited from 9 September - 7 October 2020. The exhibition extended for 28 days in accordance with the requirements of the Gateway determination.

**Submissions during exhibition:**

No submissions were received from the community.

**Advice from agencies:**

In accordance with the Gateway conditions, a copy of the planning proposal was sent to the following:

- NSW Department of Planning, Industry and Environment – Crown Land Division; and
- Regional NSW – Mining, Exploration and Geoscience.

No submissions were received from the agencies.

**Assessment:**

The planning proposal has been subject to detailed assessment through Council's earlier review prior to acceptance. It remains consistent with:

- the Far West Regional Plan
- Walgett Shire Local Strategic Planning Statement
- All relevant Section 9.1 Directions
- All relevant SEPPs.

The far West Regional Plan 2036 is the NSW Government's strategy for guiding land use planning decisions for the Far West Region for the next 20 years. Direction 11 of the plan is to support new planning and land management arrangements. This planning proposal will regularise the use of this land consistent with the intent of Direction 11.

A planning priority of the Walgett Local Strategic Planning Statement is to promote development that contributes to the unique character of the towns and villages, with a strategy to achieve that being to protect existing residential amenity and provision of housing choice. The planning proposal will facilitate retention of an existing dwelling in Lightning Ridge.

**Current position:**

Following conclusion of the consultation process, Council are required to acknowledge the outcomes by an Ordinary Meeting. As stated above, no submissions were received from the community or government agencies.

The next steps in the process are to request the assistance of Parliamentary Counsel and DPIE to finalise the plan, as is outlined in the below table.

| Stakeholder                   | Consultation                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|-------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| DPIE – ePlanning mapping      | Draft maps have been prepared (Attachment 3) ready for submission to DPIE.<br>DPIE will formalise the maps in accordance with its 'Standard Technical Requirements for Spatial Datasets and Maps. The maps will then be returned to Council for final review.<br>It is a recommendation of this report that the General Manager be authorised to write to DPIE and request that it prepare the mapping, and to review and approval those maps. |
| Parliamentary Counsel Opinion | Council must make a request to Parliamentary Counsel (PC) to prepare an amendment to the LEP to make the changes sought by this planning proposal. The amending LEP will be administrative in nature, as the planning proposal only requires mapping changes.                                                                                                                                                                                  |

|  |                                                                                                                                      |
|--|--------------------------------------------------------------------------------------------------------------------------------------|
|  | It is a recommendation of this report that the General Manager be authorised to review and approve the LEP amendment prepared by PC. |
|--|--------------------------------------------------------------------------------------------------------------------------------------|

Once “made”, the amended WLEP is gazetted and uploaded to the NSW Planning Portal.

**Relevant Reference Documents:**

*Environmental Planning & Assessment Act 1979,*  
*Environmental Planning & Assessment Regulation 2000,*  
*Walgett Local Environmental Plan 2013,*  
*Interim Development Order No. 1 - Shire of Walgett 1968,*  
 Reports to and resolutions dated Council 27th September 2016 and 19 August 2019,  
 Gateway Determination dated 24<sup>th</sup> July 2020, and  
 Amended Planning Proposal as prepared by Premise Australia Pty Ltd.

**Governance issues:**

Council’s charter: - Section 8 of the Local Government Act 1993 establishes Council’s charter.

**Stakeholders:**

Public, NSW Industry - Resources and Energy, NSW Primary Industries – Land & Water Division, NSW Planning, Industry & Environment, Walgett Shire Council, Mr Mulder and Ms Deane.

**Planning Proposal – Lot 1 DP 1153975 – Additional Permitted Use of A Dwelling**

**Recommendation:**

That Walgett Shire Council resolve to

1. Acknowledge the outcomes of the public exhibition process
2. Grant delegation to the General Manager to:
  - a) Write to DPIE and request that it prepares LEP amendments maps, and to review and approve those maps.
  - b) Write to Parliamentary Counsel and request drafting of an amendment to the WLEP to give effect to the Planning proposal, and to review and approve that amendment.
  - c) Make any minor alterations to the mapping and LEP amendment required to give effect to the planning proposal.
  - d) Write to the Department of Planning, Industry and Environment to request that they publish the final plan, thereby making it part of the WLEP.

**Moved:**

**Seconded:**

**\*Planning Division Required**

**Attachments:**

1. Gateway Determination dated 24<sup>th</sup> July 2020.
2. Amended Planning Proposal as prepared by Premise Australia Pty Ltd. (*Refer to attachment document –PART A*)





Planning,  
Industry &  
Environment

## Gateway Determination

**Planning proposal (Department Ref: PP\_2020\_WALGE\_001\_00):** amend the Walgett Local Environmental Plan 2013 to rezone the land (MPL278) and permit a dwelling on part of Lot 2 DP 1153975, Crystal Road, Lightning Ridge.

I, the Director, Western Region at the Department of Planning, Industry and Environment, as delegate of the Minister for Planning and Public Spaces, have determined under section 3.34(2) of the *Environmental Planning and Assessment Act 1979* (the Act) that an amendment to the Walgett Local Environmental Plan (LEP) 2013 to rezone the land (MPL278) to SP1 Special Activities (Mining), change minimum lot size to 5 hectares and permit a dwelling as an Additional Permitted Use in Schedule 1 for part of Lot 2 DP 1153975 (MPL278), Crystal Road, Lightning Ridge should proceed subject to the following conditions:

1. Prior to public exhibition, the planning proposal is to be amended to include advice received from Council dated 17 July 2020 to rezone the land (MPL278) to SP1 Special Activities (Mining) and amending the minimum lot size to 5ha.
2. Public exhibition is required under section 3.34(2)(c) and schedule 1 clause 4 of the Act as follows:
  - (a) the planning proposal is classified as low impact as described in *A guide to preparing local environmental plans* (Department of Planning and Environment, 2018) and must be made publicly available for a minimum of **28 days**; and
  - (b) the planning proposal authority must comply with the notice requirements for public exhibition of planning proposals and the specifications for material that must be made publicly available along with planning proposals as identified in section 6.5.2 of *A guide to preparing local environmental plans* (Department of Planning and Environment, 2018).
3. Consultation is required with the following public authorities/organisations under section 3.34(2)(d) of the Act:
  - NSW Department of Planning, Industry and Environment – Crown Land Division and
  - Regional NSW – Mining, Exploration and Geoscience.

Each public authority is to be provided with a copy of the planning proposal and any relevant supporting material and given at least 21 days to comment on the proposal.

4. A public hearing is not required to be held into the matter by any person or body under section 3.34(2)(e) of the Act. This does not discharge Council from any obligation it may otherwise have to conduct a public hearing (for example, in response to a submission or if reclassifying land).
5. The planning proposal authority is authorised as the local plan-making authority to exercise the functions under section 3.36(2) of the Act subject to the following:
  - (a) the planning proposal authority has satisfied all the conditions of the Gateway determination;
  - (b) the planning proposal is consistent with section 9.1 Directions or the Secretary has agreed that any inconsistencies are justified; and
  - (c) there are no outstanding written objections from public authorities.
6. Prior to submission of the planning proposal under section 3.36 of the Act, the final LEP maps must be prepared and be compliant with the Department's 'Standard Technical Requirements for Spatial Datasets and Maps' 2017.
7. The time frame for completing the LEP is to be **12 months** following the date of the Gateway determination.

Dated 24<sup>th</sup> day of July 2020.



**Damien Pfeiffer**  
**Director, Western Region**  
**Local and Regional Planning**  
**Department of Planning, Industry and**  
**Environment**

**Delegate of the Minister for Planning**  
**and Public Spaces**



## 10.4.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY, ENVIRONMENTAL SERVICES

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Bob Harris, Acting Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes from the Director of Environmental Services (DES) on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

### **Letter from Balonne Shire Council regarding Development Application for Material Change of Use - 805 Ballandool Road, Hebel QLD - LOT 2 on SP192334**

Development Application for Material Change of Use - "Intensive Animal Industry" (45,000 Standard Sheep Units) and "Environmentally Relevant Activity" 2(2) b - Intensive Animal Feed lotting" at 805 Ballandool Road, Hebel QLD 4486 being Lot 2 on SP192334

The applicant has submitted the above development application to Council. Pursuant to the Queensland Planning Act 2016, Development Assessment (DA) Rules requires written notice of this development be given to all adjoining land owners.

A copy of the letter from Balonne Council and the advertisement which will appear in the South West Newspaper Co on 12 May 2021 are provided in the attachments. For further information on this matter, please contact Balonne Council on (07) 4620 8888.

### **Gateway Hotel Walgett – Liquor License – Proposed change to condition**

Council has received advice of a proposed change to a condition of Liquor License approval for the Gateway Hotel Walgett. The proposal is vary condition #460 which requires that all alcohol be served in plastic containers. There is no supporting reasons or alternatives provided in the application. It is not intended to make a submission on this matter.

### **Carinda Race Club – Proposed Liquor License**

Liquor & Gaming NSW has received an application for a Liquor - limited licence single-function.

#### Application details

Liquor licence: Carinda and District Race Club

Suburb: Carinda

Application: Liquor - limited licence Single-function

Application number: APP-0008739026

Application date: 17 May 2021

Proposed Licensee: Judith May MASMAN

Premises Address: Carinda Race Course 1 McNamara St Carinda NSW 2831 Australia

### **Regional NSW Planning Portal Grant - \$50,000**

The NSW Planning Portal is a digital space where community, industry and government can access a range of services and information that supports effective planning and decision making in NSW. In November 2019 the Premier mandated that ePlanning Digital Services (NSW Planning Portal) would become mandatory for councils to process all their planning applications by 1 July 2021.

Council has received confirmation of payment of a one-off grant payment of \$50,000 to support transition to the portal. Following receipt of quotations from several Australian firms

Council has appointed Damien Ingle & Associates who are already major suppliers of software to Council, to undertake the major part of the work.

### **PP Mulder & Large Lot Residential Strategy**

To assist Council, the NSW Department of Planning, Industry and Employment has at its own cost engaged the services of CityPlan planning consultancy to progress and finalise the Mulder planning proposal and the large lot residential strategy work. CityPlan have commenced work on an agreed brief to prepare the required documentation. It is hoped to complete the work in the current financial year. A report has been prepared by CityPlan for Council consideration at today's meeting in relation to the Mulder Planning Proposal.

### **Dilapidated and Dangerous Building - Ass 111924 – Come By Chance**

Council has made contact again with the contractor who has been contracted by the Public Trustee to undertaking the demolition work. It was confirmed in the phone conversation that work is due to commence in the next two weeks.

### **Village Landfills**

Recycling facilities (pods) and additional signage are currently being rolled out to all Landfills. A development application has been prepared and is awaiting owners consent in relation to installation of bin banks at Grawin and Sheeppark.

### **Return and Earn – Cleanaway Tomra**

- **Lightning Ridge**  
Greg Mackay from Return and Earn Lightning Ridge advises that returns are slowing down due to winter coming on but they are still getting 2-3 containers per week.
- **Walgett**  
Trevor Murray of Gilgandra Return and Earn has now opened a facility in Walgett. He advised that over 120,000 containers were received in the first two days of operations.

### **Impounding Matters**

- Council's Ranger has recently issued a dangerous dog declaration following a serious dog attack on a resident in Lightning Ridge.
- Dogs returned to owner- 1, 1 Pending Registration Payment
- Re-homed – 20 dogs 7 Cats
- Dangerous dogs euthanized 1
- Investigation of multiple complaints

### **Matters for Brief Mention or Information Only, Environmental Services**

#### **Recommendation:**

Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

#### **Moved:**

#### **Seconded:**

## 11. CLOSE OF MEETING

**Time:** .....