



AGENDA FOR ORDINARY COUNCIL MEETING

Tuesday 26 May 2020

NOTICE IS HEREBY GIVEN pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **26th May 2020** commencing at **11:00am** to discuss the items listed in the Agenda.

Please Note: The Council Meetings are recorded

Michael Urquhart
ACTING GENERAL MANAGER

CONFLICT OF INTERESTS

What is a “Conflict of Interests” – A conflict of interests can be two types:

Pecuniary – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

Non-Pecuniary – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

Who has a Pecuniary Interest? – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
 - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
 - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

No Knowledge – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

Non-Pecuniary Interest – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

~~~o0o~~~

## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

## Table of Contents

|                                                                                                                     |    |
|---------------------------------------------------------------------------------------------------------------------|----|
| 1. PUBLIC FORUM PRESENTATIONS .....                                                                                 | 6  |
| 2. OPENING OF MEETING .....                                                                                         | 8  |
| 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS.....                                                                       | 8  |
| 4. LEAVE OF ABSENCE .....                                                                                           | 8  |
| 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS .....                                                           | 9  |
| 6. CONFIRMATION OF MINUTES/MATTERS ARISING .....                                                                    | 10 |
| 6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 APRIL 2020 .....                                                    | 10 |
| 7. REPORTS OF COMMITTEES/DELEGATES .....                                                                            | 19 |
| 7.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 6 <sup>th</sup><br>FEBRUARY 2020 .....                 | 19 |
| 8. MAYORAL MINUTES .....                                                                                            | 22 |
| 9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN .....                                                                     | 23 |
| 10. REPORTS FROM OFFICERS .....                                                                                     | 24 |
| 10.1 ACTING GENERAL MANAGER.....                                                                                    | 24 |
| 10.1.1 COUNCIL'S DECISION ACTION REPORT – MAY 2020 .....                                                            | 24 |
| 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT ...                                                   | 31 |
| 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS.....                                                          | 40 |
| 10.1.4 MONTHLY OUTSTANDING RATES – AS AT 30 APRIL 2020 .....                                                        | 42 |
| 10.1.5 CASH & INVESTMENT REPORT AS AT 30 APRIL 2020 .....                                                           | 45 |
| 10.1.6 REVISED CLOSED CIRCUIT TELEVISION (CCTV) WORKPLACE<br>SURVEILLANCE POLICY AND PROCEDURE.....                 | 48 |
| 10.1.7 ECONOMIC DEVELOPMENT PROGRAM .....                                                                           | 50 |
| 10.1.8 ADOPTION OF WALGETT SHIRE RECONCILIATION & COMMUNITY<br>DEVELOPMENT ACTION PLAN 2020-2025 .....              | 52 |
| 10.1.9 THIRD QUARTER OPERATIONAL FOR 2019/2020.....                                                                 | 54 |
| 10.1.10 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2020.....                                                         | 55 |
| 10.1.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM<br>CHIEF FINANCIAL OFFICER .....                    | 57 |
| 10.2 ENGINEERING / TECHNICAL SERVICES .....                                                                         | 59 |
| 10.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 18 MAY 2020 .....                                                   | 59 |
| 10.2.2 MONTHLY REPORT - SERVICE PROGRESS REPORT FROM DIRECTOR<br>ENGINEERING / TECHNICAL SERVICES –APRIL 2020 ..... | 66 |
| 10.2.3 FLOOD WORKS REPORT – MAY 2020 .....                                                                          | 68 |
| 10.2.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM<br>DIRECTOR ENGINEERING/TECHNICAL SERVICES.....           | 70 |
| 10.3 ENVIRONMENTAL SERVICES .....                                                                                   | 75 |

|                                                                                                         |                                     |
|---------------------------------------------------------------------------------------------------------|-------------------------------------|
| 10.3.1 HERITAGE ADVISOR ROLE .....                                                                      | 75                                  |
| 10.3.2 DEVELOPMENT APPLICATION 2020/2 – SPIDER BROWN OVAL<br>COMMUNITY CENTRE .....                     | 77                                  |
| 10.3.3 DRAFT WALGETT LOCAL STRATEGIC PLANNING STATEMENT .....                                           | 82                                  |
| 10.3.4 MATTERS FOR BRIEF MENTION, ENVIRONMENTAL SERVICES.....                                           | 86                                  |
| <b>11. MOVE INTO CLOSED SESSION .....</b>                                                               | <b>88</b>                           |
| 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING .....                                                   | 88                                  |
| <b>12.1 ACTING GENERAL MANAGER.....</b>                                                                 | <b>Error! Bookmark not defined.</b> |
| 12.1.1 RENEWAL OF LEASE FOR COUNCIL OFFICE & CENTRELINK AGENCY IN<br>LIGHTNING RIDGE – OPAL COURT ..... | <b>Error! Bookmark not defined.</b> |
| <b>13. RETURN TO OPEN SESSION.....</b>                                                                  | <b>89</b>                           |
| <b>14. ADOPTION OF CLOSED SESSION REPORTS.....</b>                                                      | <b>89</b>                           |
| 15. CLOSE OF MEETING.....                                                                               | 90                                  |

## 1. PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     |       |

## 2. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 APRIL 2020**

| <b>Minutes of Ordinary Council Meeting – 28 April 2020</b>                                                                                                                                                                                                                  |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 28 April 2020, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 28 April 2020.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 28 April 2020**

Michael Urquhart  
**ACTING GENERAL MANAGER**

|                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p align="center"><b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT<br/>THE WALGETT SHIRE CHAMBERS ON<br/>TUESDAY 28 APRIL 2020 AT 11.31am via teleconference</b></p> |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations: Nil**

*The Mayor declared the meeting open at 11.31 am*

**PRESENT**

Cllr Manuel Martinez (Mayor)  
 Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Robert Turnbull  
 Cllr Kelly Smith  
 Cllr Michael Taylor  
 Cllr Jane Keir  
 Cllr Tanya Cameron  
 Cllr Bill Murray  
 Cllr Lawrence Walford  
 Michael Urquhart (Acting General Manager)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**ABSENT****Leave of Absence****3/2020/1 Leave of Absence**

Nil

Moved: Cllr Taylor

Seconded: Cllr Keir

**CARRIED**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No.                       | Pecuniary/Non-Pecuniary | Reason           |
|---------------|--------------------------------|-------------------------|------------------|
| Cllr Martinez | 10.2.3 (1.a)                   | Pecuniary               | Business related |
| Cllr Turnbull | 10.2.3 (1a)                    | Pecuniary               | Family related   |
| Cllr Keir     | 10.2.1<br>10.3.2 (d)<br>12.2.1 | Pecuniary               | Business related |

**3/2020/2 Minutes of Ordinary Council Meeting – 24 March 2020****Resolved:**

That the minutes of the ordinary Council meeting held 24 March 2020, having been circulated and amended, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Woodcock  
**Seconded:** Clr Keir  
**CARRIED**

**3/2020/3 Mayoral Report****Resolved:**

That Council receive and note the verbal Mayoral report.

**Moved:** Clr Smith  
**Seconded:** Clr Taylor  
**CARRIED**

**3/2020/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at April 2020 be received and noted.

**Moved:** Clr Smith  
**Seconded:** Clr Taylor  
**CARRIED**

**3/2020/5 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 20-09 to 20-13 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Clr Keir  
**Seconded:** Clr Woodcock  
**CARRIED**

**3/2020/6 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Clr Murray  
**Seconded:** Clr Keir  
**CARRIED**

**3/2020/7 Monthly Outstanding Rates Report****Resolved:**

The 31<sup>st</sup> March 2020 outstanding rates report be received and noted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**3/2020/8 Cash and Investment Report as at 31<sup>st</sup> March 2020****Resolved:**

That the Investment report as at 31<sup>st</sup> March 2020 be received and noted.

**Moved:** Cllr Walford

**Seconded:** Cllr Keir

**CARRIED**

**3/2020/9 Community Development Report December 2019- March 2020****Resolved:**

That the report for Community Development: December 2019 - March 2020 be received.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Walford

**CARRIED**

**3/2020/10 Suspension of Rate Recovery Action Due To Covid-19 Pandemic****Resolved:**

Council endorse the actions of the Acting General Manager in suspending debt recovery actions and processes until 31<sup>st</sup> December 2020.

**Moved:** Cllr Taylor

**Seconded:** Cllr Smith

**CARRIED**

**3/2020/11 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Smith

**CARRIED**

*Clr Keir declared a pecuniary interest at disconnected from the teleconference at 11.48am.*

**3/2020/12 Monthly Progress Report – March 2020**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for April 2020.

**Moved:** Clr Woodcock  
**Seconded:** Clr Murray  
**CARRIED**

*Clr Keir reconnected to the teleconference at 11.51am*

**3/2020/13 Monthly Progress Report – April 2020**

**Resolved:**

That Council receive and note the Engineering Services monthly works progress report for April 2020.

**Moved:** Clr Walford  
**Seconded:** Clr Taylor  
**CARRIED**

*Mayor Martinez, Clr Keir and Clr Turnbull declared a pecuniary interest and disconnected from the teleconference. Deputy Mayor Woodcock chaired the meeting at 11.53am*

**3/2020/14 Matters Generally For Brief Mention or Information Only by the Director of Engineering/Technical Services**

**Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

**Moved:** Clr Walford  
**Seconded:** Clr Smith  
**CARRIED**

*Mayor Martinez, Clr Keir and Clr Turnbull reconnected to the teleconference. Mayor Martinez resumed the position of chair at 11.55am.*

**3/2020/15 Annual Fire Safety Statements – Walgett Shire Council Owned Buildings**

**Resolved:**

That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.

**Moved:** Clr Smith  
**Seconded:** Clr Keir  
**CARRIED**

|                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>3/2020/16 Council's Routine Food Shop Inspections – Impacts of Covid-19</b>                                                                                                                                                                                                                                                                                                                                                           |
| <p><b>Resolved:</b></p> <p>That Council resolve to suspend annual food Shop Inspections for the 2019-2020 Financial Year, but will attend and complete, as well as charge where appropriate (Food Shop Inspection Completed) for Food complaints. Council accepts that this will have financial implications to the 2019-2020 Income Budget.</p> <p><b>Moved:</b> Cllr Taylor<br/> <b>Seconded:</b> Cllr Cameron<br/> <b>CARRIED</b></p> |
| <b>3/2020/17 Landfill Operations – Collarenebri</b>                                                                                                                                                                                                                                                                                                                                                                                      |
| <p><b>Resolved:</b></p> <p>Council defer the report till the May Council Meeting to consider a Shire wide landfill strategy.</p> <p><b>Moved:</b> Cllr Cameron<br/> <b>Seconded:</b> Cllr Smith<br/> <b>CARRIED</b></p>                                                                                                                                                                                                                  |
| <b>3/2020/18 Walgett Shire Council Animal Shelter - Figures</b>                                                                                                                                                                                                                                                                                                                                                                          |
| <p><b>Resolved:</b></p> <p>That Walgett Shire Council resolve to note the above report.</p> <p><b>Moved:</b> Cllr Walford<br/> <b>Seconded:</b> Cllr Keir<br/> <b>CARRIED</b></p>                                                                                                                                                                                                                                                        |
| <b>3/2020/19 Matters Generally For Brief Mention or Information Only from the Environmental Services Department.</b>                                                                                                                                                                                                                                                                                                                     |
| <p><b>Resolved:</b></p> <p>That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b> Cllr Woodcock<br/> <b>Seconded:</b> Cllr Keir<br/> <b>CARRIED</b></p>                                                                                                                                                                              |



**3/2020/20 Move into Closed Session****Time: 12:03pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Murray  
**Seconded:** Cllr Cameron  
**CARRIED**

**3/2020/21 Lease to Property NSW - Walgett Motor Registry****Resolved:**

1. That the Acting General Managers report be received.
2. That Council renew the lease of the Walgett Motor Registry for a further three (3) years with a commencing rental of \$32,781.381 (excluding GST) per annum.
3. The Council Seal be affixed to the lease agreement and the Mayor and General Manager be authorised to execute the Heads of Agreement and Lease documents.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Walford  
**CARRIED**

**3/2020/22 Lot 42 DP 751556 – Carinda Aerodrome – Perpetual Special Lease No: 80340****Resolved:**

Council lodge a Purchasing Crown Leasehold Land Application in regards to Lot 42 DP 751556 and pay the lodgement fee of \$549.

**Moved:** Cllr Keir  
**Seconded:** Cllr Murray  
**CARRIED**

**3/2020/23 Australian Opal Centre Update****Resolved:**

That the Acting General Managers report be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Walford  
**CARRIED**

*Clr Keir declared a pecuniary interest at disconnected from the teleconference at 12.11pm.*

**3/2020/24 Goangra Bridge Location for Construction**

**Resolved:**

That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.

**Moved:** Clr Murray

**Seconded:** Clr Taylor

**CARRIED**

*Clr Keir reconnected to the teleconference at 12.15pm.*

**3/2020/25 Notice of Motion by Councillor Kelly Smith**

**Resolved:**

That Council defer the matter to the May meeting for confirmation of compliance.

**Moved:** Clr

**Seconded:** Clr

**CARRIED**

**3/2020/26 Return to open session**

**Resolved:**

That Council return to open session.

**Moved:** Clr Taylor

**Seconded:** Clr Walford

**CARRIED**

**3/2020/27 Adoption of closed session reports**

**Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Clr Turnbull

**Seconded:** Clr Cameron

**CARRIED**

**Close of Meeting**

The meeting closed at 12.36pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Acting General Manager

## **7. REPORTS OF COMMITTEES/DELEGATES**

### **7.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 6<sup>th</sup> FEBRUARY 2020**

| <b>Minutes of Ordinary Council Meeting – 06/02/2020</b>                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the Local Area Traffic Committee Meeting held 6<sup>th</sup> February 2020, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below

## MINUTES

### PRESENT

|                |                                                                   |
|----------------|-------------------------------------------------------------------|
| David Vant     | (Road Safety & Traffic, Western Region, RMS NSW)                  |
| Raju Ranjit    | (Director Engineering/Technical Services - Walgett Shire Council) |
| Ian Woodcock   | (Deputy Mayor – Walgett Shire Council)                            |
| Kelly Smith    | (Councillor - Walgett Shire Council)                              |
| Michael Taylor | (Councillor- Walgett Shire Council)                               |

1. **APOLOGIES** Inspector -Trent Swinton , Mayor- Manuel Martinez, Administration Services Coordinator - Sharon Girling



#### Apologies – 6<sup>th</sup> February 2020

##### Recommendation:

Moved: Kelly Smith

Seconded: Ian Woodcock

2. **DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS**  
NIL

3. **CONFIRMATION OF MINUTES**

#### Minutes of Local Area Traffic Committee Meeting – 5<sup>th</sup> December 2019

##### Resolved

1. That the minutes of the Local Area Traffic Committee meeting held 5th December 2019, have been circulated, be confirmed as a true and accurate record of that meeting.

Moved: Ian Woodcock

Seconded: David Vant

4. **MATTERS ARISING FROM PREVIOUS MEETING**

- **Proposed Pedestrian Crossing** – Burren Junction (Between Community Hall and Playground) – this will not be approved by LATC. A blister refuse island is a better option. Raju to design and submit to the LATC
- **LORNE ROAD** – Traffic data given to David Vant, more research is needed. Speed limit to be looked at. To be discussed when more information is obtained. David stated that the data that was emailed was not good enough and need raw data. Raju to send the raw data to David Vant.

5. **GENERAL BUSINESS**

- Illustration issue exiting Gateway Drive Thru-completed
- Stop Sign Hardy Lease Road - Raju to inspect the site and submit a draft proposal.
- Come By Chance extension of Bus Run- Operator is asking a permit to run the bus up to an intersection of the Goangara Road and Come By Chance Road . It is a

seal road and no objection to run a school bus along the route. Bus turnaround design is in progress.

- Received a complaint about car park in Fox Street (east Bound - near the Gate Hotel). That the car park space between the signpost and no parking area is impacting the exit vehicles. LATC was agreed to remove the car park space. After site inspection, it appears that the sign post is in wrong spot and needs to be relocated (ref. attached map). This assist to keep other car park space as it is.



## 6. CONFIRMATION OF NEXT MEETING

Thursday 2<sup>nd</sup> April 2020 @ 10am

## 7. CLOSE OF BUSINESS: 11:10 am

## 8. MAYORAL MINUTES

Verbal Report

| Mayoral Report                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the verbal Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil

## **10. REPORTS FROM OFFICERS**

### **10.1 ACTING GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – MAY 2020**

|                           |                         |
|---------------------------|-------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>        |
| <b>AUTHOR:</b>            | <b>Michael Urquhart</b> |
| <b>FILE NUMBER:</b>       | <b>12/14-03</b>         |

---

##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.



|                                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                   |
| <b>Recommendation:</b><br><br>That the Resolution Register as at May 2020 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.06.19 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 grant application has been lodged</p> <p>17.03.2020 waiting for results of grant application</p> <p>20.05.2020 Waiting for results of grant application</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 RFT document under external audit</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p>                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 26.09.17 | 9/2017/26 | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol>                                                                                                              | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |

WALGETT SHIRE COUNCIL AGENDA – 26 MAY 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                              |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                              |      | 20.04.2020 Registration is in progress<br>20.05.2020 work in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 26.09.17 | 9/2017/27  | <p>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</p> <p>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</p> <p>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</p> | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p> <p>20.08.19 RFQ for sludge study has been closed</p> <p>9.09.2019 RFQ assessment is in process.</p> <p>22.10.2019 Contract has been awarded and study is in progress</p> <p>14.02.2020 conducted site visit and waiting for report</p> <p>17.03.2020 Waiting for report</p> <p>20.04.2020 Waiting for report from Consultant that is due June 2020</p> <p>20.05.2020 completed the new bore drilling</p> |  |
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance                                                                                                   | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months</p>                                                                                                                                                                                                                                                                                                                                                             |  |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <p>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</p> <p>6. Investigate the re-establishment of precinct committees.</p> <p>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</p>                                                                                                                                                          | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5. community satisfaction survey agreed with Council within next 12 months ie. by Oct 2020</p> <p>6. Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p>                                                                                                                                                                                  |  |
| 27.03.18 | 3/2018/25  | <p>1. That Council receives and notes the report.</p> <p>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.</p>                                                                                                                                                                          | DETS | <p>12.12.18 Not yet commenced</p> <p>22.10.2019 Not yet commenced</p> <p>17.03.2020 not yet commenced</p> <p>15/4/2020 GM has discussed matter with Dept. Mines and process underway</p> <p>20.05.2020 work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                                                                                                                     | GM   | <p>19.03.19 Significant issues to be considered &amp; investigated. Higher priorities at this stage.</p> <p>17.06.2019 see 1/2018/2 Above</p> <p>21.05.20 Opal trust reserve meeting, sub-committee formed to investigate funding sources to maintain roads. Council should allocate \$30,000 in 20/21 budget</p>                                                                                                                                                                                                                                                                                                                                                        |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                                                                                                                                 | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                                                                                                                       | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  |
| 18.03.19 | 1/2019/11  | <p>That Council</p> <p>(a) name the Park in Opal Street, Lightning Ridge, “Opal Park”</p> <p>(b) Application be made to the Geographical Names Board for registration of the parks name, “Opal Park”</p>                                                                                                                                                                                                                                     | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 18.03.19 | 1/2019/18  | <p>That Council</p> <p>(a) Receive and note the Lightning Ridge Feasibility Study</p> <p>(b) That Council consider its options, for adoption at the March 2019 meeting</p>                                                                                                                                                                                                                                                                   | DETS | <p>16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club</p> <p>20.08.19 Report for the other option in progress</p> <p>9.09.2019 work in progress</p> <p>22.09.2019 funding application is in progress</p> <p>14.02.20 waiting for funding application results</p>                                                                                                                                                                                                                                                                                                                                                 |  |

|          |           |                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |           |                                                                                                                                                                                                                                                                                                                                 |      | 17.03.2020 waiting for the funding application results<br>20.04.2020 “ “ “<br>20.05.2020 Waiting for the funding application results                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 18.03.19 | 1/2019/23 | That Council;<br>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project<br>2. Continues to investigate options for providing improved water supply security for Walgett.                                                                                                           | DETS | 19.03.2019 Tender document preparation being finalised<br>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget<br>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19 <sup>th</sup> July 2019.<br>9.09.2019 An additional funding application has been lodged.<br>22.10.019 Contract will be awarded after October 2019 Council meeting<br>12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document<br>14.02.20 work in progress<br>17.03.2020 work in progress<br>20.05.2020 Construction works in progress                                                                                                |  |
| 18.03.19 | 1/2019/25 | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                       | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment. |  |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102 the Ridge Road (RR426) to Collarenebri).                                                                                                                      | DETS | 16.06.19 Community Consultation in progress<br>11.07.2019 Documentation for second community consultation is in progress<br>20.08.19 Revised report in progress<br>9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019<br>14.02.20 Grant application in progress<br>17.03.2020 Waiting for the grant application result<br>20.04.2020 Waiting for the grant application result<br>20.05.2020 Waiting for the grant application result                                                                                                                                                                                                                                                                                                                                    |  |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C". | DES  | November 2019 Final DRAFT to be reviewed by DoPE. Bridging document is currently being drafted by TP consultant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |  |
| 30.04.19 | 3/2019/26 | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                     | DETS | 16.06.19 Waiting on license.<br>11.07.19 works will commence from 22 <sup>nd</sup> July 2019.<br>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019<br>9.09.2019 Stage 1 as plan has been completed. Stage 2 i.e Pumping and water quality test is process.<br>22.10.019 waiting a proposal for second stage.<br>14.02.20 PWA is working on it<br>17.03.2020 work in progress<br>20.04.2020 Bore installation completed. Reticulation system design in progress                                                                                                                                                                                                                                                                                                               |  |

WALGETT SHIRE COUNCIL AGENDA – 26 MAY 2020 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                        |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
|----------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                        |      | 20.05.2020 Received a scope of works and will be submitted to May Council meeting for Council's approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |
| 25.06.19 | 5/2019/29  | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                                                                                                                                                   | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement<br>9.09.2019 Construction will be started from Jan 2020.<br>11.12.2019 Contractor has confirmed that the project will be commenced from March 2020<br>14.02.20 Construction starts from March 2020<br>17.03.2020 work is on hold due to river water<br>20.04.2020 work is on hold due to river water<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment. |           |
| 30.07.19 | 6/2019/17  | That Council note and approve the option of installation of 100mm outlet on the old town bore line with a double check valve pipe water to its processing tanks to supplement the flow from the bore baths at the LRMA's cost                                                                                                                                                                                                          | DETS | 20.08.19 Sent approval letter<br>09.09.2019 waiting for a report on completion of the work.<br>22.10.019 waiting for a report from Lightning Ridge Mining association<br>11.12.2019 Proposal for pipe line from new bore has been submitted for Council for information.<br>17.03.2020 work in progress                                                                                                                                                                                                                                                                                                              | Completed |
| 30.07.19 | 6/2019/23  | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council                                                                                                                                    | DES  | Nov 19 – Request to EPA regarding this matter. Response from EPA required. It is understood a response will be received in December 2019. The building has been fenced off by Outdoor staff.                                                                                                                                                                                                                                                                                                                                                                                                                         |           |
| 24.09.19 | 9/2019/20  | That Council note and refuse the proposed road disposal by making a submissions to Department of Industry - Lands & Water.                                                                                                                                                                                                                                                                                                             | DETS | 20.04.2020 completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Completed |
| 29.10.19 | 10/2019/16 | 1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.<br>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.                                                                                                                                                     | DETS | 12.11.2019 waiting for comments from Cumborah community<br>11.12.2019 meeting with Cumborah community on 9/12/2019. The community wants to use the remaining budget for infrastructure not for the further drilling.<br>14.02.20 waiting for proposal<br>17.03.2020 Waiting for design for pipe work<br>20.04.2020 Pump installation is in progress<br>20.05.2020 no further drilling of the Cumborah bore. Received a scope of works for reticulation system and will be submitted the proposal in May 2020 Council meeting                                                                                         |           |
| 29.10.19 | 10/2019/21 | That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.                                                                                                                                                                                                                                                                     | DETS | 12.11.2019 Offer letter has been sent out and waiting for agreement and works program<br>11.12.2019 works will commence from January<br>14.2.20 work in progress<br>17.03.2020 work in progress<br>20.04.2020 Work in progress<br>20.05.2020 Work in progress                                                                                                                                                                                                                                                                                                                                                        |           |
| 26.11.19 | 11/2019/32 | 1. That Council receive and accept the offer from GS & LM Schmetzer to purchase the lot 63 DP 650476 (8.22 hec) at the cost of \$ 60,000 to create permanent and secure access to the Walgett Weir<br>2. That once the offer has been accepted, a contacts be drawn up and exchanged<br>3. That the land is to be classified as operational land pursuant to Section 31(2) of the Local Government Act 1993 once the sale is finalised | DETS | 11.12.2019 Acceptance letter has been sent out and legal activities in progress.<br>18.02.20 Independent reviewer to audit works<br>20.04.2020 Completed                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Completed |
| 17.12.19 | 12/2019/4  | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                | CFO  | CFO investigating                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
| 17.12.19 | 12/2019/15 | 1. That Council receive and note the report.<br>2. That Council source from the water funding for \$33,000 ex GST to complete the pipe work including a flow meter. The length of the pipe work is 1.7 km and diameter is 100mm (ID).                                                                                                                                                                                                  | DETS | 14.2.20 work in progress<br>17.03.2020 work in progress<br>20.04.2020 completed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Completed |
| 17.12.19 | 12/2019/18 | 1. Council make an application under the Building Better Regions Fund – Infrastructure Projects Stream Round 4 – Drought Support for the new build of a Lightning Ridge Visitor Information Centre<br>2. Council fund its 25% contribution of \$598,228 from the unallocated loan borrowings.                                                                                                                                          | CFO  | 20.01.20 grant application lodged                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |
| 17.12.19 | 12/2019/19 | Walgett Shire Council allocate \$5000.00 total from the reserves for the Walgett Memorial Wall towards the construction of the Cumborah Memorial Wall.                                                                                                                                                                                                                                                                                 | DES  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |           |
| 17.12.19 | 12/2019/23 | That Council investigate the suitability of block of land near the racecourse in Lightning Ridge for the establishment of a recycling facility in Lightning Ridge.                                                                                                                                                                                                                                                                     | DES  | Land is being surveyed 18/02/2020 and appears like a viable option for the recycling facility. Access and other matters are investigated.                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |           |

*WALGETT SHIRE COUNCIL AGENDA – 26 MAY 2020 – ORDINARY COUNCIL MEETING*

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                                                                                                                              |          |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------|----------|
| 25.02.20 | 1/2020/3  | That the full Agenda and Minutes of the Joint Organisation meetings be included in the Council Agenda papers for the meeting immediately following the quarterly JO meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | GM   | AGM advised Cirs of the link to the FNWJO website to access business papers.                                                 | Complete |
| 25.02.20 | 1/2020/12 | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                 | GM   | Awaiting information for advisors                                                                                            |          |
| 25.02.20 | 1/2020/20 | Approve a new budget line for \$30,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the bulky waste collection event in the Shire.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | DES  | Bulky Waste Collection Event will be organised.                                                                              |          |
| 25.02.20 | 1/2020/21 | 1. Accept the Draft Walgett Community Participation Plan<br>2. Place the Draft Walgett Community Strategic Plan on public exhibition for a period of 28 days, and<br>3. Send to NSW Planning & Environment for comment during the Public Exhibition period.<br>4. Amend the Walgett Development Control Plan 2016 by removing clauses 2.6.1 and 2.6.2.                                                                                                                                                                                                                                                                                                                                                                                              | DES  | Plan is currently on public exhibition for comment.                                                                          |          |
| 24.03.20 | 2/2020/11 | (1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done          |          |
| 24.03.20 | 2/2020/13 | That Walgett Shire Council resolve to:<br>1. If no written submission of objection is received, give delegation to the General Manager to approve Development Application 2020/2 for the upgrading of the Lightning Ridge Water Supply System located on Lot 8 Section 32 DP 758612 known as 21 Butterfly Avenue, Lightning Ridge subject to the conditions of the development assessment report;<br>2. Alternatively, if a written submission by way of objection is received, Development Application 2020/2 is to be presented to Council for consideration of the submission.                                                                                                                                                                   | DES  |                                                                                                                              |          |
| 28.04.20 | 3/2020/15 | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                               | DES  |                                                                                                                              |          |
| 28.04.20 | 3/2020/16 | That Council resolve to suspend annual food Shop Inspections for the 2019-2020 Financial Year, but will attend and complete, as well as charge where appropriate (Food Shop Inspection Completed) for Food complaints. Council accepts that this will have financial implications to the 2019-2020 Income Budget.                                                                                                                                                                                                                                                                                                                                                                                                                                   | DES  |                                                                                                                              |          |
| 28.04.20 | 3/2020/17 | Council defer the report till the May Council Meeting to consider a Shire wide landfill strategy.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |      |                                                                                                                              |          |
| 28.04.20 | 3/2020/24 | That Council accepts the new location on the alignment 40 metres downstream of the existing bridge to build 80 m bridge at the cost of 1,590,256 including GST.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | DETS | 20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment. |          |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

### Summary:

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

### Background:

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 20-14 Updated guidance on attendance by councillors and others at council and committee meetings during the COVID-19 pandemic
- 20-15 New Integrated Planning and Reporting requirements for NSW councils
- 20-16 COVID-19 Economic Stimulus Package
- 20-17 Relaxation of some restrictions on the attendance by Councillors and others at council and committee meetings during the COVID-19 pandemic
- 20-18 Important changes for all councils made by the COVID-19 Legislative Amendment (Emergency Measures-Miscellaneous) Act No.2

### Governance Issues:

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

### Stakeholders:

Councillors and Walgett Shire Council staff

### Financial Implications:

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

### Conclusion:

Council will need to comply with the various requirements set out in the circulars.

### Circulars Received From the NSW Office of Local Government

#### Recommendation:

That the information contained in the following Departmental circulars 20-14 to 20-18 from the Local Government Division Department of Premier and Cabinet be received and noted.

#### Moved:

#### Seconded:

### Attachments:

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-14 / 27 April 2020 / A700129                                                                                                         |
| <b>Previous Circular</b>    | 20-09 <i>Compliance with social distancing requirements to limit the spread of the COVID-19 virus at council and committee meetings</i> |
| <b>Who should read this</b> | Councillors / General Managers / Council governance staff                                                                               |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                       |
| <b>Action required</b>      | Council to Implement                                                                                                                    |

### Updated guidance on attendance by councillors and others at council and committee meetings during the COVID-19 pandemic

#### What's new or changing?

- Since [Circular 20-09](#), (*Compliance with social distancing requirements to limit the spread of the COVID-19 virus at council and committee meetings*), was issued on 25 March 2020, the Minister for Health and Medical Research, the Hon. Brad Hazzard MP (the Minister), issued a further Public Health Order on 30 March 2020.
- The *Public Health (COVID-19 Restrictions on Gathering and Movement) Order 2020* (the Public Health Order) contains a "stay at home" direction.
- The "stay at home" direction operates to limit the ability of councillors and others to leave their homes for the purpose of physically attending council and committee meetings where the council has or can make alternative arrangements for remote attendance by an audio-visual link.

#### What this will mean for your council

- Minister Hazzard has directed under clause 5 of the Public Health Order that a person must not, without reasonable excuse, leave the person's place of residence.
- A reasonable excuse includes doing an activity specified by Schedule 1 of the Order. Clause 2 of Schedule 1 refers to "travelling for the purposes of work **if the person cannot work from the person's place of residence**" as a "reasonable excuse".
- This means that where a council has or can make arrangements for councillors to attend meetings remotely by an audio-visual link, councillors who leave their homes to physically attend meetings may potentially be in breach of the Minister for Health's direction under clause 5 of the Public Health Order.
- Where any or all councillors and any other persons (ie key staff whose attendance is required at the meeting) are not able to attend meetings remotely by an audio-visual link, (eg because they do not have access to the necessary technology or internet coverage to allow them to do so), they could continue to be permitted to physically attend meetings subject to compliance with the social distancing requirements described in circular 20-09.
- Mayors may also be permitted to physically attend the council chamber or another venue for the purposes of chairing a meeting where they cannot reasonably or effectively do so via an audio-visual link.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



- It is unlikely that members of the public will be permitted to leave their homes under clause 5 of the Public Health Order for the purposes of attending council or committee meetings.
- Councils should make alternative arrangements for members of the public to make submissions to councillors at public forums or in relation to the proposed closure of meetings to the public. For example, submissions could be made to councillors via an audio-visual link or in writing instead of in person.

**Key points**

- A failure to comply with a direction in a Public Health Order is an offence under Section 10 of the *Public Health Act 2010* that carries a maximum penalty of imprisonment for 6 months or a fine of up to \$ 11,000 (or both) plus a further \$5,500 fine each day the offence continues.

**Where to go for further information**

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov](mailto:olg@olg.nsw.gov).
- The Public Health Order is available [here](#).
- More information on the "stay at home" direction is available [here](#).
- For more specific guidance on compliance with the Public Health Order, contact the NSW Police Force.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



Office of  
Local Government

## Circular to Councils

|                             |                                                                          |
|-----------------------------|--------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-15 / 1 May 2020 / A700190                                             |
| <b>Previous Circular</b>    |                                                                          |
| <b>Who should read this</b> | General Managers, Governance and Integrated Planning and Reporting staff |
| <b>Contact</b>              | Council Engagement Team / 02 4428 4100                                   |
| <b>Action required</b>      | Council to Implement                                                     |

### New Integrated Planning and Reporting requirements for NSW councils

#### What's new or changing

- This circular provides advice to councils in relation to their Integrated Planning and Reporting (IP&R) requirements until the next local government elections.

#### What this will mean for your council

##### The Integrated Planning and Reporting Cycle

- The existing Delivery Program will apply for a further 12 months, maintaining the key themes and any activities not yet completed. Where additional activities are proposed that are significantly different to those identified in the existing Delivery Program, the usual public exhibition requirements will apply.
- Councils will have adopted their 2019-20 Operational Plan and should continue to operate under this plan until 31 July 2020. Note the timing is extended to allow councils additional time to prepare their 2020-21 Operational Plan because of extenuating circumstances under the COVID-19 emergency.
- A new Operational Plan (2020-21) must be developed for adoption by 1 August 2020, reflecting the existing Delivery Program.
- In preparing for the next annual Operational Plan (for the 2020-21 period), councils should take the following approach:
  - The existing Community Strategic Plan remains in place as a valid reference document
  - The existing Resourcing Strategy remains in place, with the long-term financial plan being annually reviewed, as usual.
- Once the deferred election is conducted, council will commence its next cycle of Integrated Planning and Reporting.
- Any planned measurement and recording of progress towards the achievement of the objectives of the Community Strategic Plan can proceed and be used to inform the next Integrated Planning and Reporting cycle.

##### Exhibition of Documents

- Standard exhibition periods, including the requirements relating to the Statement of Revenue Policy, apply.
- IP&R documents can be published on council's website and made available for inspection electronically or in such other form as determined by the council.

Office of Local Government

5 O'Keefe Avenue NOWRA NSW 2541

Locked Bag 3015 NOWRA NSW 2541

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209

E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

Annual Report

- The time for the preparation and publishing of 2019-20 annual reports has been extended until 31 December 2020. The annual reporting requirements for 2020-21 will continue as usual, with 2020-21 annual reports due to be published by 30 November 2021.

End of term reporting

- End of term reporting is deferred in line with the election cycle. Further information will be provided closer to the rescheduled election in 2021.

**Where to go for further information**

- Please contact your council's Council Engagement Manager with any questions.



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468





Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                          |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-16 / 13 May 2020 / A702650                                                                                            |
| <b>Previous Circular</b>    | N/A                                                                                                                      |
| <b>Who should read this</b> | General Managers and Responsible Accounting Officer                                                                      |
| <b>Contact</b>              | Performance Team and Council Engagement Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                                       |

### COVID-19 Economic Stimulus Package

#### What's new or changing

- The Office of Local Government (OLG) has released three new resources that will assist councils to apply for the *Council Job Retention Allowance Subsidy*, a key element of the COVID-19 Economic Stimulus Package.

#### What this will mean for your council

- The following documents are now available:
  - Guidelines for the Council Job Retention Allowance Subsidy (JRA Guidelines)
  - Financial Stimulus Eligibility Criteria (Eligibility Criteria), and
  - Financial Stimulus Eligibility Return (FSER).
- The JRA Guidelines, Eligibility Criteria and FSER provide detailed guidance to assist councils determine their eligibility for the JRA Subsidy.
- Councils are encouraged to submit the FSER to access the JRA Subsidy.
- OLG will inform councils of the outcome of its assessment of the FSER.

#### Key points

- All councils will be invited to enter into a funding agreement to benefit from the Stimulus Package.
- The JRA Guidelines, Eligibility Criteria and FSER are available for download from the COVID-19 page on OLG's website.
- A council's FSER will be its application for the JRA Subsidy.
- The FSER should be completed and emailed to [FSER@olg.nsw.gov.au](mailto:FSER@olg.nsw.gov.au) by 22 May 2020. Late submissions will be considered but may delay payment of the JRA Subsidy.
- Councils who do not wish to access the JRA do not need to submit a FSER.

#### Where to go for further information

- Councils should contact OLG's Performance Team about the Eligibility Criteria and the FSER, and their Council Engagement Manager about the Stimulus Package or in relation to other COVID-19 matters.

**Tim Hurst**  
Deputy Secretary  
Local Government, Planning and Policy

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                                      |
|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-17 / 19 May 2020 / A703212                                                                                                        |
| <b>Previous Circular</b>    | 20-14 <i>Updated guidance on attendance by councillors and others at council and committee meetings during the COVID-19 pandemic</i> |
| <b>Who should read this</b> | Councillors / General Managers / Council governance staff                                                                            |
| <b>Contact</b>              | Council Governance Team/ 02 4428 4100/ <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>                                    |
| <b>Action required</b>      | Council to Implement                                                                                                                 |

### Relaxation of some restrictions on the attendance by councillors and others at council and committee meetings during the COVID-19 pandemic

#### What's new or changing?

- The Minister for Health and Medical Research, the Hon. Brad Hazzard MP (the Minister), made the *Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 2) 2020* (the new Public Health Order) on 14 May 2020.
- The new Public Health Order removes the "stay at home" direction contained in the earlier *Public Health (COVID-19 Restrictions on Gathering and Movement) Order 2020*.

#### What this will mean for your council

- It is now permissible for councillors, council staff and others to leave their homes for the purposes of attending council and committee meetings.
- Councils should continue to allow councillors and staff to attend and participate in council and committee meetings by audio visual links where it is reasonably practicable to do so.
- The new Public Health Order maintains the existing restrictions on gatherings and councils must not:
  - allow 100 or more persons to attend meetings at the same time, or
  - allow persons to attend meetings if the size of the meeting venue is insufficient to ensure there is 4 square metres of space for each person attending the meeting.
- Further guidance on compliance with these requirements is provided in *Circular 20-09 Compliance with social distancing requirements to limit the spread of the COVID-19 virus at council and committee meetings* which is available [here](#).

#### Key points

- A failure to comply with a direction in a Public Health Order is an offence under Section 10 of the *Public Health Act 2010* that carries a maximum penalty of imprisonment for 6 months or a fine of up to \$11,000 (or both) plus a further \$5,500 fine each day the offence continues.

#### Where to go for further information

- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).
- More information on the new Public Health Order is available [here](#).

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468





Office of  
Local Government

## Circular to Councils

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 20-18 / 19 May 2020 / A703512                                                           |
| <b>Previous Circular</b>    | <i>If applicable</i>                                                                    |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                      |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                    |

### Important changes for all councils made by the COVID-19 Legislative Amendment (Emergency Measures-Miscellaneous) Act No.2

#### What's new or changing

- The *Local Government Act 1993* has been amended to make a number of changes to support councils and ratepayers during the COVID-19 pandemic as part of the *COVID-19 Legislative Amendment (Emergency Measures-Miscellaneous) Act No.2*. These changes:
  - enable a council that does not apply the full percentage increase of the rate peg (or any applicable Special Variation) this year or in any future year to set rates in any one or more of the next 10 years to return it to the original rating trajectory; and
  - prevent councils from commencing legal action to recover rates and charges for six months unless the following specific matters have been considered:
    - whether the payment of the rate or charge could be made in instalments or by way of some other financial arrangement,
    - whether the person should be referred to a financial counsellor,
    - whether mediation or alternative dispute resolution should be attempted first; and
    - whether interest on the unpaid amount should be deferred or waived.
- Amendments have also been made to the *Annual Holidays Act 1944* to clarify that annual leave continues to accrue while an employee is stood down and to allow councils and their employees to agree to:
  - the council making a payment to an employee in lieu of annual leave where that employee will still have a balance of at least four weeks of leave remaining; and/or
  - an employee taking annual leave at double or half pay.

#### What this will mean for your council

- Councils should immediately review their planned approach to adopting the rate peg this year, if necessary, and consider any consequent impacts on its Operational Plan and revenue planning for 2020-21.
- Councils should also review debtors owing unpaid rates and charges and ensure any further action is compliant with the new requirements.
- Councils should then consider any consequential impacts on their Delivery Program, Resourcing Strategy and Long-term Financial Plan.
- Councils may also wish to review delegations, policies and procedures around rates and charges and debt recovery to ensure they remain compliant, including any arrangements with external service providers.

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

#### Key points

- The Government understands that the COVID-19 pandemic is placing significant pressure on councils as well as families and businesses in NSW.
- That is why the Local Government Act has been amended to help councils and the communities they serve to remain sustainable during the current crisis and as steps towards economic recovery begin.
- Section 511(1) has been amended to enable any council that does not apply the full percentage increase of the rate peg (or any applicable Special Variation) in a certain year to set rates in a subsequent year to return it to the original rating trajectory for that subsequent year.
  - This enables councils to not increase rates to the full capped amount during difficult times, while allowing them to catch-up the value of those rates in future years when economic circumstances improve.
  - This amendment came into effect on commencement of the amending Act and is a continuing amendment.
- A second amendment to the Local Government Act prevents councils from taking legal action to recover unpaid rates and charges unless specific matters have been considered, for six months.
  - This is to ensure that ratepayers facing financial difficulties are provided support and opportunities to pay their bills and defer the potential for formal debt recovery.
  - This amendment applies until 26 September 2020.
- The *Annual Holidays Act 1944* has been amended to provide greater flexibility in how annual leave is managed and to allow councils to reduce their excess annual leave liability by agreement with their employees.

#### Where to go for further information

- A copy of the amendments may be viewed at the NSW Legislation website at [www.legislation.nsw.gov.au/#/browse/bills/current/C](http://www.legislation.nsw.gov.au/#/browse/bills/current/C)
- Councils may wish to review a *Frequently Asked Questions* document on these changes, which may be viewed at <https://www.olg.nsw.gov.au/programs-and-initiatives/olg-assists-councils-to-manage-covid-19/information-and-resources/>
- Further questions about changes to the *Local Government Act* should be raised with Council's OLG Engagement Manager in the first instance.
- Questions about changes to the *Annual Holidays Act* should be raised with NSW Industrial Relations by calling 131 628 or using the contact form at [www.industrialrelations.nsw.gov.au/about-us/contact-us/workplace-enquiry/](http://www.industrialrelations.nsw.gov.au/about-us/contact-us/workplace-enquiry/) or by seeking guidance from Local Government NSW.



**Tim Hurst**  
Deputy Secretary, Local Government, Planning and Policy

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE         | MEETING/FUNCTION | LOCATION | NOTES                                         |
|--------------|------------------|----------|-----------------------------------------------|
| 23 June 2020 | Council Meeting  | Chambers | Councillors, GM and Executive Staff to attend |
| 28 July 2020 | Council Meeting  | Chambers | Councillors, GM and Executive Staff to attend |

## 10.1.4 MONTHLY OUTSTANDING RATES – AS AT 30 APRIL 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/14-03

---

### Summary:

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

### Background:

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

### Current Position:

Collection of the current years levy and arrears as at 30<sup>th</sup> April 20 is 74.83% which is 2.11% less than the previous year's collection of 76.94%. Collections have increased in the first ten days of May with a total of 75.99% collected.

### Relevant Reference Documents/Policies:

Outstanding Rates Report.

### Governance issues:

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council community

Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 30<sup>th</sup> April 2020 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 30 April 2020****Report on Rates and Annual Charges - 30 April 2020**

|                                                         | 10 May 2020           | 30 April 2020         | 30 April 2019       |
|---------------------------------------------------------|-----------------------|-----------------------|---------------------|
| Arrears from previous year                              | 905,134.18            | 905,134.18            | 832,246.36          |
| Adjustment                                              |                       |                       |                     |
| Sub Total                                               | 905,134.18            | 905,134.18            | 832,246.36          |
| <b>Current Year Activity</b>                            |                       |                       |                     |
| Legal fees (Including write off's)                      | 27,541.80             | 27,291.80             | 40,334.00           |
| Adjusted Levy                                           | 9,659,622.66          | 9,660,078.53          | 9,360,756.60        |
| Interest (Including write off's)                        | 49,582.66             | 49,414.66             | 45,078.47           |
| Adjustments (Including Write Off's)                     | (6,879.28)            | (6,964.48)            | (2,937.91)          |
| Sub Total                                               | 9,729,867.84          | 9,729,820.51          | 9,443,231.16        |
| <i>Total Arrears and Adjusted Levy</i>                  | 10,635,002.02         | 10,634,954.69         | 10,275,477.52       |
| Payments                                                | (7,889,750.29)        | (7,766,437.36)        | (7,706,605.74)      |
| Pensioner Concessions - Govt                            | (95,001.80)           | (94,943.36)           | (99,587.94)         |
| Pensioner Concessions - Council                         | (77,732.80)           | (77,684.98)           | (81,485.68)         |
| Discount                                                | 0.00                  | 0.00                  | 0.00                |
| Special Rebate Council                                  | (18,806.00)           | (18,806.00)           | (18,357.50)         |
| Sub Total                                               | (8,081,290.89)        | (7,957,871.70)        | (7,906,036.86)      |
| <b>Total Remaining Levy</b>                             | <b>\$2,553,711.13</b> | <b>\$2,677,082.99</b> | <b>2,369,440.66</b> |
| Current                                                 | 1,984,916.16          | 2,088,492.32          | 1,845,684.64        |
| Arrears                                                 | 441,208.89            | 449,296.63            | 379,795.34          |
| Interest b/f from previous years                        | (69,549.19)           | (58,534.73)           | (45,544.01)         |
| Current year interest                                   | 40,902.45             | 41,175.95             | 34,891.07           |
| Legals                                                  | 156,232.82            | 156,652.82            | 154,613.62          |
| <b>Total Remaining Levy</b>                             | <b>\$2,553,711.13</b> | <b>\$2,677,082.99</b> | <b>2,369,440.66</b> |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>\$0.00</b>         | <b>0.00</b>         |
| <b>Total YTD Collected</b>                              |                       |                       |                     |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 75.99%                | 74.83%                | 76.94%              |
| Collected YTD % of Levy                                 | 81.09%                | 79.82%                | 81.61%              |

*Special Note: COVID-19 Pandemic Crisis*

**10.1.5 CASH & INVESTMENT REPORT AS AT 30 APRIL 2020**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

---

**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30<sup>th</sup> April 2020.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines. A comparison of Council's investment portfolio results is made on a monthly basis to that of other NSW Council's. Walgett Shire's results from the portfolio investment policy continue to show a very favourable result.

All investments at 30<sup>th</sup> April 2020 are compliant with the Relevant Reference Documents and Policies listed later in this report.

**Current Position:**

Council at 30<sup>th</sup> April 2020 held a total of \$28,492,445.59 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-1+/BBB or higher. Council does not have any exposure to unrated institutions.

**Maturity Compliance** as at 30/04/2020

| Compliant | Term         | Invested      | Invested (%) | Min Limit (%) | Max Limit (%) | Available     |
|-----------|--------------|---------------|--------------|---------------|---------------|---------------|
| ✓         | 0 - 365 days | 16,992,445.49 | 59.64        | 40.00         | 100.00        | 11,500,000.10 |
| ✓         | 1 - 3 years  | 8,500,000.00  | 29.83        | 0.00          | 60.00         | 8,595,467.35  |
| ✓         | 3 - 5 years  | 3,000,000.10  | 10.53        | 0.00          | 40.00         | 8,396,978.14  |
| ✓         | 5 - 10 years | -             | 0.00         | 0.00          | 10.00         | 2,849,244.56  |
| ✓         | +10 years    | -             | 0.00         | 0.00          | 0.00          | -             |
| TOTALS    |              | 28,492,445.59 | 100.00       |               |               |               |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

**Governance issues:**

Nil

| Attachment One                                      |                                         |                             |                       |                    |                                  |                                                |
|-----------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|------------------------------------------------|
| Cash and Investments Holdings as at 30th April 2020 |                                         |                             |                       |                    |                                  |                                                |
| Investment                                          | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested Value<br>(\$) | Accrued<br>Interest to<br>End of<br>Month (\$) |
| <u>On-Call Accounts</u>                             |                                         |                             |                       |                    |                                  |                                                |
| Bankwest                                            | On Call                                 | 1.00%                       | Monthly               | EOM                | 1                                | Pd Monthly                                     |
| Commonwealth Bank                                   | On Call                                 | 0.15%                       | Monthly               | EOM                | 3,482,432                        | Pd Monthly                                     |
| Commonwealth Bank                                   | On Call                                 | 0.90%                       | Monthly               | EOM                | 1,010,013                        | Pd Monthly                                     |
| <b>Total On-Call Accounts</b>                       |                                         |                             |                       |                    | <b>4,492,445</b>                 |                                                |
| <u>Term Deposits</u>                                |                                         |                             |                       |                    |                                  |                                                |
| AMP Bank                                            | 9/09/2020                               | 1.55%                       | Maturity              | 9/09/2020          | 1,000,000                        | \$2,123.29                                     |
| Auswide Bank                                        | 17/06/2020                              | 1.62%                       | Maturity              | 17/06/2020         | 1,000,000                        | \$1,952.88                                     |
| MyState                                             | 8/04/2020                               | 1.65%                       | Maturity              | 8/07/2020          | 1,000,000                        | \$994.52                                       |
| AMP Bank                                            | 13/05/2020                              | 1.80%                       | Maturity              | 13/05/2020         | 1,000,000                        | \$8,334.24                                     |
| Auswide Bank                                        | 13/05/2020                              | 1.65%                       | Maturity              | 13/05/2020         | 1,000,000                        | \$3,526.03                                     |
| BankVic                                             | 20/05/2020                              | 1.60%                       | Maturity              | 20/05/2020         | 1,000,000                        | \$4,383.56                                     |
| Australian Military Bank                            | 3/06/2020                               | 1.61%                       | Maturity              | 3/06/2020          | 1,000,000                        | \$3,131.78                                     |
| IMB Bank                                            | 24/07/2020                              | 0.87%                       | Maturity              | 24/07/2020         | 500,000                          | \$71.51                                        |
| AMP Bank                                            | 26/08/2020                              | 1.85%                       | Maturity              | 26/08/2020         | 1,000,000                        | \$3,243.84                                     |
| Newcastle Permanent Building Society                | 2/09/2020                               | 1.57%                       | Maturity              | 1/06/2020          | 1,000,000                        | \$2,536.51                                     |
| Bank of Queensland                                  | 14/10/2020                              | 3.15%                       | Maturity              | 12/10/2020         | 1,000,000                        | \$17,432.88                                    |
| IMB Bank                                            | 11/02/2021                              | 1.72%                       | Maturity              | 14/05/2020         | 500,000                          | \$1,837.81                                     |
| Commonwealth Bank                                   | 20/04/2021                              | 2.08%                       | Maturity              | 20/04/2020         | 500,000                          | \$2,877.81                                     |
| Bank of Queensland                                  | 7/07/2021                               | 3.15%                       | Maturity              | 2/07/2020          | 1,000,000                        | \$26,149.31                                    |
| Commonwealth Bank                                   | 23/08/2021                              | 1.98%                       | Maturity              | 25/05/2020         | 500,000                          | \$1,758.56                                     |
| Commonwealth Bank                                   | 31/08/2021                              | 1.86%                       | Maturity              | 28/05/2020         | 500,000                          | \$1,579.73                                     |
| ING Direct                                          | 14/09/2021                              | 3.12%                       | Maturity              | 14/09/2020         | 500,000                          | \$9,744.66                                     |
| Westpac                                             | 16/11/2021                              | 2.11%                       | Maturity              | 18/05/2020         | 1,000,000                        | \$4,213.20                                     |
| National Australia Bank                             | 22/11/2021                              | 3.00%                       | Maturity              | 23/11/2020         | 1,000,000                        | \$12,986.30                                    |
| Newcastle Permanent Building Society                | 16/02/2022                              | 3.05%                       | Maturity              | 16/02/2021         | 1,000,000                        | \$6,601.37                                     |
| Newcastle Permanent Building Society                | 13/04/2022                              | 2.70%                       | Maturity              | 14/04/2020         | 1,000,000                        | \$8,210.96                                     |
| Members Equity Bank                                 | 11/05/2022                              | 3.47%                       | Maturity              | 11/05/2020         | 1,000,000                        | \$33,749.32                                    |
| Bank of Queensland                                  | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2020          | 1,000,000                        | \$29,054.79                                    |
| AMP Bank                                            | 31/01/2024                              | 3.15%                       | Maturity              | 1/02/2021          | 1,000,000                        | \$39,180.82                                    |
| Bank of Queensland                                  | 12/06/2024                              | 2.55%                       | Maturity              | 12/06/2020         | 1,000,000                        | \$22,495.89                                    |
| AMP Bank                                            | 7/10/2020                               | 1.85%                       | Maturity              | 7/04/2020          | 1,000,000                        | \$10,390.41                                    |
| AMP Bank                                            | 7/08/2024                               | 2.00%                       | Maturity              | 7/08/2020          | 1,000,000                        | \$14,630.13                                    |
| <b>Total Term Deposits</b>                          |                                         |                             |                       |                    | <b>24,000,000</b>                | <b>273,192</b>                                 |
| <b>Total Cash and Investments</b>                   |                                         |                             |                       |                    | <b>28,492,446</b>                | <b>273,192</b>                                 |

**Environmental issues:**

Nil

**Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 30<sup>th</sup> April 2020, Walgett Shire Council's total available cash and invested funds totalled \$28,492,445.59. There is a slight decrease of \$298,572.61 from 31st March, 2020. This decrease in the portfolio is because of the ongoing capital expenditure during the month.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 30<sup>th</sup> April, 2020.

M J Urquhart

**Chief Financial Officer – Responsible Accounting Officer**

| Cash and Investment Report as at 30 April 2020.                                                                                                         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Investment report as at 30 April 2020 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **10.1.6 REVISED CLOSED CIRCUIT TELEVISION (CCTV) WORKPLACE SURVEILLANCE POLICY AND PROCEDURE**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-03

---

### **Summary:**

The amended CCTV policy is attached for Council's consideration and adoption of the minor changes as presented.

### **Background:**

Council should review its policies from time to time to ensure compliance with relevant legislation and appropriate workplace procedures.

### **Current Position:**

The CCTV policy adopted in 2019 has been reviewed by the writer with a number of small changes implemented concerning the use of the recorded data for investigation into breaches of Council policies and procedures.

As the policy states; Council will not monitor Employees' activities or whereabouts unless:

- There is a potential or immediate threat to an employee's health or safety or
- It is suspected/alleged that there has been a serious breach of Council's policies and procedures or
- Previous attempts at performance improvement procedures have not been successful and the employee has been sufficiently warned that monitoring may occur.

Additions to the policy have been highlighted in yellow, while deletions are shaded in blue.

### **Governance issues:**

Workplace Surveillance Act 2005 No 47  
Workplace Surveillance Regulation 2005  
Code of Ethics - Australian Security Industry Association Ltd  
Walgett Shire Council Code of Conduct  
Walgett Shire Council Employee Grievance Disputes Policy  
Walgett Shire Council Customer Services & Complaints Handling Policy

### **Stakeholders:**

Walgett Shire Council  
Walgett Community  
Walgett Shire staff

### **Financial Implications:**

The revised policy has no financial implications. Council has a long-term planned approach to extending the CCTV network throughout the shire.

### **Alternative Solutions/Options:**

Not adopt the amendments to the policy.

### **Conclusion:**

There CFO is recommending the amendments as highlighted be adopted.



**Revised Closed Circuit Television (CCTV) Workplace Surveillance Policy & Procedure**

**Recommendation:**

- That the report be received.
- Council adopts the revised CCTV policy as presented.

**Moved:**

**Seconded:**

**Attachments:**

Revised Closed Circuit Television (CCTV) Workplace Surveillance Policy & Procedure. (***Refer to attachment document***).

## 10.1.7 ECONOMIC DEVELOPMENT PROGRAM

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Acting General Manager  
**FILE NUMBER:** 12/14-03

---

### **Summary:**

This report is presented to Council advising of a proposal to engage the services of The RW Agency based in Lightning Ridge to undertake an economic development program in terms of the “Recovery, Revitalisation & Resilience” (RRR) for Walgett Shire.

### **Background:**

Walgett Shire has experienced years of drought, with agricultural production in a state of flux, population decline (drift to regional and city areas), an aging population, challenged by distance and a lack of infrastructure, which has resulted in very little economic growth or the want by investors to participate in new ventures for the shire.

### **Current Position:**

With a degree of optimism in the air, a promising change in weather conditions for our agricultural sector, regional travel to return, construction of the Opal Centre, other tourism initiatives and a possible shift toward decentralisation of industries as a result of Covid, the timing is right for Council to pursue investment in an economic program that will be the base for economic development and incentive plans, to further economic sustainability for the shire and future programs.

The RRR program will be run over a five (5) month period from June to October 2020 with the following priority outcomes:

- provide immediate access to support for local business and organisations to enable recovery and revitalisation post drought and COVID 19 impacts (mostly group support or linkages to already funded services)
- gather data and develop a framework and methodology for the full implementation of the Activation Phase of the RRR project including the formation of the Guiding Coalition
- undertake some commercialisation and capital raising activities for ‘shovel ready’ high yield projects/businesses to ensure maximum opportunities for local business and organisations to benefit

### **Relevant Reference Documents/Policies:**

Code of Conduct  
Local Government Act 1993  
Local Government Regulation  
Council’s Procurement & Disposal Policy

### **Governance issues:**

This program will be the starting point for development of a governance framework and policies surrounding economic development.

### **Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers/  
Walgett Shire Council

**Financial Implications:**

Council has available sufficient funds (\$50,000) from the 2019/2020 budget to commence this program in June 20 and roll the remaining funds over to the 2020/2021 financial year for the program completion.

**Alternative Solutions/Options:**

- Not to proceed with the program.
- Delay the program until 2021.

**Conclusion:**

This program is a good initiative to assist existing business with recovery from the drought, and Pandemic allowing the establishment of synergies with interested parties having shovel ready projects.

| <b>Economic Development Program</b>                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>1. The report be received and noted.</p> <p>2. Unspent funds from the 19/20 budget allocation be rolled to 20/21 for completion of the program.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 10.1.8 ADOPTION OF WALGETT SHIRE RECONCILIATION & COMMUNITY DEVELOPMENT ACTION PLAN 2020-2025

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

---

### **Summary:**

The inaugural Walgett Shire Council Aboriginal Reconciliation & Community Development Action Plan was developed in 2007-2010. The Plan went through a review and measurement process within communities in 2012.

Council works to build and encourage relationships between Aboriginal and Torres Strait Islander peoples, services, organisations and the broader communities.

Over the past (8) eight months Councils community development staff consulted extensively with local and regional services, agencies and Aboriginal residents to develop opportunities within organisations and individuals to have input into the Walgett Shire Aboriginal Reconciliation & Community Development Action Plan 2020/2025.

### **Background:**

An Aboriginal Reconciliation Plan is an important part of the community, culture and goals of our Shire and our residents. This Plan sets out the next steps in our journey to continue to build meaningful opportunities for, and sustainability of stronger relationships and partnerships with Aboriginal and Torres Strait Islander peoples.

Aboriginal Reconciliation was established in 1991 under the *Council for Aboriginal Reconciliation Act 1991*. The vision statement called for “a united Australia which respects this land of ours; values the Aboriginal and Torres Strait Islander heritage and provides justice and equality for all”.

The Aboriginal Reconciliation & Community Development Action Plan 2020/2025 will guide our work and support across the Shire with our first peoples, creating opportunities to collaborate, partner for the betterment of all within our Local Government Area. The Plan will, over the next 5 years through education, engagement, collaboration and knowledge sharing, build on established relationships and promote reconciliation across our communities.

Walgett Shire community development staff implemented numerous consultations and meetings across our Shire with Aboriginal community representatives, Elders, services and agencies in preparation of the *Aboriginal Reconciliation & Community Development Action Plan 2020/2025*.

### **Current Position:**

The final draft of the Aboriginal Reconciliation & Community Development Action Plan 2020-2025 has been developed following a committed comprehensive process. Council's community development are confident in presenting this Plan as reflective of community and relevant to our residents with achievable outcomes.

### **Relevant Reference Documents/Policies:**

Walgett Shire Community Strategic Plan 2017-2027 (and underpinning Strategies and Plans)  
Walgett Shire Youth Development Strategy  
Walgett Shire Community Safety & Crime Prevention Plan  
Reconciliation Australia  
Disability Inclusion Act 2014

Walgett Shire ARAP 2007/2010

**Environmental issues:**

To be considered as relevant to particular operations and activities.

**Stakeholders:**

Walgett Shire Indigenous and non- Indigenous community members, organizations and agencies with an interest in the social outcomes of all people working in, and visiting, the Walgett Shire.

**Financial Implications:**

Development and consultations conducted within applicable budgets.  
Action Plan within applicable budgets

**Conclusion:**

This report recommends the Walgett Shire Aboriginal Reconciliation & Community Development Action Plan be adopted by Council and placed on Public Exhibition for a period of 28 days allowing the public to make comment.

|                                                                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Aboriginal Reconciliation &amp; Community Development Action Plan 2020- 2025 – Adoption</b>                                                                                                                                                                          |
| <p><b>Recommendation:</b></p> <p>That the <i>Walgett Shire Aboriginal Reconciliation and Community Development Action Plan 2020-2025</i> is adopted in principal and placed on public exhibition for a period of 28 days.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Aboriginal Reconciliation & Community Development Action Plan. (***Tabled under separate cover***).

### 10.1.9 THIRD QUARTER OPERATIONAL FOR 2019/2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:** 12/14-03

---

**Summary:**

This report provides Council with the status of the third quarter Operational Plan Targets for 2019/2020.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan and this report comments on the status of the Operational Plan as at 31<sup>st</sup> March 2020 and the extent to which the performance targets have been achieved.

**Current Position:**

The third quarter Operational Plan Status Report is attached for Council's information.

At this point in time, a vast majority of the performance targets have been met, while a small number of projects are on-going. Status comments explain the position and reasons for the roll-over projects have been delayed.

**Governance issues:**

Council must comply with the IP & R legislation as outlined in the Local Government Act 1993.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

Budget allocations have been made in the Operational Plan 19/20.

**Alternative Solutions/Options:**

N/A

**Conclusion:**

Council should note the progress made during the third quarter of the Operational Plan for 2019/2020.

| Third Quarter Operational Plan 19/20                                                                                                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ul style="list-style-type: none"><li>• That the content of the report be noted.</li><li>• Council accept the progress made on the 2019/2020 Operational Plan as at 31<sup>st</sup> March 20.</li></ul> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

Third Quarter Operational Plan for 19/20 Status Report. *(Refer to Attachment Document).*

## 10.1.10 QUARTERLY BUDGET REVIEW STATEMENT – MARCH 2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Chief Financial Officer – Michael Urquhart  
**FILE NUMBER:** 12/14-03

---

### Summary:

The Chief Financial Officer (CFO) reports to Council on the status of the March 2020 Quarterly Budget Review (QBR) Statement. The report outlines the second quarter operations against the adopted 2019/2020 budget estimates, with income and expenditure variations made because of actual differences or known trends.

### Background:

The Quarterly Budget Review document is a statutory requirement under the Local Government (General) Regulations 2005, Part 9, Division 3, Section 203 and is an essential aspect of Council's financial management. A budget review is to be prepared and submitted to Council not later than two months after the end of each quarter.

### Current Position:

The current position is detailed in the attached Quarter 3 (period ending 31<sup>st</sup> March 2020) Quarterly Budget Review Statement report.

Generally the majority of income and expenditure estimates for 2019/2020 are on track, however there is a large number of major variations brought to account in the attached report because of current expenditure trends, new grant projects, rollover projects from 2019/2020 or the availability of known actual figures.

The loss of the RMCC contract in 2019 has seriously impacted Council's ability to meet its forecast result for the year, with an expected loss in profits for the March quarter of \$255,985. Accumulated loss variations for the 19/20 year total \$412,620. This loss highlights the significance of the RMCC contract as an integral part of Council cash flows.

The writer can't emphasise enough how important it is to ensure the contract work is retained and sufficient resources in terms of staff supervision, WH &S compliance, all supported with a modern plant fleet to achieve maximum efficiency and effectiveness in road maintenance.

Council's General Fund operations after capital expenditure has recorded a quarterly cash deficit of \$312,795 which decreases the forecast end of year result to a cash deficit of \$461,113. Major variations for the March 20 quarter are attached along with the budget review.

**Water Services** has recorded a number of variations to capital works votes. (See attached variation sheet). Overall the net variation for the March quarter is \$5,030 after reserve movements.

**Waste Services** – A number of variations to tip operations is included in the March 20 review with the deficit of \$503,609 funded from the DWM reserve. (See major variation sheet).

**Sewer Services** - The March 2020 result for the consolidated sewer fund is a balanced budget with a small surplus of \$3,780 forecast for year end.

### Relevant Reference Documents/Policies:

Local Government Act 1993

Local Government (General) Regulation 2005

## Integrated Planning and Reporting Framework

### **Governance issues:**

The Quarterly Budget Review Statement is a key document for Council in monitoring the progress of the Annual Budget and more broadly its achievement of the objectives within the Community Strategic Plan.

### **Financial Implications:**

The Quarterly Budget Review details Councils current financial projections for the 2019/2020 fiscal year as at the quarter ending 31<sup>st</sup> March 2020.

### **Alternative Solutions/Options:**

Not Applicable

### **Conclusion:**

The QBRS as at 31<sup>st</sup> March 2020 provides council with information relating to the status of the budget after nine (9) months of operation. The result for the year has been seriously impacted by the loss of the RMCC contract for six months of 19/20. A revised deficit of \$461,113 is now projected for year end.

| <b>Quarterly Budget Review Statement 2019/2020</b>                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council adopt the attached Quarterly Budget Review Statement for 31<sup>st</sup> March 2020 as tabled.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **Attachments:**

March 2020 Quarterly Budget Review Statement (***Refer to Attachment Document***).



## 10.1.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 12/14-03

---

### Matters:

- **CCTV** has been installed at the Walgett and Collarenebri depots. Lightning Ridge in the coming weeks.
- Investigation is underway for the installation of a shire wide “**bundy clock system**” for all staff.
- Construction of a double carport at the **Lightning Ridge VIC** for use during the Sunday markets. Weekdays the carport shall be used by Opal FM volunteers. COMPLETE
- **Grawin toilet block.** Application is underway for a crown licence to construct a toilet block near the post office in Grawin.
- **Insurance matters.**  
Apex Park Walgett play equipment repair should be completed by the end of May.
- A shire wide **ratepayer satisfaction survey** template is complete. The survey to be conducted in early July 2020. Development of a staff climate survey is underway.
- Installation of **defibrillators** in the outlying villages is complete.
- Council has received two (2) quotations for the replacement of the lift in the **Walgett administration centre**. Purchase order issued and contractor to visit site in May to measure up.
- Council staff are investigating the purchase of two (2) homes for staff housing.
- Turfing of around 25% of No 2 oval Walgett, COMPLETE
- CFO has received quotation for the painting of the **Jimmy Little** image on the **Walgett water tower**.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey’s Room**. Final plans and budgets have been lodged with the Department of Agriculture. Meeting held with users to establish scope of works.
- **Collarenebri Sportsground Amenities shed.** The shed proposal has been completed with the lining and fitout scheduled for coming months after the golf club project is completed.
- **Collarenebri Golf Club.** The new clubhouse has been erected and the kitchen fitout, electricity and water connection to be completed.

- **Lightning Ridge Multi-purpose Centre**, purchase order has been issued for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. Property has been surveyed and Barnsons have developed the draft concept plans, and these have been approved by the Community and Council. Contractor Barnsons have lodged the DA for Council's approval. Native Title review underway.
- **Walgett PCYC** Survey of the skate park is now complete and the MOU with Council is under progressing.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A request for Quotation to be issued upon completion of an external audit of Council's tender and quotation documentation.
- Refurbishment of the bathroom facilities at the **Walgett Administration Centre** is underway with the breeze way and storage area works now complete. The scope of works has been extended to include the courtyard adjacent to the office stairwell.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities and will be completed in the off season 2020.
- The Big Green tourism sign at **Burren Junction** will be replaced in the coming weeks.
- A new **Burren Junction Bore Bath toilet facility**, two quotations for similar style of toilets have been lodged with Council. A purchase order has been issued for the toilet construction.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" will be issued upon completion of an external audit of Council's documentation and processes.
- The review of Council's quotation and **tender documents** and processes is underway.

| Matters Generally for Brief Mention or Information Only – From Chief Financial Officer                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance &amp; Administration and Community Services be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 10.2 ENGINEERING / TECHNICAL SERVICES

### 10.2.1 MONTHLY MAINTENANCE GRADING REPORT AS AT 18 MAY 2020

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 18<sup>th</sup> May 2020.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 30<sup>th</sup> April 2020, \$ 756,976.39 has been spent. The allocated revised annual budget is \$ 600,000.00 and this will be revised in the March QBRS process. The negative figures shown in the table are the amount spent in flood works that was charged to the maintenance job number instead to the flood works.

**Alternative Solutions/Options:**

Nil

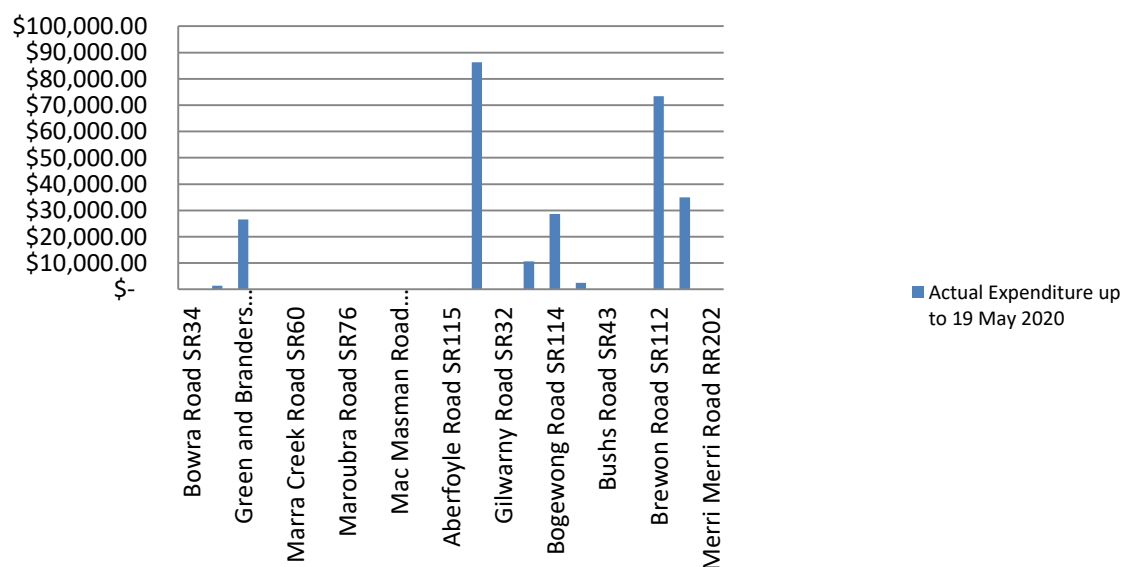
**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

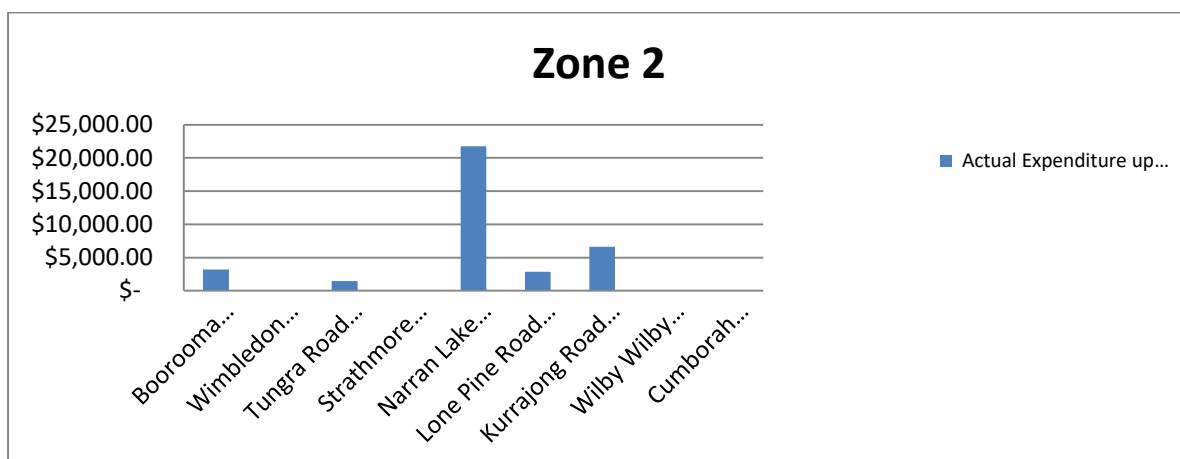
| Monthly Maintenance Grading Report As At 18 May 2020                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report as at 18 May 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|------------------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| <b>Zone 1</b>                |                      |                                 |          |                            |                                      |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F        |                            |                                      |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E        | \$ 1,399.13                | \$1,399.13                           |
| Green and Branders Road SR41 | 11.3                 | \$7,006.00                      | F        |                            | \$26,606.91                          |
| Regans Road SR58             | 3.2                  | \$4,278.00                      | F        |                            |                                      |
| Marra Creek Road SR60        | 17.5                 | \$10,850.00                     | E        | \$ (7,280.00)              |                                      |
| Lochlong Road SR74           | 8.4                  | \$ 5,208.00                     | E        |                            |                                      |
| Maroubra Road SR76           | 8.3                  | \$5,146.00                      | E        |                            |                                      |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F        |                            |                                      |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E        | \$ (2,310.00)              |                                      |
| Binghi Road SR113            | 20.1                 | \$12,462.00                     | E        | \$ (3,092.43)              |                                      |
| Aberfoyle Road SR115         | 26.2                 | \$16,244.00                     | D        | \$ (3,236.30)              | \$ 159.27                            |
| Gungahman Road SR31          | 43.7                 | \$27,094.00                     | D        | \$ (840.00)                | \$ 86,331.59                         |
| Gilwary Road SR32            | 7.9                  | \$ 4,898.00                     | F        |                            | \$ 63.13                             |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D        | \$ (15,240.96)             | \$10,685.38                          |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D        | \$ 7,631.25                | \$ 28,647.34                         |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D        | \$ (4,987.50)              | \$ 2,547.39                          |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D        |                            |                                      |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D        |                            |                                      |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C        | \$ 8,140.00                | \$73,417.50                          |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C        |                            | \$34,929.90                          |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C        |                            |                                      |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>        | <b>\$ 250,640.00</b>            |          | <b>\$ (19,816.81)</b>      | <b>\$ 264,787.54</b>                 |

## Zone 1

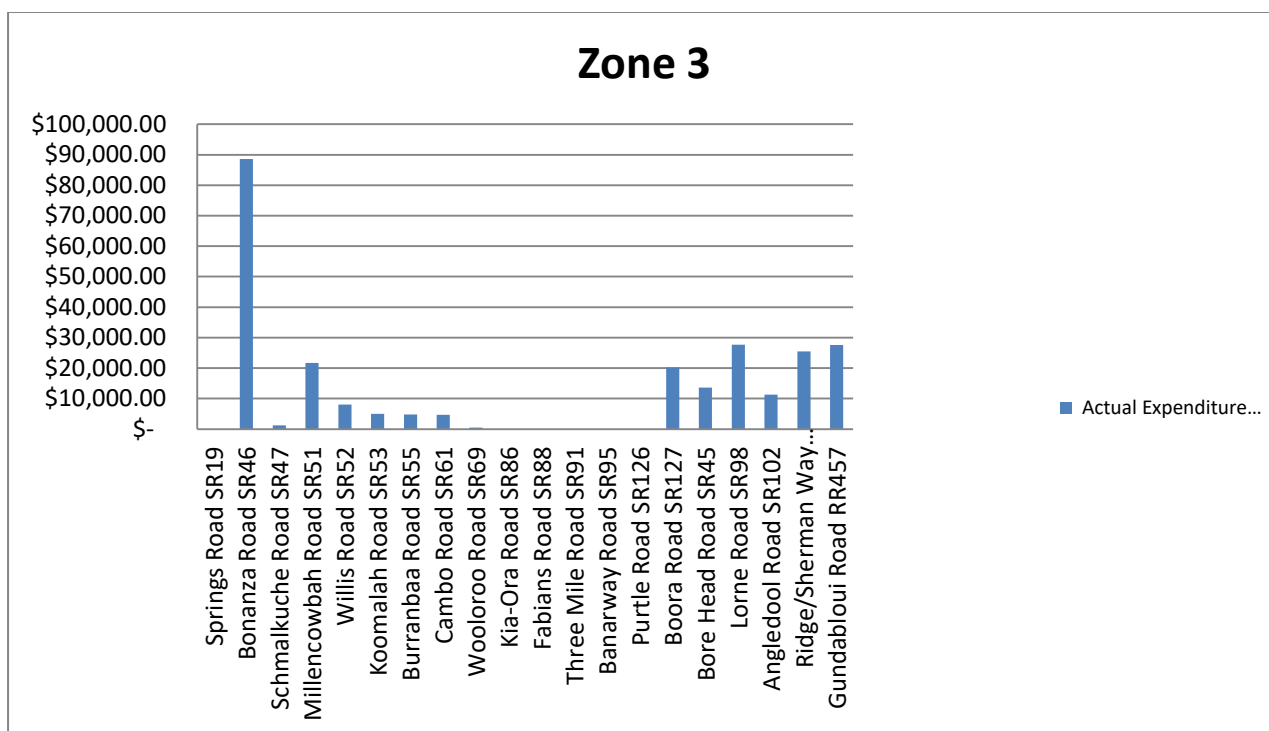


| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|--------------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| <b>Zone 2</b>            |                      |                                 |          |                            |                                      |
| Boorooma Creek Road SR48 | 19.1                 | \$11,842.00                     | E        |                            | \$ 3,180.48                          |
| Wimbledon Road SR64      | 3.4                  | \$4,278.00                      | E        |                            |                                      |
| Tungra Road SR85         | 12.7                 | \$7,874.00                      | F        |                            | \$1 ,442.61                          |
| Strathmore Road SR92     | 16.42                | \$11,904.00                     | E        |                            |                                      |
| Narran Lake Road SR111   | 61                   | \$37,820.00                     | D        | \$ (11,830.01)             | \$ 21,725.99                         |
| Lone Pine Road SR70      | 9.6                  | \$5,952.00                      | D        |                            | \$ 2,870.00                          |
| Kurrajong Road SR110     | 27.8                 | \$17,236.00                     | D        | \$ (1,698.75)              | \$ 6,615.32                          |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D        | \$ (1,625.25)              | \$ 21.22                             |
| Cumborah Town Roads      |                      |                                 | E        |                            |                                      |
| <b>Subtotal Zone 2</b>   | <b>178.72</b>        | <b>\$ 114,700.00</b>            |          | <b>\$ (15,154.01)</b>      | <b>\$ 35,855.62</b>                  |



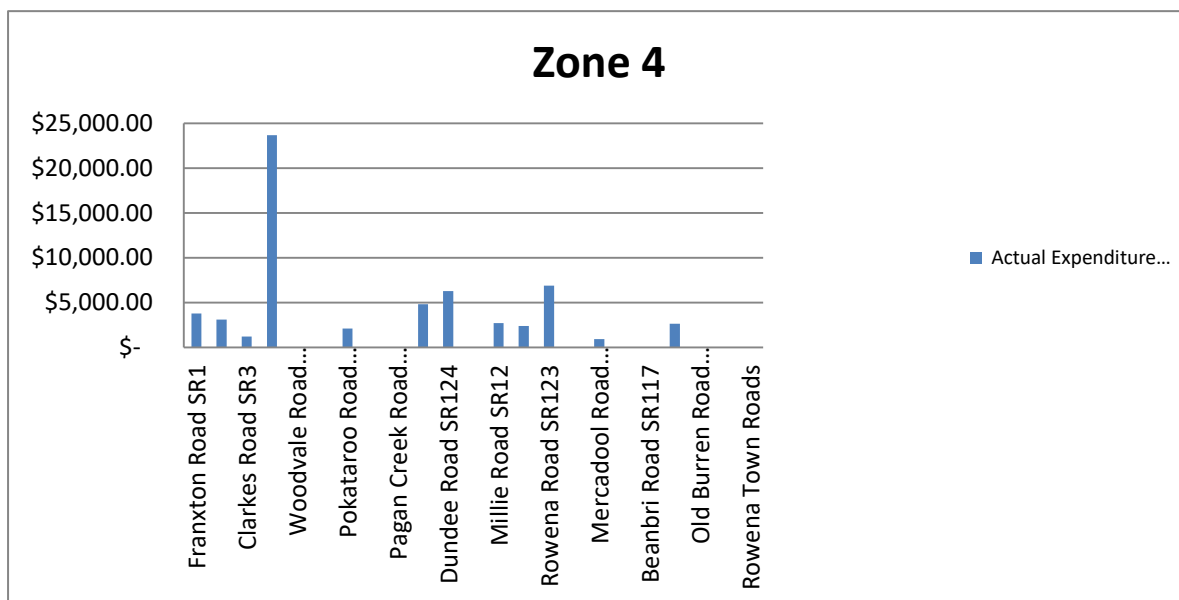
| Road Name              | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|------------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| <b>Zone 3</b>          |                      |                                 |          |                            |                                      |
| Springs Road SR19      | 2.7                  | \$4,278.00                      | E        |                            |                                      |
| Bonanza Road SR46      | 16.9                 | \$10,478.00                     | E        |                            | \$ 88,559.54                         |
| Schmalkuche Road SR47  | 14.4                 | \$ 8,928.00                     | E        |                            | \$1,243.55                           |
| Millencowbah Road SR51 | 27.7                 | \$17,174.00                     | E        |                            | \$21,675.00                          |
| Willis Road SR52       | 14.5                 | \$ 8,990.00                     | F        | \$ 8,035.93                | \$ 8,035.93                          |
| Koomalah Road SR53     | 28.4                 | \$17,608.00                     | E        |                            | \$ 5,025.00                          |
| Burrnbaa Road SR55     | 18.1                 | \$ 11,222.00                    | E        |                            | \$4,795.00                           |
| Cambo Road SR61        | 21.1                 | \$13,082.00                     | E        | \$ 4,645.81                | \$4,645.81                           |
| Woolaroo Road SR69     | 1                    | \$4,278.00                      | E        |                            | \$ 450.00                            |
| Kia-Ora Road SR86      | 6.8                  | \$ 4,278.00                     | F        |                            |                                      |
| Fabians Road SR88      | 24.8                 | \$15,376.00                     | E        |                            |                                      |
| Three Mile Road SR91   | 0.2                  | \$ 4,278.00                     | E        |                            |                                      |
| Banarway Road SR95     | 1.2                  | \$ 4,278.00                     | D        |                            |                                      |
| Purtle Road SR126      | 26.8                 | \$16,616.00                     | E        |                            |                                      |

|                         |              |                     |   |                   |                      |
|-------------------------|--------------|---------------------|---|-------------------|----------------------|
| Boora Road SR127        | 63.8         | \$39,556.00         | D | \$ (11,637.43)    | \$ 20,200.44         |
| Bore Head Road SR45     | 5.1          | \$4,278.00          | D |                   | \$ 13,562.28         |
| Lorne Road SR98         | 6.9          | \$ 4,278.00         | D |                   | \$ 27,667.50         |
| Angledool Road SR102    | 49.3         | \$ 30,566.00        | C | \$(1,425.00)      | \$ 11,325.00         |
| Ridge/Sherman Way RR426 | 70.1         | \$68,275.00         | C |                   | \$ 25,516.46         |
| Gundabloui Road RR457   | 40.9         | \$32,798.00         | C |                   | \$ 27,601.61         |
| <b>Subtotal Zone 3</b>  | <b>440.7</b> | <b>\$320,615.00</b> |   | <b>\$(380.69)</b> | <b>\$ 260,303.12</b> |



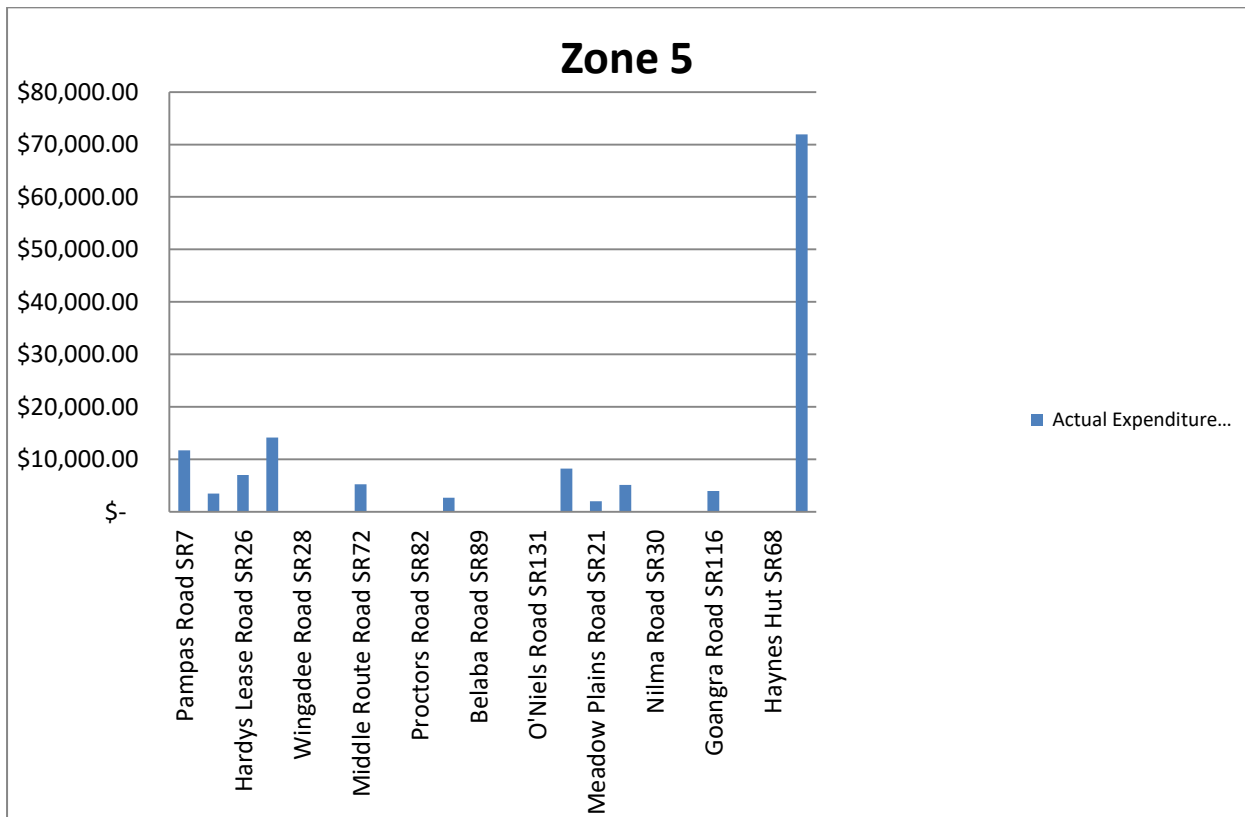
| Road Name             | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|-----------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| <b>Zone 4</b>         |                      |                                 |          |                            |                                      |
| Franxton Road SR1     | 19                   | \$ 11,780.00                    | E        | \$ 3,796.10                | \$ 3,796.10                          |
| Bellara Road SR2      | 21.4                 | \$ 13,268.00                    | D        |                            | \$ 3,120.00                          |
| Clarkes Road SR3      | 6                    | \$ 4,278.00                     | E        |                            | \$ 1,200.00                          |
| Cryon Road SR5        | 56.75                | \$ 35,185.00                    | C        | \$ 6,117.10                | \$ 23,667.10                         |
| Woodvale Road SR13    | 8.96                 | \$ 8,556.00                     | E        |                            |                                      |
| Baroona Road SR14     | 11.1                 | \$6,882.00                      | E        |                            |                                      |
| Pokataroo Road SR15   | 8.1                  | \$5,022.00                      | E        |                            | \$ 2,100.00                          |
| Perrottets Road SR66  | 5.9                  | \$ 3,658.00                     | F        |                            |                                      |
| Pagan Creek Road SR79 | 1.3                  | \$ 4,278.00                     | F        |                            |                                      |
| Fairview Road SR90    | 12.6                 | \$7,812.00                      | F        | \$ 4,800.00                | \$ 4,800.00                          |
| Dundee Road SR124     | 13.9                 | \$8,618.00                      | F        |                            | \$ 6,300.00                          |
| Glen Eden Road SR125  | 24.6                 | \$15,252.00                     | E        |                            |                                      |

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|--------------------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C        | \$ (1,617.29)              | \$ 2,700.00                          |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C        |                            | \$ 2,400.00                          |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E        |                            | \$ 6,902.43                          |
| Camerons Road SR128            | 15.2                 | \$ 9,424.00                     | D        | \$(3,750.00)               |                                      |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C        |                            | \$ 909.50                            |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D        | \$ (10,350.00)             |                                      |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C        |                            |                                      |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C        | \$ (0.03)                  | \$ 2,624.97                          |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D        |                            |                                      |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C        |                            |                                      |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D        |                            |                                      |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>        | <b>\$ 282,379.00</b>            |          | <b>\$(1,004.12)</b>        | <b>\$ 60,520.10</b>                  |



| Road Name              | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|------------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| <b>Zone 5</b>          |                      |                                 |          |                            |                                      |
| Pampas Road SR7        | 16.3                 | \$ 10,106.00                    | E        |                            | \$11,715.91                          |
| Wombo Road SR25        | 17.7                 | \$ 10,974.00                    | E        |                            | \$ 3,450.00                          |
| Hardys Lease Road SR26 | 16                   | \$ 9,920.00                     | E        | \$ 2,745.00                | \$ 6,995.00                          |
| Colrose Road SR27      | 20.6                 | \$ 12,772.00                    | E        | \$14,182.50                | \$14,182.50                          |
| Wingadee Road SR28     | 11.8                 | \$ 7,316.00                     | E        | \$(1,997.50)               |                                      |
| Epping Road SR57       | 15.4                 | \$ 9,548.00                     | E        |                            |                                      |
| Middle Route Road SR72 | 9.6                  | \$ 5,952.00                     | E        |                            | \$ 5,250.00                          |
| Gidginbilla Road SR75  | 7.4                  | \$ 4,588.00                     | E        |                            |                                      |

| Road Name                  | Total Length of Road | Budget Required for Entire Road | Road Cat | Expenditure For April 2020 | Actual Expenditure up to 19 May 2020 |
|----------------------------|----------------------|---------------------------------|----------|----------------------------|--------------------------------------|
| Proctors Road SR82         | 4.4                  | \$ 4,278.00                     | F        |                            |                                      |
| Drilldool Road SR83        | 5.1                  | \$ 4,278.00                     | F        | \$1,650.00                 | \$ 2,700.00                          |
| Belaba Road SR89           | 11.2                 | \$ 6,944.00                     | F        |                            |                                      |
| Hollywood Lane SR119       | 29.9                 | \$ 18,538.00                    | E        |                            |                                      |
| O'Niels Road SR131         | 31.1                 | \$ 19,282.00                    | D        |                            |                                      |
| Tareela Road SR17          | 19.4                 | \$ 12,028.00                    | D        |                            | \$ 8,250.00                          |
| Meadow Plains Road SR21    | 23.9                 | \$ 14,818.00                    | D        |                            | \$ 1,995.00                          |
| Marlbone Road SR24         | 28.4                 | \$ 17,608.00                    | D        | \$(8,325.00)               | \$ 5,100.00                          |
| Nilma Road SR30            | 37.8                 | \$ 23,436.00                    | D        | \$(6,020.00)               |                                      |
| Bugilbone Road SR103       | 28.7                 | \$ 32,725.00                    | C        |                            |                                      |
| Goangra Road SR116         | 16.4                 | \$ 10,168.00                    | D        |                            | \$3,975.00                           |
| Yarraldool Road SR118      | 41.3                 | \$ 25,606.00                    | C        |                            |                                      |
| Haynes Hut SR68            | 4.5                  | \$2,790                         | E        |                            |                                      |
| Come By Chance Road RR7716 | 60.9                 | \$ 65,450.00                    | C        | \$ 15,890.00               | \$ 71,896.60                         |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>         | <b>\$ 329,125.00</b>            |          | <b>\$ 18,125.00</b>        | <b>\$ 135,510.01</b>                 |
| <b>Total</b>               | <b>1,902.42</b>      | <b>\$ 1,297,459.00</b>          |          | <b>\$ (18,230.63)</b>      | <b>\$ 756,976.39</b>                 |





The map illustrates the Shire of Glenelg, divided into five distinct zones, each color-coded and labeled. The zones are defined by their geographical boundaries and the network of roads within them.

- Zone 1 (Orange):** Located in the south-western part of the shire. Roads include Marra Creek Road, Gingshei Road, Billy Singbone Road, Land Brander Road, Murrumbidgee Road, Gungahlin Road, Kooragang Road, Nedgera Road, Loch Lomond Road, Gidginella Road, and Gidginella Road.
- Zone 2 (Blue):** Located in the north-western part of the shire. Roads include Wilby Wilby Road, Lone Pine Road, Strathmore Road, Gungahlin Road, Kooragang Road, Nedgera Road, Loch Lomond Road, Gidginella Road, and Gidginella Road.
- Zone 3 (Red):** Located in the north-eastern part of the shire. Roads include Anglepool Road, Koomaluk Road, Ridge Road, Gungahlin Road, Kooragang Road, Nedgera Road, Loch Lomond Road, Gidginella Road, and Gidginella Road.
- Zone 4 (Green):** Located in the central-eastern part of the shire. Roads include Franks Road, Rowena Road, Glen Eden Road, Pampas Road, Tareela Lane, Belara Road, and Belara Road.
- Zone 5 (Pink):** Located in the south-eastern part of the shire. Roads include Pampas Road, Tareela Lane, Belara Road, Belara Road, and Belara Road.

The map also shows various other roads and geographical features, including the Murrumbidgee River, the Murrumbidgee Highway, and the Murrumbidgee Bridge. The shire is bounded by the Murrumbidgee River to the north and the Murrumbidgee Highway to the south.

## 10.2.2 MONTHLY REPORT - SERVICE PROGRESS REPORT FROM DIRECTOR ENGINEERING / TECHNICAL SERVICES –APRIL 2020

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

### Summary:

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> April 2020.

### Background:

A budget of \$ 46,971,317 excluding Depreciations (\$ 4,911,354) has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2019/2020.

The breakdown of the budget is as follows.

### Breakdown of budgets:

| Items                               | Budget            | Expenditure up to<br>30 <sup>th</sup> April 2020 | (%)          |
|-------------------------------------|-------------------|--------------------------------------------------|--------------|
| Transportation including RMCC works | 31,031,364        | 17,372,397                                       | 55.98        |
| Water works ( maintenance)          | 2,849,592         | 1,909,990                                        | 64.43        |
| Water works ( Capital)              | 11,689,219        | 9,506,735                                        | 79.30        |
| Sewer works ( Maintenance works)    | 886,324           | 640,392                                          | 62.79        |
| Sewer works (Capital works)         | 514,818           | 5,818                                            | 1.13         |
| <b>TOTAL</b>                        | <b>46,971,317</b> | <b>29,435,332</b>                                | <b>62.67</b> |

### Current Position:

The status of work progress is as follows;

| Items                                                                                      | Status                                                 | Remarks                                                               |
|--------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------------------------------------------------------------|
| Walgett Weir                                                                               | Work in progress                                       |                                                                       |
| Walgett Bore                                                                               | Waiting for new power connection and pumping quotation |                                                                       |
| Drainage project in Rowena                                                                 | 1 <sup>st</sup> stage completed                        |                                                                       |
| Extension of Pandora street                                                                | In progress                                            | Land acquisition is required and in progress<br>Waiting response from |
| Walgett Sewerage Treatment Plant-<br>leakage of trickling filter and<br>sedimentation tank | Investigation is in progress                           |                                                                       |

### Relevant Reference Documents/Policies:

2019/20 Operational Plan and Budget

### Governance issues:

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30<sup>th</sup> April 2020, \$ 29,435,332 million has been spent from a total amount of \$ 46,971,317 allocated for the 2019/2020 budget.

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Monthly Progress Report – May 2020                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for May 2020.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### 10.2.3 FLOOD WORKS REPORT – MAY 2020

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit - Director Engineering Services  
**FILE NUMBER:** 11/211

---

**Summary:**

The purpose of this report is to inform Council of progress relating to the February 2020 flood restoration works as of 18<sup>th</sup> May 2020.

**Background:**

In Feb 2020, Walgett Shire suffered major flood disasters and significantly affected 27 Shire Roads and 3 Regional roads.

The people of the Walgett, Collarenebri & Lightning Ridge were particularly affected and the Shire's infrastructure sustained severe damage.

Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

Most of the flood restoration works have been completed.

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
 Walgett Residents  
 Tourist

**Financial Implications:**

As at 18<sup>th</sup> May 2020 \$ 345,063.10 has been spent on the flood restoration works.

**Conclusion:**

The Feb 2020 Flood restoration has been completed on most of roads and still few sections to be done.

| Flood works Report from Director Engineering / Technical Services                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the flood restoration works report for May 2020.</p> <p><b>Moved:</b><br/> <b>Seconded:</b></p> |

**Attachments:**

Flood restoration works progress summary

| Item No. |     | Work Order | Description of Works<br>(Road Name) | Amount including committed | Actual spent | Progress (%) | Status    |
|----------|-----|------------|-------------------------------------|----------------------------|--------------|--------------|-----------|
| SR       | 12  | 1012       | Millie Road                         | \$1,730.60                 | \$1,730.60   | 100          | completed |
| SR       | 14  | 1014       | Baroona Road                        | \$2,906.34                 | \$2,906.34   | 100          | completed |
| SR       | 15  | 1015       | Pokataroo Road                      | \$4,756.50                 | \$4,756.50   | 100          | completed |
| SR       | 16  | 1016       | Mercadool Road                      | \$1,564.38                 | \$1,564.38   | 100          | completed |
| SR       | 24  | 1024       | Marlbone Road                       | \$9,916.43                 | \$9,916.43   | 100          | completed |
| SR       | 28  | 1028       | Wingadee Road                       | \$3,287.50                 | \$3,287.50   | 100          | completed |
| SR       | 30  | 1030       | Nilma Road                          | \$41,140.47                | \$9,440.47   | 22.9         | on going  |
| SR       | 31  | 1031       | Gungalman Road                      | \$1,243.39                 | \$1,243.39   | 100          | completed |
| SR       | 33  | 1033       | Teranyan Road                       | \$16,274.15                | \$16,274.15  | 100          | completed |
| SR       | 40  | 1040       | Ginghet Road                        | \$5,495.52                 | \$5,495.52   | 100          | completed |
| SR       | 59  | 1059       | Moomin Road                         | \$17,354.48                | \$17,354.48  | 100          | completed |
| SR       | 60  | 1060       | Marra Creek Road                    | \$7,914.58                 | \$7,914.58   | 100          | completed |
| SR       | 81  | 1081       | Mac Masman Road                     | \$2,697.07                 | \$2,697.07   | 100          | completed |
| SR       | 101 | 1101       | Wilby Wilby Road                    | \$12,834.52                | \$12,834.52  | 100          | completed |
| SR       | 102 | 1102       | Angledool Road                      | \$5,528.21                 | \$5,528.21   | 100          | completed |
| SR       | 110 | 1110       | Kurrajong Road                      | \$15,000.97                | \$15,000.97  | 100          | completed |
| SR       | 111 | 1111       | Narran Lake Road                    | \$13,276.09                | \$13,276.09  | 100          | completed |
| SR       | 113 | 1113       | Binghi Road                         | \$4,734.76                 | \$4,734.76   | 100          | completed |
| SR       | 115 | 1115       | Aberfoyle Road                      | \$8,914.02                 | \$8,914.02   | 100          | completed |
| SR       | 117 | 1117       | Beanbri Road                        | \$3,885.00                 | \$3,885.00   | 100          | completed |
| SR       | 118 | 1118       | Yarraldool Road                     | \$14,494.00                | \$14,494.00  | 100          | completed |
| SR       | 121 | 1121       | Pian Creek Road                     | \$17,776.06                | \$17,776.06  | 100          | completed |
| SR       | 123 | 1123       | Rowena Road                         | \$14,410.28                | \$14,410.28  | 100          | completed |
| SR       | 125 | 1125       | Glen Eden Road                      | \$13,578.13                | \$13,578.13  | 100          | completed |
| SR       | 127 | 1127       | Boora Road                          | \$41,046.40                | \$41,046.40  | 100          | completed |
| SR       | 128 | 1128       | Camerons Lane                       | \$3,835.86                 | \$3,835.86   | 100          | completed |
| RR       | 457 | 1214       | RR 457 Mooni Bridge flood works     | \$10,665.00                | \$10,665.00  | 100          | completed |
| RR       | 402 | 2180       | Lillino Road                        | \$3,020.00                 | \$3,020.00   | 100          | completed |
| RR       | 457 | 2187       | Gundabloui Road                     | \$64,634.89                | \$64,634.89  | 100          | completed |
| RR       | 426 | 2189       | Ridge Road                          | \$12,847.50                | \$12,847.50  | 100          | completed |
|          |     |            |                                     | \$376,763.10               | \$345,063.10 |              |           |

## 10.2.4 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES

REPORTING SECTION: Engineering / Technical Services  
AUTHOR: Raju Ranjit – Director Engineering / Technical Services  
FILE NUMBER: 11/211

---

### 1. Walgett

#### a. Bore bath

- Concrete including stencil and fencing (school style) completed.
- Footpath from bore bath to public toilet and existing swimming pool car park to commence.
- Furniture installation will be completed after concrete works in the bore bath.
- Bore bath opened from 18/5/2020 ( Ref photos- after and before cleaning)



Photo after cleaning



Photo before cleaning

#### b. Apex Park

Removal of old play equipment and Softfall and installation of new play equipment & Softfall will commence on 25<sup>th</sup> May 2020. Shadesail will be installed following the play equipment.

#### c. Grey Park

Five Solar lights installed. One more to be installed.

#### d. Trevallion Park

Two solar lights installed near the toilets.

Access from the Pitt Street closed off from 18/05/2020 as per Council's resolution.

#### e. Cemetery

Searching for additional funding for pump station and pipe work from the Effluent pond is in process. In the meantime, raw water will be used for irrigation system.



**f. Walgett Weir Raising Project**

- Fixing of the access road damaged by last rain event completed.
- Installation of sheet pile is in progress.
- Cofferdam construction is in progress ( Ref photo 1 )
- Coleman Box Culvert ( Ref. Photo 2) and Pearson Box Culvert ( Ref. photo 3) are in progress
- Downstream Rock blanket work is in progress
- 4000 tons of rock delivered.



Photo 1



Photo 2



Photo 3

**g. Desalination Plant**

- Sampling testing is in progress and will be operational from 26<sup>th</sup> of May 2020 (Ref Photo 4) picture



Photo 4

**h. Walgett Levee Extension project**

- Physical works completed ( Ref. Photo 5 & 6)
- Joint inspection completed.



Photo 5



Photo 6

**i. Walgett Bore**

- Study on the existing power board capacity is in progress.

**a. Rowena**

- Rowena Flood Study - Waiting for final report that is due on end of June 2020.
- Final costing for new water tank , hydrants and pipe network is in progress

**2. Collarenebri**

- Sludge study - Site visit undertaken and waiting for draft report.
- Desilting on Back Wash Pond (pond no.2- big) has been placed on hold due to major rain event.
- Cooling tower installation is in progress. (Ref. photo 7)



- Construction of the chemical store shed completed. (Ref. Photo 8)
- Grading work on Frankston Road completed ( Ref. Photo 9 )
- Pipe laying for back wash water to sewer pump station is completed. Installation of a pump will be completed by 25<sup>th</sup> May 2020.
- Installation of chain fencing in Lions Park is completed.
- Desilting of the effluent pond will be commenced soon.



Photo 7

Photo 8



Photo 9

### 3. Lightning Ridge

- Construction of new effluent pond is in completion stage. (Ref. Photo 10)
- Widening of sealed section in the Sunday market area near the visitor centre completed ( Ref. Photo 11)
- Received quotation for telemetry system for production bore and sewer pump.
- Received one quotation for 3 phase power system installation and waiting for another one at lease.
- Heavy patching work in Harlequin Street is in progress.
- Pandora Road extension – meeting with concerned parties is in progress
- Tender evaluating of Water supply upgrade (Chlorination / Aeration) completed and waiting for report from the Public Works Advisory (PWA) for council approval.
- Construction of new banks (west of the existing effluent pond) are in progress

- New pump for the old bore station delivered to Lightning Ridge Depot and will be installed by 1<sup>st</sup> May 2020.



Photo 10



Photo 11

#### 4. Burren Junction

- Road widening on Bugilbone Road (Pilliga End) is in progress. Line marking in the completed section is in progress.

#### 5. Cumborah

- Drinking water management plan for Cumborah new bore is in progress.
- Contract has been awarded to install a pump station and will be installed by the mid of June 2020.

#### 6. Grawin

- Drinking water management plan for Cumborah new bore is in progress.

#### 7. RMCC

Ordered works started from 21<sup>st</sup> January 2020 and first approved ordered works budget was \$ 253,774.61. The total expenditure up-to-date is \$ 544,677.00. The annual budget for the ordered works will be varied as per works order provided by RMS.

The projects completed under this funding are:

- Heavy Patching works (5186 sq.m) on Gwydir Highway completed Heavy patching work (4810.5 sq.m) on Castlereagh Highway north completed
- Heavy patching work (4922.7 sq.m) on Kamilaroi Highway west completed
- Heavy patching works on Castlereagh Highway north is being started today

Routine maintenance works started from 2<sup>nd</sup> October 2019 and the approved budget for 2019/2020 is \$ 748,000. The total expenditure up to date is \$ 500,919.91. The projects completed under this funding are:

- Slashing on Gwydir Highway and Kamilaroi Highway completed

#### Matters Generally For Brief Mention or Information Only

##### Recommendation:

That the Matters Generally for Brief mention or Information only from the Director engineering / Technical Services be received and noted.

##### Moved:

##### Seconded:

## 10.3 ENVIRONMENTAL SERVICES

### 10.3.1 HERITAGE ADVISOR ROLE

|                           |                                                          |
|---------------------------|----------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>                            |
| <b>AUTHOR:</b>            | <b>Director Environmental Services, Jessica McDonald</b> |
| <b>FILE NUMBER:</b>       | <b>TBA</b>                                               |

---

**Summary:**

This report discusses the resignation of Council's Heritage Advisor, Tanya Cullen and recommending the engagement of a new Heritage Advisor. Ms Kate Higgins.

**Background:**

Tanya Cullen was engaged by Council in August 2020 and remains as Council's Heritage Advisor until June 2020.

**Current position:**

DES has had discussions with Ms Kate Higgins whom is the Heritage Advisor for both Bourke and Brewarrina. Kate has a good understanding of western issues and it is considered a cost saving benefit to Council as Kate will travel to the area to visit all three Council's.

The engagement of Kate Higgins as Council's Heritage Advisor would be funded under the existing Heritage Advisor budget.

Kate's resume indicates excellent experience and knowledge applicable to the Walgett Shire.

**Relevant reference documents/policies:**

Resume of Kate Higgins  
Criteria of Kate Higgins  
Environmental Planning & Assessment Act 2018.  
Local Government Act 1993.  
Walgett Shire Council Local Environmental Plan 2013.

**Governance issues:**

Environmental Planning & Assessment Act 2018  
Local Government Act 1993  
Walgett Shire Council Local Environmental Plan 2013

**Environmental issues:**

The Heritage Advisor Role provides essential advice and support on local Heritage matters and contributes towards improving the built environment and ensuring the preservation and development of local heritage items.

**Stakeholders:**

Walgett Shire Council, Community, Heritage Advisor

**Financial Implications:**

The engagement of Kate Higgins as Council's Heritage Advisor would be funded under the existing Heritage Advisor budget and it is considered the services of the new Heritage Advisor will be covered wholly within the existing budget.

**Alternative solutions/options:**

Not engage a Heritage Advisor This option is not recommended as, the Heritage Advisor role has been vital to Council's on-going heritage Funding, improving the built environment and ensuring the on-going protection, maintenance and development of local Heritage items. Council staff learn a lot from the advisors and are able to gain important practical advice and knowledge on specific Heritage matters as they arise.

| Heritage Advisor Role                                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"> <li>1. Note the resignation of Tanya Cullen as Heritage Advisor and thank her for her service, dedications and contributions to Walgett Shire.</li> <li>2. Authorise the Acting General Manager to engage the services of Ms. Kate Higgins as Council's new Heritage Advisor.</li> </ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### 10.3.2 DEVELOPMENT APPLICATION 2020/2 – SPIDER BROWN OVAL COMMUNITY CENTRE

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Contract Town Planner, Libby Cumming  
**FILE NUMBER:** DA2020/2

---

#### Summary:

This report considers the merits of Development Application 2020/2 for the demolition of existing buildings and the construction of a community facility, located at Spider Brown Oval, Kaolin Street, Lightning Ridge on Lot 7309 DP 113775. As Council is the land manager, consideration before an Ordinary Meeting of Council is considered necessary rather than the utilisation of a determination by delegation.

Consent has been provided by the landowner, Minister for Water, Property & Housing to the lodgement of applications for approval under the Environmental Planning & Assessment Act 1979, and other associated applications required under other legislation, for this development. A copy of the consent is attached to this report.

#### Background:

A development application has been submitted for the demolition of existing buildings and the construction of a community facility, located at Spider Brown Oval, Kaolin Street, Lightning Ridge on Lot 7309 DP 113775. A copy of the Statement of Environmental Effects, which include plans has been attached to this report.

This is permissible development under the *Walgett Local Environmental Plan 2013* and is compliant with the controls in the *Walgett Development Control Plan 2016*. The proposed multipurpose building shall predominately be used as a community facility for functions and events. It will also be available to the general public for hire and will provide a presentation area for sporting events. During the week it shall operate as a Youth Centre catering for approximately thirty (30) children.

The building shall cater for up to 150 persons during events with a variety of inside and outside seating options/arrangements, depending on the type of event. The building includes the following;

- function hall
- stage
- office
- storage
- alfresco/dining area
- male and female amenities including disabled
- bar
- cool room
- wash room,
- kitchen
- Verandah

The demolition will include the demolition of two (2) existing shade structures and building itself is approximately 4.6m in height and shall be constructed on a concrete slab with steel framing, colorbond roof sheeting, steel vertical wall cladding, stencilcrete flooring and aluminium framed windows and doors.

All existing services will be relocated, with the existing overhead powerlines being removed and installed underground. All utilities shall be protected where necessary and upgrades shall be established as required.

All stormwater shall be directed into Council's existing stormwater system; noting there shall be minimal, if any, additional impervious area leading to increased flows. All existing landscaping will be retained on the site. Additional plantings shall be established around the new building itself.

Car parking and onsite manoeuvrability areas have been shown on the development plans. It is proposed areas consist of a gravel hardstand, but bitumen sealing is required under the development control plan, therefore is recommended that this be made a condition of consent. As such would need to be line marked. Direction signage will be installed.

The proposed hours of operation for the Youth Centre component will be 3pm -6pm Monday to Friday during a normal week and 9am -5pm Monday to Friday during school holidays. Hours of operation for events will be sporadic. The facility will available for events during the daytime and afterhours, but will not surpass 12am.

The major contributor to noise would be bands and/or music during events. Noise would be controlled and limited in accordance with operating hours as per Council's requirements and the Noise Policy for Industry 2017.

Neighbour notification was carried out during the period 28 April 2020 and 12 May 2020, with no submissions being received.

There are no outstanding issues that cannot be dealt with by the use of appropriate development conditioning. The full development assessment, including recommended development conditions is attached.

**Current position:**

The 'do -nothing' option would mean that the community would not benefit from the proposed new community facility and upgrade works as proposed.

**Relevant reference documents/policies:**

Walgett Development Control Plan 2016

**Governance issues:**

Environmental Planning & Assessment Act 1979

Walgett Local Environmental Plan 2013

Local Government Act 1993

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council, Community, and Developers

NSW Crown Lands

**Financial Implications:**

Council has received a grant to fund this development. It is important that Council maintained a clear distinction between being the land manager/developer and the consent authority. Therefore, it is considered the financial implication to Council as the consent authority is nil.

**Alternative solutions/options:**

Refuse the development application as submitted.

**Development Application 2020/005 – Spider Brown Oval Community Facility**

**Recommendation:**

That Walgett Shire Council resolve to approve Development Application 2020/005 for the demolition of existing buildings and the construction of a community facility located on Lot 7309 DP 113775 known as Spider Brown Oval, Kaolin Street, Lightning Ridge subject to the conditions of the development assessment report..

**Moved:**

**Seconded:**

**Attachments:**

1. Crown Land Consent
2. Development Assessment Report - ***(Refer to Attachment Document)***.
3. Statement of Environmental Effects - ***(Refer to Attachment Document)***.

***\* Planning Division Required***





Planning,  
Industry &  
Environment

Our reference: 20/01944  
LOC No: 617937

Vanessa Woodham  
Phone: 02 6883 5433  
[vanessa.woodham@cornland.nsw.gov.au](mailto:vanessa.woodham@cornland.nsw.gov.au)

Walgett Shire Council  
PO Box 31  
WALGETT NSW 2832

Via Email [murquhart@walgett.nsw.gov.au](mailto:murquhart@walgett.nsw.gov.au) & [admin@walgett.nsw.gov.au](mailto:admin@walgett.nsw.gov.au)

20 April 2020

Dear Sir/Madam

**Consent for  
Development  
Comprising:  
Crown Land**

Multi-Purpose Centre Lightning Ridge

Part Lot 7309 DP 1137757

**Crown reserve**

R84117 for Public Recreation & Racecourse, notified  
21 December 1962

**Parish  
County**

Wallangulla  
Finch

Consent is granted by the Minister for Water, Property & Housing to the lodgement of applications for approval under the *Environmental Planning and Assessment Act 1979*, and other associated applications required under other legislation, for the development proposal described above.

The Land Owner Consent is granted conditional to the following:

1. Land Owner Consent will expire after a period of 12 months from the date of this letter if not acted on within that time. Extensions of this consent may be sought
2. You are required to forward a copy of the DA approval to the NSW Department of Planning, Industry & Environment – Crown Lands ("the Department") after approval and prior to commencing works.
3. You are required to ensure that the approval provided is consistent with this Land Owner Consent.
4. The Land Owner Consent is provided for the works detailed on the plans provided by you and retained by the Department as DOC20/060103.

Land Owner Consent is granted in accordance with the following:

- Land Owner Consent is given without prejudice so that consideration of the proposed development may proceed under the *Environmental Planning and Assessment Act 1979* and any other relevant legislation;
- The grant of this Land Owner Consent does not guarantee that any subsequent authority to occupy will be granted;

Far West Area, West Region  
NSW Department of Planning, Industry and Environment, Crown Lands  
45 Wingewarra Street, Dubbo NSW 2830 - PO Box 2185, Dangar NSW 2309  
Tel: 02 6883 5400 - [www.dpie.nsw.gov.au](http://www.dpie.nsw.gov.au) - ABN: 72 189 919 072



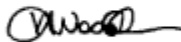
- Land Owner Consent does not imply the concurrence of the Minister for Water, Property & Housing for the proposed development and does not provide authorisation under the Crown Lands Act 1989 for this proposal;
- The issue of Land Owner Consent does not prevent the Department from making any submission commenting on, supporting or opposing an application;
- The Minister reserves the right to issue Land Owner Consent for the lodgement of applications for any other development proposals on the subject land concurrent with this Land Owner Consent;
- Any changes made to the proposal, including those imposed by the consent authority, must be consistent with the Land Owner Consent and therefore if modifications are made to the proposed development details must be provided to the Department for approval;
- Land Owner Consent also allows application to any other approval authority necessary for this development proposal.

This letter should be submitted to the relevant consent or approval authority in conjunction with the development application and/or any other application. You are responsible for identifying and obtaining all other consents, approvals and permits required under NSW and Commonwealth laws from other agencies for the proposed development.

It is important that you understand your obligations relating to Condition 3. If any alterations are made to the application (whether in the course of assessment, by conditions of consent, or otherwise), it is your responsibility to ensure the amended or modified development remains consistent with this Land Owner Consent. If there is any inconsistency or uncertainty you are required to contact the Department before undertaking the development to ensure that the Department consents to the changes. A subsequent LOC application may incur additional application fees.

For further information, please contact Vanessa Woodham via the details given in the letter head.

Yours sincerely



Vanessa Woodham  
Property Services Officer  
Department of Planning, Industry & Environment  
Crown Lands, Far West Area

### 10.3.3 DRAFT WALGETT LOCAL STRATEGIC PLANNING STATEMENT

|                           |                                             |
|---------------------------|---------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Planning</b>                             |
| <b>AUTHOR:</b>            | <b>Libby Cumming, Contract Town Planner</b> |
| <b>FILE NUMBER:</b>       | <b>TBA</b>                                  |

---

#### Summary:

This report presents the Draft Walgett Local Strategic Planning Statement.

#### Background:

The purpose of this report is to accept the Draft Walgett Local Strategic Planning Statement. Section 3.9 of the *Environmental Planning and Assessment Act 1979* introduced a new layer into the strategic planning hierarchy in NSW in April 2018. Councils are now required to prepare a Local Strategic Planning Statement or LSPS for their local area.

A LSPS will in effect bridge the gap between higher level strategic planning documents such as Regional Plans, Council's Community Strategic Plan and the local planning controls which are set out in the *Walgett Local Environmental Plan 2013* (LEP) and *Walgett Development Control Plan* (DCP). In Greater Sydney, each Council must have their LSPS in place by 1 December 2019, and in regional areas, each Council must have their LSPS in place by 1 July 2020.

#### Report:

All councils are required to prepare a Local Strategic Planning Statement (LSPS). The LSPS is to implement actions in the Regional and District Plans and set out the 20-year vision for land use in the local area, the special character and values that are to be preserved and how change will be managed into the future. These statements should be succinct and an easy to understand document that will allow community members to contribute to and understand the future direction of land use in the area.

There is no prescribed process for creating the statement, nor is there is a prescribed structure. The Guidelines contain a suggested process to follow which includes four key steps of scoping, testing, finalising and implementing.

The Draft Walgett LSPS has been prepared for consideration and identifies the planning priorities for the Walgett local government area and explains how these priorities are to be delivered. Importantly, the statement integrates with council's Community Strategic Plan (CSP).

The CSP has a broader focus than the LSPS, with the LSPS setting out the long term vision for land use. Critically, the LSPS provides a means to implement land use planning actions identified under the CSP and other council strategic planning documents.

NSW Planning & Environment released a set of Guidelines to help local councils create and implement the local strategic planning statement for their area.

Discussions with NSW Planning & Environment on the process has highlighted the following steps in completing the LSPS:

1. Complete draft LSPS
2. Council accept the draft LSPS
3. Public Exhibition for 28 days – public and state agencies
4. Consideration of Submissions and adoption by Council
5. Acceptance of LSPS by NSW Planning & Environment.

Resolution to accept the LSPS will allow enable public exhibition to occur.

**Draft Walgett Local Strategic Planning Statement Actions:**

By accepting the Draft Walgett LSPS, Council will be going into public exhibition and committing itself to strategies, actions and time frames. The time frames that have been allocated are:

- Ongoing – this is continually happening allowing for an immediate reactive response
- Immediate – should be commenced as soon as practicable.
- Short Term – 1 – 5 years
- Medium Term – 5 – 10 years
- Long Term – 10 – 20 years

The LSPS should be considered and reviewed alongside the review of the CSP, as the two documents are linked together.

The major actions that Council would be committing to are:

**Looking after the - COMMUNITY**

- Review and application of appropriate zones and additional local provisions in the LEP.
- Review and application of other development controls in the DCP
- Undertake continuous monitoring of the level of service provision to settlements within the Shire.
- Directing the future provision of private and government services and physical infrastructure to investment to Aboriginal housing estates in Walgett and Collarenebri.
- Support affordable and social housing initiatives.
- Partner with agencies and service providers to develop social enterprise opportunities.
- Provide/support a comprehensive range of services (e.g. Health, education, entertainment, recreation etc.) which meet the needs of all age groups.
- Develop a MOU between LALCs and Council to formally implement engagement protocols on land use issues.

**Building a strong local economy – ECONOMIC DEVELOPMENT**

- Support growth that fosters resilience and diversification by ensuring planning provisions accommodate the changing needs of agriculture.
- Promoting investment in sustainable agriculture, the agricultural supply chain and niche market crops.
- Support the continued viability of Opal mining in the region by recognising Lightning Ridge as the opal capital of NSW.
- Target and pursue new businesses, investment and economic activity.
- Advocate for greater connectivity via Councils road network, mobile and internet to ensure connectivity is no longer a barrier to attract new industry.
- Investigate management strategies for declining population.
- Support community-led organisations and partnerships.
- Work with relevant stakeholders to ensure the timely delivery of enabling infrastructure and services
- Facilitate small-scale renewable energy projects using bioenergy, wind, small-scale hydro, geothermal or other innovative storage technologies through working with providers and ensure use is permissible in the LEP.
- Identify and facilitate local workplace employment opportunities and promote through networks specific to Aboriginal and Torres Strait Islander People.

Caring for the Environment – SUSTAINABLE LIVING

- Review rural land use provisions in the LEP and DCP to ensure protection of biophysical strategic agricultural land and intensive agricultural clusters to avoid land use conflicts, particularly with rural residential expansion, in alignment with the Right to Farm Policy.
- Support and grow existing and potential freight and logistics facilities by identifying and protecting key infrastructure corridors that assist current and future development as well as capitalise on inter-regional connections and external markets;
- Promote the expansion of agribusiness and associated value-adding activities through local plans and policies.
- Ensure that acceptable water quality standards and the natural condition of watercourses are considered in the assessment of land use proposals.
- Identify opportunities to collaborate with local and regional environmentally focused organisations.
- Review council owned land to identify offset requirements for future development and any opportunities to use council land for Biodiversity Stewardship Agreements.
- Implement the avoid, minimise, offset' hierarchy to biodiversity and areas of High Environmental Value.
- Develop and implement a biodiversity strategy to identify biodiversity corridors and land with high environmental values that would be suitable to be rezoned for conservation purposes, as an Environmental Protection Zone as per the standard instrument.
- Assess and manage the impact of climate change (such as drought, bushfires and storms) on Council's assets and services to enable communities and individual to be better prepared and more resilient.
- urban design and land use planning strategies to minimise the effects of heat described in *Minimising the Impacts of Extreme Heat: A guide for Local Government*.
- Incorporate measures to improve water efficiency in urban and rural settings, including water sensitive urban design for new developments, into local planning policies.
- Apply appropriate provisions to protect and conserve environmental and heritage assets across the LGA, while permitting a range of land uses to assist in the preservation of the regions assets.
- Support the culturally appropriate Aboriginal tourism.
- Support local heritage studies in consultation with the local Aboriginal community and adopt appropriate measures in planning strategies and local plans to protect and celebrate Aboriginal heritage.
- Investigate opportunities to redevelop and enhance streetscapes and entrances to all towns and adaptive re-use of European heritage assets.

Management and Provision of Infrastructure

- Continue to advocate for improved transport services between Walgett and other major centres including Moree, Narrabri and Dubbo.
- Manage the road network to respond to community needs, growth in the Shire, improving road safety and improving transport choices.
- Work with Transport for NSW to identify unique opportunities for public transport throughout the town of Walgett to aid in the prevention of social isolation.
- Advocate to utility and communication providers regarding the capacity and reliability of infrastructure across the Shire.
- Represent the community with regard to external services including energy, communication, water, waste management and resource recovery
- Advocate for greater connectivity via our road network, mobile and internet to ensure connectivity is no longer a barrier to attract new industry.

**Relevant Reference Documents/Policies:**

Local Government Act (NSW) 1993 & Regulations  
 Environmental Planning & Assessment Act 1979 & Regulations  
 Walgett Community Strategic Plan 2017-2027  
 Walgett Local Environmental Plan 2013  
 Walgett Development Control Plan 2016

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Financial Implications:**

Cost of Exhibition

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
 Residents of Walgett Shire Council  
 NSW Planning & Environment

**Conclusion:**

As the creation of the Walgett Local Planning Statement is a legislative requirement, Council needs to consider its content. The Draft LSPS document has been presented and a request is being made to accept its content to allow for public exhibition, thus allowing Council the opportunity to consider all submissions (state agency and public) prior to adopting an appropriate LSPS for the Walgett Local Government area.

| Draft Walgett Local Strategic Planning Statement                                                                                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council accept the Draft Walgett Local Planning Statement and proceed to place it on public exhibition for a period of 28 days.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Draft Local Strategic Planning Statement. *(Refer to Attachment Document).*

**10.3.4 MATTERS FOR BRIEF MENTION, ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jessica McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

---

**1. \$4000 for Council Pounds**

On 15<sup>th</sup> May 2020 Council received notification of a payment of \$4000.00 for use at the Council pound.

An extract of the letter is below:

*I am writing to you regarding the announcement on 4 May 2020 by the Minister for Local Government, the Hon. Shelley Hancock MP, that the NSW Government has provided a \$500,000 funding boost for council pounds. In accordance with the announcement I am pleased to advise that Walgett Shire Council has been provided with \$4,000 by direct deposit to Council's nominated bank account. Faced with the unprecedented effects of COVID-19, the funding has been provided to ensure that council pounds, or facilities that are used by councils to undertake their pound function, continue to operate and maintain the welfare of animals in their care.*

*This money is to be used for the following purposes:*

- *Food for the animals, staffing costs and/or vet bills,*
- *Capital works including minor site upgrades and maintenance works,*
- *Purchasing of new equipment.*

Council staff will look at the need for new equipment and minor upgrades for WHS purposes for use of this grant money.

**2. Public Consult – Survey for Village Landfills**

At the April meeting Council considered a report, centred on Collarenebri for the reduction of opening hours and manning of landfills in Walgett Shire. A shire wide strategy approach is being undertaken with the DES and ES staff preparing and undertaking a survey for the public to provide responses too, so staff may gain a better understanding of individual community access needs. Upon assessment of the results, this will form part of the shire wide strategy operations and a full report will be tabled to Council in June 2020.

|                                                                                                                                                                                                                         |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention or Information Only from the Environmental Services Department.</b>                                                                                                                        |
| <p><b>Recommendation:</b></p> <p>That Council receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## **AGENDA FOR CLOSED COUNCIL MEETING**

**26 May 2020**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **26 May 2020** to discuss the items listed in the Agenda.

Michael Urquhart  
**ACTING GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1            ACTING GENERAL MANAGER

##### ***12.1.1 RENEWAL OF LEASE FOR COUNCIL OFFICE & CENTRELINK AGENCY IN LIGHTNING RIDGE – OPAL COURT***



### 13. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

### 14. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 15. CLOSE OF MEETING

**Time:** .....