



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday, 26<sup>th</sup> November 2019**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held at the **Burren Junction Hall** on **26<sup>th</sup> November 2019** commencing at **10:00am** to discuss the items listed in the Agenda.

Greg Ingham  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### Remoteness

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### Relatives, Partners

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### No Interest in the Matter

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### Disclosure and participation in meetings

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### Disclosure to be Recorded (S453 Act)

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

## **GUIDING PRINCIPLES FOR COUNCILS**

### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## **1. PUBLIC FORUM PRESENTATIONS**

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than two (2) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER                  | TOPIC                     |
|--------------------------|---------------------------|
| <b>1.1 DAVID CAMERON</b> | Rowena Water Supply       |
| <b>1.2 LUCINDA STUMP</b> | Burren Junction Hall fees |
| <b>1.3 CONNIE WOOD</b>   | Garbage fees / signs      |

## 2. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 3. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 4. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is/are accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 5. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **6. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **6.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 29 OCTOBER 2019**

| <b>Minutes of Ordinary Council Meeting – 29 October 2019</b>                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 29 October 2019, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Ordinary Meeting held 29 October 2019.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 29<sup>th</sup> October 2019**

Greg Ingham  
**GENERAL MANAGER**

**MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT  
THE CARINDA HALL ON  
TUESDAY 29 OCTOBER 2019 AT 10:06am**

**OPEN FORUM**

**Public Presentations:**

*Mr Paul Flint provided a brief report on the ranger services that he provides to the community.*

*The Mayor declared the meeting open at 10:06 am*

**PRESENT**

Cllr Manuel Martinez (Mayor)  
 Cllr Ian Woodcock (Deputy Mayor)  
 Cllr Bill Murray  
 Cllr Robert Turnbull  
 Cllr Michael Taylor  
 Greg Ingham (General Manager)  
 Michael Urquhart (Chief Financial Officer)  
 Jessica McDonald (Director Environmental Services)  
 Raju Ranjit (Director Engineering/Technical Services)  
 Bronte Kerr (Minute Secretary)

**ABSENT**

Cllr Tanya Cameron  
 Cllr Kelly Smith  
 Cllr Jane Keir  
 Cllr Lawrence Walford

**Leave of Absence**

**10/2019/1 Leave of Absence**

**Resolved:**

That the leave of absence received from Cllr Cameron, Cllr Smith, Cllr Walford and Cllr Keir are accepted and leave of absence is granted.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Turnbull

**CARRIED**

**Declaration of Pecuniary/Non-Pecuniary Interests**

| Councillor    | Item No. | Pecuniary/Non-Pecuniary |
|---------------|----------|-------------------------|
| Cllr Martinez | 11.3.1   | Non-Pecuniary           |
| Cllr Turnbull | 11.3.1   | Non-Pecuniary           |
| Cllr Murray   | 13.1.2   | Non-Pecuniary           |

**10/2019/2 Minutes of Ordinary Council Meeting – 24 September 2019****Resolved:**

That the minutes of the ordinary Council meeting held 24 September 2019, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/3 Mayoral Report****Resolved:**

That the Council receive and note the verbal Mayoral Report. The Mayor informed the Council of the Local Government NSW Conference attendance and the matters pertaining.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Woodcock

**CARRIED**

**10/2019/4 Council's Decision Action Report****Resolved:**

That the Resolution Register as at October 2019 be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/5 Circulars Received from the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circulars 19-21 to 19-27 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Murray

**Seconded:** Cllr Turnbull

**CARRIED**

**10/2019/6 Important Dates for Councillors - Upcoming Meetings and Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/11 Allocation of Donation for Drought Relief****Resolved:**

That Council allocate the Probus Club of Lennox Head Inc donation as follows;

Making payment of the Burren Junction Sportsground fee of \$181.00 and the balance of funds totalling \$19 be donated to the NSW Police (Burren Junction) Coordinating Committee.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/12 Code of Meeting Practice Policy - Review****Resolved:**

That Council adopt the revised Model Code of Meeting Practice for Local Councils in NSW and Council pre-meetings are to commence at 9.30am on the day of the ordinary meeting and the ordinary Council meetings will commence at 11:00am.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Murray

**CARRIED**

**10/2019/13 Matters Generally for Brief Mention or Information Only – From Chief Financial Officer****Resolved:**

That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance & Administration and Community Services be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

Monthly Maintenance Grading Report from Director Technical / Engineering Services – No quorum present due to declaration of non-pecuniary interest by Cllr Martinez and Cllr Turnbull and therefore the report is held over for next month for Council to consider.

**9/2019/15 Monthly Progress Report – October 2019****Resolved:**

That Council receive and note the Engineering Services monthly works progress report for October 2019.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Woodcock

**CARRIED**

**10/2019/7 General Manager Activities/Meetings for October 2019****Resolved:**

That that General Manager Activity report for October 2019 be received.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Turnbull  
**CARRIED**

**10/2019/8 Monthly Outstanding Rates Report****Resolved:**

The outstanding rates report be received and noted.

**Moved:** Cllr Turnbull  
**Seconded:** Cllr Taylor  
**CARRIED**

**10/2019/9 Cash and Investment Report as at 30th September 2019****Resolved:**

That the Investment Report as at 30<sup>th</sup> September 2019 be received and noted.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Turnbull  
**CARRIED**

**10/2019/10 Community Assistance Scheme****Resolved:**

That the Council donate to the Walgett Little Athletics \$2100.00 under the section 356 community assistance program 2019/2020 for the following project; 2 x Members to complete accreditation for Cert IV in Sport Coaching in Dubbo.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Turnbull  
**CARRIED**

**10/2019/16 Cumborah Bore Hydrogeological Review & Pump Test Analysis****Resolved:**

1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.

2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.

**Moved:** Cllr Woodcock

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/17 Matters Generally For Brief Mention or Information Only by Director of Engineering/Technical Services – September 2019****Resolved:**

That the Matters Generally for Brief mention or Information only from the Director engineering/ Technical Services be received and noted.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/18 Easy To Do Business – Service NSW****Resolved:**

That Walgett Shire Council resolve to:

Council delegates authority to the General Manager to enter into an agreement with Service NSW and any necessary documents be authorised for execution under the Common Seal of Council.

**Moved:** Cllr Murray

**Seconded:** Cllr Taylor

**CARRIED**

**10/2019/19 Matters for Brief Mention of Information Only from Director Environmental Services****Resolved:**

That Walgett Shire Council resolve to receive and note the report by the Director of Environmental Services on matter for brief mention, or information only.

**Moved:** Cllr Turnbull

**Seconded:** Cllr Taylor

**CARRIED**



**Annual Financial Statements 2018/2019****Resolved:**

1. The Draft Annual Financial Reports for 2018/2019 be referred to Council's Auditor.
2. The Mayor, another Councillor, the General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements.
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body.
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements.

**Moved: Cllr Woodcock****Seconded: Cllr Turnbull****CARRIED****10/2019/20 Move into Closed Session***Time: 11.36am*

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved: Cllr Woodcock****Seconded: Cllr Taylor****CARRIED****10/2019/21 Walgett Weir 11A Raising and Fishway Project – Tender Evaluation****Resolved:**

That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.

**Moved: Cllr Woodcock****Seconded: Cllr Murray****CARRIED**

Offer for Purchase of Land in Walgett CBD – No quorum present due to declaration of non-pecuniary interest by Cllr Murray and therefore the report is held over for next month for Council to consider.

**10/2019/23 Return to Open Session****Resolved:**

That Council return to open session.

**Moved:** Cllr Taylor  
**Seconded:** Cllr Woodcock  
**CARRIED**

**10/2019/24 Adoption of closed session reports****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:** Cllr Woodcock  
**Seconded:** Cllr Taylor  
**CARRIED**

**Questions for Next Meeting**

Cllr Martinez

Q1: What has Council done in the last 12 months to secure the water supply for the Walgett town?

Q2: Why does the bore water have to pass through the treatment plant in Walgett?

Cllr Turnbull

Q1: Can the giveaway lines be painted on the road near the pub in Carinda?

Q2: Can Council clean up the tar that has sprayed onto the new stencil at the pub in Carinda?

Q3: Coonamble Road needs attention?

Q4: The trees on Pandora Street still haven't been trimmed.

Cllr Taylor

Q1: Burranbaa Road from Dougie Wilson turn off back 4kms, can we seal this while the road preparation is as good as it is?

Q2: RMS toilet cleaning at Stanley, has this services commenced by our staff deodorising this ASAP?

Q3: Big hole developing in the new road sealing on the Gundablouie Rd at the grid, why can't our workforce fill this?

Q4: Pat Regan, a wonderful person who helped her community, we as Council pass on our condolences to Pat's family.

Q5: The edges on the new Gundablouie Road are steep, the edges need to be made safer.

Cllr Woodcock

Q1: Where are the allocations being made for the Road to Recovery funding?

Cllr Murray

Q1: Wee Waa Street to showgrounds – very rough for caravans. Needs a bigger sign to re-direct them to go via Namoi Street to Come-By-Chance Road as google maps directs them onto Wee Waa St.

Q2: Can we lay some artificial turf under the monument in Walgett?

Q3: Recognition for the ladies and community of Burren Junction for their excellent work in helping restoring the Burren Junction Hall.

**Close of Meeting**

The meeting closed at 12.44pm  
To be confirmed at the next meeting of Council.

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Deputy Mayor

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General Manager

## 7. REPORTS OF COMMITTEES/DELEGATES

### 7.1 MINUTES OF THE LOCAL AREA TRAFFIC COMMITTEE MEETING HELD 23<sup>rd</sup> OCTOBER 2019

#### Minutes of Local Area Traffic Committee Meeting – 23/10/2019

##### Recommendation:

That the minutes of the Local Area Traffic Committee Meeting held 23 October 2019, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.

##### Moved:

##### Seconded:

##### Attachment

Minutes of Meeting below

## MINUTES 23/10/2019 MEETING

### REQUIRED

|                 |                                                                   |
|-----------------|-------------------------------------------------------------------|
| David Vant      | (Road Safety & Traffic, Western Region, RMS NSW)                  |
| Trent Swinton   | (Inspector - Central North Police District)                       |
| Raju Ranjit     | (Director Engineering/Technical Services - Walgett Shire Council) |
| Manuel Martinez | (Mayor – Walgett Shire Council)                                   |
| Ian Woodcock    | (Deputy Mayor – Walgett Shire Council)                            |
| Michael Taylor  | (Councillor - Walgett Shire Council)                              |
| Kelly Smith     | (Councillor - Walgett Shire Council)                              |
| Alana Copelin   | (Senior Visitor Information Officer – Walgett Shire Council)      |

### 1. APOLOGIES

#### Apologies – 23<sup>rd</sup> October 2019

##### Resolved:

|                |                                                          |
|----------------|----------------------------------------------------------|
| Kelly Smith    | (Councillor - Walgett Shire Council)                     |
| Sharon Girling | (Administrative Services Co-ordinator Engineering – WSC) |
| Trent Swinton  | (Inspector - Central North Police District)              |

##### Moved: David Vant

##### Seconded: Manuel Martinez

## 2. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

NIL

## 3. CONFIRMATION OF MINUTES

### Minutes of Local Area Traffic Committee Meeting – 1<sup>st</sup> August 2019

#### Resolved

1. That the minutes of the Local Area Traffic Committee meeting held 1st August 2019, have been circulated, be confirmed as a true and accurate record of that meeting.

**Moved:** Manuel Martinez

**Seconded:** David Vant

## 4. MATTERS ARISING FROM PREVIOUS MEETING

### George Sands Way

- David Vant received design & quote
- David Vant requires an additional “warning” sign to be added to the existing quote allow another \$100 on top of quote total.
- Temporary “warning” signs must be up for two weeks once the new signs are in place.
- David Vant requires installation date including 3 weeks’ notice before installation to prepare a media release and inform the minister.

### T-Intersection Merrywinebone/Kamilaroi Highway

- David Vant still waiting on quote for rumble strip
- Contractors have requested information on speed zone

### Intersection of Lorne Road & Fred Reece Way

- David Vant is not aware of the data
- Action: Raju to re-send the collated data to David Vant

## 5. GENERAL BUSINESS

### T intersection Fox St

- Raju presented Richard Jane’s Traffic Committee Report “Parking in front of Walgett Administration Building
- David Vant does not support the proposal to extend the “no stopping” zone 18 metres to the north.
- David believes it is more important to educate the public on the law and their ability to legally “creep” forward as far as the parking line.
- Action: Existing No Stopping sign is adequate no further action required.

### T Intersection from Fox St onto Neilly St

- David Vant feels ‘no stopping’ signs in Neilly Street are unnecessary
- Action: Move the “One Way” sign for better visibility (may require one or two signs depending on if there is a “break”

### Signage Wee Waa St

- Action: Raju will action this work to commence shortly.

#### Pedestrian Crossing Wilson St Collarenebri

- As Wilson St is a main highway the request has been denied.

#### Line Marking

- Raju confirmed this has been completed
- David is satisfied with the outcome
- Action: No action required

#### Gundablouie Signage

- Raju confirmed that Walgett Shire Council have passed their accreditation and are now permitted to return to work on the highways.
- Raju will action the Gundablui Signage

#### Active Transport Plan

- Raju confirmed the plan was received and that they would move on it
- David Vant said it was essential to involve the community in the consultation and look at accessing available tourism dollars.

#### Communication of Accidents by local Police

- Raju expressed concern that the Local Police do not inform Walgett Shire Council when accidents occur on our roads.
- Walgett Shire Council have in the past asked for communication between police and Walgett Shire Staff when accidents occur on our roads but it was met with resistance from the local highway patrol officers.
- David Vant said it is in the best interest for both the Police and Council to communicate this information
- David Vant suggested a formal letter asking for the Local Walgett Police's assistance in reporting accidents on roads within the Walgett Shire to be Walgett Shire, be written and sent to Assistant Commissioner NSW Police Geoff McKechnie
- Action: Administrative Services Coordinator Engineering Sharon Girling to draft letter.

#### Collarenebri Boat Ramp

- Manuel Martinez expressed concern over the closure of Collarenebri Boat Ramp and people continuing to ski on the Barwon River at Collarenebri.
- To mitigate risk of litigation from injury Council is to install specific no water skiing/no wakeboarding (water sports) signs at the Boat Ramp.
- Ian Woodcock asked who is responsible for the river as people are continuing to ski regardless of the fact Council has closed the boat ramp.
- Manuel Martinez asked whether the local police have any jurisdiction over the water ways.
- Action: Raju to find out which body is responsible for the river, and to speak to them about Council's concerns for people's safety and the quality of the water.

#### Road Trains travelling through Fox St Walgett

- Manuel Martinez observed road trains are continuing to travel through Walgett along Fox St instead of using the allocated Bypass
- He noted that there are no signs alerting drivers to the fact they need to use the By Pass once they have left Woodham's Roadhouse, existing signs are back at Bate St.
- David Vant advised that if drivers are not using the bypass they must travel the most direct path through town which in Walgett's case is to use Fox St/Castlereagh Highway.

- To divert them back on to the Bypass Council would have to choose another local road to divert them down which would need to be able to handle the heavy weight and high use from the road trains.
- Action: Further consideration required by Council no action at this stage.

#### Cost of Maintenance of Bypass

- Raju raised the issue of the cost of maintenance to keep the Bypass up to road safety standards and asked David if there were any funds to help Council offset the cost.
- David advised that as the Bypass was requested by Walgett Shire Council the cost of upkeep stays with Council.
- David said there was an option to have the road declared as a regional road to access additional funds.
- Action: Further consideration required by Council.

#### Event Development Workshop

- Alana asked the Committee to set a date for the Event Development Workshops to be held in both Walgett and Lightning Ridge, to help support local event committees in the delivery of development, planning, delivery and evaluation of their event.
- Wednesday March 4<sup>th</sup> 2020 – is the date decided for both the Walgett & Lightning Ridge events
- Alana to ensure this date suits Destination NSW who have also come on board as a presenter.
- David Vant to send Alana templates of existing events guides and meeting agendas.
- Alana to develop a Walgett Shire Council Events & Festivals Guide to be distributed for comment to all local event providers with the final document to be presented at the March Meeting.
- Alana to ensure there are representative from Walgett Shire Council, Insurance providers, DNSW, RMS, Police, Grant Officer, Workplace Health and Safety.
- David suggested providing information packs for all attendees

#### **6. CONFIRMATION OF NEXT MEETING**

**Thursday 5<sup>th</sup> December 10am**

#### **7. CLOSE OF BUSINESS**

**11am**

## **7.2 MINUTES OF THE WORK HEALTH AND SAFETY MEETING HELD 23<sup>rd</sup> OCTOBER 2019**

| <b>Minutes of the work health and safety meeting 23rd October 2019</b>                                                                                                                                                                                                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the work health and safety meeting held 23 October 2019, having been circulated be received and noted and the recommendations contained therein are adopted as resolutions of Council.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachment**

Minutes of Meeting below.



**MINUTES OF THE MEETING  
WALGETT SHIRE COUNCIL HEALTH & SAFETY COMMITTEE**

The following are minutes of the Walgett Shire Council Health & Safety Committee Meeting held on Wednesday 23<sup>rd</sup> October 2019 in the Walgett Council meeting room commencing at 8:35 am.

**1. Present**

|                  |                                        |
|------------------|----------------------------------------|
| Raju Ranjit      | Chairperson                            |
| Jessica McDonald | Management Representative              |
| Michael Dowell   | Committee Member                       |
| Damien Andrews   | Committee Member                       |
| Patrick Willis   | Committee Member                       |
| Kate Anderson    | Committee Member                       |
| Anthony Leeder   | Committee Member                       |
| Vacant Position  | Committee Member                       |
| Julie McKeown    | HR Manager                             |
| David Callander  | WHS Officer Rehabilitation Coordinator |

**2. Apologies received**

|                 |                                                |
|-----------------|------------------------------------------------|
| Chad Moorehouse | Committee Member (Deputy Chairperson)          |
| Sharon Girling  | Secretary                                      |
| Greg Ingham     | Management Representative (Had to leave early) |

**3. Minutes**

Chairperson Raju opened the meeting by welcoming all present.

The minutes from the meeting held on the 16<sup>th</sup> July 2019 were circulated via email and tabled for endorsement.

The minutes of the Health & Safety Committee Meeting held on 16<sup>th</sup> July 2019 were confirmed and accepted

Moved:

Seconded:

*Note: chair did not ask for the minutes to be moved*

**4. Matters arising from previous minutes**

4.1 Secretary is to write to the General Manager on behalf of the Committee advising that after discussion, the Committee feel that it is in councils interest to have some staff trained in reptile handling, (snake catching) and the Committee seek the General Managers endorsement for this to happen. There are currently three staff that have expressed an interest in attending and an expression of interest to attend will be offered to staff pending the G.M's approval.

Action: a demonstration be held at the Depot meetings on the procedures applicable following a snake bite. This has not been completed to date. David to liaise with the G.M to follow up with a date/time to complete this as an in-house training session for staff.

4.2 Discussion was held regarding the recent inspections completed by Committee members. The inspection sheets were collected and are to be collated by the Secretary. The actions sheets are to be written up according to the responses made on the inspection pages and actions are to be commenced.

4.3 The Walgett pool was discussed regarding the amount of work that is currently required to ensure that the pool remains a viable asset. The Committee was advised that there are problems with the underground water supplies to the pool and that they are in urgent need of replacement.

Action: Raju to speak with CFO in regards to the budget being available to commence the work in the pool off season.

#### **5. General Business**

5.1. David and Greg Leersen will be attending a safety conference in Gilgandra as part of Gilgandra Shires enforceable undertaking. Julie and Raju were originally to be attending but unfortunately due to circumstances beyond control, both persons had to withdraw from attending.

Action: David to give a report to the committee at next meeting.

5.2 Paddy spoke of the requirement for security lighting to be installed at both the river raw water pump station and at the water filtration plant. Much discussion ensued and it was agreed that solar lights the same as recently installed in Lightning Ridge be purchased and local staff can install.

Action: Sharon to organise the purchase of 4 solar lights for the filtration plant and 1 solar light for the raw water pump station.

5.3 Training – workers on foot training is has been conducted for staff that will be commencing works on the RMS roads in the near future, with more follow up training to be provided as time permits.

5.4 Raju asked if the training for Collarenebri and Lightning Ridge regarding toolbox meetings had occurred. Anthony and Paddy both indicated that training has happened, and were happy for more to be done when possible.

Action: David to liaise with both Team Leaders to arrange for more training when available.

5.5 Anthony stated that the Opal Street park turf is currently being done and the irrigation has been done

5.6 Michael asked if security cameras could be placed near the Walgett Sewerage treatment works as there have been instances of break-ins through the fencing, mainly children. Jess suggested that Lee may be able to help out as Environmental Department have some cameras that may be of use.

There is excess fencing equipment located at the Collarenebri Depot that can also be used to repair the current fencing around the plant.

Action: Michael to speak with Lee to ascertain the suitability of the cameras.  
Action: Michael is to organise for the area to be measured in regards to how much fencing needs to be sourced from the Collarenebri Depot.

5.7 Jess asked about Councils current situation in regards to Chain of Responsibility (CoR) policy/training.

David responded that council have had a little to do with the CoR but has mostly been in relation to the RMS works. It is a little confusing and some extra training that possibly has been simplified a little, would be of benefit to all staff and management, not just road crews.

Action: Jess will look into the availability of training and report back to Raju.

## 7. NEXT MEETING

The next meeting is to be held on Wednesday 22<sup>nd</sup> January 2020 at 8.30am .

There being no further business the meeting closed at 9:43 am

I advise that in accordance with my delegated authority, the recommendations of the Health & Safety Committee contained in this report are accepted.

Signed: \_\_\_\_\_ Mr Greg Ingham, General Manager

## 8. MAYORAL MINUTES

Report to be tabled

| Mayoral Report                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the verbal Mayoral report.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

### **9.1 COUNCILLOR MURRAY**

1. That the Shire employ a grant facilitator (apply for any grants which may be beneficial to the Shire). This can be a contract or hourly price.
2. The Shire employ local residents to clean up the roadside garbage along all roads in the Shire or painting, Hudson Pear spraying (Gwydir Shire).
3. That the Shire investigate the feasibility of damming off a lagoon, with pipes through the bank, to capture high flow in the river and return to the river when there is minimal flow to the weir. Also make use of the pump from the weir pool into the lagoon.
4. High pressure cleaner for CBD footpaths at least once a fortnight
5. The Shire investigate the feasibility of using the Old Shire Chambers as a Tourist Information Centre, also as a historical and cultural centre for the Shire.

### **9.2 COUNCILLOR KEIR**

That Council contact the owners of IGA Walgett urgently to find out what is the current status of the store rebuild at Walgett.

The Supa IGA store burnt down on the 5th June this year which is now 5 months ago & the site was cleared & cleaned urgently to make way for the new store to be built as quickly as possible.

Walgett is in the grip of the worst drought in history & currently only has a store that is a quarter of the size of the previous store, this store provides the daily essentials but falls far short with many household items and variety.

Local account holders cannot use their Walgett IGA accounts at this temporary store as it is being run from Coonamble IGA Store.

The local Walgett business owners are losing custom because people are going out of town to purchase items that are not available at the temporary store, this also adds an extra cost to people already stressed with the drought.

### **9.3 COUNCILLOR WOODCOCK**

That Council discuss the purpose of the Plant Committee

## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – NOVEMBER 2019**

|                           |                                      |
|---------------------------|--------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Executive</b>                     |
| <b>AUTHOR:</b>            | <b>Greg Ingham - General Manager</b> |
| <b>FILE NUMBER:</b>       | <b>18/260</b>                        |

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##### **Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

##### **Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

##### **Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

##### **Relevant Reference Documents/Policies:**

Resolution Register

##### **Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

##### **Environmental issues:**

Nil

##### **Stakeholders:**

Council and Manex Team

##### **Alternative Solutions/Options:**

Nil

##### **Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                        |
| <b>Recommendation:</b><br><br>That the Resolution Register as at November 2019 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 26 NOVEMBER 2019 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 28.04.17 | 3/2017/22 | <p>That Council considers realigning the 35km section of Ridge Road from Shermans Way and Burranbaa Road intersection to Angeldool Road intersection - Option 4 (Realignment across Big Warrambool).</p> <p>That Council consult with affected landholders with regards to Option 4.</p> <p>This option includes a bridge across Big Warrambool and land acquisition. Social, environmental impacts should be assessed before this option is implemented. In addition, geotechnical, hydrologic studies must be conducted for this option. Topographical survey and designs must also be completed prior to implementation.</p> | DETS | <p>9.8.17 Surveyor engaged</p> <p>22.8.17 Report to Council to resolve for compulsory acquisition.</p> <p>5.9.17 GM and DETS held talks with Brian Lees, Al Lees and Norman Lees of Tipperary and Ringwood regarding alignment next to their property. They will sketch their preferred alignment and send to Council.</p> <p>21.11.17 DETS held talks with Peter Scoles. He has indicated no objection.</p> <p>7.12.17 Consulting held with Brian, Sue and Nathan Lees of Tipperary. Three options selected. DETS to cost options and hold further consultation with Lees's.</p> <p>12.04.18 DETS meets Lees's and all agree on Option 2.</p> <p>16.08.18 Additional survey ongoing</p> <p>16.06.19 Community Consultation has been organised on 18.06.19 by PEECE Pty Ltd</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> |  |
| 28.04.17 | 3/2017/25 | <p>That Council using the "Open Tendering" method call Tenders for the restoration of the Colless Grandstand at the Walgett Showground.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | CFO  | <p>27.6.17 In Progress – Request for Engineers Report</p> <p>13.12.17 Engineers report required</p> <p>5.2.18 waiting on information from structural engineer</p> <p>18.4.18 Engineer inspected facility, costing and report underway</p> <p>21.8.18 Costing for refurbishment underway</p> <p>12.12.18 Report to December Council Meeting</p> <p>17.04.19 March 2019 Council approved funding, RFT underway</p> <p>20.08.19 RFT to be advertised</p> <p>15.11.2019 Tender advertised November 2019</p>                                                                                                                                                                                                                                                                                                                                             |  |
| 23.5.17  | 4/2017/34 | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                                                                                                                                | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p>                                                                                                                                                                                                                                                                 |  |
| 26.09.17 | 9/2017/25 | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                                                                                                                                           | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
| 26.09.17 | 9/2017/26 | <p>1.That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</p> <p>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</p>                                                                                                                                                            | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |  |
| 26.09.17 | 9/2017/27 | <ol style="list-style-type: none"> <li>1. That Council engage a consultant for the investigation of the alternatives to improve pre-treatment and prepare a concept design &amp; business case for funding for the Collarenebri Water Supply.</li> <li>2. That Council proceeds with the compulsory acquisition of additional land for the construction of recommended pre-treatment.</li> <li>3. Lodge an expression of interest (EOI) for the safe and secure water programme.</li> </ol>                                                                                                                                     | DETS | <p>8.10.17 Council lodges EOI under SSWP</p> <p>9.1.18 Council invited for detailed application</p> <p>26/02/2018 Detailed application submitted.</p> <p>12.12.18 Funding received – development of RFQ for study underway</p> <p>16.06.19 Work in progress</p> <p>20.08.19 RFQ for sludge study has been closed</p> <p>9.09.2019 RFQ assessment is in process.</p> <p>22.10.01 Contract has been awarded and study is in progress</p>                                                                                                                                                                                                                                                                                                                                                                                                              |  |



WALGETT SHIRE COUNCIL AGENDA – 26 NOVEMBER 2019 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 19.12.17 | 12/2017/25 | Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance | CFO  | 5.2.18 Proposal in the planning phase<br>17.4.19 Kiosk and amenities building under construction<br>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.<br>20.08.19 Building erected and fit out to be completed in coming months                                                                                                                                                                                                                                                                                                                   |  |
| 8.02.18  | 1/2018/2   | That Council:<br>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.<br>6. Investigate the re-establishment of precinct committees.<br>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.                                                                           | GM   | 19.03.18 ongoing<br>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.<br>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020<br>6.Work in progress – Collarenebri established under Economic Development<br>7. No progress to date                                                                                                                                                                                                           |  |
| 27.03.18 | 3/2018/25  | 1. That Council receives and notes the report.<br>2. Council make approaches to Resource and Energy Department through the Member for Barwon to identify possible voids from former mining operations under key streets in the Lightning Ridge Township.                                                                                   | DETS | 12.12.18 Not yet commenced<br>22.10.019 Not yet commenced                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |  |
| 01.05.18 | 5/2018/28  | It would be appropriate for Council to enter into negotiations with the DoL as the agency responsible for Western Land Leases/Crown Land to undertake maintenance of the private roads on which the “car door tours” operate or alternatively take the necessary steps to dedicate them as public roads.                                   | GM   | 19.03.19 Significant issues to be considered & investigated. Higher priorities at this stage.<br>17.06.2019 see 1/2018/2 Above                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |
| 26.06.18 | 10/2018/22 | That Council finances the fencing project from a transfer from the Lightning Ridge toilet upgrade reserve in 18/19, and the \$20,000 be placed into the Len Cram park fence reserve at the 30th June 2018.                                                                                                                                 | CFO  | 17.4.19 CFO to arrange RFQ<br>Property Officer and CFO developing an RFQ<br>22.10.19 Quotations received, order to be issued October 2019<br>15.11.2019 RFQ to be advertised November 2019.                                                                                                                                                                                                                                                                                                                                                                                                                 |  |
| 25.9.18  | 14/2018/17 | That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future                                                                                                                                               | GM   | 17.06.19 Initial investigations complete. Complex issues. On the ‘to do’ list                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  |
|          | 18/2018/11 | That Council re-visit the matter of developing a council wide policy in relation to provision of seating in CBD at Walgett, Lightning Ridge and Collarenebri and a further report be submitted to the February 2019 Committee meeting.                                                                                                     | GM   | 17.06.19 Higher priorities at this stage. Policy will be developed later in 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |  |
| 18.03.19 | 1/2019/11  | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, “Opal Park”<br>(b) Application be made to the Geographical Names Board for registration of the parks name, “Opal Park”                                                                                                                                                  | CFO  | 17.419 Council have approved name change. Application to be submitted.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |  |
| 18.03.19 | 1/2019/18  | That Council<br>(a) Receive and note the Lightning Ridge Feasibility Study<br>(b) That Council consider its options, for adoption at the March 2019 meeting                                                                                                                                                                                | DETS | 16.06.19 The PEECE Pty Ltd is holding a Community consultation on 19.06.19 in Lightning Ridge Bowling Club<br>20.08.19 Report for the other option in progress<br>9.09.2019 work in progress<br>22.09.2019 funding application is in progress                                                                                                                                                                                                                                                                                                                                                               |  |
| 18.03.19 | 1/2019/23  | That Council;<br>1. Endorse the Weir raising project in accordance with the approved Safe and Secure funding project<br>2. Continues to investigate options for providing improved water supply security for Walgett.                                                                                                                      | DETS | 19.03.2019 Tender document preparation being finalised<br>16.06.19 Tenders have been evaluated and waiting for an additional funding for \$543,000 as the bidder amount is higher than allocated budget<br>11.7.2019 negotiation for contractual qualification is in progress and will be finalised by 19 <sup>th</sup> July 2019.<br>9.09.2019 An additional funding application has been lodged.<br>22.10.019 Contract will be awarded after October 2019 Council meeting<br>12.11.2019 Contract has been awarded to a company called Pensar Pty Ltd. And waiting for work program and agreement document |  |
| 18.03.19 | 1/2019/25  | That Council adopt the alternative solution 4, as outlined in the report.                                                                                                                                                                                                                                                                  | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress                                                                                                                                                                                                                                                               |  |

WALGETT SHIRE COUNCIL AGENDA – 26 NOVEMBER 2019 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                                                                                                                                                     |           |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
|          |           |                                                                                                                                                                                                                                                                                                                                 |      | 9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.                                                                                                                                                |           |
| 03.04.19 | 2/2019/20 | That Council note and adopt Option 2 (following the existing Burranbaa Road (SR55) from Sherman's Way to Angledool Road (SR102). Follow the Angledool Road (SR102) the Ridge Road (RR426) to Collarenebri).                                                                                                                     | DETS | 16.06.19 Community Consultation in progress<br>11.07.2019 Documentation for second community consultation is in progress<br>20.08.19 Revised report in progress<br>9.09.2019 extra ordinary council meeting regarding the road project will be held on 10/09/2019                                                                                   |           |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C". | DES  | November 2019 Final DRAFT to be reviewed by DoPE.                                                                                                                                                                                                                                                                                                   |           |
| 30.04.19 | 3/2019/26 | That Council accept the tender submitted by the Impax Group for the amount of \$545,820 (including GST) for Contract 10021781 for Cumborah Water Supply, Design and Construction of New Great Artesian Basin Water Supply Bore at Cumborah.                                                                                     | DETS | 16.06.19 Waiting on license.<br>11.07.19 works will commence from 22 <sup>nd</sup> July 2019.<br>20.08.19 Works have commenced from 1 August 2019 and will be completed by 23 August 2019<br>9.09.2019 Stage 1 as plan has been completed. Stage 2 i.e Pumping and water quality test is process.<br>22.10.019 waiting a proposal for second stage. |           |
| 21.05.19 | 4/2019/6  | That Council register an interest in purchasing 64 Fox Street, Walgett described as Lot 25, DP 577201 and that the General Manager be authorised to enter into negotiations with the vendors.                                                                                                                                   | GM   | 11.07.19 No progress to date<br>23.10.19 Report included on 29 October 2019 Council Business Paper                                                                                                                                                                                                                                                  |           |
| 25.06.19 | 5/2019/29 | RFT 18/003 Design and Construction of Goangra Bridge                                                                                                                                                                                                                                                                            | DETS | 11.07.19 Council resolution to construct the bridge upstream of the existing bridge. Site visited planned for 19 <sup>th</sup> July 2019<br>20.08.19 Waiting for deed agreement<br>9.09.2019 Construction will be started from Jan 2020.                                                                                                            |           |
| 30.07.19 | 6/2019/11 | That Council place the amended fees and charges, with the exemption of the Truck Wash Fee, which is to remain at \$11.00 per half hour, on display for a period of 28 days, calling for public comment.                                                                                                                         | CFO  | 19.08.19 To be advertised along with other new fees after August 2019 meeting<br>22.10.19 Currently on display<br>15.11.2019 To be tabled November 2019                                                                                                                                                                                             |           |
| 30.07.19 | 6/2019/17 | That Council note and approve the option of installation of 100mm outlet on the old town bore line with a double check valve pipe water to its processing tanks to supplement the flow from the bore baths at the LRMA's cost                                                                                                   | DETS | 20.08.19 Sent approval letter<br>09.09.2019 waiting for a report on completion of the work.<br>22.10.019 waiting for a report from Lightning Ridge Mining association                                                                                                                                                                               |           |
| 30.07.19 | 6/2019/22 | That Walgett Shire Council resolve to;<br>Approve a new budget line for \$220,000 from the Domestic Waste Management Fund (DWMF) for inclusion in the 2019/2020 budget for the purchase of recyclables storage shed in Lightning Ridge and the installation of a recycling collection area at the Lightning Ridge Landfill.     | DES  | 13.08.19 DES to work with GM in regards to the purchase of a facility. In action                                                                                                                                                                                                                                                                    |           |
| 30.07.19 | 6/2019/23 | That Walgett Shire Council resolve to;<br>Endorse the actions of the DES and elect a preference of Option 3, as per the attached report by EnviroScience for further investigations by Council and set a new budget line of \$7,000 for further testing/investigations to be carried out by Council                             | DES  | Nov 19 – Request to EPA regarding this matter. Response from EPA required. It is understood a response will be received in December 2019. The building has been fenced off by Outdoor staff.                                                                                                                                                        |           |
| 27.08.19 | 7/2019/11 | 1. That Council place the new fees and charges on display for a period of 28 days calling for public comment.<br>2. Council note the amendment in the report in relation to the Walgett Showground Pavilion Bond refundable from \$320.00 to \$330.00.                                                                          | CFO  | 04.09.19 To be advertised w/e 9/9/2019<br>22.10.19 Currently on display<br>15.11.2019 To be tabled November 2019                                                                                                                                                                                                                                    |           |
| 27.08.19 | 7/2019/15 | That Council make a contribution of \$25,000 towards the installation of an automatic water system at the Walgett Showground including the pavilion, stable and arena areas of the complex.                                                                                                                                     | CFO  | 04.09.19 Underway. Council assessing quotations & scope of works.                                                                                                                                                                                                                                                                                   |           |
| 27.08.19 | 7/2019/20 | That Council note and approve the request to provide five (5) mega litres to half fill Ned's Dam in Grawin as per Council's fees and chargers subject to the Office of Water approval.                                                                                                                                          | DETS | 09.09.2019 application to Natural Resources Access Regulator   Department of Planning, Industry and Environment has been lodged.<br>22.10.019 Received an approval and Notification to NSW Land Registry Services is in process                                                                                                                     | completed |
| 27.08.19 | 7/2019/22 | 1. Keep the alcohol free zones in Walgett, Collarenebri and Lightning Ridge for four years over the same areas as the existing zones.<br>2. Undertaken notification that alcohol free zones have been established in Walgett, Collarenebri and Lightning Ridge for four years, over the same areas as the existing zones via;   | DES  | New signage is to be arranged.                                                                                                                                                                                                                                                                                                                      |           |

WALGETT SHIRE COUNCIL AGENDA – 26 NOVEMBER 2019 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                 |      |                                                                                                                                                                                                                        |  |
|----------|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
|          |            | (a) Public Notice in the Walgett Spectator and<br>(b) Public notice on the Walgett Shire Council website and Facebook page<br>3. Update alcohol free zone signage in Walgett, Collarenebri and Lightning Ridge in accordance with the relevant legislations.                                                                                    |      |                                                                                                                                                                                                                        |  |
| 27.08.19 | 7/2019/23  | Write to Mr Mulder and advise that he should engage the appropriately qualified person/s to prepare a planning proposal for the rezoning of the affected land for submission to Department of Planning and Environment.                                                                                                                         | DES  | In action.                                                                                                                                                                                                             |  |
| 27.08.19 | 7/2019/26  | That Council commence legal action to extinguish the mortgage held over Lot 3 DP 751556 with the cost being met by the Carinda Golf Club Committee.                                                                                                                                                                                             | CFO  | 04.09.19 Council solicitor contacted to commence process<br>15.11.2019 In progress                                                                                                                                     |  |
| 27.08.19 | 7/2019/28  | That Council accepts the tender for Reconstruction and Sealing of 5km of RR103 Gundabloui Road RFT 19/024 from Country Wide Asphalt in the sum of \$1,166,000.00 including GST                                                                                                                                                                  | DETS | 09.09.2019 Contract has been awarded. Physical works will be commenced from 16 the September 2019.<br>22.10.019 works in progress                                                                                      |  |
| 27.08.19 | 7/2019/29  | 1. That the tender submitted by Countrywide Asphalt P/L be passed over as late and<br>2. The tender submitted by Batterline Earthmoving P/L, in the recommendation Tender Amount \$363,630 (including GST) be accepted for Contract No. RFT 10024531 for Walgett Levee Stage 4- Non Compliance Rectification Works subject to funding approval. | DETS | 09.09.2019 Contract has been awarded. Physical works will be commenced from 16 the September 2019.<br>22.10.019 works in progress<br>12.11.2019 works will be completed by 15/11/2019                                  |  |
| 24.09.19 | 9/2019/20  | That Council note and refuse the proposed road disposal by making a submissions to Department of Industry - Lands & Water.                                                                                                                                                                                                                      | DETS | 09.09.2019 an additional funding application has been lodged. Contractor has been notified.<br>22.10.019 Contract has been awarded to Batter line Earthmoving<br>12.11.2019 waiting for an agreement and works program |  |
| 29.10.19 | 10/2019/12 | That Council adopt the revised Model Code of Meeting Practice for Local Councils in NSW and Council pre-meetings are to commence at 9.30am on the day of the ordinary meeting and the ordinary Council meetings will commence at 11:00am.                                                                                                       | CFO  | 15.11.2019 Adopted October 2019. Complete                                                                                                                                                                              |  |
| 29.10.19 | 10/2019/16 | 1. That Council staff contact Infrastructure NSW and request a variation to the funding deed to allow the new bore to be equipped with an electric submersible pump and associated pipework.<br>2. That Council allocate 80-90 thousand for further drilling of the Cumborah Bore.                                                              | DETS | 12.11.2019 waiting for comments from Cumborah community                                                                                                                                                                |  |
| 29.10.19 | 10/2019/21 | That the tender submitted by Pensar Civil P/L, in the tendered amount of \$7,312,908.00 (incl GST) be accepted for Walgett Weir 11A Raising and Fish Conservation.                                                                                                                                                                              | DETS | 12.11.2019 Offer letter has been sent out and waiting for agreement and works program                                                                                                                                  |  |

## 10.1.2 CIRCULARS RECEIVED FROM THE NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham - General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

05 Nov 2019: 19-28 Annual Report and Annual Performance Statement Checklists

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 19-28 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circular



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                                         |
|-----------------------------|-------------------------------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | Circular No 19-28 / 05 November 2019 / A663364                                                                          |
| <b>Previous Circular</b>    | 18-28                                                                                                                   |
| <b>Who should read this</b> | Councillors / General Managers / All council staff / Specific business areas / Joint Organisations / Executive Officers |
| <b>Contact</b>              | Performance Team / (02) 44284100                                                                                        |
| <b>Action required</b>      | Council and Joint Organisation to Implement                                                                             |

### Annual Report and Annual Performance Statement Checklists

#### What's new or changing

- The annual report checklist for councils has been updated to include the reporting requirement on councillor professional development training.
- An annual performance statement checklist has been drafted for joint organisations.

#### What this will mean for your council and joint organisation

- Councils can use the annual report checklist and joint organisations can use the annual performance statement checklist to ensure that all the information required under the *Local Government Act 1993* (the Act), the *Local Government (General) Regulation 2005* and other relevant legislation and guidelines is in their annual report and annual performance statement.

#### Key points

- Under the Act, councils must prepare an annual report and joint organisations an annual performance statement within five months after the end of the year.
- Councils and joint organisations must upload a copy of the annual report to their website and provide a copy to the Minister for Local Government and such other persons and bodies as regulations apply. Councils and joint organisations can notify the Minister by providing a URL link to the Office of Local Government (OLG) ([olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au)).
- Councils should ensure they report performance against targets, outcomes, efficiency and cost effectiveness over time.
- Joint organisations should ensure they report as to their progress in implementing its strategies and plans for delivering its strategic regional priorities.
- While joint organisations are not required to produce an annual performance statement for the first year of operations, they may elect to do so.

#### Where to go for further information

- The annual report and annual performance statement checklists are available on OLG's website at [www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/framework/reporting](http://www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/framework/reporting).

**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE             | MEETING/FUNCTION              | LOCATION        | NOTES                                         |
|------------------|-------------------------------|-----------------|-----------------------------------------------|
| 2 December 2019  | CMCC Council Meeting          | Lightning Ridge | GM, Mayor and Deputy Mayor                    |
| 17 December 2019 | Walgett Shire Council Meeting | Walgett         | Councillors, GM and Executive Staff to attend |

## **10.1.4 GENERAL MANAGER ACTIVITIES/MEETINGS – NOVEMBER 2019**

**REPORTING SECTION:** Executive  
**AUTHOR:** Greg Ingham – General Manager  
**FILE NUMBER:** 18/260

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**Summary:**

The purpose of this report is to keep Council informed of the more pertinent General Manager activities for the previous month. This report covers activities and meetings attended by the General Manager.

- 6<sup>th</sup> November 2019 – Airlink Walgett Airport Opening Day
- 7-8<sup>th</sup> November 2019 – NSW Disaster Risk Reduction Symposium
- 11<sup>th</sup> November 2019 – Walgett RSL Remembrance Day Service
- 13<sup>th</sup> November 2019 – Local Emergency Management Meeting
- 15<sup>th</sup> November 2019 – Mr Turnbull Tourism Venture
- 19<sup>th</sup> November 2019 – PCYC Meeting
- 19<sup>th</sup> November 2019 – Walgett IGA Meeting
- 21<sup>st</sup> November 2019 – LEMC Walgett Desktop Exercise
- 24<sup>th</sup> November 2019 - Western NSW Mayor's Forum
- 26<sup>th</sup> November 2019 – Council Meeting

| <b>General Manager Activities/Meetings for November 2019</b>                                                                                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That that General Manager Activity report for November 2019 be received.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 10.2 CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES REPORT AS AT 31<sup>st</sup> OCTOBER 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Kevin Dunshea – Rates Clerk  
**FILE NUMBER:** 12/183

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#### **Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

In 2013 financial year the Consolidated Rates Arrears percentage was reported as 13.09%. This improved in 2014 to 9.33% and again in 2015 to 9.32%, however, in 2016 the unrecovered balance increased to 11.63%, a consequence of reduced debt recovery, due to vacancies in the rating area. The audited result of 10.37% for 2016/17 was a good outcome, with a big improvement again in 2017/18 with an audited result of 9.48%. The unaudited result for 18/19 is 9.12%, which is outstanding considering the prolonged drought conditions with many ratepayers choosing an alternative payment arrangement.

#### **Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

All NSW councils are categorised into Groups. Walgett Shire Council is classified as a Group 10 Council. Each KPI is benchmarked and the benchmarks vary between Council groups. Group 10 Council's should achieve a KPI of less than 10% for the Rates, Annual Charges, interest & Extra Charges Outstanding Percentage by the end of each financial year.

#### **Current Position:**

Collection of the current years levy and arrears as at 31<sup>st</sup> October 2019 is 41.38% which is 1.63% less than the previous year's collection of 43.01%. Collections have increased in the first ten days of November with a total of 42.90% collected.

#### **Relevant Reference Documents/Policies:**

Outstanding Rates Report.

#### **Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

#### **Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts to improve and lower the levels of outstanding rates and charges will strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage and ongoing commitment to sustain, maintain and improve this key performance indicator.

Council revenue staff in conjunction with debt collection agencies, continue with the debt recovery program.

| Monthly Outstanding Rates Report                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 31 October 2019****Report on Rates and Annual Charges - 31 October 2019**

|                                                         | <b>10 November 2019</b> | <b>31 October 2019</b> | <b>31 October 2018</b> |
|---------------------------------------------------------|-------------------------|------------------------|------------------------|
| Arrears from previous year                              | 905,134.18              | 905,134.18             | 832,246.36             |
| Adjustment                                              |                         |                        |                        |
| Sub Total                                               | 905,134.18              | 905,134.18             | 832,246.36             |
| <b>Current Year Activity</b>                            |                         |                        |                        |
| Legal fees (Including write off's)                      | 17,663.20               | 12,079.20              | 23,349.00              |
| Adjusted Levy                                           | 9,650,051.73            | 965,005.73             | 935,890.49             |
| Interest (Including write off's)                        | 18,849.18               | 18,747.66              | 18,005.99              |
| Adjustments (Including Write Off's)                     | 1,193.81                | 1,193.81               | (761.81)               |
| Sub Total                                               | 9,687,757.92            | 9,682,072.40           | 9,399,501.67           |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>10,592,892.10</b>    | <b>10,587,206.58</b>   | <b>10,231,748.03</b>   |
| Payments                                                | (4,354,334.94)          | (4,190,191.09)         | (4,204,255.80)         |
| Pensioner Concessions - Govt                            | (94,453.85)             | (94,316.35)            | (97,899.94)            |
| Pensioner Concessions - Council                         | (77,284.43)             | (77,171.93)            | (80,104.50)            |
| Discount                                                | 0.00                    | 0.00                   | 0.00                   |
| Special Rebate Council                                  | (18,806.00)             | (18,806.00)            | (18,357.50)            |
| Sub Total                                               | (4,544,879.22)          | (4,380,485.37)         | (4,400,617.74)         |
| <b>Total Remaining Levy</b>                             | <b>\$6,048,012.88</b>   | <b>\$6,206,721.21</b>  | <b>\$5,831,130.29</b>  |
| Current                                                 | 5,229,632.53            | 5,383,149.32           | 5,105,880.95           |
| Arrears                                                 | 561,432.78              | 566,513.65             | 478,105.18             |
| Interest b/f from previous years                        | 74,098.01               | 78,339.44              | 66,901.51              |
| Current year interest                                   | 17,242.64               | 17,317.05              | 14,810.54              |
| Legals                                                  | 165,606.92              | 161,401.75             | 165,432.11             |
| <b>Total Remaining Levy</b>                             | <b>\$6,048,012.88</b>   | <b>\$6,206,721.21</b>  | <b>\$5,831,130.29</b>  |
| <b>Variance</b>                                         | <b>\$0.00</b>           | <b>\$0.00</b>          | <b>\$0.00</b>          |
| <b>Total YTD Collected</b>                              |                         |                        |                        |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 42.90%                  | 41.38%                 | 43.01%                 |
| Collected YTD % of Levy                                 | 44.95%                  | 43.28%                 | 44.73%                 |

## 10.2.2 PUBLIC INTEREST DISCLOSURE – ANNUAL REPORT

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 00/00/00

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### Summary:

This report provides Council with information for the adoption of the 2018/2019 Annual Public Interest Disclosure report.

### Background:

In March 2011 amendments were made to the Public Interest Act 1994 and Council is required to report annually on its obligations under the PID Act. This report must be in accordance with the requirements of section 31 of the PID Act and clause 4 of the Public Interest Regulation.

### Current Position:

Commentary on PID obligations

*Walgett Shire Council has an internal reporting policy that was adopted on the 15<sup>th</sup> July 2010. What actions the head of the public authority has taken to ensure his or her staff awareness responsibilities under section 6 E (1) (b) of the PID Act have been met.*

Statistical information on PIDs (clause 4(a)-(c)-PID Regulations)

|                                                   | Made by public officials performing their day to day functions | Under a statutory or other legal obligation | All other PIDs |
|---------------------------------------------------|----------------------------------------------------------------|---------------------------------------------|----------------|
| Number of public officials who made PIDs directly | 0                                                              | 0                                           | 0              |
| Number of PIDs received                           | 0                                                              | 0                                           | 0              |
| Of PIDs received, number primarily about:         |                                                                |                                             |                |
| Corrupt conduct                                   | 0                                                              | 0                                           | 0              |
| Maladministration                                 | 0                                                              | 0                                           | 0              |
| Serious and substantial waste                     | 0                                                              | 0                                           | 0              |
| Government information contravention              | 0                                                              | 0                                           | 0              |
| Local government pecuniary interest contravention | 0                                                              | 0                                           | 0              |
| Number of PIDs finalised                          | 0                                                              |                                             |                |

### Governance issues:

Council as an agency has obligations under the Public Interest Disclosures Act and Regulation.

### Environmental issues:

Nil

### Stakeholders:

Walgett Shire Council

**Financial Implications:**

Nil

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The 2018/2019 Public Interest Disclosures Annual Report as detailed above is tabled for adoption.

| PID Annual report                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ul style="list-style-type: none"><li>• That the Chief financial Officers report be received.</li><li>• Council adopt the 2018/2019 Public Interest Disclosures Annual Report.</li></ul> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

### 10.2.3 FIRST QUARTER OPERATIONAL PLAN 2019/2020

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 00/00/00

---

**Summary:**

This report provides Council with the status of the First Quarter Operational Plan Targets for 2019/2020.

**Background:**

Section 405 of the Local Government Act 1993 requires Council to adopt an Operational Plan. This report comments on the status of the Operational Plan as at 30<sup>th</sup> September 2019 and the extent to which the performance targets have been achieved.

**Current Position:**

The First Quarter Operational Plan Status Report is attached for Council's information.

At this time a majority of the performance targets are generally incomplete while a number of projects that are on-going or in progress are expected to be completed at the 30<sup>th</sup> June 2020.

**Governance issues:**

Council must comply with the integrated planning and reporting (IP & R) provisions of the Local Government Act 1993.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Community

**Financial Implications:**

NIL to report

**Alternative Solutions/Options:**

NIL

**Conclusion:**

Council should note the progress made during the first quarter of the Operational Plan 2019/2020.

| First Quarter Operational Plan                                                                                                                                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ul style="list-style-type: none"><li>• That the Chief Financial Officers report be received.</li><li>• That Council accept the progress made on the 2019/2020 Operational Plan as at 30<sup>th</sup> September 2019.</li></ul> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:**

First Quarter Operational Plan Status Report. Refer to attachment document.

**10.2.4 2019/2020 FEES AND CHARGES CORRECTION**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 00/00/00

**Summary**

This report provides Council with information to make a decision on the matter of adopting a number of amended fees for 2019/2020.

**Background**

After being on public exhibition for 28 days, Council at its 25<sup>th</sup> June 2019 Ordinary meeting formally adopted the Operational Plan for 2019/2020 and the Fees and Charges. Council did not receive any submissions regarding the fees and charges during the exhibition period. There were some fees and charges that required amendment and a number of new fees and charges applicable for 2019/20.

**Current Position**

The amended fees and charges have been on public display for 28 days and no submissions were received by Council during this period.

The tables below list the proposed amendments or new fees and charges for 2019/2020.

**AUGUST MEETING 2019.**

| Page No<br>Fee &<br>Charge   | Description                                                             | 19/20<br>Adopted<br>Fee Incl GST | Revised Fee<br>for 19/20<br>Incl GST | Unit Rate            |
|------------------------------|-------------------------------------------------------------------------|----------------------------------|--------------------------------------|----------------------|
| <b>20 of 38<br/>New fee</b>  | Hire of Walgett Showground Pavilions<br>For a Function<br>For a Meeting | NIL<br>NIL                       | \$105.00<br>\$35.00                  | Per day<br>Per day   |
| <b>20 of 38<br/>New Line</b> | Walgett Showground Pavilion Bond<br>refundable                          | NIL                              | \$330.00                             | Per use.<br>Per user |
| <b>18 of 38</b>              | Dangerous Dog products Collars,<br>Muzzles, etc                         | NIL                              | Actual cost<br>plus 20%<br>admin fee | Each                 |
| <b>28 of 38</b>              | Camping Burren junction Bore Baths                                      | \$6.00                           | \$5.00                               | Per day              |
| <b>11 of 38<br/>New fee</b>  | Fee to access power from Council<br>properties for vending machines     | NIL                              | \$15.00                              | Per day              |

**JULY MEETING 2019.**

| Page No<br>Fee &<br>Charge              | Description                                                                                                                                          | 19/20<br>Adopted<br>Fee Incl GST | Revised Fee<br>for 19/20<br>Incl GST | Unit Rate      |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------------------------|----------------|
| <b>16 of 38<br/>New fee</b>             | Standard Lawn Cemetery Plaque and<br>Installation                                                                                                    | NIL                              | At Cost                              | N/A            |
| <b>16 of 38<br/>Removal of<br/>note</b> | Removal of note advising: A standard<br>lawn cemetery plaque up to the value of<br>\$200.00 and its installation is included in<br>the interment fee | N/A                              | N/A                                  | N/A            |
| <b>11 of 38</b>                         | Truck wash<br>Water usage –                                                                                                                          | \$5.50                           | \$5.50                               | Should<br>read |

| Amended fee                       |                             |     |         | minimum not per kl |
|-----------------------------------|-----------------------------|-----|---------|--------------------|
| <b>34 of 38</b><br><b>New fee</b> | Un-contaminated waste water | NIL | \$80.00 | Per tonne          |

**Relevant Reference Documents/Policies**

Local Government Act 1993

Operational Plan – Schedule of Fees and Charges 2019/2020

**Governance Issues**

Council will ensure it remains fair, equitable and transparent in the process of making the rates and fees and charges annually and has meet requirements of Section 532 of the Local Government Act 1993 NSW

**Environmental issues:**

There are no identified environmental issues relating to this matter.

**Stakeholders:**

Walgett Shire Residents

Walgett Shire Council

**Financial Implications:**

While the increase in the above mentioned fees is minimal, Council should adopt the changes to maintain uniform increases with all fees and charges.

**Alternative Solutions/Options:**

Council not increase the attached fees for 2019/2020.

**Conclusion:**

The Chief Financial Officer recommends to Council the above mentioned fees having been on display be adopted.

**2019/2020 Fees & Charges Correction.****Recommendation:**

That Council formally adopt the above mentioned amended fees and charges for 2019/2020.

**Moved:****Seconded:**



## 10.2.5 PECUNIARY INTEREST RETURNS 2018/2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 00/00/00

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**Summary:**

In accordance with Clause 4.21 of the Walgett Shire Council Code of Conduct (section 440AAA of the Local Government Act 1993) all Councillors, General Manager and other designated persons must complete the ordinary return each year.

**Background:**

Section 421 (b) of the Model Code, states “A Councillor or designated person holding that position as at 30 June in any year must complete and lodge with the General Manager within 3 months after that date a return in the form prescribed by the regulations”.

**Current Position:**

The information collected is for compliance with the Local Government Act 1993 and the completed returns must be lodged with the General Manager by the 30<sup>th</sup> September 2019.

New Councillors and designated persons must complete and lodge with the General Manager, within 3 months after becoming a councillor or designated person, a return in the form prescribed by the regulations (Section 421 (a) of the Code of Conduct.

In accordance with Section 425 the register of completed returns is tabled for information.

**Governance issues:**

Council has adopted the Model Code of Conduct in accordance with Section 440 AAA of the Local Government Act 1993 and must comply with the provisions as outlined.

**Stakeholders:**

Walgett Shire Council Councillors  
Walgett Shire Council Designated Staff

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

NIL

**Conclusion:**

The pecuniary interest returns will be tabled on the day.

| Pecuniary Interest Returns                                                                                                                        |
|---------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Chief Financial Officers report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

The annual pecuniary interest return will be tabled at the October 2019 Meeting.

## **10.2.6 GOVERNMENT INFORMATION PUBLIC ACCESS ACT (GIPA) – ANNUAL REPORT 18-19**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 00/00/00

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**Summary:**

This report is provided to Council for adoption of its annual GIPA return.

**Background:**

On the 1<sup>st</sup> July 2010 the Government Information (Public Access) Act 2009 (GIPA Act) came into effect.

**Current Position:**

Council is required to prepare an annual report in accordance with the requirements of section 125 of the GIPA Act and clause 7 of the GIPA Regulation. The annual report is also required to include statistical information on formal access applications in the form required by Schedule 2 of the GIPA Regulation.

Upon adoption of the attached annual report Council shall forward a Web link to the Information Commissioner.

**Governance issues:**

Council must comply with the reporting requirements under the GIPA Act and GIPA regulation.

**Stakeholders:**

Walgett Shire Council  
Information and Privacy Commission New South Wales

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

NIL

**Conclusion:**

Council adopt the attached Annual Report.

| <b>Government Information Public Access Act (GIPA) – Annual Report 18-19</b>                                                                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ul style="list-style-type: none"><li>• That the Chief financial Officers report be received</li><li>• Council adopt the attached GIPA Annual Report for 2018/2019.</li><li>• The Information Commissioner be sent a link to Council's 2018/2019 Annual Report.</li></ul> <p><b>Moved:</b><br/><b>Seconded:</b></p> |



**Attachments:** Annual report 18-19.

## Government Information (Public Access) Act – Annual Report for Agency Walgett Shire Council

Clause 8A: Details of the review carried out by the agency under section 7 (3) of the Act during the reporting year and the details of any information made publicly available by the agency as a result of the review

| Reviews carried out by the agency | Information made publicly available by the agency |
|-----------------------------------|---------------------------------------------------|
| No                                | No                                                |

Clause 8B: The total number of access applications received by the agency during the reporting year (including withdrawn applications but not including invalid applications)

| Total number of applications received |
|---------------------------------------|
| 3                                     |

Clause 8C: The total number of access applications received by the agency during the reporting year that the agency refused either wholly or partly, because the application was for the disclosure of information referred to in Schedule 1 to the Act (information for which there is conclusive presumption of overriding public interest against disclosure)

| Number of Applications Refused | Wholly | Partly | Total |
|--------------------------------|--------|--------|-------|
|                                | 3      | 0      | 3     |
| % of Total                     | 100%   | 0%     |       |

## Schedule 2 Statistical information about access applications to be included in annual report

Table A: Number of applications by type of applicant and outcome\*

|                                                           | Access<br>Granted<br>in Full | Access<br>Granted<br>in Part | Access<br>Refused<br>in Full | Information<br>not Held | Information<br>Already<br>Available | Refuse to<br>Deal with<br>Application | Refuse to<br>Confirm/Deny<br>whether<br>information is<br>held | Application<br>Withdrawn | Total | % of<br>Total |
|-----------------------------------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|-------------------------------------|---------------------------------------|----------------------------------------------------------------|--------------------------|-------|---------------|
| Media                                                     | 0                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 0     | 0%            |
| Members of<br>Parliament                                  | 0                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 0     | 0%            |
| Private sector<br>business                                | 1                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 1     | 33%           |
| Not for profit<br>organisations<br>or community<br>groups | 0                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 0     | 0%            |
| Members of<br>the public (by<br>legal<br>representative)  | 1                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 1     | 33%           |
| Members of<br>the public<br>(other)                       | 1                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 1     | 33%           |
| Total                                                     | 3                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 3     |               |
| % of Total                                                | 100%                         | 0%                           | 0%                           | 0%                      | 0%                                  | 0%                                    | 0%                                                             | 0%                       |       |               |

\* More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome\*

|                                                                                                                | Access<br>Granted<br>in Full | Access<br>Granted<br>in Part | Access<br>Refused<br>in Full | Information<br>not Held | Information<br>Already<br>Available | Refuse to<br>Deal with<br>Application | Refuse to<br>Confirm/Deny<br>whether<br>information is<br>held | Application<br>Withdrawn | Total | % of<br>Total |
|----------------------------------------------------------------------------------------------------------------|------------------------------|------------------------------|------------------------------|-------------------------|-------------------------------------|---------------------------------------|----------------------------------------------------------------|--------------------------|-------|---------------|
| Personal<br>information<br>applications*                                                                       | 0                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 0     | 0%            |
| Access<br>applications<br>(other than<br>personal<br>information<br>applications)                              | 3                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 3     | 100%          |
| Access<br>applications<br>that are<br>partly<br>personal<br>information<br>applications<br>and partly<br>other | 0                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 0     | 0%            |
| Total                                                                                                          | 3                            | 0                            | 0                            | 0                       | 0                                   | 0                                     | 0                                                              | 0                        | 3     |               |
| % of Total                                                                                                     | 100%                         | 0%                           | 0%                           | 0%                      | 0%                                  | 0%                                    | 0%                                                             | 0%                       |       |               |

\* A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 to the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications

| Reason for invalidity                                                         | No of applications | % of Total |
|-------------------------------------------------------------------------------|--------------------|------------|
| Application does not comply with formal requirements (section 41 of the Act)  | 0                  | 0%         |
| Application is for excluded information of the agency (section 43 of the Act) | 0                  | 0%         |
| Application contravenes restraint order (section 110 of the Act)              | 0                  | 0%         |
| Total number of invalid applications received                                 | 0                  | 0%         |
| Invalid applications that subsequently became valid applications              | 0                  | 0%         |

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act

|                                                                  | Number of times consideration used* | % of Total |
|------------------------------------------------------------------|-------------------------------------|------------|
| Overriding secrecy laws                                          | 0                                   | 0%         |
| Cabinet information                                              | 0                                   | 0%         |
| Executive Council information                                    | 0                                   | 0%         |
| Contempt                                                         | 0                                   | 0%         |
| Legal professional privilege                                     | 0                                   | 0%         |
| Excluded information                                             | 0                                   | 0%         |
| Documents affecting law enforcement and public safety            | 0                                   | 0%         |
| Transport safety                                                 | 0                                   | 0%         |
| Adoption                                                         | 0                                   | 0%         |
| Care and protection of children                                  | 0                                   | 0%         |
| Ministerial code of conduct                                      | 0                                   | 0%         |
| Aboriginal and environmental heritage                            | 0                                   | 0%         |
| Privilege generally - Sch 1(5A)                                  | 0                                   | 0%         |
| Information provided to High Risk Offenders Assessment Committee | 0                                   | 0%         |
| Total                                                            | 0                                   |            |

\*More than one public interest consideration may apply in relation to a particular access application and if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E

Table E: Other public interest considerations against disclosure: matters listed in table to section 14 of Act

|                                                                      | Number of times consideration used* | % of Total |
|----------------------------------------------------------------------|-------------------------------------|------------|
| Responsible and effective government                                 | 0                                   | 0%         |
| Law enforcement and security                                         | 0                                   | 0%         |
| Individual rights, judicial processes and natural justice            | 0                                   | 0%         |
| Business interests of agencies and other persons                     | 0                                   | 0%         |
| Environment, culture, economy and general matters                    | 0                                   | 0%         |
| Secrecy provisions                                                   | 0                                   | 0%         |
| Exempt documents under interstate Freedom of Information legislation | 0                                   | 0%         |
| Total                                                                | 0                                   |            |

Table F: Timeliness

|                                                                      | Number of applications* | % of Total |
|----------------------------------------------------------------------|-------------------------|------------|
| Decided within the statutory timeframe (20 days plus any extensions) | 3                       | 100%       |
| Decided after 35 days (by agreement with applicant)                  | 0                       | 0%         |
| Not decided within time (deemed refusal)                             | 0                       | 0%         |
| Total                                                                | 3                       |            |

## Government Information (Public Access) Act – Annual Report for Agency Walgett Shire Council

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)

|                                                                  | Decision varied | Decision upheld | Total | % of Total |
|------------------------------------------------------------------|-----------------|-----------------|-------|------------|
| Internal review                                                  | 0               | 0               | 0     | 0%         |
| Review by Information Commissioner*                              | 0               | 0               | 0     | 0%         |
| Internal review following recommendation under section 93 of Act | 0               | 0               | 0     | 0%         |
| Review by NCAT                                                   | 0               | 0               | 0     | 0%         |
| Total                                                            | 0               | 0               | 0     |            |
| % of Total                                                       | 0%              | 0%              |       |            |

\*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

Table H: Applications for review under Part 5 of the Act (by type of applicant)

|                                                                                                                   | Number of applications for review | % of Total |
|-------------------------------------------------------------------------------------------------------------------|-----------------------------------|------------|
| Applications by access applicants                                                                                 | 0                                 | 0%         |
| Applications by persons to whom information the subject of access application relates (see section 54 of the Act) | 0                                 | 0%         |
| Total                                                                                                             | 0                                 |            |

Table I: Applications transferred to other agencies.

|                                 | Number of applications transferred | % of Total |
|---------------------------------|------------------------------------|------------|
| Agency-Initiated Transfers      | 0                                  | 0%         |
| Applicant - Initiated Transfers | 0                                  | 0%         |
| Total                           | 0                                  |            |

**10.2.7 INVESTMENT REPORT – PERIOD ENDING 31<sup>ST</sup> OCTOBER 2019**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Shirley Burraston – Management Accountant  
**FILE NUMBER:** 09/1460

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**Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 31<sup>st</sup> October 2019.

**Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing deposits and variable or floating rate interest bearing deposits. The portfolio is regularly reviewed in order to maximise investment performance and minimise risk. Council's investment portfolio is not subject to share market volatility.

Comparisons are regularly made between existing investments with available products that are not part of Council's portfolio, but that meet Council's policy guidelines.

All investments at 31<sup>st</sup> October 2019 are compliant with the Relevant Reference Documents and Policies listed later in this report.

**Current Position:**

Council at 31<sup>st</sup> October 2019 held a total of \$29,703,722.01 in on-call and interest bearing deposits with financial institutions within Australia. All investments were held with approved deposit taking institutions with a short term rating A-2(A2)/BBB or higher. Council does not have any exposure to unrated institutions.

**Maturity Compliance** as at 31/10/2019

| Compliant | Term         | Invested      | Invested (%) | Min Limit (%) | Max Limit (%) | Available     | Investments |
|-----------|--------------|---------------|--------------|---------------|---------------|---------------|-------------|
| ✓         | 0 - 365 days | 17,203,721.91 | 57.92        | 40.00         | 100.00        | 12,500,000.10 | 28          |
| ✓         | 1 - 3 years  | 9,500,000.00  | 31.98        | 0.00          | 60.00         | 8,322,233.21  | 12          |
| ✓         | 3 - 5 years  | 3,000,000.10  | 10.10        | 0.00          | 40.00         | 8,881,488.70  | 3           |
| ✓         | 5 - 10 years | -             | 0.00         | 0.00          | 10.00         | 2,970,372.20  | 0           |
| ✓         | +10 years    | -             | 0.00         | 0.00          | 0.00          | -             | 0           |
| TOTALS    |              | 29,703,722.01 | 100.00       |               |               |               |             |

**Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
 Local Government (General) Regulation 2005  
 Ministerial Investment Order 5<sup>th</sup> January 2016  
 Investment Policy (Revised and adopted in May 2019)

**Governance issues:**

Nil

| Attachment One<br>Cash and Investments Holdings as at 31st October 2019 |                                         |                             |                       |                    |                                  |                                             |
|-------------------------------------------------------------------------|-----------------------------------------|-----------------------------|-----------------------|--------------------|----------------------------------|---------------------------------------------|
| Investment                                                              | Investment<br>Final<br>Maturity<br>Date | Current<br>Interest<br>Rate | Interest<br>Frequency | Coupon<br>Maturity | Amount<br>Invested<br>Value (\$) | Accrued<br>Interest to End<br>of Month (\$) |
| <u>On-Call Accounts</u>                                                 |                                         |                             |                       |                    |                                  |                                             |
| Commonwealth Bank                                                       | On Call                                 | 0.80%                       | Monthly               | EOM                | 432,555                          | Pd Monthly                                  |
| Commonwealth Bank                                                       | On Call                                 | 1.20%                       | Monthly               | EOM                | 255,189                          | Pd Monthly                                  |
| Bankwest                                                                | On Call                                 | 1.25%                       | Monthly               | EOM                | 1,015,978                        | Pd Monthly                                  |
| <b>Total On-Call Accounts</b>                                           |                                         |                             |                       |                    | <b>1,703,722</b>                 |                                             |
| <u>Term Deposits</u>                                                    |                                         |                             |                       |                    |                                  |                                             |
| ING                                                                     | 14/09/2021                              | 3.12%                       | Maturity              | 16/09/2020         | 500,000                          | \$1,880.55                                  |
| Bank of Queensland                                                      | 20/03/2020                              | 3.30%                       | Maturity              | 16/11/2019         | 1,000,000                        | \$31,553.42                                 |
| ME Bank                                                                 | 11/05/2022                              | 3.47%                       | Maturity              | 10/05/2020         | 1,000,000                        | \$16,541.92                                 |
| Bank of Queensland                                                      | 20/10/2020                              | 3.15%                       | Maturity              | 11/10/2020         | 1,000,000                        | \$1,726.03                                  |
| Bank of Queensland                                                      | 7/07/2021                               | 3.15%                       | Maturity              | 2/07/2020          | 1,000,000                        | \$10,442.47                                 |
| Bank of Queensland                                                      | 6/07/2022                               | 3.50%                       | Maturity              | 2/07/2020          | 1,000,000                        | \$11,602.74                                 |
| AMP                                                                     | 7/08/2024                               | 2.00%                       | Maturity              | 7/08/2020          | 1,000,000                        | \$4,657.53                                  |
| AMP                                                                     | 26/02/2020                              | 2.00%                       | Maturity              | 26/02/2020         | 1,000,000                        | \$3,561.64                                  |
| Newcastle Permanent Building Society                                    | 16/02/2022                              | 3.05%                       | Maturity              | 11/02/2020         | 1,000,000                        | \$21,893.15                                 |
| National Australia Bank                                                 | 22/11/2021                              | 3.00%                       | Maturity              | 21/11/2019         | 1,000,000                        | \$28,273.97                                 |
| AMP                                                                     | 1/02/2024                               | 3.15%                       | Maturity              | 1/02/2020          | 1,000,000                        | \$23,473.97                                 |
| Westpac                                                                 | 19/02/2020                              | 1.70%                       | Maturity              | 19/02/2020         | 1,000,000                        | \$2,654.80                                  |
| AMP                                                                     | 11/03/2020                              | 1.90%                       | Maturity              | 11/03/2020         | 1,000,000                        | \$2,498.63                                  |
| Bank of Queensland                                                      | 12/06/2024                              | 2.55%                       | Maturity              | 12/06/2020         | 1,000,000                        | \$9,850.68                                  |
| Newcastle Permanent Building Society                                    | 13/04/2022                              | 2.70%                       | Maturity              | 10/01/2020         | 1,000,000                        | \$1,553.42                                  |
| AMP                                                                     | 13/11/2019                              | 2.70%                       | Maturity              | 13/11/2019         | 1,000,000                        | \$14,572.61                                 |
| Westpac                                                                 | 11/12/2019                              | 1.95%                       | Maturity              | 11/12/2019         | 1,000,000                        | \$4,167.12                                  |
| Westpac                                                                 | 15/04/2020                              | 1.60%                       | Maturity              | 15/04/2020         | 1,000,000                        | \$657.53                                    |
| Westpac                                                                 | 18/12/2019                              | 2.25%                       | Maturity              | 18/12/2019         | 1,000,000                        | \$7,767.13                                  |
| Westpac                                                                 | 6/11/2019                               | 2.20%                       | Maturity              | 6/11/2019          | 1,000,000                        | \$7,232.88                                  |
| BankVic                                                                 | 15/01/2020                              | 2.10%                       | Maturity              | 15/01/2020         | 1,000,000                        | \$6,904.11                                  |
| Westpac                                                                 | 4/12/2019                               | 2.10%                       | Maturity              | 4/12/2019          | 1,000,000                        | \$5,178.08                                  |
| Westpac                                                                 | 8/01/2020                               | 1.82%                       | Maturity              | 8/01/2020          | 1,000,000                        | \$3,540.27                                  |
| <b>Total Term Deposits</b>                                              |                                         |                             |                       |                    | <b>20,500,000</b>                | <b>222,185</b>                              |
| <u>Variable Rate Deposits</u>                                           |                                         |                             |                       |                    |                                  |                                             |
| IMB                                                                     | 29/07/2020                              | 1.63%                       | Quarterly             | 24/01/2020         | 500,000                          | \$156.30                                    |
| IMB                                                                     | 18/02/2021                              | 2.43%                       | Quarterly             | 12/11/2019         | 500,000                          | \$2,596.44                                  |
| Commonwealth Bank                                                       | 20/04/2021                              | 2.13%                       | Quarterly             | 20/01/2020         | 500,000                          | \$320.21                                    |
| Commonwealth Bank                                                       | 23/08/2021                              | 2.06%                       | Quarterly             | 24/11/2019         | 500,000                          | \$1,922.82                                  |
| Commonwealth Bank                                                       | 31/08/2021                              | 2.01%                       | Quarterly             | 28/11/2019         | 500,000                          | \$1,762.19                                  |
| National Australia Bank                                                 | 4/11/2019                               | 1.88%                       | Quarterly             | 4/11/2019          | 1,000,000                        | \$4,426.29                                  |
| Westpac                                                                 | 16/11/2021                              | 2.83%                       | Quarterly             | 16/11/2019         | 1,000,000                        | \$5,959.59                                  |
| Newcastle Permanent Building Society                                    | 2/09/2020                               | 1.97%                       | Quarterly             | 2/12/2019          | 1,000,000                        | \$3,351.06                                  |
| <b>Total Floating Rate Deposits</b>                                     |                                         |                             |                       |                    | <b>5,500,000</b>                 | <b>\$20,494.89</b>                          |
| <b>Total Cash and Investments</b>                                       |                                         |                             |                       |                    | <b>29,703,722</b>                | <b>\$242,679.55</b>                         |



**Environmental issues:**

Nil

**Financial Implications:**

As per report.

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

As at 31<sup>st</sup> October 2019 Walgett Shire Council's total available cash and invested funds totalled \$29,703,722.01. The decrease in the portfolio can be attributed largely to the payment of high value creditors and contractors for work performed on council projects.

**General Fund Bank Account Reconciliation as at 31<sup>st</sup> October 2019**

| <b>Walgett Shire Working Account</b> |                   |
|--------------------------------------|-------------------|
| <b>Bank account Closing Balance</b>  | 432,555.24        |
| <b>Less Un-presented Withdrawals</b> | 9,507.21          |
| <b>Plus Un-presented Deposits</b>    | (952.73)          |
|                                      | <b>422,095.30</b> |
| <b>General Ledger Balance (2018)</b> | 1,372,460.29      |
| <b>(2019)</b>                        | (950,364.99)      |
|                                      | <b>422,095.30</b> |

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016* and Council's Investments Policy.
2. I hereby certify that Council's cash book and ledger have been reconciled to the bank statement as at 31<sup>st</sup> October 2019.

Michael J Urquhart

**Chief Financial Officer – Responsible Accounting Officer****Cash and Investment Report as at 31st October 2019****Recommendation:**

That the Investment report as at 31st October 2019 be received and noted.

**Moved:****Seconded:**

## 10.2.8 COMMUNITY DEVELOPMENT & CAPACITY BUILDING FROM AUGUST- OCTOBER 2019

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** George McCormick – Manager Community Development  
**FILE NUMBER:** 09/1763

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### **Summary:**

During this reporting period community services and development managed projects related and targeted community engagement, cultural development and recognition, group capacity building, Aboriginal and Multicultural Affairs, Senior's events, facilitating and supporting collaborative events targeting youth & early childhood initiatives.

### **Background:**

This report summarises project progress and outcomes of our community and youth development teams, libraries and associated services, Aboriginal and Multicultural Affairs and delivery to communities across the Shire during the reporting period August – October 2019.

### **Current Position:**

During the reporting period Councils community development team incorporating, Youth Services, Libraries services, Aboriginal affairs, Seniors, multi-cultural affairs, disabilities and capacity building of all residents has aligned programs, initiatives and opportunities with *Council's Community Strategic Plan 2017-2027*.

### **Community support and capacity building:**

*PCYC partnership: Community Touch Football Comp*

A "whole of community" touch football competition has recently kicked off in Walgett. The competition has begun with 11 teams and plays every Thursday evening. The facilitation and governance of the program is the local PCYC teams and Council have supported this meaningful program, aiding in physical activity and social connection.

### *Lightning Ridge Community Gardens*

In these trying times The Community Garden in Lightning Ridge (Auspice by Rotary Club of Lightning Ridge Inc.) has been feeling the pinch of the recent conditions and numerous members and volunteers leaving the community. Following a meeting with representatives of the group Council has supported the program to continue to plant. Grow and distribute fresh produce throughout the community of Lightning Ridge free of charge. The support will allow the volunteer based group to upgrade systems and the area working towards continuing to develop and sustain the community gardens in Lightning Ridge.

### *Walgett Two Rivers Suicide Prevention Network*

Council continues to work with groups and services to assist in development of individuals and capacity of community. The support of the Walgett Suicide Prevention Network has been positive with a new *monument of healing* erected in Apex Park and an official opening and recognition event staged recently with several hundred in attendance

### **Partnerships and programs**

Partnerships with services on all levels continue to strengthen as does the quality of programs to community.

During this reporting period the department has facilitated and supported the following:

- Facilitated and attended numerous community based meetings in relation to Health and Wellbeing, Youth Programing, Library and Multi-Cultural Affairs interagency meetings and local services meetings.
- Supporting minority community groups through Library programs and skill enhancement
- Developed and planned the upcoming Beat the Heat Initiative to be rolled out over the Christmas and New Year 2020 period
- Continued implementation of School 2 Work Program
- Delivered Youth Centre activities in the three larger communities

### **Employment options and collaboration**

#### *Walgett Shire Council & Australian Defence Forces*

A visit some months ago to our Shire by representatives of the Murdi-Paaki Engagement Team and the newly appointed Chief Executive Officer of the National Indigenous Australians Agency Mr Ray Griggs has progressed with positive outcomes for the communities of the Walgett Shire. Mr Griggs spent four decades in the Royal Australian Navy, including a range of command and operational roles. His last two positions were as Chief of Navy and the Vice Chief of Defence Force between 2014 - 18.

Following the informal meeting with Council General Manager, Directors and management a plan was discussed and developed to promote, in meaningful ways, the possibilities a career in the Armed Forces may offer youth of our marginalised communities. During the month of October Walgett Shire Youth Development team where fortunate to facilitate a first up visit from the Australian defence force with planned visits into schools in our three larger communities Walgett, Collarenebri and Lightning Ridge.

The captivating sessions saw students from years 9-11 attend the informative awareness sessions. The students where then provided with an interactive discussion relating to the positive impact a career in the Australian Defence force could offer them.

Strategically focused on not being another "one hit wonder" a second "Stage 2" visit from the Defence Forces, complete with, armed personnel carriers and a potential Helicopter/tanks, will venture to our Shire during Youth Week 2020. This will be a less formal opportunity for our youth to engage, hands on with some of the opportunities the defence forces could offer them should they choose to follow the pathways offered into the Army, RAAF or Navy.

### **Community Day- social connection:**

A key element of capacity building and community empowerment is to work in collaboration with other organisations. A recent event at the Walgett Pool saw over 200 participants attend the Tennent Support and Education Project. The event was highlighted by NRL stars and live music, BBQ and local services supporting the event. This was a very successful event and highlighted what working in collaboration can achieve

### **After School Activities/ Youth Centre's:**

Variety and diversity are core to engaging young people from different communities, our teams often stage similar programs, however are directed by the young people as to what they wish to engage in or participate. This allows ownership and encourages and supports a voice in the "goings on" in our centres from our future leaders of our communities within the Walgett LGA. Walgett Shire Centres "*Learn - Play -Create -Experience -Fun*" operating from 3pm -6pm for afterschool activities with a significant increase with youth numbers with each youth centre averaging up to 18 to 24 youth /young people attending each day. Each Youth centre has different activities running as they need to accommodate for different needs and resources as well as what is happening in their communities.

**Walgett Youth Centre;**

Walgett Youth centre have been involved with after school football on Thursday afternoons at the primary school with all youth/young people being engaged and learning about health and fitness. Out of centre excursions also include utilizing the skate park and basketball courts during the cooler months. With the warmer months now setting in the youth centre have been enjoying the cool swimming pool in Friday afternoons

**Lightning Ridge Centre:**

Lightning Ridge Youth services is s currently operating from the Aboriginal Child and Family Centre, with the limited space the youth/young people generally choose outdoor activities including hand ball basketball and red rover cross over. During the warmer months and the increase of younger youth attending the centre the youth are engaging in indoor activities. Card games and board games as well as arts and craft activities.

**Collarenebri Youth Centre**

Collarenebri youth services have been involved with supporting CRL on Tuesday afternoons with supplying the BBQ and assisting during the afternoon. Activities being run at the youth centred focused on outdoor activities. Indoor activities see the youth engaging in card games, board games and arts and Craft activities. During the warmer months. Youth and Young people requested that they go the pool, on Wednesdays which has become a weekly activity.

**Holiday Programs:**

Holiday programs are being delivered within our three larger communities as well as Grawin have been well attended. Walgett have been recording an average of 30 plus youth each day,

Lightning Ridge 35, Collarenebri 25 and Grawin 10/13 young people. All youth and young people are involved in planning the holiday program in their communities each contributing their own unique game adventure or activity.

The Youth have also came up with a reward outing which rewards the youth that attend the centres and bring their best behaviours and smiles. Lightning Ridge rewards adventure was to 'Chambers of the Black Hand' where they learnt about the carvings in the wall and the famous black opal.

**National Youth Week 2019:**

Maybe this news may be a tad late due to media etc. However another outstanding outcome for our Youth and Community teams, Libraries and reflective of our Council in general. As finalist's in the NSW Local Government Youth Week Awards for twelve consecutive years, across a range of categories it was always going to be a huge task and effort to raise the bar in programming and delivery of a full two weeks of youth focused programs and initiatives yet again this year.

Despite the challenge the Shire's Youth and Community Development teams supported by our Youth Council and local, regional and State services have continued to be recognized at the highest level in 2019 with best practice and excellence in delivery. At the 2019 NSW Local Government Awards Gala Event recently in Sydney, the Council represented by youth representatives, Jordan Murray, Douglas Winch, management staff and Deputy Mayor were announced winners in two categories.

- 2019 NSW Local Government - Best Small Council with the Most Outstanding Youth Week Program
- 2019 NSW Local Government - Council with the Best On-Going Commitment to Local Youth Week Programs

The ongoing support and contributions from services, agencies and organisations plays a vital role in these outcomes highlighting the rewards of a collaborative approach to delivery. The *Advocate of Children and Young People* have announced the dates for National Youth Week 2020: 1st – 9th April.

### **Local Government Week – Walgett – community info and awareness**

LG Week presented an opportunity to residents and rate payers to move the conversation beyond roads, rates and rubbish and highlight how closely Walgett Shire Council is involved in our community. The event saw many locals and visitors to Walgett engage in conversations around what Council does, our purpose, our vision and our partnerships with every members of the community

Discussions focused on council-managed youth and holiday centres, libraries, cemeteries, sports fields and pools, to food safety checks, building and development and pet registrations – all operated by council. This was a great opportunity to highlight the sector as a whole. Next year the event will rotate to another community.

### **Libraries and services:**

#### *Patrons and usage*

Libraries are places of information. When most people think "library" they think books. And while that is true, these days books take different shapes, such as e-books and audio books. More than just books, libraries are places of information, offering people free access to a wealth of information, whether online, in print or in person. Whether they're looking for DVDs or the latest best-seller; health or business information, or going for story times and community workshops, the library is the centre of the community.

We are excited to announce we have ~~start~~ed a Facebook page. By posting updates on Facebook, we hope to deliver better customer service, promote and personalise our library to inform our users about the library's programmes and services.

'Followers' can engage with the library by liking our posts and sharing them with their friends. New members for the reporting period totalled (22) boosted by (24) members re-registering giving a total of 798 current members. During this three month reporting period 1020 items were borrowed from the Library and 160 computer bookings were placed.

### ***Preschool literacy***

Goonimoo Mobile children's service visit the Library for playgroup every Monday to participate in story time, age appropriate art and craft and borrow books. Bulk borrowing to all preschools is encouraged each term as this enhances a child's vocabulary and helps them understand how to read and write.

### ***Library programs:***

Tuesday mornings Council host the knitting/coffee club, with 10 members engaged in the program. Currently the group are busy hand knitting blankets for our local residents at Kookaburra Court. . The local painting group use the Library on Thursdays with painting and art activities.

They are currently painting for individual art shows. This month we have two new members that are enjoying learning the techniques of water colours taught by our existing members. Technology awareness continues being promoted through Borrow Box, RB Digital, Wheelers Books, Kanopy and EBSCO Books to Library members helping them download eBooks, eMagazines, eCar manuals, eMovies and eAudio on their own devices.

### ***Afterschool and holiday groups***

Holiday group activities are programmed for visits from youth and young adults spending their afternoons in the library. The library is very popular with the teenage children after school using our collections, computers, games, art equipment and Wi-Fi. Last holidays we launched a new program called "Kids in the Library". Using talented local people to run workshops in the Library for children during the school holidays. We had cup cake decorating with Terry Holcombe and a writing workshop with Cathy Colless. Both workshops were booked out and enjoyed by all involved

### ***Deposit stations & Book Club***

Both deposit stations at Collarenebri and Burren Junction continue to thrive and locals appreciate their collections of books, audio books and DVD's that are renewed every eight weeks. We have continued weeding books from the library and delivering them to Burren Junction and Lightning Ridge Bore Baths as free books and swapping stations for locals and visiting tourists.

Book club members continue to grow with 17 members that meet once a month to discuss the book of the month and enjoy morning tea. Being a member of a book club can help you make new friends and get involved in the community in a relaxed atmosphere.

### ***Homebound***

The library provides a free books-on-wheels delivery service to housebound members of the local community who are physically unable to visit the library. It has been tailored to individual needs for customers unable to access the library in person. To date we have 12 members in this program who reside at Kookaburra Court aged Care Home and Walgett Hospital Peg Cross ward.

### ***Lightning Ridge:***

#### ***Patrons and usage***

Lightning Ridge offers a range of materials that you can access free of charge including books, newspapers and magazines, DVD's and audio books as well as eBooks and eMagazines. Also available are free programs and resources ranging from early childhood, community interest, education, literacy, and recreational programs that cover a multitude of interests and topics suitable for everyone within our local community. New members for the reporting period totalled (12) plus (17) members re-registering giving a total of 839 members. During this reporting period 1085 items were borrowed from the Library and 190 computer bookings were placed. Continuous liaison with the NSW State Library with (ILL) Inter Library Loans allows us to source a large range of Multicultural and HSC literature which is available for our members to loan.

### ***Preschool literacy & Book Club***

Books and Babies is an ongoing program targeting ages 0- 5 years, held Tuesday mornings from 10am – 11am. Using stories, songs, rhymes, dancing and music by doing these activities it helps your baby build listening, memory and vocabulary skills.

The more stories you read aloud, the more words your child will be exposed to and the better he or she will be able to talk. Book Club is still very popular with the community. A book club can help you meet new people and make new friends, all in a relaxed atmosphere. We currently have 12 members involved in the Book club who meet every Friday from 10am – 12pm discussing various books and subjects and enjoying morning tea together

### ***School Holiday & After School Programs***

Youth 10 years and over are encouraged to participate in afternoon programs in the Library to enhance their literacy skills and awareness of facilities offered at the library

including board games, craft activities and computer workshops. This program is offered Wednesday and Thursday afternoons and continues to be popular with youth and young people attending this program.

**Partnerships and collaboration:**

Council encourages partnerships, this is the way forward in developing and sustaining an informed, inclusive community. By seeking feedback and listening to community we can build capacity through organisations and individuals across the Shire and support areas of need. Council work in partnership with a multitude of services across the Shire and works to strengthen these relationships at every opportunity that prevails

**Upcoming events, programs and opportunities:**

WSC Anti -Graffiti Day and BBQ events (all centres)  
Library Knitters Club and Book Clubs Christmas Parties.  
Christmas Parties- Youth Services  
Beat the Heat Programs  
Holiday Programs (all centres)

**Relevant Reference Documents/Policies:**

Walgett Shire Council Community Strategic Plan 2017 –2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007–2010, Walgett Shire Disability and Inclusion Plan 2017-2021, Walgett Shire Youth Development Youth Strategy 2009 – 2014, Walgett Shire Community Safety and Crime Prevention Plan 2016-2020

**Environmental issues:**

There are no identified environmental issues in relation to this report.

**Stakeholders:**

Walgett Shire community members, organisations and agencies with an interest in the social outcomes of people residing, working in, and visiting, the Walgett Shire.

**Financial Implications:**

Activities and programs conducted within applicable budgets.

**Conclusion:**

The Community Development team have progressed projects and programs this quarter in accordance with the Walgett Shire Council Community Strategic Plan 2017 – 2027, Walgett Shire Council Aboriginal Community Development and Reconciliation Plan 2007 – 2010, Walgett Shire Council Disability and Inclusion Plan 2017-2021, Walgett Shire Community Safety & Crime Prevention Plan 2016-2020, Youth Development Youth Strategy 2009 – 2014.

| <b>Manager Community Development Report –August – October 2019</b>                                                                                                     |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the quarterly report for August – October on Community Development be received.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

### **10.2.9 QBRs REPORT**

To be tabled



## **10.2.10 PAYMENT OF EXPENSES & PROVISION OF FACILITIES TO COUNCILLORS - POLICY**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Michael Urquhart – Chief Financial Officer  
**FILE NUMBER:**

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**Summary:**

The revised policy is presented to Council for consideration.

**Background:**

Each year Council must review its “Payment of Expenses and Provision of Facilities to Councillors” policy. The revised policy is then placed on public exhibition for a period of 28 days for public comment. When adopted a copy shall be placed on Council’s web site.

**Current Position:**

The writer has reviewed the amended policy to ensure the various provisions comply with the Office of Local Government (OLG) guidelines.

**Governance issues:**

Local Government Act 1993.

**Environmental issues:**

NIL.

**Stakeholders:**

Walgett Shire Council  
Walgett Shire Councillors

**Financial Implications:**

NIL

**Alternative Solutions/Options:**

NIL

**Conclusion:**

The Payment of Expenses & Provision of Facilities to Councillors policy is tabled for Council’s consideration.

| <b>Payment of Expenses &amp; Provision of Facilities to Councillors - Policy</b>                                                                                                                                                                                                                                                                                                                                   |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That the Chief Financial Officers Report be received.</li><li>2. Council adopt the “Payment of Expenses &amp; Provision of Facilities to Councillors” policy as tabled.</li><li>3. The policy be placed on public exhibition for a period of 28 days and public submissions be invited.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Draft Payment of Expenses & Provision of Facilities to Councillors Policy. Refer to attachment document.

## 10.2.11 MATTERS GENERALLY FOR BRIEF MENTION OR INFORMATION FROM CHIEF FINANCIAL OFFICER

REPORTING SECTION: Corporate  
AUTHOR: Michael Urquhart – Chief Financial Officer  
FILE NUMBER: 00/00/00

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### 1. Property Matters

- Refurbishment of the Lions park toilet block in **Collarenebri** is underway with painting and tiling and new stainless steel pedestals and hand basins being installed.
- Fencing of the playground at **Opal Park Lightning Ridge** is now complete and installation of benches and shade shelters to be carried out in the coming weeks.
- A purchase order for fencing of the **Carinda Park** has been issued and completion of the project is expected in December 2019.
- Renewal of the fencing around the **Gem Gardens in Lightning Ridge** is underway.
- Grant applications were submitted under the “**Stronger Country Communities**” fund and the Council projects included;
  - Toilet/shower facilities at Lions Park Lightning Ridge
  - Toilet/shower facilities at Apex Park Walgett
  - Refurbishment of the Collarenebri Hall and Youth Centre
  - Shade sails to be erected over all three skate parks Collarenebri, Lightning Ridge and Walgett
  - New play equipment for Gray Park Walgett
- Investigation underway for commencement of a shire wide ratepayer satisfaction survey.
- CFO has held preliminary discussions with a local artist for painting of the **Walgett Water Towers**. Artist is developing options for consideration.
- Investigation underway for painting of the **Burren Junction** grain silo's. Permission to be sought from owners.
- Council has been successful in obtaining a grant through the Murray Darling Basin Authority for the refurbishment of the **Collarenebri Showground facilities including the Grandstand, Dining Room, Toilet Facility and Jockey's Room**. Final plans and budgets have been lodged with the Department of Agriculture.
- **Collarenebri Sportsground Amenities shed**. The shed proposal has been completed with the lining and fitout scheduled for coming months after the golf club project is completed and the balance of funds is known.
- **Collarenebri Golf Club**. The new clubhouse has been erected and the kitchen fitout, electricity and water connection to be completed in November 19.
- **Lightning Ridge Multi-purpose Centre**, purchase order has been issued for the following plans, Geotechnical, Civil, Structural, Electrical, Mechanical, Hydraulic and Architectural. The property has been surveyed and Barnsons have developed a draft

set of concept plans. A community meeting was held on the 6<sup>th</sup> November 2019 at Spider Brown Oval with user group representatives, and those in attendance agreed to a number of small changes to the plans which has been conveyed to Barnsons in readiness for a final plan that will be tabled at the November meeting.

- **Walgett PCYC** a further report will be tabled when more information is available.
- The consultant has provided Council with a report on the condition of the **Lightning Ridge bore bath** and the amenities building which has been reported to Council. A request for Quotation has been issued.
- Refurbishment of the bathroom facilities at the **Walgett Administration Centre** is underway with the breeze way and storage area works now complete. In order to reduce disruption the works are being staged over the coming months.
- Work has commenced on the painting of the **Walgett Swimming Pool** amenities.
- Tourism signage at **Burren Junction**. Plans are underway to renew the big green Welcome to Burren Junction sign at Burren Junction along with a number of smaller signs at the bore bath. Quotations being sought.
- A new **Burren Junction Bore Bath toilet facility** is being investigated, and quotations are being sought.
- **Colless grandstand**. Following on from the CFO's December report, a "request for Tender" has been issued. The CFO will report back to Council with the tenders in 2020.

| Matters Generally for Brief Mention or Information Only – From Chief Financial Officer                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Matters Generally for Brief Mention or Information Only from the Chief Financial Officer in the following areas; Property Matters, Finance &amp; Administration and Community Services be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## 11.3 ENGINEERING / TECHNICAL SERVICES

### 11.3.1 MONTHLY MAINTENANCE GRADING REPORT – OCTOBER 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 00/00/00

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30<sup>th</sup> September 2019.

**Background:**

The maintenance budget has been prepared based on the asset management data and available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain network on an as needs basis. The availability of water and the ongoing drought conditions have an impact on the grading program.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis. Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 30<sup>th</sup> September 2019, \$ 303,140.76 of the road maintenance grading budget has been expended.

**Conclusion:**

Council has established a system inspect roads and to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for October 2019.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Maintenance works progress summary.

| Road Name                    | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status In September 2019 |
|------------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 1</b>                |                         |                                 |               |                          |
| Bowra Road SR34              | 3.95                    | \$ 4,278.00                     | F             |                          |
| Wanourie Road SR38           | 6.5                     | \$ 4,278.00                     | E             |                          |
| Green and Branders Road SR41 | 11.3                    | \$ 7,006.00                     | F             | Completed                |
| Regans Road SR58             | 3.2                     | \$ 4,278.00                     | F             |                          |
| Marra Creek Road SR60        | 17.5                    | \$ 10,850.00                    | E             |                          |
| Lochlomond Road SR74         | 8.4                     | \$ 5,208.00                     | E             |                          |
| Maroubra Road SR76           | 8.3                     | \$ 5,146.00                     | E             |                          |
| Nedgara Road SR77            | 10.7                    | \$ 6,634.00                     | F             |                          |
| Mac Masman Road SR81         | 8                       | \$ 4,960.00                     | E             |                          |
| Binghi Road SR113            | 20.1                    | \$ 12,462.00                    | E             |                          |
| Aberfoyle Road SR115         | 26.2                    | \$ 16,244.00                    | D             | Completed                |
| Gungalman Road SR31          | 43.7                    | \$ 27,094.00                    | D             | Completed                |
| Gilwarny Road SR32           | 7.9                     | \$ 4,898.00                     | F             | Completed                |
| Teranyan Road SR33           | 13.7                    | \$ 8,494.00                     | D             |                          |
| Bogewong Road SR114          | 48.7                    | \$ 30,194.00                    | D             |                          |
| Billybingbone Road RR7516    | 18.67                   | \$ 11,532.00                    | C             | completed                |
| Ginghet Road SR40            | 47.6                    | \$ 29,512.00                    | D             |                          |
| Bushs Road SR43              | 8.7                     | \$ 5,394.00                     | D             |                          |
| Miralwyn Road SR73           | 17.9                    | \$ 11,098.00                    | D             |                          |
| Brewon Road SR112            | 54.7                    | \$ 33,914.00                    | C             |                          |
| Merri Merri Road RR202       | 6.57                    | \$ 7,166.00                     | C             |                          |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>           | <b>\$ 250,640.00</b>            |               |                          |

| Road Name                | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|--------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 2</b>            |                         |                                 |               |                          |
| Boorooma Creek Road SR48 | 19.1                    | \$ 11,842.00                    | E             |                          |
| Wimbledon Road SR64      | 3.4                     | \$ 4,278.00                     | E             |                          |
| Tungra Road SR85         | 12.7                    | \$ 7,874.00                     | F             |                          |
| Strathmore Road SR92     | 16.42                   | \$ 11,904.00                    | E             |                          |
| Narran Lake Road SR111   | 61                      | \$ 37,820.00                    | D             |                          |
| Lone Pine Road SR70      | 9.6                     | \$ 5,952.00                     | D             |                          |
| Kurrajong Road SR110     | 27.8                    | \$ 17,236.00                    | D             |                          |
| Wilby Wilby Road SR101   | 28.7                    | \$ 17,794.00                    | D             |                          |
| Cumborah Town Roads      |                         |                                 | E             |                          |
| <b>Subtotal Zone 2</b>   | <b>178.72</b>           | <b>\$ 114,700.00</b>            |               |                          |

| Road Name               | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|-------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 3</b>           |                         |                                 |               |                          |
| Springs Road SR19       | 2.7                     | \$ 4,278.00                     | E             |                          |
| Bonanza Road SR46       | 16.9                    | \$ 10,478.00                    | E             | Completed                |
| Schmalkuche Road SR47   | 14.4                    | \$ 8,928.00                     | E             |                          |
| Millencowbah Road SR51  | 27.7                    | \$ 17,174.00                    | E             | Completed                |
| Willis Road SR52        | 14.5                    | \$ 8,990.00                     | F             |                          |
| Koomalah Road SR53      | 28.4                    | \$ 17,608.00                    | E             |                          |
| Burrnbaa Road SR55      | 18.1                    | \$ 11,222.00                    | E             |                          |
| Cambo Road SR61         | 21.1                    | \$ 13,082.00                    | E             |                          |
| Woolaroo Road SR69      | 1                       | \$ 4,278.00                     | E             |                          |
| Kia-Ora Road SR86       | 6.8                     | \$ 4,278.00                     | F             |                          |
| Fabians Road SR88       | 24.8                    | \$ 15,376.00                    | E             |                          |
| Three Mile Road SR91    | 0.2                     | \$ 4,278.00                     | E             |                          |
| Banarway Road SR95      | 1.2                     | \$ 4,278.00                     | D             |                          |
| Purtle Road SR126       | 26.8                    | \$ 16,616.00                    | E             |                          |
| Boora Road SR127        | 63.8                    | \$ 39,556.00                    | D             |                          |
| Bore Head Road SR45     | 5.1                     | \$ 4,278.00                     | D             |                          |
| Lorne Road SR98         | 6.9                     | \$ 4,278.00                     | D             |                          |
| Angledool Road SR102    | 49.3                    | \$ 30,566.00                    | C             |                          |
| Ridge/Sherman Way RR426 | 70.1                    | \$ 68,275.00                    | C             |                          |
| Gundabloui Road RR457   | 40.9                    | \$ 32,798.00                    | C             |                          |
| <b>Subtotal Zone 3</b>  | <b>440.7</b>            | <b>\$ 320,615.00</b>            |               |                          |

| Road Name             | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|-----------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 4</b>         |                         |                                 |               |                          |
| Franxton Road SR1     | 19                      | \$ 11,780.00                    | E             |                          |
| Bellara Road SR2      | 21.4                    | \$ 13,268.00                    | D             |                          |
| Clarkes Road SR3      | 6                       | \$ 4,278.00                     | E             |                          |
| Cryon Road SR5        | 56.75                   | \$ 35,185.00                    | C             |                          |
| Woodvale Road SR13    | 8.96                    | \$ 8,556.00                     | E             |                          |
| Baroona Road SR14     | 11.1                    | \$ 6,882.00                     | E             |                          |
| Pokataroo Road SR15   | 8.1                     | \$ 5,022.00                     | E             |                          |
| Perrottets Road SR66  | 5.9                     | \$ 3,658.00                     | F             |                          |
| Pagan Creek Road SR79 | 1.3                     | \$ 4,278.00                     | F             |                          |
| Fairview Road SR90    | 12.6                    | \$ 7,812.00                     | F             |                          |
| Dundee Road SR124     | 13.9                    | \$ 8,618.00                     | F             |                          |
| Glen Eden Road SR125  | 24.6                    | \$ 15,252.00                    | E             |                          |
| Millie Road SR12      | 9.1                     | \$ 5,642.00                     | C             |                          |
| Rossmore Road SR71    | 10.7                    | \$ 6,634.00                     | C             |                          |
| Rowena Road SR123     | 34.5                    | \$ 21,390.00                    | E             |                          |

| Road Name                      | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|--------------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| Camerons Road SR128            | 15.2                    | \$ 9,424.00                     | D             |                          |
| Mercadool Road SR16            | 57.7                    | \$ 35,774.00                    | C             | In progress              |
| Moomin Road SR59               | 31                      | \$ 19,220.00                    | D             |                          |
| Beanbri Road SR117             | 4.9                     | \$ 4,278.00                     | C             |                          |
| Pian Creek Road SR121          | 41.7                    | \$ 25,854.00                    | C             |                          |
| Old Burren Road SR122          | 33.9                    | \$ 21,018.00                    | D             |                          |
| Collarenebri Mission Road SR67 | 4.6                     | \$ 4,278.00                     | C             |                          |
| Rowena Town Roads              |                         | \$ 4,278.00                     | D             |                          |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>           | <b>\$ 282,379.00</b>            |               |                          |

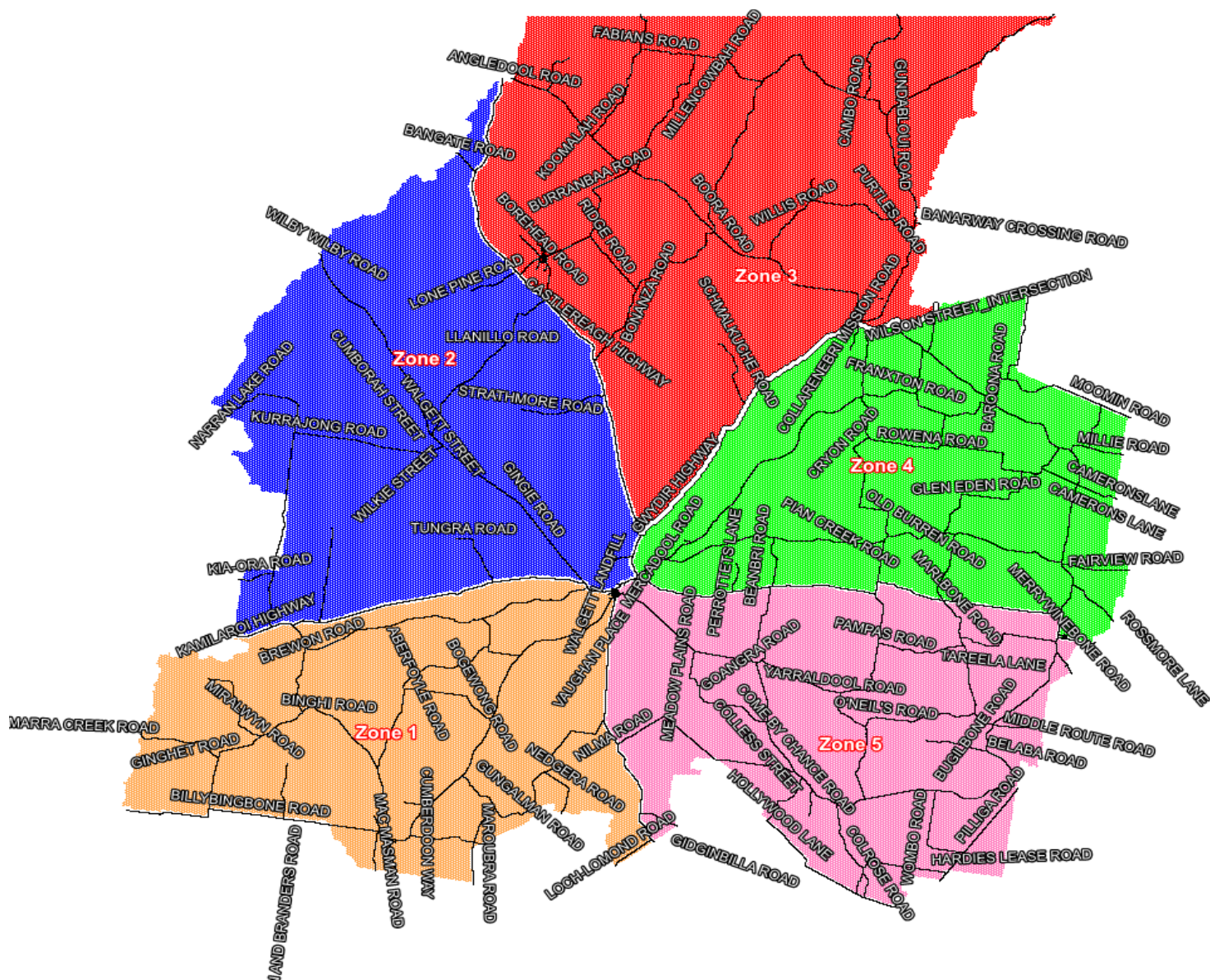
| Road Name                  | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|----------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 5</b>              |                         |                                 |               |                          |
| Pampas Road SR7            | 16.3                    | \$ 10,106.00                    | E             | Completed                |
| Wombo Road SR25            | 17.7                    | \$ 10,974.00                    | E             |                          |
| Hardys Lease Road SR26     | 16                      | \$ 9,920.00                     | E             |                          |
| Colrose Road SR27          | 20.6                    | \$ 12,772.00                    | E             |                          |
| Wingadee Road SR28         | 11.8                    | \$ 7,316.00                     | E             |                          |
| Epping Road SR57           | 15.4                    | \$ 9,548.00                     | E             |                          |
| Middle Route Road SR72     | 9.6                     | \$ 5,952.00                     | E             | Completed                |
| Gidginbilla Road SR75      | 7.4                     | \$ 4,588.00                     | E             |                          |
| Proctors Road SR82         | 4.4                     | \$ 4,278.00                     | F             |                          |
| Drilldool Road SR83        | 5.1                     | \$ 4,278.00                     | F             | completed                |
| Belaba Road SR89           | 11.2                    | \$ 6,944.00                     | F             |                          |
| Hollywood Lane SR119       | 29.9                    | \$ 18,538.00                    | E             |                          |
| O'Niels Road SR131         | 31.1                    | \$ 19,282.00                    | D             |                          |
| Tareela Road SR17          | 19.4                    | \$ 12,028.00                    | D             | Completed                |
| Meadow Plains Road SR21    | 23.9                    | \$ 14,818.00                    | D             |                          |
| Marlbone Road SR24         | 28.4                    | \$ 17,608.00                    | D             | completed                |
| Nilma Road SR30            | 37.8                    | \$ 23,436.00                    | D             |                          |
| Bugilbone Road SR103       | 28.7                    | \$ 32,725.00                    | C             |                          |
| Goangra Road SR116         | 16.4                    | \$ 10,168.00                    | D             |                          |
| Yarraldool Road SR118      | 41.3                    | \$ 25,606.00                    | C             |                          |
| Haynes Hut SR68            | 4.5                     |                                 | E             |                          |
| Come By Chance Road RR7716 | 60.9                    | \$ 65,450.00                    | C             | completed                |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>            | <b>326335</b>                   |               |                          |
| <b>Total</b>               | <b>1,902.42</b>         | <b>1,294,669.00</b>             |               |                          |



## General grade frequency guide

| Road Category | No. of Grades/Year |
|---------------|--------------------|
| C             | 4                  |
| D             | 2                  |
| E             | 1                  |
| F             | Occasional         |

It is important to note that the unsealed road network is dynamic and subject to rapid change with weather and traffic impacts. Therefore there needs to be flexibility in the programme to carry out repairs on an as needs basis.



### 11.3.2 MONTHLY MAINTENANCE GRADING REPORT – NOVEMBER 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/121

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 31<sup>st</sup> October 2019.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the unsealed Local and Regional Roads to provide acceptable level of service. The budget will be used to maintain the road as per demand and Road best practice manual.

**Current Position:**

Council is continuing to check the moisture situation on local roads and carrying out maintenance grading works on an ongoing basis.

Details of maintenance grading locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2019/2020 Shire Roads Maintenance Grading Works schedule

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 31<sup>st</sup> October 2019, \$325,577.56 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report from Director Technical / Engineering Services                                                                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for November 2019.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Maintenance works progress summary.

| Road Name                    | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status In September 2019 |
|------------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 1</b>                |                         |                                 |               |                          |
| Bowra Road SR34              | 3.95                    | \$ 4,278.00                     | F             |                          |
| Wanourie Road SR38           | 6.5                     | \$ 4,278.00                     | E             |                          |
| Green and Branders Road SR41 | 11.3                    | \$ 7,006.00                     | F             | Completed                |
| Regans Road SR58             | 3.2                     | \$ 4,278.00                     | F             |                          |
| Marra Creek Road SR60        | 17.5                    | \$ 10,850.00                    | E             |                          |
| Lochlomond Road SR74         | 8.4                     | \$ 5,208.00                     | E             |                          |
| Maroubra Road SR76           | 8.3                     | \$ 5,146.00                     | E             |                          |
| Nedgara Road SR77            | 10.7                    | \$ 6,634.00                     | F             |                          |
| Mac Masman Road SR81         | 8                       | \$ 4,960.00                     | E             |                          |
| Binghi Road SR113            | 20.1                    | \$ 12,462.00                    | E             |                          |
| Aberfoyle Road SR115         | 26.2                    | \$ 16,244.00                    | D             | Completed                |
| Gungalman Road SR31          | 43.7                    | \$ 27,094.00                    | D             | Completed                |
| Gilwarny Road SR32           | 7.9                     | \$ 4,898.00                     | F             | Completed                |
| Teranyan Road SR33           | 13.7                    | \$ 8,494.00                     | D             | Completed                |
| Bogewong Road SR114          | 48.7                    | \$ 30,194.00                    | D             | Completed                |
| Billybingbone Road RR7516    | 18.67                   | \$ 11,532.00                    | C             | completed                |
| Ginghet Road SR40            | 47.6                    | \$ 29,512.00                    | D             |                          |
| Bushs Road SR43              | 8.7                     | \$ 5,394.00                     | D             |                          |
| Miralwyn Road SR73           | 17.9                    | \$ 11,098.00                    | D             |                          |
| Brewon Road SR112            | 54.7                    | \$ 33,914.00                    | C             |                          |
| Merri Merri Road RR202       | 6.57                    | \$ 7,166.00                     | C             |                          |
| <b>Subtotal Zone 1</b>       | <b>392.29</b>           | <b>\$ 250,640.00</b>            |               |                          |

| Road Name                | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|--------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 2</b>            |                         |                                 |               |                          |
| Boorooma Creek Road SR48 | 19.1                    | \$ 11,842.00                    | E             |                          |
| Wimbledon Road SR64      | 3.4                     | \$ 4,278.00                     | E             |                          |
| Tungra Road SR85         | 12.7                    | \$ 7,874.00                     | F             |                          |
| Strathmore Road SR92     | 16.42                   | \$ 11,904.00                    | E             |                          |
| Narran Lake Road SR111   | 61                      | \$ 37,820.00                    | D             |                          |
| Lone Pine Road SR70      | 9.6                     | \$ 5,952.00                     | D             |                          |
| Kurrajong Road SR110     | 27.8                    | \$ 17,236.00                    | D             |                          |
| Wilby Wilby Road SR101   | 28.7                    | \$ 17,794.00                    | D             |                          |
| Cumborah Town Roads      |                         |                                 | E             |                          |
| <b>Subtotal Zone 2</b>   | <b>178.72</b>           | <b>\$ 114,700.00</b>            |               |                          |

| Road Name               | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|-------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 3</b>           |                         |                                 |               |                          |
| Springs Road SR19       | 2.7                     | \$ 4,278.00                     | E             |                          |
| Bonanza Road SR46       | 16.9                    | \$ 10,478.00                    | E             | Completed                |
| Schmalkuche Road SR47   | 14.4                    | \$ 8,928.00                     | E             |                          |
| Millencowbah Road SR51  | 27.7                    | \$ 17,174.00                    | E             | Completed                |
| Willis Road SR52        | 14.5                    | \$ 8,990.00                     | F             |                          |
| Koomalah Road SR53      | 28.4                    | \$ 17,608.00                    | E             |                          |
| Burranbaa Road SR55     | 18.1                    | \$ 11,222.00                    | E             |                          |
| Cambo Road SR61         | 21.1                    | \$ 13,082.00                    | E             |                          |
| Woolaroo Road SR69      | 1                       | \$ 4,278.00                     | E             |                          |
| Kia-Ora Road SR86       | 6.8                     | \$ 4,278.00                     | F             |                          |
| Fabians Road SR88       | 24.8                    | \$ 15,376.00                    | E             |                          |
| Three Mile Road SR91    | 0.2                     | \$ 4,278.00                     | E             |                          |
| Banarway Road SR95      | 1.2                     | \$ 4,278.00                     | D             |                          |
| Purtle Road SR126       | 26.8                    | \$ 16,616.00                    | E             |                          |
| Boora Road SR127        | 63.8                    | \$ 39,556.00                    | D             |                          |
| Bore Head Road SR45     | 5.1                     | \$ 4,278.00                     | D             | Completed                |
| Lorne Road SR98         | 6.9                     | \$ 4,278.00                     | D             |                          |
| Angledool Road SR102    | 49.3                    | \$ 30,566.00                    | C             |                          |
| Ridge/Sherman Way RR426 | 70.1                    | \$ 68,275.00                    | C             | Completed                |
| Gundabloui Road RR457   | 40.9                    | \$ 32,798.00                    | C             | Completed                |
| <b>Subtotal Zone 3</b>  | <b>440.7</b>            | <b>\$ 320,615.00</b>            |               |                          |

| Road Name             | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|-----------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 4</b>         |                         |                                 |               |                          |
| Franxton Road SR1     | 19                      | \$ 11,780.00                    | E             |                          |
| Bellara Road SR2      | 21.4                    | \$ 13,268.00                    | D             |                          |
| Clarkes Road SR3      | 6                       | \$ 4,278.00                     | E             |                          |
| Cryon Road SR5        | 56.75                   | \$ 35,185.00                    | C             |                          |
| Woodvale Road SR13    | 8.96                    | \$ 8,556.00                     | E             |                          |
| Baroona Road SR14     | 11.1                    | \$ 6,882.00                     | E             |                          |
| Pokataroo Road SR15   | 8.1                     | \$ 5,022.00                     | E             |                          |
| Perrottets Road SR66  | 5.9                     | \$ 3,658.00                     | F             |                          |
| Pagan Creek Road SR79 | 1.3                     | \$ 4,278.00                     | F             |                          |
| Fairview Road SR90    | 12.6                    | \$ 7,812.00                     | F             |                          |
| Dundee Road SR124     | 13.9                    | \$ 8,618.00                     | F             |                          |
| Glen Eden Road SR125  | 24.6                    | \$ 15,252.00                    | E             |                          |
| Millie Road SR12      | 9.1                     | \$ 5,642.00                     | C             |                          |
| Rossmore Road SR71    | 10.7                    | \$ 6,634.00                     | C             |                          |
| Rowena Road SR123     | 34.5                    | \$ 21,390.00                    | E             |                          |

| Road Name                      | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|--------------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| Camerons Road SR128            | 15.2                    | \$ 9,424.00                     | D             |                          |
| Mercadool Road SR16            | 57.7                    | \$ 35,774.00                    | C             | In progress              |
| Moomin Road SR59               | 31                      | \$ 19,220.00                    | D             |                          |
| Beanbri Road SR117             | 4.9                     | \$ 4,278.00                     | C             |                          |
| Pian Creek Road SR121          | 41.7                    | \$ 25,854.00                    | C             |                          |
| Old Burren Road SR122          | 33.9                    | \$ 21,018.00                    | D             |                          |
| Collarenebri Mission Road SR67 | 4.6                     | \$ 4,278.00                     | C             |                          |
| Rowena Town Roads              |                         | \$ 4,278.00                     | D             |                          |
| <b>Subtotal Zone 4</b>         | <b>432.91</b>           | <b>\$ 282,379.00</b>            |               |                          |

| Road Name                  | Total Length of Road KM | Budget Required for Entire Road | Road Category | Status in September 2019 |
|----------------------------|-------------------------|---------------------------------|---------------|--------------------------|
| <b>Zone 5</b>              |                         |                                 |               |                          |
| Pampas Road SR7            | 16.3                    | \$ 10,106.00                    | E             | Completed                |
| Wombo Road SR25            | 17.7                    | \$ 10,974.00                    | E             |                          |
| Hardys Lease Road SR26     | 16                      | \$ 9,920.00                     | E             |                          |
| Colrose Road SR27          | 20.6                    | \$ 12,772.00                    | E             |                          |
| Wingadee Road SR28         | 11.8                    | \$ 7,316.00                     | E             |                          |
| Epping Road SR57           | 15.4                    | \$ 9,548.00                     | E             |                          |
| Middle Route Road SR72     | 9.6                     | \$ 5,952.00                     | E             | Completed                |
| Gidginbilla Road SR75      | 7.4                     | \$ 4,588.00                     | E             |                          |
| Proctors Road SR82         | 4.4                     | \$ 4,278.00                     | F             |                          |
| Drilldool Road SR83        | 5.1                     | \$ 4,278.00                     | F             | completed                |
| Belaba Road SR89           | 11.2                    | \$ 6,944.00                     | F             |                          |
| Hollywood Lane SR119       | 29.9                    | \$ 18,538.00                    | E             |                          |
| O'Niels Road SR131         | 31.1                    | \$ 19,282.00                    | D             |                          |
| Tareela Road SR17          | 19.4                    | \$ 12,028.00                    | D             | Completed                |
| Meadow Plains Road SR21    | 23.9                    | \$ 14,818.00                    | D             |                          |
| Marlbone Road SR24         | 28.4                    | \$ 17,608.00                    | D             | completed                |
| Nilma Road SR30            | 37.8                    | \$ 23,436.00                    | D             |                          |
| Bugilbone Road SR103       | 28.7                    | \$ 32,725.00                    | C             |                          |
| Goangra Road SR116         | 16.4                    | \$ 10,168.00                    | D             |                          |
| Yarraldool Road SR118      | 41.3                    | \$ 25,606.00                    | C             |                          |
| Haynes Hut SR68            | 4.5                     |                                 | E             |                          |
| Come By Chance Road RR7716 | 60.9                    | \$ 65,450.00                    | C             | completed                |
| <b>Subtotal Zone 5</b>     | <b>457.8</b>            | <b>326335</b>                   |               |                          |
| <b>Total</b>               | <b>1,902.42</b>         | <b>1,294,669.00</b>             |               |                          |

### 11.3.3 MONTHLY WORKS PROGRESS REPORT

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Raju Ranjit – Director Engineering / Technical Services  
**FILE NUMBER:** 11/211

**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 31<sup>st</sup> October 2019.

**Background:**

A budget of \$33,378,319 has been allocated to the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden and engineering administration for 2019/2020.

The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget                 | Expenditure up to 30 <sup>th</sup> September 2019 | Percentage (%) |
|-------------------------------------|------------------------|---------------------------------------------------|----------------|
| Transportation including RMCC works | \$26,918,009.00        | 10,082,488                                        | 37.45          |
| Water works (maintenance)           | \$3,312,302.00         | 801,190                                           | 24.19          |
| Water works (Capital)               | \$1,560,843.00         | 521,190                                           | 33.39          |
| Sewer works (Maintenance works)     | \$1,072,347.00         | 388,097                                           | 36.19          |
| Sewer works (Capital works)         | \$514,818.00           | 5,818                                             | 1.14           |
| <b>TOTAL</b>                        | <b>\$33,378,319.00</b> | <b>11,798,783</b>                                 | <b>35.35</b>   |

**Current Position:**

The status of work progress is as follows;

| Items                                      | Status                          | Remarks                                      |
|--------------------------------------------|---------------------------------|----------------------------------------------|
| Footpath in Walgett Street in Collarenebri | Completed                       |                                              |
| Gundabloui Road                            | In Progress                     | Sealing on 1.7 km completed                  |
| Gundabloui Road - tender for 5 km          | Work in progress                | Sealing work completed                       |
| Bugilbone Road ( SR103)                    | Completed                       |                                              |
| Drainage project in Rowena                 | 1 <sup>st</sup> stage completed |                                              |
| Trevallion park upgrade                    | In progress                     |                                              |
| Extension of Pandora street                | In progress                     | Land acquisition is required and in progress |

**Water works**

| Items                                                                   | Comments  |
|-------------------------------------------------------------------------|-----------|
| Connections works in the intersection of Dewhurst Street and Fox Street | completed |

**Sewer works**

| Items                                                 | Comments  |
|-------------------------------------------------------|-----------|
| Installation of Flow meter in Walgett treatment plant | completed |

**Relevant Reference Documents/Policies:**

2019/20 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 31<sup>st</sup> November 2019, \$11.798 million has been spent from a total amount of \$33,378,319 allocated for the 2019/2020 budget.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

**Monthly Progress Report – November 2019****Recommendation:**

That Council receive and note the Engineering Services monthly works progress report for November 2019.

**Moved:****Seconded:****Attachment:**

Nil



### 11.3.4 GUNDABLOUI ROAD (RR457) PROJECT STATUS – NOVEMBER 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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#### Summary:

This report provides Council with an update on the progress of the reconstruction and sealing of 10.8 km section on Gundabloui Road (RR457) and seeks approval for the additional funding to complete a remaining section.

#### Background:

The 10.8 km section of the Gundabloui Road was funded by three following funds;

1. Heavy Vehicle Safety Productivity Program (HVSPP) = \$ 1,200,000
2. Restart NSW = \$1,200,000
3. Council fund= \$ 300,000

**The total budget is \$2,700,000**

The scope of works comprises, design, soil testing, pipe culverts, side tracks, reconstruction and sealing the road to improve the productivity and safety outcomes of heavy vehicle operations.

#### Current Position:

In order to achieve the required outcomes and to allow for efficiency gains in building the road the 10.8 km section was split into the two sections of 5.8 km and 5 km. The first section starts from Collarenebri end and the Council construction team is doing this. The works commenced on 3<sup>rd</sup> June 2019. The second section starts from the Mungindi end and was contracted to Countrywide Asphalt Pty Ltd. The section commenced on 16<sup>th</sup> September 2019 and was completed 15<sup>th</sup> October 2019.

The details of the expenditure is as follows:

Contractor: Countrywide Asphalt Pty Ltd  
 Completed length 5km

| Description of items          | Tonne    | Rate per tonne at quarry | Amount (EX GST)       | Start date | Completion date | Total working days |
|-------------------------------|----------|--------------------------|-----------------------|------------|-----------------|--------------------|
| Contract amount except Gravel |          |                          | \$1,106,000.00        | 16/09/2019 | 22/11/2019      | 45                 |
| Gravel                        | 18875.85 | 12                       | \$205,918.36          |            |                 |                    |
| <b>Variations :</b>           |          |                          |                       |            |                 |                    |
| Water and pipe works          |          |                          | \$ 54,295.45          |            |                 |                    |
| <b>Total 1</b>                |          |                          | <b>\$1,320,213.82</b> |            |                 |                    |



**Council team**

Project 5.8 km

Completed length 3.8 km

| Description of items | Tonne | Rate per tonne at quarry | Amount (EX GST) | Start date | Completion date | Total working days | Remark |
|----------------------|-------|--------------------------|-----------------|------------|-----------------|--------------------|--------|
| Gravel for 3.8 km    | 17750 | 12                       | \$ 213,000.00   | 3/06/2019  | 13/11/2019      | 105                |        |
| Haulage              |       |                          | \$ 215,831.00   |            |                 |                    |        |
| Water                |       |                          | \$ 270,880.82   |            |                 |                    |        |
| Inventory            |       |                          | \$ 3,953.94     |            |                 |                    |        |
| Payroll              |       |                          | \$ 127,934.07   |            |                 |                    |        |
| Plant                |       |                          | \$ 212,870.80   |            |                 |                    |        |
| Sealing (All pave)   |       |                          | \$ 318,309.81   |            |                 |                    |        |
| Soil test            |       |                          | \$ 4,677.17     |            |                 |                    |        |
| pipe                 |       |                          | \$ 4,243.80     |            |                 |                    |        |
| Survey and design    |       |                          | \$ 4,500.00     |            |                 |                    |        |
| Total 2              |       |                          | \$1,376,201.41  |            |                 |                    |        |

**Relevant Reference Documents/Policies:**

2019/20 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire

Walgett Shire Residents and Rate Payers

**Financial Implications:**As of 15<sup>th</sup> of November 2019, the total expenditure is \$2,696,415.23 (incl GST). The total allocated budget for the project is \$ 2,700,000.**Alternative Solutions/Options:**

Stop the work and seek for other funding sources.

**Conclusion:**

The estimated cost for the remaining 2 km is \$ 560,000. The additional funding \$556,415.23 (\$560,000 - \$3,584.77) is proposed to be sourced from Roads to Recovery funding.

**Gundabloui Road (RR457) Project Status – November 2019****Recommendation:**

That Council receive and note the report.

**Moved:****Seconded:**

**Attachment:**

Nil

### 11.3.5 APPLICATIONS FOR FIXING COUNTRY ROADS 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is for Council to note the lodgement of the applications for Fixing Country Roads 2019 for various roads.

**Background:**

Fixing Country Roads is a \$ 543 million NSW Government program providing targeted infrastructure funding from Restart NSW regional freight projects. Council can apply to repair and upgrade local and regional roads to facilitate the movement of freight, to key freight hubs and state roads. The second round for 2019 is now open and will close on 31 December 2019.

The proposed projects based on priority basis in the application are:

1. Reconstruction and sealing with 200 mm thick road base overlay for 5 km in length x 8 m seal width and 9 m formation width on Ridge road (RR426) starts from the existing end of seal section (Collarenebri end). The estimated total cost is \$ 1,500,000
2. Reconstruction and sealing with 200 mm thick road base overlay for 18.1 km in length x 8 m seal width and 9 m formation width on Burranba Road (SR 55) starts from the Ridge Road. The estimated total cost is \$ 5,430,000
3. Reconstruction and sealing with 200 mm thick road base overlay for 15 km in length x 8 m seal width and 9 m formation width on Gundabloui Road (RR457). The estimated total cost is \$ 4,500,000.
4. Reconstruction and sealing with 200 mm thick road base overlay for 5.8 km in length x 8 m seal width and 9 m formation width on Lorne Road (SR98). The estimated total cost is \$ 1,740,000.
5. Reconstruction and sealing with 200 mm thick road base overlay for 27.4 km in length x 8 m seal width and 9 m formation width on Come By Chance Road (RR7716). The estimated total cost is \$ 8,220,000.

**Current Position:**

Council has been succeeded to receive \$ 6.4 million Fixing Country Road 2018 funding to reconstruct and seal the 54.9 km long section on Come By Chance Road (RR7716). This fund cannot be used until council received another funding as the approved fund is not enough for 54.9 km long road.

**Relevant Reference Documents/Policies:**

Circular of Transport for NSW- November 2019

**Governance issues:**

Nil

**Environmental issues:**

Road safety

**Stakeholders:**

Walgett Shire Council, residents and other road users

**Financial Implications:**

Management Plan 2020/21

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

Council can apply for up to 100 percent of the value of the project.

**Applications for Fixing Country Roads 2019**

**Recommendation:**

That Council note the applications for funding of the projects:

- 1 Reconstruction and sealing with 200 mm thick road base overlay for 5 km in length x 8 m seal width and 9 m formation width on Ridge road (RR426) starts from the existing end of seal section (Collarenebri end). The estimated total cost is \$ 1,500,000
- 2 Reconstruction and sealing with 200 mm thick road base overlay for 18.1 km in length x 8 m seal width and 9 m formation width on Burranba Road (SR 55) starts from the Ridge Road. The estimated total cost is \$ 5,430,000
- 3 Reconstruction and sealing with 200 mm thick road base overlay for 15 km in length x 8 m seal width and 9 m formation width on Gundabloui Road (RR457). The estimated total cost is \$ 4,500,000.
- 4 Reconstruction and sealing with 200 mm thick road base overlay for 5.8 km in length x 8 m seal width and 9 m formation width on Lorne Road (SR98). The estimated total cost is \$ 1,740,000.
- 5 Reconstruction and sealing with 200 mm thick road base overlay for 27.4 km in length x 8 m seal width and 9 m formation width on Come By Chance Road (RR7716). The estimated total cost is \$ 8,220,000.

**Moved:**

**Seconded:**

**Attachments:**

Nil

### 11.3.6 APPLICATIONS FOR FIXING LOCAL ROADS 2019

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Raju Ranjit Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is for Council to note the lodgement of the applications for Fixing Local Roads 2019 for various roads.

**Background:**

Fixing Local Roads is a game-changer for regional and rural councils in NSW. This five year \$500 million program is specifically designed to help regional and rural councils carry out vital maintenance and repair work on local roads. It is an investment in the road network that all use every day, that underpin our regional economies and that drive growth.

Delivering better roads mean safer, faster and more reliable trips. That means our communities can grow, businesses can thrive and local motorists can get home sooner and safer

This Round 1 program is now open and will close on 2<sup>nd</sup> December 2019.

The proposed projects based on priority basis in the application are:

1. Heavy patching works on Cumberdoon way (RR333) 30 km in length x 4 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000
2. Heavy patching works on Merrywinebone Road (RR329) 40 km in length x 3 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000
3. Heavy patching works on Euroka Street 900 m in length x 21 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 945,000
4. Heavy patching works on Fox street (between fog ling and kerb) 2.3 km in length x 20 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 1,150,000
5. Heavy patching works on Montekeila Street between Peel Street and Fox Street 215m in length x 20 m seal width. The estimated total cost is \$ 215,000
6. Heavy patching works on Peel Street between Montkeila Street and Bate Street. The length is 1.85 km x 16 m. The estimated cost is \$1,480,000.
7. Heavy patching works on Herbert Street between Wilson Street and Albert Street. The length is 690 m and width is 21 m. The estimated total cost is \$ 724,500
8. Heavy patching works on Wilson Street starts from Herbert Street. The length is 216 m and width is 21 m. The estimated total cost is \$ 226,800.

**Current Position:**

Council has limited funding to maintain the local roads.

**Relevant Reference Documents/Policies:**

Circular of Transport for NSW- November 2019

**Governance issues:**

Nil

**Environmental issues:**

Road safety

**Stakeholders:**

Walgett Shire Council, residents and other road users

**Financial Implications:**

Management Plan 2020/21

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

There is a maximum funding limit of \$5 million of state contribution per council per application. Applicants can apply for up to 100 per cent of the value of the project, but co-contributions from council are strongly encouraged and will be considered relevant to council's funding position. A general rule of thumb is a minimum co-contribution of 25 per cent. Non-compliant proposals may be considered.

**Summary:**

The purpose of this report is for Council to note the lodgement of the applications for Fixing Local Roads 2019 for various roads.

**Background:**

Fixing Local Roads is a game-changer for regional and rural councils in NSW. This five year \$500 million program is specifically designed to help regional and rural councils carry out vital maintenance and repair work on local roads. It is an investment in the road network that all use every day, that underpin our regional economies and that drive growth.

Delivering better roads mean safer, faster and more reliable trips. That means our communities can grow, businesses can thrive and local motorists can get home sooner and safer

This Round 1 program is now open and will close on 2<sup>nd</sup> December 2019.

The proposed projects based on priority basis in the application are:

1. Heavy patching works on Cumberdoon way (RR333) 30 km in length x 4 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000
2. Heavy patching works on Merrywinebone Road (RR329) 40 km in length x 3 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000
3. Heavy patching works on Euroka Street 900 m in length x 21 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 945,000

4. Heavy patching works on Fox street (between fog ling and kerb) 2.3 km in length x 20 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 1,150,000
5. Heavy patching works on Montekeila Street between Peel Street and Fox Street  
215m in length x 20 m seal width. The estimated total cost is \$ 215,000
6. Heavy patching works on Peel Street between Montkeila Street and Bate Street. The length is 1.85 km x 16 m. The estimated cost is \$1,480,000.
7. Heavy patching works on Herbert Street between Wilson Street and Albert Street. The length is 690 m and width is 21 m. The estimated total cost is \$ 724,500
8. Heavy patching works on Wilson Street starts from Herbert Street. The length is 216 m and width is 21 m. The estimated total cost is \$ 226,800.

**Current Position:**

Council has limited funding to maintain the local roads.

**Relevant Reference Documents/Policies:**

Circular of Transport for NSW- November 2019

**Governance issues:**

Nil

**Environmental issues:**

Road safety

**Stakeholders:**

Walgett Shire Council, residents and other road users

**Financial Implications:**

Management Plan 2020/21

**Alternative Solutions/Options:**

Do nothing

**Conclusion:**

There is a maximum funding limit of \$5 million of state contribution per council per application. Applicants can apply for up to 100 per cent of the value of the project.

|                                                 |
|-------------------------------------------------|
| <b>Applications for Fixing Local Roads 2019</b> |
|-------------------------------------------------|

**Recommendation:**

That Council note the applications for funding of the projects;

- 1 Heavy patching works on Cumberland way (RR333) 30 km in length x 4 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000
- 2 Heavy patching works on Merrywinebone Road (RR329) 40 km in length x 3 m seal width starts from the Bate Street. The estimated total cost is \$ 6,000,000
- 3 Heavy patching works on Euroka Street 900 m in length x 21 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 945,000
- 4 Heavy patching works on Fox street (between fog ling and kerb) 2.3 km in length x 20 m seal width between the Fox Street and Albert Street. The estimated total cost is \$ 1,150,000
- 5 Heavy patching works on Montekeila Street between Peel Street and Fox Street. 215m in length x 20 m seal width. The estimated total cost is \$ 215,000.
- 6 Heavy patching works on Peel Street between Montkeila Street and Bate Street. The length is 1.85 km x 16 m. The estimated cost is \$1,480,000.
- 7 Heavy patching works on Herbert Street between Wilson Street and Albert Street. The length is 690 m and width is 21 m. The estimated total cost is \$ 724,500
- 8 Heavy patching works on Wilson Street starts from Herbert Street. The length is 216 m and width is 21 m. The estimated total cost is \$ 226,800.

**Moved:****Seconded:****Attachments:**

Nil



### **11.3.7 MATTERS FOR BRIEF MENTION OR INFORMATION ONLY FROM DIRECTOR ENGINEERING/TECHNICAL SERVICES**

**REPORTING SECTION:** Engineering/Technical Services  
**AUTHOR:** Richard Jane – Engineering Contractor  
**FILE NUMBER:** 00/00/00

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**Summary:**

This report provides Council with an update on the progress of Council's maintenance and capital works program.

**Current Position:**

**1. Walgett**

**a. Bore bath**

Scope of works changed to Beautification and enhancement as per agreement - Fence removed and repaired. Replacement of amenities block at Apex Park has been submitted for SCCF round 3. Furniture needs ordering depending on need. Quotation for footpath has been obtained as to has the quote for cementing and stencilling around bore bath.

**b. Trevallion Park:**

Big rocks have been delivered on site. Access between Pitt Street and Castlereagh Highway is in progress to closed off

**c. Cemetery**

Sprinkle system installation in the Walgett Cemetery will be commenced from 2nd December 2019. Searching for additional funding for pump station and pipe work from the Effluent pond is in process.

**d. Brewon Road: Two sections have been scheduled to widen the road in 2019/2020;** Works are in progress Mercadool Road rehabilitation works is in progress.

**e. Goangra Bridge**

The alignment of the Goangra Bridge is being revised due to the river red gums on the southern bank of the river. The current proposal is to demolish the existing bridge and place the new bridge on the existing alignment. The existing side-track will be improved to allow for access around the bridge while the new bridge is being built. Council's Director Technical Services met with the contractor on 14th November 2019 to discuss the construction of the bridge on the existing alignment.



Council's Director Engineering /Technical Services has attend a meeting with Murray Construction in Deniliquin on 10th November 2019. All the bridge elements have been casted and ready to go. Additional four beams also have been casted as per previous site location (150 m d/s of the existing bridge).

These additional four beams can be used in another bridge. Below is the photo of the bridge elements taken in Contractor's yard. Works are expected to begin in the first week of March 2020 due to hot temperature and his other workloads.



#### **e. Walgett Weir Raising Project**

A letter of award has been forwarded to the successful contractor, Pensar Civil. The contractor is required to submit an Environmental Management Plan that complies with NSW Department of Primary Industries – Fisheries, for approval. This is expected to take some months, so it is unlikely that any works will commence until sometime into the 2020 New Year.

#### **g. Walgett Levee Extension project**

The contract for the levee works has been awarded by Council to Batterline Earthmoving for the value of \$330,327.27 (GST Excl). Works are expected to begin in the week of 18th November 2019.

#### **h. Walgett Water Treatment Plant (WTP) Reverse Osmosis (RO)**

Plant Arrangements for the installation of a packaged RO plant are proceeding well. The existing transformer that provides power to the Walgett WTP will be upgraded from 150kVA to 200kVA as part of the upgrade required for the OS plant. The power to the Walgett WTP will be out for 6-7 hours on 19th November 2019 for the changeover to the new transformer.

A draft REF has been completed by Public Works Advisory for the installation of the OS plant. Comments have been made by Council's engineering contractor on the REF, which has been returned to PWA to consider. Tenders have been called via e-Tender, for the packaged OS plant. Tenders close on 12th November 2019 at 9:30 am.

## **2. Rowena**

### **a. Rowena Flood Study**

Council has successfully applied for financial assistance from the Office of Environment and Heritage (OEH) under the 2018-19 Floodplain Management Program for Rowena Village Flood Study Project Grant Reference Number: 2018-19-FM-0072. With the funding ratio agreement of 6:1 Council was granted maximum funding amount of \$150,000.00 while the council contributed \$25,000.00. Therefore the budget for the project is \$175,000.00. As a result, Council has advertised an open RFQ to qualified Flood modelling

consultants to submit quotations for Flood study and floodplain risk management study and plan for Rowena village. The submitted quotations were assessed and the successful contractor has been notified to begin the required Flood Stud. Drainage work within the village area completed.

### 3. Collarenebri

- a. Contract for Walli sewer pump station (SPS) replacement has been awarded. Foot path works in Walgett Street (northbound) is completed. Sludge study is in progress.
- b. **Collarenebri Bore** – The construction of the Collarenebri Bore has been awarded to the IMPAX Group. The price provided is to drill the bore to a maximum of 1200 metres below ground level, with the intent of accessing the Great Artesian Basin aquifer and having water under pressure to the surface. The available funding is sufficient to achieve the 1200 metre depth.

A Part V Environmental Assessment has been completed by Council's Contract Engineer.

The bore will be drilled on the Gundabloui Road verge adjacent to the Collarenebri Water Treatment Plant. As part of the Crown's Legal Road Network Project, Lot 4148 DP 766653 (*being part of Crown Land Perpetual Lease - Western Land Lease [WLL] No: 9422*) was subdivided with Lot 25 DP 1230304 being specially created and excluded from WLL 9422 to form part of the Gundabloui Road. This was Gazette on 8<sup>th</sup> March 2019 (*Folio 705-710*) as a dedicated public road under the Roads Act 1993. As Council is the designated roads authority for its local government area, the land is now vested under the control of Walgett Shire Council.

Quotations are in the process of being called for the design of the bore headworks. The intention is to provide headworks that will include pipework from the bore to both the existing raw water reservoir and, when required, the existing treated water reservoir. Having the option of delivering to both reservoirs will provide Collarenebri with added potable water security in the event of a Water Treatment Plant shut down for maintenance or other reasons.

The proposal is to have a holding tank adjacent to the bore with a pump to lift the water to allow filling of the raw water and/or the treated water reservoir. The raw water reservoir will also act as a primary cooling tower as the bore water temperature is expected to be between 40° C and 50° C. The treated water reservoir is expected to act as a secondary cooling tower, but the results of cooling will not be apparent until the upgrade is fully operational. This configuration will also allow the shandyng of the river water and bore water should the need arise.

The project management of the drilling and headworks will be performed by Council staff. The following photo shows the drill rig already present at Council's Collarenebri depot.



**c. Gundabloui Road (RR457)**

The contract works on the Gundabluie Road are now complete with the sealing being performed on 31st October 2019.

Council's road construction team are working on the 5.8km section nearest to Collarenebri and will be completed by 6th December 2019.

The following are recent photos of the Gundabluie Road project:







**Bridge approach on Cryon Road** – Work commenced from 4<sup>th</sup> November 2019.  
Pothole repairs in various streets in the Collarenebri in progress.

#### **4. Lightning Ridge**

Quotation for 3 phase power system installation and drip system for Pandora Street have been invited again from interested parties.

- Pandora Road extension – documents for land acquisition is in process.
- Lions Park Lightning Ridge - Shade sail to be ordered and picnic table to be painted – work to be carried out by Council staff. New Chain link fence installed.
- Lightning Ridge Chlorination / Aeration: - design work is in progress
- Bill O'Brian way shoulder widening is in progress

#### **5. Burren Junction**

Bugilbone Road (SR103)

- Contract work has been completed
- Widening of existing other segments in progress

#### **6. Carinda**

- Bush's bridge widening project: Level 3 Investigation (structural investigation) is in progress.
- Gravel on side track near the bridge over Castlereagh River on Gungahman Road is in progress.

#### **7. Vandalism**

Damaged play equipment and Softfall in Walgett – Estimated cost = \$ 60,000

#### **8. RMCC**

RMCC routine maintenance works have been started from 2nd October 2019. Ordered works will be commenced approximately from 25th November 2019.

|                                                                                                              |
|--------------------------------------------------------------------------------------------------------------|
| <b>Matters Generally For Brief Mention or Information Only by Director of Engineering/Technical Services</b> |
|--------------------------------------------------------------------------------------------------------------|

**Recommendation:**

That the Matters Generally for Brief mention or Information only from the Director engineering/ Technical Services be received and noted.

**Moved:**

**Seconded:**

## **10.4 ENVIRONMENTAL SERVICES**

### **10.4.1 REVISED OPENING HOURS – BURREN JUNCTION AND COLLARENEBRI LANDFILLS**

|                           |                                                          |
|---------------------------|----------------------------------------------------------|
| <b>REPORTING SECTION:</b> | <b>Environmental Services</b>                            |
| <b>AUTHOR:</b>            | <b>Director Environmental Services, Jessica McDonald</b> |
| <b>FILE NUMBER:</b>       | <b>TBA</b>                                               |

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**Summary:**

This report discusses the introduction of limited opening hours for Burren Junction & Collarenebri, how this will be introduced, reasons behind the recommendation and safety matters and regulations for the landfills.

**Background:**

Collarenebri & Burren Junction Landfills are both immediately open to the public 24/7. The sites are adequately fenced however the gates are never closed or locked to limit accessibility. The sites are not supervised and public can freely attend the landfills. It is understood this practise has occurred for some decades.

As a result of the open accessibility to the landfills and minimal maintenance to the landfills since their opening, the sites have been subject to on-going dumping of a variety of different wastes that are difficult to landfill, process or manage at these sites. In 2017, new signs were installed indicating sites rules, and indicating the limited wastes that can be dropped at the landfills. These signs, without supervision at the sites, have had little impact.

The sites have had no landfilling plans imposed or implemented, which means, despite the sites being quite large, the land space has not been used well over time and given the lack of on-going adequate maintenance, the sites now require rehabilitation and repair over a large space, unfortunately at a large capital cost.

In May 2019 Burren Junction experienced a significant fire which was reported to the EPA. Collarenebri experienced a fire in October 2019, also reported to the EPA. Significant costs are incurred to fight these fires

**Current Position:**

Council is in a position currently to make immediate changes to the management of the sites to prevent landfill fires and reduce incidence of illegal dumping. This is of high priority given the high incidence of fire at the landfills and the threat to property and human life.

Landfill fires also attract heavy fines from the EPA, Orders and Improvement Notices and Council should make appropriate changes to the site to ensure compliance.

**This report discusses the options that should be addressed and put into place immediately and the reasons for those options.**

Moving forward, an action plan has been developed for the sites. It is expected the following action plans also be implemented at Come By Chance, Rowena & Carinda, but given Collarenebri & Burren are the largest sites and subject to the more intense abuse, these are the priority sites.

- **Limiting Accessibility**

Over the years, both Burren Junction & Collarenebri experienced frequent fires. The practice of lighting fires at landfills is subject to heavy fines from the EPA and is dangerous to property and human life. Council has had to report several fires at both landfills to the EPA, which brings heavy scrutiny to the management of the landfills.

In comparison no fires from Walgett & Lightning Ridge have been reported for some time, given the on-going supervision at the sites.

Given landfills are required to be secured and supervised, and given that Council has limited resourcing to do this on a daily basis and a longer term plan of management is being developed, Council should consider limiting access at the landfills to 3 days per week.

These days may be Monday, Wednesday & Friday, to suit existing outdoor working staff and hours would be 9-4pm.

Alternatively, Council may consider separate employment with local people responsible for opening the landfills and providing supervision. Additional costs and processes would be involved in arranging this solution.

**It is considered that, to provide a more immediate response to the issues of landfill fires and illegal dumping, using existing staff resourcing to minimise landfill access is most appropriate and efficient. As part of an on-going plan for the sites, other arrangements for the landfill's supervision can be considered and arranged.**

Reasons for limiting accessibility and increasing supervision:

- Limit potential for illegal dumping, particularly large loads of high maintenance wastes such as tyres, which are frequently dumped at the Landfills.
- Reduce incidence of bushfires. Increased supervision may decrease incidence of landfill and bushfires, which are highly illegal and cause significant environmental concerns and endanger property and human life. Council must not tolerate landfill fires under any circumstances.
- Increase in landfill life. Adequate use of the site will ensure that, in accordance with a landfilling plan currently being developed for the site, the landfill is available for use by the community for years to come.
- Create awareness around landfill safety.

- **Illegal Dumping**

In 2017 new landfill signs were installed detailing what waste was acceptable at the landfills, and what waste is prohibited. Given there is very little data in regards to actual figures of waste streams left at the site, it is difficult to determine if these signs have had any impact at all. What is known however is that the incidence of illegal dumping of wastes such as buildings materials and tyres has continued. Given the sites are not maintained and have limited access to appropriate machinery, wastes beyond domestic garbage cannot be managed at these sites without introducing significant costs to the budget for the sites.

Costs of managing illegal dumping is high, with Council being required to transport larger wastes off-site for landfilling or transporting shredders to the site. For existing historic wastes at the site, these will be subject to a rehabilitation plan for the site which will have significant capital costs.

- **Landfill Fires**

Landfills fires are highly illegal, dangerous and deadly and Council can be fined heavily in the wake of any landfill fire, even small fires with minimal impacts. The EPA will scrutinise how



the landfill is managed including security and supervision in determining why landfill fires occur at the sites and Council can be subject to Orders, Improvement Notices and other enforcement in regards to Landfill fires. It is best Council look to preventing landfill fires by limiting access and increasing supervision to assist in preventing further fires.

- **Increasing Landfill Life**

DES is currently developing new landfilling plans for the site, which will limit access within the site to a localised tipping area, promoting safety and better site management.

By limiting access, this will ensure the landfill is available to the community who needs and uses the landfill, reduce incidence of illegal dumping and ensure best use of the site. With adequate on-going plans of management in place, there is room at the existing site, even with the closure of part of the site, for hundreds of years of landfilling, as long as the landfilling plan is adhered too.

- **Ensuring EPA Compliance**

The EPA provides minimum standards for small landfill measurement. NetWaste has developed a Small Landfills Management Guide, referred too previously at Council that we aim to adhere too, to ensure the landfills are management to EPA standard. By ensuring EPA compliance, Council minimises liability, risk to human health and minimises incidence of Orders or Improvement Notices.

The Collarenebri & Burren Junction Landfills are both subject to inspections by two bodies of the EPA in December 2019, and action items from these inspections may be imposed.

- **Public Safety and an on-going service for communities**

Most importantly, ensuring compliance and landfill health ensures Public safety. By ensuring best practice, Council promotes a healthy, safe site for users and decreases liability. It also encourages users to respect the sites.

Better landfill management practices also ensures the service is available to the community into the future. Whilst changes to waste management in Australia is generally expected and constantly evolving, should the practice of solid waste landfilling continue in Walgett Shire, better site use and landfilling practices, starting now, ensure on-going life for future communities.

- **The future of Collarenebri & Burren Junction Landfills**

With legislations and waste management practices constantly changing, evolving and with increasing liabilities to Council, a plan of action for all unmanned landfills is in development to ensure on-going best use of the site. These plans will be put to Council upon development.

The plans will feature localised tipping areas, rehabilitation plans, safety management plans and ensure compliance with legislation. Council should expect to see incidences of fire decrease and better yet, cease altogether and illegal dumping of much less occurrence.

A practical, budget friendly approach is considered best. Council may over time make changes to accessibility and charges and even potentially introduce recycling and other processes at the sites. These matters are all subject to determination of Council.

- **Current Landfill Opening hours At Collarenebri & Burren Junction as commenced 11<sup>th</sup> November 2019 as immediate response to bushfire threat**

On 11<sup>th</sup> December 2019 new landfill opening times were imposed as an immediate response to the threat of bushfire. The two landfills are opened Monday, Wednesday & Friday from 8am to 4pm and Collarenebri will be open Saturdays from 7am to 12pm.

The opening hours brought about a lot of community debate and comment, particularly in relation to the lack of weekend access. Whilst staff living near Collarenebri are able to provide access as part of their weekend duties at Collarenebri, Burren Junction has no immediate staff available in the area and this access would need to be considered by Council and may be subject to additional costs. Other options are available to Council for consideration, including providing a keypad and PIN system, lock and key system or other options for flexibility to residents in the shire. Such systems have had success in other shires.

**Relevant reference documents/policies:**

All works must be carried out in accordance with the Deed of Agreements as signed by DPIE & Council.

**Governance issues:**

Environmental Planning & Assessment Act 197, Landfill Guidelines, EPA Guidelines, POEO Act

**Environmental issues:**

Should no preventative measures be put into place, potential impacts to the environment and public safety. Where measures are put into place, Council should see an increase in amenity, safety and limitation of landfill fires.

**Stakeholders:**

Walgett Shire Council, Landfill Contractors, Community, DPIE, Community

**Financial Implications:**

Financial implications at present are Nil to Council as existing staff are being utilised and on call staff are utilised. Alternative arrangements for consideration, depending on what they are may have financial implications and these will need to be considered by Council and added to the budget.

**Alternative solutions/options:**

Provide Alternate Opening Hours & Arrangements:

Council may consider that other opening arrangements should be considered, including alternative opening hours that the public may consider more suitable. It is possible to provide access and supervision on an alternate timetable. Additional costs may be incurred and this will also need Council consideration. Other accessibility systems can also be costed for Council consideration.

Do Nothing: This is not recommended as minimum compliance standards are required to be adhered to by Council for landfill management. This is also not recommended due to public safety issues.

| <b>Revised Opening Hours – Burren Junction and Collarenebri</b>                                                                                                                                                                                                                                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to: Adopt Opening hours for Collarenebri &amp; Burren Junction Landfills currently arranged for Monday, Wednesday &amp; Friday from 8am to 4pm and 7am to 12pm for Collarenebri on Saturdays.</p> <p><b>Seconded:</b></p> <p><b>Moved:</b></p> |

**Attachments:** Email from EPA for Licensees

## Emergency preparedness

Dear Licensee

### **EPA ALERT - Emergency Preparedness**

Further to the message I sent you yesterday, and as expected, conditions have worsened in NSW – with a number of fires now classified at Emergency Warning level.

**The NSW EPA is reminding all licensees to not be complacent and to ensure that you have procedures in place to keep your property and operations safe.**

With very strong winds expected tonight it is vital that you are doing all of your checks today to ensure that your property is secure. Make sure you have a plan in place to monitor your premises even if you are not on site or operating.

If you haven't already, please run through your Pollution Incident Response Management Plan (PIRMP) and make sure your staff are aware of their roles and responsibilities under the plan. If you undertake high-risk activities that could be impacted by fires or embers please ensure that you have appropriate controls.

You can keep up to date with the latest information on the bushfires and advice for your region at [MailScanner has detected a possible fraud attempt from "click.mail.epa.nsw.gov.au" claiming to be www.rfs.nsw.gov.au](#), follow [@NSWRFS](#) on Twitter or NSW RFS on [Facebook](#).

On behalf of the NSW EPA I hope that you and your employees' families and property stays safe.

Should you have any questions about any of this information, the EPA can be contacted at [info@epa.nsw.gov.au](mailto:info@epa.nsw.gov.au) or by phone 131 555.

Kinds regards

**Tracy Mackey**

Chief Executive Officer  
NSW Environment Protection Authority

## 10.4.2 OPAL MINING RELATED POLICIES – POLICY REVIEW

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Director Environmental Services, Jessica McDonald  
**FILE NUMBER:** 00/00/00

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### Summary:

This report discusses the policy Opal Mining Related Policies adopted 24th September 2013 and to date remains unchanged.

### Background:

In September 2017 Council adopted a policy referred to as Opal Mining Related Policies with the following objectives:

- To avoid land use conflict between opal mining and other land uses;
- To ensure that activities associated with opal mining do not interfere with land or utility assets managed by Walgett Shire Council.

The management strategies are listed within the document attached, in relation to the granting of WLL, one of those strategies being Point 2,b which states Council supports the proposal if:

- The granted lease is no larger than 2,500m sq in area.

This is the point up for discussion in this report.

Council has a WLL owner who wishes to amalgamate his leases, resulting in an overall lease that will be larger than 2,500m sq.

In contrast to the point 2.b in the policy, Council's own Local Environmental Plan 2013 stated that the minimum size of a WLL is to be 2,500m sq, indicating that a WLL can be larger than this.

### Current position:

Council has had various discussions with Property Management in Crown Lands regarding the issue. One of the matters discussed was that it was originally considered that the restricted lot size would result in less environmental impact. However, in the case of having a WLL that is larger, or the amalgamation of two residential WLL into one 5000 m sq lease, it is considered this would potentially have lesser environmental impacts given a potential reduction in buildings. The impact from opal mining is considered the same.

Council staff and Crown Lands agreed that this point in the policy is **no longer relevant** and that this part, with Council agreeance, should be removed from the policy.

There was no intention at the time of discussion to set a new limit to restrict lot sizes, but to refer to the LEP's minimum Residential Lease size of 2,500 m sq.

### In Conclusion:

Referring to the attached document, it is considered appropriate to remove Point 2.b and adopt the amended policy in November 2019.

Governance issues:

### Relevant Reference Documents/Policies:

- Walgett Local Environmental Plan 2013
- OPAL MINING RELATED POLICIES 2013

**Environmental issues:**

No Environmental matters and the LEP should be referred to when considering Residential WLL.

**Stakeholders:**

Landholders, Walgett Shire Council, Crown Lands

**Financial Implications:**

NIL

**Alternative Options:**

Council keep the restriction in place and not amend the policy. This is not recommended as it is considered that the objectives of the policy can still be met within this particular component.

| <b>Opal Mining Related Policies – Policy Review</b>                                                                                                                                                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Walgett Shire Council resolve to:</p> <p>Remove Point 2.b: The granted lease is no larger than 2,500m sq in area, from the policy OPAL MINING RELATED POLICIES and adopt the amended policy in November 2019.</p> <p><b>Seconded:</b></p> <p><b>Moved:</b></p> |

**Attachment 1:** Opal Mining Related Policies Document.



## P & R - OPAL MINING RELATED POLICIES

Adoption Date: 24 September 2013

Review Date: As required

Responsible Officer: Director Planning and Regulatory Services

*\* Policy remains unchanged.*

### POLICY STATEMENT

Walgett Shire Council is committed to balancing environmental, public and private interests when dealing with opal mining as a land use within the Walgett Shire.

*LEP min 2,500 m<sup>2</sup>*

### OBJECTIVES:

- To avoid land use conflict between opal mining and other land uses.
- To ensure that activities associated with opal mining do not interfere with land or utility assets managed by Walgett Shire Council.

### STRATEGIES:

Council has various strategies intended to avoid unnecessary land use conflict related to opal mining activity, as detailed within the following documents:

- Walgett Local Environmental Plan 2013 (LEP), which commenced on 5 July 2013.
- Walgett Shire Development Control Plan, as amended periodically.
- Walgett Shire Growth Management Study and Strategy, adopted by Council June 2011.

The following management strategies will be applied by Council to address issues which arise that are outside of the scope of the above documents.

#### Preserved opal fields (Zoned 'SP1 Special Activities Mining')

Older opal fields are commonly known as 'preserved' opal fields and are zoned SP1 Special Activities Mining under the LEP. Within SP1 zones Walgett Shire Council:

1. Does not support the conversion of any Crown land to freehold title unless the land is being incorporated into the Lightning Ridge urban area or it is being used for a public purpose.
2. Supports the grant of a Western Lands Lease for residential purposes in the following circumstances:
  - a) The establishment of the new lease and associated lot is compliant with the LEP, and;
  - b) The granted lease is no larger than 2,500m<sup>2</sup> in area.
  - c) There is no current Western Lands Lease for grazing over the area.
3. Supports the voluntary acquisition of land by the Crown of affected parts of Western Lands Leases for grazing and the establishment of a Crown Reserve for opal mining and prospecting over these areas.
4. Does not provide urban utility services such as water mains or effluent mains to mining camps.
5. Proposals for the establishment of mains electricity infrastructure will be dealt in the following manner by Council:
  - (a) Where it is not a directly affected landholder, it will respond by indicating that it regards opal mining and prospecting as the dominant land use within the zone. It will also request that any determining authority should take action to avoid or, where this is not possible, mitigate:
    - Unnecessary sterilisation of land that is potentially opal bearing.

- The establishment of safety hazards for opal mining or prospecting.
- (b) Where it is a directly affected landholder and the proposed connection is for a mining camp, Council will not agree to an easement or infrastructure over Council owned or managed land. Council is not prepared to significantly restrict the future ongoing use of the land for private dwellings.
- (c) Where it is a directly affected landholder and the proposed connection is for a significant public purpose, Council may agree to an easement or infrastructure over Council owned or managed land. This agreement will only happen if Council is satisfied that any benefits substantially outweigh any potential adverse impacts on Council's use of the land or on opal mining or prospecting.

#### Residential land use on new opal mining fields (Zoned 'RU1 Primary Production')

On new opal fields, which are all opal fields within RU1 Primary Production zones under the LEP, Walgett Shire Council:

6. Does not support the establishment of residential buildings in connection with opal mining activities.

*Note: Caravans and tents may be used in certain circumstances on mining titles in new opal fields. See clause 77 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.*

#### Buffer zones

Walgett Shire Council seeks the assistance of the Resources and Energy unit of the NSW Department of Primary Industries to minimize the potential for inference with Council infrastructure and ensuring public safety by applying the following policies:

7. Public Roads - Not granting Mineral Claims within:

- 50 metres of the centreline of the Castlereagh Highway or the road corridor, whichever is the greater.
- 20 metres of the centreline of any other public road (Regional Road or Shire Road) or the road corridor, whichever is the greater.

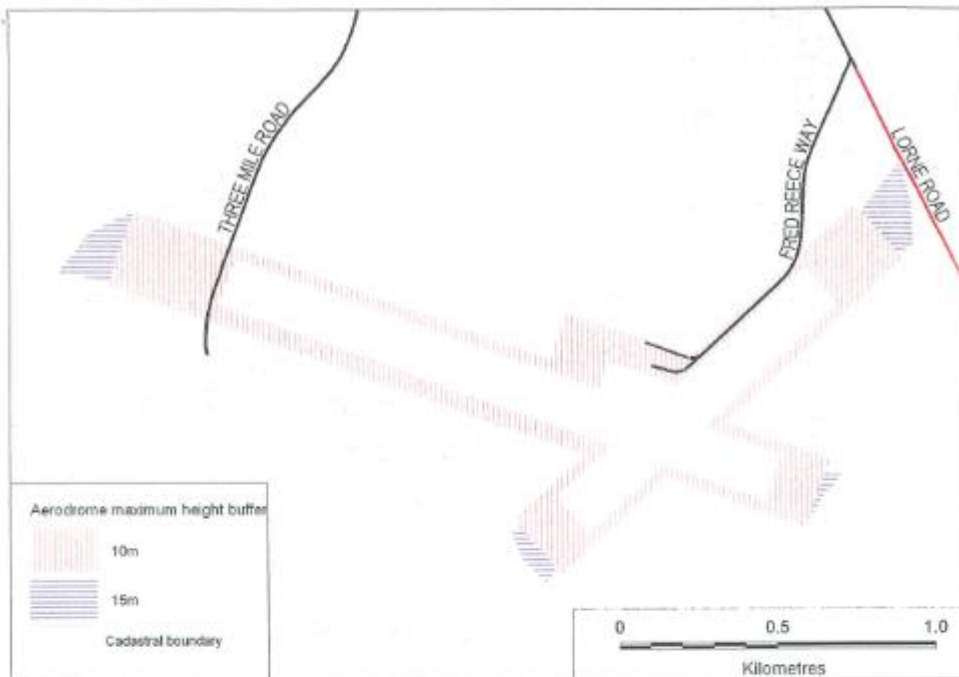
*Note 1 - Clause 17 of the Interim Development Order Shire of Walgett 1968 (IDO) previously prohibited opal mines in zone "1 Non urban (a)" from being located within 20 metres of the centreline of a road and within zone "1 Non urban (b)" from being located within 150 metres of the centreline of a road.*

*Note 2 - The IDO was superseded by the Walgett Local Environmental Plan (LEP) on 5 July 2013, but it does not contain provisions which protect public roads from mining development. It is important to protect public roads from development likely to compromise their integrity.*

*Note 3 - The buffer zones noted herein were resolved at a Council meeting held on 24 September 2013.*

8. Aerodrome: To ensure that no mining related equipment or structures exceed the maximum height buffers for the Lightning Ridge Aerodrome as outlined in the diagram below.

*Note: Diagram updated June 2008 from a plan held by Walgett Shire Council engineering directorate (Plan 23, drawer 29).*



#### Policy Implementation Procedures, Guidelines and Documents

N/A

#### Related WSC Policies

- Draft Walgett Local Environmental Plan 2012 (LEP).
- Walgett Shire Development Control Plan 2013 (DCP).
- Walgett Shire Growth Management Study and Strategy.

#### Version history

| Version | Date      | Author | Section      | Page | Changes                                                                                                                                                  |
|---------|-----------|--------|--------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1       | 15-7-2008 | DPRS   | All          | All  | New policy adopted by Council based on a compilation and revision of established Council policies.                                                       |
| 1.1     | 25-8-2009 | DPRS   | Mains power  | 2    | Revision regarding mains power on the preserved opal fields.                                                                                             |
| 2.0     | 6-2-2013  | DPRS   | All          | All  | Major revision to address issues arising from Crown Reserve 1024168 superseding Permissive Occupancy 1985/19 and WSC's adoption of the Walgett LEP 2012. |
| 2.1     | 24-9-2013 | WSC    | Buffer zones | 2    | Added new buffer zones for roads that were resolved at the 24-9-2013 Council meeting.                                                                    |
| 2.2     |           | DPRS   | Strategies   | 1    | Removed reference to draft LEP.                                                                                                                          |

END



**10.4.3 MATTERS FOR BRIEF MENTION, ENVIRONMENTAL SERVICES**

**REPORTING SECTION:** Environmental Services  
**AUTHOR:** Jessica McDonald, Director Environmental Services  
**FILE NUMBER:** 10/434

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This report provides notes on items for brief mention, or information only, on more significant matters recently arising in the Planning & Regulatory Services Division.

- **Walgett Recycling Shed – EPA Trust Grant progress update**  
 The planning stages of the recycling shed at Walgett are in full swing with preliminary plans being drawn up and provided to Council for comment. The initial floor plan for the shed is provided as an attachment. A new transfer station is also proposed consisting of a retaining wall and purpose built trailers. The development will be subject to a development application and the EPA will also be required to provide their comments and approval of the project in stages as it progresses for funding purposes.
- **RENEW - Sydney**  
 In July 2019 Council's DES was nominated and voted in as NetWaste's new Executive Officer. From the 5<sup>th</sup>-7<sup>th</sup> November, DES attended the RENEW meeting (REGIONAL Network for Effective Waste Management) in Sydney. Topics for discussion included waste generated from solar farms and their impacts on small landfills, waste to energy and policy development, building a circular economy, updates from EPA representatives in regards to the new EPA structure and roles and responsibilities and updates from the seven regional waste groups of NSW. The event created a fantastic opportunity for the DES to network with representatives from waste groups across the state and EPA and discuss Walgett Shire Council's Waste Management Strategy and 10 year action plan. The next RENEW is scheduled for February 2020 in Byron Bay with the next NETWASTE Forum scheduled in Forbes on the 29<sup>th</sup> November 2019.
- **Local Land Services Landfill Audits for Swill Feeding**  
 Through the month of November Local Lands Services will be conducting Audits on all landfills within the Walgett Shire for Swill Feeding. The audit is to determine whether Council's Landfills propose a risk to the introduction of exotic diseases including African Swine Flu into the area. Once the audits are conducted, Council will be presented with a possible action items list. Attachment 1 outlines more information in relation to this matter.
- **Visit from EPA Regional Representatives**  
 In December 2019 two representatives from the NSW Regional Delivery Team from within the EPA will visit Walgett Shire with a focus on the recent grants Council has received for the landfills. The representatives will visit Walgett & Lightning Ridge Landfills to see how the grants will be utilised and meet staff and contractors involved in the various projects happening. Visits will also occur at the various unmanned sites in the shire where managements plans for the future of these landfills will be discussed.

|                                                                                           |
|-------------------------------------------------------------------------------------------|
| <b>Matters for Brief Mention of Information Only from Director Environmental Services</b> |
|-------------------------------------------------------------------------------------------|

**Recommendation:**

That Walgett Shire Council resolve to: Receive and note the report by the Director of Environmental Services on matters for brief mention, or information only.

**Moved:**

**Seconded:**

**Attachment 1:** Swill Feeding Document

**Attachment 2:** Floor Plan, Walgett Recycling Shed



Department of  
Primary Industries

primefact

## Swill feeding

September 2018, Primefact 637, Fifth edition

Animal Biosecurity, NSW Department of Primary Industries

### What is swill feeding?

Swill feeding is the traditional name for the feeding of food scraps to pigs.

Prohibited pig feed ('swill') includes meat, meat products and anything that has come into contact with meat or meat products.

It is illegal to feed swill to pigs in all Australian states and territories. This includes allowing or directing another person to feed swill to pigs, or allowing pigs to have access to swill.

### What food substances are considered swill?

You must not feed the following to pigs:

- Meat pies, sausage rolls, bacon and cheese rolls, pizza, deli meats, table scraps that contain or have been in contact with meat or meat products
- Household, commercial or industrial waste, including restaurant food and discarded cooking oils
- Anything that has been in contact with swill via collection, storage or transport in contaminated containers (such as meat trays and take-away food containers)

These restrictions apply to all pigs, including pet pigs.

### Are there any food substances that are not considered swill?

Yes, provided they have not been in contact with meat or stored in contaminated containers.

You can feed the following to pigs:

- Milk, milk products and milk by-products either of Australian origin or legally imported into Australia for stock feed use
- Eggs
- Dry meal made from meat, blood or bone processed by commercial hot rendering and purchased from a reputable produce store or feed merchant
- Non-meat bakery food substances
- Fruit, vegetables and cereals

## Swill feeding

**Note:** the feeding of discarded or downgraded food substances to pigs tends to be popular because it reduces food costs. However, it's important to make sure that the food substances you are feeding to your pigs are 'clean' and not contaminated with any antibiotic or pesticide residues.

### Why all the fuss over swill feeding?

Pigs are considered 'high risk' for the introduction of exotic viral diseases (not present in Australia) through the illegal feeding of swill to pigs.

Swill feeding has caused foot-and-mouth disease (FMD) outbreaks overseas, including the catastrophic epidemic in the United Kingdom in 2001.

FMD has been identified as the single greatest threat of any disease to Australian livestock industries. An outbreak of FMD in Australia would have devastating socio-economic impacts. The feeding of swill to pigs provides the most likely opportunity for the FMD virus to become established in Australia. Illegally imported meat products account for most of the FMD risk materials that might enter Australia.

The introduction of other exotic viral diseases to Australia, including African swine fever, classical swine fever and swine vesicular disease could also have an economic impact on the Australian pig industry. All three diseases are regularly transmitted in other parts of the world as a result of feeding infected swill to pigs.

### Are you in the food business?

There are laws controlling the collection, storage, treatment and disposal of food substances in Australia. Significant penalties apply for people convicted of supplying and/or feeding swill to pigs.

If you are involved in a food business (e.g. café, restaurant, fast food outlet, hotel, hospital) that produces food waste, or you are involved in the handling, transporting and disposal of food waste you need to know what food substances are permitted to be supplied to livestock owners (especially pig owners) for the purpose of feeding to their animals.

### How do I report swill feeding to authorities?

Under NSW legislation, the feeding of swill to pigs is considered a biosecurity event. This means that the owner or person in charge of pigs who is aware of swill feeding, or a person such as a veterinarian who in their professional capacity becomes aware of swill feeding, has a biosecurity duty to immediately notify an authorised officer.

You can notify by phoning:

- your [Local Land Services](#) on 1300 795 299; or
- a [NSW Department of Primary Industries](#) veterinarian or regulatory officer; or
- the animal biosecurity emergency hotline on 1800 675 888.

Swill feeding

### More information

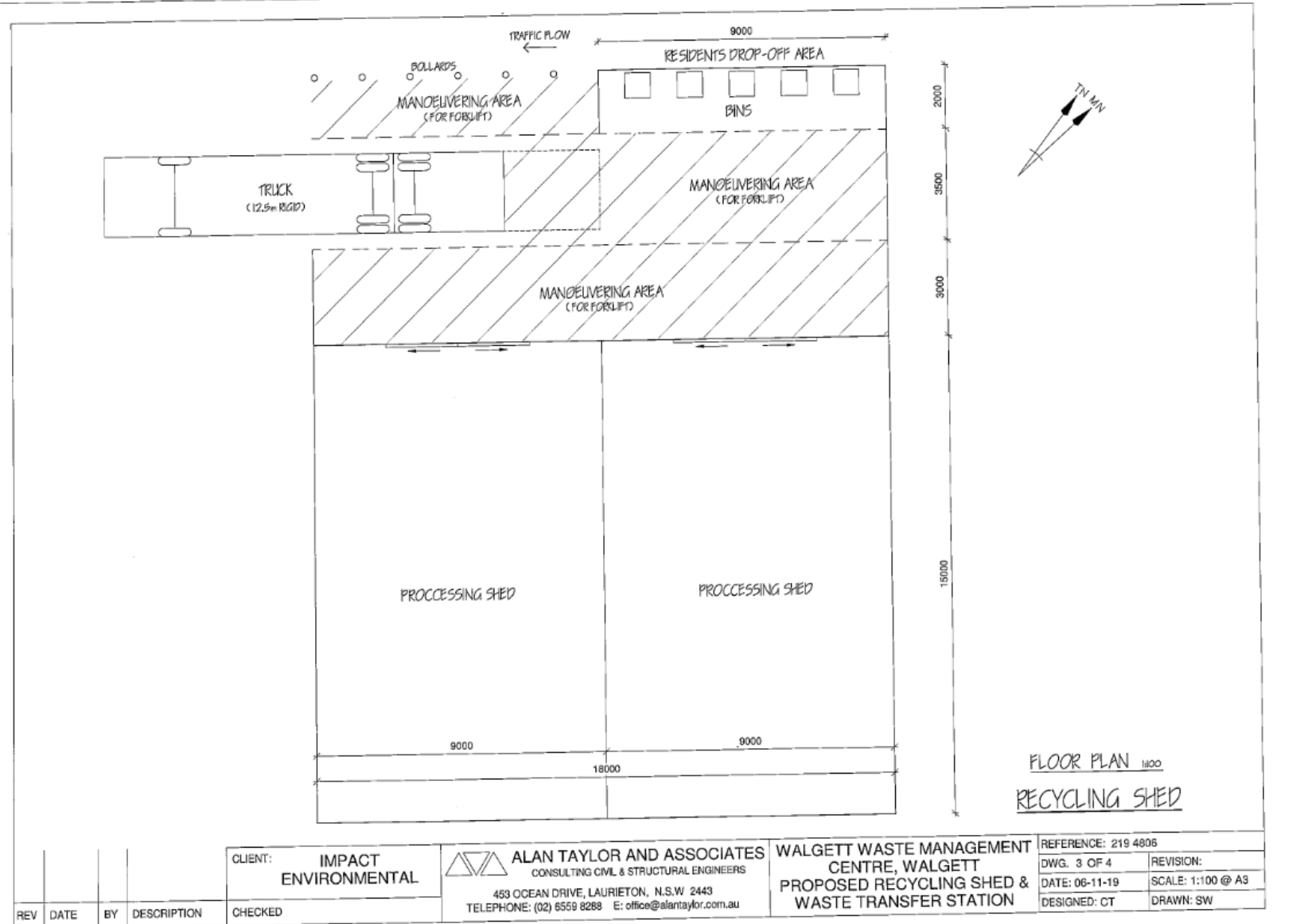
- [Recognising exotic diseases of pigs](#) primefact
- [The general biosecurity duty and pig producers](#) primefact

PUB18/624

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**Disclaimer:** The information contained in this publication is based on knowledge and understanding at the time of writing (September 2018). However, because of advances in knowledge, users are reminded of the need to ensure that information upon which they rely is up to date and to check currency of the information with the appropriate officer of the Department of Primary Industries or the user's independent adviser.





## **AGENDA FOR CLOSED COUNCIL MEETING**

**26<sup>th</sup> November 2019**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Burren Junction Hall on **26<sup>th</sup> November 2019** to discuss the items listed in the Agenda.

Greg Ingham  
**GENERAL MANAGER**

## Agenda

### 12. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

**Time:** .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:**

**Seconded:**

### 13. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 13.1 GENERAL MANAGER

##### 13.1.1 OFFER FOR PURCHASE OF WALGETT CBD LAND



## 14. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

## 15. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 16. RESPONSE TO QUESTIONS FROM LAST MEETING

### Clr. Martinez

1. What has Council done in the last 12 months to secure the water supply for the Walgett town?

**Response:**

- *Discussed with NSW Water and DPIE for another bore in Walgett. Advised received to complete the IWCM (Integrated Water Cycle Management Plan). Council is in process to complete the IWCM.*
- *Council has meeting with the DPIE (Department of Planning Industry and Environment) regarding the IWCM issues including water in Walgett.*
- *Continue monitoring on Town Bore in Walgett.*
- *Discussion with Ulumbie bore committee is in progress. Installation of pump to connect the Raw Water Reservoir is in progress.*

2. Why does the bore water have to pass through the treatment plant in Walgett?

**Response:** *Bore water in Walgett has iron and manganese slightly high than acceptable value comparing to bore water in Lightning Ridge.*

### Clr. Turnbull

1. Can the giveaway lines be painted on the road near the pub in Carinda?

**Response:** *has been scheduled for 15<sup>th</sup> November 2019.*

2. Can Council clean up the tar that has sprayed onto the new stencil at the pub in Carinda?

**Response:** *has been scheduled for 15<sup>th</sup> November 2019*

3. Coonamble Road needs attention

**Response:** *work in progress*

4. The trees on Pandora Street still haven't been trimmed.

**Response:** *completed*

### Clr. Taylor

1. Burranbaa Road from Dougie Wilson turn off back 4 kms, can we seal this while the road preparation is as good as it is?

**Response:** *Preparation of funding application is in progress*

2. RMS toilet cleaning at Stanley, has this services commenced by our staff deodorising this ASAP?

**Response:** *Done*

3. Big hole developing in the new road sealing on the Gundabloui Road at the grid, why can't our workforce fill this?

**Response:** *works completed*

4. The edges on the new Gundabloui Road are steep; the edges need to be made safer.

**Response:** *completed.*

**Clr. Woodcock**

1. Where are the allocations being made for the Road to Recovery funding?

***Response:***

| <b><u>Work Location</u></b>                                                                             | <b><u>Problem being addressed</u></b>                                                                                                   | <b><u>Cost to RTR</u></b> | <b><u>Work proposed</u></b>                                                                                            |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------------------------|
| Cryon Road SR5(Local Road ) start from 4+327 km to 4+377 km measured from Gwydir Highway                | Damaged bridge approach with limited passing opportunities and hazardous for traffic                                                    | \$ 45,000.00              | Placing concrete wing walls and approach slab in both ends                                                             |
| Cryon Road SR5(Local Road ) start from 11+327 km to 11+377 km measured from Gwydir Highway              | Damaged bridge approach with limited passing opportunities and hazardous for traffic                                                    | \$ 45,000.00              | Placing concrete wing walls and approach slab in both ends                                                             |
| Mercadool Road SR16 (Local Road) start from 8+610 km to 10+610 km measured from the Castlereagh Highway | Natural black soil surface that is badly rutted and corrugated and untrafficable during wet weather and hazardous during harvest season | \$ 194,803.00             | Gravelling with 200 mm thick x 9 metre width x 2 km long                                                               |
| Mercadool Road SR16(Local Road) start from 1+116 km to 3+116 km                                         | The existing gravel Road is requiring maintenance on a regular basis.                                                                   | \$300,000                 | Reconstruction and sealing with 100 mm thick gravel over the existing gravel in various points as required with of 7 m |
| 26 to 38 Walgett Street in Collarenebri                                                                 | Natural soil surface and is unsafe to walk on during wet weather                                                                        | \$66,000                  | Construction of concrete footpath of 200 m long x 1.2 m width x 100 mm thick                                           |

| <u>Work Location</u>                                                                                                 | <u>Problem being addressed</u>                                                                                                        | <u>Cost to RTR</u> | <u>Work proposed</u>                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Shakespeare Street (northbound) between Collin Street and Wilga Street                                               | Poor drainage , water ponds during rain                                                                                               | \$ 98,390          | Construction of kerb and gutter of 200 m long                                                                                                     |
| Euroka Street ( South bound) between Pitt Street and Namoi Street                                                    | Heavily damaged existing kerb and gutter and impacting drainage system                                                                | \$ 107,644         | Construction of kerb and gutter of 200 m long                                                                                                     |
| Brewon Road SR 112(Local Road)- start from 0+954 km to 1+954 Km measured from the intersection of Kamilaroi Highway  | Road is narrow and is not safe to pass two vehicles in one time specially during harvest season                                       | \$ 130,000         | Widening the road with graveling. The gravelling will be 2 m width on either side of the road x 200 mm thick x 2 m either side of the road x 1 km |
| Brewon Road SR 112( Local Road)- start from 2+106 km to 3+106 Km measured from the intersection of Kamilaroi Highway | Natural black soil surface that is badly rutted and corrugated and trafficable during wet weather and hazardous during harvest season | \$ 248,778         | Gravelling with 200 mm thick x 9 m width x 1 km long section                                                                                      |
| Total                                                                                                                |                                                                                                                                       | \$ 1,235,615       |                                                                                                                                                   |

**Clr. Murray**

- 1 Wee Waa Street to showground-very rough for caravans. Needs bigger sign to re direct them to go via Namoi Street to Come By Chance Road as google maps directs them onto Wee Waa Street.

***Respond: sign has been ordered and grading is in progress.***

- 2 Can we lay some artificial turf under the monument in Walgett?

***Respond: work in progress***

## **17. QUESTIONS FOR THE NEXT MEETING**

*Please complete the form: Questions for the Next Meeting and return the forms to the Executive Assistant.*

## 18. CLOSE OF MEETING

Time: .....