



# **AGENDA FOR ORDINARY COUNCIL MEETING**

**Tuesday 26 October 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Ordinary Council Meeting of Walgett Shire Council will be held on **26 October 2021** commencing at **11:00am** to discuss the items listed in the Agenda.

**Please Note: The Council Meetings are recorded**

Michael Urquhart  
**GENERAL MANAGER**

## CONFLICT OF INTERESTS

**What is a “Conflict of Interests”** – A conflict of interests can be two types:

**Pecuniary** – an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or another person with whom the person is associated.

**Non-Pecuniary** – a private or personal interest that a Council official has that does not amount to a pecuniary interest as defined in the Local government Act (eg. A friendship, membership of an association, society or trade union or involvement or interest in an activity and may include an interest of a financial nature.)

### **Remoteness**

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to a matter or if the interest is of a kind specified in Section 448 of the Local Government Act.

**Who has a Pecuniary Interest?** – A person has a pecuniary interest in a matter if the pecuniary interest is the interest of:

- The person, or
- Another person with whom the person is associated (see below)

### **Relatives, Partners**

A person is taken to have a pecuniary interest in a matter if:

- The person's spouse or de facto partner or a relative of the person has a pecuniary interest in the matter, or
- The person, or a nominee, partners or employer of the person, is a member of a company or other body that has a pecuniary interest in the matter

N.B. “Relative”, in relation to a person means any of the following:

- (a) the parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descends or adopted child of the person or of the person's spouse.
- (b) the spouse or de facto partners of the person or of a person referred to in paragraph (a)

### **No Interest in the Matter**

However, a person is not taken to have a pecuniary interest in a matter:

- If the person is unaware of the relevant pecuniary interest of the spouse, de facto partner, relative or company of other body, or
- Just because the person is a member of, or is employed by, the Council
- Just because the person is a member of, or a delegate of the Council to, a company or other body that has a pecuniary interest in the matter provided that the person has no beneficial interest in any shares of the company or body.

### **Disclosure and participation in meetings**

- A Councillor or a member of a Council Committee who has a pecuniary interest in any matter with which the Council is concerned and who is present at a meeting of the Council or Committee at which the matter is being considered must disclose the nature of the interest to the meeting as soon as practicable.
- The Councillor or member must not be present at, or in sight of, the meeting of the Council or Committee:
  - (a) At any time during which the matter is being considered or discussed by the Council or Committee, or
  - (b) At any time during which the Council or Committee is voting on any question in relation to the matter.

**No Knowledge** – A person does not breach this Clause if the person did not know and could not reasonably be expected to have known that the matter under consideration at the meeting was a matter in which he or she had a pecuniary interest.

**Non-Pecuniary Interest** – Must be disclosed in meetings.

There are a broad range of options available for managing conflicts & the option chosen will depend on an assessment of the circumstances of the matter, the nature of the interest and the significance of the issue being dealt with. Non-Pecuniary conflicts of interest must be dealt with in at least one of the following ways:

- It may be appropriate that no action be taken where the potential for conflict is minimal. However, Councillors should consider providing an explanation of why they consider a conflict does not exist.
- Limit involvement if practical (eg. Participate in discussion but not in decision making or vice versa). Care needs to be taken when exercising this option.
- Remove the source of the conflict (eg. Relinquishing or divesting the personal interest that creates the conflict)
- Have no involvement by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in S451 of the Local Government Act apply (particularly if you have a significant non-pecuniary interest)

### **Disclosure to be Recorded (S453 Act)**

A disclosure (and the reason/s for the disclosure) made at a meeting of the Council or Council Committee or Sub-Committee must be recorded in the minutes of the meeting.

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## **Local Government Act 1993**

### **Chapter 3 section 8A**

#### **GUIDING PRINCIPLES FOR COUNCILS**

##### **(1) Exercise of functions generally**

*The following general principles apply to the exercise of functions by councils:*

- (a) Councils should provide strong and effective representation, leadership, planning and decision-making.*
- (b) Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.*
- (c) Councils should plan strategically, using the integrated planning and reporting framework, for the provision of effective and efficient services and regulation to meet the diverse needs of the local community.*
- (d) Councils should apply the integrated planning and reporting framework in carrying out their functions so as to achieve desired outcomes and continuous improvements.*
- (e) Councils should work co-operatively with other councils and the State government to achieve desired outcomes for the local community.*
- (f) Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.*
- (g) Councils should work with others to secure appropriate services for local community needs.*
- (h) Councils should act fairly, ethically and without bias in the interests of the local community.*
- (i) Councils should be responsible employers and provide a consultative and supportive working environment for staff.*

##### **(2) Decision-making**

*The following principles apply to decision-making by councils (subject to any other applicable law):*

- (a) Councils should recognise diverse local community needs and interests.*
- (b) Councils should consider social justice principles.*
- (c) Councils should consider the long term and cumulative effects of actions on future generations.*
- (d) Councils should consider the principles of ecologically sustainable development.*
- (e) Council decision-making should be transparent and decision-makers are to be accountable for decisions and omissions.*

##### **(3) Community participation**

*Councils should actively engage with their local communities, through the use of the integrated planning and reporting framework and other measures.*

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## PUBLIC FORUM PRESENTATIONS

*The Council may hold a public forum prior to each Ordinary Meeting of the Council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting (listed on the Agenda).*

*Public forums may also be held prior to Extraordinary Council Meetings and meetings of committees of the Council. Public forums are to be chaired by the mayor or their nominee.*

*The General Manager or their delegate may refuse to allow such material to be presented. A person may apply to speak on no more than 2 items of business on the agenda of the Council Meeting.*

*The General Manager or their delegate may refuse an application to speak at a public forum. No more than three (3) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the Council Meeting. If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the General Manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.*

*Each speaker will be allowed five (5) minutes to address the Council. This time is to be strictly enforced by the Chairperson. The Chairperson of the meeting can grant one extension of up to a maximum of three (3) minutes, should further information, be considered to be important to the Council. This is solely at the discretion of the Chair.*

*Speakers at public forums must not digress from their nominated item on the agenda. If a speaker digresses to irrelevant matters, the Chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.*

*A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a Public Forum. Questions put to a speaker must be direct, succinct and without argument. Debate will not be permitted by the speaker, Councillors or staff. Speakers are under no obligation to answer a question. Answers by the speaker, to each question are to be limited to three (3) minutes. Speakers at public forums cannot ask questions of the Council, Councillors or Council staff.*

*The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 5 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.*

| SPEAKER | TOPIC |
|---------|-------|
| Nil     |       |

## 1. OPENING OF MEETING

*Proceedings of the meeting commenced at \_\_\_\_\_am*

## 2. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

*I would like to acknowledge the traditional owners of the lands within the Walgett Shire and I would also like to acknowledge the Aboriginal and Torres Strait Islander people who now reside within this Shire.*

## 3. LEAVE OF ABSENCE

| Leave of Absence                                                                                                                                                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the leave of absence received from _____ is accepted and leave of absence granted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |



## 4. DECLARATION OF PECUNIARY/NON PECUNIARY INTERESTS

*Councillors and senior staff are reminded of their obligation to declare their interest in any matters listed before them.*

*In considering your interest you are reminded to include pecuniary, non-pecuniary and conflicts of interest as well as any other interest you perceive or may be perceived of you.*

*Councillors may declare an interest at the commencement of the meeting, or alternatively at any time during the meeting should any issue progress or arise that would warrant a declaration.*

*Councillors must state their reasons in declaring any type of interest.*

| Councillor | Item No. | Pecuniary/Non-Pecuniary | Reason |
|------------|----------|-------------------------|--------|
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |
|            |          |                         |        |

## **5. CONFIRMATION OF MINUTES/MATTERS ARISING**

### **5.1 MINUTES OF ORDINARY COUNCIL MEETING HELD 28 SEPTEMBER 2021**

| <b>Minutes of Ordinary Council Meeting – 28 September 2021</b>                                                                                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the minutes of the ordinary Council meeting held 28 September 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Minutes of Ordinary Meeting held 28 September 2021.



## **MINUTES FOR THE ORDINARY COUNCIL MEETING**

**Tuesday 28 September 2021**

Michael Urquhart  
**GENERAL MANAGER**

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>MINUTES OF THE ORDINARY MEETING OF THE WALGETT SHIRE COUNCIL HELD AT THE WALGETT SHIRE CHAMBERS ON TUESDAY 28 SEPTEMBER 2021 AT 11:10AM</b> |
|------------------------------------------------------------------------------------------------------------------------------------------------|

**OPEN FORUM****Public Presentations:**

Nil

*The Mayor declared the meeting open at 11:10AM***PRESENT**

|                      |                                                  |
|----------------------|--------------------------------------------------|
| Clr Ian Woodcock     | (Mayor)                                          |
| Clr Manuel Martinez  | (Deputy Mayor)                                   |
| Clr Bill Murray      |                                                  |
| Clr Lawrence Walford |                                                  |
| Clr Michael Taylor   |                                                  |
| Clr Robert Turnbull  |                                                  |
| Clr Jane Keir        |                                                  |
| Clr Kelly Smith      |                                                  |
| Michael Urquhart     | (General Manager)                                |
| Tony Hughes          | (Acting Chief Financial Officer)                 |
| Kobus Nieuwoudt      | (Director Environmental Services)                |
| Bob Stephen          | (Acting Director Engineering/Technical Services) |
| Bronte Kerr          | (Minute Secretary)                               |

**Note:****Councillors Turnbull and Keir attended the meeting via zoom.****Leave of Absence:**

Nil

The General Manager informed the meeting that it must determine the method of voting and advised that the method is limited to "Open Voting - this is by show of hands or similar means" as two Councillors are in attendance via a remote audio visual link.

|                                                             |
|-------------------------------------------------------------|
| <b>9/2021/1 Method of voting – Position of Deputy Mayor</b> |
|-------------------------------------------------------------|

**Resolved:**

That the voting for the election of Deputy Mayor be by open voting method.

**Moved:**        **Clr Murray**  
**Seconded:**   **Clr Martinez**  
**CARRIED**

|                                                       |
|-------------------------------------------------------|
| <b>9/2021/2 Destruction of Election Ballot Papers</b> |
|-------------------------------------------------------|

**Resolved:**

That any ballot papers used now be destroyed.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Smith**  
**CARRIED**

At this juncture, the Mayor vacated the Chair and handed over to the General Manager to act in the role of Returning Officer for the election of Deputy Mayor for period ending 4<sup>th</sup> of December 2021.

#### 9/2021/3 Election of Deputy Mayor for Period Ending 4<sup>th</sup> December 2021

**Resolved:**

There being no nomination for the position of Deputy Mayor, Council elected to extend the current (Clr Manuel Martinez) Deputy Mayor's term to 4<sup>th</sup> December 2021.

**Moved:** Clr Murray  
**Seconded:** Clr Martinez  
**CARRIED**

At this juncture, Mr Urquhart resumed his role as General Manager and Mayor Woodcock resumed the position of Chairperson.

#### Declaration of Pecuniary/Non-Pecuniary Interests

| Councillor | Item No. | Report title/ Subject matter       | Pecuniary/Non-Pecuniary | Reason                                 |
|------------|----------|------------------------------------|-------------------------|----------------------------------------|
| Clr Keir   | 11.3.1   | Monthly Maintenance Grading Report | Pecuniary               | Family Business interest               |
| Clr Smith  | 11.4.1   | Development Approvals August 2021  | Non-Pecuniary           | Related Family Development Application |

#### 9/2021/4 Minutes of Ordinary Council Meeting – 31 August 2021

**Resolved:**

That the minutes of the ordinary Council meeting held 31 August 2021, having been circulated, be taken as read and confirmed as a true and accurate record of the proceedings on the meeting.

**Moved:** Clr Martinez  
**Seconded:** Clr Taylor  
**CARRIED**

#### 9/2021/5 Mayoral Report

**Resolved:**

That the Mayor report for August/September 2021 be received and noted.

**Moved:** Clr Woodcock  
**Seconded:** Clr Taylor  
**CARRIED**

**9/2021/6 Council's Decision Action Report****Resolved:**

That the Resolution Register as at September 2021 be received and noted.

**Moved:** Cllr Martinez

**Seconded:** Cllr Taylor

**CARRIED**

**9/2021/7 Circulars Received From the NSW Office of Local Government****Resolved:**

That the information contained in the following Departmental circular 21-27 to 21-29 from the Local Government Division Department of Premier and Cabinet be received and noted.

**Moved:** Cllr Taylor

**Seconded:** Cllr Murray

**CARRIED**

**9/2021/8 Important Dates For Councillors - Upcoming Meetings & Events****Resolved:**

That Council receive and note the list of upcoming meetings and events.

**Moved:** Cllr Murray

**Seconded:** Cllr Walford

**CARRIED**

**9/2021/9 Annual pecuniary interest returns****Resolved:**

The General Managers report be received and noted

**Moved:** Cllr Smith

**Seconded:** Cllr Taylor

**CARRIED**

**9/2021/10 Delegates, Representatives and/or Members of Committees, Reference Groups and External Bodies****Resolved:**

That members, representatives and delegates be appointed to the committees, reference groups and external organisations as outlined in the schedule for the period terminating 4<sup>th</sup> December 2021.



| COMMITTEE                                                                           | OFFICER                                                             | COUNCILLOR REPRESENTATIVES                    |
|-------------------------------------------------------------------------------------|---------------------------------------------------------------------|-----------------------------------------------|
| Australian Airports Association                                                     | Director Engineering/Technical Services                             | Not required                                  |
| Bushfire Management Committee                                                       | Director Engineering/Technical Services                             | Cllr Murray                                   |
| Castlereagh Macquarie County Council<br>4 year Term                                 | General Manager                                                     | Cllr Woodcock<br>Cllr Martinez                |
| Collarenebri Community Working party                                                | General Manager                                                     | Mayor<br>Cllr Smith                           |
| Community Safety Precinct Committee                                                 | General Manager                                                     | Mayor and Deputy Mayor                        |
| Lightning Ridge & Surrounding Opal Fields<br>Management Crown Reserve 1024168 Trust | Director Environmental Services                                     | Mayor<br>Deputy Mayor                         |
| Kamilaroi Highway Group                                                             | General Manager                                                     | Not Required                                  |
| Lightning Ridge Community Working Party                                             | General Manager                                                     | Mayor<br>Cllr Wallford                        |
| Local Emergency Management Committee                                                | General Manager as LEMO and Chief<br>Financial Officer as alternate | Mayor                                         |
| Local Traffic Committee                                                             | Director Engineering/Technical Services and<br>General Manager      | Mayor<br>Cllrs Taylor, Keir, Martinez & Smith |
| Netwaste                                                                            | Director Environmental Services                                     | Not Required                                  |
| Big Sky Libraries                                                                   | Director Chief Financial Officer                                    | Cllr Keir                                     |
| Regional Development Australia - Oxana                                              | General Manager                                                     | Mayor                                         |
| Oxana Regional Organisations of Council – GMAC                                      | General Manager                                                     | Not Required                                  |
| Oxana Regional Organisations of Council (OROC)                                      | General Manager                                                     | Mayor and Deputy Mayor                        |
| Outback Arts Incorporated                                                           | Director Chief Financial Officer                                    | Cllr Keir<br>Alternative Cllr Murray          |
| Plant Committee                                                                     | Director Engineering/Technical Services and<br>General Manager      | Mayor<br>Cllrs Taylor, Smith & Murray         |
| Regional Procurement Initiative                                                     | Director Engineering/Technical Services                             | Not Required                                  |
| Rural Bush Fire Management Group                                                    | Director Engineering/Technical Services                             | Cllr Murray                                   |
| Salvage Advisory Committee                                                          | Director Engineering/Technical Services                             | Cllr Murray                                   |
| Western Division of the Shire's Association                                         | General Manager                                                     | Mayor & Deputy Mayor                          |
| Walgett Community Working Party                                                     | General Manager and Manager Community<br>Services                   | Mayor                                         |
| Water Utilities Group                                                               | Director Engineering/Technical Services                             | Not required                                  |
| Local Government NSW – Voting Delegate                                              | General Manager                                                     | Mayor                                         |
| Far North West Joint Organisation                                                   | General Manager as advisor                                          | Mayor<br>Alternative Deputy Mayor             |
| Hudson Pear Taskforce                                                               | General Manager                                                     | Mayor and Deputy Mayor                        |
| Far West Academy of Sport                                                           | General Manager                                                     | Mayor                                         |
| Western Division Councils of NSW                                                    | General Manager                                                     | Mayor                                         |
| Tourism Advisory committee                                                          | General Manager                                                     | Mayor<br>Cllr Taylor & Martinez               |
| Economic Development Committee                                                      | General Manager                                                     | Mayor<br>Cllr Keir                            |

**Moved:** Cllr Murray  
**Seconded:** Cllr Martinez

**9/2021/11 Monthly Outstanding Rates Report****Resolved:**

That 31 August 2021 outstanding rates report be received and noted.

**Moved:** Cllr Martinez

**Seconded:** Cllr Murray

**CARRIED**

**9/2021/12 Cash and Investment Report as at 31 August 2021.****Resolved:**

That the Investment report be received and noted.

**Moved:** Cllr Taylor

**Seconded:** Cllr Walford

**CARRIED**

**9/2021/13 Annual Financial Statements 2020/2021****Resolved:**

1. The Draft Annual Financial Reports for 2020/2021 be referred to Council's Auditor;
2. The Mayor, Deputy Mayor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements;
3. On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body;
4. Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and its requirements.

**Moved:** Cllr Walford

**Seconded:** Cllr Turnbull

**CARRIED**

*Cllr Keir declared a pecuniary interest and left the meeting at 11:46am*

**9/2021/14 Monthly Maintenance Grading Report as at 31 August 2021****Resolved:**

That Council receive and note the monthly maintenance grading works report as at 31 August 2021.

**Moved:** Cllr Walford

**Seconded:** Cllr Smith

**CARRIED**



**9/2021/15 Monthly Progress Report as at 31 August 2021****Resolved:**

That Council receive and note the Engineering Services monthly works progress report as at 31 August 2021.

**Moved:** Cllr Martinez

**Seconded:** Cllr Smith

**CARRIED**

*Cllr Keir returned to the Council meeting at 12:00noon*

**9/2021/16 Flood Restoration Works - Update****Resolved:**

That Council receive and note the flood restoration works report as at 31 August 2021.

**Moved:** Cllr Walford

**Seconded:** Cllr Murray

**CARRIED**

*Cllr Murray left the meeting room at 12:04pm.*

**9/2021/17 Supplementary Report - Condition of Belarra Lane****Resolved:**

That Council receive and note the report regarding the condition of Belarra Lane.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

*Cllr Smith declared a non-pecuniary interest and left the Council meeting at 12:08pm.*

**9/2021/18 Development Approvals August 2021****Resolved:**

That Council note the information contained within this report.

**Moved:** Cllr Martinez

**Seconded:** Cllr Walford

**CARRIED**

*Cllr Murray and Cllr Smith returned to the meeting room at 12:07pm.*

**9/2021/19 Western Regional Planning Panel Walgett Council Member Appointment.****Resolved:**

That Council appoint Michael Urquhart and Jacobus Nieuwoudt as Walgett Council member representation to the Western Regional Planning Panel, and Caitlin Mahony and Kimley Talbert as alternate members.

**Moved:** Cllr Walford

**Seconded:** Cllr Taylor

**CARRIED**

**9/2021/20 Development Application Proposed Modification to DA2008/12 – Australian Opal Centre, Public Museum, Souvenir Shop, Carpark & Associated Facilities****Resolved:**

That Council, in accordance with the relevant provisions of Section 4.55 of the Environmental Planning and Assessment Act 1979, approves modification of the Development Consent for the proposed Australian Opal Centre, public museum, souvenir shop, carpark & associated facilities (Application No. DA2008/12/3) on Lot 1 DP 1103508 WLL 14607, subject to the plans that formed the subject of Attachment 2 to the report, and subject to the conditions outlined in the Draft Determination Notice that formed the subject of Attachment 3 to the report.

**Moved:** Cllr Martinez

**Seconded:** Cllr Smith

**Division Decision****For**

Cllr Ian Woodcock  
Cllr Manuel Martinez  
Cllr Bill Murray  
Cllr Lawrence Walford  
Cllr Michael Taylor  
Cllr Robert Turnbull  
Cllr Jane Keir  
Cllr Kelly Smith

**Against**

Nil

**Absent**

Nil

**9/2021/21 Move into Closed Session****Time: 12:13pm**

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

**Moved:** Cllr Smith

**Seconded:** Cllr Taylor

**CARRIED**

**9/2021/22 Purchase of Collarenebri - Property****Resolved:**

That Council;

1. The General Managers reported be received
2. Council approves the purchase of 18-24 Wilson Street Collarenebri having a purchase price of \$15,000.
3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase
4. The property be classified as operational

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Walford**  
**CARRIED**

**9/2021/23 Wild Gully Matter****Resolved:**

The Wild Gully matter be referred to the Independent Commission Against Corruption (ICAC) for further investigation.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Taylor**  
**CARRIED**

**9/2021/24 Return to open session****Time: 12:35pm****Resolved:**

That Council return to open session.

**Moved:**        **Clr Taylor**  
**Seconded:**   **Clr Murray**  
**CARRIED**

**9/2021/25 Adoption of closed session reports****Resolved:**

That Council adopt the recommendations of the Closed Committee Reports.

**Moved:**        **Clr Smith**  
**Seconded:**   **Clr Martinez**  
**CARRIED**

**Close of Meeting**

The meeting closed at 12:36pm

To be confirmed at the next meeting of Council.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
General Manager

## **6. REPORTS OF COMMITTEES/DELEGATES**

Nil

## 7. MAYORAL MINUTES

**REPORTING SECTION:** Office of Mayor  
**AUTHOR:** Ian Woodcock OAM

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**Summary:**

This report provides Council with information regarding the activities of the Mayor for the past month.

**Background:**

The Deputy Mayor and I attended the quarterly meeting of Castlereagh Macquarie County Council and matters included:

- Adoption of First Quarter Budget Review
- Adoption of Operational Plan Status to 30th September 2021.
- Adoption of Fourth Quarter Operational Plan Status
- General Manager reported on a strategy to increase roadside control program across the County Council.
- Member Ray Lewis from Coonabarabran Shire's term of Deputy Chairperson was extended to the 4th December 2021.
- Council adopted its Payment of Expenses and Facilities Policy
- Senior Biosecurity Officer reported on increased noxious weed activity and control measures in particular that of St Johns Wort.

**Other activities:**

- Conducted a number of interviews with newspapers, television and radio stations on Covid situation in Walgett LGA.
- On the 5th October I attended the combined meeting of FWJO and FNWJO with the issues surrounding social, aboriginal and private housing shortages in the region. Submissions were made to the NSW Housing Enquiry.
- Attended the extraordinary JO meeting on the 13th December
- Travelled to Collarenebri on Monday 11th October along with Councillor Walford to attend the Collarenebri Bore Bath consultation meeting. Around 40 members of the community attended and the community members voted unanimously for the bore bath to be located in Wilson Street.
- Met with General Manager to discuss a number of issues around Lightning Ridge.
- Have received many phone calls about Covid issues which I have forwarded onto the General Manager.
- 

| Mayoral Report                                                                                                                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the Mayor report for September/October 2021 be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

## **8. CORRESPONDENCE AND PETITIONS**

## **9. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

Nil



## **10. REPORTS FROM OFFICERS**

### **10.1 GENERAL MANAGER**

#### **10.1.1 COUNCIL'S DECISION ACTION REPORT – OCTOBER 2021**

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

This schedule summarises the current position of action taken in respect of matters considered at the previous meetings of Council when the outcomes have not been finalised.

**Background:**

Attached is the Resolution Register which summaries outstanding action in respect of all resolutions which required action and are still outstanding. The exception is for the last meeting where items that have been completed are included. Councillors are reminded that any queries should be raised with the General Manager prior to the meeting.

**Current Position:**

Details of actions taken/being taken are flagged for each motion. Over time the register has grown in size because, whilst resolutions are actioned after the meeting, it is not always possible to resolve issues quickly especially if other government agencies are involved or Council's own in-house resources are stretched. Council has to prioritise work commitments.

In these circumstances the register becomes the simple tool of keeping track of matters awaiting attention.

Again, Councillors are reminded that any queries should be raised with the General Manager prior to the meeting as this would streamline the meeting process and also resolve minor issues more expediently.

**Relevant Reference Documents/Policies:**

Resolution Register

**Governance issues:**

Standard procedure dictates that Council resolutions should be implemented as soon as practicably be achieved.

**Environmental issues:**

Nil

**Stakeholders:**

Council and Manex Team

**Alternative Solutions/Options:**

Nil

**Conclusion:**

That the resolutions register be received and noted. It is requested that any queries be raised with the General Manager prior to meeting day to facilitate proceedings at the meeting.



|                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Council's Decision Action Report</b>                                                                                                       |
| <b>Recommendation:</b><br><br>That the Resolution Register as at October 2021 be received and noted.<br><br><b>Moved:</b><br><b>Seconded:</b> |

**Attachment:**

Action Resolution Register

WALGETT SHIRE COUNCIL AGENDA – 26 OCTOBER 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                  |
|----------|------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|
| 23.5.17  | 4/2017/34  | <p>Lightning Ridge Bore Baths</p> <ol style="list-style-type: none"> <li>1. Council receive the CFO report</li> <li>2. Council make provision of \$100,000 in the 2017/18 budget for renewal of the Lightning Ridge Bore Bath between Nov 17 and April 18</li> <li>3. Recommendations of the structural assessment be implemented</li> <li>4. The General Manager arrange for a design and cost of the bore bath renewal and submit this to Council for consideration</li> </ol>                                   | CFO  | <p>27.6.17 Quotation for design &amp; construction to be called in coming months. Work to be carried out during November 17 to March 18</p> <p>18.9.17 CFO in discussions with firm for engineers design</p> <p>18.10.17 CFO Issued purchase order for design of new tank</p> <p>22.11.17 Draft plan Received -RFQ to be issued</p> <p>13.12.17 Waiting on new specifications &amp; plan</p> <p>18.4.18 Project postponed until November 2018.</p> <p>18.4.18 RFQ to be issued and contractor engaged prior to October 2018</p> <p>17.4.19 RFT Underway for October March 19/20</p> <p>12.12.19 RFQ document under external review</p> <p>18.03.21 Options being investigated</p> |                  |
| 26.09.17 | 9/2017/25  | <p>That Council resolve to acquire Mr.and Mrs Raymond Pike's land within which the current Council-maintained section of O'Neils Road runs, then surrender the Council-Controlled section of corridor to Mr And Mrs Raymond Pike.</p>                                                                                                                                                                                                                                                                              | DETS | <p>8.9.17 DETS hold talks with Mr Raymond Pike and his wife. They verbally agreed to the swap.</p> <p>5.11.17 Quotes received for cadastral survey</p> <p>30.03.18 Cadastral survey completed</p> <p>16.06.19 Work in Progress</p> <p>22.10.2019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Work in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 collected all the information required and the process in completion stage.</p> <p>21/10/2020 Council's crown land manager is working on it.</p> <p>16/11/2020 " "</p>                                             |                  |
| 26.09.17 | 9/2017/26  | <ol style="list-style-type: none"> <li>1. That Council resolves to authorise acquisition by compulsory process, of the Walgett Levee corridor through Lot 7024 DP1021106, Lot 7012 DP1021112, Lot 7301 DP1155276, Lot 7013 DP1030416, Lot 7300 DP1155957, Lot 702 DP1051575, Lot 7001 DP1051908, Lot 3 DP1123824, Lot 703 DP1056310, Lot 7031 DP1055946 and Lot 7009 DP1055947.</li> <li>2. That Council resolves to make an application to the Minister to approve the compulsory acquisition process.</li> </ol> | DETS | <p>5.11.17 Quote received for cadastral survey</p> <p>10.1.18 Quote accepted</p> <p>16.08.18 Survey ongoing</p> <p>16.06.19 Work in progress</p> <p>9.09.2019 work in progress</p> <p>22.10.019 Work in progress</p> <p>14.02.2020 Work in progress</p> <p>17.03.2020 Received survey plan</p> <p>20.04.2020 Registration is in progress</p> <p>20.05.2020 work in progress</p> <p>9/6/2020 work in progress</p> <p>22/7/2020 work in progress</p> <p>16/9/2020 work in hold at this stage as the related staff has other important other commitments</p> <p>18.03.21 Crown Lands to authorise licence</p>                                                                        |                  |
|          | 1/2017/25  | <p>Collarenebri Sportsgrounds amenities building – the Council endorse the actions of the CFO in advising Murdi Paaki Regional Rugby League Council that the Council accept the new amenities building asset for the Collarenebri Sports Ground as per concept proposal and the Council shall accept liability for ongoing future maintenance</p>                                                                                                                                                                  | CFO  | <p>5.2.18 Proposal in the planning phase</p> <p>17.4.19 Kiosk and amenities building under construction</p> <p>Construction of shed complete, quotations are to be sought for lining and fit out of the kiosk and toilets.</p> <p>20.08.19 Building erected and fit out to be completed in coming months.</p> <p>16.09.20 Purchase orders issued for works.</p> <p>09.12.20 waiting on contractor to complete</p> <p>24.08.21 project complete</p>                                                                                                                                                                                                                                |                  |
| 8.02.18  | 1/2018/2   | <p>That Council:</p> <ol style="list-style-type: none"> <li>5. Arrange for an independent community satisfaction survey to be undertaken within the next six months.</li> <li>6. Investigate the re-establishment of precinct committees.</li> <li>7. Lobby the State Government to open Opal Prospecting Area (OPA) 4.</li> </ol>                                                                                                                                                                                 | GM   | <p>19.03.18 ongoing</p> <p>17.06.2019 Crown Lands Commissioner visited LR in early June 2019 to complete report on various matters including road network management and future land zoning.</p> <p>23.10.19 – 5.community satisfaction survey agreed with Council within next 12months ie.by Oct 2020</p> <p>6.Work in progress – Collarenebri established under Economic Development</p> <p>7. No progress to date</p> <p>15/4/20 ratepayer survey to be undertaken July 2020</p> <p>16.09.20 Survey complete. Report to Oct 2020 meeting</p>                                                                                                                                   | Partly completed |
| 25.9.18  | 14/2018/17 | <p>That Council note the current investigations in relation to the Lightning ridge water supply and unmetered services and a workshop to discuss the issues involved be held in the near future</p>                                                                                                                                                                                                                                                                                                                | GM   | <p>17.06.19 Initial investigations complete. Complex issues. On the 'to do' list</p> <p>25.02.20 Audit commenced December 2019 to be completed August 2020</p> <p>16.09.20 Audit recommended</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  |

WALGETT SHIRE COUNCIL AGENDA – 26 OCTOBER 2021 – ORDINARY COUNCIL MEETING

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |
|----------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |      | 18.03.21 Underway<br>23.06.21 in progress                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |         |
| 18.03.19 | 1/2019/11 | That Council<br>(a) name the Park in Opal Street, Lightning Ridge, "Opal Park"<br>(b) Application be made to the Geographical Names Board for registration of the parks name, "Opal Park"                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | CFO  | 17.419 Council have approved name change. Application to be submitted.<br>16.09.20 Application October 2020                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| 18.03.19 | 1/2019/25 | That Council adopt the alternative solution 4, as outlined in the report. (Goangra Bridge Project)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | DETS | 19.03.2019 Further report will be submitted for council Consideration.<br>16.06.19 Report to build the bridge on an alignment just downstream from the existing bridge will be submitted on 25 June 2019 Council meeting,<br>11.7.19 Council is planning to carry out second community consultation<br>20.08.19 Deed agreement is in progress<br>9.09.2019 Physical works will be commenced from Jan 2020<br>12.11.2019 Contractor has been notified about the change of bridge alignment. The bridge will be built on the existing bridge alignment.<br>14.02.20 Bridge construct starts March 2020<br>17.03.2020 Project is on hold due to weather<br>20.04.2020 work in progress<br>20.05.2020 Contractor has been notified about the change of bridge alignment. The bridge will be built on the old alignment.<br>9.6.2020 Waiting for contractors' new schedule.<br>22/7/2020 Report will be tabled on July 2020 Council meeting<br>16/9/2020 awaiting a response from legal advisor<br>21/10/2020 Report will be tabled on October 2020 Council meeting for an approval to build the bridge along the existing alignment.<br>16/11/2020 Resolved to build a 80m bridge in the existing alignment |         |
| 03.04.19 | 2/2019/23 | That Council determines to make minor amendments to the Draft Walgett Shire Rural Residential Strategy that reflect "Lightning Ridge Candidate Area B" is the most appropriate site based on community consultation and the limited number of potential lots (4 stated in the strategy) for "Lightning Ridge Candidate Area C".                                                                                                                                                                                                                                                                                                                                                                                                                     | DES  | Council has received funding from Department of Planning Industry and Environment to undertake completion of the planning proposal. Consultants Cityplan have commenced work on the project.<br>Cityplan's name has changed to "Gyde"<br><ul style="list-style-type: none"> <li>Gyde has received a draft servicing report from SMEC and are working through it with them;</li> <li>The bridging report is under preparation with the intention of it being finalised shortly after the engineering issues are closed out; and</li> <li>The bridging report will be provided to Council's DES for review. Gyde will then amend the report as required.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |
| 17.12.19 | 12/2019/4 | Council investigate the options of highlighting Mr Frederick York Wolseley's contribution towards the shearing industry in the form of a monument and associated historical information                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM   | GM investigating tourist possibilities<br>Rural Aid project                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |
| 25.02.20 | 1/2020/12 | 1. Council participate in the Museums & Galleries of NSW – Museum Advisors Program.<br>2. The Chief Financial Officer arrange to engage a suitably qualified and highly recommended advisor for the program.<br>3. Other organisations in the shire having heritage/cultural and museum collections and facilities be invited to participate in the program<br>4. Funding of \$10,000 be allocated annually and indexed for the next six (6) years.                                                                                                                                                                                                                                                                                                 | GM   | Awaiting information for advisors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |
| 24.03.20 | 2/2020/11 | (1)Council includes the road corridor (known as "Mission Road" – Wimbledon Road) located between the Kamilaroi and Castlereagh Highways in its entirety within its public road network and amend its Rural Road Map accordingly<br>(2)Council proposes the naming of the road corridor in its entirety as being Wimbledon Road (SR 64).<br>(3)Council undertake the notification/consultation and associated processes as per applicable legislation and Geographical Names Board of NSW policy and guideline documentation<br>(4)Council advise the Crown of its intentions to include the road corridor within its public road network and to seek the road corridor's inclusion within the Legal Roads Network Project with a standard 60m width | DETS | 20.04.2020 Preparation for Community Consultation is in progress<br>20.5.2020 Due to Covid 19, it has not been done<br>9.6.2020 Work in progress<br>22.7.2020 Work in progress<br>16.9/2020 Work on hold due to some other urgent commitments<br>16.11.2016 " " " " " "<br>Gazetted to Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |
| 28.04.20 | 3/2020/15 | That Council endorse Council Officers to advertise and write to owners of businesses that they believe require this Annual Fire Safety certificate, on the basis of the report to complete a tender for Council, but offsetting travel and accommodation costs for active community Business Owners whom wish to part of the process.                                                                                                                                                                                                                                                                                                                                                                                                               | DES  | Delayed pending appointment of new DES.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Ongoing |

WALGETT SHIRE COUNCIL AGENDA – 26 OCTOBER 2021 – ORDINARY COUNCIL MEETING

|          |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |                                                                                                                                                                                                                                                                                                                                            |           |
|----------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 25/08/20 | 9/2020/19  | That Council note and accept the proposal to implement the 40 km/h speed zone in Walgett CBD in following sections of the roads:<br>i. Fox street between Euroka Street and Warrena Street<br>ii. Wee Waa Street between Peel Street and Pit Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | DETS | 16.9.2020 discussed in Traffic Committee meeting held on 10 <sup>th</sup> September 2020 and advised to send council resolution to all traffic committee members.<br>21/10/2020 Engineering department in process for community consultation<br>16.11.2020 Community consultation is progress<br>18.03.21 Funding being sought for signage |           |
| 25/08/20 | 9/2020/23  | 1. Prepare a Planning Proposal to amend the Walgett Local Environmental Plan 2013 by relocating "intensive plant agriculture" from Permitted with consent to Permitted without consent in the RU1 Primary Production zone.<br>2. Forward the planning proposal to NSW planning, industry & environment with a request for a gateway determination;<br>3. Request delegation from the Minister to "make" the amendment to the Walgett Local Environmental Plan 2013;<br>4. Give delegation to the General Manager to make any minor alterations as requested by NSW Planning, Industry & Environment; and<br>5. Undertake the state agency and public consultation as per the requirements of the Gateway Determination and Schedule 1, Clause 4 of the Environmental Planning & Assessment Act 1979.                                                                                                                                                                                                                                        | DES  | Work on this project is suspended due to high number of development applications and enquiries.                                                                                                                                                                                                                                            | No change |
| 24.11.20 | 13/2020/13 | 1. That Council receive and note the Engineering Services monthly works progress report as at 31st October 2020.<br>2. Council install three (3) fire hydrants in the town of Rowena.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | DETS |                                                                                                                                                                                                                                                                                                                                            |           |
| 15.12.20 | 15/2020/17 | That Walgett Shire Council resolve to:<br>1. Conduct a trial of bin banks in the vicinity of the existing Landfills at Grawin and Sheeppyard.<br>2. Following the appointment of a casual Landfill Attendant site locations and number of bins be rolled out in a phased manner following a community consultation process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | DES  | Negotiations with stakeholders has commenced.                                                                                                                                                                                                                                                                                              | Ongoing   |
| 23.02.21 | 2/2021/18  | That Council note the applications for the 2021/2022 Repair Program funding for the following projects on priority basis (Traffic volume):<br>1.Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % Lime stabilisation and sealing with two coats on Carinda Road (RR333). The proposed section is Ch. 0+900 (Bait Street) km to 37+000 km and the estimated total cost is \$ 800,000.<br>2. Rehabilitation of failed geotextile pavement (outer wheel path) by removing and replacing with 200 mm thick road base with 1.5 % lime stabilisation and sealing with two coats on Merrywinebone Road (RR329). The proposed section is between Kamilaroi Highway intersection and Rowena Road. The estimated total cost is \$ 800,000.<br>3. Reconstruction and sealing with 200 mm thick road base overlay with 1.5 % lime stabilisation for 3 km in length x 7 m seal width on Ridge Road (RR426) near Collarenebri end. The estimated total cost is \$ 900,000. | DETS | Applications submitted                                                                                                                                                                                                                                                                                                                     |           |
| 23.03.21 | 3/2021/12  | •That the Council approves the proposal to remove the fourteen trees located on Euroka Street between Namoi and Pitt Street.<br>•That Council accept the proposal to replant suitable trees in the nature strip ( both sides of the Euroka Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | DETS | Tree removed and resealing of Euroka street completed.                                                                                                                                                                                                                                                                                     |           |
| 23.03.21 | 3/2021/14  | That Council adopt the WSC draft policies on Partnering and Relationship Management, Environmental and Quality Control and they be placed on public exhibition for a period of 28 days, inviting submissions from the public during this time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | DETS |                                                                                                                                                                                                                                                                                                                                            |           |
| 27.04.21 | 4/2021/13  | Having not received any tenders for Refurbishment of the Colless Grandstand, now, in accordance with Section 178 (3) (e) of the Local Government (General) Regulation 2005, enter into negotiations with both (a) David Payne Construction (Dubbo), and (b) GBC Building & Hardware (Walgett), with the view of entering into a contract with the contractor identified as best value.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | GM   | 23.06.21 One quotation received 22/6/2021<br>22.07.21 Negotiations underway with David Payne Constructions                                                                                                                                                                                                                                 |           |
| 27.04.21 | 4/2021/15  | Council accepts the tender for the refurbishment of the grandstand at the Collarenebri Race Track from GLETAN GROUP in the sum of \$360,495.11 excluding GST                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | CFO  | 22.07.21 Project underway                                                                                                                                                                                                                                                                                                                  |           |
| 29.06.21 | 6/2021/3   | A. Council authorise the General Manager to further investigate the Walgett Aero Club proposal for an Avgas fuelling station at the Lightning Ridge Airport.<br>B. The General Manager report back to Council on the outcome of investigations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | GM   |                                                                                                                                                                                                                                                                                                                                            |           |
| 29.06.21 | 6/2021/22  | That Council join the Alliance of Western Councils.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | GM   |                                                                                                                                                                                                                                                                                                                                            |           |
| 31.08.21 | 8/2021/17  | a. Accept the quotation of David Payne Constructions at a price of \$799,733 (Ex GST).<br>b. Enter into a contract with David Payne Constructions for Refurbishment of the Colless Grandstand as per the scope of works, at a price of \$799,733 (ex GST), and the General Manager and Mayor be authorised to execute the contract and other relevant documents on behalf of Council.<br>c. The Council Seal be affixed to the contract.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | GM   | 16.09.2021 Site establishment meeting to be held on the 23.09.2021 by contractor.<br>21.10.2021 Works commenced onsite                                                                                                                                                                                                                     |           |
| 28.09.21 | 9/2021/13  | 1.The Draft Annual Financial Reports for 2020/2021 be referred to Council's Auditor;                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | CFO  |                                                                                                                                                                                                                                                                                                                                            |           |

|          |           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |  |  |
|----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--|--|
|          |           | 2.The Mayor, Deputy Mayor, General Manager and Chief Financial Officer be authorised to sign the necessary Financial Statements;<br>3.On receipt of the Audit Report, a copy be forwarded to the Office of Local Government and any other relevant statutory body;<br>4.Council delegate to the General Manager the authority to set the date at which the Auditor's report and the Financial Statements be presented to the public, additionally be reviewed/adopted by Council formally as required, subject to Section 418 of the Local Government Act 1993 and it's requirements. |     |  |  |
| 28.09.21 | 9/2021/20 | That Council, in accordance with the relevant provisions of Section 4.55 of the Environmental Planning and Assessment Act 1979, approves modification of the Development Consent for the proposed Australian Opal Centre, public museum, souvenir shop, carpark & associated facilities (Application No. DA2008/12/3) on Lot 1 DP 1103508 WLL 14607, subject to the plans that formed the subject of Attachment 2 to the report, and subject to the conditions outlined in the Draft Determination Notice that formed the subject of Attachment 3 to the report.                      | DES |  |  |
| 28.09.21 | 9/2021/22 | 1. The General Managers reported be received<br>2. Council approves the purchase of 18-24 Wilson Street Collarenebri having a purchase price of \$15,000.<br>3. The General Manager and Mayor be authorised to execute the necessary documents to finalise the purchase<br>4. The property be classified as operational                                                                                                                                                                                                                                                               | GM  |  |  |
| 28.09.21 | 9/2021/23 | The Wild Gully matter be referred to the Independent Commission Against Corruption (ICAC) for further investigation.                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | GM  |  |  |

## 10.1.2 CIRCULARS RECEIVED FROM NSW OFFICE OF LOCAL GOVERNMENT

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

Copies of circulars received from the Local Government Office Department of Premier and Cabinet are attached for Councillors information. Circulars are emailed to Councillors when published from LGNSW.

**Background:**

The General Manager has flagged the following circulars as requiring the particular attention of Councillors:

- 21-27 Review of the tendering provisions of the Local Government (General) Regulation 2005
- 21-28 Updated Integrated Planning and Reporting Guidelines and Handbook
- 21-29 Release of the Guideline on the Use and Management of Credit Cards
- 21-30 Pre-Election Guide for Councils
- 21-31 Post-Election Guide on key decisions and activities for councils, county councils and joint organisations following the local government elections
- 21-32 Government endorses new rate peg methodology to support growing councils

**Governance Issues:**

All circulars have Governance implications. Where necessary the subject of particular circulars will be raised in following reports.

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Financial Implications:**

Obviously some circulars will have a financial impact and where this is the case, Councillors particular attention will be drawn to them.

**Conclusion:**

Council will need to comply with the various requirements set out in the circulars.

| Circulars Received From the NSW Office of Local Government                                                                                                                                                                                                     |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That the information contained in the following Departmental circular 21-27 – 21-32 from the Local Government Division Department of Premier and Cabinet be received and noted.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Circulars



Office of  
Local Government

## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-27 / 2 September 2021 / A765843                                                                  |
| <b>Previous Circular</b>    | N/A                                                                                                 |
| <b>Who should read this</b> | Councillors / General Managers / Governance and Procurement Staff                                   |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Response to OLG                                                                                     |

### Review of the tendering provisions of the *Local Government (General) Regulation 2021*

#### What's new or changing

- In response to recommendations by the Audit Office, the Office of Local Government (OLG) has undertaken a review of the tendering provisions of the *Local Government (General) Regulation 2021* (the Regulation) to identify possible amendments that would support councils to make better use of technology when tendering and to achieve greater efficiencies.
- OLG has issued a discussion paper to consult with councils and others on the proposed amendments.
- While OLG's review is limited to the tendering provisions of the Regulation, councils are also invited to make submissions on possible future reform opportunities in relation to council procurement.

#### What this will mean for your council

- OLG is inviting submissions from councils and other stakeholders on the discussion paper.
- Submissions may be made online at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au), in writing or by completing the form accompanying the discussion paper. Written submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), marked to the attention of the Council Governance Team and labelled "tendering regulation review".
- Submissions are due COB **Friday 15 October 2021**.

#### Key points

- As a result of its performance audit on Procurement Management in Local Government, the Audit Office has recommended that the Department of Planning, Industry and Environment (DPIE) review and update the tendering provisions of the Regulation to reflect the increasing use of electronic tender submissions rather than paper copies by June 2022.
- The Audit Office has also recommended that DPIE publish comprehensive and updated guidance on effective procurement practices including electronic tender submissions and procurements below the tender threshold. This guidance will be developed in consultation with the local government sector after the Regulations have been amended.

#### Where to go for further information

- The discussion paper is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).
- For further information please contact the Council Governance team on 02 4428 4100.

Kiersten Fishburn

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## Circular to Councils

|                             |                                                                                                   |
|-----------------------------|---------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-28 / 7 September 2021 / A789262                                                                |
| <b>Previous Circular</b>    | <i>Circular 16-30</i>                                                                             |
| <b>Who should read this</b> | General Managers / staff responsible for Integrated Planning and Reporting activities in council  |
| <b>Contact</b>              | Council Engagement Team / 02 4428 4100 <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information / Council to Implement                                                                |

### Updated Integrated Planning and Reporting Guidelines and Handbook

#### What's new or changing

- As notified in Circular 16-30, the NSW Parliament passed amendments to the *Local Government Act 1993* (the Act) in the *Local Government Amendment (Governance and Planning) Act 2016*.
- Sections 402, 402A, 403, 404, 405 and 406 of the Act have commenced.
- Section 428A (state of the environment report) has been repealed and replaced with 428A (Audit, Risk and Improvement Committee).
- The Office of Local Government (OLG) has revised the Integrated Planning and Reporting Guidelines.
- To support councils to implement these changes in their future integrated planning and reporting practice, the Integrated Planning and Reporting Manual has been updated and renamed as the Integrated Planning and Reporting Handbook (Handbook).

#### What this will mean for your council

- Amendments to Sections 402, 403, 404, 405 and 406 streamline integrated planning and reporting requirements.
- Section 402A requires councils to establish and implement a strategy (called its community engagement strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters).
- The council must prepare and implement a community engagement strategy based on social justice principles for engagement with the local community in developing and reviewing the Community Strategic Plan following the ordinary local government election.
- A council is not required to establish and implement a community engagement strategy in accordance with section 402A, as inserted by the amending Act, until 12 months after the next ordinary election of councillors following that amendment.
- State of environment reporting is no longer required from the commencement of the new cycle of integrated planning and reporting following the ordinary local government election.
- The new Section 428A requires councils to appoint an Audit, Risk and Improvement Committee which is to keep under review aspects of the council's operations including implementation of the strategic plan, delivery program and strategies, service reviews and the collection of performance measurement data by the council.

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**Key points**

- Streamlined integrated planning and reporting requirements are now in place.
- After the next ordinary election, councils are no longer required to prepare a standalone state of environment report.
- Councils are required to establish and implement a strategy (called its community engagement strategy) for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters) no later than 12 months after the next ordinary election.
- Council are required to appoint an Audit, Risk and Improvement Committee to keep under review the implementation of integrated planning and reporting.

**Where to go for further information**

- The Integrated Planning and Reporting Guidelines and Handbook are available on OLG's website here <https://www.olg.nsw.gov.au/councils/integrated-planning-and-reporting/>.
- For further information please contact the Council Engagement Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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## Circular to Councils

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|-----------------------------|-------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-29 / 13 September 2021 / A778846                                                       |
| <b>Previous Circular</b>    | N/A                                                                                       |
| <b>Who should read this</b> | Councillors / General Managers / Finance staff                                            |
| <b>Contact</b>              | Policy Team / (02) 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                      |

### Release of the *Guideline on the Use and Management of Credit Cards*

#### What's new or changing

- The Office of Local Government (OLG) has developed the *Guideline on the Use and Management of Credit Cards* (the Guideline) under section 23A of the *Local Government Act 1993*.

#### What this will mean for your council

- Councils must take this Guideline into consideration when developing or reviewing their credit card policy. This will ensure greater consistency across the sector in terms of how credit cards are managed, and inherent risks are minimised.
- The Guideline is divided into two parts:
  - Part A provides a list of core responsibilities that councils should consider as foundational elements of their credit card policy and related procedures; and
  - Part B provides operational guidance that expands on these core responsibilities with practical advice on best practice credit card management and the responsibilities of individual cardholders, including risk management, preventative controls and detective controls.
- The Guideline is based on the NSW Treasury's credit card policy and guidelines for NSW state agencies ([TPP21-02 Use and management of NSW Government Purchasing Cards](#) (PDF)) to the extent its principles are relevant to local government.
- The Guideline was developed in response to a performance audit of credit card usage at six local councils by the NSW Audit Office, which released its [Final Report](#) on 3 September 2020.

#### Key points

- The use and management of credit cards by councils is an important element of council operations and internal controls that must be included in each council's risk management framework.
- Councils that do not have a credit card policy should note that the [audit risk and improvement committees](#) (ARIC's) that are to be required from 4 June 2022 will review certain aspects of a council's operations, including risk management and fraud control.

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- The Guideline provides an overarching framework and suggested considerations and approaches to guide the development and/or review of credit card policies and related procedures.
- It also allows for sufficient flexibility to allow councils to shape a policy tailored to their size, complexity and risk profile.

**Where to go for further information**

- The Guideline is available on OLG's website at:  
<https://www.olg.nsw.gov.au/councils/council-finances/credit-cards/>.
- For further information please contact the Policy Team on (02) 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-30 / 5 October 2021 / A784861                                                                    |
| <b>Previous Circular</b>    | 21-20 Postponement of the local government elections to 4 December 2021                             |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                  |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Councils to Implement                                                                               |

### Pre-Election Guide for Councils

#### What's new or changing

- The Office of Local Government (OLG) has prepared a *Pre-Election Guide for Councils*.
- The Guide provides updated and comprehensive guidance to councils on key tasks that need to be completed prior to the council election. The Guide also provides guidance to councils on the rules, restrictions and other considerations that apply to the decisions councils make and the way they exercise their functions in the lead up to the election.

#### What this will mean for your council

- Councils' elections will be held on **4 December 2021**.
- The Guide provides guidance on the following:
  - the preparation and confirmation of non-residential rolls
  - the use of council resources for election purposes
  - staff political activities in the lead up to the elections
  - council publications during the "regulated period" in the 40 days prior to the election
  - publication of the end of term report
  - attendance by the mayor and councillors at council and community events prior to the election
  - media comment by the mayor and councillors prior to the election
  - caretaker restrictions in the 4 weeks preceding election day
  - planning for the first council meeting following the election
  - delegations to the general manager during the election period.

#### Where to go for further information

- The *Pre-Election Guide for Councils* is available on the 2021 Local Government Elections webpage on OLG's website [here](#).
- For further information, contact the Council Governance Team on 4428 4100 or [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

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## Circular to Councils

|                             |                                                                                                     |
|-----------------------------|-----------------------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-31 / 5 October 2021 / A775482                                                                    |
| <b>Previous Circular</b>    | 21-20 Postponement of the local government elections to 4 December 2021                             |
| <b>Who should read this</b> | Councillors / General Managers / All council staff                                                  |
| <b>Contact</b>              | Council Governance Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Council to Implement                                                                                |

### Post-Election Guide on key decisions and activities for councils, county councils and joint organisations following the local government elections

#### What's new or changing

- There are several key decisions and activities that need to occur at the first meetings of councils, county councils and joint organisations following the elections and in the 12 months that follow.
- The Office of Local Government (OLG) has prepared a *Post-Election Guide for Councils, County Councils and Joint Organisations* to assist them to comply with these requirements.

#### What this will mean for your council

- Councils' elections held on **4 December 2021** are likely to be declared between **21 and 23 December 2021**. Councils, county councils and joint organisations should schedule their first meetings following the elections on this basis.
- Among other things, **at the first meeting after the election**:
  - all councillors and members of county councils must take an oath or make an affirmation of office - councillors are not permitted to participate in meetings until they have done so (section 233A of the *Local Government Act 1993* (the Act))
  - councils must, by resolution, declare that casual vacancies occurring in the office of a councillor within 18 months of the election are to be filled by a countback of votes cast at the election if councils want to fill vacancies by these means – councils that do not resolve to fill vacancies using a countback at their first meeting after the election will be required to fill vacancies using a by-election (section 291A of the Act)
  - councils that elect their mayors must hold a mayoral election (section 290 of the Act) and an election for deputy mayor where they have one
  - joint organisations must elect a new chairperson (clause 1 of Schedule 7A of the *Local Government (General) Regulation 2005* (the Regulation))
  - county councils must elect a new chairperson (clause 1 of Schedule 8 of the Regulation).
- **Within 3 months of the election**:
  - all councillors, members of county councils and voting representatives of the boards of joint organisations must lodge a written return of interests with the general manager (or the executive officer in the case of joint organisations) unless they have submitted a return within the previous three months (clause 4.21(a) of the *Model Code of Conduct for Local Councils in NSW*).

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- **In the first 6 months following the election:**
  - councils and county councils must provide induction training for newly elected mayors and councillors and refresher training for returning mayors and councillors (clauses 183 and 184 of the Regulation) – councils are required to report on the mayor's and councillors' participation in induction or refresher training in their annual reports (clause 186 of the Regulation).
- **Before 30 June 2022:**
  - councils must have reviewed the community strategic plan – the draft community strategic plan must be placed on public exhibition for a period of at least 28 days and submissions received by the council must be considered by the council before the plan is endorsed by it (section 402 of the Act).
  - councils must establish a new delivery program to cover the principal activities of the council for the 4-year period commencing on 1 July 2022 - the draft delivery program must be placed on public exhibition for a period of at least 28 days and submissions received by the council must be considered by the council before the delivery program is adopted (section 404 of the Act).
- **In the first 12 months following the election:**
  - councils' and county councils' local approvals and local orders policies are automatically revoked unless readopted after the ordinary election (section 165 of the Act)
  - councils, county councils and joint organisations must adopt an expenses and facilities policy following public exhibition and the consideration of submissions (section 252(1) of the Act)
  - councils, county councils and joint organisations must review and may re-determine their organisation structure (section 333 of the Act)
  - councils, county councils and joint organisations must adopt a code of meeting practice that incorporates the mandatory provisions of the *Model Code of Meeting Practice for Local Councils in NSW* following public exhibition and the consideration of submissions – councils' adopted codes may also incorporate the non-mandatory provisions and other provisions (section 360(3) of the Act)
  - councils and county councils must review their delegations (section 380 of the Act)
  - councils, county councils and joint organisations must review their code of conduct (section 440(7) of the Act)
  - joint organisations must, in consultation with their member councils, adopt a statement of strategic regional priorities setting out the priorities for the joint organisation area and the strategies and plans for delivering them (clause 397H) of the Regulation).

**Where to go for further information**

- Further guidance on each of these requirements is provided in the *Post-Election Guide for Councils, County Councils and Joint Organisations*. The Guide is available on the 2021 Local Government Elections webpage on OLG's website [here](#).
- For further information, contact the Council Governance Team on 4428 4100 or [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



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## Circular to Councils

|                             |                                                                                         |
|-----------------------------|-----------------------------------------------------------------------------------------|
| <b>Circular Details</b>     | 21-32 / 5 October 2021 / A792407                                                        |
| <b>Previous Circular</b>    | 20-42 Release of Exposure Draft Bill on local government rating reform                  |
| <b>Who should read this</b> | Councillors / General Managers / Rating and Finance Staff                               |
| <b>Contact</b>              | Policy Team / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a> |
| <b>Action required</b>      | Information                                                                             |

### Government endorses new rate peg methodology to support growing councils

#### What's new or changing

- The Independent Pricing and Regulatory Tribunal (IPART) has completed its review of the local government rate peg methodology to include population growth.
- On 10 September 2021 IPART provided the Final Report on this review to the Minister for Local Government, the Hon. Shelley Hancock MP.
- The Minister has endorsed the new rate peg methodology and has asked IPART to give effect to it in setting the rate peg from the 2022-23 financial year.

#### What this will mean for your council

- Councils with growing residential populations will be able to raise notional general income by an additional population factor as part of the rate peg from 2022-23.
- The population factor for each council will reflect estimated residential population growth less revenue received from supplementary valuations that year.
- This will increase revenue for many councils serving growing communities. No council will be worse off under the new methodology.
- IPART has estimated that, for example, over the past four years, the new rate peg methodology would have increased total general income for the local government sector by 1.5%, or \$287 million.

#### Key points

- IPART sets the rate peg each year under the terms of a delegation from the Minister for Local Government.
- The NSW Government has committed to allowing councils to align their income with population growth to better support growing communities across the State.
- In December 2020 IPART was asked to review the rate peg methodology to deliver this commitment and to report to the Minister by September 2021.
- As part of this review, IPART released an Issues Paper on 25 March 2021, a Draft Report on 29 June 2021 and held an online Public Hearing on 20 July 2021.
- On 10 September 2021 IPART provided the Final Report on its review to the Minister.
- IPART proposes that a different rate peg apply to each council to permit that council to increase its notional general income by a population factor.

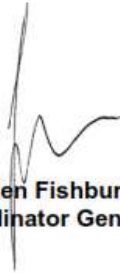
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- IPART has advised that this option will maintain total general income on a per capita basis over time, applies to all councils and recognises that councils have different service levels and costs.
- This new population factor will be different for each council, adding any increase to its residential population, as published by the Australian Bureau of Statistics, and then deducting revenue that council has received from supplementary valuations.
- The NSW Valuer General can issue supplementary valuations of properties outside the 3 to 4-year general cycle if changes are recorded on the Register of Land Values. If this results in increased land values, councils receive increases to their general income outside the rate peg.
- To prepare for this reform, an amendment to the *Local Government Act 1993* was made earlier this year to ensure that multiple rate pegs may be set.
- Since IPART issued its Draft Report in June 2021, minor changes have been made to the proposed rate peg methodology to include population growth. The time period for adjusting the value of supplementary valuations has been shifted to make it easier to implement.
- IPART will also correct the population factor for all councils to reflect the difference between estimated and actual population growth when data from the recent census is released, and, going forwards, correct the population factor after each census if the difference in estimated compared to actual population growth for a council is greater than 5%.

**Where to go for further information**

- IPART's Final Report may be viewed on its website [here](#).
- If you have any questions about the new rate peg methodology, please contact IPART in the first instance on 02 9290 8400 or by email to [ipart@ipart.nsw.gov.au](mailto:ipart@ipart.nsw.gov.au).



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### 10.1.3 IMPORTANT DATES - UPCOMING MEETINGS AND EVENTS

**REPORTING SECTION:** Executive  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** 12/14-03

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**Summary:**

A list of upcoming meetings and events is provided for Councillors to make notes of to avoid any clashes of commitments.

**Discussion (including issues and background):**

This report allows Councillors and senior management staff to plan their activities and spread their work load having regard to upcoming commitments. It also avoids situations where some Councillors missed meetings or are not aware of when they have been scheduled. In addition, outside organisations have been requested to send meeting notice and minutes direct to Council's various representatives. Where notification is received meeting dates will be listed on the strategic tasks, events and meetings calendar and the representative(s) names flagged.

**Current Position:**

Councillors are requested to raise any queries prior to the meetings listed.

**Governance issues:**

Good governance centres in part on good communication and forward planning. Councillors are requested to advise the General Manager's Executive Assistant of any coming community or Councillor function so as to avoid any clashes of commitments.

**Environmental issues:**

Not applicable

**Stakeholders:**

Councillors and Walgett Shire Council staff

**Alternative Solutions/Options:**

Not applicable

**Conclusion:**

Provided there are no changes it is appropriate to receive and note the information.

| Important Dates For Councillors - Upcoming Meetings & Events                                                                                              |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the list of upcoming meetings and events.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**IMPORTANT DATES - Upcoming Meetings and Events**

| DATE                     | MEETING/FUNCTION | LOCATION         | NOTES                                         |
|--------------------------|------------------|------------------|-----------------------------------------------|
| 23 November 2021         | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 4 December 2021          | Election Day     |                  |                                               |
| Between 4-7 January 2022 | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 26 January 2022          | Australia Day    | Collarenebri     |                                               |
| 22 February 2022         | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 22 March 2022            | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 26 April 2022            | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 24 May 2022              | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 28 June 2022             | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 26 July 2022             | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 23 August 2022           | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 27 September 2022        | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 25 October 2022          | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 22 November 2022         | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |
| 13 December 2022         | Council Meeting  | Walgett Chambers | Councillors, GM and Executive Staff to attend |

### 10.1.4 CLOSEDOWN OF COUNCIL ADMINISTRATION OFFICES OVER FESTIVE SEASON

**REPORTING SECTION:** General Manager  
**AUTHOR:** Michael Urquhart  
**FILE NUMBER:** TBA

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**Summary:**

It is considered efficient for the majority of Council's operations to close down for the work days between Christmas and New Year's Day. It also suits the needs of the majority of staff to plan holidays during the Festive Season.

**Discussion (including issues and background):**

This year Christmas Day falls on Saturday 25<sup>th</sup> December, Boxing Day on Sunday 26<sup>th</sup> December and New Year's Day on Friday 1<sup>st</sup> January 2022. It is proposed that Council operations close down from 17<sup>th</sup> December – 4<sup>th</sup> January 2022 inclusive.

For the closedown period, staff are required to take leave and/or to utilise accumulated flex-time (up to a maximum of three days). During the closedown essential service staff remain on duty in the garbage and water/sewer service areas and emergency service staff are rostered to be on call in other areas of Council operations.

In addition to the standard shutdown, a shutdown period will be put in place for all Outdoor Staff only.

It is important to set the shutdown period for the Council's administrative operations to allow staff to plan holidays during the festive season and make future arrangements.

**Relevant Reference Documents:**

Public Holidays Act 2010

**Stakeholders:**

Council staff and residents

**Financial Implications:**

As staff will be required to take either Annual Leave or accumulative Flex Time during this period. Staff rostered to work during the period attracts payment of normal rates of pay and any penalties payable in accordance with the award.

| Closedown of Council Administration Offices over Festive Season 2021/2022                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. Council operations close from 17<sup>th</sup> December 2021 to 4<sup>th</sup> January 2022 and the General Manager make satisfactory arrangements for the maintenance of essential services and provision of emergency call out services.</li><li>2. The closedown be effectively notified to residents along with details of essential service and emergency call out arrangements.</li><li>3. Note a separate shutdown period will be put in place for all Outdoor Staff only in accordance with the award.</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Schedule of 2021-2022 Public Holidays from NSW Government Industrial Relations Website

Holidays for NSW under the [Public Holidays Act 2010](#) 

|                             | 2022                   |
|-----------------------------|------------------------|
| New Year's Day              | Saturday, 1<br>January |
| <sup>3</sup> Additional Day | Monday, 3<br>January   |

## 10.2 ACTING CHIEF FINANCIAL OFFICER

### 10.2.1 MONTHLY OUTSTANDING RATES AS AT 30 SEPTEMBER 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Acting Chief Financial Officer  
**FILE NUMBER:** TBA

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**Summary:**

Council's debt recovery policy is aimed at having outstanding rates and annual charges debts recovered in a timely manner to support Council in its objectives by providing sufficient funding to enable the continued provision of services to the local government area. The aim of this process is to achieve a recovery of rates and annual charges levied in any given financial year of greater than 90%.

**Background:**

Council is obliged to report on a number of Key Performance Indicators (KPIs) as part of their statutory reporting regime. One of these KPIs is the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage. The purpose of this KPI is "to assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts."

Walgett Shire Council is classified as a Regional and Rural Council and the benchmark used for these councils in the Local Government Code of Accounting Practice and Financial Reporting is less than 10% for the Rates, Annual Charges, Interest & Extra Charges Outstanding Percentage as at the end of the financial year.

**Current Position:**

Collection of the current years levy and arrears as at 30 September 2021 is 34.30% which is 3.53% more than the previous year collection at 30 September 2020 of 30.76%. Collections have increased in the first week of October with a total of 34.61% collected.

**Relevant Reference Documents/Policies:**

Outstanding Rates Report.

**Governance issues:**

Council is obliged to act in the community's best interest and to ensure adequate service provision is upheld through measures of sustaining, maintaining and improving long term financial sustainability. A key area is to show the ongoing effective management of outstanding rates and annual charges recovery by reducing the outstanding rates percentage to an acceptable benchmarked value each year.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council Community  
Walgett Shire Ratepayers  
Walgett Shire Council

**Financial Implications:**

The recovery of rates and charges is a key performance indicator that is analysed by external bodies such as Treasury Corp in conjunction with the Local Government Review Panel. Efforts

to improve and lower the levels of outstanding rates and charges strengthen Walgett Shire Council's long term financial position.

**Alternative Solutions/Options:**

There are no alternative solutions or options.

**Conclusion:**

The report recommends that Council note the outstanding rates and annual charges percentage.

| Monthly Outstanding Rates Report                                                                                                                       |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation</b></p> <p>The 30 September 2021 outstanding rates report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachments:**

Monthly Report - Outstanding Rates Report

**Monthly Report - Outstanding Rates & Annual Charges as at 30 September 2021**

|                                                         | <b>8 October 2021</b> | <b>30 September 2021</b> | <b>30 September 2020</b> |
|---------------------------------------------------------|-----------------------|--------------------------|--------------------------|
| Arrears from previous year                              | 1,178,458.83          | 1,178,458.83             | 1,073,123.02             |
| Adjustment                                              |                       |                          |                          |
| Sub Total                                               | 1,178,458.83          | 1,178,458.83             | 1,073,123.02             |
| <b>Current Year Activity</b>                            |                       |                          |                          |
| Legal fees (Including write off's)                      | (10,778.00)           | (10,778.00)              | 0.00                     |
| Adjusted Levy                                           | 10,151,680.84         | 10,151,680.84            | 9,827,574.43             |
| Interest (Including write off's)                        | 18,044.47             | 17,960.40                | (284.76)                 |
| Adjustments (Including Write Off's)                     | (1,953.39)            | (1,953.39)               | (260.86)                 |
| Sub Total                                               | 10,156,993.92         | 10,156,909.85            | 9,827,028.81             |
| <b>Total Arrears and Adjusted Levy</b>                  | <b>11,335,452.75</b>  | <b>11,335,368.68</b>     | <b>10,900,151.83</b>     |
| Payments                                                | (3,726,386.94)        | (3,690,968.81)           | (3,156,586.84)           |
| Pensioner Concessions - Govt                            | (95,646.25)           | (95,853.21)              | (96,523.65)              |
| Pensioner Concessions - Council                         | (78,260.03)           | (78,429.37)              | (78,978.05)              |
| Discount                                                | 0.00                  | 0.00                     | 0.00                     |
| Special Rebate Council                                  | (22,487.25)           | (22,487.25)              | (21,212.50)              |
| Sub Total                                               | (3,922,780.47)        | (3,887,738.64)           | (3,353,301.04)           |
| <b>Total Remaining Levy</b>                             | <b>\$7,412,672.28</b> | <b>\$7,447,630.04</b>    | <b>\$7,546,850.79</b>    |
| Current                                                 | 6,236,707.72          | 6,264,071.32             | 6,505,119.46             |
| Arrears                                                 | 833,435.96            | 841,030.65               | 702,761.12               |
| Interest b/f from previous years                        | 199,440.81            | 199,461.61               | 190,933.00               |
| Current year interest                                   | 17,159.10             | 17,137.77                | 0.00                     |
| Legals                                                  | 125,928.69            | 125,928.69               | 148,037.21               |
| <b>Total Remaining Levy</b>                             | <b>\$7,412,672.28</b> | <b>\$7,447,630.04</b>    | <b>\$7,546,850.79</b>    |
| <b>Variance</b>                                         | <b>-\$0.00</b>        | <b>\$0.00</b>            | <b>-\$0.00</b>           |
| <b>Total YTD Collected</b>                              |                       |                          |                          |
| Collected YTD % of Levy, Arrears, Interest & Legal Fees | 34.61%                | 34.30%                   | 30.76%                   |
| Collected YTD % of Levy                                 | 36.69%                | 36.34%                   | 32.12%                   |

Note (1) 2020-2021 Rates and Charges were levied in accordance with OLG Circular 20-12/ 17 April 2020 (1st Instalment/Payment in Full - Due Date 30 September 2020) due to the Covid-19 Pandemic.



## 10.2.2 CASH & INVESTMENTS AS AT 30 SEPTEMBER 2021

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 09/1460

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### **Summary:**

This report provides a summary and analysis of Council's cash and investments for the period ending 30th September 2021.

### **Background:**

The investment portfolio consists of on-call bank accounts, fixed rate interest bearing term deposits and floating rate interest bearing deposits. The portfolio is regularly reviewed to maximise investment performance and minimise risk. Council's investment portfolio does not have a secondary market available for the trading of investments and is not subject to share market volatility.

Comparisons are regularly made between existing investments and other available products that meet Council policy guidelines. A comparison of Council's investment portfolio results is also made monthly to that of other NSW Councils and this council's results continue to be better than average.

The investments are compliant with the Relevant Reference Documents and Policies listed in this report.

### **Current Position:**

Council at month end held a total of \$34,035,661.50 in on-call and interest-bearing deposits with financial institutions in Australia. The investments are compliant with the Local Government Act (NSW), the associated Regulations and Ministerial Order and Council's Investment Policy.

Council's detailed investment portfolio and compliance information are shown on Attachment 1 to this report. This information is represented graphically as well as digitally and shows Council's compliance to the investment policy for all key performance indicators in the policy.

Interest rates continue to be low with no projected improvement for the next two years. The market is also affected by the availability of investment opportunities with many Authorised Deposit-Taking Institutions not offering term deposits on a regular basis. Longer term investments taken out in prior years and the use of cash accounts are providing Council with a reasonable return in the current investment climate. These longer term deposits are maturing and Council is reviewing investment options each month with a view to maximising returns.

### **Relevant Reference Documents/Policies:**

Local Government Act (NSW), 1993  
Local Government (General) Regulation 2005  
Ministerial Investment Order 5<sup>th</sup> January 2016  
Investment Policy (Revised and adopted in June 2021)

### **Governance issues:**

Nil

### **Financial Implications:**

As per report

**Alternative Solutions/Options:**

Nil

**Stakeholders:**

Walgett Shire Council  
Residents of Walgett Shire Council  
Financial Institutions

**Conclusion:**

At month end Walgett Shire Council's total cash and invested funds totalled \$34,035,661.50 which is a decrease of \$340,899.47 from the previous month.

**Attachment:** Attachment 1 Walgett Shire Council's Portfolio report from Imperium Markets.

**Certification – Responsible Accounting Officer**

1. I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the *Local Government Act 1993*, clause 212 of the *Local Government (General) Regulation 2005*, the *Investment Order (of the Minister) 5<sup>th</sup> January 2016*.
2. I hereby certify that Council's Cash Book and General Ledger have been reconciled to the bank statement as at the end of month.

Tony Hughes

**Acting Chief Financial Officer – Responsible Accounting Officer**

| <b>Cash and Investment Report as at 30<sup>th</sup> September 2021.</b>                                                          |
|----------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b><br/>That the Investment report be received and noted.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Walgett Shire Council's Portfolio report from Imperium Markets (*Refer to Attachment Document*).

### **10.2.3 TENDERS FOR ROWENA HALL RENOVATION - RFT 21/012 (ARC BLUE)**

**REPORTING SECTION:** Corporate Services  
**AUTHOR:** Tony Hughes – Chief Financial Officer  
**FILE NUMBER:** 21-107

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**Summary:**

This report relates to the consideration of tenders received for the renovation of the Rowena Hall.

**Background:**

Council undertook a Request for Quotation (RFQ) in March 2021 to complete renovations for Rowena Hall. Although two (2) quotations were received in April 2021 it was considered that tenders should be called as the schedule of works required minor adjustments and the pricing available was on the threshold of requiring tenders to be called.

**Current Position:**

Tender No 21/012 was advertised through the Tenderlink website from 10 September 2021 and the tenders closed on 1 October 2021. The contractors that quoted in April 2021 were invited to submit a tender. One (1) tender only was successfully lodged prior to the closing date and time.

**Relevant Reference Documents/Policies:**

- Council Procurement and Disposal Policy Procedure
- Local Preference Purchase Policy

**Governance issues:**

The tender has been conducted in accordance with Clause 166(a) of the Local Government (General) Regulation 2021.

Conflict of Interest Declarations were signed by all participating evaluation panel members including the Regional Procurement facilitator. The declarations are available to be viewed if required.

No late tenders were received.

Whilst the submission received from the tenderer was provided prior to the closing date and time, information was not provided within the required Part 4 Returnable Schedules and lacked critical details that would allow the evaluation committee to make a recommendation to award the contract to the tenderer. The requirement to complete all schedules within the tender documents was stated as a mandatory condition of tender. This requirement was further explained and noted during a non-mandatory tender briefing that was conducted on Thursday 23 September 2021 and it should be noted that the tenderer was represented at this briefing session.

As the submission received from the tenderer was lacking the abovementioned details, no meaningful evaluation regarding previous experience, methodology, WH&S management systems or program could be made. At an evaluation meeting conducted via Zoom on Friday 8 October, the submission from the tenderer was reviewed in detail. It was discussed and agreed that due to the significant lack of detail and any other competitive bids, the evaluation panel should decline to accept the proposal. Given that only the single submission was received, it was discussed and agreed to re-advertise the tender and advertise more broadly

via Council's website, newspapers and social media to ensure local contractors are aware of, and have the ability to bid for Council projects.

Due to the significant lack of detail, it was discussed and agreed that no clarification should be requested.

As per the Local Government (General) Regulation 2021 - clause 176 (1)

“At any time before a council accepts any of the tenders that it has received for a proposed contract, a person who has submitted a tender may, subject to subsection (2), vary the tender -

(a) by providing the council with further information by way of explanation or clarification, or

(b) by correcting a mistake or anomaly.”

The evaluation panel agreed that the lack of detail constituted more than clarification or correction of an anomaly.

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Ratepayers and Residents

**Financial Implications:**

None at this time.

**Conclusion:**

This report recommends that council declines to accept the tender received, re-advertise the tender and advertise more broadly via Council's website, newspapers and social media to ensure local contractors are aware of, and have the ability to bid for Council projects.

| <b>Tenders for the renovation of Rowena Hall RFT21/012</b>                                                                                                                                                                                                                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <ol style="list-style-type: none"><li>1. That council declines to accept the tender received; and</li><li>2. That fresh tenders be invited in accordance with sections 167, 168 or 169 of part 7 of the Local Government (General) Regulation 2021 [NSW]</li></ol> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

## 10.3 ACTING ENGINEERING / TECHNICAL SERVICES

### 10.3.1 MONTHLY MAINTENANCE GRADING REPORT – 30 SEPTEMBER 2021

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen - Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council about the road maintenance programme on Shire Roads for the period ending 30th September 2021.

**Background:**

The maintenance budget has been prepared based on the available funding to maintain the Unsealed Local and Regional Roads to provide an acceptable level of service. This budget will be used to maintain the roads as per demand and Road best practice manual. Details of maintenance grading and flood work locations are detailed in the attached report.

**Relevant Reference Documents/Policies:**

Council's approved 2021/2022 Shire Roads Maintenance Grading Works schedule.

**Stakeholders:**

Walgett Shire Council  
Walgett Residents  
Tourists

**Financial Implications:**

As of 30<sup>th</sup> September 2021- \$267,751 has been spent. Flood work costs up to 30th September 2021 \$2,369,660 including works in 2020/21 financial year.

**Conclusion:**

Council has established a system to monitor progress continually to keep within the approved budget.

| Monthly Maintenance Grading Report – September 2021                                                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the monthly maintenance grading works report for September 2021.</p> <p><b>Moved:</b><br/><b>Seconded:</b></p> |

**Attachments:**

Monthly maintenance grading works.

WALGETT SHIRE COUNCIL AGENDA – 26 OCTOBER 2021 – ORDINARY COUNCIL MEETING

| Road Name                    | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date  |
|------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 1</b>                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Bowra Road SR34              | 3.95                 | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wanourie Road SR38           | 6.5                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Green and Branders Road SR41 | 11.3                 | \$ 7,006.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Regans Road SR58             | 3.2                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Marra Creek Road SR60        | 17.5                 | \$ 10,850.00                    | E             |                           | \$ 4,511.55                 | \$ 6,365.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 10,876.55        |
| Lochlomond Road SR74         | 8.4                  | \$ 5,208.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Maroubra Road SR76           | 8.3                  | \$ 5,146.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Nedgara Road SR77            | 10.7                 | \$ 6,634.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Mac Masman Road SR81         | 8                    | \$ 4,960.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Binghi Road SR113            | 20.1                 | \$ 12,462.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Aberfoyle Road SR115         | 26.2                 | \$ 16,244.00                    | D             |                           | \$ 12,815.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 12,815.00        |
| Gungalman Road SR31          | 43.7                 | \$ 27,094.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Gilwarny Road SR32           | 7.9                  | \$ 4,898.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Teranyan Road SR33           | 13.7                 | \$ 8,494.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bogewong Road SR114          | 48.7                 | \$ 30,194.00                    | D             |                           | \$ 25,310.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 25,310.00        |
| Ginghet Road SR40            | 47.6                 | \$ 29,512.00                    | D             |                           | \$ 10,672.33                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 10,672.33        |
| Bushs Road SR43              | 8.7                  | \$ 5,394.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Miralwyn Road SR73           | 17.9                 | \$ 11,098.00                    | D             |                           | \$ 13,369.05                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,369.05        |
| Brewon Road SR112            | 54.7                 | \$ 33,914.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Billybingbone Road RR7516    | 18.67                | \$ 11,532.00                    | C             |                           |                             | \$ 2,990.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 2,990.00         |
| Merri Merri Road RR202       | 6.57                 | \$ 7,166.00                     | C             |                           | \$ 7,050.00                 | \$ 1,265.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,315.00         |
| <b>Sub total Zone 1</b>      | <b>392.29</b>        | <b>\$ 250,640.00</b>            |               | <b>\$ -</b>               | <b>\$ 73,727.93</b>         | <b>\$ 10,620.00</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 84,347.93</b> |

WALGETT SHIRE COUNCIL AGENDA – 26 OCTOBER 2021 – ORDINARY COUNCIL MEETING

| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date  |
|--------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|---------------------|
| <b>Zone 2</b>            |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Boorooma Creek Road SR48 | 19.1                 | \$ 11,842.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Wimbledon Road SR64      | 3.4                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Tungra Road SR85         | 12.7                 | \$ 7,874.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Strathmore Road SR92     | 16.42                | \$ 11,904.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Narran Lake Road SR111   | 61                   | \$ 37,820.00                    | D             |                           | \$ 21,441.44                | \$ 15,375.44               |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 36,816.88        |
| Lone Pine Road SR70      | 9.6                  | \$ 5,952.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Kurrajong Road SR110     | 27.8                 | \$ 17,236.00                    | D             |                           | \$ 6,717.60                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,717.60         |
| Wilby Wilby Road SR101   | 28.7                 | \$ 17,794.00                    | D             | \$ 7,526.60               |                             | \$ 468.09                  |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 7,994.69         |
| Gravin Opal Fields Road  | 0.9                  | \$ 557.00                       | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woodlands Road SR 130    | 2.33                 | \$ 1,445.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Cumborah Town Roads      |                      |                                 | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 2</b>  | <b>181.95</b>        | <b>\$ 116,702.00</b>            |               | <b>\$ 7,526.60</b>        | <b>\$ 28,159.04</b>         | <b>\$ 15,843.53</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 51,529.17</b> |
|                          |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Road Name                | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date  |
| <b>Zone 3</b>            |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                     |
| Springs Road SR19        | 2.7                  | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Bonanza Road SR46        | 16.9                 | \$ 10,478.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Schmalkuche Road SR47    | 14.4                 | \$ 8,928.00                     | E             |                           |                             | \$ 5,467.50                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 5,467.50         |
| Millencowbah Road SR51   | 27.7                 | \$ 17,174.00                    | E             |                           | \$ 1,890.00                 | \$ 4,117.50                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,007.50         |
| Willis Road SR52         | 14.5                 | \$ 8,990.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Koomalah Road SR53       | 28.4                 | \$ 17,608.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Burranbaa Road SR55      | 18.1                 | \$ 11,222.00                    | E             |                           | \$ 10,062.94                | \$ 1,600.00                |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 11,662.94        |
| Cambo Road SR61          | 21.1                 | \$ 13,082.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Woolaroo Road SR69       | 1                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Kia-Ora Road SR86        | 6.8                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Fabians Road SR88        | 24.8                 | \$ 15,376.00                    | E             |                           | \$ 9,585.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 9,585.00         |
| Banarway Road SR95       | 1.2                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Purtle Road SR126        | 26.8                 | \$ 16,616.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Boora Road SR127         | 63.8                 | \$ 39,556.00                    | D             |                           | \$ 6,075.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 6,075.00         |
| Bore Head Road SR45      | 5.1                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Lorne Road SR98          | 6.9                  | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| Angledool Road SR102     | 49.3                 | \$ 30,566.00                    | C             | \$ 5,469.62               |                             | \$ 12,100.00               |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 17,569.62        |
| Ridge/Sherman Way RR426  | 70.1                 | \$ 68,275.00                    | C             |                           | \$ 16,664.11                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 16,664.11        |
| Gundabloui Road RR457    | 40.9                 | \$ 32,798.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                |
| <b>Sub total Zone 3</b>  | <b>440.5</b>         | <b>\$ 316,337.00</b>            |               | <b>\$ 5,469.62</b>        | <b>\$ 44,277.05</b>         | <b>\$ 23,285.00</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 73,031.67</b> |



WALGETT SHIRE COUNCIL AGENDA – 26 OCTOBER 2021 – ORDINARY COUNCIL MEETING

| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date   |
|--------------------------------|----------------------|---------------------------------|---------------|---------------------------|-----------------------------|----------------------------|---------------------------|---------------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|--------------------------|---------------------------|----------------------|
| <b>Zone 4</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Franxton Road SR1              | 19                   | \$ 11,780.00                    | E             |                           | \$ 9,040.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 9,040.00          |
| Bellara Road SR2               | 21.4                 | \$ 13,268.00                    | D             |                           | \$ 3,680.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,680.00          |
| Clarkes Road SR3               | 6                    | \$ 4,278.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Cryon Road SR5                 | 56.75                | \$ 35,185.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Woodvale Road SR13             | 8.96                 | \$ 8,556.00                     | E             |                           | \$ 3,200.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 3,200.00          |
| Baroona Road SR14              | 11.1                 | \$ 6,882.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Pokataroo Road SR15            | 8.1                  | \$ 5,022.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Perrottets Road SR66           | 5.9                  | \$ 3,658.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Pagan Creek Road SR79          | 1.3                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Fairview Road SR90             | 12.6                 | \$ 7,812.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Dundee Road SR124              | 13.9                 | \$ 8,618.00                     | F             |                           | \$ 8,640.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,640.00          |
| Glen Eden Road SR125           | 24.6                 | \$ 15,252.00                    | E             |                           | \$ 13,280.00                |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 13,280.00         |
| Millie Road SR12               | 9.1                  | \$ 5,642.00                     | C             |                           | \$ 4,800.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 4,800.00          |
| Rossmore Road SR71             | 10.7                 | \$ 6,634.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Rowena Road SR123              | 34.5                 | \$ 21,390.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Cameron Road SR128             | 15.2                 | \$ 9,424.00                     | D             |                           | \$ 8,320.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 8,320.00          |
| Mercadool Road SR16            | 57.7                 | \$ 35,774.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Moomin Road SR59               | 31                   | \$ 19,220.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Beanbri Road SR117             | 4.9                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Pian Creek Road SR121          | 41.7                 | \$ 25,854.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Old Burren Road SR122          | 33.9                 | \$ 21,018.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Collarenebri Mission Road SR67 | 4.6                  | \$ 4,278.00                     | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Rowena Town Roads              |                      | \$ 4,278.00                     | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| <b>Sub total Zone 4</b>        | <b>432.91</b>        | <b>\$ 282,379.00</b>            |               | <b>\$ -</b>               | <b>\$ 50,960.00</b>         | <b>\$ -</b>                | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 50,960.00</b>  |
|                                |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Road Name                      | Total Length of Road | Budget Required for Entire Road | Road Category | Expenditure For July 2021 | Expenditure For August 2021 | Expenditure For Sept. 2021 | Expenditure For Oct. 2021 | Expenditure For Nov. 2021 | Expenditure For Dec. 2021 | Expenditure For Jan. 2022 | Expenditure For Feb. 2022 | Expenditure For March 2022 | Expenditure For April 2022 | Expenditure For May 2022 | Expenditure For June 2022 | Total Cost to Date   |
| <b>Zone 5</b>                  |                      |                                 |               |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           |                      |
| Pampas Road SR7                | 16.3                 | \$ 10,106.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Wombo Road SR25                | 17.7                 | \$ 10,974.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hardys Lease Road SR26         | 16                   | \$ 9,920.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Colrose Road SR27              | 20.6                 | \$ 12,772.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Wingadee Road SR28             | 11.8                 | \$ 7,316.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Epping Road SR57               | 15.4                 | \$ 9,548.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Middle Route Road SR72         | 9.6                  | \$ 5,952.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Gidginbilla Road SR75          | 7.4                  | \$ 4,588.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Proctors Road SR82             | 4.4                  | \$ 4,278.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Drilldool Road SR83            | 5.1                  | \$ 4,278.00                     | F             |                           | \$ 1,920.00                 |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 1,920.00          |
| Belaba Road SR89               | 11.2                 | \$ 6,944.00                     | F             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Hollywood Lane SR119           | 29.9                 | \$ 18,538.00                    | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| O'Niels Road SR131             | 31.1                 | \$ 19,282.00                    | D             |                           |                             | \$ 376.29                  |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 376.29            |
| Tareela Road SR17              | 19.4                 | \$ 12,028.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Meadow Plains Road SR21        | 23.9                 | \$ 14,818.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Marlbone Road SR24             | 28.4                 | \$ 17,608.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Nilma Road SR30                | 37.8                 | \$ 23,436.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Bugilbone Road SR103           | 28.7                 | \$ 32,725.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Goangra Road SR116             | 16.4                 | \$ 10,168.00                    | D             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Yarraldool Road SR118          | 41.3                 | \$ 25,606.00                    | C             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Haynes Hut SR68                | 4.5                  | \$ 2,790.00                     | E             |                           |                             |                            |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ -                 |
| Come By Chance Road RR7716     | 60.9                 | \$ 65,450.00                    | C             |                           | \$ 4,800.00                 | \$ 786.30                  |                           |                           |                           |                           |                           |                            |                            |                          |                           | \$ 5,586.30          |
| <b>Sub total Zone 5</b>        | <b>457.8</b>         | <b>\$ 329,125.00</b>            |               |                           | <b>\$ 6,720.00</b>          | <b>\$ 1,162.59</b>         |                           |                           |                           |                           |                           |                            |                            |                          |                           | <b>\$ 7,882.59</b>   |
| <b>Total</b>                   | <b>1,905.45</b>      | <b>1,295,183.00</b>             |               | <b>\$ 12,996.22</b>       | <b>\$203,844.02</b>         | <b>\$ 50,911.12</b>        | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>               | <b>\$ -</b>                | <b>\$ -</b>                | <b>\$ -</b>              | <b>\$ -</b>               | <b>\$ 267,751.36</b> |



**10.3.2 SERVICE PROGRESS REPORT – AS AT 30 SEPTEMBER 2021**

**REPORTING SECTION:** Engineering / Technical Services  
**AUTHOR:** Bob Stephen – Acting Director Engineering/Technical Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to update Council with regards Engineering Services works progress up to 30<sup>th</sup> September 2021.

**Background:**

The revised budget of the Engineering and Technical Service Department for capital & maintenance works, Quarry management, fleet management, water works, parks & garden, Walgett weir and engineering administration for 2021/2022 is \$36,710,491  
 The breakdown of the budget is as follows.

**Breakdown of budgets:**

| Items                               | Budget              | Expenditure up to 30 <sup>th</sup> September 2021 | (%)         |
|-------------------------------------|---------------------|---------------------------------------------------|-------------|
| Transportation including RMCC works | \$30,645,480        | \$5,332,122                                       | 17.4        |
| Water works ( maintenance)          | \$3,221,516         | \$334,869                                         | 10.1        |
| Water works ( Capital)              | \$825,000           | \$334,716                                         | 40.5        |
| Sewer works ( Maintenance works)    | \$951,195           | \$191,211                                         | 20.8        |
| Sewer works (Capital works)         | \$1,067,300         | \$166,211                                         | 15.6        |
| <b>TOTAL</b>                        | <b>\$36,710,491</b> | <b>\$6,359,129</b>                                | <b>17.3</b> |

**Current Position:**

The status of work progress is as follows;

| Items                         | Status                              |
|-------------------------------|-------------------------------------|
| Flood damage repairs March 21 | Closed                              |
| Goangra Bridge                | Waiting on approval of EOT on Grant |
| Come By Chance                | Preparing tender                    |

**Relevant Reference Documents/Policies:**

2021/22 Operational Plan and Budget

**Governance issues:**

Due processes are followed on a routine basis i.e. procurement and tendering.

**Environmental issues:**

Various environmental issues are assessed on a project by project basis to ensure any environmental legislation is complied with.

**Stakeholders:**

Walgett Shire  
 Walgett Shire Residents and Rate Payers

**Financial Implications:**

As of 30<sup>th</sup> September 2021, \$6,359,129 has been spent.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

Council will continue to monitor the work progress of all the activities to ensure the works are completed within the guidelines and project estimates.

| Monthly Progress Report September 2021                                                                                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p><b>Recommendation:</b></p> <p>That Council receive and note the Engineering Services monthly works progress report for September 2021.</p> <p><b>Moved:</b></p> <p><b>Seconded:</b></p> |

**Attachment:**

Nil

**10.3.3 FLOOD RESTORATION WORKS – UPDATE**

**REPORTING SECTION:** Engineering Services  
**AUTHOR:** Bob Stephen – (Acting) Director Engineering Services  
**FILE NUMBER:** 11/211

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**Summary:**

The purpose of this report is to inform Council of progress relating to the March 2021 flood restoration works as of 30<sup>th</sup> September 2021.

**Background:**

In March 2021, Walgett Shire suffered major flood disasters and significantly affected Shire Roads and Regional roads. The people of the Walgett Shire were particularly affected and the Shire's infrastructure sustained severe damage. Council is in process to submit the claims under Natural Disaster Assistance (NDA) programme.

**Current Position:**

All the flood restoration works in progress

**Relevant Reference Documents/Policies:**

Inspection report

**Stakeholders:**

Walgett Shire Council  
 Walgett Resident/tourist

**Financial Implications:**

As at 30<sup>th</sup> September 2021, \$2,369,661.17 has been spent on the flood restoration works.

**Alternative Solutions/Options:**

Nil

**Conclusion:**

The March 2021 flood works repairs will be ongoing for several months.

**Flood Restoration Works - Update****Recommendation:**

That Council receive and note the flood restoration works report for September 2021.

**Moved:****Seconded:****Attachments:**

Flood Restoration Works – Expenditure table

| <b>Expenditure to Date - June<br/>2021 Flood Works</b> |                       | <b>July 2021</b>    | <b>August 2021</b>  | <b>Sept 2021</b>    |
|--------------------------------------------------------|-----------------------|---------------------|---------------------|---------------------|
| Rowena Village                                         | \$40,827.21           | -                   | -                   | -                   |
| Collarenebri                                           | \$10,305.21           | -                   | -                   | -                   |
| Walgett                                                | \$46,810.81           | -                   | -                   | -                   |
| Shire Roads                                            | \$597,330.79          | \$445.19            | \$19,827.17         | \$18,387.50         |
| Regional Roads                                         | \$651,983.24          | \$191,671.86        | \$264,207.91        | \$527,864.28        |
|                                                        | <b>\$1,347,257.26</b> | <b>\$192,117.05</b> | <b>\$284,035.08</b> | <b>\$546,251.78</b> |

## 10.4 ENVIRONMENTAL SERVICES

### 10.4.1 DEVELOPMENT APPROVALS SEPTEMBER 2021

#### Summary:

This report is to advise the September 2021 development approvals for the information of Council and to ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation.

#### Background:

To ensure the validity of a development consent in any legal proceedings, all development consents and complying development certificates are to be notified to the public within 3 months of the date of consent. The only exception is any development that may have Court proceedings commenced before the expiration of 3 months from the date on which the public notice was given.

#### Current Position:

To ensure compliance with Section 4.59 of the *Environmental Planning & Assessment Act 1979* and Section 124 of the associated Regulation, Council publishes a notice each month on/in Council's website, E-Bulletin and Facebook Page in relation to development approvals for the previous month.

For Councillor Information purposes, the following development was approved during September 2021.

#### Development Applications

| Applic. No  | Address                                      | Title                     | Development                                                                                                                                                | Determination           |
|-------------|----------------------------------------------|---------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|
| DA2008/12:3 | Mining,<br>LIGHTNING<br>RIDGE                | Lot 1<br><br>DP 1103508   | Modification:<br>Reduced area of<br>development,<br>change to layout,<br>Change to<br>wastewater &<br>geothermal water,<br>removing staged<br>development. | By Council.             |
| DA2021/1:1  | Grawin Opal<br>Fields,<br>WALGETT.           | Lot 1<br><br>DP 1145840   | Modification:<br>Bullnose verandah<br>addition to existing<br>house.                                                                                       | By Council.             |
| DA2021/44   | 26 Butterfly<br>Avenue<br>LIGHTNING<br>RIDGE | Lot 45<br><br>DP 40834    | 2 Patio Covers.                                                                                                                                            | Delegated<br>Authority. |
| DA2021/47   | 782 Strathmore<br>Road, WALGETT              | Lot 1209<br><br>DP 762661 | Manufactured<br>Dwelling.                                                                                                                                  | Delegated<br>Authority. |



|           |                                                  |                                  |                                                 |                         |
|-----------|--------------------------------------------------|----------------------------------|-------------------------------------------------|-------------------------|
| DA2021/49 | 88 Opal Street,<br>LIGHTNING<br>RIDGE            | Lot 12<br>Sec 26<br>DP 758612    | Demountable<br>Storage Building                 | Delegated<br>Authority. |
| DA2021/55 | 14070 Gwydir<br>Highway,<br>COLLARENEBRI<br>2833 | Lot 33<br>DP 752673              | Garage                                          | Delegated<br>Authority. |
| DA2021/53 | 15 Potch Street,<br>LIGHTNING<br>RIDGE           | Lot 17<br>Sec 22<br>DP 758612    | Carport                                         | Delegated<br>Authority. |
| DA2021/51 | 178 Nilma Road,<br>WALGETT.                      | Lot 71<br>DP 754219              | Fence, Antenna,<br>Swimming Pool                | Delegated<br>Authority. |
| DA2021/33 | Racecourse<br>UNKOWN                             | Lot 2<br>DP 1106775<br>PR 630054 | Refurbishment of<br>Collarenebri<br>Grandstand. | Delegated<br>Authority. |

There was no refused development during September 2021

#### Complying Development

Nil

#### Estimated Development Value Comparison to Same Period Last Year

|                               | September<br>2021 | September<br>2020 | August<br>2021 | August<br>2020 | July 2021   | July 2020 |
|-------------------------------|-------------------|-------------------|----------------|----------------|-------------|-----------|
| Application<br>Number         | 9                 | 6                 | 4              | 4              | 13          | 1         |
| Estimated<br>Project<br>Value | \$1,400,781       | \$2,869,771       | \$790,000      | \$412,148      | \$2,823,150 | \$563,120 |

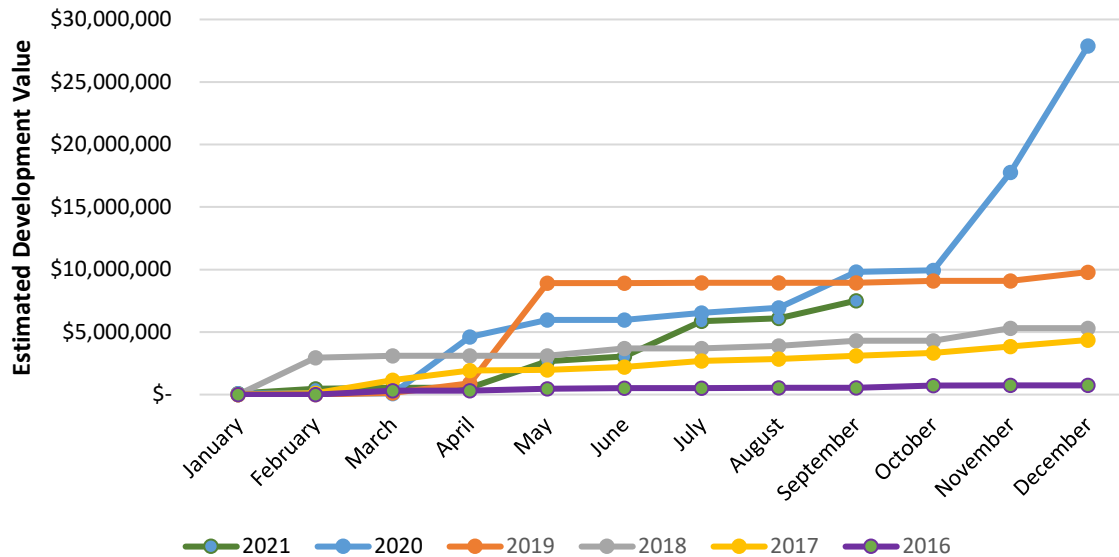
#### Estimated Development Value Comparison from 2016 until 2021

For Councillor Information purposes, the following graphs demonstrate the approved Estimated Development Value for the last calendar and financial five year period. The Estimated Development Value is made up of the value for both Development and Complying Development Applications. ***Please note, this is only current until 1 October 2021.***

#### Estimated Development Value Comparison – Calendar Year

| 2021        | 2020        | 2019        | 2018        | 2017        | 2016      |
|-------------|-------------|-------------|-------------|-------------|-----------|
| \$7,512,230 | \$9,813,039 | \$8,939,425 | \$4,303,230 | \$3,107,658 | \$537,430 |

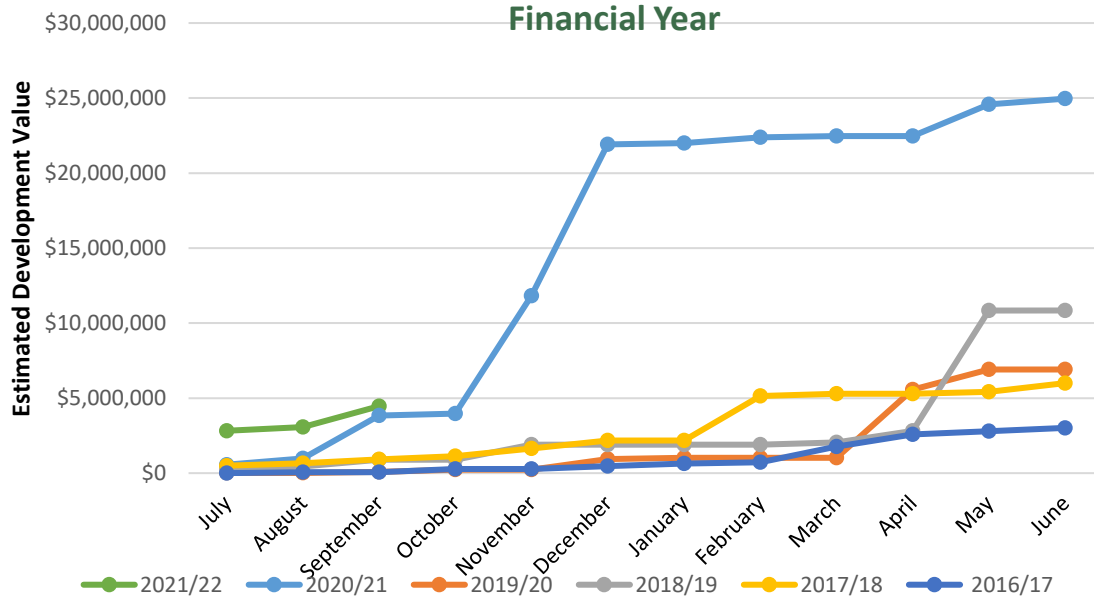
### Walgett LGA Approved Estimated Development Value Comparison Calendar Year



### Estimated Development Value Comparison – Financial Year

| 2021/22     | 2020/21     | 2019/20  | 2018/19   | 2017/18   | 2016/17  |
|-------------|-------------|----------|-----------|-----------|----------|
| \$4,463,931 | \$3,845,039 | \$81,457 | \$894,060 | \$910,960 | \$62,000 |

### Walgett LGA Approved Estimated Development Value Comparison Financial Year



For Councillor Information purposes, the following developments have been lodged and are currently waiting a determination. **Please note, this is only current as at 1 October 2021.**

Development Applications

| Applic. No | Address                                | Title                         | Development                                                                              | Status            |
|------------|----------------------------------------|-------------------------------|------------------------------------------------------------------------------------------|-------------------|
| DA2021/46  | 110 George Sands Way, WALGETT.         | Lot 43<br>DP 752271           | Torrens title subdivision at Namoi Reserve.                                              | Under Assessment. |
| DA2021/54  | Kamilaroi Highway, WALGETT.            | Lot 2 & lot 34<br>DP 752697   | Torrens title subdivision at Gingie Reserve.                                             | Under Assessment. |
| DA2021/56  | 41 Opal Street LIGHTNING RIDGE.        | Lot 27<br>DP 752756           | Minor Alterations & Additions, Signage, Change of Use to public administration building. | Under Assessment. |
| DA2021/57  | 40 Nobby Road, LIGHTNING RIDGE.        | Lot 11<br>DP 263351           | Construct 3 separate buildings with 32 mini storage sheds & 11 caravan storage sheds     | Under Assessment. |
| DA2021/59  | 88 Pandora Street LIGHTNING RIDGE.     | Lot 69<br>DP 40437            | Secondary Dwelling – Manufactured Home.                                                  | Under Assessment. |
| DA2021/60  | 50 Nettleton Drive, LIGHTNING RIDGE.   | Lot 72<br>DP 830318           | Garage.                                                                                  | Under Assessment. |
| DA2021/61  | 1 Black Prince Drive, LIGHTNING RIDGE. | Lot 148<br>DP 45077           | Garage & Carport.                                                                        | Pending Payment.  |
| DA2021/63  | 46 Opal Street, LIGHTNING RIDGE.       | Lot 16<br>Sec 20<br>DP 758612 | Alterations & Additions to Dwelling House.                                               | Pending Payment.  |
| DA2021/64  | Gwydir Highway, COLLARENEBRI.          | Lot 18<br>DP 752644           | Extractive Industry – Gravel Quarry                                                      | Pending Payment.  |

Complying Development

Nil

**Relevant reference document/policies:**

Environmental Planning & Assessment Act 1979 & Regulations

**Governance issues:**

Nil

**Environmental issues:**

Nil

**Stakeholders:**

Walgett Shire Council

Developer

Residents of Walgett Shire Council

**Financial implications:**

Nil

**Alternative solutions:**

Nil

**Conclusion:**

The above development approval information for September 2021 has been presented for Councillor Information purposes.

**Development Approvals September 2021**

**Recommendation:**

That Council note the information contained within this report.

**Moved:**

**Seconded:**

## 10.4.2 WALGETT SHIRE LOCAL HERITAGE FUND GRANTS – 2021-2022

**REPORTING SECTION:** Environmental Services – Planning  
**AUTHOR:** Caitlin Mahony, Town Planner  
**FILE NUMBER:** 19/63/0105

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### Summary

Applications for Council's annual Local Heritage Grants closed on 28 August 2021, following Council's written notification of the funding program to the owners of all heritage listed properties.

Six applications were received. These have been assessed by Council's Heritage Advisor.

This report details the applications received and recommends that grants be allocated from the fund in accordance with recommendations provided by Council's Heritage Advisor.

### Background

Council has agreed a budget of \$16,083 for the 2021-22 Local Heritage Grants program. Owners of properties that are included in Schedule 5 (the Heritage Schedule) of the *Walgett Local Environmental Plan 2013* were advised by mail of the current heritage grant program in Council letters mailed 28 July 2021. Private owners only were notified as public authorities are not eligible for the grants.

This program is run under the auspices of Heritage NSW which contributes a proportion of funding and which sets broad guidelines for its operation that Councils adopt. The Heritage NSW grant to Council for the 2021-22 program is \$5,500 (excl. GST) for the program.

Eligible projects must generally be:

- Aimed at maintaining, preserving or restoring the heritage values of a place;
- Generally approved on a dollar-for-dollar basis. Contributions in the form of labour and/or materials can be considered;
- Subject to an upper funding limit by Council of \$5000. This can be varied depending on the number of applications received;
- Not used for improvements, such as new kitchens or bathrooms; and
- Not available to public organisations like Council or State Government agencies.

Property owners were advised of these guidelines in the letter Council sent. Applications for grant funding closed on 28 August 2021, although the deadline was extended into September to accommodate late applications. Six applications were received, however only five projects are recommended for funding.

### Current Position

*Applications for funding under the Local Government Heritage Grant program*  
 Walgett Shire Council's Heritage Advisor evaluated the received applications and has recommended that the grants be dispersed as shown in the table below.

| Applicant                                         | Address                                                           | Project description                                 | Project cost                                                         | Grant requested                                               | Grant recommended                                                 | Applicant Contribution |
|---------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------------------------|---------------------------------------------------------------|-------------------------------------------------------------------|------------------------|
| Rory Treweeke                                     | Angledool Station Meat House 23037 Castlereagh Highway, Angledool | Repairs                                             | Unclear as quoted work more extensive than work subject to the grant | \$5,000.00 (based on more extensive quoted works of \$15,437) | \$3,000.00 (or 50% of the cost of the design – whichever is less) | Unclear                |
| Emma Mozzell, Best Employment                     | Former Walgett Post Office, 65 Wee Waa Street, Walgett            | Replacement of existing gutters                     | Unclear as different work quoted.                                    | \$2,687.00 (based on more extensive quoted works of \$5,374)  | \$0                                                               | N/A                    |
| Barbara Moritz. Heritage Cottage Hospital Gallery | Bush Cottage Hospital, 7 Morilla Street, Lightning Ridge          | Replacement of deteriorated weatherboards           | \$2,100.00 (GST excluded)                                            | \$2,000.00                                                    | \$1,600.00                                                        | \$200.00               |
| Dale Bowden                                       | The Pink House, 152-156 Fox Street, Walgett                       | Repairs and painting to some parts of the building. | \$11,391.19 (GST excluded)                                           | \$5,000.00                                                    | \$5,000.00                                                        | \$6,391.19             |
| CWA Hall                                          | 13 Waterloo Street, Burren Junction                               | Repainting                                          | \$4,717.28                                                           | \$2,317.28                                                    | \$2,300.00                                                        | \$2,417.28             |
| Tattersalls Hotel                                 | 1 Wilson Street, Collarenebri                                     | Design of an automatic fire detection alarm system. | Unclear as quoted work more extensive than work subject to the grant | \$5,000.00                                                    | \$2,000.00 (or 50% of the cost of the design – whichever is less) | Unclear                |
| Totals                                            |                                                                   |                                                     |                                                                      |                                                               | \$13,900.00                                                       |                        |

The total of funds sought is \$13,900. All recommended grants are equal to or less than the nominated maximum of \$5,000 under the fund's guidelines and exceed the dollar-for-dollar requirement from participants.

The applications received are discussed below.

- The Angledool meat house is an historic building, one of the remnant buildings of the original homestead complex. It needs considerable repair work, however works should



be guided by a details schedule of conservation works. The proponent should be encouraged to make a grant application next year for further conservation works.

- The former Walgett Post Office building is an important building on the major intersection of Walgett, however the work proposed are maintenance rather than conservation works, and so a grant cannot be supported. The proponent should be encouraged to make a grant application next year for appropriate conservation works.
- The Heritage Cottage Hospital Gallery is seeking to replace deteriorated weatherboards of the Bush Nurses Cottage Hospital building. The museum is a key tourism activity for Lightning Ridge. The weatherboard repairs would improve the condition of the building. The project is supported with a grant of \$1,600, slightly less than the requested \$2,000.
- The Pink House, a former nurses' home, is a single storey weatherboard building with surrounding verandahs. It is an excellent example of an early Post-War nurses' home at a country hospital. The building is currently used as a guest house. The grant application is for repair and painting work which will enhance its appearance and protect the building fabric. The project is supported with a grant of \$4,700, slightly less than the requested \$5,000.
- The CWA Hall in Burren Junction is a key community building. Painting of the façade will help to protect the weatherboards from deterioration.
- Tattersalls Hotel in Collarenebri is one of the most important buildings in town. A design for an automatic fire detection system is a good step towards upgrading the building to meet BCA requirements.

The Heritage Advisor's full assessment is included at Attachment 1 to this Report.

### **Relevant Reference Documents**

Heritage schedule in the Walgett Local Environmental Plan 2013.

Walgett Shire Council Guidelines: Local Heritage Fund 2021-2022

### **Governance Issues**

Section 8 of the Local Government Act 1993 establishes Council's charter.

### **Environmental Issues**

Grants from the Local Heritage Fund are one of the most significant methods by which Council facilitates the retention and conservation of local heritage items.

### **Stakeholders**

Public, affected land owners, Walgett Shire, Heritage NSW.

### **Financial Implications**

Council has budgeted \$16,083 for local heritage grant projects in 2021-22, \$5,500 of which is funding received from Heritage NSW under its Local Heritage programs. A claim for funds from the Heritage NSW is made by Council at the end of the 2021-22 financial year and on successful completion of the agreed projects. A requirement of the Heritage NSW funding is that the fund be dispersed with regard for the recommendations of Council's Heritage Advisor.

### **Alternative Solutions / Options**

Decline to offer grants: - Council could decline to offer local heritage fund grants. This has not been recommended as owners of heritage items and people concerned about heritage would probably perceive this as an adverse outcome.

Vary the grant amounts: - Council could increase or decrease the amount of local heritage fund grants. In this context it is relevant to note that:

- There is a limited amount of funding available to Council from OEH.
- The amounts have been recommended by Council's Heritage Advisor with regard for the heritage merits of the respective applications;
- Variations have been proposed where considered appropriate.

**Conclusion**

Local Heritage Fund grants are an important mechanism for Council to facilitate the maintenance of local heritage items by landowners.

**Local Heritage Fund Grants – Year 2021-2022**

**Recommendation:**

That Walgett Shire Council resolve to disperse \$13,900 from the Walgett Shire Council Local Heritage Fund 2021-2022 in accordance with the recommendations of Council's Heritage Advisor.

**Moved:**

**Seconded:**

**Attachments:**

Heritage Advisor's assessment of the Local Government Heritage Grant applications for 2021-2022. (Refer to attachment document).



## **AGENDA FOR CLOSED COUNCIL MEETING**

**26 OCTOBER 2021**

**NOTICE IS HEREBY GIVEN** pursuant to clause 7 of Council's Code of Meeting Practice that the Closed Council Meeting of Walgett Shire Council will be held at Walgett Shire Council Chambers on **26 October 2021** to discuss the items listed in the Agenda.

Michael Urquhart  
**GENERAL MANAGER**

## Agenda

### 11. MOVE INTO CLOSED SESSION

#### MOVE INTO CLOSED SESSION

Time: .....

That the public be excluded from the meeting pursuant to Sections 10A (2) (a) (c) & (d) of the Local Government Act 1993 on the basis that the items deal with:

- (a) Personnel matters concerning particular individuals (other than Councillors)
- (c) That information that would, if disclosed confer a commercial advantage on a person with whom the Council is conducting business (or proposed to conduct business)
- (d) That the matter and information is commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Moved:

Seconded:

### 12. CONFIDENTIAL REPORTS/CLOSED COUNCIL MEETING

#### 12.1 GENERAL MANAGER

##### *12.1.1 SALE OF PROPERTIES*

#### 12.2 ACTING CHIEF FINANCIAL OFFICER

##### *12.2.2 PURCHASE OF FINANCIAL REPORTING SOFTWARE*

#### 12.3 ACTING DIRECTOR ENGINEERING/TECHNICAL SERVICES

##### *12.3.1 REQUEST FOR TENDERS RFT/AB21-001 – FIXING COUNTRY BRIDGES - WESTERN GROUP OF COUNCILS - 6 BRIDGES PROJECT FOR WARRUMBUNGLE SHIRE COUNCIL, WALGETT SHIRE COUNCIL, MID-WESTERN REGIONAL COUNCIL AND LITHGOW CITY COUNCIL*

##### *12.3.2 SUPPLEMENTARY REPORT – PLANT REPLACEMENT PURCHASES*

### 13. RETURN TO OPEN SESSION

|                                                                                                             |                    |
|-------------------------------------------------------------------------------------------------------------|--------------------|
| <b>Return to open session</b>                                                                               | <b>Time: .....</b> |
| <b>Recommendation:</b><br><br>That Council return to open session.<br><br><b>Moved:</b><br><b>Seconded:</b> |                    |

### 14. ADOPTION OF CLOSED SESSION REPORTS

|                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adoption of closed session reports</b>                                                                                                      |
| <b>Recommendation:</b><br><br>That Council adopt the recommendations of the Closed Committee Reports.<br><br><b>Moved:</b><br><b>Seconded:</b> |

## 15. CLOSE OF MEETING

**Time:** .....